CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL DECEMBER 16, 2013

Council Chamber Regular Session 8:00 PM

7008 S. RICE AVENUE BELLAIRE, TX 77401



Mayor

Dr. Philip L. Nauert

May	or Pr	o Tem
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Councilman

Councilman

Amanda B. Nathan

James P. Avioli Sr.

Pat B. McLaughlan

Councilman

Councilman

Councilman

Roman F. Reed

Gus E. Pappas

Andrew S. Friedberg

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

City of Bellaire Texas Generated: 12/13/2013 4:25 PM Page 1

I. REGULAR SESSION - 7:00 P.M.

- A. Call to Order Dr. Philip L. Nauert, Mayor
- B. Announcement of a Quorum Dr. Philip L. Nauert, Mayor
- C. Inspirational Reading and/or Invocation Amanda B. Nathan, Mayor Pro Tem
- D. Pledges to The Flag Amanda B. Nathan, Mayor Pro Tem

1. U.S. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. Approval or Correction of Minutes

1. Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

(Requested by Tracy Dutton, City Clerk)

2. Consideration of and possible action on the approval and adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

(Requested by Tracy Dutton, City Clerk)

3. Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) held on Monday, December 2, 2013, following the City Council Regular Session.

(Requested by Tracy Dutton, City Clerk)

4. Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Tuesday, December 3, 2013.

(Requested by Tracy Dutton, City Clerk)

F. Personal/Audience Comments

G. Reports

 City Manager's Report regarding residential safety (Police Activity Report), public infrastructure/utilities (Major Projects Report), cultural and recreational (Holiday in the Park), employees (Employee Holiday Luncheon), current issues/information (holiday closures and status/update of suggestion to provide blue light security call boxes on Newcastle Trail and other areas of the City), and upcoming City Council meetings/events.

(Requested by Tracy Dutton, City Clerk)

 Finance Report for the City of Bellaire, Texas, covering the period ended November 30, 2013, and including discussion of revenues and expenditures in the General Fund, Enterprise Fund, Debt Service Fund, Vehicle, Equipment and Technology Fund, and Capital Improvement Program Fund, as well as discussion of statistical data.

(Requested by Linda Symank, Finance Administration)

3. City Engineer's Report regarding the Texas Department of Transportation's (TXDOT) Proposed Roadway Improvement Project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas.

(Requested by Joe Keene, Public Works)

4. Evelyn's Park Conservancy Board Update

(Requested by Bernard Satterwhite, Organizational Services)

H. New Business

1. Adoption of Ordinance(s)/Resolution(s)

a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from January 31, 2014, to February 1, 2014, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.

(Requested by Jane Dembski, Parks and Recreation)

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b. Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award Bid No. 14-001, Central Water Plant Well and Plugging of Wells at Central and Evergreen Water Plants, to Alsay Incorporated in an amount not to exceed \$1,781,400.00 for the construction of a new water well at Central Water Plant and for the services necessary to plug the old wells at the Central and Evergreen Water Plant sites and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Alsay Incorporated for said project in an amount not to exceed \$1,781,400.00.

(Requested by Joe Keene, Public Works)

c. Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award a professional engineering services contract to Klotz Associates, Inc., for construction administration and construction observation services necessary for the construction of a new water well at Central Water Plant and the plugging of existing wells at the Central and Evergreen Water Plant sites and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an Agreement for Consulting Services with Klotz Associates, Inc., for said services in an amount not to exceed \$62,300.00.

(Requested by Joe Keene, Public Works)

2. Special Recognition

1. Recognition of outgoing member Corbett Daniel Parker for his dedication, exemplary performance, and commendable years of service on the Bellaire City Council. As of January 6, 2014, Corbett Daniel Parker will have served the City of Bellaire, Texas, in the office of Councilman - Position No. 3, for one full-term commencing on January 4, 2010, and ending on January 6, 2014.

(Requested by Bernard Satterwhite, Organizational Services)

I. Items for Future Agendas; Community Interest Items from the Mayor and City Council

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J. Adjourn

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ACTION ITEM (ID # 1013)



Meeting: 12/16/13 08:00 PM Department: City Clerk Category: Minutes Prepared By: Tracy Dutton Department Head: Tracy Dutton

DOC ID: 1013 A

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

Item Summary:

Request for City Council approval and adoption of the minutes of the Special Session (Executive Session) held on December 2, 2013.

ATTACHMENTS:

December 2, 2013 - Special Session (Executive Session) - Section 551.074 (DOC)

Philip L. Nauert	
Mayor	
Roman F. Reed	
Councilman - Position No.	1
James P. Avioli, Sr.	
Councilman - Position No.	2
Corbett Daniel Parker	
Councilman - Position No.	3



Pat B. McLaughlan
Councilman – Position No. 4
Andrew S. Friedberg
Councilman – Position No. 5
Amanda B. Nathan
Mayor Pro Tem
Councilman – Position No. 6

CITY COUNCIL MEETING MINUTES MONDAY, DECEMBER 2, 2013

The City Council of the City of Bellaire, Texas, met in Special Session (Executive Session) on Monday, December 2, 2013, in the Council Chamber and Council Conference Room, both of which were located on the First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER - Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, called the City Council of the City of Bellaire, Texas, to order at 5:35 p.m. on Monday, December 2, 2013.

B. ANNOUNCEMENT OF A QUORUM – Mayor Philip L. Nauert.

Dr. Philip L. Nauert, Mayor, announced that a quorum was present consisting of himself and all members of City Council as follows:

Amanda B. Nathan, Mayor Pro Tem; Roman F. Reed, Councilman – Position No. 1; James P. Avioli, Sr., Councilman – Position No. 2; Corbett Daniel Parker, Councilman – Position No. 3; Pat B. McLaughlan, Councilman – Position No. 4; and Andrew S. Friedberg, Councilman – Position No. 5.

Also present was: **Tracy L. Dutton,** City Clerk.*

*City Clerk Dutton did not participate in the closed portions of the Special Session (Executive Session).

C. CONVENE in Executive Session (Closed Session to be held in the Council Conference Room located directly behind the Council Chamber) under the Texas Government Code, Chapter 551, Open Meetings, Section 551.074, Personnel Matters; Closed Meeting, for the purpose of discussing the appointment, selection, and employment of the City Manager – Members of City Council.

Members of the Bellaire City Council convened in Executive Session in the Council Conference Room located directly behind the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on Monday, December 2, 2013, at 5:35 p.m.

Minutes of Meeting December 2, 2013

54 D. RECONVENE (Open Session to be held in the Council Chamber) and 55 take action, if any, regarding item(s) discussed in Executive Session. 56 57 Members of the Bellaire City Council reconvened at 6:50 p.m. on Monday, 58 December 2, 2013. 59 60 No action was taken. 61 62 E. ADJOURNMENT. 63 64 Dr. Philip L. Nauert, Mayor, announced that the Special Session 65 (Executive Session) of the City Council of the City of Bellaire, Texas, was 66 adjourned at 6:50 p.m. on Monday, December 2, 2013. 67 68 Respectfully submitted, 69 70 71 72 Tracy L. Dutton, TRMC 73 74 City Clerk 75 City of Bellaire, Texas 76 77 78 Approved: 79 80 81 82 83 Dr. Philip L. Nauert 84 Mayor 85 City of Bellaire, Texas

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ACTION ITEM (ID # 1014)



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Minutes
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1014 A

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

Item Summary:

Recommended approval and adoption of the minutes of the Regular Session of the City Council held on December 2, 2013.

ATTACHMENTS:

• December 2, 2013 - Regular Session (DOC)

Philip L. Nauert	
Mayor	
Roman F. Reed	
Councilman - Position No.	1
James P. Avioli, Sr.	
Councilman - Position No.	2
Corbett Daniel Parker	
Councilman - Position No.	3



Pat B. McLaughlan
Councilman – Position No. 4
Andrew S. Friedberg
Councilman – Position No. 5
Amanda B. Nathan
Mayor Pro Tem
Councilman – Position No. 6

CITY COUNCIL MEETING MINUTES MONDAY, DECEMBER 2, 2013

The **City Council** of the City of Bellaire, Texas, met in **Regular Session on Monday, December 2, 2013,** in the **Council Chamber,** First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER - Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, called the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, December 2, 2013.

B. ANNOUNCEMENT OF A QUORUM – Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, announced that a quorum was present consisting of himself and all members of City Council as follows:

Amanda B. Nathan, Mayor Pro Tem; Roman F. Reed, Councilman – Position No. 1; James P. Avioli, Sr., Councilman – Position No. 2; Corbett Daniel Parker, Councilman – Position No. 3; Pat B. McLaughlan, Councilman – Position No. 4; and Andrew S. Friedberg, Councilman – Position No. 5.

Also present were: **Bernard M. Satterwhite, Jr.,** City Manager;

Diane K. White, Assistant City Manager; **Alan P. Petrov,** City Attorney; and

Tracy L. Dutton, City Clerk.

C. INSPIRATIONAL READING AND/OR INVOCATION – Andrew S. Friedberg, Councilman.

Councilman Andrew S. Friedberg provided the inspirational reading for the evening.

- D. PLEDGES TO THE FLAGS Andrew S. Friedberg, Councilman
- U.S. PLEDGE OF ALLEGIANCE.

Minutes of Meeting December 2, 2013

2. PLEDGE TO THE TEXAS FLAG.

Councilman Andrew S. Friedberg led the audience and members of City Council in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. APPROVAL OR CORRECTION OF MINUTES:

1. CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Official Canvass) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013 – Item submitted by Tracy L. Dutton, City Clerk.

CITY COUNCIL MAIN MOTION/ACTION:

Mayor Pro Tem Amanda B. Nathan moved to approve and adopt the minutes of the Special Session (Official Canvass) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013. Councilman Pat B. McLaughlan seconded the main motion.

The main motion carried on a 6-0-1 vote as follows:

FOR: Dr. Philip L. Nauert, Mayor

Amanda B. Nathan, Mayor Pro Tem

Roman F. **Reed**, Councilman James P. **Avioli**, Sr., Councilman Pat B. **McLaughlan**, Councilman Andrew S. **Friedberg**, Councilman

OPPOSED: None

ABSENT: None

ABSTAIN: Corbett Daniel **Parker**, Councilman*

*Councilman Parker abstained from voting on the minutes of the Special Session (Official Canvass) held on Monday, November 18, 2013, due to his absence from that meeting.

2. CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013 – Item submitted by Tracy L. Dutton, City Clerk.

Minutes of Meeting December 2, 2013

101 102	CITY COUNCIL MAIN MOTION/ACTION:		
103		. McLaughlan moved to approve and adopt the	
104	minutes of the Special Session (Executive Session) of the City		
105	Council of the City of Bellaire, Texas, held on Monday,		
106	November 18, 2013. Councilman James P. Avioli, Sr., seconded		
107	the main motion.		
108 109	The main metion of	carried on a 6-0-1 vote as follows:	
110	The main motion o	carried on a 6-0-1 vote as follows:	
111	FOR:	Dr. Philip L. Nauert , Mayor	
112	ruk.	Amanda B. Nathan , Mayor Pro Tem	
113		Roman F. Reed , Councilman	
114		James P. Avioli , Sr., Councilman	
115		Pat B. McLaughlan , Councilman	
116		Andrew S. Friedberg, Councilman	
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118	OPPOSED:	None	
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120	ABSENT:	None	
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122	ABSTAIN:	Corbett Daniel Parker , Councilman*	
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124		er abstained from voting on the minutes of the	
125		xecutive Session) held on Monday, November 18,	
126	2013, due to his ab	sence from that meeting.	
127	CONCIDEDATION	of and massible setion on the annual and	
128 3.	CONSIDERATION of and possible action on the approval and adoption of the minutes of the Regular Session of the City		
129 130		City of Bellaire, Texas, held on Monday,	
131		13 – Item submitted by Tracy L. Dutton, City	
132	Clerk.	15 Item Submitted by Tracy L. Dutton, City	
133	CICIKI		
134	CITY COUNCIL MA	AIN MOTION/ACTION:	
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136	Councilman Roma	an F. Reed moved to approve and adopt the	
137	minutes of the S	pecial Session (Executive Session) of the City	
138	Council of the	City of Bellaire, Texas, held on Monday,	
139		13. Councilman Pat B. McLaughlan seconded	
140	the main motion.		
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142	The main motion of	carried on a 6-0-1 vote as follows:	
143	500		
144	FOR:	Dr. Philip L. Nauert , Mayor	
145		Amanda B. Nathan , Mayor Pro Tem	
146 147		Roman F. Reed , Councilman	
148		James P. Avioli , Sr., Councilman Pat B. McLaughlan , Councilman	

194

Minutes of Meeting December 2, 2013

149 150		FOR (cont.):	Andrew S. Friedberg, Councilman	
151		OPPOSED:	None	
152 153		ABSENT:	None	
154 155 156		ABSTAIN:	Corbett Daniel Parker , Councilman*	
156 157 158 159 160		Special Session (Ex	r abstained from voting on the minutes of the ecutive Session) held on Monday, November 18, sence from that meeting.	
161 162 163 164 165	4.	CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) held on Sunday, November 24, 2013 – <i>Item submitted by Tracy L. Dutton, City Clerk.</i>		
166 167		CITY COUNCIL MA	IN MOTION/ACTION:	
167 168 169 170 171 172 173		minutes of the Sp Council of the	McLaughlan moved to approve and adopt the secial Session (Executive Session) of the City City of Bellaire, Texas, held on Sunday, .3. Councilman James P. Avioli, Sr., seconded	
173 174 175		The main motion c	arried on a 7-0 vote as follows:	
176 177 178 179 180 181 182 183		FOR:	Dr. Philip L. Nauert , Mayor Amanda B. Nathan , Mayor Pro Tem Roman F. Reed , Councilman James P. Avioli , Sr., Councilman Corbett Daniel Parker , Councilman Pat B. McLaughlan , Councilman Andrew S. Friedberg , Councilman	
184 185		OPPOSED:	None	
186 187		ABSENT:	None	
188 189 190 191 192	5.	adoption of the Session) of the Ci	of and possible action on the approval and minutes of the Special Session (Executive ty Council of the City of Bellaire, Texas, held mber 25, 2013 – <i>Item submitted by Tracy L.</i>	

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Minutes of Meeting December 2, 2013

196 197 Councilman Pat B. McLaughlan moved to approve and adopt the 198 minutes of the Special Session (Executive Session) of the City 199 Council of the City of Bellaire, Texas, held on Monday, Mayor Pro Tem Amanda B. Nathan 200 November 25, 2013. seconded the main motion. 201 202 203 The main motion carried on a 7-0 vote as follows: 204 FOR: 205 Dr. Philip L. **Nauert**, Mayor 206 Amanda B. **Nathan**, Mayor Pro Tem 207 Roman F. Reed, Councilman 208 James P. **Avioli**, Sr., Councilman 209 Corbett Daniel Parker, Councilman 210 Pat B. **McLaughlan**, Councilman 211 Andrew S. **Friedberg**, Councilman 212 213 **OPPOSED:** None 214 215 ABSENT: None 216 217 F. PERSONAL/AUDIENCE COMMENTS. 218 219 Sharon Copper addressed City Council regarding a property located at 5403 Braeburn Drive, Bellaire, Texas. She advised that the City was allowing the 220 221 operation of a church on that property without a specific use permit. 222 Ms. Copper advised further that the church, the Bellaire Jewish Center 223 ("BJC"), gave every appearance of operating as a religious organization or church given the property's tax-exempt status and their advertisements for 224 225 BJC events to grow their congregation. 226 227 Ms. Copper continued and advised that the City's Zoning Code required a specific use permit for a church to operate in the R-1 Residential Zoning 228 229 District. Such a permit would reasonably regulate traffic and parking in the 230 neighborhood. She expressed concern that the City was picking and choosing 231 when to enforce its Zoning Code, thereby allowing exceptions that set a

CITY COUNCIL MAIN MOTION/ACTION:

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going forward.

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Ms. Copper also cited a Hanukkah event hosted by the BJC on Sunday, December 1, 2013. It was noted that the event was an organized event advertised on the BJC website and through such publicity as the distribution of flyers (placed in a local Starbucks). By 5:00 p.m. that day, there were 77 cars parked up and down Braeburn Drive and Alder Street, which caused Braeburn Drive to become a very difficult "one-lane" street. Ms. Copper indicated that if every car represented a family of three, there were 231 people in attendance at that point in time.

precedent and compromised the City's ability to enforce the Zoning Code

Minutes of Meeting December 2, 2013

In closing, Ms. Copper urged City Council to accept their charge as elected officials and oversee and enforce the City's Codes.

Doug Beatty addressed City Council and indicated that he had participated in the Bellaire Candidates' Forum in October of 2013 by submitting the following question: "Are you in favor of strict, lax, or selective enforcement of City ordinances?" As best he could recall, every person at the forum who was a candidate stated that they were in favor of strict enforcement of City ordinances.

Mr. Beatty continued and advised that Bellaire had a reputation of being strict on enforcement of traffic laws and zoning ordinances. While this might be the common perception of Bellaire, it was far from the reality of enforcement today, in his opinion.

Mr. Beatty advised further that he had sent each member of City Council, as well as the City Manager, an email with six examples of ordinances that were not strictly enforced. He had included suggestions as to how those "violations" could be solved.

In closing, Mr. Beatty encouraged the strict enforcement of City ordinances by City Council and City management and urged City Council to modify those ordinances that were not enforced or unenforceable.

John James addressed City Council and commented initially on the agenda. He suggested that City Council place the "reports" section before audience comments or, at least, make the reports available beforehand. He stated that since he was not able to view the City Attorney's Report before the meeting, some of his comments or concerns might be addressed in the report.

Mr. James continued and stated that his primary concern related to the property previously mentioned and addressed as 5403 Braeburn Drive. His concern related to the lack of an issuance of a special use permit. Mr. James indicted that he felt that there was a safety issue on December 1, 2013, due to the large number of cars parked on both sides of the street. He advised that if a fire had occurred, the Fire Department would not have been able to get to the fire. In addition, he stated that there were many violations of vehicles parked closer than ten feet from area fire hydrants.

Thirdly, Mr. James indicated that the City had \$100,000 in the 2014 and 2013 budgets that could be used to defend the City's property rights in the event of a lawsuit. Also of concern to Mr. James was a possible decrease in the value of homes in the R-1 Residential Zoning District as a result of the lack of enforcement of the City's Zoning Code. He noted that the largest investment most residents had was their home and for that to be devalued because of lack of enforcement of the City's Zoning Code was a travesty.

Minutes of Meeting December 2, 2013

Lastly, Mr. James advised that he agreed with the comment made by Mr. Beatty in that if the laws were unenforceable, then the laws needed to be changed. He urged City Council to make the necessary changes and to enforce the laws.

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Agnes Chen addressed City Council and indicated that she lived with her parents on Braeburn Drive. Their home was recently placed on the market for sale right before the Bellaire Jewish Center ("BJC") was opened. She and her parents had a serious bidder who was urging them to close immediately. Then the bidder found out about BJC and withdrew his bid and indicated that he was not going to buy until everyone figured out the situation. The bidder indicated that he did not wish to live with the traffic.

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305 306 Ms. Chen indicated that the house was subsequently taken off the market because her parents wanted to see what kind of resolution would occur before putting it back on the market. If this happened to her family, then it would almost certainly happen to other homes on the street or even on other streets close to Braeburn Drive.

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In closing, Ms. Chen advised that she believed the parking situation mentioned previously by other speakers was hazardous.

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G. REPORT(S):

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1. CITY MANAGER'S REPORT regarding residential safety (Police Fire Activity Report and Activity Report), infrastructure/utilities (Major Projects Report), and upcoming City Council meetings/events - Item submitted and presented by Bernard M. Satterwhite, Jr., City Manager.

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City Manager Bernard M. Satterwhite, Jr., presented the City Manager's Report dated December 2, 2013, to members of City Council. Following questions from members of City Council regarding his report, a motion was made and action taken to accept the report into the record.

CITY COUNCIL MAIN MOTION TO ACCEPT REPORT/ACTION:

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Councilman Andrew S. Friedberg moved to accept the City Manager's Report dated December 2, 2013, as presented by City Manager Bernard M. Satterwhite, Jr., into the record. Councilman James P. Avioli, Sr., seconded the main motion.

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> The main motion to accept the City Manager's Report into the record carried unanimously on a 7-0 vote as follows:

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> FOR: Dr. Philip L. Nauert, Mayor

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Amanda B. **Nathan**, Mayor Pro Tem

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Minutes of Meeting December 2, 2013

338	FOR (cont.):	Roman F. Reed , Councilman
339		James P. Avioli , Sr., Councilman
340		Corbett Daniel Parker , Councilman
341		Pat B. McLaughlan , Councilman
342		Andrew S. Friedberg, Councilman
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344	OPPOSED:	None
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346	ABSENT:	None
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348 2.		IFICATION TASK FORCE UPDATE - Item
349	submitted and	presented by Diane K. White, Assistant City
350	Manager.	
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352	Assistant City	Manager Diane K. White presented a Staff
353		ask Force Update to members of City Council.
354	Members of the	Staff Beautification Task Force ("Task Force") were
355	identified and r	oted as follows: Diane K. White, Assistant City
356	Manager ("ACM"); Jeff Cotton, Police Lieutenant; Joe Keene, Director
357	of Public Works	; Jane Dembski, Director of Parks and Recreation;
358		irk Superintendent; Linda Johnson, Deputy Director of
359		planda Williams, Director of Human Resources; John
360		tor of Community Development; and Karl Miller,
361	Director of Facilit	
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363	ACM White revie	ewed steps the Task Force had taken to date with
364		ng "beautification." Steps were also taken by the Task
365	Force to identify	City-owned properties, facilities, signage, and lighting
366	that needed to b	be addressed, as well as projects that were currently
367	completed or ur	nderway that had and/or would improve the visual
368	elements of the 0	Cityscape.
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370	ACM White indica	ated that a beautification plan needed to be developed
371	with defined,	measurable, achievable and effective goals and
372	expectations. Fu	unding also needed to be identified and incorporated
373	into the City's bu	dget.
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375	In closing, ACM \	White advised that the Task Force would return to City
376	Council at mid-ye	ear with a proposed plan for beautification.
377	•	
378	Following question	ons of ACM White regarding the Task Force update, a
379	motion was mad	de and action taken to accept the report into the
380	record.	
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382	CITY COUNCIL	MAIN MOTION TO ACCEPT REPORT/ACTION:
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Mayor Pro Tem Amanda B. Nathan moved to accept the Staff

Beautification Task Force Update, as presented by Assistant City

Minutes of Meeting December 2, 2013

386 Manager Diane K. White, into the record. Councilman Pat B. McLaughlan seconded the main motion. 387 388 The main motion to accept the Staff Beautification Task Force 389 390 Update into the record carried unanimously on a 7-0 vote as 391 follows: 392 393 FOR: Dr. Philip L. **Nauert**, Mayor 394 Amanda B. **Nathan**, Mayor Pro Tem 395 Roman F. Reed, Councilman 396 James P. Avioli, Sr., Councilman 397 Corbett Daniel **Parker**, Councilman 398 Pat B. McLaughlan, Councilman 399 Andrew S. **Friedberg**, Councilman 400 **OPPOSED:** 401 None 402 403 **ABSENT:** None 404 Note: Councilman Parker left the City Council meeting at this point 405 406 in time (7:58 p.m.) and was not present to vote on the 407 remainder of the action items addressed in this Regular 408 Session. 409 CITY ATTORNEY'S REPORT regarding concerns related to lot 410 3. coverage, traffic, and on-street parking congestion associated 411 412 with the property located at 5403 Braeburn Drive, Bellaire, 413 Texas 77401, said property of which is owned and utilized by the Bellaire Jewish Center ("BJC") - Item submitted and 414 415 presented by Alan P. Petrov, City Attorney. 416 City Attorney Alan P. Petrov advised the City Council and the 417 418 audience that the City, as well as himself, was very concerned about 419 the impact the property at 5403 Braeburn Drive was having on the 420 neighborhood and wished to make some assurances to citizens that 421 the City was working to resolve the issues cited by several of the 422 speakers earlier this evening. 423 424 City Attorney Petrov indicated that the issue was likely to lead to 425 litigation; however, he did not wish to discuss legal strategy and legal 426 theory in a public meeting where such information could be 427 telegraphed to the other side. 428 429 City Attorney Petrov stated that the City had issued a citation to the 430 Bellaire Jewish Center ("BJC") and subsequently withdrew or pulled the 431 citation. The citation was only issued because City Attorney Petrov 432 had directed the Director of Community Development to issue the

Minutes of Meeting December 2, 2013

 citation largely out of the frustration the City was having in getting the Rabbi and other representatives of the BJC to meet with the City. in a non-confrontational way.

The issuance of the citation worked in that the City was able to get a meeting with the BJC to discuss what was going on with the property and to try to work with the property owner to resolve the issue in a non-confrontational way. Even taking the BJC's side at face value, City Attorney Petrov stated that it did seem that the BJC were operating a religious facility in a home and would need a specific use permit to do so.

The citation was subsequently withdrawn not out of a fear of litigation, but because the City had not developed a case to go forward in Municipal Court. For that reason, City Attorney Petrov asked that the citation be pulled so that the City could ensure its case was ready and that the City was in a position to win a lawsuit.

In the meantime, City Staff had been continuing to build the City's case by gathering additional evidence, such as site visits and counting cars parked on the street. City Attorney Petrov noted that it did not help matters that a press release issued by the Liberty Institute claimed they had achieved some victory in Bellaire. Although an attorney with the Liberty Institute was present in the meeting between the City and the BJC, that attorney said very few words and did not really participate in the meeting.

City Attorney Petrov indicated that the City could use the citizens' help in documenting its case. If the case were to come to trial, the City would need residents to testify. It would also be helpful if nearby residents would keep track of dates and times when activities were going, especially those that created an impact, such as cars on the street.

In summary, the issue was complicated and there were first amendment issues related to religious services and worship activities. Reference was made to the *Texas Religious Freedom Restoration Act, Religious Land Use and Institutionalized Persons Act*, and the City's Zoning Code, all of which had to be balanced. The court would look to the City's case to ensure a pattern and persistency of a certain type of activity.

Following questions of City Attorney Petrov from the City Council regarding his report, a motion was made and action taken to accept the report into the record.

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Minutes of Meeting **December 2, 2013**

480		CITY COUNCIL	MAIN MOTION TO ACCEPT REPORT/ACTION:		
481					
482		Councilman P	at B. McLaughlan moved to accept the City		
483		Attorney's Rep	port, as presented by City Attorney Alan P. Petrov,		
484		into the reco	rd. Councilman Roman F. Reed seconded the		
485		motion.			
486					
487		The main moti	on to accept the City Attorney's Report into the		
488		record carried	unanimously on a 6-0 vote as follows:		
489					
490		FOR:	Dr. Philip L. Nauert , Mayor		
491			Amanda B. Nathan , Mayor Pro Tem		
192			Roman F. Reed , Councilman		
493			James P. Avioli , Sr., Councilman		
194			Pat B. McLaughlan , Councilman		
495			Andrew S. Friedberg, Councilman		
496					
197		OPPOSED:	None		
198					
199		ABSENT:	Corbett Daniel Parker , Councilman*		
500		11.0			
501			*Councilman Parker left the Regular Session at 7:58 p.m. and was not		
502		present to vote	on this agenda item.		
503		NEW BUSINESS:			
504	Н.	NEW BUSINESS:			
505		1 ADODTION OF	ODDINANCE(C) /DECOLUTION(C).		
506 507		1. ADOPTION OF	ORDINANCE(S)/RESOLUTION(S):		
50 <i>7</i> 508		CONSTDEDATE	ON of and possible action on the adoption of a		
506 509			dment amending the budget for the City of		
510			s, for the fiscal year beginning October 1, 2012,		
<i>-</i>		Delian C, Texas	, is the lister year beginning october if Luiz,		

and ending September 30, 2013 - Item submitted by Diane K. White, Assistant City Manager.

Following a brief presentation by Assistant City Manager Diane K. White regarding the budget amendment for the 2013 fiscal year, a motion was made and action taken to adopt the recommended ordinance to amend the budget.

CITY COUNCIL MAIN MOTION TO ADOPT ORDINANCE/ACTION:

Councilman Andrew S. Friedberg moved to adopt an ordinance of the City Council of the City of Bellaire, Texas, amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2012, and ending September 30, 2013. Councilman Pat B. McLaughlan seconded the main motion.

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Minutes of Meeting December 2, 2013

528 The main motion carried unanimously on a 6-0 vote as follows: 529 530 FOR: Dr. Philip L. **Nauert**, Mayor 531 Amanda B. **Nathan**, Mayor Pro Tem 532 Roman F. **Reed**, Councilman 533 James P. Avioli, Sr., Councilman 534 Pat B. McLaughlan, Councilman 535 Andrew S. **Friedberg**, Councilman 536 537 **OPPOSED:** None 538 539 Corbett Daniel Parker, Councilman* ABSENT: 540 541 *Councilman Parker left the Regular Session at 7:58 p.m. and was not 542 present to vote on this agenda item. 543 544 2. ITEM FOR INDIVIDUAL CONSIDERATION: 545 546 CONSIDERATION of and possible action on a recommendation 547 to create and implement a Capital Improvement Project (CIP) 548 for improvements to The Nature Discovery Center building and 549 grounds at Russ Pitman Park in the amount of \$500,000, 550 thereby eliminating the cost to the City for the issuance of 551 general obligation bonds for said improvements. 552 553 **SUMMARY:** 554 555 Councilman James P. Avioli, Sr., referred to a presentation made to 556 City Council by the staff of The Nature Discovery Center ("NDC") a few 557 months ago regarding some maintenance items, modifications, and 558 improvements that could be made to the NDC in the amount of 559 \$500,000. City Council approved the project and a bond referendum 560 was placed on the November 2013 election as to whether or not the project would be approved by the citizens of Bellaire. Councilman 561 562 Avioli noted that the project received very good support from the 563 citizens in Bellaire. 564 565 With the close of the 2013 budget, it appeared that there was a 566 surplus of funds that possibly could be used to support the maintenance items and improvements at the NDC as a capital 567 568 improvement project rather than going through the cost of issuing 569 bonds. 570 571 **CITY COUNCIL MAIN MOTION:**

Project

(CIP)

Councilman James P. Avioli, Sr., moved to create to create and

improvements to The Nature Discovery Center building and

Capital Improvement

Page 12 of 14

implement

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Minutes of Meeting December 2, 2013

576 grounds at Russ Pitman Park in the amount of \$500,000. 577 Mayor Philip L. Nauert seconded the main motion. 578 579 Following discussion among members of City Council regarding the 580 recommendation to address and fund maintenance items, 581 modifications, and improvements to The Nature Discovery Center building and grounds at Russ Pitman Park as a Capital Improvement 582 583 Project rather than issuing general obligation bonds, action was taken 584 on the main motion. 585 586 **CITY COUNCIL ACTION ON MAIN MOTION:** 587 588 The main motion failed on a 3-3 vote as follows: 589 590 FOR: Roman F. **Reed**, Councilman 591 James P. Avioli, Sr., Councilman 592 Pat B. **McLaughlan**, Councilman 593 594 **OPPOSED:** Dr. Philip L. Nauert, Mayor 595 Amanda B. **Nathan**, Mayor Pro Tem 596 Andrew S. **Friedberg**, Councilman

ABSENT: Corbett Daniel **Parker**, Councilman*

*Councilman Parker left the Regular Session at 7:58 p.m. and was not present to vote on this agenda item.

I. ITEMS FOR FUTURE AGENDAS; COMMUNITY INTEREST ITEMS FROM THE MAYOR AND CITY COUNCIL.

Community interest items from the Mayor and City Council included reminders to participate in the City's Annual Holiday in the Park on December 5, 2013, and to participate in the Bellaire City Library's Wassail Open House on December 16, 2013; expressions of thanks were given to the residents of Braeburn Drive for taking the time to visit with City Council regarding their concerns; and expressions of condolences were given to the family and friends of long-time resident Evelyn Vecera who recently passed away.

J. ADJOURNMENT.

CITY COUNCIL MOTION TO ADJOURN/ACTION:

Councilman Pat B. McLaughlan moved to adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 8:45 p.m. on Monday, December 2, 2013. Mayor Pro Tem Amanda B. Nathan seconded the motion to adjourn.

Minutes of Meeting December 2, 2013

624	The motion	to adjourn carried unanimously on a 6-0 vote as follows:
625		
626	FOR:	Dr. Philip L. Nauert , Mayor
627		Amanda B. Nathan , Mayor Pro Tem
628		Roman F. Reed , Councilman
629		James P. Avioli , Sr., Councilman
630		Pat B. McLaughlan , Councilman
631		Andrew S. Friedberg, Councilman
632		
633	OPPOSED:	None
634		
635	ABSENT:	Corbett Daniel Parker, Councilman*
636		
637	*Councilman	Parker left the Regular Session at 7:58 p.m. and was not
638	present to vo	ote on the adjournment.
639		
640		Respectfully submitted,
641		
642		
643		
644		
645		Tracy L. Dutton, TRMC, City Clerk
646		City of Bellaire, Texas
647	Approved:	
648		
649		
650		
651		
652	Dr. Philip L. Nauert,	
653	City of Bellaire, Texa	as

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ACTION ITEM (ID # 1015)



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Minutes
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1015 A

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) held on Monday, December 2, 2013, following the City Council Regular Session.

Item Summary:

Recommend review, approval, and adoption of the Special Session (Executive Session) City Council minutes held on December 2, 2013.

ATTACHMENTS:

December 2, 2013 - Special Session (Executive Session) - Section 551.071 and 551.074 (DOC)

Updated: 12/12/2013 7:04 PM by Tracy Dutton A

Philip L. Nauert	
Mayor	
Roman F. Reed	
Councilman - Position No.	1
James P. Avioli, Sr.	
Councilman - Position No.	2
Corbett Daniel Parker	
Councilman - Position No.	3



Pat B. McLaughlan
Councilman – Position No. 4
Andrew S. Friedberg
Councilman – Position No. 5
Amanda B. Nathan
Mayor Pro Tem
Councilman – Position No. 6

CITY COUNCIL MEETING MINUTES MONDAY, DECEMBER 2, 2013

The City Council of the City of Bellaire, Texas, met in Special Session (Executive Session) on Monday, December 2, 2013, in the Council Chamber and Council Conference Room, both of which were located on the First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER - Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, called the City Council of the City of Bellaire, Texas, to order at 8:51 p.m. on Monday, December 2, 2013.

B. ANNOUNCEMENT OF A QUORUM - Mayor Philip L. Nauert.

Dr. Philip L. Nauert, Mayor, announced that a quorum was present consisting of himself and the following members of City Council:

Amanda B. Nathan, Mayor Pro Tem; Roman F. Reed, Councilman – Position No. 1; James P. Avioli, Sr., Councilman – Position No. 2; Pat B. McLaughlan, Councilman – Position No. 4; and Andrew S. Friedberg, Councilman – Position No. 5.

Corbett Daniel Parker, Councilman – Position No. 3, was absent.

Also present was: **Tracy L. Dutton,** City Clerk*

*City Clerk Dutton did not participate in the closed portions of the Special Session (Executive Session).

C. CONVENE in Executive Session (Closed Session to be held in the Council Conference Room located directly behind the Council Chamber) under the Texas Government Code, Chapter 551, Open Meetings, Section 551.071, Consultation with Attorney; Closed Meeting, and Section 551.074, Personnel Matters; Closed Meeting, (1) for the purpose of discussing matters which fall within the attorney-client privilege related to the use of property located at 5403 Braeburn Drive, Bellaire, Texas 77401, and (2) regarding personnel matters related to the City Attorney – Members of City Council.

Minutes of Meeting December 2, 2013

MOTION TO CONVENE IN CLOSED SESSION/ACTION ON MOTION:

Councilman Pat B. McLaughlan moved to convene in Executive Session (Closed Session) under the Texas Government Code, Chapter 551, Open Meetings, Section 551.071, Consultation with Attorney; Closed Meeting, and Section 551.074, Personnel Matters; Closed Meeting, (1) for the purpose of discussing matters which fall within the attorney-client privilege related to the use of property located at 5403 Braeburn Drive, Bellaire, Texas 77401, and (2) regarding personnel matters related to the City Attorney. Councilman Roman F. Reed seconded the motion.

The motion to convene in closed session carried unanimously on a 6-0 vote as follows:

FOR: Dr. Philip L. Nauert, Mayor

Amanda B. Nathan, Mayor Pro Tem

Roman F. Reed, Councilman James P. Avioli, Sr., Councilman Pat B. McLaughlan, Councilman Andrew S. Friedberg, Councilman

OPPOSED: None

ABSENT: Corbett Daniel Parker, Councilman

Members of the Bellaire City Council convened in closed session in the Council Conference Room located directly behind the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on Monday, December 2, 2013, at 8:51 p.m.

D. RECONVENE (Open Session to be held in the Council Chamber) and take action, if any, regarding item(s) discussed in Executive Session.

Members of the Bellaire City Council reconvened at 9:47 p.m. on Monday, December 2, 2013, and took the action set forth below.

MAIN MOTION/ACTION:

Councilman Andrew S. Friedberg moved to direct City Staff to continue its investigation and fact development, and to proceed with all available actions to enforce applicable provisions of the Zoning Code. Councilman Roman F. Reed seconded the main motion.

The **main motion carried unanimously on a 6-0 vote** as follows:

FOR: Dr. Philip L. Nauert, Mayor

Amanda B. Nathan, Mayor Pro Tem

Minutes of Meeting December 2, 2013

103 104 105 106 107		FOR (cont.):	Roman F. Reed, Councilman James P. Avioli, Sr., Councilman Pat B. McLaughlan, Councilman Andrew S. Friedberg, Councilman	
107 108 109		OPPOSED:	None	
110 111		ABSENT:	Corbett Daniel Parker, Councilman	
112 113	E.	ADJOURNMENT.		
114 115		MOTION TO ADJO	URN/ACTION:	
116 117 118 119 120		(Executive Session	B. McLaughlan moved to adjourn the color of the City Council of the City of iday, December 2, 2013. Mayor Prothe motion.	Bellaire, Texas, at
121 122		The motion to adj	ourn carried unanimously on a 6-0 v	vote as follows:
123 124 125 126 127 128 129		FOR:	Dr. Philip L. Nauert, Mayor Amanda B. Nathan, Mayor Pro Tem Roman F. Reed, Councilman James P. Avioli, Sr., Councilman Pat B. McLaughlan, Councilman Andrew S. Friedberg, Councilman None	
130 131 132		OPPOSED: ABSENT:	Corbett Daniel Parker, Councilman	
133 134 135 136 137 138		ADSERT	Respectfully sub Tracy L. Dutton,	·
139 140 141 142			City Clerk City of Bellaire,	Texas
143 144 145 146	Appro			
147 148 149	Mayo	hilip L. Nauert r of Bellaire, Texas		

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ACTION ITEM (ID # 1016)



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Minutes
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1016

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Tuesday, December 3, 2013.

Item Summary:

Recommend review, approval, and adoption of the minutes of the Special Session (Executive Session) held on December 3, 2013.

ATTACHMENTS:

December 3, 2013 - Special Session (Executive Session) (DOC)

Philip L. Nauert
Mayor
Roman F. Reed
Councilman - Position No. 1
James P. Avioli, Sr.
Councilman - Position No. 2
Corbett Daniel Parker
Councilman - Position No. 3



Pat B. McLaughlan
Councilman – Position No. 4
Andrew S. Friedberg
Councilman – Position No. 5
Amanda B. Nathan
Mayor Pro Tem
Councilman – Position No. 6

CITY COUNCIL MEETING MINUTES TUESDAY, DECEMBER 3, 2013

The City Council of the City of Bellaire, Texas, met in Special Session (Executive Session) on Tuesday, December 3, 2013, in the Council Chamber and Council Conference Room, both of which were located on the First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER - Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, called the City Council of the City of Bellaire, Texas, to order at 6:44 p.m. on Tuesday, December 3, 2013.

B. ANNOUNCEMENT OF A QUORUM – Mayor Philip L. Nauert.

Dr. Philip L. Nauert, Mayor, announced that a quorum was present consisting of himself and the following members of City Council:

Amanda B. Nathan, Mayor Pro Tem; James P. Avioli, Sr., Councilman – Position No. 2; Corbett Daniel Parker, Councilman- Position No. 3; Pat B. McLaughlan, Councilman – Position No. 4; and Andrew S. Friedberg, Councilman – Position No. 5.

Roman F. Reed, Councilman – Position No. 1, was absent.

Also present was: **Tracy L. Dutton,** City Clerk*

*City Clerk Dutton did not participate in the closed portions of the Special Session (Executive Session).

C. CONVENE in Executive Session (Closed Session to be held in the Council Conference Room located directly behind the Council Chamber) under the Texas Government Code, Chapter 551, Open Meetings, Section 551.074, Personnel Matters; Closed Meeting, for the purpose of discussing the appointment, selection, and employment of the City Manager – Members of City Council.

Members of the Bellaire City Council convened in Executive Session in the Council Conference Room located directly behind the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on Tuesday, December 3, 2013, at 6:44 p.m.

Minutes of Meeting December 3, 2013

55 56 57	D.			neld in the Council Chamber) and) discussed in Executive Session.
58 59 60		Members of the Bel December 3, 2013,		onvened in Open Session on Tuesday,
61 62		No action was taker	١.	
63 64	E.	ADJOURNMENT.		
65 66		MOTION TO ADJO	URN:	
67 68 69 70 71		(Executive Session	n) of the City Cou esday, December	red to adjourn the Special Session Incil of the City of Bellaire, Texas, at 3, 2013. Councilman Andrew S.
72 73		The motion to adj	ourn carried unani	mously on a 6-0 vote as follows:
74 75 76 77 78 79 80		FOR:	Dr. Philip L. Naue Amanda B. Natha James P. Avioli, S Corbett Daniel Pa Pat B. McLaughla Andrew S. Friedb	an, Mayor Pro Tem Gr., Councilman arker, Councilman an, Councilman
81 82		OPPOSED:	None	
83		ABSENT:	Roman F. Reed,	Councilman
84 85 86 87 88 89				Respectfully submitted,
90 91 92 93				Tracy L. Dutton, TRMC City Clerk City of Bellaire, Texas
94 95 96 97 98 99	Appro	oved:		
100 101 102	Mayoı	nilip L. Nauert r of Bellaire, Texas		

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ACTION ITEM (ID # 1022)



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Report
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1022

Item Title:

City Manager's Report regarding residential safety (Police Activity Report), public infrastructure/utilities (Major Projects Report), cultural and recreational (Holiday in the Park), employees (Employee Holiday Luncheon), current issues/information (holiday closures and status/update of suggestion to provide blue light security call boxes on Newcastle Trail and other areas of the City), and upcoming City Council meetings/events.

Item Summary:

City Manager Bernard M. Satterwhite, Jr., will present his City Manager's Report dated December 16, 2013, to members of City Council.

ATTACHMENTS:

• I G1 - City Manager Report dated December 16, 2013 (PDF)

Updated: 12/12/2013 8:05 PM by Tracy Dutton

City of Bellaire City Manager Report December 16, 2013

Service Areas:

Residential Safety:

Police Activity Report

Public Infrastructure/Utilities:

Major Projects Report

Cultural and Recreational:

Holiday in the Park

Communications/Technology:

Employees:

• Employee Holiday Luncheon, December 19, 11:30am

Internal Operations/Productivity:

•

Indicators: (Quarterly)

•

Current Issues/Information:

- City offices closed, no garbage or recycling pickup, Tuesday, Dec. 24, Wednesday, Dec. 25 and Wednesday, January 1.
- Status update of Staff's evaluation of a suggestion to provide blue light security call boxes on Newcastle Trail and other areas of the City.

Upcoming City Council Meetings/Events:

- Possible Executive Session December 17, 6pm
- Possible Executive Session December 23, 6pm
- Regular Meeting: Council Installation January 6, 7pm
- Workshop Session: Bellaire/Uptown Transit Center January 13, 6pm

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ACTION ITEM (ID # 1023)



Meeting: 12/16/13 08:00 PM
Department: Finance Administration
Category: Report
Prepared By: Tracy Dutton
Department Head: Linda Symank

DOC ID: 1023

Item Title:

Finance Report for the City of Bellaire, Texas, covering the period ended November 30, 2013, and including discussion of revenues and expenditures in the General Fund, Enterprise Fund, Debt Service Fund, Vehicle, Equipment and Technology Fund, and Capital Improvement Program Fund, as well as discussion of statistical data.

Item Summary:

Chief Financial Officer Linda Symank will present the Finance Report for the City of Bellaire, Texas, for the two months ended November 30, 2013, to members of City Council.

ATTACHMENTS:

• I G2 - Finance Report for the Period Ended November 30, 2013 (PDF)

Updated: 12/12/2013 8:10 PM by Tracy Dutton

CITY OF BELLAIRE MONTHLY FINANCIAL REPORT FOR THE TWO MONTH ENDED NOVEMBER 30, 2013

Table of Contents

Fund Statements	
General Fund	1
Enterprise Fund	2
Debt Service Fund	3
VET Fund	4
CIP Fund	5
Detail Revenue & Expenditure Reports	
General Fund	7-11
	2-13
	4-16
	7-19
VET Fund	20
	1-29
CIP Bond Fund)-32
CIP Metro Fund	3-36
Investment Report	7-39
Schedules	
Current Property Tax Collections	40
Housing Information	41
Trend Analysis – Houses & Vacant Lots for Sale	42
Summary of Sales & Mixed Beverage Tax	43
Summary of Franchise Fees	44
Summary of Water Pumped	45
Summary of Purchase orders	46

City of Bellaire General Fund Revenues and Expenditures YTD as of November 30, 2013

		FY2013	FY2012			
	FY2014	Unaudited	Unaudited	Over/(Under)		
Revenues	Budget	11/30/2013	11/30/2012	Variance		
Property Taxes	9,111,375	398,409	351,753	46,656		
Franchise Taxes	1,366,000	260,139	334,087	(73,948)		
Sales Taxes	2,000,000	702,303	356,878	345,425		
Permits	606,500	104,931	99,548	5,383		
Fees	303,146	60,620	72,015	(11,395)		
License	3,300	-	1,004	(1,004)		
Intergovernmental	3,500	-	-	-		
Rental	24,200	5,842	7,735	(1,893)		
Aquatics	332,000	5,528	9,249	(3,721)		
Program Fees	182,000	22,786	15,755	7,031		
Athletics	337,600	37,663	35,574	2,089		
Other Fees	16,050	1,856	1,721	135		
Public Safety	405,950	57,111	82,240	(25,129)		
Other Revenue	6,000	927	989	(62)		
Fines	730,000	137,814	97,352	40,462		
Investment Earnings	28,300	3,017	5,862	(2,845)		
Miscellaneous	27,830	5,203	93,258	(88,055)		
Sale of City Property	10,000	-	482	(482)		
Total Operating Revenues	15,493,751	1,804,149	1,565,502	238,647		
Operating Transfer In	500,000	83,333	83,000	333		
Total Revenues	\$ 15,993,751	\$ 1,887,482	\$ 1,648,502	\$ 238,980		
E Warran						
Expenditures	4 000 000	470 707	400 007	40.400		
Organizational Services	1,662,686	472,737	423,337	49,400		
Legal Service	100,000	- 04 667	5,869	(5,869)		
Facilities	765,034 1 103 064	81,667	97,995 178,971	(16,328) 2,862		
Finance	1,103,064 865,288	181,833 127,825	113,944	13,881		
Community Development	2,378,266	386,663	376,139	10,524		
Fire	·	776,877	784,158	(7,281)		
Police	4,846,178 2,026,832	270,840	256,619	14,221		
Parks & Recreation	637,276	103,032	101,721	1,311		
Library Public Works - Streets	1,141,831	152,340	154,930	(2,590)		
Total Operating Expenditures	15,526,455	2,553,814	2,493,683	60,131		
Total Operating Expenditures	13,320,433	2,333,014	2,433,003	00,101		
Sick Leave Buy Back	15,000					
Operating Transfer Out	1,027,485	171,247	158,333	12,914		
Total Expenditures	\$ 16,568,940	\$ 2,725,061	\$ 2,652,016	\$ 73,045		
Net Revenues/(Expenditures)	\$ (575,189)	\$ (837,579)	\$ (1,003,514)	\$ 165,935		
Unaudited Fund Balance 9/30/2013	\$ 3,841,048					
FY2014 Revenue Projections	15,993,751					
FY2014 Expenditure Budget	16,568,940					
Projected Ending Fund Balance	\$ 3,265,859					

City of Bellaire Enterprise Fund Revenues and Expenditures YTD as of November 30, 2013

		FY2014 Budget	FY2013 Unaudited 11/30/2013	FY2012 Unaudited 11/30/2012	Over/(Under) Variance
Revenues	-				
Water		3,555,000	689,956	769,797	(79,841)
Wastewater		2,360,000	415,518	388,887	26,631
Solid Waste		1,442,500	237,797	240,931	(3,134)
Recycling		40,000	4,500	7,810	(3,310)
Charges for Service		27,000	5,005	4,025	980
Other Revenue		44,600	11,453	100	11,353
Investment Earnings		7,000	1,191	2,357	(1,166)
Miscellaneous		15,500	3,134	4,091	(957)
Total Revenues	\$	7,491,600	\$ 1,368,554	\$ 1,417,998	\$ (49,444)
Expenditures					
Water Production		561,590	66,031	92,032	(26,001)
Water Distribution		547,473	55,325	37,912	17,413
Surface Water		1,961,599	446,544	237,534	209,010
Waste Water Collection		452,692	59,530	71,609	(12,079)
Waste Water Treatment		1,085,245	107,260	123,704	(16,444)
Solid Waste		1,336,615	201,941	245,747	(43,806)
Utility Billing		249,326	33,462	30,167	3,295
Total Opearting Expenditures		6,194,540	970,093	838,705	131,388
Transfer Out		4,197,000	699,500	365,434	334,066
Total Expenditures	\$	10,391,540	\$ 1,669,593	\$ 1,204,139	\$ 465,454
•					
Net Revenues/(Expenditures)		(2,899,940)	\$ (301,039)	\$ 213,859	\$ (514,898)
Unaudited Fund Balance 9/30/2013	\$	5,951,898			
FY2014 Revenue Projections	•	7,491,600			
FY2014 Expenditure Budget		10,391,540			
Projected Ending Fund Balance	\$	3,051,958	•		

City of Bellaire Debt Service Fund Revenues and Expenditures YTD as of November 30, 2013

		FY2014 Budget	-	FY2013 Unaudited 11/30/2013	FY2012 Jnaudited 1/30/2012	ver/(Under) Variance
Revenues		5 000 704		004.000	400.050	00.540
Property Taxes		5,062,781		221,890 149	192,350	29,540
Investment Earnings Total Operating Revenues		3,000 5,065,781		222,039	 368 192,718	 (219) 29,321
Total Operating Novellado		0,000,701		222,000	102,110	 20,021
Operating Transfer In		950,000		158,333	158,333	-
Total Revenues	\$	6,015,781	\$	380,372	\$ 351,051	\$ 29,321
Expenditures						
Principal Payment		3,690,000				-
Interest Payment		2,336,076				-
Other Debt Expense		11,900		1,050	1,050	 _
Total Expenditures	_\$_	6,037,976		1,050	\$ 1,050	\$ -
Net Revenues/(Expenditures)	\$	(22,195)	\$	379,322	\$ 350,001	\$ 29,321
Unaudited Fund Balance 9/30/2013	\$	504,450				
FY2014 Revenue Projections		6,015,781				
FY2014 Expenditure Budget		6,037,976				
Projected Ending Fund Balance	<u>\$</u>	482,255	:			

City of Bellaire Vet Fund Revenues and Expenditures YTD as of November 30, 2013

		FY2014 Budget	U	FY2013 naudited 1/30/2013	U	FY2012 naudited 1/30/2012	er/(Under) ariance
Revenues		= 500					
Grants/Contributions		7,500	_				
Total Operating Revenues		7,500					 <u>-</u>
Operating Transfer In		1,310,544		218,424		206,767	11,657
Total Revenues	\$	1,318,044	\$	218,424	\$	206,767	\$ 11,657
Expenditures							
Organizatinal Services		100,200		28,296		17,323	10,973
Finance		-				4,713	(4,713)
Community Development		-					- (4.000)
Fire		52,000				4,999	(4,999)
Police		202,416		4.000		21,660	(21,660)
Parks & Recreation		39,500		4,990		4,995	(5)
Public Works		25,000 660,000		241,132			-
Enterprise Public Works Total Expenditures	-\$	1,079,116	\$	274,418	\$	53,690	\$ (20,404)
Total Expelicitures	Ψ	1,070,110		214,410			 (20,000)
Net Revenues/(Expenditures)	\$	238,928	\$	(55,994)	\$	153,077	\$ 32,061
Unaudited Fund Balance 9/30/2013	\$	457,252					
Est. Carryover Funding	\$	339,957					
FY2014 Revenue Projections		1,318,044 1,079,116					
FY2014 Expenditure Budget Projected Ending Fund Balance	-\$	356,223	-				
riojected Ending rund balance	<u> </u>	- 000,220	=				

City of Bellaire CIP Fund Revenues and Expenditures YTD as of November 30, 2013

		FY2014 Budget	U	FY2013 naudited 1/30/2013	U	FY2012 naudited I/30/2012		er/(Under) /ariance
Revenues								_
Total Operating Revenues								
Operating Transfer In Total Revenues	-\$	2,463,941 2,463,941	\$	410,657 410,657	\$	75,667 75,667	\$	334,990 334,990
Total Revenues	<u> </u>	2,403,341	Ψ	410,037	Ψ	13,661	Ą	334,330
Projects								
Ware Family Park Fencing		15,000						-
Russ Pittman Park Electrical Upgrades		40,000						-
BFAC Chemical Room Upgrades		24,000						-
Bellaire Little League Horn Field		45,000						-
Evergreen Pool Bathhouse		102,500		3,414				3,414
Evergreen Pool Complex Security Upgrades		21,600						=
CenterPoint Community Center Maintenance		30,500						-
Henshaw House Fire Alarm System HVAC Program		21,000 50,000		4,127		14,830		- (10,703)
City Wide Beautification		120,700		4,121		14,030		(10,703)
Facilities Assessment		120,700		313		10,000		_
Bellaire Pool / Fire Damage				9,912		10,000		9,912
Central Elevaged Storage Tanks				186,779				186,779
Wayfinding Signs				12,500				12,500
Streetscapes Program				1,875				1,875
Total General Projects		470,300		218,920		24,830		203,777
New Well		1,648,000						-
Evergreen Demo Site Soil Remediation		100,000		20,610				20,610
Fine Screen Building Replacement		201,000						-
Wasterwater Treatment Bld Roof Refurbish		33,000						-
HVAC Program - Enterprise		15,000						-
Central Well Project						7,461		(7,461)
Total Enterprise Projects		1,997,000		20,610		7,461		13,149
Total Expenditures	\$	2,467,300	\$	239,530	\$	32,291	\$	216,926
Net Revenues/(Expenditures)	\$	(3,359)	\$	171,127	\$	43,376	\$	118,064
Unaudited Fund Balance 9/30/2013	\$	3,993,949						
Est. Carryover Funding	\$	1,549,212						
FY2014 Revenue Projections	*	2,463,941						
FY2014 Expenditure Budget		2,467,300						
Projected Ending Fund Balance	\$	2,441,378						

100-GENERAL FUND FINANCIAL SUMMARY

PAGE:

16.67

% OF YEAR COMPLETED:

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:NOVEMBER 30TH, 2013

% OF BUDGET BUDGET BALANCE TOTAL ENCUMBERED Y-T-DBALANCE PRIOR YEAR PO ADJUST. CURRENT PERIOD CURRENT BUDGET

	DODGE 1	FERIOD	FO ADOUSI.	BALANCE	ENCOMBERED	BALANCE	BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	9,111,375.00	98,336.4	0	98,408.5	0.	,712,966.4	~
FRANCHISE TAXES	1,366,000.00	2,591.8	0.	60,139.4	0.	05,860.6	9.0
SALES TAXES	2,000,000.00	91,544.3	0.	Э.	0.	,297,696.6	Η.
PERMITS	606,500.00	1,037.1	0.	04,930.7	0.	01,569.2	7.3
NEGEN .	303,146.00	3,811.5	0.	0,620.1	0.	42,525.8	0.0
LICENSE	3,300.00	0.00	00.0	00.0	00.0	3,300.00	00.00
INTERGOVERINENTAL	3,500.00	0.0	0	0.0	0.	3,500.0	0.0
RENTALS	24,200.00	98.0	0.	,842.0	0.	18,358.0	۲.
AQUATICS	332,000.00	248.8	0.	5,527.6	0.	26,472.3	1.6
PROGRAM FEES	182,000.00	88.7	0.	785.9	0.	,214.0	2.5
ATHLETICS	337,600.00	,829.0	0.	7,663.0	0.	99,937.0	1.1
	16,050.00	838.0	0.	1,856.1	0.	14,193.8	1.5
	405,950.00	9.1	0.	,111.4	0	8,838.5	0.
OINER KEVENOE	00.000.9	482.5	0	926.5	0	5,073.5	5.4
FINES	730,000.00	23.1	0.	814.0	0	,185.9	8.8
INVESTMENT REVENUE	28,300.00	43.8	0.	,016.7	0.	5,283.3	9.0
(1.4)	7,830.	964.I	٠.	5,203.1	0	22,626.8	8.7
OTHER FINANCING SOURCES	510,000.00	9.99	9	,333.3	이	6,666.7	6.3
TOTAL REVENUES	15,993,751.00	981,115.89	00.00	1,887,482.10	00.00	14,106,268.90	11.80
EXPENDITURE SUMMARY							
ORGANIZATIONAL SERVICES	0 0 0	7	C	; ; ;	· · · · · · · · · · · · · · · · · · ·	•	(
HUMAN RESOURCES	158,869.00	18,144.20	00.0	37,426.95	11,334.33 8,988.86	421,109.00 112,453.19	⊥8.99 29.22
	375,032.00	13,103.0	0.	54,384.7	4,291.0	16,356.1	2.3
COMM TECH SERVICES TOTAL ORGANIZATIONAL SERVICES	608,949.00	0,151.9	9	3,532.8	0,253.8	345,162.2	3.3
TUNOT TURT NUCCIO		0.706,6	?	7.161171	08.	95,080.6	4 · L
LEGAL LEGAL TOTAL TECAL	100,000.00	0.00		0.0	00.00	000,000	0.00
	TOO. 000.00	•	?	00.0	>.	0.000.	>.
FACILITIES		((!			
FACILITIES TOTAL FACILITIES	765,034.00	40,806.19	00.00	81,667.51	178,482.05	504,884.44	34.00
minammaraad aonenia						•	
FINANCE	1,103,064.00	08,192.4	00.00	1,83	161.8	36.	4.2
TOTAL FINANCE DEPARTMENT	1,103,064.00	92.		81,832.8	5,161	6,069.	24.20
COMMUNITY DEVELOPMENT	(((((((((((((((((((((((L		1 0 0	•		
TOTAL COMMUNITY DEVELOPMENT	865,288.00	75, 599.34	0.00	127,824.78	12,313.69	725,149.53 725,149.53	16.20

Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023: Finance Report for the Period Ended November 30, 2013) LOTAL COMMUNITY DEVELOPMENT

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	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
FIRE DEPARTMENT FIRE TOTAL FIRE DEPARTMENT	2,378,266.00 2,378,266.00	191,537.38 191,537.38	0.00	386, 662.64 386, 662.64	24,965.34	1,966,638.02	17.31
POLICE DEPARTMENT POLICE TOTAL POLICE DEPARTMENT	4,846,178.00 4,846,178.00	386, 867.24 386, 867.24	12.75	776,876.70	27,611.66 27,611.66	4,041,689.64	16.60
PARKS DEPARTMENT PARD - ADMINISTRATION PARD - MAINTENANCE PARD - RECREATION PARD - AQUATICS PARD - ATHLETICS PARD - ATHLETICS TOTAL PARKS DEPARTMENT	164,228.00 503,711.00 542,501.00 553,516.00 262,876.00	13,509.08 33,955.08 45,442.80 32,220.46 12,016.49	00.000000000000000000000000000000000000	28,032.02 80,253.62 76,249.55 60,534.96 25,770.06	295.57 154,195.61 4,612.80 20,345.04 245.00 179,694.02	135,900.41 269,261.77 461,638.65 472,636.00 236,860.94 1,576,297.77	17.25 46.54 14.91 14.91 9.90
LIBRARY LIBRARY TOTAL LIBRARY	637,276.00 637,276.00	55,713.28 55,713.28	0.00	103,031.60	4,680.40	529,564.00 529,564.00	16.90
PUBLIC WORKS	1,141,831.00 1,141,831.00	81,488.80 81,488.80	6,208.33	152,339.85 152,339.85	126,767.72 126,767.72	862,723.43	24.44
NONDEPARTMENTAL NONDEPARTMENTAL TOTAL NONDEPARTMENTAL	1,042,485.00	85,623.75 85,623.75	0.00	171,247.50	0.00	871,237.50 871,237.50	16.43
TOTAL EXPENDITURES	16,568,940.00	1,342,535.01	6,221.08	2,725,060.91	734,544.85	13,109,334.24	20.88
REVENUE OVER/ (UNDER) EXPENDITURES	(575, 189.00) (361,419.12)	6,221.08 (837,578.81)(734,544.85)	996,934.66	273.32

16.67

% OF YEAR COMPLETED:

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CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:NOVEMBER 30TH, 2013

2-05-2013 07:07 AM

00-GENERAL FUND INANCIAL SUMMARY

PAGE: CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:NOVEMBER 30TH, 2013 12-05-2013 07:07 AM

100-GENERAL FUND

16.67

% OF YEAR COMPLETED:

REVENUES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES 4001 TAXES - CURRENT 4002 TAXES - DELINQUENT 4003 TAXES - PENALTY & INTEREST 4004 TAXES - OVERPAYMENTS 4005 TAXES - OTHER TOTAL PROPERTY TAXES	9,009,375.00 32,000.00 60,000.00 5,000.00 5,000.00	418,406.09 22,389.62) 2,282.34 0.00 37.66	00.00	418,406.09 22,389.62) 2,282.34 0.00 109.70 398,408.51	000000	8,590,968.91 54,389.62 57,717.66 5,000.00 4,890.30	4.64 69.97. 3.80 0.00 2.19
FRANCHISE TAXES 4020 FRANCHISE TAXES - ELECTRIC 4021 FRANCHISE TAXES - GAS 4022 FRANCHISE TAXES - TELEPHONE 4023 FRANCHISE TAXES - CABLE TOTAL FRANCHISE TAXES	856,000.00 110,000.00 120,000.00 280,000.00 1,366,000.00	68,844.46 0.00 32,506.42 71,240.95 172,591.83	000000	137,688.92 18,506.01 32,703.52 71,240.95 260,139.40	0.0000000000000000000000000000000000000	718,311.08 91,493.99 87,296.48 208,759.05 1,105,860.60	16.09 16.82 27.25 25.44 19.04
SALES TAXES 4030 TAXES - SALES TOTAL SALES TAXES	2,000,000.00	191,544.34 191,544.34	00.00	702,303.37 702,303.37	0.00	1,297,696.63	35.12
PERMITS 4100 PERMITS - FOOD 4102 PERMITS - FIRE, PLUMB'G, GAS 4103 PERMITS - ELECTRICAL 4104 PERMITS - BUILDING 4105 PERMITS - AIR & HEAT 4106 PERMITS - AIR & DEMOLITION 4107 PERMITS - SIGNS 4108 PERMITS - GARAGE SALE 4110 PERMITS - CURB CUT 4110 PERMITS - ELEVATORS 4112 PERMITS - TREE REMOVAL TOTAL PERMITS	19,000.00 86,000.00 47,000.00 40,000.00 19,000.00 12,050.00 3,150.00 6,000.00 24,000.00	197.00 7,725.50 3,993.50 29,353.90 2,259.50 1,548.00 1,381.73 330.00 855.00 855.00 3,393.00	000000000000000000000000000000000000000	463.00 16,079.25 9,620.00 59,474.24 6,340.50 3,568.00 1,985.72 857.00 1,482.00 5,061.00	000000000000000000000000000000000000000	18,537.00 69,920.75 37,380.00 290,525.76 33,659.50 15,432.00 10,064.28 2,293.00 4,518.00 18,939.00	2.44 18.70 20.47 16.99 15.85 18.78 16.48 27.21 24.70 0000
FEES 4120 FEES - PUBLIC HEARING APPEALS 4121 FEES - CONTRACTOR REGISTRATION 4122 FEES - RESIDENTIAL INSPECTION 4123 FEES - COMMERCIAL INSPECTION 4129 FEES - DRAINAGE REVIEW 4130 FEES - PLAN CHECK 4131 FEES - DUMPSTER SIGNS TOTAL FEES	11,500.00 76,923.00 16,423.00 7,000.00 16,000.00 175,000.00 303,146.00	1,561.00 4,245.00 1,072.00 468.00 1,800.00 14,665.56 0.00	000000000000000000000000000000000000000	2,285.00 16,742.00 2,077.00 936.00 3,300.00 35,280.11 60,620.11	00000000	9,215.00 60,181.00 14,346.00 6,064.00 12,700.00 139,719.89 300.00	19.87 21.76 12.65 13.37 20.63 20.16 20.00

00-GENERAL

EVENUES

CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED) REVENUE

AS OF: NOVEMBER 30TH, 2013

16.67

% OF YEAR COMPLETED:

PAGE:

6.90 15.90 106.78 16.98 26.22 29.00 23.14 12.60 0.00 0.00 0.00 0.79 15.05 0.00 0.75 0.00 56.13 0.00 0.45 0.00 11.16 0.00 0.00 BUDGET OF 610.00) 4,981.38 159,214.08 20,000.00 130,000.00 44,645.20 25,485.00 27,000.00 79,400.00 57.86) 28,516.00 5,600.00 258,821.00 7,000.00 299,937.00 3,320.00 7,810.00 3,843.00 2,185.00 1,200.00 148,955.70 5,887.00 3,000.00 3,500.00 3,300.00 BUDGET BALANCE 0.00 0.00 0.00 0.00 ENCUMBERED 11,044.30 1,113.00 9,610.00 1,018.62 22,785.92 0.00 1,180.00 3,190.00 1,157.00 315.00 0.00 600.00 57.86 0.00 00.00 354.80 4,515.00 36,484.00 0.00 0.00 5,842.00 Y-T-D BALANCE 000000 0.00 0.00 0.00 PRIOR YEAR PO ADJUST 0.00 4,121.72 622.00 6,785.00 360.00 11,888.72 3,829.00 0.00 0.00 40.00 0.00 200.00 200.00 8.82 248.82 448.00 315.00 0.00 0.00 540.00 695.00 2,650.00 0.00 998.00 CURRENT PERIOD 20,000.00 130,000.00 45,000.00 30,000.00 27,000.00 80,000.00 7,000.00 9,000.00 6,000.00 182,000.00 65,000.00 5,600.00 260,000.00 7,000.00 337,600.00 4,500.00 11,000.00 5,000.00 2,500.00 1,200.00 3,000.00 3,500.00 0.00 332,000.00 160,000.00 CURRENT BUDGET 4420 AQUATICS ADMISSION - EVERGREEN 4421 AQUATICS ADMISSION - BELLAIRE 4422 AQUATICS - SWIM LESSONS 4423 AQUATICS - POOL RENTALS 4425 AQUATICS - SWIM TEAM 4426 AQUATICS - ANNUAL SWIM PASS - ITINERANT MERCHANT 4460 ATHLETICS - LEAGUES 4461 ATHLETICS - ORGANIZATION FEE 4462 ATHLETICS - CAMPS 4444 PROGRAMS - SPECIAL EVENTS 4445 PROGRAMS - L.I.F.E. TOTAL PROGRAM FEES 33 RENTALS - AQUATIC CENTER 34 RENTALS - PARK FACILITIES TOTAL RENTALS - LEISURE CLASS ICENSE 1160 LICENSES - LIQUOR & BEER 1161 LICENSES - ITINERANT MER(- TENNIS/GOLF - CIVIC CENTER - TENNIS COURT 201 INTERGOVERNMENTAL TOTAL INTERGOVERNMENTAL 4428 AQUATICS - VENDING - TEEN TOTAL ATHLETICS TOTAL AQUATICS INTERGOVERNMENTAL TOTAL LICENSE ATHLETICS PROGRAM FEES 4440 PROGRAMS -4441 PROGRAMS -XENTALS 4400 RENTALS -4401 RENTALS -4402 RENTALS -4403 RENTALS -4404 RENTALS -ATHLETICS

Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023 : Finance Report for the Period Ended November 30, 2013)

23.50 0.00 10.52 0.00 11.57

765.00 50.00 13,422.67 43.86) 14,193.81

0.00

235.00 0.00 1,577.33 43.86

0.000

85.00 0.00 732.00 21.00 838.00

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- REC. CENTER

50.00

1,000.00 15,000.00 1,856.19

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FEES - RECREATION CENTER FEES - CENTER ID CARD FES - RECREATION MEMBERSHIP FEES - VENDING Packet Pg. 43

OTHER 4480 F

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CITY OF BELLAIRE	REVENUE & EXPENSE REPORT (UNAUDITED)	AS OFFINOVEMBER 30TH 0013
12-05-2013 07:07 AM		

100-GENERAL FUND

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PAGE:

					% OF Y	YEAR COMPLETED: 16.67	: 16.67
REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PUBLIC SAFETY							
	26,500.00	2,210.00	00.00	5,330.00	00.00	21,170.00	20.11
3 ALARM	6,000.00	00.00	00.0	00.00	00.00	6,000.00	00.00
CKER	32,650.00	100.00	0.00	200.00	00.00	32,450.00	0.61
4503 AMBULANCE	300,000.00	22,239.18	00.00	46,749.31	00.00	253,250.69	15.58
	22,000.00	1,008.00	0.00	1,608.00	00.00	20,392.00	7.31
SRAM	18,500.00	1,654.51	0.00	3,224.15	00.00	15,275.85	17.43
	300.00	00.00	00.0	00.00	00.00	300.00	00.0
TOTAL PUBLIC SAFETY	405,950.00	27,211.69	00.0	57,111.46	00.00	348,838.54	14.07
OTHER REVENUE 4520 MISC FEES - COPY	6,000.00	482.50	00.00	926.50	0.00	5,073.50	15.44
TOTAL OTHER REVENUE	00.000.9	482.50	00.0	926.50	00.00	5,073.50	15.44

FINES 4600 MUNICIPAL COURT 4601 LIBRARY TOTAL FINES	700,000.00	52,384.20 1,838.94 54,223.14	0.00	133,740.26 4,073.83 137,814.09	00.00	566, 259.74 25, 926.17 592, 185.91	19.11 13.58 18.88
INVESTMENT REVENUE 4710 INTEREST – INVESTMENTS 4715 FEES – CREDIT CARDS TOTAL INVESTMENT REVENUE	24,000.00 4,300.00 28,300.00	34.13 409.70 443.83	0.00	2,053.30 963.40 3,016.70	00.00	21,946.70 3,336.60 25,283.30	8.56 22.40 10.66
MISC REVENUE 4730 MISC REVENUE 4731 REIMBURSEMENTS - INSURANCE 4732 COMMISSIONS - TELE/VENDING 4733 ANIMAL CONTROL FEES 4734 FEES - RETURN CHECK TOTAL MISC REVENUE	15,000.00 10,000.00 230.00 2,150.00 450.00 27,830.00	964.19 0.00 0.00 0.00 0.00 964.19	0000000	2,862.49 2,180.69 0.00 100.00 60.00 5,203.18	000000	12,137.51 7,819.31 230.00 2,050.00 390.00 22,626.82	19.08 21.81 0.00 4.65 13.33
OTHER FINANCING SOURCES 4770 SALE OF CITY PROPERTY - F/A 4775 TRANSFERS FROM TOTAL OTHER FINANCING SOURCES	10,000.00 500,000.00 510,000.00	0.00 41,666.67 41,666.67	0.00	0.00 83,333.30 83,333.30	0.00	10,000.00 416,666.70 426,666.70	0.00 16.67 16.34
CONTRIBUTIONS ** TOTAL REVENUES **	15,993,751.00	981,115.89	0.00	1,887,482.10	0.00	14,106,268.90	11.80

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY FRANCHISE TAXES FINES CONTRIBUTIONS	56,000.00 46,000.00 44,500.00	14,248.15 3,809.20 10.00	00.00	14,248.15 8,773.84 10.00	00000	41,751.85 37,226.16 44,490.00	25.44 19.07 0.02
POTAL REVENUES	146,500.00	18,067.35	00.0	23,031.99	00.00	123,468.01	15.72
EXPENDITURE SUMMARY							
FINANCE DEPARTMENT FINANCE TOTAL FINANCE DEPARTMENT	18,504.00	00.00	0000	00.00	17,490.00	1,014.00	94.52
FIRE DEPARTMENT FIRE TOTAL FIRE DEPARTMENT	1,000.00	0.00	00.00	0.00	00.00	1,000.00	0.00
POLICE DEPARTMENT POLICE TOTAL POLICE DEPARTMENT	14,930.00	0.00	00.00	0.00	00.00	14,930.00	0.00
PARD PARD - MAINT TOTAL PARD	8,049.00	0.00	00.00	0.00	00.00	8,049.00	0.00
LIBRARY LIBRARY TOTAL LIBRARY	11,500.00	0.00	00.00	1,480.49	00.00	10,019.51 10,019.51	12.87
NONDEPARTMENTAL NONDEPARTMENTAL TOTAL NONDEPARTMENTAL	65,000.00	4,931.	00.00	4,931.0	6,850.	3,219.0	48.8
TOTAL EXPENDITURES	118,983.00	14,931.00	00.0	16,411.49	34,340.00	68,231.31	C0.24
REVENUE OVER/(UNDER) EXPENDITURES	27,517.00	3,136.35	00.0	6,620.50	(34,340.00)	55,236.50	100.74

% OF YEAR COMPLETED: 16.67

PAGE:

CITY OF BELLAIRE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF:NOVEMBER 30TH, 2013

00-SPECIAL REVENUE FUND INANCIAL SUMMARY

12-05-2013 07:08 AM	REVENU	CITY OF EXPENSE	LAIRE RT (UNAUD	(0		PAGE:	2
200-SPECIAL REVENUE FUND		AS OF:NOVEMBER	х 30ТН, 2013				
					% OF	YEAR COMPLETED:	: 16.67
REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
FRANCHISE TAXES 4024 FRANCHISE TAXES - PEG HOWAL PRANCHISE HANDES	26,000.00	14,248.15	00.00	14,248.15	00.00	41,751.85	5.4
TOTAL FRANCILDE TRAES	00.000,00	14,248.15	00.0	14,248.15	0.00	41,751.85	25.44
FINES 4602 COURT TECHNOLOGY 4603 COURT SECURITY	28,000.00	176. 632.	0.00	013. 760.	0.00	22,986.37 14,239.79	17.91
TOTAL FINES	46,000.00	3,809.20	00.0	8,773.84	00.0	37,226.16	19.07
CONTRIBUTIONS 4800 CONTRIBUTION - FIRE 4811 LEOSE - POLICE	500.00	00.00	00.00	00.0	00.0	500.00	00.00
	10,000.00	000.0	000	00.0	00.0	10.000.00	
	3,500.00	10.00	00.00	10.00	00.0	3,490.00	0.29
4821 MEMORIALS - LIBRARY	1,000.00	00.0	00.00	00.00	00.00	1,000.00	00.0
4822 FRIENDS OF BELLAIRE LIBRARY 4831 NATURE DISCOVERY CENTER	7,000.00	00.0	00.00	00.0	00.00	7,000.00	00.00
TOTAL CONTRIBUTIONS	44,500.00	10.00	00.0	10.00	00.0	44,490.00	0.02
** TOTAL REVENUES **	146,500.00	18,067.35	0.00	23,031.99	00.00	123,468.01	15.72

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	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY PROPERTY TAXES INVESTMENT REVENUE OTHER FINANCING SOURCES	5,062,781.00 3,000.00 950,000.00	221,890.33 3.83 79,166.67	00.00	221,890.33 148.81 158,333.30	00.00	4,840,890.67 2,851.19 791,666.70	4.38 4.96 16.67
OTAL REVENUES	6,015,781.00	301,060.83	00.00	380,372.44	00.00	5,635,408.56	6.32
EXPENDITURE SUMMARY							
DEBT SERVICE DEBT TOTAL DEBT SERVICE	6,037,976.00	550.00	00.0	1,050.00	7,350.00	6,029,576.00	0.14
COTAL EXPENDITURES	6,037,976.00	550.00	00.00	1,050.00	7,350.00	6,029,576.00	0.14
REVENUE OVER/(UNDER) EXPENDITURES	(22,195.00)	300,510.83	0.00	379,322.44 (7,350.00)((394,167.44)1,675.93	1,675.93

% OF YEAR COMPLETED: 16.67

PAGE:

CITY OF BELLAIRE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF:NOVEMBER 30TH, 2013

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00-DEBT SERVICE INANCIAL SUMMARY

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12-05-2013 07:08 AM	REVENU	CITY OF IE & EXPENSE AS OF:NOVEM	ITY OF BELLAIRE EXPENSE REPORT (UNAUDITED) OF: NOVEMBER 30TH, 2013			PAGE:	7
300-DEBT SERVICE					HO %	YEAR COMPLETED:	: 16.67
REVENUES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES 4001 TAXES - CURRENT 4002 TAXES - DELINQUENT TOTAL PROPERTY TAXES	5,047,781.00 15,000.00 5,062,781.00	234,435.36 (12,545.03) 221,890.33	0.00	234,435.36 12,545.03) 221,890.33	00.0	4,813,345.64 27,545.03 4,840,890.67	4.64 83.63.
INVESTMENT REVENUE 4710 INTEREST – INVESTMENTS TOTAL INVESTMENT REVENUE	3,000.00	3.83	0.00	148.81	00.00	2,851.19	4.96
MISC REVENUE							i
OTHER FINANCING SOURCES 4775 TRANSFERS FROM TOTAL OTHER FINANCING SOURCES	950,000.00	79,166.67	00.00	158,333.30 158,333.30	0.00	791,666.70	16.67 16.67
** TOTAL REVENUES **	6,015,781.00	301,060.83	0.00	380,372.44	00.00	5,635,408.56	6.32

2-05-2013 07:08 AM	REVENUE	F	CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED)			PAGE:	м
00-DEBT SERVICE EBT SERVICE		AS OF:NOVEMBER SOIN, 2013	2017, 2013		% OF	OF YEAR COMPLETED:	: 16.67
EBT EPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE 0000-800 0000-810 0000-820 0000-821 0000-821 TOTAL DEBT SERVICE TOTAL DEBT SERVICE	3,690,000.00 2,336,076.00 5,400.00 6,500.00 6,037,976.00 6,037,976.00	0.00 0.00 550.00 6.00 550.00	00.00	1,050.00 1,050.00 1,050.00 1,050.00	0.00 0.00 3,000.00 7,350.00 7,350.00	3,690,000.00 2,336,076.00 0.00 3,500.00 6,029,576.00 6,029,576.00	0.00 0.00 100.00 46.15 0.14
OTAL EXPENDITURES	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14

COLLEGE TO THE TREE TREE TREE TREE TREE TREE TREE		AS OF:NOVEMBER	х 30ТН, 2013				
FINANCIAL SUMMARY					% OF	YEAR COMPLETED:	: 16.67
	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY			'		۱ '		
WATER WASTEWATER	3,555,000.00 2,360,000.00	۰. ۳	\circ	956.2 518.5	\circ	043.7 481.4	9.
SOLID WASTE	1,442,500.00	18,901.2	0	7,797.4	0.	204,702.5	9
	40,000.00	,416.1	0.	500.4	0.	5,499.5	÷
CHARGES FOR SERVICE OTHER REVENIIE	27,000.00	,450.0	0.0	005.0	0.0	1,995.0	м
INVESTMENT REVENUE MISC REVENUE	7,000.00		0000	1,191.80	000	5, 808 2, 368	17.03
TOTAL REVENUES	7,491,600.00	634,523.23	00.0	1,368,554.25	00.00	6,123,045.75	18.27
EXPENDITURE SUMMARY							
₫ !	4,208,600.00	7.	0.	32.0	0.0	07,117.9	9.9
UB & METEK KEADING TOTAL FINANCE DEPARTMENT	4,446,325.00	20	00.0	732,962.23	35,711.35	· ·	28.26
PUBLIC WORKS - WATER PRODUCTION			C	. 3	. 0		c
ı	547,473.00	5,308.5	. 0	5,324.4	8,011	4,136.7	3. V.
1	1,961,599.00	5,480.1	0.0	6,543.6	3,549	11,505.4	9.4
MM -	452,692.00	2,400.2	0	59,530.3	13,579	79,582.1	6.1
PW - WW TREATMENT PW - SOLID WASTE	1,085,245.00	58,066.53 86,281,99	00.00	107,260.40	149,543.33	828,441.27	23.66
⊣	5,945,215.00	3,481.5		36,630.6	70,188	38,395.3	0.5
TOTAL EXPENDITURES	10,391,540.00	914,218.06	1,950.00	1,669,592.91	2,105,900.30	6,616,046.79	36.33
REVENUE OVER/(UNDER) EXPENDITURES	(2,899,940.00)(279, 694.83)	1,950.00 (301,038.66)	,038.66)(2,105,900.30)(493,001.04)	83.00

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CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:NOVEMBER 30TH, 2013

FUND

00-ENTERPRISE

16.67

% OF YEAR COMPLETED:

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CITY OF BELLAIRE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF:NOVEMBER 30TH, 2013

REVENUES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BUDGET	% OF BUDGET
NTERGOVERNMENTAL							
JATER 1300 WATER - RESIDENTIAL 1301 WATER - COMMERCIAL 1304 RESIDENTIAL SPRINKLER WATER 1309 NEW WATER SERVICE METERS	2,400,000.00 530,000.00 550,000.00 75,000.00 3,555,000.00	192,451.21 47,184.25 54,021.16 5,000.00 298,656.62	00.00	433,359.15 102,505.40 142,091.70 12,000.00 689,956.25	00000	1,966,640.85 427,494.60 407,908.30 63,000.00 2,865,043.75	18.06 19.34 25.83 16.00
VASTEWATER 1310 WASTEWATER - RESIDENTIAL 1311 WASTEWATER - COMMERCIAL 1319 NEW SEWER TAPS TOTAL WASTEWATER	2,000,000.00 300,000.00 60,000.00 2,360,000.00	172,987.61 26,815.70 4,000.00 203,803.31	0.00	347,900.67 56,617.85 11,000.00 415,518.52	00.00	1,652,099.33 243,382.15 49,000.00	17.40 18.87 18.33 17.61
SOLID WASTE 4320 SOLID WASTE - RESIDENTIAL 4322 GARBAGE BAGS/RECYCLING BINS 4323 SOLID WASTE STICKERS 4325 CURBSIDE RECYCLING TOTAL SOLID WASTE	1,250,000.00 7,500.00 5,000.00 180,000.00 1,442,500.00	103, 307.02 452.31 180.15 14, 961.80 118, 901.28	00.00	206,636.58 954.57 296.56 29,909.70 237,797.41	00.0	1,043,363.42 6,545.43 4,703.44 150,090.30 1,204,702.59	16.53 12.73 5.93 16.62
RECYCLING 4340 RECYCLING SALES TOTAL RECYCLING	40,000.00	2,416.18	00.0	4,500.47	00.00	35,499.53	11.25
CHARGES FOR SERVICE 4350 NEW SERVICE FEE 4351 RECONNECT FEE TOTAL CHARGES FOR SERVICE	24,000.00 3,000.00 27,000.00	2,100.00 350.00 2,450.00	00.00	4,375.00 630.00 5,005.00	00.0	19,625.00 2,370.00 21,995.00	18.23 21.00 18.54
OTHER REVENUE 4521 MISC ADMIN PROCESSING FEES 4558 RESIDENTIAL PENALTY 4559 COMMERCIAL PENALTY TOTAL OTHER REVENUE	600.00 40,000.00 4,000.00 44,600.00	48.93 5,297.52 555.95 5,902.40	00.0	48.93 10,550.97 853.17 11,453.07	00.00	551.07 29,449.03 3,146.83 33,146.93	8.16 26.38 21.33 25.68
INVESTMENT REVENUE 4710 INTEREST - INVESTMENTS TOTAL INVESTMENT REVENUE	7,000.00	19.47	00.0	1,191.80	00.00	5,808.20	17.03
MISC REVENUE 473 LISC REVENUE 471 EIMBURSEMENTS - INSURANCE 471 EES - RETURN CHECK API MISC REVENUE API MISC REVENUE	9,000.00 5,000.00 1,500.00	2,253.97 0.00 120.00 2,373.97	00.00	2,324.42 627.31 180.00 3,131.73	0.00	6,675.58 4,372.69 1,320.00 12,368.27	25.83 12.55 12.00 20.20

Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023: Finance Report for the Period Ended November 30, 2013)

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12-05-2013 07:08 AM	REVENII	CITY OF BELLAIRE	CITY OF BELLAIRE REVENIE & EXPENSE REPORT (INAIDITED)	ć		PAGE:	m
500-ENTERPRISE FUND		AS OF: NOVEMBER 30TH, 2013	R 30TH, 2013				
					% OF	% OF YEAR COMPLETED: 16.67): 16.67
REVENUES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING SOURCES							
** TOTAL REVENUES **	7,491,600.00	634,523.23	0.00	0.00 1,368,554.25	0.00	0.00 6,123,045.75	18.27

	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY OTHER FINANCING SOURCES CONTRIBUTIONS	1,310,544.00	109,212.00	00.00	218,424.00	00.00	1,092,120.00	16.67
OTAL REVENUES	1,318,044.00	109,212.00	00.00	218,424.00	00.00	1,099,620.00	16.57
EXPENDITURE SUMMARY							
ORGANIZATIONAL SERVICES COMM TECH SERVICES TOTAL ORGANIZATIONAL SERVICES	$\frac{100,200.00}{100,200.00}$	28,295.81	0.00	28,295.81 28,295.81	15,564.09 15,564.09	56,340.10	43.77
FINANCE							
COMMUNITY DEVELOPMENT							
FIRE AND EMERG MGMT FIRE TOTAL FIRE AND EMERG MGMT	52,000.00 52,000.00	0.00	00.00	0.00	9,000.00	43,000.00	17.31
POLICE POLICE TOTAL POLICE	202,416.00 202,416.00	0.00	00.00	0.00	79,829.49	122,586.51	39.44
PARD	30,000.00	0.00 4,990.00 4,990.00	00.0	0.00 4,990.00 4,990.00	8,284.60 17,614.00 25,898.60	21,715.40 (13,104.00) 8,611.40	27.62 237.94 78.20
LIBRARY							
비비번	25,000.00 150,000.00 50,000.00	0000	000.00	-	23,115.80 23,115.80 46,231.60	1,884.20 126,884.20 3,768.40	92.46
PW - SOLID WASTE TOTAL PUBLIC WORKS	460,000.00	00.0	00.0	241,132.00	5,708.	108,159.80	84.2
TOTAL EXPENDITURES	1,079,116.00	33,285.81	00.0	274,417.81	466,000.38	338,697.81	68.61
REVENUE OVER/(UNDER) EXPENDITURES	238,928.00	75,926.19	00.0	(55,993.81)	(466,000.38)	760,922.19	218.47

16.67

% OF YEAR COMPLETED:

PAGE:

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF:NOVEMBER 30TH, 2013

2-05-2013 07:08 AM

00-VET INANCIAL SUMMARY

Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023: Finance Report for the Period Ended November 30, 2013)

INANCIAL SUMMARY CURRENT CURRENT PRIOR YEAR Y-T-D TOTAL BUDGET % OF BUDGET PERIOD PO ADJUST. BALANCE ENCUMBERED BALANCE BUDGET	12-05-2013 07:08 AM 610-CTP	REVENU	CITY OF BELLAIRE E & EXPENSE REPORT (UNAUDITAS OF:NOVEMBER 30TH, 2013	CITY OF BELLAIRE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF:NOVEMBER 30TH, 2013			PAGE:	
CURRENT PRIOR YEAR Y-T-D TOTAL PERIOD PO ADJUST. BALANCE ENCUMBERED B	ANCIAL SUMMARY					% OF %	EAR COMPLETE!): 16.67
PERIOD PO ADJUST. BALANCE ENCUMBERED		CURRENT	CURRENT	PRIOR YEAR	Y-T-D	TOTAL	BUDGET	% OF
		BUDGET	PERIOD	PO ADJUST.	BALANCE	ENCUMBERED	BALANCE	BUDGET

	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET	% OF BUDGET
REVENUE SUMMARY OTHER FINANCING SOURCES	2,463,941.00	205,328.42	0.00	410,656.80	00.00	2,053,284.20	16.67
TOTAL REVENUES	2,463,941.00	205,328.42	00.00	410,656.80	00.00	2,053,284.20	16.67
EXPENDITURE SUMMARY							
$\frac{\text{CIP}}{\text{CIP}}$ TOTAL CIP	0.00	313.50	00.00	313.50	95,423.88 (95,737.38)	0.00
DRAINAGE							
PARKS PARKS TOTAL PARKS	224,100.00 224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88 14.88
TRAFFIC							
WATER WATER TOTAL WATER	1,748,000.00 1,748,000.00	200,774.69	186,778.69 186,778.69	207,388.69 (107,771.69)	1,648,383.00 1,648,383.00	5.70
WASTEWATER WASTEWATER TOTAL WASTEWATER	201,000.00	0.00	0.00	0.00	7,611.00	193, 389.00 193, 389.00	3.79
RBB/FACILITIES RBB/FACILITIES TOTAL RBB/FACILITIES	173,500.00	0.00	00.00	4,126.69 4,126.69	6,000.00	163, 373.31 163, 373.31	5.84
BEAUTIFICATION BEAUTIFICATION TOTAL BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00 (14,375.00 (14,140.05)	120,465.05 120,465.05	0.19
UNALLOCATED							
TOTAL EXPENDITURES	2,467,300.00	223,825.69	209,340.74	239,530.23	7,147.49	2,220,622.28	10.00
REVENUE OVER/(UNDER) EXPENDITURES	3,359.00)(18,497.27)	209,340.74	171,126.57 (7,147.49)(167,338.08)	4,881.78

12-05-2013 07:08 AM	REVENUE	A.	CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED) S OF:NOVEMBER 30TH, 2013	(a		PAGE:	7
510-CIP					% OF	% OF YEAR COMPLETED:	16.67
REVENUES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
INVESTMENT REVENUE							
AISC REVENUE							
OTHER FINANCING SOURCES 4775 TRANSFER FROM TOTAL OTHER FINANCING SOURCES	2, 463, 941.00 2, 463, 941.00	205,328.42	0.00	410,656.80	0.00	2,053,284.20 2,053,284.20	16.67
CONTRIBUTIONS							
** TOTAL REVENUES **	2,463,941.00	205,328.42	00.0	410,656.80	00.0	2,053,284.20	16.67

12-05-2013 07:08 AM	REVENUE	CITY OF B	CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED)			PAGE:	m
610-CTP		AS OF: NOVEMBER 30TH, 2013	R 30TH, 2013				
CIP					% OF YE	YEAR COMPLETED:	: 16.67
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
VET/CIP/FA 5-0000-957	0.00	313.50 0.00 0.00 313.50	00.00	313.50 0.00 0.00 313.50	32,820.88 (47,773.00 (14,830.00 (95,423.88 (33,134.38) 47,773.00) 14,830.00) 95,737.38)	00.00
TOTAL CIP	00.0	313.50	00.00	313.50	95,423.88 (95,737.38)	00.00
TOTAL CIP	00.0	313.50	00.0	313.50	95,423.88 (95,737.38)	00.00

.2-05-2013 07:08 AM	REVENUE	CITY OF BE	CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED) S OF:NOVEMBER 30TH, 2013			PAGE:	Ŋ
510-CIP PARKS					% OF Y	YEAR COMPLETED:	16.67
ARKS	CURRENT	CURRENT	PRIOR YEAR	Y-T-D	TOTAL	BUDGET	% CF
)EPARTMENTAL EXPENDITURES	BUDGET	PERIOD	PO ADJUST.	BALANCE	ENCOMBERED	BALANCE	BUDGET
PROJECTS		,	,	4	((
-3000-999.109 PARK IMPROVEMENTS	100,000.00	00.0	00.00	00.0	00.0	100,000.00	00.0
5-3000-999,306 EVERGREEN POOL/FIRE DAMAGE	124,100.00	2,728.50	00.0	3,414.35	28,231.35	92,454.30	25.50
5-3000-999,307 BELLAIRE POOL / FIRE DAMAGE	00.00	5,634.00	8,422.00	9,912.00 (8,207.00)(1,705.00)	0.00
TOTAL PROJECTS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88
				6			•
TOTAL PARKS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88
				(0	•
TOTAL PARKS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,/49.30	14.88

Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023: Finance Report for the Period Ended November 30, 2013)	
- Finance Report for the Period Ended November 30, 2013 (1023 : Finance Report for the Period Ended November 3	2013)
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12-05-2013 07:08 AM	REVENUE	CITY OF BE & EXPENSE REF AS OF:NOVEMBER	CITY OF BELLAIRE JE & EXPENSE REPORT (UNAUDITED) AS OF:NOVEMBER 30TH, 2013			PAGE:	_
610-CIP WATER					% OF	% OF YEAR COMPLETED:	: 16.67
WAIER DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-DBALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROJECTS 5-6000-999.600 2012 CENTRAL WATER WELL 5-6000-999.602 CENTRAL ELEVATED STORAGE TANKS 5-6000-999.603 EVERGREEN PLANT DEMO TOTAL PROJECTS TOTAL WATER TOTAL WATER	1,648,000.00 100,000.00 1,748,000.00 1,748,000.00	180, 164.69 20, 610.00 200, 774.69 200, 774.69 200, 774.69	186,778.69 0.00 186,778.69 186,778.69	186, 778.69 20, 610.00 207, 388.69 207, 388.69	186,778.69 (186,778.69)	1,568,993.00 0.00 79,390.00 1,648,383.00 1,648,383.00	4.79 0.00 20.61 5.70 5.70

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PAGE:

2-05-2013 07:08 AM

10-CIP

12-05-2013 07:08 AM	REVENUE	CITY OF BE	CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED)			PAGE:	6
610-CIP RBB/FACILITIES	•				% □	OF YEAR COMPLETED:	: 16.67
RBB/FACILITIES DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
EMPLOYEE BENEFITS							
PROJECTS 5-9100-999.227 MUNICIPAL REHAB PROJECTS 5-9100-999.229 ENTERPRISE BUILDING MTCE TOTAL PROJECTS	125,500.00 48,000.00 173,500.00	0000	00.00	4,126.69 0.00 4,126.69	6,000.00	115,373.31 48,000.00 163,373.31	8.07 0.00 5.84
TOTAL RBB/FACILITIES	173,500.00	00.0	00.00	4,126.69	6,000.00	163,373.31	5.84
TOTAL RBB/FACILITIES	173,500.00	0.00	0.00	4,126.69	6,000.00	163,373.31	5.84

.2-05-201	:013 07:08 AM	REVENUE & AS		ITY OF BELLAIRE EXPENSE REPORT (UNAUDITED) OF:NOVEMBER 30TH, 2013			PAGE:	10
10-CIE SEAUTIE SEAUTIE	510-CIP BEAUTIFICATION BEAUTIFICATION	BY FE G CTY	Else to the second	, C.	£	^{0/0}	YEAR COMPLETED:	
)EPARTMENTAL	ENTAL EXPENDITURES	BUDGET	CUKKENI	FRIOR IEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BALANCE	% OF BUDGET
PROJECT 5-9200- 5-9200- 5-9200- TOTA	PROJECTS 5-9200-999.304 WAYFINDING SIGNS 5-9200-999.305 2013 STREETSCAPES PROGRAM 5-9200-999.308 CITY WIDE BEAUTIFICATION TOTAL PROJECTS	0.00 0.00 120,700.00 120,700.00	12,500.00 1,875.00 0.00	12,510.00 1,630.05 0.00 14,140.05	12,500.00 (1,875.00 (0.00 (12,510.00) 1,630.05)(0.00 14,140.05)	10.00 244.95) 120,700.00 120,465.05	0.00
TOTAL	BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00 (14,140.05)	120,465.05	0.19
TOTAL	BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00 (14,140.05)	120,465.05	0.19
Packet Pg. 61	Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023 : Finance Report for the Period Ended November 30, 2013)	Period Ended Noven	nber 30, 2013	(1023 : Finance Re	port for the Peri	od Ended Noven	nber 30, 2013)	1.G.2.a

11	16.67 % OF	SUDGET		10.00				1.G.2.a
PAGE:	% OF YEAR COMPLETED: BUDGET			2,220,622.28				mber 30, 2013)
	% OF TOTAL	ENCUMBERED		7,147.49				eriod Ended Nove
;D)	Y-T-D	BALANCE		239,530.23				e Report for the P
CITY OF BELLAIRE EXPENSE REPORT (UNAUDITED) OF:NOVEMBER 30TH, 2013	PRIOR YEAR	PO ADJUST.		209,340.74				3 (1023 : Finance
യഗൂ	CURRENT	PERIOD		223,825.69				Vovember 30, 201
REVENUE	CURRENT	BUDGET		2,467,300.00				Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023 : Finance Report for the Period Ended November 30, 2013)
								: - Finance Report fo
13 07:08 AM		NTAL EXPENDITURES		EXPENDITURES				Attachment: I G2
12-05-2013	SIO-CIF UNALLOCATED UNALLOCATED	OEPARTMENTAL	PROJECTS	rotal exe				Packet Pg. 62

2-05-2013 07:08 AM	REVENUE A	CITY OF BELLAIRE . & EXPENSE REPORT (UNAUDI AS OF:NOVEMBER 30TH, 2013	IITY OF BELLAIRE EXPENSE REPORT (UNAUDITED) OF:NOVEMBER 30TH, 2013			PAGE:	1
20-CIP - BOND INANCIAL SUMMARY					% P	OF YEAR COMPLETED:	16.67
	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BUDGET BALANCE	% OF BUDGET
EVENUE SUMMARY INVESTMENT REVENUE OTHER FINANCING SOURCES	0.00	464.23	00.00	1,010.47	0.00	1,010.47)	0.00
OTAL REVENUES	13,000,000.00	464.23	00.0	1,010.47	00.00	12,998,989.53	0.01
XPENDITURE SUMMARY							
BOND-CIP							
DRAINAGE DRAINAGE TOTAL DRAINAGE	16,403,499.00	508,012.11 508,012.11	508,012.11	508,012.11 508,012.11	2,842,868.27 2,842,868.27	13,052,618.62 13,052,618.62	20.43
FACILITIES							
STREETS							
OTAL EXPENDITURES	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43
REVENUE OVER/(UNDER) EXPENDITURES	(3,403,499.00)(507,547.88)	508,012.11 (507,001.64)	507,001.64)(2,842,868.27)((53,629.09)	98.42

12-05-2013 07:08 AM	411V # W # W # W # W # W # W # W # W # W #	CITY OF BE	CITY OF BELLAIRE FYDENSF REPORT (INAINTHEN)			PAGE:	2
520-CIP - BOND	T T T T T T T T T T T T T T T T T T T	AS OF: NOVEMBER	OF: NOVEMBER 30TH, 2013				
					30 %	OF YEAR COMPLETED:	: 16.67
REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
INVESTMENT REVENUE 1711 INTEREST – BÖND FUNDS TOTAL INVESTMENT REVENUE	0.00	464.23	00.0	1,010.47	00.0	1,010.47)	00.00
VISC REVENUE							
DTHER FINANCING SOURCES 4778 PROCEEDS OF GENL L-T DEBT TOTAL OTHER FINANCING SOURCES	13,000,000.00 13,000,000.00	0.00	0.00	00.0	00.00	13,000,000.00 13,000,000.00	0.00
** TOTAL REVENUES **	13,000,000.00	464.23	0.00	1,010.47	00.00	0.00 12,998,989.53	0.01

2-05-2013 07:08 AM	REVENUE	CITY OF BE & EXPENSE REF AS OF:NOVEMBER	CITY OF BELLAIRE REVENUE & EXPENSE REPORT (UNAUDITED) AS OF:NOVEMBER 30TH, 2013			PAGE:	4
20-CIP - BOND RAINAGE					% FO %	% OF YEAR COMPLETED:	: 16.67
RAINAGE EPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
0.000 000 000 000 000 000 000 000 000 0							
ROSECIS -1000-999.100 RBB/DRAINAGE PHASE 3	00.00	00.00	00.00	00.00	75,693.06		00.00
-1000-999, 403 BALDWIN AVENUE	00.00	40,260.00	40,260.00	40,260.00	3,234,927.32	(3,275,187.32)	00.0
-1000-999 804 DRAINAGE PHASE 4	00.00	386,287.61	386,287.61	386,287.61	(386,287.61)		00.0
-1000-999.805 DRAINAGE PHASE 5	16,403,499.00	81,464.50	81,464.50	81,464.50	(81,464.50)		00.0
TOTAL PROJECTS	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43
		7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7 7	000000000000000000000000000000000000000	000	2000 000	13 053 610 63	
TOTAL DRAINAGE	16,403,499.00	508,012.11	208,012.11	208,012.11	77.000,248,2	508,012.11 2,842,866.2/ 13,052,618.62	20.43
TOTAL DRAINAGE	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	508,012.11 2,842,868.27 13,052,618.62	20.43

12-05-2013 07:09 AM	REVENUE	ITY OF EXPENSE	BELLAIRE REPORT (UNAUDITED)			PAGE:	\vdash
630-CIP - METRO	A	AS OF: NOVEMBER	OF:NOVEMBER 30TH, 2013				
FINANCIAL SUMMARY					% OF	OF YEAR COMPLETED:	16.67
	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY INTERGOVERNMENTAL INVESTMENT REVENUE	801,000.00	0.00	0.00	801,000.00	00.00	0.00	100.00
TOTAL REVENUES	804,000.00	89.78	00.00	801,188.08	00.00	2,811.92	99.65
EXPENDITURE SUMMARY							
METRO CIP - METRO TOTAL METRO	00.00	0.00	0.00	0.00	4,437.00	(4,437.00)	0.00
STREETS STREETS TOTAL STREETS	1,625,000.00 1,625,000.00	15,975.00 15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL EXPENDITURES	1,625,000.00	15,975.00	37,275.00	15,975.00	278,093.24	1,330,931.76	18.10
REVENUE OVER/(UNDER) EXPENDITURES	(821,000.00)(15,885.22)	37,275.00	785,213.08 (278,093.24)	278,093.24)(1,328,119.84)	61.77

.2-05-2013 07:09 AM	REVENUE	CITY OF BI & EXPENSE REJ AS OF:NOVEMBEI	CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED)	(0		PAGE:	7
330-CIP - METRO					, IO %	YEAR COMPLETED:): 16.67
REVENUES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL 200 INTERGOVT - METRO SALES TAX	801,000.00	00.00	00.00	801,000.00	00.0	0.00	0.00 100.00
TOTAL INTERGOVERNMENTAL	801,000.00	00.0	00.0	801,000.00	00.0	00.0	100.00
INVESTMENT REVENUE 1712 INTEREST - METRO TOTAL INVESTMENT REVENUE	3,000.00	89.78	0.00	188.08 188.08	00.0	2,811.92 2,811.92	6.27
DIHER FINANCING SOURCES							
** TOTAL REVENUES **	804,000.00	89.78	00.0	801,188.08	00.0	2,811.92	99.65

12-05-2013 07:09 AM	REVENUE	CITY OF BELLAIRE	CITY OF BELLAIRE REVENUE & EXPENSE REPORT (UNAUDITED)			PAGE:	м
630-CIP - METRO		AS OF: NOVEMBER 30TH, 2013	K 30TH, 2013				
METRO CIP - METRO					% OF YE	% OF YEAR COMPLETED:): 16.67
DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-DBALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROJECTS MEMBOLDAVITMO	C		C	C			
D-0000-990 MEIRO-FAVING TOTAL PROJECTS	00.0	00.0	00.0	00.0	4,437.00 (4,437.00)	00.00
TOTAL CIP - METRO	00.0	00.00	00.00	00.00	4,437.00 (4,437.00)	0.00
TOTAL METRO	00.0	00.0	0.00	00.0	4,437.00 (4,437.00)	00.00

2-05-2013 07:09 AM	REVENUE		CITY OF BELLAIRE & EXPENSE REPORT (UNAUDITED)	(0		PAGE:	ヴ
530-CIP - METRO		AS OF:NOVEMBER 30TH, 2013	R 30TH, 2013		% G	OF YEAR COMPLETED:	: 16.67
TREETS DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL	BUDGET	% D
PROJECTS 5-4000-999.403 BALDWIN AVENUE 8-4000-999.404 SIDEWAIR PROJECT	000.0	00.0	00.0	00.0	283,149.99	(283,149.99) (687.50)	00.00
5-4000-999.406 STREET STRIPING PROGRAM 5-4000-999.407 STREET CONDITION MGT PROGRAM TOTAL PROJECTS	125,000.00 1,500,000.00 1,625,000.00	15,975.00 15,975.00	0.00 37,275.00 37,275.00	15,975.00 15,975.00	0.00 (10,181.25) 273,656.24	1,494,206.25 1,435,368.76	0.00 0.39 17.82
TOTAL STREETS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL STREETS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
OTAL EXPENDITURES	1,625,000.00	15,975.00	37,275.00	15,975.00	278,093.24	1,330,931.76	18.10

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CITY OF BELLAIRE, TEXAS SUMMARY INVESTMENT REPORT

Fiscal Year 2014 through November 30, 2013

Account	Date	ţę.	Rate/ P	Purchase P	Purchase	Market	Face	Book	Market	Accrued	Beginning Values @ 10/01/13	es @ 10/01/13
<u>Description</u>	Purchase	Maturity	Conbon	<u>Yield</u>	Price	Price	Amount	Value	Value	Interest	Book Value	Market Value
Cash Concentration Accounts Amegy Bank of Texas	11/30/13	12/01/13	0.0000	0.0000%	<i>₩</i>	•		\$ 6,443,725.38	\$ 6,443,725.38	·	\$ 7,303,716.01	\$ 7,303,716.01
Sub-total						•	6,443,725.38	6,443,725.38	6,443,725.38		7,303,716.01	7,303,716.01
Government Securities FHIR 313378XS5	04/30/12	04/30/15	0.6500%	0.6500%	100 000	100 196	1 000 000 00	1 000 000 00	1 001 957 00	541.67	1 000 000 00	1 002 917 00
	08/13/12	08/13/15	0.4000%		100.000	100.168	1,000,000.00	1,000,000.00	1,001,681.00	1,188.89	1,000,000.00	999,811.00
FHCB 3133EC5X8	12/10/12	12/10/15	0.4200%		100.000	100.006	1,000,000.00	1,000,000.00	1,000,056.00	1,983.33	1,000,000.00	997,854.00
FNMA 3135G0ST1	12/24/12	12/24/15	0.4500%	0.4500%	100.000	100.017	1,000,000.00	1,000,000.00	1,000,168.00	1,950.00	1,000,000.00	997,783.00
FHLMC 3134G4FQ6	09/19/13	09/19/16	1.0200%	1.0200%	100.000	100.598	1,000,000.00	1,000,000.00	1,005,983.00	2,011.67	1,000,000.00	1,005,864.00
Sub-total						,	5,000,000.00	5,000,000.00	5,009,845.00	7,675.56	5,000,000.00	5,004,229.00
TexPool Investments												
Concentration Account	11/30/13	12/01/13	0.0446%	0.0446%	100.000	100.000	907,313.24	907,313.24	907,313.24	ı	1,863,598.67	1,863,598.67
G.O. Bonds, Series 2005	11/30/13	12/01/13	0.0446%	0.0446%	100.000	100.000	398,752.97	398,752.97	398,752.97	ı	551,831.63	551,831.63
G.O. Bonds, Series 2009 RB	11/30/13	12/01/13	0.0446%	0.0446%	100.000	100.000	1,409,092.56	1,409,092.56	1,409,092.56	1	1,408,981.31	1,408,981.31
G.O. Bonds, Series 2011 RB	11/30/13	12/01/13	0.0446%	0.0446%	100.000	100.000	3,186,212.23	3,186,212.23	3,186,212.23	1	3,275,895.52	3,275,895.52
G.O. Bonds, Series 2013 RB	11/30/13	12/01/13	0.0446%	0.0446%	100.000	100.000	6,031,955.15	6,031,955.15	6,031,955.15	,	6,031,478.84	6,031,478.84
METRO Account	11/30/13	12/01/13	0.0446%	0.0446%	100.000	100.000	4,874,796.36	4,874,796.36	4,874,796.36	1	4,116,465.75	4,116,465.75
Sub-total						•	16,808,122.51	16,808,122.51	16,808,122.51	•	17,248,251.72	17,248,251.72
TexSTAR Investments Concentration Account	11/30/13	12/01/13	0.0405%	0.0405%	100 000	100 000	043 428 72	043 128 72	043 138 72		00 070 00	400 070 00
G O Bonds Series 2010A RB	11/30/13	12/01/13		0.0403%	100.000	100.000	1 373 104 00	343,126.72	343,126.72	, ,	422,370.09	422,370.09
Sub-total) - - - - -						2,316,232.72	2,316,232.72	2,316,232.72		2,316,070.22	2,316,070.22
Total							\$ 30 568 080 61	\$ 30 568 080 61	\$ 30,577,925,61	7 675 56	\$ 31 868 037 95	\$ 31 872 266 95
	Weighted Average Matu Weighted Average Yield Comparative Yield:	Weighted Average Maturity Weighted Average Yield Comparative Yield:	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	120 3-month Tsy Bill 6-month Tsy Bill 2-year Tsy Note	Days 0.1238% 0.0659% 0.1065% 0.2893%			1	1			

To the best of our knowledge, this report is in compliance with the investment strategy expressed in Chapter 2, Administration, Section 2-10, Investment Policy of the Code of Ordinances of the City of Bellaire, Texas and with the Texas Public Funds Investment Act., V.T.C.A., Government Code Ch. 2256, as amended

Nancial Officer:

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FINANCE MANAGER:

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Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023: Finance Report for the Period Ended November 30, 2013)

CITY OF BELLAIRE, TEXAS
INVESTMENT ACTIVITY REPORT
Fiscal Year 2014 through November 30, 2013

					Beginning Balance	Balance	Fisc	Fiscal Year-To-Date Activity	vity	Ending Balance	alance
Account	Date	te	Rate/	Face	10/01/13	10/01/13	Deposits/	Withdrawals/	Incr/(Decr)	11/30/13	11/30/13
Description	Purchase	Maturity	Conpon	Amount	Book Value	Market Value	Purchases	Maturities/Calls	Market Value	Book Value	Market Value
Cash Concentration Accounts Amegy Bank of Texas	11/30/13	12/01/13	0.0000%	6,443,725.38	\$ 7,303,716.01	\$ 7,303,716.01	\$ 4,932,076.57	\$ 5,792,067.20	ر ج	\$ 6,443,725.38	\$ 6,443,725.38
Sub-total			ı	6,443,725.38	7,303,716.01	7,303,716.01	4,932,076.57	5,792,067.20	•	6,443,725.38	6,443,725.38
Government Securities											
FHLB 313378XS5	04/30/12	04/30/15	0.6500%	1,000,000.00	1,000,000.00	1,002,917.00	•	•	(960.00)	1,000,000.00	1,001,957.00
FHLB 313380BW6	08/13/12	08/13/15	0.4000%	1,000,000.00	1,000,000.00	999,811.00	•	•	1,870.00	1,000,000.00	1,001,681.00
FHCB 3133EC5X8	12/10/12	12/10/15	0.4200%	1,000,000.00	1,000,000.00	997,854.00	1	1	2,202.00	1,000,000.00	1,000,056.00
FNMA 3135G0ST1	12/24/12	12/24/15	0.4500%	1,000,000.00	1,000,000.00	997,783.00	•	•	2,385.00	1,000,000.00	1,000,168.00
FHLMC 3134G4FQ6	09/19/13	09/19/16	1.0200%	1,000,000.00	1,000,000.00	1,005,864.00	1	1	119.00	1,000,000.00	1,005,983.00
			·	5,000,000.00	5,000,000.00	5,004,229.00	1	1	5,616.00	5,000,000.00	5,009,845.00
TexPool Investments											
Concentration Account	11/30/13	12/01/13	0.0446%	907,313.24	1,863,598.67	1,863,598.67	1,144,714.57	2,101,000.00	1	907,313.24	907,313.24
G.O. Bonds, Series 2005	11/30/13	12/01/13	0.0446%	398,752.97	551,831.63	551,831.63	40.54	153,119.20	,	398,752.97	398,752.97
G.O. Bonds, Series 2009 RB	11/30/13	12/01/13	0.0446%	1,409,092.56	1,408,981.31	1,408,981.31	111.25	•	ı	1,409,092.56	1,409,092.56
G.O. Bonds, Series 2011 RB	11/30/13	12/01/13	0.0446%	3,186,212.23	3,275,895.52	3,275,895.52	256.53	89,939.82	1	3,186,212.23	3,186,212.23
G.O. Bonds, Series 2013 RB	11/30/13	12/01/13	0.0446%	6,031,955.15	6,031,478.84	6,031,478.84	476.31	•	ı	6,031,955.15	6,031,955.15
METRO Account	11/30/13	12/01/13	0.0446%	4,874,796.36	4,116,465.75	4,116,465.75	801,380.61	43,050.00	1	4,874,796.36	4,874,796.36
Sub-total			, ,	16,808,122.51	17,248,251.72	17,248,251.72	1,946,979.81	2,387,109.02	,	16,808,122.51	16,808,122.51
TexSTAR Investments											
Concentration Account	11/30/13	12/01/13	0.0405%	943,128.72	422,378.89	422,378.89	520,749.83	1	1	943,128.72	943,128.72
G.O. Bonds, Series 2010A RB	11/30/13	12/01/13	0.0405%	1,373,104.00	1,893,691.33	1,893,691.33	125.84	520,713.17		1,373,104.00	1,373,104.00
Sub-total			I	2,316,232.72	2,316,070.22	2,316,070.22	520,875.67	520,713.17		2,316,232.72	2,316,232.72
Total			ωΙ	\$ 30,568,080.61	\$ 31,868,037.95	\$ 31,872,266.95	\$ 7,399,932.05	\$ 8,699,889.39	\$ 5,616.00	\$ 30,568,080.61	\$ 30,577,925.61

CITY OF BELLAIRE, TEXAS INVESTMENT SUPPLEMENTARY REPORT As of November 30, 2013

•		GASB 31	GASB 31 Market Reserve	
Account	Stated	Book	GASB 31	Market
Description	Maturity	<u>Value</u>	Market Reserve	Value
Cash Concentration Accounts Amegy Bank of Texas	12/01/13	\$ 6,443,725.38	, 69	\$ 6,443,725.38
Sub-total		6,443,725.38	1	6,443,725.38
Certificates of Deposit				
Sub-total			1	1
Government Securities				
FHLB 313378XS5	04/30/15	1,000,000.00	1,957.00	1,001,957.00
FHLB 313380BW6	08/13/15	1,000,000.00	1,681.00	1,001,681.00
	CL/01/21	1,000,000,0	96.00	1,000,056.00
FNMA 3135G0ST1 FHIMC 3134G4F06	12/24/15	1,000,000.00	168.00	1,000,168.00
<u> </u>		5,000,000.00	9,845.00	5,009,845.00
TexPool Investments				
Concentration Account	12/01/13	907,313.24	•	907,313.24
G.O. Bonds, Series 2005	12/01/13	398,752.97	•	398,752.97
G.O. Bonds, Series 2009 RB	12/01/13	1,409,092.56	•	1,409,092.56
G.O. Bonds, Series 2011 RB	12/01/13	3,186,212.23	•	3,186,212.23
G.O. Bonds, Series 2013 RB	12/01/13	6,031,955.15	•	6,031,955.15
METRO Account	12/01/13	4,874,796.36	1	4,874,796.36
Sub-total		16,808,122.51	•	16,808,122.51
TexSTAR Investments Concentration Account	12/01/13	943.128.72	,	943 128 72
G.O. Bonds, Series 2010A RB	12/01/13	1,373,104.00	The second secon	1,373,104.00
Sub-total		2,316,232.72	1	2,316,232.72
Total		\$ 30,568,080.61	\$ 9,845.00	\$ 30,577,925.61

26,060,423.89

Total Governmental Funds

620 - CIP Bond Fund 630 - METRO Fund 4,507,656.72

500 - Enterprise Fund Total Proprietary Fund

Total

Proprietary Funds

30,568,080.61

264,617.63 885,831.60 401,257.88 4,240,302.70 12,399,116.91 4,874,796.36

200 - Special Revenue Fund

300 - Debt Service Fund

600 - VET Fund 610 - CIP Fund

2,994,500.81

₩

11/30/13 <u>Balance</u>

Classifications

Governmental Funds

100 - General Fund

Claim on Cash by Fund

CITY OF BELLAIRE CURRENT PROPERTY TAX COLLECTIONS FY 2010 - FY 2014

<u>Month</u>	 FY 2010	FY 2011	FY 2012	FY 2013
Oct	\$ -	\$ -	\$ -	\$ -
Nov	239,133	447,766	519,998	501,713
Dec	2,809,777	3,464,077	3,830,784	3,558,843
Jan	8,676,888	9,140,630	10,055,746	10,050,022
Feb	11,741,583	12,216,842	12,439,634	12,978,460
Mar	11,853,083	12,475,105	12,628,483	13,101,633
Apr	11,941,106	12,592,732	12,718,289	13,251,738
May	12,104,409	12,643,629	12,772,591	13,284,289
Jun	12,157,513	12,714,266	12,837,364	13,307,908
Jul	12,251,846	12,732,855	12,846,889	13,319,875
Aug	12,281,937	12,738,132	12,856,497	13,339,458
Sep	12,319,214	12,750,093	12,856,497	-

YTD Collections

% of Budget

% of Total Levy

FY 2014 Budget - Total Tax Revenue

2013 Tax Year Taxable Value - Certified Appraisal Roll* 2013 Tax Year - Under Protest or not Certified*

Total as of 8/23/2013

Total Levy at \$0.3999 / \$100 =

Ten Largest Taxpayers in City of Bellaire (Tax Year 2013) *

	Taxable Value
Chevron Chemical Company	\$ 74,396,275
Pin Oak North Parcrel	65,509,807
WMPT Bellaire HP LP	47,506,619
Centerpoint Energy Inc.	37,059,537
AT & T Corporation	36,067,663
KBS SOR	35,373,487
BRI 1833 6330 LLC	33,325,000
5909-5959 Realty LTD	11,800,000
Houston Orthopedic	8,354,347
Centro NP Holdings 12 SPE LLC	7,788,504
	\$ 357,181,239
Tax Levy	<u>\$ 1,428,368</u>
% of Total Levy	10.02%

^{*} Source: Harris County Tax Assessor-Collector

CITY OF BELLAIRE HOUSING INFORMATION FY 2014

Nov

Houses, Townhomes & Vacant Lots for Sale *						
Price Range						
\$ 0 - \$ 250,000		-				
\$ 250,001 - \$ 500,000		19				
\$ 500,001 - \$ 750,000		6				
\$ 750,001 - \$ 1,000,000		19				
> \$ 1,000,000		24				
Total Units For Sale *	-	68				
Total HCAD Residential Units/Lots **		6,338				
For Sale as a % of Total Units		1.07%				
Highest Listing Price - Home	\$	1,799,000				
Lowest Listing Price - Lot	\$	290,000				
-						
Houses for Lease *		19				
Highest Lease/Month	\$	8,400				
Lowest Lease/Month	\$	1,425				
Average Lease/Month	\$	2,963				

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	Bank Owned
At Quarter End 12-31-12	2	4
At Quarter End 03-31-13	4	3
At Quarter End 06-30-13	2	1
At Quarter End 09-30-13	3	1
As of 11-30-13	-	1

New Residential Construction

			Dollar V	/alue
<u>Fiscal Year</u>		New Units	Construction	Avg/Unit
2007		169	85,632,703	506,702
2008		132	75,405,507	571,254
2009		49	26,026,889	531,161
2010	***	64	34,682,458	541,913
2011		56	30,064,905	536,873
2012	***	93	54,914,376	590,477
2013	***	113	65,491,037	579,567
2014		21	14,720,659	700,984
Average Appraised Value	(Tax Year 2013) **		\$ 619.552	

^{*} Source: Houston Association of Realtors (does not include for sale or lease by owner)

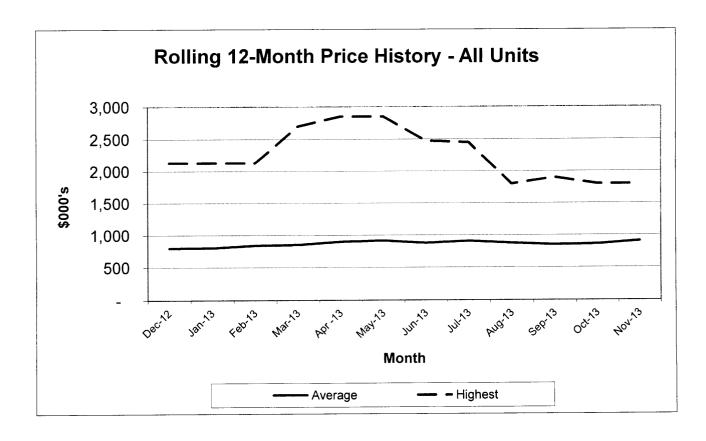
^{**} Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District

^{***} Numbers revised based on system correction

CITY OF BELLAIRE TREND ANALYSIS - HOUSES & VACANT LOTS FOR SALE FY 2014

Total Units for Sale and Price Information by Month

-	<u>Units</u>	Lowest	Highest	Avg - All	Avg - Homes	Avg - TH	Avg - Lot
Nov-12	131	186,000	2,128,000	786,363	837,377	255,600	298,243
Dec-12	102	186,000	2,128,000	798,333	853,520	235,000	365,522
Jan-13	110	159,900	2,128,000	803,443	840,676	159,500	352,829
Feb-13	133	159,900	2,128,000	841,057	886,113	159,500	359,490
Mar-13	134	159,900	2,698,000	851,682	902,512	263,300	358,778
Apr -13	132	159,900	2,850,000	898,015	963,768	314,971	446,550
May-13	137	174,000	2,850,000	917,153	978,481	307,750	263,600
Jun-13	131	174,000	2,475,000	877,872	933,744	295,780	417,125
Jul-13	120	199,000	2,450,000	908,182	955,466	316,667	485,763
Aug-13	106	199,000	1,799,000	875,902	924,044	303,300	518,938
Sep-13	116	199,000	1,899,000	851,408	896,204	309,633	466,625
Oct-13	116	249,900	1,799,000	861,876	900,279	295,000	405,917
Nov-13	68	290,000	1,799,000	908,532	936,670	-	554,000
vs. Prior Mo	-41.38%	16.05%	0.00%	5.41%	4.04%	-100.00%	36.48%



^{*} Source: Houston Association of Realtors (does not include for sale or lease by owner)

CITY OF BELLAIRE SUMMARY OF SALES & MIXED BEVERAGE TAX FY 2012 - FY 2014

Pa	Payment						
Month	<u>Period</u>		FY 2012	FY 2013	FY 2014		
Sales Ta	<u>x</u>						
Oct	Aug	\$	151,465	\$ 163,239	\$	506,393	
Nov	Sep		186,000	191,806		191,544	
Dec	Oct		179,968	186,637			
Jan	Nov		159,222	186,727			
Feb	Dec		237,695	198,802			
Mar	Jan		122,609	216,426			
Apr	Feb		158,708	156,272			
May	Mar		205,859	198,268			
Jun	Apr		160,987	189,540			
Jul	May		212,557	174,952			
Aug	Jun		194,582	210,908			
Sep	Jul	_	162,205	 162,847			
	Sub-Total	\$	2,131,857	\$ 2,236,424	\$	697,937	
Mixed Be	everage						
Oct	1st Qtr		1,834	1,833		4,366	
Jan	2nd Qtr		1,758	2,586		· -	
Apr	3rd Qtr		1,954	3,536			
Jul	4th Qtr		1,910	3,686		-	
	Sub-Total		7,456	11,641		4,366	
	Total	\$	2,139,313	\$ 2,248,065	<u>\$</u>	702,303	

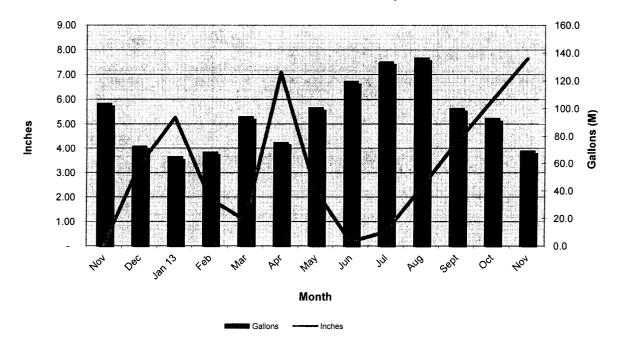
CITY OF BELLAIRE SUMMARY OF FRANCHISE FEES FY 2012 - FY 2014

		Total <u>Y 2012</u>		Total <u>FY 2013</u>		YTD <u>FY 2014</u>
Electric		\$ 833,437	\$	848,297	\$	137,688
Gas		101,887		117,555		18,506
Telephone		122,680		121,151		32,704
Cable		 293,375		299,937	_	71,241
	Total	\$ 1,351,379	<u>\$</u>	1,386,940	<u>\$</u>	260,139

CITY OF BELLAIRE SUMMARY OF WATER PUMPED FY 2010 - FY 2014

Month	FY 2010 Total Pumped	FY 2011 Total Pumped	FY 2012 Total Pumped	FY 2013 Total Pumped	FY 2013 Rainfall (Inches)	FY 2014 Total <u>Pumped</u>	FY 2014 COB Pumped	FY 2014 COH Pumped	FY 2014 Rainfall (Inches)
						<u> </u>	<u></u>	<u>p</u>	111111111111111111111111111111111111111
Oct	74,733,000	108,632,000	129,655,000	109,121,000	1.08	92,972,000	37,653,000	55,319,000	5.96
Nov	73,307,000	81,797,000	99,628,000	103,839,000	0.72	69,110,000	5,414,000	63,696,000	7.64
Dec	63,992,000	81,543,000	73,904,000	72,504,000	3.30	-			
Jan	69,866,000	66,417,000	62,294,000	64,773,000	5.26	-			
Feb	55,565,000	69,527,000	63,981,000	68,153,000	1.93	-			
Mar	73,463,000	126,367,000	69,176,000	94,108,000	1.05	-			
Apr	84,903,000	111,209,000	56,134,000	75,587,000	7.09	-			
May	110,820,000	119,096,000	85,870,000	100,717,000	2.28	-			
Jun	105,884,000	90,908,000	115,932,000	119,484,000	0.17	-			
Jul	86,789,000	87,502,000	98,488,000	133,402,000	0.58	-			
Aug	128,737,000	176,329,000	134,154,000	136,353,000	2.36	-			
Sep	93,586,000	150,932,000	125,974,000	100,334,000	4.24				
TOTAL	1,021,645,000	1,270,259,000	1,115,190,000	1,178,375,000	30.06	162,082,000	43,067,000	119,015,000	13.60

Rainfall / Gallons Pumped



CITY OF BELLAIRE SUMMARY OF PURCHASE ORDERS FY 2014

		Oct-13		Nov-13		Dec-13	1st Qtr		
	Issued	<u>Amount</u>	Issued	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	Issued	Amount	
Total Purchase Orders	369	\$ 3,760,989	200	\$ 1,157,073			569	\$ 4,918,062	
Purchase Orders for \$5,000 - \$50,000	11	\$ 2,811,270	21	\$ 364,187			32	\$ 3,175,457	
% of Total Purchase Orders	2.98%	74.75%	10.50%	31.47%	#DIV/0!	#DIV/0!	5.62%	64.57%	
\$ 5,000 - \$ 25,000 \$ 25,001 - \$ 50,000	38 7	\$ 411,847 \$ 214,986	17 4	\$ 220,022 \$ 144,165			55 11	\$ 631,869 \$ 359,151	
		Jan-14		Feb-14	Mar-14			2nd Qtr	
	Issued	Amount	Issued	Amount	Issued	Amount	Issued	Amount	
Total Purchase Orders						-	-	\$ -	
Purchase Orders for \$5,000 - \$50,000							-	\$ -	
% of Total Purchase Orders	######	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
\$ 5,000 - \$ 25,000 \$ 25,001 - \$ 50,000							-	\$ - \$ -	
		Apr-14		May-14		Jun-14		3rd Qtr	
	Issued		Issued	Amount	Issued	Amount	Issued	Amount	
Total Purchase Orders	100000	<u>r unoun</u>	1.00000				-	\$ -	
100011 01011000 01000	ŀ								
Purchase Orders for \$5,000 - \$50,000	1						-	\$ -	
% of Total Purchase Orders	######	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
								\$ -	
\$ 5,000 - \$ 25,000								\$ -	
\$ 25,001 - \$ 50,000				A		Con 14		4th Qtr	
	loo: :o:	Jul-14	Issued	Aug-14 Amount	Issued	Sep-14 Amount	Issued	Amount	
Tatal Durahasa Ordora	<u>Issued</u>	<u>Amount</u>	issueu	Amount	133000	Amount	-	\$ -	
Total Purchase Orders								,	
Purchase Orders for \$5,000 - \$50,000							-	\$ -	
% of Total Purchase Orders	 ######	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	
\$ 5,000 - \$ 25,000							_	\$ -	
		1		1					

^{*} Purchases include bids, sole source, and cooperative purchasing.

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED INFORMATION ITEM (ID # 1018)



Meeting: 12/16/13 08:00 PM
Department: Public Works
Category: Report
Prepared By: Tracy Dutton
Department Head: Joe Keene
DOC ID: 1018 B

Item Title:

City Engineer's Report regarding the Texas Department of Transportation's (TXDOT) Proposed Roadway Improvement Project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas.

Item Summary:

City Engineer James Andrews of ARKK Engineers Inc. will present a report regarding TXDOT's Proposed Roadway Improvement Project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire, Harris County, Texas.

This report will provide information and background on the project and its impact on the City of Bellaire.

SOURCE OF FUNDING:

N/A

RECOMMENDATION:

City Staff recommends acceptance of the City Engineer's Report into the record.

ATTACHMENTS:

• I G3 - City Engineer Report Regarding US 59 and IH-610 Interchange TXDOT Project - No AS (PDF)

Updated: 12/12/2013 7:25 PM by Tracy Dutton B

ARKK ENGINEERS

Memo

Bernie Satterwhite City of Bellaire City Manager and Joe Keene City of Bellaire Director of

To: Public Works

From: James Andrews City of Bellaire City Engineer

Date: December 10, 2013

Re: TxDOT Improvements to US59 – IH610 Interchange

The Texas Department of Transportation (TxDOT) is proposing improvements to the US 59/IH 610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas.

The US 59/IH 610 Interchange is a major connection point of two extremely busy highways serving the greater Houston Area and beyond. In the vicinity of the interchange, US 59 provides access to Inner Loop developments and downtown Houston (to the north) and residential/commercial developments (to the south.) IH 610 is a loop circling downtown Houston and the west portion of the Loop in the vicinity of the interchange provides access to Memorial Park, the highly developed Galleria area, and the City of Bellaire.

The proposed roadway improvement project will construct new direct connectors, construct access ramps, realign Post Oak Boulevard, and reconstruct the IH 610 main lane bridge. The project would be constructed in three phases. According to TxDOT, the project improvements are proposed to increase safety, improve sight distances, add shoulders, improve vertical clearances, reduce congestion, and improve operational efficiency.

Overall Proposed Improvements

The interchange improvements are planned to take place in the following phases:

Phase One

- Construct US 59 NB to IH 610 SB Connector (CSJ 0027-13-206) August 2014
- Construct IH 610 SB to US 59 NB Connector (CSJ 0271-17-145) September 2016
- Construct IH 610 NB to US 59 SB Connector (CSJ 0271-17-146) October 2016
- Construct Westheimer Ramp to US 59 SB
- Construct US 59 SB Exit Ramp to Chimney Rock
- Construct Realigned Post Oak Blvd with METRO Accommodations
- Realign IH 610 SB to US 59 SB Connector
- Restripe IH 610 NB to US 59 NB Connector

Phase Two

- Reconstruct US 59 NB to IH 610 NB Connector
- Reconstruct US 59 SB to IH 610 SB Connector

Phase Three

• Reconstruct IH 610 Main Lane Bridge

TxDOT has stated that some small amounts of additional right-of-way will be required in the City of Houston, but no additional right-of-way is anticipated within the City of Bellaire. One commercial establishment may be displaced in the City of Houston at Westheimer.

A public meeting presented by TxDOT was held on April 18, 2012 at the Houston Community College Southwest Campus to discuss the anticipated improvements. People attending the Public Meeting had the opportunity to indicate whether or not they supported the proposed project. Exhibits showing aerial photography and schematic plans of the proposed project

were presented at the meeting. Written comments relative to the proposed project were presented at the meeting. There were nine comment forms submitted, six indicated support of the project. The remaining three were left blank with regard to support of the project.

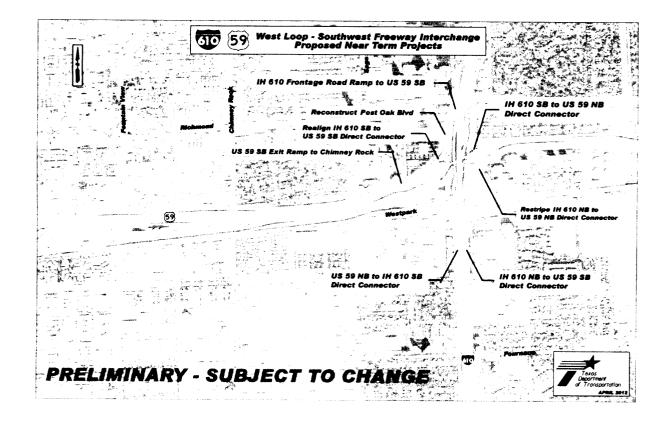
Proposed Schedule

The schedule for the various components is subject to available funding.

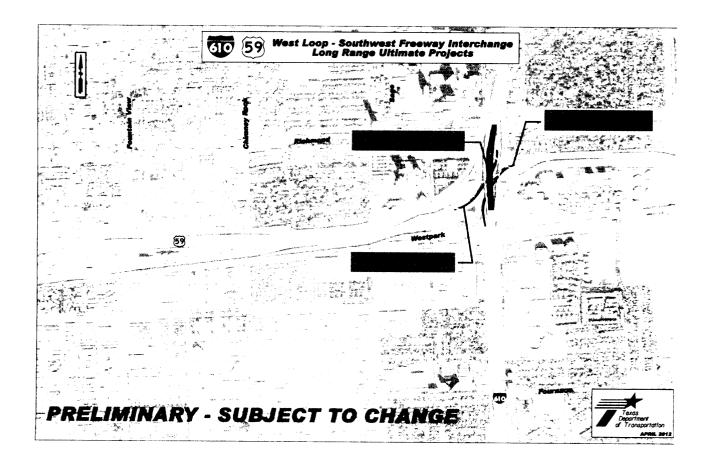
The first project is the construction of the NBUS59 to SBIH610 Direct Connectors and is scheduled to be let in August 2014. This first section probably has the most impact on the City of Bellaire.

TxDOT shows a letting date of 9/2016 for CSJ 0271-17-145 (IH 610SB to US 59 NB), and a letting date of 10/2016 for CSJ 0271-17-146 (IH 610 NB to US 59 SB). However, I have been told that some discussions at the Houston District have focused on trying to get a sooner letting date like the end of 2015 for 0271-17-145. There are CenterPoint Towers to adjust for CSJ 0271-17-146 which adds to the design difficulty and letting schedule.

Proposed Improvements Exhibits – Near Term Projects



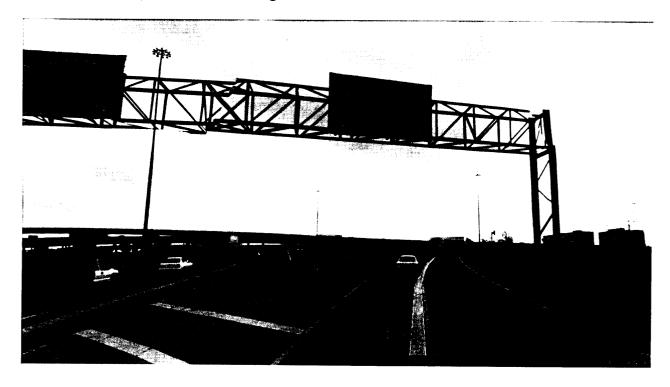
Proposed Improvements Exhibits – Long Range Projects



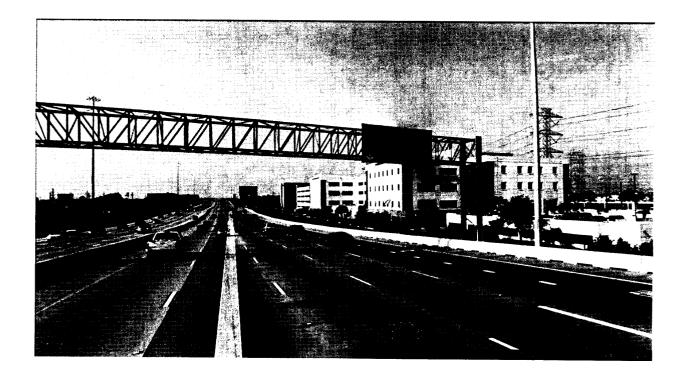
First Project Scheduled -

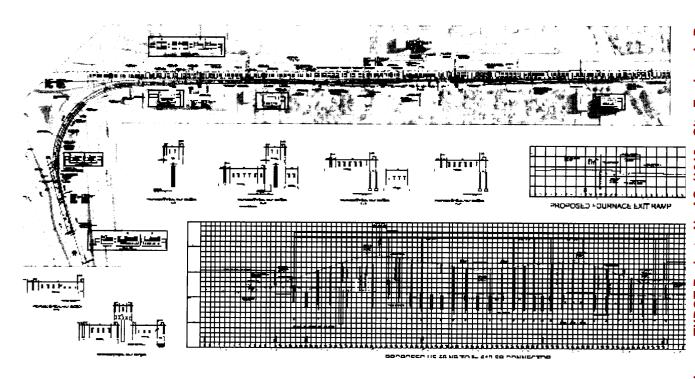
US 59 NB to IH 610 SB Connector (CSJ 0027-13-206)

As previously mentioned, the first project to be built will be the Direct Connectors (DC) from US59 northbound to IH610 southbound. A new two lane DC will replace the existing one lane DC.



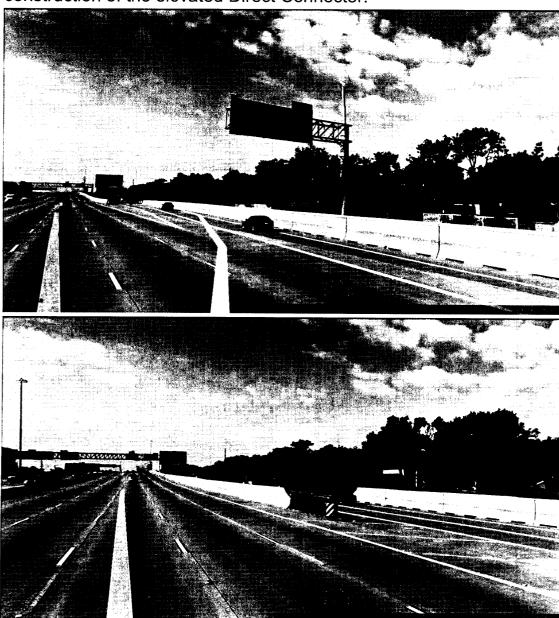
The new DC will be constructed over the IH610 main lane exit to Fournace, thus removing the weaving traffic movement. Traffic heading north on US59 and turning south on IH610 will not be able to exit Fournace.





The new two lane DC will be about 25'- 30' above the existing IH610 main lane elevation and tie into the Fournace Bridge.

The following photographs show the existing conditions prior to the construction of the elevated Direct Connector:



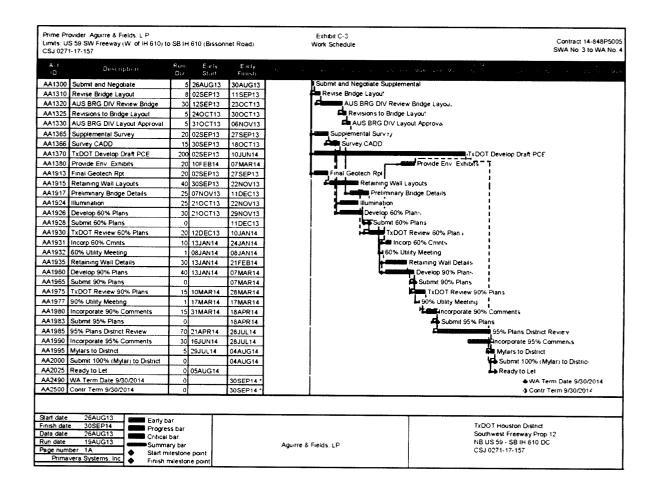






Schedule

US 59 NB to IH 610 SB Connector (CSJ 0027-13-206)



Design is about 60% complete. We anticipate reviewing the 60% complete plans after TxDOT reviews the consultants 60% submittal sometime in January.

As you know, the City of Bellaire has met with TxDOT regarding this first project and expressed concerns about drainage, traffic control, work hours, noise, lights and landscaping. We anticipate requesting the following from TxDOT after discussing this first project with Council:

Information from TxDOT on if other alternatives were considered and the basis for the current recommended project.

A copy of the drainage study associated with the planned and future improvements to the US59/IH610 interchange improvements.

A copy of any traffic studies related to planned improvements addressing the increased traffic the City of Bellaire should anticipate on city streets during the construction of the improvements, the increased traffic at the Bellaire Blvd. exit ramp caused by removing the Fournace exit from the NBUS59 to SBIH610 traffic movement and detours that will be directed to city streets. Provide the anticipated length of time each detour will be in place and the times weekend and night work are anticipated.

A copy of the environmental report associated with the improvements and in particular the increased height of the direct connectors.

A meeting with Mr. Pat Henry of TxDOT to discuss the potential for a TxDOT presentation to Council and another to the Bellaire community.

We anticipate adding additional requests for information after the December 16th Council meeting.

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED INFORMATION ITEM (ID # 1025)



Meeting: 12/16/13 08:00 PM Department: Organizational Services

Category: Report Prepared By: Tracy Dutton Department Head: Bernard M.

Satterwhite DOC ID: 1025

Item Title:

Evelyn's Park Conservancy Board Update

Item Summary:

Cindy Siegel, Member of the Evelyn's Park Conservancy Board ("Board"), will provide an update on the activities of the Board.

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ORDINANCE (ID # 1020)



Meeting: 12/16/13 08:00 PM
Department: Parks and Recreation
Category: Action Item
Prepared By: Tracy Dutton
Department Head: Jane Dembski
DOC ID: 1020

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from January 31, 2014, to February 1, 2014, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.

Item Summary:

The Optimist Club of Bellaire are hoping to host their Annual BBQ Fundraiser for the dates January 31 - February 2, 2014, in the parking lot of Feld Park.

In order for this event to take place, the Optimist Club of Bellaire is asking for permission to extend the curfew in Feld Park over the nights of January 31 and February 1. Currently the curfew is a 11:00 p.m. until 5:00 a.m.

The Optimist Club of Bellaire would greatly appreciate our consideration in suspending the curfew ordinance for this event to allow our volunteers to stay overnight as they monitor the cooking briskets and ribs. Thank you for yours support and consideration.

Source of Funding:

N/A

Recommendation:

City Staff recommends that City Council accept and approve the request from the Optimist Club of Bellaire.

ATTACHMENTS:

• I H1a - Code Suspension - Curfew at Feld Park - No AS (PDF)



ORDINANCE NO. 13-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF **TEMPORARILY** BELLAIRE, TEXAS, SUSPENDING APPLICATION OF CHAPTER 27, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE V, PUBLIC PARKS, SECTION 27-95, CURFEW IMPOSED, OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF ALLOWING THE OPTIMIST CLUB OF BELLAIRE, TO HOLD THEIR ANNUAL BARBECUE (BBQ) FUNDRAISER IN THE FELD PARK PARKING LOT LOCATED AT 6406 AVENUE B, BELLAIRE, TEXAS, FROM JANUARY 31, 2014, THROUGH FEBRUARY 2, 2014, SAID SUSPENSION TO COMMENCE AT 11:00 P.M. AND TERMINATE AT 5:00 A.M. ON THE EVENINGS AND/OR EARLY MORNINGS OF FRIDAY, JANUARY 31, 2014, SATURDAY, FEBRUARY 1, 2014, **AND SUNDAY, FEBRUARY 2, 2014.**

WHEREAS, the Optimist Club of Bellaire desires to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from January 31, 2014, to February 2, 2014; and

WHEREAS, in order for the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser, the Optimist Club has requested, by letter dated December 16, 2013, permission from the Bellaire City Council to suspend the curfew in Feld Park, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014; NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

- **1. THAT** the recitals set forth above are true and correct.
- **2. THAT** Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, is hereby temporarily suspended commencing at 11:00 p.m. and terminating at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.
- **3. THAT** said temporary suspension shall only apply to the request from the Optimist Club of Bellaire, to hold their Annual BBQ Fundraiser commencing at 11:00 p.m. and terminating at 5:00 a.m. on the evenings and/or early mornings of Friday, February 1, 2013, Saturday, February 2, 2013, and Sunday, February 3, 2013, in Feld Park, 6406 Avenue B, Bellaire, Texas, and said suspension shall not apply to any other person or activity.

4. THAT said suspension of *Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed,* of the *Code of Ordinances of the City of Bellaire, Texas,* shall terminate at 5:00 a.m. on Sunday February, 2, 2014, at which time said section of the *Code of Ordinances of the City of Bellaire, Texas,* shall be fully reinstated as if never suspended.

PASSED and **APPROVED** this 16th day of December, 2013.

(SEAL)

ATTEST:	SIGNED:
Tracy L. Dutton, TRMC City Clerk	Philip L. Nauert Mayor
APPROVED AS TO FORM:	
Alan P. Petrov City Attorney	



OPTIMIST CLUB OF BELLAIRE

December 16, 2013

Mayor Phil Nauert and City Council members City of Bellaire 7008 Rice Ave. Bellaire, TX 77 401

Dear Mayor Nauert and City Council members:

The Optimist Club of Bellaire is hoping to host their annual BBQ Fundraiser for the dates January 31 - February 1 in the parking lot of Feld Park. For years, our organization has averaged the sale of 500-600 briskets and ribs to many supporters of Optimist Club of Bellaire, with the support of the City of Bellaire. Many of our members, both past and present, have been very involved in the support of City of Bellaire programs such as board members, referees and coaches of adult softball, Little League baseball and soccer.

In order for this event to take place, we are asking Council for permission to extend the curfew in Feld Park over the nights of January 31, and February 1. We would greatly appreciate your consideration in suspending the curfew ordinance for this event to allow our volunteers to stay overnight as they monitor the cooking briskets and ribs.

Thank you so very much for your support and consideration in this matter for the interest of Optimist Club of Bellaire and the recipients of the Optimist Club scholarships.

Respectfully submitted,

Chris Sams

Chris Sams President Optimist Club of Bellaire **Mayor and Council**

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED **ORDINANCE (ID # 1019)**



Meeting: 12/16/13 08:00 PM Department: Public Works Category: Action Item Prepared By: Tracy Dutton Department Head: Joe Keene

DOC ID: 1019

Item Title:

Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award Bid No. 14-001, Central Water Plant Well and Plugging of Wells at Central and Evergreen Water Plants, to Alsay Incorporated in an amount not to exceed \$1,781,400.00 for the construction of a new water well at Central Water Plant and for the services necessary to plug the old wells at the Central and Evergreen Water Plant sites and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Alsay Incorporated for said project in an amount not to exceed \$1,781,400.00.

Item Summary:

Two (2 bids were opened on December 9, 2013. The bids ranged from \$1,781,400.00 to \$2,021,768.00.

Alsay Incorporated had the lowest responsible bid.

This project is for the construction of a new water well at the Central Water Plant and the plugging of the old wells at the Central and Evergreen Water Plant sites.

The Texas Local Government Code, Section 252.043, Award of Contract, states, "If the competitive sealed bidding requirement applies to the contract, the contract must be awarded to the lowest responsible bidder. The governing body may reject any and all bids."

The construction cost of \$1,781,400.00 combined with the construction phase services of \$62,300.00 brings the total project cost to \$1,843.700.00.

Source of Funding:

CIP Fund - Enterprise FY 2014 Budget of \$1,648,000.00 CIP Fund - Enterprise Unallocated Fund Balance of \$133,400.00.

Recommendation:

City Staff and Consulting Engineers Klotz Associates, Inc., recommend that this bid be awarded to the lowest qualified bidder, Alsay Incorporated. Klotz Associates, Inc., has thoroughly researched the qualifications and reputation of said firm and has found them to be fully qualified and capable of completing the project within the bid cost.

ATTACHMENTS:

I H1b - Bid Award and Agreement with Alsay Incorporated for New Water Well and Plugging of Old Wells - No AS (PDF)

Updated: 12/12/2013 8:49 PM by Tracy Dutton



ORDINANCE NO. 13-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE MAYOR AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT WITH ALSAY INCORPORATED, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A," FOR THE CONSTRUCTION OF A NEW WATER WELL AT CENTRAL WATER PLANT AND FOR THE SERVICES NECESSARY TO PLUG THE EXISTING OLD WELLS AT THE CENTRAL AND EVERGREEN WATER PLANT SITES IN AN AMOUNT NOT TO EXCEED \$1,781,400.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the Mayor and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a *Standard Form of Agreement* with Alsay Incorporated, in a form as attached hereto and marked Exhibit "A," for the construction of a new water well at Central Water Plant and for the services necessary to plug existing old wells at the Central and Evergreen Water Plant sites in an amount not to exceed \$1,781,400.00 (Bid No. 14-001, Central Water Plant Well and Plugging of Wells at Central and Evergreen Water Plants).

PASSED and APPROVED this 16th day of December, 2013.

(SEAL)

ATTEST:	SIGNED:
Tracy L. Dutton, TRMC	Philip L. Nauert
City Clerk	Mayor

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Alan P. Petrov City Attorney

Ord. No. 13-____

1160 Dairy Ashford, Suite 500 Houston, Texas 77079 T 281.589.7257 F 281.589.7309 houston.office@klotz.com

December 11, 2013

Mr. Joe Keene Director of Public Works City of Bellaire 4337 Edith Bellaire, Texas 77401

Re: Central Water Plant Well and Plugging of wells at Central and Evergreen

Klotz Associates Project No. 0105.035.000

Dear Mr. Keene:

The City of Bellaire received bids for the above-referenced project on December 9, 2013. The bids are summarized as follows:

Alsay Incorporated \$1,781,400.00 Weisinger Incorporated \$2,021,768.00

Both bidders complied with requirements for bid security and both bidders acknowledged receipt of addenda.

Alsay Incorporated is a reputable contractor with more than 30 years of experience in drilling and servicing water wells. Based on the bid price and our past experience with Alsay and their general reputation in the marketplace, Klotz Associates recommends award of the contract to Alsay, Incorporated by the City of Bellaire.

Please contact us if you have any questions or require any additional information.

Sincerely,

Ralph E. Cox, P.E. Vice President

REC:ng

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED ORDINANCE (ID # 1024)



Meeting: 12/16/13 08:00 PM
Department: Public Works
Category: Action Item
Prepared By: Tracy Dutton
Department Head: Joe Keene

DOC ID: 1024

Item Title:

Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award a professional engineering services contract to Klotz Associates, Inc., for construction administration and construction observation services necessary for the construction of a new water well at Central Water Plant and the plugging of existing wells at the Central and Evergreen Water Plant sites and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an Agreement for Consulting Services with Klotz Associates, Inc., for said services in an amount not to exceed \$62,300.00.

Item Summary:

The contract presented for City Council approval will provide for construction administration and construction observation services for the new water well to be constructed at the Central Water Plant and for the plugging of the old existing wells at the Central and Evergreen Water Plant sites.

The construction cost of \$1,781,400.00 combined with the construction phase services (administration and observation) brings the total project cost to \$1,843,700.00.

Source of Funding:

CIP Fund - Enterprise Unallocated Fund Balance of \$62,300.00

Recommendation:

City Staff has reviewed the engineering services proposal for the stated improvements and recommends approval and authorization for the Mayor of the City of Bellaire, Texas, to execute an *Agreement for Consulting Services* with Klotz Associates, Inc., in the amount of \$62,300.00.

ATTACHMENTS:

I H1c - Engineering Services Agreement for Construction Phase of CWP and Plugging of Wells at CWP and EWP - No AS (PDF)

Updated: 12/12/2013 8:49 PM by Tracy Dutton



ORDINANCE NO. 13-____

AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AN AGREEMENT FOR CONSULTING SERVICES WITH KLOTZ ASSOCIATES, INC., IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A," FOR CONSTRUCTION ADMINISTRATION AND CONSTRUCTION OBSERVATION SERVICES NECESSARY FOR THE CONSTRUCTION OF A NEW WATER WELL AT THE CENTRAL WATER PLANT AND THE PLUGGING OF EXISTING WELLS AT CENTRAL AND EVERGREEN WATER PLANT SITES IN AN AMOUNT NOT TO EXCEED \$62,300.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the Mayor of the City of Bellaire, Texas, is hereby authorized to execute, for and on behalf of the City of Bellaire, Texas, an *Agreement for Consulting Services* with Klotz Associates, Inc., in a form as attached hereto and marked Exhibit "A," for construction administration and construction observation services necessary for the construction of a new water well at the Central Water Plant and the plugging of existing wells at the Central and Evergreen Water Plant sites in an amount not to exceed \$62,300.00.

PASSED and **APPROVED** this 16th day of December, 2013.

(SEAL)

ATTEST:	SIGNED:
Tracy L. Dutton, TRMC City Clerk	Philip L. Nauert Mayor

APPR	OVED	AS TO	FORM:
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Alan P. Petrov

Alan P. Petrov City Attorney



EXHIBIT A

AGREEMENT FOR CONSULTING SERVICES

Agreement with: Klotz Associates, Inc.

Project: Central Water Plant Water Well and Plugging of Existing Wells

at Central and Evergreen Water Plant Sites

Ordinance No. 13-____ dated December 16, 2013

klotz 📢 associates

AGREEMENT FOR CONSULTING SERVICES

This Agreement for Consulting Services ("Agreement") is made and entered into as of this	day of
, 2013, by and between Klotz Associates, Inc. of Harris County, Texas	("Engineer"), and

The City of Bellaire, Texas ("Client")

That whereas the Client has requested services of the Engineer in relation to:

Central Water Well and Plugging of Wells at Central and Evergreen ("Project")

NOW, THEREFORE, the CLIENT and the ENGINEER, in consideration of the mutual covenants set forth below, agree as follows:

The attached proposal ("Proposal") is accepted by the Client and is incorporated herein as part of the Agreement.

Upon receipt by Engineer of a fully executed copy of this Agreement, the Engineer will develop and provide the Client with data, information and any opinions relating to the Project that are requested by the Client and provided for in the Proposal; proceed with the Basic Services more fully described in the Proposal; and proceed with any Additional Services as authorized by Client under the terms of the Proposal. Authorization to perform Additional Services under this Agreement may be oral or in writing. The Engineer will inform the Client on the progress of the Engineer's services.

The Client accepts responsibility for providing the Engineer with all available information pertinent to the Project, including previous reports and any other relevant data, and will arrange for and provide access for the Engineer to enter upon public and private lands as required for the Engineer to perform services under this Agreement, without liability of any nature to the Engineer except for liability due to Engineer's own negligence or willful misconduct.

Unless otherwise agreed in writing or set forth in the Proposal, Engineer will complete the Basic Services and any authorized Additional Services within a reasonable time following Engineer's receipt of Client's authorization to proceed. Client agrees to not hinder or delay Engineer's progress with the services.

Payments for services of the Engineer will be based on a fixed price of Sixty Two Thousand Three Hundred Dollars (\$62,300.00). Invoices will be submitted monthly and will reflect the percentage of the project completed at the date of the invoice. Charges for Reimbursable Expenses, if any, will be described in the attached proposal.

Client agrees to pay Engineer's reasonable expenses incurred in connection with the Project ("Reimbursable Expenses"). Reimbursable Expenses shall include the Engineer's cost of transportation and subsistence of principals, employees and consultants when traveling in connection with the Project; consultant's fees; field office expenses; toll telephone calls and telegrams; costs of reproduction of reports, drawings and similar Project related items; and other similar charges actually incurred by Engineer. Reimbursable expenses will be charged at Engineer's cost plus 10%.

Client agrees to pay for all Additional Services in accordance with the Proposal. Engineer will not proceed with Additional Services until authorized by Client to do so.

Payment for Basic Services, Additional Services, and Reimbursable Expenses shall be made by the Client within thirty (30) days of the date of Engineer's invoice. All amounts not paid the Engineer within thirty days of the date of Engineer's invoice shall bear interest at 1.5% per month, calculated daily, on the unpaid balance.

Page 1 of 2

REV. 8/12

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Termination of this Agreement prior to completion must be made in writing and may be made by either party. If this Agreement is terminated at any time by either party, the Engineer shall be paid for all services actually performed and all Reimbursable Expenses incurred prior to termination and, if the termination is by Client, any Reimbursable Expenses reasonably incurred by Engineer as a consequence of Client's termination. Engineer shall not be required to deliver to Client any of Engineer's Instruments of Service (defined below) unless and until Engineer is paid in full.

Client hereby agrees that Engineer's total liability to Client for injuries, claims, losses, expenses, or damages arising out of or related to the Project or this Agreement, including any liability for attorney's fees or costs of litigation, shall not exceed the total compensation actually received by Engineer for Basic and Additional Services, if any, under this Agreement. Client further agrees that Engineer shall not be liable to Client for any injuries, claims, losses, expenses, or damages, except to the extent caused by Engineer's own professional negligence or willful misconduct. There are no third party beneficiaries of this Agreement. Engineer's work product, including the Instruments of Service (defined below) are not intended for use by any other person or entity except Client and may not be relied upon by anyone other than Client for any purpose whatsoever.

All of Engineer's work product and documents, including original drawings, estimates, specifications, field notes and data (collectively, the "Instruments of Service"), are and shall remain the property of the Engineer. Conditioned on Client's payment in full to Engineer for the Basic Services, Additional Services, and Engineer's Reimbursable Expenses, Client shall be entitled to retain a reproducible copy of the Instruments of Service and is hereby granted a limited, non-transferrable license to use such Instruments of Service solely for purposes of the Project.

The following persons are hereby designated as the authorized representatives of Client and Engineer, respectively, for all purposes under this Agreement.

For Client:	For Engineer:

Name: Joe Keene Name: Ralph E. Cox, P.E.

Address: 7008 S. Rice Ave. Address: 1160 Dairy Ashford, Suite 500

Bellaire, Texas 77401 Houston, Texas 77079
one: 713.662.8154 Phone: 281.589 7257

Phone: 713.662.8154 Phone: 281.589.7257
Email: jkeene@ci.bellaire.tx.us Email: ralph.cox@klotz.com

This Agreement represents the entire, integrated agreement between the Engineer and the Client with respect to the Project and may be amended only by written instrument signed by both parties. This Agreement shall be governed by the laws of the State of Texas.

C L I E N T: The City of Bellaire, Texas		ENGINEER: Klotz Associates, Inc.		
Name	Date	Name: Kalph E. Cox, P.E.	Data	
Trume	Date	Vice President	Date	
Title		Title		



EXHIBIT 1

AGREEMENT FOR CONSULTING SERVICES

Central Water Plant Well and Plugging of Existing Wells at Central and Evergreen Water Plant Sites

Klotz Associates, Inc. (Bid No. 14-001) 2013 Ordinance No. 13-____

1160 Dairy Ashford, Suite 500 Houston, Texas 77079 T 281.589.7257 F 281.589.7309 houston.office@klotz.com

December 11, 2013

Mr. Joe Keene Director of Public Works City of Bellaire 4337 Edith Street Bellaire, Texas 77401

Re: Fee Proposal for Construction Phase Services for Central Plant Water Well

Klotz Associates Project No. 0105.035.000

Dear Mr. Keene:

Klotz Associates is pleased to present this fee proposal for professional engineering services required for Construction Administration and Construction Observation for the above-referenced project. These services will be provided for the City of Bellaire to ensure that construction of the new well and plugging of the existing wells at Central and Evergreen are performed in accordance with the contract documents.

The Central Water Plant is a vital part of the City's water supply infrastructure. The Central Plant is one of two "take points" for treated surface water purchased from the City of Houston. The City of Bellaire has for the last several years operated on a combination of treated surface water purchased from the City of Houston and well water from wells owned and operated by the City of Bellaire. The use of treated surface water is to comply with the provisions of your Groundwater Reduction Plan as required by the Harris Galveston Subsidence District. Recent analysis has shown the supplementing purchased water from the City of Houston with groundwater to be more cost effective than providing 100% surface water to Bellaire's customers. Having a groundwater supply owned and operated by the City of Bellaire also provides system redundancy and reliability should disruption of the City of Houston supply occur for any reason.

LBG Guyton Associates, under subcontract to Klotz Associates will assist in performing the required construction observation services for the new well and plugging of the existing wells. F.J. Dillard & Associates, under subcontract to Klotz Associates, will perform construction phase services related to electrical construction aspects of the project. The following is a detailed scope of services to be performed.

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Mr. Joe Keene December 11, 2013 Page 2 of 3

SCOPE OF SERVICES

Klotz Associates will perform the following services:

Construction Administration Services

- A. Prepare for and conduct preconstruction meeting
- B. Issue notice-to-proceed to Contractor
- C. Receive, review and take appropriate action on required contractor submittals
- D. Receive, review and forward monthly pay requests to the City
- E. Conduct monthly progress meetings with the Contractor and prepare progress reports
- F. Respond to requests for information from the Contractor
- G. Issue a certificate of substantial completion and a certificate of final completion
- H. Prepare final pay estimate and final closeout package for action by City Council
- I. Prepare record drawings

Well Construction Observation Services

We propose to provide these construction observation services during the drilling and construction of the new well and plugging of the existing abandoned wells:

- A. Review the driller's logs, geophysical logs and sand sieve analyses for the pilot hole. We will assist in the selection of sampling depth intervals. We will visit the site during the pilot hole drilling.
- B. Review and meet with the City and the well construction contractor to review the well contractor's well completion recommendations including the proposed material settings, gravel pack grading and screen well slot size.
- C. Provide site observation during the alignment survey after reaming for the surface casing, review of alignment survey to check for specifications compliance and visit the site during installation/cementing of the surface casing.
- D. Provide field observation during the critical parts of the installation of the screen and blank liner and gravelling operations.
- E. Provide up to 2 site visits during the well development and pump test and review and comment on test data.
- F. Review pumping test data and provide final recommendations for the final pumping rate, total dynamic head and depth setting for the permanent pump.
- G. Provide field observation during the plugging of the existing wells at the central and Evergreen Water Plants.

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Mr. Joe Keene December 11, 2013 Page 3 of 3

SCHEDULE

The fees shown below are based upon a six month construction period.

TERMS

We propose to furnish the proposed services on a lump sum basis. Two original contracts are enclosed for signature. Please return one signed copy to Klotz Associates for our records.

FEE

Klotz Associates will provide the required services for the fees stated below:

Construction Administration Services	\$46,000
Construction Observation Services	<u>\$16,300</u>

Total Fee \$62,300

Please contact us if you have any questions or require any additional information.

Sincerely,

Ralph E. Cox, P.E. Vice President

REC:ng

Enclosures

Mayor and Council

7008 S. Rice Avenue Bellaire, TX 77401

SCHEDULED INFORMATION ITEM (ID # 1021)



Meeting: 12/16/13 08:00 PM Department: Organizational Services

Category: Recognition Prepared By: Tracy Dutton Department Head: Bernard M.

Satterwhite DOC ID: 1021

Item Title:

Recognition of outgoing member Corbett Daniel Parker for his dedication, exemplary performance, and commendable years of service on the Bellaire City Council. As of January 6, 2014, Corbett Daniel Parker will have served the City of Bellaire, Texas, in the office of Councilman - Position No. 3, for one full-term commencing on January 4, 2010, and ending on January 6, 2014.

Item Summary:

Corbett Daniel Parker, as of January 6, 2014, will have served the City of Bellaire, Texas, in the office of **Councilman - Position No. 3** for one full term as follows:

January 2010 - January 2014.

Presentation to be made by City Manager Bernard M. Satterwhite, Jr., on behalf of the City of Bellaire, Texas.