



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

DECEMBER 16, 2013

Council Chamber

Regular Session

8:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 7:00 P.M.

A. Call to Order - Dr. Philip L. Nauert, Mayor

Mayor Philip L. Nauert called the Bellaire City Council to order at 7:01 p.m. on Monday, December 16, 2013.

B. Announcement of a Quorum - Dr. Philip L. Nauert, Mayor

Attendee Name	Title	Status	Arrived
Philip L. Nauert	Mayor	Present	
Amanda B. Nathan	Mayor Pro Tem	Present	
Roman F. Reed	Councilman	Present	
James P. Avioli Sr.	Councilman	Present	
Pat B. McLaughlan	Councilman	Present	
Andrew S. Friedberg	Councilman	Present	
Corbett Daniel Parker	Councilman	Present	

C. Inspirational Reading and/or Invocation - Amanda B. Nathan, Mayor Pro Tem

Mayor Pro Tem Amanda B. Nathan provided the inspirational reading for the evening.

D. Pledges to The Flag - Amanda B. Nathan, Mayor Pro Tem

Mayor Pro Tem Amanda B. Nathan led the City Council and audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

1. U.S. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. Approval or Correction of Minutes

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

(Requested by Tracy Dutton, City Clerk)

Motion: Approve the minutes of the Special Session (Executive Session) of the Bellaire City Council held on Monday, December 2, 2013.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roman F. Reed, Councilman
SECONDER:	James P. Avioli Sr., Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

1. Consideration of and possible action on the approval and adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

(Requested by Tracy Dutton, City Clerk)

Motion: Approve the minutes of the Regular Session of the Bellaire City Council held on Monday, December 2, 2013.

Councilman Corbett Daniel Parker abstained from voting on the minutes of the Bellaire City Council held on Monday, December 2, 2013, due to his departure from the meeting before it had ended.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Amanda B. Nathan, Mayor Pro Tem
SECONDER:	Pat B. McLaughlan, Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg
ABSTAIN:	Parker

2. Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) held on Monday, December 2, 2013, following the City Council Regular Session.

(Requested by Tracy Dutton, City Clerk)

Motion: Approve the minutes of the Special Session (Executive Session) of the Bellaire City Council held on Monday, December 2, 2013.

Councilman Corbett Daniel Parker abstained from voting on the minutes of the Bellaire City Council held on Monday, December 2, 2013, due to his departure from the meeting before it had ended.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Pat B. McLaughlan, Councilman
SECONDER:	Roman F. Reed, Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg
ABSTAIN:	Parker

3. Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Tuesday, December 3, 2013.

(Requested by Tracy Dutton, City Clerk)

Motion: Approve the minutes of the Special Session (Executive Session) of the Bellaire City Council held on Tuesday, December 3, 2013.

Councilman Roman F. Reed abstained from voting on the minutes of the Bellaire City Council held on Tuesday, December 3, 2013, due to his absence from the meeting.

RESULT:	ADOPTED [6 TO 0]
MOVER:	James P. Avioli Sr., Councilman
SECONDER:	Pat B. McLaughlan, Councilman
AYES:	Nauert, Nathan, Avioli Sr., McLaughlan, Friedberg, Parker
ABSTAIN:	Reed

F. Personal/Audience Comments

Cindy Siegel addressed City Council and thanked them for their dedication and commitment to Bellaire. In recognition of Councilman Corbett Daniel Parker, Ms. Siegel advised that she had never seen anyone prepare themselves to be on Council like Corbett had and indicated that no one could question his work ethic or desire to ensure that Council was accessible to the citizens. Corbett served a mentor to those younger than him in Bellaire and Houston.

In closing, Ms. Siegel stated that Corbett had raised the bar in terms of reaching out to the community and was leaving a legacy of working hard to make Bellaire better. She thanked him, on behalf of her family, for his service to Bellaire.

Lynn McBee addressed City Council with an update on the Joint Election held in Bellaire on Saturday, December 14, 2013, to fill a trustee seat for the Houston Community College System. She noted that Bellaire's Precinct 128 received 34 voters all day Saturday. Ms. McBee expressed considerable concern and distress that the polling place for one of Bellaire's precincts (Precinct 214) was literally moved out of Bellaire. She indicated that she planned to pursue the issue with the Harris County Clerk's Office, Elections Division.

Secondly, Ms. McBee referenced the meetings City Council had scheduled for January 2014. She stated that City Council, and stated that an entire meeting was not needed for the installation of the new City Council on January 6, 2014. She encouraged City Council to consider some business that evening as well. Otherwise, the City Council would not have its first "business-related" meeting until January 27, 2014.

Thirdly, Ms. McBee indicated that she planned to present a list to City Council of the items/issues that she believed they should be looking at after the first of the year. She also indicated that she appreciated the time that City Council had been spending trying to secure a City Manager. She knew from the agendas that City Council had been working on it during many evenings.

Ms. McBee closed and echoed, in part, what Cindy Siegel had said about Councilman Parker. The energy he expended on behalf of the citizens was greater than any Ms. McBee had seen in all of her years in Bellaire. She advised that Councilman Parker would be missed and thanked him for his service.

G. Reports

Motion: Accept the City Manager's Report dated December 16, 2013, as presented by City Manager Bernard M. Satterwhite, Jr., into the record.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Andrew S. Friedberg, Councilman
SECONDER:	Pat B. McLaughlan, Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

1. Finance Report for the City of Bellaire, Texas, covering the period ended November 30, 2013, and including discussion of revenues and expenditures in the General Fund, Enterprise Fund, Debt Service Fund, Vehicle, Equipment and Technology Fund, and Capital Improvement Program Fund, as well as discussion of statistical data.

Chief Financial Officer Linda Symank presented the Finance Report for the City of Bellaire, Texas, for the period ended November 30, 2013, to members of City Council. Following questions of the Chief Financial Officer regarding her report, action was taken to accept the report into the record.
(Requested by Linda Symank, Finance Administration)

Motion: Accept the Finance Report for the City of Bellaire, Texas, for the period ended November 30, 2013, as presented by Chief Financial Officer Linda Symank, into the record.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corbett Daniel Parker, Councilman
SECONDER:	James P. Avioli Sr., Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

2. City Engineer's Report regarding the Texas Department of Transportation's (TXDOT) Proposed Roadway Improvement Project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas.

James B. Andrews, II, P.E., City Engineer, ARKK Engineers, Inc., presented a report on the Texas Department of Transportation's (TXDOT) proposed roadway improvement project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas, to members of City Council.

City Engineer Andrews advised that TXDOT's proposed improvement project (to be phased in over the next several years) would include the construction of direct connectors and access ramps, realignment of Post Oak Boulevard, and reconstruction of the IH-610 main lane bridges.

Phase One

1. Construction of the US 59 northbound to IH-610 southbound direct connector (late 2014 or early 2015);

2. Construction of the IH-610 southbound to US 59 northbound connector (approximately 2016);
3. Construction of the IH-610 northbound to US 59 southbound connector (October 2016 bid date);
4. Construction of the Westheimer Road ramp to US 59 southbound;
5. Construction of the US 59 southbound exit ramp to Chimney Rock Road;
6. Realignment of Post Oak Boulevard to coexist with planned METRO accommodations;
7. Realignment of IH-610 southbound to US 59 southbound connector; and
8. Restriping of IH-610 northbound to the US 59 northbound connector.

Phase Two of the overall project would include the reconstruction of the US 59 northbound to IH-610 northbound connector and the reconstruction of the US 59 southbound to IH-610 southbound connector.

The final or third phase of the overall project would include the reconstruction of the main IH-610 lanes.

With respect to additional right-of-way needed for the project, TXDOT advised that there was a need for additional right-of-way in the City of Houston to construct the Westheimer Road ramp to southbound US 59. However, there was no additional Bellaire right-of-way needed in the City of Bellaire for any of the planned improvements.

City Engineer Andrews advised further that the schedule for the various components of the referenced TXDOT project was predicated on funding. The one component with a hard fast schedule was the construction of the northbound US 59 to southbound IH-610 direct connector. This new direct connector (two-lane roadway) would be constructed over the sixteen main lanes of IH-610 at a height, in some areas, of 25 to 30 feet. Rather than exiting at Fournace Place, the new direct connector would exit at Bellaire Boulevard.

Concerns expressed by City Engineer Andrews for Bellaire and its residents included drainage issues (due to additional impervious cover), construction requirements during evening and night-time hours, possible detours routed through the city during the construction phase, light, and noise.

In order to begin addressing the concerns expressed by City Engineer Andrews, Bellaire had requested the following information from TXDOT: detailed drainage study for the overall project, traffic studies and traffic counts to support possible detours routed through the City, and environmental assessments (light and noise).

In closing, City Engineer Andrews stated that the City would like to request TXDOT to make a presentation to City Council and the community as a whole to discuss the project and enjoin everyone in the process. He indicated that the City could help TXDOT make it through the project if they communicated with the City.

Mayor Nauert opened the floor for questions from members of City Council. Following questions by members of City Council related to City Engineer Andrews' report, action was taken to accept the report into the record.
(Requested by Joe Keene, Public Works)

Motion: Accept the City Engineer's Report on TXDOT's Roadway Improvement Project for the US 59/IH-610 interchange, as presented by City Engineer James B. Andrews, II, P.E., into the record.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Amanda B. Nathan, Mayor Pro Tem
SECONDER:	Andrew S. Friedberg, Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

H. New Business

1. Adoption of Ordinance(s)/Resolution(s)

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from January 31, 2014, to February 1, 2014, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.

(Requested by Jane Dembski, Parks and Recreation)

Motion: Temporary suspension of the curfew ordinance for Feld Park to allow the Optimist Club to hold their annual barbecue fundraiser

The temporary suspension of *Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed*, of the *Code of Ordinances of the City of Bellaire, Texas*, was granted for the Optimist Club of Bellaire to hold their annual barbecue fundraiser in the Feld Park parking lot from January 31, 2014, to February 2, 2014, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.

Councilman Andrew S. Friedberg cited a scrivener's error in the ordinance document presented to City Council in paragraph three related to the dates of the suspension. That paragraph was changed as follows:

"3. THAT said temporary suspension shall only apply to the request from the Optimist Club of Bellaire, to hold their Annual BBQ Fundraiser commencing at 11:00 p.m. and terminating at 5:00 a.m. on the evenings and/or early mornings of Friday, ~~February 1, 2013~~, January 31, 2014, Saturday, ~~February 2, 2013~~, February 1, 2014, and Sunday, ~~February 3, 2013~~, February 2, 2014, in Feld Park, 6406 Avenue B, Bellaire, Texas, and said suspension shall not

apply to any other person or activity.”

The ordinance related to this action was subsequently numbered: 13-060.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roman F. Reed, Councilman
SECONDER:	James P. Avioli Sr., Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

- b. Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award Bid No. 14-001, Central Water Plant Well and Plugging of Wells at Central and Evergreen Water Plants, to Alsay Incorporated in an amount not to exceed \$1,781,400.00 for the construction of a new water well at Central Water Plant and for the services necessary to plug the old wells at the Central and Evergreen Water Plant sites and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Alsay Incorporated for said project in an amount not to exceed \$1,781,400.00.

(Requested by Joe Keene, Public Works)

Motion: Authorize the Mayor and City Clerk to execute a Standard Form of Agreement with Alsay Incorporated for the Central Water Plant Well and plugging of existing wells at Central and Evergreen Water Plants.

The referenced *Standard Form of Agreement* between the City of Bellaire, Texas, and Alsay Incorporated would provide for the construction of a new water well at Central Water Plant and for the plugging of existing wells at the Central and Evergreen Water Plant sites in an amount not to exceed \$1,781,400.00.

City Council was given an opportunity to ask questions of Ralph Cox, P.E., Klotz Associates, Inc., related to the project prior to voting on the adoption of an ordinance.

The ordinance related to this action was subsequently numbered: 13-061.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	James P. Avioli Sr., Councilman
SECONDER:	Pat B. McLaughlan, Councilman
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

Motion: Motion to authorize the Mayor to execute an Agreement for Consulting Services with Klotz Associates, Inc., for construction observation and administration services.

The *Agreement for Consulting Services* with Klotz Associates, Inc., would provide for construction administration and construction observation services for the construction of a new water well at the Central Water Plant and the plugging of existing wells at the Central and Evergreen Water Plant sites in an amount not to exceed \$62,300.00.

City Council was given an opportunity to ask questions of Ralph Cox, P.E., Klotz Associates, Inc., regarding the services to be provided by his firm for the referenced project.

The ordinance related to this item was subsequently numbered: 13-062.

RESULT:	ADOPTED [UNANIMOUS]
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

2. Special Recognition

Recognition of outgoing member Corbett Daniel Parker for his dedication, exemplary performance, and commendable years of service on the Bellaire City Council. As of January 6, 2014, Corbett Daniel Parker will have served the City of Bellaire, Texas, in the office of Councilman - Position No. 3, for one full-term commencing on January 4, 2010, and ending on January 6, 2014.

Mayor Nauert noted that Councilman Corbett Daniel Parker had served the citizens of Bellaire as a Councilman in Position No. 3, for a term that commenced on January 4, 2010, and would end on January 6, 2014. Mayor Nauert turned the floor over to City Manager Bernard M. Satterwhite, Jr., at this point in the meeting.

City Manager Satterwhite advised that the process to say goodbye to Councilman Parker would be handled in three steps. Step one involved the presentation of department-related gifts by the following City Directors: Joe Keene (Public Works Department); Darryl Anderson (Fire Department), Mary Cohrs (Bellaire City Library), and Jane L. Dembski (Parks and Recreation Department).

Step two in the process involved the presentation by Assistant City Manager Diane K. White of a parting gift from City Staff related to an issue that put Councilman Parker "on the map."

The final step in the process involved the presentation of a gift from the City Council and City of a brass and crystal clock engraved as follows: *In recognition of Councilman Corbett Daniel Parker for his dedication, performance and commendable years of service on the Bellaire City Council.* (Requested by Bernard Satterwhite, City Manager)

I. Items for Future Agendas; Community Interest Items from the Mayor and City Council

Members of City Council were given an opportunity to provide parting comments to Councilman Parker. Terms/attributes used by various members of City Council to describe Councilman Parker included courageous, capable, intelligent, responsive, energetic, active, communicator, hard worker, and destined for great things.

Mayor Pro Tem Nathan referred to recent payday loan regulations adopted by the City of Houston and requested a possible future agenda item or update from City Attorney Petrov regarding similar proposal(s) the Bellaire City Council could consider that would address payday loans/lenders in the city limits of Bellaire.

J. Adjourn

Motion: Adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 9:11 p.m. on Monday, December 16, 2013.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Corbett Daniel Parker, Councilman
SECONDER:	Amanda B. Nathan, Mayor Pro Tem
AYES:	Nauert, Nathan, Reed, Avioli Sr., McLaughlan, Friedberg, Parker

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM

Department: City Clerk

Category: Minutes

Prepared By: Tracy Dutton

Department Head: Tracy Dutton

DOC ID: 1013 A

SCHEDULED**ACTION ITEM (ID # 1013)**

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

Item Summary:

Request for City Council approval and adoption of the minutes of the Special Session (Executive Session) held on December 2, 2013.

ATTACHMENTS:

- December 2, 2013 - Special Session (Executive Session) - Section 551.074 (DOC)

1 **Philip L. Nauert**
 2 Mayor
 3 **Roman F. Reed**
 4 Councilman – Position No. 1
 5 **James P. Avioli, Sr.**
 6 Councilman – Position No. 2
 7 **Corbett Daniel Parker**
 8 Councilman – Position No. 3



Pat B. McLaughlan
 Councilman – Position No. 4
Andrew S. Friedberg
 Councilman – Position No. 5
Amanda B. Nathan
 Mayor Pro Tem
 Councilman – Position No. 6

10
 11
 12 **CITY COUNCIL MEETING MINUTES**
 13 **MONDAY, DECEMBER 2, 2013**

14
 15
 16 The **City Council** of the City of Bellaire, Texas, met in **Special Session (Executive Session)** on **Monday, December 2, 2013**, in the **Council Chamber** and **Council Conference Room**, both of which were located on the First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

20
 21 **A. CALL TO ORDER – Dr. Philip L. Nauert, Mayor.**

22
 23 **Dr. Philip L. Nauert, Mayor, called the City Council** of the City of Bellaire, Texas, **to order at 5:35 p.m. on Monday, December 2, 2013.**

24
 25
 26 **B. ANNOUNCEMENT OF A QUORUM – Mayor Philip L. Nauert.**

27
 28 **Dr. Philip L. Nauert, Mayor, announced that a quorum was present**
 29 **consisting of himself and all members of City Council as follows:**

30
 31 **Amanda B. Nathan, Mayor Pro Tem;**
 32 **Roman F. Reed, Councilman – Position No. 1;**
 33 **James P. Avioli, Sr., Councilman – Position No. 2;**
 34 **Corbett Daniel Parker, Councilman- Position No. 3;**
 35 **Pat B. McLaughlan, Councilman – Position No. 4; and**
 36 **Andrew S. Friedberg, Councilman – Position No. 5.**

37
 38 Also present was: **Tracy L. Dutton, City Clerk.***

39
 40 *City Clerk Dutton did not participate in the closed portions of the Special Session (Executive Session).

41
 42
 43 **C. CONVENE in Executive Session (Closed Session to be held in the**
 44 **Council Conference Room located directly behind the Council**
 45 **Chamber) under the Texas Government Code, Chapter 551, Open**
 46 **Meetings, Section 551.074, Personnel Matters; Closed Meeting, for the**
 47 **purpose of discussing the appointment, selection, and employment of**
 48 **the City Manager – Members of City Council.**

49
 50 Members of the Bellaire City Council convened in Executive Session in the
 51 Council Conference Room located directly behind the Council Chamber, First
 52 Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on Monday,
 53 December 2, 2013, at 5:35 p.m.

**City of Bellaire
City Council**

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**D. RECONVENE (Open Session to be held in the Council Chamber) and
take action, if any, regarding item(s) discussed in Executive Session.**

Members of the Bellaire City Council reconvened at 6:50 p.m. on Monday,
December 2, 2013.

No action was taken.

E. ADJOURNMENT.

**Dr. Philip L. Nauert, Mayor, announced that the Special Session
(Executive Session) of the City Council of the City of Bellaire, Texas, was
adjourned at 6:50 p.m. on Monday, December 2, 2013.**

Respectfully submitted,

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

Approved:

Dr. Philip L. Nauert
Mayor
City of Bellaire, Texas

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Minutes
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1014 A

**SCHEDULED
ACTION ITEM (ID # 1014)**

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, December 2, 2013.

Item Summary:

Recommended approval and adoption of the minutes of the Regular Session of the City Council held on December 2, 2013.

ATTACHMENTS:

- December 2, 2013 - Regular Session (DOC)

Philip L. Nauert
Mayor
Roman F. Reed
Councilman – Position No. 1
James P. Avioli, Sr.
Councilman – Position No. 2
Corbett Daniel Parker
Councilman – Position No. 3



Pat B. McLaughlan
Councilman – Position No. 4
Andrew S. Friedberg
Councilman – Position No. 5
Amanda B. Nathan
Mayor Pro Tem
Councilman – Position No. 6

CITY COUNCIL MEETING MINUTES MONDAY, DECEMBER 2, 2013

The **City Council** of the City of Bellaire, Texas, met in **Regular Session** on **Monday, December 2, 2013**, in the **Council Chamber**, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER – Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, called the City Council of the City of Bellaire, Texas, **to order at 7:00 p.m. on Monday, December 2, 2013.**

B. ANNOUNCEMENT OF A QUORUM – Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, announced that a quorum was present consisting of himself and all members of City Council as follows:

Amanda B. Nathan, Mayor Pro Tem;
Roman F. Reed, Councilman – Position No. 1;
James P. Avioli, Sr., Councilman – Position No. 2;
Corbett Daniel Parker, Councilman – Position No. 3;
Pat B. McLaughlan, Councilman – Position No. 4; and
Andrew S. Friedberg, Councilman – Position No. 5.

Also present were: **Bernard M. Satterwhite, Jr.**, City Manager;
Diane K. White, Assistant City Manager;
Alan P. Petrov, City Attorney; and
Tracy L. Dutton, City Clerk.

C. INSPIRATIONAL READING AND/OR INVOCATION – Andrew S. Friedberg, Councilman.

Councilman Andrew S. Friedberg provided the inspirational reading for the evening.

D. PLEDGES TO THE FLAGS – Andrew S. Friedberg, Councilman

1. U.S. PLEDGE OF ALLEGIANCE.

**City of Bellaire
City Council**

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2. PLEDGE TO THE TEXAS FLAG.

Councilman Andrew S. Friedberg led the audience and members of City Council in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. APPROVAL OR CORRECTION OF MINUTES:

- 1. CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Official Canvass) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013 – Item submitted by Tracy L. Dutton, City Clerk.**

CITY COUNCIL MAIN MOTION/ACTION:

Mayor Pro Tem Amanda B. Nathan moved to approve and adopt the minutes of the Special Session (Official Canvass) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013. **Councilman Pat B. McLaughlan** seconded the main motion.

The main motion carried on a 6-0-1 vote as follows:

FOR:

Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED:

None

ABSENT:

None

ABSTAIN:

Corbett Daniel **Parker**, Councilman*

*Councilman Parker abstained from voting on the minutes of the Special Session (Official Canvass) held on Monday, November 18, 2013, due to his absence from that meeting.

- 2. CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013 – Item submitted by Tracy L. Dutton, City Clerk.**

**City of Bellaire
City Council**

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CITY COUNCIL MAIN MOTION/ACTION:

Councilman Pat B. McLaughlan moved to approve and adopt the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013. Councilman James P. Avioli, Sr., seconded the main motion.

The **main motion carried on a 6-0-1 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: **None**

ABSTAIN: Corbett Daniel **Parker**, Councilman*

*Councilman Parker abstained from voting on the minutes of the Special Session (Executive Session) held on Monday, November 18, 2013, due to his absence from that meeting.

- 3. CONSIDERATION of and possible action on the approval and adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013 – Item submitted by Tracy L. Dutton, City Clerk.**

CITY COUNCIL MAIN MOTION/ACTION:

Councilman Roman F. Reed moved to approve and adopt the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 18, 2013. Councilman Pat B. McLaughlan seconded the main motion.

The **main motion carried on a 6-0-1 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman

**City of Bellaire
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FOR (cont.): Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: **None**

ABSTAIN: Corbett Daniel **Parker**, Councilman*

*Councilman Parker abstained from voting on the minutes of the Special Session (Executive Session) held on Monday, November 18, 2013, due to his absence from that meeting.

4. **CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) held on Sunday, November 24, 2013 – Item submitted by Tracy L. Dutton, City Clerk.**

CITY COUNCIL MAIN MOTION/ACTION:

Councilman Pat B. McLaughlan moved to approve and adopt the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Sunday, November 24, 2013. Councilman James P. Avioli, Sr., seconded the main motion.

The **main motion carried on a 7-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Corbett Daniel **Parker**, Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: **None**

5. **CONSIDERATION of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 25, 2013 – Item submitted by Tracy L. Dutton, City Clerk.**

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CITY COUNCIL MAIN MOTION/ACTION:

Councilman Pat B. McLaughlan moved to approve and adopt the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Monday, November 25, 2013. Mayor Pro Tem Amanda B. Nathan seconded the main motion.

The **main motion carried on a 7-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Corbett Daniel **Parker**, Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: **None**

F. PERSONAL/AUDIENCE COMMENTS.

Sharon Copper addressed City Council regarding a property located at 5403 Braeburn Drive, Bellaire, Texas. She advised that the City was allowing the operation of a church on that property without a specific use permit. Ms. Copper advised further that the church, the Bellaire Jewish Center ("BJC"), gave every appearance of operating as a religious organization or church given the property's tax-exempt status and their advertisements for BJC events to grow their congregation.

Ms. Copper continued and advised that the City's Zoning Code required a specific use permit for a church to operate in the R-1 Residential Zoning District. Such a permit would reasonably regulate traffic and parking in the neighborhood. She expressed concern that the City was picking and choosing when to enforce its Zoning Code, thereby allowing exceptions that set a precedent and compromised the City's ability to enforce the Zoning Code going forward.

Ms. Copper also cited a Hanukkah event hosted by the BJC on Sunday, December 1, 2013. It was noted that the event was an organized event advertised on the BJC website and through such publicity as the distribution of flyers (placed in a local Starbucks). By 5:00 p.m. that day, there were 77 cars parked up and down Braeburn Drive and Alder Street, which caused Braeburn Drive to become a very difficult "one-lane" street. Ms. Copper indicated that if every car represented a family of three, there were 231 people in attendance at that point in time.

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In closing, Ms. Copper urged City Council to accept their charge as elected officials and oversee and enforce the City's Codes.

Doug Beatty addressed City Council and indicated that he had participated in the Bellaire Candidates' Forum in October of 2013 by submitting the following question: "Are you in favor of strict, lax, or selective enforcement of City ordinances?" As best he could recall, every person at the forum who was a candidate stated that they were in favor of strict enforcement of City ordinances.

Mr. Beatty continued and advised that Bellaire had a reputation of being strict on enforcement of traffic laws and zoning ordinances. While this might be the common perception of Bellaire, it was far from the reality of enforcement today, in his opinion.

Mr. Beatty advised further that he had sent each member of City Council, as well as the City Manager, an email with six examples of ordinances that were not strictly enforced. He had included suggestions as to how those "violations" could be solved.

In closing, Mr. Beatty encouraged the strict enforcement of City ordinances by City Council and City management and urged City Council to modify those ordinances that were not enforced or unenforceable.

John James addressed City Council and commented initially on the agenda. He suggested that City Council place the "reports" section before audience comments or, at least, make the reports available beforehand. He stated that since he was not able to view the City Attorney's Report before the meeting, some of his comments or concerns might be addressed in the report.

Mr. James continued and stated that his primary concern related to the property previously mentioned and addressed as 5403 Braeburn Drive. His concern related to the lack of an issuance of a special use permit. Mr. James indicted that he felt that there was a safety issue on December 1, 2013, due to the large number of cars parked on both sides of the street. He advised that if a fire had occurred, the Fire Department would not have been able to get to the fire. In addition, he stated that there were many violations of vehicles parked closer than ten feet from area fire hydrants.

Thirdly, Mr. James indicated that the City had \$100,000 in the 2014 and 2013 budgets that could be used to defend the City's property rights in the event of a lawsuit. Also of concern to Mr. James was a possible decrease in the value of homes in the R-1 Residential Zoning District as a result of the lack of enforcement of the City's Zoning Code. He noted that the largest investment most residents had was their home and for that to be devalued because of lack of enforcement of the City's Zoning Code was a travesty.

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Lastly, Mr. James advised that he agreed with the comment made by Mr. Beatty in that if the laws were unenforceable, then the laws needed to be changed. He urged City Council to make the necessary changes and to enforce the laws.

Agnes Chen addressed City Council and indicated that she lived with her parents on Braeburn Drive. Their home was recently placed on the market for sale right before the Bellaire Jewish Center ("BJC") was opened. She and her parents had a serious bidder who was urging them to close immediately. Then the bidder found out about BJC and withdrew his bid and indicated that he was not going to buy until everyone figured out the situation. The bidder indicated that he did not wish to live with the traffic.

Ms. Chen indicated that the house was subsequently taken off the market because her parents wanted to see what kind of resolution would occur before putting it back on the market. If this happened to her family, then it would almost certainly happen to other homes on the street or even on other streets close to Braeburn Drive.

In closing, Ms. Chen advised that she believed the parking situation mentioned previously by other speakers was hazardous.

G. REPORT(S):

- 1. CITY MANAGER'S REPORT regarding residential safety (Police Activity Report and Fire Activity Report), public infrastructure/utilities (Major Projects Report), and upcoming City Council meetings/events – Item submitted and presented by Bernard M. Satterwhite, Jr., City Manager.**

City Manager Bernard M. Satterwhite, Jr., presented the City Manager's Report dated December 2, 2013, to members of City Council. Following questions from members of City Council regarding his report, a motion was made and action taken to accept the report into the record.

CITY COUNCIL MAIN MOTION TO ACCEPT REPORT/ACTION:

Councilman Andrew S. Friedberg moved to accept the City Manager's Report dated December 2, 2013, as presented by City Manager Bernard M. Satterwhite, Jr., into the record. Councilman James P. Avioli, Sr., seconded the main motion.

The **main motion to accept the City Manager's Report into the record carried unanimously on a 7-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem

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FOR (cont.): Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Corbett Daniel **Parker**, Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: None

ABSENT: None

2. STAFF BEAUTIFICATION TASK FORCE UPDATE – *Item submitted and presented by Diane K. White, Assistant City Manager.*

Assistant City Manager Diane K. White presented a Staff Beautification Task Force Update to members of City Council. Members of the Staff Beautification Task Force ("Task Force") were identified and noted as follows: Diane K. White, Assistant City Manager ("ACM"); Jeff Cotton, Police Lieutenant; Joe Keene, Director of Public Works; Jane Dembski, Director of Parks and Recreation; Brooks Smith, Park Superintendent; Linda Johnson, Deputy Director of Public Works; Yolanda Williams, Director of Human Resources; John McDonald, Director of Community Development; and Karl Miller, Director of Facilities.

ACM White reviewed steps the Task Force had taken to date with respect to defining "beautification." Steps were also taken by the Task Force to identify City-owned properties, facilities, signage, and lighting that needed to be addressed, as well as projects that were currently completed or underway that had and/or would improve the visual elements of the Cityscape.

ACM White indicated that a beautification plan needed to be developed with defined, measurable, achievable and effective goals and expectations. Funding also needed to be identified and incorporated into the City's budget.

In closing, ACM White advised that the Task Force would return to City Council at mid-year with a proposed plan for beautification.

Following questions of ACM White regarding the Task Force update, a motion was made and action taken to accept the report into the record.

CITY COUNCIL MAIN MOTION TO ACCEPT REPORT/ACTION:

Mayor Pro Tem Amanda B. Nathan moved to accept the Staff Beautification Task Force Update, as presented by Assistant City

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Manager Diane K. White, **into the record.** Councilman Pat B. McLaughlan seconded the main motion.

The **main motion to accept the Staff Beautification Task Force Update into the record carried unanimously on a 7-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Corbett Daniel **Parker**, Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: None

ABSENT: None

Note: Councilman Parker left the City Council meeting at this point in time (7:58 p.m.) and was not present to vote on the remainder of the action items addressed in this Regular Session.

3. CITY ATTORNEY'S REPORT regarding concerns related to lot coverage, traffic, and on-street parking congestion associated with the property located at 5403 Braeburn Drive, Bellaire, Texas 77401, said property of which is owned and utilized by the Bellaire Jewish Center ("BJC") – Item submitted and presented by Alan P. Petrov, City Attorney.

City Attorney Alan P. Petrov advised the City Council and the audience that the City, as well as himself, was very concerned about the impact the property at 5403 Braeburn Drive was having on the neighborhood and wished to make some assurances to citizens that the City was working to resolve the issues cited by several of the speakers earlier this evening.

City Attorney Petrov indicated that the issue was likely to lead to litigation; however, he did not wish to discuss legal strategy and legal theory in a public meeting where such information could be telegraphed to the other side.

City Attorney Petrov stated that the City had issued a citation to the Bellaire Jewish Center ("BJC") and subsequently withdrew or pulled the citation. The citation was only issued because City Attorney Petrov had directed the Director of Community Development to issue the

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433 citation largely out of the frustration the City was having in getting the
434 Rabbi and other representatives of the BJC to meet with the City.
435 in a non-confrontational way.
436

437 The issuance of the citation worked in that the City was able to get a
438 meeting with the BJC to discuss what was going on with the property
439 and to try to work with the property owner to resolve the issue in a
440 non-confrontational way. Even taking the BJC's side at face value,
441 City Attorney Petrov stated that it did seem that the BJC were
442 operating a religious facility in a home and would need a specific use
443 permit to do so.
444

445 The citation was subsequently withdrawn not out of a fear of litigation,
446 but because the City had not developed a case to go forward in
447 Municipal Court. For that reason, City Attorney Petrov asked that the
448 citation be pulled so that the City could ensure its case was ready and
449 that the City was in a position to win a lawsuit.
450

451 In the meantime, City Staff had been continuing to build the City's
452 case by gathering additional evidence, such as site visits and counting
453 cars parked on the street. City Attorney Petrov noted that it did not
454 help matters that a press release issued by the Liberty Institute
455 claimed they had achieved some victory in Bellaire. Although an
456 attorney with the Liberty Institute was present in the meeting between
457 the City and the BJC, that attorney said very few words and did not
458 really participate in the meeting.
459

460 City Attorney Petrov indicated that the City could use the citizens' help
461 in documenting its case. If the case were to come to trial, the City
462 would need residents to testify. It would also be helpful if nearby
463 residents would keep track of dates and times when activities were
464 going, especially those that created an impact, such as cars on the
465 street.
466

467 In summary, the issue was complicated and there were first
468 amendment issues related to religious services and worship activities.
469 Reference was made to the *Texas Religious Freedom Restoration Act*,
470 *Religious Land Use and Institutionalized Persons Act*, and the City's
471 Zoning Code, all of which had to be balanced. The court would look to
472 the City's case to ensure a pattern and persistency of a certain type of
473 activity.
474

475 Following questions of City Attorney Petrov from the City Council
476 regarding his report, a motion was made and action taken to accept
477 the report into the record.
478
479

CITY COUNCIL MAIN MOTION TO ACCEPT REPORT/ACTION:

Councilman Pat B. McLaughlan moved to accept the City Attorney's Report, as presented by City Attorney Alan P. Petrov, **into the record. Councilman Roman F. Reed seconded the motion.**

The **main motion to accept the City Attorney's Report into the record carried unanimously on a 6-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: Corbett Daniel **Parker**, Councilman*

*Councilman Parker left the Regular Session at 7:58 p.m. and was not present to vote on this agenda item.

H. NEW BUSINESS:

1. ADOPTION OF ORDINANCE(S)/RESOLUTION(S):

CONSIDERATION of and possible action on the adoption of a budget amendment amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2012, and ending September 30, 2013 – Item submitted by Diane K. White, Assistant City Manager.

Following a brief presentation by Assistant City Manager Diane K. White regarding the budget amendment for the 2013 fiscal year, a motion was made and action taken to adopt the recommended ordinance to amend the budget.

CITY COUNCIL MAIN MOTION TO ADOPT ORDINANCE/ACTION:

Councilman Andrew S. Friedberg moved to adopt an ordinance of the City Council of the City of Bellaire, Texas, amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2012, and ending September 30, 2013. Councilman Pat B. McLaughlan seconded the main motion.

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The **main motion carried unanimously on a 6-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: Corbett Daniel **Parker**, Councilman*

*Councilman Parker left the Regular Session at 7:58 p.m. and was not present to vote on this agenda item.

2. ITEM FOR INDIVIDUAL CONSIDERATION:

CONSIDERATION of and possible action on a recommendation to create and implement a Capital Improvement Project (CIP) for improvements to The Nature Discovery Center building and grounds at Russ Pitman Park in the amount of \$500,000, thereby eliminating the cost to the City for the issuance of general obligation bonds for said improvements.

SUMMARY:

Councilman James P. Avioli, Sr., referred to a presentation made to City Council by the staff of The Nature Discovery Center ("NDC") a few months ago regarding some maintenance items, modifications, and improvements that could be made to the NDC in the amount of \$500,000. City Council approved the project and a bond referendum was placed on the November 2013 election as to whether or not the project would be approved by the citizens of Bellaire. Councilman Avioli noted that the project received very good support from the citizens in Bellaire.

With the close of the 2013 budget, it appeared that there was a surplus of funds that possibly could be used to support the maintenance items and improvements at the NDC as a capital improvement project rather than going through the cost of issuing bonds.

CITY COUNCIL MAIN MOTION:

Councilman James P. Avioli, Sr., moved to create to create and implement a Capital Improvement Project (CIP) for improvements to The Nature Discovery Center building and

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**grounds at Russ Pitman Park in the amount of \$500,000.
Mayor Philip L. Nauert seconded the main motion.**

Following discussion among members of City Council regarding the recommendation to address and fund maintenance items, modifications, and improvements to The Nature Discovery Center building and grounds at Russ Pitman Park as a Capital Improvement Project rather than issuing general obligation bonds, action was taken on the main motion.

CITY COUNCIL ACTION ON MAIN MOTION:

The **main motion failed on a 3-3 vote as follows:**

FOR: Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman

OPPOSED: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Andrew S. **Friedberg**, Councilman

ABSENT: Corbett Daniel **Parker**, Councilman*

*Councilman Parker left the Regular Session at 7:58 p.m. and was not present to vote on this agenda item.

I. ITEMS FOR FUTURE AGENDAS; COMMUNITY INTEREST ITEMS FROM THE MAYOR AND CITY COUNCIL.

Community interest items from the Mayor and City Council included reminders to participate in the City's Annual Holiday in the Park on December 5, 2013, and to participate in the Bellaire City Library's Wassail Open House on December 16, 2013; expressions of thanks were given to the residents of Braeburn Drive for taking the time to visit with City Council regarding their concerns; and expressions of condolences were given to the family and friends of long-time resident Evelyn Vecera who recently passed away.

J. ADJOURNMENT.

CITY COUNCIL MOTION TO ADJOURN/ACTION:

Councilman Pat B. McLaughlan moved to adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 8:45 p.m. on Monday, December 2, 2013. Mayor Pro Tem Amanda B. Nathan seconded the motion to adjourn.

Attachment: December 2, 2013 - Regular Session (1014 : Minutes of the Regular Session held on December 2, 2013)

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The **motion to adjourn carried unanimously on a 6-0 vote** as follows:

FOR: Dr. Philip L. **Nauert**, Mayor
Amanda B. **Nathan**, Mayor Pro Tem
Roman F. **Reed**, Councilman
James P. **Avioli**, Sr., Councilman
Pat B. **McLaughlan**, Councilman
Andrew S. **Friedberg**, Councilman

OPPOSED: **None**

ABSENT: Corbett Daniel **Parker**, Councilman*

*Councilman Parker left the Regular Session at 7:58 p.m. and was not present to vote on the adjournment.

Respectfully submitted,

Tracy L. Dutton, TRMC, City Clerk
City of Bellaire, Texas

Approved:

Dr. Philip L. Nauert, Mayor
City of Bellaire, Texas

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Minutes
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1015 A

**SCHEDULED
ACTION ITEM (ID # 1015)**

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) held on Monday, December 2, 2013, following the City Council Regular Session.

Item Summary:

Recommend review, approval, and adoption of the Special Session (Executive Session) City Council minutes held on December 2, 2013.

ATTACHMENTS:

- December 2, 2013 - Special Session (Executive Session) - Section 551.071 and 551.074 (DOC)

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: City Clerk
Category: Minutes
Prepared By: Tracy Dutton
Department Head: Tracy Dutton
DOC ID: 1016

**SCHEDULED
ACTION ITEM (ID # 1016)**

Item Title:

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, held on Tuesday, December 3, 2013.

Item Summary:

Recommend review, approval, and adoption of the minutes of the Special Session (Executive Session) held on December 3, 2013.

ATTACHMENTS:

- December 3, 2013 - Special Session (Executive Session) (DOC)

Philip L. Nauert
Mayor
Roman F. Reed
Councilman – Position No. 1
James P. Avioli, Sr.
Councilman – Position No. 2
Corbett Daniel Parker
Councilman – Position No. 3



Pat B. McLaughlan
Councilman – Position No. 4
Andrew S. Friedberg
Councilman – Position No. 5
Amanda B. Nathan
Mayor Pro Tem
Councilman – Position No. 6

CITY COUNCIL MEETING MINUTES TUESDAY, DECEMBER 3, 2013

The **City Council** of the City of Bellaire, Texas, met in **Special Session (Executive Session)** on Tuesday, December 3, 2013, in the **Council Chamber** and **Council Conference Room**, both of which were located on the First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. CALL TO ORDER – Dr. Philip L. Nauert, Mayor.

Dr. Philip L. Nauert, Mayor, called the **City Council** of the City of Bellaire, Texas, to order at 6:44 p.m. on Tuesday, December 3, 2013.

B. ANNOUNCEMENT OF A QUORUM – Mayor Philip L. Nauert.

Dr. Philip L. Nauert, Mayor, announced that a quorum was present consisting of himself and the following members of City Council:

Amanda B. Nathan, Mayor Pro Tem;
James P. Avioli, Sr., Councilman – Position No. 2;
Corbett Daniel Parker, Councilman- Position No. 3;
Pat B. McLaughlan, Councilman – Position No. 4; and
Andrew S. Friedberg, Councilman – Position No. 5.

Roman F. Reed, Councilman – Position No. 1, was absent.

Also present was: **Tracy L. Dutton**, City Clerk*

*City Clerk Dutton did not participate in the closed portions of the Special Session (Executive Session).

C. CONVENE in Executive Session (Closed Session to be held in the Council Conference Room located directly behind the Council Chamber) under the Texas Government Code, Chapter 551, Open Meetings, Section 551.074, Personnel Matters; Closed Meeting, for the purpose of discussing the appointment, selection, and employment of the City Manager – Members of City Council.

Members of the Bellaire City Council convened in Executive Session in the Council Conference Room located directly behind the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on Tuesday, December 3, 2013, at 6:44 p.m.

**City of Bellaire
City Council**

**Minutes of Meeting
December 3, 2013**

D. RECONVENE (Open Session to be held in the Council Chamber) and take action, if any, regarding item(s) discussed in Executive Session.

Members of the Bellaire City Council reconvened in Open Session on Tuesday, December 3, 2013, at 8:08 p.m.

No action was taken.

E. ADJOURNMENT.

MOTION TO ADJOURN:

Councilman Pat B. McLaughlan moved to adjourn the Special Session (Executive Session) of the City Council of the City of Bellaire, Texas, at 8:08 p.m. on Tuesday, December 3, 2013. Councilman Andrew S. Friedberg seconded the motion.

The **motion to adjourn carried unanimously on a 6-0 vote** as follows:

FOR:

Dr. Philip L. Nauert, Mayor
Amanda B. Nathan, Mayor Pro Tem
James P. Avioli, Sr., Councilman
Corbett Daniel Parker, Councilman
Pat B. McLaughlan, Councilman
Andrew S. Friedberg, Councilman

OPPOSED:

None

ABSENT:

Roman F. Reed, Councilman

Respectfully submitted,

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

Approved:

Dr. Philip L. Nauert
Mayor
City of Bellaire, Texas

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: Finance Administration
Category: Report
Prepared By: Tracy Dutton
Department Head: Linda Symank
DOC ID: 1023

**SCHEDULED
ACTION ITEM (ID # 1023)**

Item Title:

Finance Report for the City of Bellaire, Texas, covering the period ended November 30, 2013, and including discussion of revenues and expenditures in the General Fund, Enterprise Fund, Debt Service Fund, Vehicle, Equipment and Technology Fund, and Capital Improvement Program Fund, as well as discussion of statistical data.

Item Summary:

Chief Financial Officer Linda Symank will present the Finance Report for the City of Bellaire, Texas, for the two months ended November 30, 2013, to members of City Council.

ATTACHMENTS:

- I G2 - Finance Report for the Period Ended November 30, 2013 (PDF)

CITY OF BELLAIRE
MONTHLY FINANCIAL REPORT
FOR THE TWO MONTH ENDED
NOVEMBER 30, 2013

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City of Bellaire
General Fund
Revenues and Expenditures
YTD as of November 30, 2013

	FY2014 Budget	FY2013 Unaudited 11/30/2013	FY2012 Unaudited 11/30/2012	Over/(Under) Variance
Revenues				
Property Taxes	9,111,375	398,409	351,753	46,656
Franchise Taxes	1,366,000	260,139	334,087	(73,948)
Sales Taxes	2,000,000	702,303	356,878	345,425
Permits	606,500	104,931	99,548	5,383
Fees	303,146	60,620	72,015	(11,395)
License	3,300	-	1,004	(1,004)
Intergovernmental	3,500	-	-	-
Rental	24,200	5,842	7,735	(1,893)
Aquatics	332,000	5,528	9,249	(3,721)
Program Fees	182,000	22,786	15,755	7,031
Athletics	337,600	37,663	35,574	2,089
Other Fees	16,050	1,856	1,721	135
Public Safety	405,950	57,111	82,240	(25,129)
Other Revenue	6,000	927	989	(62)
Fines	730,000	137,814	97,352	40,462
Investment Earnings	28,300	3,017	5,862	(2,845)
Miscellaneous	27,830	5,203	93,258	(88,055)
Sale of City Property	10,000	-	482	(482)
Total Operating Revenues	15,493,751	1,804,149	1,565,502	238,647
Operating Transfer In	500,000	83,333	83,000	333
Total Revenues	\$ 15,993,751	\$ 1,887,482	\$ 1,648,502	\$ 238,980
Expenditures				
Organizational Services	1,662,686	472,737	423,337	49,400
Legal Service	100,000	-	5,869	(5,869)
Facilities	765,034	81,667	97,995	(16,328)
Finance	1,103,064	181,833	178,971	2,862
Community Development	865,288	127,825	113,944	13,881
Fire	2,378,266	386,663	376,139	10,524
Police	4,846,178	776,877	784,158	(7,281)
Parks & Recreation	2,026,832	270,840	256,619	14,221
Library	637,276	103,032	101,721	1,311
Public Works - Streets	1,141,831	152,340	154,930	(2,590)
Total Operating Expenditures	15,526,455	2,553,814	2,493,683	60,131
Sick Leave Buy Back	15,000			
Operating Transfer Out	1,027,485	171,247	158,333	12,914
Total Expenditures	\$ 16,568,940	\$ 2,725,061	\$ 2,652,016	\$ 73,045
Net Revenues/(Expenditures)	\$ (575,189)	\$ (837,579)	\$ (1,003,514)	\$ 165,935
Unaudited Fund Balance 9/30/2013	\$ 3,841,048			
FY2014 Revenue Projections	15,993,751			
FY2014 Expenditure Budget	16,568,940			
Projected Ending Fund Balance	\$ 3,265,859			

City of Bellaire
Enterprise Fund
Revenues and Expenditures
YTD as of November 30, 2013

	FY2014 Budget	FY2013 Unaudited 11/30/2013	FY2012 Unaudited 11/30/2012	Over/(Under) Variance
Revenues				
Water	3,555,000	689,956	769,797	(79,841)
Wastewater	2,360,000	415,518	388,887	26,631
Solid Waste	1,442,500	237,797	240,931	(3,134)
Recycling	40,000	4,500	7,810	(3,310)
Charges for Service	27,000	5,005	4,025	980
Other Revenue	44,600	11,453	100	11,353
Investment Earnings	7,000	1,191	2,357	(1,166)
Miscellaneous	15,500	3,134	4,091	(957)
Total Revenues	\$ 7,491,600	\$ 1,368,554	\$ 1,417,998	\$ (49,444)
Expenditures				
Water Production	561,590	66,031	92,032	(26,001)
Water Distribution	547,473	55,325	37,912	17,413
Surface Water	1,961,599	446,544	237,534	209,010
Waste Water Collection	452,692	59,530	71,609	(12,079)
Waste Water Treatment	1,085,245	107,260	123,704	(16,444)
Solid Waste	1,336,615	201,941	245,747	(43,806)
Utility Billing	249,326	33,462	30,167	3,295
Total Operating Expenditures	6,194,540	970,093	838,705	131,388
Transfer Out	4,197,000	699,500	365,434	334,066
Total Expenditures	\$ 10,391,540	\$ 1,669,593	\$ 1,204,139	\$ 465,454
Net Revenues/(Expenditures)	\$ (2,899,940)	\$ (301,039)	\$ 213,859	\$ (514,898)
Unaudited Fund Balance 9/30/2013	\$ 5,951,898			
FY2014 Revenue Projections	7,491,600			
FY2014 Expenditure Budget	10,391,540			
Projected Ending Fund Balance	<u>\$ 3,051,958</u>			

City of Bellaire
Debt Service Fund
Revenues and Expenditures
YTD as of November 30, 2013

	FY2014 Budget	FY2013 Unaudited 11/30/2013	FY2012 Unaudited 11/30/2012	Over/(Under) Variance
Revenues				
Property Taxes	5,062,781	221,890	192,350	29,540
Investment Earnings	3,000	149	368	(219)
Total Operating Revenues	5,065,781	222,039	192,718	29,321
Operating Transfer In	950,000	158,333	158,333	-
Total Revenues	\$ 6,015,781	\$ 380,372	\$ 351,051	\$ 29,321
Expenditures				
Principal Payment	3,690,000			-
Interest Payment	2,336,076			-
Other Debt Expense	11,900	1,050	1,050	-
Total Expenditures	\$ 6,037,976	1,050	\$ 1,050	\$ -
Net Revenues/(Expenditures)	\$ (22,195)	\$ 379,322	\$ 350,001	\$ 29,321
Unaudited Fund Balance 9/30/2013	\$ 504,450			
FY2014 Revenue Projections	6,015,781			
FY2014 Expenditure Budget	6,037,976			
Projected Ending Fund Balance	\$ 482,255			

**City of Bellaire
Vet Fund
Revenues and Expenditures
YTD as of November 30, 2013**

	FY2014 Budget	FY2013 Unaudited 11/30/2013	FY2012 Unaudited 11/30/2012	Over/(Under) Variance
Revenues				
Grants/Contributions	7,500			
Total Operating Revenues	7,500	-	-	-
Operating Transfer In	1,310,544	218,424	206,767	11,657
Total Revenues	\$ 1,318,044	\$ 218,424	\$ 206,767	\$ 11,657
Expenditures				
Organizational Services	100,200	28,296	17,323	10,973
Finance	-		4,713	(4,713)
Community Development	-			-
Fire	52,000		4,999	(4,999)
Police	202,416		21,660	(21,660)
Parks & Recreation	39,500	4,990	4,995	(5)
Public Works	25,000			-
Enterprise Public Works	660,000	241,132		
Total Expenditures	\$ 1,079,116	\$ 274,418	\$ 53,690	\$ (20,404)
Net Revenues/(Expenditures)	\$ 238,928	\$ (55,994)	\$ 153,077	\$ 32,061
Unaudited Fund Balance 9/30/2013	\$ 457,252			
Est. Carryover Funding	\$ 339,957			
FY2014 Revenue Projections	1,318,044			
FY2014 Expenditure Budget	1,079,116			
Projected Ending Fund Balance	<u>\$ 356,223</u>			

City of Bellaire
CIP Fund
Revenues and Expenditures
YTD as of November 30, 2013

	FY2014 Budget	FY2013 Unaudited 11/30/2013	FY2012 Unaudited 11/30/2012	Over/(Under) Variance
Revenues				-
Total Operating Revenues				
Operating Transfer In	2,463,941	410,657	75,667	334,990
Total Revenues	\$ 2,463,941	\$ 410,657	\$ 75,667	\$ 334,990
Projects				
Ware Family Park Fencing	15,000			-
Russ Pittman Park Electrical Upgrades	40,000			-
BFAC Chemical Room Upgrades	24,000			-
Bellaire Little League Horn Field	45,000			-
Evergreen Pool Bathhouse	102,500	3,414		3,414
Evergreen Pool Complex Security Upgrades	21,600			-
CenterPoint Community Center Maintenance	30,500			-
Henshaw House Fire Alarm System	21,000			-
HVAC Program	50,000	4,127	14,830	(10,703)
City Wide Beautification	120,700			-
Facilities Assessment		313	10,000	
Bellaire Pool / Fire Damage		9,912		9,912
Central Elevated Storage Tanks		186,779		186,779
Wayfinding Signs		12,500		12,500
Streetscapes Program		1,875		1,875
Total General Projects	470,300	218,920	24,830	203,777
New Well	1,648,000			-
Evergreen Demo Site Soil Remediation	100,000	20,610		20,610
Fine Screen Building Replacement	201,000			-
Wasterwater Treatment Bld Roof Refurbish	33,000			-
HVAC Program - Enterprise	15,000			-
Central Well Project			7,461	(7,461)
Total Enterprise Projects	1,997,000	20,610	7,461	13,149
Total Expenditures	\$ 2,467,300	\$ 239,530	\$ 32,291	\$ 216,926
Net Revenues/(Expenditures)	\$ (3,359)	\$ 171,127	\$ 43,376	\$ 118,064
Unaudited Fund Balance 9/30/2013	\$ 3,993,949			
Est. Carryover Funding	\$ 1,549,212			
FY2014 Revenue Projections	2,463,941			
FY2014 Expenditure Budget	2,467,300			
Projected Ending Fund Balance	<u>\$ 2,441,378</u>			

100-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	9,111,375.00	398,336.47	0.00	398,408.51	0.00	8,712,966.49	4.37
FRANCHISE TAXES	1,366,000.00	172,591.83	0.00	260,139.40	0.00	1,105,860.60	19.04
SALES TAXES	2,000,000.00	191,544.34	0.00	702,303.37	0.00	1,297,696.63	35.12
PERMITS	606,500.00	51,037.13	0.00	104,930.71	0.00	501,569.29	17.30
FEES	303,146.00	23,811.56	0.00	60,620.11	0.00	242,525.89	20.00
LICENSE	3,300.00	0.00	0.00	0.00	0.00	3,300.00	0.00
INTERGOVERNMENTAL	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
RENTALS	24,200.00	1,998.00	0.00	5,842.00	0.00	18,358.00	24.14
AQUATICS	332,000.00	248.82	0.00	5,527.66	0.00	326,472.34	1.66
PROGRAM FEES	182,000.00	11,888.72	0.00	22,785.92	0.00	159,214.08	12.52
ATHLETICS	337,600.00	3,829.00	0.00	37,663.00	0.00	299,937.00	11.16
OTHER FEES	16,050.00	838.00	0.00	1,856.19	0.00	14,193.81	11.57
PUBLIC SAFETY	405,950.00	27,211.69	0.00	57,111.46	0.00	348,838.54	14.07
OTHER REVENUE	6,000.00	482.50	0.00	926.50	0.00	5,073.50	15.44
FINES	730,000.00	54,223.14	0.00	137,814.09	0.00	592,185.91	18.88
INVESTMENT REVENUE	28,300.00	443.83	0.00	3,016.70	0.00	25,283.30	10.66
MISC REVENUE	27,830.00	964.19	0.00	5,203.18	0.00	22,626.82	18.70
OTHER FINANCING SOURCES	510,000.00	41,666.67	0.00	83,333.30	0.00	426,666.70	16.34
TOTAL REVENUES	15,993,751.00	981,115.89	0.00	1,887,482.10	0.00	14,106,268.90	11.80
EXPENDITURE SUMMARY							
ORGANIZATIONAL SERVICES							
ORGANIZATIONAL SERVICES	519,836.00	48,163.45	0.00	87,392.67	11,334.33	421,109.00	18.99
HUMAN RESOURCES	158,869.00	18,144.20	0.00	37,426.95	8,988.86	112,453.19	29.22
CITY CLERK	375,032.00	13,103.05	0.00	154,384.79	4,291.06	216,356.15	42.31
COMM TECH SERVICES	608,949.00	100,151.98	0.00	193,532.87	70,253.87	345,162.26	43.32
TOTAL ORGANIZATIONAL SERVICES	1,662,686.00	179,562.68	0.00	472,737.28	94,868.12	1,095,080.60	34.14
LEGAL							
LEGAL	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
TOTAL LEGAL	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
FACILITIES							
FACILITIES	765,034.00	40,806.19	0.00	81,667.51	178,482.05	504,884.44	34.00
TOTAL FACILITIES	765,034.00	40,806.19	0.00	81,667.51	178,482.05	504,884.44	34.00
FINANCE DEPARTMENT							
FINANCE	1,103,064.00	108,192.44	0.00	181,832.84	85,161.85	836,069.31	24.20
TOTAL FINANCE DEPARTMENT	1,103,064.00	108,192.44	0.00	181,832.84	85,161.85	836,069.31	24.20
COMMUNITY DEVELOPMENT							
COMMUNITY DEVELOPMENT	865,288.00	75,599.34	0.00	127,824.78	12,313.69	725,149.53	16.20
TOTAL COMMUNITY DEVELOPMENT	865,288.00	75,599.34	0.00	127,824.78	12,313.69	725,149.53	16.20

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

00-GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>FIRE DEPARTMENT</u>							
<u>FIRE</u>							
TOTAL FIRE DEPARTMENT	2,378,266.00	191,537.38	0.00	386,662.64	24,965.34	1,966,638.02	17.31
	<u>2,378,266.00</u>	<u>191,537.38</u>	<u>0.00</u>	<u>386,662.64</u>	<u>24,965.34</u>	<u>1,966,638.02</u>	<u>17.31</u>
<u>POLICE DEPARTMENT</u>							
<u>POLICE</u>							
TOTAL POLICE DEPARTMENT	4,846,178.00	386,867.24	12.75	776,876.70	27,611.66	4,041,689.64	16.60
	<u>4,846,178.00</u>	<u>386,867.24</u>	<u>12.75</u>	<u>776,876.70</u>	<u>27,611.66</u>	<u>4,041,689.64</u>	<u>16.60</u>
<u>PARKS DEPARTMENT</u>							
PARD - ADMINISTRATION	164,228.00	13,509.08	0.00	28,032.02	295.57	135,900.41	17.25
PARD - MAINTENANCE	503,711.00	33,955.08	0.00	80,253.62	154,195.61	269,261.77	46.54
PARD - RECREATION	542,501.00	45,442.80	0.00	76,249.55	4,612.80	461,638.65	14.91
PARD - AQUATICS	553,516.00	32,220.46	0.00	60,534.96	20,345.04	472,636.00	14.61
PARD - ATHLETICS & YOUTH	262,876.00	12,016.49	0.00	25,770.06	245.00	236,860.94	9.90
TOTAL PARKS DEPARTMENT	<u>2,026,832.00</u>	<u>137,143.91</u>	<u>0.00</u>	<u>270,840.21</u>	<u>179,694.02</u>	<u>1,576,297.77</u>	<u>22.23</u>
<u>LIBRARY</u>							
<u>LIBRARY</u>							
TOTAL LIBRARY	637,276.00	55,713.28	0.00	103,031.60	4,680.40	529,564.00	16.90
	<u>637,276.00</u>	<u>55,713.28</u>	<u>0.00</u>	<u>103,031.60</u>	<u>4,680.40</u>	<u>529,564.00</u>	<u>16.90</u>
<u>PUBLIC WORKS</u>							
<u>PW - STREETS</u>							
TOTAL PUBLIC WORKS	1,141,831.00	81,488.80	6,208.33	152,339.85	126,767.72	862,723.43	24.44
	<u>1,141,831.00</u>	<u>81,488.80</u>	<u>6,208.33</u>	<u>152,339.85</u>	<u>126,767.72</u>	<u>862,723.43</u>	<u>24.44</u>
<u>NONDEPARTMENTAL</u>							
<u>NONDEPARTMENTAL</u>							
TOTAL NONDEPARTMENTAL	1,042,485.00	85,623.75	0.00	171,247.50	0.00	871,237.50	16.43
	<u>1,042,485.00</u>	<u>85,623.75</u>	<u>0.00</u>	<u>171,247.50</u>	<u>0.00</u>	<u>871,237.50</u>	<u>16.43</u>
TOTAL EXPENDITURES	16,568,940.00	1,342,535.01	6,221.08	2,725,060.91	734,544.85	13,109,334.24	20.88

REVENUE OVER/(UNDER) EXPENDITURES (575,189.00) (361,419.12) 6,221.08 (837,578.81) (734,544.85) 996,934.66 273.32

100-GENERAL FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES							
4001 TAXES - CURRENT	9,009,375.00	418,406.09	0.00	418,406.09	0.00	8,590,968.91	4.64
4002 TAXES - DELINQUENT	32,000.00	(22,389.62)	0.00	(22,389.62)	0.00	54,389.62	69.97
4003 TAXES - PENALTY & INTEREST	60,000.00	2,282.34	0.00	2,282.34	0.00	57,717.66	3.80
4004 TAXES - OVERPAYMENTS	5,000.00	0.00	0.00	0.00	0.00	5,000.00	0.00
4005 TAXES - OTHER	5,000.00	37.66	0.00	109.70	0.00	4,890.30	2.19
TOTAL PROPERTY TAXES	9,111,375.00	398,336.47	0.00	398,408.51	0.00	8,712,966.49	4.37
FRANCHISE TAXES							
4020 FRANCHISE TAXES - ELECTRIC	856,000.00	68,844.46	0.00	137,688.92	0.00	718,311.08	16.09
4021 FRANCHISE TAXES - GAS	110,000.00	0.00	0.00	18,506.01	0.00	91,493.99	16.82
4022 FRANCHISE TAXES - TELEPHONE	120,000.00	32,506.42	0.00	32,703.52	0.00	87,296.48	27.25
4023 FRANCHISE TAXES - CABLE	280,000.00	71,240.95	0.00	71,240.95	0.00	208,759.05	25.44
TOTAL FRANCHISE TAXES	1,366,000.00	172,591.83	0.00	260,139.40	0.00	1,105,860.60	19.04
SALES TAXES							
4030 TAXES - SALES	2,000,000.00	191,544.34	0.00	702,303.37	0.00	1,297,696.63	35.12
TOTAL SALES TAXES	2,000,000.00	191,544.34	0.00	702,303.37	0.00	1,297,696.63	35.12
PERMITS							
4100 PERMITS - FOOD	19,000.00	197.00	0.00	463.00	0.00	18,537.00	2.44
4102 PERMITS - FIRE, PLUMB'G, GAS	86,000.00	7,725.50	0.00	16,079.25	0.00	69,920.75	18.70
4103 PERMITS - ELECTRICAL	47,000.00	3,993.50	0.00	9,620.00	0.00	37,380.00	20.47
4104 PERMITS - BUILDING	350,000.00	29,353.90	0.00	59,474.24	0.00	290,525.76	16.99
4105 PERMITS - AIR & HEAT	40,000.00	2,259.50	0.00	6,340.50	0.00	33,659.50	15.85
4106 PERMITS - MOVING & DEMOLITION	19,000.00	1,548.00	0.00	3,568.00	0.00	15,432.00	18.78
4107 PERMITS - SIGNS	12,050.00	1,381.73	0.00	1,985.72	0.00	10,064.28	16.48
4108 PERMITS - GARAGE SALE	3,150.00	330.00	0.00	857.00	0.00	2,293.00	27.21
4109 PERMITS - CURB CUT	6,000.00	855.00	0.00	1,482.00	0.00	4,518.00	24.70
4110 PERMITS - ELEVATORS	300.00	0.00	0.00	0.00	0.00	300.00	0.00
4112 PERMITS - TREE REMOVAL	24,000.00	3,393.00	0.00	5,061.00	0.00	18,939.00	21.09
TOTAL PERMITS	606,500.00	51,037.13	0.00	104,930.71	0.00	501,569.29	17.30
FEES							
4120 FEES - PUBLIC HEARING APPEALS	11,500.00	1,561.00	0.00	2,285.00	0.00	9,215.00	19.87
4121 FEES - CONTRACTOR REGISTRATION	76,923.00	4,245.00	0.00	16,742.00	0.00	60,181.00	21.76
4122 FEES - RESIDENTIAL INSPECTION	16,423.00	1,072.00	0.00	2,077.00	0.00	14,346.00	12.65
4123 FEES - COMMERCIAL INSPECTION	7,000.00	468.00	0.00	936.00	0.00	6,064.00	13.37
4129 FEES - DRAINAGE REVIEW	16,000.00	1,800.00	0.00	3,300.00	0.00	12,700.00	20.63
4130 FEES - PLAN CHECK	175,000.00	14,665.56	0.00	35,280.11	0.00	139,719.89	20.16
4131 FEES - DUMPSTER SIGNS	300.00	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL FEES	303,146.00	23,811.56	0.00	60,620.11	0.00	242,525.89	20.00

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

00-GENERAL FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
LICENSE							
11160 LICENSES - LIQUOR & BEER	3,000.00	0.00	0.00	0.00	0.00	3,000.00	0.00
11161 LICENSES - ITINERANT MERCHANT	300.00	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL LICENSE	3,300.00	0.00	0.00	0.00	0.00	3,300.00	0.00
INTERGOVERNMENTAL							
44201 INTERGOVERNMENTAL	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
TOTAL INTERGOVERNMENTAL	3,500.00	0.00	0.00	0.00	0.00	3,500.00	0.00
RENTALS							
44400 RENTALS - GYM	4,500.00	540.00	0.00	1,180.00	0.00	3,320.00	26.22
44401 RENTALS - CIVIC CENTER	11,000.00	695.00	0.00	3,190.00	0.00	7,810.00	29.00
44402 RENTALS - TENNIS COURT	5,000.00	448.00	0.00	1,157.00	0.00	3,843.00	23.14
44403 RENTALS - AQUATIC CENTER	2,500.00	315.00	0.00	315.00	0.00	2,185.00	12.60
44404 RENTALS - PARK FACILITIES	1,200.00	0.00	0.00	0.00	0.00	1,200.00	0.00
TOTAL RENTALS	24,200.00	1,998.00	0.00	5,842.00	0.00	18,358.00	24.14
AQUATICS							
44420 AQUATICS ADMISSION - EVERGREEN	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
44421 AQUATICS ADMISSION - BELLAIRE	130,000.00	0.00	0.00	0.00	0.00	130,000.00	0.00
44422 AQUATICS - SWIM LESSONS	45,000.00	40.00	0.00	354.80	0.00	44,645.20	0.79
44423 AQUATICS - POOL RENTALS	30,000.00	0.00	0.00	4,515.00	0.00	25,485.00	15.05
44425 AQUATICS - SWIM TEAM	27,000.00	0.00	0.00	0.00	0.00	27,000.00	0.00
44426 AQUATICS - ANNUAL SWIM PASS	80,000.00	200.00	0.00	600.00	0.00	79,400.00	0.75
44428 AQUATICS - VENDING	0.00	8.82	0.00	57.86	0.00	(57.86)	0.00
TOTAL AQUATICS	332,000.00	248.82	0.00	5,527.66	0.00	326,472.34	1.66
PROGRAM FEES							
44440 PROGRAMS - LEISURE CLASS	160,000.00	4,121.72	0.00	11,044.30	0.00	148,955.70	6.90
44441 PROGRAMS - TEEN	7,000.00	622.00	0.00	1,113.00	0.00	5,887.00	15.90
44444 PROGRAMS - SPECIAL EVENTS	9,000.00	6,785.00	0.00	9,610.00	0.00	(610.00)	106.78
44445 PROGRAMS - L.I.F.E.	6,000.00	360.00	0.00	1,018.62	0.00	4,981.38	16.98
TOTAL PROGRAM FEES	182,000.00	11,888.72	0.00	22,785.92	0.00	159,214.08	12.52
ATHLETICS							
44460 ATHLETICS - LEAGUES	65,000.00	2,650.00	0.00	36,484.00	0.00	28,516.00	56.13
44461 ATHLETICS - ORGANIZATION FEE	5,600.00	0.00	0.00	0.00	0.00	5,600.00	0.00
44462 ATHLETICS - CAMPS	260,000.00	1,179.00	0.00	1,179.00	0.00	258,821.00	0.45
44464 ATHLETICS - TENNIS/GOLF	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00
TOTAL ATHLETICS	337,600.00	3,829.00	0.00	37,663.00	0.00	299,937.00	11.16
OTHER FEES							
44480 FEES - RECREATION CENTER	1,000.00	85.00	0.00	235.00	0.00	765.00	23.50
44481 FEES - CENTER ID CARD	50.00	0.00	0.00	0.00	0.00	50.00	0.00
44482 FEES - RECREATION MEMBERSHIP	15,000.00	732.00	0.00	1,577.33	0.00	13,422.67	10.52
44483 FEES - VENDING - REC. CENTER	0.00	21.00	0.00	43.86	0.00	(43.86)	0.00
TOTAL OTHER FEES	16,050.00	838.00	0.00	1,856.19	0.00	14,193.81	11.57

100-GENERAL FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PUBLIC SAFETY							
4500 PERMITS - ALARM	26,500.00	2,210.00	0.00	5,330.00	0.00	21,170.00	20.11
4501 PERMITS - FALSE ALARM	6,000.00	0.00	0.00	0.00	0.00	6,000.00	0.00
4502 FEES - WRECKER	32,650.00	100.00	0.00	200.00	0.00	32,450.00	0.61
4503 AMBULANCE	300,000.00	22,239.18	0.00	46,749.31	0.00	253,250.69	15.58
4504 RESCUE BILLING - MVA	22,000.00	1,008.00	0.00	1,608.00	0.00	20,392.00	7.31
4505 CHILD SAFETY PROGRAM	18,500.00	1,654.51	0.00	3,224.15	0.00	15,275.85	17.43
4507 SELF DEFENSE FEE	300.00	0.00	0.00	0.00	0.00	300.00	0.00
TOTAL PUBLIC SAFETY	405,950.00	27,211.69	0.00	57,111.46	0.00	348,838.54	14.07
OTHER REVENUE							
4520 MISC FEES - COPY	6,000.00	482.50	0.00	926.50	0.00	5,073.50	15.44
TOTAL OTHER REVENUE	6,000.00	482.50	0.00	926.50	0.00	5,073.50	15.44
FINES							
4600 MUNICIPAL COURT	700,000.00	52,384.20	0.00	133,740.26	0.00	566,259.74	19.11
4601 LIBRARY	30,000.00	1,838.94	0.00	4,073.83	0.00	25,926.17	13.58
TOTAL FINES	730,000.00	54,223.14	0.00	137,814.09	0.00	592,185.91	18.88
INVESTMENT REVENUE							
4710 INTEREST - INVESTMENTS	24,000.00	34.13	0.00	2,053.30	0.00	21,946.70	8.56
4715 FEES - CREDIT CARDS	4,300.00	409.70	0.00	963.40	0.00	3,336.60	22.40
TOTAL INVESTMENT REVENUE	28,300.00	443.83	0.00	3,016.70	0.00	25,283.30	10.66
MISC REVENUE							
4730 MISC REVENUE	15,000.00	964.19	0.00	2,862.49	0.00	12,137.51	19.08
4731 REIMBURSEMENTS - INSURANCE	10,000.00	0.00	0.00	2,180.69	0.00	7,819.31	21.81
4732 COMMISSIONS - TELE/VENDING	230.00	0.00	0.00	0.00	0.00	230.00	0.00
4733 ANIMAL CONTROL FEES	2,150.00	0.00	0.00	100.00	0.00	2,050.00	4.65
4734 FEES - RETURN CHECK	450.00	0.00	0.00	60.00	0.00	390.00	13.33
TOTAL MISC REVENUE	27,830.00	964.19	0.00	5,203.18	0.00	22,626.82	18.70
OTHER FINANCING SOURCES							
4770 SALE OF CITY PROPERTY - F/A	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
4775 TRANSFERS FROM	500,000.00	41,666.67	0.00	83,333.30	0.00	416,666.70	16.67
TOTAL OTHER FINANCING SOURCES	510,000.00	41,666.67	0.00	83,333.30	0.00	426,666.70	16.34
CONTRIBUTIONS							
** TOTAL REVENUES **	15,993,751.00	981,115.89	0.00	1,887,482.10	0.00	14,106,268.90	11.80

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

000-SPECIAL REVENUE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
FRANCHISE TAXES	56,000.00	14,248.15	0.00	14,248.15	0.00	41,751.85	25.44
FINES	46,000.00	3,809.20	0.00	8,773.84	0.00	37,226.16	19.07
CONTRIBUTIONS	44,500.00	10.00	0.00	10.00	0.00	44,490.00	0.02
TOTAL REVENUES	146,500.00	18,067.35	0.00	23,031.99	0.00	123,468.01	15.72
EXPENDITURE SUMMARY							
FINANCE DEPARTMENT							
FINANCE	18,504.00	0.00	0.00	0.00	17,490.00	1,014.00	94.52
TOTAL FINANCE DEPARTMENT	18,504.00	0.00	0.00	0.00	17,490.00	1,014.00	94.52
FIRE DEPARTMENT							
FIRE	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
TOTAL FIRE DEPARTMENT	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
POLICE DEPARTMENT							
POLICE	14,930.00	0.00	0.00	0.00	0.00	14,930.00	0.00
TOTAL POLICE DEPARTMENT	14,930.00	0.00	0.00	0.00	0.00	14,930.00	0.00
PARD							
PARD - MAINT	8,049.00	0.00	0.00	0.00	0.00	8,049.00	0.00
TOTAL PARD	8,049.00	0.00	0.00	0.00	0.00	8,049.00	0.00
LIBRARY							
LIBRARY	11,500.00	0.00	0.00	1,480.49	0.00	10,019.51	12.87
TOTAL LIBRARY	11,500.00	0.00	0.00	1,480.49	0.00	10,019.51	12.87
NONDEPARTMENTAL							
NONDEPARTMENTAL	65,000.00	14,931.00	0.00	14,931.00	16,850.00	33,219.00	48.89
TOTAL NONDEPARTMENTAL	65,000.00	14,931.00	0.00	14,931.00	16,850.00	33,219.00	48.89
TOTAL EXPENDITURES	118,983.00	14,931.00	0.00	16,411.49	34,340.00	68,231.51	42.65
REVENUE OVER/ (UNDER) EXPENDITURES	27,517.00	3,136.35	0.00	6,620.50	(34,340.00)	55,236.50	100.74

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

200-SPECIAL REVENUE FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
FRANCHISE TAXES							
4024 FRANCHISE TAXES - PEG	56,000.00	14,248.15	0.00	14,248.15	0.00	41,751.85	25.44
TOTAL FRANCHISE TAXES	56,000.00	14,248.15	0.00	14,248.15	0.00	41,751.85	25.44
FINES							
4602 COURT TECHNOLOGY	28,000.00	2,176.68	0.00	5,013.63	0.00	22,986.37	17.91
4603 COURT SECURITY	18,000.00	1,632.52	0.00	3,760.21	0.00	14,239.79	20.89
TOTAL FINES	46,000.00	3,809.20	0.00	8,773.84	0.00	37,226.16	19.07
CONTRIBUTIONS							
4800 CONTRIBUTION - FIRE	500.00	0.00	0.00	0.00	0.00	500.00	0.00
4811 LEOSE - POLICE	2,500.00	0.00	0.00	0.00	0.00	2,500.00	0.00
4812 SEIZED PROPERTIES ARTICLE 59	10,000.00	0.00	0.00	0.00	0.00	10,000.00	0.00
4820 CONTRIBUTION - LIBRARY	3,500.00	10.00	0.00	10.00	0.00	3,490.00	0.29
4821 MEMORIALS - LIBRARY	1,000.00	0.00	0.00	0.00	0.00	1,000.00	0.00
4822 FRIENDS OF BELLAIRE LIBRARY	7,000.00	0.00	0.00	0.00	0.00	7,000.00	0.00
4831 NATURE DISCOVERY CENTER	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00
TOTAL CONTRIBUTIONS	44,500.00	10.00	0.00	10.00	0.00	44,490.00	0.02
** TOTAL REVENUES **	146,500.00	18,067.35	0.00	23,031.99	0.00	123,468.01	15.72

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

000-DEBT SERVICE
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
PROPERTY TAXES	5,062,781.00	221,890.33	0.00	221,890.33	0.00	4,840,890.67	4.38
INVESTMENT REVENUE	3,000.00	3.83	0.00	148.81	0.00	2,851.19	4.96
OTHER FINANCING SOURCES	950,000.00	79,166.67	0.00	158,333.30	0.00	791,666.70	16.67
TOTAL REVENUES	6,015,781.00	301,060.83	0.00	380,372.44	0.00	5,635,408.56	6.32
EXPENDITURE SUMMARY							
DEBT SERVICE							
DEBT	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14
TOTAL DEBT SERVICE	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14
TOTAL EXPENDITURES	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14
REVENUE OVER/(UNDER) EXPENDITURES	(22,195.00)	300,510.83	0.00	379,322.44 (7,350.00) (394,167.44)	1,675.93

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

300-DEBT SERVICE

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROPERTY TAXES							
4001 TAXES - CURRENT	5,047,781.00	234,435.36	0.00	234,435.36	0.00	4,813,345.64	4.64
4002 TAXES - DELINQUENT	15,000.00	(12,545.03)	0.00	(12,545.03)	0.00	27,545.03	83.63
TOTAL PROPERTY TAXES	5,062,781.00	221,890.33	0.00	221,890.33	0.00	4,840,890.67	4.38
INVESTMENT REVENUE							
4710 INTEREST - INVESTMENTS	3,000.00	3.83	0.00	148.81	0.00	2,851.19	4.96
TOTAL INVESTMENT REVENUE	3,000.00	3.83	0.00	148.81	0.00	2,851.19	4.96
MISC REVENUE							
OTHER FINANCING SOURCES							
4775 TRANSFERS FROM	950,000.00	79,166.67	0.00	158,333.30	0.00	791,666.70	16.67
TOTAL OTHER FINANCING SOURCES	950,000.00	79,166.67	0.00	158,333.30	0.00	791,666.70	16.67
** TOTAL REVENUES **	6,015,781.00	301,060.83	0.00	380,372.44	0.00	5,635,408.56	6.32

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

00-DEBT SERVICE
DEBT SERVICE

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
DEBT SERVICE							
0000-800 BOND PMT-PRINCIPAL	3,690,000.00	0.00	0.00	0.00	0.00	3,690,000.00	0.00
0000-810 BOND PMT-INTEREST	2,336,076.00	0.00	0.00	0.00	0.00	2,336,076.00	0.00
0000-820 FISCAL AGENT FEES	5,400.00	550.00	0.00	1,050.00	4,350.00	0.00	100.00
0000-821 ARBITRAGE	6,500.00	0.00	0.00	0.00	3,000.00	3,500.00	46.15
TOTAL DEBT SERVICE	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14
TOTAL DEBT	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14
TOTAL DEBT SERVICE	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14
TOTAL EXPENDITURES	6,037,976.00	550.00	0.00	1,050.00	7,350.00	6,029,576.00	0.14

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

500-ENTERPRISE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>REVENUE SUMMARY</u>							
WATER	3,555,000.00	298,656.62	0.00	689,956.25	0.00	2,865,043.75	19.41
WASTEWATER	2,360,000.00	203,803.31	0.00	415,518.52	0.00	1,944,481.48	17.61
SOLID WASTE	1,442,500.00	118,901.28	0.00	237,797.41	0.00	1,204,702.59	16.49
RECYCLING	40,000.00	2,416.18	0.00	4,500.47	0.00	35,499.53	11.25
CHARGES FOR SERVICE	27,000.00	2,450.00	0.00	5,005.00	0.00	21,995.00	18.54
OTHER REVENUE	44,600.00	5,902.40	0.00	11,453.07	0.00	33,146.93	25.68
INVESTMENT REVENUE	7,000.00	19.47	0.00	1,191.80	0.00	5,808.20	17.03
MISC REVENUE	15,500.00	2,373.97	0.00	3,131.73	0.00	12,368.27	20.20
TOTAL REVENUES	7,491,600.00	634,523.23	0.00	1,368,554.25	0.00	6,123,045.75	18.27
<u>EXPENDITURE SUMMARY</u>							
<u>FINANCE DEPARTMENT</u>							
PW - GENERAL	4,208,600.00	350,812.74	0.00	701,482.02	0.00	3,507,117.98	16.67
UB & METER READING	237,725.00	19,923.81	0.00	31,480.21	35,711.35	170,533.44	28.26
TOTAL FINANCE DEPARTMENT	4,446,325.00	370,736.55	0.00	732,962.23	35,711.35	3,677,651.42	17.29
<u>PUBLIC WORKS</u>							
PW - WATER PRODUCTION	561,590.00	25,944.12	0.00	66,031.17	98,240.61	397,318.22	29.25
PW - WATER DISTRIBUTION	547,473.00	25,308.54	1,950.00	55,324.47	18,011.77	474,136.76	13.40
PW - SURFACE WATER	1,961,599.00	325,480.11	0.00	446,543.61	1,503,549.99	11,505.40	99.41
PW - WW COLLECTION	452,692.00	22,400.22	0.00	59,530.35	13,579.50	379,582.15	16.15
PW - WW TREATMENT	1,085,245.00	58,066.53	0.00	107,260.40	149,543.33	828,441.27	23.66
PW - SOLID WASTE	1,336,616.00	86,281.99	0.00	201,940.68	287,263.75	847,411.57	36.60
TOTAL PUBLIC WORKS	5,945,215.00	543,481.51	1,950.00	936,630.68	2,070,188.95	2,938,395.37	50.58
TOTAL EXPENDITURES	10,391,540.00	914,218.06	1,950.00	1,669,592.91	2,105,900.30	6,616,046.79	36.33

REVENUE OVER/ (UNDER) EXPENDITURES (2,899,940.00) (279,694.83) 1,950.00 (301,038.66) (2,105,900.30) (493,001.04) 83.00

000-ENTERPRISE FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
<u>INTERGOVERNMENTAL</u>							
WATER							
43300 WATER - RESIDENTIAL	2,400,000.00	192,451.21	0.00	433,359.15	0.00	1,966,640.85	18.06
43301 WATER - COMMERCIAL	530,000.00	47,184.25	0.00	102,505.40	0.00	427,494.60	19.34
43304 RESIDENTIAL SPRINKLER WATER	550,000.00	54,021.16	0.00	142,091.70	0.00	407,908.30	25.83
43309 NEW WATER SERVICE METERS	75,000.00	5,000.00	0.00	12,000.00	0.00	63,000.00	16.00
TOTAL WATER	3,555,000.00	298,656.62	0.00	689,956.25	0.00	2,865,043.75	19.41
WASTEWATER							
43310 WASTEWATER - RESIDENTIAL	2,000,000.00	172,987.61	0.00	347,900.67	0.00	1,652,099.33	17.40
43311 WASTEWATER - COMMERCIAL	300,000.00	26,815.70	0.00	56,617.85	0.00	243,382.15	18.87
43319 NEW SEWER TAPS	60,000.00	4,000.00	0.00	11,000.00	0.00	49,000.00	18.33
TOTAL WASTEWATER	2,360,000.00	203,803.31	0.00	415,518.52	0.00	1,944,481.48	17.61
SOLID WASTE							
4320 SOLID WASTE - RESIDENTIAL	1,250,000.00	103,307.02	0.00	206,636.58	0.00	1,043,363.42	16.53
4322 GARBAGE BAGS/RECYCLING BINS	7,500.00	452.31	0.00	954.57	0.00	6,545.43	12.73
4323 SOLID WASTE STICKERS	5,000.00	180.15	0.00	296.56	0.00	4,703.44	5.93
4325 CURBSIDE RECYCLING	180,000.00	14,961.80	0.00	29,909.70	0.00	150,090.30	16.62
TOTAL SOLID WASTE	1,442,500.00	118,901.28	0.00	237,797.41	0.00	1,204,702.59	16.49
RECYCLING							
4340 RECYCLING SALES	40,000.00	2,416.18	0.00	4,500.47	0.00	35,499.53	11.25
TOTAL RECYCLING	40,000.00	2,416.18	0.00	4,500.47	0.00	35,499.53	11.25
CHARGES FOR SERVICE							
4350 NEW SERVICE FEE	24,000.00	2,100.00	0.00	4,375.00	0.00	19,625.00	18.23
4351 RECONNECT FEE	3,000.00	350.00	0.00	630.00	0.00	2,370.00	21.00
TOTAL CHARGES FOR SERVICE	27,000.00	2,450.00	0.00	5,005.00	0.00	21,995.00	18.54
OTHER REVENUE							
4521 MISC ADMIN PROCESSING FEES	600.00	48.93	0.00	48.93	0.00	551.07	8.16
4558 RESIDENTIAL PENALTY	40,000.00	5,297.52	0.00	10,550.97	0.00	29,449.03	26.38
4559 COMMERCIAL PENALTY	4,000.00	555.95	0.00	853.17	0.00	3,146.83	21.33
TOTAL OTHER REVENUE	44,600.00	5,902.40	0.00	11,453.07	0.00	33,146.93	25.68
INVESTMENT REVENUE							
4710 INTEREST - INVESTMENTS	7,000.00	19.47	0.00	1,191.80	0.00	5,808.20	17.03
TOTAL INVESTMENT REVENUE	7,000.00	19.47	0.00	1,191.80	0.00	5,808.20	17.03
MISC REVENUE							
4730 MISC REVENUE	9,000.00	2,253.97	0.00	2,324.42	0.00	6,675.58	25.83
4731 REIMBURSEMENTS - INSURANCE	5,000.00	0.00	0.00	627.31	0.00	4,372.69	12.55
4732 FEES - RETURN CHECK	1,500.00	120.00	0.00	180.00	0.00	1,320.00	12.00
TOTAL MISC REVENUE	15,500.00	2,373.97	0.00	3,131.73	0.00	12,368.27	20.20

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

500-ENTERPRISE FUND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
OTHER FINANCING SOURCES							
CONTRIBUTIONS							
** TOTAL REVENUES **	7,491,600.00	634,523.23	0.00	1,368,554.25	0.00	6,123,045.75	18.27

00-VET
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
OTHER FINANCING SOURCES	1,310,544.00	109,212.00	0.00	218,424.00	0.00	1,092,120.00	16.67
CONTRIBUTIONS	7,500.00	0.00	0.00	0.00	0.00	7,500.00	0.00
TOTAL REVENUES	1,318,044.00	109,212.00	0.00	218,424.00	0.00	1,099,620.00	16.57
EXPENDITURE SUMMARY							
ORGANIZATIONAL SERVICES							
COMM TECH SERVICES	100,200.00	28,295.81	0.00	28,295.81	15,564.09	56,340.10	43.77
TOTAL ORGANIZATIONAL SERVICES	100,200.00	28,295.81	0.00	28,295.81	15,564.09	56,340.10	43.77
FINANCE							
COMMUNITY DEVELOPMENT							
FIRE AND EMERG MGMT							
FIRE	52,000.00	0.00	0.00	0.00	9,000.00	43,000.00	17.31
TOTAL FIRE AND EMERG MGMT	52,000.00	0.00	0.00	0.00	9,000.00	43,000.00	17.31
POLICE							
POLICE	202,416.00	0.00	0.00	0.00	79,829.49	122,586.51	39.44
TOTAL POLICE	202,416.00	0.00	0.00	0.00	79,829.49	122,586.51	39.44
PARD							
PARD - MAINTENANCE	30,000.00	0.00	0.00	0.00	8,284.60	21,715.40	27.62
PARD - AQUATICS	9,500.00	4,990.00	0.00	4,990.00	17,614.00	(13,104.00)	237.94
TOTAL PARD	39,500.00	4,990.00	0.00	4,990.00	25,898.60	8,611.40	78.20
LIBRARY							
PUBLIC WORKS							
PW - ADMINISTRATION	25,000.00	0.00	0.00	0.00	23,115.80	1,884.20	92.46
PW - WATER DISTRIBUTION	150,000.00	0.00	0.00	0.00	23,115.80	126,884.20	15.41
PW - WW TREATMENT	50,000.00	0.00	0.00	0.00	46,231.60	3,768.40	92.46
PW - SOLID WASTE	460,000.00	0.00	0.00	241,132.00	243,245.00	(24,377.00)	105.30
TOTAL PUBLIC WORKS	685,000.00	0.00	0.00	241,132.00	335,708.20	108,159.80	84.21
TOTAL EXPENDITURES	1,079,116.00	33,285.81	0.00	274,417.81	466,000.38	338,697.81	68.61
REVENUE OVER/ (UNDER) EXPENDITURES	238,928.00	75,926.19	0.00	(55,993.81)	(466,000.38)	760,922.19	218.47

610-CIP
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
OTHER FINANCING SOURCES	2,463,941.00	205,328.42	0.00	410,656.80	0.00	2,053,284.20	16.67
TOTAL REVENUES	2,463,941.00	205,328.42	0.00	410,656.80	0.00	2,053,284.20	16.67
EXPENDITURE SUMMARY							
CIP							
CIP	0.00	313.50	0.00	313.50	95,423.88	(95,737.38)	0.00
TOTAL CIP	0.00	313.50	0.00	313.50	95,423.88	(95,737.38)	0.00
DRAINAGE							
PARKS							
PARKS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88
TOTAL PARKS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88
TRAFFIC							
WATER							
WATER	1,748,000.00	200,774.69	186,778.69	207,388.69	(107,771.69)	1,648,383.00	5.70
TOTAL WATER	1,748,000.00	200,774.69	186,778.69	207,388.69	(107,771.69)	1,648,383.00	5.70
WASTEWATER							
WASTEWATER	201,000.00	0.00	0.00	0.00	7,611.00	193,389.00	3.79
TOTAL WASTEWATER	201,000.00	0.00	0.00	0.00	7,611.00	193,389.00	3.79
RBB/FACILITIES							
RBB/FACILITIES	173,500.00	0.00	0.00	4,126.69	6,000.00	163,373.31	5.84
TOTAL RBB/FACILITIES	173,500.00	0.00	0.00	4,126.69	6,000.00	163,373.31	5.84
BEAUTIFICATION							
BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00	(14,140.05)	120,465.05	0.19
TOTAL BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00	(14,140.05)	120,465.05	0.19
UNALLOCATED							
TOTAL EXPENDITURES	2,467,300.00	223,825.69	209,340.74	239,530.23	7,147.49	2,220,622.28	10.00

REVENUE OVER/(UNDER) EXPENDITURES

(3,359.00) (18,497.27) 209,340.74 171,126.57 (7,147.49) (167,338.08) 4,881.78

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

510-CIP

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
INVESTMENT REVENUE							
MISC REVENUE							
OTHER FINANCING SOURCES							
4775 TRANSFER FROM	2,463,941.00	205,328.42	0.00	410,656.80	0.00	2,053,284.20	16.67
TOTAL OTHER FINANCING SOURCES	2,463,941.00	205,328.42	0.00	410,656.80	0.00	2,053,284.20	16.67
CONTRIBUTIONS							
*** TOTAL REVENUES **	2,463,941.00	205,328.42	0.00	410,656.80	0.00	2,053,284.20	16.67

610-CIP
CIP
CIP

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
VET/CIP/FA								
5-0000-957	RB/BELLAIRE P-A-Y-G FACILITIES	0.00	313.50	0.00	313.50	32,820.88 (33,134.38)	0.00
5-0000-962	WATER REHABILITATION PRG.	0.00	0.00	0.00	0.00	47,773.00 (47,773.00)	0.00
5-0000-980	MUNICIPAL REHAB BLDG PROJECTS	0.00	0.00	0.00	0.00	14,830.00 (14,830.00)	0.00
TOTAL VET/CIP/FA		0.00	313.50	0.00	313.50	95,423.88 (95,737.38)	0.00
TOTAL CIP		0.00	313.50	0.00	313.50	95,423.88 (95,737.38)	0.00
TOTAL CIP		0.00	313.50	0.00	313.50	95,423.88 (95,737.38)	0.00

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

110-CIP
PARKS
PARKS

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROJECTS							
5-3000-999.109 PARK IMPROVEMENTS	100,000.00	0.00	0.00	0.00	0.00	100,000.00	0.00
5-3000-999.306 EVERGREEN POOL/FIRE DAMAGE	124,100.00	2,728.50	0.00	3,414.35	28,231.35	92,454.30	25.50
5-3000-999.307 BELLAIRE POOL / FIRE DAMAGE	0.00	5,634.00	8,422.00	9,912.00	(8,207.00)	1,705.00	0.00
TOTAL PROJECTS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88
TOTAL PARKS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88
TOTAL PARKS	224,100.00	8,362.50	8,422.00	13,326.35	20,024.35	190,749.30	14.88

610-CIP
WATER
WATER

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES

PROJECTS

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
5-6000-999.600 2012 CENTRAL WATER WELL	1,648,000.00	0.00	0.00	0.00	79,007.00	1,568,993.00	4.79
5-6000-999.602 CENTRAL ELEVATED STORAGE TANKS	0.00	180,164.69	186,778.69	186,778.69	186,778.69	0.00	0.00
5-6000-999.603 EVERGREEN PLANT DEMO	100,000.00	20,610.00	0.00	20,610.00	0.00	79,390.00	20.61
TOTAL PROJECTS	1,748,000.00	200,774.69	186,778.69	207,388.69	107,771.69	1,648,383.00	5.70

TOTAL WATER

1,748,000.00	200,774.69	186,778.69	207,388.69	107,771.69	1,648,383.00	5.70
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TOTAL WATER

1,748,000.00	200,774.69	186,778.69	207,388.69	107,771.69	1,648,383.00	5.70
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CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	% OF YEAR COMPLETED: 16.67	
						BUDGET BALANCE	% OF BUDGET
10-CIP							
WASTEWATER							
WASTEWATER							
PROJECTS							
5-7000-999.226 FINE SCREEN BUILDING	201,000.00	0.00	0.00	0.00	0.00	201,000.00	0.00
5-7000-999.700 GENERATORS - WWT-CWP	0.00	0.00	0.00	0.00	7,611.00	7,611.00	0.00
TOTAL PROJECTS	201,000.00	0.00	0.00	0.00	7,611.00	193,389.00	3.79
TOTAL WASTEWATER	201,000.00	0.00	0.00	0.00	7,611.00	193,389.00	3.79
TOTAL WASTEWATER	201,000.00	0.00	0.00	0.00	7,611.00	193,389.00	3.79

610-CIP
RBB/FACILITIES
RBB/FACILITIES

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
EMPLOYEE BENEFITS							
PROJECTS							
5-9100-999.227 MUNICIPAL REHAB PROJECTS	125,500.00	0.00	0.00	4,126.69	6,000.00	115,373.31	8.07
5-9100-999.229 ENTERPRISE BUILDING MTCE	48,000.00	0.00	0.00	0.00	0.00	48,000.00	0.00
TOTAL PROJECTS	173,500.00	0.00	0.00	4,126.69	6,000.00	163,373.31	5.84
TOTAL RBB/FACILITIES	173,500.00	0.00	0.00	4,126.69	6,000.00	163,373.31	5.84
TOTAL RBB/FACILITIES	173,500.00	0.00	0.00	4,126.69	6,000.00	163,373.31	5.84

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

110-CIP
BEAUTIFICATION
BEAUTIFICATION

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	% OF YEAR COMPLETED: 16.67	
						BUDGET BALANCE	% OF BUDGET
PROJECTS							
5-9200-999.304 WAYFINDING SIGNS	0.00	12,500.00	12,510.00	12,500.00 (12,510.00)	10.00	0.00
5-9200-999.305 2013 STREETSCAPES PROGRAM	0.00	1,875.00	1,630.05	1,875.00 (1,630.05) (244.95)	0.00
5-9200-999.308 CITY WIDE BEAUTIFICATION	120,700.00	0.00	0.00	0.00	0.00	120,700.00	0.00
TOTAL PROJECTS	120,700.00	14,375.00	14,140.05	14,375.00 (14,140.05)	120,465.05	0.19
TOTAL BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00 (14,140.05)	120,465.05	0.19
TOTAL BEAUTIFICATION	120,700.00	14,375.00	14,140.05	14,375.00 (14,140.05)	120,465.05	0.19

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

610-CIP
UNALLOCATED
UNALLOCATED

% OF YEAR COMPLETED: 16.67

CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
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DEPARTMENTAL EXPENDITURES

PROJECTS

TOTAL EXPENDITURES

2,467,300.00	223,825.69	209,340.74	239,530.23	7,147.49	2,220,622.28	10.00
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CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

20-CIP - BOND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INVESTMENT REVENUE	0.00	464.23	0.00	1,010.47	0.00	(1,010.47)	0.00
OTHER FINANCING SOURCES	13,000,000.00	0.00	0.00	0.00	0.00	13,000,000.00	0.00
TOTAL REVENUES	13,000,000.00	464.23	0.00	1,010.47	0.00	12,998,989.53	0.01
EXPENDITURE SUMMARY							
BOND-CIP							
DRAINAGE							
DRAINAGE	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43
TOTAL DRAINAGE	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43
FACILITIES							
STREETS							
TOTAL EXPENDITURES	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43

REVENUE OVER/(UNDER)	(3,403,499.00)	(507,547.88)	508,012.11	(507,001.64)	(2,842,868.27)	(53,629.09)	98.42
EXPENDITURES							

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

620-CIP - BOND

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
INVESTMENT REVENUE							
4711 INTEREST - BOND FUNDS	0.00	464.23	0.00	1,010.47	0.00 (1,010.47)	0.00
TOTAL INVESTMENT REVENUE	0.00	464.23	0.00	1,010.47	0.00 (1,010.47)	0.00
MISC REVENUE							
OTHER FINANCING SOURCES							
4778 PROCEEDS OF GENL L-T DEBT	13,000,000.00	0.00	0.00	0.00	0.00	13,000,000.00	0.00
TOTAL OTHER FINANCING SOURCES	13,000,000.00	0.00	0.00	0.00	0.00	13,000,000.00	0.00
*** TOTAL REVENUES **	13,000,000.00	464.23	0.00	1,010.47	0.00	12,998,989.53	0.01

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

20-CIP - BOND

RAINAGE
RAINAGE

DEPARTMENTAL EXPENDITURES

% OF YEAR COMPLETED: 16.67

PROJECTS	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
1000-999.100 RBB/DRAINAGE PHASE 3	0.00	0.00	0.00	0.00	75,693.06 (75,693.06)	0.00
1000-999.403 BALDWIN AVENUE	0.00	40,260.00	40,260.00	40,260.00	3,234,927.32 (3,275,187.32)	0.00
1000-999.804 DRAINAGE PHASE 4	0.00	386,287.61	386,287.61	386,287.61	(386,287.61)	0.00
1000-999.805 DRAINAGE PHASE 5	16,403,499.00	81,464.50	81,464.50	81,464.50	(81,464.50)	0.00
TOTAL PROJECTS	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43
TOTAL DRAINAGE	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43
TOTAL DRAINAGE	16,403,499.00	508,012.11	508,012.11	508,012.11	2,842,868.27	13,052,618.62	20.43

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

630-CIP - METRO
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 16.67

	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
REVENUE SUMMARY							
INTERGOVERNMENTAL	801,000.00	0.00	0.00	801,000.00	0.00	0.00	100.00
INVESTMENT REVENUE	3,000.00	89.78	0.00	188.08	0.00	2,811.92	6.27
TOTAL REVENUES	804,000.00	89.78	0.00	801,188.08	0.00	2,811.92	99.65
EXPENDITURE SUMMARY							
METRO							
CIP - METRO	0.00	0.00	0.00	0.00	4,437.00	(4,437.00)	0.00
TOTAL METRO	0.00	0.00	0.00	0.00	4,437.00	(4,437.00)	0.00
STREETS							
STREETS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL STREETS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL EXPENDITURES	1,625,000.00	15,975.00	37,275.00	15,975.00	278,093.24	1,330,931.76	18.10
REVENUE OVER/ (UNDER) EXPENDITURES	(821,000.00)	(15,885.22)	37,275.00	785,213.08	(278,093.24)	(1,328,119.84)	61.77

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

330-CIP - METRO

% OF YEAR COMPLETED: 16.67

REVENUES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
INTERGOVERNMENTAL							
1200 INTERGOVT - METRO SALES TAX	801,000.00	0.00	0.00	801,000.00	0.00	0.00	100.00
TOTAL INTERGOVERNMENTAL	801,000.00	0.00	0.00	801,000.00	0.00	0.00	100.00
INVESTMENT REVENUE							
1712 INTEREST - METRO	3,000.00	89.78	0.00	188.08	0.00	2,811.92	6.27
TOTAL INVESTMENT REVENUE	3,000.00	89.78	0.00	188.08	0.00	2,811.92	6.27
OTHER FINANCING SOURCES							
*** TOTAL REVENUES **	804,000.00	89.78	0.00	801,188.08	0.00	2,811.92	99.65
	=====	=====	=====	=====	=====	=====	=====

630-CIP - METRO
METRO
CIP - METRO

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES		CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROJECTS								
5-0000-990	METRO-PAVING	0.00	0.00	0.00	0.00	4,437.00 (4,437.00)	0.00
TOTAL PROJECTS		0.00	0.00	0.00	0.00	4,437.00 (4,437.00)	0.00
TOTAL CIP - METRO		0.00	0.00	0.00	0.00	4,437.00 (4,437.00)	0.00
TOTAL METRO		0.00	0.00	0.00	0.00	4,437.00 (4,437.00)	0.00

CITY OF BELLAIRE
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: NOVEMBER 30TH, 2013

330-CIP - METRO
STREETS
STREETS

% OF YEAR COMPLETED: 16.67

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	PRIOR YEAR PO ADJUST.	Y-T-D BALANCE	TOTAL ENCUMBERED	BUDGET BALANCE	% OF BUDGET
PROJECTS							
4000-999.403 BALDWIN AVENUE	0.00	0.00	0.00	0.00	283,149.99 (283,149.99)	0.00
4000-999.404 SIDEWALK PROJECT	0.00	0.00	0.00	0.00	687.50 (687.50)	0.00
4000-999.406 STREET STRIPING PROGRAM	125,000.00	0.00	0.00	0.00	0.00	125,000.00	0.00
4000-999.407 STREET CONDITION MGT PROGRAM	1,500,000.00	15,975.00	37,275.00	15,975.00 (10,181.25)	1,494,206.25	0.39
TOTAL PROJECTS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL STREETS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL STREETS	1,625,000.00	15,975.00	37,275.00	15,975.00	273,656.24	1,335,368.76	17.82
TOTAL EXPENDITURES	1,625,000.00	15,975.00	37,275.00	15,975.00	278,093.24	1,330,931.76	18.10

CITY OF BELLAIRE, TEXAS
SUMMARY INVESTMENT REPORT
Fiscal Year 2014 through November 30, 2013

Account Description	Date	Purchase	Maturity	Rate/ Coupon	Purchase Yield	Purchase Price	Market Price	Face Amount	Book Value	Market Value	Accrued Interest	Beginning Values @ 10/01/13 Book Value	Market Value
Cash Concentration Accounts													
Amegy Bank of Texas	11/30/13	12/01/13		0.0000%	0.0000%	\$ -	\$ -	\$ 6,443,725.38	\$ 6,443,725.38	\$ 6,443,725.38	\$ -	\$ 7,303,716.01	\$ 7,303,716.01
Sub-total								<u>6,443,725.38</u>	<u>6,443,725.38</u>	<u>6,443,725.38</u>	<u>-</u>	<u>7,303,716.01</u>	<u>7,303,716.01</u>
Government Securities													
FHLB 313378XS5	04/30/12	04/30/15		0.6500%	0.6500%	100.000	100.196	1,000,000.00	1,000,000.00	1,001,957.00	541.67	1,000,000.00	1,002,917.00
FHLB 313380BW6	08/13/12	08/13/15		0.4000%	0.4000%	100.000	100.168	1,000,000.00	1,000,000.00	1,001,681.00	1,188.89	1,000,000.00	999,811.00
FHCB 3133EC5X8	12/10/12	12/10/15		0.4200%	0.4200%	100.000	100.006	1,000,000.00	1,000,000.00	1,000,056.00	1,983.33	1,000,000.00	997,854.00
FNMA 3135GOST1	12/24/12	12/24/15		0.4500%	0.4500%	100.000	100.017	1,000,000.00	1,000,000.00	1,000,168.00	1,950.00	1,000,000.00	997,783.00
FHLMC 3134G4FQ6	09/19/13	09/19/16		1.0200%	1.0200%	100.000	100.598	1,000,000.00	1,000,000.00	1,005,983.00	2,011.67	1,000,000.00	1,005,864.00
Sub-total								<u>5,000,000.00</u>	<u>5,000,000.00</u>	<u>5,009,845.00</u>	<u>7,675.56</u>	<u>5,000,000.00</u>	<u>5,004,229.00</u>
TexPool Investments													
Concentration Account	11/30/13	12/01/13		0.0446%	0.0446%	100.000	100.000	907,313.24	907,313.24	907,313.24	-	1,863,598.67	1,863,598.67
G.O. Bonds, Series 2005	11/30/13	12/01/13		0.0446%	0.0446%	100.000	100.000	398,752.97	398,752.97	398,752.97	-	551,831.63	551,831.63
G.O. Bonds, Series 2009 RB	11/30/13	12/01/13		0.0446%	0.0446%	100.000	100.000	1,409,092.56	1,409,092.56	1,409,092.56	-	1,408,981.31	1,408,981.31
G.O. Bonds, Series 2011 RB	11/30/13	12/01/13		0.0446%	0.0446%	100.000	100.000	3,186,212.23	3,186,212.23	3,186,212.23	-	3,275,895.52	3,275,895.52
G.O. Bonds, Series 2013 RB	11/30/13	12/01/13		0.0446%	0.0446%	100.000	100.000	6,031,955.15	6,031,955.15	6,031,955.15	-	6,031,478.84	6,031,478.84
METRO Account	11/30/13	12/01/13		0.0446%	0.0446%	100.000	100.000	4,874,796.36	4,874,796.36	4,874,796.36	-	4,116,465.75	4,116,465.75
Sub-total								<u>16,808,122.51</u>	<u>16,808,122.51</u>	<u>16,808,122.51</u>	<u>-</u>	<u>17,248,251.72</u>	<u>17,248,251.72</u>
TexSTAR Investments													
Concentration Account	11/30/13	12/01/13		0.0405%	0.0405%	100.000	100.000	943,128.72	943,128.72	943,128.72	-	422,378.89	422,378.89
G.O. Bonds, Series 2010A RB	11/30/13	12/01/13		0.0405%	0.0405%	100.000	100.000	1,373,104.00	1,373,104.00	1,373,104.00	-	1,893,691.33	1,893,691.33
Sub-total								<u>2,316,232.72</u>	<u>2,316,232.72</u>	<u>2,316,232.72</u>	<u>-</u>	<u>2,316,070.22</u>	<u>2,316,070.22</u>
Total								<u>\$ 30,568,080.61</u>	<u>\$ 30,568,080.61</u>	<u>\$ 30,577,925.61</u>	<u>\$ 7,675.56</u>	<u>\$ 31,868,037.95</u>	<u>\$ 31,872,266.95</u>

Weighted Average Maturity 120 Days
Weighted Average Yield 0.1238%
Comparative Yield:
3-month Tsy Bill 0.0659%
6-month Tsy Bill 0.1065%
2-year Tsy Note 0.2893%

To the best of our knowledge, this report is in compliance with the investment strategy expressed in Chapter 2, Administration, Section 2-10, Investment Policy of the Code of Ordinances of the City of Bellaire, Texas and with the Texas Public Funds Investment Act., V.T.C.A., Government Code Ch. 2256, as amended

CHI
NANCIAL OFFICER: Linda Symank

FINANCE MANAGER: William O. Darnold

CITY OF BELLAIRE, TEXAS
INVESTMENT ACTIVITY REPORT
Fiscal Year 2014 through November 30, 2013

Account Description	Date		Rate/ Coupon	Face Amount	Beginning Balance		Fiscal Year-To-Date Activity				Ending Balance	
	Purchase	Maturity			10/01/13 Book Value	10/01/13 Market Value	Deposits/ Purchases	Withdrawals/ Maturities/Calls	Incr/(Decr) Market Value	11/30/13 Book Value	11/30/13 Market Value	
Cash Concentration Accounts												
Amegy Bank of Texas	11/30/13	12/01/13	0.0000%	\$ 6,443,725.38	\$ 7,303,716.01	\$ 7,303,716.01	\$ 4,932,076.57	\$ 5,792,067.20	\$ -	\$ 6,443,725.38	\$ 6,443,725.38	
Sub-total				6,443,725.38	7,303,716.01	7,303,716.01	4,932,076.57	5,792,067.20	-	6,443,725.38	6,443,725.38	
Government Securities												
FHFLB 313378XS5	04/30/12	04/30/15	0.6500%	1,000,000.00	1,000,000.00	1,002,917.00	-	-	(960.00)	1,000,000.00	1,001,957.00	
FHFLB 313380BW6	08/13/12	08/13/15	0.4000%	1,000,000.00	1,000,000.00	999,811.00	-	-	1,870.00	1,000,000.00	1,001,681.00	
FHFCB 3133EC5X8	12/10/12	12/10/15	0.4200%	1,000,000.00	1,000,000.00	997,854.00	-	-	2,202.00	1,000,000.00	1,000,056.00	
FNMA 3135G0ST1	12/24/12	12/24/15	0.4500%	1,000,000.00	1,000,000.00	997,783.00	-	-	2,385.00	1,000,000.00	1,000,168.00	
FHLMC 3134G4FQ6	09/19/13	09/19/16	1.0200%	1,000,000.00	1,000,000.00	1,005,864.00	-	-	119.00	1,000,000.00	1,005,983.00	
Sub-total				5,000,000.00	5,000,000.00	5,004,229.00	-	-	5,616.00	5,000,000.00	5,009,845.00	
TexPool Investments												
Concentration Account	11/30/13	12/01/13	0.0446%	907,313.24	1,863,598.67	1,863,598.67	1,144,714.57	2,101,000.00	-	907,313.24	907,313.24	
G.O. Bonds, Series 2005	11/30/13	12/01/13	0.0446%	398,752.97	551,831.63	551,831.63	40.54	153,119.20	-	398,752.97	398,752.97	
G.O. Bonds, Series 2009 RB	11/30/13	12/01/13	0.0446%	1,409,092.56	1,408,981.31	1,408,981.31	111.25	-	-	1,409,092.56	1,409,092.56	
G.O. Bonds, Series 2011 RB	11/30/13	12/01/13	0.0446%	3,186,212.23	3,275,895.52	3,275,895.52	256.53	89,939.82	-	3,186,212.23	3,186,212.23	
G.O. Bonds, Series 2013 RB	11/30/13	12/01/13	0.0446%	6,031,955.15	6,031,478.84	6,031,478.84	476.31	-	-	6,031,955.15	6,031,955.15	
METRO Account	11/30/13	12/01/13	0.0446%	4,874,796.36	4,116,465.75	4,116,465.75	801,380.61	43,050.00	-	4,874,796.36	4,874,796.36	
Sub-total				16,808,122.51	17,248,251.72	17,248,251.72	1,946,979.81	2,387,109.02	-	16,808,122.51	16,808,122.51	
TexSTAR Investments												
Concentration Account	11/30/13	12/01/13	0.0405%	943,128.72	422,378.89	422,378.89	520,749.83	-	-	943,128.72	943,128.72	
G.O. Bonds, Series 2010A RB	11/30/13	12/01/13	0.0405%	1,373,104.00	1,893,691.33	1,893,691.33	125.84	520,713.17	-	1,373,104.00	1,373,104.00	
Sub-total				2,316,232.72	2,316,070.22	2,316,070.22	520,875.67	520,713.17	-	2,316,232.72	2,316,232.72	
Total				\$ 30,568,080.61	\$ 31,868,037.95	\$ 31,872,266.95	\$ 7,399,932.05	\$ 8,699,889.39	\$ 5,616.00	\$ 30,568,080.61	\$ 30,577,925.61	

CITY OF BELLAIRE, TEXAS
INVESTMENT SUPPLEMENTARY REPORT
As of November 30, 2013

Account Description	GASB 31 Market Reserve			Claim on Cash by Fund	
	Stated Maturity	Book Value	GASB 31 Market Reserve	Fund Classifications	11/30/13 Balance
<u>Cash Concentration Accounts</u>					
Amegy Bank of Texas	12/01/13	\$ 6,443,725.38	\$ -	100 - General Fund	\$ 2,994,500.81
Sub-total		<u>6,443,725.38</u>	<u>-</u>	200 - Special Revenue Fund	<u>284,617.63</u>
<u>Certificates of Deposit</u>					
Sub-total		<u>-</u>	<u>-</u>	300 - Debt Service Fund	<u>885,831.60</u>
				600 - VET Fund	<u>401,257.88</u>
				610 - CIP Fund	<u>4,240,302.70</u>
<u>Government Securities</u>					
FHLB 313378XS5	04/30/15	1,000,000.00	1,957.00	620 - CIP Bond Fund	<u>12,399,116.91</u>
FHLB 313380BW6	08/13/15	1,000,000.00	1,881.00	630 - METRO Fund	<u>4,874,796.36</u>
FHCB 3133EC5X8	12/10/15	1,000,000.00	56.00	Total Governmental Funds	<u>26,060,423.89</u>
FNMA 3135GOST1	12/24/15	1,000,000.00	168.00		
FHLMC 3134G4FQ6	09/19/16	1,000,000.00	5,983.00		
Sub-total		<u>5,000,000.00</u>	<u>9,845.00</u>		
<u>TexPool Investments</u>					
Concentration Account	12/01/13	907,313.24	-	500 - Enterprise Fund	<u>4,507,656.72</u>
G.O. Bonds, Series 2005	12/01/13	398,752.97	-	Total Proprietary Fund	<u>4,507,656.72</u>
G.O. Bonds, Series 2009 RB	12/01/13	1,409,092.56	-		
G.O. Bonds, Series 2011 RB	12/01/13	3,186,212.23	-		
G.O. Bonds, Series 2013 RB	12/01/13	6,031,955.15	-		
METRO Account	12/01/13	4,874,796.36	-		
Sub-total		<u>16,808,122.51</u>	<u>-</u>		<u>\$ 30,568,080.61</u>
<u>TexSTAR Investments</u>					
Concentration Account	12/01/13	943,128.72	-		
G.O. Bonds, Series 2010A RB	12/01/13	1,373,104.00	-		
Sub-total		<u>2,316,232.72</u>	<u>-</u>		
Total		<u>\$ 30,568,080.61</u>	<u>\$ 9,845.00</u>		<u>\$ 30,577,925.61</u>

Claim on Cash by Fund		11/30/13 Balance
<u>Governmental Funds</u>		
100 - General Fund	\$	2,994,500.81
200 - Special Revenue Fund		284,617.63
300 - Debt Service Fund		885,831.60
600 - VET Fund		401,257.88
610 - CIP Fund		4,240,302.70
620 - CIP Bond Fund		12,399,116.91
630 - METRO Fund		4,874,796.36
Total Governmental Funds		<u>26,060,423.89</u>
<u>Proprietary Funds</u>		
500 - Enterprise Fund		4,507,656.72
Total Proprietary Fund		<u>4,507,656.72</u>
Total	\$	<u>30,568,080.61</u>

**CITY OF BELLAIRE
CURRENT PROPERTY TAX COLLECTIONS
FY 2010 - FY 2014**

<u>Month</u>	<u>FY 2010</u>	<u>FY 2011</u>	<u>FY 2012</u>	<u>FY 2013</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	239,133	447,766	519,998	501,713
Dec	2,809,777	3,464,077	3,830,784	3,558,843
Jan	8,676,888	9,140,630	10,055,746	10,050,022
Feb	11,741,583	12,216,842	12,439,634	12,978,460
Mar	11,853,083	12,475,105	12,628,483	13,101,633
Apr	11,941,106	12,592,732	12,718,289	13,251,738
May	12,104,409	12,643,629	12,772,591	13,284,289
Jun	12,157,513	12,714,266	12,837,364	13,307,908
Jul	12,251,846	12,732,855	12,846,889	13,319,875
Aug	12,281,937	12,738,132	12,856,497	13,339,458
Sep	12,319,214	12,750,093	12,856,497	-

YTD Collections

% of Budget

% of Total Levy

FY 2014 Budget - Total Tax Revenue

2013 Tax Year Taxable Value - Certified Appraisal Roll*

2013 Tax Year - Under Protest or not Certified*

Total as of 8/23/2013

Total Levy at \$0.3999 / \$100 =

Ten Largest Taxpayers in City of Bellaire (Tax Year 2013) *

	<u>Taxable Value</u>
Chevron Chemical Company	\$ 74,396,275
Pin Oak North Parcel	65,509,807
WMPT Bellaire HP LP	47,506,619
Centerpoint Energy Inc.	37,059,537
AT & T Corporation	36,067,663
KBS SOR	35,373,487
BRI 1833 6330 LLC	33,325,000
5909-5959 Realty LTD	11,800,000
Houston Orthopedic	8,354,347
Centro NP Holdings 12 SPE LLC	7,788,504
	<u>\$ 357,181,239</u>
 Tax Levy	 <u>\$ 1,428,368</u>
 % of Total Levy	 10.02%

* Source: Harris County Tax Assessor-Collector

CITY OF BELLAIRE HOUSING INFORMATION FY 2014

Nov

Houses, Townhomes & Vacant Lots for Sale *

<u>Price Range</u>	
\$ 0 - \$ 250,000	-
\$ 250,001 - \$ 500,000	19
\$ 500,001 - \$ 750,000	6
\$ 750,001 - \$ 1,000,000	19
> \$ 1,000,000	24
Total Units For Sale *	68
Total HCAD Residential Units/Lots **	6,338
For Sale as a % of Total Units	1.07%
Highest Listing Price - Home	\$ 1,799,000
Lowest Listing Price - Lot	\$ 290,000

<u>Houses for Lease *</u>	19
Highest Lease/Month	\$ 8,400
Lowest Lease/Month	\$ 1,425
Average Lease/Month	\$ 2,963

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-12	2	4
At Quarter End 03-31-13	4	3
At Quarter End 06-30-13	2	1
At Quarter End 09-30-13	3	1
As of 11-30-13	-	1

New Residential Construction

<u>Fiscal Year</u>	<u>New Units</u>	<u>Dollar Value</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	85,632,703	506,702
2008	132	75,405,507	571,254
2009	49	26,026,889	531,161
2010	***	34,682,458	541,913
2011	56	30,064,905	536,873
2012	***	54,914,376	590,477
2013	***	65,491,037	579,567
2014	21	14,720,659	700,984

Average Appraised Value (Tax Year 2013) ** \$ 619,552

* Source: Houston Association of Realtors (does not include for sale or lease by owner)

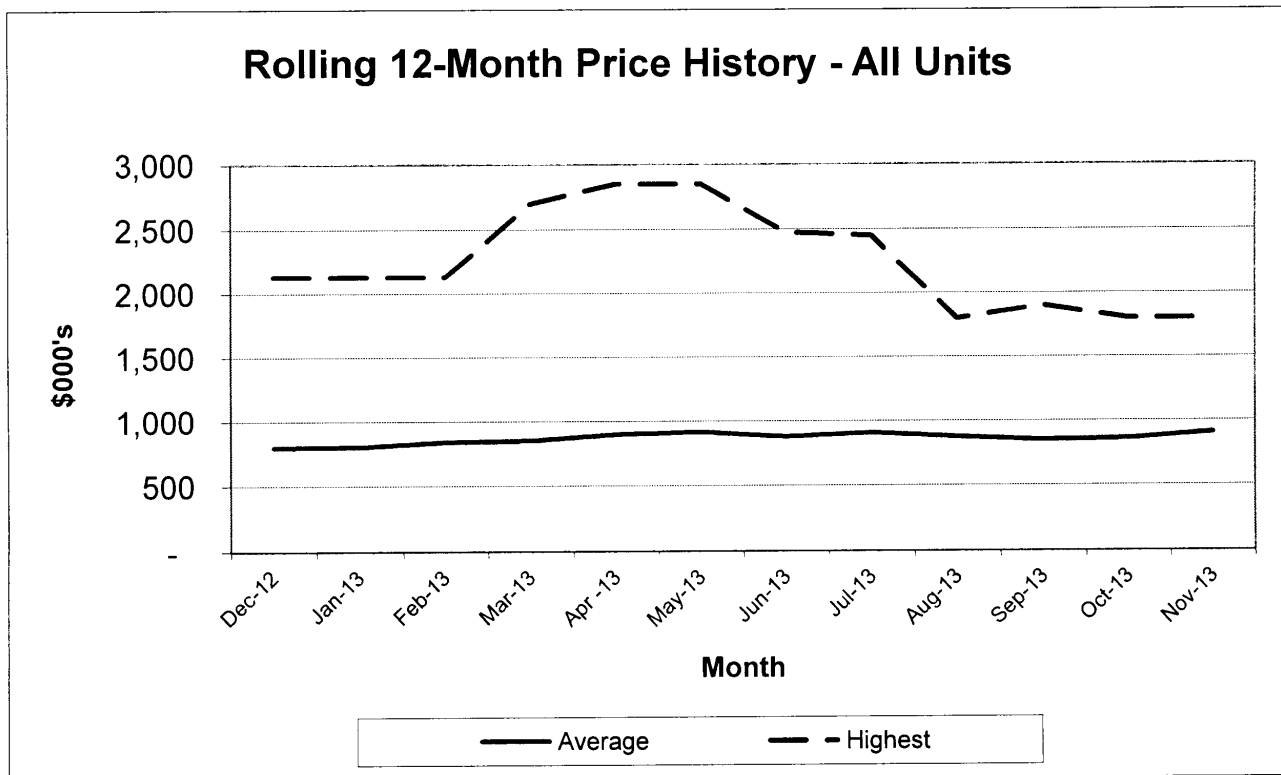
** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District

*** Numbers revised based on system correction

CITY OF BELLAIRE **TREND ANALYSIS - HOUSES & VACANT LOTS FOR SALE** **FY 2014**

Total Units for Sale and Price Information by Month

	<u>Units</u>	<u>Lowest</u>	<u>Highest</u>	<u>Avg - All</u>	<u>Avg - Homes</u>	<u>Avg - TH</u>	<u>Avg - Lot</u>
Nov-12	131	186,000	2,128,000	786,363	837,377	255,600	298,243
Dec-12	102	186,000	2,128,000	798,333	853,520	235,000	365,522
Jan-13	110	159,900	2,128,000	803,443	840,676	159,500	352,829
Feb-13	133	159,900	2,128,000	841,057	886,113	159,500	359,490
Mar-13	134	159,900	2,698,000	851,682	902,512	263,300	358,778
Apr -13	132	159,900	2,850,000	898,015	963,768	314,971	446,550
May-13	137	174,000	2,850,000	917,153	978,481	307,750	263,600
Jun-13	131	174,000	2,475,000	877,872	933,744	295,780	417,125
Jul-13	120	199,000	2,450,000	908,182	955,466	316,667	485,763
Aug-13	106	199,000	1,799,000	875,902	924,044	303,300	518,938
Sep-13	116	199,000	1,899,000	851,408	896,204	309,633	466,625
Oct-13	116	249,900	1,799,000	861,876	900,279	295,000	405,917
Nov-13	68	290,000	1,799,000	908,532	936,670	-	554,000
vs. Prior Mo	-41.38%	16.05%	0.00%	5.41%	4.04%	-100.00%	36.48%



* Source: Houston Association of Realtors (does not include for sale or lease by owner)

CITY OF BELLAIRE
SUMMARY OF SALES & MIXED BEVERAGE TAX
FY 2012 - FY 2014

<u>Payment</u>				
<u>Month</u>	<u>Period</u>	<u>FY 2012</u>	<u>FY 2013</u>	<u>FY 2014</u>
<u>Sales Tax</u>				
Oct	Aug	\$ 151,465	\$ 163,239	\$ 506,393
Nov	Sep	186,000	191,806	191,544
Dec	Oct	179,968	186,637	
Jan	Nov	159,222	186,727	
Feb	Dec	237,695	198,802	
Mar	Jan	122,609	216,426	
Apr	Feb	158,708	156,272	
May	Mar	205,859	198,268	
Jun	Apr	160,987	189,540	
Jul	May	212,557	174,952	
Aug	Jun	194,582	210,908	
Sep	Jul	<u>162,205</u>	<u>162,847</u>	<u>-</u>
	Sub-Total	<u>\$ 2,131,857</u>	<u>\$ 2,236,424</u>	<u>\$ 697,937</u>
<u>Mixed Beverage</u>				
Oct	1st Qtr	1,834	1,833	4,366
Jan	2nd Qtr	1,758	2,586	-
Apr	3rd Qtr	1,954	3,536	
Jul	4th Qtr	<u>1,910</u>	<u>3,686</u>	<u>-</u>
	Sub-Total	<u>7,456</u>	<u>11,641</u>	<u>4,366</u>
	Total	<u>\$ 2,139,313</u>	<u>\$ 2,248,065</u>	<u>\$ 702,303</u>

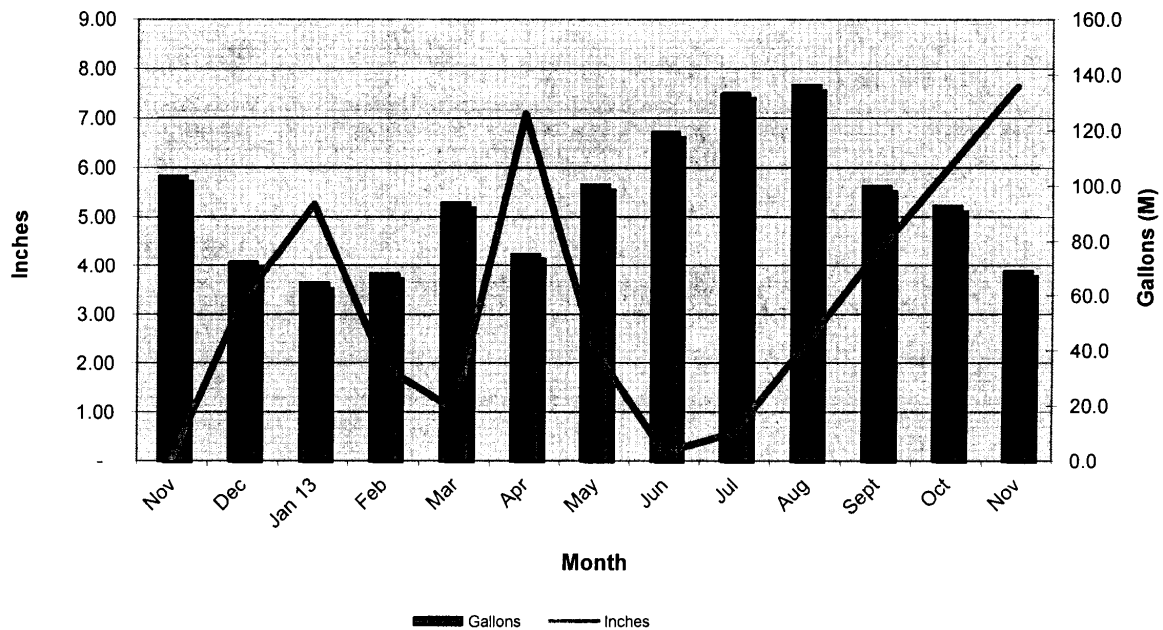
**CITY OF BELLAIRE
SUMMARY OF FRANCHISE FEES
FY 2012 - FY 2014**

	<u>Total</u> <u>FY 2012</u>	<u>Total</u> <u>FY 2013</u>	<u>YTD</u> <u>FY 2014</u>
Electric	\$ 833,437	\$ 848,297	\$ 137,688
Gas	101,887	117,555	18,506
Telephone	122,680	121,151	32,704
Cable	<u>293,375</u>	<u>299,937</u>	<u>71,241</u>
Total	<u>\$ 1,351,379</u>	<u>\$ 1,386,940</u>	<u>\$ 260,139</u>

CITY OF BELLAIRE SUMMARY OF WATER PUMPED FY 2010 - FY 2014

<u>Month</u>	<u>FY 2010 Total Pumped</u>	<u>FY 2011 Total Pumped</u>	<u>FY 2012 Total Pumped</u>	<u>FY 2013 Total Pumped</u>	<u>FY 2013 Rainfall (Inches)</u>	<u>FY 2014 Total Pumped</u>	<u>FY 2014 COB Pumped</u>	<u>FY 2014 COH Pumped</u>	<u>FY 2014 Rainfall (Inches)</u>
Oct	74,733,000	108,632,000	129,655,000	109,121,000	1.08	92,972,000	37,653,000	55,319,000	5.96
Nov	73,307,000	81,797,000	99,628,000	103,839,000	0.72	69,110,000	5,414,000	63,696,000	7.64
Dec	63,992,000	81,543,000	73,904,000	72,504,000	3.30	-	-	-	-
Jan	69,866,000	66,417,000	62,294,000	64,773,000	5.26	-	-	-	-
Feb	55,565,000	69,527,000	63,981,000	68,153,000	1.93	-	-	-	-
Mar	73,463,000	126,367,000	69,176,000	94,108,000	1.05	-	-	-	-
Apr	84,903,000	111,209,000	56,134,000	75,587,000	7.09	-	-	-	-
May	110,820,000	119,096,000	85,870,000	100,717,000	2.28	-	-	-	-
Jun	105,884,000	90,908,000	115,932,000	119,484,000	0.17	-	-	-	-
Jul	86,789,000	87,502,000	98,488,000	133,402,000	0.58	-	-	-	-
Aug	128,737,000	176,329,000	134,154,000	136,353,000	2.36	-	-	-	-
Sep	93,586,000	150,932,000	125,974,000	100,334,000	4.24	-	-	-	-
TOTAL	1,021,645,000	1,270,259,000	1,115,190,000	1,178,375,000	30.06	162,082,000	43,067,000	119,015,000	13.60

Rainfall / Gallons Pumped



**CITY OF BELLAIRE
SUMMARY OF PURCHASE ORDERS
FY 2014**

	Oct-13		Nov-13		Dec-13		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	369	\$ 3,760,989	200	\$ 1,157,073			569	\$ 4,918,062
Purchase Orders for \$5,000 - \$50,000	11	\$ 2,811,270	21	\$ 364,187			32	\$ 3,175,457
% of Total Purchase Orders	2.98%	74.75%	10.50%	31.47%	#DIV/0!	#DIV/0!	5.62%	64.57%
\$ 5,000 - \$ 25,000	38	\$ 411,847	17	\$ 220,022			55	\$ 631,869
\$ 25,001 - \$ 50,000	7	\$ 214,986	4	\$ 144,165			11	\$ 359,151
	Jan-14		Feb-14		Mar-14		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders							-	\$ -
Purchase Orders for \$5,000 - \$50,000							-	\$ -
% of Total Purchase Orders	#####	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
\$ 5,000 - \$ 25,000							-	\$ -
\$ 25,001 - \$ 50,000							-	\$ -
	Apr-14		May-14		Jun-14		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders							-	\$ -
Purchase Orders for \$5,000 - \$50,000							-	\$ -
% of Total Purchase Orders	#####	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
\$ 5,000 - \$ 25,000							-	\$ -
\$ 25,001 - \$ 50,000							-	\$ -
	Jul-14		Aug-14		Sep-14		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders							-	\$ -
Purchase Orders for \$5,000 - \$50,000							-	\$ -
% of Total Purchase Orders	#####	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
\$ 5,000 - \$ 25,000							-	\$ -
\$ 25,001 - \$ 50,000							-	\$ -

* Purchases include bids, sole source, and cooperative purchasing.

Attachment: I G2 - Finance Report for the Period Ended November 30, 2013 (1023 : Finance Report for the Period Ended November 30, 2013)

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401

**SCHEDULED
INFORMATION ITEM (ID
1018)**

Meeting: 12/16/13 08:00 PM
Department: Public Works
Category: Report
Prepared By: Tracy Dutton
Department Head: Joe Keene
DOC ID: 1018 B

Item Title:

City Engineer's Report regarding the Texas Department of Transportation's (TXDOT) Proposed Roadway Improvement Project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas.

Item Summary:

City Engineer James Andrews of ARKK Engineers Inc. will present a report regarding TXDOT's Proposed Roadway Improvement Project involving the US 59/IH-610 interchange located in the Cities of Houston and Bellaire, Harris County, Texas.

This report will provide information and background on the project and its impact on the City of Bellaire.

SOURCE OF FUNDING:

N/A

RECOMMENDATION:

City Staff recommends acceptance of the City Engineer's Report into the record.

ATTACHMENTS:

- I G3 - City Engineer Report Regarding US 59 and IH-610 Interchange TXDOT Project - No AS (PDF)

Memo

To: Bernie Satterwhite City of Bellaire City Manager and Joe Keene City of Bellaire Director of Public Works

From: James Andrews City of Bellaire City Engineer

Date: December 10, 2013

Re: TxDOT Improvements to US59 – IH610 Interchange

The Texas Department of Transportation (TxDOT) is proposing improvements to the US 59/IH 610 interchange located in the Cities of Houston and Bellaire in Harris County, Texas.

The US 59/IH 610 Interchange is a major connection point of two extremely busy highways serving the greater Houston Area and beyond. In the vicinity of the interchange, US 59 provides access to Inner Loop developments and downtown Houston (to the north) and residential/commercial developments (to the south.) IH 610 is a loop circling downtown Houston and the west portion of the Loop in the vicinity of the interchange provides access to Memorial Park, the highly developed Galleria area, and the City of Bellaire.

The proposed roadway improvement project will construct new direct connectors, construct access ramps, realign Post Oak Boulevard, and reconstruct the IH 610 main lane bridge. The project would be constructed in three phases. According to TxDOT, the project improvements are proposed to increase safety, improve sight distances, add shoulders, improve vertical clearances, reduce congestion, and improve operational efficiency.

Overall Proposed Improvements

The interchange improvements are planned to take place in the following phases:

Phase One

- Construct US 59 NB to IH 610 SB Connector (CSJ 0027-13-206) August 2014
- Construct IH 610 SB to US 59 NB Connector (CSJ 0271-17-145) September 2016
- Construct IH 610 NB to US 59 SB Connector (CSJ 0271-17-146) October 2016
- Construct Westheimer Ramp to US 59 SB
- Construct US 59 SB Exit Ramp to Chimney Rock
- Construct Realigned Post Oak Blvd with METRO Accommodations
- Realign IH 610 SB to US 59 SB Connector
- Restripe IH 610 NB to US 59 NB Connector

Phase Two

- Reconstruct US 59 NB to IH 610 NB Connector
- Reconstruct US 59 SB to IH 610 SB Connector

Phase Three

- Reconstruct IH 610 Main Lane Bridge

TxDOT has stated that some small amounts of additional right-of-way will be required in the City of Houston, but no additional right-of-way is anticipated within the City of Bellaire. One commercial establishment may be displaced in the City of Houston at Westheimer.

A public meeting presented by TxDOT was held on April 18, 2012 at the Houston Community College Southwest Campus to discuss the anticipated improvements. People attending the Public Meeting had the opportunity to indicate whether or not they supported the proposed project. Exhibits showing aerial photography and schematic plans of the proposed project

were presented at the meeting. Written comments relative to the proposed project were presented at the meeting. There were nine comment forms submitted, six indicated support of the project. The remaining three were left blank with regard to support of the project.

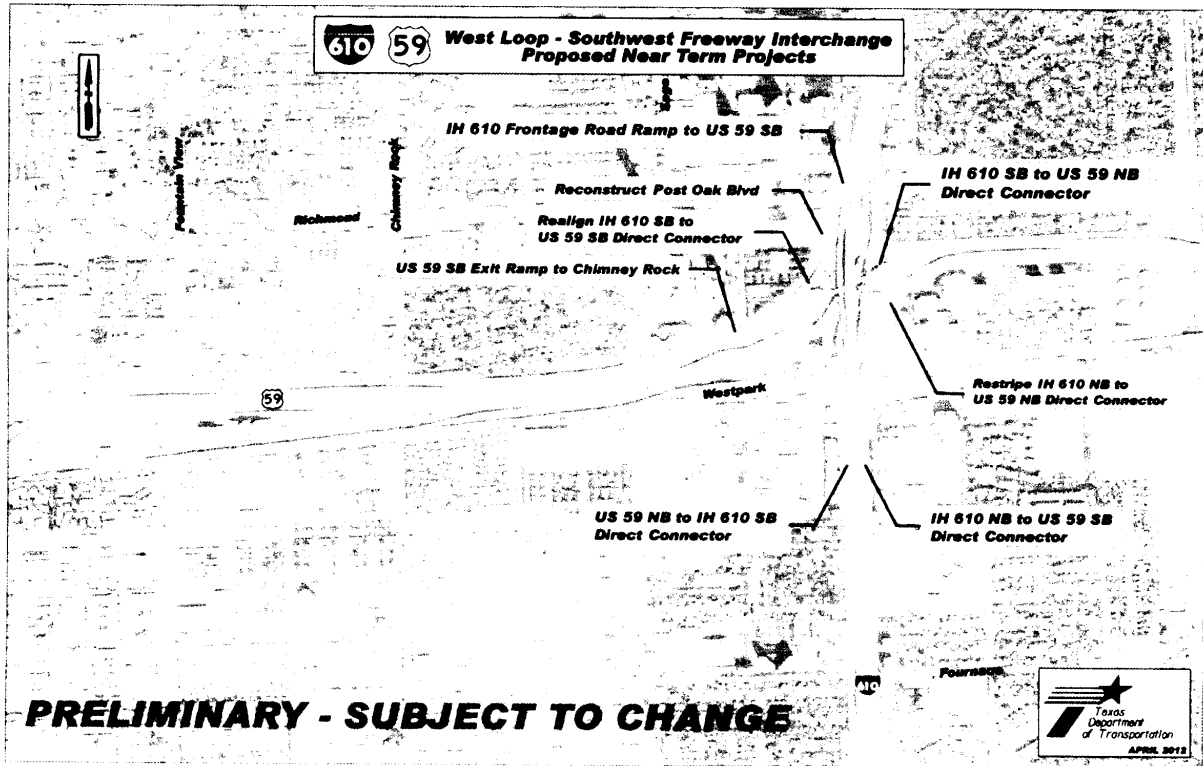
Proposed Schedule

The schedule for the various components is subject to available funding.

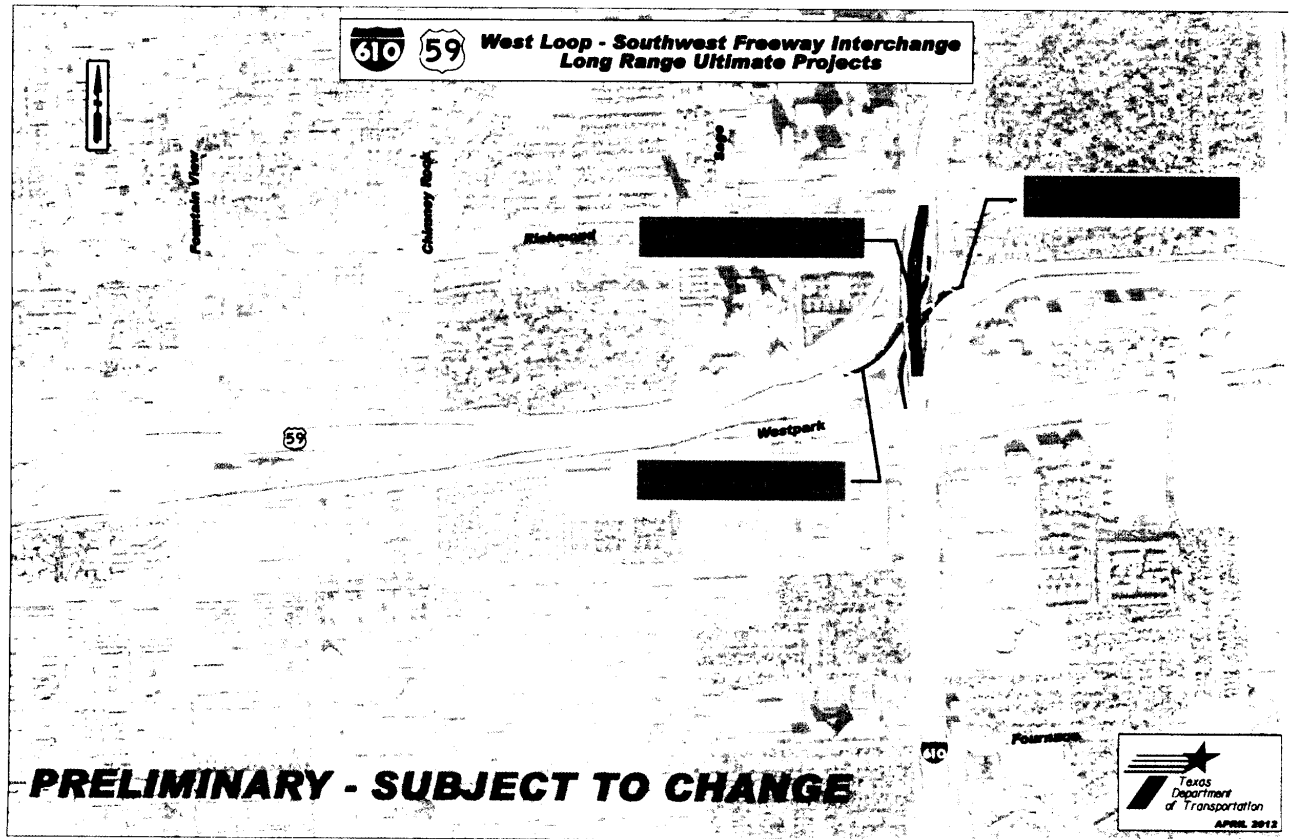
The first project is the construction of the NBUS59 to SBIH610 Direct Connectors and is scheduled to be let in August 2014. This first section probably has the most impact on the City of Bellaire.

TxDOT shows a letting date of 9/2016 for CSJ 0271-17-145 (IH 610SB to US 59 NB), and a letting date of 10/2016 for CSJ 0271-17-146 (IH 610 NB to US 59 SB). However, I have been told that some discussions at the Houston District have focused on trying to get a sooner letting date like the end of 2015 for 0271-17-145. There are CenterPoint Towers to adjust for CSJ 0271-17-146 which adds to the design difficulty and letting schedule.

Proposed Improvements Exhibits – Near Term Projects



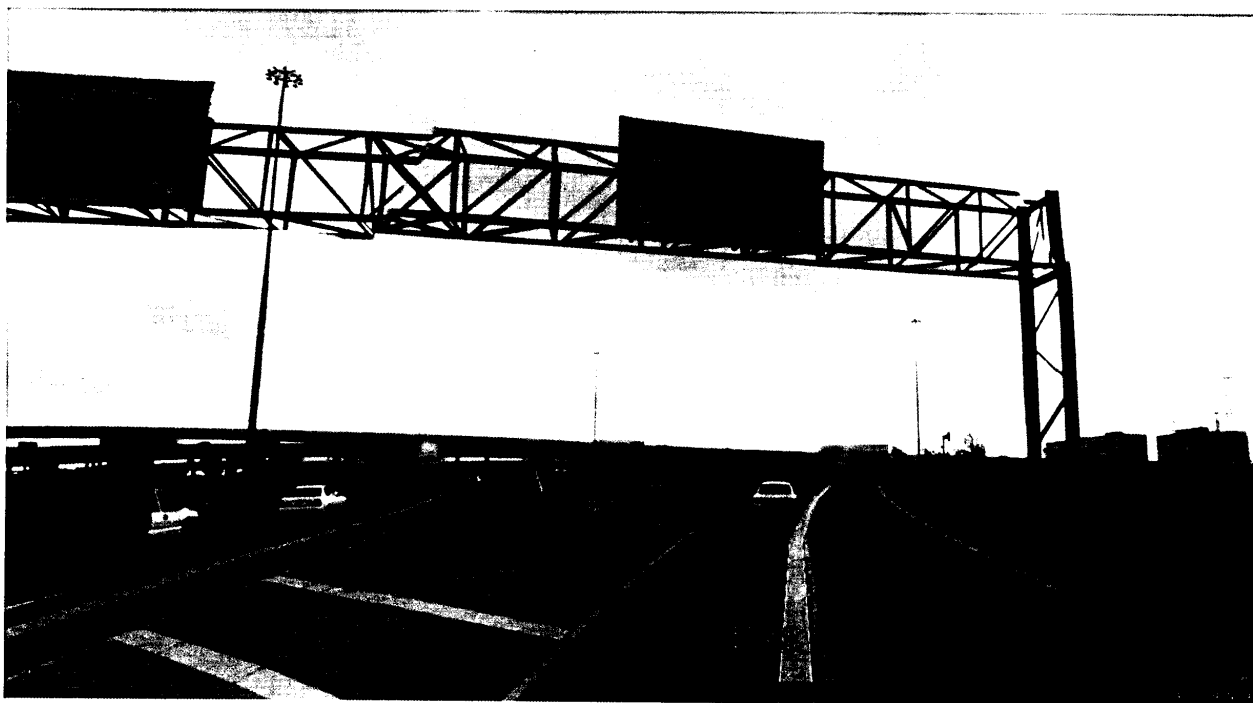
Proposed Improvements Exhibits – Long Range Projects



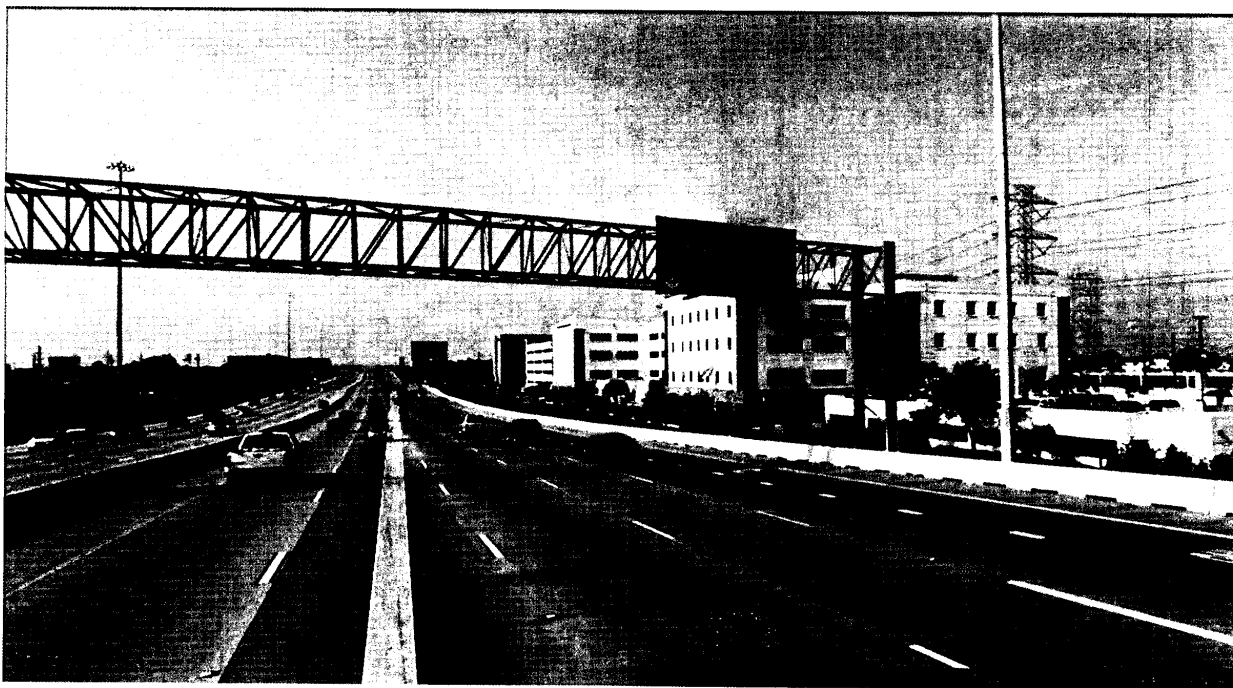
First Project Scheduled –

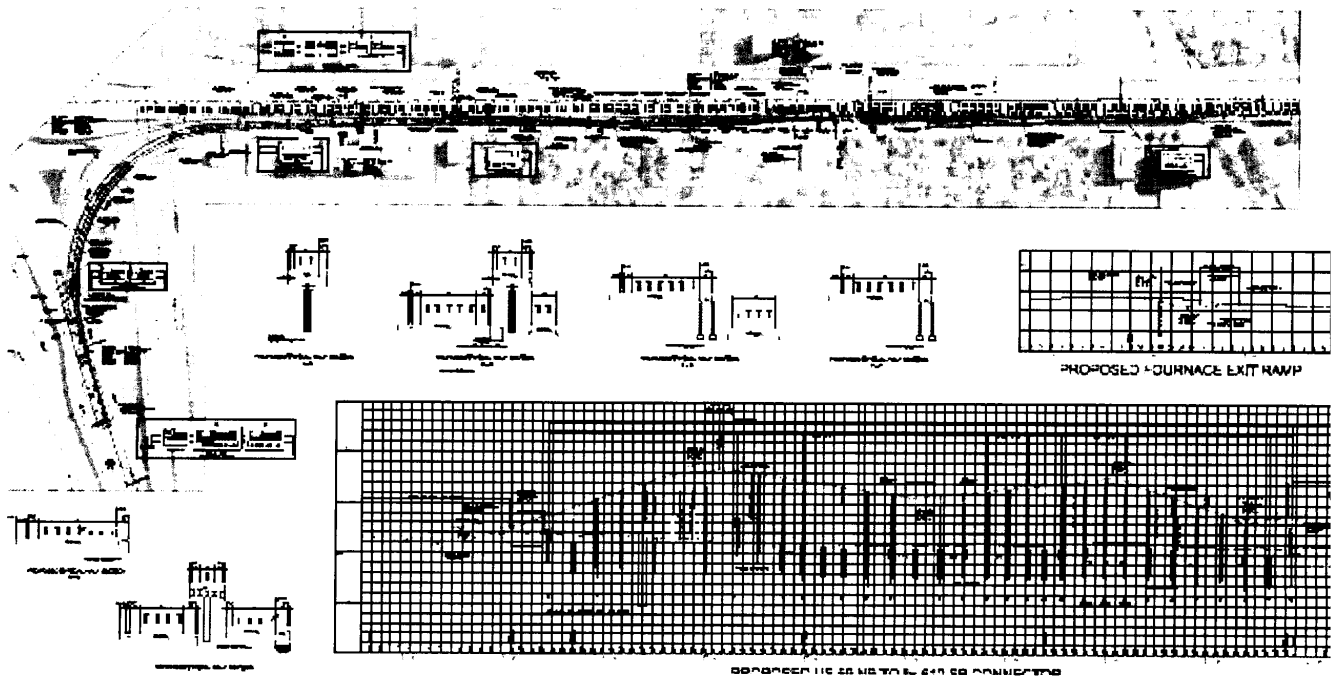
US 59 NB to IH 610 SB Connector (CSJ 0027-13-206)

As previously mentioned, the first project to be built will be the Direct Connectors (DC) from US59 northbound to IH610 southbound. A new two lane DC will replace the existing one lane DC.



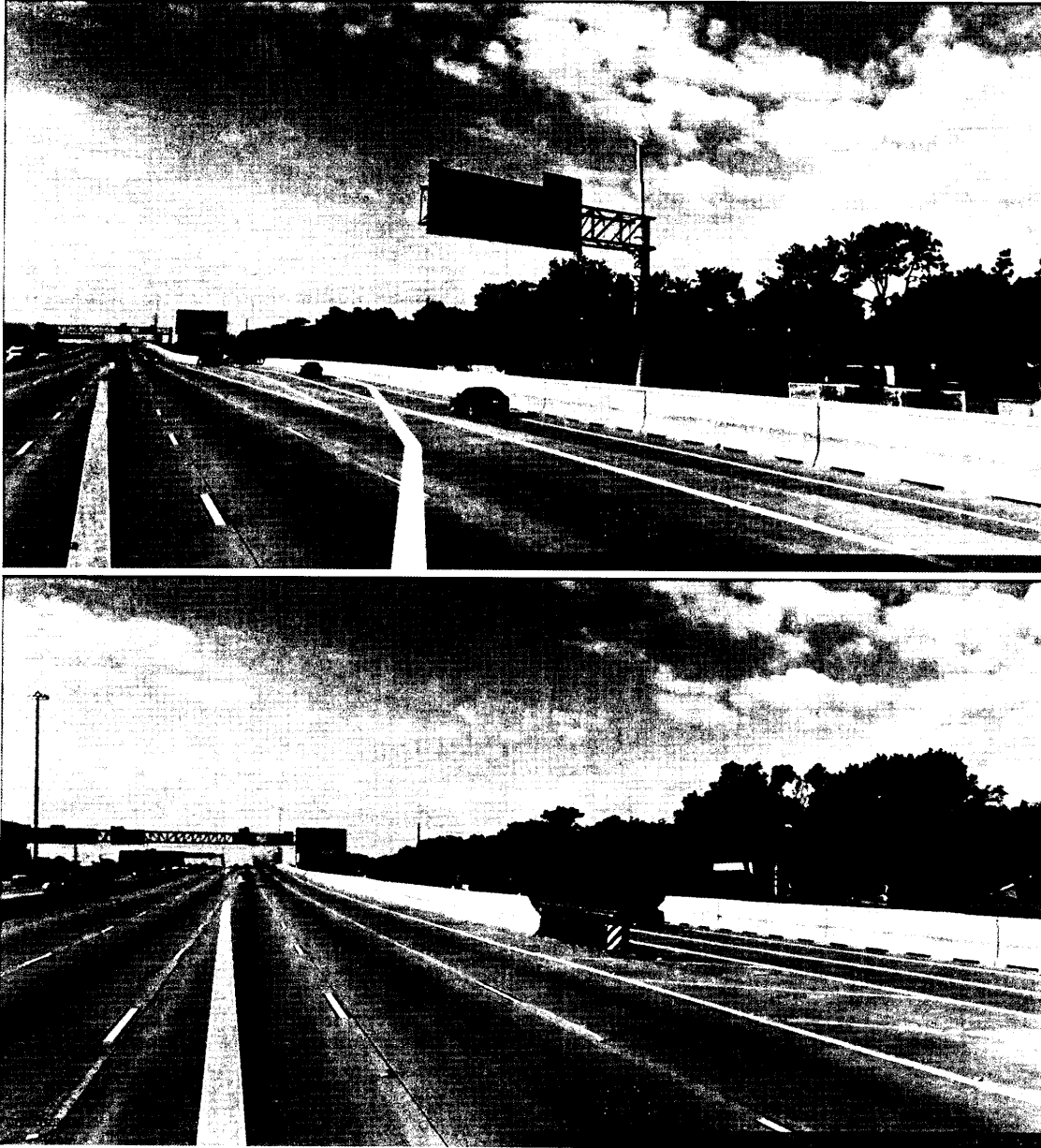
The new DC will be constructed over the IH610 main lane exit to Fournace, thus removing the weaving traffic movement. Traffic heading north on US59 and turning south on IH610 will not be able to exit Fournace.

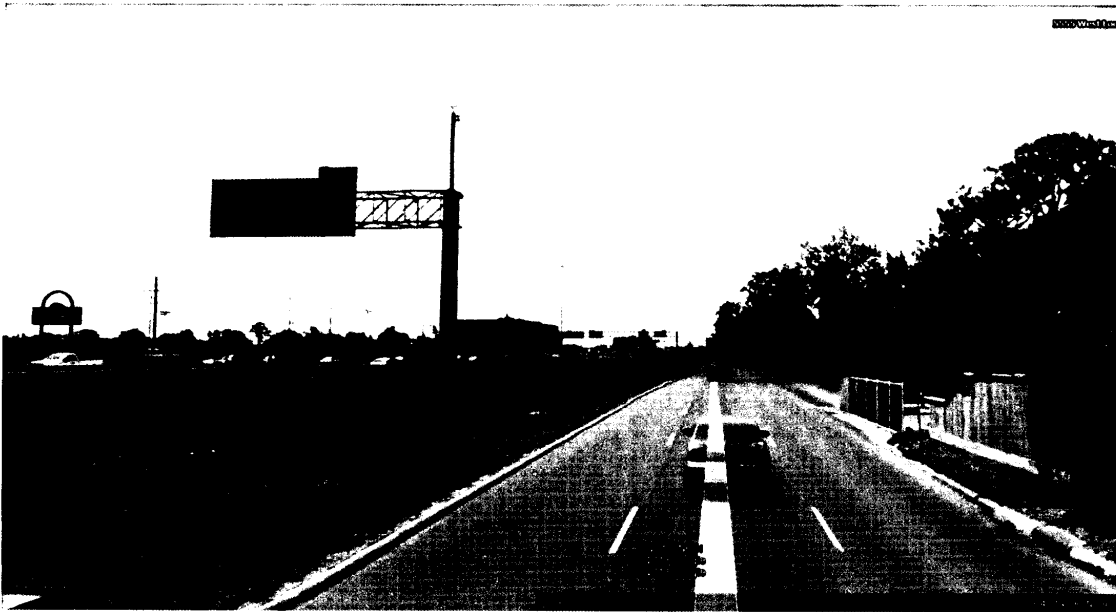




The new two lane DC will be about 25'- 30' above the existing IH610 main lane elevation and tie into the Fournace Bridge.

The following photographs show the existing conditions prior to the construction of the elevated Direct Connector:

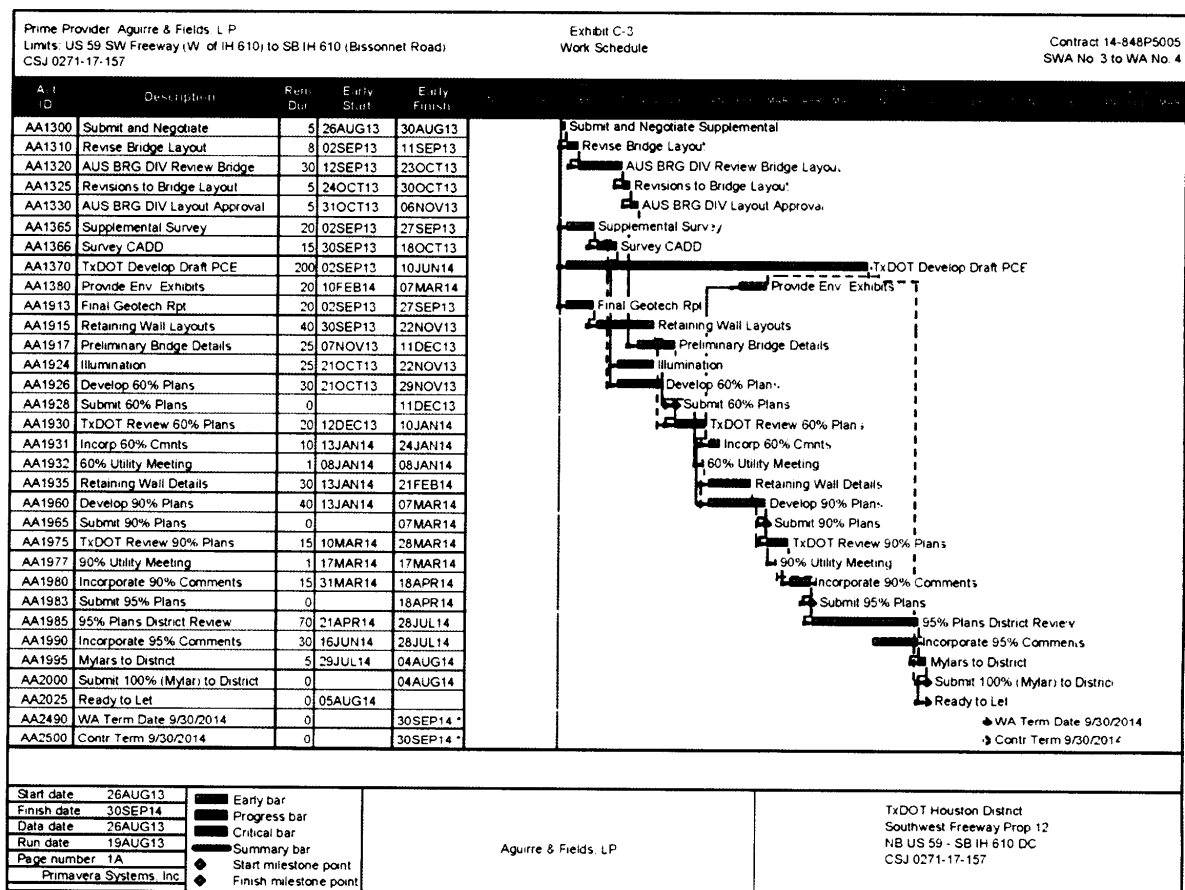






Schedule

US 59 NB to IH 610 SB Connector (CSJ 0027-13-206)



Design is about 60% complete. We anticipate reviewing the 60% complete plans after TxDOT reviews the consultants 60% submittal sometime in January.

As you know, the City of Bellaire has met with TxDOT regarding this first project and expressed concerns about drainage, traffic control, work hours, noise, lights and landscaping. We anticipate requesting the following from TxDOT after discussing this first project with Council:

Information from TxDOT on if other alternatives were considered and the basis for the current recommended project.

A copy of the drainage study associated with the planned and future improvements to the US59/IH610 interchange improvements.

A copy of any traffic studies related to planned improvements addressing the increased traffic the City of Bellaire should anticipate on city streets during the construction of the improvements, the increased traffic at the Bellaire Blvd. exit ramp caused by removing the Fournace exit from the NBUS59 to SBIH610 traffic movement and detours that will be directed to city streets. Provide the anticipated length of time each detour will be in place and the times weekend and night work are anticipated.

A copy of the environmental report associated with the improvements and in particular the increased height of the direct connectors.

A meeting with Mr. Pat Henry of TxDOT to discuss the potential for a TxDOT presentation to Council and another to the Bellaire community.

We anticipate adding additional requests for information after the December 16th Council meeting.

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: Parks and Recreation
Category: Action Item
Prepared By: Tracy Dutton
Department Head: Jane Dembski
DOC ID: 1020

**SCHEDULED
ORDINANCE (ID # 1020)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from January 31, 2014, to February 1, 2014, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.

Item Summary:

The Optimist Club of Bellaire are hoping to host their Annual BBQ Fundraiser for the dates January 31 - February 2, 2014, in the parking lot of Feld Park.

In order for this event to take place, the Optimist Club of Bellaire is asking for permission to extend the curfew in Feld Park over the nights of January 31 and February 1. Currently the curfew is a 11:00 p.m. until 5:00 a.m.

The Optimist Club of Bellaire would greatly appreciate our consideration in suspending the curfew ordinance for this event to allow our volunteers to stay overnight as they monitor the cooking briskets and ribs. Thank you for yours support and consideration.

Source of Funding:

N/A

Recommendation:

City Staff recommends that City Council accept and approve the request from the Optimist Club of Bellaire.

ATTACHMENTS:

- I H1a - Code Suspension - Curfew at Feld Park - No AS (PDF)



ORDINANCE NO. 13-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, TEMPORARILY SUSPENDING THE APPLICATION OF CHAPTER 27, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE V, PUBLIC PARKS, SECTION 27-95, CURFEW IMPOSED, OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF ALLOWING THE OPTIMIST CLUB OF BELLAIRE, TO HOLD THEIR ANNUAL BARBECUE (BBQ) FUNDRAISER IN THE FELD PARK PARKING LOT LOCATED AT 6406 AVENUE B, BELLAIRE, TEXAS, FROM JANUARY 31, 2014, THROUGH FEBRUARY 2, 2014, SAID SUSPENSION TO COMMENCE AT 11:00 P.M. AND TERMINATE AT 5:00 A.M. ON THE EVENINGS AND/OR EARLY MORNINGS OF FRIDAY, JANUARY 31, 2014, SATURDAY, FEBRUARY 1, 2014, AND SUNDAY, FEBRUARY 2, 2014.

WHEREAS, the Optimist Club of Bellaire desires to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from January 31, 2014, to February 2, 2014; and

WHEREAS, in order for the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser, the Optimist Club has requested, by letter dated December 16, 2013, permission from the Bellaire City Council to suspend the curfew in Feld Park, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

- 1. THAT** the recitals set forth above are true and correct.
- 2. THAT** *Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas*, is hereby temporarily suspended commencing at 11:00 p.m. and terminating at 5:00 a.m. on the evenings and/or early mornings of Friday, January 31, 2014, Saturday, February 1, 2014, and Sunday, February 2, 2014.
- 3. THAT** said temporary suspension shall only apply to the request from the Optimist Club of Bellaire, to hold their Annual BBQ Fundraiser commencing at 11:00 p.m. and terminating at 5:00 a.m. on the evenings and/or early mornings of Friday, February 1, 2013, Saturday, February 2, 2013, and Sunday, February 3, 2013, in Feld Park, 6406 Avenue B, Bellaire, Texas, and said suspension shall not apply to any other person or activity.

4. THAT said suspension of *Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed*, of the *Code of Ordinances of the City of Bellaire, Texas*, shall terminate at 5:00 a.m. on Sunday February, 2, 2014, at which time said section of the *Code of Ordinances of the City of Bellaire, Texas*, shall be fully reinstated as if never suspended.

PASSED and **APPROVED** this 16th day of December, 2013.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Philip L. Nauert
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: I H1a - Code Suspension - Curfew at Feld Park - No AS (1020 : Curfew Suspension at Feld Park for Fundraiser)



OPTIMIST CLUB OF BELLAIRE

December 16, 2013

Mayor Phil Nauert and City Council members
City of Bellaire
7008 Rice Ave.
Bellaire, TX 77401

Dear Mayor Nauert and City Council members:

The Optimist Club of Bellaire is hoping to host their annual BBQ Fundraiser for the dates January 31 - February 1 in the parking lot of Feld Park. For years, our organization has averaged the sale of 500-600 briskets and ribs to many supporters of Optimist Club of Bellaire, with the support of the City of Bellaire. Many of our members, both past and present, have been very involved in the support of City of Bellaire programs such as board members, referees and coaches of adult softball, Little League baseball and soccer.

In order for this event to take place, we are asking Council for permission to extend the curfew in Feld Park over the nights of January 31, and February 1. We would greatly appreciate your consideration in suspending the curfew ordinance for this event to allow our volunteers to stay overnight as they monitor the cooking briskets and ribs.

Thank you so very much for your support and consideration in this matter for the interest of Optimist Club of Bellaire and the recipients of the Optimist Club scholarships.

Respectfully submitted,

Chris Sams

Chris Sams
President
Optimist Club of Bellaire

Attachment: I H1a - Code Suspension - Curfew at Feld Park - No AS (1020 : Curfew Suspension at Feld Park for Fundraiser)

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: Public Works
Category: Bid
Prepared By: Tracy Dutton
Department Head: Joe Keene
DOC ID: 1019

**SCHEDULED
ORDINANCE (ID # 1019)**

Item Title:

Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award Bid No. 14-001, Central Water Plant Well and Plugging of Wells at Central and Evergreen Water Plants, to Alsay Incorporated in an amount not to exceed \$1,781,400.00 for the construction of a new water well at Central Water Plant and for the services necessary to plug the old wells at the Central and Evergreen Water Plant sites and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Alsay Incorporated for said project in an amount not to exceed \$1,781,400.00.

Item Summary:

Two (2 bids were opened on December 9, 2013. The bids ranged from \$1,781,400.00 to \$2,021,768.00.

Alsay Incorporated had the lowest responsible bid.

This project is for the construction of a new water well at the Central Water Plant and the plugging of the old wells at the Central and Evergreen Water Plant sites.

The *Texas Local Government Code, Section 252.043, Award of Contract*, states, "If the competitive sealed bidding requirement applies to the contract, the contract must be awarded to the lowest responsible bidder. The governing body may reject any and all bids."

The construction cost of \$1,781,400.00 combined with the construction phase services of \$62,300.00 brings the total project cost to \$1,843,700.00.

Source of Funding:

CIP Fund - Enterprise FY 2014 Budget of \$1,648,000.00

CIP Fund - Enterprise Unallocated Fund Balance of \$133,400.00.

Recommendation:

City Staff and Consulting Engineers Klotz Associates, Inc., recommend that this bid be awarded to the lowest qualified bidder, Alsay Incorporated. Klotz Associates, Inc., has thoroughly researched the qualifications and reputation of said firm and has found them to be fully qualified and capable of completing the project within the bid cost.

ATTACHMENTS:

- I H1b - Bid Award and Agreement with Alsay Incorporated for New Water Well and Plugging of Old Wells - No AS (PDF)



ORDINANCE NO. 13-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE MAYOR AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A *STANDARD FORM OF AGREEMENT* WITH ALSAY INCORPORATED, IN A FORM AS ATTACHED HERETO AND MARKED EXHIBIT "A," FOR THE CONSTRUCTION OF A NEW WATER WELL AT CENTRAL WATER PLANT AND FOR THE SERVICES NECESSARY TO PLUG THE EXISTING OLD WELLS AT THE CENTRAL AND EVERGREEN WATER PLANT SITES IN AN AMOUNT NOT TO EXCEED \$1,781,400.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the Mayor and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a *Standard Form of Agreement* with Alsay Incorporated, in a form as attached hereto and marked Exhibit "A," for the construction of a new water well at Central Water Plant and for the services necessary to plug existing old wells at the Central and Evergreen Water Plant sites in an amount not to exceed \$1,781,400.00 (Bid No. 14-001, Central Water Plant Well and Plugging of Wells at Central and Evergreen Water Plants).

PASSED and **APPROVED** this 16th day of December, 2013.

(SEAL)

ATTEST:

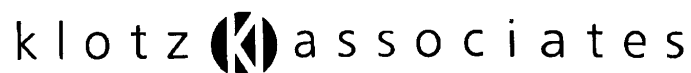
Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Philip L. Nauert
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney



1160 Dairy Ashford, Suite 500
 Houston, Texas 77079
 T 281.589.7257 F 281.589.7309
 houston.office@klotz.com

December 11, 2013

Mr. Joe Keene
 Director of Public Works
 City of Bellaire
 4337 Edith
 Bellaire, Texas 77401

Re: Central Water Plant Well and Plugging of wells at Central and Evergreen
 Klotz Associates Project No. 0105.035.000

Dear Mr. Keene:

The City of Bellaire received bids for the above-referenced project on December 9, 2013.
 The bids are summarized as follows:

Alsay Incorporated	\$1,781,400.00
Weisinger Incorporated	\$2,021,768.00

Both bidders complied with requirements for bid security and both bidders acknowledged receipt of addenda.

Alsay Incorporated is a reputable contractor with more than 30 years of experience in drilling and servicing water wells. Based on the bid price and our past experience with Alsay and their general reputation in the marketplace, Klotz Associates recommends award of the contract to Alsay, Incorporated by the City of Bellaire.

Please contact us if you have any questions or require any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Ralph E. Cox".

Ralph E. Cox, P.E.
 Vice President

REC:ng

Attachment: I H1b - Bid Award and Agreement with Alsay Incorporated for New Water Well and Plugging of Old Wells - No AS (1019 : Bid Award

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 12/16/13 08:00 PM
Department: Organizational
Services
Category: Recognition
Prepared By: Tracy Dutton
Department Head: Bernard M.
Satterwhite
DOC ID: 1021

**SCHEDULED
INFORMATION ITEM (ID
1021)**

Item Title:

Recognition of outgoing member Corbett Daniel Parker for his dedication, exemplary performance, and commendable years of service on the Bellaire City Council. As of January 6, 2014, Corbett Daniel Parker will have served the City of Bellaire, Texas, in the office of Councilman - Position No. 3, for one full-term commencing on January 4, 2010, and ending on January 6, 2014.

Item Summary:

Corbett Daniel Parker, as of January 6, 2014, will have served the City of Bellaire, Texas, in the office of **Councilman - Position No. 3** for one full term as follows:

- January 2010 - January 2014.

Presentation to be made by City Manager Bernard M. Satterwhite, Jr., on behalf of the City of Bellaire, Texas.