CITY OF BELLAIRE TEXAS

PLANNING AND ZONING COMMISSION

FEBRUARY 11, 2014

Council Chamber

Regular Session

6:00 PM

7008 S. RICE AVENUE BELLAIRE, TX 77401



Chairman

Mr. Winfred Frazier

Vice Chairman	Commissioner	Commissioner
Bill Thorogood	E. Wayne Alderman	Dirk Stiggins
Commissioner	Commissioner	Commissioner

<u>Mission Statement:</u> The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

I. CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

II. APPROVAL OF MINUTES FROM PAST MEETINGS

- Regular Meeting of November 12, 2013 (Requested by John McDonald, Community Development)
- Regular Meeting of December 10, 2013 (Requested by John McDonald, Community Development)
- 3. Planning and Zoning Commission Regular Session Jan 14, 2014 7:00 PM

III. REMINDER TO CITIZENS DESIRING TO ADDRESS THE COMMISSION

IV. GENERAL PUBLIC COMMENTS

Persons at the meeting who have indicated their desire to be herd on matters of general interest to the Commission by submitting the form provided shall have three minutes to present their comments. The Commission is not permitted to fully discuss, debate, or consider items that are not on the agenda. Questions presented to the Commission may be referred to staff.

V. PUBLIC HEARINGS

 Consideration of proposed amendments to the Code of Ordinances of the City of Bellaire; Chapter 24; Planning & Zoning Regulations, Section 24-501, Districts Established, to delete references to old zoning districts and include newly created districts; Section 24-514a, Parking in Commercial and Mixed-Use Districts, to include references to new zoning districts and to amend parking requirements in commercial/mixed-use area; 24-531, R-1 Residential District, D (2) a) churches and b) schools; 24-532, R-3 Residential District, C (2) a) churches and b) schools; 24-533, R-4 Residential District, C (2) a) churches and b) schools; 24-533, R-4 Residential District, C (2) a) churches and b) schools; 24-535, R-4 Residential District, C (2) a) churches and b) schools; 24-535, R-4 Residential District, C (2) a) churches and b) schools; 24-535, R-4 Residential District, C (2) a) churches and b) schools; 24-536, R-4 Residential District, C (2) a) churches and b) schools; 24-537, R-4 Residential District, C (2) a) churches and b) schools; 24-538, R-4 Residential District, C (2) a) churches and b) schools; 24-539, R-4 Residential District, C (2) a) churches and b) schools; 24-535, R-MF Residential Multi-Family District, F (2) a) churches and b) schools, to delete standard regulations for churches and schools, and to include a new section within Article V. Zoning Regulations, Division 1, Zoning Districts and Regulations of General Applicability, to identify consistent standard regulations for churches and schools for all residential districts.

(Requested by John McDonald, Community Development)

VI. CURRENT BUSINESS (ITEMS FOR DISCUSSION, CONSIDERATION, AND/OR POSSIBLE ACTION)

1. Discussion regarding the latest developments on the Uptown Houston Mobility Plan, including the potential for a bus transit facility to be located in or adjacent to the far north end of the City of Bellaire and it's potential impacts on the area zoned Urban Village Transit-Oriented Development (UVT).

(Requested by John McDonald, Community Development)

VII. COMMITTEE REPORTS

VIII. CORRESPONDENCE

IX. REQUESTS FOR NEW BUSINESS, ANNOUNCEMENTS AND COMMENTS

- A. Staff liaison report on the status of projects previously addressed by the commission as well as projects for future meetings.
- B. The Chairman shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion of a future Agenda of the Commission or for the referral to staff for investigation

X. ADJOURNMENT

Planning and Zoning Commission City Council Chambers, First Floor of City Hall Bellaire, TX 77401



Meeting: 02/11/14 06:00 PM Department: Community Development Category: Minutes Prepared By: Ashley Parcus Department Head: John McDonald DOC ID: 1073

SCHEDULED ACTION ITEM (ID # 1073)

Item Title:

Regular Meeting of November 12, 2013

Item Summary:

Approval or correction of the minutes from the Regular Meeting of November 12, 2013.

ATTACHMENTS:

• MINUTES 11-12-13 (PDF)

1 2 3 4 5 6		F	TUESDAY,	MINUTES ZONING COMMISSION NOVEMBER 12, 2013 ULAR MEETING 6:00 PM
7 8 9	Novembe		City Council (et in a Regular Session at 6:00 PM, on Tuesday Chambers of City Hall, 7008 South Rice Avenue, s:
10 11 12	I. C	all to Order and <i>I</i>	Announcem	ent of Quorum
12 13 14		Chairman Frazie	r called the m	neeting to order at 6:04 PM.
14 15 16 17		Chairman Frazi following memb		that a quorum was present, consisting of the
18 19 20 21 22 23 24		Vice Com Com Com Com	nissioner W nissioner Pa nissioner S.	ll Thorogood ayne Alderman aul Simmons Lynne Skinner arc Steinberg
25 26 27		The following s	taff members	s were present:
28 29 30 31		Assis	tant City At	nunity Development, John McDonald torney, Elliot Barner lopment, Taylor Reynolds
32 33		Mr. Gary Mitche	ell from Ken	dig Keast Collaborative was also present.
34 35	II.	Approval of Mi	nutes from I	Past Meetings
36 37 38		a. Regular me b. Workshop s		
39 40 41 42		MOTION:	by Commiss	as made by Commissioner Simmons and seconded sioner Stiggins to approve the minutes from the eting and Workshop Sessions of October 8, 2013.
42 43 44		Chairman Fra	zier made th	ree minor corrections.
45 46 47		AMENDED M	IOTION:	To approve the minutes from the Regular Meeting and Workshop Sessions of October 8, 2013 as corrected.
48 49 50 51		VOTE:	the motion	carried on a unanimous vote of 7-0.

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III. Reminder to citizens desiring to address the Commission

Chairman Frazier explained that the public will have two opportunities to speak due to the fact that there is a public hearing on the agenda, and reminded everyone who wished to address the Commission to fill out a sign in sheet.

IV. Public Hearings

- 60 a. Proposed amendments to the Code of Ordinances of the City of Bellaire; Chapter 24; Planning & Zoning Regulations, including the 61 62 deletion of Sections 24-536, R-M.1 Residential-Commercial Mixed-Use 63 District; 24-537, R-M.2 Residential-Commercial Mixed-Use District; 64 24-538, R-M.3 Residential-Commercial Mixed-Use District; 24-539, CCD-1 City Center District; 24-540, CCD-2 City Center District; 24-547 65 (D), Design Standards; and insert new sections regulating new zoning 66 districts (Urban Village Downtown [UV-D] and Corridor Mixed-Use 67 [CMU]); and design standards for Urban Village (TOD) District (UV-T), 68 CMU, and UV-D; and amend Section 24-547/C/(1), Site Plan Review, 69 70 to allow for city staff review of all site plans; 24-513, Landscaping, Screening, and Buffering, of general applicability; and Section 24-403, 71 72 to amend the Official Zoning District Map, and re-number sections as 73 appropriate.
- 75Mr. McDonald explained the public hearing process and informed Chairman76Frazier that Mr. Mitchell had a presentation to begin the process.

Mr. Mitchell presented a power point of the revised ordinances. He gave a brief summary of the background history of this presentation for the citizens who are unfamiliar with what has been going on with the plans to add multiunit housing to the city of Bellaire. Mr. Mitchell explained that this project is a result of the Comprehensive Plan that was adopted by the City of Bellaire in 2009. He mentioned several priorities of the plan:

- 1. Create more of a small town downtown feel, with restaurants and walkable areas.
- 2. Build up corridors along Bissonnet to match the redevelopment of the rest of the community.
- 3. Offer more life-cycle housing and multi-unit housing types through either mixed-use projects or stand-alone projects in some cases.

Mr. Mitchell posed the question of how to permit residential: by right, Specific Use Permit, or another procedure. He mentioned that a market analysis was done several years back for the city-center area, which included interviews with members of the development community, real-estate professionals, and local leadership. Mr. Mitchell added that the consensus was that

99100101102103104105106107108109110111112113114115116117118119120121122123124125126127128129130131132133134	 mixed-use development was the solution to make the area turn over and redevelop, and detached housing did not come up at all. He pointed out that during this process it is good to look at what is being developed in Central Houston and other cities with urban development and mixed-use projects. Mr. Mitchell gave the example of the Midtown area of Houston, where there has been an increase in the development of multi-family units and retail projects, as well as shared parking for areas with limited space. He stated that developers across the country are looking at the mixed-use approach, seeing where it makes sense financially, and from a market standpoint. Mr. Mitchell added that multi-family development is a concern in every city, and that the object is to get people to live in the area while providing the walking conveniences. Mr. Mitchell continued by saying that in some zoning districts, Bellaire requires a minimum of 900 square feet for apartment units, whereas, in other areas of Houston there is a huge market for apartment units as small as 200 square feet. He stated that these changes would potentially create two new zoning districts within Bellaire, as well as improving some of the city's standards and development quality. Mr. Mitchell then showed the current zoning map and pointed out the two zoning districts within the downtown area. He mentioned that along the Bissonnet Corridor there is currently a series of individual R-M mixed-use zoning districts, and that one of the initiatives of the Comp Plan was to look for opportunities to combine some of those districts. Mr. Mitchell showed the proposed map and zoning districts, which includes combining the following: Renwick and Atwell area- a proposed corridor mixed-use district Avenue B, Newcastle, and Mulberry area (Bissonnet corridor)- the proposal is to focus on the properties that front the corridor and have the existing smaller lots go back to residential zoning The downtown area- proposed location f
135	 The downtown area proposed location for the orban village District The Chimney Rock area
135	A summary of the significant revisions include:
136 137 138 139 140 141 142 143	 Height-setback plane adjustments Mr. Mitchell explained the height-setback plane by stating that it would not only create a setback from the property line, but also a height setback from the building. He added that as the height increases, the setback has to increase. Mr. Mitchell stated that by doing this, it will create more productive space. He noted that the original proposal for the height-setback plane was 27 feet, a 1:1 ratio, but the revision to the ordinance

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144	would push it to a 1:2 ratio, meaning that for every one foot in
145	height, two feet are required in distance. Mr. Mitchell explained
146	that the new setback plane is 10:15. He also added that trees
147	must be planted on the non-residential property line facing R-
148	zoning, and accessory buildings would have to meet the 15ft
149	minimum set back.
150	Single-family attached by right UV-D
151	 Mr. Mitchell pointed out that the most significant change since
152	the May package is the decision to allow single-family attached
153	housing by right, whereas, before it had to be a part of a mix-
154	used project. He stated that the provisions for this kind of
155	development are that it must include at least 5 lots and that
156	the lots for this housing have to be within 350ft of a boundary
157	of a district with R-Zoning (along Spruce St).
158	 Mixed threshold for "Mixed-use"
159	 Mr. Mitchell explained that a mixed-use development would appoint of for example, a group of residential homes and then a
160	consist of, for example, a group of residential homes and then a
161	corner store. He stated that the corner non-residential would
162	need to be at least 5,000ft or 10% of the flooring of the entire
163	development, whichever is greater.
164	Limit on MF floor area within districts (UV-D & CMU)
165	• He then mentioned the multi-family limitations: if you take the
166	total area of development in that district, 15% (which is
167	changeable) of that project can be multi-family development.
168	Density limit for MF on sites
169	$_{\odot}$ On individual sites the amount of multi-family that can occur is
170	30 units per acre for each site. He made reference to Pont Alba
171	Apartments as a suburban style complex and stated that
172	Bellaire may see the number [30 units] go higher in the new
173	districts in order to promote a more urban atmosphere.
174	Limit on solely MF buildings
175	\circ Any building that has multi-family must have at least 25% of
176	the building floor area in non-residential use.
177	 Building design standards apply to all visible sides
178	\circ The design standard apply to all visible sides, meaning
179	anywhere a building is visible it must get the same design
180	treatment as the rest of the building.
181	Limitation on outdoor customer areas
182	 Anything with outdoor seating can only be on the front half of
183	the lot towards the street and away from the residential rear
184	boundary.
185	Mr. Mitchell also mentioned that a planned development in the previous
186	packet required a one acre minimum, whereas, in the revised packet the
187	requirement is three-quarters of an acre.
188	Gary Mitchell then opened the floor up for questions.

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189 Public Hearing Comments

- 190Donna Rickenbacker Ms. Rickenbacker thanked the Commission for191making some adjustments with respect to the CMU District. She also192mentioned that the 40 foot maximum height limit could be increased by 10193feet for drive under parking, antennae, gables, etc. and asked Mr. Mitchell194whether or not the setoffs of every two feet are inclusive of every additional195height that is allowed.
- 196Chairman Frazier said that the question will be answered specifically after197others ask their questions.
- 198Lynn McBee- Ms. McBee stated that this is a documented public hearing and199she did not receive a list of names and addresses of the people notified;200therefore, the hearing may possibly be tainted if a larger amount of people201other than those directly affected within 200ft of the zoning changes haven't202been notified about the 11-12-13 public hearing. She continued to say that203the proposal to change the existing acreage for a planned developed site from204a current one acre to three-quarters of an acre does two things negatively:
- 2051. By changing the city-wide minimum requirement for
a planned development, you increase the number of
potential client developments, which undercuts the
zoning predictability that you have.2092. If a developer wishes to get a particular change to
- 210the existing standards then he applies to the City211Council for a hearing for that proposal. She added212that this would increase the number of special213planned developments, along with the214unpredictability of zoning.
- 215 Ms. McBee noted that she appreciated the revisions that were made in 216 response to the critics that felt the changes on the corridor would adversely 217 affect them. She then mentioned the logo "the city of homes" and stated that in opening Pandora's Box to allow even a limited amount of residential homes 218 as part of retail development, the Commission has no idea what kind of 219 220 problems that the city is going to inherit. She mentioned that any residential 221 addition to the corridors is a roulette-wheel, and voiced her opinion that the 222 corridor mixed-use looks wonderful on paper, but will be a bear's nest in 223 actuality. Ms. McBee strongly encouraged the Commission to remove the use 224 of residential building in the downtown area. She added that the idea of trying to reduce the auto-oriented emphasis "is not only a joke, it is absurd." 225
- 226Nick Lanza-Mr. Lanza stated that he owns a home on Newcastle and an227office building on Bissonnet. He added that he is interested in owning a few228more office buildings in Bellaire. He then thanked the Commission for the229hard work that they do for the community. Mr. Lanza explained that when he230moved here 15 years ago he was attracted to the quaintness of the city, the

231family environment, and the city of homes. He added that he is heavily232invested in this city and has no interest in living in a multi-family unit town.233He stated that he wants the personal connections with the people in the234community to continue, and feels that the City of Bellaire will sell out to big235retail stores if the zoning is changed. Mr. Lanza added that parking and traffic236will become a problem, and that the quality of life is in jeopardy for the237people in Bellaire.

238 Mike Salomon-0 Howard & 0 Newcastle-Owner of Sandcastle homes, 239 Mr. Salomon explained that he was originally opposed to the new ordinances 240 because it would prohibit his company from building homes. Mr. Salomon 241 informed the Commission that he is not into commercial/ mixed use projects 242 and thanked Mr. McDonald, the city staff, and the Commission for working with him on this matter and revising the ordinance to only require ³/₄ of an 243 244 acre for a planned development. He stated that he has submitted to the city a 245 proposal for a planned development to create 12 patio home lots. Mr. Salomon was curious if a 15ft setback would apply to his project. 246

- 247Chairman Frazier then allowed Mr. Mitchell to respond to the public questions248asked.
- 249Mr. Mitchell answered Ms. Rickenbacker's height-setback question by saying250that you have to start stepping back at 27 feet and that some clarifying251language can be added to say that it is strictly 27 feet, and that there are no252extensions.
- 253 Ms. Rickenbacker asked if the antenna that adds to the total height of the 254 building would be included in the 27ft.
- 255 Mr. Mitchell said that if the antenna or whatever extension was at the back of 256 the building at the 27 foot mark, then the setback couldn't go above the 27ft.
- Mr. Mitchell mentioned Ms. McBee's comment that changing the auto-oriented 257 258 nature was absurd. He added that the question has come up regarding why 259 all of the area over to Chimney Rock that is in the current CCD Districts is not included. He explained that those areas are shopping center type 260 261 developments oriented towards the cars coming in off the street. Mr. Mitchell 262 added that the Comp Plan focuses on a core area, which is why the proposed UV-D is a smaller part of the current CCD District. He also pointed out that it 263 264 Comp Plan talks about the possibility of the city or property owners could 265 propose zoning change to the Urban Village Zoning. Mr. Mitchell continued by stating that plenty of cities redevelop to change from auto-oriented to 266 narrowing streets in order to promote a different style of development. He 267 268 mentioned the concern with multi-family developments and explained that the 269 desire for the downtown area to change and be better is going to be tough if 270 some of the parts of that equation do not change. Mr. Mitchell stated that 271 with these changes, the city is providing a path to other types of residential 272 development. He noted that the market analysis portrays Bellaire as a

- challenging place to get projects approved, due to things like density/unit
 limitations, allowable building height/mix of buildings, and location. Mr.
 Mitchell then addressed Mr. Salomon's question regarding the 15 ft. setback.
 He explained that once that property had been approved as a PD it is no
 longer under the limitations of the CMU District, and is instead under the
 parameters of the planned development project.
- 279Mr. McDonald mentioned the revision to allow ¾ of an acre for a PD and280pointed out that currently in the RM districts the minimum acreage for a281residential PD is less than half an acre (18,000 square feet), meaning that282even with the change, the land requirement for a planned development is283increasing from the current code.
- 284 Chairman Frazier opened up questions from the commission.
- 285Vice Chairman Thorogood stated that the original decision to require one acre286for a PD was arbitrary.
- 287Commissioner Simmons noted that he is satisfied with the Commission's due288diligence and is happy with the product and progress. He mentioned Mr.289Salomon's question about the setbacks and asked Mr. Mitchell if there would290be any situations where the side setback would conflict with the required291height-setback plane.
- 292 Mr. Mitchell explained that the height-setback plane applies to whatever side 293 is facing R zoning.
- 294Commissioner Alderman asked if the 15% multi-family requirement could be295changed with a PD.
- 296Mr. Mitchell responded by saying that if PDs are approved, over time they297become their own site specific zoning; they're not a part of the CMU or UV-D298Districts, so it is always keeping track of the total floor area within those299districts. Mr. Mitchell informed the Commission that ≤15% was just a300proposed number for this draft, and can be changed now, or over time.
- 301Commissioner Alderman asked for clarification on the term "mixed-use." He302wanted to know if there could be a mixed-use development without a303residential component, for example, office and retail.
- 304Mr. Mitchell stated that any mix of different uses versus just an independent305establishment in a single building can be considered mixed-use. He added306that mixed-use can also be side-by-side, vertical, or horizontal development.
- 307Commissioner Alderman mentioned that in reading over the draft ordinance it308seemed as though residential was required as a part of a mixed-use309development.

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Mr. Mitchell explained that the term "patio-home" came up in the Comp Plan talking about the CCD-1 District, as well as the term "apartment," which was changed to "Multi-Unit Housing Types." He continued to say that the difference in terminology is simply ownership versus rental, and that they are just forms of development in which the units are attached. Mr. Mitchell reminded the Commission that the city can regulate the design, but cannot regulate the topic of rental vs. ownership through zoning.

- 317 Commissioner Alderman asked where the 15% came from.
- 318Mr. Mitchell explained that that the thinking was to get people living in the319area, but not for the area to become residential. He added that the objective320was to have a "small town downtown." Mr. Mitchell informed the Commission321that 15% was just to set a relatively low number of how much of that area322can be multi-family.
- 323Commissioner Alderman questioned whether the 15% residential limitation324will make future projects viable.
- 325 Mr. Mitchell said yes, and that part of that 15% approach is "first come first 326 serve." He continued by saying that someone could come in on a larger site 327 or with land assembly and take a large amount, if not all of that 15%, or it 328 could happen gradually over time through piecemeal projects. Mr. Mitchell 329 added that it is a moving target, and that some land area could come out of 330 these districts through planned development. He added that the redevelopment of properties over time will increase the total floor area, which 331 will lead to an increase in the 15% as well. 332
- Commissioner Alderman said that 15% allows people to build and test the idea out, and City Council will always have the option of revising the percentage depending on how successful it is/isn't. He also stated that the problem is that apartments are only good for the first 20-30 years before they go downhill, and at that point it is too late for City Council to revise that number.
- 339Mr. Mitchell agreed that this is an adjustable percentage, but disagreed with340the statement that apartments are only good for the first 20-30 years. He felt341that it was a broad statement that does not always apply.
- 342Commissioner Alderman pointed out the typo/ inconsistency on pages 5 & 6343regarding the height of spacing.
- 344Mr. Mitchell clarified that there is a difference between the two pages, the345table is showing the citywide standard of 40 foot spacing, and the image is346depicting the suggestion for the UV-D.
- 347Commissioner Steinberg thanked everyone for coming to the public hearing.348He stated that he has a fear of downtown Bellaire turning into an apartment

Attachment: MINUTES 11-12-13 (1073 : November 12, 2013 Minutes)

351 Mr. Mitchell agreed and explained that the implementations of design 352 standards and mixed-use requirements will deter unwanted apartment 353 failures. He stated that it will be up to the market to determine the success of 354 the mixed-use, multi-family units. Commissioner Steinberg mentioned the construction material requirements 355 356 and pointed out that the ordinance was written in such a fashion that the type 357 of materials required would prevent the complexes from quickly deteriorating. 358 Mr. Mitchell agreed that the regulation of construction materials, as well as 359 the requirement for internalized design (not garden apartments) will absolutely help to control quality and density of the developments. 360 361 Commissioner Steinberg wanted clarification that 2 or 3 developers could not 362 come into the city and propose multiple multi-family units within Bellaire due 363 to the following regulations: 364 Land size limitations 365 • Building Height Limitations • Requirement for retail development 366 **Parking Limitations** 367 0 368 Commissioner Stiggins mentioned the large apartment building being 369 constructed behind Berings that Vice Chairman Thorogood had brought up at a previous meeting. He asked if there had been a conclusion on whether or 370 not something like this could be built where Auntie Pastos is. 371 Commissioner Alderman stated that an apartment complex could be built 372 373 there, but could not be that size. 374 Mr. Mitchell stated that the building structure could not be strictly apartment 375 units; it would have to be a mixed-use development. He added that in order to get to the highest floor area ratio, 75% of the street level has to be retail 376 377 or service uses, for example, garage parking. He reassured the Commission 378 that there are a variety of factors why a project of that size could not be built 379 on even on a large site like Auntie Pastos. 380 Commissioner Stiggins asked if it would be possible to choke down the flow of 381 auto traffic through the Bissonnet and Bellaire area. Mr. Mitchell made reference to Downtown Fredericksburg, with HWY 290 382 going through their main street. He explained that the area has stores along 383 the side grabbing attention from the highway. He also mentioned Grapevine, 384 385 TX and how it has great downtown and an FM RD as its main street, as well 386 as South Congress in Austin, Tx. Mr. Mitchell said that if it is the right place 387 and has the right destinations along with the right attractions then it can 9

city; however, he felt as though the Commission added several safe-guards to

prevent that from happening. He asked Mr. Mitchell if he felt the same way.

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- work. He continued to speak on Bissonnet and Bellaire and how that area
 receives a lot of through traffic with no intentions of stopping. He pointed out
 that there could be a way to attract a portion of that traffic or make those
 areas a destination, so that ultimately it is not a place to come through.
- 392Commissioner Skinner asked how the residents of Bellaire are going to393support all of this commercial space. She also brought up her concern of394spaces being vacant in the mixed-use area.
- 395Mr. Mitchell explained that the driving force for the Comp Plan was to provide396life cycle housing for people fresh out of college, or elderly people looking to397downsize. He added that the twist is to get people to live in the area and to398bring income into the community.
- 399Vice Chairman Thorogood asked how the 15% came about, and for400confirmation that the CMU is four/five times larger than the UV-D.
- 401 Mr. Mitchell explained that it all depends on the lot shapes and properties.
- 402Vice Chairman Thorogood asked if it would be possible to put a number cap403on the units instead of a percentage cap, which he feels will be difficult to404manage. He then asked Mr. McDonald how many units could be built today in405both the CMU and the UV-D.
- 406Mr. McDonald explained that the number of units cannot be calculated407because unit sizes range. He continued by saying that an average can be408used but not an exact number because there is no way to be accurate as to409what space is being used towards what type of mixed-use development.
- 410Vice Chairman Thorogood expressed his concern with the inconsistency of the41115%. He stated that as Bellaire grows so does the 15%. He added that he412would be more comfortable with a concrete number.
- 413 Mr. McDonald said that he can get the calculations of the maximum amount of 414 mixed-use relative to the area, but that it cannot be done for the number of 415 units. He stressed that all multi-family developments must be mixed-use and 416 that no solely multi-family development will be permitted under this code.
- 417Vice Chairman Thorogood appreciated Mr. McDonald's explanation, but stated418that he was trying to understand roughly how many apartment units the city419could potentially have.
- 420 Commissioner Steinberg pointed out that there is a limitation of 30 units per 421 acre.
- 422 Mr. McDonald explained that if you had six acres, the most you could have is 423 180 units.

- 424Commissioner Steinberg stated that in looking at a piece of land and taking425into consideration the height limit he doesn't feel as though 180 units would426be attainable in Bellaire.
- 427 Vice Chairman Thorogood felt as though the Commission needs to provide 428 Council with a range of possibilities with regards to the number of potential 429 apartment units that will be permitted within the city. He then made reference to Pont Alba Apartments in the RMF District, stating that the project 430 431 is small with 100 units, has its own zoning, and has not posed a problem. He 432 felt that any similar project would be fine, but giant structures would become 433 an issue. Vice Chairman Thorogood explained that he is struggling with giving 434 the "go ahead" without knowing how many structures there could ultimately 435 be.
- Mr. Mitchell responded by saying that not knowing the unit size, the extent of 436 437 development that can be in a multi-family structure is a widely varying range 438 depending on the mix of unit sizes each development picks. He explained that 439 it has become more difficult to determine because the unit sizes are getting smaller. Mr. Mitchell made reference to apartment complexes on Washington 440 Avenue saying that they are predominately studio and one bedroom 441 apartments with some larger multi-bedroom units, but it is project by project. 442 443 He continued by saying that these projects depend on their finances, market 444 and their site. Mr. Mitchell added that not knowing what the mix might be, 445 you don't know what the extent of the area is, but when tied to the amount of 446 development on the ground that is a definite number, once calculated. He pointed out that once you have that, you know that each new development or 447 re-development is 15% of that number. Mr. Mitchell added that the number of 448 449 units will be controlled by the 30 units per acre regulation, but that each particular development is their decision on what mix of unit sizes there will 450 451 be.
- 452 Vice Chairman Thorogood said that he is looking for some sort of number to 453 grasp and that Mr. Mitchell has done an excellent job guiding the Commission 454 through the 30 units per acre proposal. He asked that before the draft ordinance goes to City Council, the information regarding the amount of units 455 456 be gathered, so it can be on the table in case anyone asks that question. He 457 continued to say that there have been concerns regarding how this is going to 458 affect the schools and the traffic flow, and once this information is gathered 459 the Commission can give those who have addressed their concerns a definite answer. He asked Mr. McDonald if the calculations can be accelerated. 460
- 461Mr. McDonald informed the Commission that the calculations will be462completed before the draft goes to Council.
- 463Vice Chairman Thorogood stated that the concern is with the CMU more than464the UV-D because the UV-D is a very small piece, and is less likely to465accommodate multi-family developments. He pointed out that the466Commission has taken the "right" out of the PD and replaced it with "by-right"

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- 467 for multi-family. He continued by saying that a few letters have been received 468 stating that other cities are going in the opposite direction. He mentioned that 469 the development in Alamo Heights (San Antonio) is going through a PD process and that their community is very similar to Bellaire's. 470 471 Mr. McDonald explained that Alamo Heights has a major proposal for mixed-472 use development with a fairly good sum of apartments, multi-family included. 473 He informed the Commission that no city in Texas can prohibit multi-family 474 developments within city limits. Mr. McDonald explained that Bellaire has an 475 area zoned specifically for multi-family, and has included the UV-T so it is 476 okay. Mr. McDonald clarified that most cities have a process in place for 477 multi-family developments to come through, and just because they aren't 478 there yet doesn't mean that the city is not prepared for those structures. 479 Vice Chairman Thorogood asked if Bellaire can have multi-family in the 480 mixed-use areas with its current zoning ordinances outside the RM-F. Mr. McDonald said that between the RM-F and the UV-T Bellaire specifically 481
 - 481Mr. McDonald said that between the RM-F and the UV-T Bellaire specifically482allows for multi-family development so the city is in compliance with the Fair483Housing Act.
 - 484Commissioner Skinner asked for clarification as to whether or not all of the485standards for the Texas Fair Housing Laws have been met by the city.
 - 486Attorney Barner assured Commissioner Skinner that the city is in compliance487with the laws regarding fair housing.
 - Vice Chairman Thorogood stated that in order to surpass the height limits in
 the code, a developer would have to go through the specific use permit
 process. He felt as though a specific use permit is somewhat of a "done deal",
 whereas a planned development has a 50/50 chance of being approved. He
 asked Attorney Barner to speak on the legal barriers for a specific use permit
 versus a planned development.
 - 494Attorney Barner asked for an intermission into the discussion on the495ordinances and stated that he would speak more to that once in the regular496session of the meeting.
 - 497MOTION:a motion was made by Commissioner Stiggins and498seconded by Commissioner Skinner to close the public499hearing.

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- **VOTE**: the motion carried on a unanimous vote of 7-0.
- 501V.Current Business (items for discussion, consideration, and/or possible502action)
- 503504a. Discussion, Consideration, and possible action on proposed505amendments to the Code of Ordinances of the City of Bellaire; Chapter50624; Planning & Zoning Regulations, including the deletion of Sections

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- 507 24-536, R-M.1 Residential-Commercial Mixed-Use District; 24-537, R-508 M.2 Residential-Commercial Mixed-Use District; 24-538, R-M.3 Residential-Commercial Mixed-Use District; 24-539, CCD-1 City Center 509 District; 24-540, CCD-2 City Center District; 24-547 (D), Design 510 Standards; and insert new sections regulating new zoning districts 511 512 (Urban Village Downtown [UV-D] and Corridor Mixed–Use [CMU]); and design standards for Urban Village (TOD) District (UV-T), CMU, 513 and UV-D; and amend Section 24-547/C/(1), Site Plan Review, to 514 515 allow for city staff review of all site plans; 24-513, Landscaping, 516 Screening, and Buffering, of general applicability; and Section 24-403, 517 to amend the Official Zoning District Map, and re-number sections as 518 appropriate. Chairman Frazier moved to the "General Public Comments" section of the 519 520 meeting and reminded the public that wished to address the Commission to 521 sign up. Please refer to item VI. for the Comments. Chairman Frazier asked if there were any questions or comments that any 522 commissioner would like to bring forth. 523 524 Commissioner Skinner informed the public that they will always have the 525 opportunity to apply for permit parking if it becomes a problem down the 526 road. 527 Commissioner Simmons mentioned Vice Chairman Thorogood's question regarding the number of apartment units that could potentially be built in 528 529 Bellaire, and asked if the Commission will have to delay sending the draft 530 forward until those numbers are calculated. 531 Chairman Frazier informed Commissioner Simmons that the Commission/staff 532 will make sure that the information is gathered and that the proper 533 documentation is prepared for Council. 534 Commissioner Alderman asked what the timetable was for this item to be on Council's agenda. 535 536 Chairman Frazier explained that he does not know the timetable for Council; however, he does know that the Commission is prepared to vote on the draft 537 ordinance. He added that Council has their own procedure, and that the 538 539 Commission has no control over when this item will be considered. Chairman 540 Frazier stated that a lot of work has been done on this project and wished to thank the following for their contributions: 541 542 City Council • 543 The Public 544
 - Mr. Mitchell of Kendig Keast Collaborative
 - Mr. McDonald and City staff
 - Mr. Chris Butler
 - The Commission •

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Chairman Frazier pointed out that the document is not final; it is pending 549 consideration and potential adoption by City Council. 550 **MOTION:** A motion was made by Chairman Frazier and seconded 551 by Vice Chairman Thorogood that the Commission recommend to approve and send forward to City Council 552 553 the zoning ordinance amendment package as presented

by Gary Mitchell of Kendig Keast Collaborative.

The motion carried on a unanimous vote of 7-0. 555 VOTE:

556 VI. **General Public Comments**

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- Lynn McBee- Ms. McBee suggested that the plan be delayed, considering the 558 conversations regarding the legal aspects of a planned development and specific 559 560 use permits. She urged the Commission to first learn the ramifications of each process before they send a document forward to City Council with that language 561 included. Ms. McBee asked for the legal opinion of an attorney. 562
- Commissioner Skinner asked for a 5 minute recess. 563
- The meeting reconvened at 7:45 PM. 564
- **Charlotte Proctor-** She had concerns of overflow parking issues on the 565 566 residential streets, and asked whether or not this issue had been addressed in 567 the revised ordinance.
- Mr. McDonald stated that overflow parking is never specifically allowed and that 568 the city has parking requirements that address the minimum number of spaces 569 per thousand square feet for a particular use. He pointed out, however, that the 570 city cannot prohibit parking on public streets. Mr. McDonald explained that staff is 571 looking into revising the minimum parking requirements and is hoping to bring 572 that to the Commission in December. 573
- VII. 574 **Committee Reports**

There were no committee reports.

VIII. Correspondence 578

There was no correspondence.

- IX. **Requests for New Business, Announcements and Comments**
 - a. Staff liaison report on the status of projects previously addressed by the Commission as well as projects for future meetings.
- Mr. McDonald informed the Commission that the city is continuing to meet with HISD representatives on the planning for the new school. He stated that the focus is on Condit right now and that a public meeting was held two weeks ago where a preliminary plan was presented. He added that staff is

599 Commissioner Stiggins asked what the status was on the Mandarin School. 600 601 602 Mr. McDonald stated that staff has had a couple of discussions with the architects focusing on lot coverage and parking requirements, and that they 603 604 have gone back to make some adjustments to their site plan, which they should be submitting back to the city shortly. Mr. McDonald added that the 605 new high school is still in the preliminary stages. 606 607 Chairman Frazier asked for a timetable on the citywide parking revisions. 608 609 Mr. McDonald explained that although our parking requirements are very 610 611 similar to the surrounding areas, the City of Bellaire does not break its 612 numbers down into as many categories as other cities do. He informed the Commission that staff is trying to figure out the best fit for each type of use, 613 and pointed out that staff may propose an enlargement of the chart to add 614 615 more specific uses. Mr. McDonald mentioned that he was looking at pulling the school and church parking designations out of the each specific district 616 617 and adding them to the citywide parking requirement chart. 618 619 Commissioner Steinberg asked when the Commission will begin working on other projects such as Larch Lane. 620 621 622 Mr. McDonald explained that he hopes to have Larch Lane back on the table 623 in the next couple months. 624 Chairman Frazier asked about the Mulberry Ln. project. 625 626 627 Commissioner Simmons explained that he lives on Mulberry Ln and was the 628 driver behind the re-zoning project on Mulberry. He added that currently, by 629 right, a developer can come in and build multiple housing. 630 631 Mr. McDonald stated that the zoning allows for a different use, and years ago the city amended the subdivision ordinance that killed that revision. He added 632 633 that it is a very limited, very expensive option. 634 Commissioner Simmons said that the Commission initiated the effort to 635 eliminate the possibility of that happening and to make it uniform for the 636 637 residents. He added that the initiator felt that the residents would appreciate it and that it wouldn't take much effort to rezone. 638 639 640 Mr. McDonald said that he was the initiator of that project and would bring that forward again. 641 642

continuing to review the requirements for the new school. Mr. McDonald

at the corner of Bissonnet and First St. He stated that plans have been

on the Commission's December agenda.

submitted for a one story office building in that location and should begin

Maple St., which was approved at the preliminary level a few months back

pointed out that there was one developable tract left in the R-M.2-O District,

construction within the next month. He added that the second subdivision on

should be submitting their final plat by the end of the week in order to be put

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Attachment: MINUTES 11-12-13 (1073 : November 12, 2013 Minutes)

2.1.a

643		Commissioner	Simmons noted that there is no pressure and no insistence from
644		the residents, I	ne just want to make sure that the issue was not being ignored.
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646		b. The Chairr	nan shall recognize any Commissioner who wishes to bring
647		New Busin	less to the attention of the Commission. Consideration of
648		New Busin	ness shall be for the limited purpose of determining whether
649		the matter	r is appropriate for inclusion on a future Agenda of the
650		Commissio	on or for referral to staff for investigation.
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652		There was i	no new business.
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654		Vice Chairm	nan Thorogood thanked Chairman Frazier for his leadership.
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656	Х.	Adjournment	
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659		Motion:	a motion was made by Commissioner Simmons and seconded
660			by Commissioner Skinner to adjourn the regular meeting.
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662		Vote:	the motion carried on a unanimous vote of 7-0.
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664 665	-	The meeting was	adjourned at 8:01 DM
665 666		ine meeting was	adjourned at 8:01 PM.
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668 660			Deepertfully Submitted
669 670			Respectfully Submitted,
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672			Ashley Parcus
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680 Planning & Zoning Commission

Planning and Zoning Commission City Council Chambers, First Floor of City Hall Bellaire, TX 77401



Meeting: 02/11/14 06:00 PM Department: Community Development Category: Minutes Prepared By: Ashley Parcus Department Head: John McDonald DOC ID: 1074

SCHEDULED ACTION ITEM (ID # 1074)

Item Title:

Regular Meeting of December 10, 2013

Item Summary:

Approval or correction of the minutes from the Regular Meeting of December 10, 2013

ATTACHMENTS:

• MINUTES 12-10-13 (PDF)

2.2.a

MINUTES PLANNING & ZONING COMMISSION REGULAR MEETING TUESDAY, DECEMBER 10, 2013 6:00 PM

The Planning and Zoning Commission met in **Regular Session at 6:00 p.m.**, on December 10, 2013 in the City Council Chambers of City Hall, 7008 South Rice Avenue, Bellaire, Texas for the following purposes:

I. Call to Order and Announcement of Quorum

Chairman Frazier called the meeting to order at 6:06 PM. He announced that a quorum was present, consisting of the following members:

Chairman Win Frazier Vice Chairman Bill Thorogood Commissioner Wayne Alderman Commissioner S. Lynne Skinner Commissioner Marc Steinberg Commissioner Dirk Stiggins

Commissioner Paul Simmons was absent from the proceedings.

The following staff members were present:

Director of Community Development, John McDonald Assistant City Attorney, Elliot Barner Community Development, Taylor Reynolds

II. Approval of Minutes from Past Meetings

a. Public Hearing & Regular Meeting of November 12, 2013.

Chairman Frazier suggested, at the pleasure of the Commission, to postpone the approval of minutes until the January 14, 2014 meeting due to the vast amount of corrections that needed to be made.

The rest of the Commission was in agreement.

III. Reminder to citizens desiring to address the Commission

Chairman Frazier reminded any public who wished to speak to fill out a sign in sheet.

IV. General Public Comments

Lynn McBee- Ms. McBee reminded the Commission that there were two items that the staff was to bring forward to the Commission for further information. She stated that she did not see these items on the agenda. Ms. McBee said she would like a historical presentation on Larch Lane since this item was first introduced before any of the current Commissioners were on the board. She added that the maps associated with Docket #AR-2013-22, "Robinson on Maple," were unclear and difficult to identify, and urged the Commission to ask that staff

clarify the maps. Lastly, Ms. McBee raised a question about how the Alder Circle Planned Development was being handled. She stated that during the public hearing for this item it was said that water, sewage, and utility services would be provided by the City of Houston. However, at the last meeting Mr. McDonald reported that Alder Street was close to breaking ground and that they would soon receive water and sewer from the City of Bellaire, which contradicts what the public hearing represented, as well as the plans that were approved by the Commission and City Council. Ms. McBee mentioned that Mr. McDonald said that Bellaire was not going to pay for water, sewage, and utilities. She stated that from her observation over the years there is no way to ensure that changes aren't made to a project once a planned development has been approved. She then suggested a workshop be held between Kendig Keast and the City Attorney to establish the following:

- What is a planned development today?
- What does the law says a planned development should be?
- What does the practice in the zoning code say about planned developments?
- What are the options concerning planned development?

V. Public Hearing

a. DOCKET # AR-2013-21

i. Replat of 4528 Larch Lane, a tract of land containing 0.2215 acres (9,648 square feet) being a replat of lot thirteen of larch lane addition according to the map or plat thereof as recorded in volume 1397, page 74 of the deed records of Harris County, Texas.

Mr. McDonald informed the Commission and the public that this is a public hearing for a replat, not zoning. He added that the only notice required by state law is the agenda, and also that notices were mailed out to all residents that were within 200ft of the proposed replat. Mr. McDonald explained that the Community Development Department received a request from 4528 Larch Lane to go from one parcel to three parcels. He stated that this is within the Larch Lane Development District, which is a residential district. Mr. McDonald added that the Comprehensive Plan does designate this site for redevelopment, focusing on residential and increased density. He continued by saying that the Larch Lane Development District requires a minimum site area of 6200 square feet, or 3100 square feet for attached homes, with a front yard setback of 20 feet. Mr. McDonald informed the Commission that all 3 parcels are in compliance. He pointed out that last summer they tried to initiate a rezoning of the Larch Lane Development District based on the Comprehensive Plan but it was postponed due to the second look at the zoning issues that were being worked on; therefore, this minor replat is under the existing rules. Mr. McDonald further stated that review of the request from 4528 Larch Lane finds that the three proposed lots do meet the minimum zoning requirements.

Public Comments

Lynn McBee- Ms. McBee raised a concern of the legal parameters regarding notifications of the replat. She asked how the surrounding residents can

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protest the application if they did not receive notifications. Ms. McBee also mentioned the minimum requirement of 6200 square feet and asked how it can be changed if the regulations call for a different set of numbers. She asked for clarity as to whether the Commission is amending the zoning code by re-platting the three lots within the districts.

Mr. McDonald responded to Ms. McBee by reiterating that notices were mailed to all residents within 200 feet of the property in question. He also referenced Section 212.015 of the Texas Local Government Code concerning legal notices, and stated that the proposed replat must require a variance in order to be protested. He explained that no variance is required for this application. He continued by saying that the code calls for a minimum site area of 6,200 square feet, with a minimum of 3,100 square feet of the site area per attached or duplex single family unit. He explained that the property is being divided into three sites and each one of those sites is over 3100 square feet. He stated that based on the code it meets the minimum requirement for lot sizes per attached housing in the Larch Lane Development District.

Questions from the Commission

Commissioner Alderman mentioned that there is something written into the deed restrictions requiring 7500 square feet, and asked Mr. McDonald if the Commission should be reviewing those restrictions as well.

Mr. McDonald explained that there may be specifics, but whether or not those deed restrictions still apply to the property is a contract between the property owners and his neighbors. He added that all the city looks at is the zoning and the subdivision requirements, and cannot enforce the covenants through its zoning process. He noted that any issue due to the violation of covenants is a private one.

Attorney Barner agreed that the consideration of deed restrictions is beyond the Commission's purview.

Commissioner Alderman asked if the utility easements should be included on the replat.

Mr. McDonald informed the Commission that the utility easements were not created by the original plat; they were created by a separate document. He explained that if they were to be placed on the plat they would have a separate life. Mr. McDonald added that the city only carries over easements that were originally placed on the plat, or ones that were newly created through the platting process.

Commissioner Steinberg asked Mr. McDonald if the set of plans showing three separate lots would have been approved had it been submitted without the application for a replat.

Mr. McDonald stated that they would not have been approved because the city's interpretation of the code is that they would have to create lots to meet those code requirements.

Commissioner Steinberg mentioned that there are duplexes on Larch Lane and asked if a duplex would be the largest you could build on one lot.

Mr. McDonald confirmed this.

Commissioner Steinberg asked Mr. McDonald if the approval of the replat is contingent upon all of the units being joined together.

Mr. McDonald confirmed that they would have to be attached homes.

Commissioner Stiggins asked Mr. McDonald if the previous discussions on Larch Lane were related to this replat.

Mr. McDonald explained that the conversation is similar. He informed the Commission that the city was originally looking to create smaller lots that were more easily defined, and by right. He added that the idea was to allow for a higher density and taller building height.

Commissioner Stiggins asked if the party involved with the replat was aware of the potential changes.

Mr. McDonald stated that they are aware, and had hoped that those changes were going to be approved prior to this project, but could not wait any longer.

Commissioner Stiggins asked if the approval of those changes would have any negative impact on this property.

Mr. McDonald explained that under the new rules he would be able to build detached homes and the structures could be taller.

Commissioner Skinner asked if the owner could change the layout, putting driveways in the back for instance, under the current rules.

Mr. McDonald confirmed that he could do that under the current regulations, and that there is an alley available in the back. He explained that the guidelines require each property to have off-street parking for two cars on site.

Commissioner Skinner asked what flexibility the owner would have if the new guidelines were approved before the project was started.

Mr. McDonald explained that the new regulations would allow him greater flexibility of design and building development. He added that he would have the option of building under the new rules if the proposed regulations were passed prior to the start of the project.

Vice Chairman Thorogood mentioned that not many homes in Bellaire have alley ways in the back. He asked if the owner would have the option of putting a garage in the rear with rear access off of the alley way and two parking spaces in the front or if it would have to be a contiguous driveway. He also pointed out that the definition of a corner lot is "*two streets with a different name."*

Mr. McDonald explained that the code simply says that you must have a drive way that will contain two parking spaces, so that would potentially be an option. He then informed the Commission that the definition of a corner lot reads "a lot adjoining the point of intersection of two (2) or more public streets and in which the interior angle of approximately 135 or less is formed by the extensions of the street lines in the directions which they take at their intersections with lot lines other than street lines." Vice Chairman Thorogood mentioned that the reason he was asking about the definition is because the Commission denied a previous application due to the fact that the legal advice given was that a corner lot is "an intersection of two named streets." He added that if the Commission were to approve this ordinance it would show inconsistency with previous rulings. Vice Chairman Thorogood continued to say that the approval of this replat puts the Commission in a place where those who were ruled against previously could come after the City.

Mr. McDonald explained that staff's interpretation is that if you took that portion of Larch Lane and you renamed it would not change the attributes of the street. He felt that this is a separate street of two intersections, and stated that staff recommends approval. Mr. McDonald agreed that in the past there have been issues with the interpretation, but that interpretation is determined by the current staff.

Vice Chairman Thorogood thanked Mr. McDonald for his interpretation.

Chairman Frazier mentioned that there is no minimum lot width and depth under the current zoning regulations, and asked Mr. McDonald if that would change under the new rules.

Mr. McDonald responded that the city likes to give a little bit of flexibility, for example, PDs in most districts currently call for a minimum average size but don't talk about width or depth to allow the developer some flexibility with the property. He stated that he believes minimum widths and depths were included in the proposed changes.

Chairman Frazier asked Attorney Barner if from a legal standpoint he would be comfortable with the Commission voting on DOCKET #AR-2013-21.

Attorney Barner felt comfortable with the Commission voting on the replat.

Chairman Frazier asked Mr. McDonald if staff had received any written comment on the application.

Mr. McDonald stated that staff had received nothing.

Motion:	a motion was made by Commissioner Alderman
	and seconded by Commissioner Steinberg to close the public hearing.

Vote: The motion carried on a unanimous vote of 6-0.

The Public Hearing was closed at 6:44 PM.

VI. Current Business (items for discussion, consideration, and/or possible action)

- a. DOCKET # AR-2013-21
 - i. Replat of 4528 Larch Lane, a tract of land containing 0.2215 acres (9,648 square feet) being a replat of lot thirteen of larch lane addition according to the map or plat thereof as recorded

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in volume 1397, page 74 of the deed records of Harris County, Texas.

Motion:	a motion was made by Commissioner Stiggins and seconded by Commissioner Skinner to approve the replat.
Vote:	The motion carried on a unanimous vote of 5-0- 1, with Vice Chairman Thorogood abstaining due to his vote on a previous application.

b. **DOCKET # AR-2013-22**

i. "Robinson on Maple" Final Replat of Lot "L," the West ½ of Lot "M" and Lot "N" save and except the West 60' of Lot "N" and save and except the East 35' of Lot "N" of the replat of Lots 2,3, & 4, Block 8 of Westmoreland Farms, 1st Amending Plat and Lot one "1" of a replat of the East ½ of Tract "M" and the West 60' of Tract "N" of First Amended Westmoreland Farms. The properties are addressed as 4801 & 4807 Maple St.

Mr. McDonald introduced the docket by saying it is a final replat for "Robinson on Maple Subdivision," and originally came before the Commission as a preliminary replat, which was approved by the commission on June 11, 2013. He added that it is a creation of a subdivision that has eight residential lots all exceeding 10,000 square feet. Mr. McDonald informed the Commission that it is in the R-3 Zoning District, which requires a minimum lot area of 7,400 square feet, a lot width of 60 feet, a lot depth of 100 feet, and a front setback of 30 feet. He mentioned that there is always some confusion that the south side of Maple Street is more of an Estate style lot size. Mr. McDonald explained that it is just the way that the lots are developed, and that the entire area has always been in the R-3 Zoning District, which allows for smaller homes. He continued to say that this project is basically the same as the Maple Court project that was approved directly to the east of this property. Mr. McDonald stated that the only difference is that this project contains one less lot. Furthermore, Mr. McDonald stated that the Public Works Director in conjunction with the City Engineer have reviewed and approved the lot structure engineering submittals, which include water and drainage. He informed the Commission that the drainage will be handled through low impact development, and that the builder has received special approval from Harris County Flood Control to send that water south into the City of Houston. Mr. McDonald pointed out an error in the location map, and stated that it needs to be corrected to show the proper location. He also addressed Vice Chairman Thorogood's earlier question regarding Lot N on the survey. Mr. McDonald explained that it was reviewed with the title company and the surveyor and that all land in that area is covered and is not duplicated on other plats. He stated that staff recommends approval of the plat with the condition that the location map be corrected to show the proper location.

Vice Chairman Thorogood makes reference to Section 23.5-41 (a) (7) entitled "cul-de-sac streets" and wanted clarification on the requirement for a 100 foot diameter for residential.

Attorney Barner quotes Section 23.5-41 (a) (7) saying "In general, cul-de-sac streets may not exceed 500 feet in length and shall have a turnaround right-of-way of not less than 100 feet in diameter in residential areas, and not less than

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200 feet in diameter in commercial and industrial areas. In residential areas, the turnaround shall include a paved driving surface at least 80 feet in diameter."

Chairman Frazier called for a 10 minute recess to review the code regulations.

The meeting reconvened at 7:08 PM.

Attorney Barner called out the fact that Section 23.5-41 (a) (7) reads "in general" and "turnaround right-of-way." He then asked the Commission to focus their attention down further where the code says "In residential areas, the turnaround shall include a paved driving surface at least 80 feet in diameter." Attorney Barner informed the Commission that the focus should be that the paved driving surface is at least 80 feet in diameter.

Commissioner Thorogood asks Mr. McDonald and Attorney Barner whether or not if the 45 foot radius on the plat is paved.

Mr. McDonald explained that the 45 foot radius on this plat is right-of-way, and that paving is not a part of the plat itself. He informed the Commission that once the plat is approved the city issues building permits to the contractor for streets and all improvements in the right-of-way. Mr. McDonald clarified that Attorney Barner said that while the cul-de-sac calls for the 45 foot radius this plat does not go against the code because of the code's allowance of the word "generally." He added that the code requires it to be close to that number, but that the paving itself needs to be the 80 feet. He added that the code reads "shall," meaning that when the city issues the permit for construction of the street the pavement would have to be an 80 feet radius.

Vice Chairman Thorogood asked for clarity that this plat has a 90 foot diameter, and all that is needed is 80 foot paved surface, which will be done during the approval process for construction.

Attorney Barner confirmed that however the Commission approves it; it shall include 80 feet of paved surface.

Commissioner Skinner asks whether or not the houses for the two subdivisions will be lined up back-to-back like a neighborhood.

Tim Leppard (Developer of Palt Inc.)- Mr. Leppard informed the Commission that the previous subdivision contains smaller lots than the current project so the homes will not match up exactly.

Commissioner Skinner asked if the name of the street was Maple Court.

Mr. McDonald stated that the street has not yet been named.

Commissioners Stiggins asked what the difference was between the preliminary and the final replat regarding approvals from the Public Works Director.

Mr. McDonald explained that the preliminary replat simply looks at the concept of the subdivision itself; the layout, the street location, the size of lots, etc. He added that once it meets the Commission's approval then all of the engineering details are reviewed. Mr. McDonald informed the Commission that once the final replat is approved by the Commission it is recorded with Harris County to create the lots and the streets themselves.

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Chairman Frazier asked Mr. McDonald what the size of the street will be.

Mr. McDonald stated that the street will be roughly a 50 foot right-of-way. He added that in addition to the correction of the location map that the reference to Maple Court be deleted.

Motion: a motion was made by Vice Chairman Thorogood and seconded by Commissioner Steinberg to approve the replat.

Vote: the motion carried on a unanimous vote of 6-0.

VII. Committee Reports

There were no committee reports.

VIII. Correspondence

There was no correspondence.

IX. Requests for New Business, Announcements and Comments

Chairman Frazier started by saying that Commissioner Simmons was absent due to the passing of a family member, and asked that the Commission keep him in their prayers.

a. Staff liaison report on the status of projects previously addressed by the Commission as well as projects for future meetings.

Mr. McDonald announced that Condit Elementary and the Mandarin School are moving forward with their review and development of the sites. He added that Condit is currently dealing with some parking issues. Mr. McDonald informed the Commission that Bellaire High School has assembled their "community team" and will begin having meetings in the next few months. He stated that Monday, January 13, 2014 will be City Council's public hearing regarding the zoning changes to the downtown area and the Bissonnet Corridor and invited the Commission to attend.

Chairman Frazier mentioned that a memo from the Planning and Zoning Commission regarding the zoning changes would have to be submitted to Council to include in their packet, and asked if the Commission would have time to produce that document.

Mr. McDonald explained that typically the Chairman will write the memo to Council to give them a summary of what has been discussed and voted on. He stated that the Chairman's rough draft could be emailed out to the rest of the Commission who could then respond to Mr. McDonald with any suggested changes/additions prior to the document going to Council.

Mr. McDonald also informed the Commission that the intersection at Highway 59 and I-610 will soon be under construction. He added that the proposal is for a direct connect from 59 E to I-610 S. He explained that the city has been in contact with TXDOT. Mr. McDonald also mentioned that the Uptown Bellaire area, which is the open area south of 59 and east of Rice St., has been annexed into the Uptown Management District. He stated that Uptown is

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looking at merging with that area and possibly creating a bus rapid transit station as a temporary fill in until the light rail is completed. Mr. McDonald said that they are also looking at building retail and commercial development around that area as well, and that the design is still being worked out. He then mentioned the two commercial tracts on northern Bissonnet that have not been developed and informed the Commission that construction plans have been received for those properties. He stated that the projects should start sometime this year.

Chairman Frazier mentioned the property on Bellaire Blvd. close to the railroad tracks and asked if that has been sold.

Mr. McDonald confirmed that it is for sale. He explained that it is zoned for residential use in the Bellaire Boulevard Estate Overlay District so it has some extra constraints on it. He added that the city has been approached by a couple different groups, but both projects would require re-zoning of the property. Mr. McDonald stated that no applications have been received on that property.

Chairman Frazier asked if Condit would be the first school to be redeveloped.

Mr. McDonald explained that staff's understanding is that they would like to break ground on Condit next fall and be completed by January 2016. He informed the Commission that they are in the process of doing the traffic study in order to submit the SUP to the Commission. Mr. McDonald added that the Mandarin School is a trickier property so it will take a little longer to start that project.

Commissioner Steinberg asked if the area that will be merging with uptown is all Houston property.

Mr. McDonald stated that Anderson Street and the east side are in Bellaire, and the west side is in Houston. He informed the Commission that the specific location will incorporate some Bellaire property.

Vice Chairman Thorogood asked about staffs findings regarding the possible square footage of each district and what 15% of those calculations would be. He added that he would like those numbers to be included in the Commission's letter that is to go forward to Council.

Mr. McDonald informed the Commission that the calculations have already been done for the UVD area and that staff will continue working on those numbers for the CMU.

b. The Chairman shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future Agenda of the Commission or for referral to staff for investigation.

There was no new business.

2.2.a

X. Adjournment

- **Motion:** a motion was made by Commissioner Alderman and seconded by Vice Chairman Thorogood to adjourn the regular meeting.
- **Vote:** the motion carried out **unanimous.**

The meeting was adjourned at 7:27 PM.

Respectfully Submitted,

Ashley Parcus Planning & Zoning

Approved:

Win Frazier, Chairman Planning & Zoning Commission



CITY OF BELLAIRE TEXAS

PLANNING AND ZONING COMMISSION

JANUARY 14, 2014

Regular Session

7:00 PM

7008 S. RICE AVENUE BELLAIRE, TX 77401

I. CALL TO ORDER AND ANNOUNCEMENT OF QUORUM

Chairman Frazier called the meeting to order at 7:00 PM.

Chairman Frazier announced that a quorum was present, consisting of the following members:

Chairman Win Frazier Vice Chairman Bill Thorogood Commissioner Wayne Alderman Commissioner Paul Simmons Commissioner Lynne Skinner Commissioner Marc Steinberg Commissioner Dirk Stiggins

The following staff members were also present:

Director of Community Development, John McDonald Assistant City Attorney, Elliot Barner Planning & Zoning Secretary, Ashley Parcus

II. APPROVAL OF MINUTES FROM PAST MEETINGS

Chairman Frazier informed the Commissioners that there were substantive changes needed in the minutes from the past 2 months; therefore, they are being reviewed and were not included in the packet. He added that all of those minutes will be available at the February meeting.

III. REMINDER TO CITIZENS DESIRING TO ADDRESS THE COMMISSION

Chairman Frazier reminded all members of the public who wished to address the Commission to fill out a sign in sheet.

IV. GENERAL PUBLIC COMMENTS

Persons at the meeting who have indicated their desire to be herd on matters of general interest to the Commission by submitting the form provided shall have three minutes to present their comments. The Commission is not permitted to fully discuss, debate, or consider items that are not on the agenda. Questions presented to the Commission may be referred to staff.

Lynn McBee-Ms. McBee thanked Chairman Frazier for addressing the issue with the minutes from past meetings. She added that in looking at the minutes from the previous meetings she became confused by the titles. She asked that the Commission review the titles, as well as the minutes prior to approval. Ms. McBee then referenced Section 211-007 "Zoning Commission" of the Texas Local Government Statutes, which states that the

Zoning Commission shall make a preliminary report, and hold public hearings on that report before submitting a final report to the governing body. The governing body may not hold a public hearing until it receives the final report of the Zoning Commission, unless the governing body by ordinance provides that a public hearing is to be held after the notice. In either case, the governing body may not take action on the matter until it receives the final report of the Zoning Commission. She suggested that the Commission begin labeling their reports as preliminary and final. She hoped that the final report would be on an agenda soon and that the Commission would participate in a healthy deliberation of what is being submitted to City Council. Ms. McBee added that the final report, or if there are any reservations among the individuals. She pointed out that an accurate set of public hearing minutes should be included in Council's packet as well. She mentioned that the City of Southside Place is holding two zoning public hearings on February 3, 2014 and suggested that the Commission attend to get an idea of how other cities work.

Judy Viebig-Ms. Viebig informed the Commission that she has been a resident of Bellaire for almost 50 years. She explained that she, along with several other residents who have also voiced their concern, are against the inclusion of apartments, and asked for a clearer explanation of the Fair Housing Laws.

V. CURRENT BUSINESS (ITEMS FOR DISCUSSION, CONSIDERATION, AND/OR POSSIBLE ACTION)

 Adoption of the Planning and Zoning Commission's 2013 Annual Report to City Council as required by the Code of Ordinances; Chapter 2, Administration; Section 2-104, Annual or Special Reports to City Council

Mr. McDonald introduced this item by explaining that annual reports for each board and commission are submitted to the City Council during their February meeting. He added that the purpose of this document is to report the Commission's needs, accomplishments, and recommendations, as well as to ensure that the Board is serving their purpose as created. Mr. McDonald noted that the annual report was provided in the agenda packet and asked that the Commission review the document and make any necessary changes prior to submitting it to Council.

Motion: a motion was made by Commissioner Alderman and seconded by Commissioner Stiggins to approve the annual report.

Commissioner Skinner noted that "thank" in the last paragraph on the first page was misspelled.

Vice Chairman Thorogood asked if there have been any changes in staff or the Commission's responsibilities during the year.

Mr. McDonald pointed out that in 2012 the City Council authorized staff's review of certain amending plats, but that nothing had changed in 2013.

Vice Chairman Thorogood mentioned the first paragraph of the report and asked if it is correct in saying that the Commission "reviews subdivision plats for compliance with local ordinances."

Mr. McDonald explained that the statement would still be appropriate due to the fact that review of subdivision plats is a general role served by the Commission. He added that staff cannot deny any plat that is submitted without first bringing it to the Commission.

Commissioner Stiggins mentioned that the first sentence should read "...is a statutory board **that** exists as..." He also mentioned that the bullet points stated that the Commission "reviewed" plats and SUPs and asked if it should say that the Commission took action on these items versus implying that the Commission only reviewed them.

Commissioner Simmons asked Mr. McDonald if he produced the numbers regarding meetings, workshops, amending plats/replats, and SUPs.

Mr. McDonald stated that he and staff had produced the numbers.

Commissioner Steinberg asked if Larch Lane was discussed within the last year.

Mr. McDonald informed the Commission that the discussion on Larch Lane actually began in December of 2012. He explained that it came up again in June, but that nothing was accomplished before the zoning ordinance was sent back to the Commission.

Commissioner Steinberg asked if the discussion of Larch Lane should be included in the letter.

Mr. McDonald stated that it could be included if the Commission wishes to do so.

Commissioner Skinner mentioned that "roll" on the first page should be "role," and that "2013" in the last paragraph should be changed to 2014.

Chairman Frazier stated that he will make the necessary changes and have staff email the report to the rest of the Commissioners for their review.

Mr. McDonald explained that the Commission would either have to vote on the report tonight or a special session would have to be called in order to take action on the report prior to sending it to Council. He suggested that the Commission make a motion to approve the report as amended.

Amended Motion: to approve the annual report as corrected.

Commissioner Stiggins accepted the amendment to the motion.

Vote: the motion carried on a unanimous vote of 7-0. (Requested by John McDonald, Community Development)

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	E. Wayne Alderman, Commissioner
SECONDER:	Dirk Stiggins, Commissioner
AYES:	Frazier, Thorogood, Simmons, Alderman, Steinberg, Stiggins, Skinner
	Skinner

 Review of the current square footage requirements as they relate to the limits placed on the development of multifamily usage within the Commercial Mixed Use (Sec. 24-536) And Urban Village-Downtown (Sec. 24-537) Zoning Districts included in the proposed amendments to Chapter 24, Planning and Zoning.

Page 3

Mr. McDonald introduced the item by stating that in the recommended amendments to Chapter 24 with regard to commercial zoning, primarily in the downtown and Bissonnet Corridor, the Commission included maximum multi-family limits of 15% of the total gross area within each of those districts. He added that based on the Commission's request, staff has done a survey of the Harris County Appraisal District's records to determine the total square footage in those districts and what the current 15% maximum could be. Mr. McDonald informed the Commission that within the UV-D there was approximately 252,000 square feet of developed commercial property, making 30 units, or ~38,000 square feet the maximum multifamily allowance for that area. He then told the Commission that there was just over 786,000 square feet of developed property within the CMU, meaning that ~118,000 square feet of multi-family would be allowed. Mr. McDonald added that under the current rules it would be very difficult to include multi-family developments within the downtown area, but possible in the CMU.

Vice Chairman Thorogood pointed out that the UV-D calculations include the Randalls and HEB center, but does not include the triangle or the Aunti Pastos property.

Mr. McDonald stated the triangle and Auntie Pastos property is included in the proposed CMU.

Vice Chairman Thorogood mentioned the 30 units/acre regulation and asked Mr. McDonald if he had any idea how the construction of hallways, etc. would play into the maximum square footage allowance.

Mr. McDonald explained that roughly 1/3 of the square footage is needed for the development of hallways, entry ways, elevators, parking garages, etc. He added that under the current development, if the Randalls property was bought out and redeveloped as a multi-family, mixed-use project it would have to equal the size of the Randall's, or that allowable percentage would decrease.

Vice Chairman Thorogood then moved onto the CMU District and asked for clarification that this area would include the east side of town on Bissonnet, down to Renwick, as well as everything in between, including parts of downtown.

Mr. McDonald confirmed that it will also include the triangle and everything west of Ferris. He added that building plans have been submitted for the eye clinic that is to be located on the further north Bissonnet property; this property will be built out, which will increase the percentage allowed. Mr. McDonald stated that after taking these numbers into consideration the Commission will notice that it will be easier to build a multi-family, mixed-use development in the CMU than in the UV-D.

Vice Chairman Thorogood mentioned that what these numbers really show is that this would not affect the residents located in the Spruce and other areas who voiced their concern to the Commission.

Mr. McDonald stated that unless someone bought the properties located at the top of the UV-D to develop the first project then it would not impact the residents in those areas.

Vice Chairman Thorogood asked Mr. McDonald how many units he believed could be built within the \sim 118,000 allowable square feet in the CMU.

Mr. McDonald felt that approximately 90 units could be built, but added that unless the property was the triangle it would be very difficult to get 90 units into one

project. He stated that a development this big would require 3 acres of land and pointed out that the only 3 acre property located in the CMU under single ownership would be the triangle.

Vice Chairman Thorogood asked for clarification that the project would have to be located on a single site, a developer couldn't split the units up into different areas.

Mr. McDonald explained that this simply states that the most that can be built is \sim 118,000 square feet, so the square footage for each smaller multi-family, mixed-use project will be deducted from the 118,000 allowed. He assured the Commission that the number only goes up if development overall goes up.

Vice Chairman Thorogood mentioned that the development of multi-family, mixeduse projects will make the allowable precentage increase as well, and suggested that it be changed to exclude multi-family developments in the calculation for the 15% limit. He pointed out that if the \sim 118,000 square feet of allowable multi-family was developed it would increase the 786,000 square feet of developed property.

Mr. McDonald explained that with that increase you would only be allowing ~ 10 more units.

Vice Chairman Thorogood stated that he would like to keep the number as low as possible while still allowing some multi-family development.

Mr. McDonald voiced his concern that getting the number as low as possible is effectively killing it. He urged the Commission to be careful not to place too many limits on the regulations. Mr. McDonald added that in making that change, the Commission would have to hold an additional public hearing.

Attorney Barner agreed that an additional public hearing would be necessary. He also pointed out that this has already been voted on by the Commission and approved for submission to City Council. He added that if the Commission wishes to revisit an item it is within their power to do so; however, the correct procedures will still have to be followed.

Vice Chairman Thorogood stated that he respects Attorney Barner's legal opinion. He decided that he would not go down that path and withdrew his comment on the matter. Vice Chairman Thorogood pointed out that with the proposed restrictions in place the Commission is accomplishing the desired goal.

Attorney Barner added that any of the Commissioners, seperately, as citizens, are well within their right to address any concerns to City Council during their public hearing.

Vice Chairman Thorogood explained that he appreciated that option being available. He mentioned that his concerns would only be voiced as part of the Commission, and that he would never go to Council and try to accomplish something different.

Commissioner Steinberg pointed out that unless a developer came in and built something quite large, the Commission has limited the opportunity to one big piece of property. He added that if a project that large was built it would take away the land to build the apartments on. Commissioner Steinberg felt that the regulations are as tight as the Commission can get them. Vice Chairman Thorogood clarified that he is just trying to address the concerns of the citizens that this isn't going to build out all of Downtown Bellaire in apartments. He added that he wants to give the residents confidence in the Commission in terms of the restrictions applied.

Chairman Frazier asked Mr. McDonald if the Commission needed to take action on this item.

Mr. McDonald explained that this was not designed as an action item and was just for informational purposes.

Commissioner Stiggins wanted clarification that Mr. McDonald was speaking of the number of multi-family units that can be developed by right and not by PD.

Mr. McDonald stated that in some instances multi-family is allowed by right and in some instances by PD. He added that multi-family by right would have greater restraints than by PD.

Commissioner Stiggins asked if the multi-family by right could include micro apartments.

Mr. McDonald explained that the Commission/staff had decided to let the market set the minimum unit size, so yes that is a possibility.

Vice Chairman Thorogood pointed out that they would be limited to 30 units/acre.

Commissioner Skinner wanted clarification that the city is in compliance with the Fair Housing Laws.

Attorney Barner informed the Commission that the idea that a municipality needs to include/allow for multi-family housing somewhere within their city stems from certain constitutional protections/equal treatment under the law. He pointed out that there is not a requirement that multi-family be included within this specific district; however, it is a requirement that a municipality allows for multi-family somewhere within its city. Attorney Barner added that ordinances need to reflect the ability to construct multi-family developments. He assured the Commission that the City of Bellaire and the ordinance currently proposed are not in violation of any law or the Constitution.

Commissioner Simmons asked if the city would still be in compliance with the law if the market develops Bellaire in a different manner and there are single-family homes built instead of multi-family developments.

Mr. McDonald confirmed that the city would be in compliance as long as the codes allow for multi-family. He added that single-family is allowed within the CMU and the UV-D, but that there are limits.

Chairman Frazier stated that he appreciates the Commission's discussion on the matter and noted that the board has done its due diligence prior to taking the changes to Council. He then thanked Mr. McDonald for putting the numbers together and Vice Chairman Thorogood for posing the questions he did.

Commissioner Alderman asked if this information will go to City Council.

Mr. McDonald confirmed that these numbers would be included in the report to Council.

Vice Chairman Thorogood stated that he doesn't see any of the properties inside the loop listed on the spreadsheet. He asked if the numbers were double checked by staff.

Mr. McDonald informed the Commission that staff would check the numbers to see if some properties were missed or if a sheet was left out when it was transferred to a PDF file.

Vice Chairman Thorogood said that he wouldn't be comfortable saying anything else about the information without seeing the final numbers.

Chairman Frazier asked what addresses were missing.

Vice Chairman Thorogood explained that the spreadsheet does not include anything on Bissonnet between the railroad tracks and 610. He said that those addresses would roughly be 4300-4600 Bissonnet.

Commissioner Steinberg mentioned that the bolded numbers don't even add up to the total square footage given.

Attorney Barner recommended that staff look into the numbers and provide the Commission with the correct information.

Mr. McDonald agreed that staff will check the calculations. (Requested by John McDonald, Community Development)

VI. COMMITTEE REPORTS

There were no committee reports.

VII. CORRESPONDENCE

There was no correspondence.

VIII. REQUESTS FOR NEW BUSINESS, ANNOUNCEMENTS AND COMMENTS

- a. Staff liaison report on the status of projects previously addressed by the commission as well as projects for future meetings.
 - 1. HISD projects (Bellaire High, Condit Elementary, Mandarin Chinese Immersion School)
 - 2. Recommend changes to Chapter 24 regarding the rezoning of commercial areas, specifically the downtown area and the Bissonnet Corridor.
 - 3. Adoption of amendments to the commercial parking requirements
 - 4. Adoption of amendments to zoning requirements for schools and churches

Mr. McDonald informed the Commission that each of them had received a copy of the presentation that representatives of Uptown Houston gave to Council the night before, regarding the development of a rapid bus transit station in the UV-T area. He assured the Commission that this project is just in the preliminary stages, and is still a couple years out.

Commissioner Steinberg asked if they gave any indication as to why they wanted it in Bellaire instead of Houston.

Mr. McDonald explained that it will be right on the border of Bellaire and Houston, some will be on the Bellaire side and some on the Houston side.

Commissioner Steinberg asked if this project will be affected by the new ramps going in on I-610.

Mr. McDonald informed the Commission that they are aware of that change and that it will be taken into consideration by their engineers.

Vice Chairman Thorogood wanted clarification on whether this project has been approved.

Mr. McDonald stated that it has been proposed, but not all of the funds have been approved yet. He explained that it meets the concept of the UV-T and will help spur development in that area.

Chairman Frazier asked if the Commission would have to make significant changes to the current ordinances to that area to accommodate this project.

Mr. McDonald stated that the ordinances currently in place will allow this project to happen.

Vice Chairman Thorogood mentioned that it shows a R.O.W. coming across Westpark and landing right in Bellaire.

Attorney Barner informed the Commission that this material was provided to them as an initial informational procedure. He stated that there will be many more discussions with all parties going forward. He added that during the presentation the representatives emphasized repeatedly that no decisions have been made as to where the station would go. Due to the fact that this was not an item on the agenda, Attorney Barner advised the Commission not to go into any further discussions regarding this information. He suggested that this be made an agenda item in the future.

Vice Chairman Thorogood agreed that it should be an agenda item so that the Commission can discuss it in more depth.

Mr. McDonald then gave the Commission an update on the current HISD projects in Bellaire. He stated that the High School is still in the early preliminary stages and that a local team is working to come up with the criteria and parameters. Mr. McDonald informed the Commission that Condit Elementary will go before the Board of Adjustment next week seeking a Special Exception to reduce the number of parking spaces required. He explained that the parking requirement is normally calculated based on the cafeteria/auditorium area, and not the gym, but Condit has designed the new school with the cafeteria/auditorium area and the gym right next to each other with a removable wall in between. Mr. McDonald informed the Commission that due to the fact that the wall can be removed, staff had to calculate the number of required parking spaces based on the two areas when combined. He added that if the special exception is approved, the SUP should be brought to the Commission within the next couple months. Mr. McDonald mentioned that HISD has voted to move the Mandarin School out of Bellaire, and that it will be relocated within the next two years.

Vice Chairman Thorogood asked Mr. McDonald if that means that there will be no longer be a school located there.

Mr. McDonald stated that prior to the relocation, HISD will decide on the best use of that property.

Commissioner Steinberg asked what zoning district that property was in.

Mr. McDonald informed the Commission that it is zoned R-3.

Mr. McDonald added that City Council's public hearing regarding the zoning changes has been set for February 24th, and that the new city manager will start on February 17th. Mr. McDonald also mentioned that staff has been reviewing the commercial parking requirements. He stated that they are fairly consistent with other cities, Bellaire just doesn't have as many categories. He added that in the R districts church and school parking requirements mimic the residential, and that the idea will be to pull churches and schools out of the districts and set up uniform standards for them throughout the districts. Mr. McDonald informed the Commission that he is working with those numbers and will be scheduling a public hearing for February to look at those changes.

Commissioner Simmons asked how the rezoning of Larch Lane would fit into the Commission's schedule based on all of the items that Mr. McDonald just mentioned.

Mr. McDonald stated that Larch Lane could be brought forward again, but that another public hearing would be required due to the amount of time that has passed since the last discussion on it. He added that right now the parking changes and the schools' SUPs are staff's priority and that Larch Lane will follow.

Commissioner Simmons asked if Larch Lane could be on the agenda by summertime.

Mr. McDonald felt that it could be done by then.

Commissioner Steinberg mentioned Condit's request for a special exception and asked for clarification on the parking requirements for schools.

Mr. McDonald explained that the parking for schools is based on two items; 1 space per classroom, and 1 space for every 4 seats in an auditorium or meeting area. He informed the Commission that typically staff will look at the largest area, whether it be the cafeteria **or** the gym. In this case, Condit has decided to build those two areas together meaning that staff must look at that whole area as one room. Mr. McDonald stated that a parking demand study was done and will be brought to the Board of Adjustment to seek a special exception to reduce that parking requirement. He added that the number of parking spaces will be significantly increased even with the approval of the reduction.

Commissioner Steinberg wanted confirmation that the proposal will improve parking in the neighborhood and not make it worse.

Mr. McDonald assured him that even with the special exception it will still be an improvement.

Chairman Frazier asked if Gary Mitchell from Kendig Keast will be involved with the parking changes that will be brought forward regarding commercial properties.

Mr. McDonald explained that Mr. Mitchell had done some initial parking proposals and that staff would piggy back off of his information. He added that he may ask Mr. Mitchell to take a look at the numbers once they have been prepared, but that staff will be completing this project in house.

Chairman Frazier asked if a decision had been made regarding the Commission's City Council Liaison.

Mr. McDonald stated that they have not appointed anyone yet.

Vice Chairman Thorogood mentioned that the paper reported on the TXDOT project to construct an overpass at 59 and 610. He stated that in the article Centerpoint mentioned the relocation of lines. He asked Mr. McDonald if Centerpoint could take/condemn more land if needed.

Mr. McDonald stated that no property will be taken from Bellaire for this development, they will be using existing R.O.W.

Vice Chairman Thorogood explained that the report alluded to the fact that the overpass would gain in height. He noted that this would most likely mean the transition lines that go across 610 would also have to gain height, which would affect Bellaire. Vice Chairman Thorogood asked if Centerpoint would have the right to take more land if they had to.

Attorney Barner explained that they could possibly approach a governmental entity to help, but because Centerpoint is not a governmental entity they would have no ability to condemn property on their own.

Commissioner Skinner asked Mr. McDonald if any new project proposals have been brought in.

Mr. McDonald stated that there have not been any submittals, nor are there any proposals that would be appropriate to discuss.

Commissioner Skinner also complemented staff on the new agenda software program. She felt that it is much easier to navigate than the old process was.

Mr. McDonald explained that from now on, with the exception of plats, everything will be paper less through the new system.

Vice Chairman Thorogood asked if statistics had been compiled with regards to new housing permits.

Mr. McDonald explained that permits are based on fiscal year. He stated that there were 121 permitted last year, and have already been 30 permitted the first quarter of this year. He added that the city is still doing really well. He also mentioned the Maple Court Subdivision and informed the Commission that all of the lots have already been sold to builders and are in the process of applying for permits. Lastly, Mr. McDonald stated that staff has received the final building plans for Alder Circle, and that they should start building in the near future.

Chairman Frazier recognized former Councilman Corbett Parker as an instrumental part of the process regarding the proposed zoning changes and wished him well. He also told Commissioner Simmons that the Commission was glad to have him back and was sorry to hear about the death in his family.

b. The Chairman shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion of a future Agenda of the Commission or for the referral to staff for investigation

There was no new business.

IX. ADJOURNMENT

Motion: a motion was made by Vice Chairman Thorogood and seconded by Commissioner Simmons to adjourn the regular meeting.

Vote: the motion carried on a unanimous vote of 7-0.

The meeting adjourned at 8:22 PM.

Planning and Zoning Commission City Council Chambers, First Floor of City Hall Bellaire, TX 77401



Meeting: 02/11/14 06:00 PM Department: Community Development Category: Public Hearing Prepared By: John McDonald Department Head: John McDonald DOC ID: 1076

SCHEDULED ACTION ITEM (ID # 1076)

Item Title:

Consideration of proposed amendments to the Code of Ordinances of the City of Bellaire; Chapter 24; Planning & Zoning Regulations, Section 24-501, Districts Established, to delete references to old zoning districts and include newly created districts; Section 24-514a, Parking in Commercial and Mixed-Use Districts, to include references to new zoning districts and to amend parking requirements in commercial/mixed-use area; 24-531, R-1 Residential District, D (2) a) churches and b) schools; 24-532, R-3 Residential District, C (2) a) churches and b) schools; 24-533, R-4 Residential District, C (2) a) churches and b) schools; 24-534, R-5 Residential District, C (2) a) churches and b) schools; 24-534, R-5 Residential District, C (2) a) churches and b) schools; and 24-535, R-MF Residential Multi-Family District, F (2) a) churches and b) schools, to delete standard regulations for churches and schools, and to include a new section within Article V. Zoning Regulations, Division 1, Zoning Districts and Regulations of General Applicability, to identify consistent standard regulations for churches and schools for all residential districts.

Item Summary:

This public hearing is to present proposed amendments to Chapter 24, Planning and Zoning, that cover three areas:

- 1. The establishment of zoning districts;
- 2. General parking requirements for non-single family uses; and
- 3. Consistency in development of schools and churches within residential districts.

Establishment of Districts:

Sec. 24-501, Districts Established details the zoning districts included in Chapter 24 and links them to the goals and objectives of the comprehensive plan. This section is being amended to remove those zoning districts that where proposed for deletion with the last amendment (R-M's and CCD's) and add the UVD and CMU. Additionally, this section was not amended when the UVT was created, so that district is to be listed as well.

Parking Requirements:

Currently parking requirements detailed in Sec. 24.514a were compared against parking regulations in Houston and West University and adjusted and expanded in attempt to better meet the needs of the commercial areas in Bellaire. When reviewing other cities, not every category was included on each. Matches were attempted as close as possible. Additionally, school and church parking standards, which are currently included within each zoning district have been incorporated in the chart.

Regulations for Schools and Churches:

In the current zoning ordinance, minimum requirements for the development of schools and churches in residentially zoned districts (i.e., R-1, R-3, R-4, R-5, R-MF) are the same as the minimums for residential structures (e.g., minimum lot area, minimum building height, required yards). A chart is attached showing the relationship.

This amendment removes standard regulations from the above referenced districts located

Page 1

in Article V, Division 2, Zoning District Regulations, and inserts a new section in Division 1, Zoning Districts and Regulations of General Applicability. The standard regulations proposed would be uniform across the four single-family districts and the multi-family zoning district.

Recommendation:

No action is required at this time. This item will be scheduled for consideration and action at the March 11, 2014 meeting.

ATTACHMENTS:

- Public Hearing Notice and Draft Amendments (PDF)
- Parking Categories and Requirements comparison (PDF)
- Current Regs for Schools and Churches (PDF)

NOTICE OF PUBLIC HEARING

NOTICE OF A PUBLIC HEARING BEFORE THE PLANNING & ZONING COMMISSION OF THE CITY OF BELLAIRE, TEXAS, ON TUESDAY, FEBRUARY 11, 2014 AT 6:00 P.M. IN CITY HALL, REGARDING **PROPOSED AMENDMENTS TO CHAPTER 24,** & ZONING **REGULATIONS**, SECTION 24-501. PLANNING DISTRICTS ESTABLISHED, TO DELETE REFERENCES TO OLD ZONING DISTRICTS AND INCLUDE NEWLY CREATED DISTRICTS, SECTION 24-514a, PARKING IN COMMERCIAL AND MIXED-USE DISTRICTS, TO INCLUDE REFERENCES TO NEW ZONING DISTRICTS AND TO AMEND PARKING REQUIREMENTS IN COMMERCIAL/MIXED-USE AREA, 24-531, R-1 RESIDENTIAL DISTRICT, D (2) a) CHURCHES AND b) SCHOOLS; 24-532, R-3 **RESIDENTIAL DISTRICT, C (2) a) CHURCHES AND b) SCHOOLS;** 24-533, R-4 RESIDENTIAL DISTRICT, C (2) a) CHURCHES AND b) SCHOOLS; 24-534, R-5 RESIDENTIAL DISTRICT, C (2) a) CHURCHES AND b) SCHOOLS; AND 24-535, R-MF RESIDENTIAL MULTI-FAMILY DISTRICT, F (2) a) CHURCHES AND b) SCHOOLS, TO DELETE STANDARD REGULATIONS FOR CHURCHES AND SCHOOLS, AND TO INCLUDE A NEW SECTION WITHIN ARTICLE REGULATIONS, DIVISION 1, TO **IDENTIFY** V. ZONING CONSISTENT STANDARD REGULATIONS FOR CHURCHES AND SCHOOLS FOR ALL RESIDENTIAL DISTRICTS.

NOTICE IS HEREBY GIVEN that a public hearing will be held before the Planning & Zoning Commission of the City of Bellaire, Texas on February 11, 2014 at 6:00 p.m. in the Bellaire City Council Chambers, City Hall, 7008 South Rice Avenue, Bellaire, Texas, at which time and place any and all persons desiring to be heard will be heard on or in connection with any matter or questions involving proposed amendments to the Code of Ordinances of the City of Bellaire; Chapter 24; Planning & Zoning Regulations, Section 24-501, Districts Established, to delete references to old zoning districts and include newly created districts, Section 24-514a, Parking in Commercial and Mixed-Use Districts, to include references to new zoning districts and to amend parking requirements in commercial/mixed-use area, 24-531, R-1 Residential District, D (2) a) churches and b) schools; 24-532, R-3 Residential District, C (2) a) churches and b) schools; 24-533, R-4 Residential District, C (2) a) churches and b) schools; 24-534, R-5 Residential District, C (2) a) churches and b) schools; and 24-535, R-MF Residential Multi-Family District, F (2) a) churches and b) schools, to delete standard regulations for churches and schools, and to include a new section within Article V. Zoning Regulations, Division 1, to identify consistent standard regulations for churches and schools for all residential districts. The proposed amendments may be reviewed at the Community Development Department, first floor of City Hall, during normal business hours or online at www.ci.bellaire.tx.us.

> Ashley Parcus Secretary, Planning and Zoning

To be published in the Southwest News on January 28, 2014.

Amend Sec. 24-501. Districts Established

In order to carry out the goals and objectives of the comprehensive plan and the purposes of this chapter, the following districts are hereby created:

- (1) Residential Districts.
 - a) R-1 Residential District (R-1)
 - b) R-3 Residential District (R-3)
 - c) R-4 Residential District (R-4)
 - d) R-5 Residential District (R-5)
 - e) R-MF Residential Multi-Family District (R-MF)
- (2) Mixed-Use Districts.
 - a) R-M.2-O Residential-Office Mixed-Use District (R-M.2-O)
 - b) Corridor Mixed-Use District (CMU)
 - c) Urban Village Downtown District (UVD)
 - d) Urban Village Transit Oriented Development District (UVT)
- (3) Other Districts.
 - a) Loop 610 District (L610)
 - b) Light Industrial District (LI)
 - c) Technical Research Park District (TRPD)

Amend Sec. 24.-15a. Parking Requirements, non-Single Family

(a) *General Requirements*. The following requirements are hereby established as parking regulations for all structures and developments other than single-family dwellings (attached or detached), including planned developments.

Minimum Parking Spaces			
Office			
3 per 1000 SF GFA			
3 per 1000 SF GFA			
Residential			
1.75 per dwelling unit			
0.75 per dwelling unit or room, plus 1.0 per employee of largest shift			
1.0 per room			
Ith Care Facilities			
1.75 per bed			
3.5 per 1000 SF GFA			
1.0 per bed plus 1 per 3 employees			
.05 per chapel seat			
5.0 per 1000 SF GFA			
Commercial Manufacturing			
2.5 per 1000 SF GFA of office space; and 1.00 per 5,000 SF GFA of non-office space			
2.5 per 1000 SF GFA of office space; and 1.00 per 5,000 SF GFA of assembly space			
2.5 per 1000 SF GFA of office space; and 1.00 per 5,000 SF GFA of non-office space			
ous and Educational			
1 per every 3 seats in main sanctuary/meeting room; if no fixed seating, 1.0 for every 40 square feet of GFA in the main sanctuary/meeting room			
1.0 for every employee on duty during the largest shift; plus 1.0 per 5 children in attendance when the facility is			
operating at maximum capacity.			

d. School, junior high/middle	1 per classroom; plus 1 per every 7 students		
e. School, high	1.0 per every 3 students		
f. College, University, Trade school g. Art gallery or museum	1 per every 3 employees; plus 1 per every 5 students 3.0 per 1000 sf of GFA		
Recre	ation and Entertainment		
a.Theater, including movie	1.0 per every 3 seats		
b. Bowling Alley	5.0 per lane		
c. Sports club or health spa	5.0 per 1000 sf GFA		
d. Swimming club	9.0 per employee		
	Food and Beverage		
a.Take-out restaurant (without seating)	4.0 plus 1 for every 1000 sf of GFA		
b. Dessert shop	6.0 for every 1000 sf of GFA		
c. Restaurant	10.0 for every 1000 sf of GFA		
	Retail Services		
a. Grocery Store	5.0 per 1000 sf of GFA		
b. Furniture Store	2.0 per 1000 sf of GFA		
c. General Retail	4.0 per 1000 sf of GFA		
d. Barber or Beauty Salon	3.0 per operator chair		
	Automobile		
a. Vehicle Sales	5.5 per 1000 sf of GFA		
b. Auto repair	5.0 per 1000 sf of GFA		
c. Car wash	1.0 per bay		
d. Service Station	3.0 per service stall; plus 1.0 per each employee on duty during largest shift		
	4.0 per 1000 sf of GFA; plus additional 2.0 per 1000 GFA is mechanic shop is incorporated.		

Create a new Sec. 24-526. Schools and Churches in Residential districts.

- A. Purpose. The purpose of this section is to set specific and consistent regulations for the development of schools and churches in residentially zoned districts to ensure compatibility with existing neighborhoods and to minimize possible negative impacts of such uses.
- B. Standard Regulations.
 - (1) Size and Area:
 - a. Minimum lot area: 22,000 square feet;
 - b. Minimum lot width: 125 feet;
 - c. Minimum lot depth: 125 feet:
 - d. Maximum building height: 45 feet, including church steeples, domes, spires, bell towers, cooling towers, roof gables, chimneys, antennas, and vent stacks.
 - e. Minimum floor area: 2,500
 - f. Minimum required yards:
 - i. Front yard: Thirty (30) feet;
 - ii. Side yard: Twenty (20) feet, provided that on a corner lot, the minimum side yard adjacent to the side street shall be ten (10) feet;
 - Rear yard: Twenty (20) feet, for both the main structure and any accessory structures;
 - g. Maximum lot coverage: Fifty (50) percent of lot area/
 - (2) Parking: See Sec. 24-514a.

Delete the following sections referencing standard regulations for schools and churches:

- Sec. 24-531 D(2)a and D(2)b
- Sec. 24-532 C(2)a and C(2)b
- Sec. 24-533 C(2)a and C(2)b
- Sec. 24-534 C(2)a and C(2)b
- Sec. 24-535 F(2)a and C(2)b

	Minimum Parking Spaces				
Use Classification	Bellaire - Proposed	Bellaire - Current	Houston	West University Place	
		Office			
a. General Office	3 per 1000 SF GFA	Same	2.5 per 1000 SF GFA	4.0 per 1000 SF GFA	
b. Financial institution	3 per 1000 SF GFA	Included in general office	4.0 per 1000 SF GFA	Greater of: (i) 5.0 per 1,000 square feet of gross floor area; or (ii) 3.0 per commercial unit.	
		Residential			
			1.25/efficiency; 1.333/one bedroom; 1.666/2 bedroom;		
a. Multi-family residential b. Retirement/Assisted Living	1.75 per dwelling unit 0.75 per dwelling unit or room, plus 1.0 per		2.0/3+ bedrooms	2.5 per dwelling unit	
Community	employee of largest shift	1.25 per DU	varies	not listed	
c. Hotel or motel	1.0 per room	Same	1.0/rm up to 250 rms; 0.75/251 to 500 rms	Not listed	
	I	Health Care Facilities			
a. Hospital	1.75 per bed	1.2 per bed		Greater of 1.5 per bed or 1.5 per employee on the maximum wor shift. 6.0 per 1,000 square feet of	
b. Medical or Dental Office	3.5 per 1000 SF GFA	6 per employee who takes appointments		gross floor area.	
c. Nursing Home	1.0 per bed plus 1 per 3 employees	1.2 per bed		Greater of 1.5 per bed or 1.5 per employee on the maximum wor shift.	
d. Funeral Home or mortuary	.05 per chapel seat	1 per 4 persons capacity		Not listed	
e. Veterinary clinic	5.0 per 1000 SF GFA	Included in Medical		Not listed	

	Industrial a	nd Commercial Manufacturin	g	
Wholesaling and wharehousing	2.5 per 1000 SF GFA of office space; and 1.00 per 5,000 SF GFA of non-office space 2.5 per 1000 SF GFA of office space; and	1.0 per 1000 sq ft	2.5 per 1000 SF GFA of office space; and 1.00 per 5,000 SF GFA of non-office space2.5 per 1000 SF GFA of office space; and 1.00 per 1,500 SF	 1.0 for each 3 employees on maximum shift, plus 1.0 space / each vehicle used 1.0 for each 3 employees on maximum shift, plus 1.0 space / each vehicle used
Light Manufacturing	 1.00 per 5,000 SF GFA of assembly space 2.5 per 1000 SF GFA of office space; and 1.00 per 5,000 SF GFA of non-office space 	2.0 per 1000 sq ft Not listed	GFA of non-office space 2.5 per 1000 SF GFA of office space; and 1.00 per 2,000- 7,000 SF GFA of non-office	1.0 for each 3 employees on maximum shift, plus 1.0 space / each vehicle used
other muusthai/manuracturing	1.00 per 5,000 Sr GrA of hoth-office space	NOTINITED	space	
	Rel	ligious and Educational		
a.Church	1 per every 3 seats in main sactuary/meeting room; if no fixed seating, 1.0 for every 40 SF of GFA in the main sanctuary/meeting room	Same	1.0 per every 5 seats in main sanctuary; if no fixed seating, 1.0 per every 40 SF of GFA in main sanctuary/meeting rm	10.0 plus 3.33 per 1,000 SF of GFA in excess of 2,000 SF
b. Nursery school or day care center	1.0 for every employee on duty during the largest shift; plus 1.0 per 5 children in attendance when the facility is operating at maximum capacity.	Not listed	1.0 for every employee on duty during the largest shift; plus1.0 per 5 children in attendance when the facility is operating at maximum capacity.	Not listed
c. School, elemenatry	1 per classroom; plus 1 per every 12 students	1 per classroom plus 1 for each four in a place of assembly	1.5 per 30 person classroom	10.0 plus 3.33 per 1,000 SF of GFA in excess of 2,000 SF
d. School, junior high/middle	1 per classroom; plus 1 per every 7 students	1 per classroom plus 1 for each four in a place of assembly	3.5 per 30 person classroom	10.0 plus 3.33 per 1,000 SF of GFA in excess of 2,000 SF
e. School, high	1.0 per every 3 students	1 per classroom plus 1 for each four in a place of assembly	9.5 per 30 person classroom	10.0 plus 3.33 per 1,000 SF of GFA in excess of 2,000 SF

5.1.b

f. College, University, Trade school g. Art gallery or museum	1 per every 3 employees; plus 1 per every 5 students 3.0 per 1000 sf of GFA	Not listed Not listed	1 per every 3 employees; plus 1 per every 10 students residing on campus; and 1.0 for every 5 students not residing on campus 3.0 per 1000 sf of GFA of exhibit area or gallery space	Not listed. Greater of: (i) 5.0 per 1,000 square feet of gross floor area; or (ii) 3.0 per commercial unit.
	Recre	eation and Entertainment		
a.Theater, including movie b. Bowling Alley c. Sports club or health spa d. Swimming club	1.0 per every 3 seats 5.0 per lane 5.0 per 1000 sf GFA 9.0 per employee	50.30 per seat Not listed Not listed Not listed	0.3 per every seat 5.0 per lane 5.0 per 1000 sf GFA 9.0 per employee	Greater of: (i) 1.0 for each four seats; or (ii) 1.5 per 1,000 square feet of gross floor area, plus 1.0 for each employee on the maximum shift. Not listed. 10.0 per 1,000 SF of GFA Not listed.
		Food and Beverage		
a.Take-out restaurant (without seating) b. Dessert shop c. Restaurant	4.0 plus 1 for every 1000 sf of GFA 6.0 for every 1000 sf of GFA 10.0 for every 1000 sf of GFA	4.0 per 1000 sf Not listed Same	8.0 per 1000 SF of GFA 8.0 per 1000 SF of GFA 8.0 per 1000 SF of GFA	5.0 per 1,000 SF of GFA 10.0 per 1000 sf of GFA 10.0 per 1000 sf of GFA
		Retail Services		
a. Grocery Store b. Furniture Store	5.0 per 1000 sf of GFA 2.0 per 1000 sf of GFA	Not listed Not listed Same	5.0 per 1000 sf of GFA 2.0 per 1000 sf of GFA 4.0 per 1000 sf of GFA	5.0 per 1,000 SF of GFA Not listed 4.0 - 5.0 per 1,000 SF of GFA
c. General Retail d. Barber or Beauty Salon	4.0 per 1000 sf of GFA3.0 per operator chair	Not listed	3.0 per operator chair and 1.0 per employee	Not listed

a. Vehicle Sales	5.5 per 1000 sf of GFA	Not listed	5.5 per 1000 sf of GFA	Not listed
b. Auto repair	5.0 per 1000 sf of GFA	Not listed	5.0 per 1000 sf of GFA 1.0 per bay; 2.5 per bay for stacking at each bay in	Not listed
c. Car wash	1.0 per bay	Not listed	automatic 3.0 per service stall; plus 1.0	Not listed
	3.0 per service stall; plus 1.0 per each		per each employee on duty	
d. Service Station	employee on duty during largest shift 4.0 per 1000 sf of GFA; plus additional 2.0 per 1000 GFA is mechanic shop is	Not listed	during largest shift	Not listed.
e. Auto parts store	incorporated.	Same	4.0 per 1000 sf of GFA	Not listed.

Current Regulations for Schools and Churches in Residental Districts					
		SC	CHOOLS		
	R-1	R-3	R-4	R-5	R-MF
Minimum Lot Area	14,400	7,400	5000	5000	7200
Minimum Lot Width	80	60	50	50	60
Minimum Lot Depth	125	100	100	100	120
Maximum Building Height	2.5 Stories (40')				
Minimum Floor Area	1,600	1250	1100	1100	900
Required Yards					
Front	50	30	25	25	25
Side	8	6/8	5/6/8	5/6/8	5
Corner	10	10	10	10	10
Rear	10	10	10	10	10
Accessory	3	3	3	3	3
Maximum Lot Coverage	50%	50%	50%	50%	75%
	1 per Classroom,	2 per Classroom,	3 per Classroom,	4 per Classroom,	5 per Classroom,
	plus 1/4 seats in				
Parking	aud/gym/poa	aud/gym/poa	aud/gym/poa	aud/gym/poa	aud/gym/poa
		СН	IURCHES		
	R-1	R-3	R-4	R-5	R-MF
Minimum Lot /	0 14,400	7,400	5000	5000	7200
Minimum Lot Width	80	60	50	50	60
Minimum Lot Depth	125	100	100	100	120
Maximum Building Height	2.5 Stories (40')				
Minimum Floor Area	1,600	1250	1100	1100	900
Required Yards					
Front	50	30	25	25	25
Side	8	6/8	5/6/8	5/6/8	5
Corner	10	10	10	10	10
Rear	10	10	10	10	10
Accessory	3	3	3	3	3
Maximum Lot Coverage	50%	50%	50%	50%	75%

Attachment: Current Regs for Schools and Churches (1076 : Public Hearing - Parking, Churches and

Parking

1 per every 3 seats 1 per every 3 seats

Planning and Zoning Commission City Council Chambers, First Floor of City Hall Bellaire, TX 77401



Meeting: 02/11/14 06:00 PM Department: Community Development Category: Policy Prepared By: John McDonald Department Head: John McDonald DOC ID: 1082

SCHEDULED ACTION ITEM (ID # 1082)

Item Title:

Discussion regarding the latest developments on the Uptown Houston Mobility Plan, including the potential for a bus transit facility to be located in or adjacent to the far north end of the City of Bellaire and it's potential impacts on the area zoned Urban Village Transit-Oriented Development (UVT).

Item Summary:

On January 13, 2014, Uptown Houston District President John Breeding appeared before City Council to update them on a proposed bus transit facility to be located adjacent to the northern part of the City that is currently zoned Urban Village Transit-Oriented Development (UVT). Copies of the PowerPoint presentation that was shown to Council were provided to each Commissioner prior to the last Commission meeting.

This item is scheduled at the request of the Commission Chairman, Win Frazier, to allow the Commission an opportunity to discuss the proposal.

ATTACHMENTS:

• Bellaire Uptown Transit Center (PDF)

Bellaire Uptown Transit Center

City of Bellaire, Texas

• uptown EBL background + case studies + transit-development strategies



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Packet Pg. 58

S

January 2014



U P T O W N HOUSTON

Uptown Houston January 2014

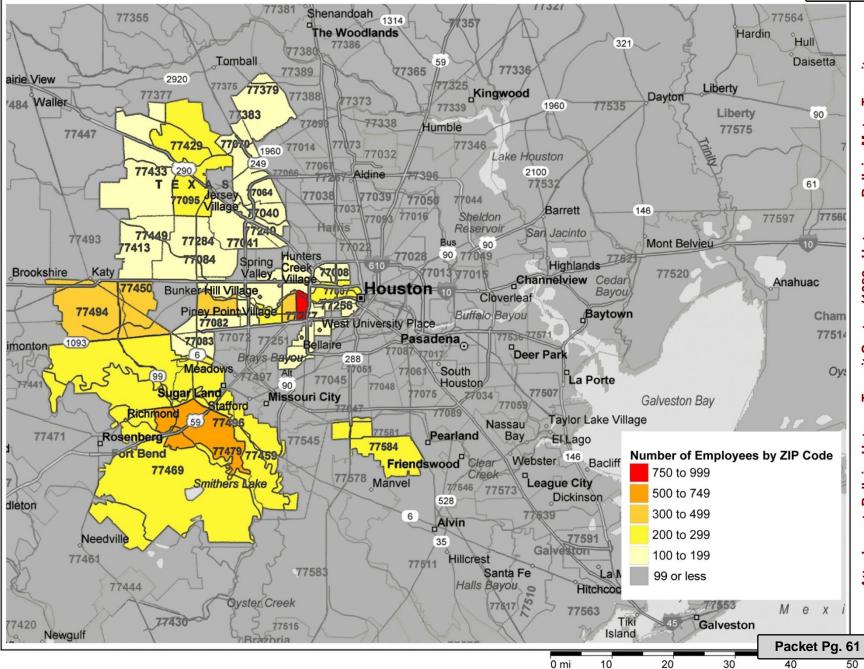
Packet Pg. 59

Uptown Houston Transit



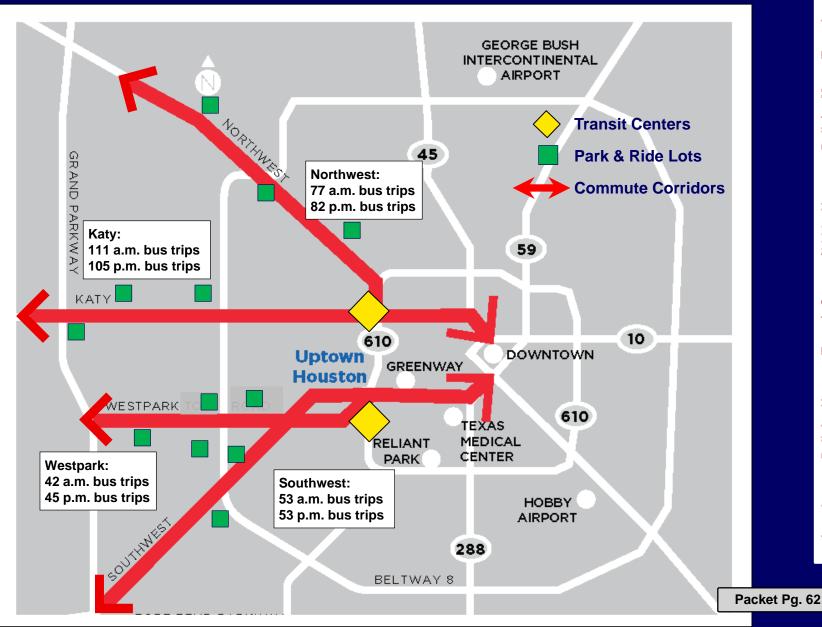
Packet Pg. 60

Uptown Employees by Zip Code



Bellaire Metro Transit r, : Uptown (1082 Center Attachment: Bellaire Uptown Transit

Park and Ride Corridors

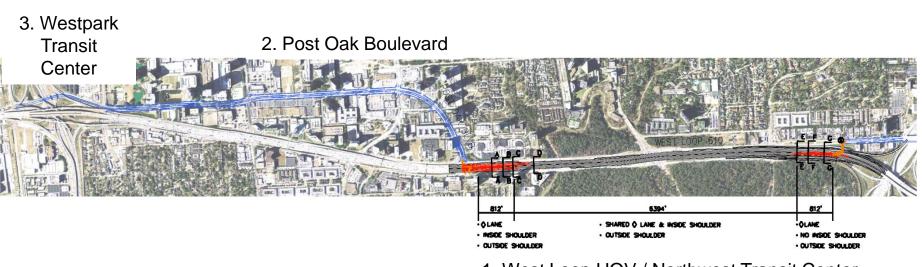


Uptown Transit Connector

- 1. West Loop HOV / Northwest Transit Center
- 2. Post Oak Boulevard Improvements
- 3. Bellaire / Uptown Transit Center



Uptown Houston Mobility

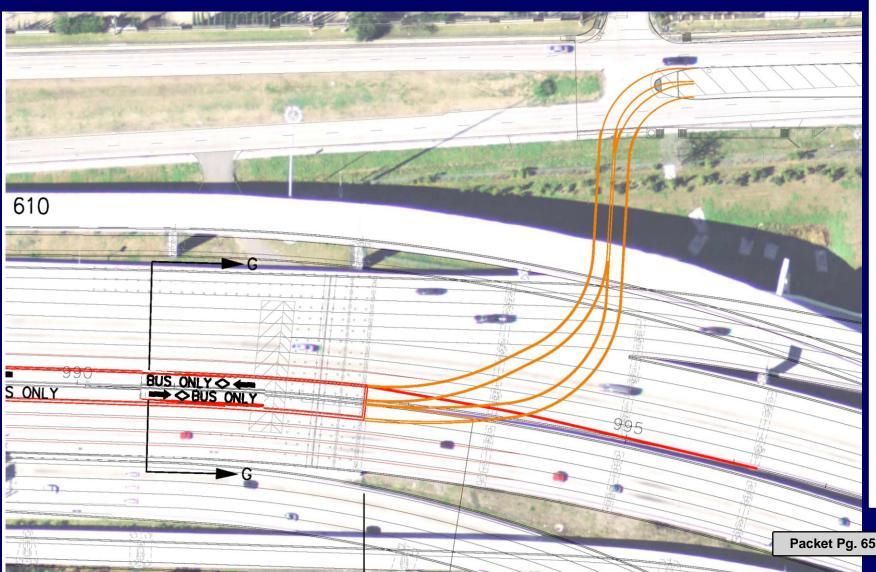


1. West Loop HOV / Northwest Transit Center

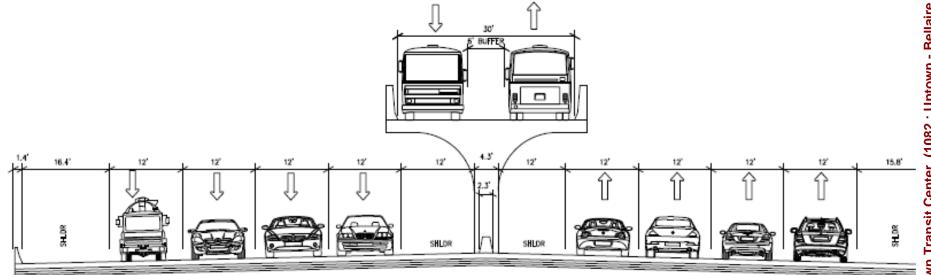
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CT II

1. West Loop HOV / Northwest Transit Center North Portal



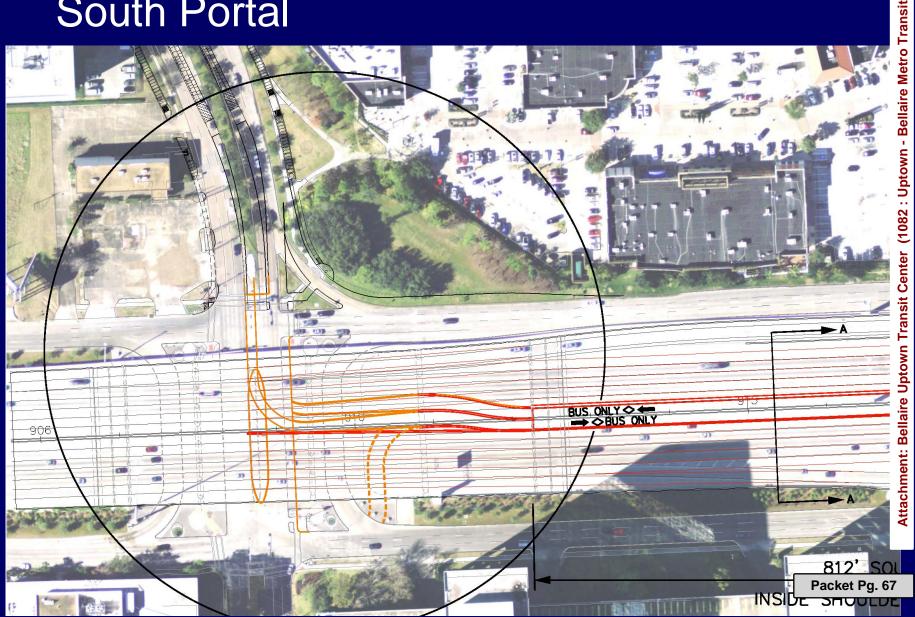
1. West Loop HOV / Northwest Transit Center



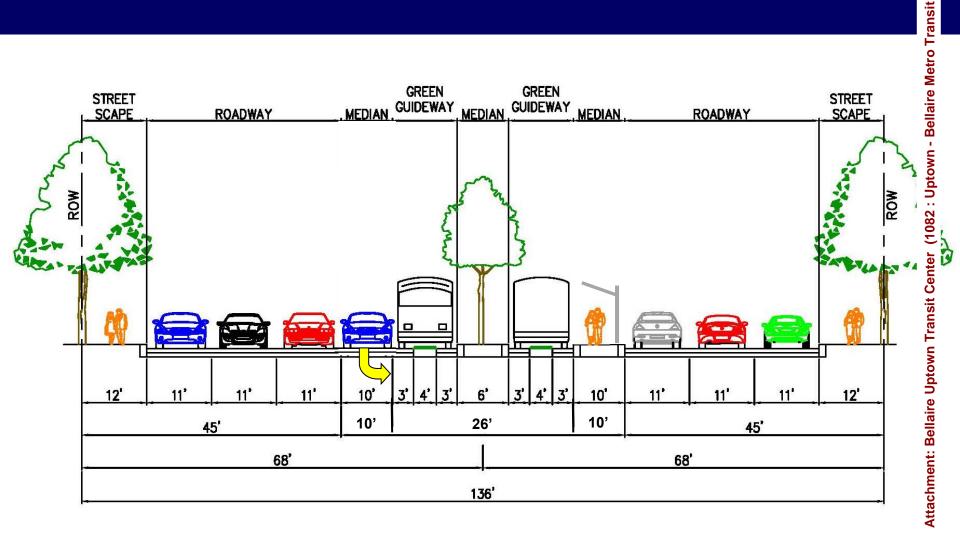
Proposed Section D – D NTS

Packet Pg. 66

1. West Loop HOV / Northwest Transit Center South Portal



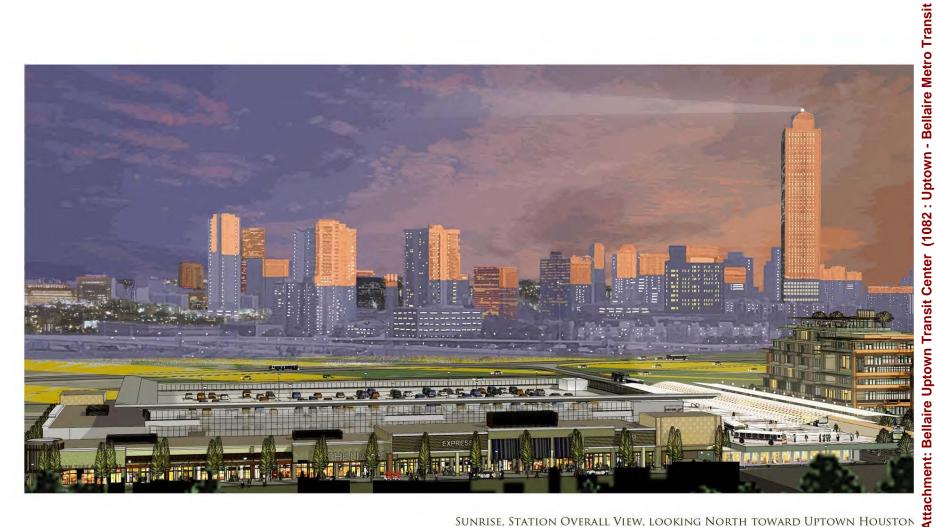
Post Oak Boulevard Improvements



Packet Pg. 68



Bellaire / UptownTransit Center



Sunrise, Station Overall View, looking North toward Uptown Houston

 $\langle \Leftrightarrow \rangle$ 5 JI

Packet Pg. 70

Post Oak Boulevard Project

- Phase 1 Urban Design September December 2013
- Phase 2 Final Design January December 2014
- Phase 3 Construction January 2015 November 2016

Uptown Transit Preliminary Cost Estimate

	<u>Uptown</u>	<u>Local</u>	<u>TxDOT</u>	<u>Federal</u>	<u>Total</u>
West Loop / NW Transit Center	\$ 20.0	\$	\$ 20.0	\$	\$ 40.
Post Oak Boulevard	\$ 76.5	\$	\$	\$ 45.0	\$ 121.
Westpark Transit Center	<u>\$</u>	<u>\$ 9.1</u>	<u>\$</u>	<u>\$ 16.9</u>	<u>\$ 26.</u>
TOTAL	\$ 96.5	\$ 9.1	\$ 20.0	\$ 61.9	\$ 187.



UPTOWN HOUSTON

6.1.a

T.O.D. Typologies

Bellaire Uptown Transit Center Urban Desigr City of Bellaire, Texas

										(uo
Most Dense Least									east Den	Station)
		CEN	ERS		, i		DISTRICTS		CORRII	ansit ~
	Regional Center	Urban Center	Suburban Center	Transit Town Center		Urban Neighborhood	Transit Neighborhood	Special Use/ Employment District	Mixed-Use C	o Tra
What are the characteristics of the station area?	Primary center of economic and cultural activity	Significant center of economic and cultural activity with regional-scale destinations	Significant center of economic and cultural activity with regional-scale destinations	Local center of economic and community activity		Predominantly residential district with good access to regional and subregional centers	Predominantly residential district organized around transit station	Local focus of economic and community activity without distinct center	Local focus of ec and community activ distinct cen	e Metro
What is the transit mode?	All modes	All modes	All modes	Commuter rail, local/regional bus hub, light rail		Heavy rail, LRT/streetcar, BRT, commuter rail, local bus	LRT/streetcar, BRT, commuter rail, local bus	LRT/streetcar, BRT, potentially heavy rail	LRT/streetcar, BRT	- Bellair
What is the peak frequency of transit?	< 5 minutes	5-15 minutes	5-15 minutes	15-30 minutes	ĺ	5-15 minutes	15-30 minutes	15-30 minutes	5-15 minut	Jptown
What is the land use mix and density?	High-density mix of residential, commercial, employment, and civic/ cultural uses	Moderate- to high-density mix of residential, commercial, employment, and civic/cultural uses	Moderate- to high-density mix of residential, commercial, employment and civic/cultural uses	Moderate-density mix of residential, commercial, employment and civic/cultural uses		Moderate- to high-density residential uses with supporting commercial and employment uses	Low- to moderate-density residential uses with supporting commercial and employment uses	Concentrations of commercial, employment and civic/cultural uses, potentially with some residential	Moderate-densit residential, com employment civic/cultural	(1082 : U
What are the retail characteristics?	Regional-serving destination- retail opportunity; need for local-serving retail	Regional-serving destination- retail opportunity; need for local-serving and community- serving retail	Regional-serving destination- retail opportunity; need for local-serving and community- serving retail	Community-serving and destination-retail opportunity; need for local-serving retai		Primarily local-serving retail opportunity; need for some community-serving retail	Primarily local-serving retail opportunity	Potential for community- and regional-serving retail but need to balance demands for access	Primarily local-s retail opportunity for some comm serving reta	enter
What are the major planning and development challenges?	Integrating dense mix of housing and employment into built-out context	Integrating high-density housing into existing mix of housing and employment to support local-serving retail	Introducing housing into predominantly employment uses and improving connections/access to transit	Increasing densities ^e while retaining scale and improving transit access		Expanding local-serving retail opportunities and increasing high-density housing	Integrating moderate- density housing and supporting local-serving retail	Creating sustainable off-peak uses and accommodating peak travel demand	Expanding local-se opportunities and hi housing opport	ransit C
Examples	Downtown San Francisco and Boston, Chicago's Loop, Midtown Manhattan, downtown Denver	Rosslyn-Ballston Corridor outside Washington D.C.; downtown Baltimore; Hoboken, New Jersey; Houston's Medical Center	Lindbergh City Center in Atlanta; Evanston, Illinois; Addison Circle outside Dallas; Stamford, Connecticut;	Prairie Crossing in Grayslake outside Chicago; Suisun City in the San Francisco Bay Area; Roslindale Village and Winchester outside Boston		Fruitvale in Oakland, Greenwich Village in New York City, the Pearl District in Portland, University City in Philadelphia	Ohlone-Chynoweth outside San Jose; Plano, Texas; Barrio Logan in San Diego; Capitol Hill in Washington D.C.	South of Market in San Francisco, Camden Station in Baltimore, South Waterfront in Portland	International Bou Oakland, Washingto Boston, University A Paul, Minnes	Dtown n St.
			Surburbar	1 Center						nt: Bell
				Transit Tov	v n	Center				Attachment: Bellaire
	Urban Neighborhood									

6.1.a T.O.D. Typologies



Oakland City Center, Oakland, CA

Urban Neighborhood

Transit Station) - Bellaire Metro : Uptown (1082 Attachment: Bellaire Uptown Transit Center

Packet Pg. 76

Urban Neighborhood

Predominantly residential

district with good access

to regional and subregional centers

Heavy rail, LRT/streetcar, BRT, commuter rail, local bus

5-15 minutes

Moderate- to high-density

residential uses with

supporting commercial and employment uses

Primarily local-serving retail

opportunity; need for some

community-serving retail

Expanding local-serving retail opportunities and

increasing high-density

housing

What are the characteristics of the station area?

What is the transit mode?

What is the peak frequency of transit?

What is the land use mix and density?

What are the retail characteristics?

What are the major planning and development challenges?



Fruitvale in Oakland, Greenwich Village in New York City, the Pearl District in Portland, University City in Philadelphia

6.1.a

Case Studies

- 1 Bethesda Row, Montgomery. MA
- 2 Collinwood Village, Vancouver. BC
- 3 Fruitvale Transit Village, Oakland. CA
- **4** Boggo Road Urban Village, Brisbane.
- **5** El Monte Transit Village, El Monte. CA

Bellaire Uptown Transit Center Urban Desigr City of Bellaire, Texas

Bethesda Row, Montgomery, MA

TOD Description

• Bethesda, an affluent suburb in Montgomery County, saw the creation of an urban district near the Bethesda Metrorail Station. The station sparked exemplary development such as the **Bethesda Row Project** in the Central Business District.

Transit Type: Metrorail via WMATA

Station Typology: Urban Neighborhood

Ridership: 10,608 per day at 10-minute intervals on the Redline

Program: 180 apartment units; 357,000 sf retail space; 162,000 sf of office space; art facilities; movie theater

Se

Size/Investment: 13.5 Acres/ \$7Million in Public Investment + \$192 Million in Private Investment

Timeline: 8 Phases over 15 years 1995-2010

Implementation Plan: Bethesda CBD plan (Bethesda Urban Public/ Private Partnership + WMATA)

Result + Lessons

- Bethesda used master plans for coordinating long-term development around station.
- Air-rights lease at Bethesda station generates \$1.6 million annually in rent.
- Bethesda Row was phased to optimize cash flow in order to cover future development costs.

Parking Security between Uses: Rosedale Park in Bethesda require separate but shared entrances for shoppers and residents



6.1.a

Collingwood Village, Vancouver, B

TOD Description

 Collingwood Village high-density, mixed urban village centere around the Joyce-Collingwood SkyTrai Station in Vancouver It was developed within the context of regional transportatio and landuse planning system.

Transit Type: SkyTrain (LR via TransLink

Station Typology: Urban Neighborhood

Ridership: 29,046 per day 10-minute intervals on the Red line

Program: 2,700 suites with 4-story townhomes, mid- and high-rise apartments; 6,500m² of a drug store, elementary school, community center, day care, boutique retail and police station. **Packet Pg. 80** Factors that were successful include the location of commercial uses close to the transit station with community services slightly further away and high-density residential towers throughout the project with pedestrian-friendly streets.



Size/Investment: 28 Acres/ \$400 Million

Timeline: 1993-2006

Implementation Plan: The Greater Vancouver Regional District Growth Management Plan calls for complete, compact communities that maximize transportation choice.

Result + Lessons

- A major advantage enabling the Collingwood developmen as a TOD was having a single developer and relatively eas land assembly.
- Due to the high quality of urban design and good connections between the project and the station enabled 56% of the resident to rely on transit.
- A mix of building heights add visual interest Packet Pg. 81

6.1.a

Fruitvale Transit Village, Oakland, CA

TOD Description

 Fruitvale Transit Village was a result of a community-based development when BART announced plans to construct a large parkand-ride lot next to the station. The outcome was a mixed-use development catering to the surrounding low-income neighborhood.

Transit Type: Rail Rapid Transit via BART

Station Typology: Urban Neighborhood

Station Ridership: 7,775 per day at 10-30 minute intervals

Program: 45,000 sf Retail; 54,000 sf Healthcare; 55,000 sf Childcare Facility; 15,000 Library; 45,000 sf Ofiices; 68 Units of HUD Housing; 220 Units of Mixed-Income Housing; 2 Parking Garages for 1,500 Cars



<image>

BART worked with Unity Council (a community development corporation) to create a broad-based community planning process.

Size/Investment: 19 Acres Total/ \$1 6.1.a

Timeline: 6 years from 1998 -2004

Implementation Plan: Unity Council Revitalization Plan (community-based plan)

Result + Lessons

- Job creation
- Improved Public Safety near the BART station
- Increased availability of localizing community needs such as retail goods and services
- Localizing led to improved air-quality du to less traffic congestion
- Provision of high-quality Affordable Housing

Boggo Road Urban Village, Brisbane, OZ

Station) Transit Centel Transit **Bellaire Uptown** Attachment:

Packet Pg. 84

TOD Description

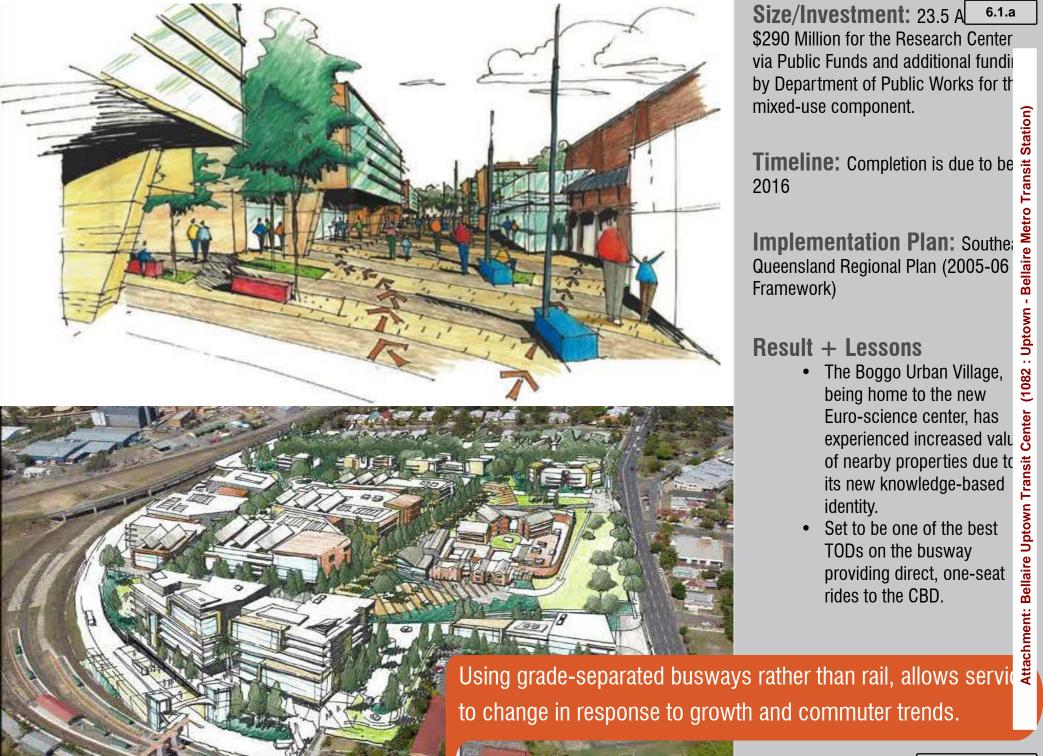
 The Boggo Road Urban Village is a new master planned community at the site of the historic Brisbane Gaol, a government reserve. The village is one of 5 state development zones identified by Queensland government in the southern suburbs of Brisbane.

Transit Type: BRT via the South East Busway

Station Typology: Transit Town Center

Ridership: 60,000 per day on the South East Busway line at 15-20 minute intervals

Program: Euroscience Center with several commercial buildings ranging from 5-8 stories; Multi-dwelling residential (25% affordable); Mixed-use units; Two new Parks with Bike and Pedestrian trails.



Size/Investment: 23.5 A 6.1.a \$290 Million for the Research Center via Public Funds and additional fundi by Department of Public Works for th mixed-use component.

- Bellaire Metro Transit Station) Timeline: Completion is due to be 2016

Implementation Plan: Souther Queensland Regional Plan (2005-06 Framework)

Result + Lessons

- The Boggo Urban Village, • being home to the new Euro-science center, has experienced increased valu

to change in response to growth and commuter trends.

(1082 : Uptown

El Monte Transit Village, El Monte, CA

TOD Description

 The El monte busway is a 11.8 mi service running from San Gabriel Valley to L.A. The busway (with HOV) is separated from freeway traffic. The El monte transit station is the busway's eastern terminus and primary hub. The El Monte Transit Village was created to serve high-density services around transit services.

Transit Type: BRT via the El Monte Busway on the Los Angeles Silverline Metro

Station Typology: Transit Neighborhood

Station Ridership: 22,000 per day at 15-20 minute intervals

Program: 1,800 Housing Units; 561,000 sf of Retail; Child Development Center; Large Public Plaza; Transit Store; Bike Station + Lockers



El Monte is more likely to succeed because of the high leverse of



Size/Investment: 60 Acres/ \$45 Million

Timeline: 2010- 2012

Implementation Plan: El Monte City Council adopted the El Monte Transit Village Specific Plan, 1994, set forth by the state, which calls for development to occur on lands near transit stations.

Result + Lessons

- City Involvement can make the difference in implementing complex joint development.
- Community outreach was critical in preserving two ballparks throughout the construction process.
- Consider bus TOD in places that already act as hubs for larger bus networks

Developer Preference Survey

Bellaire Uptown Transit Center Urban Design City of Bellaire, Texas

Survey of Developer Attitudes Regarding BRT

(Breakthrough Technologies Institute, 2008)

CONVENIENCE

Frequency, speed and convenience of the service appear to be important to many developers and property owners. These are features that the BRT service is able to offer over the local conventional bus service.

AESTHETICS

In downscale corridors, streetscape improvements that accompany the BRT may be at least as important as the transit service for attracting new investment.

In some cities, developers and property owners cited the value of a prominent visual profile for the BRT and aesthetically appealing infrastructure

Many developers and property owners report that the BRT must have a prominent visual profile and be aesthetically appealing - particularly the stations.

For cities that are using BRT to revitalize a corridor, the accompanying streetscape improvements may be at least as important as the transit service

SUPPORT

Cooperation among key stakeholders, including public agencies, non-profil development organizations, property owners, and private developers, is critical to success.

In a city where the real estate market is not already strong, an active transit agency TOD program and/or active community development organization is critical.

Developers view permanence as an important factor for building around a BRT system. Even in the cities with a relatively low level of infrastructure, th BRT was viewed as permanent due to a clear long-term commitment by the transit agency.

For developers, permanence of the BRT is an important factor. However, the perception can be created even with relatively low infrastructure investment if there is a clear, long-term public agency commitment.

REGULATIONS

Developers are very interested in an expedited permitting or rezoning proces as time is a critical factor in making development projects financially viable.

ECONOMIC DEVELOPMENT

It does not appear to be necessary to provide financial incentives for BRT related TOD.

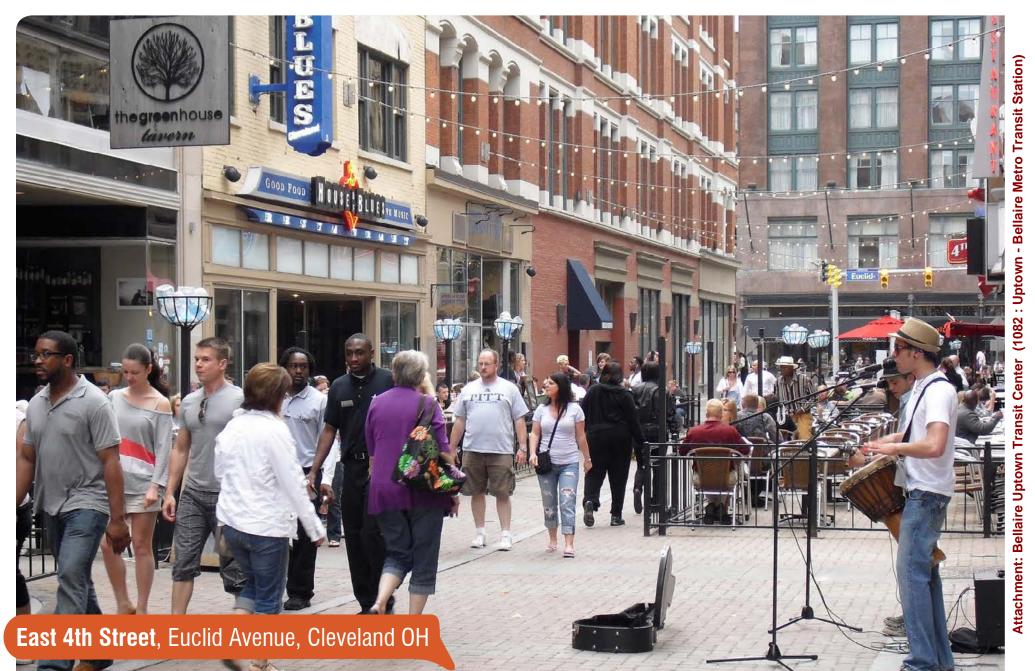
As with any transit, the transit corridor must be amenable to high-density development. Corridors placed in areas without major employment or housing destinations are not likely to attract development, regardless of mode.

Architecture Precedents

- Transit Center Examples
- Parking Garage Examples

Attachment: Bellaire Uptown Transit Center (1082 : Uptown - Bellaire Metro Transit Station)

6.1.a Transit Centers



6.1.a Transit Centers



6.1.a Transit Centers



6.1.a Parking Garages

T3 Parking Structure by Danze Blood and Cote

- + Reed Architects, Austin TX
 - 160 Parking Spaces + 5 Floors

6.1.a Parking Garages

Santa Monica Parking Garage by Frank Gehry, Santa Monica CA

• 525 Parking Spaces + 5 Floors



(1082

Center

Attachment: Bellaire Uptown Transit



Roy Kelly Parking Garage by Powers Brown Architecture, Bryan TX

• 900 Parking Spaces + 5 Floors

e.1.a Parking Garages

Parkhaus Engelenschanze by Wittfoht Freier Architects, Stuttgart Germany • 486 Parking Spaces + 6 Floors





St. Thomas H.S. Parking Garage
by Kirksey Architects, Houston TX
427 Parking Spaces + 6 Floors



6.1.a Parking Garages

Attachment: Bellaire Uptown Transit Center(1082:Uptown - Bellaire Metro Transit Station) New World Symphony Garage by Gehry Partners, Miami, FL • 550 Parking Spaces + 6 Floors



Car Park One at Chesapeake by Elliot and
Associate Architects, Oklahoma City, OK
791 Parking Spaces + 5 Floors

e.1.a Parking Garages

1111 Lincoln Road by Herzog + de Meuron Architects, Miami, FL

• 300 Parking Spaces among 7 Floors of Mixed Use Retail and Residential

Parking Garages

Ballet Valet Parking Garage by Arquitectonica Miami, FL

 600 Parking Spaces + 6 Floors, Ground-level Retail

Parking Garages

18 Kowloon East by Aedas
Hong Kong, China
6 Floors Parking,

28-Story Mixed-Use Building

METRO

KEEP RIGHT

III

Cypress Village METRO Park and Ride by METRO, Houston TX • 1500 Parking Spaces (300 for Residents) + 3 Floors

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(1082 : Uptown - Bellaire Metro Transit Station)

Attachment: Bellaire Uptown Transit Center





Attachment: Bellaire Uptown Transit Center (1082 : Uptown - Bellaire Metro Transit Station)

Parking Garages

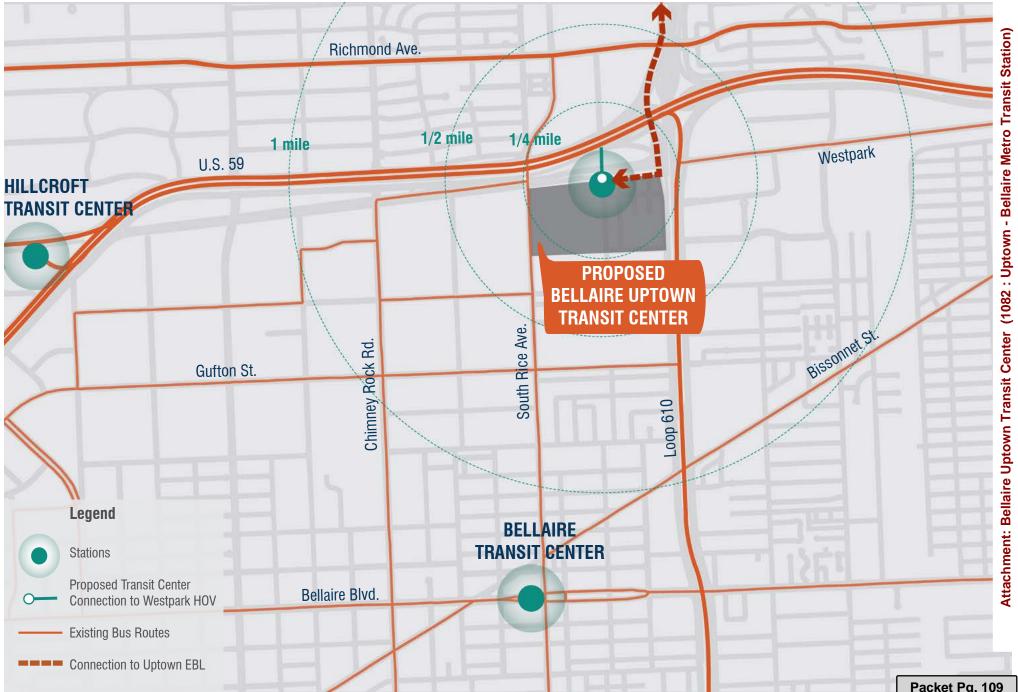


Transit-Area Planning

- 1. Transit Circulation
- 2. Parks/ Open Space + Trails
- 3. Property Ownership
- 4. Environmental Factors
- 5. Block Size Plan
- 6. Infrastructure (Above Ground)
- 7. Right-of-Way
- 8. Proposed Bellaire Uptown Transi
- 9. Development Massing Concept
- 10. Proposed Transit 'Green'

Bellaire Uptown Transit Center Urban Desigr City of Bellaire, Texas

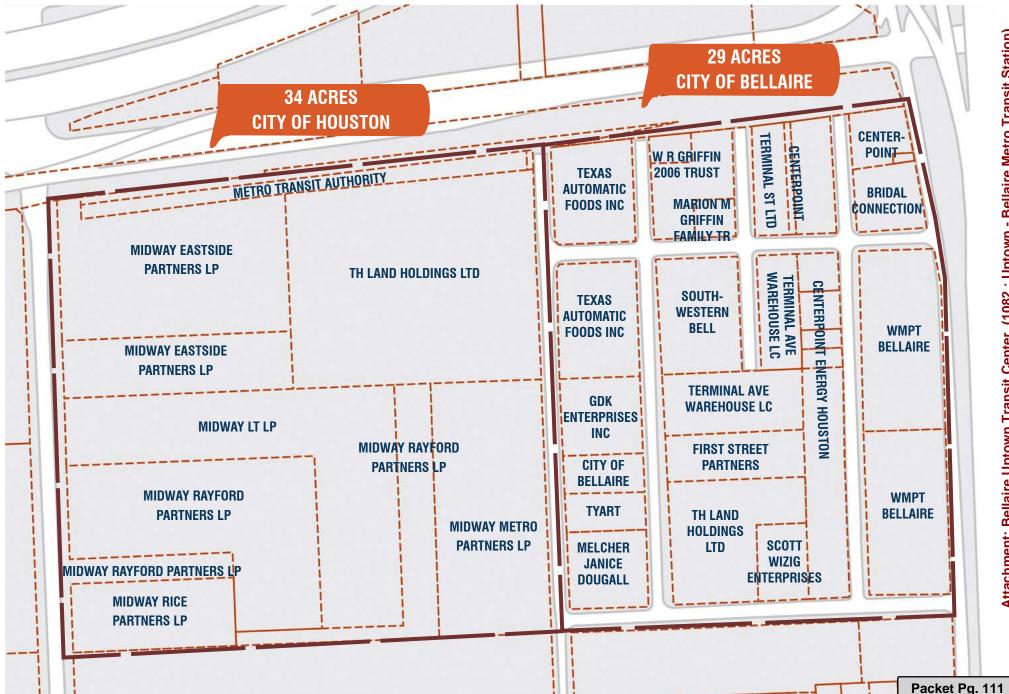
6.1.a Transit Circulation



6.1.a Parks/ Open Spaces + Trails



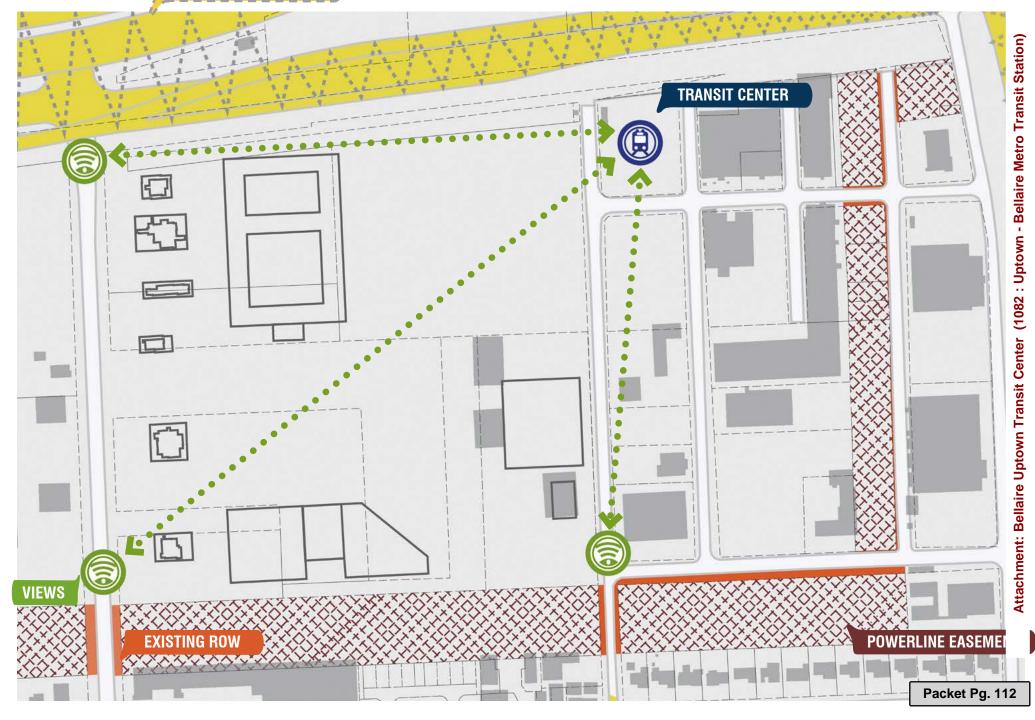
6.1.a Property Ownership



Attachment: Bellaire Uptown Transit Center(1082:Uptown - Bellaire Metro Transit Station)

Environmental Factors





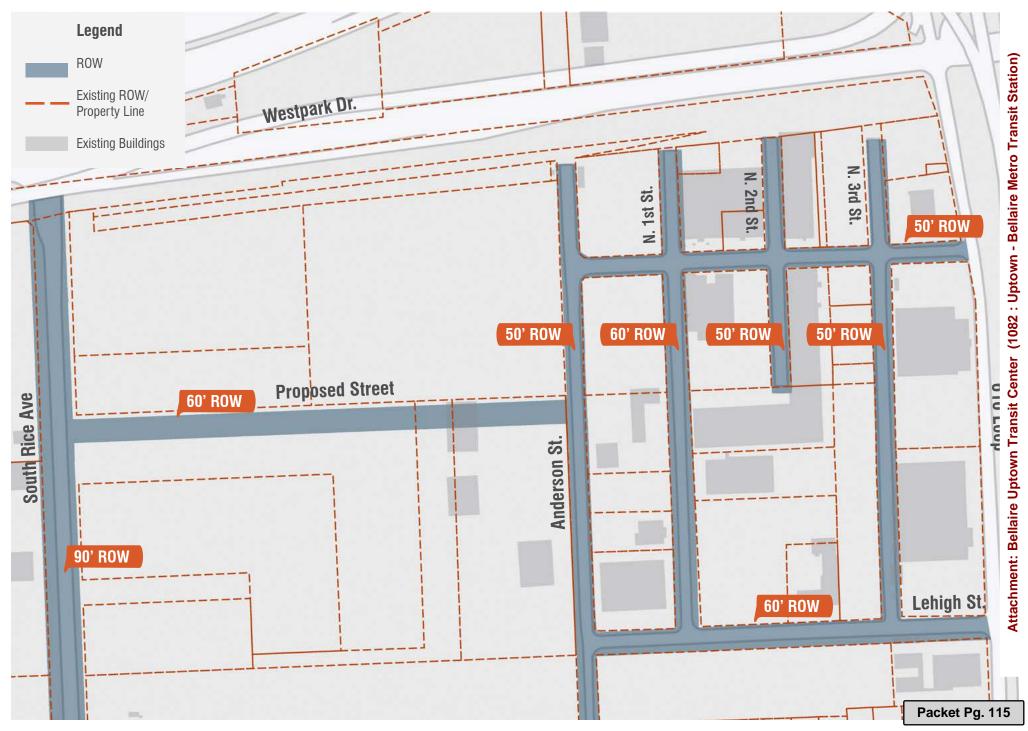
Block Size Plan



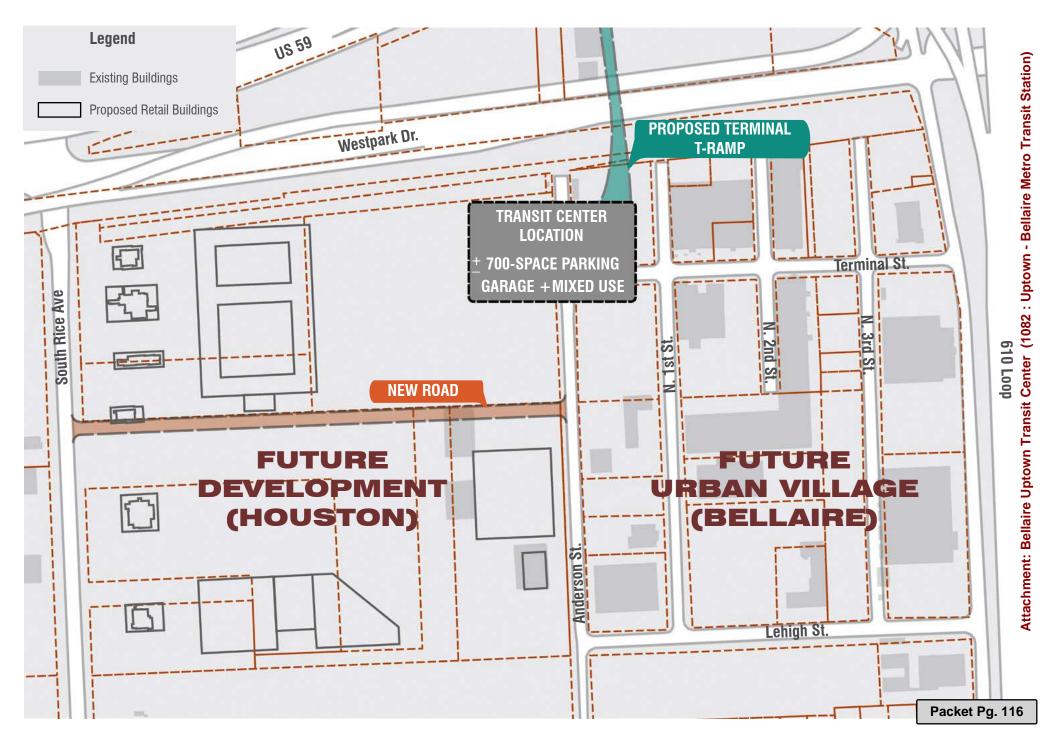
Infrastructure (Above Ground)



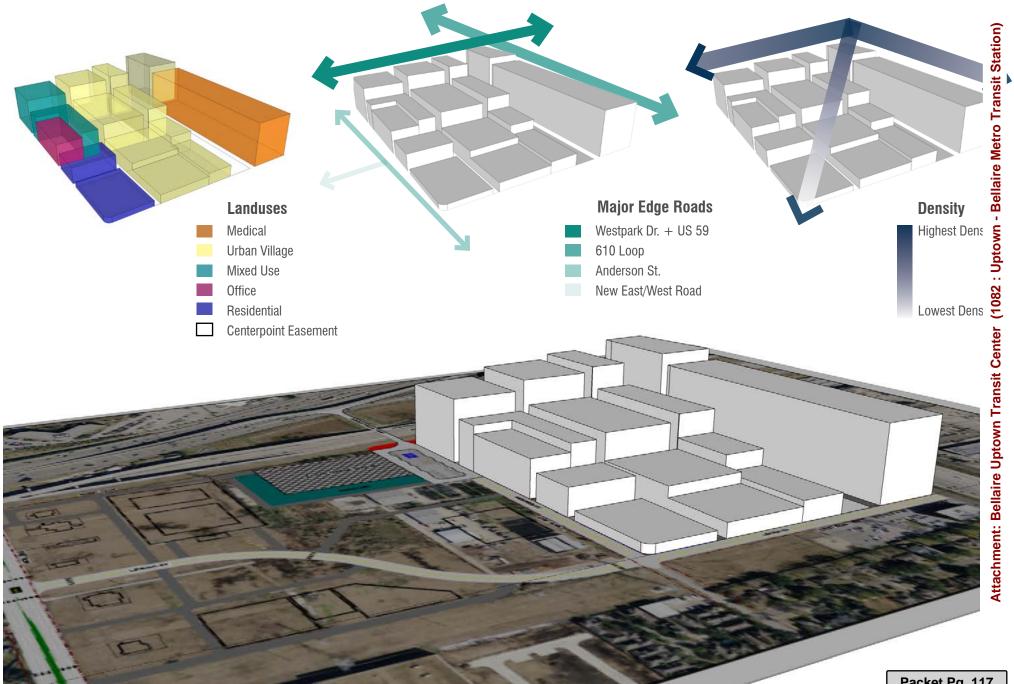
6.1.a Right-of-Way



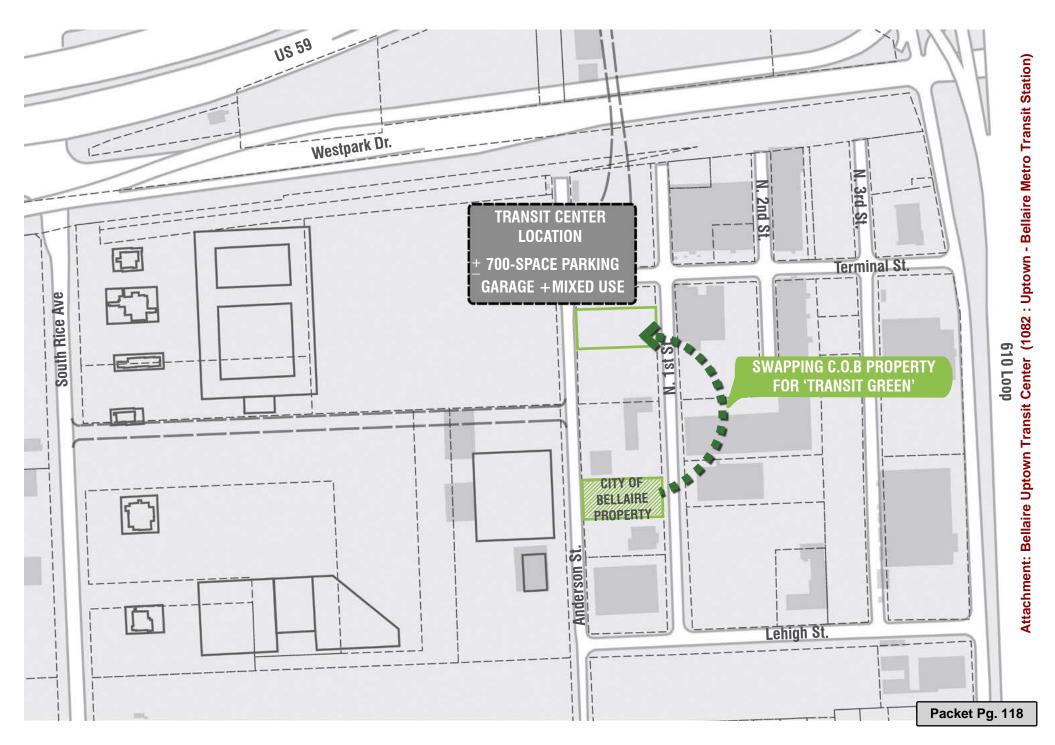
6.1.a Proposed Bellaire Uptown Transit



6.1.a Development Massing Concept

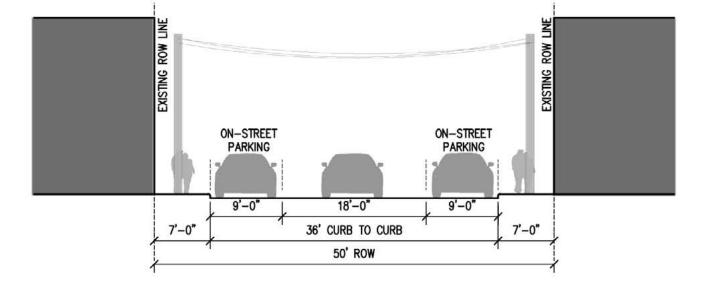


6.1.a Proposed 'Transit Green'

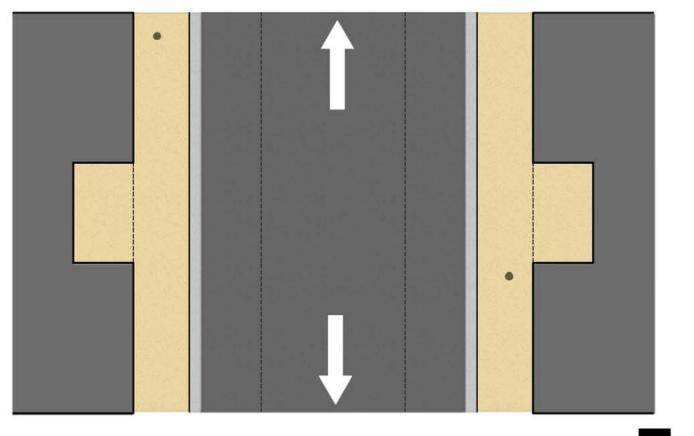


R.O.W. Improvements

Bellaire Uptown Transit Center Urban Design City of Bellaire, Texas



50' ROW EXISTING STREET SECTION, ON-STREET PARKING

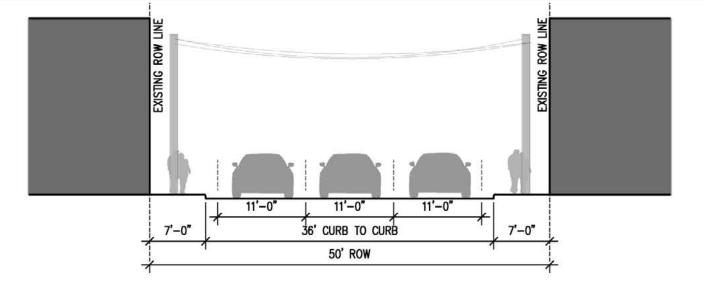


6.1.a

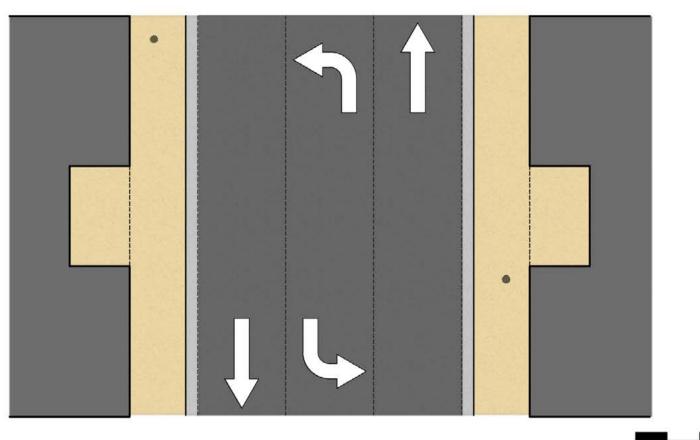
Packet Pg. 120

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8



50' ROW STREET SECTION



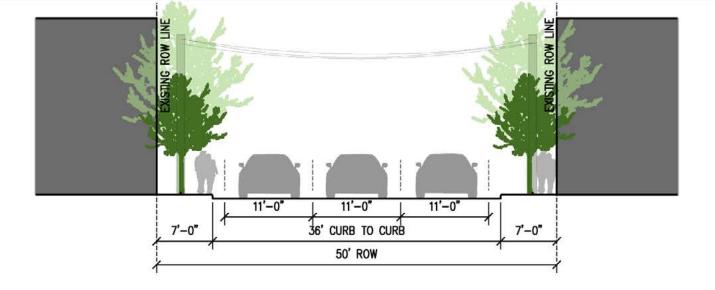
Packet Pg. 121

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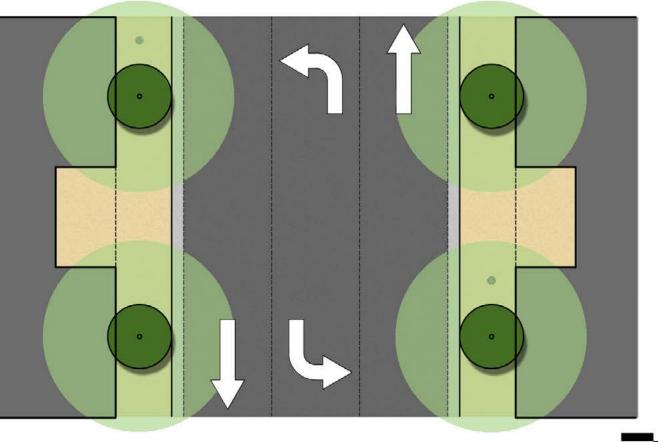
4'

8'

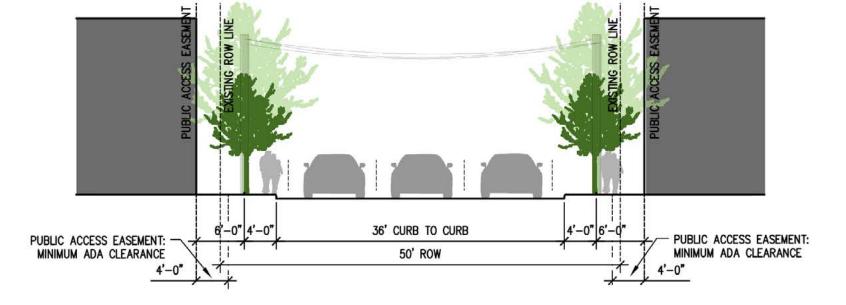
6.1.a



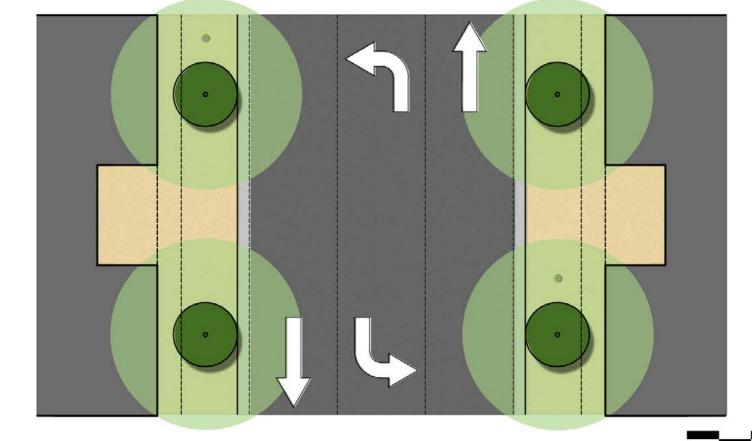
50' ROW STREET SECTION: CONSTRAINED TREE GROWTH



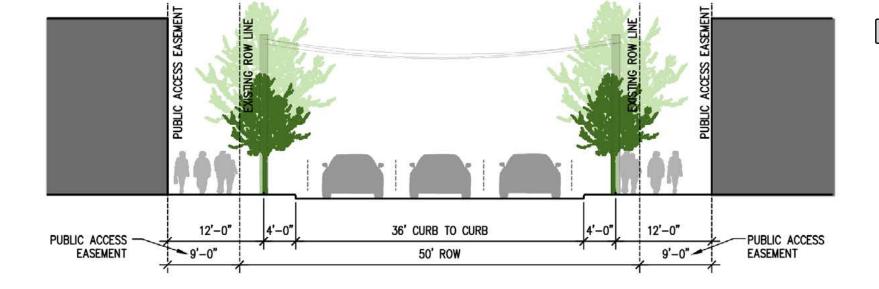
0 4' 8' Packet Pg. 122

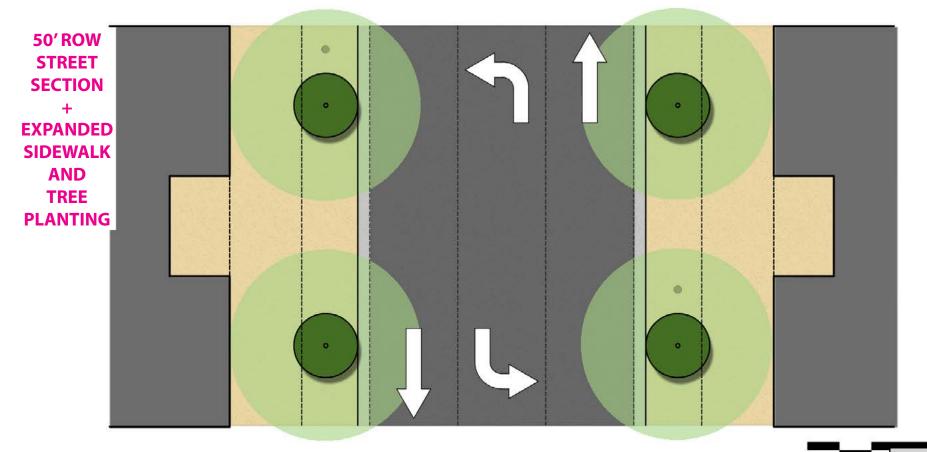


50' ROW STREET SECTION + MINIMUM ADA CLEARANCE EASEMENT



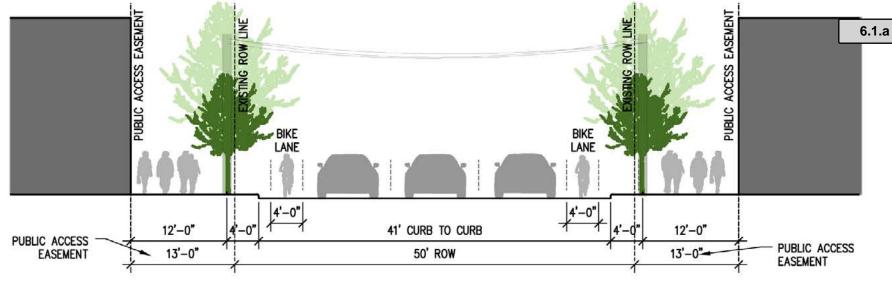
0 4' 8'

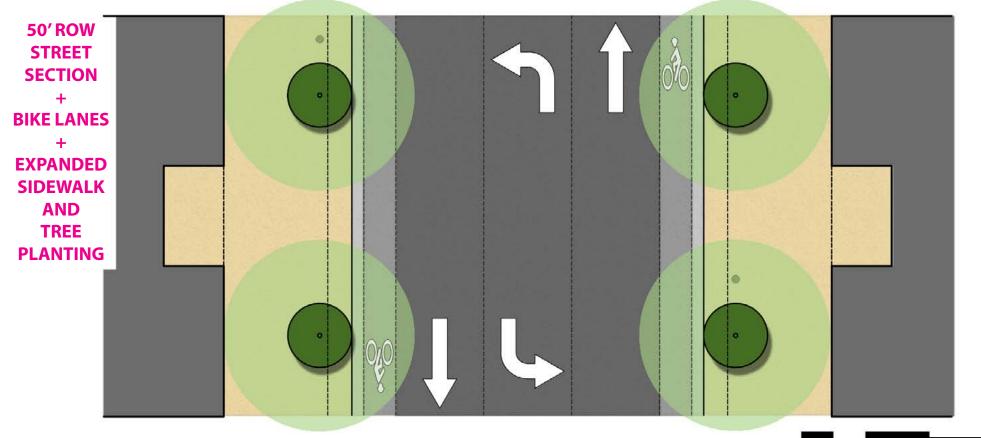




4' 8' Packet Pg. 124

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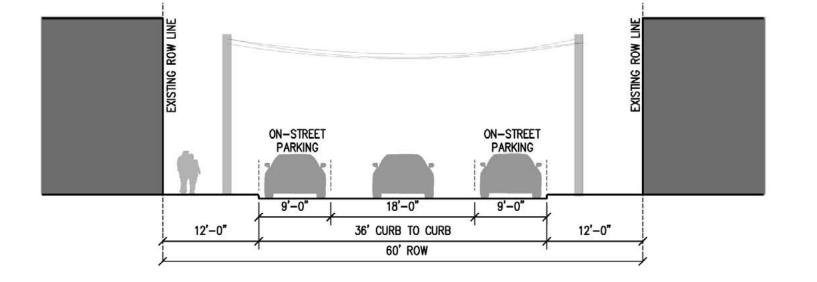


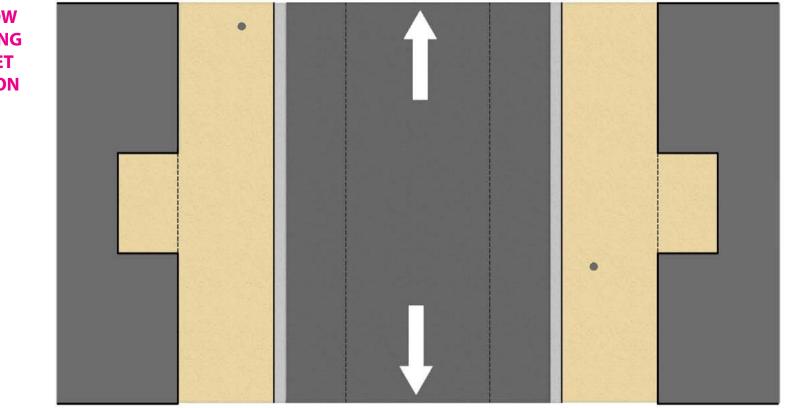


Packet Pg. 125

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8'





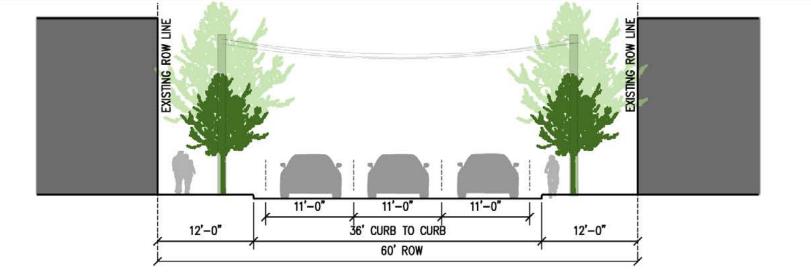
60' ROW EXISTING STREET SECTION 6.1.a

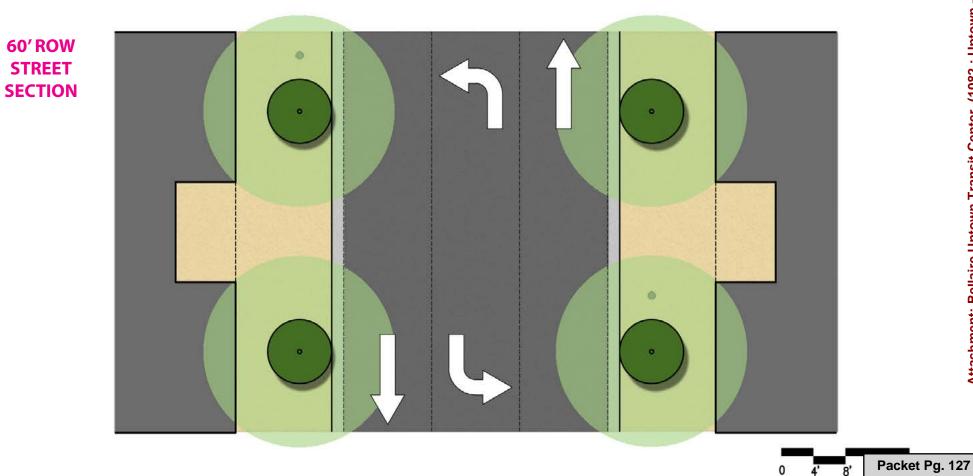
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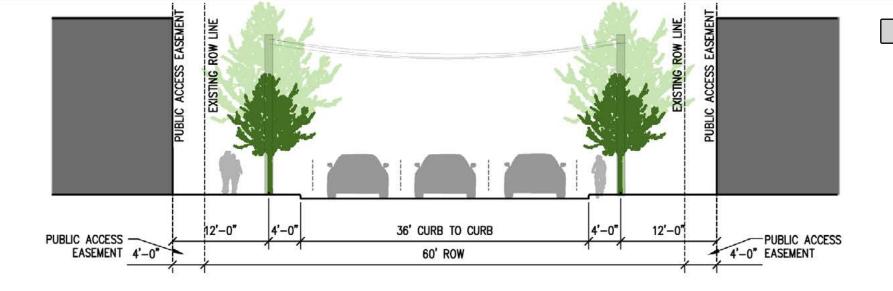
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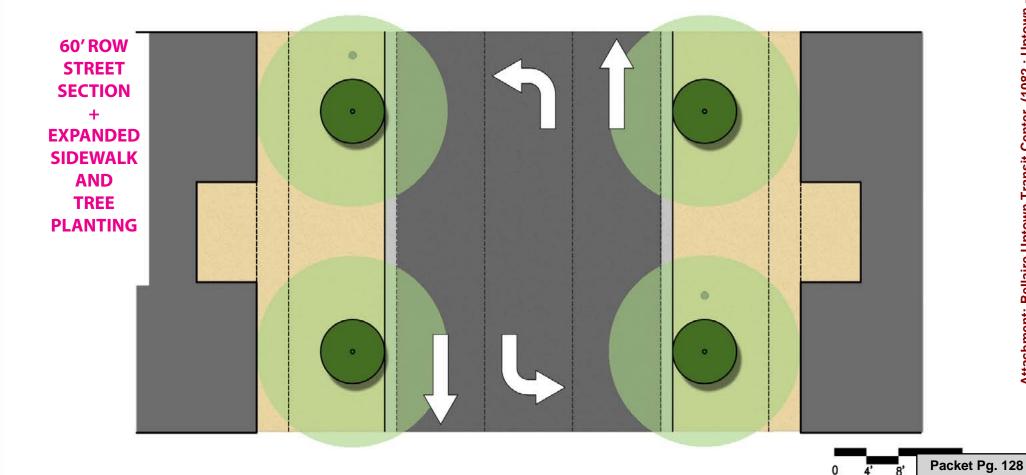
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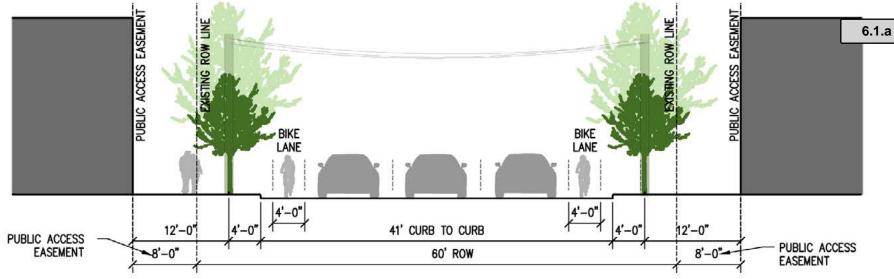
6.1.a

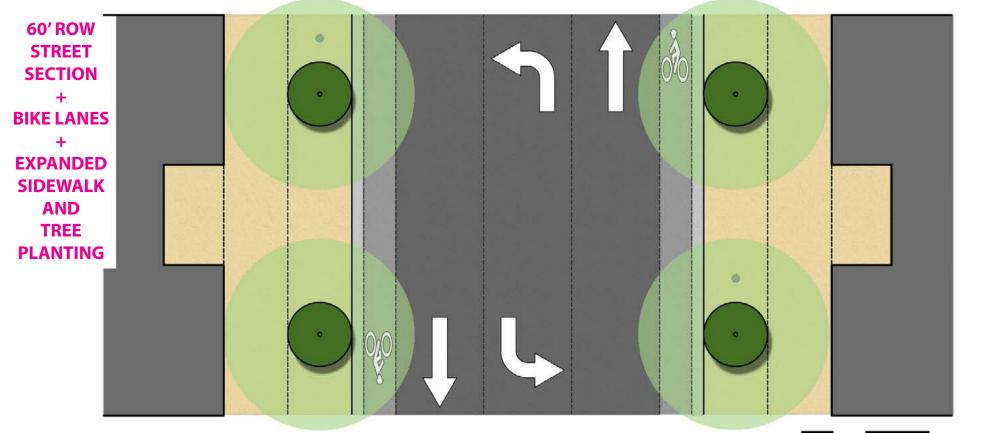










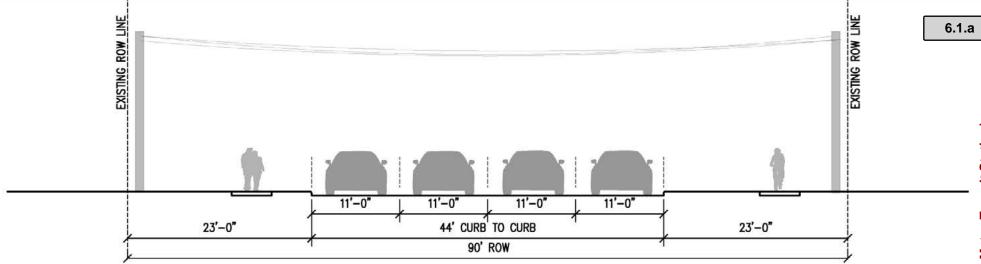


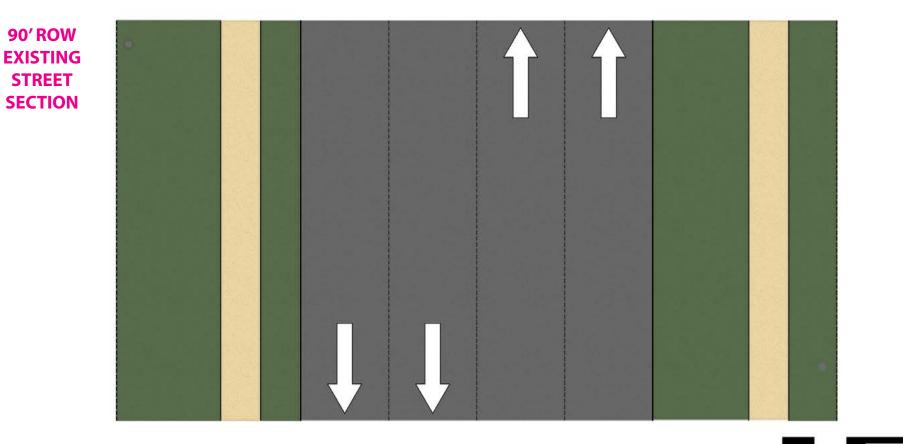
Packet Pg. 129

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4'

8'



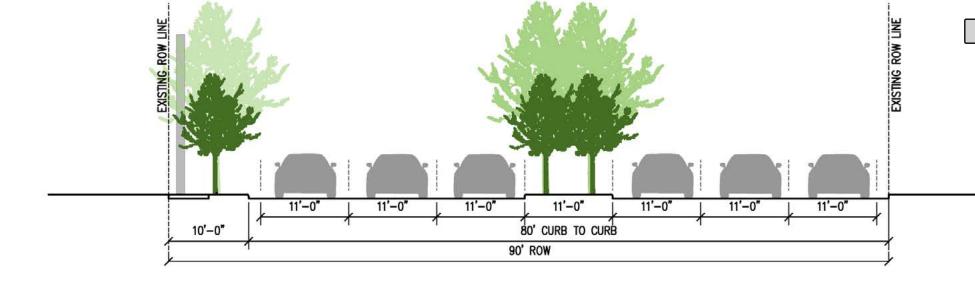


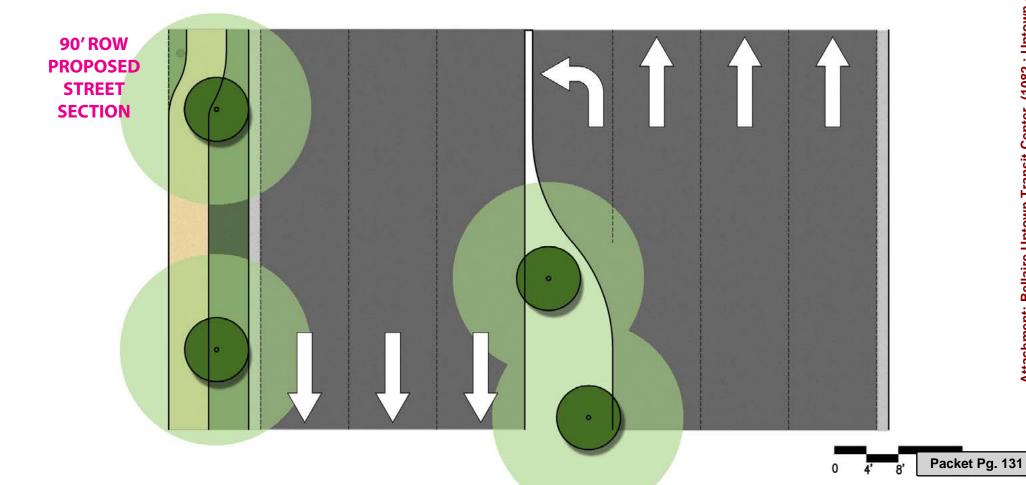
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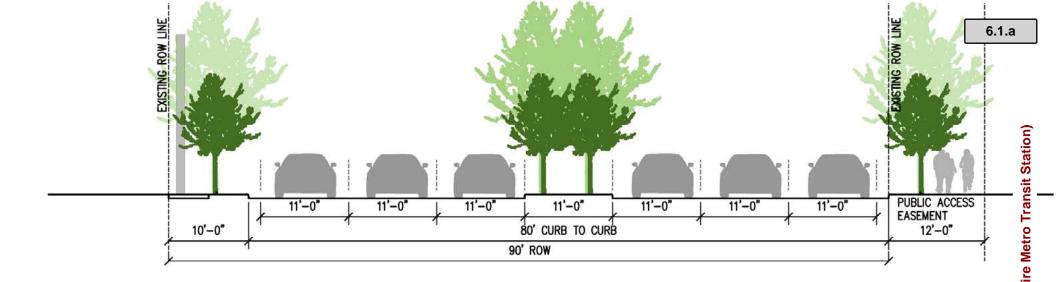
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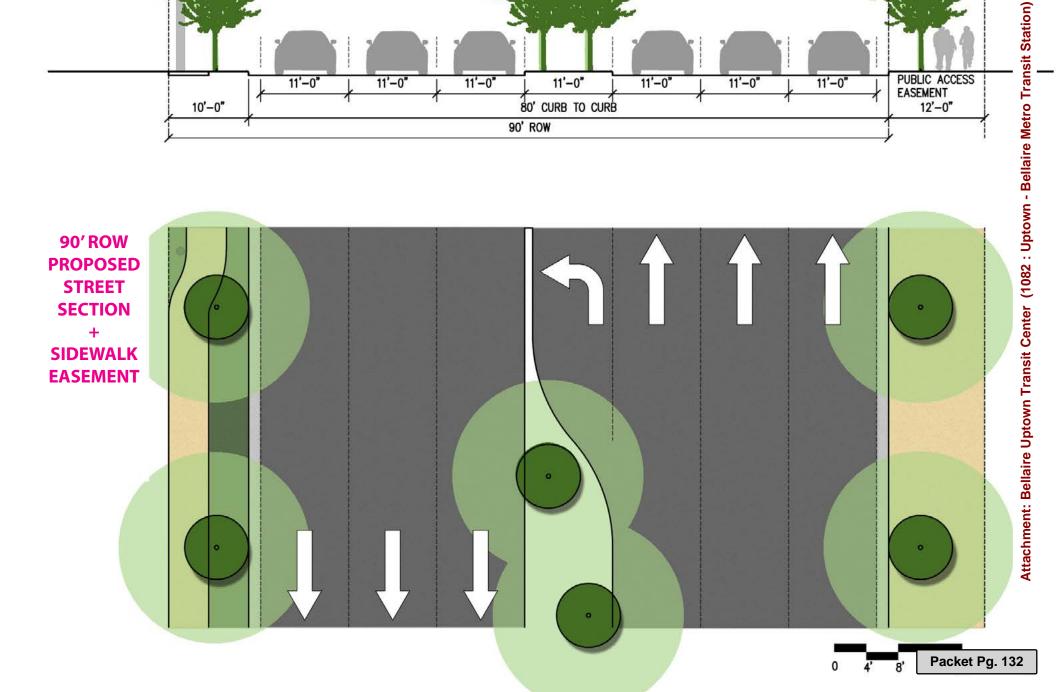
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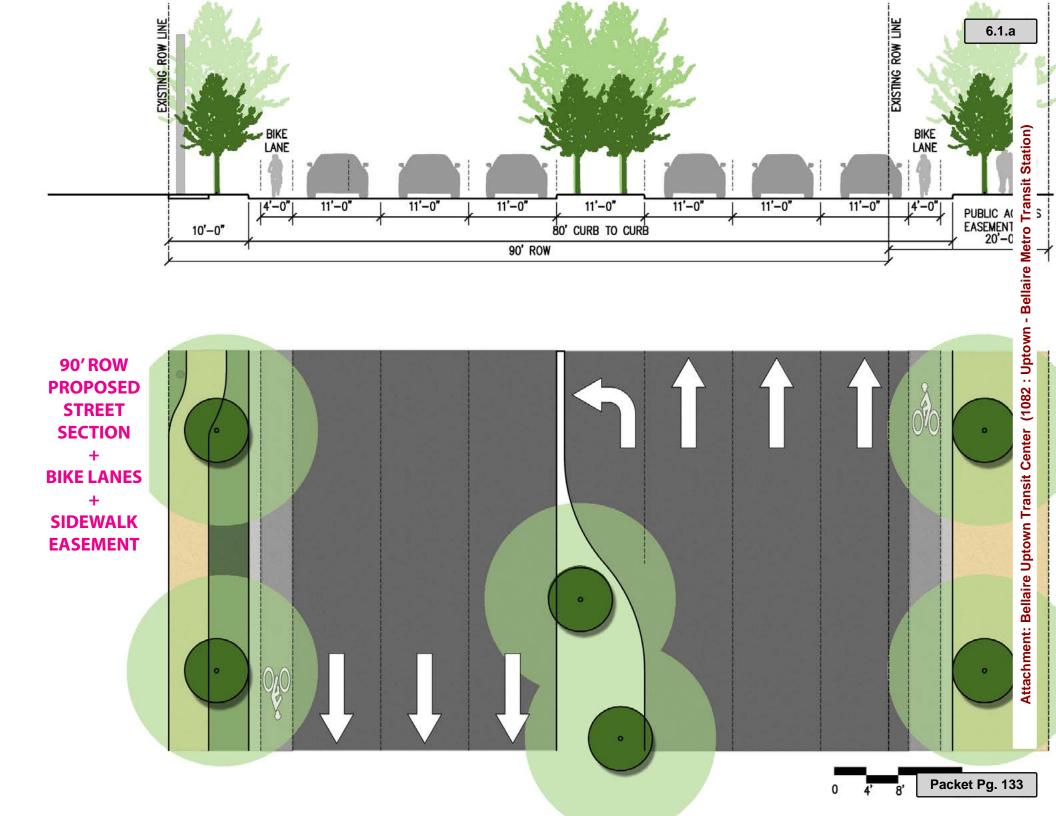




6.1.a





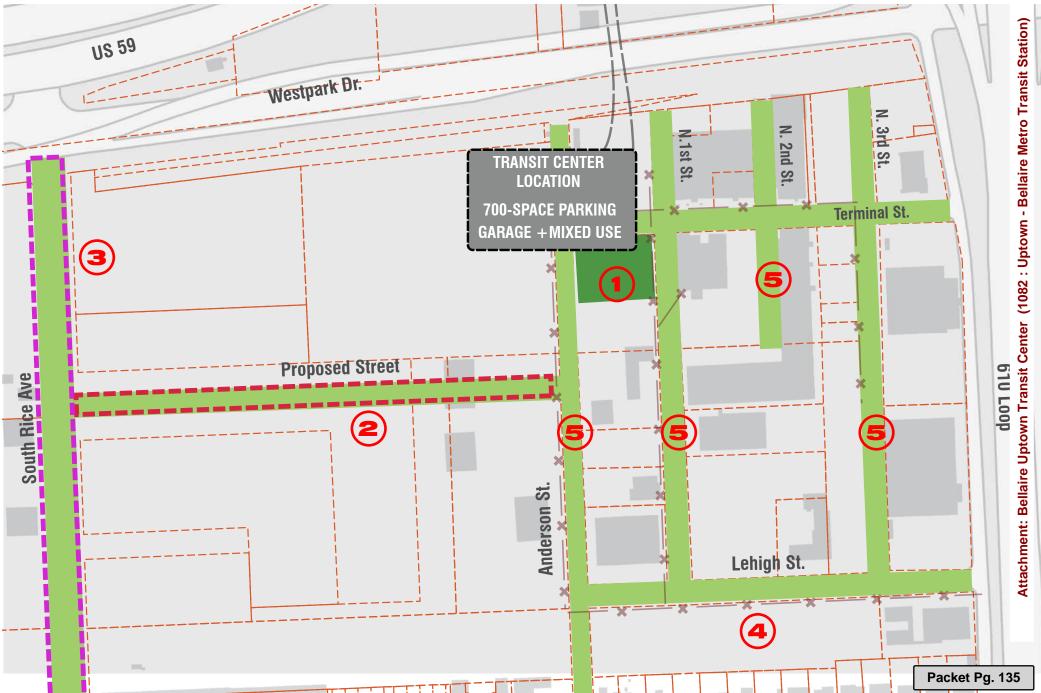


Summary

Bellaire Uptown Transit Center Urban Desig City of Bellaire, Texa

6.1.a

- 1. Create Village Green
- 2. Create an East-West Street Extension
- 3. South Rice Avenue 'Parkway' Improvement
- 4. Bury Electric/Power Lines
- 5. Create an Urban Streetscape





6.1.a Bellaire Transit Center

