



CITY OF BELLAIRE TEXAS
BUILDING AND STANDARDS COMMISSION
FEBRUARY 26, 2014

Council Chamber and Council Conference Room
6:00 PM

Regular Session

7008 S. RICE AVENUE
BELLAIRE, TX 77401

I. WORKSHOP SESSION

A. Call to Order

The workshop session was cancelled due to lack of a quorum.

B. Announcement of Quorum

C. Discussion and preparation of the letter the Commission wished to send forward to City Council recommending proposed amendments to the City of Bellaire Code of Ordinances, Chapter 9, Buildings, with regards to crawlspace requirements.

D. Adjournment

II. REGULAR SESSION

A. Call to Order

Chairman Schuster called the meeting to order at 7:05 PM.

B. Announcement of Quorum

Chairman Schuster announced that a quorum was present consisting of the following members:

Chairman Kristin Schuster
Vice Chairman Laura Thurmond
Commissioner Paul Katz
Commissioner Danny Spencer

Commissioners Mike Baker and Burt Martin were absent from the proceedings.

The following staff members were also present:

Building Official, Lee Cabello
Planning & Zoning Secretary, Ashley Parcus

C. Rules for Public Comment

- 1. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the**

Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.

- 2. Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.**
- 3. Public Comments of a general nature shall be made at the time designated by the Order of Business.**
- 4. All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.**
- 5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

Seeing no public, Chairman Schuster skipped the rules for public comment.

D. Approval or Correction of the Minutes

1. Building and Standards Commission - Regular Session - Jan 22, 2014 7:00 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Laura Thurmond, Vice Chairperson
SECONDER:	Paul Katz, Commissioner
AYES:	Schuster, Thurmond, Katz, Spencer
ABSENT:	Martin, Baker

E. Public Comment

There was no public comment.

F. Report from Building Official

There was no report from the Building Official.

G. Reports of Committees and Communications

- 1. Communications to Commission members outside of posted meetings**

There were no communications to report.

- 2. Committee Reports**

There were no committee reports.

- 3. Reports from Staff other than the Building Official**

There were no reports from staff.

H. Old Business

1. Discussion, Consideration, and Possible action on the letter the Commission wishes to forward to City Council recommending proposed amendments to the City of Bellaire Code of Ordinances, Chapter 9, Buildings, with regards to crawlspace requirements.

Chairman Schuster explained that this item was on the agenda in case the Commission was prepared to vote on the report to Council. She stated that the report was not yet complete and that she would like to schedule another workshop to finish it. Chairman Schuster asked the Commissioners present if Wednesdays around 4 would work ok for them. Commissioner Spencer explained that he currently has a standing meeting on Wednesdays from 2-4, but could probably make it to City Hall by around 4:30.

Chairman Schuster stated that the Commission would be polled via email for available dates/times.

(Requested by John McDonald, Community Development)

I. New Business

1. Swearing in of new Commission member

Chairman Schuster stated that Commissioner Spencer had been sworn in prior to the workshop session so that he could participate as a Commission member. She added that he was replacing Commissioner John Rigby who resigned due to a job responsibility, and welcomed him aboard.

(Requested by John McDonald, Community Development)

2. **The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

There was no new business brought forward.

J. Public Hearings

There were no public hearings scheduled.

K. Announcements & Comments by Commissioners

Commissioner Katz welcomed Commissioner Spencer to the Commission.

Chairman Schuster mentioned that Commissioner Yemitan recently resigned from the Commission and she thanked him for his service. She stated that she had appreciated his insight and would miss his feedback. She added that a 7th Commissioner would be appointed soon.

Vice Chairman Thurmond also welcomed Commissioner Spencer.

Commissioner Spencer thanked them and stated that he was happy to be part of the Commission.

L. Adjournment

Chairman Schuster adjourned the meeting at 7:11 PM.