

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 18, 2014

Council Chamber	Workshop Session	6:30 PM
-----------------	------------------	---------

7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Dr. Philip L. Nauert

Mayor Pro Tem

Amanda B. Nathan

Councilman

James P. Avioli Sr.

Councilman

Pat B. McLaughlan

Councilman

Roman F. Reed

Councilman

Gus E. Pappas

Councilman

Andrew S. Friedberg

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

BUDGET WORKSHOP SESSION #1 - 6:30 P.M.**A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.****B. Budget Discussion:**

Discussion regarding the FY2015 proposed budget for the City of Bellaire, Texas, with a focus on responses to budget questions received from members of the Bellaire City Council since the presentation of the FY2015 proposed budget on July 21, 2014.

(Requested by Paul A. Hofmann, City Manager)

C. Adjournment.

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/18/14 06:30 PM
Department: City Manager
Category: Budget
Department Head: Paul A. Hofmann
DOC ID: 1273

**SCHEDULED
ACTION ITEM (ID # 1273)**

Item Title:

Discussion regarding the FY2015 proposed budget for the City of Bellaire, Texas, with a focus on responses to budget questions received from members of the Bellaire City Council since the presentation of the FY2015 proposed budget on July 21, 2014.

Background/Summary:

City Manager Paul A. Hofmann will provide responses to budget questions received from members of the Bellaire City Council. Questions were submitted to the City Manager orally and/or in writing following his presentation of the FY2015 proposed budget during a Regular Session held on Monday, July 21, 2014.

Members of City Council will also have an opportunity to discuss the FY2015 proposed budget as time allows. A second budget workshop session has been scheduled on Tuesday, August 19, 2014, to allow for a more lengthy discussion of the budget, as well as a discussion of citizen comments made during the public hearing on the budget scheduled at 6:00 p.m. on Monday, August 18, 2014.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- Budget Questions (PDF)

FY2015 Budget Questions Received from July 21-August 13, 2014

JULY 29, 2014 FROM COUNCILMEMBER JIM AVIOLI IN MEETING WITH DIANE WHITE, ASSISTANT CITY MANAGER AND PAUL HOFMANN CITY MANAGER

QUESTION ONE: Page 15 – FY2015 Proposed Budget Book - City Manager's office – Increase in Training: What is the increase in training?

ANSWER - This is HR, IT, City Admin and the City Clerk combined. This includes:

- Microsoft training for certain users which we have not done in the past;
- moving Shawn's function over to City Manager's office which increases those professional training costs;
- City Clerk training which requires more training for her Clerk certification;
- both the City Manager and the Assistant City Manager will be more active in the professional associations than in the past;
- HR training such as professional and City Wide EEOC training (which is new);
- training opportunities for Council have been added such as TML and ethics training; and
- a different structure for board training (costs for the new training structure has not been included in the past).

QUESTION TWO: Page 11 – FY2015 Proposed Budget Book – Uniforms – Why has this increased?

ANSWER – Body armor for the Police Department and personal protective gear for the Fire Department will now be budgeted in the base budget. Previously these items were included in the Vehicle, Equipment, and Technology (VET) budget.

QUESTION THREE: What is the Capital outlay for the Fire Department?

ANSWER - This is to replace the current command vehicle. What will happen with current command vehicle? It will be repurposed and become the Fire Chief's replacement vehicle and his vehicle will be surplus.

QUESTION FOUR: Motorcycle Cop – How will this work?

ANSWER - Chief will use a current patrol officer as a motorcycle officer. There is no change in FTE this will allow us to increase traffic control and provide better neighborhood traffic safety.

QUESTION FIVE: Wastewater Treatment Maintenance line item why is it lower?

ANSWER - In 2014 we had two large projects that were included in this line item, replace clarifiers and rehab air digesters. We have no large projects in 2014 that would fall in this category with regards to the treatment plant.

AUGUST 3 2014 FROM MAYOR PRO-TEM AMANDA NATHAN VIA EMAIL

QUESTION - I would be interested in getting more detail on which of the Park Board's requests for FY 2015 have made their way into the budget, e.g. new fencing, lighting, playground equipment, etc. I assume whichever got included are part of the totals under line items 413 (maintenance and equipment) or 425 (park maintenance), but would like to know what specific projects are included.

ANSWER – When we set out for the FY2015 Budget process the Parks Master Plan was still being worked on. We recommended funding for several items/projects within the request made by the Parks Staff and the Parks Board even though the master plan was still in the works. Those items are outlined below and are allocated across a few different line items as well as the Draft FY2015 CIP.

In addition, we have started an initiative across the City to revamp our replacement schedules that would allow us to create a true replacement program which is still underway.

Playground equipment for the City is categorized as a CIP since it is generally over \$50,000 and involves engineering and structural assessment. We have been working on a draft CIP that will be submitted to the Parks Board in the spring to incorporate those requests that meet CIP criteria. At this time no funds have been allocated for the FY2015 Budget for playground equipment.

FY2014 Carryover/FY2015 Requests	Budget/Amount/Page Number
Evergreen Park/Pool Complex	
Evergreen Parks Master Plan – Old Well Site	FY2015 CIP - \$25,000 – pg.77
Refurbish Concrete entryway area at Evergreen Pool	Parks, Recreation & Facilities Budget Line item 420 - \$25,000 – pg. 46
Perimeter fence along east edge of pool.	FY2014 CIP – Water Tank Project funding
Holly Trail	
Holly Street Rehabilitation Project	FY2015 CIP - \$250,000 – pg. 77
Lafayette	
Minor maintenance and improvements to fountain area	Parks, Recreation & Facilities Budget Line item 425 \$5,000– pg. 46
Ware Family Park	
Perimeter Fencing Extension	FY2014 Rebuild Bellaire Project to be complete with FY2014 funding. Estimated costs are approximately \$32,000

General Programs	
Tree Health Program – Tree trimming was included for Holly Trail in FY2014 and BTS will be done with FY2014 funds as well.	Parks, Recreation & Facilities Budget Line item 425 -\$20,000– pg. 46
Granite Gravel replacement program	Parks, Recreation & Facilities Budget Line item 425 – \$5,000 pg. 46
Ball field replacement lighting as needed	Parks, Recreation & Facilities Budget Line item 425 –\$5,000 pg. 46
Engineered Wood Fiber Replacement Program	Parks, Recreation & Facilities Budget Line item 425 – \$15,000 pg. 46
Park Bench replacement as needed	Parks, Recreation & Facilities Budget Line item 425 – \$5,000pg. 46
Gym Curtain Replacement	Parks, Recreation & Facilities Budget Line item 905 –\$23,000 pg. 47
General Maintenance Items	
Exterior Painting of Parks Facility	Parks, Recreation & Facilities Budget Line item 420 - \$35,000 – pg. 46
BFAC – Pool side painting maintenance	Parks, Recreation & Facilities Budget Line item 420 - \$10,000 – pg. 46
BFAC – Replace Spray Guns and other aquatic maintenance items	Parks, Recreation & Facilities Budget Line item 420 - \$36,000 – pg. 46