

## Minutes of the Bellaire Cultural Arts Board (BCAB) Meeting

November 12, 2014

**Meeting Called to order at 6:30 by vice chair Stephanie Goldfield with a quorum.**

**Board members present:** Terry Leavitt-Chavez, Stephanie Goldfield, Jennifer Hawes, Jill Patir, Andrew Williamson, Staff Liaison-Diane White, Council Liaison Gus Pappas

**Others present:** none

**Board members absent:** Jacqueline Quick,

### II. Action Item:

#### Adoption of Minutes

Motion passed and seconded to approve adoption of minutes.

#### Acknowledgements:

### III. Forum For Comments:

### IV. Business Items:

#### A. DISCUSSION AND POSSIBLE CONSIDERATION ON

- **Utility boxes;** board is interested in pursuing the idea, need to look into process and how to go about getting boxes painted; approval process;
  - Motion made to plan and develop plan for utility box art made by Stephanie Goldfield, seconded by Jill Patir. Stephanie Goldfield to head and made outline for next meeting.
- **Metro Bus Shelters-** question if board should continue to pursue branding; Metro reps to present to city council; shelters to be aligned with branding-dependent upon Bellaire rebranding;
  - Motion made by Stephanie Goldfield to present ideas to City Council and ask Metro to present, as well; Motion seconded and passes
- **Rules of Procedure-** Gus discusses minor changes made
  - Motion made to accept procedure by Stephanie, Jennifer seconded, motion passes
- **Follow Up Comments for Recycles Fest-** "pop up art" tent was hidden; attendance was disappointing; check in inside City Hall next year may help pop up art, but possibility event may be located elsewhere; release to be part of the entry form
- **Art/Cultural event with Evelyn's Park board before construction begins-** Debbie Lapin from Evelyn's Park board interested in working

together for possible art project for holiday event, or future ideas for programming; go back to survey monkey results; Diane to check on city guidelines regarding conservancy programming

- Motion made by Jennifer to pursue programming with and for Evelyn's Park, Jennifer seconded, motion passes
- **Activity and Volunteer Schedule for Holiday in the Park-** Scratch off ornaments to be ordered again; cultural board to be inside near story time chamber; Shift start times as follows:
  - 5:30 Andy Williamson
  - 5:30 Terry Leavitt-Chavez
  - 6:30 Jennifer Hawes
  - 7:00 Stephanie Goldfield

## V. New Business

- Terry Leavitt-Chavez- should the board reach out to Bellaire citizens to donate funds to the arts for specific projects; project list and specific amounts to be defined (1. City of Bellaire Utility box art, 2. Municipal facilities art, 3. Public art events); Diane to send donation rules and procedures

## VI. Comments from Board Members

- Gus Pappas- city council put forth ad-hoc committee to drive input from city regarding municipal boards, cultural arts board and rebranding/wayfinding project to possibly play a role; committee and CAB to coordinate ideas and input so CAB is encouraged to keep up with information set out in city and be thinking ahead about ideas and how to incorporate art

## VII. Adjournment

- Motion made by Jill to adjourn meeting, Andrew seconded, motion passes