

Parks and Recreation Advisory Board
Minutes of Meeting Held Wednesday, November 19, 2014 - 6 pm
CenterPoint Energy Community Center
7001 Fifth Street, Bellaire. Texas 77401

1. Call To Order: by Jim Broadwell at 6:07 pm

Attendance: *Board:* Jim Broadwell, Julie McNee, Paula Mey, Neil Verma

Parks & Rec Department: Jane Dembski, Karl Miller

City: Mandy Nathan (City Council);

Guests: Sheila Condon & Taylor McNeill (Clark Condon); Cheryl Bright-West (Assistant Parks, Recreation and Facilities Director); Anne Marie Kilday (Bellaire Essentials Magazine).

2. Announcement of a Quorum by Jim Broadwell at 6:07 pm.

3. Approval of Minutes from October 28, 2014 Meeting. Moved by McNee, Second by Verma, Vote: approved by all

4. Visitor Comments

None (saved for below reports where appropriate).

Taylor McNeill - Clark Condon

Jenny Qualls – Clark Condon

Anne Marie Kilday - Resident

5. Reports

a) Patrons for Bellaire Parks

- Karl Miller: wine & tapas party – April 25th

b) Liaisons to/from other Bellaire Boards or Commissions

- No Updates

c) Staff Comments

- Karl Miller: Highlighted the December 4 Holiday in the Park event. Reminded Board that Jane will be retiring at the end of the year. Karl gave an update on the basketball program which is going well and currently has a wait list for participation. The basketball court is scheduled to be refinished the week of Nov. 23rd. Winter Holiday Camp is open for registration. The following are open positions: Park Labor, Athletic Superintendent, Project Manager and Crew Leader.

d) Council Liaison Comments

- Mandy Nathan: Ad hoc Committee for Facilities has met twice. The City is going to develop a website, blog, etc on when and where the committee will be meeting. First public forum will be before Feb. 2nd and will be open for public comments. A request has been made to the City Engineer to do a drainage study where the Walmart is being built on S. Rice. The Cultural Arts board master plan has been approved.

6. Discussion and possible action pertaining to the Master Plan

a) Evergreen Park master plan discussion

- Sheila Condon presented six options for the Evergreen Park master plan. She reported a pool contractor has assessed the current pool at Evergreen and believes the pool, and pool equipment, are still in good working condition. The board narrowed the six designs down to two. Clark Condon will edit the two finalist designs and will present the revisions at the December Board meeting. Features discussed: include a location in the park for a food truck or tent, shallow/beach area for the pool, inclusion of a splash pad, therapy pool, covered pavilion and parking.

b) Continue the discussion of the information provided from the October meeting; Park Classifications

- No changes suggested to the classification and inventory document. Neil Verma moved to approved and second by Paula Mey.

c) Update and discussion pertaining to the Trails/Pathways section

- Review the addition of Neil Verma's bike route suggestion for recreational bikers.

d) Review and discuss the History of the Parks information

- Review the History of the Parks draft and identified that the document was missing information on Russ Pittman Park and others. An updated version of the Parks History will be distributed prior to the next meeting for board review. Board will vote on the revised History of the Park document at the December meeting.

7. Discussion and possible action pertaining to the use of the \$250,000 CIP budget for park improvements.

a) Review Cost Estimates for Park Amenities Document

- Karl Miller and Jane Dembski presented varied options and pricing for park improvements. Cost Estimates for Park Amenities Document: Fencing Recommended Section changes: Lafayette – not to include the fencing on the south side of the park by the parking lot \$20,000.00, soccer field fence to be Omega fencing. Russ Pittman, \$13,000.00 does not include fencing to the entrance gate, Feld Park \$17,000.00, Loftin Park \$10,000, Joe Gaither - \$10,000, Vic Driscoll – replace signage. Total estimate for fencing = \$70,000. Karl and Jane to finalize fencing costs and present to the Board at the December meeting for approval.
 - Benches, Picnic Tables and Trash Receptacles to be addressed in the Master Plan.

b) Review Cost Estimates for Lafayette Park

- New playground equipment is old and needs to be replaced. Parts on order are needed for safety purposes. Driveway and parking area needs repair. Total estimated cost - \$150,000. Karl and Jane to finalize fencing costs and present to the Board at the December meeting for approval.

c) Discussed options for Holly Street

- Irrigation Work - \$42,000
- Mandy suggested the idea to designate \$50,000 to Holly Street and solicit the Holly Street residents to determine how it is used for the Holly Street Esplanade

8. Board Comments:

- Julie McNee requested the December meeting be rescheduled due to scheduling conflicts. Meeting has been rescheduled to December 9th.

9. Adjournment

Respectfully Submitted,

Julie McNee

12/9: Next Meeting