



CITY OF BELLAIRE TEXAS
BUILDING AND STANDARDS COMMISSION
FEBRUARY 25, 2015

Council Conference Room and Council Chamber
6:30 PM

Workshop & Regular Session

7008 S. RICE AVENUE
BELLAIRE, TX 77401

I. WORKSHOP SESSION

A. Call to Order

B. Announcement of Quorum

C. Discussion and preparation of a possible amendment to the Building and Standards Commission's Rules of Procedure detailing the process for making recommendations to City Council.

D. Adjournment

II. REGULAR SESSION

A. Call to Order

Chairman Thurmond called the meeting to order at 7:11 PM.

B. Announcement of Quorum

Chairman Thurmond announced that a quorum was present, consisting of the following members:

Attendee Name	Title	Status	Arrived
Laura Thurmond	Chairman	Present	
Paul Katz	Commissioner	Present	
Burt Martin	Commissioner	Present	
Mike Baker	Commissioner	Present	
Danny Spencer	Vice Chairman	Absent	
Lee Hampton	Commissioner	Present	
Charles Formica	Commissioner	Present	
Lee Cabello	Building Official	Present	
Ashley Parcus	Secretary	Present	

C. Rules for Public Comment

Chairman Thurmond mentioned that the rules for public comment are listed on the agenda.

- 1. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the**

Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.

- 2. Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.**
- 3. Public Comments of a general nature shall be made at the time designated by the Order of Business.**
- 4. All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.**
- 5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

D. Approval or Correction of the Minutes

1. Building and Standards Commission - Regular Session - Jan 28, 2015 7:00 PM
Commissioner Katz made one minor correction.

RESULT:	APPROVED AS CORRECTED [UNANIMOUS]
MOVER:	Burt Martin, Commissioner
SECONDER:	Paul Katz, Commissioner
AYES:	Thurmond, Katz, Martin, Baker, Hampton, Formica
ABSENT:	Spencer

E. Public Comment

There was no public comment.

F. Report from Building Official

Mr. Cabello informed the Commission that he had contacted someone at the National Flood Insurance Program (NFIP) about scheduling a time for them to come and speak to the Commission regarding the new CRS rating/floodplain information. He stated that there has been some new legislation passed that the members of the program are still being educated on, and that April is when they are looking into coming to speak with the Commission.

G. Reports of Committees and Communications

1. Communications to Commission members outside of posted meetings

There were no communications to report.

2. Committee Reports

There were no committee reports.

3. Reports from Staff other than the Building Official

There were no reports from Staff other than the Building Official.

H. Old Business

1. Discussion, consideration, and possible action on an amendment to the Building and Standards Commission's Rules of Procedure detailing the process for making recommendations to City Council.

Chairman Thurmond explained that the Commission held a Workshop Session prior to the Regular Session in order to revise the draft memo detailing the procedures that the Commission would follow when making recommendations to City Council.

Motion: a motion was made by Commissioner Baker and seconded by Commissioner Formica to ask staff to create a redline of the Commission's Rules of Procedure incorporating the revised memo.

Vote: the motion carried on a unanimous vote of 6-0.
(Requested by John McDonald, Development Services)

I. New Business

There was no new business.

- 1. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

Commissioner Katz mentioned that he would like for the Commission to create a subcommittee to review the plans for the new city facilities.

Staff pointed out that the City Council has already created an Ad Hoc Municipalities Committee for that very reason.

Some Commissioners questioned whether the creation of a subcommittee was necessary due to the fact that there is already a committee in place for that purpose. It was also mentioned that this may be out of the Commission's purview.

Attorney Petrov pointed out that any of the members of the Commission, as individuals, are welcome to go before the City Council and make comments/suggestions.

Motion: a motion was made by Commissioner Katz and seconded by Commissioner Martin that an item be put on the Commission's next agenda regarding the creation of a municipalities subcommittee.

Vote: 3-2-1, with Chairman Thurmond abstaining. The motion failed for lack of a majority vote.

J. Public Hearings

There were no public hearings.

K. Announcements & Comments by Commissioners

Chairman Thurmond explained that she abstained from voting on the new business item due to the fact that she has a professional tie to the project at this point in time. Not so much that there is a conflict, but more the perception of what that might be. She encouraged the Commissioners to keep up with the project and to share any thoughts and ideas.

Commissioner Katz expressed his sincere condolences to Commissioner Spencer on the passing of his father.

L. Adjournment

Motion: a motion was made by Commissioner Formica and seconded by Commissioner Martin to adjourn the Regular Meeting.

Vote: the motion carried on a unanimous vote of 6-0.

The meeting was adjourned at 7:39 PM.