

# CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

JULY 13, 2015

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Council Chamber

Public Hearing and Regular Session

6:00 PM

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7008 S. RICE AVENUE  
BELLAIRE, TX 77401



## Mayor

Dr. Philip L. Nauert

## Mayor Pro Tem

Amanda B. Nathan

## Councilman

James P. Avioli Sr.

## Councilman

Pat B. McLaughlan

## Councilman

Roman F. Reed

## Councilman

Gus E. Pappas

## Councilman

Andrew S. Friedberg

### **Mission Statement:**

***The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.***

**I. SPECIAL SESSION (PUBLIC HEARING) - 6:00 P.M.**

**A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.**

**B. Reading of Notice of Public Hearing - Tracy L. Dutton, City Clerk.**

**C. Summary of Public Hearing Procedures - Paul A. Hofmann, City Manager.**

**D. Presentation - West University Baptist Church/Crosspoint Church Specific Use Permit:**

Docket # SU-2015-01-Public Hearing on an application and request submitted by Roy Harper AIA & Associates, on behalf of applicant and property owner Crosspoint Church/West University Baptist Church, for a specific use permit to allow for the construction of a youth worship building at 4609 Bellaire Boulevard, Bellaire, Harris County, Texas, in the R-5 Zoning District. {Requirement of Chapter 24, Planning and Zoning, Article V, Zoning Regulations, Division 2, Zoning District Regulations, Section 24-534 B. (2) b), R-5 Residential District} - Presentation by Representative(s) of Roy Harper AIA & Associates; Requested by John McDonald, Director of Development Services.

**E. Recognition of Citizens and/or Other Interested Parties - Dr. Philip L. Nauert, Mayor.**

During this agenda item, the Mayor will call on each speaker who has signed the "Sign-in Sheet" located at the entrance to the Council Chamber. The speaker should step up to the podium as soon as he or she is recognized by the Mayor. Each speaker should state his or her name before beginning his or her presentation. **Each speaker is limited to five minutes, with no extension.** Notice will be given to speakers after four minutes that there is one minute left for comments.

**F. Questions from the Mayor and City Council - Dr. Philip L. Nauert, Mayor.**

**G. Close of Public Hearing - Dr. Philip L. Nauert, Mayor.**

Under the *Rules of Procedure, 2012-2014*, of the City Council of the City of Bellaire, Texas, as revised and adopted January 16, 2012, *Article 9, Rules Governing Public Hearings, Section I, Written Comments*, **oral comments** regarding the application and request filed by Roy Harper AIA & Associates, on behalf of Applicant and Property Owner West University Baptist Church/Crosspoint Church, for a specific use permit to allow for the construction of a youth center at 4609 Bellaire Boulevard **will not be received after the close of this public hearing.** Written comments may be submitted to the City Council of the City of Bellaire, Texas ("City Council"), prior to final deliberation on the matter. It is anticipated that final deliberation will occur on Monday, August 3, 2015. Written comments should, therefore, be submitted to the City Council in care of the City Clerk by noon on Thursday, July 30, 2015, in order to be considered for the public record.

**H. Adjourn.**

**II. REGULAR SESSION - 7:00 P.M.**

**A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.****B. Inspirational Reading and/or Invocation - Roman F. Reed, Councilman - Position No. 1.****C. Pledges to the Flags - Roman F. Reed - Councilman - Position No. 1.****1. U.S. Pledge of Allegiance:**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**2. Pledge to the Texas Flag:**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**D. Recognition of Proclamations:**

Issuance of a proclamation by Dr. Philip L. Nauert, Mayor, proclaiming the month of July 2015, as "Park and Recreation Month" in the City of Bellaire, Texas, in recognition of the benefits derived from parks and recreation resources - Requested by Karl Miller, Director of Parks, Recreation and Facilities.

**E. Approval or Correction of Minutes:****Minutes of the City Council Special Session (Public Hearing) and Regular Session:**

Consideration of and possible action on the adoption of the minutes of the Special Session (Public Hearing) and the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, June 1, 2015 - Requested by Tracy L. Dutton, City Clerk.

Mayor and Council - Public Hearing and Regular Session - Jun 1, 2015 6:00 PM

**F. Personal/Audience Comments.**

In order to address the City Council, please complete a "Speaker Form" (located at the entrance to the Council Chamber), and turn in the form to City Clerk Tracy L. Dutton prior to commencement of the meeting. Speakers are limited to five (5) minutes.

The purpose of this item is to allow citizens or other interested parties an opportunity to address City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: State law will not permit the City Council to fully discuss, debate, or consider items that are not on the agenda. Items that cannot be referred to the City Staff for action *may* be placed on the agenda of a future City Council Session.]

**G. Reports:**

Presentation of the City Manager's Report dated July 13, 2015, regarding flood-related reimbursements - Presented by Paul A. Hofmann, City Manager.

**H. New Business:****1. Adoption of Ordinance(s)/Resolutions(s):**

- a. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, adopting the Harris County Multi-Hazard Mitigation Plan, a countywide, multi-jurisdictional Multi-Hazard Mitigation Plan - Requested by Darryl Anderson, Fire Chief.
- b. Consideration and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending the Code of Ordinances, Chapter 9, Buildings, Article II, Building Codes, Division 1, Generally, Section 9-17, Amendments to the Building Code for the purpose of deleting a local amendment referencing Section 602.2, Fire Zone - Requested by John McDonald, Director of Development Services.
- c. Consideration and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending the Code of Ordinances, Chapter 2, Section 2-112, Board of Adjustment, to modify the board's membership from seven regular members to five regular members and two alternate members - Requested by John McDonald, Director of Development Services.
- d. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Board of Adjustment of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- e. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Building and Standards Commission of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- f. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Cultural Arts Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- g. Consideration of and possible action on the adoption of an ordinance appointing four (4) members to the Environmental and Sustainability Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- h. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Environmental and Sustainability Board of the City of Bellaire, Texas, to fill a vacancy for a term commencing on July 1, 2015, and ending on June 30, 2016 - Requested by Tracy L. Dutton, City Clerk.



- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, designating two (2) members to serve on the Evelyn's Park Conservancy Board as the City's Representatives for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- j. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing four (4) members to the LIFE Advisory Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- k. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the LIFE Advisory Board of the City of Bellaire, Texas, to fill a vacancy for a term commencing on July 1, 2015, and ending on June 30, 2016 - Requested by Tracy L. Dutton, City Clerk.
- l. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing four (4) members to the Parks and Recreation Advisory Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
- m. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Planning and Zoning Commission of the City of Bellaire, Texas, for a two (2) year term commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

## **2. Item(s) for Individual Consideration:**

- a. Consideration of and possible action on the adoption of the Rules of Procedure for the City Council of the City of Bellaire, Texas - Requested by Paul A. Hofmann, City Manager.
- b. Consideration of and possible action on the adoption City Council Priorities for City of Bellaire, Texas - Requested by Paul A. Hofmann, City Manager.

## **I. Items for Future Agendas; Community Interest Items from the Mayor and City Council.**

**[Note:** It is the intent of this item to provide any member of City Council the opportunity to request to place new items on the agenda of the next Regular Meeting of City Council pursuant to Article 4, Order of Business, Section A, Agenda, of the Rules of Procedure of the City Council of the City of Bellaire, Texas, 2012-2014, and/or to make a report about items of community interest. Community interest items may include expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and/or announcements involving an imminent threat to the public health and safety of the citizens of Bellaire that has arisen after the posting of the agenda.]

## **J. Adjourn.**

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: Development Services  
Category: Public Hearing  
Department Head: John McDonald  
DOC ID: 1615

**SCHEDULED****ACTION ITEM (ID # 1615)**

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**Item Title:**

Docket # SU-2015-01-Public Hearing on an application and request submitted by Roy Harper AIA & Associates, on behalf of applicant and property owner Crosspoint Church/West University Baptist Church, for a specific use permit to allow for the construction of a youth worship building at 4609 Bellaire Boulevard, Bellaire, Harris County, Texas, in the R-5 Zoning District. {Requirement of Chapter 24, Planning and Zoning, Article V, Zoning Regulations, Division 2, Zoning District Regulations, Section 24-534 B. (2) b), R-5 Residential District} - Presentation by Representative(s) of Roy Harper AIA & Associates; Requested by John McDonald, Director of Development Services.

**Background/Summary:**

A public hearing is scheduled on an application for a specific use permit filed by Roy Harper AIA & Associates, on behalf of Crosspoint Church/West University Baptist Church, to allow the construction of a youth worship building on property owned by the church and addressed as 4609 Bellaire Blvd next to the existing Crosspoint Church location.

This property is zoned R-5, Residential. Church uses are permitted with the issuance of a specific use permit.

On April 14, 2015, the Planning and Zoning Commission held a public hearing on this request. Fourteen citizens spoke. Based on concerns expressed by neighboring property owners, representatives of the applicant agreed to revise their plan and meet with the concerned neighbors. The public hearing was continued at the May 12, 2015, meeting, where the applicant brought forward a site plan which had been amended in an effort to address the earlier concerns. Two citizens spoke at this meeting.

At their subsequent meeting held on June 9, the Commission voted 6-0 to forward the item to City Council with a favorable recommendation. The Commission's Report and Recommendation is attached and details the results of the public hearing. Minutes from the public hearing are included as well.

The City Clerk has fulfilled the notice requirements for this public hearing and has prepared the attached affidavit certifying such.

**Recommendation:**

No action required. This item is tentatively scheduled for consideration on August 3, 2015.

**ATTACHMENTS:**

- SUP Application (PDF)
- youth bldg site\_property deed\_west U (PDF)
- Affidavit\_Crosspoint\_RHA (PDF)

- CP Environmental Assessment Form (PDF)
- Prelim environmental assessment- letter (PDF)
- Crosspoint Letter May 8 Updated (PDF)
- Crosspoint\_City of Bellaire Documents updated 150701 (PDF)

## City of Bellaire – Specific Use Permit (SUP) Application

### New Youth Building

#### Crosspoint Church/ West University Baptist

(a multi-campus single church)

1. Name of Applicant: Crosspoint Church/ West University Baptist  
Address of Applicant: 4601 Bellaire Blvd., Bellaire, TX 77401
2. Section Authorizing SUP: 24-532, B(2) , See attached
3. Legal Address of Subject Property: 4609 Bellaire Blvd, Bellaire, TX 77401
4. Statement of Ownership: See attached
5. Proposed Specific Use: The subject property is in an R-3 zone, which allows for Church as a “specific use”. The proposed building will be used for youth worship, ecclesiastical education, and community activities.
6. Environmental Assessment of General Impact of Development:  
  
The proposed Youth Building for the well established Crosspoint Church will be an asset to the Bellaire community. It will be a place for youth to gather to learn and socialize in a safe and nurturing environment. Functions will include assembly space, classrooms, and a non-commercial kitchen. The space will be available for the community to rent for their events or education needs. It will be connected through walkways to the main Crosspoint Campus next door and thus also accessible to the existing parking lot.
7. Other Documents Attached:
  - 1) Proposed Site Plan
  - 2) Proposed First Floor Plan
  - 3) Proposed Second Floor Plan
  - 4) Rendering of Proposed Building
  - 5) Proposed Elevations

Attachment: SUP Application (1615 : PH-Crosspoint SUP)

SPECIAL WARRANTY DEED

Y030453  
11/01/04 100631255

\$20.

THE STATE OF TEXAS

§

COUNTY OF HARRIS

§

KNOW ALL MEN BY THESE PRESENTS:

§

THAT 3R DEVELOPMENT, L.L.C., a Texas limited liability company ("Grantor"), for and in consideration of the sum of Ten and No/100 Dollars cash and other good and valuable consideration, the receipt and sufficiency of which are acknowledged by Grantor, paid by WEST UNIVERSITY BAPTIST CHURCH, a Texas non-profit corporation, a Texas non-profit corporation ("Grantee"), has GRANTED, BARGAINED, SOLD and CONVEYED, and by these presents does GRANT, BARGAIN, SELL and CONVEY unto Grantee all that certain land situated in Harris County, Texas, to wit:

TRACT 1

Lots Seven (7) and Eight (8), in Block Five (5) of WESTMORELAND FARMS, AMENDED FIRST SUBDIVISION, s subdivision in Harris County, Texas, according to the map or plat thereof recorded in Volume 3, Page 60, of the Map Records of Harris County, Texas; and

TRACT 2

Lot One (1) of BELLAIRE COURT, a subdivision in Harris County, Texas, according to the map or plat thereof recorded in Volume 27, Page 65, of the Map Records of Harris County, Texas,

together with all appurtenances thereon or in anywise appertaining thereto and all buildings, structures, fixtures and improvements located thereon (said land, improvements and appurtenances being herein together referred to as the "Property"). This conveyance is expressly made subject to those matters set forth on Exhibit "A" attached hereto (the "Permitted Exceptions").

TO HAVE AND TO HOLD the Property unto Grantee, and Grantee's legal representatives, successors and assigns forever, and Grantor does hereby bind Grantor, and Grantor's heirs, legal representatives, successors and assigns to WARRANT and FOREVER DEFEND, all and singular the Property unto Grantee and Grantee's legal representations, successors and assigns, against every person whosoever lawfully claiming or to claim the same or any part thereof by, through or under the Grantor, but not otherwise, and subject, however, to the Permitted Exceptions.

Of the consideration heretofore mentioned, Grantee has paid to Grantor the sum of Ten and No/100ths Dollars (\$10.00) in cash and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged and confessed by Grantor, and the remaining



portion of the consideration for the Property is to be advanced to Grantor on behalf of Grantee by The Frost National Bank ("Mortgagee"), pursuant to that certain Promissory Note of even date herewith (the "Note") in the original principal amount of SEVEN MILLION ONE HUNDRED EIGHTY THOUSAND AND NO/100 DOLLARS (\$7,180,000.00), executed by Grantee and payable to the order of Mortgagee, said Note bearing interest and being payable as therein provided, and being further and additionally secured by a deed of trust of even date therewith from Grantee to Jimmy R. Locke, Trustee, covering the Property. *assg*

But it is expressly agreed and stipulated that the foregoing vendor's lien, as well as the superior title, in and to the Property is hereby retained against the Property, in favor of the holder of the Note until the principal of the Note, together with all accrued interest and other charges thereon, shall have been fully and finally paid according to its face, tenor, effect and reading, when this Deed shall then become absolute.

The Note represents a portion of the purchase price hereof and is payable directly to the Mortgagee, who has advanced money to the Grantor at the request of the Grantee, and in consideration thereof the Grantor does hereby SELL, TRANSFER and ASSIGN unto the Mortgagee, its successors and assigns, the vendor's lien and superior title herein retained against the Property and premises to secure payment of the Note, hereby fully and completely subrogating the Mortgagee, its successors and assigns, to all rights, titles, equities and interests in and to the Note, and all liens against the Property securing payment thereof as if the Note were payable to Grantor and assigned to Mortgagee without recourse.

All ad valorem taxes, standby fees and other assessments pertaining to the Property, together with the payment obligations associated therewith, are assumed by Grantee, it being stipulated and agreed by Grantor and Grantee that said obligations are and shall be fully prorated as of the date hereof.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

FILED  
04 NOV -1 PM 2:04  
*Beaujane B. Rapp*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

EXECUTED this 29<sup>th</sup> day of October, 2004.

**GRANTOR:**

**3R DEVELOPMENT, L.L.C.**, a Texas limited liability company

By: *Royce J. Hassell*  
 Name: Royce J. Hassell  
 Title: Manager

**GRANTEE'S ADDRESS FOR TAX NOTICES:**

West University Baptist Church  
 6218 Auden  
 Houston, Texas 77005

THE STATE OF TEXAS       §  
   §  
 COUNTY OF HARRIS       §

This instrument was acknowledged before me on the 29 day of October, 2004, by *Royce J. Hassell, Manager* of **3R DEVELOPMENT, L.L.C.**, a Texas limited liability company, on behalf of said limited liability company.



*Karen C. Plummer*  
 Notary Public in and for  
 The State of Texas

**Exhibit A – Permitted Exceptions**

RETURN TO: HOUSTON TITLE COMPANY  
 13455 Cutten Road, Suite 1J  
 Houston, Texas 77069

## EXHIBIT A

PERMITTED EXCEPTIONS

1. Covenants, conditions and restrictions, as provided in instrument(s) recorded in Volume 857, Page 533 (As to Lot 1 Block 18) Volume 939, Page 289 (As to Lot 3 and 4 Block 18) Volume 566, Page 484 (As to Lot 6 Block 19) and Volume 1303, Page 492 (As to Lot 9, Block 19) of the Deed Records of Harris County, Texas.
2. An easement ten (10 feet wide along the East property line(s) and an aerial easement five (5) feet wide from a plane twenty (20) feet above the ground upward located adjacent thereto for the use of public utilities as set forth in instrument recorded in Volume 1825, Page 56 of the Deed Records of Harris County, Texas. (As to Tract 2)
3. Building Line thirty (30) feet in width along the West line(s), as shown on map recorded in Volume 27, Page 65 of the Map Records of Harris County, Texas. (As to Tract 2)
4. Zoning Ordinances by the City of Bellaire. (As to Tracts 1 and 2)
5. Possible aerial easement along South property line, as indicated by survey dated October 26, 2004, prepared by Fred W. Lawton, R.P.L.S. No. 2321. (As to Tract 1)
6. Possible guy wire easement along the East property line, as indicated by survey dated October 26, 2004, prepared by Fred W. Lawton, R.P.L.S. No. 2321. (As to Tract 1)

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE, RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.  
 THE STATE OF TEXAS  
 COUNTY OF HARRIS  
 I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped herein by me, and was duly RECORDED, in the Official Public Records of Real Property of Harris County, Texas on

NOV - 1 2004



*Dorothy B. Kaufman*  
 COUNTY CLERK  
 HARRIS COUNTY, TEXAS

Attachment: youth bldg site\_property deed\_west U (1615 : PH-Crosspoint SUP)



## AFFIDAVIT IN SUPPORT OF APPLICATION FOR SPECIAL USE PERMIT OF CITY OF BELLAIRE

State of Texas

County of Harris

Before me, the undersigned authority, on this day personally appeared (owner) Harry L. Craig, known to me to be the person whose name is subscribed to the foregoing instrument, who being duly sworn, did depose and state:

We know all persons that we, Crosspoint Church/West University Baptist, of 4601 Bellaire Blvd. Bellaire, TX 77401, appoint Roy Harper AIA & Associates, of 4455 North Braeswood Blvd. Houston, TX 77096, to be our representative in applying for the City of Bellaire Special Use Permit.

Subscribed and sworn to before me, the undersigned authority on this the 20<sup>th</sup> day of March 2015, to certify which witness my hand and seal of office.

*Harry L. Craig*



*Ching Lung Wang*  
Notary Public

*Exec. Council*  
Title (and Rank)

My commission expires 8/22/2017

Attachment: Affidavit\_Crosspoint\_RHA (1615 : PH-Crosspoint SUP)

# CITY OF BELLAIRE ENVIRONMENTAL ASSESSMENT FORM

**PROJECT**

Subdivision Name: <u>Westmorland Farms</u>
Location (Address or major crossroads/boundary streets): <u>4609 Bellaire Blvd. Intersection @ Bellaire Blvd. &amp; Bellaire Court</u>
Project valuation/cost:
Any foreseen zoning issues? (if yes, describe.) <u>Seeking SUP to build for church in R-3</u>

**OWNER**

Name: <u>Crosspoint Church / West University Baptist</u>	
Address: <u>4601 Bellaire Blvd, Bellaire TX 77401</u>	
Phone:	Email:

**PROJECT ENGINEER (OR SURVEYOR IF NO ENGINEER)**

Name: <u>South Texas Surveying Associates, Inc., Fred Lawton</u>	
Address: <u>11281 Richmond Ave. J101 Houston TX 77087</u>	
Phone: <u>281 556 6918</u>	Email: <u>fwlawton@stsurvey.com</u>

Is project residential, commercial, or mixed use?	<u>Commercial - Church</u>
Multi-phased project? (If yes, include a site plan detailing phases including estimated timeline.)	<u>No.</u>
<i>Project area as residential</i>	
Number of square feet?	
Number of single-family, attached lots?	
Number of single-family, detached lots?	
Number of multi-family units?	
Overall density of residential area?	
<i>Project area as commercial</i>	
Number of square feet?	<u>8,100 sq. ft.</u>
Percentage Office?	<u>0%</u>
Percentage Retail?	<u>0%</u>
Percentage Other (detail)?	<u>Church education / COMMUNITY BLDG. 100%</u>
<p><b><i>Include a letter from owner/project engineer addressing the following: utility needs, detention requirements, thoroughfare impacts, any environmental issues, and impact of construction on surrounding community.</i></b></p>	

Ray Harper  
Signature of Applicant

3.31.15  
Date

This analysis assists the City in reviewing your proposed project. Providing the most accurate information will facilitate a better development for both you and the City. Additional information may be required throughout the development process.

Attachment: CP Environmental Assessment Form (1615 : PH-Crosspoint SUP)



March 31, 2015

City of Bellaire

ATTN: John McDonald, Development Services

RE: Crosspoint Church Special Use Permit - Environmental Assessment  
4609 Bellaire Blvd.

Subject: Proposed Youth Building

Dear John,

As per your request for a letter addressing the environmental issues, we will attempt to partially answer these, with the understanding that we are still in the preliminary design phase and have not yet addressed some details:

Utility Needs – Initial investigation shows that all necessary utilities are present at the site and sufficient to serve the proposed building

Detention Requirements – To be discussed within the next 1 – 2 weeks, with City of Bellaire officials. The Site is not in the 100 year flood plain.

Thoroughfare Impacts – Although no traffic study has been done at this time, it is obvious that this is an extremely low use building and is occupied mostly by non-driving age students.

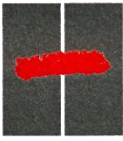
Environmental Issues – Property has always been underdeveloped, with no previous buildings or occupancy, so no environmental issues are anticipated. Not located in the floodplain, or in wetlands.

Impact of Construction – As always, it is always the church's desire to be a good neighbor and would follow all of City of Bellaire's construction mandates, as well as good common sense toward their neighbors.

Respectfully,

Roy Harper, AIA

Attachment: Prelim environmental assessment- letter (1615 : PH-Crosspoint SUP)


**ROY HARPER AIA & ASSOCIATES, INC**

ARCHITECTS &amp; PLANNERS

4455 NORTH BRAESWOOD

HOUSTON, TEXAS 77096

713-668-9989 FAX 668-6540

Crosspoint Church has applied for a special use permit to construct a youth worship building on an approximately half acre undeveloped tract on the southeast corner of Bellaire Boulevard and Bellaire Court. Property is zoned R-3 (residential) and a special use permit is required by Chapter 24, Planning & Zoning, Section 24-553 B, (2) to allow for construction of a church facility. This youth building would be used for youth worship, ecclesiastical education and available for appropriate community activities.

Special Use Permit Criteria and Standards per Ord. #81-066, 1, 11-2-1981

**1- *The proposed planned development amendment or specific use permit is consistent with the purpose, goals, objectives and standards of the comprehensive plan of the City of Bellaire***

The zoning ordinance allows for construction of churches and schools in residential zones. Moreso, municipalities and communities throughout this country have long encouraged inclusion of churches and schools in neighborhoods of homes as desirable and necessary for the rich mix of values, activities and purpose they give to its residents. Try to imagine the City of Bellaire without Bellaire High and its other schools and houses of worship and the immeasurable contributions they add to the fabric of life within this city.

The proposed youth building for Crosspoint Church has been carefully planned based on requirements of the Zoning Ordinance and 2009 Land Use and Community Character Plan. Crosspoint Church has spent a great deal of time and effort over the past six months, working with the very cooperative folks at the City of Bellaire to try to include their input into the design. Therefore, the youth building project, as designed, is consistent with all applicable purposes, goals, objectives and standards recommended or required by the City of Bellaire.

**2- *The design of the proposed development, considered as a part of the planned development amendment or specific use permit, minimizes adverse visual impacts of the proposed use on adjacent properties***

This youth building project has been designed to be similar and compatible with the adjacent Crosspoint campus and to be a visually attractive asset to the Bellaire Court neighborhood. The building will be appropriate in size and scale with the residences, and the site will be enhanced into a more natural, park land setting with the addition of more trees, shrubs and planting.



Additionally, Crosspoint Church obtained valuable suggestions from multiple neighbors in two recent meetings and virtually all those requests have been incorporated into the current drawings. Those revisions include:

- Move entrance driveway to Bellaire Boulevard
- Rotate building 90 degrees so that major glass walls face north and east, away from neighborhood
- Delete second floor balcony and install smaller glass windows above eye level on south and west walls
- Move building 10 feet further to north (50 feet from south property line)
- 8 foot high solid fence and tall solid planting at south property line
- Delete driveway approach and walk gate in west side fence

**3- *The proposed development will not have an adverse effect on the value of the adjacent property***

Examples of similar recently built churches in this area have shown conclusively that values of adjacent properties are not adversely affected. For example, properties proximal to the 2009 project at St. Mark Coptic Orthodox Church on Mulberry Lane saw increases of their property values ranging from 21% to 85% more after the major expansion of the campus.

**4- *The proposed development will not unduly burden essential public facilities and services, including streets, police and fire protection, sanitary sewers, solid waste disposal and schools***

The proposed development will not unduly burden any public utilities, as initial inquiries to the city indicated that more than adequate additional capacity for such a small project currently exists. The addition of a single driveway serving only twelve parking spaces onto Bellaire Boulevard will not add any measurable increase onto the existing traffic count. Also, we emphasize that this is a youth building and less than 10% of the students are driving to church. As for storm water runoff, an underground detention structure will be constructed to mitigate displaced rain water and prevent street flooding. Garbage pickup will continue to be done by a private dumpster company.

**5- *The applicant for the development has adequate financial and technical capacity to complete the development as proposed and has met all requirements of this Code, including such conditions as have been imposed as a part of a planned development amendment or specific use permit***

To assure adequate financial capacity for Crosspoint Church to be able to build and maintain this youth/community building, it is confirmed that the money for this project is deposited in full with Fidelity Investments and sufficient operational funds are earmarked in this and future annual budgets.

All design work will be done by Texas licensed and registered professional architects and engineers, and construction work done by qualified, insured general contractors and subs, approved by City of Bellaire.

Respectfully,

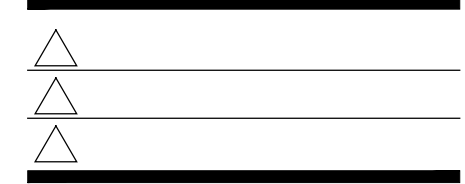
A handwritten signature in blue ink that reads "ROY HARPER AIA". The signature is stylized with a large "R" and "H".

Roy Harper, A.I.A.



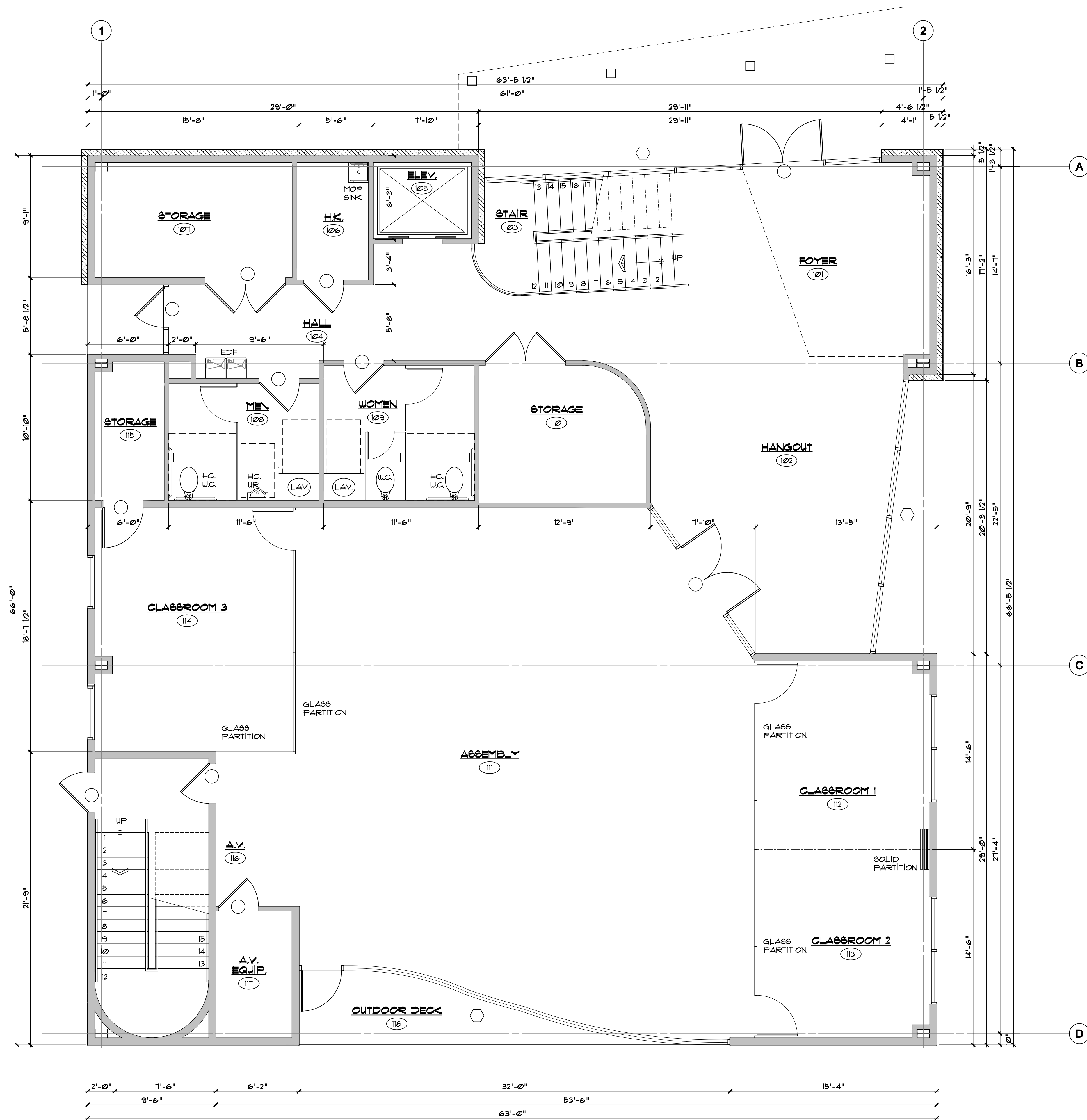
**ARCHITECTS  
PLANNERS**  
4455 NORTH BRAESWOOD BLVD.  
HOUSTON, TEXAS 77096  
713-668-9989 FAX 713-668-6540  
email : royh@royharperaia.com

DATE: 04-23-15



SHEET NO.

## A-2.1



# 1 FIRST FLOOR PLAN

SCALE: 1/4" = 1'-0"





APPROVAL  
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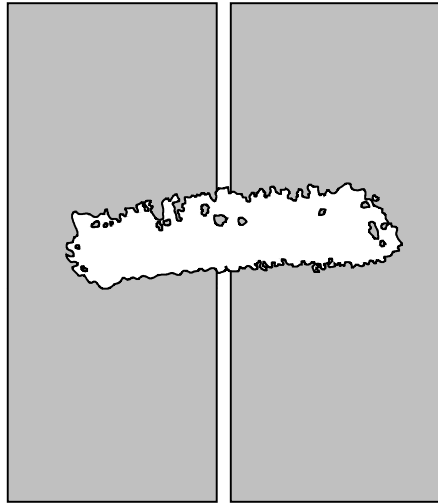
CLIENT \_\_\_\_\_ DATE \_\_\_\_\_

ROY HARPER AIA & ASSOCIATES, INC. \_\_\_\_\_ DATE \_\_\_\_\_

GENERAL CONTRACTOR \_\_\_\_\_ DATE \_\_\_\_\_

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CROSSPOINT CHURCH  
NEW YOUTH BUILDING  
BELLAIRE, HOUSTON



ROY HARPER AIA ASSOCIATES INC.

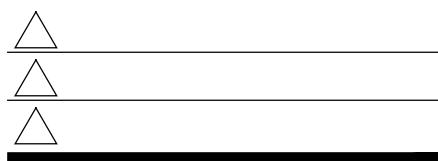
ARCHITECTS PLANNERS  
4455 NORTH BRAESWOOD BLVD.  
HOUSTON, TEXAS 77096  
713-668-9989 FAX 713-668-6540  
email : royh@royharperaia.com

JOB No. \_\_\_\_\_

DRAWN BY: \_\_\_\_\_

CHECKED BY: RPH

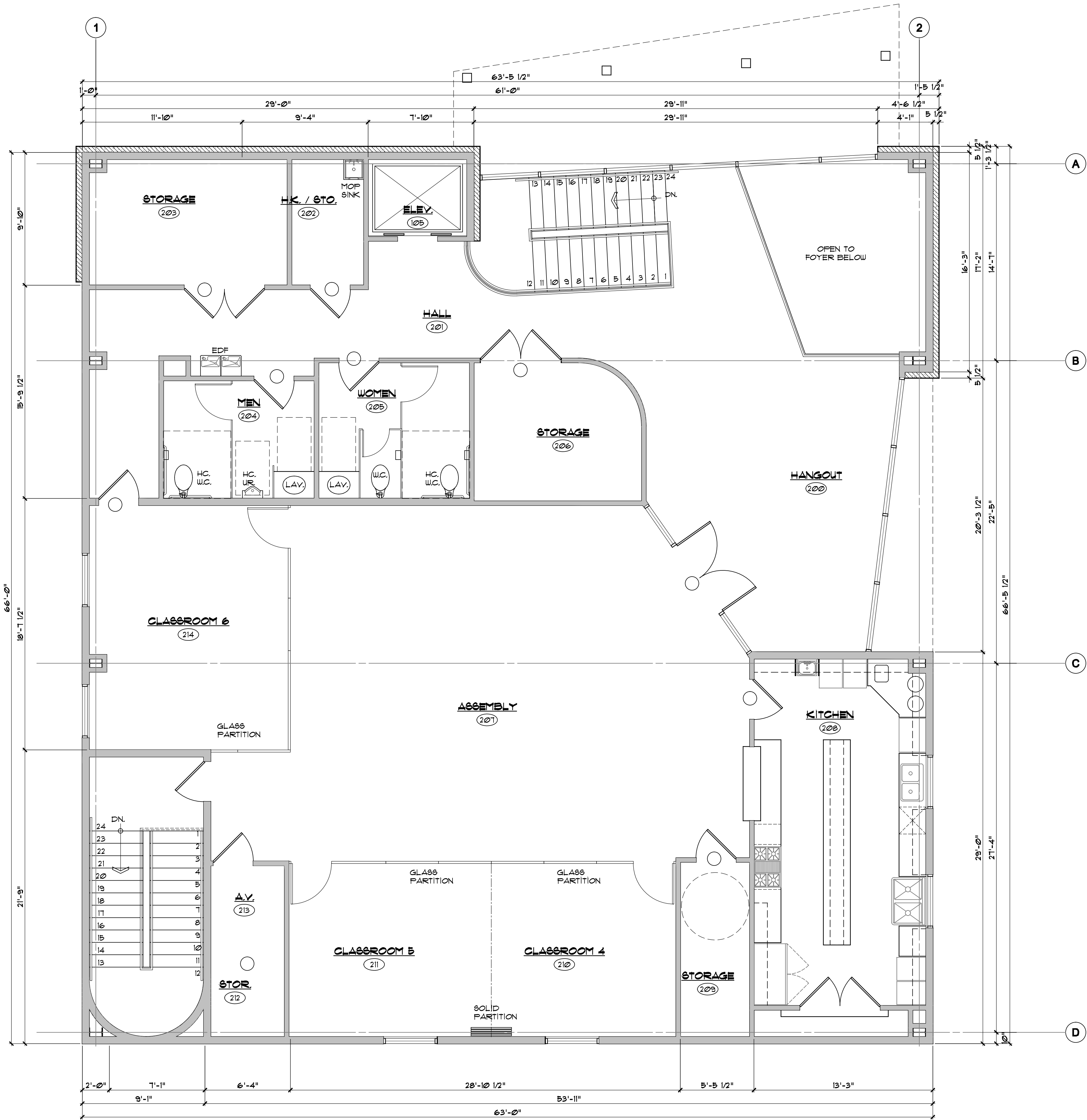
DATE: 04-23-15



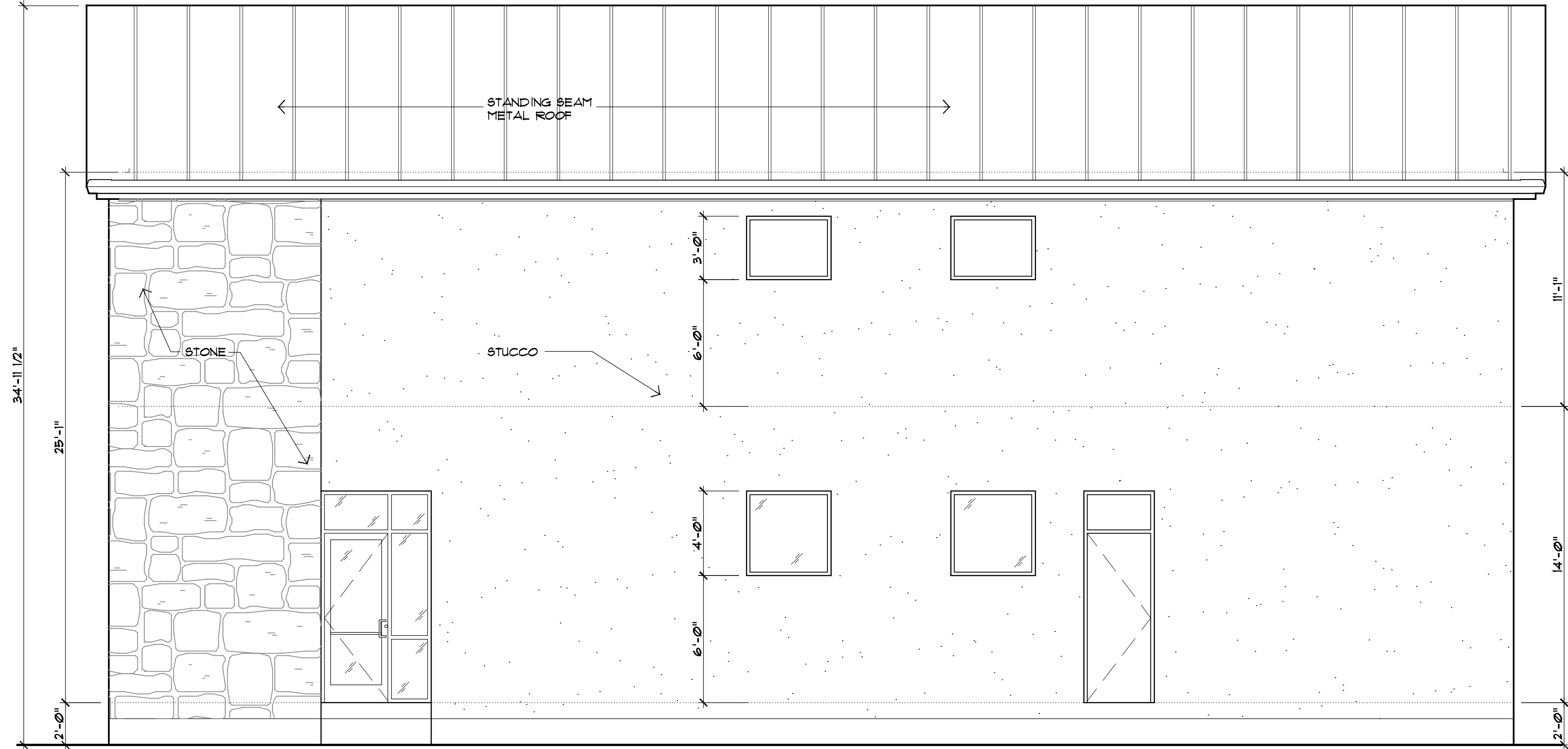
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APPROVAL, PERMITTING  
OR CONSTRUCTION.

SHEET NO.

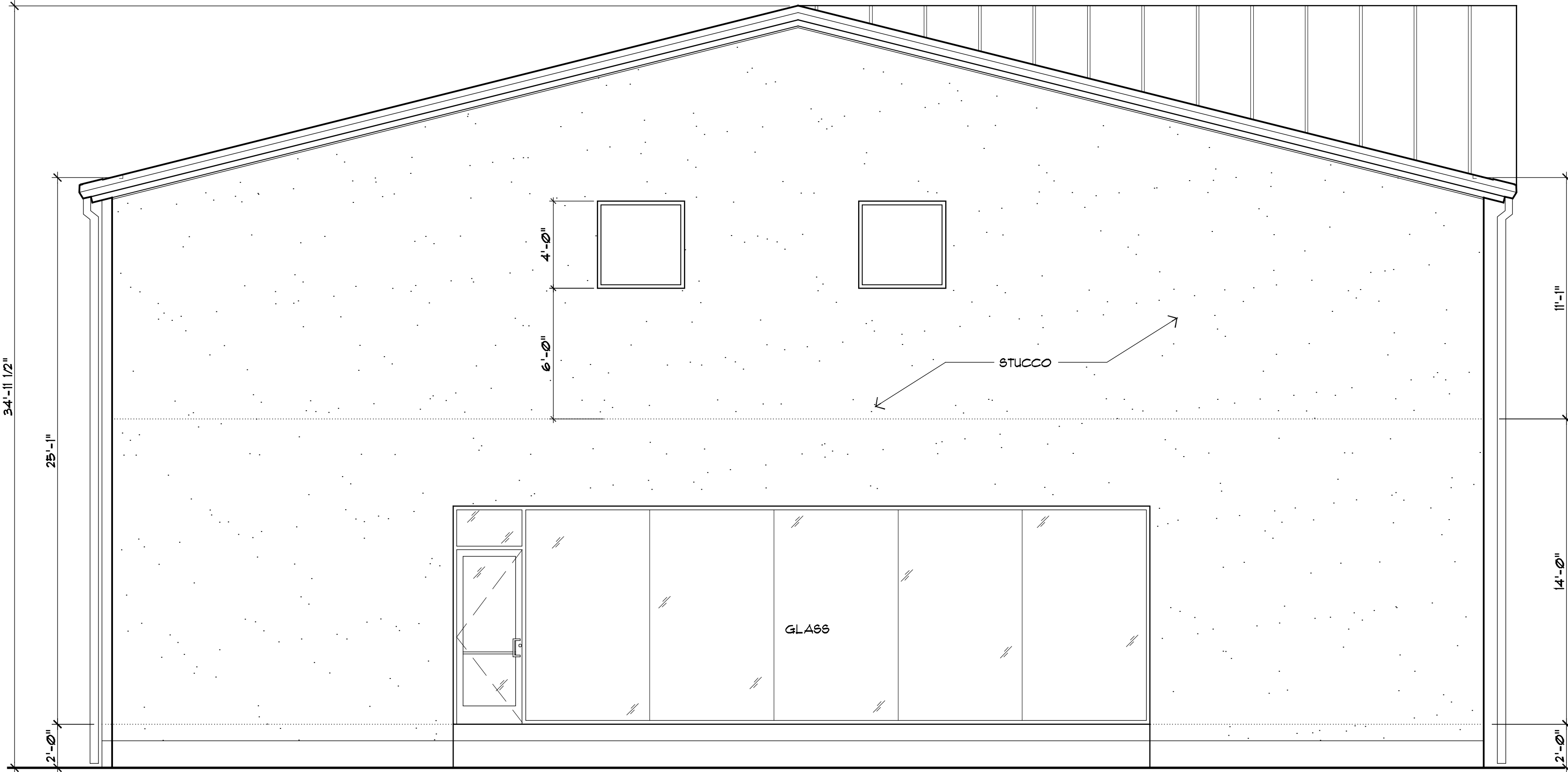
A-2.2



1 SECOND FLOOR PLAN  
SCALE: 1/4" = 1'-0"



**1 WEST ELEVATION**  
SCALE: 1/4" = 1'-0"



**2 SOUTH ELEVATION**  
SCALE: 1/4" = 1'-0"

**APPROVAL**

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CLIENT DATE

ROY HARPER AIA & ASSOCIATES, INC. DATE

GENERAL CONTRACTOR DATE

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**CROSSPOINT CHURCH**  
**NEW YOUTH BUILDING**  
**BELLAIRE, HOUSTON**



**ROY HARPER AIA ASSOCIATES INC.**

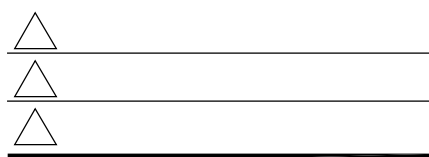
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email : royh@royharperalea.com

JOB No. -

DRAWN BY: -

CHECKED BY: **RPH**

DATE: **05-08-15**



SHEET NO.

**A-3.2**











**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: Parks, Recreation and  
Facilities  
Category: Proclamation  
Department Head: Cheryl Bright-  
West  
DOC ID: 1623

**SCHEDULED  
PROCLAMATION (ID #  
1623)**

---

**Item Title:**

Issuance of a proclamation by Dr. Philip L. Nauert, Mayor, proclaiming the month of July 2015, as "Park and Recreation Month" in the City of Bellaire, Texas, in recognition of the benefits derived from parks and recreation resources - Requested by Karl Miller, Director of Parks, Recreation and Facilities.

**Background/Summary:**

The National Recreation and Park Association (NRPA), is a national not-for-profit organization dedicated to advancing park, recreation and conservation efforts that enhance the quality of life for all people. Through its network of 40,000 recreation and park professionals and citizens, NRPA encourages the promotion of healthy and active lifestyles, conservation initiatives and equitable access to parks and public space.

Since 1985, Americans have celebrated Park and Recreation Month in July to promote the importance of parks and recreation in health and wellness, conservation and social equity, and to recognize the thousands of park and recreation employees that maintain our nation's local and community parks.

Parks and recreation services are vital for our communities-from protecting open space and natural resources, to helping fight obesity, to providing activities and resources for all walks of life. Park and Recreation Month encourages everyone to reflect on the exponential value parks and recreation bring to communities.

**Previous Council Action Summary:****Fiscal Impact:**

N/A

**Recommendation:**

Assistant Parks, Recreation & Facilities Director, Cheryl Bright recommends the issuance of this proclamation in recognition of July as Park and Recreation Month.

**ATTACHMENTS:**

- Park and Recreation Month - July 2015 (PDF)



## *Proclamation*

*Whereas*, parks and recreation programs are an integral part of communities throughout this country, including the City of Bellaire, Texas; and

*Whereas*, our parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of a community and region; and

*Whereas*, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services for those who are mentally or physically disabled, and also improve the mental and emotional health of all citizens; and

*Whereas*, parks and recreation programs increase a community's economic prosperity through increased property values, expansion of the local tax base, increased tourism, the attraction and retention of businesses, and crime reduction; and

*Whereas*, parks and recreation areas are fundamental to the environmental well-being of our community; and

*Whereas*, parks and natural recreation areas improve water quality, protect groundwater, prevent flooding, improve the quality of the air we breathe, provide vegetative buffers to development, and produce habitat for wildlife; and

*Whereas*, our parks and natural recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

*Whereas*, the U.S. House of Representatives has designated July as Park and Recreation Month; and

*Whereas*, the City of Bellaire recognizes the benefits derived from parks and recreation resources;

*Now, Therefore*, I, **Dr. Philip L. Nauert, Mayor of the City of Bellaire, Texas**, do hereby proclaim the month of **July 2015** to be

## *Park and Recreation Month*

in the City of Bellaire, Texas.



*In Witness Whereof*, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 13<sup>th</sup> day of July, 2015.

---

Dr. Philip L. Nauert, Mayor  
City of Bellaire, Texas



# CITY OF BELLAIRE TEXAS

## MAYOR AND COUNCIL

JUNE 1, 2015

Council Chamber

Public Hearing and Regular Session

6:00 PM

7008 S. RICE AVENUE  
BELLAIRE, TX 77401

### I. SPECIAL SESSION (PUBLIC HEARING) - 6:00 P.M.

#### A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.

**Dr. Philip L. Nauert, Mayor**, called the Special Session (Public Hearing) of the City Council of the City of Bellaire, Texas, to order at 6:10 p.m. on Monday, June 1, 2015. The Special Session (Public Hearing) was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401. Mayor Nauert announced that a quorum was present consisting of all members of City Council as set forth in the table below.

Attendee Name	Title	Status	Arrived
Philip L. Nauert	Mayor	Present	
Amanda B. Nathan	Mayor Pro Tem	Present	
Roman F. Reed	Councilman	Present	
James P. Avioli Sr.	Councilman	Present	
Gus E. Pappas	Councilman	Present	
Pat B. McLaughlan	Councilman	Present	
Andrew S. Friedberg	Councilman	Present	
Paul A. Hofmann	City Manager	Present	
Alan P. Petrov	City Attorney	Present	
Tracy L. Dutton	City Clerk	Present	

#### B. Reading of Notice of Public Hearing - Tracy L. Dutton, City Clerk.

**Tracy L. Dutton, City Clerk**, read the "Notice of Public Hearing" regarding an application and request submitted by Brown & Gay Engineers, Inc., on behalf of Applicant HEB Grocery Company, LP, for a planned development consisting of a grocery retail area with attached parking facility to be known as "HEB Grocery Store" on a 3.055 acre site currently addressed as 5106 Bissonnet Street, Bellaire, Texas, in the Urban Village Downtown Zoning District (UVD).

#### C. Summary of Public Hearing Procedures - Paul A. Hofmann, City Manager.

**Paul A. Hofmann, City Manager**, summarized the public hearing procedures for the evening.

Minutes Acceptance: Minutes of Jun 1, 2015 6:00 PM (Minutes of the City Council Special Session (Public Hearing) and Regular Session:)



**D. Presentation - HEB Grocery Store Planned Development:**

Presentation of an application and request submitted by Brown & Gay Engineers, Inc., on behalf of Applicant HEB Grocery Company, LP, in accordance with Chapter 24, Planning and Zoning, Article VI, Amendatory Procedures, Section 24-604, Application for a Planned Development Amendment, of the Code of Ordinances of the City of Bellaire, Texas, for a planned development consisting of a grocery store retail area with attached parking facility to be known as "HEB Grocery Store" on a 3.055 acre site located on the northern side of the intersection between Bissonnet Street and Cedar Street in the City of Bellaire, Harris County, Texas, and currently addressed as 5106 Bissonnet Street, Bellaire, Texas, in the Urban Village Downtown Zoning District (UVD).

**John Rose, Senior Due Diligence Manager for HEB Grocery Company, LP** ("HEB"), presented a brief overview of the application and request submitted on behalf of HEB by Brown & Gay Engineers, Inc., for a planned development consisting of a grocery retail area with an attached parking facility.

Mr. Rose began his presentation by stating that HEB planned to construct a two-story building, with 70,000 square feet on the elevated portion (or second story) of the development. Methods to be used for customer access to the second floor were elevators and a "people mover device" which was similar to an escalator with a 12 degree angle. Parking was also available on the upper deck.

Mr. Rose advised further that HEB intended to maximize landscaping and would provide underground detention for storm water. He noted that a Traffic Impact Analysis had been initiated, and he believed that the development would slightly improve traffic in the area.

**E. Recognition of Citizens and/or Other Interested Parties - Dr. Philip L. Nauert, Mayor.****Lynn McBee:**

Ms. McBee addressed City Council and advised that she had attended both presentations related to the HEB planned development before the Planning and Zoning Commission. She noted that she opposed the idea of a full-size restaurant in this facility and referenced the restaurant in HEB's San Felipe property. Ms. McBee suggested that HEB consider a small cafe and coffee shop and cooking classes. She urged HEB to consider providing public meeting rooms, such as those offered by Central Market.

Ms. McBee continued and advised that she was delighted to see a progressive and first-rate grocery store come to Bellaire and loved the proposed parking arrangement.

In closing, Ms. McBee advised that she understood that the entire tract of property was not currently owned by HEB. She urged City Council to consider granting the planned development conditionally (only if the entire tract of land was owned by HEB).

**Written Comments:**

**Dr. Philip L. Nauert, Mayor**, noted that two written comments had been received, which he read into the record as set forth below.

**Christopher Butler:**

*This is Christopher Butler, P&Z/Facilities. I won't be able to attend the meeting because I'm on my honeymoon. In fact, I ought to be flying over Kilauea in a helicopter about the time the hearing starts. Not to worry though, almost nobody falls inside the volcano these days.*

*I voted for the H-E-B project at P&Z because I think this will be a tipping point for downtown Bellaire. The building's height will be something to debate (when P&Z saw the project, the new building was going to be about as tall as the existing parking lot lights). However, I'm submitting comments to talk about sidewalks. I sincerely believe the success of downtown redevelopment will hinge on the pedestrian space. We have a pretty good example of how NOT to do that in Uptown. Six-foot sidewalks do not work in an urban setting. That's three people side by side, not enough. The developer has expressed a willingness to build the sidewalks the city wants, but it is still on us to give them room, direction, and participation for a design that encourages walking. I think a minimum of 14' is vital. Even more width will eventually allow sidewalk dining and beautiful landscaped benches. The kinds of places families will use. That's down the road, but we must reserve the space now. Remember, this project will set the theme for the others. We must get it right.*

*Thank you.*

**Keith Bowers:**

*I noticed the Property Owner for the proposed HEB is requesting Bellaire abandon and cede some 5,300 square feet of Bellaire Street ROW to the property owner (was Jerry Moore, is now?). I am OPPOSED to said ROW abandonment. I strongly urge Bellaire to SELL said ROW at "Market Price" as previously done for other City property. Otherwise Bellaire is giving away Our property without just compensation.*

*Otherwise I SUPPORT HEB's plans and request for Planned Development Zoning.*

**F. Questions from the Mayor and City Council - Dr. Philip L. Nauert, Mayor.**

**Dr. Philip L. Nauert, Mayor**, opened the floor for questions by members of City Council regarding the applicant's planned development request. Following questions, the public hearing was closed.

**G. Close of Public Hearing - Dr. Philip L. Nauert, Mayor.**

**Dr. Philip L. Nauert Mayor**, called for a motion to close the public hearing before the City Council of the City of Bellaire, Texas, regarding an application and request for a planned development to be known as "HEB Grocery Store" consisting of a grocery store retail area with attached parking facility.

**Motion:**

**To close the public hearing of the City Council of the City of Bellaire, Texas, at 7:00 p.m. on Monday, June 1, 2015.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Roman F. Reed, Councilman
<b>SECONDER:</b>	Amanda B. Nathan, Mayor Pro Tem
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

**H. Adjourn.**

**Dr. Philip L. Nauert, Mayor**, announced that the Special Session (Public Hearing) before the City Council of the City of Bellaire, Texas, was adjourned at 7:01 p.m. on Monday, June 1, 2015.

**II. REGULAR SESSION - 7:00 P.M.****A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.**

**Dr. Philip L. Nauert, Mayor**, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 7:11 p.m. on Monday, June 1, 2015. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

Mayor Nauert announced that a quorum was present consisting of all members of City Council as set forth in the table below:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Dr. Philip L. Nauert	Mayor	Present
Amanda B. Nathan	Mayor Pro Tem	Present
Roman F. Reed	Councilman - Position No. 1	Present
James P. Avioli, Sr.	Councilman - Position No. 2	Present
Gus E. Pappas	Councilman - Position No. 3	Present
Pat B. McLaughlan	Councilman - Position No. 4	Present
Andrew S. Friedberg	Councilman - Position No. 5	Present
Paul A. Hofmann	City Manager	Present
Alan P. Petrov	City Attorney	Present
Tracy L. Dutton	City Clerk	Present

**B. Inspirational Reading and/or Invocation - Andrew S. Friedberg, Councilman.**

Andrew S. Friedberg, Councilman, provided the inspirational reading for the evening.

**C. Pledges to the Flags - Andrew S. Friedberg, Councilman.**

Andrew S. Friedberg, Councilman, led the members of City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

**D. Recognition of Proclamations:**

Issuance of a proclamation by Dr. Philip L. Nauert, Mayor, proclaiming the month of June 2015 as "National Hurricane Preparedness Month" in recognition of the importance of planning and preparation by residents and public and private entities during the June 1st through November 30th hurricane season.

**Dr. Philip L. Nauert, Mayor**, read the proclamation that he had issued proclaiming the month of June 2015 as "National Hurricane Preparedness Month" in recognition of the importance of planning and preparation by residents and public and private entities during the June 1st through November 30th hurricane season.

**Darryl Anderson, Fire Chief**, accepted the proclamation on behalf of the

Emergency Management Division of the Bellaire Fire Department.

**E. Approval or Correction of Minutes:**

**Minutes dated May 18, 2015:**

Consideration of and possible action on the approval and adoption of the minutes of the Special Session (Executive Session) and Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, May 18, 2015.

Mayor and Council - Special Session and Regular Session - May 18, 2015 6:00 PM

**Motion:**

**To adopt the minutes of the Special Session (Executive Session) and Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, May 18, 2015.**

{The main motion was moved by Gus E. Pappas, Councilman, and seconded by Pat B. McLaughlan, Councilman}

**Amendment No. 1 to the Main Motion:**

To amend page 19 of the minutes to insert an explanation for the "nay" vote cast by Councilman Andrew S. Friedberg related to the adoption of a resolution of the City Council of the City of Bellaire, Texas, accepting a financial contribution in the amount of \$1,362,541 from the Evelyn's Park Conservancy Board to be utilized by the City for construction associated with Phase One of Evelyn's Park. Said explanation to read as follows:

***Friedberg** explained that he did not feel the City should formally accept the Conservancy's financial contribution towards construction of Phase One without first knowing that Phase One, as presented this evening, would indeed be approved. If the Phase One construction contract were not to be approved, or were to be approved with modifications, the status and/or amount of the Conservancy's financial contribution would be uncertain at best.*

<b>RESULT:</b>	<b>ADOPTED [6 TO 0]</b>
<b>MOVER:</b>	Andrew S. Friedberg, Councilman
<b>SECONDER:</b>	Dr. Philip L. Nauert, Mayor
<b>AYES:</b>	Nauert, Nathan, Avioli Sr., Pappas, McLaughlan, Friedberg
<b>NAYS:</b>	None
<b>ABSTAIN</b>	Reed*

\*Councilman Roman F. Reed abstained from voting on the amendment to the minutes and the minutes due to his absence from the May 18, 2015, Regular Session.

After noting no further amendments to the minutes dated May 18, 2015, Mayor Nauert called for a vote on the original motion, as amended.

<b>RESULT:</b>	<b>APPROVED AS AMENDED [6 TO 0]</b>
<b>MOVER:</b>	Gus E. Pappas, Councilman
<b>SECONDER:</b>	Pat B. McLaughlan, Councilman
<b>AYES:</b>	Nauert, Nathan, Avioli Sr., Pappas, McLaughlan, Friedberg
<b>ABSTAIN:</b>	Reed

#### **F. Personal/Audience Comments.**

##### **Larry Gardner:**

Mr. Gardner addressed City Council regarding the safety of children playing at night (or dusk). He advised that he had spent a great deal of time in Europe and referenced the widespread use of reflectors there. He urged City Council to start a discussion about reflectors and to urge residents and children to consider using reflectors on bicycles, on people (walking, running or jogging), and on animals (collars and/or leashes).

##### **Lynn McBee:**

Ms. McBee addressed City Council regarding several updates that the City Council would receive during the evening, such as the Comprehensive Plan Update, Parks Master Plan Update, and Draft Five-Year Capital Improvement Plan. She understood that there would be public hearings on the updates and plan, but the sheer volume of information crammed in a short summer period was overwhelming.

Secondly, Ms. McBee referenced the City Manager's Report and advised that she had to request the written report provided weekly to City Council and wondered how a resident could ever catch up on City business.

With respect to the Memorial Day Flood of 2015, Ms. McBee advised that many residents lost power during that event. She indicated that she had attempted to telephone CenterPoint Energy, but received no feedback (i.e., such as the estimated time of repair). She then telephoned the Assistant City Manager ("ACM"), Diane White, who telephoned the City's CenterPoint Energy representative and reported the power outage. Ms. McBee's power was restored later that evening. Ms. McBee publicly thanked ACM White for her assistance. Additionally, Ms. McBee thanked City Engineer James Andrews for documenting the flood damage that occurred in Bellaire on foot and providing a central email address to collect flood information from residents.

Reference was next made to the Federal Emergency Management Agency ("FEMA") and the constant increase residents were seeing in their flood insurance premiums. Ms. McBee advised that she was paying \$800 per year in premiums as opposed to \$300 per year in prior years. She noted that FEMA had a representative on the ground in Houston at the Jewish Community Center and recommended that the City Manager attempt to get FEMA representatives to visit with residents in Bellaire.

In closing, Ms. McBee referred to Draft Five-Year Capital Improvement Plan and noted that it appeared that the City had over \$100 million on projects that the City could spend funds on. She felt that such a decision should be a community decision and noted that she had not seen a bond financial advisor in the Council Chamber for well over one year. She urged City Council to get an outside financial expert to provide them with a report.

{Ms. McBee's allotted speaker time ended at this point in the meeting}

**G. Reports:**

1. Presentation of the City Manager's Report dated June 1, 2015, consisting of a briefing on the City of Bellaire Response to the May 25/26 Storm.

**Paul A. Hofmann, City Manager**, presented the City Manager's Report dated June 1, 2015, to members of City Council. The report consisted of a briefing on the City of Bellaire's response to the May 25/26 storm event.

Following questions from members of City Council related to the report, Mayor Nauert called for a motion to accept the City Manager's Report into the record.

**Motion:**

**To accept the City Manager's Report dated June 1, 2015, as presented by Paul A. Hofmann, City Manager, into the record.**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Pat B. McLaughlan, Councilman
<b>SECONDER:</b>	Andrew S. Friedberg, Councilman
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

2. Presentation of a proposed Comprehensive Plan Update.

**John McDonald, Director of Development Services**, provided a brief update of the status of the review of the 2009 Comprehensive Plan to members of City Council. He stated that the review was based on a draft that had been proposed by the City's consultant (Kendig Keast Collaborative) and City Staff. Director McDonald noted that the Planning and Zoning Commission of the City of Bellaire, Texas ("PZC"), had not acted on the draft, but were expected to do so at their next meeting. It was noted that the PZC held a public hearing on the draft during May of 2015.

The following items were taken into account with respect to the draft: housekeeping items, adjustments to the future land use map, update of the priority action agenda, and inclusion of the Parks Master Plan as an appendix to the document. New issues taken into account included the upgrade to Loop 610/59 and changes in proposed commuter transit in the UV-T zoning district.

In closing, Director McDonald suggested holding a public hearing on the Comprehensive Plan Update before the City Council on Monday, July 6, 2015.

Discussion and questions of Director McDonald related to the suggested public hearing date. Members of City Council requested that consideration be given to moving the date of the public hearing due to its proximity to July 4th. At the conclusion of that discussion, Mayor Nauert called for a motion to accept the Comprehensive Plan Update into the record.

**Motion:**

**To accept the Comprehensive Plan Update, as presented by John McDonald, Director of Development Services, into the record.**



<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andrew S. Friedberg, Councilman
<b>SECONDER:</b>	Roman F. Reed, Councilman
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

3. Presentation of a proposed Parks Master Plan Update (Appendix A to the proposed Comprehensive Plan Update).

**Karl Miller, Director of Parks, Recreation and Facilities**, presented an update of the proposed Parks Master Plan which would serve as Appendix A to the proposed Comprehensive Plan Update.

Director Miller indicated that there were two primary purposes for the City's Parks Master Plan. One purpose was to provide direction for future land improvements, acquisition, and development and the second was to serve as a tool for partnership opportunities.

It was noted that the Parks and Recreation Advisory Board and City Staff had been working on the document since 2012. Director Miller thanked all of the current and prior board members, as well as Council Liaison Amanda B. Nathan, for their hard work and dedication.

Director Miller indicated that the Parks Master Plan, if used properly, could provide for land and recreational needs for Bellaire residents, whether those needs were passive or active.

In developing the Parks Master Plan, the Parks and Recreation Advisory Board implemented citizen surveys, completed individual interviews, conducted focus group meetings, looked at trends, and evaluated existing parks and grounds. In addition to the identification of land needs, the Parks Master Plan considered enhanced park services, enhanced levels of maintenance, and upgrading of existing facilities and equipment.

**Mayor Nauert** opened the floor for questions from members of City Council regarding the Parks Master Plan Update. After noting that there were no further questions, Mayor Nauert called for a motion accepting the Parks Master Plan Update into the record.

**Motion:**

**To accept the Parks Master Plan Update, as presented by Karl Miller, Director of Parks, Recreation and Facilities, into the record.**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Roman F. Reed, Councilman
<b>SECONDER:</b>	Amanda B. Nathan, Mayor Pro Tem
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

4. Presentation of the Draft Five-Year Capital Improvement Plan for FY2016-FY2020.

**Paul A. Hofmann, City Manager**, presented the draft Five-Year Capital

Improvement Plan ("Plan") for fiscal years 2016 through 2020 to members of City Council.

City Manager Hofmann indicated that the Plan served as a guide for City Council's future decisions related to affordability and the method by which the City paid for things. It was noted further that the Plan included assumptions and projections for current revenues in the Enterprise Fund and in the General Fund and assumptions related to the issuance of debt supported by the debt service tax rate and water and sewer rates.

At the conclusion of City Manager Hofmann's presentation, Mayor Nauert opened the floor for questions from City Council. Following questions, Mayor Nauert called for a motion to accept the Plan into the record.

**Motion:**

**To accept the draft Five-Year Capital Improvement Plan for fiscal years 2016 through 2020, as presented by Paul A. Hofmann, City Manager, into the record.**

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Amanda B. Nathan, Mayor Pro Tem
<b>SECONDER:</b>	Roman F. Reed, Councilman
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

**H. New Business:**

**1. Adoption of Ordinance(s)/Resolution(s):**

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Ordinance No. 14-058, which provided for the appointment of seven (7) members to serve in an advisory capacity on the Ad Hoc Municipal Facilities Committee (the "Committee"), set the charge of the Committee, and approved a work plan for the design of new municipal facilities, for the purpose of filling two vacancies on the Committee.

**Motion:**

**To approve and adopt an ordinance of the City Council of the City of Bellaire, Texas, amending Ordinance No. 14-058, which provided for the appointment of seven (7) members to serve in an advisory capacity on the Ad Hoc Municipal Facilities Committee (the "Committee"), set the charge of the Committee, and approved a work plan for the design of new municipal facilities, for the purpose of appointing Michael Fife and Todd Blitzer to fill two vacancies on the Committee.**



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Andrew S. Friedberg, Councilman
<b>SECONDER:</b>	Pat B. McLaughlan, Councilman
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

- b. Consideration of and possible action on the adoption of resolution of the City Council of the City of Bellaire, Texas, concerning funding for the maintenance of Evelyn's Park pursuant to and in accordance with the Development and Operating Agreement for Evelyn's Park dated as of July 7, 2014, between the City of Bellaire, Texas, and Evelyn's Park Conservancy. Item submitted by Councilman Andrew S. Friedberg.

**Motion:**

**To adopt a resolution of the City Council of the City of Bellaire, Texas, concerning funding for the maintenance of Evelyn's Park pursuant to and in accordance with the Development and Operating Agreement for Evelyn's Park dated as of July 7, 2014, between the City of Bellaire, Texas, and Evelyn's Park Conservancy.**

**Andrew S. Friedberg, Councilman,** summarized the agenda item before City Council. He indicated that the intent of his request for the resolution was to avoid any doubt going forward as to each party's allocated responsibility for maintenance. He noted that he had previously expressed that he had hoped that Evelyn's Park could be scaled back as one means to reduce the ongoing maintenance requirements, as well as to free up the Evelyn's Park Conservancy's funds to be spent on maintenance rather than on construction. So, rather than tinkering with the scope of the park, the resolution would serve as a reminder going forward of the scope of services each party agreed to. He urged favorable action on the resolution as presented.

Discussion ensued among members of City Council regarding the motion on the table.

**Amendment No. 1 to the Main Motion:**

**James P. Avioli, Sr., Councilman,** moved to place a provision in the resolution stating that the Evelyn's Park Conservancy was responsible for 50% of the costs associated with the operation of the facility (Evelyn's Park). The amendment failed due to the lack of a second.

Discussion ensued among members of City Council regarding the main motion on the table. Following discussion, Mayor Nauert called for a vote on the motion on the table.

<b>RESULT:</b>	<b>ADOPTED [6 TO 1]</b>
<b>MOVER:</b>	Andrew S. Friedberg, Councilman
<b>SECONDER:</b>	Philip L. Nauert, Mayor
<b>AYES:</b>	Nauert, Nathan, Reed, Pappas, McLaughlan, Friedberg
<b>NAYS:</b>	Avioli Sr.

- c. Consideration of and possible action on a recommendation from the Parks, Recreation, and Facilities Department to approve construction phase services to be provided by Linbeck Group, LLC, for Phase One of Evelyn's Park, located at 4400 Bellaire Boulevard, Bellaire, Texas 77401, in an amount not to exceed \$6,262,541, and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Exhibit 1 to Ordinance No. 14-071, AIA Document A133--2009 Standard Form of Agreement Between Owner and Construction Manager as Constructor, by and between the City of Bellaire, Texas, as Owner, and Linbeck Group, LLC, as Construction Manager, regarding Phase One of the Evelyn's Park Project for the purpose of accepting the guaranteed maximum price for said project in the amount of six million two hundred sixty-two thousand five hundred forty-one dollars (\$6,262,541) and Contract Time for the Work.

**Motion:**

**To approve a recommendation from the Parks, Recreation and Facilities Department to approve construction phase services to be provided by Linbeck Group, LLC, for Phase One of Evelyn's Park, located at 4400 Bellaire Boulevard, Bellaire, Texas 77401, in an amount not to exceed \$6,262,541, and to adopt an ordinance of the City Council of the City of Bellaire, Texas, amending Exhibit 1 to Ordinance No. 14-071, AIA Document A133--2009 Standard Form of Agreement between Owner and Construction Manager as Constructor, by and between the City of Bellaire, Texas, as Owner, and Linbeck Group, LLC, as Construction Manager, regarding Phase One of the Evelyn's Park Project for the purpose of accepting the guaranteed maximum price for said project in the amount of six million two hundred sixty-two thousand five hundred forty-one dollars (\$6,262,541) and Contract Time for the Work.**

{Motion was moved by Amanda B. Nathan, Mayor Pro Tem, and seconded by Roman F. Reed, Councilman}

Discussion ensued among members of City Council regarding the motion on the table.

**Amendment No. 1 to the Main Motion:**

**To request a letter agreement from the Evelyn's Park Conservancy clarifying that the Evelyn's Park Conservancy would be responsible for paying for the exclusions set forth in Exhibit B - Assumptions and Clarifications dated May 4, 2015, and included in AIA Document A133-2009 Standard Form of Agreement Between Owner (City of Bellaire, Texas) and Construction Manager (Linbeck Group, LLC, as Constructor.**

{Amendment No. 1 was moved by James P. Avioli, Sr., Councilman, and

seconded by Pat B. McLaughlan, Councilman}

Discussion ensued among members of City Council regarding the amendment (no. 1) to the main motion. It was ultimately determined that the referenced amendment needed to be placed as an action item on a future agenda. Discussion ceased on the amendment.

**Amendment No. 2 to the Main Motion:**

To approve the contract for construction phase services by replacing the term "owner" on Exhibit B - Assumptions and Clarifications to the term "others."

Discussion ensued among members of City Council regarding the amendment (no.2) to the main motion.

<b>RESULT:</b>	<b>FAILED [2-5]</b>
<b>MOVER:</b>	Gus E. Pappas, Councilman
<b>SECONDER:</b>	Pat B. McLaughlan, Councilman
<b>AYES:</b>	Pappas, Avioli
<b>NAYS:</b>	Nauert, Nathan, Reed, McLaughlan, Friedberg

Members of City Council continued their discussion regarding the main motion on the floor.

<b>RESULT:</b>	<b>ADOPTED [6 TO 1]</b>
<b>MOVER:</b>	Amanda B. Nathan, Mayor Pro Tem
<b>SECONDER:</b>	Roman F. Reed, Councilman
<b>AYES:</b>	Nauert, Nathan, Reed, Pappas, McLaughlan, Friedberg
<b>NAYS:</b>	Avioli Sr.

**2. Items for Individual Consideration:**

- a. Consideration of and possible action on a request from the Bellaire Police and Fire Departments for City Council approval and permission to apply for a grant from the Bellaire Police and Fire Foundation and to accept, if approved, said grant consisting of an automated, premier Emergency Medical Dispatcher (EMD) software package (ProQA) and associated training designed to help provide the very best in service and speed.

**Motion:**

**To approve a request from the Bellaire Police and Fire Departments for City Council approval and permission to apply for a grant from the Bellaire Police and Fire Foundation and to accept, if approved, said grant consisting of an automated, premier Emergency Medical Dispatcher (EMD) software package (ProQA) and associated training designed to help provide the very best in service and speed.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Pat B. McLaughlan, Councilman
<b>SECONDER:</b>	Andrew S. Friedberg, Councilman
<b>AYES:</b>	Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

- b. Discussion and possible action regarding the proposed Loop 610 modifications by the Texas Department of Transportation (TxDOT). Item submitted by Councilman Pat B. McLaughlan.

**Pat B. McLaughlan, Councilman**, presented the agenda item before City Council (as requestor of the item). He began by referencing a discussion that he and the City Manager had regarding a means of notifying businesses in the buildings along the West Loop (north of Bissonnet Street) of the proposed modifications to Loop 610 by the Texas Department of Transportation ("TxDOT"). Councilman McLaughlan noted that those businesses would be affected by the proposed modifications.

Councilman McLaughlan continued by providing a brief overview of the referenced modifications which would cause traffic originating from the Galleria to exit at Bellaire Boulevard, make two u-turns. And to stop at four signal lights, creating a disincentive for businesses located north of Bellaire Boulevard.

**Paul A. Hofmann, City Manager**, advised that City Staff had identified those businesses along Loop 610 north of Bellaire Boulevard and sent them an email letting them know about TxDOT's June 4th public hearing. Those businesses were also provided with a brief description of the design that TxDOT would present during that meeting. City Staff had face-to-face meetings with representatives of the properties that the City knew were interested and/or directly impacted by the project.

**Motion:**

**To defer the agenda item before City Council this evening until a Council Meeting following the TxDOT public hearing at which time City Council could determine if any action needed to be taken.**

<b>RESULT:</b>	<b>TABLED [6 TO 1]</b>
<b>MOVER:</b>	Pat B. McLaughlan, Councilman
<b>SECONDER:</b>	Gus E. Pappas, Councilman
<b>AYES:</b>	Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg
<b>NAYS:</b>	Nauert

**I. Items for Future Agendas; Community Interest Items from the Mayor and City Council.**

Items for future agendas included a request from Councilman James P. Avioli, Sr., that Evelyn's Park Conservancy ("EPC") present a letter agreement to the City of Bellaire stating that EPC was responsible for payment of any and all items specified as exclusions in Exhibit B - Assumptions and Clarifications, to the City's Standard Form of Agreement with Linbeck Group, LLC, for construction phase services. Councilman Roman F. Reed

requested an agenda item for detailed discussion related to the construction of a new library.

Community interest items from the Mayor and City Council included encouragement to residents to sign up for "notify me" on the City's website, noting that it was critical in times of emergency to have access to that information; appreciation of and congratulations to the Evelyn's Park Conservancy for their hard work; and appreciation of City Staff for their service.

## **J. Adjourn.**

### **Motion:**

**To adjourn the Regular Session of the City Council of the City of Bellaire, Texas, at 10:26 p.m. on Monday, June 1, 2015.**

### **RESULT:**

### **UNANIMOUS**

### **MOVER:**

Roman F. Reed, Councilman

### **SECONDER:**

Pat B. McLaughlan, Councilman

### **AYES:**

Nauert, Nathan, Reed, Avioli Sr., Pappas, McLaughlan, Friedberg

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Manager  
Category: Report  
Department Head: Paul A. Hofmann  
DOC ID: 1627

**SCHEDULED  
ACTION ITEM (ID # 1627)**

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**Item Title:**

Presentation of the City Manager's Report dated July 13, 2015, regarding flood-related reimbursements - Presented by Paul A. Hofmann, City Manager.

**Background/Summary:**

Paul A. Hofmann, City Manager, will present the City Manager's Report dated July 13, 2015, regarding flood-related reimbursements to members of City Council.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

City Manager Paul A. Hofmann recommends acceptance of his City Manager's Report dated July 13, 2015, into the record.



**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: Fire Department  
Category: Resolution  
Department Head: Darryl Anderson  
DOC ID: 1614 A

**SCHEDULED  
RESOLUTION (ID # 1614)**

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**Item Title:**

Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, adopting the Harris County Multi-Hazard Mitigation Plan, a countywide, multi-jurisdictional Multi-Hazard Mitigation Plan - Requested by Darryl Anderson, Fire Chief.

**Background/Summary:**

The City of Bellaire's Multi Hazard Mitigation Plan is a planning document utilized by Harris County as part of the Harris County Multi-Hazard Mitigation Plan. The plan is a requirement of FEMA for Bellaire to remain eligible for Hazard Mitigation Grants. The plan documents the common hazards found in SE Texas and Bellaire's efforts to mitigate, if funding is available.

The current iteration has received "Approval Pending Adoption", indicating that once the signatories to the plan adopt the plan, FEMA will approve it.

Should this be adopted, it may serve as documentation to seek a Hazard Mitigation Grant from FEMA in the future.

**Previous Council Action Summary:**

The Council has previously approved the resolution between Harris County and the City of Bellaire (2006 & 2010) for this plan.

**Fiscal Impact:**

No immediate impact. Since Bellaire is a signatory to the Hazardous Mitigation Plan, the adoption of the resolution is needed to move the plan through the FEMA process.

**Recommendation:**

Chief Darryl Anderson recommends adoption of the resolution.

**ATTACHMENTS:**

- Adoption of the Harris County Multi-Hazard Mitigation Plan (DOCX)
- Bellaire Mitigation Actions 2015 (PDF)



## RESOLUTION NO. 15-\_\_\_\_

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, ADOPTING THE HARRIS COUNTY MULTI-HAZARD MITIGATION PLAN.**

**WHEREAS,** certain areas of the City of Bellaire, Texas ("City of Bellaire"), are subject to periodic flooding, hurricanes and other natural hazards with the potential to cause damages to people and properties within the area; and

**WHEREAS,** the City of Bellaire desires to prepare and mitigate for such circumstances; and

**WHEREAS,** under the Disaster Mitigation Act of 2000, the United States Federal Emergency Management Agency ("FEMA") requires that local jurisdictions have in place a FEMA-approved Hazard Mitigation Action Plan as a condition of receipt of certain future Federal mitigation funding after May 1, 2005; and

**WHEREAS,** Harris County and certain municipalities, in order to meet this requirement, have initiated development of a countywide, multi-jurisdictional Multi-Hazard Mitigation Plan, including the City of Bellaire; **NOW, THEREFORE,**

### **BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, HEREBY:**

**Section 1.** Adopts the Harris County Multi-Hazard Plan.

**Section 2.** Vests the Emergency Management Coordinator with the responsibility, authority, and the means to:

- (a) Inform all concerned parties of this action; and
- (b) Develop an addendum to this Hazard Mitigation Plan if the city's unique situation warrants such an addendum.

**Section 3.** Appoints the Emergency Management Coordinator to assure that the Hazard Mitigation Plan be reviewed at least annually and that any needed adjustments to the City of Bellaire addendum to the Hazard Mitigation Plan be developed and presented to the City Council for consideration.

**Section 4.** Agrees to take such other official action as may be reasonably necessary to carry out the objectives of the Hazard Mitigation Plan.

**PASSED, APPROVED, and ADOPTED** this, the 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

**SIGNED:**

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

Attachment: Adoption of the Harris County Multi-Hazard Mitigation Plan (1614 : Harris County Multi-Hazard Mitigation Plan)

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

## City of Bellaire

<b>Community/Jurisdiction:</b>
City of Bellaire
<b>Proposed Mitigation Action (describe):</b>
Implement Tree Trimming Program [Community Canopy Action Plan (C-Cap)] to reduce fuels sources and damages.
<b>Hazard(s) to be Mitigated:</b>
Severe Thunderstorm, Tornadoes, Wildfire, Hurricane, Hail and Winter Storms
<b>Department Responsible:</b>
Parks and Recreation in combination with Public Works
<b>Pre-Existing Project?</b> (please indicate Yes or No)
No
<b>If yes, Project Status?</b> (i.e. Completed, Not Started, In Process, etc) <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>
<b>Priority:</b>
Med
<b>Estimated Project Cost:</b>
\$50,000
<b>Funding Method:</b>
General Fund
<b>Project Schedule/Completion Timeframe:</b>
Initial cataloging of trees and health by Sept 2016
<b>Project Effects on Existing Structures:</b>
Reduced canopy may reduce impact of broken limbs
<b>Project Effects on Future Structures:</b>
unknown
<b>Comments/Milestones:</b>
Year one after funding: Catalog Trees by type, diameter, est age, general health, need to thin/remove, Year 2-Remove most obvious and dangerous trees \$100,000K Year 3 Remove diseased and weakened trees \$100,000K Year 4 Replace with young, disease resistant trees proposed by urban forester \$50,000
<b>Unique ID:</b>
2014BELARE001

Attachment: Bellaire Mitigation Actions 2015 (1614 : Harris County Multi-Hazard Mitigation Plan)

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>	City of Bellaire
<b>Proposed Mitigation Action (describe):</b>	Harden new City Hall and Police Department to withstand damages
<b>Hazard(s) to be Mitigated:</b>	Severe Thunderstorm, Hurricanes, Tornadoes, Hail, Winter Storm
<b>Department Responsible:</b>	Organizational Services and Facility Maintenance
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>	No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i> <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>	
<b>Priority:</b>	High
<b>Estimated Project Cost:</b>	\$7-10M
<b>Funding Method:</b>	General Obligation Bonds
<b>Project Schedule/Completion Timeframe:</b>	2019
<b>Project Effects on Existing Structures:</b>	None
<b>Project Effects on Future Structures:</b>	Will make the structure safer to occupy during severe weather events
<b>Comments/Milestones:</b>	
<b>Unique ID:</b>	2014BELARE002

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>	City of Bellaire
<b>Proposed Mitigation Action (describe):</b>	Develop new drainage ordinance to require on-site detention for future development and redevelopment.
<b>Hazard(s) to be Mitigated:</b>	Flooding < NFIP Action Item >
<b>Department Responsible:</b>	Community Development
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>	No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i> <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>	
<b>Priority:</b>	Low
<b>Estimated Project Cost:</b>	\$1K
<b>Funding Method:</b>	General Fund
<b>Project Schedule/Completion Timeframe:</b>	2015
<b>Project Effects on Existing Structures:</b>	None
<b>Project Effects on Future Structures:</b>	Will slow down effect of storm water runoff into the collection system at the height of the event.
<b>Comments/Milestones:</b>	
<b>Unique ID:</b>	2014BELARE003



# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>	City of Bellaire
<b>Proposed Mitigation Action (describe):</b>	Adopt Community Canopy Action Plan (C-Cap) to reduce sick and diseased trees that impact the roadway and vehicles under that canopy
<b>Hazard(s) to be Mitigated:</b>	Wildfire
<b>Department Responsible:</b>	Parks and Recreation in combination with Public Works
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>	No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i> <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>	
<b>Priority:</b>	Med
<b>Estimated Project Cost:</b>	\$50,000
<b>Funding Method:</b>	General Fund
<b>Project Schedule/Completion Timeframe:</b>	Initial cataloging of trees and health by Sept 2016
<b>Project Effects on Existing Structures:</b>	Reduced canopy may reduce effects of wind driven crown fire
<b>Project Effects on Future Structures:</b>	unknown
<b>Comments/Milestones:</b>	Year one after funding: Catalog Trees by type, diameter, est age, general health, need to thin/remove, Year 2-Remove most obvious and dangerous trees \$100,000K Year 3 Remove diseased and weakened trees \$100,000K Year 4 Replace with young, disease resistant trees proposed by urban forester \$50,000
<b>Unique ID:</b>	2014BELARE004

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>
City of Bellaire
<b>Proposed Mitigation Action (describe):</b>
Create and enforce ordinance to reduce fuel loads and ignition sources by unmaintained and delinquent private right of way.
<b>Hazard(s) to be Mitigated:</b>
Wildfire
<b>Department Responsible:</b>
Parks and Recreation in combination with Public Works
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>
No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i> <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>
<b>Priority:</b>
Low
<b>Estimated Project Cost:</b>
No Fiscal Impact
<b>Funding Method:</b>
General Fund
<b>Project Schedule/Completion Timeframe:</b>
2016
<b>Project Effects on Existing Structures:</b>
Reduced ground level fuel will help to alleviate accidental ignition of said fuel, thereby reducing potential of building fire started by grass fire.
<b>Project Effects on Future Structures:</b>
<b>Comments/Milestones:</b>
The ordinance will allow for reduction of ignition sources. City of Bellaire to maintain private right of way, for a fee, after a 3 pronged notification: written, certified, site visit.
<b>Unique ID:</b>
2014BELARE005

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>	City of Bellaire
<b>Proposed Mitigation Action (describe):</b>	Harden water supply piping with non-corrosive, drought resistant material to prevent loss of water due to breaks.
<b>Hazard(s) to be Mitigated:</b>	Drought
<b>Department Responsible:</b>	Public Works
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>	No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i> <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>	
<b>Priority:</b>	Low
<b>Estimated Project Cost:</b>	Unknown, associated with road reconstruction
<b>Funding Method:</b>	General Fund
<b>Project Schedule/Completion Timeframe:</b>	2015 and ongoing
<b>Project Effects on Existing Structures:</b>	
<b>Project Effects on Future Structures:</b>	unknown
<b>Comments/Milestones:</b>	
<b>Unique ID:</b>	2014BELARE006

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>
City of Bellaire
<b>Proposed Mitigation Action (describe):</b>
Expand Mass Notification Warning System increase coverage and to communicate hazard potential with Citizens
<b>Hazard(s) to be Mitigated:</b>
Extreme Heat, Winter Storm, Energy Pipeline Failure, Haz-Mat/Toxic Release, Flooding, Drought, Hurricane, Thunderstorm, Tornado, and Hail.
<b>Department Responsible:</b>
Communication/Police
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>
No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i>
<i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>
<b>Priority:</b>
Low
<b>Estimated Project Cost:</b>
\$5K annually
<b>Funding Method:</b>
General Fund
<b>Project Schedule/Completion Timeframe:</b>
2015
<b>Project Effects on Existing Structures:</b>
None
<b>Project Effects on Future Structures:</b>
None
<b>Comments/Milestones:</b>
<b>Unique ID:</b>
2014BELARE007

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>	City of Bellaire
<b>Proposed Mitigation Action (describe):</b>	Install a backup generator for the emergency cooling center in the event of loss of power
<b>Hazard(s) to be Mitigated:</b>	Extreme Heat
<b>Department Responsible:</b>	Facilities
<b>Pre-Existing Project?</b> (please indicate Yes or No)	No
<b>If yes, Project Status?</b> (i.e. Completed, Not Started, In Process, etc) <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>	
<b>Priority:</b>	Low
<b>Estimated Project Cost:</b>	\$50,000
<b>Funding Method:</b>	Grant
<b>Project Schedule/Completion Timeframe:</b>	2016
<b>Project Effects on Existing Structures:</b>	None
<b>Project Effects on Future Structures:</b>	None
<b>Comments/Milestones:</b>	
<b>Unique ID:</b>	2014BELARE008

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>
City of Bellaire
<b>Proposed Mitigation Action (describe):</b>
Create Ordinance to mandate safe zone around any new commercial site having reportable quantities of a Hazardous Material or new Energy Pipelines.
<b>Hazard(s) to be Mitigated:</b>
Energy Pipeline Failure, HazMat/Toxic Release
<b>Department Responsible:</b>
Community Development w/Fire Assistance
<b>Pre-Existing Project?</b> <i>(please indicate Yes or No)</i>
No
<b>If yes, Project Status?</b> <i>(i.e. Completed, Not Started, In Process, etc)</i> <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>
<b>Priority:</b>
Low
<b>Estimated Project Cost:</b>
\$500
<b>Funding Method:</b>
General Fund
<b>Project Schedule/Completion Timeframe:</b>
2015
<b>Project Effects on Existing Structures:</b>
None
<b>Project Effects on Future Structures:</b>
None
<b>Comments/Milestones:</b>
<b>Unique ID:</b>
2014BELARE009

# CURRENT MITIGATION ACTIONS

HARRIS COUNTY  
MULTI-HAZARD MITIGATION PLAN

<b>Community/Jurisdiction:</b>
City of Bellaire
<b>Proposed Mitigation Action (describe):</b>
Implement a Public Education Program to educate residents on drought trigger-points that will cause water restrictions to be enforced and to reduce water shortages.
<b>Hazard(s) to be Mitigated:</b>
Drought
<b>Department Responsible:</b>
Community Development w/Fire Assistance
<b>Pre-Existing Project?</b> (please indicate Yes or No)
No
<b>If yes, Project Status?</b> (i.e. Completed, Not Started, In Process, etc) <i>If completed or in process, please state any major milestones you face with this project in the comments section below.</i>
<b>Priority:</b>
Low
<b>Estimated Project Cost:</b>
<b>Funding Method:</b>
General Fund
<b>Project Schedule/Completion Timeframe:</b>
2015
<b>Project Effects on Existing Structures:</b>
None
<b>Project Effects on Future Structures:</b>
None
<b>Comments/Milestones:</b>
<b>Unique ID:</b>
2014BELARE010



**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: Development Services  
Category: Code Amendment  
Department Head: John McDonald  
DOC ID: 1598

**SCHEDULED  
ACTION ITEM (ID # 1598)**

**Item Title:**

Consideration and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending the Code of Ordinances, Chapter 9, Buildings, Article II, Building Codes, Division 1, Generally, Section 9-17, Amendments to the Building Code for the purpose of deleting a local amendment referencing Section 602.2, Fire Zone - Requested by John McDonald, Director of Development Services.

**Background/Summary:**

After discussions with the Fire Marshal, the Building Official recommended to the Building and Standards Commission that reference to Section 602.2 Fire Zone, within Section 9-17, Amendments to the Building Code, be deleted. The language proposed for deletion is as follows:

"602. Section 602.2, Fire Zone, of the Building Code is hereby amended to read as follows:

Sec. 602.2. Fire zone. Buildings located in the fire zone are to be constructed of "Type II 1-hour" rated construction or more stringent as defined in the building code. Buildings of Type II non-rated, III, IV or V construction will not be permitted."

They agreed that requirements presently included in the 2012 International Building Code and the 2012 International Fire Code satisfactory regulate and protect construction without this further definition. Additionally, this amendment references an old building code that is no longer in use by the City.

At their May 27, 2015, meeting, the Commission voted unanimously to recommend the removal of this language from the Code of Ordinances.

**Recommendation:**

The Director of Development Services and the Fire Marshal recommend approval of this ordinance.

**ATTACHMENTS:**

- Code Amendment - Chapter 9 - Amend 9-17 Delete reference to fire zones (PDF)



**ORDINANCE NO. 15-\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING CHAPTER 9, BUILDINGS, ARTICLE II, BUILDING CODES, DIVISION 1, GENERALLY, SECTION 9-17, AMENDMENTS TO BUILDING CODE, OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, FOR THE PUPOSE OF DELETING A LOCAL AMENDMENT REFERENCING SECTION 602.2, FIRE ZONE, ADDRESSING "TYPE II – 1 HOUR" RATED CONSTRUCTION"**

**WHEREAS**, the Building and Standards Commission has recommended deleting the reference to Section 602.2, Fire Zone, from Section 9-17, Amendments to the Building Codes, of the Code of Ordinances of the City of Bellaire, Chapter 9, Buildings, Article II, Building Codes, Division 1, Generally.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:**

**Section 1.** *Chapter 9, Buildings, Article II, Building Codes, Division 1, Generally, Section 9-17, Amendments to the Building Code of the Code of Ordinances of the City of Bellaire, Texas ("Code"),* is hereby amended by deleting the following:

"602. Section 602.2, Fire Zone, of the Building Code is hereby amended to read as follows:

Sec. 602.2. Fire zone. Buildings located in the fire zone are to be constructed of "Type II 1-hour" rated construction or more stringent as defined in the building code. Buildings of Type II non-rated, III, IV or V construction will not be permitted."

All other portions of *Chapter 9* of the City's Code not specifically amended hereby shall remain in full force and effect.

**Section 2.** All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

**Section 3.** If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

**Section 4.** The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the *Texas Open Meetings Act*, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves, and confirms such notices and the contents and posting thereof.

**Section 5.** This Ordinance shall be effective upon its passage.

**PASSED** and **APPROVED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**7008 S. Rice Avenue  
Bellaire, TX 77401Meeting: 07/13/15 06:00 PM  
Department: Development Services  
Category: Ordinance  
Department Head: John McDonald  
DOC ID: 1622**SCHEDULED  
ACTION ITEM (ID # 1622)****Item Title:**

Consideration and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending the Code of Ordinances, Chapter 2, Section 2-112, Board of Adjustment, to modify the board's membership from seven regular members to five regular members and two alternate members - Requested by John McDonald, Director of Development Services.

**Background/Summary:**

This ordinance amends the Code of Ordinances, Chapter 2, Administration, Sec. 2-112, Board of Adjustment by modifying the Board's membership from its current status as a seven member board to a five member board with two alternate members. This item has previously been reviewed with Council Member Friedberg, who serves as the Board's Council Liaison.

Total membership is recommended to stay at seven to maintain consistency with other Statutory and Advisory Boards and Commissions. In 2002, membership was modified from five members with four alternates to seven members with no alternates.

The Texas Local Government Code §211.09 requires a concurring vote of 75% for the Board to decide favorably. Therefore, whether the Board's membership is set at 5 or 7, any more than one no vote cast results in automatic failure of the request. However, attendance issues have continued to affect the ability to hold meetings as scheduled. The absence of one member allows the applicant to reschedule in an effort to ensure them a fair hearing on the item.

<b>Year</b>	<b>Total Meetings Held</b>	<b>Meetings Postponed (included in total)</b>
<b>2012</b>	5	2
<b>2013</b>	5	1
<b>2014</b>	6	3*
<b>2015</b>	2	0

\* a fourth meeting in 2014 went forward with only 6 members as the applicant's request had already been postponed once due to missing members.

The reinstitution of alternate members would greatly increase the chances that a Board meeting could still be held even if one (or two) members could not attend.

**Recommendation:**

The Director of Development Services recommends approval of the ordinance modifying the membership of the Board of Adjustment.

**ATTACHMENTS:**

- Code Amendment - Chapter 2 - Amend 2-112 BOA membership (PDF)



ORDINANCE NO. 15-\_\_

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING *CHAPTER 2, ADMINISTRATION, ARTICLE VII, BOARDS AND COMMISSIONS, DIVISION 2, BOARDS AND COMMISSIONS GOVERNED BY STATE LAW, SECTION 2-112, BOARD OF ADJUSTMENT, OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS*, FOR THE PURPOSE OF REDUCING THE BOARD'S MEMBERSHIP FROM SEVEN MEMBERS TO FIVE, AND CREATING TWO ALTERNATE MEMBER POSITIONS.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

**Section 1.** *Chapter 2, Administration, Article VII, Boards and Commissions, Division 2, Boards and Commissions Governed by State Law, Section 2-112, Board of Adjustment, of the Code of Ordinances of the City of Bellaire, Texas ("Code"), is hereby amended by repealing and replacing (c) Membership and appointment in its entirety. The new (c) Membership and appointment shall read as follows:*

*(c) Membership and appointment.* The board of adjustment shall be composed of five regular members and two alternate members to be appointed by the city council. Members of the board of adjustment shall possess the following minimum qualifications:

- (1) Shall be citizens of the United States of America and qualified voters of the State of Texas;
- (2) Shall have resided for at least one year next preceding their appointment within the corporate limits of the City of Bellaire; and
- (3) Shall possess such other qualifications as shall be from time to time imposed by law by the city council.

All other portions of *Chapter 2* of the City's Code not specifically amended hereby shall remain

in full force and effect.

**Section 2.** All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

**Section 3.** If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

**Section 4.** The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the *Texas Open Meetings Act*, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves, and confirms such notices and the contents and posting thereof.

**Section 5.** This Ordinance shall be effective ten (10) days after notice of its passage has been published in the official newspaper of the City.

**PASSED and APPROVED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

**SIGNED:**

\_\_\_\_\_  
Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

---

Alan P. Petrov  
City Attorney



**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1536

**SCHEDULED  
ORDINANCE (ID # 1536)**

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**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Board of Adjustment of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of three (3) members of the Board of Adjustment of the City of Bellaire, Texas ("BOA"), ended as follows: Amar Raval, Deborah Sharp, and Sean Wheeler. One of the members, Amar Raval, has reapplied for his position. Deborah Sharp was term limited and Sean Wheeler chose not to reapply at this time.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the BOA. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the BOA:

**Number of Openings: 3 (Full Two-Year Terms)**

**1. Jonathan Palmer**

Mr. Palmer served as a member of the Environmental and Sustainability Board ("ESB") from 2014 to 2015. Area(s) of interest expressed by Mr. Palmer include the ESB (1<sup>st</sup> Choice), BOA (2<sup>nd</sup> Choice), and the Evelyn's Park Conservancy Board.

**2. Amar Raval**

Mr. Raval served as a member of the BOA from 2013 to 2015. He has requested City Council consideration to serve a second term on the BOA.

**3. Samir Sinha**

Mr. Sinha has expressed an interest in serving on the following Boards and Commissions: Planning and Zoning Commission ("PZC") (1<sup>st</sup> Choice), BOA (2<sup>nd</sup> Choice), and Building and Standards Commission ("BSC") (3<sup>rd</sup> Choice).

**4. William E. (Bill) Stone, III**

Mr. Stone most recently served as a member of the ESB from 2009 to 2015 and is term limited at this time with regard to that Board. Mr. Stone previously served on the PZC from 1991 to 1995 and on the Parks and Recreation Advisory Board from 1995 to 1999 and again from 2007 to 2009. Area(s) of interest expressed by Mr. Stone include the BOA (1<sup>st</sup> Choice) and the BSC (2<sup>nd</sup> Choice).

A ballot has been prepared and attached hereto for City Council use during the July 13<sup>th</sup>

Regular Session. In addition, an ordinance has been prepared and attached hereto that would allow for the appointment of three (3) members to the BOA for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

**Previous Council Action Summary:**

Interviews for the BOA were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate.

**ATTACHMENTS:**

- Ballot - BOA - 2015 (DOCX)
- Appointments - Board of Adjustment 2015 (DOC)



## BALLOT

### BOARD OF ADJUSTMENT

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **three (3)** applicants to serve as members of the BOA for a **term of two (2) years**. Applicant names are listed in alphabetical order.

☐

Jonathan Palmer (2<sup>nd</sup> Choice)

☐

Amar Raval (Reapplying)

☐

Samir Sinha (2<sup>nd</sup> Choice)

☐

William E. (Bill) Stone, III (1<sup>st</sup> Choice)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING THREE (3) MEMBERS TO THE BOARD OF ADJUSTMENT OF THE CITY OF BELLAIRE, TEXAS ("BOA"), FOR A TERM OF APPROXIMATELY TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards*, and *Chapter 2, Administration, Article VII, Boards and Commissions, Division 2, Boards and Commissions Governed by State Law, Section 2-112, Board of adjustment*, the City Council of the City of Bellaire, Texas, appoints the members of the BOA; and

**WHEREAS**, the terms of three (3) members of the BOA ended on June 30, 2015, as follows: Amar Raval, Deborah Sharp, and Sean Wheeler; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named three (3) persons as members of the BOA for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE**,

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

- 1. THAT** the recitals contained herein are found to be true and correct.
- 2. THAT** \_\_\_\_\_ is hereby appointed as a member of the BOA for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.
- 3. THAT** \_\_\_\_\_ is hereby appointed as a member of the BOA for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**4. THAT** \_\_\_\_\_ is hereby appointed as a member of the BOA for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**5. THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of the BOA following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

Attachment: Appointments - Board of Adjustment 2015 (1536 : Appointments to the Board of Adjustment)

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1543

**SCHEDULED  
ORDINANCE (ID # 1543)**

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**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Building and Standards Commission of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of three (3) members of the Building and Standards Commission of the City of Bellaire, Texas ("BSC"), ended as follows: Michael C. Baker, Burt Martin, and Laura Thurmond. All three members have reapplied for his or her position.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the BSC. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the BSC:

**Number of Openings: 3 (Full Two-Year Terms)**

**1. Michael C. Baker**

Mr. Baker served as a member of the BSC from 2011 to 2015. He has requested City Council consideration to serve a second term on the BSC, but also expressed an interest in serving on the Planning and Zoning Commission ("PZC") (2<sup>nd</sup> Choice).

**2. Burt Martin**

Mr. Martin served as a member of the BSC from 2013 to 2015. He has requested City Council consideration to serve a second term on the BSC.

**3. Samir Sinha**

Mr. Sinha has expressed an interest in serving on the following Boards and Commissions: PZC (1<sup>st</sup> Choice), Board of Adjustment ("BOA") (2<sup>nd</sup> Choice), and BSC (3<sup>rd</sup> Choice).

**4. Kevin Sisk**

Mr. Sisk has expressed an interest in serving on the following Boards and Commissions: Parks and Recreation Advisory Board ("PRAB") (1<sup>st</sup> Choice), PZC (2<sup>nd</sup> Choice), and BSC (3<sup>rd</sup> Choice).

**5. William E. (Bill) Stone, III**

Mr. Stone most recently served as a member of the Environmental and Sustainability Board from 2009 to 2015 and is term limited at this time with regard to that Board.

Mr. Stone previously served on the PZC from 1991 to 1995 and on the PRAB from 1995 to 1999 and again from 2007 to 2009. Area(s) of interest expressed by Mr. Stone include the BOA (1<sup>st</sup> Choice) and the BSC (2<sup>nd</sup> Choice).

## **6. Laura Thurmond**

Ms. Thurmond served as a member of the BSC from 2012 to 2015. She has requested City Council consideration to serve a second term on the BSC.

A ballot has been prepared and attached hereto for City Council use during the July 13<sup>th</sup> Regular Session. In addition, an ordinance has been prepared and attached hereto that would allow for the appointment of three (3) members to the BSC for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

### **Previous Council Action Summary:**

Interviews for the BSC were conducted during the month of June 2015.

### **Fiscal Impact:**

N/A

### **Recommendation:**

Action as City Council deems appropriate.

### **ATTACHMENTS:**

- Ballot - BSC - 2015 (DOCX)
- Appointments - Building and Standards Commission - 2015 (DOC)





## BALLOT

### BUILDING AND STANDARDS COMMISSION

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **three (3)** applicants to serve as members for a **term of two (2) years**. Applicant names are listed in alphabetical order.

- ☐ Michael C. Baker (Reapplying)
- ☐ Burt Martin (Reapplying)
- ☐ Samir Sinha (3<sup>rd</sup> Choice)
- ☐ Kevin Sisk (3<sup>rd</sup> Choice)
- ☐ William E. (Bill) Stone, III (2<sup>nd</sup> Choice)
- ☐ Laura Thurmond (Reapplying)
- ☐ Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING THREE (3) MEMBERS TO THE BUILDING AND STANDARDS COMMISSION OF THE CITY OF BELLAIRE, TEXAS ("BSC"), FOR A TERM OF TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 2, Boards and Commissions Governed by State Law, Section 2-113, Building and standards commission*, the City Council of the City of Bellaire, Texas, appoints the members of the BSC; and

**WHEREAS**, the terms of three (3) members of the BSC expired on June 30, 2015, as follows: Michael C. Baker, Burt Martin, and Laura Thurmond; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named three (3) persons as members of the BSC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE,**

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of the BSC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

3. **THAT** \_\_\_\_\_ is hereby appointed as a member of the BSC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

4. **THAT** \_\_\_\_\_ is hereby appointed as a member of the BSC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

5. **THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of the BSC following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1544

**SCHEDULED  
ORDINANCE (ID # 1544)**

**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Cultural Arts Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of three (3) members of the Cultural Arts Board of the City of Bellaire, Texas ("CAB"), ended as follows: Stephanie Goldfield, Jill Patir, and Andrew C. Williamson. Stephanie Goldfield and Jill Patir have chosen not to reapply for the CAB. Andrew C. Williamson has reapplied for his position on the CAB.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the CAB. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the CAB:

**Number of Openings: 3 (Full Two-Year Terms)**

**1. Jane Williams**

Ms. Williams has expressed an interest in serving on the CAB (1<sup>st</sup> Choice) and the Evelyn's Park Conservancy Board.

**2. Andrew C. Williamson**

Mr. Williamson served as a member of the CAB from 2014 to 2015. He has requested City Council consideration to serve another term on the CAB.

Assuming that City Council appoints the two applicants that selected the CAB as their first choice, one opening will remain on the CAB. A ballot and ordinance have been prepared that would allow for the appointment of three (3) members to the CAB for a two-year term commencing on July 1, 2015, and ending on June 30, 2017. A write-in blank has been provided on the ballot in the event that any of the interviewed applicants elected to consider an appointment to the CAB.

**Previous Council Action Summary:**

Interviews for the CAB were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate and, if applicable, direction to the City Clerk to advertise for an opening or openings on the CAB during July and August 2015, schedule interviews, and place an item on the September 2015 City Council agenda for possible appointment(s) at that time.

**ATTACHMENTS:**

- Ballot - CAB - 2015 (DOCX)
- Appointments - Cultural Arts Board - 2015 (DOC)



## BALLOT

### CULTURAL ARTS BOARD

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **three (3)** applicants to serve as members for a **term of two (2) years**. Applicant names are listed in alphabetical order.

☐

Jane Williams (1<sup>st</sup> Choice)

☐

Andrew C. Williamson (Reapplying)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

## **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING THREE (3) MEMBERS TO THE CULTURAL ARTS BOARD OF THE CITY OF BELLAIRE, TEXAS ("CAB"), FOR A TERM OF TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-124, Cultural arts board*, the City Council of the City of Bellaire, Texas, appoints the members of the CAB; and

**WHEREAS**, the terms of three (3) members of the CAB ended on June 30, 2015, as follows: Stephanie Goldfield, Jill Patir, and Andrew C. Williamson; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named three (3) persons as members of the CAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE,**

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of the CAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.



**3. THAT \_\_\_\_\_** is hereby appointed as a member of the CAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**4. THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of the CAB following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1545

**SCHEDULED  
ORDINANCE (ID # 1545)**

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**Item Title:**

Consideration of and possible action on the adoption of an ordinance appointing four (4) members to the Environmental and Sustainability Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of four (4) members of the Environmental and Sustainability Board of the City of Bellaire, Texas ("ESB") expired as follows: Mike Korotinsky, Jonathan Palmer, William E. (Bill) Stone, III, and Jason Wintz. Two of the members, Jonathan Palmer and Jason Wintz, have requested consideration for re-appointment. William E. (Bill) Stone, III, was term limited, and Mike Korotinsky chose not to reapply at this time.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the ESB. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the ESB:

**Number of Openings: 4 (Full Two-Year Terms) and 1 Partial Term (see separate agenda item)**

**1. Michelle Mastin**

Ms. Mastin has expressed an interest in serving on the ESB.

**2. Jonathan Palmer**

Mr. Palmer served as a member of the ESB from 2014 to 2015. Area(s) of interest expressed by Mr. Palmer include the ESB (1<sup>st</sup> Choice), BOA (2<sup>nd</sup> Choice), and the Evelyn's Park Conservancy Board.

**3. Helen Swiff-Goodman**

Ms. Swiff-Goodman has expressed an interest in serving on the ESB.

**4. Jason Wintz**

Mr. Wintz served as a member of the ESB from 2013 to 2015. He has expressed an interest in serving a second term on the ESB.

Assuming that City Council appoints all four applicants that selected ESB as their first choice, one partial term (one year) will remain on the ESB. A ballot and ordinance have been prepared that would allow for the appointment of four (4) members to the ESB for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

**Previous Council Action Summary:**

Interviews for the ESB were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate and, if applicable, direction to the City Clerk to advertise for an opening or openings on the ESB during July and August 2015, schedule interviews, and place an item on the September 2015 City Council agenda for possible appointment(s) at that time.

**ATTACHMENTS:**

- Ballot - ESB - 2015 (DOCX)
- Appointments - Environmental and Sustainability Board - 2015 (DOC)



## BALLOT

### ENVIRONMENTAL AND SUSTAINABILITY BOARD

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **four (4)** applicants to serve as members for a **term of two (2) years**. Applicant names are listed in alphabetical order.

☐

Michelle Mastin (1<sup>st</sup> Choice)

☐

Jonathan Palmer (Reapplying)

☐

Helen Swiff-Goodman (1<sup>st</sup> Choice)

☐

Jason Wintz (Reapplying)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING FOUR (4) MEMBERS TO THE ENVIRONMENTAL AND SUSTAINABILITY BOARD OF THE CITY OF BELLAIRE, TEXAS ("ESB"), FOR A TERM OF TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-122, Environmental and sustainability board*, the City Council of the City of Bellaire, Texas, appoints the members of the ESB; and

**WHEREAS**, the terms of four (4) members of the ESB ended on June 30, 2015, as follows: Mike Korotinsky, Jonathan Palmer, William E. (Bill) Stone, III, and Jason Wintz; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named four (4) persons as members of the ESB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE**,

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of the ESB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**3. THAT \_\_\_\_\_** is hereby appointed as a member of the ESB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**4. THAT \_\_\_\_\_** is hereby appointed as a member of the ESB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**5. THAT \_\_\_\_\_** is hereby appointed as a member of the ESB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**6. THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of the ESB following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1625

**SCHEDULED  
ORDINANCE (ID # 1625)**

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**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Environmental and Sustainability Board of the City of Bellaire, Texas, to fill a vacancy for a term commencing on July 1, 2015, and ending on June 30, 2016 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, Pam Geyer resigned her appointment as a member of the Environmental and Sustainability Board of the City of Bellaire, Texas ("ESB"), prior to the end of her term, thereby creating a vacancy on the ESB.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the ESB. Although all of the applicants interviewed expressed an interest in serving a two-year term on the ESB, the referenced vacancy would allow for the appointment by City Council of an applicant to serve a one-year term commencing on July 1, 2015, and ending on June 30, 2016. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the ESB:

**Number of Openings: 3 (Full Two-Year Terms) and 1 (Partial One-Year Term)**

**1. Michelle Mastin**

Ms. Mastin has expressed an interest in serving on the ESB.

**2. Jonathan Palmer**

Mr. Palmer served as a member of the ESB from 2014 to 2015. Area(s) of interest expressed by Mr. Palmer include the ESB (1<sup>st</sup> Choice), BOA (2<sup>nd</sup> Choice), and the Evelyn's Park Conservancy Board.

**3. Helen Swiff-Goodman**

Ms. Swiff-Goodman has expressed an interest in serving on the ESB.

**4. Jason Wintz**

Mr. Wintz served as a member of the ESB from 2013 to 2015. He has expressed an interest in serving a second term on the ESB.

Assuming that City Council appoints all four applicants that selected ESB as their first choice for full terms (previous agenda item), one partial term (one year) will remain on the ESB. A ballot and ordinance have been prepared that would allow for the appointment of one (1) member to the ESB to fill a vacancy for a term commencing on July 1, 2015, and ending on June 30, 2016. A write-in blank is provided on the ballot.



**Previous Council Action Summary:**

Interviews for the ESB were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate and, if applicable, direction to the City Clerk to advertise for an opening or openings on the ESB during July and August 2015, schedule interviews, and place an item on the September 2015 City Council agenda for possible appointment(s) at that time.

**ATTACHMENTS:**

- Ballot - ESB - Unexpired Term - 2015 (DOCX)
- Appointments - Environmental and Sustainability Board - 2015 - Unexpired Term (DOC)



## BALLOT

### ENVIRONMENTAL AND SUSTAINABILITY BOARD

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **one (1)** applicant to serve as a member for a **term of one (1) year**. Applicant names are listed in alphabetical order.

☐

Michelle Mastin (1<sup>st</sup> Choice)

☐

Jonathan Palmer (Reapplying)

☐

Helen Swiff-Goodman (1<sup>st</sup> Choice)

☐

Jason Wintz (Reapplying)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE ENVIRONMENTAL AND SUSTAINABILITY BOARD OF THE CITY OF BELLAIRE, TEXAS ("ESB"), TO FILL A VACANCY FOR A TERM COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2016.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-122, Environmental and sustainability board*, the City Council of the City of Bellaire, Texas, appoints the members of the ESB; and

**WHEREAS**, Pam Geyer resigned her appointment as a member of the ESB on June 30, 2015, prior to the end of her term, thereby creating a vacancy on the ESB; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to fill the vacancy by appointing the herein named person as a member of the ESB for a term commencing on July 1, 2015, and ending on June 30, 2016; **NOW, THEREFORE,**

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of the ESB to fill the remainder of Pam Geyer's term commencing on July 1, 2015, and ending on June 30, 2016.

3. **THAT** the appointment as set forth herein shall be effective as of July 1, 2015, and such newly appointed member shall be installed at the first meeting of the ESB following the effective date of the appointment herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1546

**SCHEDULED  
ORDINANCE (ID # 1546)**

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**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, designating two (2) members to serve on the Evelyn's Park Conservancy Board as the City's Representatives for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of two (2) members of the Evelyn's Park Conservancy Board ("EPCB") ended as follows: Jeffery S. Christman and Millie Hast. Board Member Jeffery S. Christman has requested City Council consideration to serve another term on the EPCB. Board Member Millie Hast has chosen not to reapply at this time.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the EPCB. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the EPCB:

**Number of Openings: 2 (Full Two-Year Terms)****1. Jeffery S. Christman**

Mr. Christman most recently served on the EPCB from January 2015 to June 2015 and has requested City Council consideration to serve another term on the EPCB.

**2. Stephanie Goldfield**

Ms. Goldfield most recently served on the Cultural Arts Board ("CAB") from 2011 to 2015 and previously served on the Environmental and Sustainability Board ("ESB") from 2007 to 2011. She has expressed an interest in serving on the EPCB.

**3. Terry Leavitt-Chavez**

Ms. Leavitt-Chavez currently serves on the CAB and has been a member of the CAB since 2010. She has expressed an interest in also serving on the EPCB.

**4. Denise Purcell Leisten**

Ms. Leisten has expressed an interest in serving on the Parks and Recreation Advisory Board ("PRAB") and the Evelyn's Park Conservancy Board.

**5. Jonathan Palmer**

Mr. Palmer most recently served on the ESB from 2014 to 2015. He has expressed an interest in serving another term on the ESB or in serving a term on the Board of Adjustment ("BOA"). He has also expressed an interest in serving on the EPCB.

**6. Bob Vecera**

Mr. Vecera has expressed an interest in serving on the EPCB.

**7. Jane Williams**

Ms. Williams has expressed an interest in serving on the CAB and the EPCB.

A ballot has been prepared and attached hereto for City Council use during the July 13<sup>th</sup> Regular Session. In addition, an ordinance has been prepared and attached hereto that would allow City Council to make two appointments to the EPCB for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

**Previous Council Action Summary:**

Interviews for the EPCB were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate.

**ATTACHMENTS:**

- Ballot - EPCB - 2015 (DOCX)
- Designation of City Representative to Board of Directors of Evelyns Park Conservancy - 2015 (DOCX)



## BALLOT

### EVELYN'S PARK CONSERVANCY BOARD

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **two (2)** applicants to serve as members for a **two (2) year term**. Applicant names are listed in alphabetical order.

- ☐ Jeffrey S. Christman (Reapplying)
- ☐ Stephanie Goldfield
- ☐ Terry Leavitt-Chavez
- ☐ Denise Purcell Leisten
- ☐ Jonathan Palmer
- ☐ Bob Vecera
- ☐ Jane Williams
- ☐ Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



## ORDINANCE NO. 15-\_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, DESIGNATING TWO (2) MEMBERS TO SERVE ON THE EVELYN'S PARK CONSERVANCY BOARD ("EPCB") AS THE CITY'S REPRESENTATIVES FOR A TWO (2) YEAR TERM COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, the City Council of the City of Bellaire, Texas, entered into an *Agreement Concerning Evelyn's Park, Bellaire, Texas, by and among City of Bellaire, Texas, and The Jerry and Maury Rubenstein Foundation* ("Agreement"), on February 21, 2011, for the purpose of developing property conveyed to the City of Bellaire, Texas, by The Jerry and Maury Rubenstein Foundation and addressed as 4400 Bellaire Boulevard, Bellaire, Texas, into a high quality urban park and/or open space, with related facilities and amenities, for the use and enjoyment of the residents of Bellaire and visitors to Bellaire; and

**WHEREAS**, the Agreement called for the creation of a Conservancy as a non-profit 501(c)(3) corporation, to be called the "Evelyn's Park Conservancy," and set forth the purpose and function of the Evelyn's Park Conservancy; and

**WHEREAS**, the City of Bellaire, Texas, is authorized to designate four (4) members to the Board of Directors of the Evelyn's Park Conservancy; and

**WHEREAS**, the terms of two (2) of the City's representatives to the Board of Directors of the Evelyn's Park Conservancy ended on June 30, 2015, as follows: Jeffery S. Christman and Millie Hast; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, desires to designate \_\_\_\_\_ and \_\_\_\_\_ as the City's representatives to the Board of Directors of the Evelyn's Park Conservancy for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

- 1. THAT** the recitals set forth hereinabove are true and correct.



**2. THAT** \_\_\_\_\_ is hereby designated as the City of Bellaire's representative to the Board of Directors of the Evelyn's Park Conservancy for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**3. THAT** \_\_\_\_\_ is hereby designated as the City of Bellaire's representative to the Board of Directors of the Evelyn's Park Conservancy for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**4. THAT** this Ordinance shall be effective immediately upon its passage and adoption.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1547

**SCHEDULED  
ORDINANCE (ID # 1547)**

**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing four (4) members to the LIFE Advisory Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of three (3) members of the LIFE Advisory Board of the City of Bellaire, Texas ("LIFE") expired as follows: Barbara Davis, Roberta Murray, and Iola Pickul. Barbara Davis and Roberta Murray have requested City Council consideration to serve another term on LIFE. Iola Pickul was term limited. A fourth appointment is needed on LIFE to fill a vacancy left by the resignation of Marjorie Ishee on January 22, 2015, prior to the end of her term (June 30, 2015).

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving on one or more of the City's Boards and Commissions. Since Ms. Davis and Ms. Murray had requested re-appointment, there were no specific interviews conducted for LIFE.

**Number of Openings: 4 (Full Two-Year Terms) and 1 Partial (One-Year Term)****Barbara Davis**

Ms. Davis has served on LIFE from 2011 to 2015 and has expressed an interest in serving for a third term on LIFE.

**Roberta Murray**

Ms. Murray has served on LIFE from 2013 to 2015 and has expressed an interest in serving for a second term on LIFE.

Although there were only two applicants for LIFE, a ballot and ordinance have been prepared that would allow City Council to make four appointments to LIFE for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

**Previous Council Action Summary:**

Interviews of applicants for Boards and Commissions were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate and, if applicable, direction to the City Clerk to advertise for openings on LIFE during July and August 2015, schedule interviews, and place an item on the September 2015 City Council agenda for possible appointment(s) at that time.

**ATTACHMENTS:**

- Ballot - LIFE - 2015 (DOCX)
- Appointments - LIFE Advisory Board - 2015 (DOC)



## BALLOT

### L.I.F.E. Advisory Board

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **four (4)** applicants to serve as members for a **term of two (2) years**. Applicant names are listed in alphabetical order.

☐

Barbara Davis (Reapplying)

☐

Roberta Murray (Reapplying)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



## ORDINANCE NO. 15-\_\_\_\_\_

### **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING FOUR (4) MEMBERS TO THE L.I.F.E. ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("LIFE"), FOR A TERM OF TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-123, L.I.F.E. advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of LIFE; and

**WHEREAS**, the terms of three (3) members of LIFE ended on June 30, 2015, as follows: Barbara Davis, Roberta Murray, and Iola Pickul; and

**WHEREAS**, Board Member Marjorie Ishee submitted her resignation on January 22, 2015, prior to the end of her term (June 30, 2015); and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named four (4) persons as members of LIFE for a term of two (2) years commencing on July 1, 2015, and expiring on June 30, 2017; **NOW, THEREFORE**,

### **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of LIFE for a term of two (2) years commencing on July 1, 2015, and expiring on June 30, 2017.

**3. THAT** \_\_\_\_\_ is hereby appointed as a member of LIFE for a term of two (2) years commencing on July 1, 2015, and expiring on June 30, 2017.

**4. THAT** \_\_\_\_\_ is hereby appointed as a member of LIFE for a term of two (2) years commencing on July 1, 2015, and expiring on June 30, 2017.

**5. THAT** \_\_\_\_\_ is hereby appointed as a member of LIFE for a term of two (2) years commencing on July 1, 2015, and expiring on June 30, 2017.

**6. THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of LIFE following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

Attachment: Appointments - LIFE Advisory Board - 2015 (1547 : Appointments to LIFE Advisory Board)

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1626

**SCHEDULED  
ORDINANCE (ID # 1626)**

**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the LIFE Advisory Board of the City of Bellaire, Texas, to fill a vacancy for a term commencing on July 1, 2015, and ending on June 30, 2016 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On April 22, 2015, Marla Turner resigned her appointment as a member of the LIFE Advisory Board of the City of Bellaire, Texas ("LIFE"), prior to the end of her term, thereby creating a vacancy on LIFE.

Two current members of LIFE, Barbara Davis and Roberta Murray, have expressed an interest in serving another term on LIFE. If both current members are re-appointed for full terms, there will be two full openings and one partial opening (the referenced vacancy) remaining on LIFE.

A ballot and ordinance have been prepared that would allow City Council to make one appointment to LIFE to fill the referenced vacancy for a term commencing on July 1, 2015, and ending on June 30, 2016.

**Previous Council Action Summary:**

Interviews of applicants for Boards and Commissions were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate and, if applicable, direction to the City Clerk to advertise for openings on LIFE during July and August 2015, schedule interviews, and place an item on the September 2015 City Council agenda for possible appointment(s) at that time.

**ATTACHMENTS:**

- Ballot - LIFE - Unexpired Term - 2015 (DOCX)
- Appointments - LIFE Advisory Board - 2015 - Vacancy (DOC)



## BALLOT

### L.I.F.E. Advisory Board

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **one (1)** applicant to serve as a member for a **term of one (1) year**. Applicant names are listed in alphabetical order.

☐

Barbara Davis (Reapplying)

☐

Roberta Murray (Reapplying)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015





# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE L.I.F.E. ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("LIFE"), TO FILL A VACANCY FOR A TERM COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2016.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-123, L.I.F.E. advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of LIFE; and

**WHEREAS**, Marla Turner resigned her appointment as a member of LIFE on April 22, 2015, prior to the end of her term, thereby creating a vacancy on LIFE; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to fill this vacancy by appointing the herein named person as a member of LIFE for a term commencing on July 1, 2015, and ending on June 30, 2016; **NOW, THEREFORE,**

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

- 1. THAT** the recitals contained herein are found to be true and correct.
- 2. THAT** \_\_\_\_\_ is hereby appointed as a member of LIFE to fill a vacancy for a term of commencing on July 1, 2015, and ending on June 30, 2016.

**3. THAT** the appointment as set forth herein shall be effective as of July 1, 2015, and such newly appointed member shall be installed at the first meeting of LIFE following the effective date of the appointment herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

**SIGNED:**

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

Attachment: Appointments - LIFE Advisory Board - 2015 - Vacancy (1626 : Appointment to Fill a Vacancy on LIFE)

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1548

**SCHEDULED  
ORDINANCE (ID # 1548)**

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**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing four (4) members to the Parks and Recreation Advisory Board of the City of Bellaire, Texas, for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of four (4) members of the Parks and Recreation Advisory Board of the City of Bellaire, Texas ("PRAB"), ended as follows: Todd L. Blitzer, James Broadwell, Gay Mayeaux, and Paula Mey. Members Todd Blitzer and Paula Mey requested City Council consideration to serve another term on the PRAB; however, Paula Mey has since withdrawn her application to her move out of Bellaire. James Broadwell and Gay Mayeaux have chosen not to reapply at this time.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the PRAB. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the PRAB:

**Number of Openings: 4 (Full Two-Year Terms)**

**1. Todd L. Blitzer**

Mr. Blitzer most recently served as a member of the PRAB from 2013 to 2015 and has requested City Council consideration to serve a second term on the PRAB. Mr. Blitzer previously served on the Planning and Zoning Commission ("PZC") from 1996 to 1998 and from 2000 to 2002, on the Board of Adjustment ("BOA") from 2002 to 2008, and on the Building and Standards Commission ("BSC") from 2010 to 2012.

**2. Denise Purcell Leisten**

Ms. Leisten has expressed an interest in serving on the following Boards and Commissions: PRAB and the Evelyn's Park Conservancy Board.

**3. Kevin Sisk**

Mr. Sisk has expressed an interest in serving on the following Boards and Commissions: PRAB (1<sup>st</sup> Choice), PZC (2<sup>nd</sup> Choice), and BSC (3<sup>rd</sup> Choice).

A ballot has been prepared and attached hereto for City Council use during the July 13<sup>th</sup> Regular Session. In addition, an ordinance has been prepared and attached hereto that would allow City Council to make four appointments to the PRAB for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

**Previous Council Action Summary:**

Interviews for the PRAB were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate.

**ATTACHMENTS:**

- Ballot - PRAB - 2015 (DOCX)
- Appointments - PRAB - 2015 (DOC)



## BALLOT

### PARKS AND RECREATION ADVISORY BOARD

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **four (4)** applicants to serve as members for a **term of two (2) years**. Applicant names are listed in alphabetical order.

☐

Todd L. Blitzer (Reapplying)

☐

Denise Purcell Leisten (1<sup>st</sup> Choice)

☐

Kevin Sisk (1<sup>st</sup> Choice)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING FOUR (4) MEMBERS TO THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("PRAB"), FOR A TERM OF TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-121, Parks and recreation advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of the PRAB; and

**WHEREAS**, the terms of four (4) members of the PRAB ended on June 30, 2015, as follows: Todd Blitzer, James Broadwell, Gay Mayeaux, and Paula Mey; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named four (4) persons as members of the PRAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE**,

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of the PRAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**3. THAT** \_\_\_\_\_ is hereby appointed as a member of the PRAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**4. THAT** \_\_\_\_\_ is hereby appointed as a member of the PRAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**5. THAT** \_\_\_\_\_ is hereby appointed as a member of the PRAB for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**6.**

**7. THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of the PRAB following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 1549

**SCHEDULED  
ORDINANCE (ID # 1549)**

---

**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the Planning and Zoning Commission of the City of Bellaire, Texas, for a two (2) year term commencing on July 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

**Background/Summary:**

On June 30, 2015, the terms of three (3) members of the Planning and Zoning Commission of the City of Bellaire, Texas ("PZC"), ended as follows: Christopher Butler, Winfred C. Frazier, and Bill Thorogood. All three members have reapplied for the PZC.

During the month of June 2015, members of City Council interviewed various applicants that expressed an interest in serving as a member of the PZC. Set forth below is a list (in alphabetical order) of the applicants that requested City Council consideration for an appointment to the PZC:

**Number of Openings: 3 (Full Two-Year Terms)****1. Michael C. Baker**

Mr. Baker served as a member of the Building and Standards Commission ("BSC") from 2011 to 2015. He has requested City Council consideration to serve a second term on the BSC, but also expressed an interest in serving on the PZC (2<sup>nd</sup> Choice).

**2. Christopher Butler**

Mr. Butler most recently served as a member of the PZC from 2014 to 2015 and previously served as a member of the Cultural Arts Board from 2013 to 2014. He has requested City Council consideration to serve another term on the PZC.

**3. Winfred C. Frazier**

Mr. Frazier served as a member of the PZC from 2010 to 2015. He has requested City Council consideration to serve a third term on the PZC.

**4. Scott Rubenstein**

Mr. Rubenstein has expressed an interest in serving on the PZC.

**5. Samir Sinha**

Mr. Sinha has expressed an interest in serving on the following Boards and Commissions: PZC (1<sup>st</sup> Choice), Board of Adjustment ("BOA") (2<sup>nd</sup> Choice), and BSC (3<sup>rd</sup> Choice).



**6. Kevin Sisk**

Mr. Sisk has expressed an interest in serving on the following Boards and Commissions: Parks and Recreation Advisory Board ("PRAB") (1<sup>st</sup> Choice), PZC (2<sup>nd</sup> Choice), and BSC (3<sup>rd</sup> Choice).

**7. Bill Thorogood**

Mr. Thorogood served as a member of the PZC from 2005 to 2011 and from 2013 to 2015. He previously served as a member of the PRAB from 1990 to 1994. Mr. Thorogood has requested City Council consideration to serve another term on the PZC.

A ballot has been prepared and attached hereto for City Council use during the July 13<sup>th</sup> Regular Session. In addition, an ordinance has been prepared and attached hereto that would allow for the appointment of three (3) members to the PZC for a two-year term commencing on July 1, 2015, and ending on June 30, 2017.

**Previous Council Action Summary:**

Interviews for the PZC were conducted during the month of June 2015.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate.

**ATTACHMENTS:**

- Ballot - PZC - 2015 (DOCX)
- Appointments - Planning and Zoning Commission - 2015 (DOC)



## BALLOT

### PLANNING AND ZONING COMMISSION

**Instructions:**

Please indicate your choice by marking an "X" beside the name(s) of **three (3)** applicants to serve as members for a **two (2) year term**. Applicant names are listed in alphabetical order.

☐

Michael C. Baker (2<sup>nd</sup> Choice)

☐

Christopher Butler (Reapplying)

☐

Winfred C. Frazier (Reapplying)

☐

Scott Rubenstein (1<sup>st</sup> Choice)

☐

Samir Sinha (1<sup>st</sup> Choice)

☐

Kevin Sisk (2<sup>nd</sup> Choice)

☐

Bill Thorogood (Reapplying)

☐

Write-In \_\_\_\_\_

Signature: \_\_\_\_\_

Date: July 13, 2015



# **ORDINANCE NO. 15-\_\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING THREE (3) MEMBERS TO THE PLANNING AND ZONING COMMISSION OF THE CITY OF BELLAIRE, TEXAS ("PZC"), FOR A TERM OF TWO (2) YEARS COMMENCING ON JULY 1, 2015, AND ENDING ON JUNE 30, 2017.**

**WHEREAS**, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 2, Boards and Commissions Governed by State Law, Section 2-114, Planning and zoning commission*, the City Council of the City of Bellaire, Texas, appoints the members of the PZC; and

**WHEREAS**, the terms of three (3) members of the PZC ended on June 30, 2015, as follows: Christopher Butler, Winfred C. Frazier, and Bill Thorogood; and

**WHEREAS**, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named three (3) persons as members of the PZC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE**,

## **BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** \_\_\_\_\_ is hereby appointed as a member of the PZC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**3. THAT \_\_\_\_\_** is hereby appointed as a member of the PZC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**4. THAT \_\_\_\_\_** is hereby appointed as a member of the PZC for a term of two (2) years commencing on July 1, 2015, and ending on June 30, 2017.

**5. THAT** the appointments as set forth herein shall be effective as of July 1, 2015, and such newly appointed members shall be installed at the first meeting of the PZC following the effective date of the appointments herein.

**PASSED, APPROVED, and ADOPTED** this 13<sup>th</sup> day of July, 2015.

(SEAL)

**ATTEST:**

**SIGNED:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

\_\_\_\_\_  
Dr. Philip L. Nauert  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Manager's Office  
Category: Policy  
Department Head: Paul A. Hofmann  
DOC ID: 1612

**SCHEDULED  
ACTION ITEM (ID # 1612)**

---

**Item Title:**

Consideration of and possible action on the adoption of the Rules of Procedure for the City Council of the City of Bellaire, Texas - Requested by Paul A. Hofmann, City Manager.

**Background/Summary:**

At the June 8, 2015 Pre-budget Retreat, the City Manager's Office reviewed with Council their Rules of Procedure. Mayor Nauert requested that Article 4, Section A. Be amended to require two (2) members of Council to place an item on an agenda. Additionally, Article 6, Section J. Has been amended to remove the words "the next" and replace with "an upcoming" in reference to the Regular Meeting of City Council.

**Previous Council Action Summary:**

The Rules of Procedure were originally adopted on February 2, 1996. Council adopted the current version (7th Revision) on January 16, 2012.

**Fiscal Impact:**

N/A

**Recommendation:**

The City Manager's Office recommends ratification of the current version of Council's Rules of Procedure.

**ATTACHMENTS:**

- Rules of Procedure for the City Council As of July 13, 2014 (PDF)



**CITY COUNCIL  
OF THE  
CITY OF BELLAIRE, TEXAS**

**RULES OF PROCEDURE  
As of July 13, 2015**

Adopted: 02/12/96  
1<sup>st</sup> Revision: 10/07/02  
2<sup>nd</sup> Revision: 02/16/04  
3<sup>rd</sup> Revision: 01/16/06  
4<sup>th</sup> Revision: 02/04/08  
5<sup>th</sup> Revision: 03/01/10  
6<sup>th</sup> Revision: 04/05/10

7<sup>th</sup> Revision: 01/16/12



**RULES OF PROCEDURE, 2015-2017  
OF THE CITY COUNCIL  
CITY OF BELLAIRE, TEXAS**

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**RULES OF PROCEDURE, 2015-2017  
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CITY OF BELLAIRE, TEXAS**

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## ART. 1.

## ARTICLE 1.

## INTRODUCTION

The City Council of the City of Bellaire, Texas, does hereby adopt this **Rules of Procedure** document as the official **Rules of Procedure ("Rules")** of the City Council of the City of Bellaire, Texas ("City Council"). The purpose of these *Rules* is to establish an orderly and effective method for conducting the official business of the City of Bellaire, Texas ("City"), during the meetings of the City Council.

The original date of adoption of the *Rules* occurred on February 12, 1996, by the following members serving on the City Council:

Harold L. Penn	-	Mayor
Sandra Shafto	-	Mayor Pro Tem
Millie Hast	-	Councilwoman
Dan Hayes	-	Councilman
David Strauss	-	Councilman
Tom Phillips	-	Councilman
Pat McLaughlan	-	Councilman

The *Rules* were revised and adopted on October 7, 2002 (first revision), by the following members serving on the City Council:

Mary Ann Goode	-	Mayor
Phil Nauert	-	Mayor Pro Tem
John F. Monday	-	Councilman
Cynthia Siegel	-	Councilwoman
Debra Marz Davison	-	Councilwoman
Pat McLaughlan	-	Councilman
Alexia Sidney	-	Councilwoman

The *Rules* were revised and adopted on February 16, 2004 (second revision), by the following members serving on the City Council:

Cynthia Siegel	-	Mayor
Phil Nauert	-	Mayor Pro Tem
John F. Monday	-	Councilman
Peggy Faulk	-	Councilwoman
Debra Marz Davison	-	Councilwoman
Pat McLaughlan	-	Councilman
John Jeffery	-	Councilman

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**ART. 1.**

The *Rules* were revised and adopted on January 16, 2006 (third revision), by the following members serving on the City Council:

Cynthia Siegel	-	Mayor
Peggy Faulk	-	Mayor Pro Tem
Will Hickman	-	Councilman
John F. Monday	-	Councilman
Debra Marz Davison	-	Councilwoman
Pat McLaughlan	-	Councilman
John Jeffery	-	Councilman

The *Rules* were revised and adopted on February 4, 2008 (fourth revision), by the following members serving on the City Council:

Cynthia Siegel	-	Mayor
Peggy Faulk	-	Mayor Pro Tem
Will Hickman	-	Councilman
James P. Avioli, Sr.	-	Councilman
Phil Nauert	-	Councilman
Pat McLaughlan	-	Councilman
John Jeffery	-	Councilman

The *Rules* were revised and adopted on March 1, 2010 (fifth revision), by the following members serving on the City Council:

Cynthia Siegel	-	Mayor
Phil Nauert	-	Mayor Pro Tem
Will Hickman	-	Councilman
James P. Avioli, Sr.	-	Councilman
Corbett Daniel Parker	-	Councilman
Andrew Friedberg	-	Councilman
Mandy Nathan	-	Councilwoman

The *Rules* were revised and the revisions approved on April 5, 2010 (sixth revision), by the following members serving on the City Council:

Cynthia Siegel	-	Mayor
Phil Nauert	-	Mayor Pro Tem
Will Hickman	-	Councilman
James P. Avioli, Sr.	-	Councilman
Corbett Daniel Parker	-	Councilman
Andrew Friedberg	-	Councilman
Mandy Nathan	-	Councilwoman

{Remainder of page intentionally left blank}

ART. 1.

The *Rules* were revised and adopted on January 16, 2012 (seventh revision), by the following members serving on the City Council:

Philip L. Nauert	-	Mayor
Amanda B. Nathan	-	Mayor Pro Tem
Roman F. Reed	-	Councilman
James P. Avioli, Sr.	-	Councilman
Corbett Daniel Parker	-	Councilman
Pat B. McLaughlan	-	Councilman
Andrew S. Friedberg	-	Councilman



**ART. 2.****ARTICLE 2.****AUTHORITY**

*Article II, The Council, Section 17, Rules of Procedure; Journal, of the Charter of the City of Bellaire, Texas, as amended November 7, 2006 ("City Charter"), grants to the City Council the right to determine its own rules of procedure; these Rules are enumerated under and by authority of such provisions.*

{ Remainder of page intentionally left blank }

ART. 3., § A

§ F

**ARTICLE 3.****GENERAL RULES OF PROCEDURE AND POLICIES****Section A. Rules of City Council.**

The City Council shall determine its own rules and order of business (*Article II, The Council, Section 17, Rules of Procedure; Journal, of the City Charter*).

**Section B. Construction of Authority.**

The construction of authority in all matters associated with the meetings and activities of the City Council, including the Agenda, shall be: 1) the U.S. Constitution and statutes of the United States of America; 2) the Texas Constitution and statutes of the State of Texas; 3) the *City Charter*; 4) the *Code of Ordinances of the City of Bellaire, Texas* ("*City Code*"); 5) these *Rules*, and 6) *Robert's Rules of Order, Newly Revised 10<sup>th</sup> Edition (2000)* ("*Robert's Rules*").

**Section C. Meetings Shall Be Public.**

All meetings of the City Council shall be public, and notices thereof shall be posted as provided under the *Texas Government Code, Chapter 551, Open Meetings Act*. Except in the case of an emergency meeting, notice of all meetings shall be given 72 hours before the time set for any meeting.

**Section D. Conduct of Meetings.**

Meetings of the City Council shall be conducted according to the *Rules* adopted by the City Council, as well as the terms and provisions of *Robert's Rules* when not inconsistent. Meetings will generally be digitally recorded and replayed for televised viewing on the City public access television channel and available on the City website.

**Section E. Regular Meetings.**

Regular meetings of the City Council shall be on the first and third Mondays of each month at 7:00 p.m.

**Section F. Special Meetings.**

Special meetings may be called upon request of the Mayor, City Manager, or two (2) members of City Council.

**ART. 3., § G****§ J****Section G. Emergency Meetings.**

In case of an emergency or urgent public necessity, which shall be expressed in the notice, it shall be sufficient if members receive and notice is posted two (2) hours before the meeting is convened. Notice shall be provided also to the media in accordance with the *Texas Government Code, Section 551.047*.

**Section H. Workshops.**

Workshops are special meetings called for the purpose of conducting a detailed and thorough exploration of matters that may properly come before City Council. (See also: *Article 7., Workshop Policies and Procedures*, page 14.)

**Section I. Executive Sessions.**

Executive sessions are sessions closed to the public. They are only permitted for the purposes of discussing matters enumerated in *Chapter 551, Open Meetings Act*, of the *Texas Government Code*. Disclosure of topics to be discussed shall be made to the public in accordance with the requirements of the *Open Meetings Act*.

The City Council can retire into an executive session as stated on a posted agenda during a regular or special meeting, if a motion is duly made and seconded and affirmed by a majority of Council. However, before said session begins, the Mayor shall announce that the executive session is commencing. The order in which an executive session may appear on the agenda is subject to the discretion of City Council. A certified record of the meeting will be created by the Mayor or his/her designee, sealed and permanently kept, subject to opening by Court order. No voting or action shall be taken by the Council during an executive session. No other subject but that posted on the agenda is to be considered. Adjournment of the executive session and any vote needed shall be made during the open public meeting.

**Section J. Other Public Meetings.**

The City Council may call other public meetings for the purposes of receiving public input. Public hearings are meetings legally required by Texas statutes and the *City Code* to record public comment on a matter being considered by the City Council. These same statutes and ordinances also govern how the public hearings are to be conducted.

Town meetings are public meetings called by the City Council to present matters of public interest and to receive public comment on such matters. These meetings also include annual "State of the City" reports to the public and annual reports by City Boards, Commissions, and Committees.

**ART. 3., § K****§ Q****Section K. Recessed Meetings.**

No meeting shall be recessed for a longer period of time than until the next regular meeting except when required information has not been received, or, in the case of workshops or special meetings, to a date certain by motion duly passed.

**Section L. Quorum.**

A quorum is four (4) members, of whom the Mayor shall be counted as one (*Article II, The Council, Section 15, Meetings of Council, City Charter*). The affirmative vote of four (4) members of the City Council shall be required for any motion to pass.

**Section M. Absence of Mayor.**

The Mayor Pro Tempore shall act in the absence of the Mayor at a scheduled meeting.

**Section N. Absence of Both Mayor and Mayor Pro Tempore.**

In the absence of both the Mayor and the Mayor Pro Tempore at a scheduled meeting, the member of City Council who holds the lowest numbered City Council position (i.e., position number 1, position number 2, etc.) among the members present shall preside over the meeting in their absence.

**Section O. Absence of City Council Members.**

If a member of City Council shall be absent from Council meetings for a continuous period of two (2) months, at the discretion of City Council, he/she shall forfeit the office (*Article II, The Council, Section 7, Absence from Council Meetings, City Charter*).

**Section P. City Manager or Assistant City Manager.**

The City Manager or Assistant City Manager, unless excused, shall attend all City Council meetings and, upon request, schedule workshop sessions and shall make recommendations and take part in discussion. He/she shall orally provide periodic public status reports on City matters to the City Council and the community at such Council meetings.

**Section Q. City Attorney or Acting City Attorney.**

The City Attorney or Acting City Attorney, unless excused, shall attend all City Council meetings and shall provide opinions on questions of law. He/she shall orally provide periodic public status reports on legal matters at such Council meetings. The City Attorney or Acting City Attorney shall also serve as parliamentarian and advise the City Council on procedural matters when requested.

**ART. 3., § Q****§ V****Section R. City Clerk or Acting City Clerk.**

The City Clerk or Acting City Clerk shall attend all meetings of record, unless excused, and keep all official minutes, digital files and tapes of City Council proceedings.

**Section S. Attendance of City Employees or City Consultants.**

The City Council may request, through the City Manager, that any employee or consultant of the City attend City Council meetings to present information relating to business before the City Council.

**Section T. Review and Discipline.**

Complaints, charges, and discipline concerning members of City Council or City personnel shall be discussed in Executive Session unless the person charged or the person against whom a complaint has been lodged shall request a public hearing. City Council shall also receive any reports and/or recommendations as shall be submitted by the City Manager concerning City personnel.

**Section U. Minutes of Meetings.**

Minutes of all proceedings of the City Council shall be recorded and shall be open to public inspection (*Article II, The Council, Section 17, Rules of Procedure; Journal, of the City Charter*). Unless otherwise specifically requested by any member of City Council with respect to any agenda item, such minutes shall concisely state all matters presented to City Council for a vote and a record of the action taken.

**Section V. Suspension and Amendment of Rules.**

Any provisions of these *Rules* not governed by federal or state law or the *City Charter* may be temporarily suspended by a vote of five (5) members of the City Council and may be amended by a vote of five (5) members of the City Council, if such amendment was introduced at the previous regular meeting of City Council and shall have received preliminary approval of City Council at such meeting.

ART. 4., § A

§ B

## ARTICLE 4.

## ORDER OF BUSINESS

## Section A. Agenda.

The Mayor and City Manager or an appropriate designee, shall prepare an agenda and cause the same to be posted 72 hours prior to a meeting. Agendas shall be delivered to members of City Council on or before 6:00 p.m. of the day of posting, or within such additional time thereafter as shall be necessary. No item shall be included in the agenda unless a request to include the same has been made to the City Manager or City Clerk on or before noon on the Wednesday next preceding the date of the meeting. In the event of an emergency meeting of City Council, this provision shall be suspended when not inconsistent with the provisions of federal or state law or the *City Charter*.

An item may be placed on the agenda by the mayor or city manager. The city manager, working in conjunction with the mayor, will exercise their best judgment in determining what other items of city business should come before the council. City staff seeking to have an item placed on an agenda shall submit that item to the city manager's office for approval. If two or more of the city councilmembers make a request in writing that an agenda item be placed on the agenda for any subsequent meeting, then such item shall be placed on the agenda for discussion and/or action as requested. ~~In order to facilitate the agenda process, any member of City Council or the City Manager may place an item on the agenda. Staff assistance, if required, should be requested through the City Manager. Agenda items must be provided to the City Clerk's office at City Hall by noon on the Wednesday preceding the date of the meeting.~~

## Section B. Consent Agenda.

There is hereby established, as a part of every agenda for regular and/or special meetings of the City Council, a portion of said agenda that shall be labeled "Consent Agenda." Said Consent Agenda may consist of any and all business regularly coming before the City Council, excluding: i) ordinances finally adopting amendments to *Chapter 24, Planning and Zoning Regulations*, of the *City Code*; ii) ordinances adopting or amending, on either first, second, or third reading, existing franchise or new franchise ordinances; and iii) ordinances adopting, amending, or otherwise relating to the budget of the City.

All items set out in the Consent Agenda shall be deemed passed upon the passage of an affirmative motion, by a vote of at least four (4) members of the City Council, that the Consent Agenda be adopted. The City Clerk is authorized to affix to all ordinances therein set out, consecutive numbers beginning with the first number available for new ordinances. No further action shall be deemed necessary, and all such items appearing thereon, upon the passage of such motion, shall be deemed adopted as if voted upon separately and as if the caption and/or body of any ordinance therein set out shall have been read in full.

Any one member of City Council may request at any time that an item be removed from the Consent Agenda and considered separately. Such request shall be honored as if it

**ART. 4., § A**

**§ B**

had been passed by a majority vote (*Chapter 2, Administration, Article II, Legislation, Division 1, Generally, Section 2-19, Consent Agenda, of the City Code*).

**ART. 4., § C****§ F****Section C. City Manager Shall Provide Analysis.**

The City Manager shall provide City Council with an analysis of items to be on the agenda, as promptly as possible, but not later than Thursday immediately preceding the date of the meeting; however, in the case of an emergency, this provision shall be suspended.

**Section D. City Manager to Issue Weekly Communiqué.**

The City Manager shall issue a weekly communiqué of current affairs, problems, and other matters that should properly be brought before City Council. Such communiqué shall be made available to City Council on or before the end of each week.

**Section E. Postponement of Consideration of Agenda Items.**

In the event a motion is made requesting additional information or for delay to obtain additional information and is passed by a vote of four (4) members of the City Council, City Council may postpone action on such agenda item to the next regular meeting of the City Council or such later meeting as shall be necessary to receive needed information.

**Section F. Minutes of Previous Meeting.**

The City Clerk shall be directed to have prepared and submitted to City Council no later than Thursday preceding a regular Monday meeting, the minutes of the last regular meeting of City Council.

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ART. 5., § A

§ F

**ARTICLE 5.****AGENDA PROCEDURE****Section A. Mayor Shall Read.**

The Mayor shall read the agenda item and provide any explanation required. All motions on agenda items shall be made and seconded prior to any debate or action by City Council. In addition, in the event individuals shall come before City Council, the Mayor shall introduce the person making the presentation or invite that person to introduce him or herself.

**Section B. Council Discussion.**

Items on the agenda shall be formally considered by motions duly made and seconded by any of the several members of City Council. In the event an item provides for consideration and action on a proposed ordinance, the caption of the ordinance shall be read and included as a part of the motion. Following a motion duly made and seconded, debate and discussion shall begin.

**Section C. Mayor or Clerk to State Question.**

Before any vote is taken on any question or ordinance before the City Council, the Mayor or City Clerk shall restate the motion.

**Section D. Mayor or Clerk to Announce the Vote.**

The Mayor or the City Clerk shall, at the conclusion of the vote on each question properly submitted, announce the result.

**Section E. Vote on Any Motion.**

All votes on any motion shall be recorded and, if not unanimous, should clearly state the name of each member of City Council voting in the minority and/or abstaining.

**Section F. Abstention.**

An abstention from voting shall not be considered as approving or disapproving the motion. The person abstaining, upon request of four (4) members of City Council, may state the reasons for abstaining for the record; however, said member of City Council may decline.

Art. 5., § G

§ G

**Section G. Conflicts of Interest Disclosed by Affidavit.**

A member of City Council must file an affidavit stating the nature and extent of his or her interest prior to the consideration of the agenda item involved. [See also: *Chapter 2, Administration, Article 6, Code of Ethics*, of the *City Code*.]

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ART. 6., § A

§ E

**ARTICLE 6.****AGENDA ORDER**

The following sequence of items is the desired order for conducting the business of the City Council. However, at the discretion of the Mayor, when it appears that it is in the best interest of the City Council and the citizens of Bellaire, any item appearing on the agenda may be considered in any order determined by the Mayor. In addition, the City Manager may authorize adjustments to this agenda order as shall be necessary to carry forward the intent of the City Council.

**Section A. Call to Order.**

The Mayor shall call the meeting to order.

**Section B. Announcement of a Quorum.**

The Mayor shall announce that a quorum of the City Council is present and shall state, for the record, the names of all members of City Council that are absent.

**Section C. Inspirational Reading and/or Invocation.**

Members of the City Council will alternate reading a brief inspirational message and/or invocation.

**Section D. Pledge of Allegiance.**

A member of the City Council conducting the inspirational reading and/or invocation shall lead the Pledge of Allegiance to the United States and Texas flags.

**Section E. Recognition of Proclamations.****Section F. Approval or Correction of Minutes.**

The minutes of the previous meeting of City Council shall be submitted to City Council and either be approved as submitted or be corrected and approved as corrected. Any member of City Council that was absent from a particular meeting may still vote on the minutes of the meeting by relying on his fellow members of City Council and/or by reviewing the recorded digital video recordings as to the accuracy of those minutes.

## ART. 6., § F

§ J

**Section G. Personal/Audience Comments.**

Individuals wishing to address City Council will have a time limit of up to five (5) minutes, with no extension, and with notice to said individual(s) after four (4) minutes that there is one (1) minute left. All individuals desiring to address City Council must submit a request to speak on a sign-up sheet to the City Clerk prior to the posted time of the meeting. Any request received after this time may be considered for the following City Council meeting. [See also: *Article 8., Rules Governing Comments from Audience*, p. 15.]

**Section H. Reports.**

The City Manager, City Attorney, Chief Financial Officer, Director of Public Works, Consultants, and such others shall submit reports, as needed, to City Council. City Council shall move to accept the reports as part of the record, if affirmed by a majority of Council.

**Section I. New Business.****Section J. Items for Future Agendas; Community Interest Items from the Mayor and City Council.**

It is the intent of this item to provide any member of City Council the opportunity to request to place new items on the agenda of ~~the next~~an upcoming Regular Meeting of City Council pursuant to *Article 4, Order of Business, Section A, Agenda*, and/or make a report about items of community interest during a City Council meeting, said community items of interest of which may include expressions of thanks, congratulations, or condolences; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of the citizens of Bellaire that has arisen after the posting of the agenda.

**Section K. Adjournment.**

A meeting of City Council may be adjourned by a majority of those members of City Council present and voting.

ART. 7., § A

§ F

**ARTICLE 7.****WORKSHOP POLICIES AND PROCEDURES****Section A. Purpose.**

City Council may call and hold workshop sessions for the purpose of conducting a detailed and thorough exploration of matters that may properly come before City Council. The following rules shall prevail for the call and conduct of workshop sessions.

**Section B. Agenda.**

Only a limited number of matters shall be considered by City Council during a workshop session, and sufficient time for consideration of such matters shall be provided.

**Section C. Documents and Exhibits to be Presented.**

In the event of a called workshop session, all documents, exhibits, maps, plats, architectural drawings, specifications, and other similar documents shall be made available to City Council at least 72 hours before the beginning of such workshop session in order that sufficient time may be allowed for each member of City Council to study such documents and be prepared to discuss the same in the workshop.

**Section D. Questions of a Technical Nature.**

All questions of a technical nature, which require a detailed explanation for understanding, may be considered in a workshop session; and City Council shall be authorized to request the appearance of such employees of the City or outside experts as may be necessary to secure factual answers to such technical questions. Requests for staff attendance shall be directed to the City Manager.

**Section E. Prohibitions Against Ordinances or Motions.**

No ordinances or motions shall be considered at a workshop session. An informal motion may be made requesting an item be put on a subsequent meeting agenda, request additional information, or to schedule additional workshop sessions. Informal motions may be passed by a vote of four (4) members of the City Council.

**Section F. Audience Comments or Questions.**

Audience comments or questions will not be considered at a workshop session.

Art. 8., § A

§ E

**ARTICLE 8.****RULES GOVERNING COMMENTS FROM AUDIENCE****Section A. Purpose.**

It is the desire of the City Council to hear from the citizens of Bellaire and to stimulate discussion of subjects that are properly a concern of the City Council. The following rules shall control audience comments.

**Section B. Mayor to State Rules for Audience Comments.**

Immediately preceding the opening of audience comments, the Mayor shall summarize briefly the rules governing comments from the audience. [See also: *Article 6., Agenda Order, Section 6., Personal/Audience Comments*, page 13.]

**Section C. Mayor Shall Recognize Interested Citizens.**

Each individual desiring to comment must first be recognized by the Mayor and shall first give his name and address. The Mayor shall recognize each individual, in turn, hearing from all who desire to comment.

**Section D. Time Limit.**

A time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left, shall govern each comment under "Personal/Audience Comments.

**Section E. Termination of Audience Comments.**

Audience comments may be concluded by the Mayor. This action may be appealed or overturned by a vote of four (4) members of the City Council. In the event of pressing business before the City Council or matters requiring immediate City Council attention or action, the City Council may, prior to the opening of audience comments, by a vote of four (4) members of the City Council, set a different maximum time limit for each comment. At any time, the City Council may terminate audience comments for a particular City Council meeting by a vote of four (4) members of the City Council. In all cases, the Mayor shall announce the conclusion of audience comments.

**ART. 8., § F****§ G****Section F. Subjects Introduced by the Public During a Meeting of the City Council.**

Any inquiry made at a meeting by the public regarding a subject for which notice has not been given on the agenda, may be responded to with a statement of factual information or a recitation of existing policy. Any deliberation or decision about the subject of inquiry shall be limited to a proposal to place the subject on a future agenda for a subsequent meeting.

**Section G. Preservation of Order.**

The Mayor shall preserve order and decorum and, if necessary, shall cause to be silenced or removed from the Council Chamber any person speaking out of order or disrupting the order of the meeting.

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Art. 9., § A

§ G

**ARTICLE 9.**  
**RULES GOVERNING PUBLIC HEARINGS**

**Section A. Call to Order.**

The Mayor shall call the meeting to order.

**Section B. Announcement of a Quorum.**

The Mayor shall announce that a quorum is present and shall state, for the record, the names of all members of City Council who are absent.

**Section C. Notice of the Public Hearing.**

The City Clerk shall read the notice and call for the public hearing. This is the same notice that was published and/or mailed to all persons entitled to written notice.

**Section D. Summary of Procedure.**

The City Manager shall be recognized to present a brief summary of the procedure to be followed during the public hearing.

**Section E. Presentation of Proposal.**

The applicant or recommending body is recognized to explain the proposal. The presentation will be limited to 15 minutes unless otherwise agreed to by a majority vote of City Council.

**Section F. Recognition of Citizens.**

The Mayor will recognize citizens who have completed a sign-up sheet prior to the commencement of the meeting. Each individual will be given a time limit of up to five (5) minutes, with no extension, and notice after four (4) minutes that there is one (1) minute left for comments. Questions shall be addressed to the Mayor.

**Section G. Questions from Mayor and Members of City Council.**

The Mayor and City Council will have an opportunity to ask questions of the applicant or of staff concerning the proposal, but shall express no opinions at the public hearing.



**ART. 9., § H****§ I****Section H. Close of the Public Hearing.**

Following the comments from citizens who have submitted requests to speak on sign-up sheets, the Mayor will close the public hearing and adjourn the meeting.

**Section I. Written Public Comments.**

Oral public comment on the application will not be received following the close of the public hearing. The public may submit written comments to the City Council prior to its final deliberation. All written comments on the application must be received in the City Clerk's office by noon on the Thursday preceding the meeting of final deliberation for inclusion in the public record of the application and its proceedings.

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ART. 10., § A

§ D

**ARTICLE 10.****SELECTED RULES OF PARLIAMENTARY PROCEDURE**

This article is a brief discussion of the parliamentary rules, which shall guide the conduct of business before the City Council. These *Rules*, and the provisions of *Robert's Rules*, shall control the deliberations of the City Council, provided they are not inconsistent with federal or state law or the *City Charter*. This section is simply a guide to those rules that may be the most useful in the orderly consideration of City business before City Council. [Further detail may be found in *Robert's Rules of Parliamentary Procedure, Newly Revised 10<sup>th</sup> edition (2000).*]

**Section A. Preservation of Order.**

The Mayor shall preserve order and decorum, prevent the impugning of members' motives, and confine members to debate of the questions under discussion.

**Section B. Motion to Adjourn.**

A motion to adjourn may be made at any time upon being recognized by the Mayor so long as no one has been previously recognized and is speaking; such a motion requires a second and it requires a majority vote to pass.

**Section C. Point of Order.**

A member of City Council may raise a point of order at any time whether or not another member of City Council is speaking. A point of order is a statement to the Mayor that a particular motion before the City Council or other matter is out of order, or to make an inquiry of the Mayor as to parliamentary procedure, or for information. As soon as a point of order has been disposed of, the person interrupted may continue speaking.

In the event that the Mayor overrules a member of City Council asserting a point of order, the Council Member may appeal to the members of City Council for a final decision. The Mayor shall then briefly state the reasons for that decision; the decision of the Mayor may be overruled by a vote of four (4) members of the City Council.

**Section D. Suspension of the Rules.**

A member of City Council may move to suspend the rules that interfere with a particular matter that is of apparent importance to the City Council and should be considered by the City Council immediately, or a ruling by the Mayor to be out of order. In order for a suspension of the rules to be accomplished, it is necessary that a vote of five (5) members be obtained. However, a motion to suspend the rules cannot interrupt an individual speaking.

**Art. 10., § E****§ I****Section E. Motion to Withdraw a Motion.**

A person making the motion may move to withdraw the motion, and it is withdrawn unless an objection is raised. If a member of City Council objects to the withdrawal of the motion, then the Mayor, upon motion from a member of City Council, may put the matter to an immediate vote and if four (4) members of the City Council vote to allow removal of the motion, it is withdrawn.

**Section F. Motion to Object to the Consideration of a Motion.**

A member of City Council may object to the consideration of a motion, and such objection may be made at any time, even when a member of City Council is speaking. In order to stop the consideration of a motion, a two-thirds (2/3) vote of the members of City Council present is required, which in no event shall be less than four (4) members of the City Council.

**Section G. Motion to Lay a Pending Motion on the Table.**

A motion to lay a pending motion on the table means to set aside temporarily and is correctly used to set aside the accepted order of business. Reasons for this may include to take up a more urgent item of business, or to hear a speaker who cannot stay for the completion of the pending business. In order to table a motion, a motion to table must be made and can only be made at such time when another member of City Council is not speaking; the matter must then be immediately put to a vote by the Mayor and upon a vote of four (4) members of City Council, it may be tabled.

**Section H. Motion to Take a Question from the Table.**

A motion previously laid on the table may be taken from the table by a majority vote as soon as the interrupting business is disposed of.

**Section I. Motion to Postpone.**

A motion to postpone consideration of a matter can be used by: 1) postponing the motion until a certain time; 2) postponing the motion and referring it to a committee for further investigation; or 3) postponing the motion indefinitely, which kills the motion. A motion to postpone is debatable and amendable. In order to postpone a motion, a motion must be made and can only be made at such time as another member of City Council is not speaking. A simple majority vote is required for the motion to pass.

**ART. 10., § J****§ P****Section J. Motion to Close Debate or to Move the Previous Question.**

A motion to close debate on a particular matter or to move the previous question is a motion to stop debate on the original motion. This motion can only be made at such time as the Mayor recognizes the person making the motion and no one else is speaking. If this motion is made and seconded, debate stops immediately and the vote is taken. However, this motion can only be considered if both sides of the issue have been presented during the debate. In order to close debate, a two-thirds (2/3) majority is necessary.

**Section K. Amend a Pending Motion.**

A member of City Council stating that he/she wishes to modify the wording by adding and/or striking out may amend a motion. This motion is debatable and such amendment can be passed by a vote of four (4) members of the City Council.

**Section L. Substitute Motion.**

A member of City Council who desires to substitute a motion for the one being considered may make a substitute motion at any time. [I move to substitute for the pending motion the following: . . . .] As soon as a substitute motion is made, it acts as an amendment and is itself amendable; however, the vote on the original question is not necessary. The question is the motion to substitute.

**Section M. Questions to Contain One (1) Subject.**

All questions submitted for vote shall contain only one subject. If two (2) or more subjects are involved, any member of City Council may require its division.

**Section N. Order of Precedence of Motions.**

*Robert's Rules* shall prevail as to the order of precedence of motions and types of motions.

**Section O. Right to Floor.**

Any member of City Council desiring to speak shall be recognized by the Mayor and shall confine his/her remarks to the subject under consideration. No member shall speak more than once to a question until every member wishing to speak shall have spoken.

**Section P. Point of Order.**

The Mayor shall determine all points of order, subject to the right of any member to appeal to the City Council or request a parliamentary opinion of the City Attorney.

Art. 10., § Q

§ Q

**Section Q. Reconsideration of an Action of City Council.**

A member of City Council who voted with the majority (on the prevailing side) can only make such motion to reconsider no later than the next succeeding regular meeting. Any member can second it. No question shall be reconsidered, except by vote of four (4) members of the City Council, except that action relating to any contract may be reconsidered at any time, before final execution thereof. The action must be stated as "reconsideration" on the agenda.

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 07/13/15 06:00 PM  
Department: City Manager's Office  
Category: Policy  
Department Head: Paul A. Hofmann  
DOC ID: 1613

**SCHEDULED  
ACTION ITEM (ID # 1613)**

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**Item Title:**

Consideration of and possible action on the adoption City Council Priorities for City of Bellaire, Texas - Requested by Paul A. Hofmann, City Manager.

**Background/Summary:**

At the June 8, 2015 Pre-budget Retreat, the City Manager's Office reviewed the current list Council Priorities, with the City Council. Based on progress made since the original adoption, Council suggested the following changes:

- Develop a facilities layout based on stakeholder input,
- Consolidate Evelyn's Park with the Implementation of the Park's Master Plan,
- Amend review of employee compensation to maintenance of competitive salaries (the full compensation plan was implemented in January 2015),
- Emphasize residential development as a method of economic development, and
- Prioritize improving the downtown area.

Additionally, Council provided feedback on their understanding and desires for Economic Development in the City of Bellaire.

Based on comments and direction provided by Council, the priorities have been amended for adoption. A summary of the Pre-Budget Retreat and a red-lined copy of the amended priorities document have been attached for review.

**Previous Council Action Summary:**

The City Council Priorities were originally adopted on March 19, 2012.

**Fiscal Impact:**

N/A

**Recommendation:**

The City Manager's Office recommends approval and adoption of the amended Council Priorities list.

**ATTACHMENTS:**

- Pre-budget Retreat Summary (PDF)
- Council Priorities - Amended (PDF)



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June 19, 2015

Paul Hofmann  
City of Bellaire  
7008 S. Rice Avenue  
Bellaire, TX 77401

**Re: Council Strategic Thinking/Discussions/Direction Process with the  
Bellaire City Council Executive Summary**

Dear Paul,

Thank you for choosing The Management Connection, Inc. as your professional facilitation firm. This is the Executive Summary following the Council Strategic Thinking/Discussions/Direction Process having occurred on June 8, 2015. We appreciate the opportunity to work with you and the City of Bellaire.

## Executive Summary

### **PROCESS**

The purpose of the Bellaire Council Strategic Thinking/Discussions/Direction Process was to establish a strategic foundation for Council priorities and City staff planning efforts. Topics on the Agenda for the Bellaire City Council to address and discuss during this Work Session included: Council Priorities, Council Rules and Procedures, Capital Improvement Projects, Fiscal Forecast Assumptions/Projections, and a Draft of FY 2016 Management Projects. The following provides an outline of outcomes established throughout the Conference using a Discussion/Outcome model separated by topic.

### **TOPIC: REVIEW OF CITY COUNCIL PRIORITIES**

**DISCUSSION:** The City Manager reviewed each of the Council priorities. The Council provided comment and direction of several. Those comments were captured in the following:

- Priorities are valid and some should remain the same. Several priorities should be viewed as maintenance priorities.





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- Consolidate some priorities and revise others (delegations specified under Outcomes/Direction below):

**OUTCOMES/DIRECTION:**

- Consolidate “Support Evelyn’s Park” with “Support & Implement Parks Master Plan”

\*Revision and additional discussion is needed for the following priorities per comments made by the City Council:

- Residential/Commercial Safety
  - Public Awareness of Council’s Top Priorities
    - Do more effectively and show that priorities exhaust resources
      - Emphasis on communication to the public
- Public Infrastructure and Facilities
  - Develop a Facilities Plan
    - Council desires options of layout
    - Adhoc Advisory Committee to come back to offer alternatives
- Budget and Finance
  - Develop a Comprehensive Employee Salary Study
    - Maintain a competitive salary and benefits plan
- Economic Development
  - Determine what Economic Development means (discussed next)
- Engagement with the Community
  - The Council expressed that engagement with the community is a priority and should include:
    - Doing more with the public at community events
    - Eliciting feedback from the public and being mindful of Council’s responsibility to the public as their representatives
    - Determining the best way to oblige the needs and wants of the community while staying within the restraints of the law

**TOPIC: ECONOMIC DEVELOPMENT**

DISCUSSION: The Council discussed Economic Development as they individually define it. The discussion provided a collective opportunity for the Council to understand Economic Development in the way they desire it to look for the City of Bellaire. Comments included the following identifiers:







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*Residential/commercial, emphasize residential development, revenue generators, public/private partnership creating opportunities for newer and nicer businesses, Downtown Bellaire focus.*

**OUTCOMES/DIRECTION:**

1. Place a higher recognition/acceptance of the construction of homes as economic development. 2. Determine what commercial developments the City currently has and make those look nicer. Strategize what the City can directly influence such as visible infrastructure (i.e., roadways and signage).

**TOPIC: COUNCIL RULES AND PROCEDURES**

**DISCUSSION:** The Council individually answered whether they still supported the intent of the Council Rules and Procedures document.

**OUTCOME/DIRECTION:**

Council supports the Council Rules and Procedures document as it is written and supports its current/continued use.

**TOPIC: PRESENTATION/DISCUSSION OF CIP**

**DISCUSSION:** The Assistant City Manager reviewed current capital improvement projects and appropriated projections for upcoming fiscal years. Council and staff provided comment for several of the projects presented. Those comments were captured in the following:

- Public Works Facilities
  - Include recent flood experiences
- Justify contingent amounts for Parks Signage Master Plan, specifically Lafayette Park, soccer fields, and dog park
- Continue to include Parks projects in the CIP, but staff not to assume they will be funded
- Council strongly desires the CIP document to clearly state a disclaimer identifying the document as a planning tool not to bind future councils.

**OUTCOMES/DIRECTION:**

1. General Fund Assumptions
  - Council supported the General Fund Assumptions
2. Debt Service Assumptions
  - Council supported the Debt Service Assumptions as a model for forecasting





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- Council expressed interest in exploring a Bond Election in 2017
3. Enterprise Fund Assumptions
- Council supported the Enterprise Assumptions as a model for forecasting
  - Council supported the Sanitation Rate increase.

Staff to do additional research on future planning funding sources and use indicators on the CIP document, such as an asterisk, to identify the tool as an internal document. Staff to also create a separate category on the document to delegate Parks as “*Funding Not Yet Identified*”.

### **TOPIC: FISCAL FORECAST ASSUMPTIONS AND PROJECTIONS**

**DISCUSSION:** The City Manager reviewed staff’s fiscal forecast assumptions/projections and provided insight to how the assumptions and projections were developed. Council provided their comment.

**OUTCOMES/DIRECTION:**

The consensus was that the general concept of the document is good. However, additional research is to be done to justify:

- The 8 percent revenue assumption for property taxes
- Develop a criteria for vehicle replacement
- Total cost of solid waste management

Staff to also continue to aggressively pursue the recruitment of police officers to fill current, budgeted vacancies.

### **TOPIC: DRAFT FY 2016 MANAGEMENT PROJECTS**

**DISCUSSION:** The City Manager reviewed the Draft FY 2016 Management Projects.

**OUTCOMES/DIRECTION:**

*Priority 1:* Conduct Citizen Survey, create baseline, and determine satisfaction with current City services.

- Council supported the idea in principle

*Priority 2:* Ruffino Road, create plan for productive and sustainable use of property, work with West U., City of Houston, Sharpstown TIRZ.

- Staff to invest limited time researching options





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- Research City's legal liabilities in each option

*Priority 3:* Evelyn's Park Management and Maintenance, ensure smooth transition from construction thru management, programming, and maintenance.

- City Manager briefed Council on Evelyn's Park and maintenance

*Priority 4:* Code Clean Up, address inconsistencies, bring up to date, stop referring to people's names or titles.

- Council supported this project

*Priority 5:* Complete the Municipal Facilities Site Plan.

- This project was discussed earlier in the Conference. Council expressed support

*Priority 6:* Development services fees, increase fees in accordance with financial management policy, use portion for technology improvements.

- Council expressed support of exploring this option

*Priority 7:* Parks fees, in accordance with financial management policy, more equitably distribute cost burden.

- Council expressed support

*Priority 8:* Bellaire Basics and Leadership development, create and implement leadership academy.

- Council expressed support

*Priority 9:* Develop Keep Bellaire Beautiful presence, organization plan.

- Staff to provide Council with a plan to pursue a Keep Bellaire Beautiful Chapter for the City and to continue pursuing and improving current maintenance efforts

*Priority 10:* Implement Solid Waste routing efficiency improvements.

- The City Manager briefed Council on this project

*Priority 11:* Implement pro-active street maintenance improvements, extend life of asset, proactively deal with issues.

- Council expressed support of this project

In closing, the City Council and staff worked well with identifying each other's strengths, as well as provided valuable comments to the issues at hand. The work





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within the Process was both effective and efficient because of the commitment to work together. We encourage your continued success as representatives of the City of Bellaire and appreciate our relationship with you. We look forward to each opportunity to serve as your professional facilitators.

Committed to your leadership,

Joe M. Gonzalez  
Chief Executive Officer







## City Council of the City of Bellaire, Texas **City Council Priorities**

As of July 13, 2015

**Date of Adoption: March 19, 2012**  
**Revised: July 13, 2015**



**A. RESIDENTIAL/COMMERCIAL SAFETY FOCUS AREA:****Statement:**

**The City Council of the City of Bellaire, Texas, is dedicated to providing a safe and secure community, as well as to enhance the quality of life, for its residents and corporate citizens.**

**It is a priority of this council to:**

- Ensure that the Bellaire public is fully aware that safety and security are the City's number one priorities.
- Ensure that the Bellaire Police and Fire Departments are provided the resources to remain fully staffed, equipped, trained and ready to respond to provide maximum protection to our citizens.
- Maintain effective community outreach and education programs in the Fire and Police Departments to ensure that citizens are informed and aware of programs and activities designed to enhance the safety of the public.
- Provide a forum for the public to provide feedback with respect to safety and security concerns.
- Examine the potential for developing new policies that will enhance the safety and security of the community.

**B. PUBLIC INFRASTRUCTURE AND FACILITIES FOCUS AREA:****Statement:**

**The City Council of the City of Bellaire, Texas, is dedicated to ensuring that the existing public infrastructure and facilities are reviewed, evaluated, and maintained to the highest possible standard for its residents and corporate citizens and that the acquisition of new public infrastructure and facilities, if appropriate, will be considered with the best interests of Bellaire's residents and corporate citizens in mind.**

**It is a priority of this council to:**

- Proceed directly with Rebuild Bellaire Phase 5.
- Ensure that streets, sanitary and storm sewers, and water lines are constructed and maintained using state of the art methods and materials, and that infrastructure failure is analyzed to provide information for continual process improvement.
- ~~Develop an appropriate facilities plan to address the current needs of the Police/Courts Building and City Hall/Civic Center based on Facilities Condition Assessment.~~ [Develop a desired facilities layout based on input from the Ad Hoc Municipal Facilities Committee.](#)

- Continue to evaluate opportunities to take advantage of favorable economic conditions to accelerate public infrastructure projects.

### C. RESIDENTIAL AND RECREATIONAL FOCUS AREA:

#### Statement:

The City Council of the City of Bellaire, Texas, will take a proactive role in the long-term development of cultural and recreational areas and implementation of community character enhancements to ensure that Bellaire is the most desirable city in the area.

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#### It is a priority of this council to:

- ~~Support the development of Evelyn's Park.~~
- ~~Continue to support and implement the Parks Master Plan and Bellaire Town Square.~~  
[Support and implement Parks Master Plan.](#)
- Remain sensitive to and address commercial/institutional impact on adjacent residential areas.
- Develop and implement a plan for City Beautification.

### D. BUDGET AND FINANCE FOCUS AREA:

#### Statement:

The City Council of the City of Bellaire, Texas, is dedicated to ensuring the continued development of sound fiscal policies and effective budget oversight.

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#### It is a priority of this council to:

- Evaluate costs vs. benefits of all City services and programs.
- ~~Direct a review of employee compensation with the goal of ensuring that the compensation plan is competitive within the local job market.~~  
[Maintain competitive employee salary and benefits plan.](#)
- Proactively protect City's favorable bond rating.
- Proactively protect City's asset value.
- Proactively pursue refunding opportunities for existing bond issuances.
- Conduct a mid-year financial review.

**E. ECONOMIC DEVELOPMENT FOCUS AREA****Statement:**

**The City Council of the City of Bellaire Texas is dedicated to proactively seeking ways to enhance economic viability of the Bellaire business community in concert with the Comprehensive Plan, as approved and adopted on November 16, 2009**

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**It is a priority of this council to:**

- Draft and adopt ordinances to facilitate the implementation of the Comprehensive Plan.
- Encourage new business development; facilitate business expansion and provide a diverse basis of business opportunities for residents.
- Foster a structured dialogue with the business community.
- Remain sensitive to and address commercial/institutional impact on adjacent residential areas.
- ~~Develop and implement an economic development plan.~~
- [Continue to recognize the benefits of healthy residential development](#)
- [Look for opportunities to improve the appearance of the downtown area](#)