



# CITY OF BELLAIRE TEXAS

## BOARD OF ADJUSTMENT

JULY 16, 2015

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE  
BELLAIRE, TX 77401

### I. CALL TO ORDER (BY OUTGOING CHAIRMAN)

Chairman Sharp called the meeting to order at 7:00 PM.

### II. PLEDGE OF ALLEGIANCE (THE US AND TEXAS)

Chairman Sharp led the Board in the pledges to both flags.

### III. CERTIFICATION OF A QUORUM (OUTGOING AND INCOMING BOARD)

Chairman Sharp announced that a quorum was present, consisting of the following members:

Attendee Name	Title	Status	Arrived
Patty McGinty	Board Member	Present	
Amar Raval	Board Member	Present	
Tom Ligh	Vice Chairman	Present	
Debbie Sharp	Chairman	Present	
Debbie Karakowsky	Board Member	Present	
Sean Wheeler	Board Member	Present	
Seth A. Miller	Board Member	Present	
William Stone	Board Member	Present	
Samir Sinha	Board Member	Present	
Alan P. Petrov	City Attorney	Present	
ChaVonne Sampson	Development Services Manager	Present	
Ashley Parcus	Secretary	Present	

### IV. APPROVAL OF REGULAR MEETING MINUTES (OUTGOING BOARD ONLY)

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<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Patty McGinty, Board Member
<b>SECONDER:</b>	Amar Raval, Board Member
<b>AYES:</b>	McGinty, Raval, Ligh, Sharp, Karakowsky, Wheeler, Miller

### V. COMMUNICATIONS AND REPORTS (OUTGOING BOARD ONLY)

There were no communications or reports.

### VI. UNFINISHED BUSINESS (OUTGOING BOARD ONLY)

There was no unfinished business.

### VII. SWEARING IN OF NEW BOARD MEMBERS (INCOMING BOARD ASSUMES DUTIES AND OUTGOING BOARD RETIRES)

Attorney Petrov swore in the two new members, Samir Sinha and Bill Stone, as well as Amar Raval, who was being re-appointed to the Board.

#### **VIII. INTRODUCTION OF INCOMING BOARD MEMBERS**

This part of the agenda was mistakenly skipped. No introductions were given.

#### **IX. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN (INCOMING BOARD ONLY)**

##### **Nominations for Chairman of the Board:**

Board Member McGinty nominated Board Member Ligh for Chairman of the Board.

Board Member Ligh stated that he has been Chairman twice previously and felt that someone else should be given the opportunity, if desired.

Board Member Karakowsky nominated Board Member McGinty for Chairman of the Board.

Board Member McGinty declined the nomination.

Board Member Raval nominated Board Member Miller for Chairman of the Board.

Board Member Miller declined the nomination.

Board Member Miller nominated Board Member Raval for Chairman of the Board.

Board Member Raval declined the nomination, but stated that he would be Vice Chairman if the Board Members so wished.

Board Member Ligh stated that he would accept the position of Chairman if no one else wanted it.

**Vote on Chairman:** 7-0.

**Board Member Ligh was elected Chairman of the Board.**

##### **Nominations for Vice Chair:**

Board Member McGinty nominated Board Member Raval as Vice Chairman.

**Vote: 7-0.**

**Board Member Raval was elected Vice Chairman of the Board.**

#### **X. CONSIDERATION AND ADOPTION OF RULES OF PROCEDURE (INCOMING BOARD ONLY)**

##### **1. Rules of Procedure**

**Motion:** a motion was made by Chairman Ligh and seconded by Board Member Miller to temporarily adopt the Rules of Procedure until the next meeting in order to give the new Board Members additional time for review.

Board Member Stone mentioned that there were some corrections/revisions that he felt should be made to the Rules of Procedure and that he would like to discuss those in greater detail at the next meeting.

**Vote:** the motion carried on a unanimous vote of 7-0.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom Ligh, Vice Chairman
<b>SECONDER:</b>	Seth A. Miller, Board Member
<b>AYES:</b>	McGinty, Raval, Ligh, Sharp, Karakowsky, Wheeler, Miller

#### **XI. COMMUNICATIONS AND REPORTS (INCOMING BOARD ONLY)**

There were no communications or reports.

#### **XII. GENERAL COMMENTS FROM PUBLIC (LIMITATIONS: SIX (6) MINUTES PER SPEAKER WITH EXTENSIONS IN TWO (2) MINUTE INCREMENTS AS APPROVED BY A MAJORITY VOTE OF THE BOARD MEMBERS PRESENT)**

**Councilman Andrew Friedberg**-Councilman Friedberg thanked the former board members and welcomed the new ones aboard. He explained that in the past, the Board has had some issues with attendance, which is why staff was looking into changing the membership from 7 full-term members to 5 full members with 2 alternates. Councilman Friedberg added that this item failed at Council for lack of a second, and therefore the Board will continue with 7 full memberships. He then mentioned the importance of attendance, and suggested that Board Members take it under assumption that there will be a meeting every month.

#### **XIII. GENERAL COMMENTS FROM BOARD MEMBERS (INCOMING BOARD ONLY)**

Board Member Stone mentioned that there was some terminology within the Rules of Procedure that he felt needed to be made uniform throughout the document, and reiterated that he would like to discuss that at the next meeting.

#### **XIV. ANNOUNCEMENTS (IF ANY)**

There were no announcements made.

#### **XV. ADJOURNMENT**

**Motion:** a motion was made by Board Member McGinty and seconded by Board Member Stone to adjourn the regular meeting.

**Vote:** the motion passed on a unanimous vote of 7-0.

**The meeting adjourned at 7:16 PM.**