

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 31, 2015

Council Conference Room and Council Chamber
5:30 PM

Special Sessions

7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Dr. Philip L. Nauert

Mayor Pro Tem

Amanda B. Nathan

Councilman

James P. Avioli Sr.

Councilman

Pat B. McLaughlan

Councilman

Roman F. Reed

Councilman

Gus E. Pappas

Councilman

Andrew S. Friedberg

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

I. SPECIAL SESSION (INTERVIEWS FOR BOARDS AND COMMISSIONS) - 5:30 P.M.

A Special Session of the City Council of the City of Bellaire, Texas, will be held at 5:30 p.m. on Monday, August 31, 2015, in the Council Conference Room, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.

B. Interview, Discussion, and Evaluation of Board and Commission Applicants:

Interview, discussion, and evaluation of applicants interested in filling vacancies on one or more of the following City of Bellaire Boards and Commissions: Cultural Arts Board, Environmental and Sustainability Board, LIFE Advisory Board, and Parks and Recreation Advisory Board - Submitted by City Clerk Tracy L. Dutton on behalf of City Council.

C. Adjourn.

II. SPECIAL SESSION (BOARD AND COMMISSION APPOINTMENTS) - IMMEDIATELY FOLLOWING INTERVIEWS FOR BOARDS AND COMMISSIONS.

A Special Session of the City Council of the City of Bellaire, Texas, will be held immediately following the interviews of applicants for City of Bellaire Boards and Commissions on Monday, August 31, 2015, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. Call to Order and Announcement of a Quorum - Dr. Philip L. Nauert, Mayor.

B. Appointments to City of Bellaire Boards and Commissions:

1. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Cultural Arts Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.
2. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Environmental and Sustainability Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2016 - Requested by Tracy L. Dutton, City Clerk.
3. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing two (2) members to the LIFE Advisory Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2017, and appointing one (1) member to the LIFE Advisory Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2016.
4. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Parks and Recreation Advisory Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

C. Adjourn.**III. JOINT WORKSHOP SESSION - 7:00 P.M.**

A Joint Workshop Session of the City Council of the City of Bellaire, Texas, and the Ad Hoc Municipal Facilities Committee* of the City of Bellaire, Texas, will be held at 7:00 p.m. on Monday, August 31, 2015, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

***Members of the Ad Hoc Municipal Facilities Committee of the City of Bellaire, Texas, include: Councilman and Chair Gus E. Pappas, Dee Avioli, Todd L. Blitzer, Christopher Butler, Michael Fife, Chris Kaitson, Kristin Schuster, and Suzanne Shelby.**

A. Call to Order and Announcement of a Quorum of City Council - Dr. Philip L. Nauert, Mayor.

B. Call to Order and Announcement of a Quorum of the Ad Hoc Municipal Facilities Committee - Councilman and Chair Gus E. Pappas.

C. Municipal Facilities Presentations:

1. Ad Hoc Municipal Facilities Committee:

Presentation of recommendations from the Ad Hoc Municipal Facilities Committee regarding City of Bellaire municipal facilities - Presented by Kristin Schuster, Member of the Ad Hoc Municipal Facilities Committee.

2. PGAL:

Presentation of recommendations from the City of Bellaire's architectural firm, PGAL, regarding the City of Bellaire municipal facilities - Presented by Jeff Gerber, AIA, LEED AP, CEO of PGAL.

D. Questions from the Mayor and City Council regarding Recommendations for the City's Municipal Facilities - Facilitated by Dr. Philip L. Nauert, Mayor.

E. Joint Discussion among Members of City Council and Members of the Ad Hoc Municipal Facilities Committee regarding Municipal Facilities - Facilitated by Dr. Philip L. Nauert, Mayor.

F. Adjournment of the City Council and the Ad Hoc Municipal Facilities Committee - Dr. Philip L. Nauert, Mayor.

Mayor and Council7008 S. Rice Avenue
Bellaire, TX 77401Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 1655**SCHEDULED
INFORMATION ITEM (ID
1655)**

Item Title:

Interview, discussion, and evaluation of applicants interested in filling vacancies on one or more of the following City of Bellaire Boards and Commissions: Cultural Arts Board, Environmental and Sustainability Board, LIFE Advisory Board, and Parks and Recreation Advisory Board - Submitted by City Clerk Tracy L. Dutton on behalf of City Council.

Background/Summary:

On July 13, 2015, members of the City Council of the City of Bellaire, Texas ("City Council"), made appointments to each of the City Boards and Commissions. The City had not received enough applicants at the time to fill all of the open positions. So, the City Clerk's Office re-advertised for the openings on the City's website and received five (5) applications. One applicant subsequently requested to withdraw his application.

The following positions are currently open:

Cultural Arts Board:

1 Opening

Term: September 1, 2015, to June 30, 2017

Environmental and Sustainability Board:

1 Opening

Term: September 1, 2015, to June 30, 2016

LIFE Advisory Board:

3 Openings

Term: September 1, 2015, to June 30, 2017 (two openings)

September 1, 2015, to June 30, 2016 (one opening)

Parks and Recreation Advisory Board:

1 Opening

Term: September 1, 2015, to June 30, 2017

Interviews have been scheduled with the four (4) applicants as follows. Gary Driggers, a fifth applicant, has withdrawn his application as of August 27, 2015:

Time	Applicant	Area(s) of Interest	Tab
5:30 p.m. - 5:45 p.m.	Rezvan Seied Azimi	BSC (1 st); ESB (2 nd); PZC (3 rd); LIFE (Unranked)	1
5:45 p.m. - 6:00 p.m.	Travis Crabtree	PRAB (1 st); EPCB (2 nd)	2
6:00 p.m. - 6:15 p.m.	Gary Driggers	WITHDRAWN	N/A

6:15 p.m. - 6:30 p.m.	Anita Mehta	PRAB (1 st); PZC (2 nd); CAB (3 rd); ESB (4 th)	4
6:30 p.m. - 6:45 p.m.	Pegi Newhouse	ESB (1 st)	5

Please note that Rezvan Seied Azimi does not quite meet the City's residency requirement (six months). She indicates that she has resided in Bellaire for four months.

The applications for the referenced applicants have been attached hereto for your review and consideration.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- Boards and Commissions Applications for Summer 2015 - PP 1-21 Redacted (PDF)



Summer
2015

Boards and Commissions Applicants

TABLE OF CONTENTS

Tab	Applicant (Alphabetical Order)	Area(s) of Interest
1	Azimi, Rezvan Seied	Building and Standards Commission (1 st) Environmental and Sustainability Board (2 nd) Planning and Zoning Commission (3 rd)
2	Crabtree, Travis	Parks and Recreation Advisory Board (1 st) Evelyn's Park Conservancy Board (2 nd)
3	Mehta, Anita	Parks and Recreation Advisory Board (1 st) Planning and Zoning Commission (2 nd) Cultural Arts Board (3 rd) Environmental and Sustainability Board (4 th)
4	Newhouse, Pegi	Environmental and Sustainability Board (1 st)

Date: August 27, 2015



BOARDS AND COMMISSIONS APPLICANTS

Tab 1

Rezvan Seied Azimi

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5330>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: Building and Standards Commission, Environmental & Sustainability Board, L.I.F.E. Advisory Board, Planning & Zoning Commission

Name: Rezvan Seied Azimi

Home Address: [REDACTED]

Contact Number: [REDACTED]

Business Phone Number: [REDACTED]

Occupation: Civil engineer

Email Address: [REDACTED]

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 4 months

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: Yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: new

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: Construction/Civil Engineer with masters of science degree in project management with several years of relevant work experience.

Have served in school boards

Site supervisor and construction planner/scheduler for several residential projects

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: Have been volunteer for few projects in Houston Habitat for Humanities

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as

preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:
Improving public transportation to enhance air quality.

Better control and restriction of increasing public/private construction activities in the area improving cosmetic view of the city

Review and improve flood control systems within city limits

Name: Rezvan Seied Azimi

Date: 8/20/2015

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: 1-Building and Standards Commission

2-Environmental & Sustainability Board

3-Planning & Zoning Commission

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 8/20/2015 10:07:24 PM

Submitted from IP Address: [REDACTED]

Referrer Page: <http://www.ci.bellaire.tx.us/CivicAlerts.aspx?AID=1533>

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>



BOARDS AND COMMISSIONS APPLICANTS

Tab 2

Travis Crabtree

Tracy Dutton

From: noreply@civicplus.com
Sent: Friday, July 31, 2015 10:32 AM
To: Tracy Dutton; Shawn Cox
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
 7008 South Rice Avenue, Bellaire, Texas 77401
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.ci.bellaire.tx.us. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire [Summary](#)
 Boards, Commissions, and Committees.

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | |
| <input type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Environmental & Sustainability Board | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board |

Name*
 Home Address*
 Contact Number*
 Business Phone Number*
 Occupation*
 Email Address*
 Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).
 Are you a registered voter in a Bellaire Precinct?*

Travis Crabtree

Attorney

10 years

[Yes \/]

Are you 18 or older? Yes

First Time Appointment? [Yes \/]

Reappointment, if so name of Board.* Not Applicable

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

I've lived in Bellaire for 10 years and have raised two kids who are now 8 and 10 using the park and recreational facilities with them and on my own as an active adult. For years I have been content to be happy with the way things were going in Bellaire and figured I would speak up if things went wrong. It is now time to make sure we continue to have access to great facilities and quality of life in our city meaning it is time to offer my time, talents and energy to help improve things.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

Youth Sports Coach Dads' Club President (River Oaks Elementary and Post Oak School) Memorial Park Conservancy River Oaks Elementary PTO Adjunct Professor - UHCL Pro Bono legal provider

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

() Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*

(X) Yes

() No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application

Name* Date*
Travis 7/31/15
Crabtree

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.*

1. Parks & Rec (for the current vacancy or to hold for consideration next year) 2. Evelyn's Park Conservancy Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing.

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5242>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: Parks & Recreation Advisory Board, Evelyn's Park Conservancy Board

Name: Travis Crabtree

Home Address: [REDACTED]

Contact Number: [REDACTED]

Business Phone Number: [REDACTED]

Occupation: Attorney

Email Address: [REDACTED]

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).: 10 years

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: Yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: Not Applicable

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: I've lived in Bellaire for 10 years and have raised two kids who are now 8 and 10 using the park and recreational facilities with them and on my own as an active adult. For years I have been content to be happy with the way things were going in Bellaire and figured I would speak up if things went wrong. It is now time to make sure we continue to have access to great facilities and quality of life in our city meaning it is time to offer my time, talents and energy to help improve things.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: Youth Sports Coach

Dads' Club President (River Oaks Elementary and Post Oak School)

Memorial Park Conservancy

River Oaks Elementary PTO

Adjunct Professor - UHCL

Pro Bono legal provider

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Travis Crabtree

Date: 7/31/15

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.: 1. Parks & Rec (for the current vacancy or to hold for consideration next year)
2. Evelyn's Park Conservancy Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 7/31/2015 10:31:43 AM

Submitted from IP Address: [REDACTED]

Referrer Page: <http://www.ci.bellaire.tx.us/>

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>



BOARDS AND COMMISSIONS APPLICANTS

Tab 3

Anita Mehta

Tracy Dutton

From: noreply@civicplus.com
Sent: Friday, December 05, 2014 9:46 AM
To: Tracy Dutton; Pattie McGuire
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
 7008 South Rice Avenue, Bellaire, Texas 77401
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.ci.bellaire.tx.us. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.


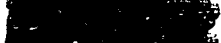


[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

Personal Information

Select from the following choices

- | | |
|--|---|
| <input type="checkbox"/> Audit Finance Board | <input type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input checked="" type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board | |

Name* Anita Mehta
 Home Address* 
 Contact Number* 
 Business Phone Number* 
 Occupation* Dentist
 Email Address* 
 Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).* 1 year and 3 months
 Are you a registered voter in a Bellaire Precinct?* [Yes \ /]
 Are you 18 or older?* Yes
 First Time Appointment?* [Yes \ /]

Reappointment, if so name of Board.* No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. No

Attach Resume with Application.*
Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

My name is Anita Mehta and I am a resident of City of Bellaire since 2012. I have been married for almost 13 years and have two daughters that are elementary age. One of them attends Condit Elementary school. I received my undergraduate degree in Bachelor of Arts and Science from New York University. Upon completion, I worked for IBM, as a consultant, for 6 years. I completed my Doctor of Dental Surgery degree at University of Texas Dental Branch in Houston, Texas. I have been working and serving the Houston demographics as a general dentist for the past several years. I am currently involved in the Implant Alliance Study Club, Retention and Recruitment Committee with Greater Dental Houston Society and active PTO member at Condit Elementary. I also participated as an assistant language teacher at our Jain Temple in Houston.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

-Active member of PTO Condit Elementary -
Committee Member of the Condit 100 year Gala -
Science Box -Volunteer at Condit Library -Member
of Implant Alliance Study Club -Member of
Retention and Recruitment Committee with
Greater Houston Dental Society -Member of TDA,
ADA, and GHDS -Give Kids A Smile Event

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

() Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.):

(X) Yes

() No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

The Board is performing an outstanding job and should be very proud of their hard work and dedication. I truly enjoy participating in the Holiday Park and mini Marathon activities. Perhaps, increasing the amount of community activities would be an area I would like to focus on. Some ideas are: having various Holiday Park events such as: Ginger Bread House Making, Earth Day, Snow Cone day at Bellaire Aquatic Center for

Residents, and mini-Halloween Bash at one of the Bellaire Parks. In addition, I would like to see more family friendly oriented restaurants to increase the level of community feel.

Name* Date*
Anita December
Mehta 5, 2014

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application

<p>Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board:</p> <p><small>*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing*</small></p>	<p>1. Parks and Recreation Advisory Board 2. Planning and Zoning Commission 3. Cultural Arts Board 4. Environmental and Sustainable Board</p>
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* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://ci.bellaire.tx.us/Admin/FormHistory.aspx?SID=4474>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: Cultural Arts Board, Environmental & Sustainability Board, Parks & Recreation Advisory Board, Planning & Zoning Commission

Name: Anita Mehta

Home Address: [REDACTED]

Contact Number: [REDACTED]

Business Phone Number: [REDACTED]

Occupation: Dentist

Email Address: [REDACTED]

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 1 year and 3 months

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: Yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If

applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: My name is Anita Mehta and I am a resident of City of Bellaire since 2012. I have been married for almost 13 years and have two daughters that are elementary age. One of them attends Condit Elementary school.

I received my undergraduate degree in Bachelor of Arts and Science from New York University. Upon completion, I worked for IBM, as a consultant, for 6 years. I completed my Doctor of Dental Surgery degree at University of Texas Dental Branch in Houston, Texas. I have been working and serving the Houston demographics as a general dentist for the past several years.

I am currently involved in the Implant Alliance Study Club, Retention and Recruitment Committee with Greater Dental Houston Society and active PTO member at Condit Elementary. I also participated as an assistant language teacher at our Jain Temple in Houston.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: -Active member of PTO Condit Elementary

-Committee Member of the Condit 100 year Gala

-Science Box

-Volunteer at Condit Library

-Member of Implant Alliance Study Club

-Member of Retention and Recruitment Committee with Greater Houston Dental Society

-Member of TDA, ADA, and GHDS

-Give Kids A Smile Event

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?: The Board is performing an outstanding job and should be very proud of their hard work and dedication. I truly enjoy participating in the Holiday Park and mini Marathon activities.

Perhaps, increasing the amount of community activities would be an area I would like to focus on. Some ideas are: having various Holiday Park events such as: Ginger Bread House Making, Earth Day, Snow Cone day at Bellaire Aquatic Center for Residents, and mini-Halloween Bash at one of the Bellaire Parks.

In addition, I would like to see more family friendly oriented restaurants to increase the level of community feel.

Name: Anita Mehta

Date: December 5, 2014

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: 1. Parks and Recreation Advisory Board

2. Planning and Zoning Commission

3. Cultural Arts Board

4. Environmental and Sustainable Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 12/5/2014 9:45:55 AM

Submitted from IP Address: [REDACTED]

Referrer Page: No Referrer - Direct Link

Form Address: <http://ci.bellaire.tx.us/Forms.aspx?FID=103>



BOARDS AND COMMISSIONS APPLICANTS

Tab 4

Pegi Newhouse

Tracy Dutton

From: noreply@civicplus.com
Sent: Sunday, August 16, 2015 4:56 PM
To: Tracy Dutton; Shawn Cox
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
 7008 South Rice Avenue, Bellaire, Texas 77401
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.ci.bellaire.tx.us. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

Personal Information

Select from the following choices

- | | |
|--|--|
| <input type="checkbox"/> Audit Finance Board | <input type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board | |

Name*

Pegi Newhouse

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Marketing Contractor working for NRG Renew

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

10 years

Are you a registered voter in a Bellaire Precinct?*

[Yes \/]

Are you 18 or older?*

Yes

First Time Appointment?*

[Yes V]

Reappointment, if so name of Board.* N/A

Have you ever attended a meeting of the Board to which you seek appointment? No

If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

As a member of the Environmental & Sustainability Board, I would support the recycling program in its continued success and I would be open to other clean energy and renewable solutions which could benefit the City of Bellaire. Dedication to the City of Bellaire - as a resident of Bellaire the past 10 years, I have been impressed by the opportunities for citizens to make an impact and have input regarding decisions affecting the City. My role as a member of the Project Advisory Team for Condit Elementary School has involved several interactions with City officials and City meetings. I have interacted with the Bellaire Historical Society regarding documenting the history of Condit Elementary as part of our 100 year celebration. My experience working with the library has introduced me to the City budgets and event planning. My experience as PTO President has introduced me to many Bellaire residents, especially those with school-age children. I truly enjoy working with the City of Bellaire and am a proud resident. Professional Experience - My professional experience spans over 25 years including the American Productivity & Quality Center, Enron, Jiffy Lube (Shell), Reliant and currently at NRG Renew. At NRG Renew, I am currently a part-time contractor and copywriter for the Marketing team -- creating digital collateral, website content and interactive educational pieces for their internal and external customers. I have strong communications skills and would apply them to my work on this Board.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

PTO President, Condit Elementary for 1 year. Board member, Condit Elementary for 6 years. Board Member of The Friends of the Bellaire Library for 3 years. HISD Project Advisory Team for Condit Elementary for 2-1/2 years. Advisory Board Member for Houston Achievement Place (HAP) for 4 years. Troop Leader for Girl Scout Troop 21278 for 5 years. Volunteer Coach for Girls on the Run for 2 seasons.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

() Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an

(X) Yes

() No

average, from 2 to 6 hours per month.)

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

I would like to help promote the Recycle Fest event to increase participation.

The City of Bellaire appreciates your commitment and willingness to serve.

Name* Date*
Pegi 8/16/15

Thank you for taking the time to complete this application

Newhouse

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.

1-Environmental & Sustainability Board 2-Parks and Recreation Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing.

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5308>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: Environmental & Sustainability Board

Name: Pegi Newhouse

Home Address: [REDACTED]

Contact Number: [REDACTED]

Business Phone Number: [REDACTED]

Occupation: Marketing Contractor working for NRG Renew

Email Address: [REDACTED]

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 10 years

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: Yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: N/A

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: As a member of the Environmental & Sustainability Board, I would support the recycling program in its continued success and I would be open to other clean energy and renewable solutions which could benefit the City of Bellaire.

Dedication to the City of Bellaire - as a resident of Bellaire the past 10 years, I have been impressed by the opportunities for citizens to make an impact and have input regarding decisions affecting the City. My role as a member of the Project Advisory Team for Condit Elementary School has involved several interactions with City officials and City meetings. I have interacted with the Bellaire Historical Society regarding documenting the history of Condit Elementary as part of our 100 year celebration. My experience working with the library has introduced me to the City budgets and event planning. My experience as PTO President has introduced me to many Bellaire residents, especially those with school-age children. I truly enjoy working with the City of Bellaire and am a proud resident.

Professional Experience - My professional experience spans over 25 years including the American Productivity & Quality Center, Enron, Jiffy Lube (Shell), Reliant and currently at NRG Renew. At NRG Renew, I am currently a part-time contractor and copywriter for the Marketing team -- creating digital collateral, website content and interactive educational pieces for their internal and external customers. I have strong communications skills and would apply them to my work on this Board.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: PTO President, Condit Elementary for 1 year.

Board member, Condit Elementary for 6 years.

Board Member of The Friends of the Bellaire Library for 3 years.

HISD Project Advisory Team for Condit Elementary for 2-1/2 years.

Advisory Board Member for Houston Achievement Place (HAP) for 4 years.

Troop Leader for Girl Scout Troop 21278 for 5 years.

Volunteer Coach for Girls on the Run for 2 seasons.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?: I would like to help promote the Recycle Fest event to increase participation.

Name: Pegi Newhouse

Date: 8/16/15

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.: 1- Environmental & Sustainability Board
2-Parks and Recreation Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 8/16/2015 4:56:14 PM

Submitted from IP Address: [REDACTED]

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 1663

**SCHEDULED
ORDINANCE (ID # 1663)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Cultural Arts Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

Background/Summary:

On June 30, 2015, the terms of three (3) members of the Cultural Arts Board of the City of Bellaire, Texas ("CAB"), ended as follows: Stephanie Goldfield, Jill Patir, and Andrew C. Williamson. Andrew C. Williamson re-applied for his position on the CAB.

Various interested applicants were interviewed by members of the City Council of the City of Bellaire, Texas ("City Council") during the month of June 2015. Then, on July 13, 2015, the City Council re-appointed Andrew C. Williamson and appointed Jane Williams to the CAB. The third opening was not filled at that time.

Following advertisements on the City's website requesting applicants for the City's Boards and Commissions, one application was received citing interest in the Cultural Arts Board from Anita Mehta.

A ballot and ordinance have been prepared allowing for the appointment of one (1) member to the CAB for a term commencing on September 1, 2015, and ending on June 30, 2017.

Previous Council Action Summary:

Two (2) members were appointed to the CAB on July 13, 2015, by Ordinance No. 15-034 (Jane Williams and Andrew C. Williamson). The requested current action would fill the third opening that existed on July 13, 2015.

Fiscal Impact:

N/A

Recommendation:

Action as City Council deems appropriate.

ATTACHMENTS:

- Ballot - CAB - 2015 - Summer (DOCX)
- Appointments - Cultural Arts Board - Summer 2015 (DOC)



BALLOT

CULTURAL ARTS BOARD

Instructions:

Please indicate your choice by marking an "X" beside the name of **one (1)** applicant to serve as a member for a **term commencing on September 1, 2015, and ending on June 30, 2017**. Applicant name(s) are listed in alphabetical order.

☐

Anita Mehta

☐

Write-In _____

Signature: _____

Date: August 31, 2015



ORDINANCE NO. 15-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE CULTURAL ARTS BOARD OF THE CITY OF BELLAIRE, TEXAS ("CAB"), FOR A TERM COMMENCING ON SEPTEMBER 1, 2015, AND ENDING ON JUNE 30, 2017.

WHEREAS, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards*, and *Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-124, Cultural arts board*, the City Council of the City of Bellaire, Texas, appoints the members of the CAB; and

WHEREAS, the terms of three (3) members of the CAB ended on June 30, 2015, as follows: Stephanie Goldfield, Jill Patir, and Andrew C. Williamson; and

WHEREAS, the City Council of the City of Bellaire, Texas, has heretofore previously appointed two (2) members to serve on the CAB by ordinance dated July 13, 2015 (Ordinance No. 15-034), thereby leaving one opening unfilled; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named person as a member of the CAB for a term commencing on September 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. **THAT** the recitals contained herein are found to be true and correct.

2. THAT _____ is hereby appointed as a member of the CAB for a term commencing on September 1, 2015, and ending on June 30, 2017.

3. THAT the appointment as set forth herein shall be effective as of September 1, 2015, and such newly appointed member shall be installed at the first meeting of the CAB following the effective date of the appointments herein.

PASSED, APPROVED, and ADOPTED this, the 31st day of August, 2015.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Dr. Philip L. Nauert
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 1664

**SCHEDULED
ORDINANCE (ID # 1664)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Environmental and Sustainability Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2016 - Requested by Tracy L. Dutton, City Clerk.

Background/Summary:

On June 30, 2015, the terms of four (4) members of the Environmental and Sustainability Board of the City of Bellaire, Texas ("ESB"), ended as follows: Mike Korotinsky, Jonathan Palmer, William E. (Bill) Stone, III, and Jason Wintz. Jonathan Palmer and Jason Wintz re-applied for their positions on the ESB. In addition, Member Pam Geyer resigned her appointment to the ESB prior to the end of her term, thereby creating a vacancy on the ESB.

Various interested applicants were interviewed by members of the City Council of the City of Bellaire, Texas ("City Council"), during the month of June 2015. Then, on July 13, 2015, the City Council re-appointed Jonathan Palmer and Jason Wintz and appointed Michelle Mastin and Helen Swiff-Goodman for two-year terms on the ESB. The vacancy was not filled at that time.

Following advertisements on the City's website requesting applicants for the City's Boards and Commissions, three applications were received citing interest in the ESB as follows: Rezvan Seied Azimi, Anita Mehta, and Pegi Newhouse.

A ballot and ordinance have been prepared allowing for the appointment of one (1) member to the ESB for a term commencing on September 1, 2015, and ending on June 30, 2016.

Previous Council Action Summary:

Four (4) members were appointed to the ESB on July 13, 2015, by Ordinance No. 15-035 (Michelle Mastin, Jonathan Palmer, Helen Swiff-Goodman, and Jason Wintz). The requested current action would fill the vacancy that existed on July 13, 2015.

Fiscal Impact:

N/A

Recommendation:

Action as City Council deems appropriate.

ATTACHMENTS:

- Ballot - ESB - 2015 - Summer (DOCX)
- Appointments - Environmental and Sustainability Board - 2015 - Unexpired Term (DOC)



BALLOT

ENVIRONMENTAL AND SUSTAINABILITY BOARD

Instructions:

Please indicate your choice by marking an "X" beside the name of **one (1)** applicant to serve as a member for a **term commencing on September 1, 2015, and ending on June 30, 2016.** Applicant names are listed in alphabetical order.

☐

Rezvan Seied Azimi

☐

Anita Mehta

☐

Pegi Newhouse

☐

Write-In _____

Signature: _____

Date: August 31, 2015



ORDINANCE NO. 15-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE ENVIRONMENTAL AND SUSTAINABILITY BOARD OF THE CITY OF BELLAIRE, TEXAS ("ESB"), TO FILL A VACANCY FOR A TERM COMMENCING ON SEPTEMBER 1, 2015, AND ENDING ON JUNE 30, 2016.

WHEREAS, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-122, Environmental and sustainability board*, the City Council of the City of Bellaire, Texas, appoints the members of the ESB; and

WHEREAS, Pam Geyer resigned her appointment as a member of the ESB on June 30, 2015, prior to the end of her term, thereby creating a vacancy on the ESB; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to fill the vacancy by appointing the herein named person as a member of the ESB for a term commencing on September 1, 2015, and ending on June 30, 2016; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. **THAT** the recitals contained herein are found to be true and correct.
2. **THAT** _____ is hereby appointed as a member of the ESB to fill the remainder of Pam Geyer's term commencing on September 1, 2015, and ending on June 30, 2016.

3. THAT the appointment as set forth herein shall be effective as of September 1, 2015, and such newly appointed member shall be installed at the first meeting of the ESB following the effective date of the appointment herein.

PASSED, APPROVED, and ADOPTED this, the 31st day of August, 2015.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Dr. Philip L. Nauert
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 1665

**SCHEDULED
ORDINANCE (ID # 1665)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing two (2) members to the LIFE Advisory Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2017, and appointing one (1) member to the LIFE Advisory Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2016.

Background/Summary:

On June 30, 2015, the terms of three (3) members of the LIFE Advisory Board of the City of Bellaire, Texas ("LIFE"), ended as follows: Barbara Davis, Roberta Murray, and Iola Pickul. In addition, two vacancies existed at that time due to the resignations of Marjorie Ishee and Marla Turner prior to the end of their terms. Barbara Davis and Roberta Murray re-applied for their positions on LIFE.

Applicants were interviewed by members of the City Council of the City of Bellaire, Texas ("City Council"), during the month of June 2015. Then, on July 13, 2015, the City Council re-appointed Barbara Davis and Roberta Murray. The remaining three (3) openings were not filled at that time.

Following advertisements on the City's website requesting applicants for the City's Boards and Commissions, one application was received citing interest in LIFE from Rezvan Seied Azimi.

Please note that Rezvan Seied Azimi marked "LIFE" on her application, but did not provide a ranking for the board.

A ballot and ordinance have been prepared allowing for the appointment of three (3) members to LIFE with a term commencing on September 1, 2015, and ending on June 30, 2017 for two (2) members, and a term commencing on September 1, 2015, and ending on June 30, 2016, for one (1) member.

Previous Council Action Summary:

Two (2) members were appointed to LIFE on July 13, 2015, by Ordinance No. 15-037 (Barbara Davis and Roberta Murray). The requested current action would fill the three (3) openings that existed on July 13, 2015.

Fiscal Impact:

N/A

Recommendation:

Action as City Council deems appropriate.

Ordinance (ID # 1665)

Meeting of August 31, 2015

ATTACHMENTS:

- Ballot - LIFE - 2015 - Summer (DOCX)
- Appointments - LIFE Advisory Board - Summer 2015 (DOC)



BALLOT

LIFE ADVISORY BOARD

Instructions:

Please indicate your choice by marking an "X" beside the name(s) of **three (3)** applicants to serve as a member for **terms commencing on September 1, 2015, and ending on June 30, 2017 (2), and for a term commencing on September 1, 2015, and ending on June 30, 2016 (1)**. Applicant names are listed in alphabetical order.

☐

Rezvan Seied Azimi

☐

Write-In _____

☐

Write-In _____

☐

Write-In _____

Signature: _____

Date: August 31, 2015



ORDINANCE NO. 15-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING TWO (2) MEMBERS TO THE L.I.F.E. ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("LIFE"), FOR A TERM COMMENCING ON SEPTEMBER 1, 2015, AND ENDING ON JUNE 30, 2017, AND ONE (1) MEMBER TO LIFE FOR A TERM COMMENCING ON SEPTEMBER 1, 2015, AND ENDING ON JUNE 30, 2016.

WHEREAS, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards*, and *Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-123, L.I.F.E. advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of LIFE; and

WHEREAS, the terms of three (3) members of LIFE ended on June 30, 2015, as follows: Barbara Davis, Roberta Murray, and Iola Pickul; and

WHEREAS, Board Member Marjorie Ishee submitted her resignation on January 22, 2015, prior to the end of her term (June 30, 2015); and

WHEREAS, Board Member Marla Turner submitted her resignation on April 22, 2015, prior to the end of her term (June 30, 2016); and

WHEREAS, the City Council of the City of Bellaire, Texas, has heretofore previously appointed two (2) members to LIFE by ordinance dated July 13, 2015 (Ordinance No. 15-037), thereby leaving three (3) openings unfilled; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named two (2) persons as members of LIFE for a term commencing on September 1, 2015, and ending on June 30, 2017; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named person as a member of LIFE for a term commencing on September 1, 2015, and ending on June 30, 2016; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.

2. **THAT** _____ is hereby appointed as a member of LIFE for a term commencing on September 1, 2015, and ending on June 30, 2017.

3. **THAT** _____ is hereby appointed as a member of LIFE for a term commencing on September 1, 2015, and ending on June 30, 2017.

4. **THAT** _____ is hereby appointed as a member of LIFE for a term commencing on September 1, 2015, and ending on June 30, 2016.

5. **THAT** the appointments as set forth herein shall be effective as of September 1, 2015, and such newly appointed members shall be installed at the first meeting of LIFE following the effective date of the appointments herein.

PASSED, APPROVED, and ADOPTED this, the 31st day of August, 2015.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Dr. Philip L. Nauert
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 1666

**SCHEDULED
ORDINANCE (ID # 1666)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing one (1) member to the Parks and Recreation Advisory Board of the City of Bellaire, Texas, for a term commencing on September 1, 2015, and ending on June 30, 2017 - Requested by Tracy L. Dutton, City Clerk.

Background/Summary:

On June 30, 2015, the terms of four (4) members of the Parks and Recreation Advisory Board of the City of Bellaire, Texas ("PRAB"), ended as follows: Todd L. Blitzer, James Broadwell, Gay Mayeaux, and Paula Mey. Todd L. Blitzer re-applied for his position on the PRAB.

Various interested applicants were interviewed by members of the City Council of the City of Bellaire, Texas ("City Council"), during the month of June 2015. Then, on July 13, 2015, the City Council re-appointed Todd L. Blitzer and appointed Denise Purcell Leisten and Kevin Sisk to the PRAB. The fourth opening was not filled at that time.

Following advertisements on the City's website requesting applicants for the City's Boards and Commissions, two applications were receiving citing interest in the PRAB as follows: Travis Crabtree and Anita Mehta.

A ballot and ordinance have been prepared allowing for the appointment of one (1) member to the PRAB for a term commencing on September 1, 2015, and ending on June 30, 2017.

Previous Council Action Summary:

Three (3) members were appointed to the PRAB on July 13, 2015, by Ordinance No. 15-038 (Todd L. Blitzer, Denise Purcell Leisten, and Kevin Sisk). The requested current action would fill the fourth opening that existed on July 13, 2015.

Fiscal Impact:

N/A

Recommendation:

Action as City Council deems appropriate.

ATTACHMENTS:

- Ballot - PRAB - 2015 - Summer (DOCX)
- Appointments - PRAB - Summer 2015 (DOC)



BALLOT

PARKS AND RECREATION ADVISORY BOARD

Instructions:

Please indicate your choice by marking an "X" beside the name of **one (1)** applicant to serve as a member for a **term commencing on September 1, 2015, and ending on June 30, 2017.** Applicant names are listed in alphabetical order.

☐

Travis Crabtree

☐

Anita Mehta

☐

Write-In _____

Signature: _____

Date: August 31, 2015



ORDINANCE NO. 15-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE PARKS AND RECREATION ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("PRAB"), FOR A TERM COMMENCING ON SEPTEMBER 1, 2015, AND ENDING ON JUNE 30, 2017.

WHEREAS, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-121, Parks and recreation advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of the PRAB; and

WHEREAS, the terms of four (4) members of the PRAB ended on June 30, 2015, as follows: Todd Blitzer, James Broadwell, Gay Mayeaux, and Paula Mey; and

WHEREAS, the City Council of the city of Bellaire, Texas, heretofore previously appointed three (3) members to serve on the PRAB by ordinance dated July 13, 2015 (Ordinance No. 15-038), thereby leaving one opening unfilled; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named person as a member of the PRAB for a term commencing on September 1, 2015, and ending on June 30, 2017; **NOW, THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. THAT the recitals contained herein are found to be true and correct.

2. THAT _____ is hereby appointed as a member of the PRAB for a term commencing on September 1, 2015, and ending on June 30, 2017.

3. THAT the appointment as set forth herein shall be effective as of September 1, 2015, and such newly appointed member shall be installed at the first meeting of the PRAB following the effective date of the appointment herein.

PASSED, APPROVED, and ADOPTED this, the 31st day of August, 2015.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Dr. Philip L. Nauert
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: Appointments - PRAB - Summer 2015 (1666 : Appointment to the Parks and Recreation Advisory Board)

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Presentation
Department Head: Tracy L. Dutton
DOC ID: 1667

**SCHEDULED
INFORMATION ITEM (ID
1667)**

Item Title:

Presentation of recommendations from the Ad Hoc Municipal Facilities Committee regarding City of Bellaire municipal facilities - Presented by Kristin Schuster, Member of the Ad Hoc Municipal Facilities Committee.

Background/Summary:

On October 20, 2014, Council Adopted Ordinance 14-058, establishing the Ad Hoc Municipal Facilities Committee to develop consensus recommendations to the Council regarding the facilities project.

The Committee has met thirteen (13) times since its establishment.

Recommendation:

The Committee will present their recommendation to Council at the August 31, 2015 Joint Workshop.

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 08/31/15 05:30 PM
Department: City Clerk
Category: Presentation
Department Head: Tracy L. Dutton
DOC ID: 1668

**SCHEDULED
INFORMATION ITEM (ID
1668)**

Item Title:

Presentation of recommendations from the City of Bellaire's architectural firm, PGAL, regarding the City of Bellaire municipal facilities - Presented by Jeff Gerber, AIA, LEED AP, CEO of PGAL.

Background/Summary:

On September 22, 2014, Council authorized the Director of Parks, Recreation, and Facilities to enter into a contractual agreement with Pierce Goodwin Alexander and Linville (PGAL) to provide architectural and design services for the municipal facilities project, for an amount not to exceed \$869,000.

On October 20, 2014, Council passed Ordinance 14-058 establishing the Ad Hoc Municipal Facilities Committee.


PGAL and the Committee have met thirteen (13) times to discuss the facilities project.

Recommendation:

Mr. Jeff Gerber, CEO of PGAL will provide his recommendation and answer any Council questions at the August 31, 2015 Joint Workshop.

ATTACHMENTS:

- PGAL Presentation (PDF)
- Site Plan Pros and Cons (PDF)



THE CITY OF

BELLAIRE

Texas

MUNICIPAL BUILDINGS


City Council Meeting

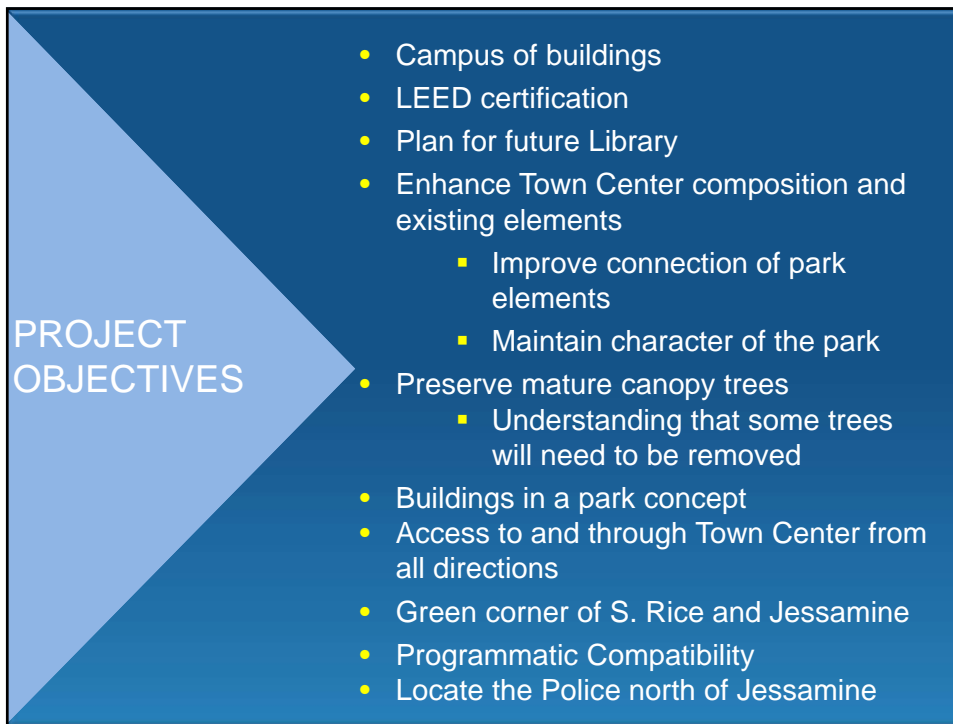
8/17/2015

PREPARED BY

PGAL

Existing Town Center





A diagram with a light blue triangle on the left pointing right, containing the text "PROJECT OBJECTIVES". To its right is a dark blue rectangle containing a bulleted list of project objectives.

- Campus of buildings
- LEED certification
- Plan for future Library
- Enhance Town Center composition and existing elements
 - Improve connection of park elements
 - Maintain character of the park
- Preserve mature canopy trees
 - Understanding that some trees will need to be removed
- Buildings in a park concept
- Access to and through Town Center from all directions
- Green corner of S. Rice and Jessamine
- Programmatic Compatibility
- Locate the Police north of Jessamine



A diagram with a light blue triangle on the left pointing right, containing the text "DESIGN CONSIDERATIONS". To its right is a dark blue rectangle containing a bulleted list of design considerations.

- Efficiency of buildings
 - Share space where possible
 - Minimize staffing levels
 - Improve customer service
 - Efficient building functions
 - Improve building security
 - Multi-use spaces
- Adhere to Bond Referendum budget
- Maximize amount of green space in Town Center
 - Perimeter parking to minimize loss of greenspace
- Maintain Police operability during a major flood event

TOWN CENTER SITE LIMITATIONS

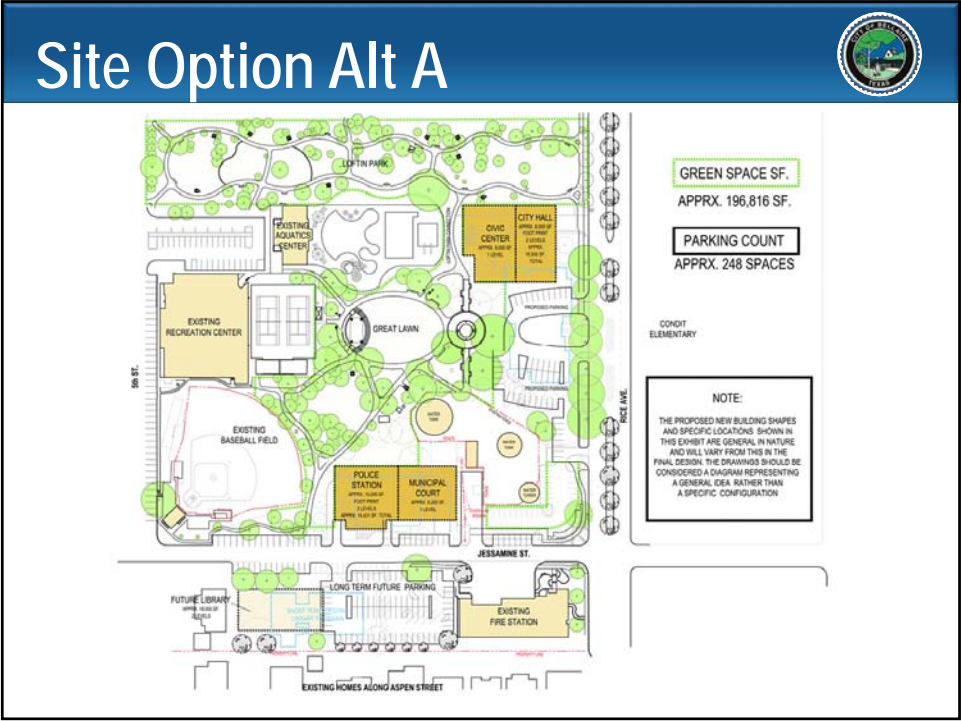
- Loftin Park boundaries
- Existing park improvements
 - Pool
 - Ball field
 - Tennis courts
 - Pavilion
 - Gazebo
 - Donor wall
- Existing buildings
- Water plant
- Mature canopy trees
- Heritage trees

Evaluation Matrix Definitions



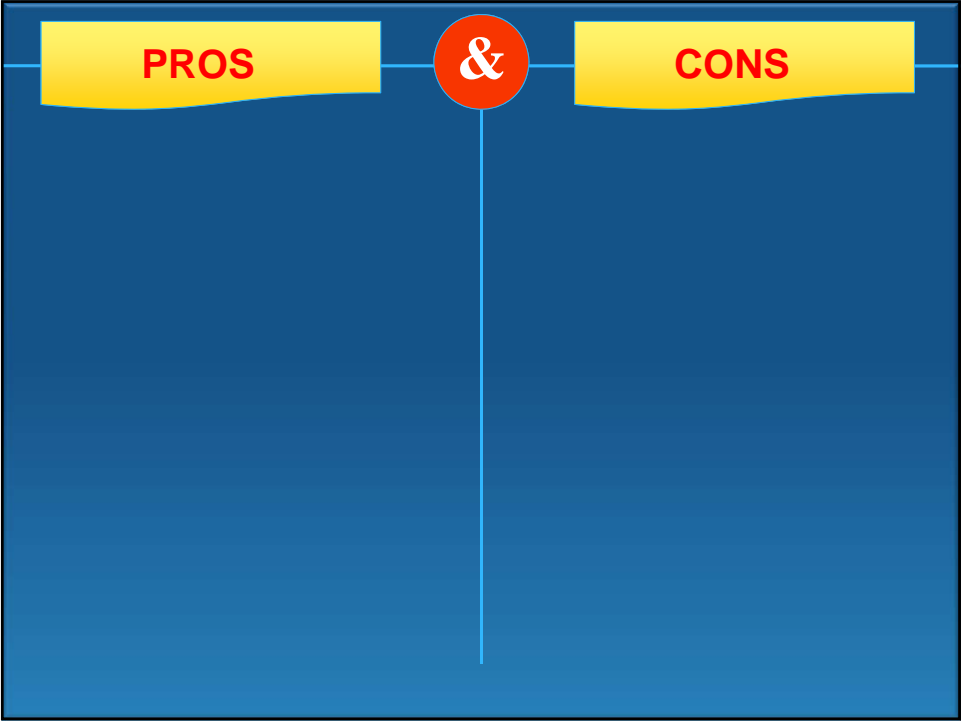
City of Bellaire Municipal Buildings Evaluation Matrix

Ad Hoc Committee Site Plan Analysis	
8/10/2015	Comments
PROJECT OBJECTIVES	
Campus of Buildings	Based on number of buildings
LEED Certification	Relative ability to achieve certification
Plan for Future Library	Accommodates future site of library
Enhance Town Center Composition	Improves the existing condition of the parks
Preserve Mature Canopy Trees	Maintains character of park through salvaging mature canopy trees
Buildings in a Park Concept	Allows indoor/outdoor relationship with park spaces
Access to and Through Town Center	Allows comfortable access to park from all four directions
Green Corner	Accommodates future green corner to happen
Programmatic Compatibility	Compatibility based on public comments
Police north of Jessamine	Locate the Police Department on north of Jessamine
DESIGN CONSIDERATIONS	
Efficiency of Buildings	Minimizes building square footage and construction costs
Share Space where Possible	Allows for reduction of program due to sharing spaces and program areas
Minimize Staffing Levels	Does not require additional staff based on building composition
Improves Customer Service	One stop customer interaction with City government
Efficient Building Functions	Sharing of infrastructure
Improves Building Security	Based on security risks
Multi-use Spaces	Allows for spaces to be used for multiple uses and reduces building size
Maintain Police Operability during flood event	Building and surrounding site and access roads free from flood danger
Adhere to Bond Referendum Budget	Meets bond budget and requirements
Maximize Amount of Green Space	Total amount of greenspace at Town Center



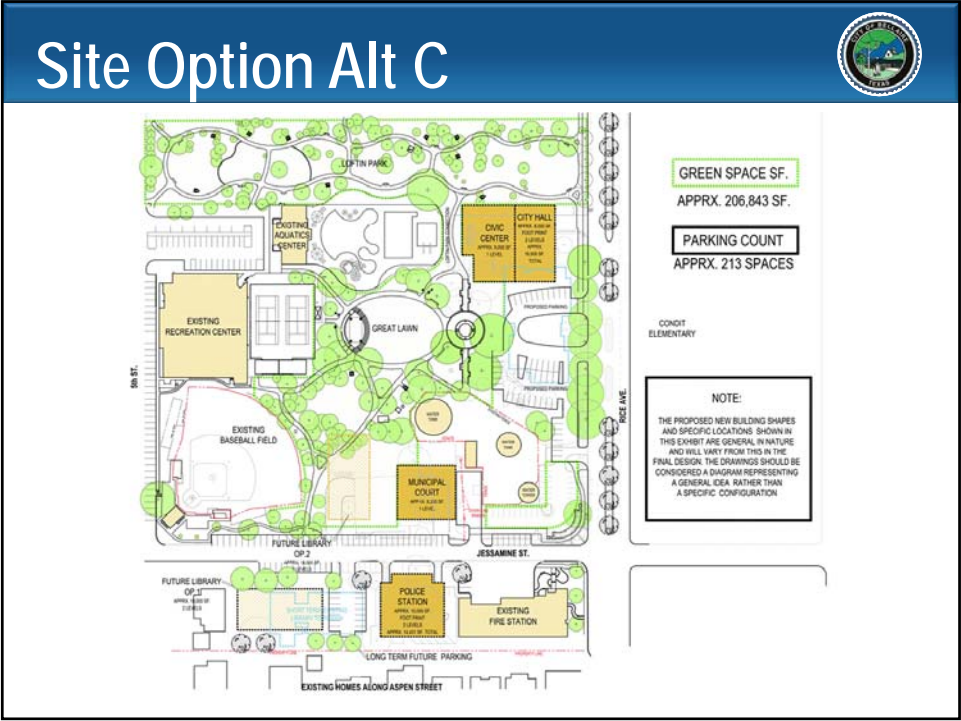
ALT A SITE PLAN
TECHNICAL AND
OPERATIONAL
ANALYSIS

- Continues current building configuration and adjacency
- Court to be constructed as hardened structure
- Separates public safety functions from community functions
- May require security at civic center functions
- Increases risk to police functions



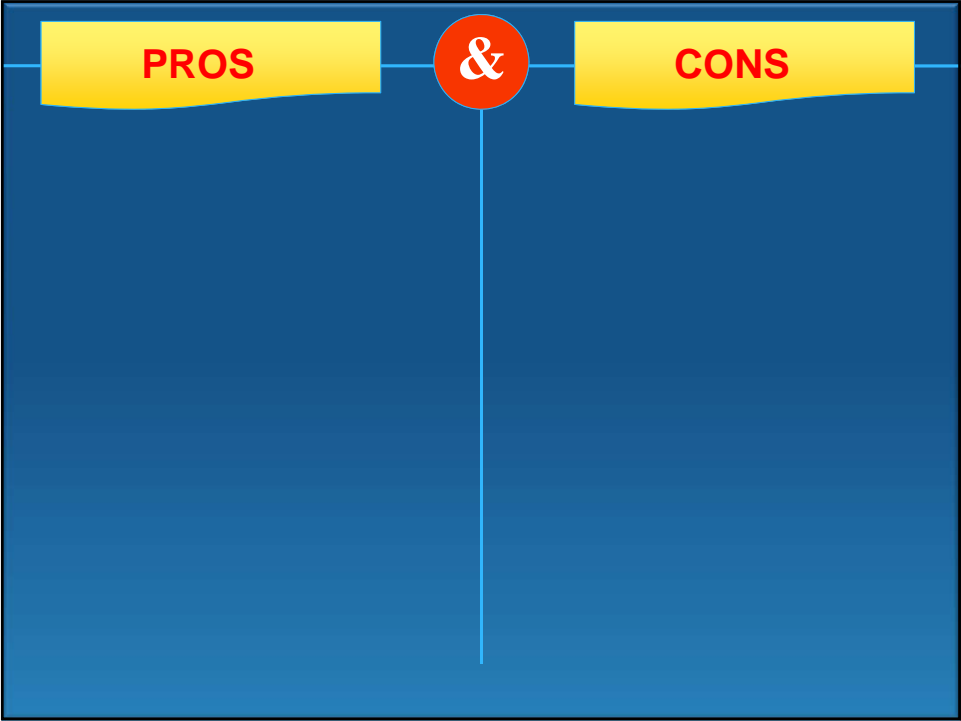
**ALT A SITE PLAN
CONSIDERATIONS**

- Received Ad Hoc committee recommendation
- Received most support of community that attended meetings
- Most effective in addressing Aspen residence concerns
- Budget impact \$2.1M short term \$900K long term
- Total parking is 248 spaces
- Total green space is 196,070 SF
- Requires relocation of police department and court



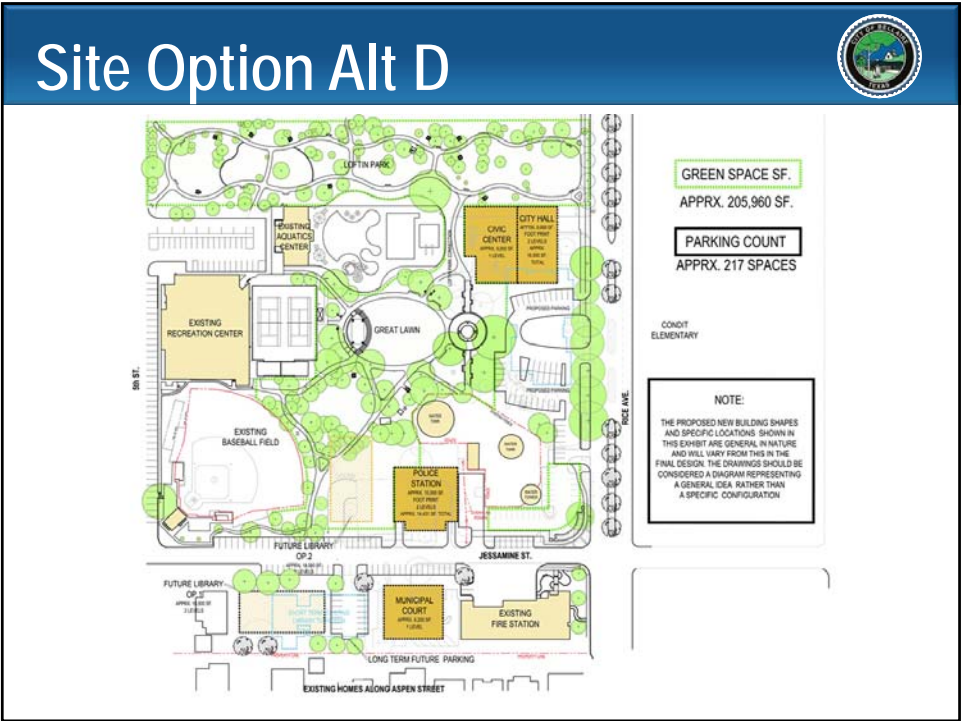
ALT C SITE PLAN
TECHNICAL AND
OPERATIONAL
ANALYSIS

- Court building will be stand alone building with stand alone use
- Separates public safety functions from community functions
- May require security at civic center functions
- Creates a fourth building



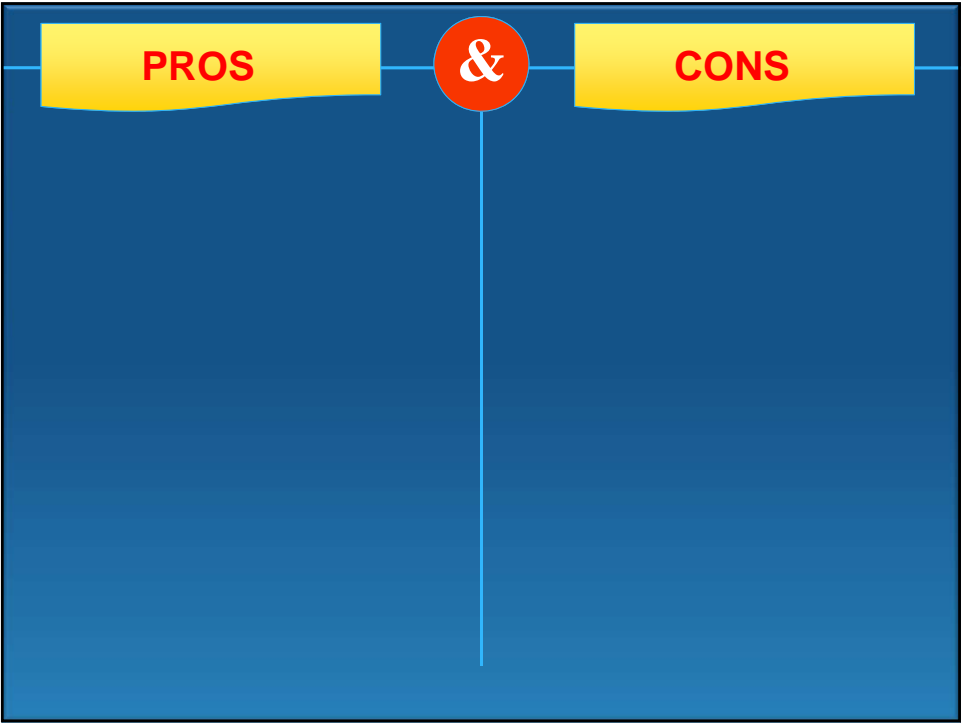
ALT C SITE PLAN CONSIDERATIONS

- Not recommended by Ad Hoc committee
- Defers new court construction until future phase
- Aspen residences concerned about location of police
- Budget impact -\$200K short term \$3M long term
- Total parking is 213 spaces
- Total green space is 206,843 SF
- Requires relocation of library and court
- Does not require relocation of police



**ALT D SITE PLAN
TECHNICAL AND
OPERATIONAL
ANALYSIS**

- Court building will be stand alone building with stand alone use
- Separates public safety functions from community functions
- May require security at civic center functions
- Creates a fourth building



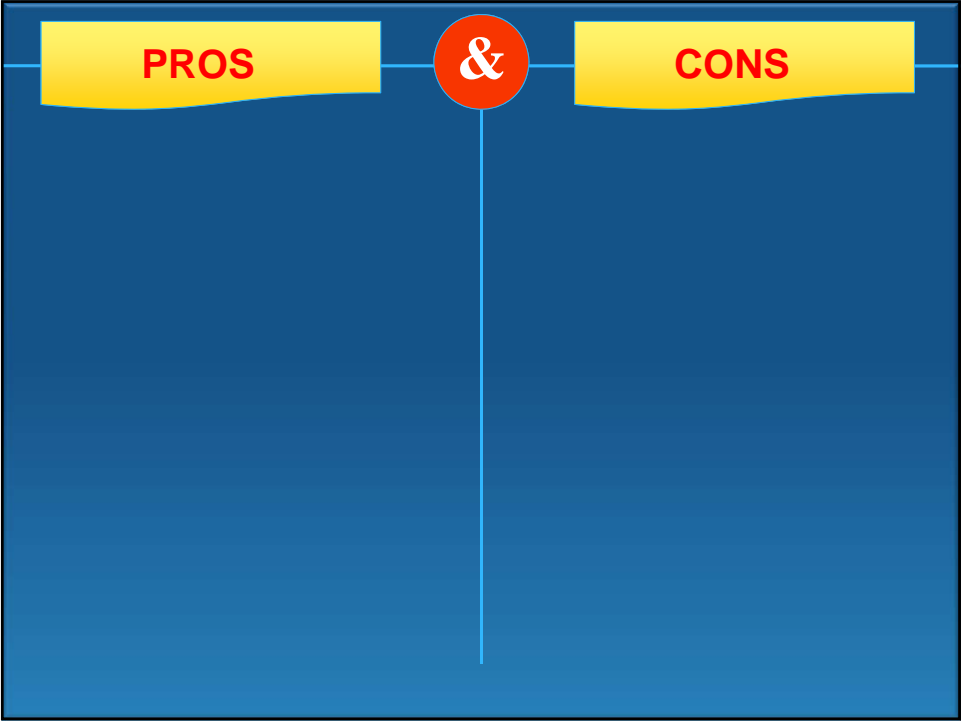
**ALT D SITE PLAN
CONSIDERATIONS**

- Second choice of Ad Hoc committee
- Defers new police construction second phase
- Addresses Aspen residence concerns about location of police
- Budget impact \$1.7M short term \$900K long term
- Total parking is 217 spaces
- Total green space is 205,960 SF
- Requires relocation of library and police



**MARCH 27 PLAN
TECHNICAL AND
OPERATIONAL
ANALYSIS**

- Introduces library to park environment
- Maximizes utilization of spaces and buildings
- Most compatible hours of operation



**MARCH 27 SITE PLAN
CONSIDERATIONS**

- Not recommended by Ad Hoc committee
- Not supported by community that attended meetings
- Aspen residences concerned about location of police
- No Budget impact
- Total parking is 235 spaces
- Total green space is 198,574 SF
- Community concerned about location of court with city hall

AD HOC COMMITTEE
RECOMMENDATIONS

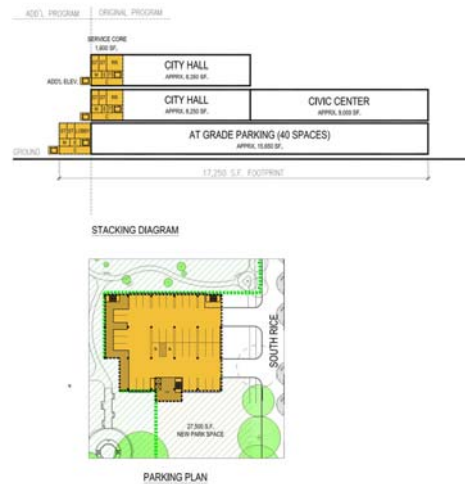
- Option A is preferred option (6 first place votes)
- Option D is second choice (1 first place vote)
- Options C and March 27 are not recommended by committee

Summary Metrics				
	March 27	Alt A	Alt C	Alt D
Support of AD HOC Committee	No	Yes (1)	No	Yes (2)
Support of Community at Meetings	No	Yes	No	N/A
Budget Impact Short Term	- 0 -	+\$2.1M	-\$200K	+\$1.7M
Budget Impact Long Term	- 0 -	+\$900K	+\$3M	+\$900K
Green Space	198,574 SF	196,070 SF	206,843 SF	205,960 SF
Parking	235	248	213	217

Podium Building Analysis




3 STORY CITY HALL / CIVIC CENTER ABOVE AT GRADE PARKING ANALYSIS




PODIUM PARKING CONSIDERATIONS

- Podium parking is possible in all options
- Could provide for additional green space
- Could increase parking count approximately 40 spaces
- Will increase budget approximately \$1M
- Decision to include will need to be made immediately
- Would add a floor to height of the building



THE CITY OF
BELLAIRE *Texas*



MUNICIPAL BUILDINGS
City Council Meeting

8/17/2015

PREPARED BY
PGAL

Pros and Cons of Four Remaining Site Plan Options

Alt A:

Pros

- 1) MC and PD on North side of Jessamine Street.
 - a. Reduce negative impacts to Residents on Aspen Street
 - i. Noise
 - ii. Light
 - iii. Aesthetic
 - iv. Property Values
 - b. Improve the perception of safety – due to distance of PD from existing residential
- 2) MC and PD are functionally separate.
- 3) MC and PD are a single building with some shared infrastructure
 - a. Single building cost savings
- 4) Leaves options for Library relocation (minimize relocation costs)
- 5) Programmatic compatibility consistent with public comments at town hall meeting
 - a. CC and CH together
 - b. CC adjacent to great lawn
 - c. PD and MC together
- 6) Fewest number of new buildings

Cons

- 1) Relocation costs for MC and PD
- 2) Excessive building SQFT in park
- 3) Requires future relocation costs for future LIB
- 4) Potential visibility limitations to GL from S. Jessamine
- 5) Limited option to place library close to the GL
- 6) Increases mass and length of buildings backing up to the great lawn.

Alt C :

Pros

- 1) Minimizes the amount of SQFT in PARK
- 2) Saves cost of relocating PD and MC (because you do not move MC now)
- 3) Defers the cost of building a new MC
- 4) Leaves options for Library relocation
- 5) Programmatic compatibility consistent with public comments at town hall meeting
 - a. CC and CH together
 - b. CC adjacent to great lawn
 - c. PD and MC are in close proximity
- 6) Obvious separation between MC and PD
- 7) Has the opportunity to open up great lawn to Jessamine

Cons

- 1) MC and PD on S. Jessamine
 - a. Negative impacts to Residents on Aspen Street
 - i. Noise
 - ii. Light
 - iii. Aesthetic
 - iv. Property Values
 - b. Does not meet project design objective to keep PD on N. Jessamine
- 2) Short term renovation costs

Cons if future library is located on the North side of Jessamine Street

- 1) Increases mass and length of buildings backing up to the great lawn.
- 2) Will remove existing trees
- 3) The library will not be located in a "quite" zone as it will be adjacent to the ballpark.

Alt D:

Pros

- 1) PD on N. Jessamine (not south)
 - a. Reduce negative impacts to Residents on Aspen Street
 - i. Noise
 - ii. Light
 - iii. Aesthetic
 - iv. Property Values
 - b. Improve the perception of safety – due to distance of PD from existing residential
- 2) Improves accessibility and visibility to PARK from Jessamine
- 3) Minimize SQFT of building in the Park and maintains the character of the park.
- 4) MC acts as buffer to PD / PARKING to Aspen St.
- 5) No MC relocation costs
- 6) Programmatic compatibility consistent with public comments at town hall meeting
 - a. CC and CH together
 - b. CC adjacent to great lawn
 - c. PD and MC are in close proximity
- 7) Obvious separation between MC and PD
- 8) Options for relocating library in future

Cons

- 1) Relocation costs associated with PD
- 2) No shared infrastructure cost between MC and PD (one additional standalone building)
- 3) Reduces street parking for MC and PD

Cons if future library is located on the North side of Jessamine Street

- 1) Increases mass and length of buildings backing up to the great lawn.
- 2) Will remove existing trees
- 3) The library will not be located in a “quite” zone as it will be adjacent to the ballpark.

March 27th Site Plan:

Pros

- 1) LI proximity to GL
 - a. Meaningful sharing of space between LI and CC
 - b. No relocation costs for PD or MC
- 2) Distinct separation between MC and PD
- 3) Efficiency of shared infrastructure

Cons

- 1) Not consistent with feedback from public at town hall meeting
- 2) PD on S. Jessamine
 - a. Negative impacts to Residents on Aspen Street
 - i. Noise
 - ii. Light
 - iii. Aesthetic
 - iv. Property Values
 - b. Does not meet project design objective to keep PD on N. Jessamine
- 3) Does not meet programmatic compatibility
 - a. CH and MC combined (CH and CC should be combined)
 - b. Questionable compatibility with LI and CC combined
- 4) Potential visibility limitations to GL from S. Jessamine
- 5) LI proximity to baseball field
- 6) Does not meet buildings in a park concept
 - a. CC isolated from great lawn
- 7) Increases mass and length of buildings backing up to the great lawn.
- 8) Will remove existing trees
- 9) The library will not be located in a "quite" zone as it will be adjacent to the ballpark.