CITY OF BELLAIRE TEXAS

BUILDING AND STANDARDS COMMISSION

OCTOBER 28, 2015

Council Chamber	Regular Session	7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

Chairman	Commissioner	
Laura Thurmond	Mike Baker	
Commissioner	**Vice Chairman**	**Commissioner**
Paul Katz	Danny Spencer	Charles Formica
Commissioner	**Commissioner**	
Burt Martin	Lee Hampton	

Mission Statement:
The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

I. REGULAR SESSION

A. Call to Order

B. Announcement of Quourm

C. Rules for Public Comment

1. **Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.**

2. **Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.**

3. **Public Comments of a general nature shall be made at the time designated by the Order of Business.**

4. **All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.**

5. **Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

D. Approval or Correction of the Minutes

1. Building and Standards Commission - Regular Session - Aug 26, 2015 7:00 PM

E. Public Comment

F. Report from Building Official

G. Reports of Committees and Communications

1. **Communications to Commission members outside of posted meetings**

2. **Committee Reports**

3. **Reports from Staff other than the Building Official**

H. Old Business

I. New Business

1. **Discussion, consideration, and possible action regarding the Commission's involvement with Bellaire Recycles Fest**

2. **The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

J. Public Hearings

K. Announcements & Comments by Commissioners

L. Adjournment

CITY OF BELLAIRE TEXAS

BUILDING AND STANDARDS COMMISSION

AUGUST 26, 2015

Council Chamber | **Regular Session** | **7:00 PM**

7008 S. RICE AVENUE
BELLAIRE, TX 77401

Minutes Acceptance: Minutes of Aug 26, 2015 7:00 PM (Approval or Correction of the Minutes)

I. REGULAR SESSION

A. Call to Order

Chairman Thurmond called the meeting to order at 7:03 PM.

B. Announcement of Quorum

Chairman Thurmond announced that a quorum was present, consisting of the following members:

Attendee Name	Title	Status	Arrived
Laura Thurmond	Chairman	Present	
Paul Katz	Commissioner	Present	
Burt Martin	Commissioner	Absent	
Mike Baker	Commissioner	Present	
Danny Spencer	Vice Chairman	Present	
Lee Hampton	Commissioner	Present	
Charles Formica	Commissioner	Absent	
Lee Cabello	Building Official	Present	
ChaVonne Sampson	Development Services Manager	Present	
Ashley Parcus	Secretary	Present	

C. Rules for Public Comment

Chairman Thurmond reviewed the Rules for Public Comment that are listed on the agenda.

1. **Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.**

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D. Approval or Correction of the Minutes

1. Building and Standards Commission - Regular Session - Jul 22, 2015 7:00 PM

RESULT:	**APPROVED [UNANIMOUS]**
MOVER:	Mike Baker, Commissioner
SECONDER:	Danny Spencer, Vice Chairman
AYES:	Thurmond, Katz, Baker, Spencer, Hampton
ABSENT:	Martin, Formica

E. Public Comment

There was no public comment at this time.

F. Report from Building Official

Mr. Cabello informed the Commission that the City is staying very busy with new construction and is on track to issue at least 100 permits this year. He mentioned that staff is also still trying to take care of the flood damaged homes. Mr. Cabello then stated that this will be his last meeting due to the fact that he is retiring on September 18th. He added that he has enjoyed working for the City of Bellaire and thanked the Commission for their service and what they do in order to better the City.

Commissioner Baker thanked Mr. Cabello for his service and asked about the number of permits that resulted from the Memorial Day flooding. He questioned how many permits are outstanding and how many new ones have come in since the last meeting.

Ms. Sampson, Development Services Manager, informed the Commission that there are still some flood permits coming in, and she believed that one is outstanding. She stated that she will make sure that the Commission gets those numbers at the next meeting.

G. Reports of Committees and Communications

1. Communications to Commission members outside of posted meetings

There were no communications to report.

2. Committee Reports

There were no committee reports.

3. Reports from Staff other than the Building Official

There were no reports from Staff other than the Building Official.

H. Old Business

There was no Old Business.

Minutes Acceptance: Minutes of Aug 26, 2015 7:00 PM (Approval or Correction of the Minutes)

I. New Business

1. Update regarding Project Brays and the Memorial Day flooding from Project Brays Program Manager, Mr. Gary Zika

Mr. Gary Zika, Program Manager for Project Brays, gave a presentation regarding the progress of the project, as well as what still needs to be done and a timeline for completion. To view a copy of the presentation please visit the link below:

http://www.ci.bellaire.tx.us/DocumentCenter/View/17446

You may also watch a video of the presentation, as well as follow-up questions from the Commission and the public here:

http://bellairecitytx.iqm2.com/Citizens/SplitView.aspx?Mode=Video&MeetingID=1402&MinutesID=1159&Format=Minutes&MediaFileFormat=ismv

2. Discussion and review of the City of Bellaire Code of Ordinances, Chapter 9, Buildings, Article I, In General, Section 9-5, Duty of contractors and other persons performing construction work within the city, with regard to chain-link fencing with silt protection.

   Chairman Thurmond explained that she had added this to the agenda so that the Commission could discuss options on how to enforce the ordinance that had been put in place.

   Mr. Cabello informed the Commission that the inspectors will start leaving red tags on sites where the silt fencing is not properly installed.

   Vice Chairman Spencer pointed out that many of the builders do not know how to properly install the silt fencing and suggested that the Commission better educate them on what storm water pollution prevention is. He mentioned that he had spoken with a company called Environmental Allies that were willing to come in and hold a lunch and learn for the builders in order to help them to better understand the requirements of the ordinance and the expectations of the City. Vice Chairman Spencer stated that the head of the Houston Building Inspection Agency's storm water department would also be willing to help.

   Chairman Thurmond asked what the best way would be to get the builders committed to joining the Commission for the lunch and learn.

   Mr. Cabello stated that an email can be sent to all of the builders.

3. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.

No New Business was brought to the attention of the Commission.

J. Public Hearings

There were no public hearings.

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K. Announcements & Comments by Commissioners

Chairman Thurmond thanked Mr. Cabello for his dedication to the City of Bellaire, and stated that she hoped he would keep in touch.

L. Adjournment

Motion: a motion was made by Vice Chairman Spencer and seconded by Commissioner Hampton to adjourn the Regular Meeting.

Vote: the motion passed on a unanimous vote of 5-0.

The meeting was adjourned at 8:26 PM.

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