



# **CITY OF BELLAIRE TEXAS**

## **BUILDING AND STANDARDS COMMISSION**

**OCTOBER 28, 2015**

**Council Chamber**

**Regular Session**

**7:00 PM**

**7008 S. RICE AVENUE  
BELLAIRE, TX 77401**

### **I. REGULAR SESSION**

#### **A. Call to Order**

Chairman Thurmond called the meeting to order at 7:02 PM.

#### **B. Announcement of Quorum**

Chairman Thurmond announced that a quorum was present, consisting of the following members:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Laura Thurmond	Chairman	Present	
Paul Katz	Commissioner	Present	
Burt Martin	Commissioner	Present	
Mike Baker	Commissioner	Absent	
Danny Spencer	Vice Chairman	Present	
Lee Hampton	Commissioner	Present	
Charles Formica	Commissioner	Present	
ChaVonne Sampson	Development Services Manager	Present	
Ashley Parcus	Secretary	Present	

#### **C. Rules for Public Comment**

- 1. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.**
- 2. Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.**
- 3. Public Comments of a general nature shall be made at the time designated by the Order of Business.**
- 4. All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.**

**5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

Chairman Thurmond stated that the rules for public comment are listed on the Agenda.

**D. Approval or Correction of the Minutes**

1. Building and Standards Commission - Regular Session - Aug 26, 2015 7:00 PM

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Charles Formica, Commissioner
<b>SECONDER:</b>	Paul Katz, Commissioner
<b>AYES:</b>	Thurmond, Katz, Martin, Spencer, Hampton, Formica
<b>ABSENT:</b>	Baker

**E. Public Comment**

**Johanna Moran**-Ms. Moran informed the Commission that she is a member of the Environmental and Sustainability Board. She stated that she saw a sustainability page on the Commission's website and felt that there may be some areas that the Board and the Commission could work together. Ms. Moran mentioned seeing that the Commission will be discussing their involvement with Bellaire Recycles Fest and stated that she could use some help with displaying information regarding the International Dark Sky Association if the Commission was so inclined. Ms. Moran added that she has been working on her property for some time in order to establish a habitat, and is concerned with the mosquito misting systems popping up within the City, as they don't just kill mosquitoes. She explained that it will really upset what little ecology Bellaire has. Ms. Moran felt that the City should also look into finding more ways to encourage native plants. She then asked who to talk to regarding the Commission's web page in order to get the links updated.

Commissioner Katz asked Ms. Moran what type of ecological method she would recommend to control mosquitoes that doesn't use pesticides.

Ms. Moran recommended simply not going out when they feed, as well as to keep standing water out of your yard. She mentioned that fans can also be used and certain plants installed to help alleviate the problem.

**David Montague**-Mr. Montague introduced himself to the Commission and informed them that he was running for City Council.

**F. Report from Building Official**

There was no Report from the Building Official.

**G. Reports of Committees and Communications**

**1. Communications to Commission members outside of posted meetings**

There were no communications to report.

**2. Committee Reports**

There were no Committee Reports.

**3. Reports from Staff other than the Building Official**

Mrs. Sampson informed the Commission that 25 individuals applied for a flood permit. She added that out of the 25, 4 were denied permits because they were substantially damaged.

**H. Old Business**

There was no Old Business.

**I. New Business****1. Discussion, consideration, and possible action regarding the Commission's involvement with Bellaire Recycles Fest**

Chairman Thurmond explained a little bit about Recycles Fest and stated that the last few years the Commission has had a booth with information regarding Building and Standards. She added that she would be out of town, but hoped that the Commission could still take part in the event.

Commissioner Formica and Vice Chairman Spencer stated that they would most likely be available to participate.

**Motion:** a motion was made by Vice Chairman Spencer and seconded by Commissioner Formica that the Commission participate in Bellaire Recycles Fest.

**Vote:** the motion carried on a unanimous vote of 6-0.

**2. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

The following items were mentioned for new business on future agendas of the Commission:

1. Storm Water Pollution, including a workshop with builders to review new codes
2. Standards for sidewalks
3. Preparing homes for ADA
  - designing and building homes with future accommodations for adding on wheelchair ramps
  - elevators that take you down to ground level, make sure that our ordinances are not prohibiting that
4. Street Address Identification-review the ordinance to see what the requirements are for visibility, determine if the ordinance is sufficient

A discussion and a vote ensued regarding the formation of a committee to organize the workshop with the builders. However, this committee was formed during an item that was not actionable, and therefore cannot be recognized due to the rules and regulations of the Texas Open Meetings Act.

Chairman Thurmond mentioned that the Commission should possibly look into collaborating with Citizens for A Beautiful Bellaire in order to put some standards in place and get some consistency within the City with regard to sidewalks, fencing, etc.

**J. Public Hearings**

There were no Public Hearings.

**K. Announcements & Comments by Commissioners**

Commissioner Katz wished everyone a happy and safe Thanksgiving.

Chairman Thurmond mentioned that Election Day was coming up and urged everyone to get out and vote.

**L. Adjournment**

**Motion:** a motion was made by Commissioner Formica and seconded by Commissioner Katz to adjourn the Regular Meeting.

**Vote:** the motion carried on a unanimous vote of 6-0.

**The meeting adjourned at 8:04 PM.**