

Parks and Recreation Advisory Board
Agenda
Wednesday, January 20, 2016 - 6 pm
Bellaire City Hall, Civic Center
7008 South Rice Ave., Bellaire. Texas 77401

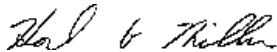
1. Call To Order
2. Announcement of a Quorum
3. Introduction of new City Council Liaison
4. Approval of Minutes from December 16, 2015
5. Visitor Comments
6. Reports
 - a. Staff Comment
 - b. Council Liaison Comments related to Parks and Recreation
7. Review and possible action regarding Fiscal Year 2017 Proposed Capital Improvement Program
8. Adjournment

Evergreen Park Master Plan Community Meeting

1. Call to Order
2. Announcement of a Quorum
3. Presentation of preliminary Master Plan Design for Evergreen Park
4. Community Comments
5. Adjournment

CERTIFICATE

I certify that the agenda set forth above was posted on the bulletin board at the west entrance located at City Hall, 7008 South Rice Avenue, Bellaire, Texas on January 15, 2016 at 12:00 noon.


Karl Miller, Director

Upcoming Meetings and Events:

2/01/16: State of the City, Bellaire City Hall, Civic Center
2/06/16: Daddy Daughter Dance
2/22/16: Summer Camp Registration begins
2/27/16: Next Parks Board Meeting (Saturday @ 10:00, Nature Discovery Center)
3/05/16: Bellaire Little League Opening Day Ceremonies
4/02/16: Friends of Bellaire Library Used Book Sale
4/09/16: Bellaire Trolley Run
4/23/16: Family Safety Day
4/30/16: Wine and Tapas



Parks, Recreation and Facilities Update

January 2016

General

- Staff were busy completing annual personnel performance reviews which are now being done in the month of December.

Recreation

- Fall recreation classes are in full swing. New classes and programs include Meditation, Camp Gladiator Boot Camp, Fencing, Stroller Boot Camp and some expanded offerings in youth dance classes.
- The Spring 2016 Leisure Guide is finished and was sent to the publisher.
- Winter 2016 classes started on January 4, and early returns have good enrollment numbers for this session.
- The fitness room upgrade is nearing completion, we are just waiting on a new free weight bench to be delivered and looking at ordering a new decline abdominal bench.
- Pickleball can now be played every Thursday afternoon from 1-3 pm in half of the Gym. Must have a membership or pay daily fee to play.
- CPR/AED certification for part-time employees scheduled for January 23 from 2:30-5:30 pm in CECC.
- Winter camp averaged 22 kids a day.

Special Events

- Daddy Daughter Dance will be held on February 6th and the theme is Masquerade Ball.
- Staff is preparing for the Trolley Run will be on April 9th.

Athletics

- Youth basketball practices started on Monday 12/7 with 410 youth registered consisting of 34 teams. Games will start on January 7 and ends on March 6th.

Aquatics

- The staff is continuously vacuuming and cleaning all pools.
- Replace the acid room pump (BTSFAC) with a pump with a higher PSI rating
- We are currently waiting for the impeller to be shipped to replace the competition pool impeller
- Hosted two off season in-service trainings which consisted of 24 participants. Items discussed were winter uniforms, new vendor to order uniform and last year's improvements of the lifeguards.
- Staff is in the process of receiving quotes for painting leisure pool play apparatuses at the Aquatic Center

BLIFE

- Thirty-two seniors attended the Holiday Party on December 8th which involved karaoke and games.
- Bingo was held on December 10th and had 22 people attend.
- On December 11th we went to Sugar Land's Constellation Field to see the Holiday lights and had 32 people on the trip.
- The movie "5 Flights Up" on December 14th and had 20 seniors attend.
- Men and Women's Club had their holiday luncheon and had 17 people attend on December 17th.
- A trip to Sam Houston Race Park to see the Magical Winter Lights on December 18th and had 27 seniors on that trip.
- For the month of December we had 84 seniors attend Monday's duplicate bridge, 8 attend Tuesday's bridge, 27 attend Wednesday's crafts and conversations, and 38 attend Friday's bridge.

Parks

- Construction of the Holly Street Trail improvements are completed.
- Evelyn's Park construction is moving forward. Due to inclement weather the project has been delayed by 15 days. General Contractor will be trying to make up for lost time. They will be drilling site piers and pouring grade beams for the building, doing underground electrical and utility work in parking lot area and moving forward with the parking lot off of Newcastle.
- Bellaire Little League is moving forward with improvements to the Mulberry Park baseball field in preparation for the 2016 Spring Season.
- Staff is working on the Trolley Level and Drainage Project. The drainage plan and repair will follow the Trolley Level portion of the project. A purchase order has been issued to install press pilings and inject polyurethane material to

sufficiently level and stabilize the trolley foundation. This work is set to begin before the end of the month, weather permitting.

- Staff is currently working with vendors on design ideas and pricing for Mulberry playground and shade structure.

Facilities

- The new fire panel at the Nature Discovery Center has been installed and has passed inspection.
- The doors in the rec center offices and the entire dance room are scheduled to be painted this month.
- The Public Works building has been tested for asbestos and lead and the test came back negative for both.

City of Bellaire
Parks, Recreation and Facilities Department
Tentative City Council Agenda Items Related to Department
January 15, 2016

January:

- January 25, 2016, City Council Agenda, Optimist Club request for curfew waiver at Feld Park for BBQ fundraiser to held weekend of February 4-7, 2016.

February:

- February 1, 2016, City Council Special Session @ 6:00p.m., Municipal Facilities Presentation from PGAL
- February 1, 2016, City Council Agenda, State of the City and Board and Commissions Annual Reports
- February 15, 2016, City Council Agenda, Potential action on design/funding of Municipal Facilities Project and Quarterly Report from Evelyn's Park Conservancy Board

March:

- March 7, 2016, City Council Agenda, Cultural Arts Board request to expand banner program

**Funded 2015-2016 Capital Improvement Program Schedule
Parks, Recreation and Facilities Department**

Description	FY2015	FY2016	FY2017	FY2018	FY2019	FY2020	FY2021	Current Project Total	Potential Funding Source
Funded Projects:									
Library Foundation (completed)	\$ 70,000.00							\$ 70,000.00	Current Fund Balance
Evelyn's Park Construction	\$ 5,000,000.00	\$ 5,000,000.00						\$ 5,000,000.00	Bond Authority
Holly Street Phase 1	\$ 200,000.00	\$ 200,000.00						\$ 200,000.00	Current Fund Balance
Lafayette Park	\$ 150,000.00	\$ 150,000.00						\$ 150,000.00	Current Revenues
Municipal Building project (CH/PD)	\$ 720,000.00	\$ 720,000.00	\$ 11,000,000.00					\$ 11,720,000.00	Bond Authority
NDC - Russ Pitman Park	\$ 500,000.00	\$ 500,000.00						\$ 500,000.00	Bond Authority
Playgrounds, Shade Structures		\$ 70,000.00						\$ 70,000.00	Current Revenues
Park Fences (completed)	\$ 50,000.00							\$ 50,000.00	Current Revenues
City Wide Beautificaiton		300,000						\$ 300,000.00	Current Revenues

Notes: Funds shown in fiscal year 2015 and 2016 are funds carried over until project is completed

Bond funds identified in fiscal year 2017 have been approved by the Bellaire residents through a bond referendum but have not been sold.

Updated 12/11/2015

FY 2017 - 2021 CIP Proposed Schedule
Parks, Recreation and Facilities Department
Parks and Recreation Advisory Board's Recommendations on 03/25/15
Wednesday, January 20, 2016

Proposed Project Descriptions	FY2017	FY2018	FY2019	FY2020	FY2021	Future Consideration	5 Yr. Plan Total	Funding Source
Bellaire Town Square:								
Park Upgrades after Municipal Facilities Project	\$ 100,000.00						\$ 100,000.00	CIP Fund Balance
Signature Corner Design and Construction			\$ 750,000.00				\$ 750,000.00	CIP Fund Balance
Design Services for New Library				\$ 500,000.00			\$ 500,000.00	New Bond Authority
Construction of New Library				\$ 4,000,000.00			\$ 4,000,000.00	New Bond Authority
Bellaire Family Aquatic Center:								
Pool Area Improvements	\$ 150,000.00						\$ 150,000.00	Current Revenues
Bellaire Zindler Park:								
Rec. Center Renovation Design					\$ 120,000.00		\$ 120,000.00	Unidentified Funds
Rec Center Renovation Construction						\$ 800,000.00	\$ -	
Upgrade / Automate Ball Field Lights & Netting						\$ 500,000.00	\$ -	
Upgrade / Automate Tennis Court Lighting						\$ 400,000.00	\$ -	
Evergreen Park:								
Park Renovation Design				\$ 450,000.00			\$ 450,000.00	Unidentified Funds
Construction					\$ 2,500,000.00	\$ 2,000,000.00	\$ 2,500,000.00	Unidentified Funds
Feld Park:								
Park Renovation Design					\$ 150,000.00		\$ 150,000.00	Unidentified Funds
Construction						\$ 900,000.00	\$ -	
Joe Gaither Park:								
Park Improvements (playground and shade shelter)			\$ 50,000.00				\$ 50,000.00	Current Revenues
Lafayette Park:								
Permanent Restroom Design and Construction				\$ 100,000.00			\$ 100,000.00	Current Revenues
Loftin Park:								
Irrigation System		\$ 90,000.00					\$ 90,000.00	Current Revenues
Mulberry Park:								
Replace Tennis Fencing, Upgrade / Automate Lighting					\$ 400,000.00		\$ 400,000.00	Unidentified Funds
Upgrade / Automate Ball Field Lighting					\$ 500,000.00		\$ 500,000.00	Unidentified Funds
Paseo Park:								
Paseo Park Expansion					\$ 351,000.00		\$ 351,000.00	ROW Fund
Trolley Esplanade Renovation					\$ 1,000,000.00		\$ 1,000,000.00	Unidentified Funds
South Rice Ave. Esplanade								
Design and Construction of Esplanade						\$ 3,000,000.00	\$ -	Unidentified Funds
Ware Park:								
Small Picnic Pavilion					\$ 50,000.00		\$ 50,000.00	Current Revenues
Newcastle Trail:								
Pedestrian Trail Lights Design Services		\$ 100,000.00					\$ 100,000.00	Unidentified Funds
Pedestrian Trail Lights Implementation			\$ 1,000,000.00				\$ 1,000,000.00	Unidentified Funds
Holly Street Trail:								
Implement Phase 2 Improvements					\$ 250,000.00		\$ 250,000.00	Current Revenues

FY 2017 - 2021 CIP Proposed Schedule
Parks, Recreation and Facilities Department

Proposed Project Descriptions	FY2017	FY2018	FY2019	FY2020	FY2021	Future Consideration	5 Yr. Plan Total	Funding Source
Trails Master Plan:								
Develop City-wide Trails Master Plan	\$ 50,000.00						\$ 50,000.00	Current Revenues
Trails Master Plan Implementation						\$ 1,500,000.00	\$ -	
Signage:								
Park Signage Master Plan	\$ 50,000.00						\$ 50,000.00	Current Revenues
Park Signage Master Plan Implementation		\$ 100,000.00	\$ 100,000.00	\$ 100,000.00			\$ 300,000.00	Current Revenues
General Park Improvements:								
Playgrounds, Shade Structures	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00	\$ 70,000.00		\$ 350,000.00	Current Revenues

Potential Funding Source	FY2017	FY2018	FY2019	FY2020	FY2021	
Existing Fund Balance		\$ 100,000.00	\$ 750,000.00	\$ -	\$ 351,000.00	
Current Revenues	\$ 170,000.00	\$ 310,000.00	\$ 220,000.00	\$ 270,000.00	\$ 470,000.00	
New Bond Authority	\$ -	\$ 100,000.00	\$ 1,000,000.00	\$ 4,950,000.00	\$ 4,670,000.00	
TOTAL	\$ 420,000.00	\$ 360,000.00	\$ 1,970,000.00	\$ 5,220,000.00	\$ 5,391,000.00	\$ 13,361,000.00