

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

FEBRUARY 15, 2016

Council Chamber	Regular Session	6:00 PM
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7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Roman F. Reed

Council Member

Gus E. Pappas

Council Member

Michael Fife

Council Member

Trisha S. Pollard

Council Member

Pat B. McLaughlan

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

REGULAR SESSION - 6:00 P.M.**I. REGULAR MEETING**

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

B. Inspirational Reading and/or Invocation - Trisha S. Pollard, Council Member.

C. Pledges of Allegiance - Trisha S. Pollard, Council Member.

1. U.S. Pledge of Allegiance:

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

D. Recognition of Proclamations:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming Wednesday, March 2, 2016, as "Texas Independence Day" in the City of Bellaire, Texas, and encouraging all its residents to remember those brave men who declared Texas an independent republic and to read and learn more about the wonderful history of our great State - Requested by Randy Pollard, Historian General of The Sons of the Republic of Texas.

E. Personal/Audience Comments.

In order to address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action *may* be placed on the agenda of a future City Council Session.]

F. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

2. Monthly Financial Report for the Period Ending January 31, 2016 - Submitted by Diane K. White, Assistant City Manager.
3. Quarterly Report from the Evelyn's Park Conservancy Board - Submitted by Patricia King-Ritter, President, and Lou Waters, Vice President, Evelyn's Park Conservancy Board.
4. Report on salary and incentive enhancements, and consideration of and possible action to provide direction as appropriate - Submitted by Yolanda Williams, Director of Human Resources.
5. Report on potential scenarios for funding and constructing the Municipal Facilities Project - Submitted by Michelle Jordan, Project Manager.

G. New Business:

1. Consent Agenda:

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

a. Approval of Minutes:

Consideration of and possible action on the approval of the minutes of the following session of the City Council of the City of Bellaire, Texas:

Mayor and Council - Regular Session - Jan 25, 2016 7:00 PM

- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, and Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Patrons for Bellaire Parks to host a special fundraising event, known as the 2016 Wine & Tapas, in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, on Saturday, April 30, 2016 - Submitted by Cheryl Bright, Assistant Director of Parks, Recreation, and Facilities.

2. Item for Individual Consideration:

Consideration of and possible action relating to means and methods of securing citizen input for the Municipal Facilities Project - Submitted by Michelle Jordan, Project Manager.

H. Community Interest Items from the Mayor and City Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act.

I. Adjourn.

II. CLOSED MEETING

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

B. Retire into Closed Meeting:

Retire into closed meeting in the Council Conference Room pursuant to the Texas Government Code, Chapter 551, Open Meetings Act, Section 551.074, Personnel Matters, to deliberate the evaluation of the City Manager of the City of Bellaire, Texas.

C. Reconvene in Open Meeting:

Reconvene in open meeting in the Council Chamber and take action, if any, on items discussed in the closed meeting.

D. Adjourn.

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Clerk
Category: Proclamation
Department Head: Tracy L. Dutton
DOC ID: 1814

**SCHEDULED
PROCLAMATION (ID #
1814)**

Item Title:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming Wednesday, March 2, 2016, as "Texas Independence Day" in the City of Bellaire, Texas, and encouraging all its residents to remember those brave men who declared Texas an independent republic and to read and learn more about the wonderful history of our great State - Requested by Randy Pollard, Historian General of The Sons of the Republic of Texas.

Background/Summary:

Randy Pollard, Historian General of The Sons of the Republic of Texas, has requested the issuance of a proclamation by Andrew S. Friedberg, Mayor, for the purpose of proclaiming and commemorating Wednesday, March 2, 2016, as "Texas Independence Day" in the City of Bellaire, Texas.

A proclamation has been prepared for that purpose and is attached to this agenda statement. Mayor Friedberg will read the proclamation he has issued and present it to Historian General Pollard.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- Texas Independence Day - March 2 2016 (PDF)



Proclamation

Whereas, March 2, 2016, marks the 180th anniversary of Texas Independence Day, when 56 brave Texans and Tejanos met at Washington-on-the-Brazos to declare Texas an independent Republic; and

Whereas, these men pledged their lives for freedom while their compatriots were defending the Alamo and members of their families were massacred at Goliad on Palm Sunday, March 27, 1836; and

Whereas, the advancing Mexican Army caused a massive retreat, called the Run-Away Scrape, which continued until most of the Texans had left their homes in fear; and

Whereas, many of these men joined General Sam Houston's "Rag-Tag" army and continued to retreat in the face of a 5,000-man army until the odds were as good as they were going to get on the plains of San Jacinto; and

Whereas, on April 21, 1836, the Texian Army advanced across an open plain at San Jacinto and surprised General Santa Anna and his army and defeated them, gaining the independence which had been declared on March 2, 1836, some 50 days earlier; and

Whereas, Texas Independence Day is a unique event in Texas history and should be remembered and celebrated every year. The Sons of the Republic of Texas are dedicated to commemorate this historic day with this Proclamation, and especially on this, the 180th anniversary of Texas Independence Day, as a reminder to every one of those brave men who met on that cold day in an unfinished little building at Washington-on-the-Brazos and risked their lives so all of us could have the privilege of living in the finest State in the United States of America;

Now, Therefore, I, Andrew S. Friedberg, Mayor of the City of Bellaire, Texas, do hereby proclaim **Wednesday, March 2, 2016**, as:

Texas Independence Day

in the City of Bellaire, Texas, and encourage all its residents to remember those brave men who declared Texas an independent republic and to read and learn more about the wonderful history of our great State.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 15th day of February, 2016.



Andrew S. Friedberg
Mayor
City of Bellaire, Texas

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 1785

**SCHEDULED
ACTION ITEM (ID # 1785)**

Item Title:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Manager's Office
Category: Report
Department Head: Diane K White
DOC ID: 1796

**SCHEDULED
ACTION ITEM (ID # 1796)**

Item Title:

Monthly Financial Report for the Period Ending January 31, 2016 - Submitted by Diane K. White, Assistant City Manager.

Background/Summary:

In accordance with the Charter of the City of Bellaire, Article VII, Section 4, Paragraph 3, please find attached the monthly financial report for the month of January for FY2016.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

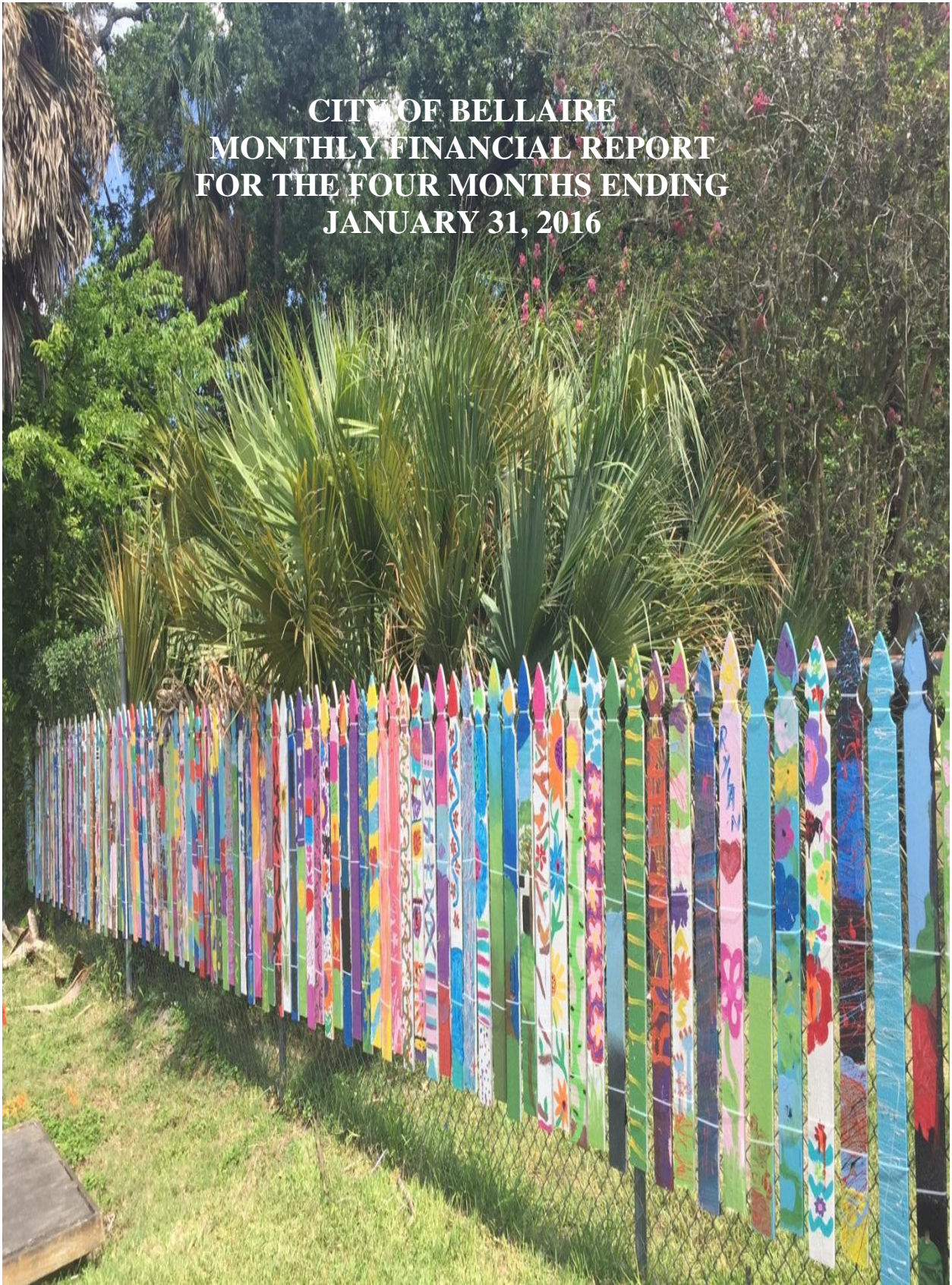
Recommendation:

N/A

ATTACHMENTS:

- Jan Month End (PDF)

**CITY OF BELLAIRE
MONTHLY FINANCIAL REPORT
FOR THE FOUR MONTHS ENDING
JANUARY 31, 2016**



Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

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To: Paul A. Hofmann, City Manager

From: Diane K. White, Assistant City Manager

Date: February 15, 2016

Subject: Financial Analysis for Month Ending January 31, 2016

GENERAL FUND

General Fund Revenues:

FY2016 Budget	Actual 01/31/2016	Allocated Budget	Over/(Under) Allocated Budget
\$19,047,107	\$10,709,734	\$10,595,292	\$114,441

The allocated budget is a five year average of the percent of revenue collected as of the end of each month in the fiscal year by major categories. In the four months ending January 31st the City has collected 56% of its total budgeted revenues and is over its allocated budget for the four months ending January 31st, 2016 by \$114,441.

Approximately 97% of current property taxes are receipted in the months of November through February. The City has collected 73% of its property tax revenue as of January 31st this is right in line with budget to actual for the four months ending. However, based on the allocated budget Property tax revenues are under by \$88,142.

Sales tax and Franchise fees are right in line with budget with collection rates at 30% and 35% through January. Sales tax revenue received through January is over the allocated budget by \$74,502. Franchise fees are slightly under the allocated budget by \$8,995. Telephone franchise fees are received from numerous vendors with SW Bell and Comcast being the two largest. Fees are based on a per line charge. Electric franchise fees received from CenterPoint Energy are recalculated each July based on kWh delivered in Bellaire, using Bellaire's 2005 fee as the minimum. Gas franchise fees received from CenterPoint Gas are based on 3% of their gross receipts.

Development permits, fees and licenses are over the allocated budget by \$76,067 due to a large permit that was received in January for the Episcopal High School Athletic Facility for \$105,398 for a value of \$16,500,000.

All other general fund revenues are in line with budget to actual.

The “All Other” category for revenues is where the City receives insurance reimbursements and other miscellaneous revenue. FEMA reimbursed the city \$11,306 in November for storm related expenses.

General Fund Expenditures:

FY2016 Budget	Actual 01/31/2016	Allocated Budget	Over/(Under) Allocated Budget
\$20,343,095	\$6,635,229	\$6,864,073	(\$228,844)

Salary and benefits are 64.0% of the general fund total budget for FY2016. As of January, salary and benefits are under the allocated budget by \$134,467 due to a combination of vacancies and a lower than budgeted health insurance rate. The City’s Health insurance rate was less than budgeted which will create a one-time small savings of approximately \$50,000 by year end. The City’s new rate for health insurance starts with the calendar year. In addition, the City implemented its new performance plan which was implemented across the board in January for those employees eligible to receive a step. In previous years step increases were given on an employee’s anniversary date.

Purchased services are under the allocated budget by \$133,606, however, are right on target with budget at 33%. This category is driven by routine and non-routine maintenance items as well as line items such as contract labor.

Supplies are under the allocated budget by \$34,146. This category includes fuel which is significantly under budget due a continued drop in the price of oil. Other line items that impact this category are driven by the timing in which departments make purchases.

The other category is mainly the transfers from the General fund to the Capital and Vehicle and Equipment Replacement fund and those transfers are made monthly and are right on target.

ENTERPRISE FUND

Enterprise Fund Revenues:

FY2016 Budget	Actual 01/31/2016	Allocated Budget	Over/(Under) Allocated Budget
\$7,746,600	\$2,476,423	\$2,599,444	(\$123,020)

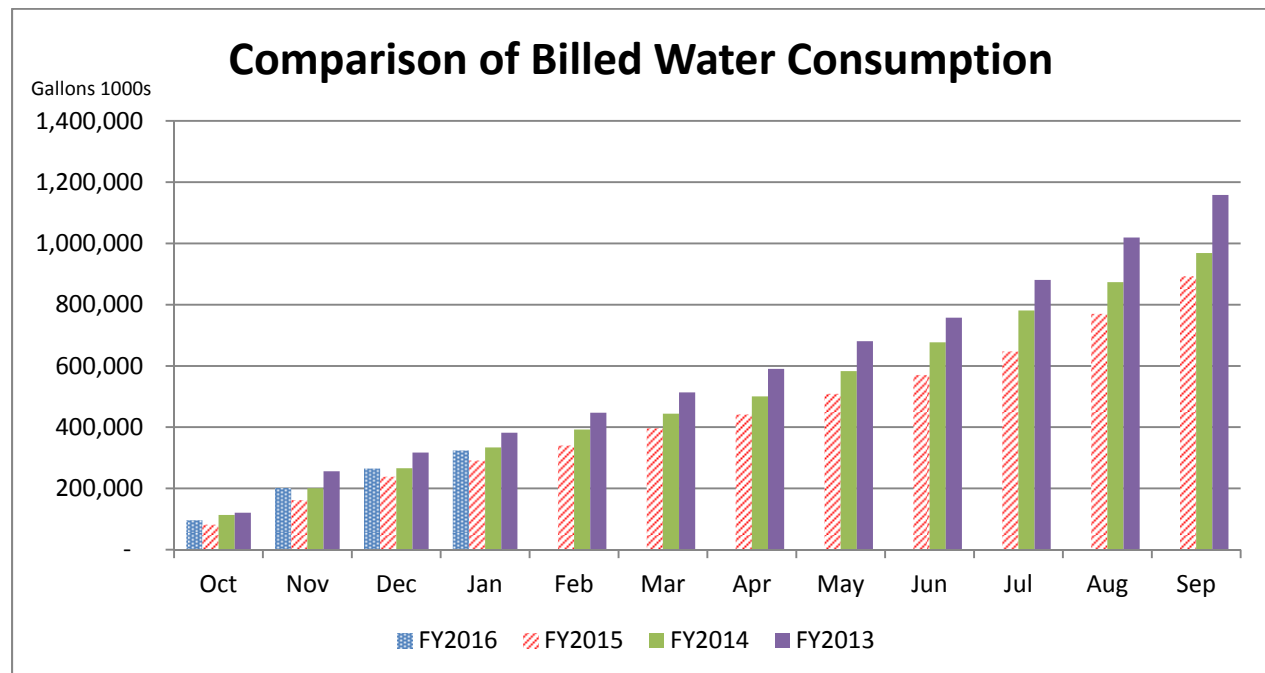
Water revenues are below the allocated budget by \$94,590 and wastewater revenues are under the allocated budget by \$19,075. Rainfall through January totaled 39.60 inches compared to 18.80 inches in FY2015. Solid Waste fees are slightly above the allocated budget by \$822. Overall revenue collection in the Enterprise fund compared to the FY2016 adopted budget is on target at 32% of total collections.

Enterprise Fund Expenditures:

FY2016 Budget	Actual as of 01/31/2016	Allocated Budget	Over/(Under) Allocated Budget
\$8,726,146	\$2,854,966	\$2,841,715	\$13,281

The purchased services & supplies are over the allocated budget which is driven by the timeliness of when items are purchased. In addition, one of the biggest supply items in the Enterprise Fund is the purchase of water from the City of Houston. The purchase of garbage bags to replenish inventory was made in January and in FY2015 no purchase for the year was necessary.

Salary and benefits are under the allocated budget due to vacancies.



Cumulative Rainfall thru January
Annual Rainfall

FY2016	FY2015	FY2014	FY2013
39.60	71.70	57.57	30.06
	71.70	57.57	30.06

To find a complete copy of the Financial Report as of 01/31/2016 go to:

www.bellairetx.gov/Financereport

**City of Bellaire
General Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2016**

				Year to Date			
	FY2016 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/Under Allocation	YTD % to Budget
Revenues							
Property	11,359,339	5,728,102	50%	8,359,887	8,271,744	(88,143)	73%
Franchise Taxes	1,397,000	21,784	2%	431,886	422,890	(8,996)	30%
Sales Taxes	2,454,118	258,816	11%	777,178	851,680	74,502	35%
Permits, Fees, Licenses	1,082,550	195,380	18%	349,649	425,716	76,067	39%
PARD Charges and Fees	904,200	39,628	4%	115,739	128,918	13,179	14%
Public Safety	386,800	39,477	10%	116,296	133,355	17,059	34%
Fines	766,500	52,936	7%	233,266	222,310	(10,956)	29%
All Other	696,600	64,539	9%	211,392	253,121	41,728	36%
Total Operating Revenues	\$ 19,047,107	6,400,662	34%	10,595,293	10,709,734	114,442	56%
Expenditures							
Salary & Benefits	13,020,134	944,148	7%	4,447,211	4,312,744	(134,467)	33%
Purchased Services	3,708,907	249,190	7%	1,362,189	1,228,583	(133,606)	33%
Supplies	1,173,054	84,913	7%	352,122	317,976	(34,146)	27%
Other	2,430,000	195,217	8%	702,551	775,926	73,375	32%
Capital Purchases	11,000	-	0%	-	-	-	-
Total Operating Expenditures	20,343,095	1,473,468	7%	6,864,073	6,635,229	(228,844)	33%
Net Revenues/(Expenditures)	\$ (1,295,988)	\$ 4,927,194	\$ 0	\$ 3,731,220	\$ 4,074,505	\$ 343,286	
Unaudited Fund Balance 9/30/15	\$ 5,604,047						
FY2016 Revenue Projections	19,047,107						
FY2016 Expenditure Budget	20,343,095						
Projected Ending Fund Balance	<u>\$ 4,308,059</u>						
60 Day Reserve Requirement	\$ 3,004,349						
(Includes only operating budget)							
Budget	20,343,095						
Capital	11,000						
Transfers	2,306,000						
Operating Budget	18,026,095						

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

City of Bellaire
Enterprise Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2016

	FY2016 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/Under Allocation	YTD % to Budget
Revenues							
Water	3,595,900	216,195	6%	1,223,222	1,128,632	(94,590)	31%
Wastewater	2,186,000	175,642	8%	723,734	704,659	(19,075)	32%
Solid Waste	1,666,000	139,309	8%	555,773	556,595	822	33%
All Other	298,700	9,626	3%	96,715	86,537	(10,178)	29%
Total Revenues	\$ 7,746,600	\$ 540,773	7%	\$ 2,599,444	\$ 2,476,423	\$ (123,021)	32%
Expenditures							
Salary & Benefits	1,811,916	111,756	6%	622,514	549,807	(72,707)	30%
Purchased Services	1,652,730	168,802	10%	471,622	486,209	14,587	29%
Supplies	2,565,400	212,862	8%	861,912	926,939	65,027	36%
Other	2,696,100	228,002	8%	885,667	892,041	6,374	33%
Total Expenditures	8,726,146	721,422	8%	2,841,715	2,854,996	13,281	33%
Net Revenues/(Expenditures)	\$ (979,546)	\$ (180,649)	\$ (0)	\$ (242,271)	\$ (378,573)	\$ (136,302)	
Unaudited Fund Balance 9/30/15	\$ 2,322,769						
FY2016 Revenue Projections	7,746,600						
FY2016 Expenditure Budget	8,726,146						
Projected Ending Fund Balance	<u>\$ 1,343,223</u>						
60 Day Fund Balance	\$ 1,274,024						
(Includes only operating budget)							
Budget	8,716,146						
Transfers VET & CIP	<u>1,072,000</u>						
Total Operating Budget	<u>7,644,146</u>						

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

City of Bellaire
Debt Service Fund
Revenues and Expenditures
YTD as of January 2016

	FY2016 Budget	Unaudited Actual
Revenues		
Property Taxes	5,883,026	4,309,869
Investment Earnings	3,000	3,447
Total Operating Revenues	5,886,026	4,313,315
Operating Transfer In	950,000	316,666
Bond Premium	.	.
Total Revenues	\$ 6,836,026	\$ 4,629,981
Expenditures		
Principal Payment	4,055,000	-
Interest Payment	2,768,026	-
Other Debt Expense	13,000	1,600
Total Expenditures	\$ 6,836,026	1,600
Net Revenues/(Expenditures)	\$ -	\$ 4,628,381
Unaudited Fund Balance 9/30/15	\$ 514,125	
FY2016 Revenue Projections	6,836,026	
FY2016 Expenditure Budget	6,836,026	
Projected Ending Fund Balance	<u>\$ 514,125</u>	

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

City of Bellaire
Vehicle/Equipment Replacement Fund
Revenues and Expenditures
YTD as of January 2016

	FY2016 Budget	January Actual	YTD Actual	Encumbrance	FY2016 Budget Balance
Revenues					
Transfers - General	1,066,000	88,833	355,332		710,668
Transfers - Enterprise	542,000	45,166	180,664		361,336
Total Operating Revenues	\$ 1,608,000	\$ 133,999	\$ 535,996	\$ -	\$ 1,072,004
Expenditures					
Development Services	25,000	-	-	-	25,000
Fire	55,000	-	-	30,000	25,000
Police	300,000	-	-	174,636	125,364
Parks & Recreation	50,000	-	-	-	50,000
Public Works	265,000	-	-	-	265,000
Enterprise Public Works	520,000	-	-	-	520,000
Total Capital Expenditures	\$ 1,215,000	\$ -	\$ -	\$ 204,636	\$ 1,010,364
Net Revenues/(Expenditures)	\$ 393,000	\$ 133,999	\$ 535,996		\$ 61,640
Unaudited Fund Balance 9/30/15	\$ 419,975				
FY2016 Revenue Projections	1,608,000				
FY2016 Expenditure Budget	1,215,000				
Projected Ending Fund Balance	<u>\$ 812,975</u>				

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

**City of Bellaire
CIP Fund
Revenues and Expenditures
YTD as of January 2016**

	FY2016 Budget	Carryover Funds/Budget	Total Funds/Budget	Jan Actual	YTD Actual	Encumbrance	FY2016 Budget Balance
Revenues							
General Fund Transfer	1,240,000	534,084	1,774,084	103,333	413,332		826,668
RBB Facilities		751,051	751,051				
RBB Infrastructure		1,000,000	1,000,000				
Enterprise Fund Transfer	530,000	1,203,471	1,733,471	44,167	176,667		353,333
Evelyn's Park	138,638	1,488,580	1,627,218		138,638		-
Designated Park Funds		351,200	351,200				
Insurance - Flood		305,845	305,845				
Insurance - Traffic Signal		33,693	33,693				
Road Humps		702	702				
Total Revenues	\$ 1,908,638	\$ 5,668,626	\$ 7,577,264	\$ 147,500	\$ 728,637		\$ 1,180,001
Projects							
FY 2014 City Wide Beautification		5,721	5,721		2,500		3,221
FY 2014 Street & Drainage Reconstruction -	614,057	386,862	1,000,919				1,000,919
FY 2015 Drainage Mulberry Park		1,700	1,700				1,700
FY 2015 Evelyn's Park	138,638	1,488,580	1,627,218	-		1,623,392	3,826
FY 2015 Municipal Rehab Projects	-	30,694	30,694	20,897	20,897		9,797
FY 2015 Park Improvements		229,568	229,568	134,070	154,803	68,007	6,758
FY 2015 Traffic Signal Maintenance		33,693	33,693		33,693		1
FY 2016 City Wide Beautification	300,000		300,000	-			300,000
FY 2016 Pavement Mgt Program	830,618		830,618		421		830,198
FY 2016 Playground/Shade Structure	70,000		70,000				70,000
FY 2016 PW Facilities Assessment	25,000	305,845	330,845	11,750	11,750	12,250	306,845
FY 2016 ROW	50,000		50,000				50,000
FY 2016 Storm Water Drainage	45,000		45,000				45,000
Total General Projects	\$ 2,073,313	\$ 2,482,663	\$ 4,555,976	\$ 166,717	\$ 224,063	\$ 1,703,649	\$ 2,628,264
Fy 2013 Fine Screen Building		149,408	149,408			15,620	133,788
FY 2015 City Wide Scada System	150,000	94,500	244,500			11,450	233,050
FY 2015 Facility Water Barrier		33,000	33,000				33,000
FY 2015 Water/Sanitary Sewer Program		605,875	605,875	105,854	394,771	85,951	125,154
FY 2016 Rehab Renwick Ground Storage	55,000		55,000			43,265	11,735
FY 2016 Wendell-Bellaire Lift Station	55,000		55,000			26,730	28,270
FY 2016 WW Collection Line	20,000		20,000			19,750	250
FY 2016 WW System Upgrades	250,000		250,000				250,000
Total Enterprise Projects	530,000	882,783	1,412,783	105,854	394,771	202,766	815,247
Total Expenditures/Encumbrances	\$ 2,603,313	\$ 3,365,446	\$ 5,968,759	\$ 272,571	\$ 618,834	\$ 1,906,415	\$ 3,443,510
Net Revenues/(Expenditures)	\$ (694,675)	\$ 2,303,180	\$ 1,608,505	\$ (125,071)	\$ 109,803		
Unaudited Fund Balance 9/30/15	\$ 5,668,626						
FY2016 Revenue Projections	1,908,638						
FY2016 Expenditure Budget	5,968,759						
Projected Ending Fund Balance	<u>\$ 1,608,505</u>						
Designated Funds	1,102,251						
ROW	351,200						
RBB Facilities	751,051						
Future Year Pay As You Go Projects	506,254						

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

**City of Bellaire
Bond Fund
Revenues and Expenditures
YTD as of January 2016**

	Preliminary						FY 2016 Budget Balance
	FY2016 Budget	Carryover Funds/Budget	Total Budget	Jan Actual	YTD Actual	Encumbrance	
Revenues							
Interest				4,561	11,272		(11,272)
Bond Proceeds		20,995,926	20,995,926				
Total Revenues	\$ -	\$ 20,995,926	\$ 20,995,926	\$ 4,561	\$ 11,272		\$ (11,272)
Projects							
FY 2012 Drainage Phase 5		7,462,026	7,462,026	51,771	1,187,302	6,274,723	1
FY 2015 Drainage Phase 5B	7,910,187		7,910,187	493	493		7,909,694
FY 2013 New City Hall/Police/Municipal Court		812,611	812,611	12,443	12,443	768,595	31,573
FY 2015 Evelyn's Park		4,687,159	4,687,159	2,792	2,849	4,659,903	24,406
FY 2015 Nature Discovery Center		500,000	500,000			477	499,523
Total Project Expenditures	7,910,187	13,461,796	21,371,983	67,499	1,203,087	11,703,699	8,465,197
Net Revenues/(Expenditures)	\$ (7,910,187)	\$ 7,534,130	\$ (376,057)	\$ (62,938)	\$ (1,191,815)		\$ (8,476,469)
Unaudited Fund Balance 9/30/15	\$ 20,995,926						
FY2016 Revenue Projections	-						
FY2016 Expenditure Budget	21,371,983						
Projected Ending Fund Balance	<u>\$ (376,057)</u>						

Note to ending balance RBB funds will be used to reconcile negative balance in second qtr.

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

**City of Bellaire
Metro Fund
Revenues and Expenditures
YTD as of January 2016**

Preliminary

	FY2016 Budget	Carryover Funds/Budget	Total Budget	Jan Actual	YTD Actual	Encumbrance	FY2016 Budget Balance
Revenues							
Metro Sales Tax	1,200,000	2,901,556	4,101,556	-	397,948	-	802,052
Interest	1,700		1,700	758	1,854		(154)
Total Revenues	\$ 1,201,700	\$ 2,901,556	\$ 4,103,256	\$ 758	\$ 399,802		\$ 801,898
Projects							
FY2014 City Wide Trip Hazard		471,331	471,331	-	-	-	471,331
FY2014 Sidewalk Projects		456,212	456,212	223,132	227,443	44,639	184,131
FY2015 Street Pavement Mgt Program	1,200,000	1,896,620	3,096,620	395,819	411,730	661,419	2,023,471
FY2015 Street Striping Program		75,793	75,793	31,136	31,136	43,219	1,439
Total Project Expenditures	1,200,000	2,899,956	4,099,956	650,087	670,309	749,276	2,680,371
Net Revenues/(Expenditures)	\$ 1,700	\$ 1,600	\$ 3,300	\$ (649,329)	\$ (270,506)		
Unaudited Fund Balance 9/30/15	\$ 2,901,556						
FY2016 Revenue Projections	1,201,700						
FY2016 Expenditure Budget	4,099,956						
Projected Ending Fund Balance	<u>\$ 3,300</u>						

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

**CITY OF BELLAIRE
CURRENT PROPERTY TAX COLLECTIONS
FY 2013 - FY 2016**

<u>Month</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	501,713	652,841	585,025	131,234
Dec	3,558,843	3,908,433	5,450,400	3,881,188
Jan	10,050,022	10,346,813	11,526,041	8,702,108
Feb	12,978,460	13,952,561	15,160,981	
Mar	13,101,633	14,090,483	15,457,518	
Apr	13,251,738	14,192,561	15,521,158	
May	13,284,289	14,238,069	15,576,794	
Jun	13,307,908	14,279,764	15,630,176	
Jul	13,319,875	14,282,615	15,634,846	
Aug	13,339,458	14,282,615	15,634,846	
Sep	13,344,243	14,282,615	15,634,846	
			YTD Collections	\$ 12,714,530
			% of Budget	74.22%
			% of Total Levy	73.92%
			FY 2016 Budget - Total Tax Revenue	\$ 17,130,365
			2015 Tax Year Taxable Value - Certified Appraisal Roll*	\$ 4,061,031,301
			2014 Tax Year - Under Protest or not Certified*	459,542,279
			Total	<u>4,520,573,580</u>
			Total Levy at \$0.3805 / \$100 =	<u>\$ 17,200,782</u>

Ten Largest Taxpayers in City of Bellaire (Tax Year 2015) *

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	79,604,253
Pin Oak North Parcel LL LLC	Land/Improvement:	49,900,289
KBS SOR 6565 6575 West Loop	Land/Improvement:	40,675,000
BRI 1833 6330 LLC	Land/Improvement:	39,319,862
Centerpoint Energy Inc.	Electric Utility	29,510,049
SBC Communications	Utility	28,734,297
CHP Houston Tx MOB Owner LLC	Land/Improvement:	25,165,006
CHP Houston TX Hospital Land	Hospital	24,940,369
Pin Oak South Parcel LL LLC	Land/Improvement:	19,941,588
5909-5959 Realty LTD	Land/Improvement:	12,650,000
		<u>\$ 350,440,713</u>
Tax Levy @ \$0.3805/100		<u>\$ 1,333,427</u>
% of Total Levy		7.75%

* Source: Municipal Advisory Council of Texas

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

CITY OF BELLAIRE HOUSING INFORMATION FY 2016

January

Houses, Townhomes & Vacant Lots for Sale *

<u>Price Range</u>	
\$ 0 - \$ 250,000	-
\$ 250,001 - \$ 500,000	23
\$ 500,001 - \$ 750,000	17
\$ 750,001 - \$ 1,000,000	25
> \$ 1,000,000	66
Total Units For Sale *	131

Total HCAD Residential Units/Lots ** 6,018

For Sale as a % of Total Units 2.18%

Highest Listing Price - Home \$ 2,499,000

Lowest Listing Price - TH/Lot \$ 450,000

Houses for Lease * 27

Highest Lease/Month \$ 6,200

Lowest Lease/Month \$ 1,500

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-14	3	2
At Quarter End 03-31-15	4	2
At Quarter End 06-30-15	3	2
At Quarter End 09-30-15	2	2
At Quarter End 12-31-15	3	2

New Residential Construction

<u>Fiscal Year</u>	<u>New Units</u>	<u>Dollar Value</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	85,632,703	506,702
2008	132	75,405,507	571,254
2009	49	26,026,889	531,161
2010	***	34,682,458	541,913
2011	56	30,064,905	536,873
2012	***	54,914,376	590,477
2013	***	65,491,037	579,567
2014	125	78,420,596	627,365
2015	98	52,190,001	532,551
2016	29	15,843,147	546,315

Average Appraised Value (Tax Year 2015) \$ 835,801

* Source: Houston Association of Realtors (does not include for sale or lease by owner)

** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

*** Numbers revised based on system correction

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

CITY OF BELLAIRE
SUMMARY OF SALES & MIXED BEVERAGE TAX
FY 2014 - FY 2016

<u>Payment</u>				
<u>Month</u>	<u>Period</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
<u>Sales Tax</u>				
Oct	Aug	\$ 506,393	\$ 168,534	\$ 153,643
Nov	Sep	191,544	204,637	236,498
Dec	Oct	186,277	187,620	196,711
Jan	Nov	178,766	168,955	253,578
Feb	Dec	239,214	289,944	-
Mar	Jan	180,302	175,468	-
Apr	Feb	168,270	168,824	-
May	Mar	189,723	201,769	-
Jun	Apr	169,660	174,538	-
Jul	May	159,472	171,111	-
Aug	Jun	253,895	230,014	-
Sep	Jul	186,787	209,043	-
Sub-Total		<u>\$ 2,610,303</u>	<u>\$ 2,350,457</u>	<u>\$ 840,430</u>
<u>Mixed Beverage</u>				
Oct	1st Qtr	4,366	5,493	6,012
Jan	2nd Qtr	4,730	6,053	5,238
Apr	3rd Qtr	4,616	5,839	-
Jul	4th Qtr	5,341	6,004	-
Sub-Total		<u>19,053</u>	<u>23,389</u>	<u>11,250</u>
Total		<u><u>\$ 2,629,356</u></u>	<u><u>\$ 2,373,846</u></u>	<u><u>\$ 851,680</u></u>

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

**CITY OF BELLAIRE
SUMMARY OF FRANCHISE FEES
FY 2014 - FY 2016**

	Total <u>FY 2014</u>	Total <u>FY 2015</u>	YTD <u>FY 2016</u>
Electric	\$ 825,798	\$ 823,552	\$ 274,536
Gas	144,037	123,933	37,258
Telephone	121,736	115,691	28,984
Cable	<u>308,268</u>	<u>328,259</u>	<u>82,112</u>
Total	<u>\$ 1,399,839</u>	<u>\$ 1,391,435</u>	<u>\$ 422,890</u>

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

**CITY OF BELLAIRE
SUMMARY OF PURCHASE ORDERS
FY 2016**

	Oct-15		Nov-15		Dec-15		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	315	\$ 4,163,768	214	\$ 997,313	243	\$ 895,582	772	\$ 6,056,663
PO for \$5,000 - \$50,000	35	\$ 565,114	27	\$ 430,626	13	\$ 191,970	75	\$ 1,187,710
% of Total Purchase Orders	11.11%	13.57%	12.62%	43.18%	5.35%	21.44%	9.72%	19.61%
\$ 5,000 - \$ 25,000	30	\$ 400,456	21	\$ 219,421	10	\$ 101,908	61	\$ 721,785
\$ 25,001 - \$ 50,000	5	\$ 164,658	6	\$ 211,205	3	\$ 90,062	14	\$ 465,925
	Jan-16		Feb-16		Mar-16		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	228	\$ 321,509	-	\$ -	-	\$ -	228	\$ 321,509
PO for \$5,000 - \$50,000	11	\$ 147,807	-	\$ -	-	\$ -	11	\$ 147,807
% of Total Purchase Orders	4.82%	45.97%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	4.82%	45.97%
\$ 5,000 - \$ 25,000	11	\$ 147,807	-	\$ -	-	\$ -	-	\$ 147,807
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
	Apr-16		May-16		Jun-16		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	-	\$ -	-	\$ -	-	\$ -	-	\$ -
PO for \$5,000 - \$50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
	Jul-16		Aug-16		Sep-16		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	-	\$ -	-	\$ -	-	\$ -	-	\$ -
PO for \$5,000 - \$50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -

* Purchases include bids, sole source, and cooperative purchasing.

Attachment: Jan Month End (1796 : Monthly Financial Report for the Period Ending January 31, 2016)

SUMMARY OF WATER PUMPED FY 2012 - FY 2016

<u>Month</u>	<u>FY 2012 Total Pumped</u>	<u>FY 2013 Total Pumped</u>	<u>FY 2014 Total Pumped</u>	<u>FY 2015 Total Pumped</u>	<u>FY 2015 Rainfall (Inches)</u>	<u>FY 2016 Total Pumped</u>	<u>FY 2016 COB Pumped</u>	<u>FY 2016 COH Pumped</u>	<u>FY 2016 Rainfall (Inches)</u>
Oct	129,655,000	109,121,000	92,972,000	88,831,000	3.97	116,095,000	71,601,000	44,494,000	20.76
Nov	99,628,000	103,839,000	69,110,000	78,682,000	4.15	73,352,000	28,256,000	45,096,000	11.85
Dec	73,904,000	72,504,000	77,359,000	63,085,000	4.91	67,857,000	25,047,000	42,810,000	4.22
Jan	62,294,000	64,773,000	74,505,000	61,598,000	5.77	66,712,000	23,649,000	43,063,000	2.77
Feb	63,981,000	68,153,000	62,548,000	60,096,000	1.22	-	-	-	-
Mar	69,176,000	94,108,000	67,974,000	64,526,000	7.96	-	-	-	-
Apr	56,134,000	75,587,000	85,413,000	66,778,000	9.52	-	-	-	-
May	85,870,000	100,717,000	102,477,000	67,043,000	17.09	-	-	-	-
Jun	115,932,000	119,484,000	101,881,000	84,006,000	3.43	-	-	-	-
Jul	98,488,000	133,402,000	106,424,000	120,788,000	1.69	-	-	-	-
Aug	134,154,000	136,353,000	108,349,000	143,045,000	6.60	-	-	-	-
Sep	125,974,000	100,334,000	88,885,000	107,912,000	5.39	-	-	-	-
TOTAL	<u>1,115,190,000</u>	<u>1,178,375,000</u>	<u>1,037,897,000</u>	<u>1,006,390,000</u>	<u>71.70</u>	<u>324,016,000</u>	<u>148,553,000</u>	<u>175,463,000</u>	<u>39.60</u>

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Manager's Office
Category: Report
Department Head: Paul A. Hofmann
DOC ID: 1786

**SCHEDULED
ACTION ITEM (ID # 1786)**

Item Title:

Quarterly Report from the Evelyn's Park Conservancy Board - Submitted by Patricia King-Ritter, President, and Lou Waters, Vice President, Evelyn's Park Conservancy Board.

Background/Summary:

Per Ordinance No. 14-035, and the Development and Operating Agreement for Evelyn's Park, the Conservancy shall present a quarterly report.

Previous Council Action Summary:

N/A

Fiscal Impact:

None

Recommendation:

N/A

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 1768

**SCHEDULED
ACTION ITEM (ID # 1768)**

Item Title:

Report on salary and incentive enhancements, and consideration of and possible action to provide direction as appropriate - Submitted by Yolanda Williams, Director of Human Resources.

Background/Summary:

Compensation and Market Analysis-Incentives and Salary

On October 19, 2015, members of City Council directed the City Manager to:

- "Present recommendations for salary and incentive enhancements as part of a comprehensive approach toward improving employee recruiting and retention within 120 days";
- "Present a proposal for implementation thereof within 180 days for the fiscal year 2017 budget".

A major consideration was to establish market comparisons to the current level of salary and incentives paid to all City job classifications.

The City of Bellaire developed and presented a survey questionnaire to 22 prospective participants to collect incentive/certification and salary information. The data gathered and subsequent report and information presented represent 18 participants that responded to the survey.

Recommendations:

Short Term (Now)

- Improve incentive pay city-wide with an immediate focus on public safety departments - Fire, Police, and Public Works.
- Foster an environment and opportunities that encourage employees to stay-make sure they don't leave for the wrong reasons/reasons we can control.

Mid Term (FY 2017)

- Attain and sustain 75% market position for Public Safety positions
- Longevity Pay- Increase overall and at 5 year intervals

Long-Term (Beyond FY 2017)

- Attain and sustain 75% market position city-wide to be a premier employer and maintain a competitive advantage.

Previous Council Action Summary:

October 19, 2015 Council Direction as stated above.

Fiscal Impact:

The short-term recommendation is estimated to cost \$50,000, projected to be available from savings in Health Benefit costs. The Mid and Long term cost implications require more analysis and will be more fully addressed as we develop the FY 2017 Budget.

Recommendation:

Direct the City Manager to do the following based on the information presented:

- Amend Employee Handbook subject to changes to incentive pay.
- Implement short term objectives in current budget year (FY 2016)
- Develop FY 2017 Budget to provide the option 75% for Public Safety

ATTACHMENTS:

- COB Salary Survey Final Report 2 16 (PDF)

City of Bellaire, TX Compensation Report

MP 1601 & 1608 PROJECT TEAM | FEBRUARY 15, 2016



Table of Contents

- Council Directive/Study Background
- Compensation Objectives
- Survey Methodology
- Summary of Incentive/Other Pay Data
- Recommendations
- Summary of Pay Practices Data
- Summary of Salary Data Comparisons

City Council Directive/Study Background

- On October 19, 2015, City Council directed the City Manager to:
 - “Present recommendations for salary and incentive enhancements as part of a comprehensive approach toward improving employee recruiting and retention within 120 days”;
 - “Present a proposal for implementation thereof within 180 days for the fiscal year 2017 budget”.

City Compensation Objectives

- Develop a compensation program that is internally equitable and externally competitive.
- A broad compensation approach to include salary and certification/incentive pay was taken into consideration.
- Market parity was assessed at the market average based on current compensation philosophy with consideration given to the need to revise such philosophy.

Survey Methodology: Compiling Market Data

- Criteria utilized to determine benchmark jobs:
 - Minimum of 1/3 of job classifications (benchmarks encompassed approximately 85% of job classifications);
 - Minimum of 50% of employees (benchmarks encompassed approximately 90% of employees);
 - Representation from lowest levels in organization to highest levels in the organization.

Survey Methodology: Compiling Market Data

- Criteria utilized to determine benchmark jobs (cont'd):
 - Representation across all function areas;
 - High incumbent positions;
 - Hard to recruit positions;
 - Positions that are common in the marketplace (so matches can be found).

Survey Methodology: Benchmark Jobs

Benchmark Position	Benchmark Position
Accounting Manager	Fire Shift Commander
Utility Billing/Collection Rep	Firefighter Paramedic
Accounts Payable Technician	Foreman
Administrative Assistant	SR Human Resources Generalist
Assistant Court Clerk	Information Technology Technician
Administrative Secretary	Laborer
Animal Control Officer	Librarian*
Assistant City Manager	Library Assistant
Assistant Director of Parks & Recreation	Director of Library
Assistant Police Chief	Custodian
Building Inspector	Crew Leader
Building Official	Parks Superintendent
City Secretary	Parks Maintenance Technician
Code Enforcement Officer	Payroll Specialist/Technician
Communication Operator	Permit Tech
Communication Supervisor	Development Services Manager
Community Resource Officer	Police Chief
Court Clerk	Police Corporal*
Chief Financial Officer	Police Detective
Director of Development Services/Planning	Police Lieutenant
Director of Human Resources	Records Technician
Director of Information Technology	Police Sergeant
Director of Parks, Recreation & Facilities	Police Officer
Director Of Public Works	Project Manager
Equipment Operator I	Receptionist
Equipment Operator II	Recreation Supervisor
Executive Secretary	Recreation/Aquatics Superintendent
Facilities Superintendent	Senior Accountant
Fire Chief	Utilities Superintendent
Fire Lieutenant	Plant Operator
Fire Marshal/Asst. Fire Chief	Chief Plant Operator

*Insufficient amount of data obtained for analysis purposes.

The above benchmarks are based on the positions in which the City had matches.

Survey Methodology: Comparator Organizations

- Criteria utilized to determine comparator organizations:
 - Employer size and complexity;
 - Geographic proximity;
 - Nature of city services provided;
 - Exceptions may exist in order to achieve recruitment objectives.

Survey Methodology: Comparator Organization Demographic Data

	Comparator Market Average	Comparator Market Median	Comparator Market Low	Comparator Market High	City of Bellaire
Census Population	38,280	27,425	2,556	271,140	17,849
Annual Operating Budget	\$87,766,276	\$45,871,252	\$22,185,340	\$490,211,089	\$31,461,000
Number FT Employees	292	247	39	712	183

The above demographics are based on the organizations specified for comparison purposes.

Survey Methodology

- COB developed a survey questionnaire to collect compensation data.

Organizations**	
City of Conroe	City of Plano
City of Deer Park	City of Rosenberg *
City of Friendswood	City of Spring Valley*
City of Houston	City of Sugar Land
City of Humble	City of The Woodlands
City of Katy	City of University Park
City of League City	City of Webster
City of Missouri City	City of West University Place
City of Pearland*	The Villages (Fire)

*Information data-mined from information provided by respective organizations.

**City of Farmer's Branch, City of Highland Park, Memorial Villages Police, and City of Pasadena, declined to participate.

Survey Methodology

- The data collection form was utilized to collect incentive/certification information in conjunction with the salary survey.
- COB distributed the survey to comparator organizations previously identified on December 3, 2015. Responses were received through January 29, 2016.
- COB followed up with each organization to encourage participation.
- COB reviewed and entered the data collected from participants.

Survey Methodology

- COB followed-up directly with the participants to clarify and validate questionable information reported.
- COB asked organizations to make a match for only those jobs that reflected at least 70% of the duties as outlined in the benchmark summaries.
- All data are effective December 2015.
- COB follows the U.S. Department of Justice and Federal Trade Commission guidelines that state 5 job matches should exist per job in order to conduct statistical analyses or for drawing conclusions.

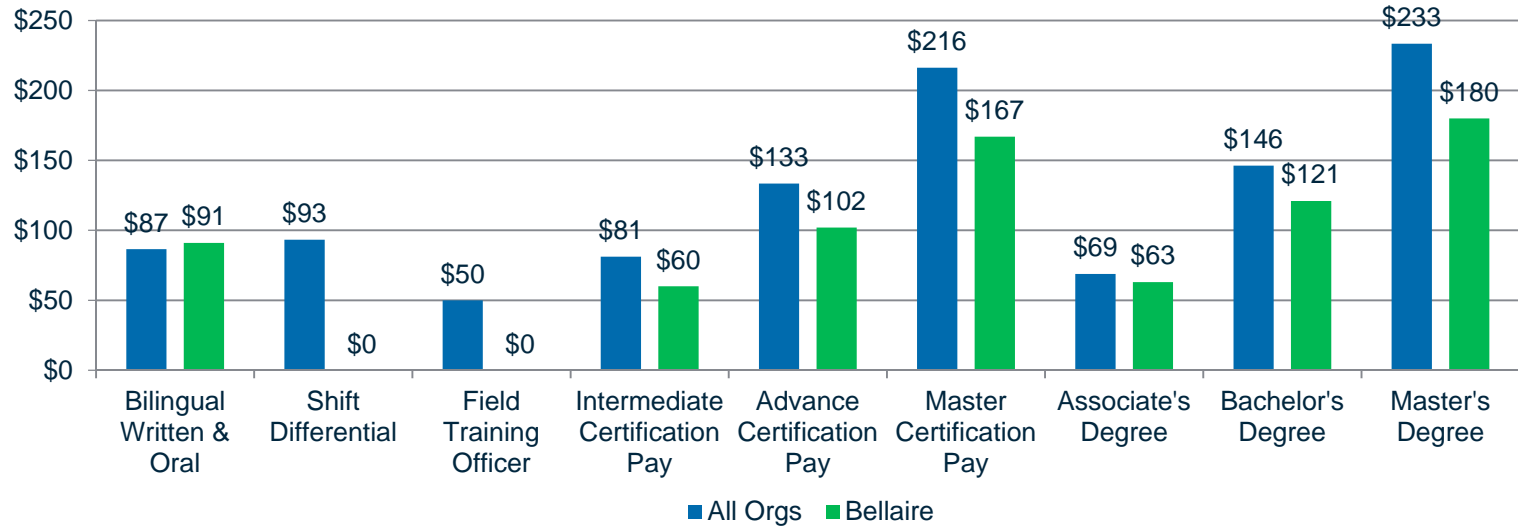
Recommendations

- Short-Term (Now)
 - Improve incentive pay city-wide with an immediate focus on public safety departments – Fire, Police, and Public Works.
 - There will be a recurring base budget impact; however, 2016 exposure limited to \$50,000.
 - Foster an environment and opportunities that encourage employees to stay—make sure they don't leave for the wrong reasons/reasons we can control.
- Mid-Term (FY2017)
 - Attain and sustain 75% market position for Public Safety.
 - Consider 75% market position for benefits and incentives across the board. (i.e. longevity, tuition, etc.)
- Long-Term (Beyond 2017)
 - Attain and sustain 75% market position city-wide as part of being a premier employer and maintaining a competitive advantage.
 - Offsets the commute element and the fact that most employees cannot afford to live in the community.

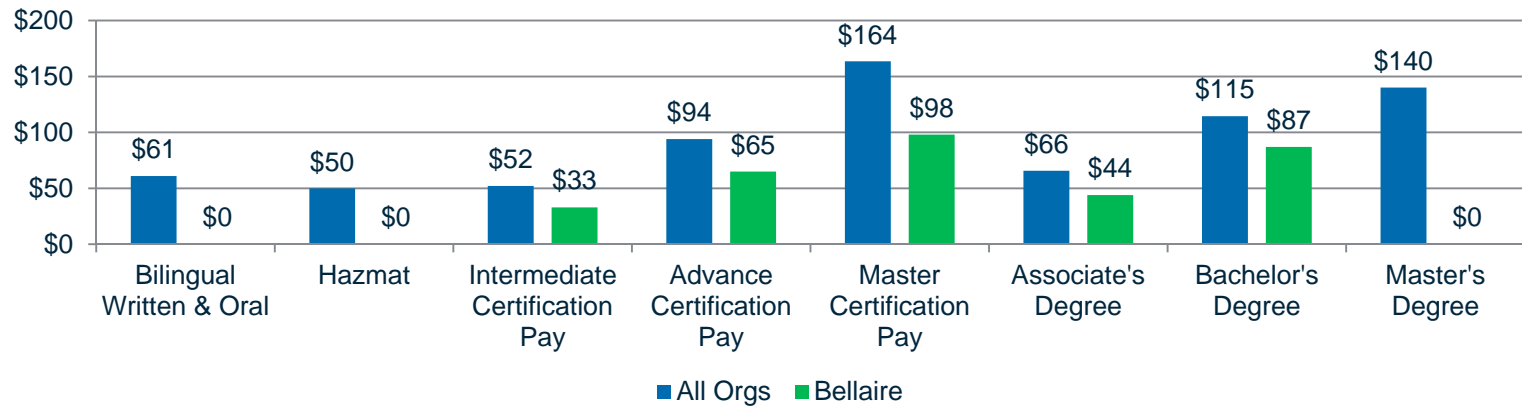
Short-Term (Now)

Pay Practices: Public Safety Allowances

Incentives/Certification - Sworn Police (Monthly \$)



Incentives/Certification - Sworn Fire (Monthly \$)

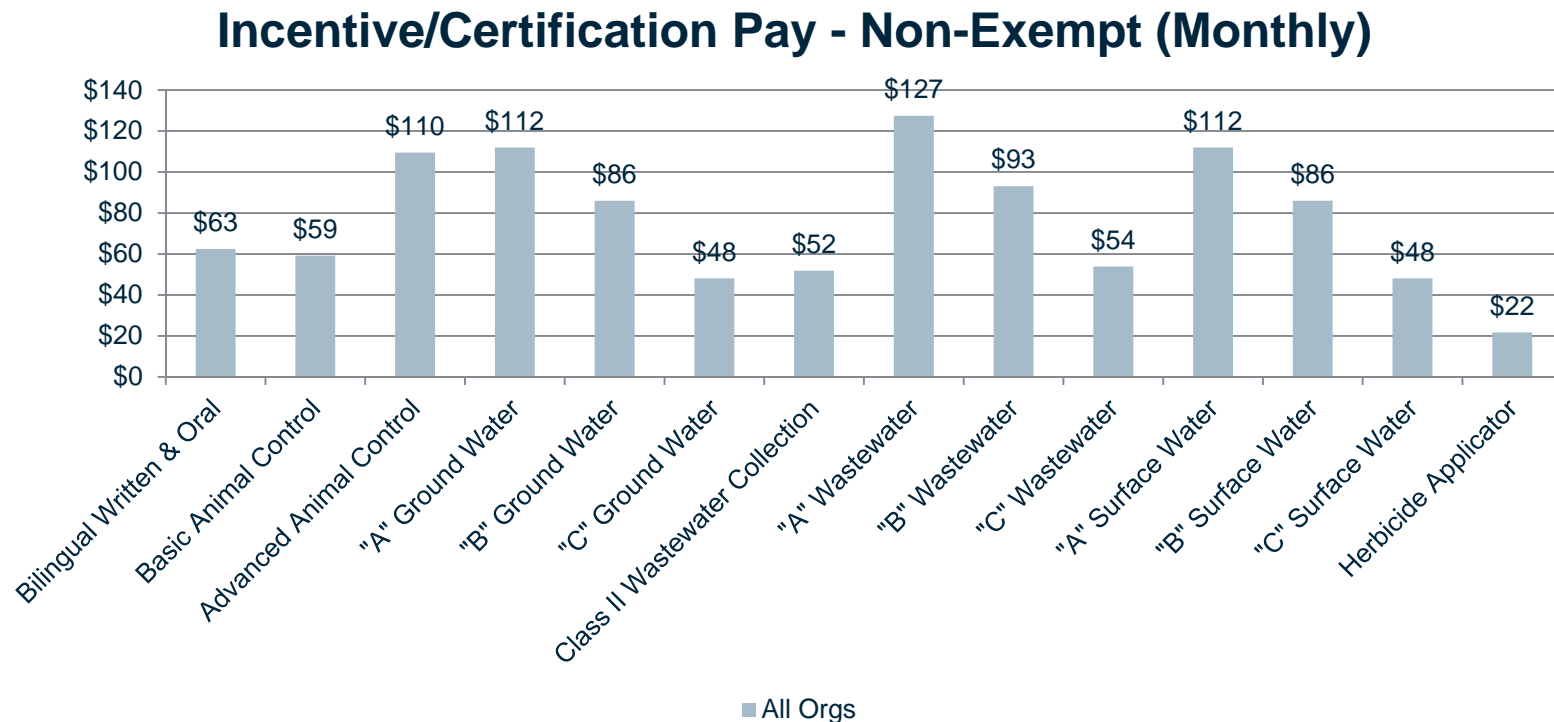


Public Safety Proposed Incentive Pay (Monthly \$)

	Fire Current	Fire New	Police Current	Police New	CO Current	CO New
<u>Education</u>						
Associate's Degree	\$44	\$100	\$63	\$100	\$63	\$100
Bachelor's Degree	\$87	\$175	\$121	\$175	\$121	\$175
Master's Degree	\$0	\$225	\$180	\$225	\$180	\$225
Doctoral Degree	\$0	\$275	\$267	\$275	\$267	\$275
<u>Certifications/Allowances</u>						
Intermediate	\$33	\$100	\$60	\$100		\$100
Advanced	\$65	\$175	\$102	\$175		\$150
Master	\$98	\$225	\$167	\$225		\$200
Bi- Lingual Oral	\$0	\$70	\$63	\$70	\$63	\$70
Bi-Lingual Oral & Written	\$0	\$110	\$91	\$110	\$91	\$110
Fitness Assessment	\$0	\$300/6mo	\$240/6mo	\$300/6mo		
Fire Inspector	\$32	\$50				
Arson Investigator	\$43	\$100				
Fire Investigator	\$21	\$50				
Fire Instructor I	\$11	\$25				
Fire Instructor II	\$11	\$40				
Fire Instructor III	\$21	\$50				
Driver Operator-Pumper	\$11	\$25				
Fire Officer I or II	\$11	\$25				
Fire Officer II or IV	\$0	\$40				
NFA Executive Fire Officer	\$0	\$100				
Incident Safety Officer	\$0	\$25				
Foot Wear Allowance	\$0	\$100/yr				
LEMIT Command College			\$60	\$75		
FBI National Academy			\$67	\$100		
Shift Differential			\$0	\$108		
Weekend Differential			\$0	\$25/wknd shift		
Specialty Skill Proficiency			\$39	\$60		
Equipment & Cleaning			\$0	\$200/yr		

Public Works Pay Practices: Incentive/Certifications

- Non-exempt allowance provisions in the comparator market are shown in the chart below:



Public Works Proposed License/Incentive Pay (Monthly \$)- Non-cumulative above job requirements

Licenses/Certifications	
"A" Ground Water	\$112
"B" Ground Water	\$86
"C" Ground Water	\$48
Class II Wastewater Collection	\$52
"A" Wastewater	\$127
"B" Wastewater	\$93
"C" Wastewater	\$54
"D" Wastewater	\$25
"A" Surface Water	\$112
"B" Surface Water	\$86
"C" Surface Water	\$48
"D" Surface Water	\$25
Solid Waste Technician	\$50
Municipal Solid Waste A License	\$100
Municipal Solid Waste B License	\$75
Other Specialty Licenses/Certification	\$25 -\$75

Recruiting Incentives & Strategies & Work Schedules

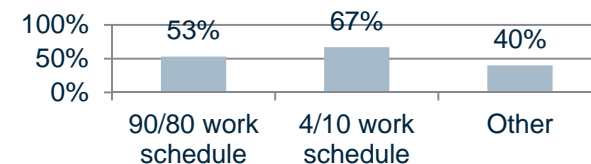
- Similar to the comparator market, the City does not provide for recruiting incentives.
- Similar to the comparator market, the City does not utilize specialized recruiting incentives.
- The City does not provide for *formal* flexible/alternative work schedules; however, management may approve flexible work schedules for their employees.

	Recruitment Incentives
Yes	26.7%
No	73.3%

	Special Recruiting Strategies
Yes	33.3%
No	66.7%

	Organizations Offering Flexible Work Schedules
Yes	66.7%
No	33.3%

Types of Flexible Work Schedules...



MID-TERM (FY2017)

Pay Practices: 2016 Increases

- The City is on par with the comparator market with respect to the increases for 2016, as shown in the table below:

	Average Projected 2016 Total Increase				
	Average Increase	Median Increase	Low Increase	High Increase	City of Bellaire
Pay Structure	2.0%	1.0%	0.0%	5.0%	1.5%
Merit/Step	2.0%	1.0%	0.0%	5.0%	3.5%
COLA	1.0%	1.0%	0.0%	3.0%	N/A

Pay Practices: Formal Salary Ranges

- Similar to the comparator market, the City has formal salary ranges for all levels of employees as shown in the table below:

	Organizations with Formal Salary Ranges	Step/Grade Pay Plans
		% of Orgs with Step/Grade Plans
Executive/Mgmt	78%	40%
Exempt	94%	53%
Non-Exempt	94%	60%

Summary of Salary Data Comparisons

- KEY MEASURES:

- From a collective perspective, current minimums of public safety positions combined are competitive, lagging market average range minimum salaries by -5.2%.
 - From a collective perspective, current midpoints of all other positions combined are competitive, lagging market average actual salaries by -0.5%.
- Individual comparisons vary.
- Longevity, performance, and hiring conditions may explain some differences in actual salary.

Summary of Salary Public Safety Data Comparisons

Benchmark Title	Bellaire Range Min	Mkt Avg Range Min	% Diff COB to Avg Mkt	75% Mkt Range Min	% Diff COB to 75% Mkt
Firefighter Paramedic	\$49,563	\$50,873	-2.6%	\$54,756	-10.5%
Fire Lieutenant	\$67,359	\$70,857	-5.2%	\$80,392	-19.3%
Fire Shift Commander	\$74,848	\$74,510	0.5%	\$75,152	-0.4%
Fire Marshall (Assistant Fire Chief)	\$83,368	\$87,717	-5.2%	\$95,367	-14.4%
Police Sergeant	\$67,359	\$70,444	-4.6%	\$74,188	-10.0%
Police Lieutenant	\$74,848	\$81,398	-8.8%	\$87,652	-17.1%
Police Officer	\$52,005	\$53,390	-2.7%	\$56,011	-7.7%
Police Detective	\$52,827	\$56,521	-7.0%	\$60,058	-13.7%
Assistant Police Chief	\$83,368	\$92,400	-10.8%	\$102,253	-22.7%
Average			-5.2%		-12.9%

- The following guidelines are used when determining the competitive nature of current compensation:

+/-5% = Highly Competitive

+/-10% = Competitive

+/-10-15% = Possible misalignment with market

>15% = Significant misalignment with market

Summary of Salary Data Comparisons

All Other Positions

COB Midpoint Vs. Market Actual Average Base	Bellaire Collective %diff Average
General Pay Scale	-0.5%

FY2017 General Fund Budget Considerations

- Attain and Sustain Public Safety at 75% - \$350,000
- Continue to implement FY2016 Now - \$100,000
 - 6 months of FY2016 - \$50,000
- Address other City-wide Incentives that are below market
 - Tuition, longevity, etc.

Long-Term

- Establish 75% market position City-wide
- Budget affordability - Increase Payroll of close to \$1.2M
 - Increasing incrementally as market changes
 - Increases with current step program
 - Current forecast model includes 5% total increase for payroll and benefits.

Thank You

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Manager's Office
Category: Report
Department Head: Michelle Jordan
DOC ID: 1807

**SCHEDULED
ACTION ITEM (ID # 1807)**

Item Title:

Report on potential scenarios for funding and constructing the Municipal Facilities Project - Submitted by Michelle Jordan, Project Manager.

Background/Summary:

The attached presentation will explain the current status and known conditions for the Municipal Facilities Project, and review the proposed scenarios for funding and construction, as well as identify important dates regarding Capital Improvement Project (CIP) planning, and bond election and sale dates.

In response to guidance from Council at the previous meeting, the scenarios for funding and constructing the Municipal Facilities Project have been updated as follows:

Scenario #1 - Bond election in May 2016 (No longer pursuing)
Scenario #2 - Bond election in November 2016, build both buildings
Scenario #2B - Bond sale in August for Police and Courts, do not build City Hall/Civic Center
Scenario #3 - Bond election in November of 2017. Proceed with Police and Courts now, City Hall/Civic Center after 2017 bond referendum.

Scenarios #2 and #3 would need to have a bond election in the future. The City's overall Capital Improvement Plan includes other projects that would need bond funding, such as the successor project to Rebuild Bellaire, water and wastewater improvements, etc. The City will be preparing the CIP for this year over the coming months, and Council will be able to review the CIP before the deadline to call any possible bond elections. This will provide a comprehensive look at the City's funding needs. Some key dates regarding planning and decision making are as follows:

February 27 - Parks Advisory Board consideration of CIP
March 8 - CIP presentation to Planning and Zoning Commission
April 12 - Planning and Zoning consideration of CIP
May - Council Pre-Budget Planning Retreat
August 22 - Last day to call a Special Election on a measure (note: Our Council meeting schedule does not include a meeting on August 22, therefore this will need to be done at the August 1 or August 15 meeting)

Currently, PGAL is continuing to design both buildings with a scheduled completion of drawings in October 2016.

Previous Council Action Summary:

A presentation was made to Council during the Town Hall Meeting on February 1, 2016 to provide an update on the project. This presentation identified three different scenarios for funding and constructing the project, as well as updated cost estimates. Comments were

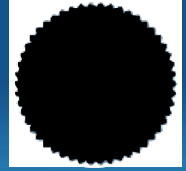
heard from the public, and a discussion amongst Council occurred during the Feb. 1, 2016 Council Meeting. At that meeting, Council provided direction to eliminate Scenario 1, which necessitated a bond referendum in May 2016.

Recommendation:

It is recommended that Council review this report as it pertains to future decision making.

ATTACHMENTS:

- Feb 15th Status Report - Municipal Facilities 2-10-2016 (PPTX)

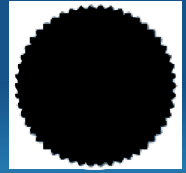


City of Bellaire

Municipal Facilities Project

Funding and Construction Report

February 15, 2016



This report will cover the following:

- § The given or known conditions

- § The three current scenarios

 - § Supplemental information on condition of City Hall

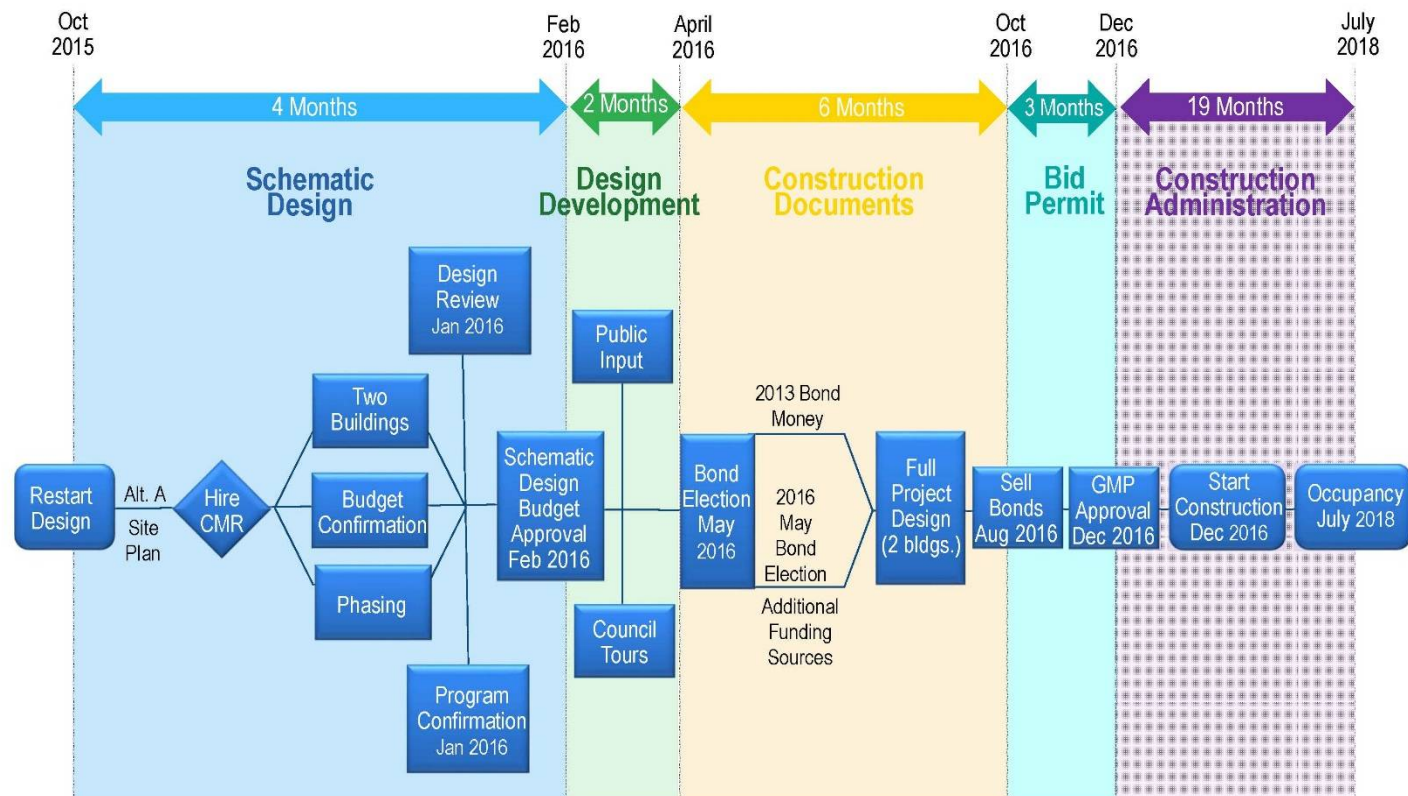
- § The important dates

- § Other considerations

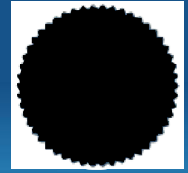
Given or known conditions:

Based upon discussion and direction from Council during the February 1st meeting, Staff is not preparing for a May 2016 bond election.

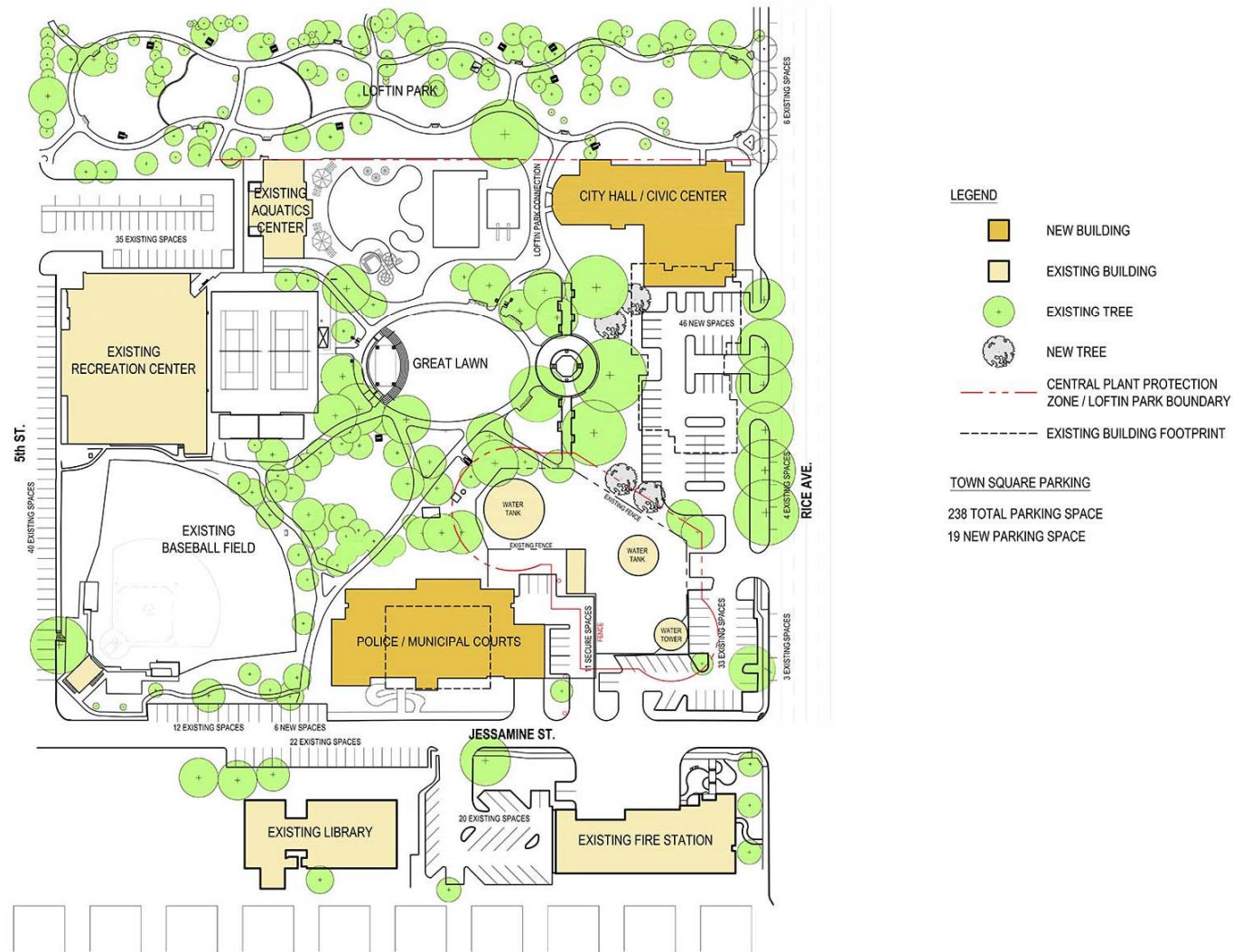
Of the three scenarios presented on February 1st, Scenario #1 (below) will no longer be pursued.



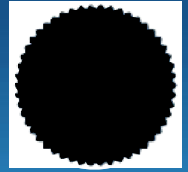
Given or known conditions:



Site Plan A has been voted on by Council on September 15, 2015 and approved.

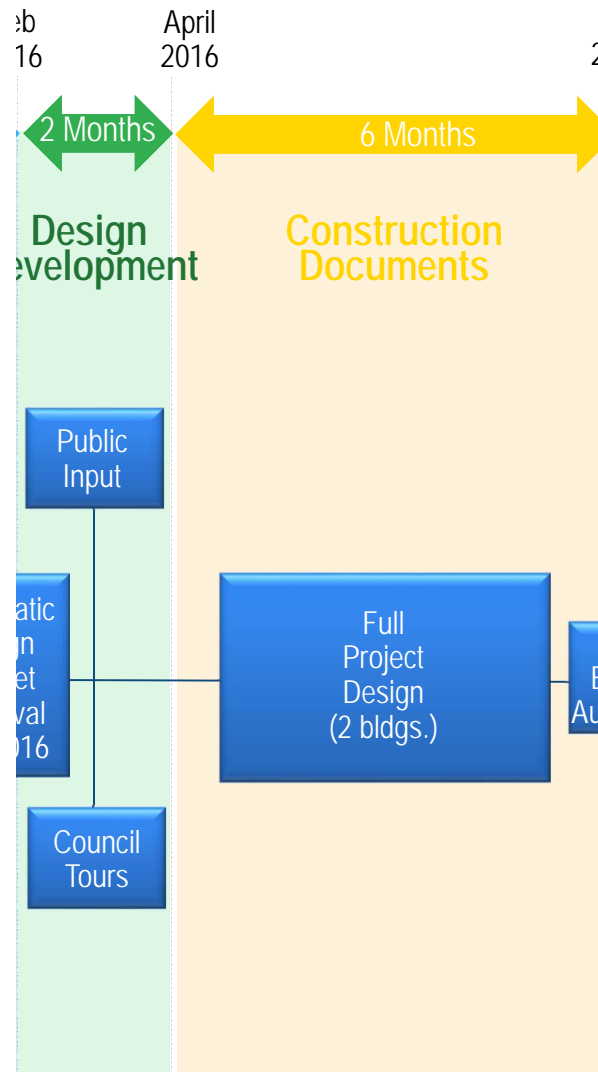


Given or known conditions:



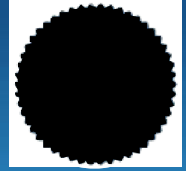
The schedule to complete design development and construction documents has not changed.

PAST



FUTURE –
TO BE
DETERMINED

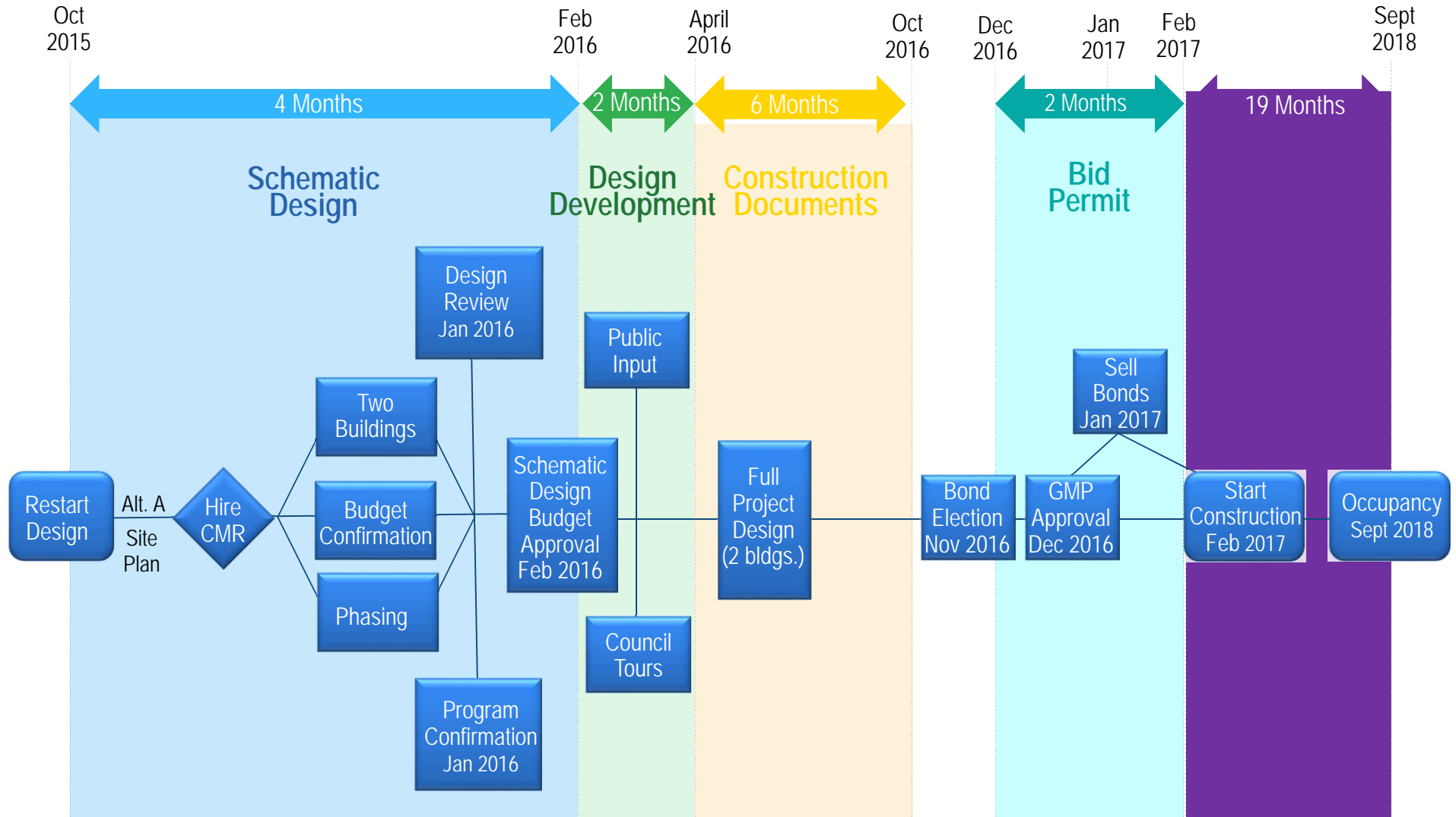
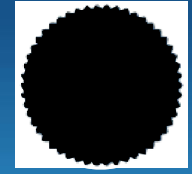
Given or known conditions:



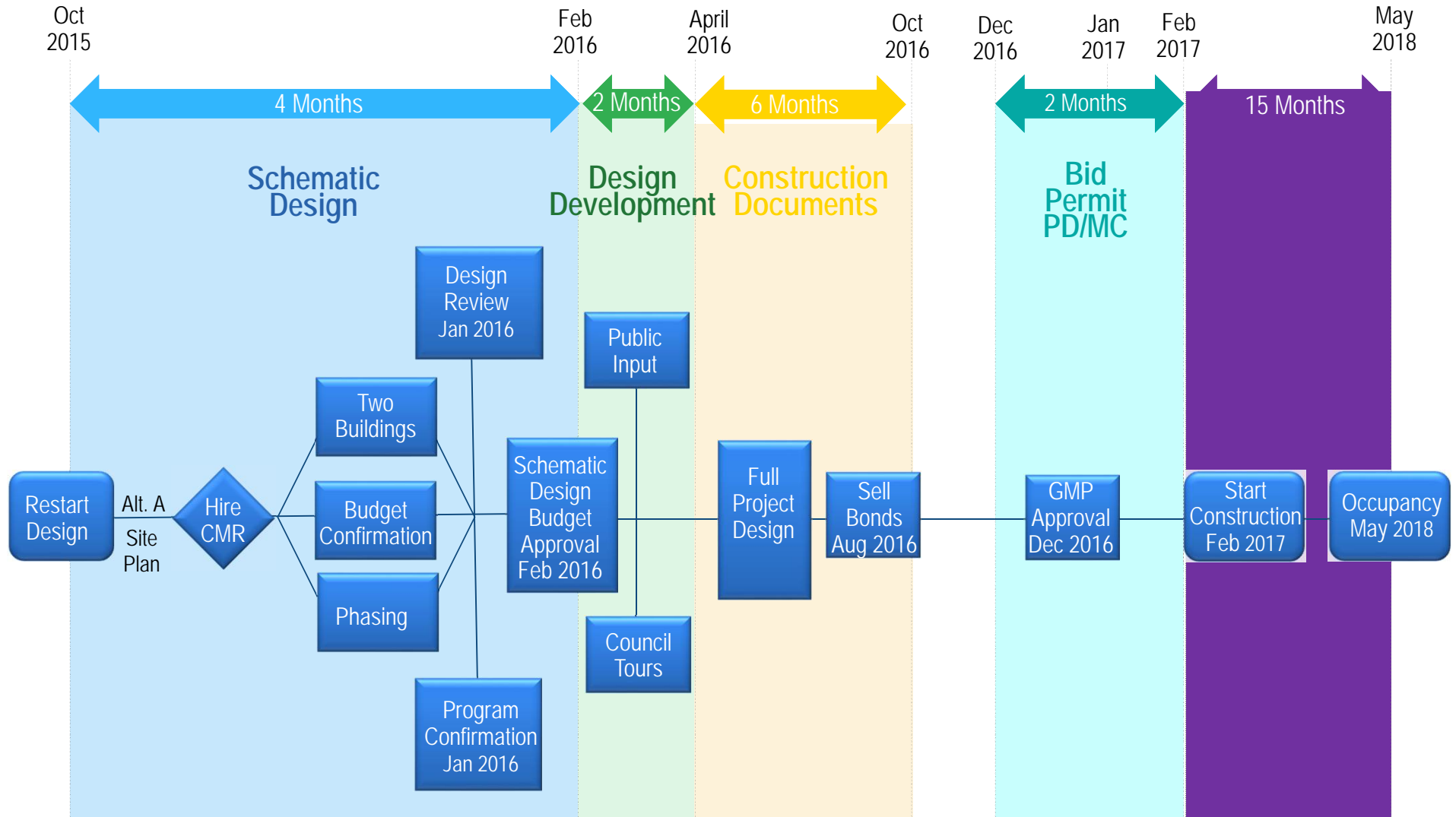
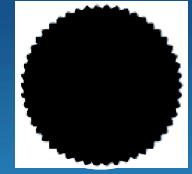
We are moving forward with design for all buildings.

Police & Courts AND City Hall & Civic Center

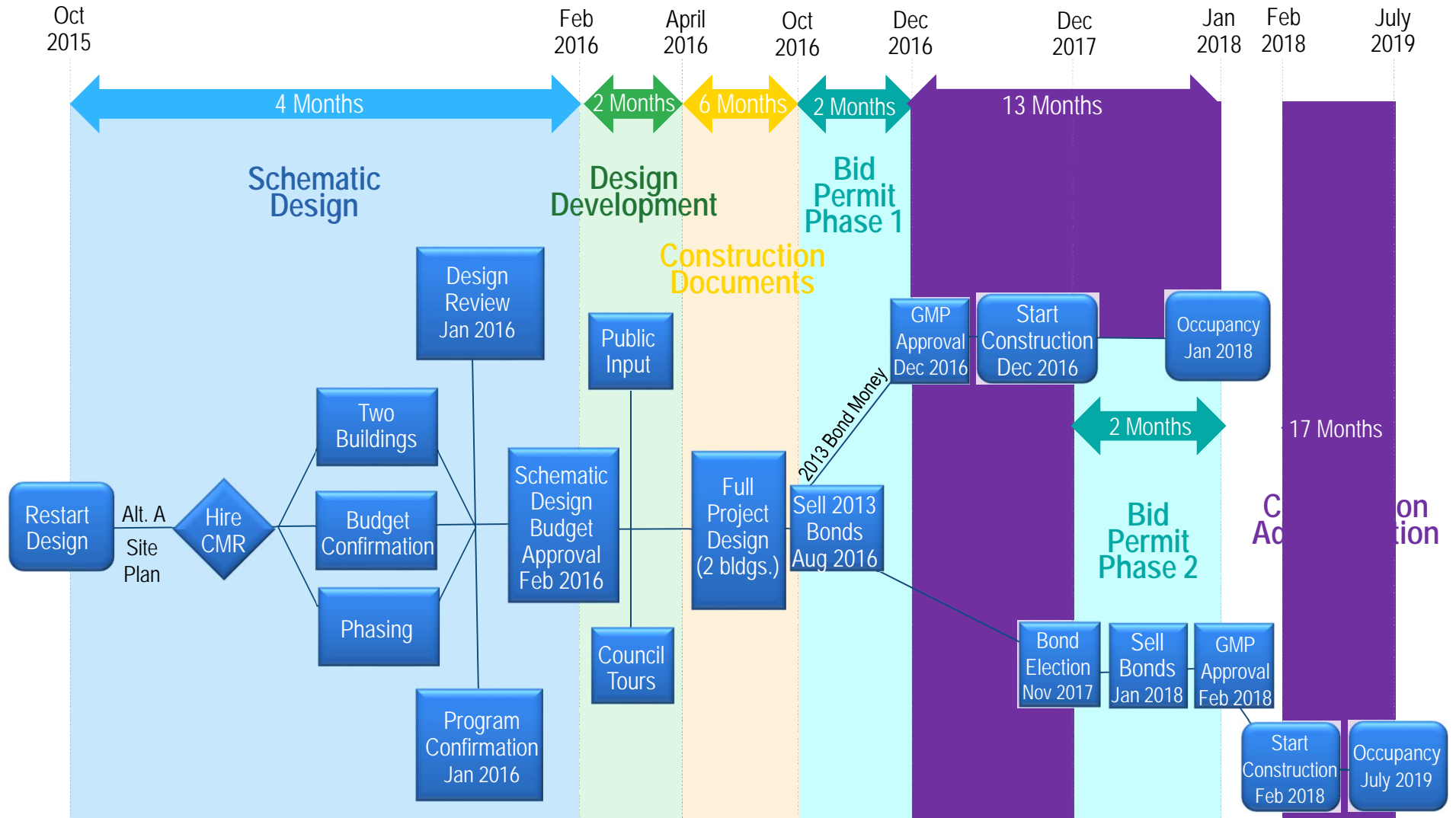
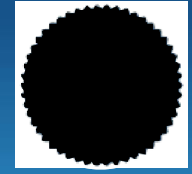
Bellaire Municipal Buildings: Scenario 2



Bellaire Municipal Buildings: Scenario 2B

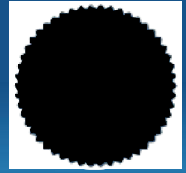


Bellaire Municipal Buildings: Scenario 3



Scenario Schedule Summary Comparison

	July 2013	Scenario 1	Scenario 2	Scenario 3
Bond Election	November 2013	May 2016	November 2016	November 2017
Cost Variance		-0-	+\$154,139	+\$906,000
Construction Start	December 2014	December 2016	February 2017	February 2018
Total Project Budget	\$13,081,000	\$16,765,510	\$16,919,649	\$17,671,510
Additional Funding Required		\$3,684,510	\$3,838,649	\$4,590,510
Occupancy Date	July 2016	July 2018	September 2018	July 2019



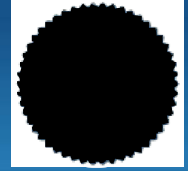
Bellaire City Hall/Civic Center

2004 Facility Condition Assessment:
3D/International

2012 Facilities Master Plan Update:
PGAL

2007 Limited Foundation Investigation-
Bellaire City Hall: Walter P. Moore & Associates, Inc.

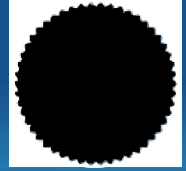
City Hall/Civic Center



Ø 2004 Facility Condition Assessment, building systems evaluated in report: (3D/International)

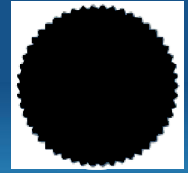
- Electrical
- Interior and exterior finishes
- HVAC
- Roofing
- Interior and exterior construction/structures
- Fire protection systems
- Plumbing
- Site Improvements
- Furnishings

City Hall/Civic Center



- Ø Areas not identified in 2004 report:
- Fire Code deficiencies
 - ADA deficiencies

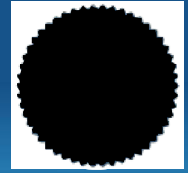
City Hall/Civic Center



Ø 2004 Facility Condition Assessment report:

- FCI (Facility Condition Index) Rating- Poor condition
 - Additional estimated cost to keep building in 2004 condition through 2019 \$2.5M
 - Estimated cost to replace building in 2004 \$2.9M
- ✓ NOTE: construction/repair costs only, no design or engineering costs included

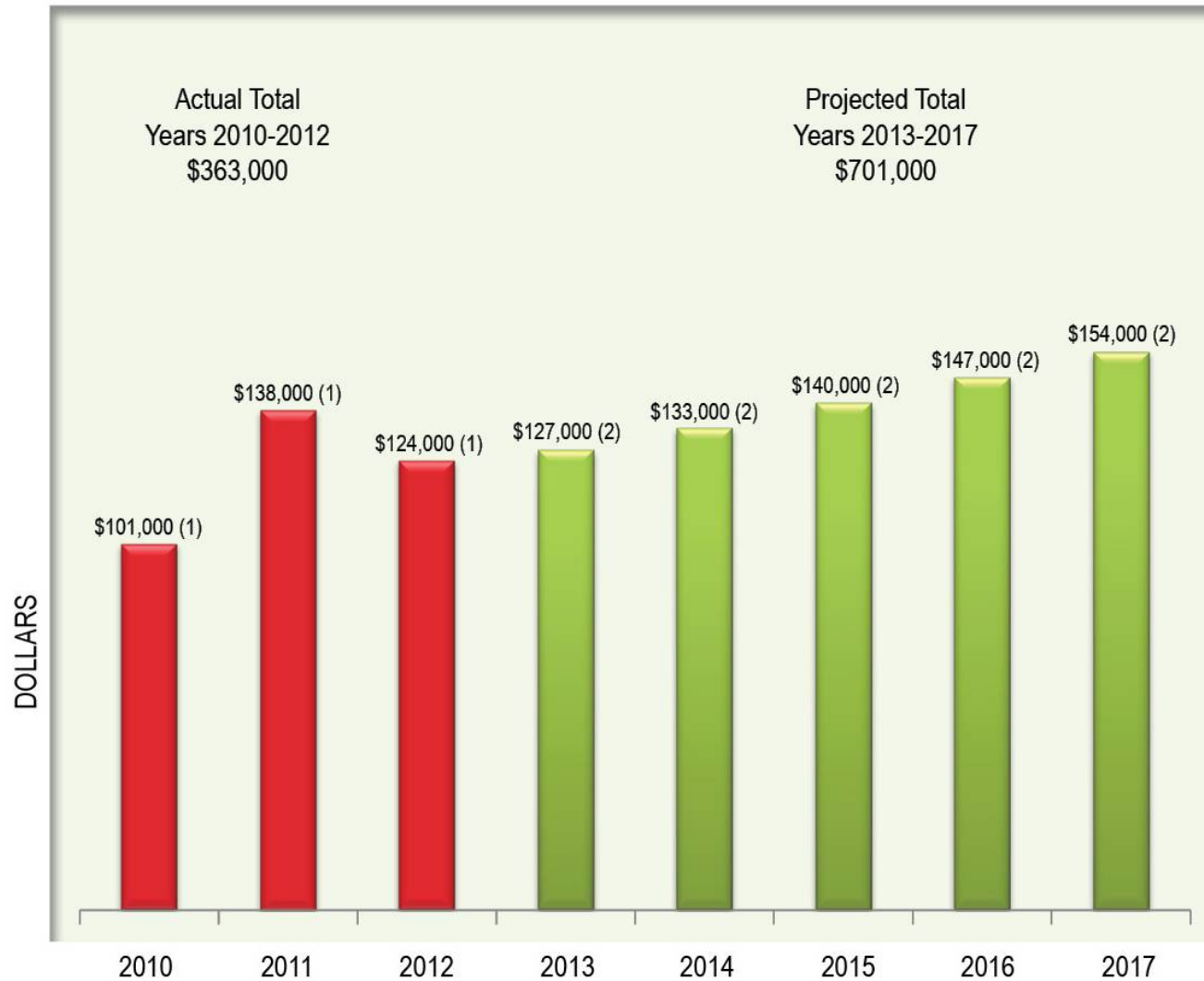
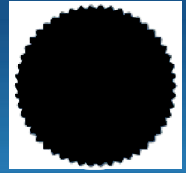
City Hall/Civic Center



Ø 2012 Facilities Master Plan Update, building systems evaluated in 2012 report: (PGAL)

- Electrical
- Interior and exterior finishes
- HVAC
- Roofing
- Interior and exterior structure/construction
- Plumbing
- Structure
- Site Improvements
- Furnishings
- ADA Standards/ deficiencies (not covered in 2004)
- Fire Safety Protection Systems (not covered in 2004)

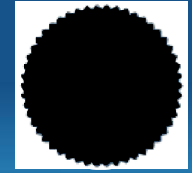
City Hall / Civic Center



Note: (1) Actual Repairs

(2) Projected repair costs based on average of 2010-2012 actuals escalated 5% per year

City Hall/Civic Center

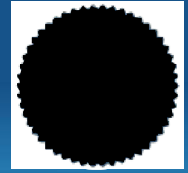


Ø 2012 Facilities Master Plan Update:

- 2010-2012 average annual maintenance cost per year \$121,000.00 or total cost \$363,000.00
- Estimated costs of immediate repairs (1- 5 years) \$701,000.00 (2013)
- Estimated systems repair costs within approx. 5 years \$894,000.00 (2013)
- Total est. repair costs over 5 years \$1,595,000.00 (2013)
- Estimated renovation costs in 2013, \$4.9M
- Estimated renovation cost in 2016, \$5.9M (escalation costs provided by Horizon/Christensen)

✓ NOTE: repair/renovation costs do not include foundation repairs

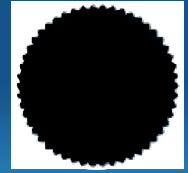
City Hall/Civic Center



Summary of 2012 report:

- Ø Building has ongoing slab movement
- Ø Building has obvious aesthetic needs
- Ø Building does not have code compliant exits from second floor nor fire sprinkler system
- Ø Building has numerous ADA deficiencies (mandatory in 2012)
- Ø Building's primary systems are failing and at end of life expectancy
- Ø Building contains encapsulated asbestos
- Ø Building exterior systems are failing and at end of life expectancy
- Ø Building security is not ideal for separation of public and staff

City Hall/Civic Center

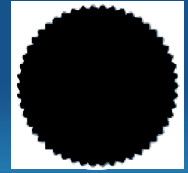


⊘ Deferred maintenance:

- HVAC- Air Handlers, air ducts, boiler, code violation- space clearance
- Exterior systems: roof & flashing, window/wall joints, walkways, doors
- Plumbing: cast-iron pipes under slab, numerous bellies under slab, main water line in building
- Electrical- original to building, transformers need to be replaced, code violation- space clearance
- Fire Safety needs- fire suppression system, enclose stairwell, enclose numerous pipe spaces with in building
- ADA- sinks, cabinets, counters, elevator, ramps, bathrooms, pathways, drinking fountains, doors, hand and safety rails, Council dais
- Aesthetic

✓ NOTE: does not include foundation repairs

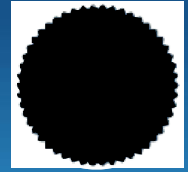
City Hall/Civic Center



Ø Foundation Condition: 2007 Walter P. Moore investigation report

- Subsurface soil preparations under the slab were not performed to design standards (PE Service Consulting Engineers- October 2005)
- Slab-on-grade is designed to limit total differential movement to 1" to as much as 2", actual movement of City Hall is 3" - 3.5"
- In order to prevent future movement:
 - ü Replace slab-on-grade with elevated structural slab which would require complete tear-out and replacement of slab and interior walls.
 - ü Ensure soil moisture content remains constant which is infeasible, technology doesn't exist.

Important Dates:



March

8th - CIP presentation to
P&Z

April

1st - Citizen input due

12th - P&Z Consideration
of CIP

May

Council pre-Budget
Planning Retreat

June

July

18th - CIP presented to
Council

August

15th - Bond sale

September

October

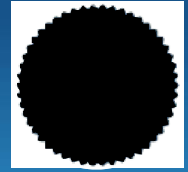
Construction documents
complete

November

December

22nd - Last day to call for
November 2016 bond
election

Things to consider:



Plan for a facility tour in early March?

Which scenario is preferred?

How do we capture citizen input?

How many Bond elections do we forecast for the next 6 years?



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

JANUARY 25, 2016

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 7:00 P.M.

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, January 25, 2016. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

Mayor Friedberg announced that a quorum was present consisting of all members of City Council as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials that were present included Paul A. Hofmann, City Manager; Scott Eidman, Assistant City Attorney; and Tracy L. Dutton, City Clerk.

Alan P. Petrov, City Attorney, arrived approximately 30 minutes after the meeting started and sat in the audience.

B. Inspirational Reading and/or Invocation - Michael Fife, Council Member.

Michael Fife, Council Member, provided the inspirational reading for the evening.

C. Pledges to The Flags - Michael Fife, Council Member.

Michael Fife, Council Member, led the members of City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

D. Personal/Audience Comments.

Dr. Kyle Jones:

Dr. Jones addressed City Council regarding the responsibility for oversight of work performed by contractors in the City rights-of-way, especially those that impacted City utilities. He praised Bellaire Utilities Superintendent Charles Hawkins and his staff for

Minutes Acceptance: Minutes of Jan 25, 2016 7:00 PM (Approval of Minutes:)

their assistance with utility repairs.

Steve Paul:

Mr. Paul addressed City Council regarding three recent sets of water line ruptures in the 5200 block of Grand Lake Street resulting in excess water and mud in residents' yards, driveways, and the street. City Council was urged to consider and appropriate money for the replacement of the water line in the 5200 block of Grand Lake Street.

Dr. Johnnie Frazier:

Dr. Frazier addressed City Council regarding safety and expressed her confidence in Police Chief Byron Holloway and his staff. She noted that the City's overall crime rate for 2015 had dropped. Dr. Frazier also indicated that she was not in favor of closing City streets at the feeder roads.

Jim Burrough:

Mr. Burrough addressed City Council regarding the potential closure of three streets at the southbound feeder road and the lack of evidence supporting that street closures would result in a reduction of burglaries. He urged City Council not to consider the street closures and cited the inconvenience to residents that needed to access the Loop in those areas.

Lynn McBee:

Ms. McBee addressed City Council and expressed her dissatisfaction that the special rules committee had not held public meetings, but commended the committee for their work on the rules. She urged City Council not to amend the City's Code to remove the section related to time and place for meetings, indicating that such specificity did not appear elsewhere in City documents.

Susan Downs:

Ms. Downs addressed City Council regarding the sport of pickleball and urged members of City Council and residents to join her at the Bellaire Recreation Center on Thursdays from 1:00 p.m. to 3:00 p.m.

Joe Pfau:

Mr. Pfau addressed City Council regarding his driveway, which he advised was sinking 1/4" per month due to water main issues in the 5200 block of Grand Lake Street. He urged members of City Council to help the residents by replacing the water main with a new line.

Written Comments:

Andrew S. Friedberg, Mayor, identified for the record and summarized written comments received by City Council for the evening's meeting, from **Steve Paul** and **Karen St. Denis**, both of which referenced water line issues in the 5200 block of Grand Lake Street and asked for City Council consideration for the replacement of the water line. Copies of the written comments were distributed to members of City Council for their consideration.

E. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented his City Manager's Report dated January 25, 2016, to members of City Council. The report included communication updates, an overview of press releases recently issued, reminders to attend upcoming community meetings, and an update on personnel and development.

Andrew S. Friedberg, Mayor, opened the floor for questions from City Council. Following questions, Mayor Friedberg advised that the Council's current Rules of Procedure contemplated a formal motion to accept the City Manager's Report into the record (Article 6, Agenda Order, Section H, Reports, of the Rules of Procedure of the City Council of the City of Bellaire, Texas, as of July 13, 2015). He asked if there was any objection to suspending the rule and moving on to the next order of business. Hearing no objection, Mayor Friedberg continued to agenda item E(2).

2. FY 2016 First Quarter Report for the City of Bellaire, Texas - Submitted by Diane K. White, Assistant City Manager.

Diane K. White, Assistant City Manager, presented the First Quarter Report for the City of Bellaire, Texas, to members of City Council. The report covered the period commencing October 1, 2015, and ending December 31, 2015. Topics highlighted from the report included a personnel review (vacancies) and an overview of revenues and expenditures for the City's operating funds (General Fund and Enterprise Fund). Assistant City Manager White advised that the City was on target with respect to both City funds as of the end of the first quarter.

Andrew S. Friedberg, Mayor, opened the floor for questions from the City Council. Following questions, Mayor Friedberg asked if there was any objection to suspending the rule calling for a formal motion to accept the report into the record. Hearing no objection, Mayor Friedberg continued to agenda item E(3).

3. Presentation of a Report and Recommendations to City Council by a special committee (the "Committee") appointed by the Council to review the Rules of Procedure of the City Council of the City of Bellaire, Texas (the "Rules") and present any proposed revisions thereto; and consideration of and possible action on the Committee's recommendations as set forth therein: (a) adoption of the Committee's proposed rules to replace and supersede all prior Rules; and (b) adoption of an ordinance amending the Code of Ordinances of the City of Bellaire, Texas, for the purpose of repealing Section 2-3, Time and place for Council meetings, and Section 2-19, Consent agenda - Presented and submitted by Andrew S. Friedberg, Mayor, on behalf of the committee.

Andrew S. Friedberg, Mayor, presented a report to members of the City Council on behalf of the special committee (the "Committee") appointed by the City Council to review the Rules of Procedure of the City Council of the City of Bellaire, Texas (the "Rules"), and present any proposed revisions. Members of the Committee included Mayor Friedberg and Council Members Trisha S. Pollard and David R. Montague.

Mayor Friedberg opened the floor for questions from City Council. Upon determining that there were no questions, Mayor Friedberg asked if there was

any objection to suspending the rule calling for a formal motion to accept the report into the record. After noting no objection, Mayor Friedberg asked for consideration on each of the Committee's recommendations.

Before accepting a motion to adopt the proposed Rules, Mayor Friedberg advised that the City Council's existing Rules (Article 3, Section V) provided that the Rules could be amended only if such an amendment was introduced at the previous regular meeting of City Council and if the amendment received preliminary approval of City Council at such meeting. He noted that the Committee had suggested in its report that City Council suspend that rule in order to approve the proposed Rules this evening.

Motion:

To adopt a resolution of the City Council of the City of Bellaire, Texas, adopting the Committee's proposed Rules as the Rules of Procedure of the City Council of the City of Bellaire, Texas, replacing and superseding all prior Rules, and to suspend the existing rule under Article 3, General Rules of Procedure and Policies, Section V, Suspension and Amendment of Rules, that would prevent such adoption from taking effect immediately.

After noting no discussion, Mayor Friedberg called for a vote on the motion on the floor.

RESULT:	UNANIMOUS [7 TO 0]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	None

Motion:

To adopt an ordinance of the City Council of the City of Bellaire, Texas, amending the Code of Ordinances of the City of Bellaire, Texas, for the purpose of deleting Section 2-3, Time and place for Council meetings, and Section 2-19, Consent agenda.

Following discussion, Mayor Friedberg called for a vote on the motion on the floor.

RESULT:	UNANIMOUS [7 TO 0]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None

F. New Business:**1. Consent Agenda:**

At the request of Gus E. Pappas, Council Member, item 1(d) was removed from the Consent Agenda and considered separately.

a. Approval of Minutes:

Consideration of and possible action on the approval of the minutes of the following sessions of the City Council of the City of Bellaire, Texas:

- i. Mayor and Council - Reception for Outgoing Members - Dec 21, 2015 6:15 PM
 - ii. Mayor and Council - Regular Session - Dec 21, 2015 7:00 PM
 - iii. Mayor and Council - Council Installation - Jan 4, 2016 7:00 PM
- Submitted by Tracy L. Dutton, City Clerk.

b. Code Suspension:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to hold their Annual Barbecue (BBQ) Fundraiser in the Feld Park parking lot located at 6406 Avenue B, Bellaire, Texas, from February 4, 2016, to February 7, 2016, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Thursday, February 4, 2016, Friday, February 5, 2016, Saturday, February 6, 2016, and Sunday, February 7, 2016 - Submitted by Cheryl Bright, Assistant Director of Parks, Recreation and Facilities, on behalf of the Optimist Club of Bellaire.

c. Authorized Representatives:

- i. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, amending the authorized representatives for the City of Bellaire, Texas, for purposes of transmitting funds for investment in the Texas Local Government Investment Pool (TexPool/TexPool Prime), withdrawing funds from TexPool/TexPool Prime, issuing letters of instruction, and taking all other actions deemed necessary or appropriate for the investment of local funds - Submitted By Diane K. White, Assistant City Manager.
- ii. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, amending the authorized representatives for the City of Bellaire, Texas, for purposes of transmitting funds for investment in the TexSTAR Local Government Investment Pool (TexSTAR), withdrawing funds from TexSTAR, issuing letters of instruction, and taking all other actions deemed necessary or appropriate for the investment of local funds - Submitted by Diane K. White, Assistant City Manager.

- iii. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, amending the authorized representatives for the City of Bellaire, Texas, for purposes of transmitting funds for investment in the TexasTERM Local Government Investment Pool (TexasTERM), withdrawing funds from TexasTERM, issuing letters of instruction, and taking all other actions deemed necessary or appropriate for the investment of local funds - Submitted by Diane K. White, Assistant City Manager.

Motion:

To adopt the Consent Agenda dated January 25, 2016.

RESULT:	UNANIMOUS [7 TO 0]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	David Montague, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None

d. Waiver of Fee(s):

Consideration of and possible action on a request to authorize the City Manager of the City of Bellaire, Texas, to waive the \$30.00 administrative fee charged for the issuance of Community Event Sign permits - Submitted by John McDonald, Director of Development Services.

Motion:

To authorize the City Manager of the City of Bellaire, Texas, to waive the \$30.00 administrative fee charged for the issuance of Community Event Sign permits.

Discussion ensued among members of City Council regarding the motion on the floor. Following discussion, Mayor Friedberg called for a vote on the motion.

RESULT	APPROVED [6 TO 1]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Reed, Pollard, McLaughlan, Fife, Montague
NAYS:	Pappas

2. Adoption of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on a recommendation from the Bellaire Public Works Department for City Council approval, by ordinance, of an amendment to a Contract and Agreement for Engineering Services by and between HDR Engineering, Inc., and the City of Bellaire, Texas, for engineering services associated with the Rebuild Bellaire Phase Five Paving and Drainage Improvements Project and authorization for the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, a contract amendment proposal with HDR for additional engineering design and construction phase services - Submitted by Brant Gary, Director of Public Works.

Brant Gary, Director of Public Works, summarized the agenda item before City Council and **Paul A. Hofmann, City Manager**, provided background information related to the agenda item.

Motion:

To approve a recommendation from the Bellaire Public Works Department for City Council approval, by ordinance, of an amendment to a Contract and Agreement for Engineering Services by and between HDR Engineering, Inc., and the City of Bellaire, Texas, for engineering services associated with the Rebuild Bellaire Phase Five Paving and Drainage Improvements Project and to authorize the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, a contract amendment proposal with HDR for additional engineering design and construction phase services.

Following questions from members of City Council regarding the contract amendment proposal, Mayor Friedberg called for a vote on the motion on the floor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David R. Montague, Council Member
SECONDER:	Gus E. Pappas, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague

- b. Consideration of and possible action on a recommendation from the Bellaire Public Works Department to award Bid No. 16-002, Rebuild Bellaire Phase Five-B Reconstruction Project, to Reytec Construction Resources, Inc., in an amount not to exceed \$8,393,297.00 and to adopt an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with Reytec Construction Resources, Inc., for said project in an amount not to exceed \$8,393,297.00 - Submitted by Brant Gary, Director of Public Works.

A brief introduction of the agenda item was provided by **Brant Gary, Director of Public Works**, and a statement offered by **Paul A. Hofmann, City Manager**, advising the City Council that upon conclusion of the Rebuild Bellaire Phase Five B Reconstruction Project, the Rebuild Bellaire Program and associated funding authorized by the voters in 2005 would end.

Motion:

To approve a recommendation from the Bellaire Public Works Department to award Bid No. 16-002, Rebuild Bellaire Phase Five B Reconstruction Project to Reytec Construction Resources, Inc. ("Reytec"), in an amount not to exceed \$8,393,297.00 and to adopt an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with Reytec for said project in said amount.

Following discussion among members of City Council, **Andrew S. Friedberg, Mayor**, called for a vote on the motion on the floor.

RESULT:	ADOPTED [6 TO 1]
MOVER:	David R. Montague, Council Member
SECONDER:	Gus E. Pappas, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, Fife, Montague
NAYS:	McLaughlan

- c. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, a contract for hosted telephone exchange services with Meriplex Communications, Ltd., for a three-year period - Submitted by Larry Parks, Director of Information Technology.

Larry Parks, Director of Information Technology, provided an overview of services and costs associated with a contract that he recommended the City of Bellaire enter into with Meriplex Communications, Ltd., for hosted telephone exchange services (cloud-based services).

Motion:

To adopt an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, a contract for hosted telephone exchange services with Meriplex Communications, Ltd., for a three-year period.

Following questions from members of City Council, **Andrew S. Friedberg, Mayor**, called for a vote on the motion on the floor.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague

3. Item(s) for Individual Consideration:

Minutes Acceptance: Minutes of Jan 25, 2016 7:00 PM (Approval of Minutes:)

- a. Discussion regarding the potential closure of certain streets along the feeder roads to see if there is a general consensus to direct the City Manager and staff to determine procedures and costs to proceed - Submitted by Roman F. Reed, Mayor Pro Tem.

Roman F. Reed, Mayor Pro Tem, introduced the agenda item he had requested to members of City Council. Mayor Pro Tem Reed indicated that he was interested in seeing if there was a general consensus among the members of City Council to direct the City Manager and staff to determine procedures and costs to proceed with the potential closure of streets at the feeder roads on both sides of Loop 610. Mayor Pro Tem Reed indicated that it was not his intent to suggest the closure of major and minor thoroughfares, such as Fournace Place, Bissonnet Street, Bellaire Boulevard, Jessamine Street, or Evergreen Street. He referenced crime in areas of the City close to the feeder roads and advised that his intent was to provide the most secure and safest environment for residents.

David R. Montague, Council Member, indicated that he had not seen data of any significance to suggest that closing streets at the feeder roads along Loop 610 was a good plan.

Gus E. Pappas, Council Member, referenced the lack of empirical evidence that the closure of streets at Loop 610 would reduce crime in the City. He noted the inconvenience to residents and possible displeasing aesthetics as a result of devices that would have to be installed to close the streets.

Andrew S. Friedberg, Mayor, agreed that crime would not be solved by closing residents' access to the freeway and expressed concern and displeasure that residents were being given the idea that Bellaire was experiencing a crime wave.

Trisha S. Pollard, Council Member, advised that she did not believe closing off streets at the freeway would have the effect that Mayor Pro Tem Reed was hoping for. She also referenced the ability to get to the freeway as a positive amenity for many residents.

Michael Fife, Council Member, advised that she also did not believe closing off streets at the freeway would prevent any kind of crime. She expressed concern as to the impact such street closures would have on first responders and inconveniencing residents.

Pat McLaughlan, Council Member, advised that he was highly against the closure of streets at the feeder roads along Loop 610.

- b. Discussion and possible action to direct City Staff to: (1) prepare a budget amendment for City Council consideration that would allow for the construction of new water lines, as needed, within the FY 2016 budget; (2) to conduct an evaluation of City water lines to define locations of high failure rates of other lines in addition to the 5200 block of Grand Lake Street; (3) to replace water lines in the 5200 block of Grand Lake Street and any other lines that have exhibited high failure rates; and (4) to conduct an engineering analysis to define failure cause and corrective action for new water line construction - Submitted by Pat B. McLaughlan, Council Member.

Motion:

To direct City Staff to: (1) prepare a budget amendment for City Council consideration that would allow for the construction of new water lines, as needed, within the FY 2016 budget; (2) conduct an evaluation of City water lines to define locations of high failure rates of other lines in addition to the 5200 block of Grand Lake Street; (3) replace water lines in the 5200 block of Grand Lake Street and any other lines that have exhibited high failure rates; and (4) conduct an engineering analysis to define failure cause and corrective action for new water line construction.

{Motion by Pat B. McLaughlan, Council Member, and second by David R. Montague, Council Member}

Discussion ensued among members of City Council regarding the motion on the floor. Following discussion, an amendment was offered by Gus E. Pappas, Council Member.

Amendment (No. 1) to Main Motion:

To amend the motion such that City Staff would be directed to: (1) prepare a budget amendment for City Council consideration that would allow for the replacement of water lines in the 5200 block of Grand Lake Street; (2) conduct an evaluation of City water lines to define locations of high failure rates; and (3) conduct an engineering analysis to define failure cause and corrective action for new water line construction.

{Amendment by Gus E. Pappas, Council Member, and second by Roman F. Reed, Mayor Pro Tem}

Andrew S. Friedberg, Mayor, recognized **Paul A. Hofmann, City Manager**, to provide perspective and additional information before discussion of the amendment on the floor. City Manager Hofmann indicated that the City had existing funds (in a water line replacement CIP account) for the design and replacement of the water lines in the 5200 block of Grand Lake; therefore, a budget amendment would not be required to replace those lines.

Prior to further discussion, an amendment (no. 1A) to the amendment (no. 1) to the main motion was offered by David R. Montague, Council Member.

Amendment (No. 1A) to Amendment (No. 1) to Main Motion:

To amend the amendment to the motion such that City Staff would be directed to replace the water lines in the 5200 block of Grand Lake Street using existing funds.

RESULT:	APPROVED [6 TO 1]
MOVER:	David R. Montague, Council Member
SECONDER:	Gus E. Pappas, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, Fife, Montague
NAYS:	McLaughlan

Mayor Friedberg called for a **vote on Amendment (No. 1), as amended, to the Main Motion.** Discussion ensued among members of City Council prior

to the vote.

RESULT:	APPROVED [5 TO 2]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Roman F. Reed, Mayor Pro Tem
AYES:	Friedberg, Pollard, Pappas, Fife, Montague
NAYS:	Reed, McLaughlan

Following the vote on Amendment (No. 1), as amended, to the Main Motion, Mayor Friedberg called for a vote on the main motion, as amended.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Pat B. McLaughlan, Council Member
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague

G. Items for Future Agendas; Community Interest Items from Mayor and City Council:

Roman F. Reed, Mayor Pro Tem, requested an item on the next agenda for a record voice vote by each member of City Council to direct City Staff to determine procedures and costs to close all residential streets along the Loop 610 feeder roads with the exception of Fournace Place, Bissonnet Street, Bellaire Boulevard, and Evergreen Street, and to set up a Town Hall Meeting soon after to gain residents' input on such matter, leading to a vote on the next Council meeting following the Town Hall Meeting.

Community interest items from the Mayor and City Council included expressions of appreciation to Assistant City Manager Diane K. White and former Chief Financial Officer Linda Symank for the financial presentation they made to Council Member Pollard; expression of appreciation for the street sweepers; announcement of the opening of a new restaurant in Bellaire, Enoteca Rossa; recommendation of the Genesis Steakhouse, the host of a recent Bellaire Business Association Luncheon; expression of congratulations to the Parks and Recreation Advisory Board for a successful community meeting on the proposed Master Plan for Evergreen Park; and reminders to attend the Bellaire Police Winter Community Meeting on Thursday and the State of the City Meeting on Monday, February 1, 2016.

H. Adjourn.

Andrew S. Friedberg, Mayor, announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 10:22 p.m. on Monday, January 25, 2016.

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: Parks, Recreation and
Facilities
Category: Ordinance
Department Head: Cheryl Bright-
West
DOC ID: 1806

**SCHEDULED
ACTION ITEM (ID # 1806)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, and Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Patrons for Bellaire Parks to host a special fundraising event, known as the 2016 Wine & Tapas, in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, on Saturday, April 30, 2016 - Submitted by Cheryl Bright, Assistant Director of Parks, Recreation, and Facilities.

Background/Summary:

The Patrons for Bellaire Parks is requesting City Council's consideration in a request to temporarily lift the ordinance prohibiting alcohol in Town Square Park on Saturday, April 30, 2016 from 12:00 noon till 12:00 midnight and temporarily suspending the park curfew until 12 midnight thus allowing the Patrons For Bellaire Parks to host the 2016 Wine and Tapas. Net proceeds from the 2016 Wine and Tapas will be dedicated for park improvements at Evergreen Park.

Previous Council Action Summary:

None

Fiscal Impact:

None

Recommendation:

It is the recommendation of Cheryl Bright, Assistant Director of Parks, Recreation and Facilities that the City Council of the City of Bellaire temporarily suspends Chapter 3, Alcoholic Beverages, Article 1, Section 3-3, Use prohibited in public parks and other public places from 12 noon to 12 midnight and suspends Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a) and allow the utilization of Town Square Park until 12 midnight on Saturday, April 30, 2016 thus allowing the Patrons For Bellaire Parks to host the 2016 Wine and Tapas.

ATTACHMENTS:

- PATRONS for Bellaire Parks Curfew and Alcohol Suspension for Wine & Tapas 2016 (PDF)
- Code Suspension - Ch. 3 Sec. 3-3 Alcohol and Ch. 27 Sec. 27-95 Curfew Imposed - BTS - Patrons Wine and Tapas 2016 (PDF)



PATRONS *for* BELLAIRE PARKS

February 1, 2016

Mayor Andrew Friedberg
And Bellaire City Council
City of Bellaire
7008 S. Rice Ave.
Bellaire, TX. 77401

Re: Patrons for Bellaire Parks 2016 Wine & Tapas

Dear Mayor Friedberg and City Council:

Patrons for Bellaire Parks has raised and gifted over \$1.5 million for Bellaire parks since our inception. In keeping with our mission, I am excited to inform you that the Patrons Board of Directors has chosen to dedicate the net proceeds from the 2016 Wine & Tapas to help pay for the future renovations that you are planning for Evergreen Park. Last year we raised over \$60,000 for Evergreen Park and expect to meet or exceed that goal again this year.

We would like to hold this year's Wine & Tapas in Bellaire Town Square on Saturday, April 30, 2016 from 7 pm to 11 pm.

In order to host Wine & Tapas in Bellaire Town Square, Patrons for Bellaire Parks respectfully requests a waiver of the City's no alcohol in the parks ordinance on April 30, 2016 from 4 pm to 12 am and an extension of the park curfew until 12 am to allow for sufficient time to set up and clean up at the conclusion of the event. As we have in the past, we will have valet parking and security in place prior to and during the event.

We hope that all of you will join us on April 30th. Thanks for your assistance.

Sincerely,

Cindy Siegel
President

P. O. BOX 3228 BELLAIRE, Texas 77402-3228
Phone (713) 661-7275 www.bellaireparks.org



ORDINANCE NO. 16-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, TEMPORARILY SUSPENDING THE APPLICATION OF CHAPTER 3, ALCOHOLIC BEVERAGES, ARTICLE I, IN GENERAL, SECTION 3-3, USE PROHIBITED IN PUBLIC PARKS AND OTHER PUBLIC PLACES, AND CHAPTER 27, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE V, PUBLIC PARKS, SECTION 27-95, CURFEW IMPOSED, SUBSECTION (A), OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF ALLOWING THE PATRONS FOR BELLAIRE PARKS TO HOST A SPECIAL FUNDRAISING EVENT, KNOWN AS THE 2016 WINE & TAPAS, IN BELLAIRE TOWN SQUARE, 7008 SOUTH RICE AVENUE, BELLAIRE, TEXAS 77401, ON SATURDAY, APRIL 30, 2016.

WHEREAS, the Patrons for Bellaire Parks ("Patrons") desire to hold a special fundraising event, known as the 2016 Wine & Tapas, to raise funds for Evergreen Park located at 4500 Evergreen Street, Bellaire, Texas 77401; and

WHEREAS, the Patrons desire to hold their 2016 Wine & Tapas event in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, on Saturday, April 30, 2015, from 7:00 p.m. until 11:00 p.m.; and

WHEREAS, in order for the 2015 Wine & Tapas event to take place in Bellaire Town Square, the Patrons have, by letter dated February 1, 2016, requested a temporary suspension of the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, of the Code of Ordinances of the City of Bellaire, Texas, in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, commencing at 12:00 p.m. and terminating at 12:00 a.m. on Saturday, April 30, 2016, for said event; and

WHEREAS, in order to allow sufficient time for clean up at the conclusion of the 2016 Wine & Tapas event, the Patrons have also requested a temporary suspension of the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, to extend the curfew in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, from 11:00 p.m. to 12:00 a.m. on Saturday, April 30, 2016, for said event; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

Section 1. The recitals set forth above are true and correct.

Section 2. Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, of the Code of Ordinances of the City of Bellaire, Texas, is hereby temporarily suspended for the Patrons' 2016 Wine & Tapas event to be held in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, on Saturday, April 30, 2016, said suspension to commence at 12:00 p.m. and end at 12:00 a.m.

Section 3. Chapter 27, Streets, Sidewalks and Other Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, is hereby temporarily suspended for the Patrons' 2016 Wine & Tapas event to be held in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, on Saturday, April 30, 2016, said suspension to commence at 11:00 p.m. and end at 12:00 a.m.

Section 4. Said temporary suspensions of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, and Chapter 27, Streets, Sidewalks and Other Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, shall terminate at 12:00 a.m. on Saturday, April 30, 2016, in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, and said suspensions shall not apply to any other person or activity.

Section 5. Said suspensions of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, and Chapter 27, Streets, Sidewalks and Other Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, shall terminate at 12:00 a.m. on Saturday, April 30, 2016, in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas 77401, at which time said sections and chapters of the Code of Ordinances of the City of Bellaire, Texas, shall be fully reinstated as if never suspended.

PASSED, APPROVED, and ADOPTED this, the 15th day of February, 2016.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

7008 S. Rice Avenue
Bellaire, TX 77401



Meeting: 02/15/16 06:00 PM
Department: City Manager's Office
Category: Discussion
Department Head: Michelle Jordan
DOC ID: 1808

SCHEDULED**ACTION ITEM (ID # 1808)**

Item Title:

Consideration of and possible action relating to means and methods of securing citizen input for the Municipal Facilities Project - Submitted by Michelle Jordan, Project Manager.

Background/Summary:

The Municipal facilities Project is currently in the Design Development phase, and citizen input regarding the project should occur between now and April 1, 2016 in order to maintain the current project schedule.

Previously, there was an Ad Hoc Committee who supplied input into the project last Fall. The work of that previous committee successfully influenced the overall site plan and provided guidance regarding general design direction.

This current citizen input could focus on the look and feel of the overall buildings. For example, should the buildings have the same architectural feel, should they match an existing architectural style of nearby buildings, or should they have a more unique or modern aesthetic? Is there an overall elevation (facade) strategy that can be agreed upon?

In order to accomplish this and maintain the current schedule, the input will be needed before April 1, 2016. This may be accomplished in one or more meetings or events during the month of March.

Previous Council Action Summary:

Council has received status updates on the Project, including information about the current cost estimate and schedule. Council also previously appointed an Ad Hoc Committee to advise on the project last summer and fall.

Recommendation:

Discussion by Council regarding how to secure citizen input into the project.