

CITY OF BELLAIRE TEXAS

BUILDING AND STANDARDS COMMISSION

MARCH 23, 2016

Council Chamber	Regular Session	7:00 PM
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7008 S. RICE AVENUE
BELLAIRE, TX 77401



Chairman

Laura Thurmond

Commissioner

Mike Baker

Commissioner

Paul Katz

Vice Chairman

Danny Spencer

Commissioner

Charles Formica

Commissioner

Burt Martin

Commissioner

Lee Hampton

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

I. REGULAR SESSION**A. Call to Order****B. Announcement of Quorum****C. Rules for Public Comment**

- 1. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.**
- 2. Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.**
- 3. Public Comments of a general nature shall be made at the time designated by the Order of Business.**
- 4. All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.**
- 5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

D. Approval or Correction of the Minutes

1. Building and Standards Commission - Regular Session - Feb 24, 2016 7:00 PM

E. Public Comment**F. Report from Building Official****G. Reports of Committees and Communications**

- 1. Communications to Commission members outside of posted meetings**
- 2. Committee Reports**
- 3. Reports from Staff other than the Building Official**

A. Discussion on sidewalk requirements (Brant Gary, Public Works Director)

H. Old Business**I. New Business**

- 1. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

J. Public Hearings**K. Announcements & Comments by Commissioners****L. Adjournment**



CITY OF BELLAIRE TEXAS
BUILDING AND STANDARDS COMMISSION
FEBRUARY 24, 2016

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

I. REGULAR SESSION

A. Call to Order

Chairman Thurmond called the meeting to order at 7:00 PM.

B. Announcement of Quorum

Chairman Thurmond announced that a quorum was present, consisting of the following members:

Attendee Name	Title	Status	Arrived
Laura Thurmond	Chairman	Present	
Paul Katz	Commissioner	Present	
Burt Martin	Commissioner	Absent	
Mike Baker	Commissioner	Present	
Danny Spencer	Vice Chairman	Present	
Lee Hampton	Commissioner	Present	
Charles Formica	Commissioner	Present	
Scott Eidman	Attorney	Present	
John McDonald	Director	Present	
Ashley Parcus	Secretary	Present	
David R. Montague	Council Member	Present	

C. Rules for Public Comment

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Minutes Acceptance: Minutes of Feb 24, 2016 7:00 PM (Approval or Correction of the Minutes)

5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.

Chairman Thurmond stated that the Rules for Public Comment are listed on the agenda.

D. Approval or Correction of the Minutes

1. Building and Standards Commission - Regular Session - Jan 27, 2016 7:00 PM

Commissioner Katz made one minor correction.

RESULT:	APPROVED AS CORRECTED [UNANIMOUS]
MOVER:	Charles Formica, Commissioner
SECONDER:	Mike Baker, Commissioner
AYES:	Thurmond, Katz, Baker, Spencer, Hampton, Formica
ABSENT:	Martin

E. Public Comment

There was no public comment.

F. Report from Building Official

Mr. McDonald informed the Commission that 25 flood permits have been applied for, and out of those 25, 4 of them have been denied due to substantial damage. He stated that staff did help a couple of those residents apply for FEMA assistance, but did not receive any. Mr. McDonald added that those 4 property owners plan to demolish and rebuild. He informed the Commission that currently, for the months of January and February new home permits are at 11, which is down a little from this time last year. He added however that residential remodel is up, and is already at 80% of what it was in the last quarter. Mr. McDonald informed the Commission that a meeting had been held between himself, the City Manager, and the HR Director regarding the search for a new Building Official, and several ideas had been thrown around. He added that currently, the office is meeting its turnaround time for inspections and plan review between the in-house staff and contract inspectors.

Vice Chairman Spencer mentioned that the formula the City is using to determine whether or not a home is substantially damaged had been brought up at the prior meeting. He asked Mr. McDonald if he had that information.

Mr. McDonald stated that he did not, but would get with Development Services Manager, ChaVonne Sampson, and would get that information to the Commission as soon as possible.

G. Reports of Committees and Communications

1. Communications to Commission members outside of posted meetings

There were no communications to report.

2. Committee Reports

There were no committee reports.

Minutes Acceptance: Minutes of Feb 24, 2016 7:00 PM (Approval or Correction of the Minutes)

Vice Chairman Spencer stated that the sub committee has not yet met, but would do so in the near future and would come back with some information at the March meeting.

3. Reports from Staff other than the Building Official

A. Discussion on sidewalk requirements (Brant Gary, Public Works Director)

Mr. McDonald informed the Commission that unfortunately Mr. Gary was not going to be able to make it to the meeting. He stated that he would reschedule him for the Commission's March meeting.

H. Old Business

There was no Old Business.

I. New Business

- 1. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

There was no New Business.

J. Public Hearings

There were no public hearings.

K. Announcements & Comments by Commissioners

Vice Chairman Spencer mentioned the fatal robbery at Reginelli's Pizzeria and stated that his thoughts and prayers are with the family.

Mr. McDonald informed the Commission that Wine & Tapas has been scheduled for April 30th and that he looked forward to seeing any Commission members who wished to attend.

L. Adjournment

Motion: a motion was made by Commissioner Katz and seconded by Commissioner Hampton to adjourn the Regular Meeting.

Vote: the motion was carried on a unanimous vote of 6-0.

The meeting was adjourned at 7:11 PM.