



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

APRIL 4, 2016

**Council Chamber and Council Conference Room
6:00 PM**

Regular Session

**7008 S. RICE AVENUE
BELLAIRE, TX 77401**

REGULAR SESSION - 6:00 P.M.

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 6:00 p.m. on Monday, April 4, 2016. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present*
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

*Gus E. Pappas, Council Member, arrived at 6:04 p.m. and participated in the interviews conducted by the City Council.

B. Board Interviews:

Interview, discussion, and evaluation of applicants interested in filling several vacancies on the L.I.F.E. Advisory Board of the City of Bellaire, Texas ("BLIFE") - Submitted by Tracy L. Dutton, City Clerk, on behalf of BLIFE Council Liaison, Mayor Andrew S. Friedberg.

Mayor Friedberg announced that City Council would conduct interviews for the L.I.F.E. Advisory Board of the City of Bellaire, Texas, in the Council Conference Room located directly behind the Council Chamber, as that room was more conducive to the interview process. He reminded members of the public that the interviews were to be conducted in open session, and all were invited to join Council in the Conference Room if they wished to attend.

The City Council conducted interviews of four (4) applicants interested in filling several vacancies on the L.I.F.E. Advisory Board of the City of Bellaire, Texas

("BLIFE"). Existing vacancies included one (1) term that would commence on April 4, 2016, and end on June 30, 2016, and two (2) terms that would commence on April 4, 2016, and end on June 30, 2017.

Interviews were conducted based on the schedule set forth as follows:

Time Period	Applicant	Area(s) of Interest
6:00 p.m. - 6:15 p.m.	Patricia "Trish" Parrack	BLIFE
6:15 p.m. - 6 :30 p.m.	Joe Burris	BLIFE
6:30 p.m. - 6:45 p.m.	Kevin Newman	BLIFE, Cultural Arts Board, Evelyn's Park Conservancy Board
6:45 p.m. - 7:00 p.m.	Maxine Epstein	BLIFE

Following interviews, by general consent **Mayor Friedberg** announced a brief recess beginning at 7:08 p.m.

The City Council reconvened at 7:14 p.m., in the Council Chamber. **Mayor Friedberg** announced the continuation of the Regular Session and moved to agenda item C.

C. Inspirational Reading and/or Invocation - Pat B. McLaughlan, Council Member.

Pat B. McLaughlan, Council Member, provided the inspirational reading for the evening.

D. Pledges of Allegiance - Pat B. McLaughlan, Council Member.

Pat B. McLaughlan, Council Member, led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. Recognition of Proclamations.

1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming April 5, 2016, as "National Service Recognition Day" in the City of Bellaire, Texas.

Mayor Friedberg read and presented a proclamation he issued proclaiming April 5, 2016, as "National Service Recognition Day" in the City of Bellaire, Texas.

Representatives from three national service programs accepted the proclamation from Mayor Friedberg as follows: MaryAnn Kelley (Project Coordinator for the RSVP of Southeast Texas Program), Christine McDonald (RSVP Program Volunteer), Nori Gabert (RSVP Program Volunteer), Marilyn Vargui (Director for the Senior Companion Program), Marla Turner (Advisory Council Member for the Senior Companion Program), and Pam Geyer (Senior Companion Program).

2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing the week of April 10-16, 2016, as "National Library Week" in the City of Bellaire, Texas.

Mayor Friedberg read and presented a proclamation he issued in recognition of the week of April 10-16, 2016, as "National Library Week" in the City of Bellaire,

Texas.

The proclamation was accepted by Mary Cohrs, Director of Library, on behalf of the Bellaire City Library.

F. Personal/Audience Comments.

Jason Wintz, Chair of the Environmental and Sustainability Board of the City of Bellaire, Texas (the "ESB"):

Chair Wintz addressed the City Council and expressed the desire of the ESB to become a stakeholder in the projects the Citizens for a Beautiful Bellaire were petitioning funding for. He urged City Council to let others comment on the projects before making any decisions.

Johanna Moran, Member of the ESB:

Ms. Moran addressed the City Council and asked for two considerations: 1) to delay any decision on funding requests until all stakeholders had a chance to learn more and provide input, and 2) to come up with a plan so that all boards could work together as a team and collaborate on initiatives and funding.

Pam Geyer, Past Member of the ESB:

Ms. Geyer addressed the City Council and urged them to involve every board in decisions related to environmental and sustainability issues. She suggested a "Council" of the boards as a means to engage all boards.

Andy Pollard, Incoming President of the Bellaire Southwest Rotary Club:

Incoming President Pollard advised the City Council that the Bellaire Southwest Rotary Club (the "Rotary") would like to become more engaged with the City, specifically with the planning for new City facilities. Members of the City Council were invited and encouraged to attend the Rotary's next fundraising event, Aloha Spring Fest, to be held on April 23, 2016, from 6:00 p.m. to 9:00 p.m.

Neil Verma, Chair of the Parks and Recreation Advisory Board of the City of Bellaire, Texas (the "PRAB"):

Chair Verma addressed the City Council by expressing his support for the adoption of the proposed safe passage ordinance as presented in the City Council's packet. He noted that the ordinance was simple, clean, and lean, as well as consistent with ordinances adopted by surrounding cities.

Patricia King-Ritter, President of the Evelyn's Park Conservancy Board:

President King-Ritter addressed the City Council in support of the proposed safe passage ordinance on the City Council's agenda this evening and stressed the importance of interconnectivity within the City.

Aaron Hall:

Mr. Hall addressed the City Council in support of the proposed safe passage ordinance on the City Council's agenda and stressed the importance of signage to alert residents of the new regulations.

Rabbi Scott Hausman-Weiss:

Rabbi Hausman-Weiss addressed the City Council by expressing his support of the proposed safe passage ordinance. He urged the City Council not to miss an opportunity to allow bikers and other vulnerable road users to be safe.

Lynn McBee:

Ms. McBee addressed the City Council regarding the proposed safe passage ordinance, which was an act of futility, in her opinion, even though the intent was noble. She expressed her concern that there would be no enforcement of the ordinance and lots of signs to add to the visual clutter.

Written Comments:

Mayor Friedberg read the names of individuals that had submitted written comments in support of the adoption of a safe passage ordinance as follows (in alphabetical order):

Mary Blitzer (Interim Executive Director of BikeHouston);

Ben Cowan (President of the Board of Directors of The Nature Discovery Center);

Shelley Kennedy;

Alec Lawton;

John Long (Head of School for The Post Oak School and Incoming Director of BikeHouston);

Samir Mehta;

Manpreet Singh;

Pranika Sinha; and

Kevin Sisk.

At the conclusion of written comments, **Mayor Friedberg** advised that complete copies of all written comments received were distributed to members of the City Council in advance for their consideration and for the record of the meeting.

G. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated April 4, 2016, to members of the City Council. The report included communication updates (announcements made to the public regarding community events, solid waste collection, and board interviews; personnel updates (Terrence Beaman, new Chief Financial Officer, effective April 11, 2016); training updates (management training, lunch and learn fitness opportunity, and RAD training); citywide improvements; and calendar reminders.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item G(2).

2. Presentation and discussion of the results of a beautification survey conducted by the Citizens for a Beautiful Bellaire - Submitted by Paul A. Hofmann, City Manager, on behalf of Christopher Butler, Citizens for a Beautiful Bellaire.

Christopher Butler, Citizens for a Beautiful Bellaire, presented the results of a beautification survey conducted by the Citizens for a Beautiful Bellaire to the City Council.

As a result of the beautification survey, the Citizens for a Beautiful Bellaire recommended that a workshop or town hall meeting be hosted and held by the City Council in order to gather a much larger collection of audience members from whom public input or comment could be received.

Mr. Butler noted that over 1,000 people answered the survey. Results were presented in several formats to City Council, including word clouds with major themes printed in a bold typeface and larger font.

Examples of survey questions included the reasons that people chose to live in Bellaire; the amount and type of desired shopping; suggestions for beautifying Bellaire; and a theme or branding for Bellaire.

Mayor Friedberg opened the floor for questions, discussion, and comments from the City Council.

Following questions and discussion, as well as expressions of thanks to Mr. Butler for all of his efforts with the survey, Mayor Friedberg moved to agenda item H(1)(a).

H. New Business:

1. Adoptions of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on the adoption of a vulnerable road users ("safe passage") ordinance for the City of Bellaire - Submitted by Brant Gary, Director of Public Works.

Mayor Friedberg advised that the City Clerk had provided a corrected copy of the proposed safe passage ordinance to members of the City Council by email. Two corrections were made to the document, the first of which appeared in the caption of the document (agenda packet page 44). It was noted that the word "BY" had been inadvertently repeated on lines 4 and 5 of the caption. The second correction involved the addition of the word "user" to section c(2), line 2, after the phrase "vulnerable road" (agenda packet page 47).

Motion:

To adopt a safe passage ordinance for the City of Bellaire, Texas.

Mayor Friedberg opened the floor for discussion by members of the City Council related to the motion. Following discussion, a vote was taken on the motion on the floor.

RESULT:	ADOPTED [6 TO 0 TO 1]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, Fife, Montague
NAYS:	None
ABSTAIN:	McLaughlan

- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the L.I.F.E. Advisory Board of the City of Bellaire, Texas, to fill one (1) unexpired term commencing on April 4, 2016, and ending on June 30, 2016, and two (2) unexpired terms commencing on April 4, 2016, and ending on June 30, 2017 - Submitted by Tracy L. Dutton, City Clerk.

Mayor Friedberg introduced the agenda item before the City Council. He advised that there were currently three vacancies on the L.I.F.E. Advisory Board of the City of Bellaire, Texas ("LIFE"). Since the terms of the three vacancies were not all equal, Mayor Friedberg asked members of the City Council to first select two applicants to fill the 15-month partial terms ending on June 30, 2017.

Ballots were distributed by the City Clerk to members of the City Council for purposes of making a selection of two applicants to fill the two 15-month partial terms ending on June 30, 2017. The ballots were tallied by the City Clerk, and the results were read into the record by Mayor Friedberg as follows:

Maxine Epstein received seven votes, and Trish Parrack received seven votes.

Following the announcement of the results, ballots were distributed by the City Clerk to members of the City Council for purposes of making a selection of one applicant, other than Maxine Epstein and Trish Parrack, to fill the three-month partial term ending on June 30, 2016. The ballots were tallied by the City Clerk, and the results were read into the record by Mayor Friedberg as follows:

Kevin Newman received seven votes.

Motion:

To adopt an ordinance of the City Council of the City of Bellaire, Texas, appointing Kevin Newman as a member of the L.I.F.E. Advisory Board of the City of Bellaire, Texas (LIFE), for a term commencing on April 4, 2016, and ending on June 30, 2016, and appointing Maxine Epstein and Patricia "Trish" Parrack as members of LIFE for terms commencing on April 4, 2016, and ending on June 30, 2017.

In discussion on the motion, **Mayor Friedberg** commented that another applicant, Joe Burris, spoke very convincingly of his desire to become more involved in and serve the community, including on boards and commissions other than LIFE, and that he had been encouraged by Council to apply for other boards and commissions (July appointments).

RESULT:	ADOPTED [7 TO 0]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None

2. Item(s) for Individual Consideration:

- a. Consideration of and possible action on a recommendation from the Bellaire Public Works Department to schedule a second public hearing before the City Council of the City of Bellaire, Texas, on Monday, May 2, 2016, at 6:00 p.m. for the purpose of receiving public comment on the temporary traffic control devices (speed humps) installed in October of 2015 along Elm Street from South Rice Avenue to the IH-610 service road - Submitted by Brant Gary, Director of Public Works.

Mayor Friedberg referenced the City's Neighborhood Traffic Improvement Program documentation and advised that the documentation expressly provided for a second public hearing following the completion of a 180-day trial period. City Staff's recommendation was to hold the second public hearing on Monday, May 2, 2016, at 6:00 p.m. in the Council Chamber.

After asking whether there was any objection, and noting none, Mayor Friedberg announced that, **by general consent, the second public hearing would be scheduled for Monday, May 2, 2016, at 6:00 p.m.**

- b. Presentation on the implementation of survey results, including the development of a beautification master plan, and provide feedback as appropriate - Submitted by Paul A. Hofmann, City Manager, on behalf of John Monday, Citizens for a Beautiful Bellaire.

John Monday, Citizens for a Beautiful Bellaire, thanked Christopher Butler for his hard work and creativity on the beautification survey, as well as the 40+ members of the Citizens for a Beautiful Bellaire that helped generate interest in the survey. Diane K. White, Assistant City Manager, was also thanked for helping the group get their information on the City's website.

Mr. Monday provided two recommendations to the City Council as follows: (1) to schedule a workshop as soon as possible; and (2) to develop a Beautification Master Plan. For the workshop, Mr. Monday suggested that every member of every board and commission (or, perhaps, their designee) join City Council and City Staff to participate and explore the implications of the beautification survey to their particular areas of focus. The Citizens for a Beautiful Bellaire felt that the referenced two steps were needed to guide the beautification of and be influential in the urban evolution of Bellaire.

Mr. Monday indicated that the Citizens for a Beautiful Bellaire had been defining the scope of work for the creation of a Master Beautification Plan since December. He asked City Council to allow the Citizens for a Beautiful Bellaire to describe the process they were thinking of, as well as to introduce the urban planning and landscape architect firm of Terrain Studio, a firm that could help craft the City's Beautification Master Plan.

Mayor Friedberg opened the floor for questions and discussion from the members of the City Council. Expressions of thanks were given to John Monday for his energy and efforts to beautify Bellaire.

Following questions and discussion, Mayor Friedberg continued with agenda item I.

I. Community Interest Items from the Mayor and City Council:

Community interest items from the Mayor and City Council included expressions of appreciation for the original and new Ad Hoc Municipal Facilities Committees, the Bellaire Police Department, and Crimestoppers; expressions of congratulations to the Bellaire High School Debate Team as they headed to New York City to compete in the 2015-2016 International Public Policy Forum competition; expressions of thanks to HEB for agreeing to build a new store in Bellaire; special recognition of Mayor Friedberg and Director of Development Services John McDonald for their efforts on the HEB store; and a reminder to residents to participate in the Trolley Run on Saturday.

J. Adjourn.

Mayor Friedberg announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 9:37 p.m. on Monday, April 4, 2016.

City of Bellaire, Texas



Boards and Commissions

Applications

(Ordered Alphabetically)

Vacancies:

L.I.F.E. Advisory Board

City of Bellaire, Texas



Boards and Commissions

Table of Contents

<u>Tab No.*</u>	<u>Applicant</u>	<u>Areas of Interest</u>
1	Burris, Joe	LIFE
2	Epstein, Maxine	LIFE
3	Newman, Kevin	LIFE, CAB, EPCB
4	Parrack, Patricia "Trish"	LIFE

*Blue Separator Sheets have been used in lieu of tabs.

City of Bellaire, Texas



Boards and Commissions

Tab No. 1

Joe Burris

Tracy Dutton

From: noreply@civicplus.com
Sent: Wednesday, March 23, 2016 5:24 PM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.bellairetx.gov. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook. [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Environmental & Sustainability Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |

Joe Burris

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Email Address*

Employment Resourcing

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

24

Are you a registered voter in a Bellaire Precinct?*

[Yes \/]

Are you 18 or older?*

Yes

First Time Appointment?*

[Yes \/]

Reappointment, if so name of Board.*

No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

Currently I'm semi-retired and plan to continue my staffing/employment services from home. One of my goals this year was to become more active in community service. From my speaking to Tracy Dunton, I understand that there are vacancies on the L.I.F.E. Advisory Board. I believe that I could provide valued input to this department. My family has resided in Bellaire since 1992. Our children grew up here and my daughter owns the property next to my wife & I on Lennette CT. Her 3 children represent a 3rd generation of Bellaire residents. I am concerned about the future of my city and have an interest in contributing to activities of my fellow neighbors. RESUME JOE BURRIS

: Executive Search

Consultant with extensive experience in business development and staffing for major clients in the Oil & Gas, Chemicals and Energy industries. Experienced in the direct staffing and sales services for startups and management. Employment PTS Staffing Solutions Houston, TX Account Manager 2012 – 2016 Account Manager for major EPC and Oil & Gas clients in Texas. Utilizing business knowledge and experience to develop a branch office west coast staffing agency. Business development with existing clients and new client relationships. Experis Engineering Houston, TX Business Development Manager 2011 – 2012 Business Development Manager for major accounts in the Upstream Oil & Gas Industry. Successfully negotiated and attained new business MSAs with Operating, EPC and Manufacturing clients. Burris & Associates Bellaire, TX Owner 2008 - 2016 Direct employment placement of engineering personnel to the Oil & Gas and Energy Industries. Recruitment of engineers for employment with Oil & Gas, Petro-Chemical, Refinery, Pipeline, Offshore & other Energy sectors employers. Affinity Management Group Houston, TX Sr. Accounts Manager 2007 – 2008 Responsible for business development and the management of recruiting with the primary goal being the staffing of technical personnel at customer's facilities for contract employment. • Developed sales & recruiting strategies and staffing plans. • Implemented changes in recruitment procedures. • Implemented changes in employment procedures and benefit selection. • Identified, sourced, recruited and reviewed the selection of candidates. • Successfully attained MSA with Oil & Gas Operators, Engineering Procurement & Construction (EPC) contractors and Design Engineering companies. Universal Personnel New Orleans, LA Texas Market Manager 2006 - 2007 Responsible for the recruitment and growth in client base to existing and new companies. • Trained and managed the business development staff. • Developed and implemented strategic recruitment

strategies. • Successfully doubled the overall market base in Texas. Brunel Resources Houston, TX Managing Director 2002 - 2006 Responsible for business development, account management and office administration of the engineering staffing division of Brunel Energy USA. This was a successful merger of the former Carltech and Brunel Energy offices. The client base consisted of Oil & Gas operators, engineering procurement contractors and various other clients that utilize design engineering and project management personnel. • Maintained and reviewed all contract negotiations, job offers and rates. • Administered and developed proposals to various clients. Supervised the recruitment activities of the recruitment staff. • Managed the job boards and online resources available to source the best candidates for Brunel's clients. • Provided expertise in how to best service the client's recruitment demand. • Reviewed insurance coverage for Brunel Energy's global exposure. • Forecasted the budget and was responsible for the P&L of Brunel Resources. Carltech Houston, TX Managing Partner 1987 - 2002 Managing Partner and Owner of a technical staffing service that provided engineering, IT and technical support to Oil & Gas, Energy and Design Engineering companies. Responsible for the success of this start-up agency as the Managing Partner. • Duties included recruitment, P&L responsibility, financial budgets, marketing and business development. • Complete responsibility of 10 to 15 direct staff personnel consisting of recruiters, account managers and financial/administrative employees. • Maintained a consistent growth and profitability with average annual revenues of \$10 million per year. Peak year of \$15 million in 1999. • Diversified the client base by providing information technology personnel (IT) to companies in engineering, insurance, and computer manufacturing. • Actively participated in various engineering and IT organizations to foster growth and awareness to issues that challenged future industry stability. Affiliations • Houston Human Resource Management Association (HHRMA) • Texas Association of Personnel Consultants (TAPC) • American Staffing Association (ASA) • NACCB Served as Chapter President, National Membership Chairman & Director on the National Board Education B.S. Personnel Administration, University of Houston

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

Past Home Owners Association President and Board Member for Butler's Bridge, TX

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board? () Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on (X) Yes

() No

an average, from 2 to 6 hours per month.)*

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

The City of Bellaire appreciates your commitment and willingness to serve.

Thank you for taking the time to complete this application

Name* Date*

Joe 3/23/2016

Burris

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.*

L.I.F.E. Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=6065>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: L.I.F.E. Advisory Board

Name: Joe Burris

Home Address:

Contact Number:

Business Phone Number:

Occupation: Employment Resourcing

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 24

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: Yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.:
Currently I'm semi-retired and plan to continue my staffing/employment services from home. One of my goals this year was to become more active in community service. From my speaking to Tracy Dunton, I understand that there are vacancies on the L.I.F.E. Advisory Board. I believe that I could provide valued input to this department. My family has resided in Bellaire since 1992. Our children grew up here and my daughter owns the property next to my wife & I on Lennette CT. Her 3 children represent a 3rd generation of Bellaire residents. I am concerned about the future of my city and have an interest in contributing to activities of my fellow neighbors.

RESUME JOE BURRIS

Executive Search Consultant with extensive experience in business development and staffing for major clients in the Oil & Gas, Chemicals and Energy industries. Experienced in the direct staffing and sales services for startups and management.

Employment

PTS Staffing Solutions Houston, TX Account Manager

2012 – 2016

Account Manager for major EPC and Oil & Gas clients in Texas. Utilizing business knowledge and experience to develop a branch office west coast staffing agency. Business development with existing clients and new client relationships.

Experis Engineering Houston, TX Business Development Manager 2011 – 2012

Business Development Manager for major accounts in the Upstream Oil & Gas Industry. Successfully negotiated and attained new business MSAs with Operating, EPC and Manufacturing clients.

Burris & Associates Bellaire, TX Owner 2008 - 2016

Direct employment placement of engineering personnel to the Oil & Gas and Energy Industries. Recruitment of engineers for employment with Oil & Gas, Petro-Chemical, Refinery, Pipeline, Offshore & other Energy sectors employers.

Affinity Management Group Houston, TX Sr. Accounts Manager 2007 – 2008

Responsible for business development and the management of recruiting with the primary goal being the staffing of technical personnel at customer's facilities for contract employment.

- Developed sales & recruiting strategies and staffing plans.
- Implemented changes in recruitment procedures.
- Implemented changes in employment procedures and benefit selection.
- Identified, sourced, recruited and reviewed the selection of candidates.
- Successfully attained MSA with Oil & Gas Operators, Engineering Procurement & Construction (EPC) contractors and Design Engineering companies.

Universal Personnel New Orleans, LA Texas Market Manager

2006 - 2007

Responsible for the recruitment and growth in client base to existing and new companies.

- Trained and managed the business development staff.
- Developed and implemented strategic recruitment strategies.
- Successfully doubled the overall market base in Texas.

Brunel Resources Houston, TX Managing Director

2002 - 2006

Responsible for business development, account management and office administration of the engineering staffing division of Brunel Energy USA. This was a successful merger of the former Caritech and Brunel Energy offices. The client base consisted of Oil & Gas operators, engineering procurement contractors and various other clients that utilize design engineering and project management personnel.

- Maintained and reviewed all contract negotiations, job offers and rates.
- Administered and developed proposals to various clients. Supervised the recruitment activities of the recruitment staff.
- Managed the job boards and online resources available to source the best candidates for Brunel's clients.
- Provided expertise in how to best service the client's recruitment demand.
- Reviewed insurance coverage for Brunel Energy's global exposure.
- Forecasted the budget and was responsible for the P&L of Brunel Resources.

Caritech Houston, TX Managing Partner

1987 - 2002

Managing Partner and Owner of a technical staffing service that provided engineering, IT and technical support to Oil & Gas, Energy and Design Engineering companies. Responsible for the success of this start-up agency as the Managing Partner.

- Duties included recruitment, P&L responsibility, financial budgets, marketing and business development.
- Complete responsibility of 10 to 15 direct staff personnel consisting of recruiters, account managers and financial/administrative employees.
- Maintained a consistent growth and profitability with average annual revenues of \$10 million per year. Peak year of \$15 million in 1999.
- Diversified the client base by providing information technology personnel (IT) to companies in engineering, insurance, and computer manufacturing.
- Actively participated in various engineering and IT organizations to foster growth and awareness to issues that challenged future industry stability.

Affiliations

- Houston Human Resource Management Association (HHRMA)
- Texas Association of Personnel Consultants (TAPC)
- American Staffing Association (ASA)
- NACCB Served as Chapter President, National Membership Chairman & Director on the National Board

Education

B.S. Personnel Administration, University of Houston

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic,

charitable, and other community work.: Past Home Owners Association President and Board Member for Butler's Bridge, TX

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Joe Burris

Date: 3/23/2016

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: L.I.F.E. Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/23/2016 5:23:48 PM

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

City of Bellaire, Texas



Boards and Commissions

Tab No. 2

Maxine Epstein

Tracy Dutton

From: noreply@civicplus.com
Sent: Thursday, March 24, 2016 11:18 AM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.bellairetx.gov. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook. [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |
| <input type="checkbox"/> Environmental & Sustainability Board | |

Maxine Epstein

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Retired Professor

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

9 years

Are you a registered voter in a Bellaire Precinct?*

[Yes \/]

Are you 18 or older?*

yes

First Time Appointment?*

[Yes \/]

Reappointment, if so name of Board.*

no

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

I have served on many advisory boards in a variety of capacities as a Professor and PhD Director at the University of Houston. I am currently a member of the IRB (Institutional Review Board of Baylor College of Medicine) and am a member of the Maurice Purcell Non-Profit Charity Board. I have also served on the Committee for Medicine After the Holocaust, HISD and the Health Advisory Committee at the University of Houston. Please see my resume for more details. I am particularly interested in advancing and promoting life activities for seniors. We are living longer and need our communities to help us build connections appropriate with our unique advantages as well as limitations.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

Please see resume
CURRICULUM VITA Maxine Weinman Epstein, Professor Emeritus University of Houston Graduate College of Social Work 237 Social Work Building Houston, Texas 77204-4013 (713) 666-7970 Email Address:

EDUCATION: B.A.,

Queens College, Flushing, New York Major: Anthropology/Sociology M.S.W., University of Oklahoma, School of Social Work Norman, Oklahoma Dr.P.H., The University of Texas, School of Public Health Houston, Texas L.C.S.W.-A.C.P. Texas License and Certification
MEMBERSHIPS IN ASSOCIATIONS AND SOCIETIES National Association of Social Workers
PROFESSIONAL EXPERIENCE 2012-present: Professor Emeritus, University of Houston, Graduate College of Social Work, Houston, Texas. 1989-present: Professor, Adjunct Baylor College of Medicine, Department of Obstetrics and Gynecology, Houston, Texas 2003-2012: Professor, University of Houston, Graduate College of Social Work, Houston, Texas. 2002-2012 Director, Doctoral Program, University of Houston, Graduate College of Social Work 1985-1988: Program Director, Crittenton Maternity Care Services, DePelchin Children's Center, Houston, Texas 1977-1985: Research Specialist, Texas Research Institute of Mental Sciences, Houston, Texas
SERVICE TO THE UNIVERSITY AND GRADUATE COLLEGE OF SOCIAL WORK 2013- Institutional Review Board, Baylor College of Medicine 2012 - Executive Committee, CMATH (Committee for Medicine After the Holocaust) Methodist Hospital Research Institute 2008-2111 University of Houston Drug Abuse Research Development Program. Center for Drug & Social Policy Research, Internal Advisory Committee 2010 Graduate College of Social Work, R.J. DeBottis Scholarship Committee 2009-2011

Graduate College of Social Work Tenure and Promotion Committee SERVICE TO THE COMMUNITY 2014- Invited reviewer for Social Work and Health Care 2013- Invited reviewer for Sexuality Research and Social Policy 2012- Consulting Editor Child & Adolescent Social Work 2011- Invited Reviewer for Health Psychology 2011- Invited Reviewer for the American Journal of Public Health 2010 Invited Reviewer for Pearson Books, Practice Informed Research Methods for Social Workers 1998-2000,2010 Grant Consultation and Evaluation, Montessori Charter School, Alief School District 2008 Research Advisor, Bo's Place, 100504 Buffalo Speedway, Houston, Texas 1995-2000 Evaluator, Office of Adolescent Pregnancy, United States Department Of Health and Human Services, HISD Grant "Opportunities for Pregnant and Parenting Teens" PUBLICATIONS (RECENT) Buzi, R.S., Smith, P.B. and Weinman, M.L.(2015). HIV risk perceptions among African American young women: Factors affecting accuracy. Journal of Child & Adolescent Trauma, 8 (2),111-116. Buzi, R.S., Smith, P.B. and Weinman, M.L. (2014). Depression among minority young males attending a family planning clinic. Psychology of Men & Masculinity, 15(1), 116-119,doi: 10.1037/a0031574 Buzi, R.S., Smith, P.B.,Weinman, M.L. and Novello, G. (2013). HIV Risk perceptions among adolescents attending family planning clinics: An integrated perspective. AIDS Care,25(1), 20-27. Walijarvi, C. M., Weiss, A. H., Weinman, M. L. (2012). A traumatic death support group program: Applying an integrated conceptual framework. Death Studies, 36, 152-181. Buzi, R.S., Weinman, M.L., and Smith, P.B.(2010). Depression and risk behaviors among males attending family planning clinics. International Journal of Men's Health,9(2),91-

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

(X) Yes () No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*

(X) Yes () No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or

Committee can be improved?

*The City of Bellaire appreciates your
commitment and willingness to serve.
Thank you for taking the time to
complete this application*

Name* Date*
Maxine 3/24/2016
Epstein

Indicate your Board selection(s) by
marking "1" or "2" or "3" in rank order
of your preference (1= most
preferred) here. There is no need to mark
more than "1" if you're not interested in
another Board.*

1.LIFE

*By submitting this application online or by email
and executing it by entering my name where
indicated, I intend to electronically certify it as if
signed in writing*

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=6067>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: L.I.F.E. Advisory Board

Name: Maxine Epstein

Home Address:

Contact Number:

Business Phone Number:

Occupation: Retired Professor

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 9 years

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: no

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If
applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume
with Application.: no

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: I

have served on many advisory boards in a variety of capacities as a Professor and PhD Director at the University of Houston. I am currently a member of the IRB (Institutional Review Board of Baylor College of Medicine) and am a member of the Maurice Purcell Non-Profit Charity Board. I have also served on the Committee for Medicine After the Holocaust, HHS and the Health Advisory Committee at the University of Houston.

Please see my resume for more details.

I am particularly interested in advancing and promoting life activities for seniors. We are living longer and need our communities to help us build connections appropriate with our unique advantages as well as limitations.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: Please see resume CURRICULUM VITA

Maxine Weinman Epstein, Professor Emeritus

University of Houston

Graduate College of Social Work

237 Social Work Building

Houston, Texas 77204-4013

(713) 666-7970

Email Address:

EDUCATION: B.A., Queens College, Flushing, New York

Major: Anthropology/Sociology

M.S.W., University of Oklahoma, School of Social Work

Norman, Oklahoma

Dr.P.H., The University of Texas, School of Public Health

Houston, Texas

L.C.S.W.-A.C.P. Texas License and Certification

MEMBERSHIPS IN ASSOCIATIONS AND SOCIETIES

National Association of Social Workers

PROFESSIONAL EXPERIENCE

2012-present: Professor Emeritus, University of Houston, Graduate College of Social Work, Houston, Texas.

1989-present: Professor, Adjunct Baylor College of Medicine, Department of Obstetrics and Gynecology, Houston, Texas

2003-2012: Professor, University of Houston, Graduate College of Social Work, Houston, Texas.

2002-2012 Director, Doctoral Program, University of Houston, Graduate College of Social

1985-1988: Program Director, Crittenton Maternity Care Services, DePelchin Children's Center, Houston, Texas

1977-1985: Research Specialist, Texas Research Institute of Mental Sciences, Houston, Texas

SERVICE TO THE UNIVERSITY AND GRADUATE COLLEGE OF SOCIAL WORK

2013- Institutional Review Board, Baylor College of Medicine

2012 - Executive Committee, CMATH (Committee for Medicine After the Holocaust) Methodist Hospital Research Institute

2008-2111 University of Houston Drug Abuse Research Development Program. Center for Drug & Social Policy Research, Internal Advisory Committee 2010 Graduate College of Social Work, R.J. DeBottis Scholarship Committee 2009-2011 Graduate College of Social Work Tenure and Promotion Committee
SERVICE TO THE COMMUNITY

2014- Invited reviewer for Social Work and Health Care
2013- Invited reviewer for Sexuality Research and Social Policy
2012- Consulting Editor Child & Adolescent Social Work
2011- Invited Reviewer for Health Psychology
2011- Invited Reviewer for the American Journal of Public Health
2010 Invited Reviewer for Pearson Books, Practice Informed Research Methods for Social Workers
1998-2000,2010 Grant Consultation and Evaluation, Montessori Charter School,
Alief School District
2008 Research Advisor, Bo's Place, 100504 Buffalo Speedway, Houston, Texas
1995-2000 Evaluator, Office of Adolescent Pregnancy, United States Department
Of Health and Human Services, HISD Grant "Opportunities for Pregnant and Parenting Teens"

PUBLICATIONS (RECENT)

Buzi, R.S., Smith, P.B. and Weinman, M.L.(2015). HIV risk perceptions among African American young women: Factors affecting accuracy. *Journal of Child & Adolescent Trauma*, 8 (2),111-116.

Buzi, R.S., Smith, P.B. and Weinman, M.L. (2014). Depression among minority young males attending a family planning clinic. *Psychology of Men & Masculinity*, 15(1), 116-119,doi: 10.1037/a0031574

Buzi, R.S., Smith, P.B., Weinman, M.L. and Novello, G. (2013). HIV Risk perceptions among adolescents attending family planning clinics: An integrated perspective. *AIDS Care*,25(1), 20-27.

Walijarvi, C. M., Weiss, A. H., Weinman, M. L. (2012). A traumatic death support group program: Applying an integrated conceptual framework. *Death Studies*, 36, 152-181.

Buzi, R.S., Weinman, M.L., and Smith, P.B.(2010). Depression and risk behaviors among males attending family planning clinics. *International Journal of Men's Health*,9(2),91-

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: Yes

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Maxine Epstein

Date: 3/24/2016

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: 1.LIFE

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/24/2016 11:17:31 AM

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

City of Bellaire, Texas



Boards and Commissions

Tab No. 3

Kevin Newman

Tracy Dutton

From: noreply@civicplus.com
Sent: Wednesday, March 02, 2016 12:51 AM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.ci.bellaire.tx.us. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook.

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Click Here for Board Handbook Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input checked="" type="checkbox"/> Cultural Arts Board | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board |
| <input type="checkbox"/> Environmental & Sustainability Board | |

kevin newman

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

self employed

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

18

Are you a registered voter in a Bellaire Precinct?*

[Yes \/]

Are you 18 or older?* yes
 First Time Appointment?* [Yes V]
 Reappointment, if so name of Board.* n/a
 Have you ever attended a meeting of the Board to which you seek appointment? If so, yes
 indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*
 I feel I am qualified for a board for a few reasons. Being in Bellaire for almost 30 years including attending Bellaire High School and a homeowner for 18 years, I am able and willing to devote the time needed to serve on the board. I feel I can serve the residents of Bellaire and I can offer my local insight into the needs of the average resident, I am also looking forward to learning more and I will provide a real world view on current issues we are all facing and help the board to improve the quality of life for all residents.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.* I once walked door to door talking to residents in an attempt to win votes for city council. Election clerk

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?* () Yes (X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it? n/a

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)* (X) Yes () No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

n/a
 Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved? n/a

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application Name* Date*
 kevin 3-1-
 newman 16

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.* 1 LIFE 2 Cultural Arts 3 Evelyn's Park

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5942>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: Cultural Arts Board, L.I.F.E. Advisory Board, Evelyn's Park Conservancy Board

Name: kevin newman

Home Address:

Contact Number:

Business Phone Number:

Occupation: self employed

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).: 18

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: n/a

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: yes

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: I feel I am qualified for a board for a few reasons. Being in Bellaire for almost 30 years including attending Bellaire High School and a homeowner for 18 years, I am able and willing to devote the time needed to serve on the board. I feel I can serve the residents of Bellaire and I can offer my local insight into the needs of the average resident,

I am also looking forward to learning more and I will provide a real world view on current issues we are all facing and help the board to improve the quality of life for all residents.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: I once walked door to door talking to residents in an attempt to win votes for city council.

Election clerk

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?: n/a

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?: n/a

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:
n/a

Name: kevin newman

Date: 3-1-16

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: 1 LIFE

2 Cultural Arts

3 Evelyn's Park

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/2/2016 12:51:09 AM

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

City of Bellaire, Texas



Boards and Commissions

Tab No. 4

Patricia "Trish" Parrack

Tracy Dutton

From: noreply@civicplus.com
Sent: Tuesday, March 08, 2016 4:15 PM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.bellairetx.gov. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook.

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Click Here for Board Handbook Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |
| <input type="checkbox"/> Environmental & Sustainability Board | |

Patricia "Trish" Parrack

Retired (happily)

23 years

[Yes \]

yes

[Yes V]

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

Are you a registered voter in a Bellaire Precinct?*

Are you 18 or older?*

First Time Appointment?*

Reappointment, if so name of Board.*

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience.

Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

My past experiences include organizing and serving on various committees over the years at the Houston City Club, where I sit on the Board of Governors. As an aside, for the past ten years, I have been an active Harris County Volunteer Trip Coordinator for a seniors group called "Houston City Club and Greenway Condos".

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

No

L.I.F.E. Advisory Board

My only community activities associated with the City of Bellaire has been as a participant in the seniors outings and running in the fun runs. My charitable work includes actively securing silent auction items for an annual fundraising event at the Houston City Club.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.*

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing

Name*

Date*

Patricia "Trish" Parrack March 8, 2016

L.I.F.E. Advisory Board

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5981>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: L.I.F.E. Advisory Board

Name: Patricia "Trish" Parrack

Home Address:

Contact Number:

Business Phone Number:

Occupation: Retired (happily)

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).: 23 years

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: L.I.F.E. Advisory Board

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: My past experiences include organizing and serving on various committees over the years at the Houston City Club, where I sit on the Board of Governors.

As an aside, for the past ten years, I have been an active Harris County Volunteer Trip Coordinator for a seniors group called "Houston City Club and Greenway Condos".

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: My only community activities associated with the City of Bellaire has been as a participant in the seniors outings and running in the fun runs.

My charitable work includes actively securing silent auction items for an annual fundraising event at the Houston City Club.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Patricia "Trish" Parrack

Date: March 8, 2016

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: L.I.F.E. Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/8/2016 4:15:25 PM

Referrer Page: <http://www.bellairetx.gov/CivicAlerts.aspx?AID=1621>

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>



Join Us on April 5, 2016!

Every day, in counties and cities across America, national service is tackling tough problems and strengthening communities. On April 5, 2016, county officials and mayors across the country will thank those who serve and recognize their impact on the **Mayor and County Recognition Day for National Service**.

The nation's cities and counties are increasingly turning to national service as a cost-effective strategy to address local challenges. By unleashing the power of citizens, AmeriCorps and Senior Corps programs have a positive and lasting impact, making our communities better places to live. The initiative is being led by the National League of Cities, the National Association of Counties, Cities of Service, and the Corporation for National and Community Service (CNCS).

MAYOR and COUNTY Recognition Day for National Service



National Service: A Local Resource

As the federal agency for national service and volunteering, CNCS annually engages five million citizens in service at more than 60,000 sites across the country. Through AmeriCorps (including VISTA and NCCC), Senior Corps (including Foster Grandparents, Senior Companions, and RSVP), the Social Innovation Fund, and other programs, CNCS leverages federal and private funds to support organizations that achieve measurable results where the need is greatest. Whether supporting food banks and homeless shelters, restoring parks, providing health services, strengthening public safety and juvenile justice services, tutoring and mentoring students, and managing community volunteers, national service members help county officials and mayors tackle tough problems.

Why a City and County Recognition Day?

County and city governments have a broad range of responsibilities to their residents, which matches CNCS's mission to improve lives, strengthen communities and foster civic engagement. A coordinated recognition day presents a unique opportunity to spotlight the key role that national service plays in helping counties solve problems. Participating in the day will highlight the impact of citizen service, show support for nonprofit and national service groups, and inspire more residents to serve in their communities.

What Happened Last Year?

On April 7, 2015, the third annual Recognition Day for National Service united mayors, and for the first time, county officials across the country to spotlight the impact of national service and honor those who serve. Altogether, 2,786 county officials and mayors in all 50 states and the District of Columbia, Guam, and Puerto Rico officially recognized the work that AmeriCorps members and Senior Corps volunteers are doing to make cities better and stronger. Together, these elected officials represent more than 150 million citizens, or nearly half of the population.

What are the Goals of the Day?

- Highlight how county officials and mayors use national service to solve their local challenges
- Thank national service members for their commitment and impact
- Build public awareness about the value and impact of national service to the nation's cities and counties
- Highlight the role that national service plays in managing volunteers to focus and amplify their impact
- Provide opportunities for county officials and mayors to communicate about the impact of national service to national policymakers
- Generate press coverage and online discussion about county officials and mayors supporting service

Who Can Participate?

Mayors, county officials, county board chairs, tribal leaders, or other head officials of counties and cities of any size.

How Can We Help?

CNCS offers a variety of resources that can help county officials and mayors learn about national service and volunteering in their jurisdictions and expand the impact of volunteering by their residents:

- **Each year, CNCS produces State Profiles that list all national service funding, projects, and participants in every state. CNCS also will produce county and city profiles on demand for those participating in the Recognition Day for National Service. To receive your profile, contact the CNCS Director in your state. A list is here: nationalservice.gov/state-offices.**
- CNCS also produces the annual Volunteering and Civic Life in America report, the most comprehensive data on volunteering ever assembled. Visit volunteeringinamerica.gov.

How Can County Officials and Mayors Get Involved?

County officials and mayors are encouraged to hold a public event, issue a proclamation, and use media to highlight the impact of national service. Here are several ways county officials and mayors can participate:

- Announce your county/city is becoming an Employer of National Service (nationalservice.gov/employers)
- Issue a proclamation naming April 5 as Recognition Day for National Service
- Visit national service programs or projects in order to highlight their value to the county/city
- Invite national service programs to a public roundtable to discuss how they address county/city problems
- Issue a press release or report on the scope and impact of national service in your county/city
- Serve with a national service program as a "member" for a day to highlight their important work
- Use Twitter, Facebook, and other social media to thank national service members in your community
- Write an op-ed about the unique contributions of national service your county/city
- Take a group photo with all national service members in your county/city

Where Can I Learn More?

To learn more or register to participate, go to NationalService.gov/RecognitionDay or contact Tess Mason-Elder, Office of Government Relations, 202-606-6873 or tmason-elder@cns.gov. You can also contact the CNCS Director in your state, whom you can find here: nationalservice.gov/state-offices.

The Corporation for National and Community Service is the federal agency that engages five million Americans in service through our AmeriCorps, Senior Corps, Social Innovation Fund, and other programs, and leads President's national call to service initiative, United We Serve. For more information, visit NationalService.gov.

City of Bellaire, Texas



Proclamation

Whereas, service to others is a hallmark of the American character, and central to how we meet our challenges; and

Whereas, local leaders are increasingly turning to national service and volunteerism as a cost-effective strategy to meet community needs; and

Whereas, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

Whereas, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills and leadership abilities for those who serve; and

Whereas, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country and more than 3,200 locations in the State of Texas, bolstering the civic, neighborhood and faith-based organizations that are so vital to our economic and social well-being; and

Whereas, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

Whereas, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

Whereas, national service participants demonstrate commitment, dedication and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

Whereas, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives and strengthen communities, and is joining with the National Association of Counties, the National League of Cities, the United States Conference of Mayors and local leaders across the country to recognize the impact of service on the Day of Recognition for National Service on April 5, 2016;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby proclaim April 5, 2016, as

National Service Recognition Day

in the City of Bellaire, Texas, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve and to find ways to give back to their communities.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 4th day of April, 2016.



Andrew S. Friedberg
Mayor
City of Bellaire, Texas

City of Bellaire, Texas



Proclamation

Whereas, libraries are not just about what we have for people, but what we do for and with people; and

Whereas, libraries have long served as trusted and treasured community institutions; and

Whereas, libraries are evolving in order to serve their communities and to continue to fulfill their role in helping all who seek information and access to technologies; and

Whereas, libraries and librarians open up a world of possibilities through innovative programming, job-seeking resources and the power of reading; and

Whereas, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and deliver new services that connect closely with patrons' needs; and

Whereas, libraries, librarians, library workers and library supporters across America are celebrating National Library Week; and

Whereas, the Bellaire City Library was dedicated on April 19, 1951, and will celebrate the 65th anniversary with an open house and activities on May 3, 2016;

Now, Therefore, I, Andrew S. Friedberg, Mayor of the City of Bellaire, Texas, do hereby proclaim **April 10-16, 2016, National Library Week** in the City of Bellaire, Texas, and encourage all residents to visit the library this week to take advantage of the wonderful library resources available at our library and to join the anniversary celebration on May 3rd.

In Witness Whereof, I have hereunto set my hand and seal this 4th day of April, 2016.

Andrew S. Friedberg, Mayor
City of Bellaire, Texas



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING CHAPTER 30, *TRAFFIC AND VEHICLES, ARTICLE II, TRAFFIC CONTROL REGULATIONS, DIVISION 1, GENERALLY*, OF THE *CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS ("CODE")*, BY ADDING A NEW SECTION 30-35 TO BE ENTITLED *VULNERABLE ROAD USERS* FOR THE PURPOSE OF ESTABLISHING CERTAIN PROTECTIONS FOR INDIVIDUALS WITHIN A ROADWAY.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS THAT:

Section 1. Chapter 30, *Traffic and Vehicles, Article II, Traffic Control Regulations, Division 1, Generally*, of the *Code of Ordinances of the City of Bellaire, Texas*, is hereby amended by adopting a new Section 30-35, *Vulnerable Road Users*, for the purpose of establishing certain protections for individuals within a roadway. The amended Code shall read as set out in Appendix A, attached hereto. All other portions of *Chapter 30* of the City's Code not specifically amended hereby shall remain in full force and effect.

Section 2. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 3. If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

Section 4. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required

by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 5. This Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and ADOPTED this, the _____ day of _____, 2016.

Andrew Friedberg, Mayor
City of Bellaire, Texas

ATTEST:

Tracy Dutton, TRMC, City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

Appendix A

(Language to be added shown by underline, language to be deleted shown by strike-out).

"Sec. 30-35. Vulnerable road users."

(a) Definitions. The following words, terms and phrases when used in this section will have the meaning set forth in this subsection, except when the context clearly indicates a different meaning:

Safe distance means:

- (1) While passing, a separation between a motor vehicle and a vulnerable road user that, when all road, traffic and weather conditions are considered, provides the motorist sufficient space and time to avoid a collision with a vulnerable road user but, in any event, not less than 3 feet if the operator's vehicle is a passenger car or light truck and not less than 6 feet if the operator's vehicle is a truck (other than a light truck) or a commercial vehicle as defined by Texas Transportation Code Section 522.003; or
- (2) While trailing, a separation between a motor vehicle and a vulnerable road user that, when all road, traffic and weather conditions are considered, provides the motorist sufficient space and time to avoid a collision with a vulnerable road user.

Vulnerable road user means:

- (1) A pedestrian (including a runner), physically disabled person (including a person in a wheelchair), stranded motorist or passenger, highway construction or maintenance worker, tow truck operator, or utility worker in the roadway.
- (2) A person on horseback or operating a horse-driven conveyance, in the roadway;
- (3) A person operating a bicycle (including an electric bicycle), hand cycle, or other human-powered wheeled vehicle in the roadway; or
- (4) A person operating a moped, motor-driven cycle, or motor-assisted scooter, as those terms are defined in sections 541.201 and 551.351 of the Texas Transportation Code, as applicable.

(b) Action required. An operator of a motor vehicle or motorcycle shall:

- (1) When passing a vulnerable road user on a highway or street:

a. Vacate the lane in which the vulnerable road user is located if the highway or street has two or more marked lanes running in the same direction if such action can be taken safely; or

b. Pass the vulnerable road user at safe distance; or

(2) When making a turn at an intersection (including an intersection with an alley or private road or driveway), yield the right-of-way to a vulnerable road user who is approaching from the opposite direction and is in the intersection, or is in such proximity to the intersection as to be an immediate hazard.

(c) Prohibited action. An occupant of a motor vehicle may not:

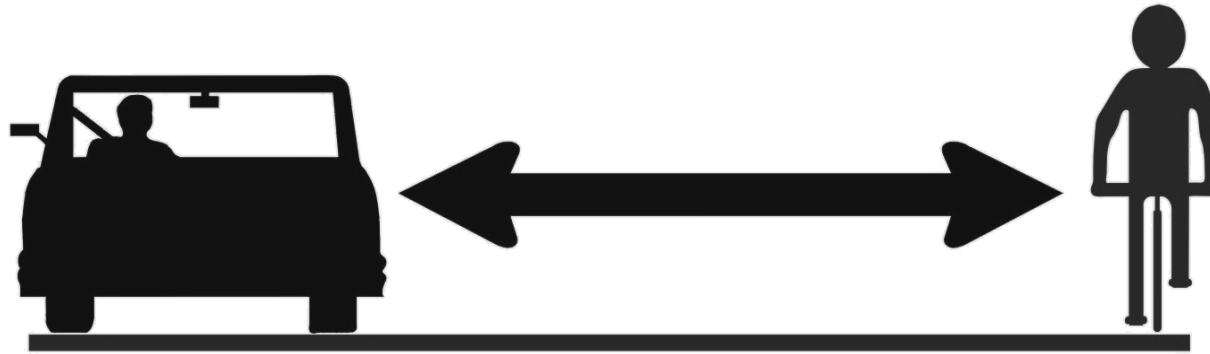
(1) Knowingly throw or project any object or substance at or against a vulnerable road user, or the user's animal, equipment, vehicle or conveyance;

(2) Overtake a vulnerable road user traveling in the same direction and subsequently make a turn in front of the vulnerable road user unless the operator is safely clear of the vulnerable road, taking into account the speed at which the vulnerable road user is traveling and the braking requirements of the motor vehicle making the right-hand turn; or

(3) Maneuver the vehicle in a manner that is intended to cause intimidation or harassment to a vulnerable road user or threatens a vulnerable road user.

(d) Affirmative defense. It is an affirmative defense to prosecution under this section that, at the time of the offense, the vulnerable road user was acting in violation of any applicable traffic law.

IT'S THE LAW
3 FEET MINIMUM



ORD. XX-XXXX



BALLOT

L.I.F.E. ADVISORY BOARD

Instructions:

Please indicate your choice by marking an "X" beside the name of **one (1)** applicant to serve as a member of the L.I.F.E. Advisory Board for a **term commencing on April 4, 2016, and ending on June 30, 2016.** Applicant names are listed in alphabetical order.

☐

Joe Burris

☐

Maxine Epstein

☐

Kevin Newman

☐

Patricia "Trish" Parrack

Signature: _____

Date: April 4, 2016



BALLOT

L.I.F.E. ADVISORY BOARD

Instructions:

Please indicate your choices by marking an "X" beside the names of **two (2)** applicants to serve as a member of the L.I.F.E. Advisory Board for a **terms commencing on April 4, 2016, and ending on June 30, 2017.** Applicant names are listed in alphabetical order.

☐

Joe Burris

☐

Maxine Epstein

☐

Kevin Newman

☐

Patricia "Trish" Parrack

Signature: _____

Date: April 4, 2016



ORDINANCE NO. 15-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE L.I.F.E. ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("LIFE"), FOR A TERM COMMENCING ON APRIL 4, 2016, AND ENDING ON JUNE 30, 2016, AND TWO (2) MEMBERS TO LIFE FOR TERMS COMMENCING ON APRIL 4, 2016, AND ENDING ON JUNE 30, 2017.

WHEREAS, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards*, and *Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-123, L.I.F.E. advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of LIFE; and

WHEREAS, on April 22, 2015, LIFE Board Member Marla Turner submitted her resignation prior to the end of her term (June 30, 2016); and

WHEREAS, on June 30, 2015, the terms of three (3) members of LIFE expired, resulting in four (4) openings unfilled.

WHEREAS, on July 13, 2015, the City Council of the City of Bellaire, Texas, appointed two (2) members to LIFE by ordinance (Ordinance No. 15-037), thereby leaving three (3) openings unfilled; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named person as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2016; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named persons as members of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2017; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

1. THAT the recitals contained herein are found to be true and correct.

2. THAT _____ is hereby appointed as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2016.

3. THAT _____ is hereby appointed as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2017.

4. THAT _____ is hereby appointed as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2017.

5. THAT the appointments as set forth herein shall be effective as of April 4, 2016, and such newly appointed members shall be installed at the first meeting of LIFE following the effective date of the appointments herein.

PASSED, APPROVED, and ADOPTED this, the 4th day of April, 2016.

(SEAL)

ATTEST:

SIGNED:

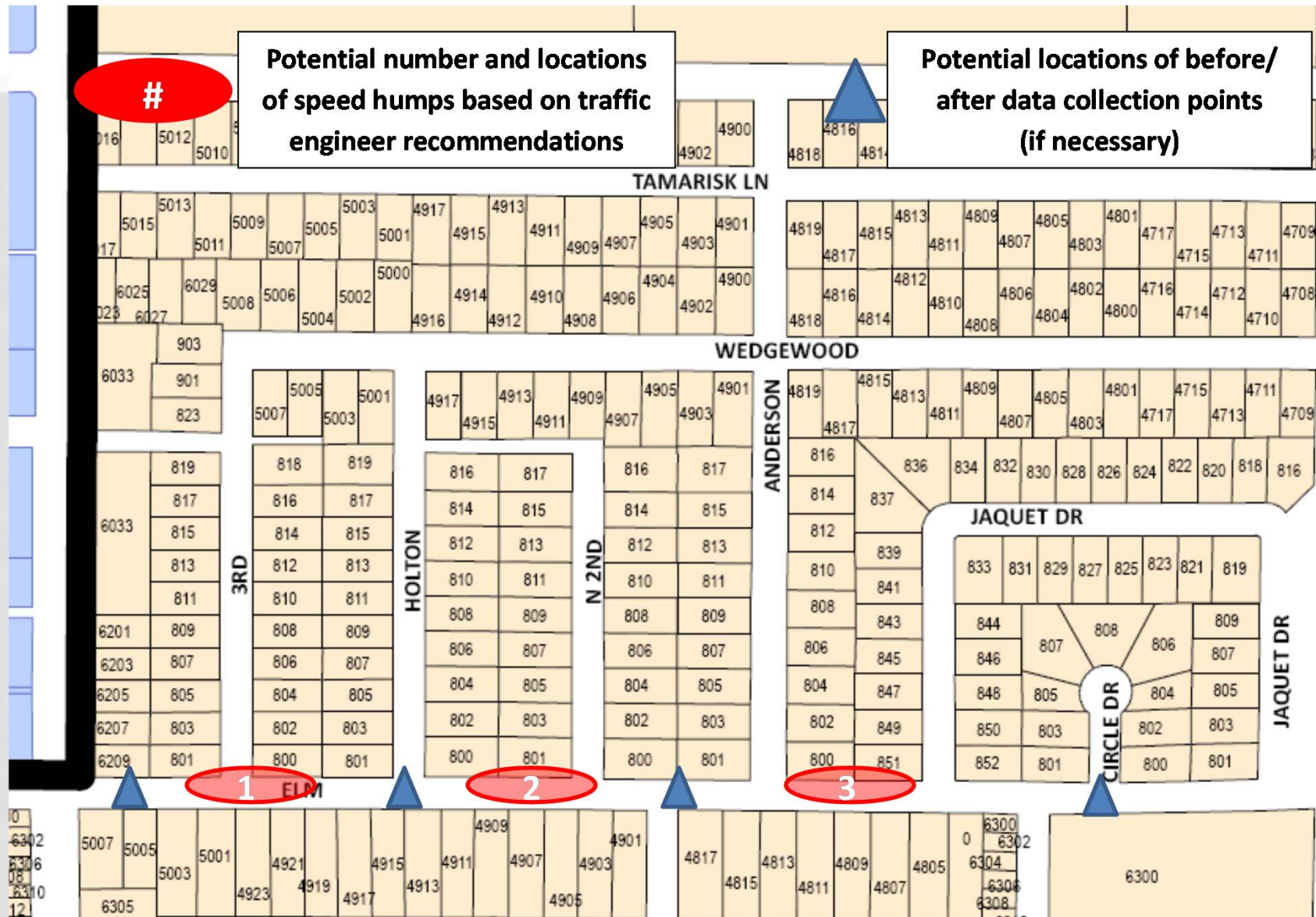
Tracy L. Dutton, TRMC
City Clerk

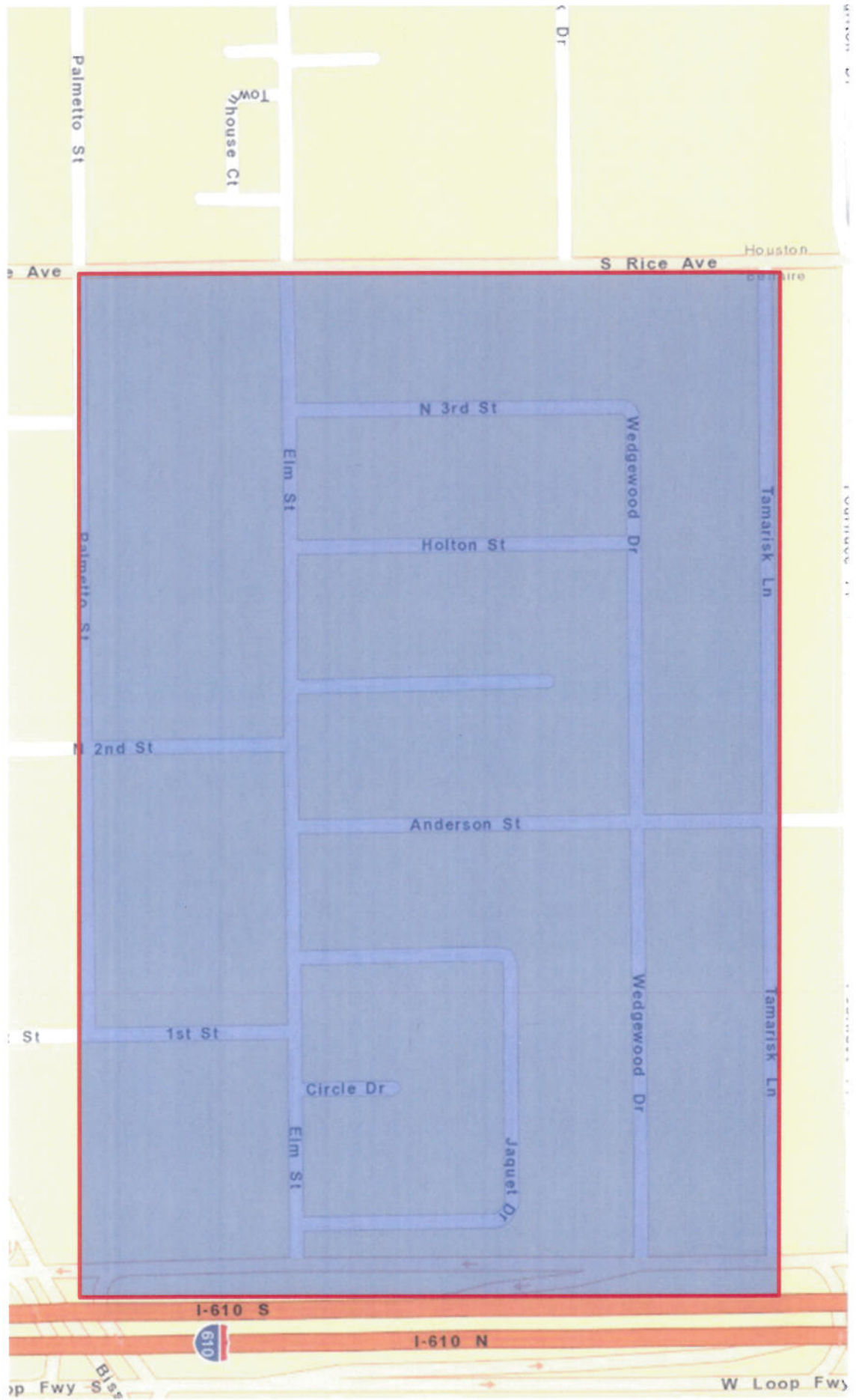
Andrew S. Friedberg
Mayor

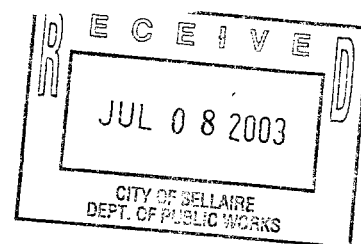
APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

SPEED HUMP/DATA COLLECTION LOCATIONS







City of Bellaire, Texas

Neighborhood Traffic Improvement Program

*Instructions and
Application Petition Form*

Adopted 4-15-96

NEIGHBORHOOD TRAFFIC

IMPROVEMENT PROGRAM

DEFINITIONS

APPLICANT means one or more property owners within a neighborhood area who makes a request for the construction or installation of a project.

DESIGNATED STREET means that portion of a street, within the right-of-way of which a project is proposed to be constructed under this article. Designated streets includes entire length of the block unless separated by an intervening thoroughfare or an existing traffic device.

DEVICE means a traffic mitigation device, consisting of the physical structure or other improvement constructed, placed or located, whether on a temporary or a permanent basis, upon a designated street pursuant to this article.

NEIGHBORHOOD AREA shall be designated by the City Council at its own discretion.

NEIGHBORHOOD TRAFFIC PROJECT OR PROJECT means one or more devices may be placed upon a designated street in a neighborhood area.

PROPERTY OWNER means one representative owner of any single parcel of real property within a neighborhood area.

PURPOSE

The purpose of this program is to establish the procedures governing the application for and review, approval, financing and construction of projects to minimize or eliminate traffic congestion, cut-through traffic or other traffic-related problems in a neighborhood area. In accordance with the provisions of this article, the City Manager shall prepare and make available to the public appropriate forms to request a project.

REQUEST FOR PROJECT

- (a) A request for a project must be initiated by an applicant.
- (b) The City Manager shall, from time to time prepare and submit for approval by motion of the City Council a schedule of estimated reimbursable costs for the installation or construction of each traffic device. Payment of any applicable fees when due is a condition of the installation of an approved traffic device. The total fee amount will be determined by the approved bid accepted by the City for each traffic device.

PRELIMINARY REVIEW PROCESS

- (a) Each request for a project shall be made or forwarded by the applicant to the City Clerk upon a petition form promulgated for that purpose and shall include, at a minimum, the following:
 - (1) A general description of the traffic problem or condition to be remedied.
 - (2) A petition from 80% of the property owners of the designated street. The petition shall contain the names, addresses and telephone numbers of the individuals comprising the applicant.
 - (3) Data concerning the proposed neighborhood area, including, but not limited to, such factors as the location and nature of businesses, schools, parks, churches or other non-residential traffic generators within or in close proximity to the neighborhood area.
 - (4) Commitment by the petitioners to pay the final fee for the installation or construction cost of each project. Fee to be determined by the final approved bid accepted by the City for the approved project.
 - (5) Any other information reasonably required by rule or regulation of the City Manager in order to make any determination specified under this program.
- (b) Each request shall be reviewed by the City Manager or his designee for completeness. If determined to be complete, the request shall be considered to have been filed when received in the City Clerk's Office and shall be acted upon as further provided in this article. If determined to be incomplete, the request shall be returned to the applicant with written notice of the deficiencies.

NEIGHBORHOOD AREA

(a) Following the receipt of the petition from the designated street, the City Council shall at its own discretion designate the neighborhood area.

(b) Following the designation of the neighborhood area, a petition from the majority of the residents shall be forwarded by the applicant to the City Clerk upon the same form as required for the designated street.

INITIAL PUBLIC HEARING

(a) Following the receipt of a completed petition, a time and date of the initial public hearing will be set by City Council.

(b) Following the setting of the date and time, a written notice shall be mailed to all property owners and residents within the neighborhood area setting forth the date, time and location of a public meeting to receive public input on a proposed project. The notice shall specify the location and general nature of the proposed project and shall solicit public comments on the project.

(c) Each notice shall be effective when deposited in the U.S. mail addressed to the property owner, resident or representative of a neighborhood association. Failure of any person to receive actual notice of the public hearing required by this section shall not affect the validity of any action taken by the City in connection with the project.

(d) At the initial public hearing:

- (1) Public comments shall be received on the proposed project; and
- (2) Written comments concerning the project shall not be considered in evaluating any project unless received in the offices of the City Clerk. All comments must be received by the City Clerk by 12:00 noon on the Thursday preceding the date of the initial public hearing.

TRIAL PERIOD

(a) Following the initial public hearing, Council will consider in a regular Council meeting whether the proposed project is approved or disapproved in accordance with these procedures.

(b) Each approved project must be tested with a temporary traffic control device for a period of not less than 180 days.

(c) Any applicant whose project is declared disapproved shall not be permitted to file a new request for a similar project for a period of two years from the date of such disapproval.

SECOND PUBLIC HEARING

Following the completion of the 180 day trial period, a second public hearing will be held. The same procedures described for the initial public hearing will be followed for the second public hearing.

FINAL ACTION BY CITY COUNCIL

(a) A decision by City Council to approve or disapprove a request shall be final and shall not be subject to further appeal or rehearing. If the City Council denies the request, the applicant shall not be permitted to file a new request for the same or a similar project for a period of two years from such date of denial.

(b) If Council approves the request, such approval shall be by ordinance containing findings of fact.

CONSTRUCTION

The City Manager shall be responsible for the construction, or shall direct and oversee the construction by a private contractor or contractors, of approved projects.

REMOVAL

(a) Nothing contained in this article shall be construed to prohibit the City from removing any device or portion thereof at any time.

(b) The City Clerk shall maintain an accurate record of each approved project, which shall be reviewed by the City Council every five years to determine its continued viability.

LIMITATION ON ACTION OF CITY

The approval, installation and maintenance of a project and associated devices, as provided for by this article, shall never be construed to cause an abandonment or relinquishment of any street or public property or to authorize the installation of a device upon any right-of-way not under the control of the City.

[illegible]

Attachment: Neighborhood Traffic Improvement Program (1869 : Second Public Hearing in Connection with the Instalation of Traffic Calming