



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

APRIL 25, 2016

Council Chamber

Special Session

6:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

SPECIAL SESSION - 6:00 P.M.

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Special Session of the City Council of the City of Bellaire, Texas, to order at 6:00 p.m. on Monday, April 25, 2016. The Special Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Absent
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present*
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Scott Eidman, Assistant City Attorney; and Tracy L. Dutton, City Clerk.

*Pat B. McLaughlan, Council Member, arrived at 6:04 p.m. and participated in the remainder of the Special Session.

Mayor Friedberg announced that the Special Session had been called on account of the Regular Session of April 18, 2016, having been canceled due to a significant rain and flooding event.

B. Inspirational Reading and/or Invocation - Michael Fife, Council Member.

Michael Fife, Council Member, provided the inspirational reading for the evening.

C. Pledges of Allegiance - Michael Fife, Council Member.

Michael Fife, Council Member, led members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

D. Recognition of Proclamations:

1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the month of April 2016 as "National Safe Digging Month" in the City of Bellaire, Texas.

Mayor Friedberg read and presented a proclamation he issued proclaiming the month of April 2016 as "National Safe Digging Month" in the City of Bellaire, Texas.

The proclamation was accepted by Joseph F. Berry on behalf of CenterPoint Energy. Mr. Berry outlined some of the benefits of calling 811 before digging.

2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming May 1, 2016, as "Holocaust March of Remembrance Day" in the City of Bellaire, Texas - Requested by David R. Montague, Council Member.

Mayor Friedberg read and presented the proclamation he issued proclaiming May 1, 2016, as "Holocaust March of Remembrance Day" in the City of Bellaire, Texas.

The proclamation was accepted on behalf of ChristChurch Presbyterian by Reverend Kristy Vits, pastor; and church members David Montague, Council Member, Amy P. Gremillion, and Jacoby Scher.

E. Personal/Audience Comments.

Prior to Personal/Audience Comments, **Mayor Friedberg** announced that item F(3) on the evening's agenda, which was a presentation of a proposal for the development of a Conceptual Master Plan to Guide the Beautification and Urban Evolution of Bellaire, was withdrawn at the request of Scott Slaney, FASLA, Principal, Terrain Studio. Members of the audience were welcomed to comment on the agenda item, if they desired to do so.

Craig Tillison:

Mr. Tillison addressed the City Council regarding the April 18, 2016, flood event in Bellaire. Mr. Tillison referenced other flooding events in Bellaire, such as Tropical Storm Allison in 2001 and Memorial Day 2015, noting that the portion of Bellaire commonly referred to as "Southdale" had suffered damage from all three storms due to inadequate drainage in his opinion. He expressed concern that flooding had not been alleviated since 2001 and urged the City Council to fix Southdale.

Kerry Dunn:

Mr. Dunn addressed the City Council regarding the April 18, 2016, flood event in Bellaire. Mr. Dunn referenced Tropical Storm Allison (2001) and the Memorial Day event (2015), noting that his block of Mimosa Street had suffered damage during those storms as well. Reference was made to a small drain in the cul-de-sac of Mimosa Street, which was inadequate to carry the flood waters and often clogged by debris in his opinion. He urged the City Council to address Mimosa Street.

Johanna Moran:

Ms. Moran, Member of the Bellaire Environmental and Sustainability Board (the "ESB"), updated members of the City Council on the ESB's current activities, which included partnering with The Nature Discovery Center to engage people on sustainability

initiatives, hosting a recycling drop-off event, and working on a landscaping project within Mulberry Park to demonstrate the concept of sustainability plantings.

Lynn McBee:

Ms. McBee addressed City Council regarding the April 18, 2016, flood and the reconstruction projects the City had undertaken on Newcastle Drive and Baldwin Avenue to help alleviate flooding in Southdale. She urged the City Council to divert a planned \$1 million signature corner on South Rice Avenue back to drainage projects.

Ms. McBee continued and urged the City to better inform the citizens of Bellaire by proactively communicating with them. Examples of information to be communicated, in her opinion, included a summary of the City's solicitation process, a legal summary of City easements and restrictions, and mosquito spraying.

Amanda Forner:

Ms. Forner addressed City Council regarding the inadequacy of the drains on Mimosa Street in her opinion, noting that other cul-de-sacs in the City had at least two drains. She urged the City Council to also consider dropping the street to help alleviate flooding.

F. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated April 25, 2016, to members of the City Council. His first order of business included introductions of the City's new Chief Financial Officer, Terrence Beaman, and his wife, Christie Beaman, both of whom were welcomed by members of the City Council.

The City Manager's Report included an overview of communications made to residents during the month of April, followed by a summary of the steps taken by the City to assist residents with the April 18, 2016, flood event. Means of communication included the City's web-based notification system, "notify me," as well as the home page of the City's website and on social media services (Facebook and Twitter). City Manager Hofmann recognized and thanked Charlotte Aguilar, Editor of Instant News Bellaire, for rebroadcasting the City's storm notifications.

In closing, City Manager Hofmann provided calendar reminders and an overview of upcoming City Council meetings and agenda items.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item F(2).

2. FY 2016 Second Quarter Report for the City of Bellaire, Texas - Submitted by Diane K. White, Assistant City Manager.

Assistant City Manager Diane K. White presented the Second Quarter Report for the City of Bellaire, Texas, for the fiscal year 2016 (period beginning January 1, 2016, and ending March 31, 2016) to members of the City Council. The report included an overview of the City's financial position as of March 31, 2016, as well as year-end projections for the City's General and Enterprise Funds. Revenues

and expenditures were noted to be on target.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item F(4).*

*Prior to Personal/Audience Comments, Mayor Friedberg announced that agenda item F(3) had been removed at the request of Scott Slaney, FASLA, Principal, Terrain Studio.

3. Presentation and discussion of a proposal for the development of a Conceptual Master Plan to Guide the Beautification and Urban Evolution of Bellaire, Texas, by Scott Slaney, FASLA, Principal, Terrain Studio - Submitted by Paul A. Hofmann, City Manager, on behalf of John Monday, Citizens For A Beautiful Bellaire.

[This agenda item was removed at the request of Scott Slaney, FASLA, Principal, Terrain Studio.]

4. Presentation of the Water and Wastewater Rate Analysis – Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented a "Water and Wastewater Rate Analysis" prepared for the City of Bellaire in accordance with Management Project 1612. The purpose of Management Project 1612 was to conduct a water and wastewater rate analysis and prepare for implementation in fiscal year 2017. City Manager Hofmann advised that the current water and wastewater rates were established in 2006. It was noted that the City had forecasted a continual decline in the Enterprise Fund fund balance in future years. In order to provide funding to replace the City's water and wastewater infrastructure, an analysis was performed.

City Manager Hofmann advised that the Public Utility Commission of Texas provided a rate review resource consultant, Superior Waste Management, LLC, to assist the City with its analysis. An established model was used by the consultant to guide the creation of the proposed rate structure and model. Overall objectives and background data were provided by the City.

Principles for the model development were stated as follows: 1) to cover the cost of services; 2) to support capital projects; 3) to provide an incentive for conservation; 4) to provide for operational contingencies; and 5) to react to changes in charges imposed by the City of Houston for surface water.

City Manager Hofmann outlined the new proposed rate model and rates, which would generate additional revenue of 25% in fiscal year 2017 as compared to fiscal year 2016. The proposed rate increase impacted the base rate as opposed to the volume of water used.

In closing, City Manager Hofmann advised that Staff was asking City Council to receive the presentation and provide feedback, as appropriate.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to item G(1).

G. New Business:

1. Consent Agenda:

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

Consideration of and possible action on the approval of the minutes of the Regular Sessions of the City Council of the City of Bellaire, Texas, held on Monday, March 21, 2016, and on Monday, April 4, 2016 - Submitted by Tracy L. Dutton, City Clerk.

- a. Mayor and Council - Regular Session - Mar 21, 2016 7:00 PM
- b. Mayor and Council - Regular Session - Apr 4, 2016 6:00 PM

Motion:

To adopt the Consent Agenda dated April 25, 2016.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	Pollard

2. Adoption of Ordinance(s)/Resolution(s):

- a. Consideration of and possible adoption of an ordinance of the City Council of the City of Bellaire, Texas granting a code suspension for PATRONS for Bellaire Parks relating to a request to waive alcohol and curfew restrictions in Bellaire Town Square for up to six events hosted by PATRONS for Bellaire Parks beginning May 1, 2016, ending April 30, 2017, said approval of which shall be granted by the City Manager - Submitted by Cheryl Bright, on behalf of the PATRONS for Bellaire Parks.

Cheryl Bright, Assistant Director of Parks, Recreation, and Facilities, provided an overview of the agenda item before City Council. She advised that the PATRONS for Bellaire Parks were requesting action by the City Council that would waive alcohol and curfew restrictions in Bellaire Town Square for up to six (6) events over a one-year period beginning on May 1, 2016, and ending on April 30, 2017.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, a motion was offered and seconded.

Motion:

To adopt the ordinance, as presented.

RESULT:	ADOPTED [5 TO 1]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Reed, McLaughlan,

	Fife, Montague
NAYS:	Pappas
ABSENT:	Pollard

Following discussion, action was taken on the motion on the floor.

- b. Consideration of and possible action on a recommendation from the Department of Parks, Recreation and Facilities to award a contract to Fun Abounds through the utilization of the State of Texas, Local Government Purchasing Cooperative program, Buy Board, for the procurement of playground equipment and shade structure to replace the current equipment located in Mulberry Park, 700 Mulberry Lane, Bellaire, Texas 77401, in an amount not to exceed \$69,990.00 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement for said equipment in an amount not to exceed \$69,990.36 - Submitted by Karl Miller, Director of Parks, Recreation, and Facilities.

Mayor Friedberg called to the City Council's attention a minor typographical error on the agenda and agenda statement in the packet. He advised that the first reference to the contract price was short by \$0.36; however, the draft ordinance presented to the City Council in the packet was correct.

Karl Miller, Director of Parks, Recreation, and Facilities, provided an overview of the agenda item before the City Council. Reference was made to the Parks Master Plan, which identified the need to replace or repair playground equipment and to provide shade structures for the playground equipment in several of the City's parks. In November of 2015, the Parks and Recreation Advisory Board voted unanimously to replace the playground equipment at Mulberry Park and to install a shade structure.

Utilizing the State of Texas, Local Government Purchasing Cooperative program, Fun Abounds, Inc., was selected as the vendor to provide and install the playground equipment and shade structure for Mulberry Park in an amount not to exceed \$69,990.36.

In closing, Director Miller asked the City Council to accept the recommendation from the Parks and Recreation Advisory Board to replace the playground equipment and provide a shade structure at Mulberry Park and to authorize Staff to purchase the equipment and shade structure from Fun Abounds, Inc.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, a motion was offered and seconded.

Motion:

To award the contract and adopt the ordinance, as presented.

RESULT:	ADOPTED [6 TO 0]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Roman F. Reed, Council Member
AYES:	Friedberg, Reed, Pappas,

	McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	Pollard

3. Item for Individual Consideration:

Consideration and possible action on a recommendation from the Parks and Recreation Advisory Board and the Department of Parks, Recreation, and Facilities to approve the Evergreen Park Master Plan - Submitted by Karl Miller, Director of Parks, Recreation, and Facilities.

Karl Miller, Director of Parks, Recreation, and Facilities, provided an overview of the agenda item to members of the City Council. Reference was made to the Parks Master Plan adopted by the City Council in 2015. Within the Parks Master Plan, a need was identified to create a site-specific Master Plan for Evergreen Park. The funding to create the Master Plan for Evergreen Park was allocated by the City Council in 2015. The consultant hired to assist the City and the Parks and Recreation Advisory Board (the "Board") in developing the Evergreen Park Master Plan was noted to be Clark Condon and Associates (landscape architecture and design firm).

Director Miller advised that the Board had spent approximately one year on the project and hosted a community meeting in the City Civic Center for purposes of receiving citizen input on the project. An overview of the amenities currently existing in Evergreen Park was also provided by Director Miller.

Neil Verma, Chair of the Board, provided an overview of the process followed in the development of the Evergreen Park Master Plan. Development goals centered around the users of the park (children, families, older residents), functionality of the park, and amenities that could be added to enhance the park (such as a water feature).

Director Miller advised that the estimated cost to implement the conceptual Evergreen Park Master Plan based on 2015 numbers was \$4.6 million. The cost included the replacement of the current pool, which was constructed in 1957. It was noted that the Evergreen Park Master Plan could be implemented at once or in segments or quadrants, identified as 1) arrival area (\$250,000); 2) play area (\$960,000); 3) pool (\$3.15 million); and 4) south lawn area (\$240,000).

In closing, Director Miller advised that if the Evergreen Park Master Plan was approved this evening, funding would be identified in the 2021 Capital Improvement Program.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, **a motion was offered by Roman F. Reed, Mayor Pro Tem, and seconded by Michael Fife, Council Member.**

Motion:

To approve the Evergreen Park Master Plan, as presented.

Mayor Friedberg opened the floor for discussion on the motion on the floor. Following discussion, **an amendment to the motion was offered by Pat B.**

McLaughlan, Council Member.

Amendment (No. 1) to Main Motion:

To rephrase the motion as follows: To accept a concept plan for a proposed Evergreen Park Master Plan.

The amendment (no. 1) failed due to the lack of a second.

Discussion on the main motion continued, and **an amendment to the motion was offered by Gus E. Pappas, Council Member.**

Amendment (No. 2) to Main Motion:

To replace the word "Master" with "Conceptual," such that the motion would now read: To approve the Evergreen Park Conceptual Plan, as presented.

Mayor Friedberg opened the floor for discussion on the amendment to the main motion. Following discussion, action was taken on the amendment as set forth below.

RESULT:	FAILED [2 TO 4]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Pat B. McLaughlan, Council Member
AYES:	Pappas, McLaughlan
NAYS:	Friedberg, Reed, Fife, Montague
ABSENT:	Pollard

Following further discussion on the main motion, action was taken on the main motion as set forth below.

RESULT:	APPROVED [5 TO 1]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pappas, Fife, Montague
NAYS:	McLaughlan
ABSENT:	Pollard

H. Community Interest Items from the Mayor and City Council.

Community interest items from the Mayor and the City Council included expressions of thanks to Staff for their efforts on behalf of the City during the April 18th flood; expressions of congratulations to Staff for their work on the Bellaire Trolley Run and Family Safety Day; special words of welcome to Terrence Beaman, Bellaire's new Chief Financial Officer; and reminders of upcoming events, three of which would be held on April 30, 2016 (Recycles Event, National Drug Takeback Event, and Wine & Tapas).

I. Adjourn.

Andrew S. Friedberg, Mayor, announced that the Special Session of the City Council of the City of Bellaire, Texas, was adjourned at 9:25 p.m. on Monday, April 25, 2016.



Proclamation

Whereas, each year, the nation's underground utility infrastructure is jeopardized by unintentional damage by those who fail to call 811 to have underground lines located prior to digging. Undesired consequences such as service interruption, damage to the environment and personal injury and even death are the potential results; and

Whereas, the Common Ground Alliance and its 1,700 members promote the national Call-Before-You-Dig number, 811, in an effort to reduce these damages. Designated by the FCC in 2005, 811 provides potential excavators and homeowners a simple number to reach their local One Call Center to request utility line locations at the intended dig site; and

Whereas, through education of safe digging practices, excavators and homeowners can save time and money keeping our nation safe and connected by making a simple call to 811 in advance of any digging project; waiting the required amount of time; respecting the marked lines by maintaining visual definition throughout the course of the excavation; and finally, digging with care around the marks; and

Whereas, all parties agree that safe digging is a shared responsibility. To know what's below, call 811 before you dig;

Now, Therefore, I, Andrew S. Friedberg, Mayor of the City of Bellaire, Texas, do hereby proclaim the month of April, 2016, as

National Safe Digging Month

in the City of Bellaire, Texas, and encourage excavators and homeowners throughout the country to always call 811 before digging. Safe digging is no accident.



In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 13th day of April, 2016.

Andrew S. Friedberg
Mayor
City of Bellaire, Texas

City of Bellaire, Texas



Proclamation

Whereas, the Holocaust was the state-sponsored, systematic persecution and annihilation of European Jews and others by Nazi Germany and its collaborators between 1933 and 1945, and as the primary victims, more than six million Jews were murdered and suffered grievous oppression and death under Nazi tyranny; and

Whereas, the history of the Holocaust offers an opportunity to reflect on the moral responsibilities of individuals, societies, and governments; and

Whereas, since 2007, March of Remembrance memorial and reconciliation marches have taken place at historic locations of the Holocaust in Europe; and

Whereas, on Sunday, May 1, 2016, a March of Remembrance will be held locally to commemorate the victims of the Holocaust, as well as to reflect on the sanctity of all human life, starting with an opening ceremony at ChristChurch Presbyterian, 5001 Bellaire Boulevard, Bellaire, Texas, and ending at Congregation Brith Shalom, 4610 Bellaire Boulevard, Bellaire, Texas; and

Whereas, the theme of this year's March of Remembrance is "Don't Stand By," recognizing the urgency with which we must all take a stand against the persecution of any group of people;

Now, Therefore, I, Andrew S. Friedberg, Mayor of the City of Bellaire, Texas, do hereby proclaim May 1, 2016, as

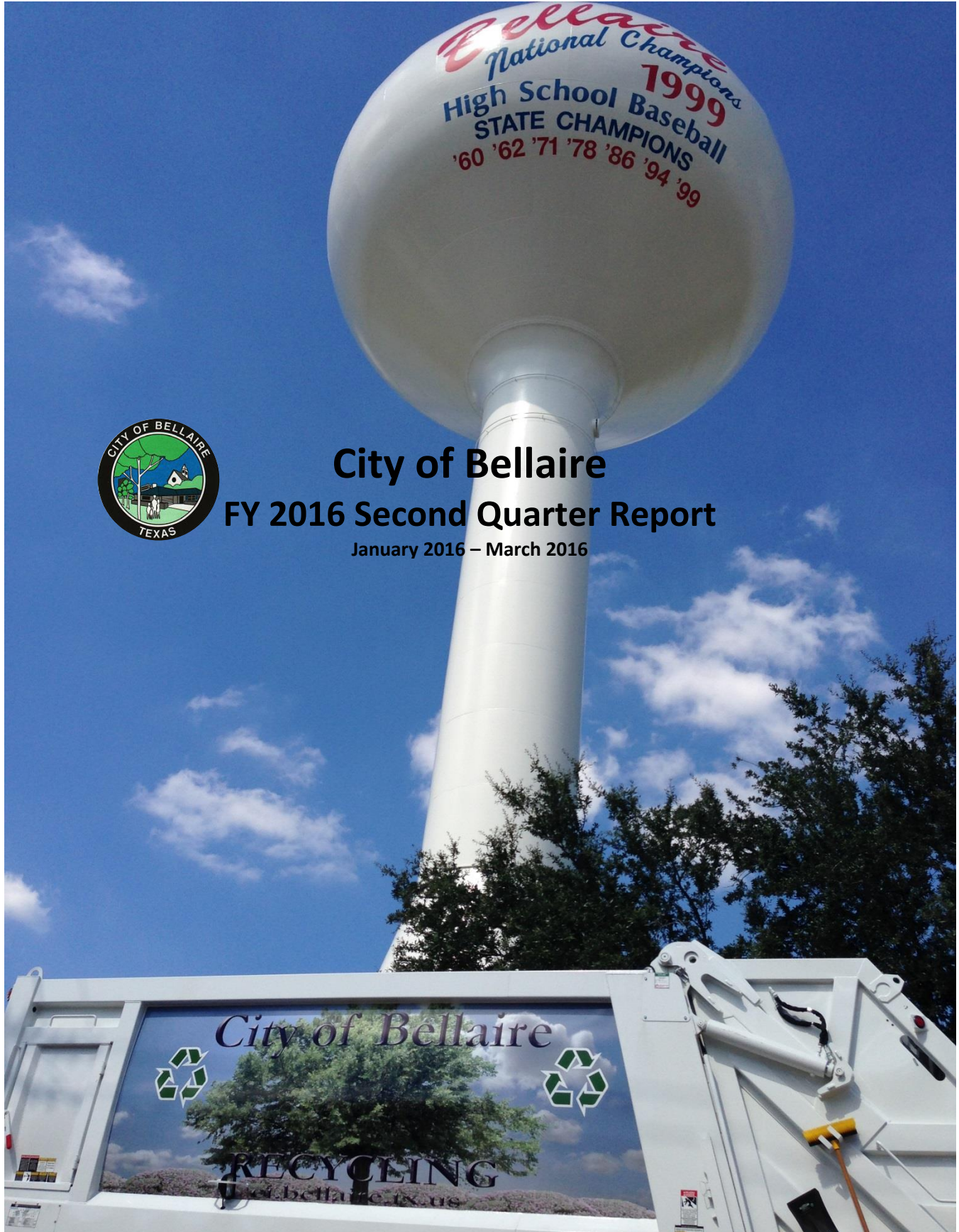
Holocaust March of Remembrance Day

in the City of Bellaire, Texas, and commend all those remembering the Holocaust by their participation in the March of Remembrance.



In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 13th day of April, 2016.

Andrew S. Friedberg
Mayor
City of Bellaire, Texas



City of Bellaire

FY 2016 Second Quarter Report

January 2016 – March 2016

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

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Personnel Analysis

In the second quarter, we had four separations, one of which was a retirement (see chart below). As of March 31, 2016, we had 10 new hires and 16 vacancies; however, at the time of this report we have hired a Chief Financial Officer who will begin in April 2016.

The Fire department is fully staffed and the Police department has two vacant sworn positions.

On February 15, 2016, a salary and incentive report was presented to City Council resulting in City Council's approval of enhanced incentive pay opportunities for Police, Fire and Public Works. The year-end projections reflect the implementation of the new incentives.

2nd Qtr New Hires	2nd Qtr Separations
1 Communications Officer	1 Police Officer
1 Police Officer	2 Laborers
1 Youth Services Librarian	1 Chief Financial Officer
1 Administrative Assistant, Parks	
1 Senior Accountant	
1 Firefighter Paramedic	
2 Equipment Operator	
2 Laborers	

Department Vacancies					
Department	Adopted Budgeted Positions	12/31/2015	3/31/2016	6/30/2016	9/30/2016
General Fund					
City Manager's Office	10	0	0		
Finance	9	1	1		
Development Services	8	1	1		
Fire	24	1	0		
Police	59.5	5	4		
Parks, Rec., & Facilities	24.5	1	0		
Library	7.5	1	0		
Public Works	9	3	2		
Enterprise Fund					
Water	8	2	2		
Wastewater	11	3	3		
Solid Waste & Recycling	13	4	3		
Total	183.5	22	16		

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

General Fund

As a result of the FY 2015 CAFR, the beginning balance for FY 2016 has been adjusted to reflect FY 2015 year end actuals. The general fund is projected to end FY 2016 with a fund balance of \$4,685,735.

General Fund FY 2016 2nd Quarter Revenue & Expenditure Report				
	Adopted Budget	Year to Date As of 2 nd Qtr	Variance (Projected)	Projections As of 2 nd Qtr
Beginning Balance	\$ 5,175,257	\$ 5,604,047	\$ 428,790	\$ 5,604,047
Revenue	19,047,107	15,046,367	(30,598)	19,016,511
Expenditure	20,343,098	9,557,260	408,277	19,934,801
Ending Balance	\$ 3,879,266		\$ 806,469	\$ 4,685,735

The projected ending balance is greater than budgeted by \$806,469.

The six months ending for FY 2016 is on target with regard to the receipt of revenues. The actual revenues in the general fund are over the allocated budget by \$286,382. The allocated budget is based on the average revenues received over five years.

However, FY 2016 revenues are projected to come in at year-end slightly under budget, by \$30,598. This is mainly due to an overpayment of sales tax from a commercial entity between 2007 – 2012. The City is required to reimburse \$161,553, which will be paid in April. Adjustments will be made to the five year average to reflect this payment.

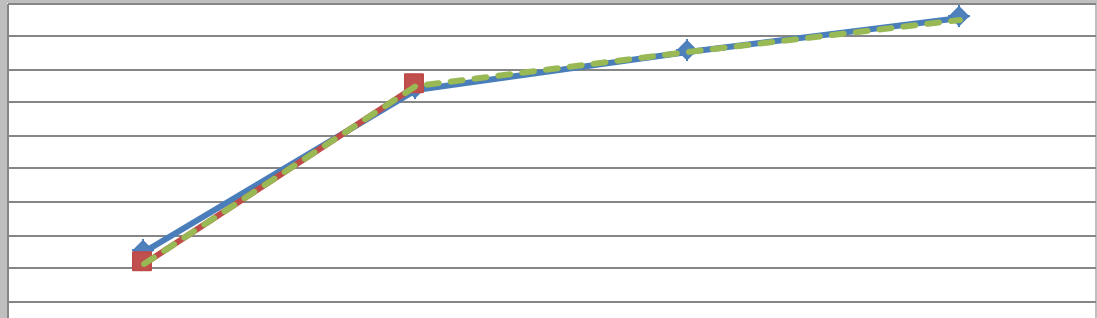
Second quarter expenditures are at 49% of budget. The year-end projections anticipate a year end savings of \$408,277. The following are the main drivers behind this variance in budget:

- Salary and benefit savings - \$298,376
- Election Services - \$18,000
- Reduction in the projection on fuel - \$42,801
- Evelyn's Park Maintenance - \$49,100

General Fund Revenue Chart

General Fund Revenue

\$20,000,000
\$18,000,000
\$16,000,000
\$14,000,000
\$12,000,000
\$10,000,000
\$8,000,000
\$6,000,000
\$4,000,000
\$2,000,000
\$-

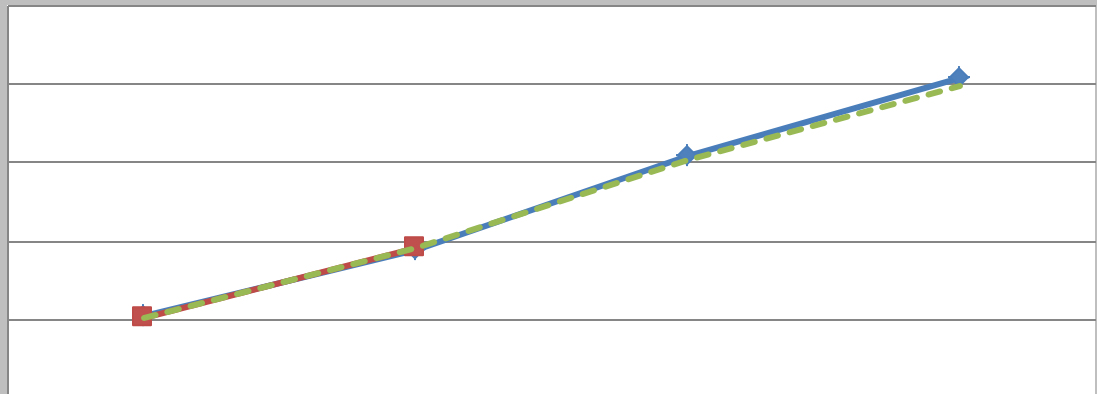


	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Allocated Budget	\$4,964,686	\$14,759,984	\$17,041,915	\$19,047,107
Year to Date	\$4,309,072	\$15,046,367		
Projection	\$4,309,072	\$15,046,367	\$17,073,482	\$19,016,509
Column1				

General Fund Expenditure Chart

General Fund Expenditures

\$25,000,000
\$20,000,000
\$15,000,000
\$10,000,000
\$5,000,000
\$-



	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.
Allocated Budget	\$5,320,633	\$9,484,348	\$15,460,754	\$20,343,098
Year to Date	\$5,161,751	\$9,557,260		
Projection	\$5,161,751	\$9,557,260	\$15,150,464	\$19,934,821

General Fund
FY 2016 Revenue & Expenditure Report by Department

	FY 2016 Adopted Budget	FY 2016 Year to Date	% of Amended Budget (Collected/Spent)	FY 2016 Projected	Variance from Budget to Projected
Revenue					
Current Property Taxes	11,359,339	11,058,524	97.35%	11,342,339	(17,000)
Franchise Taxes	1,397,000	675,808	48.38%	1,396,607	(393)
Sales Tax	2,454,118	1,281,477	52.22%	2,342,118	(112,000)
Permits	747,750	413,295	55.27%	745,397	(2,353)
Fees	331,900	204,192	61.52%	340,500	8,600
License	2,900	1,967	67.83%	3,640	740
Intergovernmental	2,800	2,236	79.86%	2,236	(564)
Rental	27,200	26,243	96.48%	37,400	10,200
Aquatics	330,000	24,919	7.55%	330,000	-
Program Fees	172,500	69,787	40.46%	172,500	-
Athletics	358,000	252,240	70.46%	358,000	-
Other Fees	16,500	6,530	39.57%	16,500	-
Public Safety	382,300	240,910	63.02%	406,800	24,500
Other Revenue	4,500	2,598	57.73%	4,500	-
Fines	766,500	385,293	50.27%	766,500	-
Investment Earnings	32,500	27,309	84.03%	49,412	16,912
Misc.	27,300	60,222	220.59%	68,060	40,760
Business Enterprise Transfer	634,000	312,817	49.34%	634,000	-
Total	19,047,107	15,046,367	79.00%	19,016,509	(30,598)
Less than 1% of budget					
Expenditures					
Administration	2,391,824	1,251,720	52.33%	2,351,872	(39,952)
Legal Service	100,000	33,505	33.51%	100,000	-
Finance	1,153,645	550,153	47.69%	1,087,091	(66,554)
Development Services	895,092	340,616	38.05%	863,421	(31,671)
Fire	2,727,055	1,306,224	47.90%	2,727,055	-
Police	5,398,444	2,632,843	48.77%	5,358,444	(40,000)
Parks, Rec., & Facilities	3,489,860	1,444,731	41.40%	3,440,760	(49,100)
Library	676,833	313,536	46.32%	658,833	(18,000)
Public Works	1,126,345	514,392	45.67%	1,041,345	(85,000)
Transfer Out	2,384,000	1,169,301	49.05%	2,306,000	(78,000)
Total	20,343,098	9,557,021	46.98%	19,934,821	(408,277)
2% of budget					
Revenues/Expenditures	(\$1,295,991)	\$ 5,489,346		(\$918,312)	\$ 377,679

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

Enterprise Fund

The Enterprise Fund is projected to end the FY 2016 with a fund balance of \$1,326,551, which is \$216,142 more than budgeted.

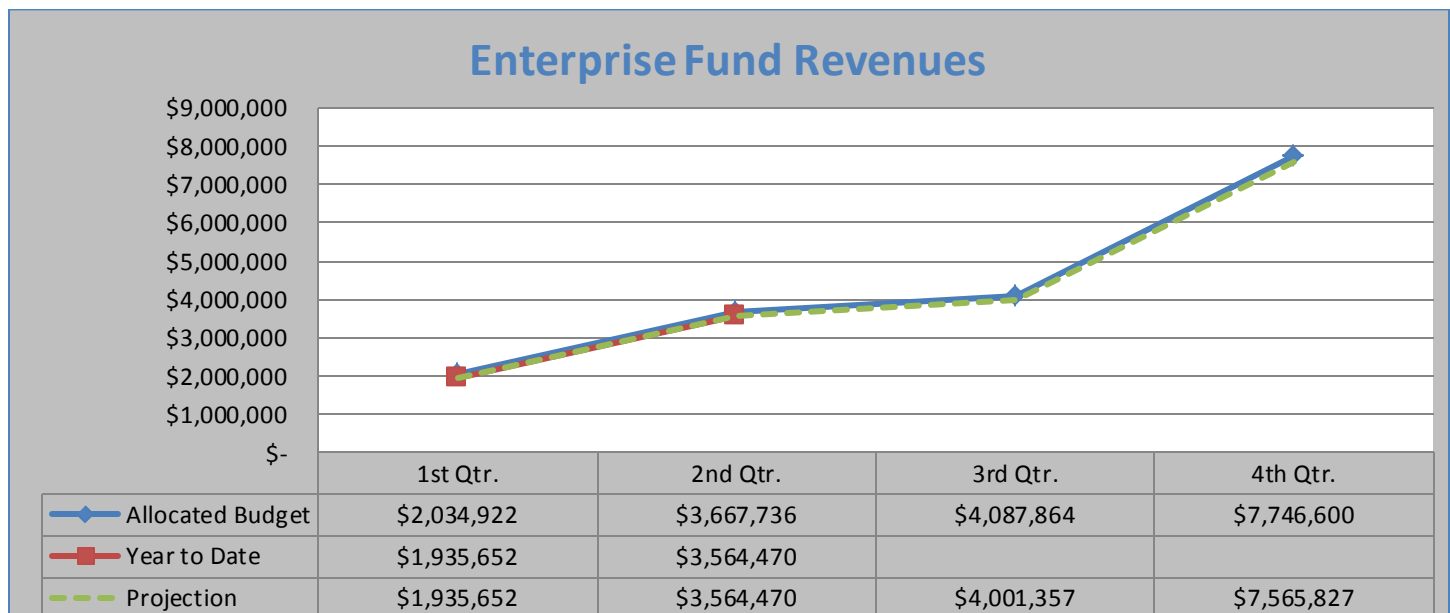
Enterprise Fund FY 2016 2nd Quarter Revenue & Expense Report				
	Adopted Budget	Year to Date As of 2 nd Qtr	Variance (Projected)	Projections As of 2 nd Qtr
Beginning Balance	\$ 2,089,955	\$ 2,322,769	\$ 232,814	\$ 2,322,769
Revenue	7,746,600	3,564,470	(180,773)	7,565,827
Expense	8,726,146	4,098,564	164,101	8,562,043
Ending Balance	\$ 1,110,409		\$ 216,142	\$ 1,326,551

Overall revenues are under the average five years of revenues collected for the second quarter by \$103,268. For the second quarter of FY 2015, the City had 27.98 inches of rain compared to the 44.65 for the second quarter of FY 2016. Overall actual revenues collected to budget are at 46% for the second quarter. The projection for year end is being lowered by \$180,773 to better reflect where we anticipate revenues coming in by September 30. As we move through the hotter months with water usage this projection maybe adjusted.

Enterprise Fund expenses are under the allocated budget by \$109,010. Due to salary and fuel savings throughout the Enterprise fund the year end projections have been reduced by \$164,101.

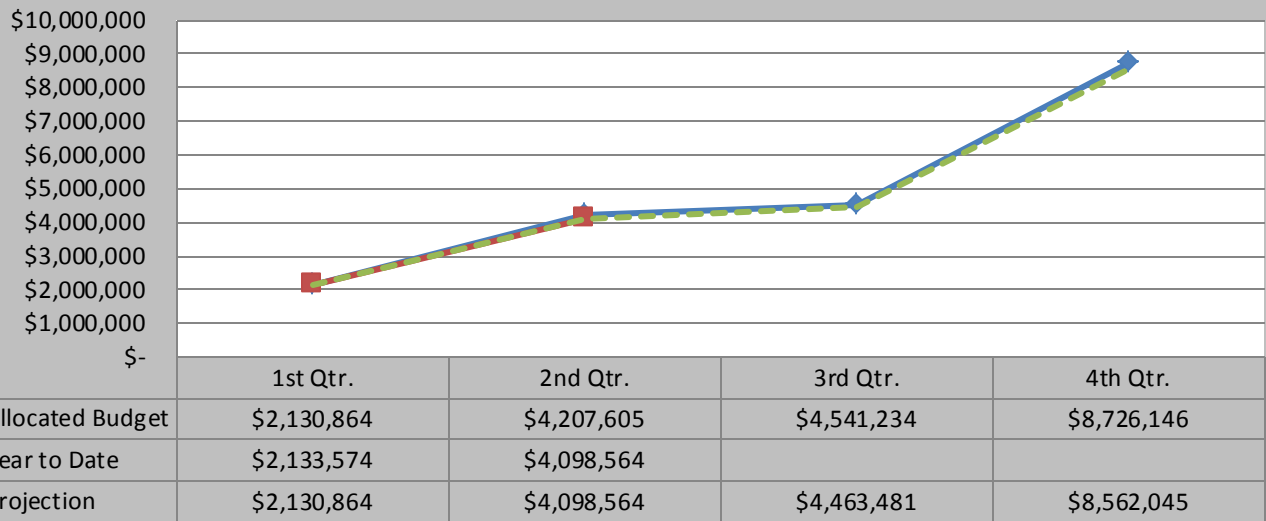
The overall net reduction in the Enterprise Fund is \$16,673.

Enterprise Fund Revenue Chart



Enterprise Fund Expenses

Enterprise Fund Expenses



**Enterprise Fund
FY 2016 Revenue & Expense Report by Department**

	FY 2016 Adopted Budget	FY 2016 Year to Date	% of Adopted Budget (Collected/Spent)	FY 2016 Projected	Variance from Budget to Projected
Revenue					
Water Sales	3,683,900	1,589,353	43.14%	3,432,277	(251,623)
Waste Water Service	2,270,000	1,087,986	47.93%	2,286,000	16,000
Solid Waste – Garbage & Brush Pickup	1,675,500	837,307	49.97%	1,733,950	58,450
Miscellaneous	117,200	49,824	42.51%	113,600	(3,600)
Total	7,746,600	3,564,470	46.01%	7,565,827	(180,773)
					2.3% of budget
Expenses					
Water Production	499,985	216,544	43.31%	449,985	(50,000)
Water Distribution	584,449	243,576	41.68%	584,449	-
Surface Water	1,833,300	929,924	50.72%	1,833,300	-
Wastewater Collection	579,321	174,193	30.07%	504,321	(75,000)
Wastewater Treatment	877,399	452,307	51.55%	877,399	-
Solid Waste – Garbage & Brush Pickup	1,399,122	611,334	43.69%	1,399,122	-
Utility Billing	256,470	130,579	50.91%	256,470	-
Transfers Out/Other	2,696,100	1,340,148	49.71%	2,657,000	(39,100)
Total	8,726,146	4,098,605	46.97%	8,562,046	(164,100)
					Less than 2% of budget
Revenues/Expenses	(\$979,546)	(\$534,135)		(\$996,219)	(\$16,673)

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**City of Bellaire
General Fund
Revenues and Expenditures (Unaudited)
YTD as of March 2016**

	March			Year to Date			
	FY 2016 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/Under Allocation	YTD % to Budget
Revenues							
Property	11,359,339	143,730	1%	11,107,606	11,058,524	(49,082)	97%
Franchise Taxes	1,397,000	109,751	8%	678,471	675,809	(2,662)	48%
Sales Taxes	2,454,118	176,377	7%	1,225,424	1,281,476	56,052	52%
Permits, Fees, Licenses	1,082,550	110,194	10%	544,408	619,453	75,044	57%
PARD Charges and Fees	904,200	93,981	10%	283,785	375,791	92,007	42%
Public Safety	386,800	64,727	17%	197,945	241,348	43,402	62%
Fines	766,500	88,434	12%	387,952	385,293	(2,659)	50%
All Other	696,600	77,831	11%	334,393	408,672	74,279	59%
Total Operating Revenues	<u>\$ 19,047,107</u>	<u>865,025</u>	<u>5%</u>	<u>14,759,984</u>	<u>15,046,366</u>	<u>286,382</u>	<u>79%</u>
Expenditures							
Salary & Benefits	13,020,134	906,741	7%	5,895,997	6,188,976	292,979	48%
Purchased Services	3,708,907	204,172	6%	1,892,697	1,708,483	(184,214)	46%
Supplies	1,173,054	83,790	7%	524,875	481,474	(43,402)	41%
Other/Transfers	2,430,000	197,338	8%	1,159,933	1,167,480	7,548	48%
Capital Purchases	11,000	-	0%	10,847	10,847	-	100%
Total Operating Expenditures	<u>20,343,095</u>	<u>1,392,041</u>	<u>7%</u>	<u>9,484,348</u>	<u>9,557,260</u>	<u>72,911</u>	<u>47%</u>
Net Revenues/(Expenditures)	\$ (1,295,988)	\$ (527,016)	\$ (0)	\$ 5,275,636	\$ 5,489,106	\$ 213,470	

Unaudited Fund Balance 9/30/15	\$ 5,604,047
FY 2016 Revenue Projections	19,047,107
FY 2016 Expenditure Budget	20,343,095
Projected Ending Fund Balance	<u>\$ 4,308,059</u>

60 Day Reserve Requirement \$ 3,004,349
(Includes only operating budget)

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**City of Bellaire
Enterprise Fund
Revenues and Expenses
YTD as of March 2016**

		March		Year to Date			
	FY 2016 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/Under Allocation	YTD % to Budget
Revenues							
Water	3,595,900	254,454	7%	1,612,959	1,567,343	(45,616)	44%
Wastewater	2,186,000	183,184	8%	1,075,618	1,062,987	(12,631)	49%
Solid Waste	1,666,000	140,289	8%	833,637	836,183	2,546	50%
All Other	298,700	5,596	2%	145,524	97,957	(47,568)	33%
Total Revenues	\$ 7,746,600	\$ 583,522	8%	\$ 3,667,738	\$ 3,564,470	\$ (103,268)	46%
Expenses							
Salary & Benefits	1,811,916	117,357	6%	844,044	786,985	(57,059)	43%
Purchased Services	1,652,730	78,583	5%	735,358	708,173	(27,185)	43%
Supplies	2,565,400	165,998	6%	1,299,702	1,268,692	(31,009)	49%
Other	2,696,100	221,287	8%	1,328,500	1,334,744	6,244	50%
Total Expenditures	8,726,146	583,226	7%	4,207,605	4,098,594	(109,010)	47%
Net Revenues/(Expenses)	\$ (979,546)	\$ 296	\$ 0	\$ (539,866)	\$ (534,124)	\$ 5,742	
Unaudited Fund Balance 9/30/15	\$ 2,322,769						
FY 2016 Revenue Projections	7,746,600						
FY 2016 Expense Budget	8,726,146						
Projected Ending Fund Balance	<u>\$ 1,343,223</u>						
60 Day Fund Balance	\$ 1,274,024						
(Includes only operating budget)							
Budget	8,716,146						
Transfers VET & CIP	1,072,000						
Total Operating Budget	7,644,146						

City of Bellaire
Debt Service Fund
Revenues and Expenditures
YTD as of March 2016

	FY 2016 Budget	YTD Actual
Revenues		
Property Taxes	5,883,026	5,750,463
Investment Earnings	3,000	4,659
Total Operating Revenues	5,886,026	5,755,122
Operating Transfer In	950,000	475,000
Bond Premium	.	.
Total Revenues	\$ 6,836,026	\$ 6,230,122
Expenditures		
Principal Payment	4,055,000	4,055,000
Interest Payment	2,768,026	1,399,340
Other Debt Expense	13,000	2,100
Total Expenditures	\$ 6,836,026	5,456,440
Net Revenues/(Expenditures)	\$ -	\$ 773,682
Unaudited Fund Balance 9/30/15	\$ 514,125	
FY 2016 Revenue Projections	6,836,026	
FY 2016 Expenditure Budget	6,836,026	
Projected Ending Fund Balance	<u>\$ 514,125</u>	

City of Bellaire
Vehicle/Equipment Replacement Fund
Revenues and Expenditures
YTD as of March 2016

	FY 2016 Budget	March Actual	YTD Actual	Encumbrance	FY2016 Budget Balance
Revenues					
Transfers - General	1,066,000	88,833	533,000		533,000
Transfers - Enterprise	542,000	45,167	271,000		271,000
Total Operating Revenues	\$ 1,608,000	\$ 134,000	\$ 804,000	\$ -	\$ 804,000
Expenditures					
Development Services	25,000	-	-	22,986	2,014
Fire	55,000	-	-	37,651	17,349
Police	300,000	343,830	36,795	203,119	60,086
Parks & Recreation	50,000	-	-	52,157	(2,157)
Public Works	265,000	-	-	251,215	13,785
Enterprise Public Works	520,000	-	-	416,859	103,141
Total Capital Expenditures	\$ 1,215,000	\$ 343,830	\$ 36,795	\$ 983,987	\$ 194,218
Net Revenues/(Expenditures)	\$ 393,000	\$ (209,830)	\$ 767,205		\$ 609,782
Unaudited Fund Balance 9/30/15	\$ 419,975				
FY 2016 Revenue Projections	1,608,000				
FY 2016 Expenditure Budget	1,215,000				
Projected Ending Fund Balance	<u>\$ 812,975</u>				

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**City of Bellaire
CIP Fund
Revenues and Expenditures
YTD as of March 2016**

	FY 2016 Budget	Carryover Funds/Budget	Total Funds/Budget	March Actual	YTD Actual	Encumbrance	FY2016 Budget Balance
Revenues							
General Fund Transfer	1,240,000	534,084	1,774,084	103,333	619,998		620,002
RBB Facilities		751,051	751,051				-
RBB Infrastructure		1,000,000	1,000,000				-
Enterprise Fund Transfer	530,000	1,203,471	1,733,471	44,167	265,000		265,000
Evelyn's Park	138,638	1,488,580	1,627,218		138,638		-
Designated Park Funds		351,200	351,200				-
Insurance - Flood		305,845	305,845		177,334		(177,334)
Insurance - Traffic Signal		33,693	33,693				-
Road Humps		702	702				-
Total Revenues	\$ 1,908,638	\$ 5,668,626	\$ 7,577,264	\$ 147,500	\$ 1,200,970		\$ 707,668
Projects							
FY 2014 City Wide Beautification		5,721	5,721		2,500		3,221
FY 2014 Street & Drainage Reconstruction - Phase 5B*	614,057	386,862	1,000,919			608,603	392,316
FY 2015 Drainage Mulberry Park		1,700	1,700				1,700
FY 2015 Evelyn's Park	138,638	1,488,580	1,627,218	-		1,623,392	3,826
FY 2015 Municipal Rehab Projects	-	40,860	40,860	-	22,097		18,763
FY 2015 Park Improvements		229,568	229,568	48,520	204,748	19,012	5,808
FY 2015 Traffic Signal Maintenance		33,693	33,693		33,693		422,413
FY 2016 City Wide Beautification	300,000		300,000	-			300,000
FY 2016 Pavement Mgt Program	830,618		830,618		421		830,198
FY 2016 Playground/Shade Structure	70,000		70,000				70,000
FY 2016 PW Facilities Assessment	25,000	305,845	330,845		23,652	348	306,845
FY 2016 ROW	50,000		50,000				50,000
FY 2016 Storm Water Drainage	45,000		45,000	4,500		40,500	4,500
Total General Projects	\$ 2,073,313	\$ 2,492,829	\$ 4,566,142	\$ 53,020	\$ 287,110	\$ 2,291,855	\$ 1,987,177
FY 2013 Fine Screen Building		149,408	149,408	7,250	7,250	8,370	133,788
FY 2015 City Wide Scada System	150,000	94,500	244,500			11,450	233,050
FY 2015 Facility Water Barrier		33,000	33,000				33,000
FY 2015 Water/Sanitary Sewer Program		605,875	605,875	22,840	457,421	40,800	107,654
FY 2016 Rehab Renwick Ground Storage	55,000		55,000			43,265	11,735
FY 2016 Wendell-Bellaire Lift Station	55,000		55,000		19,455	9,475	26,070
FY 2016 WW Collection Line	20,000		20,000			19,750	250
FY 2016 WW System Upgrades	250,000		250,000			41,870	208,130
Total Enterprise Projects	\$ 530,000	\$ 882,783	\$ 1,412,783	\$ 30,090	\$ 484,126	\$ 174,980	\$ 753,678
Total Expenditures/Encumbrances	\$ 2,603,313	\$ 3,375,612	\$ 5,978,925	\$ 83,110	\$ 771,236	\$ 2,466,835	\$ 2,740,855
Net Revenues/(Expenditures)	\$ (694,675)	\$ 2,293,014	\$ 1,598,339	\$ 64,390	\$ 429,734		

*Pay as you Go portion of Bonds in Fund 620

Unaudited Fund Balance 9/30/15	\$ 5,668,626
FY 2016 Revenue Projections	1,908,638
FY 2016 Expenditure Budget	5,978,925
Projected Ending Fund Balance	<u>\$ 1,598,339</u>

Designated Funds	1,102,251
ROW	351,200
RBB Facilities	751,051

Future Year Pay As You Go Projects	496,088
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Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**City of Bellaire
Bond Fund
Revenues and Expenditures
YTD as of March 2016**

	Preliminary					FY 2016 Budget Balance
	FY 2016 Budget	Carryover Funds/Budget	Total Budget	March Actual	YTD Actual	Encumbrance
Revenues						
Interest				5,150	21,217	(21,217)
Bond Proceeds		20,995,926	20,995,926			
Total Revenues	\$ -	\$ 20,995,926	\$ 20,995,926	\$ 5,150	\$ 21,217	\$ (21,217)
Projects						
FY 2012 Drainage Phase 5		7,462,026	7,462,026	687,874	3,094,635	4,367,390
FY 2015 Drainage Phase 5B	7,910,187		7,910,187	-	493	7,909,694
FY 2013 New City Hall/Police/Municipal Court		812,611	812,611		24,851	756,187
FY 2015 Evelyn's Park		4,687,159	4,687,159	403,059	666,115	3,996,638
FY 2015 Nature Discovery Center		500,000	500,000	477	477	477
Total Project Expenditures	7,910,187	13,461,796	21,371,983	1,091,410	3,786,572	17,030,386
Net Revenues/(Expenditures)	\$ (7,910,187)	\$ 7,534,130	\$ (376,057)	\$ (1,086,260)	\$ (3,765,355)	\$ (576,242)
Unaudited Fund Balance 9/30/15	\$ 20,995,926					
FY 2016 Revenue Projections	-					
FY 2016 Expenditure Budget	21,371,983					
Projected Ending Fund Balance	<u>\$ (376,057)</u>					

Note to ending balance RBB funds from General CIP will be used to reconcile negative balance.

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**City of Bellaire
Metro Fund
Revenues and Expenditures
YTD as of March 2016**

	Preliminary						FY 2016 Budget Balance
	FY 2016 Budget	Carryover Funds/Budget	Total Budget	March Actual	YTD Actual	Encumbrance	
Revenues							
Metro Sales Tax	1,200,000	2,901,556	4,101,556	88,189	739,635	-	460,365
Interest	1,700		1,700	816	3,387		(1,687)
Total Revenues	\$ 1,201,700	\$ 2,901,556	\$ 4,103,256	\$ 89,005	\$ 743,022		\$ 458,678
Projects							
FY2014 City Wide Trip Hazard		471,331	471,331	-	-	-	471,331
FY2014 Sidewalk Projects		456,212	456,212	4,752	233,799	38,283	184,131
FY2015 Street Pavement Mgt Program	1,200,000	1,896,620	3,096,620	314,314	730,172	342,977	2,023,471
FY2015 Street Striping Program		75,793	75,793	-	31,136	43,219	1,439
Total Project Expenditures	1,200,000	2,899,956	4,099,956	319,065	995,106	424,478	2,680,372
Net Revenues/(Expenditures)	\$ 1,700	\$ 1,600	\$ 3,300	\$ (230,060)	\$ (252,084)		
Unaudited Fund Balance 9/30/15	\$ 2,901,556						
FY 2016 Revenue Projections	1,201,700						
FY 2016 Expenditure Budget	4,099,956						
Projected Ending Fund Balance	<u>\$ 3,300</u>						-

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**CITY OF BELLAIRE
CURRENT PROPERTY TAX COLLECTIONS
FY 2013 - FY2016**

<u>Month</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	501,713	652,841	585,025	131,234
Dec	3,558,843	3,908,433	5,450,400	3,881,188
Jan	10,050,022	10,346,813	11,526,041	8,702,108
Feb	12,978,460	13,952,561	15,160,981	4,005,865
Mar	13,101,633	14,090,483	15,457,518	206,525
Apr	13,251,738	14,192,561	15,521,158	
May	13,284,289	14,238,069	15,576,794	
Jun	13,307,908	14,279,764	15,630,176	
Jul	13,319,875	14,282,615	15,634,846	
Aug	13,339,458	14,282,615	15,634,846	
Sep	13,344,243	14,282,615	15,634,846	
			YTD Collections	\$ 16,926,920
			% of Budget	98.81%
			% of Total Levy	98.41%
			FY 2016 Budget - Total Tax Revenue	\$ 17,130,365
			2015 Tax Year Taxable Value - Certified Appraisal Roll*	\$ 4,061,031,301
			2014 Tax Year - Under Protest or not Certified*	459,542,279
			Total	<u>4,520,573,580</u>
			Total Levy at \$0.3805 / \$100 =	<u>\$ 17,200,782</u>

Ten Largest Taxpayers in City of Bellaire (Tax Year 2015) *

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	79,604,253
Pin Oak North Parcels LLC	Land/Improvements	49,900,289
KBS SOR 6565 6575 West Loop	Land/Improvements	40,675,000
BRI 1833 6330 LLC	Land/Improvements	39,319,862
Centerpoint Energy Inc.	Electric Utility	29,510,049
SBC Communications	Utility	28,734,297
CHP Houston Tx MOB Owner LLC	Land/Improvements	25,165,006
CHP Houston TX Hospital Land	Hospital	24,940,369
Pin Oak South Parcel LLC	Land/Improvements	19,941,588
5909-5959 Realty LTD	Land/Improvements	12,650,000
		<u>\$ 350,440,713</u>

Tax Levy @ \$0.3805/100	<u>\$ 1,333,427</u>
% of Total Levy	7.75%

* Source: Municipal Advisory Council of Texas

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

CITY OF BELLAIRE HOUSING INFORMATION FY2016

March

Houses, Townhomes & Vacant Lots for Sale *

<u>Price Range</u>	
\$ 0 - \$ 250,000	-
\$ 250,001 - \$ 500,000	31
\$ 500,001 - \$ 750,000	16
\$ 750,001 - \$ 1,000,000	27
> \$ 1,000,000	76
Total Units For Sale *	150

Total HCAD Residential Units/Lots ** 6,018

For Sale as a % of Total Units 2.49%

Highest Listing Price - Home \$ 2,500,000

Lowest Listing Price - TH/Lot \$ 325,000

Houses for Lease * 37

Highest Lease/Month \$ 7,250

Lowest Lease/Month \$ 1,080

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-14	3	2
At Quarter End 03-31-15	4	2
At Quarter End 06-30-15	3	2
At Quarter End 09-30-15	2	2
At Quarter End 12-31-15	3	2
At Quarter End 03-31-16	2	2

New Residential Construction

<u>Fiscal Year</u>	<u>New Units</u>	<u>Dollar Value</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	85,632,703	506,702
2008	132	75,405,507	571,254
2009	49	26,026,889	531,161
2010	*** 64	34,682,458	541,913
2011	56	30,064,905	536,873
2012	*** 93	54,914,376	590,477
2013	*** 113	65,491,037	579,567
2014	125	78,420,596	627,365
2015	98	52,190,001	532,551
2016	43	23,915,404	556,172

Average Appraised Value (Tax Year 2015) \$ 835,801

* Source: realtor.com does not include for sale or lease by owner

** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

*** Numbers revised based on system correction

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

CITY OF BELLAIRE
SUMMARY OF SALES & MIXED BEVERAGE TAX
FY2014 - FY2016

<u>Payment</u>					
<u>Month</u>	<u>Period</u>		<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>
<u>Sales Tax</u>					
Oct	Aug	\$	506,393	\$ 168,534	\$ 153,643
Nov	Sep		191,544	204,637	236,498
Dec	Oct		186,277	187,620	196,711
Jan	Nov		178,766	168,955	253,578
Feb	Dec		239,214	289,944	253,419
Mar	Jan		180,302	175,468	176,377
Apr	Feb		168,270	168,824	-
May	Mar		189,723	201,769	-
Jun	Apr		169,660	174,538	-
Jul	May		159,472	171,111	-
Aug	Jun		253,895	230,014	-
Sep	Jul		186,787	209,043	-
Sub-Total		\$	<u>2,610,303</u>	<u>\$ 2,350,457</u>	<u>\$ 1,270,226</u>
<u>Mixed Beverage</u>					
Oct	1st Qtr		4,366	5,493	6,012
Jan	2nd Qtr		4,730	6,053	5,238
Apr	3rd Qtr		4,616	5,839	-
Jul	4th Qtr		5,341	6,004	-
Sub-Total			<u>19,053</u>	<u>23,389</u>	<u>11,250</u>
Total		\$	<u><u>2,629,356</u></u>	<u><u>\$ 2,373,846</u></u>	<u><u>\$ 1,281,476</u></u>

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**CITY OF BELLAIRE
SUMMARY OF FRANCHISE FEES
FY2014 - FY2016**

	Total <u>FY 2014</u>	Total <u>FY 2015</u>	YTD <u>FY 2016</u>
Electric	\$ 825,798	\$ 823,552	\$ 411,804
Gas	144,037	123,933	37,258
Telephone	121,736	115,691	57,785
Cable	<u>308,268</u>	<u>328,259</u>	<u>168,940</u>
Total	<u>\$ 1,399,839</u>	<u>\$ 1,391,435</u>	<u>\$ 675,786</u>

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**CITY OF BELLAIRE
SUMMARY OF PURCHASE ORDERS
FY 2016**

	Oct-15		Nov-15		Dec-15		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	315	\$ 4,163,768	214	\$ 997,313	243	\$ 895,582	772	\$ 6,056,663
PO for \$5,000 - \$50,000	35	\$ 565,114	27	\$ 430,626	13	\$ 191,970	75	\$ 1,187,710
% of Total Purchase Orders	11.11%	13.57%	12.62%	43.18%	5.35%	21.44%	9.72%	19.61%
\$ 5,000 - \$ 25,000	30	\$ 400,456	21	\$ 219,421	10	\$ 101,908	61	\$ 721,785
\$ 25,001 - \$ 50,000	5	\$ 164,658	6	\$ 211,205	3	\$ 90,062	14	\$ 465,925
	Jan-16		Feb-16		Mar-16		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	228	\$ 321,509	87	\$ 8,979,419	249	\$ 2,723,606	564	\$ 12,024,534
PO for \$5,000 - \$50,000	11	\$ 147,807	17	\$ 296,918	17	\$ 329,263	45	\$ 773,988
% of Total Purchase Orders	4.82%	45.97%	19.54%	3.31%	6.83%	12.09%	7.98%	6.44%
\$ 5,000 - \$ 25,000	11	\$ 147,807	14	\$ 173,228	14	\$ 200,346	39	\$ 521,381
\$ 25,001 - \$ 50,000	-	\$ -	3	\$ 123,690	3	\$ 128,917	6	\$ 252,607
	Apr-16		May-16		Jun-16		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	-	\$ -	-	\$ -	-	\$ -	-	\$ -
PO for \$5,000 - \$50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	-	-	-	-	-	-	-	-
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
	Jul-16		Aug-16		Sep-16		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	-	\$ -	-	\$ -	-	\$ -	-	\$ -
PO for \$5,000 - \$50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	-	-	-	-	-	-	-	-
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -

* Purchases include bids, sole source, and cooperative purchasing.

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

**CITY OF BELLAIRE
SUMMARY OF WATER PUMPED
FY2012 - FY2016**

<u>FY 2015 COB Pumped</u>	<u>FY 2015 COH Pumped</u>	<u>FY2015 Rainfall (Inches)</u>	<u>FY2016 Total Pumped</u>	<u>FY2016 COB Pumped</u>	<u>FY2016 COH Pumped</u>	<u>FY2016 Rainfall (Inches)</u>
40,768,000	48,063,000	3.97	116,095,000	71,601,000	44,494,000	20.76
32,877,000	45,805,000	4.15	73,352,000	28,256,000	45,096,000	11.85
33,261,000	29,824,000	4.91	67,857,000	25,047,000	42,810,000	4.22
17,997,000	43,601,000	5.77	66,712,000	23,649,000	43,063,000	2.77
19,675,000	40,421,000	1.22	76,600,000	36,383,000	40,217,000	1.60
21,723,000	42,803,000	7.96	73,102,000	26,970,000	46,132,000	3.45
48,595,000	18,183,000	9.52	-	-	-	-
28,480,000	38,563,000	17.09	-	-	-	-
39,557,000	44,449,000	3.43	-	-	-	-
67,601,000	53,187,000	1.69	-	-	-	-
96,824,000	46,221,000	6.60	-	-	-	-
62,062,000	45,850,000	5.39	-	-	-	-
<u>509,420,000</u>	<u>496,970,000</u>	<u>71.70</u>	<u>473,718,000</u>	<u>211,906,000</u>	<u>261,812,000</u>	<u>44.65</u>

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

CITY OF BELLAIRE, TEXAS
SUMMARY INVESTMENT REPORT
Fiscal Year 2016 through March 31, 2016

Account Description	Purchase Date	Maturity	Rate/ Coupon	Purchase Yield	Purchase Price	Market Price	Face Amount	Book Value	Market Value	Accrued Interest	Beginning Values @ 10/01/15 Book Value	Market Value
Amegy Bank of Texas												
Concentration Account	03/31/16	04/01/16	0.0000%	0.0000%	\$ -	\$ -	\$ 4,622,372.02	\$ 4,622,372.02	\$ 4,622,372.02	\$ -	\$ 4,120,972.14	\$ 4,120,972.14
Sub-total							4,622,372.02	4,622,372.02	4,622,372.02	-	4,120,972.14	4,120,972.14
Government Securities												
FHLMC 3134G5N76	11/13/14	11/13/17	1.0500%	1.0500%	100.000	-	-	-	-	-	1,000,000.00	1,001,133.00
FHLB 3130A3UN2	01/29/15	01/29/18	1.3000%	1.3000%	100.000	-	-	-	-	-	1,000,000.00	1,002,064.00
FHLMC 3134G7LJ8	07/27/15	07/27/18	1.2500%	1.2500%	100.000	100.235	1,000,000.00	1,000,000.00	1,002,350.00	2,222.22	1,000,000.00	1,003,603.00
FHLMC 3134G8UA5	03/29/16	03/29/19	1.3000%	1.3000%	100.000	100.000	1,000,000.00	1,000,000.00	1,000,000.00	72.22	-	-
FFCB 3133EFV38	03/29/16	09/29/19	1.2500%	1.2500%	100.000	100.005	1,000,000.00	1,000,000.00	1,000,050.00	69.44	-	-
Sub-total							3,000,000.00	3,000,000.00	3,002,400.00	2,363.89	3,000,000.00	3,006,800.00
TexPool Investments												
Concentration Account	03/31/16	04/01/16	0.3336%	0.3336%	100.000	100.000	10,770,702.83	10,770,702.83	10,770,702.83	-	4,474,158.22	4,474,158.22
METRO Account	03/31/16	04/01/16	0.3336%	0.3336%	100.000	100.000	2,656,650.29	2,656,650.29	2,656,650.29	-	3,331,105.05	3,331,105.05
G.O. Bonds, Series 2013	03/31/16	04/01/16	0.3336%	0.3336%	100.000	100.000	97,241.02	97,241.02	97,241.02	-	3,541,309.55	3,541,309.55
G.O. Bonds, Series 2014	03/31/16	04/01/16	0.3336%	0.3336%	100.000	100.000	9,589,975.03	9,589,975.03	9,589,975.03	-	10,458,278.65	10,458,278.65
G.O. Bonds, Series 2015	03/31/16	04/01/16	0.3336%	0.3336%	100.000	100.000	7,918,790.72	7,918,790.72	7,918,790.72	-	7,918,093.16	7,918,093.16
Sub-total							31,033,359.89	31,033,359.89	31,033,359.89	-	29,722,944.63	29,722,944.63
TexSTAR Investments												
Concentration Account	03/31/16	04/01/16	0.3516%	0.3516%	100.000	100.000	2,320,937.41	2,320,937.41	2,320,937.41	-	2,318,338.85	2,318,338.85
Sub-total							2,320,937.41	2,320,937.41	2,320,937.41	-	2,318,338.85	2,318,338.85
Total							\$ 40,976,669.32	\$ 40,976,669.32	\$ 40,979,069.32	\$ 2,363.89	\$ 39,162,255.62	\$ 39,169,055.62
Weighted Average Yield												
Comparative Yield:												
3-month Treasury Bill												0.37%
6-month Treasury Bill												0.21%
2-year Treasury Note												0.38%
												0.73%

To the best of our knowledge, this report is in compliance with the investment strategy expressed in Chapter 2, Administration, Section 2-10, Investment Policy of the Code of Ordinances of the City of Bellaire, Texas and with the Texas Public Funds Investment Act., V.T.C.A., Government Code Ch. 2256, as amended.

ASSISTANT CITY MANAGER:

Deane Kubite

FINANCE MANAGER:

William M. J.

CITY OF BELLAIRE, TEXAS
INVESTMENT ACTIVITY REPORT
Fiscal Year 2016 through March 31, 2016

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

Account Description	Date Purchase	Rate/ Coupon	Face Amount	Beginning Balance		Fiscal Year-To-Date Activity				Ending Balance	
				10/01/15 Book Value	10/01/15 Market Value	Deposits/ Purchases	Withdrawals/ Maturities/Calls	Incr/(Decr) Market Value	03/31/16 Book Value	03/31/16 Market Value	
Amegy Bank of Texas											
Concentration Account	03/31/16	0.0000%	\$ 4,622,372.02	\$ 4,120,972.14	\$ 4,120,972.14	\$ 29,908,303.94	\$ 29,406,904.06	\$ -	\$ 4,622,372.02	\$ 4,622,372.02	
Sub-total			4,622,372.02	4,120,972.14	4,120,972.14	29,908,303.94	29,406,904.06	-	4,622,372.02	4,622,372.02	
Government Securities											
FHLMC 3134G5N76	11/13/14	1.0500%	-	1,000,000.00	1,001,133.00	-	1,000,000.00	(1,133.00)	-	-	
FHLB 3130A3UN2	01/29/15	1.3000%	-	1,000,000.00	1,002,064.00	-	1,000,000.00	(2,064.00)	-	-	
FHLMC 3134G7LJ8	07/27/15	1.2500%	1,000,000.00	1,000,000.00	1,003,603.00	-	-	(1,253.00)	1,000,000.00	1,002,350.00	
FHLMC 3134G8UA5	03/29/16	1.3000%	1,000,000.00	-	-	1,000,000.00	-	-	1,000,000.00	1,000,000.00	
FFCB 3133EFV38	03/29/16	1.2500%	1,000,000.00	-	-	1,000,000.00	-	50.00	1,000,000.00	1,000,050.00	
Sub-total			3,000,000.00	3,000,000.00	3,006,800.00	2,000,000.00	2,000,000.00	(4,400.00)	3,000,000.00	3,002,400.00	
TexPool Investments											
Concentration Account	03/31/16	0.3336%	10,770,702.83	4,474,158.22	4,474,158.22	19,542,038.27	13,245,493.66	-	10,770,702.83	10,770,702.83	
METRO Account	03/31/16	0.3336%	2,656,650.29	3,331,105.05	3,331,105.05	743,022.30	1,417,477.06	-	2,656,650.29	2,656,650.29	
G.O. Bonds, Series 2013	03/31/16	0.3336%	97,241.02	3,541,309.55	3,541,309.55	3,045,491.03	6,489,559.56	-	97,241.02	97,241.02	
G.O. Bonds, Series 2014	03/31/16	0.3336%	9,589,975.03	10,458,278.65	10,458,278.65	10,922.34	879,225.96	-	9,589,975.03	9,589,975.03	
G.O. Bonds, Series 2015	03/31/16	0.3336%	7,918,790.72	7,918,093.16	7,918,093.16	16,322.66	15,625.10	-	7,918,790.72	7,918,790.72	
Sub-total			31,033,359.89	29,722,944.63	29,722,944.63	23,357,796.60	22,047,381.34	-	31,033,359.89	31,033,359.89	
TexSTAR Investments											
Concentration Account	03/31/16	0.3516%	2,320,937.41	2,318,338.85	2,318,338.85	2,598.56	-	-	2,320,937.41	2,320,937.41	
Sub-total			2,320,937.41	2,318,338.85	2,318,338.85	2,598.56	-	-	2,320,937.41	2,320,937.41	
Total			\$ 40,976,669.32	\$ 39,162,255.62	\$ 39,169,055.62	\$ 55,268,699.10	\$ 53,454,285.40	\$ (4,400.00)	\$ 40,976,669.32	\$ 40,979,069.32	

CITY OF BELLAIRE, TEXAS
INVESTMENT SUPPLEMENTARY REPORT
As of March 31, 2016

		GASB 31 Market Reserve			Claim on Cash by Fund	
Account Description	Stated Maturity	Book Value	GASB 31 Market Reserve	Market Value	Fund Classifications	03/31/16 Balance
Amegy Bank of Texas					Governmental Funds	
Concentration Account	04/01/16	\$ 4,622,372.02	\$ -	\$ 4,622,372.02	100 - General Fund	\$ 10,851,861.21
Sub-total		4,622,372.02	-	4,622,372.02	200 - Special Revenue Fund	393,269.39
Certificates of Deposit					300 - Debt Service Fund	1,286,975.21
Sub-total		-	-	-	600 - VET Fund	1,187,179.73
Government Securities					610 - CIP Fund	6,093,860.40
FHLMC 3134GSN76	11/13/17	-	-	-	620 - CIP Bond Fund	17,581,155.30
FHLB 3130A3UN2	01/29/18	-	-	-	630 - METRO Fund	2,656,651.28
FHLMC 3134G7LJ8	07/27/18	1,000,000.00	2,350.00	1,002,350.00	Total Governmental Funds	<u>40,050,952.52</u>
FHLMC 3134G8UA5	03/29/19	1,000,000.00	-	1,000,000.00		
FFCB 3133EFV38	09/29/19	1,000,000.00	50.00	1,000,050.00		
Sub-total		3,000,000.00	2,400.00	3,002,400.00		
TexPool Investments					Proprietary Funds	
Concentration Account	04/01/16	10,770,702.83	-	10,770,702.83	500 - Enterprise Fund	925,716.80
METRO Account	04/01/16	2,656,650.29	-	2,656,650.29	Total Proprietary Fund	<u>925,716.80</u>
G.O. Bonds, Series 2013	04/01/16	97,241.02	-	97,241.02		
G.O. Bonds, Series 2014	04/01/16	9,589,975.03	-	9,589,975.03		
G.O. Bonds, Series 2015	04/01/16	7,918,790.72	-	7,918,790.72		
Sub-total		31,033,359.89	-	31,033,359.89		
TexSTAR Investments						
Concentration Account	04/01/16	2,320,937.41	-	2,320,937.41		
Sub-total		2,320,937.41	-	2,320,937.41		
Total		\$ 40,976,669.32	\$ 2,400.00	\$ 40,979,069.32		
					Total	\$ 40,976,669.32

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

Quarterly Reporting of Donations Approved by City Manager as per Ordinance 14-09
Approved as of 3/31/2016

Date	Donor	Designation	Amount
Police - Donations			
01/15/16	Pin Oak Estates Homeowners Association		\$ 750
			<u>\$ 750</u>
Library - Donations			
01/05/16	Ann V. Kong		\$ 500
01/05/16	Ida and Al Bathey in honor of Doug Beatty Sr.'s 70th birthday	Purchasing computers and/or electronics	\$ 30
01/05/16	Doug Beatty Jr. in honor of Doug Beatty Sr.'s 70th birthday	Purchasing computers and/or electronics	\$ 1,000
01/09/16	Dr. Delores L. McKellar	Undesignated by donor will be used to acquire books	\$ 100
01/09/16	Perry and John Wright in honor of Doug Beatty Sr.'s 70th birthday	Purchasing computers and/or electronics	\$ 40
01/25/16	Mr. & Ms Woo in honor of Doug Beatty Sr.'s 70th birthday	Purchasing computers and/or electronics	\$ 100
01/28/16	Pin Oak Estates Homeowners Association	Purchase of multicultural cookbooks	\$ 100
01/28/16	Friends of the Bellaire Library	Needs list for enchacement of Library Services	\$ 10,500
02/03/16	Anne and William Bunting in honor of Doug Beatty Sr.'s 70th birthday	Purchasing computers and/or electronics	\$ 50
03/25/16	Frank and Paulette Halvorson in honor of Doug Beatty Sr.	Purchasing computers and/or electronics	\$ 100
			<u>\$ 12,520</u>

Attachment: FY2016 2nd Quarter Report - Complete (1761 : FY2016 2nd Quarter Report)

Management & Capital Improvement Projects

During the budget process Council was presented with the Management Projects developed to provide service enhancements and review and develop policies which will allow the City to become more efficient. Council was also presented with the FY 2016 Capital Projects which have been designed to meet today's infrastructure needs as well as those of the future. Outlined below are the milestones completed in the second quarter.

Management Projects

MP 1601 – Manage Turnover, Effectively Recruit & Fill Public Safety Positions:

Presented Salary and Benefits Study Report to Council on February 15, 2016 with the following results:

- Implement Incentive Pay at 75th percentile for Police and Fire, including some added incentive – Implementing April 2016.
- Implement Incentive Pay at 50th Percentile for Public Works – All new incentives – Implementing April 2016.
- City Council directed the City Manager to present FY 2017 budget with Police and Fire at the 75th percentile for pay.

MP 1602 – Enhance Public Safety Communication & Outreach:

The State of the City and Open House on February 1, 2016 was successful. The Guide to Bellaire was unveiled and met with very positive response. There was a presentation to Council on the update of the progress on the Citizen Survey on March 21. At this time, the survey will take place in August/September 2016 with the instrument being developed May – August 2016. Results will be presented during the second quarter of 2017. Leadership Class/Bellaire Basics/Bellaire 101 is still being developed and it not expected to be conducted until Fall 2016. Family Safety Day has been scheduled for April 23, 2016 with all departments having a presence at the event. The second quarter has been focused on planning and preparing for the event. The Communication Team held a Community Connection meeting in January 2016 with another planned on April 14, 2016 for summer events. Area groups and organizations, including schools and parent-teacher organizations (PTOs) are invited to share planning ideas for the next few months. This helps to prevent cross scheduling and gives City staff an opportunity to discuss requirements for permits and such.

MP 1603 – Develop Keep Bellaire Beautiful Presence / Organizational Plan:

The Beautification Team has reviewed and worked with departments to re-assign request center staff email recipients. The team has worked with the Cultural Arts Board to enhance the seasonal banner program to include all street poles along the Bellaire Blvd. corridor between Ave. B and Bellaire Blvd./Bissonnet Street. Additionally, the team has supported the Art Board in their plan to expand the utility art box program and the art door installation. These projects are still in progress. The team has supported and promoted the resident-led Community Clean Up Program. Two clean-ups have occurred and one is scheduled for May 2016. A holiday decoration sub-committee was created and a new holiday decoration plan has been developed for the next fiscal year. The team reviewed and gave input to the Director of Public Works on the design concept for the CenterPoint LED lighting pilot program on Newcastle Drive. The curb clean-up project was discussed and is currently in progress through Public Works. The team is working to identify beautification items to be included in individual departmental budgets for the next fiscal year.

MP 1604 – Improve Project Management & Reporting:

The proposed FY 2017 – 2021 Capital Improvement Plan has been developed and presented to the Parks Advisory Board and the Planning & Zoning Commission. The Capital Improvement Program (CIP) section of the City website has been published, allowing for more information to residents regarding projects. CIP team meetings are occurring bi-weekly to ensure projects are progressing as they were intended.

MP 1605 – Ensure Smooth Transition from Construction through Management / Programming and Maintenance of Evelyn’s Park:

The construction of the park continues to make progress, and the Evelyn’s Park Conservancy Board has continued to plan events related to fundraising for the park. The City Manager attends the bi-weekly meetings of the Board. Representatives of Evelyn’s Park Building Committee meet each week with either the Project Manager or the Construction Manager to receive updates.

MP 1606 – Implement Block Inspections:

Public Works crews have completed the inspection of Section “D”, in the southeast corner of Bellaire. The results are being compiled and reviewed. Work order criteria should be complete in April 2016. Field testing and work orders are still on schedule to be implemented by the end of April 2016. Complete data collection is on schedule for May 2016.

MP 1607 – Improve Appearance and Management of Public Grounds & Rights-of-Ways:

The City’s contractor has cleaned approximately 7,000 linear feet of curb along Bellaire Boulevard. There is still around 25,000 linear feet of curbs to clean throughout the City. The project is expected to be completed by the end of April 2016. The Council has approved the recommendations from the Cultural Arts Board regarding French art doors and expanded banner program. The Bellaire Recreation Center Paver & Landscape Project was completed on March 25, 2016. This project included new plantings and paver work alongside the front of the Recreation Center. Bellaire Little League continues to work at Mulberry Field in preparation for the 2016 Spring Season. They are currently cleaning up the site and are ready to install light fixtures. Play at Mulberry Field did begin on April 4, 2016 and was quite the success. The project is not quite complete but other than a few odds and ends and completion of clean-up and punch list, everything is complete. The ginger at Bellaire Boulevard and the railroad tracks was cut back significantly. This process is normal and done this time of year about every other year to prevent overgrowth. This plant will grow back full and lush over the next several months to a very reasonable and manageable height and volume.

MP 1608 – Implement Market Adjustment to Maintain Competitiveness:

Presented Salary and Benefits Study Report to Council on February 15, 2016 with the following results:

- Implement Incentive Pay at 75th percentile for Police and Fire, including some added incentive – Implementing April 2016.
- Implement Incentive Pay at 50th Percentile for Public Works – All new incentives – Implementing April 2016.
- City Council directed the City Manager to present FY 2017 budget with Police and Fire at the 75th percentile for pay.

MP 1609 – Implement Solid Waste Routing Efficiency Improvements / Eliminate the General Fund Subsidy:

City Staff from the Public Works and Finance Departments attended the Houston-Galveston Area Council’s (H-GAC) Solid Waste Grant Training in February 2016. At this training session, the City officially received its grant contract for the household hazardous waste voucher program. The most recent edition of the Boulevard provided public information on the program.

MP 1610 – Amend Park & Development Services Fees to More Equitably Distribute Cost Burden / React to Market Conditions:

Development Services and Parks, Recreation and Facilities have implemented the approved fee increases.

MP 1611 – Implement Fully Funded Vehicle / Equipment Replacement Fund Catchup:

With the adoption of the FY 2016 Budget, the implementation of this program is underway. Council approved the purchase of several police vehicles on January 4, 2016. Public Works, Development Services and Parks, Recreation and Facilities vehicle purchases were approved by City Council on March 7, 2016.

MP 1612 – Conduct Water and Wastewater Rate Analysis / Prepare for FY 2017 Implementation:

It was determined that the Public Utility Commission (PUC) will provide a rate study at no cost to the City. The team met with the consultant from the PUC regarding scope and requirements and provided the requested documents to the

consultant in January 2016. The consultant hired by the PUC presented an initial overview to the team on March 1, 2016. The team plans to present an overview of progress to the City Council on April 18, 2016.

MP 1613 – Network and Data Management:

The team reviewed demonstrations of potential software applications. The team began refining data requirements and new features for the new application. The team began conducting user interviews on past Customer Relations Management (CRM) utilization.

Capital Projects

Rebuild Bellaire Phase 5A:

Total Contracting Limited (TCL) is the contractor. The 500 block of College Street, the 5100 - 5400 blocks of Pocahontas Street, the 5100 block of Evergreen Street and Fifth Street from Huisache Street to Pocahontas Street are substantially complete and open to traffic. The 4700 - 4900 blocks of Bellview Drive and the 4900 block of Wellford Drive are under construction and scheduled to be completed the end of June 2016. The 4500 block of Merrie Lane is under construction and scheduled to be completed in June 2016. Construction has just begun on the 4600 block of Beech Street and is scheduled to be completed along with Wilmington Drive and Winslow Lane August 2016. Anticipated completion of the entire project is August 2016.

Rebuild Bellaire Phase 5B:

Reytec Construction Resources was awarded the construction contract and is scheduled to begin work on Glenmont Drive, Nancy Street and Howard Lane in March 2016 with completion in January 2017. The 5300 block of Valerie Street is scheduled to begin in June 2016 with completion scheduled for the end of August 2016. Alder Drive is scheduled to begin the first week of September 2016 with completion scheduled for March 2017. Ferris Street construction is scheduled to begin early January 2017 with completion scheduled for May 2017.

FY 2014 Pavement Management (Construction):

AAA Asphalt Paving, Inc. was the contractor. The project has been completed. Closeout of the project was approved by Council on March 21, 2016.

FY 2015 Pavement Management (Construction):

AAA Asphalt Paving, Inc. began construction mid-January 2016 and has completed the majority of the sidewalk work east of IH610. This includes Wedgewood Drive, Wildwood Lane, Innsbruck Street, Lucerne Street, St. Moritz Street, St. Paul Street, Geneva Street, Basswood Lane, Pine Street and Boulevard Green. As of the end of February 2016, the contractor had used 16.5% of the budget and 20% of the time. This can be attributed to additional work added to the project.

FY 2016 Pavement Management Program:

ARKK has completed the 90% plan set and will have it to the City for review in April 2016.

FY 2014 Street Marking Replacement:

Batterson, Inc. is currently working on the additional work added to the project (curb cleaning and repainting). The curbs along Bellaire Blvd have been cleaned and they should complete the curb painting along Bellaire Blvd the first week in April 2016.

Storm Water Drainage Plan:

A meeting has been requested with the Harris County Flood Control District (HCFCD) to seek participation and collaboration. The engineers are continuing to develop and refine the model and associated improvements, as well as the Tropical Storm Allison Recovery Project (TSARP) data analysis. Many sections of the report have been written and are in draft form. After a preliminary review of the Brays Bayou hydrological and hydraulic models that produced the floodplain maps, the engineers noticed what appear to be incorrect assumptions. Although the review of the floodplain

model was not part of the original scope, we will be addressing this in the report. The engineers anticipate discussing this with the HCFCD.

Wastewater Treatment Plant Fine Screen Building Replacement:

Replacement of fine screens is now complete. A purchase order (PO) for \$28,500 for the construction work on the building is in the process of being issued. This PO will be delivered to the contractor along with a notice to proceed. Construction is scheduled for completion in May 2016.

Citywide SCADA Systems Upgrade Project Phase 1:

The Supervisory Control and Data Acquisition (SCADA) system for the Bellaire Water Plant and Feld Water Plant is now operational and working. Cellular communication equipment has been installed at the three water plants (Central, Feld Park and Renwick) and at the three remote wastewater lift stations (Bellaire, Rice and Wendell) in anticipation of further improvements at those sites. A purchase order (PO) for \$75,000 for this work is in the process of being issued. This PO will be delivered to the contractor along with a notice to proceed. Phase 1 improvements, which include software development and programming, are scheduled to be completed by May 2016.

Citywide SCADA Systems Upgrade Project Phase 2:

The design and scoping for this project is scheduled to begin in May 2016 after the Phase 1 improvements are in place and operational.

Wendell & Bellaire Lift Station Rehabilitation Program Phase 1:

The Bellaire Lift Station was flooded and inoperable for several weeks due to the May 2015 flood event, and the FY 2015 funding has been reallocated to the flood damage repairs for items not covered by insurance. The total estimated cost for repairs sent to TML for Bellaire Lift Station flood repairs is approximately \$198,636, which would be funded with insurance proceeds of \$188,538 and \$10,098 from the FY 2015 CIP Project allocation of \$50,000. Additional work on the Bellaire Lift Station has been performed that was not a part of the TML insurance claim in an amount of \$4,930. The total remaining from the FY15 CIP allocation at this time is \$34,972. Additional improvements not addressed as a part of insurance work will continue to be evaluated and implemented. Wendell Lift Station repairs will be addressed under Phase 2 in the approved FY 2016 CIP.

Wendell & Bellaire Lift Station Rehabilitation Program Phase 2:

The design of the rehabilitation of the Wendell Street Lift Station is underway and bids are expected to be received by May 2016.

Water Line Improvements Project:

A Absolute Plumbing, Inc. was the contractor. The project has been completed. Closeout of the project was approved by Council on March 21, 2016.

Wastewater Collection Line Replacement:

Clean Serve has been contracted and the lines on the 5700 block of Innsbruck Street and the 500 block of Cascade Drive have been cleaned and televised. While no additional work was found to be needed on Cascade Drive, future wastewater line work has been identified for Innsbruck Street.

Rehabilitation of the Renwick Ground Storage Tank:

The design of the tank rehabilitation is underway and is scheduled to be ready for bidding in April 2016. Project should be ready for construction to begin in the first quarter of FY 2017.

Wastewater System Upgrades:

This project is currently ongoing with ARKK and Public Works personnel. The project consists of several smaller components that may be bid together or separately. The project design phase is scheduled to be complete by September 2016.

Evergreen Park Master Plan:

A public meeting was held on January 20, 2016 to receive and consider public comments, and was very well attended. The projected costs for the park construction have been suggested in the Five Year Capital Improvement Plan as a consideration during budget cycle. The master plan will be presented to City Council on April 18, 2016.

Evelyn's Park Phase 1:

Construction continues on the overall Park project. Site utilities are mostly in place, and the building slab has been installed, the western parking lot is 75% in place. Overall site grading has been completed, and the eastern parking is in progress. Weekly meetings are held between the Project Owners, Construction Manager, Design Team, and Evelyn's Park Conservancy members to review progress.

Bellaire Town Square Municipal Facilities Design & Library Conceptual:

PGAL is working with the Ad Hoc 2.0 Committee to discuss various elements of the project. The groups are meeting nearly every week and discussing topics including the overall site plan, building elevations, massing of the structures, and design intent. These work session meetings will conclude on May 12, 2016, and the results will be presented at a Town Hall meeting on May 16, 2016.

Park Improvement Projects:

The Holly Street project is complete. Closeout of the project was approved by Council on March 21, 2016.

Nature Discovery Center Improvements:

The Nature Discovery Center bids came in somewhat higher than expected, and the design team is working with the Center to determine the best way to reduce the cost of the project. During this value engineering process, contract documents have been reviewed and revised as necessary.

Playground and Shade Structures:

The Parks and Recreation Advisory Board was presented with three playground options at the March 16, 2016 meeting. The playground selected by the Advisory Board will be presented to the City Council on April 18, 2016 for consideration. Once the purchase is approved by City Council, the new playground will be installed at the conclusion of the Little League baseball season, which should be sometime in June 2016.

Public Works Facility Assessment:

PGAL has completed the assessment which was accepted by City Council in November 2015. Based on the assessment, Council voted to demolish the Public Works Administration Building and to secure modular buildings for Public Works operations.

Regional Mobility Study:

The Mobility Study has been completed and was presented to Council on December 7, 2015.

ROW Analysis, Integration, & Planning Project:

A Request for Qualifications (RFQ) is being developed to identify a consultant for this project.

UV-T Infrastructure:

The UVT infrastructure project is on indefinite hold until funding is identified/acquired.

Trends

Development Statistics				
	FY 2015 2nd Quarter		FY 2016 2nd Quarter	
	QTY.	Value	QTY.	Value
New Home Construction	22	\$ 14,515,501	21	\$ 12,854,257
Home Remodeling	83	\$ 1,789,614	122	\$ 2,513,483
New Commercial Construction	1	\$ 15,915,719	0	\$ 0
Commercial Remodeling	14	\$ 1,379,040	24	\$ 22,625,711
Demolition	25		17	

Crime Statistics						
	January		February		March	
	FY 2015	FY 2016	FY 2015	FY 2016	FY 2015	FY 2016
Homicide	0	0	0	1	0	0
Sexual Assault	0	0	0	0	1	0
Robbery	2	1	0	0	0	1
Assault	5	3	0	2	3	4
Burglary Residence	4	7	3	5	2	6
Burglary Building	2	3	1	3	5	1
Theft	14	16	18	13	26	12
Motor Vehicle Theft	2	0	2	1	1	2



12 April, 2016

The City of Bellaire Texas
 c/o Mr John Monday
 Citizens for a Beautiful Bellaire
 7008 S Rice Ave
 Bellaire, Texas 77401

Subject: Visioning Bellaire
 A Conceptual Master Plan to Guide the Beautification and Urban Evolution of Bellaire,
 Texas, Proposal for Landscape Architectural, Planning and Urban Design Services
 (Terrain Job Number COB1601)

Dear John:

What a great honor it has been to meet with you and representatives of the Citizens for a Beautiful Bellaire over the past few months and to gain an understanding of the Committee's and Community's priorities as expressed in-person and through the remarkable citizen's survey recently conducted. Clearly there are grass roots aspirations to transform the image of Bellaire through beautification improvements within streets and related public spaces and a deep interest in creating a vibrant and viable town center. A live, work, play, learn and social destination that becomes one of the centers of gravity of Bellaire.

Since 1976 I have been fortunate to be able to contribute to municipalities and districts within and around the City Houston through landscape architectural, planning and urban design efforts that form a clear sense of place. Design that balances social, environmental and economic opportunities defined by a long-term vision that can be achieved incrementally and endure for generations to come. Some of these include:

- Uptown Houston's Public Realm Planning, Urban Design and Design
- The West Loop Design within Uptown Houston
- Cotswold Master Plan and Design
- Downtown Houston Transit Streets Skyline District and Theater Center
- The Heart of the Park at Hermann Park
- Woodlands Waterway and Town Green Park
- Heights Downtown Master Plan
- The Broadway Boulevard Redevelopment Master Plan, Galveston
- The Commons Master Plan and Design, Beaumont

Houston
 San Francisco

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 mli@terrainstudio.net
 bcowan@terrainstudio

www.terrain-studio.com



PROJECT GOALS:

Through a design process characterized by listening, fluid idea generation, stakeholder involvement and on-site workshops we propose a planning and design process that cost effectively develops a Conceptual Master Plan that in one document results in; 1) a consensus vision (*the idea*); 2) a strategy for implementing near term and long term interventions required to achieve the vision (*land-use policies, design guidelines, priorities, phasing, capital and maintenance costs per phase*) and; 3) graphics, renderings and text that can be used to effectively communicate the vision in print and digital form, garner support, attract funding (*public and private*), coordinate with a City departments and related public agencies.

SCOPE OF WORK;

1. Terrain Studio will lead a landscape architectural, planning and urban design and public outreach process to define a consensus beautification urban evolution "VISION" for Bellaire, Texas.
2. Terrain Studio will retain and direct the services of a Houston based economic analysis, public planning, and market research firm to provide very basic input on potentially viable development strategies that can inform the vision. As our sub-consultant, whose fees are included in the proposal we recommend

Mr. Steve Spillette

President

CDS Community Development Services

1001 Dairy Ashford Road, Suite 450

Houston, Texas 77077

CDS' scope of services will be limited to honor established fee budgets but will include:

- a. Attend a kick-off meeting with Terrain Studio and the Committee
- b. Based on research available, or easily gathered offer ideas about viable markets that might contribute to a reactivated town center in Bellaire. Recommendation will be provided in a written report.
- c. Review conceptual alternatives that Terrain Studio will develop and provide comments.
- d. Attend one conceptual alternatives review with Terrain Studio and the Committee.
- e. Attend a final presentation to the Committee and/or the Planning Commission / City Council

CDS will provide upfront input to guide a concept and then once a concept is generated develop an opinion of its viability in the marketplace.



3. The proposed approach to creating a Conceptual Master Plan that establishes a vision for Bellaire is outlined below:

APPROACH:

STEP ONE –CONCEPTUAL ALTERNATIVES (*four weeks*)

1. **Listening to the Community** – Conduct an initiation workshop with the Committee and stakeholders to better understand aspirations of the City of Bellaire as well as the results of the citizen survey. Present case studies of similar communities, their vision and how they've achieved them. The goal is to spark a lively conversation around the topic of the "City's Identity" now and into the future. (*1 meeting*)
2. **Data Gathering** – Meet with the City of Bellaire Public Works Department to attain survey, zoning, deed restriction and land use control information. Also to be briefed on planned improvements to the public and private realm that might influence planning and design. (*1 meeting*)
3. **Listening to the Land** – We will conduct a physical and visual analysis of key urban areas, street corridors, parks and public spaces, existing and proposed, documenting the wonderful and not so wonderful physical and natural attributes of the City.
4. **Design Principles** – What are the values that should guide a vision? Informed by listening we will distill the core principles that any idea should abide by, principles that each intervention should live up to as they are planned, designed, constructed and maintained.
5. **Conceptual Alternatives Workshop** – Guided by principles and informed through listening we will develop three (3) alternative ideas during a three (3) day on-site workshop. Each alternative idea will be visually communicated through illustrative plans, reference images and other visual tools and presented to the Committee and stakeholders for input and consensus. Discussion will be guided towards identifying the virtues of each idea that can be assimilated into one consensus vision.



STEP TWO – DRAFT CONCEPTUAL MASTER PLAN *(four weeks)*

1. **Draft Conceptual Master Plan** - Based on input from Step One develop a consensus draft conceptual master plan with the “Vision” and ideas communicated through an overall illustrative plan, project typology diagrams, enlarged plans of key areas, sections, reference images and draft renderings. During the process meet with Committee representatives for input. *(1 meeting)*
2. **Draft Prioritization Plan** – Diagram recommended priorities based on project typologies along with a phasing strategy or action plan.
3. **Draft Cost Estimates** – Develop order of magnitude budgets for capital improvements projects.
4. **Draft Maintenance Requirements** – Develop draft maintenance implications for project typologies.
5. **Draft Conceptual Master Plan Workshop** - During a three (3) day on-site workshop present draft conceptual master plan recommendations to the Committee and stakeholders for input, discussion and approval. During the workshop refine the plan based on input and towards the end of the workshop present refinements for approval.

STEP THREE – FINAL CONCEPTUAL MASTER PLAN *(four weeks)*

Once we have completed Step Two – Draft Conceptual Master Planning, the Committee and City should have a comfort level with the larger design strategy allowing the implementation of a prototype project to be design and implemented in parallel with the completion of the Final Conceptual Master Plan. Having something built in tandem with the plan is a great way to accelerate public visibility, funding and support for the larger beautification effort. This proved to be a very successful strategy employed for Cotswold in Downtown Houston with one block of Prairie between Travis and Main Streets being constructed in parallel with the Cotswold Master Planning effort. At Terrain Studio we certainly have the resources to accomplish both efforts in a timely manner and will be happy to provide a proposal for the design of a prototype project once defined.

1. **Final Conceptual Master Plan** - Based on input develop the final conceptual master plan with the “Vision” and ideas communicated through an overall illustrative plan, diagram of project typologies, enlarged plans of key areas, sections, reference images and final renderings (4). During the process meet with Committee representatives for input. *(1 meeting)*



2. **Final Prioritization Plan** – Diagram recommended priorities based on project typologies along with a phasing strategy or policy action plan.
3. **Final Cost Estimates** – Develop order of magnitude budgets for each capital improvement project phase, a capital expenditures plan.
4. **Final Maintenance Requirements** – Develop final maintenance requirements outline for each project typology.
5. **Final Conceptual Master Plan Presentation** - Present the final conceptual master plan to the Committee / stakeholders, Planning Commission and City Council for input and approval. Publish the Conceptual Master Plan in booklet and digital form and provide files to the Committee and City for use. (3 meetings)

DESIGN APPROVAL

Citizens for a Beautiful Bellaire has been designated as the entity responsible for design direction to Terrain for this project. In the event that the design as approved by Citizens for a Beautiful Bellaire is rejected by City Council, and re-design is required, such re-design services shall be compensated as Additional Services.

MEETINGS AND SITE VISITS

This proposal includes Professional Service time for up to seven (7) meetings for coordination with Client, City and related Public Agencies and two (2) 3-day design workshops. Additional meetings shall be billed as Additional Services. Travel expenses shall be billed as Reimbursable Expenses.

EXCLUSIONS TO SCOPE OF SERVICES

Client shall provide the following information or services as required for performance of the work. Terrain assumes no responsibility for the accuracy of such information or services and shall not be liable for error or omissions therein. Should Terrain be required to provide services in obtaining or coordinating compilation of this information, such services shall be charged as Additional Services.

1. GEMS Maps, City Survey in digital form
2. Zoning Ordinance and any relevant deed restrictions or architectural guidelines already established
3. Capital Improvements program information for projects that might influence planning and



design

4. Existing utility base information including overhead power line locations
5. Diagram of locations exhibiting chronic drainage issues
6. Relevant economic or market analyses studies.
7. High resolution overhead aerial photographs at controlled scale.
8. Conceptual design, schematic design, design development, construction document, bidding and construction observations services related to a pilot project resulting from the visioning plan.

FEES AND TERMS

Services described above shall be provided on an "hourly not to exceed" basis in accordance with the terms and conditions in Appendix A attached hereto and which is incorporated and made part of this Agreement by reference. Fees for Professional Services shall not exceed \$50,000.00 without further authorization. The cost of Reimbursable Expenses as identified in Appendix A will not exceed \$5,500.00

We hope you and the Committee will find the approach outlined to be an effective beginning in charting "Vision" for Bellaire's beautification and urban evolution. We look forward to the opportunity to be of service to the Committee, City and Citizens of Bellaire. We would be pleased to answer questions you may have or to clarify the various points above. If this proposal meets with your approval, please sign below and return one copy for our files.

Best personal regards,

Scott Slaney FASLA, Principal

Landscape Architect, TX License #643, Landscape architects are licensed by the State of Texas.



Appendix A

Appended to and part of Agreement for Professional Services between Terrain Studio (TERRAIN) and the City of Bellaire Texas (CLIENT), dated 12 April 2016.

FEES FOR PROFESSIONAL SERVICES:

Services outlined under the Scope of Services or under Additional Services shall be provided on a time basis computed as follows:

Principals	Rate / Hour
Slaney	245.00
Li	173.00
Associate	115.00
LA I	98.00
LA II	90.00

Other employee time shall be charged at a multiple of two and one-half (2.5) times Direct Personnel Expense. These rates are applicable for six months from the date of the Agreement for Professional Services, but may be increased subsequently without written notice.

REIMBURSABLE COSTS:

The following costs shall be reimbursed at cost and are not included in the Fee for Professional Services:

1. Cost of copies of drawings, specifications, reports and cost estimates; xerography and photographic reproduction of drawings and other documents furnished or prepared in connection with the work of this contract.
2. Cost of commercial carrier and public transportation, domestic travel, lodging, car rental and parking, subsistence and out-of-pocket expenses. Private automobile travel at the IRS-allowable rate at the time of traveling.
3. Cost of postage and shipping expenses other than first class mail.
4. Cost of physical models, special renderings, promotional photography, special process printing, special equipment, special printed reports or publications, maps and documents approved in advance by Client.
5. Fees for additional consultants retained with the approval of Client.



ADDITIONAL SERVICES:

Additional Services include but are not limited to:

1. Making planning surveys, feasibility studies, and special analyses of Client's needs to clarify requirements for project programming.
2. Preparation of technical sections of specifications in other than Construction Specifications Institute (CSI) format.
3. Revisions and changes in drawings or other documents when such revisions are inconsistent with approvals or instructions previously given by the Client; required by the enactment or revision of codes, laws or regulations subsequent to the preparation of such documents.
4. Plan preparation for and construction observation of portions of a project to be advanced beyond the conceptual master planning level

STATEMENTS:

Fees for Professional Services and Reimbursable Costs shall be billed monthly using the hourly rate schedule. Reimbursable Costs shall be billed monthly with receipts or with fee invoices.

ACCOUNTS:

Accounts are payable net 30 days from date of invoice at our office in San Francisco, California.

INSURANCE:

At all times during the performance of its services under this Agreement, Terrain shall maintain in full force and effect the following insurance, with the coverages and limits specified:

1. Workers' compensation insurance, including occupational disease, in accordance with the statutory requirements set forth by the state in which the work is to be performed, and employer's liability insurance covering all of Terrain's employees engaged in the performance of this Agreement, in the sum of \$1,000,000.00.
2. Commercial general liability insurance, including Landscape Architect protective liability and contractual liability insurance, covering death or bodily injury and property damage of \$1,000,000.00 for any one accident, bodily injury and property damage combined single limit.



3. Commercial automobile liability insurance covering Terrain for claims arising from owned, hired and non-owned vehicles covering death or bodily injury and property damage with limits of \$1,000,000.00 for any one accident, bodily injury and property damage combined single limit.
4. Professional liability (errors and omissions) insurance, on a claims-made basis, with limits of \$2,000,000.00 per claim and \$2,000,000.00 in the aggregate.
5. Certificates of insurance covering any or all of the above insurance required to be maintained by Terrain shall be provided to Client upon written request.
6. Should Client request in writing that modifications be made to the stated policy limits or deductibles, Terrain shall use its best efforts to have its insurers accommodate such modifications. All charges and additional premiums levied by insurers for such modifications shall be paid by Client in advance.
7. Upon written request by Client, Terrain shall use its best efforts to have Client named as an additional insured on the Commercial general liability and Commercial automobile liability policies described above, subject to acceptance by the insurer.

INDEMNIFICATION:

Within the limits of its insurance coverage as provided in this Agreement, Terrain shall indemnify and save harmless Client against any and all loss, liability and damages arising out of any claim, suit or legal proceeding to recover damages for wrongful death, bodily injury, illness or disease, or injury to, or destruction of property to the extent caused by the negligent errors or omissions or willful misconduct of Terrain, its subcontractors, agents or employees.

Client shall indemnify and save harmless Terrain from and against any and all loss, liability and damage arising out of any claim, suit or legal proceeding to recover damages for wrongful death, bodily injury, illness or disease, or injury to, or destruction of property, to the extent caused by or attributable to:

1. The negligent errors or omissions or willful misconduct of Client, its contractors, subcontractors, agents or employees.
2. Any hazardous substance, condition, element or material, or any combination of the foregoing, produced by Client; or emitted intentionally or unintentionally from the property on which the project is located or from the facilities to be designed; or specifically required by Client to be used or incorporated by Terrain into the work to be performed by Terrain. Terrain shall not be under any duty or obligation to investigate for the existence of such



conditions, and shall not be responsible for any failure to discover such conditions.

3. Failure of Client to provide information or services required to be provided by Client under the terms of this Agreement or from any inaccuracy, error or omission in such information or services.
4. Any claim asserted by an individual Home Owner or a Homeowners' Association formed for or associated with this project or any portion of this project, except to the extent caused by the negligence of Terrain, its subcontractors, agents or employees. Client's obligation to indemnify Terrain under this clause shall include (without limitation) reimbursement to Terrain for all reasonable costs incurred in the defense of such claims, including attorneys' fees incurred in connection with any appeal of a legal action, and all reasonable settlement costs, unless Terrain is found to be negligent with respect to such claim under the dispute resolution procedures agreed to in this Agreement, upon which finding Client shall have no duty to reimburse Terrain for any such damages or costs which are attributable to Terrain's negligence.

CONFIDENTIALITY:

Terrain will use its best efforts and will take reasonable precautions to protect and maintain the confidentiality of any information supplied by Client during the course of this Agreement and which is identified in writing by Client as being confidential information, except to the extent that disclosure of such information to third parties is necessary in the performance of Terrain's services. This clause shall not apply to any information which is in the public domain, or which was acquired by Terrain prior to the execution of this Agreement, or obtained from third parties under no obligation to Client.

RIGHT TO SUSPEND SERVICES:

Terrain shall have the right to suspend services on this project if (a) client fails to make payments when due or otherwise is in breach of this agreement; or (b) the parties have not executed a written contract for Terrain's services and unpaid invoices have been rendered with an aggregate balance exceeding \$5,000.

AUTHORIZATION TO PROCEED:

If Terrain is authorized to commence and/or continue providing its services on the project, either verbally or in writing, prior to the full execution of a written contract, such authorization shall be deemed an acceptance of this proposal, and all such services shall be provided and compensated for in accordance with the terms and conditions contained herein as though this proposal were fully executed by the Client.



OWNERSHIP OF DOCUMENTS

Original drawings and other documents, as instruments of professional service, are the property of Terrain. None of them is to be used on other projects except by written agreement of Terrain. One reproducible set of final documents will be furnished to Client upon request.

DOCUMENTS FURNISHED IN ELECTRONIC MEDIA

Instruments of professional service provided in electronic media form, once released by Terrain, may be subject to inaccuracies, anomalies and errors due to electronic translation, formatting or interpretation. Terrain is not responsible for errors and omissions because of these conditions, nor for those resulting from conversion, modification, misinterpretation, misuse or reuse by others after electronic media is released by Terrain.

CREDITS/ACKNOWLEDGMENTS:

Terrain shall be given proper credit and acknowledgments for all services rendered including, but not limited to, planning, design and implementation. Proper credit shall be defined as being named by Client (or their agent/client) in project identification boards, published articles, promotional brochures, and similar communications.

FORCE MAJEURE:

Terrain shall not be responsible for any delay in the performance or progress of the work, or liable for any costs or damages sustained by Client resulting from such delay, caused by any act or neglect of the Client or Client's representatives, or by any third person acting as the agent, servant or employee of Client, or by changes ordered in the work, or as a result of compliance with any order or request of any federal, state or municipal government authority or any person purporting to act therefore, or by acts of declared or undeclared war or by public disorder, riot or civil commotion, or by any other cause beyond the control and without the fault or negligence of Terrain. In the event of any such delay, Terrain shall proceed with due diligence to alleviate such delay and continue the performance of all obligations under this Agreement. The time during which Terrain is delayed in the performance of the work, shall be added to the time for completion of its services to the extent such time is specified in this Agreement. All additional costs or damages resulting from any delay in the performance or progress of the work caused by any act or neglect of Client, its agents or representatives, shall be borne entirely by the Client.

**LAW:**

This Agreement shall be interpreted and enforced according to the laws of the State of California.

VALIDITY:

Should any provision herein be found or deemed to be invalid, this Agreement shall be construed as not containing such provision, and all other provisions which are otherwise lawful shall remain in full force and effect, and to this end the provisions of the Agreement are declared to be severable.

SUCCESSORS AND ASSIGNS:

It is mutually understood and agreed that this Agreement shall be binding upon Client and its successors and assigns and upon Terrain, its successors and assigns. Neither party shall assign nor transfer its interest in this Agreement or any part thereof without the written consent of the other party.

TERMINATION:

It is understood that these services may be terminated upon 10 days written notice for good reason by either party. In this event, Terrain shall be compensated for all work performed prior to date of termination at the rates set forth above.

REVOCATION:

This proposal shall be considered revoked if acceptance is not received within 90 days of the date hereof.

ENTIRE AGREEMENT:

This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representations, by any party which are not embodied herein and that no other agreement, statement or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement will be effective only if it is in writing signed by the parties.

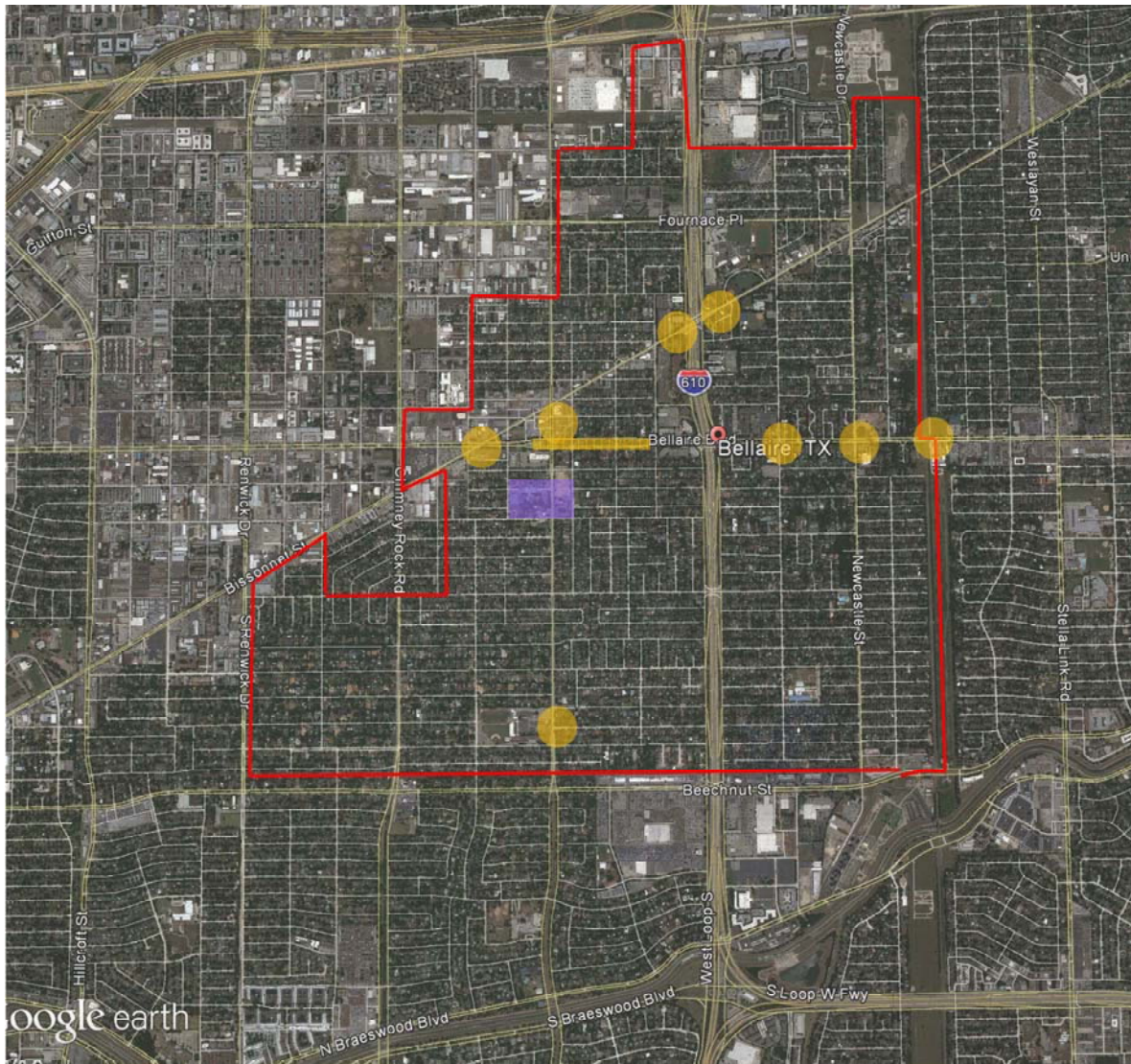
END



APPENDIX B - SCOPE OF WORK

Visioning Bellaire

(Terrain Job Number COB1601)



City of Bellaire Review of Utility Rate Structure for FY 2017

APRIL 18, 2016



Current Conditions

Financial Management Policies

F.4.a



User Fees – Enterprise Funds

- a) Utility rates and other fund user fees shall be set at levels sufficient to cover operating expenditures (direct and indirect), meet debt obligations and debt service coverage, provide pay-as-you-go funding for capital improvements, and provide adequate levels of working capital.

Current Conditions

Financial Management Policies

F.4.a



- b) The City shall seek to eliminate all forms of subsidization to the Enterprise Fund from the General Fund.
- c) The Five-Year Forecast shall serve as the basis for rate increase considerations.
- d) If necessary, the Five-Year Forecast shall be built around smaller rate increases.

Attachment: Rate Study Presentation8 (1835 : Presentation of the City's Water and

Current Conditions



- The City of Bellaire has implemented one water/sewer rate increase since 1994.
- We are forecasting a continued decline of Enterprise Fund Balance.
- We have identified a need to replace utility infrastructure.

Current Conditions



- MP 1612 created in anticipation of FY2017 Budget, and beyond.
- We utilized a resource provided by the PUC designed to assist water utilities with reviewing their rate structure.
 - Superior Water Management, LLC

Enterprise Fund Fiscal Forecast



JUNE 2015 FISCAL FORECAST ENTERPRISE FUND

\$Millions	FY15P	FY16	FY17	FY18	FY19	FY20
Beginning Fund Balance	\$3.2	\$2.1	\$1.1	(\$0.2)	(\$1.2)	(\$2.8)
Recurring Revenue	\$7.1	\$7.7	\$7.8	\$7.8	\$7.9	\$8.0
Recurring Expense	\$5.7	\$6.1	\$6.3	\$6.5	\$6.9	\$7.1
Vehicle/ Equip Replacement	\$0.2	\$0.5	\$0.5	\$0.5	\$0.5	\$0.5
Transfer to General	\$0.5	\$0.6	\$0.6	\$0.6	\$0.6	\$0.6
Transfer to Debt Service	\$1.0	\$1.0	\$1.0	\$1.0	\$1.2	\$1.4
Transfer to CIP	\$0.8	\$0.5	\$0.7	\$0.2	\$0.3	\$0.9
Ending Fund Balance	\$2.1	\$1.1	(\$0.2)	(\$1.2)	(\$2.8)	(\$5.4)
Over/(Under) 60 day fund balance requirement	\$1.1	\$0.0	(\$1.4)	(\$2.4)	(\$4.0)	(\$6.7)

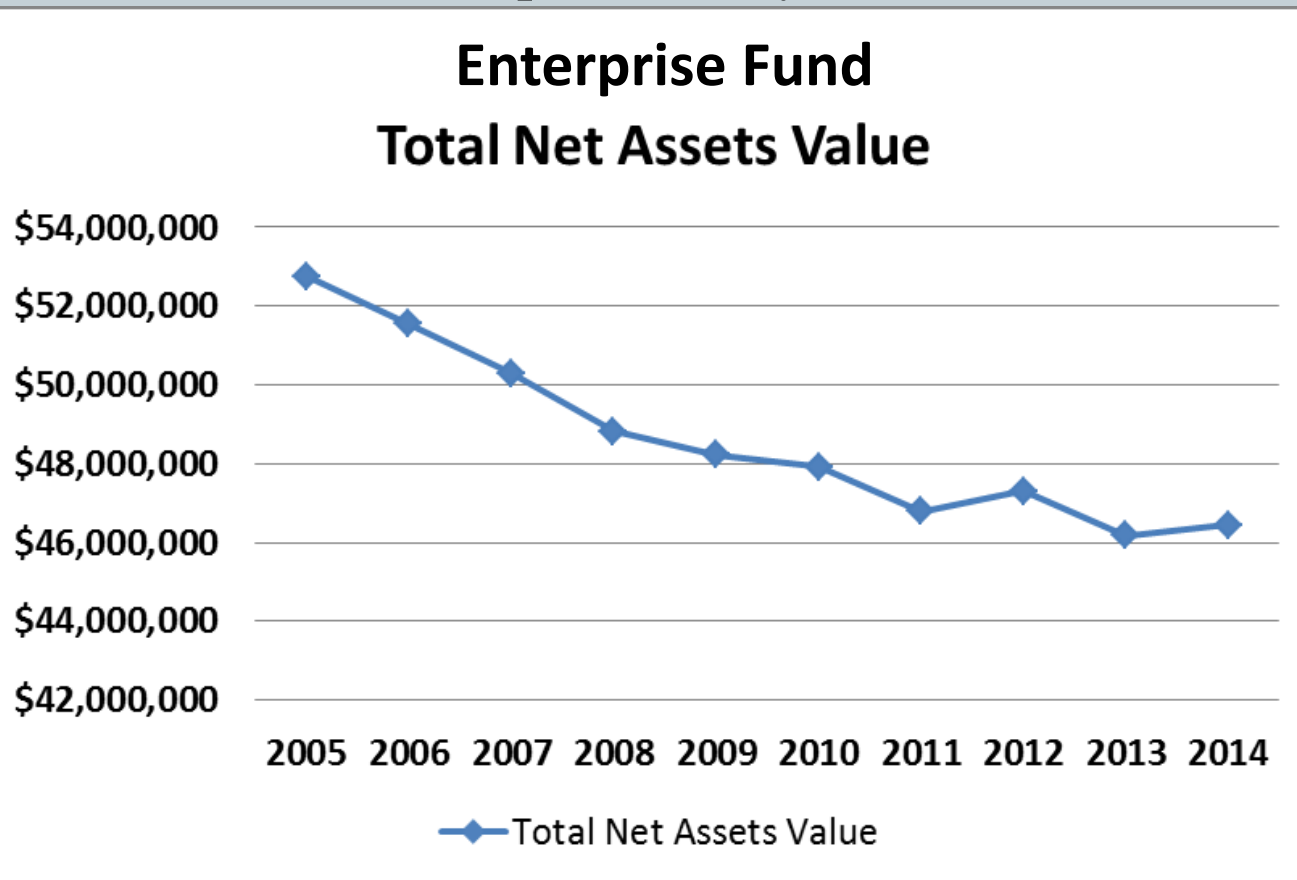
* Includes Solid Waste

Current Condition

Declining Value of Enterprise Assets



- As shown in prior CAFR's, the total net value of the Water & Wastewater Infrastructure Assets has depreciated by \$7 million from 2005 to 2014



What We Hope to Accomplish



Guiding Principles

- Cover cost of service
- Support the Capital Plan
- Incent Conservation
- Provide for operational contingencies
- React to surface water rate changes

What We Hope to Accomplish



Create a rate structure that works for the next several years.

- Base and volumetric rates.
- Establish relationship between meter size, flow rates, cost of service, and system capacity.
- Tiered volumetric rates to incent conservation.

Create a rate model that works for the next several years.

- Cost assumptions (O/M, transfers, debt, current revenue to CIP).
- Revenue Assumptions (consumption scenarios).
- Create a rational relationship between costs and revenues.

Current Rates (FY2006 Adopted)

Per 1,000 gallons

F.4.a



Base Type	Residential	Commercial	Irrigation*	Sewer
5/8 & 3/4	\$4.48	\$4.48	\$4.48	\$6.03
1	\$11.20	\$11.20	\$11.20	\$6.03
1 1/2	\$22.40	\$22.40	\$22.40	\$6.03
2	\$35.84	\$35.84	\$35.84	\$6.03
3	\$71.69	\$71.69	\$71.69	\$6.03
4	\$123.21	\$123.21	\$123.21	\$6.03
6	\$252.25	\$252.25	\$252.25	\$6.03
8	\$380.80	\$380.80	\$380.80	\$6.03
Govt	\$0.00	\$0.00	\$0.00	\$0.00

* - Irrigation only meters are not assessed the sewer base rate

Vol. Rate Cat.	Cat. Amt	Residential	Commercial	Irrigation
Res 1	0 - 2000	\$1.50		
Res 2	2001 - 9000	\$2.50		
Res 3	9000+	\$3.50		
C-I 1	0 - 75000		\$2.75	\$3.50
C-I 2	75000+		\$3.50	\$4.00
Sew 1	Any	\$2.40	\$2.40	

Rate Model Components



- The model uses the following variables:
 - Meter Inventory
 - Anticipated Usage By Meter Size
 - ✦ Billed Usage
 - ✦ Non-Billable Usage
 - Includes Contingency
 - ✦ Based on Historical Usage
 - Tiered Pricing For Base Rate By Size
 - ✦ Uses 5/8 & 3/4" residential standard as starting point
 - Combined Revenue Projections
 - ✦ Base Rates
 - ✦ Volumetric Rates

Important Assumptions



- Average consumption per meter size is based on FY2015.
- Revenues from base rates should more closely reflect fixed costs.
- Total annual consumption estimated at 1.1 billion.
 - 10% not billed.
- Approximately 78% of all water consumption is generated by meters that are 1" or smaller.

Current Meter Inventory



Meter Type/Size	Residential	Commercial	Irrigation	TOTAL
5/8 & 3/4	4,610	135	657	5,401
1	1,614	87	250	1,951
1 1/2	4	9	13	26
2	5	51	16	72
2 1/2				0
3		3	1	4
4		12	1	13
6		6		6
8		3		3
10				0
Govt		64	26	90
TOTAL	6,233	369	963	7,565

*City use is captured through Govt meters and does not generate revenue or interfund transfers

Proposed Base Rates



Meter Type/ Size	AWWA Flow Rate Factor	Current		Proposed	
		Water & Irr	Sewer	Water & Irr	Sewer
5/8 & 3/4	1	\$4.48	\$6.03	\$17.42	\$7.89
1	2.5	\$11.20	\$6.03	\$43.56	\$19.74
1 1/2	5	\$22.40	\$6.03	\$87.12	\$39.47
2	8	\$35.84	\$6.03	\$139.40	\$63.15
2 1/2 (None)	12	N/A	\$6.03	\$209.09	\$94.73
3	15	\$71.69	\$6.03	\$261.37	\$118.41
4	25	\$123.21	\$6.03	\$435.61	\$197.35
6	50	\$252.25	\$6.03	\$871.22	\$394.71
8	80	\$380.80	\$6.03	\$1,393.95	\$631.53
10 (None)	115	N/A	\$6.03	\$2,003.80	\$907.83
Govt	N/A	\$0.00	\$0.00	\$0.00	\$0.00

* - Irrigation only meters are not assessed the sewer base rate

Proposed Volumetric Rates



Consumption		Current (Res. Only)		Final Proposed	
Category	Volumes	Water Vol	Sewer Vol	Water Vol	Sewer Vol
1	0-2000	\$1.50	\$2.40	\$2.00	\$2.00
2	2001-4000	\$2.50	\$2.40	\$2.00	\$2.00
3	4001-6000	\$2.50	\$2.40	\$2.25	\$2.00
4	6001-8000	\$2.50	\$2.40	\$2.50	\$2.00
5	8001-10000*	\$2.50	\$2.40	\$3.00	\$2.00
6	10001-15000	\$3.50	\$2.40	\$3.50	\$2.00
7	15001-20000	\$3.50	\$2.40	\$4.00	\$2.00
8	20001+	\$3.50	\$2.40	\$4.50	\$2.00

* - Current volumetric rates start at \$3.50 for 9,000+ gallons

Revenue Calculations

Proposed Rates



Revenue Category	FY2016 (Current Rates)		FY2016 (Proposed Rates)	
	Budget	% of Rev	Budget	% of Rev
Water-Base	\$567,899	9.54%	\$2,173,600	29.03%
Irrigation-Base	\$82,248	1.38%	\$316,686	4.23%
Sewer-Base	\$476,706	8.01%	\$984,730	13.15%
Water-Volume	\$2,246,199	37.73%	\$2,249,385	30.04%
Irrigation-Vol.	\$514,178	8.64%	\$405,986	5.42%
Sewer-Volume	\$2,066,670	34.71%	\$1,356,605	18.12%
EST. REVENUES	\$5,953,900	100.00%	\$7,486,992	100.00%
TOTAL EXP.	\$7,037,024	118.19%	\$7,037,024	93.99%
REV/EXP DIFF.	-\$1,083,124	-18.19%	\$449,968	6.01%

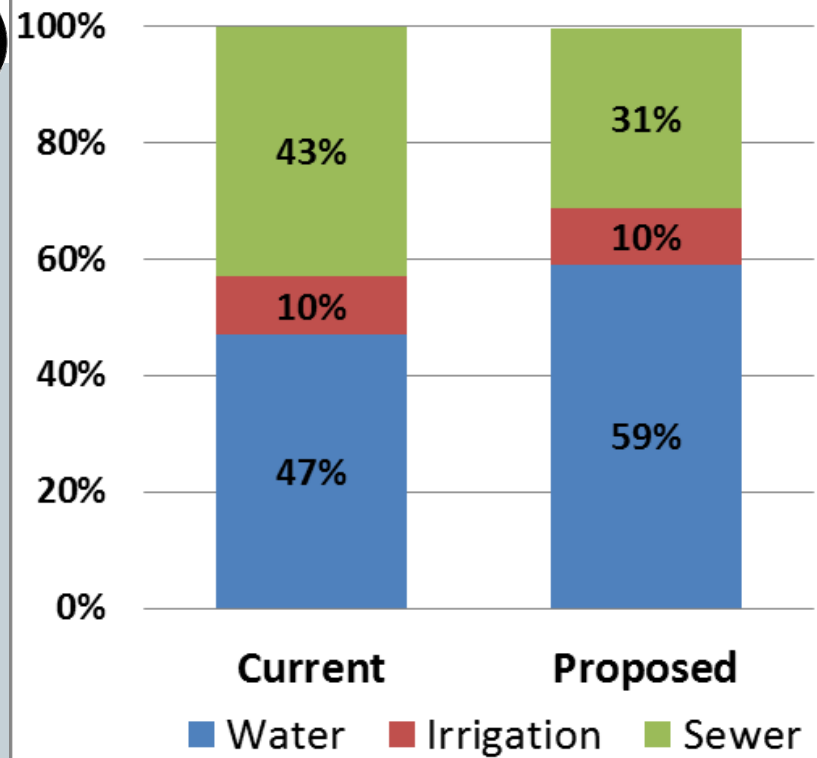
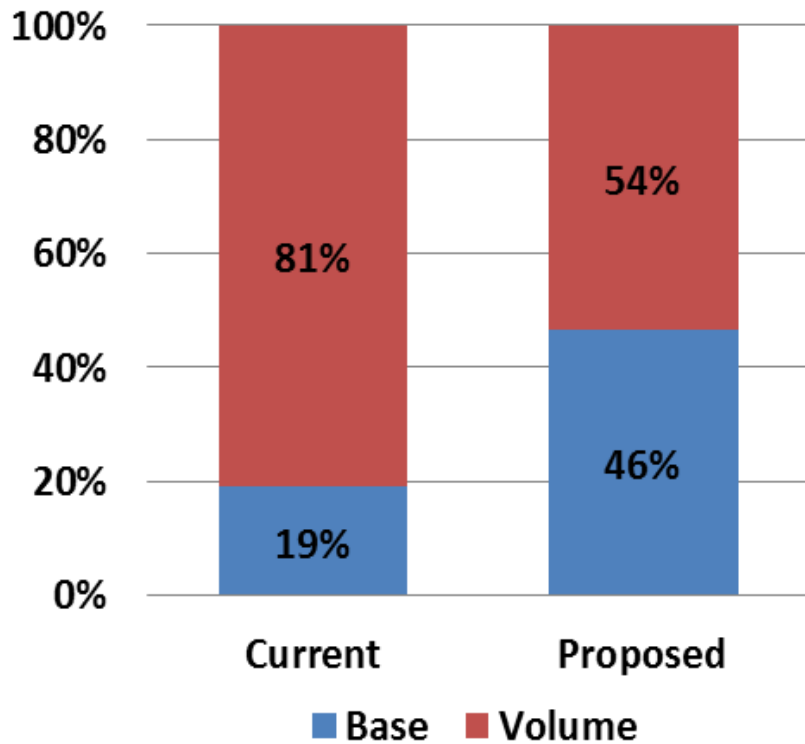
Expense Breakout

Proposed Rates



Expense Category	FY2016	
	Exp Bud	% of Exp
Water Production O/M	\$499,985	7.11%
Water Distribution O/M	\$584,449	8.31%
Wastewater Treatment O/M	\$877,399	12.47%
Wastewater Collection O/M	\$579,321	8.23%
Surface Water	\$1,833,300	26.05%
Annual Cash-CIP	\$530,000	7.53%
Debt Service	\$950,000	13.50%
Administrative Transfer	\$624,000	8.87%
Utility Billing	\$267,470	3.80%
Vehicle Replacement Fund	\$252,000	3.58%
Operational/Reserve Contingend	\$39,100	0.56%
TOTAL EXPENSES	\$7,037,024	100.00%
ESTIMATED REVENUES	\$7,486,992	106.39%
REV/EXP DIFFERENCE	\$449,968	6.39%

Revenue Breakout by Category



Category	Current	Proposed
Base	19%	46%
Volume	81%	54%

Category	Current	%	Proposed	%
Water	\$2,814,098	47%	\$4,422,985	59
Irrigation	\$596,426	10%	\$722,672	10
Sewer	\$2,543,376	43%	\$2,341,334	31
TOTAL	\$5,953,900	100%	\$7,486,992	100

Bellaire Bill Comparisons

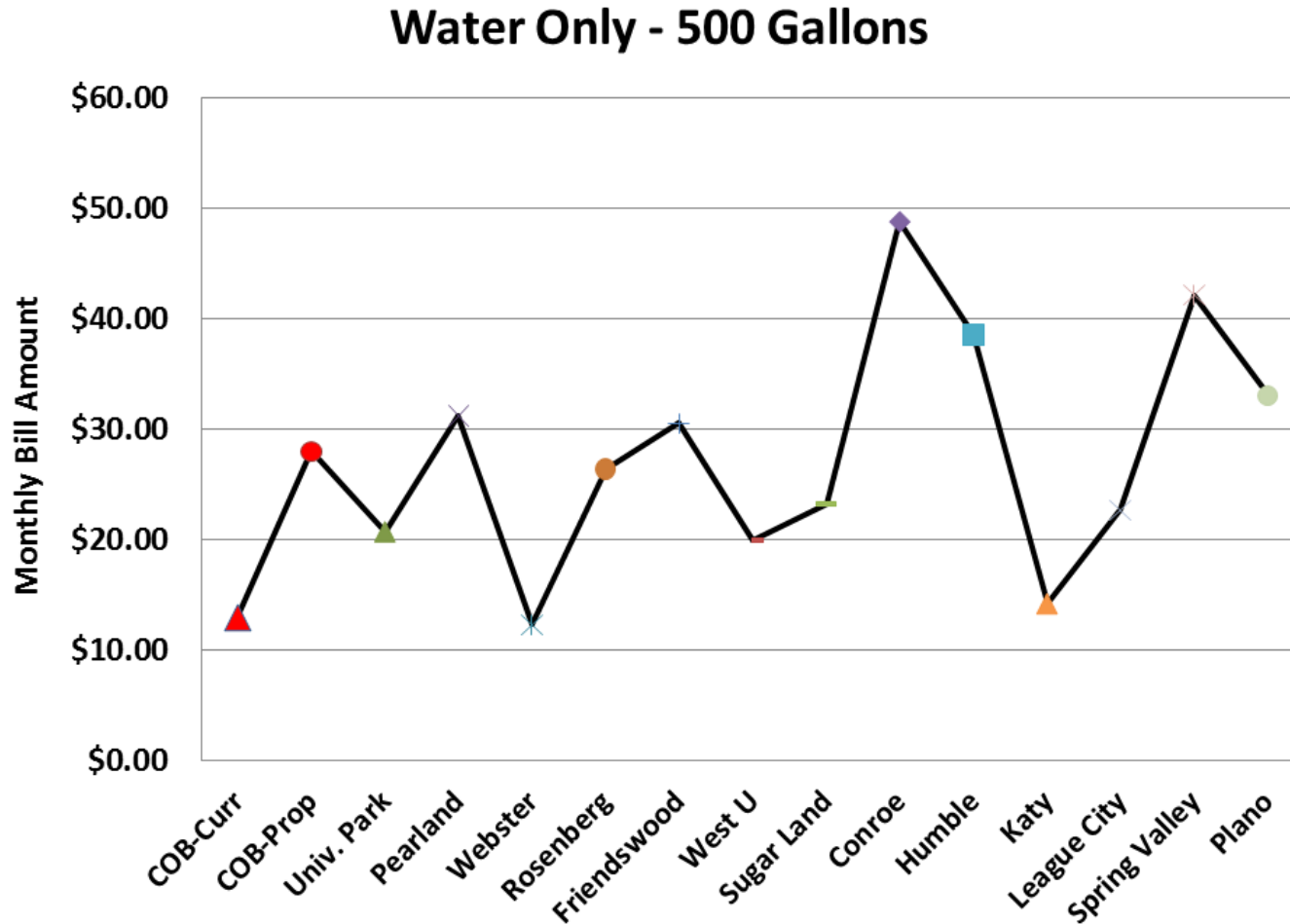
Current to Proposed Rates



Residential		Bellaire		Monthly Increase
Meter(s)	Gallons Billed	Current	Proposed	
Water Only	500	\$12.94	\$27.99	\$15.05
	3,800	\$34.57	\$80.74	\$46.17
	4,900	\$32.28	\$46.86	\$14.58
	12,800	\$78.39	\$119.06	\$40.67
Water & Irrigation	4,600 / 0	\$41.77	\$69.36	\$27.59
	7,100 / 2,000	\$69.18	\$144.11	\$74.93
	7,400 / 20,200	\$123.07	\$121.26	-\$1.81
	18,300 / 14,000	\$155.20	\$197.93	\$42.73
Commercial		Bellaire		Monthly Increase
Meter(s)	Gallons Billed	Current	Proposed	
Water Only	1,100	\$16.18	\$30.15	\$13.97
	6,200	\$49.16	\$91.18	\$42.02
	9,700	\$67.19	\$109.18	\$41.99
Water & Irrigation	1,900 / 8,800	\$62.30	\$97.13	\$34.83
	208K / 34.7K	\$1,457.48	\$2,268.21	\$810.73
	224K / 9,700	\$1,464.38	\$2,292.81	\$828.43

Residential Bill Comparison #1

(5/8" or 3/4" Meter)

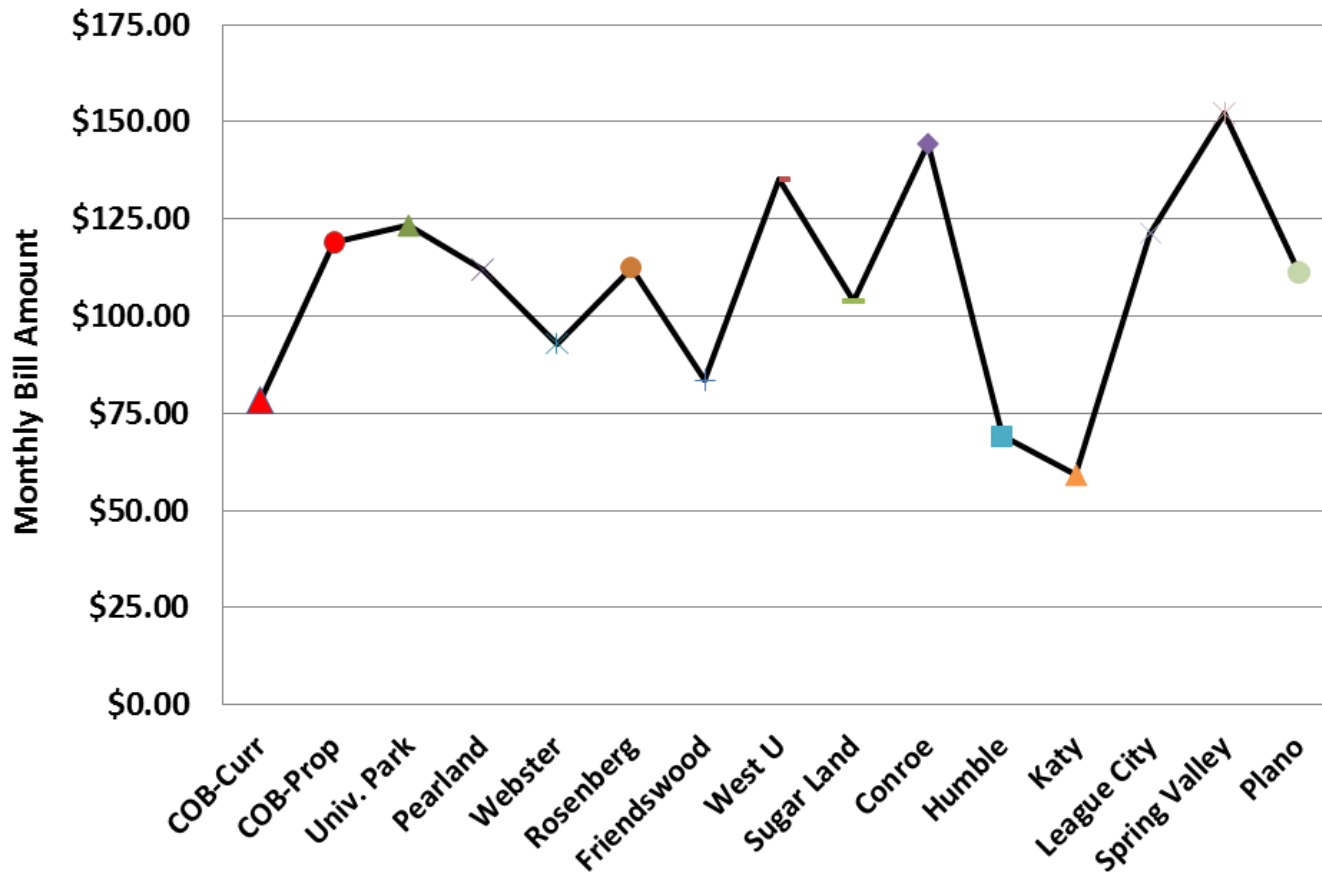


Residential Bill Comparison #2 (1" Meter)

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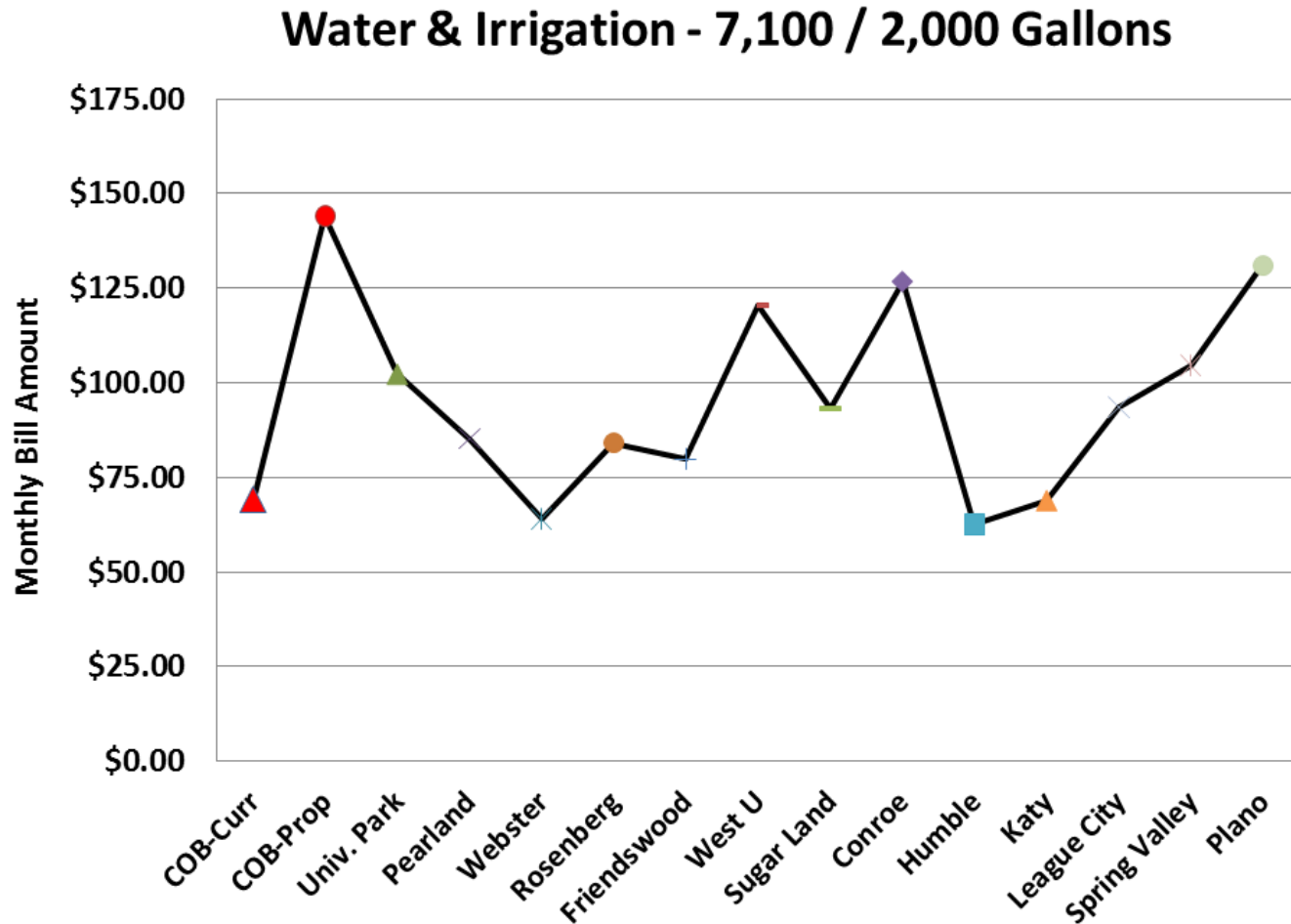


Water Only - 12,800 Gallons



Residential Bill Comparison #3 (1" Meters)

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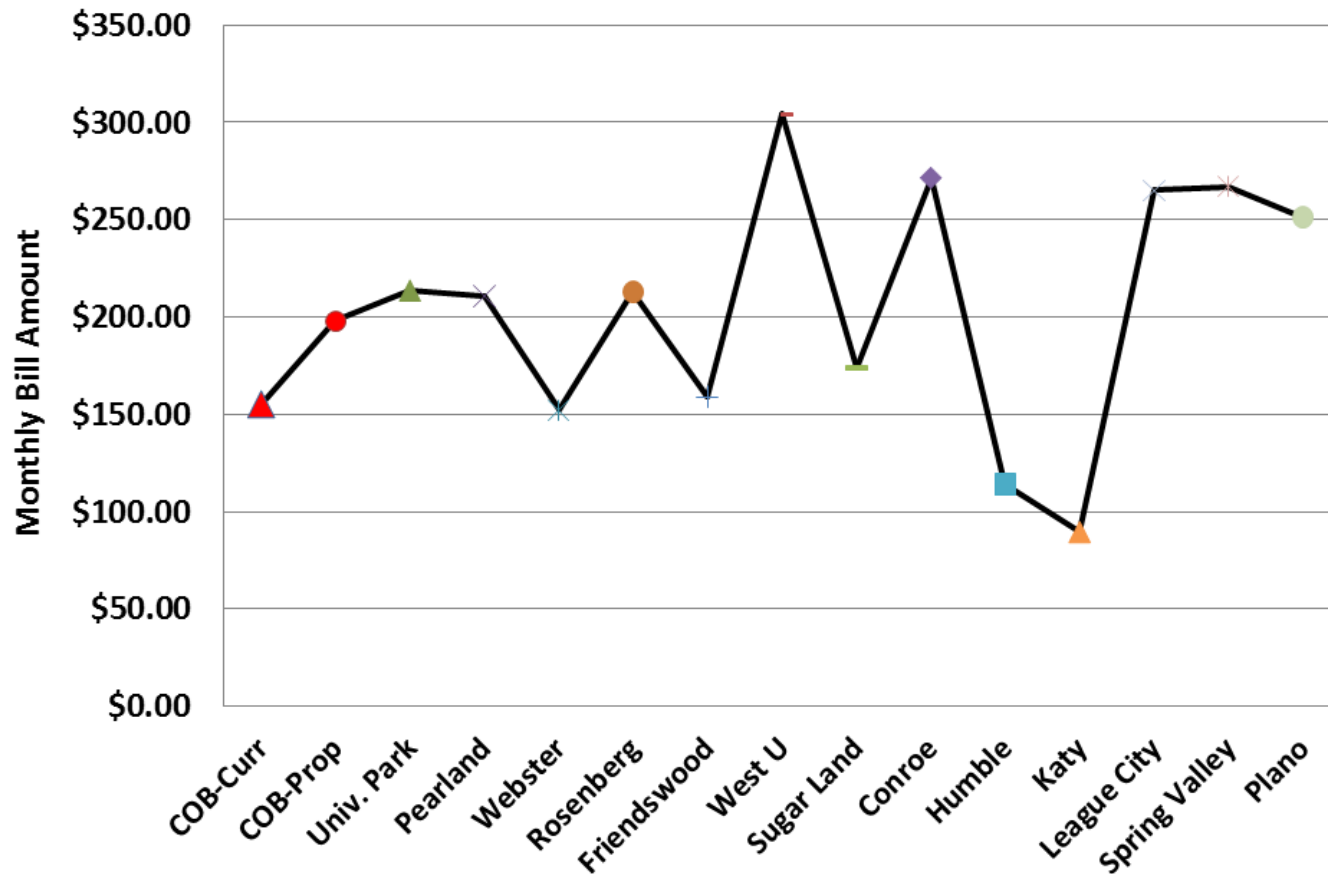


Residential Bill Comparison #4 (1" Meters)

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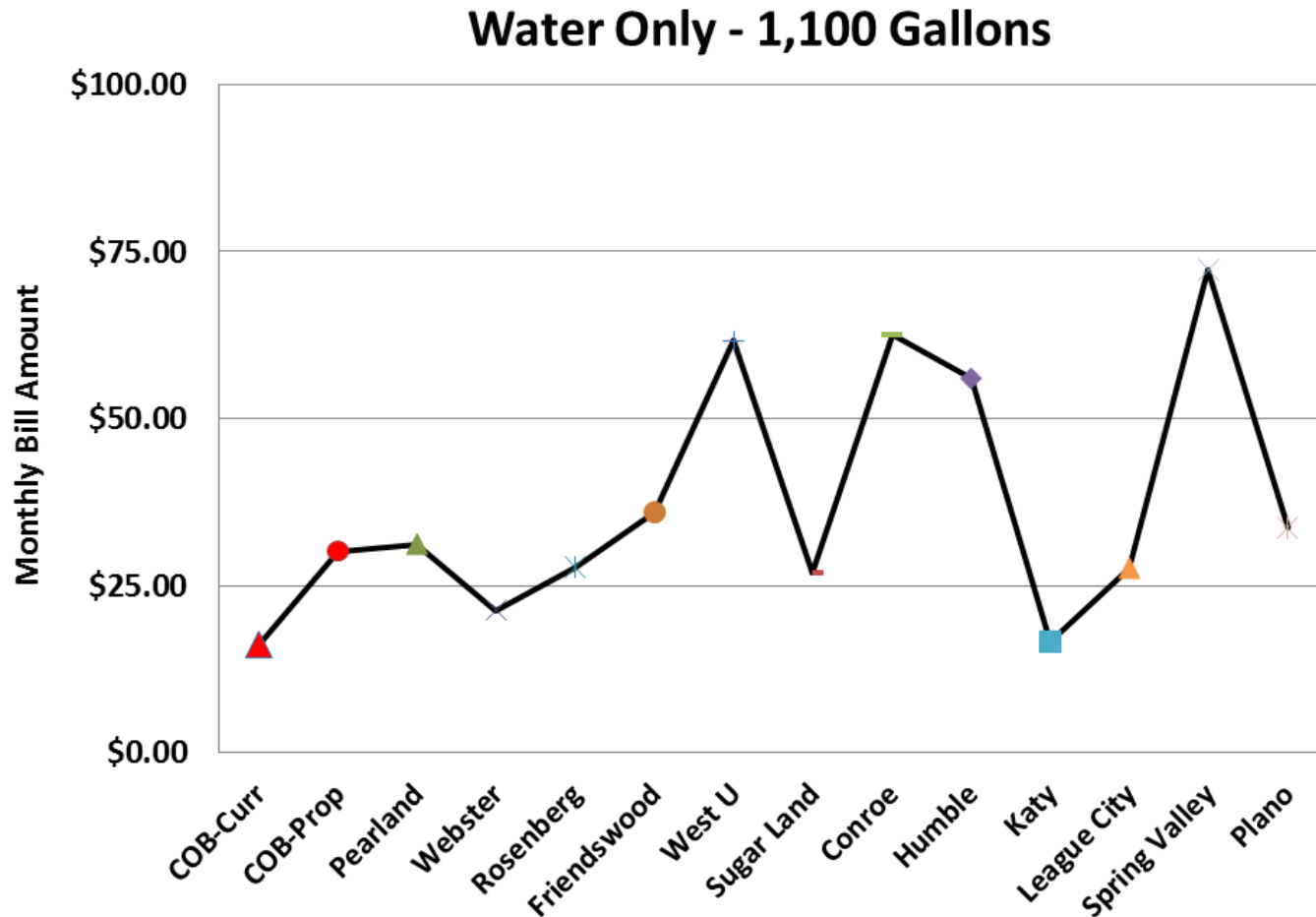
Water & Irrigation - 18,300 / 14,000 Gallons



Commercial Bill Comparison #1

(5/8" or 3/4" Meter)

F.4.a



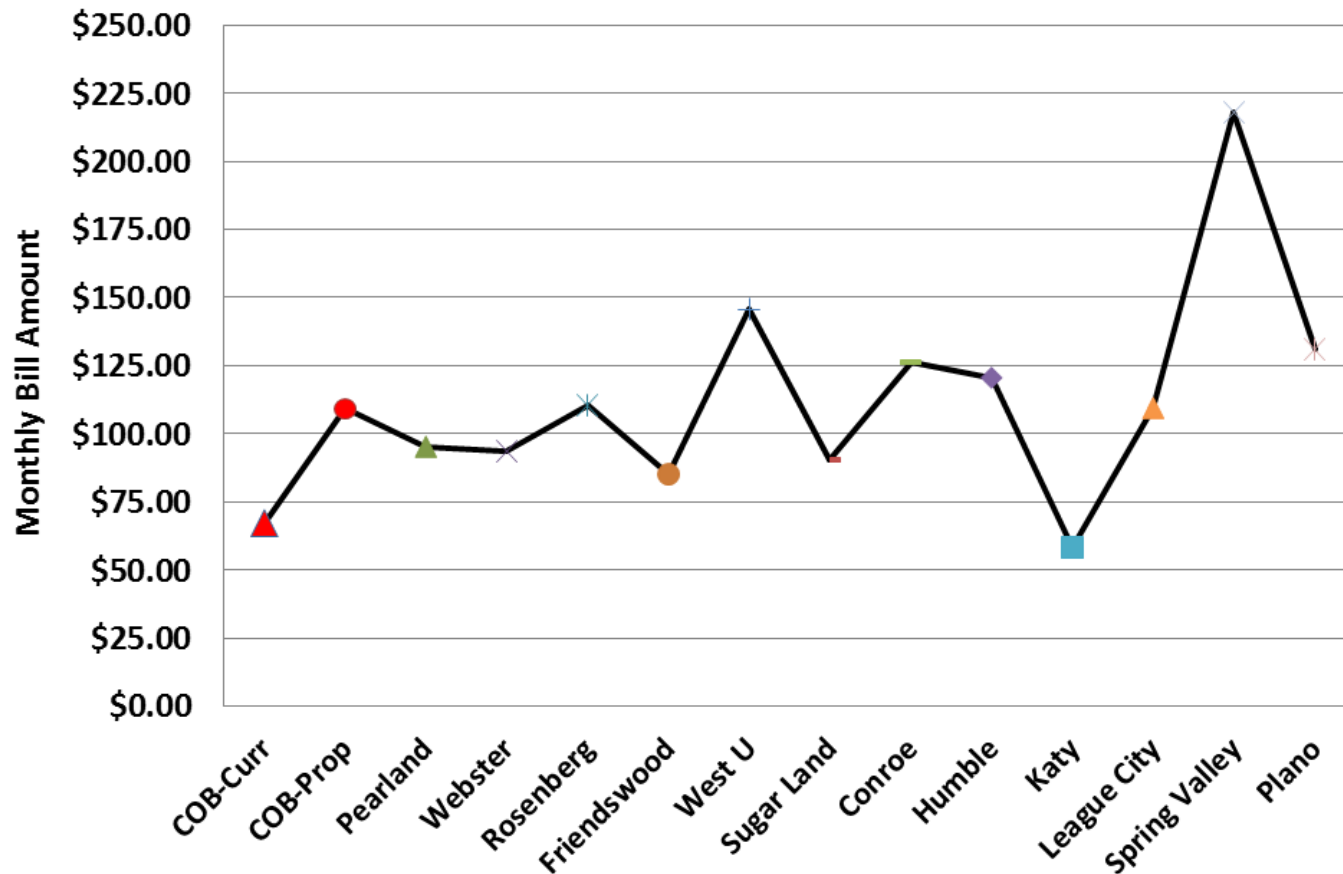
Attachment: Rate Study Presentation8 (1835 : Presentation of the City's Water and

Commercial Bill Comparison #2 (1" Meter)

F.4.a

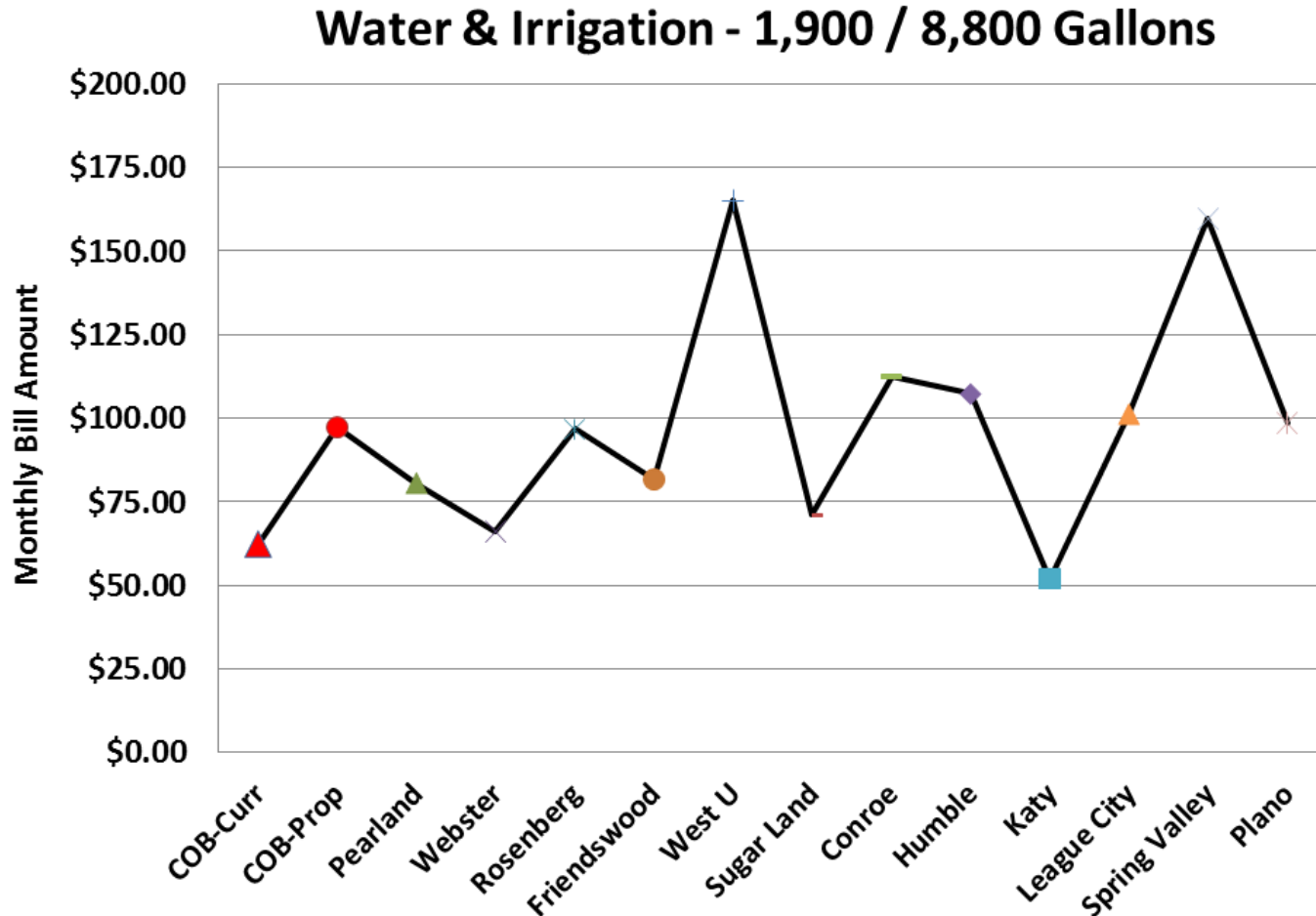


Water Only - 9,700 Gallons



Commercial Bill Comparison #3 (5/8" or 3/4" Meter & 1" Meter)

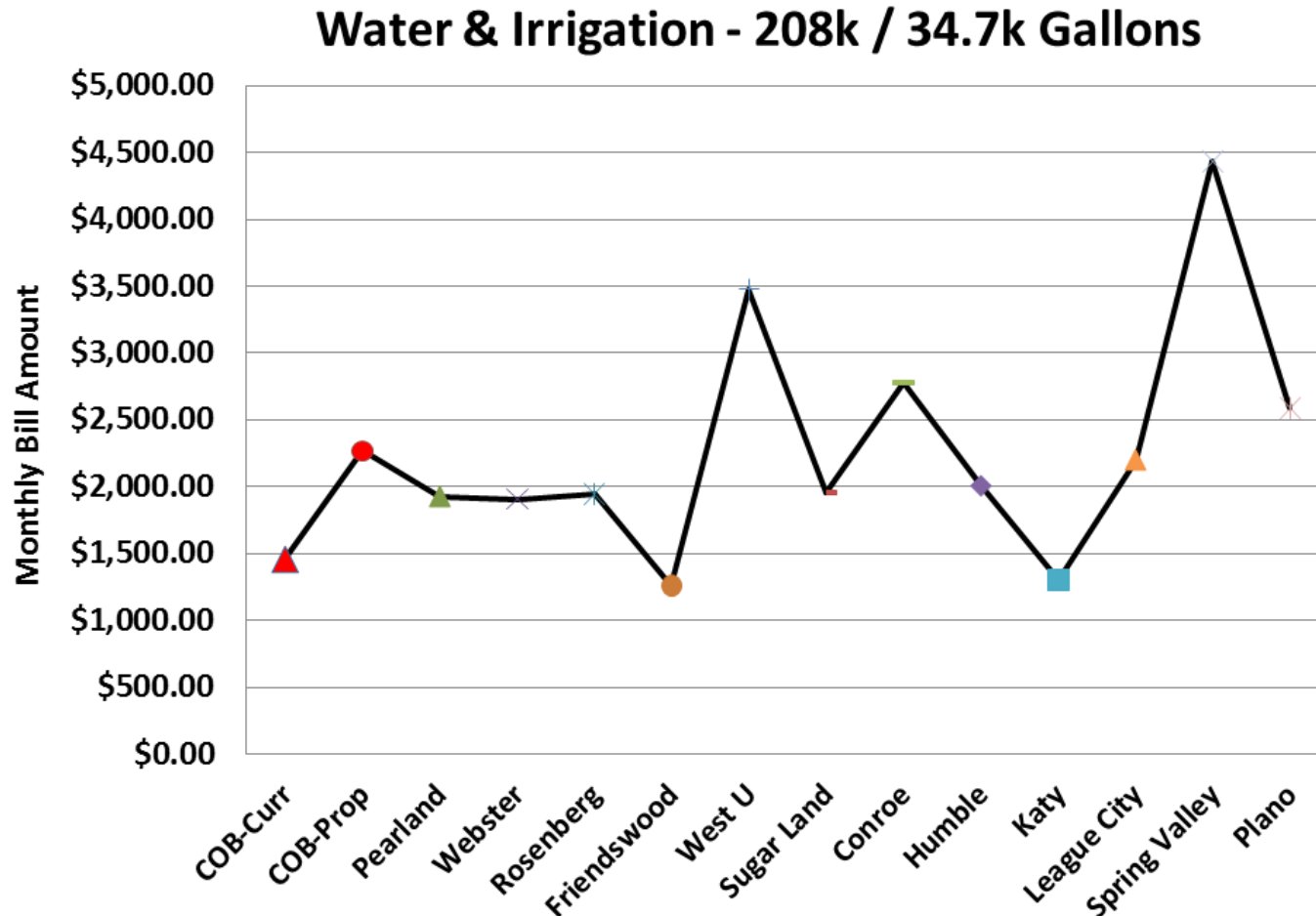
F.4.a



Attachment: Rate Study Presentation8 (1835 : Presentation of the City's Water and

Commercial Bill Comparison #4 (4" Meter & 2" Meter)

F.4.a



Attachment: Rate Study Presentation8 (1835 : Presentation of the City's Water and

Next Steps



- Update the Enterprise Fund Fiscal Forecast.
- Present on May 5th rate impact projections.
- Present, consider the FY2017 Budget.
- Develop and implement a public information plan.
- Adopt Budget and Rates for FY2017.



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

MARCH 21, 2016

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 7:00 P.M.

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, March 21, 2016. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

Mayor Friedberg announced that a quorum of all members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

B. Inspirational Reading and/or Invocation - Andrew S. Friedberg, Mayor.

Mayor Friedberg provided the inspirational reading for the evening.

C. Pledges of Allegiance - Andrew S. Friedberg, Mayor.

Mayor Friedberg led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

D. Recognition of Proclamations.

Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and congratulating The Shul of Bellaire on its 5th Anniversary.

Mayor Friedberg read a proclamation he had issued recognizing and congratulating The Shul of Bellaire on its 5th Anniversary.

The proclamation was accepted by Rabbi Yossi and Rebbetzin Esty Zaklikofsky on behalf of The Shul of Bellaire.

Minutes Acceptance: Minutes of Mar 21, 2016 7:00 PM (Consent Agenda:)

E. Approval or Correction of Minutes:

Consideration of and possible action on the approval of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, March 7, 2016 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Mar 7, 2016 7:00 PM

Two corrections (scrivener's errors) to the Regular Session minutes of the City Council of the City of Bellaire, Texas, held on Monday, March 7, 2016, were accepted and approved by the members of the City Council.

The first correction, offered by **Mayor Friedberg**, was related to the motion to adopt the March 7, 2016, Consent Agenda (page 11 of the agenda packet), which should read as follows: "To adopt the Consent Agenda dated ~~February 29~~, March 7, 2016."

The second correction, offered by **David R. Montague, Council Member**, related to a missing phrase, "for cars," in the first sentence of the second paragraph on page 15 of the agenda packet, which should read as follows: "The recommended safe passage ordinance would establish a standard safe passing distance of three (3) feet for cars or six (6) feet for commercial vehicles that only applied when road conditions allowed."

After noting no further additions, deletions, or corrections to the Regular Session minutes of the City Council of the City of Bellaire, Texas, **Mayor Friedberg announced that by general consent the minutes were approved as corrected.**

F. Personal/Audience Comments.**Xuelin Huang:**

Dr. Huang addressed City Council regarding his opinion that a traffic light or crossing for pedestrians was greatly needed in front of Bellaire High School to allow parents and students to safely cross South Rice Avenue.

Alan Bachrach:

Mr. Bachrach commended City Council, as well as the engineers and contractors, for their work to improve the streets in Bellaire. He expressed his support for the construction of a network of sidewalks generally, but stated he was not directly opposed to the request of the residents of the 4900 block of Bellview that a sidewalk not be constructed on their block.

Lynn McBee:

Ms. McBee expressed her support of Dr. Huang's suggestion for safety measures in front of Bellaire High School and commended Director of Library Mary Cohrs on a citywide survey proposed to be conducted in partnership with a local university.

Sam Sutin:

Mr. Sutin addressed City Council regarding his opposition to the proposed construction of a sidewalk on the 4900 block of Bellview Drive due to the loss of portions of the residents' front yards, the possible increase in the slope of residents' driveways, and the

aesthetics of the sidewalk design.

Howard Stein:

Mr. Stein addressed City Council regarding his opposition to the construction of a sidewalk on the 4900 block of Bellview Drive due to the lack of traffic on the street (i.e., an unnecessary expense in his opinion).

Jessica Beinart:

Ms. Beinart addressed City Council regarding her opposition to the construction of a sidewalk on the 4900 block of Bellview Drive due to the loss of portions of the residents' front yards and the aesthetics of the sidewalk design. Ms. Beinart referenced a unanimous petition signed by the 18 residents of Bellview Drive and noted that a budget savings would occur if the proposed sidewalk was not constructed.

Beth Kellner:

Ms. Kellner addressed City Council regarding her opposition to the construction of a sidewalk on the 4900 block of Bellview Drive due to the loss of portions of the residents' front yards, the lack of traffic, and the possible damage to existing trees.

Jim Lavine:

Mr. Lavine addressed City Council regarding his opposition to the construction of a sidewalk on the 4900 block of Bellview Drive due to the aesthetics of the sidewalk design, lack of traffic, and the impediment it would cause to safety in his opinion.

Written Comments:

Mayor Friedberg summarized three written comments that were received into the record as follows:

Jana Laird Phillips and **Stacy Graubart** expressed their opposition to the construction of a sidewalk on the 4900 block of Bellview Drive.

Keith Bowers expressed his strong opposition to official Bellaire recognition of a religious organization. Mr. Bowers was clear that he was not in any way intending to denigrate the great work of the organization; but, it was his opinion that the City was proscribed by the Constitution from honoring it.

Following the conclusion of written comments, **Mayor Friedberg** advised that copies of all written comments were distributed to members of the City Council for their consideration and are included in the record of the meeting.

G. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented his City Manager's Report dated March 21, 2016, to members of the City Council. The report included communication updates (press releases recently issued), a personnel update (new hiring of a Communications Officer for the Bellaire Police Department), a description of training and other events attended by City personnel (such as law

enforcement and emergency management conferences and the Bellaire Little League Opening Day Ceremony), an overview of recent improvements to City streets (curb cleaning), reminders of upcoming activities and special events (Trolley Run and Family Safety Day), a review of upcoming City Council meetings and agenda items, and notes of appreciation.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item G(2).

2. Monthly Financial Report for the Period Ending February 29, 2016 - Submitted by Diane K. White, Assistant City Manager.

Diane K. White, Assistant City Manager, presented the monthly financial report of the City of Bellaire, Texas, for the period ended February 29, 2016, to members of the City Council. The report included an overview of the City's financial position for the five months ended February 29, 2016. Revenues and expenditures were noted to be on target.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item G(3).

3. Presentation on Management Project 1602 specifically regarding the status of the proposed citizen survey - Submitted by Mary Cohrs, Director of Library.

City Manager Hofmann introduced Management Project 1602 to members of the City Council, noting that the idea for the project was first introduced to the City Council last June during a pre-budget planning retreat.

Mary Cohrs, Director of Library, provided an overview of Management Project 1602 and introduced the members of her team as follows: Brant Gary, Director of Public Works; Darryl Anderson, Fire Chief; and Michelle Jordan, Project Manager.

Brant Gary, Director of Public Works, provided an overview of proposed areas of analysis, representative sampling techniques, methodology, method of delivery, and evaluation of the survey process. Reference was made to a possible partnership with the University of Houston Public Administration Program.

In closing, an expected timeline was presented, with the anticipated final results to be presented to the City Council in early 2017.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item H(1).

H. New Business:

1. Consent Agenda:

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

- a. Acceptance of the Library's Long-Range Plan of Services 2016-2021 - Submitted by Mary Cohrs, Director of Library.

- b. Consideration of and possible action on a recommendation from the Public Works Department to make the final payment on the 2015 Water Line Replacement Project (the "Project") to A Absolute Plumbing, Inc., in the amount of \$64,716.00 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Application for Payment - Final (No. 6)" with A Absolute Plumbing, Inc., in the amount of \$64,716.00 and authorization for the City of Bellaire, Texas, to make the final payment to A Absolute Plumbing, Inc., on said Project in the amount of \$64,716.00. This final payment results in a final contract amount of \$441,600.00 compared to the original contract amount of \$461,660.80 - Submitted by Brant Gary, Director of Public Works.
- c. Consideration of and possible action on a recommendation from the Parks, Recreation, and Facilities Department to make the final payment on the Holly Street Esplanade Project (the "Project") to Classic Irrigation and Landscape, Inc., in the amount of \$14,991.90 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Application for Payment - Final (No. 3)" with Classic Irrigation and Landscape, Inc., in the amount of \$14,991.90 and authorization for the City of Bellaire, Texas, to make the final payment to Classic Irrigation and Landscape, Inc., on said Project in the amount of \$14,991.90. This final payment results in a final contract amount of \$149,919.00, which is the original contract amount - Submitted by Michelle Jordan, Project Manager.
- d. Consideration of and possible action on a recommendation from the Public Works Department to make the final payment on the FY 2014-2015 Street & Sidewalk Pavement Management Project (the "Project") to AAA Asphalt Paving, Inc., in the amount of \$277,055.75 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Application for Payment - Final (No. 12)" with AAA Asphalt Paving, Inc., in the amount of \$277,055.75 and authorization for the City of Bellaire, Texas, to make the final payment to AAA Asphalt Paving, Inc., on said Project in the amount of \$277,055.75. This final payment results in a final contract amount of \$1,947,282.08 compared to the original contract amount of \$2,177,190.00 - Submitted by Brant Gary, Director of Public Works.

Motion:

To adopt the Consent Agenda dated March 21, 2016.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	Gus E. Pappas, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None

2. Adoption of Ordinance(s)/Resolution(s):

Minutes Acceptance: Minutes of Mar 21, 2016 7:00 PM (Consent Agenda:)

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing Jerel S. Twyman as Associate Judge of the Municipal Court of the City of Bellaire, Texas, for a two-year term commencing on the 1st day of April, 2016, and ending on the 31st day of March, 2018 - Submitted by Tracy L. Dutton, City Clerk.

Motion:

To adopt an ordinance of the City Council of the City of Bellaire, Texas, appointing Jerel S. Twyman as Associate Judge of the Municipal Court of the City of Bellaire, Texas, for a two-year term commencing on the 1st day of April, 2016, and expiring on the 31st day of March, 2018.

Following the motion offered by Pat B. McLaughlan, Council Member, and seconded by Roman F. Reed, Mayor Pro Tem, **Mayor Friedberg** opened the floor for questions from the City Council.

In response to a question, **Lisa A. Wesely, Presiding Judge of the Bellaire Municipal Court**, expressed her wholehearted support of Judge Jerel S. Twyman.

Following questions, **Mayor Friedberg** called for a vote on the motion on the floor.

RESULT:	ADOPTED [7 TO 0]
MOVER:	Pat B. McLaughlan, Council Member
SECONDER:	Roman F. Reed, Mayor Pro Tem
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None

3. Item(s) for Individual Consideration:

Consideration and possible action on a request from residents in the 4900 block of Bellview to not construct sidewalks along their block as planned - Submitted by Brant Gary, Director of Public Works, on behalf of the 4900 block of Bellview.

Brant Gary, Director of Public Works, provided an overview of the agenda item before the City Council, noting that the item was the result of a request from the residents along the 4900 block of Bellview Drive to not have sidewalks installed as part of the City's Rebuild Bellaire Program, Phase 5A.

Director Gary advised that all of the Rebuild Bellaire projects had operated under the premise that sidewalks would be installed on at least one side of every street. The engineers considered utilities, trees, and other things in the right-of-way to determine which side of the street to construct sidewalks on. The placement of a sidewalk on the 4900 block of Bellview Drive was consistent with direction given by the City Council to engineers in 2008.

Since that time, previous City Councils authorized the removal of sidewalks on Bellaire Court in 2013 and on Baldwin Avenue in 2011. Removal of the sidewalk on the 4900 block of Bellview Drive would result in a possible

savings of \$27,000.

Mayor Friedberg recognized the lead proponent of the request for the removal of the sidewalks on the 4900 block of Bellview Drive, Myles Rose. Mr. Rose was offered an opportunity to address City Council.

Myles Rose, lead proponent of the request, spoke in support of the removal of the sidewalks on the 4900 block of Bellview Drive for the reasons stated earlier by his neighbors.

Mayor Friedberg opened the floor for questions from the City Council. Following questions and discussion, a motion was offered by Michael Fife, Council Member, and seconded by Pat B. McLaughlan, Council Member.

Motion to Postpone:

To postpone action on the Bellview Drive request for the removal of sidewalks from the 4900 block until such time that additional information can be obtained from the City's engineers, as well as consideration of the 4900 block of Welford Drive.

Amendment to the Motion:

Council Member McLaughlan moved to amend the motion to include additional information from the City's arborist regarding possible risks to old trees.

Mayor Friedberg asked if there was any objection to adding the language proposed by Council Member McLaughlan to the motion. After noting no objection, Mayor Friedberg announced that **by general consent the amendment was adopted**, and he restated the motion, as amended:

To postpone action on the Bellview Drive request for the removal of sidewalks from the 4900 block until such time that additional information can be obtained from the City's engineers and arborist, as well as consideration of the 4900 block of Welford Drive.

Following the restatement of the motion, as amended, **Mayor Friedberg** opened the floor for further questions and discussion. Following questions and discussion, a vote was taken on the motion to postpone, as amended.

RESULT:	ADOPTED [5 TO 2]
MOVER:	Michael Fife, Council Member
SECONDER:	Pat B. McLaughlan, Council Member
AYES:	Friedberg, Pappas, McLaughlan, Fife, Montague
NAYS:	Reed, Pollard

I. Community Interest Items from the Mayor and City Council:

Community interest items from the Mayor and City Council included congratulations to the State of Texas and City of Houston on a successful 2016 rodeo season; expressions of thanks to Municipal Court Presiding Judge Lisa A. Wesely and City Staff; expressions

of appreciation for the Bellaire Police Department, detectives, and first responders; recognition of the Ad Hoc Municipal Facilities Committee and Gus E. Pappas, Council Member and Liaison, for their efforts; and announcement of a Town Hall Meeting on the Municipal Facilities on May 16th.

J. Adjourn.

Mayor Friedberg announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 9:20 p.m. on Monday, March 21, 2016.

Minutes Acceptance: Minutes of Mar 21, 2016 7:00 PM (Consent Agenda:)



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

APRIL 4, 2016

**Council Chamber and Council Conference Room
6:00 PM**

Regular Session

**7008 S. RICE AVENUE
BELLAIRE, TX 77401**

REGULAR SESSION - 6:00 P.M.

A. Call to Order and Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 6:00 p.m. on Monday, April 4, 2016. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present*
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

*Gus E. Pappas, Council Member, arrived at 6:04 p.m. and participated in the interviews conducted by the City Council.

B. Board Interviews:

Interview, discussion, and evaluation of applicants interested in filling several vacancies on the L.I.F.E. Advisory Board of the City of Bellaire, Texas ("BLIFE") - Submitted by Tracy L. Dutton, City Clerk, on behalf of BLIFE Council Liaison, Mayor Andrew S. Friedberg.

Mayor Friedberg announced that City Council would conduct interviews for the L.I.F.E. Advisory Board of the City of Bellaire, Texas, in the Council Conference Room located directly behind the Council Chamber, as that room was more conducive to the interview process. He reminded members of the public that the interviews were to be conducted in open session, and all were invited to join Council in the Conference Room if they wished to attend.

The City Council conducted interviews of four (4) applicants interested in filling several vacancies on the L.I.F.E. Advisory Board of the City of Bellaire, Texas

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

("BLIFE"). Existing vacancies included one (1) term that would commence on April 4, 2016, and end on June 30, 2016, and two (2) terms that would commence on April 4, 2016, and end on June 30, 2017.

Interviews were conducted based on the schedule set forth as follows:

Time Period	Applicant	Area(s) of Interest
6:00 p.m. - 6:15 p.m.	Patricia "Trish" Parrack	BLIFE
6:15 p.m. - 6 :30 p.m.	Joe Burris	BLIFE
6:30 p.m. - 6:45 p.m.	Kevin Newman	BLIFE, Cultural Arts Board, Evelyn's Park Conservancy Board
6:45 p.m. - 7:00 p.m.	Maxine Epstein	BLIFE

Following interviews, by general consent **Mayor Friedberg** announced a brief recess beginning at 7:08 p.m.

The City Council reconvened at 7:14 p.m., in the Council Chamber. **Mayor Friedberg** announced the continuation of the Regular Session and moved to agenda item C.

C. Inspirational Reading and/or Invocation - Pat B. McLaughlan, Council Member.

Pat B. McLaughlan, Council Member, provided the inspirational reading for the evening.

D. Pledges of Allegiance - Pat B. McLaughlan, Council Member.

Pat B. McLaughlan, Council Member, led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. Recognition of Proclamations.

1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming April 5, 2016, as "National Service Recognition Day" in the City of Bellaire, Texas.

Mayor Friedberg read and presented a proclamation he issued proclaiming April 5, 2016, as "National Service Recognition Day" in the City of Bellaire, Texas.

Representatives from three national service programs accepted the proclamation from Mayor Friedberg as follows: MaryAnn Kelley (Project Coordinator for the RSVP of Southeast Texas Program), Christine McDonald (RSVP Program Volunteer), Nori Gabert (RSVP Program Volunteer), Marilyn Vargui (Director for the Senior Companion Program), Marla Turner (Advisory Council Member for the Senior Companion Program), and Pam Geyer (Senior Companion Program).

2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing the week of April 10-16, 2016, as "National Library Week" in the City of Bellaire, Texas.

Mayor Friedberg read and presented a proclamation he issued in recognition of the week of April 10-16, 2016, as "National Library Week" in the City of Bellaire,

Texas.

The proclamation was accepted by Mary Cohrs, Director of Library, on behalf of the Bellaire City Library.

F. Personal/Audience Comments.

Jason Wintz, Chair of the Environmental and Sustainability Board of the City of Bellaire, Texas (the "ESB"):

Chair Wintz addressed the City Council and expressed the desire of the ESB to become a stakeholder in the projects the Citizens for a Beautiful Bellaire were petitioning funding for. He urged City Council to let others comment on the projects before making any decisions.

Johanna Moran, Member of the ESB:

Ms. Moran addressed the City Council and asked for two considerations: 1) to delay any decision on funding requests until all stakeholders had a chance to learn more and provide input, and 2) to come up with a plan so that all boards could work together as a team and collaborate on initiatives and funding.

Pam Geyer, Past Member of the ESB:

Ms. Geyer addressed the City Council and urged them to involve every board in decisions related to environmental and sustainability issues. She suggested a "Council" of the boards as a means to engage all boards.

Andy Pollard, Incoming President of the Bellaire Southwest Rotary Club:

Incoming President Pollard advised the City Council that the Bellaire Southwest Rotary Club (the "Rotary") would like to become more engaged with the City, specifically with the planning for new City facilities. Members of the City Council were invited and encouraged to attend the Rotary's next fundraising event, Aloha Spring Fest, to be held on April 23, 2016, from 6:00 p.m. to 9:00 p.m.

Neil Verma, Chair of the Parks and Recreation Advisory Board of the City of Bellaire, Texas (the "PRAB"):

Chair Verma addressed the City Council by expressing his support for the adoption of the proposed safe passage ordinance as presented in the City Council's packet. He noted that the ordinance was simple, clean, and lean, as well as consistent with ordinances adopted by surrounding cities.

Patricia King-Ritter, President of the Evelyn's Park Conservancy Board:

President King-Ritter addressed the City Council in support of the proposed safe passage ordinance on the City Council's agenda this evening and stressed the importance of interconnectivity within the City.

Aaron Hall:

Mr. Hall addressed the City Council in support of the proposed safe passage ordinance on the City Council's agenda and stressed the importance of signage to alert residents of the new regulations.

Rabbi Scott Hausman-Weiss:

Rabbi Hausman-Weiss addressed the City Council by expressing his support of the proposed safe passage ordinance. He urged the City Council not to miss an opportunity to allow bikers and other vulnerable road users to be safe.

Lynn McBee:

Ms. McBee addressed the City Council regarding the proposed safe passage ordinance, which was an act of futility, in her opinion, even though the intent was noble. She expressed her concern that there would be no enforcement of the ordinance and lots of signs to add to the visual clutter.

Written Comments:

Mayor Friedberg read the names of individuals that had submitted written comments in support of the adoption of a safe passage ordinance as follows (in alphabetical order):

Mary Blitzer (Interim Executive Director of BikeHouston);

Ben Cowan (President of the Board of Directors of The Nature Discovery Center);

Shelley Kennedy;

Alec Lawton;

John Long (Head of School for The Post Oak School and Incoming Director of BikeHouston);

Samir Mehta;

Manpreet Singh;

Pranika Sinha; and

Kevin Sisk.

At the conclusion of written comments, **Mayor Friedberg** advised that complete copies of all written comments received were distributed to members of the City Council in advance for their consideration and for the record of the meeting.

G. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated April 4, 2016, to members of the City Council. The report included communication updates (announcements made to the public regarding community events, solid waste collection, and board interviews; personnel updates (Terrence Beaman, new Chief Financial Officer, effective April 11, 2016); training updates (management training, lunch and learn fitness opportunity, and RAD training); citywide improvements; and calendar reminders.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg continued to agenda item G(2).

2. Presentation and discussion of the results of a beautification survey conducted by the Citizens for a Beautiful Bellaire - Submitted by Paul A. Hofmann, City Manager, on behalf of Christopher Butler, Citizens for a Beautiful Bellaire.

Christopher Butler, Citizens for a Beautiful Bellaire, presented the results of a beautification survey conducted by the Citizens for a Beautiful Bellaire to the City Council.

As a result of the beautification survey, the Citizens for a Beautiful Bellaire recommended that a workshop or town hall meeting be hosted and held by the City Council in order to gather a much larger collection of audience members from whom public input or comment could be received.

Mr. Butler noted that over 1,000 people answered the survey. Results were presented in several formats to City Council, including word clouds with major themes printed in a bold typeface and larger font.

Examples of survey questions included the reasons that people chose to live in Bellaire; the amount and type of desired shopping; suggestions for beautifying Bellaire; and a theme or branding for Bellaire.

Mayor Friedberg opened the floor for questions, discussion, and comments from the City Council.

Following questions and discussion, as well as expressions of thanks to Mr. Butler for all of his efforts with the survey, Mayor Friedberg moved to agenda item H(1)(a).

H. New Business:

1. Adoptions of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on the adoption of a vulnerable road users ("safe passage") ordinance for the City of Bellaire - Submitted by Brant Gary, Director of Public Works.

Mayor Friedberg advised that the City Clerk had provided a corrected copy of the proposed safe passage ordinance to members of the City Council by email. Two corrections were made to the document, the first of which appeared in the caption of the document (agenda packet page 44). It was noted that the word "BY" had been inadvertently repeated on lines 4 and 5 of the caption. The second correction involved the addition of the word "user" to section c(2), line 2, after the phrase "vulnerable road" (agenda packet page 47).

Motion:

To adopt a safe passage ordinance for the City of Bellaire, Texas.

Mayor Friedberg opened the floor for discussion by members of the City Council related to the motion. Following discussion, a vote was taken on the motion on the floor.

RESULT:	ADOPTED [6 TO 0 TO 1]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, Fife, Montague
NAYS:	None
ABSTAIN:	McLaughlan

- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, appointing three (3) members to the L.I.F.E. Advisory Board of the City of Bellaire, Texas, to fill one (1) unexpired term commencing on April 4, 2016, and ending on June 30, 2016, and two (2) unexpired terms commencing on April 4, 2016, and ending on June 30, 2017 - Submitted by Tracy L. Dutton, City Clerk.

Mayor Friedberg introduced the agenda item before the City Council. He advised that there were currently three vacancies on the L.I.F.E. Advisory Board of the City of Bellaire, Texas ("LIFE"). Since the terms of the three vacancies were not all equal, Mayor Friedberg asked members of the City Council to first select two applicants to fill the 15-month partial terms ending on June 30, 2017.

Ballots were distributed by the City Clerk to members of the City Council for purposes of making a selection of two applicants to fill the two 15-month partial terms ending on June 30, 2017. The ballots were tallied by the City Clerk, and the results were read into the record by Mayor Friedberg as follows:

Maxine Epstein received seven votes, and Trish Parrack received seven votes.

Following the announcement of the results, ballots were distributed by the City Clerk to members of the City Council for purposes of making a selection of one applicant, other than Maxine Epstein and Trish Parrack, to fill the three-month partial term ending on June 30, 2016. The ballots were tallied by the City Clerk, and the results were read into the record by Mayor Friedberg as follows:

Kevin Newman received seven votes.

Motion:

To adopt an ordinance of the City Council of the City of Bellaire, Texas, appointing Kevin Newman as a member of the L.I.F.E. Advisory Board of the City of Bellaire, Texas (LIFE), for a term commencing on April 4, 2016, and ending on June 30, 2016, and appointing Maxine Epstein and Patricia "Trish" Parrack as members of LIFE for terms commencing on April 4, 2016, and ending on June 30, 2017.

In discussion on the motion, **Mayor Friedberg** commented that another applicant, Joe Burris, spoke very convincingly of his desire to become more involved in and serve the community, including on boards and commissions other than LIFE, and that he had been encouraged by Council to apply for other boards and commissions (July appointments).

RESULT:	ADOPTED [7 TO 0]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None

2. Item(s) for Individual Consideration:

- a. Consideration of and possible action on a recommendation from the Bellaire Public Works Department to schedule a second public hearing before the City Council of the City of Bellaire, Texas, on Monday, May 2, 2016, at 6:00 p.m. for the purpose of receiving public comment on the temporary traffic control devices (speed humps) installed in October of 2015 along Elm Street from South Rice Avenue to the IH-610 service road - Submitted by Brant Gary, Director of Public Works.

Mayor Friedberg referenced the City's Neighborhood Traffic Improvement Program documentation and advised that the documentation expressly provided for a second public hearing following the completion of a 180-day trial period. City Staff's recommendation was to hold the second public hearing on Monday, May 2, 2016, at 6:00 p.m. in the Council Chamber.

After asking whether there was any objection, and noting none, Mayor Friedberg announced that, **by general consent, the second public hearing would be scheduled for Monday, May 2, 2016, at 6:00 p.m.**

- b. Presentation on the implementation of survey results, including the development of a beautification master plan, and provide feedback as appropriate - Submitted by Paul A. Hofmann, City Manager, on behalf of John Monday, Citizens for a Beautiful Bellaire.

John Monday, Citizens for a Beautiful Bellaire, thanked Christopher Butler for his hard work and creativity on the beautification survey, as well as the 40+ members of the Citizens for a Beautiful Bellaire that helped generate interest in the survey. Diane K. White, Assistant City Manager, was also thanked for helping the group get their information on the City's website.

Mr. Monday provided two recommendations to the City Council as follows: (1) to schedule a workshop as soon as possible; and (2) to develop a Beautification Master Plan. For the workshop, Mr. Monday suggested that every member of every board and commission (or, perhaps, their designee) join City Council and City Staff to participate and explore the implications of the beautification survey to their particular areas of focus. The Citizens for a Beautiful Bellaire felt that the referenced two steps were needed to guide the beautification of and be influential in the urban evolution of Bellaire.

Mr. Monday indicated that the Citizens for a Beautiful Bellaire had been defining the scope of work for the creation of a Master Beautification Plan since December. He asked City Council to allow the Citizens for a Beautiful Bellaire to describe the process they were thinking of, as well as to introduce the urban planning and landscape architect firm of Terrain Studio, a firm that could help craft the City's Beautification Master Plan.

Mayor Friedberg opened the floor for questions and discussion from the members of the City Council. Expressions of thanks were given to John Monday for his energy and efforts to beautify Bellaire.

Following questions and discussion, Mayor Friedberg continued with agenda item I.

I. Community Interest Items from the Mayor and City Council:

Community interest items from the Mayor and City Council included expressions of appreciation for the original and new Ad Hoc Municipal Facilities Committees, the Bellaire Police Department, and Crimestoppers; expressions of congratulations to the Bellaire High School Debate Team as they headed to New York City to compete in the 2015-2016 International Public Policy Forum competition; expressions of thanks to HEB for agreeing to build a new store in Bellaire; special recognition of Mayor Friedberg and Director of Development Services John McDonald for their efforts on the HEB store; and a reminder to residents to participate in the Trolley Run on Saturday.

J. Adjourn.

Mayor Friedberg announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 9:37 p.m. on Monday, April 4, 2016.

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

City of Bellaire, Texas



Boards and Commissions

Applications

(Ordered Alphabetically)

Vacancies:

L.I.F.E. Advisory Board

City of Bellaire, Texas



Boards and Commissions

Table of Contents

<u>Tab No.*</u>	<u>Applicant</u>	<u>Areas of Interest</u>
1	Burris, Joe	LIFE
2	Epstein, Maxine	LIFE
3	Newman, Kevin	LIFE, CAB, EPCB
4	Parrack, Patricia "Trish"	LIFE

*Blue Separator Sheets have been used in lieu of tabs.

City of Bellaire, Texas



Boards and Commissions

Tab No. 1

Joe Burris

Tracy Dutton

From: noreply@civicplus.com
Sent: Wednesday, March 23, 2016 5:24 PM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.bellairetx.gov. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook. [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Environmental & Sustainability Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |

Joe Burris

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Email Address*

Employment Resourcing

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

24

Are you a registered voter in a Bellaire Precinct?*

[Yes \ /]

Are you 18 or older?*

Yes

First Time Appointment?*

[Yes \ /]

Reappointment, if so name of Board.*

No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

Currently I'm semi-retired and plan to continue my staffing/employment services from home. One of my goals this year was to become more active in community service. From my speaking to Tracy Dunton, I understand that there are vacancies on the L.I.F.E. Advisory Board. I believe that I could provide valued input to this department. My family has resided in Bellaire since 1992. Our children grew up here and my daughter owns the property next to my wife & I on Lennette CT. Her 3 children represent a 3rd generation of Bellaire residents. I am concerned about the future of my city and have an interest in contributing to activities of my fellow neighbors. RESUME JOE BURRIS

: Executive Search

Consultant with extensive experience in business development and staffing for major clients in the Oil & Gas, Chemicals and Energy industries. Experienced in the direct staffing and sales services for startups and management. Employment PTS Staffing Solutions Houston, TX Account Manager 2012 – 2016 Account Manager for major EPC and Oil & Gas clients in Texas. Utilizing business knowledge and experience to develop a branch office west coast staffing agency. Business development with existing clients and new client relationships. Experis Engineering Houston, TX Business Development Manager 2011 – 2012 Business Development Manager for major accounts in the Upstream Oil & Gas Industry. Successfully negotiated and attained new business MSAs with Operating, EPC and Manufacturing clients. Burris & Associates Bellaire, TX Owner 2008 - 2016 Direct employment placement of engineering personnel to the Oil & Gas and Energy Industries. Recruitment of engineers for employment with Oil & Gas, Petro-Chemical, Refinery, Pipeline, Offshore & other Energy sectors employers. Affinity Management Group Houston, TX Sr. Accounts Manager 2007 – 2008 Responsible for business development and the management of recruiting with the primary goal being the staffing of technical personnel at customer's facilities for contract employment. • Developed sales & recruiting strategies and staffing plans. • Implemented changes in recruitment procedures. • Implemented changes in employment procedures and benefit selection. • Identified, sourced, recruited and reviewed the selection of candidates. • Successfully attained MSA with Oil & Gas Operators, Engineering Procurement & Construction (EPC) contractors and Design Engineering companies. Universal Personnel New Orleans, LA Texas Market Manager 2006 - 2007 Responsible for the recruitment and growth in client base to existing and new companies. • Trained and managed the business development staff. • Developed and implemented strategic recruitment

strategies. • Successfully doubled the overall market base in Texas. Brunel Resources Houston, TX Managing Director 2002 - 2006 Responsible for business development, account management and office administration of the engineering staffing division of Brunel Energy USA. This was a successful merger of the former Carltech and Brunel Energy offices. The client base consisted of Oil & Gas operators, engineering procurement contractors and various other clients that utilize design engineering and project management personnel. • Maintained and reviewed all contract negotiations, job offers and rates. • Administered and developed proposals to various clients. Supervised the recruitment activities of the recruitment staff. • Managed the job boards and online resources available to source the best candidates for Brunel's clients. • Provided expertise in how to best service the client's recruitment demand. • Reviewed insurance coverage for Brunel Energy's global exposure. • Forecasted the budget and was responsible for the P&L of Brunel Resources. Carltech Houston, TX Managing Partner 1987 - 2002 Managing Partner and Owner of a technical staffing service that provided engineering, IT and technical support to Oil & Gas, Energy and Design Engineering companies. Responsible for the success of this start-up agency as the Managing Partner. • Duties included recruitment, P&L responsibility, financial budgets, marketing and business development. • Complete responsibility of 10 to 15 direct staff personnel consisting of recruiters, account managers and financial/administrative employees. • Maintained a consistent growth and profitability with average annual revenues of \$10 million per year. Peak year of \$15 million in 1999. • Diversified the client base by providing information technology personnel (IT) to companies in engineering, insurance, and computer manufacturing. • Actively participated in various engineering and IT organizations to foster growth and awareness to issues that challenged future industry stability. Affiliations • Houston Human Resource Management Association (HHRMA) • Texas Association of Personnel Consultants (TAPC) • American Staffing Association (ASA) • NACCB Served as Chapter President, National Membership Chairman & Director on the National Board Education B.S. Personnel Administration, University of Houston

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

Past Home Owners Association President and Board Member for Butler's Bridge, TX

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board? () Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on (X) Yes

() No

an average, from 2 to 6 hours per month.)*

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

The City of Bellaire appreciates your commitment and willingness to serve.

Thank you for taking the time to complete this application

Name* Date*

Joe 3/23/2016

Burris

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.*

L.I.F.E. Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=6065>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: L.I.F.E. Advisory Board

Name: Joe Burris

Home Address:

Contact Number:

Business Phone Number:

Occupation: Employment Resourcing

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).: 24

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: Yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.:
Currently I'm semi-retired and plan to continue my staffing/employment services from home. One of my goals this year was to become more active in community service. From my speaking to Tracy Dunton, I understand that there are vacancies on the L.I.F.E. Advisory Board. I believe that I could provide valued input to this department. My family has resided in Bellaire since 1992. Our children grew up here and my daughter owns the property next to my wife & I on Lennette CT. Her 3 children represent a 3rd generation of Bellaire residents. I am concerned about the future of my city and have an interest in contributing to activities of my fellow neighbors.

RESUME JOE BURRIS

Executive Search Consultant with extensive experience in business development and staffing for major clients in the Oil & Gas, Chemicals and Energy industries. Experienced in the direct staffing and sales services for startups and management.

Employment

PTS Staffing Solutions Houston, TX Account Manager
2012 – 2016

Account Manager for major EPC and Oil & Gas clients in Texas. Utilizing business knowledge and experience to develop a branch office west coast staffing agency. Business development with existing clients and new client relationships.

Experis Engineering Houston, TX Business Development Manager 2011 – 2012

Business Development Manager for major accounts in the Upstream Oil & Gas Industry. Successfully negotiated and attained new business MSAs with Operating, EPC and Manufacturing clients.

Burris & Associates Bellaire, TX Owner 2008 - 2016

Direct employment placement of engineering personnel to the Oil & Gas and Energy Industries. Recruitment of engineers for employment with Oil & Gas, Petro-Chemical, Refinery, Pipeline, Offshore & other Energy sectors employers.

Affinity Management Group Houston, TX Sr. Accounts Manager 2007 – 2008

Responsible for business development and the management of recruiting with the primary goal being the staffing of technical personnel at customer's facilities for contract employment.

- Developed sales & recruiting strategies and staffing plans.
- Implemented changes in recruitment procedures.
- Implemented changes in employment procedures and benefit selection.
- Identified, sourced, recruited and reviewed the selection of candidates.
- Successfully attained MSA with Oil & Gas Operators, Engineering Procurement & Construction (EPC) contractors and Design Engineering companies.

Universal Personnel New Orleans, LA Texas Market Manager

2006 - 2007

Responsible for the recruitment and growth in client base to existing and new companies.

- Trained and managed the business development staff.
- Developed and implemented strategic recruitment strategies.
- Successfully doubled the overall market base in Texas.

Brunel Resources Houston, TX Managing Director

2002 - 2006

Responsible for business development, account management and office administration of the engineering staffing division of Brunel Energy USA. This was a successful merger of the former Carltech and Brunel Energy offices. The client base consisted of Oil & Gas operators, engineering procurement contractors and various other clients that utilize design engineering and project management personnel.

- Maintained and reviewed all contract negotiations, job offers and rates.
- Administered and developed proposals to various clients. Supervised the recruitment activities of the recruitment staff.
- Managed the job boards and online resources available to source the best candidates for Brunel's clients.
- Provided expertise in how to best service the client's recruitment demand.
- Reviewed insurance coverage for Brunel Energy's global exposure.
- Forecasted the budget and was responsible for the P&L of Brunel Resources.

Carltech Houston, TX Managing Partner

1987 - 2002

Managing Partner and Owner of a technical staffing service that provided engineering, IT and technical support to Oil & Gas, Energy and Design Engineering companies. Responsible for the success of this start-up agency as the Managing Partner.

- Duties included recruitment, P&L responsibility, financial budgets, marketing and business development.
- Complete responsibility of 10 to 15 direct staff personnel consisting of recruiters, account managers and financial/administrative employees.
- Maintained a consistent growth and profitability with average annual revenues of \$10 million per year. Peak year of \$15 million in 1999.
- Diversified the client base by providing information technology personnel (IT) to companies in engineering, insurance, and computer manufacturing.
- Actively participated in various engineering and IT organizations to foster growth and awareness to issues that challenged future industry stability.

Affiliations

- Houston Human Resource Management Association (HHRMA)
- Texas Association of Personnel Consultants (TAPC)
- American Staffing Association (ASA)
- NACCB Served as Chapter President, National Membership Chairman & Director on the National Board

Education

B.S. Personnel Administration, University of Houston

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic,

charitable, and other community work.: Past Home Owners Association President and Board Member for Butler's Bridge, TX

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Joe Burris

Date: 3/23/2016

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: L.I.F.E. Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/23/2016 5:23:48 PM

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

City of Bellaire, Texas



Boards and Commissions

Tab No. 2

Maxine Epstein

Tracy Dutton

From: noreply@civicplus.com
Sent: Thursday, March 24, 2016 11:18 AM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.bellairetx.gov. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook. [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire [Summary](#)
Boards, Commissions, and Committees.

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Environmental & Sustainability Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |

Maxine Epstein

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Retired Professor

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).* 9 years

Are you a registered voter in a Bellaire Precinct?* [Yes \ /]

Are you 18 or older?* yes

First Time Appointment?* [Yes \ /]

Reappointment, if so name of Board.* no

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

I have served on many advisory boards in a variety of capacities as a Professor and PhD Director at the University of Houston. I am currently a member of the IRB (Institutional Review Board of Baylor College of Medicine) and am a member of the Maurice Purcell Non-Profit Charity Board. I have also served on the Committee for Medicine After the Holocaust, HISD and the Health Advisory Committee at the University of Houston. Please see my resume for more details. I am particularly interested in advancing and promoting life activities for seniors. We are living longer and need our communities to help us build connections appropriate with our unique advantages as well as limitations.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

Please see resume
CURRICULUM VITA Maxine Weinman Epstein, Professor Emeritus University of Houston Graduate College of Social Work 237 Social Work Building Houston, Texas 77204-4013 (713) 666-7970 Email Address:

EDUCATION: B.A.,

Queens College, Flushing, New York Major: Anthropology/Sociology M.S.W., University of Oklahoma, School of Social Work Norman, Oklahoma Dr.P.H., The University of Texas, School of Public Health Houston, Texas L.C.S.W.-A.C.P. Texas License and Certification
MEMBERSHIPS IN ASSOCIATIONS AND SOCIETIES National Association of Social Workers
PROFESSIONAL EXPERIENCE 2012-present: Professor Emeritus, University of Houston, Graduate College of Social Work, Houston, Texas. 1989-present: Professor, Adjunct Baylor College of Medicine, Department of Obstetrics and Gynecology, Houston, Texas 2003-2012: Professor, University of Houston, Graduate College of Social Work, Houston, Texas. 2002-2012 Director, Doctoral Program, University of Houston, Graduate College of Social Work 1985-1988: Program Director, Crittenton Maternity Care Services, DePelchin Children's Center, Houston, Texas 1977-1985: Research Specialist, Texas Research Institute of Mental Sciences, Houston, Texas
SERVICE TO THE UNIVERSITY AND GRADUATE COLLEGE OF SOCIAL WORK 2013- Institutional Review Board, Baylor College of Medicine 2012 - Executive Committee, CMATH (Committee for Medicine After the Holocaust) Methodist Hospital Research Institute 2008-2111 University of Houston Drug Abuse Research Development Program. Center for Drug & Social Policy Research, Internal Advisory Committee 2010 Graduate College of Social Work, R.J. DeBottis Scholarship Committee 2009-2011

Graduate College of Social Work Tenure and Promotion Committee SERVICE TO THE COMMUNITY 2014- Invited reviewer for Social Work and Health Care 2013- Invited reviewer for Sexuality Research and Social Policy 2012- Consulting Editor Child & Adolescent Social Work 2011- Invited Reviewer for Health Psychology 2011- Invited Reviewer for the American Journal of Public Health 2010 Invited Reviewer for Pearson Books, Practice Informed Research Methods for Social Workers 1998-2000,2010 Grant Consultation and Evaluation, Montessori Charter School, Alief School District 2008 Research Advisor, Bo's Place, 100504 Buffalo Speedway, Houston, Texas 1995-2000 Evaluator, Office of Adolescent Pregnancy, United States Department Of Health and Human Services, HISD Grant "Opportunities for Pregnant and Parenting Teens" PUBLICATIONS (RECENT) Buzi, R.S., Smith, P.B. and Weinman, M.L.(2015). HIV risk perceptions among African American young women: Factors affecting accuracy. Journal of Child & Adolescent Trauma, 8 (2),111-116. Buzi, R.S., Smith, P.B. and Weinman, M.L. (2014). Depression among minority young males attending a family planning clinic. Psychology of Men & Masculinity, 15(1), 116-119,doi: 10.1037/a0031574 Buzi, R.S., Smith, P.B.,Weinman, M.L. and Novello, G. (2013). HIV Risk perceptions among adolescents attending family planning clinics: An integrated perspective. AIDS Care,25(1), 20-27. Walijarvi, C. M., Weiss, A. H., Weinman, M. L. (2012). A traumatic death support group program: Applying an integrated conceptual framework. Death Studies, 36, 152-181. Buzi, R.S., Weinman, M.L., and Smith, P.B.(2010). Depression and risk behaviors among males attending family planning clinics. International Journal of Men's Health,9(2),91-

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

(X) Yes () No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*

(X) Yes () No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or

Committee can be improved?

*The City of Bellaire appreciates your
commitment and willingness to serve.
Thank you for taking the time to
complete this application*

Name* Date*
Maxine 3/24/2016
Epstein

Indicate your Board selection(s) by
marking "1" or "2" or "3" in rank order
of your preference (1= most
preferred) here. There is no need to mark
more than "1" if you're not interested in
another Board.*

1.LIFE

*By submitting this application online or by email
and executing it by entering my name where
indicated, I intend to electronically certify it as if
signed in writing*

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=6067>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: L.I.F.E. Advisory Board

Name: Maxine Epstein

Home Address:

Contact Number:

Business Phone Number:

Occupation: Retired Professor

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 9 years

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: no

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If
applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume
with Application.: no

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: I

have served on many advisory boards in a variety of capacities as a Professor and PhD Director at the University of Houston. I am currently a member of the IRB (Institutional Review Board of Baylor College of Medicine) and am a member of the Maurice Purcell Non-Profit Charity Board. I have also served on the Committee for Medicine After the Holocaust, HISD and the Health Advisory Committee at the University of Houston.

Please see my resume for more details.

I am particularly interested in advancing and promoting life activities for seniors. We are living longer and need our communities to help us build connections appropriate with our unique advantages as well as limitations.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: Please see resume CURRICULUM VITA

Maxine Weinman Epstein, Professor Emeritus

University of Houston

Graduate College of Social Work

237 Social Work Building

Houston, Texas 77204-4013

(713) 666-7970

Email Address:

EDUCATION: B.A., Queens College, Flushing, New York

Major: Anthropology/Sociology

M.S.W., University of Oklahoma, School of Social Work

Norman, Oklahoma

Dr.P.H., The University of Texas, School of Public Health

Houston, Texas

L.C.S.W.-A.C.P. Texas License and Certification

MEMBERSHIPS IN ASSOCIATIONS AND SOCIETIES

National Association of Social Workers

PROFESSIONAL EXPERIENCE

2012-present: Professor Emeritus, University of Houston, Graduate College of Social Work, Houston, Texas.

1989-present: Professor, Adjunct Baylor College of Medicine, Department of Obstetrics and Gynecology, Houston, Texas

2003-2012: Professor, University of Houston, Graduate College of Social Work, Houston, Texas.

2002-2012 Director, Doctoral Program, University of Houston, Graduate College of Social

1985-1988: Program Director, Crittenton Maternity Care Services, DePelchin Children's Center, Houston, Texas

1977-1985: Research Specialist, Texas Research Institute of Mental Sciences, Houston, Texas

SERVICE TO THE UNIVERSITY AND GRADUATE COLLEGE OF SOCIAL WORK

2013- Institutional Review Board, Baylor College of Medicine

2012 - Executive Committee, CMATH (Committee for Medicine After the Holocaust) Methodist Hospital Research Institute

2008-2111 University of Houston Drug Abuse Research Development Program. Center for Drug & Social Policy Research, Internal Advisory Committee 2010 Graduate College of Social Work, R.J. DeBottis Scholarship Committee 2009-2011 Graduate College of Social Work Tenure and Promotion Committee
SERVICE TO THE COMMUNITY

2014- Invited reviewer for Social Work and Health Care

2013- Invited reviewer for Sexuality Research and Social Policy

2012- Consulting Editor Child & Adolescent Social Work

2011- Invited Reviewer for Health Psychology

2011- Invited Reviewer for the American Journal of Public Health

2010 Invited Reviewer for Pearson Books, Practice Informed Research Methods for Social Workers

1998-2000,2010 Grant Consultation and Evaluation, Montessori Charter School,

Alief School District

2008 Research Advisor, Bo's Place, 100504 Buffalo Speedway, Houston, Texas

1995-2000 Evaluator, Office of Adolescent Pregnancy, United States Department

Of Health and Human Services, HISD Grant "Opportunities for Pregnant and Parenting Teens"

PUBLICATIONS (RECENT)

Buzi, R.S., Smith, P.B. and Weinman, M.L.(2015). HIV risk perceptions among African American young women: Factors affecting accuracy. *Journal of Child & Adolescent Trauma*, 8 (2),111-116.

Buzi, R.S., Smith, P.B. and Weinman, M.L. (2014). Depression among minority young males attending a family planning clinic. *Psychology of Men & Masculinity*, 15(1), 116-119,doi: 10.1037/a0031574

Buzi, R.S., Smith, P.B., Weinman, M.L. and Novello, G. (2013). HIV Risk perceptions among adolescents attending family planning clinics: An integrated perspective. *AIDS Care*,25(1), 20-27.

Walijarvi, C. M., Weiss, A. H., Weinman, M. L. (2012). A traumatic death support group program: Applying an integrated conceptual framework. *Death Studies*, 36, 152-181.

Buzi, R.S., Weinman, M.L., and Smith, P.B.(2010). Depression and risk behaviors among males attending family planning clinics. *International Journal of Men's Health*,9(2),91-

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: Yes

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Maxine Epstein

Date: 3/24/2016

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: 1.LIFE

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/24/2016 11:17:31 AM

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

City of Bellaire, Texas



Boards and Commissions

Tab No. 3

Kevin Newman

Tracy Dutton

From: noreply@civicplus.com
Sent: Wednesday, March 02, 2016 12:51 AM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.ci.bellaire.tx.us. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook.

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Click Here for Board Handbook Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input checked="" type="checkbox"/> Cultural Arts Board | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board |
| <input type="checkbox"/> Environmental & Sustainability Board | |

kevin newman

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

self employed

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

18

Are you a registered voter in a Bellaire Precinct?*

[Yes \/]

Are you 18 or older?* yes
 First Time Appointment?* [Yes V]
 Reappointment, if so name of Board.* n/a
 Have you ever attended a meeting of the Board to which you seek appointment? If so, yes
 indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*
 I feel I am qualified for a board for a few reasons. Being in Bellaire for almost 30 years including attending Bellaire High School and a homeowner for 18 years, I am able and willing to devote the time needed to serve on the board. I feel I can serve the residents of Bellaire and I can offer my local insight into the needs of the average resident, I am also looking forward to learning more and I will provide a real world view on current issues we are all facing and help the board to improve the quality of life for all residents.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.* I once walked door to door talking to residents in an attempt to win votes for city council. Election clerk

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?* () Yes (X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it? n/a

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)* (X) Yes () No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

n/a
 Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved? n/a

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application Name* Date*
 kevin 3-1-
 newman 16

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.* 1 LIFE 2 Cultural Arts 3 Evelyn's Park

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5942>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: Cultural Arts Board, L.I.F.E. Advisory Board, Evelyn's Park Conservancy Board

Name: kevin newman

Home Address:

Contact Number:

Business Phone Number:

Occupation: self employed

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).: 18

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: n/a

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: yes

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: I feel I am qualified for a board for a few reasons. Being in Bellaire for almost 30 years including attending Bellaire High School and a homeowner for 18 years, I am able and willing to devote the time needed to serve on the board. I feel I can serve the residents of Bellaire and I can offer my local insight into the needs of the average resident,

I am also looking forward to learning more and I will provide a real world view on current issues we are all facing and help the board to improve the quality of life for all residents.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: I once walked door to door talking to residents in an attempt to win votes for city council.

Election clerk

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?: n/a

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?: n/a

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:
n/a

Name: kevin newman

Date: 3-1-16

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: 1 LIFE

2 Cultural Arts

3 Evelyn's Park

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/2/2016 12:51:09 AM

Referrer Page: No Referrer - Direct Link

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>

City of Bellaire, Texas



Boards and Commissions

Tab No. 4

Patricia "Trish" Parrack

Tracy Dutton

From: noreply@civicplus.com
Sent: Tuesday, March 08, 2016 4:15 PM
To: Tracy Dutton
Subject: Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas
7008 South Rice Avenue, Bellaire, Texas 77401
713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at www.bellairetx.gov. You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook.

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Click Here for Board Handbook Summary](#)

Personal Information

Select from the following choices

- | | |
|---|---|
| <input type="checkbox"/> Audit Finance Board | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board | <input type="checkbox"/> Evelyn's Park Conservancy Board |
| <input type="checkbox"/> Environmental & Sustainability Board | |

Patricia "Trish" Parrack

Retired (happily)

23 years

[Yes \]

yes

[Yes V]

Name*

Home Address*

Contact Number*

Business Phone Number*

Occupation*

Email Address*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).*

Are you a registered voter in a Bellaire Precinct?*

Are you 18 or older?*

First Time Appointment?*

Reappointment, if so name of Board.*

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience.

Attach Resume with Application.*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*

My past experiences include organizing and serving on various committees over the years at the Houston City Club, where I sit on the Board of Governors. As an aside, for the past ten years, I have been an active Harris County Volunteer Trip Coordinator for a seniors group called "Houston City Club and Greenway Condos".

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*

No

L.I.F.E. Advisory Board

My only community activities associated with the City of Bellaire has been as a participant in the seniors outings and running in the fun runs. My charitable work includes actively securing silent auction items for an annual fundraising event at the Houston City Club.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.*

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing

Name*

Date*

Patricia "Trish" Parrack March 8, 2016

L.I.F.E. Advisory Board

* indicates required fields.

View any uploaded files by signing in and then proceeding to the link below:
<http://tx-bellaire5.civicplus.com/Admin/FormHistory.aspx?SID=5981>

The following form was submitted via your website: Application to Serve on a City Board or Commission

Select from the following choices: L.I.F.E. Advisory Board

Name: Patricia "Trish" Parrack

Home Address:

Contact Number:

Business Phone Number:

Occupation: Retired (happily)

Email Address:

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June): 23 years

Are you a registered voter in a Bellaire Precinct?: Yes

Are you 18 or older?: yes

First Time Appointment?: Yes

Reappointment, if so name of Board.: No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.: L.I.F.E. Advisory Board

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.: My past experiences include organizing and serving on various committees over the years at the Houston City Club, where I sit on the Board of Governors.

As an aside, for the past ten years, I have been an active Harris County Volunteer Trip Coordinator for a seniors group called "Houston City Club and Greenway Condos".

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.: My only community activities associated with the City of Bellaire has been as a participant in the seniors outings and running in the fun runs.

My charitable work includes actively securing silent auction items for an annual fundraising event at the Houston City Club.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?: No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?:

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.): Yes

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?:

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?:

Name: Patricia "Trish" Parrack

Date: March 8, 2016

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.: L.I.F.E. Advisory Board

By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing:

Additional Information:

Form submitted on: 3/8/2016 4:15:25 PM

Referrer Page: <http://www.bellairetx.gov/CivicAlerts.aspx?AID=1621>

Form Address: <http://tx-bellaire5.civicplus.com/Forms.aspx?FID=103>



Join Us on April 5, 2016!

Every day, in counties and cities across America, national service is tackling tough problems and strengthening communities. On April 5, 2016, county officials and mayors across the country will thank those who serve and recognize their impact on the **Mayor and County Recognition Day for National Service**.

The nation's cities and counties are increasingly turning to national service as a cost-effective strategy to address local challenges. By unleashing the power of citizens, AmeriCorps and Senior Corps programs have a positive and lasting impact, making our communities better places to live. The initiative is being led by the National League of Cities, the National Association of Counties, Cities of Service, and the Corporation for National and Community Service (CNCS).

National Service: A Local Resource

As the federal agency for national service and volunteering, CNCS annually engages five million citizens in service at more than 60,000 sites across the country. Through AmeriCorps (including VISTA and NCCC), Senior Corps (including Foster Grandparents, Senior Companions, and RSVP), the Social Innovation Fund, and other programs, CNCS leverages federal and private funds to support organizations that achieve measurable results where the need is greatest. Whether supporting food banks and homeless shelters, restoring parks, providing health services, strengthening public safety and juvenile justice services, tutoring and mentoring students, and managing community volunteers, national service members help county officials and mayors tackle tough problems.

Why a City and County Recognition Day?

County and city governments have a broad range of responsibilities to their residents, which matches CNCS's mission to improve lives, strengthen communities and foster civic engagement. A coordinated recognition day presents a unique opportunity to spotlight the key role that national service plays in helping counties solve problems. Participating in the day will highlight the impact of citizen service, show support for nonprofit and national service groups, and inspire more residents to serve in their communities.

MAYOR and COUNTY Recognition Day for National Service



Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

What Happened Last Year?

On April 7, 2015, the third annual Recognition Day for National Service united mayors, and for the first time, county officials across the country to spotlight the impact of national service and honor those who serve. Altogether, 2,786 county officials and mayors in all 50 states and the District of Columbia, Guam, and Puerto Rico officially recognized the work that AmeriCorps members and Senior Corps volunteers are doing to make cities better and stronger. Together, these elected officials represent more than 150 million citizens, or nearly half of the population.

What are the Goals of the Day?

- Highlight how county officials and mayors use national service to solve their local challenges
- Thank national service members for their commitment and impact
- Build public awareness about the value and impact of national service to the nation's cities and counties
- Highlight the role that national service plays in managing volunteers to focus and amplify their impact
- Provide opportunities for county officials and mayors to communicate about the impact of national service to national policymakers
- Generate press coverage and online discussion about county officials and mayors supporting service

Who Can Participate?

Mayors, county officials, county board chairs, tribal leaders, or other head officials of counties and cities of any size.

How Can We Help?

CNCS offers a variety of resources that can help county officials and mayors learn about national service and volunteering in their jurisdictions and expand the impact of volunteering by their residents:

- **Each year, CNCS produces State Profiles that list all national service funding, projects, and participants in every state. CNCS also will produce county and city profiles on demand for those participating in the Recognition Day for National Service. To receive your profile, contact the CNCS Director in your state. A list is here: nationalservice.gov/state-offices.**
- CNCS also produces the annual Volunteering and Civic Life in America report, the most comprehensive data on volunteering ever assembled. Visit volunteeringinamerica.gov.

How Can County Officials and Mayors Get Involved?

County officials and mayors are encouraged to hold a public event, issue a proclamation, and use media to highlight the impact of national service. Here are several ways county officials and mayors can participate:

- Announce your county/city is becoming an Employer of National Service (nationalservice.gov/employers)
- Issue a proclamation naming April 5 as Recognition Day for National Service
- Visit national service programs or projects in order to highlight their value to the county/city
- Invite national service programs to a public roundtable to discuss how they address county/city problems
- Issue a press release or report on the scope and impact of national service in your county/city
- Serve with a national service program as a "member" for a day to highlight their important work
- Use Twitter, Facebook, and other social media to thank national service members in your community
- Write an op-ed about the unique contributions of national service your county/city
- Take a group photo with all national service members in your county/city

Where Can I Learn More?

To learn more or register to participate, go to NationalService.gov/RecognitionDay or contact Tess Mason-Elder, Office of Government Relations, 202-606-6873 or tmason-elder@cns.gov. You can also contact the CNCS Director in your state, whom you can find here: nationalservice.gov/state-offices.

The Corporation for National and Community Service is the federal agency that engages five million Americans in service through our AmeriCorps, Senior Corps, Social Innovation Fund, and other programs, and leads President's national call to service initiative, United We Serve. For more information, visit NationalService.gov.

City of Bellaire, Texas



Proclamation

Whereas, service to others is a hallmark of the American character, and central to how we meet our challenges; and

Whereas, local leaders are increasingly turning to national service and volunteerism as a cost-effective strategy to meet community needs; and

Whereas, AmeriCorps and Senior Corps participants address the most pressing challenges facing our cities and counties, from educating students for the jobs of the 21st century and supporting veterans and military families to providing health services and helping communities recover from natural disasters; and

Whereas, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills and leadership abilities for those who serve; and

Whereas, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country and more than 3,200 locations in the State of Texas, bolstering the civic, neighborhood and faith-based organizations that are so vital to our economic and social well-being; and

Whereas, national service participants increase the impact of the organizations they serve with, both through their direct service and by recruiting and managing millions of additional volunteers; and

Whereas, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

Whereas, national service participants demonstrate commitment, dedication and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

Whereas, the Corporation for National and Community Service shares a priority with local leaders nationwide to engage citizens, improve lives and strengthen communities, and is joining with the National Association of Counties, the National League of Cities, the United States Conference of Mayors and local leaders across the country to recognize the impact of service on the Day of Recognition for National Service on April 5, 2016;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby proclaim April 5, 2016, as

National Service Recognition Day

in the City of Bellaire, Texas, and encourage residents to recognize the positive impact of national service in our city, to thank those who serve and to find ways to give back to their communities.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 4th day of April, 2016.



Andrew S. Friedberg
Mayor
City of Bellaire, Texas

City of Bellaire, Texas



Proclamation

Whereas, libraries are not just about what we have for people, but what we do for and with people; and

Whereas, libraries have long served as trusted and treasured community institutions; and

Whereas, libraries are evolving in order to serve their communities and to continue to fulfill their role in helping all who seek information and access to technologies; and

Whereas, libraries and librarians open up a world of possibilities through innovative programming, job-seeking resources and the power of reading; and

Whereas, libraries and librarians are looking beyond their traditional roles and providing more opportunities for community engagement and deliver new services that connect closely with patrons' needs; and

Whereas, libraries, librarians, library workers and library supporters across America are celebrating National Library Week; and

Whereas, the Bellaire City Library was dedicated on April 19, 1951, and will celebrate the 65th anniversary with an open house and activities on May 3, 2016;

Now, Therefore, I, Andrew S. Friedberg, Mayor of the City of Bellaire, Texas, do hereby proclaim **April 10-16, 2016, National Library Week** in the City of Bellaire, Texas, and encourage all residents to visit the library this week to take advantage of the wonderful library resources available at our library and to join the anniversary celebration on May 3rd.

In Witness Whereof, I have hereunto set my hand and seal this 4th day of April, 2016.

Andrew S. Friedberg, Mayor
City of Bellaire, Texas



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING CHAPTER 30, *TRAFFIC AND VEHICLES, ARTICLE II, TRAFFIC CONTROL REGULATIONS, DIVISION 1, GENERALLY*, OF THE *CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS ("CODE")*, BY ADDING A NEW SECTION 30-35 TO BE ENTITLED *VULNERABLE ROAD USERS* FOR THE PURPOSE OF ESTABLISHING CERTAIN PROTECTIONS FOR INDIVIDUALS WITHIN A ROADWAY.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS THAT:

Section 1. Chapter 30, *Traffic and Vehicles, Article II, Traffic Control Regulations, Division 1, Generally*, of the *Code of Ordinances of the City of Bellaire, Texas*, is hereby amended by adopting a new Section 30-35, *Vulnerable Road Users*, for the purpose of establishing certain protections for individuals within a roadway. The amended Code shall read as set out in Appendix A, attached hereto. All other portions of *Chapter 30* of the City's Code not specifically amended hereby shall remain in full force and effect.

Section 2. All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

Section 3. If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

Section 4. The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required

by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

Section 5. This Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and ADOPTED this, the _____ day of _____, 2016.

Andrew Friedberg, Mayor
City of Bellaire, Texas

ATTEST:

Tracy Dutton, TRMC, City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

Appendix A

(Language to be added shown by underline, language to be deleted shown by strike-out).

"Sec. 30-35. Vulnerable road users."

(a) Definitions. The following words, terms and phrases when used in this section will have the meaning set forth in this subsection, except when the context clearly indicates a different meaning:

Safe distance means:

- (1) While passing, a separation between a motor vehicle and a vulnerable road user that, when all road, traffic and weather conditions are considered, provides the motorist sufficient space and time to avoid a collision with a vulnerable road user but, in any event, not less than 3 feet if the operator's vehicle is a passenger car or light truck and not less than 6 feet if the operator's vehicle is a truck (other than a light truck) or a commercial vehicle as defined by Texas Transportation Code Section 522.003; or
- (2) While trailing, a separation between a motor vehicle and a vulnerable road user that, when all road, traffic and weather conditions are considered, provides the motorist sufficient space and time to avoid a collision with a vulnerable road user.

Vulnerable road user means:

- (1) A pedestrian (including a runner), physically disabled person (including a person in a wheelchair), stranded motorist or passenger, highway construction or maintenance worker, tow truck operator, or utility worker in the roadway.
- (2) A person on horseback or operating a horse-driven conveyance, in the roadway;
- (3) A person operating a bicycle (including an electric bicycle), hand cycle, or other human-powered wheeled vehicle in the roadway; or
- (4) A person operating a moped, motor-driven cycle, or motor-assisted scooter, as those terms are defined in sections 541.201 and 551.351 of the Texas Transportation Code, as applicable.

(b) Action required. An operator of a motor vehicle or motorcycle shall:

- (1) When passing a vulnerable road user on a highway or street:

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

a. Vacate the lane in which the vulnerable road user is located if the highway or street has two or more marked lanes running in the same direction if such action can be taken safely; or

b. Pass the vulnerable road user at safe distance; or

(2) When making a turn at an intersection (including an intersection with an alley or private road or driveway), yield the right-of-way to a vulnerable road user who is approaching from the opposite direction and is in the intersection, or is in such proximity to the intersection as to be an immediate hazard.

(c) Prohibited action. An occupant of a motor vehicle may not:

(1) Knowingly throw or project any object or substance at or against a vulnerable road user, or the user's animal, equipment, vehicle or conveyance;

(2) Overtake a vulnerable road user traveling in the same direction and subsequently make a turn in front of the vulnerable road user unless the operator is safely clear of the vulnerable road, taking into account the speed at which the vulnerable road user is traveling and the braking requirements of the motor vehicle making the right-hand turn; or

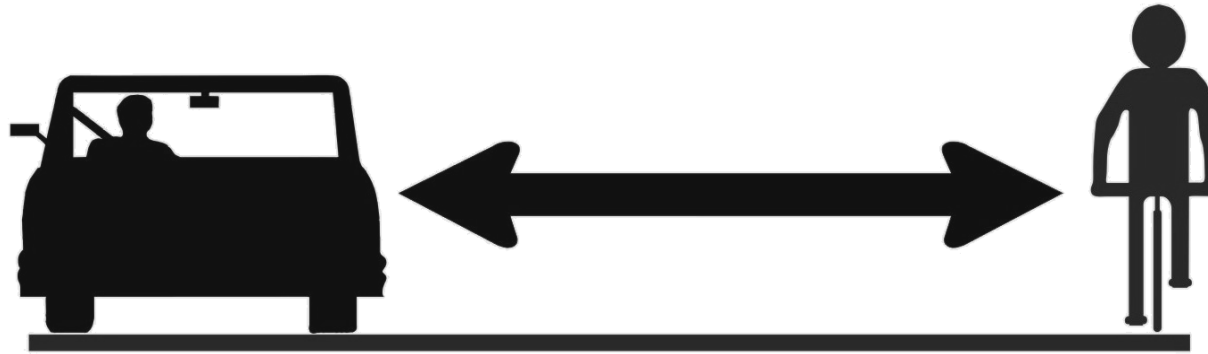
(3) Maneuver the vehicle in a manner that is intended to cause intimidation or harassment to a vulnerable road user or threatens a vulnerable road user.

(d) Affirmative defense. It is an affirmative defense to prosecution under this section that, at the time of the offense, the vulnerable road user was acting in violation of any applicable traffic law.

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

IT'S THE LAW

3 FEET MINIMUM



ORD. XX-XXXX



BALLOT

L.I.F.E. ADVISORY BOARD

Instructions:

Please indicate your choice by marking an "X" beside the name of **one (1)** applicant to serve as a member of the L.I.F.E. Advisory Board for a **term commencing on April 4, 2016, and ending on June 30, 2016.** Applicant names are listed in alphabetical order.

☐

Joe Burris

☐

Maxine Epstein

☐

Kevin Newman

☐

Patricia "Trish" Parrack

Signature: _____

Date: April 4, 2016

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)



BALLOT

L.I.F.E. ADVISORY BOARD

Instructions:

Please indicate your choices by marking an "X" beside the names of **two (2)** applicants to serve as a member of the L.I.F.E. Advisory Board for a **terms commencing on April 4, 2016, and ending on June 30, 2017.** Applicant names are listed in alphabetical order.

☐

Joe Burris

☐

Maxine Epstein

☐

Kevin Newman

☐

Patricia "Trish" Parrack

Signature: _____

Date: April 4, 2016

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)



ORDINANCE NO. 15-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, APPOINTING ONE (1) MEMBER TO THE L.I.F.E. ADVISORY BOARD OF THE CITY OF BELLAIRE, TEXAS ("LIFE"), FOR A TERM COMMENCING ON APRIL 4, 2016, AND ENDING ON JUNE 30, 2016, AND TWO (2) MEMBERS TO LIFE FOR TERMS COMMENCING ON APRIL 4, 2016, AND ENDING ON JUNE 30, 2017.

WHEREAS, pursuant to the *Code of Ordinances of the City of Bellaire, Texas, Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-93, Eligibility for membership on boards, and Chapter 2, Administration, Article VII, Boards and Commissions, Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-123, L.I.F.E. advisory board*, the City Council of the City of Bellaire, Texas, appoints the members of LIFE; and

WHEREAS, on April 22, 2015, LIFE Board Member Marla Turner submitted her resignation prior to the end of her term (June 30, 2016); and

WHEREAS, on June 30, 2015, the terms of three (3) members of LIFE expired, resulting in four (4) openings unfilled.

WHEREAS, on July 13, 2015, the City Council of the City of Bellaire, Texas, appointed two (2) members to LIFE by ordinance (Ordinance No. 15-037), thereby leaving three (3) openings unfilled; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named person as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2016; and

WHEREAS, the City Council of the City of Bellaire, Texas, has determined that it is in the best interest of the City of Bellaire, Texas, to appoint the herein named persons as members of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2017; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

1. THAT the recitals contained herein are found to be true and correct.

2. THAT _____ is hereby appointed as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2016.

3. THAT _____ is hereby appointed as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2017.

4. THAT _____ is hereby appointed as a member of LIFE for a term commencing on April 4, 2016, and ending on June 30, 2017.

5. THAT the appointments as set forth herein shall be effective as of April 4, 2016, and such newly appointed members shall be installed at the first meeting of LIFE following the effective date of the appointments herein.

PASSED, APPROVED, and ADOPTED this, the 4th day of April, 2016.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

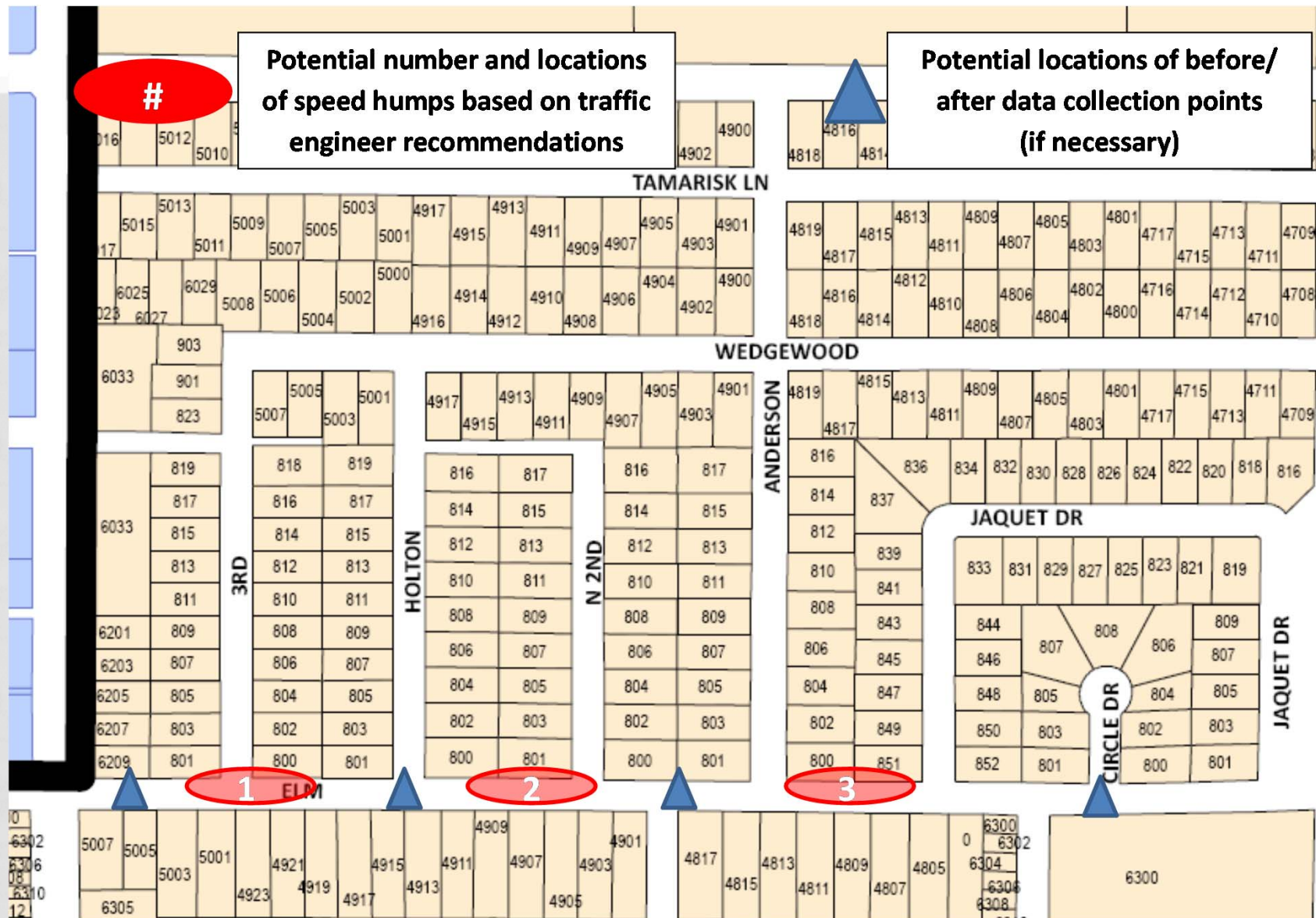
Andrew S. Friedberg
Mayor

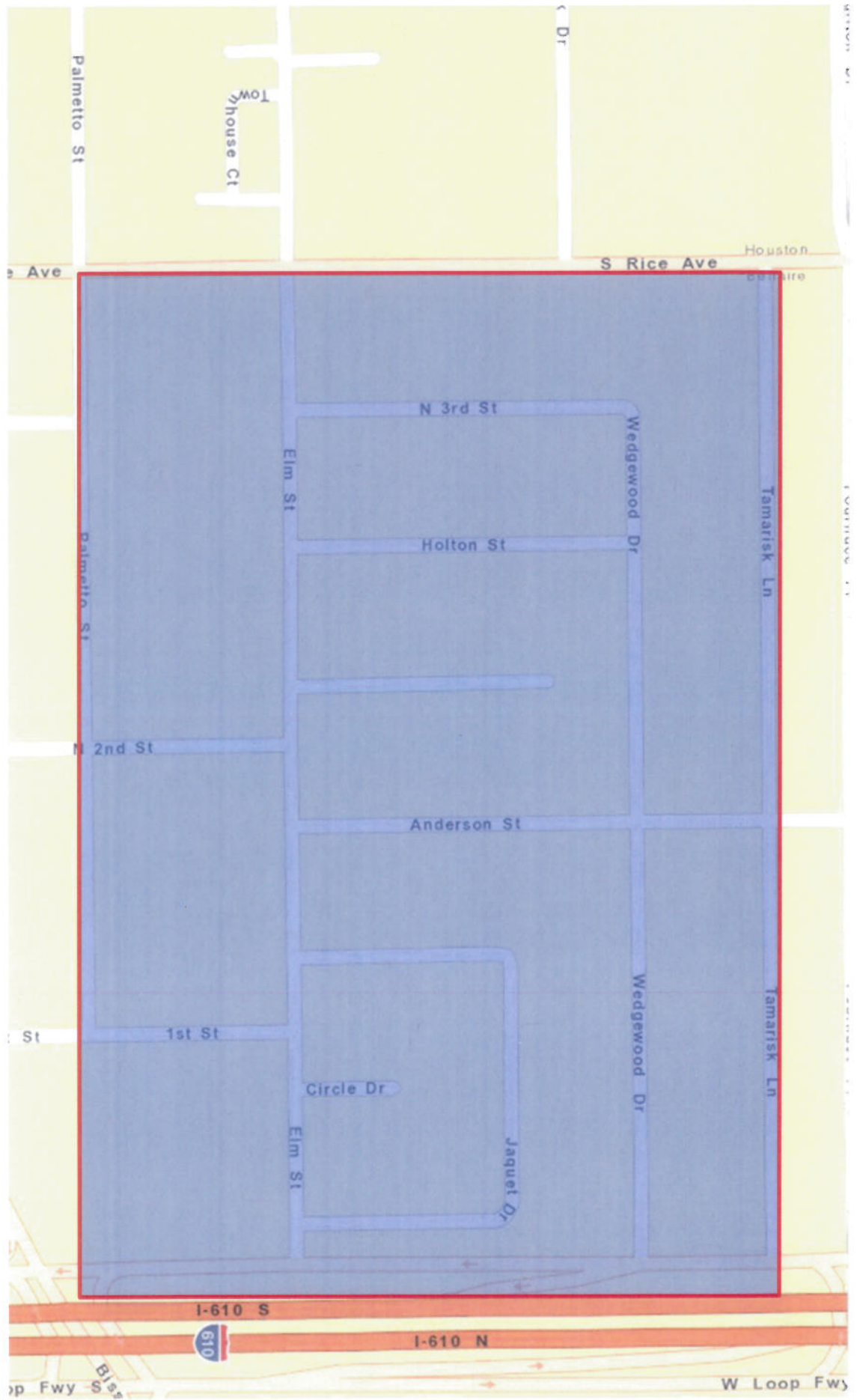
APPROVED AS TO FORM:

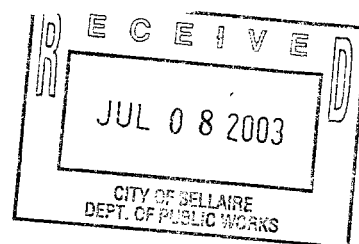
Alan P. Petrov
City Attorney

#

**Potential locations of before/
after data collection points
(if necessary)**







City of Bellaire, Texas

Neighborhood Traffic Improvement Program

*Instructions and
Application Petition Form*

Minutes Acceptance: Minutes of Apr 4, 2016 6:00 PM (Consent Agenda:)

Adopted 4-15-96

NEIGHBORHOOD TRAFFIC

IMPROVEMENT PROGRAM

DEFINITIONS

APPLICANT means one or more property owners within a neighborhood area who makes a request for the construction or installation of a project.

DESIGNATED STREET means that portion of a street, within the right-of-way of which a project is proposed to be constructed under this article. Designated streets includes entire length of the block unless separated by an intervening thoroughfare or an existing traffic device.

DEVICE means a traffic mitigation device, consisting of the physical structure or other improvement constructed, placed or located, whether on a temporary or a permanent basis, upon a designated street pursuant to this article.

NEIGHBORHOOD AREA shall be designated by the City Council at its own discretion.

NEIGHBORHOOD TRAFFIC PROJECT OR PROJECT means one or more devices may be placed upon a designated street in a neighborhood area.

PROPERTY OWNER means one representative owner of any single parcel of real property within a neighborhood area.

PURPOSE

The purpose of this program is to establish the procedures governing the application for and review, approval, financing and construction of projects to minimize or eliminate traffic congestion, cut-through traffic or other traffic-related problems in a neighborhood area. In accordance with the provisions of this article, the City Manager shall prepare and make available to the public appropriate forms to request a project.

REQUEST FOR PROJECT

- (a) A request for a project must be initiated by an applicant.
- (b) The City Manager shall, from time to time prepare and submit for approval by motion of the City Council a schedule of estimated reimbursable costs for the installation or construction of each traffic device. Payment of any applicable fees when due is a condition of the installation of an approved traffic device. The total fee amount will be determined by the approved bid accepted by the City for each traffic device.

PRELIMINARY REVIEW PROCESS

- (a) Each request for a project shall be made or forwarded by the applicant to the City Clerk upon a petition form promulgated for that purpose and shall include, at a minimum, the following:
 - (1) A general description of the traffic problem or condition to be remedied.
 - (2) A petition from 80% of the property owners of the designated street. The petition shall contain the names, addresses and telephone numbers of the individuals comprising the applicant.
 - (3) Data concerning the proposed neighborhood area, including, but not limited to, such factors as the location and nature of businesses, schools, parks, churches or other non-residential traffic generators within or in close proximity to the neighborhood area.
 - (4) Commitment by the petitioners to pay the final fee for the installation or construction cost of each project. Fee to be determined by the final approved bid accepted by the City for the approved project.
 - (5) Any other information reasonably required by rule or regulation of the City Manager in order to make any determination specified under this program.
- (b) Each request shall be reviewed by the City Manager or his designee for completeness. If determined to be complete, the request shall be considered to have been filed when received in the City Clerk's Office and shall be acted upon as further provided in this article. If determined to be incomplete, the request shall be returned to the applicant with written notice of the deficiencies.

NEIGHBORHOOD AREA

(a) Following the receipt of the petition from the designated street, the City Council shall at its own discretion designate the neighborhood area.

(b) Following the designation of the neighborhood area, a petition from the majority of the residents shall be forwarded by the applicant to the City Clerk upon the same form as required for the designated street.

INITIAL PUBLIC HEARING

(a) Following the receipt of a completed petition, a time and date of the initial public hearing will be set by City Council.

(b) Following the setting of the date and time, a written notice shall be mailed to all property owners and residents within the neighborhood area setting forth the date, time and location of a public meeting to receive public input on a proposed project. The notice shall specify the location and general nature of the proposed project and shall solicit public comments on the project.

(c) Each notice shall be effective when deposited in the U.S. mail addressed to the property owner, resident or representative of a neighborhood association. Failure of any person to receive actual notice of the public hearing required by this section shall not affect the validity of any action taken by the City in connection with the project.

(d) At the initial public hearing:

- (1) Public comments shall be received on the proposed project; and
- (2) Written comments concerning the project shall not be considered in evaluating any project unless received in the offices of the City Clerk. All comments must be received by the City Clerk by 12:00 noon on the Thursday preceding the date of the initial public hearing.

TRIAL PERIOD

(a) Following the initial public hearing, Council will consider in a regular Council meeting whether the proposed project is approved or disapproved in accordance with these procedures.

(b) Each approved project must be tested with a temporary traffic control device for a period of not less than 180 days.

(c) Any applicant whose project is declared disapproved shall not be permitted to file a new request for a similar project for a period of two years from the date of such disapproval.

SECOND PUBLIC HEARING

Following the completion of the 180 day trial period, a second public hearing will be held. The same procedures described for the initial public hearing will be followed for the second public hearing.

FINAL ACTION BY CITY COUNCIL

(a) A decision by City Council to approve or disapprove a request shall be final and shall not be subject to further appeal or rehearing. If the City Council denies the request, the applicant shall not be permitted to file a new request for the same or a similar project for a period of two years from such date of denial.

(b) If Council approves the request, such approval shall be by ordinance containing findings of fact.

CONSTRUCTION

The City Manager shall be responsible for the construction, or shall direct and oversee the construction by a private contractor or contractors, of approved projects.

REMOVAL

(a) Nothing contained in this article shall be construed to prohibit the City from removing any device or portion thereof at any time.

(b) The City Clerk shall maintain an accurate record of each approved project, which shall be reviewed by the City Council every five years to determine its continued viability.

LIMITATION ON ACTION OF CITY

The approval, installation and maintenance of a project and associated devices, as provided for by this article, shall never be construed to cause an abandonment or relinquishment of any street or public property or to authorize the installation of a device upon any right-of-way not under the control of the City.

[illegible]

PLEASE RECORD ALL UNOCCUPIED (VACANT) DWELLINGS IN THE PETITION AREA AND IF THERE ARE ANY SCHOOLS, PARKS, CHURCHES OR INSTITUTIONS ON THE STREET. THANK YOU.

April 5, 2016

Mayor Andrew Friedberg
And Bellaire City Council
City of Bellaire
7008 S. Rice Ave.
Bellaire, TX. 77401

Re: Patrons for Bellaire Parks

Dear Mayor Friedberg and City Council:

As you are aware, we are holding this year's Wine & Tapas in Bellaire Town Square on Saturday, April 30, 2016 from 7 pm to 11 pm.

In anticipation of events we might want to host in Bellaire Town Square in addition the 2016 Wine and Tapas, **we would like to respectfully request a waiver of the City's no alcohol in the parks ordinance for up to six events** (similar to what the City Council granted the Nature Discovery Center) **through 4-30-17 and an extension of the park curfew until 12 am for the six events.** These events would be in addition to the 2016 Wine and Tapas waiver already granted and would include a waiver for the 2017 Wine and Tapas.

We hope that all of you will join us on April 30th. Thanks for your assistance.

Sincerely,

Cindy Siegel
President

**ORDINANCE NO. 16-_____**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, GRANTING A CODE SUSPENSION FOR PATRONS FOR BELLAIRE PARKS RELATING TO A REQUEST TO WAIVE ALCOHOL AND CURFEW RESTRICTIONS IN BELLAIRE TOWN SQUARE FOR UP TO SIX EVENTS BETWEEN MAY 1, 2016, AND APRIL 30, 2017.

WHEREAS, the use and consumption of alcohol within Bellaire Town Square is prohibited pursuant to Section 3-3 of the Bellaire Code of Ordinances; and

WHEREAS, the curfew imposed by the City of Bellaire, Texas, for Bellaire Town Square begins at 11:00 p.m. pursuant to Section 27-95 of the Bellaire Code of Ordinances; and

WHEREAS, by letter dated April 5, 2016, Patrons for Bellaire Parks has requested that the City Council waive or suspend the provisions of the Bellaire Code of Ordinances relating to the use and consumption of alcoholic beverages in Bellaire Town Square and extend the curfew start time from 11:00 p.m. to 12:00 a.m. for up to six events to be hosted by Patrons for Bellaire Parks between May 1, 2016, and April 30, 2017; and

WHEREAS, Patrons for Bellaire Parks is a not-for-profit citizen's organization that works to enhance and augment the parks and green spaces within the City of Bellaire, Texas; and

WHEREAS, the City Council of the City of Bellaire, Texas, finds that granting the request of Patrons for Bellaire Parks will assist the mission of Patrons for Bellaire Parks and in turn directly benefit the City of Bellaire, Texas; **NOW, THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BELLAIRE, TEXAS, THAT:**

1. The recitals set forth above are found to be true and correct.
2. The City Council of the City of Bellaire, Texas, hereby suspends the application of Section 3-3 of the Bellaire Code of Ordinances and extends the curfew start time from 11:00 p.m. to 12:00 a.m. for up to six events hosted by Patrons for Bellaire Parks between May 1, 2016, and April 30, 2017.
3. The suspension and curfew extension provided for in paragraph 2 above is subject to and contingent upon the City Manager's approval of the date of the event and, as it relates to alcohol, compliance with the requirements of Section 3-5 of the Bellaire Code of Ordinances relating to the permit procedures for the use and consumption of alcoholic beverages in City-Owned public places.
4. This Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and **ADOPTED** this, the 18th day of April, 2016.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney



Attachment: PRboard Approved playground (1878 :





Attachment: PRBoard Approved playground 2 (1878 :





ORDINANCE NO. 16-_____

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT BY AND BETWEEN FUN ABOUNDS, INC., AND THE CITY OF BELLAIRE, TEXAS, FOR THE PROCUREMENT AND INSTALLATION OF PLAYGROUND EQUIPMENT AND A SHADE STRUCTURE FOR MULBERRY PARK, 700 MULBERRY LANE, BELLAIRE, TEXAS 77401, IN AN AMOUNT NOT TO EXCEED \$69,990.36.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the Mayor and City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement by and between Fun Abounds, Inc., and the City of Bellaire, Texas, in a form as attached hereto and marked "Exhibit A," for the procurement and installation of playground equipment and a shade structure for Mulberry Park, 700 Mulberry Lane, Bellaire, Texas 77401, in an amount not to exceed \$69,990.36.

PASSED and APPROVED this 18th day of April, 2016.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 18th day of April, 2016, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned Mayor, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **FUN ABOUND, INC.**, a corporation, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and provide the services described as follows:

Provision and installation of a 66' 9" X 27' 0" custom playground structure and shade structure at Mulberry Park, 700 Mulberry Lane, Bellaire, Texas 77401,

in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL** attached hereto and marked "Attachment 1," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

IN WITNESS WHEREOF, the Mayor of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 16-____, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**, on April 18, 2016.

CITY OF BELLAIRE, TEXAS

Andrew S. Friedberg, Mayor
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify and attest that he or she has executed this **Agreement** in his or her capacity as herein stated, for and on behalf of said corporation, and that he or she has authority to do so.

FUN ABOUNDS, INC.

Printed Name:

Title:

Witness:

Printed Name:

Title:

PLAY THAT MOVES YOU.

**Mulberry Park 2-5 & 5-12 Same Area
Bellaire Parks**

March 09, 2016

Buster Adams
Bellaire Parks
4337 Edith
Bellaire, TX 77401

Dear Buster Adams:

Fun Abounds is delighted to provide Bellaire Parks with this playground equipment proposal.

This design was developed with your specific needs in mind, and we look forward to discussing this project further with you to ensure your complete satisfaction. Fun Abounds is confident that this proposal will satisfy Bellaire Parks' functional, environmental, and safety requirements - and most importantly, bring joy and excitement to the children and families directly benefiting from your new playground.

You have our personal commitment to support this project and your organization in every manner possible. We look forward to continuing to develop a long-standing relationship with Bellaire Parks. We appreciate your consideration and value this opportunity to earn your business.

Sincerely,

Brandon Wilburn
Fun Abounds
130 Venice
Sugar Land, TX 77478

Burke
PLAY THAT MOVES YOU.

BCIBURKE.COM | 800.266.1250



PROPOSAL: 125-89941-4

MULBERRY PARK 2-5 #3 AREA

**fun
abounds**
...because playground experiences start with fun!

Burke
PLAY THAT MOVES YOU

BCIBURKE.COM | 800.266.1250



PROPOSAL: 125-90825-2

MULBERRY PARK 2-5 & 5-12 SAME AREA

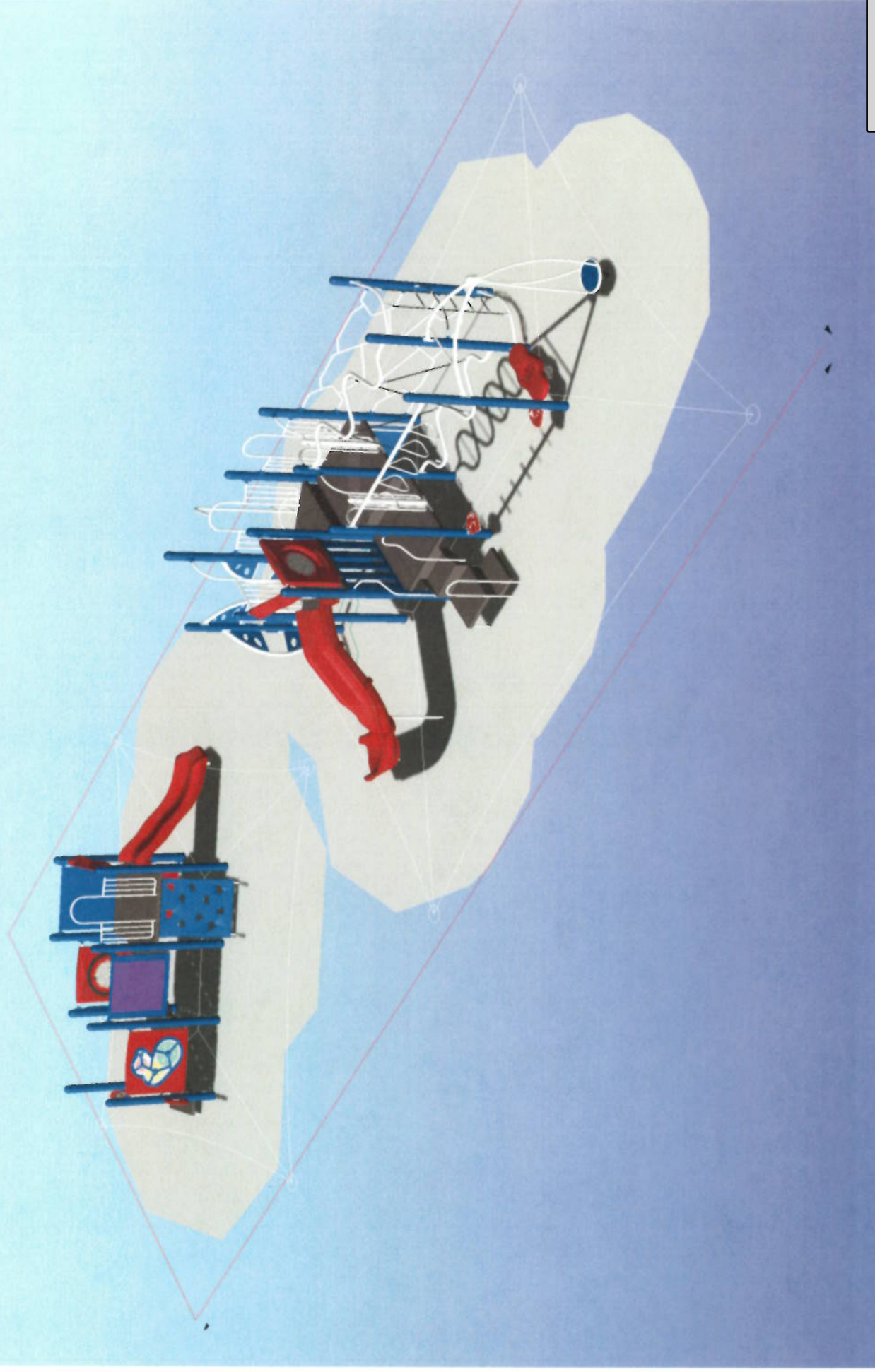
**fun
abounds**
Playground Inspiration. Aligned with EYF®

Proposal # 125-90825-2

Mulberry Park 2-5 & 5-12 Same Area

Fun Abounds

Burke



PLAY THAT MOVES YOU™

Play moves us in a big way and Burke believes our exciting play environments will move you too! Physical movement is the most obvious type, but what about emotional movement that stems from the feeling of pride felt when watching a child accomplish something for the first time? We are moved by social situations when children of all abilities come together to enjoy the childhood staple of play. It moves us to create playgrounds that foster these scenarios and more. Come and move with us!

Physically

Burke's unique playgrounds feature a fusion of traditional and fitness-based play to get kids moving like never before. Kids get a great workout while having fun! Our combination of traditional and active play events create a space where children of all abilities can play together.

Cognitively

Research shows that play provides tremendous cognitive developmental benefits to children, including creativity, problem solving, abstract thinking and imagination. There's no such thing as too much of a good thing when it comes to play!

Socially

Play brings communities together and strengthens families and friendships. Burke's playgrounds provide amazing opportunities for kids to develop socially from playing independently at a young age, transitioning to parallel play and learning how to cooperatively play together as their development continues.

Emotionally

Creativity and imagination are powerful types of play and a great play environment stimulates these experiences. Burke offers a wide range of themed playgrounds and sensory play events.

Literally

Movement is essential to life and to play. Motion play creates movement for children of all abilities and assists with many developmental areas, including increased spatial awareness, inner ear stimulation and balance. Motion can be soothing to children with sensory processing differences and offers an interactive activity for everyone to enjoy.



**"THERE'S NO SUCH
THING AS TOO
MUCH OF A GOOD
THING WHEN IT
COMES TO PLAY!"**



WORK THAT MOVES US

Handcrafted by Artisans

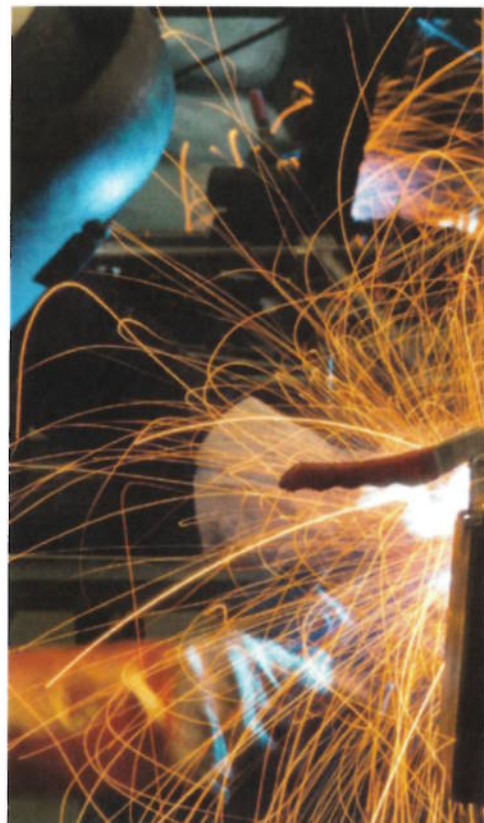
Walk through our Fond du Lac, WI manufacturing facility and you will see playgrounds coming to life through the hands of our people. In the age of assembly lines, we work to combine efficiency with a personal touch that makes every playground special. Bringing quality playgrounds to communities like yours is Work That Moves Us, and we hope the playgrounds we make move you too.

Superior Service

Customer Service is a hallmark of Burke and we take pride in the fact that when you call, we answer. Yes, a real-live person will answer your call and help to direct you to the proper person. We have factory-direct customer service representatives that are available to answer questions, help with replacements parts or field inquiries about installations.

Your Burke Representative

We as Burke Representatives are passionate about bringing play to your community and helping you design your perfect play environment! We are knowledgeable and experienced about the entire playground process from site evaluation to design to maintenance and will work with you beyond installation to make sure your playground is, and remains, all you dreamed!



**FROM CONCEPT TO
REALITY, BURKE
AND YOUR LOCAL
REPRESENTATIVE WILL
WORK CLOSELY WITH
YOU TO BUILD YOUR
DREAM PLAYSPACE.**



BURKE'S HISTORY

John Edward was a farmer in Fond du Lac, WI and farmed the land the Burke company headquarters stands on today. In 1920, he incorporated a weather-stripping company that quickly expanded to include the design and production of designer radiator furniture. After receiving a request to fabricate a slide for a family friend, Burke entered the playground industry! Soon playground products were the company's main focus and they introduced Swing King, a residential line of play equipment.



When World War II began, Burke, like many companies, changed their focus to the war effort. J. E. Burke, always an inventor, devised a self-contained ammunition cart that could be parachuted to army personnel. The Parachute, as it was suitably named, was also used to deliver food and medical supplies. The company's dedication earned special recognition, and in 1943, the J.E. Burke Company was awarded an Excellence in War Production citation. Over the next 40 years, the Burke family grew the business and began to add interesting color and material combinations. In 1972, Burke invented the original Funnel Ball® that became a staple on playgrounds across the country.

**TODAY WE CONTINUE TO
STAND BY J.E. BURKE'S
ORIGINAL COMMITMENT
TO SUPERIOR QUALITY,
OUTSTANDING SERVICE AND
CONSTANT INNOVATION.**

In the late 1990's, Greg Burke, grandson of founder J.E. Burke, determined it was time to find a successor to lead the business into the 21st Century. Tim Ahern became the president/CEO of Burke in 1997 and remained until 2015 when Incline Equity Partners invested in Burke and Michael Phelan became the new president/CEO.

Burke remains committed to the original innovation, customer service and superior quality that sustained the company for generations. As we move into 2016 and beyond, we are bringing play to the next level with our focus on "Play That Moves You" and innovating products that move all of us in so many ways.



BURKE BUILT QUALITY

Discover the value of investing in a Burke Playground:

KoreKonnnect® Direct-Bolt Clamp System: Nucleus and Voltage feature our Industry-leading KoreKonnnect direct-bolt clamp system resulting in the strongest and most accurate connection system ever. Factory located connection points make for easy, precise installation and an error-free fit. Best of all, KoreKonnnect is covered for 100 years under our non-prorated Generations Warranty.

Direct-Bolt Connection System: Intensity and Little Buddies feature Burke's trusted direct-bolt connection that uses a durable, straightforward direct-bolt system to ensure a trouble-free installation and provide the necessary strength to accommodate the demands of playing children. Like our KoreKonnnect system, Direct-Bolt connections are covered for 100 years under our Generations Warranty.

EZKonnnect® Deck Mounting System: Our exclusive self-leveling deck attachment and factory CNC construction allows for faster and more precise location of decks during installation. The 2-bolt per corner deck attachment increases overall structure strength and stability.

Platforms: Burke's oversized non-slip platforms are constructed of heavy-duty punched steel that can support more than two tons. Our vinyl coating is California compliant, free of lead and other hazardous heavy metals.

Tamper-Resistant Stainless Steel Hardware: All hardware is covered for 100 years under our Generations Warranty.

Premium Powder Coatings: Our industry-leading powder coatings and finishes prevent fading, last longer and deter rust. We also offer a "coastal package" powder coat system. This special powder coat system for metal components and upright posts will provide additional corrosion and chemical protection along with added longevity to the color and gloss retention of the powder coated parts. Contact your Burke Representative for more information on colors, price and warranty.

Compound Plastics with UV-15: You'll get long wear and bright, vibrant colors that hold up for years thanks to our thick, durable rotomolded plastics with UV-15 protection. This is why we can cover them for 15 years under our non-prorated Generations Warranty.

Climbing Cables: Our climbing cables are flexible enough to provide movement, yet strong enough to last. Our ropes are made from six polyester cords with steel reinforcement wrapped around a synthetic fiber core. Each cord contains eight galvanized steel strands tightly covered with polyester multi-fibers. Our RopeVenture cables consist of six strands, each containing 24 stainless steel reinforcing strands within a nylon sleeve, wrapped around a solid nylon core.

Aluminum Connectors: Swivel connectors at the end of our ropes allow assembly at any angle with no unwanted twists in the net. The aluminum fittings used to secure the joints are swaged in place to prevent any movement between the rope and fittings that could cause wear.



FREE RESOURCES

NPPS Safety Kit

Burke truly gives you the most value for your money. As part of our Total Cost of Ownership Package, we offer value-added resources FREE with every playground purchase. The National Program for Playground Safety (NPPS) Playground Supervision Safety Kit helps supervisors and educators be prepared on the playground. Learn more at bciburke.com/safety.

Intensity Curriculum

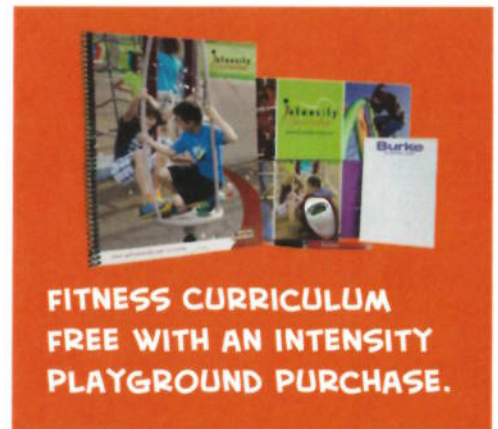
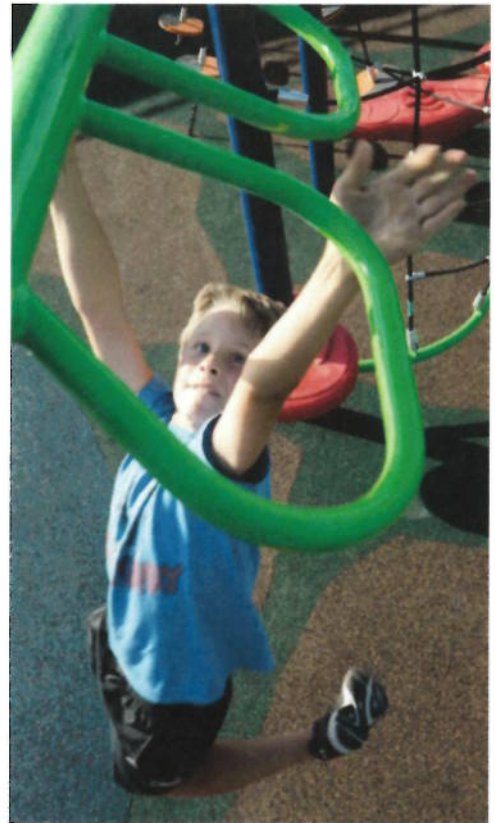
To help combat childhood obesity, Burke created the Intensity Curriculum for teachers, recreational specialists and playground supervisors to actively engage children in safe, fitness-oriented activities on Intensity playgrounds. The kit is FREE with every Intensity fitness play complex purchase and includes access to exclusive online instructional videos, an Intensity Curriculum handbook and a notepad for on-the-playground convenience. Learn more at bciburke.com/intensitycurriculum.

Custom Maintenance Kit

To help maintain a safe, functioning playground we include a custom maintenance schedule, touch-up paint, graffiti remover and carrying case FREE with every playground structure purchase.

Planning & Funding Tools

We provide you with FREE tools to plan your playground from fundraising and design to installing a community build playground. At Burke, we understand the dedication and hard work it takes to raise the funds for playground equipment. That's why we created Funds for Fun, a direct donation fundraising program to help your organization raise the funds it needs for your new playground. We've also partnered with The School Funding Center to provide up-to-date grant information along with expert grant writing services.



FEATURED PLAY EVENTS



Viper Slide

The Viper Slide can't be tamed, but kids love trying! Viper's exciting twisty and fast serpentine action is guaranteed to generate incredible high-energy fun and safe, healthy play.



Steep Peak Climber

Climbers provide several developmental benefits to children, building upper body strength along with boosting balance and coordination while they play.



Sprocket Panel

Create the perfect play area for children with BCI Burke's NEW Interactive Play Panels. The new play panels encourage exploration, interaction and develop fine-motor skills for children with all abilities.



Fierce Cyclone

It challenges children ages 5-12 to utilize their strength and coordination. It helps with the development of kinesthetic awareness as well as focus on proper posture.

DESIGN SUMMARY

Fun Abounds is very pleased to present this proposal for consideration for the Mulberry Park 2-5 & 5-12 Same Area located in Bellaire. BCI Burke Company, LLC has been providing recreational playground equipment for over 90 years and has developed the right mix of world-class capabilities to meet the initial and continuing needs of Bellaire Parks. We believe our proposal will meet or exceed your project's requirements and will deliver the greatest value to you.

The following is a summary of some of the key elements of our proposal:

- Project Name: Mulberry Park 2-5 & 5-12 Same Area
- Project Number: 125-90825-2
- User Capacity: 83
- Age Groups: Ages 2-5 years, 5-12 years
- Dimensions: 66' 9" x 27' 0"
- Designer Name: Joel Schleis

Fun Abounds has developed a custom playground configuration based on the requirements as they have been presented for the Mulberry Park 2-5 & 5-12 Same Area playground project. Our custom design will provide a safe and affordable playground environment that is aesthetically pleasing, full of fun for all users and uniquely satisfies your specific requirements. In addition, proposal # 125-90825-2 has been designed with a focus on safety, and is fully compliant with ASTM F1487 and CPSC playground safety standards.

We invite you to review this proposal for the Mulberry Park 2-5 & 5-12 Same Area playground project and to contact us with any questions that you may have.

Thank you in advance for giving us the opportunity to make this project a success.

INFORMATION

MINIMUM FALL ZONE

SURFACED WITH

RESILIENT MATERIAL

AREA

1302 SQ.FT.

PERIMETER

200 FT.

STRUCTURE SIZE

66' 9" x 27' 0"

STRUCTURE IS DESIGNED

FOR CHILDREN AGES.

☐ 6-23 MONTH OLDS

☒ 2-5 YEAR OLDS

☒ 5-12 YEAR OLDS

☐ 13 + YEAR OLDS

NSF

NSF

Registered

to NSF 303.1

Registered

to NSF 303.2

INTERNATIONAL PLAY EQUIPMENT

IPEMA

CERTIFIED

TO

ASTM

F1487

MANUFACTURERS ASSOCIATION

To verify product certification,

visit www.ipema.org

The play components identified

in this plan are IPEMA

certified. The use and layout of

these components conform to the

requirements of ASTM F1487.

To verify product certification,

visit www.ipema.org

The space requirements shown

here are to ASTM standards

Requirements for other standards

may be different

The use and layout of play

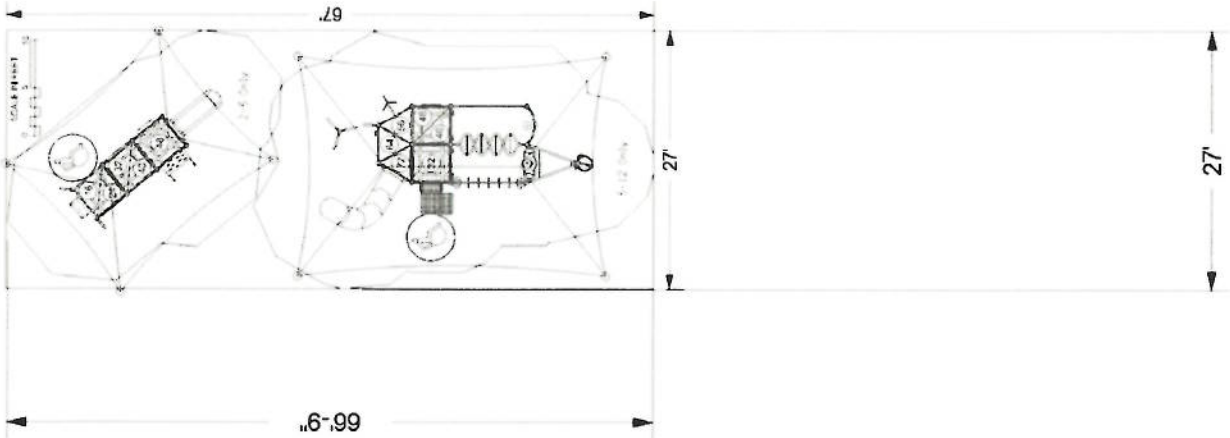
components identified in this plan

conform to the CPSC guidelines.

U.S. CPSC recommends the

separation of age groups in

playground layouts.



ADA ACCESSIBILITY GUIDELINE (ADAAG CONFORMANCE)

NUMBER OF PLAY EVENTS	19	
NUMBER OF ELEVATED PLAY EVENTS	12	
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP	PROVIDED: 0	NEED: 0
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY TRANSFER SYSTEM	PROVIDED: 12	NEED: 6
NUMBER OF ELEVATED PLAY EVENTS ACCESSIBLE BY RAMP OR TRANSFER SYSTEM	PROVIDED: 7	NEED: 4
NUMBER OF GROUND LEVEL PLAY EVENTS	PROVIDED: 5	NEED: 3

WARNING!

ACCESSIBLE SAFETY SURFACING MATERIAL IS REQUIRED BENEATH AND AROUND THIS EQUIPMENT. FOR SLIDE FALL ZONE SURFACING AREA SEE CPSC's Handbook for Public Playground Safety. PLATFORM HEIGHTS ARE IN INCHES ABOVE RESILIENT MATERIAL.



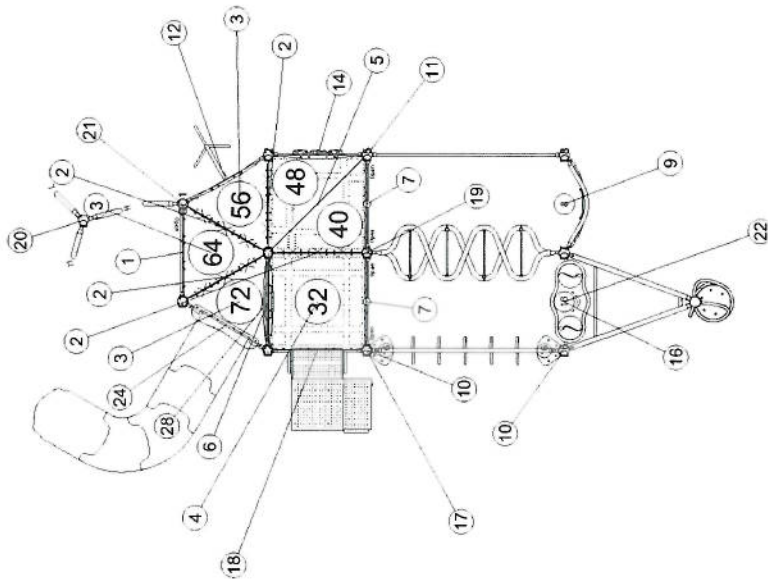
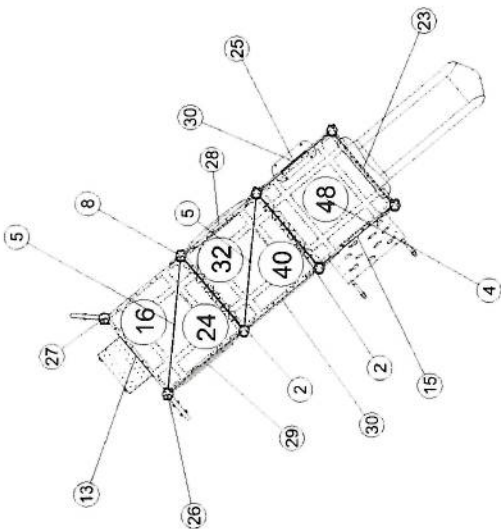
March 09, 2016

SERIES: Intensity, Nucleus
SITE PLAN
DRAWN BY: Joel Schleis

Mulberry Park 2-5 & 5-12 Same Area
700 Mulberry Ln
Bellaire, TX 77401

Fun Abounds
125-90825-2

ITEM	COMP	DESCRIPTION
1	270-0001	OFFSET ENCLOSURE
2	270-0050	8" CLOSURE PLATE
3	270-0129	TRIANGLE PLATFORM
4	270-0130	SQUARE PLATFORM
5	270-0136	SPLIT SQUARE PLATFORM
6	270-0233	40" PLATFORM TO PLATFORM B
7	270-0266	CENTER MOUNT ENCLOSURE
8	370-0016	GRAB BAR ASSEMBLY
9	370-0026	LIMBER LADDER ROPE CLIMBER
10	370-0027	LAUNCH PAD
11	370-0033	ODYSSEY POST LINK DOUBLE
12	370-0156	ATOM CLIMBER 56"-72"
13	370-0313	SINGLE STEP
14	370-0533	STEEP PEAK CLIMBER 48"
15	370-0567	EXPEDITION CLIMBER 48"
16	370-0576	SPINNER, FIERCE CYCLONE
17	370-0710	TRIANGLE TRAVERSE
18	370-0718	TRANSFER STATION, HANDRAIL
19	370-0808	TWISTING TRAVERSE
20	370-0851	VERTO CLIMBER 3 FS
21	370-0854	VERTO CLIMBER 1
22	470-0101	DYNAMIC PAD
23	470-0507	ROCKN ROLL SLIDE, 40" - 48"
24	470-0550	VIPER R2 64-72
25	570-0702	CUSTOM PANEL 22 WITH COUNT
26	570-0717	RAINDROPS ACTIVITY PANEL
27	570-0718	HYPNO ACTIVITY PANEL
28	570-0787	CHARADE PANEL, ABOVE PLAT
29	570-1679	SPROCKET PANEL, ABOVE PLAT
30	570-1748	FULL COLOR CUSTOM PANEL 41

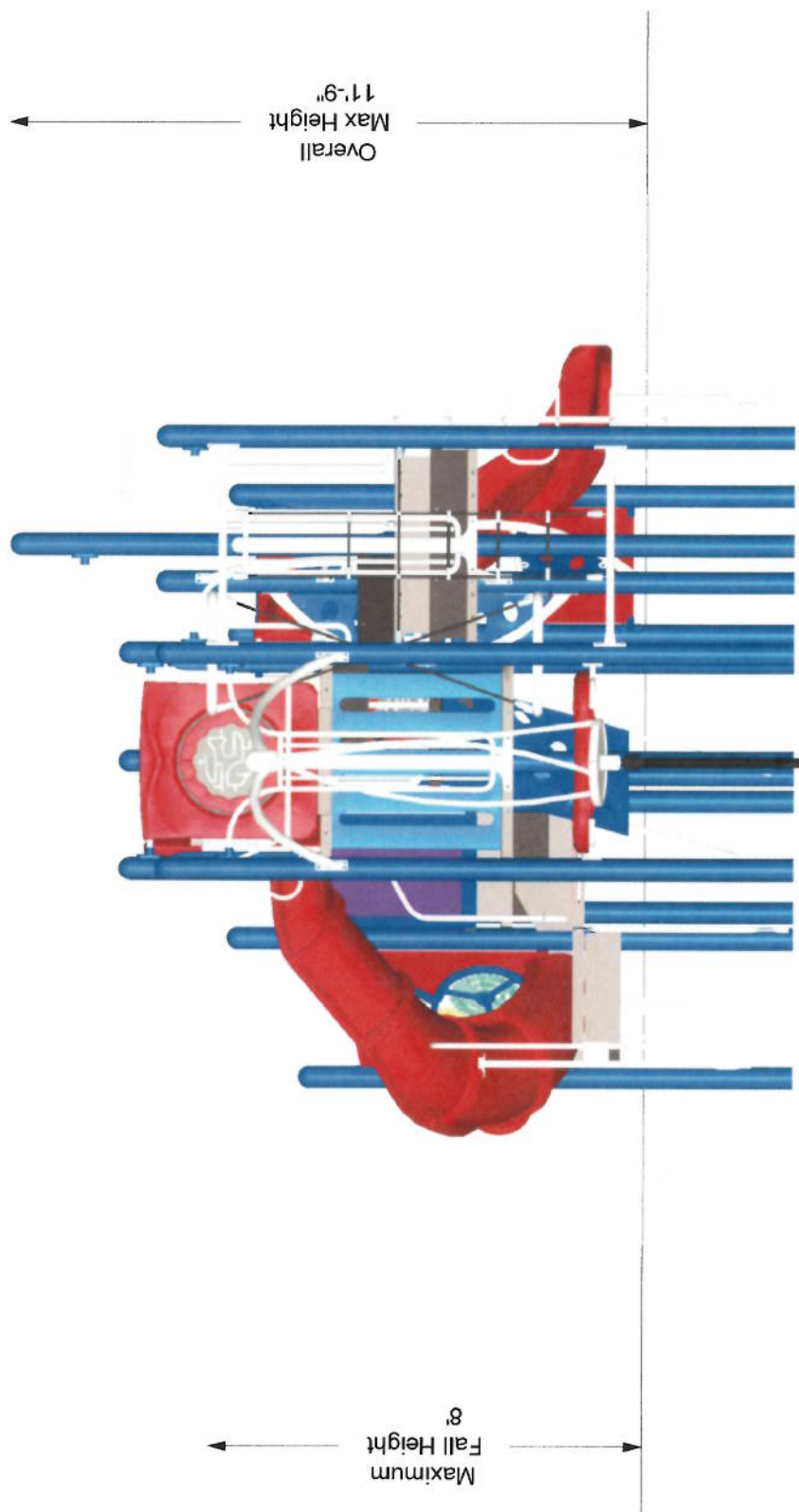


March 09, 2016

SERIES: Intensity, Nucleus
COMPONENT PLAN
DRAWN BY: Joel Schleis

Mulberry Park 2-5 & 5-12 Same Area
700 Mulberry Ln
Bellaire, TX 77401

Fun Abounds
125-90825-2



The protective surfacing for this design must accommodate the critical fall height.

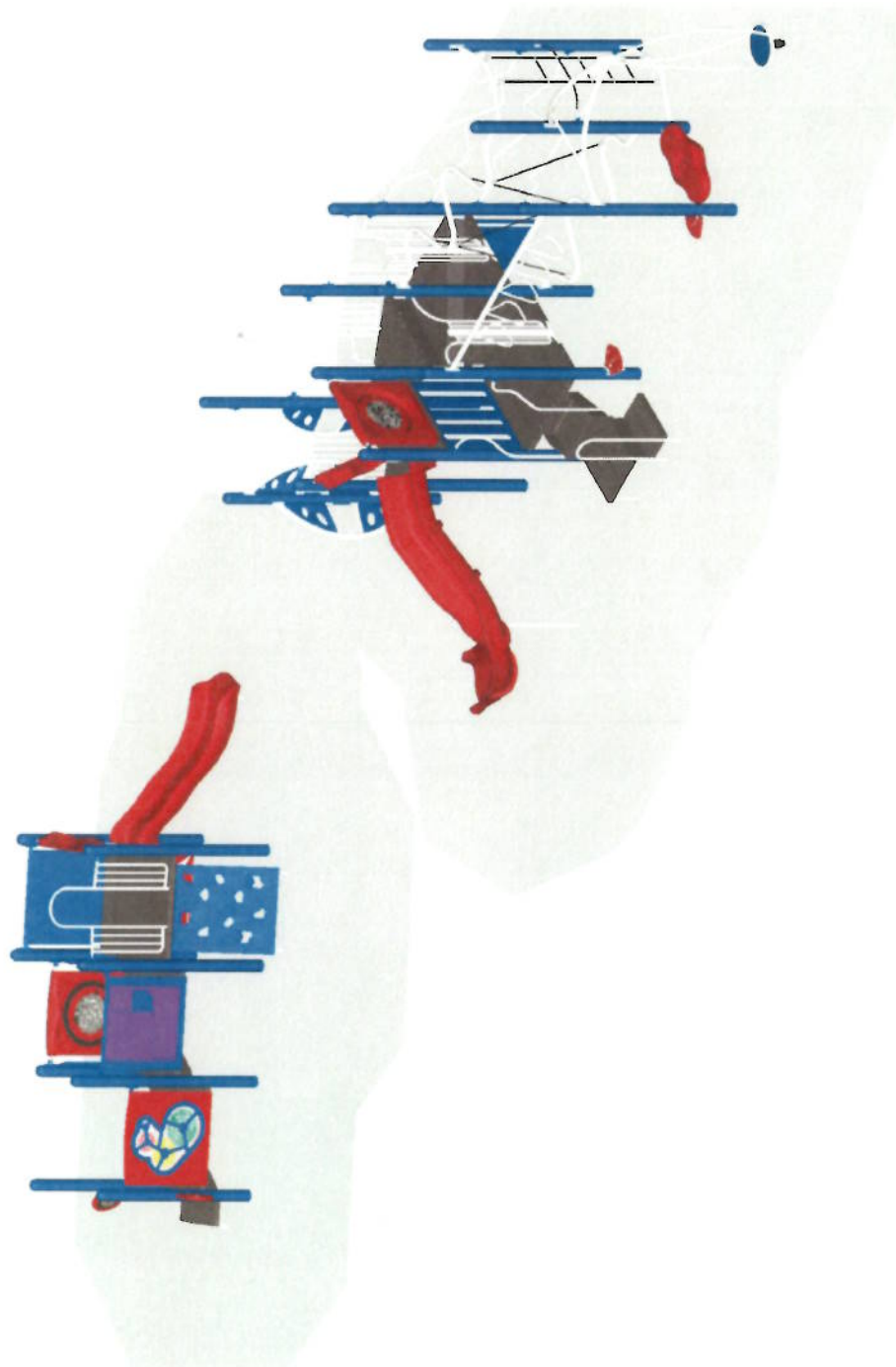
Burke

March 09, 2016

SERIES: Intensity, Nucleus
ELEVATION PLAN
DRAWN BY: Joel Schleis

Mulberry Park 2-5 & 5-12 Same Area
700 Mulberry Ln
Bellaire, TX 77401

Fun Abounds
125-90825-2



Burke

March 09, 2016

SERIES: Intensity, Nucleus
ISOMETRIC PLAN
DRAWN BY: Joel Schleis

Mulberry Park 2-5 & 5-12 Same Area
700 Mulberry Ln
Bellaire, TX 77401

Fun Abounds
125-90825-2

BCI Burke Company, LLC PO Box 549 Fond du Lac, Wisconsin 54936-0549 Telephone 920-921-9220



Proposal # 125-90825-2

March 09, 2016

2016 Pricing

Proposal Prepared for:

Buster Adams
Bellaire Parks
4337 Edith
Bellaire, TX 77401
Phone:

Project Location:

Mulberry Park 2-5 & 5-12 Same Area
700 Mulberry Ln
Bellaire, TX 77401

Proposal Prepared by:

Fun Abounds
130 Venice
Sugar Land, TX 77478
Phone: 281-793-8002
Fax: 281-265-0043

Brandon Wilburn
Phone: 855-226-8637
Fax:
brandon@fabplaygrounds.com

Component No.	Description	Qty.	User Cap.	Ext. User Cap.	Weight	Ext. Weight
Intensity						
370-0026	LIMBER LADDER ROPE CLIMBER	1	1	1	33	33
370-0027	LAUNCH PAD	2	1	2	9	18
370-0033	ODYSSEY POST LINK DOUBLE	1	4	4	78	78
370-0576	SPINNER, FIERCE CYCLONE	1	3	3	149	149
370-0710	TRIANGLE TRAVERSE	1	2	2	40	40
370-0808	TWISTING TRAVERSE	1	5	5	103	103
470-0101	DYNAMIC PAD	1	2	2	27	27
670-0097	INTENSITY CURRICULUM KIT	1	0	0	2	2
Nucleus						
270-0001	OFFSET ENCLOSURE	1	1	1	30	30
270-0050	8" CLOSURE PLATE	6	0	0	10	60
270-0129	TRIANGLE PLATFORM	3	2	6	48	144
270-0130	SQUARE PLATFORM	2	6	12	106	212
270-0136	SPLIT SQUARE PLATFORM	3	4	12	103	309
270-0233	40" PLATFORM TO PLATFORM BARR...	1	0	0	46	46
270-0266	CENTER MOUNT ENCLOSURE	2	0	0	43	86
370-0016	GRAB BAR ASSEMBLY	1	0	0	6	6
370-0156	ATOM CLIMBER 56"-72"	1	3	3	81	81
370-0313	SINGLE STEP	1	1	1	42	42
370-0533	STEEP PEAK CLIMBER 48"	1	2	2	99	99
370-0567	EXPEDITION CLIMBER 48"	1	2	2	89	89
370-0718	TRANSFER STATION, HANDRAIL 32"	1	4	4	162	162
370-0851	VERTO CLIMBER 3 FS	1	3	3	103	103
370-0854	VERTO CLIMBER 1	1	1	1	35	35
470-0507	ROCK'N ROLL SLIDE, 40" - 48"	1	1	1	107	107
470-0550	VIPER R2 64-72	1	2	2	178	178
570-0702	CUSTOM PANEL 22 WITH COUNTER	1	4	4	40	40
570-0717	RAINDROPS ACTIVITY PANEL	1	2	2	8	8
570-0718	HYPNO ACTIVITY PANEL	1	2	2	9	9
570-0797	CHARADE PANEL, ABOVE PLATFORM	2	2	4	61	122
570-1679	SPROCKET PANEL, ABOVE PLATFORM	1	2	2	64	64
570-1748	FULL COLOR CUSTOM PANEL 41 36...	2	0	0	45	90
600-0104	NPPS SUPERVISION SAFETY KIT	1	0	0	3	3
670-0002	POST ASSEMBLY 5" OD X 107"	3	0	0	58	174
670-0098	MODULAR HARDWARE, NUCLEUS	1	0	0	5	5
670-0099	INSTALLATION KIT, INTENSITY	1	0	0	2	2

Proposal # 125-90825-2



March 09, 2016

2016 Pricing

670-0103	MAINTENANCE KIT, INTENSITY	1	0	0	0	0
670-0165	POST ASSEMBLY 5" OD X 123"	5	0	0	66	330
670-0166	POST ASSEMBLY 5" OD X 139"	8	0	0	74	592
670-0167	POST ASSEMBLY 5" OD X 147"	3	0	0	78	234
670-0169	POST ASSEMBLY 5" OD X 171"	1	0	0	91	91

Total User Capacity: 83

Total Weight: 4,003 lbs.

Total Price: \$43,161

Information is relative to the Mar 9 2016 4:35AM database.

Special Notes:

Prices do not include freight, unloading, material storage, site excavation/preparation, removal of existing equipment, removal of excess soil from footing holes, site security, safety surfacing, installation, or sales tax (if applicable). Prices are based on standard colors per CURRENT YEAR BCI Burke Catalog. Custom colors, where available, would be an extra charge. **Pricing is valid for 45 days from the date of this proposal.**



Mike Giehl, Vice President of Sales
Austin San Antonio
South Central Texas
mike@fabplaygrounds.com
512.636.8260

fun abounds, inc.
130 Venice
Sugar Land, TX. 77478
855-226-8637 phone
281-265-0043 Fax
Leigh Walden, President
lwalden@fabplaygrounds.com
www.fabplaygrounds.com

Estimate	
Date	Estimate #
2/25/2016	2253

Brandon Wilburn, Sales
Houston/Southeast Texas
Brandon@fabplaygrounds.com
832.808.2507

We are pleased to provide this estimate for

City of Bellaire
Attn: Buster Adams
7008 S. Rice Avenue
Bellaire, TX 77401

Ship to:

Mulberry Park

Rep	Terms	Project
BMW	Net 30	Mulberry Park

Item	Description	Qty	Rate	Total
Burke	BuyBoard 423-13 BCI Burke Custom Playground See drawing 125-90825	1	43,161.00	43,161.00
SunPorts Shade Structure	Hip 32' X 23' X11' Posts (Entry Height)	1	6,547.64	6,547.64
SunPorts Shade Structure	Hip 18' X 21' X11' Posts (Entry Height)	1	3,422.65	3,422.65
	Subtotal of Features			53,131.29
Installation	Installation Playground		10,790.25	10,790.25
Installation	Installation Shade		6,200.00	6,200.00
EWf (Partial)	EWf - Engineered Wood Fiber installation - top off of existing as well as 12" for combining areas	30	64.35	1,930.50
Freight	Freight Playground		2,845.00	2,845.00
Freight	Freight Shade		472.00	472.00
Discount	Discount 10%		-5,378.68	-5,378.68

Thank you for allowing us to submit this proposal.

Subtotal

**PLEASE NOTE: Order will be placed upon receipt of signed quote or
purchase order, color selections, and down payment.
Thank you! We appreciate the opportunity to earn your business!**

Sales Tax..

Total

City of Houston WBE
(Women's Business Enterprise)
Certificate #12-12-11596

Signature

**We are proud of a job well done and may spotlight your project on our
website or FaceBook. If we do not have your permission to do so,
please notify us. Thank you!**



Mike Giehl, Vice President of Sales
Austin San Antonio
South Central Texas
mike@fabplaygrounds.com
512.636.8260

fun abunds, inc.
130 Venice
Sugar Land, TX. 77478
855-226-8637 phone
281-265-0043 Fax
Leigh Walden, President
lwalden@fabplaygrounds.com
www.fabplaygrounds.com

Estimate	
Date	Estimate #
2/25/2016	2253

Brandon Wilburn, Sales
Houston/Southeast Texas
Brandon@fabplaygrounds.com
832.808.2507

We are pleased to provide this estimate for		Ship to:		
City of Bellaire Attn: Buster Adams 7008 S. Rice Avenue Bellaire, TX 77401		Mulberry Park		
		Rep	Terms	Project
		BMW	Net 30	Mulberry Park
Item	Description	Qty	Rate	Total
Note	Pricing is for the above listed equipment only, and does not include additional insured addendum, storage, security, or any applicable taxes, bonds, or permits. Orders canceled after 5 days will be subject to a restocking fee and freight charges as applicable. Price valid for 30 days.		0.00	0.00
Finance Charge	Accounts not paid within 30 days of the date of the invoice are subject to a 1.5% finance charge.		0.00	0.00
Credit Cards	Payments made with credit cards (Visa and Mastercard only) will require an additional 3% service fee.		0.00	0.00
Tax Exempt Form	If you include your tax exempt certificate with payment, will we gladly remove the tax.		0.00	0.00
Thank you for allowing us to submit this proposal.			Subtotal	\$69,990.36
PLEASE NOTE: Order will be placed upon receipt of signed quote or purchase order, color selections, and down payment. Thank you! We appreciate the opportunity to earn your business!			Sales Tax..	\$0.00
			Total	\$69,990.36
City of Houston WBE (Women's Business Enterprise) Certificate #12-12-11596		Signature _____		
We are proud of a job well done and may spotlight your project on our website or FaceBook. If we do not have your permission to do so, please notify us. Thank you!				

TESTIMONIALS

"Service, Safety, Quality. Three words I would use to describe the people, business model, and overall organizational standards that inspires the BCI Burke Company. Every organization has a unique set of challenges and goals when it comes to building an educational environment - and from our experience, BCI Burke came to the table ready to work with us as partners to meet those challenges and goals head on.

We chose to work with BCI Burke because we needed a reliable company that would be able to provide nothing less than the highest quality product with our own time limitations. As with most other businesses, we did not have the luxury of making an investment into a project of this magnitude and not feel 100% certain that we had gotten the very best of our dollar. We also had to assure our stakeholders that we would see that investment last the test of time.

BCI Burke offered us superb and consistent customer service, the ability to achieve our goal on a fast timetable, and the confidence that our playground is genuinely the very best in design and safety. This is something that we will showcase in our school for many years to come.

After working with the company, I know personally they are committed to go the extra mile to satisfy your needs. BCI Burke is a master in their field but also provide the customer with an intuitive understanding of service".

Angela H. Brunini
Principal
St. Anthony Catholic School

"I am writing to tell you how much I enjoyed and appreciated working with your local representative...Through the years, I have worked with a number of playground companies, but never with anyone with the professionalism, commitment and follow-through of (your Burke Rep). We are all so excited about our children having the opportunity to play on your wonderful equipment; of course, we want everything! We are so impressed with the many, many possible designs. Thank you for the quality of your equipment and your local representatives."

Nancy Emerson
Director
The Children's Center
Dallas, TX

BCI BURKE GENERATIONS WARRANTY®

The Longest and Strongest Warranty in the Industry

BCI Burke Company, LLC ("Burke") warrants that all standard products are warranted to be free from defects in materials and workmanship, under normal use and service, for a period of one (1) year from the date of invoice.

We stand behind our products.

In addition, the following products are warranted, under normal use and service from the date of invoice as follows:

- One Hundred (100) Year Limited Warranty on aluminum and steel upright posts (including Intensity®, Voltage®, Nucleus® and Little Buddies®) against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on KoreConnect® clamps against structural failure due to corrosion, deterioration or workmanship.
- One Hundred (100) Year Limited Warranty on Hardware (nuts, bolts, washers).
- One Hundred (100) Year Limited Warranty on bolt-through fastening and clamp systems (Voltage®, Intensity®, Nucleus® and Little Buddies®).
- Twenty-Five (25) Year Limited Warranty on spring assemblies and aluminum cast animals.
- Fifteen (15) Year Limited Warranty on main structure platforms and decks, metal roofs, table tops, bench tops, railings, loops and rungs.
- Fifteen (15) Year Limited Warranty on all plastic components including StoneBorders against structural failure due to materials or workmanship.
- Ten (10) Year Limited Warranty on ShadePlay Canopies fabric, threads, and cables against degradation, cracking or material breakdown resulting from ultra-violet exposure, natural deterioration or manufacturing defects. This warranty is limited to the design loads as stated in the specifications.
- Ten (10) Year Limited Warranty on NaturePlay® Boulders and GFRC products against structural failure due to natural deterioration or workmanship. Natural wear, which may occur with any concrete product with age, is excluded from this warranty.
- Ten (10) Year Limited Warranty on Full Color Custom Signage against manufacturing defects that cause delamination or degradation of the sign. Full Color Custom Signs also carry a two (2) year warranty against premature fading of the print and graphics on the signs.
- Five (5) Year Limited Warranty on Intensity® and RopeVenture™ cables against premature wear due to natural deterioration or manufacturing defects. Determination of premature wear will be at the manufacturer's discretion.
- Five (5) Year Limited Warranty on swing seats and hangers; Kid Koaster® Trolleys and other moving parts against structural failure due to materials or workmanship.
- Three (3) Year Limited Warranty on electronic panel speakers, sound chips and circuit boards against electronic failure caused by manufacturing defects.

The warranty stated above is valid only if the equipment is erected in conformity with the layout plan and/or installation instructions furnished by BCI Burke Company, LLC using approved parts; have been maintained and inspected in accordance with BCI Burke Company, LLC instructions. Burke's liability and your exclusive remedy hereunder will be limited to repair or replacement of those parts found in Burke's reasonable judgment to be defective. Any claim made within the above stated warranty periods must be made promptly after discovery of the defect. A part is covered only for the original warranty period of the applicable part. Replacement parts carry the applicable warranty from the date of shipment of the replacement from Burke. After the expiration of the warranty period, you must pay for all parts, transportation and service charges.

Burke reserves the right to accept or reject any claim in whole or in part. Burke will not accept the return of any product without its prior written approval. Burke will assume transportation charges for shipment of the returned product if it is returned in strict compliance with Burke's written instructions.

THE FOREGOING WARRANTIES ARE EXCLUSIVE AND IN LIEU OF ANY OTHER WARRANTY, EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. IF THE FOREGOING DISCLAIMER OF ADDITIONAL WARRANTIES IS NOT GIVEN FULL FORCE AND EFFECT, ANY RESULTING ADDITIONAL WARRANTY SHALL BE LIMITED IN DURATION TO THE EXPRESS WARRANTIES AND BE OTHERWISE SUBJECT TO AND LIMITED BY THE TERMS OF BURKE'S PRODUCT WARRANTY. SOME STATES DO NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

Warranty Exclusions: The above stated warranties do not cover: "cosmetic" defects, such as scratches, dents, marring, or fading; damage due to incorrect installation, vandalism, misuse, accident, wear and tear from normal use, exposure to extreme weather; immersion in salt or chlorine water, unauthorized repair or modification, abnormal use, lack of maintenance, or other cause not within Burke's control; and

Limitation of Remedies: Burke is not liable for consequential or incidental damages, including but not limited to labor costs or lost profits resulting from the use of or inability to use the products or from the products being incorporated in or becoming a component of any other product. If, after a reasonable number of repeated efforts, Burke is unable to repair or replace a defective or nonconforming product, Burke shall have the option to accept return of the product, or part thereof, if such does not substantially impair its value, and return the purchase price as the buyer's entire and exclusive remedy. Without limiting the generality of the foregoing, Burke will not be responsible for labor costs involved in the removal of products or the installation of replacement products. Some states do not allow the exclusion of incidental damages, so the above exclusion may not apply to you.

For more information regarding the warranty, call Customer Service at 920-921-9220 or 1-800-356-2070.

01/2016

COLORS THAT MOVE YOU

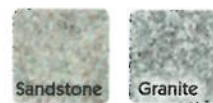
Powder Coat Paint



Shade Canopies



RockIt



Vinyl Site Amenities

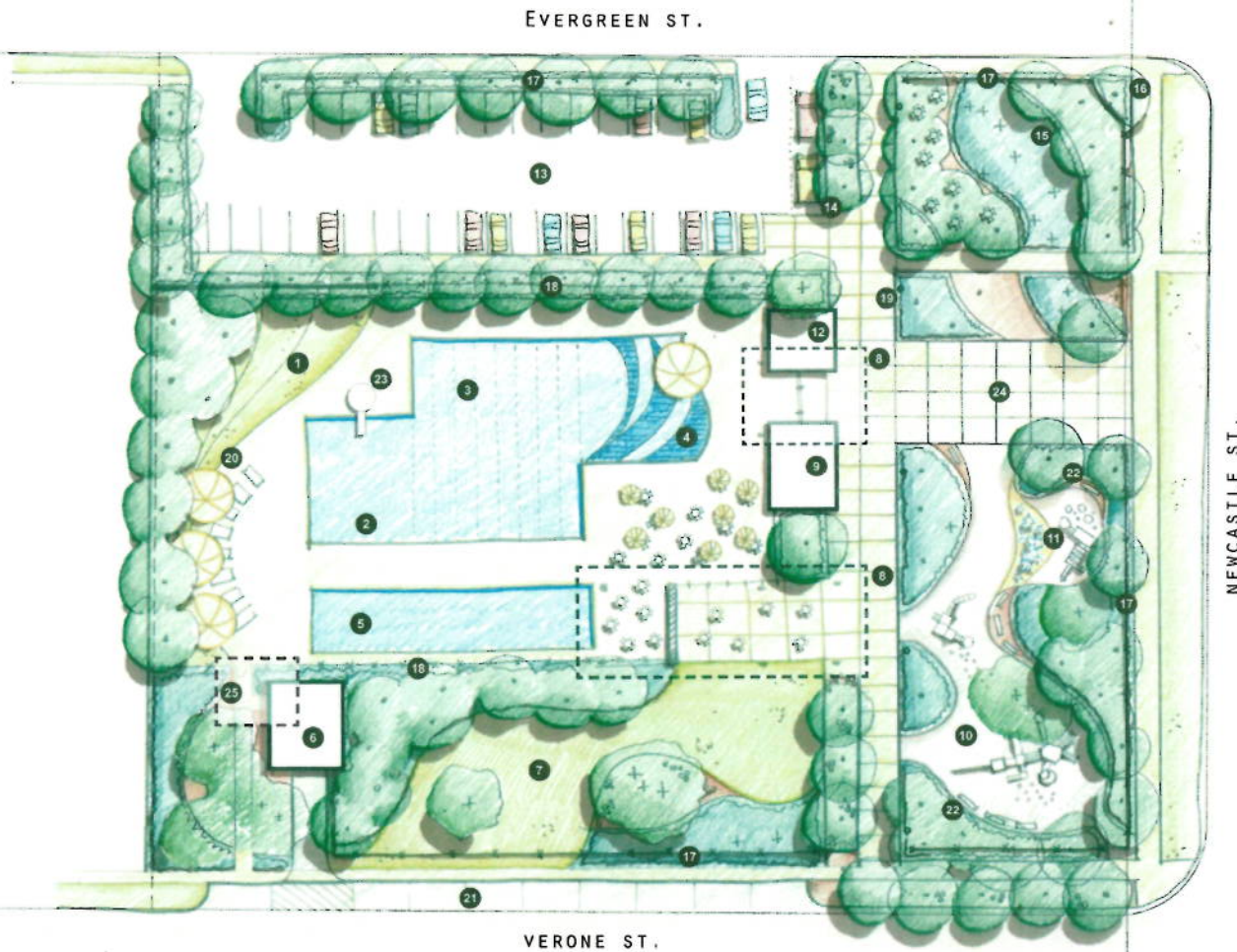


Platforms



VISIT BCIBURKE.COM/COLORSELECTION TO CUSTOMIZE YOUR PLAYGROUND COLORS!

EVERGREEN PARK MASTER PLAN



LEGEND

- 1 Sunning Lawn
- 2 Deep End
- 3 Lap Swimming
- 4 Beach Entry
- 5 Existing Therapy Pool
- 6 Enclosed Pool Equipment
- 7 Lawn
- 8 Pavilion
- 9 Dual Access Restrooms
- 10 Playground Area
- 11 Sprayground or Playground
- 12 Pool Entry Building
- 13 Parking Lot
- 14 Food Truck Staging
- 15 Tree Grove
- 16 Existing Trail
- 17 42" Tubular Steel Fence
- 18 6" Tubular Steel Fence
- 19 Ornamental Pole Lights
- 20 Oversized Umbrellas
- 21 Parallel Parking
- 22 Bench Seating
- 23 Pool Slide
- 24 Entry Plaza
- 25 Therapy Pool Entrance



EVERGREEN PARK PERSPECTIVE



Evergreen Park Master Plan

Master Plan Prepared By:
Clark Condon
City of Bellaire
January 20, 2016



Verone St

© 2016 Google



G.3.b



Attachment: Evergreen PowerPoint Slide [Revision 1] (1876 : Evergreen Park Master Plan)

CONCEPT DEVELOPMENT

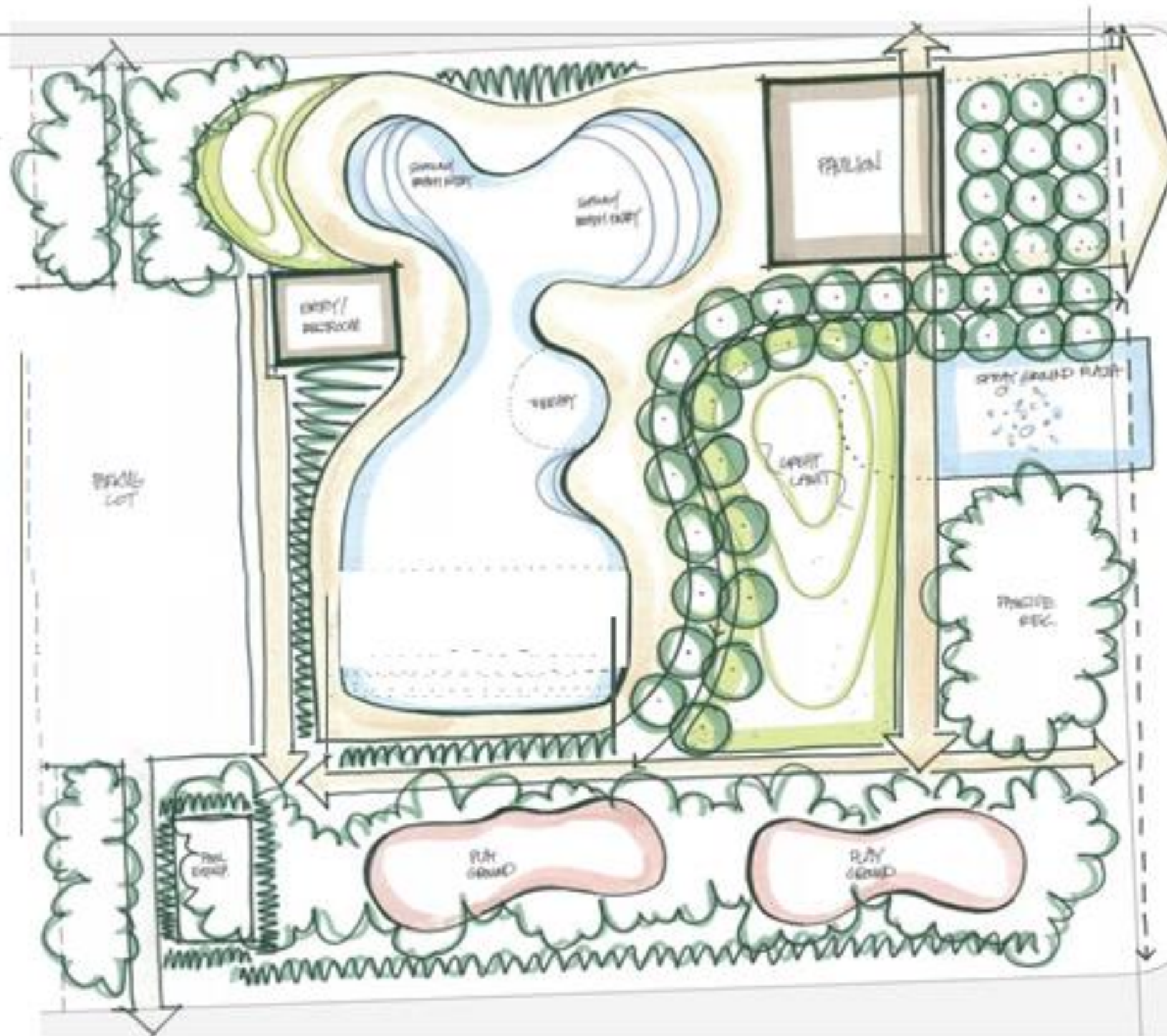
PRECEDENTS
PROGRAMMING
CONCEPT
MASTERPLAN





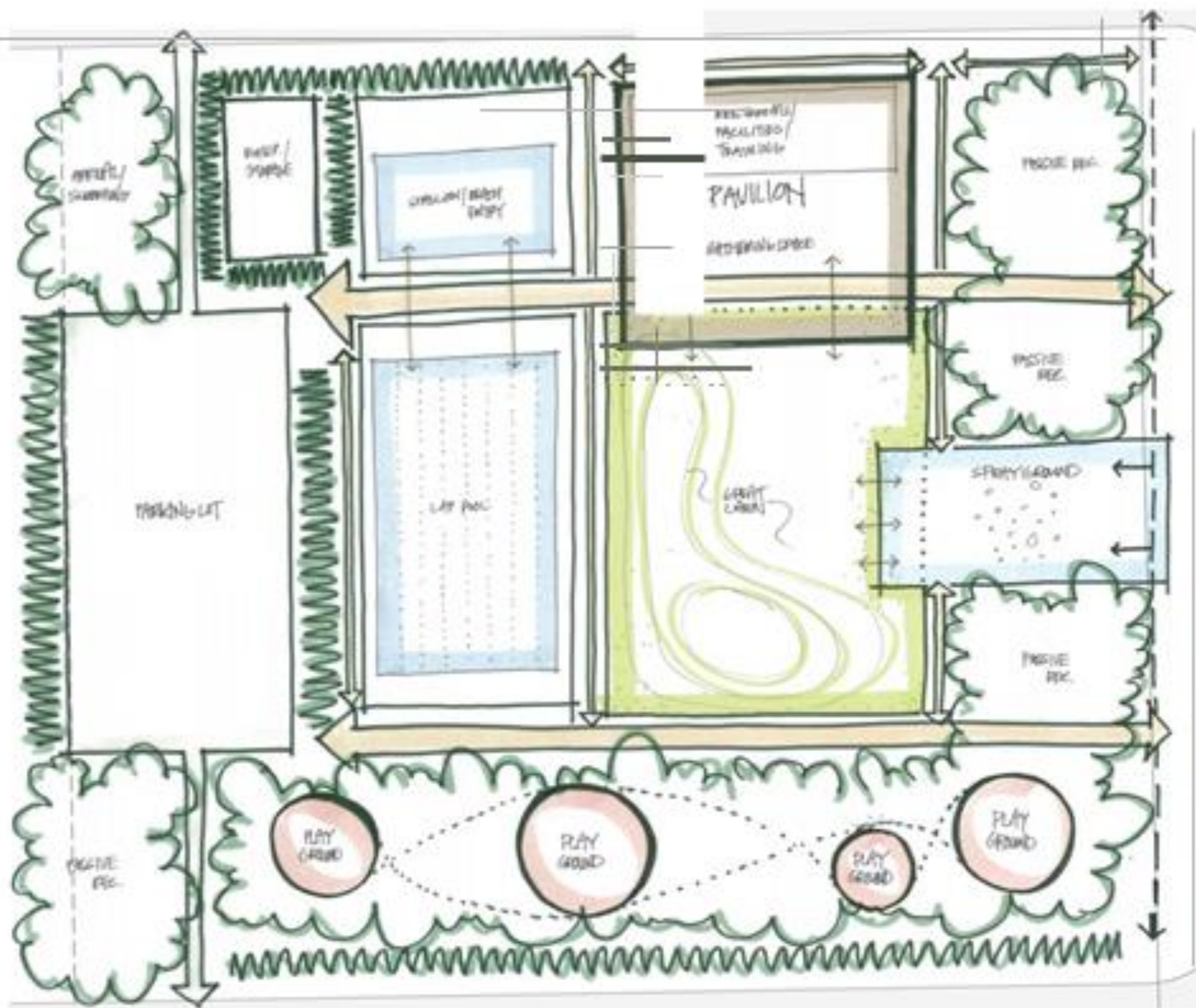


MOVEABLE SEATING RESTROOMS Active play
SITE LIGHTING **POOL** COVERED EVENT SPACE
THERAPY POOL
THEMED PLAY GROUND PASSIVE RECREATION
SPRAY GROUND FOOD TRUCK PARKING
Family gatherings LARGE PLANTING GESTURES

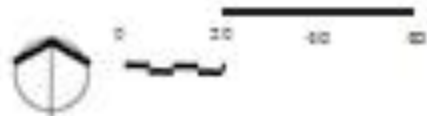


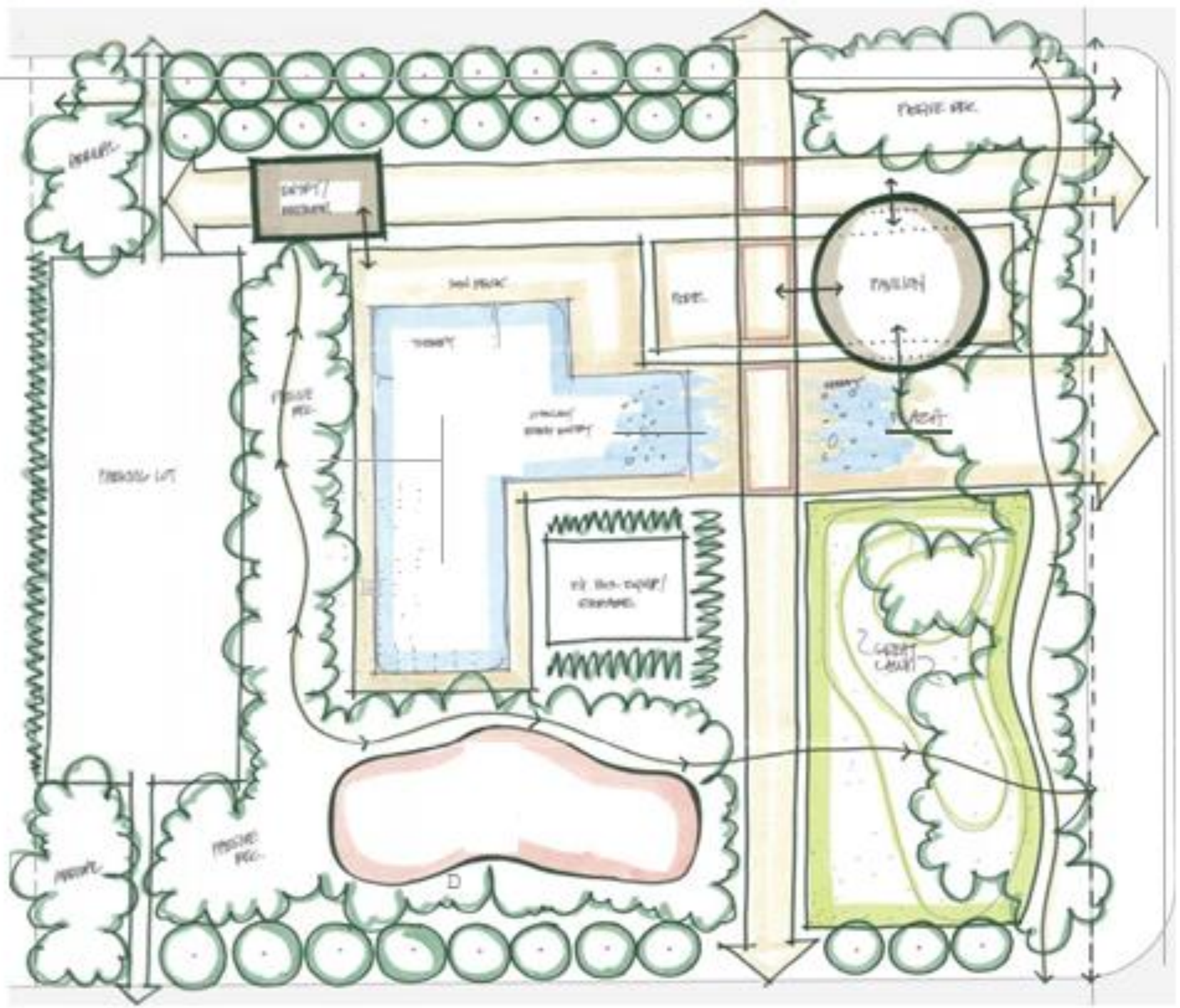
EVERGREEN PARK CONCEPT





EVERGREEN PARK CONCEPT

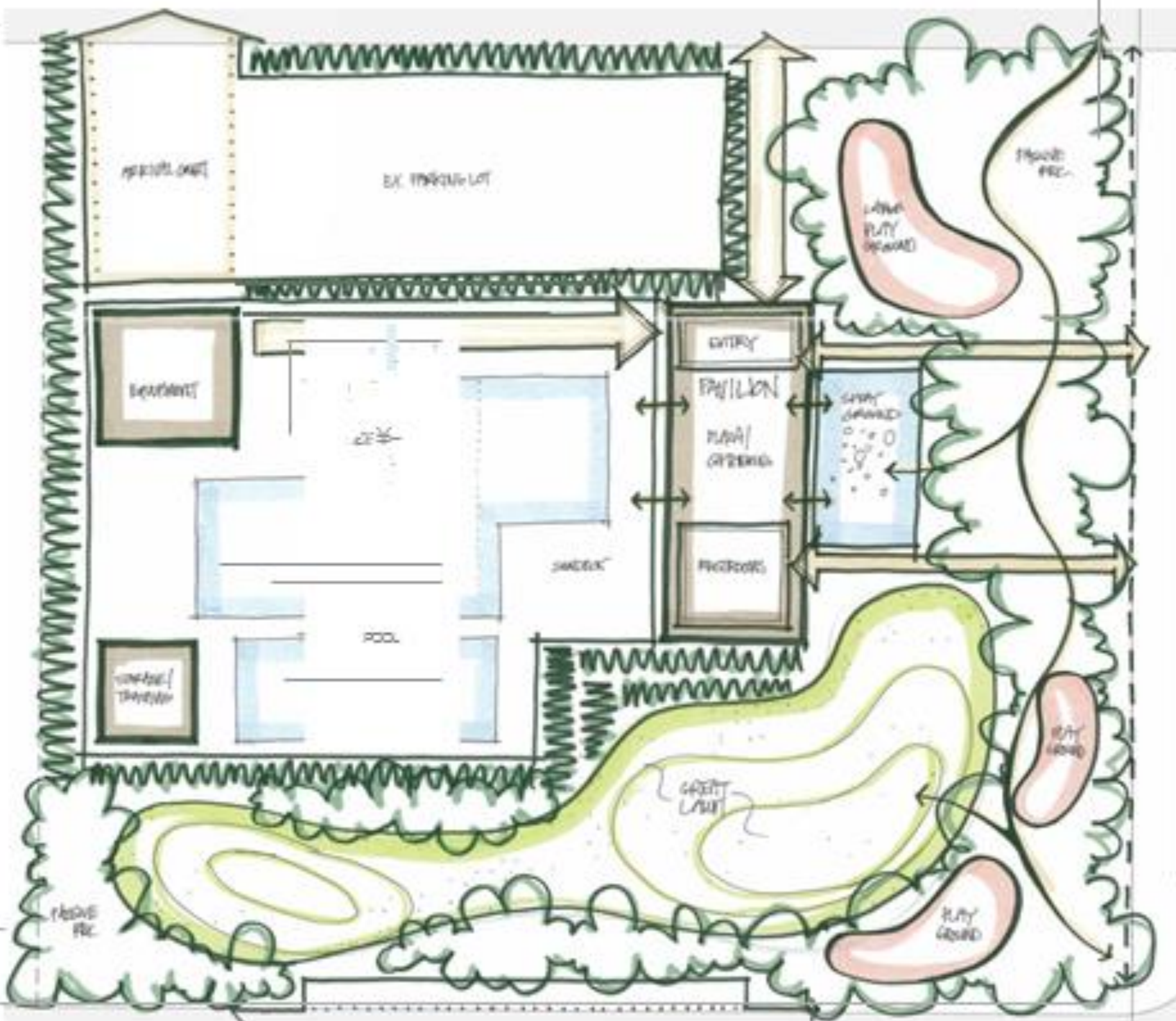




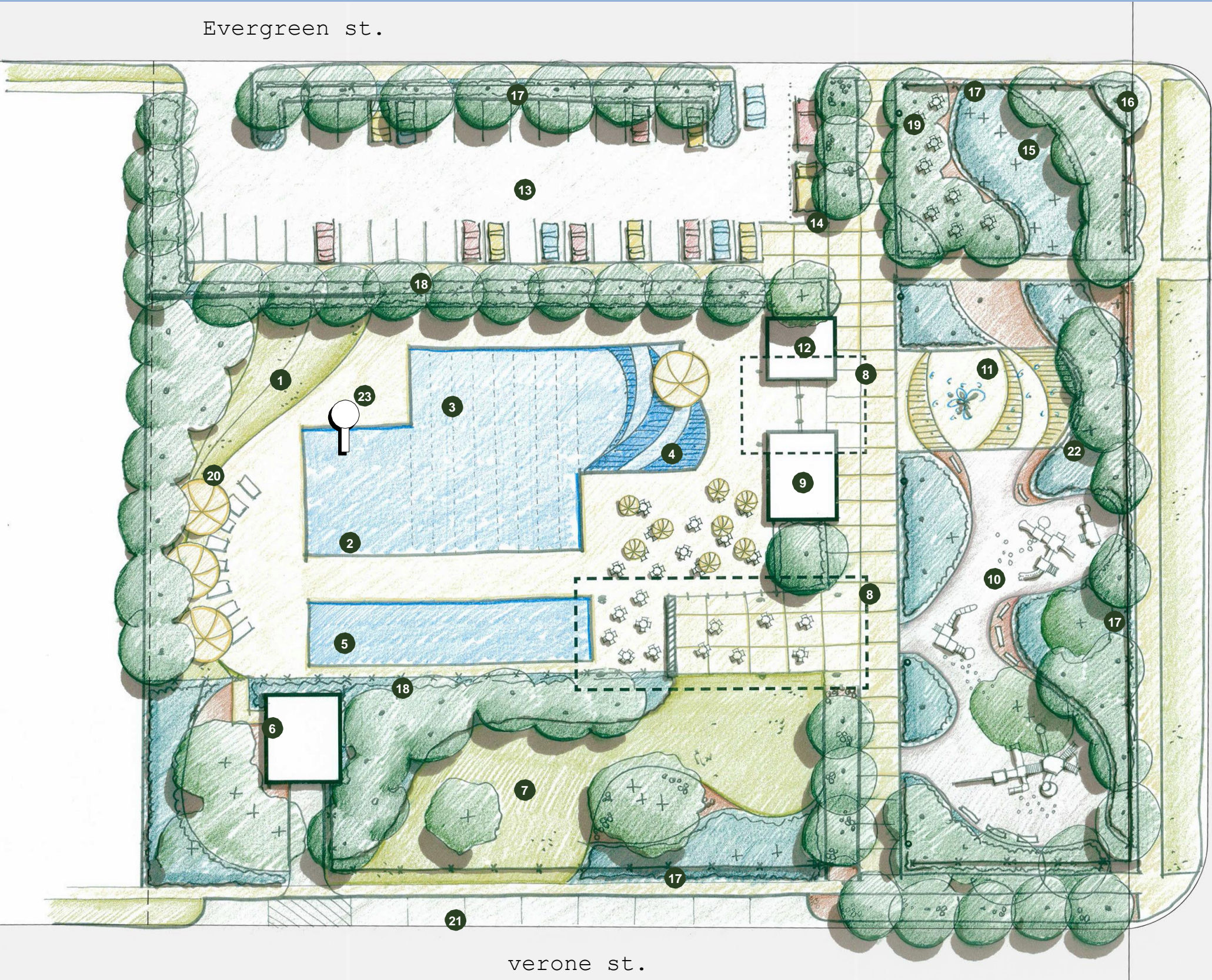
EVERGREEN PARK CONCEPT



EVERGREEN PARK CONCEPT

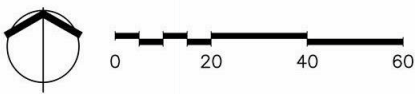


EVERGREEN PARK MASTER PLAN



LEGEND

- 1 Sunning Lawn
- 2 Deep End
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- 7 Lawn
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- 15 Tree Grove
- 16 Existing Trail
- 17 42" Tubular Steel Fence
- 18 6' Tubular Steel Fence
- 19 Ornamental Pole Lights
- 20 Oversized Umbrellas
- 21 Parallel Parking
- 22 Bench Seating
- 23 Pool Slide



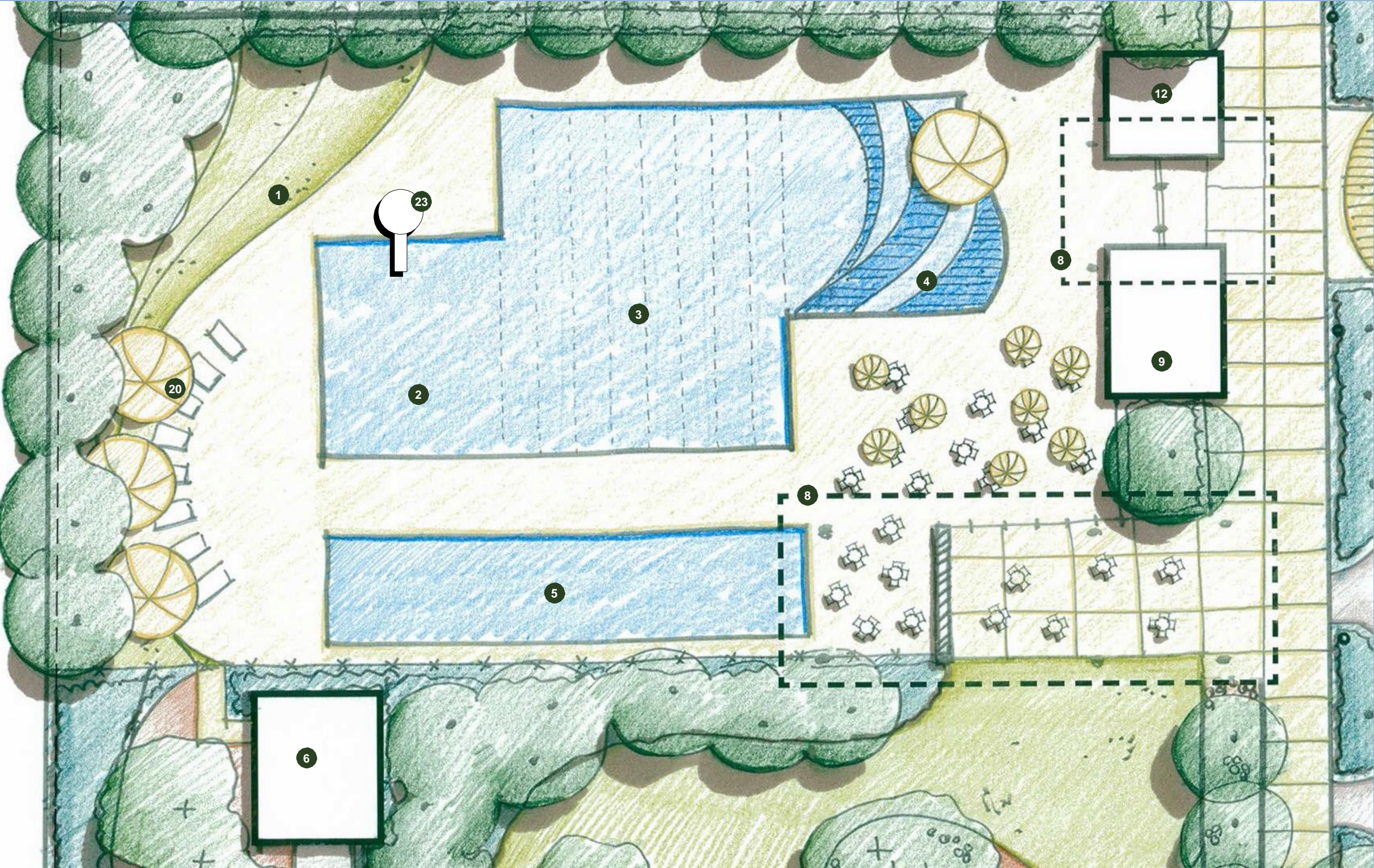
Attachment: Evergreen PowerPoint Slide [Revision 1] (1876 : Evergreen Park Master Plan)



Attachment: Evergreen PowerPoint Slide [Revision 1] (1876 : Evergreen Park Master Plan)

The approximate construction cost for Evergreen Pak is \$4,600,000.
All estimated construction costs are based on 2015 prices.

POOL + PAVILION + PROMENADE

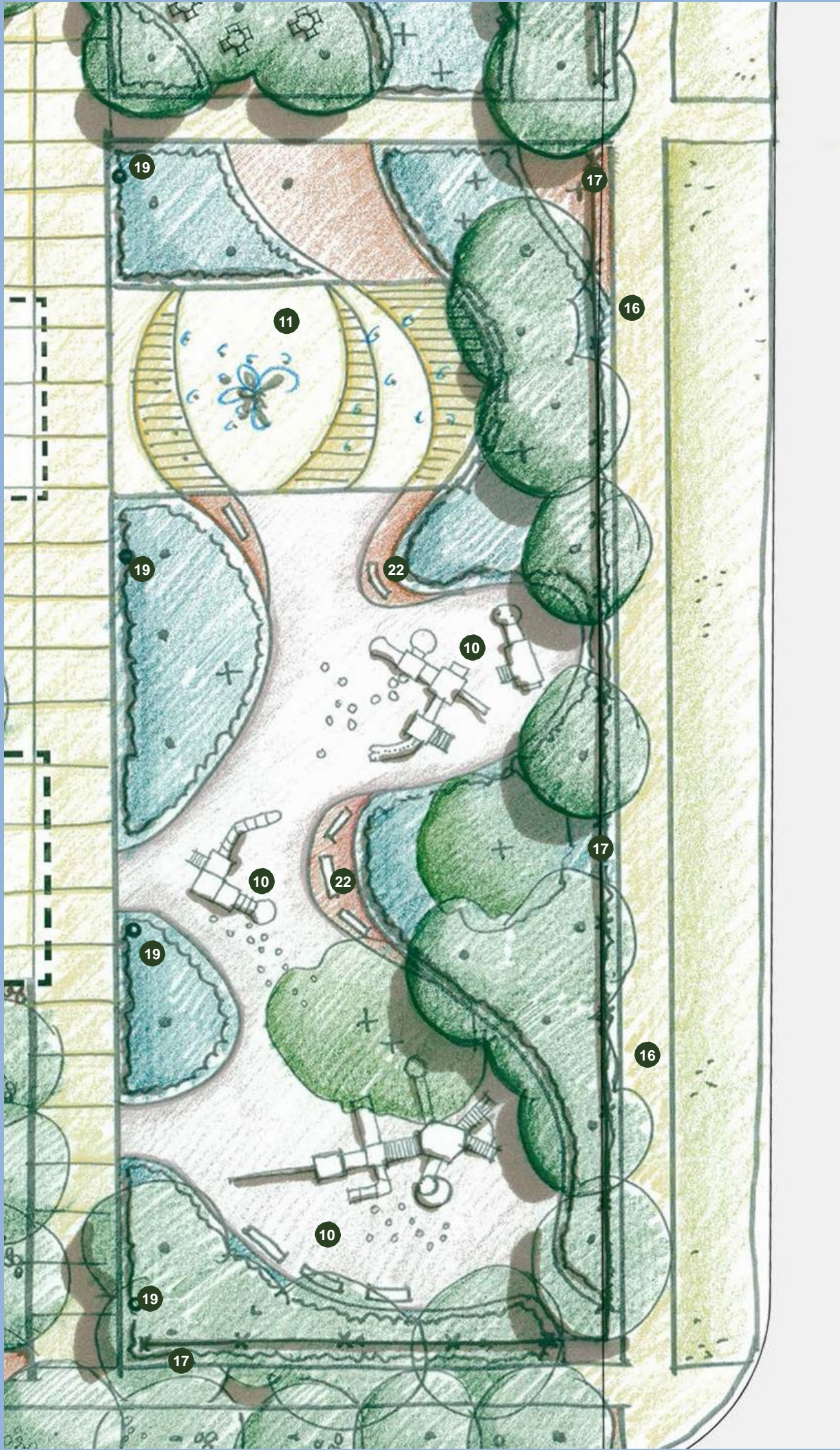


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The approximate construction cost for Pool + Pavilion + Promenade is \$3,150,000.
All estimated construction costs are based on 2015 prices.

PLAY

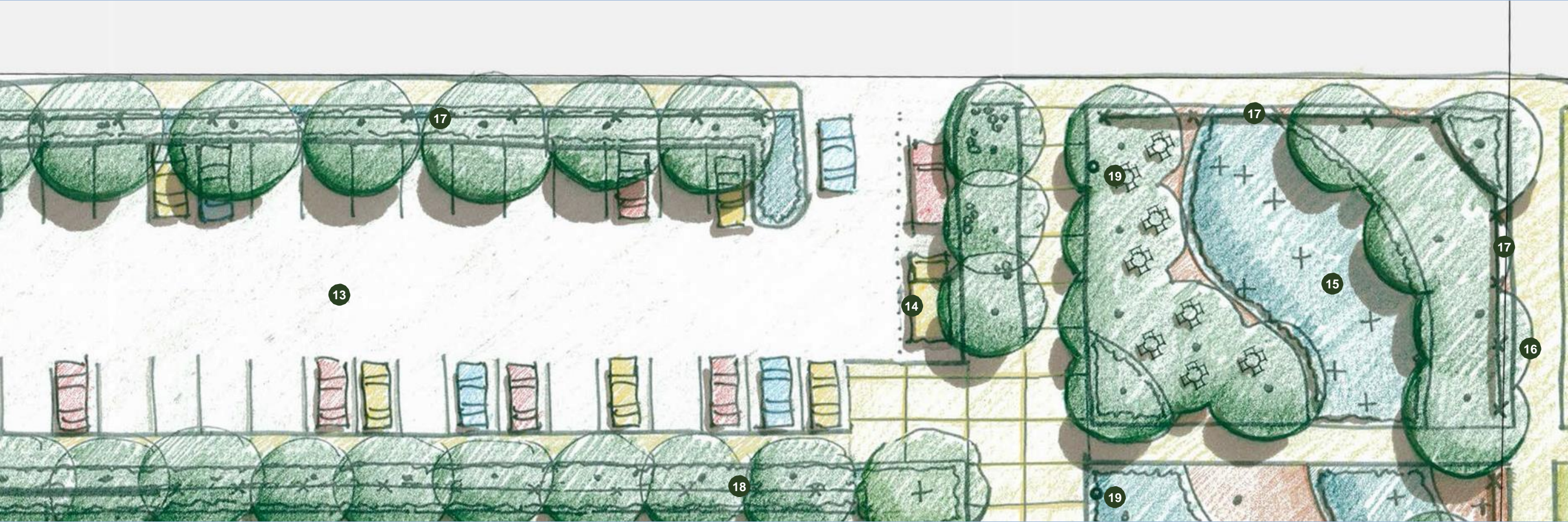


LEGEND

- 1 Sunning Lawn
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The approximate construction cost for Play is \$960,000.
All estimated construction costs are based on 2015 prices.

ARRIVAL

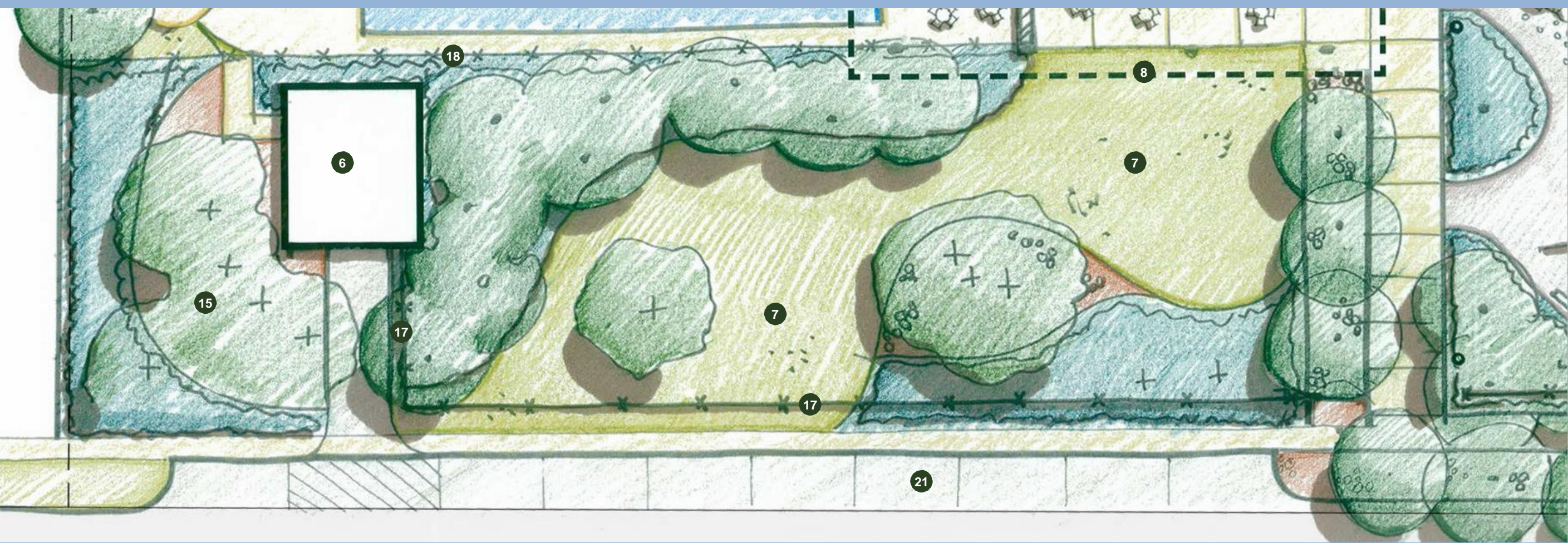


LEGEND

- 1 Sunning Lawn
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The approximate construction cost for Arrival is \$250,000.
All estimated construction costs are based on 2015 prices.

SOUTH LAWN

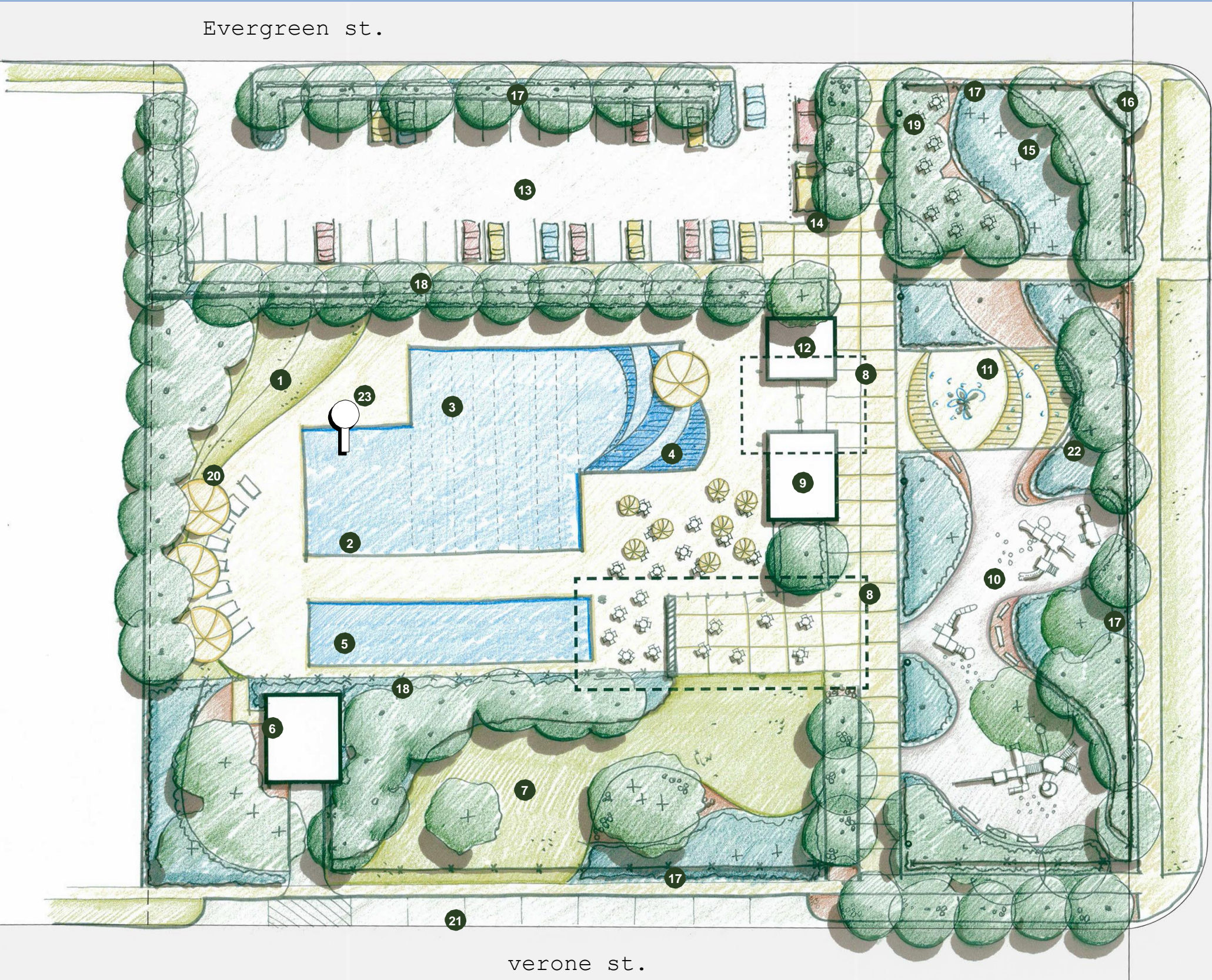


LEGEND

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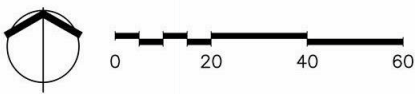
The approximate construction cost for South Lawn is \$240,000. All estimated construction costs are based on 2015 prices.

EVERGREEN PARK MASTER PLAN



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EVERGREEN PARK PERSPECTIV E



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