

# CITY OF BELLAIRE TEXAS

## BUILDING AND STANDARDS COMMISSION

APRIL 27, 2016

Council Chamber	Regular Session	7:00 PM
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7008 S. RICE AVENUE  
BELLAIRE, TX 77401



### Chairman

Laura Thurmond

### Commissioner

Mike Baker

### Commissioner

Paul Katz

### Vice Chairman

Danny Spencer

### Commissioner

Charles Formica

### Commissioner

Burt Martin

### Commissioner

Lee Hampton

**Mission Statement:**

***The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.***

**I. REGULAR SESSION****A. Call to Order****B. Announcement of Quorum****C. Rules for Public Comment**

- 1. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.**
- 2. Public Comments on agenda items will be made at the time an agenda item appears in the Order of Business and before the Commission's consideration of that item.**
- 3. Public Comments of a general nature shall be made at the time designated by the Order of Business.**
- 4. All public comments shall be limited to six (6) minutes per speaker with extensions of two (2) minute increments as approved by a majority vote of Commission members present.**
- 5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

**D. Approval or Correction of the Minutes**

1. Building and Standards Commission - Regular Session - Mar 23, 2016 7:00 PM

**E. Public Comment****F. Report from Building Official****G. Reports of Committees and Communications**

- 1. Communications to Commission members outside of posted meetings**
- 2. Committee Reports**
- 3. Reports from Staff other than the Building Official**

**H. Old Business****I. New Business**

- 1. Discussion on permeable concrete and permeable paver systems.**

- 2. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

**J. Public Hearings**

**K. Announcements & Comments by Commissioners**

**L. Adjournment**



**CITY OF BELLAIRE TEXAS**  
**BUILDING AND STANDARDS COMMISSION**  
**MARCH 23, 2016**

**Council Chamber**

**Regular Session**

**7:00 PM**

**7008 S. RICE AVENUE**  
**BELLAIRE, TX 77401**

**I. REGULAR SESSION**

**A. Call to Order**

Chairman Thurmond called the meeting to order at 7:06 PM.

**B. Announcement of Quorum**

Chairman Thurmond announced that a quorum was present, consisting of the following members:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>	<b>Arrived</b>
Laura Thurmond	Chairman	Present	
Paul Katz	Commissioner	Present	
Burt Martin	Commissioner	Present	
Mike Baker	Commissioner	Absent	
Danny Spencer	Vice Chairman	Present	
Lee Hampton	Commissioner	Absent	
Charles Formica	Commissioner	Absent	
John McDonald	Director	Present	
Ashley Parcus	Secretary	Present	
David R. Montague	Council Member	Present	
Brant Gary	Public Works Director	Present	

**C. Rules for Public Comment**

- 1. Sign up forms will be available at all Regular and Special meetings for registering the names of members of the Public who wish to either: i) speak on an agenda item, provided such items have not been the subject of a prior public hearing; or ii) make a general comment related to the Commission business. These forms will be given to the Secretary prior to the start of the meeting so that the person's name can be called to address the Commission at the appropriate time.**
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Minutes Acceptance: Minutes of Mar 23, 2016 7:00 PM (Approval or Correction of the Minutes)

**5. Public Comment at Workshop meetings will be allowed at the discretion of the Chair. Any comments will be limited as described in Article IV Sec 8.**

Chairman Thurmond mentioned that the rules for public comment are listed on the agenda.

**D. Approval or Correction of the Minutes**

1. Building and Standards Commission - Regular Session - Feb 24, 2016 7:00 PM

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paul Katz, Commissioner
<b>SECONDER:</b>	Danny Spencer, Vice Chairman
<b>AYES:</b>	Thurmond, Katz, Martin, Spencer
<b>ABSENT:</b>	Baker, Hampton, Formica

**E. Public Comment**

There was no public comment.

**F. Report from Building Official**

Mr. McDonald informed the Commission that an email had been sent out with the formula that was used in 2015 to assess the improvement allowed on flood damaged homes. He added that one of the steps was left out and would be corrected and sent back out to the Commission.

**G. Reports of Committees and Communications**

**1. Communications to Commission members outside of posted meetings**

There were no communications to report.

**2. Committee Reports**

There were no committee reports.

**3. Reports from Staff other than the Building Official**

**A. Discussion on sidewalk requirements (Brant Gary, Public Works Director)**

Brant Gary, Public Works Director, gave a presentation on the sidewalk standards in Bellaire. The topics included an overview of the federal, state, and local sidewalk regulations, the guidelines for Rebuild Bellaire and annual pavement maintenance projects, placement and specification guidelines, and typical sidewalk and curb ramp details. To view the entire presentation, please use the following links:

To view the PowerPoint presentation:

<http://www.bellairetx.gov/DocumentCenter/View/18216>

To view the video of the meeting:

<http://bellairecitytx.igm2.com/Citizens/SplitView.aspx?Mode=Video&MeetingID=1491&Format=Agenda>

Minutes Acceptance: Minutes of Mar 23, 2016 7:00 PM (Approval or Correction of the Minutes)

## H. Old Business

There was no Old Business.

## I. New Business

- 1. The Chair shall recognize any Commissioner who wishes to bring New Business to the attention of the Commission. Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future agenda of the Commission or referral to Staff for investigation.**

Commissioner Katz informed everyone that he is now part of the Ad Hoc Municipal Facilities Committee, and stated that if any of the Commissioners have any suggestions or ideas he would be happy to pass them on. He added that he has been made aware of new pilot street lighting that will be installed on Newcastle and stated that he is very interested in how they will fit in with the new city facilities. Commissioner Katz asked that street lighting be added to the next agenda of the Commission.

Mr. McDonald and Mr. Gary explained that the new street lighting for Newcastle is included within the Capital Improvement Plan, and that they were not comfortable with the Commission taking on an item that has not yet been approved by Council. Mr. McDonald suggested that Commissioner Katz get with Mr. Gary for more information on that topic for the time being, in order to wait and see how this project fairs with City Council prior to the Commission taking it on as an agenda item. Mr. McDonald also mentioned that street lighting is not necessarily something that falls within the general charge of the Building and Standards Commission.

Mr. Gary informed Commissioner Katz that he would be happy to meet with him to go over this item in more detail.

## J. Public Hearings

There were no public hearings.

## K. Announcements & Comments by Commissioners

Chairman Thurmond mentioned the two recent tragedies that have occurred within Bellaire, and that her thoughts and prayers go out to those families.

## L. Adjournment

**Motion:** a motion was made by Vice Chairman Spencer and seconded by Commissioner Katz to adjourn the Regular Meeting.

**Vote:** the motion was passed by a unanimous vote of 4-0.

**The meeting was adjourned at 7:53 PM.**