

## Minutes of the Bellaire Cultural Arts Board (BCAB) Meeting

May 11, 2016

### I. Action Item:

Meeting called to order at 6:35pm by Chair Terry Leavitt-Chavez with a quorum.

**Board members present:** Terry Leavitt-Chavez, Jacquelyn Quick., Andy Williamson, Jane Williams,

**Others present:** Michael Fife, City Council Liaison; Diane White - Asst. City Manager, Staff Liaison;

**Board members absent:** Lisa Risoli, Jennifer Hawes, Anita Mehta

### II. Action Item:

**Adoption of Minutes -**

**III. Forum for Public Comments:** n/a

### IV. Business Items:

#### DISCUSSION AND POSSIBLE CONSIDERATION ON

- **A. Utility Box Project;** Chair – Terry Leavitt-Chavez stated that the painting of the library drop-box will be funded by the Library with a theme "books on a shelf". The process will be:- a) obtain rendering from Up-Art Studio; b) obtain approval from library team [= "friends of library" and Mary Kohrs]; c) once approved, go to contract and action!  
It was decided to approve the remainder of the Bellaire utility box painting projects (four remaining) on a rolling monthly basis, in view of the "process" of approval [a separate contract will be drawn up for each box going forward]. The next box to be painted will be at the junction of South Rice and Bissonnet. It was generally felt that the location lent itself to a "bright" design within the approved broad "nature" theme. After discussion, **Andy Williamson proposed a motion; seconded by Jacquelyn Quick and unanimously approved by the Board to request Up-Art Studio to provide different renderings for the utility box located at Rice and Bissonnet to include a purple azalea bush with different animals on each rendering [animal types to include cotton tail rabbit, lady bug / butterfly and raccoon].**
- **B. Metro Mini Mural Box;** Chair - Terry Leavitt-Chavez reported that the box had been finished and was awaiting the final clear-coating.
- **C. Art Doors Project** – Chair, Terry Leavitt-Chavez reported that contracts had been signed and installation was imminent [Friday 13<sup>th</sup> May]. Diane White mentioned that a tentative "party" with the artists was scheduled for Friday 3<sup>rd</sup> June and e-vites would be circulated when finalized.
- **D. Budget Item Suggestions** – Chair, Terry Leavitt-Chavez encouraged members to think of items within the Master Plan which might be appropriate to consider for funding within the forthcoming budget. After discussion, including possibly raising private funds to help for some of the cost, **Jane Williams tabled a motion, seconded by Andy Williamson and carried unanimously by BCAB that five items be submitted as follows, totaling \$**

87,500. 1) \$ 45,000 for a sculpture outside the firehouse - actually approved previously but not budgeted. 2) \$ 10,000 for a "multi-cultural event", 3) \$ 15,000 for expanding utility box painting program to business-owned utility boxes, 4) \$ 15,000 for a "whimsical" sculpture by the trolley in Paseo Park [where previous artwork was taken down] and finally \$ 2,500 for software for recording the City art inventory. Diane White requested that the Board consider a more detailed description of each of these items prior to the next meeting.

- **E. Master Plan -Paseo Park** - Chair, Terry Leavitt-Chavez reported that she had met with a representative from the Houston Heights Association who have appeared to be successful at "invigorating" the use of the esplanade in The Heights by encouraging "traffic" through the display of artwork [and other measures]. [Off the topic of art, there was some discussion of changing the current policy in Paseo Park of not allowing dogs owners to walk in the park, even if their dog is on a leash. It was mentioned that this policy may be under review and BCAB was encouraged to collaborate with Parks and Recreation on this topic which that department is heading]. Back on the subject of art, Terry Leavitt-Chavez reported that The Heights had allocated about \$ 12,000 per annum (\$ 1,500 per artist for 8 displays) for artwork to be displayed on the esplanade. The artwork is "loaned" by the artist and may ultimately be sold.
- **F. Art Inventory** - Jane Williams reported that she was continuing to make progress on this with Mary Kohrs and handed members a list of definitions and spreadsheet she had devised. Jacquelyn Quick offered to join Jane and Mary in starting the ball rolling by recording the inventory, initially at the Library and the firehouse.
- **G. Schedule of Event Participation 2016** - Chair, Terry Leavitt-Chavez reported the following events for 2016 - 1) July 4<sup>th</sup> 2016 = Spin-Art; 2) August 18<sup>th</sup> 2016 = "dive in" movie night featuring Finding Nemo, 3) Fall 2016 = Evelyn's Park Grand Opening; 4) Dec 2016 = Holiday in the Park.

## V. New Business / March Agenda Items

- Reach out to Chris Butler for recap of Bellaire beautification survey.
- Lighting for Bellaire Art Doors
- 

VI. Comments from Board Members - None

VII. Adjournment - Motion to close (Terry Leavitt-Chavez), seconded (Jacquelyn Quick) and approved unanimously. Meeting adjourned at 7:45pm.

Respectfully Submitted,

Andy Williamson

Next Meeting: June 8, 2016