

Minutes of the Bellaire Cultural Arts Board (BCAB) Meeting

June 8, 2016

I. Action Item:

Meeting called to order at 6:32pm by Chair, Terry Leavitt-Chavez with a quorum.

Board members present: Terry Leavitt-Chavez, Jacquelyn Quick., Andy Williamson, Jane Williams and Jennifer Hawes,

Others present: Michael Fife, City Council Liaison; Diane White - Asst. City Manager, Staff Liaison; Jill Almaguer; John Monday; Christopher Butler

Board members absent: Lisa Risoli, Anita Mehta

II. Action Item:

Adoption of Minutes – April's minutes were approved with one minor amendment and May's minutes were approved without change (motion proposed by Jacquelyn Quick and seconded by Andy Williamson and the Board approved unanimously).

III. Forum for Public Comments:

Jill Almaguer mentioned that she was applying for membership of the Board and wanted to attend a meeting.

John Monday thanked the Board for progress they had made in promoting cultural arts in Bellaire.

Terry Leavitt-Chavez had asked Chris Butler to address the Board as he had managed the Bellaire "city survey". He gave BCAB a thorough understanding of how the questions were devised and his take on the conclusions that can be drawn. He talked a little about the concept of the "Bellaire brand" and showed some examples of other cities and how they had incorporated a unique brand (Troup, Texas). John Munday added that improving the City is beyond one individual's or group of individuals' capability and consequently urban architects, Terrain Studio has been hired to help with this process. The purpose of this is to be "transformational" in the image of the City and marks the cross-over of landscape architecture and art.

IV. Business Items:

DISCUSSION AND POSSIBLE CONSIDERATION ON

- **A. Utility Box Project;** Chair – Terry Leavitt-Chavez reported that a rendering within our animal-theme guideline has been requested.
- **B. 4th of July Spin-Art;** Chair - Terry Leavitt-Chavez sought help from the Board in setting up and assisting with the spin-art stand on July 4th. Jacque, Jane, Jennifer and Andy all offered to help to some extent for 8.30am set-up.
- **C. Library Drop Box** – Chair, Terry Leavitt-Chavez circulated a rendering of the design for the Library drop-box. To some extent the design is influenced by the odd shape of the metal box itself. The Board spent some time discussing the design (colors, framing, whether it should be whimsical with bookworms / butterflies etc. as well as just books and shelves?). There was also the thought of laying some books horizontally with the text "Thanks to

Friends of Bellaire Library" on the spines in recognition of that group's funding. At length, **Jane Williams tabled a motion, seconded by Andy Williamson and unanimously approved by the Board to suggest a "modified version of the rendering provided, that better reflected a children's library".**

- **D. Art Inventory** – Jane Williams and Jacquelyn Quick reported that they had started the process of recording City art into a central data-base. They showed the Board a log of ten items located in the library. Jane Williams concluded so far that most of the items logged had more historical value than monetary value and the question was asked whether certain items should be repaired [or not even kept at all]. Terry Leavitt-Chavez suggested that we include a maintenance schedule for items to ensure that they do not fall into disrepair in the future. Diane White mentioned that the Art Benches had been re-done this year. The next phase of the project will take place in City Hall on June 20th, before the next City Council meeting and Jane Williams and Jacquelyn Quick will pursue with Diane White.
- **E. FY 2017 Budget** – Chair, Terry Leavitt-Chavez 1) Lori Betz is the artist on the fire station statue, 2) Light on art doors / utility boxes? Carl to get pricing on lights....Metro box? It was proposed to add \$ 3,000 to the 2017 Budget for the BCAB to host a reception to encourage local artist to display their art / help educate local children.

V. New Business / July Agenda Items

- How to fund art??
- Art door kid program
- Review Master Plan

VI. Comments from Board Members

VII. Adjournment - Motion to close (Jane Williams), seconded (Jennifer Hawes) and approved unanimously. Meeting adjourned at 8:45pm.

Respectfully Submitted,

Andy Williamson

Next Meeting: July 13, 2016