

Minutes of the Bellaire Cultural Arts Board (BCAB) Meeting

July 13, 2016

Prior to the meeting, Terry Leavitt-Chavez, Jacquelyn Quick and Diane Roberts were sworn in, having been reappointed / commenced representation on BCAB.

I. Action Item:

Meeting called to order at 6:35pm by Chair, Terry Leavitt-Chavez with a quorum.

Board members present: Terry Leavitt-Chavez, Jacquelyn Quick., Andy Williamson, and Diane Roberts,

Others present: Sebra Nelkin, student from University of Arizona,

Board members absent: Jane Williams, Jennifer Hawes, and Anita Mehta

II. Action Item:

Adoption of Minutes – June's minutes were approved (motion proposed by Jacquelyn Quick and seconded by Andy Williamson and the Board approved unanimously).

III. Forum for Public Comments:

Sebra Nelkin mentioned that she was observing the meeting as part of her studies in the communications program at University of Arizona.

IV. Business Items:

DISCUSSION AND POSSIBLE CONSIDERATION ON

- **A. Elect Board Officials;** Having been sworn in, **Jacquelyn Quick proposed a motion, seconded by Andy Williamson and unanimously approved by the Board to re-appoint Terry Leavitt-Chavez as Chair of the Board; Diane Roberts as Vice-Chair; and Andy Williamson as Secretary.**
- **B. 4th of July Spin-Art Recap;** Chair - Terry Leavitt-Chavez reported that the spin-art from July 4th had raised a little less than \$ 60 for BCAB funding. Things to think about for next year = 1) appropriate pricing?; 2) items to bring = garbage bin, paper towels, fans for airflow and mosquito repellant.
- **C. Library Drop Box / Utility Box Renderings** – Chair, Terry Leavitt-Chavez reported that BCAB would like to retain Roger Seward represented by Up-Art Studio to do the utility box at Rice & Bissonett. Contract review is currently under way. Library drop-box rendering was not approved by all library stakeholders.
- **D. Art Inventory** – Jacquelyn Quick reported that she and Jane Williams had fulfilled the second audit of City art in City Hall and the City Fire Station. Items had been recorded in the database. It was suggested that Paseo Park and the Police Station should be the next venues for audit and Diane Roberts offered to help if required. Terry Leavitt-Chavez suggested that the painted utility boxes should be included in the next audit and the art benches. She also requested that the information should be in a format that can be e-

mailed to the City Manager. Lastly thought should be given as to which, if any items, should be kept for display in the new City Hall.

- **E. FY 2017 Budget** – Chair, Terry Leavitt-Chavez reported that all art-related recommendations from BCAB have been removed from the FY 2017 budget request.
- **F. Dive in Movie** – Terry Leavitt-Chavez reported that this event was coming up on Thursday August 18th and some assistance from the Board would be required to help with an art-table / booth ahead of the movie itself,
- **G. Call for Donations** – It was felt that the most logical and worthy of the on-going projects for funding were 1) lighting for the Texas French Art doors / and utility boxes and 2) for the Nick Erring Fire Station sculpture. BCAB concluded that a fund-raising event such as a "festival" in Paseo Park would be a less efficient means of raising money and that a call for donations could be made quite quickly through the local media and on the City's web-site. **Jacquelyn Quick tabled a motion, seconded by Andy Williamson and unanimously approved by the Board to seek donations from the public by advertising in local media and via the City's web-site.** The precise wording can be organized with the City.
- **H. Call for Artists** - Jacquelyn Quick proposed a motion, seconded by Andy Williamson and unanimously approved by the Board to seek more interest in the on-line art registry by advertising in the local media and electronically [through City web-site].

V. New Business / August Agenda Items

- None

VI. Comments from Board Members

VII. Adjournment - Motion to close (Andy Williamson), seconded (Jacquelyn Quick) and approved unanimously. Meeting adjourned at 8:00pm.

Respectfully Submitted,

Andy Williamson

Next Meeting: August 10, 2016