

CITY OF BELLAIRE TEXAS
ENVIRONMENTAL AND SUSTAINABILITY BOARD
AUGUST 3, 2016

Council Chamber

Regular Session

6:30 PM

**7008 SOUTH RICE AVENUE
BELLAIRE, TX 77401**



Chair

Jason Wintz

Vice Chair

Johanna Moran

Member

Joe Burris

Secretary

Jonathan Palmer

Member

Ayobamidele G.
Bello

Member

Michelle Mastin

Member

George Williams

Mission Statement:

***The City of Bellaire is dedicated to outstanding quality
service and facilities to ensure an open, progressive, and
secure community.***

REGULAR SESSION – 6:30 P.M.

A Regular Session of the Environmental and Sustainability Board of the City of Bellaire, Texas ("ESB"), will be held at 6:30 p.m. on Wednesday, August 3, 2016, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. Call to Order and Announcement of a Quorum – Johanna Moran, Vice Chair.

B. Introduction of Visitors – Vice Chair.

C. Citizen Comments, if any.

Note: Citizen Comments are limited to up to five (5) minutes per person.

D. Council Liaison Comments – Roman F. Reed, Mayor Pro Tem.

E. Public Works Update – Brant Gary, Director of Public Works.

F. Approval of Minutes:

Consideration of and possible action regarding the approval of available minutes.

G. Board Business:

Discussion and possible action on the following topic(s):

1. Discussion of Board goals, including priorities and responsibilities;
2. Ongoing Involvement/Initiatives:
 - a) Provide input to Public Works,
 - b) Follow up on shielded fixtures and use of lower color temperature LEDs in Bellaire parks and streets,
 - c) Set dates and chairs for semi-annual recycling drives,
 - d) Ask for coordinators for NDC events in which we participate or partner with NDC,
 - e) Consider July 4 booth participation;
3. Promotion/Publicity:
 - a) Set procedure for content and submittal to Notify Me,
 - b) Pursue a Facebook page, decide on content monitor,
 - c) Present information to the public on environmental initiatives such as Pollinator Partnership;
4. Current Topics:
 - a) Decide Board's role in the City of Bellaire's Beautification efforts:
 - a. Participate in CBB workshops,
 - b. Follow up on Mulberry planting and possible easement prairie;
 - b) Continue to pursue partnerships with other environmental groups, city departments, social groups,
 - c) Offer assistance to other boards and commissions in environmental and sustainability areas;
5. Prior discussions stalled or dropped:

- a) Explore expansion of recycling to include composting, yard waste collection, Christmas tree recycling
- b) Open dialogue with businesses as to recycling, addressing food waste and single use bags
- c) Promote sustainable landscaping, home efficiency, solar
- d) Consider sponsoring or presenting educational seminars or speaking to other Bellaire groups
- e) Community garden sponsorship

H. New Business:

Any ESB member who wishes to bring New Business to the attention of the ESB shall do so at this time.

Note: Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future Agenda for the ESB or for referral to staff for investigation.

I. Next Meeting:

September 7, 2016.

J. Adjourn.

Environmental and Sustainability (ESB) Board Meeting
Wednesday, July 7, 2016
Bellaire City Hall Council Conference Room

Meeting Minutes

A. Opening

The regular meeting of Environmental and Sustainability Board (ESB) was called to order at 6:36PM on Wednesday, July 7, 2016, by Jason Wintz, Chairman. There was a quorum of members present.

Members Present

Jason Wintz – Chairman
Joe Burris
Michelle Mastin
Johanna Moran
Jonathan Palmer
George Williams

Non-Voting Members Present

Brant Gary, Bellaire Public Works
Shawn Cox, Bellaire Public Works

Also Present:

Tracy Dutton, Bellaire City Clerk

B. Approval of Minutes: After a motion and a second, the minutes of the meeting of June 23 2016 were unanimously approved.

C. Swearing in of new and returning Board Members: Tracy Dutton, City Clerk, administered the oath of office to Board members Joe Burris, George Williams, and Johanna Moran. Joe and George were sworn in for two year terms, to end on June 30 2018, while Johanna's term will expire on June 30 2017. She was appointed to fill the unexpired term of Helen Swiff-Goodman.

D. Election of Officers:

1. Jason Wintz was nominated and elected to the office of Chairman for 2016-2017.
2. Johanna Moran was nominated and elected to the office of Vice Chairman for the same one-year term.
3. Jon Palmer was nominated and elected Secretary for the same term.

E. Public Works Update: Brant Gary, Public Works Director, solicited feedback from the Board on several alternatives for new, larger containers for household use in

curbside recycling. Brant distributed flyers illustrating several of the alternatives being considered. A full discussion ensued, in which all Board members participated, and in which several opinions were expressed about closed vs. open bins, the size of the bins, and the possible sale of composting bins by the city. Brant asked Board members to send any further comments/questions/suggestions to him at **PW.Bellairetx.gov**. Both Brant and Jason cautioned Board members to avoid sending emails to the entire Board on this or any subject, or to using “reply all” generally, out of concern about violating City Council’s directive that all Bellaire Boards comply with the Texas Open Meeting Act.

F. Board Business:

1. Centerpoint/Mulberry Plantings: No update on this effort of the Board to promote sustainable plantings on Bellaire public property, beginning with Mulberry Park. Johanna Moran will follow up with Karl Miller and Brant Gary to insure that this initiative is pursued with Centerpoint Energy, owner of the land at Mulberry Park..

2. Focus Areas: Jason told the Board that the previous year’s Board had met earlier in 2016 and had created a list of key focus areas on which the Board should work. Each Board member at that time accepted responsibility for one or more focus areas. With the change in Board composition, Jason suggested that all Board members review these focus areas and commit (or recommit) to devoting time and energy to them. All agreed. Jason agreed to send all Board members the focus area assignments from the Board planning meeting, so that current Board members can consider their involvement. Jason suggested that focus area assignments be finalized at a future Board meeting.

3. August Board Meeting: Jason told the Board that he will be out of town on August 3, and Johanna Moran agreed to chair the regular monthly meeting on that date.

H. New Business –

1. Jason encouraged all Board members who are able to attend the CBB workshop on July 14, in the CenterPoint Energy Room, to do so. Tracy Dutton has already posted a notice of possible quorum, so there is no limit to the number of ESB Board members who can attend.

I. Adjournment --

There being no further business, the meeting was adjourned at 7:40PM. The next regularly scheduled meeting will be held on August 3, 2016.

Minutes submitted by: Jonathan Palmer

DRAFT