

Environmental and Sustainability (ESB) Board Meeting
Wednesday, October 5, 2016
Bellaire City Hall Council Conference Room

Meeting Minutes

A. Opening

The regular meeting of Environmental and Sustainability Board (ESB) was called to order at 6:36 PM on Wednesday, October 05 2016, by Jason Wintz, Chairman. There was a quorum of members present.

Members Present

Ayobamidele (Ayo) Bello
Joe Burris
Michelle (Micki) Mastin
Johanna Moran
George Williams
Jason Wintz

Non-Voting Members Present

Shawn Cox, Administrative Services Manager, Department of Public Works

B. Public Works Update:

1. Shawn Cox informed the Board that Brant Gary, Public works Director as at the Texas Municipal League and would not be able to attend the meeting.
2. Shawn also informed the Board that Gary attended a local (within Texas) Waste Expo since the last board meeting and will brief the board at subsequent meetings on things learned.
3. Shawn brought up the issue of possible new bins with lids and wanted to confirm with the Board if any decision was reached and if there was any action item for the City to follow up with. He indicated that the earliest the City could implement any resulting action would be FY18. A discussion ensued within the Board. Shawn indicated the cost of going to a 96-gallon container City-wide could be somewhere between \$200,000 and \$500,000 depending on a few factors including but not limited to:
 - a. how many containers were purchased,
 - b. if implementation was rolled out at once or phased,
 - c. who does the delivery of the containers.

The Board implored the City to do some research to narrow down the cost, possible options and implementation prior to making a decision if to pursue or not

ahead of next year. Ayo Bello offered to follow up with City Staff to keep item alive ahead of FY 18 budget deliberations.

4. Shawn advised of a Boy Scout seeking to talk to and sponsorship (non-financial) from the Board to distribute Recycling based sticker within the City as part of his merit badge process. No Board member objected.
5. Shawn indicated that Darold (Solid Waste Superintendent) was working with Living Earth regarding recycling Christmas trees/save our dunes. The board suggested adding this to the next agenda so it can be properly discussed.

C. Approval of Minutes: The minutes of the Board meeting of September 14 2016 were approved unanimously with the correction made to Cristin Emshoff's name.

D. Board Business:

- a. Requested Revision to Chapter 9, Buildings, Article XI, Trees, in the Code of Ordinances of the City of Bellaire regarding the specification of undesirable trees for possible presentation to the Building and Standards Commission (BSC) to address the issue of invasive trees: after much discussion of proposed language that would address specification of invasive trees and of steps to be taken in possible removal of invasive trees, the following resolutions were made:
 - a. the names of trees on the existing list of undesirable trees (Sec.9-350) would be swapped with names (common and scientific) of trees as proposed by Johanna in the proposed modifications to be submitted to the BSC.
 - b. modifications to Sec.9-352 (Tree Disposition Plan) as proposed by Johanna were suggested and agreed on to be submitted to the BSC.
 - c. Johanna would present the proposed modification to the BSC at their next meeting.
 - d. Shawn would assist Johanna with formatting the proposed modifications and presentation to the BSC.
- b. Undesirable and desirable plants list: this list as proposed by Johanna would be submitted to the BSC for review and approval.
- c. ESB revised Rules of Procedure: this version of the revised rules of procedure was accepted unanimously with a few changes.
- d. Bellaire Recycles Day: December 3rd and 10th were suggested by Shawn as open and good dates for possibly organizing the recycling event. Ayo will work with Jon to follow up with vendors on new suggested dates.
- e. Pumpkin Patch: Jason thought it was a good idea for the ESB to have a table at the event. A conversation ensued and afterwards, George brought a motion to allow ESB participation if the table can be staffed. There were no objections to the motion. Jason will lead efforts and asked others to volunteer time if

available. Johanna indicated she has all of the materials from the last event. Jason to coordinate with Johanna to obtain the materials if needed.

H. New Business –

- a. Social Media Posts: George proposed a few more social posts and reminded Shawn of the proposed frequency. Shawn advised that there were no objections from City staff on the two posts approved at the last meeting. Those were posted the same day to the City's Facebook page and received likes and were shared by Residents. Micki suggested adding the Recycling Do's and Don'ts as a social media post. Shawn to reach out to Waste Management to obtain the official Recycling Do's and Don'ts and submit for posting on the City's Facebook page.

I. Adjournment --

There being no further business, the meeting was adjourned at 8:17 PM. The next regularly scheduled meeting will be held on November 2nd, 2016.

Minutes submitted by: Ayobamidele Bello