

Parks and Recreation Advisory Board
Minutes of Meeting Held Wednesday, October 19, 2016 – 6:00pm.
CenterPoint Energy Community Center
7001 Fifth Street, Bellaire, TX 77401

1. Call To Order: by Neil Verma at 6:06pm

Attendance: *Board:* Neil Verma, Travis Crabtree, Kevin Sisk, Sharon Veldman,
Julie McNee

Parks & Rec Department: Karl Miller, Cheryl Bright, Heysel Zepeda

2. Announcement of a Quorum by Neil Verma at 6:06pm

3. Approval of Minutes from September 21, 2016

- Sharon Veldman moved and Neil Verma second, minutes approved.

4. Public Comments

- No comments.

5. Reports

a.) Reports from Other Boards, Commissions and Committees

- Sharon Veldman, Patrons of Bellaire, reported that Patrons is looking into hosting an event around Super Bowl weekend and hopefully get Bellaire Little League involved. She mentioned that the board is looking into donating \$5,000 towards Trolley Tunes and \$35,000 towards two swing sets, a boardwalk at Russ Pitman Park and shade areas in the parks. Mrs. Veldman stated that Patrons would like a list of priorities from Evergreen's Master Plan from Parks Board to help Patrons raise designated funds.
- Kevin Sisk expressed concern because the Evergreen project is not in phases which could cause the funds to be quickly absorbed in one area and felt the Park Master Plan still needs additional design work.
- Neil Verma suggested that Karl Miller get some feedback from the City Manager and engineering concerning the Evergreen Park Master Plan.
- Karl Miller suggested inviting a Patrons Board Member to a future Parks Board Regular Meeting.

b.) Reports from Council Liaison

- Liaison not present.

c.) Reports from City Staff

- Karl Miller provided an overview of the department's monthly report highlighting the following: Pumpkin Hunt is October 27; Trolleywood Movie is October 29; Tents in Town is November 5; The City is closed on November 11, Veterans Day and November 24 & 25 for Thanksgiving; Holiday in the Park is December 1; Story Time is December 10; BLIFE continues to be busy with Bunco, Bingo, Mexican Train and taking trips to various locations; October 7th was the Klocks concert in The Great Lawn with approximately 300 in attendance; Two in-service during the month of September were held for lifeguards working weekends; Evergreen pool deck was winterized. Deck chairs, guard stands and lane lines were removed and put away to the corner of the deck by the slide; the sand and laterals in the Evergreen filters have been replaced; a fourth application of the mosquito larvacide program was completed on September 28th and 29th; a purchase order was issued for South

Rice medians near Male and Mimosa to install plantings, hardscape, steel edging and mulch – this job was completed during the week of September 12th; Parks crew performed some light pruning at Mulberry Park around the playground as well as Feld Park along the first base fence line; Parks crew are currently painting decorative light posts throughout Paseo Park.

- Cheryl Bright informed the board of an over chlorination incident that occurred at the Bellaire Family Aquatic Center. She stated that the issue has been corrected and additional steps are being implemented to prevent this from happening again.

6. Update on Beautification Master Plan Process from Board Members Representing Parks and Recreation Advisory Board and Staff

- Julie McNee updated the board on the Beautification Master Plan Process and overall felt it was an interesting concept that should be a phased plan approach.
- Kevin Sisk appreciates the overall picture of the Beautification Master Plan Process.
- Cheryl Bright reminded the board of upcoming Beautification meetings scheduled in November.

7. Review and Possible Action Regarding Expenditure of Funds related to Playgrounds and/or Shade Shelters

- Buster Adams presented a slide show of different swing and shade shelter options and recommends adding shade structures to Loftin Park, replacing shade structures at Dog Park and replacing old swing sets with new ones at Lafayette and Mulberry Park.
- After much conversation on the various benefits and options, Neil Verma moved to table action to next regular meeting on November 16 allowing Mr. Adams time to explore another option, seconded by Sharon Veldman; unanimous approval.

8. Review and Possible Action Regarding Expenditure of Funds related to Park Amenities

- Buster Adams presented a slide show of the new park standard receptacles and recommends replacing all current blue trash receptacles with the new park decorative enclosure standards at the following locations: Bellaire High School, Bellaire Town Square, Driscoll, Feld, Joe Gaither, Locust, Mulberry and Ware Family Park.
- Julie McNee motioned to approve Mr. Adams recommendations to replace the proposed blue trash receptacles with new park decorative enclosure standards; Sharon Veldman second, unanimous approval.

9. Board Members Comments and Announcements

- No comments.

10. Adjournment –Meeting adjourned 8:26pm.

Respectfully Submitted,

Heysel Renee Zepeda

November 16, 2016: Next Meeting