



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

MARCH 6, 2017

Council Chamber

Regular Session

6:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 6:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 6:00 p.m. on Monday, March 6, 2017. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present*
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; James Andrews, City Engineer; and Tracy L. Dutton, City Clerk.

*Pat B. McLaughlan, Council Member, arrived shortly after the meeting was called to order.

C. Inspirational Reading and/or Invocation - Michael Fife, Council Member.

Michael Fife, Council Member, provided the inspirational reading for the evening.

D. Pledges of Allegiance - Michael Fife, Council Member.

Council Member Fife led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

I. TOWN HALL MEETING (BOND IMPLEMENTATION AND ONGOING DRAINAGE WORK)

A. Introduction - Andrew S. Friedberg, Mayor.

Mayor Friedberg indicated that the town hall meeting this evening presented a good

opportunity to update Bellaire residents on the progress the City had made with drainage infrastructure and the City's plans moving forward.

Before moving to the presentation, Mayor Friedberg noted that there was a typographical error on the agenda regarding the time limit for public comment. The agenda stated that there was a three-minute time limit; however, the time limit should be five minutes. He asked members of the audience to keep that in mind when formulating their public comments for the evening.

B. Summary of Procedure - Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, summarized the procedure for the evening's town hall meeting.

C. Presentation:

City of Bellaire Bond Program Implementation and Ongoing Drainage Work Report - Presented by City Engineer James Andrews of ARKK Engineers, LLC.

James Andrews, City Engineer, ARKK Engineers, LLC, presented the process the City had developed for selecting locations for various projects funded under the "Bonds for Better Bellaire 2016 Program," followed by an update on the City's status with respect to ongoing drainage work around the city.

It was noted that the "Bonds for Better Bellaire 2016 Program" would fund several capital improvement projects, including additional funding for municipal facilities, water and wastewater line replacement, new sidewalk construction, and major street and drainage improvements. City Engineer Andrews indicated that the focus of most of his presentation would be on the street and drainage component of the bond program.

City Engineer Andrews provided an overview of street and drainage assessment criteria, as well as the schedule for water and wastewater line replacement, street and drainage improvements, and sidewalk improvements to be undertaken over the next three years (through 2020).

D. Public Comment.

Mayor Friedberg recognized speakers who had completed a sign-up sheet for the town hall meeting and noted that the time limit was five (5) minutes, with notice after four (4) minutes, that there was one (1) minute left.

John Bosco:

Mr. Bosco addressed City Council regarding a drainage problem on Mildred Street. He advised that the problem resulted from a drainage canal located along the railroad tracks, which backfilled into the streets. He referenced a recent project the City had undertaken to add additional drainage inlets on the street, but noted that the additional inlets had not fixed the problem. He urged City Council to readdress the drainage on Mildred Street.

Craig Tillison:

Mr. Tillison addressed City Council and indicated that his home on Mildred Street had flooded twice (during Tropical Storm Allison and the Memorial Day 2015 flood event). He concurred with Mr. Bosco's assessment that the additional inlets on Mildred Street

had not solved the drainage problem.

After reviewing the proposed bond projects, it appeared to Mr. Tillison that the City Council had forgotten about the Southdale area and, particularly, Mildred Street. He urged City Council to fix Mildred Street.

Richard Franke:

Mr. Franke stated that he had been appearing before City Council since 1998 advocating that the City completely reconstruct all severely deteriorated infrastructure. Reference was made to the northeast quadrant of the City, more specifically, the 1000-1100 blocks of Mulberry Lane and Howard Lane. Although the City had recently reconstructed the 1100-1200 block of Howard Lane, Mr. Franke advised that the 75-year old water line was not replaced, which he deemed to be incompetent.

Mr. Franke urged City Council to establish standards and commit to a \$35 million bond issue in November to reconstruct or replace the City's aging infrastructure.

Michael Tweedy:

Mr. Tweedy addressed City Council regarding the schedule of bond program projects presented by City Engineer Andrews. He pointed to an area of a chart presented by City Engineer Andrews which allowed for 93 days of engineering work on streets that were already shovel-ready and inquired as to whether the City was paying twice for engineering work. Mr. Tweedy also inquired as to the request for proposal process to be undertaken. He suggested eliminating that process by rolling the work into one large \$6 million bid which, in Mr. Tweedy's opinion, would save 200 engineering hours.

John Monday:

Mr. Monday addressed City Council and indicated that the only thing he saw missing from the presentation was incorporation of elements from the Master Beautification Plan ("Plan") currently before the Planning and Zoning Commission.

Mr. Monday advised that the Plan identified six core design principles that should be applied to the City and could certainly be applied during the construction of sidewalks, streets, and drainage. Before closing, Mr. Monday provided a brief overview of the principles.

Bryan Wogenstahl:

Mr. Wogenstahl addressed City Council regarding flooding on his section of Mayfair Street. He indicated that it did not take a deluge of rain for the middle portion of Mayfair Street to flood up to the sidewalks.

Mr. Wogenstahl stated that he understood that Mayfair Street had been on a list of projects to be addressed, but the money had been diverted to some other project.

In closing, Mr. Wogenstahl urged City Council to build sidewalks on both sides of Mayfair Street.

Catherine Lewis:

Ms. Lewis addressed City Council and noted that she had spoken to a builder in her neighborhood who had suggested that a retention pond be constructed on the Chevron

Property to help solve some of the City's flooding problems. Ms. Lewis advised that she felt that her neighborhood had really fallen into disrepair and urged City Council to address the disrepair.

E. Questions from the Mayor and City Council.

Mayor Friedberg opened the floor for questions from the City Council.

Following questions, Mayor Friedberg announced that the town hall meeting was concluded at 7:35 p.m.

F. Adjourn.

Mayor Friedberg advised that the town hall meeting was adjourned at 7:35 p.m. on Monday, March 6, 2017. Prior to starting the regular meeting, City Council recessed briefly.

II. REGULAR MEETING

A. Call to Order - Andrew S. Friedberg, Mayor.

Mayor Friedberg called the Regular Meeting of the City Council of the City of Bellaire, Texas, to order at 7:48 p.m. on Monday, March 6, 2017.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Personal/Audience Comments.

James Rowe:

Mr. Rowe addressed City Council regarding a question he had previously presented to City Council. Mr. Rowe advised that he wished to get the results of a third-party investigation of the City's building procedures.

David Wall:

Mr. Wall addressed City Council and advised that he lived behind the Chevron property and was concerned that multi-family apartments might be allowed to develop on that

property at a height of up to four floors. Mr. Wall advised that he did not want to see that type of development on the property and urged City Council not to try to reinvent Bellaire.

Catherine Lewis:

Ms. Lewis addressed City Council and announced that the residents in her neighborhood were eager to have a conversation with City Council regarding the redevelopment of the Chevron property. She indicated that residents were disappointed with the results of the Planning and Zoning Commission vote on the Comprehensive Plan update for the property.

Ms. Lewis encouraged City Council to support the residents' views regarding redevelopment. She also stated that some things would not work for the neighborhood, such as dense development, retail, restaurants, and apartments, in her opinion.

Michael Tweedy:

Mr. Tweedy addressed City Council and noted that he shared the same concerns as his neighbors regarding redevelopment of the Chevron property. Reference was made to 14 apartment complexes that exist within less than a mile from the Chevron property, as well as a hotel and a large retail establishment. Mr. Tweedy advised that the residents did not approve or support the recommendation that had been passed to City Council from the Planning and Zoning Commission for the property.

Mr. Tweedy next referenced an incident that occurred on his street over the weekend. During the incident, he advised that he was struck by a vehicle, his daughter's swing was damaged, and an American flag was stolen from his driveway. He noted that he had called the Police Department; however, no one had contacted him regarding the incident.

Bryan Wogenstahl:

Mr. Wogenstahl addressed City Council and echoed Michael Tweedy's comments with regard to the Planning and Zoning Commission recommendation for the Chevron property. He urged City Council to reject the recommendation and make the Planning and Zoning Commission go back to the drawing board to come up with something that the north side citizens wanted.

At the conclusion of personal/audience comments, **Mayor Friedberg** announced that the public hearing before the members of City Council on the Planning and Zoning Commission recommendation regarding redevelopment of the Chevron property would be held on Monday, March 20, 2017, and encouraged interested residents to attend the public hearing.

D. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated March 6, 2017, to members of City Council.

At the conclusion of the City Manager's Report, **Mayor Friedberg** opened the floor for questions from City Council. Following questions, Mayor Friedberg

announced that the City Manager's Report was concluded and continued to the next report on the agenda.

2. Monthly Financial Report for the Period Ending January 31, 2017 - Submitted by Terrence Beaman, Chief Financial Officer.

Terrence Beaman, Chief Financial Officer, presented the Monthly Financial Report for the Period Ending January 31, 2017, to members of City Council.

At the conclusion of the report, **Mayor Friedberg** opened the floor for questions from City Council. Following questions, Mayor Friedberg advised that the Monthly Financial Report was concluded and moved to the next report on the agenda.

3. Quarterly Report from the Evelyn's Park Conservancy Board - Presented by Denton Ragland, Executive Director, Evelyn's Park Conservancy.

Denton Ragland, Executive Director, presented the Quarterly Report for the Evelyn's Park Conservancy, which included updates regarding construction, finances, and operations. At the conclusion of the report, Executive Director Ragland introduced **Patricia King-Ritter, President of the Evelyn's Park Conservancy Board**, for an update of events leading up to and including the Grand Opening of Evelyn's Park.

At the conclusion of the presentations, **Mayor Friedberg** opened the floor for questions from City Council. Following questions, Mayor Friedberg advised that the Quarterly Report was concluded and moved to the next item on the agenda.

E. New Business:

1. Consent Agenda:

a. Adoption of Minutes:

Consideration of and possible action on the adoption of the minutes of the Regular Session (Annual State of the City Meeting) of the City Council of the City of Bellaire, Texas, held on Monday, February 6, 2017 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Feb 6, 2017 7:00 PM

b. Temporary Code Suspension:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Evelyn's Park Conservancy to serve beer and wine throughout Evelyn's Park during their special fundraising event, Dining By Fireflies, to be held in Evelyn's Park, 4400 Bellaire Boulevard, Bellaire, Texas 77401, on Thursday, April 20, 2017, from 6:00 p.m. to 10:00 p.m. - Submitted by Cheryl Bright, Assistant Director of Parks, Recreation, and Facilities.

Mayor Friedberg read the captions of the two items listed on the Consent Agenda and asked if any member of City Council wished to remove either of the items for separate consideration. Noting none, Mayor Friedberg called for a motion to adopt the Consent Agenda.

Motion:

To adopt the Consent Agenda dated March 6, 2017.

{Moved by Roman F. Reed, Mayor Pro Tem, and seconded by Trisha S. Pollard, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	None

2. Adoption of Ordinance:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement by and between 24/6 Technical Services, LLC, and the City of Bellaire, Texas, for On-Call Mechanical and Electrical Services for Water and Wastewater Facilities for an initial term commencing on March 7, 2017, ending on March 6, 2018, based on rates as outlined in the Standard Form of Agreement - Submitted by Diane K. White, Assistant City Manager.

Diane K. White, Assistant City Manager, provided an overview of the agenda item before City Council. She indicated that in an effort to continue to streamline the City's cost of service, the City accepted competitive sealed proposals for on-call mechanical and electrical services for the City's water and wastewater facilities. Four proposals were submitted, two of which did not meet the minimum requirements of the competitive sealed proposal package.

Assistant City Manager White advised that a committee of staff members and a water and wastewater consultant reviewed the remaining two proposals and were recommending that the City enter into a Standard Form of Agreement with 24/6 for the referenced services.

Following Assistant City Manager White's introduction of the agenda item, **Mayor Friedberg** called for a motion to adopt the ordinance as presented.

Motion:

To adopt the ordinance as presented authorizing the execution and attestation of a Standard Form of Agreement with 24/6 Technical Services LLC for on-call mechanical and electrical services for water and wastewater facilities for an initial term commencing March 7, 2017, and ending March 6, 2018, based on rates as outlined therein.

{Moved by Trisha S. Pollard, Council Member, and seconded by Michael Fife, Council Member}

Mayor Friedberg opened the floor for questions and deliberation on the agenda item. Following questions and deliberation, Mayor Friedberg called for action on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague

3. Item for Individual Consideration:

Discussion and possible action regarding compensation paid to the Judges, Prosecutor, and Deputy Prosecutors of the Municipal Court of the City of Bellaire, Texas - Submitted by Roman F. Reed, Mayor Pro Tem.

Roman F. Reed, Mayor Pro Tem, introduced the agenda item before City Council. He advised that, in his opinion, an adjustment should be made immediately to increase compensation for the Municipal Court Judges and Prosecutors.

He continued by noting that the last compensation adjustment for the Judges and Prosecutors was made on April 1, 2013. The adjustment, in Mayor Pro Tem Reed's opinion, was minor and did not properly reflect the high quality and standards of Bellaire that we expected in our law enforcement and those who presided over it.

In order to provide an incentive to attract future individuals to serve in the City's Municipal Court, Mayor Pro Tem Reed recommended a catch-up adjustment by increasing the monthly stipend of the Presiding Judge and Alternate Judge to \$1,000 and \$350 per docket and by increasing the monthly stipend of the Prosecutor to \$750 and \$350 per docket and by increasing the per docket amount for Deputy Prosecutors to \$350.

In summary, the recommended adjustment would add \$20,000 to the budget, which was immaterial when considering the total budget, in Mayor Pro Tem Reed's opinion. He urged members of City Council to support his recommendation.

Motion:

To increase the monthly stipend of the Presiding Judge and Alternate Judge to \$1,000 and \$350 per docket; to increase the monthly stipend of the Prosecutor to \$750 and \$350 per docket; and to increase to \$350 per docket for the Deputy Prosecutors.

{Moved by Roman F. Reed, Mayor Pro Tem, and seconded for discussion purposes by Gus E. Pappas, Council Member}

Mayor Friedberg opened the floor for deliberation. Following deliberation,

Mayor Friedberg called for action on the motion.

RESULT:	FAILED [1 TO 6]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	Gus E. Pappas, Council Member
AYES:	Reed
NAYS:	Friedberg, Pollard, Pappas, McLaughlan, Fife, Montague
ABSENT:	None

F. Community Interest Items from the Mayor and Council.

Community interest items from the Mayor and City Council included an expression of congratulations to the Bellaire Little League on a great opening ceremony; congratulations to The Buzz Magazines on the celebration of their fifteenth anniversary; congratulations to Spring Valley Village Mayor Tom Ramsey and Harris County Judge Ed Emmett on their recent recognitions at a Public Official of the Year Luncheon; expressions of thanks to the volunteers who worked on the Houston Rodeo event each year and to the Bellaire Police Department and other law enforcement agencies for their response to a recent bank robbery; a welcome to Boy Scout Troop 222; and wishes for a Happy Birthday to resident Lynn McBee.

G. Adjourn.

Mayor Friedberg announced that the regular meeting of the City Council of the City of Bellaire, Texas, was adjourned at 9:40 p.m. on Monday, March 6, 2017.



Town Hall Meeting Bonds for a Better Bellaire 2016 Project Selection Process

Presented By

James B. Andrews, *P.E.*

City Engineer

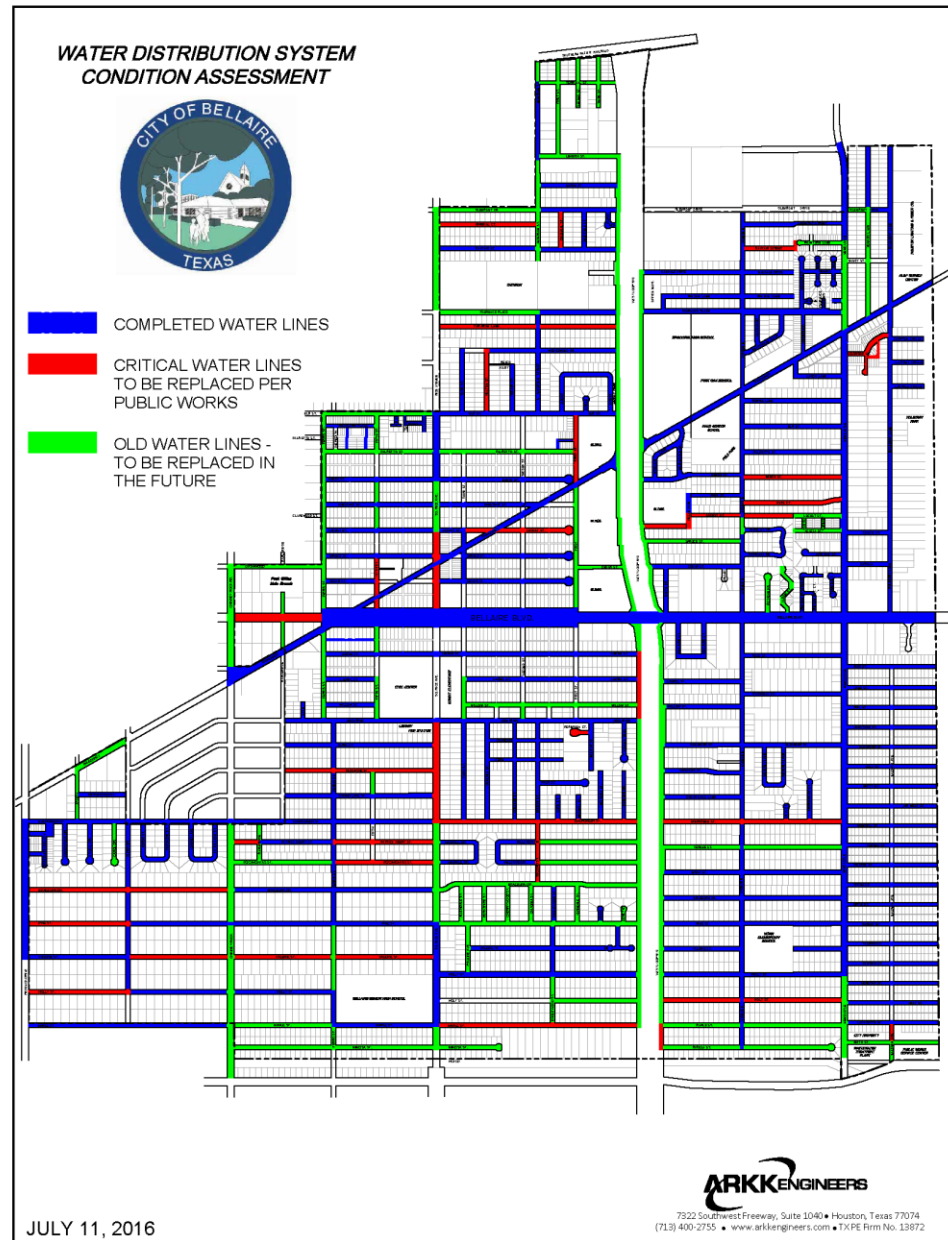
Bonds for a Better Bellaire 2016

Tonight's Discussion

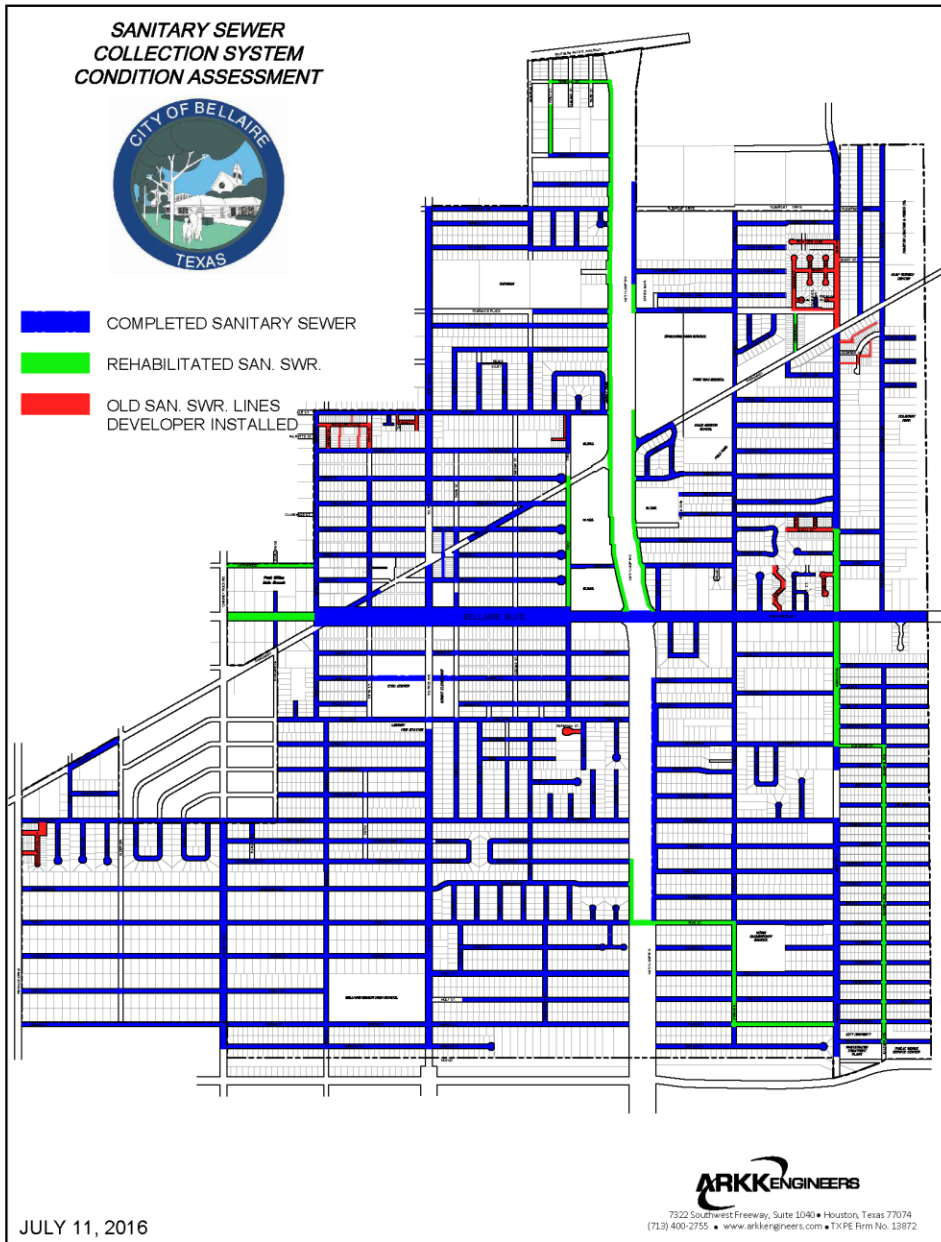
WATER & WASTEWATER LINES

STREET & DRAINAGE

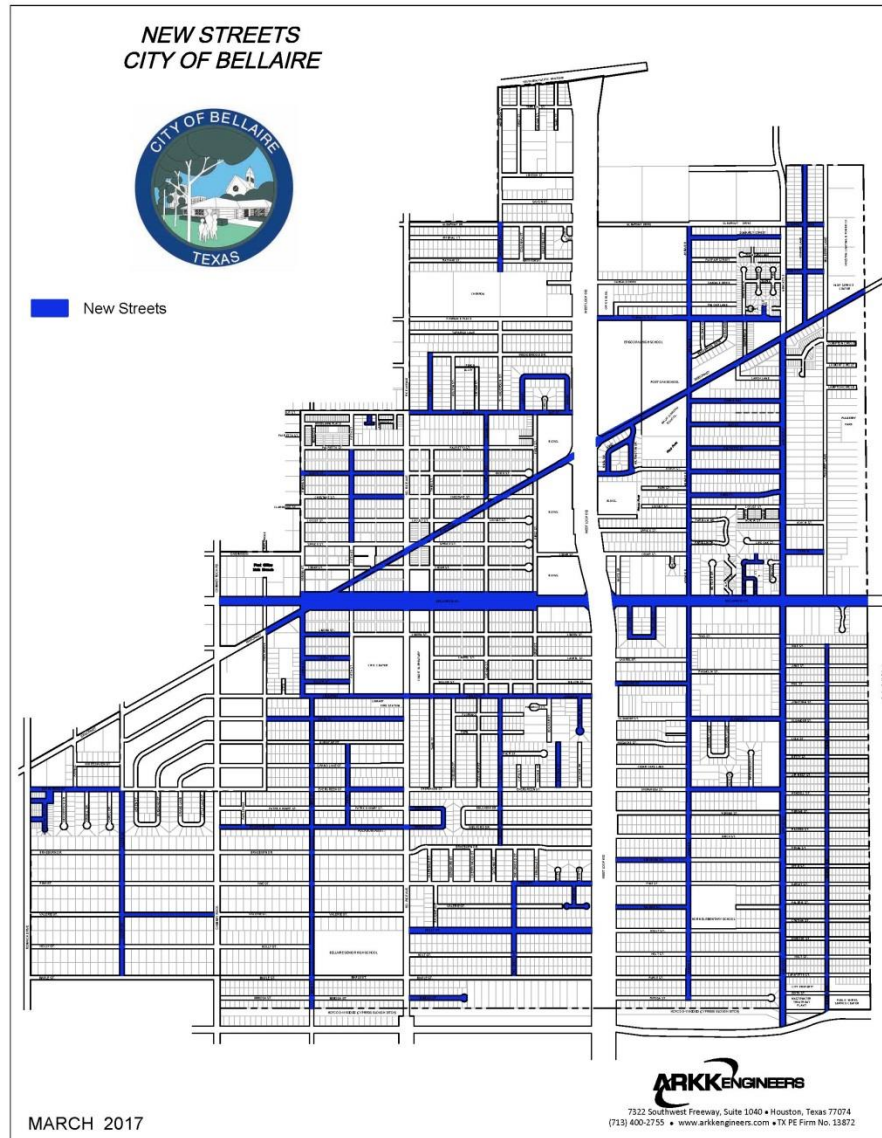
SIDEWALKS



WATER LINE DISTRIBUTION SYSTEM CONDITION ASSESSMENT

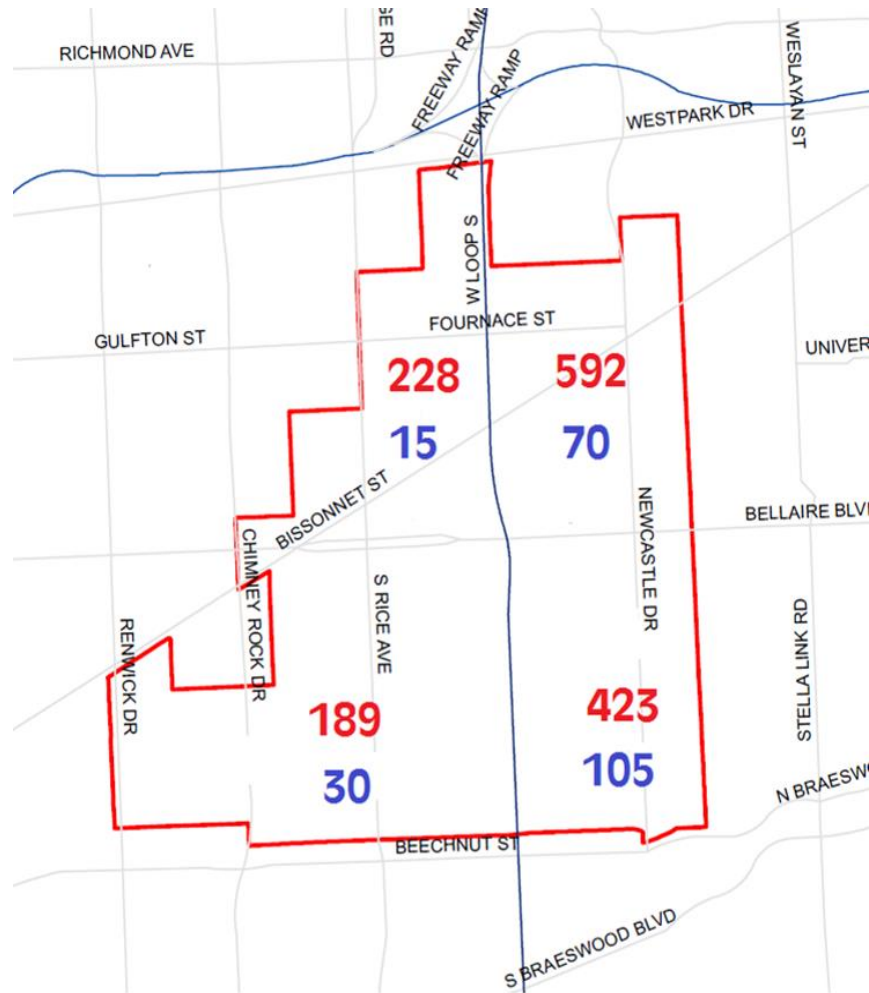


SANITARY SEWER COLLECTION SYSTEM CONDITION ASSESSMEN'



NEWER CONCRETE STREETS

- Flooded structures by area during Tropical Storm Allison & the May 2015 Storm



Reported Structures Flooded

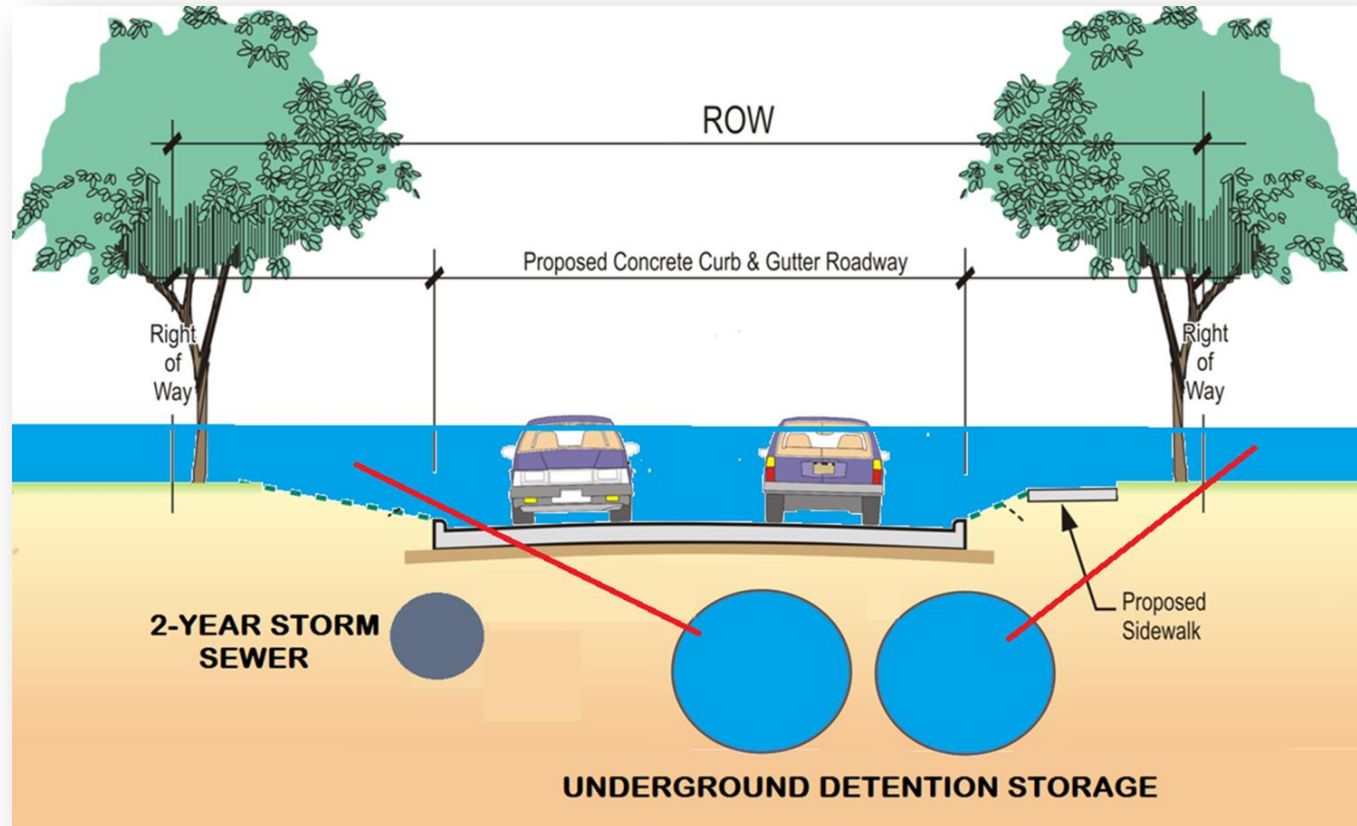
Allison 1432

JUNE 9, 2001

May 2015 220



Current Drainage Standards vs Future Opportunities



Street & Drainage Assessment Criteria

City of Bellaire - Public Works Department Storm Drainage Priority Rating System

1.C.a

Purpose:

To protect the citizens and property of the City of Bellaire by reducing the damage and hazards associated with stormwater run-off.

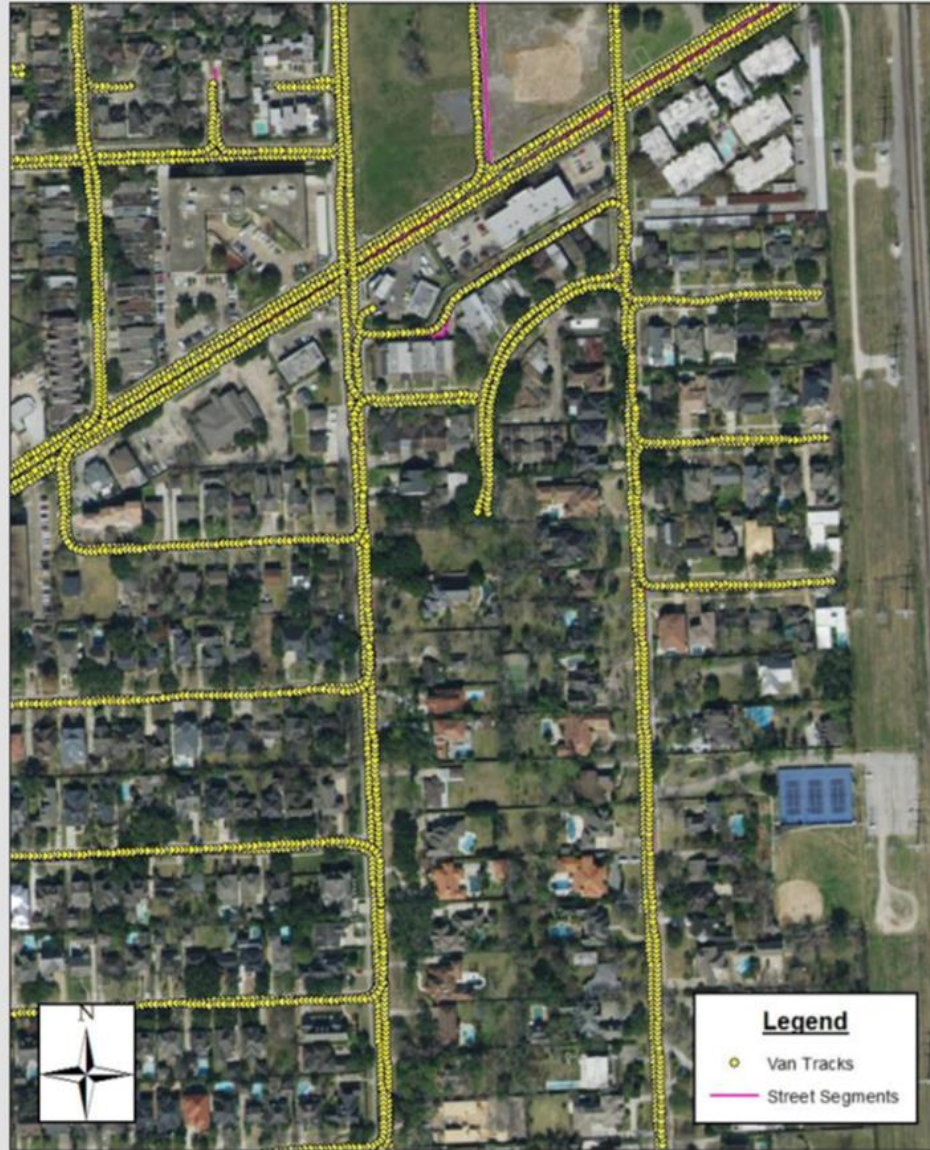
Calculation:

Each block/segment in the City starts off with a Drainage Ranking Score (DRS) of 0. P are added as shown below in order to provide a ranking of areas for candidate pr locations. This calculation may be redone as new information becomes available.

Item #	Criteria Description	Points
1.)	Structural Flooding Damage	25 maxim
	No Structures Flooded	0
	Pre 1980 Construction	10
a	Structural Flooded Recorded	15
	1980-1994	20
	1995-2004	25
	2005-Present	25
2.)	Existing Drainage Infrastructure	10 maxim
	less than 25%	10
a	Existing Capacity Versus a 2- Year Standard Design	8
	25% to 50%	5
	50% to 75%	0
	Greater than 75%	0
3.)	Drainage Study	10 maxim
a	Excessive Ponding Identified in the Drainage Study	0
	No	0
	Yes	10
4.)	Drainage Area	5 maxim
	Less Than 0-10 Acres	0
a	Size of Drainage Area Served by Storm Sewer	2
	10-20 Acres	4
	20-50 Acres	4
	Greater than 50 Acres	5
5.)	Open Ditch	5 maxim
a	Is the block served by an open ditch	0
	No	0
	Yes	5
6.)	Project Readiness	35 maxim
a	Design Status	0
	No Design Complete	0
	Partial Design Finished	15
	Complete Design	35
7.)	Regional System	5 maxim
a	Is there an opportunity for Consideration in a Regional Drainage Project	0
	No	0
	Yes	5
8.)	Redevelopment Opportunity	5 maxim
a	Is there an opportunity for future redevelopment on this block	0
	No	0
	Yes	5
		100 MAXIM

Attachment: Townhall Meeting Presentation (2213 : Town Hall Meeting - Bond Program

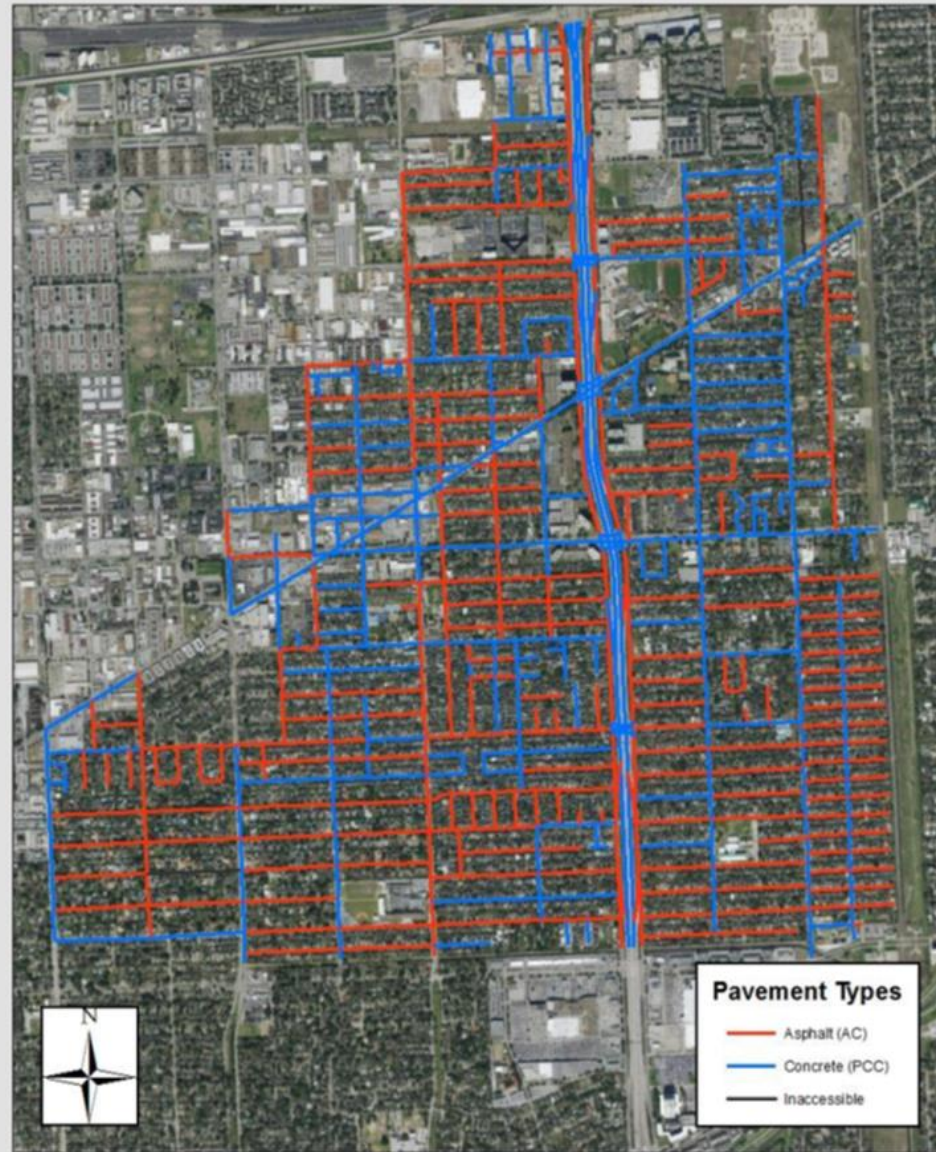
City of Bellaire, TX
Network Coverage Example Map



DTS Street Mapping Coverage

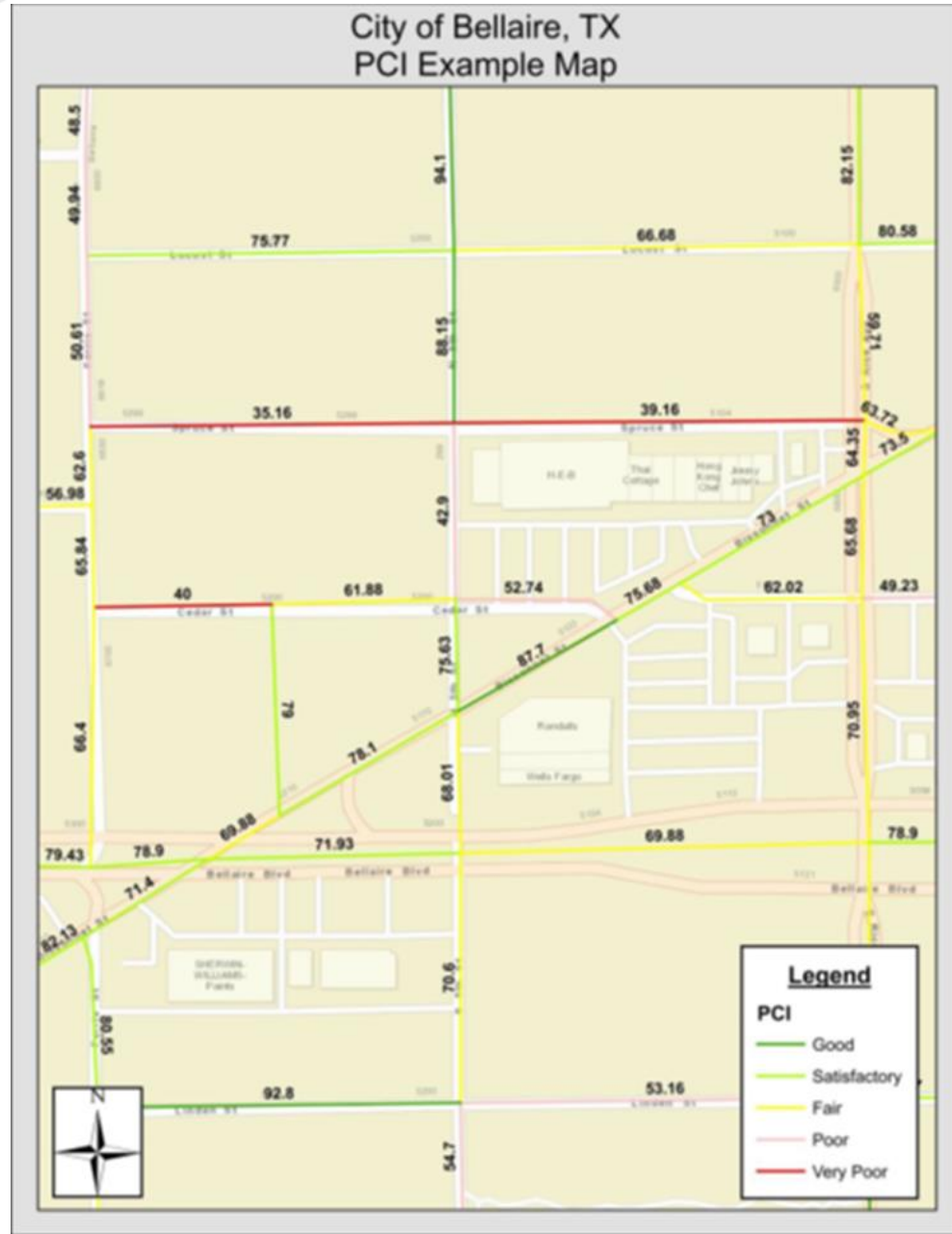
DTS Street Pavement Types

City of Bellaire, TX
Pavement Type Distribution



- **RED** Asphalt Surface

- **Blue** PC Concrete



DTS PCI Example Map of Spruce Street Area



1955

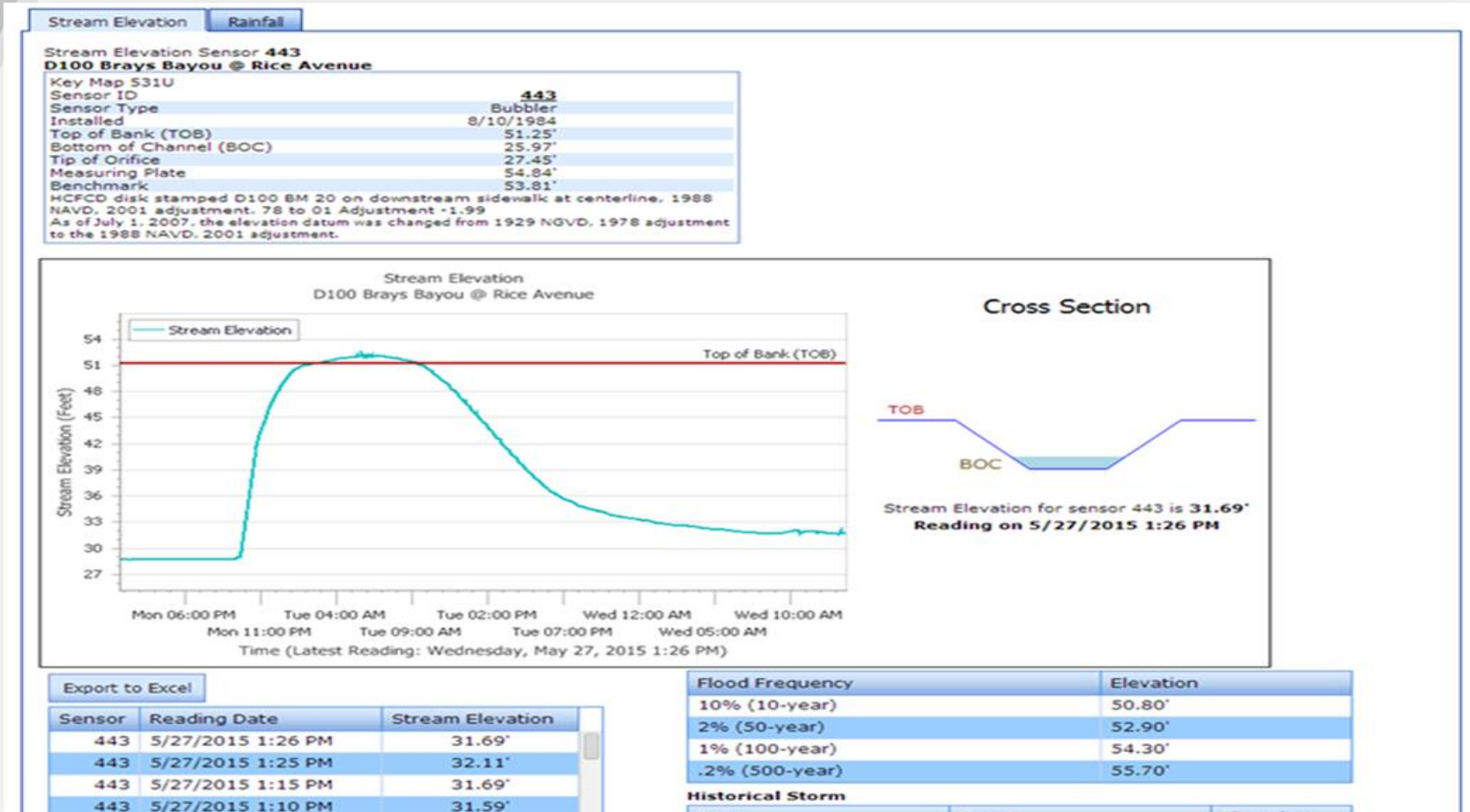


TSA June 2001



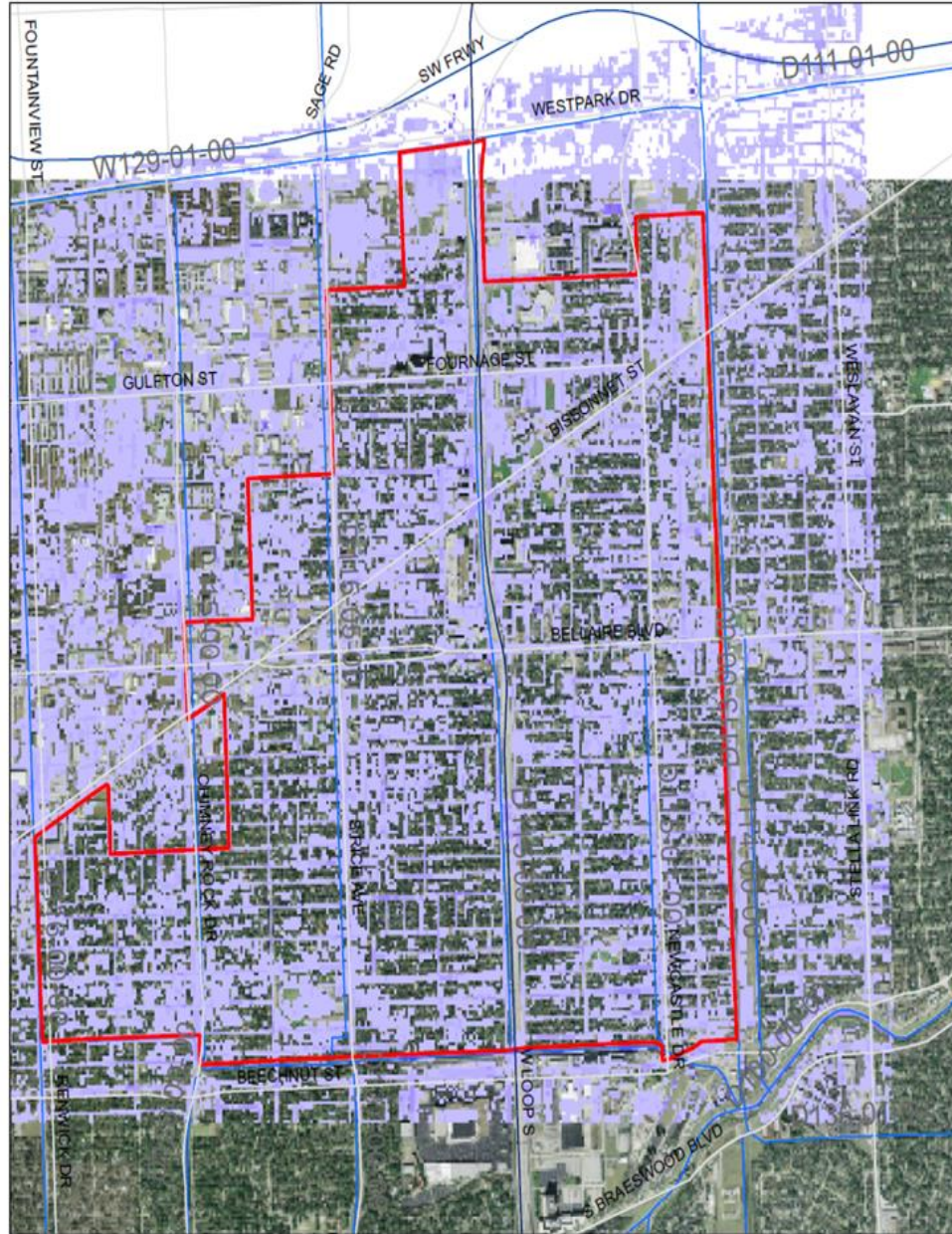
May 2015

Brays Bayou May 2015 HCFCD S. Rice Gage



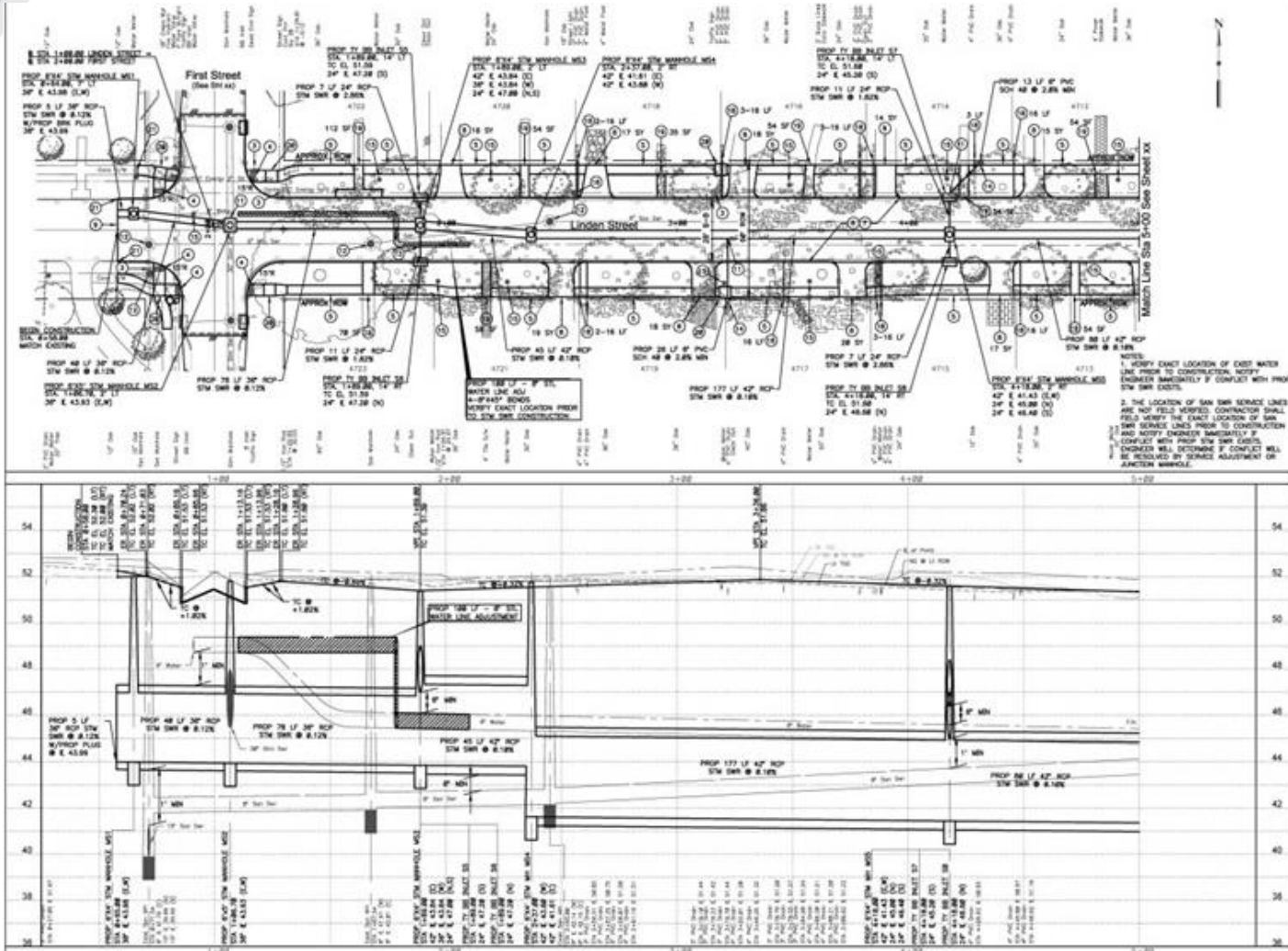
Finished Floors





SOBEK Mode

Project Ready Design Complete



DETAILED STREET RANKING

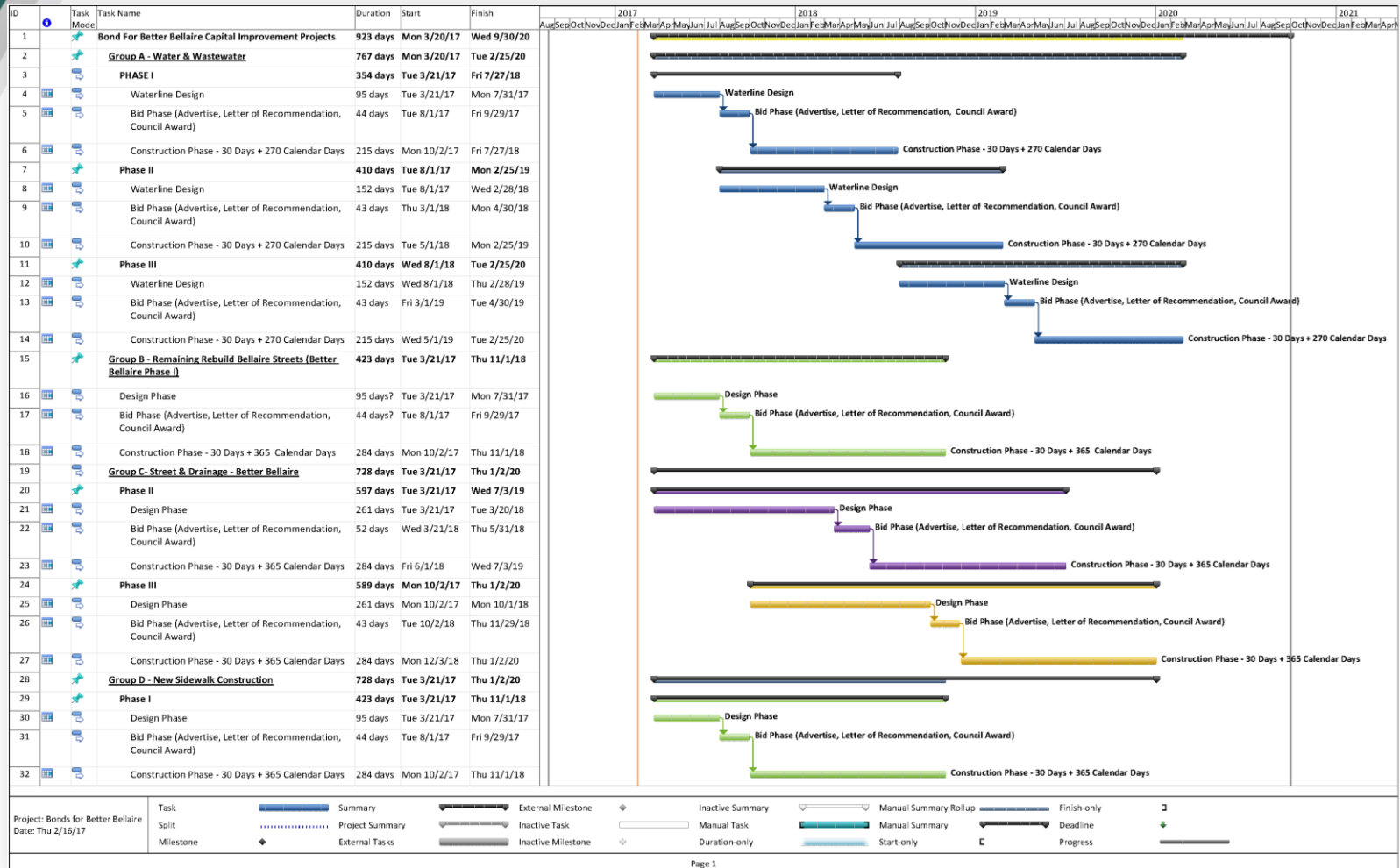
Block	Street	Frederick Road Project	Street Classification	Segment Length	Criteria #1				Criteria #2	Criteria #3	Criteria #4		Criteria #5	Criteria #6	Criteria #7	Criteria #8	Maximum Score 5.0	Minimum Score 1.0	Change																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																														
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Bonds for a Better Bellaire 2016

Bonds For a Better Bellaire Street Ranking List						
Rank	Street		Bond Phase	Drainage Score	Paving Score	Cumulative Score <small>This is a weighted score of (drainage x .60) + (paving x .40)</small>
1	4700	WILLOW ST	Group B Phase I - 2017	68	23	50
2	4900-5000	MAYFAIR ST	Group B Phase I - 2017	43	55	48
3	500	BOLIVAR ST	Group C Phase II - 2018	33	69	47
4	4700	LINDEN ST	Group B Phase I - 2017	45	23	36
5	4900-5000	IMPERIAL ST	Group B Phase I - 2017	43	24	35
6	4500	MAPLE ST	Group C Phase II - 2018	42	22	34
7	4600	CEDAR ST	Group C Phase III - 2019	25	45	33
8	5100	SPRUCE ST	Group C Phase II - 2018	12	61	32
9	4300	CYNTHIA ST	Group C Phase III - 2019	34	24	30
10	4500	LARCH LN	Group C Phase III - 2019	30	30	30
11	4300	EDITH ST		7	63	29
12	6700	N 5TH	Group C Phase II - 2018	8	57	28
13	500	CHELSEA ST	Group C Phase III - 2019	0	64	26
14	4500	MIMOSA DR	Group C Phase III - 2019	30	20	26
15	5200	SPRUCE ST	Group C Phase II - 2018	0	65	26
16	4300	BETTY ST		34	11	25
17	4400	EDITH ST		20	32	25
18	4500	HOLLY ST		25	25	25
19	4900-5000	MAPLE ST		25	24	25
20	4300	VALERIE ST		25	24	25
21	5200	CEDAR ST		0	60	24
22	5300	DASHWOOD DR		12	43	24
23	4300	DOROTHY ST		30	15	24
24	4400	LAFAYETTE ST		25	22	24
25	4700	LEHIGH ST		5	53	24
26	4900	VALERIE ST		20	31	24
27	1	AZALEA TRAIL LN		25	19	23
28	4500	BEECH ST		25	19	23
29	4800	FERN ST		15	34	23
30	6300	FERRIS DR		0	57	23
31	4800	GLENMONT DR		25	20	23
32	4700-4800	HOLLY ST		15	36	23
33	7300	S RICE AVE		30	12	23
34	4400	WENDELL ST		25	20	23
35	4500	BIRCH ST		25	17	22
36	4700	CEDAR ST		17	30	22
37	5000	CHESTNUT ST		25	18	22
38	4300	EFFIE ST		30	11	22
39	5100	ELM ST		5	47	22
40	6400	FERRIS DR		0	55	22
41	6400	FERRIS DR		0	55	22
42	4300	HOLT ST		25	17	22
43	4700-4800	HOLT ST		30	10	22
44	4700	LEHIGH ST		15	32	22
45	5100	LINDEN ST		5	47	22
46	4500	LOCUST ST		0	54	22
47	5100	LOCUST ST		15	33	22
48	4700	MAPLE ST		13	36	22
49	100	MARRAKECH CT		30	11	22
50	400	N 3RD ST		0	56	22
51	5100	PATRICK HENRY ST		25	17	22
52	500	S 3RD ST		28	13	22
53	800	ANDERSON ST		25	14	21
54	4400	DARSEY ST		25	16	21
55	5400	DASHWOOD DR		0	52	21
56	6600	FERRIS DR		0	52	21
57	4300	LAMPTON CIR		25	14	21
58	7000	N 5TH		0	52	21
59	4500	PINE ST		15	29	21

Street Ranking List

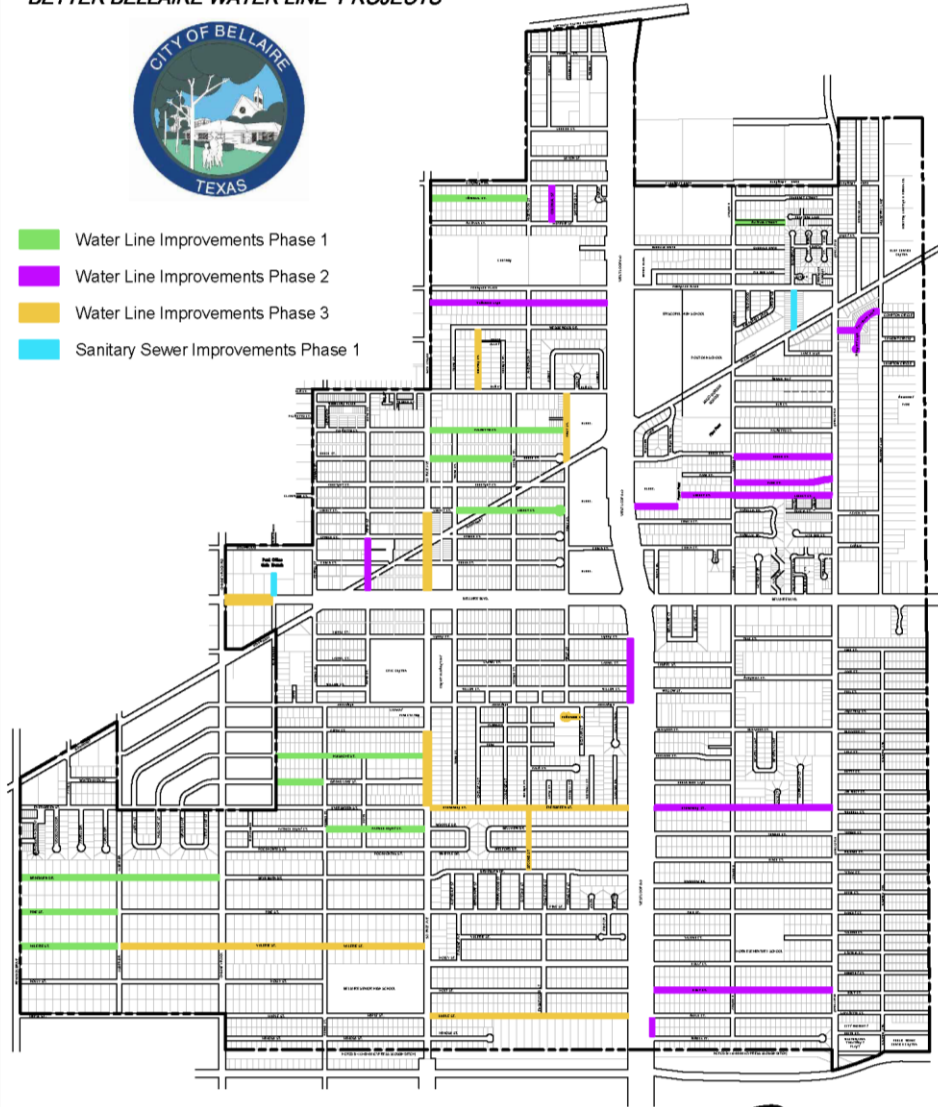
Bonds for a Better Bellaire 2016 Schedule



**PROJECT GROUP A
BETTER BELLAIRE WATER LINE PROJECTS**



- Water Line Improvements Phase 1
- Water Line Improvements Phase 2
- Water Line Improvements Phase 3
- Sanitary Sewer Improvements Phase 1



FEBRUARY 2017




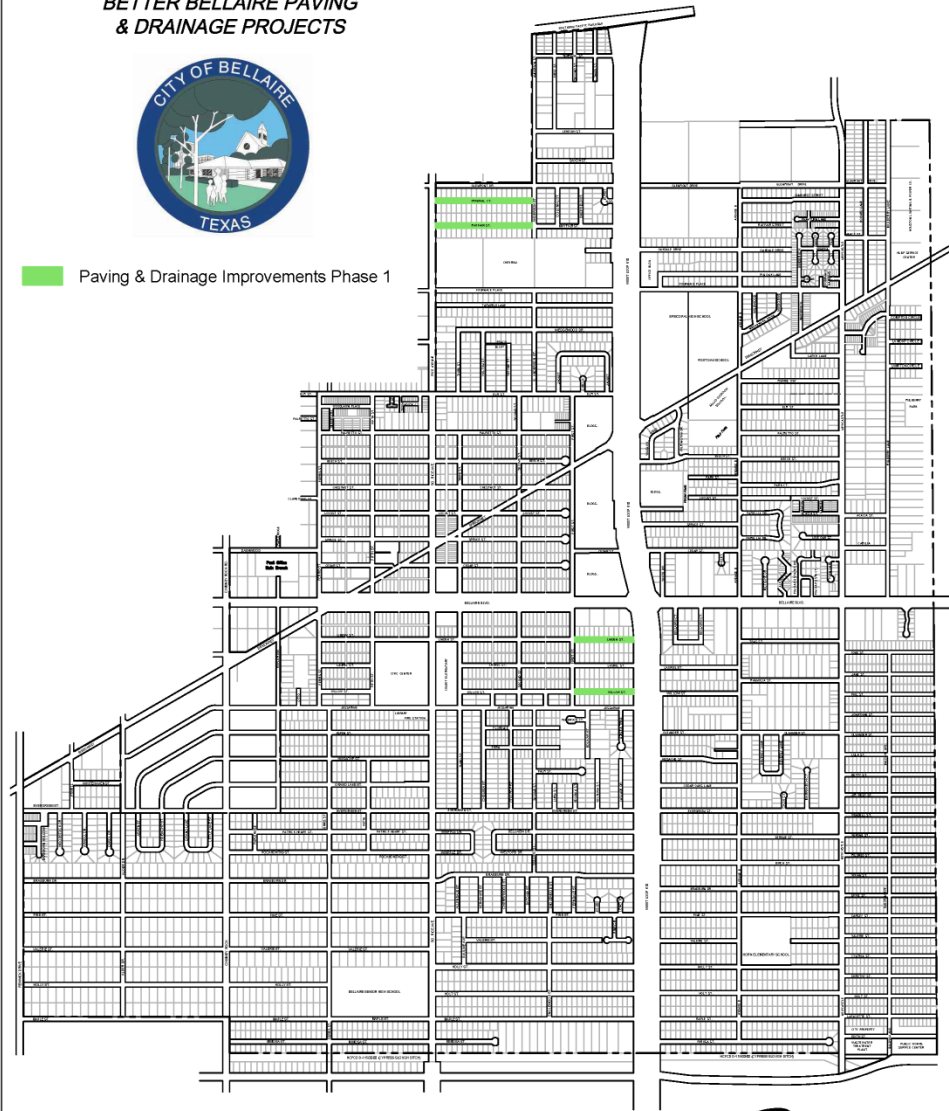
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GROUP A Water & Wastewater Line Project Locations

**PROJECT GROUP B
BETTER BELLAIRE PAVING
& DRAINAGE PROJECTS**



 Paving & Drainage Improvements Phase 1

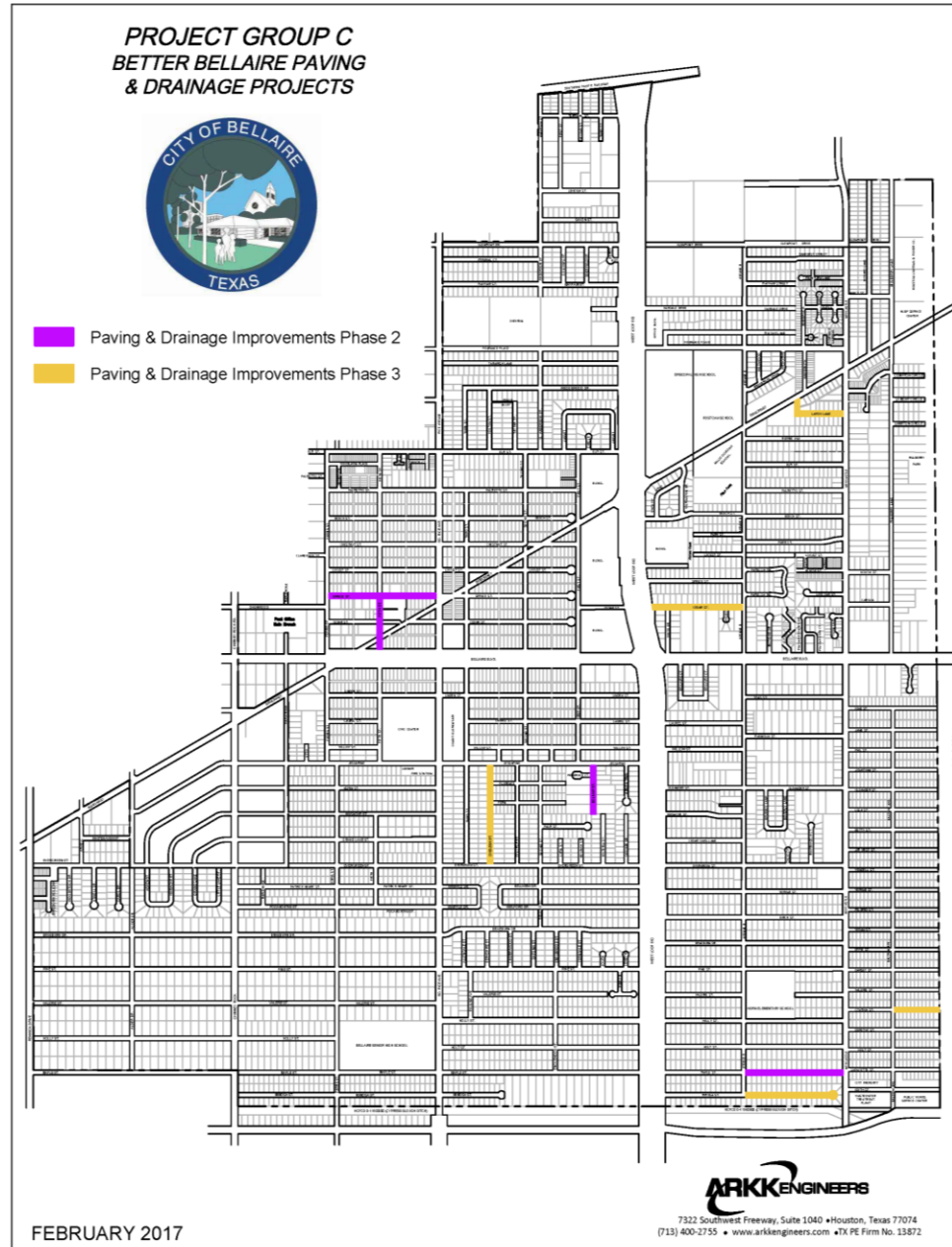


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FEBRUARY 2017

GROUP B Remaining Rebuild Bellaire Locations

Street and Drainage

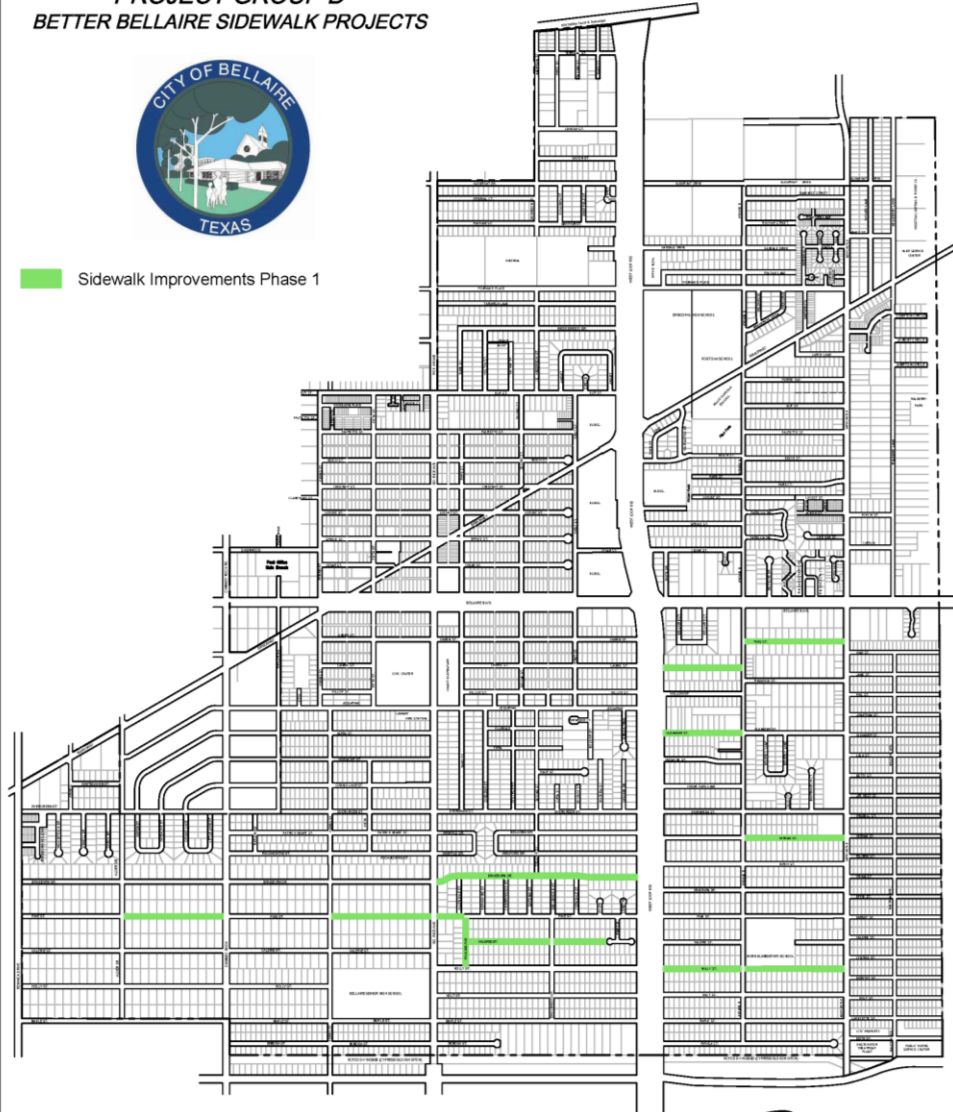


GROUP C Better Bellai Project Locations Phases A & B

PROJECT GROUP D
BETTER BELLAIRE SIDEWALK PROJECTS



 Sidewalk Improvements Phase 1



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FEBRUARY 2017

GROUP D **New Sidewalk** **Project** **Locations** **PHASE I**

New Sidewalk Requirements

- Neighboring municipalities, including City of Houston, require a 5' wide sidewalk for all new reconstruction projects.
- ADA requires minimum 4' wide sidewalks including a 5' wide passing zones every installed every 200'.
- ADA recommends 5' sidewalks

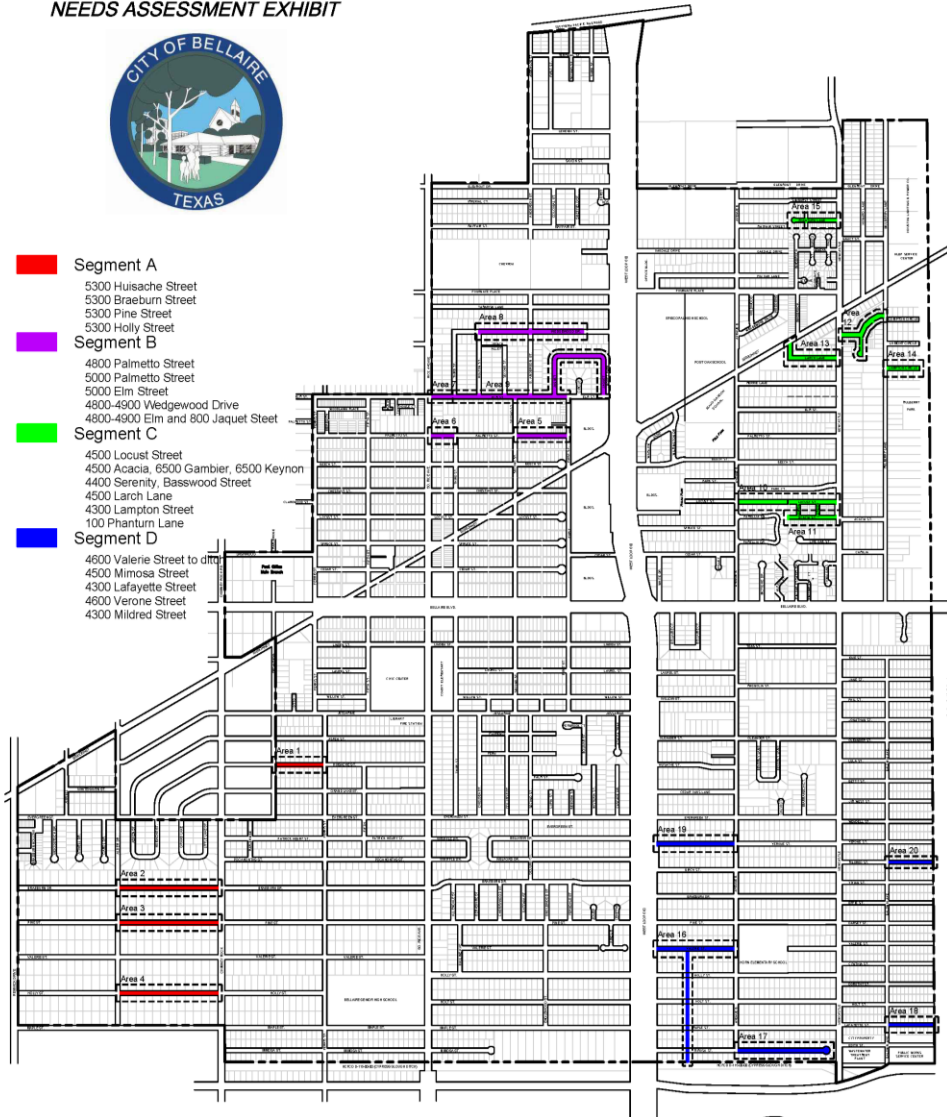
EXISTING DRAINAGE MAINTENANCE

- 20 areas identified for heavy drainage maintenance.

**STORM DRAINAGE MAINTENANCE
NEEDS ASSESSMENT EXHIBIT**



- **Segment A**
5300 Huisache Street
5300 Braeburn Street
5300 Pine Street
5300 Holly Street
- **Segment B**
4800 Palmetto Street
5000 Palmetto Street
5000 Elm Street
4800-4900 Wedgewood Drive
4800-4900 Elm and 800 Jaquet Street
- **Segment C**
4500 Locust Street
4500 Acacia, 6500 Gambier, 6500 Keynon
4400 Serenity, Basswood Street
4500 Larch Lane
4300 Lampton Street
100 Phantom Lane
- **Segment D**
4600 Valerie Street to 4500
4500 Mimosa Street
4300 Lafayette Street
4600 Verone Street
4300 Mildred Street

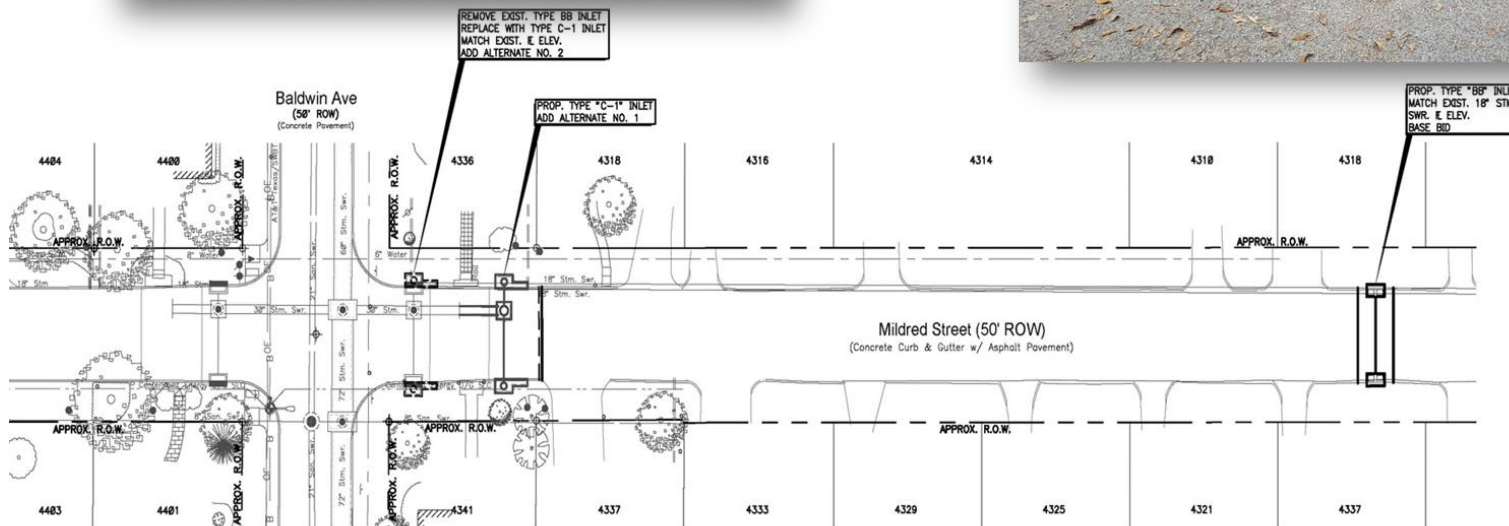


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OCTOBER 2016

Storm Drainage Heavy Maintenance Project

Added Inlet Capacity



City of Bellaire

Monthly Financial Report
for the period ended
January 31, 2017



Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

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City of Bellaire Finance

MEMORANDUM

To: Paul A. Hofmann, City Manager

From: Terrence Beaman, Chief Financial Officer

Date: March 6, 2017

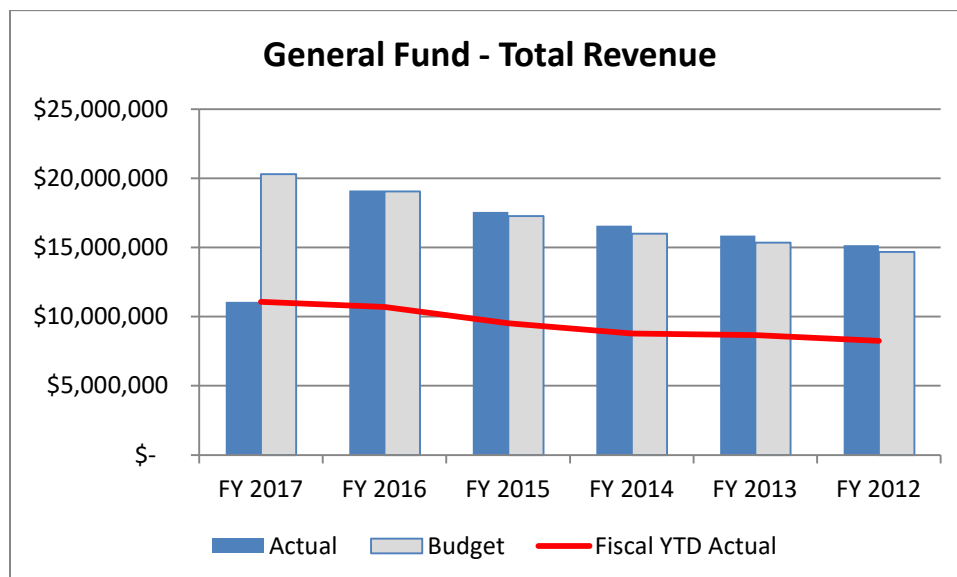
Subject: Financial Analysis for Four Months Ended January 31, 2017

GENERAL FUND

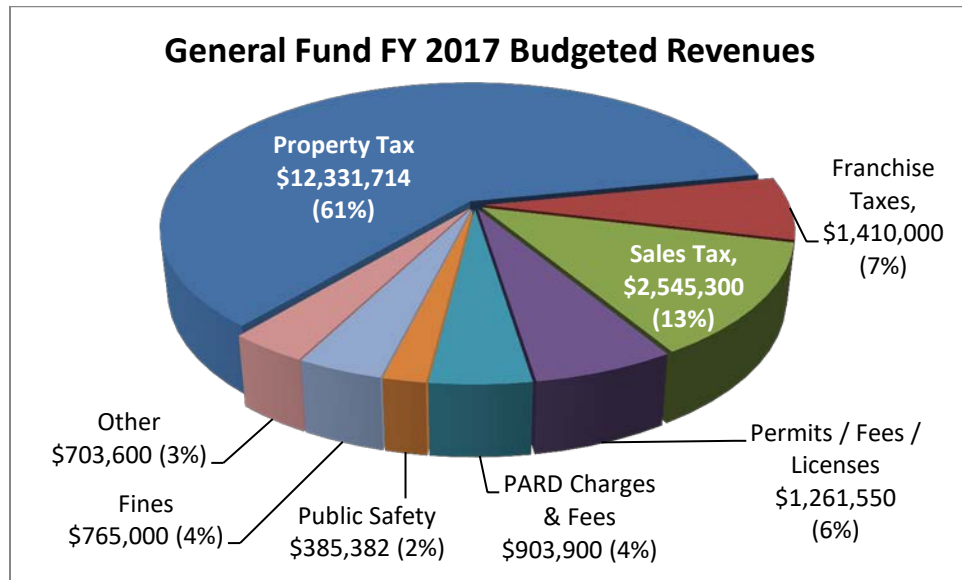
General Fund Revenues:

FY 2017 Budget	YTD Allocated Budget	YTD Actual 01/31/2017	Over/(Under) Allocated Budget
\$20,306,446	\$11,522,088	\$11,071,507	(\$450,581)

The allocated budget is a five year average of the percent of revenue collected as of the end of each month in the fiscal year by major categories. For the four months ended January 2017, the General Fund collected 55% of its total budgeted revenues and is under its allocated budget by \$450,581, or 4%.

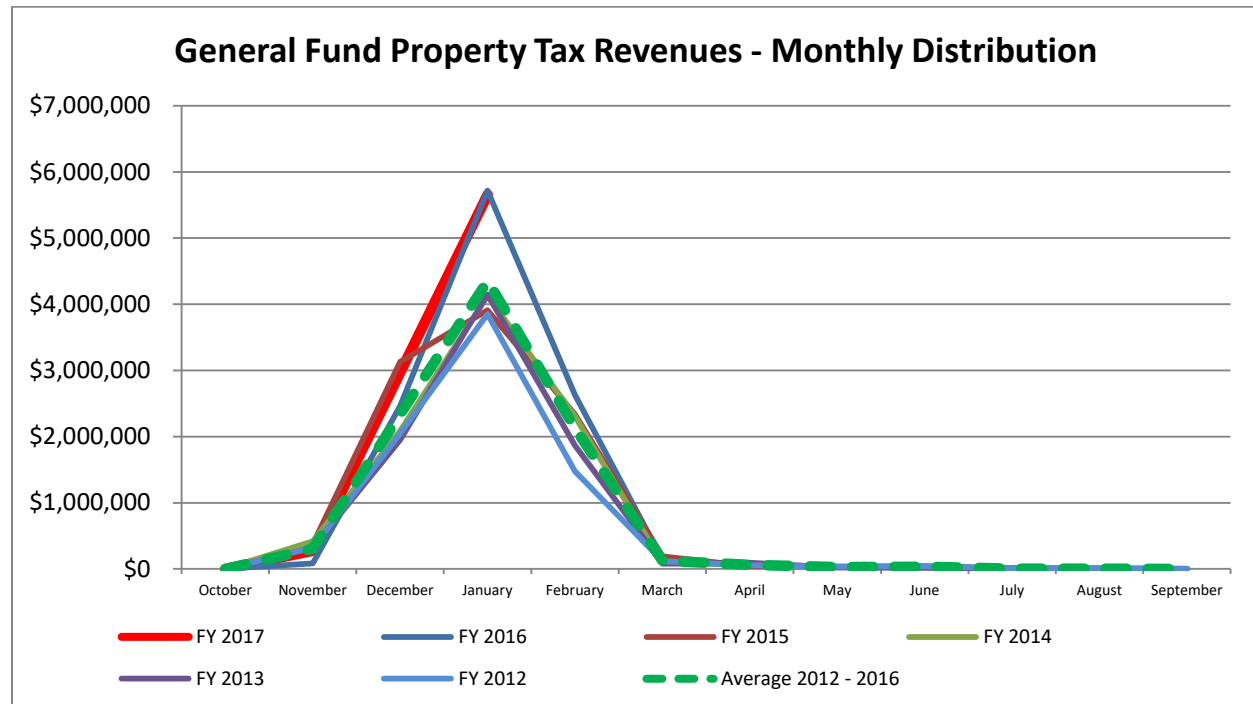


Property tax makes up the largest category of revenues in the General Fund at 61% of all FY 2017 budgeted revenues, followed by sales tax at 13% and franchise taxes at 7%.

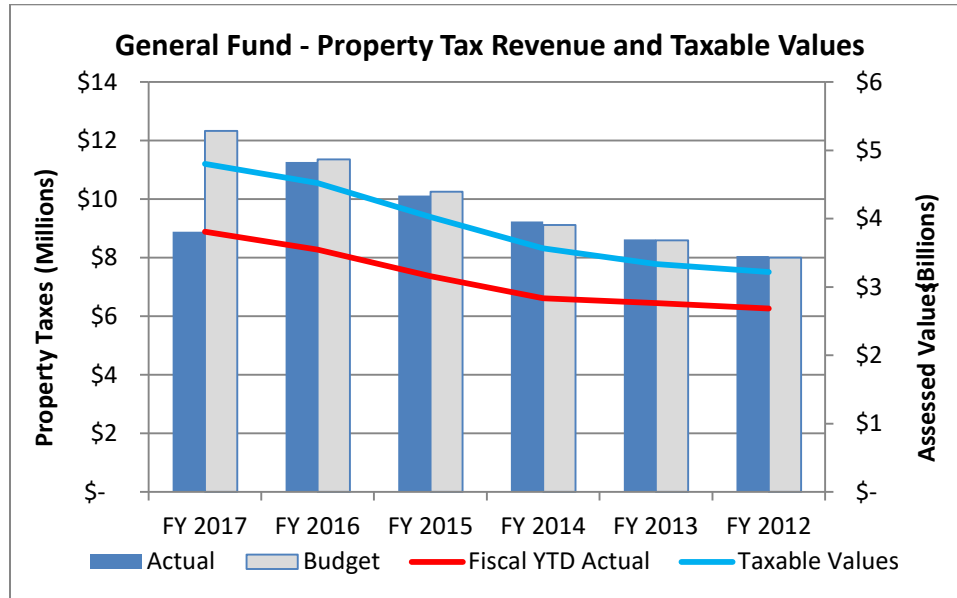


Property Tax

Historically, approximately 93% of property taxes are collected in the months of December through February. The City collected 72%, or \$8,883,365, of its budgeted property tax revenue through the four months ended January 2017, which is under the allocated budget by \$252,328, or 3%, due to refunds that occurred during November.

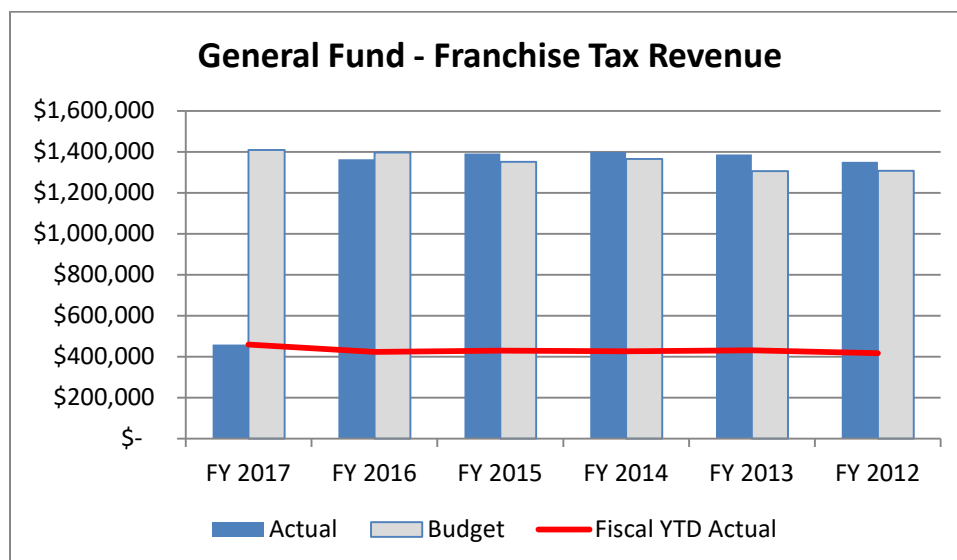


Overall, the General Fund ultimately expects to collect approximately \$12.3 million in property taxes in FY 2017, an increase of \$1.0 million over FY 2016's \$11.3 million. The expected increase in property taxes is driven by a \$0.005 increase in the operations and maintenance portion of the property tax rate and an increase in taxable values as reflected in the following chart.



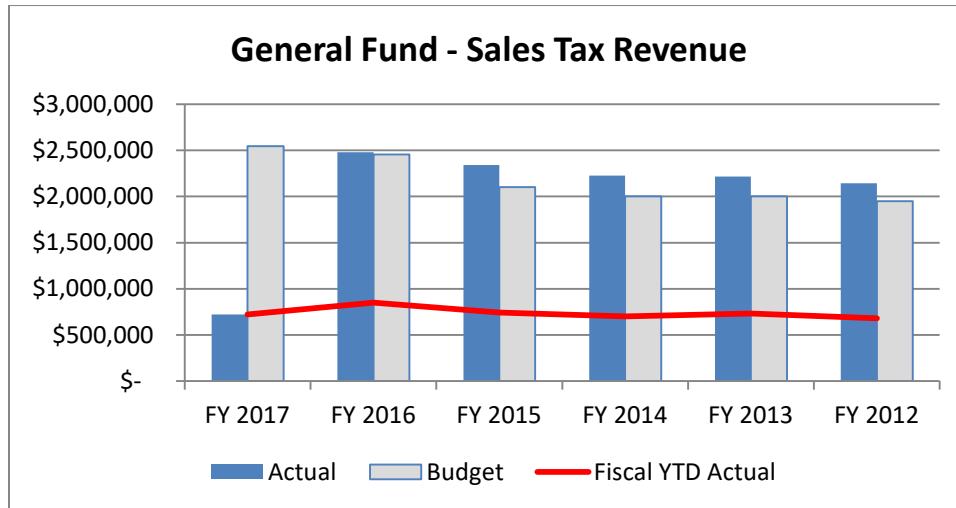
Franchise Taxes

Franchise taxes of \$459,024 for the four months ended January 2017 are over the allocated budget by \$24,062, or 6%. Electric franchise tax payments are generally received monthly. Gas, telephone, and cable franchise tax payments are generally received quarterly.



Sales Tax

Sales tax revenue of \$722,942 for the four months ended January 2017 is under the allocated budget by \$103,241, or 28%.

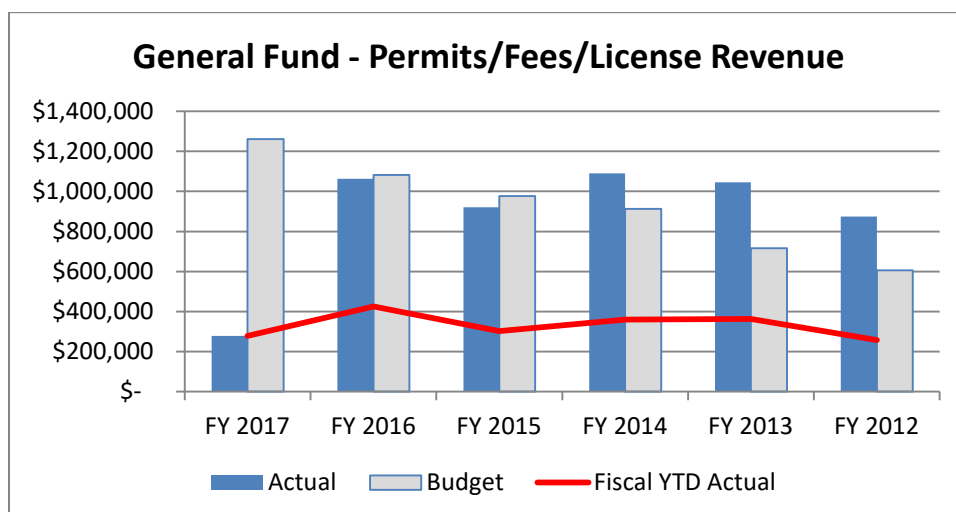


Current year refunds of prior year sales tax overpayments have reduced the sales tax remittances the City received from the State Comptroller.

The City's current inter-local agreement with METRO, effective October 2014, requires METRO to pay the City one-half of all sales taxes collected by METRO within the Bellaire city limits. The City records these revenues in the METRO Fund. The City has experienced a corresponding decline in METRO sales tax receipts in the METRO fund.

Permits, Fees, and Licenses

Development permits, fees, and licenses of \$278,970 are under the allocated budget by \$150,491, or 35%. Permits are budgeted to be significantly higher in FY 2017 due to the planned construction of a new H-E-B grocery store. No permit revenue related to the new store was recorded in the four months ended January 2017, and the timing of that permit revenue is not likely to follow the historical trends reflected in the allocated budget. As a result, we may experience significant variances in actual permit revenue as compared to the allocated budget this year.



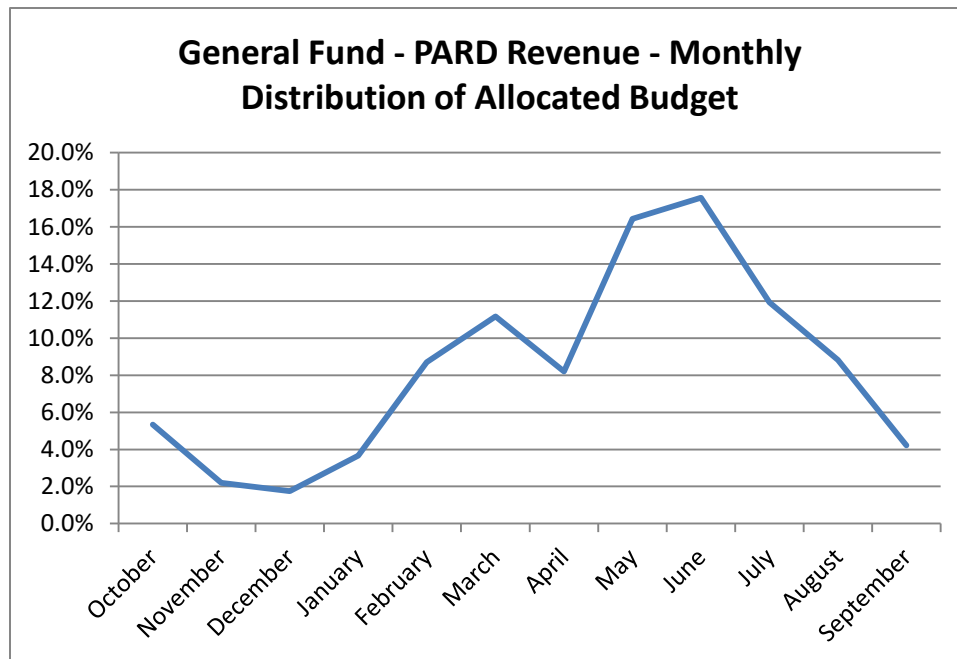
As reflected in the previous chart, actual fiscal year-to-date permit/fees/license revenue is lower than prior years, so the timing of the H-E-B permit revenue is not the only factor contributing to the variance from the allocated budget. Most major permit/fees/license revenue categories are currently below historical averages as reflected in the following table.

G/L Account	Budget	YTD FY 2017	YTD Avg. FY 2012 - 2016	Over / (Under) Average
4102 – Permits Fire-Plumbing-Gas	\$118,000	\$31,108	\$29,962	\$1,146
4103 – Permits Electrical	\$71,000	\$18,549	\$17,450	\$1,099
4104 – Permits Building	\$525,000	\$99,560	\$133,817	(\$34,257)
4121 – Contractor Registration	\$100,000	\$25,560	\$31,502	(\$5,942)
4130 – Plan Check	\$273,000	\$41,056	\$61,731	(\$20,675)

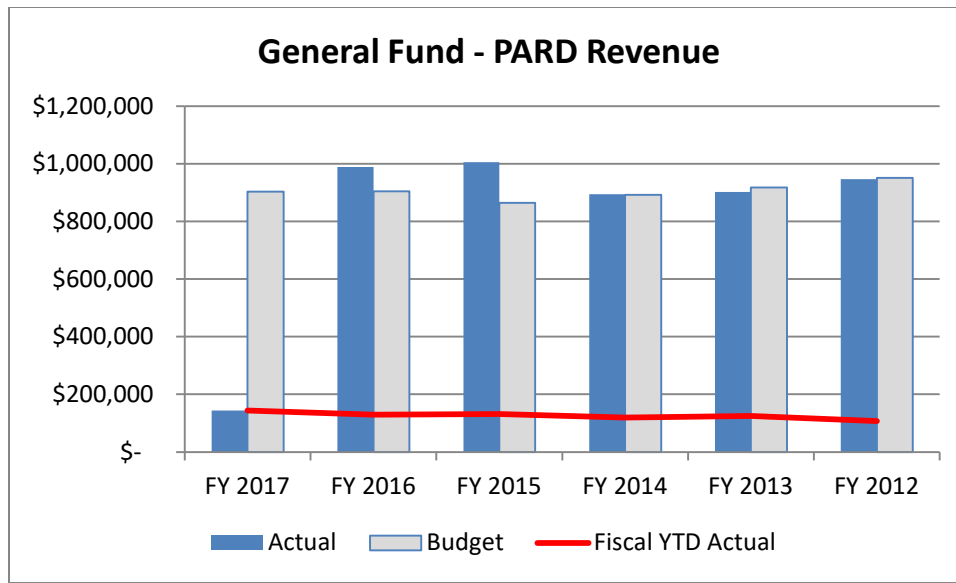
Table includes all G/L accounts in this revenue category with original budgets in excess of \$50,000.

PARD Charges & Fees

As reflected in the following chart, Parks and Recreation fees are weighted heavily toward the summer months when Camp Paseo is operating and the swimming pools are open daily.



Parks and Recreation fees of \$143,472 are over the allocated budget by \$26,550, or 23%.

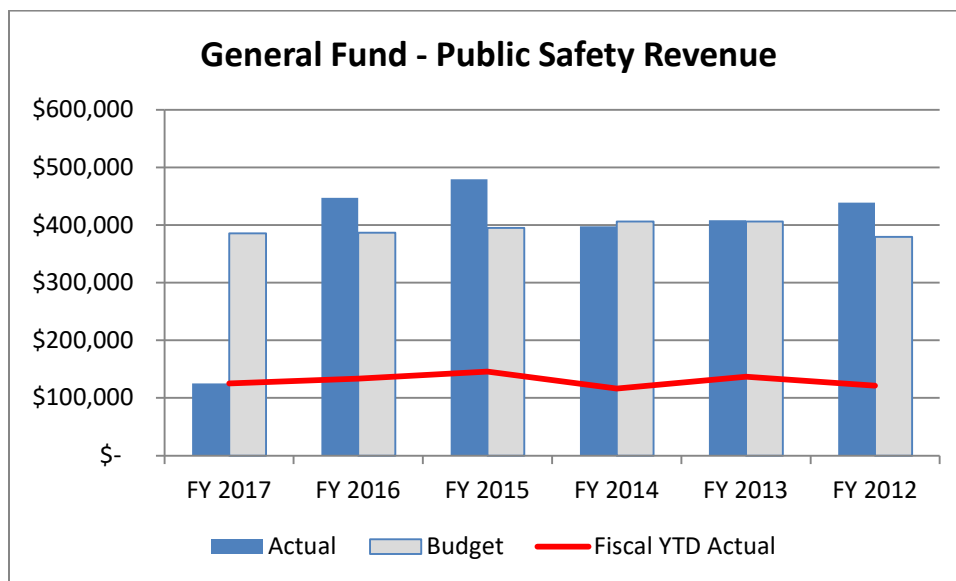


The four months ended January 2017 included pool rental revenue of \$11,120. The average of the prior five years for the comparable period is just \$6,359. The entire \$11,120 relates to reservations for the Episcopal High School swim team.

Additionally, the four months ended January 2017 included \$10,410 in swim lesson revenue. The average of the prior five years for the comparable period is just \$3,118. The swim lesson revenue is primarily due to a restructuring of the personal services contract related to "Swim 300" swim lessons.

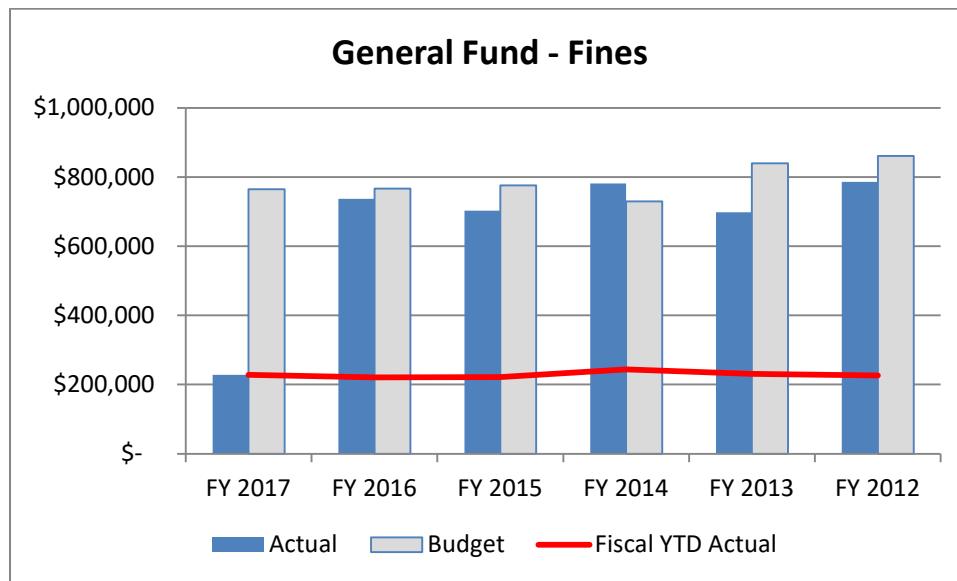
Public Safety

Public Safety revenues of \$125,044 are over the allocated budget by \$8,937, or 8%.



Fines

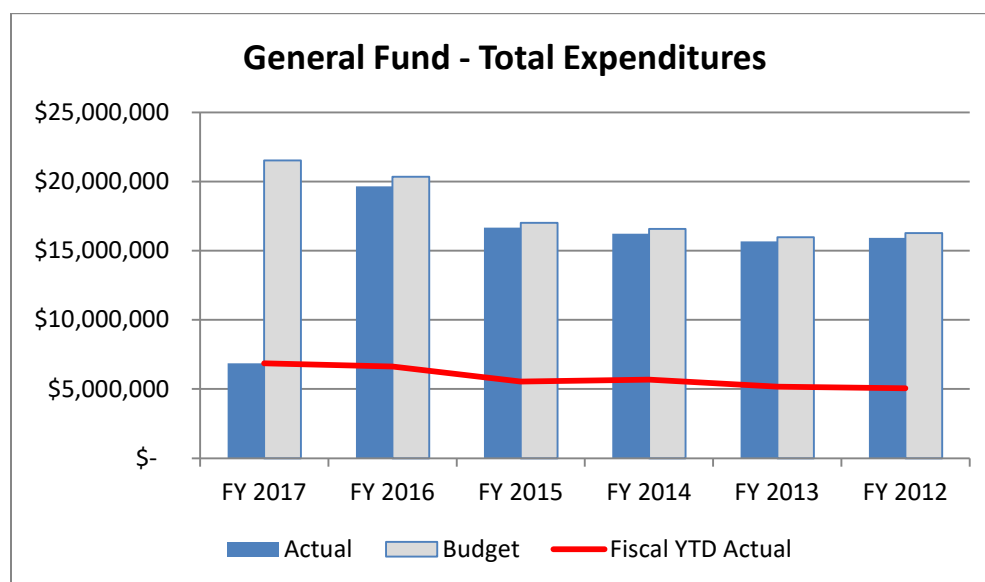
Fine revenues of \$228,081 are below the allocated budget by \$8,642, or 4%.



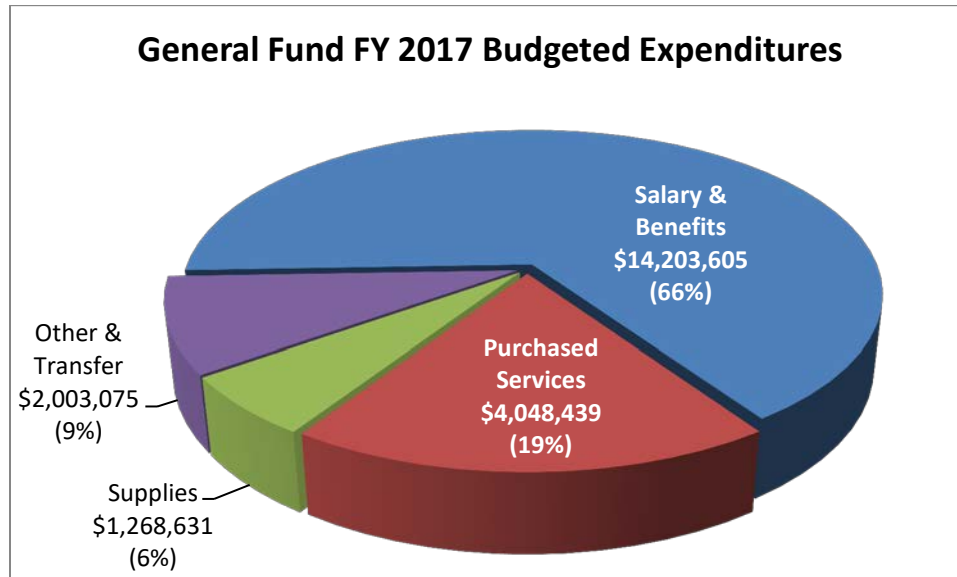
General Fund Expenditures:

FY 2017 Budget	YTD Allocated Budget	YTD Actual 01/31/2017	Over/(Under) Allocated Budget
\$21,523,750	\$7,216,441	\$6,857,949	(\$358,492)

For the four months ended January 2017, the General Fund expended 32% of its total budgeted expenditures and is under its allocated budget by \$358,492, or 5%.

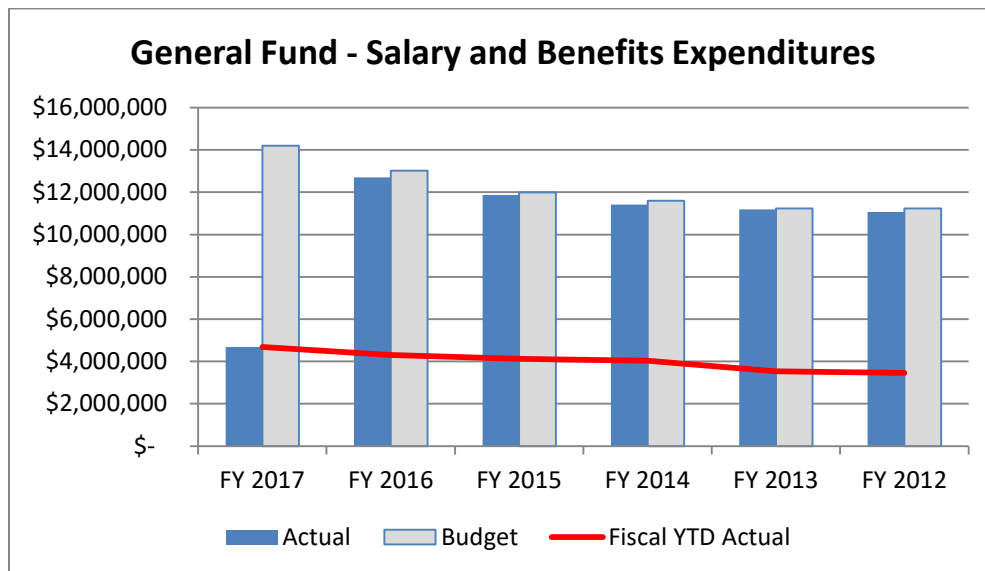


Salaries and benefits make up the largest category of expenditures in the General Fund at 66% of all FY 2017 budgeted expenditures, followed by purchased services at 19%.



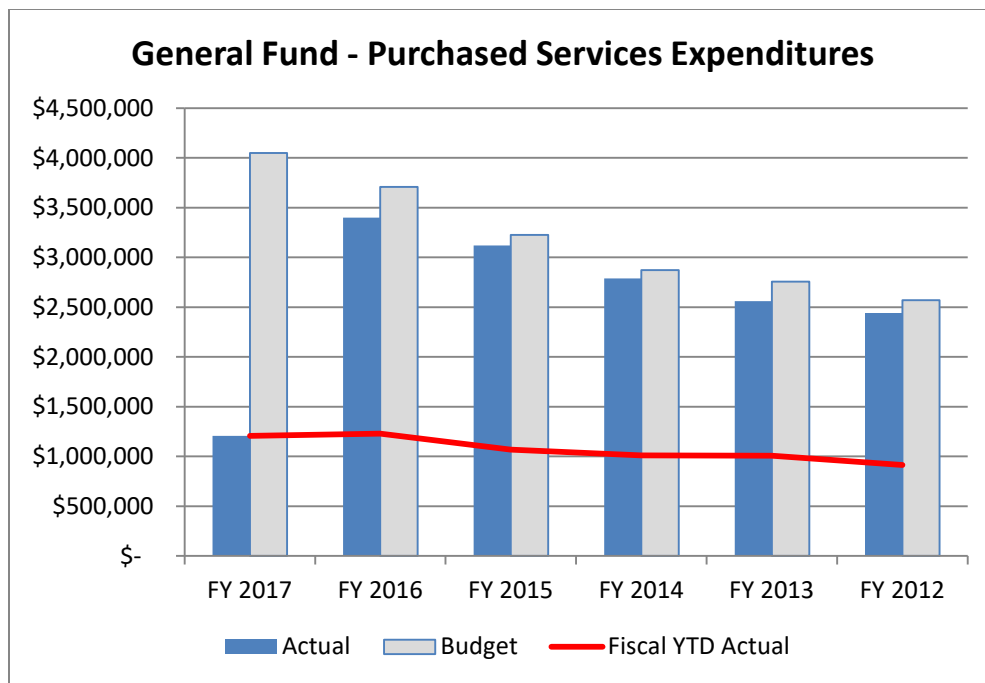
Salary and Benefits

Salary and benefits of \$4,681,512 are under the allocated budget by \$70,352, or 1%.



Purchased Services

Purchased services of \$1,208,092 are under the allocated budget by \$271,488, or 18%.

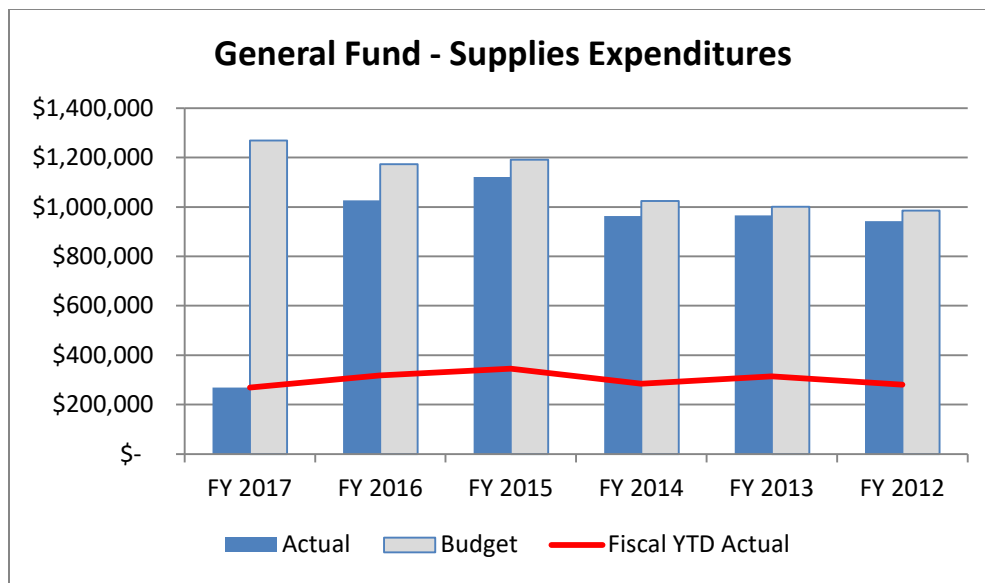


Some of the larger departmental level variances contributing to this category being below the allocated budget include:

- IT – IT communications maintenance (maintenance service agreements) was \$692 for the four months ended January 2017 as compared to the prior five-year average of \$8,527 because of the timing of annual maintenance agreement payments.
- Legal – Legal fees were \$7,254 for the four months ended January 2017 as compared to the prior five-year average of \$16,836 because of the timing of billings.
- Finance – Audit fees were \$0 for the four months ended January 2017 as compared to the prior five-year average of \$21,058 because of the timing of billings.
- Police Department – Maintenance, which is primarily related to vehicles, was \$14,795 for the four months ended January 2017 as compared to the prior five-year average of \$24,662.
- Parks (Maintenance) – Other contract labor was \$689 for the four months ended January 2017 as compared to the prior five-year average of \$7,143.
- Parks (Aquatics) – Pool maintenance was \$12,159 for the four months ended January 2017 as compared to the prior five-year average of \$15,837.
- Library – Permits & Licenses was \$1,817 for the four months ended January 2017 as compared to the prior five-year average of \$4,526.
- Public Works (Streets) – Vehicle maintenance was \$6,046 for the four months ended January 2017 as compared to the prior five-year average of \$10,923.

Supplies

Supplies of \$268,942 are under the allocated budget by \$120,900, or 31%.

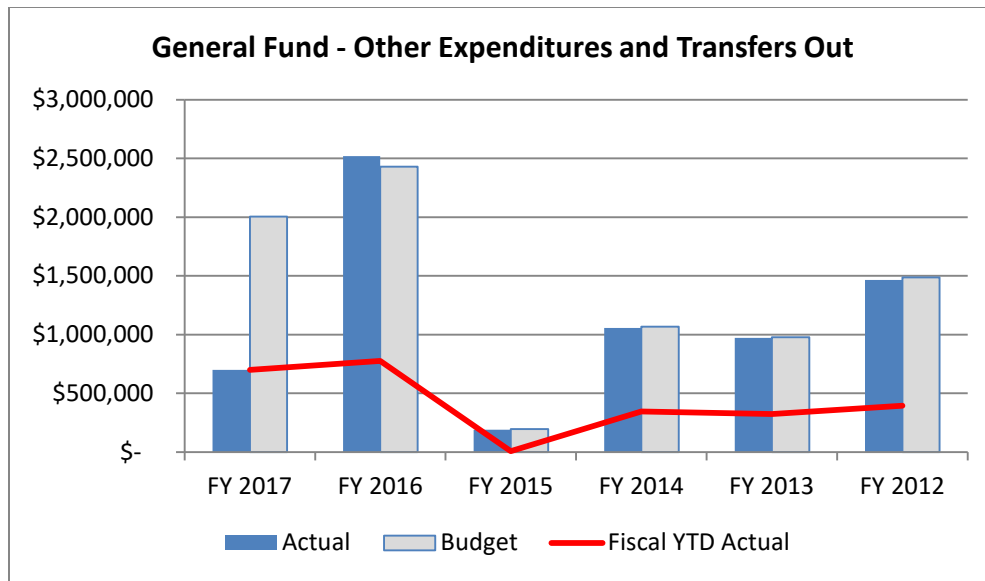


Some of the larger variances contributing to this category being below the allocated budget include:

- All Departments - Fuel expenditures of \$35,310 for the four months ended January 2017 represent a 15% increase over comparable prior year period, however, it is not as large as the 46% budgeted increase in fuel costs for FY 2017 over FY 2016 actual fuel expenditures of \$94,001.
- Information Technology – Hardware and Software supplies were \$3,213 for the four months ended January 2017 as compared to the prior five-year average of \$21,176. FY 2017 expenditures were lower due to an evaluation of technology needs while in transition with the Information Technology Director vacancy. This process will continue through the second quarter.
- Library – Expenditures for Library supplies, mainly books, were \$12,120 for the four months ended January 2017 as compared to the prior five-year average of \$15,248.
- All Departments - The January electricity invoice was not paid until February resulting in just three electricity payments in the four months ended January 2017 versus four payments in each of the years included in the allocated budget. The amount of the January invoice, which was paid in February, allocated to the General Fund was \$27,807.

Other Expenditures and Transfers Out

The “other expenditures and transfers out” category is mainly the monthly transfers from the General Fund to (1) the Capital Improvement Fund and (2) the Vehicle and Equipment Replacement Fund. Other expenditures and transfers out in the four months ended January 2017 of \$699,403 are over the allocated budget by \$104,247, or 18%. Total budgeted transfers out of the General Fund are \$2,057,000, or \$171,417/month. The year-to-date expenditures are \$13,735 higher than the transfer amount because of banking fees.

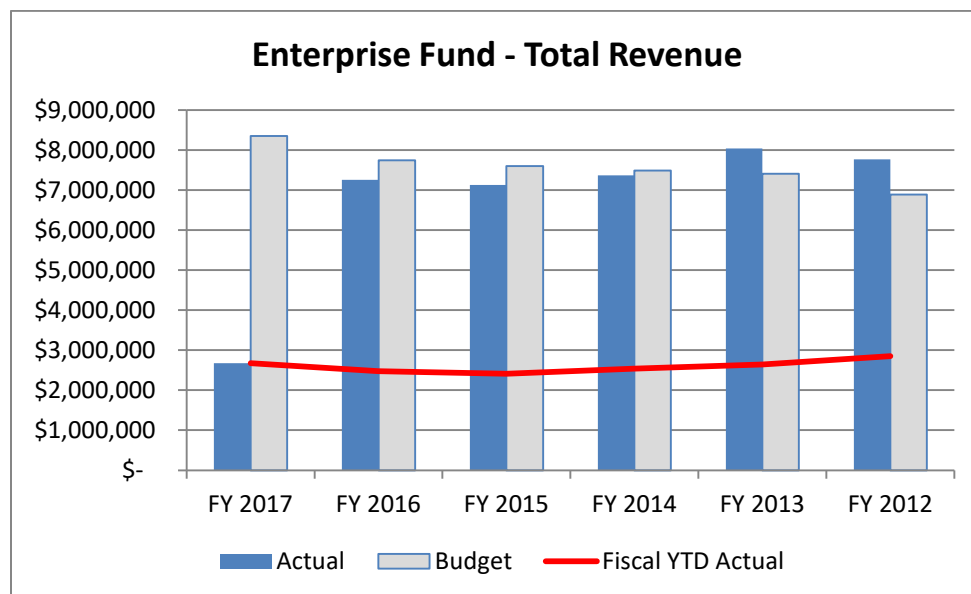


ENTERPRISE FUND

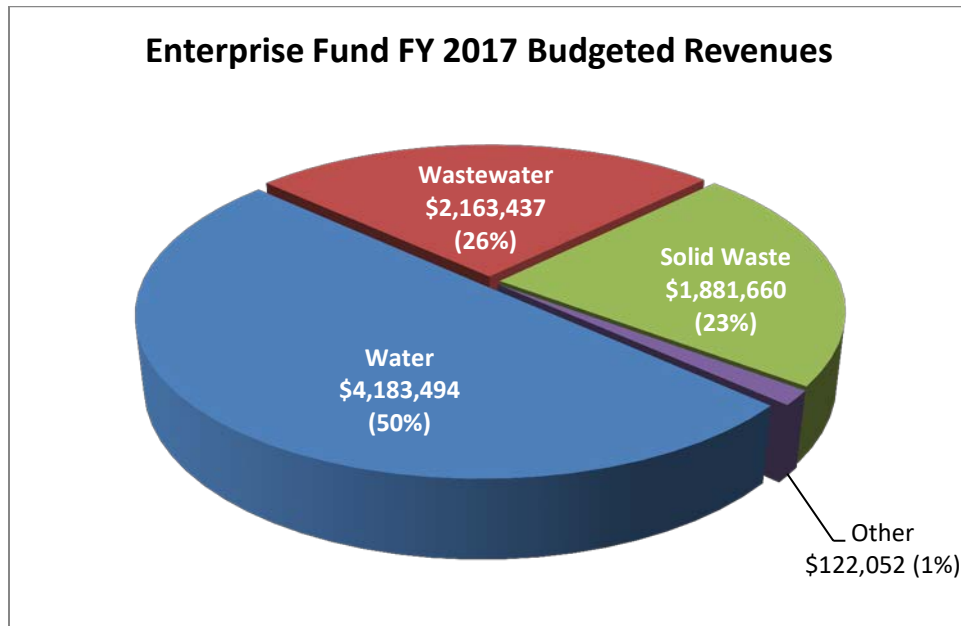
Enterprise Fund Revenues:

FY 2017 Budget	YTD Allocated Budget	YTD Actual 01/31/2017	Over/(Under) Allocated Budget
\$8,350,643	\$2,868,634	\$2,674,680	(\$193,954)

For the four months ended January 2017, the Enterprise Fund collected 32% of its total budgeted revenues and is under its allocated budget by \$193,954, or 7%. The largest variance contributing to the divergence from the allocated budget is water revenue, which is \$141,480 below the allocated budget.

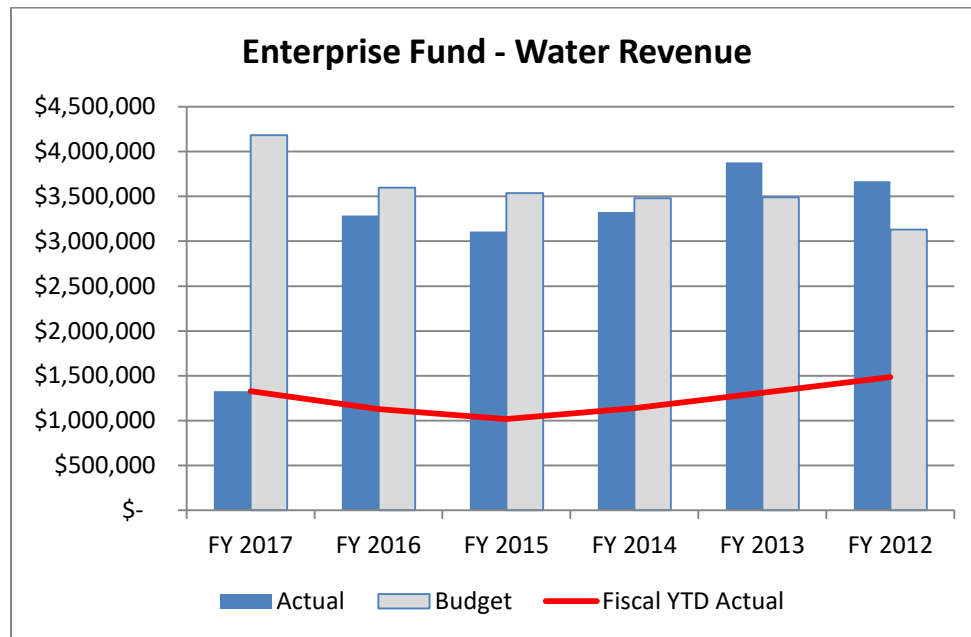


Sales of water makes up the largest category of revenues in the Enterprise Fund at 50% of all FY 2017 budgeted revenues, followed by charges for wastewater at 26%, and charges for solid waste at 23%.



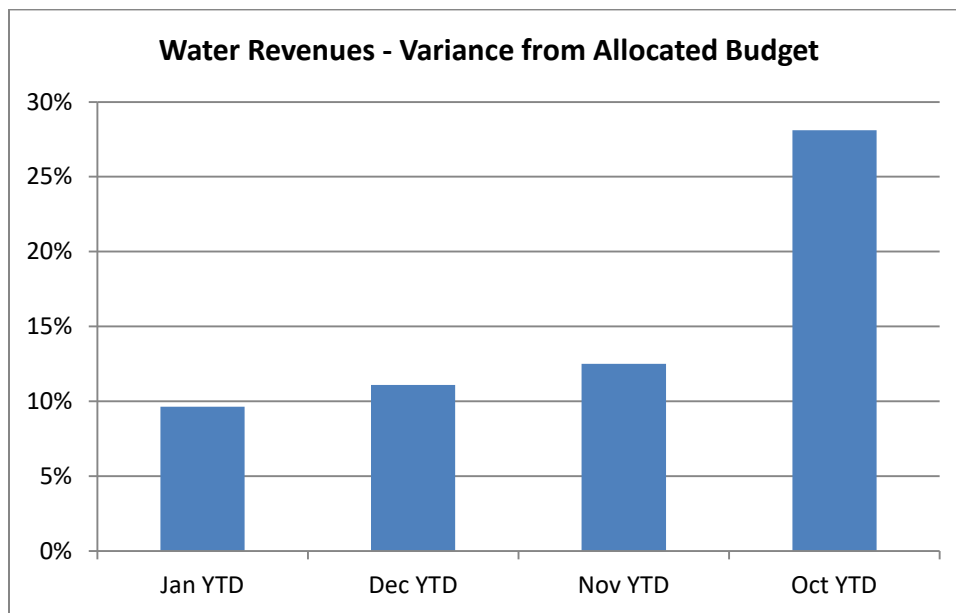
Water Revenue

Water revenues of \$1,327,782 are below the allocated budget by \$141,480, or 10%.



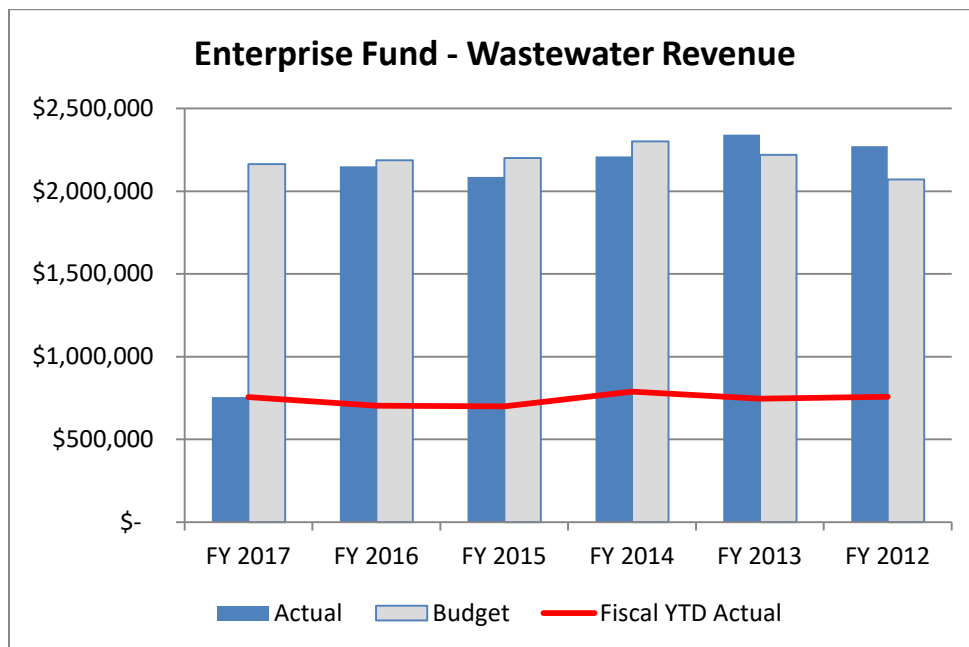
Changes in water revenues directly correlate to changes in water consumption; however, there is also a rate increase implemented effective October 1st. The allocated budget uses the prior five years' monthly revenues to allocate the current year budget. In each of the prior five years,

water rates remained constant; however, for the current fiscal year water rates were increased effective October 1st. The revenue actually collected in October relates to September usage and was billed under the old rate structure; therefore, only water revenues collected from November 2016 through September 2017 will be at the new water rates. While still under the allocated budget for the four months ended January 2017, water revenues are trending closer to allocated budget each month.



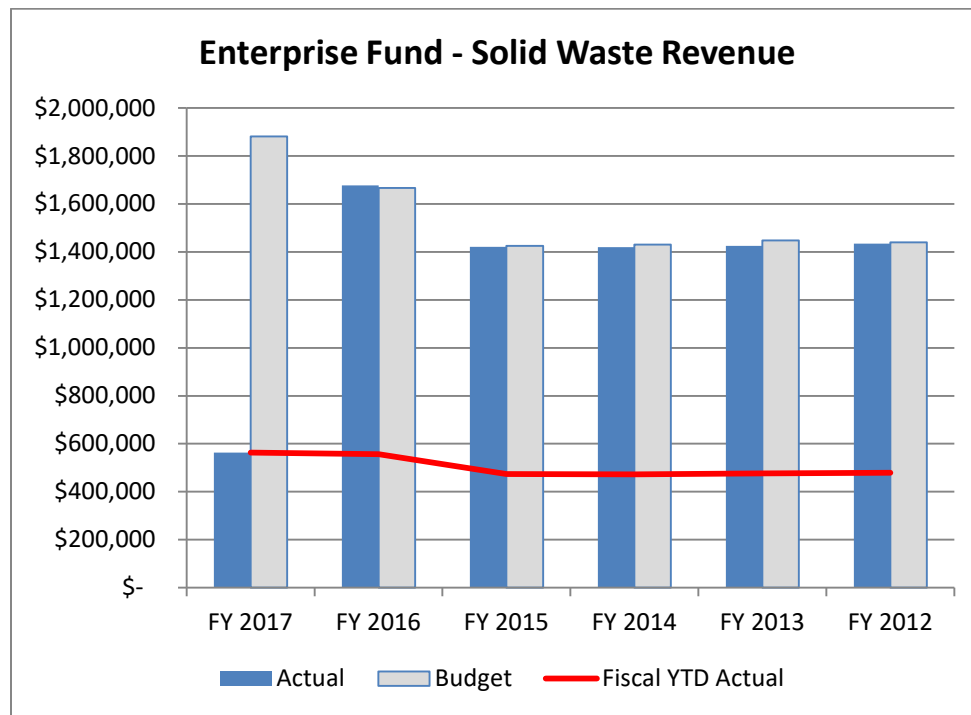
Wastewater Revenue

Wastewater revenues of \$755,280 are over the allocated budget by \$31,851, or 4%.



Solid Waste

Solid Waste revenues of \$562,885 are below the allocated budget by \$64,455, or 10%.

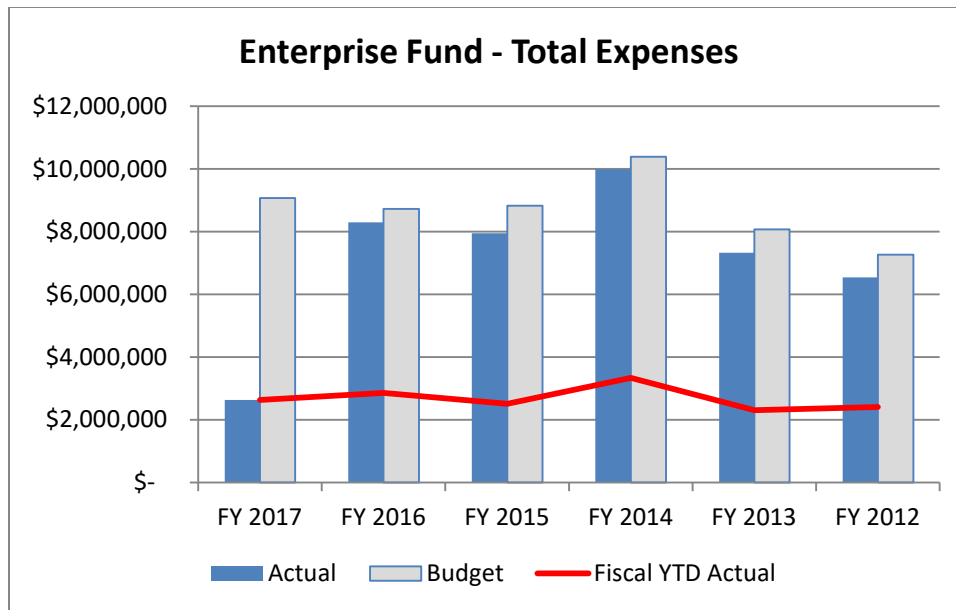


As reported in the first quarter report, there was a budget error that caused the solid waste revenue amount to be inflated.

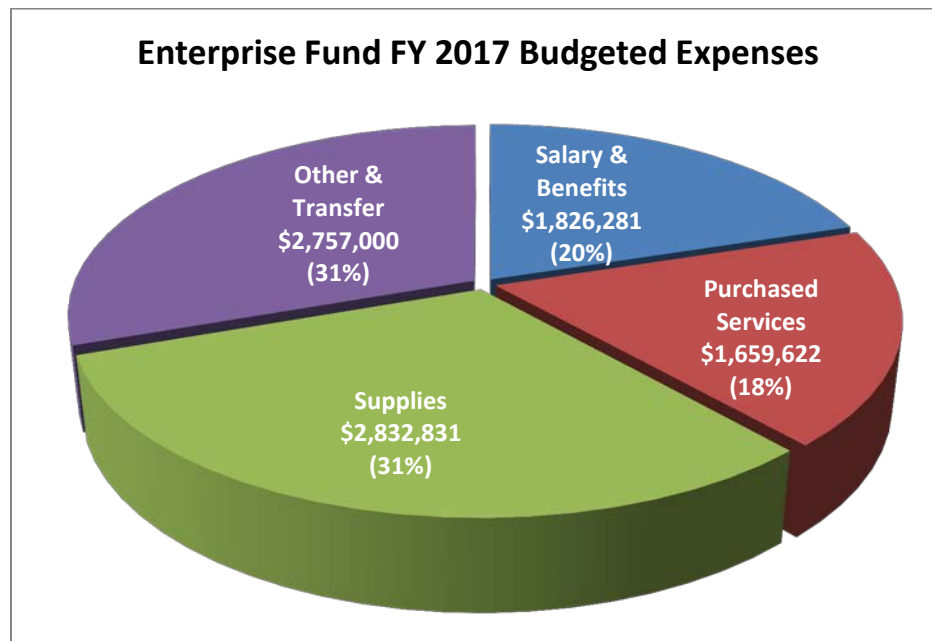
Enterprise Fund Expenses:

FY 2017 Budget	YTD Allocated Budget	YTD Actual 01/31/2017	Over/(Under) Allocated Budget
\$9,075,734	\$3,071,146	\$2,637,868	(\$433,278)

For the four months ended January 2017, the Enterprise Fund incurred 29% of its total budgeted expenses and is under its allocated budget by \$433,278, or 14%. The variance from allocated budget is due mainly to "Supplies".

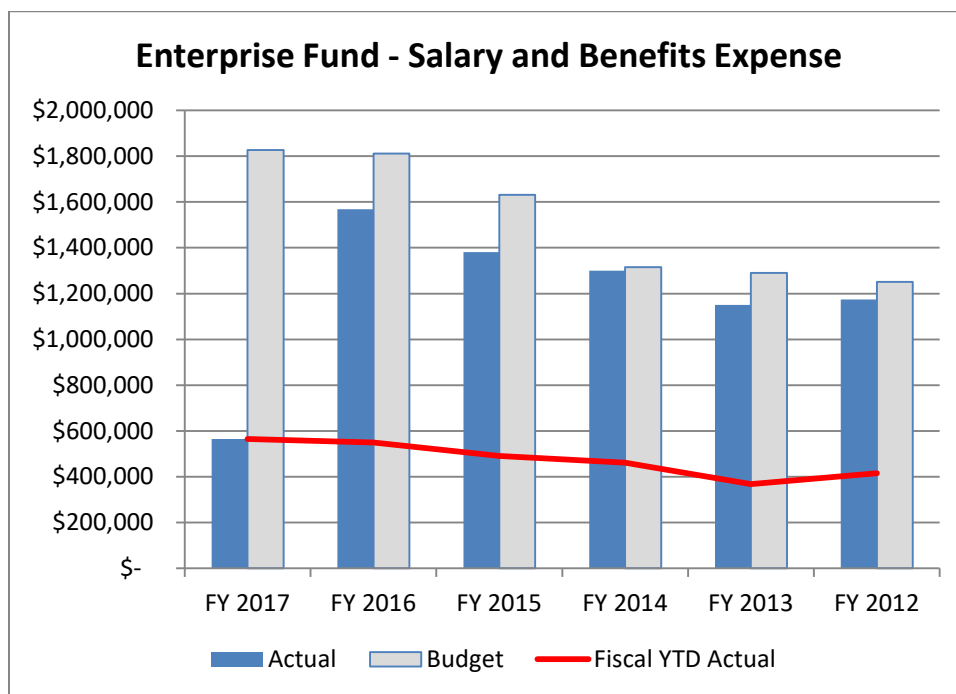


Supplies (which includes water purchased from the City of Houston) makes up the largest category of expenses in the Enterprise Fund at 31.2% of all FY 2017 budgeted expenses, followed by “other and transfers” at 30.4%. Other and transfers includes \$11,000 of budgeted operational expenses and \$2,746,000 of transfers out, including (1) \$624,000 to the General Fund to reimburse overhead expenses, (2) \$950,000 to the Debt Service Fund, (3) \$522,000 to the Vehicle and Equipment Replacement Fund, and (4) \$650,000 to the Capital Improvement Fund.



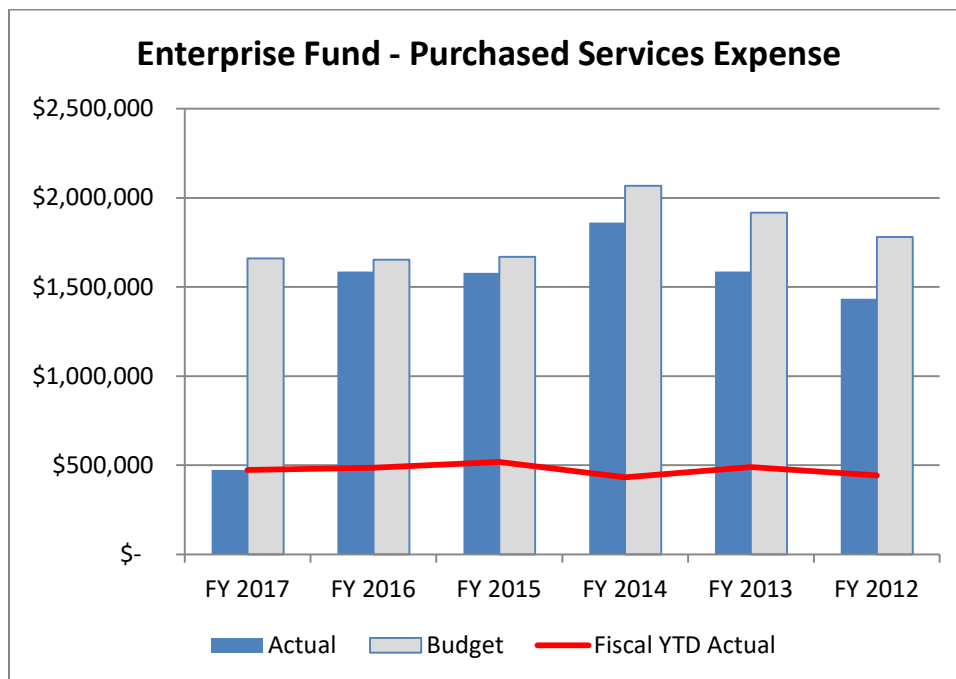
Salary and Benefits

Salary and benefits of \$564,781 are under the allocated budget by \$70,338, or 11%, due to vacancies.



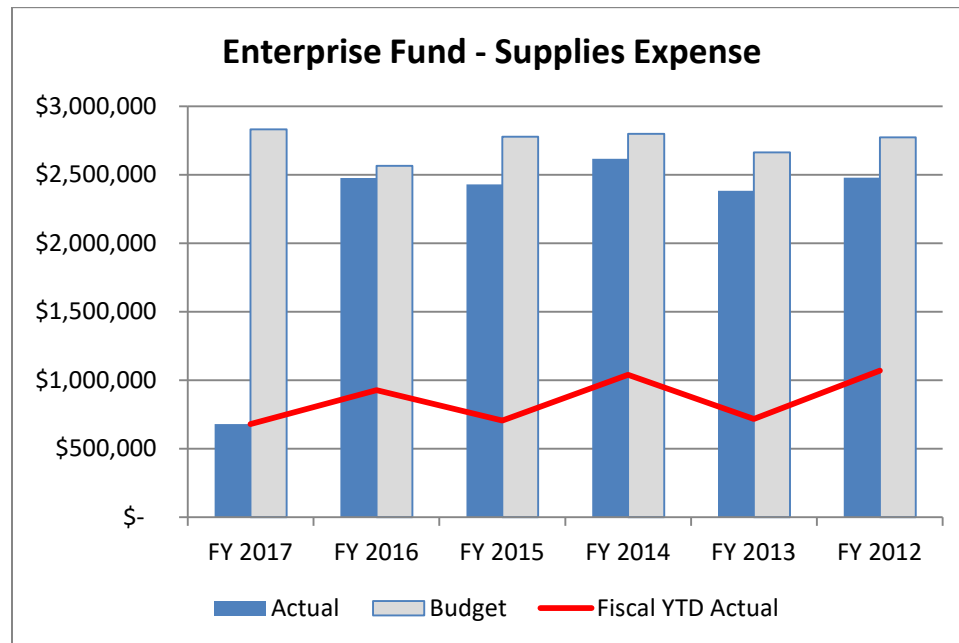
Purchased Services

Purchased services of \$473,699 are under the allocated budget by \$15,529, or 3%.



Supplies

Supplies of \$679,968 are under the allocated budget by \$340,781, or 33%.



The supplies category includes ground water credits. Ground water credits are usually purchased once a year, but the purchase date varies from year to year. Twice in the five-year history included in the allocated budget there was a ground water credit purchase in the first four months of the fiscal year. In each of November 2013 and December 2015, the City purchased \$170,770 of ground water credits, which increased the allocated budget for the period; however, there were no ground water credit purchases in the first four months of FY 2017. Ground water credits are expected to be purchased in March 2017.

The City budgeted a 14% increase in FY 2017 water purchases from the City of Houston, as compared to FY 2016 actual expense of \$1,610,888. While the rate per 1,000 gallons has so far increased 1.4%, from \$2.842 to \$2.882, the number of gallons used has decreased and the minimum monthly gallons billed decreased from 45 million to 42 million. This resulted in Houston billing Bellaire for 10.8 million fewer gallons in FY 2017 than in the comparable period in FY 2016. The water purchases expense of \$497,634 for the four months ended January 2017 is \$111,984 less than the average of the prior five years of \$609,618 for the comparable period.

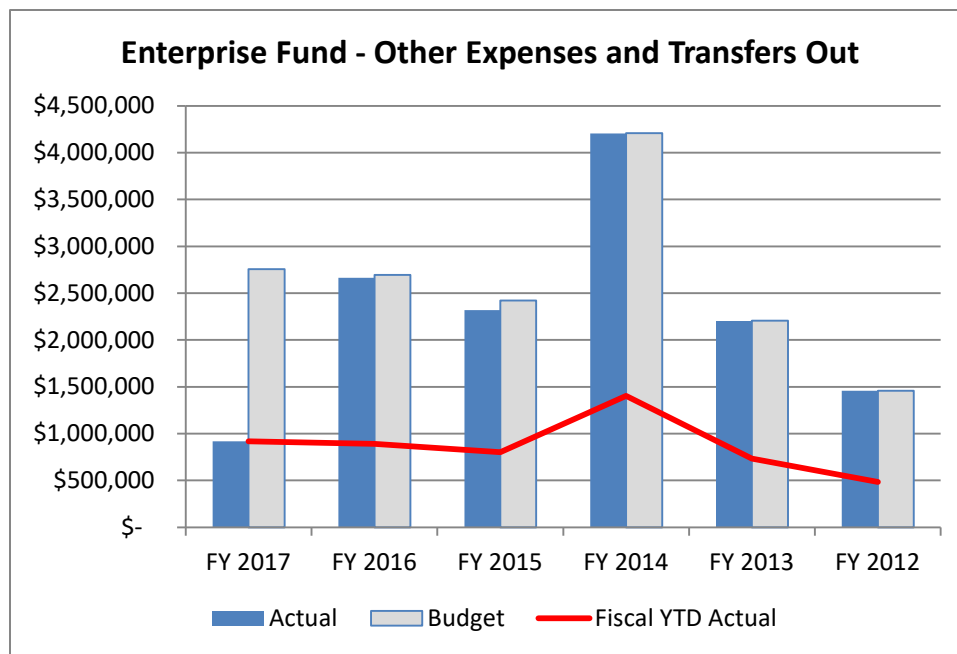
The City budgeted a 48% increase in Enterprise Fund fuel costs for FY 2017 as compared to FY 2016 actual fuel expense of \$66,527, however fuel expense of \$20,266 for the four months ended January 2017 represents an 8% decrease compared to last year.

The January electricity invoice was not paid until February resulting in just three electricity payments in the four months ended January 2017 versus four payments in each of the years included in the allocated budget. The amount of the January invoice, which was paid in February, allocated to the Enterprise Fund was \$34,057.

The budget for garbage bags increased by \$15,000, from \$85,000 to \$100,000; however, there were no garbage bag purchases in the four months ended January 2017. The average garbage bag expense for the five years included in the allocated budget is \$12,532. The bid opening for the new garbage bag contract was March 1, 2017.

Other Expenses and Transfers Out

The “other expenses and transfers out” category is mainly the monthly transfers from the Enterprise Fund to (1) the General Fund, (2) the Debt Service Fund, (3) The Vehicle and Equipment Replacement Fund, and (4) the Capital Improvement Fund. Other expenses and transfers out in the four months ended January 2017 of \$919,420 are under the allocated budget by \$6,631, or 1%. Total budgeted transfers out of the Enterprise Fund are \$2,746,000, or \$228,833/month. The year-to-date expenses are \$4,087 higher than the transfer amount because of banking fees, which are budgeted at \$11,000, and are relatively immaterial to the category total.



Rainfall

Rainfall (Inches)	FY 2017	FY 2016	FY 2015	FY 2014	FY 2013
Cumulative thru January	17.15	23.23	18.69	15.74	10.36
Annual		70.95	70.83	59.05	30.06

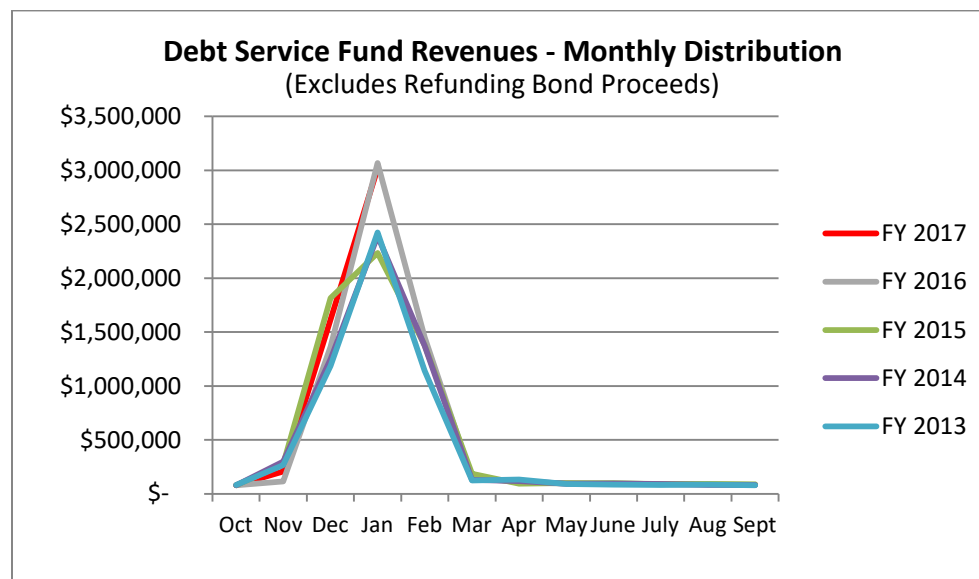
DEBT SERVICE FUND

Debt Service Fund Revenues:

FY 2017 Budget	YTD Actual 01/31/2017	Over/(Under) Budget
\$7,310,967	\$14,877,700	\$7,566,733

In addition to the normal recurring revenues discussed below, the City records the proceeds of any refunding bond issuances as revenues in the Debt Service Fund. Bond proceeds from the issuance of refunding bonds were not included in the FY 2017 budget, and are not reflected in the \$7.3 million budgeted revenue amount in the above table. However, the YTD actual revenues of \$14.9 million in the above table do include approximately \$10 million of refunding bond proceeds.

Normal recurring Debt Service Fund revenues are comprised primarily of property taxes (87% of budgeted revenues). The other significant source of recurring revenue is the annual \$950,000 transfer in from the Enterprise Fund (13% of budgeted revenues), which is recorded in monthly installments of \$79,167. There is also a small amount of investment earnings budgeted (\$5,000 – less than 1% of budgeted revenues). For the four months ended January 2017, normal recurring revenues from property taxes, Enterprise Fund transfers, and investment earnings totaled \$4.9 million, which is \$2.4 million under budget, or 33%.



Property Tax

As noted earlier, property taxes are primarily collected in the months of December through February due to the January 31st property tax due date. The Debt Service Fund collected \$4,604,392 of property tax in the four months ended January 2017, or 72% of FY 2017 budgeted property tax.

Transfers From Enterprise Fund

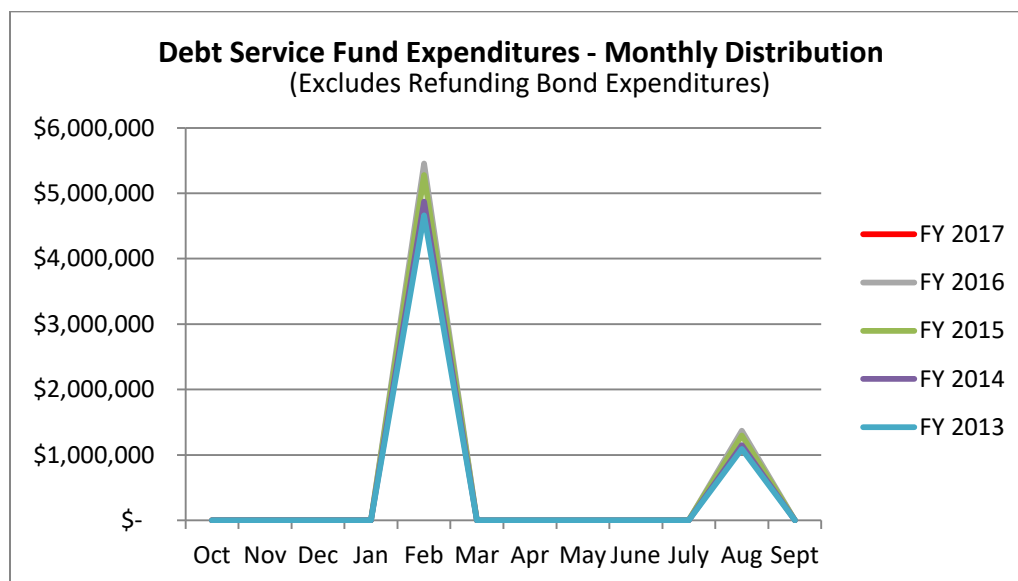
Transfers from the Enterprise Fund in the amount of \$316,667 for the four months ended January 2017 are equal to 4/12 of the total FY 2017 budgeted transfer.

Debt Service Fund Expenditures:

FY 2017 Budget	YTD Actual 01/31/2017	Over/(Under) Budget
\$7,310,967	\$9,947,847	\$2,636,880

In addition to the normal recurring expenditures discussed below, the City records payments associated with issuing refunding bonds as expenditures in the Debt Service Fund. Expenditures associated with the issuance of refunding bonds were not included in the FY 2017 budget, and are not reflected in the \$7.3 million budgeted expenditures amount in the above table. However, the YTD actual expenditures of \$9.947 million in the above table do include approximately \$9.942 million of refunding bond expenditures.

Normal recurring Debt Service Fund expenditures are primarily scheduled principal and interest payments (99.8% of FY 2017 budgeted expenditures). There are also some minor related fees such as fiscal agent fees. In February, there are annual principal payments and semi-annual interest payments due on the City's outstanding bonds, and in August there are semi-annual interest payments due. Expenditures are concentrated in February and August in accordance with the debt payment schedules.



According to schedule, there were no principal or interest payments made in the four months ended January 2017. Normal recurring expenditures during the period totaled just \$5,613 in fiscal agent fees and arbitrage consultant fees.

City of Bellaire
General Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2017

	January			Year to Date			
	FY 2017 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
Revenues							
Property Taxes	\$ 12,331,714	\$ 5,664,558	46%	\$ 9,135,693	\$ 8,883,365	\$ (252,328)	72%
Franchise Taxes	1,410,000	61,713	4%	434,962	459,024	24,062	33%
Sales Taxes	2,545,300	207,796	8%	826,183	722,942	(103,241)	28%
Permits, Fees, Licenses	1,261,550	76,786	6%	429,461	278,970	(150,491)	22%
PARD Charges and Fees	903,900	39,964	4%	116,922	143,472	26,550	16%
Public Safety	385,382	23,840	6%	116,107	125,044	8,937	32%
Fines	765,000	69,593	9%	236,723	228,081	(8,642)	30%
All Other	703,600	60,822	9%	226,037	230,607	4,570	33%
Total Revenues	20,306,446	6,205,074	31%	11,522,088	11,071,507	(450,581)	55%
Expenditures							
Salary & Benefits	14,203,605	983,840	7%	4,751,864	4,681,512	(70,352)	33%
Purchased Services	4,048,439	292,735	7%	1,479,579	1,208,092	(271,488)	30%
Supplies	1,268,631	57,307	5%	389,842	268,942	(120,900)	21%
Other/Transfers	2,003,075	179,531	9%	595,156	699,403	104,247	35%
Total Expenditures	21,523,750	1,513,412	7%	7,216,441	6,857,949	(358,492)	32%
Net Revenues/(Expenditures)	\$ (1,217,304)	\$ 4,691,662		\$ 4,305,647	\$ 4,213,558	\$ (92,089)	
Unaudited Fund Balance 9/30/16	\$ 4,901,083						
FY 2017 Revenue Budget	20,306,446						
FY 2017 Expenditure Budget	21,523,750						
Projected Ending Fund Balance	<u>\$ 3,683,779</u>						
60 Day Reserve Requirement	\$ 3,244,458						
(Includes only operating budget)							

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

**City of Bellaire
Enterprise Fund
Revenues and Expenses (Unaudited)
YTD as of January 2017**

	January			Year to Date			
	FY 2017 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
Revenues							
Water	\$ 4,183,494	\$ 255,020	6%	\$ 1,469,263	\$ 1,327,782	\$ (141,480)	32%
Wastewater	2,163,437	187,274	9%	723,429	755,280	31,851	35%
Solid Waste	1,881,660	140,927	7%	627,340	562,885	(64,455)	30%
All Other	122,052	6,075	5%	48,602	28,732	(19,870)	24%
Total Revenues	8,350,643	589,296	7%	2,868,634	2,674,680	(193,954)	32%
Expenses							
Salary & Benefits	1,826,281	115,720	6%	635,119	564,781	(70,338)	31%
Purchased Services	1,659,622	157,502	9%	489,228	473,699	(15,529)	29%
Supplies	2,832,831	142,743	5%	1,020,749	679,968	(340,781)	24%
Other Expenses and Transfers	2,757,000	230,072	8%	926,050	919,420	(6,631)	33%
Total Expenses	9,075,734	646,037	7%	3,071,146	2,637,868	(433,278)	29%
Net Revenues/(Expenses)	\$ (725,091)	\$ (56,741)		\$ (202,513)	\$ 36,812	\$ 239,324	

Unaudited Working Capital 9/30/16	\$ 1,509,175
FY 2017 Revenue Budget	8,350,643
FY 2017 Expense Budget	9,075,734
Projected Ending Working Capital	<u>\$ 784,084</u>

30 Day Fund Balance \$ 579,478
(Includes only operating budget)

Working Capital (current assets minus current liabilities)

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

City of Bellaire
Debt Service Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2017

	YTD			
	FY 2017 Budget	Unaudited Actual	Over/(Under) Budget	% of Budget
Revenues				
Property Taxes	\$ 6,355,967	\$ 4,604,392	\$ (1,751,575)	72%
Investment Earnings	5,000	1,028	(3,972)	21%
Operating Transfer In	950,000	316,667	(633,333)	33%
Bond Premium	-	265,613	265,613	n/a
Debt Proceeds	-	9,690,000	9,690,000	n/a
Total Revenues	7,310,967	14,877,700	7,566,733	203%
Expenditures				
Principal Payment	4,340,000	-	(4,340,000)	0%
Interest Payment	2,959,567	-	(2,959,567)	0%
Bond Refunding Expense	-	9,764,218	9,764,218	n/a
Other Debt Expense	11,400	183,630	172,230	1611%
Total Expenditures	7,310,967	9,947,847	2,636,880	136%
Net Revenues/(Expenditures)	\$ -	\$ 4,929,852	\$ 4,929,852	

Unaudited Fund Balance 9/30/16	\$ 489,975
FY 2017 Revenue Budget	7,310,967
FY 2017 Expenditure Budget	7,310,967
Projected Ending Fund Balance	<u>\$ 489,975</u>

City of Bellaire
Vehicle and Equipment Replacement Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2017

	FY 2017 Budget	January Actual	YTD Actual	Encumbrance	Budget Balance
Revenues					
Transfers - General	\$ 1,007,000	\$ 83,917	\$ 335,667	n/a	\$ 671,333
Transfers - Enterprise	522,000	43,500	174,000	n/a	348,000
Proceeds from Capital Lease	787,667	-	-	n/a	787,667
Total Revenues	2,316,667	127,417	509,667	n/a	1,807,000
Expenditures					
Development Services	25,000	-	-	-	25,000
Fire	865,272	-	-	695,174	170,098
Police	310,000	-	-	242,154	67,846
Parks & Recreation	55,000	-	-	-	55,000
Public Works	210,000	-	-	-	210,000
Enterprise Public Works	435,000	-	-	-	435,000
Total Expenditures	1,900,272	-	-	937,328	962,944
Net Revenues/(Expenditures)	\$ 416,395	\$ 127,417	\$ 509,667	n/a	\$ 844,056
Unaudited Fund Balance 9/30/16	\$ 952,703				
FY 2017 Revenue Budget	2,316,667				
FY 2017 Expenditure Budget	1,900,272				
Projected Ending Fund Balance	<u>\$ 1,369,098</u>				

City of Bellaire
Capital Improvements Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2017

	FY 2017 Adopted Budget	Budget Carry-over	Budget Adjustments	FY 2017 Revised Budget	January Actual	YTD Actual	Encumbrance	Budget Balance
Revenues								
General Fund Transfer	\$ 1,050,000	\$ -	\$ -	\$ 1,050,000	\$ 87,500	\$ 350,000	n/a	\$ 700,000
Enterprise Fund Transfer	650,000	-	-	650,000	54,167	216,667	n/a	433,333
Evelyn's Park	-	-	80,990	80,990	-	74,029	n/a	6,961
Total Revenues	1,700,000	-	80,990	1,780,990	141,667	640,696	n/a	1,140,294
Projects								
FY 2014 City Wide Beautification	-	229,643	-	229,643	2,336	44,844	-	184,799
FY 2014 Street & Drainage Reconstruction - Phase 5B (a)	-	1,000,919	-	1,000,919	21,005	63,966	931,499	5,454
FY 2015 Evelyn's Park	-	968,245	80,990	1,049,235	871,291	871,291	134,074	43,870
FY 2015 Memorial Day Flood	-	-	-	-	-	2,512	1,406	(3,918)
FY 2016 Pavement Mgt Program	800,000	828,044	-	1,628,044	29,156	44,156	13,928	1,569,960
FY 2016 Playground/Shade/Amenities	100,000	-	-	100,000	13,587	13,587	83,233	3,180
FY 2016 ROW	-	50,000	-	50,000	12,438	37,313	12,438	250
FY 2016 Storm Water Drainage	-	900	-	900	-	900	-	-
FY 2017 BFAC Pool Area Improvements	150,000	-	-	150,000	-	-	-	150,000
FY 2017 Park Master Signage	50,000	-	-	50,000	-	-	-	50,000
FY 2017 Community Pathways Master Plan	75,000	-	-	75,000	-	-	-	75,000
FY 2017 Decorative Standard for Major Streets	75,000	-	-	75,000	-	-	-	75,000
FY 2017 Flood Plain Hazard Mitigation Plan	50,000	-	-	50,000	-	-	-	50,000
Total General Projects	1,300,000	3,077,751	80,990	4,458,741	949,813	1,078,569	1,176,577	2,203,595
FY 2015 City Wide SCADA System	150,000	202,500	-	352,500	-	-	37,500	315,000
FY 2015 Water/Sanitary Sewer Program	-	82,827	-	82,827	1,071	1,071	-	81,756
FY 2016 Rehab Renwick Ground Storage	400,000	55,000	-	455,000	-	-	43,265	411,735
FY 2016 WW System Upgrades	50,000	150,473	-	200,473	4,850	6,898	16,450	177,125
FY 2017 Water System Upgrades	50,000	-	-	50,000	-	-	-	50,000
Total Enterprise Projects	650,000	490,800	-	1,140,800	5,921	7,969	97,215	1,035,616
Total Expenditures/Encumbrances	1,950,000	3,568,551	80,990	5,599,541	955,734	1,086,538	1,273,792	3,239,211
Net Revenues/(Expenditures)	\$ (250,000)	\$ (3,568,551)	\$ -	\$ (3,818,551)	\$ (814,067)	\$ (445,842)	n/a	\$ (2,098,917)

(a) Pay as you Go portion of Bonds in Fund 620

Unaudited Fund Balance 9/30/16	\$ 5,600,527
FY 2017 Revenue Budget	1,700,000
FY 2017 Expenditure Budget	5,599,541
Projected Ending Fund Balance	<u>\$ 1,700,986</u>

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

City of Bellaire
Capital Bond Fund
Revenues and Expenditures (Unaudited)
YTD as of January 2017

	FY 2017 Adopted Budget	Budget Carry-over	FY 2017 Revised Budget	January Actual	YTD Actual	Encumbrance	Budget Balance
Revenues							
Interest	\$ -	\$ -	\$ -	\$ 3,442	\$ 12,230	n/a	\$ (12,230)
Bond Proceeds	31,050,000	-	31,050,000	-	-	n/a	31,050,000
Total Revenues	31,050,000	-	31,050,000	3,442	12,230	n/a	31,037,770
Non-Project Expenditures							
Bond Issuance Costs	-	-	-	9,500	19,000	-	(19,000)
Total Non-Project Expenditures	-	-	-	9,500	19,000	-	(19,000)
Projects							
FY 2012 Drainage Phase 5	-	708,338	708,338	-	-	714,869	(6,531)
FY 2015 Drainage Phase 5B	-	5,022,808	5,022,808	-	1,128,284	3,894,524	0
FY 2013 New City Hall/Police/Municipal Court	18,160,000	431,922	18,591,922	53,339	88,717	320,230	18,182,975
FY 2015 Evelyn's Park	-	846,306	846,306	200,472	851,212	275	(5,181)
FY 2015 Nature Discovery Center	-	315,278	315,278	80,885	192,364	122,914	0
FY 2017 Streets and Drainage	7,000,000	-	7,000,000	-	-	-	7,000,000
FY 2017 Sidewalks	2,000,000	-	2,000,000	-	-	-	2,000,000
FY 2017 Water Line Improvements	3,500,000	-	3,500,000	-	-	-	3,500,000
FY 2017 Wastewater Line Improvements	150,000	-	150,000	-	-	-	150,000
FY 2017 Water Meter Install & WWT Plant Improv	12,800,000	-	12,800,000	-	-	-	12,800,000
Total Project Expenditures	43,610,000	7,324,652	50,934,652	334,696	2,260,577	5,052,811	43,621,264
Total Expenditures	43,610,000	7,324,652	50,934,652	344,196	2,279,577	5,052,811	43,602,264
Net Revenues/(Expenditures)	\$ (12,560,000)	\$ (7,324,652)	\$ (19,884,652)	\$ (340,755)	\$ (2,267,348)	n/a	\$ (12,564,493)

Unaudited Fund Balance 9/30/16	\$ 6,996,187
FY 2017 Revenue Budget	31,050,000
FY 2017 Expenditure Budget	50,934,652
Projected Ending Fund Balance	<u>\$ (12,888,465)</u>

Note to ending balance RBB funds from General CIP will be used to reconcile negative balance.

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

**City of Bellaire
Metro Fund
Revenues and Expenditures (unaudited)
YTD as of January 2017**

	FY 2017 Adopted Budget	Budget Carry-over	FY 2017 Revised Budget	January Actual	YTD Actual	Encumbrance	Budget Balance
Revenues							
Metro Sales Tax	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 101,694	\$ 356,934	n/a	\$ 843,066
Interest	-	-	-	1,177	3,636	n/a	(3,636)
Total Revenues	1,200,000	-	1,200,000	102,871	360,570	n/a	839,430
Projects							
FY 2014 City Wide Trip Hazard	-	177,108	177,108	-	-	177,108	0
FY 2014 Sidewalk Projects	-	185,283	185,283	-	-	-	185,283
FY 2015 Street Pavement Mgt Program	1,200,000	1,485,172	2,685,172	219,194	241,579	1,476,263	967,331
FY 2015 Street Striping Program	-	15,953	15,953	-	-	-	15,953
Total Expenditures	1,200,000	1,863,516	3,063,516	219,194	241,579	1,653,370	1,168,567
Net Revenues/(Expenditures)	\$ -	\$ (1,863,516)	\$ (1,863,516)	\$ (116,324)	\$ 118,991	n/a	\$ (329,137)
Unaudited Fund Balance 9/30/16	\$ 2,253,395						
FY 2017 Revenue Budget	1,200,000						
FY 2017 Expenditure Budget	3,063,516						
Projected Ending Fund Balance	<u>\$ 389,879</u>						

**CITY OF BELLAIRE
CURRENT PROPERTY TAX COLLECTIONS
FY 2014 - FY 2017**

<u>Month</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	652,841	585,025	131,234	272,719
Dec	3,255,591	4,865,374	3,881,188	2,965,928
Jan	6,438,379	6,075,640	8,702,108	5,656,798
Feb	3,605,747	3,634,938	4,005,865	
Mar	137,922	296,537	206,525	
Apr	102,078	63,640	90,455	
May	45,507	55,636	49,017	
Jun	41,695	53,382	57,865	
Jul	2,853	4,673	14,076	
Aug	-	-	-	-
Sep	-	-		
			YTD Collections	\$ 8,895,445
			% of Budget	47.89%
			% of Total Levy	47.82%
			FY 2017 Budget - Total Tax Revenue	\$ 18,573,641
			2016 Tax Year Taxable Value - Certified Appraisal Roll*	\$ 4,546,701,928
			2016 Tax Year - Under Protest or not Certified*	255,408,384
			Total	4,802,110,312
			Total Levy at \$0.3874 / \$100 =	\$ 18,603,375

Ten Largest Taxpayers in City of Bellaire (Tax Year 2016) *

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	81,889,532
KBS SOR 6565 6575 West Loop	Land/Improvements	39,173,621
Pin Oak North Parcres LL LLC	Land/Improvements	38,140,622
BRI 1833 6330 LLC	Land/Improvements	37,836,000
Centerpoint Energy Inc.	Electric Utility	31,186,932
SBC Communications	Utility	28,497,360
CHP Houston Tx MOB Owner LLC	Land/Improvements	27,000,000
CHP Houston TX Hospital Land	Hospital	24,441,321
Pin Oak South Parcel LL LLC	Land/Improvements	19,781,055
Pin Oak North Parcres LL LLC	Land/Improvements	13,745,000
		<u>\$ 341,691,443</u>

Tax Levy @ \$0.3874/100	<u>\$ 1,323,713</u>
% of Total Levy	7.12%

* Source: Municipal Advisory Council of Texas

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

**CITY OF BELLAIRE
HOUSING INFORMATION
FY 2017**

January

Houses, Townhomes & Vacant Lots for Sale *

<u>Price Range</u>	
\$ 0 - \$ 250,000	1
\$ 250,001 - \$ 500,000	43
\$ 500,001 - \$ 750,000	32
\$ 750,001 - \$ 1,000,000	20
> \$ 1,000,000	72
Total Units For Sale *	168

Total HCAD Residential Units/Lots ** 6,199

For Sale as a % of Total Units 2.71%

Highest Listing Price - Home \$ 2,788,000

Lowest Listing Price - TH/Lot \$ 249,900

Houses for Lease * 55

Highest Lease/Month \$ 6,950

Lowest Lease/Month \$ 1,200

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-14	3	2
At Quarter End 03-31-15	4	2
At Quarter End 06-30-15	3	2
At Quarter End 09-30-15	2	2
At Quarter End 12-31-15	3	2
At Quarter End 03-31-16	2	2
At Quarter End 06-30-16	-	2
At Quarter End 09-30-16		2
At Quarter End 12-31-16	2	3

New Residential Construction

<u>Fiscal Year</u>	<u>New Units</u>	<u>Dollar Value</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	85,632,703	506,702
2008	132	75,405,507	571,254
2009	49	26,026,889	531,161
2010	***	34,682,458	541,913
2011	56	30,064,905	536,873
2012	***	54,914,376	590,477
2013	***	65,491,037	579,567
2014	125	78,420,596	627,365
2015	98	52,190,001	532,551
2016	73	44,585,564	610,761
2017	19	9,616,635	506,139

Average Appraised Value (Tax Year 2016) \$ 843,265

* Source: realtor.com does not include for sale or lease by owner

** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

*** Numbers revised based on system correction

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)

CITY OF BELLAIRE
SUMMARY OF SALES & MIXED BEVERAGE TAX
FY 2015 - FY 2017

<u>Payment</u>				
<u>Month</u>	<u>Period</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Sales Tax</u>				
Oct	Aug	\$ 168,534	\$ 153,643	\$ 153,452
Nov	Sep	204,637	236,498	179,528
Dec	Oct	187,620	196,711	177,498
Jan	Nov	168,955	253,578	203,388
Feb	Dec	289,944	253,419	
Mar	Jan	175,468	176,377	
Apr	Feb	168,824	171,712	
May	Mar	201,769	210,865	
Jun	Apr	174,538	172,229	
Jul	May	171,111	186,436	
Aug	Jun	230,014	266,791	
Sep	Jul	209,043	178,264	
Sub-Total		<u>\$ 2,350,457</u>	<u>\$ 2,456,522</u>	<u>\$ 713,867</u>
<u>Mixed Beverage</u>				
Oct	1st Qtr	5,493	6,012	4,668
Jan	2nd Qtr	6,053	5,238	4,408
Apr	3rd Qtr	5,839	5,570	
Jul	4th Qtr	6,004	5,970	
Sub-Total		<u>23,389</u>	<u>22,790</u>	<u>9,075</u>
Total		<u><u>\$ 2,373,846</u></u>	<u><u>\$ 2,479,312</u></u>	<u><u>\$ 722,942</u></u>

**CITY OF BELLAIRE
SUMMARY OF FRANCHISE FEES
FY2015 - FY 2017**

	Total <u>FY 2015</u>	Total <u>FY 2016</u>	YTD <u>FY 2017</u>
Electric	\$ 823,552	\$ 823,825	\$ 274,827
Gas	123,933	90,735	36,989
Telephone	115,691	114,371	26,424
Cable	<u>328,259</u>	<u>335,611</u>	<u>120,785</u>
Total	<u>\$ 1,391,435</u>	<u>\$ 1,364,542</u>	<u>\$ 459,024</u>

**CITY OF BELLAIRE
SUMMARY OF PURCHASE ORDERS
FY 2017**

	Oct-16		Nov-16		Dec-16		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	320	\$ 3,450,562	265	\$ 900,844	187	\$ 651,711	772	\$ 5,003,118
<u>PO for \$5,000 - \$50,000</u>	37	\$ 556,054	27	\$ 389,891	13	\$ 238,795	77	\$ 1,184,740
% of Total Purchase Orders	11.56%	16.11%	10.19%	43.28%	6.95%	36.64%	9.97%	23.68%
\$ 5,000 - \$ 25,000	33	\$ 406,163	23	\$ 263,797	10	\$ 130,723	66	\$ 800,683
\$ 25,001 - \$ 50,000	4	\$ 149,891	4	\$ 126,093	3	\$ 108,073	11	\$ 384,056
	Jan-17		Feb-17		Mar-17		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	240	\$ 1,866,761	-	\$ -	-	\$ -	240	\$ 1,866,761
<u>PO for \$5,000 - \$50,000</u>	20	\$ 307,803	-	\$ -	-	\$ -	20	\$ 307,803
% of Total Purchase Orders	8.33%	16.49%	0.00%	0.00%	0.00%	0.00%	8.33%	16.49%
\$ 5,000 - \$ 25,000	17	\$ 188,053	-	\$ -	-	\$ -	17	\$ 188,053
\$ 25,001 - \$ 50,000	3	\$ 119,750	-	\$ -	-	\$ -	3	\$ 119,750
	Apr-17		May-17		Jun-17		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
<u>PO for \$5,000 - \$50,000</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
	Jul-17		Aug-17		Sep-17		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
<u>PO for \$5,000 - \$50,000</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -

* Purchases include bids, sole source, and cooperative purchasing.

Attachment: January 2017 Monthly Report (2072 : Monthly Financial Report for the Period Ending January 31, 2017)



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

FEBRUARY 6, 2017

Civic Center

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION (ANNUAL STATE OF THE CITY MEETING) - 7:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session (Annual State of the City Meeting) of the City Council of the City of Bellaire, Texas, to order at 7:01 p.m. on Monday, February 6, 2017. The Regular Session was held in the Civic Center, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council of the City of Bellaire, Texas, were present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Inspirational Reading and/or Invocation - Andrew S. Friedberg, Mayor.

Mayor Friedberg provided the inspirational reading for the evening.

D. Pledges of Allegiance:

Mayor Friedberg led the members of City Council and audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. Personal/Audience Comments:

Robert Riquelmy:

Mr. Riquelmy addressed City Council regarding the Bellaire Police Department. He praised the Chief of Police for his good manners. He also suggested the need for greater training and evaluation of the police officers.

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)

James Rowe:

Mr. Rowe addressed City Council regarding a review of the City's policies and procedures concerning the regulation of new home construction. He indicated that the City had hired an outside firm to look into the matter and advised that he was present to learn the findings from the report. He suggested a future agenda item to discuss the report.

Lynn McBee:

Ms. McBee addressed City Council regarding the volunteer boards and commissions. She indicated that the City was indebted to them for their service and suggested greater recognition of all of the members of the boards and commissions.

Ms. McBee expressed concern that two of the City's ongoing boards and one ad hoc commission had been omitted. She noted that the Audit Finance Board, Evelyn's Park Conservancy Board, and Charter Review Commission worked equally as hard and should have been included on the agenda. She also suggested including the group of residents that attended the Bellaire Citizens Academy.

F. Reports and Presentations:**a. Annual Board and Commission Reports:****i. Boards and Commissions Governed by State Law:**

1. Annual report of the Board of Adjustment of the City of Bellaire, Texas - Presented by James P. Avioli, Sr., Board Chair.

James P. Avioli, Sr., Chair, presented the 2016 Annual Report for the Board of Adjustment (the "Board"). The report included an overview of the meetings held by the Board during the year and a brief description of a special exception considered by the Board.

2. Annual report of the Building and Standards Commission of the City of Bellaire, Texas - Presented by Laura Thurmond, Commission Chair.

Laura Thurmond, Chair, presented the 2016 Annual Report for the Building and Standards Commission (the "Commission"). The report included an overview of the meetings held by the Commission during the year. Public education on issues pertaining to building codes was also provided by the Commission during the year.

3. Annual report of the Planning and Zoning Commission of the City of Bellaire, Texas - Presented by Winfred Frazier, Commission Chair.

Dirk Stiggins, Vice Chair, presented the 2016 Annual Report for the Planning and Zoning Commission (the "Commission"). The report included an overview of the meetings held by the Commission and a brief description of land use regulation matters and code amendments considered during the year.

ii. Boards and Commissions Governed by City Charter, Ordinance or Resolution:

1. Annual report of the Cultural Arts Board of the City of Bellaire, Texas - Presented by Terry Leavitt-Chavez, Board Chair.

Terry Leavitt-Chavez, Chair, presented the 2016 Annual Report for the Cultural Arts Board (the "Board"). The report included an overview of the meetings held by the Board and a brief description of public art initiatives undertaken by the Board during the year.

2. Annual report of the Environmental and Sustainability Board of the City of Bellaire, Texas - Presented by Jason Wintz, Board Chair.

Jason Wintz, Chair, presented the 2016 Annual Report for the Environmental and Sustainability Board (the "Board"). The report included an overview of work performed during the year regarding recycling and solid waste collection. Public education on environmental issues through the publication of the Board's triannual newsletter was also provided during the year.

3. Annual report of the L.I.F.E. Advisory Board of the City of Bellaire, Texas - Presented by Trish Parrack, Board Chair.

Trish Parrack, Chair, presented the 2016 Annual Report for the L.I.F.E. Advisory Board (the "Board"). The report included an overview of meetings held during the year to provide guidance to staff with respect to senior programming, such as trips, special activities, and educational seminars.

4. Annual report of the Parks and Recreation Advisory Board of the City of Bellaire, Texas - Presented by Neil Verma, Board Chair.

Neil Verma, Chair, presented the 2016 Annual Report for the Parks and Recreation Advisory Board (the "Board"). The report included an overview of work performed by the Board during the year and a brief description of recommendations made related to park amenities, improved interconnectivity to the City's parks, lighting for the Newcastle Trail, and completion of a Master Plan for Evergreen Park.

b. Annual State of the City Address:

Annual State of the City Address - Presented by Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, presented the annual State of the City address. The theme of his address was one of stewardship. A brief overview of programs and actions undertaken and continuing through 2017 by the City Council and City Staff was provided and included infrastructure improvements (drainage, water lines, sewer lines, streets, and sidewalks); public safety enhancements; continued beautification of public spaces; information and public engagement opportunities; budgeting; and reporting.

In closing, Mayor Friedberg advised that it was a privilege to present the state of the City. He thanked the volunteer boards and commissions and City Staff for their service.

G. Community Interest Items from the Mayor and Council.

Community interest items from the Mayor and Council included an expression of thanks to the boards and commissions for their service; an expression of thanks to the Parks, Recreation, and Facilities Department for the recent Daddy-Daughter Dance; an expression of thanks and special recognition of the Bellaire Police Department on their recent Awards Ceremony; special recognition and thanks to the Bellaire service clubs; an

expression of thanks to City Staff; and encouragement to residents to apply for openings on the boards and commissions.

H. Adjourn.

Mayor Friedberg announced that the Regular Session (Annual State of the City Meeting) of the City Council of the City of Bellaire, Texas, was adjourned at 8:33 p.m. on Monday, February 6, 2017.

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)



CITY OF
Bellaire

7008 South Rice Avenue • Bellaire, Texas 77401-4495 • (713) 662-8222 • Fax (713) 662-8212

February 6, 2017

Honorable Mayor Friedberg and City Council
City of Bellaire
7008 S. Rice Avenue
Bellaire, TX 77401

Submitted herewith is the annual report from the Board of Adjustment for the year 2016.

The Board of Adjustment (Board) is authorized by Texas Local Government Code Chapter 211 and is responsible for considering applications for variances or special exceptions to Chapter 24 of the Code of Ordinances of the City of Bellaire. Landowners or their agents apply to the Building Official of the Department of Community Development. Formal dockets, which must be legally advertised, are scheduled for the Board. Meetings are held to hear testimony on the application. The Board, appointed by the Bellaire City Council, consists of seven members who are citizens of the United States and residents of Bellaire for at least one year. The current Board Members are James P. Avioli, Sr. Jill Almaguer, Debbie Karakowsky, Jed Mandel, Amar Raval, William Stone, and Samir Sinha. Board members serve staggered terms of two years each, with a maximum of three consecutive terms. The Board selects its own Chair and Vice Chair for a term of one year. Presently, James P. Avioli, Sr. and Jill Almaguer serve as the Board's Chairman and Vice Chairman, respectively. The Board meets on the third Thursday of each month beginning at 7:00 p.m. in the Council Chamber of City Hall. A meeting is cancelled if there is no business to attend to for that month. Special meetings may be called as necessary following all the required procedures.

A quorum of at least six members is required to hear a case. The Board of Adjustment may authorize in specific cases, a variance from the terms of a zoning ordinance if the variance is not contrary to the public interest and, due to special conditions, a literal enforcement of the ordinance would result in unnecessary hardship, and so the spirit of the ordinance is observed and substantial justice is done.

We believe the Board is serving the purpose for which it was created. It provides an avenue for residents who have a particular situation to appeal to the Board for relief when they believe the zoning ordinances, if enforced, would create a hardship for them. The Board, a quasi-judiciary body, determines the outcome of all applications, which may only be appealed to a Harris County District Court.

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)

During calendar year 2016, the Board held four (4) meetings; however, there was only one (1) application for hearing.

Docket # BOA-2015-01-A public hearing was held in August on an application for a special exception by VLK Architects, on behalf of Houston Independent School District. This application was to allow for the installation of an electronic message board/monument sign at Condit Elementary School, located at 7000 S 3rd Street, within the R-4 Residential Zoning District. The proposal was for the installation of a sign at the main entrance of the school on South Third Street, across from residential properties. The application for allowance of the sign was approved, but with the condition that it could only be installed on South Rice Avenue.

At its January meeting, the Board forwarded a recommendation to City Council to amend Section 2-112(g) of the Bellaire Code of Ordinances, which would allow a simple majority of members present and voting to consider actions not specifically called out in the Texas Local Government Code, Section 211.009 (c). This amendment was approved by City Council on June 6, 2016.

During 2016, the Board also reviewed their Rules of Procedures and voted to amend them in order to better clarify language and include definitions for parking terms, as well as to delete unnecessary verbiage.

The Board greatly appreciates the City staff for their support throughout the year.

Respectfully submitted,


James P. Avioli, Sr.
Chair, Board of Adjustment

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)



CITY OF
Bellaire

7008 South Rice Avenue • Bellaire, Texas 77401-4495 • (713) 662-8222 • Fax (713) 662-8212

February 6, 2017

Honorable Mayor and City Council
City of Bellaire
7008 South Rice Avenue
Bellaire, TX 77401

Mayor and City Council:

In 2016, the Building & Standards Commission met at 10 Regular Meetings, 1 Workshop Sessions and 1 Training Sessions. In addition to serving the statutorily mandated purpose for which it was created, the Commission has continued to serve in an advisory role to City Council and provide public education on issues pertaining to building codes as outlined in the City Ordinance. During 2015 the Commission did not hear any complaints regarding substandard structures.

At the end of the year the Commission consisted of:

Laura Thurmond – Chair
Danny Spencer – Vice Chair
Mike Baker
Paul Katz
Burt Martin
Charles Formica
Lee Hampton

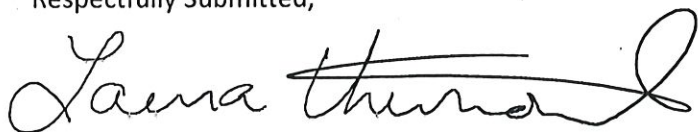
The Commission considered and acted on the following issues:

1. Public Hearings
 - a. The Commission held no public hearing during 2016.
2. Variances
 - a. The Commission did not receive any variance requests during 2016.
3. Ordinances
 - a. The commission did not take any action to make changes in the City Ordinance Chapter 9 Building.

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)

- b. The Commission received a recommendation from the Environmental and Sustainability Board to make changes to the City's current tree ordinance. The initial recommendation was made during the public comments of a regular session, which then resulted in a workshop session to discuss the proposed changes in more depth. In December, City staff volunteered to work with the guidance of an arborist to assist in crafting language that would address desired changes to the tree ordinance without over reaching.
- 4. Educating the public about issues pertaining to the city's building codes
 - a. With area flooding still on the minds of many residents, the commission continued to gather information about causes and potential mitigation of flooding in the city of Bellaire.
 - i. In November, the Commission was given a presentation of the Bellaire Drainage Study Report as prepared by ARKK Engineers.
 - ii. Flood mitigation recommendations included increases the size of the pipe that makes up the City's underground storm sewer.
 - iii. The Commission continued to monitor the number of permits issued to repair flood damage to Bellaire homes. As of the April 2015 flood, 25 repair permits were applied for and 4 were denied because of substantial damage.
- 5. Other Business
 - a. Through our Council liaison, the Commission was kept informed about the proposed changes to the City Ordinance regarding sidewalk standards and the eventual evolution into the City-Wide Beautification Program.
 - b. At the invitation of Cheryl Bright, Assistant Director of Parks, Recreation & Facilities, Commissioners Baker and Formica volunteered to represent the Commission on the Community Advisory Group.
 - c. In June, the Commission was introduced to the new Building Official, William Davidson.
 - d. In July, members of the Building and Standards Commission attended a training session hosted by City Officials, which addressed the roles and responsibilities of the various City Boards and Commissions.
 - e. The Commission heard two presentations on low impact development inclusive of the use of products such as permeable pavers, which allow lot coverage but maintain permeability needed to retain storm water. Currently staff is reluctant to allow permeable credit for these products, unlike some of our neighbors such as the City of Houston.
 - f. In July, the Commission re-appointed four current commission members.
 - g. In October, Commissioner Mike Baker participated in Bellaire Citizens Academy.
 - h. The Commission prepared and submitted an Annual Report to City Council.

Respectfully Submitted,



Laura Thurmond, Chair
Building & Standards Commission

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)



CITY OF
Bellaire

7008 South Rice Avenue • Bellaire, Texas 77401-4495 • (713) 662-8222 • Fax (713) 662-8212

February 6, 2017

Honorable Mayor and City Council
City of Bellaire, Texas
7008 South Rice Avenue
Bellaire, Texas 77401

Re: 2016 Planning & Zoning Commission Annual Report

Mayor Friedberg and City Council:

The Planning and Zoning Commission of the City of Bellaire, Texas (The Commission) is an advisory body to the City Council regarding Zoning and subdivision regulations. The Commission is also responsible for the review and approval/rejection of Plats and for making recommendations to the City Council regarding plans for the physical development of the City of Bellaire.

The existence of The Commission is governed by state and local laws. These include, but are limited to:

- Texas Local Government Code, Chapter 171, Regulation of Conflicts of Interest of Officers of Municipalities, Counties and Certain Other Governments.
- Texas Local Government Code, Chapter 211, Municipal Zoning Authority.
- Texas Local Government Code, Chapter 212, Municipal Regulation of Subdivisions and Property Development.
- Texas Government Code, Chapter 551, Open Meetings Law.
- Texas Government Code, Chapter 552 Open Meetings Law.
- Bellaire Code of Ordinances, Chapter 2, Article VI, Code of Ethics.
- Bellaire Code of Ordinances, Chapter 2, Article VII, Boards, Commissions and Committees.
- Bellaire Code of Ordinances, Chapter 23.5, Land Subdivision Regulations.
- Bellaire Code of Ordinances, Chapter 24, Planning and Zoning.

Actions taken by The Commission in its advisory role are in the form of recommendations to the City Council. Such actions include, but are not limited to:

- Responding to requests from the City Council, the staff Liaison, or City Manager.
- Reviewing The Comprehensive Plan and reporting on such review to the City Council.
- Recommending amendments to the Code of Ordinances concerning matters involving land use regulations and the future growth and regulation of the City of Bellaire.

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- Considering applications brought before The Commission for planned developments, specific uses, permitted uses, or other amendments to zoning regulations or the official zoning district map as provided by the Code of Ordinances.
- Annually reporting to the City Council the Commission's needs, accomplishments, and recommendations.

The Commission performed in this capacity during the calendar year 2016 and will continue to serve the stated purpose for which it was created in the current year 2017.

Within the calendar year 2016, The Commission fulfilled its duties through the performance of the following tasks:

- Conducted eleven (11) Regular Sessions, which included five (5) Public Hearings
- Conducted five (5) Workshop Sessions
- Conducted one (1) Training Session
- Reviewed and acted upon two (2) Specific Use Permits (Southern Holding Group Investments, LLC & Veritas Christian Academy)
- Reviewed and acted upon one (1) Planned Development (HEB)
- Reviewed and acted upon two (2) Code Amendments to Chapter 24 (R-MF & TRPD)
- Reviewed and made recommendations to the 2017-2021 Capital Improvement Plan
- Began work on amendments to the Comprehensive Plan and Future Land Use Map for TRPD, with a Public Hearing to be called in January of 2017
- Began work on reviewing regulations placed on Pawn Shops, Credit Access Businesses, Smoke Shops, and Sexually Oriented Businesses

It is through these actions that The Commission also fulfills its duty to serve the Bellaire Community. The Commission's advisory and administrative duties were performed while keeping in mind The Commission's role to serve the needs of the Bellaire community as a whole and as guided by The Comprehensive Plan adopted in 2009. The Commission will continue to serve the community through further implementation of The Comprehensive Plan.

The Commission wishes to acknowledge the extensive work expended by all of its members along with the city's planning consultant, Gary Mitchell, of Kendig Keast Collaborative. Mr. Mitchell has been instrumental in the Comprehensive Plan Review and Future Land Use Map for TRPD.

Commissioners currently serving their Bellaire community through active participation on The Commission include:

Mike Axelrad
Jonathan Saikin
Marc Steinberg
S. Lynne Skinner
Bill Thorogood
Dirk Stiggins, Vice Chairman
Winfred Frazier, Chairman

The Commissioners wish to express their gratitude to Mayor Attorney Andrew Friedberg and the City Council for supporting The Commission's efforts. We also want to thank City Manager Paul Hofmann;

City Staff – specifically John McDonald, Director of Development Services, and Ashley Parcus, Administrative Assistant; and City Attorney Alan Petrov for their extensive and continual efforts to support The Planning and Zoning Commission.

A special thanks is being extended to the Commission's City Council Liaison Attorney Trisha Pollard for her support as a liaison to the Commission. She has worked very hard with the Commission to accomplish our goals and directed duties.

In summary, The Planning and Zoning Commission looks forward to continuing to serve the Bellaire community in 2017, and is most appreciative of the opportunity.

Respectfully,



Winfred C. Frazier
Chairman
Planning and Zoning Commission

Bellaire Cultural Arts Board Annual Report | 2016



Contents

1. Board
2. Report Updates
3. Ongoing 2016 Project Initiatives
4. Public Programs.

CITY OF BELLAIRE TEXAS
CULTURAL ARTS BOARD



Chair

Terry Leavitt-Chavez

**Vice Chair –
through 10/2016**

Jennifer Hawes

Board Member

Jacquelyn Quick

Secretary

Andrew Williamson

Board Member

Diane Roberts

**Assistant
Secretary**

Jane Williams

**Board Member –
Through 10/2016**

Anita Metha

Council Liaison

Michael Fife

Staff Liaison

Diane K. White
Assistant City Manager

Mission Statement:

***The City of Bellaire is dedicated to outstanding quality
service and facilities to ensure an open, progressive, and
secure community.***

Reporting Updates

Artwork Inventory –In conjunction to the 2015-2020 Bellaire Cultural Arts Board Master Plan Jane Williams and Jacquelyn Quick have worked with city employees to create an artwork inventory. Artwork in inventory includes items on display or stored in Bellaire public spaces, city hall, civic center, library, police, fire station, and parks. This stand-alone document includes:

Description of installation/piece
photographs/planning illustrations
location of each installation
date of completion/installation
maintenance milestones

2016 Project Initiatives

Texas French Alliance for the Arts Open the Door Art Program

City of Bellaire Texas and Texan French Alliance For the Arts to release City's participation in the Texas French Alliance for the Arts Open the Door Art Program



Karine Parker-Lemoyne
Executive Director
Texan-French Alliance for the Arts
832-205-5531 / info@texanfrenchalliance.org
www.texanfrenchalliance.org

Michelle Jordan
Project Manager
City of Bellaire
mjordan@bellairetx.gov
713-662-8281

“Open the Door” in the City of Bellaire

The City of Bellaire and the Texan-French Alliance for the Arts (TFAA), with the support of the Consulate of France in Houston, are proud to announce the unveiling of five artistic “Open the Door” doors in Paseo Park on Friday, June 3, 2016 at 10:00 am.

In 2012, The Texan-French Alliance for the Arts partnered with 9eme Concept (an artist collective based in Paris) to create the “Open the Door” project, in which sixty doors were painted by over 100 French and Texan artists (established, emerging, students and professors) and installed in 19 locations across Houston. “Open the Door” was officially launched on November 13, 2012 under the patronage of Mr. François Delattre, Ambassador of France to the United States, Houston philanthropist Lynn Wyatt, and many City of Houston officials and partners.

Earlier this spring the Bellaire City Council approved the purchase of five artistic doors on the recommendation of the Bellaire Cultural Arts Board. These works of art were recently installed in Paseo Park on Bellaire Blvd. at 2nd Street. The Texan-French Alliance for the Arts is excited to partner with the City of Bellaire to bring the “Open the Door” spirit to the community and invites residents to join in the unveiling of this exciting project. “I’m passionate about bringing student artists and those advanced in their careers with varying artistic styles to our community,” says Terry Leavitt-Chavez, chair of the Bellaire Cultural Arts Board.

The artists are Romain Froquet, Stephane Carricondo, Anne Maizia and Sylvie Delusseau from Paris, France and Daniel Anguilu, Karla Morales, Linh Tran Do, Michael Martin and Quentin Pace from Houston, Texas.

The Texan-French Alliance for the Arts (TFAA) is a Houston-based non-profit organization devoted to bridging cultures, communities, and art both in Texas and France. Their creative programs aim to improve the quality of life in cities and local communities using art, education and community outreach, along with other disciplines, as a catalyst to create positive change. “Open the Door” is a partnership between many organizations and represents the bridge between cultures and communities through art. It invites the public to open doors to new experiences and possibilities, and to embrace the diversity of our city.

So, please join in the unveiling of these five unique art works in Bellaire and discover a sense of cultural richness in our community and the power of imagination and creativity.

###

For immediate release

Contact: Michelle Jordan, 713-662-8281

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Installation and Unveiling Of Art Doors Installed In Paseo Park



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Mini Mural Program

The Bellaire Utility Box Program began after successful 2015 pilot:

Metro



Artist: Anat Ronen's murals
 Location: 6800 block of S. Rice Ave
 Project by: UP Art Studio
 Sponsor: City of Bellaire, Texas

Cultural Arts Board worked with and Up Art Studio and the City of Bellaire Texas and Metro to release City's participation on the METRO utility box.

UP Art Studio is pleased to announce the first Metropolitan Transit Authority of Harris County (METRO) box to be painted under its Mini Murals Program. In an effort to continue its beautification endeavors, the City of Bellaire commissioned UP Art Studio to paint the Metro

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utility box located across the street from the first Mini Mural in Bellaire at the 6800 block S Rice Ave. This Metro utility box is sponsored by the City of Bellaire. Local world-class muralists/street artist, Anat Ronen is in the process of creating her work of art and is anticipated to complete it on Sunday, May 1, 2016, weather permitting. The public work of art was commissioned by the City of Bellaire after obtaining permission from METRO.

"Bellaire has utility boxes all around the city. Some utility boxes are owned by the city, others by companies like METRO. We are so excited that METRO supported our vision to add their utility box to the Mini Murals project for our city. This utility box is centrally located in Bellaire, and is the perfect canvas to showcase public art. Our intention for 2016-17 is to continue to expand the program to all city owned boxes," said Terry Leavitt-Chavez Chair Cultural Arts Board for City of Bellaire.

The Mini Murals project has continued to grow since its inception a year ago. The pilot phase in southwest Houston's District K was sponsored by Council Member Larry Green as part of his growing endeavor to increase the quality of life in his district. There are now nearly 80 complete, with funding secure for about 50 more.

Others that have commissioned boxes include: Council Member Jerry Davis in City of Houston Council District B, Council Member Robert Gallegos – District I, Council Member Cohen – District C, Council Member Cisneros – District H, East End Foundation, Houston Zoo, the Midtown Management District, Hobby District, Greenspoint Redevelopment Authority, International District, PrimeWay Federal Credit Union, Houston Modern Luxury, Kuraray, Alliance Residential, Robert Clay, Rob Todd, Kathlyn Curtis, and Adam Brackman, with many more in the works.

UP Art Studio and its partners aim to raise awareness of the project in order to expand to other areas across Houston, especially areas that are art deficient.

Artists in the 2016 artist pool that have already painted boxes include: Alex Arzu, Anat Ronen, Jessica Rice, Sergio Cornejo, Bret Nix, Dual, Gabriel Prusmack, Gelson "w3r3on3" Lemus, Jessica Guerra, Janavi Folmsbee, Lee Washington, Pilot FX, Renee Cleare, Roger Seward, Shelbi-Nicole Gregory, Tra' Slaughter, and Wiley Robertson.

Mini Murals is a fiscally sponsored project of Fresh Arts, a nonprofit arts service organization. Contributions for the purpose of Mini Murals can be made payable to Fresh Arts and are tax-deductible to the

extent permitted by law. For information about the project, visit www.minimurals.org.

Location: Bissonnet @ S. Rice, Bellaire, Texas

Artist: Roger Seward Art

Project by: UP Art Studio

Sponsored by: City of Bellaire, Texas



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Location: Evergreen @ Newcastle, Bellaire, Texas
Artist: Pilot One
Project by: UP Art Studio
Sponsored by: City of Bellaire, Texas
For more information, www.minimurals.org
Follow on instagram! www.instagram.com/minimurals
Photo by: Morris Malakoff Photography



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Banners

Expanded banner program along Bellaire and Bissonet enhances and beautifies major corridors.



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Public Programs

4th of July

Spin art hosted by board during celebration.



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Dive In Movie

Board worked with Patrons For Bellaire Parks providing face painting for Dive In Movie Night.



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6th Annual Great Pumpkin Hunt

Board worked with photographer setting up poses for take home photos at the annual great pumpkin hunt.



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Holiday In The Park

Board hosted scratch off ornaments craft project at annual holiday in the park.



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February 2, 2017

Honorable Mayor and City Council
7008 South Rice Avenue
Bellaire, TX 77401

Mayor and City Council:

Pursuant to Chapter 2, Administration, Article VII, Boards and Commissions, Division 1, Generally, Section 2-104 Annual or special reports to city council (“Section 2-104”), of the Code of Ordinances of the City of Bellaire, Texas, here is the Bellaire Environmental and Sustainability Board’s annual report for the period from January 1, 2016 through December 31, 2016.

As required by said Ordinance:

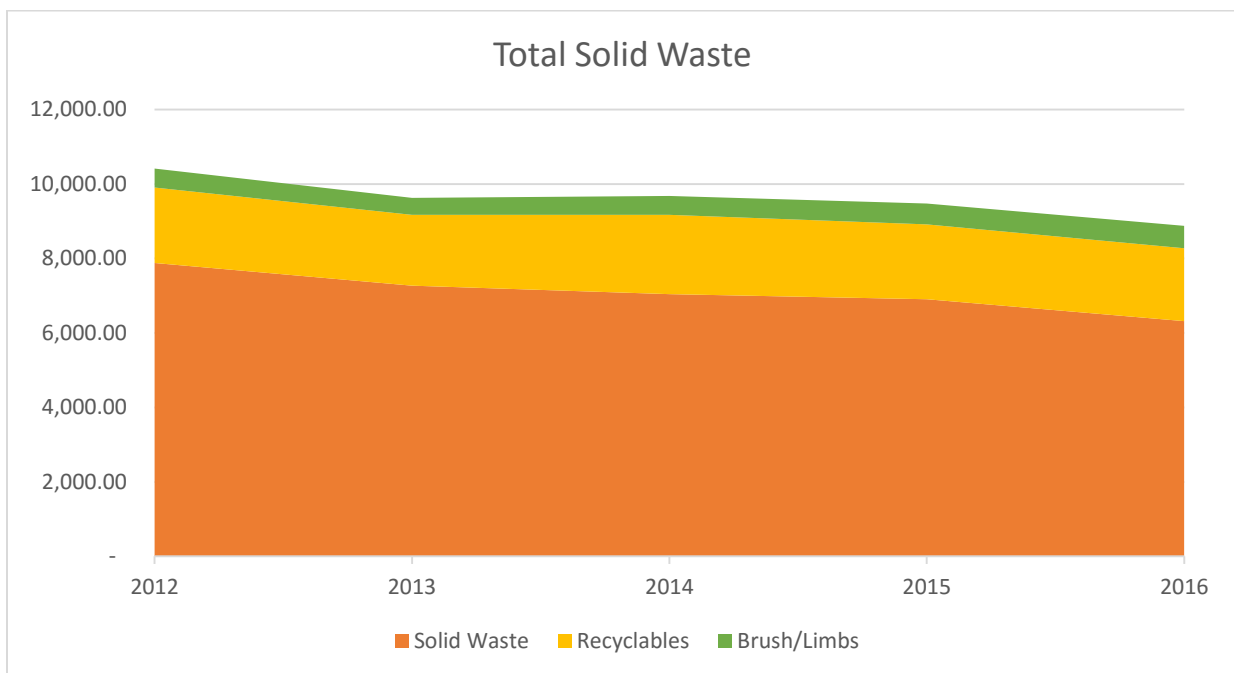
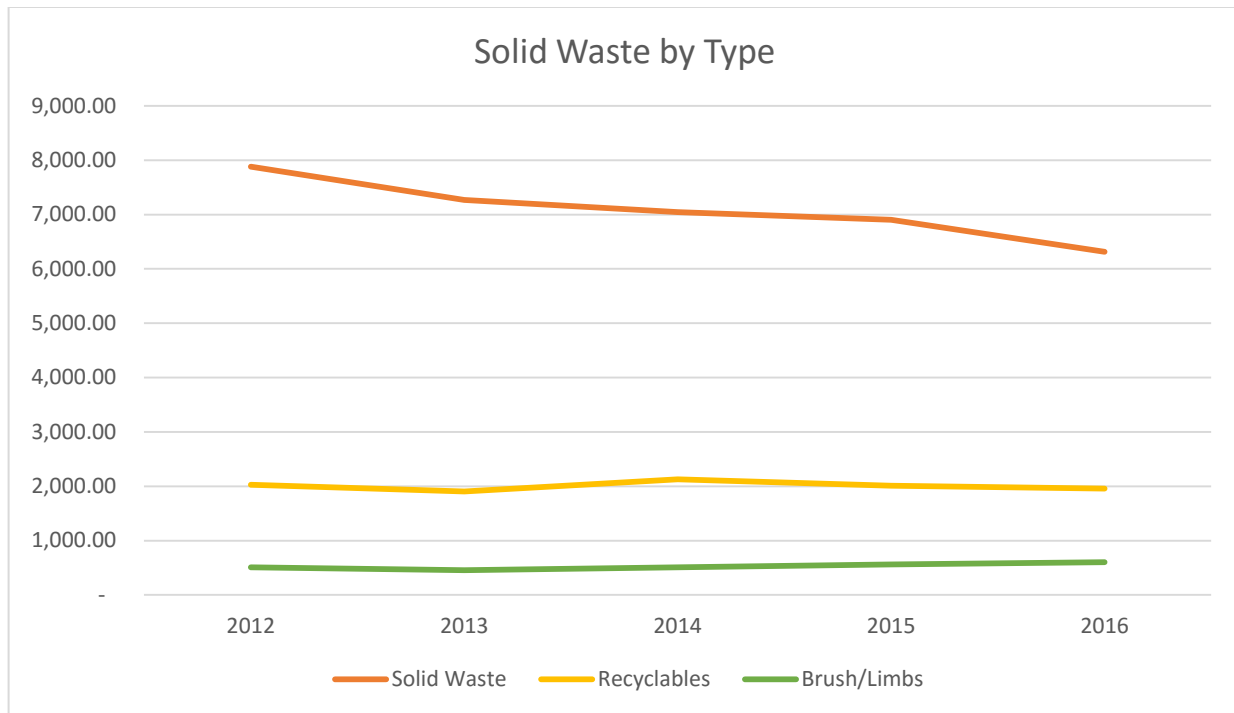
- (1) Yes, this Board is serving the purpose for which it was created.
- (2) Yes, this Board is serving the current community needs.
- (3) The Board’s major accomplishments are detailed below
- (4) We are not aware of any other board, public or private, which would better serve the function of the Board.
- (5) Our recommendations follow our major accomplishments.

MAJOR ACCOMPLISHMENTS AND YEAR IN REVIEW

Solid Waste and Curbside Recycling

Recycling rates for the city of Bellaire continue to improve from year-to-year. Data provided by Public Works show that however one chooses to measure success, Bellaire is improving in this regard. The percentage of material recycled has improved from less than 20 percent in 2012 to over 22 percent in 2016. The annual solid waste tonnage produced by Bellaire residents has declined almost 15 percent in that time period, with garbage experiencing a 20 percent drop, while the recycling tonnage has remained fairly static. Interestingly, the amount of brush and limbs collected has increased almost 20 percent in that time.

Minutes Acceptance: Minutes of Feb 6, 2017 7:00 PM (Adoption of Minutes:)



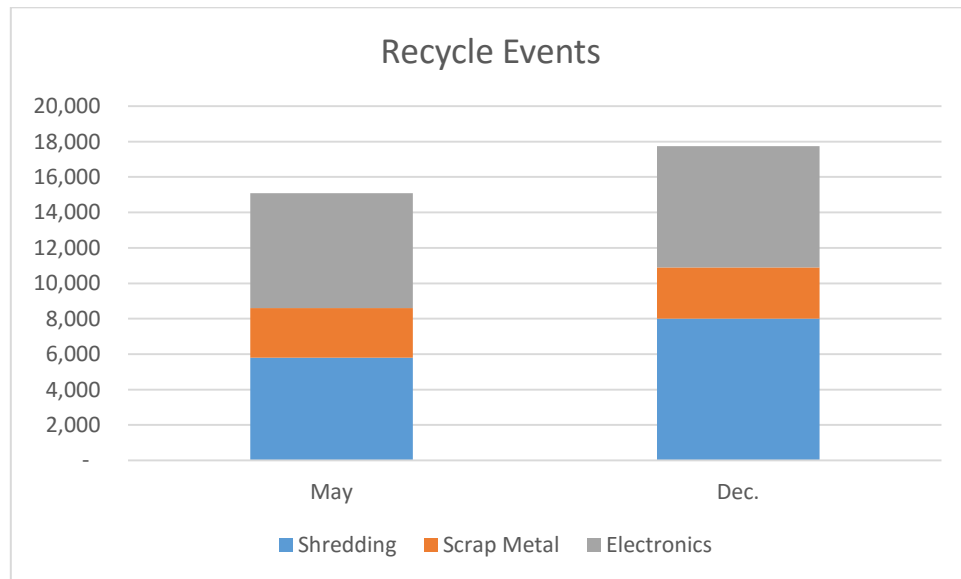
Rates for solid waste collection have not increased since 1994, making Bellaire's solid waste pickup affordable, but also poses the question whether rates for solid waste should be increased to a reasonable rate that, among other things, will spur more recycling in Bellaire.

Working with the Nature Discovery Center

The Board attended the Nature Discovery Center's Spring Fling in 2016, where we sold recycling bins, had kids' activities and continued to focus on educating our citizens on recycling issues. In addition we were able to invite some citizen environmental groups to have a presence at the festival and discuss issues related to the environment and sustainability. We work to maintain and expand contacts with such environmental organizations. We find residents greatly appreciate the opportunity to learn more about the city's curbside recycling program as well as living more sustainably. We look forward to increasing our partnership with the Nature Discovery Center in the coming year.

2016 Recycle Events

This was the year that we decided to end the Recycles Fest and devote ourselves to a twice-yearly Recycling pickup. Ending the festival was a difficult decision, but between the obvious need to increase the frequency of our Recycle Events and the crowded community calendar at that time of year we believe it was the right decision. This year we collected between the two events almost 7 tons of paper for secure shredding, nearly 3 tons of scrap metal, and over 6 tons of electronics, for a combined 16.5 tons.



Evelyn's Park

The Board continues to discuss environmental and recycling issues at the City's newest park and how we might be able to participate and offer guidance in the development and operation of this park. We maintain close contact with the parks board and are pleased by their decisions such as the installation of Dark Skies compliant lighting.

Solid Waste Fees

We continue to discuss fees for solid waste collection, knowing that they have remained steady for over 20 years. We are committed to approaching this topic with new ideas to help incentivize greater consciousness of the decisions we make when we reach for the trash can or recycling bin. We have and continue to examine numerous options for improving the collection of both solid waste and recycling.

Communication

The ESB continues to compile a Newsletter three times a year for distribution to residents. Beginning in 2012, all issues are distributed electronically through the City's News and Information Electronic distribution system. Printed copies available are available at the Library, City Hall and Public Works for those who do not have computer access. Last year we also reinstituted delivery of the newsletter with the delivery of garbage bags. Our newsletter is one of the primary means for resident education on recycling and solid waste. This year we began posts on the city's Facebook page, where we have been generating enough content for a twice-weekly post, and hope in the coming year to create an ESB page to provide more detailed information for those who are most passionate about the issues.

Christmas Tree Recycling

The Save Our Beach Association is a non-profit organization (www.sobatx.org) founded to help protect our beaches along the Surfside Beach coastline. In past years we were able to donate our trees, which were then able to be used as the basis for new sand dunes. After a 2-year gap in this service (during which Public Works continued to collect trees, grinding them up for mulch) we were pleased to work this deal out again, allowing us to collect 599 trees, keeping them out of landfill and providing the basis for shoreline conservation.

Dark Skies

The Board is concerned about nighttime street illumination. Along with concerns of efficiency and safety, we would like Centerpoint and the city to keep in mind issues of light pollution. We will continue to work to educate ourselves on this issue and investigate what other communities are doing. We have recently found success with the lighting installation at Evelyn's Park and hope for similar choices on the Newcastle Trail.

Native Plants

The Board feels strongly about the need to promote the use, replanting, and protection of native plants as much as possible. Native plants require less irrigation, less pesticide and herbicide, and provide habitat for beneficial native wildlife, including insects. We have been working with the Buildings and Standards Commission to modify the city code on desirable/undesirable trees, and look for opportunities to influence the choice of plants in city parks and public spaces.

RECOMMENDATIONS

Though not required of the Ordinance requiring this report, our Board makes the following recommendations that we believe will be beneficial to the City and its residents. They are:

1. We again urge City Council to continue to partner with us in assuring that recycling concerns are fully addressed in any final decisions with regard to the development of Evelyn's Park.
2. The recycling industry is a dynamic, changing industry which necessitates active engagement. We feel that constant education of the citizenry of the changes in recycling options and requirements is a vital function of the board, and all methods of communicating should be supported.
3. Though curbside recycling continues to improve, we need more of our residents to participate, and we welcome any help the City and its various departments and employees can give us in this regard.
4. As part of the discussion regarding solid waste fees and whether they need to be raised, we believe it is timely for the City and the Public Works Department to consider picking up recycling twice a week and solid waste once a week. Our Board believes that this will increase recycling which would benefit the citizens of Bellaire by reducing the fees the City spends in having to dispose of solid waste collection.
5. The Board again believes the City, our Board, and our Public Works Department should undertake efforts to get our commercial business owners and their garbage/trash collectors to implement recycling collection efforts for the waste they produce.
6. On the construction of new facilities, the Board would like for the City and its planners to implement energy efficient materials, lighting, etc. that would enable the building(s) to achieve the highest LEED rating available. An additional option would be to install electric charging stations for not only our citizens, but also for any future electric vehicles the City might purchase.

This report is submitted on behalf of the entire Environmental and Sustainability Board.

Jason Wintz
Chair

State of the City Report February 6, 2017 L.I.F.E. Advisory Board

The City of Bellaire Parks, Recreation and Facilities Department provides the Bellaire LIFE (B.L.I.F.E.) program for active adults ages 50 and up. BLIFE represents **B**ellaire, **L**iving, **I**nformation, **F**un, and **E**nrichment. The programming is designed to keep participants engaged in life through continued learning opportunities, new relationships and new experiences. The programming provides the residents of Bellaire and surrounding communities with a leisure lifestyle through socialization, games, day trips, special activities and events.

The board is comprised of me, Patricia Parrack, a Bellaire resident of 23 years, Kevin Newman, Roberta Murray, Pat Westwood, Barbara Davis, Carmen Ulabarro and Maxine Epstein. The board has been fortunate enough to work Mayor Andrew Friedberg as council liaison, whom which we are grateful that he attends every meeting. The LIFE advisory board's role is to meet monthly to provide guidance to staff to help with programing objectives. We are a working board that also provides assistance to staff during all programs, trips, activities and events.

BLIFE takes advantage of free bus transportation services offered by the Harris County Transportation Department. Throughout the year staff is able to secure one to two Harris County buses per month for day trips within a 200-mile radius from Houston. The trips provide a change of scenery for the participants as well as provide an opportunity to learn about an area's history, tourism and entertainment opportunities; to make new friends; and to enhance the overall lifestyle of each participant.

In 2016, BLIFE had the opportunity to visit Brookwood and Hope Village to learn about the communities that work with adults with disabilities. Have outdoor adventures at the Wildlife Adventure Ranch in San Antonio, visit the Shangri La Gardens in Orange, pick strawberries in Froberg Farms and visit an alpaca ranch. Participants had the opportunity to visit unique places like the Hemi-Hideout, Sri Meenakshi Devasthanam Temple in Pearland, and the BAPS Shri Swaminarayan Mandir in Stafford. Learn about the history at the Liendo Plantation, Washington on the Brazos, George Ranch Historic Park, Sea Center and Historical Museum in Lake Jackson and the Bryan Museum in Galveston. Toured the Anheuser Busch Factory, went to the Planetarium at the Museum of Natural Science, and Independence Plaza at Space Center Houston. Did plenty of shopping at the Rodeo, International Quilt Festival, Houston Ballet Nutcracker market, and after their glass bottom boat tour went to the San Marcos Outlet Mall. Toured towns such as Cuero, Port Arthur, Seguin and Waco and learned about the rich history that helped make the town. In December, the participants had a Caribbean Christmas at Moody Gardens with the Ice Sculptures and Festival of Lights.

Throughout the year we have also had plenty of fun activities here at Bellaire such as celebrating different events like the Super Bowl, Rodeo, St. Patrick's Day, 4th of July, had a Hawaiian Luau, and a Thanksgiving feast. We had educational seminars on health, nutrition, and finances, along with movies that make you laugh and sometimes cry. We teamed up with other departments to learn more about fire and fall prevention from Bellaire's Assistant Fire Chief Moses and Hurricane Preparedness from the Fire Chief Anderson, had computer classes with the library Director Mary Cohrs and Rita Duarte and enjoyed Coffee with a Cop with Chief Holloway and Officer Edwards. The participants were able to paint their own painting for Earth Day, bring a snack for Cultural Snack day, dress up for the Halloween Party and create an ornament for the Holidays. One of the most enjoyable events was an Olympic Summer Bash against surrounding cities, where BLIFE competed in chair volleyball, corn hole and a crazy hat decorating contest, where Bellaire took first place! Chair volleyball has become so popular that we have now been incorporated into our monthly schedule!

2016 BLIFE Programming Participation

Activity	# of Participants
24 Bus day trips	652
8 Educational Seminars	122
12 Monthly Bingo games	268
12 Monthly Bunco games	97
11 Monthly Men's/Women's Club Programs	150
13 Games Day	58
47 Monday Bridge	948
51 Wednesday Crafts and Conversation	238
50 Friday Bridge	522
16 Movies	355
14 Special Events: Luncheons, Socials, etc.	276
Totals 258 activities	3,686 participants

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February 6, 2017

Honorable Mayor and City Council
City of Bellaire
7008 South Rice Avenue
Bellaire, Texas 77401

Re: Annual Report of the Bellaire Parks and Recreation Advisory Board

Mayor and City Council:

My name is Neil Verma and I am the Chair of the Bellaire Parks and Recreation Advisory Board (the “**Board**”). Over the last year, the Board is comprised of a dedicated team of volunteers including Todd Blitzler, Julie McNee, Denise Leisten, Kevin Sisk, Travis Crabtree, Sharon Veldman and past board member Susan Hawes. I am proud to serve with these fellow citizens. I also want to give a special thank you to some of the hardest working staff in the business including Karl Miller, Cheryl Bright, Buster Adams and Heyzel Zepeda and the insight and support of Paul Hoffman. The Parks and Rec Department works tirelessly maintaining our parks, such as adding safety fencing or playground surface materials, installing playground equipment, running facility programming, such as basketball leagues, Camp Paseo, and putting on events such as Family Safety Day, Holiday in the Park and the Trolley Run. The role of our board is to serve in an advisory capacity to City Council by providing recommendations on our city’s parks, trails, and recreation facilities. Those recommendations are based on site visits, and input from citizens and city employees, but the City staff are the ones that make it all happen.

This year has been the year of interconnectivity. The Parks Board has made significant efforts to engage with our cohorts working on similar goals, from Patrons for Bellaire Parks, the Nature Discovery Center, and Evelyn’s Park Conservancy. Parks Board member Kevin Sisk was designated as board liaison to Patrons for Bellaire Parks. We also had designated representatives interfacing with Citizen’s for a Beautify Bellaire and Terrain Studios with respect to their urban planning efforts. We are making big strides as a result of the joint efforts of these organizations, and it has been inspiring to see the tireless work of many staff members and volunteers for these organizations to make our City’s parks great.

Speaking of interconnectivity, the Parks Board also advocated for better connectivity to our parks, and were encouraged to see City Council pass a safe passage ordinance making our streets safer for families going to our city parks and amenities, a pilot decorative LED lighting project along the Newcastle trail, and several initiatives designed to increase the City’s sidewalk inventory. We appreciate the City Council’s commitment to making it easier and safer to get to our parks without having to take a car.

The biggest project of this year was completion of the Evergreen Park Master Plan. We worked with the City and Clark Condon, the City’s landscape architect and, with extensive input from many of our citizen’s in public forums and at our board meetings, created an incredible vision for the future of Evergreen Park. We want to thank City Council for considering and passing the Evergreen Master Plan; however, we do not intend to let the plan gather dust on the shelf. We are looking at trying to find ways to have it funded and to start making improvements in phases so that

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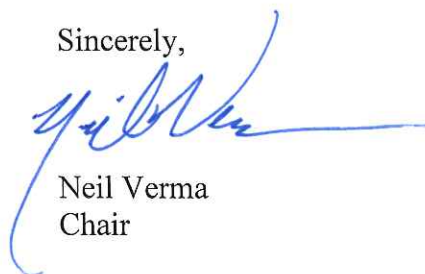
the community can see the master plan that they helped mold, turn into a reality. We also completed work on a proposed five-year Capital Improvement Plan to address needs and improvements across all of our parks.

This year, we also approved major improvements to Mulberry Park. If you have not been there recently, you are missing out. A gorgeous new shaded playground, in brown, green and white earth tones, has been installed. This, coupled with the work of Bellaire Little League has completely redefined Mulberry Park. This next year, one highlight will be improved shade structures at Loftin Park and Officer Lucy Dog Park, and implementation of city standard amenities at eight different locations as set forth in the Parks Master Plan.

I wanted to take a moment and highlight some of the smaller projects of the year that deserve special attention. The first "Little Free Library" was installed in Loftin Park, allowing our citizens to take and leave books at their leisure. I want to thank Jane McNeil, for donating time and the materials to assemble it and Mary Cohrs and the library staff for keeping it stocked. Right next to the Little Free Library is a tree that was dedicated to Jane Dembski in honor of her decades of service to the Bellaire Parks Department. These two pieces, side by side, are monuments to the history and the future of Bellaire's parks.

On behalf of the Parks Board, we are honored to serve the City, and look forward to a year of greater progress for the City's parks and recreation facilities.

Sincerely,



Neil Verma
Chair



EVELYN'S PARK

Conservancy

P.O. Box 459 | Bellaire, TX 77402

WWW.EVELYNSPARK.ORG

a 501(c)3 non-profit organization

24 February 2017

Mayor Andrew Friedberg
Bellaire City Council
City of Bellaire
7008 S. Rice Ave.
Bellaire, TX 77401

Re: Evelyn's Park Conservancy 2017 – Dining by Fireflies

Dear Mayor Friedberg and City Council:

We are excited to announce Dining by Fireflies – A Premiere Progressive Dining Experience and Park Preview on April 20th, 2017 from 6:00PM- 10:00PM. Enjoy dining alfresco and meet award winning chef behind The Ivy & James, while exploring special routes of discovery throughout the park grounds. Celebrate under a canopy of live Texas oaks with wine, beer, community and live music. Dining by Fireflies begins a new tradition at Evelyn's Park, bringing together community and neighbors surrounded by fine food, conversation and twinkling lights.

This will be a private event and the fencing around the park will remain for this event to prevent public access. EPC is working with Parks and Recreation and the Bellaire Police under the guidance of Chief Holloway to ensure safety to all of our guests. Our café operators are in the process of securing their alcohol license and will be ready for this event.

In order to host Dining by Fireflies, Evelyn's Park Conservancy respectfully requests consideration for a temporary suspension of Chapter 3, Alcoholic Beverages, Section 3-3, Use prohibited in public parks and other public places (the "Code"), for the purpose of allowing Evelyn's Park Conservancy to hold a fundraising event and to provide alcoholic beverages throughout the park, specifically beer and wine during the event at Evelyn's Park, 4400 Bellaire Boulevard on Thursday, April 20th, 2017, commencing at 6:00PM and terminating at 10:00PM.

Sincerely,

Patricia King-Ritter
Board President
Evelyn's Park Conservancy

Attachment: Dining By Fireflies request 030617 (2212 : 2017 Evelyn's Park Conservancy Request for Alcohol Waiver - Dining By Fireflies)



ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, GRANTING A CODE SUSPENSION FOR EVELYN'S PARK CONSERVANCY RELATING TO A REQUEST TO WAIVE ALCOHOL RESTRICTIONS IN EVELYN'S PARK FOR A FUNDRAISING EVENT ON APRIL 20, 2017.

WHEREAS, the use and consumption of alcohol within Evelyn's Park is limited to a designated area pursuant to Section 3-3 of the Bellaire Code of Ordinances; and

WHEREAS, by letter dated February 24, 2017, the Evelyn's Park Conservancy has requested that the City Council waive or suspend the provisions of the Bellaire City Code relating to the use and consumption of alcoholic beverages in Evelyn's Park for a fundraising event, Dining by Fireflies, hosted by the Evelyn's Park Conservancy on April 20, 2017, from 6:00 PM to 10:00 PM; allowing the consumption of alcohol within the entire perimeter of the park; and

WHEREAS, the Evelyn's Park Conservancy is a not-for-profit organization that works to enhance positive community involvement through the operation of Evelyn's Park within the City of Bellaire, Texas; and

WHEREAS, the City Council of the City of Bellaire, Texas, finds that granting the request of the Evelyn's Park Conservancy assists the mission of raising funds to maintain Evelyn's Park and, in turn, directly benefits the City of Bellaire, Texas; **NOW, THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

1. The recitals set forth above are found to be true and correct.

2. The City Council of the City of Bellaire, Texas hereby temporarily suspends the application of Section 3-3 of the Bellaire Code of Ordinances for the fundraising event, Dining by Fireflies, hosted by the Evelyn's Park Conservancy on April 20, 2017 at Evelyn's Park, said suspension to commence at 6:00 PM and end at 10:00 PM.

3. The suspension provided for in paragraph 2 above is subject to and contingent upon the City Manager's approval of the date of the event and, as it relates to alcohol, compliance with the requirements of Section 3-3 of the Bellaire Code of Ordinances relating to the permit procedures for the use and consumption of alcoholic beverages in City-Owned public places.

4. This Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and **ADOPTED** this, the 6th day of March, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney



ORDINANCE NO. 17-_____

AN ORDINANCE AUTHORIZING THE MAYOR AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT BY AND BETWEEN 24/6 TECHNICAL SERVICES, LLC. AND THE CITY OF BELLAIRE, TEXAS, FOR ON - CALL MECHANICAL AND ELECTRICAL SERVICES FOR WATER AND WASTEWATER FACILITIES, LOCATED AT:

WASTEWATER TREATMENT PLANT- 4401 EDITH STREET

LIFT STATIONS:

RICE LIFT STATION - 5019 ½ EVERGREEN

WENDELL LIFT STATION - 4403 WENDELL

BELLIARE LIFT STATION - 4640 BELLAIRE BLVD – ESPLANADE

WATER WELLS:

CENTRAL - 5104 JESSAMINE

FELD PARK- 6406 AVENUE B

RENWICK - 7625 RENWICK

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the Mayor and City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement by and between 24/6 Technical Services, LLC., and the City of Bellaire, Texas, in a form as attached hereto and marked "Exhibit A," for On-Call Mechanical and Electrical Services for Water and Wastewater Facilities indicated above.

PASSED and APPROVED this 6th day of March, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: Ordinance for CSP - 17-005 (2146 : CSP for Oncall Services for Water and WWT Facilities)

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this, the 6th day of March, 2017, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned Mayor, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **24/6 TECHNICAL SERVICES, LLC**, hereinafter called "**24/6**".

WHEREAS, the **CITY** is committed to ensure a fair and equitable procurement process and has completed a competitive sealed proposal procurement process as authorized by Texas Local Government Code, Chapter 271; and

WHEREAS, the **CITY** will receive On-Call Mechanical and Electrical Services for its Water and Wastewater Facilities in accordance with the specifications of the competitive sealed proposal;

WITNESSETH:

THAT for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, **24/6** hereby agrees with the **CITY** to commence and complete the project described as follows:

On-Call Mechanical and Electrical Services for Water and Wastewater facilities and shall furnish all labor, material, transportation, tools, supplies, equipment, and appurtenances, unless specifically expected, for the satisfactory completion of On-Call Mechanical and Electrical Services for Water and Wastewater Facilities. Services will be assigned on a project-by-project basis all as more specifically identified in the **SPECIFICATIONS** within the On-Call Mechanical and Electrical Services for Water and Wastewater Facilities Competitive Sealed Proposal 17-005 packet, attached hereto and made a part hereof as Exhibit "A".

and all in accordance with the conditions and costs stated in said **SPECIFICATIONS**, which with **24/6** submittal are made a part hereof and collectively evidence and constitute the entire **AGREEMENT**.

The **CITY** agrees to pay **24/6** for services received, upon receipt of a proper invoice prepared by **24/6** and within thirty (30) days after receipt and approval of same, in current funds for the performance of the **AGREEMENT** in accordance with the **SPECIFICATIONS**, based on hourly rates as submitted with on Vendor's Financial Proposal Form:

A.	Rate per hour service calls <i>during normal business hours</i> (8:00 AM to 5:00 PM, Monday-Friday)	
	Mechanic: <u>\$95.00</u>	Mechanic's Helper: <u>\$45.00</u>
	Journeyman Electrician: <u>\$95.00</u>	Apprentice Electrician: <u>\$45.00</u>
	PLC Technician: <u>\$95.00</u>	SCADA Technician: <u>\$95.00</u>
B.	Rate per hour service calls <i>outside normal business hours</i> (including weekends and holidays)	
	Mechanic: <u>\$125.00</u>	Mechanic's Helper: <u>\$90.00</u>
	Journeyman Electrician: <u>\$125.00</u>	Apprentice Electrician: <u>\$90.00</u>
	PLC Technician: <u>\$125.00</u>	SCADA Technician: <u>\$125.00</u>
C.	Percentage mark-up to the City of Bellaire above Vendor's cost for parts and materials. (Documentation of Vendor's cost will be required, when applicable)	
		<u>20</u> %
D.	State response time for service calls <i>during normal working hours</i> .	<u>1-2</u> Hrs.
	State response time for EMERGENCY service calls hours <i>during normal business hours</i> .	<u>1</u> Hrs.
	State response time for EMERGENCY service calls hours <i>outside normal business hours</i> .	<u>1</u> Hrs.

E.	<p>Vendor owns a crane truck for pump removal and install? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Vendor rate for crane truck owned: <u>\$85.00</u></p> <p>If Vendor does NOT own a crane truck, describe how one would be accessed for pump and motor work and what the rate would be:</p>
F.	<p>Maximum % increase per Renewal Year:</p> <p><u>0%</u></p>
F.	<p>Describe warranty information on work and service:</p> <p>1 year materials and labor</p> <p>*Note – On Feb 23, 2017 vendor was asked to modify the labor warranty from 60 to 1 Year. Vendor complied.</p>

This Agreement shall expire March 6, 2018, provided, however, that the term of this Agreement may be further extended for an additional four (4) years, one (1) year at a time, subject to availability of funds, work performance satisfaction, an annual price increase not to exceed 0% as stated in Vendor's submittal, and upon mutual agreement between the **CITY** and **24/6**.

IN WITNESS WHEREOF, the Mayor of the **CITY**, as attested to by the City Clerk of the **CITY**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of **Ordinance No. 17-____**, duly enacted by the City Council of the **CITY**.

CITY OF BELLAIRE, TEXAS

Andrew S. Friedberg
Mayor
City of Bellaire, Texas

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

AGREED to and accepted by:

24/6 TECHNICAL SERVICES, LLC.

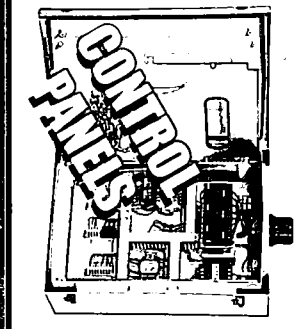
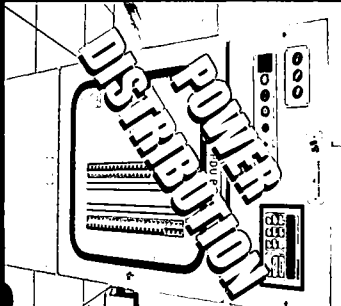
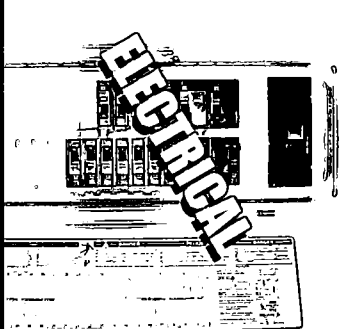
Ernest Strambler
24/6 Technical Services, LLC.

PROPOSAL RECEIVED

24/6 Technical Services

Proposal Disposition:

Original Maintained by Bellaire Finance Department (ACM)
Copy Maintained by Bellaire Finance Department (Purchasing)
Copy Maintained by Public Works Department (Utilities)
Copy Maintained by Consultant (H2OMC, LLC)
Electronic Copy Maintained by City Clerk



24/6 Technical Services

We Offer over 30 Years
of Experience In
Residential, Commercial
& Industrial Electrical
also in
Water and Wastewater Experience

24/6 Technical Services
Electrical Contractors
281-809-5836 • 281-989-5847
24-6TechnicalServices.net
TECL # 29139

Electrical Contractors
Water
Waste Water Controls

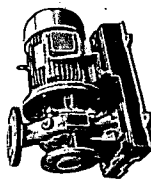
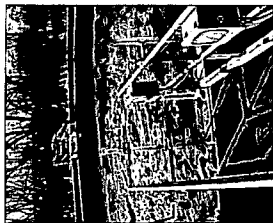
24/6 Services

Water & Waste Water

- Rotating Fine Screens
- Wastewater Treatment Plant
- Odor Control Systems
- Clarifiers and Digesters
- Security and Auto Dialer Systems
- Mechanical Bar Screens
- Diffused Aeration Equipment
 - Blowers - Centrifugal and Position Displacement

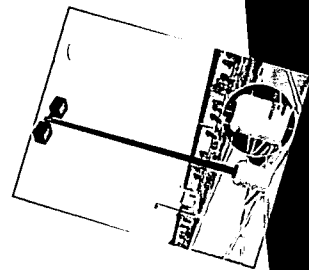
Stormwater Pump Stations

- Water Plants
- Well & Booster Pumps
- Grinders & Grit Removal System
- Sanitary Lift Station
 - Lift Station Rehabs
 - Float Controls
 - Submersible & Centrifugal
 - PSI & Ultra Sonic Transducer
 - Level & Pneumatic Controls
- Conveyors
- Level & Pressure Controls
- Belt Press Systems



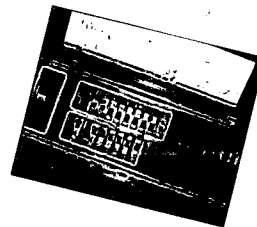
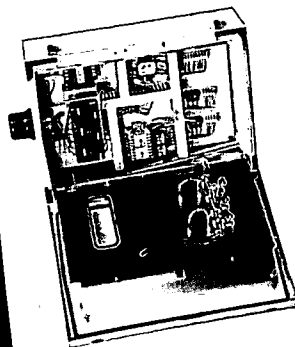
Maintenance & Service

- Exterior Interior Lights
- Infrared Detection
- Maintenance Contracts
- Publicshooting
- Preventative Maintenance
- Overhead Lights



Electrical Wiring & Installation Services

- Temperature
- Emergency Generators & Automatic Transfer Switches
- Instrumentation
 - Pressure Transmitters
 - Flow Meters
 - Vibration
 - Level & Pressure Controls
 - Lights & Controls
- Specialized Motor Control Equipment
 - MCC
 - VFD
 - Soft Stars
- Lift Station Rehabs
- Guide Rail Systems
- Control Panels
- Check & Isolation Valves
- Piping



Power Distribution Services

- Power & Control Wiring
- Emergency Generations
- UPS Systems
- Medium Voltage (< 35kV>)
- Medium Voltage Cable
- Terminations
- Switchgears & Substations
- Under ground Installation
- 4MA to 480v & Below
- DCS & PLC Instrumentation
- Conduit & Cable Tray
- Transformers
- Raceways
- Breaker Panels



Mechanical Services & Preventative Maintenance

- Generators
- LS Inspections
- Vibration & Alignment Testing
- Fire Hydrants
- Gear Box
- Fab & Welding
- Plant Inspection





CSP No. 17-005
ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR
WATER AND WASTEWATER FACILITIES

VENDOR'S CHECKLIST

Company Name: _____

Please indicate you have completed the following documentation; and submit them in the following order.

ITEM DESCRIPTION

- ☒ Vendor's Checklist
- ☒ Vendor's Information Form
- ☒ Vendor's Financial Proposal Form
- ☒ Vendor's Reference Form
- ☒ Execution of Proposal Form
- ☒ Proposer's Certification and Non-Collusion Affidavit
- ☒ Proof of Insurance
- ☒ Completed W-9
- ☒ Copy of Valid Business License
- ☒ Copy of Any Certifications Requested within CSP (TX Commercial Electrical License)
- ☒ Conflict of Interest Questionnaire
- ☐ Additional Information from Vendor (Optional – Not Required)



<p>_____ Authorized Signature ERNEST STRAMALE Print Name</p>	<p>_____ <i>Manager</i> Title 2/06/2017 Date</p>
---	---

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



CSP No. 17-005
ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR
WATER AND WASTEWATER FACILITIES

VENDOR'S INFORMATION FORM

1. Legal Business Name: 24/6 TECHNICAL SERVICES LLC
2. Street Address: 11874 FAIRPOINT DR.
3. City, State & Zip: HOUSTON, TEXAS 77099
4. Type of Business: ELECTRICAL LLC State of Registration: TEXAS
(Association, Corporation, LLC, etc.)
5. Name & Title of Authorized Signer: ERNEST STRAMBLER MANAGER
6. Primary Contact: ERNEST STRAMBLER
7. Phone: 281-989-5847 Fax: 713-474-5921
8. Email: ESSTRAM@AOL.COM ESSTRAM@24-6technicalservices.org
9. Company Website: 24-6 Technical Services, Net
10. Has your company ever been debarred from doing business with any federal, state, or local agency?
 Yes _____ No X If YES, please state the agency name, dates, and reason for debarment.

ATTACH A COPY OF BUSINESS LICENSE AND A COMPLETED W-9 FORM

THIS PAGE MUST BE COMPLETED AND SUBMITTED WITH PROPOSAL



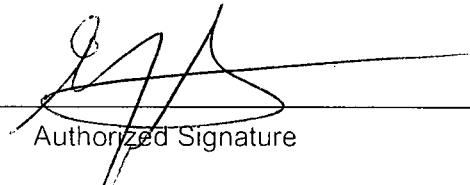
**CSP No. 17-005
ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR
WATER AND WASTEWATER FACILITIES**

VENDOR'S FINANCIAL PROPOSAL FORM

Company Name: 24/6 TECHNICAL SERVICES LLC

A.	Rate per hour service calls <i>during normal business hours</i> (8:00 AM to 5:00 PM, Monday-Friday)	
	Mechanic: \$ <u>95.00</u>	Mechanic's Helper: \$ <u>45.00</u>
	Journeyman Electrician: \$ <u>95.00</u>	Apprentice Electrician: \$ <u>45.00</u>
	PLC Technician: \$ <u>95.00</u>	SCADA Technician: \$ <u>95.00</u>
B.	Rate per hour service calls <i>outside normal business hours</i> (including weekends and holidays)	
	Mechanic: \$ <u>125.00</u>	Mechanic's Helper: \$ <u>90.00</u>
	Journeyman Electrician: \$ <u>125.00</u>	Apprentice Electrician: \$ <u>90.00</u>
	PLC Technician: \$ <u>125.00</u>	SCADA Technician: \$ <u>125.00</u>
C.	Percentage mark-up to the City of Bellaire above Vendor's cost for parts and materials. (Documentation of Vendor's cost will be required, when applicable)	
		<u>20 %</u>
D.	State response time for service calls <i>during normal working hours</i> .	<u>1-2</u> Hrs.
	State response time for EMERGENCY service calls hours <i>during normal business hours</i> .	<u>1</u> Hrs.
	State response time for EMERGENCY service calls hours <i>outside normal business hours</i> .	<u>1</u> Hrs.

E.	<p>Vendor owns a crane truck for pump removal and install? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Vendor rate for crane truck owned: \$ 85.00 per hr</p> <p>If Vendor does NOT own a crane truck, describe how one would be accessed for pump and motor work and what the rate would be:</p>
F.	<p>Maximum % Increase per Renewal Year: 0 %</p>
G.	<p>Describe warranty information on work and service:</p> <p>1 year warranty on Pumps & Motors New & REPAIR</p> <p>60 day labor warranty</p> <p>ELECTRONIC Devices & Components</p> <p>Depending on Merchandise & Vendor of it</p>


 Authorized Signature
 ERNEST STRAMBLER
 Print Name

Manager of Operations
 Title
 2/06/17
 Date

THIS PAGE AND THE PREVIOUS ONE MUST BE COMPLETED AND SUBMITTED AS A
 PART OF YOUR PROPOSAL



CSP No. 17-005
ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR
WATER AND WASTEWATER FACILITIES

VENDOR'S REFERENCE FORM

All references must be from customers for whom your company has completed work similar to the specifications of this bid. Attach additional page if necessary.

References for: 24/6 TECHNICAL SERVICES LLC
 (Company Name)

1. Company SEVERN TRENT SERVICES
 Street Address 2002 W. GRAND PKWY N #100
 City, State & Zip KATY, TEXAS 77449
 Contact Person Name & Title _____
 Phone 281-917-9262 FAX _____ Email Greg. Paudhomme
 Describe Scope of Work and dates of project/service: © STSERVICES.COM
Install plug valves & underground sewer line 10/28/16
Install floats @ sewer plants to shut off controls & call alarm system
during high level 11/2016 Install, plumbed, wired Air compressor @
w/w 11/26/17
2. Company USW
 Street Address 11210 Steeplecrest Dr. #360
 City, State & Zip HOUSTON, TEXAS 77065
 Contact Person Name & Title COREY BOSTICK GENERAL MANAGER
 Phone 281-509-2865 FAX 832-756-2148 Email CBOSTICK@USWATERWORK
 Describe Scope of Work and dates of project/service: Pulled Lift pumps 2/3/17
Pulled Blower 2/1/17 Replaced limit switches on Bar Screen 1/23/16
T/S PLC 1/16/16 T/S pole lights 1/16/16
Replumb non potable water pumps & replace pumps 1/17/17
3. Company (City of Bellair) Prairie View
 Street Address 100 University Dr.
 City, State & Zip Prairie View, Texas 77446
 Contact Person Name & Title Will JORDAN Project Manager
 Phone 832-654-0098 FAX _____ Email WJordan@yahoo.com
 Describe Scope of Work and dates of project/service: Replaced VFD for Sludge
Pump #3 - 1/16/17 Pulled 4/P's 1, 2, 3, & 4 & deragged 2/3/17
pulled Well Motor & reinstalled 12/16 Replaced Phase Monitor &
Check Valve

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



CSP No. 17-005
ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR
WATER AND WASTEWATER FACILITIES

EXECUTION OF PROPOSAL

DATE: February 6, 2017

The potential Contractor certifies the following by placing an "X" in all blank spaces:

- X That this proposal was signed by an authorized representative of the firm.
- X That the potential Contractor has determined the cost and availability of all materials and supplies associated with performing the services outlined herein.
- X That all labor costs associated with this project have been determined, including all direct and indirect costs.
- X That the potential Contractor agrees to the conditions as set forth in this Competitive Sealed Proposals with no exceptions.

Therefore, in compliance with the foregoing Competitive Sealed Proposals, and subject to all terms and conditions thereof, the undersigned offers and agrees, if this proposal is accepted within ninety (90) days from the date of the opening, to furnish the services for the prices quoted within the timeframe required.

24/6 Technical Services LLC

Business Name

[Signature]
Authorized Signature

2/06/2017
Date

Ernest Strambler, Manager of Operations

Typed Name & Title

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



CSP No. 17-005
ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR
WATER AND WASTEWATER FACILITIES

PROPOSER'S CERTIFICATION AND STATEMENT OF NON-COLLUSION
AFFADAVIT

I ERNEST STRAMBER certify that this proposal is made without prior understanding, agreement or connection with any corporation, firm or person submitting a proposal for the same services and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of state and Federal law and can result in fines, prison sentences and civil damages awards.

I certify that this proposal has been prepared independently and the price submitted will not be disclosed to another person.

I certify that there has been no contact or communication by the proposer or the proposer's associates with any City staff, or elected officials since the date this **CSP No. 17-005 ON-CALL MECHANICAL AND ELECTRICAL SERVICES FOR WATER AND WASTEWATER FACILITIES** was issued except: 1) through the Finance Department or 2) as provided by existing work agreement(s).

The City of Bellaire reserves the right to reject the proposal submitted by any proposer violating this provision.

I agree to abide by all conditions of this proposal and certify that I am authorized to sign this proposal.

COMPANY NAME: 24/6 TECHNICAL SERVICES LLC

[Signature]
 Authorized Representative (Signature)

2/06/2017
 Date

MANAGER OF OPERATIONS
 Authorized Representative/Title
 (Print or Type)

THIS PAGE MUST BE COMPLETED AND SUBMITTED AS A PART OF YOUR PROPOSAL



CERTIFICATE OF LIABILITY INSURANCE

2.E.2.c

DATE (MM/DD/YYYY)

02/06/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Joya Insurance Agency 13655 Bissonnet st suite 203 Houston, Texas 77083		CONTACT NAME: PHONE (A/C, No, Ext): 281-983-5692 FAX (A/C, No): 281-670-9892 E-MAIL ADDRESS: joyabissonnet@gmail.com		
INSURED 24/6 TECHNICAL SERVICES Mr Ernest Strambler 7338 Tetela Houston TX 77083		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Nautilus Insurance Company		
		INSURER B :		
		INSURER C :		
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
X	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			TBI-NUA00423-6789	08/05/2016	08/5/2017	EACH OCCURRENCE	\$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 1,000,000
							MED EXP (Any one person)	\$ 5,000
							PERSONAL & ADV INJURY	\$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$ 2,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS	<input type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS	<input type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB						EACH OCCURRENCE	\$
	EXCESS LIAB	<input type="checkbox"/> OCCUR					AGGREGATE	\$
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$	<input type="checkbox"/> CLAIMS-MADE						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Bellaire is added as an additional Insured on this policy.
Electrical work interior and exterior, electrical trouble shooting and repairs.

CERTIFICATE HOLDER CITY OF BELLAIRE 7008 S. Rice Avenue Bellaire, TX 77401	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Richard Bakre
--	--

STATE OF TEXAS

24/6 TECHNICAL SERVICES

ELECTRICAL CONTRACTOR



LICENSE NUMBER 29139
EXPIRES 08/21/2017

TEXAS DEPARTMENT OF LICENSING AND REGULATION

STATE OF TEXAS
ERNEST J STRAMBLER

JOURNEYMAN ELECTRICIAN



LICENSE NUMBER 49304
EXPIRES 09/07/2017

TEXAS DEPARTMENT OF LICENSING AND REGULATION

STATE OF TEXAS
PETER W CRISMAN SR

JOURNEYMAN ELECTRICIAN



LICENSE NUMBER 36866
EXPIRES 09/22/2016

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

July 2015 to November 2015

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. ERNEST STRAMBLER	
2 Business name/disregarded entity name, if different from above 24/6 TECHNICAL SERVICES LLC	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
5 Address (number, street, and apt. or suite no.) P O BOX 721854	Requester's name and address (optional)
6 City, state, and ZIP code HOUSTON, TEXAS 77272	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

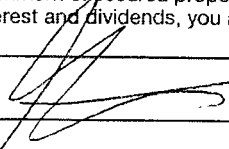
Social security number	
or	
Employer identification number	
46-3261846	

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶  Date ▶ 2/06/2017

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

CONFLICT OF INTEREST QUESTIONNAIRE**FORM CIQ**

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

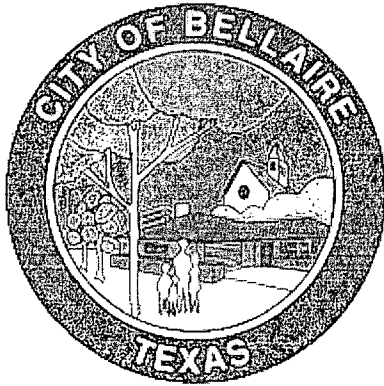
6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

Signature of vendor doing business with the governmental entity

Date

24/6 TECHNICAL SERVICES



CITY OF BELLAIRE BELLAIRE, TEXAS

7008 SOUTH RICE AVENUE
BELLAIRE, TX 77401-4495

LICENSE YEAR:	2016
LICENSE NUMBER:	05837
EXPIRATION DATE:	December 31, 2016
LICENSE FEE:	\$ 115.00
ISSUED TO:	24/6 TECHNICAL SERVICES

MASTER ELECTRICIAN REGISTRATIO	\$ 85.00
EL MASTER ISSUING FEE	\$ 30.00

THIS LICENSE MUST BE POSTED AND IS NON-TRANSFERABLE

CK#2237

3.25.16

Texas Historically Underutilized Business (HUB) Certificate

Certificate/VID Number:	1463261846900
File/Vendor Number:	482631
Approval Date:	14-OCT-2013
Scheduled Expiration Date:	14-OCT-2017

The Texas Comptroller of Public Accounts (CPA), hereby certifies that

24/6 TECHNICAL SERVICES

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate printed 25-OCT-2013, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, business location) provided in the submission of the business' application for registration/certification as a HUB, you must immediately (within 30 days of such changes) notify the HUB Program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility.

*Paul Gibson, Statewide HUB Program Manager
Texas Procurement and Support Services*

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies and universities are encouraged to validate HUB certification prior to issuing a notice of award by accessing the Internet (<http://www.window.state.tx.us/procurement/cmbi/cmbihub.html>) or by contacting the HUB Program at 1-888-863-5881 or 512- 463-5872.

Rev. 09/12

Evaluation Process Section G of Proposal for On-Call Mechanical and Electrical Services for Water and Wastewater Facilities - CSP N0: 17-005							
FOR CITY COUNCIL CONSIDERATION ON MARCH 6, 2017 PACKET ITEM							
Categories	Technical and relevant experience of the company & key personnel	Abidance to the CSP instructions & application is complete	Approach to the Scope of Work	References & previous contracting experiences	Financial Stability & Business Litigation	Financial Proposal	Total Points
Maximum Point Value	20	10	20	15	10	25	100
CSP Respondents							
24/6 Technical Services	17	8.75	17	15	8.75	18.75	85.25
Southwest Utilities & Underground	16.25	8.5	17	12.5	8.75	12.5	75.5
Coastal Pump Services, Inc	NOT SCORED DID NOT MEET MIN REQUIREMENT OF CSP- ON STAFF MASTER ELECTRCIAN						0
Pro-Tech Group	NOT SCORED DID NOT MEET MIN REQUIREMENT OF CSP- ON STAFF MASTER ELECTRCIAN						0
Average scores of review committee - Review committee members performed independent review. Review committee consisted of Charles Hawkins, Utilities Superintendent, Mark Longino, Chief Plant Operator, Jeremy Cochran, H2OMC.LLC and Diane White, Assistant City Manager							

City of Bellaire
Preliminary Proposal Tabulation Sheet
CSP No. 17-005 - On-Call Mechanical and Electrical Services for Water and Wastewater Facilities

Bidder/Address Date/Time of Bid Receipt	Normal Hours						Outside Normal Hours						Response Time (Hours)			Vendor Rate for Crane/Hr.	% Mark-up Parts/ Materials	% Inc. To Renew Each Year	Warranty
	Mech.	Mech.'s Helper	Jour. Elec.	App. Elec.	PLC Elec.	SCADA Tech.	Mech.	Mech.'s Helper	Jour. Elec.	App. Elec.	PLC Tech.	SCADA Tech.	Normal	Normal Emergency	O/S Normal Emergency				
Electrical Field Services dba South Texas Utilities & Underground 27911 FM 2100 Huffman, TX 77336 Rec. 2/7/17 @ 9:35A	\$130.00	\$55.00	\$120.00	\$55.00	\$150.00	\$150.00	\$150.00	\$85.00	\$140.00	\$85.00	\$200.00	\$200.00	1-2	1	1	\$0.00	15%	10%	1 Year (Material & Labor)
Coastal Pump Services, Inc. P.O. Box 1277 Manvel, TX 77578 Rec. 2/7/17 @ 2:48P	\$85.00	\$65.00	\$85.00	\$65.00	\$85.00	\$85.00	\$110.00	\$85.00	\$110.00	\$85.00	\$110.00	\$110.00	2	2	2	\$110.00	28%	15%	1 Year (Material & Labor)
24/6 Technical Services P.O. Box 721854 Houston, TX 77272 Rec. 2/8/17 @ 9:22A	\$95.00	\$45.00	\$95.00	\$45.00	\$95.00	\$95.00	\$125.00	\$90.00	\$125.00	\$90.00	\$125.00	\$125.00	1-2	1	1	\$85.00	20%	0%	1 Year (Material) 60 Days (Labor)
ProTech Group P.O. Box 331760 Houston, TX 77233 Rec. 2/8/17 @ 9:31A	\$51.93	\$30.12	\$64.95	\$36.50	\$80.00	\$98.75	\$74.75	\$30.12	\$97.43	\$52.75	\$114.78	\$143.13	2	2	4	\$0.00	9.50%	2.375%	1 Year (Material & Labor)