

CITY OF BELLAIRE TEXAS
ENVIRONMENTAL AND SUSTAINABILITY BOARD
APRIL 5, 2017

Council Chamber

Regular Session

6:30 PM

**7008 SOUTH RICE AVENUE
BELLAIRE, TX 77401**



Chair

Jason Wintz

Vice Chair

Johanna Moran

Member

Joe Burris

Secretary

Jonathan Palmer

Member

Ayobamidele G.
Bello

Member

Michelle Mastin

Member

George Williams

Mission Statement:

***The City of Bellaire is dedicated to outstanding quality
service and facilities to ensure an open, progressive, and
secure community.***

REGULAR SESSION – 6:30 P.M.

A Regular Session of the Environmental and Sustainability Board of the City of Bellaire, Texas ("ESB"), will be held at 6:30 p.m. on Wednesday, April 5, 2017, in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401, for the following purpose(s):

A. Call to Order and Announcement of a Quorum – Jason Wintz, Chair.**B. Introduction of Visitors –Chair.****C. Citizen Comments, if any.**

Note: Citizen Comments are limited to up to five (5) minutes per person.

D. Council Liaison Comments – Roman F. Reed, Mayor Pro Tem.**E. Public Works Update****F. Approval of Minutes:**

Consideration of and possible action regarding the approval of available minutes.

G. Board Business:

Discussion and possible action on the following topic(s):

1. May 13 Recycling Event
2. Design of Truck Wrap for New Garbage Truck
3. Evelyn's Park
4. Recycling Costs/Budget

H. New Business:

Any ESB member who wishes to bring New Business to the attention of the ESB shall do so at this time.

Note: Consideration of New Business shall be for the limited purpose of determining whether the matter is appropriate for inclusion on a future Agenda for the ESB or for referral to staff for investigation.

I. Next Meeting:

May 3, 2017.

J. Adjourn.

CERTIFICATE

I, the undersigned authority, do hereby certify that the agenda set forth on the preceding pages regarding a Regular Session of the Environmental and Sustainability Board of the City of Bellaire, Texas, to be held on Wednesday, April 5, 2017, was posted on the City's official bulletin board located on an outside west wall of City Hall, 7008 South Rice Avenue, Bellaire, Texas, a place convenient and readily accessible to the general public at all times, and was posted on the following date at the stated time: Friday, March 31, 2017, at _____ a.m./p.m.

Shawn Cox
Administrative Services Manager
City of Bellaire, Texas

This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City of Bellaire's ADA Coordinator, Yolanda Williams, at (713) 662-8270 or FAX (713) 662-8212.

CERTIFICATE OF REMOVAL

I, the undersigned authority, do hereby certify that the agenda set forth on the preceding pages regarding a Regular Session of the Environmental and Sustainability Board of the City of Bellaire, Texas, to be held on Wednesday, April 5, 2017, was removed by me from the City's official bulletin board located on an outside west wall of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on the _____ day of _____, 2017, at _____ a.m./p.m. I hereby certify further that said Notice remained posted continuously for at least 72 hours preceding the scheduled time of said Regular Session.

Shawn Cox
Administrative Services Manager
City of Bellaire, Texas

Environmental and Sustainability (ESB) Board Meeting
Wednesday, March 8, 2017
Bellaire City Hall Council Conference Room

Meeting Minutes

A. Opening

The regular meeting of Environmental and Sustainability Board (ESB) was called to order at 6:50 PM on Wednesday, March 08 2017, by Jason Wintz, Chairman. There was a quorum of members present.

Members Present

Ayobamidele (Ayo) Bello
Joe Burris
Michelle (Micki) Mastin
Johanna Moran
George Williams
Jason Wintz

Non-Voting Members Present

Shawn Cox, Administrative Services Manager, Department of Public Works

B. Public Works Update:

1. Shawn Cox informed the Board that Mike Leech; previously the Assistant Public Works Director at the City of Pearland, TX has been hired as the City's new PW Director. He was hired from a pool of 5-6 interviewees.
2. Shawn also informed the Board that the city received bids for the trash bags for this year. The apparent lowest bidder is the current vendor and the bid came in lower than the current price. The contract is usually a yearly contract with the possibility of extending annually for 4 years.
3. Shawn also informed the Board that the Siemens' contract to replace water meters citywide is scheduled to start around March 20, 2017 with installation starting sometime in April. Flyers and notices will be circulated to residents two weeks prior to the actual installation at their premise. Flyers to include procedure for installation and other pertinent information.
4. Shawn also informed the Board that the recycling based sticker has been printed out and will tentatively be passed out sometimes in April 2017 by the Boy Scout and possibly some of his troop members.
5. Shawn also informed the Board that the results of the recent survey are under processing and should be available by May 1 2017. As of the initial response-by date, approximately 159 feedbacks was received from the 1000 sample and about

20 opt-in feedback. The extension resulted in a little over 300 feedbacks from the sample and about 89 total opt-in feedbacks.

6. Some Board member inquired about scheduling a date for the City's WWTP tour. Shawn responded saying it would be best if the board went to the facility as a group instead of individually and he would look into when the Baylor college of Medicine student tour (frequently scheduled) is and will communicate it to the Board to see who was available.

C. Approval of Minutes: The minutes of the Board meeting of February 8 2017 were approved unanimously without any corrections.

D. Board Business:

- a. ESB Newsletter to be distributed during Garbage Bag Deliveries – Items that could be added to the next newsletter were discussed. Suggestions talked about are:
 - i. Monarch Waste station.
 - ii. Nursery plant pot/trays recycling at the Arboretum – Johanna to look at other possible drop off locations.
 - iii. Notice of the “Recycling Sticker”.
- b. ESB possible participation at Upcoming Events :
 - i. Evelyn's Park Ribbon-cutting Event – Shawn thinks all City Boards and Commissions were invited to the event but will confirm role of Board in event, if a notice of possible quorum is needed and will coordinate accordingly. Jason to ask Jonathan about it as well.
 - ii. Semi-annual Recycling Drop-Off Event- Ayo indicated that May 13th was the vendors preferred date. Ayo to communicate as May 20th as the alternate date if necessary to the vendors. Shawn to confirm City construction schedule and impact on S. Rice Avenue traffic and coordinate with Board as event gets close for final determination on event location. Jason confirmed that Condit elementary was available for use if needed. As an alternative, Shawn will look into the possibility of using the parking lot at the shopping mall on Bellaire by S. Rice Avenue and inform Board of outcome. Shawn indicated he reached out to the City of West University as a partner but still waiting on call back.
 - iii. NDC Spring Fling Participation – None required from the Board.
- c. Review of Letter to Council on prohibited plantings – Board members had a discussion on format and content of the letter. All Board members present offered to provide feedback to the version of the letter circulated at the meeting ahead of next month's meeting.
- d. Presentation on RecycleBank by Chairman Wintz – Jason made an informal presentation on RecycleBank (a for profit organization trying to increase

recycling participation through incentives) and a discussion followed. A suggestion of the Board using similar strategies with incentives (coupons) to area business was discussed. No action item/decisions were made.

H. New Business –

- a. Ayo indicated his availability to work with City staff on coming up with budgetary cost and other non-money related benefits of going to semi-automated recycling with larger containers ahead of the budget talks for next year (FY 18). Shawn offered to get the ball rolling.

I. Adjournment --

There being no further business, the meeting was adjourned at 8:30 PM. The next regularly scheduled meeting will be held on April 5, 2017.

Minutes submitted by: Ayobamidele Bello

Help make a green difference

CITY OF BELLAIRE RECYCLING EVENT



CONDIT ELEMENTARY PARKING LOT

MAY 13, 2017
9AM to 1PM

7000 S. 3RD (S. RICE SIDE)

PAPER (Confidential Data) SHREDDING
SCRAP METAL
SMALL HOUSEHOLD APPLIANCES
COMPUTER EQUIPMENT, RADIOS, STEREOS
AND MORE WILL BE COLLECTED

Sponsored by the Bellaire Environmental and Sustainability Board
For more information please contact: pw@bellairetx.gov

P LEASE

L ET'S

P REVENT

M ORE

G ARBAGE

B ELLAIRE

Recycle:

Paper/Cardboard (without food)

Lead (Batteries)

Plastic

Metal (Cans, Foil)

Glass

Bulbs