

# CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

JUNE 5, 2017

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Council Chamber and Council Conference Room  
5:00 PM

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Regular Session

7008 S. RICE AVENUE  
BELLAIRE, TX 77401



## Mayor

Andrew S. Friedberg

## Mayor Pro Tem

Roman F. Reed

## Council Member

Gus E. Pappas

## Council Member

Michael Fife

## Council Member

Trisha S. Pollard

## Council Member

Pat B. McLaughlan

## Council Member

David R. Montague

### **Mission Statement:**

***The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.***

**REGULAR SESSION - 5:00 P.M.****I. REGULAR MEETING**

**A. Call to Order - Andrew S. Friedberg, Mayor.**

**B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**

**C. Board and Commission Interviews (Council Conference Room):**

Interview, discussion, and evaluation of applicants interested in serving on one or more of the following City of Bellaire boards and commissions: Board of Adjustment, Building and Standards Commission, Cultural Arts Board, Environmental and Sustainability Board, Evelyn's Park Conservancy Board, L.I.F.E. Advisory Board, Parks and Recreation Advisory Board, and Planning and Zoning Commission - Submitted by Tracy L. Dutton, City Clerk, on behalf of the City Council.

**[NOTE: THE BOARD AND COMMISSION INTERVIEWS ARE ANTICIPATED TO CONCLUDE, AND THE REGULAR MEETING TO CONTINUE IN THE COUNCIL CHAMBER, AT APPROXIMATELY 8:30 P.M.]**

**D. Inspirational Reading and/or Invocation - Pat B. McLaughlan, Council Member.**

**E. Pledges to The Flags - Pat B. McLaughlan, Council Member.**

**1. U.S. Pledge of Allegiance:**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**2. Pledge to the Texas Flag:**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**F. Recognition of Proclamation:**

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the month of July 2017 as "Parks and Recreation Month" in the City of Bellaire, Texas, in recognition of the benefits derived from parks and recreation resources - Requested by Karl Miller, Director of Parks, Recreation, and Facilities.

**G. Personal/Audience Comments.**

In order to address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.



The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

## **H. Reports and Presentations:**

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.
2. Monthly Financial Report for the Period Ending April, 2017 - Submitted by Terrence Beaman, Chief Financial Officer.
3. Quarterly Report from the Evelyn's Park Conservancy Board - Presented by Denton Ragland, Executive Director, Evelyn's Park Conservancy.
4. Presentation of a check from PATRONS for Bellaire Parks, to the City of Bellaire for the enhancement of future improvements to Evergreen Park - Presented by PATRONS for Bellaire Parks.

## **I. Consent Agenda:**

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

### **1. Adoption of Minutes:**

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, April 17, 2017 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Apr 17, 2017 7:00 PM

### **2. Project Closeouts:**

- a. Consideration of and possible action on a recommendation from the Public Works Department to make the final payment on Rebuild Bellaire Phase Five A (the "Project") to Total Contracting, Limited, in the amount of \$550,954.37 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Application for Payment - Final (No. 20)" with Total Contracting, Limited, in the amount of \$550,954.37 and authorization for the City of Bellaire, Texas, to make the final payment to Total Contracting, Limited on said Project in the amount of \$550,954.37. This final payment results in a final contract amount of \$9,609,471.76 compared to the original contract amount of \$10,250,150.00 - Submitted by Michael Leech, Director of Public Works.

- b. Consideration of and possible action on a recommendation from the Public Works Department to make the final payment on the FY 2016 Street Striping Project (the "Project") to One Way Striping & Signs in the amount of \$7,017.79 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Exhibit "A" – Pay Estimate No. 4 – Final," in the amount of \$7,017.79 and authorization for the City of Bellaire, Texas, to make the final payment to One Way Striping & Signs on said Project in the amount of \$7,017.79. This final payment results in a final contract amount of \$94,603.70 compared to the adjusted contract amount of \$97,678.75 - Submitted by Michael Leech, Director of Public Works.

#### **J. Adoption of Ordinance:**

Consideration of and possible action on a request for permit parking along the 4400 block of Camellia Lane and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Chapter 30, Traffic and Vehicles, Article II, Traffic-Control Regulations, Division 5, Parking, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of adding a new Section 30-119, to be entitled "Restricted parking—All Times, Sunday through Saturday" for the purpose of establishing restricted parking on residential streets, more specifically in the 4400 block of Camellia Lane, Bellaire, Texas - Submitted by John McDonald, Director of Development Services, upon a validated petition submitted by the residents of the 4400 Block of Camellia Lane.

#### **K. Item for Individual Consideration:**

Review, discussion and possible action to amend or repeal Article II, Keeping Dogs and Cats, Chapter 6, Animals and Fowl, Section 6-43, Dogs and cats prohibited on parks and playgrounds, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing dogs on parks and playgrounds within the City of Bellaire, Texas - Submitted by Roman F. Reed, Mayor Pro Tem.

#### **L. Community Interest Items from the Mayor and Council.**

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

*See Texas Government Code, Chapter 551, Open Meetings Act.*

#### **M. Adjourn.**

### **II. CLOSED MEETING**

#### **A. Call to Order - Andrew S. Friedberg, Mayor.**

**B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.****C. Retire into Closed Meeting in the Council Conference Room:**

Retire into closed meeting pursuant to the Texas Government Code, Chapter 551, Open Meetings Act, Section 551.071, Consultation with Attorney; Closed Meeting, to seek legal advice regarding matters within the attorney-client privilege.

**D. Reconvene in Open Meeting in Council Chamber:**

Reconvene in open meeting and take action, if any, on items discussed in the closed meeting.

**E. Adjourn.**

**Mayor and Council**7008 S. Rice Avenue  
Bellaire, TX 77401Meeting: 06/05/17 05:00 PM  
Department: City Clerk  
Category: Appointment  
Department Head: Tracy L. Dutton  
DOC ID: 2257**SCHEDULED  
INFORMATION ITEM (ID  
# 2257)****Item Title:**

Interview, discussion, and evaluation of applicants interested in serving on one or more of the following City of Bellaire boards and commissions: Board of Adjustment, Building and Standards Commission, Cultural Arts Board, Environmental and Sustainability Board, Evelyn's Park Conservancy Board, L.I.F.E. Advisory Board, Parks and Recreation Advisory Board, and Planning and Zoning Commission - Submitted by Tracy L. Dutton, City Clerk, on behalf of the City Council.

**Background/Summary:**

As of June 30, 2017, the terms of 26 members serving on eight of the City's boards and commissions will expire. Three of the 26 members are term-limited (Michael C. "Mike" Baker of the Building and Standards Commission; Barbara Davis of the L.I.F.E. Advisory Board; and Winfred C. Frazier of the Planning and Zoning Commission). Michael C. "Mike" Baker submitted his application for consideration on a different board or commission and will be interviewed this evening.

As you may recall, emails were sent to the 26 members referenced above advising that their term was ending and inviting them to either reapply for their current position (if not term-limited) and/or to apply for a position on another board or commission if they desired to do so. Nine of the members elected not to reapply for their current position or a new one at this time due to conflicts with work or personal commitments.

In addition, notification of board and commission openings was given to our residents through our website on two occasions. The deadline for submittal of applications ended at 5:00 p.m. on Monday, May 15, 2017. Forty-two (42) applications/reapplications were received by the deadline. One application was submitted after the deadline on Saturday, May 22, 2017.

This evening, City Council will conduct interviews of 14 applicants. Nine (9) applicants are scheduled to interview with City Council on Monday, June 19, 2017.

**Interview Schedule:**

On June 5, 2017, members of City Council are scheduled to interview 14 applicants for boards and commissions as follows:

<b>Time</b>	<b>Applicant</b>	<b>Area(s) of Interest</b>
5:00 p.m.	Michael S. Doyle	PZC (1)
5:15 p.m.	Charles Platt	EPCB (1)
5:30 p.m.	Michael William Tweedy	PZC (1)
5:45 p.m.	Joan Gee	PRAB (1)
6:00 p.m.	Liz Rich	PRAB (1); CAB (2); ESB (3)
6:15 p.m.	Sonu Mathew	CAB (1)

6:30 p.m.	Reza Sadeghbeigi	BSC (1); PZC (2)
6:45 p.m.	Weldon Taylor	PZC (1); EPCB (2)
7:00 p.m.	Connie Eicher	LIFE (1); CAB (2)
7:15 p.m.	Michael C. "Mike" Baker	PZC (1)
7:30 p.m.	Jonathan "Jon" Palmer	PZC (1); EPCB (1); ESB (2)
7:45 p.m.	Pam Ellis	CAB (1)
8:00 p.m.	Ritwick Agrawal	ESB (1); LIFE (2)
8:15 p.m.	Leo Timothy "Tim" McKone	BOA (1)

**Legend:**

AFB - Audit Finance Board (no openings; term runs from February 1 to January 31)

BOA - Board of Adjustment

BSC - Building and Standards Commission

CAB - Cultural Arts Board

ESB - Environmental and Sustainability Board

EPCB - Evelyn's Park Conservancy Board\*

LIFE - L.I.F.E. Advisory Board

PRAB - Parks and Recreation Advisory Board

PZC - Planning and Zoning Commission

**\*Special Note:** Since the EPCB is not a City board, applicants that have requested consideration for an appointment to the EPCB may serve on a City board simultaneously. For example, CAB Chair Terry Leavitt-Chavez currently serves as a City appointee to the EPCB, and ESB Secretary Jonathan "Jon" Palmer currently serves as a City appointee to the EPCB.

**Board of Adjustment (BOA):**

The **BOA** currently has **three (3) openings**. All three (3) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Other Area(s) of Interest</b>
Ross Gordon (3)	PZC (1); PRAB (2)
Andrew Haut (2)	PZC (1); BSC (3); ESB (4); PRAB (5); EPCB (6)
Leo Timothy "Tim" McKone (1)	N/A
Robert Rasor (3)	PZC (1); BSC (2)
Bharat Raval (1)	LIFE (2); ESB (3)
Samir Sinha (1) (I)	N/A

(I) - Incumbent

**Building and Standards Commission (BSC):**

The **BSC** currently has **three (3) openings**. All three (3) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Other Area(s) of Interest</b>
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Dan R. Collins (1)	N/A
Ralph Cox (2)	PRAB (1); PZC (3)
Andrew Haut (3)	PZC (1); BOA (2); ESB (4); PRAB (5); EPCB (6)
George Owens (3)	PZC (1); PRAB (2)
Robert Rasor (2)	PZC (1); BOA (3)
Reza Sadeghbeigi (1)	PZC (2)
Brad Sondock (4)	PZC (1); EPCB (2); PRAB (3); CAB (5)
Christina Stone (1)	N/A
Laura Thurmond (1) (I)	N/A

(I) - Incumbent

### **Cultural Arts Board (CAB):**

The **CAB** currently has **three (3) openings**. All three (3) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Area(s) of Interest</b>
Connie Eicher (2)	LIFE (1)
Pam Ellis (1)	N/A
Amy Gray (1)	PRAB (2); EPCB (3)
Sonu Mathew (1)	N/A
Shampa Mukerji (1) (I)	ESB (2); BOA (3)
Jeanne Parker (1)	N/A
Liz Rich (2)	PRAB (1); ESB (3)
Brad Sondock (5)	PZC (1); EPCB (2); PRAB (3); BSC (4)
Andrew "Andy" Williamson (1) (I)	N/A

(I) - Incumbent

### **Environmental and Sustainability Board (ESB):**

The **ESB** currently has **four (4) openings**. All four (4) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Area(s) of Interest</b>
Ritwick Agrawal (1)	LIFE (2)
Tania Campbell (2)	PRAB (1)
Andrew Haut (4)	PZC (1); BOA (2); BSC (3); PRAB (5); EPCB (6)
Michelle "Micki" Mastin (1) (I)	N/A
Shampa Mukerji (2)	CAB (1); BOA (3)
Jonathan "Jon" Palmer (2) (I)**	PZC (1)**; EPCB (1)**

Bharat Raval (3)	BOA (1); LIFE (2)
Liz Rich (3)	PRAB (1); CAB (2)
Brian Witt (1)	PRAB (2)

(I) - Incumbent

\*\*Since Jonathan "Jon" Palmer is eligible to serve on the EPCB simultaneously with another board or commission, I have listed him as having two "first" choices.

#### **Evelyn's Park Conservancy Board (EPCB):**

The **EPCB** currently has **two (2) openings**. Both openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Area(s) of Interest</b>
Amy Gray (3)	CAB (1); PRAB (2)
Andrew Haut (6)	PZC (1); BOA (2); BSC (3); ESB (4); PRAB (5)
Terry Leavitt-Chavez (1) (I)	N/A
Lisa Lim (1)	PRAB (2)
Jonathan "Jon" Palmer (1) (I)**	PZC (1)**; ESB (2) (I)
Charles Platt (1)	N/A
Robert Riquelmy (1)	N/A
Brad Sondock (2)	PZC (1); PRAB (3); BSC (4); CAB (5)
Weldon Taylor (2)	PZC (1)

(I) - Incumbent

\*\*Since Jonathan "Jon" Palmer is eligible to serve on the EPCB simultaneously with another board or commission, I have listed him as having two "first" choices.

#### **L.I.F.E. Advisory Board (LIFE):**

**LIFE** currently has **four (4) openings**.\*\* All four (4) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Area(s) of Interest</b>
Ritwick Agrawal (2)	ESB (1)
Connie Eicher (1)	CAB (2)
Roberta "Bert" Murray (1) (I)	N/A
Patricia J. Parrack (1) (I)	N/A
Bharat Raval (2)	BOA (1); ESB (3)

(I) - Incumbent

\*\*The agenda statement presented to City Council on May 15, 2017, indicated that there was one (1)

partial opening on LIFE. The partial term was listed in error and does not need to be filled at this time.

### **Parks and Recreation Advisory Board (PRAB):**

The **PRAB** currently has **four (4) openings**. All four (4) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Area(s) of Interest</b>
Tania Campbell (1)	ESB (2)
Ralph Cox (1)	BSC (2); PZC (3)
Joan Gee (1)	N/A
Ross Gordon (2)	PZC (1); BOA (3)
Amy Gray (2)	CAB (1); EPCB (3)
Andrew Haut (5)	PZC (1); BOA (2); BSC (3); ESB (4); EPCB (6)
Denise Purcell Leisten (1) (I)	N/A
Lisa Lim (2)	EPCB (1)
George Owens (2)	PZC (1); BSC (3)
Liz Rich (1)	CAB (2); ESB (3)
Kevin Sisk (1) (I)	N/A
Brad Sondock (3)	PZC (1); EPCB (2); BSC (4); CAB (5)
Brian Witt (2)	ESB (1)

(I) - Incumbent

### **Planning and Zoning Commission (PZC):**

The **PZC** currently has **three (3) openings**. All three (3) openings are full, two-year terms. Applicants include:

<b>Applicant</b>	<b>Area(s) of Interest</b>
Kjersti Aagaard (1)	N/A
Michael C. "Mike" Baker (1)	N/A
Ralph Cox (3)	PRAB (1); BSC (2)
Joel S. Dickinson (1)	N/A
Michael S. Doyle (1)	N/A
Ross Gordon (1)	PRAB (2); BOA (3)
Andrew Haut (1)	BOA (2); BSC (3); ESB (4); PRAB (5); EPCB (6)
George Owens (1)	PRAB (2); BSC (3)
Jonathan "Jon" Palmer (1)**	EPCB (1)**; ESB (2)
Robert Rasor (1)	BSC (2); BOA (3)
Reza Sadeghbeigi (2)	BSC (1)



Jonathan Saikin (1) (I)	N/A
Brad Sondock (1)	EPCB (2); PRAB (3); BSC (4); CAB (5)
Weldon Taylor (1)	EPCB (2)
Michael William Tweedy (1)	N/A

(I) - Incumbent

\*\*Since Jonathan "Jon" Palmer is eligible to serve on the EPCB simultaneously with another board or commission, I have listed him as having two "first" choices.

**Next Steps:**

As noted above, 14 applicants are scheduled to interview with City Council on Monday, June 5, 2017, beginning at 5:00 p.m. and ending at 8:30 p.m., and nine (9) applicants are scheduled to interview with City Council on Monday, June 19, 2017, beginning at 5:00 p.m. and ending at 7:30 p.m.

Ballots and draft ordinances for each of the referenced boards and commissions will be prepared and submitted to City Council for consideration on Monday, June 19, 2017, for two-year terms commencing on July 1, 2017, and ending on June 30, 2019.

**Previous Council Action Summary:**

See Background/Summary above.

**Fiscal Impact:**

N/A

**City Attorney Review:**

N/A

**Recommendation:**

N/A

**ATTACHMENTS:**

- Boards and Commissions Applicants Notebook - Spring 2017 - Redacted (PDF)



# **BOARDS AND COMMISSIONS APPLICANTS**

**May-June 2017**

# City of Bellaire

## Boards and Commissions – 2017

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# *City of Bellaire*

## Boards and Commissions – 2017

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\*Applicant has reapplied for a second or third term on his or her current Board or Commission.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 1**

**Kjersti Aagaard**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, April 13, 2017 4:13 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all [Summary](#)  
 Bellaire Boards, Commissions, and Committees.

**Personal Information**

Select from the following choices

- ☐ Audit Finance Board  
☐ Board of Adjustment  
☐ Building and Standards Commission  
☐ Cultural Arts Board  
☐ Environmental & Sustainability Board

- ☐ L.I.F.E. Advisory Board  
☐ Parks & Recreation Advisory Board  
☒ Planning & Zoning Commission  
☐ Evelyn's Park Conservancy Board

Name\*

Kjersti Aagaard

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

physician and scientist

Email Address\*

Years in Bellaire. (Must be a resident for 10 at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire Precinct? [Yes \ /]

Are you 18 or older? yes

First Time Appointment? [Yes V]

Reappointment, if so name of Board.\* not applicable  
 Have you ever attended a meeting of only the general meetings  
 the Board to which you seek  
 appointment? If so, indicate which  
 one(s). If applying for Audit Finance  
 Board you must be a resident with  
 financial and/or audit experience.  
 Attach Resume with Application.\*

Please write a brief summary of your qualifications for  
 service on this Board, Commission, or Committee.\*

I attended my first planning and zoning commission meeting  
 in Bothell, Washington (a small town just outside of Seattle)  
 when I was about 1 month old. I have spent the subsequent  
 49 years learning about community growth and development  
 from my mother and (since his retirement) my father. In  
 other words, while I have no real experience, I have a high  
 degree of exposure and have reached the stage of my life  
 where I have the time and commitment to learn about  
 community planning and zoning in my own hometown of  
 Bellaire, TX. It was not an easy effort for Baylor College of  
 Medicine to recruit me nearly 10 years ago. I am a "West  
 Coast gal", and leaving the mountains and oceans of my  
 youth and early adult life took a special institution in a  
 wonderful place. However, I have come to love Bellaire  
 Texas, and now cannot imagine "home" being anywhere else.  
 What drew me to Bellaire was the sense of friendly and  
 caring community which I have enjoyed as both space and  
 place. As my kids have grown, my volunteer activities have  
 progressed from the Condit PTA and Science Box, to the Pin  
 Oak PTA, Bellaire Little League, Bellaire Boosters club, and  
 more school and youth committees than I could ever imagine.  
 I serve as an election official at the local precinct, and  
 continue to share whatever time and talents asked to youth  
 sports even as my own kids have gone onto the NCAA to play.  
 My youngest learned to ride her bike on the 3rd street  
 sidewalks, my kids are or once were lifeguards at the Bellaire  
 pool, and we walk our pups every morning and every night  
 under the Bellaire magnificent oaks. I bike to the med center  
 at least twice a week, enjoying the quiet in the mornings and  
 evenings as I leave our Bellaire neighborhood and again  
 when I return. When we wanted a bigger lot and slightly  
 larger home, we sold our beloved 3rd street house and  
 moved 6 blocks north to Elm, after having looked for three  
 years in other communities and finding nothing compared to  
 Bellaire. In a nutshell, Bellaire is my hometown and I want to  
 now give back to the community which I have come to love.  
 So why the planning and zoning commission? What makes  
 Bellaire wonderful is the place and space I described above. I  
 am passionate about both preserving and expanding in a wise  
 and prudent fashion, so that generations to come can  
 similarly enjoy Bellaire. Why me? While I have been on the  
 planning and zoning sidelines for a long while, I am a quick  
 learner and enjoy public policy. In my position as a chief  
 operating officer of a network of Baylor clinics, I have  
 become adept at both adaptive and cooperative policy. I work  
 very well on committees and boards, and have always been  
 described as a great team player. I bring both passion and  
 sensibility to what I do, and feel that I can be both a quick



learner and a real contributor.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Please see above qualifications section as well.

Volunteer organizations: Condit, Pin Oak, Bellaire, and St. Thomas Episcopal schools (multiple roles) Bellaire Little League Bellaire Barricudas swim team Election official Christ the King Lutheran Church (multiple roles) Avon Walk for the Cure San Jose Clinic (volunteer medical staff) Multiple leadership roles with Baylor College of Medicine/Texas Childrens Hospital

( ) Yes

(X) No

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

Not yet, but eager to consider once I am well informed.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Kjersti 4/13/2017  
Aagaard

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

Planning and Zoning

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.





# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 2**

**Ritwick Agrawal**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Saturday, May 13, 2017 3:25 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                          |                                                             |
|--------------------------------------------------------------------------|-------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                             | <input checked="" type="checkbox"/> L.I.F.E. Advisory Board |
| <input type="checkbox"/> Board of Adjustment                             |                                                             |
| <input type="checkbox"/> Building and Standards Commission               | <input type="checkbox"/> Parks & Recreation Advisory Board  |
| <input type="checkbox"/> Cultural Arts Board                             | <input type="checkbox"/> Planning & Zoning Commission       |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board | <input type="checkbox"/> Evelyn's Park Conservancy Board    |

Name\*

Ritwick Agrawal

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Doctor

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

3

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes \ /]

Reappointment, if so name of Board.\* NA

Have you ever attended a meeting of No

the Board to which you seek

appointment? If so, indicate which

one(s). If applying for Audit Finance

Board you must be a resident with

financial and/or audit experience.

Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

**LIFE Advisory board:** I am a physician who has extensive experience in the care of our seniors. Caring for our elderly, I

have learned that as we grow old, healthcare becomes an

important part of our day to day living. I feel that as a

physician I am in a position to understand the needs of the

Bellaire seniors and hopefully, I can contribute to the

committee with my input. **Environmental & Sustainability**

**Board:** As a Bellaire resident I have been going through one

of the environmental issues at our home. It is the

overwhelming noise pollution we feel by the virtue of I-610

passing through the heart of Bellaire City. I have

communicated with local and state leaders and I feel in a

good position to help this Board. As a physician, I have a fair

understanding of the effects of noise pollution in our day to

day lives.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

I have primarily volunteered in the medical community. I am currently actively involved in the volunteer work at the national organizations such as Society for critical care medicine and American Academy of Sleep medicine. I am also a member of the the youth committee of the charity Pratham.

( ) Yes

(X) No

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to*

Name\* Date\*  
Ritwick 5/13/2017  
Agrawal

**complete this application**

**Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\***

**1- Environment & Sustainability board 2. LIFE advisory board**

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 3**

**Mike Baker**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Monday, April 24, 2017 10:28 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

**THIS INFORMATION WILL BECOME PUBLIC RECORD.**

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire [Summary](#)  
 Boards, Commissions, and Committees.

**Personal Information**

Select from the following choices

- |                                                               |                                                                  |
|---------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                 |
| <input type="checkbox"/> Board of Adjustment                  | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input type="checkbox"/> Building and Standards Commission    | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board                  | <input type="checkbox"/> Evelyn's Park Conservancy Board         |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                  |

Name\*

Mike Baker

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Self Employed

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

16

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[No \ /]

Reappointment, if so name of Board.\*

Building & Standards



Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

Very interested in ensuring the best possible long term outcome for Bellaire's future. I've served on the Building & Standards Commission for 3 and one half terms and have graduated from the Bellaire Citizens Academy. I'm term limited on B&S and would like to continue my service to the city on the P&Z board. Thank you for your consideration.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Current or former board member of: University of Houston Alumni Association, Bellaire Little League, St Paul's United Methodist Church, Building & Standards Commission City of Bellaire. Parents Association: Horn Elementary, Pin Oak Middle School, Emery-Weiner School

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve.*

*Name\* Date\**

*Mike 4/24/2017*

*Thank you for taking the time to complete this application*

*Baker*

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

Planning & Zoning

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 4**

**Tania Campbell**



**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, January 31, 2017 12:16 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

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THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all [Summary](#)  
 Bellaire Boards, Commissions, and Committees.

**Personal Information**

Select from the following choices

- |                                                                          |                                                                       |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                             | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                             |                                                                       |
| <input type="checkbox"/> Building and Standards Commission               | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board                             | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board | <input type="checkbox"/> Evelyn's Park Conservancy Board              |

Name\*

Tania Campbell

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Reservoir Management Team lead

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

7

Are you a registered voter in a Bellaire Precinct?\*

[Yes \/]

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes V]

Reappointment, if so name of Board.\* n/a  
 Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\* n/a

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I'm interested in better serving our community, and I think I will bring a fresh perspective to the board, as a full time working mom of 2 children, and where our entire family uses parks & public green spaces every weekend. My family and I love been outdoors, and I would like to be more involved in the advisory role of how Bellaire can be more connected with families and vice versa. I'm currently a team lead and work closely with a diverse group of engineers and geologists (my previous 10+ years I was a geologist). I have a love for outdoors, and really enjoy seeing such great events like the Tents in Town & Evelyn's Park enriching our community lives.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

I've been a girl scout troop leader for the past 3 years for elementary age girls. I've coached youth mixed basketball at YMCA, and soccer at Houston Express rec. I communicate well with all ages. I have also volunteered teaching STEM (geology) at local schools & the Houston Museum of Natural Science.  
 ( ) Yes (X) No

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*	(X) Yes	( ) No
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------	--------

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

I hope the board is open to new ideas. I would keep an open mind and stick to the agenda and make sure we deliver what we say we promise.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
 Tania 1/31/17  
 Campbell

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most

1 = Parks & Rec Board 2 = Environmental & Sustainability Board

**preferred)here. There is no need to mark more than "1" if you're not interested in another Board.\***

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 5**

**Dan R. Collins**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, May 09, 2017 4:39 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#) [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                            |
|-----------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board           |
| <input type="checkbox"/> Board of Adjustment                          | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Cultural Arts Board                          | <input type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input type="checkbox"/> Environmental & Sustainability Board         |                                                            |

Dan R. Collins

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes V]

Reappointment, if so name of Board.\*

no



Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

As a long time resident and property owner in Bellaire, I am interested in the transitional growth of our community as new businesses replace legacy occupants with new buildings. Residential ownership is also experiencing a replacement cycle via tear down and rebuild in many neighborhoods. State and Federal ordinances as well as Floodplain Management regulations must also be integrated with local statutes in a coordinated method. Developing and enforcing city ordinance standards of construction, architecture, land use and community stewardship is fundamental in setting the proper direction for the future vision of Bellaire. These Code Standards also facilitate and insure the resident's wants and intentions for the future of Bellaire, as presented by our elected City officials, are implemented via support for the Comprehensive Plan relative to new and remediated construction. Along with the control and compliance delivered from these Standards, they must be formulated and considered in the light of an affordable means to the desired end whereby the cost of compliance does not impede the financial reasonableness of the specific project. I will bring to this Commission a long term history of successful business administration of large, multifaceted technology and commercial projects from over 39 years of varied management positions with a global oil and gas supplier company. I am also currently serving on the Board of Directors and Building Committee of Houston's newest Aviation and STEM technology Museum, delivering technology specific expertise and supervision of the construction of a \$ 38.5 million building and technology infrastructure with other committee members and Management. Having served as Chairman of a Global E-Commerce Standards Development Committee for Oil and Gas Commercial transactions has also demonstrated my abilities in development and implementation of affordable and effective standards governing newly emerging methods of commerce while representing multiple governmental, corporate and third party interests in a collaborative manner.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

- Property owner City of Bellaire - Contributor to Bellaire Police and Fire Foundation - Board Member Lonestar Flight Museum - Building Committee Member Lonestar Flight Museum - Past Chairman PIDX International - Fund raiser Children At Risk

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment

(X) Yes

( ) No

on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

It would be premature to speculate on specific ideas for improvement at this time. As process efficiency is desirable in every organization, especially those who deliver service via volunteer leadership, I pledge to seek out and promote any opportunity to streamline and clarify the activities of any organization I am involved with.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

**Name\* Date\***  
**Dan R. 5/8/2017**  
**Collins**

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

**Building and Standards**

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 6**

**Ralph Cox**



**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, April 04, 2017 2:46 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

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[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#) [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                                       |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                          |                                                                       |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board                          | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input type="checkbox"/> Environmental & Sustainability Board         | <input type="checkbox"/> Evelyn's Park Conservancy Board              |

Name\* Ralph Cox

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Civil Engineer

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

29

Are you a registered voter in a Bellaire Precinct?\* [Yes \/] ]

Are you 18 or older?\* yes

First Time Appointment?\* [Yes \/] ]

Reappointment, if so name of Board.\* No  
 Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. No  
 Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I am a 29 year resident of the City of Bellaire. I raised my children in Bellaire. I have experienced the change that has happened over those years. In a professional capacity, I was previously an engineering consultant to the City of Bellaire and managed several water and wastewater improvement projects for the City. Through that work I became familiar with many of the review and approval processes in the City and got to meet and work with several City staff.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

I have been involved in the community as a coach in Bellaire Little League, coach in Bellaire Youth basketball, scout master for Troop 222 and cub master for cub scout pack 130.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*

Ralph 04/04/2017

Cox

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1. Parks & Rec Advisory Committee 2. Building and Standards Commission 3. Planning & Zoning

\*By submitting this application online or by email and executing it by entering my name where Indicated, I intend to electronically certify it as if



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 7**

**Joel S. Dickinson**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Wednesday, May 03, 2017 9:18 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

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[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all [Summary](#)  
 Bellaire Boards, Commissions, and Committees.

**Personal Information**

**Select from the following choices**

<input type="checkbox"/> Audit Finance Board	<input type="checkbox"/> L.I.F.E. Advisory Board
<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Parks & Recreation Advisory Board
<input type="checkbox"/> Building and Standards Commission	<input checked="" type="checkbox"/> Planning & Zoning Commission
<input type="checkbox"/> Cultural Arts Board	<input type="checkbox"/> Evelyn's Park Conservancy Board
<input type="checkbox"/> Environmental & Sustainability Board	

**Name\*** Joel S. Dickinson

**Home Address\*** [REDACTED]

**Contact Number\*** [REDACTED]

**Business Phone Number\*** [REDACTED]

**Occupation\*** Owner Auntie Pasto's restaurant

**Email Address\*** [REDACTED]

**Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*** 5

**Are you a registered voter in a Bellaire Precinct?\*** [No \ /]

**Are you 18 or older?\*** Yes

**First Time Appointment?\*** [Yes \ /]

**Reappointment, if so name of Board.\*** not a reappointment



Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I am the owner of Auntie Pasto's on Bellaire Blvd. I have done business in Bellaire for over 20 years. I have seen development and lack of development, due to different forces and I think Bellaire could use some fresh thought. I have also dealt with commercial developers for over 35 years doing commercial retail deals. I have seen both sides of development; developers that couldn't care less about the community and developers that put community first. I think I could bring a fresh, progressive perspective to the board without forgetting about how wonderful our small city is.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Our store supports so many causes, from providing meals to the local schools (Condit, Pin Oak, Corpus Christie, etc..) to participating personally in other local events such as the Bellaire Truck Pull and local fundraising activities. I also volunteer at my daughter's school and her outside cheer leading activities.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

( ) Yes

(X) No

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

**Not a reappointment.**

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

I think that Bellaire residents know that Bellaire needs modernization yet they don't want to give up their small town feel. I feel as though a few new fresh faces on the board could figure out how to move forward with redeveloping older, underutilized areas without crucially affecting existing properties.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

**Name\***      **Date\***  
**Joel S.**      **05/03/2017**  
**Dickinson**

**Indicate your Board selection(s) by**      **Planning and Zoning**



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 8**

**Michael S. Doyle**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Monday, May 15, 2017 4:12 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of  
 Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook Summary](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

**Personal Information**

Select from the following choices

- |                                                               |                                                                  |
|---------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                 |
| <input type="checkbox"/> Board of Adjustment                  | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input type="checkbox"/> Building and Standards Commission    | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board                  | <input type="checkbox"/> Evelyn's Park Conservancy Board         |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                  |

Michael S. Doyle

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire Precinct?\*

Real Estate Developer

11+ years

[Yes \/]

Are you 18 or older?\* Yes

First Time Appointment?\* [No ☒]

Reappointment, if so name of Board.\* No

Have you ever attended a meeting of the Board Yes

to which you seek appointment? If so, indicate

which one(s). If applying for Audit Finance

Board you must be a resident with financial

and/or audit experience. Attach Resume with

Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I previously served on the City of Bellaire Planning and Zoning Commission from February, 2006 through June, 2012, which included one year as Vice-Chairman and another year as Chairman. During that tenure the Commission hired Kendig

Keast and prepared the the completely reworked

Comprehensive Plan that has been used for updating

purposes since its approval November, 2009. During my

tenure, the Commission also rezoned the RDD area to UV-T.

In addition to those items, we acted on a considerable

number of amended plats, replats, and served on several

committees to revise the P&Z processes, lighting, parking,

setback and design standards in preparation of the rezoning

of the areas designated as UV-D and CMU, etc. I have

developed over 5,000 residential lots in numerous

municipalities and have worked with their staffs regarding

zoning and Comprehensive Plan modifications. The

development of those lots included every facet of land

development, from initial land acquisition through rezoning,

utility and paving construction, detention pond / hydrology

design and construction, landscaping, establishment of

Municipal Utility Districts, Homeowner Associations,

Development Participation Contracts with governmental

entities, municipal bond sales, etc.

Briefly describe previous community activities

associated with the City of Bellaire, as well as

any outside civic, charitable, and other

community work.\*

I have been involved in coaching or overseeing numerous youth sports organizations, including the United Church Athletic League, YMCA, and West U./ Bellaire Little Leagues (baseball and softball). I have volunteered for charitable organizations, especially through the University of Notre Dame Alumni Club. I serve on the boards of Municipal Utility Districts as well.

(X) Yes

( ) No

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

I would recuse myself from any discussions or proposed actions by the Commission regarding any items that may be considered a conflict of interest, or perceived as one.

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No



Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Michael May  
S. 15,  
Doyle 2017

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 9**

**Connie Eicher**

# City of Bellaire

## Application for Board, Commission, and Committee Appointment

**Instructions:** Please type or print using black ink.

**Board/Commission/Committee** (indicate selection(s) by marking each with "1" or "2" or "3" in rank order of your preference (1 = most preferred).

☐

Board of  
Adjustment

☐

Environmental and  
Sustainability Board

☐

Evelyn's Park  
Conservancy Board

☐

Building & Standards  
Commission

☒

L.I.F.E.  
Advisory Board

☐

Audit Finance  
Board

☐

Planning & Zoning  
Commission

☒

Cultural Arts  
Board

☐

Ad Hoc Committee  
(if applicable)

☐

Parks and Recreation  
Advisory Board

Name:

Connie Eicher

Address:

[REDACTED]

Mailing Address (if different):

Contact Number:

[REDACTED]

Occupation:

Computer Geologist

Number of Years in Bellaire:

34+ \*

\*Must be a resident for at least six (6) months before appointment date. If applying for Audit Finance Board, you must be a resident with financial and/or audit experience. Please attach resume with application.

Are you a registered voter in a Bellaire precinct?

Yes

Yes or No

Are you 18 years of age or older?

Yes

Yes or No

First Time Appointment?

Yes

Yes or No

If No, indicate the name(s) of board(s), commission(s), committee(s) and time period of previous service:

Have you ever attended a meeting of the board(s), commission(s), or committee(s) to which you seek appointment?

No

Yes or No

Name(s) of board(s), commission(s), or committee(s)

Please write a brief summary of your qualifications for service on the board, commission, and/or committee to which you see appointment.

- 1) Interest in senior life and staying active plus providing opportunities for socialization and development for older citizens.
- 2) ~~Passionate about the arts and a belief that the arts are a vital part of a great community.~~

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.

Member of BLife activities. Boardmember for Revels, Houston.

Volunteer for Girl Scouts for 20+ years. Member and on Board for Quilt Guild of Greater Houston, Treasurer for HSPVA Art Guild

Do you anticipate any conflicts of interest arising on connection with your service on the selected board(s), commission(s) or committee(s)?

No

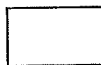
Yes or No or Possibly

If you answered yes or possibly and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment required on this board, commission, and/or committee for meetings as well as preparation prior to meetings? (As a reference, previous board, commission, and committee members have stated that their time commitment ranged, on average, from two to six hours per month.)



Yes



No

Please complete the following only if you are applying for reappointment to a particular board, commission, or committee.

Do you have any thoughts regarding the responsibilities of and/or recent actions by your board, commission, or committee?

\_\_\_\_\_

\_\_\_\_\_

Do you have any ideas on how the effectiveness of your board, commission, or committee can be improved?

\_\_\_\_\_

\_\_\_\_\_

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application.

Connie Eicher  
Signature

Date: 3-23-17

Connie Eicher  
Printed Name



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 10**

**Pam Ellis**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Saturday, May 13, 2017 6:50 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook](#)

[Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Summary](#)

***Personal Information***

Select from the following choices

- |                                                               |                                                            |
|---------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board           |
| <input type="checkbox"/> Board of Adjustment                  | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input type="checkbox"/> Planning & Zoning Commission      |
| <input checked="" type="checkbox"/> Cultural Arts Board       | <input type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                            |

Pam Ellis

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire

Mom/Volunteer

12

[Yes \/]



**Precinct?\***

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes V]

**Reappointment, if so name of Board.\***

No

**Have you ever attended a meeting of the Board**

No

**to which you seek appointment? If so, indicate****which one(s). If applying for Audit Finance****Board you must be a resident with financial****and/or audit experience. Attach Resume with****Application.\*****Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*****As a 12 year resident of Bellaire, I have a strong background in the arts with a Master's Degree in Arts Management.****Professional experience includes the Dallas Museum of Art and the Museum of Fine Arts Houston. Having grown up in Columbia, Maryland, one of the first planned communities in the country, I bring a unique perspective to the Bellaire community.****Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*****Many years of volunteer leadership positions at our children's elementary and middle schools, ranging from PTA Co-Chair, to Gala Auction Chair to Annual Giving Campaigns. Volunteer work at Congregation Emanu El and Dress for Success.****Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*****( ) Yes****(X) No****If you answered yes and a conflict of interest did arise, how would you propose to resolve it?****Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*****(X) Yes****( ) No****Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?****Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?****Create greater community awareness and involvement in Bellaire's public art and cultural activities.*****The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*****Name\* Date\*****Pam 5-****Ellis 13-****17****Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*****1 Cultural Arts Board****\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\***



## **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 11**

**Joan Gee**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, May 04, 2017 11:12 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Summary](#)

**Personal Information**

Select from the following choices

- |                                                               |                                                                       |
|---------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                  | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input type="checkbox"/> Cultural Arts Board                  | <input type="checkbox"/> Evelyn's Park Conservancy Board              |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                       |

Name\*  
 Home Address\*  
 Contact Number\*  
 Business Phone Number\*  
 Occupation\*  
 Email Address\*  
 Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).  
 Are you a registered voter in a Bellaire Precinct\*  
 Are you 18 or older\*  
 First Time Appointment\*

Joan Gee

[REDACTED]

Commercial Real Estate & semi-retired

[REDACTED]

17

[Yes \ /]

Yes

[Yes \ /]

Reappointment, if so name of Board.\* N/A

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\* No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I am a concerned citizen that uses the various parks and facilities on a regular basis. I recognize the importance of our parks and recreational facilities including what they provide for our community today and in the future. I was part of the Bellaire Beautification Committee and really enjoyed the experience of being involved with possible future City plans. During my years in commercial real estate I saw the importance of maintaining the properties and planning and budgeting for future needs and uses. As a member of the Bellaire Garden Club, I have seen the progress made at The Nature Discovery Center and appreciated the care and planning given to that project. I would like to be part of a group that helps preserve what we currently have in Bellaire and plans for future needs and changes.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Member of the Bellaire Beautification Committee, Bellaire Garden Club, Houston Urban Gardeners, St. Vincent de Paul Catholic Church and The Charity Guild of Catholic Women.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*

Joan 5/4/17

Gee

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're

1. Parks & Recreation Advisory Board



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 12**

**Ross Gordon**



**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Monday, May 08, 2017 11:20 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire [Summary](#)  
 Boards, Commissions, and Committees.

**Personal Information**

Select from the following choices

- |                                                               |                                                                       |
|---------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input checked="" type="checkbox"/> Board of Adjustment       | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input checked="" type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Cultural Arts Board                  | <input type="checkbox"/> Evelyn's Park Conservancy Board              |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                       |

Ross Gordon

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

1+

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes V]

Reappointment, if so name of Board.\*

N/A

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I moved to Bellaire with my wife and two small children just over one year ago after years of living in Meyerland and the Texas Medical Center area. We are delighted to live in Bellaire, and I look forward to playing an active role in helping to make Bellaire a truly dynamic city to live and work. I am a proud Rice University graduate (B.S. Civil Engineering, M.S. Environmental Engineering).

Professionally, I am an Associate Vice President with AECOM, a large engineering firm with a major presence in Houston, where I oversee our state-wide Water Resources planning and engineering practice. I am a registered Professional Engineer, a Certified Floodplain Manager, and a LEED Accredited Professional. I specialize in municipal and transportation infrastructure planning, engineering, and construction, with a focus on drainage/flood control and sustainability. In my business, I work frequently with local governments across Texas and am intricately familiar with the city planning and development permitting processes. I have a passion for the role that planning and design plays in creating a sense of place and contributing to quality of life. I would greatly appreciate the opportunity to work with the Mayor and City Council on either the Planning and Zoning Commission, the Parks and Recreation Advisory Board, or the Board of Adjustment. I would bring a strong technical background grounded in my desire to create the best possible community to raise my children.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

From 2008 to 2012, I served on the Board of Directors of the Rice Engineering Alumni (REA), including three years as Chairman of the Student Awards Committee. In this role, I significantly expanded scholarship and grant programs funded by the REA for undergraduate and graduate engineering students at Rice University. In addition, I volunteered for many years as the Professional Mentor for the Rice University chapter of Engineers Without Borders, assisting students in the delivery of water, sanitation, and public health projects in Latin America.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

(X) Yes

( ) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

It is possible that my employer, the engineering firm AECOM, may compete for contracts with the City of Bellaire or may represent a private client in matters before the City. In the event there is a potential conflict I will disclose the conflict and remove myself from any participation in the discussion, deliberations or action on the matter - in accordance with the applicable rules of procedure for the



board/commission.

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

N/A

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

I would promote efforts to make the board/commission more accessible to the public. I firmly believe that community involvement adds immeasurable value to the local government process.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Ross 5/8/2017  
Gordon

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1) Planning and Zoning 2) Parks and Recreation 3) Board of Adjustment

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 13**

**Amy Gray**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Monday, March 27, 2017 7:38 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

**THIS INFORMATION WILL BECOME PUBLIC RECORD.**

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook Summary](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

***Personal Information***

**Select from the following choices**

- |                                                               |                                                                       |
|---------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                  | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input checked="" type="checkbox"/> Cultural Arts Board       | <input type="checkbox"/> Evelyn's Park Conservancy Board              |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                       |

**Name\***

Amy Gray

**Home Address\***

**Contact Number\***

**Business Phone Number\***

**Occupation\***

Med spa owner

**Email Address\***

**Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\***

10 years

**Are you a registered voter in a Bellaire Precinct?\***

[Yes \ /]

Are you 18 or older?*	Yes
First Time Appointment?*	[No V]
Reappointment, if so name of Board.*	Bellaire parks
Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*	Bellaire parks
Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*	
Business owner, marketing and creative ideas.	
Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*	Bellaire Little league, gala community. Bellaire Parks and Rec.
Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*	(X) Yes ( ) No
If you answered yes and a conflict of interest did arise, how would you propose to resolve it?	Children's activities, and in some cases work.

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*	(X) Yes ( ) No
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved? Bellaire Arts 1 Bellaire parks 2 Evelyn Rubenstein 3

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Amy March  
25

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

Bellaire Arts 1 Bellaire parks 2 Evelyn Rubenstein 3

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 14**

**Andrew Haut**



**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, April 06, 2017 8:39 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                          |                                                                       |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                             | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input checked="" type="checkbox"/> Board of Adjustment                  | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Building and Standards Commission    | <input checked="" type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Cultural Arts Board                             | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board |                                                                       |

Andrew Haut

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes \ /]

Reappointment, if so name of Board.\* NA

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. No

Attach Resume with Application.\*  
Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I'm a real estate attorney. Honestly, I'm happy to serve on nearly any board so put me where you think I'd best be able to serve Bellaire.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Assistant little league coach for multiple years.  
Odyssey of the Mind coach for 1 year and assistant coach for another year.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve.*

Name\* Date\*  
Andrew 4/6/17  
Haut

*Thank you for taking the time to complete this application*

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1=P&Z, BoA, Building/Standards  
2=Environmental/Sustainability 3=Parks/Rec,  
Evelyn

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.





# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 15**

**Terry Leavitt-Chavez**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

**Name:** Terry Leavitt-Chavez

**Address:** [REDACTED]

**Preferred Telephone Number:** [REDACTED]

**Email Address\*:** [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

Evelyn's Park Conservancy Board

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

\_\_\_\_\_  
(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_

Terry Leavitt-Chavez

Signature

4/6/17

Date

### **\*DISCLOSURE AGREEMENT**

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

( ) Keep email address confidential

( X ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 16**

**Denise Purcell Leisten**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

**Name:** Denise Purcell Leisten

**Address:** [REDACTED]

**Preferred Telephone Number:** [REDACTED]

**Email Address\*:** [REDACTED]

☐ I wish to seek reappointment to the board or commission that I currently serve on:

**Parks & Recreation Advisory Board**

(Name of Board or Commission)

☐ I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

☐ I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

☐ I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

Denise Purcell Leisten

Digitally signed by Denise Purcell Leisten  
DN: cn=Denise Purcell Leisten, o=Nistoo, Crouch and  
Kessler, P.C., ou=Attorney at Law, email=denise@nck-  
law.com, c=US  
Date: 2017.04.12 10:39:11 -0500

Signature

12th April 2017

Date

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

- ( ) **Keep email address confidential**
- ( ) **Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.**

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 17**

**Lisa Lim**



**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, March 28, 2017 2:35 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

**Personal Information**

Select from the following choices

- |                                                               |                                                                       |
|---------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                  | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input type="checkbox"/> Cultural Arts Board                  | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                       |

Name\*

Lisa Lim

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Commercial Banker

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

10 years

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes \ /]

Reappointment, if so name of Board.\*

No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

No but involved in Parks and Evelyn's

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

Hello - I am interested in serving on the Board for the City of Bellaire and especially interested in Evelyn's Conservancy or Parks and Rec. I have lived in Bellaire for over 10 years and extremely proud of the community that we are part of. I have three children - Seth (8), Rylan (6), and Karis (4). I have served on the Board for Bellaire Young Mothers over the last 5 years and have had the opportunity to meet wonderful families in our neighborhood. Through my involvement, I have also met great people that serve our community - at Nature Discovery Center, Evelyn's Conservancy, BPD, and many more. Our family attends many wonderful events that our City provides and we have several friends that serve on the Board in different capacities. I understand the commitment and time required to be on the Committee and dedicated to do what I can to continue to make Bellaire great. I appreciate the consideration and look forward to speaking again soon. Thank you, Lisa

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Host Committee for Nature Discovery Center Twilight Gala 2016, Board for Bellaire Young Mothers, President for PTO and Shared Decision Making Committee at Mandarin Immersion School, Small Group leader for Pathways Presbyterian Church

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
lisa 3/28/17  
lim

Indicate your Board selection(s) by

1) Evelyn's Conservancy 2) Parks and Recreation

**marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\***

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



## **BOARDS AND COMMISSIONS APPLICANTS**

### **Tab 18**

**Michelle (Micki) Mastin**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name: Michelle (Micki) Mastin

Address: [REDACTED]

Preferred Telephone Number: [REDACTED]

Email Address\*: [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

ESB

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

\_\_\_\_\_  
 (List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_

**Micki Mastin**

Digitally signed by Micki Mastin  
 DN: cn=Micki Mastin, o=City of Bellaire,  
 ou=ESB, email=mmastin@inlinc.com, c=US  
 Date: 2017.03.27 13:11:52 -0500

\_\_\_\_\_  
 Signature

**3/27/17**

\_\_\_\_\_  
 Date

### **\*DISCLOSURE AGREEMENT**

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

**( X ) Keep email address confidential**

**( ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.**

**\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)**

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 19**

**Sonu Mathew**



# City of Bellaire

## Application for Board, Commission, and Committee Appointment

**Instructions:** Please type or print using black ink.

**Board/Commission/Committee** (indicate selection(s) by marking each with "1" or "2" or "3" in rank order of your preference (1 = most preferred).

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> Environmental and Sustainability Board	<input type="checkbox"/> Evelyn's Park Conservancy Board
<input type="checkbox"/> Building & Standards Commission	<input type="checkbox"/> L.I.F.E. Advisory Board	<input type="checkbox"/> Audit Finance Board
<input type="checkbox"/> Planning & Zoning Commission	<input checked="" type="checkbox"/> 1 Cultural Arts Board	<input type="checkbox"/> Ad Hoc Committee (if applicable)
<input type="checkbox"/> Parks and Recreation Advisory Board		

Name: Sonu Mathew

Address: [REDACTED]

Mailing Address (if different): \_\_\_\_\_

Contact Number: [REDACTED]

Occupation: Interior Designer, Cake Designer, Color Forecaster, Mom

Number of Years in Bellaire: 4 \*

\*Must be a resident for at least six (6) months before appointment date. If applying for Audit Finance Board, you must be a resident with financial and/or audit experience. Please attach resume with application.

Are you a registered voter in a Bellaire precinct? Yes

Yes or No

Are you 18 years of age or older? Yes

Yes or No

First Time Appointment? Yes

Yes or No

If No, indicate the name(s) of board(s), commission(s), committee(s) and time period of previous service: \_\_\_\_\_

Have you ever attended a meeting of the board(s), commission(s), or committee(s) to which you seek appointment?

No

Yes or No

Name(s) of board(s), commission(s), or committee(s)

Please write a brief summary of your qualifications for service on the board, commission, and/or committee to which you see appointment.

My career and life passions revolve around Arts and Culture. I've worked in the industries of Interior Design, Trend Forecasting, and Cake Design for almost 20 years. My experiences have led me to live in Bellaire because I am inspired by its unique and authentic character. I also own my Interior Design Business here in Bellaire & I believe in developing opportunities to connect residents to their cultural/artistic environment for a more holistic experience of their neighborhood.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.

I volunteer my time to bake for families living in an extended care facility due to long term illness here in Bellaire. I'm also involved in a philanthropic giving circle working to end child marriage overseas. I'm actively involved in my family's church & donate to various organizations dealing with issues such as supporting children of refugees.

Do you anticipate any conflicts of interest arising on connection with your service on the selected board(s), commission(s) or committee(s)? NO

Yes or No or Possibly

If you answered yes or possibly and a conflict of interest did arise, how would you propose to resolve it?

\_\_\_\_\_

\_\_\_\_\_

Do you understand the time commitment required on this board, commission, and/or committee for meetings as well as preparation prior to meetings? (As a reference, previous board, commission, and committee members have stated that their time commitment ranged, on average, from two to six hours per month.)

☒ X

Yes

☐ No

Please complete the following only if you are applying for reappointment to a particular board, commission, or committee.

Do you have any thoughts regarding the responsibilities of and/or recent actions by your board, commission, or committee?

\_\_\_\_\_

\_\_\_\_\_

Do you have any ideas on how the effectiveness of your board, commission, or committee can be improved?

\_\_\_\_\_

\_\_\_\_\_

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application.



Digitally signed by Sonu Mathew  
Date: 2017.05.15 16:02:43 -05'00'

Signature

Date: 5.15.17

Sonu Mathew

Printed Name



## **BOARDS AND COMMISSIONS APPLICANTS**

### **Tab 20**

**Leo Timothy (Tim) McKone**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Saturday, May 13, 2017 8:00 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of  
 Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Summary](#)

**Personal Information**

Select from the following choices

- |                                                               |                                                            |
|---------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board           |
| <input checked="" type="checkbox"/> Board of Adjustment       | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Cultural Arts Board                  | <input type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                            |

Leo Timothy McKone

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire

Compliance Officer

19 years

[Yes \/]

**Precinct?\***

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes ☐]**Reappointment, if so name of Board.\*****No****Have you ever attended a meeting of the Board****No****to which you seek appointment? If so, indicate****which one(s). If applying for Audit Finance****Board you must be a resident with financial****and/or audit experience. Attach Resume with****Application.\*****Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\***

Upon reading Chapter 24, Article VII of the Code of Ordinances, my qualifications perfectly align with the purpose of variances and the Board of Variances responsibilities: I have been a regulatory compliance officer for the past 13 years (currently at Citigroup), where the objective is to establish and maintain an effective compliance program that ensures applicable activities comply with the letter and intent of those rules and regulations that govern the activities. When analyzing specific actions within the structure of the program, it is necessary to understand the purpose and context of the activities in question, as well as the associated mechanics in executing the actions, in order to make a decision that allows the activity to take place as long as the letter and the spirit of the rules are met. It takes a willingness to listen to the facts and circumstances of each instance in order to make an informed decision that is in the best interests of the firm. This approach matches the purpose of variances, as described in Sec 24-702: the purpose of variances is to provide a mechanism for relief where, owing to special conditions, the literal enforcement of the regulations of this chapter will result in unnecessary hardship, provided that the granting of variances will not be contrary to the public interest and provided further that the spirit of this chapter will be preserved by variances granted under the terms and provisions hereof. I have been taking this approach in leading the development, implementation and ongoing execution of regulatory compliance programs for the past 13 years.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

I was a baseball head coach in Bellaire Little League for 8 years, serving as District Team Manager for 2 seasons and District Team Assistant Coach for 1. I was head coach in Southwest Football League (SFL) for 6 years. I was a Sunday School Catechism teacher at St. Vincent de Paul Catholic Church for 4 years. I was an Assistant basketball coach for St. John the Devine Church League for 5 years, assistant softball coach for Bellaire Girls Softball for 2 years, and assistant soccer coach for Bellaire YMCA for 2 years. I also was on the Duke Energy United Way Volunteer Committee, leading a bike drive and helping those suffering from Hurricane Katrina.

( ) Yes

(X) No

**Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\***



If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Although I answered "No" to anticipating any conflicts of interest while serving on the Board of Adjustment Committee, I think effectively managing conflicts of interest - whether in the public or private sector - is most critical, and it should not only entail actual conflicts of interest but the perception of conflicts. It is one of the primary elements in ensuring integrity throughout the process and that the public has confidence that its representatives are making decisions for the betterment of society and not for their own self interests. As a result, if an actual conflict or the appearance of a conflict arose, I would remove myself from the decision -making process.

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)

(X) Yes ( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?  
Not applying for reappointment to Board of Adjustment, but hope to do so in the future :)

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

Not sure if you want me to answer this, so, just in case, as a new member, I would initially rely on the experience, knowledge and guidance of existing Board members, realizing this Board has an established process and the Board members have expertise in the process and historical precedent to make effective decisions. As my knowledge and experience grew, I would try to add value and improve the effectiveness of the Board by relying on my experience in leading compliance programs, in which training and guidance, monitoring, discipline, documentation, and establishing channels of communication with other constituents (for example, reaching out to the Commission for consideration of the goals and objectives of the Comprehensive Plan, as required) are key elements to effectiveness.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

**Name\* Date\***  
**Leo May**  
**Timothy 13,**  
**McKone 2017**

**Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\***

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

**1. Board of Adjustment**





# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 21**

**Shampa Mukerji**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name: SHAMPA C. MUKERJI

Address: [REDACTED]

Preferred Telephone Number: [REDACTED]

Email Address\*: [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

CAB

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

I am interested in the environmental and sustainability  
(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

board, the board of Adjustments, and perhaps  
Planning + Zoning. If there is a need on those  
boards, I would be happy to serve.



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

\_\_\_\_\_  
(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_

ACMURP  
Signature

5/10/17  
Date

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

Check one:

- ( ) Keep email address confidential
- ( ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.

# City of Bellaire

## Application for Board, Commission, and Committee Appointment

**Instructions:** Please type or print using black ink.

**Board/Commission/Committee** (indicate selection(s) by marking each with "1" or "2" or "3" in rank order of your preference (1 = most preferred).

<input checked="" type="checkbox"/> 3	Board of Adjustment	<input checked="" type="checkbox"/> 2	Environmental and Sustainability Board	<input type="checkbox"/>	Evelyn's Park Conservancy Board
<input type="checkbox"/>	Building & Standards Commission	<input type="checkbox"/>	L.I.F.E. Advisory Board	<input type="checkbox"/>	Audit Finance Board
<input type="checkbox"/>	Planning & Zoning Commission	<input checked="" type="checkbox"/> 1	Cultural Arts Board	<input type="checkbox"/>	Ad Hoc Committee (if applicable)
<input type="checkbox"/>	Parks and Recreation Advisory Board				

Name: SHAMPA C. MUKERJI

Address: [REDACTED]

Mailing Address (if different): \_\_\_\_\_

Contact Number: [REDACTED]

Occupation: ATTORNEY

Number of Years in Bellaire: 4 \*

\*Must be a resident for at least six (6) months before appointment date. If applying for Audit Finance Board, you must be a resident with financial and/or audit experience. Please attach resume with application.

Are you a registered voter in a Bellaire precinct? YES  
Yes or No

Are you 18 years of age or older? YES  
Yes or No

First Time Appointment? No  
Yes or No

If No, indicate the name(s) of board(s), commission(s), committee(s) and time period of previous service: CAB - 2017 to present

Have you ever attended a meeting of the board(s), commission(s), or committee(s) to which you seek appointment?

YES

Yes or No

CAB

Name(s) of board(s), commission(s), or committee(s)

Please write a brief summary of your qualifications for service on the board, commission, and/or committee to which you seek appointment.

Per my previous application, I would be happy to  
continue to contribute to the CAB and more forward on  
various ongoing projects as well as expand to other areas  
unrelated to visual art, such as food and music and performance  
 Briefly describe previous community activities associated with the City of Bellaire, as well as any art.  
 outside civic, charitable, and other community work.

Given my legal background and my familiarity with  
Condit and the neighborhood in general, I would also be  
happy to contribute to another board if the opportunity  
became available.

Do you anticipate any conflicts of interest arising on connection with your service on the selected board(s), commission(s) or committee(s)? NO

Yes or No or Possibly

If you answered yes or possibly and a conflict of interest did arise, how would you propose to resolve it?

\_\_\_\_\_

Do you understand the time commitment required on this board, commission, and/or committee for meetings as well as preparation prior to meetings? (As a reference, previous board, commission, and committee members have stated that their time commitment ranged, on average, from two to six hours per month.)



Yes



No

Please complete the following only if you are applying for reappointment to a particular board, commission, or committee.

Do you have any thoughts regarding the responsibilities of and/or recent actions by your board, commission, or committee?

My hope would be to expand our CAB plan to  
include fundraising for other projects such as  
a festival including food, music, performance art

Do you have any ideas on how the effectiveness of your board, commission, or committee can be improved?

A small budget for the CAB would allow  
the board to have 1-2 relevant events each  
calendar year.

representative  
 of the  
 many  
 cultures  
 in Bellaire

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application.

Shamperji  
Signature

Date: 5/10/17

SHAMPA C. MUKERJI  
Printed Name





## **BOARDS AND COMMISSIONS APPLICANTS**

### **Tab 22**

**Roberta (Bert) Murray**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

**Name:** ROBERTA MURRAY

**Address:** [REDACTED]

**Preferred Telephone Number:** [REDACTED]

**Email Address\*:** [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

BLIFE  
(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

\_\_\_\_\_  
(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_

Roberto Murray  
Signature

05-08-2017  
Date

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

- ( ☒ ) **Keep email address confidential**
- ( ☐ ) **Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.**

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 23**

**George Owens**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Friday, March 31, 2017 11:26 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#)

[Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                                       |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                          |                                                                       |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Cultural Arts Board                          | <input checked="" type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Environmental & Sustainability Board         | <input type="checkbox"/> Evelyn's Park Conservancy Board              |

Name\*

George Owens

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Managing Director, Service Corporation International

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

1.5

Are you a registered voter in a Bellaire Precinct?\*

[Yes \/]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes \/]

Reappointment, if so name of Board.\* NA

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\* No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

While we are relatively new to Bellaire, I feel deeply invested in the quality of life in our city. I feel I have the aptitude, interest and experience to provide intelligent recommendations as to the development of our community. I have almost 25 years of experience in market research and marketing and understand the desire for the careful balance between a strategic plan for our community and the desire for growth and development.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

While new to Bellaire, In my former community I served as a Cub and Boy Scout leader, coached numerous athletic teams and served as a religious school teacher and board member including a term as board president. Here in our new community we have worked to support various causes as we get to know our new neighbors.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes (X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes ( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
George 3/31/17  
Owens

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1. Planning and Zoning 2. Parks and Recreation 3. Building and Standards

\*By submitting this application online or by email and executing it by entering my name where Indicated, I intend to electronically certify it as if



## **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 24**

**Jonathan (Jon) Palmer**



**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, May 09, 2017 6:46 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Summary](#)

**Personal Information**

Select from the following choices

- |                                                                          |                                                                     |
|--------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                             | <input type="checkbox"/> L.I.F.E. Advisory Board                    |
| <input type="checkbox"/> Board of Adjustment                             | <input type="checkbox"/> Parks & Recreation Advisory Board          |
| <input type="checkbox"/> Building and Standards Commission               | <input checked="" type="checkbox"/> Planning & Zoning Commission    |
| <input type="checkbox"/> Cultural Arts Board                             | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board |                                                                     |

Name\*

jonathan palmer

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

private investor

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

3+

Are you a registered voter in a Bellaire Precinct?\*

[Yes \/]

Are you 18 or older?*	yes
First Time Appointment?*	[Yes V]
Reappointment, if so name of Board.*	ESB and Evelyn's Park
Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*	I have not attended a P&Z meeting

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I have served for many years as a member and officer of various public bodies (Bellaire ESB, Evelyn's Park Conservancy, School Board, Development Authority, Little League, and more). I have enjoyed the privilege of helping my communities grow and become better places to live. As a member of the Bucks County PA Industrial Development Authority, I was in a position to consider proposed development projects' impacts on the County and its residents, and then to participate in the decision process about those projects.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Bellaire ESB (for which I am also reapplying). Evelyn's Park Conservancy Board (for which I am also reapplying). Bristol Township PA School Board (9 years), Bucks County PA Industrial Development Authority (2 years), Bristol Township PSA Little League President (3 years), various charitable association boards

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes (X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes ( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

In a previous submission I listed some thoughts about ESB and Evelyn's Park Conservancy. This application is additional. If you'll accept it, this is intended simply to indicate my interest to serve as a member of the Planning and Zoning Commission.

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

Listed in previous submission.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this*

*Name\* Date\**  
Jonathan May  
Palmer 8

**application****2017**

**Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\***

**Planning and Zoning 1 Environmental and Sustainability Board 2 Evelyn's Park -- yes**

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 25**

**Jeanne Parker**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Wednesday, December 07, 2016 9:21 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Summary](#)

**Personal Information**

Select from the following choices

- |                                                               |                                                            |
|---------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board           |
| <input type="checkbox"/> Board of Adjustment                  | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission    | <input type="checkbox"/> Planning & Zoning Commission      |
| <input checked="" type="checkbox"/> Cultural Arts Board       | <input type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                            |

Jeanne Parker

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Business Owner

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

20 Plus

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes \ /]



Reappointment, if so name of Board.\* N/A

Have you ever attended a meeting of the N/A

Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience.

Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I have a love and background in the arts. I was the advertising director for an art publication for 5 plus years. From this experience, I was hired as the director of a new gallery opening in the Museum District. My position involved reviewing and the selection of artists for special exhibits and openings, oversaw the hanging of the gallery and worked with local art consultants to promote the artists. When I left this position, I was hired on a contract basis by my previous employer with the art publication to oversee the advertising sells, design of an art guide to art of the American West. Upon the completion of this project, I, along with a partner, opened an advertising and graphic design firm in the Galleria area. After two years in business, I became the sole owner. This is my current position and full time employment. I am interested in contributing to our Bellaire community in an artistic and creative way. I

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

I was involved in the Orange Show to promote and sell tickets to the Art Car Ball for many years. Additionally, Casa de Esperanza benefited from our donated services for fund raising through their yearly event hosted by Churrasco's. We currently support the Texas Quilt Museum in La Grange, Texas as both a benefit, as well as our client.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Jeanne 12/7/16  
Parker

**Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\***

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

**Cultural Arts Board**

\* indicates required fields.

Click on the link below:





# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 26**

**Patricia J. Parrack**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name: Patricia J Parrack

Address: [REDACTED]

Preferred Telephone Number: [REDACTED]

Email Address\*: [REDACTED]

☐ I wish to seek reappointment to the board or commission that I currently serve on:  
Bellaire L.I.F.E. Advisory Board  
 (Name of Board or Commission)

☐ I would **also** like to be considered for another board(s) or commission(s) as follows:  
 (List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_

☐ I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_

☐ I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

Patricia J Parrack Digitally signed by Patricia J Parrack  
Date: 2017.03.24 17:13:53 -05'00'

Signature

March 24, 2017

Date

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

- ( ) **Keep email address confidential**
- ( ) **Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.**

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 27**

**Charles Platt**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Sunday, May 14, 2017 9:38 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

## Application to Serve on a City Board or Commission

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Click Here for Board Handbook](#)

[Summary](#)

### ***Personal Information***

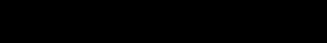
**Select from the following choices**

- |                                                                          |                                                                            |
|--------------------------------------------------------------------------|----------------------------------------------------------------------------|
| <input type="checkbox"/> <b>Audit Finance Board</b>                      | <input type="checkbox"/> <b>L.I.F.E. Advisory Board</b>                    |
| <input type="checkbox"/> <b>Board of Adjustment</b>                      | <input type="checkbox"/> <b>Parks &amp; Recreation Advisory Board</b>      |
| <input type="checkbox"/> <b>Building and Standards Commission</b>        | <input type="checkbox"/> <b>Planning &amp; Zoning Commission</b>           |
| <input type="checkbox"/> <b>Cultural Arts Board</b>                      | <input checked="" type="checkbox"/> <b>Evelyn's Park Conservancy Board</b> |
| <input type="checkbox"/> <b>Environmental &amp; Sustainability Board</b> |                                                                            |

**Charles F. Platt**



**Retired (Shell Oil Co., 2009)**



**19 years**

**[Yes \/]**

**Name\***

**Home Address\***

**Contact Number\***

**Business Phone Number\***

**Occupation\***

**Email Address\***

**Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\***

**Are you a registered voter in a Bellaire Precinct?\***

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes V]

Reappointment, if so name of Board.\*

This application is for an initial appointment.

Have you ever attended a meeting of the Board

No

to which you seek appointment? If so, indicate

which one(s). If applying for Audit Finance

Board you must be a resident with financial

and/or audit experience. Attach Resume with

Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

Throughout my working career and since 2009 in my retirement, I have enjoyed success working with people to achieve goals and solve problems and have always been recognized as a team player. I practiced law for 34 years, first with the Federal Trade Commission, then in a D.C. law firm and lastly with Shell Oil Company in Houston, London and The Hague. I have had a lifelong interest in gardening, landscaping and land use and, since retirement, have taken classes in ceramics, mixed media, sculpture and architecture. I believe my experience and background will enable me to make a significant contribution to the Evelyn's Park Conservancy Board.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

I currently serve as a volunteer for the Houston Lighthouse for the Blind and as a coach for young golfers at the 1st Tee of Houston. Since 2009 I have also acted as a mediator for the Better Business Bureau, as a tutor at Jane Long Middle School, and as Secretary - Treasurer for the Sweetwater Senior Men's Golf Association. During my working career I coached numerous baseball, soccer and basketball teams on which my sons played. I have also provided comments to the Bellaire Council on revisions to the Comprehensive Plan and to the Planning and Zoning Commission on changes to the Bellaire Zoning Ordinance.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be

improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Charles May  
F. Platt 14,  
2017

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

Only applying for Evelyn's Park Conservancy Board.

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.





# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 28**

**Robert Rasor**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, April 13, 2017 3:22 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

Click on the link to review the City's Board Handbook, Click Here for Board Handbook  
 Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                                  |
|-----------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board                 |
| <input checked="" type="checkbox"/> Board of Adjustment               | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board                          | <input type="checkbox"/> Evelyn's Park Conservancy Board         |
| <input type="checkbox"/> Environmental & Sustainability Board         |                                                                  |

Name\*

Robert Rasor

Home Address\*

[REDACTED]

Contact Number\*

Business Phone Number\*

Occupation\*

Engineer

Email Address\*

[REDACTED]

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

26

Are you a registered voter in a Bellaire Precinct?\*

[Yes \/]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes \/]

Reappointment, if so name of Board.\*

No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

Resident of Bellaire for over 26 years Children attended school (through high school) in Bellaire Own and operate a petroleum engineering consulting firm with offices located in Bellaire Hold Bachelors and Masters Degrees in Engineering from Texas A&M University Licensed Professional Engineer in the State of Texas Sit on the Board of Directors of HJ Gruy and Associates, Inc. Hold a Federal Government Security Clearance Member of the Society of Petroleum Engineers and Society of Petroleum Evaluation Engineers

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Volunteered six years for youth coaching in Bellaire Little League, Basketball, and Soccer Member of Bellaire Little League Disciplinary Committee Contribute to the supplemental support of several athletes attending Oklahoma State University Contributing author to Debtwire Magazine Boy Scouts of America, Eagle Scout Service Project volunteer Post Oak School and Episcopal High School parent volunteer

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Robert 4/13/2017  
Rasor

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order

1 Planning & Zoning Commission 2 Building and Standards Commission 3 Board of Adjustment



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 29**

**Bharat Raval**

# City of Bellaire

## Application for Board, Commission, and Committee Appointment



**Instructions:** Please type or print using black ink.

**Board/Commission/Committee** (indicate selection(s) by marking each with "1" or "2" or "3" in rank order of your preference (1 = most preferred).

1

Board of Adjustment

Building &amp; Standards Commission

Planning &amp; Zoning Commission

Parks and Recreation Advisory Board

3

Environmental and Sustainability Board

2

L.I.F.E. Advisory Board

Cultural Arts Board

Evelyn's Park Conservancy Board

Audit Finance Board

Ad Hoc Committee (if applicable)

Name: Bharat Raval

Address: \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_

Contact Number: \_\_\_\_\_

Occupation: Radiologist MD

Number of Years in Bellaire: 22 \*

\*Must be a resident for at least six (6) months before appointment date. If applying for Audit Finance Board, you must be a resident with financial and/or audit experience. Please attach resume with application.

Are you a registered voter in a Bellaire precinct? Yes

Yes or No

Are you 18 years of age or older? Yes

Yes or No

First Time Appointment? Yes

Yes or No

If No, indicate the name(s) of board(s), commission(s), committee(s) and time period of previous service: \_\_\_\_\_

Have you ever attended a meeting of the board(s), commission(s), or committee(s) to which you seek appointment?

Yes Board of Adjustment  
 Yes or No Name(s) of board(s), commission(s), or committee(s)

Please write a brief summary of your qualifications for service on the board, commission, and/or committee to which you see appointment.

1. I have watched the Board of Adjustment meetings on City website for 2016 and Jan 2017.

2. My first introduction to City building codes and restrictions were when we built our house in 1994-95.

Since then I have come to appreciate the importance and practical implications of these for the citizens of Bellaire. I wish to play a role in advancing this goal.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.

Parent volunteer for Boy Scouts

Volunteer at Chinmaya Mission, Houston.

Do you anticipate any conflicts of interest arising on connection with your service on the selected board(s), commission(s) or committee(s)? No  
 Yes or No or Possibly

If you answered yes or possibly and a conflict of interest did arise, how would you propose to resolve it?

1. Seek advice from appropriate sources

2. Recluse myself if appropriate

Do you understand the time commitment required on this board, commission, and/or committee for meetings as well as preparation prior to meetings? (As a reference, previous board, commission, and committee members have stated that their time commitment ranged, on average, from two to six hours per month.)

☒

Yes

☐

No

Please complete the following only if you are applying for reappointment to a particular board, commission, or committee.

Do you have any thoughts regarding the responsibilities of and/or recent actions by your board, commission, or committee?

Do you have any ideas on how the effectiveness of your board, commission, or committee can be improved?

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application.

Signature

  
Bharat Raval

Printed Name

Date: 3/30/2017





# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 30**

**Liz Rich**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Sunday, April 30, 2017 11:00 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#) [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                          |                                                                       |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                             | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                             |                                                                       |
| <input type="checkbox"/> Building and Standards Commission               | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Cultural Arts Board                  | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board | <input type="checkbox"/> Evelyn's Park Conservancy Board              |

Name\*

Liz Rich

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Real Estate Professional

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire Precinct?\*

[Yes \/]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes \/]

Reappointment, if so name of Board.\*

No

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

Over 10 years experience in retail and event marketing. Worked in for-profit world (Macy's, Too Faced Cosmetics, Pixi Beauty) and non-profit (UCLA). Additionally, as a small business owner, I am able to multi-task and switch gears quickly. Can wear many hats at once. While earning my MBA, I honed my analytical and financial skills. But probably my most important qualifications are that I am eager and excited to get involved. Bellaire is such a lovely community to live in and raise a family. I want to contribute to this "goodness" and help to ensure we keep it that way!

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Yes - Cultural Arts Board and Environmental & Sustainability Board. Was unable to attend Parks & Rec during the last few months due to time conflicts and meeting cancelations

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

A Deputy Voter Registrar - help the public register to vote at various events and locations  
Preschool Class Mom - annually supported teachers and parents throughout school year. organized class parties, teacher gifts, class social outings, etc.  
Various involvement at Horn Elementary - volunteer in classroom and PTO events.

( ) Yes

(X) No

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Liz 4/30/17  
Rich

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

Parks & Rec (1) Cultural Arts (2) Environmental & Sustainability (3)



## **BOARDS AND COMMISSIONS APPLICANTS**

### **Tab 31**

**Robert Riquelmy**

# City of Bellaire

## Application for Board, Commission, and Committee Appointment



Instructions: Please type or print using black ink.

Board/Commission/Committee (indicate selection(s) by marking each with "1" or "2" or "3" in rank order of your preference (1 = most preferred).

(The functions of each Board / Commission / Committee and procedures for appointments are described on pages 3-4 of this document.)

☐ Board of Adjustment

☐ Building & Standards Commission

☐ Planning & Zoning Commission

☐ Parks and Recreation Advisory Board

☐ Environmental and Sustainability Board

☐ L.I.F.E. Advisory Board

☐ Cultural Arts Board

☒ Evelyn's Park Conservancy Board

☐ Audit Finance Board

☐ Ad Hoc Committee (if applicable)

Name:

ROBERT S. RIQUELMEY

Address:

Mailing Address (if different):

Contact Number:

Occupation:

CARPENTER

Number of Years in Bellaire: MORE THAN 42

\*Must be a resident for at least six (6) months before appointment date. If applying for Audit Finance Board; you must be a resident with financial and/or audit experience. Please attach resume with application.

Are you a registered voter in a Bellaire precinct?

YES

Yes or No

Are you 18 years of age or older?

YES

Yes or No

First Time Appointment?

NO

Yes or No

If No, indicate the name(s) of board(s), commission(s), committee(s) and time period of previous service:

BUILDING AND STANDARDS

2002 - 2004

Have you ever attended a meeting of the board(s), commission(s), or committee(s) to which you seek appointment?

No  
Yes or No

HAVE NOT BEEN ALLOWED  
TO ATTEND  
Name(s) of board(s), commission(s), or committee(s)

Please write a brief summary of your qualifications for service on the board, commission, and/or committee to which you see appointment.

AUDITING BACKGROUND

LONG EXPERIENCE WITH THE CITY

GOOD NOSE FOR BALONEY

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.

NONE OF NOTE

Do you anticipate any conflicts of interest arising on connection with your service on the selected board(s), commission(s) or committee(s)? NO  
Yes or No or Possibly

If you answered yes or possibly and a conflict of interest did arise, how would you propose to resolve it?

I WOULD DECLINE THE OPPORTUNITY.

Do you understand the time commitment required on this board, commission, and/or committee for meetings as well as preparation prior to meetings? (As a reference, previous board, commission, and committee members have stated that their time commitment ranged, on average, from two to six hours per month.)



Yes



No

Please complete the following only if you are applying for reappointment to a particular board, commission, or committee.

Do you have any thoughts regarding the responsibilities of and/or recent actions by your board, commission, or committee?

\_\_\_\_\_  
\_\_\_\_\_

Do you have any ideas on how the effectiveness of your board, commission, or committee can be improved?

\_\_\_\_\_  
\_\_\_\_\_

The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application.

  
Signature

Date: APRIL 8, 2016

ROBERT S. RIQUELMY  
Printed Name





# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 32**

**Reza Sadeghbeigi**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, March 30, 2017 7:05 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#) [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                                  |
|-----------------------------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board                 |
| <input type="checkbox"/> Board of Adjustment                          | <input type="checkbox"/> Parks & Recreation Advisory Board       |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Planning & Zoning Commission |
| <input type="checkbox"/> Cultural Arts Board                          | <input type="checkbox"/> Evelyn's Park Conservancy Board         |
| <input type="checkbox"/> Environmental & Sustainability Board         |                                                                  |

Name\*

Reza Sadeghbeigi

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

President - RMS Engineering, Inc.

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

3 years

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

Yes

First Time Appointment?\*

[Yes \ /]

Reappointment, if so name of Board.\*

Building & Standards

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*  
Founded RMS Engineering, Inc. in December 1994, specializing in optimizing the petroleum refining. I am a licensed professional engineer in Texas and Louisiana I have also built 12 houses for ourselves, family members and friends.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

Yes, I would bring over 40 years industrial experience to ensure the recommendations/decisions rendered meet the City's objectives and constraints.

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

**Name\***      **Date\***  
**Reza**      **03-**  
**Sadeghbeigi** **30-**  
**2017**

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1,2

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing.\*

\* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 33**

**Jonathan Saikin**



**BOARDS AND COMMISSIONS  
REAPPLICATION FORM**

**Name:** Jonathan D. Saikin

**Address:** [REDACTED]

**Preferred Telephone Number:** [REDACTED]

**Email Address\*:** [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

**Planning and Zoning**

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

Signature

Date

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

( ☒ ) Keep email address confidential

( ☐ ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 34**

**Samir Sinha**





### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name: Samir Sinha

Address: [REDACTED]

Preferred Telephone Number: [REDACTED]

Email Address\*: [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

Board of Adjustment

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

Signature

4-17-2017

Date

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

Check one:



~~My email address is confidential~~



Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 35**

**Kevin Sisk**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name:

KEVIN SISK

Address:

[REDACTED]

Preferred Telephone Number:

[REDACTED]

Email Address\*:

[REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

PARKS RECREATION BOARD

(Name of Board or Commission)

I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
 \_\_\_\_\_



Signature

4/5/2017

Date

#### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

- ( ) Keep email address confidential
- ( ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 36**

**Brad Sondock**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, April 27, 2017 10:08 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

THIS INFORMATION WILL BECOME PUBLIC RECORD.

[Click on the link to review the City's Board Handbook](#) [Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#) [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                                       |
|-----------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                          |                                                                       |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Cultural Arts Board               | <input checked="" type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Environmental & Sustainability Board         | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board   |

Name\*

Brad

Home Address\*

Sondock

Contact Number\*

Business Phone Number\*

Occupation\*

Commercial Real Estate Developer

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

12

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes \ /]

Reappointment, if so name of Board.\*

no



Have you ever attended a meeting of the no  
Board to which you seek appointment? If  
so, indicate which one(s). If applying for  
Audit Finance Board you must be a  
resident with financial and/or audit  
experience. Attach Resume with  
Application.\*

Please write a brief summary of your qualifications for  
service on this Board, Commission, or Committee.\*

I have a career in real estate for past 30 years. My expertise  
is shopping centers and office buildings. I am mostly an  
expert in the leasing process and have personally developed  
14 retail and office projects. I have enjoyed enough success  
in my real estate endeavors to slow down just a little bit and  
want to give back to a wonderful city that is my home. As an  
additional side note, I am a third generation native to  
Houston and even went to UofH.....

Briefly describe previous community  
activities associated with the City of  
Bellaire, as well as any outside civic,  
charitable, and other community work.\*

I have worked with fund raising and have chaired  
the current Fireflies Gala for Evelyn's park along  
with grand opening. My wife and I have chaired JOE  
dinner at Emery Weiner school as well as primary  
events at Shlenker school. MS society was a smaller  
involvement and other smaller activities

Do you anticipate any conflicts of interest  
arising in connection with your service on  
the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of  
interest did arise, how would you  
propose to resolve it?

Do you understand the time commitment  
on this Board, Commission, or Committee  
for meetings as well as preparation prior  
to meetings? (As a reference, previous  
Board and Commission members have  
stated their time commitment ranged, on  
an average, from 2 to 6 hours per  
month.)\*

( ) Yes

(X) No

Please complete the following only if you are applying for  
reappointment to a particular Board, Commission, or  
Committee. Do you have any thoughts regarding the  
responsibilities of and/or recent actions by your Board,  
Commission, or Committee?

#### No Reappointment

Do you have any ideas on how the  
effectiveness of your Board, Commission, or  
Committee can be improved?

n/a

*The City of Bellaire appreciates your  
commitment and willingness to serve.*

Name\* Date\*  
Brad 4/27/17  
Sondock

*Thank you for taking the time to  
complete this application*

Indicate your Board selection(s) by planning/zoning 1 Evelyn's Park 2 Parks and  
marking "1" or "2" or "3" in rank order of recreation 3  
your preference (1= most  
preferred)here. There is no need to mark  
more than "1" if you're not interested in  
another Board.\*

\*By submitting this application online or be email  
and executing it by entering my name where



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 37**

**Christina Stone**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, March 28, 2017 9:27 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

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[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees. [Summary](#)

**Personal Information**

Select from the following choices

- |                                                                       |                                                            |
|-----------------------------------------------------------------------|------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                          | <input type="checkbox"/> L.I.F.E. Advisory Board           |
| <input type="checkbox"/> Board of Adjustment                          | <input type="checkbox"/> Parks & Recreation Advisory Board |
| <input checked="" type="checkbox"/> Building and Standards Commission | <input type="checkbox"/> Planning & Zoning Commission      |
| <input type="checkbox"/> Cultural Arts Board                          | <input type="checkbox"/> Evelyn's Park Conservancy Board   |
| <input type="checkbox"/> Environmental & Sustainability Board         |                                                            |

Name\*

Christina Stone

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

attorney

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

35

Are you a registered voter in a Bellaire Precinct?\*

[Yes \ /]

Are you 18 or older?\*

yes

First Time Appointment?\*

[No \ /]

Reappointment, if so name of Board.\*  
 Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Charter Commission, City Council  
 No

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

I practice law in the area of construction law. I represent general contractors and subcontractors and have been doing so for 35 years. I know a lot about construction and building codes. I am a member, served of the boards of, and have been president of Associated Builders and Contractors of Greater Houston and the Women Contractors Association. I have been a resident of Bellaire for 35 years and have taken a lot of interest in the operation of the City.

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

Served on Bellaire City Council from 1987 to 1988. I served on the Charter Commission about 5 years ago. I am very active in Bellaire Methodist Church and currently serve on the Board of Trustees of the church. I have served on many committees and as Chair of the Administrative Board for 3 years. I was the president of Associated Builders and Contractors of Greater Houston and the Women Contractors Association and am still active in those organizations. I donated my legal service to the (then) Friends of Bellaire Parks in the purchase of Russ Pitman Park.

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

I understand that the Building and Standards Commission reviews decisions of City officials and makes advisory decisions regarding local codes, statutes, and other rules that affect buildings. I am prepared to help make those decisions. I have served on so many boards and committees, I feel that I know how such committees act. I appreciate the members should be collegial and should defer to the will of the group even if they disagree. I also believe that all members should attend every meeting if it is at all possible, and should study



**information before the meeting.**

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

I am not aware of any way that this commission has not ben effective. My only response would be my opinion stated in the last answer.

**Name\*      Date\***

**Christina 3/28/2017**

**Stone**

**Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred)here. There is no need to mark more than "1" if you're not interested in another Board.\***

**Building and Standards Commission - 1**

\*By submitting this application online or be email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 38**

**Weldon Taylor**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Tuesday, May 09, 2017 9:03 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

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 713-662-8222.

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[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.

[Summary](#)

**Personal Information**

Select from the following choices

- |                                                               |                                                                     |
|---------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                  | <input type="checkbox"/> L.I.F.E. Advisory Board                    |
| <input type="checkbox"/> Board of Adjustment                  | <input type="checkbox"/> Parks & Recreation Advisory Board          |
| <input type="checkbox"/> Building and Standards Commission    | <input checked="" type="checkbox"/> Planning & Zoning Commission    |
| <input type="checkbox"/> Cultural Arts Board                  | <input checked="" type="checkbox"/> Evelyn's Park Conservancy Board |
| <input type="checkbox"/> Environmental & Sustainability Board |                                                                     |

Weldon E. Taylor

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

Are you a registered voter in a Bellaire Precinct?\*

Exxon Mobil Corporation (Retired)

Four years

[Yes \ /]



Are you 18 or older?*	Yes
First Time Appointment?*	[Yes V]
Reappointment, if so name of Board.*	N/A
Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.*	Yes, I attended the 1-10-17 and 4-11-17 P&Z meetings. I have not attended an Evelyn's Park Conservancy Board meeting.
Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.*	
<p>I support a vision for Bellaire as a premier city in which to live with the support of appropriate commercial development. Careful stewardship of land use planning and park development issues are key to our continued progress in this direction. I have a law degree and am retired from a thirty-six-year career with Exxon Mobil Corporation. In addition to my legal background, I developed expertise in commercial and land management as well as public affairs issues during my career. I believe my business and law background as well as the professional and managerial experiences I had at Exxon, including a global Land Manager position, will enable me to be a collaborative and productive member of any Bellaire commission or board. In addition, I learned much about city operations as a member of the 2016 Bellaire Citizens Academy. I do not have any agenda in seeking an appointment other than to look for the right balance of interests for the future of Bellaire. The many land use issues facing the city, as well as the continued development of Evelyn's Park, provide key building blocks for a premier city. They must be managed carefully as part of a shared vision for our future. I hope to participate in the stewardship of that vision. I appreciate your consideration of my candidacy for a position on either the Planning and Zoning Commission or the Evelyn's Park Conservancy Board.</p>	
Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.*	<ul style="list-style-type: none"> <li>• Member State Bar of Texas – 1979 to present</li> <li>• Homes of St. Mark Adoption Agency Board of Directors President – 2002-2009 • Bellaire Citizens Academy – Inaugural Class 2016 • United Way of Greater Houston – Led/participated in numerous projects and campaigns of behalf of Exxon Mobil • American Association of Professional Landmen – 1981 to present</li> </ul>
Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?*	( ) Yes (X) No
If you answered yes and a conflict of interest did arise, how would you propose to resolve it?	
Do you understand the time commitment on this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)*	(X) Yes ( ) No
Please complete the following only if you are applying for	

reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

Name\* Date\*  
Weldon May  
E. 9,  
Taylor 2017

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

1. Planning & Zoning Commission 2. Evelyn's Park Conservancy Board

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 39**

**Laura Thurmond**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name: Laura Thurmond

Address: [REDACTED]

Preferred Telephone Number: [REDACTED]

Email Address\*: [REDACTED]



I wish to seek reappointment to the board or commission that I currently serve on:

Buildings and Standards Commission

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_  
\_\_\_\_\_

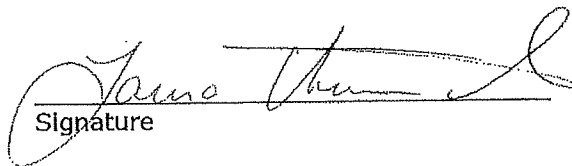


I am no longer interesting in serving on a board or commission.



I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

  
Signature

3/27/17  
Date

#### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

**Check one:**

- ( ) Keep email address confidential
- ( ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



## **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 40**

**Michael William Tweedy**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Thursday, March 02, 2017 11:14 AM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

**Application to Serve on a City Board or Commission**

Application to Serve on a City Board or a Commission with the City of Bellaire, Texas  
 7008 South Rice Avenue, Bellaire, Texas 77401  
 713-662-8222.

Thank you for your interest in serving on a City of Bellaire Board or Commission. In order to be considered for an appointment, please complete and submit this application in person at City Hall, or fill out the online application at [www.bellairetx.gov](http://www.bellairetx.gov). You will be contacted about an interview with Mayor and Council by City Staff.

Please review the Boards Handbook on the City's website to learn more about each Board and Commission.

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[Click on the link to review the City's Board Handbook.](#)

[Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#)

[Summary](#)

**Personal Information**

**Select from the following choices**

- |                                                                          |                                                                             |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> <b>Audit Finance Board</b>           | <input type="checkbox"/> <b>L.I.F.E. Advisory Board</b>                     |
| <input type="checkbox"/> <b>Board of Adjustment</b>                      | <input type="checkbox"/> <b>Parks &amp; Recreation Advisory Board</b>       |
| <input type="checkbox"/> <b>Building and Standards Commission</b>        | <input checked="" type="checkbox"/> <b>Planning &amp; Zoning Commission</b> |
| <input type="checkbox"/> <b>Cultural Arts Board</b>                      | <input type="checkbox"/> <b>Evelyn's Park Conservancy Board</b>             |
| <input type="checkbox"/> <b>Environmental &amp; Sustainability Board</b> |                                                                             |

**Name\***

**MICHAEL WILLIAM TWEEDY**

**Home Address\***

**Contact Number\***

**Business Phone Number\***

**Occupation\***

**PROFESSIONAL ENGINEER AND CERTIFIED  
ADVANCED SUPPLY CHAIN MANAGER**

**Email Address\***

**Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\***

**9**

**Are you a registered voter in a Bellaire**

**[Yes \/]**



**Precinct?\***

Are you 18 or older?\*

YES

First Time Appointment?\*

[Yes V]

Reappointment, if so name of Board.\*

**1ST TIME SUBMITTAL -- BUT FORM WILL NOT  
LET US PROCEED IF THIS IS BLANK.  
YES TO P&Z. NO TO AUDIT BOARD**

Have you ever attended a meeting of the Board to which you seek appointment? If so, indicate which one(s). If applying for Audit Finance Board you must be a resident with financial and/or audit experience. Attach Resume with Application.\*

Please write a brief summary of your qualifications for service on this Board, Commission, or Committee.\*

**AS A PROJECT PROFESSIONAL , CERTIFIED PROJECT MANAGER AND SUPPLY CHAIN/PROCUREMENT EXECUTIVE MY SKILLS IN AND INSIGHTS IN IDENTIFYING POTENTIALS WASTE AND REDUNDANCY IN THE WAY BELLAIRE SPENDS MONEY COULD BE OF VALUE TO THE COMMUNITY AND STRETCH OUR TAX DOLLARS FURTHER. IN THE PRIVATE SECTOR I HAVE A REPUTATION FOR SAVING CAPITAL AND BRINGING IN PROJECTS: ON TIME, ON BUDGET AND THAT OPERATE AS INTENDED--ESPECIALLY IN BUSINESSES THAT HAVE HIGH LEADERSHIP AND STAFF TURNOVER ,ARE HEAVILY OUTSOURCED AND HAVE HISTORIC PRACTICES AND LONG STANDING AFFILIATIONS WITH THAT DON'T TAKE ADVANTAGE OF MODERN COMMERCIAL PRACTICES OR COMPLIANCE--A LOT LIKE OUR CITY . I'M FREQUENTLY DISAPPOINTED IN THE WAY WE LET, SCOPE, MANAGE AND AWARD CONTRACTS FOR THE CITY AND CAN SEE THAT IT COSTS THE CITY 100'S OF THOUSANDS OF DOLLARS PER YEAR IF NOT MILLIONS IN SUB OPTIMAL PRE AND POST AWARD CONTRACT MGT. AND PLANNING--PRIMARILY DUE TO HISTORIC PRACTICES, STAFF AND COUNCIL TURNOVER, AND HIGH LEVELS OF OUTSOURCING. MY BRIEF EXPOSURE TO CITY GOVERNMENT THAT I OBTAINED AT THE INAUGURAL BELLAIRE CITIZENS ACADEMY AND INDIVIDUAL RESEARCH INTO HOW OUR TAX MONEY IS SPENT AND AWARDED INDICATES TO ME THAT MY SKILLS AND EXPERIENCE COULD BENEFIT THE CITIZENS AND PROVIDE A NEED VOICE FOR THE SMALL ENCLAVE OF NORTH BELLAIRE THAT SEEMS TO BE PERENNIALY OVERLOOKED BY THE CURRENT STRUCTURE.**

Briefly describe previous community activities associated with the City of Bellaire, as well as any outside civic, charitable, and other community work.\*

**HABIT FO HUMANITY, MULTIPLE YEARS WITH UNITED WAY AND CANCER SOCIETY... CHEVRON MARATHON VOLUNTEER, VOLUNTEER ROLES ON GHP AND HOUSTON HISPANIC CHAMBER OF COMMERCE, DUTCH AND NORWEGIAN CHAMBERS OF COMMERCE AND GUEST LECTURER IN VARIOUS SCHOOLS AND CLUBS.**

Do you anticipate any conflicts of interest arising in connection with your service on the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of interest did arise, how would you propose to resolve it?

**IF ANY CONFLICT WOULD ARISE I WOULD RECUSE MYSELF FROM DISCUSSION AND VOTING AS REQUIRED BY THE OATH OF SERVICE AND ETHICS POLICY**

Do you understand the time commitment on

(X) Yes

( ) No

this Board, Commission, or Committee for meetings as well as preparation prior to meetings? (As a reference, previous Board and Commission members have stated their time commitment ranged, on an average, from 2 to 6 hours per month.)\*

Please complete the following only if you are applying for reappointment to a particular Board, Commission, or Committee. Do you have any thoughts regarding the responsibilities of and/or recent actions by your Board, Commission, or Committee?

**THIS IS A FIRST TIME SUBMITTAL..**

Do you have any ideas on how the effectiveness of your Board, Commission, or Committee can be improved?

EXPECT MORE FROM EXISTING SUPPLIERS: ALSO COULD MAKE THE WEBSITE MORE SEARCHABLE AND DATA MORE ACCESSIBLE AROUND HOW MONEY IS ACTUALLY SPENT.--TODAY THE SEARCH GIVES LOTS OF HITS BUT DOESN'T FILTER HISTORIC FROM CURRENT AND DATA SEARCH HAS VERY LIGHT COVERAGE OF FINANCIAL AND PROJECT METRICS

*The City of Bellaire appreciates your commitment and willingness to serve. Thank you for taking the time to complete this application*

**Name\*    Date\***  
**M W       28**  
**TWEEDY FEB**  
**2017**

Indicate your Board selection(s) by marking "1" or "2" or "3" in rank order of your preference (1= most preferred) here. There is no need to mark more than "1" if you're not interested in another Board.\*

**1 AUDIT 2 P&Z**

\*By submitting this application online or by email and executing it by entering my name where indicated, I intend to electronically certify it as if signed in writing\*

\* indicates required fields.



# **BOARDS AND COMMISSIONS APPLICANTS**

## **Tab 41**

**Andrew (Andy) Williamson**



### BOARDS AND COMMISSIONS REAPPLICATION FORM

Name: ANDREW WILLIAMSON

Address: \_\_\_\_\_

Preferred Telephone Number: \_\_\_\_\_

Email Address\*: \_\_\_\_\_



I wish to seek reappointment to the board or commission that I currently serve on:

CULTURAL ARTS BOARD

(Name of Board or Commission)



I would **also** like to be considered for another board(s) or commission(s) as follows:

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on the board or commission that I currently serve on, but would like to be considered for the following board(s) or commission(s):

(List of Name(s) of Board(s) or Commission(s) in the order of desirability)



I am no longer interesting in serving on a board or commission.

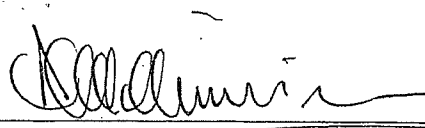


I am term limited on my current board or commission and would like to continue to serve on a board or commission. Please consider me for the following board(s) or commission(s):

\_\_\_\_\_  
(List of Name(s) of Board(s) or Commission(s) in the order of desirability)

\_\_\_\_\_

\_\_\_\_\_

Signature 

Date 4/4/17

### \*DISCLOSURE AGREEMENT

Email addresses may be disclosed to the public pursuant to the *Texas Government Code, Chapter 552, Public Information, Section 552.137 (a) and (b)\*\**, Confidentiality of Certain E-Mail Addresses.

Check one:

- ( ☒ ) Keep email address confidential
- ( ☐ ) Okay to release email address to public upon request and may be provided to the public as part of an agenda item via the City's website.

\*\*Section 552.137, Confidentiality of Certain E-Mail Addresses, Subsections (a) and (b)

- (a) An e-mail address of a member of the public that is provided for the purpose of communicating electronically with a governmental body is not subject to disclosure under Chapter 552.
- (b) Confidential information described by Section 552.137 that relates to a member of the public may be disclosed if the member of the public affirmatively consents to its release.



# **BOARDS AND COMMISSIONS APPLICANTS**

**Tab 42**

**Brian Witt**

**Tracy Dutton**

**From:** noreply@civicplus.com  
**Sent:** Monday, May 15, 2017 2:58 PM  
**To:** Tracy Dutton  
**Subject:** Online Form Submittal: Application to Serve on a City Board or Commission

If you are having problems viewing this HTML email, click to view a [Text version](#).

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[Click on the link to review the City's Board Handbook.](#) [Click Here for Board Handbook](#)

[Click on the link for an summary of all Bellaire Boards, Commissions, and Committees.](#) [Summary](#)

**Personal Information**

**Select from the following choices**

- |                                                                          |                                                                       |
|--------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Audit Finance Board                             | <input type="checkbox"/> L.I.F.E. Advisory Board                      |
| <input type="checkbox"/> Board of Adjustment                             | <input checked="" type="checkbox"/> Parks & Recreation Advisory Board |
| <input type="checkbox"/> Building and Standards Commission               | <input type="checkbox"/> Planning & Zoning Commission                 |
| <input type="checkbox"/> Cultural Arts Board                             | <input type="checkbox"/> Evelyn's Park Conservancy Board              |
| <input checked="" type="checkbox"/> Environmental & Sustainability Board |                                                                       |

Brian Witt

Name\*

Home Address\*

Contact Number\*

Business Phone Number\*

Occupation\*

Email Address\*

Years in Bellaire. (Must be a resident for at least 6 months before appointment date in June).\*

15

Are you a registered voter in a Bellaire Precinct?\*

[Yes \/]

Are you 18 or older?\*

yes

First Time Appointment?\*

[Yes V]



Reappointment, if so name of Board.\* no  
 Have you ever attended a meeting of the no  
 Board to which you seek appointment? If  
 so, indicate which one(s). If applying for  
 Audit Finance Board you must be a  
 resident with financial and/or audit  
 experience. Attach Resume with  
 Application.\*

Please write a brief summary of your qualifications for  
 service on this Board, Commission, or Committee.\*

I don't have any direct work experience for either board,  
 but I have a passion for recycling and I have/will spend  
 many a day in the parks as the father of a 6 year old boy.  
 I've spent most of the last 14 years traveling as a  
 sales/consultant to financial advisors. I've recently hung up  
 my traveling clothes and joined my mom's real estate  
 business so I could spend time with my son. I would love  
 the opportunity to give back to the city that I have spend so  
 many years in.

Briefly describe previous community  
 activities associated with the City of  
 Bellaire, as well as any outside civic,  
 charitable, and other community work.\*

I haven't volunteered much because of my work  
 travels. I helped coach my son's tball team in  
 winter(16) and spring(17) ball. In the past, I have  
 volunteered at SEARCH

Do you anticipate any conflicts of interest  
 arising in connection with your service on  
 the selected Board?\*

( ) Yes

(X) No

If you answered yes and a conflict of  
 interest did arise, how would you propose  
 to resolve it?

Do you understand the time commitment  
 on this Board, Commission, or Committee  
 for meetings as well as preparation prior to  
 meetings? (As a reference, previous Board  
 and Commission members have stated  
 their time commitment ranged, on an  
 average, from 2 to 6 hours per month.)\*

(X) Yes

( ) No

Please complete the following only if you are applying for  
 reappointment to a particular Board, Commission, or  
 Committee. Do you have any thoughts regarding the  
 responsibilities of and/or recent actions by your Board,  
 Commission, or Committee?

Do you have any ideas on how the effectiveness  
 of your Board, Commission, or Committee can  
 be improved?

*The City of Bellaire appreciates your  
 commitment and willingness to serve.  
 Thank you for taking the time to complete  
 this application*

Name\* Date\*  
 Brian 5/15/17  
 Witt

Indicate your Board selection(s) by  
 marking "1" or "2" or "3" in rank order of  
 your preference (1= most preferred)here.  
 There is no need to mark more than "1" if  
 you're not interested in another Board.\*

Environmental 1 Parks 2

\*By submitting this application online or by email and  
 executing it by entering my name where indicated, I  
 intend to electronically certify it as if signed in  
 writing\*

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: Parks, Recreation and  
Facilities  
Category: Proclamation  
Department Head: Karl Miller  
DOC ID: 2189

**SCHEDULED  
INFORMATION ITEM (ID  
# 2189)**

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**Item Title:**

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the month of July 2017 as "Parks and Recreation Month" in the City of Bellaire, Texas, in recognition of the benefits derived from parks and recreation resources - Requested by Karl Miller, Director of Parks, Recreation, and Facilities.

**Background/Summary:**

The National Recreation and Park Association (NRPA), is a national not-for-profit organization dedicated to advancing park, recreation and conservation efforts that enhance the quality of life for all people. Through its network of 40,000 recreation and park professionals and citizens, NRPA encourages the promotion of healthy and active lifestyles, conservation initiatives and equitable access to parks and public space.

Since 1985, Americans have celebrated Park and Recreation Month in July to promote the importance of parks and recreation in health and wellness, conservation and social equity, and to recognize the thousands of park and recreation employees that maintain our nation's local and community parks.

Parks and recreation services are vital for our communities, from protecting open space and natural resources, to helping fight obesity, to providing activities and resources for all walks of life. Park and Recreation Month encourages everyone to reflect on the exponential value parks and recreation bring to communities.

**Previous Council Action Summary:**

In previous years, the Bellaire City Council has supported National Parks and Recreation month through the issuance of a proclamation.

**Fiscal Impact:**

N/A

**City Attorney Review:**

N/A

**Recommendation:**

Karl Miller, Director of Parks, Recreation and Facilities, recommends the issuance of this proclamation in recognition of July as Park and Recreation Month.

**ATTACHMENTS:**

- Parks and Recreation Month - 2017 (PDF)



## *Proclamation*

*Whereas*, parks and recreation programs are an integral part of communities throughout this country, including the City of Bellaire, Texas; and

*Whereas*, parks and recreation are vitally important to establishing and maintaining the quality of life in our communities, ensuring the health of all citizens, and contributing to the economic and environmental well-being of the City of Bellaire and surrounding region; and

*Whereas*, parks and recreation programs build healthy, active communities that aid in the prevention of chronic disease, provide therapeutic recreation services and benefits for people with disabilities, and also improve the mental and emotional health of all citizens; and

*Whereas*, parks and recreation programs enhance a community's economic prosperity through increased property values, expansion of the local tax base, the attraction and retention of businesses, and crime reduction; and

*Whereas*, parks and recreation areas are good for the environment, as they improve water and air quality, protect groundwater, prevent flooding, provide vegetative buffers to development and produce habitat for wildlife; and

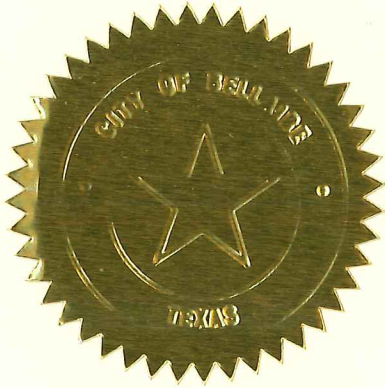
*Whereas*, parks and recreation areas ensure the ecological beauty of our community and provide a place for children and adults to connect with nature and recreate outdoors; and

*Whereas*, the U.S. House of Representatives has designated July as National Park and Recreation Month;

*Now, Therefore*, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby proclaim the month of **July 2017** as

### *Parks and Recreation Month*

in the City of Bellaire, Texas, in recognition of the benefits derived from parks and recreation resources, and encourage and all residents to get out this month and enjoy them.



*In Witness Whereof*, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 5th day of June, 2017.

---

Andrew S. Friedberg  
Mayor  
City of Bellaire, Texas



**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: City Manager's Office  
Category: Presentation  
Department Head: Paul A. Hofmann  
DOC ID: 2137

**SCHEDULED  
ACTION ITEM (ID # 2137)**

---

**Item Title:**

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

**Background/Summary:**

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

N/A

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: Finance Administration  
Category: Report  
Department Head: Terrence Beaman  
DOC ID: 2167

**SCHEDULED  
ACTION ITEM (ID # 2167)**

---

**Item Title:**

Monthly Financial Report for the Period Ending April, 2017 - Submitted by Terrence Beaman, Chief Financial Officer.

**Background/Summary:**

In accordance with the Charter of the City of Bellaire, Article VII, Section 4, Paragraph 3, please find attached the monthly financial report for the month of April for FY 2017.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

N/A

**ATTACHMENTS:**

- April 2017 Monthly Report (PDF)

# *City of Bellaire*

Monthly Financial Report  
for the period ended  
April 30, 2017



Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)



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# City of Bellaire Finance

## MEMORANDUM

To: Paul A. Hofmann, City Manager

From: Terrence Beaman, Chief Financial Officer

Date: June 5, 2017

Subject: Financial Analysis for Seven Months Ended April 30, 2017

This financial analysis compares the actual year-to-date revenues and expenditures of the General Fund and Enterprise Fund to their respective allocated budgets. It compares the actual year-to-date revenues and expenditures of the Debt Service Fund to its annual budget.

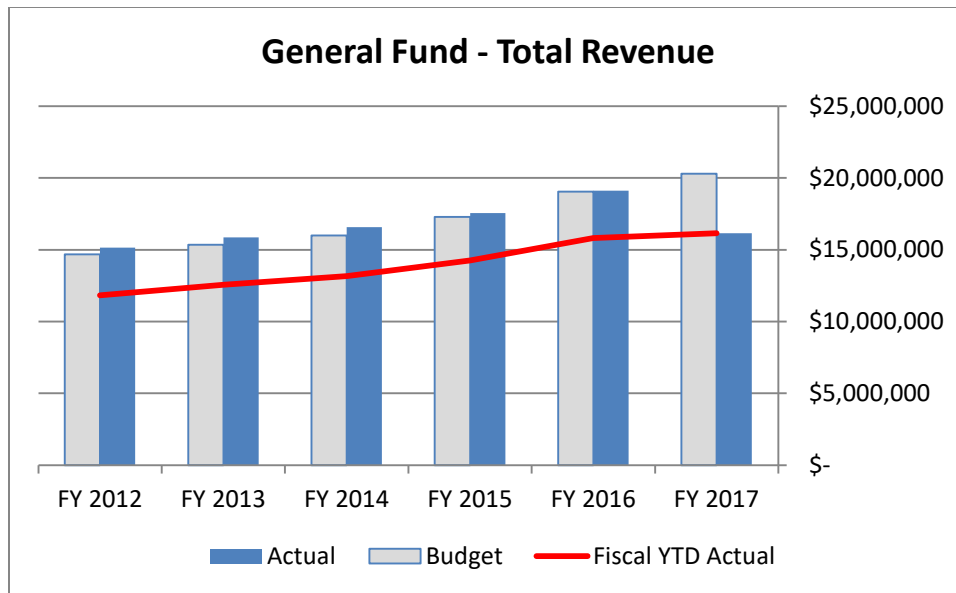
The allocated budget accounts for cyclical trends in revenues and expenditures versus allocating a straight 1/12 of the annual budget per month. The allocated budget is based on the actual revenue/expenditures incurred by month as a percentage of the total revenue/expenditures incurred by year for the most recent historical five-years.

### GENERAL FUND

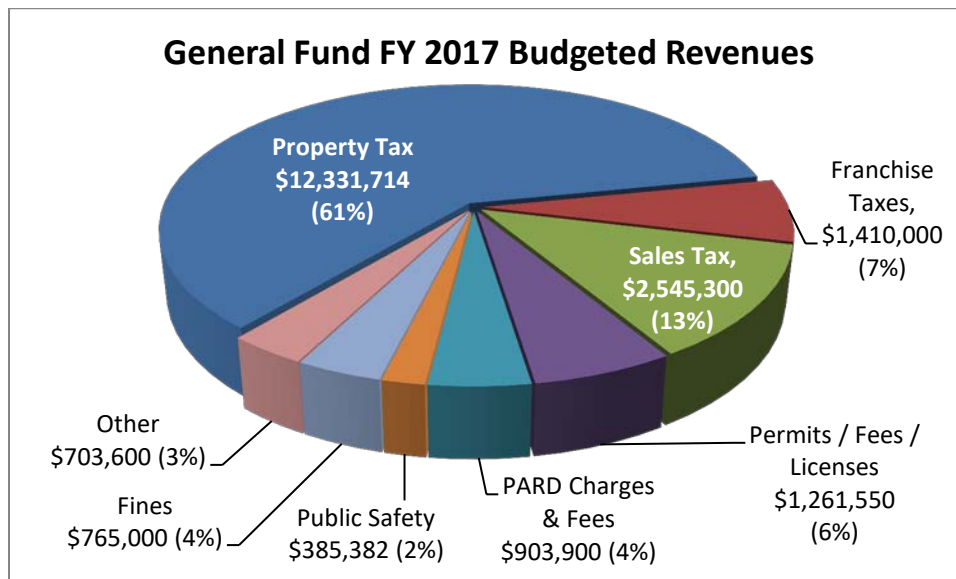
#### General Fund Revenues:

FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$20,306,446	\$16,699,515	\$16,150,428	(\$549,088)

For the seven months ended April 2017, the General Fund collected 80% of its total budgeted revenues and is under its allocated budget by \$549,088, or 3%.

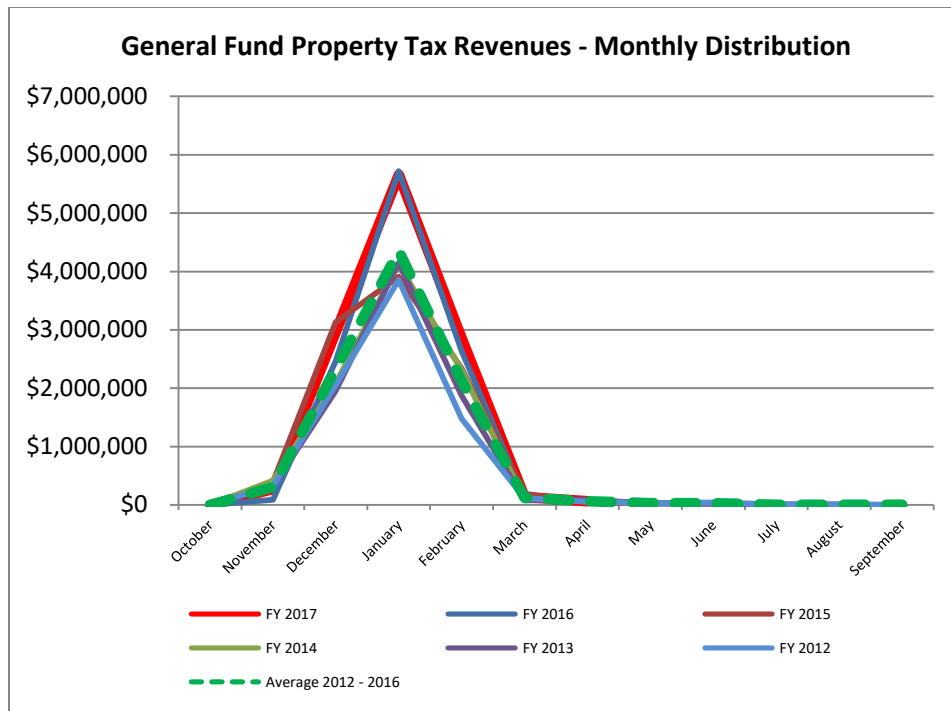


Property tax makes up the largest category of revenues in the General Fund at 61% of all FY 2017 budgeted revenues, followed by sales tax at 13% and franchise taxes at 7%.

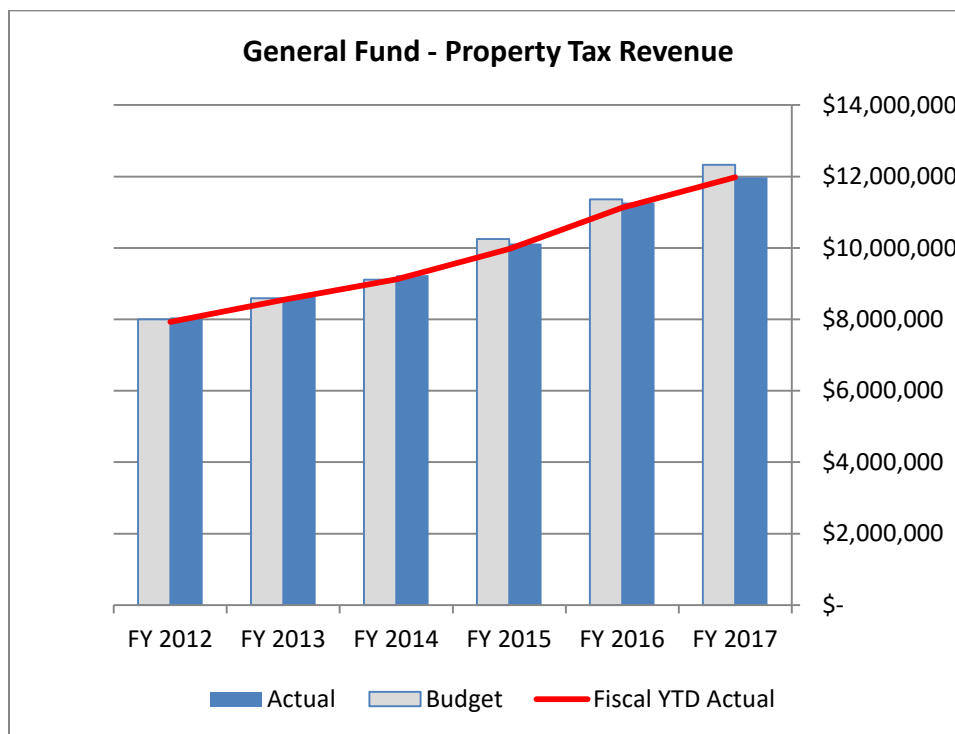


### Property Tax

The City collected 97%, or \$11,978,325, of its budgeted property tax revenue through the seven months ended April 2017, which is under the allocated budget by \$195,301, or 2%. The timing of property tax collections is driven by the January 31 due date, after which penalties are incurred.

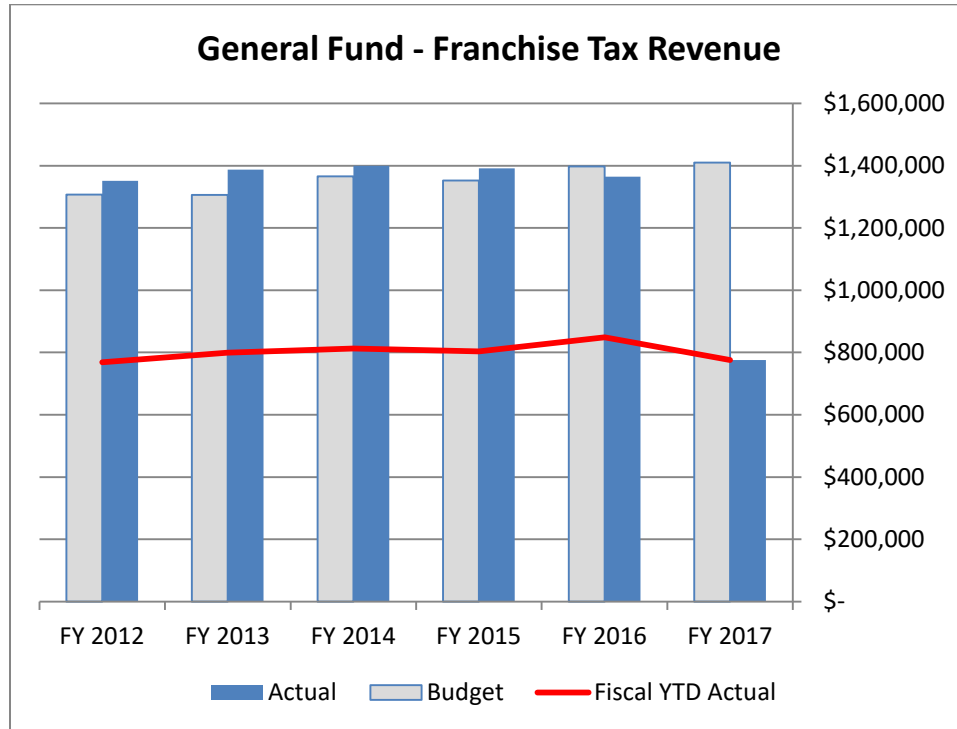


Overall, the General Fund ultimately expects to collect approximately \$12.3 million in property taxes in FY 2017, an increase of \$1.0 million over FY 2016's \$11.3 million. The expected increase in property taxes is driven by a general tax rate increase of \$0.005 per \$100 of assessed value increase, or 2.0%, and a 6.2% increase in taxable values.



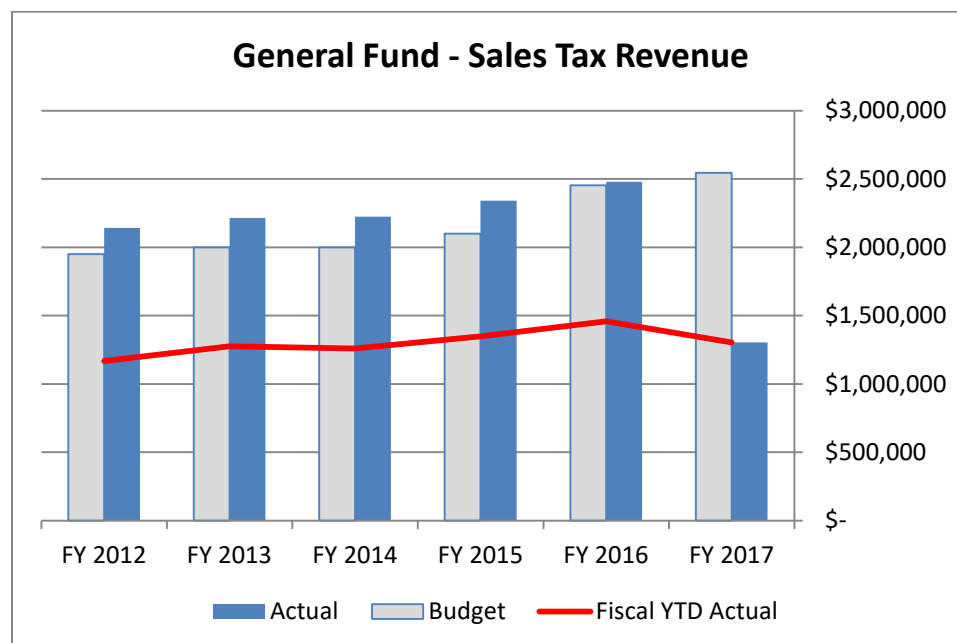
### Franchise Taxes

Franchise taxes of \$775,472 for the seven months ended April 2017 are under the allocated budget by \$49,169, or 6%. Electric franchise tax payments are generally received monthly. Gas, telephone, and cable franchise tax payments are generally received quarterly.



### Sales Tax

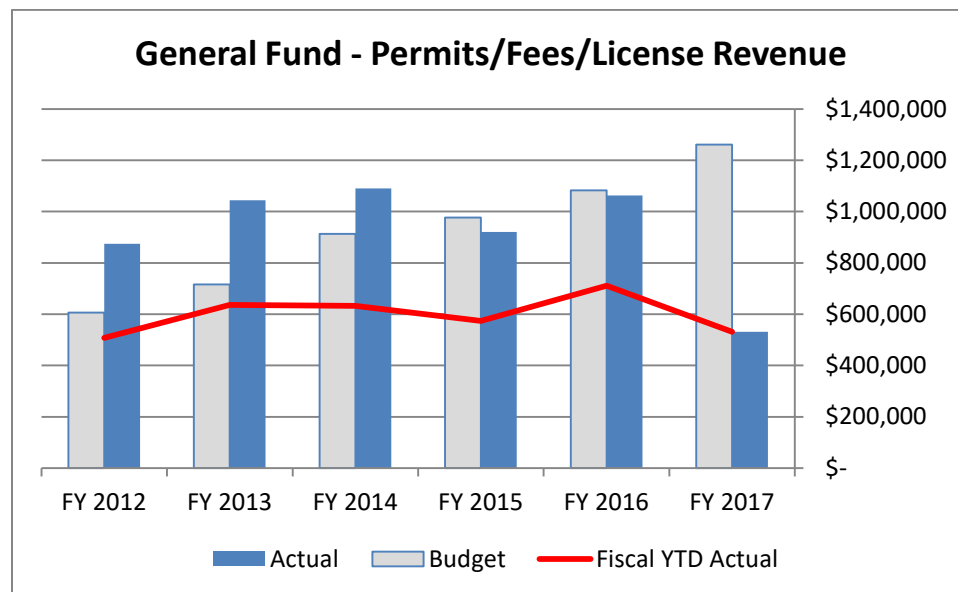
Sales tax revenue of \$1,304,359 for the seven months ended April 2017 is under the allocated budget by \$147,631, or 10%.



The City's current inter-local agreement with METRO, effective October 2014, requires METRO to pay the City one-half of all sales taxes collected by METRO within the Bellaire city limits. The City records these revenues in the METRO Fund. The City has experienced a corresponding decline in METRO sales tax receipts in the METRO fund.

#### Permits, Fees, and Licenses

Development permits, fees, and licenses of \$530,834 are under the allocated budget by \$241,858, or 31%. Permits are budgeted to be significantly higher in FY 2017 due to the planned construction of a new H-E-B grocery store. No permit revenue related to the new store was recorded in the seven months ended April 2017, and the timing of that permit revenue is not likely to follow the historical trends reflected in the allocated budget. As a result, we may experience significant variances in actual permit revenue as compared to the allocated budget this year.



As reflected in the previous chart, actual fiscal year-to-date permit/fees/license revenue is lower than recent prior years, so the timing of the H-E-B permit revenue is not the only factor contributing to the variance from the allocated budget. Reduced new home construction has resulted in several major permit/fees/license revenue categories being below historical averages as reflected in the following table.

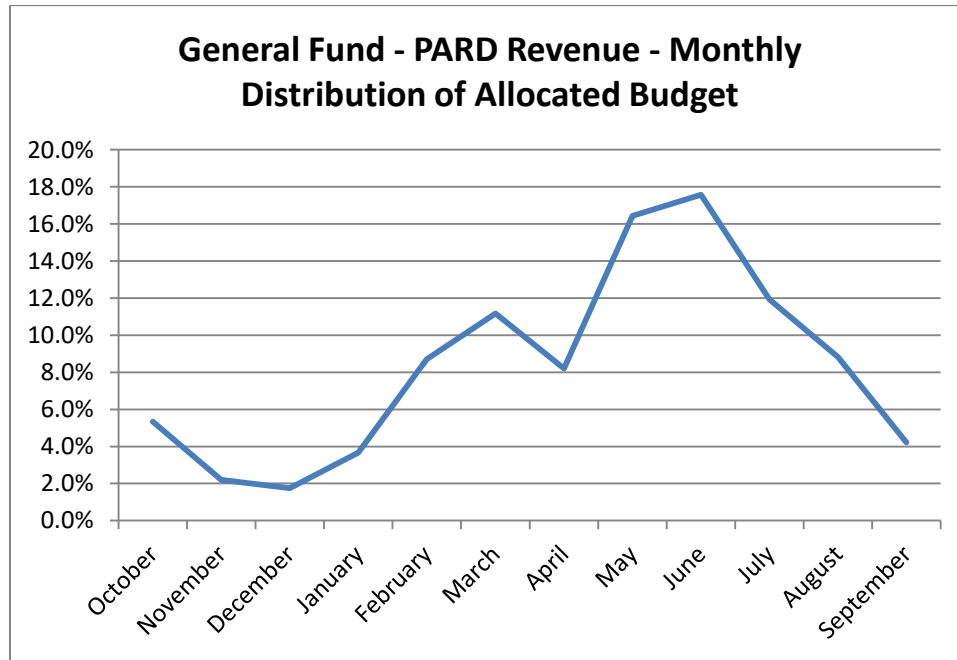
G/L Account	Budget	YTD FY 2017	YTD Avg. FY 2012 - 2016	Over / (Under) Average
4102 – Permits Fire-Plumbing-Gas	\$118,000	\$56,463	\$55,599	\$964
4103 – Permits Electrical	\$71,000	\$32,665	\$33,697	(\$1,032)
4104 – Permits Building	\$525,000	\$189,971	\$248,613	(\$58,642)
4121 – Contractor Registration	\$100,000	\$50,613	\$53,104	(\$2,491)

4130 – Plan Check	\$273,000	\$86,749	\$107,285	(\$20,536)
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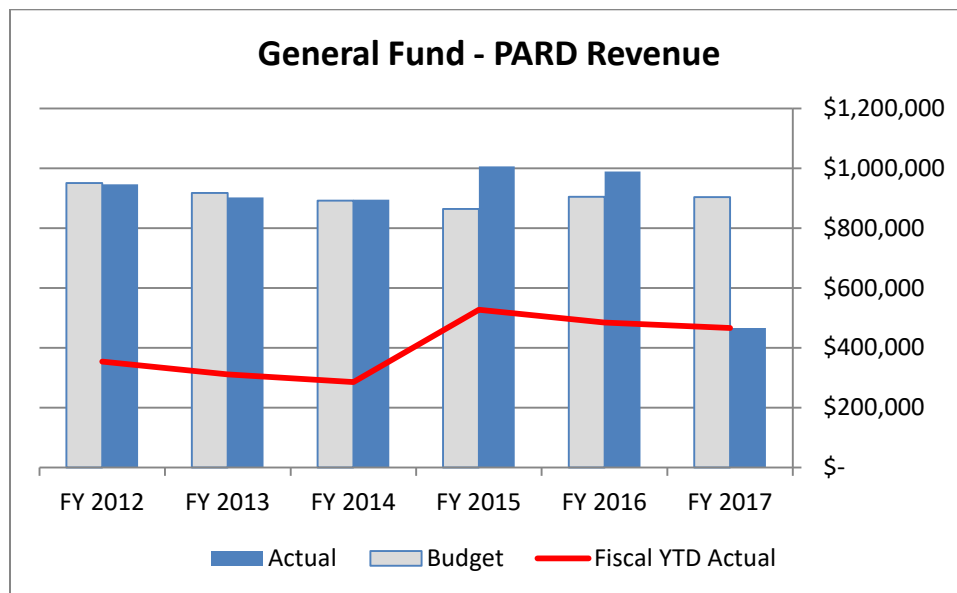
Table includes all G/L accounts in this revenue category with original budgets in excess of \$50,000.

### PARD Charges & Fees

As reflected in the following chart, Parks and Recreation fees are weighted heavily toward the summer months when Camp Paseo is operating and the swimming pools are open daily.



Parks and Recreation fees of \$465,646 are over the allocated budget by \$94,836, or 26%.



The seven months ended April 2017 included \$21,692 in swim lesson revenue. The average of the prior five years for the comparable period is just \$10,531. The increase in swim lesson



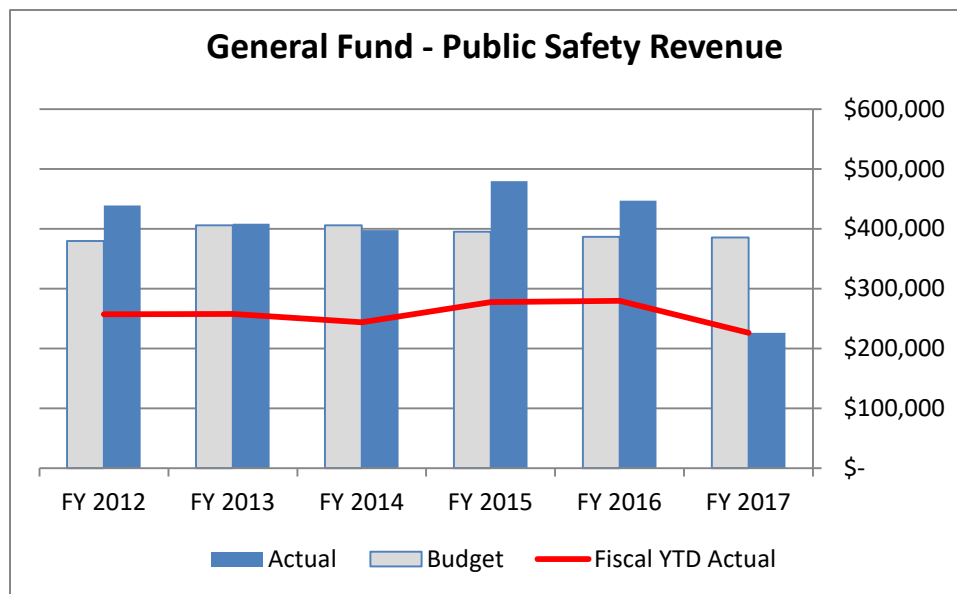
revenue is primarily due to a restructuring of the personal services contract related to “Swim 300” swim lessons.

The seven months ended April 2017 included pool rental revenue of \$13,921. The average of the prior five years for the comparable period is \$9,633. \$11,400 of the FY 2017 revenue relates to reservations for the Episcopal High School swim team.

Partially offsetting these increases is a dramatic decrease in income from renting the Civic Center. As a result of the pending municipal facilities construction, the Civic Center rental income is down to just \$1,230 for the seven months ended April 30, 2017, as compared to the average of the five previous years of \$10,784. There will likely be no additional Civic Center rental revenue for FY 2017 although the full year budgeted revenue is \$18,000.

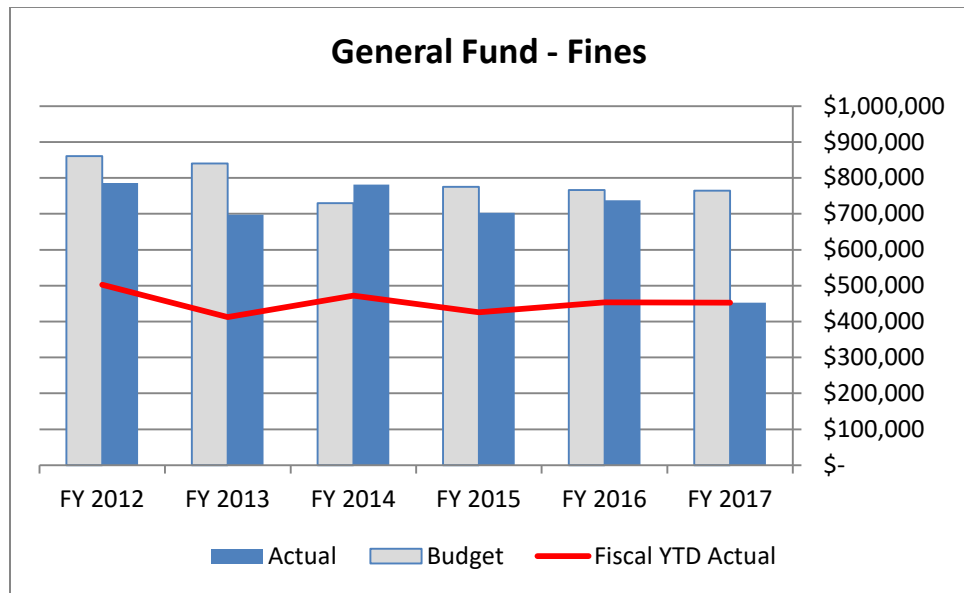
### Public Safety

Public Safety revenues of \$226,221 are under the allocated budget by \$7,586, or 3%.



### Fines

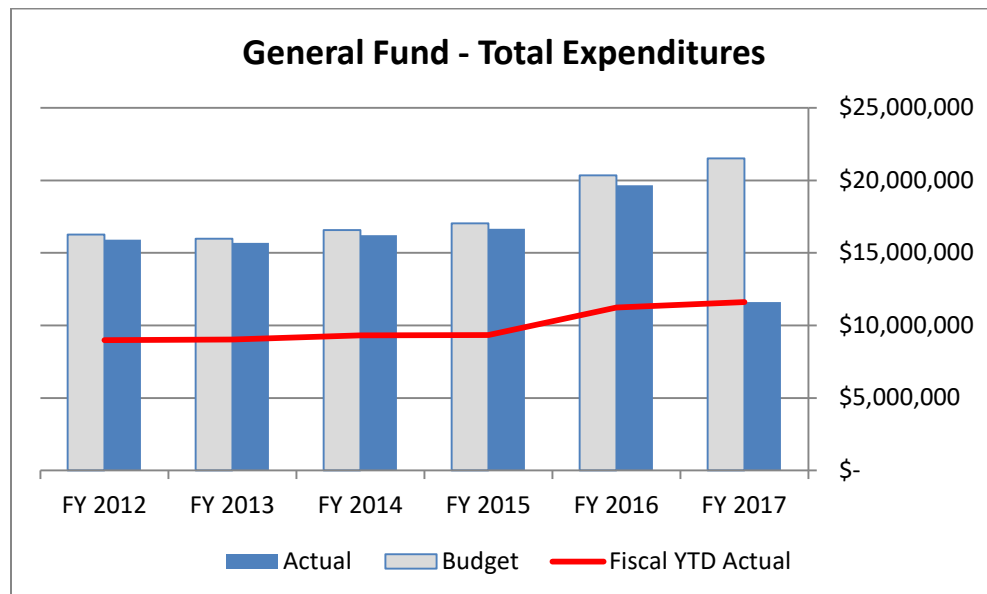
Fine revenues of \$452,702 are under the allocated budget by \$14,879, or 3%.



### General Fund Expenditures:

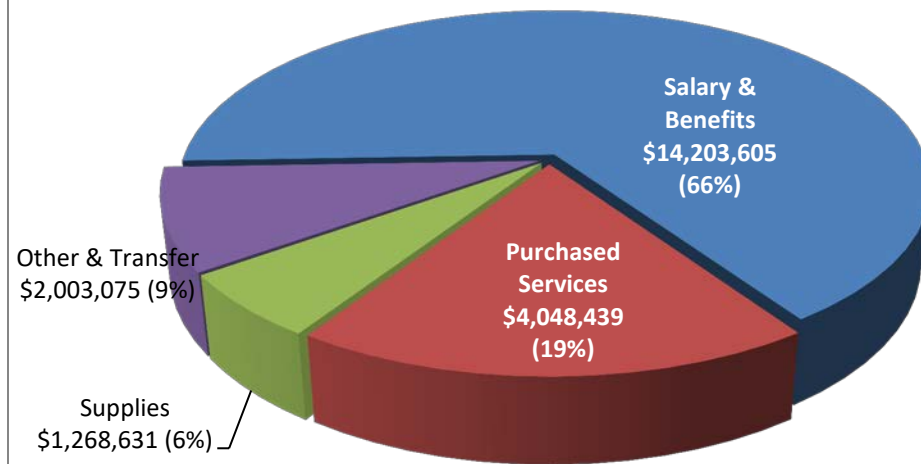
FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$21,523,750	\$12,288,127	\$11,608,127	(\$680,000)

For the seven months ended April 2017, the General Fund expended 54% of its total budgeted expenditures and is under its allocated budget by \$680,000, or 6%.



Salaries and benefits make up the largest category of expenditures in the General Fund at 66% of all FY 2017 budgeted expenditures, followed by purchased services at 19%.

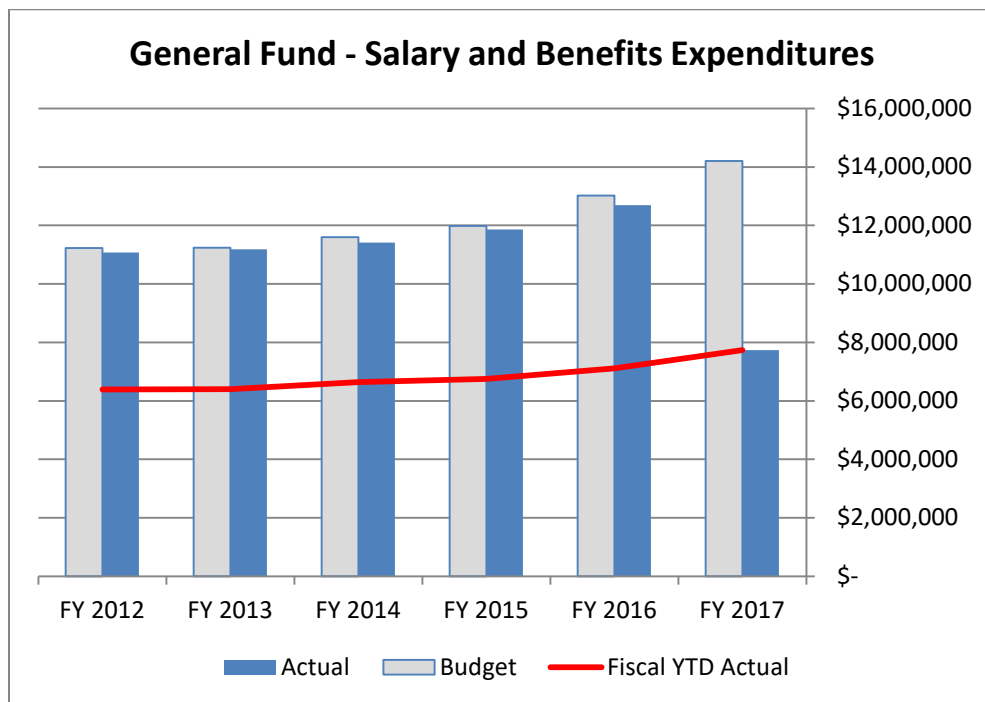
### General Fund FY 2017 Budgeted Expenditures



#### Salary and Benefits

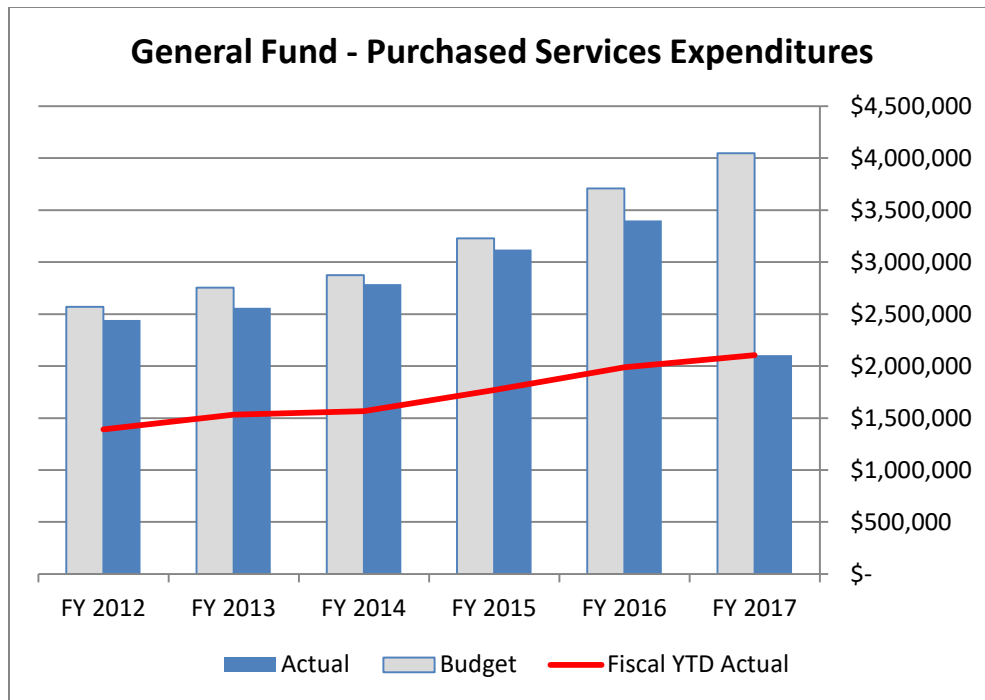
Salary and benefits of \$7,735,161 are under the allocated budget by \$387,384, or 5%.

### General Fund - Salary and Benefits Expenditures



#### Purchased Services

Purchased services of \$2,103,519 are under the allocated budget by \$230,992, or 10%.



Some of the larger departmental level variances contributing to this category being below the allocated budget include:

- Parks (Maintenance) – Parks Maintenance is running under budget due to the delayed opening of Evelyn’s Park. The FY 2017 budget contemplated a January opening of the park; however, it did not open until April 22. The City budgeted approximately \$14,500/month for maintenance at Evelyn’s Park. The savings for the seven months ended April 30, 2017 is approximately \$97,600.
- Parks (Maintenance) – Other contract labor was \$2,102 for the seven months ended April 2017 as compared to the prior five-year average of \$9,695. This budget is being conserved for a large tree inventory project planned for the summer.
- Parks (Recreation) – Instructor pay was \$27,834 for the seven months ended April 2017 as compared to the prior five-year average of \$38,586. We are experiencing a steady shift away from the historical model of the City administering programs, collecting registration fees, and paying instructors to a new model of instructors administering programs, collecting registration fees directly, then remitting a portion of the fees to the City.
- Public Works (Streets) – Maintenance, which is primarily related to vehicles and traffic signals, was \$39,538 for the seven months ended April 2017 as compared to the prior five-year average of \$57,572.
- Partially offsetting the items above is Pool Maintenance, which was \$101,716 for the seven months ended April 2017 as compared to the prior five-year average of \$31,485.

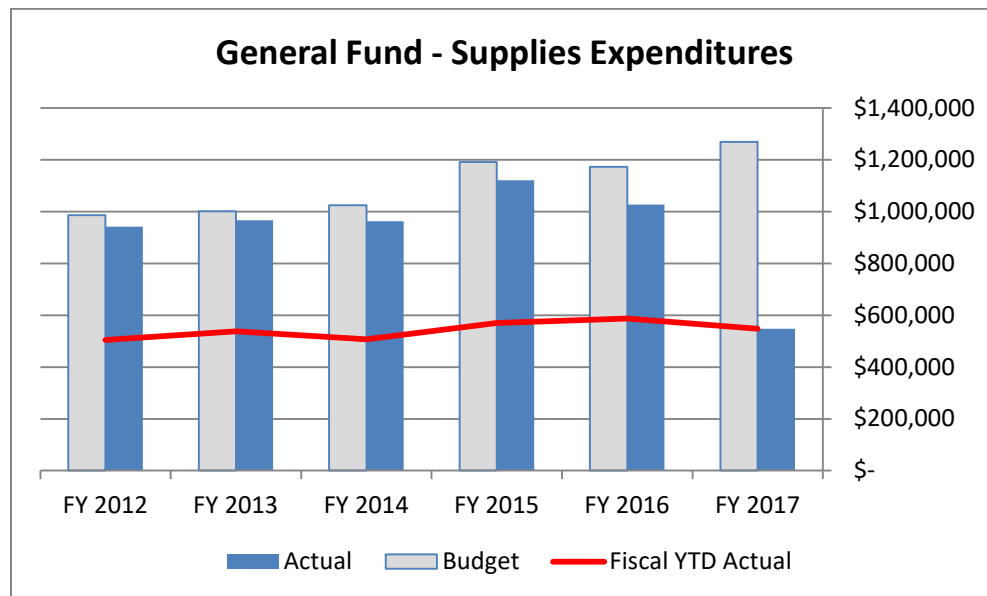
A severe water line break and related repairs have exhausted 95% of the pool maintenance budget before the summer busy season has even begun.

In addition, the variances below are timing related and should diminish prior to year-end.

- IT – IT communications maintenance (maintenance service agreements) was \$7,007 for the seven months ended April 2017 as compared to the prior five-year average of \$16,071 because of the timing of annual maintenance agreement payments.
- Legal – Legal fees were \$34,528 for the seven months ended April 2017 as compared to the prior five-year average of \$47,723 because of the timing of billings.

### Supplies

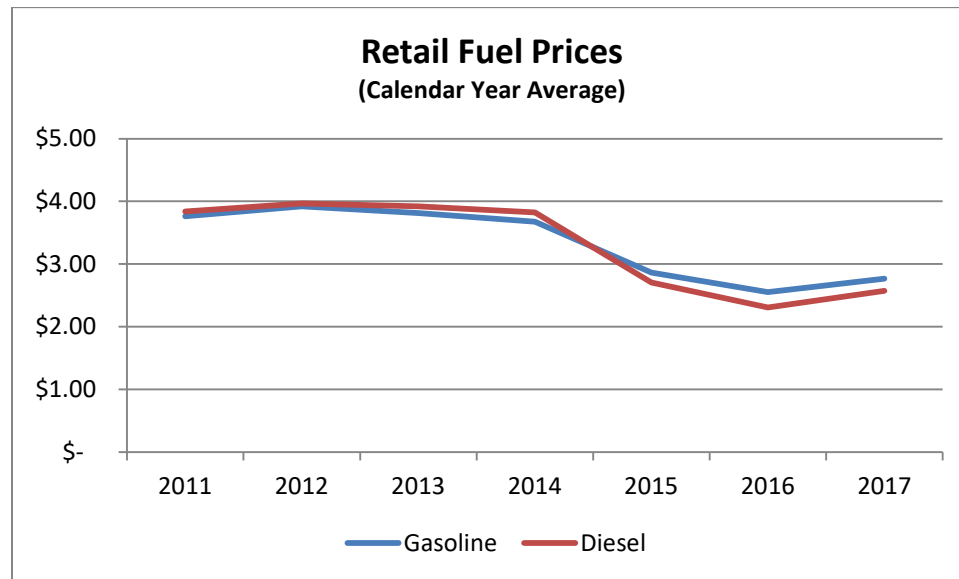
Supplies of \$547,509 are under the allocated budget by \$136,368, or 20%.



Some of the larger variances contributing to this category being below the allocated budget include:

- All Departments – Natural gas expenditures are a contributor to supplies being under the allocated budget. Natural gas expenditures were \$15,824 for the seven months ended April 2017 as compared to a five-year average of \$25,352. The City's primary use of natural gas relates to heating the swimming pool at the Bellaire Family Aquatics Center. The pool was closed for repairs from December 15 through January 20 and was not heated causing a significant reduction in natural gas usage. Additionally, similar to FY 2016, FY 2017 was a mild winter with lower natural gas expenditures related to heating workspaces.

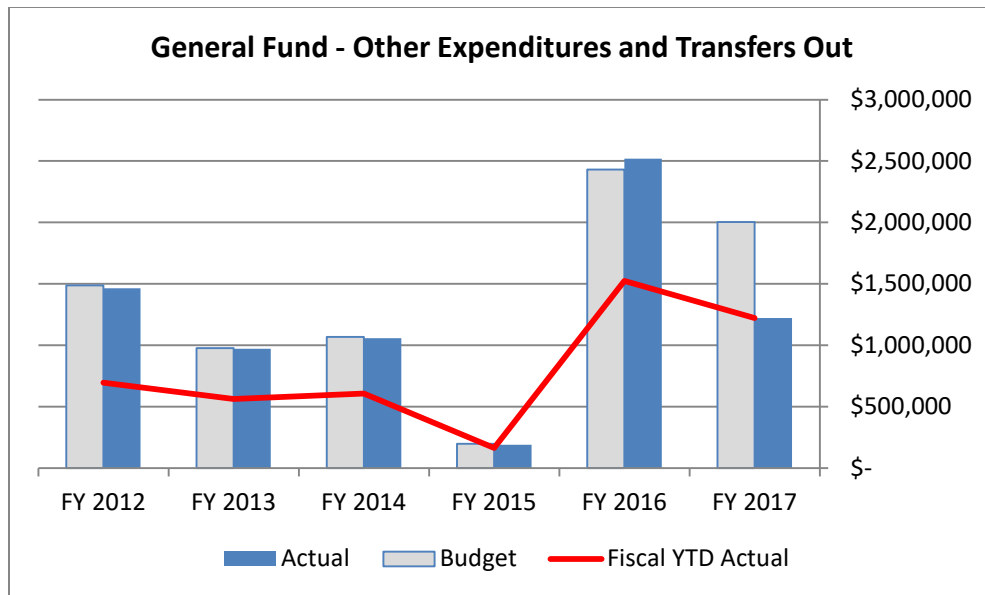
- All Departments – Electricity expenditures are a contributor to supplies being under the allocated budget. Electricity expenditures were \$196,304 for the seven months ended April 2017 as compared to a five-year average of \$207,537. The City's primary users of electricity are the Facilities division of Parks, Recreation, and Facilities, and the Streets division of Public Works. Most of the savings in electricity costs is being generated by Facilities which has incurred \$86,490 YTD versus \$93,833 last year and a five-year average of \$96,414.
- All Departments - Fuel expenditures are a contributor to supplies being under the allocated budget. Fuel expenditures were \$65,570 for the seven months ended April 2017 as compared to a five-year average of \$84,700.



Source: U.S. Energy Information Administration

#### Other Expenditures and Transfers Out

The "other expenditures and transfers out" category is mainly the monthly transfers from the General Fund to (1) the Capital Improvement Fund and (2) the Vehicle and Equipment Replacement Fund. Other expenditures and transfers out in the seven months ended April 2017 of \$1,221,937 are over the allocated budget by \$74,744, or 7%. Total budgeted transfers out of the General Fund are \$2,057,000, or \$171,417/month. The year-to-date expenditures are \$22,018 higher than the annualized transfer amount because of banking fees.

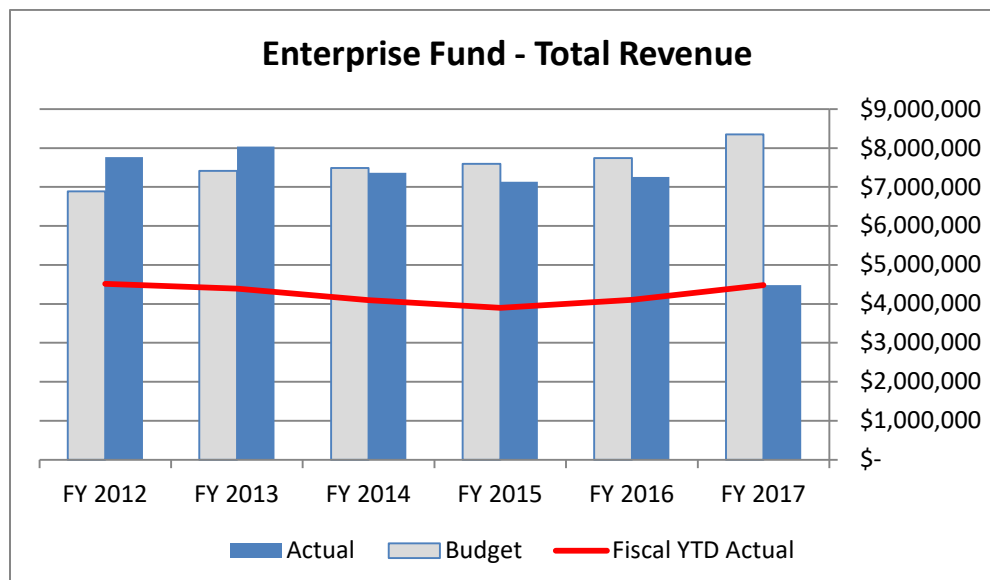


## ENTERPRISE FUND

### Enterprise Fund Revenues:

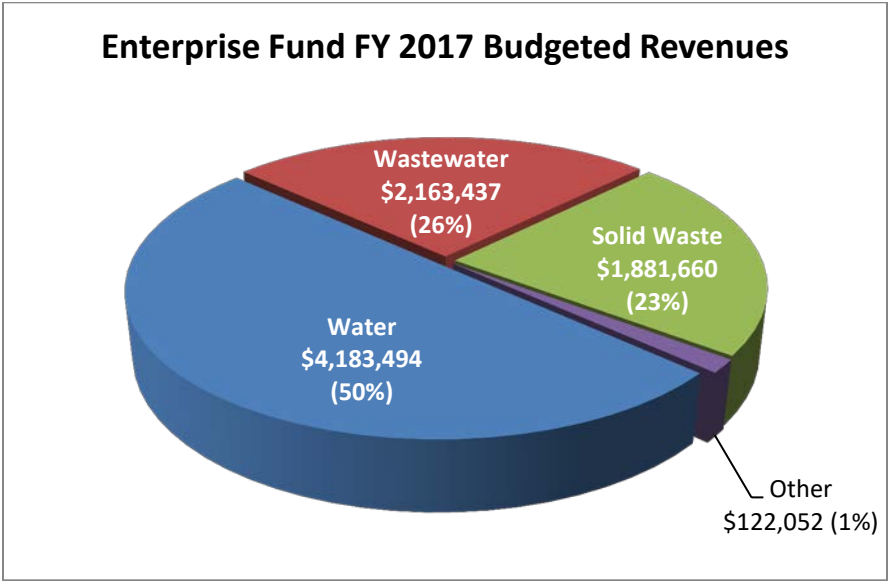
FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$8,350,643	\$4,645,991	\$4,478,242	(\$167,748)

For the seven months ended April 2017, the Enterprise Fund collected 54% of its total budgeted revenues and is under its allocated budget by \$167,748, or 4%. The largest variance contributing to the divergence from the allocated budget is solid waste revenue, which is \$113,085 below the allocated budget.



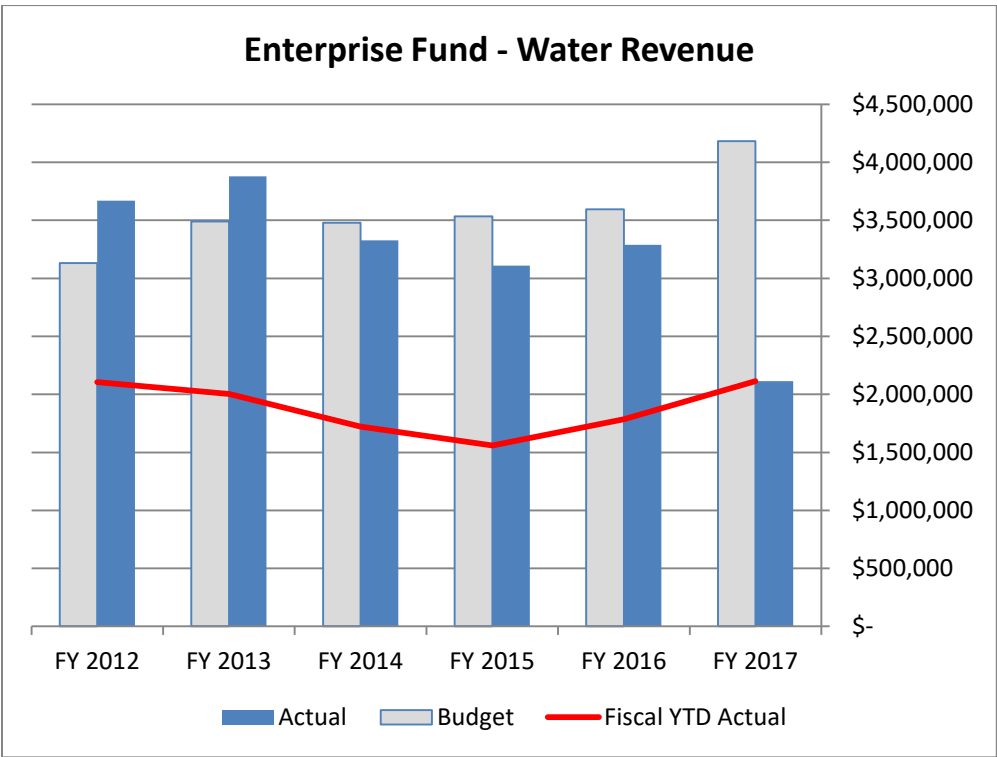


Sales of water makes up the largest category of revenues in the Enterprise Fund at 50% of all FY 2017 budgeted revenues, followed by charges for wastewater at 26%, and charges for solid waste at 23%.



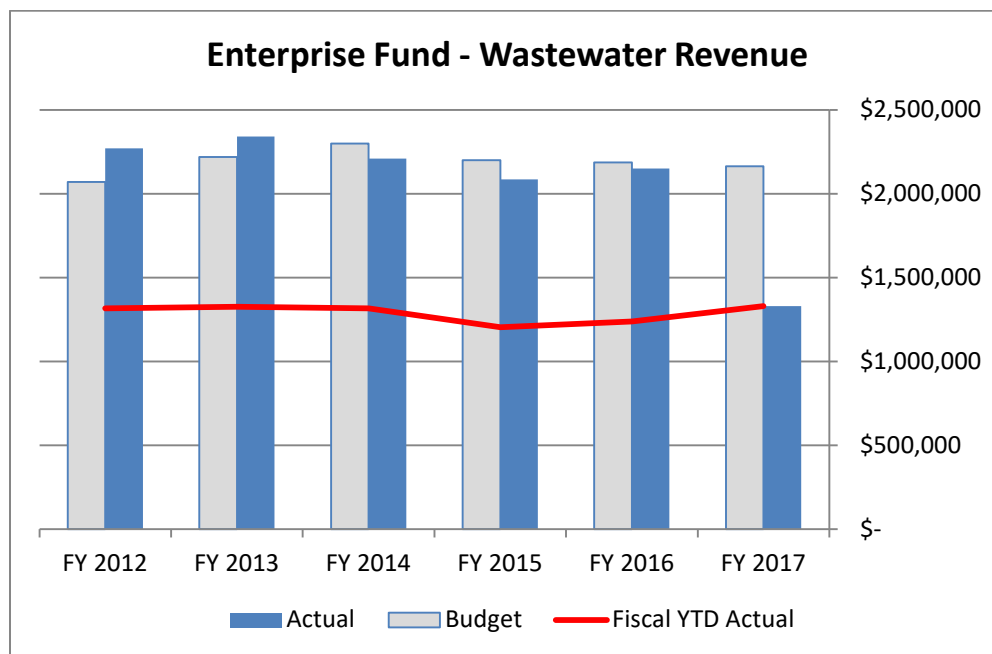
Water Revenue

Water revenues of \$2,114,788 are below the allocated budget by \$105,018, or 5%.



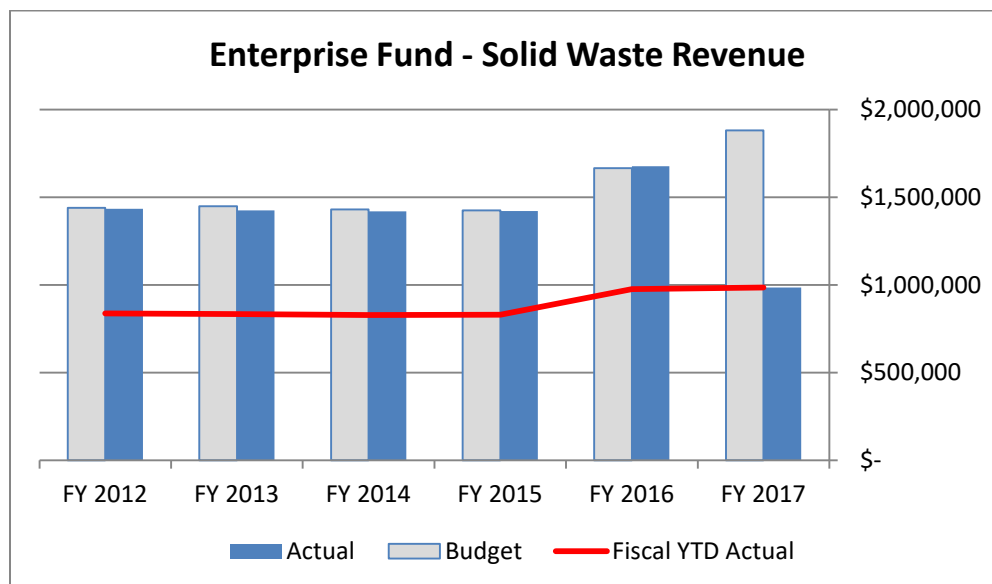
### Wastewater Revenue

Wastewater revenues of \$1,330,728 are over the allocated budget by \$78,747, or 6%.



### Solid Waste

Solid Waste revenues of \$984,945 are below the allocated budget by \$113,085, or 10%.



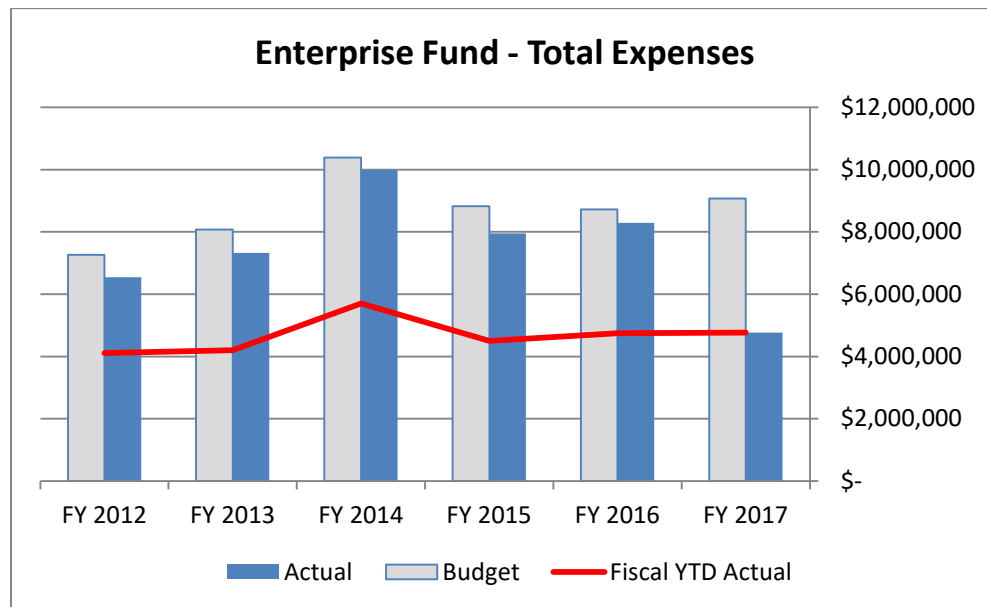
As initially reported in the first quarter report, a budget error caused the annual budgeted solid waste revenue amount to be inflated by approximately \$200,000. For the seven months ended April 2017, solid waste expenditures were approximately \$215,637 less than revenues

collected. As communicated previously, staff will continue to monitor to ensure the solid waste operations are self-supporting.

### Enterprise Fund Expenses:

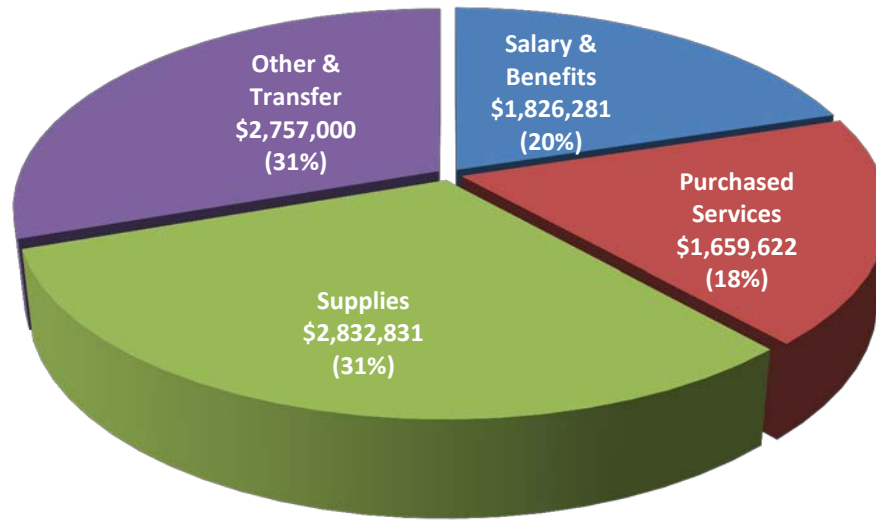
FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$9,075,734	\$5,302,197	\$4,769,937	(\$532,260)

For the seven months ended April 2017, the Enterprise Fund incurred 53% of its total budgeted expenses and is under its allocated budget by \$532,260, or 10%. The variance from allocated budget is due mainly to "Supplies".



Supplies (which includes water purchased from the City of Houston) makes up the largest category of expenses in the Enterprise Fund at 31.2% of all FY 2017 budgeted expenses, followed by "other and transfers" at 30.4%. Other and transfers includes \$11,000 of budgeted operational expenses and \$2,746,000 of transfers out, including (1) \$624,000 to the General Fund to reimburse overhead expenses, (2) \$950,000 to the Debt Service Fund, (3) \$522,000 to the Vehicle and Equipment Replacement Fund, and (4) \$650,000 to the Capital Improvement Fund.

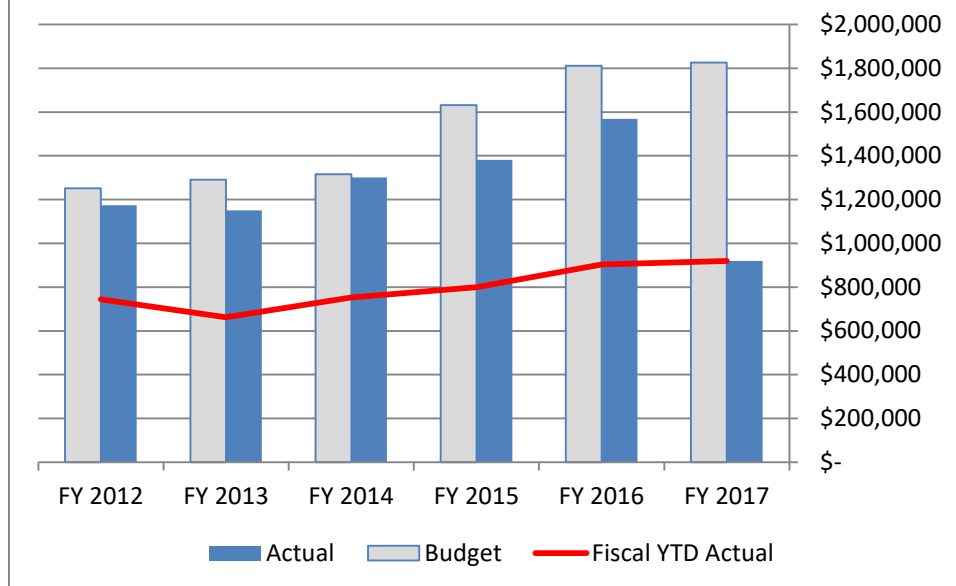
### Enterprise Fund FY 2017 Budgeted Expenses



#### Salary and Benefits

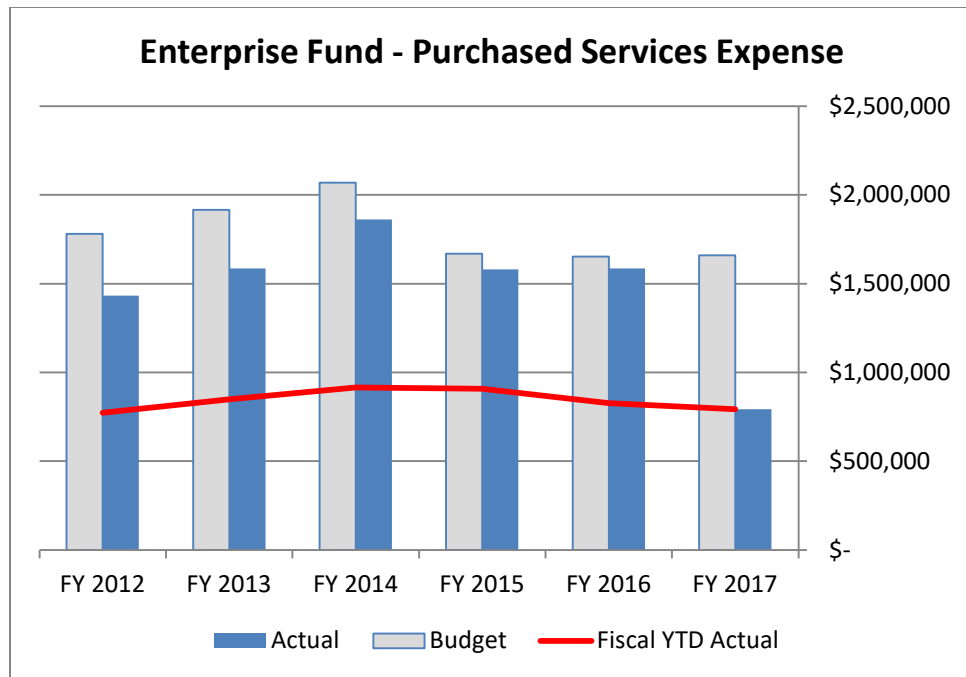
Salary and benefits of \$918,919 are under the allocated budget by \$154,002, or 14%, due to vacancies.

### Enterprise Fund - Salary and Benefits Expense



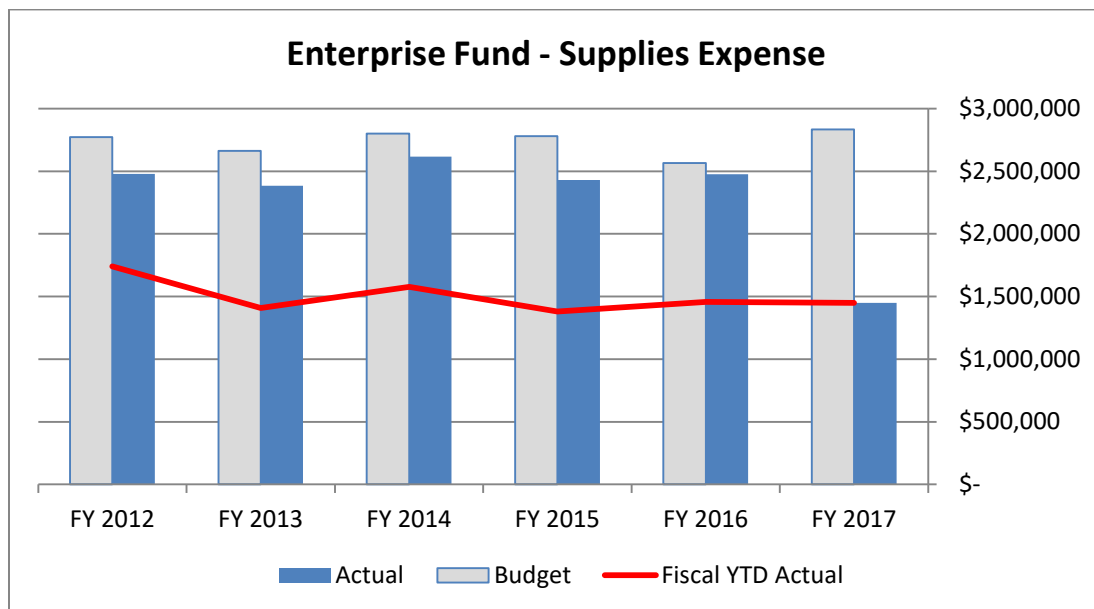
#### Purchased Services

Purchased services of \$792,282 are under the allocated budget by \$88,642, or 10%.



### Supplies

Supplies of \$1,449,720 are under the allocated budget by \$279,501, or 16%.

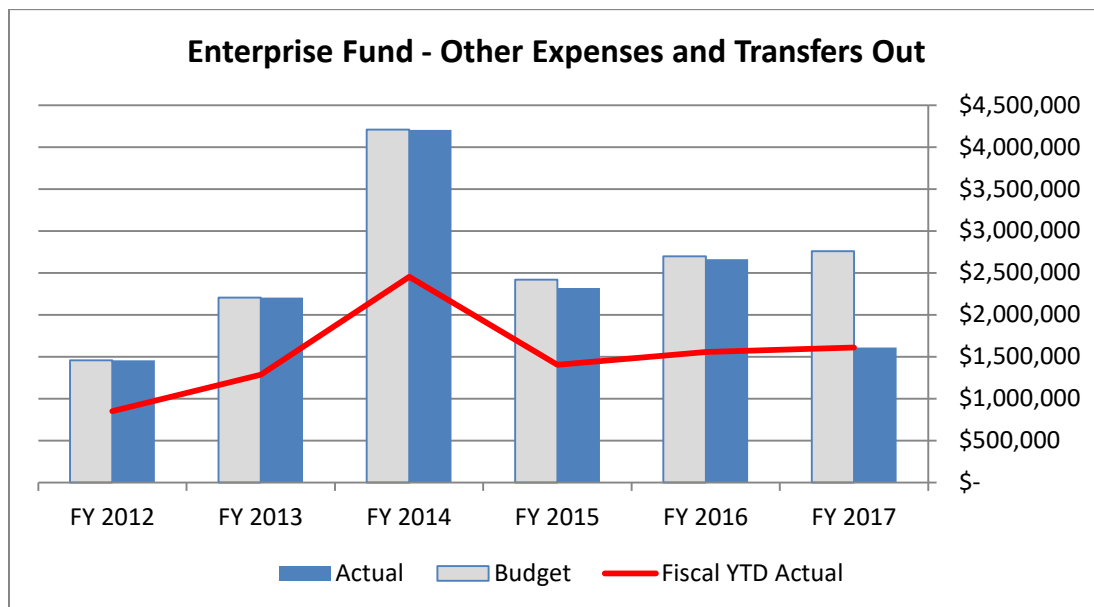


Some of the larger variances contributing to this category being below the allocated budget include:

- Water Purchased from Houston - We budgeted a 14% increase in FY 2017 water purchases from the City of Houston, as compared to FY 2016 actual expense of \$1,610,888. The overall budgeted increase was based on a price increase from the City of Houston and expected increase in the volume of water to be purchased for FY 2017. As expected, the City of Houston raised its price per 1,000 gallons by 1.4%, from \$2.842 to \$2.882. While the price per 1,000 gallons has increased, the number of gallons used has decreased. Additionally, the minimum monthly gallons billed decreased from 45 million to 42 million. This resulted in Houston billing us for 1.8 million fewer gallons in FY 2017 than in the comparable period in FY 2016. The water purchases expense of \$909,894 for the seven months ended April 2017 is \$60,792 less than the average of the prior five years of \$970,686 for the comparable period.
- Fuel expenditures are a contributor to supplies being under the allocated budget. Fuel expenditures were \$37,540 for the seven months ended April 2017 as compared to a five-year average of \$54,407. Fuel expenditures for the same period in FY 2016 were \$36,382, which is 3% lower than the current year expenditure. While fuel prices have trended up slightly in 2017, we budgeted for a more significant increase in fuel prices.

#### Other Expenses and Transfers Out

The "other expenses and transfers out" category is mainly the monthly transfers from the Enterprise Fund to (1) the General Fund, (2) the Debt Service Fund, (3) The Vehicle and Equipment Replacement Fund, and (4) the Capital Improvement Fund. Other expenses and transfers out in the seven months ended April 2017 of \$1,609,017 are under the allocated budget by \$10,115, or 1%. Total budgeted transfers out of the Enterprise Fund are \$2,746,000, or \$228,833/month. The year-to-date expenses are \$7,186 higher than the annualized transfer amount because of banking fees, which are budgeted at \$11,000, and are relatively immaterial to the category total.



## Rainfall

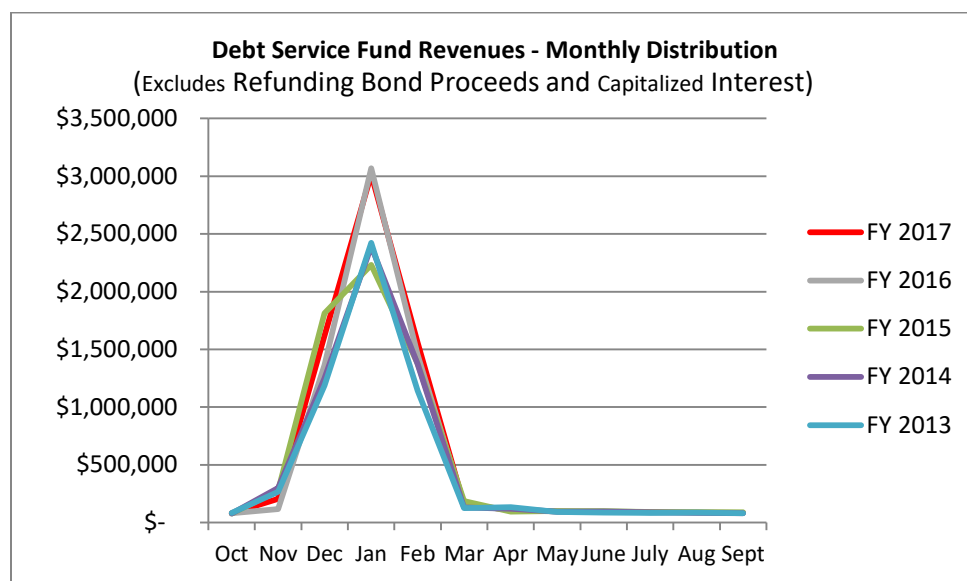
Rainfall (Inches)	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Cumulative thru April	20.43	21.98	37.61	40.66	26.6
Annual	30.06	59.05	70.83	70.95	

## DEBT SERVICE FUND

### Debt Service Fund Revenues:

	FY 2017 Budget	YTD Actual	Over/(Under) Budget
Budgeted Revenue Sources	\$7,310,967	\$6,745,863	(\$565,104)
Unbudgeted Revenue Sources	\$0	\$10,270,268	\$10,270,068
Total Revenue	\$7,310,967	\$16,904,196	\$9,705,164

Budgeted revenue sources includes normal recurring Debt Service Fund revenues which are mainly comprised primarily of property taxes (87% of budgeted revenues) and \$950,000 in annual transfers from the Enterprise Fund (13% of budgeted revenues), which is recorded in monthly installments of \$79,167. There is also a small amount of investment earnings budgeted (\$5,000 – less than 1% of budgeted revenues). As property taxes are the main revenue source, the January 31 property tax deadline results in revenues being concentrated in the December – February timeframe.





For the seven months ended April 2017, revenues from budgeted sources (property taxes, Enterprise Fund transfers, and investment earnings) totaled \$6,745,863, which is \$565,104 under budget, or 8%.

In addition to the budgeted revenue sources discussed above, the City records the proceeds of any refunding bond issuances as revenues in the Debt Service Fund. Bond proceeds from the issuance of refunding bonds were not included in the FY 2017 budget.

#### Budgeted Property Tax

Property taxes are primarily collected in the months of December through February due to the January 31 property tax due date. The Debt Service Fund collected \$6,188,688 of property tax in the seven months ended April 2017, or 97% of FY 2017 budgeted property tax.

#### Budgeted Transfers In

Transfers from the Enterprise Fund in the amount of \$554,167 for the seven months ended April 2017 are equal to 7/12 of the total FY 2017 budgeted transfer. In addition, the Debt Service Fund received an unbudgeted transfer of \$314,655 from the Capital Bond Fund for capitalized interest.

#### Unbudgeted Revenues

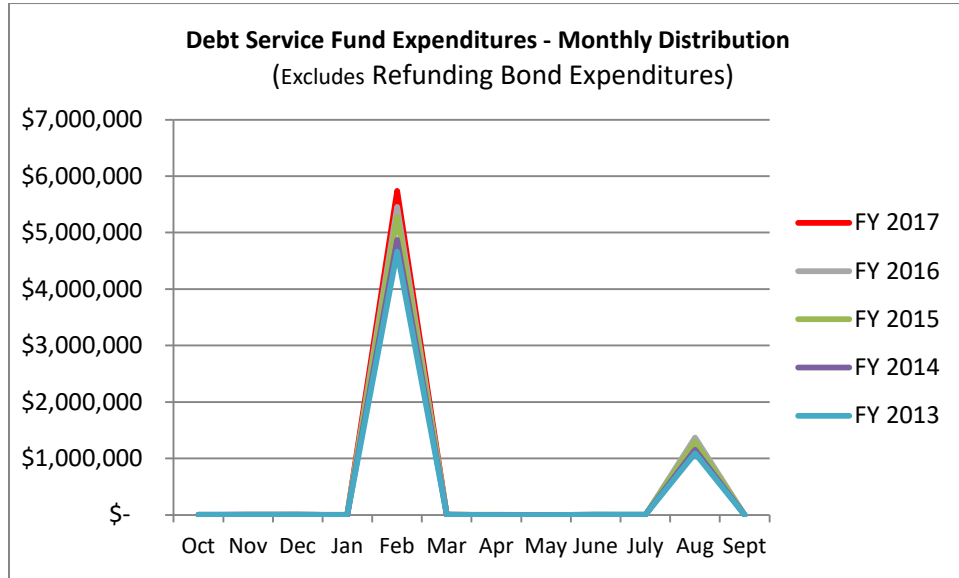
The \$10,270,368 of unbudgeted revenue sources in the table above include \$10.0 million of proceeds from the Series 2016 Refunding bonds and \$314,655 transferred from the Capital Bond Fund related to the Series 2017 bonds. The issuance of the Series 2017 bonds in February included an allocation of proceeds to the Debt Service Fund of \$314,655 million for capitalized interest – proceeds dedicated to be used toward the payment of the first interest payment on the Series 2017 bonds.

#### **Debt Service Fund Expenditures:**

	FY 2017 Budget	YTD Actual	Over/(Under) Budget
Budgeted Expenditures	\$7,310,967	\$5,744,716	(\$1,556,251)
Unbudgeted Expenditures	\$0	\$9,942,234	\$9,942,234
Total Expenditures	\$7,310,967	\$15,686,951	\$8,375,984

Budgeted expenditures include normal recurring Debt Service Fund expenditures, which are primarily scheduled principal and interest payments (99.8% of FY 2017 budgeted expenditures). There are also some minor related fees such as fiscal agent fees. In February, there are annual principal payments and semi-annual interest payments due on the City's outstanding bonds, and in August there are semi-annual interest payments due. Expenditures are concentrated in February and August in accordance with the debt payment schedules.

According to schedule, there were principal and interest payments totaling \$5.7 million in the seven months ended April 2017.



In addition to the budgeted expenditures discussed above, the City records payments associated with issuing refunding bonds as expenditures in the Debt Service Fund. Although not included in the FY 2017 budget, the Debt Service Fund incurred refunding bond expenditures of \$9,942,234 in the seven months ended April 30.

**City of Bellaire**  
**General Fund**  
**Revenues and Expenditures (Unaudited)**  
**YTD as of April 2017**

	April			Year to Date			
	FY 2017 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
<b>Revenues</b>							
Property Taxes	\$ 12,331,714	\$ 72,513	1%	\$ 12,173,626	\$ 11,978,325	\$ (195,301)	97%
Franchise Taxes	1,410,000	41,061	3%	824,641	775,472	(49,169)	55%
Sales Taxes	2,545,300	174,501	7%	1,451,990	1,304,359	(147,631)	51%
Permits, Fees, Licenses	1,261,550	74,825	6%	772,692	530,834	(241,858)	42%
PARD Charges and Fees	903,900	82,499	9%	370,809	465,646	94,836	52%
Public Safety	385,382	26,000	7%	233,807	226,221	(7,586)	59%
Fines	765,000	66,633	9%	467,581	452,702	(14,879)	59%
All Other	703,600	56,032	8%	404,368	416,869	12,501	59%
<b>Total Revenues</b>	<b>20,306,446</b>	<b>594,065</b>	<b>3%</b>	<b>16,699,515</b>	<b>16,150,428</b>	<b>(549,088)</b>	<b>80%</b>
<b>Expenditures</b>							
Salary & Benefits	13,771,941	998,787	7%	8,122,545	7,735,161	(387,384)	56%
Purchased Services	4,145,885	255,649	6%	2,334,512	2,103,519	(230,992)	51%
Supplies	1,172,501	95,111	8%	683,877	547,509	(136,368)	47%
Other/Transfers	2,433,423	173,870	7%	1,147,192	1,221,937	74,744	50%
<b>Total Expenditures</b>	<b>21,523,750</b>	<b>1,523,417</b>	<b>7%</b>	<b>12,288,127</b>	<b>11,608,127</b>	<b>(680,000)</b>	<b>54%</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ (1,217,304)</b>	<b>\$ (929,352)</b>		<b>\$ 4,411,388</b>	<b>\$ 4,542,301</b>	<b>\$ 130,912</b>	
Fund Balance 9/30/16	\$ 4,815,527						
FY 2017 Revenue Budget	20,306,446						
FY 2017 Expenditure Budget	21,523,750						
Projected Ending Fund Balance	<u>\$ 3,598,223</u>						
60 Day Reserve Requirement (Includes only operating budget)	\$ 3,244,458						

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)

**City of Bellaire  
Enterprise Fund  
Revenues and Expenses (Unaudited)  
YTD as of April 2017**

	April			Year to Date			
	FY 2017 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
<b>Revenues</b>							
Water	\$ 4,183,494	\$ 249,333	6%	\$ 2,219,806	\$ 2,114,788	\$ (105,018)	51%
Wastewater	2,163,437	194,283	9%	1,251,980	1,330,728	78,747	62%
Solid Waste	1,881,660	141,080	7%	1,098,029	984,945	(113,085)	52%
All Other	122,052	6,504	5%	76,175	47,783	(28,393)	39%
<b>Total Revenues</b>	<b>8,350,643</b>	<b>591,200</b>	<b>7%</b>	<b>4,645,991</b>	<b>4,478,242</b>	<b>(167,748)</b>	<b>54%</b>
<b>Expenses</b>							
Salary & Benefits	1,614,818	113,845	7%	1,072,921	918,919	(154,002)	57%
Purchased Services	1,818,373	102,034	6%	880,924	792,282	(88,642)	44%
Supplies	2,789,231	213,308	8%	1,729,221	1,449,720	(279,501)	52%
Other Expenses and Transfers	2,853,312	229,966	8%	1,619,131	1,609,017	(10,115)	56%
<b>Total Expenses</b>	<b>9,075,734</b>	<b>659,153</b>	<b>7%</b>	<b>5,302,197</b>	<b>4,769,937</b>	<b>(532,260)</b>	<b>53%</b>
<b>Net Revenues/(Expenses)</b>	<b>\$ (725,091)</b>	<b>\$ (67,953)</b>		<b>\$ (656,206)</b>	<b>\$ (291,695)</b>	<b>\$ 364,511</b>	

Working Capital 9/30/16	\$ 1,566,233
FY 2017 Revenue Budget	8,350,643
FY 2017 Expense Budget	9,075,734
Projected Ending Working Capital	<u>\$ 841,142</u>

30 Day Fund Balance \$ 579,478  
(Includes only operating budget)

Working Capital (current assets minus current liabilities)

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)

**City of Bellaire**  
**Debt Service Fund**  
**Revenues and Expenditures (Unaudited)**  
**YTD as of April 2017**

	<b>FY 2017 Budget</b>	<b>YTD Actual</b>	<b>Over/(Under) Budget</b>	<b>% of Budget</b>
<b>Revenues</b>				
Property Taxes	\$ 6,355,967	\$ 6,188,688	\$ (167,279)	97%
Investment Earnings	5,000	3,008	(1,992)	60%
Transfers from Enterprise Fund	950,000	554,167	(395,833)	58%
Transfers from Capital Bond Fnd	-	314,655	314,655	n/a
Bond Premium	-	265,613	265,613	n/a
Debt Proceeds	-	9,690,000	9,690,000	n/a
<b>Total Revenues</b>	<b>7,310,967</b>	<b>17,016,131</b>	<b>9,705,164</b>	<b>233%</b>
<b>Expenditures</b>				
Principal Payment	4,340,000	4,510,000	170,000	104%
Interest Payment	2,959,567	1,222,603	(1,736,964)	41%
Other Debt Expense	11,400	12,113	713	106%
Bond Refunding Expense	-	9,764,218	9,764,218	n/a
Refunding Issuance Costs	-	178,017	178,017	n/a
<b>Total Expenditures</b>	<b>7,310,967</b>	<b>15,686,951</b>	<b>8,375,984</b>	<b>215%</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ -</b>	<b>\$ 1,329,180</b>	<b>\$ 1,329,180</b>	
Fund Balance 9/30/16	\$ 489,135			
FY 2017 Revenue Budget	7,310,967			
FY 2017 Expenditure Budget	7,310,967			
Projected Ending Fund Balance	<u>\$ 489,135</u>			

**City of Bellaire**  
**Vehicle and Equipment Replacement Fund**  
**Revenues and Expenditures (Unaudited)**  
**YTD as of April 2017**

	<b>FY 2017 Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>Encumbrance</b>	<b>Budget Balance</b>
<b>Revenues</b>					
Transfers - General	\$ 1,007,000	\$ 83,917	\$ 587,417	n/a	\$ 419,583
Transfers - Enterprise	522,000	43,500	304,500	n/a	217,500
Proceeds from Capital Lease	787,667	-	787,666	n/a	1
<b>Total Revenues</b>	<b>2,316,667</b>	<b>127,417</b>	<b>1,679,583</b>	<b>n/a</b>	<b>637,084</b>
<b>Expenditures</b>					
Development Services	25,000	-	-	25,837	(837)
Fire	865,272	-	36,872	695,174	133,226
Police	310,000	41,849	256,146	47,557	6,297
Parks & Recreation	55,000	-	-	52,722	2,278
Public Works - General Fund	210,000	-	-	190,248	19,752
Public Works - Enterprise Fund	435,000	26,059	26,059	343,040	65,901
<b>Total Expenditures</b>	<b>1,900,272</b>	<b>67,907</b>	<b>319,076</b>	<b>1,354,579</b>	<b>226,617</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ 416,395</b>	<b>\$ 59,510</b>	<b>\$ 1,360,507</b>	<b>n/a</b>	<b>\$ 410,467</b>
Fund Balance 9/30/16	\$ 952,704				
FY 2017 Revenue Budget	2,316,667				
FY 2017 Expenditure Budget	1,900,272				
Projected Ending Fund Balance	<u>\$ 1,369,099</u>				

**City of Bellaire**  
**Capital Improvements Fund**  
**Revenues and Expenditures (Unaudited)**  
**YTD as of April 2017**

	<b>FY 2017 Adopted Budget</b>	<b>Budget Carry-over</b>	<b>Budget Adjustments</b>	<b>FY 2017 Revised Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>Encumbrance</b>	<b>Budget Balance</b>
<b>Revenues</b>								
General Fund Transfer	\$ 1,050,000	\$ -	\$ -	\$ 1,050,000	\$ 87,500	\$ 612,500	n/a	\$ 437,500
Enterprise Fund Transfer	650,000	-	-	650,000	54,167	379,167	n/a	270,833
Evelyn's Park	-	-	80,990	80,990	-	14,286	n/a	66,704
<b>Total Revenues</b>	<b>1,700,000</b>	<b>-</b>	<b>80,990</b>	<b>1,780,990</b>	<b>141,667</b>	<b>1,005,953</b>	<b>n/a</b>	<b>775,037</b>
<b>Projects</b>								
FY 2014 City Wide Beautification	-	229,643	-	229,643	-	44,844	-	184,799
FY 2014 Street & Drainage Reconstruction - Phase 5B (a)	-	1,000,919	-	1,000,919	-	63,966	931,499	5,454
FY 2015 Evelyn's Park	-	968,245	80,990	1,049,235	-	966,947	39,423	42,866
FY 2015 Memorial Day Flood	-	-	-	-	801	4,719	-	(4,719)
FY 2016 Pavement Mgt Program	800,000	828,044	-	1,628,044	-	44,156	13,928	1,569,960
FY 2016 Playground/Shade/Amenities	100,000	-	-	100,000	-	42,505	57,281	214
FY 2016 ROW	-	50,000	-	50,000	7,463	49,750	-	250
FY 2016 Storm Water Drainage	-	900	-	900	-	900	-	-
FY 2017 BFAC Pool Area Improvements	150,000	-	-	150,000	-	-	2,760	147,240
FY 2017 Park Master Signage	50,000	-	-	50,000	-	-	-	50,000
FY 2017 Community Pathways Master Plan	75,000	-	-	75,000	-	-	-	75,000
FY 2017 Decorative Standard for Major Streets	75,000	-	-	75,000	-	-	-	75,000
FY 2017 Flood Plain Hazard Mitigation Plan	50,000	-	-	50,000	-	-	-	50,000
<b>Total General Projects</b>	<b>1,300,000</b>	<b>3,077,751</b>	<b>80,990</b>	<b>4,458,741</b>	<b>8,263</b>	<b>1,217,787</b>	<b>1,044,890</b>	<b>2,196,064</b>
FY 2015 City Wide SCADA System	150,000	202,500	-	352,500	37,500	37,500	18,140	296,860
FY 2015 Water/Sanitary Sewer Program	-	82,827	-	82,827	-	1,071	-	81,756
FY 2016 Rehab Renwick Ground Storage	400,000	55,000	-	455,000	2,675	26,875	303,390	124,735
FY 2016 WW System Upgrades	50,000	150,473	-	200,473	-	6,898	16,450	177,125
FY 2017 Water System Upgrades	50,000	-	-	50,000	-	-	-	50,000
<b>Total Enterprise Projects</b>	<b>650,000</b>	<b>490,800</b>	<b>-</b>	<b>1,140,800</b>	<b>40,175</b>	<b>72,344</b>	<b>337,980</b>	<b>730,476</b>
<b>Total Expenditures/Encumbrances</b>	<b>1,950,000</b>	<b>3,568,551</b>	<b>80,990</b>	<b>5,599,541</b>	<b>48,438</b>	<b>1,290,131</b>	<b>1,382,870</b>	<b>2,926,540</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ (250,000)</b>	<b>\$ (3,568,551)</b>	<b>\$ -</b>	<b>\$ (3,818,551)</b>	<b>\$ 93,229</b>	<b>\$ (284,178)</b>	<b>n/a</b>	<b>\$ (2,151,502)</b>

(a) Pay as you Go portion of Bonds in Fund 620

Fund Balance 9/30/16	\$ 5,600,527
FY 2017 Revenue Budget	1,780,990
FY 2017 Expenditure Budget	5,599,541
Projected Ending Fund Balance	<u>\$ 1,781,976</u>

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)



**City of Bellaire**  
**Capital Bond Fund**  
**Revenues and Expenditures (Unaudited)**  
**YTD as of April 2017**

	<b>FY 2017 Adopted Budget</b>	<b>Budget Carry-over</b>	<b>FY 2017 Revised Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>Encumbrance</b>	<b>Budget Balance</b>
<b>Revenues</b>							
Interest	\$ -	\$ -	\$ -	\$ 24,825	\$ 64,976	n/a	\$ (64,976)
Bonds Proceeds	43,610,000	-	43,610,000	-	34,453,942	n/a	9,156,058
<b>Total Revenues</b>	<b>43,610,000</b>	<b>-</b>	<b>43,610,000</b>	<b>24,825</b>	<b>34,518,918</b>	<b>n/a</b>	<b>9,091,082</b>
<b>Non-Project Expenditures</b>							
Operating Transfers Out	-	-	-	-	314,655	-	(314,655)
Bond Issuance Costs	-	-	-	-	224,432	-	(224,432)
Bond Expenditures	-	-	-	-	462,362	-	(462,362)
<b>Total Non-Project Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,001,448</b>	<b>-</b>	<b>(1,001,448)</b>
<b>Projects</b>							
FY 2012 Drainage Phase 5	-	708,338	708,338	-	-	714,869	(6,531)
FY 2015 Drainage Phase 5B	-	5,022,808	5,022,808	714,468	3,214,678	1,808,129	0
FY 2017 Police/Courts Construction	8,770,800	-	8,770,800	-	-	8,327,456	443,344
FY 2017 City Hall/Civic Center Construction	7,742,500	-	7,742,500	-	-	7,582,649	159,851
FY 2017 Transition - New City Hall/Police/Municipal Court	577,700	-	577,700	881	881	451,157	125,662
FY 2013 Design - New City Hall/Police/Municipal Court	1,069,000	431,922	1,500,922	23,156	163,071	245,876	1,091,975
FY 2015 Evelyn's Park	-	846,306	846,306	-	851,405	167	(5,266)
FY 2015 Nature Discovery Center	-	315,278	315,278	52,966	315,278	-	0
FY 2017 Streets and Drainage	7,000,000	-	7,000,000	386	386	33,500	6,966,114
FY 2017 Sidewalks	2,000,000	-	2,000,000	-	-	-	2,000,000
FY 2017 Water Line Improvements	3,500,000	-	3,500,000	-	-	-	3,500,000
FY 2017 Wastewater Treatment Plant Improvements	7,964,344	-	7,964,344	283,862	283,862	7,680,482	-
FY 2017 Wastewater Line Improvements	150,000	-	150,000	-	-	-	150,000
FY 2017 Water Meter Installations	4,835,656	-	4,835,656	2,892,991	2,892,991	1,924,470	18,195
<b>Total Project Expenditures</b>	<b>43,610,000</b>	<b>7,324,652</b>	<b>50,934,652</b>	<b>3,968,710</b>	<b>7,722,552</b>	<b>28,768,755</b>	<b>14,443,344</b>
<b>Total Expenditures</b>	<b>43,610,000</b>	<b>7,324,652</b>	<b>50,934,652</b>	<b>3,968,710</b>	<b>8,724,001</b>	<b>28,768,755</b>	<b>13,441,896</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ -</b>	<b>\$ (7,324,652)</b>	<b>\$ (7,324,652)</b>	<b>\$ (3,943,885)</b>	<b>\$ 25,794,917</b>	<b>n/a</b>	<b>\$ (4,350,814)</b>

Fund Balance 9/30/16	\$ 6,996,187
FY 2017 Revenue Budget	43,610,000
FY 2017 Expenditure Budget	50,934,652
Projected Ending Fund Balance	<u>\$ (328,465)</u>

**Note:** Ending balance RBB funds from General CIP will be used to reconcile negative balance.

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)

**City of Bellaire  
Metro Fund  
Revenues and Expenditures (unaudited)  
YTD as of April 2017**

	<b>FY 2017 Adopted Budget</b>	<b>Budget Carry-over</b>	<b>FY 2017 Revised Budget</b>	<b>April Actual</b>	<b>YTD Actual</b>	<b>Encumbrance</b>	<b>Budget Balance</b>
<b>Revenues</b>							
Metro Sales Tax	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 84,813	\$ 645,204	n/a	\$ 554,796
Interest	-	-	-	1,620	7,876	n/a	(7,876)
<b>Total Revenues</b>	<b>1,200,000</b>	<b>-</b>	<b>1,200,000</b>	<b>86,433</b>	<b>653,079</b>	<b>n/a</b>	<b>546,921</b>
<b>Projects</b>							
FY 2014 City Wide Trip Hazard	-	177,108	177,108	-	-	177,108	0
FY 2014 Sidewalk Projects	-	185,283	185,283	-	-	-	185,283
FY 2015 Street Pavement Mgt Program	1,200,000	1,485,172	2,685,172	80,176	1,068,269	1,397,073	219,831
FY 2015 Street Striping Program	-	15,953	15,953	-	-	-	15,953
<b>Total Expenditures</b>	<b>1,200,000</b>	<b>1,863,516</b>	<b>3,063,516</b>	<b>80,176</b>	<b>1,068,269</b>	<b>1,574,180</b>	<b>421,067</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ -</b>	<b>\$(1,863,516)</b>	<b>\$(1,863,516)</b>	<b>\$ 6,257</b>	<b>\$(415,190)</b>	<b>n/a</b>	<b>\$ 125,854</b>
Fund Balance 9/30/16	\$ 2,172,194						
FY 2017 Revenue Budget	1,200,000						
FY 2017 Expenditure Budget	3,063,516						
Projected Ending Fund Balance	<u>\$ 308,678</u>						

**CITY OF BELLAIRE  
CURRENT PROPERTY TAX COLLECTIONS  
FY 2014 - FY 2017**

<u>Month</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	652,841	585,025	131,234	272,719
Dec	3,255,591	4,865,374	3,881,188	2,965,928
Jan	6,438,379	6,075,640	8,702,108	5,656,798
Feb	3,605,747	3,634,938	4,005,865	2,859,743
Mar	137,922	296,537	206,525	132,698
Apr	102,078	63,640	90,455	60,795
May	45,507	55,636	49,017	
Jun	41,695	53,382	57,865	
Jul	2,853	4,673	14,076	
Aug	-	-	-	-
Sep	-	-		
			YTD Collections	\$ 11,948,681
			% of Budget	64.33%
			% of Total Levy	64.23%
			FY 2017 Budget - Total Tax Revenue	\$ 18,573,641
			2016 Tax Year Taxable Value - Certified Appraisal Roll*	\$ 4,546,701,928
			2016 Tax Year - Under Protest or not Certified*	255,408,384
			Total	4,802,110,312
			Total Levy at \$0.3874 / \$100 =	\$ 18,603,375

**Ten Largest Taxpayers in City of Bellaire (Tax Year 2016) \***

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	81,889,532
KBS SOR 6565 6575 West Loop	Land/Improvements	39,173,621
Pin Oak North Parcres LL LLC	Land/Improvements	38,140,622
BRI 1833 6330 LLC	Land/Improvements	37,836,000
Centerpoint Energy Inc.	Electric Utility	31,186,932
SBC Communications	Utility	28,497,360
CHP Houston Tx MOB Owner LLC	Land/Improvements	27,000,000
CHP Houston TX Hospital Land	Hospital	24,441,321
Pin Oak South Parcel LL LLC	Land/Improvements	19,781,055
Pin Oak North Parcres LL LLC	Land/Improvements	13,745,000
		<u>\$ 341,691,443</u>

Tax Levy @ \$0.3874/100	<u>\$ 1,323,713</u>
% of Total Levy	7.12%

\* Source: Municipal Advisory Council of Texas

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)

**CITY OF BELLAIRE  
HOUSING INFORMATION  
FY 2017**

**April**

**Houses, Townhomes & Vacant Lots for Sale \***

<u>Price Range</u>	
\$ 0 - \$ 250,000	-
\$ 250,001 - \$ 500,000	37
\$ 500,001 - \$ 750,000	32
\$ 750,001 - \$ 1,000,000	36
> \$ 1,000,000	107
<b>Total Units For Sale *</b>	<b>212</b>
<b>Total HCAD Residential Units/Lots **</b>	<b>6,199</b>

**For Sale as a % of Total Units** 3.42%

**Highest Listing Price - Home** \$ 3,825,000  
**Lowest Listing Price - TH/Lot** \$ 299,000

**Houses for Lease \*** 69

**Highest Lease/Month** \$ 7,950  
**Lowest Lease/Month** \$ 1,400

**Foreclosure History as of end of Quarter Reported by RealtyTrac**

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-14	3	2
At Quarter End 03-31-15	4	2
At Quarter End 06-30-15	3	2
At Quarter End 09-30-15	2	2
At Quarter End 12-31-15	3	2
At Quarter End 03-31-16	2	2
At Quarter End 06-30-16	-	2
At Quarter End 09-30-16		2
At Quarter End 12-31-16	2	3
At Quarter End 03-17-17	3	2

**New Residential Construction**

<u>Fiscal Year</u>	<u>New Units</u>	<u>Dollar Value</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	85,632,703	506,702
2008	132	75,405,507	571,254
2009	49	26,026,889	531,161
2010	*** 64	34,682,458	541,913
2011	56	30,064,905	536,873
2012	*** 93	54,914,376	590,477
2013	*** 113	65,491,037	579,567
2014	125	78,420,596	627,365
2015	98	52,190,001	532,551
2016	73	44,585,564	610,761
2017	37	18,521,875	500,591

**Average Appraised Value (Tax Year 2016)** \$ 843,265

\* Source: realtor.com does not include for sale or lease by owner

\*\* Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

\*\*\* Numbers revised based on system correction

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)

**CITY OF BELLAIRE**  
**SUMMARY OF SALES & MIXED BEVERAGE TAX**  
**FY 2015 - FY 2017**

<u>Payment</u>				
<u>Month</u>	<u>Period</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
<b><u>Sales Tax</u></b>				
Oct	Aug	\$ 168,534	\$ 153,643	\$ 153,452
Nov	Sep	204,637	236,498	179,528
Dec	Oct	187,620	196,711	177,498
Jan	Nov	168,955	253,578	203,388
Feb	Dec	289,944	253,419	232,674
Mar	Jan	175,468	176,377	174,240
Apr	Feb	168,824	171,712	169,626
May	Mar	201,769	210,865	
Jun	Apr	174,538	172,229	
Jul	May	171,111	186,436	
Aug	Jun	230,014	266,791	
Sep	Jul	209,043	178,264	
<b>Sub-Total</b>		<u>\$ 2,350,457</u>	<u>\$ 2,456,522</u>	<u>\$ 1,290,407</u>
<b><u>Mixed Beverage</u></b>				
Oct	1st Qtr	5,493	6,012	4,668
Jan	2nd Qtr	6,053	5,238	4,408
Apr	3rd Qtr	5,839	5,570	
Jul	4th Qtr	6,004	5,970	
<b>Sub-Total</b>		<u>23,389</u>	<u>22,790</u>	<u>9,075</u>
<b>Total</b>		<u><u>\$ 2,373,846</u></u>	<u><u>\$ 2,479,312</u></u>	<u><u>\$ 1,299,483</u></u>

**CITY OF BELLAIRE  
SUMMARY OF FRANCHISE FEES  
FY2015 - FY 2017**

	<b>Total <u>FY 2015</u></b>	<b>Total <u>FY 2016</u></b>	<b>YTD <u>FY 2017</u></b>
<b>Electric</b>	\$ 823,552	\$ 823,825	\$ 480,947
<b>Gas</b>	123,933	90,735	77,971
<b>Telephone</b>	115,691	114,371	53,191
<b>Cable</b>	<u>328,259</u>	<u>335,611</u>	<u>163,363</u>
<b>Total</b>	<b><u>\$ 1,391,435</u></b>	<b><u>\$ 1,364,542</u></b>	<b><u>\$ 775,472</u></b>

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)

**CITY OF BELLAIRE**  
**SUMMARY OF PURCHASE ORDERS**  
**FY 2017**

	Oct-16		Nov-16		Dec-16		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	320	\$ 3,450,562	265	\$ 900,844	187	\$ 651,711	772	\$ 5,003,118
PO for \$5,000 - \$50,000	37	\$ 556,054	27	\$ 389,891	13	\$ 238,795	77	\$ 1,184,740
% of Total Purchase Orders	11.56%	16.11%	10.19%	43.28%	6.95%	36.64%	9.97%	23.68%
\$ 5,000 - \$ 25,000	33	\$ 406,163	23	\$ 263,797	10	\$ 130,723	66	\$ 800,683
\$ 25,001 - \$ 50,000	4	\$ 149,891	4	\$ 126,093	3	\$ 108,073	11	\$ 384,056
	Jan-17		Feb-17		Mar-17		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	240	\$ 1,866,761	213	\$ 1,525,304	160	\$ 26,618,823	613	\$ 30,010,888
PO for \$5,000 - \$50,000	20	\$ 307,803	14	\$ 219,796	25	\$ 335,309	59	\$ 862,908
% of Total Purchase Orders	8.33%	16.49%	6.57%	14.41%	15.63%	1.26%	9.62%	2.88%
\$ 5,000 - \$ 25,000	17	\$ 188,053	11	\$ 109,676	19	\$ 213,785	47	\$ 511,514
\$ 25,001 - \$ 50,000	3	\$ 119,750	3	\$ 110,120	6	\$ 121,524	12	\$ 351,394
	Apr-17		May-17		Jun-17		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	221	\$ 16,729,323	-	\$ -	-	\$ -	221	\$ 16,729,323
PO for \$5,000 - \$50,000	18	\$ 299,120	-	\$ -	-	\$ -	18	\$ 299,120
% of Total Purchase Orders	8.14%	1.79%	0.00%	0.00%	0.00%	0.00%	8.14%	1.79%
\$ 5,000 - \$ 25,000	14	\$ 145,081	-	\$ -	-	\$ -	14	\$ 145,081
\$ 25,001 - \$ 50,000	4	\$ 154,039	-	\$ -	-	\$ -	4	\$ 154,039
	Jul-17		Aug-17		Sep-17		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	-	\$ -	-	\$ -	-	\$ -	-	\$ -
PO for \$5,000 - \$50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -

\* Purchases include bids, sole source, and cooperative purchasing.

Attachment: April 2017 Monthly Report (2167 : Monthly Financial Report for the Period Ending April 30, 2017)



**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401

**SCHEDULED  
INFORMATION ITEM (ID  
# 2153)**

Meeting: 06/05/17 05:00 PM  
Department: Parks, Recreation and  
Facilities  
Category: Presentation  
Department Head: Karl Miller  
DOC ID: 2153

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**Item Title:**

Quarterly Report from the Evelyn's Park Conservancy Board - Presented by Denton Ragland, Executive Director, Evelyn's Park Conservancy.

**Background/Summary:**

Per Ordinance No. 14-035, and the Development and Operating Agreement for Evelyn's Park, the Conservancy shall present a quarterly report to the City Council of the City of Bellaire.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**City Attorney Review:**

N/A

**Recommendation:**

it is the recommendation of Karl Miller, Director of Parks, Recreation and Facilities that the City Council of the City of Bellaire receives the quarterly report as presented by the Evelyn's Park Conservancy.

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: Parks, Recreation and  
Facilities  
Category: Presentation  
Department Head: Cheryl Bright-  
West  
DOC ID: 2293

**SCHEDULED  
INFORMATION ITEM (ID  
# 2293)**

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**Item Title:**

Presentation of a check from PATRONS for Bellaire Parks, to the City of Bellaire for the enhancement of future improvements to Evergreen Park - Presented by PATRONS for Bellaire Parks.

**Background/Summary:**

Representatives from PATRONS from Bellaire Parks will present a check to the City of Bellaire for the enhancement of future improvements to Evergreen Park.

The PATRONS for Bellaire Parks have been fundraising for Evergreen Park improvements through special events such as Wine & Tapas, Tents N Town and the Dive in Movie for the past three years. The organization would like to present a check to the City of Bellaire to secure a future donation of no less than \$150,000 to be utilized when Evergreen Park improvements are realized.

**Previous Council Action Summary:**

NA

**Fiscal Impact:**

NA

**City Attorney Review:**

NA

**Recommendation:**

It is the recommendation of the Cheryl Bright, Assistant Director of Parks, Recreation & Facilities that City Council accept the presentation of the check from PATRONS for Bellaire Parks.



# CITY OF BELLAIRE TEXAS

## MAYOR AND COUNCIL

APRIL 17, 2017

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE  
BELLAIRE, TX 77401

### REGULAR SESSION - 7:00 P.M.

#### A. Call to Order - Andrew S. Friedberg, Mayor.

**Andrew S. Friedberg, Mayor**, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 7:02 p.m. on Monday, April 17, 2017. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

#### B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

**Mayor Friedberg** announced that a quorum of the members of City Council was present as set forth in the table below:

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

#### C. Inspirational Reading and/or Invocation - Trisha S. Pollard, Council Member.

**Trisha S. Pollard, Council Member**, introduced her 13-year old neighbor, Dani Purcell, daughter of Heather and Ari Purcell. Council Member Pollard recognized Dani's recent donation of \$300.00 from her Bat Mitzvah to the Bellaire City Library in remembrance of her great-grandmother who loved mysteries. Council Member Pollard learned of the donation in an update members of City Council received weekly from the City Manager. The update included a letter from Mary Cohrs, Director of Library, describing the donation and recommending acceptance. Director of Library Cohrs advised that a variety of mysteries would be purchased with the donation and a book plate placed in each book indicating the names of the donor and the honoree.

Prior to asking Dani to step up to the podium, **Council Member Pollard** noted that Dani was in 7<sup>th</sup> Grade at Pin Oak Middle School and had graduated from Condit Elementary School.

Minutes Acceptance: Minutes of Apr 17, 2017 7:00 PM (Adoption of Minutes:)

**Dani Purcell** shared her great-grandmother Jeannette Ratafia's love of mysteries with members of City Council. She noted that she wished to recognize and honor her great-grandmother and decided to do so with a gift from her Bat Mitzvah to the Bellaire City Library. The gift would be used to purchase mysteries in Dani's great-grandmother's name.

**Council Member Pollard** invited Dani to lead the members of City Council and the audience in the Pledges to the Flags.

**D. Pledges of Allegiance - Trisha S. Pollard, Council Member.**

At the invitation of Council Member Pollard, **Dani Purcell** led the members of City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

**E. Personal/Audience Comments.**

**Gary Husmann:**

Mr. Husmann addressed City Council regarding the possible development of a restaurant at 4900 Bissonnet Street. Mr. Husmann encouraged members of City Council to provide a clear separation between commercial and residential properties. An example of such a separation was the ten (10) foot fence that was constructed between the development that included Jax Grill and the residential properties on Locust Street.

**Patrick Adams:**

Mr. Adams addressed City Council regarding the right-of-way agreement between Edwin Freedman and the City of Bellaire for the property at the intersection of Bissonnet Street and Chestnut Street. Mr. Adams expressed concern that changes to the right-of-way could result in significant changes to the neighborhood. For example, patrons of the businesses located at 4900 Bissonnet Street would enter from Chestnut Street resulting in a significant increase in traffic and a negative impact to property values on Chestnut Street, in his opinion.

Mr. Adams advised that the nearby residential property owners expected the City of Bellaire to honor their investment in their homes. He also stated that he could not understand how the City could relinquish public right-of-way for no consideration.

**Bill Garrett:**

Mr. Garrett addressed City Council regarding the right-of-way agreement between the City and Mr. Freedman. He expressed concern that the City would give equal priority to a commercial developer instead of the residences of the City.

Mr. Garrett indicated that the right-of-way agreement contained two options. The second option was ill-conceived, in his opinion, as the option would do away with an extension of Second Street and the sidewalk that connected Second Street to Bissonnet Street. Mr. Garrett cited a possible safety issue for residents trying to walk from Second Street to Bissonnet Street.

Also of concern to Mr. Garrett was the free grant by the City of land to a developer for 15 years with an option of an additional 15 years. Once the mature trees were removed from the right-of-way, residents would face a parking lot and restaurant. He asked how beautification could be a priority for the City of Bellaire if landscaping were removed and

a parking lot constructed in its place.

**Kevin Newman:**

Mr. Newman addressed City Council regarding the agenda item for a branding consultant. Mr. Newman advised that Bellaire already had a brand and was well-known. He felt that spending close to \$42,000 on branding was a mistake. He noted that Bellaire was not a restaurant or company competing for customers or rehabilitating a ruined product.

**Randy Pollard:**

Mr. Pollard addressed City Council regarding April 21, San Jacinto Day, a celebration of the final battle of the Texas Revolution where Texas won its independence. Mr. Pollard provided each member of City Council with a medal in honor of that battle.

**F. Reports and Presentations:**

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

**Paul A. Hofmann, City Manager**, presented the City Manager's Report dated April 17, 2017, to members of City Council.

At the conclusion of the City Manager's Report, **Mayor Friedberg** opened the floor for questions from City Council. Following questions, Mayor Friedberg announced that the City Manager's Report was concluded and continued to the next report on the agenda.

2. Presentation regarding the advantages and potential timeline related to branding, identity, and graphic design efforts proposed for the City of Bellaire, and related discussion - Submitted by Michelle Jordan, Project Manager.

**City Manager Hofmann** provided a few introductory remarks related to the agenda item. He began with a reference to reports, plans, and groups that had and continued to work on the City's image, branding, and look and feel, such as the Urban Design Report prepared by Terrain Studio; Planning and Zoning Commission through their efforts to develop design standards; Parks Master Plan and activities of the Parks and Recreation Advisory Board; Cultural Arts Board through their pursuit of public art; Citizens for a Beautiful Bellaire group which championed the aforementioned Urban Design Report; and the Bellaire Historical Society.

City Manager Hofmann noted that it had long been suggested that the City's municipal facilities project could be the benchmark for the City's look and feel. While the architectural decisions had been made and great input had been received from the Ad Hoc Municipal Advisory Committees regarding interior design, there was an opportunity to ensure more of an impact through the new buildings as to how the community wished to be represented. The City's objective was to put a process and consultant in place that would give us the products that positively and accurately reflected what the City was about.

In closing, City Manager Hofmann introduced Michelle Jordan, Project Manager, to continue with the presentation.

**Michelle Jordan, Project Manager**, agreed with City Manager Hofmann regarding the valuable input the City had already received to date. One of the goals and objectives that the City hoped to get from the branding study and effort was a real good verbal articulation of who the City was that could morph into a toolkit to inform some decisions that still needed to be made in the new buildings, such as room signs, logos, and iconography in the lobby, as well as print materials, web environment, lighting standards (street lights), and park signage.

Project Manager Jordan concluded her presentation with an introduction of Allyson Lack, Creative Director of Design by Principle. It was noted that Ms. Lack's firm recently served as the design consultant for Evelyn's Park.

**Allyson Lack, Creative Director, Design by Principle**, shared her company's approach and timeline for a brand immersion/audit, brand vision (verbal), and brand identity (visual). Ms. Lack also walked City Council through some examples of her company's work that would demonstrate how an integrated brand system (visual and verbal articulation of who the City was and what the City stood for) could elevate the experience (increasing pride, beauty, and sense of community) represented by the City of Bellaire.

Creative Director Lack indicated that step one, immersion, would consist of research and a brand audit, with findings to be presented to City Council in June of 2017. Step two, brand vision and brand identity, would be presented to City Council in September of 2017. Brand language assets to be provided in September included a new/refreshed logo, cohesive font families to be used city-wide (print and web), and a cohesive color palette.

**Mayor Friedberg** opened the floor for questions from City Council. Following questions, Mayor Friedberg announced that the presentation was concluded.

[After determining that a consensus of the members of City Council desired to move to agenda item G. 2., which provided a recommendation for possible funding for the branding project, Mayor Friedberg advised that the rules of City Council were suspended by general consent and moved directly to agenda item G. 2.]

3. Presentation on the City of Bellaire Rights-of-Way Inventory and Assessment as prepared by Burditt Land | Place Consultants - Submitted by John McDonald, Director of Development Services.

**John McDonald, Director of Development Services**, introduced the agenda item before City Council. He noted that as part of the FY 2016 Capital Improvement Program, City Council allocated funds to enable a study of the rights-of-way, specifically the commercial areas of the City, as a means to better understand what rights-of-way were available, how rights-of-way were being used publicly and privately, as well as potential conflicts that might arise as a result of a mix of pedestrian, bicycle, and automobile uses with utility uses and landscaping.

Through a "Request for Qualifications" process, the City selected Burditt Land|Place Consultants, a planning and land use firm, to assist the City in its endeavor to study, inventory, and assess the City's rights-of-way. Director McDonald indicated that the study provided an inventory of rights-of-way, as well as necessary maps to highlight identified areas.

Director McDonald introduced Shane Howard, Senior Vice President for Burditt Land|Place Consultants, to present the results of the study.

**Shane Howard, Senior Vice President, Burditt Land|Place Consultants,** advised that he had worked closely with Director John McDonald and former Public Works Director Brant Gary on the study and indicated that his firm's goal was to understand the encroachments the City actually had, as well as the impacts from a policy perspective and redevelopment perspective. City projects related to safe passage and bicycle and pedestrian connectivity became a focus for Senior Vice President Howard's firm.

Major intersections, north-south alleyways, east-west alleyways, and major sidewalk gaps were reviewed within the study area. Senior Vice President Howard identified the target areas of the study as the Urban Village district, Bellaire and Bissonnet Corridors, Fournace Place between South Rice Avenue and Newcastle Street, and the City Complex area (blocks surrounding City Hall).

Three encroachment types were reviewed as follows: structural (parking lots and building walls), hardscape (signs and piping), and landscape (basic plantings to substantial landscaping). Secondly, the investment to remedy was measured. Thirdly, the impact to the community from a pedestrian and bicycle access and traffic flow standpoint to aesthetics and safety, was measured.

From a findings standpoint, landscape encroachments existed primarily on Bellaire Boulevard, hardscape encroachments occurred in the Corridor Mixed Use (CMU) district, and structural encroachments occurred in the Urban Village district. Low cost encroachments occurred along Bellaire Boulevard and higher cost encroachments occurred in the CMU and Urban Village districts.

Over 50% of the City's encroachments consisted of low impact landscape. Thirty-five (35) percent of the encroachments were hardscape (signs in the CMU district), with the remaining encroachments falling in the structural category.

With respect to intersections, Senior Vice President Howard indicated that his firm looked at seven, with a focus on site triangles and impacts. Measures of the number of encroachments were taken, as well as type, within the intersections. Two intersections that needed a bit of focus were noted to be 1) South Rice Avenue and Fournace Place; and 2) Bissonnet Street and Fifth Street.

All ten of the north-south alleyways were reviewed with respect to accessibility (fully open, partially open, or temporarily blocked). Seven of the ten were not accessible due to private fences or some other structures. Three of the ten were completely open and allowed for parking and commercial access.

Finally major sidewalk gaps were reviewed. Four major areas with gaps were identified as follows: 1) Fournace Place and IH-610; 2) Bissonnet Street between IH-610 and Avenue B; 3) Urban Village (had the largest gaps); and 4) Bellaire Boulevard between IH-610 and South Rice Avenue.

**Mayor Friedberg** opened the floor for questions from members of City Council for Senior Vice President Howard. Following questions, Mayor Friedberg announced that the presentation was concluded and moved to the next item on the agenda.



**G. New Business:****1. Adoption of Ordinance(s)/Resolution(s):**

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a change order to the professional services contract with Pierce, Goodwin, Alexander and Linville for additional architectural design services for the Municipal Facilities Project in the amount of \$200,000.00 - Submitted by Michelle Jordan, Project Manager.

**Project Manager Jordan** stated that there were three significant reasons why the design services for the Municipal Facilities Project needed to increase over time as follows: 1) site plan changes, such as the decision to keep the Civic Center with City Hall and the Municipal Court with the Police Station; 2) building size changes, such as additional space needs identified for the Police Station; and 3) additional meetings and presentations that the firm of Pierce, Goodwin, Alexander, and Linville (PGAL) was required to lead.

**Mayor Friedberg** entertained a motion to adopt the ordinance as presented.

**Motion:**

**To adopt the ordinance as presented, authorizing a change order to the professional services contract with PGAL for additional architectural design services for the Municipal Facilities Project in the amount of \$200,000.00.**

**{Moved by David R. Montague, Council Member, and seconded by Gus E. Pappas, Council Member}**

**Mayor Friedberg** opened the floor for questions and deliberation. Following questions, Mayor Friedberg called for action on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David R. Montague, Council Member
<b>SECONDER:</b>	Gus E. Pappas, Council Member
<b>AYES:</b>	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague

- b. Consideration of and possible action on a recommendation to approve construction phase services to be provided by Horizon + Christensen, A Joint Venture, for construction of the Municipal Facilities Project in the amount of \$16,267,606.00, and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Guaranteed Maximum Price Amendment amending Exhibit 1 to AIA Document A133--2009, Standard Form of Agreement Between Owner and Construction Manager as Constructor, by and between the City of Bellaire, Texas, as Owner, and Horizon + Christensen, A Joint Venture, as Construction Manager, regarding the Municipal Facilities Project for the purpose of accepting the guaranteed maximum price for said project in the amount of \$16,267,606.00 - Submitted by Michelle Jordan, Project Manager.

**Motion:**

**To approve the construction phase services as recommended and adopt the ordinance as presented, authorizing the guaranteed maximum price amendment to the Standard Form of Agreement with Horizon+Christensen regarding the Municipal Facilities Project for the guaranteed maximum price of \$16,267,606.00.**

**{Moved by Roman F. Reed, Mayor Pro Tem, and seconded by Trisha S. Pollard, Council Member}**

**Project Manager Jordan** mentioned a typographical error that had been made in the recommendation section of the agenda statement for this item. She noted that the correct guaranteed maximum price for the project was \$16,267,606.00. An introduction was also made to representatives of Horizon+Christensen who were present to answer any questions that City Council had.

**Mayor Friedberg** opened the floor for questions and deliberation. Following questions and deliberation, action was taken on the motion.

<b>RESULT:</b>	<b>ADOPTED [6 TO 1]</b>
<b>MOVER:</b>	Roman F. Reed, Mayor Pro Tem
<b>SECONDER:</b>	Trisha S. Pollard, Council Member
<b>AYES:</b>	Friedberg, Reed, Pollard, Pappas, Fife, Montague
<b>NAYS:</b>	McLaughlan
<b>ABSENT:</b>	None

**2. Item for Individual Consideration:**

Minutes Acceptance: Minutes of Apr 17, 2017 7:00 PM (Adoption of Minutes:)

Consideration of and possible action to authorize the use of the Beautification project budget to develop a brand identity for the City of Bellaire in a currently estimated amount of \$41,750.00 - Submitted by Diane K. White, Assistant City Manager.

[By consensus, the City Council considered this agenda item G. 2. immediately following agenda item F. 2., which was a presentation relating to this action item.]

In the interest of efficiency, **Mayor Friedberg** noted that the agenda item before City Council consisted of two questions wrapped into one as follows: 1) whether to move forward with the exercise; and 2) whether to approve the use of the beautification project budget to do so. For discussion purposes, Mayor Friedberg entertained a motion to authorize the use of the beautification project budget to develop a brand identity for the City in a currently estimated amount of \$41,750.00.

**Motion:**

**To authorize the use of the beautification project budget to develop a brand identity for the City in a currently estimated amount of \$41,750.00.**

**{Moved by Pat B. McLaughlan, Council Member, and seconded by Michael Fife, Council Member}**

**Mayor Friedberg** opened the floor for questions from members of City Council for Assistant City Manager Diane K. White and City Manager Paul A. Hofmann regarding the staff recommendation for funding the brand identity project.

Following questions and deliberation, action was taken on the motion.

[Following action on the motion, members of City Council returned to agenda item F. 3. and considered the remainder of the agenda in the order in which it was written.]

<b>RESULT:</b>	<b>ADOPTED [6 TO 1]</b>
<b>MOVER:</b>	Pat B. McLaughlan, Council Member
<b>SECONDER:</b>	Michael Fife, Council Member
<b>AYES:</b>	Friedberg, Pollard, Pappas, McLaughlan, Fife, Montague
<b>NAYS:</b>	Reed

**H. Community Interest Items from the Mayor and City Council.**

Community interest items from the Mayor and City Council included reminders of several upcoming events, including a ribbon-cutting ceremony for Evelyn's Park on Saturday, April 22nd, and a groundbreaking ceremony for the new municipal facilities on Tuesday, May 9th; expressions of appreciation were given to Council Member Pollard for her involvement of a young resident during the inspirational reading and pledges portion of the meeting; expression of congratulations to City Staff for their presentations during the meeting; expression of congratulations and thanks to Children's Librarian Terra Thompson who successfully applied for a grant to the Texas Library Association for new mystery titles for the City's children's collection; expression of congratulations and

thanks to the Parks, Recreation, and Facilities Staff for putting on another great Trolley Run; and thanks to the Bellaire Business Association for facilitating a discussion with property owners in Bellaire's commercial sector.

**I. Adjourn.**

**Mayor Friedberg** announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 10:17 p.m. on Monday, April 17, 2017.

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: Public Works  
Category: Ordinance  
Department Head: Michael Leech  
DOC ID: 2079

**SCHEDULED  
ORDINANCE (ID # 2079)**

---

**Item Title:**

Consideration of and possible action on a recommendation from the Public Works Department to make the final payment on Rebuild Bellaire Phase Five A (the "Project") to Total Contracting, Limited, in the amount of \$550,954.37 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Application for Payment - Final (No. 20)" with Total Contracting, Limited, in the amount of \$550,954.37 and authorization for the City of Bellaire, Texas, to make the final payment to Total Contracting, Limited on said Project in the amount of \$550,954.37. This final payment results in a final contract amount of \$9,609,471.76 compared to the original contract amount of \$10,250,150.00 - Submitted by Michael Leech, Director of Public Works.

**Background/Summary:**

Bids were opened on December 18, 2014 and ranged from \$10,250,150.00 to \$10,274,030.00. Total Contracting Limited submitted the lowest responsible bid and was awarded a contract in the amount of \$10,250,150 at the January 26, 2015 City Council meeting.

This project included the removal of existing streets and installation of new storm sewer systems, new street paving, new driveway approaches and new sidewalks.

The project duration was 426 days but was later amended 558 days to accommodate unforeseen construction related circumstances.

The following streets were addressed through this project:

- 4600 Block of Beech
- 4700 - 4900 Blocks of Bellview
- 500 Block of College
- 5100 Block of Evergreen
- 500 - 700 Blocks of Fifth Street - (Huisache to Pocahontas)
- 4500 Block of Merrie Lane
- 5100 - 5400 Blocks of Pocahontas
- 4900 Block of Wellford
- 500 Block of Wilmington
- 500 Block of Winslow

This final payment of \$550,954.37 includes invoice #20 payment of \$70,480.79 and the 5% final release of retainage of \$480,473.59.

**Previous Council Action Summary:**

January 26, 2015      -      Total Contracting Limited Awarded Rebuild Bellaire Phase Five A Construction Contract

**Fiscal Impact:**

The project was funded from the following sources:

- Series 2014 Rebuild Bellaire Bonds: \$1,449,000
- Series 2015 Rebuild Bellaire Bonds: \$7,960,000
- Pay As You Go Infrastructure Funds: \$ 841,150

The savings for this contract is \$640,679. A portion of the savings comes from bonds (\$253,817) and cash (\$386,862). These funds are available for reappropriation to eligible projects in the FY 2018 budget process.

**Recommendation:**

The Public Work's Director requests City Council approval of this ordinance as presented approving final payment to Total Contracting Limited for an amount of \$550,954.37.

**ATTACHMENTS:**

- RBB 5A Closeout (PDF)
- Ordinance - RBB 5A Closeout (DOC)



March 9, 2017

Ms. Cristin Emshoff  
Public Works Special Project Manager  
City of Bellaire  
7008 S. Rice Avenue  
Bellaire, Texas 77401

Re: Rebuild Bellaire Phase Five-A  
City of Bellaire, Texas  
Bellaire Project No. 15-003  
HDR Project No. 13-041A

Dear Ms. Emshoff:

In accordance with the specifications, enclosed please find the following items:

1. Agreement for Final Payment and Contractor's Sworn Release and Affidavit of Bills Paid
2. Five copies of Change Order No. 1-Final – To Be Executed
3. Exhibit A – Copies of Pay Estimates No. 1-19
4. Exhibit B – Pay Estimate No. 20-Final
5. Consent of Surety Company to Final Payment
6. Contractor's One Year Maintenance Bond
7. Contractor's Letter of Warranty
8. Contractor's Notice of Construction Completion
9. TCEQ Notice of Termination to the Contractor
10. Engineer's Certificate of Completion

The documents are in order and the work has been completed. We recommend payment of the Final Payment request and acceptance of the work by the City. Upon acceptance, the City should issue a "Certificate of Acceptance" of the work to the Contractor.

Sincerely,  
HDR Engineering, Inc.

Terry Maher, CFM  
Project Manager



**AGREEMENT FOR FINAL PAYMENT AND  
CONTRACTOR'S SWORN RELEASE AND AFFIDAVIT  
OF BILLS PAID**

AGREEMENT FOR FINAL PAYMENT  
AND CONTRACTOR'S SWORN RELEASE

In order to insure that the rights, obligations and responsibilities of all parties to the original contract document are fully protected, which contract document was signed and executed on the 26th day of January, 20<sup>th</sup> 15 by Total Contracting Limited, referred to therein as CONTRACTOR and hereinafter referred to as CONTRACTOR, and the CITY OF BELLAIRE, TEXAS on the 26th day of January, 20<sup>th</sup> 15, and further in consideration for the final payment of all sums due and claimed by the CONTRACTOR against the CITY OF BELLAIRE, TEXAS, the CONTRACTOR makes the following representations to the CITY OF BELLAIRE, TEXAS, either individually if a proprietorship, jointly by all partners if a partnership, or if a corporation, by action of the president and secretary of said corporation, as duly authorized by appropriate action of the stockholders and/or board of directors of said corporation, their signatures hereon constituting a representation under oath by said individuals that they have the power and authority to execute this Agreement for and on behalf of the said corporation:

I.

The CONTRACTOR has received 19 (number) payments pursuant to 19 (number) Contractor Payment Estimates, copies of which are attached hereto and marked Exhibit "A", presented to

the CITY OF BELLAIRE, TEXAS and paid during the progress of the job referred to in the Contract between the parties; and in this regard, the undersigned CONTRACTOR represents to the CITY OF BELLAIRE, TEXAS that it does not claim nor intend to claim at any future date, any additional sums of money of any nature whatsoever under and by virtue of the payment estimates previously submitted to the PROFESSIONAL for approval, or any other sums of money of any nature whatsoever for materials furnished and used in the job or for work done, and hereby releases and discharges the CITY OF BELLAIRE, TEXAS from any liability of any nature whatsoever, for any claims of any nature made by the CONTRACTOR at some future date, or by its successors or assigns.

## II.

The undersigned CONTRACTOR further represents to the CITY OF BELLAIRE, TEXAS that the Final Payment Estimate and Change Order, if any, submitted by the CONTRACTOR to the CITY OF BELLAIRE, TEXAS, whether or not modified, corrected or changed in some way by deletions or other modifications by the PROFESSIONAL, the CONTRACTOR or the OWNER, a copy of which is attached hereto and marked Exhibit "B", is true, correct and accurate; and it is further agreed and stipulated by the undersigned CONTRACTOR that upon the receipt of final payment in the amount as set out on the Final Payment Estimate and Change Order, the CONTRACTOR, by execution of this instrument of release, does, therefore, release and forever discharge the CITY OF BELLAIRE, TEXAS of and from all manner of debts, demands, obligations, suits, liabilities and causes of action of any nature

whatsoever under and by virtue of the terms and provisions of the Contract hereinbefore referred to, and any change or modification thereof, or in any manner growing out of or arising from or by virtue of the work, labor and services performed by the CONTRACTOR.

### III.

CONTRACTOR, in addition to the provisions set out in the contract document, agrees to indemnify and hold the CITY OF BELLAIRE, TEXAS harmless from any and all causes of action, claims, demands or suits made by any person or other entity against the CITY OF BELLAIRE, TEXAS, by reason of the work performed by such CONTRACTOR, and agrees to defend or to cause the same to be defended at the CONTRACTOR's sole expense and obligation, whenever such actions may be brought, and further, to pay all costs incurred by the CITY OF BELLAIRE, TEXAS in the defense thereof, including administrative costs and attorney's fees, and further to pay any judgments or settlements which may be entered into or agreed to against or for the benefit of the CITY OF BELLAIRE, TEXAS. It is, however, specifically agreed that the CITY OF BELLAIRE, TEXAS shall not enter into any settlement agreements without the acquiescence and agreement of the CONTRACTOR.

### IV.

The CONTRACTOR, acting by and through the person or persons whose names are subscribed hereto, does solemnly swear and affirm that all bills and claims have been paid to all materialmen, suppliers, laborers, subcontractors, or other entities performing

services or supplying materials, and that the CITY OF BELLAIRE, TEXAS shall not be subject to any bills, claims, demands, litigation or suits in connection therewith.

V.

It is further specifically understood and agreed that this Agreement for Final Payment and Contractor's Sworn Release shall constitute a part of the original Contract of the parties heretofore previously referred to, and it is also specifically understood and agreed that this Agreement shall not act as a modification, waiver or renunciation by the CITY OF BELLAIRE, TEXAS of any of its rights or remedies as set out in the contract itself, but this Agreement for Final Payment and Contractor's Sworn Release shall constitute a supplement thereto for the additional protection of the CITY OF BELLAIRE, TEXAS.


VI.

This Agreement for Final Payment and Contractor's Sworn Release shall be considered to be continuing and binding upon the parties hereto and shall not terminate upon receipt and acceptance by the CONTRACTOR of final payment, but shall be deemed continuing so long as any actions, claims or other demands contemplated herein against the CITY OF BELLAIRE, TEXAS, may lawfully be brought under applicable statutes of limitations, and shall in addition be deemed to be continuing for such additional period of time as shall be necessary to compensate and repay to the CITY OF BELLAIRE, TEXAS, all costs or damages incurred by it by reason of such claims.

SIGNED and EXECUTED this, the 2<sup>nd</sup> day of March

\_\_\_\_\_, 20 17.

CONTRACTOR

  
Signature

Print Name: Boutros G. Merhi

[If CONTRACTOR is a proprietorship, owner must sign; if a partnership, each partner must sign; if a corporation, the following language should be used.]

SIGNED and EXECUTED this, the \_\_\_\_\_ day of \_\_\_\_\_

\_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_

\_\_\_\_\_, a Texas corporation, under authority granted to the undersigned by said corporation as contained in the Charter, By-Laws or Minutes of a meeting of said corporation regularly called and held.

CONTRACTOR

By: \_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Corporate Secretary

(Corporate Seal)

[This form is for use by either a proprietorship or a partnership. In the event CONTRACTOR is a partnership or a joint proprietorship, additional signature lines should be added for each individual.]

AFFIDAVIT

STATE OF TEXAS

COUNTY OF HARRIS

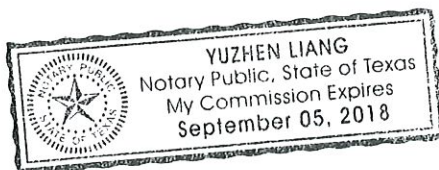
BEFORE ME, the undersigned authority, on this day personally appeared the person or persons whose name(s) are subscribed to the above and foregoing Agreement for Final Payment and Contractor's Sworn Release, who each, after being by me duly sworn, on their oaths deposed and said:

I(We) am(are) the person(s) who signed and executed the above and foregoing Agreement for Final Payment and Contractor's Sworn Release, and I(we) have read the facts and statements as therein set out and the representations as made therein, and I(we) state that the above and foregoing are true and correct.

Boutros G. Merhi

CONTRACTOR - Affiant

SWORN TO AND SUBSCRIBED TO before me this, the 2<sup>nd</sup> day of March, 2017.



Yuzhen Liang  
Notary Public, State of Texas

My Commission Expires: 09/05/2018



## AFFIDAVIT OF BILLS PAID

THE STATE OF TEXAS  
COUNTY OF HARRIS

**Boutros G. Merhi** being first duly sworn, states that he is the General Partner of Total Contracting Limited of Houston of Texas, hereinafter called "Company", and the said Company has performed work and/ or furnished materials to City of Bellaire, hereinafter called "Owner" pursuant to a contract, dated January 26<sup>th</sup>, 2015 with Owner (hereinafter called "Contract") for construction of:

Project: Rebuild Bellaire Phase 5A

That all just and lawful invoices against Company for labor, materials and expendable equipment employed in the performance of the Contract and have been paid in full (with the exception of the attached invoice) prior to acceptance of payment from the Owner, and

That the Company agrees to indemnify and hold the Owner and Engineers harmless from liability arising from claims by subcontractors, materialmen and suppliers under Contract, and

That no claims have been made or filed upon the payment bond,

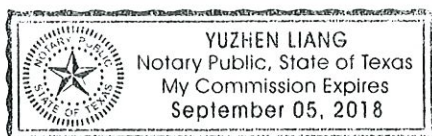
That the Company has not received and claims or notice of claims from the subcontractor, materialmen and suppliers.

  
By: **Boutros G. Merhi**  
Title: General Partner

THE STATE OF TEXAS  
COUNTY OF HARRIS

**BEFORE ME**, The undersigned authority, on this day personally appeared Boutros G. Merhi of Total Contracting Limited, a Texas liability company, Known to me to be the person and officer whose name is subscribed to the forgoing instrument, and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

Given under my hand and seal of office on this the 7<sup>th</sup> day of March, 20 17.



  
Notary Public Signature

# **CHANGE ORDER NO. 1 – FINAL TO BE EXECUTED**

## CHANGE ORDER No. 1-FINAL

PROJECT: Rebuild Bellaire Phase Five-A

DATE OF ISSUANCE: \_\_\_\_\_

OWNER: City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

ENGINEER: HDR Engineering, Inc.  
4828 Loop Central Drive, Suite 800  
Houston, Texas 77081

CONTRACTOR: Total Contracting Limited  
11203 Bedford  
Houston, Texas 77031

OWNER'S Project No.: 15-003

ENGINEER's Project No.: 13-041A

CONTRACT FOR: Rebuild Bellaire Phase Five-A

You are directed to make the following changes in the Contract Documents.

**Purpose of Change Order:** To adjust quantities to show field measured quantities.

**Attachments:** No Attachment

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIME
<b>Original Contract Price</b> \$ 10,250,150.00	<b>Original Contract Time</b> 426 calendar days
<b>Previous Change Orders</b> \$ 0.00	<b>Net change from previous Change Orders</b> 0 calendar days
<b>Contract Price prior to this Change Order</b> \$ 10,250,150.00	<b>Contract Time Prior to this Change Order</b> 426 calendar days
<b>Net Increase (Decrease) of this Change Order</b> \$ (640,678.24)	<b>Net Increase (<del>Decrease</del>) of this Change Order</b> 132 calendar days
<b>Contract Price with all approved Change Orders</b> \$ 9,609,471.76	<b>Contract Time with all approved Change Orders</b> 558 calendar days

**RECOMMENDED:**  
HDR Engineering, Inc.

by Jerry M. Mohr  
Project Manager

**APPROVED:**  
City of Bellaire

by \_\_\_\_\_  
Owner

**APPROVED:**  
Total Contracting Limited

by Boutros G. Merhi  
Contractor

## CHANGE ORDER No. 1-FINAL

PROJECT: Rebuild Bellaire Phase Five-A

DATE OF ISSUANCE: \_\_\_\_\_

OWNER: City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

ENGINEER: HDR Engineering, Inc.  
4828 Loop Central Drive, Suite 800  
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Contract Price with all approved Change Orders \$ 9,609,471.76	Contract Time with all approved Change Orders 558 calendar days

RECOMMENDED:  
HDR Engineering, Inc.

by Jerry Mahan  
Project Manager

APPROVED:  
City of Bellaire

by \_\_\_\_\_  
Owner

APPROVED:  
Total Contracting Limited

by Boutros G. Meshi  
Contractor



## CHANGE ORDER No. 1-FINAL

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11203 Bedford  
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RECOMMENDED:  
HDR Engineering, Inc.

by Jerry Mahan  
Project Manager

APPROVED:  
City of Bellaire

by \_\_\_\_\_  
Owner

APPROVED:  
Total Contracting Limited

by Bontrax G. Meshi  
Contractor

## CHANGE ORDER No. 1-FINAL

PROJECT: Rebuild Bellaire Phase Five-A

DATE OF ISSUANCE: \_\_\_\_\_

OWNER: City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

ENGINEER: HDR Engineering, Inc.  
4828 Loop Central Drive, Suite 800  
Houston, Texas 77081

CONTRACTOR: Total Contracting Limited  
11203 Bedford  
Houston, Texas 77031

OWNER'S Project No.: 15-003

ENGINEER's Project No.: 13-041A

CONTRACT FOR: Rebuild Bellaire Phase Five-A

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<b>Contract Price with all approved Change Orders</b> \$ 9,609,471.76	<b>Contract Time with all approved Change Orders</b> 558 calendar days

**RECOMMENDED:**  
HDR Engineering, Inc.

by *Jerry Maher*  
Project Manager

**APPROVED:**  
City of Bellaire

by \_\_\_\_\_  
Owner

**APPROVED:**  
Total Contracting Limited

by *Boutros G. Merhi*  
Contractor

## CHANGE ORDER No. 1-FINAL

PROJECT: Rebuild Bellaire Phase Five-A

DATE OF ISSUANCE: \_\_\_\_\_

OWNER: City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

ENGINEER: HDR Engineering, Inc.  
4828 Loop Central Drive, Suite 800  
Houston, Texas 77081

CONTRACTOR: Total Contracting Limited  
11203 Bedford  
Houston, Texas 77031

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ENGINEER's Project No.: 13-041A

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Contract Price with all approved Change Orders \$ 9,609,471.76	Contract Time with all approved Change Orders 558 calendar days

RECOMMENDED:

HDR Engineering, Inc.

by Terry M. Mather  
Project Manager

APPROVED:

City of Bellaire

by \_\_\_\_\_  
Owner

APPROVED:

Total Contracting Limited

by Boutrous G. Madi  
Contractor



## **EXHIBIT A**

### **Pay Estimates No. 1 - 19**

APPLICATION FOR PAYMENT NUMBER: 1PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 13-041 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: March 23, 2015 TO: March 31, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 92,021.98
LESS 5% RETAINAGE:	\$ 4,601.10
LESS PREVIOUS PAYMENTS:	\$ -
AMOUNT DUE THIS APPLICATION:	\$ 87,420.88

ACCOMPANYING DOCUMENTATION: Contractor's Pay Request, Engineer's Estimate No. 1

## CONTRACTORS Certification:

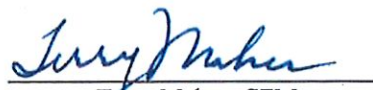
The undersigned CONTRACTOR certifies that (0) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 0 through 1 inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 4/10/2015Total Contracting Limited  
CONTRACTOR, Project Manager

BOUTROS MERITI

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: April 10, 2015  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 2PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 13-041 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: April 1, 2015 TO: April 30, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 537,814.41
LESS 5% RETAINAGE:	\$ 26,890.73
LESS PREVIOUS PAYMENTS:	\$ 87,420.88
AMOUNT DUE THIS APPLICATION:	\$ 423,502.80

ACCOMPANYING DOCUMENTATION: Contractor's Pay Request, Engineer's Estimate No. 2

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that (1) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 0 through 1 inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 5/11/15Total Contracting Limited

  
BOUTROS G. MERGU
   
CONTRACTOR, Project Manager

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: May 11, 2015

  
Terry Maher, CFM
   
Project Manager

APPLICATION FOR PAYMENT NUMBER: 3PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 13-041 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: May 1, 2015 TO: May 31, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 908,400.86
LESS 5% RETAINAGE:	\$ 45,420.04
LESS PREVIOUS PAYMENTS:	\$ 510,923.68
AMOUNT DUE THIS APPLICATION:	\$ 352,057.14

ACCOMPANYING DOCUMENTATION: Contractor's Pay Request, Engineer's Estimate No. 3

## CONTRACTORS Certification:


The undersigned CONTRACTOR certifies that (0) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 0 through 2 inclusive; and (2) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 6/12/15Total Contracting Limited

  
BOUTROS G. MERI
   
CONTRACTOR, Project Manager

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: June 12, 2015

  
Terry Maher, CFM
   
Project Manager



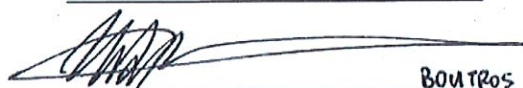
APPLICATION FOR PAYMENT NUMBER: 4PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: June 1, 2015 TO: June 30, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 1,526,692.89
LESS 5% RETAINAGE:	\$ 76,334.64
LESS PREVIOUS PAYMENTS:	\$ 862,980.82
AMOUNT DUE THIS APPLICATION:	\$ 587,377.43

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 4

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 3 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 7/9/2015Total Contracting Limited
  
 BOUTROS G. MERHI  
 CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: July 9, 2015
  
 Terry Maher, CFM  
 Project Manager

APPLICATION FOR PAYMENT NUMBER: 5PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: July 1, 2015 TO: July 31, 2015


ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 2,142,474.59
LESS 5% RETAINAGE:	\$ 107,123.73
LESS PREVIOUS PAYMENTS:	\$ 1,450,358.25
AMOUNT DUE THIS APPLICATION:	\$ 584,992.61

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 5

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 4 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).


DATE: 8/19/2015Total Contracting Limited

  
Boutas G. Merhi  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 8/19/2015

  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 6PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: August 1, 2015 TO: August 31, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 2,646,039.04
LESS 5% RETAINAGE:	\$ 132,301.95
LESS PREVIOUS PAYMENTS:	\$ 2,035,350.86
AMOUNT DUE THIS APPLICATION:	\$ 478,386.23

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 6

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 5 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).


DATE: 9/11/2015Total Contracting Limited

  
BOUTROS G. MERHI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: Terry Maher 9/16/2015

  
Terry Maher, CFM  
Project Manager



APPLICATION FOR PAYMENT NUMBER: 7PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: September 1, 2015 TO: September 30, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 3,116,188.34
LESS 5% RETAINAGE:	\$ 155,809.42
LESS PREVIOUS PAYMENTS:	\$ 2,513,737.09
AMOUNT DUE THIS APPLICATION:	\$ 446,641.83

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 7

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 6 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

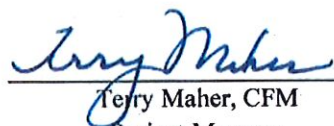
DATE: 10/16/2015Total Contracting Limited

 for BOUTROS G. MERHI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 10/16/2015

  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 8PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: October 1, 2015 TO: October 31, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 3,650,444.29
LESS 5% RETAINAGE:	\$ 182,522.21
LESS PREVIOUS PAYMENTS:	\$ 2,960,378.92
AMOUNT DUE THIS APPLICATION:	\$ 507,543.16

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 8

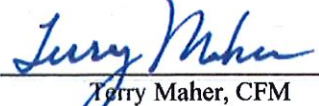
## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 7 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 11/18/2015Total Contracting Limited  
Boutros G. Merhi  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: November 18, 2015  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 9PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: November 1, 2015 TO: November 30, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 4,212,343.85
LESS 5% RETAINAGE:	\$ 210,617.19
LESS PREVIOUS PAYMENTS:	\$ 3,467,922.08
AMOUNT DUE THIS APPLICATION:	\$ 533,804.58

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 9

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 8 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 12/14/2015Total Contracting Limited

Boutros G. MERRI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 12/14/2015

Terry Maher  
Terry Maher, CFM  
Project Manager




APPLICATION FOR PAYMENT NUMBER: 10PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: December 1, 2015 TO: December 31, 2015

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 4,687,317.51
LESS 5% RETAINAGE:	\$ 234,365.88
LESS PREVIOUS PAYMENTS:	\$ 4,001,726.66
AMOUNT DUE THIS APPLICATION:	\$ 451,224.97

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 10


## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 9 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 11/19/2016Total Contracting Limited  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 01/20/16  
Terry Maher, CFM  
Project Manager


APPLICATION FOR PAYMENT NUMBER: 11PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: January 1, 2016 TO: January 31, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 5,398,281.42
LESS 5% RETAINAGE:	\$ 269,914.07
LESS PREVIOUS PAYMENTS:	\$ 4,452,951.63
AMOUNT DUE THIS APPLICATION:	\$ 675,415.72

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 11


## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 10 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 2/9/2016Total Contracting Limited  
BOUTROS G. MERHI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: February 17, 2016  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 12PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: February 1, 2016 TO: February 29, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 6,059,510.19
LESS 5% RETAINAGE:	\$ 302,975.51
LESS PREVIOUS PAYMENTS:	\$ 5,128,367.35
AMOUNT DUE THIS APPLICATION:	\$ 628,167.33

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 12

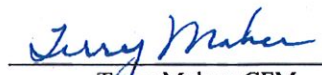
## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 11 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 3/16/2016Total Contracting Limited  
BONTROS G. MERHI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: March 17, 2016  
Terry Maher, CFM  
Project Manager



APPLICATION FOR PAYMENT NUMBER: 13PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: March 1, 2016 TO: March 31, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 6,590,198.92
LESS 5% RETAINAGE:	\$ 329,509.95
LESS PREVIOUS PAYMENTS:	\$ 5,756,534.68
AMOUNT DUE THIS APPLICATION:	\$ 504,154.29

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 13

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 12 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 4/13/2016Total Contracting Limited  
BOUTROS G. MERHI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 04/14/2016  
Terry Maher, CFM  
Project Manager



APPLICATION FOR PAYMENT NUMBER: 14PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: April 1, 2016 TO: April 30, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 7,187,302.82
LESS 5% RETAINAGE:	\$ 359,365.14
LESS PREVIOUS PAYMENTS:	\$ 6,260,688.97
AMOUNT DUE THIS APPLICATION:	\$ 567,248.71

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 14

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 13 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 5/10/2016Total Contracting Limited

BOUTROS G. MERHI  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: May 12, 2016

Terry Maher  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 15PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: May 1, 2016 TO: May 31, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 7,845,308.25
LESS 5% RETAINAGE:	\$ 392,265.41
LESS PREVIOUS PAYMENTS:	\$ 6,827,937.68
AMOUNT DUE THIS APPLICATION:	<u>\$ 625,105.16</u>

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 15

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 14 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 6/9/2016Total Contracting Limited

for Bautros G. Merhi  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: June 13, 2016

Terry Maher  
Terry Maher, CFM  
Project Manager

APPLICATION FOR PAYMENT NUMBER: 16PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: June 1, 2016 TO: June 30, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 8,383,656.17
LESS 5% RETAINAGE:	\$ 419,182.81
LESS PREVIOUS PAYMENTS:	\$ 7,453,042.84
AMOUNT DUE THIS APPLICATION:	\$ 511,430.52

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 16

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 15 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 7/15/2016Total Contracting Limited

  
Boutros G. Merhi
   
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 07/18/2016

  
Terry Maher, CFM
   
Project Manager



## APPLICATION FOR PAYMENT NUMBER:

17PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: July 1, 2016 TO: July 31, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 8,799,325.45
LESS 5% RETAINAGE:	\$ 439,966.27
LESS PREVIOUS PAYMENTS:	\$ 7,964,473.36
AMOUNT DUE THIS APPLICATION:	\$ <u>394,885.82</u>

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 17

## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 16 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).


DATE: 8/31/2016Total Contracting Limited

 for Bastros G. Merhi  
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 8/31/2016

  
Terry Maher, CFM  
Project Manager


APPLICATION FOR PAYMENT NUMBER: 18PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: August 1, 2016 TO: August 31, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 9,218,836.26
LESS 5% RETAINAGE:	\$ 460,941.81
LESS PREVIOUS PAYMENTS:	\$ 8,359,359.18
AMOUNT DUE THIS APPLICATION:	\$ <u>398,535.27</u>

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 18

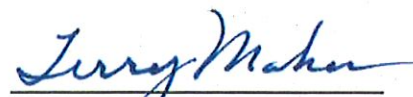
## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 17 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 9/13/2016Total Contracting Limited
  
 BONTROS G. MERHI  
 CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: September 13, 2016
  
 Terry Maher, CFM  
 Project Manager


APPLICATION FOR PAYMENT NUMBER: 19PROJECT: Rebuild Bellaire Phase 5ACONTRACTOR: Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031OWNER: City of BellaireOWNERS PROJECT NO: 15-003 ENGR. PROJECT NO: 13-041PAY PERIOD FROM: September 1, 2016 TO: September 30, 2016

ORIGINAL CONTRACT SUM:	\$ 10,250,150.00
NET CHANGE BY CHANGE ORDER:	\$ -
CONTRACT SUM TO DATE:	\$ 10,250,150.00
INSTALLATIONS:	\$ 9,535,281.46
LESS 5% RETAINAGE:	\$ 476,764.07
LESS PREVIOUS PAYMENTS:	\$ 8,757,894.45
AMOUNT DUE THIS APPLICATION:	\$ 300,622.94

ACCOMPANYING DOCUMENTATION: Pay Estimate No. 19

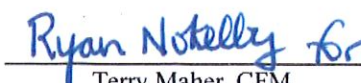
## CONTRACTORS Certification:

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 18 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

DATE: 10/20/2016Total Contracting Limited

  
Bantros G. Merhi
   
CONTRACTOR

## ENGINEER'S CERTIFICATION:

PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED

DATE: 10/21/16

  
Terry Maher, CFM
   
Project Manager

## **EXHIBIT B**

### **Pay Estimate No. 20 - Final**





March 9, 2017

Ms. Cristin Emshoff  
Public Works Special Project Manager  
City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

RE: Rebuild Bellaire Phase 5A  
City of Bellaire, Texas  
HDR Job No. 13-041, Bellaire Ordinance No. 15-003

Enclosed please find one copy of the following items for the above referenced project:

1. Application for Final Payment No. 20
2. Final Pay Estimate No. 20
3. Daily Report Summary

The amount of Application for Final Payment No. 20 is **\$550,954.37**

As of this Payment:

100.00% Construction Cost Expended

HDR Engineering, Inc. has reviewed and recommends payment of Final Application No. 20.

Sincerely,

HDR ENGINEERING, INC.

A handwritten signature in black ink, appearing to read 'Terry Maher'.

Terry Maher, CFM  
Project Manager

TM/rn


**APPLICATION FOR PAYMENT NUMBER:** 20**PROJECT:** Rebuild Bellaire Phase 5A**CONTRACTOR:** Total Contracting Limited, 11203 Bedford St., Houston, Texas 77031**OWNER:** City of Bellaire**OWNERS PROJECT NO:** 15-003 **ENGR. PROJECT NO:** 13-041**PAY PERIOD** FINAL PAY ESTIMATE THRU PROJECT CLOSEOUT (INCLUDING RETAINAGE)

<b>ORIGINAL CONTRACT SUM:</b>	\$ 10,250,150.00
<b>NET CHANGE BY CHANGE ORDER:</b>	\$ (640,678.24)
<b>CONTRACT SUM TO DATE:</b>	\$ 9,609,471.76
<b>INSTALLATIONS:</b>	\$ 9,609,471.76
<b>LESS 5% RETAINAGE:</b>	\$ -
<b>LESS PREVIOUS PAYMENTS:</b>	\$ 9,058,517.39
<b>AMOUNT DUE THIS APPLICATION:</b>	<u>\$ 550,954.37</u>

**ACCOMPANYING DOCUMENTATION:** Pay Estimate No. 20**CONTRACTORS Certification:**

The undersigned CONTRACTOR certifies that: 1.) all previous progress payments received from OWNER on account of Work done under the Contract referred to above have been applied to discharge in full all obligations of CONTRACTOR incurred in connection with Work covered by prior Applications for Payment numbered 1 through 19 inclusive; and 2.) title to all materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to OWNER at time of payment free and clear of all liens, claims, security interests and encumbrances (except such as covered by Bond acceptable to OWNER).

**DATE:** 3/2/2017Total Contracting Limited

Boutros G. Merhi  
 CONTRACTOR
**ENGINEER'S CERTIFICATION:****PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED****DATE:** 03/09/2017

Terry Maher, CFM  
 Project Manager

HDR Engineering, Inc. Job No. 13-041

Rebuild Bellaire Phase 5A

City of Bellaire, Texas

ITEM NO. ITEM DESCRIPTION

Attachment: RBB 5A Closeout (2079 : Rebuild Bellaire 5A Closeout and Retainage Release)

PAVING ITEMS		UNIT	QUAN.	UNIT	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
1	7" Reinforced Concrete Pavement	SY	38,000.00	\$55.00	\$2,090,000.00	0.00	\$0.00	37,551.33	\$2,065,323.15	37,551.33	\$2,065,323.15
2	12" Lime Stabilized Subgrade, including excavation or fill to grade, mixing, compaction and curing	SY	43,400.00	\$7.00	\$303,800.00	0.00	\$0.00	42,136.05	\$294,952.35	42,136.05	\$294,952.35
3	Lime Slurry, hydrated lime or quicklime (8% by weight)	TON	1,750.00	\$175.00	\$306,250.00	0.00	\$0.00	1,533.49	\$268,360.75	1,533.49	\$268,360.75
4	6" concrete curb	LF	18,400.00	\$5.00	\$92,000.00	0.00	\$0.00	15,869.00	\$79,345.00	15,869.00	\$79,345.00
5	Pavement Transition, including 7" reinforced concrete pavement, 12" lime stabilized subgrade, 6" curb, asphalt overlay as required, jack coat, dowels to tie into existing pavement	SY	850.00	\$65.00	\$55,250.00	0.00	\$0.00	794.59	\$51,648.35	794.59	\$51,648.35
6	13" Fast Track Concrete Pavement w/3" HMAc overlay installed in 1-1/2" lifts at TXDOT R.O.W. per TxDOT's requirements, including 6" curb, dowels to tie into existing pavement	SY	350.00	\$150.00	\$52,500.00	0.00	\$0.00	298.00	\$44,700.00	298.00	\$44,700.00
7	Removal of existing pavement, including all base, asphalt surface, concrete paving, curb and gutters and paving headers	SY	37,500.00	\$4.00	\$150,000.00	0.00	\$0.00	40,096.59	\$160,386.36	40,096.59	\$160,386.36
8	Remove and replace concrete driveway, including sawcutting, curb transition, reinforcement, joints and 6" stabilized subgrade	SY	7,200.00	\$70.00	\$504,000.00	0.00	\$0.00	7,713.03	\$539,912.10	7,713.03	\$539,912.10
9	Additional allowance to match existing decorative driveway and/or sidewalk material, color, texture, pattern	SY	1,200.00	\$50.00	\$60,000.00	0.00	\$0.00	1,834.00	\$91,700.00	1,834.00	\$91,700.00
10	Remove and replace existing concrete sidewalk, including sawcutting, reinforcement, joints and 6" subgrade	SF	33,000.00	\$8.00	\$264,000.00	0.00	\$0.00	28,547.50	\$228,380.00	28,547.50	\$228,380.00
11	New concrete sidewalk, including reinforcement, joints and 6" subgrade	SF	26,150.00	\$7.00	\$183,050.00	0.00	\$0.00	28,154.00	\$197,078.00	28,154.00	\$197,078.00
12	Curb ramp, including warning pavers, sawcutting, removal of existing pavement, reinforcing, joints and subgrade	EA	50.00	\$1,500.00	\$75,000.00	0.00	\$0.00	44.00	\$66,000.00	44.00	\$66,000.00
13	Concrete pavement header	LF	840.00	\$50.00	\$42,000.00	0.00	\$0.00	816.00	\$40,800.00	816.00	\$40,800.00
14	Removal of existing signs and replacement with new posts and new signs	EA	50.00	\$750.00	\$37,500.00	47.00	\$35,250.00	0.00	\$0.00	47.00	\$35,250.00
15	12" white thermoplastic striping, including surface preparation	LF	300.00	\$15.00	\$4,500.00	285.00	\$4,275.00	0.00	\$0.00	285.00	\$4,275.00
16	24" white thermoplastic striping, including surface preparation	LF	150.00	\$20.00	\$3,000.00	140.00	\$2,800.00	0.00	\$0.00	140.00	\$2,800.00
17	Final ROW grading, including sod and select fill, adjusting meters, meter boxes, valve boxes, inlets or any other item in the ROW	STA	125.00	\$2,500.00	\$312,500.00	1.946	\$4,865.00	122.55	\$306,375.00	124.496	\$311,240.00
18	Traffic control, including signs, flaggers, barrels, temporary striping, removal of existing striping, traffic control devices and any other items required by TxDOT, and maintenance of all items	LS	1.00	\$400,000.00	\$400,000.00	0.000	\$0.00	1.000	\$400,000.00	1.00	\$400,000.00
19	Temporary HMAc for road widening consisting of 2" HMAc, 6" Asphalt stabilized base, aggregate for shoulder, temporary embankment, removal of existing curbs, and all additional work to place, maintain and remove the material, used only if directed by City and Engineer	SY	200.00	\$90.00	\$18,000.00	0.00	\$0.00	211.55	\$19,039.50	211.55	\$19,039.50
20	Remove and Replace Concrete Pavement for storm sewer construction in areas where the roadway is not being replaced including Chimney Rock, 2nd Street, South Rice, and Newcastle; full depth sawcut, doweling to existing pavement, 10" reinforced concrete pavement with subgrade	SY	100.00	\$100.00	\$10,000.00	0.00	\$0.00	26.00	\$2,600.00	26.00	\$2,600.00
21	Extra uniformed police officer at special event as requested and approved by the City	HR	160.00	\$75.00	\$12,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
22	Zero cutback at designated locations per Urban Forester, including extra steel, forming and vapor barrier if required	LF	200.00	\$25.00	\$5,000.00	109.00	\$2,725.00	85.00	\$1,825.00	174.00	\$4,350.00
23	Root pruning and placement of a vapor barrier at locations designated by Urban Forester	LF	1,600.00	\$15.00	\$24,000.00	240.00	\$3,600.00	1,330.00	\$19,950.00	1,570.00	\$23,550.00
24	Removal of existing tree, less than or equal to 12" diameter, as shown in the tree protection schedule, and as approved by the City and Urban Forester	EA	20.00	\$500.00	\$10,000.00	0.00	\$0.00	9.00	\$4,500.00	9.00	\$4,500.00
25	Removal of existing tree, greater than 12" diameter and less than or equal to 24" diameter, as shown in the tree protection schedule, and as approved by the City and Urban Forester	EA	25.00	\$500.00	\$12,500.00	5.00	\$2,500.00	17.00	\$8,500.00	22.00	\$11,000.00
26	Removal of existing tree, greater than 24" diameter, as shown in the tree protection schedule, and as approved by the City and Urban Forester	EA	2.00	\$1,000.00	\$2,000.00	0.00	\$0.00	23.00	\$23,000.00	23.00	\$23,000.00
27	Tree protection fencing	LF	5,900.00	\$5.00	\$29,500.00	455.00	\$2,275.00	5,245.00	\$26,225.00	5,700.00	\$28,500.00
28	Polyethylene barrier (6 mil thickness) placed under sidewalk or driveway for protection of tree roots	SY	1,000.00	\$15.00	\$15,000.00	68.02	\$1,020.30	85.00	\$1,275.00	153.02	\$2,295.30
29	Tree and Plant Protection and Maintenance, including preparation of plan, provision of materials, trimming, seeding, fertilizing, watering, and all related items	LS	1.00	\$175,000.00	\$175,000.00	0.00	\$0.00	1.000	\$175,000.00	1.00	\$175,000.00
30	Inlet protection barrier, filler fabric fence, including repair, replacement and removal of sediment	LF	1,000.00	\$5.00	\$5,000.00	727.00	\$3,635.00	273.00	\$1,365.00	1,000.00	\$5,000.00
31	Inlet protection barrier for Stage II inlets and existing inlets, gravel bags, including repair, replacement and removal of sediment	EA	200.00	\$5.00	\$1,000.00	177.00	\$885.00	23.00	\$115.00	200.00	\$1,000.00
32	Inlet protection barrier for Stage II inlets and existing inlets, erosion control logs, including repair, replacement and removal of sediment	EA	200.00	\$5.00	\$1,000.00	200.00	\$1,000.00	0.00	\$0.00	200.00	\$1,000.00
33	Abandon existing sanitary or storm sewer manhole	EA	2.00	\$1,300.00	\$3,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00



HDR Engineering, Inc. Job No. 13-041

Rebuild Bellaire Phase 5A

City of Bellaire, Texas

ITEM NO. ITEM DESCRIPTION

		UNIT	QUAN.	UNIT	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	QUAN. TOTAL TO DATE	TOTAL AMOUNT TO DATE
34	Adjust existing sanitary or storm sewer manhole to grade, using new manhole rings and covers, and if required, new manhole top/cone sections, including removal of precast or cast in place cone and wall	EA	37.00	\$750.00	\$27,750.00	0.00	\$0.00	37.00	\$27,750.00	37.00	\$27,750.00
35	Adjust existing storm sewer inlets to grade located on street pavement on College	EA	2.00	\$1,000.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					<b>\$5,288,100.00</b>		<b>\$64,830.30</b>		<b>\$5,145,905.56</b>		<b>\$5,210,735.8</b>
<b>DRAINAGE ITEMS</b>											
36	Removal of existing pipe culverts and sewers, 24" or smaller, including removal of inlets, manholes and plugs, and backfilling of trench per detail	LF	3,200.00	\$10.00	\$32,000.00	0.00	\$0.00	2975.50	\$29,755.00	2,975.50	\$29,755.00
37	Removal of existing pipe culverts and sewers, larger than 24", including removal of inlets, manholes and plugs, and backfilling of trench per detail	LF	50.00	\$10.00	\$500.00	0.00	\$0.00	35.00	\$350.00	35.00	\$350.00
38	Remove and replace yard drain with 4" PVC Sch 40 pipe to tie into inlet or through curb, all depths, including all connections, bends, joints, cleanouts and fittings	LF	3,000.00	\$10.00	\$30,000.00	0.00	\$0.00	4,250.00	\$42,500.00	4,250.00	\$42,500.00
39	Remove and replace yard drain with 6" PVC Sch 40 pipe to tie into inlet or storm sewer, all depths, including all connections, bends, joints, cleanouts and fittings	LF	1,200.00	\$10.00	\$12,000.00	0.00	\$0.00	481.00	\$4,810.00	481.00	\$4,810.00
40	Remove and replace yard drain with 8" PVC Sch 40 pipe to tie into inlet or storm sewer, all depths, including all connections, bends, joints, cleanouts and fittings	LF	250.00	\$10.00	\$2,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
41	4" Wide X 2' High RCB storm sewer, greater than 8' depth and less than or equal to 12' depth, including rammed and geotextile joint wrap	LF	8.00	\$1,000.00	\$8,000.00	0.00	\$0.00	18.00	\$18,000.00	18.00	\$18,000.00
42	15" x 26" RCB storm sewer, less than or equal to 8' depth, including 24" wide geotextile joint wrap	LF	34.00	\$250.00	\$8,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
43	18" x 28" RCB storm sewer, less than or equal to 8' depth, including 24" wide geotextile joint wrap	LF	43.00	\$250.00	\$10,750.00	0.00	\$0.00	134.00	\$33,500.00	134.00	\$33,500.00
44	22" x 36" RCB storm sewer, less than or equal to 8' depth, including 24" wide geotextile joint wrap	LF	254.00	\$250.00	\$63,500.00	0.00	\$0.00	344.00	\$86,000.00	344.00	\$86,000.00
45	26" x 43" RCB storm sewer, greater than 8' depth and less than or equal to 12' depth, including 24" wide geotextile joint wrap	LF	299.00	\$450.00	\$134,550.00	0.00	\$0.00	299.00	\$134,550.00	299.00	\$134,550.00
46	31" x 51" RCB storm sewer, greater than 8' depth and less than or equal to 12' depth, including 24" wide geotextile joint wrap	LF	244.00	\$450.00	\$109,800.00	0.00	\$0.00	244.00	\$109,800.00	244.00	\$109,800.00
47	36" x 58" RCB storm sewer, greater than 8' depth and less than or equal to 12' depth, including 24" wide geotextile joint wrap	LF	221.00	\$500.00	\$110,500.00	0.00	\$0.00	223.00	\$111,500.00	223.00	\$111,500.00
48	15" RCP storm sewer, less than or equal to 8' depth	LF	8.00	\$125.00	\$1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
49	24" RCP storm sewer, less than or equal to 8' depth	LF	4,100.00	\$125.00	\$512,500.00	0.00	\$0.00	4,383.00	\$547,875.00	4,383.00	\$547,875.00
50	24" RCP storm sewer, greater than 8' depth and less than or equal to 12' depth	LF	990.00	\$125.00	\$123,750.00	0.00	\$0.00	988.00	\$73,500.00	988.00	\$73,500.00
51	30" RCP storm sewer, less than or equal to 8' depth	LF	1,350.00	\$175.00	\$236,250.00	0.00	\$0.00	1,504.00	\$263,200.00	1,504.00	\$263,200.00
52	30" RCP storm sewer, greater than 8' depth and less than or equal to 12' depth	LF	920.00	\$185.00	\$170,200.00	0.00	\$0.00	636.00	\$117,660.00	636.00	\$117,660.00
53	30" RCP storm sewer Bore & Jack, greater than 8' depth and less than or equal to 12' depth	LF	85.00	\$1,500.00	\$127,500.00	0.00	\$0.00	50.00	\$75,000.00	50.00	\$75,000.00
54	36" RCP storm sewer, less than or equal to 8' depth	LF	294.00	\$250.00	\$73,500.00	0.00	\$0.00	832.00	\$208,000.00	832.00	\$208,000.00
55	36" RCP storm sewer, greater than 8' depth and less than or equal to 12' depth	LF	1,390.00	\$275.00	\$382,250.00	0.00	\$0.00	1,316.00	\$362,450.00	1,316.00	\$362,450.00
56	36" RCP storm sewer, greater than 12' depth	LF	890.00	\$275.00	\$244,750.00	0.00	\$0.00	433.00	\$119,075.00	433.00	\$119,075.00
57	36" RCP storm sewer Tunnel & Jack, greater than 8' depth and less than or equal to 12' depth	LF	85.00	\$1,500.00	\$127,500.00	0.00	\$0.00	95.00	\$142,500.00	95.00	\$142,500.00
58	36" RCP storm sewer Tunnel & Jack, greater than 12' depth	LF	65.00	\$1,500.00	\$97,500.00	0.00	\$0.00	72.00	\$108,000.00	72.00	\$108,000.00
59	Ty "BB" Inlet, cast in place or precast	EA	104.00	\$3,000.00	\$312,000.00	0.00	\$0.00	104.00	\$312,000.00	104.00	\$312,000.00
60	Ty "C" Inlet, cast in place or precast	EA	4.00	\$4,500.00	\$18,000.00	0.00	\$0.00	2.00	\$9,000.00	2.00	\$9,000.00
61	4'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth	EA	42.00	\$6,000.00	\$252,000.00	0.00	\$0.00	39.00	\$234,000.00	39.00	\$234,000.00
62	5'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth	EA	20.00	\$7,000.00	\$140,000.00	0.00	\$0.00	22.00	\$154,000.00	22.00	\$154,000.00
63	5'x5' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth	EA	2.00	\$7,000.00	\$14,000.00	0.00	\$0.00	2.00	\$14,000.00	2.00	\$14,000.00
64	6'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth	EA	2.00	\$7,500.00	\$15,000.00	0.00	\$0.00	1.00	\$7,500.00	1.00	\$7,500.00
65	6'x5' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth	EA	2.00	\$7,500.00	\$15,000.00	0.00	\$0.00	2.00	\$15,000.00	2.00	\$15,000.00
66	7'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth	EA	2.00	\$8,000.00	\$16,000.00	0.00	\$0.00	1.00	\$8,000.00	1.00	\$8,000.00
67	4'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth	EA	30.00	\$7,000.00	\$210,000.00	0.00	\$0.00	17.00	\$119,000.00	17.00	\$119,000.00
68	5'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth	EA	15.00	\$7,500.00	\$112,500.00	0.00	\$0.00	3.00	\$22,500.00	3.00	\$22,500.00
69	6'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth	EA	3.00	\$7,500.00	\$22,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00

HDR Engineering, Inc. Job No. 13-041

Rebuild Bellaire Phase 5A

City of Bellaire, Texas

## ITEM DESCRIPTION

ITEM NO.	ITEM DESCRIPTION	UNIT	QUAN.	UNIT	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	QUAN. TO DATE	TOTAL TO DATE
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70	7"x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth	EA	4.00	\$8,000.00	\$32,000.00	0.00	\$0.00	1.00	\$8,000.00	1.00	\$8,000.00
71	8"x5' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth	EA	2.00	\$9,500.00	\$19,000.00	0.00	\$0.00	1.00	\$9,500.00	1.00	\$9,500.00
72	Additional depth for manhole, greater than 8' depth and less than or equal to 12' depth, all sizes	VF	100.00	\$250.00	\$25,000.00	0.00	\$0.00	83.70	\$20,925.00	83.70	\$20,925.00
73	Additional depth for manhole, greater than 12' depth, all sizes	VF	20.00	\$250.00	\$5,000.00	0.00	\$0.00	15.33	\$3,832.50	15.33	\$3,832.50
74	Storm sewer brick plugs, less than or equal to 18", 2 rows, including mortar and grout	EA	12.00	\$1,500.00	\$18,000.00	0.00	\$0.00	12.00	\$18,000.00	12.00	\$18,000.00
75	Storm sewer brick plugs, greater than or equal to 24", 2 rows, including mortar and grout	EA	8.00	\$1,500.00	\$12,000.00	0.00	\$0.00	8.00	\$12,000.00	8.00	\$12,000.00
76	Grout and Fill RCP less than or equal to 24", flowable fill	LF	200.00	\$50.00	\$10,000.00	0.00	\$0.00	93.00	\$4,650.00	93.00	\$4,650.00
77	Grout and Fill RCP greater than 24", flowable fill	LF	80.00	\$50.00	\$4,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
78	Storm sewer trench safety, greater than 5' depth and less than or equal to 8' depth	LF	6,200.00	\$3.00	\$18,600.00	0.00	\$0.00	7,551.00	\$22,653.00	7,551.00	\$22,653.00
79	Storm sewer trench safety, greater than 8' depth and less than or equal to 12' depth	LF	4,300.00	\$3.00	\$12,900.00	0.00	\$0.00	2,888.00	\$8,664.00	2,888.00	\$8,664.00
80	Storm sewer trench safety, greater than 12' depth	LF	1,000.00	\$3.00	\$3,000.00	0.00	\$0.00	473.00	\$1,419.00	473.00	\$1,419.00
					\$3,905,800.00		\$0.00		\$3,592,668.50		\$3,592,668.50

## WATERLINE ITEMS

81	Waterline adjustment, 8" PVC, including wet connections and cut, plug, and abandon existing waterline	LF	450.00	\$150.00	\$67,500.00	0.00	\$0.00	321.00	\$48,150.00	321.00	\$48,150.00
82	Waterline adjustment, 12" PVC, including wet connections and cut, plug, and abandon existing waterline	LF	30.00	\$225.00	\$6,750.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
83	6" Gate valve and box on proposed waterline	EA	4.00	\$2,500.00	\$10,000.00	0.00	\$0.00	2.00	\$5,000.00	2.00	\$5,000.00
84	8" Gate valve and box on proposed waterline	EA	5.00	\$2,500.00	\$12,500.00	0.00	\$0.00	4.00	\$10,000.00	4.00	\$10,000.00
85	6"x 6" tapping sleeve and valve (TS&V)	EA	2.00	\$5,000.00	\$10,000.00	0.00	\$0.00	2.00	\$10,000.00	2.00	\$10,000.00
86	8"x 6" tapping sleeve and valve (TS&V)	EA	4.00	\$7,500.00	\$30,000.00	0.00	\$0.00	1.00	\$7,500.00	1.00	\$7,500.00
87	12"x 6" tapping sleeve and valve (TS&V)	EA	2.00	\$10,000.00	\$20,000.00	0.00	\$0.00	2.00	\$20,000.00	2.00	\$20,000.00
88	6" Inserta valve and box on existing waterline, including wet connections and all necessary fittings	EA	6.00	\$5,000.00	\$30,000.00	0.00	\$0.00	7.00	\$35,000.00	7.00	\$35,000.00
89	8" Inserta valve and box on existing waterline, including wet connections and all necessary fittings	EA	2.00	\$7,500.00	\$15,000.00	0.00	\$0.00	3.00	\$22,500.00	3.00	\$22,500.00
90	Remove fire hydrant assembly, all depths, including repair or plugging of waterline	EA	9.00	\$5,000.00	\$45,000.00	0.00	\$0.00	9.00	\$45,000.00	9.00	\$45,000.00
91	Fire hydrant assembly	EA	11.00	\$7,500.00	\$82,500.00	0.00	\$0.00	9.00	\$67,500.00	9.00	\$67,500.00
92	6" PVC fire hydrant lead, all depths	LF	80.00	\$125.00	\$10,000.00	0.00	\$0.00	52.00	\$6,500.00	52.00	\$6,500.00
93	Water meter relocation out of proposed sidewalk, including new meter box	EA	80.00	\$1,500.00	\$120,000.00	0.00	\$0.00	59.00	\$88,500.00	59.00	\$88,500.00
					\$459,250.00		\$0.00		\$335,650.00		\$335,650.00

## SUPPLEMENTAL WATER AND SANITARY BID ITEMS

94	Waterline adjustment, 6" PVC, including wet connections and cut, plug, and abandon existing waterline	LF	100.00	\$250.00	\$25,000.00	0.00	\$0.00	60.00	\$15,000.00	60.00	\$15,000.00
95	8"x 8" tapping sleeve and valve (TS&V)	EA	2.00	\$7,500.00	\$15,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
96	Additional pipe fittings for waterlines, all sizes and types, as directed by the Engineer	TON	2.00	\$2,500.00	\$5,000.00	0.00	\$0.00	10.00	\$25,000.00	10.00	\$25,000.00
97	6" Gate valve and box on existing waterline, including wet connections and all necessary fittings	EA	6.00	\$5,000.00	\$30,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
98	8" Gate valve and box on existing waterline, including wet connections and all necessary fittings	EA	2.00	\$7,500.00	\$15,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
99	12" Gate valve and box on existing waterline, including wet connections and all necessary fittings	EA	1.00	\$15,000.00	\$15,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
100	Waterline service adjustments, less than 2", from existing water main to meter, new type K copper, no couplings	EA	135.00	\$2,500.00	\$337,500.00	0.00	\$0.00	144.00	\$360,000.00	144.00	\$360,000.00
101	Sanitary sewer service adjustments, from the sanitary sewer main to the property line, all sizes, including cleanout	EA	50.00	\$150.00	\$7,500.00	0.00	\$0.00	53.00	\$7,950.00	53.00	\$7,950.00
102	8" Sanitary Sewer C-900 PVC	LF	100.00	\$80.00	\$8,000.00	0.00	\$0.00	104.05	\$8,324.00	104.05	\$8,324.00
103	Precast Sanitary Sewer Manhole, all depths	EA	2.00	\$2,000.00	\$4,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
					\$462,000.00		\$0.00		\$416,274.00		\$416,274.00

## SUPPLEMENTAL PAVING BID ITEMS

104	Extra cement stabilized sand	CY	50.00	\$25.00	\$1,250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
105	Extra bank sand backfill	CY	50.00	\$10.00	\$500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
106	Extra concrete (all classes)	CY	50.00	\$150.00	\$7,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
107	Extra select backfill	CY	300.00	\$15.00	\$4,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
108	Extra 1.5 sack of cement per cubic yard added to 10" concrete paving (total of 7.0 sack/cubic yard) to provide high early strength concrete, as approved by Engineer	SY	200.00	\$5.00	\$1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
109	Extra 1.5 sack of cement per cubic yard added to 7" concrete paving (total of 7.0 sack/cubic yard) to provide high early strength concrete, as approved by Engineer	SY	2,500.00	\$5.00	\$12,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00

HDR Engineering, Inc. Job No. 13-041

Rebuild Bellaire Phase 5A

City of Bellaire, Texas

## ITEM DESCRIPTION

ITEM NO.	UNIT	QUAN.	UNIT	TOTAL	QUAN. THIS PERIOD	TOTAL THIS PERIOD	QUAN. PREVIOUS PERIOD	TOTAL PREVIOUS PERIOD	TOTAL QUAN. TO DATE	TOTAL AMOUNT TO DATE
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110	SY	500.00	\$5.00	\$2,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Extra 1.5 sack of cement per cubic yard added to 6" concrete driveway (total of 7.0 sack/cubic yard) to provide high early strength concrete, as approved by Engineer										
111	LS	1.00	\$40,000.00	\$40,000.00	0.234	\$9,360.00	0.680	\$27,200.00	0.914	\$36,560.00
Cash Allowance for Utility relocations, for payment to CenterPoint for the relocation of Street Light facilities according to CenterPoint invoice provided by the City, invoice amount plus 10%, the sum of										
112	LB	1,000.00	\$0.50	\$500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Extra reinforcing steel										
As authorized by Engineer, exploratory trench excavation, backfill and pavement and/or sodding restoration for the purpose of locating existing utilities (No reimbursement for this pay item if trench is where the proposed sewer main or waterline is laid)										
113	CY	500.00	\$15.00	\$7,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Sidewalk checker plate installation										
114	SF	200.00	\$50.00	\$10,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Placement of retaining wall (0'-6" high) along sidewalk, including all reinforcing, filter fabric, gravel, drain, excavation, required to place										
115	LF	150.00	\$10.00	\$1,500.00	0.00	\$0.00	364.00	\$3,640.00	364.00	\$3,640.00
Placement of retaining wall (7'-12" high) along sidewalk, including all reinforcing, filter fabric, gravel, drain, excavation, required to place										
116	LF	100.00	\$15.00	\$1,500.00	0.00	\$0.00	433.00	\$6,495.00	433.00	\$6,495.00
Placement of retaining wall (13'-18" high) along sidewalk, including all reinforcing, filter fabric, gravel, drain, excavation, required to place										
117	LF	100.00	\$20.00	\$2,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Additional temporary driveway consisting of crushed concrete or millings, in areas approved by the Engineer, including placement, maintenance and removal										
118	SY	200.00	\$20.00	\$4,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
				\$96,750.00			\$37,335.00			
				\$9,360.00			\$0.00			
				\$46,695.00			\$0.00			

## SUPPLEMENTAL DRAINAGE ITEMS

119	CY	50.00	\$25.00	\$1,250.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Extra cement stabilized sand										
120	CY	50.00	\$10.00	\$500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Extra bank sand backfill										
121	LF	500.00	\$20.00	\$10,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Wet condition bedding, all sizes, all depths										
122	SY	200.00	\$25.00	\$5,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Seal slab, including reinforcement placed at unsatisfactory conditions, as directed and approved by the Engineer										
123	CY	200.00	\$15.00	\$3,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Extra select backfill										
124	EA	30.00	\$100.00	\$3,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Installation and removal of piezometer										
125	LF	500.00	\$20.00	\$10,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
Well pointing system for dewatering, all depths										
As authorized by the Engineer, exploratory trench excavation, backfill and pavement and/or sodding restoration for the purpose of locating existing utilities (No reimbursement for this pay item if trench is where proposed sewer main or waterline is laid)										
126	CY	100.00	\$15.00	\$1,500.00	0.00	\$0.00	153.96	\$2,309.40	153.96	\$2,309.40
Hand digging as directed by the Engineer										
127	CY	100.00	\$15.00	\$1,500.00	0.00	\$0.00	342.60	\$5,139.00	342.60	\$5,139.00
Concrete cradle on existing pipe										
128	EA	10.00	\$250.00	\$2,500.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
				\$38,750.00			\$0.00			
				\$7,448.40			\$0.00			
				\$74,448.40			\$0.00			

BASE BID PAVING ITEMS TO DATE:		\$5,210,735.8
BASE BID DRAINAGE ITEMS TO DATE:		\$3,592,688.5
BASE BID WATERLINE ITEMS TO DATE:		\$335,650.0
SUPPLEMENTAL WATER AND SANITARY ITEMS TO DATE:		\$416,274.0
SUPPLEMENTAL PAVING BID ITEMS TO DATE:		\$46,695.0
SUPPLEMENTAL DRAINAGE BID ITEMS TO DATE:		\$7,448.4
TOTAL INSTALLATIONS TO DATE:		\$9,608,471.7
5% RETAINAGE TO DATE:		\$0.00
LESS PREVIOUS PAY ESTIMATES:		\$9,058,517.3
TOTAL AMOUNT DUE FINAL PAY ESTIMATE NO. 20:		\$550,954.3



## FINAL PAY ESTIMATE THRU PROJECT CLOSEOUT

		REMAINING WORK COMPLETED	TOTALS
<b>PAVING ITEMS</b>			
1	7" Reinforced Concrete Pavement		0
2	12" Lime Stabilized Subgrade, including excavation or fill to grade, mixing, compaction and curing		0
3	Lime Slurry, hydrated lime or quicklime (8% by weight)		0
4	6" concrete curb		0
5	Pavement Transition, including 7" reinforced concrete pavement, 12" lime stabilized subgrade, 6" curb, asphalt overlay as required, tack coat, dowels to tie into existing pavement		0
6	13" Fast Track Concrete Pavement w/3" HMAc overlay installed in 1-1/2" lifts at TXDOT R.O.W. per TxDOT's requirements, including 6" curb, dowels to tie into existing pavement		0
7	Removal of existing pavement, including all base, asphalt surface, concrete paving, curb and gutters and paving headers		0
8	Remove and replace concrete driveway, including sawcutting, curb transition, reinforcement, joints and 6" stabilized subgrade		0
9	Additional allowance to match existing decorative driveway and/or sidewalk material, color, texture, pattern		0.00
10	Remove and replace existing concrete sidewalk, including sawcutting, reinforcement, joints and 6" subgrade		0
11	New concrete sidewalk, including reinforcement, joints and 6" subgrade		0
12	Curb ramp, including warning pavers, sawcutting, removal of existing pavement, reinforcing, joints and subgrade		0
13	Concrete pavement header		0
14	Removal of existing signs and replacement with new posts and new signs	47	47
15	12" white thermoplastic striping, including surface preparation	285	285
16	24" white thermoplastic striping, including surface preparation	140	140
17	Final ROW grading, including sod and select fill, adjusting meters, meter boxes, valve boxes, inlets or any other item in the ROW	1.946	1.946
18	Traffic control, including signs, flaggers, barrels, temporary striping, removal of existing striping, traffic control devices and any other items required by TxMUTCD, and maintenance of all items		0.0%
19	Temporary HMAc for road widening consisting of 2" HMAc, 6" Asphalt stabilized base, aggregate for shoulder, temporary embankment, removal of existing curbs, and all additional work to place, maintain and remove the material, used only if directed by City and Engineer		0
20	Remove and Replace Concrete Pavement for storm sewer construction in areas where the roadway is not being replaced including Chimney Rock, 2nd Street, South Rice, and Newcastle; full depth sawcut, doweling to existing pavement, 10" reinforced concrete pavement with subgrade		0
21	Extra uniformed police officer at special event as requested and approved by the City		0
22	Zero cutback at designated locations per Urban Forester, including extra steel, forming and vapor barrier if required	109	109
23	Root pruning and placement of a vapor barrier at locations designated by Urban Forester	240	240
24	Removal of existing tree, less than or equal to 12" diameter, as shown in the tree protection schedule, and as approved by the City and Urban Forester		0
25	Removal of existing tree, greater than 12" diameter and less than or equal to 24" diameter, as shown in the tree protection schedule, and as approved by the City and Urban Forester	5	5
26	Removal of existing tree, greater than 24" diameter, as shown in the tree protection schedule, and as approved by the City and Urban Forester		0
27	Tree protection fencing	455	455
28	Polyethylene barrier (8 mil thickness) placed under sidewalk or driveway for protection of tree roots	68.02	68.02
29	Tree and Plant Protection and Maintenance, including preparation of plan, provision of materials, trimming, seeding, fertilizing, watering, and all related items		0%
30	Inlet protection barrier, filter fabric fence, including repair, replacement and removal of sediment	727	727
31	Inlet protection barrier for Stage II inlets and existing inlets, gravel bags, including repair, replacement and removal of sediment	177	177



FINAL PAY ESTIMATE THRU PROJECT CLOSEOUT		REMAINING WORK COMPLETED	TOTALS
32	Inlet protection barrier for Stage II inlets and existing inlets, erosion control logs, including repair, replacement and removal of sediment	200	200
33	Abandon existing sanitary or storm sewer manhole		0
34	Adjust existing sanitary or storm sewer manhole to grade, using new manhole rings and covers, and if required, new manhole top/cone sections, including removal of precast or cast in place cone and wall		0
35	Adjust existing storm sewer inlets to grade located on street pavement on College		0
<b>DRAINAGE ITEMS</b>			
36	Removal of existing pipe culverts and sewers, 24" or smaller, including removal of inlets, manholes and plugs, and backfilling of trench per detail		0
37	Removal of existing pipe culverts and sewers, larger than 24", including removal of inlets, manholes and plugs, and backfilling of trench per detail		0
38	Remove and replace yard drain with 4" PVC Sch 40 pipe to tie into inlet or through curb, all depths, including all connections, bends, joints, cleanouts and fittings		0
39	Remove and replace yard drain with 6" PVC Sch 40 pipe to tie into inlet or storm sewer, all depths, including all connections, bends, joints, cleanouts and fittings		0
40	Remove and replace yard drain with 8" PVC Sch 40 pipe to tie into inlet or storm sewer, all depths, including all connections, bends, joints, cleanouts and fittings		0
41	4' Wide X 2' High RCB storm sewer, greater than 8' depth and less than or equal to 12' depth, including rammed and geotextile joint wrap		0
42	15" x 26" RCAP storm sewer, less than or equal to 8' depth, including 24" wide geotextile joint wrap		0
43	18" x 28" RCAP storm sewer, less than or equal to 8' depth, including 24" wide geotextile joint wrap		0
44	22" x 36" RCAP storm sewer, less than or equal to 8' depth, including 24" wide geotextile joint wrap		0
45	26" x 43" RCAP storm sewer, greater than 8' depth and less than or equal to 12' depth, including 24" wide geotextile joint wrap		0
46	31" x 51" RCAP storm sewer, greater than 8' depth and less than or equal to 12' depth, including 24" wide geotextile joint wrap		0
47	36" x 58" RCAP storm sewer, greater than 8' depth and less than or equal to 12' depth, including 24" wide geotextile joint wrap		0
48	15" RCP storm sewer, less than or equal to 8' depth		0
49	24" RCP storm sewer, less than or equal to 8' depth		0
50	24" RCP storm sewer, greater than 8' depth and less than or equal to 12' depth		0
51	30" RCP storm sewer, less than or equal to 8' depth		0
52	30" RCP storm sewer, greater than 8' depth and less than or equal to 12' depth		0
53	30" RCP storm sewer Bore & Jack, greater than 8' depth and less than or equal to 12' depth		0
54	36" RCP storm sewer, less than or equal to 8' depth		0
55	36" RCP storm sewer, greater than 8' depth and less than or equal to 12' depth		0
56	36" RCP storm sewer, greater than 12' depth		0
57	36" RCP storm sewer Tunnel & Jack, greater than 8' depth and less than or equal to 12' depth		0
58	36" RCP storm sewer Tunnel & Jack, greater than 12' depth		0
59	Ty. "BB" inlet, cast in place or precast		0
60	Ty. "C" inlet, cast in place or precast		0
61	4'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth		0
62	5'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth		0
63	5'x5' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth		0
64	6'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth		0
65	6'x5' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth		0
66	7'x4' storm sewer box manhole, precast or cast in place, less than or equal to 8' depth		0
67	4'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth		0
68	5'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth		0
69	6'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth		0

## FINAL PAY ESTIMATE THRU PROJECT CLOSEOUT

		REMAINING WORK COMPLETED	TOTALS
70	7'x4' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth		0
71	8'x5' Storm sewer junction manhole with 24" sump and steel casing around sanitary sewer, less than or equal to 8' depth		0
72	Additional depth for manhole, greater than 8' depth and less than or equal to 12' depth, all sizes		0
73	Additional depth for manhole, greater than 12' depth, all sizes		0
74	Storm sewer brick plugs, less than or equal to 18", 2 rows, including mortar and grout		0
75	Storm sewer brick plugs, greater than or equal to 24", 2 rows, including mortar and grout		0
76	Grout and Fill RCP less than or equal to 24", flowable fill		0
77	Grout and Fill RCP greater than 24", flowable fill		0
78	Storm sewer trench safety, greater than 5' depth and less than or equal to 8' depth		0
79	Storm sewer trench safety, greater than 8' depth and less than or equal to 12' depth		0
80	Storm sewer trench safety, greater than 12' depth		0
<b>WATERLINE ITEMS</b>			
81	Waterline adjustment, 8" PVC, including wet connections and cut, plug, and abandon existing waterline		0
82	Waterline adjustment, 12" PVC, including wet connections and cut, plug, and abandon existing waterline		0
83	6" Gate valve and box on proposed waterline		0
84	8" Gate valve and box on proposed waterline		0
85	6"x 6" tapping sleeve and valve (TS&V)		0
86	8"x 6" tapping sleeve and valve (TS&V)		0
87	12"x 6" tapping sleeve and valve (TS&V)		0
88	6" Inserta valve and box on existing waterline, including wet connections and all necessary fittings		0
89	8" Inserta valve and box on existing waterline, including wet connections and all necessary fittings		0
90	Remove fire hydrant assembly, all depths, including repair or plugging of waterline		0
91	Fire hydrant assembly		0
92	6" PVC fire hydrant lead, all depths		0
93	Water meter relocation out of proposed sidewalk, including new meter box		0
<b>SUPPLEMENTAL WATER AND SANITARY BID ITEMS</b>			
94	Waterline adjustment, 6" PVC, including wet connections and cut, plug, and abandon existing waterline		0
95	8"x 8" tapping sleeve and valve (TS&V)		0
96	Additional pipe fittings for waterlines, all sizes and types, as directed by the Engineer		0
97	6" Gate valve and box on existing waterline, including wet connections and all necessary fittings		0
98	8" Gate valve and box on existing waterline, including wet connections and all necessary fittings		0
99	12" Gate valve and box on existing waterline, including wet connections and all necessary fittings		0
100	Waterline service adjustments, less than 2", from existing water main to meter, new type K copper, no couplings under street		0
101	Sanitary sewer service adjustments, from the sanitary sewer main to the property line, all sizes, including cleanout		0
102	8" Sanitary Sewer, C-900 PVC		0
103	Precast Sanitary Sewer Manhole, all depths		0
<b>SUPPLEMENTAL PAVING BID ITEMS</b>			
104	Extra cement stabilized sand		0
105	Extra bank sand backfill		0
106	Extra concrete (all classes)		0
107	Extra select backfill		0
108	Extra 1.5 sack of cement per cubic yard added to 10" concrete paving (total of 7.0 sack/cubic yard) to provide high early strength concrete, as approved by Engineer		0
109	Extra 1.5 sack of cement per cubic yard added to 7" concrete paving (total of 7.0 sack/cubic yard) to provide high early strength concrete, as approved by Engineer		0

## FINAL PAY ESTIMATE THRU PROJECT CLOSEOUT

		REMAINING WORK COMPLETED	TOTALS
110	Extra 1.5 sack of cement per cubic yard added to 6" concrete driveway (total of 7.0 sack/cubic yard) to provide high early strength concrete, as approved by Engineer		0
111	Cash Allowance for Utility relocations, for payment to CenterPoint for the relocation of Street Light facilities according to CenterPoint invoice provided by the City, invoice amount plus 10%, the sum of	0.234	0.234
112	Extra reinforcing steel		0
113	As authorized by Engineer, exploratory trench excavation, backfill and pavement and/or sodding restoration for the purpose of locating existing utilities (No reimbursement for this pay item if trench is where the proposed sewer main or waterline is laid)		0
114	Sidewalk checker plate installation		0
115	Placement of retaining wall (0"-6" high) along sidewalk, including all reinforcing, filter fabric, gravel, drain, excavation, required to place		0
116	Placement of retaining wall (7"-12" high) along sidewalk, including all reinforcing, filter fabric, gravel, drain, excavation, required to place		0
117	Placement of retaining wall (13"-18" high) along sidewalk, including all reinforcing, filter fabric, gravel, drain, excavation, required to place		0
118	Additional temporary driveway consisting of crushed concrete or millings, in areas approved by the Engineer, including placement, maintenance and removal		0
<b>SUPPLEMENTAL DRAINAGE ITEMS</b>			
119	Extra cement stabilized sand		0
120	Extra bank sand backfill		0
121	Wet condition bedding, all sizes, all depths		0
122	Seal slab, including reinforcement placed at unsatisfactory conditions, as directed and approved by the Engineer		0
123	Extra select backfill		0
124	Installation and removal of piezometer		0
125	Well pointing system for dewatering, all depths		0
126	As authorized by the Engineer, exploratory trench excavation, backfill and pavement and/or sodding restoration for the purpose of locating existing utilities (No reimbursement for this pay item if trench is where proposed sewer main or waterline is laid)		0
127	Hand digging as directed by the Engineer		0
128	Concrete cradle on existing pipe		0

## CONSENT OF SURETY TO FINAL PAYMENT



Interchange Corporate Center  
450 Plymouth Road, Suite 400  
Plymouth Meeting, PA 19462-1644  
Ph. (610) 832-8240

## CONSENT OF SURETY TO FINAL PAYMENT

To: City of Bellaire, Texas  
City Hall,  
708 S. Rice Avenue  
Bellaire TX 77401-4459

RE: Rebuild Bellaire Boulevard, Phase 5A in the City of Bellaire, Texas

Principal: Total Contracting Limited

Obligee: City of Bellaire, Texas

Contract Number: HDR Project #13-041 Contract Date: January 26, 2015

Contract/Project Description:

Pavement and Storm Sewer Improvements


Original Contract Sum = \$10,250,150.00

Final Contract Sum at Completion September 23, 2016 = \$9,609,471.76

In accordance with the provisions of the contract between the Obligee and the Principal described above, LIBERTY MUTUAL INSURANCE COMPANY, a Massachusetts stock insurance company, as Surety (the "Surety"), on the Principal's bond number 022048963 (the "Bond") hereby consents to the final payment to the Principal by the Obligee and agrees that final payment to the Principal shall not relieve the Surety of any of its obligations to Obligee as set forth in the Bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand and seal this 6th day of March, 2017.

**LIBERTY MUTUAL INSURANCE COMPANY**  
(Surety)

By:  (Seal)  
Attorney-in-Fact  
Aaron P. Clark



**THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.**

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

Certificate No. 7154123

American Fire and Casualty Company  
The Ohio Casualty Insurance CompanyLiberty Mutual Insurance Company  
West American Insurance Company**POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Aaron P. Clark; Cynthia Campbell; Deborah Bishop; Lawrence L. Rhodes; Nicole Graneau; Sandra Clock

all of the city of Houston, state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 26th day of October, 2015.



American Fire and Casualty Company  
The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

On this 26th day of October, 2015, before me personally appeared David M. Carey, who acknowledged himself to be the Assistant Secretary of American Fire and Casualty Company, Liberty Mutual Insurance Company, The Ohio Casualty Insurance Company, and West American Insurance Company, and that he, as such, being authorized so to do, execute the foregoing instrument for the purposes therein contained by signing on behalf of the corporations by himself as a duly authorized officer.

IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Plymouth Twp., Montgomery County  
My Commission Expires March 28, 2017  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV – OFFICERS** – Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

**ARTICLE XIII – Execution of Contracts – SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

**Certificate of Designation** – The President of the Company, acting pursuant to the Bylaws of the Company, authorizes David M. Carey, Assistant Secretary to appoint such attorneys-in-fact as may be necessary to act on behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations.

**Authorization** – By unanimous consent of the Company's Board of Directors, the Company consents that facsimile or mechanically reproduced signature of any assistant secretary of the Company, wherever appearing upon a certified copy of any power of attorney issued by the Company in connection with surety bonds, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

I, Gregory W. Davenport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 6th day of March, 20 17.



By: Gregory W. Davenport  
Gregory W. Davenport, Assistant Secretary

## **CONTRACTOR'S ONE YEAR MAINTENANCE BOND**



**MAINTENANCE BOND****Bond No. 022048963**
 KNOW ALL BY THESE PRESENTS, That we, Total Contracting Limited

 as Principal, and Liberty Mutual Insurance Company

 a corporation organized under the laws of the State of Massachusetts and duly authorized to do business in

 the State of Texas, as Surety, are held and firmly bound unto the CITY OF BELLAIRE,
TEXAS (OWNER), a municipal corporation of Harris County, Texas

 as Obligee, in the penal sum of Nine Million Six Hundred Nine Thousand Four Hundred Seventy-One & 76/100
Dollars (\$ 9,609,471.76 )

to which payment well and truly to be made we do bind ourselves, our and each of our heirs, executors, administrators, successors and assigns jointly and severally, firmly by these presents.

WHEREAS, the said Principal entered into a Contract with the

CITY OF BELLAIRE, TEXAS dated January 26, 2015

 for Rebuild Bellaire Boulevard, Phase 5A in the City of Bellaire, Texas, Bid No. 15-002, HDR Project No. 13-041.

 WHEREAS, said Contract has been completed, and was approved on the 23rd

 day of September, 2016.

 NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the Principal shall guarantee that the work will be free of any defective materials or workmanship which became apparent during the period of One
(1) year(s) following completion of the Contract then this obligation shall be void, otherwise to remain in full force and effect, provided however, any additional warranty or guarantee whether expressed or implied is extended by the Principal or Manufacturer only, and the Surety assumes no liability for such a guarantee.

 Signed and sealed this 6th day of March, 2017.


\_\_\_\_\_ (Seal)

\_\_\_\_\_ (Seal)

\_\_\_\_\_ (Seal)

Liberty Mutual Insurance Company

 By Aaron P. Clark

Attorney-in-Fact

**THIS POWER OF ATTORNEY IS NOT VALID UNLESS IT IS PRINTED ON RED BACKGROUND.**

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated.

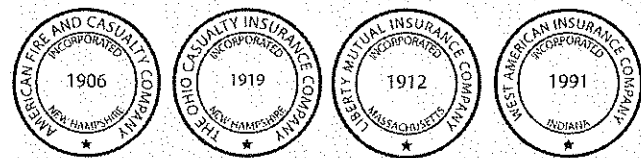
Certificate No. 7154116

American Fire and Casualty Company  
The Ohio Casualty Insurance CompanyLiberty Mutual Insurance Company  
West American Insurance Company**POWER OF ATTORNEY**

KNOWN ALL PERSONS BY THESE PRESENTS: That American Fire & Casualty Company and The Ohio Casualty Insurance Company are corporations duly organized under the laws of the State of New Hampshire, that Liberty Mutual Insurance Company is a corporation duly organized under the laws of the State of Massachusetts, and West American Insurance Company is a corporation duly organized under the laws of the State of Indiana (herein collectively called the "Companies"), pursuant to and by authority herein set forth, does hereby name, constitute and appoint, Aaron P. Clark; Cynthia Campbell; Deborah Bishop; Lawrence L. Rhodes; Nicole Graneau; Sandra Clock

all of the city of Houston, state of TX each individually if there be more than one named, its true and lawful attorney-in-fact to make, execute, seal, acknowledge and deliver, for and on its behalf as surety and as its act and deed, any and all undertakings, bonds, recognizances and other surety obligations, in pursuance of these presents and shall be as binding upon the Companies as if they have been duly signed by the president and attested by the secretary of the Companies in their own proper persons.

IN WITNESS WHEREOF, this Power of Attorney has been subscribed by an authorized officer or official of the Companies and the corporate seals of the Companies have been affixed thereto this 26th day of October, 2015.



American Fire and Casualty Company  
The Ohio Casualty Insurance Company  
Liberty Mutual Insurance Company  
West American Insurance Company

By: David M. Carey  
David M. Carey, Assistant Secretary

STATE OF PENNSYLVANIA ss  
COUNTY OF MONTGOMERY

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IN WITNESS WHEREOF, I have hereunto subscribed my name and affixed my notarial seal at Plymouth Meeting, Pennsylvania, on the day and year first above written.



COMMONWEALTH OF PENNSYLVANIA  
Notarial Seal  
Teresa Pastella, Notary Public  
Plymouth Twp., Montgomery County  
My Commission Expires March 28, 2017  
Member, Pennsylvania Association of Notaries

By: Teresa Pastella  
Teresa Pastella, Notary Public

This Power of Attorney is made and executed pursuant to and by authority of the following By-laws and Authorizations of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company which resolutions are now in full force and effect reading as follows:

**ARTICLE IV - OFFICERS** - Section 12. Power of Attorney. Any officer or other official of the Corporation authorized for that purpose in writing by the Chairman or the President, and subject to such limitation as the Chairman or the President may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Corporation to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact, subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Corporation by their signature and execution of any such instruments and to attach thereto the seal of the Corporation. When so executed, such instruments shall be as binding as if signed by the President and attested to by the Secretary. Any power or authority granted to any representative or attorney-in-fact under the provisions of this article may be revoked at any time by the Board, the Chairman, the President or by the officer or officers granting such power or authority.

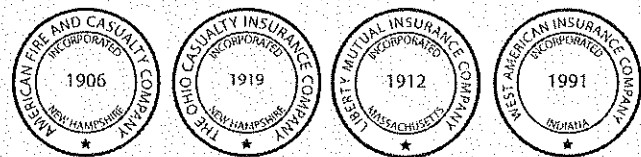
**ARTICLE XIII - Execution of Contracts - SECTION 5. Surety Bonds and Undertakings.** Any officer of the Company authorized for that purpose in writing by the chairman or the president, and subject to such limitations as the chairman or the president may prescribe, shall appoint such attorneys-in-fact, as may be necessary to act in behalf of the Company to make, execute, seal, acknowledge and deliver as surety any and all undertakings, bonds, recognizances and other surety obligations. Such attorneys-in-fact subject to the limitations set forth in their respective powers of attorney, shall have full power to bind the Company by their signature and execution of any such instruments and to attach thereto the seal of the Company. When so executed such instruments shall be as binding as if signed by the president and attested by the secretary.

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I, Gregory W. Davenport, the undersigned, Assistant Secretary, of American Fire and Casualty Company, The Ohio Casualty Insurance Company, Liberty Mutual Insurance Company, and West American Insurance Company do hereby certify that the original power of attorney of which the foregoing is a full, true and correct copy of the Power of Attorney executed by said Companies, is in full force and effect and has not been revoked.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seals of said Companies this 6th day of March, 2017.



By: Gregory W. Davenport  
Gregory W. Davenport, Assistant Secretary

Not valid for mortgage, note, loan, letter of credit,  
currency rate, interest rate or residual value guarantees.

To confirm the validity of this Power of Attorney call  
1-610-832-8240 between 9:00 am and 4:30 pm EST on any business day.



## TEXAS IMPORTANT NOTICE

To obtain information or make a complaint:

You may call toll-free for information or to make a complaint at  
1-877-751-2640

You may also write to:

2200 Renaissance Blvd., Ste. 400  
King of Prussia, PA 19406-2755

You may contact the Texas Department of Insurance to obtain information on companies, coverages, rights or complaints at  
1-800-252-3439

You may write the Texas Department of Insurance Consumer Protection (111-1A)  
P. O. Box 149091  
Austin, TX 78714-9091  
FAX: (512) 490-1007  
Web: <http://www.tdi.texas.gov>  
E-mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

### PREMIUM OR CLAIM DISPUTES:

Should you have a dispute concerning your premium or about a claim you should first contact the agent or call 1-800-843-6446. If the dispute is not resolved, you may contact the Texas Department of Insurance.

### ATTACH THIS NOTICE TO YOUR POLICY:

This notice is for information only and does not become a part or condition of the attached document.

## TEXAS AVISO IMPORTANTE

Para obtener informacion o para someter una queja:

Usted puede llamar al numero de telefono gratis para informacion o para someter una queja al  
1-877-751-2640

Usted tambien puede escribir a:

2200 Renaissance Blvd., Ste. 400  
King of Prussia, PA 19406-2755

Puede comunicarse con el Departamento de Seguros de Texas para obtener informacion acerca de companias, coberturas, derechos o quejas al  
1-800-252-3439

Puede escribir al Departamento de Seguros de Texas Consumer Protection (111-1A)  
P. O. Box 149091  
Austin, TX 78714-9091  
FAX # (512) 490-1007  
Web: <http://www.tdi.texas.gov>  
E-mail: [ConsumerProtection@tdi.texas.gov](mailto:ConsumerProtection@tdi.texas.gov)

### DISPUTAS SOBRE PRIMAS O RECLAMOS:

Si tiene una disputa concerniente a su prima o a un reclamo, debe comunicarse con el agente o primero. Si no se resuelve la disputa, puede entonces comunicarse con el departamento (TDI)

### UNA ESTE AVISO A SU POLIZA:

Este aviso es solo para proposito de informacion y no se convierte en parte o condicion del documento adjunto.

## CONTRACTOR'S LETTER OF WARRANTY



**TOTAL CONTRACTING LIMITED**

11203 Bedford  
Houston, Texas 77031  
Tel: 713-995-8595  
Fax: 713-995-8644  
E-mail: totalcontracting@yahoo.com

03/02/2017

To: Mr. Terry Maher, CFM  
Sr. Project Manager  
HDR  
4828 Loop Central Drive, Suite 800  
Houston Texas 77081  
Tel: 713.622.9264  
Email: [Terry.Maher@hdrinc.com](mailto:Terry.Maher@hdrinc.com)

Re: **Rebuild Bellaire Phase 5A Reconstruction Project, City of Bellaire  
Warranty Letter**

Dear Mr. Maher,

Total Contracting Limited (TCL) has no known reason for Insurance not to be renewable to cover correction and warranty period for the above referenced project.

If you have any questions, please call me at 832.265.8995.

Thank you.

Sincerely yours,

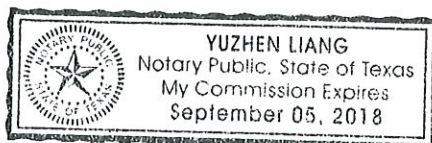
Boutros G. Merhi  
General Partner

**THE STATE OF TEXAS  
COUNTY OF HARRIS**

**BEFORE ME**, The undersigned authority, on this day personally appeared Boutros G. Merhi of **Total Contracting Limited**, a Texas liability company, Known to me to be the person and officer whose name is subscribed to the forgoing instrument, and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

Given under my hand and seal of office on this the 7th day of March, 2017.

Notary Public Signature



**SUPERIORITY IN CONSTRUCTION**

## **CONTRACTOR'S NOTICE OF CONSTRUCTION COMPLETION**



**TOTAL CONTRACTING LIMITED**

11203 Bedford  
Houston, Texas 77031  
Tel: 713-995-8595  
Fax: 713-995-8644  
E-mail: totalcontracting@yahoo.com

03/02/2017

To: Mr. Terry Maher, CFM  
Sr. Project Manager  
HDR  
4828 Loop Central Drive, Suite 800  
Houston Texas 77081  
Tel: 713.622.9264  
Email: [Terry.Maher@hdrinc.com](mailto:Terry.Maher@hdrinc.com)

Re: **Rebuild Bellaire Phase 5A Reconstruction Project, City of Bellaire  
Notice of Construction Completion**

Dear Mr. Maher,

Total Contracting Limited (TCL) is hereby providing the notice of construction completion for the above referenced project for City of Bellaire. The Rebuild Bellaire Phase 5A Reconstruction project has reached Final Completion as of Thursday, March 2, 2017. All construction and punch list items have been completed in accordance with the plans and specifications. We request that a final inspection be performed and a Certificate of Completion be issued for this project.

If you have any questions, please call me at 832.265.8995.

Thank you.

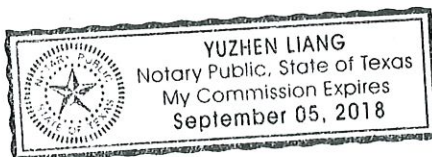
Sincerely yours,

Boutros G. Merhi  
General Partner

**THE STATE OF TEXAS  
COUNTY OF HARRIS**

**BEFORE ME**, The undersigned authority, on this day personally appeared Boutros G. Merhi of Total Contracting Limited, a Texas liability company, Known to me to be the person and officer whose name is subscribed to the forgoing instrument, and acknowledged to me that he executed the same as the act and deed of such corporation, for the purpose of consideration therein expressed and in the capacity therein stated.

Given under my hand and seal of office on this the 7<sup>th</sup> day of March, 2017.



**SUPERIORITY IN CONSTRUCTION**

Notary Public Signature

## **TCEQ NOTICE OF TERMINATION TO THE CONTRACTOR**

Bryan W. Shaw, Ph.D., P.E., *Chairman*  
Toby Baker, *Commissioner*  
Jon Niermann, *Commissioner*  
Richard A. Hyde, P.E., *Executive Director*



## TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

*Protecting Texas by Reducing and Preventing Pollution*

March 2, 2017

Total Contracting Limited  
11203 Bedford St  
Houston, TX 77031

Re: Permit Number **TXR150016746** for the facility/project, RN108176785, Rebuild Bellaire Phase 5A  
**Located at:** Street Blocks 4500 Merrie Ln, 4600 Beech St, 500 Wilmington Dr, 500 Winslow Ln, 4700-4900 Bellview Dr, 4900 Welford Dr, 5100-5400 Pocahontas St, 5100 Evergreen St, 500-700 Fifth St, 500 College St, Harris, TX 77401, Harris County  
**Issued to:** CN602867491, Total Contracting Limited

Dear Applicant:

We have received your Notice of Termination of coverage under the general permit for discharge of stormwater for your facility at the location listed above. We have updated our records to show your termination of coverage request to be effective on March 2, 2017.

By signing this Notice of Termination, you are no longer authorized to discharge stormwater associated with the activity under the general permit. Any discharge of pollutants in stormwater associated with the activity to surface water in the state is unlawful under the Clean Water Act where the discharge is not authorized by a Texas Pollutant Discharge Elimination System (TPDES) permit. In addition, the submittal of this Notice of Termination does not release an operator from liability for any violations of this permit or the Clean Water Act.

As stated in the TPDES Stormwater General Permit the Stormwater Pollution Prevention Plan and all data used to complete the NOI for coverage under the general permit, must be maintained and made readily available for review for a minimum period of three years following the termination date. Failure to comply with this or any permit condition is a violation of the permit and the statutes under which it was issued, and is grounds for enforcement action.

If you have any questions related to processing you may contact the Stormwater Processing Center by email at [swpermit@tceq.texas.gov](mailto:swpermit@tceq.texas.gov) or by telephone at (512) 239-3700. For technical issues, you may contact the stormwater technical staff by email at [swgp@tceq.texas.gov](mailto:swgp@tceq.texas.gov) or by telephone at (512) 239-4671. Also, you may obtain information on the stormwater web site at [www.tceq.texas.gov](http://www.tceq.texas.gov).

Sincerely,

A handwritten signature in cursive script that reads "David W Galindo".

David W. Galindo, Director

Water Quality Division  
Texas Commission on Environmental Quality

## ENGINEER'S CERTIFICATE OF FINAL COMPLETION



March 9, 2017

Ms. Cristin Emshoff  
Public Works Special Project Manager  
City of Bellaire  
7008 S. Rice Avenue  
Bellaire, Texas 77401

Re: Rebuild Bellaire Phase Five-A  
City of Bellaire, Texas  
Bellaire Project No. 15-003  
HDR Project No. 13-041A

Dear Ms. Emshoff:

Based on our observation and to the best of our knowledge, information and belief, the work has been completed in accordance with the terms and conditions of the Contract Documents as of March 2, 2017. Therefore, we recommend acceptance of the work by the City of Bellaire. Upon acceptance, the City of Bellaire should issue a "Certificate of Acceptance" of the work to the Contractor.

Sincerely,

HDR Engineering, Inc.

A handwritten signature in blue ink, appearing to read 'Edwin R. Rydell'.

Edwin R. Rydell, P.E.  
Senior Project Manager



**ORDINANCE NO. 17-\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE MAYOR OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, AN "APPLICATION FOR PAYMENT – FINAL (NO. 20)" WITH TOTAL CONTRACTING LIMITED, IN THE AMOUNT OF \$550,954.37 TO A CONTRACT FOR THE REBUILD BELLAIRE PHASE FIVE A PROJECT AND AUTHORIZING THE CITY TO MAKE THE FINAL PAYMENT TO TOTAL CONTRACTING LIMITED, ON SAID PROJECT IN THE AMOUNT OF \$550,954.37.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

**Section 1.** The Mayor is hereby authorized to execute, for and on behalf of the City of Bellaire, Texas, an "Application for Payment – Final (No. 20)" with Total Contracting Limited, in the amount of \$550,954.37 to a contract for the Rebuild Bellaire Phase Five A Project and authorizing the City to make the final payment to Total Contracting Limited, on said project in the amount of \$550,954.37.

**Section 2.** Upon execution of said "Application for Payment – Final (No. 20)," the total amount paid to Total Contracting Limited, will equal \$9,609,471.76.

**PASSED and APPROVED** this 5<sup>th</sup> day of June, 2017.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

**SIGNED:**

\_\_\_\_\_  
Andrew S. Friedberg  
Mayor



**APPROVED AS TO FORM:**

---

Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: Public Works  
Category: Ordinance  
Department Head: Michael Leech  
DOC ID: 2288

**SCHEDULED  
ORDINANCE (ID # 2288)**

**Item Title:**

Consideration of and possible action on a recommendation from the Public Works Department to make the final payment on the FY 2016 Street Striping Project (the "Project") to One Way Striping & Signs in the amount of \$7,017.79 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, an "Exhibit "A" – Pay Estimate No. 4 – Final," in the amount of \$7,017.79 and authorization for the City of Bellaire, Texas, to make the final payment to One Way Striping & Signs on said Project in the amount of \$7,017.79. This final payment results in a final contract amount of \$94,603.70 compared to the adjusted contract amount of \$97,678.75 - Submitted by Michael Leech, Director of Public Works.

**Background/Summary:**

Bids were opened on August 9, 2016 and ranged from \$78,143.00 to \$127,116.96. One Way Striping & Signs submitted the lowest responsible bid and was awarded a contract in the amount of \$78,143.00 at the October 10, 2016 City Council meeting.

A change order in the amount of 25% was executed by the City Manager January 9, 2017 in the amount of \$19,535.75 for additional striping work city-wide for a total contract amount of \$97,678.75.

The following streets were striped with this funding:

- Fournace
- Bissonnet
- Jessamine
- N First Street

This final payment of \$7,017.79 includes payment for final payment on invoice 4 in the amount of \$2,287.60 and the 5% final release of retainage of \$4,730.19.

**Previous Council Action Summary:**

October 10, 2016      -      One Way Striping & Signs Awarded FY 2016 Street Striping Contract

**Fiscal Impact:**

The project was funded out of the \$2 million appropriated for the FY 2016 Pavement Management Program approved by City Council as a part of the FY 2016 Budget.

**Recommendation:**

The Public Work's Director requests City Council approval of this ordinance as presented approving final payment to One Way Striping & Signs for an amount of \$7,017.79.

Ordinance (ID # 2288)

Meeting of June 5, 2017

**ATTACHMENTS:**

- FY 2016 Street Striping Executed Closeout Package (PDF)
- Ordinance - Closeout 2017.05.26 (DOC)



May 5, 2017

Mr. Michael Leech  
Director of Public Works  
City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

Re: **Contract Closeout**  
FY 2016 Street Striping Project  
City of Bellaire, Texas  
ARKK Job No. 15-038

Dear Mr. Leech:

As you are aware, construction on the above referenced project is complete. Enclosed please find the Contract Closeout Documents for the above referenced project:

1. "Agreement of Final Payment and Contractor's Sworn Release" with Affidavit stating all bills have been paid.
2. Exhibit "A" – Pay Estimate No. 4 – Final.
3. City Engineer's "Certificate of Completion".

The project was substantially completed April 27 2017; therefore, the one year warranty period for the project started April 28, 2017. The documents are in order and the work has been completed. We recommend payment of the Final Payment request and acceptance of the work by the City. Upon acceptance, the City should issue a "Certificate of Acceptance" of the work to the Contractor.

Sincerely,

ARKK Engineers, LLC

A handwritten signature in blue ink, appearing to read 'James B. Andrews II', is written over the printed name.

James B. Andrews II, P.E.  
City Engineer

Attachment: FY 2016 Street Striping Executed Closeout Package (2288 : FY 2016 Street Striping Contract Closeout)

Agreement of Final Payment  
and  
Contractor's Sworn Release

## ATTACHMENT NO. 2 TO GENERAL CONDITIONS

AGREEMENT FOR FINAL PAYMENT  
AND CONTRACTOR'S SWORN RELEASE

In order to insure that the rights, obligations and responsibilities of all parties to the original contract document are fully protected, which contract document was signed and executed on the 10<sup>th</sup> day of NOVEMBER, 2016 by One Way Striping and Signs, LLC, referred to therein as CONTRACTOR and hereinafter referred to as CONTRACTOR, and the CITY OF BELLAIRE, TEXAS on the 10<sup>th</sup> day of NOVEMBER, 2016, and further in consideration for the final payment of all sums due and claimed by the CONTRACTOR against the CITY OF BELLAIRE, TEXAS, the CONTRACTOR makes the following representations to the CITY OF BELLAIRE, TEXAS, either individually if a proprietorship, jointly by all partners if a partnership, or if a corporation, by action of the president and secretary of said corporation, as duly authorized by appropriate action of the stockholders and/or board of directors of said corporation, their signatures hereon constituting a representation under oath by said individuals that they have the power and authority to execute this Agreement for and on behalf of the said corporation:

I.

The CONTRACTOR has received 3 (number) payments pursuant to 4-Final (number) of CONTRACTOR Payment Estimates, copies of which are attached hereto and marked Exhibit "A", presented to the CITY OF BELLAIRE, TEXAS and paid during the progress of the job referred to in the Contract between the parties; and in this regard, the undersigned CONTRACTOR represents to the CITY OF BELLAIRE, TEXAS that it does not claim nor intend to claim at any future date, any additional sums of money of any nature whatsoever under and by virtue of the payment estimates previously submitted to the PROFESSIONAL for approval, or any other sums of money of any nature whatsoever for materials furnished and used in the job or for work done, and hereby releases and discharges the CITY OF BELLAIRE, TEXAS from any liabilities of any nature



whatsoever, for any claims of any nature made by the CONTRACTOR at some future date, or by its successors or assigns.

## II.

The undersigned CONTRACTOR further represents to the CITY OF BELLAIRE, TEXAS that the Final Payment Estimate, reflecting all associated Change Orders, if any, submitted by the CONTRACTOR to the CITY OF BELLAIRE, TEXAS, whether or not modified, corrected or changed in some way by deletions or other modifications by the PROFESSIONAL, the CONTRACTOR or the CITY OF BELLAIRE, TEXAS, a copy of which is attached hereto and marked Exhibit "B", is true, correct and accurate; and it is further agreed and stipulated by the undersigned CONTRACTOR that upon the receipt of final payment in the amount as set out on the Final Payment Estimate and Change Order, the CONTRACTOR, by execution of this instrument of release, does, therefore, release and forever discharge the CITY OF BELLAIRE, TEXAS of and from all manner of debts, demands, obligations, suits, liabilities and causes of action of any nature whatsoever under and by virtue of the terms and provisions of the Contract hereinbefore referred to, and any change or modification thereof, or in any manner growing out of or arising from or by virtue of the work, labor and services performed by the CONTRACTOR.

## III.

CONTRACTOR, in addition to the provisions set out in the contract document, agrees to indemnify and hold the CITY OF BELLAIRE, TEXAS harmless from any and all causes of action, claims, demands or suits made by any person or other entity against the CITY OF BELLAIRE, TEXAS, by reason of the work performed by such CONTRACTOR, and agrees to defend or to cause the same to be defended at the CONTRACTOR's sole expense and obligation, whenever such actions may be brought, and further to pay all costs incurred by the CITY OF BELLAIRE, TEXAS in the defense thereof, including administrative costs and attorney's fees, and further to pay any

judgments or settlements which may be entered into or agreed to against or for the benefit of the CITY OF BELLAIRE, TEXAS. It is, however, specifically agreed that the CITY OF BELLAIRE, TEXAS shall not enter into any settlement agreements without the acquiescence and agreement of the CONTRACTOR.

IV.

The CONTRACTOR, acting by and through the person or persons whose names are subscribed hereto, does solemnly swear and affirm that all bills and claims have been paid to all materialmen, suppliers, laborers, subcontractors, or other entities performing services or supplying materials, and that the CITY OF BELLAIRE, TEXAS shall not be subject to any bills, claims, demands, litigation or suits in connection therewith.

V.

It is further specifically understood and agreed that this Agreement for Final Payment and Contractor's Sworn Release shall constitute a part of the original Contract of the parties heretofore previously referred to, and it is also specifically understood and agreed that this Agreement shall not act as a modification, waiver or renunciation by the CITY OF BELLAIRE, TEXAS of any of its rights or remedies as set out in the contract itself, but this Agreement for Final Payment and Contractor's Sworn Release shall constitute a supplement thereto for the additional protection of the CITY OF BELLAIRE, TEXAS.

VI.

This Agreement for Final Payment and Contractor's Sworn Release shall be considered to be continuing and binding upon the parties hereto and shall not terminate upon receipt and acceptance by the CONTRACTOR of final payment, but shall be deemed continuing so long as any actions, claims or other demands contemplated herein against the CITY OF BELLAIRE, TEXAS, may lawfully be brought under applicable statutes of limitations, and shall in addition be deemed to be

continuing for such additional period of time as shall be necessary to compensate and repay to the CITY OF BELLAIRE, TEXAS, all costs or damages incurred by it by reason of such claims.

SIGNED and EXECUTED this, the 03<sup>rd</sup> day of MAY, 2017.

CONTRACTOR

ONE WAY STRIPING AND SIGNS,  
LLC



Signature

Print Name: RICARDO A. TODESCHINI



Signature

Print Name: MARIO GONZALEZ

CONTRACTOR'S AFFIDAVIT TO OWNER

THE STATE OF TEXAS

COUNTY OF HARRIS

WITNESSETH:

This affidavit is hereby tendered by **ONE WAY STRIPING & SIGNS, LLC** hereinafter referred as "CONTRACTOR", to The City of Bellaire hereinafter referred to as "OWNER".

WHEREAS CONTRACTOR entered into a contract dated 11/10/2016, to construct for OWNER FY 2016 Street Striping Project at Bellaire, TX; and

WHEREAS, CONTRACTOR agreed in said contract to deliver to the Engineer satisfactory evidence of payment in full of all materials, labor and equipment used or employed in the work of this contract; and

WHEREAS, construction of the project for which said contract was entered into is complete and it is timely and proper for the submission of the CONTRACTOR'S AFFIDAVIT;

THEREFORE, KNOW ALL MEN BY THESE PRESENT, that

1. CONTRACTOR hereby certifies that all work done under said contract has been performed in accordance with the terms thereof; that all material men, subcontractors, mechanics and laborers have been paid and otherwise satisfied as of this date; and that there are no claims of any character which have not been paid and satisfied.
2. CONTRACTOR further certifies that to the best of his knowledge and belief there are no unsatisfied claims for damages resulting from injury or death to any employees, subcontractors, or the public at large arising out of the performance of the contract which might constitute a lien upon the property of owner.
3. The undersigned makes this AFFIDAVIT as provided by law and for the purpose of receiving final payment under said contract.

EXECUTED, this 03rd day of May 2017

CONTRACTOR: ONE WAY STRIPING & SIGNS, LLC

BY: Ricardo A. Todeschini

Ricardo A. Todeschini

THE STATE OF TEXAS  
COUNTY OF HARRIS

BEFORE ME, the undersigned authority, on this day personally appeared Ricardo A. Todeschini who after being duly sworn, deposes and says that the facts stated in the above AFFIDAVIT are true.

Isabel Repka

Notary Public In and for



## Exhibit “A”

### Pay Estimate No. 4-Final



May 26, 2017

Mr. Michael Leech  
Director of Public Works  
City of Bellaire  
7008 S. Rice Avenue  
Bellaire, Texas 77401

RE: FY 2016 Street Striping Project  
City of Bellaire  
ARKK Job No. 15-038b

Enclosed please find one copy of the following items for the above referenced project:

1. Application for Payment No. 4-Final
2. Pay Estimate No. 4-Final
3. Daily Report Summary

The amount of Application for Payment No. 4-Final is **\$7,017.79**

This amount includes \$2,287.60 that was performed this period and the retainage in the amount of \$4,730.19

ARKK Engineers, LLC. has reviewed this application and recommends payment of said application.

Sincerely,

ARKK Engineers, LLC

A handwritten signature in blue ink, appearing to read "James B. Andrews II, P.E.", is written over a light blue horizontal line.

James B. Andrews II, P.E.  
Senior Project Manager

JBA/bv

cc: Ms. Cristin Emshoff, MUP - City of Bellaire  
Mr. Phil Briscoe - ARKK Engineers, LLC  
Mr. Ricardo Todeschini - One Way Striping and Signs, LLC





# CITY OF BELLAIRE

Estimate No. : 4-Final  
Cut off Date : 4/27/2017  
Estimate Date : 5/26/2017

## ESTIMATE AND CERTIFICATE FOR PAYMENT UNIT PRICE WORK

Project Name : FY 2016 Street Striping Project  
Contractor Name : One Way Striping & Signs  
Address : P.O. Box 270291, Houston, TX 77277

### CONTRACT INFORMATION

Contract Date : 12/29/2016  
Notice to Proceed Date : 1/3/2017  
Current Completion Date : 4/27/2017  
Percentage Complete  
By Time : 100.00% In Place : 96.85%

Original Contract Time : 90  
Approved Extensions : 25  
Total Contract Time : 115  
Days Used to Date : 115  
Days Remaining to Date : 0

1. Original Contract Amount \$ 78,143.00  
2. Approved Change Orders

No.	Date	Add. Days	Amount
1	1/6/2017	25	\$19,535.75

\$ 19,535.75

**TOTAL CONTRACT AMOUNT : \$ 97,678.75**

### A. EARNINGS TO DATE

1. Work Complete to Date 96.85% Completed to Date  
2. Materials on Hand

\$ 94,603.70  
\$ -

**TOTAL EARNINGS TO DATE : \$ 94,603.70**

### B. DEDUCTIONS TO DATE

1. Retainage 0.00% of \$ 94,603.70  
2. Liquidated Damages 0 Days at \$ \$0.00 per day.

\$ -  
\$ -

**TOTAL DEDUCTIONS TO DATE : \$ -**

### C. EARNINGS THIS PERIOD

1. Work Complete this Period  
2. Retainage Held This Period 0.00% of \$ 2,408.00

\$ 2,408.00  
\$ -

**TOTAL EARNINGS THIS PERIOD : \$ 2,408.00**

### D. AMOUNT DUE THIS PERIOD

1. Total Earnings to Date  
2. Total Deductions to Date  
3. Total Payment Due to Date  
4. Less Previous Payments

\$ 94,603.70  
\$ -  
\$ 94,603.70  
\$ 87,585.92

**TOTAL AMOUNT DUE TO THE CONTRACTOR THIS DATE : \$ 7,017.79**

**PAYMENT OF THE ABOVE AMOUNT DUE THIS APPLICATION IS RECOMMENDED**

Prepared By: Boo Koo 5/26/2017  
Construction Manager Date

Recommended By: [Signature] 5/26/2017  
City Engineer Date

Approved By: \_\_\_\_\_  
Special Project Manager Date

Approved By: \_\_\_\_\_  
Director of Public Works Date



# CITY OF BELLAIRE

## ESTIMATE DETAILS FOR PAYMENT OF UNIT PRICE ITEMS

Project Name: FY 2016 Street Striping Project  
Contractor: One Way Striping & Signs  
Date Range: 4/1/17 - 4/30/17

Project Number: 15-038b  
Estimate No.: 4-Final

Item No.	Description	Unit	Plan	Unit Price	Mo Qty	Mo. Amount \$	Qty To Date	Amt to Date\$
BASE BID ITEMS - PAVING								
1	Removing Pavement Striping & Markings (4" width) ANY COLOR/SOLID, Complete in Place, the Sum of:	L.F.	39,240	\$0.15	0.00	\$ -	40,373.00	\$ 6,055.95
2	Reflectorized Pavement Markings Type I (Thermoplastic) 4" White/Solid, including Sealant, Complete in Place, the Sum of:	L.F.	3,780	\$0.60	0.00	\$ -	2,380.00	\$ 1,428.00
3	Reflectorized Pavement Markings Type I (Thermoplastic) 4" Yellow/Solid, including Sealant, Complete in Place, the Sum of:	L.F.	35,860	\$0.60	0.00	\$ -	25,708.00	\$ 15,424.80
4	Removing Pavement Striping & Markings (8" width) ANY COLOR/SOLID, Complete in Place, the Sum of:	L.F.	160	\$0.25	0.00	\$ -	2,825.00	\$ 706.25
5	Reflectorized Pavement Markings Type I (Thermoplastic) 8" White/Solid, including Sealant, Complete in Place, the Sum of:	L.F.	160	\$1.20	0.00	\$ -	2,784.00	\$ 3,340.80
6	Removing Pavement Striping & Markings (12" width) ANY COLOR/SOLID, Complete in Place, the Sum of:	L.F.	7,220	\$0.35	1,120.00	\$ 392.00	8,522.00	\$ 2,982.70
7	Reflectorized Pavement Markings Type I (Thermoplastic) 12" White/Solid, including Sealant, Complete in Place, the Sum of:	L.F.	7,220	\$1.80	1,120.00	\$ 2,016.00	8,522.00	\$ 15,339.60
8	Removing Pavement Striping & Markings (24" width) ANY COLOR/SOLID, Complete in Place, the Sum of:	L.F.	3,490	\$0.70	0.00	\$ -	2,663.00	\$ 1,864.10
9	Reflectorized Pavement Markings Type I (Thermoplastic) 24" White/Solid, including Sealant, Complete in Place, the Sum of:	L.F.	3,490	\$6.00	0.00	\$ -	2,663.00	\$ 15,978.00
10	Removing Pavement Markings ("ONLY"), Complete in Place, the Sum of:	EA.	8	\$30.00	0.00	\$ -	8.00	\$ 240.00
11	Reflectorized Pavement Markings Type I (Thermoplastic) Word "ONLY", including Sealant, Complete in Place, the Sum of:	EA.	8	\$110.00	0.00	\$ -	7.00	\$ 770.00
12	Removing Pavement Markings (Arrows), Complete in Place, the Sum of:	EA.	5	\$30.00	0.00	\$ -	5.00	\$ 150.00
13	Reflectorized Pavement Markings Type I (Thermoplastic) Arrow, including Sealant, Complete in Place, the Sum of:	EA.	5	\$110.00	0.00	\$ -	4.00	\$ 440.00
14	Removing Pavement Markings (Combination Arrows), Complete in Place, the Sum of:	EA.	2	\$30.00	0.00	\$ -	0.00	\$ -
15	Reflectorized Pavement Markings Type I (Thermoplastic) (LEFT-STRAIGHT-RIGHT-ONLY, Combination Arrows, etc...), including Sealant, Complete in the Place, the Sum of:	EA.	2	\$130.00	0.00	\$ -	0.00	\$ -
16	Removing Pavement Markings (Handicap Symbol), Complete in Place, the Sum of:	EA.	2	\$30.00	0.00	\$ -	0.00	\$ -
17	Reflectorized Pavement Markings Type I (Thermoplastic) Handicap Symbol, including Sealant, Complete in Place, the Sum of:	EA.	2	\$130.00	0.00	\$ -	0.00	\$ -
18	Yellow Curb Paint for Bull Nose, Complete in Place, the Sum of:	L.F.	1,500	\$1.25	0.00	\$ -	2,898.00	\$ 3,622.50
19	Allowance for miscellaneous items, complete in place, the sum of	L.S.	1	\$5,000.00	0.00	\$ -	0.00	\$ -
					Subtotal	\$ 2,408.00	\$ 68,342.70	
CHANGE ORDER NO. 1								
CO-1	Add New Bid Item CO1-1 Reflectorized Pavement Markings Type I (Thermoplastic) 4" White/Dashed - Furnish & Applied	LF	6900	\$1.00	0.00	\$ -	7,935.00	\$ 7,935.00
CO-2	Add New Bid Item CO1-2 Reflectorized Pavement Markings Type I (Thermoplastic) 4" Yellow/Dashed - Furnish & Applied	LF	3800	\$1.00	0.00	\$ -	4,350.00	\$ 4,350.00

Attachment: FY 2016 Street Striping Executed Closeout Package (2288 : FY 2016 Street Striping Contract Closeout)



# CITY OF BELLAIRE

## ESTIMATE DETAILS FOR PAYMENT OF UNIT PRICE ITEMS

Project Name: FY 2016 Street Striping Project  
Contractor: One Way Striping & Signs  
Date Range: 4/1/17 - 4/30/17

Project Number: 15-038b  
Estimate No.: 4-Final

Item No.	Description	Unit	Plan	Unit Price	Mo Qty	Mo. Amount \$	Qty To Date	Amt to Date\$
CO-3	Add New Bid Item CO1-3 Remove Existing ReflectORIZED Pavement Markings Type I (Thermoplastic) RR Crossing "X" Symbol	EA	2	\$30.00	0.00	\$ -	2.00	\$ 60.00
CO-4	Add New Bid Item CO1-4 ReflectORIZED Pavement Markings Type I (Thermoplastic) RR Crossing "X" Symbol	EA	2	\$110.00	0.00	\$ -	2.00	\$ 220.00
CO-5	Add Quantity to Bid Item No. 1: Removing Pavement Striping & Markings (4" width) ANY COLOR/SOLID	LF	4840	\$0.15	0.00	\$ -	0.00	\$ -
CO-6	Add Quantity to Bid Item No. 2: ReflectORIZED Pavement Markings Type I (Thermoplastic) 4" White/Solid - Furnish & Applied	LF	1680	\$0.60	0.00	\$ -	0.00	\$ -
CO-7	Add Quantity to Bid Item No. 3: ReflectORIZED Pavement Markings Type I (Thermoplastic) 4" Yellow/Solid - Furnish & Applied	LF	3600	\$0.60	0.00	\$ -	0.00	\$ -
CO-8	Add Quantity to Bid Item No. 4: Removing Pavement Striping & Markings (8" width) ANY COLOR/SOLID	LF	41	\$0.25	0.00	\$ -	80.00	\$ 20.00
CO-9	Add Quantity to Bid Item No. 5: ReflectORIZED Pavement Markings Type I (Thermoplastic) 8" Yellow/Solid - Furnish & Applied	LF	40	\$1.20	0.00	\$ -	80.00	\$ 96.00
CO-10	Add Quantity to Bid Item No. 6 :Removing Pavement Striping & Markings (12" width) ANY COLOR/SOLID	LF	620	\$0.35	0.00	\$ -	0.00	\$ -
CO-11	Add Quantity to Bid Item No. 7: ReflectORIZED Pavement Markings Type I (Thermoplastic) 12" White/Solid - Furnish & Applied	LF	620	\$1.80	0.00	\$ -	0.00	\$ -
CO-12	Add Quantity to Bid Item No. 8: Removing Pavement Striping & Markings (24" width) ANY COLOR/SOLID	LF	315	\$0.70	0.00	\$ -	0.00	\$ -
CO-13	Add Quantity to Bid Item No. 9: ReflectORIZED Pavement Markings Type I (Thermoplastic) 24" White/Solid - Furnish & Applied	LF	315	\$6.00	0.00	\$ -	0.00	\$ -
CO-14	Add Quantity to Bid Item No. 10: Removing Pavement Markings ("ONLY")	EA	4	\$30.00	0.00	\$ -	17.00	\$ 510.00
CO-15	Add Quantity to Bid Item No. 11: ReflectORIZED Pavement Markings Type I (Thermoplastic) Word "ONLY" - Furnish & Applied	EA	4	\$110.00	0.00	\$ -	17.00	\$ 1,870.00
CO-16	Add Quantity to Bid Item No. 12: Removing Pavement Markings ( Single Arrows)	EA	2	\$30.00	0.00	\$ -	80.00	\$ 2,400.00
CO-17	Add Quantity to Bid Item No. 13: ReflectORIZED Pavement Markings Type I (Thermoplastic) Single Arrow - Furnish & Applied	EA	2	\$110.00	0.00	\$ -	80.00	\$ 8,800.00
CO-18	Add Quantity to Bid Item No. 14: Removing Pavement Markings (Combination Arrows)	EA	2	\$30.00	0.00	\$ -	0.00	\$ -
CO-19	Add Quantity to Bid Item No. 15: ReflectORIZED Pavement Markings Type I (Thermoplastic) Combination Arrow - Furnish & Applied	EA	2	\$130.00	0.00	\$ -	0.00	\$ -
					<b>Subtotal</b>	<b>\$ -</b>		<b>\$ 26,261.00</b>
					<b>Grand Total</b>	<b>\$ 2,408.00</b>		<b>\$ 94,603.70</b>

Attachment: FY 2016 Street Striping Executed Closeout Package (2288 : FY 2016 Street Striping Contract Closeout)

## Certificate of Completion



May 5, 2017

Mr. Michael Leech  
Director of Public Works  
City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401

Re: **Certificate of Completion**  
FY 2016 Street Striping Project  
City of Bellaire, Texas  
ARKK Job No. 15-038b

Dear Mr. Leech:

In accordance with the specifications, ARKK Engineers, LLC, has reviewed the work referenced above. Based on our observation and to the best of our knowledge, information and belief, the work has been completed in accordance with the terms and conditions of the Contract Documents. Therefore, we recommend acceptance of the work by the City of Bellaire.

This letter constitutes the Engineer's Certificate of Completion.

It is recommended that this project be accepted by the City of Bellaire by issuing One Way Striping and Signs, LLC a Certificate of Acceptance. Please be advised that as required by the contract documents, the Owner shall issue such Certificate of Acceptance within 10 days of the receipt of this letter, or advise the Contractor in writing of the reason for non-acceptance.

Sincerely,

ARKK Engineers, LLC

A handwritten signature in blue ink, appearing to read 'James B. Andrews', is written over a light blue circular stamp.

James B. Andrews, P.E.  
City Engineer

Attachment: FY 2016 Street Striping Executed Closeout Package (2288 : FY 2016 Street Striping Contract Closeout)



**ORDINANCE NO. 17-\_\_\_\_**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE MAYOR OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE, FOR AND ON BEHALF OF THE CITY OF ONE WAY STRIPING & SIGNS, IN THE AMOUNT OF \$7,017.79 TO A CONTRACT FOR THE FY 2016 STREET STRIPING PROJECT AND AUTHORIZING THE CITY TO MAKE THE FINAL PAYMENT TO ONE WAY STRIPING & SIGNS, ON SAID PROJECT IN THE AMOUNT OF \$7,017.79.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:**

**Section 1.** The Mayor is hereby authorized to execute, for and on behalf of the City of Bellaire, Texas, an "Exhibit "A" – Pay Estimate No. 4 – Final." with One Way Striping & Signs, in the amount of \$7,017.79 to a contract for the FY 2016 Street Striping Project and authorizing the City to make the final payment to One Way Striping & Signs on said project in the amount of \$7,017.79.

**Section 2.** Upon execution of said "Exhibit "A" – Pay Estimate No. 4 – Final." the total amount paid to One Way Striping & Signs, will equal \$94,603.70.

**PASSED and APPROVED** this 5<sup>th</sup> day of June, 2017.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

**SIGNED:**

\_\_\_\_\_  
Andrew S. Friedberg  
Mayor



**APPROVED AS TO FORM:**

---

Alan P. Petrov  
City Attorney

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: Development Services  
Category: Ordinance  
Department Head: John McDonald  
DOC ID: 2298

**SCHEDULED  
ORDINANCE (ID # 2298)**

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**Item Title:**

Consideration of and possible action on a request for permit parking along the 4400 block of Camellia Lane and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Chapter 30, Traffic and Vehicles, Article II, Traffic-Control Regulations, Division 5, Parking, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of adding a new Section 30-119, to be entitled "Restricted parking—All Times, Sunday through Saturday" for the purpose of establishing restricted parking on residential streets, more specifically in the 4400 block of Camellia Lane, Bellaire, Texas - Submitted by John McDonald, Director of Development Services, upon a validated petition submitted by the residents of the 4400 Block of Camellia Lane.

**Background/Summary:**

Residents in the 4400 block of Camellia Lane, Bellaire, Texas, have submitted a petition, dated May 23, 2017, to the City Clerk's Office requesting permit parking on the 4400 block of Camellia Lane at all times, Sunday through Saturday (24/7).

The primary petitioners, Andrew and Barbara Jerige, have indicated that the petition request is based on congestion caused by non-resident cars parked along the block due to the proximity of Evelyn's Park. Attached to this agenda statement is a copy of a cover letter with a petition signed by 100 percent of property owners along the 4400 block of Camellia Lane, draft code language submitted by the primary petitioners.

Evelyn's Park is open the following hours:

- 5:00 a.m. to 11:00 p.m. Sunday through Thursday; and
- 5:00 a.m. to 12:00 a.m. Friday and Saturday.

**Petition Review:**

The petition was reviewed to determine the total number of properties in the 4400 block of Camellia Lane, as well as the property owners of record of each of the properties. The 4400 block of Camellia Lane contains fourteen properties with all property owners participating as signatories.

Based on past practices, the City has determined a petition containing 75% or more of the signatures of property owners of record to be valid and worthy of consideration by City Council. The petition from the 4400 block of Camellia Lane meets this criterion.

An ordinance has been drafted for consideration based upon the draft code language submitted by the petitioners.

If the request is approved by City Council, the ordinance caption must be published in a newspaper of general circulation and would not be legally enforceable for ten days following the publication (City Charter requirement). Additionally, time would be needed to prepare and install signage, as well as to purchase permits to be distributed to the Camellia Lane residents. City Staff has estimated that the permit process, if approved, will be completed

within one month, and have recommended an effective date for the ordinance of July 3, 2017.

**Fiscal Impact:**

If approved, funding would be needed for a legal publication, signage, permits, and codification. Funding would be obtained through the General Fund.

**City Attorney Review:**

This ordinance was reviewed by the City Attorney.

**Recommendation:**

The Director of Development Services recommends action as deemed appropriate by City Council.

**ATTACHMENTS:**

- 4400 Camellia Lane - Restricted Parking - All Times - Sunday through Saturday (PDF)
- Code Amend - Ch 30 - ORD Permit Parking Camellia Lane - 5-31-17 (00188353) (DOCX)

May 23, 2017

Ms. Tracy Dutton  
City Clerk  
City of Bellaire  
7008 S. Rice  
Bellaire, TX 77401

Dear Tracy,

On behalf of our neighbors, we are submitting a petition for Permit Only Parking effective 7 days per week and 24 hours per day on the 4400 block of Camellia Lane, Bellaire, Texas.

Our proposal is based on the congestion caused by Evelyn's Park. Evelyn's Park has caused a hardship for the residents who reside in the 4400 block of Camellia Lane, because the park patrons are parking on the 4400 block of Camellia Lane, making it impossible for our residents to park in front of our own homes and safely back in and out of our own driveways.

Due to the extraordinarily burdensome parking problem caused by Evelyn's Park, 100% of the residents of the 4400 block of Camellia Lane are in complete agreement to Permit Only Parking for 7 days per week and 24 hours per day. A homeowner from each of the total of 14 homes on the 4400 block of Camellia has signed the attached petition. For your convenience, we have attached a printout from HCAD showing the homeowners, so that you can easily validate the signatures on the petition. Also attached is a picture showing the parking problem and Appendix A with draft language for the Permit Only Parking.

Our request will eliminate the parking hardship that Evelyn's Park has created for our Camellia Lane residents, and it will not cause hardships on park patrons because there is already designated parking for Evelyn's Park within the Park itself and also across the street in the Bellaire United Methodist Church parking lot.

Over the last few years, we have had multiple discussions and we have made multiple presentations to the Mayor/s, City Manager, City Council, and Evelyn's Park Conservancy representatives describing the parking problems that were created by Evelyn's Park. In order to remedy the problem, many City officials and Conservancy representatives have suggested that the residents should present a petition to the City for Permit Only Parking. Per the suggestion from City officials and Conservancy representatives, the residents of the 4400 block of Camellia Lane have signed the attached petition, and we respectfully request that the City of Bellaire implement Permit Only Parking on our block effective 7 days per week and 24 hours per day.

Respectfully,



Andrew G. Jerige  
Barbara B. Jerige  
4415 Camellia Lane

**FORMAL PETITION TO THE CITY OF BELLAIRE**  
**FOR PERMIT ONLY PARKING**  
**FOR THE 4400 BLOCK OF CAMELLIA LANE**  
**BELLAIRE, TEXAS 77401**

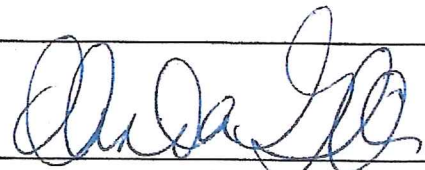

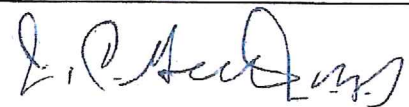
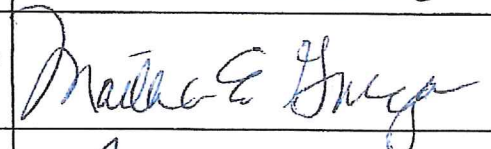
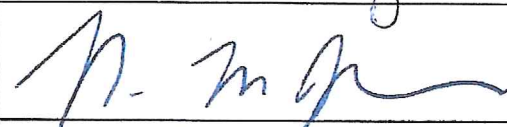
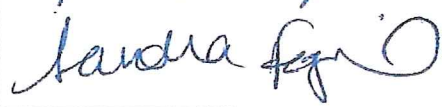
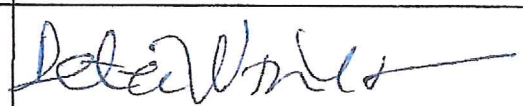
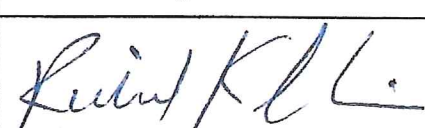
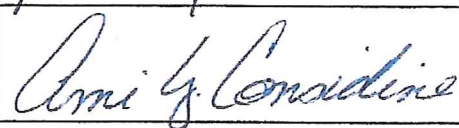
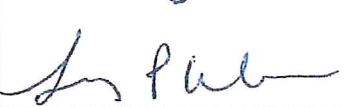



We, the residents of the 4400 Block of Camellia Lane, Bellaire, Texas, petition the City of Bellaire to implement PERMIT ONLY PARKING on the entire 4400 Block of Camellia Lane, Bellaire, Texas, 77401.

Evelyn's Park has caused a parking hardship for the residents who reside in the 4400 Block of Camellia Lane, Bellaire, Texas, because Evelyn's Park Patrons are parking on the 4400 Block of Camellia Lane, making it impossible for the 4400 Block of Camellia Lane residents to park in front of our own homes and safely back in and out of our own driveways.

We the residents of the 4400 Block of Camellia Lane, Bellaire, Texas, respectfully request that the City of Bellaire implement PERMIT ONLY PARKING on our street that is effective 7 days per week and 24 hours per day.



## Petition for Permit Only Parking (7 days per week &amp; 24 hours per day) on 4400 Block of Camellia Lane

Address	Last Name	Name of Petitioner	Signature of Petitioner
4400 Camellia Ln	Schott		
4401 Camellia Ln	Glick	Rhonda Glick	
4402 Camellia Ln	Fang or Wang	Wenjing Fang	
4403 Camellia Ln	Gathe	Joseph C Gathe	
4404 Camellia Ln	Garza	MARTHA E. GARZA	
4405 Camellia Ln	Johnson	Norine M Johnson	
4406 Camellia Ln	Fogiel	SANDRA FOGIEL	
4407 Camellia Ln	Van Tho	LETER VAN THO	
4408 Camellia Ln	Chi	RICHARD CHI	
4409 Camellia Ln	Considine	Ami Y. Considine	
4410 Camellia Ln	Pulaski	Elizabeth Pulaski	
4411 Camellia Ln	Clark or Hunt	Leslie Clark	
4414 Camellia Ln	Evans	Marilyn Evans	
4415 Camellia Ln	Jerige	Barbara Jerige	



## Petition for Permit Only Parking (7 days per week &amp; 24 hours per day) on 4400 Block of Camellia Lane

Address	Last Name	Name of Petitioner	Signature of Petitioner
4400 Camellia Ln	Schott	Polly Schott	Polly Schott
4401 Camellia Ln	Glick		
4402 Camellia Ln	Fang or Wang		
4403 Camellia Ln	Gathe		
4404 Camellia Ln	Garza		
4405 Camellia Ln	Johnson		
4406 Camellia Ln	Fogiel		
4407 Camellia Ln	Van Tho		
4408 Camellia Ln	Chi		
4409 Camellia Ln	Considine		
4410 Camellia Ln	Pulaski		
4411 Camellia Ln	Clark or Hunt		
4414 Camellia Ln	Evans		
4415 Camellia Ln	Jerige		

HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020021

Tax Year: 2017

 Print

Owner and Property Information						
Owner Name & Mailing Address: <b>SCHOTT POLLY N &amp; KENNETH M 4400 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 21 BLK 2 SYLVANIA COURTS</b> Property Address: <b>4400 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	5,993 SF	7443.02	5255C	531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	04/28/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
None	001	HOUSTON ISD		Not Certified	1.206700	
	040	HARRIS COUNTY		Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL		Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY		Not Certified	0.013340	
	043	HARRIS CO HOSP DIST		Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT		Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE		Not Certified	0.100263	
	052	CITY OF BELLAIRE		Not Certified	0.387400	

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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	1,183,400		Improvement	1,539,394	
Total	2,123,000	2,123,000	Total	2,478,994	2,478,994

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,050	1.00	1.00	1.00	--	1.00	72.00	72.00	939,600.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2015	Residential Single Family	Residential 1 Family	Superior	5,993 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a reasonable variance between the HCAD square footage and your square footage measurement, especially if your square footage measurement was an interior measurement or an exterior measurement to the inch.



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030022

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>GLICK WILLIAM H &amp; RHONDA R 4401 CAMELLIA LN BELLAIRE TX 77401-4318</b>			Legal Description: <b>LT 22 BLK 3 SYLVANIA COURTS</b> Property Address: <b>4401 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	6,316 SF	7443.02	5255C	531H

## Value Status Information

Value Status	Notice Date	Hearing Status	Shared CAD
Noticed	3/31/2017	Formal : 6/5/2017 8:00:00 AM	No

## Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead (Multiple)	001	HOUSTON ISD	424,320	Not Certified	1.206700	
	040	HARRIS COUNTY	544,320	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	544,320	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	544,320	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	544,320	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	544,320	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	312,160	Not Certified	0.100263	
	052	CITY OF BELLAIRE	519,320	Not Certified	0.387400	

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## Valuations

Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	982,000		Improvement	982,000	
Total	1,921,600	1,895,968	Total	1,921,600	1,921,600

## Land

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,050	1.00	1.00	1.00	--	1.00	72.00	72.00	939,600.00

## Building

Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2005	Residential Single Family	Residential 1 Family	Superior	6,316 *	Displayed

HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020020

Tax Year: 2017

 Print

Owner and Property Information						
Owner Name & Mailing Address: <b>FANG WENJING WANG LUHUA 4402 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 20 BLK 2 SYLVANIA COURTS 4402 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	5,213 SF	7443.02	5255C	531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	383,600	Not Certified	1.206700	
	040	HARRIS COUNTY	358,600	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	358,600	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	358,600	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	358,600	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	358,600	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	179,300	Not Certified	0.100263	
	052	CITY OF BELLAIRE	358,600	Not Certified	0.387400	
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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	853,400		Improvement	853,400	
Total	1,793,000	1,760,000	Total	1,793,000	1,793,000

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,050	1.00	1.00	1.00	--	1.00	72.00	72.00	939,600.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2004	Residential Single Family	Residential 1 Family	Excellent	5,213 *	Displayed
* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above <i>attached</i> garages is included in the square footage living area of the dwelling. Living area above <i>detached</i> garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a reasonable variance between the HCAD square footage and your square footage measurement, especially if your square footage measurement was an interior measurement or an exterior measurement to the inch.						



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030023

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>GATHE JOSEPH C JR 4403 CAMELLIA LN BELLAIRE TX 77401-4318</b>			Legal Description: <b>LT 23 BLK 3 SYLVANIA COURTS 4403 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	6,047 SF	7443.02	5255C	531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	409,349	Not Certified	1.206700	
	040	HARRIS COUNTY	384,349	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	384,349	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	384,349	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	384,349	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	384,349	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	192,175	Not Certified	0.100263	
	052	CITY OF BELLAIRE	384,349	Not Certified	0.387400	
Texas law prohibits us from displaying residential photographs, sketches, floor plans, or information indicating the age of a property owner on our website. You can inspect this information or get a copy at <b>HCAD's information center at 13013 NW Freeway.</b>						

Valuations		
Value as of January 1, 2016		
	Market	Appraised
Land	937,800	
Improvement	983,947	
Total	1,921,747	1,909,713
Value as of January 1, 2017		
	Market	Appraised
Land	937,800	
Improvement	983,947	
Total	1,921,747	1,921,747

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	1.00	--	1.00	72.00	72.00	936,000.00
2	1001 -- Res Improved Table Value	SF3	SF	50	1.00	0.50	1.00	--	0.50	72.00	36.00	1,800.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2006	Residential Single Family	Residential 1 Family	Excellent	6,047 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a

HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020019

Tax Year: 2017

 Print

Owner and Property Information						
Owner Name & Mailing Address: <b>GARZA MARTHA E 4404 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 19 BLK 2 SYLVANIA COURTS 4404 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code		Land Use Code		Land Area	Total Living Area	Neighborhood
A1 -- Real, Residential, Single-Family		1001 -- Residential Improved		13,050 SF	6,708 SF	7443.02
						5255C
						531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead (Multiple)	001	HOUSTON ISD	464,077	Not Certified	1.206700	
	040	HARRIS COUNTY	584,077	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	584,077	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	584,077	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	584,077	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	584,077	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	332,039	Not Certified	0.100263	
	052	CITY OF BELLAIRE	559,077	Not Certified	0.387400	
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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	1,180,787		Improvement	1,180,787	
Total	2,120,387	2,120,387	Total	2,120,387	2,120,387

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,050	1.00	1.00	1.00	--	1.00	72.00	72.00	939,600.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2005	Residential Single Family	Residential 1 Family	Superior	6,708 *	Displayed



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030024

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>JOHNSON ROBERT W &amp; NORINE M 4405 CAMELLIA LN BELLAIRE TX 77401-4318</b>			Legal Description: <b>LT 24 BLK 3 SYLVANIA COURTS Property Address: 4405 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	5,575 SF	7443.02	5255C	531H

## Value Status Information

Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

## Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	415,000	Not Certified	1.206700	
	040	HARRIS COUNTY	390,000	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	390,000	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	390,000	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	390,000	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	390,000	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	195,000	Not Certified	0.100263	
	052	CITY OF BELLAIRE	390,000	Not Certified	0.387400	

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## Valuations

Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	937,800		Land	937,800	
Improvement	1,012,200		Improvement	1,012,200	
Total	1,950,000	1,950,000	Total	1,950,000	1,950,000

## Land

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	1.00	--	1.00	72.00	72.00	936,000.00
2	1001 -- Res Improved Table Value	SF3	SF	50	1.00	0.50	1.00	--	0.50	72.00	36.00	1,800.00

## Building

Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2006	Residential Single Family	Residential 1 Family	Superior	5,575 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020018

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>DOW STUART FOGIEL SANDRA 4406 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 18 BLK 2 SYLVANIA COURTS 4406 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code		Land Use Code		Land Area	Total Living Area	Neighborhood
A1 -- Real, Residential, Single-Family		1001 -- Residential Improved		13,050 SF	5,302 SF	7443.02
						Map Facet 5255C
						Key Map® 531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	403,604	Not Certified	1.206700	
	040	HARRIS COUNTY	378,604	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	378,604	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	378,604	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	378,604	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	378,604	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	189,302	Not Certified	0.100263	
	052	CITY OF BELLAIRE	378,604	Not Certified	0.387400	
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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	937,800		Land	937,800	
Improvement	955,218		Improvement	955,218	
Total	1,893,018	1,893,018	Total	1,893,018	1,893,018

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	1.00	--	1.00	72.00	72.00	936,000.00
2	1001 -- Res Improved Table Value	SF3	SF	50	1.00	0.50	1.00	--	0.50	72.00	36.00	1,800.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2005	Residential Single Family	Residential 1 Family	Superior	5,302 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030025

Tax Year: 2017

 Print

Owner and Property Information						
Owner Name & Mailing Address: <b>VANTHO PETER N &amp; JACQUELYN H 4407 CAMELLIA LN BELLAIRE TX 77401-4318</b>			Legal Description: <b>LT 25 BLK 3 SYLVANIA COURTS 4407 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	7,504 SF	7443.02	5255C	531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	475,000	Not Certified	1.206700	
	040	HARRIS COUNTY	450,000	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	450,000	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	450,000	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	450,000	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	450,000	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	225,000	Not Certified	0.100263	
	052	CITY OF BELLAIRE	450,000	Not Certified	0.387400	
Texas law prohibits us from displaying residential photographs, sketches, floor plans, or information indicating the age of a property owner on our website. You can inspect this information or get a copy at <b>HCAD's information center at 13013 NW Freeway.</b>						

Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	937,800		Land	937,800	
Improvement	1,312,200		Improvement	1,312,200	
Total	2,250,000	2,178,000	Total	2,250,000	2,250,000

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	1.00	--	1.00	72.00	72.00	936,000.00
2	1001 -- Res Improved Table Value	SF3	SF	50	1.00	0.50	1.00	--	0.50	72.00	36.00	1,800.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2005	Residential Single Family	Residential 1 Family	Superior	7,504 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020017

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>CHI RICHARD K &amp; JULIENNE L 4408 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 17 BLK 2 SYLVANIA COURTS 4408 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	7,340 SF	7443.02	5255C	531H

## Value Status Information

Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

## Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	478,927	Not Certified	1.206700	
	040	HARRIS COUNTY	453,927	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	453,927	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	453,927	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	453,927	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	453,927	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	226,963	Not Certified	0.100263	
	052	CITY OF BELLAIRE	453,927	Not Certified	0.387400	

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## Valuations

Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	1,330,033		Improvement	1,330,033	
Total	2,269,633	2,086,694	Total	2,269,633	2,269,633

## Land

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,050	1.00	1.00	1.00	--	1.00	72.00	72.00	939,600.00

## Building

Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2006	Residential Single Family	Residential 1 Family	Superior	7,340 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a reasonable variance between the HCAD square footage and your square footage measurement, especially if your square footage measurement was an interior measurement or an exterior measurement to the inch.



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030026

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>CONSIDINE KEITH &amp; AMI Y 4409 CAMELLIA LN BELLAIRE TX 77401-4318</b>			Legal Description: <b>LT 26 BLK 3 SYLVANIA COURTS 4409 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	6,152 SF	7443.02	5255C	531H

## Value Status Information

Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

## Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	411,223	Not Certified	1.206700	
	040	HARRIS COUNTY	386,223	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	386,223	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	386,223	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	386,223	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	386,223	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	193,112	Not Certified	0.100263	
	052	CITY OF BELLAIRE	386,223	Not Certified	0.387400	

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## Valuations

Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	937,800		Land	937,800	
Improvement	993,315		Improvement	993,315	
Total	1,931,115	1,931,115	Total	1,931,115	1,931,115

## Land

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	1.00	--	1.00	72.00	72.00	936,000.00
2	1001 -- Res Improved Table Value	SF3	SF	50	1.00	0.50	1.00	--	0.50	72.00	36.00	1,800.00

## Building

Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2004	Residential Single Family	Residential 1 Family	Superior	5,542 *	Displayed
2	2004	Residential Single Family	Residential 1 Family	Average	610 *	<a href="#">View</a>

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020016

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>PULASKI ADAM &amp; ELIZABETH A 4410 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 16 BLK 2 SYLVANIA COURTS</b> Property Address: <b>4410 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	7,727 SF	7443.02	5255C	531H

## Value Status Information

Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

## Exemptions and Jurisdictions

Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	472,700	Not Certified	1.206700	
	040	HARRIS COUNTY	447,700	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	447,700	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	447,700	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	447,700	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	447,700	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	223,850	Not Certified	0.100263	
	052	CITY OF BELLAIRE	447,700	Not Certified	0.387400	

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## Valuations

Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	1,351,751		Improvement	1,351,751	
Total	2,291,351	2,035,000	Total	2,291,351	2,238,500

## Land

Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,050	1.00	1.00	1.00	--	1.00	72.00	72.00	939,600.00

## Building

Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2007	Residential Single Family	Residential 1 Family	Superior	7,727 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a reasonable variance between the HCAD square footage and your square footage measurement, especially if your square footage measurement was an interior measurement or an exterior measurement to the inch.



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030027

Tax Year: 2017

 Print

Owner and Property Information						
Owner Name & Mailing Address:			Legal Description:			
CLARK LESLIE J HUTN DEAN D 4411 CAMELLIA LN BELLAIRE TX 77401-4318			LT 27 BLK 3 SYLVANIA COURTS 4411 CAMELLIA LN BELLAIRE TX 77401			
Property Address:						
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	6,682 SF	7443.02	5255C	531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	401,141	Not Certified	1.206700	
	040	HARRIS COUNTY	376,141	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	376,141	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	376,141	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	376,141	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	376,141	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	188,070	Not Certified	0.100263	
	052	CITY OF BELLAIRE	376,141	Not Certified	0.387400	
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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	939,600		Land	939,600	
Improvement	941,104		Improvement	941,104	
Total	1,880,704	1,880,704	Total	1,880,704	1,880,704

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	1.00	--	1.00	72.00	72.00	936,000.00
2	1001 -- Res Improved Table Value	SF1	SF	50	1.00	1.00	1.00	--	1.00	72.00	72.00	3,600.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2004	Residential Single Family	Residential 1 Family	Superior	6,682 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610020015

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>EVANS RANDOLPH W &amp; MARILYN 4414 CAMELLIA LN BELLAIRE TX 77401-4300</b>			Legal Description: <b>LT 15 BLK 2 SYLVANIA COURTS Property Address: 4414 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,050 SF	6,108 SF	7443.02	5255C	531H

Value Status Information			
Value Status	Notice Date	Hearing Status	Shared CAD
Noticed	3/31/2017	Formal : 6/6/2017 8:00:00 AM	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	409,218	Not Certified	1.206700	
	040	HARRIS COUNTY	384,218	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	384,218	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	384,218	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	384,218	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	384,218	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	192,109	Not Certified	0.100263	
	052	CITY OF BELLAIRE	384,218	Not Certified	0.387400	
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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	844,020		Land	844,020	
Improvement	1,077,071		Improvement	1,077,071	
Total	1,921,091	1,827,540	Total	1,921,091	1,921,091

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	0.90	Economic	0.90	72.00	64.80	842,400.00
2	1001 -- Res Improved Table Value	SF3	SF	50	1.00	0.50	0.90	Economic	0.45	72.00	32.40	1,620.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2004	Residential Single Family	Residential 1 Family	Superior	6,108 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a



HARRIS COUNTY APPRAISAL DISTRICT  
REAL PROPERTY ACCOUNT INFORMATION  
0670610030028

Tax Year: 2017



Owner and Property Information						
Owner Name & Mailing Address: <b>JERIGE ANDREW G &amp; BARBARA B 4415 CAMELLIA LN BELLAIRE TX 77401-4318</b>			Legal Description: <b>LT 28 BLK 3 SYLVANIA COURTS Property Address: 4415 CAMELLIA LN BELLAIRE TX 77401</b>			
State Class Code	Land Use Code	Land Area	Total Living Area	Neighborhood	Map Facet	Key Map®
A1 -- Real, Residential, Single-Family	1001 -- Residential Improved	13,224 SF	6,470 SF	7443.02	5255C	531H

Value Status Information		
Value Status	Notice Date	Shared CAD
Noticed	03/31/2017	No

Exemptions and Jurisdictions						
Exemption Type	Districts	Jurisdictions	Exemption Value	ARB Status	2016 Rate	2017 Rate
Residential Homestead	001	HOUSTON ISD	322,400	Not Certified	1.206700	
	040	HARRIS COUNTY	297,400	Not Certified	0.416560	
	041	HARRIS CO FLOOD CNTRL	297,400	Not Certified	0.028290	
	042	PORT OF HOUSTON AUTHY	297,400	Not Certified	0.013340	
	043	HARRIS CO HOSP DIST	297,400	Not Certified	0.171790	
	044	HARRIS CO EDUC DEPT	297,400	Not Certified	0.005200	
	048	HOU COMMUNITY COLLEGE	148,700	Not Certified	0.100263	
	052	CITY OF BELLAIRE	297,400	Not Certified	0.387400	
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Valuations					
Value as of January 1, 2016			Value as of January 1, 2017		
	Market	Appraised		Market	Appraised
Land	849,658		Land	849,658	
Improvement	637,342		Improvement	637,342	
Total	1,487,000	1,487,000	Total	1,487,000	1,487,000

Land												
Market Value Land												
Line	Description	Site Code	Unit Type	Units	Size Factor	Site Factor	Appr O/R Factor	Appr O/R Reason	Total Adj	Unit Price	Adj Unit Price	Value
1	1001 -- Res Improved Table Value	SF1	SF	13,000	1.00	1.00	0.90	Economic	0.90	72.00	64.80	842,400.00
2	1001 -- Res Improved Table Value	SF3	SF	224	1.00	0.50	0.90	Economic	0.45	72.00	32.40	7,258.00

Building						
Building	Year Built	Type	Style	Quality	Impr Sq Ft	Building Details
1	2005	Residential Single Family	Residential 1 Family	Superior	6,470 *	Displayed

\* All HCAD residential building measurements are done from the exterior, with individual measurements rounded to the closest foot. This measurement includes all closet space, hallways, and interior staircases. Attached garages are not included in the square footage of living area, but valued separately. Living area above *attached* garages is included in the square footage living area of the dwelling. Living area above *detached* garages is not included in the square footage living area of the dwelling but is valued separately. This method is used on all residential properties in Harris County to ensure the uniformity of square footage of living area measurements district-wide. There can be a





Attachment: 4400 Camellia Lane - Restricted Parking - All Times - Sunday through Saturday (2298 :



## Appendix A

Page A-1 of A-2

**Petition for Permit Only Parking for 4400 Block of Camellia Ln, Bellaire, TX 77401**

Restricted parking – 24 hours per day, 7 days per week, Monday through Sunday.

- (a) It shall be unlawful for any person to park any vehicle, at any time (24 hours per day) and 7 days per week (Monday through Sunday), on any of the following streets or portions of streets where such streets have been posted for restricted parking:

Street	Block
Camellia Lane	4400

- (b) Subsection (a) of this section shall not apply to commercial vehicles loading or unloading or parked in connection with the performance of a service, or to governmental vehicles.
- (c) Subsection (a) of this section shall not apply to any vehicle displaying a valid parking permit for the location where it is parked.

- (1) The director of development services (the "director") shall, upon application, issue address-specific parking permits for the restricted parking area designated in subsection (a) of this section in accordance with the following terms and conditions:

- a. Upon application, the director shall issue up to five parking permits to each residence located in the restricted parking area designated in subsection (a) of this section. Such permits may be issued with or without expiration dates.
- b. Temporary guest permits may be issued to each residence located in the restricted parking area designated in subsection (a) of this section. Such temporary guest permits may be issued with or without expiration dates. Temporary guest permit(s) can only be used for a period not to exceed fourteen (14) consecutive days per each individual occurrence.
- c. Permits issued pursuant to this subsection shall be for the sole use and benefit of the occupants of each residence to which such permits have been issued and their invitees, and may not be transferred or sold.

- (2) It shall not be a defense for violation of this section for a vehicle owner to have a valid parking permit but to not have displayed such permit.

- (d) The city manager is authorized to add blocks or streets to or delete a block and/or street from the restricted parking area designated in subsection (a) of this section in accordance with the following terms and conditions:

## Appendix A

Page A-2 of A-2

- (1) The city manager shall add blocks of streets to or delete a block and/or street from the restricted parking area designated in subsection (a) of this section upon receipt of a petition of not less than 75 percent of the property owners located on such block and/or street.
  - (2) The city manager shall not consider a petition for the same block and/or street more than once in any consecutive 24-month period.
- (e) Persons found in violation of this section shall be subject to a fine of up to \$200.00 per offense and/or may be towed from the restricted parking area designated in subsection (a) of this section and from future areas to be designated as restricted by the city manager under the provisions included in subsection (d) of this section.





## ORDINANCE NO. 17-\_\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING CHAPTER 30, TRAFFIC AND VEHICLES, ARTICLE II, TRAFFIC-CONTROL REGULATIONS, DIVISION 5, PARKING, OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, BY ADDING A NEW SECTION 30-119, TO BE ENTITLED "RESTRICTED PARKING—ALL TIMES, SUNDAY THROUGH SATURDAY," FOR THE PURPOSE OF ESTABLISHING RESTRICTED PERMIT PARKING ON CERTAIN RESIDENTIAL STREETS.**

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:**

**Section 1.** *Chapter 30, Traffic and Vehicles, Article II, Traffic-Control Regulations, Division 5, Parking, of the Code of Ordinances of the City of Bellaire, Texas ("Code"), is hereby amended by adding a new Section 30-119, to be entitled "Restricted parking—All Times, Sunday through Saturday," for the purpose of establishing restricted permit parking on certain residential streets. The amended portion of the Code shall read as set out in Appendix A, attached hereto. All other portions of Chapter 30 of the City's Code not specifically amended hereby shall remain in full force and effect.*

**Section 2.** All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

**Section 3.** If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

**Section 4.** The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ord. No. 17-\_\_\_\_\_

Ordinance was discussed, considered or acted upon was given in the manner required by the *Texas Open Meetings Act*, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves, and confirms such notices and the contents and posting thereof.

**Section 5.** This Ordinance shall be effective as of July 3, 2017, and the City Clerk is authorized to publish notice as required by law.

**PASSED, ADOPTED** and **APPROVED** this 5<sup>th</sup> day of June, 2017.

(SEAL)

**ATTEST:**

\_\_\_\_\_  
Tracy L. Dutton, TRMC  
City Clerk

**SIGNED:**

\_\_\_\_\_  
Andrew S. Friedberg  
Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Alan P. Petrov  
City Attorney

## Appendix A

### New section to be added.

Sec. 30-118. Restricted parking--All Times, Sunday through Saturday.

- (a) It shall be unlawful for any person to park any vehicle, at any time, Sunday through Saturday, on any of the following streets or portions of streets where such streets have been posted for restricted parking.

Street	Block
Camellia Lane	4400

- (b) Subsection (a) of this section shall not apply to commercial vehicles loading or unloading or parked in connection with the performance of a service, or to governmental vehicles.

- (c) Subsection (a) of this section shall not apply to any vehicle displaying a valid parking permit for the location where it is parked.

- (1) The director of development services (the "director") shall, upon application, issue address-specific parking permits for the restricted parking area designated in subsection (a) of this section in accordance with the following terms and conditions:

- a. Upon application, the director shall issue up to five parking permits to each residence located in the restricted parking area designated in subsection (a) of this section. Such permit(s) may be issued with or without expiration dates upon regulations and procedures promulgated by the city manager.
- b. Temporary guest permits for periods not exceeding fourteen (14) days in length may be issued to each residence located in the restricted parking area designated in subsection (a) of this section in accordance with regulations and procedures promulgated by the city manager.
- c. Permits issued pursuant to this subsection shall be for the sole use and benefit of the occupants of each residence to which such permits have been issued and their invitees, and may not be transferred or sold.

- (2) It shall not be a defense to prosecution for violation of this section for a vehicle owner to have a valid parking permit but to not have displayed such permit.

- (d) The city manager is authorized to add blocks or streets to or delete a block and/or street from the restricted parking area designated in subsection (a) of this section in accordance with the following terms and conditions:

- (1) The city manager shall add blocks of streets to or delete a block and/or street from the restricted parking area designated in subsection (a) of this section upon receipt of a petition of not less than 75 percent of the property owners located on such block and/or street.
  - (2) The city manager shall not consider a petition for the same block and/or street more than once in any consecutive 24-month period.
- (e) Persons found in violation of this section shall be subject to a fine of up to \$200.00 per offense and/ or may be towed from the restricted parking area designated in subsection (a) of this section and from future areas to be designated as restricted by the city manager under the provisions included in subsection (d) of this section.

**Mayor and Council**

7008 S. Rice Avenue  
Bellaire, TX 77401



Meeting: 06/05/17 05:00 PM  
Department: City Clerk  
Category: Discussion  
Department Head: Tracy L. Dutton  
DOC ID: 2299

**SCHEDULED  
ACTION ITEM (ID # 2299)**

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**Item Title:**

Review, discussion and possible action to amend or repeal Article II, Keeping Dogs and Cats, Chapter 6, Animals and Fowl, Section 6-43, Dogs and cats prohibited on parks and playgrounds, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing dogs on parks and playgrounds within the City of Bellaire, Texas - Submitted by Roman F. Reed, Mayor Pro Tem.

**Background/Summary:**

Roman F. Reed, Mayor Pro Tem, has requested an agenda item for City Council to review, discuss, and consider possible action to amend or repeal the prohibition of dogs and cats on parks and playgrounds within the City. The prohibition is set forth in Article II, Keeping Dogs and Cats, Chapter 6, Animals and Fowl, Section 6-43, Dogs and cats prohibited on parks and playgrounds, of the Code of Ordinances of the City of Bellaire, Texas.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**City Attorney Review:**

N/A

**Recommendation:**

Review, discuss, and consider possible direction to City Staff to prepare an ordinance, as necessary, for future consideration by City Council.