



CITY OF BELLAIRE TEXAS

BOARD OF ADJUSTMENT

JULY 20, 2017

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

I. CALL TO ORDER (BY OUTGOING CHAIRMAN)

Chairman Avioli called the meeting to order at 7:00 PM.

II. PLEDGE TO THE FLAG (US & TEXAS)

Texas Pledge: (Honor the Texas Flag: I pledge allegiance to thee, Texas one state under God, one and indivisible).

Board Member Raval led the Board and the public in the pledges to both flags.

III. CERTIFICATION OF A QUORUM (OUTGOING AND INCOMING BOARD)

Chairman Avioli certified that a quorum was present, consisting of the following:

Attendee Name	Title	Status	Arrived
James P. Avioli Sr.	Chair	Present	
Debbie Karakowsky	Board Member	Absent	
Samir Sinha	Board Member	Present	
Jed Mandel	Board Member	Absent	
Jill Almaguer	Vice Chair	Present	
Bharat Raval	Board Member	Present	
L. Timothy McKone	Board Member	Present	
ChaVonne Sampson	Development Services Manager	Present	
Alan P. Petrov	City Attorney	Present	
Ashley Parcus	Secretary	Present	
Gus E. Pappas	Council Member	Present	

IV. APPROVAL OF MINUTES (OUTGOING BOARD ONLY)

- a. Board of Adjustment - Regular Session - Jun 15, 2017 7:00 PM

Vice Chairman Almaguer made reference to three scrivener's errors. She also asked that staff ensure that "Exhibit A" be attached to the minutes.

Motion: a motion was made by Board Member Raval and seconded by Board Member Sinha to approve the minutes as corrected.

Vote: the motion carried on a unanimous vote of 4-0.

V. COMMUNICATIONS AND REPORTS (OUTGOING BOARD ONLY)

There was no communications or reports.

VI. UNFINISHED BUSINESS (OUTGOING BOARD ONLY)

There was no unfinished business.

VII. SWEARING IN OF NEW BOARD MEMBERS (INCOMING BOARD ASSUMES DUTIES AND OUTGOING BOARD RETIRES)

Chairman Avioli thanked the outgoing Board Members for their service. Attorney Petrov then swore in the new members of the Board, Timothy McKone and Bharat Raval.

VIII. INTRODUCTION OF INCOMING BOARD MEMBERS

Bharat Raval-Board Member Raval stated that he moved to Bellaire in 1995. He added that he is looking forward to making a contribution back to the City.

Timothy McKone-Board Member McKone informed the Board and the public that he has resided in Bellaire for 17 years and looks forward to working

Board Member Avioli stated that although the Board of Adjustment doesn't meet as much as some of the other boards and commissions do, it is a very important part of the City government. He urged all members to take their position on the Board very seriously.

IX. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Nominations for Chairman:

Board Member Sinha nominated Board Member Avioli for Chairman of the Board of Adjustment.

Board Member Avioli declined the nomination, and explained that he is running for a City Council position. He felt that if he were to win, it would be less disruptive if he were not Chairman of the Board.

Board Member Avioli nominated Jill Almaguer as Chair of the Board. Board Member Raval seconded the nomination.

Vote: The motion passed with a vote of 5-0.

Nominations for Vice Chairman:

Chair Almaguer nominated Board Member Samir Sinha for Vice Chairman of the Board. Board Member Raval seconded the nomination.

Vote: The motion passed with a vote of 5-0.

Jill Almaguer and Samir Sinha were elected Chairman and Vice Chairman of the Board, respectively.

X. ADOPTION OF RULES OF PROCEDURE

a. Rules of Procedure

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Bharat Raval, Board Member
SECONDER:	Samir Sinha, Board Member
AYES:	Avioli Sr., Sinha, Almaguer, Raval, McKone
ABSENT:	Karakowsky, Mandel

XI. COMMUNICATIONS AND REPORTS

There were no communications or reports.

XII. GENERAL COMMENTS FROM THE PUBLIC (LIMITATIONS: SIX (6) MINUTES PER SPEAKER WITH EXTENSIONS IN TWO (2) MINUTE INCREMENTS AS APPROVED BY A MAJORITY VOTE OF THE BOARD MEMBERS PRESENT)

There were no comments from the public.

XIII. GENERAL COMMENTS FROM BOARD MEMBERS

Chair Almaguer informed the Board that after speaking with staff it is her understanding that there have been no applications submitted to the Board for the August meeting, therefore, it will be cancelled.

XIV. ANNOUNCEMENTS

Ms. Sampson informed the Board that there will be a training session in the near future and that staff will keep the members updated on when that will be taking place.

XV. ADJOURNMENT

Motion: a motion was made by Vice Chairman Sinha and seconded by Board Member Raval to adjourn the meeting.

Vote: the motion passed with a vote of 5-0.

The meeting was adjourned at 7:22 PM.