

L.I.F.E. Advisory Board
July 27, 2017
Minutes

Board Members Present

Trish Parrack, Chair
Kevin Newman, Vice Chair
Roberta Murray, Secretary
Connie Eicher
Carmen Ulabarro
Pat Westwood

Board Members Absent

Staff Present

Karl Miller
Cheryl Bright
Victoria Arevalo

City Council Liaison: Mayor Andrew Friedberg - Present

These minutes are not a verbatim record of the meeting and are intended only as a summary.

Call to Order

Chair Trish Parrack called the meeting to order at 12:00 noon after determining that a quorum was present. Pat Westwood made a motion to approve the June 22, 2017 Board Meeting minutes and Kevin Newman seconded the motion. Motion passed unanimously. Swearing in of Board Members Connie Eicher, Roberta Murray and Trish Parrack by City Clerk, Tracy Dutton, and signing of documents took place.

Election of Officers

Trish Parrack opened the floor for election of officers. Pat Westwood nominated Trish Parrack as Chairperson, motion was seconded by Kevin Newman. Pat Westwood nominated Carmen Ulabarro as Secretary, motion was seconded by Kevin Newman. Pat Westwood nominated Kevin Newman as Vice Chair, motion seconded by Roberta Murray. All nominations were approved unanimously.

Visitors Comments – Randy McKinney, President of Bellaire Historical Society extended an invitation to L.I.F.E. participants to experience a historical tour of downtown Houston on his Houston History Bus. The tour would be free, limited to 20 participants and taking place in October or November, 2017. Mr. McKinney would also like to visit long-time Bellaire residents about their memories and experiences of living in Bellaire to assist him in developing a historical tour of the City of Bellaire. He will also be conducting a lecture on the history of Bellaire at Rice University on October 23, 2017.

Staff Comments/Report

Mayor Friedberg apologized for missing the June meeting due to the death of a family friend. He announced he had spent this morning with Mayor of the Day, seven-year old Chloe Copeland. Mayor reported the FY 2018 budget is focusing on maintaining competitive salaries for public safety employees which will increase the base budget. Most of the difference will be made up by reducing non-recurring expenses and a minimal property tax increase. The Mayor also addressed the upcoming 610/59 Interchange project, saying it will be a mess. Most importantly, the City of Bellaire and TxDOT have agreed to jointly funding a new box culvert in conjunction with the construction project. Of the \$3 million estimated cost of the culvert work, the City will contribute \$1 million and TxDOT will fund the rest, including any overages. This drainage improvement should reduce flooding

in the area of the IH-610 drainage system. Mayor Friedberg also announced City Council will be interviewing and possibly making an appointment to the L.I.F.E. Board at the Aug. 22nd Council meeting.

Karl Miller, Director of Parks, Recreation and Facilities announced summer camps and pools are going great and reminded Board members of the training for boards and commissions this evening at 6:00 P.M. Karl also mentioned Randall's Grocery Store made a \$2,000 sponsorship to the Dive-In-Movies. Landscaping improvements are taking place around the City, including a flower bed at Bellaire Blvd. and the railroad tracks.

Old Business

Victoria Arevalo, Recreation Supervisor reviewed attendance numbers for trips and events for June and July, and submitted the following attendance data:

Activities

Trips

June

Monday Bridge	53
Wed. Crafts & Conversation	13
Friday Bridge	36
Bingo	24
Games Day	14
Men's/Women's Club	9
Bunco	10
"Sully" Movie	43
Speaker on Aphasia	3

Trip to Tomball	25
Trip to Shiner	29

July

Monday Bridge	69
Crafts & Conversation	19
Friday Bridge	36
Bingo	21
Coffee with a Firefighter	6
Bunco	4
Games Day	18
"Hidden Figures" Movie	47
Osteoporosis Presentation	15
Crafts Day	17

Trip to Galveston	25
Trip to College Station	30

New Business

Victoria reminded Board members of the chair volleyball game at West University on Aug. 15th at 11:00 A.M. Other upcoming events include Aug. 4th Party at the Pavilion at 7:00 P.M., Aug. 10th Dive-In-Movie "Finding Dory" at 7:30 P.M., Oct. 26th The Great Pumpkin Hunt at 4:30 P.M. and Oct. 28th Halloween movie "Beauty and the Beast". Volunteers are always needed for these events. Please contact Victoria should you wish to enjoy volunteering at any event. Victoria is considering the following trips for Nov. and Dec., 2017: The Peddler Show in Rosenberg, SugarPlum Market in Stafford, Candlelight Tour of the Houston Heights and Houston Ballet – The Nutcracker.

The Board reviewed and discussed L.I.F.E. Advisory Board Rules of Procedures.

As a member of the Subcommittee Carmen Ulabarro distributed and reviewed a comprehensive assessment of the L.I.F.E. program, titled "Filling The Funnel For Growth. The document included information relating to Plan Overview, Objective, Target Market, Ethnic Demographics, Message Summary, etc. Discussion by Board members followed Carmen's presentation. The Board also discussed the Breakfast on Sept. 15th.

After discussion of possible dates for the next Subcommittee meeting, it was determined the next meeting will be Monday, Aug. 7th at 1:30 P.M.

Trish Parrack announced the next regular Board meeting will be held on Thursday, Aug. 24, 2017 at 12:00 noon.

Board Comments

Carmen Ulabarro suggested having a "Suggestion Box" for trips, activities and events.

Pat Westwood complimented Karl Miller on the art work on the utility boxes in Evelyn's Park.

Roberta Murray thanked Carmen Ulabarro for accepting to serve as Board Secretary.

Kevin Newman and Trish Parrack welcomed Connie Eicher to the L.I.F.E. Board.

Adjournment

There being no further business, the meeting was adjourned at 1:24 P.M. on a motion by Pat Westwood and seconded by Kevin Newman. The motion passed unanimously.

Respectfully submitted,

Roberta Murray, Secretary,
L.I.F.E. Advisory Board Meeting