

Environmental and Sustainability (ESB) Board Meeting
Wednesday, August 2, 2017
Bellaire City Hall Council Conference Room

Meeting Minutes

A. Call to Order and Announcement of a Quorum

The regular meeting of Environmental and Sustainability Board (ESB) was called to order at 6:33PM on Wednesday, August 2, 2017, by Jon Palmer, Chairman. There was a quorum of members present.

Members Present

Ritwick Agrawal
Ayobamidele (Ayo) Bello
Joe Burris
Michelle (Micki) Mastin
Jonathan (Jon) Palmer
Brian Witt
George Williams

Non-Voting Members Present

Michael Leech, Bellaire Public Works Director

B. Approval of Minutes: The motion to approve the minutes of the Board meeting of July 12, 2017 was moved by Jon seconded by George and Micki and subsequently was approved unanimously.

C. Introduction of Visitors:

1. Kevin Newman, Resident and Bellaire L.I.F.E Advisory Board Member –

D. Citizen Comments, if any:

1. Kevin introduced himself and indicated he was still running for the City Council in the coming November 2017 elections. He stressed the importance of getting the word out to residents on the values and benefits of recycling and that should help drive the amount of recycling and the number of households recycling.

E. Council Liaison Comments – Roman F. Reed, Mayor Pro Tem: Not present

F. Public Works Update:

1. Michael went through his presentation prepared to go over the City's solid waste and recycling program.
 - a. The board had a dialogue about the use of larger bins and possibility of having it on a future agenda for discussion.
2. **Michael to update the chart of cost implications through 2016.**

3. Micki requested for the ESB annual budget. Michael to provide at next meeting.

G. Board Business:

1. **Initiatives:**

- a. Semi-annual Recycling drop of events
 - i. Ayo, George to coordinate
 - b. NDC events
 - i. Pumpkin patch
 - ii. Spring fling
 - iii. Micki, Brian, (Johanna) to coordinate
 - c. Hazardous waste pickup
 - i. Voucher
 - ii. Annual/semi-annual Pick up event
 - iii. Ayo to investigate options and report at the next or future meeting
 - d. Communication (website, public area postings, print/broadcast)
 - i. George, Chair
 - e. Recycling and Waste Containers
 - f. Educating public on what is recyclable and not recyclable
 - i. Moved under Communication above.
 - g. Going to schools/having school programs
 - i. Moved under Communication above.
 - h. Information plaques at City parks and facilities about sustainability
 - i. Moved under Communication above.
 - i. Engaging neighborhood businesses about sustainability
 - i. Both as recyclers and
 - ii. As part of encouraging/increasing residential recycling
 - iii. Jon to look into and report back to the board.
 - j. Reaching out to and engaging local print media
 - i. Moved under Communication above.
 - k. Providing a message on each bill
 - i. Moved under Communication above.
 - l. Addressing noise pollution especially with I-610 (TXDOT)
 - m. Annual recap items and achievements
 - n. Annual education event sponsored by ESB
2. Mike tasked with finding a date available to hold the Fall Recycling drop off event so the Board can coordinate with Vendors. Ayo to look at alternative for ATS for textile recycling.
 3. ESB Rules of Procedures to be updated. Ayo to send out copy of last version adopted by the board last year to Jon.

H. New Business:

1. Facebook postings
 2. Kevin's suggestions
 - i. Ads
 1. Facebook
 2. Prints
 3. Patrons for Bellaire
 - ii. Branding
 1. Signs
 3. Jon to talk to Ally Lack on branding campaign and how to tie in
- I. Next Meeting:** The next Board meeting will be on Wednesday September 13, 2017 at City Council Conference Room. Jon motioned, seconded by Micki
- J. Adjourn:** George motioned to adjourn the meeting. Ritwick and Micki seconded. There being no further business, the meeting was adjourned at 8:39PM.

Submitted by: Ayobamidele G. Bello