

**Parks and Recreation Advisory Board**  
**Minutes of Meeting Held Wednesday, August 16, 2017 – 6:00pm.**  
**CenterPoint Energy Community Center**  
**7001 Fifth Street, Bellaire, TX 77401**

**1. Call To Order:** by Neil Verma at 6:06pm

Attendance: *Board:* Neil Verma, Sharon Veldman, Joan Gee, Julie McNee,  
Denise Leisten, Kevin Sisk

*Council Liaison:* Pat McLaughlan

*Parks & Rec Department:* Karl Miller, Cheryl Bright, Heysel Zepeda

*Visitors:* Jim Burrough

**2. Announcement of a Quorum** by Neil Verma at 6:06pm

**3. Swearing in of Kevin Sisk, Denise Leisten, and Joan Gee**

Swearing in of Board Members Kevin Sisk, Denise Leisten and Joan Gee by Parks Board Chair, Neil Verma, and signing of documents took place.

**4. Approval of Minutes from May 17, 2017**

- Sharon Veldman motioned to approve Board Meeting Minutes from July 19, 2017; Denise Leisten seconded. Approved; unanimously.

**5. Public Comments**

- Jim Burrough expressed his concern with the Evergreen Therapy Pool closing due to thunder.

**6. Reports**

**a.) Reports from Other Boards, Commissions and Committees**

- Sharon Veldman, reported that Patrons of Bellaire is preparing for Party at the Pavilion staring Nightbird on September 8. She also reported that Dive-In Movie was a great success, with over 200 in attendance.

**b.) Reports from Council Liaison**

- Pat McLaughlan reminded board members that it is budget season and encouraged the board to contact their elective representative should they have any input.

**c.) Reports from City Staff**

- Cheryl Bright addressed Mr. Burrough's concern and informed him that the pool supervisor reminded all of the lifeguards the procedure for thunder/lighting and they have been instructed to contact their supervisor prior to closing the pool.
- Karl Miller provided an overview of the department's monthly report highlighting the following:
  - City Council accepted a recommendation from the Public Works Department on August 7 to hire HR Green Development to create a Community Pathways Plan.
  - City Council accepted the 2017 Bellaire Citizens Survey as presented on August 7. The entire Bellaire Citizens Survey can be found on the City web page.

- The Holly St. trail received some trail maintenance adding crushed granite in low areas, following that up with tampering to level and compact. The drip line was inspected and a few minor repairs were made. The drip-line was also staked down in several areas as needed.
- The Med Su bench in Paseo Park was prepped and repainted by the Parks crew.
- The Parks crew installed two (2) new pet stations at the Officer Lucy Dog Park.

#### **7. Discussion Regarding Dog Park Improvements**

- Karl Miller showed some examples of water features for dogs and gave some estimated cost involved.
- After a full exchange of ideas and suggestions were discussed, Neil Verma recommended to revisit this topic next month.

#### **8. Review and Approval of Bellaire Parks and Recreation Advisory Board Rules of Procedures**

Sharon Veldman motioned to approve Bellaire Parks and Recreation Advisory Board Rules of Procedures, Denise Leisten seconded. Approved unanimously.

#### **9. Election of Board Officers**

##### **a) Chair**

- Sharon Veldman was voted Chair.

##### **b) Vice-Chair**

- Julie McNee was voted Vice-Chair.

##### **c) Secretary**

- Denise Leisten was voted Secretary.

#### **10. Board Members Comments and Announcements**

- Sharon Veldman mentioned the upcoming Tents in Town event in November and asked the board to share information about sponsorship opportunities.
- Neil Verma expressed enjoyment he and his family had at Party at the Pavilion. He thanked Patrons and Parks staff for a great job and looks forward to attending it again.

#### **11. Adjournment** –Meeting adjourned at 7:17pm.

**Respectfully Submitted,**

**Heysel Renee Zepeda**

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**September 20, 2017: Next Meeting**