

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 21, 2017

Council Chamber	Regular Session	6:00 PM
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7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Roman F. Reed

Council Member

Gus E. Pappas

Council Member

Michael Fife

Council Member

Trisha S. Pollard

Council Member

Pat B. McLaughlan

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

REGULAR SESSION - 6:00 P.M.

Translations for election-related items, including agenda captions, meeting type, address, date, and time are included in the agenda packet for this Regular Session.

Las traducciones de los ítems electorales, que incluyen los encabezamientos del orden del día, el tipo de asamblea, la dirección, la fecha y el horario están incluidos en el paquete del orden del día para esta Sesión Regular.

Bản chuyển ngữ cho các tài liệu liên quan đến bầu cử, bao gồm các phần chú thích nội dung họp, dạng cuộc họp, địa chỉ, và ngày giờ đều có trong tập tài liệu về nội dung họp cho Phiên Họp Thường Lệ này.

選舉相關議題的翻譯，包括議程提要、會議類型、地址、日期和時間，都已包括在本屆例會的議程資料包中。

General and Special Elections to be held November 7, 2017

I. BUDGET WORKSHOP #2

A. Call to Order - Andrew S. Friedberg, Mayor.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

C. Budget Discussion:

Discussion and presentation regarding the FY 2018 proposed budget for the City of Bellaire, Texas, with a focus on compensation and benefits - Submitted by Paul A. Hofmann, City Manager.

D. Adjourn.

II. REGULAR MEETING

A. Call to Order - Andrew S. Friedberg, Mayor.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

C. Inspirational Reading and/or Invocation - Trisha S. Pollard, Council Member.

D. Pledges to the Flags - Trisha S. Pollard, Council Member.

1. U.S. Pledge of Allegiance:

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. Personal/Audience Comments.

In order to address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to

five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

F. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.
2. Presentation of the FY 2017 Third Quarter Report for the City of Bellaire, Texas - Submitted by Terrence Beaman, Chief Financial Officer.

G. New Business:

1. Consent Agenda:

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request by any member of City Council, items shall be removed from the consent agenda and considered separately.

a. Bid Award:

Consideration of and possible action on a recommendation from the Public Works Department to award Bid No. 17-009, Water Distribution Piping and Fittings, to HD Supply in an amount not to exceed \$75,000 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and City Clerk of the City of Bellaire, Texas, to execute and attest to, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with HD Supply for the provision of water distribution piping and fittings in an amount not to exceed \$75,000 – Submitted by Michael Leech, Director of Public Works.

b. General and Special Elections:

- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a General Election within the City of Bellaire, Texas, for the purpose of electing a Mayor, Councilman--Position No. 1, Councilman--Position No. 3, and Councilman--Position No. 5 for the City Council; establishing the date of the General Election as the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Tracy L. Dutton, City Clerk.
- ii. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a Special Election within the City of Bellaire, Texas, for the purpose of amending the Charter of the City of Bellaire, Texas; establishing the date of the Special Election on the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Alan P. Petrov, City Attorney.

2. Adoption of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the abandonment and subsequent sale of an interest in a portion of Lot 2, Block 18, Southdale, an addition in Harris County, Texas, together with the north two and one-half (2 1/2) feet of the abutting five (5) foot abandoned alley quitclaimed by the City of Bellaire to the abutting property owners by Ordinance No. 95-004, being 615 square feet of vacant land located along the east line of said Lot 2, Block 18 and adjacent two and one-half (2 1/2) feet of the referenced abandoned alley, commonly known as 4403 Wendell Street, Bellaire, Harris County, Texas; authorizing Petitioners Larry and Kristina R. Forehand to purchase said 615 square feet of vacant land from the City of Bellaire, Texas; and authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, any documents necessary to effectuate such abandonment and sale including, but not limited to a special warranty deed for said 615 square feet of land - Submitted by ChaVonne Sampson Development Services Interim Director on behalf of Petitioners Larry and Kristina R. Forehand.
- b. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas establishing a policy that the City update the Flood Hazard Mitigation Plan in accordance with the process prescribed by the Community Rating System (CRS) of the National Flood Insurance Program (NFIP), and authorizing the City Manager to establish a Flood Hazard Mitigation Task Force to update the aforementioned plan - Submitted by ChaVonne Sampson, Interim Director of Development Services.

H. Community Interest Items from the Mayor and City Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders

of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act, Section 551.0415.

I. Adjourn.



**SCHEDULED
INFORMATION ITEM (ID
2354)**

Item Title:

General and Special Elections to be held November 7, 2017

Background/Summary:

The Bellaire City Council will consider the following election-related items during the Regular Session scheduled to be held on Monday, August 21, 2017, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas:

Antecedentes/Resumen:

El Consejo Municipal de Bellaire considerará los siguientes ítems electorales durante la Sesión Regular programada para celebrarse el lunes 21 de agosto de 2017, a las 6:00 p.m. en la Cámara del Consejo, primer piso de City Hall, 7008 South Rice Avenue, Bellaire, Texas:

Bối cảnh/Tóm lược:

Hội Đồng Thành Phố Bellaire sẽ xem xét các tài liệu liên quan đến bầu cử sau đây trong Phiên Họp Thường Lệ dự kiến sẽ diễn ra vào thứ Hai, ngày 21 tháng Tám, 2017, lúc 6:00 p.m. tại Council Chamber, Tầng 1 Tòa Thị Chánh, 7008 South Rice Avenue, Bellaire, Texas:

背景/摘要:

在定於2017年8月21日（週一）下午6:00召開的例會（地址：市政廳一樓會議廳，7008 South Rice Avenue, Bellaire, Texas）期間，Bellaire市議會將審議以下選舉相關議題：

General Election Ordinance Caption (G.1.b.i.):

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a General Election within the City of Bellaire, Texas, for the purpose of electing a Mayor, Councilman--Position No. 1, Councilman--Position No. 3, and Councilman--Position No. 5 for the City Council; establishing the date of the general election as the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Tracy L. Dutton, City Clerk.

Encabezamiento de la Ordenanza de Elección General (G.1.b.i.):

Consideración y posible acción en relación a la adopción de una ordenanza del Consejo Municipal de la Ciudad de Bellaire, Texas, para convocar una Elección General dentro de la Ciudad de Bellaire, Texas, con el fin de elegir un Alcalde, un Concejal para la Posición Nro. 1, un Concejal para la Posición Nro. 3 y un Concejal para la Posición Nro. 5 del Consejo Municipal; establecer la fecha de la elección general como la fecha uniforme de elecciones designada por el Estado de Texas como el primer martes posterior al primer lunes de

noviembre o 7 de noviembre de 2017; establecer los precintos electorales, los lugares de votación y designar a los funcionarios electorales; y describir ciertas pautas - Presentado por Tracy L. Dutton, Secretaria de la Ciudad.

Chú thích Sắc Lệnh Tổ Chức Cuộc Tổng Tuyển Cử (G.1.b.i.)

Xem xét và có thể thực thi việc thông qua sắc lệnh của Hội Đồng Thành Phố của Thành Phố Bellaire, Texas, gọi là Cuộc Tổng Tuyển Cử trong phạm vi Thành Phố Bellaire, Texas, để bầu chọn Thị Trưởng, Ủy Viên Hội Đồng - Vị trí Số 1, Ủy Viên Hội Đồng - Vị Trí Số 3, và Ủy Viên Hội Đồng - Vị Trí Số 5 cho Hội Đồng Thành Phố; ấn định ngày tổ chức cuộc tổng tuyển cử là ngày bầu cử đồng loạt do Tiểu Bang Texas qui định, là ngày thứ Ba đầu tiên sau ngày thứ Hai đầu tiên của tháng Mười Một, hay còn gọi là ngày 7 tháng Mười Một, 2017; thiết lập các phân khu bầu cử, địa điểm bỏ phiếu, và bổ nhiệm các viên chức tuyển cử; và đề ra một số qui định hướng dẫn - Theo đệ trình của bà Tracy L. Dutton, Thư Ký Thành Phố.

普通選舉法令提要 (G. 1.b.i.) :

考慮採納Texas州Bellaire市市議會一項法令（並可能採取行動），在Texas州Bellaire市範圍內召集一項普通選舉，藉此選出市長、1號席位市議員、3號席位市議員和5號席位市議員；根據Texas州指定的統一選舉日期確定普通選舉日期，統一選舉日期為11月第一個星期一后的第一個星期二（2017年11月7日）；確定選區、投票地點並委任選舉官員；及制定特定指導方針--呈交人：市書記員Tracy L. Dutton。

Special Election (Charter) Ordinance Caption (G.1.b.ii.):

Consideration of and possible action on an ordinance of the City Council of the City of Bellaire, Texas, calling a Special Election within the City of Bellaire, Texas, for the purpose of amending the Charter of the City of Bellaire, Texas; establishing the date of the Special Election on the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines.

Encabezamiento de la Ordenanza de Elección Especial (Carta Orgánica) (G.1.b.ii.):

Consideración y posible acción en relación a la adopción de una ordenanza del Consejo Municipal de la Ciudad de Bellaire, Texas, para convocar una Elección Especial dentro de la Ciudad de Bellaire, Texas, con el fin de enmendar la Carta Orgánica de la Ciudad de Bellaire, Texas; establecer la fecha de la Elección Especial en la fecha uniforme de elecciones designada por el Estado de Texas como el primer martes posterior al primer lunes de noviembre o 7 de noviembre de 2017; establecer los precintos electorales, los lugares de votación y designar a los funcionarios electorales; y describir ciertas pautas.

Chú thích Sắc Lệnh Tổ Chức Cuộc Bầu Cử Đặc Biệt (Hiến Chương) (G.1.b.ii.)

Xem xét và có thể thực thi việc thông qua sắc lệnh của Hội Đồng Thành Phố của Thành Phố Bellaire, Texas, yêu cầu tổ chức một Cuộc Bầu Cử Đặc Biệt trong phạm vi Thành Phố Bellaire, Texas, để tu chính Hiến Chương Thành Phố Bellaire, Texas; ấn định ngày tổ chức Cuộc Bầu Cử Đặc Biệt vào ngày bầu cử đồng loạt do Tiểu Bang Texas qui định, là ngày thứ Ba đầu tiên sau ngày thứ Hai đầu tiên của tháng Mười Một, hay còn gọi là ngày 7 tháng Mười Một, 2017; thiết lập các phân khu bầu cử, địa điểm bỏ phiếu, và bổ nhiệm các viên chức tuyển cử; và đề ra một số qui định hướng dẫn.

特別選舉（憲章）法令提要（G. 1. b. ii.）：

考慮採納Texas州Bellaire市市議會一項法令（並可能採取行動），在Texas州Bellaire市範圍內召集一項特別選舉，藉此修訂Texas州Bellaire市憲章；根據Texas州指定的統一選舉日期確定特別選舉日期，統一選舉日期為11月第一個星期一后的第一個星期二（2017年11月7日）；確定選區、投票地點並委任選舉官員；及制定特定指導方針。



**SCHEDULED
INFORMATION ITEM (ID
2277)**

Item Title:

Discussion and presentation regarding the FY 2018 proposed budget for the City of Bellaire, Texas, with a focus on compensation and benefits - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

The FY 2018 proposed Budget was presented and submitted to City Council on July 17, 2017 with compensation and benefit parameters that allowed for a 5% increase across the board. The City's Five Year Fiscal Forecast incorporates this 5% each year to account for health insurance increases as well as implementation of the City's pay plan. In the preparation of the FY 2018 budget process these parameters are kept to maintain a structurally balanced budget. The compensation and benefits approach presented to the City Council is a result of maintaining these parameters. Our approach to budgeting compensation and benefits is to maintain the integrity of our pay plan and our benefits in order to stay competitive with the market for full cycle recruitment and to implement what is affordable to the City long term.

2018 Health Insurance Projections

Higginbotham, our benefits consultants, will provide a brief overview of the status of our 2017 health insurance plan including 2018 renewal projections based on year to date data, as well as strategies for cost containment.

Compensation and Benefits Study Report

The City adopted a step and grade pay plan philosophy in 2001. Currently, two structures exist: a general employee structure with a 46% range spread with eleven steps and a Public Safety structure with a 36% range spread with nine steps. Both systems progress horizontally with 3.5% between each step.

In 2008, a complete comprehensive review of classifications and job descriptions was performed and a new pay structure was implemented in January 2009. The review met internal equity requirements and separated out the public safety structure from the general employee structure. At that time the general employee structure had a 41% range spread with ten steps and the Public Safety structure had a 36% range spread with nine steps. The general structure range spread was updated to 46% in 2014 based on market data.

In 2009, the economy took a downturn and our region felt those impacts through the end of 2013. Over the past eight years the City's structures have had the following adjustments:

10/2008	2.0% Cost of Living Adjustment
FY2009	3.5% Step Increase for all Qualified based on anniversary dates
01/2009	New Pay Plans Implemented based on Market Study
FY 2010	No Cost of Living Adjustment
FY 2011	Steps frozen across the board and No Cost of Living Adjustment
FY 2012	Steps frozen across the board

5/2012	2% Cost of Living Adjustment
11/2014	5% Police Officer Premium Pay
12/2014	New Pay Plans Implemented based on Market Study - Resulted in 5.5% aggregate increase
10/2015	1.5% Cost of Living Adjustment
1/2016	3.5% Step Increase for all eligible employees
10/2016	1.5% Cost of Living Adjustment 75th% Percentile pay implemented for Police and Fire based on Market Study (<i>police premium pay caught up so eliminated</i>)
1/2017	3.5% Step Increase for all eligible non-sworn

In 2014, the City engaged Arthur J. Gallagher & Company to conduct a study similar to what is being presented today. Prior to the engagement of Arthur J. Gallagher & Company, the City knew there were challenges recruiting and retaining certain positions.

Much like in 2014, at the inception of the study, we were confident that our benefits package was and is competitive. However, we knew some positions were behind in the market. Today we are presenting a review of our Pay Plan and Benefits structure and an implementation plan that will allow us to stay competitive with our market, and, in some instances, catch up.

Implementing the recommendations presented in the FY 2018 budget will allow us to continue to provide a place of work that will allow us to attract and retain excellent employees while providing them with competitive pay and benefits, great working conditions, a focus on a team orientated culture, meaningful work, and a fair and responsive management team.

THE STUDY

The study was performed by Arthur J. Gallagher & Company and was a collaboration with the City of West University Place, City of Bellaire, City of Sugar Land, City of Dickinson, and City of Webster. The City paid \$22,000 for this study. The study is based on salaries, benefits, and other data in effect as of February 1, 2017, for all participants. The following is a summary of the study.

Objectives

The objectives set out in the study, which are the same objectives behind the City Pay Plan from inception, are as follows:

- Develop a compensation program that is internally equitable and externally competitive;
- Update the salary structure utilizing market data results;
- A total compensation approach, including benefits;
- Market parity was assessed at the market actual average base at the 50th percentile for non-sworn positions and at the actual average minimum at the 75th percentile for sworn positions.

Survey Methodology

- Criteria utilized to determine comparator organizations is as follows:
 - Employer size & complexity
 - Geographic proximity
 - Nature of services provided
 - Exceptions may exist to achieve recruitment objectives

Our Benchmark Cities			
City of Conroe	City of Rosenberg	City of Deer Park	City of Spring Valley
The City of Farmers Branch	City of West University Place	The Woodlands Township	City of Highland Park
City of Sugar Land	City of Friendswood	City of University Park	City of Houston
City of Webster	City of Humble		City of League City
Village (Fire)	City of Missouri City	Memorial Villages (Police)	City of Pearland
City of Pasadena	City of Plano		

Summary of Salary Data Comparisons

KEY MEASURES:

- From an aggregate perspective, current midpoints of all positions combined are highly competitive (0.1% difference between City midpoints and market actual pay);
- Sworn Fire range minimums lag the market by 10.9% which is slightly misaligned with the market;
- Sworn Police range minimums lag the market by 6.1%, which is competitive;
- Individual comparisons vary;
- Longevity, performance and hiring conditions may explain some differences in actual salary;
- Regression analysis was utilized to blend market data with internal equity.

Salary Data Recommendations for Ranges

- Current range spreads for all positions, excluding public safety, at the City are 46%. The average market spread from range minimum to range maximum is 51%; however, the City's range spread is considered competitive and no changes are recommended.
- Sworn structures maintained their 36% spread and difference between steps of 3.5%

Salary Data Recommendations for Market Alignment

Six options were recommended with different costs associated with them. Several scenarios in addition to the recommendations presented here have been discussed. However, these are the recommendations that would allow for varying degrees of market alignment.

Implementation Based on Current Grade

*Option 1 - Annual Cost to bring employees up to the minimum of the proposed pay range is approximately \$49,000 and represents 0.5% of payroll and a small percentage of the workforce. **This option will create substantial compression.***

*Option 2 - Annual Cost to move employees to the step closest to their current rate of pay, without reducing pay, is approximately \$179,000 which represents approximately 1.8% of payroll and the entire workforce by varying amounts. **This option does not resolve misalignment of some positions above or below market.***

*Option 3- Annual Cost for employees to maintain existing grade and step is approximately \$532,000, which would place all employees in the proposed structure while allowing for greater external market alignment and internal equity, and mitigating compression that may occur with options 1 and 2, and represents approximately 5.4% of payroll. **This option does not resolve misalignment of some positions above or below market and is prohibitive at this time.***

Implementation Based on Realigned Grades

*Option 4 - Annual Cost to bring employees up to the minimum of the proposed pay range is approximately \$67,000 and represents 0.7% of payroll and a small percentage of the workforce. **This option will create substantial compression.***

Option 5 - Annual Cost to move employees to the step closest to their current rate of pay, without reducing pay, is approximately \$195,000 which represents approximately 2.0% of payroll and the entire workforce by varying amounts.

*Option 6- Annual Cost for employees to maintain existing grade and step is approximately \$539,000, which would place all employees in the proposed structure while allowing for greater external market alignment and internal equity, and mitigating compression that may occur with options 1 and 2, and represents approximately 5.5% of payroll. **This option is prohibitive at this time.***

After several weeks of analysis and determining the best approach for the City and its employees, a decision was made to go with the recommendation that would allow Bellaire to be aligned with the market. Option 5, with an implementation date of October 1, 2017, meets these objectives. The cost to the general fund would be \$211,000 and the Enterprise Fund \$24,000. In addition to the recommendation given by the consultant, the City Manager is also proposing a step increase (3.5%) for police officers and paramedic firefighters only for an additional \$85,000. All figures account for vacancies. To mitigate compression issues, contingency funds of \$25,000 is also recommended. This option meets

the budget parameters set forth and allows the City the best option to stay competitive at this time.

Additionally, the City has fallen behind the market in the number of vacation days offered to its employees. Staff is currently evaluating the following adjustments to the Employee Handbook with no changes to the maximum accrual of 240 hours (360 hours for Fire):

Years of Service	Current Days	Proposed Days	Current Hrs. - Fire	Proposed Hrs. - Fire
0 - 4.9	10	12	120	144
5 - 9.9	12	15	144	180
10 - 14.9	15	18	180	216
15 - 19.9	17	20	204	240
20 - 24.9	17	22	204	264
25+	17	23	204	245

Previous Council Action Summary:

City Council received the FY 2018 Proposed Budget presentation and a copy the FY 2018 Proposed Budget on July 17, 2017. On July 17, 2017 City Council called a public hearing for the FY 2018 Proposed Budget to take place on August 14, 2017.

Fiscal Impact:

N/A

Recommendation:

Ask questions and provide feedback.

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2247

**SCHEDULED
ACTION ITEM (ID # 2247)**

Item Title:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: Finance Administration
Category: Presentation
Department Head: Terrence Beaman
DOC ID: 2164

SCHEDULED**ACTION ITEM (ID # 2164)****Item Title:**

Presentation of the FY 2017 Third Quarter Report for the City of Bellaire, Texas - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

The third quarter report reflects the nine months ending June 30, 2017 or the year to date actuals. In addition, the third quarter report includes year-end projections for both the General and Enterprise Funds.

General Fund FY 2017 projections will result in a net decrease to the year-end balance in the amount of \$18,344 when compared to the FY 2017 adopted budget ending balance. The main reason for this shortfall is the result of property and sales tax revenues coming in under budget. In addition to revenues coming in under budget, expenditures are projected to come in under budget mainly due to salary and benefit savings. More detailed explanations can be found in the attached staff report.

Enterprise Fund FY 2017 projections will result in a net decrease to the year-end balance in the amount of \$49,839 when compared to the FY 2017 adopted budget ending balance. Due to lower than anticipated water revenues coupled with a budget entry error in the Solid Waste division, enterprise revenues are coming in under budget. As with the general fund, expenditures are coming in under budget due to salary and benefit savings, as well as operational savings due to lower than expected water purchases from the City of Houston, and expenditures for natural gas, electricity, and fuel are coming in under budget. More detailed explanations can be found in the attached staff report.

This report also contains the monthly financial report for June 2017.

A summary of Capital Improvement and Management Projects will also be given during this presentation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

Provide feedback and accept the report

ATTACHMENTS:

- FY 2017 3rd Quarter Report (PDF)



City of Bellaire FY 2017 Third Quarter Report

April 2017 – June 2017



Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

Table of Contents

Personnel Analysis	Page 3
Departmental Vacancies	Page 3
General Fund	Page 4
Revenues and Expenditures Charts	Page 5
Revenue and Expenditure Report by Department	Page 9
Enterprise Fund	Page 10
Revenues and Expenses Charts	Page 11
Revenue and Expense Report by Department	Page 13
Management Projects	Page 14
Capital Improvement Program Projects	Page 15
Trends	Page 20
Development Statistics	Page 20
Crime Statistics	Page 20
Warrant Statistics	Page 20
June Monthly Report Supplemental items	Page 21
General Fund – Revenues and Expenditures	Page 22
Enterprise Fund – Revenues and Expenditures	Page 23
Debt Service Fund – Revenues and Expenditures	Page 24
Vehicle and Equipment Replacement Fund – Revenues and Expenditures	Page 25
Capital Improvement Fund – Revenues and Expenditures	Page 26
Capital Bond Fund – Revenues and Expenditures	Page 27
Metro Fund – Revenues and Expenditures	Page 28
Current Property Tax Collections	Page 29
Housing Information	Page 29
Summary of Sales & Mixed Beverage Tax	Page 30
Summary of Franchise Fees	Page 31
Summary of Purchase Orders	Page 32
Quarterly Investment Report	Page 33
Quarterly Donation Report	Page 36

Personnel Analysis

At the end of the third quarter, June 30, 2017, we had four new hires, one promotion, two part-time to full-time transitions, and eight separations including one retiree and one promotion. As this report is being written, one custodian will retire mid-July 2017, which will be shown in the FY 2017 Fourth Quarter Report.

3rd Qtr New Hires/Promotions/Transfers	3rd Qtr Separations/Transitions
2 Police Officers (Part-time to Full-time)	1 Police Clerk
2 Laborers (Solid Waste & Waste Water)	1 Director of Development Services (retired)
1 Equipment Operator	2 Laborers (Solid Waste)
1 Utilities Foreman	1 Librarian (retired)
1 Utility Billing/Collections Rep (Promoted from PW)	1 Utility Billing/Collections Rep
	1 Admin Secretary (PW) (Promoted to UB)
	1 PT Admin Secretary (Parks)

Department Vacancies					
Department	Adopted Budgeted Positions	12/31/2016	3/31/2017	6/30/2017	9/30/2017
General Fund					
City Manager's Office	10	1	0	0	0
Finance	9	1	2	0	0
Development Services	8	1	1	2	0
Fire	24	0	0	0	0
Police	59.5	6	4	3*	0
Parks, Rec., & Facilities	24.5	0	0	0.5	0
Library	7.5	0	0	1	0
Public Works	9	1	1	2	0
Enterprise Fund					
Water	8	1	1	0	0
Wastewater	11	4	4	3	0
Solid Waste & Recycling	13	1	1	1	0
Total	183.5	16	14	12.5	0

*1 Police Officer, 1 Communications Officer, 1 Police Clerk

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

General Fund

The General Fund is projected to end FY 2017 with a fund balance of \$3,442,959. This is the beginning fund balance used to prepare the FY 2018 budget.

General Fund FY 2017 3rd Quarter Revenue and Expenditure Report			
	Adopted Budget	Year to Date (Unaudited)	Projections
Beginning Balance	\$4,678,607	\$4,814,376	\$4,814,376
Revenue	20,306,446	17,818,093	19,658,795
Expense	21,523,750	15,176,132	21,030,212
Ending Balance	\$3,461,303	\$7,456,338	\$3,442,959

The projected FY 2017 ending balance is less than budgeted by \$18,344.

The nine months ending FY 2017 is projected to come in under the adopted budgeted revenues. As discussed previously, key revenues for the City are coming in under budget such as sales tax, property taxes and permit revenue.

FY 2017 revenues are projected to come in under budget by approximately \$647,000. This is due to sales tax payments from the Texas Comptroller's office that were reported to Bellaire incorrectly. In addition, there were refunds to property tax payers as a result of Harris County Appraisal District modifications to assessed values.

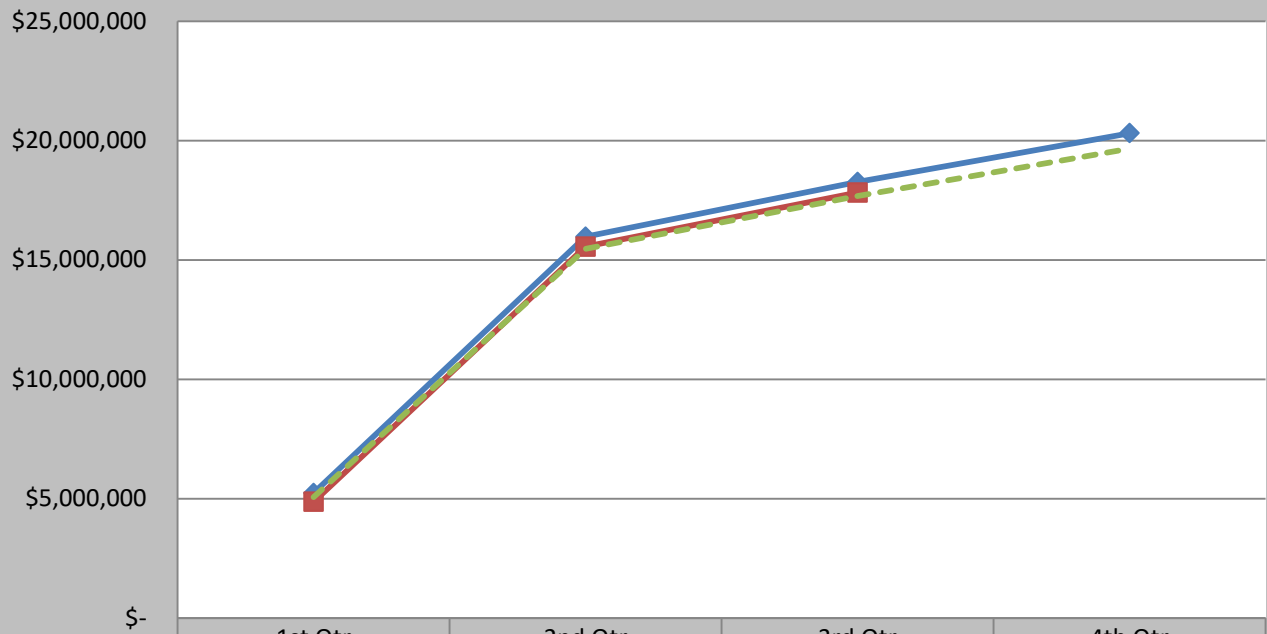
Third quarter expenditures are at 71% of budget. The year-end projections anticipate a year-end savings of \$458,000 or a little over 2% of the overall budget. The following are the main drivers behind the savings projected at year-end.

- Salary and benefits savings as a result of various vacancies earlier in the year
- Expenditures for natural gas, electricity, and fuel running below budget
- Reduction in cost related to Evelyn's Park due to delayed grand opening

Staff will continue to closely monitor the budget to ensure the projected ending balance comes in close to the adopted budget at year-end.

The allocated budget accounts for cyclical trends in revenues and expenditures versus allocating a straight 1/12 of the annual budget per month. The allocated budget is based on the actual revenue/expenditures incurred by month as a percentage of the total revenue/expenditures incurred by year for the most recent historical five-years.

General Fund Revenue Year to Date



	1st Qtr	2nd Qtr	3rd Qtr	4th Qtr
Allocated Budget	\$5,236,227	\$15,970,531	\$18,265,170	\$20,306,446
Actuals	\$4,866,433	\$15,556,363	\$17,818,093	
Projections	\$5,069,223	\$15,461,169	\$17,682,624	\$19,658,795

Property Tax

The City collected 98%, or \$12,108,630, of its budgeted property tax revenue during the nine months ended June 30, 2017, which is under the allocated budget by \$165,139, or 1%. The timing of property tax collections is driven by the January 31, 2017 due date, after which penalties are incurred.

Overall, the General Fund ultimately expects to collect approximately \$12.3 million in property taxes in FY 2017, an increase of \$1.0 million over FY 2016's \$11.3 million. The expected increase in property taxes is driven by a general tax rate increase of \$0.005 per \$100 of assessed value increase, or 2.0%, and a 6.2% increase in taxable values.

Franchise Taxes

Franchise taxes of \$1,088,796 for the nine months ended June 30, 2017, are over the allocated budget by \$26,160, or 2%. Electric franchise tax payments are generally received monthly. Gas, telephone, and cable franchise tax payments are generally received quarterly.

Sales Tax

Sales tax revenue of \$1,660,759 for the nine months ended June 30, 2017, is under the allocated budget by \$210,178, or 11%.

The City's current inter-local agreement with METRO, effective October 2014, requires METRO to pay the City one-half of all sales taxes collected by METRO within the Bellaire city limits. The City records these revenues in the METRO Fund. The City has experienced a corresponding decline in METRO sales tax receipts in the METRO fund.

Permits, Fees, and Licenses

Development permits, fees, and licenses of \$879,798 are under the allocated budget by \$71,216, or 7%. Permits and plan check fees are budgeted to be higher in FY 2017 due to the construction of a new H-E-B grocery store. The budget includes \$153,000 of building permit and plan check revenue related to the H-E-B store construction. In May, we recorded the first of the H-E-B related fees. The majority of the anticipated H-E-B fees were recorded in May and June, \$142,719 out of a budgeted \$153,000. As a result, the year-to-date June results are much closer to the allocated budget than prior months (year-to-date May results were 21% below allocated budget).

Numerous categories of permit/fees/license revenue have been trending below historical averages for most of the year, but they seem to show improvements in June. As reflected in the previous chart, actual fiscal year-to-date permit/fees/license revenue is now slightly higher than last year. However, despite having received the bulk of the budgeted H-E-B related fees, the category as a whole is 7% below allocated budget and several individual revenue accounts are below last year's results.

PARD Charges & Fees

Parks and Recreation fees are weighted heavily toward the summer months when Camp Paseo is operating and the swimming pools are open daily.

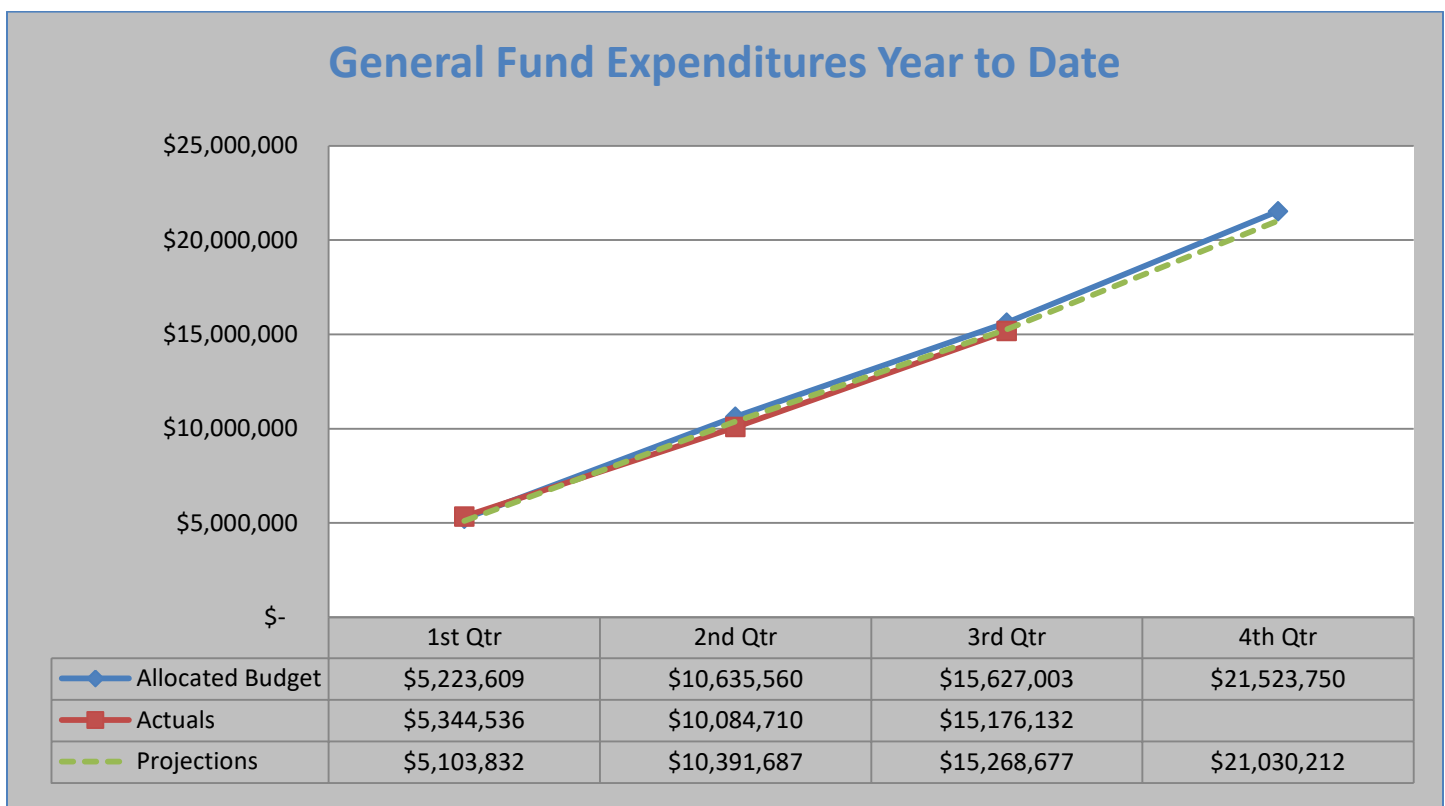
Parks and Recreation fees of \$702,910 are over the allocated budget by \$24,766, or 4%.

Public Safety

Public Safety revenues of \$288,451 are under the allocated budget by \$9,847, or 3%.

Fines

Fine revenues of \$562,766 are under the allocated budget by \$29,449, or 5%.



For the nine months ended June 30, 2017, the General Fund expended 71% of its total budgeted expenditures and is under its allocated budget by \$454,365, or 3%.

Salaries and benefits make up the largest category of expenditures in the General Fund at 64% of all FY 2017 budgeted expenditures, followed by purchased services at 19%.

Salary and Benefits

Salary and benefits of \$10,106,685 are over the allocated budget based on 2nd quarter projections by \$111,189, or 1%. When compared to the adopted budget, salaries and benefits are tracking under the allocated budget due to vacancies during the beginning of the fiscal year.

Purchased Services

Purchased services of \$2,770,651 are under the allocated budget by \$251,517, or 8%.

Some of the larger departmental level variances contributing to this category being below the allocated budget include:

- Parks (Maintenance) – Parks Maintenance is running under budget due to the delayed opening of Evelyn's Park and because some costs which will be City funded maintenance costs are being funded under short-term construction warranties.
- Parks (Maintenance) – Other contract labor was \$7,118 for the nine months ended June 30, 2017 as compared to the prior five-year average of \$11,130. This budget is being conserved for a large tree inventory project that commenced in June and will run through mid-August.
- Parks (Recreation) – Instructor pay was \$54,041 for the nine months ended June 30, 2017, as compared to reduced budget of \$88,000, or 61% of budget. We are experiencing a steady shift away from the historical model of the City administering programs, collecting registration fees, and paying instructors to a new model of instructors administering programs, collecting registration fees directly, then remitting a portion of the fees to the City.
- Parks (Aquatics) – Partially offsetting the decreases is Pool Maintenance, which was \$103,572 for the nine months ended June 30, 2017, as compared to the prior five-year average of \$41,604. A severe water line break and related repairs exhausted 95% of the pool maintenance budget before the summer busy season even began. As a result of the unexpected repairs, the FY 2017 budget was increased from \$107,000 to \$119,000 during the mid-year budget adjustment process.
- Public Works (Streets) – Engineers, Planners, Arborists was \$42,975 for the nine months ended June 30, 2017, which is 38% of the \$113,000 FY 2017 budget. This variance is due to several outstanding invoices. Once paid, this category should no longer be significantly below budget.
- Public Works (Streets) – Paving Maintenance was \$10,718, which is 31% of the \$35,000 FY 2017 budget.
- Public Works (Streets) – Traffic Signal Maintenance was \$21,864, which is 62% of the \$35,000 FY 2017 budget.
- Police – Other Professional expenditures were \$3,439 for the nine months ended June 30, 2017, as compared to the prior five-year average of \$7,366, and an annual FY 2017 budget of \$30,750. The budget included \$10,000 to update the job description of sworn police personnel. We have been able to leverage state resources for job description updates and will not need to spend the \$10,000.

- Police – Vehicle Maintenance expenditures were \$36,034 for the nine months ended June 30, 2017, as compared to the annual FY 2017 budget of \$60,000. Through 75% of the fiscal year, only 60% of the budget has been expended.

Supplies

Supplies of \$720,746 are under the allocated budget by \$114,995, or 14%.

Some of the larger variances contributing to this category being below the allocated budget include:

- All Departments – Natural gas expenditures are a contributor to supplies being under the allocated budget. Natural gas expenditures were \$18,575 for the nine months ended June 30, 2017, as compared to a five-year average of \$28,992, and FY 2017 Budget of \$35,175. The City's primary use of natural gas relates to heating the swimming pool at the Bellaire Family Aquatics Center. The pool was closed for repairs from December 15 through January 20 and was not heated causing a significant reduction in natural gas usage. Additionally, similar to FY 2016, FY 2017 was a mild winter with lower natural gas expenditures related to heating workspaces.
- All Departments – Electricity expenditures are a contributor to supplies being under the allocated budget. Electricity expenditures of \$221,789 for the nine months ended June 30, 2017 are 61% of the \$361,000 FY 2017 budget. A delay in the receipt of the June electric bill resulted in June's electricity expenditure of \$26,786 being recorded in July. If this amount were added to the year to date expenditure, it would increase the year-to-date amount from \$221,789 to \$248,575, which is 69% of the budgeted amount. Our Electric rates decreased beginning January 2017 pursuant to an amended electric contract. While our FY 2017 budget incorporated anticipated rate changes, our actual expenditures are lower than what we budgeted.
- All Departments – In past reports, fuel expenditures have been noted as contributing to supplies being under the allocated budget; however, mid-year budget adjustments reduced the fuel budget by \$19,750 and fuel expenditures are 73% of budget at June 30, 2017.

Other Expenditures and Transfers Out

The "other expenditures and transfers out" category is mainly the monthly transfers from the General Fund to (1) the Capital Improvement Fund and (2) the Vehicle and Equipment Replacement Fund. Other expenditures and transfers out in the nine months ended June 30, 2017, of \$1,578,050 are under the allocated budget by \$199,042, or 11%.

Total budgeted transfers out of the General Fund are \$2,057,000, or \$171,417/month. The year-to-date expenditures are \$35,297 higher than the annualized transfer amount because of banking fees. The category appears under the allocated budget because of the "unallocated" category.

General Fund
FY 2017 Revenue and Expenditure Report by Department

	FY 2017 Adopted Budget	FY 2017 Amended Budget	FY 2017 Year to Date (Unaudited)	% of Amended Budget (Collected/Spent)	FY 2017 Projected
Revenue					
Current Property Taxes	\$12,331,714	\$12,331,714	12,108,630	98%	12,152,025
Franchise Taxes	1,410,000	1,410,000	1,088,796	77%	1,365,431
Sales Tax	2,545,300	2,545,300	1,660,759	65%	2,323,000
Permits	848,300	848,300	595,834	70%	750,515
Fees	410,350	410,350	280,182	68%	358,800
License	2,900	2,900	3,782	130%	2,900
Intergovernmental	2,800	2,800	4,723	169%	5,500
Rental	36,400	36,400	17,303	48%	19,926
Aquatics	330,000	330,000	216,767	66%	318,883
Program Fees	159,000	159,000	126,152	79%	161,858
Athletics	362,000	362,000	331,508	92%	360,745
Other Fees	16,500	16,500	11,180	68%	14,412
Public Safety	382,150	382,150	286,309	75%	384,000
Other Revenue	3,232	3,232	2,143	66%	3,000
Fines	765,000	765,000	562,766	74%	745,000
Investment Earnings	39,500	39,500	36,966	94%	42,500
Misc.	37,300	37,300	14,953	40%	26,300
Business Enterprise Transfer	624,000	624,000	469,341	75%	624,000
Total	\$20,306,446	\$20,306,446	\$17,818,093	88%	19,658,795
Expenditures					
Administration	\$2,460,875	\$2,460,875	1,880,971	76%	2,467,475
Legal Service	100,000	100,000	56,623	57%	96,000
Finance	1,290,601	1,290,601	957,937	74%	1,280,026
Development Services	892,834	892,834	567,350	64%	858,392
Fire	3,041,250	3,041,250	2,188,541	72%	3,016,663
Police	6,167,369	6,167,369	4,294,474	70%	5,917,922
Parks, Rec., & Facilities	3,717,857	3,717,857	2,448,540	66%	3,617,379
Library	696,822	696,822	502,910	72%	686,485
Public Works	1,199,142	1,199,142	736,035	61%	1,132,870
Transfer Out	1,957,000	1,957,000	1,542,750	79%	1,957,000
Total	\$21,523,750	\$21,523,750	\$15,176,132	71%	\$21,030,212
Revenues/Expenditures	(\$1,217,304)	(\$1,217,304)	\$2,641,962		(\$1,371,417)

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

Enterprise Fund

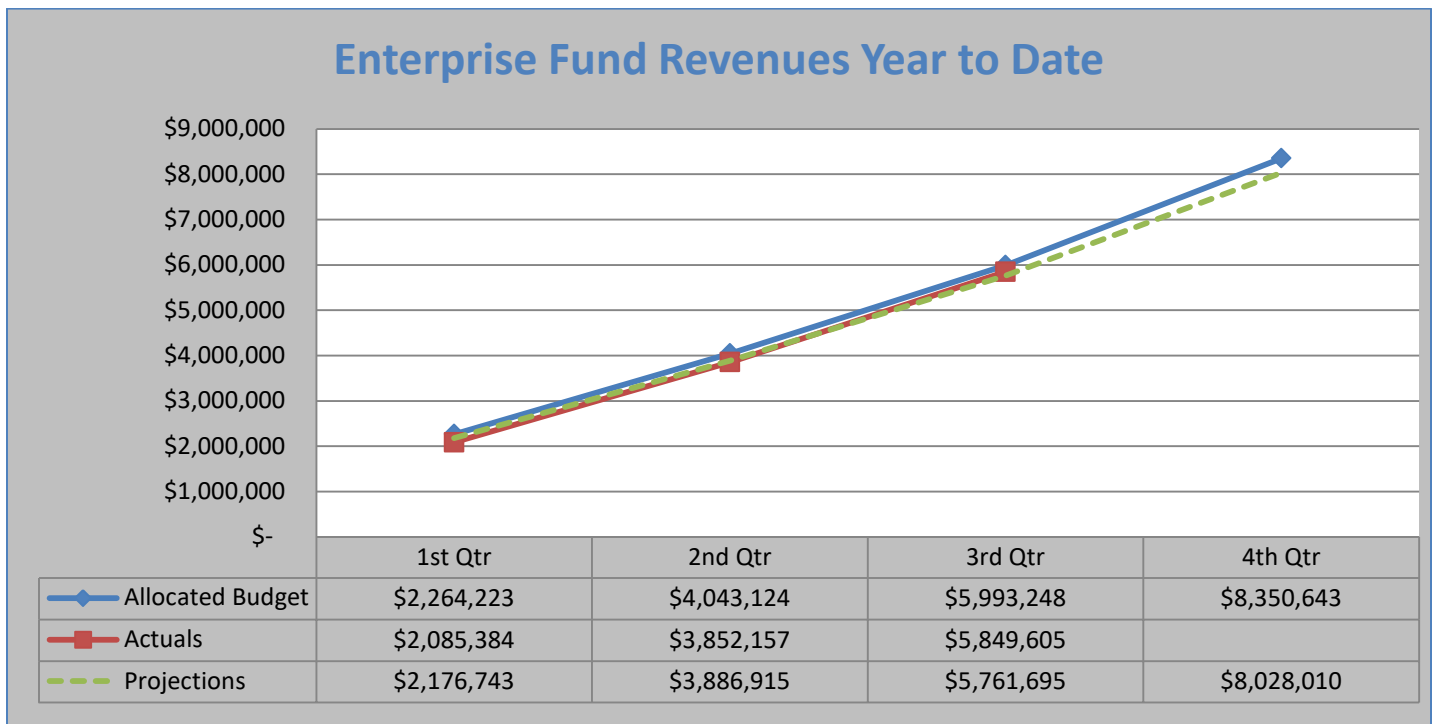
The Enterprise Fund is projected to end FY 2017 with a balance of \$669,398. This is \$49,839 less than budgeted.

Enterprise Fund FY 2017 3rd Quarter Revenue and Expense Report			
	Adopted Budget	Year to Date (Unaudited)	Projections
Beginning Balance	\$1,444,328	\$1,566,233	\$1,566,233
Revenue	8,350,643	5,849,605	8,028,010
Expense	9,075,734	6,216,260	8,929,845
Ending Balance	\$719,237	\$1,199,578	\$669,398

Water revenues are projected to come in under budget by \$248,330. Staff will continue to monitor water revenues as this is the first year of the new water rate implementation plan to automate the reading of all water meters which will capture more accurate usage throughout the year. Solid waste revenues, as previously communicated will come in under budget approximately \$190,000 due to a budget error that occurred during the budget adoption process.

Expenditures are projected to come in under budget due to factors such as:

- Salary and benefits savings as a result of vacant positions earlier in the fiscal year
- Expenditures of natural gas, electricity, and fuel are coming in below budget



For the nine months ended June 30, 2017, the Enterprise Fund collected 70% of its total budgeted revenues and is under its allocated budget by \$143,643, or 2%.

Sales of water makes up the largest category of revenues in the Enterprise Fund at 50% of all FY 2017 budgeted revenues, followed by charges for wastewater at 26%, and charges for solid waste at 23%.

Water Revenue

Water revenues of \$2,776,334 are below the allocated budget by \$101,211, or 4%.

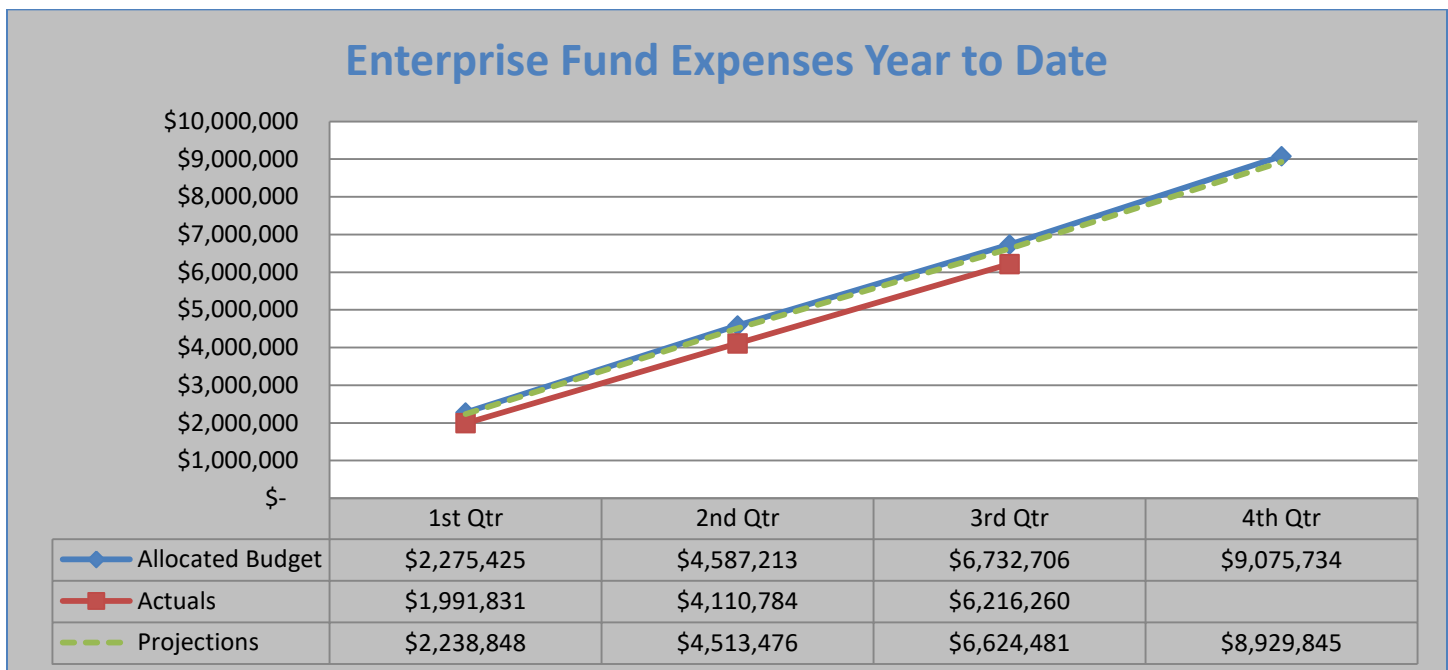
Wastewater Revenue

Wastewater revenues of \$1,742,269 are over the allocated budget by \$131,467, or 8%.

Solid Waste

Solid Waste revenues of \$1,266,271 are below the allocated budget by \$144,729, or 10%.

As initially reported in the first quarter report, a budget error caused the annual budgeted solid waste revenue amount to be inflated by approximately \$190,000. For the nine months ended June 30, 2017, solid waste expenditures were approximately \$268,395 less than revenues collected. As communicated previously, staff will continue to monitor to ensure the solid waste operations are self-supporting.



For the nine months ended June 30, 2017, the Enterprise Fund incurred 68% of its total budgeted expenses and is under its allocated budget by \$508,736, or 8%. The variance from allocated budget is due mainly to "Supplies" and "Purchased Services."

"Other and transfers" makes up the largest category of expenses in the Enterprise Fund at 31.4% of all FY 2017 budgeted expenses, followed by supplies (which includes water purchased from the City of Houston) at 30.7%. Other and transfers includes \$11,000 of budgeted operational expenses and \$2,746,000 of transfers out, including (1) \$624,000 to the General Fund to reimburse overhead expenses, (2) \$950,000 to the Debt Service Fund, (3) \$522,000 to the Vehicle and Equipment Replacement Fund, and (4) \$650,000 to the Capital Improvement Fund.

Salary and Benefits

Salary and benefits of \$1,177,008 are under the allocated budget by \$11,320, or 1%.

Purchased Services

Purchased services of \$1,059,742 are under the allocated budget by \$188,946, or 15%.

Some of the larger variances contributing to this category being below the allocated budget include:

- Water Production – Other Technical Services expenditures, which includes water testing, were \$3,906 for the nine months ended June 30, 2017, which is 15% of the \$25,300 FY 2017 budget.
- Water Production – Generator maintenance expenditures were \$2,899 for the nine months ended June 30, 2017, which is 19% of the \$15,000 FY 2017 budget.
- Water Production – Water Well Maintenance expenditures were \$40,616 for the nine months ended June 30, 2017, which is 65% of the \$62,440 FY 2017 budget.
- Water Distribution – Water Main Maintenance expenditures were \$21,362 for the nine months ended June 30, 2017, which is 12% of the \$181,792 FY 2017 budget.
- Waste Water Collection – Other Contract Labor expenditures were \$35,863 for the nine months ended June 30, 2017, which is 50% of the \$71,890 FY 2017 budget.
- Waste Water Treatment – Building Maintenance expenditures were \$15,838 for the nine months ended June 30, 2017, which is 37% of the \$42,500 FY 2017 budget.
- Solid Waste – Trash Hauls expenditures were \$188,513 for the nine months ended June 30, 2017, which is 63% of the \$300,000 FY 2017 budget.
- Solid Waste – Vehicle Maintenance expenditures were \$106,171 for the nine months ended June 30, 2017, which is 66% of the \$160,000 FY 2017 budget.

Supplies

Supplies of \$1,910,847 are under the allocated budget by \$232,475, or 11%.

Some of the larger variances contributing to this category being below the allocated budget include:

- Water Purchased from Houston - Water purchases were \$1,285,714 for the nine months ended June 30, 2017, or 71% of the \$1,804,861 FY 2017 budget. We budgeted a 14% increase in FY 2017 water purchases from the City of Houston, as compared to FY 2016 actual expense of \$1,610,888. The overall budgeted increase was based on a price increase from the City of Houston and expected increase in the volume of water to be purchased for FY 2017. As expected, the City of Houston raised its price per 1,000 gallons by 1.4%, from \$2.842 to \$2.882. The water purchases expense of \$1,285,714 for the nine months ended June 30, 2017, is \$43,161 less than the average of the prior five years of \$1,242,553, and \$42,613 more than FY 2016, or a 3.4% increase over FY 2016.
- Fuel expenditures are a contributor to supplies being under the allocated budget. Fuel expenditures were \$48,780 for the nine months ended June 30, 2017, as compared to a five-year average of \$70,364. Fuel expenditures for the same period in FY 2016 were \$47,615, which is 2% lower than the current year expenditure. While fuel prices have trended up slightly in 2017, we budgeted for a more

significant increase in fuel prices. Fuel expenditures for the nine months ended June 30, 2017 are 50% of the \$97,900 FY 2017 Fuel budget.

- Electricity expenditures are a contributor to supplies being under the allocated budget. Electricity expenditures of \$251,453 for the nine months ended June 30, 2017 are 59% of the \$423,000 FY 2017 budget. A delay in the receipt of the June electric bill resulted in June's electricity expenditure of \$27,914 being recorded in July. If this amount was added to the year to date expenditure, it would increase the year-to-date amount from \$251,453 to \$279,367, which is 66% of the budgeted amount.

Other Expenses and Transfers Out

The "other expenses and transfers out" category is mainly the monthly transfers from the Enterprise Fund to (1) the General Fund, (2) the Debt Service Fund, (3) The Vehicle and Equipment Replacement Fund, and (4) the Capital Improvement Fund. Other expenses and transfers out in the nine months ended June 30, 2017, of \$2,068,664 are under the allocated budget by \$75,995, or 4%.

Enterprise Fund FY 2017 Revenue and Expense Report by Department				
	FY 2017 Adopted Budget	FY 2017 Year to Date (Unaudited)	% of Adopted Budget (Collected/Spent)	FY 2017 Projected Budget
Revenue				
Water Sales	4,183,494	2,776,334	66%	3,935,162
Waste Water Service	2,163,437	1,742,269	81%	2,289,718
Solid Waste – Garbage & Brush Pickup	1,881,660	1,266,271	67%	1,692,450
Miscellaneous	122,052	64,731	53%	110,680
Total	\$8,350,643	5,849,605	70%	\$8,028,010
Expenses				
Water Production	518,463	328,644	63%	576,883
Water Distribution	609,261	287,791	47%	554,685
Surface Water	2,020,961	1,467,546	73%	1,987,931
Wastewater Collection	611,299	336,104	55%	524,149
Wastewater Treatment	803,848	541,405	67%	792,890
Solid Waste – Garbage & Brush Pickup	1,487,047	997,877	67%	1,468,793
Utility Billing	278,855	188,229	68%	267,514
Transfers Out/Other	2,746,000	2,068,664	75%	2,757,000
Total	\$9,075,734	6,216,260	68%	\$8,929,845
Revenues/Expenses	(\$725,091)	(\$366,655)		(\$901,835)

Management Projects

During the budget process Council was presented with Management Projects developed to provide service enhancements and review and develop policies which will allow the City to become more efficient.

MP 1701 – Public Works Site Planning:

A contract is in place with PGAL and the work on this project will begin in late summer. Work is sufficiently underway on the Municipal Facilities Project and the Citywide Branding effort and staff is available for thorough programming. Expected completion is by the end of the calendar year 2017 to allow for incorporation into the draft CIP for FY 2019-2023.

MP 1702 – GIS, Work Order / Online Permits:

The team has made recommendations to the City Manager for the FY 2018 Budget process as to the next steps and will be collecting requirements for new applications.

MP 1703 – Mosquito Control:

The City began fogging for mosquitoes in April 2017 and will continue to provide spraying through September 2017 and possibly into November 2017. A mosquito larvicide treatment has been implemented in conjunction with the fogging and will continue until September 2017. The mosquito treatment message continues to be communicated through our online newsletter, The Boulevard (July 2017 edition), as well as on the City website.

MP 1704 – Landscape Enhancements:

All landscape enhancements have been completed excluding the landscaping at the railroad tracks. The landscape enhancement located at Bellaire Blvd. and the railroad tracks will be a separate project and the possibility of installing the utility line that currently resides in the middle of the esplanade underground is still being researched.

In June 2017, the Planning and Zoning Commission directed staff to draft a recommendation related to the Urban Design/Beautification Master Plan as it pertains to the Code of Ordinances Chapters 24 and 23.5, amendments to the comprehensive plan and inclusion in future city design standards. This recommendation is expected to be presented to Planning and Zoning in Fall 2017.

MP 1705 – Career Website:

The Premier Employer Team has continued to meet and work with Recruiting.com to lead the City of Bellaire through the development of a career site. The team has reviewed several versions of the mock and demo sites and provided feedback and edits for improvement. The site is coming along nicely and is scheduled to launch in Fall 2017.

Capital Improvement Program Projects

Council was presented with the FY 2017 Capital Projects which have been designed to meet today's infrastructure needs as well as those of the future. Outlined below are the milestones completed in the third quarter.

Fiscal Year 2017 Projects:

Bonds for Better Bellaire Program:

Water and Wastewater Project Group A Phase I:

ARKK Engineers, LLC, the selected engineering firm, has submitted 30% plans to the City for review. A neighborhood meeting will be scheduled within the next three months after the 60% plan sets are under review. Waterline improvements on the following blocks are in this scope:

- 4900 - 5000 Blocks of Beech Street
- 5300 - 5400 Blocks of Braeburn Drive
- 5300 Block of Grand Lake Street
- 5100 - 5300 Blocks of Huisache Street
- 4800 - 4900 Blocks of Locust Street
- 4500 Block of Mayfair Street
- 4800 - 5000 Blocks of Palmetto Street
- 5100 - 5200 Blocks of Patrick Henry Street
- 5400 Block of Pine Street
- 5400 Block of Valerie Street
- A wastewater Line will be improved on the 6800 block of Mapleridge Street

Streets and Drainage Group B Phase I:

HDR Inc., the selected engineering firm, is nearing completion of the design phase. The four roadways in this project were originally designed with a previous bond program, but limited funding caused them to be removed from the construction contract. The City has asked HDR to submit a revised Urban Forester Report that recommends how the live oak trees on the 4700 blocks of Willow and Linden will be addressed during construction. The scope includes a street replacement, storm sewer upgrade, and installing sidewalks on at least one side of the street for the following blocks:

- 4700 Block of Linden
- 4700 Block of Willow
- 4900 Block of Imperial
- 4900 Block of Mayfair
- The waterline will be improved on the 4900 block of Imperial

Streets and Drainage Group C Phase II:

Costello, Inc., the selected engineering firm for this project, is coordinating with Texas Department of Transportation (TxDOT), the City of Houston and Harris County Flood Control District (HCFCD) to determine the design guidelines for the City to install flood control devices along the southern perimeter of the city. This information is expected to be submitted in the Preliminary Engineering Report (PER) in October 2017. Upon conclusion of the PER, design for the flood control devices as well as the street reconstruction, storm sewer upgrades, sidewalks and waterline improvements will begin. Streets on the following blocks are in this scope:

- 4500 Block of Maple
- 500 Block of Bolivar
- 5100-5200 Blocks of Spruce
- 700 Block of N Fifth Street (from Bellaire to Spruce)
- A waterline will be improved on the 700 block of N Fifth Street

Sidewalks Group D Phase I:

Kelly R. Kaluza & Associates, Inc., the selected engineering firm, has submitted 30% plans to the City for review. A neighborhood meeting will be scheduled within the next three months after the 60% plan sets are under review. Sidewalks on at least one side of the street on the following blocks are in this scope:

- 4700 - 5000 Blocks of Braeburn Drive
- 4500 - 4600 Blocks of Holly Street
- 4600 Block of Laurel Street
- 4600 Block of Oleander Street
- 1000 Block of Pauline Avenue
- 5000 - 5100 Blocks of Pine Street
- 5300 Block of Pine Street
- 4500 Block of Teas Street
- 4800 - 4900 Blocks of Valerie Street
- 4500 Block of Verone Street

Water Meter Installation and Improvements to Wastewater Treatment Plant:

Water Meter Installation - Pedal Valve, Inc. (PVI), the selected contractor, has installed 3,874 meters as of July 2017, which is approximately 50% of the total quantity to be replaced. City staff is currently transitioning the monthly billing from manual reads to automatic readings. Utility Billing updates will be phasing in as they become 100% completed by PVI for meter change outs.

Improvements to Wastewater Treatment Plant - Jones & Carter, the selected engineering firm, submitted a project summary transmittal letter to the Texas Commission on Environmental Quality (TCEQ) which was granted approval on April 12, 2017. 75% plans were submitted to the City for review. T&C Construction has begun cleaning and coating the sludge thickeners and digester basins. Two of the thickeners are completed and back in service. Repairs were also completed prior to return to service. One digester is currently being coated by the contractor. One digester and one thickener are in the process of being drained and cleaned. Various pieces of equipment have been ordered and are awaiting delivery. Upon arrival, the bulk of the work at the facility will commence.

Cash Funded Projects:

Municipal Facilities Project:

Notice to Proceed on the construction of the project was issued on May 5, 2017. Since then, the renovations to the Civic Center have taken place, and Police and Court staff and functions move was completed on July 12, 2017. All operations are up and running as intended. Work on underground utilities (including electrical, gas, and data communications lines) and asbestos abatement was completed in July, and demolition of the existing Police Station will occur in August. The temporary construction trailer is also in place, and restriping of South Rice Avenue to maximize available parking was completed. A portion of the parking lot at the corner of South Rice Avenue and Jessamine Street will be unavailable during the remainder of construction of the new police station. The pedestrian crossing signal located on South Rice Avenue, midblock between Linden Street and Jessamine Street will be removed prior to the beginning of school year, but the protected crossing at

Jessamine Street will remain in place. Metro has temporarily relocated the bus stop along South Rice Avenue to a new location just north of construction zone.

FY 2017 Pavement Management Program:

ARKK Engineers, LLC has completed the design for this project. Two plan sets, one for streets and sidewalks and the other for pavement striping, will be bid by the end of summer. The streets and sidewalks project includes street repairs with an overlay to the following blocks:

- 4500 Block of Holt
- 4500 Block of Mayfair
- 5300 Block of Grand Lake
- 4900-5000 Blocks of Maple
- 4700-4800 Blocks of Evergreen (includes striping)

Sidewalks are repaired or replaced at the following blocks:

- 100 Block of Beverly
- 4500-4600 Blocks of Birch
- 4500 Block of Braeburn

The striping portion includes various streets city wide such as Bellaire, South Rice, Newcastle, Evergreen and Avenue B.

Decorative Standards for Major Streets:

This project will begin later in the year. This project will be informed by aesthetic considerations and direction provided as part of the Beautification Project and the review of the Terrain Studios planning efforts, as well as the guidelines developed in the branding project.

Rehabilitation of the Renwick Ground Storage Tank (GST):

Central Tank Coatings, Inc. has performed all interior and exterior structure blasting, exterior side tank coating, and partial interior coating of the GST. The project has experienced some delays due to weather, but is on track to meet the project deadline. The contractor anticipates the completion of all painting by the end of July. A final walkthrough is planned in late summer. The final release of retainage and project close out is scheduled for the October 2, 2017 City Council meeting.

City-Wide Supervisory Control and Data Acquisition (SCADA) Systems Upgrade Project Phase 2 & 3:

Ace Controls completed the installation of the new control panel components in May 2017. The equipment has been tested and is in service. JACH Controls (contractor) ordered a new cradle point, which was programmed and then installed in early July. JACH Controls is working with vendors to resolve some minor programming issues with the unit and then the site will be fully SCADA functional. A final walk through is planned for late summer. The final release of retainage and project close out is scheduled for the October 2, 2017 City Council meeting.

The preliminary project scope for Phase III was developed by H2OMC, LLC., the City's water and wastewater consultant, and JACH Controls is developing preliminary estimates. H2OMC is currently working on the final Phase III specifications for solicitation of bids. Bid solicitation is anticipated to occur in early August 2017.

Bellaire Family Aquatic Center Pool Area Improvements:

A contract is in place with Pierce Goodwin Alexander & Linville (PGAL) to design an enclosed storage area adjacent to the pool complex and develop concept designs for additional decking. The project kick off meeting

was held on July 11, 2017. Additional deck space will be designed on the north side of the pool to better accommodate patrons. The enclosure will allow for storage of large pool items, which will also allow more deck space for pool patrons. Design work is underway and is intended to be complete in the late summer. Bidding and construction will begin as soon as the summer pool season ends.

Community Pathways Master Plan:

The contract for the professional services with HR Green, LLC is scheduled for Council consideration on the August 7, 2017 City Council meeting. The outcome of this project will influence the future phases of the Sidewalk Project portion of the Bonds for Better Bellaire projects.

Flood Plain Hazard Mitigation Plan:

The City will be entering into an agreement with ARKK Engineers, LLC for Flood Plain management planning. A planning kickoff meeting is scheduled for August between ARKK and various City staff. A resolution authorizing the City Manager to establish an advisory task force, compiled of Bellaire residents and stakeholders, will be before Council on August 21, 2017 for consideration. The task force, which is required by Federal Emergency Management Agency (FEMA), will assist ARKK and City Staff in the development of the floodplain management plan. The same process was authorized by the City Council in 2003, when the Flood Plain Management Plan was first developed. Once the plan has been approved by the task force a public hearing will be held and ready for Council consideration in Early Spring of 2018.

Public Works Site Planning Project:

Kick off meetings will be scheduled in August 2017 to review current conditions and discuss programmatic needs with City staff. PGAL is currently under contract to perform this initial conceptual phase, and the intended outcome is a preliminary site plan, building master plan and cost estimate. This phase will be sufficiently underway before the end of the calendar year so as to inform the FY 2019-2023 Capital Improvement Plan. Currently, the CIP has a new Public Works building included in a bond election tentatively scheduled for November 2019.

Park Signage Master Plan:

This project will begin later in the year. This project will be informed by aesthetic considerations and direction provided as part of the Brand Identity Project and the review of the Terrain Studios planning efforts, as well as the guidelines developed in the branding project.

Playground and Shade Structures:

Improvements including the installation of two new shade structures at Loftin Park and two new shade structures at Officer Lucy Dog Park are complete, as well as replacement of 31 trash containers to improve aesthetics across the park system. This project has been completed for this Fiscal Year.

Fiscal Year 2016 and Prior Projects:

Bond Funded Projects:

Evelyn's Park Phase I:

Substantial Completion of the project was reached on March 17, 2017. Construction of the project is complete, but the contractor is still establishing acceptable grass coverage. Warranty items are being addressed by Linbeck Group, and the park is almost fully operational. Examples of warranty items that are being addressed include inadequate drain lines in HVAC areas, malfunctioning door hardware, inadequate insulation, replacement of plant material, and electrical infrastructure modifications in the café area. The

decorative fountain at the southwest entrance is not operational currently, but the problems seem to revolve around warranty issues. The City is working closely with Linbeck Group to resolve the remaining issues. Project close out will occur after remaining grass and fountain work is complete; a target Council Meeting date has not been set yet.

Rebuild Bellaire Phase 5B:

Reytec Construction Resources, Inc., was awarded the contract to complete the work for the following streets that have been completed through this project:

- Alder Street (Evergreen to Maple)
- 6900 & 7000 Blocks of Ferris
- 4400 Block of Glenmont
- 1000 - 1200 Blocks of Howard
- 4400 Block of Nancy
- 5300 Block of Valerie

The final punch list (list of remaining minor items to be completed) for the project was created on July 10, 2017 and the contractor is addressing items on the list. The final release of retainage and project close out is scheduled for the September 11, 2017 City Council meeting.

Cash Funded Projects:

FY 2016 Pavement Management Program:

Various Block Inspection Program items are wrapping up with this project including pavement repairs, sidewalk improvements, curb and gutter repairs, and a mill and overlay on Ferris Street from Chestnut to Palmetto. The final release of retainage and project close out is scheduled for the October 2, 2017 City Council meeting.

FY 2015 Pavement Management Program:

The remaining contract items identified in the Storm Drainage Maintenance Needs Assessment are wrapping up. The improvements recommended by the Plan included drainage inlets and concrete / asphalt pavement point repairs. The final release of retainage and project close out is scheduled for the October 2, 2017 City Council meeting.

Trends

Development Statistics				
	FY 2016 3rd Quarter		FY 2017 3rd Quarter	
	QTY.	Value	QTY.	Value
New Home Construction	16	\$ 11,221,390	37	\$ 21,998,893
Home Remodeling	153	\$ 3,193,307	114	\$ 2,094,889
New Commercial Construction	0	\$ 0	2	\$ 22,000,000
Commercial Remodeling	20	\$ 2,649,146	25	\$ 2,220,285
Demolition	13		16	

Crime Statistics						
	April		May		June	
	FY 2016	FY 2017	FY 2016	FY 2017	FY 2016	FY 2017
Homicide	0	0	1	0	0	0
Sexual Assault	0	0	0	0	0	0
Robbery	2	0	1	6	3	2
Assault	8	1	11	3	5	3
Burglary Residence	5	2	8	2	7	2
Burglary Building	1	4	2	1	1	1
Theft	13	16	23	22	20	24
Motor Vehicle Theft	2	1	3	0	0	0

Warrant Statistics						
	April		May		June	
	FY 2016	FY 2017	FY 2016	FY 2017	FY 2016	FY 2017
Warrants Issued	241	204	224	0	245	184
Outstanding Warrants	125	189	130	0	210	178
Failure to Appear	70	55	67	0	73	52

NOTE ON WARRANT STATISTICS: There is no data for May 2017 as the Judges wanted to start holding show cause hearings before issuing warrants. This is a result of a new law (S.B. 1913) that will go into effect on September 1, 2017.

City of Bellaire
General Fund
Revenues and Expenditures (Unaudited)
YTD as of June 2017

	June			Year to Date			
	FY 2017 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
Revenues							
Property Taxes	\$ 12,331,714	\$ 75,015	1%	\$ 12,273,769	\$ 12,108,630	\$ (165,139)	98%
Franchise Taxes	1,410,000	137,216	10%	1,062,636	1,088,796	26,160	77%
Sales Taxes	2,545,300	154,642	6%	1,870,938	1,660,759	(210,178)	65%
Permits, Fees, Licenses	1,261,550	205,377	16%	951,014	879,798	(71,216)	70%
PARD Charges and Fees	903,900	112,395	12%	678,144	702,910	24,766	78%
Public Safety	385,382	37,589	10%	298,298	288,451	(9,847)	75%
Fines	765,000	50,968	7%	592,215	562,766	(29,449)	74%
All Other	703,600	54,807	8%	538,158	525,983	(12,175)	75%
Total Revenues	20,306,446	828,007	4%	18,265,170	17,818,093	(447,077)	88%
Expenditures							
Salary & Benefits	13,771,941	1,494,708	11%	9,995,496	10,106,685	111,189	73%
Purchased Services	4,145,885	338,514	8%	3,022,168	2,770,651	(251,517)	67%
Supplies	1,172,501	76,909	7%	835,740	720,746	(114,995)	61%
Other/Transfers	2,433,423	179,719	7%	1,777,093	1,578,050	(199,042)	65%
Total Expenditures	21,523,750	2,089,851	10%	15,630,497	15,176,132	(454,365)	71%
Net Revenues/(Expenditures)	\$ (1,217,304)	\$ (1,261,844)		\$ 2,634,673	\$ 2,641,962	\$ 7,288	
Fund Balance 9/30/16	\$ 4,814,367						
FY 2017 Revenue Budget	20,306,446						
FY 2017 Expenditure Budget	21,523,750						
Projected Ending Fund Balance	<u>\$ 3,597,063</u>						
60 Day Reserve Requirement (Includes only operating budget)	\$ 3,244,458						

**City of Bellaire
Enterprise Fund
Revenues and Expenses (Unaudited)
YTD as of June 2017**

	June			Year to Date			
	FY 2017 Budget	Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
Revenues							
Water	\$ 4,183,494	\$ 332,058	8%	\$ 2,877,545	\$ 2,776,334	\$ (101,211)	66%
Wastewater	2,163,437	206,175	10%	1,610,802	1,742,269	131,467	81%
Solid Waste	1,881,660	140,534	7%	1,411,001	1,266,271	(144,729)	67%
All Other	122,052	9,404	8%	93,900	64,731	(29,170)	53%
Total Revenues	8,350,643	688,171	8%	5,993,248	5,849,605	(143,643)	70%
Expenses							
Salary & Benefits	1,614,818	156,502	10%	1,188,328	1,177,008	(11,320)	73%
Purchased Services	1,818,373	123,020	7%	1,248,688	1,059,742	(188,946)	58%
Supplies	2,789,231	243,918	9%	2,143,322	1,910,847	(232,475)	69%
Other Expenses and Transfers	2,853,312	229,946	8%	2,144,658	2,068,664	(75,995)	73%
Total Expenses	9,075,734	753,387	8%	6,724,996	6,216,260	(508,736)	68%
Net Revenues/(Expenses)	\$ (725,091)	\$ (65,216)		\$ (731,749)	\$ (366,656)	\$ 365,093	
Working Capital 9/30/16	\$ 1,566,233						
FY 2017 Revenue Budget	8,350,643						
FY 2017 Expense Budget	9,075,734						
Projected Ending Working Capital	<u>\$ 841,142</u>						
30 Day Fund Balance	\$ 579,478						
(Includes only operating budget)							

Working Capital (current assets minus current liabilities)

City of Bellaire
Debt Service Fund
Revenues and Expenditures (Unaudited)
YTD as of June 2017

	Year to Date			
	FY 2017 Budget	Actual	Over/(Under) Budget	% of Budget
Revenues				
Property Taxes	\$ 6,355,967	\$ 6,245,898	\$ (110,069)	98%
Investment Earnings	5,000	3,444	(1,556)	69%
Transfers from Enterprise Fund	950,000	712,500	(237,500)	75%
Transfers from Capital Bond Fnd	-	314,655	314,655	n/a
Bond Premium	-	265,613	265,613	n/a
Debt Proceeds	-	9,690,000	9,690,000	n/a
Total Revenues	7,310,967	17,232,110	9,921,143	236%
Expenditures				
Principal Payment	4,340,000	4,510,000	170,000	104%
Interest Payment	2,959,567	1,222,603	(1,736,964)	41%
Other Debt Expense	11,400	14,113	2,713	124%
Bond Refunding Expense	-	9,764,218	9,764,218	n/a
Refunding Issuance Costs	-	178,017	178,017	n/a
Total Expenditures	7,310,967	15,688,951	8,377,984	215%
Net Revenues/(Expenditures)	\$ -	\$ 1,543,159	\$ 1,543,159	
 Fund Balance 9/30/16	 \$ 489,135			
FY 2017 Revenue Budget	7,310,967			
FY 2017 Expenditure Budget	7,310,967			
Projected Ending Fund Balance	<u>\$ 489,135</u>			

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

City of Bellaire
Vehicle and Equipment Replacement Fund
Revenues and Expenditures (Unaudited)
YTD as of June 2017

	June	Year to Date			
	Actual	FY 2017 Budget	Actual	Encumbrance	Budget Balance
Revenues					
Transfers - General	\$ 83,917	\$ 1,007,000	\$ 755,250	n/a	\$ 251,750
Transfers - Enterprise	43,500	522,000	391,500	n/a	130,500
Proceeds from Capital Lease	-	787,667	787,666	n/a	1
Total Revenues	127,417	2,316,667	1,934,416	n/a	382,251
Expenditures					
Development Services	25,837	25,000	25,837	-	(837)
Fire	-	865,272	36,872	779,443	48,957
Police	-	310,000	264,551	39,152	6,297
Parks & Recreation	1,892	55,000	1,892	52,722	386
Public Works - General Fund	-	210,000	-	190,248	19,752
Public Works - Enterprise Fund	56,461	435,000	82,520	286,579	65,901
Total Expenditures	84,190	1,900,272	411,672	1,348,144	140,456
Net Revenues/(Expenditures)	\$ 43,227	\$ 416,395	\$ 1,522,744	n/a	\$ 241,795
 Fund Balance 9/30/16	 \$ 952,704				
FY 2017 Revenue Budget	2,316,667				
FY 2017 Expenditure Budget	1,900,272				
Projected Ending Fund Balance	<u>\$ 1,369,099</u>				

City of Bellaire
Capital Improvements Fund
Revenues and Expenditures (Unaudited)
YTD as of June 2017

	June		Year to Date					
		FY 2017 Adopted Budget	Budget Carry-over	Budget Adjustments	FY 2017 Revised Budget	Actual	Encumbrance	Budget Balance
	Actual							
Revenues								
General Fund Transfer	\$ 87,500	\$ 1,050,000	\$ -	\$ -	\$ 1,050,000	\$ 787,500	n/a	\$ 262,500
Enterprise Fund Transfer	54,167	650,000	-	-	650,000	487,500	n/a	162,500
Evelyn's Park	-	-	-	80,990	80,990	14,286	n/a	66,704
Total Revenues	141,667	1,700,000	-	80,990	1,780,990	1,289,286	n/a	491,704
Projects								
FY 2014 City Wide Beautification	12,000	-	229,643	-	229,643	79,844	21,250	128,549
FY 2014 Street & Drainage Reconstruction - Phase 5B (a)	2,290	-	1,000,919	-	1,000,919	124,094	484,509	392,316
FY 2015 Evelyn's Park	-	-	968,245	80,990	1,049,235	967,921	38,418	42,896
FY 2015 Memorial Day Flood	644	-	-	-	-	5,931	29,768	(35,699)
FY 2016 Pavement Mgt Program	-	800,000	828,044	-	1,628,044	58,084	-	1,569,960
FY 2016 Playground/Shade/Amenities	-	100,000	-	-	100,000	42,505	57,281	214
FY 2016 ROW	-	-	50,000	-	50,000	49,750	-	250
FY 2016 Storm Water Drainage	-	-	900	-	900	900	-	-
FY 2017 BFAC Pool Area Improvements	-	150,000	-	-	150,000	2,760	9,500	137,740
FY 2017 Park Master Signage	-	50,000	-	-	50,000	-	-	50,000
FY 2017 Community Pathways Master Plan	-	75,000	-	-	75,000	-	-	75,000
FY 2017 Decorative Standard for Major Streets	-	75,000	-	-	75,000	-	-	75,000
FY 2017 Flood Plain Hazard Mitigation Plan	-	50,000	-	-	50,000	-	-	50,000
Total General Projects	14,933	1,300,000	3,077,751	80,990	4,458,741	1,331,790	640,726	2,486,225
FY 2015 City Wide SCADA System	18,140	150,000	202,500	-	352,500	55,640	3,700	293,160
FY 2015 Water/Sanitary Sewer Program	-	-	82,827	-	82,827	1,071	-	81,756
FY 2016 Rehab Renwick Ground Storage	161,915	400,000	55,000	-	455,000	190,750	139,515	124,735
FY 2016 W/W System Upgrades	8,900	50,000	150,473	-	200,473	15,798	7,550	177,125
FY 2017 Water System Upgrades	-	50,000	-	-	50,000	-	-	50,000
Total Enterprise Projects	188,955	650,000	490,800	-	1,140,800	263,259	150,765	726,776
Total Expenditures/Encumbrances	203,888	1,950,000	3,568,551	80,990	5,599,541	1,595,049	791,491	3,213,001
Net Revenues/(Expenditures)	\$ (62,222)	\$ (250,000)	\$ (3,568,551)	\$ -	\$ (3,818,551)	\$ (305,763)	n/a	\$ (2,721,297)

(a) Pay as you Go portion of Bonds in Fund 620

Fund Balance 9/30/16	\$ 5,600,527
FY 2017 Revenue Budget	1,780,990
FY 2017 Expenditure Budget	5,599,541
Projected Ending Fund Balance	<u>\$ 1,781,976</u>

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

City of Bellaire
Capital Bond Fund
Revenues and Expenditures (Unaudited)
YTD as of June 2017

	June	Year to Date					
	Actual	FY 2017 Adopted Budget	Budget Carry-over	FY 2017 Revised Budget	Actual	Encumbrance	Budget Balance
Revenues							
Interest	\$ 28,518	\$ -	\$ -	\$ -	\$ 120,293	n/a	\$ (120,293)
Bonds Proceeds	-	43,610,000	-	43,610,000	34,453,942	n/a	9,156,058
Total Revenues	28,518	43,610,000	-	43,610,000	34,574,235	n/a	9,035,765
Non-Project Expenditures							
Operating Transfers Out	-	-	-	-	314,655	-	(314,655)
Bond Issuance Costs	-	-	-	-	224,432	-	(224,432)
Bond Expenditures	-	-	-	-	462,362	-	(462,362)
Total Non-Project Expenditures	-	-	-	-	1,001,448	-	(1,001,448)
Projects							
FY 2012 Drainage Phase 5	74,190	-	708,338	708,338	74,190	-	634,148
FY 2015 Drainage Phase 5B	979,074	-	5,022,808	5,022,808	4,741,335	281,472	0
FY 2017 Police/Courts Construction	118,898	8,770,800	-	8,770,800	118,898	8,227,033	424,869
FY 2017 City Hall/Civic Center Construction	107,223	7,742,500	-	7,742,500	107,223	7,478,424	156,853
FY 2017 Transition - New City Hall/Police/Municipal Court	195,386	577,700	-	577,700	214,864	354,244	8,592
FY 2013 Design - New City Hall/Police/Municipal Court	10,000	1,069,000	431,922	1,500,922	237,288	171,659	1,091,975
FY 2015 Evelyn's Park	-	-	846,306	846,306	851,405	167	(5,266)
FY 2015 Nature Discovery Center	-	-	315,278	315,278	315,278	-	0
FY 2017 Streets and Drainage	5,060	7,000,000	-	7,000,000	32,374	553,512	6,414,114
FY 2017 Sidewalks	-	2,000,000	-	2,000,000	-	140,140	1,859,860
FY 2017 Water Line Improvements	-	3,500,000	-	3,500,000	-	334,707	3,165,293
FY 2017 Wastewater Treatment Plant Improvements	396,196	7,964,344	-	7,964,344	680,058	7,284,286	-
FY 2017 Wastewater Line Improvements	-	150,000	-	150,000	-	-	150,000
FY 2017 Water Meter Installations	485,730	4,835,656	-	4,835,656	3,378,721	1,438,740	18,195
Total Project Expenditures	2,371,757	43,610,000	7,324,652	50,934,652	10,751,634	26,264,385	13,918,633
Total Expenditures	2,371,757	43,610,000	7,324,652	50,934,652	11,753,083	26,264,385	12,917,184
Net Revenues/(Expenditures)	\$ (2,343,239)	\$ -	\$ (7,324,652)	\$ (7,324,652)	\$ 22,821,153	n/a	\$ (3,881,420)

Fund Balance 9/30/16	\$ 6,996,187
FY 2017 Revenue Budget	43,610,000
FY 2017 Expenditure Budget	50,934,652
Projected Ending Fund Balance	<u>\$ (328,465)</u>

Note: Ending balance RBB funds from General CIP will be used to reconcile negative balance.

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

City of Bellaire
Metro Fund
Revenues and Expenditures (unaudited)
YTD as of June 2017

	June	Year to Date					
	June Actual	FY 2017 Adopted Budget	Budget Carry-over	FY 2017 Revised Budget	YTD Actual	Encumbrance	Budget Balance
Revenues							
Metro Sales Tax	\$ 77,321	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 823,404	n/a	\$ 376,596
Interest	2,232	-	-	-	11,988	n/a	(11,988)
Total Revenues	79,553	1,200,000	-	1,200,000	835,392	n/a	364,608
Projects							
FY 2014 City Wide Trip Hazard	-	-	177,108	177,108	-	177,108	0
FY 2014 Sidewalk Projects	-	-	185,283	185,283	-	-	185,283
FY 2015 Street Pavement Mgt Program	170,671	1,200,000	1,485,172	2,685,172	1,351,267	1,111,000	222,906
FY 2015 Street Striping Program	-	-	15,953	15,953	-	-	15,953
Total Expenditures	170,671	1,200,000	1,863,516	3,063,516	1,351,267	1,288,107	424,142
Net Revenues/(Expenditures)	\$ (91,118)	\$ -	\$ (1,863,516)	\$ (1,863,516)	\$ (515,875)	n/a	\$ (59,534)
Fund Balance 9/30/16	\$2,172,194						
FY 2017 Revenue Budget	1,200,000						
FY 2017 Expenditure Budget	3,063,516						
Projected Ending Fund Balance	<u>\$ 308,678</u>						

**CITY OF BELLAIRE
CURRENT PROPERTY TAX COLLECTIONS
FY 2014 - FY 2017**

<u>Month</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	652,841	585,025	131,234	272,719
Dec	3,255,591	4,865,374	3,881,188	2,965,928
Jan	6,438,379	6,075,640	8,702,108	5,656,798
Feb	3,605,747	3,634,938	4,005,865	2,859,743
Mar	137,922	296,537	206,525	132,698
Apr	102,078	63,640	90,455	60,795
May	45,507	55,636	49,017	44,594
Jun	41,695	53,382	57,865	64,577
Jul	2,853	4,673	14,076	
Aug	-	-	-	-
Sep	-	-		
YTD Collections				\$ 12,057,852
% of Budget				64.92%
% of Total Levy				64.82%
FY 2017 Budget - Total Tax Revenue				\$ 18,573,641
2016 Tax Year Taxable Value - Certified Appraisal Roll*				\$ 4,546,701,928
2016 Tax Year - Under Protest or not Certified*				255,408,384
Total				\$ 4,802,110,312
Total Levy at \$0.3874 / \$100 =				\$ 18,603,375

Ten Largest Taxpayers in City of Bellaire (Tax Year 2016) *

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	\$ 81,889,532
KBS SOR 6565 6575 West Loop	Land/Improvements	39,173,621
Pin Oak North Parcel LL LLC	Land/Improvements	38,140,622
BRI 1833 6330 LLC	Land/Improvements	37,836,000
Centerpoint Energy Inc.	Electric Utility	31,186,932
SBC Communications	Utility	28,497,360
CHP Houston Tx MOB Owner LLC	Land/Improvements	27,000,000
CHP Houston TX Hospital Land	Hospital	24,441,321
Pin Oak South Parcell LL LLC	Land/Improvements	19,781,055
Pin Oak North Parcel LL LLC	Land/Improvements	13,745,000
		<u>\$ 341,691,443</u>
Tax Levy @ \$0.3874/100		<u>\$ 1,323,713</u>
% of Total Levy		7.12%

* Source: Municipal Advisory Council of Texas

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

**CITY OF BELLAIRE
HOUSING INFORMATION
FY 2017**

June

Houses, Townhomes & Vacant Lots for Sale *

<u>Price Range</u>	
\$ 0 - \$ 250,000	-
\$ 250,001 - \$ 500,000	38
\$ 500,001 - \$ 750,000	32
\$ 750,001 - \$ 1,000,000	32
> \$ 1,000,000	99
Total Units For Sale *	201

Total HCAD Residential Units/Lots ** 6,199

For Sale as a % of Total Units 3.24%

Highest Listing Price - Home \$ 3,295,000
Lowest Listing Price - TH/Lot \$ 309,900

Houses for Lease * 64
Highest Lease/Month \$ 9,750
Lowest Lease/Month \$ 1,100

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-14	3	2
At Quarter End 03-31-15	4	2
At Quarter End 06-30-15	3	2
At Quarter End 09-30-15	2	2
At Quarter End 12-31-15	3	2
At Quarter End 03-31-16	2	2
At Quarter End 06-30-16	-	2
At Quarter End 09-30-16		2
At Quarter End 12-31-16	2	3
At Quarter End 03-31-17	3	2
At Quarter End 06-30-17	3	1

New Residential Construction

<u>Fiscal Year</u>	<u>New Units</u>	<u>Dollar Value</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	\$ 85,632,703	\$ 506,702
2008	132	75,405,507	571,254
2009	49	26,026,889	531,161
2010	*** 64	34,682,458	541,913
2011	56	30,064,905	536,873
2012	*** 93	54,914,376	590,477
2013	*** 113	65,491,037	579,567
2014	125	78,420,596	627,365
2015	98	52,190,001	532,551
2016	73	44,585,564	610,761
2017	37	18,521,875	500,591

Average Appraised Value (Tax Year 2016) \$ 843,265

* Source: realtor.com does not include for sale or lease by owner

** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

*** Numbers revised based on system correction

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

CITY OF BELLAIRE
SUMMARY OF SALES & MIXED BEVERAGE TAX
FY 2015 - FY 2017

<u>Payment</u>				
<u>Month</u>	<u>Period</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Sales Tax</u>				
Oct	Aug	\$ 168,534	\$ 153,643	\$ 153,452
Nov	Sep	204,637	236,498	179,528
Dec	Oct	187,620	196,711	177,498
Jan	Nov	168,955	253,578	203,388
Feb	Dec	289,944	253,419	232,674
Mar	Jan	175,468	176,377	174,240
Apr	Feb	168,824	171,712	169,626
May	Mar	201,769	210,865	201,758
Jun	Apr	174,538	172,229	154,642
Jul	May	171,111	186,436	
Aug	Jun	230,014	266,791	
Sep	Jul	209,043	178,264	
Sub-Total		\$ 2,350,457	\$ 2,456,522	\$ 1,646,808
<u>Mixed Beverage Tax</u>				
Oct	1st Qtr	5,493	6,012	4,668
Jan	2nd Qtr	6,053	5,238	4,408
Apr	3rd Qtr	5,839	5,570	4,876
Jul	4th Qtr	6,004	5,970	
Sub-Total		23,389	22,790	13,951
Total		\$ 2,373,846	\$ 2,479,312	\$ 1,660,759

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

**CITY OF BELLAIRE
SUMMARY OF FRANCHISE FEES
FY2015 - FY 2017**

	Total	Total	YTD
	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Electric	\$ 823,552	\$ 823,825	\$ 686,869
Gas	123,933	90,735	77,971
Telephone	115,691	114,371	78,631
Cable	328,259	335,611	245,324
Total	<u>\$ 1,391,435</u>	<u>\$ 1,364,542</u>	<u>\$ 1,088,796</u>

**CITY OF BELLAIRE
SUMMARY OF PURCHASE ORDERS
FY 2017**

	Oct-16		Nov-16		Dec-16		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	320	\$ 3,450,562	265	\$ 900,844	187	\$ 651,711	772	\$ 5,003,118
<u>PO for \$5,000 - \$50,000</u>	37	\$ 556,054	27	\$ 389,891	13	\$ 238,795	77	\$ 1,184,740
% of Total Purchase Orders	11.56%	16.11%	10.19%	43.28%	6.95%	36.64%	9.97%	23.68%
\$ 5,000 - \$ 25,000	33	\$ 406,163	23	\$ 263,797	10	\$ 130,723	66	\$ 800,683
\$ 25,001 - \$ 50,000	4	\$ 149,891	4	\$ 126,093	3	\$ 108,073	11	\$ 384,056
	Jan-17		Feb-17		Mar-17		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	240	\$ 1,866,761	213	\$ 1,525,304	160	\$ 26,618,823	613	\$ 30,010,888
<u>PO for \$5,000 - \$50,000</u>	20	\$ 307,803	14	\$ 219,796	25	\$ 335,309	59	\$ 862,908
% of Total Purchase Orders	8.33%	16.49%	6.57%	14.41%	15.63%	1.26%	9.62%	2.88%
\$ 5,000 - \$ 25,000	17	\$ 188,053	11	\$ 109,676	19	\$ 213,785	47	\$ 511,514
\$ 25,001 - \$ 50,000	3	\$ 119,750	3	\$ 110,120	6	\$ 121,524	12	\$ 351,394
	Apr-17		May-17		Jun-17		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	221	\$ 16,729,323	219	\$ 522,090	195	\$ 1,338,217	635	\$ 18,589,629
<u>PO for \$5,000 - \$50,000</u>	18	\$ 299,120	15	\$ 342,390	11	\$ 171,930	44	\$ 813,440
% of Total Purchase Orders	8.14%	1.79%	6.85%	65.58%	5.64%	12.85%	6.93%	4.38%
\$ 5,000 - \$ 25,000	14	\$ 145,081	10	\$ 165,848	9	\$ 97,435	33	\$ 408,364
\$ 25,001 - \$ 50,000	4	\$ 154,039	5	\$ 176,543	2	\$ 74,495	11	\$ 405,077
	Jul-17		Aug-17		Sep-17		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
<u>PO for \$5,000 - \$50,000</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -

* Purchases include bids, sole source, and cooperative purchasing.

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

CITY OF BELLAIRE, TEXAS
SUMMARY INVESTMENT REPORT
Fiscal Year 2017 through June 30, 2017

Account Description		Date			Rate/	Purchase	Purchase	Market	Face	Book	Market	Interest	Beginning Values @ 10/01/16	
		Purchase	First Call	Maturity	Coupon	Yield	Price	Price	Amount	Value	Value	Accrued	Book Value	Market Value
<u>Amegy Bank of Texas</u>														
Concentration Account		06/30/17	n/a	07/01/17	0.0000%	0.0000%	\$ -	\$ -	\$ 5,065,197	\$ 5,065,197	\$ 5,065,197	\$ -	\$ 4,356,143	\$ 4,356,143
Sub-total									5,065,197	5,065,197	5,065,197	-	4,356,143	4,356,143
<u>Government Securities</u>														
FFCB	3133EFV38	03/29/16	03/29/17	03/29/19	1.2500%	1.2500%	100.000	99.521	1,000,000	1,000,000	995,208	9,375	1,000,000	999,956
FNMA	3136G4AP8	09/30/16	03/30/17	09/30/19	1.2500%	1.2500%	100.000	99.097	1,000,000	1,000,000	990,966	9,375	1,000,000	999,795
FHLMC	3134GA7A6	03/28/17	09/09/18	09/09/19	1.5000%	1.5000%	100.000	99.841	1,000,000	1,000,000	998,410	4,625	-	-
Sub-total									3,000,000	3,000,000	2,984,584	23,375	2,000,000	1,999,751
<u>TexPool Investments</u>														
Concentration Account		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	69,849	69,849	69,849	42,848	4,774,276	4,774,276
METRO Account		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	1,046,386	1,046,386	1,046,386	11,858	2,301,706	2,301,706
G.O. Bonds, Series 2014		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	413,048	413,048	413,048	5,605	1,432,702	1,432,702
G.O. Bonds, Series 2015		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	2,117,926	2,117,926	2,117,926	28,377	7,933,119	7,933,119
GOB 2017 New Municipal Buildings		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	6,106,747	6,106,747	6,106,747	30,900	-	-
GOB 2017 Water/Wastewater Improv		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	3,074,040	3,074,040	3,074,040	21,213	-	-
GOB 2017 Streets/Drainage/Sidewalks		06/30/17	n/a	07/01/17	0.8817%	0.8817%	100.000	100.000	665,148	665,148	665,148	3,403	-	-
Sub-total									13,493,145	13,493,145	13,493,145	144,204	16,441,802	16,441,802
<u>TexPool Prime Investments</u>														
METRO Account		06/30/17	n/a	07/01/17	1.1371%	1.1371%	100.000	100.000	2,000,130	2,000,130	2,000,130	130	-	-
G.O. Bonds, Series 2014		06/30/17	n/a	07/01/17	1.1371%	1.1371%	100.000	100.000	820,053	820,053	820,053	53	-	-
G.O. Bonds, Series 2015		06/30/17	n/a	07/01/17	1.1371%	1.1371%	100.000	100.000	4,200,272	4,200,272	4,200,272	272	-	-
GOB 2017 New Municipal Buildings		06/30/17	n/a	07/01/17	1.1371%	1.1371%	100.000	100.000	12,100,784	12,100,784	12,100,784	784	-	-
GOB 2017 Water/Wastewater Improv		06/30/17	n/a	07/01/17	1.1371%	1.1371%	100.000	100.000	6,200,402	6,200,402	6,200,402	402	-	-
GOB 2017 Streets/Drainage/Sidewalks		06/30/17	n/a	07/01/17	1.1371%	1.1371%	100.000	100.000	1,340,087	1,340,087	1,340,087	87	-	-
Sub-total									26,661,727	26,661,727	26,661,727	1,727	-	-
<u>TexSTAR Investments</u>														
Concentration Account		06/30/17	n/a	07/01/17	0.8631%	0.8631%	100.000	100.000	2,335,849	2,335,849	2,335,849	10,398	2,325,452	2,325,452
Sub-total									2,335,849	2,335,849	2,335,849	10,398	2,325,452	2,325,452
Total									\$ 50,555,917	\$ 50,555,917	\$ 50,540,501	\$ 179,704	\$ 25,123,397	\$ 25,123,148

Amegy Bank Earnings Credit Rate:

0.8500%

Year-to-date Bank Fee Offset \$ 38,367

Weighted Average Yield:

0.9540%

Comparative Yields:

3-month Treasury Bill

1.0300%

6-month Treasury Bill

1.1400%

2-year Treasury Note

1.3800%

To the best of our knowledge, this report is in compliance with the investment strategy expressed in Chapter 2, Administration, Section 2-10, Investment Policy of the Code of Ordinances of the City of Bellaire, Texas and with the Texas Public Funds Investment Act, V.T.C.A., Government Code Ch. 2256, as amended.

CHIEF FINANCIAL OFFICER:

ASSISTANT DIRECTOR OF FINANCE:

CITY OF BELLAIRE, TEXAS
INVESTMENT ACTIVITY REPORT
Fiscal Year 2017 through June 30, 2017

Account Description	Date			Rate/ Coupon	Face Amount	Beginning Values		Fiscal Year-To-Date Activity			Ending Values	
	Purchase	First Call	Maturity			10/01/16 Book Value	10/01/16 Market Value	Deposits/ Purchases	Withdrawals/ Maturities/Calls	Incr/(Decr) Market Value	06/30/17 Book Value	06/30/17 Market Value
Amegy Bank of Texas												
Concentration Account	06/30/17	n/a	07/01/17	0.0000%	\$ 5,065,197	\$ 4,356,143	\$ 4,356,143	\$ 44,294,695	\$ 43,585,641	\$ -	\$ 5,065,197	\$ 5,065,197
Sub-total					5,065,197	4,356,143	4,356,143	44,294,695	43,585,641	-	5,065,197	5,065,197
Government Securities												
FFCB 3133EFV38	03/29/16	03/29/17	03/29/19	1.2500%	1,000,000	1,000,000	999,956	-	-	(4,748)	1,000,000	995,208
FNMA 3136G4AP8	09/30/16	03/30/17	09/30/19	1.2500%	1,000,000	1,000,000	999,795	-	-	(8,829)	1,000,000	990,966
FHLMC 3134GA7A6	03/28/17	09/09/18	09/09/19	1.5000%	1,000,000	-	-	1,000,000	-	(1,590)	1,000,000	998,410
Sub-total					3,000,000	2,000,000	1,999,751	1,000,000	-	(15,167)	3,000,000	2,984,584
TexPool Investments												
Concentration Account	06/30/17	n/a	07/01/17	0.8817%	69,849	4,774,276	4,774,276	50,212,000	54,916,428	-	69,849	69,849
METRO Account	06/30/17	n/a	07/01/17	0.8817%	1,046,386	2,301,706	2,301,706	757,941	2,013,262	-	1,046,386	1,046,386
G.O. Bonds, Series 2014	06/30/17	n/a	07/01/17	0.8817%	413,048	1,432,702	1,432,702	452,094	1,471,747	-	413,048	413,048
G.O. Bonds, Series 2015	06/30/17	n/a	07/01/17	0.8817%	2,117,926	7,933,119	7,933,119	28,377	5,843,569	-	2,117,926	2,117,926
GOB 2017 New Municipal Buildings	06/30/17	n/a	07/01/17	0.8817%	6,106,747	-	-	18,206,747	12,100,000	-	6,106,747	6,106,747
GOB 2017 Water/Wastewater Improv	06/30/17	n/a	07/01/17	0.8817%	3,074,040	-	-	13,332,819	10,258,779	-	3,074,040	3,074,040
GOB 2017 Streets/Drainage/Sidewalks	06/30/17	n/a	07/01/17	0.8817%	665,148	-	-	2,005,148	1,340,000	-	665,148	665,148
Sub-total					13,493,145	16,441,802	16,441,802	84,995,127	87,943,784	-	13,493,145	13,493,145
TexPool Prime Investments												
Concentration Account	06/30/17	n/a	07/01/17	1.1371%	-	-	-	-	-	-	-	-
METRO Account	06/30/17	n/a	07/01/17	1.1371%	2,000,130	-	-	2,000,130	-	-	2,000,130	2,000,130
G.O. Bonds, Series 2014	06/30/17	n/a	07/01/17	1.1371%	820,053	-	-	820,053	-	-	820,053	820,053
G.O. Bonds, Series 2015	06/30/17	n/a	07/01/17	1.1371%	4,200,272	-	-	4,200,272	-	-	4,200,272	4,200,272
GOB 2017 New Municipal Buildings	06/30/17	n/a	07/01/17	1.1371%	12,100,784	-	-	12,100,784	-	-	12,100,784	12,100,784
GOB 2017 Water/Wastewater Improv	06/30/17	n/a	07/01/17	1.1371%	6,200,402	-	-	6,200,402	-	-	6,200,402	6,200,402
GOB 2017 Streets/Drainage/Sidewalks	06/30/17	n/a	07/01/17	1.1371%	1,340,087	-	-	1,340,087	-	-	1,340,087	1,340,087
Sub-total					26,661,727	-	-	26,661,727	-	-	26,661,727	26,661,727
TexSTAR Investments												
Concentration Account	06/30/17	n/a	07/01/17	0.8631%	2,335,849	2,325,452	2,325,452	10,398	-	-	2,335,849	2,335,849
Sub-total					2,335,849	2,325,452	2,325,452	10,398	-	-	2,335,849	2,335,849
Total					\$ 50,555,917	\$ 25,123,397	\$ 25,123,148	\$ 156,961,946	\$ 131,529,426	\$ (15,167)	\$ 50,555,917	\$ 50,540,501

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

CITY OF BELLAIRE, TEXAS
INVESTMENT SUPPLEMENTARY REPORT
As of June 30, 2017

GASB 31 Market Reserve				
Account		Book	GASB 31	Market
Description	Maturity	Value	Market Reserve	Value
<u>Amegy Bank of Texas</u>				
Concentration Account	07/01/17	\$ 5,065,197	\$ -	\$ 5,065,197
Sub-total		<u>5,065,197</u>	<u>-</u>	<u>5,065,197</u>
<u>Government Securities</u>				
FFCB 3133EFV38	03/29/19	1,000,000	(4,792)	995,208
FNMA 3136G4AP8	09/30/19	1,000,000	(9,034)	990,966
FHLMC 3134GA7A6	09/09/19	1,000,000	(1,590)	998,410
Sub-total		<u>3,000,000</u>	<u>(15,416)</u>	<u>2,984,584</u>
<u>TexPool Investments</u>				
Concentration Account	07/01/17	69,849	-	69,849
METRO Account	07/01/17	1,046,386	-	1,046,386
G.O. Bonds, Series 2014	07/01/17	413,048	-	413,048
G.O. Bonds, Series 2015	07/01/17	2,117,926	-	2,117,926
GOB 2017 New Municipal Buildings	07/01/17	6,106,747	-	6,106,747
GOB 2017 Water/Wastewater Impr	07/01/17	3,074,040	-	3,074,040
GOB 2017 Streets/Drainage/Sidew	07/01/17	665,148	-	665,148
Sub-total		<u>13,493,145</u>	<u>-</u>	<u>13,493,145</u>
<u>TexPool Prime Investments</u>				
Concentration Account	07/01/17	-	-	-
METRO Account	07/01/17	2,000,130	-	2,000,130
G.O. Bonds, Series 2014	07/01/17	820,053	-	820,053
G.O. Bonds, Series 2015	07/01/17	4,200,272	-	4,200,272
GOB 2017 New Municipal Buildings	07/01/17	12,100,784	-	12,100,784
GOB 2017 Water/Wastewater Impr	07/01/17	6,200,402	-	6,200,402
Sub-total	07/01/17	1,340,087	-	1,340,087
Sub-total		<u>26,661,727</u>	<u>-</u>	<u>26,661,727</u>
<u>TexSTAR Investments</u>				
Concentration Account	07/01/17	2,335,849	-	2,335,849
Sub-total		<u>2,335,849</u>	<u>-</u>	<u>2,335,849</u>
Total		<u>\$ 50,555,917</u>	<u>\$ (15,416)</u>	<u>\$ 50,540,501</u>

Claim on Cash by Fund	
Fund	06/30/17
Classifications	Balance
<u>Governmental Funds</u>	
100 - General Fund	\$ 7,723,221
200 - Special Revenue Fund	427,709
300 - Debt Service Fund	2,032,303
600 - VET Fund	2,475,447
610 - CIP Fund	5,311,067
620 - CIP Bond Fund	30,872,372
630 - METRO Fund	1,586,686
Total Governmental Funds	<u>50,428,806</u>
<u>Proprietary Funds</u>	
500 - Enterprise Fund	127,112
Total Proprietary Funds	<u>127,112</u>
Total	<u>\$ 50,555,917</u>

**Quarterly Reporting of Donations Approved by City Manager as per Resolution 14-09
Approved 04/01/2017 - 06/30/2017**

Date	Donor	Designation	Amount / Value
Police - Donations			
05/08/17	Bellaire Young Mothers	Enhancement of employee work environment	\$ 300
			<u>\$ 300</u>
Library - Donations			
04/05/17	Texas Library Association (grant)	New mystery titles for children's collection	\$ 500
04/17/17	Patricia Fadely	Library use in memory of Barbara Bartholomew	25
05/08/17	Michael Brown	Library use in honor of Terri Mote	20
06/29/17	Jean Rosenbaum	Library use in memory of Rita Wise	35
			<u>\$ 580</u>
Parks, Recreation, and Facilities - Donations			
04/13/17	Cub Scout Pack 130 and Boy Scout Troup 222	Installed 30' flag pole for Evelyn's Park	\$ 3,650
04/28/17	PATRONS for Bellaire Parks	Party at the Pavilion concert program	7,000
05/17/17	Evelyn's Park Conservancy	Utility box artwork	12,500
			<u>\$ 23,150</u>

Attachment: FY 2017 3rd Quarter Report (2164 : FY 2017 3rd Quarter Report)

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: Public Works
Category: Ordinance
Department Head: Michael Leech
DOC ID: 2336

SCHEDULED**ACTION ITEM (ID # 2336)**

Item Title:

Consideration of and possible action on a recommendation from the Public Works Department to award Bid No. 17-009, Water Distribution Piping and Fittings, to HD Supply in an amount not to exceed \$75,000 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and City Clerk of the City of Bellaire, Texas, to execute and attest to, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with HD Supply for the provision of water distribution piping and fittings in an amount not to exceed \$75,000 – Submitted by Michael Leech, Director of Public Works.

Background/Summary:

The Public Works Department is responsible for the operation and maintenance of the water and wastewater infrastructure required to provide potable water and sanitary sewer services to the community. To accomplish the tasks associated with this responsibility, the department must procure necessary parts, fittings and other related materials. Bid No. 17-009 includes a variety of materials ranging from commonly used residential water line repair parts to rarely used items such as complete fire hydrant kits. The Public Works Department uses many of the items associated with this bid for system repairs daily. Other items like fire hydrant kits are used less frequently. Having a contract like this in place enables the department to promptly respond to water or wastewater issues without having to solicit bids for parts and materials for each repair circumstance that may arise.

On July 27, 2017, three bids were received in response to Bid No. 17-009. Of the three bidders, only HD Supply submitted a complete bid. The remaining two bid only on select items and can therefore be considered incomplete. However, to ensure that the City was receiving the best value through this process, all three bids were evaluated to determine if it was logical to award contracts to each of the three bidders for the items each priced the lowest. The results of that evaluation showed that HD Supply was the low bidder for a majority of the items. Because HD Supply has the lowest price in most cases, the inefficiencies associated with sourcing similar items from multiple vendors, and the fact that municipalities are getting away from awarding multiple bids in circumstances such as this, the Public Works Department recommends awarding only to HD Supply.

Previous Council Action Summary:

Council approved the FY17 Public Works operating budget and is scheduled to approve the FY18 Public Works Budget in the coming weeks. Both include funding for the procurement of the parts, fittings and materials associated with Bid No. 17-009.

Fiscal Impact:

Budgeted funding is available in the FY17 Public Works Operating Budget and is anticipated to be available in the FY18 Public Works Operating Budget to procure the parts, fittings and

materials associated with Bid No. 17-009. The Public Works Department is recommending an award amount of \$75,000 which is based on an evaluation of like expenditures in prior fiscal years. As this is a unit price contract, the department will pay HD Supply only for the parts, fittings and materials which are needed.

City Attorney Review:

Yes

Recommendation:

The Public Works Director recommends adoption of this ordinance awarding a contract in the amount of \$75,000 to HD Supply.

ATTACHMENTS:

- water parts bid tab 8-17 (PDF)
- Agmt - HD Supply - Water Distribution Piping and Fittings (DOCX)
- Standard Form of Agreement - HD Supply - Water Distribution Piping and Fittings with Cover Sheet (PDF)
- HD supply 2017 bid proposal with cover sheet (PDF)

Bid Tabulation Sheet

Water Distribution Pipe and Fittings

HD Supply

Ferguson Water Supply

CPR Services

PART DESCRIPTION	SIZE	QTY	UNIT COST	EXTENS				
Meter spuds shall be <i>Ford Brass, no substitutes will be approved</i>								
METER SPUDS	3/4"	50	\$ 7.85	\$ 392.50	\$	\$	\$ NB	\$ NB
	1"	50	\$ 12.09	\$ 604.50	\$	\$	\$ NB	\$ NB
METER FLANGE	1.5" BOLT SET	5	\$ 34.96	\$ 174.80	\$	\$	\$ 60.20	\$ 301.00
	2" BOLT SET	5	\$ 45.65	\$ 228.25	\$	\$	\$ 72.10	\$ 360.50
COLLAR LEAK CLAMP	2 X 7.5	2	\$ 49.27	\$ 98.54	\$	\$	\$ 49.02	\$ 98.04
	6 X 7.5	2	\$ 78.38	\$ 156.72	\$	\$	\$ 77.96	\$ 155.92
	8 X 7.5	2	\$ 87.47	\$ 174.94	\$	\$	\$ 87.02	\$ 174.04
	12 X 7.5	2	\$ 117.48	\$ 234.96	\$	\$	\$ 116.87	\$ 233.74
Full circle clamps shall be <i>Smith and Blair, model 226</i>								
FULL CIRCLE CLAMP	2 X 7.5	1	\$ 43.15	\$ 43.15	\$ 43.40	\$ 43.40	\$ 42.98	\$ 42.98
	2 X 12	1	\$ 76.58	\$ 76.58	\$ 77.03	\$ 77.03	\$ 76.19	\$ 76.19
	2.5 X 8	1	\$ 46.85	\$ 46.85	\$ 47.03	\$ 47.03	\$ 46.61	\$ 46.61
	3 X 8	1	\$ 52.52	\$ 52.52	\$ 52.82	\$ 52.82	\$ 52.25	\$ 52.25
	4 X 8	1	\$ 58.28	\$ 58.28	\$ 58.62	\$ 58.62	\$ 57.98	\$ 57.98
	4 X 12	1	\$ 95.51	\$ 95.51	\$ 96.07	\$ 96.07	\$ 95.02	\$ 95.02
	6 X 7.5	15	\$ 68.78	\$ 1031.70	\$ 69.18	\$ 1037.70	\$ 68.42	\$ 1026.30
	6 X 12	15	\$ 110.02	\$ 1650.30	\$ 110.65	\$ 1659.75	\$ 109.45	\$ 1641.75
	6 X 15	15	\$ 127.85	\$ 1917.75	\$ 128.59	\$ 1928.85	\$ 127.19	\$ 1907.85
	6 X 24	1	\$ 225.92	\$ 225.92	\$ 227.21	\$ 227.21	\$ 224.35	\$ 224.35
	8 X 7.5	15	\$ 82.29	\$ 1234.35	\$ 82.76	\$ 1241.40	\$ 81.87	\$ 1228.05
	8 X 12	15	\$ 131.77	\$ 1976.55	\$ 132.52	\$ 1987.80	\$ 131.07	\$ 1966.05
	8 X 24	1	\$ 260.10	\$ 260.10	\$ 261.60	\$ 261.60	\$ 258.76	\$ 258.76
	12 X 12	10	\$ 181.80	\$ 1818.00	\$ 182.85	\$ 1828.50	\$ 180.86	\$ 1808.60
	12 X 24	5	\$ 348.46	\$ 1742.30	\$ 350.46	\$ 1752.30	\$ 346.65	\$ 1733.25
Saddles shall be <i>Smith and Blair, model 315</i>								
SADDLES	2 X 0.75	5	\$ 29.86	\$ 149.30	\$ 30.04	\$ 150.20	\$ 29.71	\$ 148.55
	2 X 1	5	\$ 29.86	\$ 149.30	\$ 30.04	\$ 150.20	\$ 29.71	\$ 148.55
	6 X 0.75	5	\$ 34.51	\$ 172.55	\$ 34.71	\$ 173.55	\$ 34.33	\$ 171.65
	6 X 1	30	\$ 34.51	\$ 1035.30	\$ 34.71	\$ 1041.30	\$ 34.33	\$ 1029.90
	6 X 1.5	1	\$ 41.08	\$ 41.08	\$ 41.32	\$ 41.32	\$ 40.87	\$ 40.87
	6 X 2	1	\$ 70.15	\$ 70.15	\$ 71.32	\$ 71.32	\$ 69.78	\$ 69.78
	8 X 0.75	5	\$ 40.85	\$ 204.25	\$ 41.18	\$ 205.90	\$ 40.74	\$ 203.70
	8 X 1	20	\$ 40.85	\$ 819.00	\$ 41.18	\$ 823.60	\$ 40.74	\$ 802.80
	8 X 1.5	1	\$ 48.91	\$ 48.91	\$ 49.19	\$ 49.19	\$ 48.65	\$ 48.65
	8 X 2	1	\$ 78.91	\$ 78.91	\$ 79.19	\$ 79.19	\$ 78.50	\$ 78.50
	12 X 0.75	10	\$ 52.60	\$ 526.00	\$ 52.94	\$ 529.40	\$ 52.33	\$ 523.30
	12 X 1	20	\$ 52.60	\$ 1052.00	\$ 52.94	\$ 1058.80	\$ 52.33	\$ 1046.60
	12 X 1.5	1	\$ 64.58	\$ 64.58	\$ 64.91	\$ 64.91	\$ 64.25	\$ 64.25
	12 X 2	1	\$ 109.59	\$ 109.59	\$ 110.91	\$ 110.91	\$ 109.03	\$ 109.03
COPPER TUBING (FEET)	3/4"	300	\$ 7.72	\$ 2316.00	\$ 7.99	\$ 2397.00	\$ 7.13	\$ 2139.00
(UNIT COST = COST PER FOOT)	1"	1,200	\$ 10.06	\$ 12,072.00	\$ 10.31	\$ 12,372.00	\$ 9.06	\$ 10,872.00
	1.5"	40	\$ 15.76	\$ 630.40	\$ 16.12	\$ 644.80	\$ 15.35	\$ 614.00
	2"	40	\$ 25.41	\$ 1,016.40	\$ 25.86	\$ 1,034.40	\$ 25.48	\$ 1,019.20

Attachment: water parts bid tab 8-17 (2336 : Award Water Parts Bid)

PART DESCRIPTION	SIZE	QTY	UNIT COST		EXTENSION			
IPS Polyethylene Tuff Tube - Blue Color (Feet)	3/4"	300	\$ 29	\$ 87.00	\$.36	\$ 108.00	\$.29	\$ 87.00
(UNIT COST = COST PER FOOT)	1"	1,200	\$ 43	\$ 516.00	\$.57	\$ 684.00	\$.45	\$ 540.00
	1.5"	40	\$ 81	\$ 32.40	\$ 1.42	\$ 56.80	\$.97	\$ 38.80
	2"	40	\$ 1.22	\$ 48.80	\$ 2.36	\$ 94.40	\$ 1.51	\$ 60.40
IPS 200 PSIPolyethylene Tuff Tube - Blue Color (Feet)	3/4"	300	\$ 29	\$ 87.00	\$.36	\$ 108.00	\$.33	\$ 99.00
(UNIT COST = COST PER FOOT)	1"	1,200	\$ 43	\$ 516.00	\$.57	\$ 684.00	\$.51	\$ 612.00
	1.5"	40	\$ 81	\$ 32.40	\$ 1.42	\$ 56.80	\$ 1.13	\$ 45.20
	2"	40	\$ 1.22	\$ 48.80	\$ 2.36	\$ 94.40	\$ 1.75	\$ 70.00
CTS Tuff Tube - Blue Color (Feet)	3/4"	300	\$ 24	\$ 72.00	\$.29	\$ 81.00	\$.23	\$ 69.00
(UNIT COST = COST PER FOOT)	1"	1,200	\$ 40	\$ 480.00	\$.44	\$ 528.00	\$.37	\$ 444.00
	1.5"	40	\$ 76	\$ 30.40	\$.90	\$ 36.00	\$.80	\$ 32.00
	2"	40	\$ 1.22	\$ 48.80	\$ 1.53	\$ 61.20	\$ 1.24	\$ 49.60
METERS SHALL COMPLY WITH ATTACHED SPECIFICATIONS								
WATER METERS	3/4" X 3/4"	50	\$ 251.32	\$ 12,566.00	\$	\$	\$ NB	\$ NB
	1" X 1"	50	\$ 348.68	\$ 17,434.00	\$	\$	\$ NB	\$ NB
	1.5" X 1.5"	2	\$ 563.16	\$ 1,126.32	\$	\$	\$ NB	\$ NB
	2" X 2"	2	\$ 703.40	\$ 1,406.80	\$	\$	\$ NB	\$ NB
METERS - COMPOUND	3" COMPOUND	1	\$ 1924.71	\$ 1,924.71	\$	\$	\$ NB	\$ NB
	4" COMPOUND	1	\$ 2503.53	\$ 2,503.53	\$	\$	\$ NB	\$ NB
	6" COMPOUND	1	\$ 4228.24	\$ 4,228.24	\$	\$	\$ NB	\$ NB
	8" COMPOUND	1	\$ 7017.65	\$ 7,017.65	\$	\$	\$ NB	\$ NB
METERS - TURBINE	3" TURBINE	1	\$ 1047.06	\$ 1,047.06	\$	\$	\$ NB	\$ NB
	4" TURBINE	1	\$ 1195.29	\$ 1,195.29	\$	\$	\$ NB	\$ NB
	6" TURBINE	1	\$ 2231.76	\$ 2,231.76	\$	\$	\$ NB	\$ NB
	8" TURBINE	1	\$ 3308.24	\$ 3,308.24	\$	\$	\$ NB	\$ NB
METER LOCKS	STEMS & CAP KEYS	20	\$ 2.12	\$ 42.40	\$	\$	\$ 2.37	\$ 47.40
		10	\$ 39.31	\$ 393.10	\$	\$	\$ 41.50	\$ 415.00
METER BOXES	SMALL PLASTIC	75	\$ 13.09	\$ 981.75	\$	\$	\$ 9.61	\$ 720.75
	SMALL CONCRETE	1	\$ 42.92	\$ 42.92	\$	\$	\$ 21.09	\$ 21.09
	2" PLASTIC	15	\$ 23.35	\$ 350.25	\$	\$	\$ 18.81	\$ 282.15
	2" CONCRETE	1	\$ 72.69	\$ 72.69	\$	\$	\$ 36.75	\$ 36.75
METER BOX LIDS	SMALL PLASTIC	200	\$ 5.50	\$ 1,100.00	\$	\$	\$ 7.29	\$ 1,458.00
	SMALL CONCRETE	5	\$ 24.42	\$ 122.10	\$	\$	\$ 27.46	\$ 137.30
<i>Meter risers shall be Ford, model U42, no substitutes will be approved</i>								
METER RISERS	3/4" X 7.5" HIGH	0	\$ 73.57	\$ 0.00	oved	\$	\$	\$
	3/4" X 12" HIGH	0	\$ 77.11	\$ 0.00	\$	\$	red	\$
	1" X 12" HIGH	0	\$ 143.82	\$ 0.00	\$	\$	\$ NB	\$ NB
					\$	\$	\$ NB	\$ NB
					\$	\$	\$ NB	\$ NB

Attachment: water parts bid tab 8-17 (2336 : Award Water Parts Bid)

Corporation stops shall be Ford, model F100, no substitutes will be approved

CC x COMP	3/4"	15	\$ 26.25	\$ 393.75	\$	\$	\$	NB	\$	NB
	1"	50	\$ 39.70	\$ 1985.00	\$	\$	\$	NB	\$	NB
	1.5"	1	\$ 114.44	\$ 114.44	\$	\$	\$	NB	\$	NB
	2"	1	\$ 189.28	\$ 189.28	\$	\$	\$	NB	\$	NB

Flare inserts shall be Brass, model RA42-33 OR RA42-44

FLARE INSERTS	3/4"	1	\$ 1.35	\$ 1.35	\$	\$	\$	NB	\$	NB
	1"	1	\$ 1.21	\$ 1.21	\$	\$	\$	NB	\$	NB

Couplings shall be Brass, model 62-165

COUPLINGS	1/2"	1	\$ 1.45	\$ 1.45	\$	\$	\$	1.75	\$	1.75
	3/4"	1	\$ 1.92	\$ 1.92	\$	\$	\$	2.32	\$	2.32
	1"	1	\$ 2.92	\$ 2.92	\$	\$	\$	3.52	\$	3.52
	1.5"	1	\$ 6.19	\$ 6.19	\$	\$	\$	7.47	\$	7.47
	2"	1	\$ 10.19	\$ 10.19	\$	\$	\$	12.24	\$	12.24

PART DESCRIPTION	SIZE	QTY	UNIT COST	EXTENSION					
<u>Curb stops shall be Ford, model B41, no substitutes will be approved</u>									
COMP X IPT	3/4"	20	\$ 32.04	\$ 640.80	\$		\$	NB	NB
COMP X IPT	1"	20	\$ 57.09	\$ 1141.80	\$		\$	NB	NB
COMP X IPT	1.5"	1	\$ 157.80	\$ 157.80	\$		\$	NB	NB
COMP X IPT	2"	1	\$ 218.74	\$ 218.74	\$		\$	NB	NB
COMP X METER FLANGE	1.5"	1	\$ 146.28	\$ 146.28	\$		\$	NB	NB
COMP X METER FLANGE	2"	1	\$ 247.80	\$ 247.80	\$		\$	NB	NB
IPT X IPT	3/4"	25	\$ 27.06	\$ 676.50	\$		\$	NB	NB
IPT X IPT	1"	25	\$ 47.76	\$ 1194.00	\$		\$	NB	NB
METER SPUD X IPT	3/4"	25	\$ 30.02	\$ 750.50	\$		\$	NB	NB
METER SPUD X IPT	1"	25	\$ 53.72	\$ 1343.00	\$		\$	NB	NB
METER SPUD X COMP	3/4"	20	\$ 36.15	\$ 723.00	\$		\$	NB	NB
METER SPUD X COMP	1"	20	\$ 66.56	\$ 1331.20	\$		\$	NB	NB
<u>Male adapters shall be Ford, model C84, no substitutes will be approved</u>									
MALE ADAPTERS	3/4"	20	\$ 12.03	\$ 240.60	\$		\$	NB	NB
	1"	20	\$ 14.25	\$ 285.00	\$		\$	NB	NB
	1.5"	1	\$ 38.03	\$ 38.03	\$		\$	NB	NB
	2"	1	\$ 56.88	\$ 56.88	\$		\$	NB	NB
<u>Female adapters shall be Ford, model C14, no substitutes will be approved</u>									
FEMALE ADAPTERS	3/4"	10	\$ 12.66	\$ 126.60	\$		\$	NB	NB
	1"	25	\$ 17.18	\$ 429.50	\$		\$	NB	NB
	1.5"	1	\$ 49.93	\$ 49.93	\$		\$	NB	NB
	2"	1	\$ 59.46	\$ 59.46	\$		\$	NB	NB
<u>Compression unions shall be Ford, model C44, no substitutes will be approved</u>									
COMPRESSION UNIONS	3/4"	10	\$ 14.66	\$ 146.60	\$		\$	NB	NB
	1"	20	\$ 16.76	\$ 335.20	\$		\$	NB	NB
	1.5"	1	\$ 56.09	\$ 56.09	\$		\$	NB	NB
	2"	1	\$ 75.72	\$ 75.72	\$		\$	NB	NB
<u>Bushings shall be Brass, model 62-144</u>									
BUSHINGS	1/2" X 3/4"	1	\$ 1.27	\$ 1.27	\$ 1.66	\$ 1.66	\$	1.53	1.53
	3/4" X 1"	1	\$ 1.92	\$ 1.92	\$ 2.52	\$ 2.52	\$	2.32	2.32
	1" X 1.5"	1	\$ 4.18	\$ 4.18	\$ 5.49	\$ 5.49	\$	5.04	5.04
	1.5" X 2"	1	\$ 6.19	\$ 6.19	\$ 8.10	\$ 8.10	\$	7.47	7.47
<u>Plugs shall be Brass, model 62-396</u>									
PLUGS	1/2"	1	\$ 1.21	\$ 1.21	\$ 1.59	\$ 1.59	\$	1.46	1.46
	3/4"	1	\$ 1.39	\$ 1.39	\$ 1.82	\$ 1.82	\$	1.67	1.67
	1"	1	\$ 1.83	\$ 1.83	\$ 2.40	\$ 2.40	\$	2.21	2.21
	1.5"	1	\$ 3.47	\$ 3.47	\$ 4.55	\$ 4.55	\$	4.15	4.15
	2"	1	\$ 5.47	\$ 5.47	\$ 7.17	\$ 7.17	\$	6.60	6.60

PART DESCRIPTION	SIZE	QTY	UNIT COST	EXTENSION		
Nipples shall be <u>Brass, Short, model LBN-94</u>						
NIPPLES	1/2"	1	\$.83	\$.83	\$.95	\$.95
	3/4"	1	\$ 1.21	\$ 1.21	\$ 1.37	\$ 1.37
	1"	1	\$ 1.78	\$ 1.78	\$ 2.01	\$ 2.01
	1.5"	1	\$ 3.49	\$ 3.49	\$ 3.94	\$ 3.94
	2"	1	\$ 5.31	\$ 5.31	\$ 6.00	\$ 6.00
Water pipe shall be <u>C900 or equivalent</u>						
(UNIT COST = COST PER FOOT)						
PIPE	SCHD 40 PVC	2"	\$.67	\$ 26.80	\$.55	\$ 22.00
	C900 PVC	4"	\$ 1.96	\$ 196.00	\$ 1.79	\$ 179.00
	C900 PVC	6"	\$ 3.86	\$ 77.20	\$ 3.52	\$ 70.40
	C900 PVC	8"	\$ 6.58	\$ 131.60	\$ 6.11	\$ 122.20
	C900 PVC	10"	\$ 10.02	\$ 200.40	\$ 9.16	\$ 183.20
	C900 PVC	12"	\$ 14.13	\$ 282.60	\$ 12.92	\$ 258.40
Cast iron fittings shall be <u>M. J. Fitting or equivalent</u>						
(Specify manufacturer Star Pipe Products (except where noted))						
6" SOLID SLEEVE	4"	1	\$ 13.56	\$ 13.56	\$ 16.56	\$ 16.56
	6"	1	\$ 24.17	\$ 24.17	\$ 29.52	\$ 29.52
	8"	1	\$ 31.54	\$ 31.54	\$ 38.52	\$ 38.52
	10"	1	\$ 57.18	\$ 57.18	\$ 69.84	\$ 69.84
	12"	1	\$ 64.25	\$ 64.25	\$ 78.48	\$ 78.48
12" SOLID SLEEVE	4"	1	\$ 19.16	\$ 19.16	\$ 23.40	\$ 23.40
	6"	1	\$ 32.13	\$ 32.13	\$ 39.24	\$ 39.24
	8"	1	\$ 52.76	\$ 52.76	\$ 64.44	\$ 64.44
	10"	1	\$ 62.78	\$ 62.78	\$ 76.68	\$ 76.68
	12"	1	\$ 84.88	\$ 84.88	\$ 103.68	\$ 103.68
SWIVEL ADAPTERS	6"	5	\$ 58.95	\$ 294.75	\$ 72.00	\$ 360.00
M. J. PLUGS	2" (Sigma)	1	\$ 16.17	\$ 16.17	\$ 4.91	\$ 4.91
	4"	1	\$ 9.73	\$ 9.73	\$ 11.88	\$ 11.88
	6"	1	\$ 18.86	\$ 18.86	\$ 23.04	\$ 23.04
	8"	1	\$ 28.29	\$ 28.29	\$ 34.56	\$ 34.56
	10"	1	\$ 49.81	\$ 49.81	\$ 60.84	\$ 60.84
	12"	1	\$ 48.93	\$ 48.93	\$ 59.76	\$ 59.76
Fire hydrants shall be <u>M. J. Fitting ONLY, no substitutes will be approved</u>						
FIRE HYDRANTS						
	2" - 4'	0	\$ 1609.42	\$ 0.00		
	4" - 4'	0	\$ 1646.00	\$ 0.00		
	6" - 3'	1	\$ 1581.67	\$ 1581.67	\$ 1694.95	\$ 1694.95
	6" - 3.5'	1	\$ 1630.21	\$ 1630.21	\$ 1715.72	\$ 1715.72
	6" - 4'	1	\$ 1668.75	\$ 1668.75	\$ 1756.64	\$ 1756.64
	6" - 4.5'	1	\$ 1708.33	\$ 1708.33	\$ 1797.56	\$ 1797.56
	6" - 5'	1	\$ 1746.88	\$ 1746.88	\$ 1838.17	\$ 1838.17
	6" - 5.5'	1	\$ 1783.33	\$ 1783.33	\$ 1878.93	\$ 1878.93
	6" - 6'	1	\$ 1825.00	\$ 1825.00	\$ 1919.64	\$ 1919.64

PART DESCRIPTION	SIZE	QTY	UNIT COST	EXTENSION		
Cast iron fittings shall be <u>M. J. Fitting or equivalent</u> (Specify manufacturer Star Pipe Products (except where noted))						
M. J. CAPS	2" (Sigma)	1	\$ 17.18	\$ 17.18	\$ 18.36	\$ 18.36
	4"	1	\$ 7.98	\$ 7.98	\$ 9.72	\$ 9.72
	6"	1	\$ 14.15	\$ 14.15	\$ 17.28	\$ 17.28
	8"	1	\$ 23.58	\$ 23.58	\$ 28.80	\$ 28.80
	10"	1	\$ 29.77	\$ 29.77	\$ 36.36	\$ 36.36
	12"	1	\$ 44.51	\$ 44.51	\$ 54.36	\$ 54.36
BLIND FLANGES	2" (Sigma)	1	\$ 16.51	\$ 16.51	\$ 17.64	\$ 17.64
	4"	1	\$ 18.57	\$ 18.57	\$ 22.68	\$ 22.68
	6"	1	\$ 28.29	\$ 28.29	\$ 34.56	\$ 34.56
	8"	1	\$ 47.45	\$ 47.45	\$ 57.96	\$ 57.96
	10"	1	\$ 71.33	\$ 71.33	\$ 87.12	\$ 87.12
	12"	1	\$ 96.08	\$ 96.08	\$ 117.36	\$ 117.36
GATE VALVES	2"	1	\$ 227.08	\$ 227.08	\$ 232.90	\$ 232.90
	4"	1	\$ 359.38	\$ 359.38	\$ 368.78	\$ 368.78
	6"	2	\$ 458.33	\$ 458.33	\$ 470.38	\$ 470.38
	8"	2	\$ 730.21	\$ 730.21	\$ 744.16	\$ 744.16
	10"	1	\$ 1138.54	\$ 1138.54	\$ 1168.09	\$ 1168.09
	12"	2	\$ 1441.67	\$ 1441.67	\$ 1478.05	\$ 1478.05
VALVE BOXES	ADJUSTABLE	10	\$ 22.92	\$ 229.20	\$ 30.69	\$ 306.90
GASKET KITS - MEGA LUGS	2"	4	\$ 5.33	\$ 21.32	\$ 10.20	\$ 40.80
	4"	4	\$ 20.03	\$ 80.12	\$ 26.79	\$ 107.16
	6"	12	\$ 25.07	\$ 300.84	\$ 33.54	\$ 402.48
	8"	12	\$ 33.83	\$ 405.96	\$ 45.24	\$ 542.88
	10"	12	\$ 58.91	\$ 706.92	\$ 78.77	\$ 945.24
	12"	12	\$ 61.82	\$ 741.84	\$ 82.67	\$ 992.04

Attachment: water parts bid tab 8-17 (2336 : Award Water Parts Bid)



ORDINANCE NO. 17-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE MAYOR AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST TO, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A *STANDARD FORM OF AGREEMENT* BY AND BETWEEN HD SUPPLY AND THE CITY OF BELLAIRE, TEXAS, FOR WATER DISTRIBUTION PIPING AND FITTINGS IN AN AMOUNT NOT TO EXCEED \$75,000.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the Mayor and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest to, respectively, for and on behalf of the City of Bellaire, Texas, a *Standard Form of Agreement* by and between HD Supply and the City of Bellaire, Texas, in a form as attached hereto and marked "Exhibit A," for water distributing piping and fittings in an amount not to exceed \$75,000.00.

PASSED, APPROVED, and ADOPTED this 21st day of August, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: Agmt - HD Supply - Water Distribution Piping and Fittings (2336 : Award Water Parts Bid)



EXHIBIT A

Standard Form of Agreement

HD Supply
Bid No. 17-009, Water Distribution Piping and Fittings
Ordinance No. 17-_____ dated August 21, 2017

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 21st day of August, 2017, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned Mayor, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **HD SUPPLY**, a corporation, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and provide the following:

Water distribution piping and fittings in an amount not to exceed \$75,000.00,

in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL** attached hereto and marked "Attachment 1," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

IN WITNESS WHEREOF, the Mayor of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 17-____, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**, on August 21, 2017.

CITY OF BELLAIRE, TEXAS

Andrew S. Friedberg, Mayor
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out,
does certify and attest that he or she has executed this **Agreement** in his or her capacity as
herein stated, for and on behalf of said corporation, and that he or she has authority to do so.

HD SUPPLY

Printed Name:
Title:

Witness:

Printed Name:
Title:



ATTACHMENT 1

Bid Proposal

HD Supply
Bid No. 17-009, Water Distribution Piping and Fittings
Ordinance No. 17-_____ dated August 21, 2017

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)



CITY OF
Bellaire

Public Works Department • 7008 S. Rice Ave. • Bellaire, TX 77401 • 713-662-8170

July 11, 2017

Ladies and Gentlemen:

You are invited to submit bids in accordance with the enclosed specifications for WATER DISTRIBUTION PIPING AND FITTINGS for the City of Bellaire.

Bids must be submitted to the City Clerk, 7008 South Rice Avenue, Bellaire, Texas 77401, no later than 10:00 a.m., Thursday, July 27, 2017 at which time there will be a public bid opening in the Council Chamber in the City Hall shortly thereafter. Any questions relating to these specifications should be directed to the individual named in the General Specification and/or Bid Form.

Bids must be submitted in a sealed envelope marked as follows:

"DO NOT OPEN IN MAIL ROOM"

Bid # 17-009 Enclosed
WATER DISTRIBUTION PIPING AND FITTINGS



Your consideration of this bid request will be appreciated.

Sincerely,

Michael Leech

Michael Leech
Director of Public Works

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

CITY OF BELLAIRE, TEXAS
7008 SOUTH RICE AVENUE
BELLAIRE, TEXAS 77401
(713) 662-8222

BID INVITATION

BID TITLE: **WATER DISTRIBUTION PIPING AND FITTINGS**

BID CLOSING TIME: **10:00** (am) local time.
(By City Clerk Time Stamp)

BID NUMBER: **17-009**

BID CLOSING DATE: **Thursday, July 27, 2017 at 10:00 am**

This bid invitation includes:

- Bid Invitation
- Instructions to bidders
- Bidder's certification form *
- Bid proposal form *
- Specifications

* Requires bidder's signature, and must be returned with bid.

BID (To be completed by bidder)

The undersigned agrees to fully comply in strict accordance with the bid invitation, specifications and provisions attached thereto for the amounts shown on the bid proposal form. Bids will be accepted within 120 days unless otherwise specified.

Bidder Name: HD Supply

Address: 7022 Easthaven Blvd. Houston, Texas 77017

Telephone: 713-378-0129

Signature of Individual Authorized to sign bid:

Date 7/26/17



Signer's Name and Title:

Lyn Sanders, Branch Manager

(Please print or type)

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

CITY OF BELLAIRE, TEXAS
INSTRUCTIONS TO BIDDERS

PREPARATION OF BIDS

Any explanation desired by a prospective bidder regarding the true meaning or interpretation of the bid invitation, specifications, drawings, or other documents, must be requested in writing to the City Clerk, with sufficient time allowed for a reply to reach the prospective bidder before the submission deadline of bids. Oral explanations or instructions given before the award of any bid will not be binding. Any information given to a prospective bidder concerning an invitation will be furnished to all prospective bidders as an amendment to the invitation, if such information is necessary to bidders in submitting bids on the invitation, or if the lack of such information would be prejudicial to uninformed bidders. All addenda so issued shall become part of the bid documents.

1. SPECIFICATIONS

Bidders are expected to examine specifications, drawings, standard provisions and all instructions. Failure to do so will be at the bidder's risk. Bidders may provide a product exceeding specifications, as an alternate bid, if they so desire.

2. SUBMISSION OF BIDS

- A. Sealed bids, **in triplicate form**, should be returned in an envelope marked on the outside with the bidder's name, address, bid title, bid due date and bid number to:

City of Bellaire, Texas
City Clerk
7008 South Rice Avenue
City Hall
Bellaire, Texas 77401

Bid Title: **WATER DISTRIBUTION PIPING AND FITTINGS**

Bid Due Date: **Thursday, July 27, 2017 at 10:00 am**

Bid Number: **17-009**

- B. Sealed bids, **in triplicate form**, may also be delivered in person to the above address and designated accordingly.
- C. Bids must be returned in sufficient time so as to be received and time stamped at the above location on or before the published due date and time as shown in the bid invitation. Late bids properly identified will be returned unopened to the bidder. Late bids will not be considered under any circumstances.
- D. Bid documents and necessary information are included in the bid invitation, or may be obtained from the Purchasing Technician at the above address. Bids submitted on forms other than those provided in the bid invitation or with different terms and provisions may not be considered as responsive bids. However, bid proposal forms provided in the bid invitation may be photocopied if the bidder is submitting multiple bids.
- E. If the bidder, however, believes it necessary to base its price on price adjustment, such a bid may be considered, but only as an alternate bid.

F. Bidder **MUST** give full firm name and address. Failure to manually sign the bid will automatically disqualify such bid. The person signing the bid should show **TITLE**, and **AUTHORITY TO BIND HIS FIRM IN A CONTRACT**.

G. Bids will not be accepted via **FAX**.

3. MODIFICATION OR WITHDRAWAL OF BIDS

Bids may be modified or withdrawn by written notice received by the City Clerk prior to the exact hour and date specified for receipt of bids. A bid may also be withdrawn in person by a bidder or his authorized representative, provided his identity is made known and he signs a receipt for the bid, but only if the withdrawal is made prior to the exact hour and date set for the receipt of bids. Bids **CANNOT** be altered or amended after opening time. No bid may be withdrawn after opening without approval, based on a written acceptable reason.

4. INFORMATION REQUIRED

A. Each bidder shall furnish the information required by the invitation. The bidder shall sign the bid invitation, bidder's certification form, bid proposal form, and, when appropriate, specifications. Erasures or other changes must be initialed by the person signing the offer. Bids signed by an agent are to be accompanied by evidence of his authority to bind his firm in a contract, unless such evidence has been previously furnished to the City Clerk.

B. The City is exempt from State of Texas local retail sales and use taxes, as well as Federal Excise Taxes. The City does not maintain a tax-exempt number, but may provide exemption certificates upon request.

C. The bidder should quote its lowest and best price, F.O.B. destination on each item. If delivery and shipping quantities affect unit bid price, multiple bids may be made so as to indicate "price break" quantities in order for the City to determine maximum economic benefits. Pricing should include packaging and transportation unless otherwise specified. Pricing shall be entered on the bid proposal form in ink or typewritten. Totals shall be entered in the "Total Price" section of the bid proposal form. In case of discrepancy between unit price and extended price, the unit price will be presumed to be correct.

D. Transportation Charges. If the quoted price does not include transportation charges, such charges must be itemized separately; provided, however, that the City shall have the right to designate the method of transportation to be used to ship the goods.

E. Time, if stated as a number of days, will include Saturdays, Sundays and holidays. Time of delivery is part of the bid and is very important. The required delivery date indicated is at point of destination. If the indicated date cannot be met or date is not indicated, bidder shall state its best delivery time.

F. If the bid invitation indicates "approved equal" products are acceptable, the bidder may offer an "equal" product as an alternate bid. Final "approved equal" determination remains with the City.

G. Attorneys-in-fact who sign bid bonds or performance bonds must file with each bond a certified and effectively dated copy of their Power-of-Attorney.

H. Laws and Regulations. The bidder's attention is directed to the fact that all applicable state laws, municipal ordinances, and the rules and regulations of all authorities having jurisdiction over

performance of the bidder shall apply to the contract throughout, and they will be deemed to be included in the bid the same as though written out in full.

- I. Deviations from bid specifications and alternate bids must be clearly shown on the bid with complete information attached. Such bids may or may not be considered.
- J. Investigation of Conditions. Bidders are notified to investigate and become familiar with conditions relating to the item or service to be furnished according to the bid invitation and specifications. Failure on the part of the bidder to so investigate will not be grounds for additional claims under the bid.

5. EVALUATION FACTORS

- A. Most Advantageous Bid. The City will award purchase orders and/or contracts to the lowest and most responsive bidder, which represents the most advantageous bid to the City, price and other factors considered. In determining the most advantageous bid or proposal, price, quantifiable factors, and other factors will be considered. Such factors include, but are not limited to, specifications, delivery requirements, the initial purchase price, life expectancy, cost of maintenance and operation, operating efficiency, training requirements, disposal value, and other factors contributing to the overall acquisition cost of an item. Consideration may be given, but not necessarily limited to conformity to the specifications, product warranty, a bidder's proposed service, ability to supply and provide service, delivery on required schedules, and past performance in other bids with the City, including timely delivery.
- B. Partial Awards. Bidders may furnish pricing for all or any portion of the bid invitation. Unless the bidder specifies otherwise in the bid, the City may award the bid for any individual item, group of items, or any combination of items thereof.
- C. Reservations. The City expressly reserves the right to:
 - 1. Waive as an informality, minor deviations from specifications, provided total cost of the bid is lower and the overall function of the bid item(s) is improved or not impaired;
 - 2. Waive any defect, irregularity or informality in any bid or bidding procedure;
 - 3. Reject or cancel any or all bids;
 - 4. Reissue a bid invitation;
 - 5. Extend the bid opening time and date;
 - 6. Procure any bid item by other means;
 - 7. Increase or decrease the quantity or quantities specified in the bid invitation, unless the bidder specifies otherwise.
 - 8. Consider and accept an alternate bid as provided herein when most advantageous to the City.

6. ACCEPTANCE

Acceptance of bidder's offer for an open market purchase will be in the form of a purchase order or other appropriate written communication. The City Council will award the bid on the date specified herein, or on any other date as determined at that meeting.

7. CONFLICTS OF INTEREST

Bidders must comply with any conflict of interest provisions in the City Charter, Code of Ordinances, State of Texas or Federal laws. Consistent and continually tied bidding may cause rejection of bids by the City and/or investigation for anti-trust violations.

8. EQUAL EMPLOYMENT OPPORTUNITY

Bidders are expected to treat all applicants and employees without discrimination as to race, color, religion, sex, marital status, and age or disability status. Any complaints filed with the City alleging that a bidder is not an Equal Opportunity Employer due to activities arising during any previous City contract may be referred to the appropriate State or Federal agency for the purpose of review and recommendation. Bidders are expected to identify themselves as an "Equal Opportunity Employer" in all help wanted advertising or request.

BIDDER'S CERTIFICATION

The 1985 Texas Legislature passed HB 620 relating to bids by nonresident contractors. The pertinent portion of the Act has been extracted and is as follows:

Section 1. (a).

(2) "Nonresident bidder" means a bidder whose principal place of business is not in this state, but excludes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

(3) "Texas resident bidder" means a bidder whose principal place of business is in this state, and includes a contractor whose ultimate parent company or majority owner has its principal place of business in this state.

(b) The state or a governmental agency of the state may not award a contract for general construction, improvements, services, or public works projects or purchases of supplies, materials, or equipment to a nonresident bidder unless the nonresident's bid is lower than the lowest bid submitted by a responsible Texas resident bidder by the same amount that a Texas bidder would be required to underbid a nonresident bidder to obtain a comparable contract in the state in which the nonresident's principal place of business is located.

I certify that HD Supply is
(company name)

a Resident bidder of Texas as defined in HB 620.

Signature Lyn Sanders
Print Name Lyn Sanders

I certify that _____ is
(company name)

a Nonresident bidder of Texas as defined in HB 620 and our principal place of business is:

(City and State)

Signature _____
Print Name _____

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

BID PROPOSAL FORM

The undersigned proposes, in accordance with the terms of the bid documents of which this proposal is a part, to furnish to the City the following bid, as described in the bid invitation and specifications, and in accordance with instructions to bidders, which are a part of this proposal.

The undersigned hereby acknowledges having received a full set of bid documents and Addenda Numbers (none unless indicated here) _____

Further, the undersigned being duly sworn deposes and says an oath that said undersigned has not entered into any agreement with any other bidder or prospective bidder or with any other person, firm or corporation relating to the price named in said proposal or any other proposal, nor any agreement or arrangement under which any person, firm or corporation is to refrain from bidding, nor any agreement or arrangement for any act or omission in restraint of free competition among bidders and has not disclosed to any person, firm, or corporation the terms of said bid or the price herein.

Please print (in ink) or type: (photocopies of this form are acceptable)

Item Number/ <u>Quantity</u>	<u>Description</u>	<u>Price</u>	<u>Extension</u>	Unit
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(NOTE: BID FORM ATTACHED HEREWITH)

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

SPECIFICATIONS

(NOTE: BID SPECIFICATIONS ATTACHED HERewith)

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

Public Notice

Sealed bids will be received until 10:00 a.m. **Thursday, July 27, 2017**. Bid invitations may be obtained at the following office:

City Hall - Finance Dept.
7008 South Rice Avenue
Bellaire, TX 77401

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)



CITY OF

Bellaire

Finance Department • 7008 S. Rice Avenue, Bellaire, TX 77401
 • 713-662-8138 • Fax: 713-662-8264 • www.bellairetx.gov

EXHIBIT TO BID PACKAGE

NOTE TO BIDDERS

The City of Bellaire, Texas (City), is subject to the *Texas Public Information Act (Act)*, Chapter 552, *Texas Government Code*. Bids submitted to the City in response to this "Request for Bids" are subject to release by the City as public information. If the bidder believes that the bid, or parts of it, are confidential as proprietary information, (s)he must specify that either all or part of the bid is excepted from required public disclosure, and provide specific and detailed justification for its claim of confidentiality. Vague and general claims to confidentiality are not acceptable. All bids or parts of the bids which are not marked as being confidential will be considered public information after a contract has been awarded. The successful bid may be considered public information even though parts are marked confidential.

The City assumes no responsibility for asserting legal arguments on behalf of the bidder. Bidders are advised to consult with their legal counsel concerning disclosure issues resulting from this bid process and to take precautions to safeguard trade secrets and other proprietary information.

Tracy L. Dutton, City Clerk
 City of Bellaire, Texas

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

FORM CIQ

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

HD Supply

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

None

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7 Lyn Jordan
Signature of vendor doing business with the governmental entity

7-26-17
Date

CONFLICT OF INTEREST QUESTIONNAIRE

For vendor doing business with local governmental entity

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

Local Government Code § 176.001(1-a): "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

Local Government Code § 176.003(a)(2)(A) and (B):

- (a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

- (2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

Local Government Code § 176.006(a) and (a-1)

- (a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

- (1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);
- (2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or
- (3) has a family relationship with a local government officer of that local governmental entity.

- (a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

- (1) the date that the vendor:

- (A) begins discussions or negotiations to enter into a contract with the local governmental entity; or
- (B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

- (2) the date the vendor becomes aware:

- (A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);
- (B) that the vendor has given one or more gifts described by Subsection (a); or
- (C) of a family relationship with a local government officer.

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)



CITY OF

Bellaire

Finance Department • 7008 S. Rice Avenue, Bellaire, TX 77401
• 713-662-8138 • Fax: 713-662-8264 • www.bellairetx.gov

STANDARD FORM OF AGREEMENT

Dear Bidder/Quoter,

The City of Bellaire, Texas, may request the execution of a "Standard Form of Agreement" by and between the successful bidder and the City of Bellaire, Texas, upon award of any bid or quote.

A sample "Standard Form of Agreement" is attached hereto for your consideration. "Exhibit 1" to the "Standard Form of Agreement" will be the successful bidder/quoter's proposal, as well as any other required documentation (i.e., insurance, bonds, etc.). The proposal and any other required documentation would be incorporated into the "Standard Form of Agreement" by reference.

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this _____ day of _____, 20____, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned Mayor, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and _____ a [corporation, limited liability corporation, partnership, sole proprietorship, etc.] duly [incorporated, existing, etc.] in the County of _____ and State of _____, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and complete the project described as follows:

[Description of Project]

All work of every kind or nature necessary to complete said project [or provide said services], under the terms as stated in the **CONTRACTOR’S PROPOSAL** in accordance with the conditions and costs stated in the **CONTRACTOR’S PROPOSAL**

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

attached hereto and marked "Attachment A" all of which are made a part hereof, collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said [corporation, limited liability corporation, partnership, sole proprietorship, etc.].

IN WITNESS WHEREOF, the Mayor of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. _____, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**.

CITY OF BELLAIRE, TEXAS

Andrew S. Friedberg
Mayor

Date

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

Date

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

Date

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify and attest that he has executed this **AGREEMENT** in his capacity as herein stated, for and on behalf of said [corporation, limited liability corporation, partnership, sole proprietorship, etc.], and that he or she has the authority to do so.

NAME OF CONTRACTOR

Signed

Printed Name

Title

Name of Contractor

Date

Attest:

Signed

Printed Name

Title

Date

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

<u>PART DESCRIPTION</u>	<u>SIZE</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
<u>Meter spuds shall be Ford Brass, no substitutes will be approved</u>				
METER SPUDS	3/4"	50	\$ 7.85	\$ 392.50
	1"	50	\$ 12.09	\$ 604.50
METER FLANGE	1.5" BOLT SET	5	\$ 34.96	\$ 174.80
	2" BOLT SET	5	\$ 45.65	\$ 228.25
COLLAR LEAK CLAMP	2 X 7.5	2	\$ 49.27	\$ 98.54
	6 X 7.5	2	\$ 78.36	\$ 156.72
	8 X 7.5	2	\$ 87.47	\$ 174.94
	12 X 7.5	2	\$ 117.48	\$ 234.96
<u>Full circle clamps shall be Smith and Blair, model 226</u>				
FULL CIRCLE CLAMP	2 X 7.5	1	\$ 43.15	\$ 43.15
	2 X 12	1	\$ 76.58	\$ 76.58
	2.5 X 8	1	\$ 46.85	\$ 46.85
	3 X 8	1	\$ 52.52	\$ 52.52
	4 X 8	1	\$ 58.28	\$ 58.28
	4 X 12	1	\$ 95.51	\$ 95.51
	6 X 7.5	15	\$ 68.78	\$ 1031.70
	6 X 12	15	\$ 110.02	\$ 1605.30
	6 X 15	15	\$ 127.85	\$ 1917.75
	6 X 24	1	\$ 225.92	\$ 225.92
	8 X 7.5	15	\$ 82.29	\$ 1234.35
	8 X 12	15	\$ 131.77	\$ 1976.55
	8 X 24	1	\$ 260.10	\$ 260.10
	12 X 12	10	\$ 181.80	\$ 1818.00
	12 X 24	5	\$ 348.46	\$ 1742.30
<u>Saddles shall be Smith and Blair, model 315</u>				
SADDLES	2 X 0.75	5	\$ 29.86	\$ 149.30
	2 X 1	5	\$ 29.86	\$ 149.30
	6 X 0.75	5	\$ 34.51	\$ 172.55
	6 X 1	30	\$ 34.51	\$ 1035.30
	6 X 1.5	1	\$ 41.08	\$ 41.08
	6 X 2	1	\$ 70.15	\$ 70.15
	8 X 0.75	5	\$ 40.95	\$ 204.75
	8 X 1	20	\$ 40.95	\$ 819.00
	8 X 1.5	1	\$ 48.91	\$ 48.91
	8 X 2	1	\$ 78.91	\$ 78.91
	12 X 0.75	10	\$ 52.60	\$ 526.00
	12 X 1	20	\$ 52.60	\$ 1052.00
	12 X 1.5	1	\$ 64.58	\$ 64.58
	12 X 2	1	\$ 109.59	\$ 109.59
COPPER TUBING (FEET)	3/4"	300	\$ 7.72	\$ 2316.00
<u>(UNIT COST = COST PER FOOT)</u>	1"	1,200	\$ 10.06	\$ 12,072.00
	1.5"	40	\$ 15.76	\$ 630.40
	2"	40	\$ 25.41	\$ 1016.40

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

<u>PART DESCRIPTION</u>	<u>SIZE</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
IPS Polyethylene Tuff Tube - Blue				
Color (Feet)	3/4"	300	\$.29	\$ 87.00
<u>(UNIT COST = COST PER FOOT)</u>	1"	1,200	\$.43	\$ 516.00
	1.5"	40	\$.81	\$ 32.40
	2"	40	\$ 1.22	\$ 48.80
IPS 200 PSIPolyethylene Tuff Tube -				
Blue Color (Feet)	3/4"	300	\$.29	\$ 87.00
<u>(UNIT COST = COST PER FOOT)</u>	1"	1,200	\$.43	\$ 516.00
	1.5"	40	\$.81	\$ 32.40
	2"	40	\$ 1.22	\$ 48.80
CTS Tuff Tube - Blue Color (Feet)				
<u>(UNIT COST = COST PER FOOT)</u>	3/4"	300	\$.24	\$ 72.00
	1"	1,200	\$.40	\$ 480.00
	1.5"	40	\$.76	\$ 30.40
	2"	40	\$ 1.22	\$ 48.80
<u>METERS SHALL COMPLY WITH ATTACHED SPECIFICATIONS</u>				
WATER METERS	3/4" X 3/4"	50	\$ 251.32	\$ 12,566.00
	1" X 1"	50	\$ 348.68	\$ 17,434.00
	1.5" X 1.5"	2	\$ 563.16	\$ 1,126.32
	2" X 2"	2	\$ 703.40	\$ 1,406.80
METERS - COMPOUND	3" COMPOUND	1	\$ 1924.71	\$ 1,924.71
	4" COMPOUND	1	\$ 2503.53	\$ 2,503.53
	6" COMPOUND	1	\$ 4228.24	\$ 4,228.24
	8" COMPOUND	1	\$ 7017.65	\$ 7,017.65
METERS - TURBINE	3" TURBINE	1	\$ 1047.06	\$ 1,047.06
	4" TURBINE	1	\$ 1195.29	\$ 1,195.29
	6" TURBINE	1	\$ 2231.76	\$ 2,231.76
	8" TURBINE	1	\$ 3308.24	\$ 3,308.24
METER LOCKS	STEMS & CAP	20	\$ 2.12	\$ 42.40
	KEYS	10	\$ 39.31	\$ 393.10
METER BOXES	SMALL PLASTIC	75	\$ 13.09	\$ 981.75
	SMALL CONCRETE	1	\$ 42.92	\$ 42.92
	2" PLASTIC	15	\$ 23.35	\$ 350.25
	2" CONCRETE	1	\$ 72.69	\$ 72.69
METER BOX LIDS	SMALL PLASTIC	200	\$ 5.50	\$ 1,100.00
	SMALL CONCRETE	5	\$ 24.42	\$ 122.10
<u>Meter risers shall be Ford, model U42, no substitutes will be approved</u>				
METER RISERS	3/4" X 7.5" HIGH	0	\$ 73.57	\$ 0.00
	3/4" X 12" HIGH	0	\$ 77.11	\$ 0.00
	1" X 12" HIGH	0	\$ 143.82	\$ 0.00

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

Corporation stops shall be ***Ford, model F100, no substitutes will be approved***

CC x COMP	3/4"	15	\$ 26.25	\$ 393.75
	1"	50	\$ 39.70	\$ 1985.00
	1.5"	1	\$ 114.44	\$ 114.44
	2"	1	\$ 189.28	\$ 189.28

Flare inserts shall be ***Brass, model RA42-33 OR RA42-44***

FLARE INSERTS	3/4"	1	\$ 1.35	\$ 1.35
	1"	1	\$ 1.21	\$ 1.21

Couplings shall be ***Brass, model 62-165***

COUPLINGS	1/2"	1	\$ 1.45	\$ 1.45
	3/4"	1	\$ 1.92	\$ 1.92
	1"	1	\$ 2.92	\$ 2.92
	1.5"	1	\$ 6.19	\$ 6.19
	2"	1	\$ 10.19	\$ 10.19

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

<u>PART DESCRIPTION</u>	<u>SIZE</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
<u>Curb stops shall be Ford, model B41, no substitutes will be approved</u>				
COMP X IPT	3/4"	20	\$ 32.04	\$ 640.80
COMP X IPT	1"	20	\$ 57.09	\$ 1141.80
COMP X IPT	1.5"	1	\$ 157.80	\$ 157.80
COMP X IPT	2"	1	\$ 218.74	\$ 218.74
COMP X METER FLANGE	1.5"	1	\$ 146.28	\$ 146.28
COMP X METER FLANGE	2"	1	\$ 247.80	\$ 247.80
IPT X IPT	3/4"	25	\$ 27.06	\$ 676.50
IPT X IPT	1"	25	\$ 47.76	\$ 1194.00
METER SPUD X IPT	3/4"	25	\$ 30.02	\$ 750.50
METER SPUD X IPT	1"	25	\$ 53.72	\$ 1343.00
METER SPUD X COMP	3/4"	20	\$ 36.15	\$ 723.00
METER SPUD X COMP	1"	20	\$ 66.56	\$ 1331.20
<u>Male adapters shall be Ford, model C84, no substitutes will be approved</u>				
MALE ADAPTERS	3/4"	20	\$ 12.03	\$ 240.60
	1"	20	\$ 14.25	\$ 285.00
	1.5"	1	\$ 39.03	\$ 39.03
	2"	1	\$ 56.88	\$ 56.88
<u>Female adapters shall be Ford, model C14, no substitutes will be approved</u>				
FEMALE ADAPTERS	3/4"	10	\$ 12.66	\$ 126.60
	1"	25	\$ 17.18	\$ 429.50
	1.5"	1	\$ 49.93	\$ 49.93
	2"	1	\$ 59.46	\$ 59.46
<u>Compression unions shall be Ford, model C44, no substitutes will be approved</u>				
COMPRESSION UNIONS	3/4"	10	\$ 14.66	\$ 146.60
	1"	20	\$ 16.76	\$ 335.20
	1.5"	1	\$ 56.09	\$ 56.09
	2"	1	\$ 75.72	\$ 75.72
<u>Bushings shall be Brass, model 62-144</u>				
BUSHINGS	1/2" X 3/4"	1	\$ 1.27	\$ 1.27
	3/4" X 1"	1	\$ 1.92	\$ 1.92
	1" X 1.5"	1	\$ 4.18	\$ 4.18
	1.5" X 2"	1	\$ 6.19	\$ 6.19
<u>Plugs shall be Brass, model 62-396</u>				
PLUGS	1/2"	1	\$ 1.21	\$ 1.21
	3/4"	1	\$ 1.39	\$ 1.39
	1"	1	\$ 1.83	\$ 1.83
	1.5"	1	\$ 3.47	\$ 3.47
	2"	1	\$ 5.47	\$ 5.47

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

<u>PART DESCRIPTION</u>		<u>SIZE</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
<u>Nipples shall be Brass, Short, model LBN-94</u>					
NIPPLES		1/2"	1	\$.83	\$.83
		3/4"	1	\$ 1.21	\$ 1.21
		1"	1	\$ 1.78	\$ 1.78
		1.5"	1	\$ 3.49	\$ 3.49
		2"	1	\$ 5.31	\$ 5.31
<u>Water pipe shall be C900 or equivalent</u>					
<u>(UNIT COST = COST PER FOOT)</u>					
PIPE	SCHD 40 PVC	2"	40	\$.67	\$ 26.80
	C900 PVC	4"	100	\$ 1.96	\$ 196.00
	C900 PVC	6"	20	\$ 3.86	\$ 77.20
	C900 PVC	8"	20	\$ 6.58	\$ 131.60
	C900 PVC	10"	20	\$ 10.02	\$ 200.40
	C900 PVC	12"	20	\$ 14.13	\$ 282.60
<u>Cast iron fittings shall be M. J. Fitting or equivalent</u>					
<u>(Specify manufacturer <u>Star Pipe Products (except where noted)</u>)</u>					
6" SOLID SLEEVE		4"	1	\$ 13.56	\$ 13.56
		6"	1	\$ 24.17	\$ 24.17
		8"	1	\$ 31.54	\$ 31.54
		10"	1	\$ 57.18	\$ 57.18
		12"	1	\$ 64.25	\$ 64.25
12" SOLID SLEEVE		4"	1	\$ 19.16	\$ 19.16
		6"	1	\$ 32.13	\$ 32.13
		8"	1	\$ 52.76	\$ 52.76
		10"	1	\$ 62.78	\$ 62.78
		12"	1	\$ 84.88	\$ 84.88
SWIVEL ADAPTERS		6"	5	\$ 58.95	\$ 294.75
M. J. PLUGS		2" (Sigma)	1	\$ 16.17	\$ 16.17
		4"	1	\$ 9.73	\$ 9.73
		6"	1	\$ 18.86	\$ 18.86
		8"	1	\$ 28.29	\$ 28.29
		10"	1	\$ 49.81	\$ 49.81
		12"	1	\$ 48.93	\$ 48.93
<u>Fire hydrants shall be M. J. Fitting ONLY, no substitutes will be approved</u>					
FIRE HYDRANTS		2" - 4'	0	\$ 1609.42	\$ 0.00
		4" - 4'	0	\$ 1646.00	\$ 0.00
		6" - 3'	1	\$ 1591.67	\$ 1591.67
		6" - 3.5'	1	\$ 1630.21	\$ 1630.21
		6" - 4'	1	\$ 1668.75	\$ 1668.75
		6" - 4.5'	1	\$ 1708.33	\$ 1708.33
		6" - 5'	1	\$ 1746.88	\$ 1746.88
		6" - 5.5'	1	\$ 1783.33	\$ 1783.33
		6" - 6'	1	\$ 1825.00	\$ 1825.00

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

<u>PART DESCRIPTION</u>	<u>SIZE</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>EXTENSION</u>
Cast iron fittings shall be <i>M. J. Fitting or equivalent</i>				
(Specify manufacturer <u>Star Pipe Products (except where noted)</u>)				
M. J. CAPS	2" (Sigma)	1	\$ 17.18	\$ 17.18
	4"	1	\$ 7.96	\$ 7.96
	6"	1	\$ 14.15	\$ 14.15
	8"	1	\$ 23.58	\$ 23.58
	10"	1	\$ 29.77	\$ 29.77
	12"	1	\$ 44.51	\$ 44.51
BLIND FLANGES	2" (Sigma)	1	\$ 16.51	\$ 16.51
	4"	1	\$ 18.57	\$ 18.57
	6"	1	\$ 28.29	\$ 28.29
	8"	1	\$ 47.45	\$ 47.45
	10"	1	\$ 71.33	\$ 71.33
	12"	1	\$ 96.08	\$ 96.08
GATE VALVES	2"	1	\$ 227.08	\$ 227.08
	4"	1	\$ 359.38	\$ 359.38
	6"	2	\$ 458.33	\$ 458.33
	8"	2	\$ 730.21	\$ 730.21
	10"	1	\$ 1138.54	\$ 1138.54
	12"	2	\$ 1441.67	\$ 1441.67
VALVE BOXES	ADJUSTABLE	10	\$ 22.92	\$ 229.20
GASKET KITS - MEGA LUGS	2"	4	\$ 5.33	\$ 21.32
	4"	4	\$ 20.03	\$ 80.12
	6"	12	\$ 25.07	\$ 300.84
	8"	12	\$ 33.83	\$ 405.96
	10"	12	\$ 58.91	\$ 706.92
	12"	12	\$ 61.82	\$ 741.84

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

CITY OF BELLAIRE WATER DISTRIBUTION PIPING AND FITTINGS

BID FORM

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT CHARLES HAWKINS AT 713-662-8174 OR 713-662-8170. PLEASE ALLOW 24 HOURS FOR A RESPONSE.

TOTAL - ALL BID ITEMS (Pages 1 - 5)

\$ 194,782.31

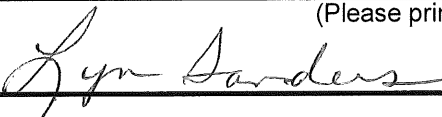
PARTIAL AWARDS: BIDDERS MAY FURNISH PRICING FOR ALL OR ANY PORTION OF THE BID INVITATION. UNLESS THE BIDDER SPECIFIES OTHERWISE IN THE BID, THE CITY MAY AWARD THE BID FOR ANY INDIVIDUAL ITEM, GROUP OF ITEMS, OR ANY COMBINATION OF ITEMS THEREOF.

NO PARTIAL DELIVERIES OR PARTIAL BILLINGS WILL BE ACCEPTED UNDER ANY CIRCUMSTANCES. THE MAXIMUM TIME FOR DELIVERY SHALL BE NINETY (90) CALENDAR DAYS FROM THE TIME THE ORDER IS PLACED BY THE CITY OF BELLAIRE.

The vendor shall respond to all inquiries by the City of Bellaire within 24 hours.

Delivery of the following water distribution piping and fitting parts used in the repair of the City's water distribution system are to be delivered, FOB the City of Bellaire Public Works Service Center, located at 4337 Edith St, Bellaire, Texas 77401. Unless otherwise specified, material shall be water works brass.

PURCHASE PERIOD: The effective dates of purchase for this bid shall commence on the date the bid is awarded and shall last for one (1) year. The City of Bellaire retains the option to extend to the bidder awarded this bid, an extension at the end of the above purchasing period, for the purpose of purchasing **WATER DISTRIBUTION PIPING AND FITTINGS** specified in this bid proposal, upon agreement with the bidder and the City of Bellaire, said optional extension and renewal of contract up to four years, one year at a time subject to price increases, service and mutual agreement between the City Manager on behalf of the City of Bellaire and the successful bidder. THEREFORE, PROVIDE A UNIT PRICE FOR EACH BID ITEM LISTED ON PAGES 1 TO 5.

COMPANY NAME	HD Supply
ADDRESS	7022 Easthaven Blvd
CITY, STATE, ZIP CODE	Houston, Texas 77017
BIDDER'S NAME	Lyn Sanders
SIGNATURE OF BIDDER	 (Please print or type)
TITLE	Branch Manager
TELEPHONE	713-378-0129
EMAIL ADDRESS	lyn.sanders@hdsupply.com
DATE	7/26/17

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

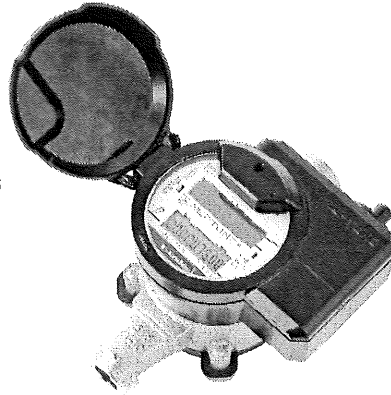
ARB® UTILITY MANAGEMENT SYSTEMS™


NEPTUNE
TECHNOLOGY GROUP

T-10® METER

SIZES: 5/8", 3/4", and 1"

Every T-10® water meter meets or exceeds the latest AWWA C700 Standard. Its nutating disc, positive displacement principle has been time-proven for accuracy and dependability since 1892, ensuring maximum utility revenue.



T-10® water meters are warranted for performance, materials, and workmanship.

The T-10 water meter consists of three major assemblies: a register, a lead free, high-copper alloy maincase, and a nutating disc measuring chamber.

The T-10 meter is available with a variety of register types. For reading convenience, the register can be mounted in one of four positions on the meter.

The corrosion-resistant, lead free, high-copper alloy maincase will withstand most service conditions; internal water pressure, rough handling, and in-line piping stress.

The innovative floating chamber design of the nutating disc measuring element protects the chamber from frost damage while the unique chamber seal extends the low-flow accuracy by sealing the chamber outlet port to the maincase outlet port. The nutating disc measuring element utilizes corrosion-resistant materials throughout and a thrust roller to minimize wear.

Neptune provides a limited warranty with respect to its T-10 water meters for performance, materials, and workmanship.

When desired, maintenance is easily accomplished either by replacement of major assemblies or individual components.

All T-10 water meters are guaranteed adaptable to our ARB®V, ProRead™ (ARB VI) AutoDetect, E-Coder® (ARB VII), E-Coder®R900i™, E-Coder®R450i™, TRICON®/S, TRICON/E®3, and Neptune meter reading systems without removing the meter from service.

KEY FEATURES

- Register
 - Magnetic drive, low-torque registration ensures accuracy
 - Impact-resistant register
 - High-resolution, low-flow leak detection
 - Bayonet-style register mount allows in-line serviceability
 - Tamperproof seal pin deters theft
 - Date of manufacture, size, and model stamped on dial face
- Lead Free Maincase
 - Made from lead free, high-copper alloy
 - NSF/ANSI 372 certified and NSF/ANSI 61 compliant
 - Lifetime guarantee
 - Resists internal pressure stresses and external damage
 - Handles in-line piping variations and stresses
 - Lead free, high-copper alloy provides residual value vs. plastic or composite
 - Electrical grounding continuity
- Nutating Disc Measuring Chamber
 - Positive displacement
 - Widest effective flow range for maximum revenue
 - Proprietary polymer materials maximize long-term accuracy
 - Floating chamber design is unaffected by meter position or in-line piping stresses

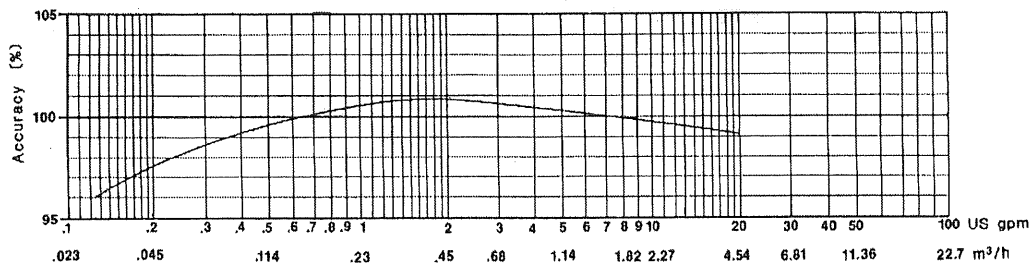
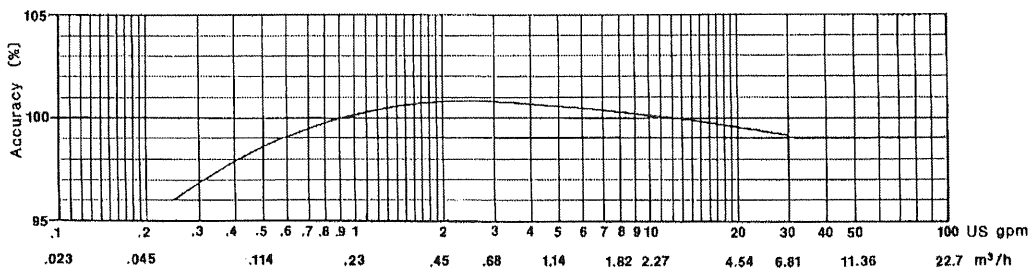
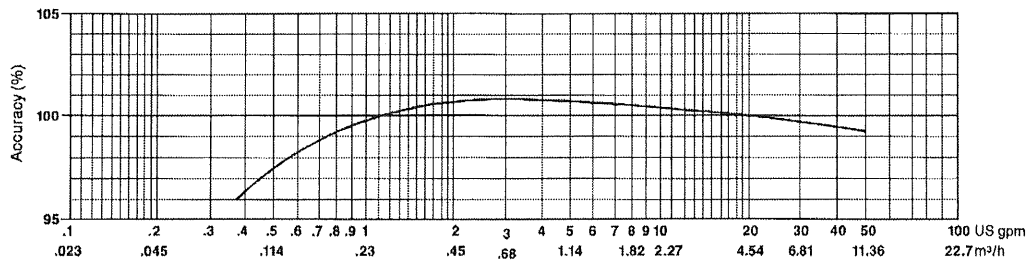
Adaptability to all present and future systems for flexibility is available only with Neptune's ARB® Utility Management Systems™.

CONSTRUCTION

WARRANTY

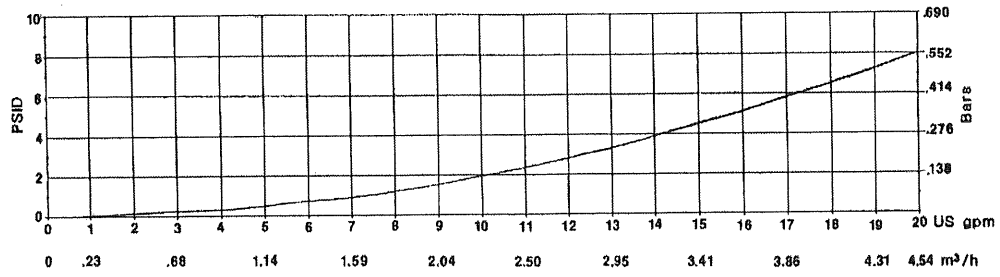
GUARANTEED SYSTEMS COMPATIBILITY

SYSTEMS COMPATIBILITY

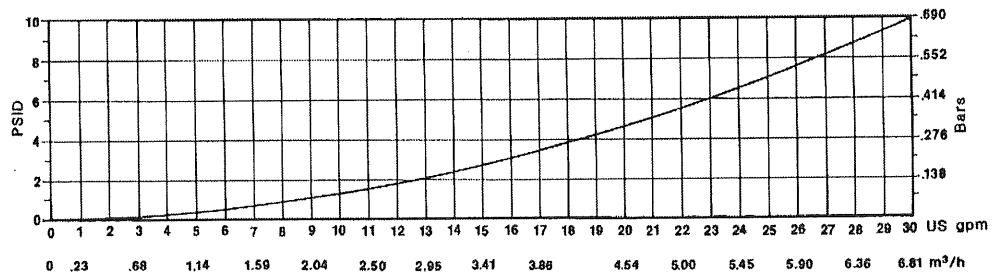
5/8" ACCURACY**3/4" ACCURACY****1" ACCURACY****DIMENSIONS**

Meter Size	A in/mm	B in/mm	C-Std. in/mm	C-ARB in/mm	C E-Coder®)R900i™ or E-Coder®)R450i™	D Threads per inch	D-OD in/mm	E in/mm	F in/mm	Weight lbs/kg
5/8"	7 1/2 191	3 5/8 92	4 3/8 111	5 1/4 133	5 1/4 133	14	1.03 26	1 1/2 38	2 1/2 64	3 1/4 1.4
5/8" x 3/4"	7 1/2 191	3 5/8 92	4 3/8 111	5 1/4 133	5 1/4 133	11 1/2	1.29 33	1 1/2 38	2 5/8 67	3 3/8 1.5
Pre 2011 5/8"	7 1/2 191	3 5/8 92	4 7/8 124	5 1/2 146	5 1/2 139	14	1.03 26	1 5/8 41	2 1/2 64	3 3/4 1.7
Pre 2011 5/8" x 3/4"	7 1/2 191	3 5/8 92	4 7/8 124	5 1/2 146	5 1/2 139	11 1/2	1.29 33	1 5/8 41	2 5/8 67	4 1.8
3/4"	9 229	4 3/8 111	5 1/2 140	6 1/4 159	6 1/4 159	11 1/2	1.29 33	1 7/8 48	2 5/8 67	6 2.7
3/4" SL	7 1/2 911	4 3/8 111	5 1/2 140	6 1/4 159	6 1/4 159	11 1/2	1.29 33	1 7/8 48	2 5/8 67	5 1/2 2.5
3/4" x 1"	9 229	4 3/8 111	5 1/2 140	6 1/4 159	6 1/4 159	11 1/2	1.62 41	1 7/8 48	2 3/4 70	6 1/2 2.9
1"	10 3/4 273	6 1/2 165	6 3/8 162	7 178	7 178	11 1/2	1.62 41	2 1/8 54	2 3/4 70	9 3/4 4.4
1" x 1 1/4"	10 3/4 273	6 1/2 165	6 3/8 162	7 178	7 178	11 1/2	1.86 47	2 1/8 54	2 13/16 71	10 1/4 4.6

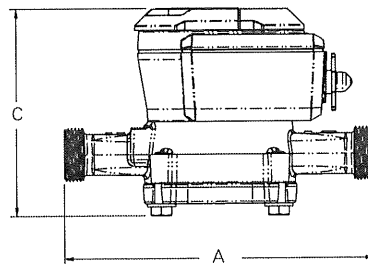
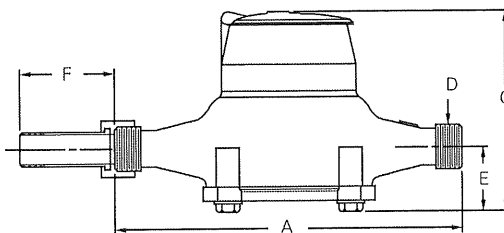
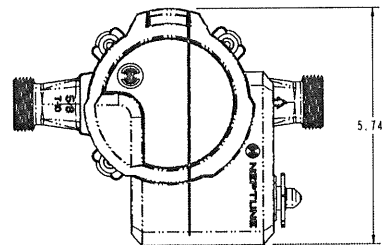
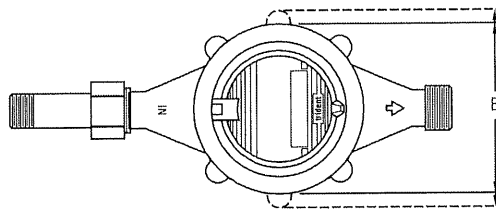
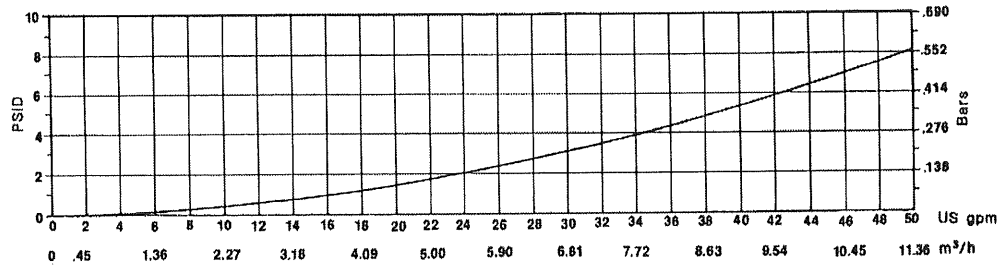
5/8" PRESSURE LOSS



3/4" PRESSURE LOSS



1" PRESSURE LOSS



OPERATING CHARACTERISTICS:

Meter Size	Normal Operating Range @ 100% Accuracy (+/- 1.5%)	AWWA Standard	Low Flow @ 95% Accuracy
5/8"	1/2 to 20 US gpm 0.11 to 4.55 m³/h	1 to 20 US gpm 0.23 to 4.5 m³/h	1/8 US gpm 0.03 m³/h
3/4"	3/4 to 30 US gpm 0.17 to 6.82 m³/h	2 to 30 US gpm 0.45 to 6.8 m³/h	1/4 US gpm 0.06 m³/h
1"	1 to 50 US gpm 0.23 to 11.36 m³/h	3 to 50 US gpm 0.68 to 11.4 m³/h	3/8 US gpm 0.09 m³/h

REGISTRATION:

ProRead™ Registration (per sweep hand revolution)		5/8"	3/4" & 1"
10	US Gallons	✓	✓
10	Imperial Gallons	✓	✓
1	Cubic Foot	✓	✓
0.1	Cubic Metre	✓	✓
0.01	Cubic Metre	✓	
Register Capacity ProRead & E-Coder®		5/8"	3/4" & 1"
10,000,000	US Gallons	✓	✓
10,000,000	Imperial Gallons	✓	✓
1,000,000	Cubic Feet	✓	✓
100,000	Cubic Metres	✓	✓
10,000	Cubic Metres	✓	
E-Coder High Resolution (8-digit reading)		5/8"	3/4" & 1"
0.1	US Gallons	✓	✓
0.1	Imperial Gallons	✓	✓
0.01	Cubic Feet	✓	✓
0.001	Cubic Metres	✓	✓

SECTIONS

- NSF/ANSI 372 certified and NSF/ANSI 61 compliant
- National Type Evaluation Program (NTEP) certification
- Application: Cold water measurement of flow in one direction in residential service applications
- Maximum operating water pressure: 150 psi (1034 kPa)
- Maximum operating water temperature: 80°F
- Measuring chamber: Nutating disc technology design made from proprietary synthetic polymer

OPTIONS

- Sizes:
 - 5/8", 5/8" x 3/4"
 - 3/4", 3/4" SL, 3/4" x 1"
 - 1", 1" x 1 1/4"
- Units of measure: U.S. gallons, imperial gallons, cubic feet, cubic metres
- Register types:
 - Direct reading: bronze box and cover (standard)
 - Remote reading: ProRead Encoder, E-Coder, E-Coder/R900i, E-Coder/R450i, TRICON/S, TRICON/E3
 - Reclaim
- Bottom caps:
 - Synthetic polymer (5/8" only)
 - Cast iron
 - Lead free, high-copper alloy
- Connections:
 - Lead free, high-copper alloy, straight or bent
- Environmental conditions:
 - Operating temperature: +33° F to +149° F (0° C to +65° C)
 - Storage temperature: +33° F to +158° F (0° C to +70° C)

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NEPTUNE
TECHNOLOGY GROUP

neptuneig.com

ARB® UTILITY MANAGEMENT SYSTEMS™

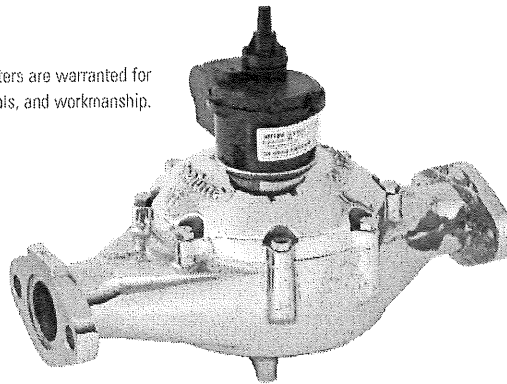

NEPTUNE
TECHNOLOGY GROUP

T-10 METER

SIZES: 1 1/2" and 2"



T-10 water meters are warranted for performance, materials, and workmanship.



Every T-10 water meter meets or exceeds the latest AWWA C700 Standard. Its nutating disc, positive displacement principle has been time-proven for accuracy and dependability since 1892, ensuring maximum utility revenue.

CONSTRUCTION

The T-10 water meter consists of three major assemblies: a register, a lead free high copper alloy maincase, and a nutating disc measuring chamber.

The T-10 meter is available with a variety of register types. For reading convenience, the register can be mounted in one of four positions on the meter.

The corrosion-resistant lead free high copper alloy maincase will withstand most service conditions: internal water pressure, rough handling, and in-line piping stress.

The innovative floating chamber design of the nutating disc measuring element protects the chamber from frost damage while the unique chamber seal extends the low flow accuracy by sealing the chamber outlet port to the maincase outlet port. The nutating disc measuring element utilizes corrosion-resistant materials throughout and a thrust roller to minimize wear.

WARRANTY

Neptune provides a limited warranty with respect to its T-10 water meters for performance, materials, and workmanship.

When desired, maintenance is easily accomplished either by replacement of major assemblies or individual components.

REGISTER

Register

- Magnetic drive, low torque registration ensures accuracy
- Impact-resistant register
- High resolution, low flow leak detection
- Bayonet style register mount allows in-line serviceability
- Tamperproof seal pin deters theft
- Date of manufacture, size, and model stamped on dial face

Lead Free Maincase

- Made from lead free high copper alloy
- NSF/ANSI 61 Certified, Annex G and Annex F compliant
- Lifetime guarantee
- Resists internal pressure stresses and external damage
- Handles in-line piping variations and stresses
- Lead free high copper alloy provides residual value vs. plastic
- Electrical grounding continuity

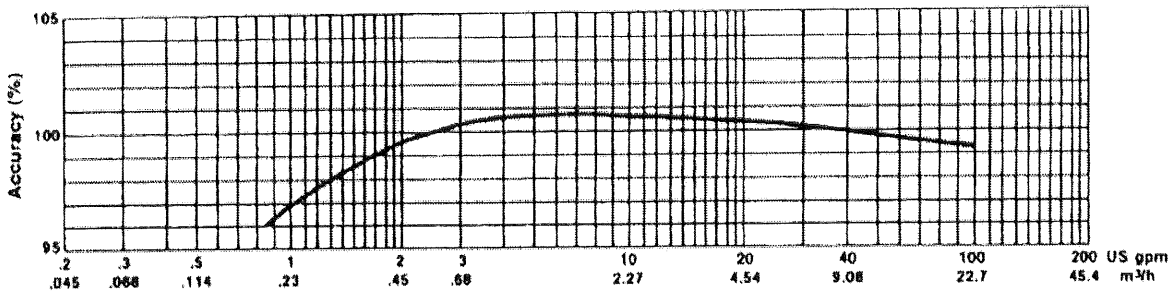
Nutating Disc Measuring Chamber

- Positive displacement
- Widest effective flow range for maximum revenue
- Proprietary polymer materials maximize long term accuracy
- Floating chamber design is unaffected by meter position or in-line piping stresses

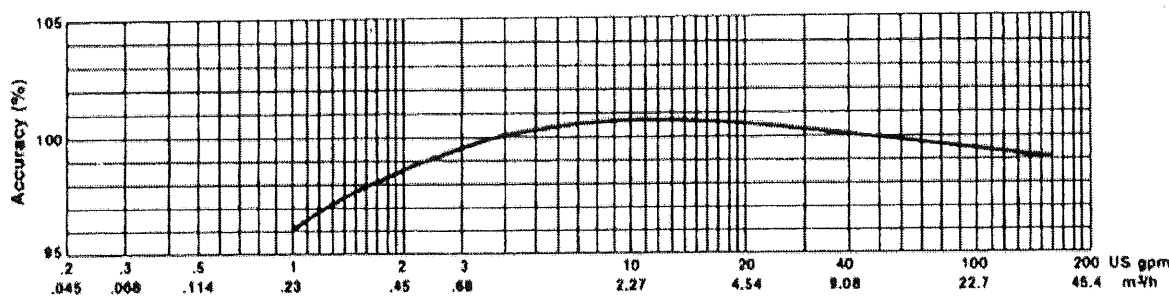
SYSTEMS COMPATIBILITY

Adaptability to all present and future systems for flexibility is available only with Neptune's ARB® Utility Management Systems™.

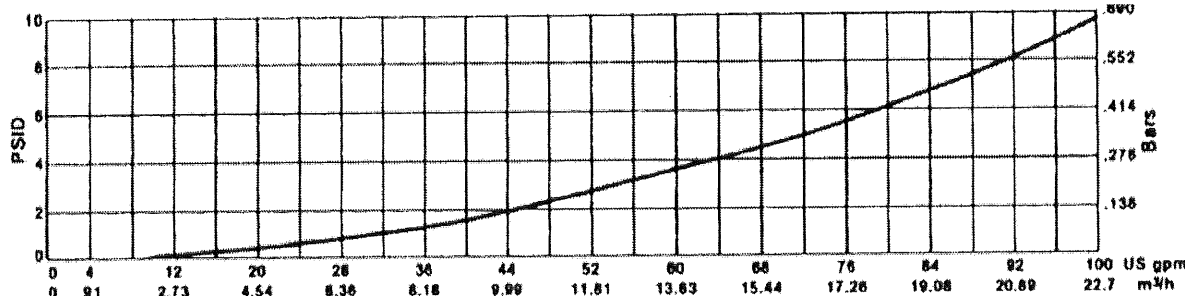
1 1/2" ACCURACY



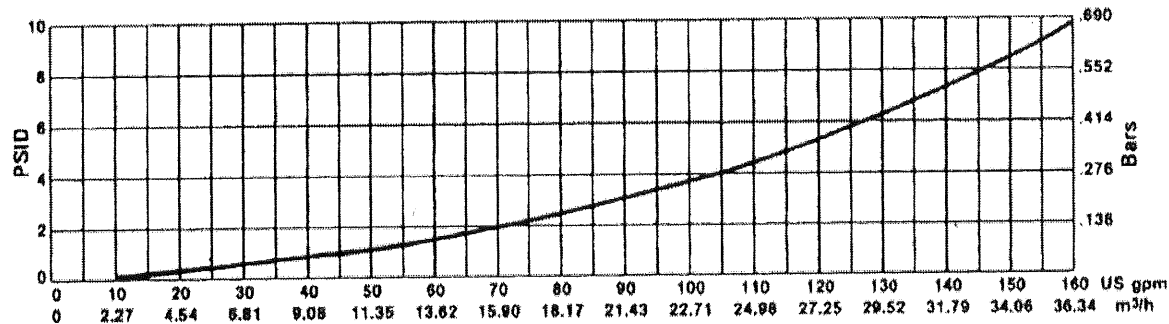
2" ACCURACY



1 1/2" PRESSURE LOSS



2" PRESSURE LOSS



These charts show typical meter performance. Individual results may vary.

Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

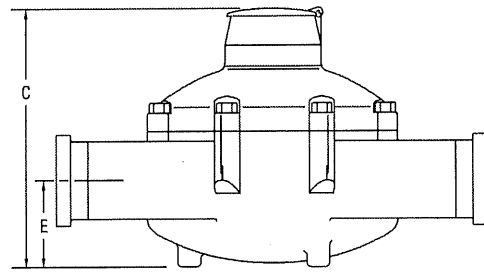
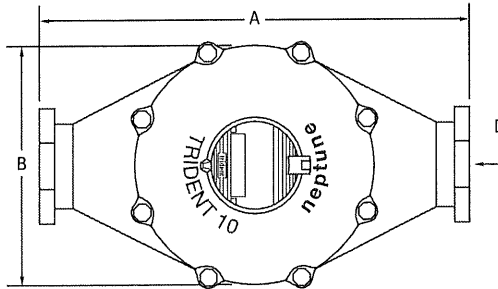
OPERATING CHARACTERISTICS

Meter Size	Normal Operating Range @100% Accuracy (±1.5%)	AWWA Standard	Low Flow @ 95% Accuracy
1 1/2"	2 to 100 US gpm 0.46 to 22.73 m³/h	5 to 100 US gpm 1.1 to 22.7 m³/h	3/4 US gpm 0.17 m³/h
2"	2 1/2 to 160 US gpm 0.57 to 36.36 m³/h	8 to 160 US gpm 1.8 to 36.3 m³/h	1 US gpm 0.23 m³/h

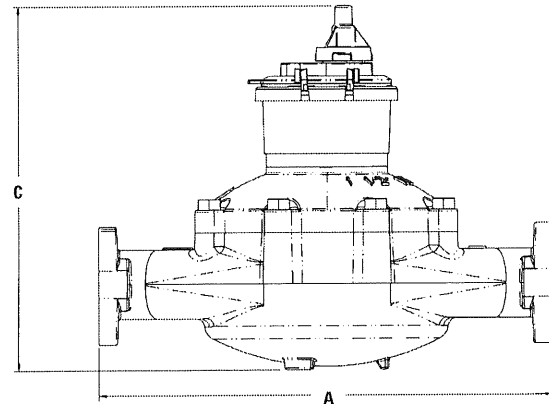
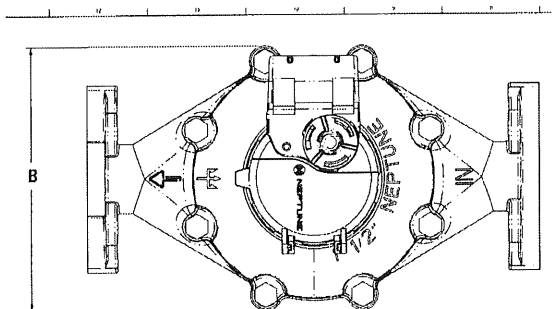
DIMENSIONS

Meter Size	A in/mm	B in/mm	C-Std. in/mm	C-ARB in/mm	C-E-Coder) R900i™	D-Threads per inch	D-Thread Type	E in/mm	Weight lbs/kg
1 1/2" Screw End	12 5/8 321	8 1/8 205	8 1/8 206	8 13/16 220.3	10 7/16 225.4	11 1/2	1 1/2 NPT	2 5/8 65	31 14.1
1 1/2" Flanged End	13 330	8 1/8 205	8 1/8 206	8 13/16 220.3	10 7/16 225.4	—	—	2 5/8 65	35 15.9
2" Screw End	15 1/4 387	9 1/8 240	9 1/8 237	9 15/16 248.4	11 5/16 289	11 1/2	2" NPT	3 1/8 79	40 18.1
2" Flanged End	17 432	9 1/8 240	9 1/8 237	9 15/16 248.4	11 5/16 289	—	—	3 1/8 79	44 20.0

T-10 WITH STANDARD REGISTER



T-10 WITH E-CODER/R900i/PIT REGISTER



Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

GUARANTEED SYSTEMS COMPATIBILITY

All T-10 meters are guaranteed adaptable to our ARB®V, ProRead™ (ARB VI), E-Coder® (ARB VII), E-Coder/R900/™, TRICON®/S, TRICON/E®3, and Neptune ARB Utility Systems without removing the meter from service.

REGISTRATION

ProRead Registration (per sweep hand revolution)		1 1/2"	2"
100	US Gallons	✓	✓
100	Imperial Gallons	✓	✓
10	Cubic Feet	✓	✓
1	Cubic Metre		✓
0.1	Cubic Metre	✓	
Register Capacity			
ProRead & E-Coder		1 1/2"	2"
100,000,000	US Gallons	✓	✓
100,000,000	Imperial Gallons	✓	✓
10,000,000	Cubic Feet	✓	✓
100,000	Cubic Metres	✓	✓
E-Coder High Resolution (8-digit reading)		1 1/2"	2"
1	US Gallons	✓	✓
1	Imperial Gallons	✓	✓
.01	Cubic Feet	✓	✓
0.001	Cubic Metres	✓	✓

SPECIFICATIONS

- Certification: NSF/ANSI 61, Annex G and Annex F
- Application: cold water measurement of flow in one direction
- Maximum operating water pressure: 150 psi (1034 kPa)
- Maximum operating water temperature: 80°F
- Measuring chamber: nutating disc technology design made from proprietary synthetic polymer

OPTIONS

- Sizes:
 - 1 1/2" flanged or threaded end
 - 2" flanged or threaded end
- Units of measure: U.S. gallons, imperial gallons, cubic feet, cubic metres
- Register types:
 - Direct reading: Bronze box and cover (standard)
 - Remote reading: ProRead Absolute Encoder, E-Coder, E-Coder/R900/, TRICON/S, TRICON/E3
 - Reclaim
- Measuring chamber: synthetic polymer
- Companion flanges: cast iron or lead free high copper alloy
- Environmental Conditions:
 - Operating temperature: 33°F to 149°F (0°C to 65°C)
 - Storage temperature: 33°F to 158°F (0°C to 70°C)
- Test Ports: 1"

Neptune engages in ongoing research and development to improve and enhance its products. Therefore, Neptune reserves the right to change product or system specifications without notice.

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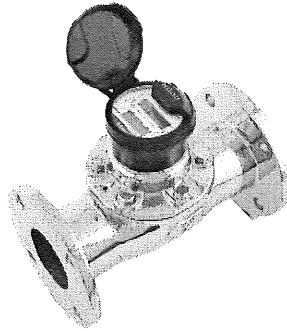
ARB® UTILITY MANAGEMENT SYSTEMS™


NEPTUNE
TECHNOLOGY GROUP

HIGH PERFORMANCE TURBINE METER

SIZES: 1½", 2", 3", 4", 6", 8", and 10"

High Performance Turbine water meters offer some of the widest flow ranges of any turbine meters on the market.



CONSTRUCTION

HP Turbine water meters offer some of the widest flow ranges of any turbine meters on the market.

All HP Turbine water meters meet or exceed the latest performance and accuracy requirements of AWWA C701 and maximum continuous flow rates may be exceeded by as much as 25% for intermittent periods.

Each HP Turbine consists of a rugged, lead free, high-copper alloy maincase, an AWWA Class II turbine measuring element, and a roll-sealed register. The maincase is corrosion-resistant, lightweight, and compact. Inlet and outlet connections are flanged. Strainers are available to prevent debris from entering the meter and to reduce the effects of uneven water flow due to upstream piping variations.

The unitized measuring element (UME) allows for quick, easy, in-line interchangeability. Water volume is measured accurately at all flows by a specially-designed assembly. The hydrodynamically-balanced, thrust-compensated rotor relieves pressure on the thrust bearings to minimize wear and provide sustained accuracy over an extended operating life. Direct coupling of the rotor to the gear train eliminates revenue loss due to slippage during fast starts and line surges. A calibration vane allows in-field calibration of the UME to lengthen service life and to ensure accurate registration.

The roll-sealed register eliminates leaking and fogging. A magnetic drive couples the register with the measuring element.

APPLICATIONS

The HP Turbine water meter is designed for applications where flow rates are consistently moderate to high.

SYSTEM COMPATIBILITY

Adaptability to all present and future systems for flexibility.

FEATURES

■ Roll-Sealed Register

- Magnetic drive, low-torque registration ensures accuracy
- Impact-resistant register design with flat glass for readability
- 1:1 ratio, low-flow indicator identifies leaks
- Bayonet mount allows in-line serviceability
- Tamperproof seal pin deters theft
- Date of manufacture, size, and model stamped on dial face

■ Lead Free Maincase

- Made from lead free, high-copper alloy
- NSF/ANSI 61 and 372 certified
- Compact design is lightweight and easy to handle
- Sturdy, durable, corrosion-resistant
- Resists internal pressure stresses and external damage
- Residual value

■ Turbine Measuring Element

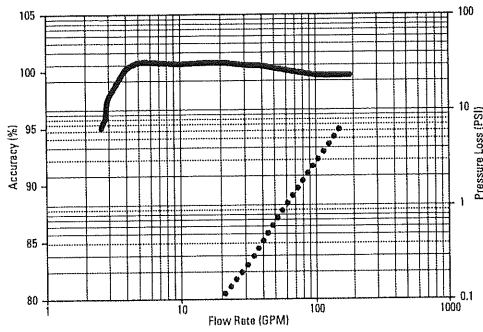
- Excellent low-flow sensitivity and wide flow ranges available at 98.5% - 101.5% accuracy
- Direct coupling of rotor to gear train prevents slippage and ensures accurate registration
- Interchangeable measuring element allows for in-line service
- Hydrodynamically-balanced rotor
- Reusable O-ring gasket on 3" - 10" sizes

WARRANTY

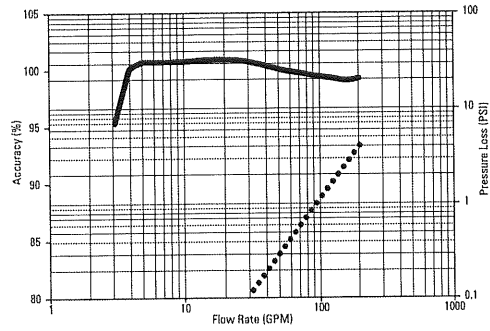
Neptune provides a limited warranty with respect to its HP Turbine water meters for performance, materials, and workmanship.

When desired, owner maintenance is easily accomplished by in-line replacement of major components.

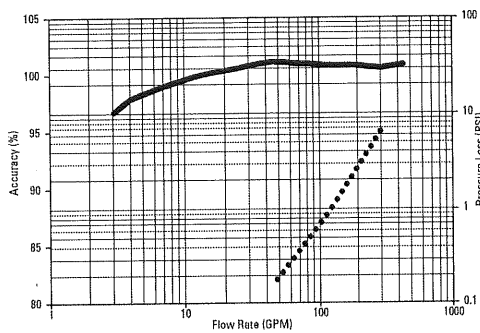
1½" ACCURACY



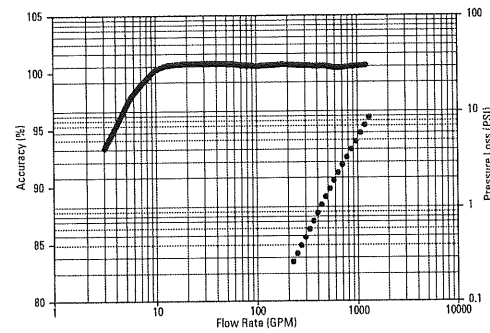
2" ACCURACY



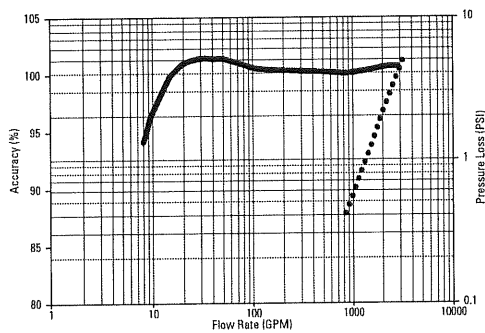
3" ACCURACY



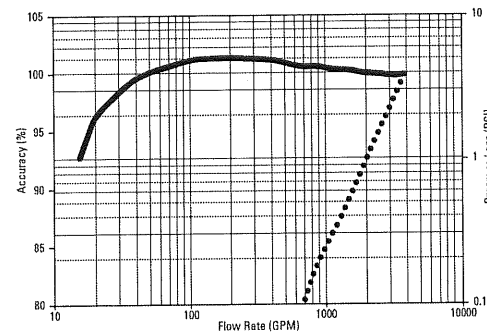
4" ACCURACY



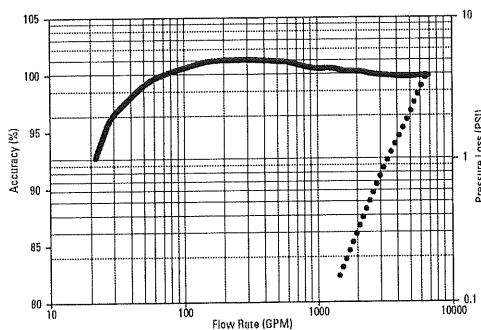
6" ACCURACY



8" ACCURACY



10" ACCURACY



— Accuracy
 Head Loss

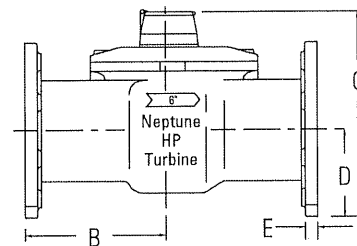
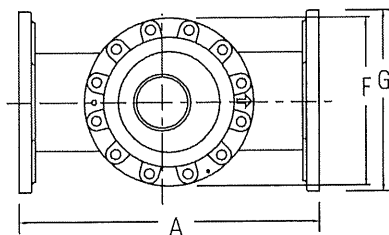
These charts show typical meter performance. Individual results may vary.

OPERATING CHARACTERISTICS

Meter Size	Normal Operating Range @100% Accuracy ($\pm 1.5\%$)	Maximum Intermittent Flow	AWWA Standard
1½"	4 to 160 US gpm 0.91 to 36.3 m³/h	200 US gpm 45.4 m³/h	4 to 120 US gpm 0.91 to 27.3 m³/h
2"	4 to 200 US gpm 0.91 to 45.4 m³/h	250 US gpm 56.8 m³/h	4 to 190 US gpm 0.91 to 43.2 m³/h
3"	5 to 450 US gpm 1.14 to 102.2 m³/h	560 US gpm 127.2 m³/h	8 to 435 US gpm 1.8 to 98.8 m³/h
4"	10 to 1200 US gpm 2.27 to 272.5 m³/h	1500 US gpm 340.7 m³/h	15 to 750 US gpm 3.4 to 170.3 m³/h
6"	20 to 2500 US gpm 4.55 to 567.8 m³/h	3100 US gpm 704.1 m³/h	30 to 1350 US gpm 6.8 to 306.6 m³/h
8"	35 to 4000 US gpm 7.95 to 908.5 m³/h	5000 US gpm 1135.6 m³/h	50 to 2800 US gpm 11.4 to 635.9 m³/h
10"	50 to 6500 US gpm 11.36 to 1476.3 m³/h	8000 US gpm 1817 m³/h	75 to 4200 US gpm 17.0 to 953.9 m³/h

DIMENSIONS

Meter Size	A	B	C-STD	C-ProRead™	C-E-Coder® R900i™ and E-Coder® R450i™	D	E	F	G	Weight
	in (mm)	in (mm)	in (mm)	in (mm)	in (mm)	in (mm)	in (mm)	in (mm)	in (mm)	lbs (kg)
1½"	10 (254)	6½ (165)	7⅞ (181)	7⅞ (192)	7¾ (197)	1¾ (44)	¾ (19)	4½ (114)	5⅞ (137)	19 (8.6)
2"	10 (254)	6½ (165)	7⅞ (194)	8⅞ (204.8)	8¼ (210)	2⅞ (54)	1⅞ (21)	4½ (114)	5⅞ (137)	20 (9.1)
3"	12 (305)	6 (152)	10 (254)	10⅞ (265.1)	10⅞ (270)	3¾ (95)	⅝ (16)	6¼ (159)	7½ (191)	40 (18.1)
4"	14 (356)	6½ (165)	10⅞ (276)	11⅞ (287.3)	11½ (292)	4½ (114)	¾ (19)	8⅞ (206)	9 (229)	52 (23.6)
6"	18 (457)	8⅞ (219)	13 (330)	13⅞ (341.3)	13⅞ (346)	5½ (140)	1 (25)	10¼ (260)	11 (279)	115 (52.2)
8"	20 (508)	9⅞ (244)	15½ (394)	15⅞ (404.8)	16⅞ (409)	6¾ (171)	1⅞ (29)	10¼ (260)	13½ (343)	195 (88.4)
10"	26 (660)	12⅞ (321)	15½ (394)	15⅞ (404.8)	16⅞ (409)	8 (203)	1¼ (32)	10¼ (260)	16 (406)	275 (124.7)



GUARANTEED SYSTEMS COMPATIBILITY

All HP Turbine water meters are guaranteed adaptable to our ARB® V, ProRead™ (ARB VI), E-Coder®)R900i™, E-Coder®)R450i™, E-Coder®, TRICON®/S, TRICON/E®3, and Neptune meter reading systems without removing the meter from service.

REGISTRATION

Registration (per sweep hand revolution)		
	1½", 2", 3", 4"	6", 8", 10"
1,000 US Gallons		✓
1,000 Imperial Gallons		✓
100 US Gallons	✓	
100 Imperial Gallons	✓	
100 Cubic Feet		✓
10 Cubic Feet	✓	
10 Cubic Metres		✓
1 Cubic Metre	✓	

Register Capacity (6-wheel odometer)		
	1½", 2", 3", 4"	6", 8", 10"
1,000,000,000 US Gallons		✓
1,000,000,000 Imperial Gallons		✓
100,000,000 US Gallons	✓	
100,000,000 Imperial Gallons	✓	
100,000,000 Cubic Feet		✓
10,000,000 Cubic Feet	✓	
10,000,000 Cubic Metres		✓
1,000,000 Cubic Metres	✓	

SELECTIONS

- Application: cold water measurement of flow in one direction
- Maximum operating pressure: 175 psi (1206 kPa)
- Maximum operating temperature: 80°F
- Register: direct reading, center-sweep, roll-sealed, magnetic drive with low-flow indicator
- Measuring element: AWWA Class II Turbine, hydrodynamically-balanced rotor

OPTIONS

- Sizes: 1½", 2", 3", 4", 6", 8", 10"
- Units of measure: U.S. gallons, imperial gallons, cubic feet, cubic metres
- Register Types:
 - Remote reading systems*: ARB V, ProRead, E-Coder)R900i, E-Coder)R450i, E-Coder, TRICON/S, TRICON/E3
 - Reclaim
- Companion flanges:
 - 1½" and 2" (oval): bronze
 - 3", 4", 6": bronze or cast iron
 - 8" and 10": cast iron
- Strainer:
 - 1½" - 6" NSF/ANSI 61 lead free high copper alloy
 - 1½" - 10" NSF/ANSI 61 lead free Rilsan® nylon-coated ductile iron

* Consult factory for meter performance specifications when fitted with ARB.

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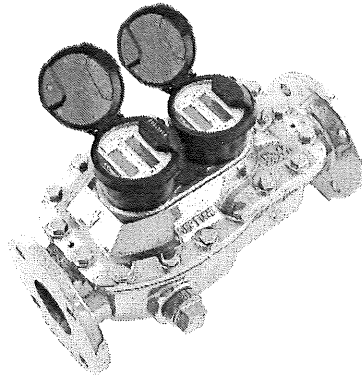
ARB® UTILITY MANAGEMENT SYSTEMS™


NEPTUNE
TECHNOLOGY GROUP

TRU/FLO® COMPOUND METER

SIZES: 2" HP, 3", 4", 6", AND 6" X 8"

TRU/FLO® meters combine the low-flow sensitivity of a disc-type meter with the high-flow capacity of a turbine-type meter.



All TRU/FLO® Compound water meters meet or exceed the latest performance and accuracy requirements set by the AWWA C702, and maximum continuous flow rates may be exceeded by as much as 25% for intermittent periods.

The TRU/FLO Compound water meter is designed to register wide flow ranges where varying flow rates are typical. TRU/FLO meters combine the low-flow sensitivity of a disc-type meter with the high-flow capacity of a turbine-type meter.

The hydraulic valve transfers flow smoothly between the disc section and turbine section of the meter, minimizing the loss of accuracy in the crossover range. The turbine measuring element registers high flows and the disc measuring element registers low flows, ensuring accurate measurement at all flow rates.

The TRU/FLO consists of a durable lead free, high-copper alloy maincase, Neptune High Performance (HP) or Trident® Turbine measuring element, Neptune T-10 chamber, and two magnetic-driven, roll-sealed registers.

The 6" x 8" TRU/FLO assembly consists of two 6" x 8" concentric reducers, a 6" Neptune strainer, and a 6" Neptune TRU/FLO Compound meter.

The lead free, high-copper maincase is corrosion-resistant, lightweight, and easy to handle.

A calibration vane allows field calibration of the UME to lengthen service life and to ensure accurate registration.

The two magnetic-driven, roll-sealed registers simplify the meter's design and reduce long-term maintenance by eliminating complicated combining drive mechanisms. For reading convenience, the registers can be mounted in any one of four positions on the meter.

Neptune provides a limited warranty with respect to its TRU/FLO Compound water meters for performance, materials, and workmanship.

When desired, owner maintenance is easily accomplished by in-line replacement of major components, or a factory-calibrated UME.

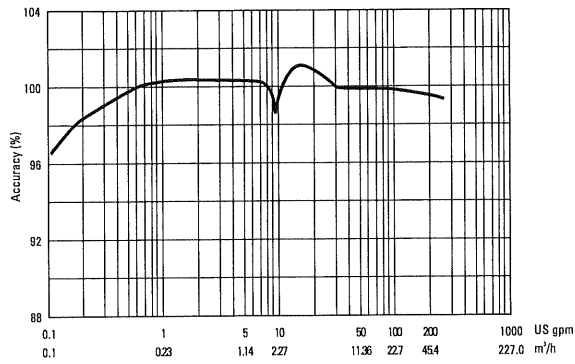
FEATURES

- Minimum loss of accuracy in the crossover range increases revenue
- Spring-loaded valve eliminates need for frequent adjustment and service
- Combined turbine and disc measuring elements
 - Industry-leading flow ranges at 98.5%–101.5% accuracy ensure maximum revenue
 - Direct coupling of rotor to gear train ensures accurate registration
 - Unitized Measuring Element (UME) makes maintenance easier and faster with less downtime
 - Calibration vane allows in-line service to extend life and ensure accurate registration
- Compact maincase
 - Made from lead free, high-copper alloy
 - NSF/ANSI 372 certified and NSF/ANSI 61 compliant
 - Lifetime guarantee
 - Compact, lightweight design provides for easy installation and in-line serviceability

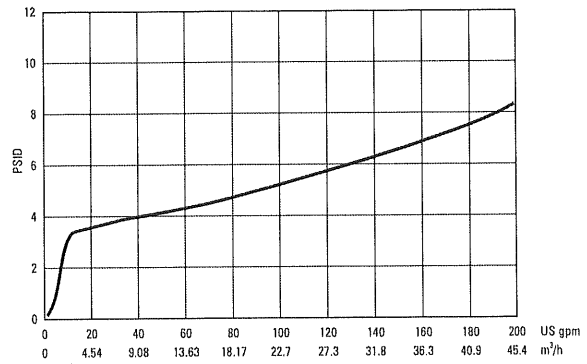
SYSTEMS COMPATIBILITY

Adaptability to all present and future systems for flexibility.

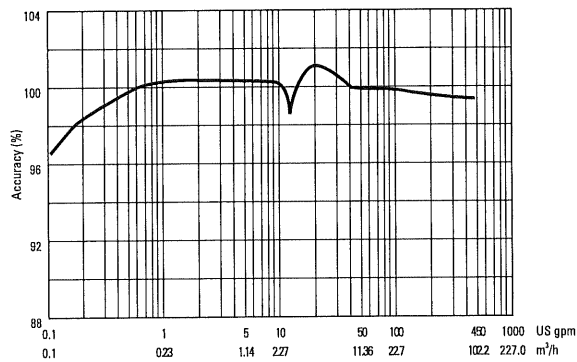
2" ACCURACY



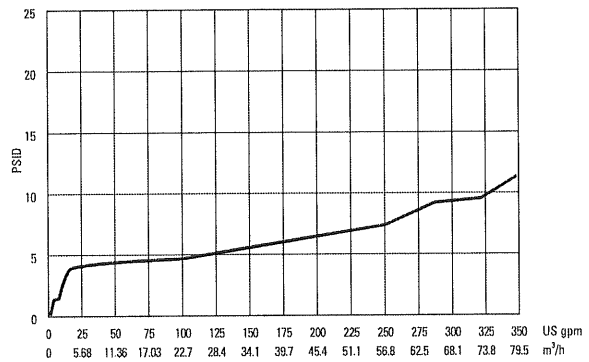
2" PRESSURE LOSS



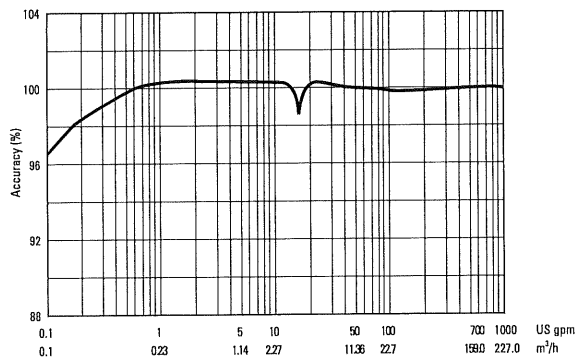
3" ACCURACY



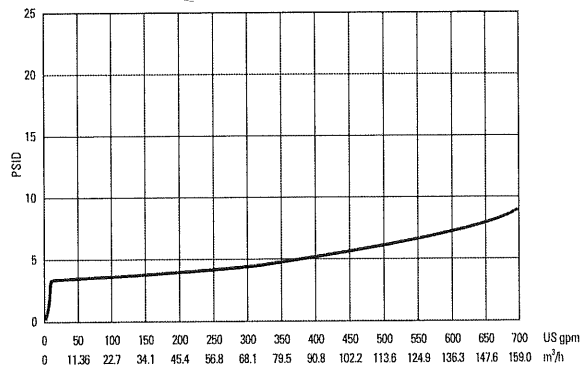
3" PRESSURE LOSS



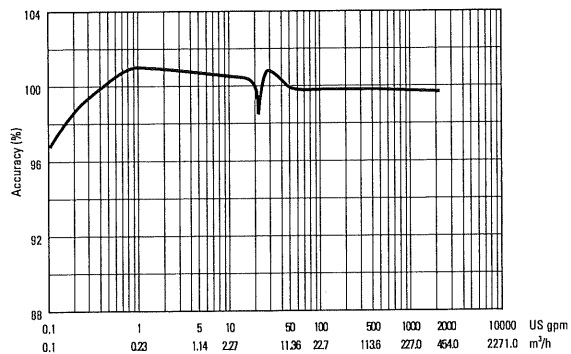
4" ACCURACY



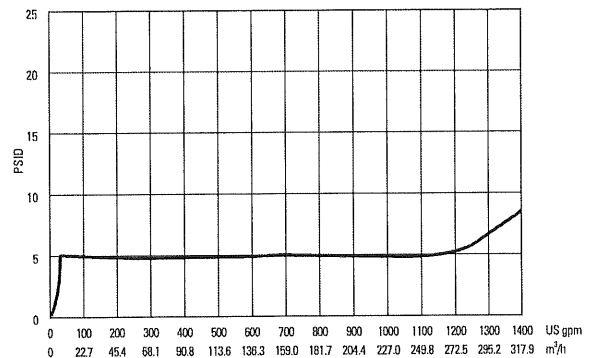
4" PRESSURE LOSS



6" ACCURACY



6" PRESSURE LOSS

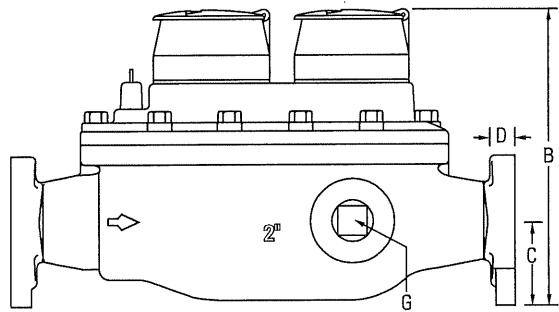
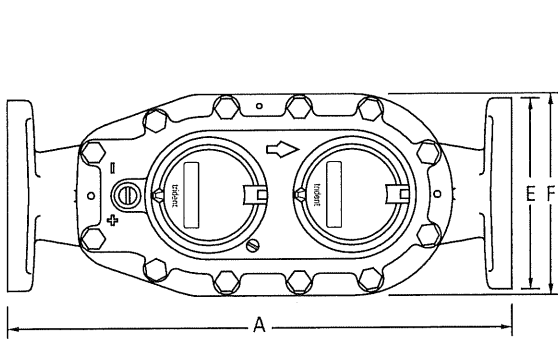


OPERATING CHARACTERISTICS

Meter Size	Normal Operating Range @100% Accuracy (±1.5%)	AWWA Standard	Low Flow @ 95% Accuracy
2"	½ to 200 US gpm 0.11 to 45.4 m³/h	1 to 160 US gpm .227 to 36.34 m³/h	⅛ US gpm 0.03 m³/h
3"	½ to 450 US gpm 0.11 to 102.2 m³/h	2 to 350 US gpm .454 to 79.5 m³/h	⅛ US gpm 0.03 m³/h
4"	1 to 1000 US gpm 0.23 to 227.1 m³/h	3 to 600 US gpm .68 to 136.3 m³/h	½ US gpm 0.11 m³/h
6"	1 ½ to 2000 US gpm 0.34 to 454.2 m³/h	5 to 1350 US gpm 1.14 to 306.6 m³/h	¾ US gpm 0.17 m³/h
6" x 8"	1 ½ to 2000 US gpm 0.34 to 454.2 m³/h	16 to 1600 US gpm 3.63 to 363.4 m³/h	¾ US gpm 0.17 m³/h

DIMENSIONS

Meter Size	A in/mm	B-Std. in/mm	B-PRO in/mm	B-E-Coder® R9007™ in/mm	C in/mm	D in/mm	E in/mm	F in/mm	G in/mm	Flange Type	Weight lbs/kg
2" HP	15 ¼ 387	8 ⅝ 219	9 229	12 ¼ 308	2 ½ 64	1 ⅞ 21	5 ⅞ 149	6 152	1 ½ NPT 38	2" Oval 150 lb	32 14.5
3"	17 432	10 ½ 267	11 279	14 ¼ 362	3 ¾ 95	¾ 16	7 ½ 191	8 ½ 216	1 ½ NPT 38	3" ANSI 150 lb	72 32.7
4"	20 508	12 ½ 318	13 330	16 ¼ 413	4 ½ 114	1 ⅞ 17	9 229	9 ⅞ 232	2 NPT 51	4" ANSI 150 lb	100 45.4
6"	24 610	15 ¾ 400	16 ¼ 413	19 ½ 495	5 ½ 140	1 25	11 279	12 ¾ 324	2 NPT 51	6" ANSI 150 lb	208 94.3
6" x 8"	55 ¾ 1407	15 ¾ 400	16 ¼ 413	19 ½ 495	5 ½ 140	1 25	11 279	12 ¾ 232	2 NPT 51	8" ANSI 150 lb	460 208.50



Attachment: HD supply 2017 bid proposal with cover sheet (2336 : Award Water Parts Bid)

GUARANTEED SYSTEMS COMPATIBILITY

All Neptune TRU/FLO Compound meters are guaranteed adaptable to our ARB®V, ProRead™ (ARB VI), E-Coder®, E-Coder®)R900i™, E-Coder®)R450i™, TRICON®/S, TRICON/E®3, and Neptune meter reading systems without removing the meter from service.

REGISTRATION

Registration (per sweep hand revolution)	Turbine Side		Disc Side
	2", 3", 4"	6", 6" x 8"	2", 3", 4", 6", 6" x 8"
1,000 US Gallons		✓	
1,000 Imperial Gallons		✓	
100 US Gallons	✓		
100 Imperial Gallons	✓		
100 Cubic Feet		✓	
10 US Gallons			✓
10 Imperial Gallons			✓
10 Cubic Feet	✓		
10 Cubic Metres		✓	
1 Cubic Foot			✓
1 Cubic Metre	✓		
0.1 Cubic Metre			✓

Register Capacity (6-wheel odometer)	Turbine Side		Disc Side
	2", 3", 4"	6", 6" x 8"	2", 3", 4", 6", 6" x 8"
1,000,000,000 US Gallons		✓	
1,000,000,000 Imperial Gallons		✓	
100,000,000 US Gallons	✓		
100,000,000 Imperial Gallons	✓		
100,000,000 Cubic Feet		✓	
10,000,000 US Gallons			✓
10,000,000 Imperial Gallons			✓
10,000,000 Cubic Feet	✓		
10,000,000 Cubic Metres		✓	
1,000,000 Cubic Feet			✓
1,000,000 Cubic Metres	✓		
100,000 Cubic Metres			✓

SELECTIONS

- Application: cold water measurement of flow in one direction
- Maximum operating pressure: 150 psi (1034 kPa)
- Maximum operating temperature: 80°F
- Register: direct reading, center sweep, roll-sealed, magnetic drive with low-flow indicator
- Measuring element:
 - AWWA Class II Turbine, hydrodynamically balanced rotor
 - Nutating disc

OPTIONS

- Sizes: 2" HP, 3", 4", 6", and 6" x 8"
- Units of measure: U.S. gallons, imperial gallons, cubic feet, cubic metres
- Register types:
 - Direct reading: bronze box and cover (standard)
 - Remote reading systems*: ProRead, E-Coder, E-Coder)R900i, E-Coder)R450i, TRICON/S, TRICON/E3
 - Reclaim
- Companion flanges:
 - 2", 3", 4" bronze or cast iron
 - 6", 6" x 8" cast iron
- Strainer: 2", 3", 4", 6" NSF/ANSI 372 and NSF/ANSI 61 lead free, high-copper alloy

* Consult factory for meter performance specifications when fitted with ARB.

Neptune Technology Group Inc.
1600 Alabama Highway 229
Tallahassee, AL 36078
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Tel: (800) 633-8754
Fax: (334) 283-7293

Neptune Technology Group (Canada) Ltd.
7275 West Credit Avenue
Mississauga, Ontario
L5N 5M9
Canada
Tel: (905) 858-4211
Fax: (905) 858-0428

Neptune Technology Group Inc.
Ejército Nacional No. 418
Piso 12, Desp. 1201-1202
Col. Chapultepec Morales
Delegación Miguel Hidalgo
11570 México, Distrito Federal
Tel: (525) 55203 5294 / (525) 55203 5708
Fax: (525) 55203 6503

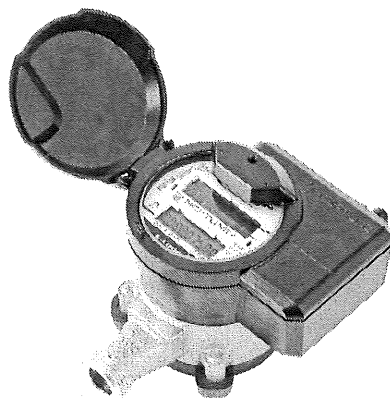


NEPTUNE
TECHNOLOGY GROUP

neptuneig.com

ARB® UTILITY MANAGEMENT SYSTEMS™


NEPTUNE
TECHNOLOGY GROUP

E-CODER®)R900/™
INSIDE AND PIT VERSIONS

PROTECT AND EXPAND YOUR TECHNOLOGY INVESTMENTS

Neptune designed the R900® System to make it easy for your utility – installation, everyday use, and expansion for the future without stranded assets. The E-Coder®)R900/™ combination absolute encoder register/radio frequency meter interface unit (RF MIU) is a perfect example of all of the above. Not only does it work with past generations of meters and meter reading systems, but seamless integration is built into this single-unit endpoint itself, providing two-way communications of advanced metering data. The E-Coder®)R900/'s interleaved mobile and high power fixed network messages allow for simple migration from walk-by to mobile to fixed network reading without site visits or reprogramming.

STREAMLINE OPERATIONS AND MANAGE RESOURCES

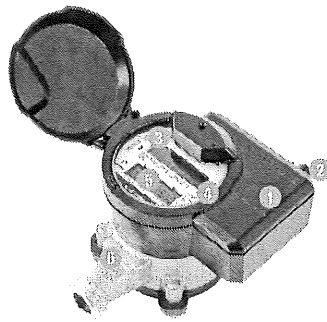
In addition to eliminating the need for programming, the E-Coder®)R900/ has no external wires, making installation easier, faster, and less costly; plus it reduces potential vandalism or tamper. As with the rest of the R900 System, the design of the unit is intuitive and user-friendly so that minimal training is required for operation. It's designed to help manage time, labor, and other resources. The radio frequency transmission of the E-Coder®)R900/ can save your utility significant amounts of time in terms of both meter reading and billing, and provide flexibility to reallocate personnel to different tasks or departments depending on your changing workforce needs.

DO MORE WITH DETAILED, ACTIONABLE DATA

The types of data your utility can generate through the E-Coder®)R900/ can take you far beyond a simple meter reading for a monthly bill. Hourly consumption profile information over an account's last 96 days, along with alerts for leak or backflow, help to proactively identify and resolve customer issues – heading off high bill complaints, reducing delinquent payments, and eliminating write-offs. Using N_SIGHT™ PLUS host software, your utility can leverage detailed data from the E-Coder®)R900/ to balance water produced versus water consumed, group accounts for District Metered Area analysis, and track and manage Non-Revenue Water. From increasing efficiencies to pinpointing possible tamper or water theft to aiding customer service, the data supplied by the E-Coder®)R900/ can help your utility make better, more confident decisions.

- Facilitates Migration to AMI
 - 1 Watt fixed network message reduces infrastructure costs
 - Interleaved mobile and fixed network messages facilitate migration without changing the "modes" in the MIU
- Reduces Non-Revenue Water
 - Provides leak history/diagnostics
 - Enables proactive leak notification
 - Provides hourly consumption data
 - Improves meter reading accuracy
 - Eliminates estimated reads
- Identifies Potential Theft
 - Tamper detection
 - Reverse flow detection
 - Identifies significant periods of zero consumption
- Simplifies Installation Process
 - Easy to install/no programming required
 - No external wires
 - Reduces labor cost
 - Reduces potential wire vandalism and damage
- Electrical Specifications
 - MIU power: Lithium battery with capacitor
- Transmitter Specifications
 - Two-way MIU
 - Transmit period (interleaved mobile and fixed network messages):
 - Standard mobile message every 14 seconds at 100 mW
 - Standard fixed network message every 7½ minutes at 1 Watt
 - FCC verification: Part 15.247:
 - Transmitter channels: 50; frequency-hopping, spread-spectrum
 - Channel frequency: 910 to 920 MHz
 - Encoder register reading interval:
 - Every 15 minutes
 - Data logging interval:
 - 96 days of hourly data

- Internal Antenna ①
- Optional Antenna Port ②
- Solar Panel ③
- Date of Manufacture ④
- LCD Display ⑤
- T-10® Meter ⑥



	FLOW INDICATOR Shows the direction of flow through the meter: ON Water in use. OFF Water not in use. Flashing Water is running slowly. (-) Reverse flow. (+) Forward flow.
	LEAK INDICATOR Displays a possible leak: OFF No leak indicated. Flashing Intermittent leak indicates that water has been used for at least 50 of the 96 15-minute intervals during a 24-hour period. On Continuously Indicates water use for all 96 15-minute intervals during a 24-hour period.
RATE	RATE OF FLOW Average flow rate is displayed every twelve seconds on LCD display.
	LCD DISPLAY Nine-digit LCD displays the meter reading in billing units of measure: U.S. gallons, cubic feet, Imperial gallons, or cubic metres. 1 E-Coder basic reading/customary 6-digit remote reading 2 Customary sweep hand digits 3 E-CoderPLUS reading (8-digit remote reading) 4 Testing units used for diagnostics 5 Extended reading units 6 Customary billing units

TECHNICAL SPECIFICATIONS

- Environmental Conditions
 - Operating temperature: -22°F to +149°F (-30°C to +65°C)
 - Storage temperature: -40°F to +158°F (-40°C to +70°C)
 - Operating humidity:
 - Inside set - 0 to 95%, condensing
 - Pit set - 100% submersible
- Materials
 - Register housing:
 - Inside set: plastic polycarbonate
 - Pit set: roll-sealed copper shell
 - Lens:
 - Inside set: plastic
 - Pit set: glass
- Antennas
 - Standard internal antenna
 - Optional through-the-lid antenna:
 - 18" Coax
 - 6' Coax
 - 20' Coax

OPTIONS

- Compatibility
 - Available for all sizes and makes of current Neptune meters
 - Handhelds with R900® Belt Clip Transceiver - walk-by RF
 - MRX920™ - mobile RF
 - R900® Gateways - fixed network RF
- Units of Measure: U.S. Gallons, Cubic Feet, Imperial Gallons, Cubic Metres

WARRANTY

- 20 years (10/10); refer to specific Warranty Statement

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ARB® UTILITY MANAGEMENT SYSTEMS™



E-CODER®

SOLID STATE ABSOLUTE ENCODER



The E-Coder® is Neptune's high-resolution solid state absolute encoder register. The E-Coder features a custom integrated-circuit design that digitally encodes the rotation of the measuring chamber, providing "absolute" registration with no internal battery requirement. The E-Coder functions in two modes: E-Coder BASIC and E-CoderPLUS. The E-Coder BASIC mode functionality is the same as ProRead™ (ARB® VI), featuring programmability up to a 10-digit ID number, three user characters, and 3-6 digit meter reading. In addition to the meter reading, the E-Coder provides a visual readout on rate of flow every twelve seconds when the LCD display is activated. When connected to Neptune's R900® or R450™ radio frequency MIUs, the E-Coder automatically operates in E-CoderPLUS mode, providing a high-resolution, 8-digit remote meter reading, and value-added features including leak, tamper, and reverse flow detection. True point-of-use leak detection is provided by monitoring a 24-hour period in fifteen-minute intervals. Tamper detection is provided by reverse flow detection and monitoring the number of days of zero flow over the previous 35 days.

The E-CoderPLUS features are communicated through the E-Coder protocol, allowing host software platforms to interpret the data and pass the information directly to billing packages, CIS screens, and operational and maintenance reports. The E-CoderPLUS features enhance customer service and improve operational efficiencies for water utilities.

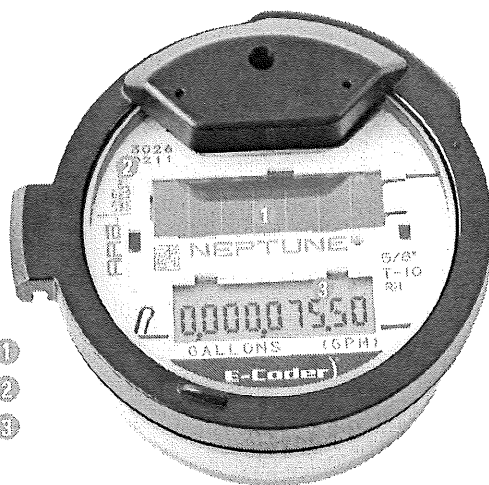
The E-Coder is available in two different configurations – inside set meters and pit set meters. For inside set applications, the E-Coder is housed in our plastic encoder register housing with terminal screws. For pit set applications, the E-Coder is housed in a glass lens and copper can enclosure with factory-potted wire connections.

- "Absolute" 9-digit meter reading on display
- Up to 8-digit remote meter reading
- Battery-free functionality
- Pit set version: roll-sealed copper shell and glass lens
- Inside set version: plastic enclosure
- True point-of-use leak detection*
- Tamper detection*
- Reverse flow detection*
- LCD leak indicators
- Directional flow indicator
- Rate of flow on LCD display
- Enhanced "customer care"
 - Leak history/diagnostics
 - Proactive leak notification
- Increased operational efficiencies
 - Work order reduction for high water bill inquiries
 - Prioritization of meter maintenance
 - Drought management
 - Reduction of water loss through proactive notification of water leaks
- Tamper management
 - Identification and prioritization of potential tamper situations

* When connected to Neptune R900 or R450 RF MIUs.

Neptune provides a 10-year limited warranty with respect to its E-Coder solid state absolute encoder register for performance, materials, and workmanship.

E-CODER® REGISTER FACE



- Solar Panel ①
Date of Manufacture ②
LCD Display ③

ICONS AND DISPLAYS

	FLOW INDICATOR Shows the direction of flow through the meter: ON Water in use. OFF Water not in use. Flashing Water is running slowly. (-) Reverse flow. (+) Forward flow.
	LEAK INDICATOR Displays a possible leak: OFF No leak indicated. Flashing Intermittent leak indicates that water has been used for at least 50 of the 96 15-minute intervals during the previous 24-hour period. On Continuously Indicates water use for all 96 15-minute intervals during the previous 24-hour period.
RATE	RATE OF FLOW Average flow rate is displayed every twelve (12) seconds on LCD display.
	LCD DISPLAY Nine-digit LCD displays the meter reading in billing units of measure: U.S. gallons, cubic feet, Imperial gallons, or cubic metres. 1 E-Coder Basic Reading/Customary 6-digit remote reading 2 Customary sweep hand digits 3 E-CoderPLUS Reading (8-digit remote reading)

TECHNICAL SPECIFICATIONS

- Materials
 - Inside Set Housing: polycarbonate
 - Pit Set Housing: copper shell and glass lens
 - Connecting wire: 3-lead #22 AWG
 - Remote receptacles: ABS, nylon, and polycarbonate
- Distance
 - A single register may be located with up to 500 feet (152 m) of wire from receptacle or MIU.
 - Two networked registers can be located with up to 300 feet (91m) of wire from receptacle or MIU.
- Environmental Conditions
 - Operating temperature: 15°F to 149°F (-10°C to 65°C)
 - Storage temperature: -40°F to 158°F (-40°C to 70°C)
 - Operating humidity: 0 to 100% (pit version)
- Register
 - Warranty: 10 years

OPTIONS

- Sizes
 - Available for all sizes and makes of current Neptune meters
- Electronic Accessory Equipment
 - R900 Wall and Pit RF MIUs
 - R450 Wall and Pit RF MIUs
- Data Collection Systems
 - Pocket ProReader
 - Advantage
 - CE5320
 - MRX920™
 - R900® Gateways
- Units of Measure
 - US Gallons, Cubic Feet, Imperial Gallons, Cubic Metres
- 9-digit local registration
- 8-digit remote registration
- 4-8 digits can be communicated for billing

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NEPTUNE
TECHNOLOGY GROUP

neptunetg.com

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: City Clerk
Category: Election
Department Head: Tracy L. Dutton
DOC ID: 2353

**SCHEDULED
ORDINANCE (ID # 2353)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a General Election within the City of Bellaire, Texas, for the purpose of electing a Mayor, Councilman--Position No. 1, Councilman--Position No. 3, and Councilman--Position No. 5 for the City Council; establishing the date of the General Election as the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Tracy L. Dutton, City Clerk.

Background/Summary:

In accordance with Article II, The Council, Section 1, Elections, Subsection (e), Election Dates, of the Charter of the City of Bellaire, Texas, as amended November 7, 2006, and Chapter 3, Ordering Election, Section 3.004(a)(3), Election of Political Subdivision, of the Texas Election Code, an ordinance has been prepared for City Council consideration for the purpose of electing a Mayor, Councilman-Position No. 1, Councilman-Position No. 3, and Councilman-Position No. 5 for the City Council.

The City of Bellaire 2017 General Election will be held on Tuesday, November 7, 2017, from 7:00 a.m. to 7:00 p.m. The City Clerk's office contacted Harris County and asked to contract with them and other Harris County entities holding elections on that same date. Contracting with Harris County allows our residents to vote on all issues or offices of interest to them in one polling location. It is anticipated that a Joint Election Contract will be presented to City Council for consideration within the next month.

Due to the construction of new municipal facilities, the polling place for Precinct 128, previously held in the Bellaire Civic Center, will move to the CenterPoint Energy Community Center, Second Floor of the Bellaire Family Aquatic Center, 7001 Fifth Street, Bellaire, Texas 77401. It is anticipated that the polling places for Precincts 182, 214, 215, and 268 will remain the same as in previous years (i.e., Horn Academy (Elementary School), the Meridian Banquet Center, Faith Lutheran American Church, and Christ Church Presbyterian Fellowship Hall, respectively).

An official canvass will be held for the purpose of canvassing the results of the general election on Monday, November 20, 2017, at 6:00 p.m. Unless there is a runoff, the newly elected officials for Mayor, Councilman-Position No. 1, Councilman-Position No. 3, and Councilman-Position No. 5 will take office at the first Regular Session of the City Council in January of 2018 or on January 8, 2018.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

City Attorney Review:

Yes

Recommendation:

The City Clerk recommends favorable action on the adoption of the attached ordinance calling a general election to be held on Monday, November 7, 2017.

ATTACHMENTS:

- Calling General Election - November 7, 2017 (DOC)



ORDINANCE NO. 17-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, CALLING A GENERAL ELECTION WITHIN THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF ELECTING A MAYOR, COUNCILMAN – POSITION NO. 1, COUNCILMAN – POSITION NO. 3, AND COUNCILMAN – POSITION NO. 5 FOR THE CITY COUNCIL; ESTABLISHING THE DATE OF THE GENERAL ELECTION ON THE UNIFORM ELECTION DATE DESIGNATED BY THE STATE OF TEXAS AS THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OR NOVEMBER 7, 2017; ESTABLISHING ELECTION PRECINCTS, POLLING PLACES, AND APPOINTING ELECTION OFFICIALS; AND SETTING FORTH CERTAIN GUIDELINES.

WHEREAS, pursuant to *Chapter 3, Ordering Election, Section 3.004(a)(3), Election of Political Subdivision*, of the *Texas Election Code*, the governing body of a political subdivision (i.e., the City Council of the City of Bellaire, Texas) is authorized to order an election for the general election of City officers; and

WHEREAS, the current term of office for the Mayor of the City of Bellaire, Texas, shall expire on January 8, 2018; and

WHEREAS, the current terms of office for the City Councilmen – Position Nos. 1, 3, and 5 of the City of Bellaire, Texas, shall each expire on January 8, 2018; and

WHEREAS, the City of Bellaire, Texas, is authorized under *Article II, The Council, Section 1, Elections, Subsection (e), Election Dates*, of the *Charter of the City of Bellaire, Texas*, as amended November 7, 2006, to conduct its general election on the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

- 1. THAT** the recitals contained herein are true and correct.
- 2. THAT** the general election to elect the Mayor, Councilman – Position No. 1, Councilman – Position No. 3, and Councilman – Position No. 5, for the City Council of the City of Bellaire, Texas, will be held on Tuesday, November 7, 2017, in conjunction with elections to be administered by Harris County, Texas (“County”) for the City of Bellaire, Texas, the City of Houston, Texas, and other local entities.
- 3. THAT** the qualified voters of the City of Bellaire, Texas, shall elect a Mayor to a two-year term commencing on January 8, 2018, and expiring on the date of the first regular City Council meeting in 2020 (i.e., on January 6, 2020).
- 4. THAT** the qualified voters of the City of Bellaire, Texas, shall elect three Councilmen for the following positions: 1, 3, and 5, to a four-year term commencing on January 8, 2018, and expiring on the date of the first regular City Council meeting in 2022 (i.e., on January 3, 2022).
- 5. THAT** the City consists of five (5) voting precincts and polling places (i.e., 128, 182, 214, 215, and 268), the polling places of which are those designated by the County.
- 6. THAT** each of the referenced five (5) voting precincts is a regular County election precinct and, therefore, the City hereby appoints the County election officials as its special officials for the purpose of this general election.
- 7. THAT** the Presiding Judge, Manager, and Tabulation Supervisor shall be those special officials appointed by the County for the purposes of this General Election.

8. THAT Early Voting by Mail for the general election may be conducted by making application for an early voting ballot with Stan Stanart, Harris County Clerk, P.O. Box 1148, Houston, Texas 77251-1148. Voters qualified to vote early by mail may begin applying for a ballot by mail on January 1, 2017.

9. THAT Early Voting by Personal Appearance may be conducted by the Harris County Clerk's Office, Elections Division, 1001 Preston, 1st Floor, Houston, Texas 77002, or any of the other early voting polling locations designated by the County. **Early Voting by Personal Appearance** will begin on Monday, October 23, 2017, and conclude on Friday, November 3, 2017.

10. THAT ballots shall be cast utilizing direct recording equipment during early voting and during election day.

11. THAT a special meeting of the City Council of the City of Bellaire, Texas, to canvass returns of the general election shall be held on Monday, November 20, 2017, at 6:00 p.m.

12. THAT the form of notice prescribed by the Secretary of State of the State of Texas shall serve as proper notice of the general election. Said notice, including a Spanish, Vietnamese, and Mandarin Chinese translation thereof, shall be given by publishing and posting it in accordance with the *Texas Election Code*.

13. THAT if any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, or the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall not be affected thereby.

14. THAT all ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of conflict only.

15. THAT the City Council of the City of Bellaire, Texas, officially finds, determines, and declares that a sufficient written notice of the date, hour, place, and subject of the meeting at which this Ordinance was discussed, considered, or acted upon was given in the manner required by the *Texas Open Meetings Act*, as amended, and has been open to the public as required by law at all times during such discussion, consideration, and action. The City Council of the City of Bellaire, Texas, ratifies, approves, and confirms such notice and the contents and posting thereof.

16. THAT this Ordinance shall be effective immediately upon passage and be in force immediately from and after its passage and signature. This Ordinance shall be preserved in the permanent records of the City of Bellaire, Texas.

PASSED, APPROVED, and ADOPTED this 21st day of August, 2017.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: City Manager's Office
Category: Discussion
Department Head: Paul A. Hofmann
DOC ID: 2318

**SCHEDULED
INFORMATION ITEM (ID
2318)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a Special Election within the City of Bellaire, Texas, for the purpose of amending the Charter of the City of Bellaire, Texas; establishing the date of the Special Election on the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Alan P. Petrov, City Attorney.

Background/Summary:

On November 7, 2016, the City Council of the City of Bellaire, Texas, adopted Ordinance No. 16-067 for the purpose of establishing a Charter Review Commission (the "CRC") as an Ad Hoc Committee for the City of Bellaire, Texas, to review the Charter of the City of Bellaire, Texas, as last amended on November 7, 2006, and to appoint five (5) members to serve on the CRC for a term of seven (7) months commencing on December 1, 2016, and ending on June 30, 2017.

The five (5) members appointed to serve on the CRC (in alphabetical order) were Jill Almaguer, James P. Avioli, Sr., Doug Christians, Aaron Swerdlin, and Neil Verma. Members of the CRC elected Neil Verma to serve as Chair and Jill Almaguer to serve as Vice Chair.

The CRC met on eight (8) separate occasions and at the conclusion of the meetings, a final report was prepared and presented to City Council at the June 19, 2017 Council meeting.

Following that meeting, the City Attorney prepared a series of propositions that could be placed on the ballot at a special election to be held on November 7, 2017, in conjunction with the City's General Election to elect a Mayor and Council Members. Those propositions were presented to City Council on July 17, 2017. Several revisions were made by City Council, and those revisions have been incorporated in the ordinance for consideration this evening.

Previous Council Action Summary:

See Background/Summary.

Fiscal Impact:

Funds to call the Special Election are included in the General Fund (City Clerk's Budget).

City Attorney Review:

Yes

Recommendation:

The City Attorney recommends the adoption of the proposed ordinance calling a Special Election in the City of Bellaire, Texas, for the purpose of amending the Charter of the City of Bellaire, Texas.

ATTACHMENTS:

- Calling Special Election for Purpose of Amending City Charter (DOCX)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, CALLING A SPECIAL ELECTION WITHIN THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF AMENDING THE CHARTER OF THE CITY OF BELLAIRE, TEXAS; ESTABLISHING THE DATE OF THE SPECIAL ELECTION ON THE UNIFORM ELECTION DATE DESIGNATED BY THE STATE OF TEXAS AS THE FIRST TUESDAY AFTER THE FIRST MONDAY IN NOVEMBER OR NOVEMBER 7, 2017; ESTABLISHING ELECTION PRECINCTS, POLLING PLACES, AND APPOINTING ELECTION OFFICIALS; AND SETTING FORTH CERTAIN GUIDELINES.

WHEREAS, by Ordinance No. 16-067, the City Council of the City of Bellaire, Texas appointed a Charter Review Commission and charged it with conducting an independent review of the City of Bellaire, Texas' Home Rule Charter; and

WHEREAS, on June 19, 2017 the Charter Review Commission presented its Final Report to the City Council of the City of Bellaire, Texas; and

WHEREAS, on July 17, 2017, the City Council of the City of Bellaire, Texas reviewed proposed Charter amendments and directed the City Attorney to prepare an Ordinance Calling a Charter amendment election; and

WHEREAS, pursuant to *Section 9.004* of the *Texas Local Government Code*, the City Council of the City of Bellaire, Texas, is authorized to order an election for the purpose of amending the Home Rule Charter of the City of Bellaire, Texas; and

WHEREAS, the City Council of the City of Bellaire, Texas, is required under *Article XII, General Provisions, Section 10, Amending the Charter* of the City's Home Rule Charter, to conduct its charter amendment election within 60 to 120 days after the passage of this ordinance and will hold such election on the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November; **NOW, THEREFORE,**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. **THAT** the recitals contained herein are true and correct.

2. **THAT** a special election for charter amendments to the Home Rule Charter of the City of Bellaire, Texas, will be held on Tuesday, November 7, 2017, in conjunction with elections to be administered by Harris County, Texas ("County") for the City of Bellaire, Texas, the City of Houston, Texas, and other local entities.

3. **THAT** the following measures shall be submitted to the qualified voters of the City of Bellaire, Texas, for approval or disapproval of proposed charter amendments to the Home Rule Charter of the City of Bellaire (language to be removed is shown by strike-out, language to be added is shown by underline):

MEASURE A: Relating to conforming the Charter to the general laws of the State of Texas

Article I Incorporation; Form of Government, Corporate and General Powers

Sec. 5. - Liability of the City.

The City of Bellaire shall not be liable for personal injury or property loss or damage from any cause, including the negligence of City officials or City employees, in the performance of governmental functions, ~~including the operation of the water system, the collection and disposition of garbage, the sewer system, the fire department, or any other governmental office, department or agency created by or operating under this Charter~~ except as set forth in the Texas Civil Practices and Remedies Code, Title 5, Governmental Liability, Chapter 101 tort claims.

Sec. 6. - Eminent Domain.

- (a) General Provisions. The City shall have the right, power and authority to exercise the power of eminent domain when necessary or desirable to carry out any of the powers conferred upon it by this Charter, or by the Constitution or laws of the State of Texas, except as provided in subsection (b) and (c). ~~In all cases where the City seeks to exercise the power of eminent domain, it may be controlled, as nearly as practicable, by the laws governing the condemnation of property by railroad corporations in this State, the City taking the position of the railroad corporation in any such case.~~ The City may also exercise the power of eminent domain in any other manner authorized or permitted by the Constitution and laws of this State, or in the manner and form that may be provided by ordinance of the governing body of the City, except as provided in subsection (b) and (c). The power of eminent domain hereby conferred shall include the right of the City to take the fee in the lands so condemned; and such power and authority shall include the right to condemn public property for such purposes.
- (b) Limitations to Eminent Domain. The City's power of eminent domain shall be limited to the taking of private property exclusively for the ownership and the use by the City, Eminent Domain shall be prohibited in those cases.

- (1) in which the taking is motivated by economic development which involve the intent to resell any interest in the property acquired; and
 - (2) which involve a joint venture or a collaborative arrangement with a private entity.
- (c) Exceptions to Limitations. The limitations in subsection (b) of this section are not intended to apply to
- (1) a non-adverse (or a willing and friendly) condemnation or a condemnation when the majority of partial interest owners consider the condemnation to be non-adverse; and
 - (2) a condemnation necessary to cure the cloud on title to real estate or any other condition where a condemnation is deemed necessary in lieu of the transfer of title from a willing seller.

Sec. 7. - Street Powers and Improvements.

The City of Bellaire shall have exclusive dominion, control and jurisdiction in, upon, and over and under the public streets, avenues, alleys and highways of the City, and may provide for the improvement thereof by paving, re-paving, raising, draining, or otherwise and shall also include, but not be limited to, the right to supervise, regulate and otherwise control, locate, relocate, remove, or prohibit the location of, all utility pipes, lines, wires, or other property. In addition, the City shall have the power to lay out, establish, open, alter, widen, lower, extend, grade, abandon, discontinue, abolish, close, care for, pave, supervise, maintain and improve streets, alleys, sidewalks, parks, squares, public places and bridges; and regulate and/or restrict the use thereof; and require the removal from the streets, sidewalks, alleys and other public property or places of all obstructions, trespasses and/or encroachments of every nature or character.

~~Sec. 8. - Street Improvements.~~

~~The City of Bellaire shall have exclusive dominion, control and jurisdiction in, upon, and over and under the public streets, avenues, alleys and highways of the City, and may provide for the improvement thereof by paving, re-paving, raising, draining, or otherwise. The provisions of Chapter 106, 40th Legislature, First Called Session, Acts of 1927, together with existing amendments and all such amendments as hereinafter may be made, are expressly adopted and made a part of this Charter. Such exclusive dominion, control and jurisdiction in, upon, over and under the public streets, avenues, alleys and highways of the City shall also include, but not be limited to, the right to supervise, regulate and otherwise control, locate, relocate, remove, or prohibit the location of, all utility pipes, lines, wires, or other property.~~

Sec. 9. - Extending and Contracting City Limits by Action of the City Council.

The City Council shall have power by ordinance to fix the boundary limits of the City of Bellaire, and to provide for the extension of said boundary limits and the annexation of additional territory lying adjacent to said City, with or without the consent of the territory and/or inhabitants annexed. Upon the passage of such an ordinance by the city council

one time, it shall be published in the official newspaper of the City of Bellaire one time. After at least thirty (30) days have elapsed from the date of such publication, said ordinance in original or amended form as said city council in its judgment may determine, shall be acted upon again, and if passed the territory so annexed shall thereupon become a part of the City of Bellaire, and any inhabitants thereof shall be entitled to all rights and privileges of other citizens of said City, and shall be bound by the acts, ordinances, resolutions and regulations of said City.

Any amendment to an ordinance annexing additional territory shall be advertised at least ten (10) days before final passage of the annexing ordinance, but any amendment eliminating from any such annexing ordinance property proposed to be annexed in the original ordinance or any amendment thereto need not be advertised.

Any area of the City may be disannexed pursuant to any procedure allowed under state law and whenever, in the opinion of the City Council, there exists within the corporate limits of the City a territory not suitable or necessary for City purposes, the City Council may discontinue said territory as part of the City by ordinance after conducting a public hearing on the matter.

Sec. 11. - Garbage Disposal.

The City Council shall have the right by ordinance to adopt and prescribe rules and regulations for the handling and disposition of all recycling, garbage, trash and rubbish within the City of Bellaire, and shall further have the right to fix charges and compensation to be charged by the City for the removal of recycling, garbage, trash and rubbish, and to provide rules and regulations for the collection of such charges and compensation.

Article II Sec. 14. - Municipal Court.

There is hereby established a Municipal Court of the City of Bellaire. The City Council shall appoint a Municipal Court Judge to serve a term of office of two (2) years. A Municipal Court Judge who is not reappointed by the 91st day following the expiration of a term of office shall, absent action by the City Council, continue to serve for another term of office beginning on the date the previous term of office expired. ~~term as it shall prescribe and~~ The City Council shall appoint such other associate judge or judges as it shall determine to be necessary and appropriate, for such terms as it shall provide. Such judge(s) may be removed for incompetency, misconduct or malfeasance. The compensation for the judge(s) of the Municipal Court shall be fixed by the City Council. The City Council shall have the power to make temporary or relief appointments of Municipal Court Judges, in the event of emergencies, for shorter periods of time than provided for the term(s) of the Municipal Court Judge and associate judge(s).

All costs and fines imposed by the Municipal Court, or by any court in cases appealed from judgments of the Municipal Court, shall be paid into the city treasury for the use and benefit of the City.

~~The City Council shall, by ordinance, appoint a Clerk of the Municipal Court and as many Deputy Clerks as shall be necessary. The Clerk of said Court or any Deputy City Clerk shall have power to administer oaths and affidavits, make certificates, affix the seal of said Court thereto and generally do and perform any and all acts usual and necessary by clerks of courts in issuing process of said courts and conducting the~~

~~business thereof. In the event of the absence or unavailability of the Clerk or Deputy Clerk to serve, any Judge of the Municipal Court may appoint a temporary replacement who shall have the same powers and duties as herein provided for the Clerk or any Deputy Clerk.~~

Article X Initiative Referendum and Recall

Sec. 8. - Submission to Electors.

If the Council shall fail to pass an ordinance proposed by initiative petition, or shall pass it in a form different from that set forth in the petition therefor and not agreeable to the petitioners, or if the Council fails to repeal a referred ordinance, the proposed or referred ordinance shall be submitted to the electors of the City at a regular or special election to be held on the earliest possible uniform election date of the State of Texas, after the City Clerk certifies the submission to the City Council. ~~The Council may, in its discretion, and if no regular election is to be held within such period shall, provide for a special election.~~

Sec. 19. - District Judge May Order Election.

Should the City Council fail or refuse to order any of the elections as provided for in this Article, when all the requirements for such elections have been complied with by the petitioning electors in conformity with this Article, then any individual with legal standing may bring suit in any court of competent jurisdiction for the purpose of enforcing the requirements of this Article of this Charter, ~~then it shall be the duty of any one of the District Judges of Harris County, Texas, upon proper application being made therefor to order such elections and to enforce the carrying into effect of the provisions of this Article of this Charter.~~

Article XI Sec. 4. - Right of Regulation.

All grants, renewals, extensions, or amendments of public utility franchises, whether it be so provided in the ordinance or not, shall be subject to the right of the City:

- (1) To repeal the same by ordinance at any time for failure to begin construction or operation within the time prescribed or otherwise to comply with the terms of the franchise, such power to be exercised only after due notice and hearing;
- (2) To require an adequate extension of plant and service, and the maintenance of the plant and fixtures at the highest reasonable standard of efficiency;
- (3) To establish reasonable standards of service and quality of products and prevent unjust discrimination in services or rates;
- (4) a) To prescribe the form of accounts kept by each such utility; provided, that if the utility shall keep its accounts in accordance with the applicable uniform accounting standards, ~~systems of accounts for said utility prescribed by the National Association of Railroad and Public Utility Commissioners, the Federal Power Commission, the Federal Communications Commission, the Railroad Commission of Texas, their successor or successors, this shall be deemed sufficient compliance with this paragraph;~~
 - b) At any time to examine and audit the accounts and other records of any such utility and to require annual and other reports, including reports on local

- operations by each such public utility;
- (5) To impose such reasonable regulations and restrictions as may be deemed desirable or conducive to the safety, welfare, and accommodation of the public; and
 - (6) To at any time require such compensation and rental as may be permitted by the laws of the State of Texas.

Article XII

Sec. 2. - Personal Interest.

~~No member of the Council or any officer or employee of the City shall have a financial interest, direct or indirect or by reason of ownership of stock in any corporation, in any contract or in the sale to the City or to a contractor supplying the City, of any land or rights of interests in any land, material, supplies, or service. The City Council shall never authorize the expenditure of public funds for the development of any subdivision. Any willful violation of this section shall constitute malfeasance in office, and any officer or employee of the City found guilty thereof shall thereby forfeit his office or position. Any violation of this section with the knowledge express or implied, of the person or corporation contracting with the City shall render the contract voidable by the City Manager or the Council.~~

For purposes of this Section term "City Official" means any individual subject to the requirements of Texas Local Government Code, Chapter 171.

It is hereby prohibited for City Council members or a City Official to violate the rules and regulations regarding conflicts of interests as set out in the Texas Local Government Code, Chapter 171.

Sec. 10. - Amending the Charter.

Amendments to this Charter may be framed and submitted to the electors of the City by a Charter commission in the manner provided by law for framing and submitting a new Charter. Amendments may also be proposed and submitted by ordinance, passed by a majority vote of the full membership of the Council, or by a petition signed by not less than twenty-five percentum (25%) of the number of those who voted at the last regular municipal election; provided, however that in the latter case the petition must bear the signatures of at least ten percentum (10%) of the qualified voters of the City. When a Charter amendment petition shall have been filed with the Council in conformity with the provisions of this Charter as to petitions for initiated ordinances, the Council shall forthwith provide by ordinance for submitting such proposed amendment to a vote of the electors. Any ordinance for submitting a Charter amendment to the electors shall provide that such amendment be submitted at the next regular municipal election ~~if one shall occur not less than sixty (60) nor more than one hundred twenty (120) days after the passage of the ordinance; otherwise, it shall provide for the submission of the amendment at a special election to be called and held within the time aforesaid.~~ Not less than thirty (30) days prior to such election, the City clerk shall mail a copy of the proposed amendment or amendments to each qualified voter in said City as appears from the latest rolls of the tax collector. If a proposed amendment be approved by a majority of the electors voting thereon, it shall become a part of the Charter at the time fixed therein. Each amendment

shall be confined to one subject; and when more than one amendment shall be submitted at the same time, they shall be so submitted as to enable the electors to vote on each amendment separately.

MEASURE B: Relating to Qualifications of Council Members.

Article II

Sec. 2. - Qualifications.

To be eligible to be a candidate for, or elected to, office as Mayor or City Councilman of the City of Bellaire, or to continue to hold any such office, a person must:

- (1) Be a United States citizen;
- (2) Be twenty-one (21) years of age or older on the first day of the term to be filled at the election;
- (3) Have not been determined mentally incompetent by a final judgment of a court;
- (4) Have not been finally convicted of a felony from which the person has not been pardoned or otherwise released from the resulting disabilities;
- (5) Have resided continuously in the State of Texas and within the corporate limits of the City of Bellaire for twelve (12) months immediately preceding the filing deadline of the regular election; and
- (6) Be a qualified, registered voter of the State of Texas, County of Harris.

In addition, all candidates or persons elected to office as Mayor or City Councilman of the City of Bellaire shall meet all other requirements for office holders as may, from time to time, be specified by the Constitution and general laws of the State of Texas. If, at any time, any person holding the office of Mayor or City Councilman of the City of Bellaire no longer possesses all of the qualifications specified in this Section or is convicted of a felony or an offense involving moral turpitude while in office, such office shall, after a public hearing and determination by City Council pursuant to Section 16 be declared immediately and automatically become vacant.

Sec. 16 - Council to be Judge of Qualifications of its Members; Hearings; Process.

~~The Council shall be the judge of the election and qualifications of its members, and shall have the power to remove any member for malfeasance or nonfeasance in office, after public hearing, by a two-thirds (2/3) vote of the whole Council; for such purpose it shall have power to subpoena witnesses and require the production of records.~~

A General. The Council shall be the judge of the election and qualifications of its members, and shall have the power to investigate and to remove any member for malfeasance or nonfeasance in office, after public hearing, by a two-thirds (2/3)

vote of the whole Council; for such purpose it shall have power to administer oaths, subpoena witnesses, compel the production of records books, papers, and other evidence material to the inquiry. The City Council shall provide, by ordinance, penalties for contempt in failing or refusing to obey any such subpoena or to produce any such books, papers or other evidence. The City Council shall have the power to punish any such contempt in the manner provided by such ordinance.

B. Hearings Process for Forfeitures of Office and Prohibitions.

1. All hearings held under this subsection shall be conducted in open session, except that the City Council may conduct a closed session to get advice from its attorney pursuant to the Texas Open Meetings Act;
2. The office holder subject to any investigation and/or hearing under this section shall be entitled to written notice of the specific allegations made against them;
3. A special meeting shall be called to hold the hearing; the office holder who is the subject of the hearing shall not sit at the dais and shall not participate in deliberation or vote; and City Council shall adopt by ordinance rules of procedures to be followed which rules shall not be amended or repealed for a particular public hearing after written notice has been provided to the office holder; except and unless, agreed to by the office holder;
4. The City Council shall state the nature of the hearing and the allegations to be considered, shall be provided the results of any investigation and a presentation of the evidence against the office holder including, but not limited to testimony from individuals; the individual who is subject to the hearing shall be provided an opportunity to respond to the allegations and present any relevant evidence including, but not limited to, testimony from individuals; and City Council may ask questions of any individual; and
5. No public comment shall be allowed unless agreed to by a majority vote of the members of City Council present and rules for public comment, if allowed, shall be set by City Council.

MEASURE C: Relating to Council Stipend.

Article II Sec. 3. – ~~Compensation~~ Stipend of Members of the City Council.

The Mayor shall receive ~~as compensation~~ a stipend for his services ~~the sum of Seventy-five~~ Four-Hundred Dollars (~~\$75.00~~ \$400.00) per month.

Each Councilman shall receive ~~as compensation the sum~~ a stipend of Ten Dollars (~~\$10.00~~) for each meeting of the City Council attended by him, provided that no Councilman shall receive a greater compensation than ~~Fifty~~ Two-Hundred Dollars (~~\$50.00~~ \$200.00) per month.

The stipend may be changed by the Council; however, no increase shall take effect unless ratified by a majority of the voters in the next regular City election. The City shall pay or reimburse reasonable expenses incurred by the Mayor or Council Members in the performance of specific duties, limited to the amount appropriated for such expenses in the current budget.

MEASURE D: Relating to the fine for failing to obey a subpoena

Article II Sec. 20. - Investigation by Council.

The Council shall have the power to inquire into the conduct of any office, department, agency, or officer of the City and to make investigations as to municipal affairs, and for the purpose may subpoena witnesses, administer oaths, and compel the production of books, papers, and other evidence. Failure to obey such subpoena or to produce books, papers or other evidence as ordered under the provisions of this section shall constitute a misdemeanor and shall be punishable by fine not to exceed ~~Two Hundred (\$200.00)~~ Three Hundred (\$300.00) Dollars for each offense.

MEASURE E: Relating to clarifying currently ambiguous language in the Charter.

Article II. The Council

Sec. 5. - Mayor Pro Tempore.

The City Council shall elect a Mayor Pro Tempore, who shall act as, and have all the powers of the Mayor during the absence or disability of the Mayor, and if a vacancy should occur in the office of Mayor, shall ~~become act as, and have all the powers of the~~ Mayor until the next regular election, at which election a Mayor shall be elected to fill the full or unexpired term, as the case may be. The Mayor Pro Tempore's office shall not be considered vacant during any such time he or she is acting as the Mayor.

Sec. 11. - Council Not to Interfere in Appointments or Removals.

~~Neither the Council nor any of its members shall direct the appointment of any person to office, and such power is confided solely to the City Manager. The City Council shall have no power to remove any person appointed by the City Manager and shall have only the power to appoint and/or remove the City Manager. The Council shall deal with the administrative service solely through the City Manager, and neither the Council nor any member thereof shall give orders to any subordinate of the City Manager, either publicly or privately.~~

Neither the City Council nor the Mayor or any Councilmember shall in any manner dictate the appointment or removal of any city administrative officers or employees whom the City Manager or any of his subordinates are empowered to appoint, unless otherwise provided in this Charter. Further, except for the purpose of inquiries and investigations, unless otherwise provided in this Charter, the City Council, Councilmembers and the Mayor shall deal with City officers and employees who are subject to the direction and supervision of the City Manager solely through the City Manager, and neither the City Council nor Councilmembers nor the Mayor shall give orders to any such officer or employee, either publicly or privately.

Sec. 13. - City Clerk.

The Council shall appoint ~~some person to serve as a City~~ City Clerk of the Council. The City Clerk shall report to the City Council. He shall give notices of its meetings, shall keep the official copy of this Charter ~~and the journal of the Council's proceedings,~~ shall authenticate by his signature and record in full in a book kept for the purpose all

ordinances and resolutions, and shall perform such other duties as the City Manager shall assign to him.

Sec. 15. - Meetings of Council.

The City Council shall meet regularly at such times as may be prescribed by its rules, but not less frequently than twice each month. All meetings of the Council shall be subject to the Texas Open Meetings Act ~~open to the public~~; special meetings shall be called by the City Clerk upon request of the Mayor, City Manager, or a majority of the members of the Council.

Four (4) members of the Council, of whom the Mayor shall be counted as one, shall constitute a quorum for the transaction of business. The affirmative vote of four (4) members shall be required for the transaction of business. A smaller number may adjourn from time to time.

Article X Sec. 8. - Submission to Electors.

If the Council shall fail to pass an ordinance proposed by initiative petition, or shall pass it in a form different from that set forth in the petition therefor and not agreeable to the committee of the petitioners, or if the Council fails to repeal a referred ordinance, the proposed or referred ordinance shall be submitted to the electors of the City at a ~~regular or~~ special election to be held on the earliest possible uniform election date of the State of Texas, after the City Clerk certifies the submission to the City Council. The Council may, in its discretion, and if no regular election is to be held within such period shall, provide for a special election.

MEASURE F: Relating to Vacancies on Council.

Article II Sec. 6. - Vacancies in Council.

Vacancies in office of Mayor Council, the effective date of which shall be determined in accordance with the provisions of the Texas Election Code, shall be filled by a candidate possessing all of the qualifications outlined in Section 2 of this Article, at an election called for that purpose pursuant to the provisions of the Texas Constitution and the Texas Election Code.

In the event of a vacancy in the office of City Councilmember, the effective date of which shall be determined in accordance with the provisions of the Texas Election Code, if there are 365 days or more remaining on the term of the vacated office, the City Council shall call a special election to fill such vacancy. If there are fewer than 365 days remaining in the term of the vacant office, the City Council may, by majority vote of the remaining Members of City Council, at its discretion, leave the office vacant, appoint a new Councilmember to fill such vacancy or call a special election to fill such vacancy.

MEASURE G: Relating to the City Manager's authority to sign documents.

Article III Sec. 2. - The City Manager; Powers and Duties.

The City Manager shall be the chief executive officer and the head of the administrative branch of the City government. He shall be responsible to the Council for the proper administration of all affairs of the City and to that end he shall have the power

and shall be required to:

- (a) Appoint and remove all officers and employees of the City appointed by him, except as otherwise provided by this Charter, and except as he may authorize the head of a department to appoint and remove subordinates in such department;
- (b) Prepare the budget annually and submit it to the Council and be responsible for its administration after adoption;
- (c) Prepare and submit to the Council as of the end of the fiscal year a complete report on the finances and administrative activities of the City for the preceding year;
- (d) Keep the Council advised of the financial condition and future need of the City and make such recommendations as may seem to him desirable; and
- (e) Sign all documents, contracts and conveyances made or entered into by the City, and all bonds, pursuant to any relevant policy adopted by City Council, except where the City Council has authorized the Mayor to sign said document as provided for in Article II Section 4 of this Charter.
- (ef) Perform such other duties as may be prescribed by this Charter or required of him by the Council, not inconsistent with this Charter.

MEASURE H: Relating to the authority to borrow money.

Sec. 1. - Power to Incur Indebtedness by Issuing Bonds, Warrants and Notes.

The City of Bellaire shall have the right and power to borrow money on the credit of the City for any lawful public purpose, including without limitation permanent public improvements, as may be determined by the City Council, and to issue bonds, warrants, notes, or other evidence of indebtedness of the City therefor in accordance with state law.

~~Sec. 2. - Bond Ordinance; Vote Required.~~

~~The issuance of tax bonds must be approved by a majority of the qualified voters voting at an election called for that purpose.~~

~~The City shall authorize the issuance of bonds by a "bond ordinance" passed by the affirmative votes of the majority of all members of its Council. Revenue bonds may be issued by the Council in accordance with state law.~~

~~The bond ordinance and the manner of conducting the election shall in all respects conform to this Charter and the general laws of the State.~~

~~Sec. 3. - Issuance of Bonds.~~

~~When an issue of bonds has been authorized, the City shall have the power to issue serial bonds or otherwise as in its opinion may seem best as provided in the ordinance authorizing their issuance, not to exceed thirty (30) years. However, all character of securities issued for street improvements shall be for a period of not exceeding twenty (20) years. All bonds shall specify on their face for what purpose they are issued, and they shall be invalid if sold for less than their par value, plus accrued~~

~~interest. When any such bonds are issued by the City a fund shall be provided to pay the bonds at maturity. The regulations of this section shall likewise govern warrants, notes and other evidences of indebtedness.~~

~~Sec. 4. -- Public Sale.~~

~~All bonds issued under this Charter shall be sold at public sale upon sealed proposals after at least ten (10) days' notice published at least once in a publication carrying municipal bond notices and devoted primarily to financial news, and at least ten (10) days notice published at least once in the official newspaper of the City.~~

~~If no satisfactory bid is received under the above procedure, the Council may have the power to negotiate a sale at a better price within a ten-day period following the opening of bids; otherwise, the sale of bonds must be readvertised.~~

~~Sec. 5. -- Register of Bonds.~~

~~The City Council shall cause to be kept for and on behalf of the City a complete register and set of books showing all bonds, warrants and other evidences of indebtedness issued by the City, the date and amount thereof, the rate of interest, maturity, all bonds, warrants or other evidences of indebtedness surrendered, all transactions of the City Council having reference to the refunding of any of the indebtedness of the City, and all other information that may be desired or required. Records with reference to bonds and warrants and other evidences of indebtedness shall be kept separately. When bonds, or warrants, or other evidences of indebtedness, or their coupons, are paid, their payment or cancellation shall be noted in said register.~~

MEASURE I: Relating to the administration of the City's finances.

Article VII Finance Administration

Sec. 4. - Director of Finance; Powers and Duties.

Under the direction of the CityManager, the Director of Finance shall have charge of the administration of the financial affairs of the City and to that end, he shall have authority and shall be required to:

- (1) Supervise and be responsible for the disbursement of all moneys and have control over all expenditures to ensure that budget appropriations are not exceeded;
- (2) Maintain a general accounting system for the city government and each of its offices, departments and agencies; keep books for and exercise financial budgetary control over each office, department and agency; keep separate accounts for the items of appropriation contained in the city budget, each of which accounts shall show the amount of the appropriation, the amounts paid therefrom, the unpaid obligations against it and the unencumbered balance; require reports of receipts and disbursements from each receiving and spending agency of the city government to be made daily or at such intervals as he may deem expedient;
- (3) Submit to the City Council through the City Manager a monthly statement of all receipts and disbursements in sufficient detail to show the exact financial

condition of the City;

- (4) Prepare, as of the end of each fiscal year, a complete financial statement and report;
- (5) Collect all taxes, special assessments, license fees and other revenues of the City or for whose collection the City is responsible and receive all money receivable by the City from the state or federal government, or from any court, or from any office, department or agency of this City;
- ~~(6) Have custody of all public funds belonging to or under the control of the City, or any office, department or agency of the city government, and deposit all funds coming into his hands in such depository or depositories as may be designated by the City Council, subject to the requirements of law in force from time to time as to the furnishing of bond or the deposit of securities and the payment of interest on deposits. All such interest shall be the property of the City and shall be accounted for and credited to the proper account;~~
- ~~(7) Have custody of all investments and invested funds of the city government, or in possession of such government in a fiduciary capacity, and have the safekeeping of all bonds and notes of the City and the receipt and delivery of city bonds and notes for transfer, registration or exchange;~~
- ~~(8) Supervise and be responsible for the purchase, storage and distribution of all supplies, materials, equipment and other articles used by any office, department or agency of the city government; and~~
- ~~(9) Approve all proposed expenditures; unless he shall certify that there is an unencumbered balance of appropriation and available funds, no expenditure shall be made.~~

~~Sec. 8. - Fees Shall be Paid to City Government.~~

~~All fees for City services received by any officer or employee shall belong to the City Government, and shall be paid to the Department of Finance at such times as required by the Director of Finance.~~

Sec. 12. - Accounting of Property.

The Director of Finance shall maintain, or cause to be maintained, reliable accounts of the City's investment in permanent property by departments, and shall fix responsibility for the custody and property use of all City owned equipment, structures, and land.

He shall be responsible for the accounting control of all permanent property of the City.

~~As used herein, the term "equipment" means all items of movable property purchased by, or assigned to, a department or division which cost or have a value of Five Dollars (\$5.00) each, or more, and can normally be expected to have a useful life of one year or more.~~

The head of each department shall be held accountable for the safekeeping of all movable equipment in his department.

~~Sec. 16. - City May Carry Own Paper.~~

~~The City shall have the power to purchase or otherwise acquire improvement certificates and/or mechanic's lien contracts of the owners of property abutting or adjacent to public improvements authorized by the City Council and thereafter constructed in the City. Moneys from the City's general fund may be used for such purchases and/or the proceeds of bonds may be used where such proceeds could lawfully be expended directly for such improvements, or in aid thereof.~~

~~Sec. 17. - Borrowing in Anticipation of Property Taxes.~~

~~In any budget year, in anticipation of the collection of the property tax for such year, whether levied or to be levied in such year, the Council may by resolution authorize the borrowing of money by the issuance of negotiable notes of the City, each of which shall be designated "tax anticipation note of the year 19____" (stating the budget year). Such notes shall mature and be payable not later than the end of the fiscal year in which the original notes shall have been issued.~~

~~Sec. 18. - Borrowing in Anticipation of Other Revenues.~~

~~In any budget year, in anticipation of the collection or receipt of other revenues of that budget year, the Council may by resolution authorize the borrowing of money by the issuance of negotiable notes of the City, each of which shall be designated "special revenue note for the year 19_" (stating the budget year). Such notes may be renewed from time to time, but all such notes, together with the renewals, shall mature and be payable not later than the end of the fiscal year in which the original notes shall have been issued.~~

~~Sec. 19. - Sales of Notes, Report of Sale.~~

~~All notes issued pursuant to this article may be sold at not less than par and accrued interest at private sale by the Director of Finance without previous advertisement, but such sale shall be authorized by the Council.~~

MEASURE J: Relating to unnecessary provisions.

Article II

Sec. 17. - Rules of Procedure; ~~Journal~~.

~~The Council shall determine its own rules and order of business. It shall keep a journal of its proceedings and the journal shall be open to public inspection.~~

Sec. 21. - Independent Audit.

~~Prior to the end of each fiscal year, the Council shall designate a certified public accountant who, as of the end of that fiscal year, shall make an independent audit of accounts and other evidences of financial transactions of the city government, and shall submit a sworn report to the Council. Notice shall be given provided by publication in on the official newspaper website of the City of Bellaire that the annual audit is on file at the City Hall for inspection. Such accountant shall have no personal interest, direct or~~

indirect, in the fiscal affairs of the city government. They shall not maintain accounts or record of the City business, but, within specifications approved by the Council, shall post-audit the books and documents kept by the Department of Finance and any separate or subordinate accounts kept by any other office, department or agency of the city government. Such accountants may make monthly checks, or a general audit at more frequent intervals as the Council may direct.

MEASURE K: Relating to Initiative.

Article X Sec. 1. - Power of Initiative.

The electors shall have power to propose any ordinance except an ordinance appropriating money or authorizing the levy of taxes, and to adopt or reject the same at the polls, such power being known as the initiative. Any initiative ordinance may be submitted to the Council by a petition signed by qualified electors of the City equal in number to at least six percent (6%) of the number of voters registered to vote at the last general City election ~~twenty-five percent (25%) of the number of votes cast at the last regular municipal election~~; provided, however, that the petition shall contain the signatures of at least two hundred (200) qualified electors of the City. Bond elections may be initiated by petition to the City Council as above provided.

MEASURE L: Relating to recall petitions.

Article X Sec. 14. - Recall Petitions.

The recall petition to be effective must be returned and filed with the City Clerk within thirty (30) days after the filing of the affidavit required in Section 13 and it must be signed by qualified electors of the City equal in number to at least fourteen percent (14%) of the number of voters registered to vote at the last general City election ~~fifty-one percent (51%) of the total number of votes cast at the last general municipal election~~, and shall conform to the provisions of Section 3 herein. No petition paper shall be accepted as part of a petition unless it bears the signature of the City Clerk as required in Section 13 herein.

MEASURE M: Relating to referendum.

Article X Sec. 2. - Power of Referendum.

The electors shall have power to approve or reject at the polls any ordinance passed by the Council, or submitted by the Council to a vote of the electors, such power being known as the referendum. Ordinances submitted to the Council by initiative petition and passed by the Council without change shall be subject to the referendum in the same manner as other ordinances. Within twenty (20) days after the enactment by the Council of any ordinance which is subject to a referendum, a petition signed by qualified electors of the City equal in number to at least ~~twenty-five percent (25%) of the number of votes cast at the last preceding regular municipal election~~ six percent (6%) of the number of voters registered to vote at the last general City election may be filed with the City Clerk requesting that any such ordinance be either repealed or submitted to a vote of the electors; provided, however, that such petition shall contain the signatures of at least two hundred (200) qualified electors of the City.

MEASURE N: Relating to referendum.

Article X Sec. 2. - Power of Referendum.

The electors shall have power to approve or reject at the polls any ordinance passed by the Council, or submitted by the Council to a vote of the electors, such power being known as the referendum. Ordinances submitted to the Council by initiative petition and passed by the Council without change shall be subject to the referendum in the same manner as other ordinances. Within ~~twenty (20)~~ thirty (30) days after the enactment by the Council of any ordinance which is subject to a referendum, a petition signed by qualified electors of the City equal in number to at least twenty-five percent (25%) of the number of votes cast at the last preceding regular municipal election may be filed with the City Clerk requesting that any such ordinance be either repealed or submitted to a vote of the electors; provided, however, that such petition shall contain the signatures of at least two hundred (200) qualified electors of the City.

MEASURE O: Relating to franchises.

Article XI Sec. 2. - Franchises; Power of Council.

The City Council shall have power by ordinance to grant, amend, renew and extend all franchises of all public utilities of every character operating within the City of Bellaire and for such purposes is granted full power. All ordinances granting, amending, renewing, or extending franchises for public utilities shall be read at ~~three~~ two (2) separate regular meetings of the City Council with such readings being at least ten (10) days apart, and shall not be finally passed until thirty (30) days after the first reading; and no such ordinance shall take effect until sixty (60) days after its final passage; and pending such time, the full text of such ordinance shall be published once each week for ~~four (4)~~ two (2) consecutive weeks in the official newspaper of the City of Bellaire, and the expense of such publication shall be borne by the proponent of the franchise. No public utility franchise shall be transferable except with the approval of the Council expressed by ordinance.

MEASURE P: Relating to transitory provisions

Article XI Sec. 8. - Franchise Records.

~~Within six (6) months after this Charter takes effect~~ Every public utility and every owner of a public utility franchise shall file with the City, as may be prescribed by ordinance, certified copies of all franchises owned or claimed, or under which such utility is operated in the City of Bellaire. The City shall compile and maintain a public record of public utility franchises.

MEASURE Q: Relating to Non-Substantive Revisions.A. Proposed Charter Language.~~Sec. 13. - Rearrangement and Renumbering of Charter and Elimination.~~

~~The City Council shall have the power by ordinance to renumber and rearrange all articles, sections and paragraphs of this Charter, or any amendments thereto. The~~

~~City Council shall have the further power by ordinance to eliminate gender-specific references within the various provisions of this Charter and to substitute gender-neutral terms, as it shall deem appropriate. Upon the passage of any such ordinances, a copy thereof, certified by the City Clerk, shall be forwarded to the Secretary of State of the State of Texas for filing.~~

Sec. 13. Non-Substantive Revisions

The Council shall have the power, by ordinance, to make the following non-substantive revisions to the Charter, so long as such revisions do not affect the intent of the Charter: 1) renumbering and rearranging all articles, sections, and paragraphs of this Charter or any amendments; 2) to make any grammatical or typographical corrections to this Charter; and 3) to make the Charter gender neutral. Upon the passage of any such ordinance, a copy certified by the City Clerk shall be forwarded to the Clerk of the State for filing.

4. **THAT** the official ballot for the Special Election shall be prepared in accordance with the *Texas Local Government Code* and the Home Rule Charter of the City of Bellaire, Texas, so as to permit the electors to vote "FOR" or "AGAINST" the aforesaid Measures, which shall be presented to the electors in the form of the following PROPOSITIONS separately which shall be set forth in substantially the following form:

PROPOSITION A

Amendments to the City Charter for consistency with the general laws of the State of Texas.

FOR _____

AGAINST _____

PROPOSITION B

Amendments to the City Charter requiring a public process to be followed by City Council for a determination as to whether an existing Council Member is still qualified to hold office.

FOR _____

AGAINST _____

PROPOSITION C

An Amendment to the City Article II, Section 3 of the Charter relating to compensation of members of the City Council to give council members a flat fee and allow the fee to be increased by City Council if such increase has been ratified by a majority of the voters.

FOR _____

AGAINST _____

PROPOSITION D

An Amendment to the City Charter relating to investigations by Council to increase the maximum fine for failing to obey a subpoena from Council.

FOR_____

AGAINST_____

PROPOSITION E

Amendments to the City Charter to clarify language which, as currently expressed, is ambiguous.

FOR_____

AGAINST_____

PROPOSITION F

An Amendment to the City Charter authorizing vacancies in City Council to be filled as authorized by the Texas Constitution.

FOR_____

AGAINST_____

PROPOSITION G

An Amendment to the City Charter authorizing the City Manager to sign all contracts approved by City Council as is consistent with the current form of government.

FOR_____

AGAINST_____

PROPOSITION H

Amendments to the City Charter which require the City to borrow money in compliance with State law.

FOR_____

AGAINST_____

PROPOSITION I

Amendments to the City Charter to create efficiencies and remove provisions redundant with the authority provided for in State law as to financial administration.

FOR_____

AGAINST_____

PROPOSITION J

Amendments to the City Charter deleting sections of the Charter as unnecessary and to create greater efficiencies.

FOR_____

AGAINST_____

PROPOSITION K

Amendments to the City Charter requiring the number of signatories necessary for an initiative election to be a percentage of the registered voters in the City for consistency.

FOR_____

AGAINST_____

PROPOSITION L

Amendments to the City Charter requiring the number of signatories necessary for a recall election to be a percentage of the registered voters in the City for consistency.

FOR _____

AGAINST _____

PROPOSITION M

Amendments to the City Charter requiring the number of signatories necessary for a referendum election to be a percentage of the registered voters in the City for consistency.

FOR _____

AGAINST _____

PROPOSITION N

Amendment to the City Charter providing the citizens more time to gather signatures on referendum petitions.

FOR _____

AGAINST _____

PROPOSITION O

Amendment to the City Charter reducing the timelines for adopting franchise ordinances.

FOR _____

AGAINST _____

PROPOSITION P

Amendment to the City Charter deleting transitory provisions.

FOR _____

AGAINST _____

PROPOSITION Q

Amendment to the City Charter authorizing non-substantive revisions such as renumbering, gender neutrality and correcting grammatical or typographical errors.

FOR _____

AGAINST _____

5. **THAT** the City consists of five (5) voting precincts and polling places (i.e., 128, 182, 214, 215, and 268), the polling places of which are those designated by the County.

6. **THAT** each of the referenced five (5) voting precincts is a regular County election precinct and, therefore, the City hereby appoints the County election officials as its special officials for the purpose of this Special Election.

7. **THAT** the Presiding Judge, Manager, and Tabulation Supervisor shall be those special officials appointed by the County for the purposes of this Special Election.

8. **THAT Early Voting by Mail** for the Special Election may be conducted by making application for an early voting ballot with Stan Stanart, Harris County Clerk, P.O. Box 1148, Houston, Texas 77251-1148. Voters qualified to vote early by mail may begin applying for a ballot by mail on January 1, 2017.

9. **THAT Early Voting by Personal Appearance** may be conducted by the Harris County Clerk's Office, Elections Division, 1001 Preston, 1st Floor, Houston, Texas 77002, or any of the other early voting polling locations designated by the County. **Early Voting by Personal Appearance** will begin on Monday, October 23, 2017, and conclude on Friday, November 3, 2017.

10. **THAT** ballots shall be cast utilizing direct recording equipment during early voting and during election day.

11. **THAT** a special meeting of the City Council of the City of Bellaire, Texas, to canvass returns of the Special Election shall be held on Monday, November 20, 2017, at 6:00 p.m.

12. **THAT** the form of notice prescribed by the Secretary of State of the State of Texas shall serve as proper notice of the Special Election. Said notice, including a Spanish, Vietnamese, and Mandarin Chinese translation thereof, shall be given by publishing and posting it in accordance with the *Texas Election Code*.

13. **THAT** if any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this ordinance, or the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall not be affected thereby.

14. THAT all ordinances and parts of ordinances in conflict herewith are hereby repealed to the extent of conflict only.

15. THAT the City Council of the City of Bellaire, Texas, officially finds, determines, and declares that a sufficient written notice of the date, hour, place, and subject of the meeting at which this Ordinance was discussed, considered, or acted upon was given in the manner required by the *Texas Open Meetings Act*, as amended, and has been open to the public as required by law at all times during such discussion, consideration, and action. The City Council of the City of Bellaire, Texas, ratifies, approves, and confirms such notice and the contents and posting thereof.

16. THAT this Ordinance shall be effective immediately upon passage and be in force immediately from and after its passage and signature. This Ordinance shall be preserved in the permanent records of the City of Bellaire, Texas.

PASSED, APPROVED, and ADOPTED this 21st day of August, 2017.

SIGNED:

Andrew S. Friedberg
Mayor

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

(SEAL)

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: Development Services
Category: Ordinance
Department Head: ChaVonne
Sampson
DOC ID: 2295

**SCHEDULED
ORDINANCE (ID # 2295)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the abandonment and subsequent sale of an interest in a portion of Lot 2, Block 18, Southdale, an addition in Harris County, Texas, together with the north two and one-half (2 1/2) feet of the abutting five (5) foot abandoned alley quitclaimed by the City of Bellaire to the abutting property owners by Ordinance No. 95-004, being 615 square feet of vacant land located along the east line of said Lot 2, Block 18 and adjacent two and one-half (2 1/2) feet of the referenced abandoned alley, commonly known as 4403 Wendell Street, Bellaire, Harris County, Texas; authorizing Petitioners Larry and Kristina R. Forehand to purchase said 615 square feet of vacant land from the City of Bellaire, Texas; and authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, any documents necessary to effectuate such abandonment and sale including, but not limited to a special warranty deed for said 615 square feet of land - Submitted by ChaVonne Sampson Development Services Interim Director on behalf of Petitioners Larry and Kristina R. Forehand.

Background/Summary:

On August 7, 2017, City Council held a public hearing on the abandonment of 615 square feet of vacant land located along the east line of Wendell Street, commonly known as 4403 Wendell Street. The petition was submitted by Larry and Kristina R. Forehand, owners of the property at 4401 Wendell Street.

Should the City Council choose to grant the Petitioners' request, an ordinance has been prepared for City Council's consideration that would abandon and sell the City's interest in said portion of land to the Petitioners.

During the Regular Session of August 21, 2017, City Council will need to determine a sales price of said portion of land utilizing either the independent appraisal performed by Celso Torres, with Torres & Associates, or George Kahle Group. In addition, a schedule detailing the history of the abandonment of public properties since 2001 (i.e., the effective date of the City's ordinance setting forth a policy and guidelines for the abandonment and sale of public property) is attached hereto for informational purposes.

The ordinance also states that the abandonment and sale is authorized for a period of six months from the date of passage of the ordinance.

Recommendation:

Interim Director of Development Services, unlike prior abandonment requests, views this petition as though it is not an abandonment of Right of way. In addition, if the portion of the lot is sold, a non-conforming lot will remain, with a lot area of 4,560 square feet and a lot width of 44 feet. Both are less than the minimum requirements set forth for a lot in the R-4 Zoning District. Staff has offered the Petitioners the option to enter into a "Right to Encroach Agreement," which would allow them to make any minor improvements to the property. The Forehands denied the offer, preferring to buy the property instead.

Although the likelihood of the removal of the lift station is minimal, maintaining the buffer of the six foot area between the lots is best for the types of activity that are currently taking place.

City Staff recommends that the section of property remain unsold at this time. This will allow for any future expansion of the site to take place, although plans of such do not currently exist. Maintenance of the property will be ongoing, and the tree located on the east property line will be removed.

Should the City Council choose to grant the Petitioners' request, City Staff recommends the land be sold at the full price of \$19,000, as shown in the appraisal prepared by George Kahle Group.

ATTACHMENTS:

- ORDINANCE NO. 17-XXX, Abandonment and Sale 615sqft along east line of 4403 Wendell (DOC)
- Public Property Abandonments - Ordinance No. 01-020 (PDF)

ORDINANCE NO. 17-XXX

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE ABANDONMENT AND SUBSEQUENT SALE OF AN INTEREST IN A PORTION OF LOT 2, BLOCK 18, SOUTHDALE, AN ADDITION IN HARRIS COUNTY, TEXAS, TOGETHER WITH THE NORTH TWO AND ONE-HALF (2 1/2) FEET OF THE ABUTTING FIVE (5) FOOT ABANDONED ALLEY QUITCLAIMED BY THE CITY OF BELLAIRE TO THE ABUTTING PROPERTY OWNERS BY ORDINANCE NO. 95-004, BEING 615 SQUARE FEET OF VACANT LAND LOCATED ALONG THE EAST LINE OF SAID LOT 2, BLOCK 18 AND ADJACENT TWO AND ONE-HALF (2 1/2) FEET OF THE REFERENCED ABANDONED ALLEY, COMMONLY KNOWN AS 4403 WENDELL STREET, BELLAIRE, HARRIS COUNTY, TEXAS; AUTHORIZING PETITIONERS LARRY AND KRISTINA R. FOREHAND TO PURCHASE SAID 615 SQUARE FEET OF VACANT LAND FROM THE CITY OF BELLAIRE, TEXAS; AND AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, ANY DOCUMENTS NECESSARY TO EFFECTUATE SUCH ABANDONMENT AND SALE INCLUDING, BUT NOT LIMITED TO A SPECIAL WARRANTY DEED FOR SAID 615 SQUARE FEET OF LAND.

WHEREAS, the City of Bellaire, Texas, owns Lot 2, Block 18 of Southdale, a subdivision in Harris County, Texas together with the north two and one-half (2 1/2) feet of the abutting five (5) foot abandoned alley; and

WHEREAS, Larry and Kristina R. Forehand (hereinafter referred to as "Petitioners"), have submitted a Petition in accordance with the *Code of Ordinances of the City of Bellaire, Texas, Chapter 27, Streets, Sidewalks and Public Places, Article VI, Sale and Abandonment of Public Property, Section 27-102, Petition Required*, requesting the abandonment by the City of Bellaire, Texas, and the subsequent purchase by Petitioners of the City's interest in a portion of Lot 2, Block 18, Southdale, an addition in Harris County, Texas, together with the north two and one-half (2 1/2) feet of the abutting five (5) foot abandoned alley quitclaimed by the City of Bellaire to the abutting property owners by Ordinance No. 95-004, being 615 square feet of vacant land located along the east line of said Lot 2, Block 18, and adjacent two and one-half (2 1/2) feet of the referenced abandoned alley, commonly known as 4403 Wendell Street, Bellaire, Texas; and

WHEREAS, Petitioners have complied with the requirements set forth in the *Bellaire City Code of Ordinances, Chapter 27, Streets, Sidewalks and Public Places, Article VI*,

Sale and Abandonment of Public Property, Section 27-103, Fee, and Section 27-104, Survey Required, and have, accordingly, paid the City of Bellaire, Texas, all necessary administrative fees; and

WHEREAS, in accordance with the *Bellaire City Code of Ordinances, Chapter 27, Streets, Sidewalks and Public Places, Article VI, Sale and Abandonment of Public Property, Section 27-107, Appraisal*, the City Manager of the City of Bellaire, Texas, directed the Director of Development Services to obtain an independent appraisal, at Petitioners' expense, of the value of the property sought by Petitioners to be abandoned and that said appraisal resulted in an estimated market value for the said 615 square feet of vacant land as of July 27, 2016, of \$19,000.00 (615 square feet of land multiplied by \$30.89 per square foot).

WHEREAS, the City Council of the City of Bellaire, Texas, in accordance with the *Bellaire City Code of Ordinances, Chapter 27, Streets, Sidewalks and Public Places, Article VI, Sale and Abandonment of Public Property, Section 27-108, Public hearing*, held a public hearing before the City Council of the City of Bellaire, Texas, on Monday, August 7th, 2017, at 6:00 p.m. and all persons desiring to be heard were heard on or in connection with the Petitioners' request for the abandonment of the a portion of Lot 2, Block 18, being 615 square feet of vacant land along the east line of, Lot 2, Block 18, Southdale, a subdivision in Harris County, Texas, also known as 4403 Wendell Street, Bellaire, Texas; and

WHEREAS, the City Council of the City of Bellaire, Texas, finds that the City has no current need for or, expectation of, a future need for such portion of said Lot 2, Block 18 for public purposes and further finds that the subject parcel of land can be better utilized by the private sector in the development and/or redevelopment of land within the City of Bellaire, Texas; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. **THAT** the City Council of the City of Bellaire, Texas, based on a review of an appraisal dated July 27, 2016, performed by George Kahle Group, finds that an equitable settlement for the acquisition of the City of Bellaire's interest in 615 square feet of vacant land located along the east property line of Lot 2, Block 18, Southdale, a subdivision in Harris County, Texas, and the adjacent 2 1/2 feet of abandoned alley, commonly known as

4403 Wendell Street, Bellaire, Texas, by Petitioners is deemed to be one hundred percent (100%) of the appraised value of said 615 square feet, which is \$19,000.00.

2. THAT the City Council of the City of Bellaire, Texas, hereby agrees to the abandonment of its interest in 615 square feet of vacant land located along the east line of Lot 2, Block 18, Southdale, a subdivision in Harris County, Texas, and the adjacent 2 1/2 feet of the abandoned alley, said agreement being contingent upon receipt of a cashier's check in the amount of \$19,000.00 payable to the City of Bellaire, Texas, from Larry and Kristina R. Forehand owners of 4401 Wendell, Bellaire, Texas.

3. THAT the City Manager and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, any documents necessary to effectuate such abandonment and sale, including a special warranty deed for said 615 square feet, to and in favor of Larry and Kristina R. Forehand, said execution and attestation being contingent upon receipt of a cashier's check payable to the City of Bellaire, Texas, from Petitioner Larry and Kristina R. Forehand in the amount of \$19,000.00.

4. THAT this agreement by the City of Bellaire, Texas, to abandon and sell its interest in the aforesaid 615 square feet shall become null and void if receipt of a cashier's check from Larry and Kristina R. Forehand, payable to the City of Bellaire, Texas, in the amount of \$19,000.00 has not been received by the City Clerk of the City of Bellaire, Texas, within six (6) months from the date of passage of this Ordinance.

PASSED, APPROVED, and ADOPTED this 21th day of August, 2017.

Andrew Friedberg, Mayor
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

City of Bellaire
Public Property Abandonments
Ordinance No. 01-020

Owner	Location/ Type of Use	Easement Type (# of Square Feet)	100% of Appraised Value	Recommended Assessment	Actual Assessment	Date of Assessment
Irshad Wali Spec Builders, Inc.	5113 Locust Street Residential	1/2 of 25-Foot Alley Easement (1,750 Sq. Ft.)	\$21.00/Sq. Ft. \$36,750.00	25% or \$5.25/Sq. Ft. \$9,190.00 (C. M. Euler)	50% or \$10.50/Sq. Ft. \$18,375.00 (City Council)	07/02/2001 Ord. No. 01-048
Burdette Keeland	5115 Locust Street Residential	1/2 of 25-Foot Alley Easement (1,750 Sq. Ft.)	\$21.00/Sq. Ft. \$36,750.00	25% or \$5.25/Sq. Ft. \$9,190.00 (C. M. Euler)	50% or \$10.50/Sq. Ft. \$18,375.00 (City Council)	08/06/2001 Ord. No. 01-049
Mueller & Coulson	5211 Spruce Street Commercial	1/2 of 25-Foot Alley Easement (1,750 Sq. Ft.)	\$14.00/Sq. Ft. \$24,500.00	75% or \$10.50/Sq. Ft. \$18,375.00 (W. S. Luedemann)	50% or \$7.00/Sq. Ft. \$12,250.00 (City Council)	11/05/2001 Ord. No. 01-082
Frederick Costello Riverway Personnel, Inc.	5213 Spruce Street Commercial	1/2 of 25-Foot Alley Easement (1,750 Sq. Ft.)	\$14.00/Sq. Ft. \$24,500.00	75% or \$10.50/Sq. Ft. \$18,375.00 (W. S. Luedemann)	50% or \$7.00/Sq. Ft. \$12,250.00 (City Council)	11/05/2001 Ord. No. 01-083
Brookstone Homes, Inc.	818 No. Third Street Residential	North 15 Feet of Utility Easement (1,950 Sq. Ft.)	\$21.00/Sq. Ft. \$40,950.00	50% or \$10.50/Sq. Ft. \$20,475.00 (W. S. Luedemann)	\$0.00 (City Council)	06/03/2002 Ord. No. 02-034

Attachment: Public Property Abandonments - Ordinance No. 01-020 (2295 : Consideration - Abandonment

City of Bellaire
Public Property Abandonments
Ordinance No. 01-020

Owner	Location/ Type of Use	Easement Type (# of Square Feet)	100% of Appraised Value	Recommended Assessment	Actual Assessment	Date of Assessment
Frederick Costello Riverway Personnel, Inc.	5213 Spruce Street Commercial	1/2 of 12-1/2 Foot Alley Easement	\$24.00/Sq. Ft. \$21,000.00	75% or \$18.00/Sq. Ft. \$15,750.00 (W. S. Luedemann)	50% or \$12.00/Sq. Ft. \$10,500.00 (City Council)	05/05/2003 Ord. No. 03-024
CenterPoint Energy Houston	Anderson Street Commercial	W. 1/2 of Anderson Street ROW (1,263.24 Sq. Ft.)	\$10.00/Sq. Ft. \$12,632.40	75% or \$7.50/Sq. Ft. \$9,474.30 (W. S. Luedemann)	75% or \$7.50/Sq. Ft. \$9,474.30 (City Council)	09/08/2003 Ord. No. 03-070
Houston ISD	Laurel Street Institutional	5000 Block of Laurel Street (16,815 Sq. Ft.)	\$23.00/Sq. Ft. \$386,750.00	100% or \$23.00/Sq. Ft. \$386,750.00 (W. S. Luedemann)	Joint Use Agmt. for Playground/ Parking Facility (City Council)	12/15/2003 Ord. No. 03-095
Whitaker Interests, Ltd.	4811 Beech Street Residential	1/2 of 25-Foot Alley Easement (2,337 Sq. Ft.)	\$26.00/Sq. Ft. \$60,762.00	75% or \$19.50/Sq. Ft. \$45,571.50 (W. S. Luedemann)	100% or \$26.00/Sq. Ft. \$60,762.00 (City Council)	09/20/2004 Ord. No. 04-068
Jeffery E. and Marcy D. Margolis	4909 Welford Drive Residential	5-Foot Utility Easement (505 Sq. Ft.)	\$28.00/Sq. Ft. \$14,140.00	50% or \$14.00/Sq. Ft. \$7,070.00 (W. S. Luedemann)	50% or \$14.00/Sq. Ft. \$7,070.00 (City Council)	08/01/2005 Ord. No. 05-049

Attachment: Public Property Abandonments - Ordinance No. 01-020 (2295 : Consideration - Abandonment

City of Bellaire
Public Property Abandonments
Ordinance No. 01-020

Owner	Location/ Type of Use	Easement Type (# of Square Feet)	100% of Appraised Value	Recommended Assessment	Actual Assessment	Date of Assessment
Various Petitioners 4600 Block of Pin Oak Lane	Fournace Place ROW Residential	N. 15 Feet of ROW of Fournace Place (14,550 Sq. Ft.)	\$40.00/Sq. Ft. \$582,000.00	75% or \$30.00/Sq. Ft. \$436,500.00 (W. S. Luedemann)	75% or \$30.00/Sq. Ft. \$436,500.00 (City Council)	08/03/2009 Ord. No. 09-049
Varon Family and Lenox Hill Holdings, Ltd.	Chestnut Street ROW Institutional	60-Foot Street ROW (22,048 Sq. Ft.)	\$25.00/Sq. Ft. \$551,200.00	75% or \$18.75/Sq. Ft. \$413,400.00 (W. S. Luedemann)	75% or \$18.75/Sq. Ft. \$413,400.00 (City Council)	05/03/2010 Ord. No. 10-028
David England and Karla Medrano	4523 Park Court Residential	10-Foot Storm and Drainage Easements (1,050 Sq. Ft.)	\$35.00/Sq. Ft. \$36,750.00	50% or \$17.50/Sq. Ft. \$18,375.00 (W. S. Luedemann)	\$0.00 (City Council)	01/17/2011 Ord. No. 11-005
Atul Raj	4908 Bellaire Blvd. Residential	1/2 of 25' X 175' Alley Right-of-Way (2,187.5 Sq. Ft.)	\$22.00/Sq. Ft. \$48,125.00	62.5% or \$13.75/Sq. Ft. \$30,078.12 (W. S. Luedemann)	\$30,078.12 (City Council)	08/06/2012 Ord. No. 12-034
Vernon D. and Phyllis T. Williams	4912 Bellaire Blvd. Residential	1/2 of 25' X 175' Alley Right-of-Way (2,187.5 Sq. Ft.)	\$22.00/Sq. Ft. \$48,125.00	62.5% or \$13.75/Sq. Ft. \$30,078.13 (W. S. Luedemann)	\$30,078.13 (City Council)	08/06/2012 Ord. No. 12-034

Attachment: Public Property Abandonments - Ordinance No. 01-020 (2295 : Consideration - Abandonment

City of Bellaire
Public Property Abandonments
Ordinance No. 01-020

Owner	Location/ Type of Use	Easement Type (# of Square Feet)	100% of Appraised Value	Recommended Assessment	Actual Assessment	Date of Assessment
Centro NP Holdings 12 SPE, LLC	5106 Bissonnet Commercial	Right-of-Way A (10' X 30' Strip of Land)	\$15,000.00	\$15,000.00	Development Contemplated in PD-25 (HEB) (City Council)	09/08/2015 Ord. No. 15-055
		Right-of-Way B (10' X 100' Strip of Land) <i>Note: 74 SF Encum- bered by Utility</i>	\$60,050.00	\$56,350.00 (1,127 SF) \$1,850.00 (74 SF @ 50% of Fee Value)		
		Right-of-Way C (25' X 110' Strip of Land)	\$137,500.00	\$137,500.00		
		Right-of-Way D (10' X 150' Strip of Land)	\$75,000.00	\$75,000.00		
		Utility A (10' X 100' Strip of Land)	\$50,000.00	\$25,000.00 (50% of Fee Value)		
		Utility B 10' X 100' Strip of Land)	\$108,000.00	\$54,000.00 (50% of Fee Value)		
		Utility C (25' X 30' Strip of Land)	\$37,500.00	\$18,750 (50% of Fee Value)		

City of Bellaire
Public Property Abandonments
Ordinance No. 01-020

Owner	Location/ Type of Use	Easement Type (# of Square Feet)	100% of Appraised Value	Recommended Assessment	Actual Assessment	Date of Assessment
Centro NP Holdings 12 SPE, LLC (Cont.)	5106 Bissonnet Commercial (Cont.)	Utility D (10' X 45' Strip of Land)	\$22,500.00	\$11,250.00 (50% of Fee Value)		
		All of the above ROWs and Easements are Out of 3.055 Acres Being Lots 4-20 and Tracts 26-29, Block 36, Bellaire				
		Total	\$505,550.00	\$394,700.00		

Attachment: Public Property Abandonments - Ordinance No. 01-020 (2295 : Consideration - Abandonment

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 08/21/17 06:00 PM
Department: Development Services
Category: Resolution
Department Head: ChaVonne
Sampson
DOC ID: 2349

SCHEDULED**ACTION ITEM (ID # 2349)****Item Title:**

Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas establishing a policy that the City update the Flood Hazard Mitigation Plan in accordance with the process prescribed by the Community Rating System (CRS) of the National Flood Insurance Program (NFIP), and authorizing the City Manager to establish a Flood Hazard Mitigation Task Force to update the aforementioned plan – Submitted by ChaVonne Sampson, Interim Director of Development Services.

Background/Summary:

The City of Bellaire has been certified with the Community Rating System (CRS) of the National Flood Insurance Program since 1993, and currently has a CRS Rating of 7. This rating provides our residents a 15% reduction on their flood insurance premiums.

The City is currently adhering to the 2007 CRS Manual. By establishing the Flood Hazard Mitigation Plan Task Force and updating the City's Current Flood Hazard Mitigation Plan, in accordance to Activity 510 as found in the CRS Planning Steps, Bellaire will be able to meet the requirements of the 2017 CRS Manual. This is a requirement of the Federal Emergency Management Agency (FEMA).

The Activity 510 planning steps require the planning team (the task force being established) meet at least 5 times to review, amend and adopt the Flood Hazard Mitigation Plan. Additionally, a Public Hearing is required to obtain input on the recommended plan. Once established the City along with ARKK Engineers will schedule the 5 required meetings. We anticipate holding the Public Hearing in November of this Year. The plan is expected to be before Council in February 2018 for consideration.

Previous Council Action Summary:

- February 3, 2003 - Council adopted Ordinance 03-008, establishing the Citizens Advisory Task Force on Drainage Issues
- October 6, 2003 - Council adopted Resolution 03-12, establishing a policy to develop a Floodplain Management Plan and a Flood Hazard Mitigation Plan, and establish a Flood Hazard Mitigation Committee to develop said Plans
- February 3, 2003 - Council adopted Ordinance 03-094, extending the term of the Task Force
- May 3, 2004 - Council adopted Resolution 04-04, adopting the Flood Hazard Mitigation Plan

Fiscal Impact:

The City Manager has approved a proposal from ARKK Engineers to assist in Floodplain Management Planning for the City in the amount of \$41,870. Funding was allocated as a

part of the CIP approved in the FY 2017 Annual Budget in the amount of \$50,000.00.

City Attorney Review:

Yes

Recommendation:

ChaVonne Sampson, Interim Director of Development Services recommends adoption of this resolution.

ATTACHMENTS:

- Resolution - Establishment of Flood Hazard Mitigation Task Force (DOC)



RESOLUTION NO. 17-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, ESTABLISHING A POLICY THAT THE CITY UPDATE THE FLOOD HAZARD MITIGATION PLAN IN ACCORDANCE WITH A PROCESS PRESCRIBED BY THE COMMUNITY RATING SYSTEM OF THE NATIONAL FLOOD INSURANCE PROGRAM, AND AUTHORIZE THE CITY MANAGER TO ESTABLISH A FLOOD HARARD MITIGATION TASK FORCE TO DEVELOP THE AFORMENTIONED PLAN.

WHEREAS, the City of Bellaire, Texas is located within an area of Harris County, which from time to time is negatively impacted by heavy rainfall, storm water run-off, drainage, and occasional flooding; and

WHEREAS, the City of Bellaire, Texas has been certified by the Community Rating System since 1993 and currently has a rating of 7; and

WHEREAS, some properties within the City of Bellaire, Texas have been severely damaged due to the effects of flooding during historical rainfall events; and

WHEREAS, the City Council of the City of Bellaire, Texas, recognizing the problems associated with poor drainage and potential flooding, did establish a Citizens Advisory Task Force on Drainage Issues, which was charged with the accomplishment of specific objectives to mitigate the hazards associated with flooding; and

WHEREAS, the Citizens Advisory Task Force on Drainage Issues, in carrying out its charge, determined that it is in the best interests of the City of Bellaire, Texas, to continue participation in the Community Rating System of the National Flood Insurance Program in order to provide flood insurance premium discounts for its residents; and

WHEREAS, a comprehensive planning process resulting in an updated Flood Hazard Mitigation Plan as prescribed by the Federal Emergency Management Agency will accomplish most of the objectives of the Flood Hazard Mitigation Task Force on Drainage Issues, as well as keep the City of Bellaire, Texas, in good standing with the Community Rating System; **NOW, THEREFORE**,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

1. THAT it be the policy of the City of Bellaire, Texas, that the City of Bellaire, Texas, engage in a process that results in the update of the Flood Hazard Mitigation Plan in order to identify flood hazards that will limit the impact of flood-related losses to commercial and residential property within the City of Bellaire, Texas, and to remain in good standing in the Community Rating System of the National Flood Insurance Program.

2. THAT the City Manager is hereby authorized to establish a Flood Hazard Mitigation Task Force consisting of the following components as outlined in the Community Rating System:

Flood Hazard Mitigation Task Force

At least one stakeholder per staff member, to be selected from the following areas:

- Bellaire Homeowner (x2)
- Utility Company
- Builder/Developer
- Previous Board or Commission Member

Staff technical Advisory Team

At least one staff member from the following Departments:

- Development Services
- Public Works
- Parks, Recreation, & Facilities
- Public Safety (Police or Fire)
- City Manager's Office

Consulting Technical Advisory Team

- Flood Mitigation Consultant

3. THAT the Flood Hazard Mitigation Task Force be charged with the following:

- a. Update the City of Bellaire, Texas Flood Hazard Mitigation Plan;
- b. Identify and assess hazards associated with the problem of flooding and provide recommended solutions for those problems;
- c. Keep the public informed of its deliberations and recommendations, and of any proposed changes to the floodplain structure for the City of Bellaire, Texas; and

- d. Prepare a post-flood hazard mitigation plan for the City of Bellaire, Texas, that designates target areas and recommends mitigation measures appropriate for the flood hazard facing the City of Bellaire, Texas.

4. THAT property owners in the City of Bellaire, Texas are encouraged to:

- a. Attend public meetings to review the City of Bellaire, Texas' mitigation planning activities; and
- b. Assist in updating the mitigation plan by providing information on their experiences and damage during extreme storm events.

PASSED, APPROVED, and ADOPTED by the City Council of Bellaire, Texas, at its Regular Session held on August 21, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney