

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

OCTOBER 2, 2017

Council Chamber	Regular Session	6:00 PM
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7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Roman F. Reed

Council Member

Gus E. Pappas

Council Member

Michael Fife

Council Member

Trisha S. Pollard

Council Member

Pat B. McLaughlan

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

REGULAR SESSION - 6:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

C. Inspirational Reading and/or Invocation - Michael Fife, Council Member.

D. Pledges to The Flags - Michael Fife, Council Member.

1. U.S. Pledge of Allegiance

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. Recognition of Proclamation - Andrew S. Friedberg, Mayor.

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the week of October 8-14, 2017, as Fire Prevention Week in the City of Bellaire, Texas, and urging the citizens of Bellaire to heed the Fire Prevention Week theme: "Every Second Counts: Plan 2 Ways Out!" - Requested by Darryl Anderson, Fire Chief.

I. PUBLIC HEARING (FIRST OF TWO ON PROPOSED TAX RATE)

A. Reading of Notice of the Public Hearing - Tracy L. Dutton, City Clerk

B. Summary of Public Hearing Procedure - Paul A. Hofmann, City Manager.

C. Presentation of Proposal:

Presentation regarding a proposal to increase total tax revenues for the 2017 tax year (2018 fiscal year) from properties on the tax roll in the preceding year by 8.81% percent by proposing a tax rate of \$0.4159 per \$100 valuation - Submitted by Terrence Beaman, Chief Financial Officer.

D. Public Comment.

The Mayor will recognize speakers who have completed a sign-up sheet prior to the commencement of the public hearing. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left.

E. Questions from the Mayor and City Council.

F. Close Public Hearing and Adjourn.

A second public hearing on the proposed tax rate is scheduled to be held on Monday, October 9, 2017, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

II. REGULAR MEETING**A. Call to Order - Andrew S. Friedberg, Mayor.****B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.****C. Personal/Audience Comments.**

In order to address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

D. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.
2. Monthly Financial Report for the Period Ending August, 2017 - Submitted by Terrence Beaman, Chief Financial Officer.
3. A presentation from the City Engineer of an analysis of the Hurricane Harvey flood event on the City of Bellaire - Submitted by James Andrews, City Engineer.

E. New Business:**1. Consent Agenda:**

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

a. Adoption of Minutes:

Consideration of and possible action on the adoption of the minutes of the City Council of the City of Bellaire, Texas, for the Regular Sessions held on August 7 and 21, 2017, and the Special Sessions held on August 14 and 15, 2017 - Submitted by Tracy L. Dutton, City Clerk.

- i. Mayor and Council - Regular Session - Aug 7, 2017 6:00 PM
- ii. Mayor and Council - Special Session (Public Hearing) - Aug 14, 2017 6:00 PM

- iii. Mayor and Council - Special Session (Workshop) - Aug 15, 2017 6:00 PM
- iv. Mayor and Council - Regular Session - Aug 21, 2017 6:00 PM

b. Ordinance Granting Code Suspension:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas granting a code suspension for PATRONS for Bellaire Parks relating to a request to waive alcohol and curfew restrictions in Bellaire Town Square for up to six events hosted by PATRONS for Bellaire Parks beginning October 2, 2017, ending September 30, 2018, said approval of which shall be granted by the City Manager - Submitted by Cheryl Bright, on behalf of the PATRONS for Bellaire Parks.

2. Adoption of Resolutions:

- a. An amending resolution of the City Council of the City of Bellaire, Texas, updating and expanding upon Resolution No. 17-07 previously adopted by the City Council on August 21, 2017, to additionally charge the City's Flood Hazard Mitigation Task Force to develop actionable local, regulatory and regional policy recommendations for the prevention of future flooding - Submitted by Andrew S. Friedberg, Mayor, and Paul A. Hofmann, City Manager.
- b. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, nominating a candidate for a position on the Board of Directors of the Harris County Appraisal District for a two-year term of office commencing on January 1, 2018, and extending through December 31, 2019 - Submitted by Tracy L. Dutton, City Clerk.
- c. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, designating a Representative and Official Alternate to the General Assembly of the Houston-Galveston Area Council for the year 2018 - Submitted by Tracy L. Dutton, City Clerk.

F. Community Interest Items from the Mayor and City Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act, Section 551.0415.

G. Adjourn.



**SCHEDULED
PROCLAMATION (ID #
2356)**

Item Title:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the week of October 8-14, 2017, as Fire Prevention Week in the City of Bellaire, Texas, and urging the citizens of Bellaire to heed the Fire Prevention Week theme: "Every Second Counts: Plan 2 Ways Out!" - Requested by Darryl Anderson, Fire Chief.

Background/Summary:

Bellaire Fire Department, along with the National Fire Protection Administration encourage all Bellaire residents to actively develop a home escape plan, share it with your family and those who will be staying overnight; practicing the plan 2x/year. Bellaire Fire Department reminds parents that young children need assistance to overcome fears of fire and exercising this plan helps overcome those fears.

Previous Council Action Summary:

The City of Bellaire Council has supported Bellaire Fire Department's Fire Prevention Message

Fiscal Impact:

There is no fiscal impact

Recommendation:

I, Darryl Anderson Fire Chief, recommend accepting this proclamation

ATTACHMENTS:

- Fire Prevention Week 2017 (PDF)



Proclamation

Whereas, U.S. fire departments responded to 365,500 home fires in 2015, according to the National Fire Protection Association, which fires resulted in 2,560 civilian deaths, representing the majority (78 percent) of all U.S. fire deaths; and

Whereas, newer homes are built with lightweight materials that burn faster than older home constructions, and many of today's products and furnishings produce toxic gases and smoke when burned, making it impossible to see and breathe within moments; and

Whereas, these conditions contribute to a much smaller window of time for people to escape a home fire safely, as little as one to two minutes from the time the smoke alarm sounds; and

Whereas, a home fire escape plan provides the skill set and know-how to quickly and safely escape a home fire situation, and includes two exits from every room in the home, a path to the outside from each exit, smoke alarms in all required locations, and a meeting place outside the home; and

Whereas, a home fire escape plan should be developed by all members of the household, and practiced twice a year to ensure that everyone in the household knows what to do in a real fire situation; and

Whereas, the City of Bellaire, Texas, is committed to enhancing the safety and security of all its residents and visitors, and its first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education, which measures enable residents to take personal steps to increase their safety from fire, especially in their homes; and

Whereas, the 2017 Fire Prevention Week theme, "Every Second Counts: Plan 2 Ways Out!" serves to educate the public about the vital importance of developing a home fire escape plan with all members of the household and practicing it twice a year;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby proclaim the week of **October 8-14, 2017** as

Fire Prevention Week

in the City of Bellaire, Texas, and urge all residents to develop a home fire escape plan with all members of the household and practice it twice a year, and to participate in the many public safety activities and

efforts of Bellaire's fire and emergency services during Fire Prevention Week 2017.



In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 2nd day of October, 2017.

Andrew S. Friedberg
Mayor
City of Bellaire, Texas



**SCHEDULED
ACTION ITEM (ID # 2240)**

Item Title:

Presentation regarding a proposal to increase total tax revenues for the 2017 tax year (2018 fiscal year) from properties on the tax roll in the preceding year by 8.81% percent by proposing a tax rate of \$0.4159 per \$100 valuation - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

The Texas Constitution sets out the general requirements for truth-in-taxation, including the calculation of an effective tax rate and a rollback tax rate. For tax year 2017 (FY 2018), the effective tax rate was calculated as \$0.3864 and the rollback tax rate as \$0.4228. The proposed tax rate for tax year 2017 is \$0.4159 per \$100 valuation.

When a proposed tax rate exceeds the rollback rate or the effective rate, whichever is lower, the taxing unit's governing body must vote to place a proposal to adopt the rate on the agenda of a future meeting as an action item. This must be a record vote and the proposal must specify the desired rate. If the motion passes, the taxing unit must schedule two public hearings on the proposal.

At the City Council meeting on September 18, 2017, the City Council took a record vote proposing to adopt a tax rate of \$0.4159 for tax year 2017 (FY 2018). This proposed rate exceeds the effective rate by \$0.0295 or 7.6%. Because the proposed rate exceeds the effective rate, the City Council scheduled two public hearings on the proposal.

The first public hearing is scheduled for Monday, October 2, 2017 at 6:00 PM. The second public hearing is scheduled at the same location on Monday, October 9, 2017 at 6:00 PM. Both public hearings will be held at City Hall, Council Chambers, 7008 South Rice Avenue, Bellaire, Texas 77401.

The proposed property tax rate of \$0.4159 would raise \$20,261,531 in revenue, which is \$1,648,521 more than taxes imposed last year. Citizens of Bellaire have a right to attend the public hearings to comment on the proposed tax rate.

Previous Council Action Summary:

September 11, 2017 Acceptance of 2017 Tax Roll and the calculated Effective Tax Rate and Rollback Tax Rate.

September 11, 2017 Record vote to adopt tax rate of \$0.4159 and scheduled two public hearings.

Fiscal Impact:

n/a

Recommendation:

n/a

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 10/02/17 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2250

**SCHEDULED
ACTION ITEM (ID # 2250)**

Item Title:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 10/02/17 06:00 PM
Department: Finance Administration
Category: Report
Department Head: Terrence Beaman
DOC ID: 2171

**SCHEDULED
ACTION ITEM (ID # 2171)**

Item Title:

Monthly Financial Report for the Period Ending August, 2017 - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

In accordance with the Charter of the City of Bellaire, Article VII, Section 4, Paragraph 3, please find attached the monthly financial report for the month of August for FY 2017.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

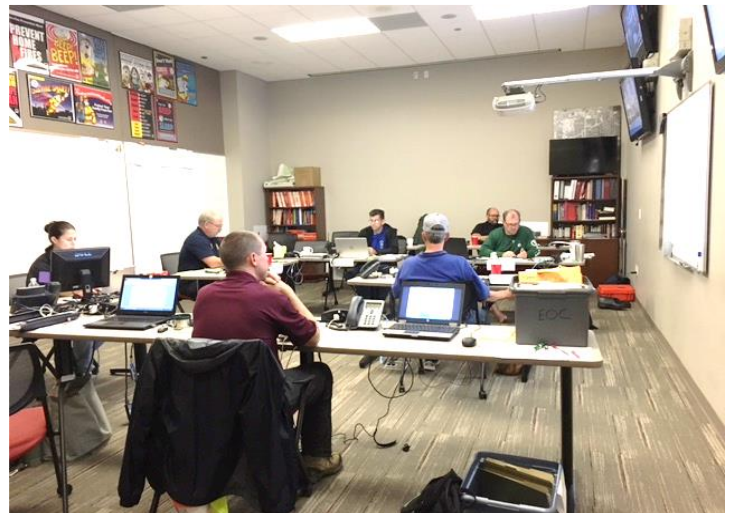
N/A

ATTACHMENTS:

- August 2017 Monthly Report (PDF)

City of Bellaire

Monthly Financial Report for the period ended August 31, 2017



Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

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City of Bellaire Finance

MEMORANDUM

To: Paul A. Hofmann, City Manager

From: Terrence Beaman, Chief Financial Officer

Date: October 2, 2017

Subject: Financial Analysis for Eleven Months Ended August 31, 2017

This financial analysis compares the actual year-to-date revenues and expenditures of the General Fund and Enterprise Fund to their respective allocated budgets. It compares the actual year-to-date revenues and expenditures of the Debt Service Fund to its annual budget.

The allocated budget accounts for cyclical trends in revenues and expenditures versus allocating a straight 1/12 of the annual budget per month. The allocated budget is based on the actual revenue/expenditures incurred by month as a percentage of the total revenue/expenditures incurred by year for the most recent five years.

GENERAL FUND

General Fund Revenues:

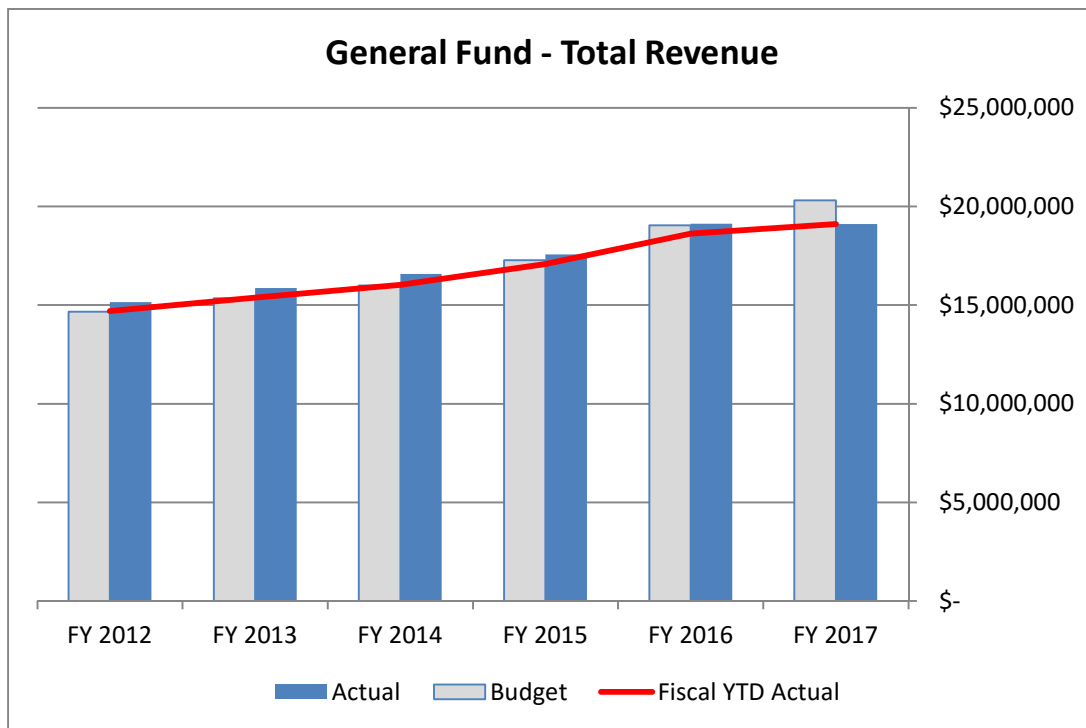
FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$20,306,446	\$19,765,690	\$19,111,112	(\$654,578)

For the eleven months ended August 31, 2017, the General Fund collected 94% of its total budgeted revenues and is under its allocated budget by \$654,578, or 3%.

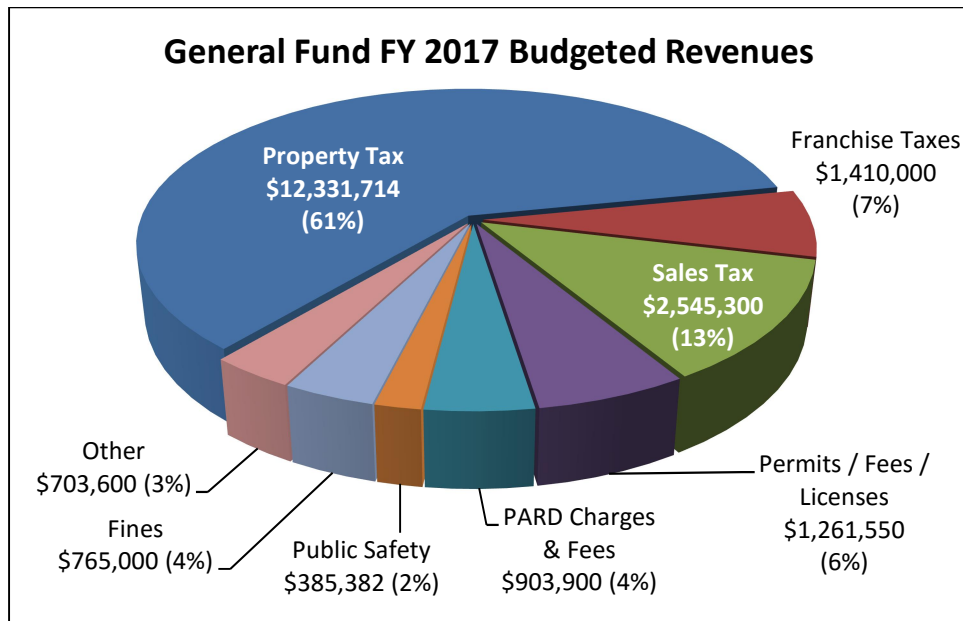
As reflected in the following table, the revenue categories causing the majority of the variance from allocated budget are sales tax, property tax, and permits/fees/licenses, which combined are under the allocated budget by \$579,915.

Revenue Category	FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
Property Tax	\$12,331,714	\$12,323,887	\$12,161,687	\$(162,200)
Franchise Tax	1,410,000	1,339,182	1,305,501	(33,681)
Sales Tax	2,545,300	2,336,211	2,047,738	(288,473)
Permits/Fees/Licenses	1,261,550	1,170,719	1,041,477	(129,242)
PARD Charges & Fees	903,900	865,868	887,608	21,740
Public Safety	385,382	355,904	343,317	(12,587)
Fines	765,000	716,594	652,585	(64,009)
Other	703,600	657,325	671,200	13,874
Total	\$20,306,446	\$19,765,690	\$19,111,112	\$(654,578)

A discussion of individual revenue categories follows the discussion of total revenues.

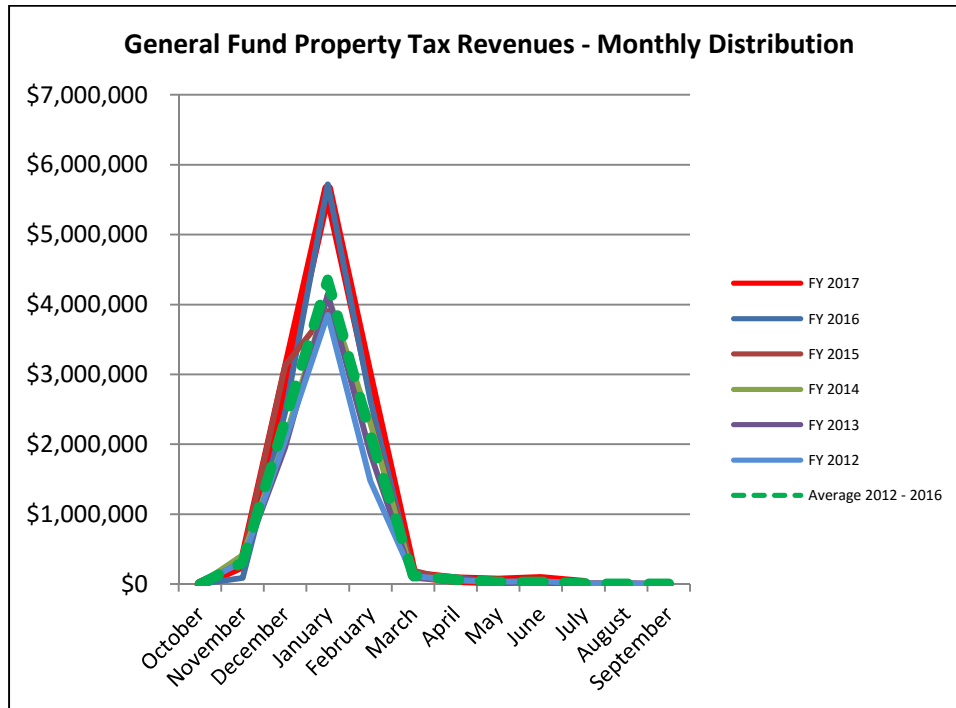


Property tax makes up the largest category of revenues in the General Fund at 61% of all FY 2017 budgeted revenues, followed by sales tax at 13% and franchise taxes at 7%.



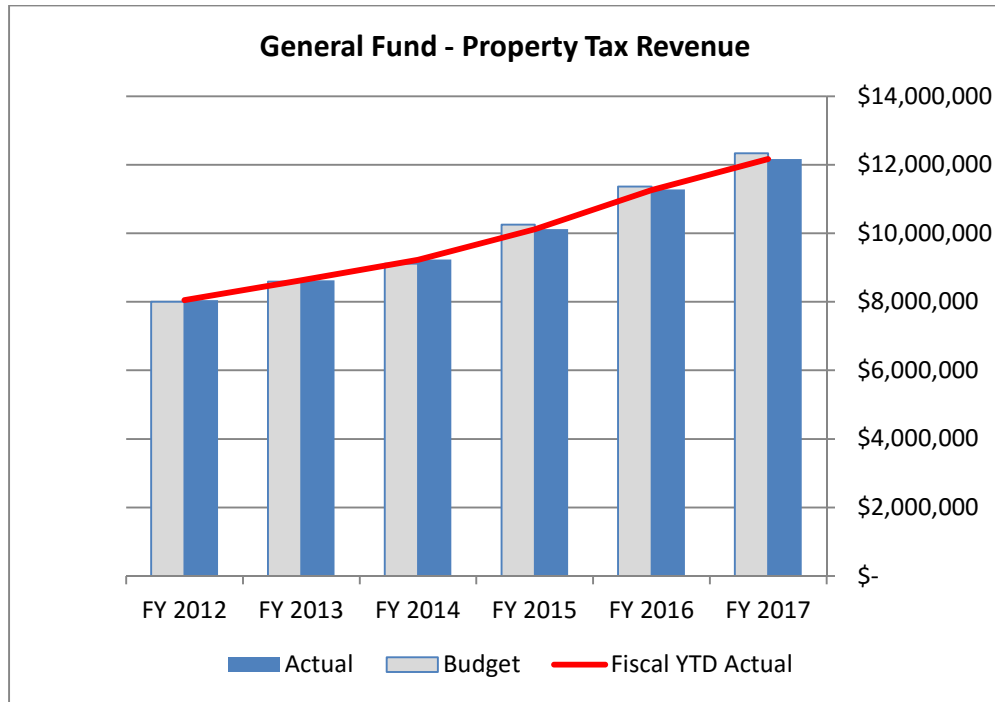
Property Tax

The City collected 99%, or \$12,161,687, of its budgeted property tax revenue during the eleven months ended August 31, 2017, which is under the allocated budget by \$162,200, or 1%. The timing of property tax collections is driven by the January 31 due date, after which penalties are incurred.



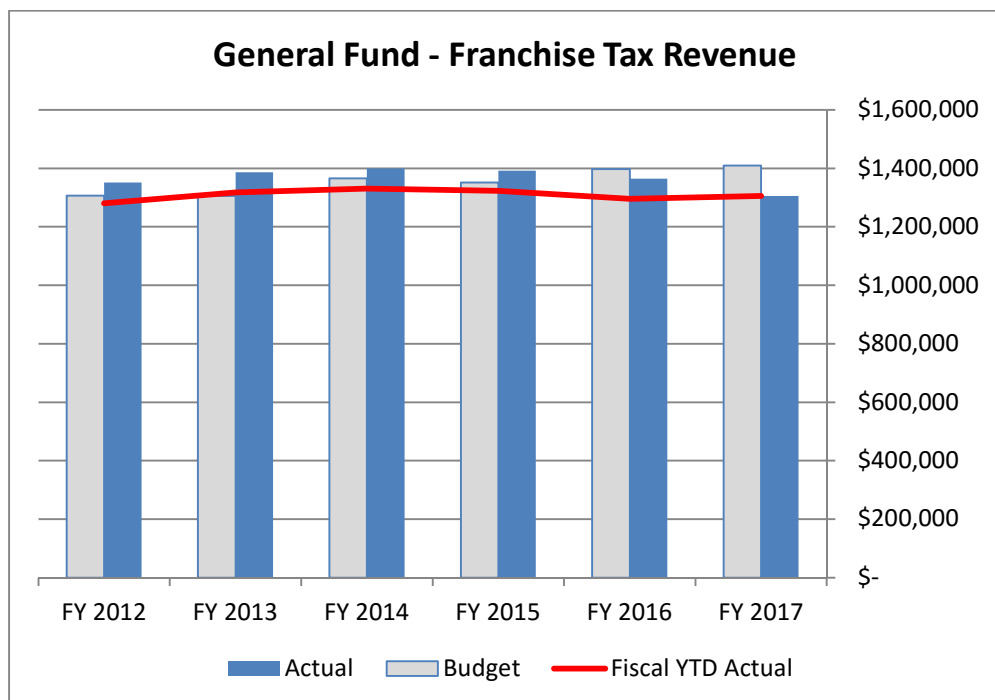
FY 2017 property taxes are budgeted for \$12.3 million, an increase of \$1.0 million over FY 2016's \$11.3 million. The budgeted increase in property taxes is driven by a general tax rate

increase of \$0.005 per \$100 of assessed value increase, or 2.0%, and a 6.2% increase in taxable values.



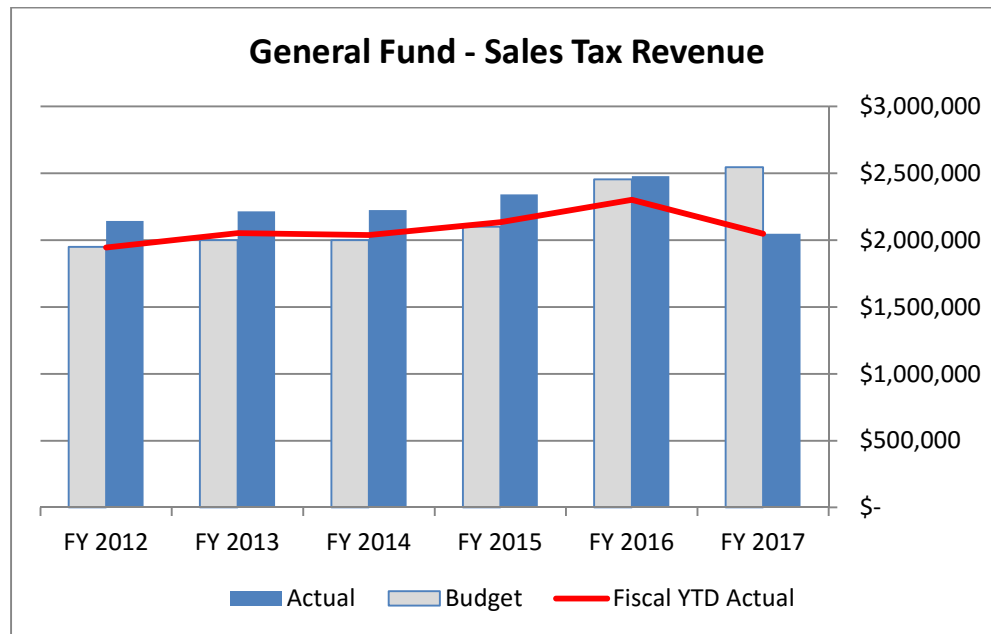
Franchise Taxes

Franchise taxes of \$1,305,501 for the eleven months ended August 31, 2017 are under the allocated budget by \$33,681, or 3%. Electric franchise tax payments are generally received monthly. Gas, telephone, and cable franchise tax payments are generally received quarterly.



Sales Tax

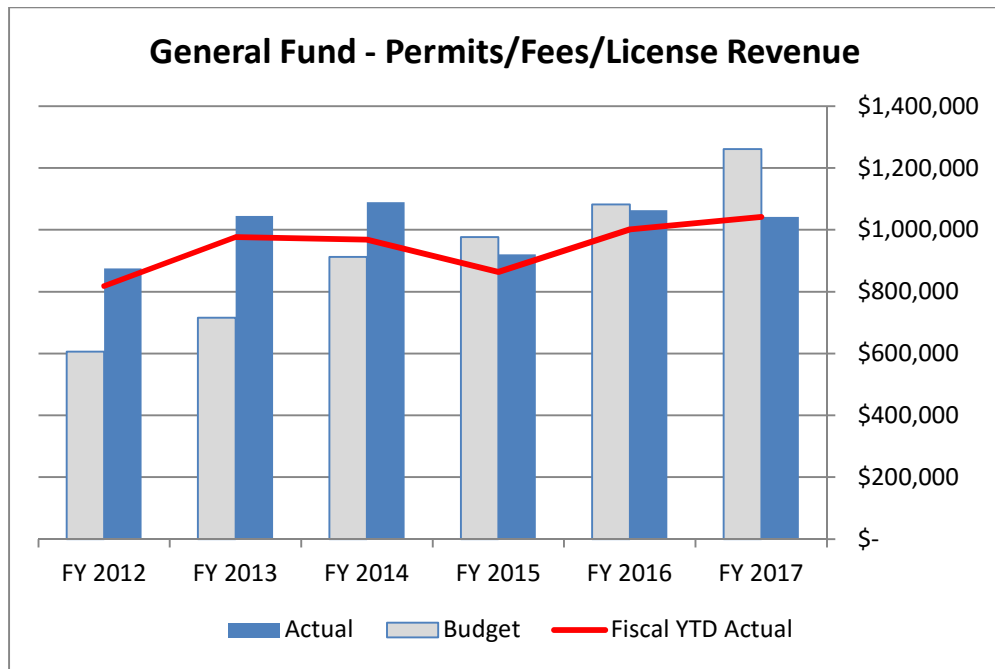
Sales tax revenue of \$2,047,738 for the eleven months ended August 31, 2017, is under the allocated budget by \$288,473, or 12%.



The City's current inter-local agreement with METRO, effective October 2014, requires METRO to pay the City one-half of all sales taxes collected by METRO within the Bellaire city limits. The City records these revenues in the METRO Fund. The City has experienced a corresponding decline in METRO sales tax receipts in the METRO fund.

Permits, Fees, and Licenses

Development permits, fees, and licenses of \$1,041,477 are under the allocated budget by \$129,242, or 11%. Permits and plan check fees were budgeted to be higher in FY 2017 due to the construction of a new H-E-B grocery store. The budget includes \$153,000 of building permit and plan check revenue related to the H-E-B store construction. The majority of the anticipated H-E-B fees have already been recorded in the eleven months ended August 31, 2017 - \$142,719 out of a budgeted \$153,000.



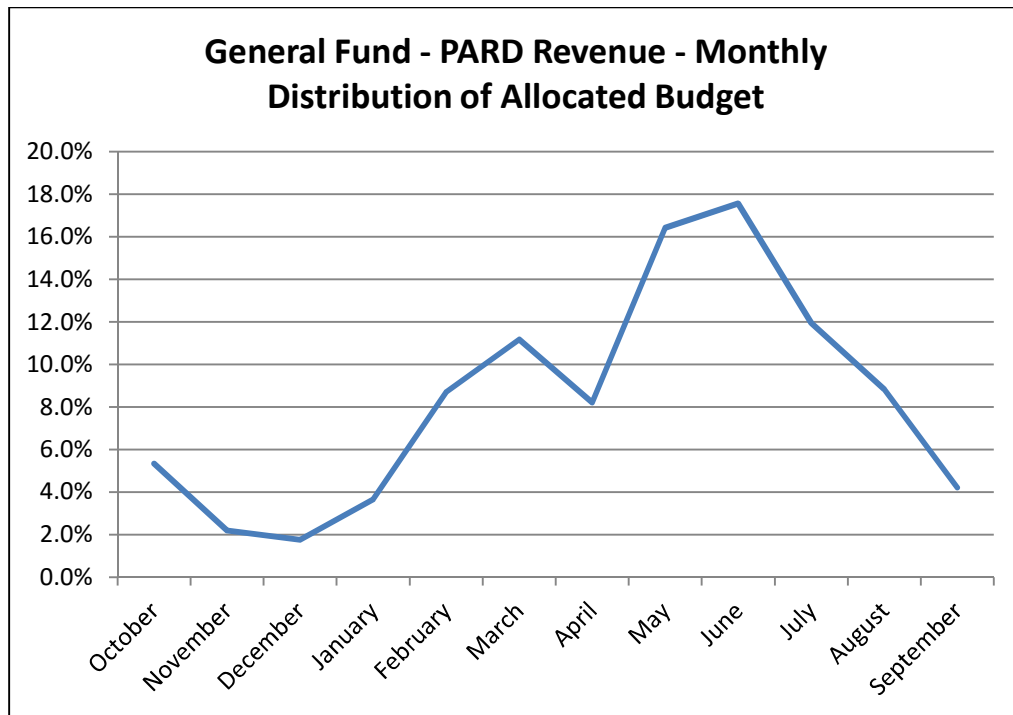
Numerous categories of permit/fees/license revenue have been trending below historical averages for most of the year, but they seem to have recovered somewhat in June. As reflected in the previous chart, actual fiscal year-to-date permit/fees/license revenue is now slightly higher than last year. However, despite having received the bulk of the budgeted H-E-B related fees, the category as a whole is 11% below allocated budget and some individual revenue accounts are below last year's results as reflected in following table.

G/L Account	Budget	YTD FY 2017	YTD FY 2016	Over / (Under) FY 2016
4102 – Permits Fire-Plumbing-Gas	\$118,000	\$93,423	\$93,090	\$333
4103 – Permits Electrical	\$71,000	\$54,447	\$58,612	(\$4,165)
4104 – Permits Building	\$525,000	\$413,265	\$412,924	\$341
4121 – Contractor Registration	\$100,000	\$78,543	\$94,407	(\$15,864)
4130 – Plan Check	\$273,000	\$219,309	\$191,954	\$27,355

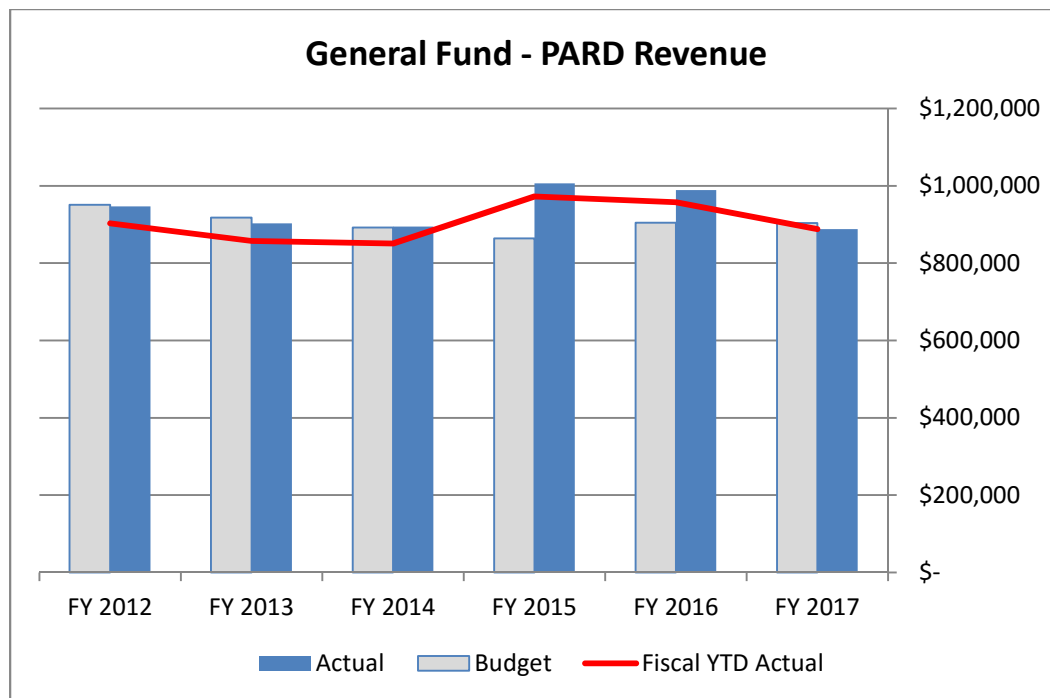
Table includes all G/L accounts in this revenue category with original budgets in excess of \$50,000.

PARD Charges & Fees

As reflected in the following chart, Parks and Recreation fees are weighted heavily toward the summer months when Camp Paseo is operating and the swimming pools are open daily.

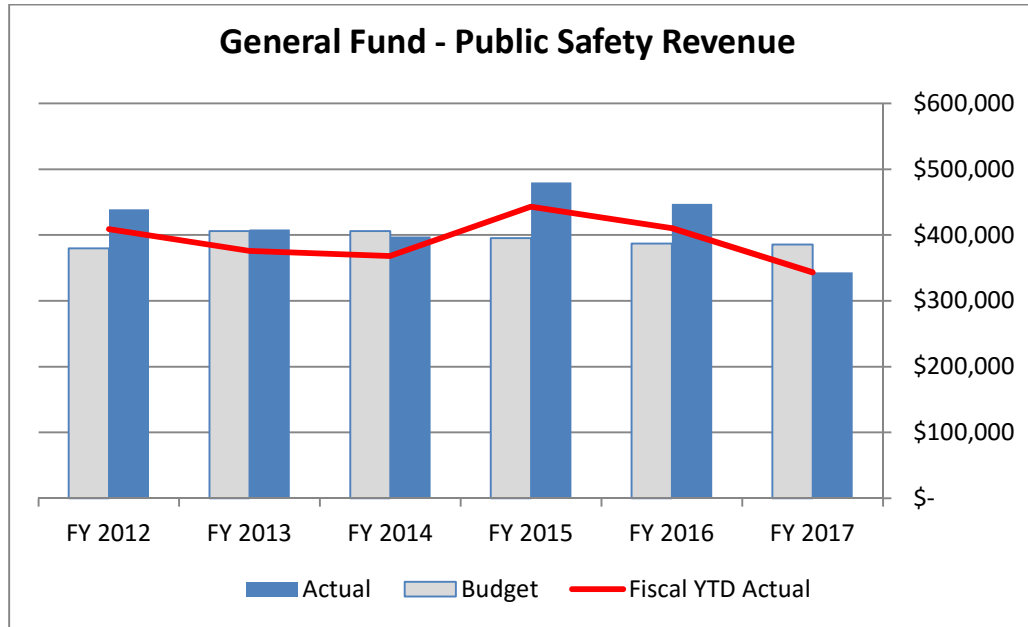


Parks and Recreation fees of \$887,608 are over the allocated budget by \$21,740, or 3%.

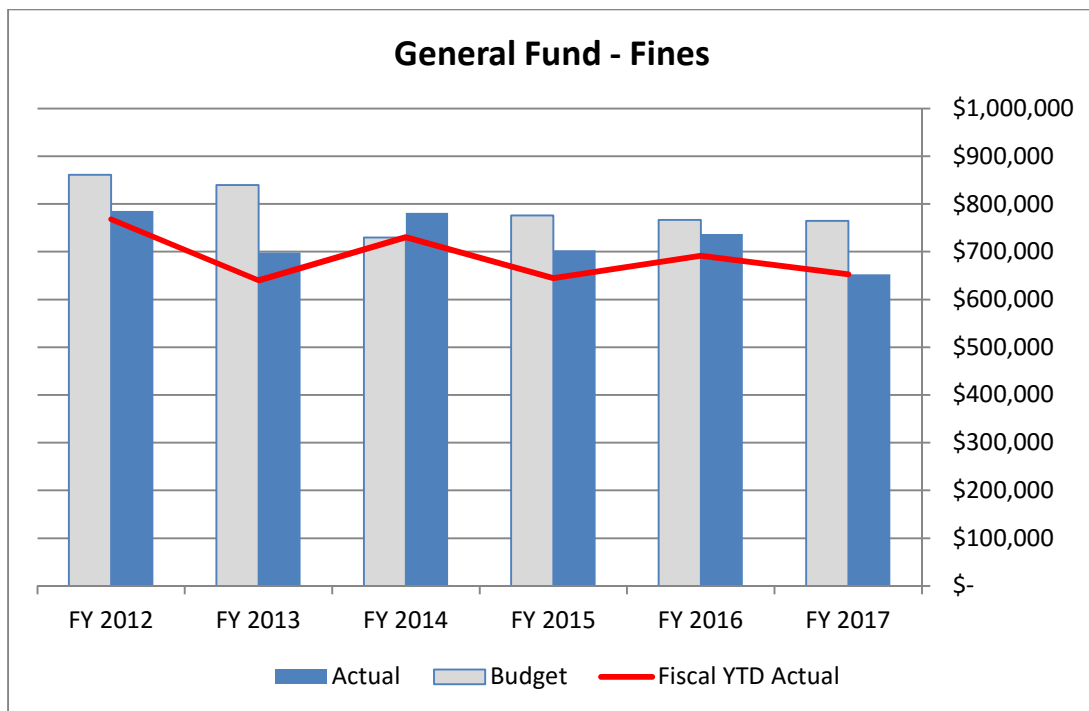


Public Safety

Public Safety revenues of \$343,317 are under the allocated budget by \$12,587, or 4%.

Fines

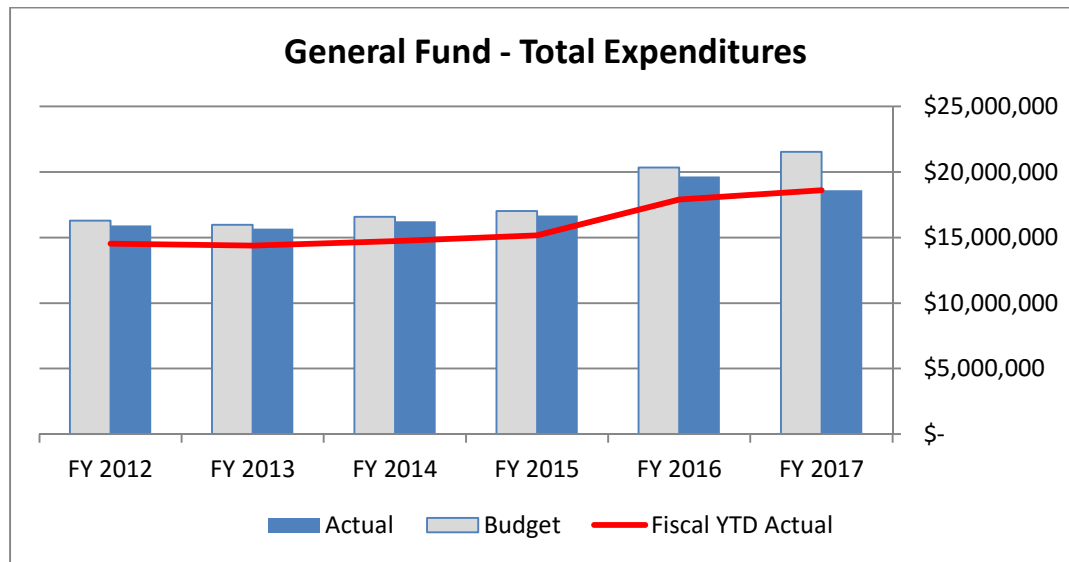
Fine revenues of \$652,585 are under the allocated budget by \$64,009, or 9%.



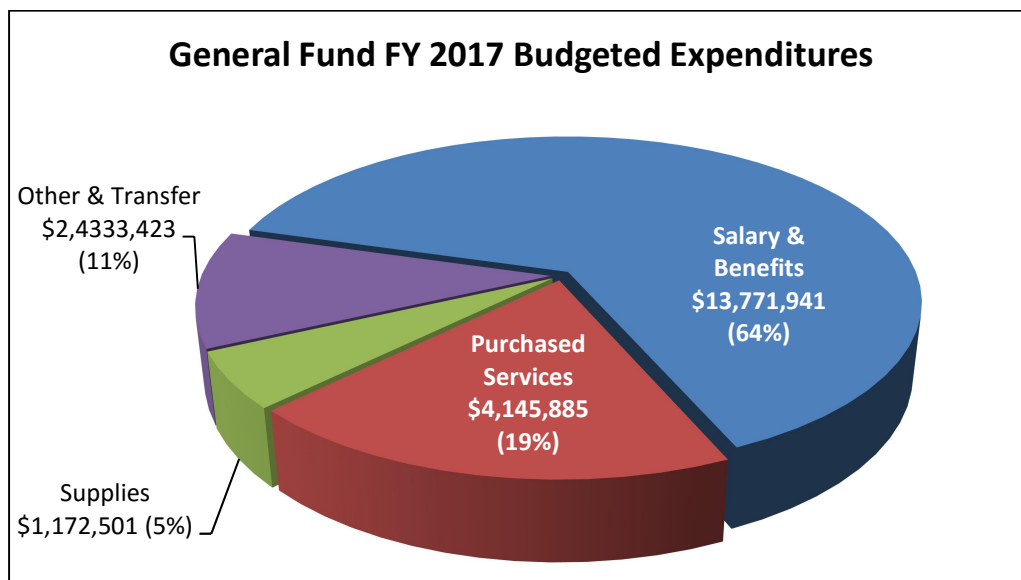
General Fund Expenditures:

FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$21,523,750	\$19,627,063	\$18,602,611	(\$1,024,452)

For the eleven months ended August 31, 2017, the General Fund expended 86% of its total budgeted expenditures and is under its allocated budget by \$1,024,452, or 5%.

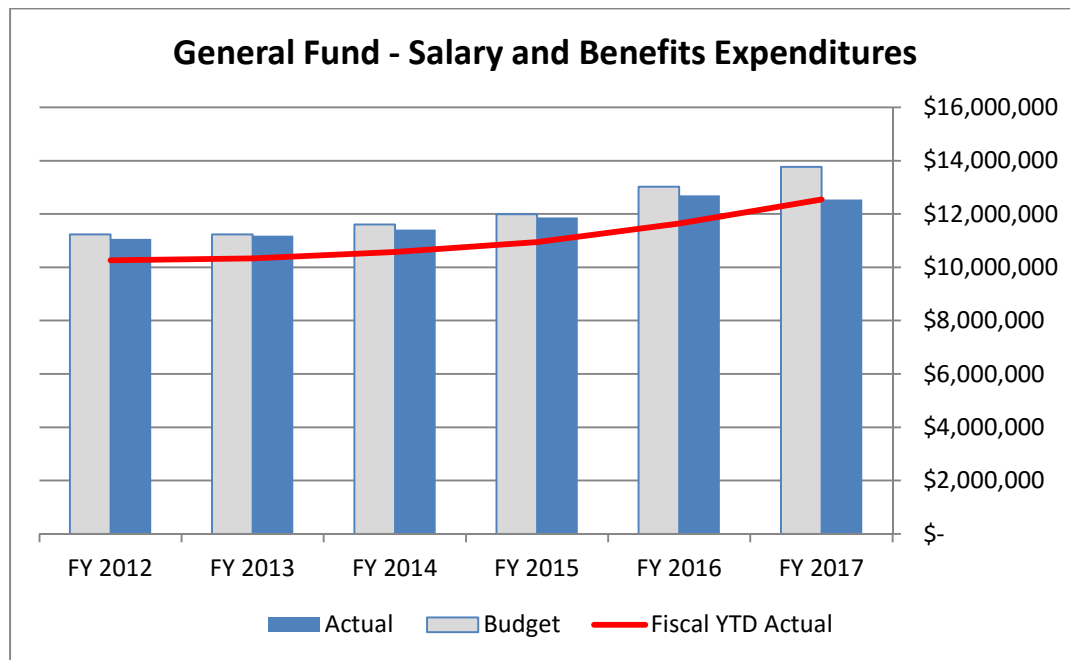


Salaries and benefits make up the largest category of expenditures in the General Fund at 64% of all FY 2017 budgeted expenditures, followed by purchased services at 19%.



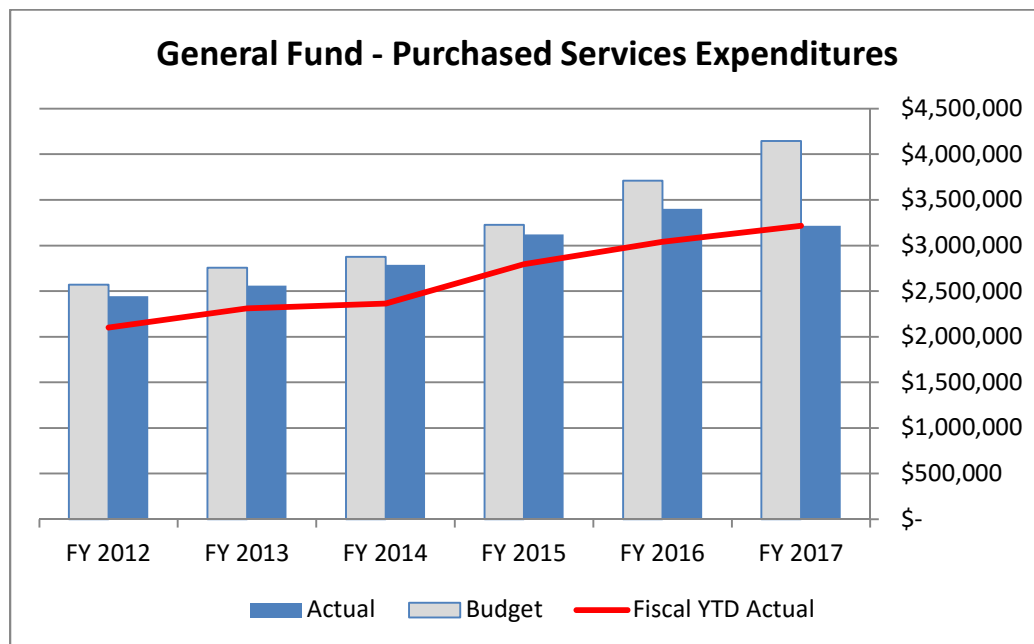
Salary and Benefits

Salary and benefits of \$12,538,650 are under the allocated budget by \$171,629, or 1%.



Purchased Services

Purchased services of \$3,216,563 are under the allocated budget by \$439,430, or 12%.

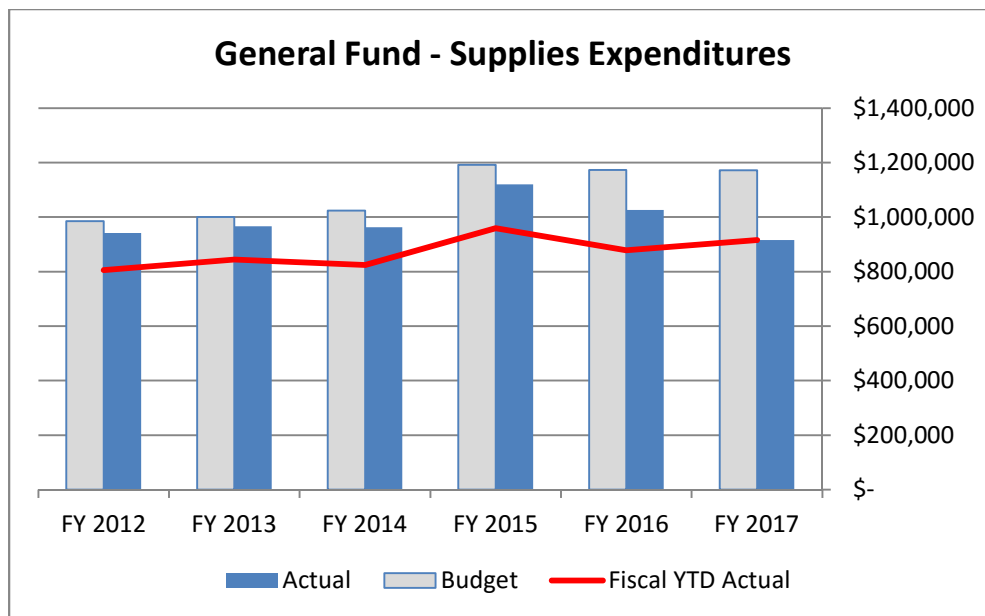


Some of the larger departmental level variances contributing to purchased services expended during the eleven months ended August 2017 being below the FY 2017 allocated budget include:

- Parks (Maintenance) – Parks Maintenance is running under budget due to the delayed opening of Evelyn’s Park and because some costs which will be City funded maintenance costs are being funded under short-term construction warranties.
- Parks (Recreation) – Instructor pay was \$65,800 for the eleven months ended August 31, 2017, as compared to reduced budget of \$88,000, or 75% of budget. Instructor Pay will continue to increase throughout the summer as specialty camps take place. The City has expanded its program offering with franchise contractors offering recreational services to the community thus decreasing the expenditures in this line item. Franchised business that offer recreational services are responsible for registering their participants, collecting fees, and all administrative duties associated with their offerings while individuals that offer recreation programs through the City utilize the administrative services of the City. Both methods still generate revenue and follow the Revenue Management Policy adopted by the Parks and Recreation Advisory Board.
- Parks (Aquatics) – Partially offsetting the decreases is Pool Maintenance, which was \$111,593 for the eleven months ended August 31, 2017, as compared to the prior five-year average of \$47,019. A severe water line break and related repairs exhausted 95% of the pool maintenance budget before the summer busy season even began. As a result of the unexpected repairs, the FY 2017 budget was increased from \$107,000 to \$119,000 during the mid-year budget adjustment process.
- Public Works (Streets) – Engineers, Planners, Arborists was \$42,975 for the eleven months ended August 31, 2017, which is 38% of the \$113,000 FY 2017 budget.
- Public Works (Streets) – Paving Maintenance was \$18,027, which is 52% of the \$35,000 FY 2017 budget.
- Police – Other Professional expenditures were \$9,474 for the eleven months ended August 31, 2017, as compared to the annual FY 2017 budget of \$30,750. The budget included \$10,000 to update the job description of sworn police personnel. We have been able to leverage state resources for job description updates and will not need to spend the \$10,000.
- Police – Vehicle Maintenance expenditures were \$42,457 for the eleven months ended August 31, 2017, as compared to the annual FY 2017 budget of \$60,000.

Supplies

Supplies of \$916,422 are under the allocated budget by \$91,488, or 9%.



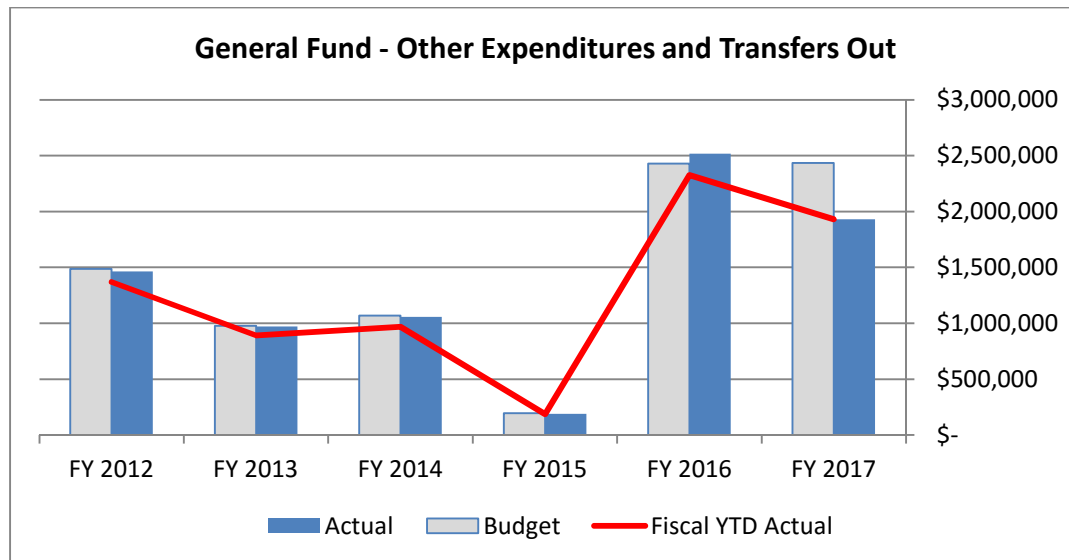
Some of the larger variances contributing to this category being below the allocated budget include:

- All Departments – Natural gas expenditures are a contributor to supplies being under the allocated budget. Natural gas expenditures were \$20,046 for the eleven months ended August 31, 2017, as compared to a five-year average of \$30,402, and FY 2017 Budget of \$35,175. The City's primary use of natural gas relates to heating the swimming pool at the Bellaire Family Aquatics Center. The pool was closed for repairs from December 15 through January 20 and was not heated causing a significant reduction in natural gas usage. Additionally, similar to FY 2016, FY 2017 was a mild winter with lower natural gas expenditures related to heating workspaces.
- All Departments – Electricity expenditures are a contributor to supplies being under the allocated budget. Electricity expenditures of \$302,977 for the eleven months ended August 31, 2017 are 84% of the \$361,000 FY 2017 budget. Our Electric rates decreased beginning January 2017 pursuant to an amended electric contract. While our FY 2017 budget incorporated anticipated rate changes, our actual expenditures are lower than what we budgeted.
- All Departments – In past reports, fuel expenditures have been noted as contributing to supplies being under the allocated budget; however, mid-year budget adjustments reduced the fuel budget by \$19,750 and fuel expenditures are 88% of budget at August 31, 2017.

Other Expenditures and Transfers Out

The "other expenditures and transfers out" category is mainly the monthly transfers from the General Fund to (1) the Capital Improvement Fund and (2) the Vehicle and Equipment

Replacement Fund. Other expenditures and transfers out in the eleven months ended August 31, 2017, of \$1,930,977 are under the allocated budget by \$321,905, or 14%.



Total budgeted transfers out of the General Fund are \$2,057,000, or \$171,417/month. The year-to-date expenditures are \$35,297 higher than the annualized transfer amount because of banking fees. The category appears under the allocated budget because of the “unallocated” category.

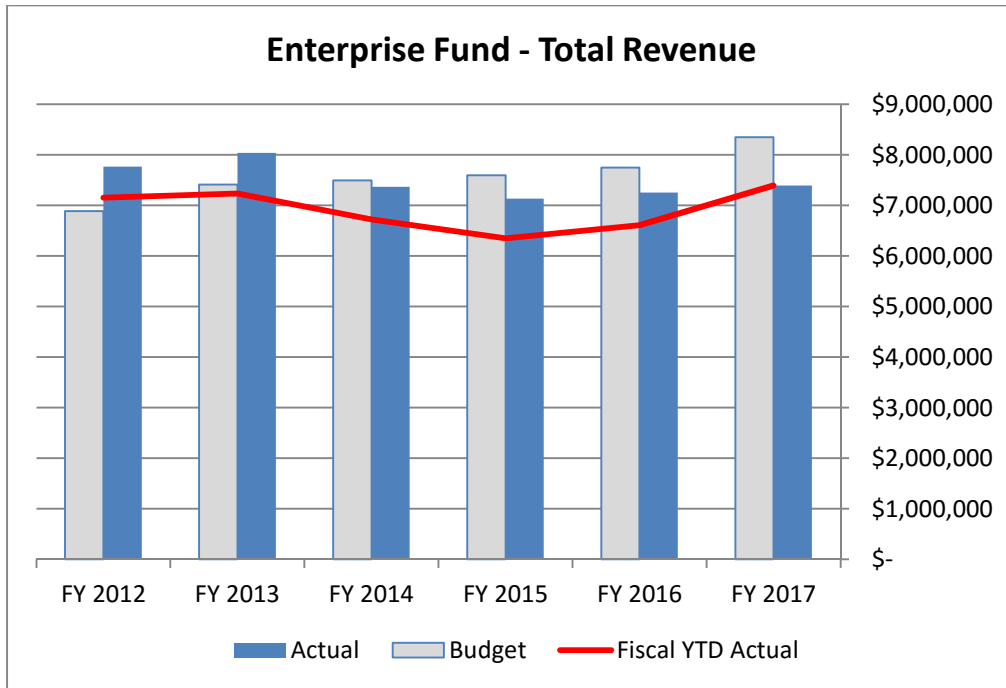
G/L Account Classification	FY 2017 Budget	YTD Actual	Actual as % of Budget
740 – Operating Transfers Out	\$2,057,000	\$1,885,583	92%
711 – Credit Card Fees	\$40,500	\$38,113	94%
710 – Banking Charges	\$8,000	\$7,281	91%
745 - Unallocated	\$327,923	\$0	0%
Total	\$2,433,423	\$1,930,977	79%

ENTERPRISE FUND

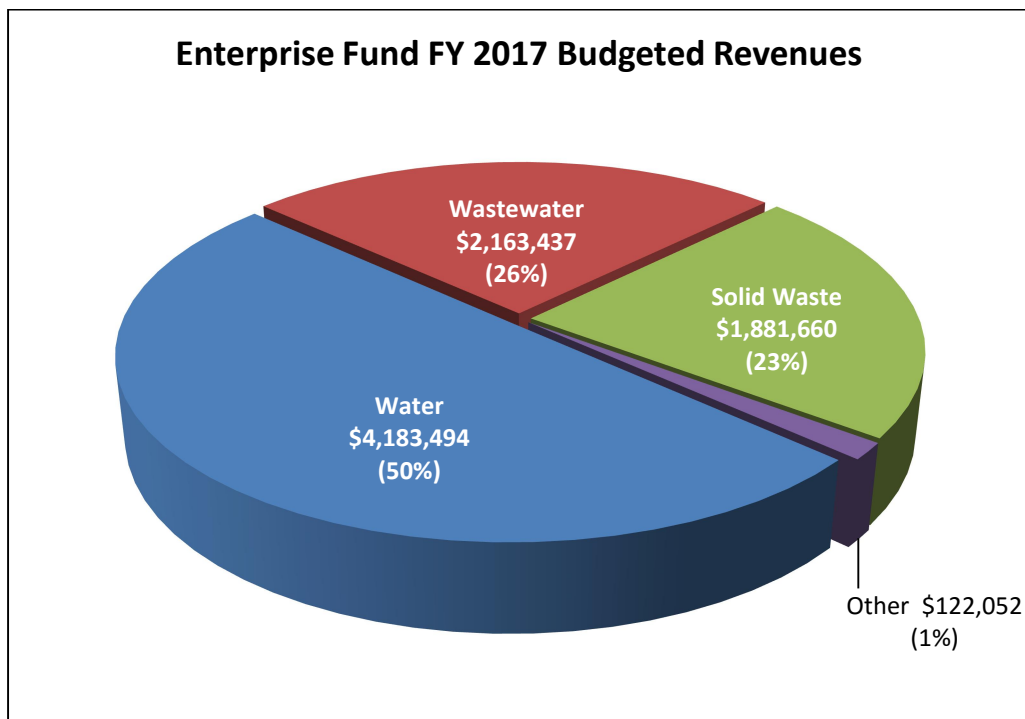
Enterprise Fund Revenues:

FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$8,350,643	\$7,563,669	\$7,392,811	(\$170,857)

For the eleven months ended August 31, 2017, the Enterprise Fund collected 89% of its total budgeted revenues and is under its allocated budget by \$170,857, or 2%.

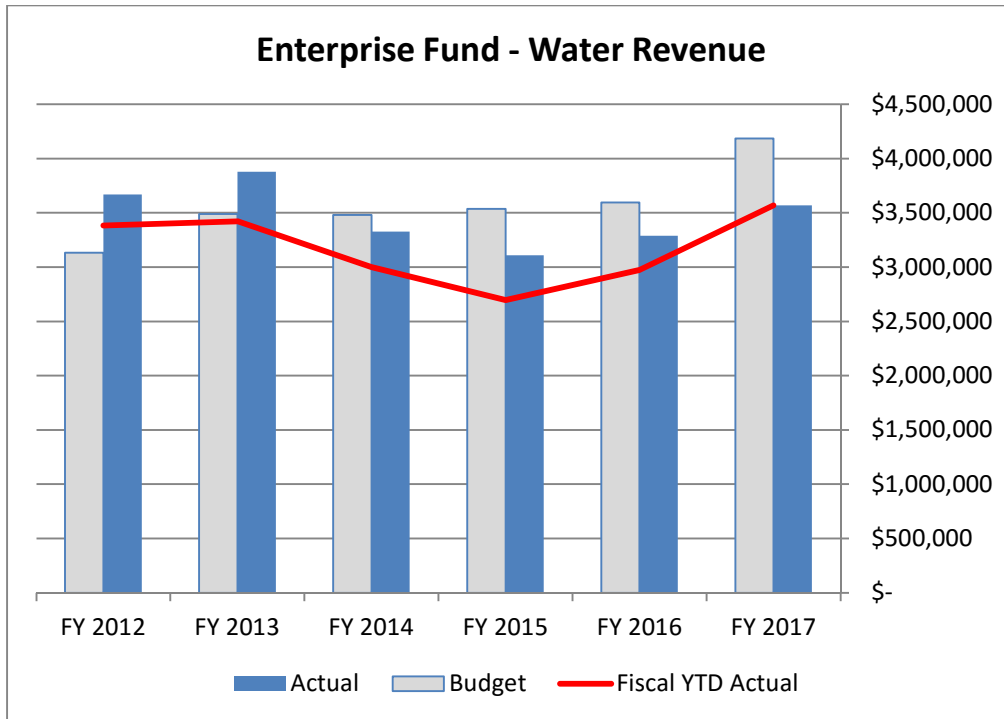


Sales of water makes up the largest category of revenues in the Enterprise Fund at 50% of all FY 2017 budgeted revenues, followed by charges for wastewater at 26%, and charges for solid waste at 23%.



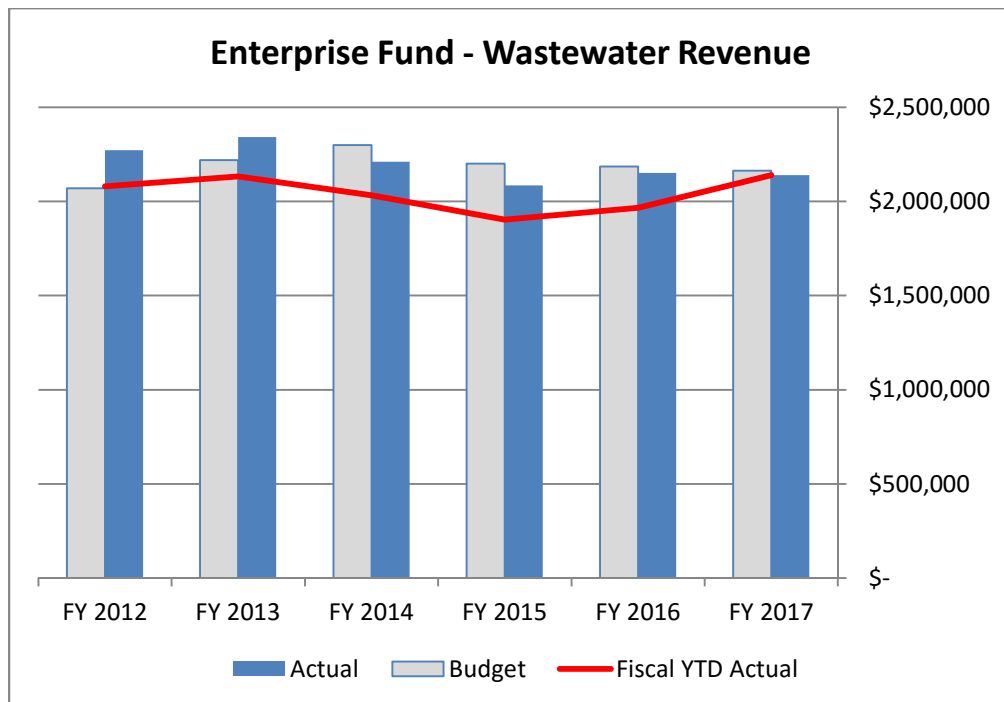
Water Revenue

Water revenues of \$3,568,735 are below the allocated budget by \$178,059, or 5%.



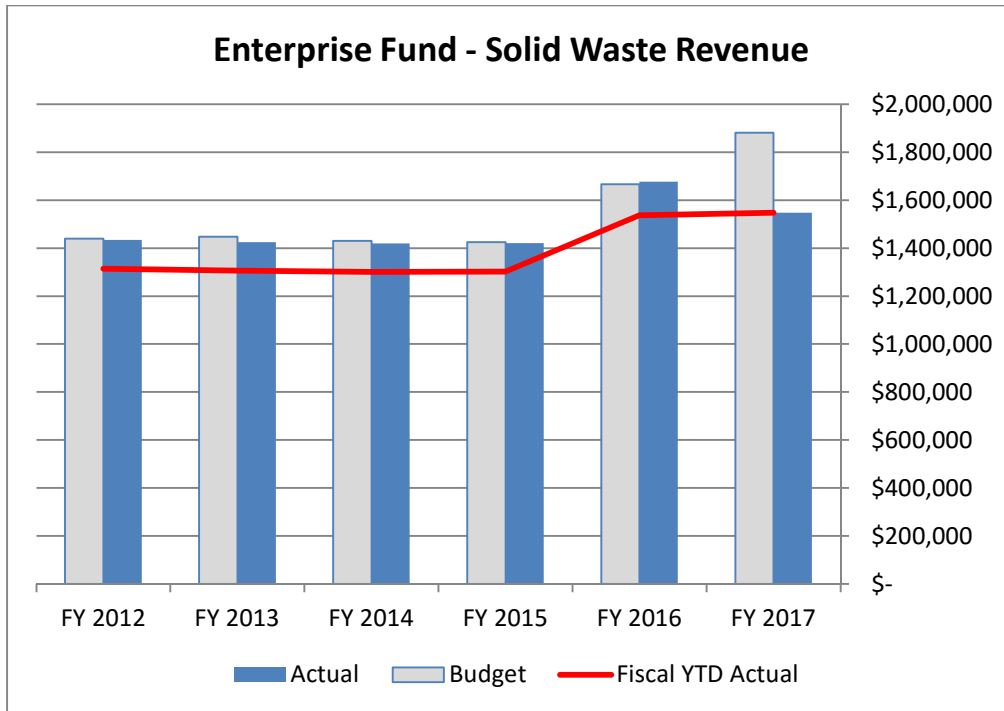
Wastewater Revenue

Wastewater revenues of \$2,139,063 are over the allocated budget by \$160,307, or 8%.



Solid Waste

Solid Waste revenues of \$1,547,317 are below the allocated budget by \$177,219, or 10%.

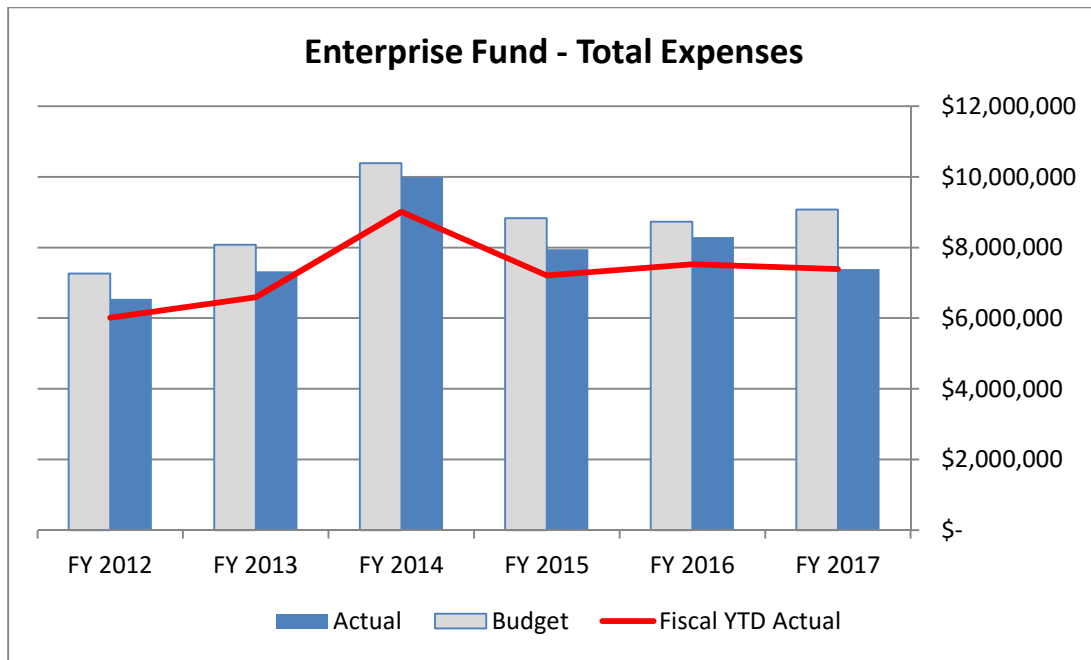


As initially reported in the first quarter report, a budget error caused the annual budgeted solid waste revenue amount to be inflated by approximately \$200,000. For the eleven months ended August 31, 2017, solid waste expenditures were approximately \$373,358 less than revenues collected. As communicated previously, staff will continue to monitor to ensure the solid waste operations are self-supporting.

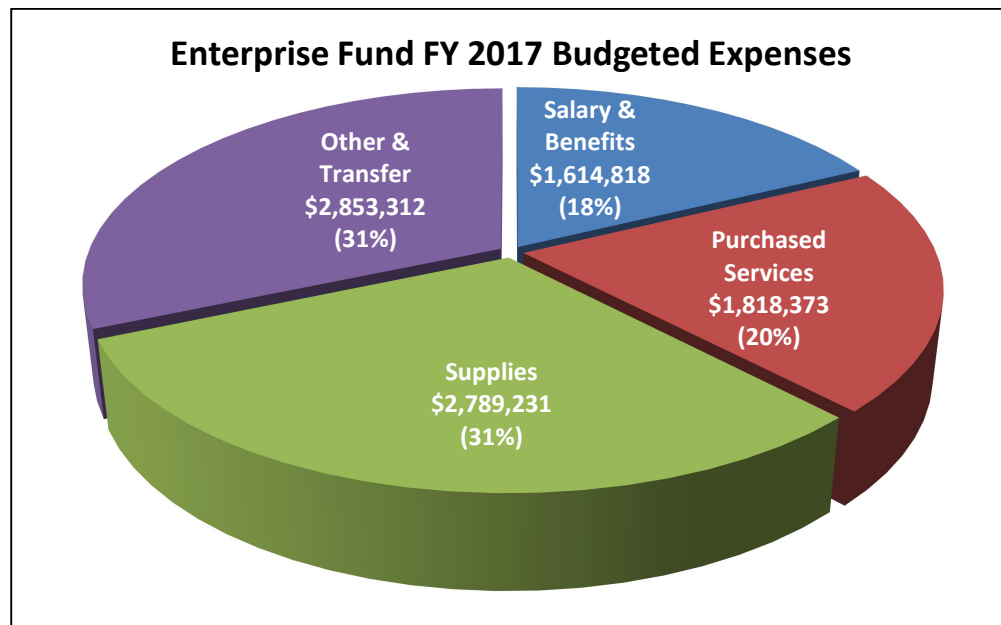
Enterprise Fund Expenses:

FY 2017 Budget	YTD Allocated Budget	YTD Actual	Over/(Under) Allocated Budget
\$9,075,734	\$8,221,835	\$7,401,976	(\$819,859)

For the eleven months ended August 31, 2017, the Enterprise Fund incurred 82% of its total budgeted expenses and is under its allocated budget by \$819,859, or 10%. The variance from allocated budget is due mainly to "Supplies" and "Purchased Services."

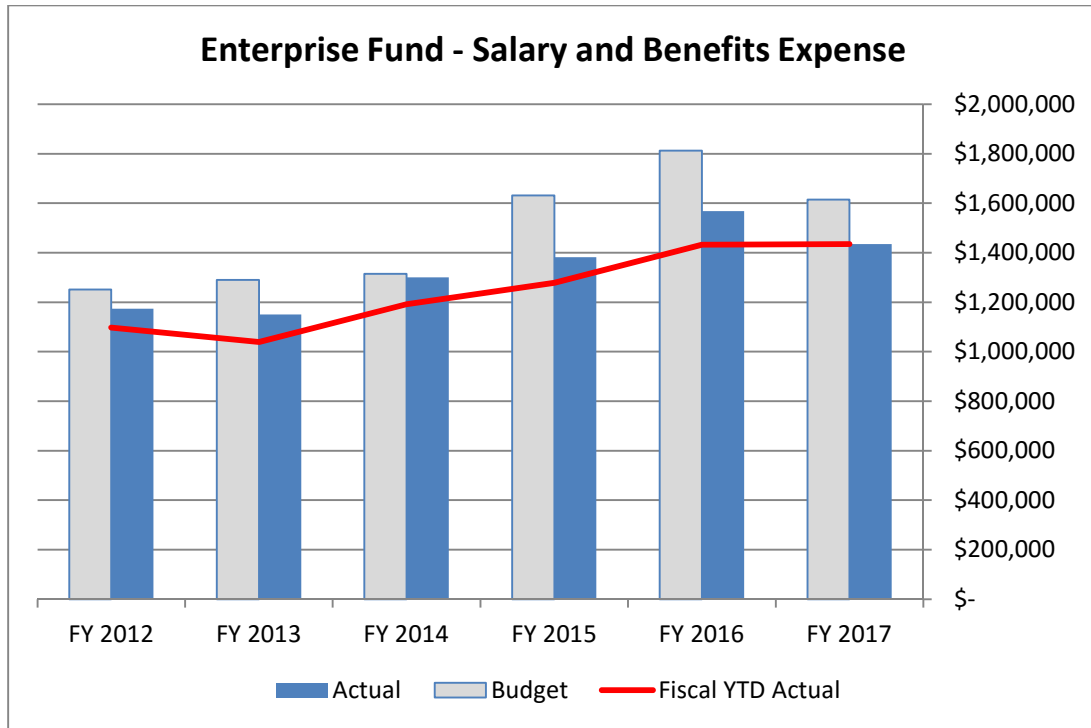


“Other Expenses and transfers” makes up the largest category of expenses in the Enterprise Fund at 31.4% of all FY 2017 budgeted expenses, followed by supplies (which includes water purchased from the City of Houston) at 30.7%. Other and transfers includes \$11,000 of budgeted operational expenses and \$2,746,000 of transfers out, including (1) \$624,000 to the General Fund to reimburse overhead expenses, (2) \$950,000 to the Debt Service Fund, (3) \$522,000 to the Vehicle and Equipment Replacement Fund, and (4) \$650,000 to the Capital Improvement Fund.



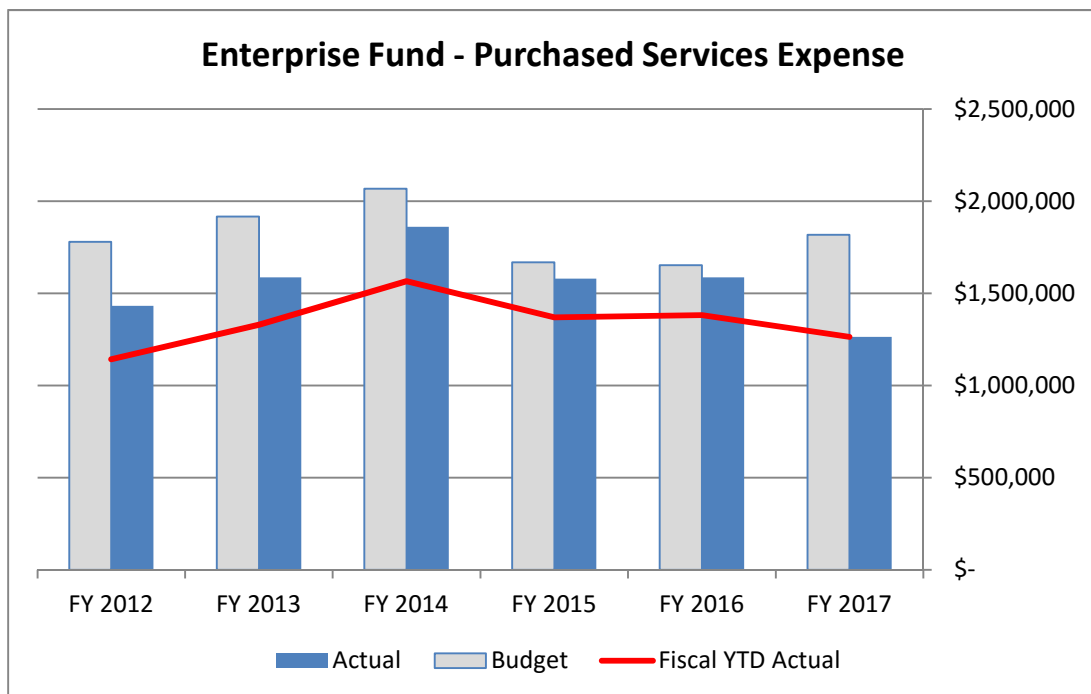
Salary and Benefits

Salary and benefits of \$1,451,262 are under the allocated budget by \$32,203, or 2%.



Purchased Services

Purchased services of \$1,263,954 are under the allocated budget by \$270,708, or 18%.

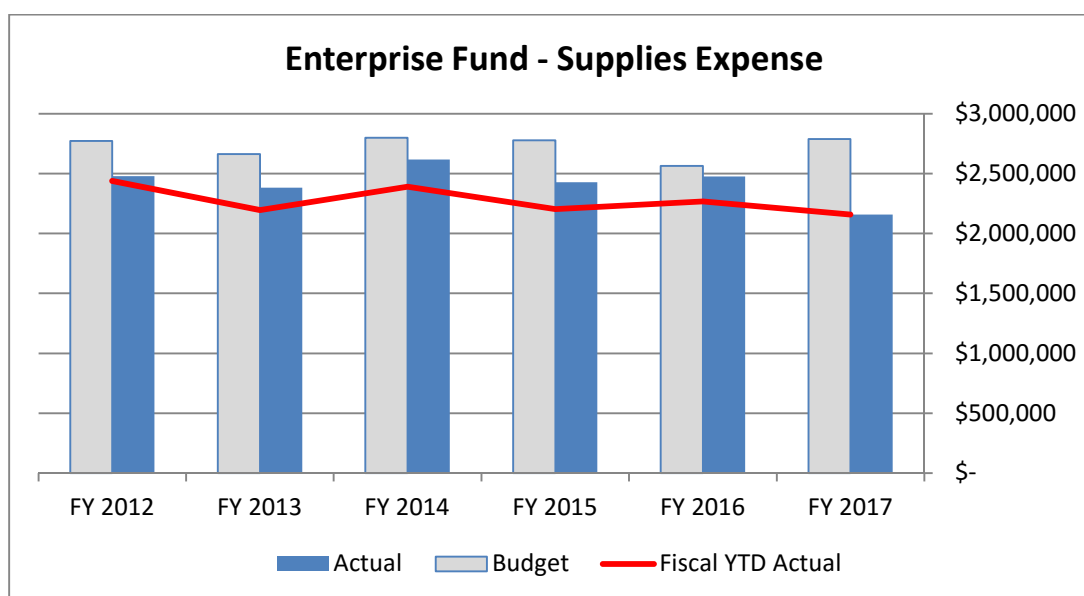


Some of the larger variances contributing to this category being below the allocated budget include:

- Water Production – Other Technical Services expenditures, which includes water testing, were \$3,906 for the eleven months ended August 31, 2017, which is 15% of the \$25,300 FY 2017 budget.
- Water Production – Generator maintenance expenditures were \$2,899 for the eleven months ended August 31, 2017, which is 19% of the \$15,000 FY 2017 budget.
- Water Production – Water Well Maintenance expenditures were \$50,708 for the eleven months ended August 31, 2017, which is 81% of the \$62,440 FY 2017 budget.
- Water Distribution – Water Main Maintenance expenditures were \$74,646 for the eleven months ended August 31, 2017, which is 41% of the \$181,792 FY 2017 budget.
- Waste Water Collection – Other Contract Labor expenditures were \$42,908 for the eleven months ended August 31, 2017, which is 60% of the \$71,890 FY 2017 budget.
- Waste Water Treatment – Building Maintenance expenditures were \$21,563 for the eleven months ended August 31, 2017, which is 50% of the \$42,500 FY 2017 budget.
- Solid Waste – Trash Hauls expenditures were \$222,471 for the eleven months ended August 31, 2017, which is 74% of the \$300,000 FY 2017 budget.
- Solid Waste – Vehicle Maintenance expenditures were \$117,729 for the eleven months ended August 31, 2017, which is 74% of the \$160,000 FY 2017 budget.

Supplies

Supplies of \$2,158,020 are under the allocated budget by \$431,607, or 17%.

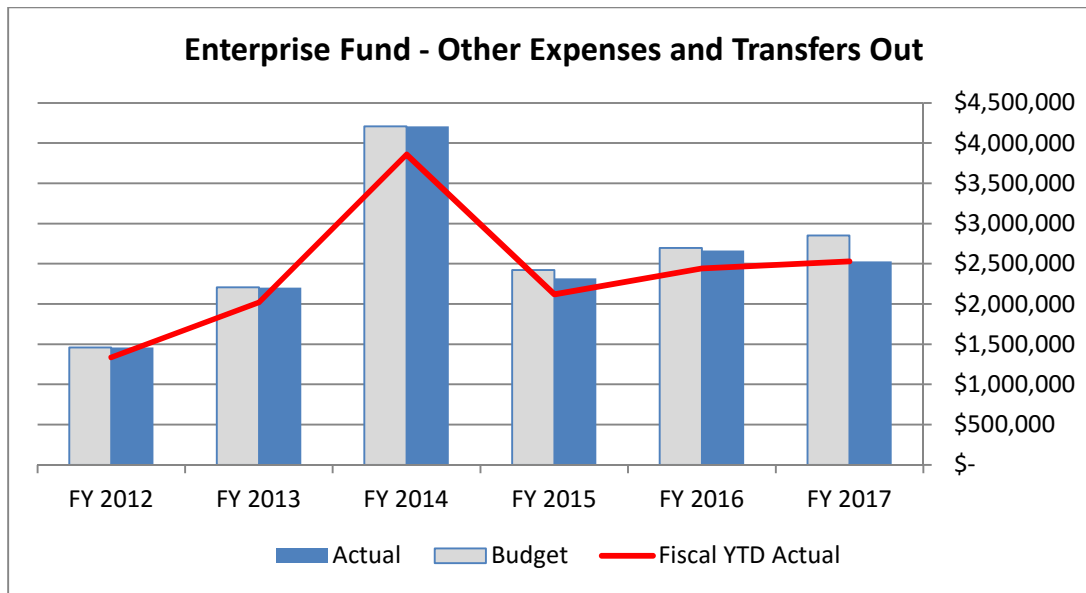


Some of the larger variances contributing to this category being below the allocated budget include:

- Water Purchased from Houston - Water purchases were \$1,416,918 for the eleven months ended August 31, 2017 which represents a 5.1% decrease over the same period for FY 2016. We budgeted a 14% increase in FY 2017 water purchases from the City of Houston, as compared to FY 2016 actual expense. The overall budgeted increase was based on a price increase from the City of Houston and expected increase in the volume of water to be purchased for FY 2017. As expected, the City of Houston raised its price per 1,000 gallons by 1.4%, however, the minimum monthly gallons billed decreased from 45 million to 42 million. This resulted in Houston billing us for fewer gallons in FY 2017 than would have been billed under the old terms.
- Fuel expenditures are a contributor to supplies being under the allocated budget. Fuel expenditures were \$58,451 for the eleven months ended August 31, 2017, as compared to a five-year average of \$87,393. Fuel expenditures for the same period in FY 2016 were \$59,899, which is 2.4% higher than the current year expenditure. While fuel prices have trended up slightly in 2017, we budgeted for a more significant increase in fuel prices. Fuel expenditures for the eleven months ended August 31, 2017 are 60% of the \$97,900 FY 2017 Fuel budget.
- Electricity expenditures are a contributor to supplies being under the allocated budget. Electricity expenditures of \$335,972 for the eleven months ended August 31, 2017 are 79% of the \$423,000 FY 2017 budget.

Other Expenses and Transfers Out

The “other expenses and transfers out” category is mainly the monthly transfers from the Enterprise Fund to (1) the General Fund, (2) the Debt Service Fund, (3) The Vehicle and Equipment Replacement Fund, and (4) the Capital Improvement Fund. Other expenses and transfers out in the eleven months ended August 31, 2017, of \$2,528,739 are under the allocated budget by \$85,340, or 3%.



Total budgeted transfers out of the Enterprise Fund are \$2,746,000, or \$228,833/month. The year-to-date expenses are higher than the annualized transfer amount because of banking fees and credit card fees, which are budgeted at \$11,000, and are relatively immaterial to the category total. The category appears under the allocated budget because of the “unallocated” category.

G/L Account Classification	FY 2017 Budget	YTD Actual	Actual as % of Budget
740 – Operating Transfers Out	\$2,746,000	\$2,517,167	92%
711 – Credit Card Fees	\$10,000	\$11,573	116%
710 – Banking Charges	\$1,000	\$0	0%
745 - Unallocated	\$96,312	\$0	0%
Total	\$2,853,312	\$2,528,739	89%

Rainfall

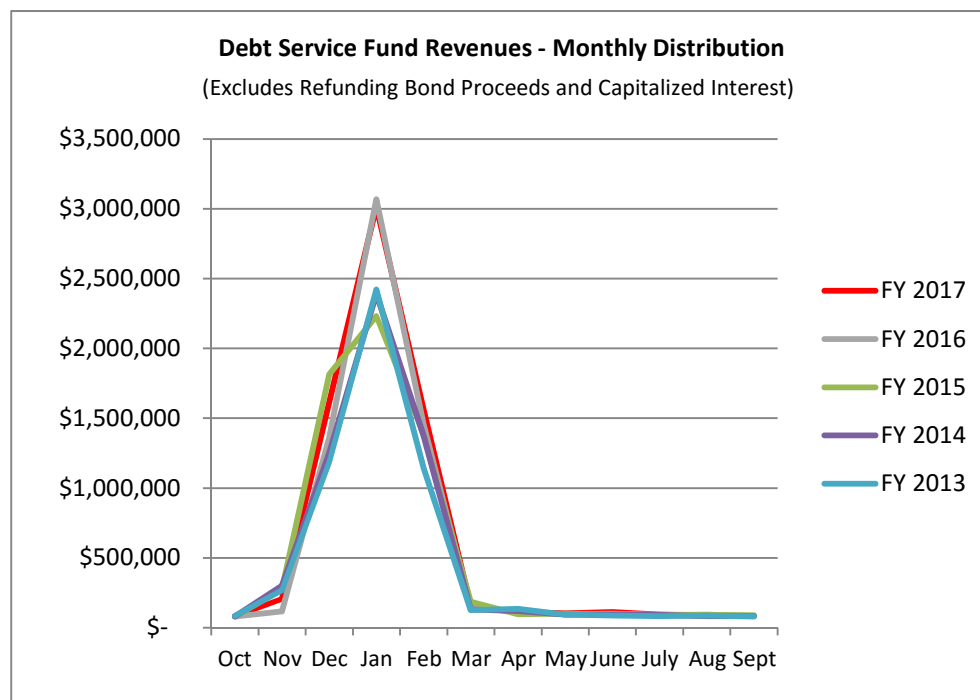
Rainfall (Inches)	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
Cumulative thru August	25.82	52.43	65.44	68.80	121.28
Annual	30.06	59.05	70.83	70.95	

DEBT SERVICE FUND

Debt Service Fund Revenues:

	FY 2017 Budget	YTD Actual	Over/(Under) Budget
Budgeted Revenue Sources	\$7,310,967	\$7,143,750	(\$167,217)
Unbudgeted Revenue Sources	\$0	\$10,270,268	\$10,270,268
Total Revenue	\$7,310,967	\$17,414,018	\$10,103,051

Budgeted revenue sources include normal recurring Debt Service Fund revenues which are primarily comprised of property taxes (87% of budgeted revenues) and \$950,000 in annual transfers from the Enterprise Fund (13% of budgeted revenues), which is recorded in monthly installments of \$79,167. There is also a small amount of investment earnings budgeted (\$5,000 – less than 1% of budgeted revenues). As property taxes are the main revenue source, the January 31 property tax deadline results in revenues being concentrated in the December – February timeframe.



For the eleven months ended August 31, 2017, revenues from budgeted sources (property taxes, Enterprise Fund transfers, and investment earnings) totaled \$7,143,750, which is \$167,217 under budget, or 2%.

In addition to the budgeted revenue sources discussed above, the City records the proceeds of any refunding bond issuances as revenues in the Debt Service Fund. Bond proceeds from the issuance of refunding bonds were not included in the FY 2017 budget.

Budgeted Property Tax

Property taxes are primarily collected in the months of December through February due to the January 31 property tax due date. The Debt Service Fund collected \$6,268,911 of property tax in the eleven months ended August 31, 2017, or 99% of FY 2017 budgeted property tax.

Budgeted Transfers In

Transfers from the Enterprise Fund in the amount of \$870,833 for the eleven months ended August 31, 2017, are equal to 11/12 of the total FY 2017 budgeted transfer. In addition, the Debt Service Fund received an unbudgeted transfer of \$314,655 from the Capital Bond Fund for capitalized interest.

Unbudgeted Revenues

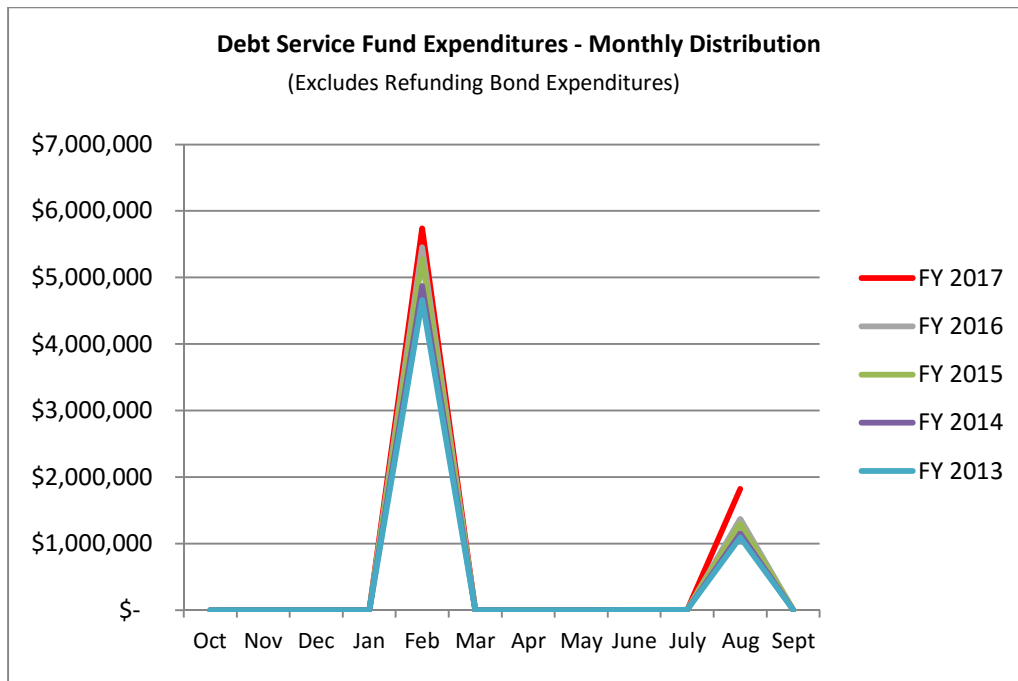
The \$10,270,268 of unbudgeted revenue sources in the table above include \$9,955,613 of proceeds from the Series 2016 Refunding bonds and \$314,655 transferred from the Capital Bond Fund related to the Series 2017 bonds. The issuance of the Series 2017 bonds in February included an allocation of proceeds to the Debt Service Fund of \$314,655 for capitalized interest – proceeds dedicated to be used toward the payment of the first interest payment on the Series 2017 bonds.

Debt Service Fund Expenditures:

	FY 2017 Budget	YTD Actual	Over/(Under) Budget
Budgeted Expenditures	\$7,310,967	\$7,569,478	\$258,511
Unbudgeted Expenditures	\$0	\$9,942,234	\$9,942,234
Total Expenditures	\$7,310,967	\$17,511,712	\$10,200,745

Budgeted expenditures include normal recurring Debt Service Fund expenditures, which are primarily scheduled principal and interest payments (99.8% of FY 2017 budgeted expenditures). There are also some minor related fees such as fiscal agent fees. In February, there are annual principal payments and semi-annual interest payments due on the City's outstanding bonds, and in August there are semi-annual interest payments due. Expenditures are concentrated in February and August in accordance with the debt payment schedules.

According to schedule, there were principal and interest payments totaling \$7.6 million in the eleven months ended August 31, 2017. Scheduled principal and interest payments of \$7.6 million exceeded the \$7.3 million budget due to the \$0.3 million of principal and interest paid on the refunding bonds.



In addition to the budgeted expenditures discussed above, the City records payments associated with issuing refunding bonds as expenditures in the Debt Service Fund. Although not included in the FY 2017 budget, the Debt Service Fund incurred refunding bond expenditures of \$9,942,234 in the eleven months ended August 31, 2017.

City of Bellaire
General Fund
Revenues and Expenditures (Unaudited)
YTD as of August 2017

	FY 2017 Budget	August		Year to Date			
		Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
Revenues							
Property Taxes	\$ 12,331,714	\$ 16,933	0%	\$ 12,323,887	\$ 12,161,687	\$ (162,200)	99%
Franchise Taxes	1,410,000	179,890	13%	1,339,182	1,305,501	(33,681)	93%
Sales Taxes	2,545,300	190,031	7%	2,336,211	2,047,738	(288,473)	80%
Permits, Fees, Licenses	1,261,550	60,866	5%	1,170,719	1,041,477	(129,242)	83%
PARD Charges and Fees	903,900	60,823	7%	865,868	887,608	21,740	98%
Public Safety	385,382	28,653	7%	355,904	343,317	(12,587)	89%
Fines	765,000	41,407	5%	716,594	652,585	(64,009)	85%
All Other	703,600	86,698	12%	657,325	671,200	13,874	95%
Total Revenues	20,306,446	665,299	3%	19,765,690	19,111,112	(654,578)	94%
Expenditures							
Salary & Benefits	13,771,941	1,064,922	8%	12,710,278	12,538,650	(171,629)	91%
Purchased Services	4,145,885	233,547	6%	3,655,992	3,216,563	(439,430)	78%
Supplies	1,172,501	89,143	8%	1,007,911	916,422	(91,488)	78%
Other/Transfers	2,433,423	175,707	7%	2,252,882	1,930,977	(321,905)	79%
Total Expenditures	21,523,750	1,563,319	7%	19,627,063	18,602,611	(1,024,452)	86%
Net Revenues/(Expenditures)	\$ (1,217,304)	\$ (898,020)		\$ 138,627	\$ 508,501	\$ 369,874	
Fund Balance 9/30/16	\$ 4,815,527						
FY 2017 Revenue Budget	20,306,446						
FY 2017 Expenditure Budget	21,523,750						
Projected Ending Fund Balance	<u>\$ 3,598,223</u>						
60 Day Reserve Requirement	\$ 3,244,458						
(Includes only operating budget)							

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

**City of Bellaire
Enterprise Fund
Revenues and Expenses (Unaudited)
YTD as of August 2017**

	FY 2017 Budget	August		Year to Date			
		Actual	% of Budget	Allocated Budget	Actual	Over/(Under) Allocation	% of Budget
Revenues							
Water	\$ 4,183,494	\$ 407,163	10%	\$ 3,746,793	\$ 3,568,735	\$ (178,059)	85%
Wastewater	2,163,437	198,883	9%	1,978,756	2,139,063	160,307	99%
Solid Waste	1,881,660	140,703	7%	1,724,536	1,547,317	(177,219)	82%
All Other	122,052	65,967	54%	113,583	137,696	24,113	113%
Total Revenues	8,350,643	812,716	10%	7,563,669	7,392,811	(170,857)	89%
Expenses							
Salary & Benefits	1,614,818	117,925	7%	1,483,465	1,451,262	(32,203)	90%
Purchased Services	1,818,373	94,514	5%	1,534,663	1,263,954	(270,708)	70%
Supplies	2,789,231	51,706	2%	2,589,628	2,158,020	(431,607)	77%
Other Expenses and Transfers	2,853,312	229,786	8%	2,614,080	2,528,739	(85,340)	89%
Total Expenses	9,075,734	493,931	5%	8,221,835	7,401,976	(819,859)	82%
Net Revenues/(Expenses)	\$ (725,091)	\$ 318,785		\$ (658,166)	\$ (9,165)	\$ 649,001	
Working Capital 9/30/16	\$ 1,566,233						
FY 2017 Revenue Budget	8,350,643						
FY 2017 Expense Budget	9,075,734						
Projected Ending Working Capital	<u>\$ 841,142</u>						
30 Day Fund Balance	\$ 579,478						
(Includes only operating budget)							

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

City of Bellaire
Debt Service Fund
Revenues and Expenditures (Unaudited)
YTD as of August 2017

	FY 2017 Budget	YTD Actual	Over/(Under) Budget	% of Budget
Revenues				
Property Taxes	\$ 6,355,967	\$ 6,268,911	\$ (87,056)	99%
Investment Earnings	5,000	4,006	(994)	80%
Transfers from Enterprise Fund	950,000	870,833	(79,167)	92%
Transfers from Capital Bond Fnd	-	314,655	314,655	n/a
Bond Premium	-	265,613	265,613	n/a
Debt Proceeds	-	9,690,000	9,690,000	n/a
Total Revenues	7,310,967	17,414,018	10,103,051	238%
Expenditures				
Principal Payment	4,340,000	4,510,000	170,000	104%
Interest Payment	2,959,567	3,044,315	84,748	103%
Other Debt Expense	11,400	15,163	3,763	133%
Bond Refunding Expense	-	9,764,218	9,764,218	n/a
Refunding Issuance Costs	-	178,017	178,017	n/a
Total Expenditures	7,310,967	17,511,713	10,200,746	240%
Net Revenues/(Expenditures)	\$ -	\$ (97,695)	\$ (97,695)	
Fund Balance 9/30/16	\$ 489,135			
FY 2017 Revenue Budget	7,310,967			
FY 2017 Expenditure Budget	7,310,967			
Projected Ending Fund Balance	<u>\$ 489,135</u>			

City of Bellaire
Vehicle and Equipment Replacement Fund
Revenues and Expenditures (Unaudited)
YTD as of August 2017

	FY 2017 Budget	August Actual	YTD Actual	Encumbrance	Budget Balance
Revenues					
Transfers - General	\$ 1,007,000	\$ 83,917	\$ 923,084	n/a	\$ 83,916
Transfers - Enterprise	522,000	43,500	478,500	n/a	43,500
Proceeds from Capital Lease	787,667	-	787,666	n/a	1
Total Revenues	2,316,667	127,417	2,189,250	n/a	127,417
Expenditures					
Development Services	25,000	-	25,837	-	(837)
Fire	865,272	15,345	63,736	753,571	47,965
Police	310,000	40,132	304,683	-	5,317
Parks & Recreation	55,000	-	54,614	-	386
Public Works - General Fund	210,000	-	190,248	725	19,027
Public Works - Enterprise Fund	435,000	-	131,012	238,812	65,176
Total Expenditures	1,900,272	55,477	770,130	993,108	137,034
Net Revenues/(Expenditures)	\$ 416,395	\$ 71,940	\$ 1,419,120	n/a	\$ (9,617)
Fund Balance 9/30/16	\$ 952,704				
FY 2017 Revenue Budget	2,316,667				
FY 2017 Expenditure Budget	1,900,272				
Projected Ending Fund Balance	<u>\$ 1,369,099</u>				

City of Bellaire
Capital Improvement Fund
Revenues and Expenditures (Unaudited)
YTD as of August 2017

	FY 2017 Adopted Budget	Budget Carry-over	Budget Adjustments	FY 2017 Revised Budget	August Actual	YTD Actual	Encumbrance	Budget Balance
Revenues								
General Fund Transfer	\$ 1,050,000	\$ -	\$ -	\$ 1,050,000	\$ 87,500	\$ 962,500	n/a	\$ 87,500
Enterprise Fund Transfer	650,000	-	-	650,000	54,167	595,833.37	n/a	54,167
Evelyn's Park	-	-	80,990	80,990	-	14,286	n/a	66,704
Misc	-	-	-	-	306	306	n/a	(306)
Total Revenues	1,700,000	-	80,990	1,780,990	141,973	1,572,926	n/a	208,064
Projects								
FY 2014 City Wide Beautification	-	229,643	-	229,643	3,625	93,469	14,875	121,299
FY 2014 Street & Drainage Reconstruction - Phase 5B (a)	-	1,000,919	(386,862)	614,057	6,084	130,179	507,674	(23,796)
FY 2017 TXDOT I610 Box Culvert	-	-	386,862	386,862	-	386,862	-	-
FY 2015 Evelyn's Park	-	968,245	80,990	1,049,235	10,517	978,438	27,909	42,888
FY 2015 Memorial Day Flood	-	-	-	-	-	35,699	-	(35,699)
FY 2016 Pavement Mgt Program	800,000	828,044	-	1,628,044	-	58,084	-	1,569,960
FY 2016 Playground/Shade/Amenities	100,000	-	-	100,000	-	96,820	2,966	214
FY 2016 ROW	-	50,000	-	50,000	-	49,750	-	250
FY 2016 Storm Water Drainage	-	900	-	900	-	900	-	-
FY 2017 BFAC Pool Area Improvements	150,000	-	-	150,000	-	2,760	9,500	137,740
FY 2017 Park Master Signage	50,000	-	-	50,000	-	-	-	50,000
FY 2017 Community Pathways Master Plan	75,000	-	-	75,000	-	-	-	75,000
FY 2017 Decorative Standard for Major Streets	75,000	-	-	75,000	-	-	-	75,000
FY 2017 Flood Plain Hazard Mitigation Plan	50,000	-	-	50,000	-	-	-	50,000
Total General Projects	1,300,000	3,077,751	80,990	4,458,741	20,226	1,832,961	562,924	2,062,855
FY 2015 City Wide SCADA System	150,000	202,500	-	352,500	-	59,340	-	293,160
FY 2015 Water/Sanitary Sewer Program	-	82,827	-	82,827	-	1,071	-	81,756
FY 2016 Rehab Renwick Ground Storage	400,000	55,000	-	455,000	3,710	194,460	135,805	124,735
FY 2016 WW System Upgrades	50,000	150,473	-	200,473	-	15,798	7,550	177,125
FY 2017 Water System Upgrades	50,000	-	-	50,000	-	-	-	50,000
Total Enterprise Projects	650,000	490,800	-	1,140,800	3,710	270,669	143,355	726,776
Total Expenditures/Encumbrances	1,950,000	3,568,551	80,990	5,599,541	23,936	2,103,630	706,279	2,789,632
Net Revenues/(Expenditures)	\$ (250,000)	\$ (3,568,551)	\$ -	\$ (3,818,551)	\$ 118,037	\$ (530,704)	n/a	\$ (2,581,567)

(a) Pay as you Go portion of Bonds in Fund 620

Fund Balance 9/30/16	\$ 5,600,527
FY 2017 Revenue Budget	1,780,990
FY 2017 Expenditure Budget	5,599,541
Projected Ending Fund Balance	<u>\$ 1,781,976</u>

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

**City of Bellaire
Capital Bond Fund
Revenues and Expenditures (Unaudited)
YTD as of August 2017**

	FY 2017 Adopted Budget	Budget Carry-over	Budget Adjustments	FY 2017 Revised Budget	August Actual	YTD Actual	Encumbrance	Budget Balance
Revenues								
Interest	\$ -	\$ -	\$ -	\$ -	\$ 30,296	\$ 183,777	n/a	\$ (183,777)
Bonds Proceeds	43,610,000	-	-	43,610,000	-	34,453,942	n/a	9,156,058
Total Revenues	43,610,000	-	-	43,610,000	30,296	34,637,719	n/a	8,972,281
Non-Project Expenditures								
Operating Transfers Out	-	-	-	-	-	314,655	-	(314,655)
Bond Issuance Costs	-	-	-	-	9,500	233,932	-	(233,932)
Bond Expenditures	-	-	-	-	-	462,362	-	(462,362)
Total Non-Project Expenditures	-	-	-	-	9,500	1,010,948	-	(1,010,948)
Projects								
FY 2012 Drainage Phase 5	-	708,338	(613,138)	95,200	-	74,190	-	21,010
FY 2017 TXDOT I610 Box Culvert	-	-	613,138	613,138	-	613,138	-	-
FY 2015 Drainage Phase 5B	-	5,022,808	-	5,022,808	269,800	5,011,136	11,672	0
FY 2017 Police/Courts Construction	8,770,800	-	-	8,770,800	-	178,978	8,208,623	383,199
FY 2017 City Hall/Civic Center Construction	7,742,500	-	-	7,742,500	2,998	151,527	7,464,289	126,684
FY 2017 Transition - New City Hall/Police/Municipal Court	577,700	-	-	577,700	88,226	503,302	78,234	(3,836)
FY 2013 Design - New City Hall/Police/Municipal Court	1,069,000	431,922	-	1,500,922	8,326	249,980	164,679	1,086,263
FY 2015 Evelyn's Park	-	846,306	-	846,306	-	851,405	167	(5,266)
FY 2015 Nature Discovery Center	-	315,278	-	315,278	-	315,278	-	0
FY 2017 Streets and Drainage	7,000,000	-	-	7,000,000	2,800	35,174	596,742	6,368,084
FY 2017 Sidewalks	2,000,000	-	-	2,000,000	13,770	48,860	91,280	1,859,860
FY 2017 Water Line Improvements	3,500,000	-	-	3,500,000	29,173	29,173	305,535	3,165,293
FY 2017 Wastewater Treatment Plant Improvements	7,964,344	-	-	7,964,344	429,000	1,128,058	6,836,286	-
FY 2017 Wastewater Line Improvements	150,000	-	-	150,000	-	-	-	150,000
FY 2017 Water Meter Installations	4,835,656	-	-	4,835,656	185,355	4,154,431	663,030	18,195
Total Project Expenditures	43,610,000	7,324,652	-	50,934,652	1,029,447	13,344,629	24,420,537	13,169,486
Total Expenditures	43,610,000	7,324,652	-	50,934,652	1,038,947	14,355,577	24,420,537	12,158,537
Net Revenues/(Expenditures)	\$ -	\$ (7,324,652)	\$ -	\$ (7,324,652)	\$ (1,008,652)	\$ 20,282,142	n/a	\$ (3,186,257)

Fund Balance 9/30/16	\$ 6,996,187
FY 2017 Revenue Budget	43,610,000
FY 2017 Expenditure Budget	50,934,652
Projected Ending Fund Balance	<u>\$ (328,465)</u>

Note: Ending balance RBB funds from General CIP will be used to reconcile negative balance.

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

**City of Bellaire
Metro Fund
Revenues and Expenditures (unaudited)
YTD as of August 2017**

	FY 2017 Adopted Budget	Budget Carry-over	FY 2017 Revised Budget	August Actual	YTD Actual	Encumbrance	Budget Balance
Revenues							
Metro Sales Tax	\$ 1,200,000	\$ -	\$ 1,200,000	\$ 95,015	\$ 1,014,293	n/a	\$ 185,707
Interest	-	-	-	1,613	15,936	n/a	(15,936)
Total Revenues	1,200,000	-	1,200,000	96,629	1,030,228	n/a	169,772
Projects							
FY 2014 City Wide Trip Hazard	-	177,108	177,108	-	-	177,108	0
FY 2014 Sidewalk Projects	-	185,283	185,283	-	-	-	185,283
FY 2015 Street Pavement Mgt Program	1,200,000	1,485,172	2,685,172	28,861	1,595,316	866,951	222,906
FY 2015 Street Striping Program	-	15,953	15,953	-	-	-	15,953
Total Expenditures	1,200,000	1,863,516	3,063,516	28,861	1,595,316	1,044,058	424,142
Net Revenues/(Expenditures)	\$ -	\$ (1,863,516)	\$ (1,863,516)	\$ 67,767	\$ (565,087)	n/a	\$ (254,370)
Fund Balance 9/30/16	\$ 2,172,194						
FY 2017 Revenue Budget	1,200,000						
FY 2017 Expenditure Budget	3,063,516						
Projected Ending Fund Balance	<u>\$ 308,678</u>						

**CITY OF BELLAIRE
CURRENT PROPERTY TAX COLLECTIONS
FY 2014 - FY 2017**

<u>Month</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	652,841	585,025	131,234	414,152
Dec	3,255,591	4,865,374	3,881,188	4,504,067
Jan	6,438,379	6,075,640	8,702,108	8,590,430
Feb	3,605,747	3,634,938	4,005,865	4,342,814
Mar	137,922	296,537	206,525	201,515
Apr	102,078	63,640	90,455	92,324
May	45,507	55,636	49,017	67,720
Jun	41,695	53,382	57,865	98,066
Jul	2,853	4,673	14,076	15,943
Aug	-	-	-	-
Sep	-	-	-	-
YTD Collections				\$ 18,327,031
% of Budget				98.67%
% of Total Levy				98.51%
FY 2017 Budget - Total Tax Revenue				\$ 18,573,641
2016 Tax Year Taxable Value - Certified Appraisal Roll*				\$ 4,546,701,928
2016 Tax Year - Under Protest or not Certified*				255,408,384
Total 2016 Tax Year				4,802,110,312
Total Levy at \$0.3874 / \$100 =				\$ 18,603,375

Ten Largest Taxpayers in City of Bellaire (Tax Year 2016) *

	<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas 81,889,532
KBS SOR 6565 6575 West Loop	Land/Improvements 39,173,621
Pin Oak North Parcel LL LLC	Land/Improvements 38,140,622
BRI 1833 6330 LLC	Land/Improvements 37,836,000
Centerpoint Energy Inc.	Electric Utility 31,186,932
SBC Communications	Utility 28,497,360
CHP Houston Tx MOB Owner LLC	Land/Improvements 27,000,000
CHP Houston TX Hospital Land	Hospital 24,441,321
Pin Oak South Parcel LL LLC	Land/Improvements 19,781,055
Pin Oak North Parcel LL LLC	Land/Improvements 13,745,000
	<u>\$ 341,691,443</u>
Tax Levy @ \$0.3874/100	<u>\$ 1,323,713</u>
% of Total Levy	7.12%

* Source: Municipal Advisory Council of Texas

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

**CITY OF BELLAIRE
HOUSING INFORMATION
FY 2017**

August

Houses, Townhomes & Vacant Lots for Sale *

<u>Price Range</u>	
\$ 0 - \$ 250,000	-
\$ 250,001 - \$ 500,000	42
\$ 500,001 - \$ 750,000	28
\$ 750,001 - \$ 1,000,000	17
> \$ 1,000,000	84
Total Units For Sale *	171
Total HCAD Residential Units/Lots **	6,199
For Sale as a % of Total Units	2.76%
Highest Listing Price - Home	\$ 3,195,000
Lowest Listing Price - TH/Lot	\$ 289,000

<u>Houses for Lease *</u>	35
Highest Lease/Month	\$ 7,000
Lowest Lease/Month	\$ 1,100

Foreclosure History as of end of Quarter Reported by RealtyTrac

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-14	3	2
At Quarter End 03-31-15	4	2
At Quarter End 06-30-15	3	2
At Quarter End 09-30-15	2	2
At Quarter End 12-31-15	3	2
At Quarter End 03-31-16	2	2
At Quarter End 06-30-16	-	2
At Quarter End 09-30-16		2
At Quarter End 12-31-16	2	3
At Quarter End 03-31-17	3	2
At Quarter End 06-30-17	3	1

New Residential Construction

<u>Fiscal Year</u>	<u>New Units</u>	<u>Construction Cost****</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2007	169	\$ 85,632,703	\$ 506,702
2008	132	\$ 75,405,507	\$ 571,254
2009	49	\$ 26,026,889	\$ 531,161
2010	***	\$ 34,682,458	\$ 541,913
2011	56	\$ 30,064,905	\$ 536,873
2012	***	\$ 54,914,376	\$ 590,477
2013	***	\$ 65,491,037	\$ 579,567
2014	125	\$ 78,420,596	\$ 627,365
2015	98	\$ 52,190,001	\$ 532,551
2016	73	\$ 44,585,564	\$ 610,761
2017	84	\$ 47,790,628	\$ 568,936

Average Appraised Value (Tax Year 2016) \$ 843,265

* Source: realtor.com does not include for sale or lease by owner

** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

*** Numbers revised based on system correction

**** Construction cost of structure. Not a market value. Excludes land value/cost.

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

CITY OF BELLAIRE
SUMMARY OF SALES & MIXED BEVERAGE TAX
FY 2015 - FY 2017

<u>Payment</u>					
<u>Month</u>	<u>Period</u>		<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>
<u>Sales Tax</u>					
Oct	Aug	\$	168,534	\$ 153,643	\$ 153,452
Nov	Sep		204,637	236,498	179,528
Dec	Oct		187,620	196,711	177,498
Jan	Nov		168,955	253,578	203,388
Feb	Dec		289,944	253,419	232,674
Mar	Jan		175,468	176,377	174,240
Apr	Feb		168,824	171,712	169,626
May	Mar		201,769	210,865	201,758
Jun	Apr		174,538	172,229	154,642
Jul	May		171,111	186,436	191,746
Aug	Jun		230,014	266,791	172,757
Sep	Jul		209,043	178,264	
Sub-Total		\$	2,350,457	\$ 2,456,522	\$ 2,011,311
<u>Mixed Beverage</u>					
Oct	1st Qtr		5,493	6,012	4,668
Jan	2nd Qtr		6,053	5,238	4,408
Apr	3rd Qtr		5,839	5,570	4,876
Jul	4th Qtr		6,004	5,970	5,201
Sub-Total			23,389	22,790	19,153
Total		\$	2,373,846	\$ 2,479,312	\$ 2,030,464

**CITY OF BELLAIRE
SUMMARY OF FRANCHISE FEES
FY2015 - FY 2017**

	<u>Total</u> <u>FY 2015</u>	<u>Total</u> <u>FY 2016</u>	<u>YTD</u> <u>FY 2017</u>
Electric	\$ 823,552	\$ 823,825	\$ 755,378
Gas	123,933	90,735	114,379
Telephone	115,691	114,371	147,901
Cable	<u>328,259</u>	<u>335,611</u>	<u>345,411</u>
Total	<u>\$ 1,391,435</u>	<u>\$ 1,364,542</u>	<u>\$ 1,363,070</u>

CITY OF BELLAIRE
SUMMARY OF PURCHASE ORDERS
FY 2017

	Oct-16		Nov-16		Dec-16		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	320	\$ 3,450,562	265	\$ 900,844	187	\$ 651,711	772	\$ 5,003,118
PO for \$5,000 - \$50,000	37	\$ 556,054	27	\$ 389,891	13	\$ 238,795	77	\$ 1,184,740
% of Total Purchase Orders	11.56%	16.11%	10.19%	43.28%	6.95%	36.64%	9.97%	23.68%
\$ 5,000 - \$ 25,000	33	\$ 406,163	23	\$ 263,797	10	\$ 130,723	66	\$ 800,683
\$ 25,001 - \$ 50,000	4	\$ 149,891	4	\$ 126,093	3	\$ 108,073	11	\$ 384,056
	Jan-17		Feb-17		Mar-17		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	240	\$ 1,866,761	213	\$ 1,525,304	160	\$ 26,618,823	613	\$ 30,010,888
PO for \$5,000 - \$50,000	20	\$ 307,803	14	\$ 219,796	25	\$ 335,309	59	\$ 862,908
% of Total Purchase Orders	8.33%	16.49%	6.57%	14.41%	15.63%	1.26%	9.62%	2.88%
\$ 5,000 - \$ 25,000	17	\$ 188,053	11	\$ 109,676	19	\$ 213,785	47	\$ 511,514
\$ 25,001 - \$ 50,000	3	\$ 119,750	3	\$ 110,120	6	\$ 121,524	12	\$ 351,394
	Apr-17		May-17		Jun-17		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	221	\$ 16,729,323	219	\$ 522,090	195	\$ 1,338,217	635	\$ 18,589,629
PO for \$5,000 - \$50,000	18	\$ 299,120	15	\$ 342,390	11	\$ 171,930	44	\$ 813,440
% of Total Purchase Orders	8.14%	1.79%	6.85%	65.58%	5.64%	12.85%	6.93%	4.38%
\$ 5,000 - \$ 25,000	14	\$ 145,081	10	\$ 165,848	9	\$ 97,435	33	\$ 408,364
\$ 25,001 - \$ 50,000	4	\$ 154,039	5	\$ 176,543	2	\$ 74,495	11	\$ 405,077
	Jul-17		Aug-17		Sep-17		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
Total Purchase Orders	192	\$ 436,860	170	\$ 230,117	-	\$ -	362	\$ 666,977
PO for \$5,000 - \$50,000	15	\$ 219,733	7	\$ 86,052	-	\$ -	22	\$ 305,785
% of Total Purchase Orders	7.81%	50.30%	4.12%	37.39%	0.00%	0.00%	6.08%	45.85%
\$ 5,000 - \$ 25,000	13	\$ 144,453	6	\$ 56,052	-	\$ -	19	\$ 200,505
\$ 25,001 - \$ 50,000	2	\$ 75,280	1	\$ 30,000	-	\$ -	3	\$ 105,280

* Purchases include bids, sole source, and cooperative purchasing.

Attachment: August 2017 Monthly Report (2171 : Monthly Financial Report for the Period Ending August 31, 2017)

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 10/02/17 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2372

**SCHEDULED
INFORMATION ITEM (ID
2372)**

Item Title:

A presentation from the City Engineer of an analysis of the Hurricane Harvey flood event on the City of Bellaire - Submitted by James Andrews, City Engineer.

Background/Summary:

The City Engineer will present information concerning the effects of Hurricane Harvey on the City of Bellaire, and the factors which contributed to area flooding.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

City Attorney Review:

N/A

Recommendation:

The City Manager recommends Council receive this report.

ATTACHMENTS:

- City Engineer Harvey Memo (PDF)



MEMORANDUM

TO : Paul Hofmann, Bellaire City Manager

FROM : James Andrews, P.E. Bellaire City Engineer

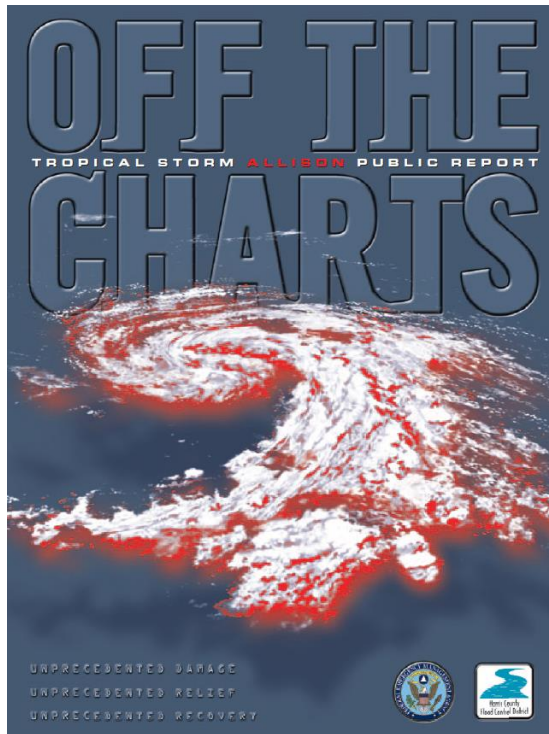
DATE : September 27, 2017

SUBJECT : Hurricane Harvey Storm Event

Homes in the City of Bellaire have flooded on numerous occasions over many decades. There are many factors that contribute to structures flooding in the area. Some of those include:

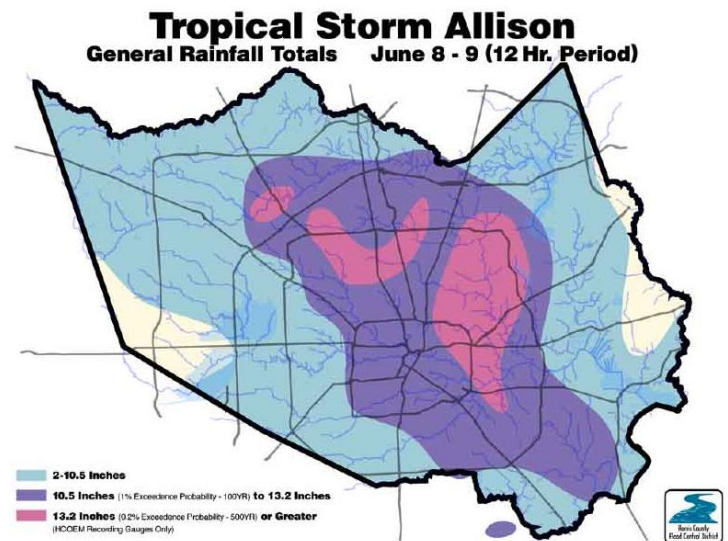
- very high annual rainfall of about 50 inches
- very flat topography with poor sheet flow characteristics
- clay soils that do not absorb water very well
- close proximity to an undersized Brays Bayou
- Low finished floor elevations of older homes
- Extreme storm events

Before Hurricane Harvey, the most devastating storm to flood Bellaire in recent times was Tropical Storm Allison in June of 2001. The Harris County Flood Control District (HCFCD) described Tropical Storm Allison as “Off the Charts” in terms of unprecedented rainfall amounts.



When the local rains finally eased, Allison had left Harris County, with 22 fatalities, 95,000 damaged automobiles and trucks, 73,000 damaged residences, 30,000 residents in shelters, and more than \$5 billion in property damage in its wake.

At the time, the rainfall amounts were truly off the charts.



That is until Harvey...if TSA was off the chart, then Harvey broke the chart.

HCFCF provided a good description of the path Harvey followed that is worth repeating. The tropical wave that would eventually develop into Hurricane Harvey moved off the west coast of Africa on August 11th and tracked westward across the tropical Atlantic becoming a tropical storm on August 17th and then moved into the Caribbean Sea where Harvey become

disorganized and was downgraded to a tropical wave. The tropical wave entered the Gulf of Mexico on the afternoon of the 22nd and was upgraded again to tropical depression Harvey on the morning of the 23rd. Over the



next 48 hours Harvey would undergo a period of rapid intensification from a tropical depression to a category 4 hurricane and make landfall along the Texas coast near Port Aransas around 10:00 p.m. on August 25th. The upper air steering patterns that moved Harvey toward the Texas coast weakened and Harvey's forward motion slowed to near 5mph after landfall and then to a meander just north of Victoria, TX on the 26th. Rain bands on the eastern side of the circulation of Harvey moved into southeast Texas and Harris County on the morning of the 25th and continued through much of the night and into the 26th. A strong rain band developed over Fort Bend and Brazoria Counties during the evening hours of the 26th and spread into Harris County and slowed while training from south to north. Flash flooding developed rapidly between 10:00 p.m. and 1:00 a.m. as tremendous rainfall rates occurred across much of Harris County. Additional rain bands continued to develop into the morning hours of the 27th producing additional excessive rainfall amounts.

As the center of Harvey slowly moved east-southeast and back offshore heavy rainfall continued to spread across Harris County through much of the 29th and the 30th exacerbating the ongoing widespread and devastating flooding. Harvey maintained tropical storm intensity the entire time while inland over the Texas coastal bend and southeast Texas. After moving offshore, Harvey made a third landfall just west of Cameron, Louisiana on the morning of the 30th.

Total rainfall amounts ranged from 25 to 47 inches across the county for the 4 days. The 2 day amount ranged from 20 to 35 inches.

Rainfall was less than a 4% (25-yr) event for the 15-min to 6-hr time periods for most areas except southeast Harris County and Brays Bayou where 2% (50-yr) to 0.2% (500-yr) and greater rainfall occurred. Rainfall for the 12-hr to 4-day time periods ranged from 2% (50-yr) to 0.2% (500-yr) and greater for all watersheds.

Time	1-hr	2-hr	3-hr	6-hr	12-hr	24-hr	2-day	4-day
Peak	6.8	11.9	14.8	18.9	20.9	25.6	34.5	47.4
Rainfall (inches)								

The Harris County Flood Control District (HCFCD) approximated the magnitude of the Hurricane Harvey storm event as follows:

Duration	Rainfall Amount	Return Interval – years (exceedance probability)
1-Hour		
Maximum	6.8"	1,500 (0.0667%)
Weighted Range	4-5"	50-500 (2.0% - 0.2%)
24-Hour		
Maximum	28.6"	8,000 (0.0125%)
Weighted Range	16-20"	200-1,000 (0.5%-0.1%)
2-Day		
Maximum	35.2"	9,000 (0.011%)
Weighted Range	27-33"	2,500-6,000 (0.04%-0.0167%)
4-Day		
Maximum	47.4"	40,000 (0.0025%)
Weighted Range	35-43"	500-20,000 (0.2%-0.005%)

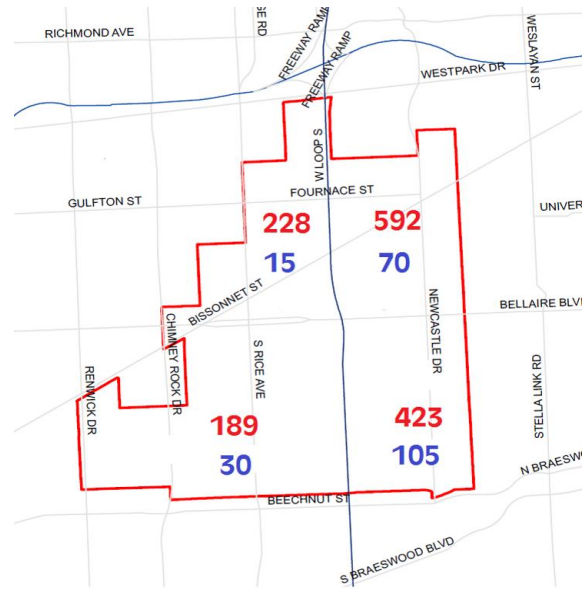
The next table compares the extraordinary rainfall associated with Harvey against Tropical Storm Allison in June 2001 and the Tax Day Flood of April 2016 for various time periods. It is interesting that Tropical Storm Allison exceeds Harvey's rainfall in the 12 and 24-hr periods. In the 2 day period Harvey dropped 6.0 inches more than Allison and 8.9 inches more over 4 days.

Duration	Harvey	Allison June 2001	"Tax Day" 2016
1-hr	6.8	5.7	4.7
2-hr	11.9	9.9	7.3
3-hr	14.8	13.5	8.3
6-hr	18.9	21.2	13.9
12-hr	20.9	28.3	16.7
1 day	25.6	28.4	17.4
2 days	34.5	28.5	17.5
4 days	47.4	38.5	N/A

A total of 1 trillion gallons of water fell across Harris County over the 4 day period which would fill the Houston Astrodome 3200 times and cover Harris County's 1800 square miles with an average of 33 inches of water. This volume of water would also run Niagara Falls for 15 days.

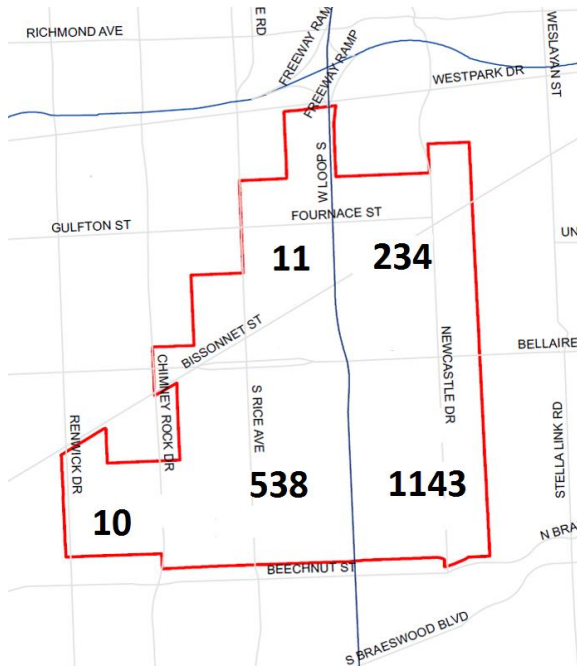
Disastrous flooding occurred on nearly every watershed in Harris County with many creeks and bayous rising to record or near record levels. Historical records held by the October 1994 flood and Tropical Storm Allison were exceeded by Harvey at many locations. Field work continues to collect high water marks and document the flooding extents and depth.

A review of the Tropical Storm Allison flood event documentation for the City of Bellaire showed approximately 1,432 homes were flooded in Bellaire with 1,015 of those homes located east of 610. The largest number of homes flooded were located in the northeast quadrant of the City away from the bayou.



Reported Structures Flooded
Allison 1432 **May 2015 220**
 JUNE 9, 2001

ARKK ENGINEERS



**Homes Flooded
not including garages**

Hurricane Harvey flooded approximately 2318 structures including garages. We estimated approximately 1936 homes had water damage to the main house structure. The areas with the most structures flooded were located in the southeast quadrant of the city followed by the south central area. Both of these areas close to Brays Bayou.

Two independent sets of structural flooding data were collected, one by the fire department and the other by ARKK Engineers. The number of flooded structures is our best guess at the time of inspection determined by identifying water surface elevation debris lines immediately after the storm and debris piles in the front yards a few days after the flood.

Types of Floods in Bellaire

As we have discussed in the past, flooding occurs in the Bellaire area because of shallow floodplain flooding and ponding/overland flow problems or some combination of both. Harvey was an extreme combination of both types of flooding events.

Shallow Floodplain Flooding

Shallow floodplains exist throughout much of Harris County. Bellaire is located very near Brays Bayou and is in the shallow floodplain of Brays Bayou.

When the Bayou capacity is exceeded and flood waters overtop the bayou banks, flooding occurs in the land areas near the bayou that are located at lower elevations. Land areas can remain flooded for hours until water surface elevations drop in the bayou.

As Brays Bayou comes out of its banks, the City drainage is adversely and directly affected.

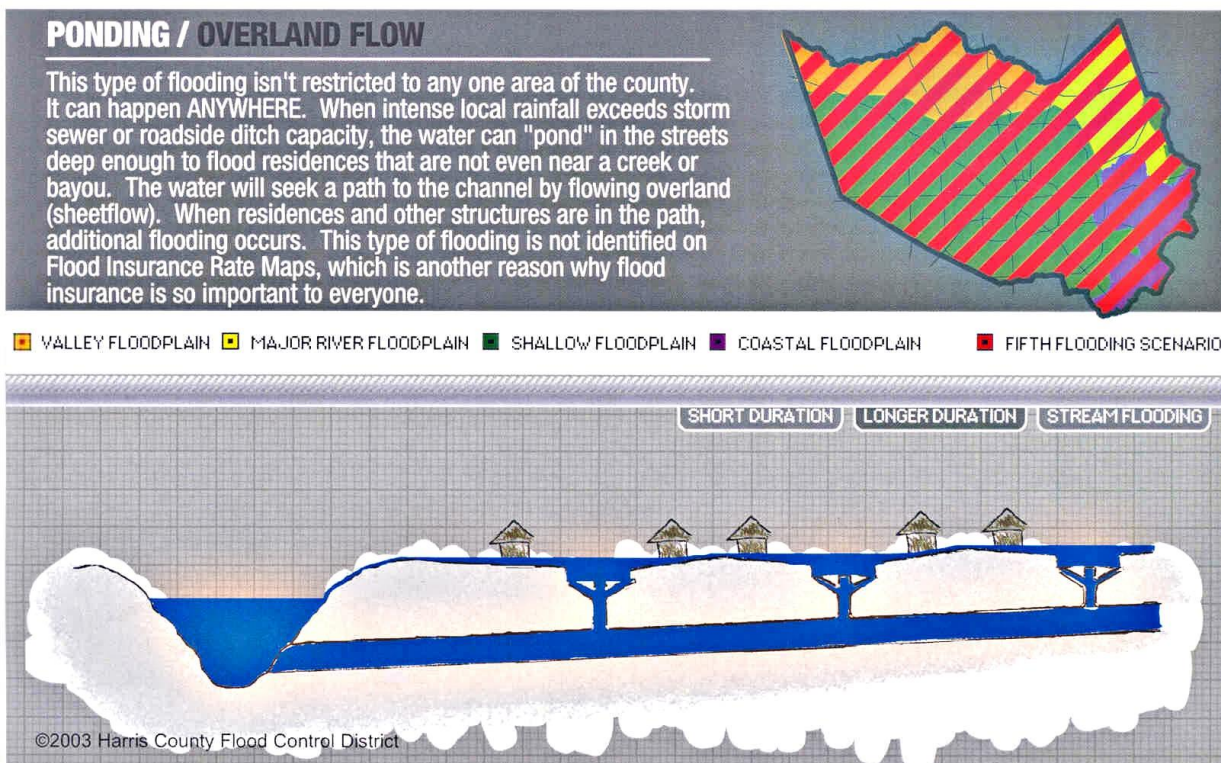
Ponding/Overland Flow Flooding

Ponding or overland flow flooding occurs when intense local rainfall exceeds the storm sewer capacity, the water can “pond” in the streets deep enough to flood residences that are away from the bayou.

This type of flood is not restricted to any one area. It can happen anywhere. The storm water ponds until it eventually seeks a path to the outfall by flowing

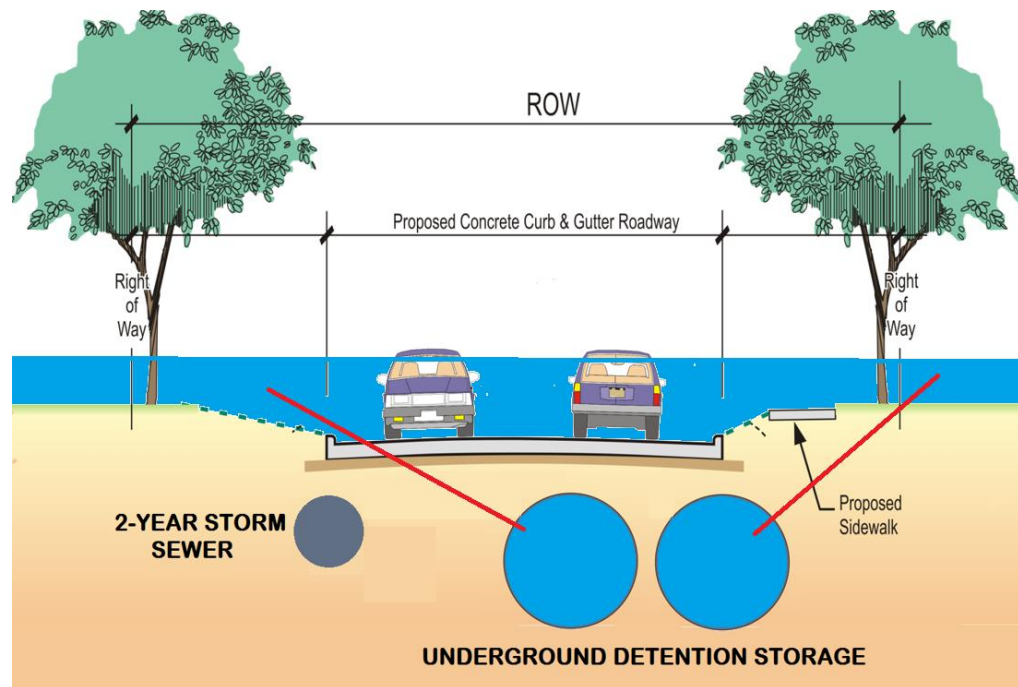
overland. When residences and other structures are below the surrounding land elevation or in the path of the overland flow, flooding may occur. The probability of this type of flooding is not shown as a floodplain on the Flood Insurance Rate Maps. This type of flooding condition is something that Bellaire is addressing during the current Bonds for a Better Bellaire 2016 program.

As you know, our current Bonds for a Better Bellaire Street reconstruction program focuses on the street condition and drainage needs based on local heavy rainfall problem areas. In other words, trying to lower ponding heights when the

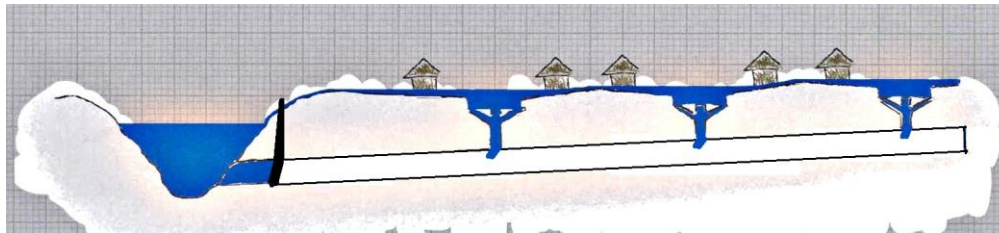


City of Bellaire is hit with a localized 100 year event and water ponds to a height that begins to flood structures before it can flow away from the area overland.

The Bonds for a Better Bellaire 2016 program does two things to improve the drainage during this type of rain event. First, the underground system for these streets with major localized drainage problems will be upsized above the typical two year to the 100-year capacity. The idea being to improve the underground storage capacity under the pavement, thus decreasing the height of ponding during a major local rainfall.



We are also in the preliminary design stage of developing backflow devices in certain locations to prevent storm water from the bayou during high water surface conditions from coming back into the City's underground system. This backflow can take up capacity in the underground system even when there is no



local rainfall, so the idea is to restrict stormwater from Brays

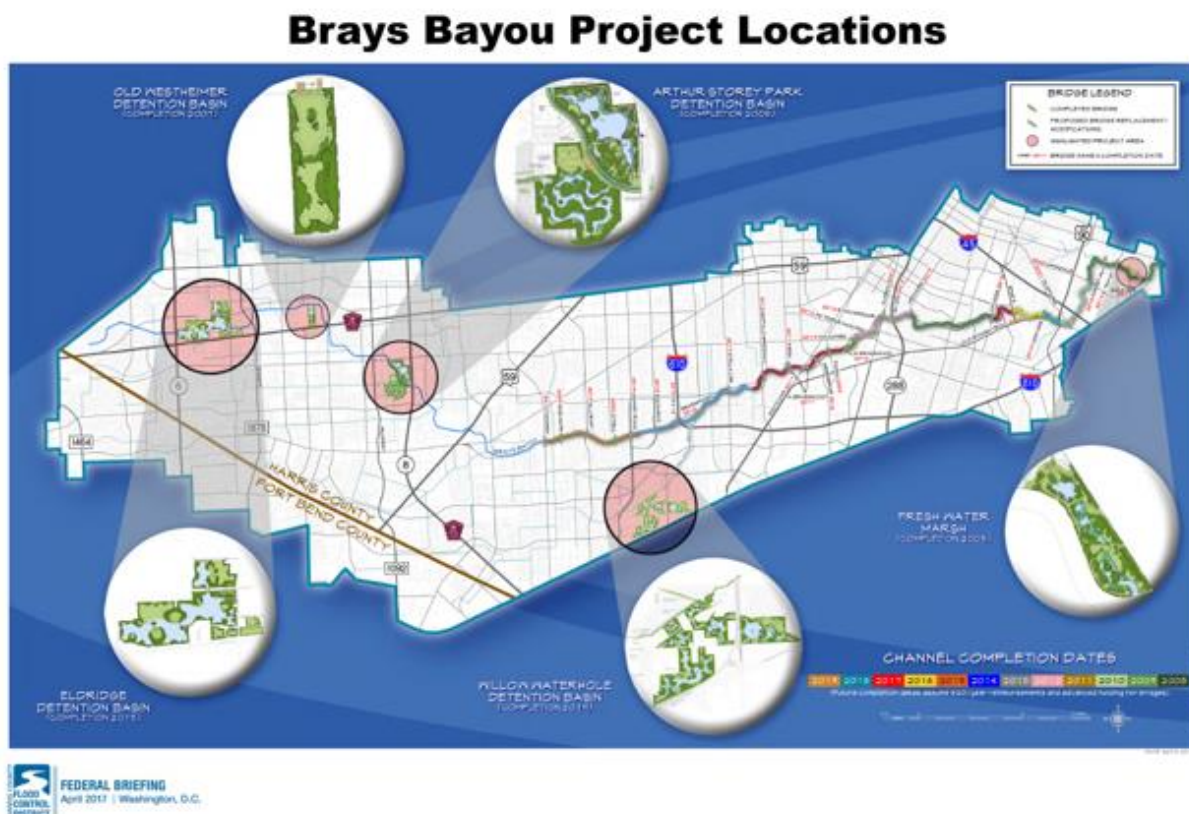
Bayou from back flowing into the City's underground system, thus allowing local storm water to use the City's underground system capacity

The majority of the first phases of the Bonds for a Better Bellaire program has focused on these local drainage improvements that the City of Bellaire can improve without outside agency approval.

In some cases, the backflow devices require approval from other entities like TxDOT and the City of Houston because they affect their drainage systems as well. The City of Bellaire continues to explore ways to leverage bond dollars to construct projects with other entities that will benefit the citizens of Bellaire. For example, the City took advantage of the current plans TxDOT has for reconstructing the I69/IH610 interchange by contributing a third of the cost for upsizing storm sewers in the vicinity of the new construction.

Project Brays

The single most significant flood control improvement project for our area has been under construction for many years and is outside the control of the City of Bellaire and under control of the HCFCF and Army Corps of Engineers. That is Project Brays.



The Brays Bayou Federal Flood Damage Reduction Project, known as Project Brays, is the largest flood damage reduction program undertaken by the Harris County Flood Control District to date.

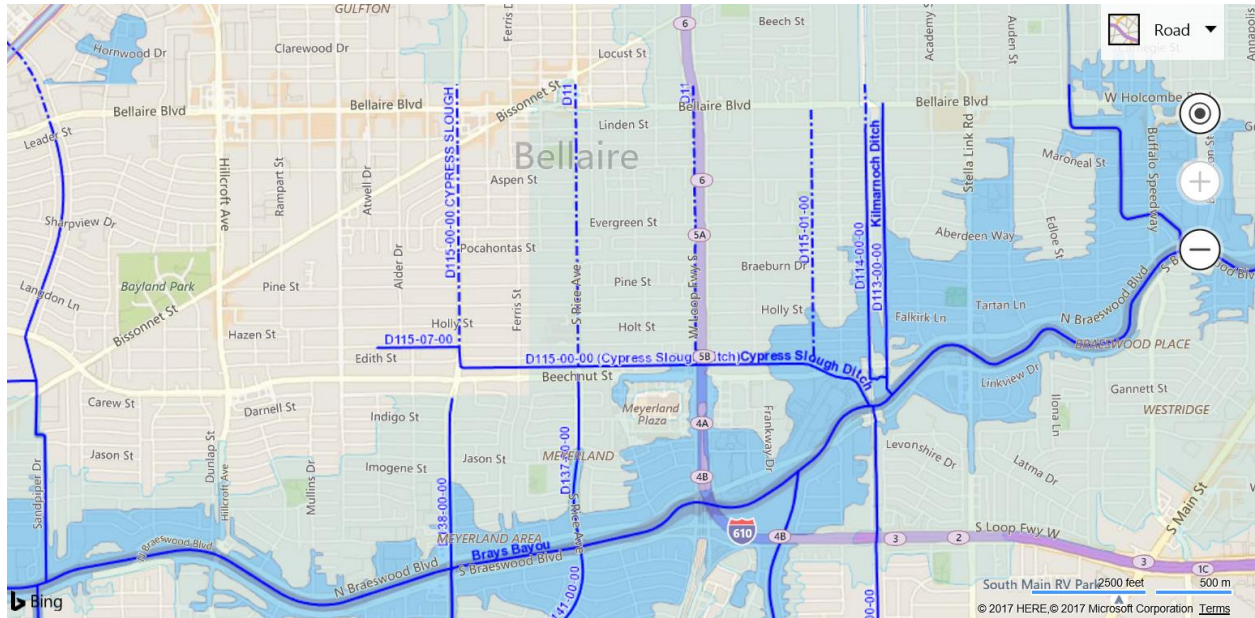
A cooperative effort between the Flood Control District and the U.S. Army Corps of Engineers (Corps), Project Brays is an active multi-year, \$480 million project that substantially reduces flooding risks in the Brays Bayou watershed. It is the largest partnership project the Flood Control District and Corps have conducted to date.

Encompassing more than 75 individual project components, Project Brays will help to reduce flooding risks by widening 21 miles of Brays Bayou from the Houston Ship Channel to Fondren Road and from West Houston Center Boulevard to State Highway 6, replacing or modifying 32 bridges (including two pedestrian bridges) to accommodate channel modifications and excavating four storm water detention basins that will hold a collective 3.5 billion gallons of storm water.

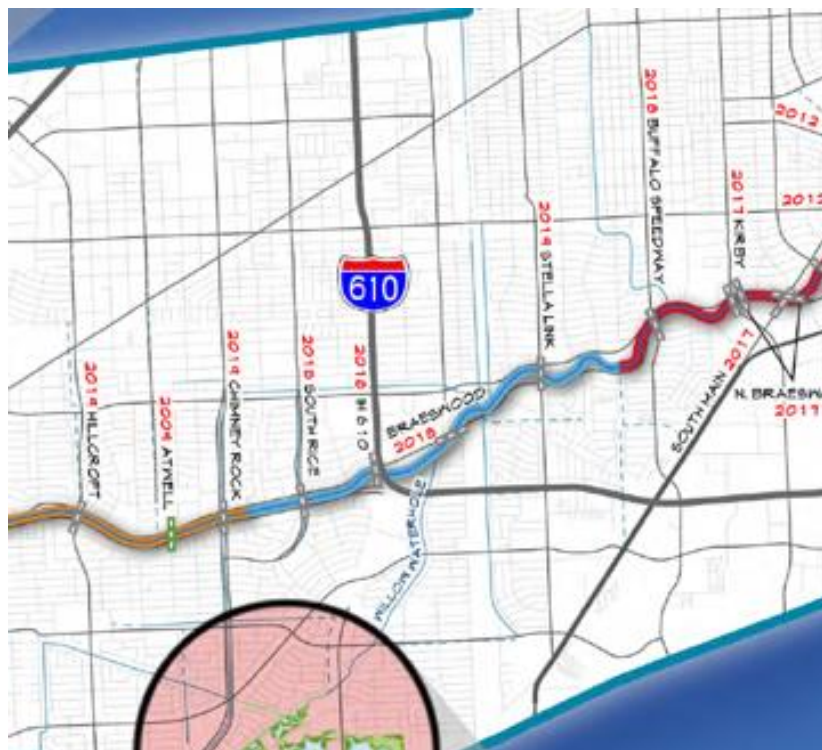
The map below shows the Conditional Letter of Map Revision (CLOMR) that was approved by FEMA for Project Brays. It represents an *estimate* of the revised 1% floodplain as a result of the proposed project and is *not to be used as an official map* for floodplain determinations or for setting insurance rates. The map is subject to change based on complete construction of the proposed Project Brays elements. The purpose of this map is to provide information to Brays Bayou residents about the potential flood risk reduction benefits of Project Brays.

Upon completion, Project Brays will provide a 1 percent (100-year) level of protection along the main stem of Brays Bayou upstream of Beltway 8. After the construction of all elements of Project Brays, the area downstream of Beltway 8 will see the removal of the 1 percent (100-year) floodplain from approximately 15,000 homes/businesses in the watershed according to the HCFCF.

The CLOMR map shows much of 100-year floodplain removed from the majority of Bellaire. It is important to keep in mind that it does not show flooding that may occur from extreme local rainfall events.



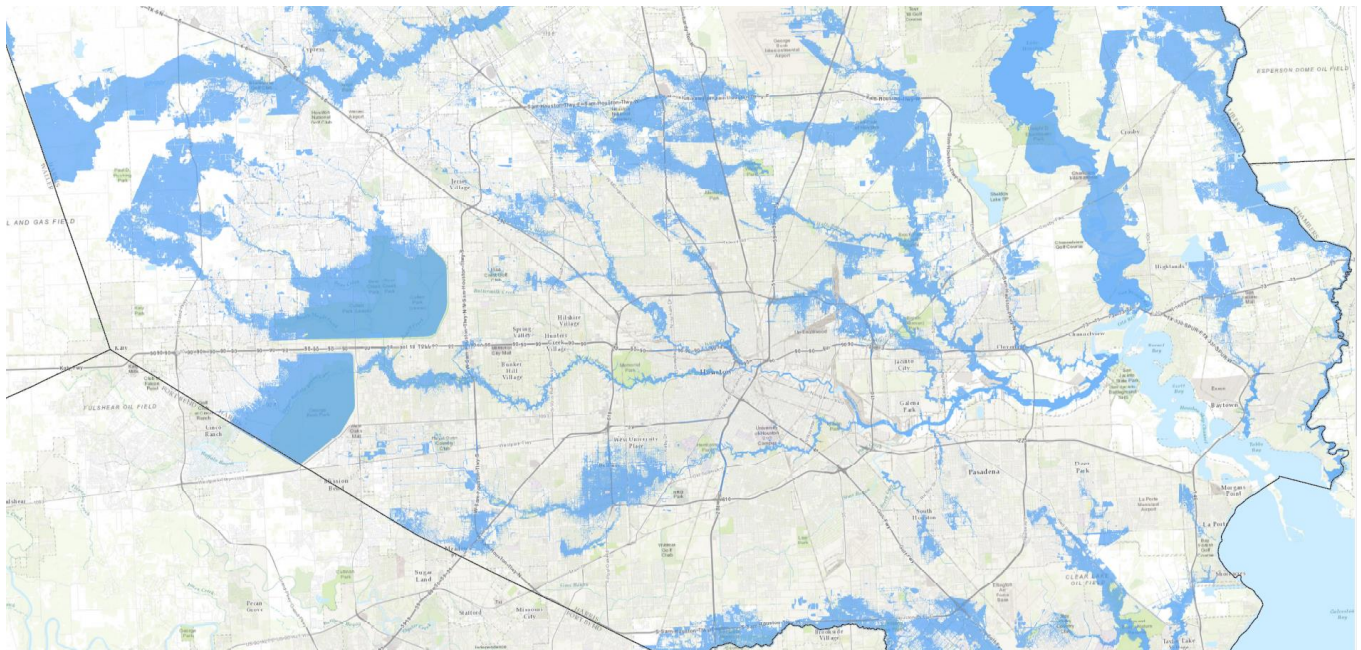
The portion of Project Brays that should benefit the City of Bellaire the most is channel widening and increasing capacity scheduled to be completed in 2021.



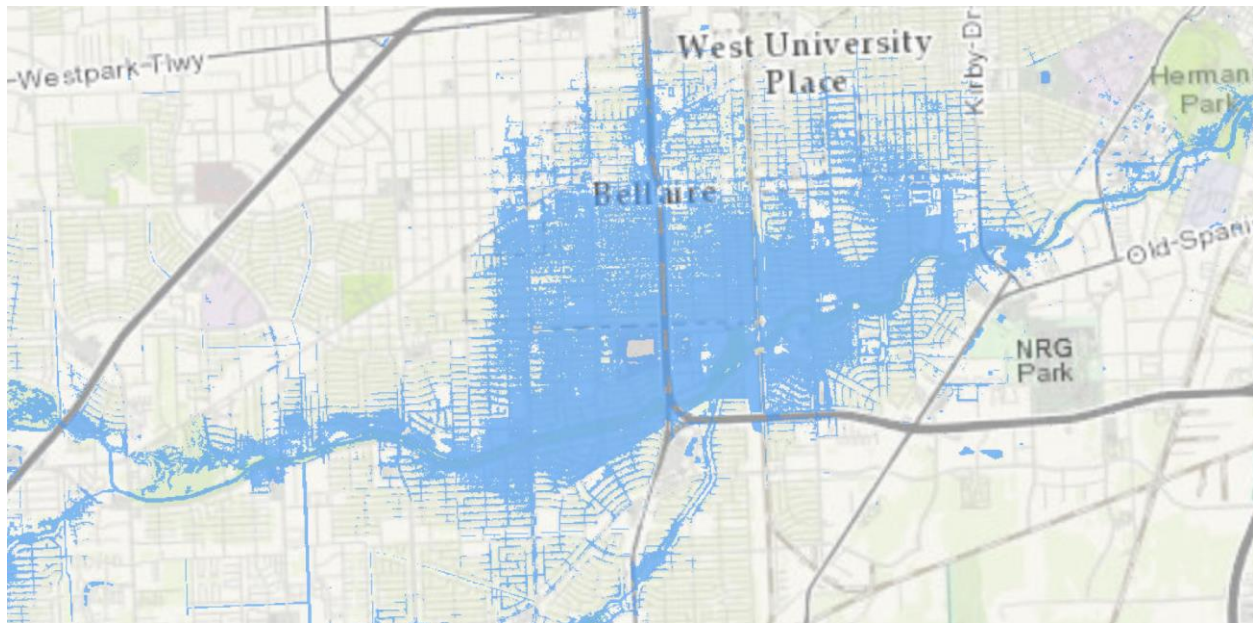
Because high water surface elevations within the banks of the bayou may still cause backflow into the city's storm sewers even after Project Brays is completed, the back flow prevention methods recommended in the City's Drainage Study and started under Bonds for a Better Bellaire 2016 should remain a priority.

Project Brays and the Bonds for a Better Bellaire 2016 program together still do not solve the catastrophic flooding problems caused by a storm like Hurricane Harvey.

As previously mentioned, Harvey broke the Charts for a severe storm. There appear to be several factors that caused the severe flooding in Bellaire during Harvey. This DRAFT inundation map prepared by the HCFCD shows the City of Bellaire as one of the, if not the, worst hit areas along the entire reach of the 128 square mile Brays Bayou watershed.



The large inundation area highlighted below is mostly Bellaire and Meyerland.



This shows the importance of expediting the improvements to Brays near the City of Bellaire.

During an event like Harvey, there appears to be other factors that contributed to flooding. The elevated railroad track to the east of the City and the elevated IH 610 roadway in the center of Bellaire combined with the inadequate capacity of Brays Bayou may have blocked the overland flow from the area creating excessive flood depths.

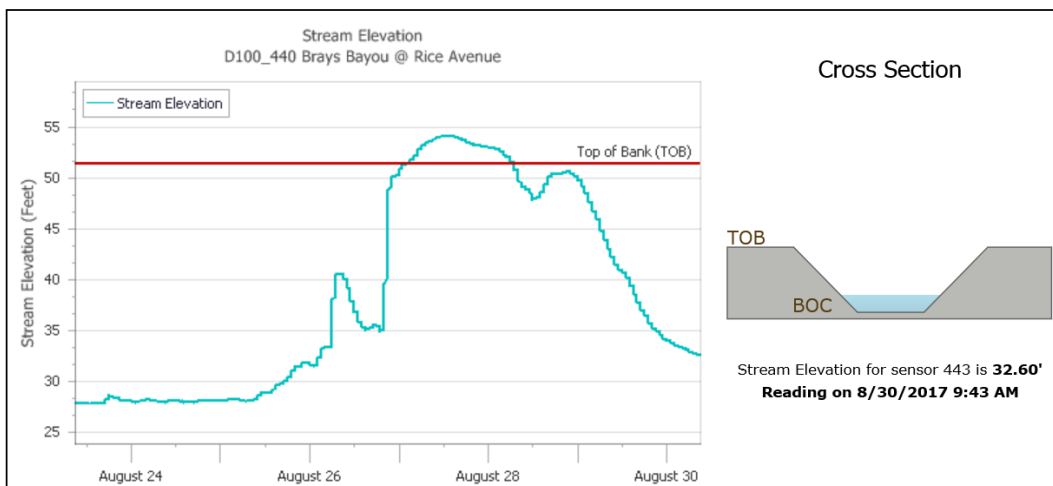
I reviewed the HCFCD Flood Warning System information that shows both historical storm events and real time rainfall and flood stages in the Harris County bayou and stream system. A detailed look at rainfall amounts and flood stage elevations in Brays Bayou on August 27th through the 29th provides valuable insight as to why the southeast and south central portion of Bellaire flooded to such a depth.

Both the HCFCD rain gages on Brays Bayou near the City of Bellaire show the bayou out of or at the top of its banks for 2 days, August 27th and 28th.

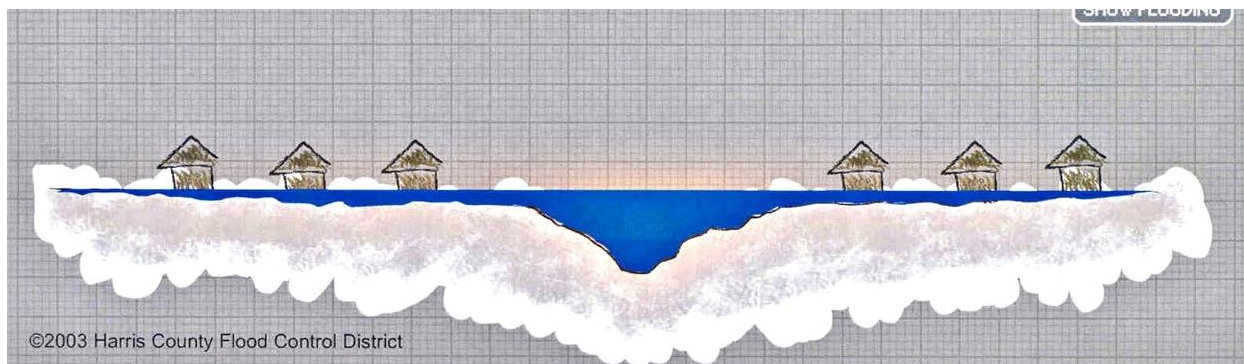
Stream Elevation Sensor 443

D100_440 Brays Bayou @ Rice Avenue

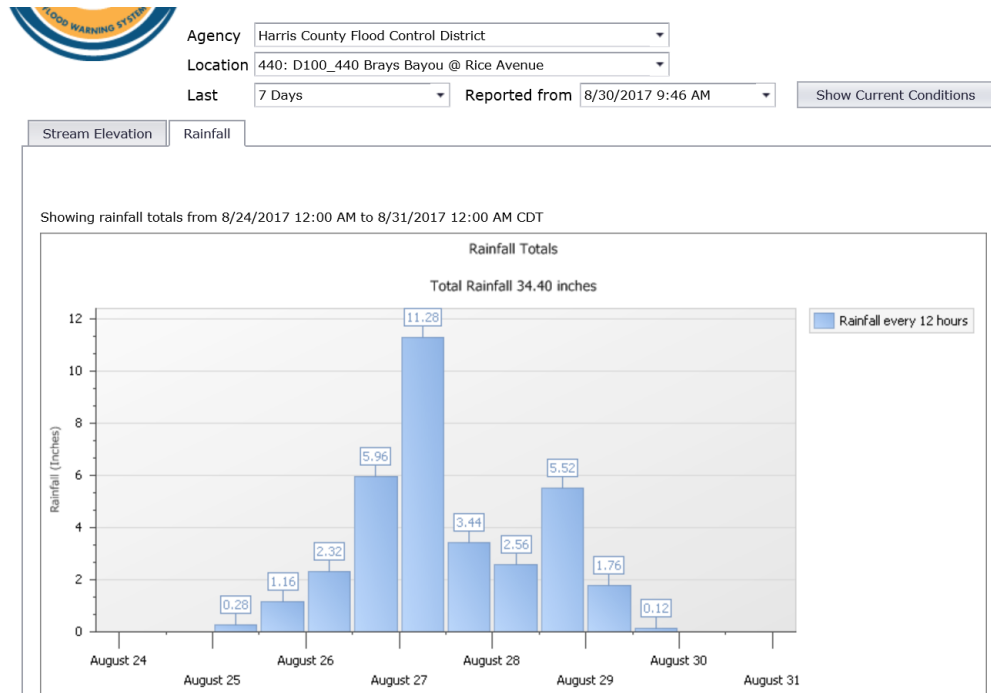
Key Map 531U	
Sensor ID	443
Sensor Type	Bubbler
Installed	8/10/1984
Top of Bank (TOB)	51.30'
Bottom of Stream	25.97'
Tip of Orifice	27.45'
Measuring Plate	54.84'
Benchmark	53.81'
RM 040160 stamped D100 BM 20 located on the downstream sidewalk of northbound bridge at stream centerline, 1988 NAVD, 2001 adjustment. 78 to 01 Adjustment -1.99	
As of July 1, 2007, the elevation datum was changed from 1929 NGVD, 1978 adjustment to the 1988 NAVD, 2001 adjustment.	



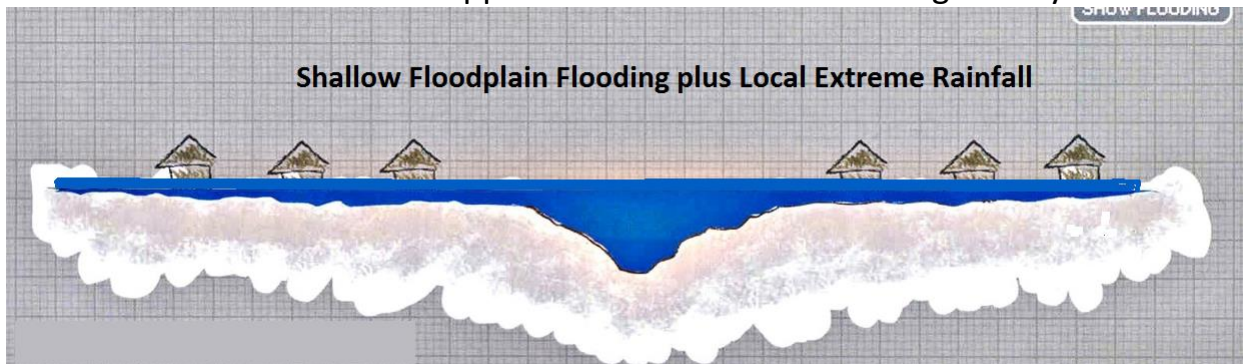
This illustration shows the bayou at flood stage during that 2 day period. This condition alone would flood the lower elevations of Bellaire.



At the same time this shallow floodplain flooding was occurring, the City of Bellaire received over 2 ½ feet of rainfall that simply put, added to the depth of the flooding.



These two flood conditions happened at the same time during Harvey.

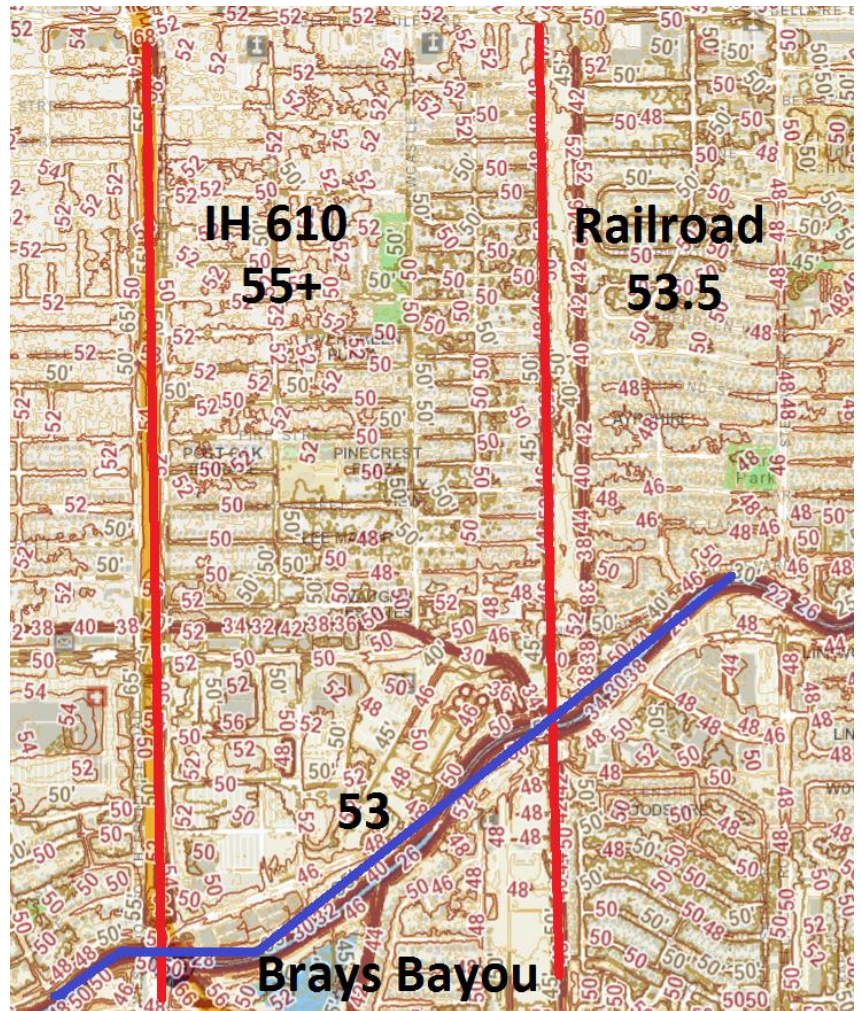


The bayou was at are over the banks creating a wall of water in which the local extreme event rainfall had nowhere to drain.

The elevated section of IH 610 and the railroad prevented the natural flow of the storm water from flowing to the southeast when the bayou was at flood stage.

The magnitude of rainfall that hit the Bellaire area at the same time the water surfaces in the bayou were at or above the 100 year levels was unprecedented. The HCFCFCD has estimated the 2.5 to 3 feet of rainfall over this two day period to be within the 2500 to 6000 year reoccurrence or return interval. Absolutely devastating amounts of rain.

What would have helped? More capacity in Brays Bayou as Project Brays will provide and perhaps flood relief structures through the elevated railroad and IH 610 structures.



We are still collecting data on homes that flooded in Bellaire, but preliminary indications are the current standard for building homes above the base flood elevation was a success. We found that the homes constructed under the newest National Flood Insurance and City of Bellaire standards performed well.

SUMMARY

Description		Existing Homes	May 2015 Flood		August 2017 Flood		Flooded in Both Storms
			Structural Flooding	% Flooded Homes	Structural Flooding	% Homes w/Structural Flooding	
Tier I	Pre 1980	2313	122	5%	1039	45%	80
Tier II	1980-1993	1087	32	3%	291	27%	12
Tier III	1994-2007	2348	56	2%	554	24%	30
Tier IV	2008-Present	739	16	2%	47	6%	5
	Year Build Unknown	201	2	1%	5	2%	0
TOTAL		6688	228	3%	1936	29%	127

Our preliminary review of flood data and elevation certificate data, indicates that 47 homes or 6 % of the homes that flooded were constructed to today's finished floor height regulations. Consequently, building 1 foot above the current base flood elevation provided greater protection even during this catastrophic event.

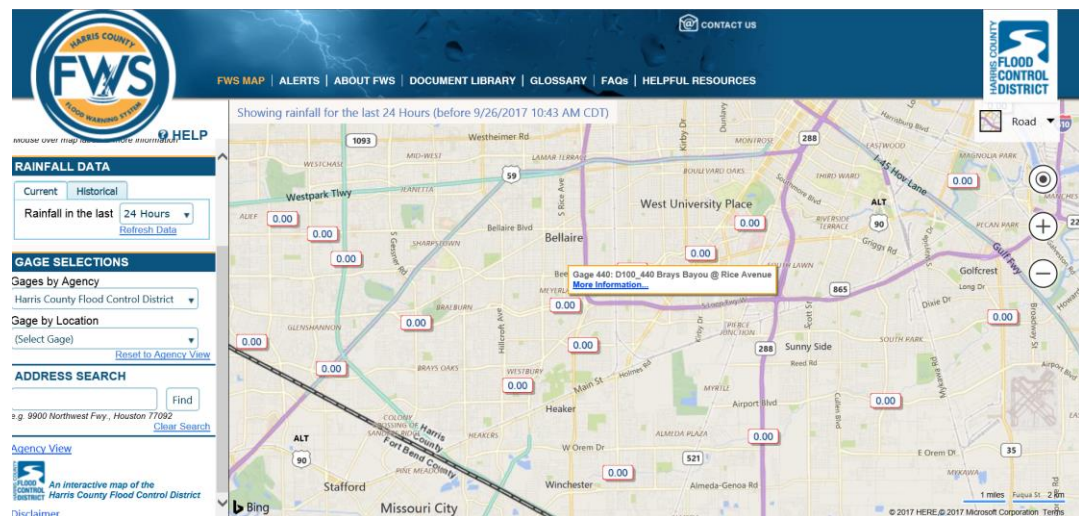


In summary, Hurricane Harvey was an unprecedented catastrophic storm that in my opinion cannot realistically be completely controlled. Furthermore, there is nothing the City of Bellaire can build on its own to remove flooding conditions during an event of this magnitude. Some have suggested buying perimeter properties around the city to construct levees and pump stations to protect the City of Bellaire. Not only would this be extremely costly, it would require approvals from surrounding agencies like the Harris County Flood Control District and the City of Houston for proof there would be no adverse impact to others outside Bellaire.

Hurricane Harvey did show us the need to work together with our state and federal government to expedite improvements to Brays Bayou to add capacity and lower the flood stage water surface elevations and to perhaps explore the benefits of removing the overland flow obstacles that the railroad and IH 610 may create.

Finally, there have been some citizens that have asked for information to help warn them about flooding during these extreme storms. The HCFCFD's Flood Warning System previously mentioned is a very useful site that anyone can use. It can be found at: <https://www.harriscountyfws.org/>

Again, you can review historical flood conditions and real time water surface elevations in the Bayou and real time rainfall amounts occurring at selected rain gages.





CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 7, 2017

Council Chamber

Regular Session

6:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 6:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 6:01 p.m. on Monday, August 7, 2017. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Absent
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Inspirational Reading and/or Invocation - Gus E. Pappas, Council Member.

Gus E. Pappas, Council Member, provided the inspirational reading for the evening.

D. Pledges to the Flags - Gus E. Pappas, Council Member.

Council Member Pappas led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

I. PUBLIC HEARING (SALE AND ABANDONMENT OF PUBLIC PROPERTY)

A. Reading of the Notice of Public Hearing - Tracy L. Dutton, City Clerk.

Tracy L. Dutton, City Clerk, read the "Notice of Public Hearing" into the record. City Clerk Dutton advised that the notice was published on July 18, 2017, in the legal notices section of the Southwest News and posted on the City's website and official bulletin board on July 18, 2017.

Minutes Acceptance: Minutes of Aug 7, 2017 6:00 PM (Adoption of Minutes:)

City Clerk Dutton also advised that the City's Code required that all abutting property owners be notified of the public hearing by letter. Notification was sent in the form of a letter to all abutting property owners at least fifteen (15) days prior to the public hearing.

B. Summary of Public Hearing Procedure - Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, summarized the public hearing procedure.

C. Presentation:

Presentation regarding a petition submitted by Larry and Kristina R. Forehand (the "Petitioners") for the abandonment by the City of Bellaire, Texas, of 615 square feet of vacant land located along the east property line of Wendell Street (Lot 2, Block 18) and the adjacent 2.5 feet of abandoned alley, commonly known as 4403 Wendell Street, Bellaire, Harris County, Texas, and potential subsequent sale of said 615 square feet to the Petitioners - Submitted by ChaVonne Sampson, Interim Director of Development Services; Presented by Larry and Kristina R. Forehand, Petitioners.

Kristina R. Forehand addressed City Council and indicated that she and her husband, Larry Forehand, were requesting the sale and abandonment of public property measuring 615 square feet at 4403 Wendell Street that was currently situated within the Forehands' fence line.

Ms. Forehand stated that the land in question had been in the Forehands' possession for the last seven years and was in the possession of the previous owners and the builder of the home before that. The fence, which she stated was erected by the City, had not moved since 1998 when the home was built. In addition, the Forehands had maintained the City's property inside their backyard since they had moved in and had maintained the City's property in front of the fence for the last several months. The Forehands advised that they wished to proceed with further improvements.

Ms. Forehand provided some background information regarding the property. She indicated that the home was purchased in 2010, and that the survey acceptance letter and acknowledgement form received by the Forehands described an easement that ran along the rear of the property (i.e., the easement having been quitclaimed by the City of Bellaire). The acknowledgement form made the Forehands aware that the rear fence did not follow and protruded outside of the property and encroached upon the easement, but the Forehands did not understand at that time and were not aware that the fence line on the side of their home was encroaching onto City property even though it was reflected on the survey.

In summary, Ms. Forehand advised that she recognized that the property she and her husband were asking the City to abandon was not an easement, but 615 square feet of whole property. She stated that the City had not publicly used this property in the last 19 years.

D. Public Comment.

Mayor Friedberg opened the floor for public comment on the subject of the public hearing. Noting none, he referred to and summarized a written comment received in connection with the public hearing.

Keith Bowers:

Mr. Bowers wrote strongly in support of the petition on the basis that the strip of land was currently generating no revenue for the City and was a continuing detriment to the sales value of the home. He also strongly suggested that the sales price be a minimum of \$50 per square foot as he believed the homeowner would likely realize a gain in value of \$75 per square foot and more than \$100,000 in sales value for the house and lot. Mr. Bowers concluded by citing the benefits to Bellaire and other taxing jurisdictions of increased tax revenue, which he estimated to be at least \$350 for Bellaire and \$3,500 for all taxing authorities.

Mayor Friedberg advised that a complete copy of the written comment had already been distributed to members of City Council for their consideration and was included in the formal record of the meeting.

E. Questions from the Mayor and City Council.

Mayor Friedberg opened the floor for questions of the Forehands and City Staff regarding the sale and abandonment request. Following questions, Mayor Friedberg closed the public hearing.

F. Close of the Public Hearing.

Mayor Friedberg announced that the public hearing was closed at 6:57 p.m. on Monday, August 7, 2017, and advised that oral public comment on the subject matter would no longer be received. Written comments could be submitted to the City Council prior to its final deliberation, which was anticipated to occur on Monday, August 21, 2017. The deadline for written comments was noted to be noon on Thursday, August 17, 2017. Such comments were to be submitted to the City Clerk's office for inclusion in the public record.

G. Adjourn.

Mayor Friedberg announced that the public hearing was adjourned at 6:57 p.m. on Monday, August 7, 2017.

II. REGULAR MEETING**A. Call to Order - Andrew S. Friedberg, Mayor.**

Mayor Friedberg called the Regular Meeting of the City Council of the City of Bellaire, Texas, to order at 6:57 p.m. on Monday, August 7, 2017.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Absent
Gus E. Pappas	Council Member	Present

Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Personal/Audience Comments.

Neil Verma:

Mr. Verma addressed City Council regarding agenda item II. E. 2. a., which was approval of a contract for a Community Pathways Plan ("Plan"). He asked City Council to consider three things when considering the contract for professional services for the Plan: 1) that the vendor took into account the \$300,000 that the City of Houston had already spent on a bike plan (with Traffic Engineers, Inc.), portions of which linked to Bellaire; 2) that the vendor took into account work done 60 years ago on a bike plan Bellaire had performed (1963); and 3) that the public involvement portion of the proposal needed to include people who would actually use the facilities if the facilities were improved.

Reference was made to the last page of the proposal, which included several reimbursable expenses on a cost plus basis, such as logistical work, materials, supplies, direct expenses, and subcontractors. Mr. Verma felt that this basis was a little misplaced and asked City Council to inquire as to why that was in the contract. Finally, he referred to a mileage reimbursement of \$0.85 per mile or \$65 per day and asked for clarification as to whether the \$65 per day was a floor or a cap.

Susan Downs:

Ms. Downs addressed City Council regarding Loftin Park. She indicated that she had recently become a frequent user of Loftin Park and had noticed some areas that could be improved, in her opinion. She suggested the installation of a sidewalk where a dirt path currently existed from the Recreation Center parking lot in to the park.

D. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report ("Report") dated August 7, 2017, to members of the City Council.

At the end of the presentation, **Mayor Friedberg** opened the floor for questions of the City Manager. Following questions, Mayor Friedberg announced that the Report was concluded and continued to the next presentation on the agenda.

2. Presentation and discussion regarding the final report of the 2017 Bellaire Citizen Survey - Submitted by Mary Cohrs, Director of Library.

Mary Cohrs, Director of Library, presented the results of the final report of the 2017 Bellaire Citizens Survey to members of the City Council. She advised that the survey began on February 1, 2017, when 1,000 randomly selected households were invited to participate. Those residents not selected and wishing to provide their input were also provided a means to "opt in" and all participants

were given an opportunity for open-ended feedback.

In addition, Director Cohrs advised that preliminary findings of the 2017 Bellaire Citizens Survey were presented to the City Council on May 1, 2017. Detailed analyses of the results were subsequently completed and compiled, in the form presented to City Council in their agenda packet. The report included an Executive Summary of the general community questions and an analysis summary of the survey responses for each department. Director Cohrs also noted that the mathematical analyses had been reviewed by the professors at the University of Houston's Masters of Public Administration Program.

In conclusion, Director Cohrs stated that the real value of the survey was the creation of a benchmark for comparison with future city surveys to be conducted every two-three years.

Mayor Friedberg opened the floor for questions regarding the survey results. Following comments from the City Council, Mayor Friedberg announced that the presentation was concluded and continued to the Consent Agenda.

E. New Business:

1. Consent Agenda:

a. Adoption of Minutes:

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, July 10, 2017 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Jul 10, 2017 7:00 PM

b. Curfew Suspension Request for Feld Park:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending application of Chapter 27, Streets, Sidewalks and Public Places, Section 27-95, Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Bellaire High School Softball Boosters to host their 15th annual BBQ Fundraiser in the parking lot of Feld Park, 6406 Avenue B, Bellaire, Texas, from Thursday, August 31, 2017, through Saturday, September 2, 2017, said suspension to commence at 11:00 p.m. and terminate at 5:00 a.m. on the evenings and/or early mornings of Thursday, August 31, 2017, Friday, September 1, 2017, and Saturday, September 2, 2017 - Requested by Cheryl Bright, Assistant Director of Parks, Recreation and Facilities.

Mayor Friedberg read the captions of the two items included on the Consent Agenda and asked if any member of the City Council wished to remove either item for separate consideration. Hearing none, Mayor Friedberg entertained a motion to adopt the Consent Agenda.

Motion:

To adopt the Consent Agenda dated August 7, 2017.

{Moved by Roman F. Reed, Mayor Pro Tem, and seconded by David

R. Montague, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Roman F. Reed, Mayor Pro Tem
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Reed, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	Pollard

2. Adoption of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Contract and Agreement with HR Green Development, LLC, for the creation of a Community Pathways Plan in an amount not to exceed \$75,000.00 - Submitted by Michael Leech, Director of Public Works.

Michael Leech, Director of Public Works, introduced the agenda item to members of the City Council. He noted that there were three components to the Community Pathways Plan ("Plan") project as follows: 1) data gathering; 2) partners to be collaborated with in the development of the Plan; and 3) deliverable.

Director Leech provided an overview of the tasks to be completed within each of the three components of the Plan and the methodology used by City Staff to make a recommendation of the firm, HR Green Development, LLC, to create the Plan. He noted that the proposal amount was a "not to exceed" of \$75,000.00.

Mayor Friedberg entertained a motion to adopt the ordinance, as presented, and indicated that the floor was also open for questions and discussion.

Motion:

To adopt the ordinance, as presented, authorizing the execution and attestation of a contract and agreement with HR Green Development, LLC, for the creation of a Community Pathways Plan in the amount of \$75,000.00.

{Moved by Michael Fife, Council Member, and seconded by Gus E. Pappas, Council Member}

Members of City Council asked questions of Director Leech regarding the project. Discussion and deliberation also ensued.

Mayor Friedberg referred to a few scrivener's errors in the contract. For example, the proposed contract referred to "engineer" when it should have referred to "contractor" in a few places. After confirming no objection, Mayor Friedberg indicated that those scrivener's errors would be corrected prior to execution of the contract. Mayor Friedberg restated the motion and called for action.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Fife, Council Member
SECONDER:	Gus E. Pappas, Council Member
AYES:	Friedberg, Reed, Pappas, McLaughlan, Fife, Montague
ABSENT:	Pollard

- b. Consideration of and possible action on a recommendation from the financial advisor to the City of Bellaire, Texas, regarding the award of a bid for bonds and on the adoption of an ordinance authorizing the issuance of "\$11,580,000 City of Bellaire, Texas, General Obligation Bonds, Series 2017A"; specifying the terms and features of said bonds; pledging the levy of a continuing annual ad valorem tax upon all taxable property within the City for the payment of the principal and interest on such bonds; enacting provisions incident and related to the issuance, delivery, payment of, and security for such bonds; approving and authorizing the distribution of an Official Statement; awarding the sale of such bonds and authorizing and approving a Paying Agent/Registrar Agreement - Submitted by Terrence Beaman, Chief Financial Officer.

Terrence Beaman, Chief Financial Officer, noted that on July 10, 2017, Staff presented a recommendation to City Council to issue \$11.58 million in general obligation bonds. Those bonds were bid earlier in the day and Staff was seeking City Council's approval to award the sale to the bidder with the lowest true interest cost.

James Gilley, Financial Advisor, U.S. Capital Advisors, advised that his firm had received seven bids earlier in the day. The best bid was 2.98% for \$11.58 million submitted by UBS Financial Services, Inc.

Mayor Friedberg opened the floor for questions. Following questions, Mayor Friedberg entertained a motion to award the bid for bonds and adopt the ordinance as presented.

Motion:

To award the bid for bonds and adopt the ordinance as presented for the issuance of \$11,580,000 City of Bellaire, Texas, General Obligation Bonds, Series 2017A.

{Moved by Gus E. Pappas, Council Member, and seconded jointly by Pat B. McLaughlan and David R. Montague, Council Members}

Mayor Friedberg opened the floor for deliberation on the motion. Hearing none, he called for action on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Pat B. McLaughlan, David R. Montague
AYES:	Friedberg, Reed, Pappas, McLaughlan, Fife, Montague
ABSENT:	Pollard

F. Community Interest Items from the Mayor and City Council.

Community interest items from the Mayor and City Council included expressions of thanks to Library Director Mary Cohrs for her work on the citizens survey; expression of thanks to the City for flowers sent to Council Member Fife's husband; expressions of thanks to Randall's for the nice presentations they made in support of the City's first responders and the parks; expressions of thanks to Staff for the recent board and commission training; and expressions of thanks to the City's recent "Mayor for the Day," seven-year old Chloe Copeland.

G. Adjourn.

Mayor Friedberg announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 8:10 p.m. on Monday, August 7, 2017.



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 14, 2017

Council Chamber

Special Session (Public Hearing)

6:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

SPECIAL SESSION (PUBLIC HEARING) - 6:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Special Session of the City Council of the City of Bellaire, Texas, to order at 6:02 p.m. on Monday, August 14, 2017. The Special Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Absent
Gus E. Pappas	Council Member	Absent
Pat B. McLaughlan	Council Member	Absent
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Diane K. White, Assistant City Manager; Terrence Beaman, Chief Financial Officer; and Tracy L. Dutton, City Clerk.

C. Reading of Notice of Public Hearing - Tracy L. Dutton, City Clerk.

Tracy L. Dutton, City Clerk, read the "Notice of Public Hearing" into the record. City Clerk Dutton advised that the notice was published in the legal notices section of the Southwest News and on the City's official bulletin board on Tuesday, July 25, 2017. The notice was also published through a newsflash on the home page of the City's website from July 19, 2017, through August 14, 2017.

D. Summary of Public Hearing Procedure - Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, summarized the public hearing procedure.

Minutes Acceptance: Minutes of Aug 14, 2017 6:00 PM (Adoption of Minutes:)

E. Presentation of Proposal:

Public hearing regarding the proposed budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018 (FY 2018 Budget) - Submitted by Paul A. Hofmann, City Manager; Presented by Terrence Beaman, Chief Financial Officer.

Terrence Beaman, Chief Financial Officer, presented an overview of the proposed budget for the City of Bellaire for fiscal year 2018, with a focus on the City's two operating funds, the General Fund and the Enterprise Fund.

Resources and uses by function were reviewed, as well as proposed expenditures by category for the two operating funds. Budget highlights included a proposed General Fund revenue increase of 2.4% and a proposed tax rate of \$0.4142 for the General Fund. Uses were proposed to decrease by 2.9% for the General Fund. A proposed revenue increase of 7% was attributable to the Enterprise Fund, and uses were proposed to decrease by 1% for the Enterprise Fund.

Chief Financial Officer Beaman concluded his presentation with an overview of the tax dollars paid by a resident to various taxing entities.

F. Public Comment.

Mayor Friedberg recognized speakers who had completed a sign-up sheet prior to the commencement of the public hearing. He restated the time limit for each speaker.

Jim Balough:

Mr. Balough addressed City Council and indicated that he was speaking on behalf of his neighbors in protest of any increase in taxes. Mr. Balough advised that Mayfair Street was paying taxes, but had not seen any improvements over the past several years in their area of the City. For example, there were no sidewalks. The area was also constantly bombarded by traffic, in his opinion.

With respect to the nearby Chevron property, Mr. Balough indicated that he was surrounded by four remediation wells, which had devalued his property, in his opinion, and urged City Council to consider increasing taxes on the Chevron property.

Elaine Mowad:

Ms. Mowad addressed City Council and expressed her concern regarding property taxes. She advised that she took an opportunity to speak with her neighbors regarding proposed increased property taxes. Those neighbors were in agreement and concerned as well. Ms. Mowad stated that property taxes were a burden for many retired residents of Bellaire.

Jim Avioli, Sr.:

Mr. Avioli addressed City Council and complimented Chief Financial Officer Beaman on his budget presentation. He suggested that the City consider preparing some explanations for some of the items that were projected to increase by more than \$50,000, such as compensation increases for the Bellaire Fire Department (\$52,000) and Bellaire Police Department (\$250,000). Other expenditure increases were related to the Public Works Department (\$62,000) and to the Parks, Recreation and Facilities Department (\$48,000).

Mr. Avioli advised that from his perspective, the budget was clear with respect to the detail. In closing, he asked City Council to be conscious of tax increases that occurred as a result of the issuance of additional bonded indebtedness.

Catherine Lewis:

Ms. Lewis addressed City Council and stated that an overall increase of 7-8% was over the top in terms of budget, in her opinion. Ms. Lewis referred to valuation increases assessed by the Harris County Appraisal District each year, usually in the amount of 10%. That increase coupled with the City's budget increase totaled 17%.

Ms. Lewis stated that she felt that the budget was out of control and made reference to numerous expenditures that had increased significantly.

Andrew Jerige:

Mr. Jerige addressed City Council and advised that he had looked at what was going on around the City. He stated that an average home in Bellaire was \$843,000. Residents, on average, paid approximately \$19,638 in property taxes. The tax increase for Bellaire represented approximately \$243 per home.

Outside of Bellaire, Mr. Jerige advised that the current value of a home was approximately \$299,000. The current total tax rate was a little higher; however, homeowners outside of Bellaire paid approximately \$12,000 less in taxes. He asked why Bellaire could not manage on the additional portion of that \$12,000 they were receiving from its homeowners.

Barbara Jerige:

Ms. Jerige addressed City Council regarding the proposed tax increase for the City of Bellaire. She advised that the property valuations were where the majority of the taxes for the City came from, and that the reason property valuations had not increased as much as the City had hoped was because the Houston economy had declined over the year.

Ms. Jerige stated that many employees in the private sector did not receive raises or bonuses and some lost their jobs altogether. Many Bellaire residents had been affected by the slumping economy and had to adjust their spending in order to account for the lack of increases and, for some, even losses.

Ms. Jerige respectfully asked the City to take another look at the 2018 budget and adjust the planned spending down to match the City's current income. Residents were already paying so much in taxes in Bellaire that it was becoming increasingly less affordable and, for some, financially impossible to live in Bellaire versus Houston. She urged City Council to look at the budget and figure out where spending could be reduced.

Lynn McBee:

Ms. McBee addressed City Council regarding the tax rate. She indicated that her social security had not increased in three years. In order to live on her income, she compensated by taking cuts. The impact of what City Council did with the tax rate and budget was real.

She noted that City Council was elected to represent the residents and their first

obligation was to the residents. She advised that deliberations needed to be at a policy level.

G. Questions from the Mayor and City Council.

Mayor Friedberg opened the floor for questions of Staff from the City Council. Following questions, Mayor Friedberg closed the public hearing.

H. Close Public Hearing and Adjourn.

Mayor Friedberg advised that since the budget public hearing was strictly legislative in nature and not adjudicative, as most public hearings were, public comment would continue to be received on the proposed budget up until its final deliberation, which was anticipated to occur on Monday, September 18, 2017.

Mayor Friedberg announced that the Special Session (Public Hearing) was adjourned at 7:35 p.m. on Monday, August 14, 2017.

Minutes Acceptance: Minutes of Aug 14, 2017 6:00 PM (Adoption of Minutes:)



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 15, 2017

Council Chamber

Special Session (Workshop)

6:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

SPECIAL SESSION (BUDGET WORKSHOP #1) - 6:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

Roman F. Reed, Mayor Pro Tem, called the Special Session (Budget Workshop #1) to order at 6:00 p.m. on Tuesday, August 15, 2017. The Special Session was held in the CenterPoint Energy Community Center, Second Floor of the Bellaire Family Aquatic Center, 7001 Fifth Street, Bellaire, Texas 77401.

Mayor Pro Tem Reed announced that Mayor Andrew S. Friedberg was called out of town on business and would not be present this evening.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Pro Tem Reed announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Absent
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Absent
Gus E. Pappas	Council Member	Present*
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Diane K. White, Assistant City Manager; Terrence Beaman, Chief Financial Officer; and Tracy L. Dutton, City Clerk.

*Council Member Gus E. Pappas arrived at 6:06 p.m., shortly after the meeting was called to order.

C. Budget Discussion:

Discussion and presentation regarding the FY 2018 proposed budget for the City of Bellaire, Texas, with a focus on responding to the budget questions previously asked by Council Members - Requested by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, advised that the budget workshop was intended to be open-ended without a great deal of structure or additional staff presentation.

City Manager Hofmann referred to a handout given to members of City Council at the beginning of the budget workshop that listed questions from Council Member

Minutes Acceptance: Minutes of Aug 15, 2017 6:00 PM (Adoption of Minutes:)

David R. Montague. He advised that answers had been prepared by Staff and were included on the handout.

Members of City Council were reminded that Budget Workshop #2 would be held the next Monday, August 21, 2017, and that the City's health benefits consultant would make a presentation recommending a partial self-funding approach to the City's health benefits plan for 2018.

City Manager Hofmann also recapped questions that arose from the budget public hearing. He indicated that discussions regarding an organizational restructuring to combine the Public Works and Development Services departments had slowed down. He noted that there were some things the City could do to focus on combined efforts, such as rights-of-way management, without combining the two departments.

Mayor Pro Tem Reed recognized each Council Member individually for the purpose of providing feedback or raising questions of Staff regarding the budget.

D. Adjourn.

Mayor Pro Tem Reed announced that the Special Session (Budget Workshop #1) of the City Council of the City of Bellaire, Texas, was adjourned at 7:48 p.m. on Tuesday, August 15, 2017.

Minutes Acceptance: Minutes of Aug 15, 2017 6:00 PM (Adoption of Minutes:)

C. Budget Discussion:

Discussion and presentation regarding the FY 2018 proposed budget for the City of Bellaire, Texas, with a focus on compensation and benefits - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, advised that members of the City Council had received a packet last Friday evening for this meeting, and that one of the items included in the packet was a presentation that Harris Reed with Higginbotham, the City's health and benefits consultant, would provide this evening.

Harris Reed, Higginbotham, presented changes that might occur in the City's benefit program, including an overview of rates and claims history with the City's previous carrier, Aetna, and current carrier, Cigna, as well as a recommendation to continue with the current carrier with a partially self-funded product.

At the conclusion of Mr. Reed's presentation, members of City Council had an opportunity to ask questions of Mr. Reed.

Following questions, Mayor Friedberg asked if there was any objection to adjourning the workshop until later in the evening, at which time it would be taken back up after the Regular Meeting had concluded. Noting no objection, the workshop was adjourned at 7:20 p.m. on Monday, August 21, 2017.

{See Regular Meeting Minutes}

Mayor Friedberg called the adjourned Budget Workshop #2 to order at 8:55 p.m. on Monday, August 21, 2017. He noted that City Council had recessed for ten minutes following the conclusion of the Regular Meeting.

Mayor Friedberg certified that a quorum of all members of the City Council was present.

Yolanda Howze, Director of Human Resources, provided an overview of a compensation and benefits study performed for the City by Arthur J. Gallagher & Company in collaboration with the cities of West University Place, Sugar Land, Dickinson, and Webster, including salary data comparisons with benchmark cities and recommendations for varying degrees of market alignment.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg announced that the workshop was concluded.

D. Adjourn.

Mayor Friedberg announced that the Regular Session was adjourned at 9:46 p.m. on Monday, August 21, 2017.

II. REGULAR MEETING**A. Call to Order - Andrew S. Friedberg, Mayor.**

Mayor Friedberg called the Regular Meeting of the City Council of the City of Bellaire, Texas, to order at 7:20 p.m. on Monday, August 21, 2017.

{Budget Workshop #2 was adjourned at 7:20 p.m. to allow the Regular Meeting to proceed, and resumed at 8:55 p.m. following the conclusion of the Regular Meeting.}

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Roman F. Reed	Mayor Pro Tem	Present
Trisha S. Pollard	Council Member	Present
Gus E. Pappas	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Other officials present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Inspirational Reading and/or Invocation - Trisha S. Pollard, Council Member.

Trisha S. Pollard, Council Member, provided the inspirational reading for the evening.

D. Pledges to the Flags - Trisha S. Pollard, Council Member.

Council Member Pollard led the members of the City Council and audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. Personal/Audience Comments.

Mayor Friedberg announced that personal/audience comments would be accepted other than on the subject of item G(2)(a), which concerned a petition for the abandonment and sale of certain public property, as oral public comment on that item was closed following a public hearing previously held.

Moody Soliman:

Mr. Soliman addressed City Council and noted that he was the previous applicant of a specific use permit. He indicated that he applied for the specific use permit in March, went through the public hearings process, and was granted the permit subject to some conditions that had to be met.

Mr. Soliman stated that he was very pleased with the location he had leased for his business and was excited to be in Bellaire. He noted that he had accepted the conditions the City had placed on his permit and had complied, but still did not have a Certificate of Occupancy.

F. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated August 21, 2017, to members of the City Council.

At the completion of the City Manager's Report, **Mayor Friedberg** opened the floor for questions from the City Council. Following questions, Mayor Friedberg announced that the City Manager's Report was concluded and continued to the next report on the agenda.

2. Presentation of the FY 2017 Third Quarter Report for the City of Bellaire, Texas - Submitted by Terrence Beaman, Chief Financial Officer.

Terrence Beaman, Chief Financial Officer, presented the FY 2017 Third Quarter Report for the City of Bellaire, Texas, to members of the City Council.

At the end of Chief Financial Officer Beaman's presentation, **Mayor Friedberg** opened the floor for questions from City Council. Following questions, Mayor Friedberg announced that the FY 2017 Third Quarter Report was concluded and continued to the next item of business on the agenda.

G. New Business:**1. Consent Agenda:****a. Bid Award:**

Consideration of and possible action on a recommendation from the Public Works Department to award Bid No. 17-009, Water Distribution Piping and Fittings, to HD Supply in an amount not to exceed \$75,000 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the Mayor and City Clerk of the City of Bellaire, Texas, to execute and attest to, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with HD Supply for the provision of water distribution piping and fittings in an amount not to exceed \$75,000 – Submitted by Michael Leech, Director of Public Works.

b. General and Special Elections:

- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a General Election within the City of Bellaire, Texas, for the purpose of electing a Mayor, Councilman--Position No. 1, Councilman--Position No. 3, and Councilman--Position No. 5 for the City Council; establishing the date of the General Election as the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Tracy L. Dutton, City Clerk.

- ii. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a Special Election within the City of Bellaire, Texas, for the purpose of amending the Charter of the City of Bellaire, Texas; establishing the date of the Special Election on the uniform election date designated by the State of Texas as the first Tuesday after the first Monday in November or November 7, 2017; establishing election precincts, polling places, and appointing election officials; and setting forth certain guidelines - Submitted by Alan P. Petrov, City Attorney.

Following the reading of the captions of the three items on the Consent Agenda, **Mayor Friedberg** inquired as to whether any member of City Council wished to remove an item for separate consideration.

Mayor Friedberg indicated that he wished to remove item G(1)(b)(ii) for separate consideration. Noting no other requests to remove any items, he entertained a motion to adopt the Consent Agenda consisting of the remaining two items, G(1)(a) and G(1)(b)(i).

Motion:

To adopt the Consent Agenda dated August 21, 2017, consisting of two items, G(1)(a) and G(1)(b)(i).

{Moved by Gus E. Pappas, Council Member, and seconded by Michael Fife, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gus E. Pappas, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	None

Separate consideration of item G(1)(b)(ii):

Mayor Friedberg advised that the reason he requested separate consideration of the agenda item was because he felt several things were missing from the discussion City Council had had on July 17, 2017. He noted that City Council had given direction that the Charter propositions effectuate gender neutrality in the document as opposed to maintaining the status quo under the current Charter, which simply gave City Council the option to do so by ordinance. He asked the City Attorney if City Council could, by amendment this evening, include gender neutrality.

Alan P. Petrov, City Attorney, indicated that City Council could amend the document this evening. He suggested offering a proposal to add a measure with a proposition that would globally change the Charter to be gender neutral.

Mayor Friedberg continued with a reference to Proposition C and indicated that the proposition had not quite captured what City Council

discussed on July 17. He noted that he thought the word "fee" was to be replaced with the word "stipend."

To begin deliberation, **Mayor Friedberg** called for a motion to adopt the ordinance as presented to call a Special Election for the purpose of amending the City Charter.

Motion:

To adopt the ordinance as presented to call a Special Election for the purpose of amending the City Charter.

{Moved by David R. Montague, Council Member, and seconded by Michael Fife, Council Member}

Mayor Friedberg offered an amendment to the ordinance to address gender neutrality.

Amendment No. 1:

To add a measure and proposition to amend the City Charter so as to make all sections of the City Charter gender neutral.

Mayor Friedberg inquired as to whether there was any objection to the adoption of Amendment No. 1. Hearing none, he announced that the ordinance before City Council this evening would be amended to include a measure and proposition that would amend the City Charter so as to make all sections of the City Charter gender neutral and announced that **Amendment No. 1 was adopted by general consent.**

Mayor Friedberg noted that the measure and proposition would be incorporated into the ordinance prior to its execution.

Amendment No. 2:

To amend Proposition C to read as follows: "An amendment to the City Charter replacing the existing Council compensation structure with a flat monthly stipend and allowing the Council to change the stipend provided that any increase would have to be ratified by a majority of the voters."

{Moved by Andrew S. Friedberg, Mayor, and seconded by Trisha S. Pollard, Council Member}

RESULT:	ADOPTED [6 TO 1]
MOVER:	Andrew S. Friedberg, Mayor
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, Fife, Montague
NAYS:	McLaughlan
ABSENT:	None

Mayor Friedberg opened the floor for discussion on the motion, as amended.

Trisha S. Pollard, Council Member, referred to additional changes that needed to be made to the ordinance as follows:

- Initial caps on the last two words on packet page 121 ("City Council"); and
- Consistency in the references to "Council Member" as two words rather than one word throughout the document.

Discussion ensued wherein the City Attorney advised that a formal amendment was not necessary for him to incorporate the scrivener's errors that Council Member Pollard asked to be addressed.

Roman F. Reed, Mayor Pro Tem, inquired as to whether there might be a way to better express Proposition P.

City Attorney Petrov noted that the language that appeared on the ballot was very limited because of space constraints that Harris County had with the electronic voting machines. He noted that informational material would be provided to include the measures with the propositions.

Mayor Friedberg reminded Council and the public that a Town Hall Meeting was targeted for October 16th to present the set of changes to the Charter in order to help the voters be as educated as possible.

Noting no further discussion on the motion, **Mayor Friedberg** called for a vote on the motion, as twice amended.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David R. Montague, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	None

2. Adoption of Ordinance(s)/Resolution(s):

Minutes Acceptance: Minutes of Aug 21, 2017 6:00 PM (Adoption of Minutes:)

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the abandonment and subsequent sale of an interest in a portion of Lot 2, Block 18, Southdale, an addition in Harris County, Texas, together with the north two and one-half (2 1/2) feet of the abutting five (5) foot abandoned alley quitclaimed by the City of Bellaire to the abutting property owners by Ordinance No. 95-004, being 615 square feet of vacant land located along the east line of said Lot 2, Block 18 and adjacent two and one-half (2 1/2) feet of the referenced abandoned alley, commonly known as 4403 Wendell Street, Bellaire, Harris County, Texas; authorizing Petitioners Larry and Kristina R. Forehand to purchase said 615 square feet of vacant land from the City of Bellaire, Texas; and authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, any documents necessary to effectuate such abandonment and sale including, but not limited to a special warranty deed for said 615 square feet of land - Submitted by ChaVonne Sampson Development Services Interim Director on behalf of Petitioners Larry and Kristina R. Forehand.

Mayor Friedberg read the agenda item caption and noted that the item was the subject of a public hearing at City Council's last Regular Session. He began by entertaining a motion to adopt an ordinance as presented authorizing the abandonment and subsequent sale of the subject property to the petitioners.

Motion:

To adopt an ordinance as presented authorizing the abandonment and subsequent sale of the subject property to the petitioners contingent upon receipt by the City within six months of payment in the amount of \$19,000.00.

{Moved by Michael Fife, Council Member, and seconded by David R. Montague, Council Member}

Mayor Friedberg opened the floor for questions and deliberation related to the motion. Following deliberation, **Roman F. Reed, Mayor Pro Tem**, offered an amendment to the motion.

Amendment No. 1:

To abandon the property as opposed to a sale.

The amendment failed due to lack of second.

Discussion of the motion ensued. Members of the City Council congratulated the petitioners, Mr. and Mrs. Forehand, on their excellent presentation at the public hearing. However, Council Members expressed two main concerns. First, that the City might one day need to use the property, and second, that if instead the City might one day no longer need the existing lift station, the remaining lot would be undersized and could not be developed.

Noting no further discussion or deliberation, **Mayor Friedberg** called for action on the motion.

RESULT:	DEFEATED [1 TO 6]
MOVER:	Michael Fife, Council Member
SECONDER:	David R. Montague, Council Member
AYES:	Reed
NAYS:	Friedberg, Pollard, Pappas, McLaughlan, Fife, Montague

- b. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas establishing a policy that the City update the Flood Hazard Mitigation Plan in accordance with the process prescribed by the Community Rating System (CRS) of the National Flood Insurance Program (NFIP), and authorizing the City Manager to establish a Flood Hazard Mitigation Task Force to update the aforementioned plan – Submitted by ChaVonne Sampson, Interim Director of Development Services.

Mayor Friedberg read the agenda item caption and called for a motion to adopt the resolution as presented.

Motion:

To adopt the resolution as presented.

{Moved by David R. Montague, Council Member, and seconded by Michael Fife, Council Member}

Mayor Friedberg opened the floor for questions and discussion. Following questions, Mayor Friedberg called for action on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David R. Montague, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Reed, Pollard, Pappas, McLaughlan, Fife, Montague

H. Community Interest Items from the Mayor and City Council.

Community interest items from the Mayor and City Council included expressions of thanks to City staff for their work on the budget and answers to questions; and reminders of an upcoming Police and Fire Foundation Fundraiser sponsored by the Bellaire Business Association.

I. Adjourn.

Mayor Friedberg announced that the Regular Meeting of the City Council of the City of Bellaire, Texas, was adjourned at 8:45 p.m. on Monday, August 21, 2017.

Mayor Friedberg noted that City Council would return to the adjourned Budget Workshop #2, after a brief recess.

{See Budget Workshop #2 Minutes}



**SCHEDULED
ORDINANCE (ID # 2368)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas granting a code suspension for PATRONS for Bellaire Parks relating to a request to waive alcohol and curfew restrictions in Bellaire Town Square for up to six events hosted by PATRONS for Bellaire Parks beginning October 2, 2017, ending September 30, 2018, said approval of which shall be granted by the City Manager - Submitted by Cheryl Bright, on behalf of the PATRONS for Bellaire Parks.

Background/Summary:

Currently the use and consumption of alcohol within Bellaire Town Square is prohibited pursuant to Section 3-3 of the Bellaire Code of Ordinances.

Currently the curfew imposed by the City of Bellaire, Texas, for Bellaire Town Square begins at 11:00 p.m. in Bellaire Town Square pursuant to Section 27-95 of the Bellaire Code of Ordinances;

On September 22, 2017, the City of Bellaire received a letter from Patrons for Bellaire Parks requesting that the City Council waive or suspend the provisions of the Bellaire Code of Ordinances relating to the use and consumption of alcoholic beverages (beer and wine) in Bellaire Town Square and extending the curfew start time from 11:00 p.m. to 12:00 a.m. for up to six events to be hosted by Patrons for Bellaire Parks between October 2, 2017, and September 30, 2018. Approval of which shall be granted by the City Manager on a case-by-case basis.

Each request would be subject to the same permitting requirements as outlined in the permit process to allow alcohol in the Bellaire Civic Center and the CenterPoint Energy Community Center.

Ordinance is being reviewed by City Attorney.

Previous Council Action Summary:

Council has previously waived alcohol and curfew restrictions for The PATRONS for Bellaire Parks to host up to six events annually in Bellaire Town Square subject to the approval of the City Manager and the City of Bellaire's permitting requirements for use of alcohol in Community Centers.

Fiscal Impact:

NA

Recommendation:

Cheryl Bright, Assistant Parks, Recreation, & Facilities Director, recommends consideration and approval of this request.

ATTACHMENTS:

- Ordinance Patrons Alcohol and Curfew 2017-2018 (DOC)
- Patrons Council waiver letter for 6 events 9-22-17 (DOCX)



ORDINANCE NO. 17-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, GRANTING A CODE SUSPENSION FOR PATRONS FOR BELLAIRE PARKS RELATING TO A REQUEST TO WAIVE ALCOHOL AND CURFEW RESTRICTIONS IN BELLAIRE TOWN SQUARE FOR UP TO SIX EVENTS BETWEEN OCTOBER 2, 2017, AND SEPTEMBER 30, 2018.

WHEREAS, the use and consumption of alcohol within Bellaire Town Square is prohibited pursuant to Section 3-3 of the Bellaire Code of Ordinances; and

WHEREAS, the curfew imposed by the City of Bellaire, Texas, for Bellaire Town Square begins at 11:00 p.m. pursuant to Section 27-95 of the Bellaire Code of Ordinances; and

WHEREAS, by letter dated September 22, 2017, Patrons for Bellaire Parks has requested that the City Council waive or suspend the provisions of the Bellaire Code of Ordinances relating to the use and consumption of alcoholic beverages in Bellaire Town Square and extend the curfew start time from 11:00 p.m. to 12:00 a.m. for up to six events to be hosted by Patrons for Bellaire Parks between October 2, 2017, and September 30, 2018; and

WHEREAS, Patrons for Bellaire Parks is a not-for-profit citizen's organization that works to enhance and augment the parks and green spaces within the City of Bellaire, Texas; and

WHEREAS, the City Council of the City of Bellaire, Texas, finds that granting the request of Patrons for Bellaire Parks will assist the mission of Patrons for Bellaire Parks and in turn directly benefit the City of Bellaire, Texas; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

1. The recitals set forth above are found to be true and correct.
2. The City Council of the City of Bellaire, Texas, hereby suspends the application of Section 3-3 of the Bellaire Code of Ordinances and extends the curfew start time from 11:00 p.m. to 12:00 a.m. for up to six events hosted by Patrons for Bellaire Parks between October 2, 2017, and September 30, 2018.
3. The suspension and curfew extension provided for in paragraph 2 above is subject to and contingent upon the City Manager's approval of the date of the event and, as it relates to alcohol, compliance with the requirements of Section 3-5 of the Bellaire Code of Ordinances relating to the permit procedures for the use and consumption of alcoholic beverages in City-Owned public places.
4. This Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and ADOPTED this, the 2nd day of October, 2017.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM

Alan P. Petrov
City Attorney

September 22, 2017

Mayor Andrew Friedberg
And Bellaire City Council
City of Bellaire
7008 S. Rice Ave.
Bellaire, TX. 77401

Re: Patrons for Bellaire Parks

Dear Mayor Friedberg and City Council:

As you are aware, Patrons for Bellaire Parks hosts a number of fundraising events alongside the City of Bellaire during the calendar year. The first event on our lineup for the 2017-2018 calendar year is a community event on Saturday, October 21st from 1-5 p.m. where funds raised through sponsorships and food/drink donations will benefit the Bellaire Brave and be headlined by Dennis Quaid, a former Bellaire resident.

In anticipation of events we might want to host in Bellaire Town Square in addition to the aforementioned event, **we would like to respectfully request a waiver of the City's no alcohol in the parks ordinance for up to six events** (similar to what the City Council granted the Nature Discovery Center) **through 9-30-18 and an extension of the park curfew until 12 am for the six events.** These events would all serve to result in strengthened community bonds as well as provide resources for projects and initiatives that will benefit our community.

We hope that all of you will join us on October 21st. We sincerely thank you for your assistance.

Sincerely,

Kristi Coffey
President, Patrons for Bellaire Parks

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 10/02/17 06:00 PM
Department: City Manager's Office
Category: Amendment
Department Head: Paul A. Hofmann
DOC ID: 2371

SCHEDULED**ACTION ITEM (ID # 2371)****Item Title:**

An amending resolution of the City Council of the City of Bellaire, Texas, updating and expanding upon Resolution No. 17-07 previously adopted by the City Council on August 21, 2017, to additionally charge the City's Flood Hazard Mitigation Task Force to develop actionable local, regulatory and regional policy recommendations for the prevention of future flooding – Submitted by Andrew S. Friedberg, Mayor, and Paul A. Hofmann, City Manager.

Background/Summary:

On August 21, the City Council approved a resolution to update the Flood Hazard Mitigation Plan. That resolution authorized the City Manager to establish a Flood Mitigation Task Force charged with updating the Plan and making recommendations to the City Council.

Everything included in the August 21 resolution still needs to happen. The Mayor and City Manager are jointly recommending that the work of the Flood Mitigation Task Force, while always known to be important, cannot, in the aftermath of Hurricane Harvey, continue on as per normal. On October 2, the Council is being asked to approve additions to the earlier resolution. The important additions are:

- Specific instructions on outcomes to be included in the Flood Hazard Mitigation Plan that address current policy and strategic issues facing the community in the aftermath of Hurricane Harvey; and
- The creation of a City Council Liaison Team, appointed by the Mayor, to support the efforts of the Flood Mitigation Task Force and to facilitate the development of recommendations for future Council decision making.

Many flood-impacted residents have already appeared before the City Council to voice their concerns and suggestions. Many others have communicated their frustrations and ideas via telephone or email. It is extremely important that there continue to be a mechanism for meaningful community input. That input, plus the information and advice provided by the City Engineer, must be turned into actionable and tangible strategies.

As has been discussed with Council since Harvey, those strategies are being categorized as local, regulatory, or regional. Local strategies include an assessment of the City's current approach to the design and implementation of City of Bellaire improvement projects. Regulatory strategies include an assessment of the current Building Code requirements. Regional strategies include how best to influence decisions made by other entities, such as the Harris County Flood Control District, that impact Bellaire.

Activities to update the existing Flood Hazard Mitigation Plan began in August 2017. The purpose of the plan is to review current flooding issues and to provide recommendations to meet the City's flood mitigation goals, and it is a routine requirement of the City's participation in the National Flood Insurance Program Community Rating System. The proposed amending resolution goes beyond that, by expanding the charge of the Flood Mitigation Task Force in the aftermath of Hurricane Harvey, to include the development of

actionable local, regulatory and regional policy recommendations for the prevention of future flooding.

The creation of a City Council Liaison Team, appointed by the Mayor, will provide communication between the Task Force and the City Council as flood mitigation continues to be a priority. Council Members have been more “hands-on” in the clean-up, permit processing, question-answering business of the City. The Liaison Team will benefit from that hands-on experience and ensure the continued close engagement of elected officials.

At least 5 meetings will be held to review, amend, and adopt the Flood Hazard Mitigation Plan, as was the case previously. However, it is contemplated that as many meetings as are necessary will be held for the Task Force to perform the additional components of its expanded charge. A public hearing is required to obtain input on the recommended plan. We anticipate holding the public hearing in February of 2018. The plan is expected to be before Council in March 2018 for consideration.

Previous Council Action Summary:

- February 3, 2003 - Council adopted Ordinance 03-008, establishing the Citizens Advisory Task Force on Drainage Issues
- October 6, 2003 - Council adopted Resolution 03-12, establishing a policy to develop a Floodplain Management Plan and a Flood Hazard Mitigation Plan, and establish a Flood Hazard Mitigation Committee to develop said Plans
- February 3, 2003 - Council adopted Ordinance 03-094, extending the term of the Task Force
- May 3, 2004 - Council adopted Resolution 04-04, adopting the Flood Hazard Mitigation Plan
- August 21, 2017 - Council adopted a resolution establishing the Citizens Advisory Task Force for the Flood Hazard Mitigation Plan 2017 update.

Fiscal Impact:

The City Manager has approved a proposal from ARKK Engineers to assist in Floodplain Management Planning for the City. The proposal is for \$41,866.34. Funding was allocated as a part of the CIP, which was approved with the FY 2017 Annual Budget in the amount of \$50,000.00.

ATTACHMENTS:

- Resolution 17-xx - Establishment of Flood Hazard Mitigation Task Force - UPDATED (2) - Clean (DOC)
- Resolution 17-xx - Establishment of Flood Hazard Mitigation Task Force - UPDATED (2) (DOC)



RESOLUTION NO. 17-____

AN AMENDING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, RESOLVING THAT THE CITY UPDATE ITS FLOOD HAZARD MITIGATION PLAN IN ACCORDANCE WITH A PROCESS PRESCRIBED BY THE COMMUNITY RATING SYSTEM OF THE NATIONAL FLOOD INSURANCE PROGRAM, AND AUTHORIZING THE CITY MANAGER TO ESTABLISH A FLOOD HAZARD MITIGATION TASK FORCE TO UPDATE THE AFOREMENTIONED PLAN AND TO DEVELOP ACTIONABLE LOCAL, REGULATORY AND REGIONAL POLICY RECOMMENDATIONS FOR THE PREVENTION OF FUTURE FLOODING.

WHEREAS, the City of Bellaire, Texas is located within an area of Harris County, which from time to time is negatively impacted by heavy rainfall, storm water run-off, drainage, and occasional flooding; and

WHEREAS, the City of Bellaire, Texas has been certified by the Community Rating System since 1993 and currently has a rating of 7; and

WHEREAS, properties within the City of Bellaire, Texas have been severely damaged due to the effects of flooding during historical rainfall events, most recently in Hurricane Harvey, in which more than 30% of Bellaire homes experienced structure flooding; and

WHEREAS, the City Council of the City of Bellaire, Texas, recognizing the problems associated with poor drainage and potential flooding, did establish a Citizens Advisory Task Force on Drainage Issues, which was charged with the accomplishment of specific objectives to mitigate the hazards associated with flooding; and

WHEREAS, the Citizens Advisory Task Force on Drainage Issues, in carrying out its charge, determined that it is in the best interests of the City of Bellaire, Texas, to continue participation in the Community Rating System of the National Flood Insurance Program in order to provide flood insurance premium discounts for its residents; and

WHEREAS, a comprehensive planning process resulting in an updated Flood Hazard Mitigation Plan as prescribed by the Federal Emergency Management

Agency will accomplish most of the objectives of the Flood Hazard Mitigation Task Force on Drainage Issues, as well as keep the City of Bellaire, Texas, in good standing with the Community Rating System; and

WHEREAS, Hurricane Harvey and its impact on the City of Bellaire has heightened concerns and will require more robust Council and citizen engagement;
NOW THEREFORE,

**BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

1. THAT it be the policy of the City of Bellaire, Texas, that the City of Bellaire, Texas, engage in a process that results in the update of the Flood Hazard Mitigation Plan in order to identify flood hazards that will limit the impact of flood-related losses to commercial and residential property within the City of Bellaire, Texas, and to remain in good standing in the Community Rating System of the National Flood Insurance Program.

2. THAT the City Manager is hereby authorized to establish a Flood Hazard Mitigation Task Force consisting of the following components as outlined in the Community Rating System:

Flood Hazard Mitigation Task Force

At least one stakeholder per staff member, to be selected from the following areas:

- Bellaire Homeowner (x2)
- Utility Company
- Builder/Developer
- Previous Board or Commission Member

Council Liaison Team (Appointed by the Mayor)

A maximum of three Council members to perform the following:

- Monitor the level of citizen engagement
- Ensure broad and ongoing communication
- Recommend necessary Council action

Staff Technical Advisory Team

At least one staff member from the following Departments:

- Development Services
- Public Works
- Parks, Recreation, & Facilities
- Public Safety (Police or Fire)
- City Manager's Office

Consulting Technical Advisory Team

- Flood Mitigation Consultant

3. THAT the Flood Hazard Mitigation Task Force be charged with the following:

- a. Update the City of Bellaire, Texas Flood Hazard Mitigation Plan;
- b. Identify and assess hazards associated with the problem of flooding and provide recommended solutions for those problems;
- c. Keep the public informed of its deliberations and recommendations, and of any proposed changes to the floodplain structure for the City of Bellaire, Texas; and
- d. Prepare a post-flood hazard mitigation plan for the City of Bellaire, Texas, that designates target areas and recommends mitigation measures appropriate for the flood hazard facing the City of Bellaire, Texas. Areas of focus shall include:
 - a. Local:
 - i. Assess the Drainage Plan and recommended steps presented by the City Engineer to Council in September 2016
 - ii. Assess drainage criteria for CIP Project selection
 - b. Regulatory:
 - i. Assess the current Building Code Requirements
 - ii. Assess options and develop a recommendation concerning whether to pursue property buyouts and potential FEMA funding participation
 - iii. Review the City's continuing participation in the Community Rating System and National Flood Insurance Program
 - c. Regional:
 - i. Evaluate Regional Flood Hazard Plans and their impact on the City of Bellaire
 - ii. Recommend additional efforts
 - iii. Recommend ways to facilitate and expedite current efforts

4. THAT property owners in the City of Bellaire, Texas are encouraged to:

- a. Attend public meetings to review the City of Bellaire, Texas' mitigation planning activities; and
- b. Assist in updating the mitigation plan by providing information on their experiences and damage during extreme storm events.

5. THAT this Resolution updates and expands upon Resolution No. 17-07 previously adopted by the City Council on August 21, 2017, which is hereby superseded and replaced in its entirety.

PASSED, APPROVED, and ADOPTED by the City Council of Bellaire, Texas, at its Regular Session held on October 2, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney



RESOLUTION NO. 17-____

AN AMENDING RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, ~~RESOLVING ESTABLISHING A POLICY~~ THAT THE CITY UPDATE ~~THE ITS~~ FLOOD HAZARD MITIGATION PLAN IN ACCORDANCE WITH A PROCESS PRESCRIBED BY THE COMMUNITY RATING SYSTEM OF THE NATIONAL FLOOD INSURANCE PROGRAM, AND ~~AUTHORIZE~~ AUTHORIZING THE CITY MANAGER TO ESTABLISH A FLOOD ~~HARARD~~ HAZARD MITIGATION TASK FORCE TO UPDATE THE ~~A FORMENTIONED AFOREMENTIONED~~ PLAN AND TO DEVELOP ACTIONABLE LOCAL, REGULATORY AND REGIONAL POLICY RECOMMENDATIONS FOR THE PREVENTION OF FUTURE FLOODING.

WHEREAS, the City of Bellaire, Texas is located within an area of Harris County, which from time to time is negatively impacted by heavy rainfall, storm water run-off, drainage, and occasional flooding; and

WHEREAS, the City of Bellaire, Texas has been certified by the Community Rating System since 1993 and currently has a rating of 7; and

WHEREAS, ~~some~~ properties within the City of Bellaire, Texas have been severely damaged due to the effects of flooding during historical rainfall events, most recently in Hurricane Harvey, in which more than 30% of Bellaire homes experienced structure flooding; and

WHEREAS, the City Council of the City of Bellaire, Texas, recognizing the problems associated with poor drainage and potential flooding, did establish a Citizens Advisory Task Force on Drainage Issues, which was charged with the accomplishment of specific objectives to mitigate the hazards associated with flooding; and

WHEREAS, the Citizens Advisory Task Force on Drainage Issues, in carrying out its charge, determined that it is in the best interests of the City of Bellaire, Texas, to continue participation in the Community Rating System of the National Flood Insurance Program in order to provide flood insurance premium discounts for its residents; and

WHEREAS, a comprehensive planning process resulting in an updated Flood Hazard Mitigation Plan as prescribed by the Federal Emergency Management Agency will accomplish most of the objectives of the Flood Hazard Mitigation Task Force on Drainage Issues, as well as keep the City of Bellaire, Texas, in good standing with the Community Rating System; ~~NOW, THEREFORE, and~~

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~~WHEREAS, Hurricane Harvey and its impact on the City of Bellaire has heightened concerns and will require more robust Council and citizen engagement; NOW THEREFORE,~~

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BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. THAT it be the policy of the City of Bellaire, Texas, that the City of Bellaire, Texas, engage in a process that results in the update of the Flood Hazard Mitigation Plan in order to identify flood hazards that will limit the impact of flood-related losses to commercial and residential property within the City of Bellaire, Texas, and to remain in good standing in the Community Rating System of the National Flood Insurance Program.

2. THAT the City Manager is hereby authorized to establish a Flood Hazard Mitigation Task Force consisting of the following components as outlined in the Community Rating System:

Flood Hazard Mitigation Task Force

At least one stakeholder per staff member, to be selected from the following areas:

- Bellaire Homeowner (x2)
- Utility Company
- Builder/Developer
- Previous Board or Commission Member

Council Liaison Team (Appointed by the Mayor)

A maximum of three Council members to perform the following:

- Monitor the level of citizen engagement
- Ensure broad and ongoing communication
- Recommend necessary Council action

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Staff Technical Advisory Team

At least one staff member from the following Departments:

- Development Services
- Public Works
- Parks, Recreation, & Facilities

- Public Safety (Police or Fire)
- City Manager's Office

Consulting Technical Advisory Team

- Flood Mitigation Consultant

3. THAT the Flood Hazard Mitigation Task Force be charged with the following:

- Update the City of Bellaire, Texas Flood Hazard Mitigation Plan;
- Identify and assess hazards associated with the problem of flooding and provide recommended solutions for those problems;
- Keep the public informed of its deliberations and recommendations, and of any proposed changes to the floodplain structure for the City of Bellaire, Texas; and

d. Prepare a post-flood hazard mitigation plan for the City of Bellaire, Texas, that designates target areas and recommends mitigation measures appropriate for the flood hazard facing the City of Bellaire, Texas. Areas of focus shall include:

a. Local:

- Assess the Drainage Plan and recommended steps presented by the City Engineer to Council in September 2016
- Assess drainage criteria for CIP Project selection

b. Regulatory:

- Assess the current Building Code Requirements
- Assess options and develop a Create a plan and recommendation concerning whether tofor pursuingpursue property buyouts and potential FEMA funding participation
- Review the City's continuing participation in the Community Rating System and National Flood Insurance Program

c. Regional:

- Become familiar withEvaluate Regional Flood Hazard Plans and their impact on the City of Bellaire
- Recommend additional efforts

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iii. Recommend ways to facilitate and expedite current efforts.

4. **THAT** property owners in the City of Bellaire, Texas are encouraged to:

a. Attend public meetings to review the City of Bellaire, Texas' mitigation planning activities; and

b. Assist in updating the mitigation plan by providing information on their experiences and damage during extreme storm events.

~~b.5.~~ **THAT** this Resolution updates and expands upon Resolution No. 17-07XX previously adopted by the City Council on August 21, 2017, which is hereby superseded and replaced in its entirety.

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PASSED, APPROVED, and ADOPTED by the City Council of Bellaire, Texas, at its Regular Session held on August 21~~October 2~~, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Res. No. 17-____

Page 4 of 4

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 10/02/17 06:00 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 2362

**SCHEDULED
RESOLUTION (ID # 2362)**

Item Title:

Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, nominating a candidate for a position on the Board of Directors of the Harris County Appraisal District for a two-year term of office commencing on January 1, 2018, and extending through December 31, 2019 - Submitted by Tracy L. Dutton, City Clerk.

Background/Summary:

As you know, the Harris County Appraisal District ("HCAD") board of directors consists of six members selected by the Harris County Commissioners Court (one member); Houston City Council (one member); Board of Trustees of the Houston Independent School District ("HISD") (one member); Boards of trustees of other school districts and junior colleges (one member); governing bodies of conservation and reclamation districts (one member); and cities and towns (other than the City of Houston) (one member). Each member of the HCAD board serves a term of two years. The member currently representing cities and towns (other than the City of Houston) is Ed Heathcott, and his term expires on December 31, 2017.

HCAD Chief Appraiser Roland Altinger has provided a memorandum outlining the process for selecting directors for the two-year term that begins January 1, 2018 (see attachment). It is a two-step process. First, cities are invited to nominate a candidate by formal action(resolution). The nominee's name, if any, must be submitted to Chief Appraiser Altinger no later than Sunday, October 15, 2017.

The second step in the process will include the submission of a ballot. The City Council must cast its vote by ballot and formally adopt a resolution naming the person for whom it votes no later than December 15, 2017. The Chief Appraiser will count the votes, declare the results, and provide notification by December 20, 2017.

Director and Chairman Ed Heathcott sent an email to my office indicating that he has decided not to run again for the position, after a service of ten years. He has recommended Mike Sullivan, former Harris County Tax Assessor-Collector, for the position. The email is included in this agenda packet.

In addition, the Harris County Mayors' and Councils' Association met on September 20, 2017, and voted to endorse the nomination of Mike Sullivan as the director to serve the cities and towns (other than the City of Houston) on the HCAD Board. Mr. Sullivan's resume is also attached included in this agenda packet.

A resolution has been prepared for City Council's consideration of a nominee to serve on the HCAD Board of Directors, should Council wish to make a nomination.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

City Attorney Review:

N/A (Resolution follows format provided by HCAD)

Recommendation:

Action as City Council deems appropriate.

ATTACHMENTS:

- Harris County Appraisal District Board of Directors Process (PDF)
- Nomination of a Candidate on the Board of Directors of HCAD - 2018-2019 (DOC)

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**Harris County Appraisal District
Interoffice Memorandum**

OFFICE OF CHIEF APPRAISER

**TO: PRESIDING OFFICERS OF TAXING UNITS
SERVED BY THE HARRIS COUNTY APPRAISAL DISTRICT**

FROM: ROLAND ALTINGER, CHIEF APPRAISER

SUBJECT: SELECTION OF APPRAISAL DISTRICT BOARD MEMBERS

DATE: AUGUST 14, 2017

Your taxing unit participates in selecting members of the Harris County Appraisal District's board of directors. The board is composed of six members who serve two-year terms, all of which expire December 31, 2017. This memorandum describes the process of selecting directors for the two-year term that begins January 1, 2018.

Functions of the Board

The appraisal district appraises all property in the county for ad valorem tax purposes. The board of directors is the governing body for the district. This board employs the chief appraiser, sets general policies for the district, and adopts the budget for the district. By law, board members cannot communicate with the chief appraiser regarding appraisals. There is no compensation for service on the appraisal district board of directors; however, directors are reimbursed for travel expenses if incurred. The board of directors typically meets once a month.

Participating Units

The current method of selecting directors was established by resolutions of the county, cities, and school districts participating in the appraisal district in 1981. The method of selection was modified in 1991 after the law was changed to provide a voting entitlement to conservation and reclamation districts and has also been modified to provide a voting entitlement for junior college districts. Sec. 6.031, Tax Code, authorizes an appraisal district to vary both the size and the method of selecting its board members.

The six members of the Harris County Appraisal District's board of directors are selected as follows:

Presiding Officers, August 14, 2017

Page 2

- One member appointed by the Harris County Commissioners Court.
- One member appointed by the Houston City Council.
- One member appointed by the board of trustees of the Houston Independent School District.
- One member appointed by votes of the city councils of the cities other than Houston. Each city council casts a single vote. The candidate who receives the most votes is elected.
- One member appointed by votes of the boards of trustees of the school districts other than Houston Independent School District and by the boards of directors of the junior colleges with territory in Harris County. Each school district board casts a single vote. The junior college districts collectively cast a single vote. The candidate who receives the most votes is elected.
- One member appointed by votes of the governing bodies of the conservation and reclamation districts that participate in the appraisal district. Each body casts a single vote. The candidate who receives the most votes is elected.

In the event the county appoints someone other than the county assessor-collector to the board, the county assessor-collector will serve ex-officio in a non-voting capacity as a seventh member.

Board members whose terms expire December 31, 2017, are:

- Ed Heathcott, Chairman, representing cities & towns, except City of Houston
- Pete Pape, Secretary, representing junior college districts and school districts other than Houston ISD
- Wanda Adams, Assistant Secretary, representing Houston ISD
- Ann Harris Bennett, Ex-Officio Member, Harris County Tax Assessor-Collector
- Jim Robinson, Member, representing Harris County
- Glenn E. Peters, Member, representing conservation and reclamation districts
- Al Odom, Member, representing City of Houston

Eligibility Requirements

An individual must satisfy certain residency, employment, and conflict-of-interest requirements to be eligible to serve on the board of directors.

Residency: The candidate must be a resident of Harris County, and must have resided in the county for at least two years immediately preceding the date he or she takes office. The appraisal district's boundaries are the same as those for Harris County.

Employment: An employee of a taxing unit served by the appraisal district is ineligible, with one exception. An employee may serve if the employee is also a member of the governing body or an elected official of a taxing unit that participates in the district. For example, a member of the governing body of a school district who is also a city employee would be *eligible* to serve on the appraisal district's board of directors. Elected officials or members of governing bodies who are not employed by taxing units are also *eligible* to serve on the board.

An individual is *ineligible* to serve on an appraisal district board of directors if the individual has engaged in the business of appraising property for compensation for use in proceedings under this title or of representing property owners for compensation in proceedings under this title in the appraisal district at any time during the preceding five years.

Conflict-of-interest: A candidate may not serve if the candidate is related to a person who is in the business of appraising property or represents property owners for a fee in proceedings in the appraisal district. Relatives barred are those within the second degree by consanguinity (blood) or affinity (marriage). These persons include: spouse, children, brothers and sisters, parents, grandparents, and grandchildren. The spouse's relatives in the same degree are included.

A candidate who contracts with the appraisal district for any purpose, or who contracts with a taxing unit served by the district for a property tax related purpose, may not serve. The same rule applies to candidates who have a substantial interest in businesses contracting with the appraisal district (for any purpose) or with the taxing unit (for property tax purposes). A candidate has a substantial interest if the candidate or the candidate's spouse has combined ownership of at least ten percent (10%) of the voting stock or shares of the business. A candidate also has a substantial interest if the candidate or the candidate's spouse is a partner, limited partner, or an officer of the business. These prohibitions on contracting continue for the duration of the affected director's term of office.

The appraisal district may not employ any person who is related to an appraisal district director within the second degree by affinity or the third degree by consanguinity. The provision applies to existing employees at the time the director takes office and to employees hired during the director's term.

Delinquent taxes: Texas law makes a person ineligible to serve as an appraisal district director if he or she has delinquent property taxes owing to any taxing unit 60 days after the person knew or should have known of the delinquency.

Selection Procedures

The procedures for selecting members of the board of directors for the two-year term beginning on January 1, 2018, are as follows:

For Cities and Towns Other Than the City of Houston

The cities and towns other than the City of Houston appoint one member by majority vote of their city council. The process for these cities and towns involves two steps: nomination and election.

Nomination

The city council of each city and town has the right to nominate a single candidate for the position. To nominate, the governing body must adopt a resolution nominating the candidate by formal action. The mayor, as presiding officer of the city council, must submit the nominee's name to the chief appraiser of the Harris County Appraisal District no later than Sunday, **October 15, 2017**. The mayor must provide a certified copy of the resolution and may include a cover letter naming the nominee.

Presiding Officers, August 14, 2017

Page 4

Election

Before Monday, October 30, 2017, the chief appraiser will prepare a ballot listing the nominees in alphabetical order. The chief appraiser will deliver a copy of the ballot to the mayor of each voting city or town.

No later than Friday, December ¹⁵~~1~~, 2017, each city council must cast its vote for one of the nominees, formally adopt a resolution naming the person for whom it votes, and submit an official copy to the chief appraiser. *Ballots received by the chief appraiser after December 1 may not be counted.*

By December ²⁰~~15~~, 2017, the chief appraiser will count the votes, declare the results, and notify the winner, the nominees, and the managers of each city and town. A tie vote will be resolved by a method of chance chosen by the chief appraiser.

For Junior Colleges and School Districts Other Than the Houston Independent School District

With the exception described below for junior college districts, exactly the same procedure described for cities and towns above applies to the selection of the member who represents junior colleges and school districts other than Houston ISD. The board of trustees of the school districts must nominate and elect following the deadlines and procedures described above.

The four junior college districts with territory in Harris County may participate in the selection of the member who represents school districts other than Houston ISD and the junior colleges. However, the junior college districts collectively have the same voting authority as a single school district. The boards of trustees of junior college districts may each nominate a candidate following the deadlines and procedures described above. However, the four junior colleges collectively have a single vote in the election. Each board of trustees may cast a vote by resolution and file the resolution with the chief appraiser. The collective vote will be automatically cast for the candidate who receives the most votes from among the junior colleges. As an example, if one candidate receives three votes and another receives one vote, the junior colleges will be deemed to have collectively cast their vote for the candidate who received the three votes.

For Conservation and Reclamation Districts

The procedure and timetable for selecting the member who represents the conservation and reclamation districts are the same as that described above for small cities and school districts.

The conservation and reclamation districts that participate in the appraisal district may cast a single vote. The candidate who receives the most votes is elected.

Presiding Officers, August 14, 2017

Page 5

**For Harris County, the City of Houston,
and the Houston Independent School District**

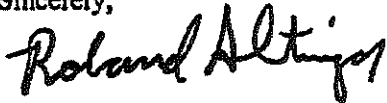
By December 15, 2017, the governing body of each of these entities appoints a single person to represent it on the board. Each governing body must formally adopt a resolution naming the person who will serve as a board member and submit it to the chief appraiser at the address shown below:

Roland Altinger
Harris County Appraisal District
13013 Northwest Freeway
P. O. Box 920975
Houston, TX 77292-0975

To assist you in this process, I have enclosed a suggested form of resolution for the nomination of a candidate to the board of directors of the Harris County Appraisal District.

We invite your questions or comments on the board selection process. Please do not hesitate to call me at (713) 957-5670.

Sincerely,



Roland Altinger, RPA, CAE, CTA, CCA
Chief Appraiser

Attachments

cc: HCAD Board Members
Tax Assessors
Attorneys

Attachment: Harris County Appraisal District Board of Directors Process (2362 : Nomination of Candidate for a Position on the HCAD Board)

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF _____, TEXAS,
NOMINATING A CANDIDATE FOR A POSITION
ON THE BOARD OF DIRECTORS OF THE
HARRIS COUNTY APPRAISAL DISTRICT**

WHEREAS, those cities and towns other than the City of Houston within the Harris County Appraisal District have the right and responsibility to elect one person to the board of directors of the Harris County Appraisal District for a term of office commencing on January 1, 2018, and extending through December 31, 2019; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for such position on said board of directors; now, therefore

BE IT RESOLVED BY THE CITY COUNCIL OF _____

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That _____ (name), _____

_____ (address, zip code) _____ (phone number), be, and he or she is hereby, nominated as a candidate for that position on the board of directors of the Harris County Appraisal District to be filled by those cities and towns other than the City of Houston within the Harris County Appraisal District for a two-year term of office commencing on January 1, 2018.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he or she is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris County Appraisal District no later than October 15, 2017.

PASSED AND APPROVED this _____ day of _____, 2017.

Mayor

ATTEST:

City Secretary

Tracy Dutton

From: Ed and Renee Heathcott <erheathbar@sbcglobal.net>
Sent: Thursday, September 14, 2017 8:14 AM
To: Tracy Dutton
Subject: HCAD Nomination

Tracy,

Mike Sullivan, former Harris County Tax Assessor-Collector, is the recommended individual by HCMCA to serve suburban cities on the HCAD Board. He will be introduced at the September HCMCA meeting next week. As you may know, after 10 years of service, I have decided not to run again for this position.

I served with him three years on the HCAD Board when he represented Harris County. I believe he is well qualified and would do a good job representing suburban cities in my place.

Thank you,

Ed Heathcott

Ed and Renée Heathcott
713-662-2606

Mike Sullivan

4811 Shore Hills Dr. ♦ Kingwood, TX 77345 ♦ (713) 898-6969 ♦ Mike@MikeSullivanInterests.com

Energetic results-oriented professional and elected official experienced in advocacy, working with local, state and federal elected officials, their staff and various agencies. Proven history of working across party lines to achieve desired results. Active with Greater Houston Partnership, multiple chambers of commerce, economic development corporations, special districts and trade associations. Extensive experience in outreach, social media, communications and consensus building.

EXPERIENCE

ELECTED OFFICES:

January 2013 –
December 2016

Harris County Tax Assessor-Collector and Voter Registrar

Successfully managed 500 employees in 16 separate branches with a \$28 million budget and collected over \$6 billion in taxes annually. Worked closely with the City of Houston, Houston ISD, Harris County Port of Houston Authority and 70 other municipalities and jurisdictions.

January 2008 –
December 2012

Houston City Council Member District E

Chair of Ethics and Council Governance, Water Resources Management, and Redistricting while serving under two different administrations. Council district included NASA/Johnson Space Center, Ellington Airport, Port of Houston, six school districts, and four community college districts. Designated as City/County Liaison for Hurricane Ike by Mayor Bill White, with major responsibilities before, during, and after the storm.

May 2004 –
April 2007

Humble ISD Board of Education Trustee

Served as an At-Large Trustee in a fast-growth public school district. Growth necessitated building multiple new schools, redrawing school boundaries, and advocating for funding at the Texas Legislature.

GOVERNMENTAL APPOINTMENTS:

Texas Military Preparedness Commission (2015-2017) – Governor Abbott
Harris County Appraisal District Board of Directors – Commissioners Court
Task Force on Unfunded Mandates – Governor Perry
Executive Committee of the Region H Water Planning Group – Governor Bush

PRIVATE SECTOR:

Jan. 2017-Present

Director of Governmental and Public Affairs, *Group 1 Automotive (NYSE: GPI)*

Responsible for all, governmental and public affairs activities for this Fortune 500 company. Interface with all departments to effect best outcomes for the company. Decision making authority on corporate giving and philanthropy programs. Work with various industry and trade associations in the automotive, business, and property tax fields.

1978 – Present

President/Owner, *Mike Sullivan Interests, LLC (and predecessor entities)*

Entity formed to hold various personal and business interests, from industrial sales and services to real estate brokerage. Also provide consulting, marketing, sales, administrative, and strategic planning services to various small businesses.

1978 – Present

Licensed Texas Real Estate Broker

EDUCATION

2012 – 2015

Bachelor of Science – University of Houston-Downtown
Major in Political Science; Minor in International Relations

2009 – 2011

Associate of Arts – Lone Star College-Kingwood

Mike Sullivan

4811 Shore Hills Dr. ❖ Kingwood, TX 77345 ❖ (713) 898-6969 ❖ Mike@MikeSullivanInterests.com

ACTIVITIES

Honorary Advisory Director, The 100 Club of Houston
Advisory Council Member, Hospital Corporation of America/Gulf Coast Division
Life Member and Lifetime Committeeman, Houston Livestock Show & Rodeo
Advisory Director, Camp Allen
Chairman, University of Houston Leadership and Supervision Advisory Board



RESOLUTION NO. 17-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, NOMINATING A CANDIDATE FOR A POSITION ON THE BOARD OF DIRECTORS OF THE HARRIS COUNTY APPRAISAL DISTRICT FOR A TERM OF OFFICE COMMENCING ON JANUARY 1, 2018, AND EXTENDING THROUGH DECEMBER 31, 2019.

WHEREAS, those cities and towns other than the City of Houston within the Harris County Appraisal District have the right and responsibility to elect one person to the board of directors of the Harris County Appraisal District for a term of office commencing on January 1, 2018, and extending through December 31, 2019; and

WHEREAS, this governing body desires to exercise its right to nominate a candidate for such position on said board of directors; **NOW, THEREFORE,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

Section 1. That the facts and recitations set forth in the preamble of this resolution be, and they are hereby, adopted, ratified, and confirmed.

Section 2. That _____ [name],
 _____ [address, zip code]
 _____ [phone number] be, and he or she is hereby, nominated as a candidate for that position on the board of directors of the Harris County Appraisal District to be filled by those cities and towns other than the City of Houston within

the Harris County Appraisal District for a two-year term of office commencing on January 1, 2018.

Section 3. That the presiding officer of the governing body of this taxing unit be, and he is hereby, authorized and directed to deliver or cause to be delivered a certified copy of this resolution to the chief appraiser of the Harris County Appraisal District no later than Sunday, October 15, 2017.

PASSED, APPROVED, and ADOPTED this 2nd day of October, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 10/02/17 06:00 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 2370

**SCHEDULED
RESOLUTION (ID # 2370)**

Item Title:

Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, designating a Representative and Official Alternate to the General Assembly of the Houston-Galveston Area Council for the year 2018 - Submitted by Tracy L. Dutton, City Clerk.

Background/Summary:

The Houston-Galveston Area Council (H-GAC), founded in 1966, is a voluntary association of local governments in the 13-county Gulf Coast Planning Region of Texas. H-GAC is the organization through which local governments consider issues and cooperate in solving region-wide problems. Early records indicate that Bellaire has participated in H-GAC since 1969.

H-GAC's bylaws provide that each member home rule city with a population under 25,000 (as of the last Federal Census) is entitled to designate one representative and one official alternate to the H-GAC General Assembly. The designees must be elected by the City Council by resolution.

A copy of the letter Andrew S. Friedberg, Mayor, received from Jack Steele, Executive Director of H-GAC, regarding the City's 2018 designees and a draft resolution are attached for City Council's review. Executive Director Steele has requested receipt of our resolution designating our representative and official alternate no later than October 20, 2017. The new designees will attend a dinner meeting of home rule city representatives on November 2, 2017.

Set forth below is an historical reference of the City's representative and official alternate to the H-GAC General Assembly for the last ten years.

Year	Representative	Official Alternate
2017	Pat B. McLaughlan	Gus E. Pappas
2016	Pat B. McLaughlan	Gus E. Pappas
2015	Pat B. McLaughlan	James P. Avioli, Sr.
2014	Pat B. McLaughlan	James P. Avioli, Sr.
2013	Pat B. McLaughlan	James P. Avioli, Sr.
2012	Corbett Daniel Parker	James P. Avioli, Sr.
2011	Will Hickman	Corbett Daniel Parker
2010	Cynthia Siegel	Will Hickman
2009	Pat B. McLaughlan	Will Hickman
2008	Pat B. McLaughlan	Will Hickman

Previous Council Action Summary:

The Bellaire City Council designated Pat B. McLaughlan as the City's representative and Gus

E. Pappas as the City's official alternate on October 10, 2016, by Resolution No. 16-12.

Fiscal Impact:

N/A

City Attorney Review:

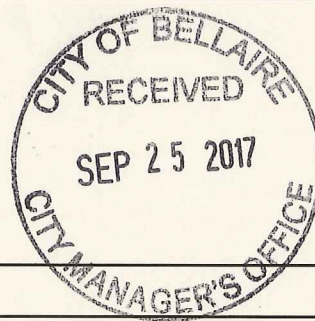
N/A

Recommendation:

The City Clerk recommends that City Council designate a representative and official alternate to represent the City on the H-GAC General Assembly 2018.

ATTACHMENTS:

- Letter from H-GAC to Mayor Friedberg in re 2018 General Assembly (PDF)
- H-GAC General Assembly 2018(DOC)



Houston-Galveston Area Council

Office of the Executive Director

September 20, 2017

Hon. Andrew S. Friedberg
Mayor
City of Bellaire
7008 S Rice Ave
Bellaire, TX 77401-4495

Dear Mayor Friedberg:

I am writing regarding the appointment of your city's representative to H-GAC's 2018 General Assembly.

H-GAC's Bylaws provide that each member Home Rule city with a population under 25,000 as of the last (2010) Federal Census is entitled to designate one representative and one alternate to the H-GAC General Assembly, which will meet in early 2018.

I am enclosing the appropriate form for your city's use in officially designating a representative and an alternate. The two designees must be elected official members of your city's governing body. Please return the completed form by fax to 713-993-2414 or email cynthia.jones@h-gac.com.

A dinner meeting of Home Rule city representatives is scheduled for the evening of November 2. At that meeting, your 2017 Home Rule Cities' H-GAC Board of Directors representatives will report on this year's activities and look ahead to issues and progress in 2018.

We are sending a copy of these designation materials to your city secretary as well. We would appreciate receiving your city's designation form no later than October 20. If you have any questions during the designation process, please call Rick Guerrero at 713-993-4598.

Sincerely,

Jack Steele

JS/cj

Enclosure
cc: City Secretary

**DESIGNATION OF REPRESENTATIVE AND ALTERNATE
HOUSTON-GALVESTON AREA COUNCIL
2018 GENERAL ASSEMBLY**

BE IT RESOLVED, by the Mayor and City Council of _____, Texas,
that _____ be, and is hereby designated as its Representative
to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2018.

FURTHER, that the Official Alternate authorized to serve as the voting representative should
the hereinabove named representative become ineligible, or should he/she resign, is
_____.

THAT the Executive Director of the Houston-Galveston Area Council be notified of the
designation of the hereinabove named representative and alternate.

PASSED AND ADOPTED, this _____ day of _____, 2017.

APPROVED:

Mayor

ATTEST:

By: _____



RESOLUTION NO. 17-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, DESIGNATING A REPRESENTATIVE AND OFFICIAL ALTERNATE TO THE GENERAL ASSEMBLY OF THE HOUSTON-GALVESTON AREA COUNCIL FOR THE YEAR 2018.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. THAT _____ be, and is hereby designated, as its Representative to the **GENERAL ASSEMBLY** of the Houston-Galveston Area Council for the year 2018.

2. FURTHER, that the Official Alternate authorized to serve as the voting representative should the hereinabove named Representative become ineligible, or should he/she resign, is _____.

3. THAT the Executive Director of the Houston-Galveston Area Council be notified of the designation of the hereinabove named representative and official alternate.

PASSED, APPROVED, and ADOPTED this 2nd day of October, 2017.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: H-GAC General Assembly 2018 (2370 : Appointment to HGAC General Assembly)