

**Environmental and Sustainability (ESB) Board Meeting
Wednesday, January 10, 2018
Bellaire City Hall Council Conference Room**

Meeting Minutes

A. Call to Order and Announcement of a Quorum

The regular meeting of Environmental and Sustainability Board (ESB) was called to order at 6:34 PM on Wednesday, January 10, 2018, by John Palmer, Chairman. There was a quorum of members present.

Members Present

John Palmer
Joe Burris
Michelle (Micki) Mastin
George Williams
Ritwick Agrawal
Brian Witt

Members Absent

Ayobamidele G Bello

Non-Voting Members Present

Davillier Angelica, Bellaire Public Works Staff

B. Approval of Minutes: Approved minutes from December meeting

C. Introduction of Visitors: No Visitors

D. Citizen Comments, if any: None

E. Council Liaison Comments:

F. Public Works Update:

1. No new updates except on items covered under Board Business.

G. Board Business:

1. Board Initiatives/Outstanding Items
 - a. Rules and Procedures approval - Postpone
 - b. Communications
 - i. Approved list of topics for website
 - ii. Contact Paul Hofmann for all communication to local papers
2. ESB Annual Report
 - a. Possible special meeting January 23rd or 24th to go over report

3. Spring Semi-Annual Recycling Drop-off Event
 - a. Event moved to February 17th with the 24th as a backup.
 - b. Signs promoting the event will be posted the Sunday before event.
4. Ongoing Board Initiatives/Outstanding Items:
 - a. There was no update. Item to be deferred to next meeting.

H. New Business: No New Business

I. Next Meeting: The next Board meeting will be held on Wednesday February 7, 2018 at the City Council Conference Room.

J. Adjourn: Brian motioned to adjourn the meeting. Micki seconded. There being no further business, the meeting was adjourned at 7:46PM.

Submitted by: Brian Witt