

**Parks and Recreation Advisory Board**  
**Minutes of Meeting Held Wednesday, January 17, 2018 – 6:00pm.**  
**CenterPoint Energy Community Center**  
**7001 Fifth Street, Bellaire, TX 77401**

**1. Call To Order:** by Sharon Veldman at 6:07pm

Attendance: *Board:* Sharon Veldman, Julie McNee, Joan Gee, Ralph Cox,  
Kevin Sisk, Denise Leisten

*Council Liaison:* Gus Pappas

*Parks & Rec Department:* Karl Miller, Cheryl Bright, Heysel Zepeda

*Visitors:* Jim Burrough, Bellaire Resident

**2. Announcement of a Quorum** by Sharon Veldman at 6:07pm

**3. Approval of Minutes from December 11, 2017**

- Denise Leisten motioned to approve Board Meeting Minutes from December 11, 2017; Kevin Sisk seconded. Minutes approved.

**4. Public Comments**

- No public comments.

**5. Reports**

**a.) Reports from Other Boards, Commissions and Committees**

- Sharon Veldman reported that Patrons Kristi Coffey, Susie Nelson, and Winn Frazier, met with her, Julie McNee, Karl Miller, and Cheryl Bright to discuss the Pocket Park Project. They reached out to Council members to solicit feedback and received a favorable response. The project team will proceed with plans for the project and come up with a theme and possibly bring in a consultant for additional feedback.
- Sharon Veldman and Cheryl Bright encouraged members to attend Martini and Hearts on February 17 and Wine and Tapas on March 24 and help promote the events to friends and families.

**b.) Introduction to new Council Liaison and Reports from Council Liaison**

- Sharon Veldman introduced and welcomed Gus Pappas.
- Gus Pappas expressed his excitement to be part of Parks Board and admires all of the hard work, dedication and the results the Board members and Parks staff has accomplished. He encouraged members to attend City Council meetings and take the opportunity to bring Council up to speed with items related to Parks Board, especially with budget planning coming up.

**c.) Reports from City Staff**

- Karl Miller provided an overview of the department's monthly report highlighting the following:
  - Council, Recognition of outgoing Board and Commission Members is January 22.
  - Community Pathways Plan, Neighborhood meeting, in the CenterPoint Community Center is January 23.
  - State of the City is on February 5.

- Daddy Daughter Dance is on February 3.
- Party at Pavilion kick-starts March 2.
- Wine and Tapas hosted by Patrons for Bellaire Parks is March 24.
- The 23<sup>rd</sup> Annual Trolley run is April 14.
- Contractor completed new entry walkway into Dog Park.
- Winterized all irrigation and water supply throughout park system, esplanades, medians and other green spaces.
- There was a leak in the gas line coupling leading to the heater at Evergreen Therapy Pool which was repaired.

**6. Review and possible action on draft Five Year Capital Improvement Program**

- Karl Miller gave an overview on the Five Year Capital Improvement Program. He reminded the board that this is a draft and not to be concerned over the current numbers as the numbers may change next month after it is reviewed by the Finance Department. He mentioned that budget will be tight for the next coming years and encouraged board members to provide feedback to Council as to what the priorities are for Parks and Recreation. Karl Miller was asked to review last year's Holly Street recommendation and determine if the recommendation makes sense from a construction prospective. The Five Year Capital Improvement Program will be reviewed again at the next board meeting for final approval.

**7. Review and possible action on the presentation of the Community Pathway Project**

- HRGreen Project Manager, Ayobamidele Bello, presented the Community Pathways Plan Project which intends to establish a city-wide network of connected pedestrian and bicycle pathways as well as connecting existing pathways in neighboring cities. He gave an update on responses from the survey taken November 1, 2017 through December 17, 2017. He discussed the different trail types, priority of routes, phasing, materials of construction, design guidelines and standards, possible trailhead concept and locations. Mr. Bello asked the board for their feedback on the direction of the project and presentation, which he will present at the Neighborhood Meeting on January 23.
- After much discussion, board members made several recommendations and overall appreciate the presentation.

**8. Review and Possible Action on a Draft of Annual Report to be presented at State of the City on Monday, February 5, 2018**

- Denise Leisten motioned to approve Annual Report to be presented at State of the City; Julie McNee seconded. Motion approved with minor grammatical corrections.

**9. Board Members Comments and Announcements**

- Board members welcomed Gus Pappas and look forward to having a Council member involved in Parks Board meetings.
- All board members are happy to see the Community Pathway Project moving forward.
- Kevin Sisk, in regards to the Five Year Capital Improvement Program and to help board members prioritize, would like Parks staff to provide input as to what the biggest needs are for the parks and what will make the most impact.

**10. Adjournment** – Denise Leisten motioned to adjourn, Julie McNee seconded. Meeting adjourned at 8:55pm.

**Respectfully Submitted,**

**Heysel Renee Zepeda**

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**February 21, 2017: Next Meeting**