

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

APRIL 16, 2018

Council Chamber	Regular Session	6:00 PM
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7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Gus E. Pappas

Council Member

Trisha S. Pollard

Council Member

Michael Fife

Council Member

Neil Verma

Council Member

Pat B. McLaughlan

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

REGULAR SESSION - 6:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

C. Inspirational Reading and/or Invocation - Andrew S. Friedberg, Mayor.

D. Pledges to The Flags - Andrew S. Friedberg, Mayor.

1. U.S. Pledge of Allegiance:

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

I. PUBLIC HEARING (SPECIFIC USE PERMIT FOR DRIVE-THROUGH FACILITY)

A. Reading of the Notice of Public Hearing - Tracy L. Dutton, City Clerk.

B. Summary of Public Hearing Procedure - Paul A. Hofmann, City Manager.

C. Presentation of Proposal:

Public Hearing on an application filed by Abdul Wali Ali, registered agent for Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners, as applicant, for a Specific Use Permit as required by the City of Bellaire Code of Ordinances, Chapter 24, Planning and Zoning, Section 24-605, Application for Specific Use Permit, to allow for the use of an already existing drive-through facility located at 5212 Bissonnet Street, as provided for in Section 24-537 B(2)a) of the City of Bellaire Zoning Code. The property is located within the Urban Village Downtown (UV-D) Zoning District - Submitted by ChaVonne Sampson, Director of Development Services.

D. Public Comment.

The Mayor will recognize speakers who have completed a sign-up sheet prior to the commencement of the public hearing. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left.

E. Questions from the Mayor and City Council.

F. Close of the Public Hearing.

As the City Council's final deliberation of the proposal is scheduled for the same date following the Public Hearing, public comment on the proposal, whether oral or written, will not be received following the close of the Public Hearing.

See Rules of Procedure of the City Council of the City of Bellaire, Texas, as of October 10, 2016.

G. Adjourn.**II. REGULAR MEETING****A. Call to Order - Andrew S. Friedberg, Mayor.****B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.****C. Approval of Minutes:**

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, March 5, 2018 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Mar 5, 2018 7:00 PM

D. Personal/Audience Comments.

To address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The *Texas Open Meetings Act, Texas Government Code, Chapter 551*, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

E. Reports and Presentations:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

F. New Business:**1. Adoption of Ordinance(s)/Resolution(s):**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, granting Specific Use Permit S-91 to Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners for the purpose of operating a drive-in drop-off and pick-up cleaners and laundry facility by utilizing an already existing drive-through facility located at 5212 Bissonnet Street, Bellaire, Texas, in the Urban Village Downtown (UV-D) Zoning District - Submitted by ChaVonne Sampson, Director of Development Services.

2. Item for Individual Consideration:

Consideration of and possible action on a request from the Bellaire Police Department and the Bellaire Fire Department to make grant applications to the Bellaire Police and Fire Foundation for funding, as well as approval to accept any subsequent funding/donation - Submitted by Byron Holloway, Chief of Police, on behalf of the Police and Fire Departments.

G. Community Interest Items from the Mayor and City Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act, Section 551.0415.

H. Adjourn.

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 04/16/18 06:00 PM
Department: Development Services
Category: Public Hearing
Department Head: ChaVonne
Sampson
DOC ID: 2449

SCHEDULED**ACTION ITEM (ID # 2449)**

Item Title:

Public Hearing on an application filed by Abdul Wali Ali, registered agent for Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners, as applicant, for a Specific Use Permit as required by the City of Bellaire Code of Ordinances, Chapter 24, Planning and Zoning, Section 24-605, Application for Specific Use Permit, to allow for the use of an already existing drive-through facility located at 5212 Bissonnet Street, as provided for in Section 24-537 B(2)a) of the City of Bellaire Zoning Code. The property is located within the Urban Village Downtown (UV-D) Zoning District - Submitted by ChaVonne Sampson, Director of Development Services.

Background/Summary:

The applicant is seeking a Specific Use Permit (SUP) to allow for the use of an already existing drive-through facility at 5212 Bissonnet Street, as provided for in Section 24-537 B. (2) a) of the City of Bellaire Code of Ordinances. The business has relocated from its previous location at 5204 (A) Bissonnet Street, and is currently using the property at 5212 Bissonnet as a drop off laundry service. No cleaning or laundry will be done at this location.

Hefner's Plaza Cleaners is currently leasing all of the 1,570 square feet of the existing building owned by Sagstex Investments, LP, which previously housed a drive-through banking facility. The former business utilized three drive-in lanes, but the current applicant only intends to use one.

The building has met all city codes for occupation, and a Certificate of Occupancy has been granted without the use of the drive-in, pending the approval of this application.

Site Details

Property Owner: Sagstex Investments, LP
Applicant: Abdul Wali Ali
DBA: Hefner's Plaza Cleaners

Location: 5212 Bissonnet Street

Legal Description: Lot 6, Block 46, of the Town of Bellaire, and addition in Harris County, Texas, according to the map or plat thereof, recorded in Volume 3, Page 59, of the Map Records of Harris County, Texas, and the adjoining North 1/2 of the alley as deeded by the City of Bellaire by instrument filed for record under County Clerk's File No. S278250.

Current Zoning: UVD, Urban Village, Downtown

Requested Zoning: UVD, Urban Village, Downtown (SUP)

Adjacent Base Zoning and Land Uses

Direction: North

Current Base Zoning: UVD

Current Land Use: Commercial

Direction: East

Current Base Zoning: UVD
Current Land Use: Commercial

Direction: South
Current Base Zoning: UVD
Current Land Use: Commercial

Direction: West
Current Base Zoning: UVD
Current Land Use: Commercial

Transportation

Thoroughfare: Cedar Street & Bissonnet Street

Existing Character: Local Street; one lane in each direction; no sidewalks; 5 FT of abandoned alley with Cedar and Bissonnet access

Proposed Changes: No proposed improvements.

Public Transit: No stops in the immediate vicinity of this location.

Traffic Impact: No Traffic Impact Analysis was requested or supplied. The applicant has indicated that the traffic to and from the drive-through window will flow from the north to south and will exit away from Cedar street. In addition, there is adequate space for approximately five cars to queue in the drive through line.

Parking: The applicant has stated that 4 parking spaces currently exist onsite. Staff reviewed parking during the building permit application process and the site met the needed parking requirements.

Utilities

No utility issues.

Public Safety

Fire: The Fire Marshal conducted an inspection prior to the issuance of a Certificate of Occupancy.

The City Clerk has met all notice requirements for this public hearing.

Recommendation:

No action is required during the public hearing. This item is scheduled for consideration during the regular meeting.

ATTACHMENTS:

- 5212 Bissonnet-Specific Use Permit (PDF)
- 5212 Bissonnet SUP-P&Z Materials (PDF)

APPLICATION FOR SPECIFIC USE PERMIT
PURSUANT TO SECTION 24-605

December 18, 2017

(1) **Name:** Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners. The owner of the LLC and the Registered Agent with the Texas Secretary of State's office is Abdul Wali Ali. His address is:

Address: 7438 Baldwin Crossing, Sugar Land, Texas 77479

(2) **Applicable Bellaire City Ordinance:** Section 24-605

(3) **Legal Description and Street Address:** LT 6, BLK 46 & ADJ N 5 FT of ABANDONED ALLEY - 5212 Bissonnet Street, Bellaire, Texas 77401.

(4) **Statement of Ownership:** The subject property is owned by Sagstex Investments. Attached is a six (6) page City Planning Letter from Innovative Title evidencing the ownership of the subject property.

(5) **Proposed Specific Use:** Applicant has an ongoing business under the name of Hefner's Plaza Cleaners. It is currently located at 5204 (A) Bissonnet Street, Bellaire, Texas 77401. Applicant wants to operate a drive in and drop off laundry and cleaners facility at 5212 Bissonnet Street. There are currently four (4) parking spots at this location. There is room at the drive in window for more than three (3) cars and that will satisfy city requirements to keep cars in line from extending out into the public streets. Cleaning and laundry will not be done at this location. Those services will be done at 6208 South Rice, Bellaire, Texas where they have been done for several years now.

(6) **Environmental Assessment Statement:** Applicant intends to lease all of the 1570 square feet of the existing building owned by Lessor - Sagstex Investments. Any environmental impact will be minimal as the building is in place, has met all city codes, and the work required to build it out to Applicant's needs will not be significant (installation of counters and tables, etc.). That work will be done by the Lessor.



CITY PLANNING LETTER

Effective Date: December 11, 2017

December 15, 2017

TO WHOM IT MAY CONCERN:

Record Title In:

SAGSTEX INVESTMENTS, L.P.

Property Description for 5200, 5208, 5212 BISSONNET ST, Bellaire, Texas 77401:

TRACT ONE:

0.7748 ACRE (33,750 SQUARE FEET) OF LAND, MORE OR LESS, BEING ALL OF LOTS ONE (1) THROUGH FIVE (5) INCLUSIVE IN BLOCK FORTY SIX (46) OF THE TOWN OF BELLAIRE, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 3, PAGE 59 OF THE MAP RECORDS IN HARRIS COUNTY, TEXAS, BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT AN "X" CUT IN CONCRETE FOUND AT THE INTERSECTION OF THE SOUTH RIGHT OF WAY LINE OF CEDAR STREET (60 FEET WIDE) AND THE WEST RIGHT OF WAY LINE OF FIFTH STREET (60 FEET WIDE), SAID "X" MARKS THE NORTHEAST CORNER OF LOT 1 IN BLOCK 46 OF SAID TOWN OF BELLAIRE;

Attachment: 5212 Bissonnet-Specific Use Permit (2449 : Public Hearing-5212 Bissonnet SUP)

Page 2

THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST ALONG AND WITH THE WESTERLY LINE OF FIFTH STREET, A DISTANCE OF 135 FEET TO A 1/2 INCH IRON ROD FOUND FOR THE SOUTHEAST CORNER OF SAID LOT 1 AND THE HEREIN DESCRIBED TRACT;

THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, ALONG AND WITH THE SOUTHERLY LINE OF SAID LOTS 1 THROUGH 5, SAME BEING THE NORTHERLY LINE OF A 10 FOOT WIDE ALLEY, A DISTANCE OF 250.00 FEET TO A 5/8 INCH IRON ROD FOUND MARKING THE SOUTHWEST CORNER OF LOT 5 AND THE HEREIN DESCRIBED TRACT;

THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG THE COMMON LINE BETWEEN LOT 5 AND LOT 6 OF BLOCK 46, A DISTANCE OF 135.00 FEET TO A 5/8 INCH IRON ROD FOUND ON THE SOUTH LINE OF CEDAR STREET, SAID IRON ROD MARKS THE NORTHWEST CORNER OF LOT 5 AND THE HEREIN DESCRIBED TRACT;

THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG AND WITH SAID SOUTH LINE OF CEDAR STREET, SAME BEING THE NORTHERLY LINE OF LOTS 1 THROUGH 5, A DISTANCE OF 250.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.7748 ACRE (33,750 SQUARE FEET) OF LAND.

TRACT 2:

0.4154 ACRE (18,097 SQUARE FEET) OF LAND, MORE OR LESS, BEING THE NORTH FIFTY FEET (50') OF LOTS NINETEEN (19) AND TWENTY (20), ALL OF LOTS TWENTY TWO (22), TWENTY THREE (23) AND TWENTY FOUR (24) AND PART OF LOT TWENTY ONE (21) IN BLOCK FORTY SIX (46) OF THE TOWN OF BELLAIRE, ACCORDING TO THE PLAT THEREOF RECORDED IN VOLUME 3, PAGE 59 OF THE MAP RECORDS IN HARRIS COUNTY, TEXAS BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCING AT AN "X" CUT IN CONCRETE FOUND AT THE INTERSECTION OF THE SOUTH RIGHT OF WAY LINE OF CEDAR STREET (60 FEET WIDE) AND THE WEST RIGHT OF WAY LINE OF FIFTH STREET (60 FEET WIDE), SAID "X" MARKS THE NORTHEAST CORNER OF LOT 1 IN BLOCK 46 OF SAID TOWN OF BELLAIRE;

Attachment: 5212 Bissonnet-Specific Use Permit (2449 : Public Hearing-5212 Bissonnet SUP)

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THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG WITH THE WEST RIGHT OF WAY LINE OF FIFTH STREET, AT A DISTANCE OF 135.00 FEET PAST A 1/2 INCH IRON ROD FOUND FOR THE SOUTHEAST CORNER OF SAID LOT 1 AND CONTINUING A TOTAL DISTANCE OF 145.00 FEET TO A 1/2 INCH IRON ROD FOUND MARKING THE NORTHEAST CORNER OF LOT 24 AND THE POINT OF BEGINNING OF THE HEREIN DESCRIBED TRACT;

THENCE SOUTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, CONTINUING ALONG AND WITH SAID WEST LINE OF FIFTH STREET, A DISTANCE OF 14.55 FEET TO AN "X" CUT IN CONCRETE FOUND ON THE NORTHWESTERLY RIGHT OF WAY LINE OF BISSONNET ROAD (60 FEET WIDE), SAID "X" MARKS THE SOUTHEAST CORNER OF LOT 24 IN SAID BLOCK 46;

THENCE SOUTH 60 DEGREES 06 MINUTES 37 SECONDS WEST, ALONG AND WITH SAID NORTHWESTERLY LINE OF BISSONNET, SAME BEING THE SOUTHEASTERLY LINE OF LOTS 21,22,23 AND 24 IN BLOCK 46, A DISTANCE OF 192.68 FEET TO AN "X" CUT IN CONCRETE FOUND MARKING THE SOUTHERLY MOST CORNER OF THE HEREIN DESCRIBED TRACT, SAID "X" BEARS NORTH 60 DEGREES 06 MINUTES 37 SECONDS EAST 33.00 FEET FROM THE SOUTHWESTERLY CORNER OF LOT 21;

THENCE NORTH 28 DEGREES 32 MINUTES 29 SECONDS WEST LEAVING THE NORTHWEST LINE OF BISSONNET, A DISTANCE OF 68.95 FEET TO AN "X" CUT IN CONCRETE CURB ON THE COMMON LINE BETWEEN LOT 20 AND 21 IN BLOCK 46, SAID "X" MARKS AN INTERIOR CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS WEST, ALONG A LINE 50 FEET SOUTH OF AND PARALLEL TO THE NORTH LIEN OF SAID LOTS 19 AND 20, A DISTANCE OF 100.00 FEET TO A 1/2 INCH IRON ROD FOUND ON THE WEST LINE OF LOT 19, SAID IRON ROD MARKS AN EXTERIOR CORNER OF THE HEREIN DESCRIBED TRACT;

THENCE NORTH 00 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG THE WESTERLY LINE OF LOT 19 IN BLOCK 46, A DISTANCE OF 50.00 FEET TO A 1/2 INCH IRON ROD FOUND MARKING THE NORTHWEST CORNER OF SAID LOT 19 AND THE HEREIN DESCRIBED TRACT;

Attachment: 5212 Bissonnet-Specific Use Permit (2449 : Public Hearing-5212 Bissonnet SUP)

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THENCE NORTH 90 DEGREES 00 MINUTES 00 SECONDS EAST, ALONG AND WITH THE SOUTH LINE OF A 10 FOOT WIDE ALLEY DEDICATED PER PLAT, SAME BEING THE NORTHERLY LINE OF LOTS 19 THROUGH 24, A DISTANCE OF 300.00 FEET TO THE POINT OF BEGINNING AND CONTAINING 0.4154 ACRE (18,097 SQUARE FEET) OF LAND.

TRACT 3:

LOT SIX (6), BLOCK FORTY-SIX (46) OF THE TOWN OF BELLAIRE, AN ADDITION IN HARRIS COUNTY, TEXAS, ACCORDING TO THE MAP OR PLAT THEREOF, RECORDED IN VOLUME 3, PAGE 59 OF THE MAP RECORDS OF HARRIS COUNTY, TEXAS, AND THE ADJOINING NORTH 1/2 OF THE ALLEY AS DEEDED BY THE CITY OF BELLAIRE BY INSTRUMENT FILED FOR RECORD UNDER COUNTY CLERK'S FILE NO. S278250.

TRACT FOUR:

ALLEYS ADJOINING TRACTS ONE AND TWO DEEDED BY THE CITY OF BELLAIRE TO THE ABUTTING PROPERTY OWNERS BY QUITCLAIM DEED DATED FEBRUARY 6, 1995, RECORDED DECEMBER 2, 1996 UNDER CLERK'S FILE NO. S228250 OF THE REAL PROPERTY RECORDS OF HARRIS COUNTY, TEXAS.

Restrictive Covenants:

Restrictive Covenants recorded in Volume 1153, Page 134 of the Deed Records of Harris County, Texas, but not limited to those based upon race, color, religion, sex, sexual orientation, familial status, marital status, disability, handicap, national origin, ancestry, or source of income, as set forth in applicable state or federal laws, except to the extent that said covenant or restriction is permitted by applicable law.

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Easements:

Easement over the rear five feet of Lot 4 as set out in instrument recorded in Volume 1153, Page 134 of the Deed Records of Harris County, Texas.

Any and all sanitary sewers, water lines, or other utilities within abandoned alleys.

Liens:

Deed of Trust from SAGSTEX INVESTMENTS LP to James M. Outlaw, Jr., Trustee for Trustmark National Bank, dated November 22, 2013, filed for record on November 25, 2013, under Clerk's File No. 20130592362 , in the Real Property Records of Harris County, in the principal sum of Two Millions Forty Four Thousand Five Hundred Twelve (\$2,044,512.00).

This letter is issued with the express understanding, evidenced by the acceptance thereof, that Title Company does not undertake to give or express any opinion as to the validity or effect of the instruments listed, and this letter is neither a guaranty or warranty of title.

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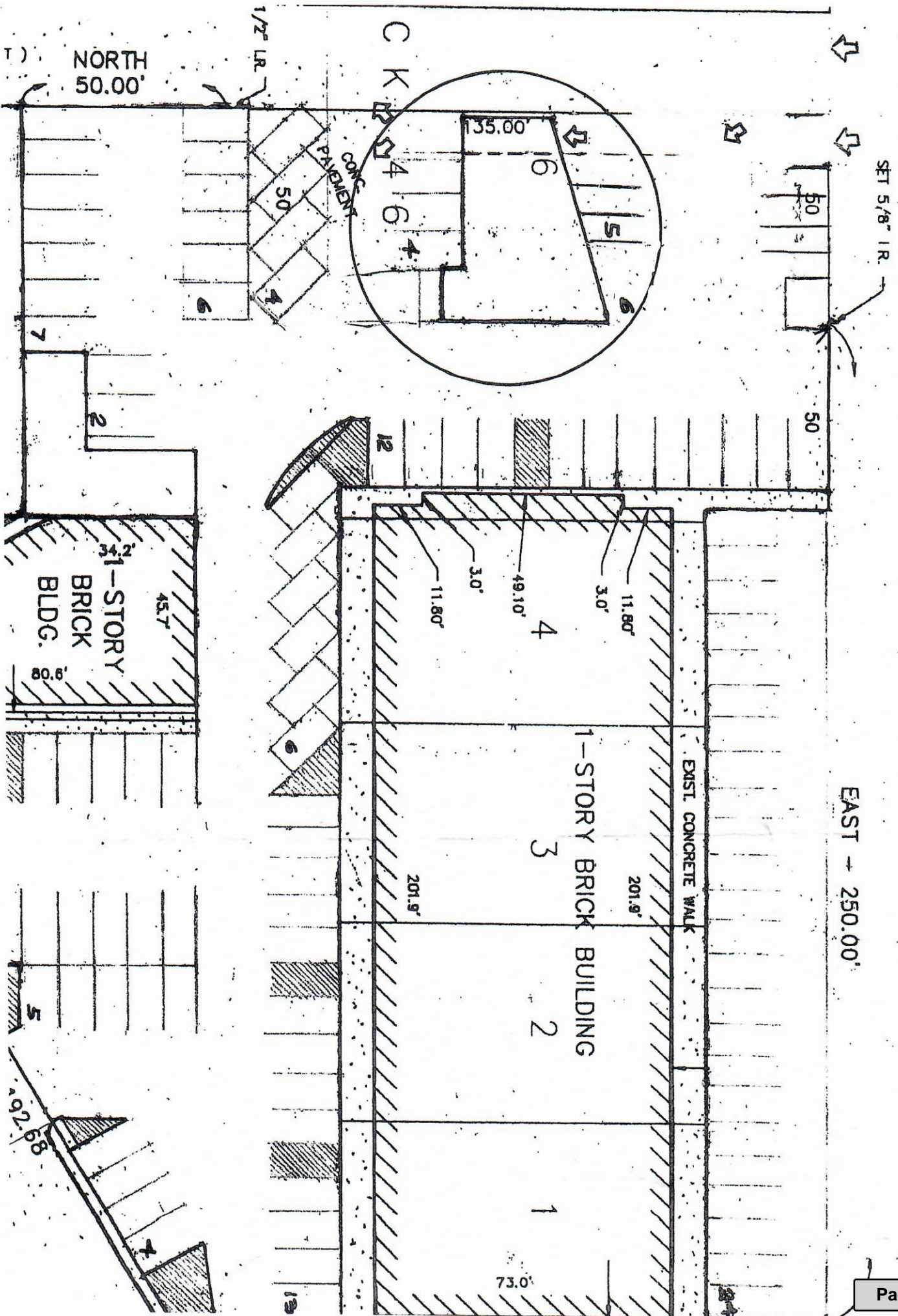
Liability hereunder is limited to the amount paid for same. This report is furnished solely as an accommodation to the party requesting name and should not be relied upon, as a warranty or representation as to the title to the property described herein, and may not be given to or used by any third party. Title Company assumes no liability whatsoever for the accuracy of this report, nor for any omission or error with respect hereto. YOU AGREE TO RELEASE, INDEMNIFY AND HOLD HARMLESS TITLE COMPANY BECAUSE OF ANY NEGLIGENCE BY TITLE COMPANY (WHETHER SOLE, JOINT OR OTHERWISE) FOR ANY CLAIM, LOSS, LIABILITY OR DAMAGES ARISING OUT OF THIS REPORT. This report is not title insurance. If a policy of title insurance is purchased, any liability thereunder shall be determined solely by the terms of such policy.

INNOVATIVE TITLE COMPANY

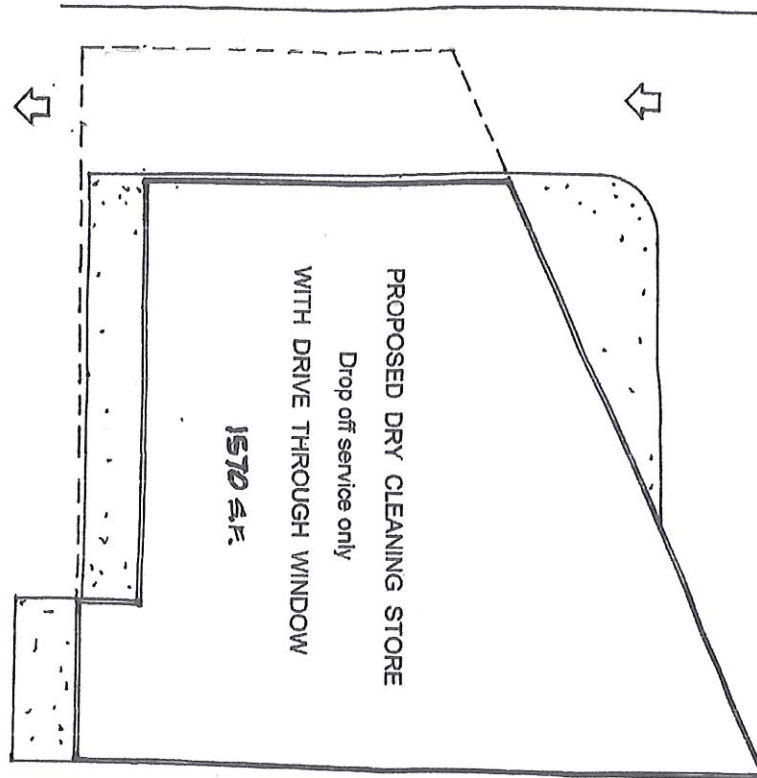
BY 

Kevin Steinberg, Manager

Attachment: 5212 Bissonnet-Specific Use Permit (2449 : Public Hearing-5212 Bissonnet SUP)



PLAN
1/8" = 1'





CITY OF BELLAIRE

Planning and Zoning Commission

March 13, 2018

To: Mayor and City Council
 From: Dirk Stiggins, Chairman, Planning & Zoning Commission *Dirk Stiggins*
 CC: ChaVonne Sampson, Director of Community Development
 Subject: Report and Recommendation on an application for a Specific Use Permit for the use of a drive-through facility at 5212 Bissonnet Street.

On Thursday, February 8, 2018, the Planning & Zoning Commission held a public hearing for the purpose of reviewing an application on a request for a Specific Use Permit (SUP) to allow for Hefner's Plaza Cleaners to utilize an already existing drive-through facility located at 5212 Bissonnet Street. The property is within the Urban Village Downtown (UV-D) Zoning District.

Notifications regarding the public hearing were mailed out to all addresses within 500 feet of the property. Any and all persons desiring to be heard in connection with the Specific Use Permit Application were invited to speak before the Commission.

There were no members of the public who spoke on the application.

Concerns/questions from the Commission included:

- Configuration of the existing onsite parking
- What improvements would be necessary to facilitate the new operations?
- How many can be queued in the drive-through lane?

Mr. Sion Saghian, lessor of the property at 5212 Bissonnet Street, informed the Commission that the existing parking will stay as is, and that he is in the process of re-striping the parking lot. The applicant's representative stated that the only improvement that will be made to the facility is to replace one of the drive-through windows with a chute for night drop-off. City staff confirmed that there is adequate parking on site, as well as enough room for approximately five (5) cars to queue in the drive-through lane.

No additional comments were received after closure of the public hearing.

CONSIDERATION

During consideration of the application, pictures were provided by the applicant depicting the new striping that was completed on the parking lot. There was no further discussion by the Commission.

RECOMMENDATION

On March 8, 2018, after due consideration and discussion, the Commission found that the application was consistent with the criteria and standards set forth in Section 24-615 of the City of Bellaire Code of Ordinances, and voted 6-0 to recommend approval of the Specific Use Permit at 5212 Bissonnet Street to City Council, with the following recommendations:

- The parking lot striping must remain and be maintained as shown in the photo provided until such time that a change in use occurs. Ordinary wear and tear is accepted.

VOTE OF THE COMMISSION**Members present and voting FOR this recommendation to City Council:**

Mike Axlerad, Ross Gordon, Lynne Skinner, Marc Steinberg, Dirk Stiggins, Weldon Taylor

Members present and voting AGAINST this recommendation to City Council:

None.

Members absent:

Jonathan Saikin



V. PUBLIC HEARINGS

Docket # SUP-2018-02-Public Hearing on an application filed by Abdul Wali Ali, registered agent for Plaza Cleaners, LLC d/b/a Hefner's Cleaners, as applicant, for a Specific Use Permit as required by the City of Bellaire Code of Ordinances, Chapter 24, Planning and Zoning, Section 24-605, Application for Specific Use Permit, to allow for the use of an already existing drive-through facility located at 5212 Bissonnet Street, as provided for in section 24-537 B.(2)a) of the City of Bellaire Zoning Code. The property is located within the Urban Village Downtown (UV-D) Zoning District.

A. Presentation of the Public Hearing Process

Ms. Sampson explained the public hearing process.

B. Presentation by the Applicant

Bill Stone, Attorney representing the Applicant-Mr. Stone informed the Commission that the application is in order and addresses all of the requirements listed in the Code of Ordinances. He explained that the request is to be able to utilize the already existing drive-through for a drop-off and pick-up location for Hefner's Plaza Cleaner, which has been a presence in the City's downtown corridor for many years. He added that the new location has passed all of the City inspections and the applicant has received a certificate of occupancy to operate the business, minus the drive-through. Mr. Stone explained that the property is located within the Urban Village Downtown Zoning District, and all surrounding properties are within that same zoning district. He added that no laundry or cleaning will be done on site. He stated that the hours of operation will be 7:00am-7:00pm, and will include a bin for night drop off for customers that are not able to make it during the hours of operation. Mr. Stone mentioned that City code requires that there be enough room in the drive-through for 3 cars to queue, and that the drive-through in question exceeds this requirement. He then explained that traffic can enter from the west, through the existing alley, north, from Cedar Street, or east, from the lessor's property between the applicant's business and Thai Cottage. Mr. Stone stated that traffic exiting the drive-through lane will be heading south and can exit the alley onto Bissonnet, can proceed east through the drive area between Brisket BBQ and Thai Cottage, can or head back north and go either east or south via the alley. He added that parking is sufficient and is not an issue; the sole focus is simply to be able to use the already existing drive-through lane. Mr. Stone thanked the Commission for their time and asked that they vote in favor of the application.

C. Staff Findings

Ms. Sampson informed the Commission that the applicant is seeking a Specific Use Permit (SUP) to allow for the use of an already existing drive-through facility at 5212 Bissonnet Street, as provided for in Section 24-537 B. (2) a) of the City of Bellaire Code of Ordinances. She explained that the business has relocated from its previous location at 5204 (A) Bissonnet Street, and is currently using the property at 5212 Bissonnet as a drop off laundry service; no cleaning or laundry will be done at this location. She added that Hefner's Plaza Cleaners is currently leasing all of the 1,570 square feet of the existing building owned by Sagstex Investments, LP, which previously housed a drive-through banking facility. Ms. Sampson stated that the former business utilized four drive-in lanes, but the current applicant only intends to use one. Ms. Sampson explained that the building has met all city codes for occupation, and a Certificate of Occupancy has been granted without the use of the drive-in, pending the approval of this application. She mentioned that during the certificate of occupancy inspection, staff

confirmed that the property does have an adequate amount of on site parking spaces for the proposed use. Ms. Sampson mentioned that the current zoning for the property is the Urban Village Downtown Zoning District, and that notice was given to property owners within 500 feet of the property in question. She stated that the mail outs were sent on January 24, 2018, the legal notice was published in the Southwest News on January 23, 2018, and a notification sign was also installed on the property on January 23, 2018. Ms. Sampson informed the Commission that a Development Review Committee meeting was recently held with other city departments regarding this application, and no negative feedback was received. She added that there is no recommendation for this meeting, as the consideration of the item will be on the Commission's March agenda.

D. Public Comments

- i. Persons at the meeting who have indicated their desire to address the Commission by submitting the form provided shall have three (3) minutes each to present comments concerning the Application. This time limit may be extended to five (5) minutes at the discretion of the Chair with the consent of the Commission.**

There were no public comments.

E. Response of Applicant

There was no response from the applicant.

F. Questions from the Commission

Commissioner Axelrad asked where the main entrance is into the building. He added that he would hate to see people only being able to enter the building in the same place where the drive-through is.

Sion Saghian, lessor-Mr. Saghian explained that there are three entrances to the building, one on Cedar, one on Bissonnet, and the third at the drive-through.

Commissioner Axelrad asked if the property is currently striped the way that it is shown on the site plan.

Mr. Saghian stated that it is striped, but has significantly faded. He added that he is in the process of re-striping.

Commissioner Saikin mentioned the 6 parking spaces on the northwest side of the building. He asked if those spaces would be re-striped the way that they are currently, or if they would be reconfigured. Commissioner Saikin pointed out that in looking at the site plan, it looks as though it would be difficult for those cars to back out with cars in the drive-through lane.

Mr. Saghian explained that they will be re-striped in the same way that they are now. He then realized that the site plan is incorrect, and explained that the parking runs north/south, not east/west. Mr. Saghian stated that he would get the corrected site plan to the Commission before the next meeting.

Commissioner Gordon asked if any improvements would be necessary to facilitate the new operations, or if the infrastructure is already present.

Mr. Stone explained that the only improvement that will be made is the replacement of one window at the drive-through with a drop-off chute.

Commissioner Skinner asked how many queued cars can fit in the drive-through.

Ms. Sampson stated that a measurement was conducted by City staff, which determined that there is enough space for the queuing of five cars.

Chairman Stiggins asked if any comments were received by staff regarding the notices that were mailed out.

Ms. Sampson stated that there were no comments received.

G. Invitation for Written Comments, if applicable

City staff informed the public that written comments on the application will be accepted until February 28th, at 5:00 PM.

H. Closure of the Public Hearing

Chairman Stiggins closed the public hearing at 6:24 PM.

VI. CURRENT BUSINESS (ITEMS FOR DISCUSSION, CONSIDERATION, AND/OR POSSIBLE ACTION)

- A. Docket # SU-2018-02-Consideration of an application filed by Abdul Wali Ali, registered agent for Plaza Cleaners, LLC d/b/a Hefner's Cleaners, as applicant, for a Specific Use Permit as required by the City of Bellaire Code of Ordinances, Chapter 24, Planning and Zoning, Section 24-605, Application for Specific Use Permit, to allow for the use of an already existing drive-through facility located at 5212 Bissonnet Street, as provided for in section 24-537 B.(2)a) of the City of Bellaire Zoning Code. The property is located within the Urban Village Downtown (UV-D) Zoning District.

Ms. Sampson gave a brief overview of the application and what the Commission had heard during the public hearing for the item. She mentioned that a question had come up about the existing onsite parking configuration, for which the applicant had submitted the corrected site plan.

Bill Stone, attorney for the applicant-Mr. Stone provided the Commissioners with a picture of what the striping in the parking lot looks like currently.

The Commission voted 6-0 in favor of the application.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Axelrad, Commissioner
SECONDER:	Marc Steinberg, Vice Chairman
AYES:	Axelrad, Gordon, Taylor, Steinberg, Stiggins, Skinner
ABSENT:	Saikin

- B. Approval of the Commission's Report & Recommendation to City Council regarding the request for a Specific Use Permit at 5212 Bissonnet Street.

Staff ensured the Commission that the conversation and vote taken during consideration of the item would be added to the report.

Commissioner Axelrad suggested that there be a condition put on the application stating that the striping must stay as is depicted in the picture.

Staff pointed out that the application had already been voted on, but that language could be included on the report as a recommendation to City Council.

The Commission then voted to approve the Report with the following recommendation:

"The Parking lot striping must remain, and be maintained as shown in the photo provided; until such time that a change in use occurs. Ordinary wear and tear is accepted."

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Mike Axelrad, Commissioner
SECONDER:	Ross Gordon, Commissioner
AYES:	Axelrad, Gordon, Taylor, Steinberg, Stiggins, Skinner
ABSENT:	Saikin



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

MARCH 5, 2018

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 7:00 P.M.

A. Call to Order - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, March 5, 2018.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Gus E. Pappas	Mayor Pro Tem	Present
Neil Verma	Council Member	Present
Trisha S. Pollard	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Also present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Inspirational Reading and/or Invocation - Neil Verma, Council Member.

Neil Verma, Council Member, provided the inspirational reading for the evening.

D. Pledges to The Flags - Neil Verma, Council Member.

Council Member Verma led the members of the City Council and audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

E. Recognition of Proclamation:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and honoring Paul A. Hofmann, City Manager, on his award of "2018 Public Official of the Year" from the University of Houston Master of Public Administration Program.

Mayor Friedberg referred to page 7 of the agenda packet, which was a copy of a proclamation that the City Council presented to City Manager Paul A. Hofmann on Friday, March 2, 2018, on the occasion of his being honored by the University of Houston MPA Program as "2018 Public Official of the Year." As recited in the

Minutes Acceptance: Minutes of Mar 5, 2018 7:00 PM (Approval of Minutes:)

proclamation, the award is now in its seventh year and is widely regarded as a significant and prestigious professional recognition and accomplishment and the annual awards luncheon is a meaningful public celebration of not only the recipients, but also the service ideals for which they stand.

Mayor Friedberg advised that City Manager Hofmann was very gracious in receiving the award. Mayor Friedberg also stated that it was truly special to have all of City Council present at the awards luncheon, as well as department directors to represent the staff. Mayor Friedberg concluded by congratulating City Manager Hofmann on his award.

F. Personal/Audience Comments.

Doug Christians:

Mr. Christians addressed City Council regarding a home located on Palmetto Street. He stated that the front yard of the home was paved to allow up to six vehicles to be parked in front of the home. During heavy rains, Mr. Christians advised that water from the home flowed onto abutting properties. He urged City Council to investigate whether or not paving a front yard is legal and the steps that have been taken to address the issue.

Christine Drusch:

Ms. Drusch addressed City Council in reference to the home Mr. Christians had spoken to previously. She indicated that her home had not flooded during any of the recent storms (Tropical Storm Allison, Hurricane Ike, Tax Day, Memorial Day, and even Hurricane Harvey). However, Ms. Drusch was concerned about future flooding as a result of the property being built up and run-off associated with the property during rains. The owner of the home told Ms. Drusch that they were planning to deck the entire backyard and had requested a variance for that purpose.

In closing, Ms. Drusch asked what was allowed and who she needed to contact regarding the issue. **City Manager Hofmann** told her that he would meet with her regarding the issue.

Jane McNeel:

Ms. McNeel addressed City Council regarding the branding study. She indicated that the City asked for a branding proposal from only one firm. The initial cost for the study and focus groups was \$49,000.00, and the study was approved by a majority of City Council. She noted that based on her review of the proposal, the cost could rise another \$180,000.00 or more plus hourly fees as high as \$165.00 per hour for out-of-scope work. For total transparency, Ms. McNeel urged the City to place the contracts and proposal on the City's website.

Ms. McNeel stated that it was her understanding that although the adoption of a new logo was on hold due to negative reviews from residents, City Council was considering using the branding study to make a decision about verbal and typographic elements.

Ms. McNeel advised that she understood that the City was paying the architects of the municipal facilities for assistance with typographic decisions, but she had not yet received her requested information on that contract.

Residents valued Bellaire's small-town feel and community spirit, highly-rated schools,

our own police and fire departments, wonderful library, parks, and central location. That was Bellaire's brand, and that a change in font would not make one bit of difference in her opinion, but would result in a great deal of spending on necessary items and services.

Many residents were suffering from the financial and emotional cost of flooded homes, even as homeowners faced a property tax increase. She asked why the City would spend potentially hundreds of thousands of dollars for something that was not broken in her opinion, and she urged City Council to concentrate on other things that needed to be fixed.

Johanna Moran:

Ms. Moran addressed City Council and reassured them that the residents did appreciate their hard work for the City. She thanked City Council for putting off the decision on a brand and thinking about it further.

She urged City Council to put off the decision on the verbal presentation of the elements as Ms. Moran felt it was way off. She also urged City Council to get some actual citizen input if we have to go through with some type of change.

Lastly, Ms. Moran spoke to a conclusion that a Council Member came to in response to the branding comments. People were offering their heartfelt thoughts about what constituted a good seal for Bellaire and what could be done to represent the citizens. She urged City Council to use the citizens for issues, such as branding, in the future and to use taxpayers' money for things that were really necessary.

Danny Spencer:

Mr. Spencer addressed City Council with a comment on earlier complaints from residents regarding parking in front of homes. He stated that there was a similar situation on Chestnut Street. He knew the City's Code Enforcement Officer would enforce cars parked in the grass, but felt that having concrete in the front might be a loop around any code regulations. He suggested that this was something the Building and Standards Commission could look at.

As for the logo, Mr. Spencer stated he learned a few things during the last meeting regarding the way the logo was proposed, but he seriously wanted to vocalize his opinion that tradition was really important. The City's existing logo was wonderful and representative of the community in his opinion.

Mr. Spencer suggested that the City should have considered a contest involving residents and local schools. He indicated that he believed the City would have gotten many wonderful logos for a \$5,000.00 scholarship to a college.

Dub Crochet:

Mr. Crochet thanked the City Manager and City for the continued efforts to assist residents with debris management from the hurricane.

With respect to branding, Mr. Crochet agreed that Mr. Spencer's suggestion of a contest might have been a good idea. He indicated that to see a water increase and tax increase was tough for many people, and stated that the money spent on branding was money not spent well in his opinion.

Richard Franke:

Mr. Franke reiterated the previous compliment to members of the City Council for all of their hard work. He asked why the City was spending money on a logo when the City had severely deteriorated infrastructure that needed to be replaced at a cost of \$350 million. He expressed concern that people were unwittingly moving into the City and buying into that liability.

Mr. Franke urged City Council to take care of things in a more businesslike fashion. In his opinion, a prudent risk assessment study needed to be performed. He urged City Council to get their mind on infrastructure.

Lynn McBee:

Ms. McBee addressed City Council regarding the proclamation received by City Manager Paul A. Hofmann earlier in the evening. She expressed interest in learning how the process worked for the selection of public officials for the year.

Reference was made to a City Council Subcommittee on a remarkably good job in recommending changes to the board and commission appointee interview process. With respect to the proposed application for boards and commissions, Ms. McBee suggested that the question regarding voter registration be reworded to indicate that the voter was registered in Harris County as opposed to Bellaire. She opposed the question asking an applicant for the name of his or her employer. She expressed concern that people on one side of an issue or another could be persecuted by an employer.

With respect to alcoholic beverages, she stated her understanding that every park in the City was allowed to have alcohol, and urged City Council to reconsider allowing alcohol in the parks.

Ms. McBee stated that the financial report showed the City trending up on the municipal facilities project. She asked City Council what they were going to cut. She felt there must be things that the City could cut to manage the project better.

In closing, Ms. McBee stated that the current logo was a great rendition and done at a point in the history of Bellaire that was very meaningful to many residents that were here before the City Council got here. She expressed concern that the City had allowed eight people to decide on the community's identity, and urged City Council to drop the whole thing.

At the conclusion of personal/audience comments, **Mayor Friedberg** summarized one written comment the City Council received in connection with tonight's meeting, which was a question related to item H. 3. **Micki Mastin** noted that each logo design recommended different typefaces and wondered how a typography could be chosen before deciding on a logo.

Mayor Friedberg advised that personal/audience comments were concluded and moved to the next item on the agenda, the City Manager's Report.

G. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated

March 5, 2018, to members of the City Council. The report included an overview of communication updates, visual examples of beautification efforts made by the City in rights-of-way and parks, reminders of upcoming events (Wine & Tapas and Trolley Run), kudos to the L.I.F.E. Advisory Board and L.I.F.E. program participants on their recent tour of the City's Wastewater Treatment Plant, an overview of upcoming City Council meetings and agenda items, and words of appreciation to the Friends of the Bellaire Library for their recent donation of a Little Free Library at Evelyn's Park.

Mayor Friedberg opened the floor for questions from the Mayor and City Council. Following questions, Mayor Friedberg announced that the City Manager's Report was concluded and continued to the next report on the agenda.

2. Monthly Financial Report for the Period Ending January 31, 2018 - Submitted by Terrence Beaman, Chief Financial Officer.

Terrence Beaman, Chief Financial Officer, presented the monthly financial report for the period ended January 31, 2018, to members of the City Council. The report included an overview of revenues and expenditures in the General Fund, Enterprise Fund, and Debt Service Fund.

Mayor Friedberg opened the floor for questions from the Mayor and City Council. Following questions, Mayor Friedberg announced that the City Manager's report was concluded and moved to the next report on the agenda.

3. Quarterly Report from the Evelyn's Park Conservancy Board - Presented by Patricia Ritter, President and Interim Executive Director of Evelyn's Park Conservancy.

Patricia King-Ritter, Board President and Interim Executive Director for Evelyn's Park, presented the Evelyn's Park Quarterly Report to members of the City Council. She advised that former Executive Director Denton Ragland retired and that she was appointed by the Board to serve as the Interim Executive Director.

The Executive Committee, comprised of Patricia King-Ritter, Lou Waters, and Scott Aronstein, would help manage the operations of the park in the interim.

One of the priorities for the park was to get to revenue neutrality. They were also working to step-up awareness and more engagement with the community. The Executive Committee was working to populate their calendar with events and classes.

President and Interim Executive Director King-Ritter referenced successful recurring events, which included "Market in the Park," "Cars in the Park" and "Art in the Park." Educational classes, such as a tree identification series by Trees for Houston, self-defense and teen dating, would be offered. Other classes under consideration were photography, nutrition, and weight management.

The Executive Committee was also working on the long-awaited "Alice in Wonderland" sculpture. The sculpture installation was set for April 9 and 10, 2018. On April 22, 2018, Evelyn's Park would celebrate its one-year anniversary.

President and Interim Executive Director King-Ritter introduced Lou Waters for a report on a survey conducted by the Evelyn's Park Conservancy, as well as building and solar updates.

Lou Waters, Board Vice President and Member of the Executive Committee, referred to a survey that the Evelyn's Park Conservancy sent out to their contact email members of 2,400 people. He noted that the City also sent the survey out to all City residents. Just under 600 responses were received. Many compliments were received through the survey, as well as a clear message from the community regarding things they wanted to see.

The main messages included the need for work on the café selection of food and service; more activities for families and children on an ongoing basis in the early evening; more shade in the park; and requests for the City to allow dogs in the park.

With respect to the building update, the Evelyn's Park Conservancy was working on warranty issues related to the original construction contract. The fountain was noted to be an ongoing problem in the park, which was not easy to fix.

Vice President Waters advised that upgrades were also underway, the most notable of which were string lights over the café. Significant improvements were made to the play hill based on early experience, as well as vegetation in the park. There were many trees and shrubs that needed to be replaced. Vice President Waters advised that the trees and shrubs would be replaced by Trees for Houston at no charge to the City.

Reference was made to solar panels that were installed on the office building in Evelyn's Park that were projected to cover in the high 20% range of the park's electricity usage. The solar panels were actually covering approximately 30% of the park's usage. Vice President Waters indicated that he believed the day-to-day park business would later be at net zero in that it would generate as much energy as it consumed.

Mayor Friedberg opened the floor for questions from the Mayor and Council. Following questions, Mayor Friedberg announced that the Evelyn's Park Conservancy Quarterly Report was concluded and continued to the next item on the agenda.

4. Presentation by the special committee appointed by the City Council to review and make recommendations concerning the City's board and commission application and interview processes; and consideration of and possible action on the special committee's recommendations - Submitted by Michael Fife, David R. Montague, and Trisha S. Pollard, Council Members and Members of the Special Committee.

David R. Montague, Council Member, presented recommended improvements to the boards and commissions process to members of the City Council. He began by publicly recognizing the good support the Special Committee ("Committee") had received from staff. Council Member Montague also introduced the other members of the Committee, Council Members Michael Fife and Trisha S. Pollard, and acknowledged the several suggestions made earlier by Bellaire resident Lynn McBee. He advised that the Committee would adapt the suggestions accordingly.

Application Process

After providing an overview of the data gathering process that the Committee went through, Council Member Montague reviewed recommended changes to the

application process. He advised that a new fillable application form was created, and that the Committee recommended that the new application form be completed by new applicants, as well as applicants reapplying for a position on a board or commission. This would allow City Council to view the same dataset for those applying for a board and those reapplying for a board. The Committee also recommended that an applicant select up to three choices (as opposed to five or six), and that an applicant could only serve on one board at a time.

Council Member Montague advised that website descriptions for the City's boards and commissions were standardized so that the same information was available for all boards and commissions. In addition, a link to the last annual report of the boards and commissions was also included with the website descriptions.

Interview Process

With respect to the interview process, Council Member Montague stated that the Committee recommended that all interviews be conducted within one week or close to one week during an off-week, such as the second full week in June for 2018. A script was also developed by the Committee consisting of a standard welcome and process summary by the Mayor, followed by the same three questions of each applicant to be asked by the Council Member who serves as the liaison to the applicant's first choice of a board or commission. The floor could then be opened for questions from other members of the City Council followed by the Mayor's standard close and thanks to the applicant.

Planning Ahead for the 2018 Process

Based on the outcome this evening, Council Member Montague asked each Council Liaison to discuss the new process at their next board or commission meeting so that their members were aware and could complete the new application if reapplying. He also asked Council Liaisons to work with their board or commission to determine the approximate number of hours an applicant would spend each month in meetings and preparing for meetings.

In closing, Council Member Montague advised that eight vacancies were projected assuming all board members eligible to reapply (i.e., 19) did so.

Mayor Friedberg opened the floor for questions of the Committee from the Mayor and Council. Following questions, he entertained a motion to adopt the Committee's recommendations with the understanding that interviews would be conducted on an off-week after polling Council's availability.

Motion:

To adopt the Committee's recommendations with the understanding that interviews would be conducted on an off-week after polling Council's availability.

{Moved by David R. Montague, Council Member, and seconded by Trisha S. Pollard, Council Member}

Discussion ensued among members of the City Council regarding the motion. Following discussion, action was taken on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David R. Montague, Council Member
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, Montague

H. New Business:

1. Consent Agenda:

a. Adoption of Minutes:

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, February 5, 2018 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Feb 5, 2018 7:00 PM

b. Adoption of Ordinance(s)/Resolution(s):

- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the restriction of the consumption of beer and wine to a designated area of Evelyn's Park for the purpose of allowing the Evelyn's Park Conservancy to host special events on Friday, April 6, 2018, and on Sunday, April 8, 2018, in Evelyn's Park, 4400 Bellaire Boulevard, Bellaire, Texas 77401 - Submitted by Karl Miller, Director of Parks, Recreation and Facilities.
- ii. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, approving participation by the City of Bellaire, Texas, in the North Texas SHARE program, a cooperative purchasing program instituted by the North Central Texas Council of Governments, for the purchase of certain products and services and authorizing the City Manager of the City of Bellaire, Texas, to execute a Master Interlocal Purchasing Agreement with the North Central Texas Council of Governments for the purchase of products and services - Submitted by Terrence Beaman, Chief Financial Officer.
- iii. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with A Absolute Plumbing, Inc., for the provision of any and all services, materials, incidentals, and equipment necessary for the Bonds for Better Bellaire 2016 Group A Phase 1 Water and Wastewater Improvements project in an amount not to exceed \$1,620,650.00 - Submitted by Michael Leech, Director of Public Works.

Minutes Acceptance: Minutes of Mar 5, 2018 7:00 PM (Approval of Minutes:)

- iv. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with KIT Professionals, Inc., for the provision of Construction Management and Inspection services necessary for the Bonds for Better Bellaire 2016 Group A Phase 1 Water and Wastewater Improvements project in an amount not to exceed \$175,000.00 - Submitted by Michael Leech, Director of Public Works.

Mayor Friedberg read the captions of the items on the Consent Agenda and provided a few items of note. He indicated that staff identified, between the publication of the packet and tonight's meeting, a few revisions that needed to be made prior to consideration of the items.

For item b.i., a substitute ordinance was provided for clarification purposes that replaces the term "alcohol beverages" with "beer and wine." In addition, Board President and Interim Executive Director of Evelyn's Park Patricia King-Ritter had asked that the date "April 12" be substituted for the date "April 6" in the ordinance. In other words, favorable action on this item would reflect a date change from "April 6" to "April 12."

For items b. iii. and b. iv., items related to the water and wastewater projects, staff prepared two substitute Standard Forms of Agreement making the City Manager the signatory and adding language required by the Texas Government Code concerning a prohibition on contracts with companies that boycott Israel.

Mayor Friedberg inquired as to whether any member of the City Council wished to remove an item or items from the Consent Agenda for separate consideration.

Gus E. Pappas, Mayor Pro Tem, requested separate consideration of Consent Agenda items b. iii. and b. iv. Trisha S. Pollard, Council Member, requested separate consideration of Consent Agenda item b. ii.

Mayor Friedberg entertained a motion to adopt the remainder of the Consent Agenda, consisting of items a., minutes, and b. i., the Evelyn's Park temporary suspension of the restriction for beer and wine with the revisions already noted.

Motion:

To adopt the Consent Agenda dated March 5, 2018, consisting of two items, a. and b. i.

{Moved by David R. Montague, Council Member, and seconded by Michael Fife, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David R. Montague, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife,

	Montague
NAYS:	None
ABSENT:	None

Separate Consideration of Item b. ii.

Mayor Friedberg re-read the caption for agenda item b. ii. and opened the floor for questions and discussion. Following questions and discussion, Mayor Friedberg entertained a motion to adopt the resolution as presented approving participation by the City in the North Texas SHARE Program.

Motion:

To adopt the resolution as presented approving participation by the City in the North Texas SHARE Program.

{Moved by Pat B. McLaughlan, Council Member, and seconded by David R. Montague, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Pat B. McLaughlan, Council Member
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	None

Separate Consideration of Item b. iii.

Mayor Friedberg re-read the caption for agenda item b. iii. and entertained a motion to adopt the ordinance as presented.

Motion:

To adopt the ordinance as presented authorizing the execution and attestation of a Standard Form of Agreement with A Absolute Plumbing, Inc., for the provision of any and all services, materials, incidentals, and equipment necessary for the Bonds for Better Bellaire 2016 Group A Phase 1, Water and Wastewater Improvements project, in an amount not to exceed \$1,620,650.00.

{Moved by Gus E. Pappas, Mayor Pro Tem, and seconded by Trisha S. Pollard, Council Member}

Mayor Friedberg opened the floor for discussion and questions from the Mayor and Council. Following discussion and questions, action was taken on the motion.

RESULT:ADOPTED [UNANIMOUS]	
MOVER:	Gus E. Pappas, Mayor Pro Tem

SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	None

Separate Consideration of Item b. iv.

Mayor Friedberg re-read the caption for agenda item b. iv. and entertained a motion to adopt the ordinance as presented.

Motion:

To adopt the ordinance as presented authorizing the execution and attestation of a Standard Form of Agreement with KIT Professionals, Inc., for the provision of construction management and inspection services necessary for the Bonds for Better Bellaire 2016 Group A Phase 1, Water and Wastewater Improvements project, in an amount not to exceed \$175,000.00.

{Moved by Trisha S. Pollard, Council Member, and seconded by Gus E. Pappas, Mayor Pro Tem}

Mayor Friedberg opened the floor for discussion and questions from the Mayor and Council. Following discussion and questions, action was taken on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Gus E. Pappas, Mayor Pro Tem
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, and Montague
NAYS:	None
ABSENT:	None

2. Adoption of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute an agreement with Academic Specialties for the purchase and installation of first responder locker systems for the Municipal Facilities Project in the amount of \$67,160.00 - Submitted by Michelle Jordan, Project Manager.

Mayor Friedberg read the agenda caption and entertained a motion to adopt the ordinance as presented authorizing the execution of an agreement with Academic Specialties Texas for the purchase and installation of first responder locker systems for the Municipal Facilities Project in the amount of \$67,160.00.

Motion:

To adopt the ordinance as presented authorizing the execution of an agreement with Academic Specialties Texas for the purchase and installation of first responder locker systems for the Municipal Facilities Project in the amount of \$67,160.00.

{Moved by Neil Verma, Council Member, and seconded by Michael Fife, Council Member}

Mayor Friedberg opened the floor for discussion and questions from the Mayor and Council. Following discussion and questions, action was taken on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Neil Verma, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, Montague

- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute an agreement with Russ Bassett Corporation for the purchase and installation of police dispatch consoles for the Municipal Facilities Project in the amount of \$69,892.50 - Submitted by Michelle Jordan, Project Manager.

Mayor Friedberg read the agenda caption and entertained a motion to adopt the ordinance as presented authorizing the execution of an agreement with Russ Bassett Corporation for the purchase and installation of police dispatch consoles for the Municipal Facilities Project in the amount of \$69,892.50.

Motion:

To adopt the ordinance as presented authorizing the execution of an agreement with Russ Bassett Corporation for the purchase and installation of police dispatch consoles for the Municipal Facilities Project in the amount of \$69,892.50.

{Moved by David R. Montague, Council Member, and seconded by Trisha S. Pollard, Council Member}

Mayor Friedberg opened the floor for discussion and questions from the Mayor and Council. Hearing none, Mayor Friedberg called for action on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	David R. Montague, Council Member
SECONDER:	Trisha S. Pollard, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, Montague

3. Item for Individual Consideration:

Minutes Acceptance: Minutes of Mar 5, 2018 7:00 PM (Approval of Minutes:)

Consideration of and possible action on the verbal and typographic elements of the proposed brand identity package for the City of Bellaire - Submitted by Cheryl Bright, Administrative Services Manager.

Cheryl Bright, Administrative Services Manager, introduced the agenda item to members of the Council. She stated that the City of Bellaire entered into a contract with Design by Principle in April of 2017 to evaluate and articulate the City's sense of identity for both visual and verbal perspectives. The resulting brand identity package was presented to City Council for review on January 22, 2018, with three elements as follows: the verbal identity, the typography, and iconography (logo). On February 19, 2018, City Council came to a consensus to consider only the typography and verbal identity this evening.

Depending on the outcome this evening, Administrative Services Manager Bright advised that the City would plan to use the typography and verbal elements to help the City to create a brand identity implementation plan.

Motion:

To formally adopt (1) the verbal identity produced by the branding exercise, and (2) the recommended typography system for the City including for signage in the new municipal buildings.

{Moved by Michael Fife, Council Member, and seconded by David R. Montague, Council Member}

Mayor Friedberg opened the floor for discussion and questions from the Mayor and Council, as well as deliberation on the motion.

Following discussion, questions and deliberation, action was taken on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Fife, Council Member
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Verma, Pollard, Pappas, McLaughlan, Fife, Montague

I. Community Interest Items from the Mayor and Council.

Community interest items from the Mayor and Council included expressions of congratulations to City Manager Paul A. Hofmann on his receipt of a well-deserved award as "2018 Public Official of the Year" from the University of Houston MPA Program; expressions of thanks and appreciation to Patricia King-Ritter for taking on the task of Interim Executive Director of Evelyn's Park and to Denton Ragland for his service as Executive Director of Evelyn's Park; appreciation of the Council Special Committee's work on the boards and commissions application and interview processes; expressions of congratulations to the Bellaire Little League on their fun kick-off event; wishes for a Happy Birthday to former Mayor Betty Janicek; expressions of congratulations to Bellaire resident Doug Christians on his quest to give 20 gallons of blood (i.e., he has already contributed 18 gallons); and reminders to vote in the Primary and to attend the following Tuesday events: Bellaire Business Association breakfast with a guest speaker from the Harris County Flood Control District, afternoon tour of Project Brays by the City

Council and the Flood Hazard Mitigation Task Force, and evening meeting of the Flood Hazard Mitigation Task Force.

J. Adjourn.

Mayor Friedberg announced that the Regular Session was adjourned at 10:17 p.m. on Monday, March 5, 2018.

Minutes Acceptance: Minutes of Mar 5, 2018 7:00 PM (Approval of Minutes:)

Mayor and Council

Council Chamber, First Floor of City
Hall
Bellaire, TX 77401-4411



Meeting: 04/16/18 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2474

**SCHEDULED
ACTION ITEM (ID # 2474)**

Item Title:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A



**SCHEDULED
ACTION ITEM (ID # 2451)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, granting Specific Use Permit S-91 to Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners for the purpose of operating a drive-in drop-off and pick-up cleaners and laundry facility by utilizing an already existing drive-through facility located at 5212 Bissonnet Street, Bellaire, Texas, in the Urban Village Downtown (UV-D) Zoning District - Submitted by ChaVonne Sampson, Director of Development Services.

Background/Summary:

Just as tonight's public hearing, on February 8, 2018, the Planning and Zoning Commission held a public hearing on the application filed by Abdul Wali Ali, for a Specific Use Permit (SUP) to allow for the use of an already existing drive-through facility at 5212 Bissonnet Street, as provided for in Section 24-537 B. (2) a) of the City of Bellaire Code of Ordinances. The property is located at 5212 Bissonnet Street, within the Urban Village Downtown (UVD) Zoning District.

During the hearing, the only concern that was raised was dealing with the configuration of the existing onsite parking spaces. During consideration of the item, a representative of the applicant provided the Commission with a picture of the current onsite striping, which has been included in City Council's packet.

On March 8, 2018, the Commission voted 6-0 to recommend approval of the Specific Use Permit at 5212 Bissonnet Street, based on the criteria set forth in Section 24-615, Standards Applicable to all Planned Development Amendments and Specific Use Permits. The Commission's Report and Recommendation has been included in tonight's public hearing materials.

The Comprehensive Plan's Future Land Use and Character Map identifies this site as Urban Village Downtown. Additionally, this project addresses:

Goal 5.2: A revitalized City Center area geared toward the shopping, service, and entertainment needs of Bellaire residents.

Recommendation:

The Director of Development Services concurs with the recommendation of the Planning and Zoning Commission and recommends adoption of the ordinance granting the requested specific use permit at 5212 Bissonnet Street.

ATTACHMENTS:

- SUP S-91 Granted to Plaza Cleaners dba Hefners Plaza Cleaners - Drive-Through Facility (DOCX)
- PZC Report and Recommendation - 5212 Bissonnet SUP - Hefners Plaza Cleaners (PDF)



ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, GRANTING SPECIFIC USE PERMIT S-91 TO PLAZA CLEANERS LLC d/b/a HEFNER'S PLAZA CLEANERS FOR THE PURPOSE OF OPERATING A DRIVE-IN DROP-OFF AND PICK-UP CLEANERS AND LAUNDRY FACILITY BY UTILIZING AN ALREADY EXISTING DRIVE-THROUGH FACILITY LOCATED AT 5212 BISSONNET STREET, BELLAIRE, TEXAS, IN THE URBAN VILLAGE DOWNTOWN (UV-D) ZONING DISTRICT.

WHEREAS, in accordance with *Chapter 24, Planning and Zoning, Article VI, Amendatory Procedure, Section 24-607, Call of Public Hearings*, of the *Code of Ordinances of the City of Bellaire, Texas*, and upon receipt of a report and recommendation from the Planning and Zoning Commission of the City of Bellaire, Texas, the City Manager of the City of Bellaire, Texas, scheduled a public hearing to be held before the City Council of the City of Bellaire, Texas, on Monday, April 16, 2018, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas, on an application and request for a specific use permit submitted by Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners for the purpose of operating a drive-in drop-off and pick-up cleaners and laundry facility by utilizing an already existing drive-through facility located at 5212 Bissonnet Street, Bellaire, Texas, in the Urban Village Downtown (UV-D) Zoning District; and

WHEREAS, notice of said public hearing having been duly given and published as required by law, said public hearing was held on April 16, 2018, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas. All persons desiring to be heard were heard on or in connection with the application and request for a specific use permit as herein described; and

WHEREAS, the report and recommendation from the Planning and Zoning Commission of the City of Bellaire, Texas ("Commission"), prepared in the form of a memorandum by Chair Dirk Stiggins dated March 13, 2018, indicated that the Commission recommended the approval of the referenced application for a specific use

permit, a copy of which report and recommendation is attached hereto and marked Exhibit "A," with recommended conditions to be placed on the specific use permit; and

WHEREAS, the City Council of the City of Bellaire, Texas, has duly received the report and recommendation of the Commission and has been fully informed as to the facts and circumstances of the application as submitted; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BELLAIRE, TEXAS:**

1. **THAT** the recitals contained herein are found to be true and correct.

2. **THAT** Specific Use Permit S-91 is hereby granted to Plaza Cleaners LLC d/b/a Hefner's Plaza Cleaners for the purpose of operating a drive-in drop-off and pick-up cleaners and laundry facility by utilizing an already existing drive-through facility located at 5212 Bissonnet Street, Bellaire, Texas, in the Urban Village Downtown (UV-D) Zoning District, in conformance with the application submitted by Plaza Cleaners d/b/a Hefner's Plaza Cleaners and subject to the following additional condition:

a) Parking lot striping nearest the drive-through shall remain and be maintained as currently striped so as to not interfere with the drive-through.

3. **THAT** the permit as granted herein shall be subject to any additional restrictions and limitations as are from time to time imposed by the City Council of the City of Bellaire, Texas.

4. **THAT** this Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and **ADOPTED** this 16th day of April, 2018.

Andrew S. Friedberg, Mayor
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

Exhibit A


Report and Recommendation from the Planning and Zoning Commission



CITY OF BELLAIRE

Planning and Zoning Commission

March 13, 2018

To: Mayor and City Council
 From: Dirk Stiggins, Chairman, Planning & Zoning Commission 
 CC: ChaVonne Sampson, Director of Community Development
 Subject: Report and Recommendation on an application for a Specific Use Permit for the use of a drive-through facility at 5212 Bissonnet Street.

On Thursday, February 8, 2018, the Planning & Zoning Commission held a public hearing for the purpose of reviewing an application on a request for a Specific Use Permit (SUP) to allow for Hefner's Plaza Cleaners to utilize an already existing drive-through facility located at 5212 Bissonnet Street. The property is within the Urban Village Downtown (UV-D) Zoning District.

Notifications regarding the public hearing were mailed out to all addresses within 500 feet of the property. Any and all persons desiring to be heard in connection with the Specific Use Permit Application were invited to speak before the Commission.

There were no members of the public who spoke on the application.

Concerns/questions from the Commission included:

- Configuration of the existing onsite parking
- What improvements would be necessary to facilitate the new operations?
- How many can be queued in the drive-through lane?

Mr. Sion Saghian, lessor of the property at 5212 Bissonnet Street, informed the Commission that the existing parking will stay as is, and that he is in the process of re-striping the parking lot. The applicant's representative stated that the only improvement that will be made to the facility is to replace one of the drive-through windows with a chute for night drop-off. City staff confirmed that there is adequate parking on site, as well as enough room for approximately five (5) cars to queue in the drive-through lane.

No additional comments were received after closure of the public hearing.

CONSIDERATION

During consideration of the application, pictures were provided by the applicant depicting the new striping that was completed on the parking lot. There was no further discussion by the Commission.

RECOMMENDATION

On March 8, 2018, after due consideration and discussion, the Commission found that the application was consistent with the criteria and standards set forth in Section 24-615 of the City of Bellaire Code of Ordinances, and voted 6-0 to recommend approval of the Specific Use Permit at 5212 Bissonnet Street to City Council, with the following recommendations:

- The parking lot striping must remain and be maintained as shown in the photo provided until such time that a change in use occurs. Ordinary wear and tear is accepted.

VOTE OF THE COMMISSION**Members present and voting FOR this recommendation to City Council:**

Mike Axlerad, Ross Gordon, Lynne Skinner, Marc Steinberg, Dirk Stiggins, Weldon Taylor

Members present and voting AGAINST this recommendation to City Council:

None.

Members absent:

Jonathan Saikin



**SCHEDULED
ACTION ITEM (ID # 2527)**

Item Title:

Consideration of and possible action on a request from the Bellaire Police Department and the Bellaire Fire Department to make grant applications to the Bellaire Police and Fire Foundation for funding, as well as approval to accept any subsequent funding/donation - Submitted by Byron Holloway, Chief of Police, on behalf of the Police and Fire Departments.

Background/Summary:

Approval for the Bellaire Police Department and the Bellaire Fire Department to submit grant applications to the Bellaire Police and Fire Foundation (BPFF) totaling \$183,343.87 as well as accept any subsequent donation.

The Bellaire Fire Department is requesting to submit three (3) grant applications totaling \$43,000.00 and accept any subsequent donations as follows:

1. Hand Held Blood Gas Analyzer - Cost not to exceed \$16,000.00 - field analysis of blood gasses to better determine treatment.
2. Personal Flood Protection Equipment for a minimum of 12 Responders - not to exceed \$12,000.00 - flotation devices, gloves, helmet, boots, wet suit, and throw bag to be used by first responders in high water operations.
3. 14 Foot Hypalon Inflatable Response Boat with Outboard Motor - not to exceed \$15,000.00 - allows firefighters to reach persons trapped by high or rising waters in which other high water capabilities are exceeded.

The Bellaire Police Department is requesting to submit five (5) grant applications totaling \$140,343.87 and accept any subsequent donations as follows:

1. Force Option Virtual Reality Training System - not to exceed \$80,000.00 - allows officers to be trained in potential use of force and de-escalation scenarios in a controlled environment.
2. Police/Fire/EMS Radio Redundancy Project - not to exceed \$32,343.87 - three Motorola 700/800 MHz Consolettes for the Emergency Communications Center to allow continued operations in the event of a radio system failure as well as increased work stations as may be needed in emergency conditions; cost includes equipment, installation, and 1 year air time.
3. Entry Level Unmanned Aerial Vehicle (UAV) Phase I Project - not to exceed \$2,500.00 - entry level UAV program for the purchase of 1 drone, training, licensing, and related equipment to be used in building searches, lost child/adult searches, traffic management, and crime/accident scene investigation.

4. Speed Trailer with Sign Board - not to exceed \$22,000.00 - portable radar trailer that displays vehicle speed and can also be programmed to display other messages. This cost includes traffic analysis computer/software. To be used to increase pedestrian and vehicle safety.
5. Police Boat Equipping - not to exceed \$3,500.00 - equipment/installation on the Police Department's current response boat with 2 bow flood lights, 2 stern flood lights, and slim line red/blue emergency lights for bow/port/starboard sides. This cost also includes 1 stern mounted electric motor and 1 dual purpose crank/deep cycle battery. Cost includes installation.

Fiscal Impact:

None anticipated during FY2018 or FY2019 due to warranties. Police item no. 2 will incur air time cost annually of 1,512.00 after first year of implementation. Fire item no. 2 will be replaced in subsequent operating budgets.

City Attorney Review:

Not applicable.

Recommendation:

Police Chief Holloway and Fire Chief Anderson recommend approval of their respective projects and the approval to make this funding request to the BPFF as well as accept any subsequent donation.

ATTACHMENTS:

- Blood Gas Analyzer (DOCX)
- Flood Rescuer PPE (DOCX)
- Inflatable Application 1 (DOCX)
- Force Option - PD (DOCX)
- Radio Redundancy Project-PD (DOCX)
- Entry Level UAV-PD (DOCX)
- Speed Trailer Message Board - PD - Copy (DOCX)
- Police Response Boat Equip - PD (DOCX)

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 2, 2018

Handheld Portable Clinical Blood Gas Analyzer

Attachment: Blood Gas Analyzer (2527 : Bellaire Police and Fire Foundation Grant Requests)

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

Mission

To enhance public safety in the City of Bellaire by promoting excellence in the Police and Fire Departments.

Purpose

Formed by local Bellaire residents and business leaders, the Bellaire Police & Fire Foundation ("Foundation") is a Texas nonprofit 501c(3) charitable organization created to enhance public safety in the City of Bellaire.

Foundation Funding Guidelines

The Bellaire Police & Fire Foundation acts as an independent resource to the Police and Fire Departments funding equipment, technology and training that promotes officer and fire fighter safety, excellence and operational efficiency. The Foundation receives and administers grants and contributions of money, services, and/or property to fund, assist or undertake programs and activities to strengthen the Departments. Contributions and gifts can be restricted by the donor to a specific program or given to the general fund as an unrestricted gift.

Foundation Funding Considerations/Restrictions

The role of the Foundation is not to replace funding or to reduce in any way the responsibility of the City of Bellaire to commit funding to the public safety of its citizens. The Foundation seeks to promote excellence by going above and beyond what is possible within the confines of a city budget. It is important to remember that the Bellaire Police and Fire Department does not have the authority to enter into any agreements or contracts with third parties committing Foundation funds without the specific written authorization from the Foundation.

The Bellaire Police & Fire Foundation does not provide support for influencing legislation and/or elections, promoting voter registration, political candidates, or campaigns (as per IRS 501(c)3 tax status regulations). Additionally, it does not donate money to individuals, fund employee salaries and benefits or consider projects or expenses that circumvent city or Department policy. Requests for anonymity from donors are honored.

Procedures Governing New Requests for Support

1. All requests for funds are received and reviewed by the Bellaire Police & Fire Foundation.
2. Proposals must indicate why private funding, as opposed to city funding, is necessary.
3. The Foundation will make final funding decisions.



BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 2, 2018 **Amount Requested:** Not to Exceed \$16,000

Department/Unit: Bellaire Fire

Contact Name: Darryl Anderson, Chief

Mailing Address: 7008 S. Rice Ave

Email Address: danderson@bellairetx.gov

Phone Number: 713-662-8201

Fax Number: 713-662-8199

Name of Program/Equipment Requested: Handheld Portable Clinical Blood Gas Analyzer

Brief Description of the Program or Equipment:

Handheld portable clinical blood gas analyzer

What is the specific need for this program or equipment?

The progression of field based blood analysis, to assist in determining treatment modalities, has become small and rugged enough to serve EMS. The information gained not only helps determine field intervention but allows a comparison value to help determine treatment efficacy, prior to patient entry into hospital care.

Bellaire Fire Department is currently sending paramedics through training to utilize the information gleaned from just such a diagnostic device.

Has this program/equipment been previously requested through the City budget?

☐ Yes ☒ No

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

To date, Bellaire Fire Department has not had enough critical care trained paramedics to warrant this equipment. That is changing with the end of the second critical care paramedic class and the planning for the third class in FY2019.

What objectives will be accomplished if the funding is granted?

Patient care will take a more information driven approach, adding diagnostics to the treatment choices. The confirmation of specific blood gases can direct the paramedic to give or withhold certain treatments, adding direct benefit at initial patient contact, no longer waiting for the patient to receive that care in hospital.

What impact will this project have on the relationship between the Department and the community?

In a field where Bellaire is currently held in high regard, additional diagnostic equipment will only improve the existing relationship. This technology, coupled with advances in telemedicine, may help alleviate expensive trips to the Emergency Room (ER), allowing patient to choose a more affordable outpatient care clinic. Bellaire will be seen as a more professional organization.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Once fully implemented, post training and trial, the metrics may be how many patients were successfully diverted from the ER into community treatment facilities, based on more complete information and not just patient symptoms. A second, more difficult to achieve metric, will be when and if Bellaire receives permission to utilize specific diagnostic components of the blood gas analyzer, how many heart attacks are field verified by cardiac enzymes and specific treatment, including the bypass of hospital ERs, are encountered.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

Blood Gas Analyzer	\$15,000
Test Cartridges (25/box) 4 boxes	
	<u>\$1,000</u>
Total Grant not to exceed	\$16,000

Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 2018

Attachment: Flood Rescuer PPE (2527 : Bellaire Police and Fire Foundation Grant Requests)

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

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Procedures Governing New Requests for Support

1. All requests for funds are received and reviewed by the Bellaire Police & Fire Foundation.
2. Proposals must indicate why private funding, as opposed to city funding, is necessary.
3. The Foundation will make final funding decisions.



BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 1, 2018 **Amount Requested:** Not to Exceed \$12,000

Department/Unit: Bellaire Fire

Contact Name: Darryl Anderson, Chief

Mailing Address: 7008 S. Rice Ave

Email Address: danderson@bellairetx.gov

Phone Number: 713-662-8201

Fax Number: 713-662-8199

Name of Program/Equipment Requested: Flood Responder Personal Protective Equipment

Brief Description of the Program or Equipment:

Personal Protective Equipment for (12) Responders for use in Flood Fight

What is the specific need for this program or equipment?

Emergency responders in an urban flooding situation are faced with multiple opportunities to be exposed to toxins, human and pet waste, hydrocarbons from submerged vehicles, rodents, and venomous reptiles and ants. This gear will be purchased and utilized by Flood and Swift Water trained Responders, post course completion.

Has this program/equipment been previously requested through the City budget?

☐ Yes☒ No

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

Bellaire is sending response personnel to be trained in the specifics of water rescue, and rental of protective equipment will be part of the training. Post certification those responders will have the opportunity to purchase gear specific to the task and the responder. This is not a one size fits all application.

What objectives will be accomplished if the funding is granted?

Protection of the water responder during training and in actual Flood Fight operation. Ultimately that protection equates to a better prepared responder to help citizens.

What impact will this project have on the relationship between the Department and the community?

Flood responders are a finite number and use of proper PPE will allow these individuals to stay in the fight for a longer duration. Regardless of time of year, that much rainfall is cold and without protection the responder will need frequent relief.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

During a flood fight, the metrics will be the length of time a responder can remain effective in the task assigned. When there is no flooding, the training regimen and the number of training scenarios per year per rescuer will have to be the marker.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

Type V Personal Floatation Device by Force 6 RescueTec

12	\$ 299.00 each	\$3588.00
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Cestus WR 2006 L H2O SX swift water rescue glove

12	\$51.95	\$ 623.40
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Petzl Vertex Vent Rescue Helmet

12	\$113.00	\$1356.00
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Petzl Swiftwater Work Boot

12	\$78.00	\$ 936.00
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Standard Rescue Wetsuit by Rescuetechnic 1

Std Size 8	\$278. 00	\$2224.00
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Larger Size 4	\$289.00	\$1156.00
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Water Rescue Throw Bag

12	\$ 70.00	\$ 840.0
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Total Grant not to exceed		<u>\$12,000</u>
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Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 2, 2018

Inflatable Response Boat with Outboard Motor

Attachment: Inflatable Application 1 (2527 : Bellaire Police and Fire Foundation Grant Requests)

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

Mission

To enhance public safety in the City of Bellaire by promoting excellence in the Police and Fire Departments.

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Procedures Governing New Requests for Support

1. All requests for funds are received and reviewed by the Bellaire Police & Fire Foundation.
2. Proposals must indicate why private funding, as opposed to city funding, is necessary.
3. The Foundation will make final funding decisions.



BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 2, 2018 **Amount Requested:** Not to Exceed \$15,000

Department/Unit: Bellaire Fire

Contact Name: Darryl Anderson, Chief

Mailing Address: 7008 S. Rice Ave

Email Address: danderson@bellairetx.gov

Phone Number: 713-662-8201

Fax Number: 713-662-8199

Name of Program/Equipment Requested: Inflatable Response Boat w/ Motor

Brief Description of the Program or Equipment:

A 14' Hypalon Inflatable Response Boat with Outboard Motor

What is the specific need for this program or equipment?

Hurricane Harvey showed that water in Bellaire can exceed the high-water vehicle capabilities. In a flood, such as this, a boat is the only avenue to respond to those who need access to EMS. Deep water response requires a very different set of skills and equipment than normal, dry land.

Has this program/equipment been previously requested through the City budget?

☐ Yes

☒ No

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

What objectives will be accomplished if the funding is granted?

It will allow for the fastest implementation of a response in the event of another Harvey situation. It will be part of a coordinated “boat to high water vehicle to a *Point of Refuge*” continuum.

Part of the training necessary for a boat operator requires the response team to work with their own boat. This request will also help with that requirement.

What impact will this project have on the relationship between the Department and the community?

The City of Bellaire received bad publicity when the high-water Vehicle flooded during Harvey. Having a lightweight response platform capable of navigating deep water and shallow fording will allow Bellaire Fire Department to reach patients in need of EMS care, easily and quickly. This will improve community relationships and provide an overall sense of security when paired with boat response training.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Outcomes for this request will be measured in hours spent in continuing education, water training exercises following learned procedure and ultimately from high water response. A boat will only be used when necessary and when training events occur.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

Rigid Hull Inflatable. (RIB) 14'-15', 2018 Red Hypalon Boat	\$7000
Short Shaft Electric 4-Stroke Outboard Motor	<u>\$5000</u>
Total Grant not to exceed	\$12,000

Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

Attachment: Inflatable Application 1 (2527 : Bellaire Police and Fire Foundation Grant Requests)

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 10, 2018

Force Option Virtual Reality Training System

Attachment: Force Option - PD (2527 : Bellaire Police and Fire Foundation Grant Requests)

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

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Procedures Governing New Requests for Support

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3. The Foundation will make final funding decisions.



BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 10, 2018 **Amount Requested:** \$80,000.00 maximum

Department/Unit: Police

Contact Name: Byron Holloway

Mailing Address: 5110 Jessamine, Bellaire, Texas 77401

Email Address: bholloway@bellairepolice.com

Phone Number: 713-662-8123

Fax Number: 713-662-8289

Name of Program/Equipment Requested: Force Option Virtually Reality Training System

Brief Description of the Program or Equipment:

This is a system in which various scenarios are projected on a screen and an officer must successfully manage the contact. The instructor can have the computer seamlessly change the on-scene characters response to the officer's actions. If the use of force is justified the officer must respond with realistic weapons that are modified in such a manner that the computer records the officer's response. The event is then reviewed with the officer by the instructor for possible alternatives to the use of force as may be appropriate.

This cost to include all software, hardware, projection related equipment, installation, various training weapons, training of Bellaire Police Department instructors, and multiple branching scenarios. This is a "turnkey" project.

What is the specific need for this program or equipment?

The need is ongoing training in de-escalation tactics as well as the deployment of appropriate force options as needed.

Has this program/equipment been previously requested through the City budget?

☐ Yes

X ☐ No

Not in recent years.

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

Requested in previous budget development process was possibly 2009. At that time project did not continue through budget process due to cost, technology at the time, and lack of training space.

What objectives will be accomplished if the funding is granted?

Improved officer safety. Improved community safety. Reduce likelihood of improper use of force. Increase likelihood of de-escalation of volatile situations.

What impact will this project have on the relationship between the Department and the community?

This project will demonstrate the Police Department's commitment to incident resolution using only appropriate force. Training in de-escalation will be beneficial in all potentially volatile contacts, especially those with the mentally ill.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Success will be measured by increased training hours per officer in a realistic format. Potentially reduction in reported use of force incidents annually by the Bellaire Police Department.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

There is no current quote from a single vendor. Systems range widely in cost dependent on capabilities of system. This system when purchased will be placed in a training room in the new police building specifically designed for this training type system. An appropriate complete system is anticipated not to exceed \$80,000.00.

Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 10, 2018

Radio Redundancy Project and Increased Operation
Capability

Attachment: Radio Redundancy Project-PD (2527 : Bellaire Police and Fire Foundation Grant Requests)

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

Mission

To enhance public safety in the City of Bellaire by promoting excellence in the Police and Fire Departments.

Purpose

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Foundation Funding Guidelines

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Procedures Governing New Requests for Support

1. All requests for funds are received and reviewed by the Bellaire Police & Fire Foundation.
2. Proposals must indicate why private funding, as opposed to city funding, is necessary.
3. The Foundation will make final funding decisions.



BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 10, 2018 **Amount Requested:** \$32,343.87 maximum

Department/Unit: Police Department Emergency Communications (Police/Fire/EMS)

Contact Name: Byron Holloway

Mailing Address: 5110 Jessamine, Bellaire, Texas 77401

Email Address: bholloway@bellairepolice.com

Phone Number: 713-662-8123

Fax Number: 713-662-8289

Name of Program/Equipment Requested: Radio Redundancy Project and Increased Operability

Brief Description of the Program or Equipment:

This project is for the purchase, installation, and one-year of air time of three (3) 700/800 MHz emergency radio consolettes. A consolette is a stand-alone emergency radio that allows continued operations in the event of primary radio system failure. A consolette would be installed in each radio work station within the Emergency Communications Center (ECC) located within the police building.

These systems would allow continued radio communications for police, fire, and emergency medical services, as well as continued communications with other emergency agencies.

In a large-scale disaster these consolettes would allow for the ECC to expand to as many as six (6) radio operators.

What is the specific need for this program or equipment?

The Bellaire Police Department Communications Division is responsible for police, fire, and emergency medical services radio operations. This radio system must stay operational at all times.

Bellaire Police/Fire/EMS primary radio system is a part of the City of Houston Police radio network, as many area agencies are. The Bellaire ECC is connected to the Houston system by fiber optics. If this fiber optic connection is disrupted the only option for continued radio operations is “over the air” connection. Current fall back of ECC for over the air operations is handheld radios such as officers carry on their persons. This cannot not be considered an adequate mission critical radio system for ECC operations due to frequency range and battery life of hand-held radios.

Has this program/equipment been previously requested through the City budget?

X ☐ Yes

☐ No

The City of Bellaire previously budgeted for and purchased one such consolette.

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

The consolette currently in operation needs to be rotated to a lessor priority role as a result of age. The requested three new units are to complement new radio console systems and future refresh that the City of Bellaire is purchasing/installing in the new police building’s ECC.

What objectives will be accomplished if the funding is granted?

Improved community and officer safety through minimizing the potential for complete radio failure during an emergency, disaster, or regular operations. Maintain continued response of police, fire, and emergency medical services.

Also, in the event of a wide scale emergency or disaster each consolette can act as a radio work station should multiple radio operators be needed.

What impact will this project have on the relationship between the Department and the community?

This project will allow for citizens to continue to receive lifesaving services in the event of a failure of the primary radio consoles due to lightning strike, fiber optic disruption, etc.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Continued emergency radio operations at the time of disaster or primary system failure. Such are currently documented in maintenance files.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

Attached is a \$30,831.87 quote from Motorola for the consolettes. The total project includes \$1,512.00 for the first year's air time. The systems are covered by a three-year warranty.

Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 10, 2018

Entry Level Unmanned Aerial Vehicle
Phase I

Attachment: Entry Level UAV-PD (2527 : Bellaire Police and Fire Foundation Grant Requests)

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Procedures Governing New Requests for Support

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2. Proposals must indicate why private funding, as opposed to city funding, is necessary.
3. The Foundation will make final funding decisions.



**BELLAIRE POLICE & FIRE FOUNDATION
GRANT APPLICATION**

Date: April 10, 2018 **Amount Requested:** \$2,500.00 maximum

Department/Unit: Police

Contact Name: Byron Holloway

Mailing Address: 5110 Jessamine, Bellaire, Texas 77401

Email Address: bholloway@bellairepolice.com

Phone Number: 713-662-8123

Fax Number: 713-662-8289

Name of Program/Equipment Requested: Entry Level Unmanned Aerial Vehicle Phase I Project

Brief Description of the Program or Equipment:

This request is for the purchase of an entry level unmanned aerial vehicle (UAV), licensing, related equipment, and training cost for a minimum of two (2) officers. UAV are commonly referred to as drones.

This UAV is an entry level unit and is intended to assess officers' ability to operate such in various incidents. This UAV has the capability of taking still photographs as well as video. This entry level program will be the basis of considering future needs and the potential application expansion of this technology.

What is the specific need for this program or equipment?

The current need is for officers to successfully view and examine locations which they may not be able to safely physically inspect. An example would be an alarm activation on a home in which officers cannot search/check the rear of the house as a gate is locked/chained.

The UAV is to be used to rapidly search large areas in the event of a lost child or adult.

The UAV is to be used to search for suspects fleeing officers and hiding in rear yards of homes.

The UAV is to be used for improved documentation and search of outdoor crime scenes.

The UAV is to be used for improved documentation of major accident scenes.

The UAV is to be used by the Bellaire Police in site security of events where large crowds are anticipated.

The UAV is to be used in intelligence collection during tactical operations.

This UAV will be used in assessing traffic patterns as may be appropriate.

Has this program/equipment been previously requested through the City budget?

☐ Yes

X ☐ No

Currently officers use their personal UAV's for these tasks.

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

What objectives will be accomplished if the funding is granted?

Improved community safety. The UAV will is considered to be a force multiplier in that larger land areas can be searched more rapidly. Improved officer safety through the ability to safely assess conditions on various type of calls for service and other police operations.

What impact will this project have on the relationship between the Department and the community?

The Department will be able to increase ability to provide an increased level of services in certain types of incidents.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Each time an UAV is used it is to be documented. Such documentation will include the purpose and the results of the flight.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

No written quotes at this time. Price determined through online searches and discussions with vendors.

Direct all questions regarding the application to:

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E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 10, 2018

Speed Trailer Message Board

Attachment: Speed Trailer Message Board - PD - Copy (2527 : Bellaire Police and Fire Foundation Grant Requests)

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

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BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 10, 2018

Amount Requested: \$22,000.00 maximum

Department/Unit: Police

Contact Name: Byron Holloway

Mailing Address: 5110 Jessamine, Bellaire, Texas 77401

Email Address: bholloway@bellairepolice.com

Phone Number: 713-662-8123

Fax Number: 713-662-8289

Name of Program/Equipment Requested: Speed Trailer Message Board

Brief Description of the Program or Equipment:

This is a trailer that can be set up on residential streets as well as major thoroughfares to display the speed of oncoming traffic. A message board displays a vehicle's speed with the intent of gaining voluntary compliance.

The trailer also has an enclosed computer that collects traffic counts and speeds for analysis.

The trailer can also be programmed to display directional arrows or wording such as "Delays Ahead", "Lane Closure", etc.

The trailer will be used to address citizen complaints of increased and speeding traffic in neighborhoods. This will allow for improved utilization of police staffing in that an officer will not have to be stationed at a location for prolonged periods of time.

The message board portion of the trailer will also be used to assist facilitate the movement of traffic during street closures or large events. This will again free up police staffing as well as increase overall safety.

What is the specific need for this program or equipment?

Traffic calming as well as improved analytics of traffic within neighborhoods. Also, to facilitate the safe movement of traffic. This technology is in part intended to maximize staffing resources by automated traffic monitoring.

Has this program/equipment been previously requested through the City budget?

☐ Yes

X ☐ No

Not in recent years.

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

The Police Department previously used a similar trailer that displayed only the speed of a vehicle. This trailer did not capture data for analysis or have dual use as a message board.

That unit was used for approximately 12 years before its operating capability could no longer be sustained. Prioritization, as well as the cost of this proposed technology, prevented previous budget requests.

What objectives will be accomplished if the funding is granted?

Improved community safety by increasing voluntary compliance. Improved utilization of police staffing resources.

Ability to identify true traffic concerns through the use of the data collected on vehicle counts and speeds.

Improved officer and community safety by facilitating better traffic flow as necessary using the messaging board.

What impact will this project have on the relationship between the Department and the community?

The Department and the community will more effectively work together in identifying and addressing true traffic dangers.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Success will be measured in a visible increase in voluntary compliance with speed laws.

Success will be measured by the reduction in police staffing hours spent on traffic assignments, as well as increasing the effectiveness of future traffic assignments based on data analysis.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

Attached is a quote from MPH Industries.

Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

E-mail: info@bellairepoliceandfirefoundation.org

Web address: www.bellairepoliceandfirefoundation.org

4/12/2018



Bellaire Police & Fire Foundation

Funding Guidelines

April 10, 2018

Police Response Boat Equipping

BELLAIRE POLICE & FIRE FOUNDATION FUNDING GUIDELINES

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3. The Foundation will make final funding decisions.



BELLAIRE POLICE & FIRE FOUNDATION GRANT APPLICATION

Date: April 10, 2018 **Amount Requested:** \$3,500.00 maximum

Department/Unit: Police

Contact Name: Byron Holloway

Mailing Address: 5110 Jessamine, Bellaire, Texas 77401

Email Address: bholloway@bellairepolice.com

Phone Number: 713-662-8123

Fax Number: 713-662-8289

Name of Program/Equipment Requested: Police Response Boat Equipping

Brief Description of the Program or Equipment:

The Bellaire Police Department (BPD) currently owns a 2017 seventeen (17) foot flat bottom boat with 15 horse power gas operated motor. This boat is marked similar to a BPD patrol vehicle. The boat, motor, and trailer are titled.

The purpose of this boat is to allow police to respond to reports of emergencies in highwater events.

This request is for the additional equipping of the boat. This equipment is to include two (2) bow floodlights, two (2) stern floodlights, and slim line style red/blue emergency lights for the bow/port/starboard sides.

Included in this project is a stern mounted electrical motor and one (1) dual-purpose crank/deep cycle battery.

Installation costs are included.

What is the specific need for this program or equipment?

During high water/flooding events police may only be able access the location of a reported incident by boat.

The floodlights are to increase operations during hours of darkness by allowing for continued searches as well as to avoid obstacles.

The slim line style red/blue emergency lights are to clearly identify the boat as an authorized emergency vehicle.

The electric motor on the boat is to assist in maneuvering the boat in tight spaces such as between houses, to porches, etc.

The dual-purpose battery is to facilitate the operation of lighting and the electric motor.

Has this program/equipment been previously requested through the City budget?

☐ Yes

X ☐ No

The boat was purchased using Police FY2017 funds budgeted for another project. Funds were reprioritized after Hurricane Harvey.

If yes, please list the most recent date of submission and the result / If no, please explain the reason why it was not submitted:

What objectives will be accomplished if the funding is granted?

Improved community safety by increasing the ability of police to respond to emergencies and assess conditions during high water events.

What impact will this project have on the relationship between the Department and the community?

BPD and the community will more effectively work together in times of disasters.

Please identify your metrics for measuring projected outcomes (i.e. Number of lives saved, year to year statistics, individuals served, etc.)

Increased response and resource management will be measured by the Emergency Operations Center during a disaster and documented in the appropriate format.

Please attach an itemized budget for program expenses or a quote from equipment manufacturer for equipment/technology purchases (including shipping/handling costs).

No written quotes. Prices provided by telephone.

Direct all questions regarding the application to:

Bellaire Police & Fire Foundation

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Web address: www.bellairepoliceandfirefoundation.org