

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

JULY 16, 2018

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Gus E. Pappas

Council Member

Neil Verma

Council Member

Trisha S. Pollard

Council Member

Pat B. McLaughlan

Council Member

Michael Fife

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

REGULAR SESSION - 7:00 P.M.

- A. Call to Order - Andrew S. Friedberg, Mayor.**
- B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**
- C. Inspirational Reading and/or Invocation - Andrew S. Friedberg, Mayor.**
- D. Pledges to The Flags - Andrew S. Friedberg, Mayor.**

- 1. U.S. Pledge of Allegiance:**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

- 2. Pledge to the Texas Flag:**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

- E. Recognition of Proclamations:**

- 1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and honoring Diane K. White, Assistant City Manager, for her 16 years of dedicated service to the City of Bellaire, Texas, and wishing her success as she retires from her employment with the City to pursue her dream of starting her own consulting business.
- 2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and honoring Yolanda Howze, Human Resources Director, for her six years of dedicated service to the City of Bellaire, Texas, and expressing our appreciation and best wishes as she begins the next chapter of her career.

- F. Personal/Audience Comments.**

To address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The *Texas Open Meetings Act*, *Texas Government Code*, *Chapter 551*, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been

given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

G. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.
2. Presentation of the proposed annual budget for the City of Bellaire, Texas, for the fiscal year commencing on October 1, 2018, and ending on September 30, 2019 - Submitted by Paul A. Hofmann, City Manager.

H. New Business:

1. Consent Agenda.

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

a. Approval of Minutes:

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, July 2, 2018 - Submitted by Tracy L. Dutton.

Mayor and Council - Regular Session - Jul 2, 2018 7:00 PM

b. Adoption of Ordinances:

- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with ARKK Engineers, LLC, for the provision of Third Party Review and Construction Management services associated with the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk project in an amount not to exceed \$135,150 - Submitted by Michael Leech, Director of Public Works.
- ii. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Jones & Carter, Inc., for the provision of Design Engineering and Construction Administration services associated with the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk project in an amount not to exceed \$162,040 - Submitted by Michael Leech, Director of Public Works.

- iii. Consideration of and possible action on a recommendation from the Parks, Recreation and Facilities Department to award a contract to Playgrounds Today Inc., through the utilization of the State of Texas, Local Government Purchasing Cooperative program, Harris County Department of Education, Choice Partners, for the procurement of playground equipment to replace the current equipment located in Ware Family Park, 800 Jaquet, Bellaire, Texas 77401, in an amount not to exceed \$69,725 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement for said equipment in an amount not to exceed \$69,725 - Submitted by Karl Miller, Director of Parks, Recreation, and Facilities.
- iv. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a public hearing before the City Council of the City of Bellaire, Texas, on Monday, August 13, 2018, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411, on the proposed budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2018, and ending September 30, 2019 - Submitted by Terrence Beaman, Chief Financial Officer.

2. Adoption of Ordinance(s)/Resolution(s):

- a. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, ratifying and approving participation by the City of Bellaire, Texas, in Sourcewell (formerly known as National Joint Powers Alliance), a cooperative purchasing program, for the purpose of engaging in cooperative purchasing contracts for products and services with in-state or out-of-state public agencies, and authorizing the City Manager of the City of Bellaire, Texas, to execute an agreement with Sourcewell for the purchase of products and services - Submitted by Terrence Beaman, Chief Financial Officer.
- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Krueger International, Inc., for the purchase of furniture for the Municipal Facilities Project in an amount not to exceed \$488,947.00 - Submitted by Michelle Jordan, Project Manager.
- c. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Office Furniture Innovations, LLC, for the installation of furniture for the Municipal Facilities Project in an amount not to exceed \$60,486 - Submitted by Michelle Jordan, Project Manager.

3. Items for Individual Consideration:

- a. Consideration of and possible action to direct staff to proceed with preparation for and the acceptance of a Preliminary Official Statement and timetable for the sale of \$11,500,000 in General Obligation Bonds, Series 2018 - Submitted by Terrence Beaman, Chief Financial Officer.
- b. Consideration of and possible action to direct the City Manager to evaluate methods of deterring drivers from driving at unreasonable speeds and creating a wake on flooded streets, including the potential benefits and enforceability of a new "No Wake" ordinance, and to develop a recommendation - Submitted by Andrew S. Friedberg, Mayor.

I. Community Interest Items from the Mayor and Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act, Section 551.0415.

J. Adjourn.

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: City Clerk
Category: Proclamation
Department Head: Tracy L. Dutton
DOC ID: 2604

SCHEDULED**PROCLAMATION (ID # 2604)**

Item Title:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and honoring Diane K. White, Assistant City Manager, for her 16 years of dedicated service to the City of Bellaire, Texas, and wishing her success as she retires from her employment with the City to pursue her dream of starting her own consulting business.

Background/Summary:

Mayor Andrew S. Friedberg will present a proclamation he has issued in recognition and honor of Diane K. White, Assistant City Manager, for her 16 years of dedicated service to the City of Bellaire, Texas, and wishing her success as she retires from her employment with the City to pursue her dream of starting her own consulting business.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- Diane K. White Retirement (PDF)

City of Bellaire, Texas



Proclamation

Whereas, in March 2002, Diane K. White came to the City of Bellaire as a consultant on a three month assignment, and ended up staying 16 years; she began her tenure with the City as Acting Budget Officer and was promoted later that year to Special Projects Manager and Budget Director, and then again to Assistant City Manager in 2006; and

Whereas, Diane has been an integral part of the City's many successes, excelling and applying her can-do spirit in a variety of areas ranging from budget management to supporting citizen boards and commissions to emergency operations, and in consistently going above and beyond the call of duty she has not only served the City to the best of her ability, as Assistant City Manager she has also set a positive example for her fellow employees; and

Whereas, while she puts service above self day in and day out, Diane especially shines in times of crisis, as the kind of leader to whom others turn when they don't know what to do; in Hurricane Harvey Diane exemplified and was among the "Bellaire Brave," setting aside her own personal impacts from the storm to focus on the needs of Bellaire residents and emergency responders; and

Whereas, as Diane retires from her employment with the City to pursue her dream of starting her own business as a project-based consultant, the Bellaire community celebrates her dedicated service and all she has done for us over the years;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby recognize with great honor and distinction

Assistant City Manager Diane K. White

and offer her our community's heartfelt appreciation and best wishes for the greatest of success in all her future professional and personal endeavors.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 14th day of July, 2018.

Andrew S. Friedberg
Mayor
City of Bellaire, Texas



Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: City Clerk
Category: Proclamation
Department Head: Tracy L. Dutton
DOC ID: 2605

SCHEDULED**PROCLAMATION (ID # 2605)**

Item Title:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and honoring Yolanda Howze, Human Resources Director, for her six years of dedicated service to the City of Bellaire, Texas, and expressing our appreciation and best wishes as she begins the next chapter of her career.

Background/Summary:

Mayor Andrew S. Friedberg will present a proclamation he has issued in recognition and honor of Yolanda Howze, Director of Human Resources, for her six years of dedicated service to the City of Bellaire, Texas, and expressing our appreciation and best wishes as she begins the next chapter of her career.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- Yolanda Howze Retirement (PDF)

City of Bellaire, Texas



Proclamation

Whereas, since April 2012, Yolanda Howze has served the City of Bellaire, Texas, as Director of Human Resources; and

Whereas, Yolanda's professional accolades include her being named Texas Municipal Human Resources Association Professional of the Year for 2015, a great honor for herself and a positive reflection on and source of pride for the City of Bellaire, Texas; and

Whereas, her leadership and expertise have taken the Human Resources Department to new heights and enabled employees across the entire organization to be and perform their very best; and

Whereas, as Yolanda retires from her employment with the City to move closer to her family and continue her career out-of-state, the residents of Bellaire and her colleagues celebrate her dedicated service to the City and her many contributions to the organization;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby recognize with great honor and distinction

Yolanda Howze

and offer her our community's heartfelt appreciation and very best wishes as she begins the next chapter of her career.



In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 16th day of July, 2018.

Andrew S. Friedberg
Mayor
City of Bellaire, Texas

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2551

SCHEDULED**ACTION ITEM (ID # 2551)**

Item Title:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Finance Administration
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2535

SCHEDULED**ACTION ITEM (ID # 2535)**

Item Title:

Presentation of the proposed annual budget for the City of Bellaire, Texas, for the fiscal year commencing on October 1, 2018, and ending on September 30, 2019 - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

Presentation of the City Manager's FY 2019 Annual Budget.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

City Manager Paul A. Hofmann recommends City Council provide feedback and request additional information if needed.

ATTACHMENTS:

- COB FY2019 Proposed Budget Presented to Council 07.16.18 (PDF)

City of Bellaire



Proposed Budget
For the fiscal year ending
SEPTEMBER 30, 2019 (FY 2019)

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Andrew S. Friedberg, Mayor

City Council

Neil Verma

Trisha S. Pollard

Gus E. Pappas, Mayor Pro Tem

Pat McLaughlan

Michael Fife

David R. Montague

Paul A. Hofmann

City Manager

Diane K. White

Assistant City Manager

Terrence Beaman

Chief Financial Officer

Budget Proposed July 16, 2018

THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS,

IS DEDICATED TO:

RESIDENTIAL/COMMERCIAL SAFETY:

Providing a safe and secure community, as well as to enhance the quality of life, for its residents and corporate citizens.

PUBLIC INFRASTRUCTURE AND FACILITIES:

Ensuring that the existing public infrastructure and facilities are reviewed, evaluated, and maintained to the highest possible standard for its residents and corporate citizens and that the acquisition of new public infrastructure and facilities, if appropriate, will be considered with the best interests of Bellaire's residents and corporate citizens in mind.

BUDGET AND FINANCE:

Ensuring the continued development of sound fiscal policies and effective budget oversight.

COMMERCIAL REDEVELOPMENT:

Proactively seeking ways to enhance economic viability of the Bellaire business community in concert with the Comprehensive Plan.

COMMUNITY IMAGE:

Developing, presenting, and implementing a consistent and repeatable reflection of the City's image, quality of life, and high standard of professional service delivery.

City of Bellaire

City Manager's Office

To: Honorable Mayor and Members of the City Council

From: Paul A. Hofmann, City Manager



Date: July 16, 2018

Subject: Fiscal Year 2019 Budget: Bellaire is still Bellaire

Best Laid Plans

We talk a lot about planning at the City of Bellaire. At public presentations we display our strategic planning model, consistently sending the message that everything we do is the result of a thoughtful and appropriately resourced plan.

Reality has a way of rattling the foundation of plans. This time last year, no one predicted:

- The worst storm in the country's recorded history would park itself on top of Bellaire for a couple of days
- 2000 homes damaged by flood waters
- Volunteers managing construction permits
- The Flood Hazard Mitigation Task Force having a record breaking flood as a case study
- A Bellaire Brave fundraising effort
- A Dennis Quaid party and concert
- The establishment of Kolter North
- The resignation or retirement of an Assistant Police Chief, Fire Chief, Harvey Resource Recovery Manager, Assistant City Manager, Human Resource Director, and the Solid Waste Superintendent becoming a patrol officer.

Thankfully, good planning isn't about predicting the future. Thankfully, our planning foundation is strong.

We cannot promise the citizens of Bellaire they will never be the victim of flooding, or any other form of disaster. We can say that we were well prepared for the last one, and will be more prepared for the next one. We can provide that assurance, even though several important inhabitants of the Emergency Operations Center during the last storm won't be there for the next one.

We can also say Bellaire is well on the way to a complete recovery. We say it, but we don't take credit for it. This recovery has come at the price of much hardship on the part of many of our citizens. It's those citizens who have created the recovery. *Bellaire is still Bellaire.*

Bellaire is still Bellaire is a meaningful phrase for people choosing to live here in the future. Bellaire homebuilders and realtors are generally optimistic. Brays improvements are real and meaningful. The Houston area economy is strong and Bellaire offers an extremely attractive location.

Bellaire is still Bellaire is a powerful and comforting phrase for current residents; people who suffered from Harvey, people who are still engaged in recovery. Bellaire property values remain strong. Bellaire floodplain requirements work. Bellaire's standard for in-line detention (which predates Harvey) will capture storm water from a 100-year event, metering the discharge into storm drainage pipes after flood waters recede, increasing the chances of keeping water out of people's homes. Significant repairs have been, and continue to be made to storm sewer systems. The Flood Hazard Mitigation Task Force is full of intelligent and committed people who will be given every opportunity to monitor our flood plain management efforts moving forward.

Bellaire is still Bellaire is a proud descriptor of the City organization. We understand and respect the Comprehensive Plan. We understand the resource limitations. We understand Council Priorities. We know our jobs and why we do them. This knowledge is increasingly part of our culture, and it is bigger than any of us.

Strategic planning is purposefully and simultaneously optimistic and realistic. We plan for the future while not forgetting our history. We plan so that the inevitable surprises rattle but don't break our foundation, because we at no time forget who we are and why we exist.

Council Priorities

The keystone of our strategic planning is the annual review of the five-year focused Council Priorities. An overview of the current version of the priorities, and how those priorities influence the proposed budget, follows:

Residential and Commercial Safety

What we've done:

- New emergency management notification system
- Fire pumper replacement
- Filled Fire Chief Position
- Kept positions filled in Police and Fire Departments
- Began community pathways plan development, received significant community input
- Continued and improved the Bellaire Citizens Academy
- Enforced the floodplain regulations, while at the same time waived flood permit fees, assisted flood permit applicants
- Began streetscape enhancement efforts in the Urban Village District
- Celebrated 100 years of policing in Bellaire

What we'll do in FY 2019

- Increase rescue and high-water training (enhancement)
- Continue to replace critical vehicles
- Continue to work with the Flood Hazard Mitigation Task Force
- Maintain compensation competitiveness
- Open a new police and courts building
- Follow Council direction on the Community Pathways Plan

Public Infrastructure and Facilities

What we've done:

- Implement the Bonds for Better Bellaire 2016 (“BBB16”) Program
- Managed the schedule and budget of the Municipal Facilities Project
- Partnered with local, state, federal entities on funding future flood improvements
- Strengthened relationships with Parks Board and PATRONS For Bellaire Parks toward implementation of the parks master plan
- Created the Flood Hazard Mitigation Task Force
- Began Americans with Disabilities Act assessment
- Completed water meter change out
- Recent on-call contracts for pavement repairs and utility line improvements

What we'll do in FY 2019:

- Plan the next bond program
- Conduct the next phase of studies on significant flood control improvements (in capital budget)
- Continue to work with Texas Department of Emergency Management
- Retain the Public Works Building, Library, and Evergreen Park in the capital plan

Budget and Finance

What we've done:

- Maintain competitiveness as an overall employer
- Improved budgeting and reporting
- Improved internal services
- Maintained a AAA bond rating
- Implemented a partial self - funding plan for employee benefits

What we'll do in FY 2019:

- Implement the improved vehicle acquisition and maintenance program
- Implement work management/asset management systems
- Fill important positions relative to the provision of internal services
- Improve the agenda management system (enhancement)

Commercial Redevelopment

What we've done:

- Developed design for streetscape improvements in the UVD zoning district (Spruce/Fifth) in accordance with the Comprehensive Plan
- Improved communication with local realtors, homebuilders

What we'll do in FY 2019:

- Develop a community redevelopment strategy and communication plan for Council consideration

Community Image

What we've done:

- Developed a brand identity
- Enacted small cell tower ordinance
- Implemented a Community Relations position in the City Manager's Office

What we'll do in FY 2019:

- Keep our promises regarding the implementation of the brand identity
- Aggressively enforce code requirements (enhancement)
- No new beautification initiatives

Fiscal 2019 Focus Areas

Recovery

The City Council direction provided at the May 3 pre-budget planning session was clear. The FY 2019 budget, and the five - year capital plan, need to reflect the community's expectations. Those expectations are dominated by the storm. The City needs to be focused on flood mitigation. The City needs to be sensitive to the financial burden now on the shoulders of many residents because of Hurricane Harvey.

The proposed budget includes no new property tax revenues from existing property, the intent being to maintain the effective tax rate.

The proposed budget includes no water and wastewater rate increase, despite the need for continued rate increases as indicated in our five-year forecast, and even though Bellaire water rates are comparatively low relative to other Texas cities in our population range.

We are able to hold the line on property tax and utility rate revenues because this budget includes:

- Very few enhancements
- Reduced contributions to capital projects
- Reduced contributions to vehicle replacement
- Reduced vehicle maintenance costs
- No General Fund contribution to paving management

The capital budget includes very little spending on parks improvements. In fact, funds previously planned for parks improvements are now allocated to fund drainage studies.

Those drainage studies are the necessary next step toward improving the major North/South drainage systems, which according to the 2016 drainage study completed by the City Engineer are significantly undersized for the over 700 - acre drainage system they serve. The plan is to upgrade these systems to protect structures to a 100 - year level of service. The FY 2019 capital budget includes \$315,000 to study alternatives and create cost estimates for these improvements. The study would provide the basis for determining appropriate project participation amounts from other entities.

During the course of FY 2019, and beginning in September, the City Council will be asked to make decisions about the timing and size of the next bond program. The FY 2019 – 2023 Capital Plan as currently recommended doubles the planned spending on street and drainage improvements. Whereas the BBB16 program provided \$20 million in bond authority, to be issued over three years, the three-year total for a currently envisioned 2019 bond program for streets and drainage would be \$40 million. Fiscal forecast projections for debt service would not be impacted as a result of the increase to street and drainage projects, as the current plan defers funding for the 2019 bond referendum for Evergreen Park, Library, and Public Works Building projects.

Community Relations

FY 2019 will be the first full year of a “Community Relations” function in the City Manager’s Office. There is no new funding request associated with this initiative. We will concentrate on:

- Building the relationship with former Bellaire Citizens Academy graduates, utilizing them as a core group of volunteers and communicators
- Rolling out and informing citizens on PrepareBellaire, our new emergency notification system
- The next citizen survey
- Broadening the information provided at neighborhood meetings
- Maintaining relationships with local realtors and builders
- The ongoing work of the Flood Hazard Mitigation Task Force
- Market and promote new utility meter portal called AquaHawk

Organizational Stability

I’ve made important personnel decisions recently, and over the next few weeks will make more. Losing Tillie Wiedemann, Darryl Anderson, Diane White, Yolanda Howze, and Shadae Martin over the course of several days is significant. We’re losing important contributors, individual sources of accountability, and 100 percent of the Human Resources staff.

What we’re not losing are the contributions themselves. Nor are we losing the impact on organizational culture. And, we’ll keep the wheels on the Human Resources function.

We’ll keep the wheels on because some hard-working people will work harder, at least until positions are permanently filled. Those hard-working people are equipped and willing to fill in because we’re a team.

That said, a consequence of the departure of current Human Resources staff, I am not recommending that we pursue the outcome based wellness plan previously discussed with the City Council.

I am recommending that this budget include funding for:

- An across the board cost of living adjustment increase of 1.5%
- Step increases for eligible employees of the planned 3.5%
- Continued funding of the existing health benefits plan, at a projected increase of 15%

These increases are in line with the 5% annual increase in total compensation costs consistently shown in the fiscal forecast.

The City of Bellaire organization has, and will continue, to grow in responsiveness, customer service, and competence. FY 2019 initiatives that will be taken on by current staffing resources include the development of a community redevelopment strategy, the development of updated building codes, and potentially a 2019 bond program.

Acknowledgements

The very top element of the Bellaire Strategic Planning Model is the annual budget. When the process works, the presentation of the annual budget should include no surprises, as it reflects decisions and direction previously provided by the City Council. The process works well in Bellaire because the City Council works to achieve consensus on the important matters facing this community. That consensus is reflected in your updated priorities, and the discussion you held during the pre-budget planning session on affordability assumptions and the capital plan. Thank you for your serious approach to strategic thinking.

We have made great progress in how we develop, present, and report on the city budget. Diane White envisioned those improvements years ago, and has been a central part of getting us to where we are. Diane's willingness and ability to fill in for me on May 3 will forever be appreciated, and is a strong indicator of how far we have come.

Each department was asked to look for ways to reduce their budgets without impacting service delivery. Department Directors took that direction seriously. The fact that we weren't able to come up with much is also an indicator of how far we have come. Diane White and her teams' work on the vehicle replacement plan helped us achieve our affordability objectives.

Terrence Beaman and Jim Harrison put in many evening and weekend hours preparing this document, and deserve a great deal of credit and thanks for creating a new standard of financial clarity.

CITY PROFILE

Mission Statement

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

Location

The City of Bellaire, Texas (the "City" or "Bellaire") is located in southwest Harris County, Texas and is surrounded by the city of Houston. The City encompasses approximately 3.6 square miles.

Form of Government

The City was founded in 1908 and incorporated under the laws of the State of Texas on June 24, 1918. Since 1949, the City has operated under a "Home Rule Charter" which provides for a "Council-Manager" form of government.

The City Council is the principal legislative body of the City. The City Council is comprised of a Mayor and six council members. The Mayor is elected for a regular term of two years and is limited to four consecutive terms in that position. Council members, all of whom are elected at-large, are elected for a regular term of four years. No council member may serve more than two consecutive terms in that position. The Mayor and three council members are elected at each regular election.

The City Manager is appointed by the City Council and is responsible to the Council for the administration of all the affairs of the City. The City Manager is responsible for appointment and removal of department directors and employees, supervision and control of all City departments, and preparation of the annual budget.

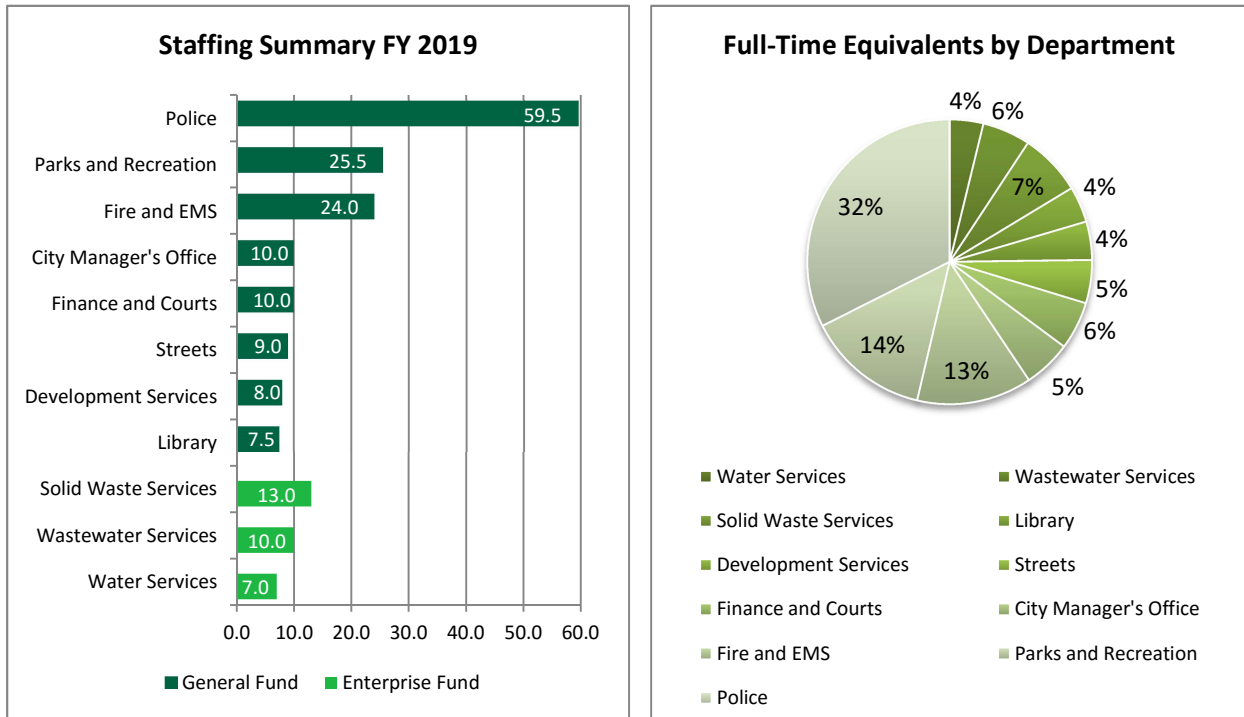
Services Provided

The City provides the following services: public safety including police, fire, and emergency medical services; streets and drainage; sanitation including solid waste and recycling; water and sewer services; parks and recreation, including facilities maintenance; library services; public improvements; planning and zoning; and general administration including municipal courts.

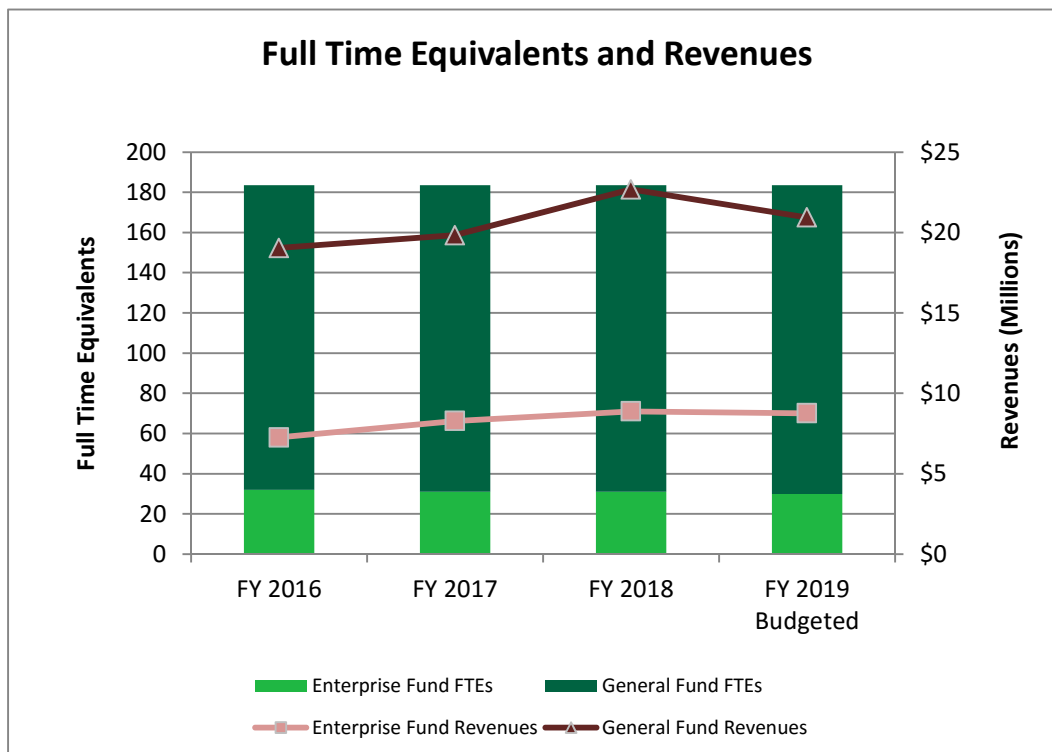
Staffing (excludes seasonal employees)

The City has 183.5 full-time equivalents (FTEs), including 153.5 FTEs in the General Fund and 30.0 FTEs in the Enterprise Fund. The Police Department has the largest number of FTEs

(32%) followed by the Parks, Recreation, and Facilities Department (14%), and the Fire Department (13%).



The same number of FTE positions overall are budgeted for fiscal year ("FY") 2019 as FY 2018. As the chart below illustrates, FTEs have remained constant despite increasing revenues.



COMMUNITY OVERVIEW

Bellaire is a relatively affluent community. Median household income is nearly three times that of Harris County. Since the level of education and the age of the population are factors in employability and income potential, it is not surprising that Bellaire has a much higher percentage of residents with post-high school degrees than Harris County and Bellaire has a much higher percentage of residents in their prime earning years than Harris County.

Population

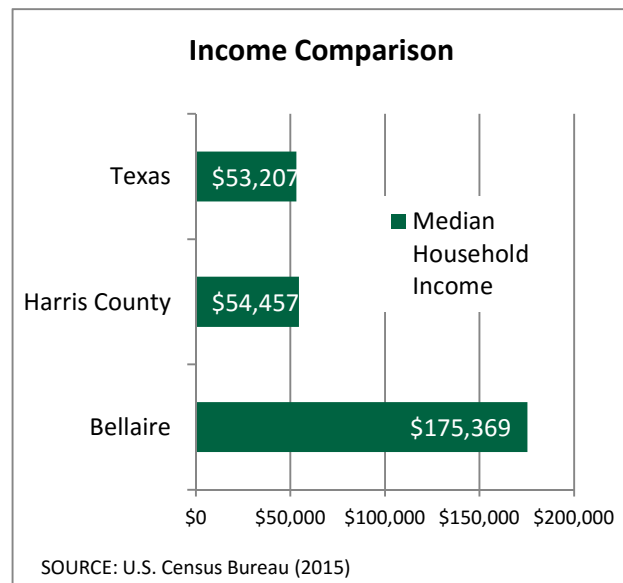
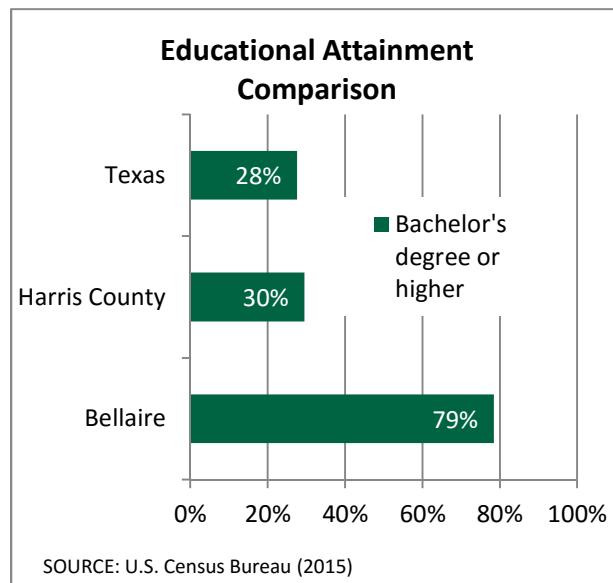
The 2000 census estimated Bellaire's population as 15,642, and the 2010 census estimated Bellaire's population as 16,855. The most recent U.S. Census Bureau estimate of population in Bellaire is 18,593, which was as of July 2016. The Texas Demographic Center had a similar estimate of 18,584 at January 2016. The continuing growth trend since 2000 reflects ongoing residential redevelopment activity, as well as the renewed presence of younger families in Bellaire, with the average household size increasing from 2.58 persons in 2000 to 2.78 in 2010 to 2.86 in 2015. A recent available Regional Growth Forecast from the Houston-Galveston Area Council, as of fourth quarter 2014, projects Bellaire surpassing the 19,000 population mark by 2040. Under any forecast scenario, Bellaire will remain a small city (less than 50,000). Given its enclave status and the extent of developed land in Bellaire, any significant growth would have to come through higher density housing, replacement of former commercial sites with residential development, and/or a higher rate of family formation or increase in average household size—which could also reflect some seniors moving in with their families or others.

Year	Population
2000	15,642
2010	16,855
2016	18,593

SOURCE: U.S. CENSUS BUREAU

Education and Earnings

Bellaire residents have attained far greater education overall in comparison to Harris County and the State of Texas, as illustrated in the *Educational Attainment Comparison* chart below.

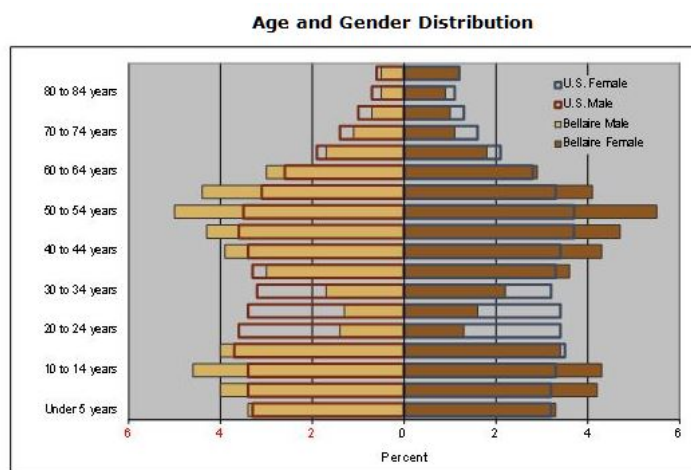


Over three-quarters of all residents in Bellaire have a bachelor's degree or better which is significantly higher than the State of Texas (26.3 percent) and Harris County (28.1 percent) averages of residents with a bachelor's degree or higher.

Level of education, skills, and transportation access all factor into the "employability" of individuals, which, in turn, determines one's income earning potential. The median household and per capita income levels of Bellaire residents based on U.S. Census Bureau estimates through 2014 relative to Harris County and the State of Texas are shown in the *Income Comparison* chart above. Bellaire's median household income (\$175,369) far exceeds the county, state, and national amounts (\$53,889).

Age Distribution

The age distribution of the local population is another key factor that shapes an area's labor force, as well as the particular outlook and service needs of residents. The age distribution in Bellaire as of Census 2010 indicated a significantly older population (median age of 41.6 years) than the rest of Texas (33.6 years). Most evident from *Age and Gender Distribution* chart at right, are the relatively low percentages of individuals in the young adult years from ages 20 to 34 as well as those in



SOURCE: U.S. Census Bureau (2010)

the age 65-84 cohorts. On the other hand, the proportion of Bellaire's population in their prime earning years, including age cohorts between 40 and 64 years, exceeded national rates as of Census 2010. Similarly, the percentage of children in age cohorts 14 years and younger is also greater in Bellaire compared to national rates. With Bellaire's ongoing residential redevelopment activity, ready access to professional employment, and quality of local schools, the community particularly draws families with young children.

Employment Profile

The distribution displayed in the *Employment of Bellaire Residents by Industry Type* chart (below right), confirms that educational services, health care, and social assistance (28 percent); professional, scientific, management, administrative, and waste management services (23 percent); and finance and insurance, real estate, and rental and leasing services (11 percent) offered the most significant employment opportunities to local residents among all industry types based on U.S. Census Bureau estimates through 2012. Of the 13 industry sectors considered in the census data, these three constituted 62 percent of the total employment of the local population.

Other occupational data from the Census Bureau shows that 72 percent of these positions were management, business, science and arts occupations while another 19 percent were sales and office. Taken together, these occupation types accounted for just over 90 percent of the workforce.

Most working Bellaire residents commute to employment centers in the central Houston area where professional occupations are prominent. This has fueled ongoing discussion of the respective need for—and appropriate type and extent of—business development within Bellaire. This is partly a land use and community character issue. But, it also involves tax base considerations since City property taxes are a factor in the affordability of residential living in Bellaire as the City works to maintain and upgrade infrastructure and also offer its citizens a range of amenities.

Culture

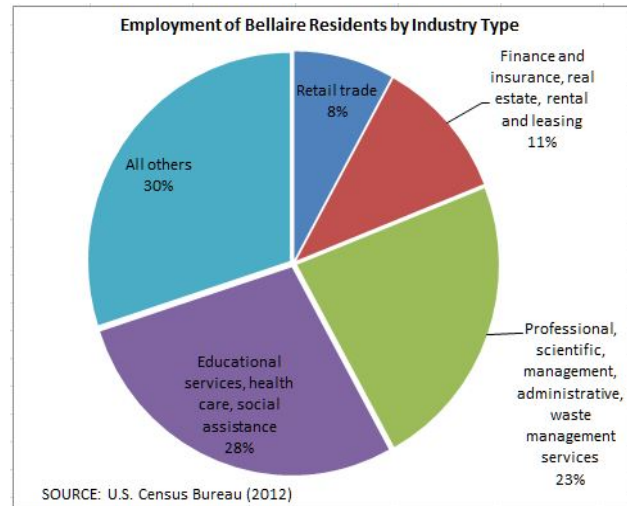
While Bellaire has a small town feel, its residents have access to all the cultural opportunities of Houston – the most populous city in Texas and the fourth-most populous city in the United States with a census-estimated 2014 population of 2.239 million. Bellaire residents have access to the Houston museums, performing arts, professional sporting events (including baseball, football, and basketball), and numerous festivals and annual events, including the largest annual livestock show and rodeo in the world – the Houston Livestock Show and Rodeo, the Houston Greek Festival, the Houston International Festival, the Art Car Parade, the Houston Auto Show, and the Bayou City Art Festival to name a few.

ECONOMIC CONDITION AND OUTLOOK

Economic Condition

As an enclave of Houston, the economy of the City is directly linked to the greater Houston region. While a number of large employers, as well as retail and service type businesses, are located within the City, Bellaire is primarily a residential community. Many of the residents work minutes away in Houston's largest business areas, including the Houston Medical Center, regarded as one of the finest health care facilities in the world. Two major airports, Hobby and George Bush Intercontinental, are easily accessible to Bellaire residents and business travelers.

The Houston metropolitan area's economy is based on petrochemicals, shipping, refining, chemicals, space exploration, manufacturing, education, medical, and tourism. Beginning around April 2015, Houston experienced increased unemployment and an economic slowdown due to a decrease in oil prices. However, due to a petrochemical construction boom, health care, and a strong nationwide economy that supports the metropolitan area, Houston's economy is expected to continue its historic growth pattern, but not at the pace experienced back in 2014. Most economic factors such as employment, oil prices, travel, and



others are projected to either stabilize or grow as the greater Houston area is still one of the most sought after places to do business.

Houston is the seat of Harris County, the most populous county in the State of Texas, and the third most populous county in the nation. Houston's phenomenal growth has brought about rapid development throughout the region, but the necessary infrastructure to support such growth in the outlying areas has lagged behind. As a result, many residents of the region have sought to reduce their commute time on Houston's heavily congested transportation corridors by moving closer to the workplace. In addition to Bellaire being a safe city with high quality schools, Bellaire has become increasingly desirable due to its convenient location to Houston's downtown, uptown, and midtown business districts and Houston's medical center.

Bellaire is a mature, zoned community that is almost fully developed residentially with a network of businesses to support its citizens. While there is little undeveloped commercial property, the commercial infrastructure is not nearly as developed or modernized as the residential sector. The City continues to focus on better utilization and growth of the central commercial district and commercial corridors within the City based on its comprehensive plan adopted in 2009 and updated in 2015 and 2017. Large mature oak trees cascade over many of the City's streets giving a "small town" feel to the area. Local government control through City Council gives Bellaire residents more influence over key government services such as police and fire protection.

Major Initiatives

In November 2005, voters approved two separate bond referenda totaling \$50.00 million to be spent over a ten-year period on infrastructure and facility improvements. With an additional obligation of \$5.00 million in pay-as-you-go funding, the City's "Rebuild Bellaire" capital improvement program totaled \$55.00 million. The program provided for \$43.50 million in funding for major street and drainage improvements throughout the City and \$11.50 million for facilities replacement and renovation. The facilities included the new Bellaire Family Aquatic Center, Bellaire Fire Station, and renovations to the Bellaire Library and City Hall. The City has this debt in stages including the final issuance of \$1.56 million in fiscal year 2017 for facilities.

In November 2013, voters approved three bond referenda totaling \$16.50 million. \$11.00 million was approved for improvements to City Hall, Civic Center, Police Station, and Municipal Court facilities. An additional \$5.00 million was approved for capital improvements to Evelyn's Park and an additional \$0.50 million was approved for ground and facilities improvements to the Nature Discovery Center in Russ Pitman Park. The City authorized issuance \$5.50 million in 2014 for construction of Evelyn's Park and improvements to the Nature Discovery Center in Russ Pitman Park. The remaining authority of \$11.00 million for facilities was issued in fiscal year 2017.

On November 8, 2016, Bellaire residents will vote on three separate bond propositions collectively referred to as "Bonds for Better Bellaire 2016". Proposition 1 provides \$24.00 million for design and construction of streets and drainage systems and sidewalks. Proposition 2 provides \$5.60 million for new municipal buildings. These funds would be in addition to the \$1.56 million authorized in November 2005 and the \$11.00 million authorized in November 2013 for a total project budget of \$18.16 million for construction of a new city hall/civic center

and police/municipal court facility. Proposition 3 provides \$24.38 million for water and wastewater improvements, including \$11.00 million for design and construction of water lines, \$0.58 million for design and construction of wastewater lines, and \$12.80 million for new water meter installation and improvements to the wastewater treatment plant. The City is issuing this debt in stages, including two issuances in fiscal year 2017 for (a) streets, drainage, and sidewalks (\$10.00 million), (b) Municipal facilities (\$5.60 million) and (c) water and wastewater improvements (\$16.88 million). There remains authority of \$14.00 million for streets, drainage, and sidewalks, and \$7.50 million for water and wastewater improvements. We project to issue \$11.50 million in fiscal year 2018 (\$8.00 million for streets, drainage, and sidewalks and \$3.50 million for water improvements) and \$10.00 million in fiscal year 2019 (\$6.00 million for streets, drainage, and sidewalks and \$4.00 million for water improvements).

Community Developments

Evelyn's Park opened on Earth Day, April 22, 2017. The five-acre property broke ground in June 2015. Evelyn's Park is a tranquil and beautifully landscaped park with walking trails, a children's garden and play area, a butterfly garden, a café, an events facility, and an event lawn.

With the support of Bellaire City Council and its Planning and Zoning Commission, H-E-B has re-invested in the community by building a newly designed store at its current location, 5130 Cedar. City Council approved a release of right of way and easement to facilitate the replacement of the previous H-E-B grocery with a store that more than doubled the size of the previous store. Shoppers enjoy expanded parking in the two-story garage equipped with elevators and "travelators" for easy transfer of purchases to a vehicle. This project is reflective of the City's efforts over the last several years to encourage commercial redevelopment through targeted changes in the zoning code, to attract new and renewed businesses that will improve Bellaire's commercial areas and better serve the needs of residents. The new store opened in June 2018.

Construction of residential homes in a new residential subdivision, Alder Circle, is expected to be complete in fiscal year 2019. Alder Circle is expected to add an estimated \$6.5 million to the tax rolls.

Bellaire High School and Condit Elementary School were included in the Houston Independent School District's ("HISD") 2012 \$1.89 billion bond program approved by the voters November 6, 2012. The old Condit Elementary school was torn down and a new building was erected in the summer of 2016. A new building for Bellaire High School is planned that will incorporate the recently completed science classroom and laboratory wing and add a parking garage. Bellaire High School is currently located on a 17-acre site in a residential area of Bellaire. The school has attendance in excess of 3,500 students and the parking is inadequate for a school of its size. As noted earlier, voters approved bonds in 2012 for HISD to rebuild the school and add a parking garage, but numerous delays have prevented the rebuilding. In September 2017, the Bellaire City Council approved a special use permit for HISD paving the way for the rebuilding in the near future.

In July 2016 Chevron, the City's top employer and property tax payer, announced it would be vacating its Bellaire facility and consolidating its operations into its downtown Houston offices. This opened up redevelopment possibilities for a contiguous, rectangular area of approximately 30 acres in the City. Long-established neighborhoods of single-family detached homes border

the site to the North and South, and Interstate 610 borders the site to the East. The site presents a unique redevelopment opportunity that could accommodate a range of desirable potential uses. Since the 1940's the site has been zoned as a Technical Research Park, which corresponded to use as a business park in the Land Use and Character Map within the City's Comprehensive Plan. The Comprehensive Plan serves as a framework for guiding future development, redevelopment, and community enhancement. Sensing the opportunity for redevelopment of the Chevron property into something with more community benefit than a business park, the City amended its Comprehensive Plan in April 2017 identifying the area as the North Bellaire Special Development Area on the Future Land Use and Character Map within the Comprehensive Plan. This re-designation within the Comprehensive Plan indicates the City's openness to alternative uses for the site such as traditional single-family homes, lifecycle housing, and non-residential and mixed-use development.

Long-Term Financial Planning

The City employs a comprehensive five-year capital improvement plan that is integrated into the five-year fiscal forecast. Both are updated annually. Debt management is a major component of the financial planning process which incorporates financing needs for infrastructure development that is consistent with the revenue stream, while at the same time measuring and assessing the cost and timing of each debt issuance.

The City approved an increase of \$0.0285 in the total property tax rate for FY 2018 (tax year 2017). The increase was split with an increase of \$0.0127 from the General rate and an increase of \$0.0158 from the Debt Service rate. Tax rates for the past and current fiscal years were apportioned as follows (*tax rates are the amount of tax levied for each \$100 of assessed valuation*):

Fund	FY 2016	Change	FY 2017	Change	FY 2018
General	\$0.2501	\$0.0050	\$0.2551	\$0.0127	\$0.2678
Debt Service	0.1304	0.0019	0.1323	0.0158	0.1481
Total Tax Rate	\$0.3805	\$0.0069	\$0.3874	\$0.0285	\$0.4159

Excluding bond refundings, payments for bond principal and interest, which include associated fees, totaled \$6,823,026 and \$7,554,315 in FY 2016 and FY 2017, respectively and are projected to be approximately \$8,885,000 in FY 2018. Property tax revenues are the main source of resources available for debt service, however, in addition, the Enterprise Fund annually transfers funds to the Debt Service Fund to cover debt service requirements on bond proceeds used for enterprise infrastructure.

Debt Limitations

The City's Charter contains no limit on the amount of debt the City may incur. The amount of ad valorem tax-supported debt that the City may incur is limited by the Constitution of the State of Texas (the "State"). The State Constitution provides that the ad valorem taxes levied by the City for general purposes and for the purpose of paying the principal and interest on the City's indebtedness must not exceed \$2.50 for each \$100 of assessed valuation of taxable property. There is no constitutional or statutory limitation with the \$2.50 rate for debt payments; however, the Texas Attorney General has adopted an administrative policy that prohibits the issuance of debt by a municipality, such as Bellaire, if its issuance produces debt

service requirements exceeding that which can be paid from \$1.50 of the foregoing \$2.50 maximum tax rate calculated at 90% collections.

The City's proposed debt service tax rate for FY 2018 of \$0.1484 for each \$100 of assessed value is below the aforementioned limit of \$1.50 for each \$100 of assessed value.

STRATEGIC PLANNING

The City's strategic planning process has multiple components. At the base, is the City's long-term *Comprehensive Plan* developed in 2009 and revised in 2015 and 2017. It has a 20-year planning horizon focusing on land use, infrastructure, and quality of life. The City's *Comprehensive Plan* is available online at: www.bellairctx.gov/comp.

Elements of the *Comprehensive Plan* feed into the development of *City Council Priorities*. *City Council Priorities* have a 5-year planning horizon focusing on safety, infrastructure and facilities, residential and recreational, budget and finance, and commercial redevelopment.

Elements of *City Council Priorities* feed into the development of the *Capital Improvement Plan*. The *Capital Improvement Plan* has a 5-year planning horizon focusing on capital improvement projects. The *Capital Improvement Plan* is included at page 140.

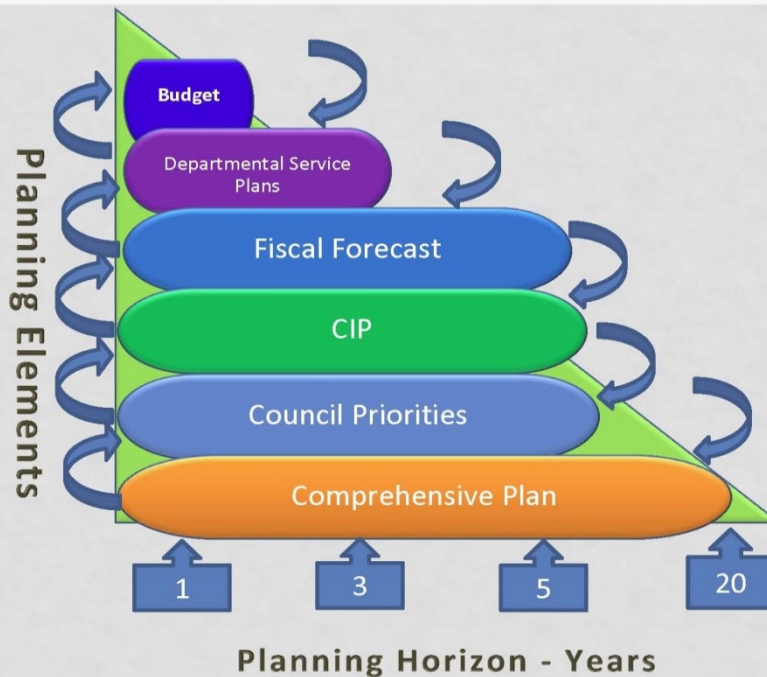
Elements of *City Council Priorities* and the *Capital Improvement Plan* feed into the development of the *Fiscal Forecast*. The *Fiscal Forecast* has a 5-year planning horizon focusing on major assumptions and overall forecasting of cash flows.

Elements of *City Council Priorities* and the *Fiscal Forecast* feed into the development of the department level *Service Plans*. Department level *Service Plans* have a 3-year planning horizon focusing on why the department exists, what the department is responsible for, what the department does, who the department serves, what service level the department provides, a high level analysis of the department budget and fiscal forecast, an analysis of the environment in which the department operates, consideration of available assets, identification of potential future service enhancements, and development of future strategic goals. The City's departmental *Service Plans* are available online at: www.bellairctx.gov/serviceplans.

Elements of the *Fiscal Forecast* and the departmental level *Service Plans* feed into the development of the annual budget.

While the longer-term strategic planning elements generally drive the development of the shorter term strategic planning elements, there can be components of the shorter term planning elements identified which in turn are used in the updating or revising of the longer term planning elements, making the development a two-way street.

CITY OF BELLAIRE STRATEGIC PLANNING MODEL



FUNDS

Unlike for-profit businesses, which focus financial reporting on how much profit was earned, local governments like Bellaire focus financial reporting on ensuring revenues are used for appropriate expenditures. Like many local governments, Bellaire uses the fund method of accounting to achieve this purpose. Fund accounting is a method of accounting and presentation whereby resources are grouped according to the purpose for which they are to be used. Simply stated, a fund is a distinct self-balancing accounting entity within the City which tracks the application of specific public resources. Each fund has its own revenues and expenditures, as well as its own assets, liabilities, and fund balance or fund equity. Each fund is reported on separate income statements and balance sheets. In this way each fund is similar to a separate company within the City. The City is made up of a collection of funds, each having a distinct purpose. For example, the Metro Fund was established to keep track of the use of METRO Mobility funds. The budget for the Metro Fund will include the anticipated METRO Mobility funds to be received by the City and the budgeted expenditure of those funds for the year. Within a fund there may be one or more departments which further describe a component of Bellaire's organization. Most people are particularly interested in the General Fund which is comprised of most of the City's operations like Police, Fire, and Parks, Recreation, and Facilities.

Bellaire's funds are broadly classified in two categories - governmental and proprietary.

Governmental Funds

Governmental activities, services principally supported by taxes and intergovernmental revenues, are reported in governmental funds. The City maintains seven individual governmental funds: the General Fund, Debt Service Fund, Special Revenue Fund, Capital Improvement Fund, Capital Bond Fund, Metro Fund, and Vehicle and Equipment Replacement Fund.

The General Fund is used to account for and report all financial resources not accounted for and reported in another fund. The principal sources of revenues include property taxes, sales taxes, franchise taxes, licenses and permits, fines and forfeitures, and charges for services. Expenditures include general administration, public safety, public works, and culture and recreation.

The Debt Service Fund is used to account for the payment of interest and principal on all long-term debt of the City. The primary source of revenue for debt service is local property taxes.

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

The capital projects funds are used to account for expenditures for capital improvement projects. The capital projects funds include the Capital Improvement Fund, which accounts for those projects funded by tax revenue; the Capital Bond Fund, which includes those projects funded with bond proceeds; the Metro Fund, which includes those projects funded with METRO Mobility funds; and the Vehicle and Equipment Replacement Fund, which includes projects funded with revenue from other governmental sources.

Proprietary Funds

The City maintains one type of proprietary fund – an enterprise fund which is used to report business-type activities to external customers.

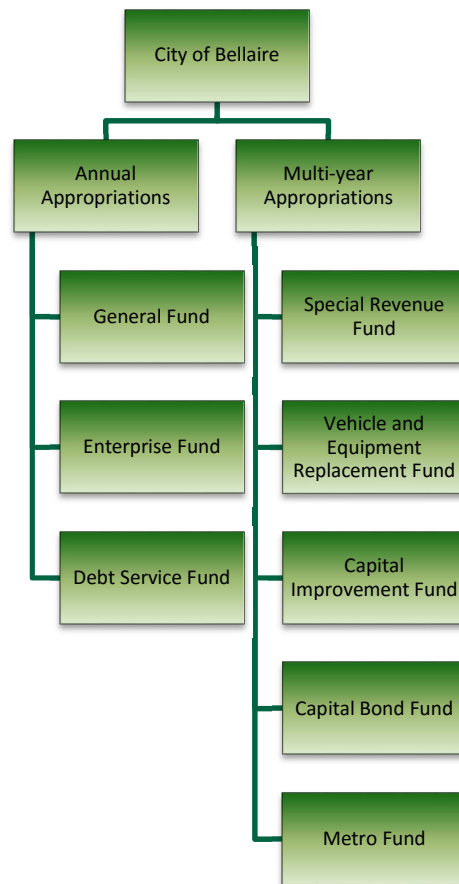
The Enterprise Fund is used to account for the operations that produce and distribute surface water, collect and treat wastewater, and provide solid waste services. The services are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses including depreciation) of providing goods or services to the general public on a continuing basis will be financed or recovered primarily through user charges.

BASIS OF BUDGETING

The General Fund, Enterprise Fund, and Debt Service Fund are primarily funded through tax revenues and charges for services. Annual appropriations for these funds lapse at fiscal year-end.

The remaining five funds (Special Revenue Fund, Vehicle and Equipment Replacement Fund, Capital Improvement Fund, Capital Bond Fund, and Metro Fund) are primarily funded by (1) annually appropriated transfers from the General Fund and Enterprise Fund, (2) proceeds

from voter approved bond issuances, and (3) restricted revenue sources such as donations, grants, METRO Mobility funds, and municipal court fees. Appropriations for these funds are project/program length appropriations and do not lapse at fiscal year-end.



Audited financial statements for the City's governmental fund types are prepared on the modified accrual basis of accounting which focuses on measuring the flow of current financial resources. Under this method revenues are recognized when they are measurable and available and expenditures are recognized when goods or services are received and the liabilities are incurred, except for principal and interest on long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. Governmental fund types are also budgeted on the modified accrual basis of accounting except that governmental fund budgets do not include mark-to-market adjustments for investments.

Audited financial statements for the City's proprietary fund types are prepared on the accrual basis of accounting which focuses on measuring the flow of total economic resources. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred. Proprietary fund types are also budgeted on the accrual basis of accounting except that proprietary fund budgets do not include (1) depreciation of fixed assets, (2) mark-to-market adjustments for investments, (3) changes in pension liability or deferred inflows of resources and deferred outflows or resources related to pensions, and (4) changes in other post-employment benefit liabilities or deferred inflows of resources and deferred outflows or resources related to other post-employment benefits.

This budget book includes a Consolidated Financial Schedule which summarizes the individual funds and includes a consolidated total for all funds. This Consolidated Financial Schedule is not presented on the same basis as the government-wide financial statements presented in the City's Comprehensive Annual Financial Report which are prepared using the accrual basis of accounting.

STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

Comprehensive Financial Management Policies

The City has adopted a *Comprehensive Financial Management Policy Statement* which assembles all of the City's major financial policies in one statement. It provides guidelines for operational and long-range planning, ensuring the City is financially able to meet its immediate and long-term service objectives. It guides the City's fiscal management.

Internal Controls

Management of the City is responsible for establishing and maintaining internal controls designed to ensure that the assets of the City are protected from loss, theft, or misuse and to ensure that adequate accounting data is completed to allow for the preparation of financial statements, in conformity with generally accepted accounting principles. Internal controls are designed to provide reasonable, but not absolute, assurance that these objectives are met.

Budgetary Controls

Additionally, the City maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by City Council. The level of budgetary control (the level at which expenditures cannot legally exceed the appropriated amount) is the total approved budget for each department. The City Manager may transfer appropriations within a department without seeking the approval of City Council.

Encumbrances

The City utilizes encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures are recorded in order to reserve that portion of the applicable appropriation. Encumbrance accounting permits a continuous measure of the unencumbered resources that can be freely used to accomplish the City's objectives and it limits the potential that actual expenditures might exceed appropriated amounts.

Independent Audit

The City Charter requires an annual audit of the books of accounts, financial records, and transactions of all administrative departments of the City by an independent certified public accountant.

Audit Finance Board

The City Council has formally established an Audit Finance Board to enhance the audit process by providing a direct link between the auditors and the City Council. The Audit Finance Board reviews the audit prior to submission to the City Council and assists the auditors and City staff with the presentation of the audit.

Public Accountability

The annual budget, the comprehensive annual financial report (“CAFR”), and monthly financial updates are all made available to the public. Two public hearings are held each year in connection with the development of the budget. Monthly and quarterly financial updates are given at public City Council meetings.

Budget Award

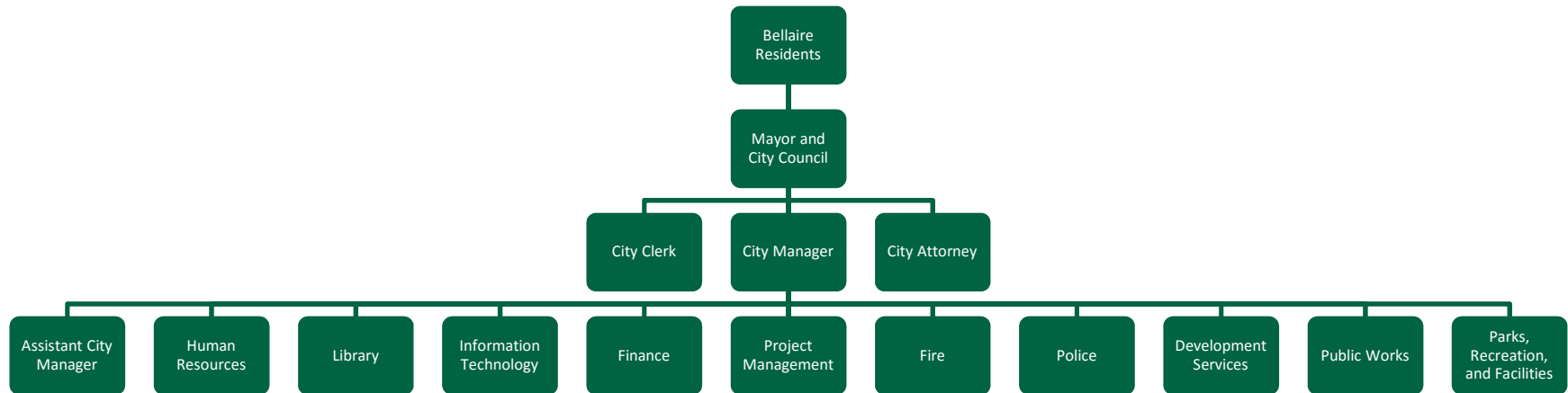
Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Bellaire, Texas, for its Annual Budget for the fiscal year beginning October 1, 2017 and ending September 30, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our FY 2019 budget will conform to program requirements, and we plan to submit it to GFOA to determine eligibility for another award.

City of Bellaire

FY 2019

City Organizational Chart



The City of Bellaire's budget book will serve four primary purposes:

1. It will serve as a Policy Tool – The budget process allows City Council, City Manager, and all department Directors to comprehensively review the direction of the City and to redirect its activities by means of allocating financial resources to achieve its goals. The budget process will also facilitate the evaluation of City programs to determine effectiveness and reallocate resources to those programs that require additional support.
2. It will serve as an Operational Guide – The budget provides financial control by setting forth both legislative and administrative guidance to City employees regarding the character and scope of their activities in both summary and detail form in the various products of the budget process.
3. It will serve as a Financial Plan – The budget outlines the manner in which the financial resources of the City are managed during the budget period. This allocation of resources is based on an understanding of both the current year's needs and the long-term view of the development of City programs. The budget takes into account unforeseen contingencies and provides a process for periodic adjustments.
4. It will serve as a Communication Medium – The budget book provides City management, City Council, and readers of the budget book a comprehensive tabulation of information regarding both the character and scope of City activities. The budget book seeks to communicate a clear policy at a usable level of detail to City employees, to communicate significant policy issues and options in a form that can be acted upon by City officials, and to communicate the plans of the City to its constituents in a manner which affords them an opportunity to provide meaningful comments to elected officials.

Budget Planning Process

A staff retreat is held in the spring to plan for the following fiscal year budget. The purpose of this retreat is to review departmental service plans, discuss upcoming challenges as they relate to economic factors, and legislative impacts.

In April, a budget kick-off meeting is held, which is attended by department heads and key personnel from each department. At the budget kick-off meeting a budget manual is distributed to all department Directors. The budget manual outlines goals for the upcoming budget year, key dates, the budget process, and includes technical instructions for entering the budget into the financial system. Each department receives target allocation numbers for non-personnel expenditures.

In May, a pre-budget workshop is held with City Council and City management. During this workshop, which is open to the public, City Council develops guidance for the City Manager to ensure the budget supports *City Council Priorities*.

Each department is responsible for budgeting the revenues they produce based on the current revenue policy, observed trends, and anticipated events. Finance budgets non-departmental revenues such as property taxes, sales taxes, and franchise fees. Finance's revenue estimates are based on current revenue policy, observed trends, and anticipated events.

Each department budgets their non-personnel expenditures in accordance with the instructions in the budget manual, and based on observed trends, and anticipated events. Finance and Human resources work collaboratively to develop personnel expenditure budgets based on approved FTE positions, current employee salaries and benefits, and anticipated changes.

In addition to preparing their department budget, department Directors are asked to prepare or update their respective department summary page(s), which includes narratives, service plans and performance information.

The Finance Department receives all department budgets and department summary pages. The proposed budget, which includes all funds and departments, is then assembled and presented by the City Manager to City Council in July during a regular City Council meeting. A public hearing and two public budget workshops are held in August. The budget is normally adopted in September to be effective on October 1.

Implementation, Monitoring, and Amendment

After the budget has been adopted, the Finance Department inputs all budget values into the City's financial program to record and monitor its progress for the intended fiscal year. During the active year, budgets and actual results are monitored weekly and monthly by the Finance Department and reports are issued by Finance to the City's Core Management Team. Financial updates are given to City Council on a regular basis during regular City Council sessions. Likewise, all departments have access to the financial program and monitor their department actual versus budget expenditures in real time.

The budget, at the fund level, can be amended at any time with the approval of the City Manager and City Council action. The City Manager can approve department requests for reallocation. City Council can authorize all changes to the budget at departmental and/or fund level.

FY 2019 Budget Calendar:

April 12	Budget Kick-Off Meeting with Departments
May 3	Council Pre-Budget Workshop
May 10	Budget Packets Due
July 13	File Budget With City Clerk
July 17	Call Public Hearing
July 17	Present Proposed Budget to City Council
August 1	Notice of Public Hearing Published
August 13	Hold Public Hearing
August 14	Budget Workshop #1
August 20	Budget Workshop #2
September 17	Present Proposed Budget to City Council
September 17	Adopt Budget

Description

In order to provide an overview of the total resources budgeted by the City, the following Consolidated Financial Schedule presents a summary of major revenues and expenditures, as well as other financing sources and uses for each fund and a consolidated total for all funds for FY 2019. For comparative purposes, it also presents consolidated totals for FY 2018 projected amounts and FY 2017 actual amounts.

Audited financial statements for the City's governmental fund types are prepared on the modified accrual basis of accounting which focuses on measuring the flow of current financial resources. Under this method revenues are recognized when they are measurable and available and expenditures are recognized when goods or services are received and the liabilities are incurred, except for principal and interest on long-term debt, which are recorded when due, and compensated absences, which are recorded when payable from currently available financial resources. Governmental fund types are also budgeted on the modified accrual basis of accounting except that governmental fund budgets do not include mark-to-market adjustments for investments.

Audited financial statements for the City's proprietary fund types are prepared on the accrual basis of accounting which focuses on measuring the flow of total economic resources. Under this method, revenues are recorded when earned, and expenses are recorded at the time liabilities are incurred. Proprietary fund types are also budgeted on the accrual basis of accounting except that proprietary fund budgets do not include (1) depreciation of fixed assets, (2) mark-to-market adjustments for investments, (3) changes in pension liability or deferred inflows of resources and deferred outflows or resources related to pensions, and (4) changes in other post-employment benefit liabilities or deferred inflows of resources and deferred outflows or resources related to other post-employment benefits.

This budget document includes a Consolidated Financial Schedule, which summarizes the individual funds and includes a consolidated total for all funds. This Consolidated Financial Schedule is not presented on the same basis as the government-wide financial statements presented in the City's Comprehensive Annual Financial Report, which are prepared using the accrual basis of accounting.

In addition to the differences in accounting used in preparing the budget as compared to the Audited financial statements as noted above, the Consolidated Financial Schedule presents the beginning fund balance differently for the Capital Improvement Fund, the Capital Bond Fund, and the Metro Fund. The fund balance in the CAFR includes all resources which have not been expended. However, the budget is focused on *current year* capital projects, therefore unspent amounts encumbered in prior years for ongoing capital projects are not included in the beginning fund balance. Likewise expected current year expenditures of amounts encumbered in prior years on capital projects in the Capital

Improvement Fund, the Capital Bond Fund, and the Metro Fund are not reflected as current year budgeted expenditures. Instead the beginning fund balance of those funds includes only unencumbered available resources, which together with current year revenues result in total available resources for new capital projects, and the current year budgeted expenditures are for the totality of the related projects, not just for the amounts expected to be expended in the fiscal year.

Similarly, the Consolidated Financial Schedule presents the beginning fund balance differently for the Enterprise Fund. The fund balance in the CAFR includes all resources which have not been expended. However, the budget is focused on Enterprise Fund *current year* resources and obligations and therefore presents beginning and ending working capital.

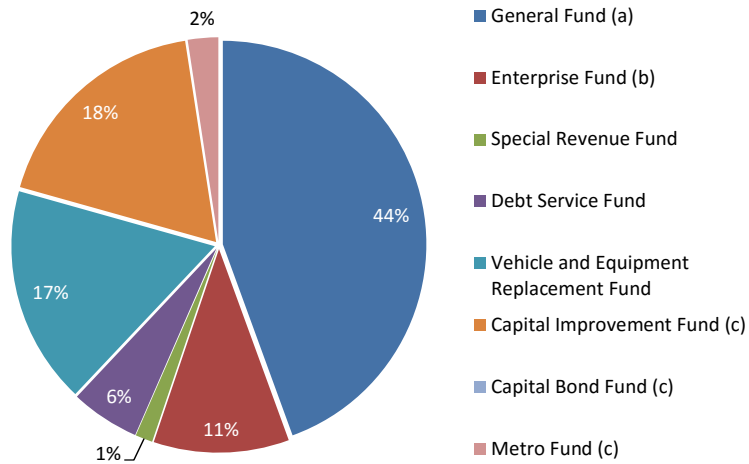
CONSOLIDATED FINANCIAL SCHEDULE												
FY 2019 Proposed										FY 2018 Projected	FY 2018 Adopted	FY 2017 Actuals
	General Fund (a)	Enterprise Fund (b)	Special Revenue Fund	Debt Service Fund	Vehicle and Equipment Replacement Fund	Capital Improvement Fund (c)	Capital Bond Fund (c)	Metro Fund (c)	CONSOLIDATED TOTAL ALL FUNDS	CONSOLIDATED TOTAL ALL FUNDS	CONSOLIDATED TOTAL ALL FUNDS	CONSOLIDATED TOTAL ALL FUNDS
Beginning Fund Balance	\$ 4,066,196	\$ 985,606	\$ 125,348	\$ 501,620	\$ 1,584,058	\$ 1,669,335	\$ -	\$ 222,025	\$ 9,154,186	\$ 12,795,240	\$ 8,317,499	\$ 10,841,580
Property Taxes	13,271,040	-	-	7,395,051	-	-	-	-	20,666,091	20,320,018	20,347,531	18,430,667
Franchise Fees	1,422,000	-	55,000	-	-	-	-	-	1,477,000	1,456,020	1,489,734	1,438,824
Sales Taxes	2,419,500	-	-	-	-	-	-	-	2,419,500	2,372,041	2,348,555	2,241,860
Permits and Licenses	1,210,400	-	-	-	-	-	-	-	1,210,400	1,141,367	1,143,400	1,127,934
Fines and Forfeitures	653,500	-	41,000	-	-	-	-	-	694,500	667,750	771,000	741,848
Charges for Services	1,177,500	8,666,500	-	-	-	-	-	-	9,844,000	9,618,677	10,168,518	9,308,572
Investment Income	130,000	1,000	-	9,000	-	-	500,000	35,000	675,000	675,962	41,000	289,488
Intergovernmental Revenue	-	-	50,000	-	-	-	-	1,209,750	1,259,750	1,186,021	1,050,000	1,160,774
Other	32,700	93,000	50,460	-	-	-	-	-	176,160	2,691,223	165,060	878,169
Total Revenues	20,316,640	8,760,500	196,460	7,404,051	-	-	500,000	1,244,750	38,422,401	40,129,079	37,524,798	35,618,136
Transfers From Other Funds	624,000	-	-	1,965,267	385,000	380,000	-	-	3,354,267	3,353,362	3,344,362	5,117,655
Capital Lease Proceeds	-	-	-	-	-	-	-	-	-	-	-	787,666
Bonds Proceeds	-	-	-	-	-	-	10,000,000	-	10,000,000	12,500,000	12,500,000	55,309,617
Total Resources	25,006,836	9,746,106	321,808	9,870,938	1,969,058	2,049,335	10,500,000	1,466,775	60,930,854	68,777,680	61,686,659	107,674,655
General Government	5,304,058	-	49,000	-	228,800	-	-	-	5,581,858	5,051,130	5,354,191	4,567,011
Public Safety	9,881,431	-	55,350	-	338,360	-	-	-	10,275,141	9,295,271	9,792,656	8,986,251
Public Works	1,212,715	-	-	-	87,600	-	-	-	1,300,315	1,051,219	1,073,839	1,054,448
Culture and Recreation	4,539,374	-	216,760	-	13,440	-	-	-	4,769,574	4,783,869	4,574,919	4,294,081
Utilities	-	6,729,708	-	-	12,000	-	-	-	6,741,708	6,710,319	7,053,351	6,248,184
Capital Projects	-	-	-	-	-	1,372,027	10,000,000	1,466,775	12,838,802	16,388,787	14,435,000	47,622,598
Debt Service	-	-	-	9,377,530	-	-	-	-	9,377,530	8,898,500	8,984,341	17,511,713
Contingency	(130,000)	-	-	-	-	-	-	-	(130,000)	-	-	-
Total Expenditures	20,807,578	6,729,708	321,110	9,377,530	680,200	1,372,027	10,000,000	1,466,775	50,754,928	52,179,095	51,268,297	90,284,286
Transfers Out	555,000	2,100,267	-	-	-	-	-	-	2,655,267	2,720,362	2,720,362	4,601,851
Total Uses	21,391,898	8,829,975	321,110	9,377,530	680,200	1,372,027	10,000,000	1,466,775	53,439,515	54,899,457	53,988,659	94,886,137
Change in Nonspendable Fund Balance	-	-	-	-	-	-	-	-	-	-	-	-
Ending Fund Balance	\$ 3,614,938	\$ 916,131	\$ 698	\$ 493,408	\$ 1,288,858	\$ 677,308	\$ 500,000	\$ -	\$ 7,491,340	\$ 13,878,223	\$ 7,698,000	\$ 12,788,518

(a) Fund balance represents unassigned fund balance.

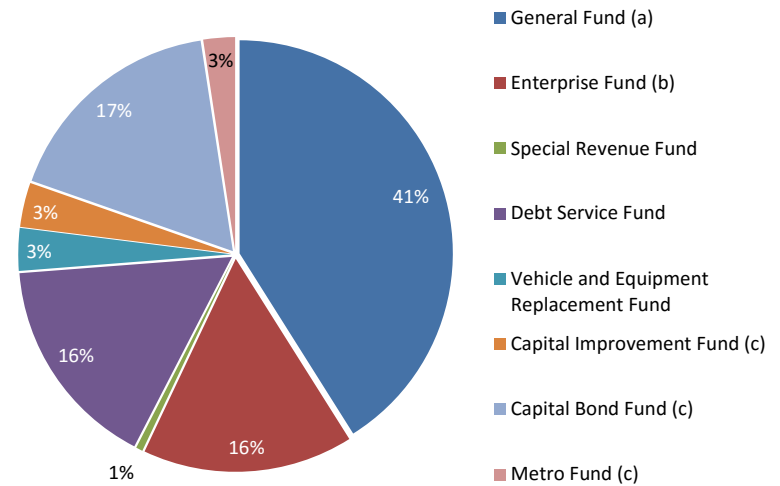
(b) Fund balance represents working capital.

(c) Fund balances of the Capital Improvement Fund, Capital Bond Fund, and Metro Fund represents unappropriated available resources.

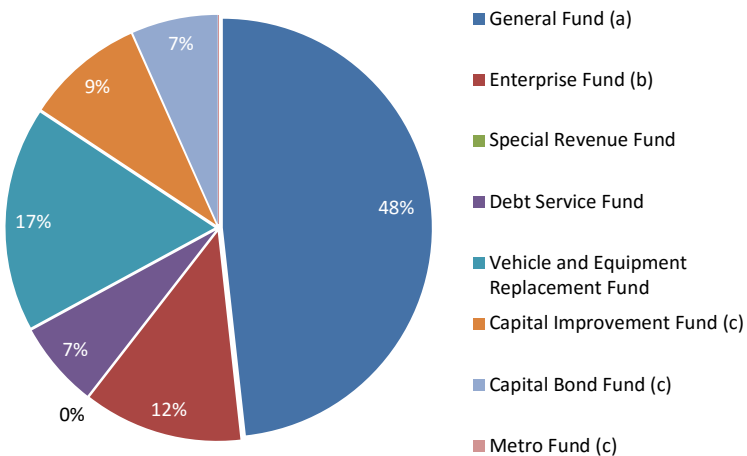
FY 2019 Beginning Balance by Fund



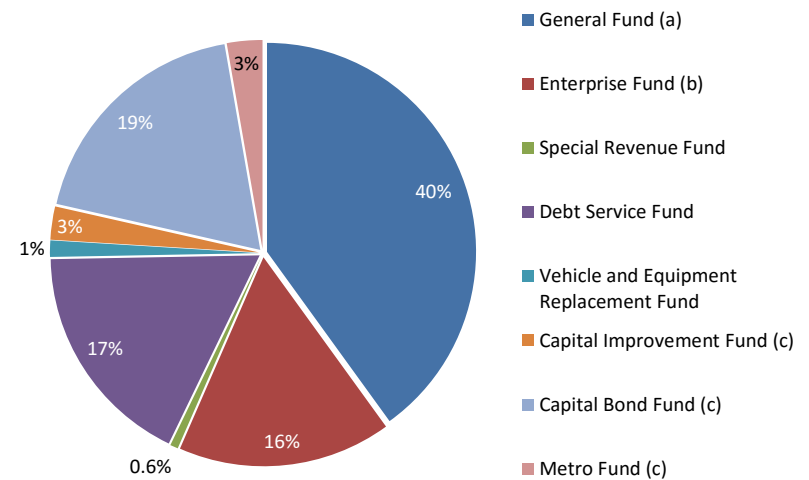
FY 2019 Resources by Fund



FY 2019 Ending Balance by Fund



FY 2019 Uses by Fund



(a) Fund balance represents unassigned fund balance.

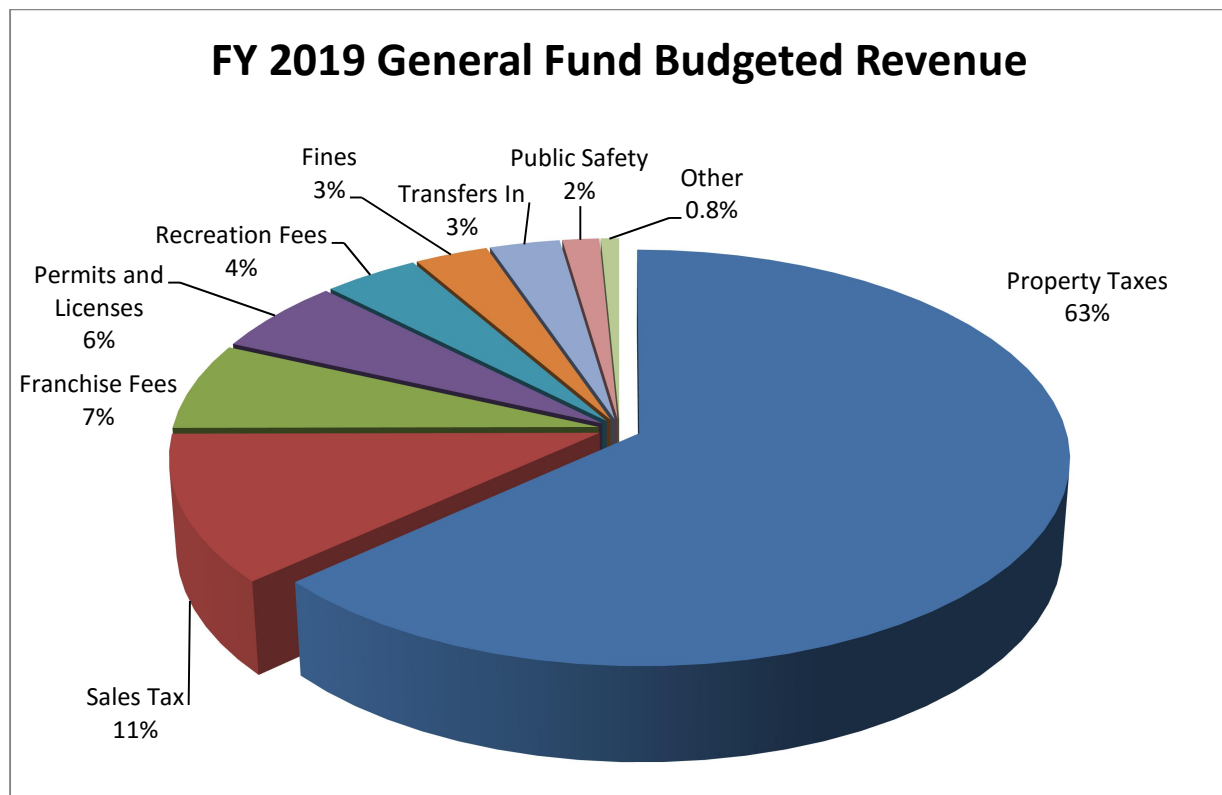
(b) Fund balance represents working capital.

(c) Fund balance represents unappropriated available resources. Uses reflect current year appropriations and exclude expenditures appropriated in prior year budgets.

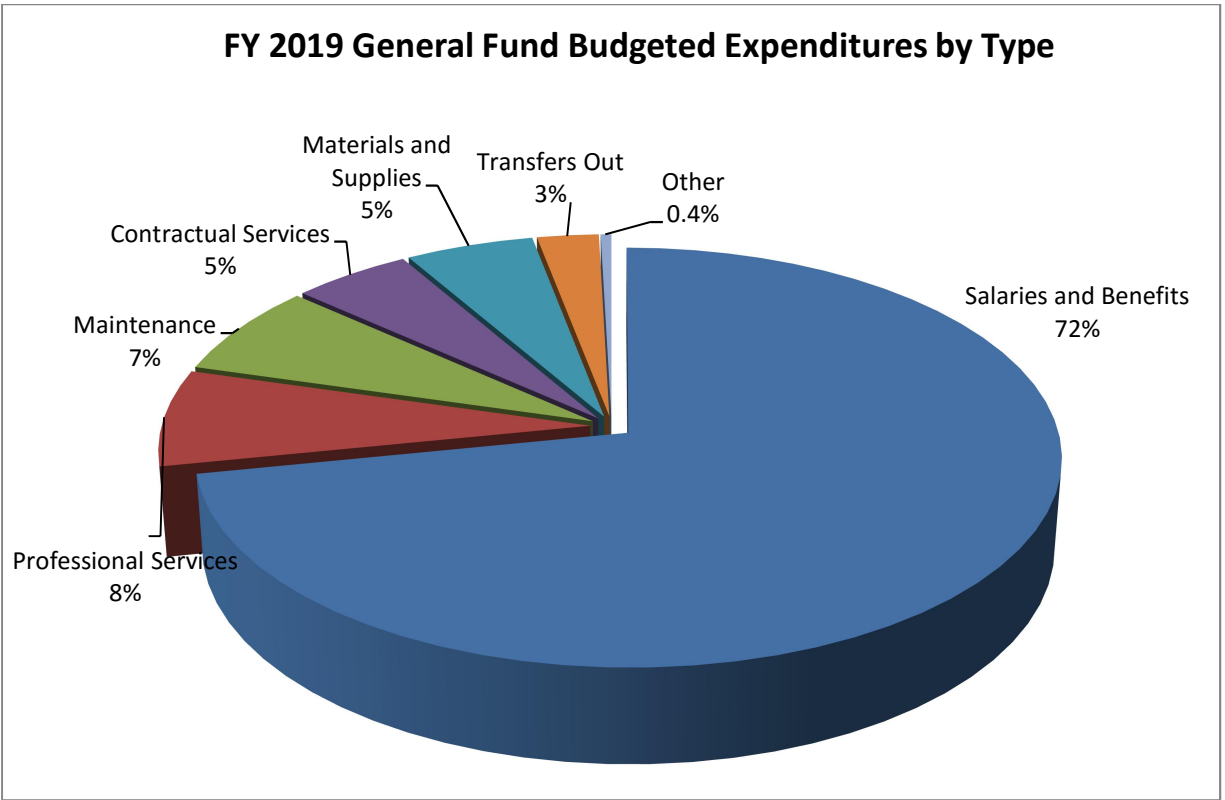
Description

The General Fund is the accounting entity for the City's basic municipal services, which include: City Manager's Office, Finance and Courts, Development Services, Fire, Police, Parks, Recreation, and Facilities, Library, and Public Works. The proposed FY 2019 General Fund operating budget is \$21,391,898.

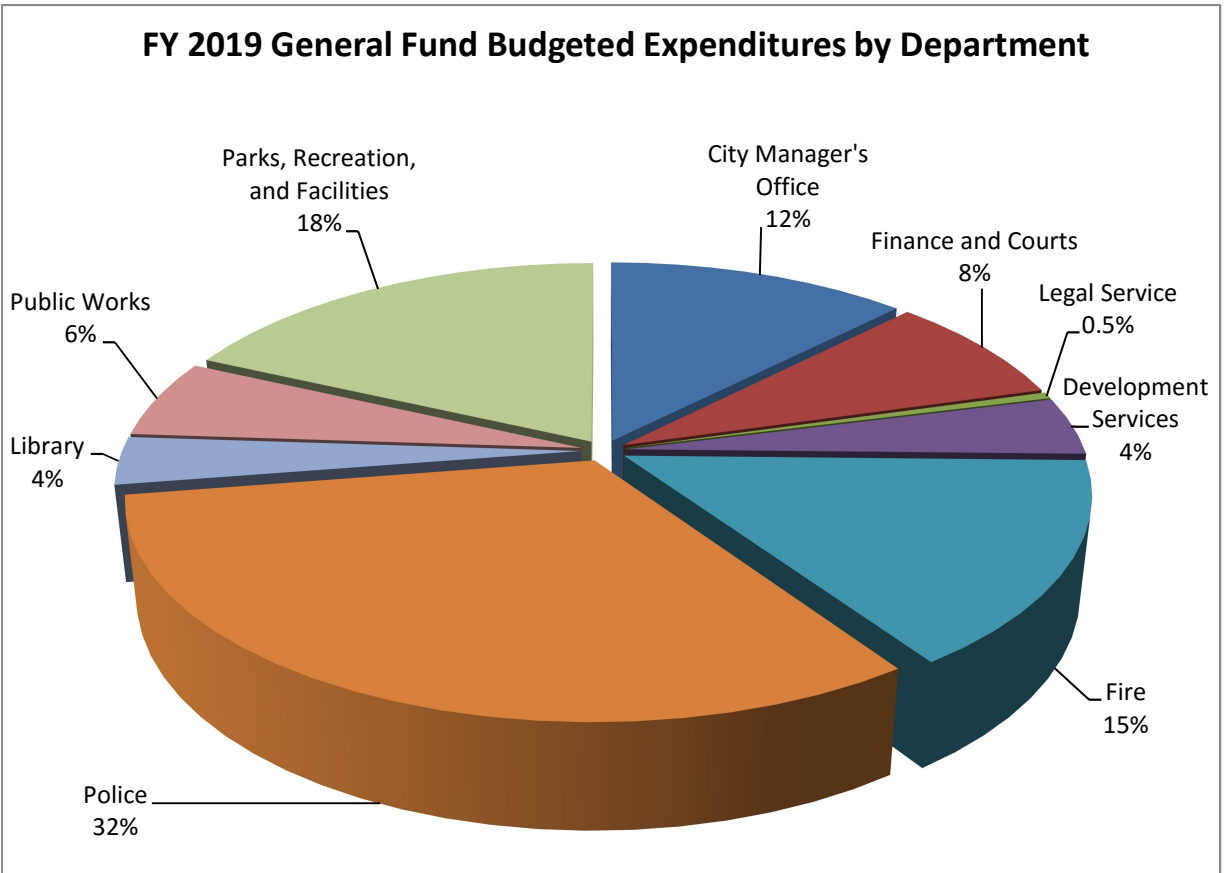
Property tax is the General Fund's largest revenue source, followed by sales tax, and franchise fees. Total proposed budgeted revenue for FY 2019 is \$20,940,640.



Salaries and benefits are the General Fund's largest expenditure constituting 72% of all budgeted expenditures. The next largest expenditure is for professional services totaling 8% of total budgeted expenditures, followed by maintenance at 7% of total budgeted expenditures. Budgeted transfers to other funds include \$275,000 to the Vehicle and Equipment Replacement Fund and \$280,000 to the Capital Improvement Fund.



Public safety accounts for nearly half of all budgeted expenditures with Police at 32% of total budgeted expenditures and Fire at 15% of all budgeted expenditures. Community enrichment, including the Library and Parks, Recreation, and Facilities accounts for 22% of total budgeted expenditures.



GENERAL FUND SUMMARY

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Beginning Unassigned Fund Balance	\$ 4,814,376	\$ 3,387,437	\$ 3,705,875	\$ 4,066,196
Revenues				
Current Property Taxes	12,068,350	13,042,646	13,033,818	13,165,040
Delinquent Taxes	19,725	15,000	40,000	30,000
Penalty and Interest, Other	73,681	61,000	76,000	76,000
Franchise Fees	1,374,917	1,424,734	1,401,020	1,422,000
Sales Tax	2,241,860	2,348,555	2,372,041	2,419,500
Permits and Licenses	1,127,934	1,143,400	1,141,367	1,210,400
Fines	702,119	730,000	631,500	653,500
Recreation Fees	908,443	887,400	828,000	851,000
Investment Income	47,016	35,000	85,000	130,000
Public Safety	372,777	439,500	352,500	326,500
Miscellaneous	275,389	32,600	2,091,620	32,700
Business Enterprise Transfer	624,000	624,000	624,000	624,000
Total Revenues	19,836,211	20,783,835	22,676,866	20,940,640
Total Available Resources	24,650,587	24,171,272	26,382,741	25,006,836
Expenditures				
City Manager's Office	2,373,675	2,584,143	2,598,290	2,602,288
Finance and Courts	1,279,591	1,421,207	1,405,168	1,708,356
Legal Service	107,664	100,000	100,000	100,000
Development Services	784,466	860,018	815,749	893,414
Fire	2,983,110	3,114,328	3,144,430	3,164,545
Police	5,983,932	6,235,668	6,146,093	6,716,886
Library	654,089	704,626	657,433	739,594
Public Works	1,054,448	1,073,839	1,051,219	1,212,715
Parks, Recreation, and Facilities	3,563,332	3,773,093	3,708,546	3,799,780
Non-Departmental: Disaster Recovery	109,497	-	2,196,691	-
Non-Departmental: Contingency	-	-	-	(130,000)
Total Expenditures	18,893,804	19,866,922	21,823,619	20,807,578
Transfers Out				
Pavement Maintenance Program	800,000	-	-	-
Capital Improvement Program	250,000	42,426	42,426	280,000
Vehicle and Equipment Replacement Fund	1,007,000	450,500	450,500	275,000
Total Transfers Out	2,057,000	492,926	492,926	555,000
Total Expenditures and Transfers Out	20,950,804	20,359,848	22,316,545	21,362,578
Change in nonspendable fund balance		-	-	-
FY 2019 Proposed Budget Enhancements				29,320
Ending Unassigned Fund Balance	\$ 3,699,783	\$ 3,811,424	\$ 4,066,196	\$ 3,614,938
60 Day Fund Balance Requirement	\$ 3,148,967	\$ 3,311,154	\$ 3,637,270	\$ 3,472,816
Over/(Under) 60 Day Requirement	\$ 550,816	\$ 500,270	\$ 428,926	\$ 142,122

GENERAL FUND COMBINED REVENUE DETAIL

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Property Taxes	\$ 12,068,350	\$ 13,042,646	\$ 13,033,818	\$ 13,165,040
Delinquent Taxes	19,725	15,000	40,000	30,000
Penalty and Interest	69,365	55,000	70,000	70,000
Taxes - Other	4,317	6,000	6,000	6,000
Total Property Taxes	12,161,756	13,118,646	13,149,818	13,271,040
Electricity Franchise Fees	823,888	824,698	821,520	835,000
Gas Franchise Fees	128,135	170,000	189,500	210,000
Telephone Franchise Fees	103,487	103,572	100,000	97,000
Cable Television Franchise Fees	319,408	326,464	290,000	280,000
Total Franchise Fees	1,374,917	1,424,734	1,401,020	1,422,000
Sales Tax	2,241,860	2,348,555	2,372,041	2,419,500
Food Dealer Permits	19,195	20,000	20,000	20,000
Plumbing and Gas Permits	98,944	100,000	105,967	108,000
Electrical Permits	60,300	60,000	70,000	75,000
Building Permits	468,695	480,000	450,000	500,000
Air and Heat Permits	43,832	45,000	45,000	45,000
Moving/Demolition Permits	18,215	16,000	16,000	16,000
Sign Permits	12,919	12,500	12,500	12,500
Garage Sale Permits	1,990	1,800	1,800	1,800
Curb Cut Permits	7,933	6,000	6,000	6,000
Elevator Permits	496	-	-	-
Tree Removal Permits	36,971	30,000	30,000	30,000
Total Permits	769,490	771,300	757,267	814,300
Appeal/Public Hearing Fees	13,468	8,000	8,000	8,000
Contract Registration Fees	83,563	100,000	92,000	84,000
Residential Inspection Fees	14,560	11,000	11,000	11,000
Commercial Inspection Fees	5,630	8,000	8,000	8,000
Other Fees	11	-	-	-
Drainage Review Fees	13,550	12,000	12,000	12,000
Plan Check Fees	222,790	230,000	250,000	270,000
Dumpster Sign Fees	300	200	200	200
Total Fees	353,872	369,200	381,200	393,200
Liquor and Beer Licenses	4,433	2,600	2,600	2,600
Itinerant Merchant Licenses	140	300	300	300
Total Licenses	4,573	2,900	2,900	2,900
SE Regional Advisory Council Fire (SETRAC) Grant	4,723	5,500	5,500	4,000

GENERAL FUND COMBINED REVENUE DETAIL

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Rentals - Gym	\$ 9,927	\$ 8,500	\$ 6,000	\$ 6,000
Rentals - Civic Center	1,170	-	-	-
Rentals - Tennis Court	7,730	7,700	7,700	7,700
Rentals - Aquatic Center	1,700	2,000	2,000	2,000
Rentals - Park Facilities	1,167	1,200	2,000	2,000
Total Rentals	21,694	19,400	17,700	17,700
Admission - Evergreen Pool	25,977	25,000	25,000	25,000
Admission - Bellaire Pool	111,676	130,000	130,000	130,000
Swim Lessons	55,103	40,000	30,000	30,000
Pool Rentals	25,314	25,000	15,000	15,000
Swim Team	37,640	35,000	33,000	33,000
Annual Swim Passes	87,432	80,000	80,000	80,000
Aquatics Vending	532	1,500	1,500	1,500
Total Aquatics Fees	343,675	336,500	314,500	314,500
Programs - Leisure Classes	138,813	125,000	125,000	125,000
Programs - Teen	5,711	5,000	4,000	4,000
Programs - Special Events	17,059	13,000	16,000	16,000
Programs - L.I.F.E.	6,131	6,000	4,000	19,000
Total Program Fees	167,713	149,000	149,000	164,000
Athletics - Leagues	76,772	70,000	70,000	73,000
Athletics - Organization Fees	-	5,000	-	5,000
Athletics - Camps	272,528	280,000	250,000	250,000
Athletics - Tennis/Golf	10,746	10,000	9,000	9,000
Total Athletics Fees	360,045	365,000	329,000	337,000
Recreation Center	911	1,000	800	800
Recreation Memberships	12,625	15,000	15,500	15,500
Recreation Center Vending	1,780	1,500	1,500	1,500
Parks Other Fees	15,315	17,500	17,800	17,800
Total Recreation Fees	908,443	887,400	828,000	851,000
Permits - Alarm	19,630	15,000	15,000	19,000
Permits - False Alarm	2,750	3,000	3,000	2,500
Fees - Wrecker	31,050	31,000	31,000	31,000
Ambulance Fees	271,688	350,000	250,000	225,000
Rescue Billing - MVA	22,501	15,000	28,000	25,000
Police Child Safety Program	20,435	20,000	20,000	20,000
Total Public Safety Fees	368,054	434,000	347,000	322,500
Copy Fees	2,819	2,400	2,400	2,800

GENERAL FUND COMBINED REVENUE DETAIL

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Municipal Court Fines	\$ 679,883	\$ 703,500	\$ 605,000	\$ 630,000
Library Fines	22,236	26,500	26,500	23,500
Total Fines	702,119	730,000	631,500	653,500
Interest On Investments	63,004	35,000	85,000	130,000
Gain/(Loss) On Investments	(15,987)	-	-	-
Service Fee Credit Card	5,329	4,500	4,500	4,500
Total Investment Revenue	52,345	39,500	89,500	134,500
Miscellaneous Revenue	10,637	8,700	8,700	8,700
Insurance Reimbursements	20,465	10,000	92,985	10,000
Animal Impoundment Fees	1,200	1,500	1,500	1,200
Return Check Fees	125	500	500	500
FEMA Reimbursements	197,601	-	1,976,035	-
Total Miscellaneous Revenue	230,028	20,700	2,079,720	20,400
Surplus Equipment Sales	37,214	5,000	5,000	5,000
Business Enterprise Transfers	624,000	624,000	624,000	624,000
Total Other Financing Sources	661,214	629,000	629,000	629,000
Total General Fund Revenue	\$ 19,836,211	\$ 20,783,835	\$ 22,676,866	\$ 20,940,640

GENERAL FUND COMBINED EXPENDITURE DETAIL

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 8,782,442	\$ 9,381,296	\$ 9,120,824	\$ 9,831,246
105	Incentive Pay	234,049	312,437	312,437	297,207
110	Part Time Employees	753,970	766,228	738,810	825,793
120	Overtime	443,312	152,060	238,255	160,060
125	Call Out Pay	1,727	2,000	2,000	1,000
130	Longevity	62,444	59,276	61,363	62,448
140	Sick Leave Buy Back	60,098	46,991	65,387	42,885
150	Car Allowance	5,400	5,400	5,400	5,400
	Total Salaries	10,343,442	10,725,688	10,544,476	11,226,039
Benefits					
210	Group Health Insurance	1,050,178	1,205,174	1,160,911	1,390,488
211	Health Savings Account	73,450	91,067	91,292	95,798
215	Group Dental Insurance	22,810	23,801	23,801	28,174
217	Group Life Insurance	34,835	39,213	39,213	39,711
220	Disability Insurance	20,556	23,040	23,040	23,353
230	Medicare/Social Security	177,610	198,569	198,569	208,772
240	Retirement Contributions	2,036,833	2,067,513	2,031,347	2,170,486
260	Workers Compensation	118,432	121,750	121,740	175,629
	Total Benefits	3,535,571	3,770,127	3,689,913	4,132,411
	Total Salaries and Benefits	13,879,013	14,495,815	14,234,389	15,358,450
Professional Services					
310	Tax Assessing/Collection	149,873	158,500	158,500	158,500
311	Juror Costs	600	600	600	600
312	Election Services	39,919	38,585	38,617	25,009
313	Employee Screening	11,446	13,000	13,000	13,000
320	Instructor Pay	117,572	126,500	106,500	111,500
321	Legal and Audit	128,169	130,625	130,625	130,625
322	Medical Aid	190	2,690	2,900	3,770
323	Engineers, Architects, Arborists, Planners	269,860	266,000	273,000	274,500
324	Other Professional	86,788	132,540	112,538	130,163
325	Judges and Prosecutors	149,800	200,600	200,600	200,600
340	Information Technology	398,940	415,282	412,782	474,394
342	Trash Hauls	9,269	9,900	9,900	9,900
343	Other Technical Services	29,972	46,500	46,500	31,276
344	Contract Labor	83,356	43,000	114,500	43,000
	Total Professional Services	1,475,754	1,584,322	1,620,562	1,606,837

GENERAL FUND COMBINED EXPENDITURE DETAIL

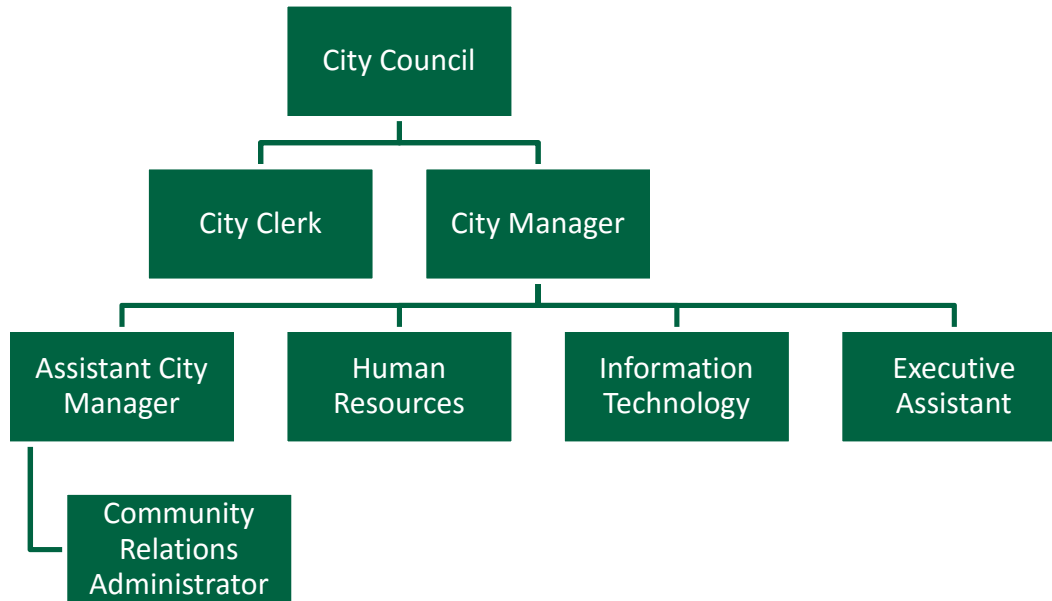
Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Maintenance					
410	Information Technology Maintenance	\$ 3,572	\$ 5,000	\$ 5,000	\$ 35,000
411	Vehicle Maintenance	131,223	135,806	132,306	118,570
412	Communication Maintenance	10,262	19,072	19,072	19,388
413	Machinery and Equipment Maintenance	33,587	39,919	38,919	41,030
420	Building Maintenance	317,423	343,762	343,762	343,462
421	HVAC Maintenance	116,125	110,068	110,068	110,768
422	Ground Maintenance	118,116	130,000	130,000	133,000
424	Pool Maintenance	113,235	109,600	109,600	104,600
425	Park Maintenance	421,750	515,684	515,684	505,684
426	Fire Range Maintenance	2,196	2,000	2,000	1,500
430	Paving Maintenance	19,216	33,000	33,000	28,995
431	Storm Sewer Maintenance	838	8,000	8,000	8,000
438	Traffic Signal Maintenance	46,621	35,000	35,000	35,000
461	Rental of Equipment	23,550	32,619	34,189	31,934
	Total Maintenance	1,357,714	1,519,530	1,516,600	1,516,931
Contractual Services					
510	Risk Management	173,268	190,437	190,437	195,000
520	Communications	354,778	276,570	276,570	318,206
522	Postage	8,504	16,395	15,970	15,270
530	Advertisements and Official Notices	10,969	10,435	10,435	10,385
540	Special Events	119,516	138,000	138,000	144,000
541	Senior Activities	10,846	12,000	12,000	24,000
542	Programs - Athletics	48,112	48,800	48,800	48,800
543	Programs - Library	1,998	2,500	2,500	2,000
544	Programs - Recreation	8,311	9,500	9,500	9,500
545	Programs - Wellness	4,104	5,000	5,000	4,000
550	Dues and Fees	17,578	30,063	30,359	31,105
551	Permits and Licenses	15,728	29,599	29,225	29,395
552	Rental - Facilities	-	470	-	1,298
560	Travel Mileage Allowance	9,981	19,600	22,100	19,600
570	Education and Training	170,363	217,220	212,720	221,245
	Total Contractual Services	954,056	1,006,589	1,003,616	1,073,804
Materials and Supplies					
600	Office Supplies	32,009	41,435	42,435	41,995
601	Information Technology Supplies	40,208	40,600	40,600	60,700
602	Small Tools and Minor Equipment	41,513	63,585	63,585	62,920
603	Janitorial and Cleaning Supplies	7,401	10,200	9,700	10,200
604	First Aid Supplies	2,076	3,220	3,220	3,220
605	Vehicles Supplies	3,469	3,650	3,650	3,950
606	Community Education Supplies	4,802	4,500	4,500	5,000
610	Operating Supplies	152,799	155,845	155,304	146,971
612	Chemicals	59,698	49,000	51,041	50,100

GENERAL FUND COMBINED EXPENDITURE DETAIL

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
613	Traffic Signs and Street Markers	\$ 13,407	\$ 15,000	\$ 15,000	\$ 15,000
614	EMS - Medical Supplies	26,737	27,854	27,854	31,350
620	Natural Gas	20,614	35,030	31,500	35,030
621	Electricity	333,825	339,300	336,300	339,300
625	Fuel	114,630	130,500	126,000	173,450
640	Adult/Reference Books	20,571	25,200	25,200	23,760
641	Children's/Youth Books	21,768	22,320	22,320	22,997
642	Periodicals	4,062	4,100	4,375	4,300
643	Audio-Visual	10,835	8,500	8,500	7,450
644	Subscriptions	1,218	3,885	3,885	5,654
650	Uniforms/Wearing Apparel	92,589	103,092	102,942	103,084
651	Prisoner Support	4,185	5,125	5,125	4,000
652	Dog Pound	497	3,000	3,000	2,500
660	Elected Officials Activities	2,461	1,200	1,200	1,200
661	Council Meeting Meals	1,529	1,500	1,500	1,500
699	Disaster Related Expenses	109,497	-	2,196,691	-
	Total Materials and Supplies	1,122,400	1,097,641	3,285,427	1,155,631
	Hardware and Software				
623	Hardware and Software	58,511	115,000	115,000	137,900
	Total Hardware and Software	58,511	115,000	115,000	137,900
	Financial Services				
710	Banking Charges	7,281	7,025	7,025	37,025
711	Credit Card Fees	39,075	41,000	41,000	51,000
	Total Financial Services	46,356	48,025	48,025	88,025
	General Fund Sub Totals	18,893,804	19,866,922	21,823,619	20,937,578
740	Transfers Out	2,057,000	492,926	492,926	555,000
745	Contingency	-	-	-	(130,000)
	Total General Fund Expenditures	\$ 20,950,804	\$ 20,359,848	\$ 22,316,545	\$ 21,362,578
	FY 2019 Proposed Budget Enhancements				\$ 29,320
	Total General Fund Expenditures, including Enhancements				\$ 21,391,898

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed Budget Presentation)

Reporting Relationships



For budgeting purposes, the City Manager's Office consists of the centralized administrative functions of the City Manager's Office, including Human Resources, the City Clerk, Information Technology, and Internal Services.

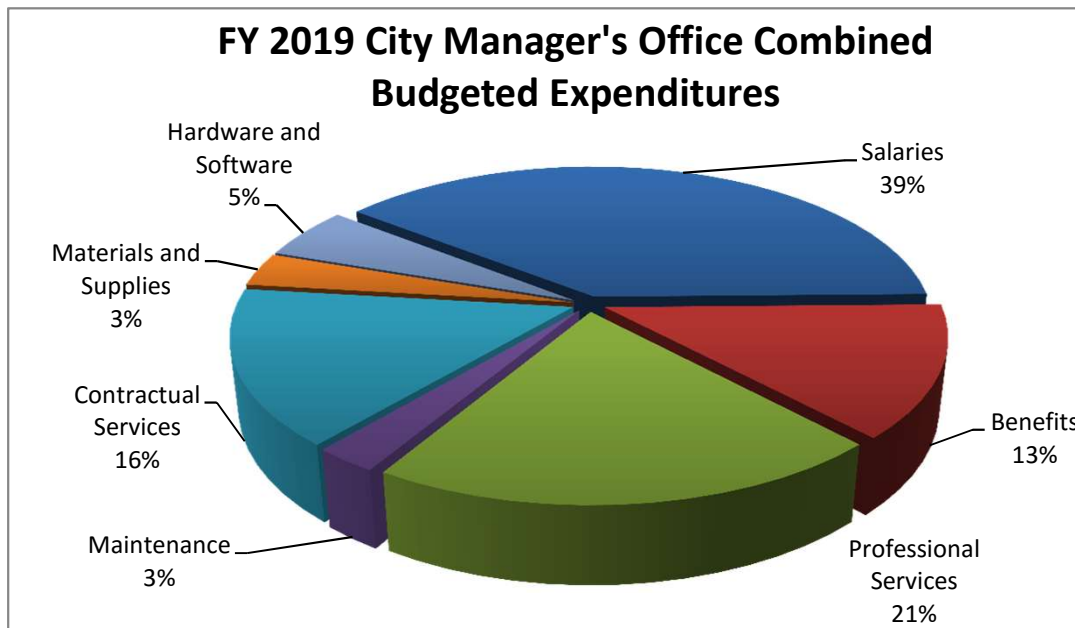
Base Level Services

- Facilitate and execute policy decisions of City Council
- Provide leadership and management support to the City organization
- Provide project management support, management, monitoring and reporting, customer resources/citizen contact and relations, strategic planning, and agenda coordination
- Provide emergency incident command and planning operations function
- Develop, execute, and administer the City's annual budget in conjunction with the Finance Department
- Develop Capital Improvement Plan and manage capital improvement projects in conjunction with other departments
- Develop special project work plans and schedules based upon the project/study goals and objectives
- Maintain and provide accessibility to legal records of official City documents as well as supervision of City elections
- Public information coordination
- Administer the City's Community and Public Relations
- Provide services to the City and its employees through human resource programs such as compensation, wellness and benefits, safety, employee relations, and full and part-time staffing
- Provide all the information technology systems for the City

- Overall planning, organizing, and execution of all technology functions for the City, including directing all technology operations to meet customer requirements as well as the support and maintenance of existing applications and development of new technology solutions

CITY MANAGER'S OFFICE COMBINED EXPENDITURES
(City Manager, Human Resources, City Clerk, Information Technology)

Expenditure Summary	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 921,490	\$ 1,050,813	\$ 1,068,822	\$ 1,019,055
Benefits	295,722	353,416	349,172	344,426
Professional Services	468,947	465,992	466,024	539,061
Maintenance	25,678	34,614	34,614	67,014
Contractual Services	549,453	495,678	496,028	406,412
Materials and Supplies	53,874	68,630	68,630	88,420
Hardware and Software	58,511	115,000	115,000	137,900
Total Expenditures	\$ 2,373,675	\$ 2,584,143	\$ 2,598,290	\$ 2,602,288



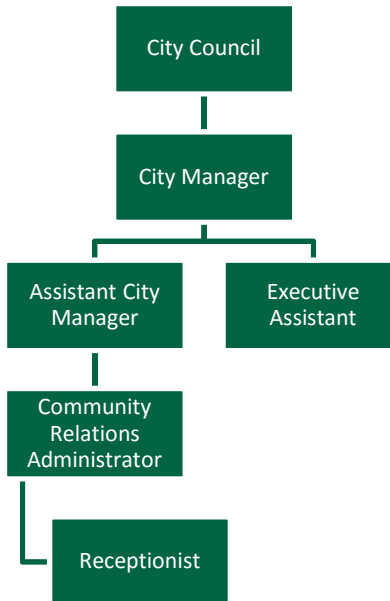
CITY MANAGER'S OFFICE COMBINED EXPENDITURES
(City Manager, Human Resources, City Clerk, Information Technology)

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 903,054	\$ 1,022,037	\$ 1,028,054	\$ 972,143
110	Part Time Employees	3,170	14,500	23,610	29,200
120	Overtime	804	-	1,000	2,000
130	Longevity	4,012	3,996	4,581	5,012
140	Sick Leave Buy Back	5,050	4,880	6,177	5,300
150	Car Allowance	5,400	5,400	5,400	5,400
	Total Salaries	921,490	1,050,813	1,068,822	1,019,055
Benefits					
210	Group Health Insurance	70,669	97,898	91,777	97,461
211	Health Savings Account	6,500	7,800	8,025	8,450
215	Group dental Insurance	1,646	1,768	1,768	1,585
217	Group Life Insurance	3,178	4,017	4,017	3,651
220	disability Insurance	1,920	2,395	2,395	2,224
230	Medicare/Social Security	13,147	16,058	16,058	16,509
240	Retirement Contributions	196,749	221,430	223,092	211,678
260	Workers Compensation	1,913	2,050	2,040	2,868
	Total Benefits	295,722	353,416	349,172	344,426
Professional Services					
312	Election Services	39,919	38,585	38,617	25,009
313	Employee Screening	11,446	13,000	13,000	13,000
324	Other Professional	49,373	38,270	38,270	62,803
340	Information Technology	368,209	376,137	376,137	438,249
	Total Professional Services	468,947	465,992	466,024	539,061
Maintenance					
410	Information Technology Maintenance	3,572	5,000	5,000	35,000
412	Communication Maintenance	7,682	10,000	10,000	10,000
461	Rental of Equipment	14,424	19,614	19,614	22,014
	Total Maintenance	25,678	34,614	34,614	67,014

CITY MANAGER'S OFFICE COMBINED EXPENDITURES
(City Manager, Human Resources, City Clerk, Information Technology)

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Contractual Services					
510	Risk Management	\$ 173,268	\$ 190,437	\$ 190,437	\$ -
520	Communications	336,812	250,850	250,850	292,046
522	Postage	522	250	600	450
530	Advertisements and Official Notices	7,564	4,700	4,700	5,700
540	Programs - Special Events	-	-	-	61,000
545	Wellness Programs	4,104	5,000	5,000	4,000
550	Dues and Fees	7,833	9,536	9,536	10,186
551	Permits and Licenses	100	-	-	-
560	Travel Mileage Allowance	-	300	300	300
570	Education and Training	19,250	34,605	34,605	32,730
Total Contractual Services		549,453	495,678	496,028	406,412
Materials and Supplies					
600	Office Supplies	3,457	10,170	10,170	10,450
601	Information Technology Supplies	22,740	20,000	20,000	40,000
602	Small Tools	-	-	-	-
610	Operating Supplies	23,687	33,950	33,950	33,450
644	Subscriptions	-	1,160	1,160	1,170
650	Uniforms/Wearing Apparel	-	650	650	650
660	Elected Officials Activities	2,461	1,200	1,200	1,200
661	Council Meeting Meals	1,529	1,500	1,500	1,500
Total Materials ang Supplies		53,874	68,630	68,630	88,420
Hardware and Software					
623	Hardware and Software	58,511	115,000	115,000	137,900
Total Hardware and Software		58,511	115,000	115,000	137,900
Department Total		\$ 2,373,675	\$ 2,584,143	\$ 2,598,290	\$ 2,602,288

Reporting Relationships



The City Manager's Office is responsible for the centralized administrative functions of the City Manager's Office, including Human Resources, the City Clerk, Information Technology, and Community Relations. Human Resources, the City Clerk, and Information Technology each has its own department code and has separate detailed budgeting which is presented later in this package. The remaining functions of the City Manager's Office are budgeted for as a singular department and are presented here.

Base Level Services

- Facilitate and execute policy decisions of City Council
- Provide leadership and management support to the City organization
- Provide project management support, management, monitoring and reporting, customer resources/citizen contact and relations, strategic planning, and agenda coordination
- Provide emergency incident command and planning operations function
- Develop, execute, and administer the City's annual budget in conjunction with the Finance Department
- Develop Capital Improvement Plan and manage capital improvement projects in conjunction with other departments
- Develop special project work plans and schedules based upon the project/study goals and objectives
- Administer the City's Community and Public Relations

CITY MANAGER'S OFFICE - 1010

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 487,934	\$ 573,421	\$ 577,635	\$ 504,113
110	Part Time Employees	-	10,000	8,500	10,000
120	Overtime	673	-	1,000	1,000
130	Longevity	1,876	2,380	2,973	3,164
140	Sick Leave Buy Back	2,558	4,880	6,177	4,700
150	Car Allowance	5,400	5,400	5,400	5,400
	Total Salaries	498,441	596,081	601,685	528,377
Benefits					
210	Group Health Insurance	33,625	52,035	45,303	45,737
211	Health Savings Account	3,250	3,250	3,475	3,900
215	Group Dental Insurance	691	813	813	606
217	Group Life Insurance	1,486	2,005	2,005	1,667
220	Disability Insurance	936	1,224	1,224	1,053
230	Medicare/Social Security	6,922	9,185	9,185	8,203
240	Retirement Contributions	109,910	128,592	129,885	114,541
260	Workers Compensation	976	1,000	990	1,274
	Total Benefits	157,796	198,104	192,880	176,981
Professional Services					
312	Election Services	33	-	32	-
324	Other Professional	17,043	24,800	24,800	49,800
340	Information Technology	215	-	-	-
	Total Professional Services	17,291	24,800	24,832	49,800
Maintenance					
461	Rental of Equipment	2,013	2,014	2,014	2,014
	Total Maintenance	2,013	2,014	2,014	2,014
Contractual Services					
520	Communications	3,170	10,140	10,140	10,140
522	Postage	483	250	600	250
540	Programs - Special Events	-	-	-	61,000
550	Dues and Fees	7,009	7,726	7,726	8,226
570	Education and Training	7,362	10,805	10,805	13,805
	Total Contractual Services	18,024	28,921	29,271	93,421
Materials and Supplies					
600	Office Supplies	882	1,500	1,500	1,500
610	Operating Supplies	6,759	9,600	9,600	9,600
644	Subscriptions	-	500	500	500
650	Uniforms/Wearing Apparel	-	500	500	500
660	Elected Officials Activities	2,461	1,200	1,200	1,200
661	Council Meeting Meals	1,529	1,500	1,500	1,500
	Total Materials and Supplies	11,631	14,800	14,800	14,800
Department Total		\$ 705,196	\$ 864,720	\$ 865,482	\$ 865,393

Why Statement

The Human Resources department supports the City of Bellaire's total operation in meeting its goals through its most valuable resource—its PEOPLE. Human Resources serves as a strategic partner to develop, implement and support programs and processes that add value to the City of Bellaire and its employees, leading to improved welfare, empowerment, growth and retention, while committed to the City of Bellaire's management and prosperity for its citizens, employees and stakeholders, and in support of the City's following key tenets: Responsiveness, Customer Service, Competence, Safety Awareness, Positive Environment, and Teamwork.

Department Service Structure



Base Level Services

Talent Management/Full Cycle Recruiting

- Talent acquisition
- New hire processing and onboarding
- Internal horizontal and vertical staffing
- Performance management
- Employee relations
- Employee retention
- Employee recognition – events, awards, programs, and activities

Salary and Benefits Administration

- Compensation/salary administration
- Medical/dental/vision and other ancillary benefits administration

Organizational Development

- Organizational Training
- Succession Planning

Health and Wellness

- Health and wellness programming and activities

Organizational Support

- Organization-wide policies and procedures
- Employee communications
- Employee recognition programming
- Policies and procedures administration and records management
- Leave administration – short term disability, long term disability, family medical leave, shared leave, workers compensation, administrative leave
- Assist departments with training and development opportunities and activities

Risk Management

- Workers compensation
- Safety and loss prevention
- Safety training
- Drug and alcohol testing
- Motor vehicle record checks

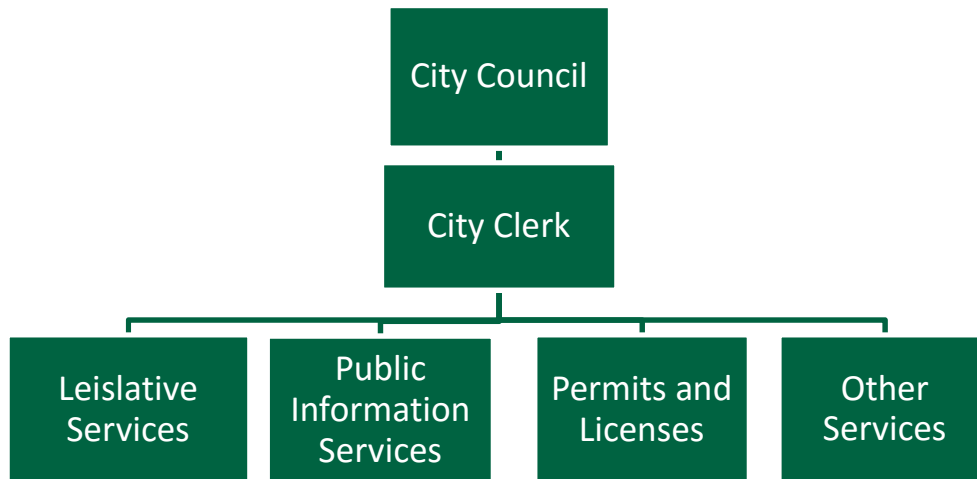
HUMAN RESOURCES - 1011

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 162,437	\$ 162,920	\$ 162,920	\$ 169,704
120	Overtime	131	-	-	-
130	Longevity	410	392	392	488
	Total Salaries	162,978	163,312	163,312	170,192
Benefits					
210	Group Health Insurance	12,999	14,592	16,615	16,759
211	Health Savings Account	1,300	1,300	1,300	1,300
215	Group Dental Insurance	420	437	437	448
217	Group Life Insurance	665	741	741	734
220	Disability Insurance	386	431	431	431
230	Medicare/Social Security	2,306	2,368	2,368	2,468
240	Retirement Contributions	33,415	33,675	33,675	35,064
260	Workers Compensation	362	400	400	411
	Total Benefits	51,853	53,944	55,967	57,615
Professional Services					
313	Employee Screening	11,446	13,000	13,000	13,000
324	Other Professional	25,657	8,470	8,470	8,470
340	Information Technology	26,445	21,237	21,237	21,237
	Total Professional Services	63,548	42,707	42,707	42,707
Contractual Services					
520	Communications	960	960	960	960
530	Advertisements and Official Notices	445	-	-	-
545	Wellness Programs	4,104	5,000	5,000	4,000
550	Dues and Fees	458	900	900	900
570	Education and Training	5,400	5,000	5,000	5,450
	Total Contractual Services	11,367	11,860	11,860	11,310
Materials and Supplies					
600	Office Supplies	106	400	400	400
610	Operating Supplies	16,245	18,000	18,000	17,500
644	Subscriptions	-	375	375	375
650	Uniforms/Wearing Apparel	-	150	150	150
	Total Materials and Supplies	16,351	18,925	18,925	18,425
Department Total		\$ 306,097	\$ 290,748	\$ 292,771	\$ 300,249

Why Statement

The City Clerk's Office is dedicated to preparing, maintaining, and safeguarding the official records of the City Council of the City of Bellaire, Texas, and to responding to requests related to the City's official records in an efficient, effective, and timely manner so as to better serve the City of Bellaire.

Department Service Structure



The City Clerk is appointed by the City Council.

Base Level Services

Legislative Services

- Preparation and processing of legal notices to inform the public of business under consideration by the City Council and various boards, committees, and commissions, as well as bidding notices, and election notices
- Preparation and processing of agendas and minutes for meetings of the City Council
- Preparation, for City Attorney approval, of routine ordinances and resolutions considered by City Council
- Responsible for administering all City elections
- Coordinates the recruitment, application, and appointment process for Boards and Commissions

Public Information Services

- Manages public information requests, including collection, assembly, and dissemination of the requested information pursuant to the *Texas Public Information Act*

Permits and Licenses

- Responsible for preparing solicitation permits for individuals and entities desiring to sell a product or service door-to-door within the city limits of Bellaire.
- Responsible for providing city licensing to establishments located within the city limits of Bellaire in accordance with the *Texas Alcohol Beverage Code* and the *City Code*

Other Services

- Records management, including records storage, training of departments for records retention, storage, and destruction, electronic data management
- Proclamations and Certificates of Recognition
- Provides assistance and support to other City departments and consultants in the bid process through the preparation of notices to bidders, requests for proposals, and requests for qualifications, as well as the publication of related notices in a newspaper of general circulation in accordance with state law and the City Charter

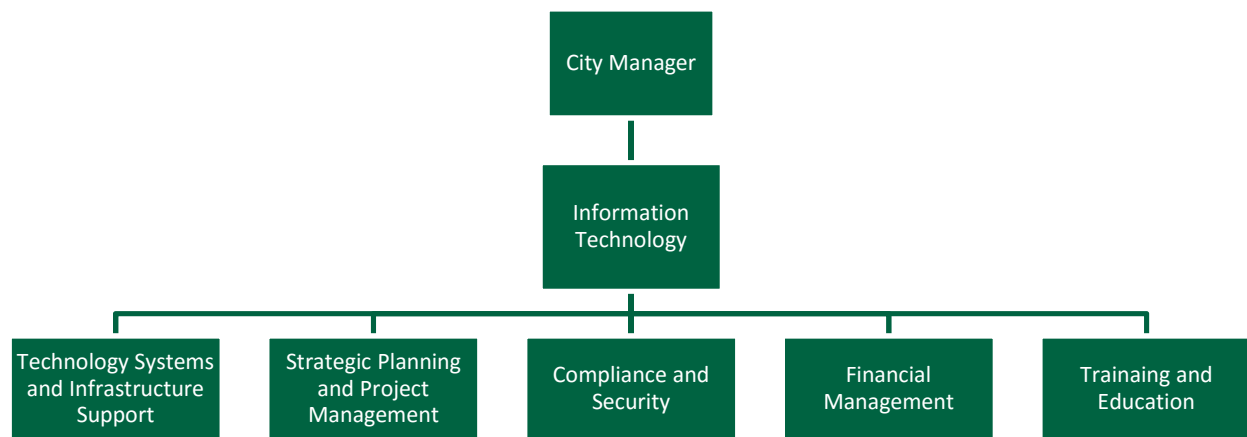
CITY CLERK - 1012

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 125,971	\$ 126,500	\$ 128,100	\$ 132,500
110	Part Time Employees	3,170	4,500	15,110	19,200
130	Longevity	952	1,000	1,000	1,048
140	Sick Leave Buy Back	2,492	-	-	600
	Total Salaries	132,585	132,000	144,210	153,348
Benefits					
210	Group Health Insurance	6,544	7,296	7,160	8,347
211	Health Savings Account	650	650	650	650
215	Group Dental Insurance	170	165	165	169
217	Group Life Insurance	436	475	475	471
220	Disability Insurance	254	277	277	277
230	Medicare/Social Security	2,148	2,193	2,193	3,414
240	Retirement Contributions	27,267	26,291	26,618	27,638
260	Workers Compensation	240	300	300	780
	Total Benefits	37,709	37,647	37,838	41,746
Professional Services					
312	Election Services	39,886	38,585	38,585	25,009
324	Other Professional	6,673	5,000	5,000	4,533
	Total Professional Services	46,559	43,585	43,585	29,542
Contractual Services					
510	Risk Management	173,268	190,437	190,437	-
520	Communications	200	-	-	-
522	Postage	39	-	-	200
530	Advertisements and Official Notices	7,119	4,700	4,700	5,700
550	Dues and Fees	366	760	760	910
560	Travel Mileage Allowance	-	300	300	300
570	Education and Training	3,566	7,800	7,800	8,475
	Total Contractual Services	184,558	203,997	203,997	15,585
Materials and Supplies					
600	Office Supplies	2,469	8,270	8,270	8,550
601	Information Technology Supplies	4,725	-	-	-
610	Operating Supplies	683	6,350	6,350	6,350
644	Subscriptions	-	285	285	295
	Total Materials and Supplies	7,877	14,905	14,905	15,195
Department Total		\$ 409,288	\$ 432,134	\$ 444,535	\$ 255,416

Why Statement

The Information Technology (IT) department provides a secure and stable environment to both support and enhance the City of Bellaire (City) business processes.

Department Service Structure



Base Level Services

The Information Technology department is an internal services department providing support and leadership throughout the organization in support of the IT service delivery.

Technology systems and infrastructure support

- Ensures service availability; support for standard software applications; disaster recovery/business continuity projects; maintenance of technological assets including audio/visual
- Works collaboratively with City's Police Information Services in support of shared network services, security and applications
- When the Emergency Operation Center (EOC) is operational, IT is responsible for ensuring the technology that support the teams' activities are ready and working. The IT Director also serves as backup as needed for the incident command team.

Strategic Planning and Project Management

- Leads one standing Management Project team, Network & Information Management, and participates as team member of MP 1802 – Mass Notifications
- Takes part in ad hoc committees for CSET
- Serves on the core team for the new Municipal Facilities project

Compliance and security

- Accomplishes compliance initiatives which include regulatory, vendor and security upgrades; operating system and software version implementations; legal and operational regulations support; and internal and external audit requirements
- Assists with Open Records requests

Financial Management

- Practices sound fiscal management to properly use allocated funds by minimizing expenses and maximizing value
- Exploit economies of scale for purchases for both City and Police technologies

Training and Education

- Maintains competence in technological topics and issues through education and training efforts; collaboration with governance groups and strategic partnerships; and participations with a wide range of colleague institutions and professional organizations

INFORMATION TECHNOLOGY - 1013

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 126,712	\$ 159,196	\$ 159,399	\$ 165,826
120	Overtime	-	-	-	1,000
130	Longevity	774	224	216	312
	Total Salaries	127,486	159,420	159,615	167,138
Benefits					
210	Group Health Insurance	17,501	23,975	22,699	26,618
211	Health Savings Account	1,300	2,600	2,600	2,600
215	Group Dental Insurance	365	353	353	362
217	Group Life Insurance	591	796	796	779
220	Disability Insurance	344	463	463	463
230	Medicare/Social Security	1,771	2,312	2,312	2,424
240	Retirement Contributions	26,157	32,872	32,914	34,435
260	Workers Compensation	335	350	350	403
	Total Benefits	48,364	63,721	62,487	68,084
Professional Services					
340	Information Technology	341,549	354,900	354,900	417,012
	Total Professional Services	341,549	354,900	354,900	417,012
Maintenance					
410	Information Technology Maintenance	3,572	5,000	5,000	35,000
412	Communication Maintenance	7,682	10,000	10,000	10,000
461	Rental of Equipment	12,411	17,600	17,600	20,000
	Total Maintenance	23,665	32,600	32,600	65,000
Contractual Services					
520	Communications	332,482	239,750	239,750	280,946
550	Dues and Fees	-	150	150	150
570	Education and Training	2,922	11,000	11,000	5,000
	Total Contractual Services	335,504	250,900	250,900	286,096
Materials and Supplies					
601	Information Technology Supplies	18,015	20,000	20,000	40,000
	Total Materials and Supplies	18,015	20,000	20,000	40,000
Hardware and Software					
623	Hardware and Software	58,511	115,000	115,000	137,900
	Total Hardware and Software	58,511	115,000	115,000	137,900
Department Total		\$ 953,094	\$ 996,541	\$ 995,502	\$ 1,181,230

Reporting Relationships

City Council

City Attorney

The City Attorney is appointed by City Council and is outsourced to Alan Petrov of Johnson Petrov, LLP.

Base Level Services

- Attends all regular City Council meetings and other statutory board meetings
- Prepares or reviews all ordinances, resolutions, and legal documents
- Provides legal advice to the City on an on-going basis, as required, including advice necessary for compliance with all statutory requirements applicable to the City, such as the Texas Open Meetings Act, Public Information Act, the Local Government Code, and zoning laws
- Prepares or reviews various City contracts
- Prepares deeds, easements, and various other documents necessary for day to day business of the City
- Provides bond counsel services (Bond counsel services are not covered under the general retainer and are billed separately and are recorded as debt issuance costs in the Capital Bond Fund.)

LEGAL - 1414

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Professional Services					
321	Legal and Audit	\$ 88,279	\$ 90,000	\$ 90,000	\$ 90,000
324	Other Professional	19,385	10,000	10,000	10,000
Total Professional Services		107,664	100,000	100,000	100,000
Department Total		\$ 107,664	\$ 100,000	\$ 100,000	\$ 100,000

Why Statement

The Finance Department is responsible for ensuring the integrity of the City's finances through accurate planning and recording of financial transactions. The Finance Department provides stewardship of the City's finances through Finance Administration and Accounting. It is the function of the department to make sure the revenues and expenses are tracked and utilized according to local, State, and Federal laws and the goals of the City Council.

The Finance Department also oversees the Municipal Court. The Municipal Court has jurisdiction of Class C misdemeanors and ensures fair and equal adjudication of all cases.

Department Service Structure



Base Level Services

Finance Administration

- Maintain a high level of public confidence and sense of fairness through efficient and courteous public service
- Record and maintain records and report all financial transaction in compliance with City policy, laws, and regulations
- Preparation of the Comprehensive Annual Financial Report in a timely manner
- Coordination and assistance for independent auditors for annual financial audit
- Maintain current service levels while further automating and improving processes
- Safeguard city funds through implementing internal controls and financial policies
- Assist in the issuance of City bonds
- Oversee debt service payments
- Monitor cash flow and purchase investments as cash becomes available
- Prepare quarterly investment reports on a timely basis
- Prepare monthly financial reports on a timely basis
- Prepare timely long-range forecasts

Accounting

- Ensure all financial transactions are in compliance with City policies and laws to ensure accurate reporting of the City's financial position
- Monitor all purchase transactions for compliance with budget through review and approval of requisitions
- Accurately, timely, and in compliance with laws and City policies disburse payments to City employees for payroll and vendors for purchase of goods and services
- Maintain records of financial transactions as required by law and policies
- Reconcile general ledger accounts to ensure transactions are posted correctly

Budget Development

- Develop, execute, and administer the City's annual budget in conjunction with the City Manager's Office

Risk Management

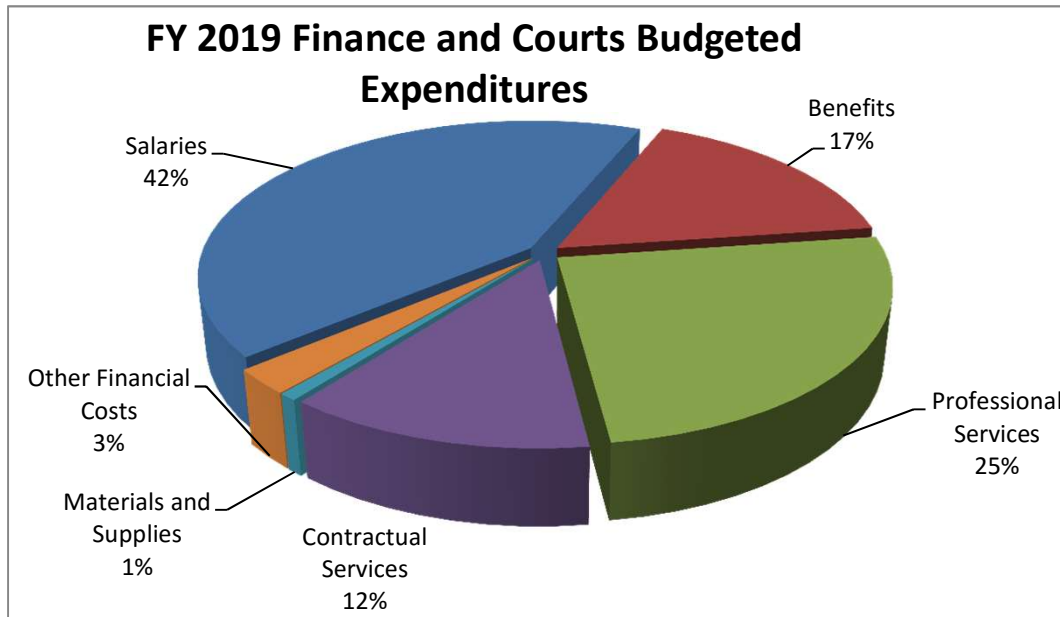
- Serves as the City's fund and risk management coordinator for the City's general insurance policies (general liability, property liability, automobile liability, errors and omissions liability, and law enforcement liability)
- Process insurance claims
- Ensure new assets are properly insured and disposed assets are uninsured

Municipal Courts

- Maintain a record of all citations issued
- Collect and deposit all court fines and fees paid by defendants
- Maintain dockets for trials and arrangements
- Issue warrants and track warrants using specialized software
- Prepare and submit weekly conviction reports to the State of Texas
- Prepare and submit monthly citation summary report to Texas Comptroller Office
- Prepare and submit monthly collection report to delinquent attorney
- Provide assistance to judges during trials or arrangements

FINANCE AND COURTS - 2012

Expenditure Summary	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 621,200	\$ 693,059	\$ 674,985	\$ 723,273
Benefits	231,768	251,263	253,298	283,198
Professional Services	386,605	430,050	430,050	430,050
Contractual Services	14,349	19,750	19,750	214,750
Materials and Supplies	11,714	13,060	13,060	13,060
Other Financial Costs	13,955	14,025	14,025	44,025
Total Expenditures	\$ 1,279,591	\$ 1,421,207	\$ 1,405,168	\$ 1,708,356



FINANCE AND COURTS - 2012

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 597,049	\$ 655,655	\$ 646,723	\$ 686,222
110	Part Time Employees	-	15,000	200	15,000
120	Overtime	11,765	15,000	20,695	15,000
130	Longevity	5,865	4,904	4,867	5,216
140	Sick Leave Buy Back	6,521	2,500	2,500	1,835
	Total Salaries	621,200	693,059	674,985	723,273
Benefits					
210	Group Health Insurance	75,032	83,014	86,877	108,347
211	Health Savings Account	7,800	7,963	7,963	9,100
215	Group Dental Insurance	1,651	1,804	1,804	2,241
217	Group Life Insurance	2,372	2,799	2,799	2,801
220	Disability Insurance	1,417	1,625	1,625	1,625
230	Medicare/Social Security	8,877	10,049	10,049	11,417
240	Retirement Contributions	133,582	142,909	141,081	145,922
260	Workers Compensation	1,037	1,100	1,100	1,745
	Total Benefits	231,768	251,263	253,298	283,198
Professional Services					
310	Tax Assessing/Collecting	149,873	158,500	158,500	158,500
311	Juror Costs	600	600	600	600
321	Legal and Audit	39,890	40,625	40,625	40,625
324	Other Professional	-	400	400	400
325	Judges and Prosecutors	149,800	200,600	200,600	200,600
340	Information Technology	29,100	29,325	29,325	29,325
344	Contract Labor	17,342	-	-	-
	Total Professional Services	386,605	430,050	430,050	430,050
Contractual Services					
510	Risk Management	-	-	-	195,000
520	Communications	960	960	960	960
522	Postage	3,806	6,400	6,400	6,400
530	Advertisements and Official Notices	792	1,235	1,235	1,235
550	Dues and Fees	1,085	555	555	555
570	Education and Training	7,706	10,600	10,600	10,600
	Total Contractual Services	14,349	19,750	19,750	214,750
Materials and Supplies					
600	Office Supplies	9,496	8,885	8,885	8,885
610	Operating Supplies	942	1,675	1,675	1,675
644	Subscriptions	1,218	2,500	2,500	2,500
650	Uniforms	58	-	-	-
	Total Materials and Supplies	11,714	13,060	13,060	13,060

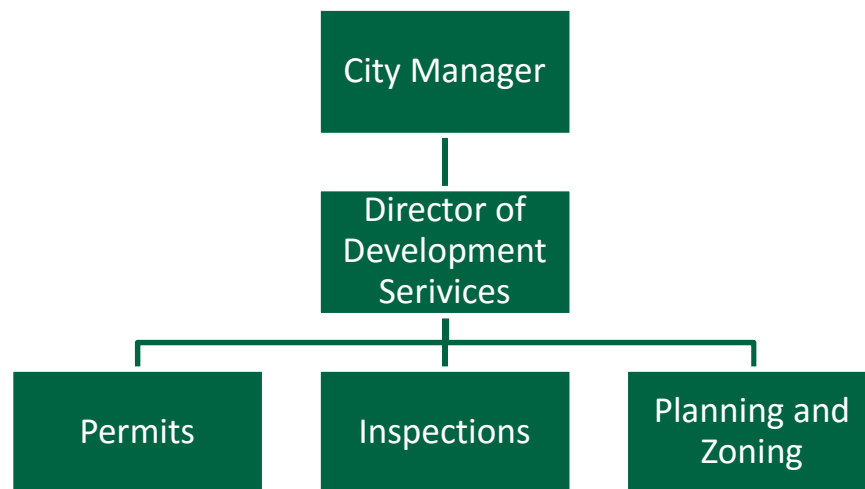
FINANCE AND COURTS - 2012

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Other Financial Costs					
710	Banking Charges	\$ 7,281	\$ 7,025	\$ 7,025	\$ 37,025
711	Credit Card Fees	6,674	7,000	7,000	7,000
Total Other Financial Costs		13,955	14,025	14,025	44,025
Department Total		\$ 1,279,591	\$ 1,421,207	\$ 1,405,168	\$ 1,708,356

Why Statement

The Development Services Department provides plan review, permits and inspections, code compliance, development review, commercial redevelopment, and long-range planning services for the citizens, property owners, businesses, contractors, and builders. These services provide for the protection of the health, safety, and welfare of all who live and work in the City of Bellaire. The dedicated employees of this department work diligently to provide these services efficiently and effectively while providing the highest level of service.

Department Service Structure



Base Level Services

Permits

- Process applications and issue registrations and permits for contractors, new construction, and remodeling
- Check plan submittals for completeness
- Record inspection requests and results
- Submit utility releases to utility companies
- Prepare letters for housing inspections, building inspections, Certificates of Occupancy, and other correspondence as requested
- Prepare daily, monthly, quarterly, and annual reports
- Monitor and enforce code compliance within commercial and residential areas
- Enforce sign ordinance and tree ordinance
- Review drainage plans for all new building projects
- Inspect food establishments for compliance with state health code regulations both on a biannual and as needed basis

Inspections

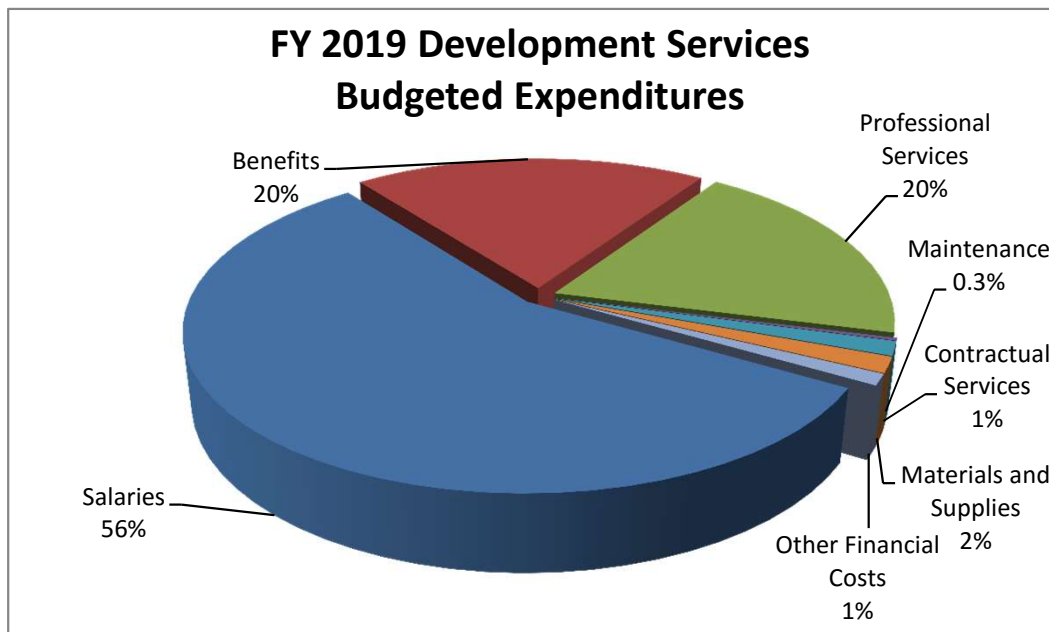
- Review all construction plans for compliance with adopted building codes and City ordinances
- Inspect all building projects for compliance with adopted building codes and City ordinances
- Investigate citizen complaints concerning building code and ordinance violations at construction sites

Planning and Zoning

- Implement and regulate subdivision and zoning ordinances
- Process, review, and prepare agenda items and legal notices for public hearings before the City's statutory boards and commissions
- Provide staff support to the Planning and Zoning Commission, Board of Adjustment, and Building and Standards Commission to include review, research, preparation, and presentation of items and applications.
- Respond to community concerns and/or complaints relating to code compliance and economic development
- Manage department and support other departments as required

DEVELOPMENT SERVICES - 3016

Expenditure Summary	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 428,448	\$ 481,035	\$ 396,482	\$ 502,457
Benefits	146,567	185,018	154,266	177,604
Professional Services	193,710	165,600	237,100	174,100
Maintenance	724	2,250	2,250	2,496
Contractual Services	8,466	13,630	13,166	12,681
Materials and Supplies	6,551	12,485	12,485	14,076
Other Financial Costs	-	-	-	10,000
Total Expenditures	\$ 784,466	\$ 860,018	\$ 815,749	\$ 893,414



DEVELOPMENT SERVICES - 3016

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 416,752	\$ 470,671	\$ 386,650	\$ 492,281
120	Overtime	3,682	-	6,000	-
110	PT Employees	2,550	6,000	-	6,000
130	Longevity	2,317	2,364	1,832	2,176
140	Sick Leave Buy Back	3,147	2,000	2,000	2,000
	Total Salaries	428,448	481,035	396,482	502,457
Benefits					
210	Group Health Insurance	42,268	68,829	42,071	58,374
211	Health Savings Account	2,925	3,343	3,343	3,380
215	Group Dental Insurance	1,020	1,143	1,143	1,174
217	Group Life Insurance	1,684	2,267	2,267	1,984
220	Disability Insurance	978	1,306	1,306	1,136
230	Medicare/Social Security	6,248	7,441	7,441	7,658
240	Retirement Contributions	90,056	99,289	95,295	102,297
260	Workers Compensation	1,388	1,400	1,400	1,601
	Total Benefits	146,567	185,018	154,266	177,604
Professional Services					
323	Planners & Engineers	192,510	163,000	170,000	171,500
324	Other Professional	1,200	2,600	2,600	2,600
344	Contract Labor	-	-	64,500	-
	Total Professional Services	193,710	165,600	237,100	174,100
Maintenance					
411	Vehicle Maintenance	724	2,250	2,250	2,496
	Total Maintenance	724	2,250	2,250	2,496
Contractual Services					
520	Communications	1,320	2,400	2,400	3,360
522	Postage	1,114	1,920	1,920	1,420
530	Advertisements and Official Notices	1,103	2,250	2,250	1,200
550	Dues and Fees	1,015	2,160	2,160	1,801
551	Permits and Licenses	-	530	536	530
552	Rental - Facilities	-	470	-	470
570	Education and Training	3,914	3,900	3,900	3,900
	Total Contractual Services	8,466	13,630	13,166	12,681
Materials and Supplies					
600	Office Supplies	2,633	3,860	3,860	3,860
610	Operating Supplies	2,690	6,025	6,025	8,566
625	Fuel	1,009	1,500	1,500	1,150
650	Uniforms/Wearing Apparel	219	1,100	1,100	500
	Total Materials and Supplies	6,551	12,485	12,485	14,076

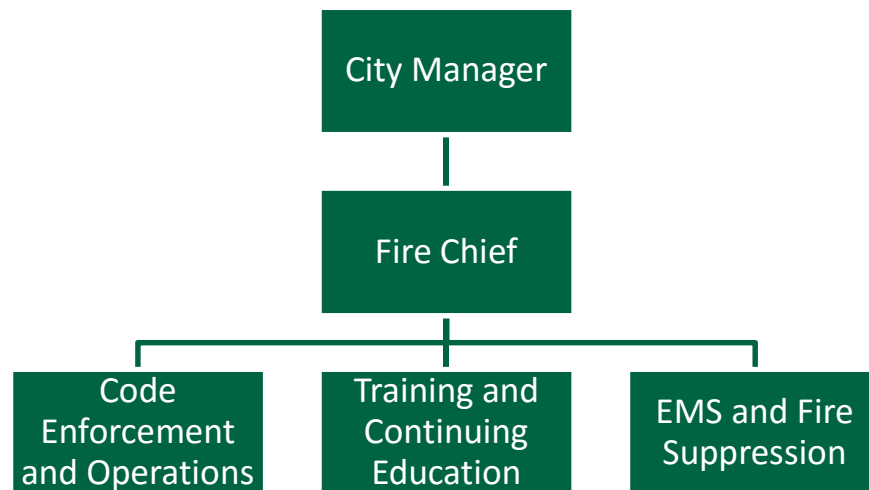
DEVELOPMENT SERVICES - 3016

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Other Financial Costs					
711	Credit Card Fees	\$ -	\$ -	\$ -	\$ 10,000
	Total Other Financial Costs	-	-	-	10,000
Department Total		\$ 784,466	\$ 860,018	\$ 815,749	\$ 893,414

Why Statement

Bellaire Fire Department – Professionally compassionate during your greatest need. When someone considers moving to Bellaire, it is the safety of family that has the greatest influence in that decision making process. Bellaire Fire Department fulfills a portion of that decision, providing lifesaving and extinguishment expertise within minutes. Bellaire Fire Department is your partner in your safety and well-being.

Department Service Structure

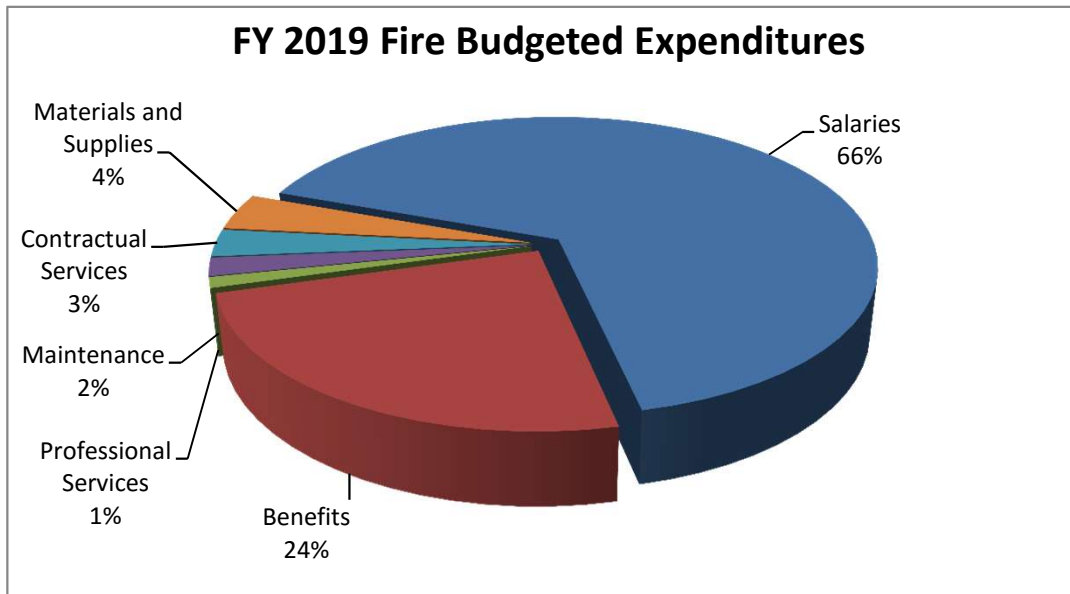


Base Level Services

- Management of administration, special services, fire and Emergency Medical Services (EMS) response, training, and volunteers
- Fire response
- EMS response with advanced life support ambulance
- Fire code inspection of commercial occupancies within Bellaire
- Building and fire sprinkler plan review of all new buildings
- Public education on hazards of fire
- Training of volunteers to meet state fireman and Fire Marshal Association guidelines

FIRE - 4040

Expenditure Summary	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 2,031,022	\$ 2,066,375	\$ 2,094,863	\$ 2,089,418
Benefits	695,214	726,497	728,880	760,276
Professional Services	30,162	50,190	50,400	36,046
Maintenance	56,473	64,811	64,811	61,878
Contractual Services	69,112	89,832	89,353	92,647
Materials and Supplies	101,127	116,623	116,123	124,280
Total Expenditures	\$ 2,983,110	\$ 3,114,328	\$ 3,144,430	\$ 3,164,545



FIRE - 4040

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 1,742,735	\$ 1,792,296	\$ 1,802,996	\$ 1,825,352
105	Incentive Pay	76,340	91,444	91,444	81,844
110	Part Time Employees	59,493	95,000	95,000	95,000
120	Overtime	120,721	59,760	59,760	59,760
130	Longevity	12,144	13,064	13,753	12,612
140	Sick Leave Buy Back	19,589	14,811	31,910	14,850
	Total Salaries	2,031,022	2,066,375	2,094,863	2,089,418
Benefits					
210	Group Health Insurance	199,073	228,179	224,874	239,516
211	Health Savings Account	10,400	18,200	18,200	18,200
215	Group Dental Insurance	4,011	4,255	4,255	5,505
217	Group Life Insurance	7,023	6,329	6,329	6,527
220	Disability Insurance	4,077	3,684	3,684	3,684
230	Medicare/Social Security	30,132	35,852	35,852	36,187
240	Retirement Contributions	417,368	406,498	412,186	410,900
260	Workers Compensation	23,130	23,500	23,500	39,757
	Total Benefits	695,214	726,497	728,880	760,276
Professional Services					
322	Medical Aid	190	2,690	2,900	3,770
340	Information Technology	-	1,000	1,000	1,000
343	Other Technical Services	29,972	46,500	46,500	31,276
	Total Professional Services	30,162	50,190	50,400	36,046
Maintenance					
411	Vehicle Maintenance	40,363	41,056	41,056	36,290
412	Communication Maintenance	2,108	6,096	6,096	6,888
413	Machinery and Equipment Maintenance	14,002	17,659	17,659	18,700
	Total Maintenance	56,473	64,811	64,811	61,878
Contractual Services					
520	Communications	3,840	3,840	3,840	3,840
522	Postage	367	1,775	1,000	1,000
550	Dues and Fees	1,563	5,221	5,517	5,816
551	Permits and Licenses	206	1,095	1,095	895
560	Travel Mileage Allowance	-	-	-	1,000
570	Education and Training	63,136	77,901	77,901	80,096
	Total Contractual Services	69,112	89,832	89,353	92,647

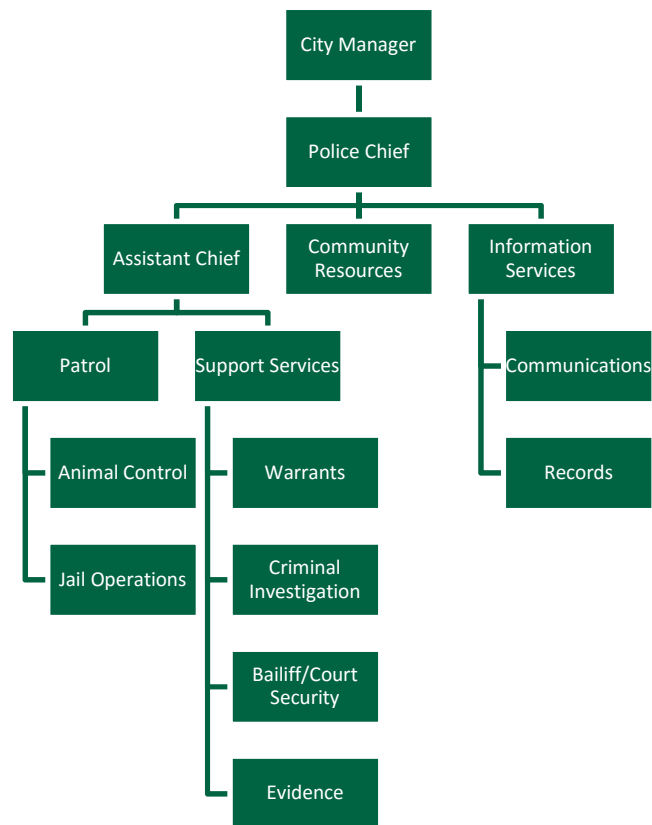
FIRE - 4040

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 1,788	\$ 2,000	\$ 2,000	\$ 1,800
602	Small Tools and Minor Equipment	10,095	14,575	14,575	11,375
603	Janitorial and Cleaning Supplies	1,285	1,500	1,000	1,500
605	Vehicle Supplies	673	950	950	1,250
610	Operating Supplies	22,828	26,541	24,500	22,701
612	Chemicals	2,556	2,450	4,491	3,550
614	EMS - Medical Supplies	26,737	27,854	27,854	31,350
625	Fuel	10,650	13,000	13,000	21,100
644	Subscriptions	-	225	225	1,984
650	Uniforms/Wearing Apparel	24,515	27,528	27,528	27,670
Total Materials and Supplies		101,127	116,623	116,123	124,280
Department Total		\$ 2,983,110	\$ 3,114,328	\$ 3,144,430	\$ 3,164,545

Why Statement

The Bellaire Police Department exists to enhance the quality of life of citizens by safeguarding the rights and freedoms of all persons, providing a safe and secure community, investigating criminal incidents, and facilitating the flow of traffic.

Department Service Structure



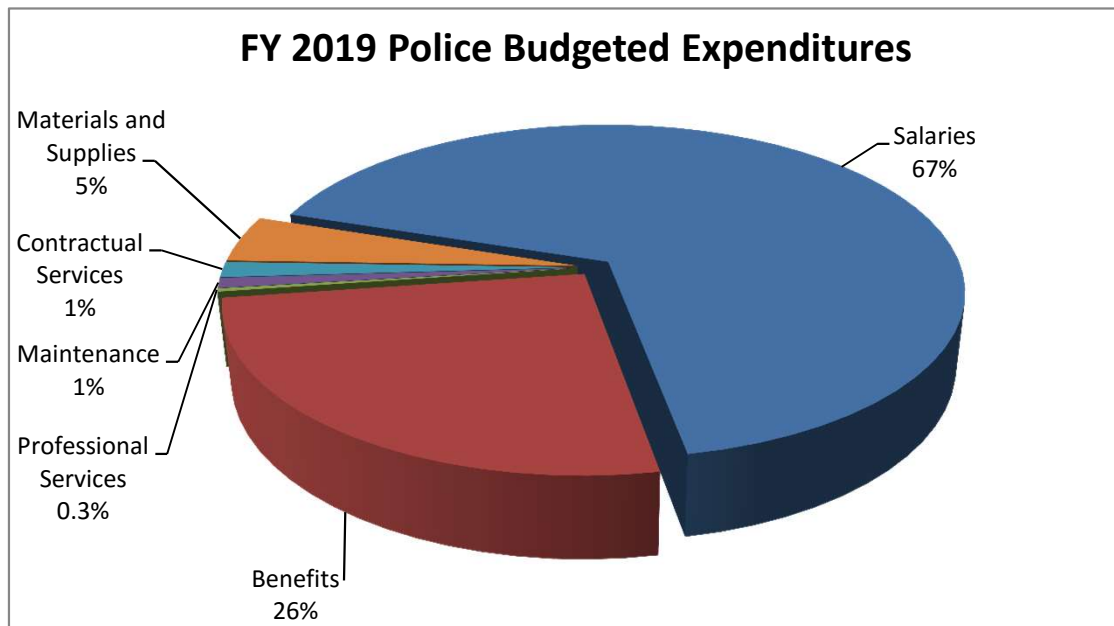
Base Level Services

- Manage the operations of Patrol, Support Services, and Information Services to provide for the community's safety and security
- Suppress and deter crime
- Investigate criminal activity
- Manage traffic
- Animal control
- Serve as a community resource through education and partnerships
- Maintain emergency communications for Police, Fire, and Emergency Medical Services
- Provide and manage court security, including the warrant function
- Manage the records function and evidence function within statute

POLICE - 5045

Expenditure Summary

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 4,132,286	\$ 4,263,056	\$ 4,203,274	\$ 4,508,254
Benefits	1,431,819	1,514,129	1,484,336	1,722,981
Professional Services	14,578	17,450	17,450	20,450
Maintenance	71,468	74,891	74,891	65,320
Contractual Services	77,387	98,063	98,063	99,087
Materials and Supplies	256,394	268,079	268,079	300,794
Total Expenditures	\$ 5,983,932	\$ 6,235,668	\$ 6,146,093	\$ 6,716,886



POLICE - 5045

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 3,521,699	\$ 3,824,940	\$ 3,735,393	\$ 4,037,631
105	Incentive Pay	157,709	220,993	220,993	215,363
110	Part Time Employees	135,562	120,919	80,000	151,968
120	Overtime	278,421	60,000	129,300	65,000
130	Longevity	23,375	24,204	25,588	26,592
140	Sick Leave Buy Back	15,520	12,000	12,000	11,700
	Total Salaries	4,132,286	4,263,056	4,203,274	4,508,254
Benefits					
210	Group Health Insurance	422,173	475,794	464,322	573,670
211	Health Savings Account	20,475	26,650	26,650	28,625
215	Group Dental Insurance	9,572	9,972	9,972	11,631
217	Group Life Insurance	14,291	17,005	17,005	17,515
220	Disability Insurance	8,370	9,954	9,954	10,392
230	Medicare/Social Security	54,871	65,946	65,946	69,845
240	Retirement Contributions	850,198	855,808	837,487	917,522
260	Workers Compensation	51,869	53,000	53,000	93,781
	Total Benefits	1,431,819	1,514,129	1,484,336	1,722,981
Professional Services					
324	Other Professional	14,578	17,450	17,450	20,450
	Total Professional Services	14,578	17,450	17,450	20,450
Maintenance					
411	Vehicle Maintenance	58,233	60,000	60,000	56,560
412	Communication Maintenance	472	2,976	2,976	2,500
413	Machinery and Equipment Maintenance	4,874	2,760	2,760	2,260
426	Firing Range Maintenance	2,196	2,000	2,000	1,500
461	Rental of Equipment	5,693	7,155	7,155	2,500
	Total Maintenance	71,468	74,891	74,891	65,320
Contractual Services					
520	Communications	5,280	6,720	6,720	6,720
522	Postage	1,002	1,000	1,000	1,000
550	Dues and Fees	1,415	4,302	4,302	4,482
551	Permits and Licenses	4,923	7,125	7,125	7,125
560	Travel Mileage Allowance	9,163	16,300	16,300	16,300
570	Education and Training	55,604	62,616	62,616	63,460
	Total Contractual Services	77,387	98,063	98,063	99,087

POLICE - 5045

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 7,928	\$ 10,020	\$ 10,020	\$ 10,300
601	Information Technology Supplies	16,116	18,400	18,400	18,500
602	Small Tools and Minor Equipment	18,810	33,760	33,760	36,295
604	First Aid Supplies	367	500	500	500
605	Vehicle Supplies	2,216	2,000	2,000	2,000
606	Community Education Supplies	4,802	4,500	4,500	5,000
610	Operating Supplies	64,709	45,274	45,274	42,699
612	Chemicals	-	200	200	200
625	Fuel	77,695	85,000	85,000	118,600
650	Uniforms/Wearing Apparel	59,069	60,300	60,300	60,200
651	Prisoners Support	4,185	5,125	5,125	4,000
652	Dog Pound	497	3,000	3,000	2,500
Total Materials and Supplies		256,394	268,079	268,079	300,794
Department Total		\$ 5,983,932	\$ 6,235,668	\$ 6,146,093	\$ 6,716,886

Why Statement

The Parks, Recreation, and Facilities Department exists to create and foster relationships in the community through providing services, events, programs, parks and communication with local organizations. The department directly relates to the City mission via continuing dedication to offering quality facilities and services to the community that enhances quality of life.

Department Service Structure

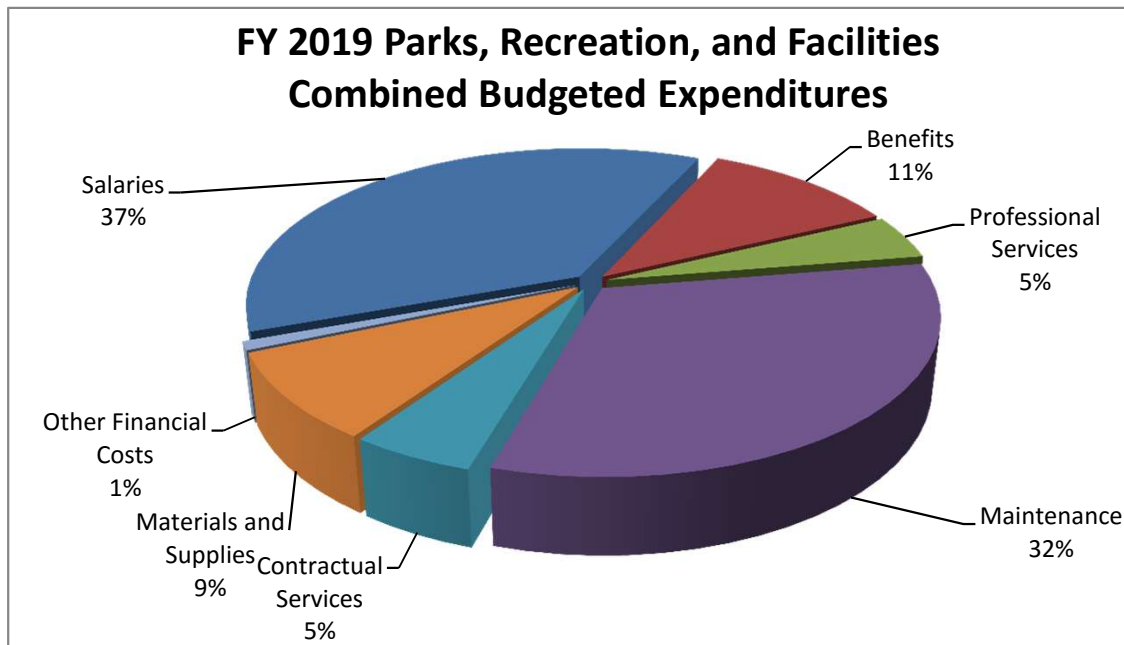


Base Level Services

- Manages the divisions of Park Operations, Community Programs, Construction Management, and Facility Maintenance
- Assists in planning, design, and construction of all capital improvement related park and facility projects
- Centralized special events planning and community programing
- Planning and implementation of community special events, recreation programs, aquatics, senior citizens, youth, and athletic services
- Maintenance of all public facilities and land including city hall, fire station, police station, library, public works facilities, swimming pools, parks and right of ways

PARKS, RECREATION, AND FACILITIES COMBINED EXPENDITURES

Expenditure Summary	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 1,359,247	\$ 1,324,927	\$ 1,325,299	\$ 1,419,175
Benefits	384,989	382,662	379,773	420,929
Professional Services	143,367	218,720	168,720	173,720
Maintenance	1,106,819	1,234,164	1,230,664	1,221,038
Contractual Services	214,299	234,040	236,540	192,438
Materials and Supplies	322,210	344,580	333,550	338,480
Other Financial Costs	32,401	34,000	34,000	34,000
Total Expenditures	\$ 3,563,332	\$ 3,773,093	\$ 3,708,546	\$ 3,799,780



PARKS, RECREATION, AND FACILITIES COMBINED EXPENDITURES

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 796,548	\$ 799,739	\$ 775,200	\$ 882,951
110	Part Time Employees	539,011	502,900	526,600	517,900
120	Overtime	8,327	9,300	10,450	9,300
130	Longevity	6,679	5,188	5,249	4,624
140	Sick Leave Buy Back	8,682	7,800	7,800	4,400
	Total Salaries	1,359,247	1,324,927	1,325,299	1,419,175
Benefits					
210	Group Health Insurance	115,870	120,152	122,283	141,938
211	Health Savings Account	13,000	13,000	13,000	13,000
215	Group Dental Insurance	2,302	2,219	2,219	2,904
217	Group Life Insurance	3,297	3,697	3,697	3,925
220	Disability Insurance	1,956	2,179	2,179	2,307
230	Medicare/Social Security	52,394	50,212	50,212	52,507
240	Retirement Contributions	173,841	169,503	164,483	185,685
250	Unemployment Compensation	867	-	-	-
260	Workers Compensation	21,462	21,700	21,700	18,663
	Total Benefits	384,989	382,662	379,773	420,929
Professional Services					
320	Instructor Pay	117,572	126,500	106,500	111,500
324	Other Professional	-	61,500	31,500	31,500
340	Information Technology	1,631	2,820	2,820	2,820
342	Trash Hauls	9,269	9,900	9,900	9,900
344	Contract Labor	14,895	18,000	18,000	18,000
	Total Professional Services	143,367	218,720	168,720	173,720
Maintenance					
411	Vehicle Maintenance	6,883	5,500	3,000	3,974
413	Machinery and Equipment Maintenance	13,153	17,400	16,400	17,400
420	Building Maintenance	317,423	343,762	343,762	343,462
421	HVAC Maintenance	116,125	110,068	110,068	110,768
422	Grounds Maintenance	118,116	130,000	130,000	133,000
424	Pool Maintenance	113,235	109,600	109,600	104,600
425	Parks Maintenance	421,750	515,684	515,684	505,684
461	Rental of Equipment	134	2,150	2,150	2,150
	Total Maintenance	1,106,819	1,234,164	1,230,664	1,221,038

PARKS, RECREATION, AND FACILITIES COMBINED EXPENDITURES

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Contractual Services					
520	Communications	\$ 5,843	\$ 6,720	\$ 6,720	\$ 7,200
522	Postage	1,403	1,800	1,800	1,800
530	Advertisements and Official Notices	1,321	1,250	1,250	1,250
540	Programs - Special Events	119,516	138,000	138,000	83,000
541	Programs - Senior Activities	10,846	12,000	12,000	24,000
542	Programs - Athletics	48,112	48,800	48,800	48,800
544	Programs - Recreation/Pool	8,311	9,500	9,500	9,500
550	Dues and Fees	3,506	4,510	4,510	4,410
551	Permits and Licenses	1,837	1,700	1,700	1,700
552	Rental - Facilities	-	-	-	828
560	Travel Mileage Allowance	-	-	2,500	-
570	Education and Training	13,604	9,760	9,760	9,950
Total Contractual Services		214,299	234,040	236,540	192,438
Materials and Supplies					
600	Office Supplies	4,047	3,500	3,500	3,500
601	Information Technology Supplies	1,352	2,200	2,200	2,200
602	Small Tools and Minor Equipment	8,270	10,200	10,200	10,200
603	Janitorial and Cleaning Supplies	6,116	8,700	8,700	8,700
604	First Aid Supplies	1,519	2,400	2,400	2,400
605	Vehicle Supplies	257	300	300	300
610	Operating Supplies	32,931	36,900	36,900	31,900
612	Chemicals	57,142	45,850	45,850	45,850
620	Natural Gas	20,614	35,030	31,500	35,030
621	Electricity	178,116	181,000	178,000	181,000
625	Fuel	6,078	9,000	4,500	7,300
650	Uniforms/Wearing Apparel	5,768	9,500	9,500	10,100
Total Materials and Supplies		322,210	344,580	333,550	338,480
Other Financial Costs					
711	Credit Card Fees	32,401	34,000	34,000	34,000
Total Other Financial Costs		32,401	34,000	34,000	34,000
Department Total		\$ 3,563,332	\$ 3,773,093	\$ 3,708,546	\$ 3,799,780

FACILITIES - 6015

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 125,811	\$ 118,852	\$ 119,267	\$ 123,801
110	Part Time Employees	2,412	2,900	1,400	2,900
120	Overtime	2,658	1,800	3,300	1,800
130	Longevity	2,759	740	740	884
140	Sick Leave Buy Back	1,846	600	600	1,200
	Total Salaries	135,486	124,892	125,307	130,585
Benefits					
210	Group Health Insurance	21,359	25,141	21,299	25,041
211	Health Savings Account	2,600	2,600	2,600	2,600
215	Group Dental Insurance	485	472	472	541
217	Group Life Insurance	492	604	604	593
220	Disability Insurance	294	349	349	349
230	Medicare/Social Security	1,901	1,811	1,811	1,893
240	Retirement Contributions	28,540	25,155	25,240	26,306
260	Workers Compensation	2,793	2,800	2,800	2,013
	Total Benefits	58,464	58,932	55,175	59,336
Professional Services					
324	Other Professional	-	60,000	30,000	30,000
342	Trash Hauls	6,391	6,400	6,400	6,400
	Total Professional Services	6,391	66,400	36,400	36,400
Maintenance					
411	Vehicle Maintenance	2,240	1,500	1,500	838
420	Building Maintenance	314,711	343,762	343,762	343,462
421	HVAC Maintenance	116,125	110,068	110,068	110,768
422	Grounds Maintenance	13	-	-	-
461	Rental of Equipment	-	400	400	400
	Total Maintenance	433,089	455,730	455,730	455,468
Contractual Services					
520	Communications	1,046	1,440	1,440	1,440
550	Dues and Fees	410	225	225	225
570	Education and Training	2,482	900	900	1,200
	Total Contractual Services	3,938	2,565	2,565	2,865

FACILITIES - 6015

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
602	Small Tools and Minor Equipment	\$ 931	\$ 1,500	\$ 1,500	\$ 1,500
603	Janitorial and Cleaning Supplies	4,252	4,500	4,500	4,500
610	Operating Supplies	4,398	4,800	4,800	4,800
612	Chemicals	-	650	650	650
620	Natural Gas	9,057	12,630	11,500	12,630
621	Electricity	147,935	150,000	150,000	150,000
625	Fuel	-	500	500	-
650	Uniforms/Wearing Apparel	686	1,000	1,000	1,000
Total Materials and Supplies		167,259	175,580	174,450	175,080
Department Total		\$ 804,627	\$ 884,099	\$ 849,627	\$ 859,734

ADMINISTRATION - 6030

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 249,673	\$ 254,349	\$ 214,172	\$ 316,812
110	Part Time Employees	11,796	-	10,200	-
120	Overtime	183	1,000	650	1,000
130	Longevity	1,376	1,520	1,581	952
140	Sick Leave Buy Back	4,188	3,000	3,000	300
	Total Salaries	267,216	259,869	229,603	319,064
Benefits					
210	Group Health Insurance	23,236	25,141	21,197	33,387
211	Health Savings Account	2,600	2,600	2,600	2,600
215	Group Dental Insurance	492	472	472	675
217	Group Life Insurance	1,044	1,148	1,148	1,387
220	Disability Insurance	607	667	667	789
230	Medicare/Social Security	4,518	3,768	3,768	4,626
240	Retirement Contributions	54,000	53,585	45,365	65,735
250	Unemployment Compensation	867	-	-	-
260	Workers Compensation	2,155	2,200	2,200	770
	Total Benefits	89,519	89,581	77,417	109,969
Contractual Services					
520	Communications	960	1,440	1,440	1,920
522	Postage	733	1,200	1,200	1,200
530	Advertisements and Official Notices	420	750	750	750
550	Dues and Fees	425	900	900	900
570	Education and Training	4,198	2,300	2,300	3,400
	Total Contractual Services	6,736	6,590	6,590	8,170
Materials and Supplies					
600	Office Supplies	3,867	3,500	3,500	3,500
610	Operating Supplies	1,253	1,000	1,000	1,000
650	Uniforms/Wearing Apparel	-	-	-	600
	Total Materials and Supplies	5,120	4,500	4,500	5,100
Department Total		\$ 368,591	\$ 360,540	\$ 318,110	\$ 442,303

MAINTENANCE - 6031

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 194,104	\$ 197,893	\$ 197,893	\$ 206,133
120	Overtime	5,486	2,500	2,500	2,500
130	Longevity	2,072	2,264	2,264	2,456
140	Sick Leave Buy Back	2,648	2,700	2,700	2,900
	Total Salaries	204,310	205,357	205,357	213,989
Benefits					
210	Group Health Insurance	38,589	40,686	43,778	50,122
211	Health Savings Account	4,550	4,550	4,550	4,550
215	Group Dental Insurance	658	632	632	1,012
217	Group Life Insurance	783	864	864	860
220	Disability Insurance	488	537	537	537
230	Medicare/Social Security	2,626	2,978	2,978	3,103
240	Retirement Contributions	43,313	42,345	42,345	44,087
260	Workers Compensation	3,430	3,500	3,500	2,988
	Total Benefits	94,437	96,092	99,184	107,259
Professional Services					
342	Trash Hauls	2,878	3,500	3,500	3,500
344	Contract Labor	14,895	18,000	18,000	18,000
	Total Professional Services	17,773	21,500	21,500	21,500
Maintenance					
411	Vehicle Maintenance	3,911	3,000	500	2,136
413	Machinery and Equipment Maintenance	535	1,500	1,500	1,500
422	Grounds Maintenance	118,103	130,000	130,000	133,000
425	Parks Maintenance	421,750	515,684	515,684	505,684
461	Rental of Equipment	134	1,750	1,750	1,750
	Total Maintenance	544,433	651,934	649,434	644,070
Contractual Services					
520	Communications	1,917	1,920	1,920	1,920
530	Advertisements and Official Notices	901	500	500	500
550	Dues and Fees	236	425	425	325
552	Rental - Facilities	-	-	-	828
560	Travel Mileage Allowance	-	-	2,500	-
551	Permits and Licenses	-	50	50	50
570	Education and Training	3,405	2,150	2,150	1,250
	Total Contractual Services	6,459	5,045	7,545	4,873

MAINTENANCE - 6031

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
602	Small Tools and Minor Equipment	\$ 2,899	\$ 4,000	\$ 4,000	\$ 4,000
603	Janitorial and Cleaning Supplies	525	1,000	1,000	1,000
604	First Aid Supplies	-	100	100	100
605	Vehicle Supplies	257	300	300	300
610	Operating Supplies	3,622	4,000	4,000	4,000
612	Chemicals	94	200	200	200
625	Fuel	6,078	8,500	4,000	7,300
650	Uniforms/Wearing Apparel	950	1,500	1,500	1,500
Total Materials and Supplies		14,425	19,600	15,100	18,400
Department Total		\$ 881,837	\$ 999,528	\$ 998,120	\$ 1,010,091

RECREATION - 6032

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 112,552	\$ 113,311	\$ 114,436	\$ 116,068
110	Part Time Employees	82,833	90,000	90,000	90,000
130	Longevity	364	460	460	236
	Total Salaries	195,749	203,771	204,896	206,304
Benefits					
210	Group Health Insurance	12,999	14,592	14,200	16,694
211	Health Savings Account	1,300	1,300	1,300	1,300
215	Group Dental Insurance	364	363	363	338
217	Group Life Insurance	489	542	542	546
220	Disability Insurance	283	313	313	319
230	Medicare/Social Security	7,979	8,535	8,535	8,571
240	Retirement Contributions	23,831	23,460	23,690	23,962
260	Workers Compensation	3,750	3,800	3,800	498
	Total Benefits	50,995	52,905	52,743	52,228
Professional Services					
320	Instructor Pay	93,252	100,000	80,000	85,000
340	Information Technology	1,631	2,820	2,820	2,820
	Total Professional Services	94,883	102,820	82,820	87,820
Maintenance					
411	Vehicle Maintenance	732	1,000	1,000	1,000
413	Machinery and Equipment Maintenance	2,371	2,400	2,400	2,400
	Total Maintenance	3,103	3,400	3,400	3,400
Contractual Services					
520	Communications	960	960	960	960
522	Postage	670	600	600	600
540	Programs - Special Events	119,516	138,000	138,000	83,000
541	Programs - Senior Activities	10,846	12,000	12,000	24,000
544	Programs - Recreation/Pool	3,639	3,500	3,500	3,500
550	Dues and Fees	654	700	700	700
551	Permits and Licenses	1,694	1,500	1,500	1,500
570	Education and Training	912	1,800	1,800	1,800
	Total Contractual Services	138,891	159,060	159,060	116,060
Materials and Supplies					
601	Information Technology Supplies	1,352	2,200	2,200	2,200
610	Operating Supplies	19,845	16,800	16,800	11,800
650	Uniforms/Wearing Apparel	1,456	2,000	2,000	2,000
	Total Materials and Supplies	22,653	21,000	21,000	16,000

RECREATION - 6032

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Other Financial Costs					
711	Credit Card Fees	\$ 32,401	\$ 34,000	\$ 34,000	\$ 34,000
	Total Other Financial Costs	32,401	34,000	34,000	34,000
	Department Total	\$ 538,675	\$ 576,956	\$ 557,919	\$ 515,812

AQUATICS - 6033

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 53,694	\$ 53,798	\$ 49,100	\$ 56,038
110	Part Time Employees	329,109	310,000	325,000	325,000
120	Overtime	-	4,000	4,000	4,000
130	Longevity	24	72	72	48
140	Sick Leave Buy Back	-	1,500	1,500	-
	Total Salaries	382,827	369,370	379,672	385,086
Benefits					
210	Group Health Insurance	13,128	7,296	11,314	8,347
211	Health Savings Account	1,300	1,300	1,300	1,300
215	Group Dental Insurance	133	115	115	169
217	Group Life Insurance	226	247	247	247
220	Disability Insurance	131	144	144	144
230	Medicare/Social Security	25,855	24,576	24,576	25,734
240	Retirement Contributions	11,298	12,242	11,281	12,379
260	Workers Compensation	6,382	6,400	6,400	8,690
	Total Benefits	58,453	52,320	55,377	57,010
Professional Services					
320	Instructor Pay	10,793	12,500	12,500	12,500
324	Other Professional	-	1,500	1,500	1,500
	Total Professional Services	10,793	14,000	14,000	14,000
Maintenance					
413	Machinery and Equipment Maintenance	8,549	10,500	10,500	10,500
420	Building Maintenance	2,712	-	-	-
424	Pool Maintenance	113,235	109,600	109,600	104,600
	Total Maintenance	124,496	120,100	120,100	115,100
Contractual Services					
520	Communications	480	480	480	480
544	Programs - Recreation/Pool	4,672	6,000	6,000	6,000
550	Dues and Fees	100	350	350	350
570	Education and Training	1,647	1,600	1,600	1,600
	Total Contractual Services	6,899	8,430	8,430	8,430

AQUATICS - 6033

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	180	-	-	-
602	Small Tools and Minor Equipment	4,440	4,700	4,700	4,700
603	Janitorial and Cleaning Supplies	1,339	3,200	3,200	3,200
604	First Aid Supplies	1,519	2,000	2,000	2,000
610	Operating Supplies	3,813	10,300	10,300	10,300
612	Chemicals	57,048	45,000	45,000	45,000
620	Natural Gas	11,557	22,400	20,000	22,400
621	Electricity	30,181	31,000	28,000	31,000
650	Uniforms/Wearing Apparel	2,676	5,000	5,000	5,000
Total Materials and Supplies		112,753	123,600	118,200	123,600
Department Total		\$ 696,221	\$ 687,820	\$ 695,779	\$ 703,226

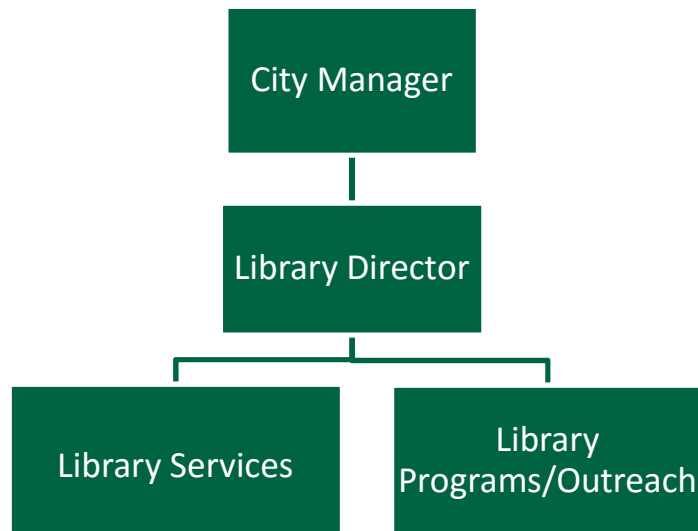
ATHLETICS - 6034

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 60,714	\$ 61,536	\$ 80,332	\$ 64,099
110	Part Time Employees	112,861	100,000	100,000	100,000
130	Longevity	84	132	132	48
	Total Salaries	173,659	161,668	180,464	164,147
Benefits					
210	Group Health Insurance	6,559	7,296	10,495	8,347
211	Health Savings Account	650	650	650	650
215	Group Dental Insurance	170	165	165	169
217	Group Life Insurance	263	292	292	292
220	Disability Insurance	153	169	169	169
230	Medicare/Social Security	9,515	8,544	8,544	8,580
240	Retirement Contributions	12,859	12,716	16,562	13,216
260	Workers Compensation	2,952	3,000	3,000	3,704
	Total Benefits	33,121	32,832	39,877	35,127
Professional Services					
320	Instructor Pay	13,527	14,000	14,000	14,000
	Total Professional Services	13,527	14,000	14,000	14,000
Maintenance					
413	Machinery and Equipment Maintenance	1,698	3,000	2,000	3,000
	Total Maintenance	1,698	3,000	2,000	3,000
Contractual Services					
520	Communications	480	480	480	480
542	Programs - Athletics	48,112	48,800	48,800	48,800
550	Dues and Fees	1,681	1,910	1,910	1,910
551	Permits and Licenses	143	150	150	150
570	Education and Training	960	1,010	1,010	700
	Total Contractual Services	51,376	52,350	52,350	52,040
Materials and Supplies					
604	First Aid Supplies	-	300	300	300
	Total Materials and Supplies	-	300	300	300
Department Total		\$ 273,381	\$ 264,150	\$ 288,991	\$ 268,614

Why Statement

The Bellaire City Library serves as an information center: connecting people with information, ideas and experiences to promote life-long learning and literacy development that will strengthen the Bellaire community.

Reporting Relationships



Base Level Services

Library Services

- Manage the resources of the library (materials, space and people)
- Offers learning opportunities through the selection, preservation, and organization of books and related educational and recreational materials
- Provide public access to technology with computers connected to the Internet, electronic services and basic office machinery
- Library building provides meeting and study spaces for lifelong learners

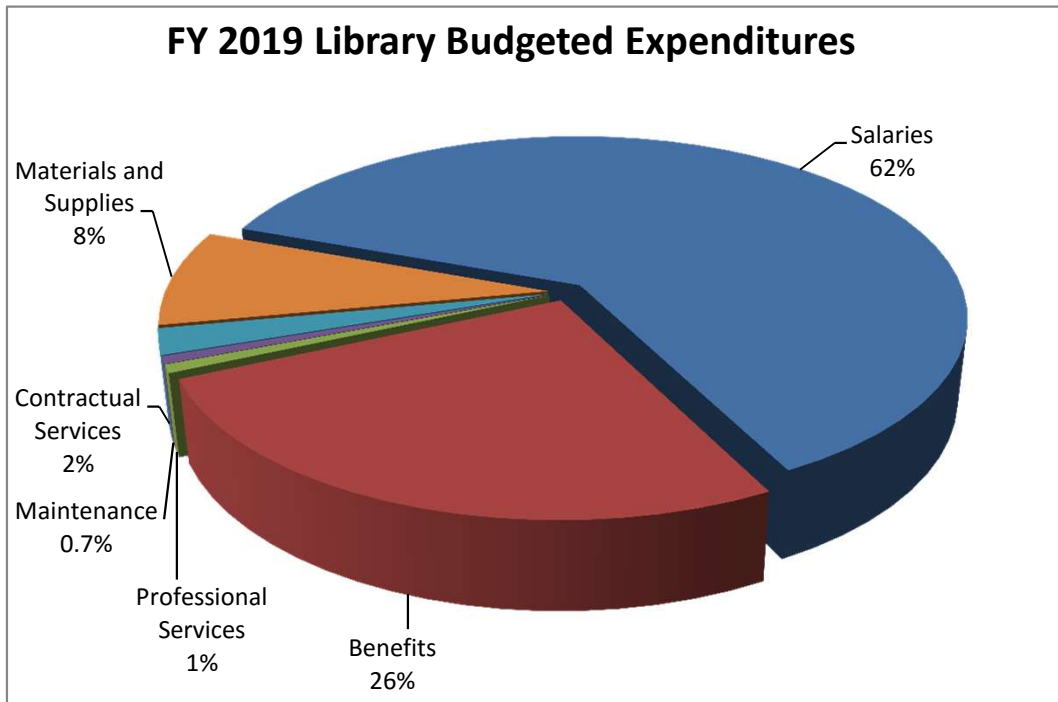
Library Programs/Outreach

- Promotes early childhood literacy and summer reading opportunities for all ages
- Serve the community as a center of reliable information for civic engagement, providing assistance to those gathering materials and facts within the library and referring individuals and organizations to other resources when necessary
- Support the educational, civic and cultural activities of groups, organizations and businesses with speaking engagements and participation support
- Preserve civic memory by collecting and maintaining local historical archives and making the information available to researchers and residents wanting to learn about Bellaire history

LIBRARY - 7035

Expenditure Summary

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 413,978	\$ 440,262	\$ 400,799	\$ 457,982
Benefits	159,832	174,732	168,189	191,520
Professional Services	2,252	8,320	5,818	5,410
Maintenance	2,509	2,800	4,370	4,940
Contractual Services	14,894	14,572	14,192	16,765
Materials and Supplies	60,624	63,940	64,065	62,977
Total Expenditures	\$ 654,089	\$ 704,626	\$ 657,433	\$ 739,594



LIBRARY - 7035

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 393,544	\$ 420,981	\$ 379,969	\$ 439,145
110	Part Time Employees	12,143	11,909	13,400	10,725
120	Overtime	-	-	50	-
130	Longevity	6,702	4,972	4,980	5,312
140	Sick Leave Buy Back	1,589	2,400	2,400	2,800
	Total Salaries	413,978	440,262	400,799	457,982
Benefits					
210	Group Health Insurance	59,264	68,287	70,135	80,718
211	Health Savings Account	5,850	6,067	6,067	5,850
215	Group Dental Insurance	1,164	1,226	1,226	1,452
217	Group Life Insurance	1,346	1,648	1,648	1,643
220	Disability Insurance	884	1,056	1,056	1,055
230	Medicare/Social Security	5,759	7,122	7,122	7,306
240	Retirement Contributions	84,686	88,326	79,935	92,146
260	Workers Compensation	879	1,000	1,000	1,350
	Total Benefits	159,832	174,732	168,189	191,520
Professional Services					
324	Other Professional	2,252	2,320	2,318	2,410
340	Information Technology	-	6,000	3,500	3,000
	Total Professional Services	2,252	8,320	5,818	5,410
Maintenance					
413	Machinery and Equipment Maintenance	43	100	100	670
461	Rental of Equipment	2,466	2,700	4,270	4,270
	Total Maintenance	2,509	2,800	4,370	4,940
Contractual Services					
522	Postage	86	250	250	200
543	Programs - Library	1,998	2,500	2,500	2,000
550	Dues and Fees	801	1,079	1,079	1,155
551	Permits and Licenses	8,551	8,805	8,425	8,801
570	Education and Training	3,458	1,938	1,938	4,609
	Total Contractual Services	14,894	14,572	14,192	16,765

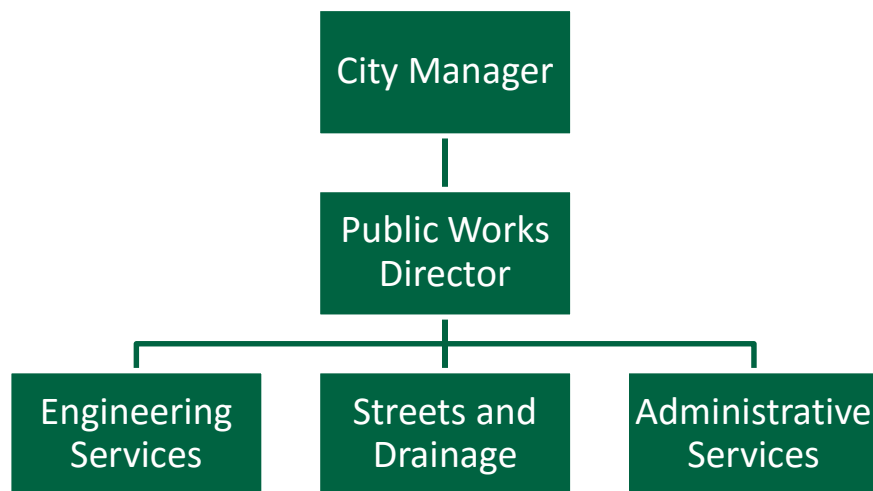
LIBRARY - 7035

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 674	\$ 1,000	\$ 1,000	\$ 1,200
602	Small Tools and Minor Equipment	4	50	50	50
604	First Aid/Medical	-	20	20	20
610	Operating Supplies	2,497	2,500	2,500	3,000
640	Adult/Reference Books	20,571	25,200	25,200	23,760
641	Children's/Youth Books	21,768	22,320	22,320	22,997
642	Periodicals	4,062	4,100	4,375	4,300
643	Audio-Visual	10,835	8,500	8,500	7,450
650	Uniforms/Wearing Apparel	213	250	100	200
Total Materials and Supplies		60,624	63,940	64,065	62,977
Department Total		\$ 654,089	\$ 704,626	\$ 657,433	\$ 739,594

Why Statement

The Streets and Drainage Division of the Public Works Department is responsible for the maintenance and operation of all City of Bellaire street, drainage, and traffic control system infrastructure. This work is done to ensure proper system functionality and to maximize the useable life of the infrastructure assets.

Department Service Structure

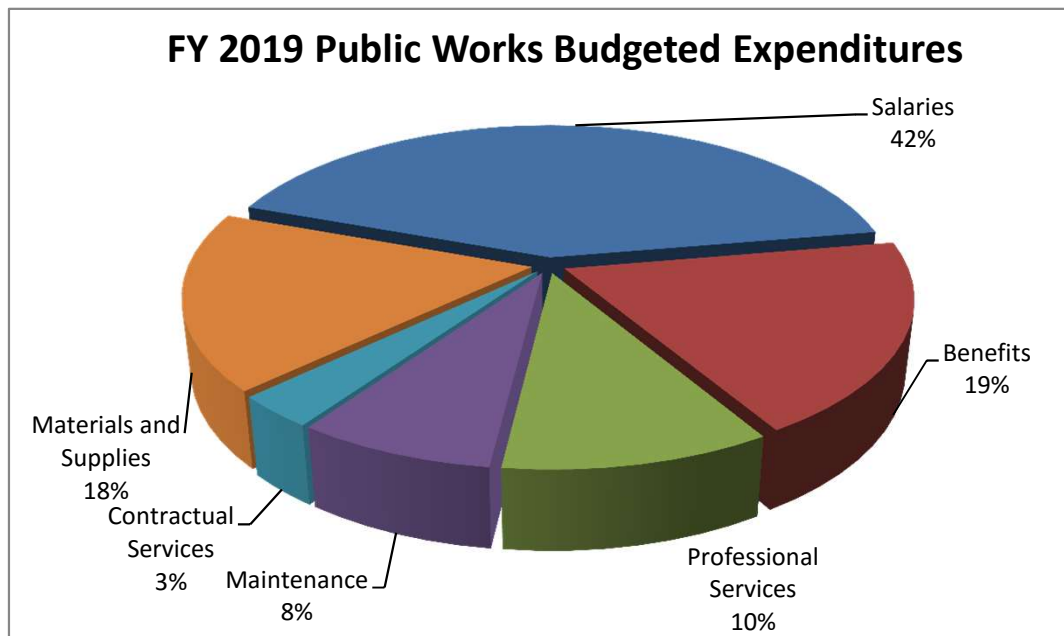


Base Level Services

- Repairs to City streets via in house resources or contractor
- Inspection and cleaning of City storm sewer infrastructure
- Repairs to City storm drainage system via in house resources or contractor
- Cleaning streets of accumulated dirt, debris, and leaves using the City-owned street sweeper
- Maintaining the City's traffic control devices: traffic signals, traffic control signage, street name signs, etc., through in house or contracted resources

PUBLIC WORKS - 8051

Expenditure Summary	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 435,771	\$ 406,161	\$ 379,952	\$ 506,425
Benefits	189,660	182,410	171,999	231,477
Professional Services	128,469	128,000	145,000	128,000
Maintenance	94,043	106,000	105,000	94,245
Contractual Services	6,096	41,024	36,524	39,024
Materials and Supplies	200,409	210,244	212,744	213,544
Total Expenditures	\$ 1,054,448	\$ 1,073,839	\$ 1,051,219	\$ 1,212,715



PUBLIC WORKS - 8051

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 411,061	\$ 394,977	\$ 365,839	\$ 495,521
110	Part Time Employees	2,041	-	-	-
120	Overtime	19,592	8,000	11,000	9,000
125	Call Out Pay	1,727	2,000	2,000	1,000
130	Longevity	1,350	584	513	904
140	Sick Leave Buy Back	-	600	600	-
	Total Salaries	435,771	406,161	379,952	506,425
Benefits					
210	Group Health Insurance	65,829	63,021	58,572	90,464
211	Health Savings Account	6,500	8,044	8,044	9,193
215	Group Dental Insurance	1,444	1,414	1,414	1,682
217	Group Life Insurance	1,644	1,451	1,451	1,665
220	Disability Insurance	954	841	841	930
230	Medicare/Social Security	6,182	5,889	5,889	7,343
240	Retirement Contributions	90,353	83,750	77,788	104,336
260	Workers Compensation	16,754	18,000	18,000	15,864
	Total Benefits	189,660	182,410	171,999	231,477
Professional Services					
323	Engineering Services	77,350	103,000	103,000	103,000
324	Other Professional	-	-	10,000	-
344	Contract Labor	51,119	25,000	32,000	25,000
	Total Professional Services	128,469	128,000	145,000	128,000
Maintenance					
411	Vehicle Maintenance	25,020	27,000	26,000	19,250
413	Machinery and Equipment Maintainer	1,515	2,000	2,000	2,000
430	Paving Maintenance	19,216	33,000	33,000	28,995
431	Storm Sewer Maintenance	838	8,000	8,000	8,000
438	Traffic Signal Maintenance	46,621	35,000	35,000	35,000
461	Rental of Equipment	833	1,000	1,000	1,000
	Total Maintenance	94,043	106,000	105,000	94,245
Contractual Services					
520	Communications	723	5,080	5,080	4,080
522	Postage	204	3,000	3,000	3,000
530	Advertisements and Official Notice	189	1,000	1,000	1,000
550	Dues and Fees	360	2,700	2,700	2,700
551	Permits and Licenses	111	10,344	10,344	10,344
560	Travel Mileage Allowance	818	3,000	3,000	2,000
570	Education and Training	3,691	15,900	11,400	15,900
	Total Contractual Services	6,096	41,024	36,524	39,024

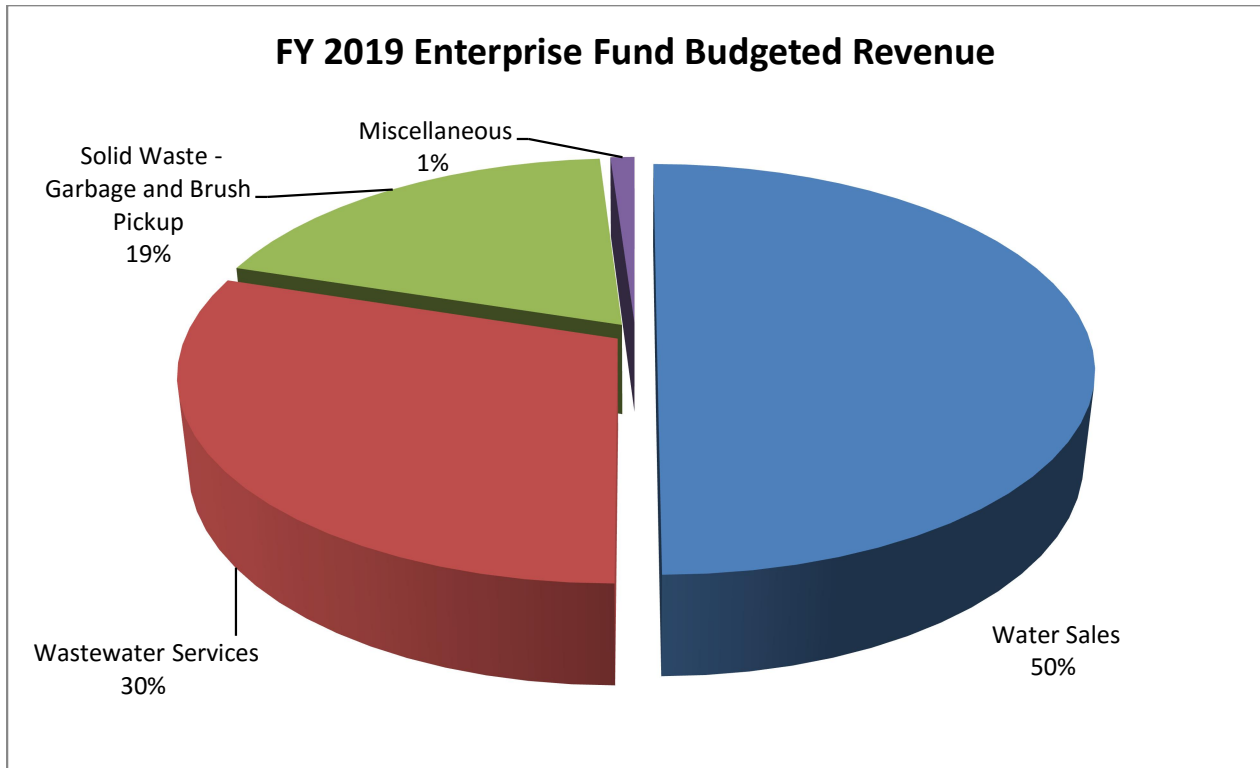
PUBLIC WORKS - 8051

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 1,986	\$ 2,000	\$ 3,000	\$ 2,000
602	Small Tools and Minor Equipment	4,334	5,000	5,000	5,000
604	First Aid Supplies	190	300	300	300
605	Vehicle Supplies	323	400	400	400
610	Operating Supplies	2,515	2,980	4,480	2,980
612	Chemicals	-	500	500	500
613	Traffic Signs and Street Markers	13,407	15,000	15,000	15,000
621	Electricity	155,709	158,300	158,300	158,300
625	Fuel	19,198	22,000	22,000	25,300
650	Uniforms/Wearing Apparel	2,747	3,764	3,764	3,764
Total Materials and Supplies		200,409	210,244	212,744	213,544
Department Total		\$ 1,054,448	\$ 1,073,839	\$ 1,051,219	\$ 1,212,715

Description

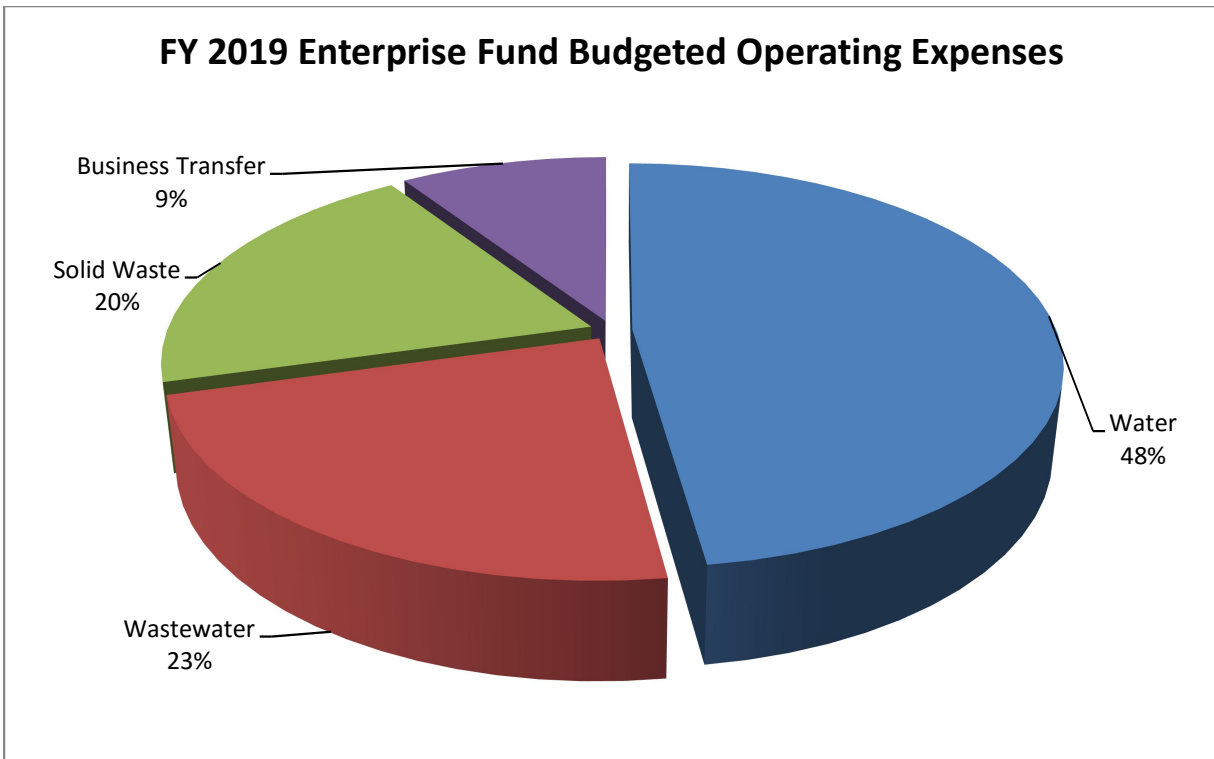
The Enterprise Fund accounts for the operations of the City's water, wastewater, and solid waste (including recycling) services. Total proposed budgeted revenue for FY 2019 is \$8,760,500.

Water sales for the Enterprise Fund make up 50% of total budgeted revenue. Wastewater and solid waste services make up 30% and 19%, respectively. The Enterprise Fund is different from the General Fund, in that residents pay direct user charges, and billing is based on individual consumption and/or service. As a result, each resident pays only for utility services which they individually consume. Because of this characteristic, the utility operations provided by the City are similar to those found in the private sector.



The City's Enterprise Fund includes full garbage and curbside collection. The City maintains all wastewater and water facilities. The City purchases approximately 50% of its water from the City of Houston and pumps the remainder from ground water.

The proposed FY 2019 Enterprise Fund operating budget is \$6,729,708. Water acquisition is the largest budgeted expense at 48% of total budgeted operating expenses. Wastewater and solid waste expenses are 23% and 20%, respectively.



Large-scale capital improvements benefitting the Enterprise Fund, such as SCADA, system improvements, wastewater plant upgrades, water and wastewater line improvements, and other utility infrastructure improvements are included in the Capital Improvement Plan.

The Enterprise Fund has FY 2019 budgeted transfers of \$100,000 to the Capital Improvement Fund to fund capital improvement projects. The Enterprise Fund has FY 2019 budgeted transfers of \$1,965,267 to the Debt Service Fund to fund debt payments related to enterprise capital projects.

The Enterprise Fund annually transfers \$624,000 to the General Fund to reimburse overhead costs. The Enterprise Fund also makes an annual transfer to the Vehicle and Equipment Replacement Fund. The FY 2019 transfer is budgeted for \$110,000.

ENTERPRISE FUND SUMMARY

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Beginning Working Capital	\$ 1,566,233	\$ 669,399	\$ 1,372,449	\$ 985,606
Revenues				
Water Sales	3,984,441	4,266,524	4,217,477	4,378,000
Wastewater Services	2,355,069	2,891,394	2,563,000	2,625,000
Solid Waste - Garbage and Brush Pickup	1,687,842	1,683,700	1,657,700	1,663,500
Miscellaneous	254,966	89,500	436,649	93,000
Total Revenues (a)	8,282,318	8,931,118	8,874,826	8,759,500
Operating Expenses				
Water Production	480,352	481,203	495,403	479,641
Water Distribution	490,074	567,008	661,348	575,060
Utility Billing	266,784	312,360	340,999	327,408
Surface Water	1,850,677	1,953,800	1,783,000	1,835,960
Total Water Expenses	3,087,887	3,314,371	3,280,750	3,218,069
Wastewater Collection	444,980	522,914	504,884	570,789
Wastewater Treatment	748,822	829,743	881,098	781,847
Total Wastewater Expenses	1,193,801	1,352,657	1,385,982	1,352,636
Solid Waste - Garbage & Brush Pickup	1,342,496	1,472,323	1,419,587	1,535,003
Total Solid Waste Expenses	1,342,496	1,472,323	1,419,587	1,535,003
Business Enterprise Transfer to General Fund	624,000	624,000	624,000	624,000
Total Operating Expenses	6,248,184	6,763,351	6,710,319	6,729,708
Revenues Over (Under) Operating Expenses	2,034,135	2,167,767	2,164,507	2,029,792
Non-Operating Revenues				
Gain on Investments	936	1,000	1,000	1,000
Total Non-Operating Revenues	936	1,000	1,000	1,000
Non-Operating Expenses				
Disaster Recovery	108,196	-	324,914	-
Contingency	-	-	-	(75,000)
Transfer to Debt Service Fund	950,000	1,750,436	1,750,436	1,965,267
Transfer to Capital Improvement Program	650,000	120,000	120,000	100,000
Transfer to Vehicle and Equipment Replacement	522,000	357,000	357,000	110,000
Total Non-Operating Expenses	2,230,196	2,227,436	2,552,350	2,100,267

ENTERPRISE FUND SUMMARY

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Total Expenses (b)	\$ 8,478,380	\$ 8,990,787	\$ 9,262,669	\$ 8,829,975
Other Working Capital Changes	1,341			
FY 2019 Proposed Budget Enhancements				-
Ending Working Capital	\$ 1,372,449	\$ 610,730	\$ 985,606	\$ 916,131
Working Capital	\$ 1,372,449	\$ 610,730	\$ 985,606	\$ 916,131
30/60 Day Working Capital Balance Requirement (c)	\$ 529,698	\$ 563,613	\$ 586,269	\$ 554,559
Over (Under) 30/60 Day Requirement (c)	\$ 842,750	\$ 47,117	\$ 399,336	\$ 361,572

- (a) Excludes year-end accrual entries for non-cash revenues including transfers of completed capital assets from the capital improvement funds.
- (b) Excludes year-end accrual entries for non-cash expenses including depreciation, changes in pension obligations, changes in other post-employment benefit obligations, etc.
- (c) 60 Day Working Capital Requirement reduced to 30 Day Working Capital Requirement for FY 2017- FY 2019.

ENTERPRISE FUND COMBINED EXPENSE DETAIL

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 991,780	\$ 1,168,802	\$ 1,055,759	\$ 1,197,930
105	Incentive pay	5,825	6,173	6,173	6,173
110	Part Time Employees	-	-	15,141	-
120	Overtime	98,377	54,900	119,078	57,900
125	Call Out Pay	7,406	9,600	10,600	6,600
130	Longevity	6,797	7,940	7,420	7,244
140	Sick Leave Buy Back	1,673	1,700	1,700	900
	Total Salaries	1,111,859	1,249,115	1,215,871	1,276,747
Benefits					
210	Group Health Insurance	189,513	261,026	240,475	277,203
211	Health Savings Account	19,825	20,475	20,475	19,175
215	Group Dental Insurance	4,776	5,816	5,816	5,608
217	Group Life Insurance	4,166	5,411	5,411	5,330
220	Disability Insurance	2,475	3,281	3,281	3,182
230	Medicare/Social Security	15,662	19,261	19,261	19,448
240	Retirement Contributions	236,986	260,609	237,482	263,042
250	Unemployment Compensation	319	-	-	-
260	Workers Compensation	27,690	29,600	29,600	32,239
	Total Benefits	501,411	605,479	561,801	625,227
	Total Salaries and Benefits	1,613,269	1,854,594	1,777,672	1,901,974
Professional Services					
323	Engineers, Architects, Arborists, Planners	67,838	78,000	88,000	78,000
324	Other Professional	590	1,000	1,000	1,000
340	Information Technology	6,000	53,400	53,400	53,600
341	Meter Reading	69,369	39,000	39,000	39,000
342	Trash Hauls	335,138	350,000	340,000	350,000
343	Other Technical Services	31,008	55,800	12,300	55,800
344	Contract Labor	236,711	69,000	202,500	69,000
	Total Professional Services	746,653	646,200	736,200	646,400
Maintenance					
410	Information Technology Maintenance	-	2,000	2,000	2,000
411	Vehicle Maintenance	175,972	189,650	170,650	195,254
413	Machinery and Equipment Maintenance	5,677	9,000	22,000	8,600
414	Other Maintenance	118	4,500	7,500	4,500
415	Generator Maintenance	7,182	10,000	10,000	10,000
420	Building Maintenance	28,794	38,000	38,000	36,500
421	HVAC Maintenance	-	3,600	3,600	3,600
422	Ground Maintenance	712	8,500	8,500	8,500
433	Sanitary Sewer	47,280	33,000	53,000	33,000
434	Water Main Maintenance	113,159	130,000	150,000	130,000
435	Water Well Maintenance	60,794	70,000	70,000	70,000
436	Lift Station Maintenance	31,919	37,000	47,000	37,000
437	Treatment Plant Maintenance	93,016	45,000	55,000	45,000
461	Rental of Equipment	2,679	11,200	21,700	11,200
	Total Maintenance	567,302	591,450	658,950	595,154

ENTERPRISE FUND COMBINED EXPENSE DETAIL

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Contractual Services					
510	Risk Management	\$ 67,133	\$ 76,700	\$ 76,700	\$ 76,700
520	Communications	44,482	42,520	62,710	76,770
522	Postage	37,374	40,000	40,000	40,000
530	Advertisements and Official Notices	2,734	3,700	3,700	3,700
550	Dues and Fees	89	3,910	3,910	3,910
551	Permits and Licenses	57,565	61,496	65,496	61,496
560	Travel Mileage Allowance	3,339	6,800	9,300	6,800
570	Education and Training	7,753	18,900	24,400	18,900
	Total Contractual Services	220,469	254,026	286,216	288,276
Materials and Supplies					
600	Office Supplies	7,402	10,400	11,900	10,300
601	Information Technology Supplies	1,454	9,750	10,750	10,350
602	Small Tools and Minor Equipment	27,803	34,000	38,500	44,478
603	Janitorial and Cleaning	1,135	800	800	800
604	First Aid Supplies	2,854	1,800	1,800	1,800
605	Vehicles Supplies	6,405	7,800	7,800	7,800
610	Operating Supplies	10,435	10,375	9,375	10,375
611	Garbage Bags	37,764	85,000	85,000	85,000
612	Chemicals	75,633	137,900	127,900	132,900
618	Recycling Bins/Supplies	13,394	25,500	25,500	25,500
620	Natural Gas	316	300	300	300
621	Electricity	363,848	366,800	366,800	356,800
623	Hardware and Software	-	10,000	9,500	10,000
625	Fuel	63,747	76,500	83,500	114,185
650	Uniforms/Wearing Apparel	11,880	18,656	21,156	18,656
660	Surface Water Purchases	1,731,942	1,770,700	1,770,700	1,823,660
661	Ground Water Credits	107,673	170,800	-	-
699	Disaster Related Expenses	108,196	-	324,914	-
	Total Materials and Supplies	2,571,883	2,737,081	2,896,195	2,652,904
Financial Services					
711	Credit Card Fees	12,804	14,000	14,000	21,000
	Total Financial Services	12,804	14,000	14,000	21,000
Capital Outlay					
905	Machinery and Equipment	-	42,000	42,000	-
	Total Capital Outlay	-	42,000	42,000	-
	Enterprise Fund Sub Totals	5,732,380	6,139,351	6,411,233	6,105,708
740	Transfers Out	2,746,000	2,851,436	2,851,436	2,799,267
745	Contingency	-	-	-	(75,000)
	Expenses excluding Year-End Accrual Entries	8,478,380	8,990,787	9,262,669	8,829,975
	Year-End Accrual Entries (a)	1,220,443	-	-	-
	Total Enterprise Fund Expenses	\$ 9,698,823	\$ 8,990,787	\$ 9,262,669	\$ 8,829,975
FY2019 Proposed Budget Enhancements					\$ -
Total Enterprise Fund Expenses, including Enhancements					\$ 8,829,975

(a) These are unbudgeted year-end accrual entries for non-cash expenses, including depreciation, changes in pension obligations, changes in other post-employment benefit obligations, etc.

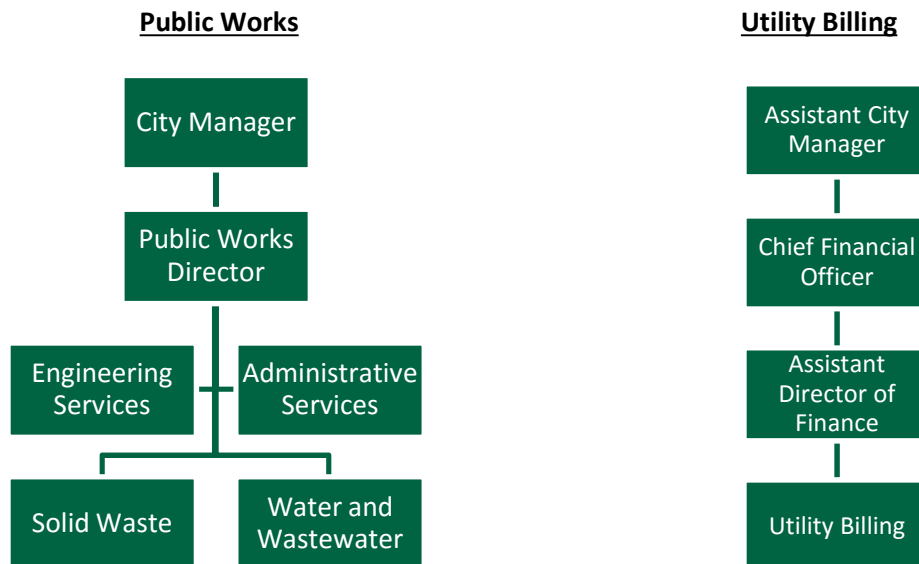
Why Statement

The Water Division of the Public Works Department is responsible for providing safe, cost-efficient, reliable drinking water to residents and businesses. The Wastewater division is responsible for safely collecting, treating, and disposing of wastewater generated by residents and business in the City.

The Solid Waste Division of the Public Works Department is responsible for providing cost-efficient and environmentally conscious collection, transportation, and disposition of solid waste, recyclable items, along with limbs and brush generated in the City.

Utility Billing bills and collects revenues for water, wastewater and solid waste usage. The revenues collected are the source of funding for the Enterprise Fund.

Department Service Structure



Base Level Services

Engineering and Administrative Services

- Manages the City Engineer function provided by contracted professional services
- Plans, organizes, and provides overall direction and management and is responsible for management of design and construction
- Provides administrative and data processing support

Solid Waste

- Provides regular collection of household garbage, yard waste, brush and limbs, and recycling materials

Water

- Provides overall operation, maintenance and repair of the water distribution system
- Ensures a continuous supply of potable water

Wastewater

- Provides overall operation, maintenance and repair to the sanitary sewer collection
- Operates and provides maintenance to the wastewater treatment plant and lift stations in compliance with EPA and TCEQ standards, rules and regulations
- Ensures daily wastewater operations meet plant permit and National Pollution Discharge Elimination System (NPDES) parameters

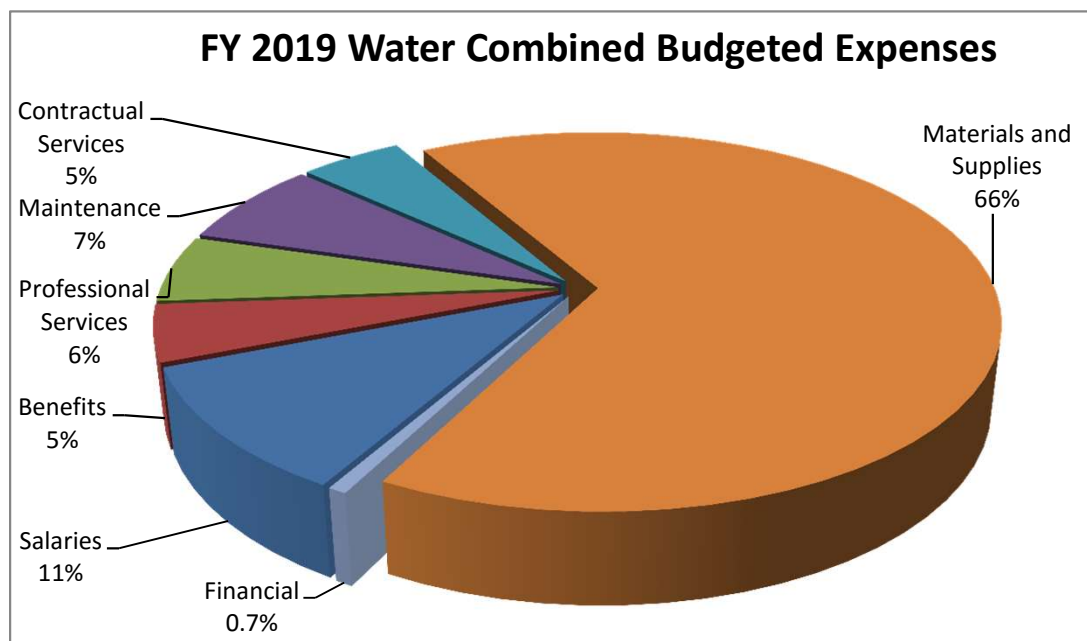
Utility Billing

- Prepares paper or E-bills to be distributed monthly
- Collects, records, and deposits payments daily
- Maintains account information and rates in Utility Program
- Works with customers to establish, cut off, or transfer service
- Prepares and submits work orders to Public Works to have service turned on or off or to correct meter problems daily

WATER COMBINED EXPENSES
(UTILITY BILLING, WATER PRODUCTION, WATER DISTRIBUTION, AND SURFACE WATER)

Expense Summary

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 323,311	\$ 356,746	\$ 418,356	\$ 343,906
Benefits	134,248	168,135	155,454	155,186
Professional Services	182,186	183,400	193,400	183,600
Maintenance	202,828	233,350	270,850	232,892
Contractual Services	125,687	124,590	147,840	157,590
Materials and Supplies	2,106,824	2,234,150	2,080,850	2,123,895
Financial	12,804	14,000	14,000	21,000
Total Expenses	\$ 3,087,887	\$ 3,314,371	\$ 3,280,750	\$ 3,218,069



UTILITY BILLING - 2060/2067

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 90,396	\$ 102,482	\$ 102,944	\$ 106,749
110	Part Time Employees	\$ -	-	15,141	-
120	Overtime	\$ 7,382	6,000	19,464	6,000
130	Longevity	\$ 1,084	1,584	1,584	1,680
	Total Salaries	98,862	110,066	139,133	114,429
Benefits					
210	Group Health Insurance	11,645	17,845	17,322	20,387
211	Health Savings Account	1,300	1,300	1,300	1,300
215	Group Dental Insurance	316	363	363	385
217	Group Life Insurance	323	435	435	438
220	Disability Insurance	188	252	252	252
230	Medicare/Social Security	1,394	1,683	1,683	1,746
240	Retirement Contributions	21,744	22,696	22,791	23,575
260	Workers Compensation	241	300	300	276
	Total Benefits	37,150	44,874	44,446	48,359
Professional Services					
340	Information Technology	6,000	53,400	53,400	53,600
341	Meter Reading	69,369	39,000	39,000	39,000
	Total Professional Services	75,369	92,400	92,400	92,600
Maintenance					
410	Information Technology Maintenance	-	2,000	2,000	2,000
	Total Maintenance	-	2,000	2,000	2,000
Contractual Services					
522	Postage	37,374	40,000	40,000	40,000
570	Education and Training	111	2,020	2,020	2,020
	Total Contractual Services	37,485	42,020	42,020	42,020
Materials and Supplies					
600	Office Supplies	5,115	7,000	7,000	7,000
	Total Materials and Supplies	5,115	7,000	7,000	7,000
Financial Services					
711	Credit Card Fees	12,804	14,000	14,000	21,000
	Total Financial Services	12,804	14,000	14,000	21,000
	Department Total	\$ 266,784	\$ 312,360	\$ 340,999	\$ 327,408

WATER PRODUCTION - 8061

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 38,599	\$ 39,562	\$ 39,472	\$ 41,209
120	Overtime	6,775	1,800	6,375	1,700
125	Call Out/On Call Pay	660	500	500	600
130	Longevity	164	212	212	260
	Total Salaries	46,198	42,074	46,559	43,769
Benefits					
210	Group Health Insurance	9,407	10,549	10,282	12,040
211	Health Savings Account	-	1,300	1,300	1,300
215	Group Dental Insurance	195	198	198	203
217	Group Life Insurance	324	185	185	184
220	Disability Insurance	188	108	108	108
230	Medicare/Social Security	627	643	643	668
240	Retirement Contributions	9,725	8,676	8,658	9,018
260	Workers Compensation	798	1,000	1,000	835
	Total Benefits	21,263	22,659	22,374	24,356
Professional Services					
323	Engineers, Architects, Arborists, Planners	29,483	24,000	24,000	24,000
343	Other Technical Services	6,957	21,000	1,000	21,000
344	Contract Labor	6,722	7,500	27,500	7,500
	Total Professional Services	43,163	52,500	52,500	52,500
Maintenance					
411	Vehicle Maintenance	597	850	1,850	996
415	Generator Maintenance	2,899	5,000	5,000	5,000
420	Building Maintenance	1,439	-	-	-
435	Water Well Maintenance	60,794	70,000	70,000	70,000
461	Rental of Equipment	350	-	-	-
	Total Maintenance	66,077	75,850	76,850	75,996
Contractual Services					
510	Risk Management	2,611	3,000	3,000	3,000
520	Communications	37,828	3,780	3,780	3,780
530	Advertisements and Official Notices	2,127	2,500	2,500	2,500
550	Dues and Fees	-	190	190	190
551	Permits and Licenses	18,904	19,000	18,000	19,000
560	Travel Mileage Allowance	37	1,500	1,500	1,500
570	Education and Training	976	3,000	3,000	3,000
	Total Contractual Services	62,482	32,970	31,970	32,970

WATER PRODUCTION - 8061

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 320	\$ 500	\$ 500	\$ 500
601	Information Technology Supplies	689	700	700	1,300
602	Small Tools and Minor Equipment	6,000	9,000	9,000	8,300
605	Vehicles Supplies	176	300	300	300
610	Operating Supplies	200	200	200	200
612	Chemicals	3,390	6,400	16,400	6,400
621	Electricity	230,202	237,300	237,300	232,300
650	Uniforms/Wearing Apparel	190	750	750	750
	Total Materials and Supplies	241,168	255,150	265,150	250,050
Department Total		\$ 480,352	\$ 481,203	\$ 495,403	\$ 479,641

WATER DISTRIBUTION - 8062

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 150,747	\$ 189,198	\$ 191,382	\$ 170,260
120	Overtime	23,826	10,000	35,932	12,500
125	Call Out Pay	2,025	3,500	3,500	1,000
130	Longevity	1,652	1,908	1,850	1,948
140	Sick Leave Buy Back	-	-	-	-
	Total Salaries	178,251	204,606	232,664	185,708
Benefits					
210	Group Health Insurance	25,782	44,238	31,823	33,387
211	Health Savings Account	3,250	3,900	3,900	2,600
215	Group Dental Insurance	526	860	860	744
217	Group Life Insurance	474	1,024	1,024	853
220	Disability Insurance	275	627	627	518
230	Medicare/Social Security	2,471	3,202	3,202	2,889
240	Retirement Contributions	38,758	42,751	43,198	38,261
250	Unemployment Compensation	319	-	-	-
260	Workers Compensation	3,981	4,000	4,000	3,219
	Total Benefits	75,835	100,602	88,634	82,471
Professional Services					
323	Engineers, Architects, Arborists, Planners	16,783	20,000	20,000	20,000
343	Other Technical Services	573	3,500	-	3,500
344	Contract Labor	46,299	15,000	28,500	15,000
	Total Professional Services	63,654	38,500	48,500	38,500
Maintenance					
411	Vehicle Maintenance	19,131	15,000	15,000	14,596
413	Machinery and Equipment Maintenance	2,809	3,000	10,000	2,800
414	Other Maintenance	118	4,000	7,000	4,000
434	Water Main & Paving Maintenance	113,159	130,000	150,000	130,000
461	Rental of Equipment	1,534	3,500	10,000	3,500
	Total Maintenance	136,750	155,500	192,000	154,896
Contractual Services					
510	Risk Management	10,486	12,000	12,000	12,000
520	Communications	480	20,350	39,600	53,350
530	Advertisements and Official Notices	209	200	200	200
550	Dues and Fees	89	950	950	950
551	Permits and Licenses	-	500	500	500
560	Travel Mileage Allowance	1,553	800	3,300	800
570	Education and Training	1,842	2,500	5,000	2,500
	Total Contractual Services	14,659	37,300	61,550	70,300

WATER DISTRIBUTION - 8062

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 690	\$ 700	\$ 1,200	\$ 700
601	Information Technology Supplies	382	1,300	1,300	1,300
602	Small Tools and Minor Equipment	7,737	9,400	9,400	9,400
603	Janitorial & Cleaning Supplies	-	200	200	200
604	First Aid Supplies	590	300	300	300
605	Vehicles Supplies	212	300	300	300
610	Operating Supplies	1,194	1,000	1,000	1,000
612	Chemicals	300	1,000	1,000	1,000
623	Hardware and Software	-	5,000	4,500	5,000
625	Fuel	7,947	9,000	16,000	21,685
650	Uniforms/Wearing Apparel	1,872	2,300	2,800	2,300
Total Materials and Supplies		20,926	30,500	38,000	43,185
Department Total		\$ 490,074	\$ 567,008	\$ 661,348	\$ 575,060

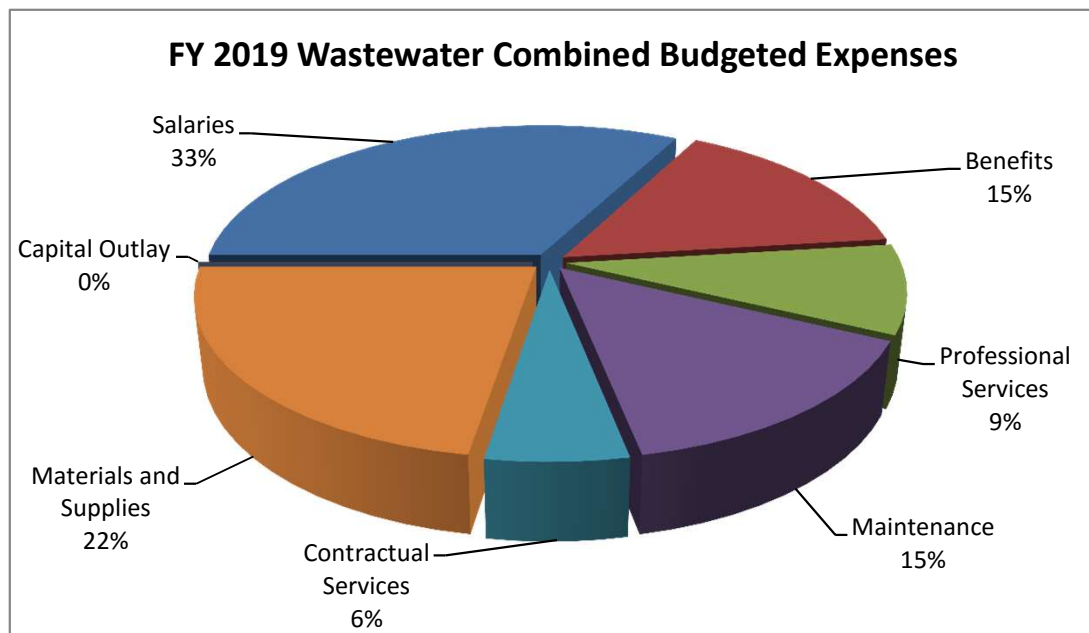
SURFACE WATER - 8063

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Contractual Services					
551	Permits and Licenses	\$ 11,062	\$ 12,300	\$ 12,300	\$ 12,300
	Total Contractual Services	11,062	12,300	12,300	12,300
Materials and Supplies					
660	Water Purchases	1,731,942	1,770,700	1,770,700	1,823,660
661	Ground Water Credits	107,673	170,800	-	-
	Total Materials and Supplies	1,839,616	1,941,500	1,770,700	1,823,660
	Department Total	\$ 1,850,677	\$ 1,953,800	\$ 1,783,000	\$ 1,835,960

**WASTEWATER COMBINED EXPENSES
(WASTEWATER COLLECTION AND WASTEWATER TREATMENT)**

Expense Summary

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 335,836	\$ 410,718	\$ 364,905	\$ 442,987
Benefits	150,272	194,115	175,813	207,331
Professional Services	183,656	121,800	171,800	121,800
Maintenance	224,377	196,600	246,600	199,766
Contractual Services	55,126	75,974	84,914	77,224
Materials and Supplies	244,534	311,450	299,950	303,528
Capital Outlay	-	42,000	42,000	-
Total Expenses	\$ 1,193,801	\$ 1,352,657	\$ 1,385,982	\$ 1,352,636



WASTEWATER COLLECTION - 8064

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 147,038	\$ 240,788	\$ 174,445	\$ 265,670
120	Overtime	14,147	5,000	15,900	7,000
125	Call Out Pay	2,186	3,000	3,000	1,000
130	Longevity	1,094	840	151	468
140	Sick Leave Buy Back	711	600	600	-
	Total Salaries	165,176	250,228	194,096	274,138
Benefits					
210	Group Health Insurance	33,221	55,432	51,108	58,428
211	Health Savings Account	3,250	4,550	4,550	4,550
215	Group Dental Insurance	842	1,232	1,232	1,246
217	Group Life Insurance	615	1,026	1,026	1,091
220	Disability Insurance	384	665	665	657
230	Medicare/Social Security	2,351	3,795	3,795	4,091
240	Retirement Contributions	35,031	52,312	38,738	56,479
260	Workers Compensation	3,670	3,800	3,800	4,391
	Total Benefits	79,362	122,812	104,914	130,933
Professional Services					
323	Engineers, Architects, Arborists, Planners	14,283	10,000	10,000	10,000
343	Other Technical Services	3,045	5,000	-	5,000
344	Contract Labor	56,919	-	20,000	-
	Total Professional Services	74,248	15,000	30,000	15,000
Maintenance					
411	Vehicle Maintenance	14,212	12,000	12,000	18,666
413	Machinery and Equipment Maintenance	689	3,500	6,500	3,300
433	Sanitary Sewer Maintenance	47,280	33,000	53,000	33,000
436	Lift Station Maintenance	31,919	37,000	47,000	37,000
461	Rental of Equipment	297	4,200	6,200	4,200
	Total Maintenance	94,397	89,700	124,700	96,166
Contractual Services					
510	Risk Management	12,529	14,000	14,000	14,000
520	Communications	200	2,880	2,880	2,880
551	Permits and Licenses	82	644	644	644
560	Travel Mileage Allowance	1,327	2,500	2,500	2,500
570	Education and Training	1,631	3,500	5,000	3,500
	Total Contractual Services	15,769	23,524	25,024	23,524

WASTEWATER COLLECTION - 8064

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 414	\$ 800	\$ 800	\$ 700
601	Information Technology Supplies	-	1,950	1,950	1,950
602	Small Tools and Minor Equipment	4,651	5,500	8,000	16,978
604	First Aid Supplies	477	500	500	500
605	Vehicles Supplies	176	500	500	500
610	Operating Supplies	998	2,000	2,000	2,000
612	Chemicals	273	500	500	500
625	Fuel	6,237	6,500	6,500	4,500
650	Uniforms/Wearing Apparel	2,801	3,400	5,400	3,400
Total Materials and Supplies		16,028	21,650	26,150	31,028
 Department Total					
		\$ 444,980	\$ 522,914	\$ 504,884	\$ 570,789

WASTEWATER TREATMENT - 8065

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 144,384	\$ 145,030	\$ 147,149	\$ 153,245
105	Incentive Pay	5,500	5,848	5,848	5,848
120	Overtime	18,188	6,500	14,700	6,100
125	Call Out Pay	2,220	2,600	2,600	3,000
130	Longevity	368	512	512	656
	Total Salaries	170,660	160,490	170,809	168,849
Benefits					
210	Group Health Insurance	26,778	29,480	28,642	32,491
211	Health Savings Account	1,625	1,625	1,625	1,625
215	Group Dental Insurance	580	589	589	603
217	Group Life Insurance	625	694	694	688
220	Disability Insurance	363	402	402	402
230	Medicare/Social Security	2,373	2,489	2,489	2,580
240	Retirement Contributions	36,172	33,524	33,958	34,787
260	Workers Compensation	2,395	2,500	2,500	3,222
	Total Benefits	70,910	71,303	70,899	76,398
Professional Services					
323	Engineers, Architects, Arborists, Planners	7,288	24,000	34,000	24,000
342	Trash Hauls	73,745	50,000	70,000	50,000
343	Other Technical Services	20,433	26,300	11,300	26,300
344	Contract Labor	7,943	6,500	26,500	6,500
	Total Professional Services	109,408	106,800	141,800	106,800
Maintenance					
411	Vehicle Maintenance	1,934	1,800	1,800	-
413	Machinery and Equipment Maintenance	2,179	2,000	5,000	2,000
415	Generator Maintenance	4,283	5,000	5,000	5,000
420	Building Maintenance	27,356	38,000	38,000	36,500
421	HVAC Maintenance	-	3,600	3,600	3,600
422	Ground Maintenance	712	8,500	8,500	8,500
437	Treatment Plant Maintenance	93,016	45,000	55,000	45,000
461	Rental of Equipment	499	3,000	5,000	3,000
	Total Maintenance	129,980	106,900	121,900	103,600

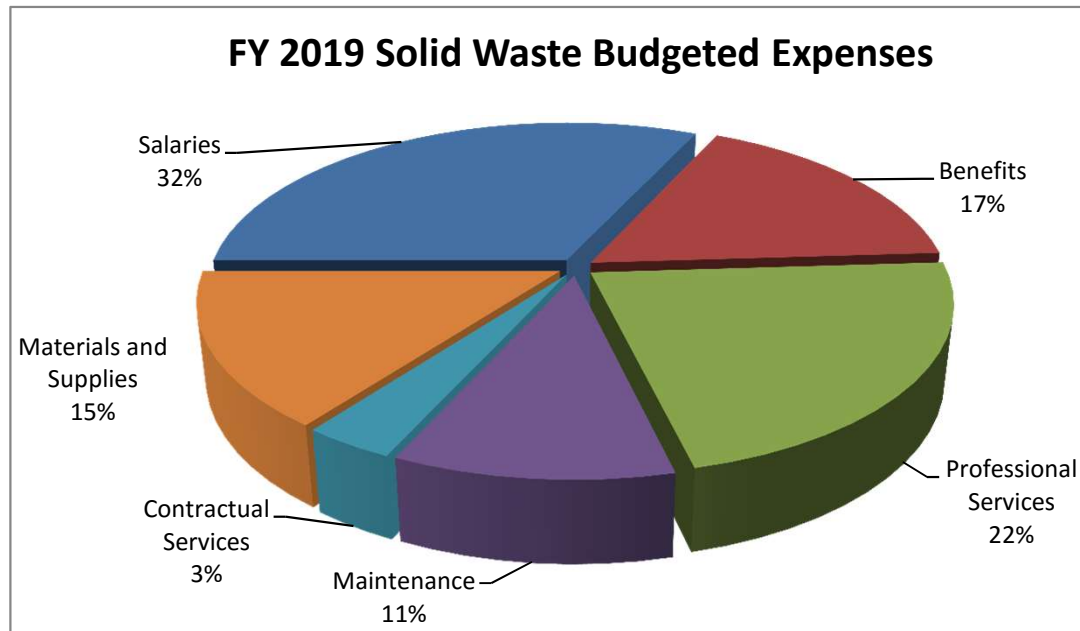
WASTEWATER TREATMENT - 8065

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Contractual Services					
510	Risk Management	\$ 4,525	\$ 5,200	\$ 5,200	\$ 5,200
520	Communications	5,500	13,350	14,290	14,600
530	Advertisements and Official Notices	-	700	700	700
550	Dues and Fees	-	300	300	300
551	Permits and Licenses	27,255	28,400	33,400	28,400
560	Travel Mileage Allowance	407	1,000	1,000	1,000
570	Education and Training	1,669	3,500	5,000	3,500
	Total Contractual Services	39,356	52,450	59,890	53,700
Materials and Supplies					
600	Office Supplies	545	800	1,800	800
601	Information Technology Supplies	382	800	1,800	800
602	Small Tools and Minor Equipment	8,999	8,600	10,600	8,300
603	Janitorial and Cleaning	931	300	300	300
604	First Aid Supplies	1,597	-	-	-
605	Vehicles Supplies	176	200	200	200
610	Operating Supplies	239	300	300	300
612	Chemicals	71,671	130,000	110,000	125,000
620	Natural Gas	316	300	300	300
621	Electricity	133,647	129,500	129,500	124,500
623	Hardware and Software	-	5,000	5,000	5,000
625	Fuel	7,955	11,000	11,000	4,000
650	Uniforms/Wearing Apparel	2,049	3,000	3,000	3,000
	Total Materials and Supplies	228,507	289,800	273,800	272,500
Capital Outlay					
905	Machinery and Equipment	-	42,000	42,000	-
	Total Capital Outlay	-	42,000	42,000	-
Department Total		\$ 748,822	\$ 829,743	\$ 881,098	\$ 781,847

SOLID WASTE - 8066

Expense Summary

	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries	\$ 452,711	\$ 481,651	\$ 432,610	\$ 489,854
Benefits	216,891	243,229	230,534	262,710
Professional Services	380,812	341,000	371,000	341,000
Maintenance	140,097	161,500	141,500	162,496
Contractual Services	39,656	53,462	53,462	53,462
Materials and Supplies	112,329	191,481	190,481	225,481
Total Expenses	\$ 1,342,496	\$ 1,472,323	\$ 1,419,587	\$ 1,535,003



SOLID WASTE - 8066

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Salaries					
100	Regular Employees	\$ 420,616	\$ 451,742	\$ 400,367	\$ 460,797
105	Incentive Pay	325	325	325	325
120	Overtime	28,058	25,600	26,707	24,600
125	Call Out Pay	315	-	1,000	1,000
130	Longevity	2,435	2,884	3,111	2,232
140	Sick Leave Buy Back	962	1,100	1,100	900
	Total Salaries	452,711	481,651	432,610	489,854
Benefits					
210	Group Health Insurance	82,682	103,482	101,298	120,470
211	Health Savings Account	10,400	7,800	7,800	7,800
215	Group Dental Insurance	2,318	2,574	2,574	2,427
217	Group Life Insurance	1,805	2,047	2,047	2,076
220	Disability Insurance	1,078	1,227	1,227	1,245
230	Medicare/Social Security	6,446	7,449	7,449	7,474
240	Retirement Contributions	95,556	100,650	90,139	100,922
260	Workers Compensation	16,606	18,000	18,000	20,296
	Total Benefits	216,891	243,229	230,534	262,710
Professional Services					
324	Other Professional	590	1,000	1,000	1,000
342	Trash Hauls	261,393	300,000	270,000	300,000
344	Contract Labor	118,829	40,000	100,000	40,000
	Total Professional Services	380,812	341,000	371,000	341,000
Maintenance					
411	Vehicle Maintenance	140,097	160,000	140,000	160,996
413	Machinery and Equipment Maintenance	-	500	500	500
414	Other Maintenance	-	500	500	500
461	Rental of Equipment	-	500	500	500
	Total Maintenance	140,097	161,500	141,500	162,496
Contractual Services					
510	Risk Management	36,983	42,500	42,500	42,500
520	Communications	474	2,160	2,160	2,160
530	Advertisements and Official Notices	398	300	300	300
550	Dues and Fees	-	2,470	2,470	2,470
551	Permits and Licenses	262	652	652	652
560	Travel Mileage Allowance	14	1,000	1,000	1,000
570	Education and Training	1,525	4,380	4,380	4,380
	Total Contractual Services	39,656	53,462	53,462	53,462

SOLID WASTE - 8066

Acct Code	Description	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Materials and Supplies					
600	Office Supplies	\$ 317	\$ 600	\$ 600	\$ 600
601	Information Technology Supplies	-	5,000	5,000	5,000
602	Small Tools and Minor Equipment	415	1,500	1,500	1,500
603	Janitorial and Cleaning	204	300	300	300
604	First Aid Supplies	190	1,000	1,000	1,000
605	Vehicles Supplies	5,664	6,500	6,500	6,500
610	Operating Supplies	7,804	6,875	5,875	6,875
611	Garbage Bags	37,764	85,000	85,000	85,000
618	Recycling Bins/Supplies	13,394	25,500	25,500	25,500
625	Fuel	41,608	50,000	50,000	84,000
650	Uniforms/Wearing Apparel	4,969	9,206	9,206	9,206
Total Materials and Supplies		112,329	191,481	190,481	225,481
Department Total		\$ 1,342,496	\$ 1,472,323	\$ 1,419,587	\$ 1,535,003

Description

The Special Revenue Fund is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than debt service or capital projects.

Contributions/Donations – From time to time residents, organizations, or businesses wish to donate to a particular cause or department. All of these funds are required to follow the process as outlined in Resolution No. 14-09 that allows the City Manager to accept donations under \$25,000 and requires City Council approval of all larger donations.

Library Memorials – Memorials are donations made to the library in memory of someone. The donor generally requests books on subjects in which the deceased held a special interest. If the City receives a number of donations in memory of an individual we talk to the family and decide how best to honor the deceased and meet the library's needs (furniture, equipment). If books are purchased then a book plate honoring the deceased is placed in each book.

Friends of the Bellaire Library - Friends of the Bellaire a Library is a non-profit organization which makes an annual donation of funds based on a selection list of items presented to and approved by their membership.

Nature Discovery Center – The Hana and Arthur Ginzburg Nature Discovery Center is a non-profit organization which operates out of the Henshaw House at Russ Pitman Park. The City receives “pass through” funding from Harris County for the operations of the Nature Discovery Center.

Cultural Arts Board – The City Council has established and appointed a Cultural Arts Board. This board on occasion collects funds during special events for cultural arts programs.

Public Safety LEOSE - The Law Enforcement Officer Standards and Education Fund (LEOSE) is an account in the state treasury. The Comptroller of Public Accounts (Comptroller) collects and deposits proceeds from court costs into the account. The General Appropriations Act appropriates to the Comptroller the total amount to be distributed to local law enforcement agencies. Local agencies must use the funds to provide continuing education for law enforcement officers. The Fire Marshall is considered a law enforcement officer; therefore the Fire Department receives LEOSE funds.

Court Security - Pursuant to Article 102.017 of the Texas Code of Criminal Procedure, revenues generated from court security fees must be deposited into a special revenue fund. The money collected may be used only to fund court security and includes such items as metal detectors, surveillance equipment, security personnel, security hardware, security training, and other security measures.

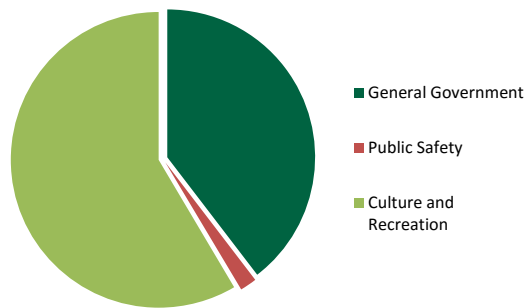
Court Technology - Under Article 102.0172 of the Texas Code of Criminal Procedure, revenues generated from court technology fees can only be used to fund court technology such as computer equipment, imaging systems, electronic kiosks, docket management systems, and electronic ticket writers.

Seizures Fund - Seizure funds are deposited into a special fund and used solely for law enforcement purposes, such as salaries and overtime pay for officers, training for officers, specialized investigative equipment and supplies, and items used by officers in direct law enforcement duties. Seizure funds are acquired through the sale of seized property that was used in commission of a crime.

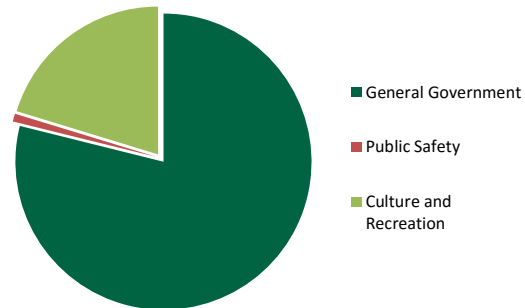
Public Education and Government Channel (PEG) Fees – The City receives Public Educational, and Government (PEG) Channel Fees (Reference Chapter 66-Utilities Code) on certain franchise taxes which are dedicated for providing cable and video services. This program has been in place since FY 2013. The City has a municipal television channel, and provides live and on-demand video streaming of Council and boards/commission meetings from our website. The PEG funds are used to update the City's current web streaming and production equipment for city-wide broadcasting through what is known as Channel 16 which is available only to those residents that subscribe to Comcast. Fund use is restricted to capital expenditures and/or programming efforts to expand and/or improve day-to-day operations for the public access channel and video steaming.

SPECIAL REVENUE FUND																	
	Fire		Police				Library				Parks	Court	Other Special Revenue		Nature	Cultural	Total
	Contri	LEOSE	Contri	LEOSE	Seized 59	Seized Assets	Contri	Memorials	Friends	Grants	Donations	Security	Court Tech	PEG Fees	Discovery	Arts Board	
Beginning Fund Balance	\$ 758	\$ 2,593	\$ 3,915	\$ 5,463	\$ 17,321	\$ 274	\$ 5,479	\$ 3,269	\$ 15,985	\$ 1,542	\$ 22,441	\$ -	\$ 8,139	\$ 37,904	\$ -	\$ 264	\$ 125,348
FY 2019 Revenues																	
Franchise Tax - 1% PEG Fees														55,000			55,000
Court Fees												18,000	23,000				41,000
Contributions	20,000		1,500				1,200	500	16,000		7,500						46,700
Grants																	-
LEOSE		760		3,000													3,760
Seized Property					-												-
Pass-Through Funds															50,000		50,000
Total Revenues	20,000	760	1,500	3,000	-	-	1,200	500	16,000	-	7,500	18,000	23,000	55,000	50,000	-	196,460
FY 2019 Expenditures																	
Finance Department												18,000	31,000				49,000
Fire Department	20,700	3,300	5,400														29,400
Police Department				8,400	17,300	250											25,950
PARD Department											29,900						29,900
Library Department							6,600	3,700	31,900	1,500							43,700
Non-Departmental														92,900	50,000	260	143,160
Total Expenditures	20,700	3,300	5,400	8,400	17,300	250	6,600	3,700	31,900	1,500	29,900	18,000	31,000	92,900	50,000	260	321,110
Ending Fund Balance	\$ 58	\$ 53	\$ 15	\$ 63	\$ 21	\$ 24	\$ 79	\$ 69	\$ 85	\$ 42	\$ 41	\$ -	\$ 139	\$ 4	\$ -	\$ 4	\$ 698

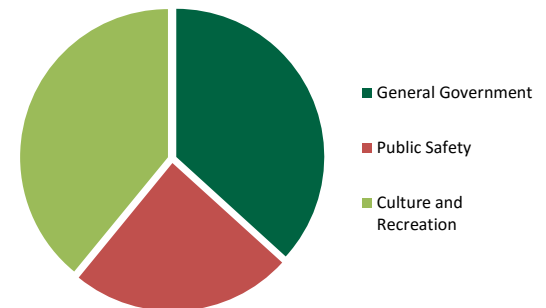
FY 2019 Budgeted Revenues



FY 2019 Budgeted Expenditures



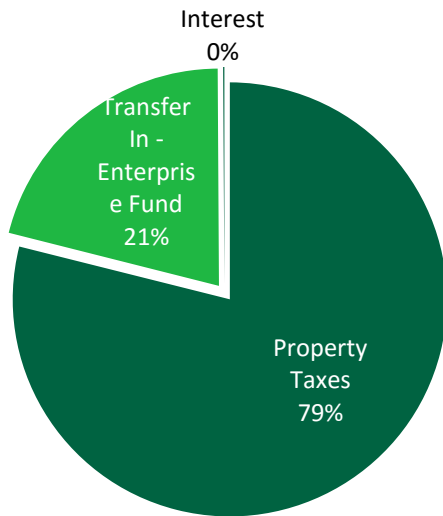
FY 2019 Ending Fund Balance



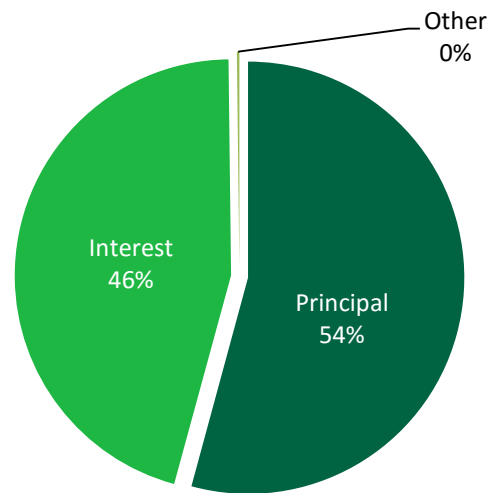
Description

The Debt Service Fund is considered a major fund for reporting purposes. The Debt Service Fund is used to account for the payment of principal and interest on all long-term debt of the City. The primary source of revenue for debt service is local property taxes. The next largest source of revenue is the transfer received from the Enterprise Fund to fund debt payments related to enterprise capital projects. Expenditures are primarily for principal and interest on outstanding debt.

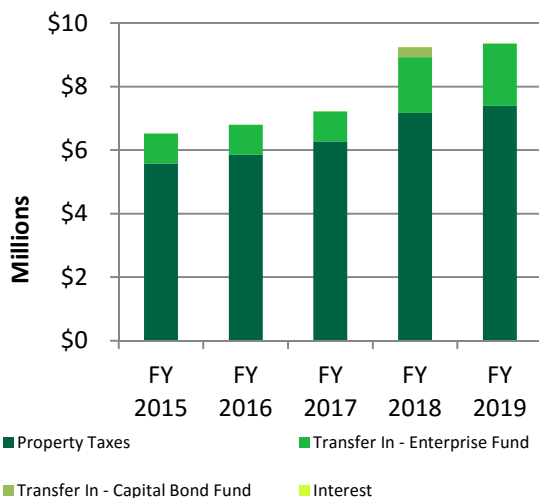
FY 2019 Budgeted Revenues



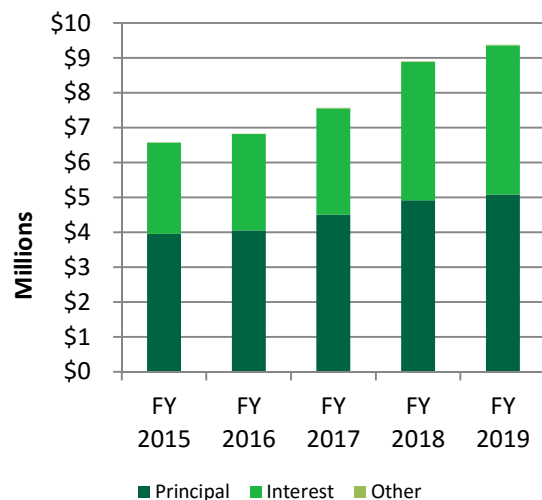
FY 2019 Budgeted Expenditures



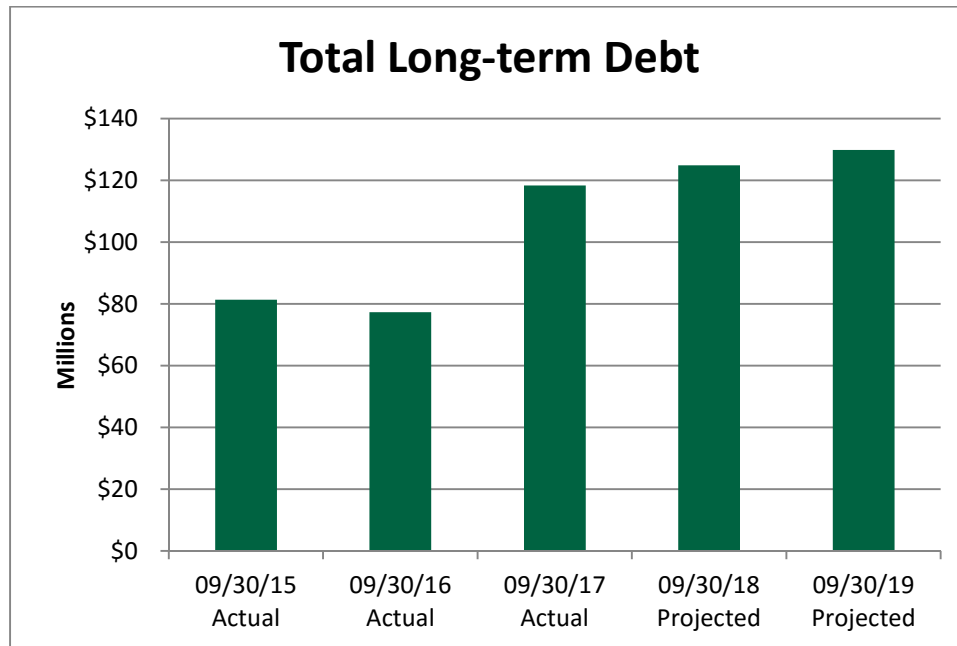
**Debt Service Fund Revenues
(excludes refundings)**



**Debt Service Fund Expenditures
(excludes refundings)**



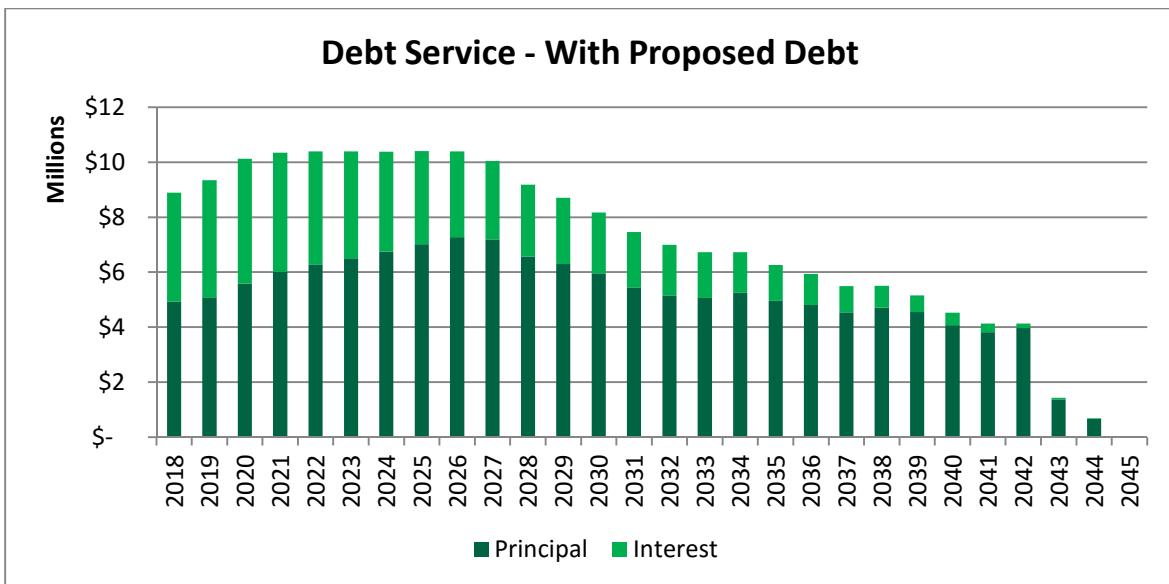
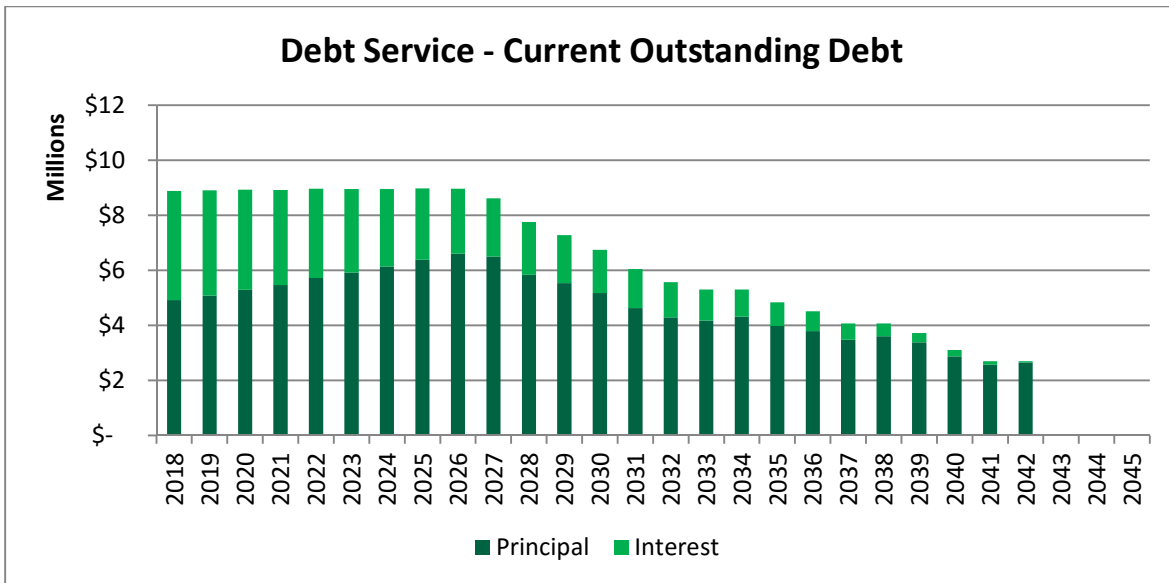
At September 30, 2017, the City had total bonds outstanding of \$118.3 million all of which is general obligation debt. Primarily due to the planned issuance of \$11.5 million in new bonds in FY 2018, the City expects the total bonds outstanding at September 30, 2018 to increase to \$124.9 million. The proposed FY 2019 budget includes an additional \$10.0 million of new bonds with projected total bonds outstanding at September 30, 2018 of \$129.8 million.



The City anticipates issuing \$11.5 million of bonds in FY 2018 and \$10.0 million of bonds in FY 2019 under the voter approved Bonds for Better Bellaire 2016 program. The City will use the proceeds of the planned FY 2018 and FY 2019 bond issuances to fund streets, drainage, and sidewalk improvements, and water line and wastewater line replacements.

The issuance of these bonds will increase the current debt service requirements. Based on the City's current outstanding debt the highest annual debt service requirement would be approximately \$9.0 million in FY 2025. Based on the timing of the proposed issuances of bonds during FY 2018 and FY 2019, the highest annual debt service requirement would increase to approximately \$10.4 million in FY 2026.

The following graphs show the projected debt service requirements based on currently outstanding indebtedness and projected debt service requirements based on proposed outstanding indebtedness.

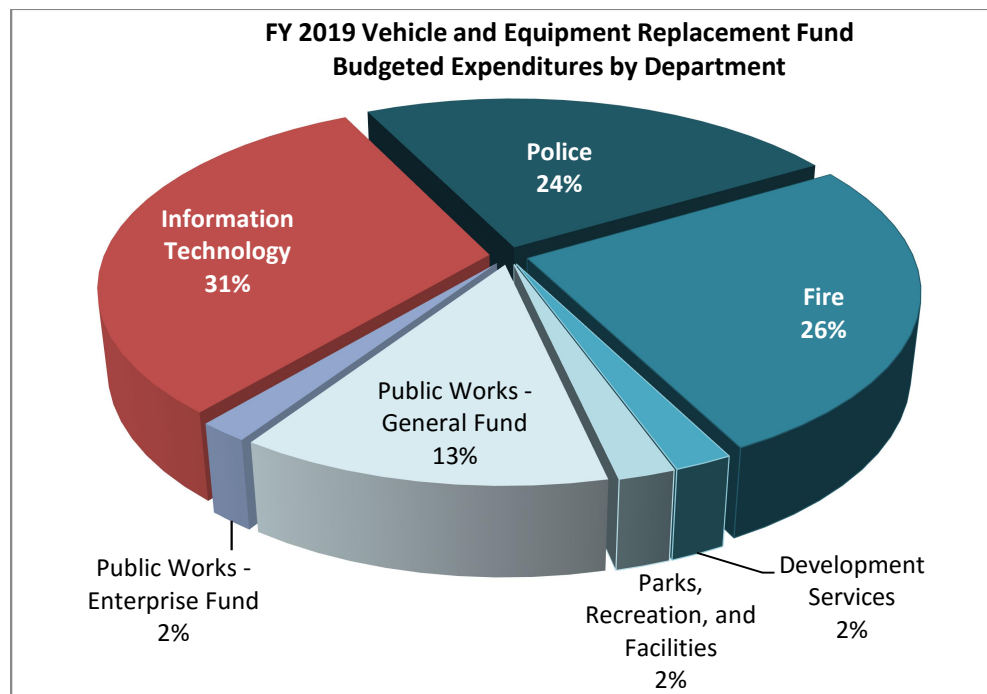


DEBT SERVICE FUND				
	FY 2017 Actual	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Beginning Fund Balance	\$ 489,135	\$ 557,371	\$ 470,766	\$ 501,620
REVENUES				
Current Property Taxes	6,258,681	7,218,885	7,148,500	7,380,051
Delinquent Taxes	10,229	10,000	21,700	15,000
Interest on Investments	4,165	5,000	8,718	9,000
Total Revenues	6,273,075	7,233,885	7,178,918	7,404,051
OTHER FINANCING SOURCES				
Transfer In - Enterprise Fund	950,000	1,750,436	1,750,436	1,965,267
Transfer In - Capital Bond Fund	314,655	-	-	-
Refunding Bonds Issued	9,690,000	-	-	-
Premium on Refunding Bonds Issued	265,613	-	-	-
Total Other Financing Sources	11,220,268	1,750,436	1,750,436	1,965,267
Total Revenues and Other Financing Sources	17,493,343	8,984,321	8,929,354	9,369,318
Total Available Resources	17,982,479	9,541,692	9,400,120	9,870,938
EXPENDITURES				
Principal	4,510,000	4,920,000	4,920,000	5,085,000
Interest	3,044,315	4,050,841	3,965,000	4,275,530
Fiscal Agent Fees	4,913	7,000	7,000	7,000
Issuance Costs on Refunding Bonds	178,017	-	-	-
Bond Refunding Expense	9,764,218	-	-	-
Other - Arbitrage, Refunding Expenses	10,250	6,500	6,500	10,000
Total Expenditures	17,511,713	8,984,341	8,898,500	9,377,530
Available Resources Over/(Under) Expenditures	(18,370)	(20)	30,854	(8,212)
Ending Fund Balance	\$ 470,766	\$ 557,351	\$ 501,620	\$ 493,408

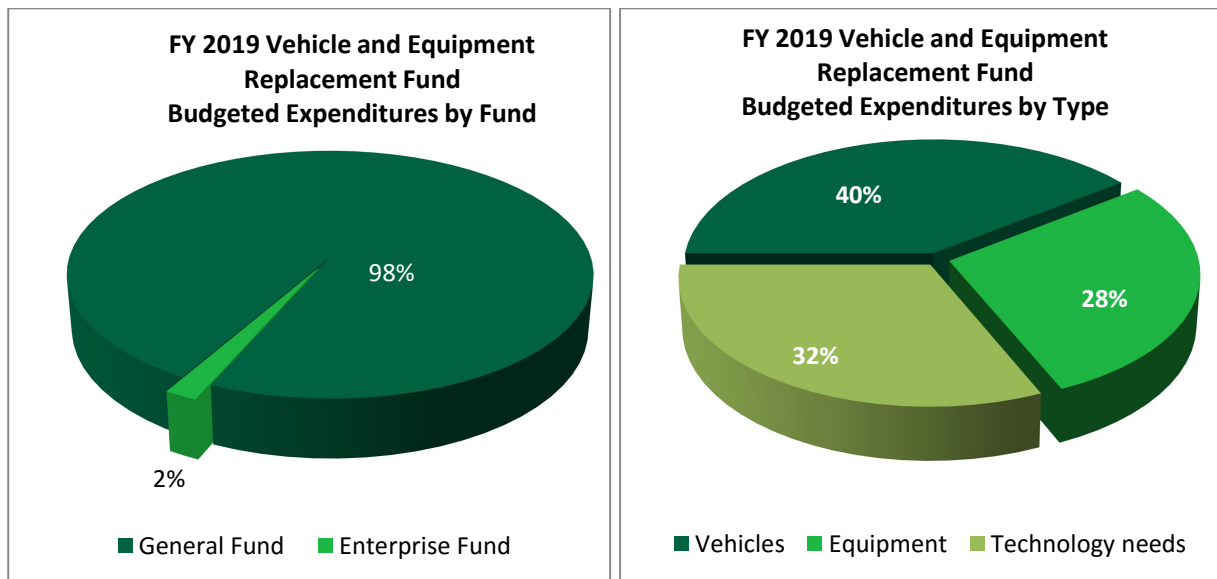
Description

The purpose of the Vehicle and Equipment Replacement Fund is to ensure that adequate funds are available to purchase vehicles and equipment, to stabilize budgeting for major purchases, and to provide a systematic, city-wide approach to procurement and disposition of the fleet. The goal is to provide sufficient cash flow for annual purchases. The Vehicle and Equipment Replacement Fund is not designed to equal the replacement value of the fleet.

A comprehensive Vehicle/Equipment Management and Maintenance Plan (Plan) addresses the various aspects of owning, operating, repairing, replacing, and disposing of vehicles and equipment. The Plan provides a standard approach for activities associated with vehicle/equipment (fleet) management and maintenance, including considerations of financial, regulatory, and operational needs. The Plan guides the funding approach and the replacement schedule/forecast model.



The FY 2019 budget reflects contributions to the Vehicle and Equipment Replacement Fund of \$275,000 from the General Fund and \$110,000 from the Enterprise Fund. The FY 2018 budget reflects total expenditures of \$680,200 for vehicles and equipment with \$668,200 related to the General Fund and \$12,000 related to the Enterprise Fund.



The Vehicle and Equipment Replacement Fund ended FY 2017 with a fund balance of \$2,697,495. The fund is projected to end FY 2018 with a fund balance of approximately \$1,584,058 of which \$215,000 is earmarked for technology needs, leaving approximately \$1,369,058 for future vehicle and equipment funding.

FY 2019 proposed contribution revenue is \$385,000; proposed technology expenditures are \$215,000, and proposed vehicle and equipment expenditures are \$465,200 resulting in a FY 2019 projected ending fund balance \$1,288,858 all of which is earmarked for vehicle and equipment funding.

VEHICLE AND EQUIPMENT REPLACEMENT FUND				
	FY 2017 Actuals	FY 2018 Adopted	FY 2018 Projected	FY 2019 Proposed
Beginning Fund Balance	\$ 952,704	\$ 1,369,101	\$ 2,697,495	\$ 1,584,058
REVENUES				
General Fund Annual Contribution	533,500	450,500	450,500	275,000
General Fund Catch-up Contribution	473,500	-	-	-
Enterprise Annual Contribution	357,000	357,000	357,000	110,000
Enterprise Fund Catch-up Contribution	165,000	-	-	-
Special Revenue Fund Transfer	-	-	9,000	-
Insurance Proceeds	290,723	-	23,850	-
Proceeds from Capital Lease	787,666	-	-	-
Total Revenues	2,607,389	807,500	840,350	385,000
Total Available Resources	3,560,093	2,176,601	3,537,845	1,969,058
EXPENDITURES				
General Fund - Development Services	25,837	-	-	13,800
General Fund - Fire	150,620	98,900	805,650	176,800
General Fund - Police	308,815	320,000	325,250	161,560
General Fund - Parks, Recreation, and Facilities	54,614	27,500	82,200	13,440
General Fund - Streets and Drainage	190,974	-	97,100	87,600
General Fund - Information Technology	-	194,900	222,073	215,000
Enterprise Fund - Water and Wastewater	131,738	105,000	180,000	12,000
Enterprise Fund - Solid Waste	-	185,000	241,514	-
Total Expenditures	862,598	931,300	1,953,787	680,200
Current Year Available Resources				
Over/(Under) Current Expenditures	1,744,791	(123,800)	(1,113,437)	(295,200)
Ending Fund Balance	\$ 2,697,495	\$ 1,245,301	\$ 1,584,058	\$ 1,288,858

Vehicle and Equipment Replacement Fund

Expenditure Detail

FY 2019

Department	Division	Description	Cost
General Fund			
Development Services	n/a	Lease Payments - 2019 Hybrid Sedan	\$ 6,600
Development Services	n/a	Lease Payments - 2019 Mid-sized SUV	7,200
Fire	Fire Suppression	Lease Payments - 2017 Pumper	78,000
Fire	Fire Suppression	Lease Payments - Command Vehicle	11,400
Fire	Fire Suppression	Aftermarket Equipment on 1 New Command Vehicle	10,000
Fire	n/a	Emergency Handheld Radios	20,900
Fire	n/a	Air Compressor and Generator	33,500
Fire	n/a	Extraction Tool	23,000
Police	Patrol	Lease Payments - 2018 Patrol Vehicle	11,160
Police	Patrol	Lease Payments - 2019 Patrol Vehicle	11,400
Police	Patrol	Lease Payments - 2019 Patrol Vehicle	11,400
Police	Patrol	Lease Payments - 2019 Patrol Vehicle	11,400
Police	Patrol	Lease Payments - 2019 Patrol Vehicle	11,400
Police	Patrol	Lease Payments - 2019 Patrol Vehicle	11,400
Police	Patrol	Aftermarket Equipment on 5 New Patrol Vehicles	50,000
Police	Patrol	Aftermarket Equipment on Motorcycle	18,400
Police	n/a	Emergency Handheld/Vehicle Radios	25,000
Parks, Recreation, and Facilities	Maintenance	Lease Payments - 2018 Crew Cab Pickup Truck	6,240
Parks, Recreation, and Facilities	Maintenance	Lease Payments - 2019 Mid-sized SUV	7,200
Public Works	Streets	Lease Payments - 2019 Crew Cab Pickup Truck	6,600
Public Works	Streets	Aftermarket Equipment on 1 New Pickup Truck	1,000
Public Works	Streets	Tractor	12,500
Public Works	Streets	Backhoe	67,500
Information Technology	n/a	Information Technology Equipment	215,000
General Fund Total			668,200
Enterprise Fund			
Public Works	Water Distribution	compressor	12,000
Enterprise Fund Total			12,000
Total All Funds			\$ 680,200

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed Budget Presentation)

Description

The Five Year Capital Improvement Plan (CIP) includes: (a) the Capital Improvement Fund, which accounts for those projects funded by the operating funds (General Fund and Enterprise Fund), (b) the Capital Bond Fund, which includes those projects funded by bond proceeds and related interest earnings, and (c) the Metro Fund, which includes those projects funded by METRO Mobility funds.

The CIP is comprehensive and projects the City's capital needs over a five-year time horizon. Adopting the CIP does not appropriate funds for future year projects outlined in the CIP as the CIP is simply a guideline for planning and it is reviewed and modified annually. Only projects for the upcoming fiscal year are considered part of the adopted budget.

FY 2019 Planned Capital Projects

Capital Improvement Fund – The Capital Improvement Fund is funded by transfers from the General Fund and the Enterprise Fund. The General Fund's FY 2019 budget includes \$280,000 to be transferred to the Capital Improvement Fund. The Enterprise Fund's FY 2018 budget includes \$100,000 to be transferred to the Capital Improvement Fund. The CIP has an existing fund balance that is planned to be used for FY 2019 projects. Total available FY 2019 resources for the Capital Improvement Fund are \$1,943,358. A portion of these resources are planned to be expended as follows:

General Fund Related

\$751,050	Previously earmarked for <i>Signature Corner</i> design, Council will be asked to repurpose these funds
\$315,000	Study of drainage systems
\$100,000	Costs related to relocating the police impound lot during construction of the new police/courts building
<u>\$100,000</u>	Park improvements after completion of municipal facilities project
\$1,266,050	Budgeted FY 2019 General Fund Related Project Expenditures

Enterprise Fund Related

<u>\$105,977</u>	Replacement of all booster pumps and motor at the Central Well
\$105,977	Budgeted FY 2019 Enterprise Fund Related Project Expenditures

Capital Bond Fund – The Capital Bond Fund is funded by bond proceeds and related interest earnings. Total budgeted FY 2019 revenues for the Capital Bond Fund are \$10,000,000. These revenues are planned to be expended as follows:

\$6,000,000	2016 Bonds for Better Bellaire Streets, Drainage and Sidewalks Project
<u>\$4,000,000</u>	2016 Bonds for Better Bellaire Water Line Improvements
\$10,000,000	Budgeted FY 2018 Project Expenditures

Metro Fund – The Metro Fund is funded by METRO Mobility funds received by the City from the Metropolitan Transit Authority of Harris County (METRO) pursuant to an interlocal agreement. Pursuant to the agreement, METRO remits a portion of the sales and use taxes it collects within the Bellaire City limits to the City with the stipulation that these funds are designated for use on eligible projects including, but not limited to, street construction and maintenance, traffic control, pathway construction and maintenance, and street lighting. Total budgeted FY 2018 revenues for the Metro Fund are \$1,244,750. FY 2018's actual revenue is projected to come in over budget resulting in a projected FY 2019 available resources of \$1,466,775. These resources are planned to be expended as follows:

<u>\$1,466,775</u>	Pavement Management Program
\$1,466,775	Total Budgeted FY 2019 Project Expenditures

Carry-Over Capital Projects

Capital projects are often multi-year projects. While a project is often approved in a given fiscal year budget, the actual expenditures may take place over that fiscal year and future years. As such, there are carry-over projects approved in prior fiscal years where the projects are still under-way and have remaining expenditures. The unspent funds appropriated in prior year budgets to fund the expenditures on carry-over projects are not reflected in the Available Beginning Balances of the various capital improvement funds as they are not available to be appropriated in following fiscal years.

FY 2019 Proposed Capital Improvement Projects

General Fund CIP

Beginning Balance - General Fund Cash	\$ 561,257
Earmarked - ROW (Paseo Park)	\$ 351,050
Earmarked - RBB Facilities Cash	\$ 751,051
Transfer in From General Fund	\$ 280,000
Total Resources	\$ 1,943,358
* Signature Corner Design - Conceptual Designs have been provided for the corner of S. Rice Avenue and Jessamine as well as several S. Rice Ave. esplanades. Additional planning and design is needed to identify the proposed improvements. Construction funding would require new bond authority.	\$ 751,050
Supplement to offset Impound Lot Project - Improvements to Public Works Facility to accommodate PD impound needs related to the construction of the new Police / Court Building have already been constructed. This funding would reimburse the bond fund that was originally used to fund these improvements.	\$ 100,000
Park Improvements After Municipal Facilities Project - Site Improvements to improve circulation and cohesiveness after completion of construction.	\$ 100,000
Study - North / South Drainage Systems and Cypress Ditch - Determine partners, study alternatives, and develop cost estimates for improvements to increase capacity of the north/south drainage systems and Cypress Ditch. Study would include development of a model of Cypress Ditch, which would form the framework for later studies as well. Recommended improvement projects to interior systems, trunk systems, and interior detention ponds would be evaluated. Evaluation of structure buy-outs options and building code standards would also be included.	\$ 315,000
Total FY 2019 General Fund CIP	\$ 1,266,050
Ending Balance	\$ 677,308

FY 2019 Proposed Capital Improvement Projects

Enterprise Fund CIP

Beginning Balance	\$ 5,977
Transfer in From Enterprise Fund	\$ 100,000
Total Resources	\$ 105,977
Central Well Pumps - Replace all three booster pumps and motors, which have been rebuilt multiple times and are past their life expectancy. Increased energy efficiency and reduced repairs will provide a return on investment.	\$ 105,977
Total FY 2019 Enterprise Fund CIP	\$ 105,977
Ending Balance	\$ -

FY 2019 Proposed Capital Improvement Projects

Bond Fund CIP

Proposed Bonds for Better Bellaire 2016 Revenue	\$	10,000,000
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Total Resources	\$	10,000,000
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Street, Drainage and Sidewalks – The program will continue the City’s practice to design and construct streets and upgrade storm sewers concurrently in one project with sidewalks installed on at least one side of the street phase III.	\$	6,000,000
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Water Improvements – This program was created from prior utility condition assessments to replace identified water and wastewater lines that are failing to provide the desired level of service due to the deterioration of aging lines.	\$	4,000,000
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Total FY 2019 Bond Fund CIP	\$	10,000,000
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Ending Balance	\$	-
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METRO Fund CIP

Beginning Balance	\$	222,025
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Current Year Revenues	\$	1,244,750
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Total Resources	\$	1,466,775
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Pavement Management Program – This maintenance program was created from the City Engineer’s Infrastructure Report in 2015 to improve the overall quality of the street and sidewalk systems by repairing or replacing asphalt and concrete pavement.	\$	1,466,775
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Total FY 2019 METRO Fund CIP	\$	1,466,775
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Ending Balance	\$	-
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Combined FY 2019 Proposed Capital Improvement Plan

Total CIP Resources	\$	13,516,110
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Total CIP Projects	\$	12,838,802
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Total CIP Ending Balances	\$	677,308
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Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed Budget Presentation)

Five-Year Capital Improvement Plan General Fund

Description	FY 2019 Planned	FY 2020 Planned	FY 2021 Planned	FY 2022 Planned	FY 2023 Planned	FY 2018 - FY 2022 Totals
Available Beginning Balance	\$ 561,257	\$ 677,308	\$ 592,308	\$ 692,308	\$ 396,308	
Earmarked - ROW (Paseo Park)	\$ 351,050					\$ 351,050
Earmarked - RBB Facilities Cash	\$ 751,051					\$ 751,051
Transfer in From General Fund	\$ 280,000	\$ 320,000	\$ 150,000	\$ 155,000	\$ -	\$ 905,000
Total Resources	\$ 1,943,358	\$ 997,308	\$ 742,308	\$ 847,308	\$ 396,308	\$ 2,568,358
Holly Street Esplanade - Additional amenities and plantings for the Holly Street Esplanade Project. Project includes additional plantings, additions to the irrigation system, and additional site furnishings on those medians that were not improved in FY 2016.		\$ 50,000	\$ 50,000	\$ 100,000		\$ 200,000
Playgrounds, Shade Structures, and Park Amenities - Provides annual funding to address city-wide replacement and/or purchase of new playground equipment, shade structures and park amenities.		\$ 100,000				\$ 100,000
Park Signage Master Plan and Implementation - Includes all signage used in City of Bellaire Parks. Master Plan would incorporate findings of the Brand Identity Project and provide an important step towards improving the overall aesthetics of the City while improving consistency and quality of park signage.		\$ 100,000				\$ 100,000
*Signature Corner Design - Conceptual Designs have been provided for the corner of S. Rice Avenue and Jessamine as well as several S. Rice Ave. esplanades. Additional planning and design is needed to identify the proposed improvements. Construction funding would require new bond authority.	\$ 751,050					\$ 751,050
Ware Park Picnic Pavilion - Picnic pavilion design and construction at Ware Park.		\$ 70,000				\$ 70,000
Paseo Park West Expansion - Park expansion would be possible with future relocation of Metro transit center. Funding is restricted and can only be used to develop new park facilities.				\$ 351,000		\$ 351,000
Supplement to offset Impound Lot Project - Improvements to Public Works Facility to accommodate PD impound needs related to the construction of the new Police / Court Building have already been constructed. This funding would reimburse the bond fund that was originally used to fund these improvements.	\$ 100,000					\$ 100,000
Park Improvements After Municipal Facilities Project - Site Improvements to improve circulation and cohesiveness after completion of construction.	\$ 100,000					\$ 100,000

Five-Year Capital Improvement Plan

General Fund

Description	FY 2019 Planned	FY 2020 Planned	FY 2021 Planned	FY 2022 Planned	FY 2023 Planned	FY 2018 - FY 2022 Totals
Study - North / South Drainage Systems and Cypress Ditch - Determine partners, study alternatives, and develop cost estimates for improvements to increase capacity of the north/south drainage systems and Cypress Ditch. Study would include development of a model of Cypress Ditch, which would form the framework for later studies as well. Recommended improvement projects to interior systems, trunk systems, and interior detention ponds would be evaluated. Evaluation of structure buy-outs options and building code standards would also be included.	\$ 315,000					\$ 315,000
Study - Sheet Flow Barrier Removal -Identify barriers restricting sheet flow and determine what project could relieve this problem. This study would build upon the North / South Drainage Systems and Cypress Ditch study model and would look to determine locations of topographic blockage of storm water, including streets that are at a higher elevation. Develop alternatives to alleviate identified blockages. Recommended alternatives would require additional funds.		\$ 50,000				\$ 50,000
Study - Kilmarnock Ditch - Coordinate with HCFCD to determine steps necessary to increase the size of the outfall of Kilmarnock Ditch. Evaluate the benefit of constructing extreme event outfalls at Bellaire Blvd and within the Southdale Subdivision to Kilmarnock Ditch. This study would evaluate right-of-way in areas of proposed improvements. Recommended projects would require additional funds.		\$ 35,000				\$ 35,000
Total General Fund CIP Expenditures	\$ 1,266,050	\$ 405,000	\$ 50,000	\$ 451,000	\$ -	\$ 2,172,050
Total General Fund CIP Ending Balance	\$ 677,308	\$ 592,308	\$ 692,308	\$ 396,308	\$ 396,308	\$ 396,308

* Budget Amendment to go to Council

Five-Year Capital Improvement Plan

Enterprise Fund

Description	FY 2019 Planned	FY 2020 Planned	FY 2021 Planned	FY 2022 Planned	FY 2023 Planned	FY 2018 - FY 2022 Totals
Available Beginning Balance	\$ 5,977	\$ -	\$ -	\$ -	\$ -	
Transfer from Enterprise Operations Fund	\$ 100,000	\$ 140,000	\$ 500,000	\$ 435,000	\$ -	\$ 1,175,000
Total Resources	\$ 105,977	\$ 140,000	\$ 500,000	\$ 435,000	\$ -	\$ 1,180,977
Central Well Pumps - Replace all three booster pumps and motors, which have been rebuilt multiple times and are past their life expectancy. Increased energy efficiency and reduced repairs will provide a return on investment.	\$ 105,977	\$ 140,000				\$ 245,977
Central Well Control Panel - Replace Control Panel that controls Booster Pumps 1, 2, and 3. Replace or run new wiring as needed due to abandoned runs, previous splices, and out dated components.			\$ 500,000			\$ 500,000
Feld Park Well - Add a new standby diesel generator, improving for health and safety of City water supply and fire fighting capabilities. Feld Park provides groundwater and is also the only other supply of surface water for the City. A standby generator will allow the City to have two operable groundwater and surface water sources readily available in the event of a power outage.				\$ 435,000		\$ 435,000
Total Enterprise Fund CIP Expenditures	\$ 105,977	\$ 140,000	\$ 500,000	\$ 435,000	\$ -	\$ 1,180,977
Total Enterprise Fund Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Five-Year Capital Improvement Plan

Bond Fund

Description	FY 2019 Proposed *	FY 2020 Planned**	FY 2021 Planned**	FY 2022 Planned**	FY 2023 Planned***	FY 2018 - FY 2022 Totals
Available Beginning Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Revenues	\$ 10,000,000	\$ 16,700,000	\$ 15,500,000	\$ 15,000,000	\$ 12,000,000	\$ 69,200,000
Total Resources	\$ 10,000,000	\$ 16,700,000	\$ 15,500,000	\$ 15,000,000	\$ 12,000,000	\$ 69,200,000
Street, Drainage and Sidewalks – The program will continue the City’s practice to design and construct streets and upgrade storm sewers concurrently in one project with sidewalks installed on at least one side of the street.	\$ 6,000,000	\$ 12,500,000	\$ 12,500,000	\$ 12,000,000	\$ 8,500,000	\$ 51,500,000
Water Line Improvements – This program was created from prior utility condition assessments to replace identified water lines that are failing to provide the desired level of service due to the deterioration of aging lines.	\$ 4,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,000,000	\$ 3,500,000	\$ 16,500,000
Wastewater Treatment Plant Electrical - Replacement of the control panel and components. The current control panel is the original panel installed during the construction of the facility to operate the various pumps and motors that run the WWTP. The electrical wiring and components have exceeded their life expectancy. It is recommended to upgrade the electrical wiring, breakers, starters, and include modern smart controls.		\$ 1,200,000				\$ 1,200,000
Total Bond Fund CIP	\$ 10,000,000	\$ 16,700,000	\$ 15,500,000	\$ 15,000,000	\$ 12,000,000	\$ 69,200,000
Total Ending Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

* Remaining authority from BBB16 - August 2018 bond sale

** 2019 Bond Referendum BBB19

***2022 Bond Referendum BBB22

Five-Year Capital Improvement Plan

METRO Fund

Description	FY 2019 Planned	FY 2020 Planned	FY 2021 Planned	FY 2022 Planned	FY 2023 Planned	FY 2018 - FY 2022 Totals
METRO Sales Tax Available Beginning Balance	\$ 222,025	\$ -	\$ -	\$ -	\$ -	\$ -
Current Year Revenues	\$ 1,244,750	\$ 1,257,200	\$ 1,269,778	\$ 1,282,479	\$ 1,295,343	\$ 5,054,207
Total Resources	\$ 1,466,775	\$ 1,257,200	\$ 1,269,778	\$ 1,282,479	\$ 1,295,343	\$ 5,276,232
Pavement Management Program – This maintenance program was created from the City Engineer’s Infrastructure Report in 2015 to improve the overall quality of the street and sidewalk systems by repairing or replacing asphalt and concrete pavement.	\$ 1,466,775	\$ 1,257,200	\$ 1,269,778	\$ 1,282,479	\$ 1,295,343	\$ 5,276,232
Total Expenditures	\$ 1,466,775	\$ 1,257,200	\$ 1,269,778	\$ 1,282,479	\$ 1,295,343	\$ 5,276,232
Total Ending Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Capital Improvement Plan Future Projects

Description

Estimated Budget

Cost estimates should be reevaluated as projects are identified as funded and schedules are identified, as inflation will impact these estimates.

South Rice Esplanade Improvements - Improvements to the four esplanades along South Rice at Bellaire Boulevard and Bissonnet St. Project to include design and construction of mow strips, additional planting, edging, mulch, and other landscape improvements.	\$	120,000
9/11 World Trade Center Steel Project Construction - Donations have been received by the Rotary Club to fund the preliminary design of a plaza intended to display pieces of steel from the World Trade Center. The pieces are currently stored in the City's Impound Facility and show signs of damage from the attack on September 11, 2001. Construction costs will be more accurately estimated after preliminary design is completed.	\$	250,000
Signature Corner Construction - Conceptual Designs have been provided for the corner of S. Rice Avenue and Jessamine to include the S. Rice Esplanade Jessamine to Bellaire. Construction funding to be identified in the future.	\$	3,000,000
Bellaire Town Square - Upgrade / Automate Ball Field Lights, Poles, & Netting	\$	500,000
Bellaire Town Square - Upgrade / Automate Tennis Court Lighting and Tennis Court Resurfacing	\$	250,000
Bellaire Town Square - Rec. Center Renovation Design - Programming and design of key improvements to the Bellaire Recreation Center Building	\$	120,000
Bellaire Town Square - Rec. Center Renovation Construction - Key improvements to include accessibility upgrades and general renovations	\$	800,000
Bellaire Town Square - Concession Stand Renovation	\$	50,000
Mulberry Park - Restroom Facility	\$	200,000
Mulberry Park - Replace tennis fencing, upgrade and automate lighting and resurface tennis court	\$	300,000
Mulberry Park - Upgrade / Automate Ball Field Lighting	\$	300,000
Mulberry Park - Parking Lot Replacement	\$	450,000
Feld Park Renovation Design - Park improvements including parking lot, sidewalks and paths, fencing and sports fields/courts	\$	150,000
Feld Park Construction - Park improvements including parking lot, sidewalks and paths, fencing and sports fields/courts and ball field lighting	\$	1,500,000
Vic Driscoll Park - Pathway Lighting	\$	70,000
Trolley Esplanade Renovation - Improvements to include general and specialized lighting, sidewalks and paths, drainage, signage and interpretive graphics, and trolley area improvements in Paseo Park.	\$	1,000,000
Total Unfunded	\$	9,060,000

ACCOUNT

A term used to identify an individual asset, liability, expenditure control, revenue control, encumbrance control, or fund balance.

ACCOUNT PAYABLE

A short-term liability account reflecting amounts owed to private persons or organizations for goods and services received by a government.

ACCOUNT RECEIVABLE

An asset account reflecting amounts due from private persons or organizations for goods and services furnished by a government.

ACCOUNTING SYSTEM

The total set of records and procedures, which are used to record, classify, and report information on the financial status and operations of an entity.

ACCRUAL ACCOUNTING

A basis of accounting in which revenues are recognized in the period in which they are earned and become measurable, and expenses are recognized in the period incurred instead of when cash is actually received or spent.

ACCRUED INTEREST

Interest that has been earned and recorded, but has not been received.

AD VALOREM TAX (See also PROPERTY TAX)

A tax based on value of land and improvements (property tax).

AGENDA

A formal listing of items to be discussed during a public meeting. Agendas for public meetings are posted 72 hours in advance, in compliance with the Open Meetings Act.

APPROPRIATION

An authorization granted by City Council to make expenditures and to incur obligations for specific purpose. Usually limited in amount and as to the time when it may be expended.

ARBITRAGE

With respect to the issuance of municipal securities, arbitrage usually refers to the difference between the interest paid on tax-exempt bonds and the interest earned by investing the proceeds of the bonds in higher-yielding taxable securities. Federal income tax laws generally restrict the ability to earn positive arbitrage in connection with tax-exempt bonds.

ASSESSED VALUATION

A valuation set upon real estate or other property by government as a basis for levying taxes. See also TAXABLE VALUE.

ASSETS

Property owned by a government, which has economic value, especially which could be converted to cash.

BALANCE SHEET

A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specified date.

BALANCED BUDGET

A budget in which total recurring expenditures for any fiscal year do not exceed total recurring revenues for that same fiscal year.

BASE LEVEL SERVICES

Funding required to meet current service level.

BASIS OF ACCOUNTING

Refers to when revenues and expenditures are recognized in the accounts and reported in the financial records of the City, regardless of the measurement focus applied. Accounting records for governmental fund types are maintained on a modified accrual basis of accounting, with revenue being recorded when available and measurable, and expenditures being recorded when services or goods are received and the liabilities are incurred.

BASIS OF BUDGETING (See also MODIFIED ACCRUAL)

The City's basis for budgeting is the modified accrual basis for governmental funds, including the General Fund. Budgeting for proprietary funds, which includes the Enterprise Fund, is essentially on the full accrual basis. Encumbrances are recognized by both governmental and proprietary funds since encumbrances represent a commitment of funding for goods and services.

BEGINNING BALANCE

The residual non-restricted funds brought forward from the previous fiscal year (ending balance).

BONDS

Debt instruments that require repayment of a specified principal amount on a certain date (maturity date), together with interest at a stated rate or formula for determining the interest rate.

BOND DEBT

That portion of indebtedness represented by outstanding bonds.

BUDGET

A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. The term is also sometime used to denote

the officially approved expenditure ceiling under which a government and its departments operate.

BUDGET AMENDMENT

A revision of the adopted budget that, when approved, replaces the original provision and increases or decreases the budget appropriation.

BUDGET CALENDAR

The schedule of key dates that a government follows in preparation and adoption of the budget.

BUDGET ENHANCEMENT

A request to enhance current service level beyond current funding.

BUDGET ORDINANCE

Governmental action which appropriates revenues and fund balances for specified purposes, functions, or activities for a budget period.

BUDGET PERIOD

The period for which a budget is proposed or a budget ordinance is adopted.

BUDGETARY CONTROL

The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within limitations of available appropriation and available revenues.

BUDGETED FUNDS

Funds for which an annual budgets are legally adopted, as opposed to non-budgeted funds for which annual budgets are not legally adopted. Budgeted funds are typically supported by tax revenues, charges for services, fees, fines, and/or penalties, while non-budgeted funds are typically supported by transfers from other funds, grant revenue, donations, or regulated fees such as municipal court fees.

CAFR

CAFR is an acronym for **comprehensive annual financial report**. See COMPREHENSIVE ANNUAL FINANCIAL REPORT.

CAPITAL IMPROVEMENT PLAN

A comprehensive plan that projects the capital needs of a community. Generally, it is a cyclical process that estimates the needs for a set number of years. Capital Improvements Plans are essential for sound infrastructure and financial planning.

CAPITAL ASSET

An item costing more than \$10,000 and having a useful life of more than four years.

CAPITAL EXPENDITURE

Also called a CAPITAL OUTLAY — An expenditure to acquire a capital asset.

CASH BASIS

A method of accounting in which revenues and expenses are recognized and recorded when received, not necessarily when earned.

CHARTER

A written instrument setting forth principles and laws of government within boundaries of the City.

CIP

CIP is an acronym for **capital improvement plan**. See CAPITAL IMPROVEMENT PLAN.

CHART OF ACCOUNTS

The classification system used by the City to organize the accounting for various funds.

COMPREHENSIVE ANNUAL FINANCIAL REPORT

Comprehensive Annual Financial Report (CAFR) is a set of U.S. government financial statements comprising the financial report of a state, municipal or other governmental entity that complies with the accounting requirements promulgated by the Governmental Accounting Standards Board

CONSUMER PRICE INDEX

The Consumer Price Index (CPI) is a measure that examines the weighted average of prices of a basket of consumer goods and services, such as transportation, food and medical care. It is calculated by taking price changes for each item in the predetermined basket of goods and averaging them. Changes in the CPI are used to assess price changes associated with the cost of living; the CPI is one of the most frequently used statistics for identifying periods of inflation or deflation. The CPI is calculated by the U.S. Bureau of Labor Statistics.

CONTINGENCY

Funds set aside in a reserve account for major expenditures or for emergencies.

CPI

CPI is an acronym for **Consumer Price Index**. See CONSUMER PRICE INDEX.

CURRENT ASSETS

Cash and other assets expected to be converted to cash, sold, or consumed within in a year or in the operating cycle.

CURRENT LIABILITIES

Debt or other legal obligations arising out of transactions in the past which must be liquidated, renewed, or refunded within one year.

DEBT SERVICE

The amount of money required for interest and principal payments on an outstanding debt in any given year.

DEBT SERVICE FUND

Also called a SINKING FUND — A fund established to account for the accumulation of resources for the payment of principal and interest on long term debt.

DEBT RATE

The City's property tax rate has two components, the **general rate** which generates property tax revenues used to fund operations and the **debt rate** which generates property tax revenues used to fund the repayment of debt. See PROPERTY TAX RATE.

DEFICIT

The excess of expenditures over revenues during an accounting period; or in the case of Enterprise Funds, the excess of expense over income during an accounting period.

DELINQUENT TAXES

Taxes remaining unpaid on and after the date to which a penalty for nonpayment is attached.

DEPRECIATION

A non-cash expense that reduces the value of an asset as a result of wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

EFFECTIVE TAX RATE

The tax rate required to generate the same amount of revenue as in the preceding year on the same properties.

ENCUMBRANCE

Obligations in the form of purchase orders, contracts, or other commitments that are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or actual liability is set up, at which point they become expenditures.

ENDING BALANCE

The dollars remaining after current expenditures for operations and debt service are subtracted from the sum of the beginning fund balance and current resources. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

ENTERPRISE FUND

A fund established to account for operations which: (a) finance and operate in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods and services to the general public on a continuing basis be financed or recovered primarily through user charges, or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.

EXPENDITURES

Decreases in net financial resources. They include current operating expenses that require the current or future use of net current assets, debt service, and capital outlay.

FEES

Charges for services.

FISCAL YEAR

A twelve-month period of time to which the annual budget applies, and at the end of which, the City determines its financial position and results of operation. The fiscal year for the City of Bellaire runs from October 1 to September 30 of the following year.

FIXED ASSETS

Assets of long-term character intended to continue to be held or used. Examples are land, buildings, and improvements such as machinery and equipment.

FIXED COST

Costs which do not change with increases or decreases in the amount of services provided, such as rent.

FRANCHISE

A special privilege granted by a government, permitting the continued use of public property, such as City streets, and usually involving the elements of monopoly and regulation.

FTE

FTE is an acronym for **full-time equivalent**. See FULL TIME EQUIVALENT.

FULL TIME EQUIVALENT

A unit that indicates the workload of a single full-time worker. The concept is used to convert the hours worked by part-time employees into the hours worked by full-time employees. For example, someone who works a half-day would be 0.5 full time equivalents. The City budgets authorized employment positions using full time equivalents. For example, there might be a part-time library assistant position budgeted as 0.5 FTE, which would be the equivalent of one-half of a full time employee.

FUND

A fiscal and accounting entity with a self-balancing set of accounts. It records cash and other financial resources, all related liabilities, residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations.

FUND BALANCE

The balance of net financial resources that is spendable or available. Portions of the fund balance may be reserved for various purposes, such as contingencies or encumbrances.

FUND BALANCE POLICY

A policy requiring a minimum fund balance to be kept in reserve. Fund balances over the policy requirements may be appropriated in the budget.

FUNDING SOURCE

Specifically identified dollars allocated to meet budgeted requirements.

FY (as in FY 2019)

FY is an acronym for **fiscal year**. See FISCAL YEAR.

GAAP

FY is an acronym for **generally accepted accounting principles**. See GENERALLY ACCEPTED ACCOUNTING PRINCIPLES.

GENERAL FIXED ASSETS

Capital assets that are not assets of any particular fund, but of the government unit as a whole. Most often these assets arise from the expenditure of the financial resources of governmental funds (as opposed to proprietary funds).

GENERAL FUND

A fund established to account for all financial resources except those required to be accounted for in another fund. Examples of General Fund departments include Parks, Facilities and Recreation, Fire Department, Library, Finance and Municipal Court, Streets and Drainage, Development Services, and Police Department.

GENERAL OBLIGATION BONDS (G.O. BONDS)

Bonds secured by the full faith and credit of the issuer. General obligation bonds issued by local units of government are secured by a pledge of the issuer's ad valorem taxing power. They are usually issued to pay for general capital improvements such as parks and streets.

GENERAL RATE

The City's property tax rate has two components, the **general rate** which generates property tax revenues used to fund operations and the **debt rate** which generates property tax revenues used to fund the repayment of debt. See PROPERTY TAX RATE.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP)

The uniform minimum standards of, and guidelines to, financial accounting and reporting. They govern the form and content of the basic financial statements of an entity. GAAP encompass the conventions, rules, and procedures necessary to define the accepted accounting practices at a particular time. They include both broad guidelines of general application and detailed practices and procedures. GAAP provide a standard by which to measure financial presentations.

GEOGRAPHIC INFORMATION SYSTEM

A system is designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data allowing one to visualize, question, analyze, and interpret data to understand relationships, patterns, and trends.

GIS

GIS is an acronym for **Geographic Information System**. See GEOGRAPHIC INFORMATION SYSTEM.

GOVERNMENTAL ACCOUNTING

The composite activity of analyzing, recording, summarizing, reporting and interpreting the financial transactions of government.

GOVERNMENTAL ACCOUNTING STANDARD BOARD (GASB)

The governing body that sets accounting standards specifically for governmental entities at the state and local level.

GOVERNMENTAL FINANCE OFFICERS ASSOCIATION (GFOA)

Professional association of state/provincial and local finance officers in the United States and Canada dedicated to the sound management of government financial resources.

GOVERNMENTAL FUNDS

Funds generally used to account for tax-supported activities. There are five different types of governmental funds: general funds, special revenue funds, debt service funds, capital projects funds, and permanent funds.

GRANT

A contribution by one government unit or funding source to another unit. The contribution is usually made to aid in a specified function (for example, education), but it is sometimes also for general purposes.

HOME RULE CHARTER

Texas cities operate under two different categories of local government: 1) General Law; and Home Rule. Texas law grants General Law cities limited specific authority. Cities under 5,000 in population are required to be General Law cities. Cities over 5,000 in population can adopt a Home Rule Charter which defines the structure, power, duties, and authority of the local government. Rather than looking to state statutes to determine what they may do, as General Law cities must do, Home Rule cities look to their local charters to determine what they may do. A Home Rule city may generally take any action that is not prohibited by the Texas Constitution or statutes as long as the authority is granted in the charter of the city. Home Rule is essentially the privilege of citizens at the grass roots level to manage their own affairs with minimal interference from the State.

INCOME

A term used in proprietary fund-type accounting to represent (1) revenues or (2) the excess of revenues over expenses.

INFRASTRUCTURE

Immovable fixed assets having value only to the governmental unit. Common examples of infrastructure include roads, sidewalks, bridges, and streetlights.

INTERGOVERNMENTAL REVENUE

Revenue received from another governmental unit for a specific purpose.

INTERNAL CONTROLS

Processes designed to assure achievement of an organization's objectives in operational effectiveness and efficiency, reliable financial reporting, loss prevention, and compliance with laws, regulations, and policies.

INVESTMENTS

Securities and real estate held for production of revenue in the form of interest, dividend, rental, or lease payments. The term does not include fixed assets used in governmental operations.

LEASE/PURCHASE

A financing tool utilized to fund large capital outlays where the city may not have cash immediately available for purchase. This arrangement allows the city to use the item while payments are being made.

LED

LED is an acronym for **light emitting diode**. See LIGHT EMITTING DIODE.

LEVY

To impose taxes or special assessments. The total of taxes or special assessments imposed by a governmental unit.

LIABILITIES

Debt or other legal obligations arising out of transactions in the past, which must be liquidated, renewed, or refunded at some future date.

LIGHT EMITTING DIODE

A two-lead semiconductor light source. Light emitting diodes (LEDs) emit light through the process of electroluminescence when suitable voltage is applied. LEDs have many advantages over traditional incandescent light sources including lower energy consumption, longer lifetime, improved physical robustness, smaller size, and faster switching. LEDs are now used in applications as diverse as aviation lighting, automotive headlamps, advertising, general lighting, traffic signals, street lighting, and camera flashes.

LONG-TERM DEBT

Debt with a maturity of more than one year.

LINE ITEM BUDGET

A budget format in which departmental outlays are grouped according to the items that will be purchased with one item or group of items on each line.

MODIFIED ACCRUAL

City of Bellaire's governmental funds are budgeted using the modified accrual basis, with revenues recognized when they become measurable. Revenue is "measurable" when the amount of the transaction can be reasonably determined. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred and is expected to be liquidated within 60 days.

NON-BUDGETED FUNDS

Funds for which an annual budgets are not legally adopted, as opposed to budgeted funds for which annual budgets are legally adopted. Budgeted funds are typically supported by tax revenues, charges for services, fees, fines, and/or penalties, while non-budgeted funds are typically supported by transfers from other funds, grant revenue, donations, or regulated fees such as municipal court fees. The resources supporting non-budgeted funds are typically either

transfers that were budgeted as expenditures at a budgeted fund or revenues that are restricted by third parties such as grant revenue, donations, or regulated fees.

NON-RECURRING REVENUE

One-time windfall revenue that is budgeted only for one fiscal year.

OPERATING BUDGET

Plans of current expenditures and the proposed means of financing them.

ORDINANCE

A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the City.

PROJECTION

A forecast of future trends in the operation of financial activities done through the remainder of the fiscal year to gain a better picture of the City's finances.

PROPERTY TAX

An annual or semi-annual tax paid to one or more governmental jurisdictions based on the real and personal property's assessed valuation and the tax rate, done in compliance with the State Property Tax Code.

PROPERTY TAX RATE

The rate applied to the taxable value of property to determine the property taxes due. The City's property tax rate has two components, the **general tax rate** which generates property tax revenues used to fund operations and the **debt tax rate** which generates property tax revenues used to fund the repayment of debt. Property tax rates are commonly presented as the amount of tax levied for each \$100 of assessed valuation.

PROPRIETARY FUNDS

Funds generally used to account for a government's ongoing organizations and activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges or on a cost reimbursement basis. There are two types of proprietary funds: enterprise funds (used to account for any activity for which a fee is charged to external users for goods or services); and internal service funds (used to account for the provision of goods or services by one department to other departments of a governmental unit). See ENTERPRISE FUND.

RATINGS

Designations used by credit rating agencies to give relative indications of credit quality.

REFUNDING BONDS

Bonds issued to retire bonds already outstanding.

RESERVE

An account used to indicate that a portion of fund equity is legally restricted for a specific purpose or not available for appropriation and subsequent spending.

RESOLUTION

A special or temporary order of a legislative body requiring less legal formality than an ordinance or statute.

REVENUE

Revenue is (1) an increase in a governmental fund's net current assets from other than expenditure refunds and residual equity or (2) an increase in a proprietary fund's net total assets from other than expense refunds, capital contributions, and residual equity transfers.

ROLLBACK RATE

The highest tax rate an entity may adopt without being subject to a rollback election.

SCADA

SCADA is an acronym for **Supervisory Control and Data Acquisition**. See SUPERVISORY CONTROL AND DATA ACQUISITION.

SPECIAL REVENUE FUND

A Fund used to account for the proceeds of specific revenue sources (other than expendable trusts or for major capital projects) that are legally restricted to expenditure for specified purposes.

STRUCTURAL BALANCE

The state at which current revenue sufficiently supports current expenditures.

SUPERVISORY CONTROL AND DATA ACQUISITION

An industrial computer system that monitors and controls a process. Supervisory control and data acquisition systems (also known as SCADA systems) are used to monitor and control a plant or equipment in industries such as telecommunications, water and waste control, energy, oil and gas refining and transportation. A SCADA system gathers information, such as where a leak on a pipeline has occurred and transfers the information back to a central site. SCADA systems frequently are used to manage processing systems that include geographically disbursed components.

TAX LEVY

The total amount to be raised by general property taxes for intentions specified in the Tax Levy Ordinance.

TAX RATE

The amount of tax levied for each \$100 of assessed valuation.

TAXABLE VALUE

A valuation to which the property tax rate is applied to calculate property taxes. The Taxable value of property is generally equal to the assessed valuation less any qualifying exemptions (such as a homestead exemption).

TAXES

Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular

persons or property for current or permanent benefits, such as special assessments, or charges for services rendered, such as sewer service.

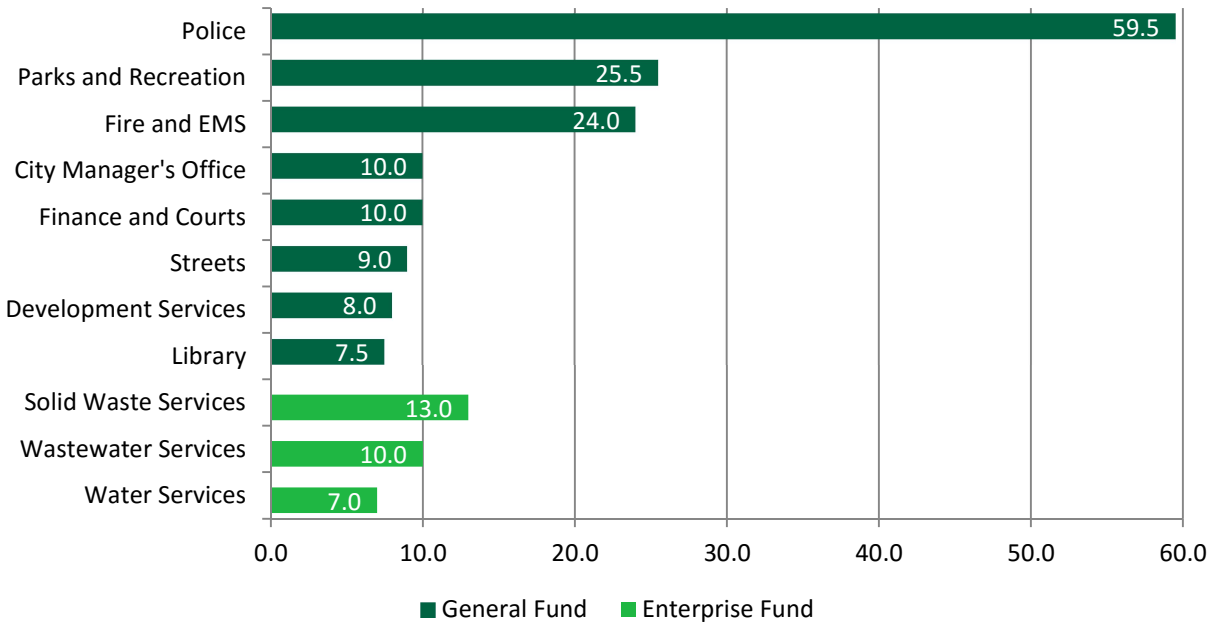
TRANSFERS

Authorized exchanges of cash or other resources between funds.

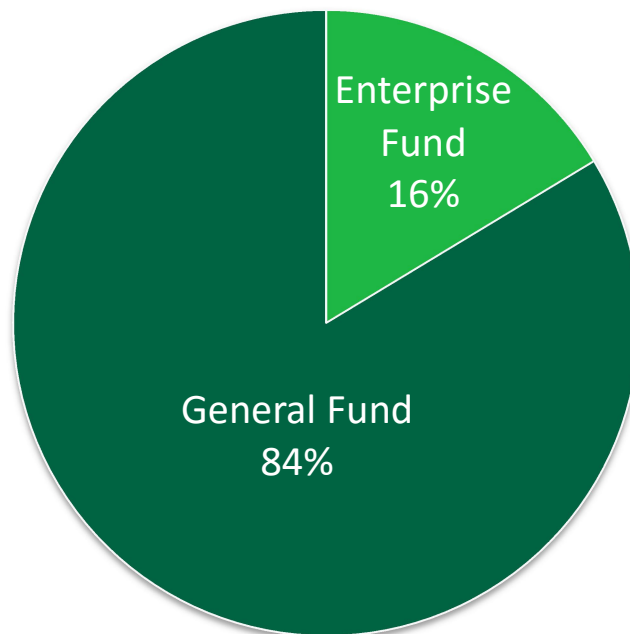
YIELD

The rate earned on an investment based on the price paid for the investment, the interest earned during the period held, and the selling price or redemption value of the investment.

Staffing Summary FY 2019



Full-Time Equivalents by Fund



City of Bellaire Staffing Position Summary

Position	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed	Grade
City Manager	1.0	1.0	1.0	n/a
City Clerk	1.0	1.0	1.0	n/a
Assistant City Manager	1.0	1.0	1.0	117
Director of Human Resources	1.0	1.0	1.0	115
Director of Information Technology	1.0	1.0	1.0	115
Administrative Services Manager - CMO	0.0	1.0	0.0	113
Community Relations Administrator	0.0	0.0	1.0	113
Project Manager	1.0	1.0	0.0	113
Senior Human Resources Generalist	1.0	1.0	1.0	110
Senior Administrative Assistant	1.0	0.0	0.0	109
Executive Assistant to the City Manager	0.0	1.0	1.0	109
Information Technology Technician	1.0	1.0	1.0	109
Receptionist	1.0	1.0	1.0	102
Total City Manager's Office	10.0	11.0	10.0	
Chief Financial Officer	1.0	1.0	1.0	117
Assistant Director of Finance	0.0	1.0	1.0	114
Accounting Manager	1.0	0.0	0.0	113
Senior Accountant	1.0	1.0	1.0	111
Senior Management Analyst	0.0	1.0	1.0	111
Purchasing/Contract Coordinator	1.0	1.0	1.0	110
Court Clerk	1.0	1.0	1.0	110
Payroll/Department Specialist	0.0	1.0	1.0	108
Payroll Technician	1.0	0.0	0.0	107
Accounts Payable Technician	1.0	1.0	1.0	107
Purchasing Technician	1.0	0.0	0.0	105
Assistant Court Clerk	2.0	2.0	2.0	104
Total Finance	10.0	10.0	10.0	
Director of Development Services	1.0	1.0	1.0	114
Assistant Director of Development Services	0.0	0.0	1.0	113
Building Official	1.0	1.0	1.0	112
Development Services Manager	1.0	1.0	0.0	112
Building Inspector	1.0	0.0	0.0	109
Planner	0.0	1.0	0.0	109
Development Services Coordinator	0.0	0.0	1.0	108
Zoning/Health Code Enforcement Officer	1.0	1.0	1.0	108
Permit Technician II	0.0	0.0	1.0	106
Planning and Zoning Secretary	1.0	1.0	0.0	106
Administrative Secretary	0.0	0.0	1.0	105
Permit Technician	2.0	2.0	1.0	105
Total Development Services	8.0	8.0	8.0	

City of Bellaire Staffing Position Summary

Position	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed	Grade
Fire Chief	1.0	1.0	1.0	116
Assistant Fire Chief/Fire Marshal	1.0	1.0	1.0	F6
Fire Shift Commander	3.0	3.0	3.0	F5
Fire Lieutenant	3.0	3.0	3.0	F4
Firefighter/Paramedic	14.0	14.0	14.0	F2
Firefighter/EMT	1.0	1.0	1.0	F1
Total Full-time Fire	23.0	23.0	23.0	
Part-time Firefighter/Paramedic	1.0	1.0	1.0	F2
Total Part-time Fire	1.0	1.0	1.0	
Total Fire	24.0	24.0	24.0	
Police Chief	1.0	1.0	1.0	117
Communications Supervisor	1.0	1.0	1.0	111
Communications Officer	9.0	9.0	9.0	107
Jail Attendant	1.0	1.0	1.0	107
Police Technician	1.0	1.0	1.0	107
Records Technician	1.0	1.0	1.0	107
Animal Control Officer	1.0	1.0	1.0	106
Administrative Secretary	1.0	1.0	1.0	105
Police Clerk	1.0	1.0	1.0	104
Assistant Police Chief	1.0	1.0	1.0	P6
Manager Information Services	1.0	1.0	1.0	P5
Police Lieutenant	2.0	2.0	2.0	P5
Detective Sergeant	0.0	0.0	0.0	P4
Police Sergeant	3.0	3.0	3.0	P4
Community Resource Officer	1.0	1.0	1.0	P3
Police Detective	3.0	3.0	3.0	P3
Police Detective - Rotating	1.0	1.0	1.0	P3
Police Corporal	3.0	3.0	3.0	P3
Warrant Officer	1.0	1.0	1.0	P3
Motorcycle Officer	2.0	2.0	2.0	P2
Police Officer	21.0	21.0	21.0	P2
Total Full-time Police	56.0	56.0	56.0	
Part-time Communications Officer	1.5	1.5	1.5	107
Part-time Court Bailiff	1.0	1.0	1.0	P2
Part-time Police Officer	1.0	1.0	1.0	P2
Total Part-time Police	3.5	3.5	3.5	
Total Police	59.5	59.5	59.5	

City of Bellaire Staffing Position Summary

Position	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed	Grade
Library Director	1.0	1.0	1.0	114
Assistant Library Director	0.0	1.0	1.0	111
Librarian	2.0	1.0	1.0	109
Library Support Technician	1.0	1.0	1.0	105
Library Assistant	3.0	3.0	3.0	104
Total Full-time Library	7.0	7.0	7.0	
Part-time Library Assistant	0.5	0.5	0.5	104
Total Part-time Library	0.5	0.5	0.5	
Total Library	7.5	7.5	7.5	
Director of Public Works	1.0	1.0	1.0	115
Administrative Services Manager	1.0	0.0	0.0	113
Assistant Director of Public Works	0.0	0.0	1.0	113
Special Projects Manager	1.0	1.0	1.0	112
Street and Traffic Superintendent	0.0	0.0	0.0	112
Foreman	0.0	0.0	1.0	109
Crew Leader	2.0	2.0	1.0	108
Equipment Operator II	0.0	0.0	0.0	106
Administrative Secretary	1.0	1.0	1.0	105
Equipment Operator I	2.0	2.0	2.0	105
Laborer	1.0	1.0	1.0	101
Total Public Works	9.0	8.0	9.0	
Director of Parks, Recreation, and Facilities	1.0	1.0	1.0	115
Assistant Director of Parks, Recreation, and Facilities (a)	1.0	1.0	0.0	113
Project Manager	0.0	0.0	1.0	113
Recreation Superintendent	0.0	0.0	1.0	112
Parks Superintendent	1.0	1.0	1.0	112
Athletics and Youth Program Superintendent	1.0	1.0	0.0	111
Facilities Superintendent	1.0	1.0	1.0	111
Recreation Supervisor II	0.0	0.0	1.0	111
Aquatics Supervisor	1.0	1.0	1.0	110
Recreation Supervisor	2.0	2.0	2.0	110
Senior Administrative Assistant	1.0	1.0	0.0	109
Administrative Assistant	0.0	0.0	1.0	108
Crew Leader (Parks)	1.0	1.0	1.0	108
Building Maintenance Technician	0.0	0.0	2.0	102
Parks Maintenance Technician	2.0	2.0	0.0	102
Custodian	2.0	2.0	2.0	101
Total Full-time Parks, Recreation, and Facilities	14.0	14.0	15.0	

(a) It is possible a Parks, Recreation, and Facilities employee will be promoted into the Assistant Director position. If that occurs, it will create an offsetting vacancy that will not be filled, keeping the total full-time positions for Parks, Recreation, and Facilities at 15 for FY 2019.

City of Bellaire Staffing Position Summary

Position	FY 2017 Adopted	FY 2018 Adopted	FY 2019 Proposed	Grade
Part-time Lifeguard	6.0	6.0	6.0	n/a
Part-time Pool Manager	0.5	0.5	0.5	n/a
Part-time Recreation Aide	3.5	3.5	3.5	n/a
Part-time Administrative Secretary	0.5	0.5	0.5	105
Total Part-time Parks, Recreation, and Facilities	10.5	10.5	10.5	
Total Parks, Recreation, and Facilities	24.5	24.5	25.5	
Total General Fund Full Time Equivalents	152.5	152.5	153.5	
Utilities Superintendent	1.0	1.0	1.0	112
Plant Operator	1.0	1.0	1.0	107
Utility Billing/Collections Technician	0.0	0.0	2.0	107
Utility Billing Technician	1.0	1.0	0.0	107
Utility Collections Technician	1.0	1.0	0.0	107
Laborer	4.0	4.0	3.0	101
Total Water Services	8.0	8.0	7.0	
Chief Plant Operator	1.0	1.0	1.0	111
Foreman (Utilities)	1.0	1.0	1.0	109
Plant Operator	2.0	2.0	2.0	107
Equipment Operator II	1.0	1.0	1.0	106
Administrative Secretary	1.0	1.0	1.0	105
Equipment Operator I	3.0	3.0	3.0	105
Laborer	1.0	1.0	1.0	101
Total Wastewater Services	10.0	10.0	10.0	
Solid Waste Superintendent	1.0	1.0	1.0	112
Foreman	1.0	1.0	1.0	109
Crew Leader	0.0	0.0	0.0	108
Equipment Operator I	5.0	5.0	5.0	105
Laborer	6.0	6.0	6.0	101
Total Solid Waste Services	13.0	13.0	13.0	
Total Enterprise Fund Full Time Equivalents	31.0	31.0	30.0	
Total Full Time Equivalents	183.5	183.5	183.5	

City of Bellaire

GENERAL PAY PLAN

Effective FY 2019

GRADE	JOB TITLE	Pay Frequency	STEPS											
			A	B	C	D	E	F	G	H	I	J	K	L
100.00	Library Shelver	Annual	23,633.00	24,460.00	25,316.00	26,202.00	27,119.00	28,068.00	29,050.00	30,067.00	31,119.00	32,209.00	33,336.00	34,500.00
		Monthly	1,969.42	2,038.33	2,109.67	2,183.50	2,259.92	2,339.00	2,420.83	2,505.58	2,593.25	2,684.08	2,778.00	2,875.00
		Bi-Weekly	908.96	940.77	973.69	1,007.77	1,043.04	1,079.54	1,117.31	1,156.42	1,196.88	1,238.81	1,282.15	1,327.10
		Hourly	11.36	11.76	12.17	12.60	13.04	13.49	13.97	14.46	14.96	15.49	16.03	16.57
101.00	Laborer	Annual	25,256.00	26,140.00	27,055.00	28,001.00	28,982.00	29,996.00	31,046.00	32,132.00	33,257.00	34,421.00	35,626.00	36,870.00
		Monthly	2,104.67	2,178.33	2,254.58	2,333.42	2,415.17	2,499.67	2,587.17	2,677.67	2,771.42	2,868.42	2,968.83	3,072.50
		Bi-Weekly	971.38	1,005.38	1,040.58	1,076.96	1,114.69	1,153.69	1,194.08	1,235.85	1,279.12	1,323.88	1,370.23	1,418.10
		Hourly	12.14	12.57	13.01	13.46	13.93	14.42	14.93	15.45	15.99	16.55	17.13	17.71
102.00	Building Maintenance Technician Parks Maintenance Technician Receptionist	Annual	28,829.00	29,837.00	30,882.00	31,963.00	33,081.00	34,238.00	35,448.00	36,689.00	37,973.00	39,302.00	40,678.00	42,100.00
		Monthly	2,402.42	2,486.42	2,573.50	2,663.58	2,756.75	2,853.17	2,954.00	3,057.42	3,164.42	3,275.17	3,389.83	3,508.33
		Bi-Weekly	1,108.81	1,147.58	1,187.77	1,229.35	1,272.35	1,316.85	1,363.38	1,411.12	1,460.50	1,511.62	1,564.54	1,619.10
		Hourly	13.86	14.34	14.85	15.37	15.90	16.46	17.04	17.64	18.26	18.90	19.56	20.24
103.00		Annual	30,270.00	31,329.00	32,426.00	33,560.00	34,735.00	35,951.00	37,221.00	38,523.00	39,872.00	41,267.00	42,712.00	44,200.00
		Monthly	2,522.50	2,610.75	2,702.17	2,796.67	2,894.58	2,995.92	3,101.75	3,210.25	3,322.67	3,438.92	3,559.33	3,683.33
		Bi-Weekly	1,164.23	1,204.96	1,247.15	1,290.77	1,335.96	1,382.73	1,431.58	1,481.65	1,533.54	1,587.19	1,642.77	1,700.10
		Hourly	14.55	15.06	15.59	16.13	16.70	17.28	17.89	18.52	19.17	19.84	20.53	21.24
104.00	Assistant Court Clerk Library Assistant Police Clerk	Annual	31,783.00	32,896.00	34,047.00	35,238.00	36,471.00	37,748.00	39,082.00	40,449.00	41,865.00	43,331.00	44,847.00	46,410.00
		Monthly	2,648.58	2,741.33	2,837.25	2,936.50	3,039.25	3,145.67	3,256.83	3,370.75	3,488.75	3,610.92	3,737.25	3,866.67
		Bi-Weekly	1,222.42	1,265.23	1,309.50	1,355.31	1,402.73	1,451.85	1,503.15	1,555.73	1,610.19	1,666.58	1,724.88	1,784.17
		Hourly	15.28	15.82	16.37	16.94	17.53	18.15	18.79	19.45	20.13	20.83	21.56	22.31
105.00	Administrative Secretary Equipment Operator I Library Support Technician Permit Technician I	Annual	33,373.00	34,540.00	35,749.00	37,000.00	38,295.00	39,636.00	41,036.00	42,472.00	43,958.00	45,497.00	47,089.00	48,733.00
		Monthly	2,781.08	2,878.33	2,979.08	3,083.33	3,191.25	3,303.00	3,419.67	3,539.33	3,663.17	3,791.42	3,924.08	4,061.67
		Bi-Weekly	1,283.58	1,328.46	1,374.96	1,423.08	1,472.88	1,524.46	1,578.31	1,633.54	1,690.69	1,749.88	1,811.12	1,874.17
		Hourly	16.04	16.61	17.19	17.79	18.41	19.06	19.73	20.42	21.13	21.87	22.64	23.43
106.00	Animal Control Officer Equipment Operator II Permit Technician II	Annual	35,041.00	36,267.00	37,536.00	38,851.00	40,211.00	41,618.00	43,087.00	44,596.00	46,157.00	47,771.00	49,444.00	51,170.00
		Monthly	2,920.08	3,022.25	3,128.00	3,237.58	3,350.92	3,468.17	3,590.58	3,716.33	3,846.42	3,980.92	4,120.33	4,264.17
		Bi-Weekly	1,347.73	1,394.88	1,443.69	1,494.27	1,546.58	1,600.69	1,657.19	1,715.23	1,775.27	1,837.35	1,901.69	1,968.17
		Hourly	16.85	17.44	18.05	18.68	19.33	20.01	20.71	21.44	22.19	22.97	23.77	24.59
107.00	Accounts Payable Technician Communications Officer Jail Attendant Plant Operator Police Technician Records Technician Utility Billing/Collections Representative	Annual	37,489.00	38,801.00	40,158.00	41,564.00	43,018.00	44,524.00	46,097.00	47,711.00	49,380.00	51,109.00	52,897.00	54,740.00
		Monthly	3,124.08	3,233.42	3,346.50	3,463.67	3,584.83	3,710.33	3,841.42	3,975.92	4,115.00	4,259.08	4,408.08	4,561.67
		Bi-Weekly	1,441.88	1,492.35	1,544.54	1,598.62	1,654.54	1,712.46	1,772.96	1,835.04	1,899.23	1,965.73	2,034.50	2,105.83
		Hourly	18.02	18.65	19.31	19.98	20.68	21.41	22.16	22.94	23.74	24.57	25.43	26.31

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

City of Bellaire

GENERAL PAY PLAN

Effective FY 2019

GRADE	JOB TITLE	Pay Frequency	STEPS											
			A	B	C	D	E	F	G	H	I	J	K	L
108.00	Administrative Assistant	Annual	41,518.00	42,972.00	44,476.00	46,033.00	47,644.00	49,311.00	51,052.00	52,839.00	54,689.00	56,603.00	58,584.00	60,631.00
	Crew Leader	Monthly	3,459.83	3,581.00	3,706.33	3,836.08	3,970.33	4,109.25	4,254.33	4,403.25	4,557.42	4,716.92	4,882.00	5,052.00
	Development Services Coordinator	Bi-Weekly	1,596.85	1,652.77	1,710.62	1,770.50	1,832.46	1,896.58	1,963.54	2,032.27	2,103.42	2,177.04	2,253.23	2,331.00
	Payroll/Department Specialist	Hourly	19.96	20.66	21.38	22.13	22.91	23.71	24.54	25.40	26.29	27.21	28.17	29.16
	Zoning/Health Code Enforcement Officer													
109.00	Executive Assistant to the City Manager	Annual	47,564.00	49,229.00	50,951.00	52,735.00	54,581.00	56,491.00	58,486.00	60,533.00	62,651.00	64,845.00	67,114.00	69,461.00
	Foreman	Monthly	3,963.67	4,102.42	4,245.92	4,394.58	4,548.42	4,707.58	4,873.83	5,044.42	5,220.92	5,403.75	5,592.83	5,788.00
	Information Technology Technician	Bi-Weekly	1,829.38	1,893.42	1,959.65	2,028.27	2,099.27	2,172.73	2,249.46	2,328.19	2,409.65	2,494.04	2,581.31	2,671.00
	Librarian	Hourly	22.87	23.67	24.50	25.35	26.24	27.16	28.12	29.10	30.12	31.18	32.27	33.39
110.00	Aquatics Supervisor	Annual	52,759.00	54,605.00	56,517.00	58,495.00	60,542.00	62,662.00	64,874.00	67,145.00	69,496.00	71,927.00	74,445.00	77,051.00
	Court Clerk	Monthly	4,396.58	4,550.42	4,709.75	4,874.58	5,045.17	5,221.83	5,406.17	5,595.42	5,791.33	5,993.92	6,203.75	6,421.00
	Purchasing/Contract Coordinator	Bi-Weekly	2,029.19	2,100.19	2,173.73	2,249.81	2,328.54	2,410.08	2,495.15	2,582.50	2,672.92	2,766.42	2,863.27	2,962.00
	Recreation Supervisor	Hourly	25.36	26.25	27.17	28.12	29.11	30.13	31.19	32.28	33.41	34.58	35.79	37.04
	Senior Human Resources Generalist													
111.00	Chief Plant Operator	Annual	60,347.00	62,460.00	64,646.00	66,908.00	69,250.00	71,674.00	74,205.00	76,803.00	79,490.00	82,272.00	85,152.00	88,131.00
	Communications Supervisor	Monthly	5,028.92	5,205.00	5,387.17	5,575.67	5,770.83	5,972.83	6,183.75	6,400.25	6,624.17	6,856.00	7,096.00	7,344.00
	Facilities Superintendent	Bi-Weekly	2,321.04	2,402.31	2,486.38	2,573.38	2,663.46	2,756.69	2,854.04	2,953.96	3,057.31	3,164.31	3,275.08	3,389.00
	Recreation Supervisor II	Hourly	29.01	30.03	31.08	32.17	33.29	34.46	35.68	36.92	38.22	39.55	40.94	42.38
	Senior Accountant													
112.00	Senior Management Analyst													
	Building Official	Annual	67,717.00	70,087.00	72,540.00	75,079.00	77,707.00	80,426.00	83,267.00	86,181.00	89,198.00	92,319.00	95,551.00	98,891.00
	Parks Superintendent	Monthly	5,643.08	5,840.58	6,045.00	6,256.58	6,475.58	6,702.17	6,938.92	7,181.75	7,433.17	7,693.25	7,962.58	8,241.00
	Recreation Superintendent	Bi-Weekly	2,604.50	2,695.65	2,790.00	2,887.65	2,988.73	3,093.31	3,202.58	3,314.65	3,430.69	3,550.73	3,675.04	3,804.00
	Solid Waste/Streets Superintendent	Hourly	32.56	33.70	34.88	36.10	37.36	38.67	40.03	41.43	42.88	44.38	45.94	47.54
113.00	Special Projects Manager													
	Utilities Superintendent													
	Administrative Services Manager - PW	Annual	78,297.00	81,037.00	83,873.00	86,809.00	89,847.00	92,992.00	96,276.00	99,646.00	103,134.00	106,743.00	110,479.00	114,341.00
	Asst. Director of Development Services	Monthly	6,524.75	6,753.08	6,989.42	7,234.08	7,487.25	7,749.33	8,023.00	8,303.83	8,594.50	8,895.25	9,206.58	9,528.00
	Asst. Director of Parks, Rec. and Facilities	Bi-Weekly	3,011.42	3,116.81	3,225.88	3,338.81	3,455.65	3,576.62	3,702.92	3,832.54	3,966.69	4,105.50	4,249.19	4,397.00
114.00	Asst. Director of Public Works	Hourly	37.64	38.96	40.32	41.74	43.20	44.71	46.29	47.91	49.58	51.32	53.11	54.94
	Project Manager													
	Assistant Director of Finance	Annual	96,772.00	100,159.00	103,664.00	107,292.00	111,048.00	114,934.00	118,993.00	123,159.00	127,468.00	131,930.00	136,547.00	141,321.00
	Director of Development Services	Monthly	8,064.33	8,346.58	8,638.67	8,941.00	9,254.00	9,577.83	9,916.08	10,263.25	10,622.33	10,994.17	11,378.92	11,775.00
	Director of Library	Bi-Weekly	3,722.00	3,852.27	3,987.08	4,126.62	4,271.08	4,420.54	4,576.65	4,736.88	4,902.62	5,074.23	5,251.81	5,434.00
		Hourly	46.53	48.15	49.84	51.58	53.39	55.26	57.21	59.21	61.28	63.43	65.65	67.94

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

City of Bellaire

GENERAL PAY PLAN

Effective FY 2019

GRADE	JOB TITLE	Pay Frequency	STEPS											
			A	B	C	D	E	F	G	H	I	J	K	L
115.00	Director of Human Resources	Annual	101,610.00	105,167.00	108,847.00	112,656.00	116,600.00	120,681.00	124,943.00	129,316.00	133,842.00	138,527.00	143,375.00	148,391.00
	Director of Information Technology	Monthly	8,467.50	8,763.92	9,070.58	9,388.00	9,716.67	10,056.75	10,411.92	10,776.33	11,153.50	11,543.92	11,947.92	12,361.00
	Director of Parks, Rec., and Facilities	Bi-Weekly	3,908.08	4,044.88	4,186.42	4,332.92	4,484.62	4,641.58	4,805.50	4,973.69	5,147.77	5,327.96	5,514.42	5,701.00
	Director of Public Works	Hourly	48.85	50.56	52.33	54.16	56.06	58.02	60.07	62.17	64.35	66.60	68.93	71.33
116.00	Fire Chief	Annual	113,611.00	117,587.00	121,703.00	125,963.00	130,371.00	134,935.00	139,700.00	144,589.00	149,650.00	154,887.00	160,309.00	165,921.00
		Monthly	9,467.58	9,798.92	10,141.92	10,496.92	10,864.25	11,244.58	11,641.67	12,049.08	12,470.83	12,907.25	13,359.08	13,821.00
		Bi-Weekly	4,369.65	4,522.58	4,680.88	4,844.73	5,014.27	5,189.81	5,373.08	5,561.12	5,755.77	5,957.19	6,165.73	6,381.00
		Hourly	54.62	56.53	58.51	60.56	62.68	64.87	67.16	69.51	71.95	74.46	77.07	79.71
117.00	Assistant City Manager	Annual	120,386.00	124,599.00	128,960.00	133,474.00	138,145.00	142,981.00	148,030.00	153,211.00	158,574.00	164,124.00	169,868.00	175,811.00
	Chief Financial Officer	Monthly	10,032.17	10,383.25	10,746.67	11,122.83	11,512.08	11,915.08	12,335.83	12,767.58	13,214.50	13,677.00	14,155.67	14,651.00
	Police Chief	Bi-Weekly	4,630.23	4,792.27	4,960.00	5,133.62	5,313.27	5,499.27	5,693.46	5,892.73	6,099.00	6,312.46	6,533.38	6,761.00
		Hourly	57.88	59.90	62.00	64.17	66.42	68.74	71.17	73.66	76.24	78.91	81.67	84.48

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

City of Bellaire

FIRE PAY PLAN

Effective FY 2019

GRADE	JOB TITLE	Pay Frequency	STEPS									
			A	B	C	D	E	F	G	H	I	J
F1	Fire Fighter EMT	Annual	52,016.00	53,837.00	55,721.00	57,671.00	59,690.00	61,779.00	63,941.00	66,179.00	68,495.00	70,893.00
		Monthly	4,334.67	4,486.42	4,643.42	4,805.92	4,974.17	5,148.25	5,328.42	5,514.92	5,707.92	5,907.7
		Bi-Weekly	2,000.62	2,070.65	2,143.12	2,218.12	2,295.77	2,376.12	2,459.27	2,545.35	2,634.42	2,726.6
		Fire Hourly	18.87	19.53	20.22	20.93	21.66	22.42	23.20	24.01	24.85	25.7
F2	Fire Fighter Paramedic	Annual	59,417.00	61,496.00	63,649.00	65,876.00	68,182.00	70,568.00	73,038.00	75,595.00	78,241.00	80,979.0
		Monthly	4,951.42	5,124.67	5,304.08	5,489.67	5,681.83	5,880.67	6,086.50	6,299.58	6,520.08	6,748.2
		Bi-Weekly	2,285.27	2,365.23	2,448.04	2,533.69	2,622.38	2,714.15	2,809.15	2,907.50	3,009.27	3,114.5
		Fire Hourly	21.56	22.31	23.09	23.90	24.74	25.61	26.50	27.43	28.39	29.3
F4	Fire Lieutenant	Annual	83,636.00	86,564.00	89,594.00	92,729.00	95,974.00	99,333.00	102,810.00	106,408.00	110,133.00	113,987.0
		Monthly	6,969.67	7,213.67	7,466.17	7,727.42	7,997.83	8,277.75	8,567.50	8,867.33	9,177.75	9,498.9
		Bi-Weekly	3,216.77	3,329.38	3,445.92	3,566.50	3,691.31	3,820.50	3,954.23	4,092.62	4,235.88	4,384.1
		Fire Hourly	30.35	31.41	32.51	33.65	34.82	36.04	37.30	38.61	39.96	41.3
F5	Fire Shift Commander	Annual	91,911.00	95,127.00	98,458.00	101,903.00	105,470.00	109,161.00	112,982.00	116,936.00	121,029.00	125,265.0
		Monthly	7,659.25	7,927.25	8,204.83	8,491.92	8,789.17	9,096.75	9,415.17	9,744.67	10,085.75	10,438.7
		Bi-Weekly	3,535.04	3,658.73	3,786.85	3,919.35	4,056.54	4,198.50	4,345.46	4,497.54	4,654.96	4,817.8
		Fire Hourly	33.35	34.52	35.72	36.97	38.27	39.61	40.99	42.43	43.91	45.4
F6	Assistant Chief/Fire Marshal	Annual	98,178.00	101,615.00	105,172.00	108,852.00	112,662.00	116,606.00	120,687.00	124,910.00	129,283.00	133,808.0
		Monthly	8,181.50	8,467.92	8,764.33	9,071.00	9,388.50	9,717.17	10,057.25	10,409.17	10,773.58	11,150.6
		Bi-Weekly	3,776.08	3,908.27	4,045.08	4,186.62	4,333.15	4,484.85	4,641.81	4,804.23	4,972.42	5,146.4
		Fire Hourly	47.20	48.85	50.56	52.33	54.16	56.06	58.02	60.05	62.16	64.3

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

City of Bellaire

POLICE PAY PLAN

Effective FY 2019

GRADE	JOB TITLE	Pay Frequency	STEPS									
			A	B	C	D	E	F	G	H	I	J
P2	Court Bailiff	Annual	62,387.00	64,571.00	66,831.00	69,170.00	71,591.00	74,097.00	76,690.00	79,375.00	82,153.00	85,028.00
	Police Officer	Monthly	5,198.92	5,380.92	5,569.25	5,764.17	5,965.92	6,174.75	6,390.83	6,614.58	6,846.08	7,085.60
	Police Officer - Motorcycle	Bi-Weekly	2,399.50	2,483.50	2,570.42	2,660.38	2,753.50	2,849.88	2,949.62	3,052.88	3,159.73	3,270.30
		Police Hourly	29.99	31.04	32.13	33.25	34.42	35.62	36.87	38.16	39.50	40.80
P3	Community Resource Officer	Annual	66,880.00	69,220.00	71,643.00	74,150.00	76,746.00	79,431.00	82,211.00	85,089.00	88,067.00	91,150.00
	Police Corporal	Monthly	5,573.33	5,768.33	5,970.25	6,179.17	6,395.50	6,619.25	6,850.92	7,090.75	7,338.92	7,595.80
	Police Detective	Bi-Weekly	2,572.31	2,662.31	2,755.50	2,851.92	2,951.77	3,055.04	3,161.96	3,272.65	3,387.19	3,505.70
	Warrant Officer	Police Hourly	32.15	33.28	34.44	35.65	36.90	38.19	39.52	40.91	42.34	43.80
P4	Police Sergeant	Annual	83,636.00	86,564.00	89,594.00	92,729.00	95,974.00	99,333.00	102,810.00	106,408.00	110,133.00	113,987.00
		Monthly	6,969.67	7,213.67	7,466.17	7,727.42	7,997.83	8,277.75	8,567.50	8,867.33	9,177.75	9,498.90
		Bi-Weekly	3,216.77	3,329.38	3,445.92	3,566.50	3,691.31	3,820.50	3,954.23	4,092.62	4,235.88	4,384.10
		Police Hourly	40.21	41.62	43.07	44.58	46.14	47.76	49.43	51.16	52.95	54.80
P5	Police Lieutenant	Annual	95,319.00	98,655.00	102,108.00	105,682.00	109,381.00	113,210.00	117,171.00	121,273.00	125,517.00	129,910.00
	Manager Information Services - Police	Monthly	7,943.25	8,221.25	8,509.00	8,806.83	9,115.08	9,434.17	9,764.25	10,106.08	10,459.75	10,825.80
		Bi-Weekly	3,666.12	3,794.42	3,927.23	4,064.69	4,206.96	4,354.23	4,506.58	4,664.35	4,827.58	4,996.50
		Police Hourly	45.83	47.43	49.09	50.81	52.59	54.43	56.33	58.30	60.34	62.40
P6	Assistant Police Chief	Annual	102,965.00	106,568.00	110,299.00	114,159.00	118,155.00	122,290.00	126,570.00	131,000.00	135,585.00	140,330.00
		Monthly	8,580.42	8,880.67	9,191.58	9,513.25	9,846.25	10,190.83	10,547.50	10,916.67	11,298.75	11,694.10
		Bi-Weekly	3,960.19	4,098.77	4,242.27	4,390.73	4,544.42	4,703.46	4,868.08	5,038.46	5,214.81	5,397.30
		Police Hourly	49.50	51.23	53.03	54.88	56.81	58.79	60.85	62.98	65.19	67.40

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

Description

Included for reference is the current (FY 2018) fee schedule. All fees in the attached schedule are proposed to remain the same in FY 2019, except fees for Parks and Recreation Fees. Appendix D – Proposed Fee Changes includes a schedule of all Parks and Recreation proposed fee changes.

Scheduled fees excludes certain fees, taxes, fines, and penalties which (a) are separately set by City Council ordinance, or (b) are set by state law or otherwise mandated by outside agencies.

Examples of fees/taxes/fines/penalties not included in the fee schedule:

- Property tax
- Sales tax
- Franchise fees
- Itinerant merchant fees
- Liquor license fees
- Solicitor's permit fees
- Ambulance service fees
- Traffic fines
- Court costs
- Alarm permit fees
- False alarm response fees
- Copy fees
- Animal control fees
- Wrecker registration fees
- Vending fees
- Bellaire L.I.F.E. activity fees
- Various recreation program / activity fees for classes
- Penalties for noncompliance with various ordinances

FY 2018 FEES

Parks, Recreation, and Facilities

Aquatics

Daily Admission Fees - Bellaire Town Square Family Aquatic Center	Resident, Non-Peak (Oct.-April)	Non-Resident, Non- Peak (Oct. - April)	Resident, Peak (May - Sept.)	Non-Resident, Peak
Ages 0-2	Free	Free	Free	Free
Ages 3-59	\$ 5.00	\$ 10.00	\$ 8.00	\$ 16.00
Ages 60 & up	\$ 4.00	\$ 8.00	\$ 7.00	\$ 14.00
Daily Admission Fees - Evergreen/Elaine Wood Therapy	Resident	Non-Resident		
Ages 0-2	Free	Free		
Ages 3-59	\$ 5.00	\$ 10.00		
Ages 60 & up	\$ 4.00	\$ 8.00		
Annual Aquatics Membership	Resident	Non-Resident		
Individual	\$ 240.00	\$ 350.00		
Couple	\$ 350.00	\$ 470.00		
Family	\$ 470.00	\$ 590.00		
Senior Individual Res 35%/Nres 5%	\$ 156.00	\$ 332.50		
Senior Couple Res 35%/Nres 5%	\$ 227.50	\$ 446.50		
Senior Family Res 35%/Nres 5%	\$ 305.50	\$ 560.50		
Pool Rentals	Resident	Non-Resident		
BTSFAC Private 2 hours	\$ 800.00	\$ 1,200.00		
BTSFAC Table Rental - 4 tables 2 hours	\$ 100.00	\$ 200.00		
Evergreen Private 2 hours				
1-50 People	\$ 200.00	\$ 200.00		
51-75 People	\$ 250.00	\$ 250.00		
76-100 People	\$ 300.00	\$ 300.00		
Over 100 People	\$ 350.00	\$ 350.00		
Evergreen Table Rental 2 Hours				
2 Tables	\$ 40.00	\$ 40.00		
4 Tables	\$ 80.00	\$ 80.00		
6 Tables	\$ 120.00	\$ 120.00		
Other Pool Fees	Resident	Non-Resident		
Swim Lessons Per Session	\$ 85.00	\$ 95.00		
Swim Team Per Season	\$ 175.00	\$ 190.00		
Guard Start	\$ 200.00	\$ 220.00		

FY 2018 FEES

Recreation Center				
Annual Recreation Center Membership	Resident	Non-Resident		
Individual	\$ 30.00	\$ 40.00		
Couple	\$ 40.00	\$ 50.00		
Family	\$ 50.00	\$ 60.00		
Senior Discount (60 & Up)	10%	5%		
	Resident	Non-Resident		
Recreation Center Visitor Day Pass	\$ 10.00	\$ 10.00		
Camp Paseo Per Session	\$ 440.00	\$ 490.00		
Camp Paseo Before Camp	\$ 20.00	\$ 30.00		
Camp Paseo After Camp	\$ 45.00	\$ 60.00		
Post Camp	\$ 150.00	\$ 165.00		
Post Camp Before Camp	\$ 5.00	\$ 10.00		
Post Camp After Camp	\$ 15.00	\$ 20.00		
	Resident Per Day	Non-Resident Per Day	Resident Full Session	Non-Resident Full
Winter Camp	\$ 25.00	\$ 35.00	\$ 175.00	\$ 245.00
Winter Camp Before Camp	\$ 2.00	\$ 5.00	\$ 10.00	\$ 15.00
Winter Camp After Camp	\$ 5.00	\$ 10.00	\$ 25.00	\$ 35.00

Facility and Park Rentals							
Facility Rentals Per Hour	Resident	Non-Resident	Bellaire, Non-Profit Group	Non-Bellaire, Non-Profit Group	Security Deposit Resident and Bellaire, Non-	Security Deposit Non-Resident and Non-Bellaire	
City Hall Auditorium	\$ 85.00	\$ 125.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	
City Hall Meeting Room	\$ 55.00	\$ 85.00	\$ 15.00	\$ 30.00	\$ 100.00	\$ 200.00	
City Hall Whole Complex	\$ 125.00	\$ 210.00	\$ 30.00	\$ 60.00	\$ 100.00	\$ 200.00	
CenterPoint Energy Community Center	\$ 140.00	\$ 280.00	\$ 50.00	\$ 100.00	\$ 100.00	\$ 200.00	
Rec Center Gymnasium	\$ 175.00	\$ 225.00	\$ 50.00	\$ 75.00	\$ 100.00	\$ 200.00	
Rec Center Meeting Room	\$ 75.00	\$ 105.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	
Rec Center Dance Room	\$ 150.00	\$ 200.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	
Rec Center Craft Room	\$ 35.00	\$ 70.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	
Rec Center Youth Room	\$ 35.00	\$ 70.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	
Park Facility Rentals							
Event Lawn/Pavilion Per 12 Hrs. Day	\$ 500.00	\$ 1,000.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 500.00	
Event Lawn Min 2 Hour Block (\$25 Addtl Hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	
Loftin Min 2 Hour Block (\$25 Addtl Hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	
Pavilion Min 2 Hour Block (\$25 Addtl Hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	
Gazebo Min 2 Hour Block (\$25 Addtl Hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	
Bellaire Picnic Table Per 2 Hour Block	\$ 20.00	\$ 40.00	\$ 10.00	\$ 20.00	\$ 50.00	\$ 50.00	
Loftin Park Picnic Table Per 2 Hour Block	\$ 20.00	\$ 40.00	\$ 10.00	\$ 20.00	\$ 50.00	\$ 50.00	
Outside Lights and Electrical Power Per Hour With Rental	\$ 10.00	\$ 20.00	\$ 10.00	\$ 10.00			
Athletic field Per Hour	\$ 25.00	\$ 25.00					
Athletic Field With Lights Per Hour	\$ 35.00	\$ 35.00					
Banner Permit							
Esplanade Banner	\$ 30.00	\$ 30.00					

FY 2018 FEES

Library

Printed Material

	Daily Charge		Maximum Fine	Replacement Fee	Processing Fee
Hardcover Books	\$	0.20	Cost of Item	Cost of Item	\$ 10.00
Paperback Books - Cataloged	\$	0.20	Cost of Item	Cost of Item	\$ 10.00
Paperback Books - Adult - Uncataloged	\$	0.20	\$ 6.00	\$ 6.00	\$ 1.00
Paperback Books - Children's - Uncataloged	\$	0.20	\$ 4.00	\$ 4.00	\$ 1.00
Magazines	\$	0.20	Twice the Cost of Current Issue	Twice the Cost of Current Issue	\$ 5.00

Non-Book and Equipment

	Daily Charge		Maximum Fine	Replacement Fee	Processing Fee
Videocassettes	\$	1.00	Cost of item. If not known, \$10.00	Cost of item. If not known, \$25.00	\$ 10.00
Audio Books (Includes Playaway)	\$	0.20	Cost of Item. If not known, \$30.00	Cost of item. If not known, \$30.00	\$ 10.00
DVD	\$	1.00	Cost of Item	Cost of Item	\$ 10.00
Cameras	\$	0.25	Cost of item. If not known, \$30.00	Cost of item. If not known, \$30.00	\$ 10.00
16 mm and 8 mm Projectors	\$	10.00	Cost of item. If not known, \$300.00	Cost of item. If not known, \$300.00	\$ 10.00
Slide Projector	\$	10.00	Cost of item. If not known, \$300.00	Cost of item. If not known, \$300.00	\$ 10.00

Non-Book and Equipment

	Daily Charge		Maximum Fine	Replacement Fee	Processing Fee
Videocassette Projector	\$	25.00	Cost of item. If not known, \$1,000.00	Cost of item. If not known, \$1,000.00	\$ 10.00
Data Projector	\$	25.00	Cost of Item	Cost of Item	\$ 10.00
Filmstrip Projector	\$	0.25	Cost of item. If not known, \$25.00	Cost of item. If not known, \$25.00	\$ 10.00
Cassette Player	\$	0.25	Cost of item. If not known, \$25.00	Cost of item. If not known, \$25.00	\$ 10.00
Playaway View	\$	0.20	Cost of item, If not known, \$99.00	Cost of item. If not known, \$99.00	\$ 10.00
Playaway Bookpacks	\$	0.20	Cost of item. If not known, \$99.00	Cost of Item. If not known, \$99.00	\$ 10.00

FY 2018 FEES

Miscellaneous Charges				
Photocopying	B&W	\$	0.10	Per Page
	Color	\$	0.25	Per Page
Printing From Computer	B&W	\$	0.10	Per Page
	Color	\$	0.25	Per Page
Printing From Microfilm		\$	0.25	Per Page
Send & Receive Faxes		\$	1.00	Per Page - Local
		\$	2.00	Per Page - Long Distance
		\$	3.00	Per Page - International
Typewriter		\$	1.00	Per Hour/Part of an Hour
Postage for Interlibrary Loan		\$	3.00	Per Item
Returned Check Fee		\$	35.00	
Replacement Library Borrower Cards		\$	1.00	

Material that is damaged beyond normal wear and tear will be assessed a mending fee, or charged a bindery or a replacement fee. Items with multiple parts that have one or more pieces missing making the item unusable will be charged replacement costs for the item. Damaged material or damaged pages are assessed a fee by the Library Director on each item, dependent on damage and possible repair.

Miscellaneous Charges				
Bindery Fee (if Available)		\$	8.00	
Lost or Damaged Items May Include:				
Videocassette Boxes		\$	1.00	
Cassette Boxes for Audiobooks		\$	5.00	
Camera Case		\$	5.00	
Plastic Book Jacket		\$	1.00	
Jewel Case (for CD's)		\$	1.00	Plus Cost of Barcodes
Missing Liner or Cover Information from Videos, DVD's or Audiobooks		\$	1.00	Plus Cost of Barcodes
Plastic Bags (AV Kits)		\$	1.00	
Videocassette Case		\$	1.00	
Replacement Audiotapes (if available)		\$	8.00	
Missing Barcode		\$	1.00	

FY 2018 FEES

Development Services

All Permits

Processing Fee	\$	30.00
Work Begun w/o Permit	Twice required fee	
Permit Refund	\$	25.00

Contractor Registration

Builder	\$	85.00
Irrigation/Drainage	\$	85.00
Mechanical	\$	85.00
Electrical	Master	\$ 85.00
	Journeyman	\$ 45.00
	Apprentice	\$ 10.00

Food Dealer/Health Inspection

Consulting Fee/Hour	\$	75.00
Plan Review	\$	75.00
Permit reinstatement	Half Original	
Food Dealer's Permit	No Seating	\$ 160.00
	Seating	\$ 210.00
	Institutional/Grocery	\$ 260.00
	Church	\$ 225.00
	Mobile Unit	\$ 125.00
	Temporary	\$ 50.00

Commercial and Multi-Family Construction

Less than \$10,000	\$	140.00
\$10,000 to \$24,999	\$159.00 for the first \$10,000 plus \$21.73 for each additional \$1,000	
\$25,000 to \$49,999.99	\$485.00 for the first \$25,000 plus \$12.48 for each additional \$1,000	
\$50,000 to \$99,999.99	\$797.00 for the first \$50,000 plus \$8.66 for each additional \$1,000	
\$100,000 to \$499,999.99	\$1230.00 for the first \$100,000 plus \$6.94 for each additional \$1,000	
\$500,000 to \$999,999.99	\$4005.00 for the first \$500,000 plus \$5.83 for each additional \$1,000	
\$1,000,000 and Up	\$6943.00 for the first \$1,000,000 plus \$4.78 for each additional \$1,000	
Commercial and Multi-Family Construction Plan Review Fee	65% of Permit Fee	

Drainage Review

Commercial	Actual Cost Plus 10%	
Residential	Initial and As-Built Plus 1 Resub Each	\$ 160.00
	Additional Submittals	\$ 80.00

Certificate of Occupancy

Commercial	\$	100.00
Residential	\$	50.00
Temporary	Same as Regular	

FY 2018 FEES

Residential, non Multi-Family, Construction		
Less than \$5,000	\$	60.00
Less than \$10,000	\$	65.50
\$10,000 to \$24,999.99	\$92.50 for the first \$10,000 plus \$7.14 for each additional \$1,000	
\$25,000 to \$49,999.99	\$199.60 for the first \$25,000 plus \$5.16 for each additional \$1,000	
\$50,000 to \$99,999.99	\$328.60 for the first \$50,000 plus \$3.58 for each additional \$1,000	
\$5,000 to \$99,999	\$65.00 for the first \$1,000 plus \$5.60 for each additional \$1,000	
\$100,000 to \$499,999.99	\$602.00 for the first \$100,000 plus \$3.40 for each additional \$1,000	
\$500,000 to \$999,999.99	\$1960.00 for the first \$500,000 plus \$2.88 for each additional \$1,000	
\$1,000,000 and up	\$3,400.00 for the first \$1,000,000 plus \$2.44 for each additional \$1,000	
Residential Plan Review Fee	50% of Permit Fee	

Fire Marshal Review		
Plan Review	\$	50.00
Reinspection	\$	50.00
After Hours Inspection	Weekdays	\$105/hour, two hour minimum
	Weekends	\$150/hour, two hour minimum

Other/General Permits		
Fence (New/Repair)	\$	50.00
Residential Re-Roof (Non-Structural)	\$	50.00
House Moving	\$	350.00
Addressing Fee	\$	50.00
Signs	Application Fee	\$ 30.00
	Permit Fee	\$1.75 per sq. ft. of sign face
	Minimum Fee	\$ 25.00
	Site Inspection Fee	\$ 60.00
	Electronic Message Display	\$ 30.00
	Banner Permit	\$20.00 per sign face
Demolition	Commercial	\$170, plus \$100 per additional story
	Residential	\$ 175.00
	New Construction	\$ 200.00
	Remodel/ Addition	\$ 100.00
	Re-inspection Fee	\$ 35.00
	Desirable Tree Removal/ Each	\$ 50.00
Garage Sales	\$	15.00
Estate Sales	\$	25.00
Special Events	\$	75.00
Elevator	Commercial	\$ 60.00
	Residential	\$ 25.00

FY 2018 FEES

Board/Commission Related Fees		
Plats and Replats		\$650 plus \$15 per lot
Minor Replat (no streets & less than 4 lots)		\$295 plus \$15 per lot
Amending Plats	\$	275.00
Vacating Plats	\$	275.00
Consultant Review (Legal, Engineering, Arborist etc.)		Actual Cost plus 10%
Request to Rezone	\$	900.00
Zoning Text Amendment (each)	\$	900.00
Zoning Verification Letter	\$	50.00
Specific Use Permit	\$	900.00
Planned Development	\$	1,200.00
PD - Residential Amend minor (less than 4 lots)	\$	800.00
ZBOA Action Request (each)	\$	295.00
B&SC Action Request (each)	\$	295.00
Board/Commission/Council item rescheduling		\$150.00 plus legal notice fees if required
Sign Posting Fee (non refundable)	\$	175.00
Legal Notice Required (per notice, Boards and Council)	\$	125.00
Cost of mailing public hearing notices (per notice, Boards and Council)		Applicant is responsible for the City's actual out-of-pocket expenses related to mailing notices.
Plat Recordation		Actual Cost plus \$50.00 handling

FY 2018 FEES

Plumbing Fees			
Residential Sewer Tap		\$	1,000.00
Residential Water Tap		\$	1,000.00
Sprinkler Meter		\$	1,000.00
Plumbing Issuing Fee		\$	30.00
Fixtures Or Traps-Each		\$	10.00
Connect To Existing Sewer and/or City Sewer		\$	30.00
Sewer Replacement*		\$	30.00
New Sewer Line		\$	30.00
Partial Sewer Replacement		\$	30.00
Disconnect And Plug Sewer		\$	35.00
Hose Bibb W/Vacuum Breaker		\$	10.00
Water Service Line-New		\$	20.00
Water Line Replacement		\$	20.00
Water Heater And/or Vent		\$	20.00
T&P Valve Only		\$	20.00
Water Treatment Equip.-New		\$	25.00
Replacement		\$	25.00
Grease Trap		\$	60.00
Foundation Watering System		\$	-
Lawn Sprinkler System		\$	50.00
Gas Piping System (1-5 Outlets)		\$	20.00
Additional Outlets		\$	5.00
Gas Piping Re-Inspection		\$	26.00
Temporary Gas Connection		\$	30.00
GTO		\$	30.00
Gas Meter Relocation		\$	30.00
Swimming Pool H2O Line		\$	20.00
Yard Lights		\$	15.00
Bar-B-Q Grills		\$	15.00
<i>Fire System Related</i>			
Fire Protection Sprinkler System (per floor)	Residential	\$	80.00
	Commercial	\$	105.00
<i>Standpipe System</i>			
1-25 Hose Connections		\$	125.00
Each Additional Connection		\$	5.00
Hydro Test		\$	50.00
<i>Drainage Related</i>			
Runoff To Storm Water Drainage System		\$	35.00
Connect Down Spouts-Each		\$	8.00
Catch Basins-Each		\$	15.00
Connect To City Storm Drain System		\$	4.00
Gutter Installation		\$	35.00
Minimum Fee		\$	45.00
Re-Inspection Fee		\$	52.00
Other		\$	40.00

FY 2018 FEES

Electrical Fees		
Electrical Issuing Fee	\$	30.00
Temporary Sawpole	\$	35.00
Reconnect	\$	40.00
Other:	\$	40.00
Electric Dryer	\$	5.00
Range Outlet	\$	5.00
Range Table Top	\$	5.00
Range Oven	\$	5.00
Garbage Disposal	\$	5.00
Dishwasher	\$	5.00
Window A/C Receptacle	\$	5.00
Microwave	\$	4.00
<i>Electric Water Heater</i>		
(>1500 watts)	\$	6.00
<i>Electric Water Heater</i>		
(<1500 watts)	\$	8.00
KW: 0-5 Per KW	\$	4.00
Over 5 KW Add Per KW	\$	2.00
Sign: Per Ballast	\$	5.00
Sign: Per Transformer	\$	8.00
Motion Picture Machines	\$	15.00
Commercial Sound Equipment	\$	4.00
X-Ray Machine	\$	10.00
Minimum Permit Fee	\$	45.00
Re-Inspection Fee	\$	50.00
Other	\$	40.00

HVAC Fees		
HVAC Issuing Fee	\$	30.00
Heating (per 100 kBTU or part thereof)	\$	30.00
Air Conditioning per unit	\$	30.00
Air Conditioning (per ton or part thereof)	\$	10.00
Cooling Tower per unit	\$	30.00
Cooling Tower (per ton or part thereof)	\$	10.00
Change Out Heating and/or Cooling (Large Commercial)	\$	35.00
Change Out Cooling Tower	\$	100.00
Ventilating System (2,000 CFM & Higher)	\$	45.00
Minimum Fee	\$	45.00
Re-Inspection Fee	\$	50.00
Other	\$	40.00

FY 2018 FEES

Utilities

Water/Sewer Rates

Monthly Minimum Charge – Based on Water Meter Size

Meter Size	Base Water Rate	Base Sewer Rate
5/8 & 3/4 – Inch	\$ 7.34	\$ 7.64
1 – Inch	\$ 18.36	\$ 7.64
1 ½ - Inch	\$ 36.75	\$ 7.64
2 – Inch	\$ 58.75	\$ 7.64
2 ½ - Inch	\$ 88.13	\$ 7.64
3 – Inch	\$ 110.16	\$ 7.64
4 – Inch	\$ 183.59	\$ 7.64
6 – Inch	\$ 367.19	\$ 7.64
8 – Inch	\$ 587.50	\$ 7.64

Volumetric Rates – Per 1,000 Gallons

Volume Consumed	Base Water Rate	Base Sewer Rate
0 – 2,000	\$ 1.76	\$ 2.94
2,001 – 4,000	\$ 2.35	\$ 2.94
4,001 – 6,000	\$ 2.94	\$ 2.94
6,001 – 8,000	\$ 3.23	\$ 2.94
8,001 – 10,000	\$ 3.82	\$ 2.94
10,001 – 15,000	\$ 4.41	\$ 2.94
15,001 – 20,000	\$ 4.70	\$ 2.94
20,000+	\$ 5.29	\$ 2.94

Winter Averaging – for Residential Customers

Water consumption for the three highest months of November, December, January, and February will be totaled and an average consumption for those three months will be calculated. That average usage will then become the "winter average" on which the sewer volumetric charge is based for the next twelve months.

Other Utility Fees

New Service Fee	\$ 35.00
Reconnect Fee	\$ 35.00
Recycling Fee	\$ 2.50
Sanitation Fee	\$ 20.51
Returned Check Fee	\$ 35.00
Late Fee	10% of past due balance
Recycling Bin	\$ 10.00
Roll of Garbage Bags	\$ 5.95
Excess Garbage Sticker	\$ 1.00

Description

Following is a schedule of all Parks and Recreation proposed fee changes. The new Parks and Recreation fees are proposed to become effective January 1, 2019 to correspond with the publication of the Fall Leisure Guide.

Parks and Recreation Proposed Fee Increases for FY 2019

Increases to be effective January 1, 2009.

Aquatics		Current				Proposed	
Daily Admission Fees Pools							
		Resident, Non-Peak (Oct.- April)	Non- Resident, Non- Peak (Oct. - April)	Resident, Summer (May - Sept.)	Non- Resident, Summer (May - Sept.)	Resident	Non- Resident
BTSFAC							
Ages 0-2	Free	Free	Free	Free		no change proposed	
Ages 3-59	\$ 5.00	\$ 10.00	\$ 8.00	\$ 16.00		no change proposed	
Ages 60 & up	\$ 4.00	\$ 8.00	\$ 7.00	\$ 14.00		no change proposed	
Evergreen/Elaine Wood Therapy Pool							
	Resident	Non- Resident				Resident	Non- Resident
Ages 0-2	Free	Free				no change proposed	
Ages 3-59	\$ 5.00	\$ 10.00				no change proposed	
Ages 60 & up	\$ 4.00	\$ 8.00				no change proposed	
Annual Aquatics Membership (12 months)		Resident	Non- Resident			Resident	Non- Resident
Individual	\$ 240.00	\$ 350.00				no change proposed	
Couple	\$ 350.00	\$ 470.00				no change proposed	
Senior Individual	\$ 156.00	\$ 333.00				no change proposed	
Senior Couple	\$ 228.00	\$ 447.00				no change proposed	
Aquatics Summer Membership (May- Sept.)							
Family (5 members per membership)	\$ 470.00	\$ 590.00				\$ 360.00	\$ 590.00
Additions to family membership						\$ 50.00	\$ 120.00
Senior Individual						\$ 50.00	\$ 100.00
Senior Couple						\$ 100.00	\$ 200.00
Senior Family	\$ 306.00	\$ 561.00				Delete Sr. Family	Delete Sr. Family
Pool Rentals		Resident	Non- Resident	Bellaire, Non-Profit Group	Non- Bellaire, Non Profit	Resident	Non- Resident

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

Parks and Recreation Proposed Fee Increases for FY 2019

Increases to be effective January 1, 2009.

BTSFAC Private 2 hours	\$ 800.00	\$ 1,200.00	\$ 400.00	\$ 600.00	no change proposed
BTSFAC Table Rental- 4 tables/ 2 hr. min., plus admission up to 25	\$ 100.00	\$ 200.00			\$50.00 Each additional
Evergreen Private Party- per hour, min. 2 hours					
1-50 people	\$ 200.00	\$ 200.00	\$ 100.00	\$ 10.00	no change proposed
51-75 people	\$ 250.00	\$ 250.00	\$ 125.00	\$ 125.00	no change proposed
76-100 people	\$ 300.00	\$ 300.00	\$ 150.00	\$ 150.00	no change proposed
Over 100 people	\$ 350.00	\$ 350.00	\$ 175.00	\$ 175.00	no change proposed
Evergreen Table Rental 2 hours					\$20.00 Each additional hr. per table
2 Tables (plus admission into pool)	\$ 40.00	\$ 40.00			no change proposed
4 tables (plus admission into pool)	\$ 80.00	\$ 80.00			no change proposed
6 Tables (plus admission into pool)	\$ 120.00	\$ 120.00			no change proposed
	Resident	Non-Resident			Resident Non-Resident
Swim Lessons Per Session	\$ 85.00	\$ 95.00			no change proposed
Swim Team Per Season	\$ 175.00	\$ 190.00			no change proposed
Guard Start	\$ 200.00	\$ 220.00		Camp Evergreen (Teen)	\$ 125.00 \$ 145.00
Recreation Center	Current				Proposed
	Resident	Non-Resident			Resident Non-Resident
Annual Recreation Center Membership					
Individual	\$ 30.00	\$ 40.00			\$ 50.00
Couple	\$ 40.00	\$ 50.00			\$ 60.00
Family	\$ 50.00	\$ 60.00			\$ 70.00
Senior Discount (60 & up)	10%	5%			5%
Recreation Center Visitor Day Pass	\$ 10.00	\$ 10.00			no change proposed

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

Parks and Recreation Proposed Fee Increases for FY 2019

Increases to be effective January 1, 2009.

Camp Paseo					NOTE: registration for camp will be on a weekly basis instead of a 3-week									
Camp Paseo Per 3-week Session	\$	440.00	\$	490.00	\$	150.00	\$	165.00						
Camp Paseo Per Session with Field Trip					\$	165.00	\$	180.00						
Before Camp	\$	20.00	\$	30.00	\$	10.00	\$	15.00						
After Camp	\$	45.00	\$	60.00	\$	20.00	\$	30.00						
Post Camp	\$	150.00	\$	165.00	Delete		Delete							
Post Camp Before Camp	\$	5.00	\$	10.00	Delete		Delete							
Post Camp After Camp	\$	15.00	\$	20.00	Delete		Delete							
		Resident Full Session	Non-Resident Full Session	Resident Per Day	Non-Resident Per Day	Resident		Non-Resident						
Winter Camp (6 days of camp)	\$	155.00	\$	215.00	\$	30.00	\$	40.00						
Before Camp	\$	10.00	\$	15.00	\$	2.00	\$	5.00						
After Camp	\$	25.00	\$	35.00	\$	5.00	\$	10.00						
		Resident	Non-Resident			Resident		Non-Resident						
Youth Sports														
Youth Soccer	\$	100.00	\$	125.00		\$	105.00	\$	130.00					
Youth Basketball	\$	100.00	\$	125.00		\$	105.00	\$	130.00					
Contractual Offerings														
Fees for contractual Recreation/ Leisure Programs, Camps and Aquatics programs are based on contractual agreement with instructor														
Facility & Park Rentals	Current					Proposed								
Facility Rentals- 2 hour minimum/ fees based on hourly rate	Resident	Non-Resident	Bellaire, Non-Profit Group	Non-Bellaire, Non Profit	Security Deposit Resident	Security Deposit Non-Resident	Resident	Non-Resident	Bellaire, Non-Profit Group	Non-Bellaire, No-Profit Group	Security Deposit Resident	Security Deposit Non-Residen		
Civic Center Auditorium only (3 hr. min.)	\$	85.00	\$	125.00	\$	15.00	\$	35.00	\$	100.00	\$	200.00		
Civic Center Small Meeting Room	\$	55.00	\$	85.00	\$	15.00	\$	30.00	\$	100.00	\$	200.00		
Civic Center Large Meeting Room							\$	75.00	\$	95.00	\$	35.00	\$	70.00

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed

Parks and Recreation Proposed Fee Increases for FY 2019

Increases to be effective January 1, 2009.

Civic Center, both meeting rooms & kitchen	\$ 125.00	\$ 210.00	\$ 30.00	\$ 60.00	\$ 100.00	\$ 200.00	\$ 215.00	\$ 375.00	\$ 105.00	\$ 210.00
Centerpoint Energy Community Center	\$ 140.00	\$ 280.00	\$ 50.00	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 200.00		
Rec Center Gymnasium	\$ 175.00	\$ 225.00	\$ 50.00	\$ 75.00	\$ 100.00	\$ 200.00				
Rec Center Meeting Room	\$ 75.00	\$ 105.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00
Rec Center Dance Room	\$ 150.00	\$ 200.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	Delete	Delete	Delete	Delete
Rec Center Craft Room	\$ 35.00	\$ 70.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	no change proposed			
Rec Center Youth Room	\$ 35.00	\$ 70.00	\$ 15.00	\$ 35.00	\$ 100.00	\$ 200.00	no change proposed			
Park Facility Rentals										
Event Lawn/Pavilion (per 12 hrs. day)	\$ 500.00	\$ 1,000.00	\$ 250.00	\$ 500.00	\$ 500.00	\$ 500.00	no change proposed			
Event Lawn min 3 hrs. block (\$25 addtl hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	no change proposed			
Loftin min 2 hour block (\$25 addtl hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	Delete	Delete	Delete	Delete
Pavilion min 2 hour block (\$25 addtl hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	Delete	Delete	Delete	Delete
Gazebo min 2 hour block (\$25 addtl hrs.)	\$ 50.00	\$ 100.00	\$ 25.00	\$ 50.00	\$ 500.00	\$ 500.00	Delete	Delete	Delete	Delete
Bellaire Picnic Table per 2 hour block	\$ 20.00	\$ 40.00	\$ 10.00	\$ 20.00	\$ 50.00	\$ 50.00	Delete	Delete	Delete	Delete
Loftin Park Picnic Table per 2 hour block	\$ 20.00	\$ 40.00	\$ 10.00	\$ 20.00	\$ 50.00	\$ 50.00	Delete	Delete	Delete	Delete
Outside Electrical power	\$ 10.00	\$ 20.00	\$ 10.00	\$ 10.00			\$ 25.00	\$ 50.00	\$ 20.00	\$ 25.00
Athletic Field per/hr.	\$ 25.00	\$ 25.00					\$ 50.00		\$ 50.00	\$ 50.00
Athletic Field with lights per/hr.	\$ 35.00	\$ 35.00					\$ 70.00		\$ 50.00	\$ 50.00
Tennis Court per/hr.	\$ 3.00	\$ 5.00					no change proposed			
Banner Permit										
Esplanade Banner (processing fee for all applicants)	\$ 30.00						no change proposed			

Attachment: COB FY2019 Proposed Budget Presented to Council 07.16.18 (2535 : FY 2019 Proposed



CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

JULY 2, 2018

Council Chamber

Regular Session

7:00 PM

7008 S. RICE AVENUE
BELLAIRE, TX 77401

REGULAR SESSION - 7:00 P.M.

I. REGULAR MEETING

A. Call to Order - Andrew S. Friedberg, Mayor.

Andrew S. Friedberg, Mayor, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 7:00 p.m. on Monday, July 2, 2018. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Gus E. Pappas	Mayor Pro Tem	Absent
Neil Verma	Council Member	Present
Trisha S. Pollard	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Also present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

C. Inspirational Reading and/or Invocation - David R. Montague, Council Member.

David R. Montague, Council Member, provided the inspirational reading for the evening.

D. Pledges to the Flags - David R. Montague, Council Member.

Council Member Montague led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

Minutes Acceptance: Minutes of Jul 2, 2018 7:00 PM (Approval of Minutes:)

E. Recognition of Proclamations:

1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, recognizing and honoring Tillie Wiedemann, Receptionist, for her 21 years of dedicated service to the City of Bellaire, Texas, and on the occasion of her well-deserved retirement.

Mayor Friedberg read the proclamation he issued recognizing and honoring Tillie Wiedemann, Receptionist, for her 21 years of dedicated service to the City of Bellaire, Texas, and offered the City's best wishes on her well-deserved retirement.

Tillie Wiedemann accepted the proclamation from Mayor Friedberg.

2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the year from July 8, 2018, to July 7, 2019, as the Bellaire Police Department Centennial Year in recognition of the Bellaire Police Department's 100 Years of Service to the Community - Requested by Byron Holloway, Police Chief.

Prior to the issuance of a proclamation recognizing the Bellaire Police Department's Centennial Year, **Mayor Friedberg** invited Byron Holloway, Chief of Police, to the podium to introduce and kick-off the Centennial Year.

Byron Holloway, Chief of Police, provided a short presentation consisting of a discussion of where the world was in 1918, the Bellaire Police Department's centennial logo and badge, and planned events during the upcoming year.

Mayor Friedberg read the proclamation he issued proclaiming the year July 8, 2018, to July 7, 2019, as the Bellaire Police Department Centennial Year in recognition of the Bellaire Police Department's 100 Years of Service to the Community.

Chief of Police Byron Holloway accepted the proclamation on behalf of the Bellaire Police Department.

F. Personal/Audience Comments.

Mayor Friedberg asked if there was anyone present wishing to address City Council. Seeing none, Mayor Friedberg noted that there were no written comments received in connection with tonight's meeting, and continued to the next item on the agenda.

G. Reports:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Paul A. Hofmann, City Manager, presented the City Manager's Report dated July 2, 2018, to members of the City Council. With respect to personnel, City Manager Hofmann noted that Diane K. White, Assistant City Manager (ACM), would be retiring in a few weeks. With this evening being the last City Council meeting for ACM White, City Manager Hofmann offered her an opportunity to share a few words.

Diane K. White, Assistant City Manager (ACM), stated that over the years she had positioned herself so that she could go and do what she had always wanted to do, which is to be a small business owner and do project-based consulting. ACM White noted her

appreciation for the leadership and mentoring that City Manager Hofmann and former City Manager Bernie Satterwhite had provided during her tenure.

ACM White indicated that she had never experienced a community that had given back to her like Bellaire had. Last fall, the Bellaire community changed her perspective as to what it meant to be loved and respected.

In closing, ACM White asked members at the dais and those that followed to continue to support each other in serving the community and to respect each other for doing so. She stated that what City Council did as volunteers is amazing and much appreciated, and she thanked all members of City Council for their support.

City Manager Hofmann advised that ACM White let him know on Tuesday that she was leaving and the very next day Yolanda Howze, Human Resources Director, let him know that she had been recruited to be the Human Resources Director for the City of University City, Missouri, and was taking that job. He noted that Director Howze had family in St. Louis, Missouri, including her husband. City Manager Hofmann stated that he greatly appreciated everything that Director Howze had been through for the last year or so, as it had not been an easy road for her. He indicated that she was always very loyal and committed to the City of Bellaire, and had turned the Human Resources Department into a very professional, capable, responsive, and award-winning department.

Also noted was the upcoming departure of Shadae Martin, the Human Resources Generalist, who was leaving to go to Chicago to be closer to her fiancé. So, the City would be without a Human Resources Department in a few weeks, but the City had plans for dealing with that in the interim.

Communication updates consisted of notices for the City's July 4th Parade and Festival; office closure and no solid waste service on July 4th; and new posts on the Mayor's Blog.

Reference was made to The Boulevard newsletter issued earlier in the day. City Manager Hofmann stated that the newsletter mentioned ACM White's retirement and the selection of Deacon Tittel as Fire Chief. Citizens were also informed of their ability to sign up for the new "PrepareBellaire" emergency notification system.

Additional personnel activity included two new hires in the City's Solid Waste Division as follows: Deachevette Whitley and Mallisha Taylor.

Upcoming events included the annual parade and festival to celebrate July 4th; an announcement of Fire Chief Darryl Anderson's retirement celebration to be held at Crosspoint Church on Friday, July 6th; and Board and Commission Training to be held on Thursday, July 26th.

Future meetings of City Council, as well as agenda items to be considered during those meetings, were briefly reviewed.

Kudos were given to Bellaire Police Officer Randy Bellard, recipient of this year's MADD (Mothers Against Drunk Driving) award for his success in issuing the most citations for drunk driving.

Mayor Friedberg opened the floor for questions from City Council. Following questions, Mayor Friedberg announced that the City Manager's Report was concluded and continued to the next item on the agenda.

2. Monthly Financial Report for the Period Ending May 31, 2018 - Submitted by Terrence Beaman, Chief Financial Officer.

Terrence Beaman, Chief Financial Officer, provided the Monthly Financial Report for the period ending May 31, 2018, to members of the City Council. He indicated that the City was 67% through its fiscal year. For the May report, CFO Beaman presented a high-level overview of revenues and expenditures in the General and Enterprise Fund.

It was noted that revenues in the General Fund were over the allocated budget by approximately \$80,000. The City had another good month for the period of May with respect to permits and licenses, and other revenues were trending as expected.

General Fund expenditures were over the allocated budget, most of which was attributable to Hurricane Harvey. The Finance Department would provide a budget amendment to City Council for approval during this fiscal year.

With respect to the Enterprise Fund, revenues were over the allocated budget. Most of the revenues were related to Hurricane Harvey. The City was also experiencing good revenues for water, which were over the allocated budget by \$133,000. Solid waste revenues, as had been projected, were under the allocated budget.

Enterprise Fund expenses were over the allocated budget primarily because of Hurricane Harvey and increases in contract labor.

Mayor Friedberg opened the floor for questions from the City Council. Following questions, Mayor Friedberg announced that the Monthly Financial Report was concluded and continued to the next item on the agenda.

H. New Business:

1. Consent Agenda:

a. Approval of Minutes:

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, June 18, 2018 - Submitted by Tracy L. Dutton, City Clerk.

Mayor and Council - Regular Session - Jun 18, 2018 6:45 PM

b. Temporary Code Suspension Request:

Minutes Acceptance: Minutes of Jul 2, 2018 7:00 PM (Approval of Minutes:)

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the consumption of beer and wine on the Great Lawn in Evelyn's Park during a concert to be held in Evelyn's Park, 4400 Bellaire Boulevard, Bellaire, Texas 77401, on Saturday, August 4, 2018, from 6:30 p.m. to 10:30 p.m. - Submitted by Karl Miller, Director of Parks, Recreation and Facilities.

Mayor Friedberg read the agenda captions for the two items on the Consent Agenda. He inquired as to whether any member of City Council wished to remove either of the items from the Consent Agenda for separate consideration. Hearing none, Mayor Friedberg entertained a motion to adopt the Consent Agenda dated July 2, 2018.

Motion:

To adopt the Consent Agenda dated July 2, 2018.

{Moved by Michael Fife, Council Member, and seconded by David R. Montague, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Fife, Council Member
SECONDER:	David R. Montague, Council Member
AYES:	Friedberg, Verma, Pollard, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	Pappas

2. Adoption of Ordinance:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Reliance Construction, Inc., for any and all labor, material, transportation, tools, supplies, equipment and appurtenances associated with On-Call Water and Wastewater Utility Repair Services in an amount not to exceed \$350,000 - Submitted by Michael Leech, Director of Public Works.

Mayor Friedberg read the agenda caption and recognized Michael Leech, Director of Public Works, to provide an introduction of the item.

Michael Leech, Director of Public Works, advised that the item under consideration this evening was another public works infrastructure program. He referenced an On-Call Paving Program that the Public Works Department presented to City Council in March of 2018. Since March, that program has been very successful. The item this evening was a similar program but for water and wastewater, specifically in the City's distribution and

collection systems.

Director Leech advised that the City currently had 63 miles of sanitary sewer and almost 70 miles of water lines. He noted that something was always in need of replacement, enhancement, or repair. Presently, enhancements to the water and wastewater system were accomplished in two ways. The first way was through the Bonds for Better Bellaire 2016 Program. The second way was through the hard work of the professionals in the Public Works Department Utilities Division. The Bonds for Better Bellaire 2016 Program addresses larger components of infrastructure on a block-by-block basis. The in-house work consists of small repairs.

The purpose of the proposed infrastructure program is to make medium-sized repairs. When the competitive sealed proposal document was under preparation, Director Leech indicated that he asked his team to identify locations for repair. The team identified more than 40 areas throughout the community. Deteriorating manholes would also be treated and replaced under the proposed program.

Director Leech also advised that this item was presented to City Council in March of this year with a request to reject and rebid. As the City had only received one proposal at that time, the Public Works Department wished to solicit proposals again. The second call yielded two proposals. Reliance Construction was determined to provide the best value as well as the lowest unit cost. The water line project under construction now through the Bonds for Better Bellaire 2016 Program came in significantly less expensive than it was anticipated. Those savings would be used to fund the On-Call Water and Wastewater Utility Repair Services Program.

Mayor Friedberg referenced some additional supporting materials that had been placed on the dais in relation to the agenda item. To begin deliberation, Mayor Friedberg entertained a motion to adopt the ordinance as presented authorizing a Standard Form of Agreement with Reliance Construction, Inc., for any and all labor, material, transportation, tools, supplies, equipment, and appurtenances associated with On-Call Water and Wastewater Utility Repair Services in an amount not to exceed \$350,000.

Motion:

To adopt the ordinance as presented authorizing a Standard Form of Agreement with Reliance Construction, Inc., for any and all labor, material, transportation, tools, supplies, equipment, and appurtenances associated with On-Call Water and Wastewater Utility Repair Services in an amount not to exceed \$350,000.

{Moved by Trisha S. Pollard, Council Member, and seconded by Pat B. McLaughlan, Council Member}

Mayor Friedberg opened the floor for questions and deliberation. Following questions and deliberation, action was taken on the motion.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Pat B. McLaughlan, Council Member
AYES:	Friedberg, Verma, Pollard, McLaughlan, Fife, Montague
ABSENT:	Pappas

I. Community Interest Items from the Mayor and Council.

Community interest items from the Mayor and Council included expressions of congratulations to newly appointed board and commission members; expressions of congratulations and gratitude to Diane K. White, Assistant City Manager, on her upcoming retirement; expressions of congratulations and thanks to Yolanda Howze, Human Resources Director, on her new job; expressions of congratulations to Tillie Wiedemann, Receptionist, on her retirement, and to Darryl Anderson, Fire Chief, on his upcoming retirement; kudos to Commander Deacon Tittel for the wonderful presentation he made during the City's Hurricane Preparedness Open House; and expressions of congratulations to HEB on their new store.

J. Adjourn.

Mayor Friedberg announced that the Regular Meeting of the City Council of the City of Bellaire, Texas, was adjourned at 8:13 p.m. on Monday, July 2, 2018.

II. CLOSED MEETING

A. Call to Order - Andrew S. Friedberg, Mayor.

Mayor Friedberg called the Closed Meeting of the City Council of the City of Bellaire, Texas, to order at 8:13 p.m. on Monday, July 2, 2018.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

Mayor Friedberg announced that a quorum of the members of City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Gus E. Pappas	Mayor Pro Tem	Absent
Neil Verma	Council Member	Present
Trisha S. Pollard	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Also present was Tracy L. Dutton, City Clerk.

C. Retire into Closed Meeting in the Council Conference Room.

Retire into closed meeting pursuant to the *Texas Government Code, Chapter 551, Open Meetings Act, Section 551.074, Personnel Matters*, to deliberate the evaluation of the City Clerk of the City of

Bellaire, Texas.

Mayor Friedberg announced that the City Council would retire into the closed portion of the meeting pursuant to the *Texas Government Code, Chapter 551, Open Meetings Act, Section 551.074, Personnel Matters*, to deliberate the evaluation of the City Clerk. He advised that no action would be taken in the closed portion of the meeting.

The City Council retired into the Council Conference Room, located directly behind the Council Chamber, at 8:14 p.m. on July 2, 2018.

D. Reconvene in Open Meeting in the Council Chamber.

Reconvene in open meeting and take action, if any, on items discussed in the closed meeting.

Mayor Friedberg announced that the City Council had been in a closed meeting to deliberate the evaluation of the City Clerk and reconvened the open portion of the meeting on July 2, 2018, at 9:19 p.m. He advised that he was pleased to report City Council's consensus in the City Clerk's annual evaluation and expressed their appreciation for the City Clerk's hard work and efforts.

Motion:

To increase the City Clerk's annual salary from its current \$126,500.00 to \$132,500.00.

{Moved by Trisha S. Pollard, Council Member, and seconded by Michael Fife, Council Member}

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Trisha S. Pollard, Council Member
SECONDER:	Michael Fife, Council Member
AYES:	Friedberg, Verma, Pollard, McLaughlan, Fife, Montague
NAYS:	None
ABSENT:	Pappas

E. Adjourn.

Mayor Friedberg announced that the Closed Meeting was adjourned at 9:22 p.m. on Monday, July 2, 2018.

Minutes Acceptance: Minutes of Jul 2, 2018 7:00 PM (Approval of Minutes:)

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM

Department: Public Works

Category: Agreement

Department Head: Michael Leech

DOC ID: 2537

SCHEDULED**ORDINANCE (ID # 2537)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with ARKK Engineers, LLC, for the provision of Third Party Review and Construction Management services associated with the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk project in an amount not to exceed \$135,150 - Submitted by Michael Leech, Director of Public Works.

Background/Summary:

On November 8, 2016, the City of Bellaire held the Bonds for Better Bellaire 2016 bond election. Proposition 1 for Streets, Drainage and Sidewalks was approved for \$24 million, where \$4 million is dedicated exclusively for new sidewalk construction. A total of 50 blocks of sidewalks are planned with this program. The first sidewalk phase to add new sidewalks near schools is in the bidding process, and the second sidewalk phase to add new sidewalks near the Urban Village Downtown zoning district and City Hall areas is under design.

On tonight's agenda is the third and final sidewalk phase for this program. The sidewalks in this phase continue the effort to install new sidewalks by street block to improve the overall quality and connectivity of the sidewalk system, fill in gaps and update existing sidewalks to meet the Americans with Disabilities Act (ADA) guidelines. Existing sidewalks are replaced if they are not ADA compliant or are in poor condition. Refer to the attached map for reference of the sidewalk locations.

The locations of the sidewalks were identified during the drafting of the Community Pathways Plan. This plan elevates the sidewalk program by recommending connecting all four quadrants in the city through a loop system that provides safe bicycle and pedestrian travel within the city and shows where future efforts outside of the city should be considered. The existing Newcastle Trail, parks, schools, City Hall area, the Urban Village Downtown zoning district, the Chevron site are some of the places to connect to inside the city limits. Places such as Brays Bayou, West University Place and the CenterPoint trail, located just outside the Bellaire city limits on the east side of town in Houston, are all places of interest outside of the city limits. This conceptual plan explains that pathways are not sidewalks; pathways are a path that walkers, joggers, strollers, wheelchairs and recreational bicyclists can all access at the same time, at a larger width than sidewalks, all within the city's right of way. An example of an existing pathway is the Newcastle Trail. The sidewalks in this phase are to connect to these future pathways.

Construction for this project is estimated to begin in the spring of 2019. The sidewalk locations are:

- 3rd Street between Elm Street and Wedgewood Drive
- 4900-5000 Blocks of Wedgewood Drive
- 4900-5000 Blocks of Beech Street
- 4500 Block of Palmetto Street

- 4600 Block of Spruce Street
- 4600 Block of Park Court
- 4700-4800 Blocks of Welford Drive
- 5100-5200 Blocks of Braeburn Drive
- 5300 Block of Patrick Henry Street
- 4500 Block of Magnolia Street
- 4600 Block of Willow Street
- 4600 Block of Cedar Oaks Lane
- 4600 Block of Huisache Street

For the Bonds for Better Bellaire 2016 program, ARKK Engineers, LLC is recommended for third party review and construction management services when they are not providing design engineering and construction administration services for water and wastewater projects. Since ARKK Engineers, LLC is recommended for seven (7) construction management contracts and the Public Works Department has interest for all materials to be delivered in an organized manner at the end of each project, an additional service was requested in this contract. ARKK Engineers, LLC has been asked to provide project management software to track all phone calls received and how they are being addressed, punch lists, submittals and requests for information for the design engineer for the duration of all projects. All of the materials will be delivered to the city at the end of each project. This software is anticipated to help deliver a faster closeout process for all projects and coordinate timely communication with residents. The Public Works Department recommends ARKK Engineers, LLC for third party review and construction management services for the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalks project with the addition of project management software.

Previous Council Action Summary:

- January 23, 2017 - City Council approved the sale of the \$33,460,000 General Obligation Bonds.
- February 20, 2017 - A presentation was given to City Council on the master project schedule for the bond program.
- March 20, 2017 - City Council approved the third party review services contract for the Group D Phase 1 Sidewalks Project.
- December 4, 2017 - City Council approved the third party review and construction management contract for the Group D Phase 2 Sidewalks Project.

Fiscal Impact:

The September 12, 2017 bond sale included \$2,000,000 for sidewalk projects. The design engineering, construction administration, third party plan review, construction management and construction bid for the Group D Phase 3 Sidewalk project are all included in this bond sale. The estimated construction cost for this project is \$1 million.

City Attorney Review:

Yes

Recommendation:

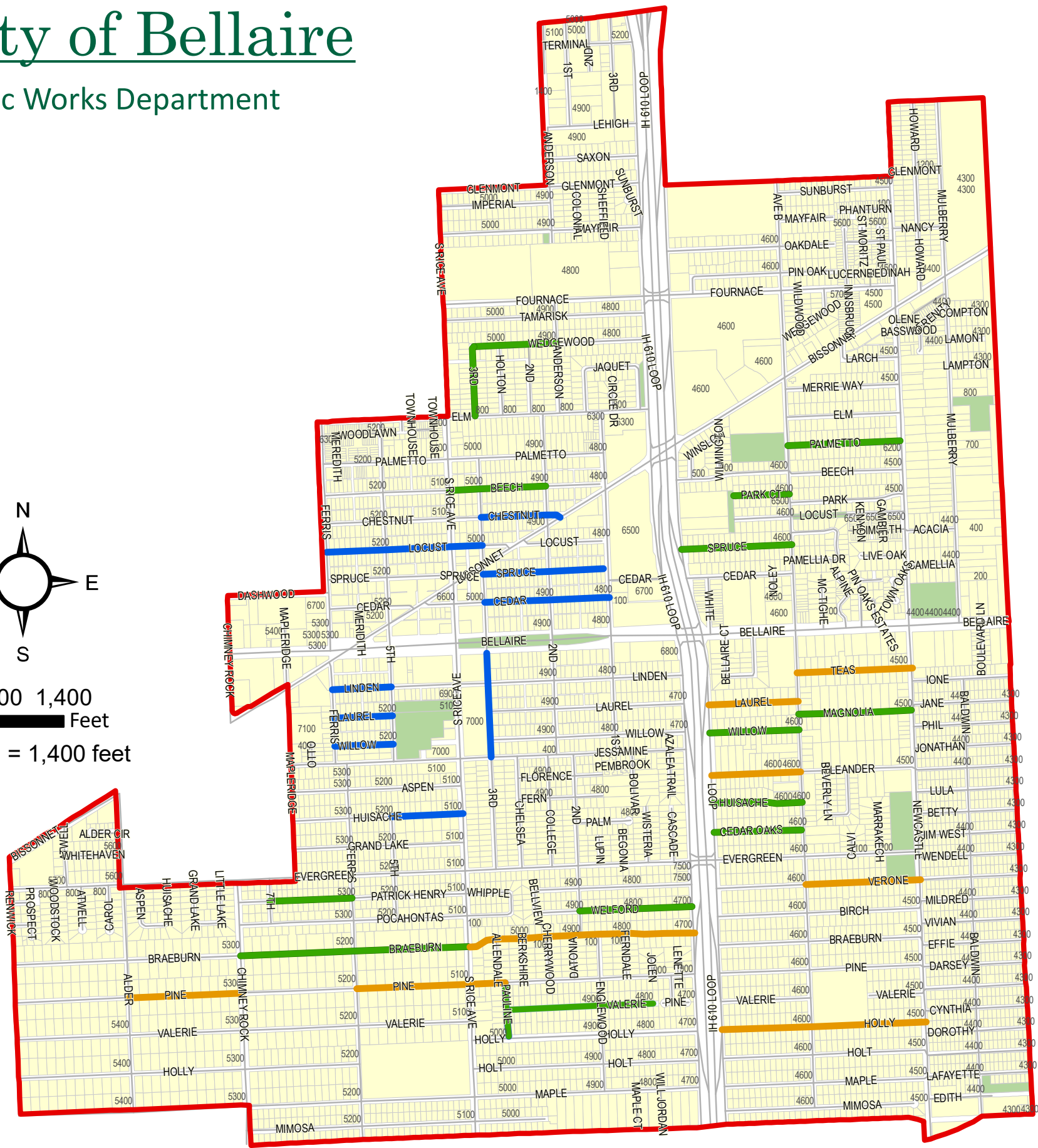
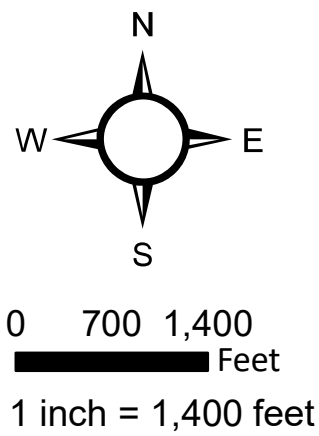
The Public Works Department recommends City Council approval for the ARKK Engineers, LLC contract for third party review and construction management services in amount not to exceed \$135,150 for the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk project.

ATTACHMENTS:

- 2016 Bonds for Better Bellaire_Sidewalks (PDF)
- D3 ARKK Engineers Ordinance (DOCX)
- D3 Third Party Review & Construction Mgmt_AKK Engineers (PDF)
- D3 Standard Form of Agreement - ARKK Engineers (DOC)

City of Bellaire

Public Works Department



Map Created: May 25, 2018 by Cristin Emshoff

SIDEWALK PROJECTS

Construction Dates for each Phase Listed Below



City Limits

D1 Sidewalks: Around Schools, Fall 2018

- 4500 Teas
- 4500 Verone
- 4500-4600 Holly
- 4600 Laurel
- 4600 Oleander
- 4800-4900 Valerie
- 4700-5000 Braeburn
- 5000-5100 Pine
- 5300 Pine
- 1000 Pauline

D2 Sidewalks: Urban Village Downtown Zoning District and City Hall Area, Winter 2018

- 5200 Willow
- 5200 Laurel
- 5200 Linden
- 4800-4900 Cedar
- 4800-4900 Spruce
- 5000-5200 Locust
- 5100 Huisache
- 4800-4900 Chestnut
- 3rd Street from Bellaire to Jessamine

D3 Sidewalks: Community Pathways, Spring 2019

- 800 N Third
- 4800-4900 Valerie
- 1000 Pauline
- 4900-5000 Wedgewood
- 4900-5000 Beech
- 4500 Palmetto
- 4600 Spruce
- 4600 Park Court
- 4700-4800 Welford
- 5100-5200 Braeburn
- 5300 Patrick Henry
- 4500 Magnolia
- 4600 Willow
- 4600 Cedar Oaks
- 4600 Huisache

City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, A STANDARD FORM OF AGREEMENT WITH ARKK ENGINEERS, LLC, FOR THE PROVISION OF THIRD PARTY REVIEW AND CONSTRUCTION MANAGEMENT SERVICES ASSOCIATED WITH THE BONDS FOR BETTER BELLAIRE 2016 GROUP D PHASE 3 SIDEWALK PROJECT, IN AN AMOUNT NOT TO EXCEED \$135,150.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with ARKK Engineers, LLC, in a form as attached hereto and marked Exhibit "A," for the provision of third party review and construction management services associated with the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk Project in an amount not to exceed \$135,150.

PASSED and **APPROVED** this 16th day of July, 2018.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM

Alan P. Petrov
City Attorney

Attachment: D3 ARKK Engineers Ordinance (2537 : Award Group D Phase 3 Third Party and Construction Mgmt Contract)



May 18, 2018

Mr. Michael Leech
Director of Public Works
City of Bellaire
7008 S. Rice Avenue
Bellaire, Texas 77401

Re: **Proposal for Third Party Review and Construction Management/Observation Services for Bonds for a Better Bellaire 2016:**

- **Group D Phase 3 Sidewalk Project**

Dear Mr. Leech:

ARKK Engineers, LLC (ARKK) is pleased to offer this proposal for providing Construction Phase Services for the following Bonds for a Better Bellaire 2016 project:

- Sidewalk Project Group D Phase 3
Estimated Construction Cost - \$1 million
Estimated Schedule – Construction April 2019 – October 2019

The Scope of Services described in this proposal covers construction management and third party review services for the Group D Phase 3 project and construction is anticipated to last 7 months from April 2019 to October 2019. The Design Engineer of Record for the Group D Phase 3 project is Jones & Carter.

We are anticipating meeting with Jones & Carter after they are under contract with the City of Bellaire to answer questions regarding design direction and meeting the intent of the City's Drainage Study and the Bonds for a Better Bellaire 2016 program. We are also reviewing each design package submittal provided by the design firms required before the construction contracts are advertised for bid.

General Overview

In November of 2016, Bellaire voters approved Bonds for a Better Bellaire 2016. The bond program provides funds for several capital improvement projects, including a portion of the Municipal facilities project, water line and wastewater line replacement/rehabilitation, new sidewalk construction and major street and drainage improvements.

As you are aware, ARKK and the City developed a street improvement priority ranking matrix that considered many issues to determine a fair and reasonable formula for selecting the streets to receive improvements during the Bonds for a Better Bellaire 2016 program. The matrix formula established an objective selection process emphasizing drainage problems and street condition problems. ARKK's goal

is to support the City staff with professionals that will help ensure the successful completion of the each project.

This proposal addresses Construction Management and Observation services associated with the third phase of the Sidewalk Improvement Program.

Third Party Plan Review Services for the Bonds for Better Bellaire Sidewalk Project Group D Phase II includes a detailed review of the design engineer's plans at the 30%, 60%, 90%, and final submittal stage of these projects to be designed by Jones & Carter. The Third Party review provides the City and ARKK (Construction Manager) the opportunity to work closely with the Engineer of Record during the design phase of the projects.

The ARKK Construction Management team will be led by James Andrews, P.E. City Engineer with Madhu Kilambi, P.E (ARKK Principal and Construction Manager) and Bobby Vasek (ARKK Assistant Construction Manager) reporting on the contractor's progress and citizen issues and attending and participating in construction progress meetings. These highly experienced Construction Management professionals will support the field inspectors to provide the City of Bellaire with confidence the project will be constructed as planned. It is ARKK's goal to improve the lines of communication in all phases of the construction process from recently completed street and drainage reconstruction projects. To aid with the construction management of the bond projects, ARKK will utilize Procore project management software to aid with project communication and documentation. City staff will have access to this project management dashboard for monitoring the projects.

The scope of work for Third Party Review and Construction Phase services described in this proposal includes providing full time Construction Observation Services for the projects described above. The construction observation services will include necessary office staff to supervise and support field personnel and to manage the construction project as described in this proposal.

Third Party Review Services

ARKK will perform Third Party Review services at 30%, 60%, 90% and final submittal stage. The reviews shall focus on the following:

- Review key project objectives and City of Bellaire's goals for the project.
- Site visit to familiarize with project location and constraints at 30% level.
- Anticipated Project schedule.
- General Conformance with the applicable design standards.
- Appurtenances locations such as fire hydrants, valves, manholes, etc. for future operation & maintenance (O&M) impacts.
- Specific Materials selections.
- Review Preliminary Engineer's Report, if required.
- Graphical Presentation of plans for clarity and accuracy.
- Review Engineer's design calculations and private utilities coordination records.
- Provide possible alternate design concepts for Engineer of Record to consider.
- Review construction interface requirements with adjacent properties and/or existing conditions such as trees and utilities for potential conflicts.
- Review Traffic Control Plans.
- Review SWPPP Plans.

- Review Construction Phasing Plans.
- Review Engineer's opinion of probable construction costs.
- Review Contract documents including applicable standard City of Bellaire specifications, bid proposal, special conditions and technical specifications.
- Confirmation of special instructions specific to the individual project sites regarding restoration and protection of existing facilities, structures and landscaping.
- Review comments will be provided as red-line mark-up on the plan set and/or separate comments logs.

Plan review services will be furnished in an effort to provide the City of Bellaire with additional oversight in the development of the Plans, Specifications and Estimates for each aforementioned project. This effort will also aid ARKK as the Construction Manager for these projects in better understanding the Engineer of Record's design intent during the construction phase of these improvements.

ARKK is not responsible for the accuracy of the Engineer of Record's work or their contractual obligations with the City. Should possible non-conforming work by the design engineer be determined during the review process, ARKK will notify the City.

Construction Management Phase Services

Act as the City's on-site representative administering the contract for construction and providing overall project oversight, maintain record of decisions and changes made.

- Meetings: Schedule and conduct construction progress meetings; record minutes from construction progress meetings and distribute to City Staff, Design Engineer and contractor throughout the duration of the project.
- Schedule meetings every month to review the following: work progress and schedule, outstanding issues, status of submittals, and responses to shop drawings, unforeseen issues and changes to the work.
- Coordinate additional meetings as necessary to discuss and resolve problems and provide guidance in a timely manner.
- Coordinate/monitor the following: Utility relocation activities for compliance, utility installation verification, reporting, record management and as-built drawings.
- Attend all utility coordination, construction, and scheduling meetings.
- Obtain copy of any permits or private utility approvals for Public Works in order to monitor progress of utility relocation per permit/plan.
- Coordinate with Design Engineer's Construction Administration Services

Project Management Software

- ARKK will utilize project management software (Procore) to aid with project communication and documentation.
- Set up the Bond Projects utilizing the project management software to allow the City to have easy access to a project dashboard and to monitor the Projects.
- Receive, route, track and log all Submittals and communicate with Contractor the status of submittal reviews; maintain submittal log to ensure timely responses.
- Receive, route, track and log all Request for information (RFI) and communicate with the project team the status of RFI reviews; maintaining a RFI log to ensure timely responses.

- Assemble and maintain daily construction logs of activities, manpower, and equipment on the project.
- Pay applications will be generated based on quantities approved in the daily reports. Review and verify quantities provided by contractor for all work in compliance with contract documents.

Construction Observation Services

- Provide on-site representative(s) to observe the progress and quality of the work by the Contractor(s).
- The on-site representative(s) will provide daily reports on the status of the construction to include:
 - Weather conditions
 - Contractor's work force, equipment and manpower, hours worked
 - Laboratory testing activities
 - Performance testing of water and sewer lines if required
 - Construction activities at the site
 - Field measured pay item quantities
 - Noteworthy occurrences
- The on-site representative(s) will attend meetings such as pre-construction conference, progress meetings and other project related meetings.
- The on-site representative(s) will take pre-construction photographs and periodic photographs of the construction progress and of key items of concern.
- The on-site representative(s) will coordinate the activities of the City's testing laboratory.
- The on-site representative(s) will coordinate with the City of Bellaire and the Contractor for construction scheduling, resident notification and communication.
 - Scheduling water, sewer and driveway disruptions to minimize inconvenience to residents
 - Coordination of repairs of utilities accidentally impacted, notification of utility owner, fire and police departments when applicable
 - Coordination of notification to impacted property owners and City staff for impending construction activities and access disruptions
- The on-site representative(s) will assist in the performance of a final inspection, the preparation of a punch list and subsequent follow up inspections.
- The on-site representative(s) will assemble and maintain notes, comments, sketches, and supporting data related to the project to assist in the preparation of record drawings BY Design Engineer.
- Meet with residents individually and as groups to discuss specific concerns. Such concerns typically include the placement of driveways and sidewalks, replacement of landscaping and irrigation system components, the construction schedule as it relates to individual concerns, and access for residents with special needs.
- The on-site representative(s) will be furnished in an effort to aid the process of observing the performance of work of the Contractor(s). Through more extensive on site observations of the work in progress, ARKK shall endeavor to provide further protection for the City of Bellaire against defects and deficiencies in the work of the Contractor(s); but the furnishing of such on-site representative(s) will not make ARKK responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions or programs, or for Contractors(s) failure to perform their work in accordance with the Contract Documents. ARKK will notify the City in writing of known non-conforming work by the Contractor.

- Responsible for notifying the Design Engineer and City Staff of field problems and facilitate solutions to the problems encountered.
- Review and update as-built documents regularly with contractor.
- Monitor and ensure adherence to approved project baseline schedule. Review contractor's schedule monthly for compliance with City's intended schedule, and provide recommendations as needed to retain and regain schedule if needed.
- Recommend alternate project sequencing/scheduling to keep project on schedule.
- Prepare monthly summary report of construction activities with outstanding issues outlined for review. Monthly progress information associated with the project will be submitted to the City for review and approval.
- Coordinate work of contractor with external agencies and utility companies. Coordinate contractor's operations with regard to other City contracts and construction as well as with property owners for planned service outages, street closures, and access control issues to properties including notifications.
- Verify construction conformance and compliance with any outside agencies.
- Verify construction conformance with permitted activities such as TxDOT roadway permits, City of Houston and/or HCFCD permits.
- Maintain records of all decisions, actions and activities with regard to construction operations (i.e. Change Orders, RFIs and responses, Submittals and responses, Request for Proposals, correspondence, SWPPP inspections.)

Pay Applications

- Pay applications will be generated based on quantities approved in the daily reports. Review and verify quantities provided by contractor for all work in compliance with contract documents.
- Review work conducted daily on daily inspection reports and material installed measurements submitted by contractor; to verify work conducted and bid item quantities with contractor.
- Review progress pay application with Design Engineer for approval or revision prior to submittal to City.
- Finalize pay application with signatures from Contractor, Design Engineer and Construction Manager certifying quantities and amounts.
- Notify City Project Manager when all signatures are completed for invoice processing.
- Track and record requests for rain or other delays with potential to add to Contract Time in Daily Reports.
- Provide quantity forecast review of bid items to help identify potential quantity over-runs as part of pay estimate review.
- Review and coordinate with Design Engineer to provide Engineer's recommendation for Substantial Completion or Final Acceptance.

Change Orders

- Review RFP and contractor proposal for additional work with City Project Manager and Design Engineer for review and approval. Log and track the status of RFP and responses from Contractor, City and Design Engineer.
- Provide recommendation on technical matters as an advocate for the City. Evaluate Contractor's response/proposal for merit, cost, time, accuracy and price practicality. Negotiate with Contractor on City's behalf if required.
- Prepare Change Order and documentation including signatures of Contractor, Design Engineer and Construction Manager for delivery to City.

Testing Laboratory and Results

- Coordinate testing laboratory activities with Contractor's activities. Review test reports for compliance with Contract Documents. Log, track and retain test reports. Review results with Contractor. Monitor any corrective action and re-testing for compliance. Maintain compliance with City's specifications
- Review lab test reports and log any failures.
- Review Invoicing from Laboratory to daily activities.

Project Completion

- Provide list of deliverables for substantial completion walk through/inspection. Schedule and conduct project walk through upon receipt of Contractor's notification of substantial completion. Include City Project Manager, Design Engineer and others as directed. Prepare a list of non-conforming work based on visual inspections. Record and monitor contractor's corrective efforts and schedule. Schedule final completion inspection for any remaining corrections.
- Coordinate and obtain Design Engineer's signature and seal on Substantial Completion certificate and Final Completion and Acceptance certificate.
- Review and compile any Operation and Maintenance documents required from the Contractor – forward to Engineer for review. Review for completeness and accuracy, including; affidavits of final payment, final pay estimates, as built records, redlines and drawings. Once received, notify the Design Engineer and City Project Manager when completed.
- Upon completion of close out items, provide recommendation for City's Substantial Completion/Final Acceptance certificate.
- Provide indexed project files
- Maintain redline plans for as-built or record drawings that will be prepared by the Design Engineer.

Texas Department of Licensing and Regulation Compliance Services

- Attend inspection of improvements by a TDLR Consultant upon completion of construction. Coordinate with the Contractor for repair or reconstruction of non-conforming improvements prior to acceptance by the City. Coordinate and attend necessary follow up inspections.

Conduct Project Close-Out and Warranty Period Services

- Prepare and recommend final payment application. Prepare job record logs transmittals, and correspondence reports in an organized file for delivery to City.
- Consult with City on any potential Warranty items requiring repair or replacement. Schedule, arrange and coordinate a One Year Walk-through of the project to review status of the work 30 days prior to expiration of the One Year Maintenance period.
- Provide staff to conduct and participate in the warranty inspections.
- Prepare list of non-conforming work for presentation to the City Project Manager, Design Engineer and Contractor.
- Oversee repairs for non-conforming work with Contractor.
- Submit final report on completed warranty repairs.

Fee for Services

The Construction Management and Observation services for the five construction projects are based on the Street and Drainage Project Group B Phase 1 and the Sidewalk Project Group D Phase 1 occurring

simultaneously. The Street and Drainage Project Group C Phase 2, Flap Gate Project, and Group D Phase 3 will follow starting in October 2018.

Our fee for the services described is the lump sum amount of below:

Third Party Review Phase Services

• Sidewalk Project Group D Phase 1 (Lump sum amount):	\$10,000
Estimated Construction Cost - \$1 million	
subtotal	\$10,000

Construction Management Phase Services

• Group D Phase 3 Sidewalk Project (Lump sum amount):	
- Construction Management	\$40,300
- Construction Observation	\$63,500
- Material Testing	\$20,000
- Coordination with Urban Forester	\$950
- Coordination and Administration of Management Software	\$1,400
subtotal	\$125,150
TOTAL	\$135,150

A detailed break-down of the proposed fee is provided in the attached EXHIBIT A. The fee includes hourly costs for a project site representative, and supervisory services, and mileage. ARKK Engineers, LLC will submit monthly progress invoices for all work completed to invoice date. Additional services beyond those described in the Scope of Services will be invoiced on the basis of direct labor costs times a factor of 2.99 and direct cost plus 10%. Additional services beyond those described in the Scope of Services for field personnel will be invoiced on the basis of direct labor costs times a factor of 2.70. Mileage will be charged at the prevailing IRS rate. Reimbursable expenses will be charged at cost plus 10%. No additional services will be provided without written authorization from the City of Bellaire.

ARKK Engineers, LLC appreciates the opportunity to submit this proposal and to continue working for the City of Bellaire.

Sincerely,

ARKK Engineers, LLC



James B. Andrews, P.E.

City Engineer

Attachment: Exhibit A

EXHIBIT A
MANHOOR ESTIMATE
Construction Management & Inspection Services
City of Bellaire
Sidewalk Project Group D Phase 3
Design Firm Jones & Carter

DATE: 5/25/2018

		Senior Project Manager	Construction Project Manager	Project Engineer	Inspector	Total Hours	Total Cost
		HOURLY RATE	\$175	\$160	\$115	\$95	
CONSTRUCTION MANAGEMENT & INSPECTION (7 Month Duration)							
1	Attend Pre-bid Meeting		3	3	3	9	\$1,110
2	Prepare Pre- Construction Meeting Agenda		1	2		3	\$390
3	Conduct Pre-Construction Conference	1	2	2	2	7	\$915
4	Prepare & Distribute Preconstruction Meeting Minutes		1	3		4	\$505
5	Prepare Agenda for Progress Meetings		3	7		10	\$1,285
6	Conduct Monthly Progress Meetings		7	14		21	\$2,730
7	Prepare & Distribute Progress Meeting Minutes		7	7		14	\$1,925
8	Submittal Distribution & Follow-up		8	18		26	\$3,350
9	RFI Follow-up & Response		10	22		32	\$4,130
10	Special Field Meetings			13		13	\$1,495
11	Utility Coordination Meetings			3		3	\$345
12	Monitor Construction Schedules	7				7	\$1,225
13	Pay Estimate Verifications & Coordination with Design Engineer		7	14		21	\$2,730
14	Prepare & Process Pay Estimates	1	5	21		27	\$3,390
15	Prepare Monthly Summary Report	7	14			21	\$3,465
16	Change Order preparation & Follow-up Documentation		3	8		11	\$1,400
17	Coordination of Testing Activities			8		8	\$920
18	Preliminary Walk through			3	3	6	\$630
19	Prepare Preliminary Punch List Items		2	3	3	8	\$950
20	Substantial Walk Through		2	2	2	6	\$740
21	Prepare Substantial Walk Through Punch List Items		2	2		4	\$550
22	Verify Completion of Punch List Items			2		2	\$230
23	Final Walkthrough		2	2	2	6	\$740
24	Prepare Final Pay Estimate		2	4		6	\$780
25	Prepare Close-out Packages		2	6		8	\$1,010
26	Budget for Miscellaneous Meetings, Field Visits, Coordination		8	8		16	\$2,200
28	Warranty Walkthrough & Follow-up		2	4		10	\$1,160
	CONSTRUCTION MANAGEMENT SUBTOTAL	16	93	181	19	309	\$40,300
27	Site Observation Services (7 Months @4hrs/day)				606	606	\$57,570
29	Reimbursable Expenses - Mileage/Vehicle charges \$40/Day @ 151 working days						\$6,040
	CONSTRUCTION INSPECTION SUBTOTAL	0	0	0	606	606	\$63,610
Additional Services							
30	Material Testing (Cost +10%)						\$20,000
31	Coordination with Urban Forester (Cost +10%)						\$950
32	Coordination and Administration of Management Software (Cost +10%)						\$1,400
	ADDITIONAL SERVICES SUBTOTAL						\$22,350
	TOTAL FEE						\$126,260

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 16th day of July 2018, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned City Manager, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **ARKK ENGINEERS, LLC**, a corporation, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and provide the following:

Third Party Review and Construction Management Services for
 Group D Phase 3 Sidewalk Project in an amount not to exceed
 \$135,150

in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL** attached hereto and marked "Attachment 1," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

As required by Chapter 2270, Texas Government Code, **CONTRACTOR** hereby verifies that it does not boycott Israel, as defined by Chapter 808, Texas Government Code, and will not boycott Israel through the term of this Agreement.

IN WITNESS WHEREOF, the City Manager of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 18-____, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**, on July 16, 2018.

CITY OF BELLAIRE, TEXAS

Paul A. Hofmann, City Manager
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify and attest that he or she has executed this **Agreement** in his or her capacity as herein stated, for and on behalf of said corporation, and that he or she has authority to do so.

ARKK ENGINEERS, LLC

Printed Name:
Title:

Witness:

Printed Name:
Title:

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM

Department: Public Works

Category: Contract

Department Head: Michael Leech

DOC ID: 2556

SCHEDULED**ORDINANCE (ID # 2556)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Jones & Carter, Inc., for the provision of Design Engineering and Construction Administration services associated with the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk project in an amount not to exceed \$162,040 - Submitted by Michael Leech, Director of Public Works.

Background/Summary:

On November 8, 2016, the City of Bellaire held the Bonds for Better Bellaire 2016 bond election. Proposition 1 for Streets, Drainage and Sidewalks was approved for \$24 million, where \$4 million is dedicated exclusively for new sidewalk construction. A total of 50 blocks of sidewalks are planned with this program. The first sidewalk phase to add new sidewalks near schools is in the bidding process, and the second sidewalk phase to add new sidewalks near the Urban Village Downtown zoning district and City Hall areas is under design.

On tonight's agenda is the third and final sidewalk phase for this program. The sidewalks in this phase continue the effort to install new sidewalks by street block to improve the overall quality and connectivity of the sidewalk system, fill in gaps and update existing sidewalks to meet the Americans with Disabilities Act (ADA) guidelines. Existing sidewalks are replaced if they are not ADA compliant or are in poor condition. Refer to the attached map for reference of the sidewalk locations.

The locations of the sidewalks were identified during the drafting of the Community Pathways Plan. This plan elevates the sidewalk program by recommending connecting all four quadrants in the city through a loop system that provides safe bicycle and pedestrian travel within the city and shows where future efforts outside of the city should be considered. The existing Newcastle Trail, parks, schools, City Hall area, Urban Village Downtown zoning district, the Chevron site are some of the places to connect to inside the city limits. Places such as Brays Bayou, West University Place and the CenterPoint trail, located just outside the Bellaire city limits on the east side of town in Houston, are all places of interest outside of the city limits. This conceptual plan explains that pathways are not sidewalks; pathways are a path that walkers, joggers, strollers, wheelchairs and recreational bicyclists can all access at the same time, at a larger width than sidewalks, all within the city's right of way. An example of an existing pathway is the Newcastle Trail. The sidewalks in this phase are to connect to these future pathways.

Construction for this phase is estimated to begin in the spring of 2019. The sidewalk locations are:

- 3rd Street between Elm Street and Wedgewood Drive
- 4900-5000 Blocks of Wedgewood Drive
- 4900-5000 Blocks of Beech Street
- 4500 Block of Palmetto Street

- 4600 Block of Spruce Street
- 4600 Block of Park Court
- 4700-4800 Blocks of Welford Drive
- 5100-5200 Blocks of Braeburn Drive
- 5300 Block of Patrick Henry Street
- 4500 Block of Magnolia Street
- 4600 Block of Willow Street
- 4600 Block of Cedar Oaks Lane
- 4600 Block of Huisache Street

The Public Works Department recommends Jones & Carter, Inc., for design engineering and construction administration for the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalks project. Of the firms that submitted Statements of Qualifications for the bond program, Jones and Carter, Inc. stood out for their experience with sidewalk and streetscape projects with the Houston Downtown Management District, Greater East End Management District, Buffalo Bayou Partnership and the City of Galveston. The Galveston project was not only a streetscape project but a street reconstruction in an industrial, downtown and residential area.

Previous Council Action Summary:

- January 23, 2017 - City Council approved the sale of the \$33,460,000 General Obligation Bonds.
- February 20, 2017 - A presentation was given to City Council on the master project schedule for the bond program.
- March 20, 2017 - City Council approved the design engineering and construction administration contract for the Group D Phase 1 Sidewalks Project.
- December 4, 2017 - City Council approved the design engineering and construction administration contract for the Group D Phase 2 Sidewalks Project.

Fiscal Impact:

The September 12, 2017 bond sale included \$2,000,000 for sidewalk projects. The design engineering, construction administration, third party plan review, and construction management for the Group D Phase 3 Sidewalk project are all included in this bond sale. The estimated construction cost for this project is \$1 million.

City Attorney Review:

Yes

Recommendation:

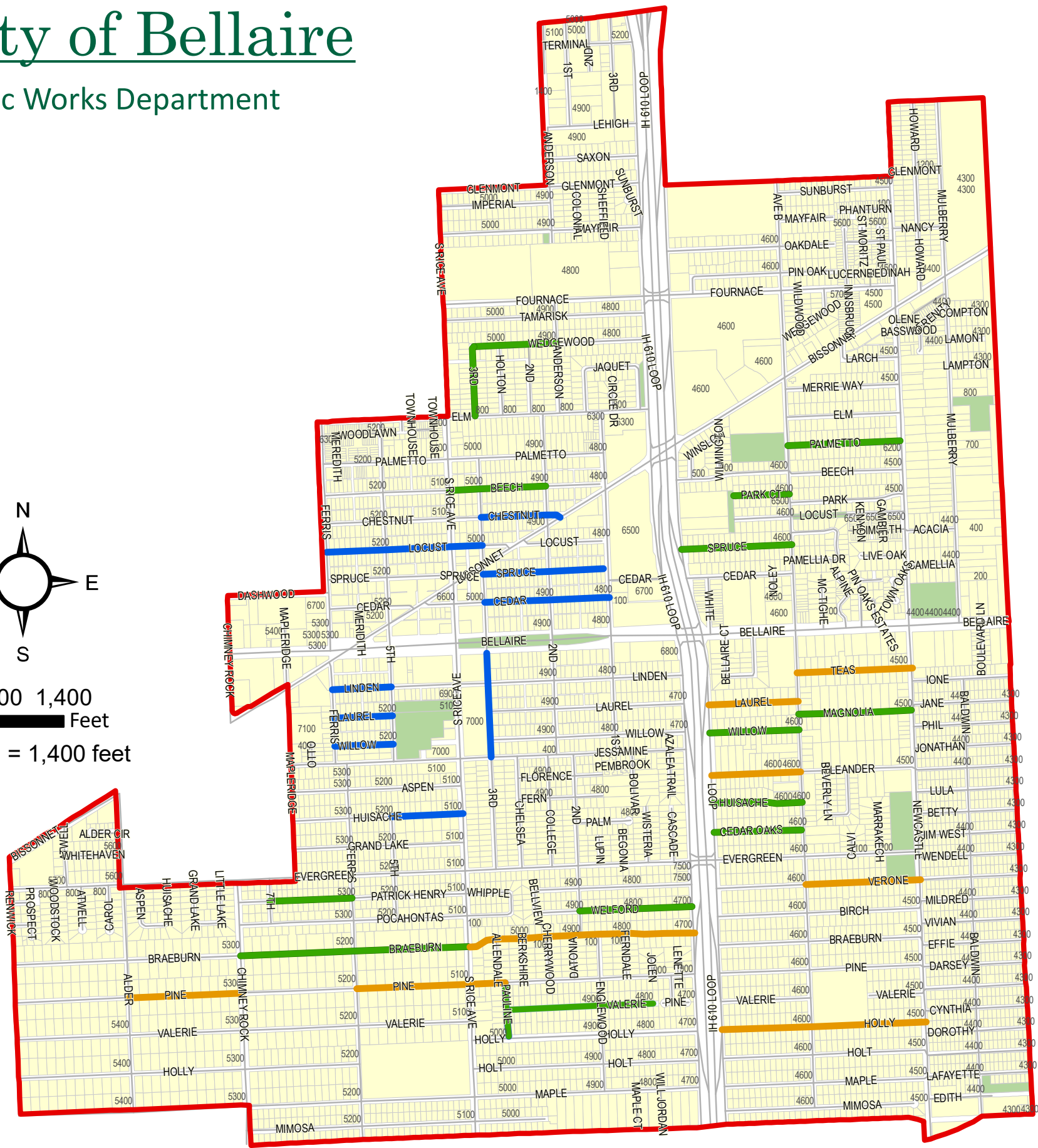
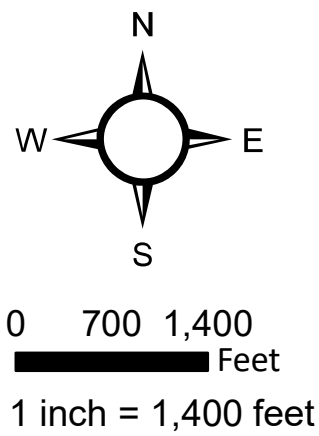
The Public Works Department recommends City Council approval for the Jones & Carter, Inc., contract for design engineering and construction administration services in amount not to exceed \$162,040 for the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk project.

ATTACHMENTS:

- 2016 Bonds for Better Bellaire_Sidewalks (PDF)
- D3 Design and Construction Administration_Jones and Carter (PDF)
- D3 Standard Form of Agreement - Jones and Carter (DOC)
- D3 Jones and Carter Design and CA Ordinance (DOCX)

City of Bellaire

Public Works Department



Map Created: May 25, 2018 by Cristin Emshoff

SIDEWALK PROJECTS

Construction Dates for each Phase Listed Below



City Limits

D1 Sidewalks: Around Schools, Fall 2018

- 4500 Teas
- 4500 Verone
- 4500-4600 Holly
- 4600 Laurel
- 4600 Oleander
- 4800-4900 Valerie
- 4700-5000 Braeburn
- 5000-5100 Pine
- 5300 Pine
- 1000 Pauline

D2 Sidewalks: Urban Village Downtown Zoning District and City Hall Area, Winter 2018

- 5200 Willow
- 5200 Laurel
- 5200 Linden
- 4800-4900 Cedar
- 4800-4900 Spruce
- 5000-5200 Locust
- 5100 Huisache
- 4800-4900 Chestnut
- 3rd Street from Bellaire to Jessamine

D3 Sidewalks: Community Pathways, Spring 2019

- 800 N Third
- 4800-4900 Valerie
- 1000 Pauline
- 4900-5000 Wedgewood
- 4900-5000 Beech
- 4500 Palmetto
- 4600 Spruce
- 4600 Park Court
- 4700-4800 Welford
- 5100-5200 Braeburn
- 5300 Patrick Henry
- 4500 Magnolia
- 4600 Willow
- 4600 Cedar Oaks
- 4600 Huisache



6330 West Loop South, Suite 150
 Bellaire, Texas 77401
 Tel: 713.777.5337
 Fax: 713.777.5976
www.jonescarter.com

April 23, 2018

Mr. Paul A. Hofmann
 City Manager
 City of Bellaire
 7008 South Rice Avenue
 Bellaire, Texas 77401

Re: Professional Engineering Services Proposal for
 BBB 2016 Group D Phase III Sidewalk Project
 City of Bellaire, Texas

Dear Mr. Hofmann:

Jones | Carter (JC) appreciates the opportunity to present this proposal for engineering services in connection with the BBB 2016 Group D Phase III Sidewalk Project in Bellaire, Texas.

Project Understanding

The streets recommended for sidewalk improvements include:

- 3rd Street between Elm Street and Wedgewood Drive
- 4900-5000 Blocks of Wedgewood Drive
- 4900-5000 Blocks of Beech Street
- 4500 Block of Palmetto Street
- 4600 Block of Spruce Street
- 4600 Block of Park Court
- 4700-4800 Blocks of Welford Drive
- 5100-5200 Blocks of Braeburn Drive
- 5300 Block of Patrick Henry Street
- 4500 Block of Magnolia Street
- 4600 Block of Willow Street
- 4600 Block of Cedar Oaks Lane
- 4600 Block of Huisache Street

The sites indicated were chosen by the City of Bellaire and may change based on survey information and/or feedback from the neighborhood meeting. The design of new sidewalks will be in accordance with the standards of the City of Houston and Texas Department of Licensing and Registration (TDLR). In general, all proposed sidewalks will be four feet in width, except where site conditions, such as tree locations, dictate a narrower width. Where necessary, utilities will be adjusted to facilitate the proposed sidewalk.



City of Bellaire BBB 2016 Group D Phase III Sidewalk Project

Page 2

April 23, 2018

Scope of Services

Services to be provided by JC include:

1. Preliminary Design Services (Task 100)
 - a. Develop proposed cross section of new sidewalks
 - b. Identify locations for new and replacement sidewalks
 - c. Contact underground and aerial utilities to identify their facilities
 - d. Identify potential conflicts with existing utilities
 - e. Identify potential alternatives for resolution of conflicts
 - f. Estimate proposed construction costs
 - g. Prepare 30% plans depicting plan view of proposed improvements for City review (11"x17" sheets – 3 hard copies and 1 electronic copy) and incorporate City comments
2. Final Design Services (Task 200)
 - a. Prepare 70% Submittal for City review including the following:
 - i. Cover Sheet
 - ii. Typical Cross Sections
 - iii. Overall Project Layout
 - iv. Plan View Sheets at 1"=20' scale full size (19 sheets)
 - v. Specific Profiles, as needed (2 sheets)
 - vi. Traffic Control Plan
 - vii. Storm Water Pollution Prevention Plan
 - viii. Specification Table of Contents
 - ix. Bid Form
 - x. 70% Cost Estimate
 - xi. Three (3) half-size (11"x17") plan sets plus one (1) electronic PDF copy
 - xii. Assist the City in conducting the neighborhood meeting and prepare schematic roll plots and presentation boards for proposed improvements
 - b. Prepare 95% Submittal for City review including the following:
 - i. Cover Sheet
 - ii. General Notes
 - iii. Typical Cross Sections
 - iv. Overall Project Layout
 - v. Plan View Sheets at 1"=20' scale full size (19 sheets)
 - vi. Specific Profiles, as needed (2 sheets)
 - vii. Traffic Control Plan with Details and Notes
 - viii. Storm Water Pollution Prevention Plan with Details and Notes
 - ix. Tree Protection Plan with Details and Notes
 - x. Standard Construction Details



City of Bellaire BBB 2016 Group D Phase III Sidewalk Project

Page 3

April 23, 2018

- xi. Project Manual with Specification Table of Contents, Bid Form, and Special Specifications
 - xii. Responses to 70% comments
 - xiii. 95% Cost Estimate
 - xiv. Three (3) half-size (11"x17") plan sets plus one (1) electronic PDF copy
 - c. File and Submit 95% drawings to TDLR for review
 - d. Address all comments on 95% submittal and produce full-size, final mylar, signed and sealed drawings
- 3. Bid Phase Services (Task 300)
 - a. Prepare Final Project Manual including the following:
 - i. Administrative Documents
 - ii. Specification Table of Contents
 - iii. Bid Form
 - iv. Special Specifications
 - b. Lead Pre-Bid Meeting with City
 - c. Tabulate bids received and prepare a letter of recommendation
- 4. Construction Phase Services (Task 400)
 - a. Attend Pre-Construction Meeting with the City
 - b. Attend regularly scheduled construction progress meetings (4 maximum)
 - c. Review Contractor submittals
 - d. Respond to Requests for Information from the Contractor
 - e. Participate in the Substantial Completion Walk Through and assist with the preparation of the punch list
 - f. Participate in the Final Completion Walk Through
 - g. Participate in the TDLR inspection
 - h. Prepare record drawings in GIS format based on the Contractor's as-built mark-ups
- 5. Geotechnical Investigation (Task 410)
 - a. Investigate the soil conditions through borings and prepare a geotechnical report with recommendations (by Geotest Engineering, Inc., see attached proposal)
- 6. Urban Forestry (Task 420)
 - a. Evaluate the existing trees and prepare a Tree Preservation Plan with specifications and details as needed (by Koehl Urban Forestry, see attached proposal)
- 7. Surveying Services (Task 500)
 - a. Prepare base map with right-of-way, property ownership, and easement information (not a full abstract)
 - b. Establish apparent right-of way based on using best fit analysis with property corners shown on the base map
 - c. Establish two (2) GPS control points per street to be set outside of the construction area where they are accessible to Contractor



City of Bellaire BBB 2016 Group D Phase III Sidewalk Project

Page 4

April 23, 2018

- d. Provide cross sections at 50-foot intervals maximum identifying all changes in grade, slope, or other topographical features within and 10 feet outside of the right-of-way
- e. Locate all improvements with the project limits including, but not limited to, signs, visible utilities, inverts, trees with size and species, utility markings, curbs, gutters, sidewalks with materials, mailboxes with materials, paving, driveways with materials, etc.
- f. Prepare control sheets for the control points established by GPS methods to be incorporated into the plan sets and will be signed and sealed by an RPLS
- 8. Reimbursables (Task 800)
 - a. Expenses for the project include mileage costs, printing costs, and TDLR Review/Inspection fees.

Proposed Fee

Compensation for services described above will be on a lump sum basis as follows:

<u>Task</u>	<u>Description</u>	<u>Amount</u>
Task 100	Preliminary Design Phase	\$35,000.00
Task 200	Final Design Phase	\$54,000.00
Task 300	Bld Phase Services	\$4,310.00
Task 400	Construction Phase Services	\$13,900.00
Task 410	Geotechnical Investigation (+10% markup)	\$7,260.00
Task 420	Urban Forestry (+10% markup)	\$7,220.00
Task 500	Surveying Services	\$37,850.00
Task 800	Reimbursables	\$2,500.00
Total		\$162,040.00

Special Considerations

This proposal is based on the following special considerations:

- Services requested by the City that are outside the scope of this proposal will be performed on an hourly rate basis in accordance with the enclosed Schedule of Hourly Rates. This schedule is subject to revision January 1st of each year.
- Fees do not include sales taxes that may be imposed.
- The proposed fees shall be considered in their entirety for the scope of services. Should you wish to contract with us for only a portion of the work, we reserve the right to negotiate individual scope items on their own merits.



City of Bellaire BBB 2016 Group D Phase III Sidewalk Project

Page 5

April 23, 2018

4. The proposed fees do not include structural design or extensive replacement of yard drains on adjacent properties.
5. The City will advertise the project for bidding.
6. This proposal shall be valid for sixty days from this date and may be extended upon approval by this office.

Project Schedule

JC will complete the Final Design Phase services defined herein within six (6) months following receipt of the executed contract from the City. Bid Phase services are anticipated to be completed one (1) month following authorization to advertise.

We thank you for the opportunity to submit this proposal and look forward to working with you on this project. Terms and Conditions are attached as Attachment A. Should you have any questions, please call 713.777.5337.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Kristen Hennings'.

Kristen Hennings, P.E.
Senior Project Manager

A handwritten signature in blue ink, appearing to read 'Martin C. Murdock'.

Martin C. Murdock, P.E.
Division Manager

MCM/KH/kll
Attachments

SCHEDULE OF HOURLY RATES

Effective January 2018 - Subject to Annual Revision in January 2019

ENGINEERING PERSONNEL

Engineer I	\$ 88
Engineer II	\$ 94
Engineer III	\$107
Engineer IV	\$115
Engineer V	\$130
Engineer VI	\$145
Engineer VII	\$160
Sr. Project Engineer	\$175
Sr. Project Manager	\$200
Division Manager	\$210
Senior Manager/Regional Manager/Practice Leader	\$225
Corporate Manager	\$250

ELECTRICAL ENGINEERING PERSONNEL

Electrical Engineer I	\$ 94
Electrical Engineer II	\$105
Electrical Engineer III	\$120
Electrical Engineer IV	\$130
Electrical Engineer V	\$140
Electrical Engineer VI	\$155
Electrical Engineer VII	\$170
Sr. Electrical Project Engineer	\$190
Sr. Electrical Project Manager	\$220

CONSTRUCTION PERSONNEL (Includes Mileage)

Project Representative I	\$ 53
Project Representative II	\$ 60
Project Representative III	\$ 70
Project Representative IV	\$ 85
Project Representative V	\$ 95
Project Representative Coordinator	\$100
Project Representative I – Treatment Facilities	\$ 75
Project Representative II – Treatment Facilities	\$ 85
Project Representative III – Treatment Facilities	\$100
Project Representative IV – Treatment Facilities	\$110
Project Representative V – Treatment Facilities	\$125
Project Representative VI – Treatment Facilities	\$135
Project Representative VII – Treatment Facilities	\$150
Construction Manager I	\$ 88
Construction Manager II	\$ 94
Construction Manager III	\$107
Construction Manager IV	\$115
Construction Manager V	\$130
Construction Manager VI	\$145
Construction Manager VII	\$160

OFFICE PERSONNEL

Office Assistant	\$ 35
Engineer's Assistant I	\$ 45
Engineer's Assistant II	\$ 60
Engineer's Assistant III	\$ 75
Engineer's Assistant IV	\$ 86
Admin I	\$ 40
Admin II	\$ 50
Admin III	\$ 65
Admin IV	\$ 73
Admin V	\$ 85

Staff Assistant	\$ 90
Assistant Controller/ Chief Accountant	\$100
Corporate/Project Acct. I	\$ 70
Corporate/Project Acct. II	\$ 85

SURVEYING PERSONNEL

1-Person Field Crew	\$125
2-Person Field Crew	\$160
3-Person Field Crew	\$195
4-Person Field Crew	\$225
Scanner Equipment	\$100
Survey Technician I	\$ 60
Survey Technician II	\$ 75
Survey Technician III	\$ 95
Project Surveyor I	\$ 67
Project Surveyor II	\$ 80
Project Surveyor III	\$ 95
Project Surveyor IV	\$108
Chief of Survey Crews	\$100
Registered Prof. Land Surveyor	\$150
Survey Manager	\$175

DESIGNERS/DRAFTING PERSONNEL

CAD Operator I	\$ 44
CAD Operator II	\$ 52
CAD Operator III	\$ 62
CAD Operator IV	\$ 73
CAD Operator V	\$ 87
Designer I	\$ 84
Designer II	\$ 94
Designer III	\$100
Designer IV	\$110
Designer V	\$120
Designer VI	\$135
GIS Operator I	\$ 65
GIS Operator II	\$ 80
GIS Operator III	\$ 90
GIS Operator IV	\$110
GIS Operator V	\$125

PLANNING PERSONNEL

Planner I	\$ 75
Planner II	\$ 90
Planner III	\$105
Planner IV	\$120
Planner V	\$150



JONES | CARTER

6330 West Loop South, Suite
150
Bellaire, Texas 77401
Tel: 713.777.5337
Fax: 713.777.5976
www.jonescarter.com

SCHEDULE OF REIMBURSABLE EXPENSES

Effective January 2017

Subject to Annual Revision in January 2018

1. Reproduction performed in office

<u>Size</u>	<u>Black & White</u>	<u>Color</u>
8½ x 11 (single-sided)	\$0.05/page	\$.50/page
8½ x 11 (double-sided)	\$0.15/page	\$ 1.00/page
8½ x 14	\$0.15/page	\$.75/page
11 x 17	\$0.20/page	\$ 1.00/page
<u>Large Document Prints/Plots</u>	<u>Black & White</u>	<u>Color</u>
Translucent Bond	\$0.30/sq ft	\$ 3.00/sq ft
Color Bond	\$0.35/sq ft	\$ 4.00/sq ft
Photographic Bond	\$4.00/sq ft	\$ 6.00/sq ft
Vellum	\$1.00/sq ft	N/A
Mylar (4 mil)	\$2.00/sq ft	N/A
<u>Aerial Backgrounds</u>		
All sizes	\$5.00/sheet (plus above sq. ft. cost)	

2. Transportation (mileage): \$0.54/mile

3. Subcontracts and all other outside expenses and fees: Actual cost plus 10% service charge

4. Surveying Expenses

- a. Crew Rates: Includes time charged portal to portal and the first 120 miles of transportation and standard survey equipment
- b. Special Rental Equipment: Actual cost plus 10%
- c. Stakes: Cost plus 10% service charge where an excessive number of wooden stakes or any special stakes are required
- d. Iron Rods and Pipes: Cost plus 10%
- e. All-Terrain Vehicle (ATV): \$150/day
- f. Overnight Stays: \$190/night
- g. Overtime Rates: Jobs requiring work on weekends or holidays billed at 1.5 times the standard rate
- h. Sales Tax: To be paid on boundary-related services.
- i. Deliveries, abstracting services, outside reproduction costs, and other reimbursable expenses charged at cost plus 10%

Final 2017
Standard



GEOTEST ENGINEERING, INC.

Geotechnical Engineers & Materials Testing

5600 Bintliff Drive

Houston, Texas 77036

Telephone: (713) 266-0588

Fax: (713) 266-2977

Proposal No. 1140427799

April 12, 2018

Ms. Kristen Hennings, P. E.
Senior Project Manager
Jones & Carter
6330 West Loop South, Suite 150
Bellaire, Texas 77401

**Reference: Geotechnical Investigation
Sidewalk Installation
Bellaire, Texas**

Dear Ms. Hennings:

In accordance with your e-mail request on February 27, 2018, April 5, 2018 and April 12, 2018, Geotest Engineering, Inc. (Geotest) is pleased to submit this revised proposal for geotechnical investigation of the referenced project. The project includes installation of sidewalks on several streets in the City of Bellaire, to fill in and complete the sidewalk network in the area. Based on the information provided to us we understand that the recommended BBB 2016 Group D Phase III Sidewalks run along streets which are namely Wedgewood Drive, N 3rd Street, Beech Street, Palmetto Street, Park Street, Spruce Street, Willow Street, Magnolia Street, Huisache Street, Cedar Oaks, Welford Drive, Braeburn Drive and Patrick Henry Street.

Purpose and Scope

The purpose of this investigation is to evaluate the soil and water level conditions and to develop geotechnical recommendations for the referenced project. The scope of services is based on the information provided to us through your email on February 27, 2018, April 5, 2018 and April 12, 2018 and our conversation on February 28, 2018 and consists of the following:

- Calling Lonestar 811 and coordinating with utility locators to get areas for the proposed boring locations cleared.
- Coring the existing concrete pavement for boring access where required.
- Drilling and sampling:
 - A total of fourteen (13) soils borings each to a depth of 5 feet along the proposed alignment.

The boring spacing is approximately 1000 feet.

The Proposed Boring Program is shown on Attachment No. 1.

Ms. Kristen Hennings, P. E.
Page 2

Proposal No. 1140427799

April 12, 2018

- Grouting all boreholes using cement bentonite grout after completion of drilling and water level measurements.
- Perform laboratory tests on representative soil samples to evaluate the engineering properties of the soils.
- Perform engineering analyses to develop geotechnical recommendations for concrete pavement thickness and subgrade stabilization for proposed sidewalks.
- Submit a final geotechnical investigation report containing a plan showing the locations of the borings and recommendations as outlined above.

Schedule and Fees

We should be able to start field work within one (1) week after receiving your written authorization or one (1) week after staking the borings, whichever is latest. The field work will be completed in about two (2) days, barring bad weather. The laboratory tests will be completed in about one (1) week. The complete geotechnical report, which will include field and laboratory data and design recommendations, will be submitted in about five (5) weeks after receiving the written authorization.

Based on the scope of work outlined above, the cost of the field investigation, laboratory testing, engineering analyses, and a final complete geotechnical report will be a lump sum of: \$7,258.00 (See Attachment 2 for Cost Breakdown).

We appreciate the opportunity to submit this proposal. Formal authorization is required for our services. This may be provided by signing in the space provided below and returning one copy for our files.

Very truly yours,
GEOTEST ENGINEERING, INC.
TBPE Firm Registration No. F-410

B.C. K

Mohan Ballagere, P.E.
Vice President

MB\ego

Copies Submitted: (1-PDF)

Enclosures: Attachment No. 1 - Proposed Boring Program

Attachment No. 2 – Cost Breakdown

PC38\Geotechnical\Proposals\40427799R1.DOC

ACCEPTED BY: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

Geotechnical Investigation
Sidewalk Installation
Bellaire, Texas

Proposal No. 1140427799

**Attachment No. 1
PROPOSED BORING PROGRAM**

Street Name	Approximate Length of street (feet)	Proposed Boring		
		Number	Depth (feet)	Footage (feet)
Wedgewood Drive/ N 3rd Street	1250/ 770	1	5	5
Beech Street	660	1	5	5
Palmetto Street	1300	1	5	5
Park Street	500	1	5	5
Spruce Street	980	1	5	5
Willow Street	970	1	5	5
Magnolia Street	1235	1	5	5
Huisache Street	880	1	5	5
Cedar Oaks	920	1	5	5
Welford Drive	1250	1	5	5
Braeburn Drive	2480	2	5	10
Patrick Henry Street	1200	1	5	5
Total		13		65

Geotechnical Investigation
Sidewalk Installation
Bellaire, Texas

Proposal No.: 1140427799

**Attachment No. 2
COST BREAKDOWN**

	<u>QUANTITY</u>	<u>UNIT RATE</u>	<u>COST</u>
Engineering Services			
Sr Engineer	2 hrs.	\$150.00	\$300.00
Project Engineer	4 hrs.	\$105.00	\$420.00
Staff Engineer	16 hrs.	\$83.00	\$1,328.00
Support Personnel (Drafting, Word Processing)	4 hrs.	\$36.00	\$144.00
		Subtotal	\$2,192.00
Subsurface Field Investigation			
Mobilization/Demobilization of Truck Mounted Drill Rig and Crew	1 ea.	\$340.00	\$340.00
Drilling and Continuous Sampling, Truck Mounted Rig, from 0- 20 feet	65 ft.	\$21.00	\$1,365.00
Grouting of Completed Bore Holes	65 ft.	\$7.00	\$455.00
Utility Clearance, Marking Borings, Drilling and Field Coordination	12 hrs.	\$65.00	\$780.00
Vehicle Charge (field coordination and water level readings)	6 hrs.	\$10.00	\$60.00
Concrete Coring (4" Diameter up 6" Thickness)	6 ea.	\$90.00	\$540.00
Traffic Control Cost	1 day	\$550.00	\$550.00
		Subtotal	\$4,090.00
Laboratory Tests			
Liquid and Plastic Limits	7 ea.	\$60.00	\$420.00
Moisture Content	26 ea.	\$9.00	\$234.00
Percent Passing No. 200 Sieve	7 ea.	\$46.00	\$322.00
		Subtotal	\$976.00
Total			\$7,258.00

Attachment: D3 Design and Construction Administration_Jones and Carter (2556 : Award Group D Phase 3 Sidewalk Design and Construction



April 13, 2018

Ms. Kristin L. Landry, P.E.
Jones Carter
6330 West Loop South, Suite 150
Houston, Texas 77401

Re: Proposal for Urban Forestry Consulting Services on the City of Bellaire, Better Bellaire Sidewalk Projects, Group D, Phase III Sidewalk Improvements.

Dear Ms. Landry,

As per your request, C.N. Koehl Urban Forestry, Inc. proposes to provide technical assistance for tree preservation/protection during design phase of the City of Bellaire, Better Bellaire Sidewalk Projects, Group D, Phase III Sidewalk Improvements (approximately 14,775 l.f. of ROW). Our tree preservation planning will help to ensure long term tree survival and continued growth, and address trees that could lose too much structural root system, jeopardizing their structural integrity, which would create liabilities. We look forward to providing you and the City of Bellaire the technical assistance needed for successful tree preservation. We are willing to provide services in whatever capacity you and the City deem appropriate, however, the following scope of services has worked well on similar projects in the past.

PHASE 2 – SERVICES FOR PROJECT DESIGN

Field Evaluation/Site Visit

We will walk each street where construction is proposed to evaluate the specific impacts of proposed construction design and the preservation feasibility of each tree. We will confirm the surveyed location of each tree and approximately locate any trees that may be impacted that were not picked up by surveyor. Proposed construction activity adjacent to each tree will be evaluated to determine impacts on long-term tree survival and structural integrity. The field evaluation/site visit will be scheduled in conjunction with our 90% Tree Preservation Plan.

Fee for Field Evaluation/Site Visit

11.0 hours @ \$110.00/hour\$1,210.00

70% Submittal Tree Preservation Plan

The plan drawings, provided by the engineer, will be reviewed prior to the 70 percent submittal, to determine treatment for each tree. Each tree will be numbered on the drawings. A tree treatment schedule will list each tree by number, species, diameter, condition, and recommended treatment. Each tree (public and private) adjacent to construction activity will be evaluated to ensure that construction activity will not destroy

too much of the structural root system. Destroying too much of the structural root system leaves the tree unstable, which could create liabilities. Should we find any conflicts with proposed construction or any liability issues we will make recommendations for minor design changes or for removal of the tree. Recommendations for minor design changes, such as using maximum sidewalk slope or alternative sidewalk surface will be redlined on plan and profile drawings copied to our Tree Submittal Form with a brief description of recommended changes and e-mailed to your office. Design change recommendations can then be reviewed by engineer and client to determine feasibility.

After we receive your comments on our design change recommendations we will develop an Autocad drawn tree protection plan which will identify the mitigative and protective treatments needed to ensure long term tree survival. Plan drawings, provided by the engineer, will be used to indicate each tree by number, and exact location of preservation treatments (root pruning trench, alternative sidewalk surfaces, checker plate sections, etc.). A specification, addressing tree protection, will be provided to address all recommendations made in the treatment schedule and on the plans. Details for tree treatments will be included in the tree protection plan. Quantity totals and cost estimates for each tree treatment will be provided. The 70% tree protection plan, specifications, and quantity totals and cost estimates will be emailed to you so that your staff may use the specs and quantity estimates as needed and plot the tree protection plan as it is needed. The tree protection plan will include our logo with a signature line, which we can sign at the mylar stage. The 70% tree protection plan, specifications and quantity/cost estimate can be included in your 70% submittal so that the City's staff can review our plan and provide comments prior to the final submittal. We will need 16-18 business days to complete the field evaluation and 70% tree protection plan.

Fee for 70% Evaluation/Plan

26.0 hours @ \$110.00/hour..... \$2,860.00

90% Evaluation/Tree Preservation Plan and Specifications

We will review the construction design between the 70% and 90% submittal, following comments from the City on recommendations made in the 70% submittal, to ensure that any design changes that may have been made are incorporated into the final tree protection plan. Changes necessary to the tree protection plan will be completed in the DWG drawings and resubmitted to engineer for final plotting. Quantity/Cost estimates, and specifications will be finalized and forwarded to engineer for inclusion in project. We will need 3-5 business days to complete the Final Evaluation and Plan.

Fee for 90% Tree Preservation Plan and Specifications

7.0 hours @ \$110.00/hour\$770.00

Final Evaluation/Tree Preservation Plan and Specifications

We will review the construction design just prior to the final submittal, following comments from the City on recommendations made in the 90% submittal, to ensure that any design changes that may have been made are incorporated into the final tree protection plan. Changes necessary to the tree protection plan will be completed in the

Ms. Kristin Landry, P.E.
 Bellaire Walks Forestry Proposal
 Page 3 of 4

DWG drawings and resubmitted to engineer for final plotting. Quantity/Cost estimates, and specifications will be finalized and forwarded to engineer for inclusion in project. We will need 3-5 business days to complete the Final Evaluation and Plan.

Fee for Final Tree Preservation Plan and Specifications
 7.0 hours @ \$110.00/hour\$770.00

Drafting AutoCAD (DWG) files of Tree Preservation Plan

We do have AutoCAD capabilities and will provide a CAD drawn document. We will need the electronic files of proposed construction in DWG format. We will use the project plan sheet layout as provided from engineer. Tree treatment schedule will be included on a separate sheet which will call out treatments for each specific tree. We anticipate 14 plan sheets as included in the Civil drawings provided. Two sheets with tree treatment schedule & project details will also be included, which would give us a total of 16 sheets. The drawings will be emailed or uploaded to FTP site, so that you may plot the files as you need them. CAD drafting will be completed in conjunction with the Preliminary and Final Plans. No additional time required.

Fee for Drafting DWG files of the Tree Preservation Plan
 19.0 hours @ \$50.00/hour\$950.00

Total Phase 2 Fees

Urban Forestry Services for development of Tree Protection Plan.....\$5,610.00

Drafting Services Fee for DWG files.....\$950.00

Total Fee for CAD drawn Tree Protection Plan.....\$6,560.00

We have utilized the services contained in this proposal on similar projects for The City of West University Place Infrastructure Replacement Program, City of Houston Neighborhood Street Reconstruction Program, City of Houston Surface Water Transmission Program, City of Missouri City Street Reconstruction, City of Friendswood Street Reconstruction, City of Piney Point Street Reconstruction, City of Humble Street Reconstruction, City of Texas City Street Reconstruction, City of Southside Place Street Reconstruction and numerous City of Houston waterline and sewer projects in the past.

It is our goal to provide you the most effective, efficient, and value-added services we can provide. We are willing to provide services in whatever capacity you deem appropriate, be it all services outlined herein, or a desired few. All fees included in this proposal should be considered not to exceed fees, as we will invoice only for time and mileage needed in each step. Time will be invoiced at \$110.00/hour for Urban Foresters and \$50.00/hour for draftsman, with mileage at \$0.50/mile.

If this proposal meets with your approval and you would like to retain our services, please forward your standard agreement or a notice to proceed, and we will schedule the work to meet your project submittals. We greatly appreciate the opportunity

Ms. Kristin Landry, P.E.
Bellaire Walks Forestry Proposal
Page 4 of 4

to present this proposal and look forward to working with you on this project. If you have any questions or would like to make any changes, please do not hesitate to call me or Craig at 281-391-0022.

Respectfully submitted,

A handwritten signature in blue ink that reads "Craig N. Koehl". The signature is fluid and cursive, with the first name "Craig" being more prominent than the last name "Koehl".

Craig N. Koehl
Urban Forestry Consultant

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 16th day of July 2018, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned City Manager, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **JONES AND CARTER, INC**, a corporation, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and provide the following:

Design Engineering and Construction Administration Services
 for the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk
 Project in an amount not to exceed \$162,040

in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL** attached hereto and marked "Attachment 1," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

As required by Chapter 2270, Texas Government Code, **CONTRACTOR** hereby verifies that it does not boycott Israel, as defined by Chapter 808, Texas Government Code, and will not boycott Israel through the term of this Agreement.

IN WITNESS WHEREOF, the City Manager of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 18-____, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**, on July 16, 2018.

CITY OF BELLAIRE, TEXAS

Paul A. Hofmann, City Manager
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out,
does certify and attest that he or she has executed this **Agreement** in his or her capacity as
herein stated, for and on behalf of said corporation, and that he or she has authority to do so.

JONES AND CARTER, INC

Printed Name:
Title:

Witness:

Printed Name:
Title:

City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, A STANDARD FORM OF AGREEMENT WITH JONES AND CARTER, INC, FOR THE PROVISION OF DESIGN ENGINEERING AND CONSTRUCTION ADMINISTRATION SERVICES ASSOCIATED WITH THE BONDS FOR BETTER BELLAIRE 2016 GROUP D PHASE 3 SIDEWALK PROJECT, IN AN AMOUNT NOT TO EXCEED \$162,040.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with Jones and Carter, Inc., in a form as attached hereto and marked Exhibit "A," for the provision of design engineering and construction administration services associated with the Bonds for Better Bellaire 2016 Group D Phase 3 Sidewalk Project, in an amount not to exceed \$162,040.

PASSED and **APPROVED** this 16th day of July, 2018.

(SEAL)

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

SIGNED:

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM

Alan P. Petrov
City Attorney

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Parks, Recreation and Facilities
Category: Purchase
Department Head: Karl Miller
DOC ID: 2548 C

SCHEDULED**INFORMATION ITEM (ID # 2548)****Item Title:**

Consideration of and possible action on a recommendation from the Parks, Recreation and Facilities Department to award a contract to Playgrounds Today Inc., through the utilization of the State of Texas, Local Government Purchasing Cooperative program, Harris County Department of Education, Choice Partners, for the procurement of playground equipment to replace the current equipment located in Ware Family Park, 800 Jaquet, Bellaire, Texas 77401, in an amount not to exceed \$69,725 and on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement for said equipment in an amount not to exceed \$69,725 - Submitted by Karl Miller, Director of Parks, Recreation, and Facilities.

Background/Summary:

As amended on September 21, 2015, the City of Bellaire Comprehensive Plan includes the Parks Master Plan, which identifies the need to replace the playground at Ware Family Park. This project was also identified and funded in the FY18 Capital Improvement Program as part of a five year Capital Improvement Program to improve the quality and safety of the play features within the City of Bellaire parks.

During the November 15, 2017, Parks and Recreation Advisory Board meeting, the Board Chair, Sharon Veldman, led a discussion regarding the replacement of playground equipment. At the conclusion of the discussion the board voted unanimously to appoint a subcommittee to determine the needs and location of new playground equipment. The subcommittee was comprised of two Parks Board members (Sharon Veldman and Julie McNee), two members from Patrons for Bellaire Parks (Winn Frazier and Kristi Coffey) and three City of Bellaire personnel (Karl Miller, Cheryl Bright and Buster Adams). The board felt it was important that Patrons for Bellaire Parks be involved with the planning process due to their desire to assist the City with making improvements to City parks and facilities. After several meetings, the subcommittee came back to the Parks Board with a recommendation that the Board should focus on "pocket parks", which are smaller neighborhood parks, with an overall theme of Exploring Imagination, Exploring Senses and Exploring Learning, and also recommended that the Ware Family Park playground be replaced since that was one of the oldest playgrounds in the park system and staff was struggling to find replacement parts. The subcommittee also proposed that any new playgrounds should meet at least one of the following goals: Multi-generational, Interactive and Imagination Based Play, Educational, All Abilities, Experiential, and/or Green (environmentally friendly).

After a thorough discussion, the Advisory Board voted unanimously to replace the current play equipment located in Ware Family Park and supported the direction of the subcommittee's recommendation.

On May 16, 2018, staff provided the Advisory Board with two different playground renderings for discussion. The renderings included amenities that met the overarching theme of exploring imagination, senses and learning, while providing play opportunities for

pre-school age children ages 2-5, as well as school age children ages 5-12. The Board provided direction to the members of the subcommittee at which point staff coordinated meetings with a Playgrounds Today Inc. (PTI), representative to finalize the Board's desire for a new playground.

During the June 20, 2018, Advisory Board meeting, staff brought forth the subcommittee's playground recommendation which was unanimously supported by the Board at a cost of \$69,725.00. This cost included the purchase and installation of the equipment and the safety surface. City staff will provide demolition of the current equipment and ground preparation.

The equipment being recommended is centered around the theme of "colors" and provides an enhanced experience for children that includes a wide range of play feature components to meet the goals and objectives identified by the sub-committee and the Parks Board: Imagination, Sensory, Learning, Interactive, Educational, All Ability Levels, Experiential and Environmentally Friendly (recycled plastics). The new playground will also provide various levels of challenges and opportunities to strengthen children, while also providing creative play at high and low levels throughout the structures.

PTI is a well-established Houston based company that has provided a wide variety of play features and park amenities throughout the State of Texas. PTI is a member of the State of Texas, Local Government Purchasing Cooperative procurement program, Harris County Department of Education, Choice Partners, which is authorized by the State of Texas to secure procurement options on behalf of municipal agencies to streamline the purchasing process by securing pricing and entering into contractual agreement with the authorized vendors on behalf of municipal agencies. PTI is also a certified Historically Underutilized Business (HUB) and has provided numerous park services to the City of Bellaire in the past.

Previous Council Action Summary:

During the FY18 budget process, the City Council of the City of Bellaire allocated \$100,000.00 in the Capital Budget for various park amenity improvements including but not limited to: playgrounds, shade structures, picnic tables, trash and recycle containers, grills, etc.

Fiscal Impact:

\$100,000 was allocated in the FY 2017-2018 Capital Improvement Plan for park amenities. This past winter, with the support of the Parks and Recreation Advisory Board and through the authorization of the City Manager, staff spent \$27,354.00 for the purchase of trash and recycling enclosures for City Parks. This left \$72,646.00 of the allocation, of which \$70,000.00 is designated for playground replacement.

City Attorney Review:

The City Attorney has reviewed the proposed purchase agreements and ordinance.

Recommendation:

It is the recommendation of Karl Miller, Director of Parks, Recreation and Facilities, that the City Council of the City of Bellaire authorize the City Manager of the City of Bellaire to enter into an agreement for an amount not to exceed \$69,725.00 for the purchase of playground equipment to be erected in Ware Family Park, through the State of Texas, Local Government Purchasing Cooperative program, Harris County Department of Education, Choice Partners program.

ATTACHMENTS:

- 2018 Jambette Warranty
- Standard Form of Agreement - Playgrounds Today Inc. (DOCX)
- Ordinance - Playgrounds Today Inc - Ware Family Park equipment-installation (DOCX)
- Ware Family Park Final Design 071018 (PDF)
- Proposal PTI (PDF)

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 16th day of July 2018, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned City Manager, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY,**" and **PLAYGROUNDS TODAY, INC.**, a corporation, hereinafter referred to as "**CONTRACTOR.**"

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and provide the services described as follows:

Procurement and installation of a custom playground structure at
 Ware Family Park, 800 Jaquet, Bellaire, Texas 77401, in an amount
 not to exceed \$69,725

in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL** attached hereto and marked "Attachment 1," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

As required by Chapter 2270, Texas Government Code, **CONTRACTOR** hereby verifies that it does not boycott Israel, as defined by Chapter 808, Texas Government Code, and will not boycott Israel through the term of this Agreement.

IN WITNESS WHEREOF, the City Manager of the **CITY OF BELLAIRE, TEXAS**, as attested

to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 18-____, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**, on July 16, 2018.

CITY OF BELLAIRE, TEXAS

Paul A. Hofmann, City Manager
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan P. Petrov, City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify that he or she has executed this **Agreement** in his or her capacity as herein stated, for and on behalf of said corporation, and that he or she has authority to do so.

PLAYGROUNDS TODAY, INC.

Joanis Riebl, Owner
Playgrounds Today, Inc.

ORDINANCE NO. 18-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT BY AND BETWEEN PLAYGROUNDS TODAY, INC., AND THE CITY OF BELLAIRE, TEXAS, FOR THE PROCUREMENT AND INSTALLATION OF PLAYGROUND EQUIPMENT FOR WARE FAMILY PARK, 800 JAQUET, BELLAIRE, TEXAS 77401, IN AN AMOUNT NOT TO EXCEED \$69,725.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager and City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement by and between Playgrounds Today, Inc., and the City of Bellaire, Texas, in a form as attached hereto and marked "Exhibit A," for the procurement and installation of playground equipment for Ware Family Park, 800 Jaquet, Bellaire, Texas 77401, in an amount not to exceed \$69,725.00.

PASSED and **APPROVED** this 16th day of July 2018.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney



PTI sports & recreation
CONSTRUCTION



Attachment: Ware Family Park Final Design 071018 (2548 : Purchase of Playground Equipment for Ware Family Park)

Jambette.com

PTI sports & recreation
CONSTRUCTION
Jambette



#	- DESCRIPTION -
1	3' Transfer station (44)
2	Leaves Steering Wheel (Safety railing)
3	Telescope (Safety railing)
4	Leaf Top
5	Leaf Ornament (5 dia.post)
6	3' Curved Slide
7	3' Steep double slide
8	3' Neo climber
9	Cora climber (Ø5.0" post)
10	Manipulating gear pannel (44)
11	Engraved Mushroom Panel (44)
12	Texture panel (44)
13	Manipulating marble pannel (44)
14	Leaf bench (44)
15	Caracters Panel (44)



H.1.b.3.d

Jambette

700, Des Calfats, Lévis, Qc, G6Y 9

(877) 363-2687

Customer:

PTI - SPORTS &
RECREATION CONSTRUCTION
CITY OF BELLAIRE

Product(s)

Isometric View

Products:

Playstructure
(J3-18297-5HA)

Capacity: 56 Childrens
18 Months - 5 Years

Fall height 74"/1.9m

Drawn by: M.E.L.

Date: 09

700, Des Calfats, Lévis, Qc, G6Y 9
(877) 363-2687

Customer:
PTI - SPORTS &
RECREATION CONSTRUCTION
CITY OF BELLAIRE
OPTION 3 - REVISION 1

Product(s)
Isometric View

Products:

Playstructure
(M-18109-5HAB)



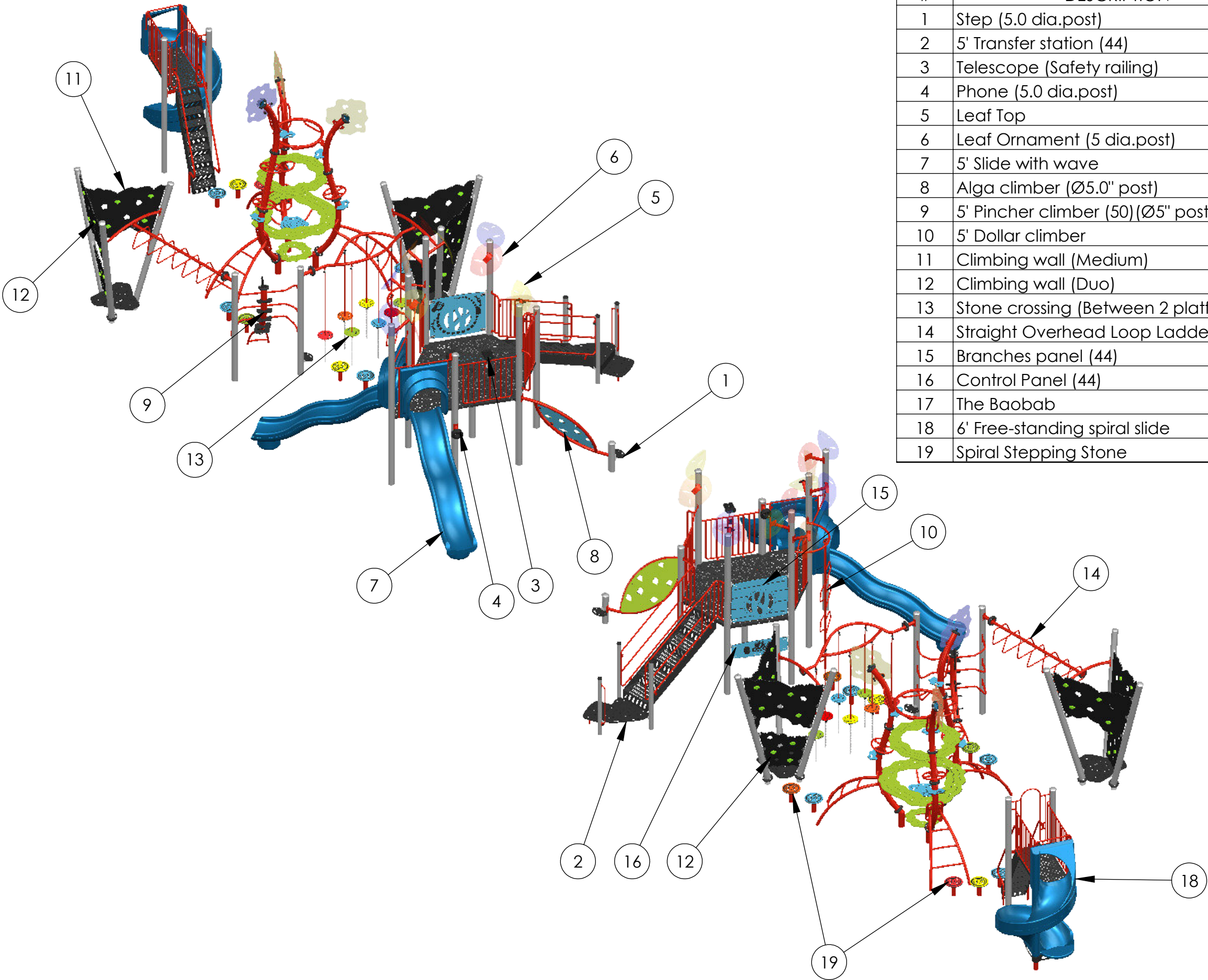
Capacity: 81 Childrens
5 - 12 Years

Fall height 98"/2.5m

Drawn by: M.B.

Date: 08 **Packet Pg.** 255

#	- DESCRIPTION -
1	Step (5.0 dia.post)
2	5' Transfer station (44)
3	Telescope (Safety railing)
4	Phone (5.0 dia.post)
5	Leaf Top
6	Leaf Ornament (5 dia.post)
7	5' Slide with wave
8	Alga climber (Ø5.0" post)
9	5' Pincher climber (50)(Ø5" post)
10	5' Dollar climber
11	Climbing wall (Medium)
12	Climbing wall (Duo)
13	Stone crossing (Between 2 platforms)
14	Straight Overhead Loop Ladder
15	Branches panel (44)
16	Control Panel (44)
17	The Baobab
18	6' Free-standing spiral slide
19	Spiral Stepping Stone





Proposal

Date	Proposal No.
6/14/2018	45049

Name/Address
City of Bellaire Buster Adams 7008 5th Street Bellaire, Texas 77401

Ship To
City of Bellaire Buster Adams Ware Family Park 6200 West Loop S. Bellaire, TX 77401

Description	Total
Choice Partners Contract Number: 17/018CG-03 Gametime Equivalent Option:	15,500.00
ADA Playground, J3-18256-5HA Playstructure	
ADA Playground 2, M-18102-5HAB	35,050.00
Creative Space x 2	3,200.00
Freestanding service station panel	
Freestanding find the pair panel	
Xyra 35	
IPEMA Certified Engineered Wood Fiber (EWF) with Geo Textile Mat Installed	3,940.00
-IPEMA certified to provide fall height protection per ASTM F1292-09	
-Wheel chair accessible per ASTM F1951-99	
ADA Half Ramp	625.00
Installation-	14,900.00
Installation of Above Equipment & Surfacing Only; No other site work, demolition or concrete work included. Acquisition of any and all permits is the sole responsibility of the customer. Standard installation does not include any extra or additional machinery, drillers, etc., for rock excavation. If rock conditions are encountered, additional charges will apply.	
Shipping & Handling	3,300.00
Subtotal	76,515.00
Discount	-6,790.00
	Total

Attachment: Proposal PTI (2548 : Purchase of Playground Equipment for Ware Family Park)

ACCEPTANCE: The undersigned ("Purchaser") by execution hereof accepts this document and all of its form and conditions contained herein as a binding contract

Signature

*HUB Certified Vendor*TIPS Member*BuyBoard*Region 7 Coop*TRAPS Member
State of Texas Purchasing Coop-CMBL Harris County Department of Education Coop



Proposal

Date	Proposal No.
6/14/2018	45049

Name/Address
City of Bellaire Buster Adams 7008 5th Street Bellaire, Texas 77401

Ship To
City of Bellaire Buster Adams Ware Family Park 6200 West Loop S. Bellaire, TX 77401

Description	Total
<p>Notes: Pricing is for purchasing through a purchasing co-op such as TIPS or Buyboard</p> <p>Excludes: -All state and local sales taxes, bonds, permits, fees or licenses -Contingencies -Insurance above standard policy limits -Engineering -Drainage above initial bid -Seeding or Sodding -Any site work or land leveling above initial bid -Any testing or special inspections -Any allowances -Any item not listed in inclusions above</p> <p>Thank you for the opportunity to submit this proposal, please let me know if you have any questions.</p>	
	Total \$69,725.00

Attachment: Proposal PTI (2548 : Purchase of Playground Equipment for Ware Family Park)

ACCEPTANCE: The undersigned ("Purchaser") by execution hereof accepts this document and all of its form and conditions contained herein as a binding contract

Signature _____

*HUB Certified Vendor*TIPS Member*BuyBoard*Region 7 Coop*TRAPS Member
State of Texas Purchasing Coop-CMBL Harris County Department of Education Coop

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Finance Administration
Category: Ordinance
Department Head: Terrence Beaman
DOC ID: 2536

SCHEDULED**ACTION ITEM (ID # 2536)**

Item Title:

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, calling a public hearing before the City Council of the City of Bellaire, Texas, on Monday, August 13, 2018, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411, on the proposed budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2018, and ending September 30, 2019 - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

Consideration and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas calling a public hearing before the City Council of the City of Bellaire, Texas, on Monday, August 13, 2018 at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 S. Rice Avenue, Bellaire, Texas, for the purpose of hearing any and all persons desiring to be heard on or in connection with the proposed budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2018 and ending September 30, 2019.

Previous Council Action Summary:

None

Fiscal Impact:

None

Recommendation:

City Council to call a public hearing for the proposed FY 2019 Budget.

ATTACHMENTS:

- Notice of Public Hearing (Budget for FY 2019) (DOC)
- Ordinance Calling Public Hearing for Budget FY 2019 (DOC)

City of Bellaire

NOTICE OF PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE CITY OF BELLAIRE, TEXAS FISCAL YEAR 2019

NOTICE IS HEREBY GIVEN that the City Council of the City of Bellaire, Texas (City), has called, by Ordinance No. 18-, a public hearing before the City Council of the City of Bellaire, Texas, to receive written and oral comments on the City's proposed budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019 (i.e., FY 2019). Said hearing is scheduled for Monday, August 13, 2018, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401.

The FY 2019 proposed budget document is based on information available to the City at the time the FY 2019 proposed budget document was filed with the City Clerk's Office on Friday, July 13, 2018.

The proposed budget document is available for review in the City Clerk's Office, City Hall, 7008 South Rice Avenue, Bellaire, Texas, Monday through Friday from 8:00 a.m. until 5:00 p.m., except for holidays. A copy is also available for review in the Bellaire City Library, 5111 Jessamine Street, Bellaire, Texas, and on the City's website at www.bellairetx.gov

Written comments may be submitted to the City Clerk prior to the public hearing. Such comments should be addressed as follows: Tracy L. Dutton, City Clerk, City of Bellaire, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, CALLING A PUBLIC HEARING BEFORE THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, ON MONDAY, AUGUST 13, 2018, AT 6:00 P.M. IN THE COUNCIL CHAMBER, FIRST FLOOR OF CITY HALL, 7008 SOUTH RICE AVENUE, BELLAIRE, TEXAS 77401-4411, ON THE PROPOSED BUDGET FOR THE CITY OF BELLAIRE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; AND DECLARING THAT ALL NECESSARY NOTICES BE PUBLISHED AS REQUIRED BY LAW.

WHEREAS, the City Council of the City of Bellaire, Texas, desires to designate a date, time, and place for a public hearing to receive written and oral comments on the City of Bellaire, Texas, proposed budget for the fiscal year beginning October 1, 2018, and ending September 30, 2019; **NOW, THEREFORE**,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

1. **THAT** the City Council of the City of Bellaire, Texas, hereby calls a public hearing to be held on the 13th day of August, 2018, at 6:00 p.m. in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411, at which date, time, and place any and all persons desiring to be heard will be heard on or in connection with the adoption of the proposed budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2018, and ending September 30, 2019.

2. **THAT** the City Clerk of the City of Bellaire, Texas, is hereby directed by the City Council of the City of Bellaire, Texas, to publish a notice of said hearing in a newspaper of general circulation in accordance with the *Texas Local Government Code* and the *Charter of the City of Bellaire, Texas*, as amended November 2017.

PASSED, APPROVED and ADOPTED this 16th day of July, 2018.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: Ordinance Calling Public Hearing for Budget FY 2019 (2536 : Call Public Hearing for FY 2019 Proposed Budget)

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Finance Administration
Category: Resolution
Department Head: Terrence Beaman
DOC ID: 2603

SCHEDULED**RESOLUTION (ID # 2603)****Item Title:**

Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, ratifying and approving participation by the City of Bellaire, Texas, in Sourcewell (formerly known as National Joint Powers Alliance), a cooperative purchasing program, for the purpose of engaging in cooperative purchasing contracts for products and services with in-state or out-of-state public agencies, and authorizing the City Manager of the City of Bellaire, Texas, to execute an agreement with Sourcewell for the purchase of products and services - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

Sourcewell is a purchasing cooperative that offers access to competitively procured purchasing contracts to its membership. In 1978, Sourcewell, formerly known as the National Joint Powers Alliance® (NJPA), was authorized by state law as an Educational Cooperative Service Unit (Service Cooperative #924) to serve education and government entities with solutions, as outlined in Minn. Stat. 123A.21, which are more efficiently delivered cooperatively than individually. As a service cooperative, Sourcewell is a governmental unit of the State of Minnesota, and all of their employees are government employees.

Membership in a purchasing cooperative offers the following benefits:

- Reduced administrative efforts
- Simplified procurement processes
- Access to quality contracts and qualified vendors
- Receive services and products faster
- Competitive volume pricing rate

Some of the many items that can be acquired through Sourcewell are:

- Roadway Maintenance Equipment
- Emergency Vehicles, Fire Trucks, and Equipment
- Furniture and Storage Solutions
- Office Equipment
- Leasing and Financing
- Park and Shade Structures
- Professional Sewer, Water, and Industrial Inspection Cameras

By being a member of Sourcewell, it provides the City with another source to use for purchasing. As a member, the City will be able to utilize a contract with Krueger International, Inc. (KI) for the purchase of office furniture for the new City Hall/Civic Center and Police/Court Building. By using KI, the City will realize a savings of \$45,000 when compared to other vendors.

Membership in Sourcewell is free.

Previous Council Action Summary:

N/A

Fiscal Impact:

Charges will only be incurred if a product or service is purchased.

City Attorney Review:

The City Attorney has reviewed this item.

Recommendation:

Terrence Beaman, the Chief Financial Officer, recommends the adoption of the Resolution and entering into an Agreement.

ATTACHMENTS:

- Sourcewell Agreement for Cooperative Purchasing - 2018 (DOCX)
- Sourcewell Membership Agreement (PDF)

City of Bellaire

RESOLUTION NO. 18-__

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, RATIFYING AND APPROVING PARTICIPATION BY THE CITY OF BELLAIRE, TEXAS, IN SOURCEWELL (FORMERLY KNOWN AS NATIONAL JOINT POWERS ALLIANCE), A COOPERATIVE PURCHASING PROGRAM, FOR THE PURPOSE OF ENGAGING IN COOPERATIVE PURCHASING CONTRACTS FOR PRODUCTS AND SERVICES WITH IN-STATE OR OUT-OF-STATE PUBLIC AGENCIES, AND AUTHORIZING THE CITY MANAGER OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AN AGREEMENT WITH SOURCEWELL FOR THE PURCHASE OF PRODUCTS AND SERVICES.

WHEREAS, Sourcewell (formerly known as National Joint Powers Alliance) is a public entity created by Minnesota statutes (Minn. Stat. § 123A.21) that follows procurement procedures for products and services in accordance with Minn. Stat. § 471.345 and is permitted to engage in cooperative purchasing pursuant to Minn. Stat. § 123A.21 Subd. 7(23) with in-state or out-of-state agencies; and

WHEREAS, membership records maintained by Sourcewell indicate that the City of Bellaire, Texas, is a member and has been since 2006; and

WHEREAS, the City of Bellaire, Texas, desires to utilize its membership with Sourcewell for the purchase of products and services associated with the City's Municipal Facilities Project by the authority granted under Sections 271.101 to 271.102 of the Texas Local Government Code and Chapter 791 of the Texas Government Code; and

WHEREAS, the City of Bellaire, Texas, desires to ratify its membership with Sourcewell by entering into an agreement to engage in cooperative purchasing; **NOW, THEREFORE**,

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager of the City of Bellaire, Texas, shall be authorized to execute an agreement with Sourcewell, said agreement of which is effective as of July 16, 2018,

and attached hereto and marked Exhibit A, to continue to participate in the Sourcewell cooperative purchasing program and to utilize any contracts for products and services available thereunder.

PASSED, APPROVED, and ADOPTED this 16th day of July, 2018.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: Sourcewell Agreement for Cooperative Purchasing - 2018 (2603 : Interlocal Agreement to Join Sourcewell)



SOURCEWELL AGREEMENT

This Agreement, made effective on the date hereof, by and between Sourcewell (formerly known as National Joint Powers Alliance) and _____ (hereinafter referred to as the "Member").

Agreement

1. Sourcewell, a public entity whose creation was authorized by Minn. Stat. § 123A.21, has followed procurement procedures for products and services offered by this Agreement in accordance with Minn. Stat. § 471.345. Sourcewell is permitted to engage in cooperative purchasing pursuant to Minn. Stat. § 123A.21 Subd. 7(23).
2. It is the sole responsibility of each Member to follow state and local procurement statutes and rules as it pertains to cooperative purchasing or joint power Agreements with in-state or out-of-state public agencies.
3. Sourcewell makes cooperative purchasing contracts available to Members "as is," and is under no obligation to revise the terms, conditions, scope, price, and/or any other conditions of the contract for the benefit of the Member. Members are permitted to negotiate and agree to additional terms and conditions with Vendors directly.
4. Each party shall be responsible for its acts and the results thereof, to the extent authorized by law, and will not be responsible for the acts of the other party and the results thereof. The Member will be responsible for all aspects of its purchase, including ordering its goods and/or services, inspecting and accepting the goods and/or services, and paying the Vendor who will have directly billed the Member placing the order.
5. The use of each contract by the Member will adhere to the terms and conditions of the Sourcewell contract.
6. Any dispute which may arise between the Member and the Vendor are to be resolved between the Member and the Vendor.
7. This Agreement incorporates all Agreements, covenants and understandings between Sourcewell and the Member. No prior Agreement or understanding, verbal or otherwise, by the parties or their agents, shall be valid or enforceable unless embodied in this Agreement. This Agreement shall not be altered, changed or amended except by written amendment executed by both parties.

Member Name

By _____
 Its _____
 TITLE

DATE

Sourcewell

 TITLE

DATE

Rev. 5/2018

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Parks, Recreation and Facilities
Category: Agreement
Department Head: Karl Miller
DOC ID: 2515

SCHEDULED**ACTION ITEM (ID # 2515)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Krueger International, Inc., for the purchase of furniture for the Municipal Facilities Project in an amount not to exceed \$488,947.00 - Submitted by Michelle Jordan, Project Manager.

Background/Summary:

This purchase will include the majority of the new furniture for the City Hall / Civic Center and the Police / Court building. The furniture will include the following:

City Hall and Civic Center

Council Chambers Seating

Conference Room tables and chairs

Main Lobby seating

Civic Center and Meeting Rooms 1 and 2 tables and chairs

Office desks and chairs

Break room furniture

Police / Court Building

Jury Assembly Room tables and chairs

Main Lobby seating

Training room tables and chairs

Conference and meeting room tables and chairs

Office desks and chairs

Break room furniture

Krueger International, Inc. does not offer every piece of furniture that will be needed in the new facilities, the City of Bellaire will purchase courtroom pews, BLIFE tables and chairs, and a few other smaller pieces from another vendor. The City is currently planning to reuse many of the filing cabinets, metal storage racks, and Council dais and guest chairs for the new building in order to manage costs.

Under the State of Texas, Local Government Purchasing Cooperative procurement program, the selected vendor is a member of the Sourcewell Cooperative Purchasing Program (formerly National Joint Powers Alliance), and the

purchase is being made under contract number OT53837 NJPA #031715-KII. Sourcewell is authorized by the State of Texas to secure procurement options on behalf of municipal agencies to streamline the purchasing process by securing pricing and entering into contractual agreement with the authorized vendors on behalf of the municipal agencies. Kruger International, Inc., (KI) has worked in the governmental sector before, and have furnished several municipal and police buildings in the area. They were one of several firms recommended by Pierce Goodwin Alexander & Linville (PGAL), and they were the one most equipped to work within the City of Bellaire's budget. A more complete company profile showing awards, recognitions, employee structure and location, and commitment to sustainability is attached to this agenda statement.

The budget for Furniture, Fixtures, and Equipment (FFE) for the Municipal Facilities Project is evolving monthly, as better cost estimates are developed and actual quotes received. The current snapshot of FFE expenses are approximately \$2,000 less than what was presented to Council in June 2018, as follows:

June 2018 snapshot

City Hall Subtotals	\$	888,577.42
PD / Court Subtotal	\$	1,179,677.41
TOTAL	\$	2,068,254.83

July 2018 Snapshot

City Hall Subtotals	\$	850,264.42
PD / Court Subtotal	\$	1,216,079.59
TOTAL	\$	2,066,344.01

A detailed spreadsheet itemizing categories for FFE expenses is attached for reference and assumes approval of FFE item presented at the July 16, 2018 Council meeting.

Previous Council Action Summary:

The City of Bellaire has been a member of NJPA for more than 20 years, and the City Council will be asked to ratify its participation in this cooperative purchasing network on July 16, 2018.

Fiscal Impact:

The funding for this Contract exists in following accounts and unappropriated fund balance, in the amounts identified:

Category	Amount	Account
FFE Funds (PD)	\$247,237.00	620-5-2000-999.204
FFE Funds (CH)	\$241,710.00	620-5-2000-999.202

TOTAL \$ 488,947.00

Future budget amendments will be required to transfer appropriation from the funds currently earmarked for the "Signature Corner" and unappropriated but available PEG funds to the Municipal Facilities budget.

City Attorney Review:

Yes

Recommendation:

Michelle Jordan, Project Manager, recommends Council approve an ordinance allowing Paul Hofmann, City Manager, to execute an agreement with Krueger International, Inc. in an amount not to exceed \$488,947.00 for purchase of furniture systems for the Municipal Facilities Project.

ATTACHMENTS:

- Furniture Purchase (DOCX)
- Standard Form of Agreement - KI (DOCX)
- KI Terms-Conditions-Rights-and-Warranties (PDF)
- NJPA_City of Bellaire Not to Exceed Letter (PDF)
- 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (PDF)
- City of Bellaire City Hall - 16MRP-324511-C_Quote (PDF)
- City of Bellaire Police and Municipal Court - 18MRP-310744-C_Quote (PDF)
- KI Corporate Overview (PDF)
- City of Bellaire Powerpoint for Council meeting (PPTX)

City of Bellaire

ORDINANCE NO. 18-__

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT BY AND BETWEEN KRUEGER INTERNATIONAL, INC, AND THE CITY OF BELLAIRE, TEXAS, FOR THE PROVISION OF FURNITURE SYSTEMS FOR THE MUNICIPAL FACILITIES PROJECT IN AN AMOUNT NOT TO EXCEED \$481,138.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement by and between Krueger International, Inc., and the City of Bellaire, Texas, in a form as attached hereto and marked as Exhibit "A", for the provision of Furniture Systems for the Municipal Facilities Project in an amount not to exceed \$525,186.26.

PASSED and **APPROVED** this 16th day of July, 2018.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
§
COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 16th day of July, 2018, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned City Manager, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **Krueger International, Inc.**, a corporation duly incorporated in the County of Brown and State of Wisconsin, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and complete the project described as follows:

Purchase of Furniture for the City of Bellaire City Hall / Civic Center and the Police / Court Building in an amount not to exceed \$488,947.00

Said project shall include the provision of all work of every kind or nature necessary to complete the project, under the terms as stated in the **CONTRACTOR'S PROPOSAL** in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL**, attached hereto and marked "Attachment A," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

As required by Chapter 2270, Texas Government Code, **CONTRACTOR** hereby verifies that it does not boycott Israel, as defined by Chapter 808, Texas Government Code, and will not boycott Israel through the term of this Agreement.

IN WITNESS WHEREOF, the City Manager of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 18-XXX, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**.

CITY OF BELLAIRE, TEXAS

Paul A. Hofmann
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Zachary Petrov, Assistant City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify and attest that he has executed this **AGREEMENT** in his capacity as herein stated, for and on behalf of said corporation, and that he or she has the authority to do so.

KI

Signed

Printed Name

Title

Name of Contractor

Date

Attest:

Signed

Printed Name

Title

Date

Attachment: Standard Form of Agreement - KI (2515 : Municipal Facilities - Furniture Purchase)

Terms Conditions Rights and Warranties

Updated May 11, 2018

PRODUCT PRICING

ALL PRICES LISTED IN KI PRICE LISTS ARE FREIGHT EXCLUDED OR DELIVERED PRICING.

KI price lists and any prices contained therein are subject to change without notice. Prices applicable to all Customer orders shall be those in effect at the time KI receives a complete order from Customer unless: Customer and KI have in place a written special pricing or master supply agreement, which agreement specifies the prices to be paid by Customer; or Customer requests a product shipping date to occur more than one hundred twenty (120) days after KI's receipt of Customer's order (in which case KI shall have the option to apply to Customer's order the price list in effect as of Customer's requested shipping date). The most current KI price lists are maintained electronically and can be found at www.ki.com/pricelists

Any discounts are ineffective if, as a result of the discounts, the final selling price of any product offered in a KI quote would be lower than the corresponding price for that product under KI's multiple award schedule contracts with the United States General Services Administration (GSA). If the final selling price for any KI product in a quote would be below KI's price to GSA, KI will offer that product at the same price that KI offers to GSA. No other terms or conditions of KI's GSA contracts would apply to such sales.

FREIGHT AND DELIVERY

Freight Terms

KI reserves the right to select the "best way" shipment methods and means (including, but not limited to, determination of the carrier, method of shipment, and routing). Standard delivery shall be dock-to-dock delivery and shall occur Monday through Friday, 7:00 a.m. to 3:00 p.m. for truckload or 9:00 a.m. to 5:00 p.m. for less than truckload or parcel. Products quoted as "Delivered Pricing" shall be "F.O.B. Origin," and freight charges are based on shipments to the 48 U.S. contiguous states. For shipments destined to other U.S. states or foreign territories, delivery will be made to a prearranged port. Customer shall prepay all freight charges and any extra expenses resulting from any request by Customer for after-hours, holiday, weekend, or specific time delivery, or special carrier, shipping method, (e.g. air freight, exclusive use vehicle) packaging, and/or routing. Contact KI for quote.

CAUTION: After obtaining a clear receipt for shipment, the delivering carrier is no longer responsible for damage or shortages.

Title, Risk of Loss

Title to product shall pass to Customer upon delivery by KI to the carrier. For purposes of risk of loss, all shipments are "F.O.B. Origin"; and Customer acknowledges that once KI delivers the product to the carrier, risk of loss shall pass to the Customer.

Shipment Damage Claims

All products are packaged to comply with carrier requirements and leave KI's manufacturing facilities in good condition. Customer shall be responsible to:

1. Carefully inspect merchandise upon delivery. Make notation of package conditions and describe any type of damage observed on the carrier's delivery receipt.

2. If the delivery receipt has been signed free and clear and damage is discovered after carrier has left, the customer shall report the concealed damage and request an inspection to the local carrier terminal within (5) five business days of receipt date.
3. Retain all shipping cartons for inspection by the carrier agent.
4. All damaged product and packaging must be kept at point of delivery.

KI shall not be liable for loss or damage to product that occurs in transit, and Customer's sole remedy for any such damages shall be to seek appropriate recourse against the carrier. For more information visit <http://damageproductprocess.com>.

Shortage Claims

Shortage must be noted at time of delivery to be considered a carrier claim.

KI will evaluate Customer reported shortage claims within (10) ten days immediately following delivery. Shortage claims reported beyond (10) ten days after delivery will not be honored.

Returns

Product conforming to the specifications contained in KI's acknowledgement to Customer may not be returned to KI without KI's written consent, which consent may be conditioned upon Customer's agreement to pay re-handling and/or restocking charges and/or to prepay all freight charges on the return shipment.

Requests for Specific Delivery Time(s)

KI considers requests for delivery times and for drop shipments to job sites, and will undertake reasonable efforts to indicate any such request(s) to product carriers. KI may, in its sole discretion, extend to Customer the option of a carrier-guaranteed set delivery time at an additional cost to Customer. KI's liability for any damages incurred for any late deliveries, including labor and other expenses resulting from any such delays, shall be limited to a refund of the charge for the aforementioned guaranteed set delivery time.

Accessorial Fees

Customer shall be responsible for the payment of all accessorial fees, including, but not limited to, charges necessitated by any of the following:

1. A need for special delivery equipment, including lift gates
2. Inside delivery
3. The absence of a loading dock
4. Redirection or re-consignment of product
5. Detention charges
6. Street unloads
7. Improper refusal of product

Storage of Product

If, following KI's acknowledgement of Customer's purchase order, Customer requests a delay in shipment for any period greater than one (1) day from the scheduled ship date, Customer shall be responsible for the payment of the following storage fees:

1. Orders less than a full trailer (11 pallets or 24 feet or less): \$5.00 per day per pallet.
2. Full trailer: \$60.00 per day per trailer.

Any long-term storage (i.e. storage outside standard shipping and installation storage) must be climate controlled. Temperature must range between 60 and 80 degrees Fahrenheit and

humidity must be controlled between 45 and 65 percent relative humidity.

Split Deliveries

Orders can be split shipped (including C.O.M. as it arrives) only with faxed or written authorization.

Re-delivery of Freight

When re-delivery of merchandise is required because the customer is not ready to accept merchandise, and no notification of this fact is given to the factory at least one week prior to the scheduled ship date, the actual costs for freight, restocking and re-handling, plus 5% of the order value, will be billed to the customer.

PAYMENT TERMS

Net Thirty Days

Payment on all KI invoices shall be made in U.S. dollars within thirty (30) days of the date of each such invoice and without offset, back charges, retention, or withholding of any kind. Unpaid and delinquent invoices shall accrue interest at the rate of one and one-half percent (1.5%) per month, or the highest rate permitted by law, whichever is less.

Leasing Provisions

KI offers a lease finance option. The first and last monthly payments are required at the time of signing. Lease quotations subject to National Cooperative Leasing credit approval. Rates are based upon current market and subject to change without notice. Contact KI for a quote.

Custom Deposits

Customer may be required to pay a deposit for the purchase of any custom or nonstandard products identified in Customer's purchase order. Any such deposit shall accompany Customer's purchase order.

New Accounts

New accounts require the approval of a KI sales representative, credit references, and a valid tax-exempt or resale certificate (where applicable).

Security Interest in Products

KI shall retain a purchase money security interest in all products sold to Customer and for which Customer has not made full payment. Customer agrees to execute any and all instruments necessary to document the creation of this security interest and/or to perfect the same. Customer further agrees to assemble and deliver to KI all products subject to this security interest in the event Customer defaults on Customer's payment obligations to KI.

Collection Costs

In the event Customer defaults on Customer's payment obligations to KI, and KI employs the services of an attorney or collection agency to enforce these obligations, Customer shall reimburse KI for all of KI's actual collection costs and expenses (including actual attorneys' fees and court costs) upon demand.

ORDER PROCESS Requirements of a Valid and Complete Purchase Order

In order to submit a valid and complete purchase order to KI, Customer must provide KI with the following information:

1. If you are purchasing directly from KI the purchase order must be issued to KI or KI c/o the dealer with this address:

KI
1330 Bellevue Street
Green Bay, WI 54302

2. The following items must be included on all purchase orders:
 - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet will NOT be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI.

Acknowledgements

KI sends acknowledgements on all orders. Please read these acknowledgements and contact KI immediately if there is any discrepancy. In the event of any difference or inconsistency between KI's acknowledgement and Customer's purchase order, KI's acknowledgement will control. In the event the model number and description differ on the purchase order, the model number will be the determining factor. Any error or discrepancy on acknowledgement must be reported to KI in writing within three (3) working days of acknowledgement date. All acknowledgements contain an estimated delivery date, but an order may ship earlier than the estimated shipping date. If Customer desires delivery on or after a specified date, Customer must write "Do not ship for arrival before ____ [date] ____" on Customer's purchase order.



Furnishing Knowledge®



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

Fax or Email Orders

Orders may be sent to KI via facsimile (1-800-405-2264) or via email (order.entry@ki.com) SIF Files: If you have a fully optioned SIF file, submit one email containing the purchase order, fully optioned SIF file and any supporting quotes.. If, following submission of an order to KI, Customer sends a confirming order, such confirming order must be marked "Confirming Order. Original order sent via fax (or email)." KI will not be responsible for any duplicate orders caused by unmarked hard copy, duplicative confirming orders, or orders submitted more than once.

Changes or Cancellations of Orders

Purchase orders acknowledged by KI cannot be changed or cancelled without KI's consent, which consent may be conditioned upon Customer's agreement to pay increased or additional expenses resulting from the requested change or cancellation, including but not limited to a twenty-five percent (25%) cancellation charge if order is cancelled or changed within a minimum of twenty (20) days prior to expected delivery date as acknowledged. Products with custom options or veneer tops cannot be cancelled or returned.

Quick Ship Program

Quick Ship Program (QSP) leadtimes begin upon receipt of clearly marked and complete purchase order and approval by KI credit department. The QSP purchase order must be accompanied by the QSP purchase order cover sheet. Orders will only be processed as Quick Ship if all items on the order are included in the Quick Ship program. Quick Ship orders cannot be revised, cancelled, or returned. It is KI's intention to ship all QSP products within a period of 10 working days or less. Based on production capacity, KI reserves the right to cancel the Quick Ship Program without notice.

C.O.M. FABRIC REQUIREMENTS

Fabrics to be supplied by Customer must be approved by KI for upholster-ability and flammability prior to acceptance of Customer's purchase order. Customer shall submit to KI a one (1)-foot square sample swatch with Customer's purchase order. Following KI's approval of Customer's fabric, Customer must contact KI for exact production yardage requirements (1-800-454-9796, ext. 2707). Thereafter, Customer shall ship its fabric to the appropriate manufacturing facilities below. When supplying Customers own materials, it is the responsibility of the Customer to ship the materials to the correct KI manufacturing facility (as stated on the product pricing pages of KI price lists or on ki.com). Failure to ship the materials to the correct KI manufacturing facility will result in additional charges to the Customer for re-delivery of Customer's own materials to the correct KI manufacturing facility.

For products shipped from Green Bay, WI facility, ship material to:
KI Green Bay
Attn: C.O.M. Storage
1687 Westminster Drive - Gate 3
Green Bay, WI 54302

For products shipped from Manitowoc, WI facility, ship material to:
KI Manitowoc
Attn: C.O.M. Storage
1400 S. 41st St.
Manitowoc, WI 54220

For products shipped from Pembroke, Ontario facility, ship material to:
KI Pembroke
Attn: C.O.M. Storage
Pembroke, Ontario K8A6X7

For products shipped from Bonduel, WI facility, ship material to:
KI Bonduel
Attn: C.O.M. Storage
204 West South St.
Bonduel, WI 54107

For products shipped fromTupelo, MS facility, ship material to:
KI Tupelo
Attn: C.O.M. Storage
2112 South Green St.
Tupelo, MS 38804

For products shipped from High Point, NC facility, ship material to:
KI-HN
Attn: C.O.M. Storage
217 Feld Avenue
High Point, NC 27263

For products shipped from Ontario, CA facility, ship material to:
KI
Impress/Kismet
1110 S. Mildred Ave.
Ontario, CA 91761

CODE & FLAMMABILITY STANDARDS COMPLIANCE

Seating

1. California Technical Bulletin 117. All seating products manufactured by KI meet or exceed the standards set forth in California Technical Bulletin 117 and are labeled accordingly.
2. California Technical Bulletin 133. KI offers numerous products that can be manufactured to meet the flammability requirements set forth in California Technical Bulletin 133. For products to meet the requirements of the open-flame test, changes in materials are made. Restrictions are placed on fabric selections and product type. When ordering product to comply with California Technical Bulletin 133, the "FR" option must be selected in the model number string. Please see individual sections in the price list for additional cost and leadtimes, which vary between products.

Panels

ASTM E84 (equivalent to UL 723 and National Fire Protection Association NFPA 255) is the test method used to determine the Flame Spread and Smoke Developed Indices of the system, consisting of the core substrate, fabric covering, and adhesive. NFPA 101, for Life Safety Code, defines acceptable Flame Spread and Smoke Developed Indices that have been adopted by the federal and many state or local governments as law in the form of building codes and regulations. Panel cores have been judged acceptable for the use with UL Recognized Component Office Panel Fabrics. Contact KI for the current list of fabrics that are acceptable for use.

Style and Fabric Availability

Many styles can be manufactured to comply with TB133, depending on the fabric content of a selected upholstery textile. When considering C.O.M. fabrics, submit the material attached to its composition description card to KI for approval. *Certain C.O.M. materials may require a sample burn test for certification. A sample product will be

built with C.O.M. material and tested. The cost of testing must be added to the cost of a test sample including appropriate upcharges to receive certification.

Pricing

TB133 requires special construction procedures, and an upcharge applies to each product ordered as such.

General Information

Specifications, test procedures and requirements pertaining to flammability regulations can change. KI will make every effort to keep our information and services pertaining to flame specifications up-to-date. However, we reserve the right to alter the products, fabrics/ leathers, or upcharges associated with any of the above or any other flame specifications.

MISCELLANEOUS

Weights and Dimensions

All weights and dimensions listed in KI's price or product listings are approximate.

Statute of Limitations

Except as specifically set forth in these Terms, Conditions, Rights and Warranties, no claim arising out of or in connection with products purchased from KI, these Terms, Conditions, Rights and Warranties or any product warranty applicable to any KI product may be brought by Customer more than one (1) year after the cause of action on which it is based has accrued.

Jurisdiction and Venue

The interpretation and application of these Terms, Conditions, Rights and Warranties and any product warranties applicable to products purchased by Customer from KI shall be governed in all respects by the laws of the State of Wisconsin, U.S.A., without reference to the rules of any jurisdiction concerning conflicts of laws or the provisions of the United Nations Convention on Contracts for the International Sale of Goods. Customer agrees that all disputes arising from the interpretation or application of these Terms, Conditions, Rights and Warranties or any product warranty shall be subject to the exclusive jurisdiction of and venue in the federal and state courts located in Green Bay, Wisconsin, or within Brown County, Wisconsin, U.S.A.; and Customer hereby consents to the personal and exclusive jurisdiction and venue of these courts.

Notification to KI

Except as set forth elsewhere in these Terms, Conditions, Rights and Warranties, all inquiries and correspondence to KI should be directed to:

KI
1330 Bellevue Street
P.O. Box 8100
Green Bay, WI 54308-8100
Phone: 1-800-424-2432

Force Majeure

KI shall not be liable for failure to perform or for delay in performance due to fire, flood, strike, or any other labor difficulty, act of God, act of any governmental authority or of Customer, riot, embargo, fuel or energy shortage, wrecks or delay in transportation, inability to obtain necessary labor, materials, or manufacturing facilities from usual sources, or failure of suppliers to meet their contractual obligations, or due to any cause beyond its reasonable control. In the event of delay in performance due to any such cause, KI reserves the right to extend the date of

delivery or time for completion by a period of time reasonably necessary to overcome the effect of such delay, to allocate any available supply of goods in a manner it deems reasonable, or to cancel any purchase order.

Product Warranties

These Terms, Conditions, Rights and Warranties may change from time to time. Purchases of products from KI shall be subject to KI's then current Terms, Conditions, Rights and Warranties which can be found at: www.ki.com/terms



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

RIGHTS AND WARRANTIES

The following KI product warranty applies to products manufactured on or after July 18, 2016 and manufactured and/or distributed from a KI manufacturing site. This warranty is given to the initial purchaser and is valid for as long as the initial purchaser owns the product. The warranty, which runs from the date of manufacture, covers defects in materials and craftsmanship found during normal usage of the products during the warranty period. If a product is defective, and if written notice of the defect is given to KI within the applicable warranty period, KI at its option will either repair or replace the defective product with a comparable component or product, or provide a refund of the purchase price. KI reserves the right to determine labor method used during replacement of product. The Lifetime Warranty applies regardless of the number of shifts the product is used each day, unless specified as an exception. All non-lifetime product warranties are a single 8 hour shift per day unless otherwise noted. KI products are not intended or warranted for outdoor use unless specifically stated for outdoor use.

EXCLUSIONS

This warranty does not cover:

- Failure resulting from normal wear and tear which is to be expected over the course of ownership.
- Any misuse, abuse or modification of the original product voids the warranty.
- Damage caused by carrier.
- Products that are exposed to extreme environmental conditions or that have been subject to improper storage.
- Alterations to product not expressly authorized by KI, nor to products considered to be of a consumable nature such as bulbs, light ballasts, and surge suppression products.
- Customer's Own Material (i.e., material supplied by the Customer or procured by KI on behalf of the client that is not a standard KI product offering) used in the manufacture of KI products.
- Natural variations in wood grain; changes in surface finishes, including colorfastness, due to aging or exposure to light; matching of color, grain or texture, except to within commercially acceptable standards.
- Replacement parts are covered for two years or the balance of the original warranty, whichever is longer.
- Failure to apply, install, reconfigure, or maintain products according to published KI planning, assembly, or user guides.

NOTATIONS

- Warranties and exceptions listed in the Accessories / Components section will apply to all applicable product warranties.
- Non-Standard Product has a one year warranty, unless the change is only cosmetic. If the product is non-standard due to a cosmetic change, the warranty is the same as the "base" product.
- Third Party Supplied Product (KI shall pass along any warranty it receives with respect to other manufacturer's products).
- Modification to U.L. Listed products eliminates the listing.
- KI reserves the right to request that the damaged product be returned for inspection prior to granting a remedy.
- KI will not be liable for consequential, economic (including loss of time or inconvenience), or incidental damages arising from any product defect.
- International Warranties may differ.

EXCEPT AS STATED ABOVE, KI MAKES NO EXPRESS OR IMPLIED WARRANTIES AS TO ANY PRODUCT AND IN PARTICULAR MAKES NO WARRANTY OF FITNESS FOR ANY PARTICULAR USE. AT KI'S OPTION, PRODUCT REPAIR, REPLACEMENT, OR REFUND OF PURCHASE PRICE IS THE CUSTOMER'S EXCLUSIVE REMEDY FOR ANY AND ALL PRODUCT DEFECTS.



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

ACCESSORIES / COMPONENTS

Casters	15
CPU Holders	15
Electrical Components- Isle Power Tower, Active8, USB Charger, Qi, PowerUp, Villa	15
Fabric, Vinyl, and Leather- KI In-Grades and Pallas Only	3
Pallas Fabric- Juggernaut Only	5
Flat Screen Monitor Arms.	15
Foam	15
Glides (excluding Felt- no warranty)	15
Keyboard Mechanisms	15
Laminate HPL- high pressure laminate	15
Laminate LPL- low pressure laminate	5
Lighting	5
Mesh	15
Pneumatic Cylinder (except Cafeteria at 5 years)	12
Tablet Arm	15
Universal Height-Adjustable Screens	10
Veneer	15
Worksurface Embedded Storage- Flat Screen Garage, Smartlift	5

BENCHING SYSTEM

Connection Zone	Lifetime
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CAFETERIA FOLDING TABLES

CafeWay (except pneumatic)	15
Uniframe (except pneumatic)	15
Pneumatic for CafeWay and Uniframe	5

CASEGOODS

Aristotle (excludes laminate)	Lifetime
Aristotle Laminate- LPL- low pressure laminate	5
Dante (excludes laminate)	Lifetime
Dante Laminate- HPL- high pressure laminate	15

DESKING

700 Series Desk	Lifetime
Instruct	Lifetime
Ruckus	15
True	Lifetime
WorkZone	Lifetime

DOLLIES

Caddies- Seating	15
Caddies- Tables	15



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

FILES AND STORAGE

(Storage warranties exclude drawer slides at 15 years)

Drawer Slides	15
700 Series Files and Storage	Lifetime
All Terrain	Lifetime
Balance	Lifetime
Connection Zone Storage	Lifetime
Ruckus Storage	15
Universal Overhead	Lifetime
U Series	Lifetime

FOLDING CHAIRS

Auditorium Folding Chairs	5
Design Line	5
Front Row Seating	5
Novite	5
All Other Steel Folding Chairs	5

INSTITUTIONAL SEATING/TABLES

Banquet Tablets- Emissary, Heritage, Premier	5
DuraLite	5
Fixed Leg Table- Oxford	5
ValueLite	5

LECTERN

Wharton	10
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LIBRARY FURNITURE

CrossRoads	15
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MARKERBOARDS

Connection Zone Mobile Screen	5
All Other Markerboards	5

OCCASIONAL TABLES

Affina	Lifetime
C-Table	15
Flex	Lifetime
Hub	Lifetime
Lyra	Lifetime
MyPlace	Lifetime
MyWay	Lifetime
Sela	Lifetime
Soltice	Lifetime
Soltice Metal	Lifetime
Sway	Lifetime



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

PATIENT ROOM SEATING

Bariatric

Affina	Lifetime
Perth	Lifetime
Soltice	Lifetime
Soltice Metal	Lifetime

Gliders

Affina (excludes glider mechanism)	Lifetime
Perth (excludes glider mechanism)	Lifetime
Soltice (excludes glider mechanism)	Lifetime
Glider Mechanism	10

Hip Chair

Affina	15
--------	----

Patient Chairs

Affina	Lifetime
Perth	Lifetime
Rose	15
Soltice	Lifetime
Soltice Metal	Lifetime

Recliners

Affina (excludes recliner and central locking mechanism)	Lifetime
Perth (excludes recliner and central locking mechanism)	Lifetime
Soltice (excludes recliner and central locking mechanism)	Lifetime
Recliner Central Locking Caster Mechanisms	5
Recliner Mechanism	10

Sleepers and Daybeds

Affina (excludes sleeper mechanism)	Lifetime
LaResta Daybed (excludes daybed mechanism)	Lifetime
Perth (excludes sleeper mechanism)	Lifetime
Soltice (excludes sleeper mechanism)	Lifetime
Sleeper and Daybed Mechanisms	5

RESIDENCE HALL FURNITURE

RoomScape	Lifetime
Mattresses	5

SEATING

Auditorium Seating

Concerto	15
Extol	15
Lancaster	15

Benches

Kurv	15
Neena	15



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

SEATING

Classroom

Dorsal 1090	15
Intellect	15
Intellect Wave	15
Ivy League	15
Learn2	15
Ruckus	15

Fixed Seating / Lecture Hall

Jury Base	15
Seminar Tables	15
Sequence	15
Sequence HD	15
Single Pedestal	15
University	15

Guest Seating

Aerdyn	Lifetime
Affina	Lifetime
Bantam	Lifetime
Berlage	15
Doni Guest	15
Impress Guest	15
Impress Ultra Guest	15
Itoki DP	15
Jubi	15
Mondial	5
Perth	Lifetime
Sift Guest	15
Soltice	Lifetime
Soltice Metal	Lifetime

Lounge

Affina	Lifetime
Arisa	Lifetime
Cody	Lifetime
Connection Zone Privacy Booth	Lifetime
Hub	Lifetime
Jessa	Lifetime
Lyra	Lifetime
Mesa	Lifetime
MyPlace	Lifetime
MyWay	Lifetime
Sela	Lifetime
Soltice	Lifetime
Soltice Metal	Lifetime
Sway	Lifetime
Tea Cup	Lifetime



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

SEATING

Multiple Seating

Affina	Lifetime
GateOne	15
Perth	Lifetime
Promenade - indoor	15
Promenade - outdoor	3
Soltice	Lifetime
Soltice Metal	Lifetime

Stack and Nesting

1000 Series	5
Apply	15
Doni Stack	15
Grazie Stack	15
Maestro	15
Matrix	15
Opt4	15
Perry	15
Piretti Stack	15
Plaza	5
Rapture	15
Ruckus	15
Silhouette	15
Strive Stack	15
Torsion Stack	15
Torsion Air Stack	15
Torsion on the Go!	15
Versa- standard, conference, and basic	15
Versa XL	15
Xylon	15

Stools

600 Series	15
800 Series	15
Ivy League Stools	15
Medical and Laboratory Stools	15



■ Terms Conditions Rights and Warranties

Updated May 11, 2018

SEATING

Tandem

Doni Tandem	15
Dorsal Tandem	15
Grazie Tandem	15
Strive Tandem	15
Torsion Tandem	15

Task

Apply Task	15
Altus	15
Avail	15
Doni Task	15
Engage	15
Grazie Task	15
Impress	15
Impress Ultra	15
Intellect Wave Task	15
Oath	15
Pilot	15
Ruckus	15
Sift	15
Strive Task	15
Torsion Task	15
Torsion Air Task	15

SYSTEMS

Panel Systems

StudioWorks	Lifetime
System 3000	Lifetime
Unite	Lifetime
WireWorks	Lifetime

Power Distribution System

Trellis	Lifetime
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■ Terms Conditions Rights and Warranties

Updated May 11, 2018

TABLES - contract

Athens	Lifetime
Barron	Lifetime
Backbone	Lifetime
DataLink System	Lifetime
Enlite	Lifetime
Flat Screen Garage (excludes worksurface embedded storage)	Lifetime
Genesis- fixed	Lifetime
Genesis- height adjustable	5
Hurry Up!	Lifetime
Inquire	Lifetime
InTandem	Lifetime
Intellect Activity Table	Lifetime
Itoki DD	15
Pillar	Lifetime
Pirouette	Lifetime
Portico	Lifetime
Serenade	Lifetime
Smart Lift (excludes worksurface embedded storage)	Lifetime
Synthesis	Lifetime
Toggle- fixed	Lifetime
Toggle- height adjustable	10
Trek	Lifetime
WorkUp- fixed	Lifetime
WorkUp - height adjustable	5

WALLS

Evoke	10
Genius	10
Lightline	10

The following products are discontinued.

Please contact KI customer service to verify warranty status. 1-800-424-2432

20 Series Table Boss Design	E Series Storage	PowerComm Premier 72" Round Table
200 Series Boss Design	Eden	Premier Folding Bench
360 Degree Classroom Furniture	Ess	Prosper
400 Series Boss Design	Essex	Quatro Guest Chair
600 Series Boss Design	Flex Collection (seating and tables)	Rado Occasional Table
6000 Series chairs	Flexible Workspace	Reclaim Receptacles
6100 Series Boss Design	Glimmer Stack and Task	Relax
6200 Series Boss Design	Grand Salon Lounge Seating and Bench	Sapphire/Precedence
700 Series Folding Chair with tablet arm	Hancock Bench	Seneca
734G (Ganging versions)	Hi5 Spectator Seating	SmartTouch Files (900 Series)
ADD Companion, Tandem, Raphael	Impulse	Soltice Folding Chair
ADD Stacker	Intellect Compact Double-Entry Desk	Sterling
Allude	Intellect Hard Plastic Chair	Sustain
Amadeus Collection	Intellect Two-Student Table	SystemsWall
Archive	Ivey	Three Collection
Aria	Ivy League IL50 Laminate Top Desk	Trendmaster
Aston Guest Chair	Ivy League Max, Plus	Velo
Bonn	Jovi	Venue
Briar Collection	Junior Tables	Versa Junior
Bruen	Kismet	Vertebra Institutional
Canaan	Laptop Garage	Warren
Cinturon Lounge Seating	Logix Seating System	Xclaim
Cinturon Task Chair	Lido Lounge Seating	Zylo
Connect Electrical System	Lola Lounge Seating	
Dance	Madison	
Darwin	Mesa Task Chair	
DataLink MP	MI6	
DaVinci	Neena Lounge Seating	
Daybed	Next Connect Electrical System	
Daylight	Olympia	
Delsanti Casegoods	On Task	
Devon Occasional Tables	Orlo Occasional Tables	
Dorsal Student Desk	Piretti 2000	
DuraMesh Folding Chair	Piretti Stack on Fixed Seating	
Durastack	Pomfret Lounge Seating and Guest Chair	



City of Bellaire
7008 South Rice Ave.
Bellaire, Tx 77401
Attn: Michelle Jordan

Hello Michelle,

Please find the attached list of furniture to be purchased from KI (Kreuger International) for your City Hall, Police Department & Civic Center project. This proposal includes a comprehensive list of items not to exceed \$ 488,947, based on final finish and fabric selections.

Thank you so much for the opportunity and we are looking forward to working with you and the City of Bellaire.

Sincerely,

Shannon Meek

Principal, Inside Evolutions
Agent for Krueger International



QUOTATION: 18BMW-310744_02/C

City of Bellaire-New Police and Municipal Court and Civic Center

CREATED 7/11/2018 | REVISED 7/12/2018 | Valid Through 10/9/2018



City of Bellaire-New Police and Municipal Court and Civic Center

Quote Number: 18BMW-310744_02/C

CREATED 7/11/2018 / REVISED 7/12/2018 | Valid Through 10/9/2018

PRODUCT TOTALS	\$445,362.16
See Quote Detail Summary	\$23,282.00
GRAND TOTAL	\$468,644.16

Contract Information:

OT53837 NJPA #031715-KII: End-user PO; Dock Delivered

Requested Delivery Date:

To be Determined

Sold To

City of Bellaire
7008 South Rice Ave
Bellaire, TX 77401
P. (713) 662-8258 F. (713) 662-8264
Customer # 49993

End User

City of Bellaire
7008 South Rice Ave
Bellaire, TX 77401
P. (713) 662-8258 F. (713) 662-8264
End User # 49993

Ship To

To be Determined

Installation

To be Determined

Client Notes:

All fabrics, finishes, laminates and trims need to be specified to place order.
Changes in fabrics, finishes and quantities may affect pricing.
Custom product is non-cancellable/non-returnable and may have extended lead-times.
Customer is liable to inspect all product and note damage on the bill of lading. Concealed damage must be reported to carrier within 5 Business days. Product must be kept at the point of delivery in its packaging. KI ships via freight terms FOB Origin.
NJPA #031715

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options*

* TBDs exist and must be selected prior to purchase. Please contact a sales team member for assistance with specifications.

Sales Team:

Regina Thomas
Sales Specialist
regina@insideevolutions.com
832-477-3509

Blair Wautlet
Inside Sales Specialist
blair.wautlet@ki.com
920.468.2567











QUOTATION

CREATED
VALID THROUGH
Prepared By
Quote Filename

7/11/2018
10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
1.1	KGR	Aristotle Field Install Grommet, 2 - 3/4" Diameter (Black)	3		\$2.00	\$6.00	
							
		Price Description: Delivered/Open Market					
WorkGroup Product Subtotal						\$6.00	
Tag 1: CH-1140*							
2.1	1418W	Lyra Parlor Obovround Cofee Table, Lam Top, Wood Leg Base	2		\$526.00	\$1,052.00	?
							
		Laminate Color		>>To Be Determined	TBD<<		
		Wood Leg Finish		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
2.2	3123/NC	Affina Low Back Closed Arm Lounge Chair, Non-Contrast	8		\$1,001.00	\$8,008.00	?
							
		Non-Contrasting Fabric		Compliance to TB 117-2013	/NFR		
		Affina Fabric NFR		Fabric Grade F	F		
		Fabric		>>To Be Determined	TBD<<		
		Wood Armcaps		No armcap	/NAC		
		Wood Finish Color		>>To Be Determined	TBD<<		
		Glides		>>To Be Determined	TBD<<		
		Wallsaver Feet		No wallsaver feet	/NWF		
		Moisture Barrier		No Moisture Barrier	/NMB		
		Price Description: Delivered/Open Market					
Tag 1: CH-1140*						\$9,060.00	
Tag 1: CH- 1101*							
3.1	7948/NC	Neena Bench, 48", Non-Contrast	1		\$601.00	\$601.00	?
							
		Non-Contrast Fabric		Compliance to TB 117-2013	/NFR		
		Neena Fabric NFR		Fabric Grade F	F		
		Fabric		>>To Be Determined	TBD<<		
		Wood Finish Color		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
3.2	ALTCLA	Altus Conference Chair, Loop Arms, Upholstered	12		\$363.50	\$4,362.00	?
							
		Base		Black plastic base	/P		
		Cylinder Type		Auto return cylinder	/AR		
		Casters		Carpet casters	/C		
		Altus Fabric		Compliance to TB 117-2013	/NFR		
		Fabric		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Altus Mesh		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
3.3	KRC16848243B.E	Aristotle Executive Rect Conf Table w/two piece top, 168x48x29 -1/2"H	1		\$1,463.50	\$1,463.50	?
							
		Edge Style Option		>>To Be Determined	TBD<<		
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Power Station		Two Power Stations (for two-piece tops)	/PS2		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: CH- 1101*						\$6,426.50	


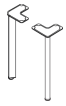



Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

QUOTATION

CREATED
VALID THROUGH
Prepared By
Quote Filename

7/11/2018
10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
Tag 1: CH- 1103*							
4.1	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: CH- 1103*						WorkGroup Product Subtotal	\$402.50
Tag 1: CH- 1104*							
5.1	ARISLEGSET	Aristotle Metal Leg,Black or Silver,28"H	4		\$100.00	\$400.00	?
		Leg Finish		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
5.2	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	4		\$261.00	\$1,044.00	?
		Poly Seat & Back Color Frame Color Glide Option		>>To Be Determined >>To Be Determined >>To Be Determined	TBD<< TBD<< TBD<<		
		Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	/NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					
5.3	KRD484LTO	Aristotle Meeting Table Round Worksurface,48"Dia	1		\$376.50	\$376.50	?
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
5.4	KSQ304LTO S18207069	*Custom-Aristotle Meeting Table Square Worksurface,30x30"	1		\$227.00	\$227.00	?
		Laminate (Horizontal) Worksurface/top - Shape / size modification		>>To Be Determined 24w x24d x1h Square Top, drilled for Metal Legs (legs not included) sq18-20622	TBD<< *Custom		
		General - Functional modification-feature addition		Additional 17 working days lead-time is required	*Custom Note: Lead-time Change		
		Price Description: Delivered/Open Market					
Tag 1: CH- 1104*						WorkGroup Product Subtotal	\$2,047.50
Tag 1: CH- 1107*							
6.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	4		\$261.00	\$1,044.00	?
		Poly Seat & Back Color Frame Color Glide Option		>>To Be Determined >>To Be Determined >>To Be Determined	TBD<< TBD<< TBD<<		
		Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	/NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					






Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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7/11/2018
10/9/2018
 Blair Wautlet
 City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
6.2	PLRT2472H42-74P	Pillar Table,Post Leg,Rectangular,24x72",42"H,74P Edge	1		\$365.00	\$365.00	?
		Edge Color >>To Be Determined TBD<< Grommet/PowerUp Option No Grommets, PowerUp or Wire Management/No Cutouts /NNN Laminate >>To Be Determined TBD<< Leg Finish >>To Be Determined TBD<< Casters/Glides >>To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: CH- 1107*						WorkGroup Product Subtotal	\$1,409.00
Tag 1: CH- 1108*							
7.1	ARISLEGSET	Aristotle Metal Leg,Black or Silver,28"H	4		\$100.00	\$400.00	?
		Leg Finish >>To Be Determined TBD<< Price Description: Delivered/Open Market					
7.2	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	4		\$261.00	\$1,044.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
7.3	KRD484LTO	Aristotle Meeting Table Round Worksurface,48"Dia	1		\$376.50	\$376.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Price Description: Delivered/Open Market					
7.5	KSQ304LTO S18207069	*Custom-Aristotle Meeting Table Square Worksurface,30x30"	1		\$245.16	\$245.16	?
		Laminate (Horizontal) >>To Be Determined TBD<< Worksurface/top - Shape / size modification 24w x24d x1h Square Top, drilled for Metal Legs *Custom General - Functional modification-feature addition (legs not included) sq18-20622 *Custom Additional 17 working days lead-time is required Note: Lead-time Change Price Description: Delivered/Open Market					
Tag 1: CH- 1108*						WorkGroup Product Subtotal	\$2,065.66
Tag 1: CH- 1105*							
8.1	KDA4830.H	Aristotle Rect Desk Shell,2 Full End Panels,48x30"	1		\$357.50	\$357.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option Full height (standard) /FULL Grommet Option Grommet /G Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

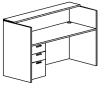
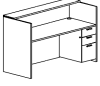








QUOTATION

CREATED
VALID THROUGH
Prepared By
Quote Filename

7/11/2018
10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
8.2	KGDL7230B.H	Aristotle Reception,Left,Full Back Panel,BBF Ped,72x30"	1		\$965.00	\$965.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
8.3	KGDR7230B.H	Aristotle Reception,Right,Full Back Panel,BBF Ped,72x30"	1		\$965.00	\$965.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
8.4	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2		\$2.00	\$4.00	
							
		Price Description: Delivered/Open Market					
8.6	KRL4224C.H	Aristotle Pedestal Return-Left,File/File Pedestal,42x24"	1		\$557.50	\$557.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
8.7	KRR4224C.H	Aristotle Pedestal Return-Right,File/File Pedestal,42x24"	1		\$557.50	\$557.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
8.8	UL305RD	U-Series Lateral File,5D,63-3/4"Hx30"Wx18"D,Rollout Shelf	5		\$815.50	\$4,077.50	?
		Paint Color Espresso Metallic /EX Counterbalance Option With Counterbalance /CBW Key Option >>To Be Determined TBD<< Pull Style >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
8.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	2		\$402.50	\$805.00	?
		Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
Tag 1: CH- 1105*						WorkGroup Product Subtotal	\$8,289.00
Tag 1: CH- 1109*							
9.1	KBR4224.H	Aristotle Bridge Return,42x24"	2		\$236.00	\$472.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q					
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

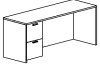
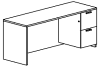



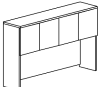
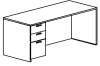
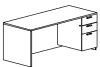


QUOTATION

CREATED
VALID THROUGH
Prepared By
Quote Filename

7/11/2018
10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
9.2	KCPL7224C.H	Aristotle Single Ped Credenza,Left,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		End Panel Option	Full end panel both sides	/FULL			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
9.3	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		End Panel Option	Full end panel both sides	/FULL			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
9.4	KDTP7212	Aristotle Desk Top Screen, 1/4" Thick Frosted Acrylic,69x12"H	2		\$142.00	\$284.00	
		Price Description: Delivered/Open Market					
9.5	KDTPSA	Aristotle Desk Top Screen Supports,Aluminum Finish	6		\$21.00	\$126.00	
		Price Description: Delivered/Open Market					
9.6	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2		\$2.00	\$4.00	
		Price Description: Delivered/Open Market					
9.7	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	2		\$709.00	\$1,418.00	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					
9.8	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
9.9	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal






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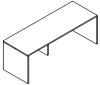



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City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
9.10	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	2		\$166.50	\$333.00	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					
9.11	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	2		\$402.50	\$805.00	?
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
9.12	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	2		\$45.50	\$91.00	
		Price Description: Delivered/Open Market					
Tag 1: CH- 1109*						WorkGroup Product Subtotal	\$6,415.00

Tag 1: CH-1106

10.1	KDA8430.H	Aristotle Rect Desk Shell,2 Full End Panels,84x30"	3		\$524.50	\$1,573.50	?
		Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option Grommet Option		>>To Be Determined >>To Be Determined 1/2 height back panel Grommet	TBD<< TBD<< /2Q /G		
		Price Description: Delivered/Open Market					
10.2	KRR3624C.H	Aristotle Pedestal Return-Right,File/File Pedestal,36x24"	3		\$523.50	\$1,570.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<		
		Price Description: Delivered/Open Market					
10.3	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	3		\$402.50	\$1,207.50	?
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
10.4	UL303D	U-Series Lateral File,3D,39-1/4"Hx30"Wx18" D	8		\$565.00	\$4,520.00	?
		Paint Color Counterbalance Option Key Option Pull Style		Expresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: CH-1106						WorkGroup Product Subtotal	\$8,871.50

Tag 1: CH-1111*

11.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
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








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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
	 <p>Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<</p> <p>Price Description: Delivered/Open Market</p>				
11.2	 <p>KBR4224.H Aristotle Bridge Return,42x24"</p> <p>Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q</p> <p>Price Description: Delivered/Open Market</p>	1	\$236.00	\$236.00	?
11.3	 <p>KBSPL7242B.H Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped LT,72x42"</p> <p>Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option Key alike - 1 lock (Note room numbers on /KA order)</p> <p>Price Description: Delivered/Open Market</p>	1	\$904.00	\$904.00	?
11.4	 <p>KCPR7224C.H Aristotle Single Ped Credenza,Right,FF Ped,72x24"</p> <p>Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option Key alike - 1 lock (Note room numbers on /KA order)</p> <p>Price Description: Delivered/Open Market</p>	1	\$701.50	\$701.50	?
11.5	 <p>KGR Aristotle Field Install Grommet,2 -3/4" Diameter(Black)</p> <p>Price Description: Delivered/Open Market</p>	1	\$2.00	\$2.00	
11.6	 <p>KOD6643.H Aristotle Closed Overhead,66x16Dx43"H</p> <p>Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL</p> <p>Price Description: Delivered/Open Market</p>	1	\$681.50	\$681.50	?
11.7	 <p>KSLF23020.H Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"</p> <p>Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<<</p> <p>Price Description: Delivered/Open Market</p>	1	\$668.50	\$668.50	?
11.9	 <p>KTK6624 Aristotle Tackboard For 43" Overhead,62x3/4Dx24"H</p> <p>Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<</p> <p>Price Description: Delivered/Open Market</p>	1	\$160.50	\$160.50	?

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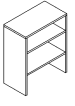







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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
11.10	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) Laminate Base (Vertical)	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
		Price Description: Delivered/Open Market					
11.11	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters	Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<			
		Price Description: Delivered/Open Market					
11.12	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1111*						WorkGroup Product Subtotal	\$4,651.50
Tag 1: CH- 1115*							
12.2	SPSCAU	Strive Task Cantilever Arm Stool,Uphol Seat	1		\$287.50	\$287.50	?
		Base Color Caster Option Upholstery Grade/Color Upholstery Grade/Color P0 Fabric Poly Seat & Back Color	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: CH- 1115*						WorkGroup Product Subtotal	\$287.50
Tag 1: CH- 1112*							
13.1	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters	Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: CH- 1112*						WorkGroup Product Subtotal	\$402.50
Tag 1: CH- 1141*							
14.1	7948/NC	Neena Bench,48",Non-Contrast	2		\$601.00	\$1,202.00	?
		Non-Contrast Fabric Neena Fabric NFR Fabric Wood Finish Color	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined >>To Be Determined	/NFR F TBD<< TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: CH- 1141*						WorkGroup Product Subtotal	\$1,202.00




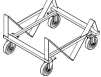






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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: CH-1139*							
15.1	VL.3072.BL.WH	ValueLite Rectangular Table,30x72	1		\$143.50	\$143.50	
							
	Price Description: Delivered/Open Market						
15.2	O4PSPB	Opt4 Sled Chair,Poly Seat/Poly Back	2		\$105.00	\$210.00	?
							
	Price Description: Delivered/Open Market						
	Opt4 Frame Color >>To Be Determined TBD<< Opt4 Poly & Mesh Color >>To Be Determined TBD<< Opt4 Ganging Glides >>To Be Determined TBD<<						
Tag 1: CH-1139*						WorkGroup Product Subtotal	\$353.50
Tag 1: CH-1136*							
16.1	KTR9	Vertical Storage Caddy,Cap-8,32-5/8Wx55-1/4"L	4		\$415.00	\$1,660.00	?
							
	Price Description: Delivered/Open Market						
	Frame Color >>To Be Determined TBD<< Base Option Standard wheels /C						
16.2	O4DA.BL	Transport Dolly,Poly/Mesh Chairs	5		\$196.00	\$980.00	
							
	Price Description: Delivered/Open Market						
16.3	O4PSPB	Opt4 Sled Chair,Poly Seat/Poly Back	130		\$105.00	\$13,650.00	?
							
	Price Description: Delivered/Open Market						
	Opt4 Frame Color >>To Be Determined TBD<< Opt4 Poly & Mesh Color >>To Be Determined TBD<< Opt4 Ganging Glides >>To Be Determined TBD<<						
16.4	VL.3072.BL.WH	ValueLite Rectangular Table,30x72	30		\$143.50	\$4,305.00	
							
	Price Description: Delivered/Open Market						
Tag 1: CH-1136*						WorkGroup Product Subtotal	\$20,595.00
Tag 1: CH-1133*							
17.1	O4PSPB	Opt4 Sled Chair,Poly Seat/Poly Back	26		\$105.00	\$2,730.00	?
							
	Price Description: Delivered/Open Market						
	Opt4 Frame Color >>To Be Determined TBD<< Opt4 Poly & Mesh Color >>To Be Determined TBD<< Opt4 Ganging Glides >>To Be Determined TBD<<						
17.2	VL.3072.BL.WH	ValueLite Rectangular Table,30x72	6		\$143.50	\$861.00	
							

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



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Line	Model	Price Description: Delivered/Open Market	Qty.	Sell Price	Extended Total	TBD Option
Tag 1: CH-1133*						WorkGroup Product Subtotal \$3,591.00
Tag 1: CH-1134*						
18.1	O4PSPB	Opt4 Sled Chair,Poly Seat/Poly Back	18	\$105.00	\$1,890.00	?
		Opt4 Frame Color >>To Be Determined TBD<< Opt4 Poly & Mesh Color >>To Be Determined TBD<< Opt4 Ganging Glides >>To Be Determined TBD<<				
Price Description: Delivered/Open Market						
18.2	VL.3072.BL.WH	ValueLite Rectangular Table,30x72	5	\$143.50	\$717.50	
						
Price Description: Delivered/Open Market						
Tag 1: CH-1134*						WorkGroup Product Subtotal \$2,607.50
Tag 1: CH-1142*						
19.1	7948/NC	Neena Bench,48",Non-Contrast	2	\$601.00	\$1,202.00	?
		Non-Contrast Fabric Compliance to TB 117-2013 /NFR Neena Fabric NFR Fabric Grade F F Fabric >>To Be Determined TBD<< Wood Finish Color >>To Be Determined TBD<<				
Price Description: Delivered/Open Market						
Tag 1: CH-1142*						WorkGroup Product Subtotal \$1,202.00
Tag 1: CH-1131*						
20.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2	\$261.00	\$522.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<				
Price Description: Delivered/Open Market						
20.2	KBR4824.H	Aristotle Bridge Return,48x24"	1	\$273.00	\$273.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q				
Price Description: Delivered/Open Market						
20.3	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1	\$701.50	\$701.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<<				
Price Description: Delivered/Open Market						











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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
20.4	KGR	Aristotle Field Install Grommet, 2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
20.5	KOD7243.H	Aristotle Closed Overhead, 72x16Dx43"H	1		\$709.00	\$709.00	?
							
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					
20.6	KSPL7230B.H	Aristotle Single Ped Desk, Full MP, BBF Ped LT, 72x30"	1		\$739.50	\$739.50	?
							
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
20.7	KTK7224	Aristotle Tackboard For 43" Overhead, 68x3/4Dx24"H	1		\$166.50	\$166.50	?
							
		Fabric Selection	Fabric Grade 1	GRD1			
		VSG1 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
20.8	SIFTAA	Sift Task 4D Adjustable T-Arm Chair, Mesh	1		\$402.50	\$402.50	?
							
		Base Finish	Black plastic base	/P			
		FR/NFR Option	Compliance to TB 117-2013	/NFR			
		Casters	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
20.9	TLT5.48	Universal Shelf/Cabinet Task Light, 48"W, For 54" and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1131*						WorkGroup Product Subtotal	\$3,561.50
Tag 1: CH-1129*							
21.1	DNY300	Doni Tapered Steel Leg Armless Chair, Uph Seat/Back, Solid Color	4		\$261.00	\$1,044.00	?
							
		Poly Seat & Back Color	>>To Be Determined	TBD<<			
		Frame Color	>>To Be Determined	TBD<<			
		Glide Option	>>To Be Determined	TBD<<			
		Doni Seat/Back Uph	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
21.2	KBR4824.H	Aristotle Bridge Return, 48x24"	1		\$273.00	\$273.00	?
							
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Back Panel Option	1/2 height back panel	/2Q			
		Price Description: Delivered/Open Market					

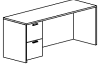

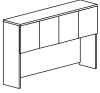
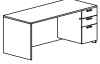



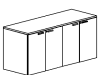


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Quote Filename

7/11/2018
10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
21.3	KCPL7224C.H	Aristotle Single Ped Credenza,Left,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull End Panel Option Key Option	>>To Be Determined >>To Be Determined Silver bar pull (2) Full end panel both sides >>To Be Determined	TBD<< TBD<< /BPA2 /FULL TBD<<			
		Price Description: Delivered/Open Market					
21.4	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
21.5	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	?
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option	>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL			
		Price Description: Delivered/Open Market					
21.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<			
		Price Description: Delivered/Open Market					
21.7	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	?
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					
21.8	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters	Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<			
		Price Description: Delivered/Open Market					
21.9	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1129*					WorkGroup Product Subtotal	\$4,083.50	
Tag 1: CH-1126*							
22.1	KCSS6624.H	Aristotle Double Storage Door Credenza,66x24"	1		\$814.00	\$814.00	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option	>>To Be Determined >>To Be Determined Silver bar pull (4) >>To Be Determined	TBD<< TBD<< /BPA4 TBD<<			
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal










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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
22.2	O4PSPB	Opt4 Sled Chair, Poly Seat/Poly Back	14		\$105.00	\$1,470.00	?
		Opt4 Frame Color	>>To Be Determined	TBD<<			
		Opt4 Poly & Mesh Color	>>To Be Determined	TBD<<			
		Opt4 Ganging Glides	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
22.3	PINR2460T-74P	Pirouette, Nesting Training, Rectangular, 24x60", 74P Edge	4		\$549.00	\$2,196.00	?
		Edge Color	>>To Be Determined	TBD<<			
		Grommet/PowerUp Option	No Grommets, PowerUp or Wire Management/No Cutouts	/NNN			
		Modesty Panel	No fabric modesty panel	/NMP			
		Laminate	>>To Be Determined	TBD<<			
		Leg Finish	>>To Be Determined	TBD<<			
		Casters/Glides	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: CH-1126*						WorkGroup Product Subtotal	\$4,480.00
Tag 1: CH-1130*							
23.1	O4DA.BL	Transport Dolly, Poly/Mesh Chairs	2		\$196.00	\$392.00	
		Price Description: Delivered/Open Market					
23.2	O4PSPB	Opt4 Sled Chair, Poly Seat/Poly Back	48		\$105.00	\$5,040.00	?
		Opt4 Frame Color	>>To Be Determined	TBD<<			
		Opt4 Poly & Mesh Color	>>To Be Determined	TBD<<			
		Opt4 Ganging Glides	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: CH-1130*						WorkGroup Product Subtotal	\$5,432.00
Tag 1: CH-1202*							
24.1	1301/NC	Bantam Arm Chair, Non-Contrast	2		\$542.50	\$1,085.00	?
		Non-Contrast Fabric	Compliance to TB 117-2013	/NFR			
		Bantam Fabric NFR	Fabric Grade F	F			
		Fabric	>>To Be Determined	TBD<<			
		Wood Finish Color	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
24.2	ARISLEGSET	Aristotle Metal Leg, Black or Silver, 28"H	2		\$100.00	\$200.00	?
		Leg Finish	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
24.3	KRD364LTO	Aristotle Meeting Table Round Worksurface, 36"Dia	1		\$297.50	\$297.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					

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












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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
24.4	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market	4		\$261.00	\$1,044.00	
24.5	KBC3065.H	Aristotle Bookcase,3 Adj Shelf,30x14x65"H  Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$383.00	\$383.00	
24.6	KBR4824.H	Aristotle Bridge Return,48x24"  Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Price Description: Delivered/Open Market	1		\$273.00	\$273.00	
24.7	KBSPR7242B.H	Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped RT,72x42"  Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$904.00	\$904.00	
24.8	KCPL7224C.H	Aristotle Single Ped Credenza,Left,FF Ped,72x24"  Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$701.50	\$701.50	
24.9	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)  Price Description: Delivered/Open Market	1		\$2.00	\$2.00	
24.10	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H  Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market	1		\$709.00	\$709.00	
24.11	KSLF33020.H	Aristotle Lateral File,3 Drawer,Freestanding,30x20x44"  Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market	1		\$931.50	\$931.50	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
24.12	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					
24.13	ALTMAA	Altus Mesh Chair,Adjustable Arms,Upholstered	1		\$609.50	\$609.50	
		Base Casters Headrest Option Lumbar Support Altus Upholstery Altus Upholstery A1L Fabric Altus Mesh	Black plastic base >>To Be Determined No headrest Lumbar support Compliance to TB 117-2013 Upholstery Altus Grade A1 Leather >>To Be Determined >>To Be Determined	/P TBD<< /NHR /LS /NFR A1L TBD<< TBD<<			
		Price Description: Delivered/Open Market					
24.14	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1202*						WorkGroup Product Subtotal	\$7,352.00
Tag 1: CH-1243*							
25.1	1301/NC	Bantam Arm Chair,Non-Contrast	2		\$542.50	\$1,085.00	
		Non-Contrast Fabric Bantam Fabric NFR Fabric Wood Finish Color	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined >>To Be Determined	/NFR F TBD<< TBD<<			
		Price Description: Delivered/Open Market					
25.2	ALTMAA	Altus Mesh Chair,Adjustable Arms,Upholstered	1		\$609.50	\$609.50	
		Base Casters Headrest Option Lumbar Support Altus Upholstery Altus Upholstery A1L Fabric Altus Mesh	Black plastic base Carpet casters No headrest Lumbar support Compliance to TB 117-2013 Upholstery Altus Grade A1 Leather >>To Be Determined >>To Be Determined	/P /C /NHR /LS /NFR A1L TBD<< TBD<<			
		Price Description: Delivered/Open Market					
25.3	ARISLEGSET	Aristotle Metal Leg,Black or Silver,28"H	2		\$100.00	\$200.00	
		Leg Finish	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					

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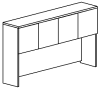

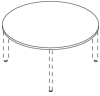

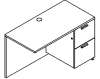



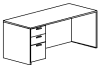







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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
25.4	DNY300 	4	\$261.00	\$1,044.00	
	Doni Tapered Steel Leg Armless Chair, Uph Seat/Back, Solid Color Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
25.5	KOD7843.H 	1	\$738.00	\$738.00	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
25.6	KRD364LTO 	1	\$297.50	\$297.50	
	Laminate (Horizontal) >>To Be Determined TBD<< Price Description: Delivered/Open Market				
25.7	KRR4824C.H 	1	\$578.50	\$578.50	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
25.8	KSLF23020.H 	1	\$668.50	\$668.50	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
25.9	KSPL7230B.H 	1	\$739.50	\$739.50	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
25.10	KTK7824 	1	\$171.50	\$171.50	
	Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
25.11	KXCB3036.H 	1	\$327.50	\$327.50	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Price Description: Delivered/Open Market				

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





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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
25.12	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1243*						WorkGroup Product Subtotal	\$6,505.00
Tag 1: CH-1205*							
26.1	1301/NC	Bantam Arm Chair,Non-Contrast	2		\$542.50	\$1,085.00	?
							
		Non-Contrast Fabric		Compliance to TB 117-2013	/NFR		
		Bantam Fabric NFR		Fabric Grade F	F		
		Fabric		>>To Be Determined	TBD<<		
		Wood Finish Color		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
26.2	ALTMAA	Altus Mesh Chair,Adjustable Arms,Upholstered	1		\$591.50	\$591.50	?
							
		Base		Black plastic base	/P		
		Casters		Carpet casters	/C		
		Headrest Option		No headrest	/NHR		
		Lumbar Support		Lumbar support	/LS		
		Altus Upholstery		Compliance to TB 117-2013	/NFR		
		Altus Upholstery		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Altus Mesh		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
26.3	ARISLEGSET	Aristotle Metal Leg,Black or Silver,28"H	2		\$100.00	\$200.00	?
							
		Leg Finish		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
26.4	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
							
		Poly Seat & Back Color		>>To Be Determined	TBD<<		
		Frame Color		>>To Be Determined	TBD<<		
		Glide Option		>>To Be Determined	TBD<<		
		Doni Seat/Back Uph		Compliance to TB 117-2013	/NFR		
		Doni Upholstery NFR		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
26.5	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	?
							
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		Back Panel Option		1/2 height back panel	/2Q		
		Price Description: Delivered/Open Market					
26.6	KBSPL7242B.H	Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped LT,72x42"	1		\$904.00	\$904.00	?
							
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		File Pull		Silver bar pull (3)	/BPA3		
		Key Option		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					

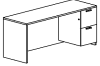

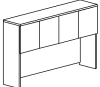

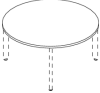




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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
26.7	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
26.8	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
26.9	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					
26.10	KPT3624.H	Aristotle Printer Table, 36x24x29"H	1		\$326.50	\$326.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
26.11	KRD304LTO	Aristotle Meeting Table Round Worksurface,30"Dia	1		\$282.00	\$282.00	?
		Laminate (Horizontal) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
26.12	KSLF33020.H	Aristotle Lateral File,3 Drawer,Freestanding,30x20x44"	1		\$931.50	\$931.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
26.13	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
26.14	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
26.15	KBC3065.H	Aristotle Bookcase,3 Adj Shelf,30x14x65"H	1		\$383.00	\$383.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal










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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
Price Description: Delivered/Open Market					
Tag 1: CH-1205*				WorkGroup Product Subtotal	\$7,123.00
Tag 1: CH-1201*					
27.1	DNY300	2	\$261.00	\$522.00	?
	 Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 PO Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
27.2	KBR4824.H	1	\$273.00	\$273.00	?
	 Aristotle Bridge Return,48x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option Full height (standard) /FULL Price Description: Delivered/Open Market				
27.3	KCPL7224C.H	1	\$701.50	\$701.50	?
	 Aristotle Single Ped Credenza,Left,FF Ped,72x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
27.4	KOD7243.H	1	\$709.00	\$709.00	?
	 Aristotle Closed Overhead,72x16Dx43"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
27.5	KSLF23020.H	1	\$668.50	\$668.50	?
	 Aristotle Lateral File,2 Drawer,Freestanding,30x20x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
27.6	KSPR7230B.H	1	\$739.50	\$739.50	?
	 Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
27.7	KTK7224	1	\$166.50	\$166.50	?
	 Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

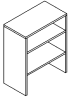




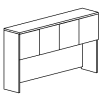
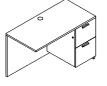



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
27.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
27.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
27.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1201*						WorkGroup Product Subtotal	\$4,555.50
Tag 1: CH-1239*							
28.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
28.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
28.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					
28.4	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
28.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					

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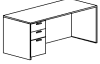

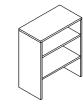




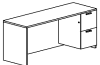


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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
28.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option		>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /CGR /BPA3 TBD<<		
		Price Description: Delivered/Open Market					
28.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					
28.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) Laminate Base (Vertical)		>>To Be Determined >>To Be Determined	TBD<< TBD<<		
		Price Description: Delivered/Open Market					
28.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
28.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1239*						WorkGroup Product Subtotal	\$4,195.50
Tag 1: CH-1219*							
29.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					
29.2	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	?
		Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option		>>To Be Determined >>To Be Determined 1/2 height back panel	TBD<< TBD<< /2Q		
		Price Description: Delivered/Open Market					
29.3	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull End Panel Option Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) Full end panel both sides >>To Be Determined	TBD<< TBD<< /BPA2 /FULL TBD<<		
		Price Description: Delivered/Open Market					

















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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
29.4	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
29.5	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					
29.7	KSLF72360.H	Aristotle Lateral File,2 Drawer,Freestanding,36x20x30"	1		\$693.50	\$693.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
29.8	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
29.9	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection	Fabric Grade 1	GRD1			
		VSG1 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
29.10	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
29.11	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	
		Base Finish	Black plastic base	/P			
		FR/NFR Option	Compliance to TB 117-2013	/NFR			
		Casters	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
29.12	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1219*						WorkGroup Product Subtotal	\$4,582.50

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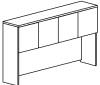


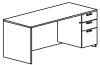




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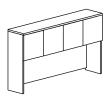
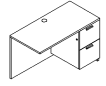

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: CH-1210*							
30.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric Price Description: Delivered/Open Market	2		\$261.00	\$522.00	?
		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined		TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
30.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)  Price Description: Delivered/Open Market	1		\$2.00	\$2.00	
30.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H  Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market	1		\$738.00	\$738.00	?
		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)		TBD<< TBD<< /CGN /NL			
30.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	1		\$578.50	\$578.50	?
		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined		TBD<< TBD<< /BPA2 /FB TBD<<			
30.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option Price Description: Delivered/Open Market	1		\$668.50	\$668.50	?
		>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined		TBD<< TBD<< /BPA2 TBD<<			
30.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"  Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	1		\$739.50	\$739.50	?
		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined		TBD<< TBD<< /FULL /BPA3 TBD<<			
30.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H  Fabric Selection VSG1 Fabric Price Description: Delivered/Open Market	1		\$171.50	\$171.50	?
		Fabric Grade 1 >>To Be Determined		GRD1 TBD<<			
30.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H  Laminate (Horizontal) Laminate Base (Vertical) Price Description: Delivered/Open Market	1		\$327.50	\$327.50	?
		>>To Be Determined >>To Be Determined		TBD<< TBD<<			

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
30.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters Price Description: Delivered/Open Market		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
30.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1210*						WorkGroup Product Subtotal	\$4,195.50
Tag 1: CH-1207*							
31.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric Price Description: Delivered/Open Market		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<		
31.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
31.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	?
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL		
31.4	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<		
31.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option Price Description: Delivered/Open Market		>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined	TBD<< TBD<< /BPA2 TBD<<		

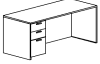

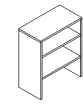




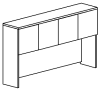
Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
31.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
31.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
31.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
31.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
31.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1207*						WorkGroup Product Subtotal	\$4,195.50
Tag 1: CH-1213*							
32.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
32.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal










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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
32.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
32.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1213*						WorkGroup Product Subtotal	\$4,195.50









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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: CH-1236*							
33.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric Price Description: Delivered/Open Market	1		\$261.00	\$261.00	?
		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined		TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
33.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)  Price Description: Delivered/Open Market	1		\$2.00	\$2.00	
33.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H  Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market	1		\$738.00	\$738.00	?
		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)		TBD<< TBD<< /CGN /NL			
33.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	1		\$578.50	\$578.50	?
		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined		TBD<< TBD<< /BPA2 /FB TBD<<			
33.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"  Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	1		\$739.50	\$739.50	?
		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined		TBD<< TBD<< /FULL /BPA3 TBD<<			
33.7	KTk7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H  Fabric Selection VSG1 Fabric Price Description: Delivered/Open Market	1		\$171.50	\$171.50	?
		Fabric Grade 1 >>To Be Determined		GRD1 TBD<<			
33.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh  Base Finish FR/NFR Option Casters Price Description: Delivered/Open Market	1		\$402.50	\$402.50	?
		Black plastic base Compliance to TB 117-2013 >>To Be Determined		/P /NFR TBD<<			
33.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads 	1		\$45.50	\$45.50	

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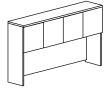
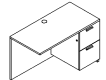
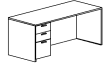





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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
Price Description: Delivered/Open Market					
Tag 1: CH-1236*				WorkGroup Product Subtotal	\$2,938.50
Tag 1: CH-1238*					
34.1	DNY300	2	\$261.00	\$522.00	?
	 Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 PO Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
34.2	KOD7843.H	1	\$738.00	\$738.00	?
	 Aristotle Closed Overhead,78x16Dx43"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
34.3	KRR4824C.H	1	\$578.50	\$578.50	?
	 Aristotle Pedestal Return-Right,File/File Pedestal,48x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
34.5	KSPL7230B.H	1	\$739.50	\$739.50	?
	 Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
34.6	KTK7824	1	\$171.50	\$171.50	?
	 Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
34.8	SIFTAA	1	\$402.50	\$402.50	?
	 Sift Task 4D Adjustable T-Arm Chair,Mesh Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<< Price Description: Delivered/Open Market				
34.9	TLT5.48	1	\$45.50	\$45.50	
	 Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads				


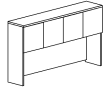
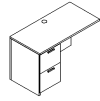
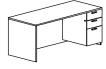





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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
Price Description: Delivered/Open Market					
Tag 1: CH-1238*				WorkGroup Product Subtotal	\$3,197.50
Tag 1: CH-1237*					
35.1	DNY300	2	\$261.00	\$522.00	?
	 Doni Tapered Steel Leg Armless Chair, Uph Seat/Back, Solid Color Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 PO Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
35.2	KOD7843.H	1	\$738.00	\$738.00	?
	 Aristotle Closed Overhead, 78x16Dx43"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
35.3	KRL4824C.H	1	\$578.50	\$578.50	?
	 Aristotle Pedestal Return-Left, File/File Pedestal, 48x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
35.5	KSPR7230B.H	1	\$739.50	\$739.50	?
	 Aristotle Single Ped Desk, Full MP, BBF Ped RT, 72x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
35.6	KTK7824	1	\$171.50	\$171.50	?
	 Aristotle Tackboard For 43" Overhead, 75x3/4Dx24"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
35.8	SIFTAA	1	\$402.50	\$402.50	?
	 Sift Task 4D Adjustable T-Arm Chair, Mesh Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<< Price Description: Delivered/Open Market				
35.9	TLT5.48	1	\$45.50	\$45.50	
	 Universal Shelf/Cabinet Task Light, 48"W, For 54" and Larger Overheads				

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











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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
		Price Description: Delivered/Open Market					
Tag 1: CH-1237*						WorkGroup Product Subtotal	\$3,197.50
Tag 1: CH-1240*							
36.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric Price Description: Delivered/Open Market	2		\$261.00	\$522.00	
		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined		TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
36.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)  Price Description: Delivered/Open Market	1		\$2.00	\$2.00	
36.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H  Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market	1		\$738.00	\$738.00	
		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)		TBD<< TBD<< /CGN /NL			
36.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	1		\$578.50	\$578.50	
		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined		TBD<< TBD<< /BPA2 /FB TBD<<			
36.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option Price Description: Delivered/Open Market	1		\$668.50	\$668.50	
		>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined		TBD<< TBD<< /BPA2 TBD<<			
36.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"  Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	1		\$739.50	\$739.50	
		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined		TBD<< TBD<< /FULL /BPA3 TBD<<			
36.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H  Fabric Selection VSG1 Fabric Price Description: Delivered/Open Market	1		\$171.50	\$171.50	
		Fabric Grade 1 >>To Be Determined		GRD1 TBD<<			

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
36.8	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
36.9	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1240*						WorkGroup Product Subtotal	\$3,868.00
Tag 1: CH-1241*							
37.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	
		Poly Seat & Back Color Frame Color Glide Option		>>To Be Determined >>To Be Determined >>To Be Determined	TBD<< TBD<< TBD<<		
		Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	/NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					
37.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
37.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL		
		Price Description: Delivered/Open Market					
37.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<		
		Price Description: Delivered/Open Market					
37.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<		
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal






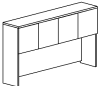




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10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
37.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					
37.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
37.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1241*						WorkGroup Product Subtotal	\$3,199.50
Tag 1: CH-1242*							
38.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					
38.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
38.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	?
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL		
		Price Description: Delivered/Open Market					
38.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<		
		Price Description: Delivered/Open Market					
38.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined	TBD<< TBD<< /BPA2 TBD<<		
		Price Description: Delivered/Open Market					

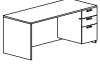

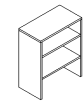




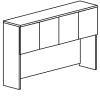
Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
38.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
38.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection	Fabric Grade 1	GRD1			
		VSG1 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
38.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
38.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish	Black plastic base	/P			
		FR/NFR Option	Compliance to TB 117-2013	/NFR			
		Casters	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
38.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1242*						WorkGroup Product Subtotal	\$4,195.50
Tag 1: CH-1234*							
39.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	?
		Poly Seat & Back Color	>>To Be Determined	TBD<<			
		Frame Color	>>To Be Determined	TBD<<			
		Glide Option	>>To Be Determined	TBD<<			
		Doni Seat/Back Uph	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
39.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
39.3	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					








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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
39.4	KRR4224C.H	Aristotle Pedestal Return-Right,File/File Pedestal,42x24"	1		\$557.50	\$557.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
39.5	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
39.6	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
39.7	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
39.8	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: CH-1234*						WorkGroup Product Subtotal	\$2,883.50
Tag 1: CH-1233*							
40.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
40.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

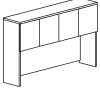
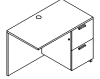







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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
40.3	KOD7243.H 	1	\$709.00	\$709.00	?
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
40.4	KRR4224C.H 	1	\$557.50	\$557.50	?
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
40.5	KSPL7230B.H 	1	\$739.50	\$739.50	?
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
40.6	KTK7224 	1	\$166.50	\$166.50	?
	Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				
40.7	SIFTAA 	1	\$402.50	\$402.50	?
	Base Finish Black plastic base /P FR/NFR Option Compliance to TB 117-2013 /NFR Casters >>To Be Determined TBD<< Price Description: Delivered/Open Market				
40.8	TLT5.48 	1	\$45.50	\$45.50	
	Price Description: Delivered/Open Market				
Tag 1: CH-1233* WorkGroup Product Subtotal				\$2,883.50	
Tag 1: CH-1232*					
41.1	DNY300 	2	\$261.00	\$522.00	?
	Color >>To Be Determined TBD<< Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				

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















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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
41.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
41.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					
41.4	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Back Panel Option	Full Back	/FB			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
41.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
41.7	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Recessed end panel right side	/CGR			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
41.8	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	
		Fabric Selection	Fabric Grade 1	GRD1			
		VSG1 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
41.9	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
41.10	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	
		Base Finish	Black plastic base	/P			
		FR/NFR Option	Compliance to TB 117-2013	/NFR			
		Casters	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
41.11	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							

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











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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
		Price Description: Delivered/Open Market					
Tag 1: CH-1232*						WorkGroup Product Subtotal	\$4,195.50
Tag 1: CH-1228*							
42.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric	2		\$261.00	\$522.00	
		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined		TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
Price Description: Delivered/Open Market							
42.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black) 	1		\$2.00	\$2.00	
Price Description: Delivered/Open Market							
42.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H  Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option	1		\$738.00	\$738.00	
		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)		TBD<< TBD<< /CGN /NL			
Price Description: Delivered/Open Market							
42.4	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option	1		\$578.50	\$578.50	
		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined		TBD<< TBD<< /BPA2 /FB TBD<<			
Price Description: Delivered/Open Market							
42.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option	1		\$668.50	\$668.50	
		>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined		TBD<< TBD<< /BPA2 TBD<<			
Price Description: Delivered/Open Market							
42.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"  Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	1		\$739.50	\$739.50	
		>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined		TBD<< TBD<< /CGR /BPA3 TBD<<			
Price Description: Delivered/Open Market							
42.7	KTk7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H  Fabric Selection VSG1 Fabric	1		\$171.50	\$171.50	
		Fabric Grade 1 >>To Be Determined		GRD1 TBD<<			
Price Description: Delivered/Open Market							

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

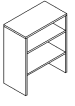







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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
42.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) Laminate Base (Vertical)	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
		Price Description: Delivered/Open Market					
42.9	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters	Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<			
		Price Description: Delivered/Open Market					
42.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: CH-1228*						WorkGroup Product Subtotal	\$4,195.50
Tag 1: CH-1218*							
43.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	8		\$261.00	\$2,088.00	?
		Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric	>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
		Price Description: Delivered/Open Market					
43.2	PIFR4272-74P	Pirouette,Rectangular,42x72",29H,74P Edge	1		\$739.00	\$739.00	?
		Edge Color Modesty Panel Laminate Leg Finish Casters/Glides Grommet/PowerUp Option	>>To Be Determined No fabric modesty panel >>To Be Determined >>To Be Determined >>To Be Determined No Grommets/No PowerUp/No Wire Management	TBD<< /NMP TBD<< TBD<< TBD<< /NNN			
		Price Description: Delivered/Open Market					
Tag 1: CH-1218*						WorkGroup Product Subtotal	\$2,827.00
Tag 1: CH-1208*							
44.1	UL365RD	U-Series Lateral File,5D,63-3/4"Hx36"Wx18"D,Rollout Shelf	5		\$919.00	\$4,595.00	?
		Paint Color Counterbalance Option Key Option Pull Style	Expresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: CH-1208*						WorkGroup Product Subtotal	\$4,595.00

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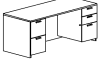

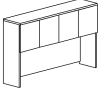

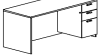



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: CH-1222*							
45.1	S7L10818T-74P	700 Series Laminate Top for Side-by-Side Units,74P Edge,108x18" Surface Finish Edge Color	2		\$361.50	\$723.00	?
		>>To Be Determined >>To Be Determined		TBD<< TBD<<			
		Price Description: Delivered/Open Market					
45.3	UL363D	U-Series Lateral File,3D,39-1/4"Hx36"Wx18"D	6		\$547.50	\$3,285.00	?
		Paint Color Counterbalance Option Key Option Pull Style		>>To Be Determined >>To Be Determined >>To Be Determined >>To Be Determined	TBD<< TBD<< TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: CH-1222*						WorkGroup Product Subtotal	\$4,008.00
Tag 1: CH-1204*							
46.1	KDP7230G.H	Aristotle Double Ped Desk,Full MP,1 FF & 1 BBF Ped,72x30"	1		\$946.00	\$946.00	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option		>>To Be Determined >>To Be Determined Silver bar pull (5) >>To Be Determined	TBD<< TBD<< /BPA5 TBD<<		
		Price Description: Delivered/Open Market					
46.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2		\$2.00	\$4.00	
		Price Description: Delivered/Open Market					
46.3	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	2		\$709.00	\$1,418.00	?
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL		
		Price Description: Delivered/Open Market					
46.4	KRL4224C.H	Aristotle Pedestal Return-Left,File/File Pedestal,42x24"	1		\$557.50	\$557.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<		
		Price Description: Delivered/Open Market					
46.5	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<		
		Price Description: Delivered/Open Market					
46.6	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	2		\$166.50	\$333.00	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					









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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
46.7	SIFTAA	Sift Task 4D Adjustable T-Arm Chair,Mesh	1		\$402.50	\$402.50	?
		Base Finish FR/NFR Option Casters		Black plastic base Compliance to TB 117-2013 >>To Be Determined	/P /NFR TBD<<		
		Price Description: Delivered/Open Market					
46.8	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	2		\$45.50	\$91.00	
		Price Description: Delivered/Open Market					
46.9	TOGL3072EL-74P	Toggle Table,Rectangular-Dual Motor Electric Base,74P,29-1/2 x 70-1/2"	1		\$904.00	\$904.00	?
		Base Finish Edge Color Surface Finish		>>To Be Determined >>To Be Determined >>To Be Determined	TBD<< TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: CH-1204*						WorkGroup Product Subtotal	\$5,395.50
Tag 1: CH-1200*							
47.1	ALTCLA	Altus Conference Chair,Loop Arms,Upholstered	18		\$363.50	\$6,543.00	?
		Base Cylinder Type Casters Altus Fabric Fabric P0 Fabric Altus Mesh		Black plastic base Auto return cylinder Carpet casters Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined	/P /AR /C /NFR GRPP0 TBD<< TBD<<		
		Price Description: Delivered/Open Market					
47.2	KBS19248243B.E	Aristotle Executive Boatshaped Conf Table,Two Piece Top, 192x48x29-1/2"H	1		\$1,646.50	\$1,646.50	?
		Edge Style Option Laminate (Horizontal) Laminate Base (Vertical) Power Station		>>To Be Determined >>To Be Determined >>To Be Determined Two Power Stations (for two-piece tops)	TBD<< TBD<< TBD<< /PS2		
		Price Description: Delivered/Open Market					
Tag 1: CH-1200*						WorkGroup Product Subtotal	\$8,189.50
Tag 1: CH-1216*							
48.1	DN2300	Doni Four-Leg Armless Chair w/Casters,Uph Seat/Back,Solid Color	14		\$228.50	\$3,199.00	?
		Frame Color Poly Seat & Back Color Caster Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
48.2	PINR2466C-74P	Pirouette,Nesting Collaborative,Rectangular,24x66",74P Edge	6		\$553.50	\$3,321.00	
		Edge Color	>>To Be Determined		TBD<<		
		Laminate	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Casters/Glides	>>To Be Determined		TBD<<		
		Modesty Panel	No fabric modesty panel		/NMP		
		Grommet/PowerUp Option	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: CH-1216*						WorkGroup Product Subtotal	\$6,520.00
Tag 1: CH-1235*							
49.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	6		\$261.00	\$1,566.00	
		Poly Seat & Back Color	>>To Be Determined		TBD<<		
		Frame Color	>>To Be Determined		TBD<<		
		Glide Option	>>To Be Determined		TBD<<		
		Doni Seat/Back Uph	Compliance to TB 117-2013		/NFR		
		Doni Upholstery NFR	Pallas Fabric Group P0		GRPP0		
		P0 Fabric	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
49.2	PIFR4896-74P	Pirouette,Rectangular,48x96",29H,74P Edge	1		\$892.00	\$892.00	
		Edge Color	>>To Be Determined		TBD<<		
		Modesty Panel	No fabric modesty panel		/NMP		
		Laminate	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Casters/Glides	>>To Be Determined		TBD<<		
		Grommet/PowerUp Option	No Grommets/No PowerUp/No Wire Management		/NNN		
		Price Description: Delivered/Open Market					
49.3	PIFXSQ30-74P S18207483	*Custom-Pirouette,Square,Fixed,30x30",29H,74P Edge	1		\$298.50	\$298.50	
		Edge Color	>>To Be Determined		TBD<<		
		Grommet/PowerUp Option	No Grommets/No PowerUp/No Wire Management		/NNN		
		Modesty Panel	No fabric modesty panel		/NMP		
		Laminate	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Casters/Glides	>>To Be Determined		TBD<<		
		Worksurface/top - Shape / size modification	Top, Square, 24"x24"		*Custom		
		Price Description: Delivered/Open Market					
Tag 1: CH-1235*						WorkGroup Product Subtotal	\$2,756.50
Tag 1: CH-1226*							
50.1	IQXS36B-74P	Inquire Fixed Leg,Square,X Base,74P Edge,Blk Leg,36x36"	2		\$335.50	\$671.00	
		Edge Color	>>To Be Determined		TBD<<		
		Surface Finish	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
50.2	MSP	Maestro Stack Chair,Polypropylene	11		\$78.00	\$858.00	
		Maestro Frame Color	>>To Be Determined		TBD<<		
		Maestro Seat/Back Color	No Fire Retardant		/NFR		
		Maestro Seat/Back Color	>>To Be Determined		TBD<<		
		Glide Option	Polycarbonate glides		/H		

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


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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
		Price Description: Delivered/Open Market					
Tag 1: CH-1226*						WorkGroup Product Subtotal	\$1,529.00
Tag 1: CH-1211*							
51.1	1412W	Lyra Parlor Small End Table,Lam Top,Wood Leg Base,20x20D"	1		\$411.50	\$411.50	
		Wood Leg Finish Laminate Color	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
Price Description: Delivered/Open Market							
51.2	3123/NC	Affina Low Back Closed Arm Lounge Chair,Non-Contrast	2		\$1,001.00	\$2,002.00	
		Non-Contrasting Fabric Affina Fabric NFR Fabric Wood Armcaps Wood Finish Color Glides Wallsaver Feet Moisture Barrier	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined No armcap >>To Be Determined >>To Be Determined No wallsaver feet No Moisture Barrier	/NFR F TBD<< /NAC TBD<< TBD<< /NWF /NMB			
Price Description: Delivered/Open Market							
Tag 1: CH-1211*						WorkGroup Product Subtotal	\$2,413.50
Tag 1: CH-1212*							
52.1	1412W	Lyra Parlor Small End Table,Lam Top,Wood Leg Base,20x20D"	1		\$411.50	\$411.50	
		Wood Leg Finish Laminate Color	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
Price Description: Delivered/Open Market							
52.2	3123/NC	Affina Low Back Closed Arm Lounge Chair,Non-Contrast	2		\$1,001.00	\$2,002.00	
		Non-Contrasting Fabric Affina Fabric NFR Fabric Wood Armcaps Wood Finish Color Glides Wallsaver Feet Moisture Barrier	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined No armcap >>To Be Determined >>To Be Determined No wallsaver feet No Moisture Barrier	/NFR F TBD<< /NAC TBD<< TBD<< /NWF /NMB			
Price Description: Delivered/Open Market							
Tag 1: CH-1212*						WorkGroup Product Subtotal	\$2,413.50
Tag 1: PD- 2109*							
53.1	SMCCT/L-74P	Soltice Metal Center Connecting Table,Laminate,74P Edge	1		\$245.50	\$245.50	
		Laminate Color Edge Color	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
Price Description: Delivered/Open Market							

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
53.2	SOMCLT/NC	Soltice Metal Multiple Seating-1 Seat,Left Table Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric Soltice Metal Fabric NFR Fabric Base Finish Armcap Option Glide Color Moisture Barrier Price Description: Delivered/Open Market	1	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined >>To Be Determined Black poly >>To Be Determined No Moisture Barrier	\$558.00 /NFR F TBD<< TBD<< /PACBL TBD<< /NMB	\$558.00	?
53.3	SOMCRT/NC	Soltice Metal Multiple Seating-1 Seat,Right Table Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric Soltice Metal Fabric NFR Fabric Base Finish Armcap Option Glide Color Moisture Barrier Price Description: Delivered/Open Market	1	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined >>To Be Determined Black poly >>To Be Determined No Moisture Barrier	\$558.00 /NFR F TBD<< TBD<< /PACBL TBD<< /NMB	\$558.00	?
Tag 1: PD- 2109*						WorkGroup Product Subtotal	\$1,361.50
Tag 1: PD- 2110*							
54.1	SMCCT/L-74P	Soltice Metal Center Connecting Table,Laminate,74P Edge Laminate Color Edge Color Price Description: Delivered/Open Market	3	>>To Be Determined >>To Be Determined	TBD<< TBD<<	\$736.50	?
54.2	SOMBL/NC	Soltice Metal Multiple Seating-Bariatric Chair,Left Chair Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric Soltice Metal Fabric NFR Fabric Base Finish Armcap Option Glide Color Moisture Barrier Price Description: Delivered/Open Market	1	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined >>To Be Determined Black poly >>To Be Determined No Moisture Barrier	\$866.00 /NFR F TBD<< TBD<< /PACBL TBD<< /NMB	\$866.00	?
54.3	SOMBLT/NC	Soltice Metal Multiple Seating-Bariatric Chair,Left Table Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric Soltice Metal Fabric NFR Fabric Base Finish Armcap Option Glide Color Moisture Barrier Price Description: Delivered/Open Market	1	Compliance to TB 117-2013 Fabric Grade F >>To Be Determined >>To Be Determined Black poly >>To Be Determined No Moisture Barrier	\$866.00 /NFR F TBD<< TBD<< /PACBL TBD<< /NMB	\$866.00	?

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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
54.4	SOMCCC/NC 	2	\$1,383.00	\$2,766.00	
Soltice Metal Multiple Seating-3 Seat Unit,No Table No Chair Connect,Open Arm,Non-Contrast Non-Contrast Fabric					
Soltice Metal Fabric NFR					
Fabric		>>To Be Determined	TBD<<		
Base Finish		>>To Be Determined	TBD<<		
Armcap Option		Black poly	/PACBL		
Glide Color		>>To Be Determined	TBD<<		
Moisture Barrier		No Moisture Barrier	/NMB		
Price Description: Delivered/Open Market					
54.5	SOMCCRC/NC 	1	\$971.50	\$971.50	
Soltice Metal Multiple Seating-2 Seat Unit,Right Chair Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric					
Soltice Metal Fabric NFR					
Fabric		>>To Be Determined	TBD<<		
Base Finish		>>To Be Determined	TBD<<		
Armcap Option		Black poly	/PACBL		
Moisture Barrier		No Moisture Barrier	/NMB		
Glide Color		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
54.6	SOMCLT/NC 	2	\$558.00	\$1,116.00	
Soltice Metal Multiple Seating-1 Seat,Left Table Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric					
Soltice Metal Fabric NFR					
Fabric		>>To Be Determined	TBD<<		
Base Finish		>>To Be Determined	TBD<<		
Armcap Option		Black poly	/PACBL		
Glide Color		>>To Be Determined	TBD<<		
Moisture Barrier		No Moisture Barrier	/NMB		
Price Description: Delivered/Open Market					
54.7	SOMCRT/NC 	3	\$558.00	\$1,674.00	
Soltice Metal Multiple Seating-1 Seat,Right Table Connect (facing),Open Arm,Non-Contrast Non-Contrast Fabric					
Soltice Metal Fabric NFR					
Fabric		>>To Be Determined	TBD<<		
Base Finish		>>To Be Determined	TBD<<		
Armcap Option		Black poly	/PACBL		
Glide Color		>>To Be Determined	TBD<<		
Moisture Barrier		No Moisture Barrier	/NMB		
Price Description: Delivered/Open Market					
Tag 1: PD- 2110*				WorkGroup Product Subtotal	\$8,996.00
Tag 1: PD- 2100*					
55.1	SLNAP 	18	\$95.50	\$1,719.00	
Strive Four-Leg Armless Chair,Poly					
Frame Color		>>To Be Determined	TBD<<		
Poly Seat & Back Color		No Fire Retardant	/NFR		
Poly Seat & Back Color		>>To Be Determined	TBD<<		
Glide Option		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
55.2	SLTAPLH 	2	\$184.50	\$369.00	
Strive Four-Leg Tablet Arm Chair,Poly,Left Tablet					
Frame Color		>>To Be Determined	TBD<<		
Poly Seat & Back Color		No Fire Retardant	/NFR		
Poly Seat & Back Color		>>To Be Determined	TBD<<		
Glide Option		>>To Be Determined	TBD<<		
Laminate Finish		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					

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




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City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
55.3	SLTAPRH	Strive Four-Leg Tablet Arm Chair,Poly,Right Tablet	18		\$184.50	\$3,321.00	?
		Frame Color >>To Be Determined TBD<< Poly Seat & Back Color No Fire Retardant /NFR Poly Seat & Back Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Laminate Finish >>To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: PD- 2100*						WorkGroup Product Subtotal	\$5,409.00
Tag 1: PD- 2101*							
56.1	ALTCLA	Altus Conference Chair,Loop Arms,Upholstered	2		\$409.00	\$818.00	?
		Base Black plastic base /P Cylinder Type Auto return cylinder /AR Casters >>To Be Determined TBD<< Altus Fabric Compliance to TB 117-2013 /NFR Fabric Upholstery Altus Grade A1 Leather A1L A1L Fabric >>To Be Determined TBD<< Altus Mesh >>To Be Determined TBD<< Price Description: Delivered/Open Market					
56.2	CRT3672-M	CrossRoads Study Table,Rect,36Dx72W,Maple	2		\$1,197.00	\$2,394.00	?
		Apron Detail Straight apron /PSTR Height Adult height - 29" /29 Grommet/PowerUp/Connect No Grommets/PowerUp /NG Wood Finish >>To Be Determined TBD<< Surface Finish >>To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: PD- 2101*						WorkGroup Product Subtotal	\$3,212.00
Tag 1: PD- 2111*							
57.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid	8		\$261.00	\$2,088.00	?
		Color Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
57.2	KBS9642242B.E	Aristotle Executive Boatshaped Conf Table, 96x42x29-1/2"H	1		\$793.50	\$793.50	?
		Edge Style Option >>To Be Determined TBD<< Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Power Station One Power Station (for single-piece tops) /PS1 Price Description: Delivered/Open Market					



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
57.3	PIFXSQ30-74P S18207483	*Custom-Pirouette,Square,Fixed,30x30",29H,74P Edge	1		\$298.50	\$298.50	
		Edge Color	>>To Be Determined	TBD<<			
		Grommet/PowerUp Option	No Grommets/No PowerUp/No Wire Management	/NNN			
		Modesty Panel	No fabric modesty panel	/NMP			
		Laminate	>>To Be Determined	TBD<<			
		Leg Finish	>>To Be Determined	TBD<<			
		Casters/Glides	>>To Be Determined	TBD<<			
		Worksurface/top - Shape / size modification	Top, Square, 24"x24"	*Custom			
		Price Description: Delivered/Open Market					
Tag 1: PD- 2111*						WorkGroup Product Subtotal	\$3,180.00
Tag 1: PD- 2106*							
58.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	8		\$261.00	\$2,088.00	
		Poly Seat & Back Color	>>To Be Determined	TBD<<			
		Frame Color	>>To Be Determined	TBD<<			
		Glide Option	>>To Be Determined	TBD<<			
		Doni Seat/Back Uph	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
58.2	KBS9642242B.E	Aristotle Executive Boatshaped Conf Table, 96x42x29-1/2"H	1		\$793.50	\$793.50	
		Edge Style Option	>>To Be Determined	TBD<<			
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Power Station	One Power Station (for single-piece tops) /PS1				
		Price Description: Delivered/Open Market					
Tag 1: PD- 2106*						WorkGroup Product Subtotal	\$2,881.50
Tag 1: PD- 2114*							
59.1	KDA8424.H	Aristotle Rect Desk Shell,2 Full End Panels,84x24"	3		\$471.00	\$1,413.00	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Back Panel Option	Full height (standard)	/FULL			
		Grommet Option	Grommet	/G			
		Price Description: Delivered/Open Market					
59.2	KF2BF.H	Aristotle Full Ht Pedestal,Box/Box/File,15.5x19x28"	3		\$429.50	\$1,288.50	
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
59.3	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	3		\$2.00	\$6.00	
		Price Description: Delivered/Open Market					









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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
59.4	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	3		\$507.50	\$1,522.50	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
59.5	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	2		\$578.50	\$1,157.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
59.6	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
59.7	UL425RD	U-Series Lateral File,5D,63-3/4"Hx42"Wx18"D,Rollout Shelf	3		\$1,026.00	\$3,078.00	
		Paint Color Espresso Metallic /EX Counterbalance Option With Counterbalance /CBW Key Option >>To Be Determined TBD<< Pull Style >>To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: PD- 2114*						WorkGroup Product Subtotal	\$9,043.50
Tag 1: PD- 2118*							
60.1	KDA8424.H	Aristotle Rect Desk Shell,2 Full End Panels,84x24"	3		\$471.00	\$1,413.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option Full height (standard) /FULL Grommet Option Grommet /G Price Description: Delivered/Open Market					
60.2	KF2BF.H	Aristotle Full Ht Pedestal,Box/Box/File,15.5x19x28"	3		\$429.50	\$1,288.50	
		Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
60.3	KF2F.H	Aristotle Full Ht Pedestal,File/File,15.5x19x28"	3		\$424.50	\$1,273.50	
		Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal












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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
60.4	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	3		\$2.00	\$6.00	
							
		Price Description: Delivered/Open Market					
60.5	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	3		\$507.50	\$1,522.50	
		No Image Available					
		Seat Option	>>To Be Determined	TBD<<			
		Back Panel	>>To Be Determined	TBD<<			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Impress Upholstery	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Base Option	>>To Be Determined	TBD<<			
		Headrest Option	No headrest (standard)	/NH			
		Height Option	>>To Be Determined	TBD<<			
		Memory Foam	No memory foam	/NF			
		Price Description: Delivered/Open Market					
60.6	UL425RD	U-Series Lateral File,5D,63-3/4"Hx42"Wx18"D,Rollout Shelf	3		\$1,026.00	\$3,078.00	
							
		Paint Color	Expresso Metallic	/EX			
		Counterbalance Option	With Counterbalance	/CBW			
		Key Option	>>To Be Determined	TBD<<			
		Pull Style	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: PD- 2118*						WorkGroup Product Subtotal	\$8,581.50
Tag 1: PD- 2116*							
61.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	
							
		Poly Seat & Back Color	>>To Be Determined	TBD<<			
		Frame Color	>>To Be Determined	TBD<<			
		Glide Option	>>To Be Determined	TBD<<			
		Doni Seat/Back Uph	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
61.2	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	2		\$507.50	\$1,015.00	
		No Image Available					
		Seat Option	>>To Be Determined	TBD<<			
		Back Panel	>>To Be Determined	TBD<<			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Impress Upholstery	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Base Option	>>To Be Determined	TBD<<			
		Headrest Option	>>To Be Determined	TBD<<			
		Height Option	>>To Be Determined	TBD<<			
		Memory Foam	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
61.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	2		\$738.00	\$1,476.00	
							
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					

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










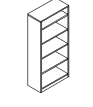



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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
61.4	KRR4824C.H 	2	\$578.50	\$1,157.00	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
61.6	KSPL6030B.H 	1	\$667.00	\$667.00	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
61.7	KSPL7230B.H 	1	\$739.50	\$739.50	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
61.8	KTK7824 	2	\$171.50	\$343.00	
	Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
61.9	TLT5.48 	2	\$45.50	\$91.00	
	Price Description: Delivered/Open Market				
Tag 1: PD- 2116*				WorkGroup Product Subtotal	\$5,749.50
Tag 1: PD- 2103*					
62.1	DNY300 	2	\$261.00	\$522.00	
	Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
62.2	KBC3065.H 	1	\$383.00	\$383.00	
	Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				

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
















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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
62.3	KBR4224.H 	1	\$236.00	\$236.00	
	Aristotle Bridge Return,42x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Price Description: Delivered/Open Market				
62.4	KBSPL7242B.H 	1	\$904.00	\$904.00	
	Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped LT,72x42" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
62.5	KCPR7224C.H 	1	\$701.50	\$701.50	
	Aristotle Single Ped Credenza,Right,FF Ped,72x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
62.6	KGR 	1	\$2.00	\$2.00	
	Aristotle Field Install Grommet,2 -3/4" Diameter(Black) Price Description: Delivered/Open Market				
62.7	KI78/JR69 	1	\$507.50	\$507.50	
	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market				
62.8	KOD7243.H 	1	\$709.00	\$709.00	
	Aristotle Closed Overhead,72x16Dx43"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
62.9	KSLF33020.H 	1	\$931.50	\$931.50	
	Aristotle Lateral File,3 Drawer,Freestanding,30x20x44" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
62.10	KTK7224 	1	\$166.50	\$166.50	
	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				

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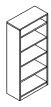










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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
62.11	S7V15305DFB 	700 Series Files Vert Files-Let Size-Fldr Bar-5 Drawers Unit Color >>To Be Determined TBD<< Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market	1 \$749.50	\$749.50	
62.12	TLT5.48 	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads Price Description: Delivered/Open Market	1 \$45.50	\$45.50	
Tag 1: PD- 2103*				WorkGroup Product Subtotal	\$5,858.00
Tag 1: PD- 2102*					
63.1	DNY300 	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market	2 \$261.00	\$522.00	
63.2	KBC3065.H 	Aristotle Bookcase,3 Adj Shelf,30x14x65"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Price Description: Delivered/Open Market	1 \$383.00	\$383.00	
63.3	KBR4824.H 	Aristotle Bridge Return,48x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Price Description: Delivered/Open Market	1 \$273.00	\$273.00	
63.4	KBSPR7242B.H 	Aristotle Bow Fr Single Ped Desk,Full MP,BBF Ped RT,72x42" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market	1 \$904.00	\$904.00	
63.5	KCPL7224C.H 	Aristotle Single Ped Credenza,Left,FF Ped,72x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market	1 \$701.50	\$701.50	
63.6	KGR 	Aristotle Field Install Grommet,2 -3/4" Diameter(Black) Price Description: Delivered/Open Market	1 \$2.00	\$2.00	

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal



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City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
63.7	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
63.8	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					
63.9	KSLF33020.H	Aristotle Lateral File,3 Drawer,Freestanding,30x20x44"	1		\$931.50	\$931.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
63.10	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
63.11	S7V/15305DFB	700 Series Files Vert Files-Let Size-Fldr Bar-5 Drawers	1		\$749.50	\$749.50	
		Unit Color >>To Be Determined TBD<< Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
63.12	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2102*						WorkGroup Product Subtotal	\$5,895.00
Tag 1: PD- 2107*							
64.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					

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







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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
64.2	KGR 	Aristotle Field Install Grommet,2 -3/4" Diameter(Black) 2	\$2.00	\$4.00	
Price Description: Delivered/Open Market					
64.3	KI78/JR69 	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St 2	\$507.50	\$1,015.00	?
Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF					
Price Description: Delivered/Open Market					
64.4	KOD7843.H 	Aristotle Closed Overhead,78x16Dx43"H 2	\$738.00	\$1,476.00	?
Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL					
Price Description: Delivered/Open Market					
64.5	KRL4824C.H 	Aristotle Pedestal Return-Left,File/File Pedestal,48x24" 1	\$578.50	\$578.50	?
Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
Price Description: Delivered/Open Market					
64.6	KRR4824C.H 	Aristotle Pedestal Return-Right,File/File Pedestal,48x24" 1	\$578.50	\$578.50	?
Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
Price Description: Delivered/Open Market					
64.7	KSPL7230B.H 	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30" 1	\$739.50	\$739.50	?
Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
Price Description: Delivered/Open Market					
64.8	KSPR7230B.H 	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30" 1	\$739.50	\$739.50	?
Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal









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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
64.9	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	2		\$171.50	\$343.00	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					
64.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	2		\$45.50	\$91.00	
		Price Description: Delivered/Open Market					
64.11	UL303D	U-Series Lateral File,3D,39-1/4"Hx30"Wx18" D	1		\$565.00	\$565.00	?
		Paint Color Counterbalance Option Key Option Pull Style		Expresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2107*						WorkGroup Product Subtotal	\$6,652.00
Tag 1: PD- 2113*							
65.1	IQXR30B-74P	Inquire Fixed Leg,Round,X Base,74P Edge,Blk Leg,30"Dia	2		\$270.50	\$541.00	?
		Edge Color Surface Finish Leg Finish		>>To Be Determined >>To Be Determined >>To Be Determined	TBD<< TBD<< TBD<<		
		Price Description: Delivered/Open Market					
65.2	MSP	Maestro Stack Chair,Polypropylene	4		\$78.00	\$312.00	?
		Maestro Frame Color Maestro Seat/Back Color Maestro Seat/Back Color Glide Option		>>To Be Determined No Fire Retardant >>To Be Determined Polycarbonate glides	TBD<< /NFR TBD<< /H		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2113*						WorkGroup Product Subtotal	\$853.00
Tag 1: PD- 2117*							
66.1	SPSNAU	Strive Task Armless Stool,Uphol Seat	1		\$259.00	\$259.00	?
		Base Color Caster Option Upholstery Grade/Color Upholstery Grade/Color P0 Fabric Poly Seat & Back Color		>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2117*						WorkGroup Product Subtotal	\$259.00

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

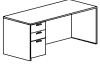





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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
Tag 1: PD- 2121*							
67.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric Price Description: Delivered/Open Market	1		\$261.00	\$261.00	
		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined		TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
67.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)  Price Description: Delivered/Open Market	1		\$2.00	\$2.00	
67.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St  Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Headrest Option Height Option Memory Foam Price Description: Delivered/Open Market	1		\$507.50	\$507.50	
		>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No headrest (standard) >>To Be Determined No memory foam		TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NH TBD<< /NF			
67.4	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H  Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market	1		\$709.00	\$709.00	
		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)		TBD<< TBD<< /CGN /NL			
67.5	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	1		\$578.50	\$578.50	
		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined		TBD<< TBD<< /BPA2 /FB TBD<<			
67.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"  Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	1		\$739.50	\$739.50	
		>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined		TBD<< TBD<< /CGR /BPA3 TBD<<			
67.7	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H  Fabric Selection VSG1 Fabric Price Description: Delivered/Open Market	1		\$166.50	\$166.50	
		Fabric Grade 1 >>To Be Determined		GRD1 TBD<<			








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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
67.8	KWFS242465L.H	Aristotle Wardrobe File & Stor Tower,Hinged Lt,24x24x65"H	1		\$957.00	\$957.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (4) /BPA4 Lock Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
67.9	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: PD- 2121*						WorkGroup Product Subtotal	\$3,966.50
Tag 1: PD- 2128*							
68.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
68.2	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option Full height (standard) /FULL					
		Price Description: Delivered/Open Market					
68.3	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
68.4	KI78/JR39	Impress Ultra Task,Ped Base,Mesh High Bk,Adj Arms,Uph St	1		\$473.00	\$473.00	?
		Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option >>To Be Determined TBD<< Height Option >>To Be Determined TBD<< Memory Foam >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
68.5	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					

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







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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
68.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
68.7	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
68.8	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$176.50	\$176.50	?
		Fabric Selection Fabric Grade 2 GRD2 VSG2 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
68.9	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
68.10	KWFS242465L.H	Aristotle Wardrobe File & Stor Tower,Hinged Lt,24x24x65"H	1		\$937.00	\$937.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull >>To Be Determined TBD<< Lock Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
Tag 1: PD- 2128*						WorkGroup Product Subtotal	\$5,245.50
Tag 1: PD- 2127*							
69.1	S7L/9018T-74P	700 Series Laminate Top for Side-by-Side Units,74P Edge,90x18"	1		\$289.00	\$289.00	?
		Surface Finish >>To Be Determined TBD<< Edge Color >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
69.2	UL302D	U-Series Lateral File,2D,27"Hx30"Wx18"D	3		\$448.00	\$1,344.00	?
		Paint Color Espresso Metallic /EX Counterbalance Option With Counterbalance /CBW Key Option >>To Be Determined TBD<< Pull Style >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
Tag 1: PD- 2127*						WorkGroup Product Subtotal	\$1,633.00



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: PD- 2129*							
70.1	IQXR30B-74P	Inquire Fixed Leg,Round,X Base,74P Edge,Blk Leg,30"Dia	1		\$270.50	\$270.50	
		Edge Color	>>To Be Determined		TBD<<		
		Surface Finish	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
70.2	MSP	Maestro Stack Chair,Polypropylene	2		\$78.00	\$156.00	
		Maestro Frame Color	>>To Be Determined		TBD<<		
		Maestro Seat/Back Color	No Fire Retardant		/NFR		
		Maestro Seat/Back Color	>>To Be Determined		TBD<<		
		Glide Option	Polycarbonate glides		/H		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2129*						WorkGroup Product Subtotal	\$426.50
Tag 1: PD- 2136*							
71.1	AC8IF.108	Activ8 Infeed	1		\$101.00	\$101.00	
		Price Description: Delivered/Open Market					
71.2	AC8IF.108.PI	Pirouette Activ8 Infeed	1		\$142.50	\$142.50	
		Painted Surface Finish	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
71.3	AC8JP.77	Activ8 Jumper 77" Long	4		\$42.50	\$170.00	
		Price Description: Delivered/Open Market					
71.4	AC8PUM	Activ8 Power-Up Module	5		\$93.50	\$467.50	
		Module Color	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
71.5	CZBDSF2419/1	CZ Worksurface Divider Screen,19"Hx24"W,Fabric,No Intersection	1		\$179.00	\$179.00	
		Edge Style Option	74P edge		/74P		
		Divider Screen Location	Fixed left end		/FLE		
		Paint Color	>>To Be Determined		TBD<<		
		End Cap Color	>>To Be Determined		TBD<<		
		Screen Fabric	Fabric Grade 1		GRD1		
		VSG1 Fabric	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					







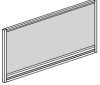

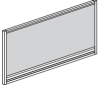









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Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model	Qty.	Sell Price	Extended Total	TBD Option
71.6	CZBDSF2419/1 	4	\$179.00	\$716.00	
CZ Worksurface Divider Screen, 19"Hx24"W, Fabric, No Intersection					
Edge Style Option		74P edge	/74P		
Divider Screen Location		Fixed middle	/FMI		
Paint Color		>>To Be Determined	TBD<<		
End Cap Color		>>To Be Determined	TBD<<		
Screen Fabric		Fabric Grade 1	GRD1		
VSG1 Fabric		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.7	CZBDSF2419/1 	1	\$179.00	\$179.00	
CZ Worksurface Divider Screen, 19"Hx24"W, Fabric, No Intersection					
Edge Style Option		74P edge	/74P		
Divider Screen Location		Fixed right end	/FRE		
Paint Color		>>To Be Determined	TBD<<		
End Cap Color		>>To Be Determined	TBD<<		
Screen Fabric		Fabric Grade 1	GRD1		
VSG1 Fabric		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.8	CZBLS24 	5	\$136.00	\$680.00	
CZ Perpendicular Support Frame 24" W					
Paint Color		>>To Be Determined	TBD<<		
Glide Color		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.9	CZBPSF7219/1 	4	\$314.50	\$1,258.00	
CZ Worksurface Privacy Screen, 19"Hx72"W, Fabric, No Intersection					
Privacy Screen Location		Single adder	/SAD		
Paint Color		>>To Be Determined	TBD<<		
End Cap Color		>>To Be Determined	TBD<<		
Screen Fabric		Fabric Grade 1	GRD1		
VSG1 Fabric		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.10	CZBPSF7219/1 	1	\$314.50	\$314.50	
CZ Worksurface Privacy Screen, 19"Hx72"W, Fabric, No Intersection					
Privacy Screen Location		Single starter	/SST		
Paint Color		>>To Be Determined	TBD<<		
End Cap Color		>>To Be Determined	TBD<<		
Screen Fabric		Fabric Grade 1	GRD1		
VSG1 Fabric		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.11	CZBSA244872/F 	4	\$206.00	\$824.00	
CZ 24" Single-Sided Adder Telescopic Beam Frame 48-72", Fixed, Standard Height					
Paint Color		>>To Be Determined	TBD<<		
Glide Color		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.12	CZBSS244872/F 	1	\$297.50	\$297.50	
CZ 24" Single-Sided Standalone/Starter Telescopic Beam Frame 48-72", Fixed, Standard Height					
Paint Color		>>To Be Determined	TBD<<		
Glide Color		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					
71.13	CZBWR24721NM-74P 	5	\$188.50	\$942.50	
CZ 24" Deep Rectilinear Worksurface, Single-Sided, Standard Height, No-power, No-Modesty Panel, 24x72, 74P Edge					
Grommet Location		Grommet : Center	/C		
Grommet Color		>>To Be Determined	TBD<<		
Surface Finish		>>To Be Determined	TBD<<		
Edge Color		>>To Be Determined	TBD<<		
Price Description: Delivered/Open Market					

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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
71.14	CZBVRT2442-74P	5	\$104.00	\$520.00	
	CZ Returns,Standard Height,No power,24x42",74P Edge Grommet Location No Grommet /N Surface Finish >>To Be Determined TBD<< Edge Color >>To Be Determined TBD<< Price Description: Delivered/Open Market				
71.15	KI78/JR69	5	\$507.50	\$2,537.50	
	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market				
71.16	PIFR4272-74P	1	\$839.00	\$839.00	
	Pirouette,Rectangular,42x72",29H,74P Edge Edge Color >>To Be Determined TBD<< Modesty Panel No fabric modesty panel /NMP Laminate >>To Be Determined TBD<< Leg Finish >>To Be Determined TBD<< Casters/Glides >>To Be Determined TBD<< Grommet/PowerUp Option One Villa Grommet w/Wire Management /1VG Villa Grommet Color >>To Be Determined TBD<< Price Description: Delivered/Open Market				
71.17	S7L/30360HD	1	\$481.00	\$481.00	
	700 Series Files Cabinet-2 Shelves-30Wx18Dx39-1/4"H Pull Options >>To Be Determined TBD<< Unit Color >>To Be Determined TBD<< Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
71.18	KI78/NA	6	\$379.50	\$2,277.00	
	Impress Ultra Task,Ped Base,Mesh High Bk,No Arms,Uph St Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option >>To Be Determined TBD<< Height Option >>To Be Determined TBD<< Memory Foam >>To Be Determined TBD<< Price Description: Delivered/Open Market				
Tag 1: PD- 2136*				WorkGroup Product Subtotal	\$12,926.00
Tag 1: PD- 2137*					
72.1	KGR	2	\$2.00	\$4.00	
	Aristotle Field Install Grommet,2 -3/4" Diameter(Black) Price Description: Delivered/Open Market				

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal



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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
72.2	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	2		\$507.50	\$1,015.00	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
72.3	KSPL6630B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,66x30"	2		\$706.50	\$1,413.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
72.5	S7L/363603D	700 Series Files Lat File,3H-36Wx18Dx39-1/4"H	1		\$621.00	\$621.00	
		Pull Options >>To Be Determined TBD<< Unit Color >>To Be Determined TBD<< Counterbalance Option >>To Be Determined TBD<< Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
72.6	S7L/36DL	700 Series Files Drwr Lock & Security Shelf-36"W	2		\$71.50	\$143.00	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2137*						WorkGroup Product Subtotal	\$3,196.00
Tag 1: PD- 2138*							
73.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
73.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
73.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Headrest Option Height Option Memory Foam	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No headrest (standard) >>To Be Determined No memory foam	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NH TBD<< /NF			
		Price Description: Delivered/Open Market					
73.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option	>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL			
		Price Description: Delivered/Open Market					
73.5	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option	>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<			
		Price Description: Delivered/Open Market					
73.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /CGR /BPA3 TBD<<			
		Price Description: Delivered/Open Market					
73.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					
73.8	KWFS242465L.H	Aristotle Wardrobe File & Stor Tower,Hinged Lt,24x24x65"H	1		\$957.00	\$957.00	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Lock Option	>>To Be Determined >>To Be Determined Silver bar pull (4) >>To Be Determined	TBD<< TBD<< /BPA4 TBD<<			
		Price Description: Delivered/Open Market					
73.9	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2138*						WorkGroup Product Subtotal	\$4,000.50






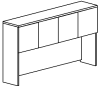



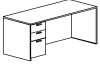



Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
Tag 1: PD- 2139*							
74.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color  Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric Price Description: Delivered/Open Market	1		\$261.00	\$261.00	
		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined		TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<			
74.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)  Price Description: Delivered/Open Market	1		\$2.00	\$2.00	
74.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St  Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Headrest Option Height Option Memory Foam Price Description: Delivered/Open Market	1		\$507.50	\$507.50	
		>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No headrest (standard) >>To Be Determined No memory foam		TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NH TBD<< /NF			
74.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H  Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market	1		\$738.00	\$738.00	
		>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)		TBD<< TBD<< /CGN /NL			
74.5	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"  Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	1		\$578.50	\$578.50	
		>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined		TBD<< TBD<< /BPA2 /FB TBD<<			
74.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"  Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	1		\$739.50	\$739.50	
		>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined		TBD<< TBD<< /CGR /BPA3 TBD<<			
74.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H  Fabric Selection VSG1 Fabric Price Description: Delivered/Open Market	1		\$171.50	\$171.50	
		Fabric Grade 1 >>To Be Determined		GRD1 TBD<<			

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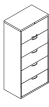







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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
74.8	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
74.9	UL305RD	U-Series Lateral File,5D,63-3/4"Hx30"Wx18"D,Rollout Shelf	1		\$815.50	\$815.50	?
							
		Paint Color		Expresso Metallic	/EX		
		Counterbalance Option		With Counterbalance	/CBW		
		Key Option		>>To Be Determined	TBD<<		
		Pull Style		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2139*						WorkGroup Product Subtotal	\$3,859.00
Tag 1: PD- 2140*							
75.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	?
							
		Poly Seat & Back Color		>>To Be Determined	TBD<<		
		Frame Color		>>To Be Determined	TBD<<		
		Glide Option		>>To Be Determined	TBD<<		
		Doni Seat/Back Uph		Compliance to TB 117-2013	/NFR		
		Doni Upholstery NFR		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
75.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
75.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	?
							
		No Image Available					
		Seat Option		>>To Be Determined	TBD<<		
		Back Panel		>>To Be Determined	TBD<<		
		Upholstery Grade/Color		Compliance to TB 117-2013	/NFR		
		Impress Upholstery		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Base Option		>>To Be Determined	TBD<<		
		Headrest Option		No headrest (standard)	/NH		
		Height Option		>>To Be Determined	TBD<<		
		Memory Foam		No memory foam	/NF		
		Price Description: Delivered/Open Market					
75.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	?
							
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		Cutaway Gable Option		No Cutaway gable (standard)	/CGN		
		Lock Option		No lock (standard)	/NL		
		Price Description: Delivered/Open Market					
75.5	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
							
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		File Pull		Silver bar pull (2)	/BPA2		
		Back Panel Option		Full Back	/FB		
		Key Option		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					

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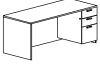




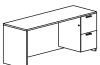



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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
75.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<		
		Price Description: Delivered/Open Market					
75.7	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					
75.8	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
75.9	UL305RD	U-Series Lateral File,5D,63-3/4"Hx30"Wx18"D,Rollout Shelf	1		\$815.50	\$815.50	?
		Paint Color Counterbalance Option Key Option Pull Style		Expresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2140*						WorkGroup Product Subtotal	\$3,859.00
Tag 1: PD- 2141*							
76.3	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	?
		Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option		>>To Be Determined >>To Be Determined 1/2 height back panel	TBD<< TBD<< /2Q		
		Price Description: Delivered/Open Market					
76.4	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1		\$701.50	\$701.50	?
		Laminate (Horizontal) Laminate Base (Vertical) File Pull End Panel Option Key Option		>>To Be Determined >>To Be Determined Silver bar pull (2) Full end panel both sides >>To Be Determined	TBD<< TBD<< /BPA2 /FULL TBD<<		
		Price Description: Delivered/Open Market					
76.5	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					



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7/11/2018
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Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
76.6	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
76.7	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					
76.8	KSLF23620.H	Aristotle Lateral File,2 Drawer,Freestanding,36x20x30"	1		\$693.50	\$693.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
76.9	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
76.10	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
76.11	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2141*						WorkGroup Product Subtotal	\$3,838.00
Tag 1: PD- 2125*							
77.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal










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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
77.2	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	
		Laminate (Horizontal) Laminate Base (Vertical) Back Panel Option	>>To Be Determined >>To Be Determined 1/2 height back panel	TBD<< TBD<< /2Q			
		Price Description: Delivered/Open Market					
77.3	KCPR7224C.H	Aristotle Single Ped Credenza,Right,FF Ped,72x24"	1		\$701.50	\$701.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull End Panel Option Key Option	>>To Be Determined >>To Be Determined Silver bar pull (2) Full end panel both sides >>To Be Determined	TBD<< TBD<< /BPA2 /FULL TBD<<			
		Price Description: Delivered/Open Market					
77.4	KCSS6624.H	Aristotle Double Storage Door Credenza,66x24"	1		\$814.00	\$814.00	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option	>>To Be Determined >>To Be Determined Silver bar pull (4) >>To Be Determined	TBD<< TBD<< /BPA4 TBD<<			
		Price Description: Delivered/Open Market					
77.5	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
77.6	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Headrest Option Height Option Memory Foam	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No headrest (standard) >>To Be Determined No memory foam	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NH TBD<< /NF			
		Price Description: Delivered/Open Market					
77.7	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option	>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL			
		Price Description: Delivered/Open Market					
77.8	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<			
		Price Description: Delivered/Open Market					
77.9	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
77.10	S7L36615HD	700 Series Files Cabinet-3 Shelves-36Wx18Dx65-9/32"H	1		\$660.00	\$660.00	
		Pull Options >>To Be Determined TBD<< Unit Color >>To Be Determined TBD<< Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
77.11	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2125*						WorkGroup Product Subtotal	\$5,140.50
Tag 1: PD- 2167*							
78.1	KBS14448243B.E	Aristotle Executive Boatshaped Conf Table,Two Piece Top, 144x48x29-1/2"H	1		\$1,338.00	\$1,338.00	
		Edge Style Option >>To Be Determined TBD<< Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Power Station Two Power Stations (for two-piece tops) /PS2 Price Description: Delivered/Open Market					
78.3	KI78/NA	Impress Ultra Task,Ped Base,Mesh High Bk,No Arms,Uph St	12		\$398.00	\$4,776.00	
		Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
78.4	KI75/NA	Impress Ultra Stool,Ped Base,No Arms,Uph Seat,Mesh Bk	2		\$460.00	\$920.00	
		Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
Tag 1: PD- 2167*						WorkGroup Product Subtotal	\$7,034.00
Tag 1: PD- 2164*							
79.1	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2		\$2.00	\$4.00	
		Price Description: Delivered/Open Market					

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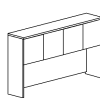
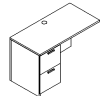
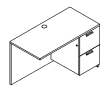
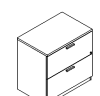
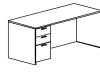
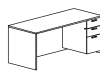


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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
79.2	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	2		\$507.50	\$1,015.00	
		Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Headrest Option Height Option Memory Foam Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No headrest (standard) >>To Be Determined No memory foam Price Description: Delivered/Open Market	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NH TBD<< /NF			
79.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	2		\$738.00	\$1,476.00	
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard) Price Description: Delivered/Open Market	TBD<< TBD<< /CGN /NL			
79.4	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined Price Description: Delivered/Open Market	TBD<< TBD<< /BPA2 /FB TBD<<			
79.5	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined Price Description: Delivered/Open Market	TBD<< TBD<< /BPA2 /FB TBD<<			
79.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	2		\$668.50	\$1,337.00	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined Price Description: Delivered/Open Market	TBD<< TBD<< /BPA2 TBD<<			
79.7	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined Price Description: Delivered/Open Market	TBD<< TBD<< /CGR /BPA3 TBD<<			
79.8	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option Price Description: Delivered/Open Market	>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined Price Description: Delivered/Open Market	TBD<< TBD<< /FULL /BPA3 TBD<<			

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
79.9	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	2		\$171.50	\$343.00	
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					
79.10	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	2		\$327.50	\$655.00	
		Laminate (Horizontal) Laminate Base (Vertical)	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
		Price Description: Delivered/Open Market					
79.11	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	2		\$45.50	\$91.00	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2164*						WorkGroup Product Subtotal	\$7,557.00
Tag 1: PD- 2165*							
80.1	7D/D2448-74P-F	700 Series Desk,Full Modesty Panel,74P Edge,24x48"W	1		\$391.50	\$391.50	
		Grommets Enamel Color Surface Finish Edge Color (also color of Grommet and/or PowerUp, if selected)	No grommets >>To Be Determined >>To Be Determined >>To Be Determined	/NG TBD<< TBD<< TBD<<			
		Price Description: Delivered/Open Market					
80.2	KI74/NA	Impress Ultra Task,Ped Base,Mesh Mid Bk,No Arms,Uph Seat	1		\$398.00	\$398.00	
		Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Height Option Memory Foam	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined >>To Be Determined No memory foam	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< TBD<< /NF			
		Price Description: Delivered/Open Market					
Tag 1: PD- 2165*						WorkGroup Product Subtotal	\$789.50
Tag 1: PD- 2159*							
81.1	KI75/NA	Impress Ultra Stool,Ped Base,No Arms,Uph Seat,Mesh Bk	3		\$460.00	\$1,380.00	
		Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Memory Foam	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No memory foam	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NF			
		Price Description: Delivered/Open Market					
Tag 1: PD- 2159*						WorkGroup Product Subtotal	\$1,380.00

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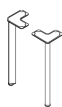





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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: PD- 2120*							
82.1	KI63/JR39	Impress Stool,Pedestal Base,T-Arms,Upholstered	1		\$518.00	\$518.00	?
		Memory Foam		No memory foam	/NF		
		Back Panel		Upholstered back panel	/DUB2		
		Upholstery Grade/Color		Compliance to TB 117-2013	/NFR		
		Impress Upholstery		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Base Option		>>To Be Determined	TBD<<		
		Seat Option		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2120*						WorkGroup Product Subtotal	\$518.00
Tag 1: PD- 2122*							
83.1	KI63/JR39	Impress Stool,Pedestal Base,T-Arms,Upholstered	2		\$518.00	\$1,036.00	?
		Memory Foam		No memory foam	/NF		
		Back Panel		Upholstered back panel	/DUB2		
		Upholstery Grade/Color		Compliance to TB 117-2013	/NFR		
		Impress Upholstery		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Base Option		>>To Be Determined	TBD<<		
		Seat Option		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2122*						WorkGroup Product Subtotal	\$1,036.00
Tag 1: PD- 2223*							
84.1	ARISLEGSET	Aristotle Metal Leg,Black or Silver,28"H	2		\$100.00	\$200.00	?
		Leg Finish		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
84.2	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid	4		\$261.00	\$1,044.00	?
		Color					
		Poly Seat & Back Color		>>To Be Determined	TBD<<		
		Frame Color		>>To Be Determined	TBD<<		
		Glide Option		>>To Be Determined	TBD<<		
		Doni Seat/Back Uph		Compliance to TB 117-2013	/NFR		
		Doni Upholstery NFR		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
84.3	KBC3065.H	Aristotle Bookcase,3 Adj Shelf,30x14x65"H	1		\$383.00	\$383.00	?
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
84.4	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	?
		Laminate (Horizontal)		>>To Be Determined	TBD<<		
		Laminate Base (Vertical)		>>To Be Determined	TBD<<		
		Back Panel Option		1/2 height back panel	/2Q		
		Price Description: Delivered/Open Market					

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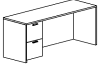


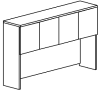
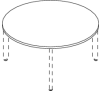

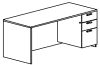



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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
84.5	KCPL7224C.H	1	\$701.50	\$701.50	?
	 Aristotle Single Ped Credenza,Left,FF Ped,72x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
84.6	KGR	1	\$2.00	\$2.00	
	 Aristotle Field Install Grommet,2 -3/4" Diameter(Black) Price Description: Delivered/Open Market				
84.7	KI78/JR39	1	\$560.50	\$560.50	?
	 Impress Ultra Task,Ped Base,Mesh High Bk,Adj Arms,Uph St Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery KI Leather GL Leather >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market				
84.8	KOD7243.H	1	\$709.00	\$709.00	?
	 Aristotle Closed Overhead,72x16Dx43"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market				
84.9	KRD364LTO	1	\$297.50	\$297.50	?
	 Aristotle Meeting Table Round Worksurface,36"Dia Laminate (Horizontal) >>To Be Determined TBD<< Price Description: Delivered/Open Market				
84.10	KSLF23020.H	2	\$668.50	\$1,337.00	?
	 Aristotle Lateral File,2 Drawer,Freestanding,30x20x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
84.11	KSPR7230B.H	1	\$739.50	\$739.50	?
	 Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market				
84.12	KTK7224	1	\$166.50	\$166.50	?
	 Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market				

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal


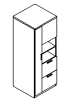







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7/11/2018
10/9/2018
Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

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Line	Model	Qty.	Sell Price	Extended Total	TBD Options
84.15	TLT5.48 	1	\$45.50	\$45.50	
	Price Description: Delivered/Open Market				
84.16	KWFS242465L.H 	1	\$937.00	\$937.00	?
	Laminate (Horizontal)	>>To Be Determined	TBD<<		
	Laminate Base (Vertical)	>>To Be Determined	TBD<<		
	File Pull	>>To Be Determined	TBD<<		
	Lock Option	>>To Be Determined	TBD<<		
	Price Description: Delivered/Open Market				
84.17	SAC/NC 	2	\$718.00	\$1,436.00	?
	Non-Contrast Fabric	Compliance to TB 117-2013	/NFR		
	Soltice Fabric NFR	Fabric Grade F	F		
	Fabric	>>To Be Determined	TBD<<		
	Wood Finish Color	>>To Be Determined	TBD<<		
	Moisture Barrier	>>To Be Determined	TBD<<		
	Price Description: Delivered/Open Market				
Tag 1: PD- 2223*				WorkGroup Product Subtotal	\$8,832.00
Tag 1: PD- 2222*					
85.1	KBR4824.H 	1	\$273.00	\$273.00	?
	Laminate (Horizontal)	>>To Be Determined	TBD<<		
	Laminate Base (Vertical)	>>To Be Determined	TBD<<		
	Back Panel Option	1/2 height back panel	/2Q		
	Price Description: Delivered/Open Market				
85.2	KCPL7224C.H 	1	\$701.50	\$701.50	?
	Laminate (Horizontal)	>>To Be Determined	TBD<<		
	Laminate Base (Vertical)	>>To Be Determined	TBD<<		
	File Pull	Silver bar pull (2)	/BPA2		
	End Panel Option	Full end panel both sides	/FULL		
	Key Option	>>To Be Determined	TBD<<		
	Price Description: Delivered/Open Market				
85.3	KGR 	1	\$2.00	\$2.00	
	Price Description: Delivered/Open Market				
85.4	KI78/JR39 	1	\$473.00	\$473.00	?
	Seat Option	>>To Be Determined	TBD<<		
	Back Panel	>>To Be Determined	TBD<<		
	Upholstery Grade/Color	Compliance to TB 117-2013	/NFR		
	Impress Upholstery	Pallas Fabric Group P0	GRPP0		
	P0 Fabric	>>To Be Determined	TBD<<		
	Base Option	>>To Be Determined	TBD<<		
	Headrest Option	No headrest (standard)	/NH		
	Height Option	>>To Be Determined	TBD<<		
	Memory Foam	No memory foam	/NF		
	Price Description: Delivered/Open Market				

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














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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
85.5	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					
85.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
85.7	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
85.8	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
85.9	KWFS242465L.H	Aristotle Wardrobe File & Stor Tower,Hinged Lt,24x24x65"H	1		\$957.00	\$957.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (4) /BPA4 Lock Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
85.11	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
85.12	SAC/NC	Soltice Multiple Seating-Guest Chair,Armless,Non-Contrast	2		\$718.00	\$1,436.00	
		Non-Contrast Fabric Compliance to TB 117-2013 /NFR Soltice Fabric NFR Fabric Grade F F Fabric >>To Be Determined TBD<< Wood Finish Color >>To Be Determined TBD<< Moisture Barrier >>To Be Determined TBD<< Price Description: Delivered/Open Market					
Tag 1: PD- 2222*						WorkGroup Product Subtotal	\$6,171.50
Tag 1: PD- 2224*							
86.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
	<p> Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market </p>				
86.2	<p> KBR4824.H Aristotle Bridge Return,48x24" 1 \$273.00 \$273.00 ? Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Price Description: Delivered/Open Market </p>				
86.3	<p> KCPL7224C.H Aristotle Single Ped Credenza,Left,FF Ped,72x24" 1 \$701.50 \$701.50 ? Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market </p>				
86.4	<p> KGR Aristotle Field Install Grommet,2 -3/4" Diameter(Black) 1 \$2.00 \$2.00 Price Description: Delivered/Open Market </p>				
86.5	<p> KOD7243.H Aristotle Closed Overhead,72x16Dx43"H 1 \$709.00 \$709.00 ? Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market </p>				
86.6	<p> KSLF23020.H Aristotle Lateral File,2 Drawer,Freestanding,30x20x30" 1 \$668.50 \$668.50 ? Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market </p>				
86.7	<p> KSPR7230B.H Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30" 1 \$739.50 \$739.50 ? Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market </p>				
86.8	<p> KXCB3036.H Aristotle Desk Top Bookcase,30x16x36"H 1 \$327.50 \$327.50 ? Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Price Description: Delivered/Open Market </p>				

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal



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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
86.9	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
86.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2224*						WorkGroup Product Subtotal	\$4,496.00
Tag 1: PD- 2226*							
87.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
87.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
87.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
87.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					








Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
87.5	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
87.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
87.7	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Full end panel both sides /FULL File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
87.8	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
87.9	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
87.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: PD- 2226*					WorkGroup Product Subtotal	\$4,300.50	
Tag 1: PD- 2229*							
88.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					

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








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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
88.2	KGR 	1	\$2.00	\$2.00	
	Price Description: Delivered/Open Market				
88.3	KI78/JR69 	1	\$507.50	\$507.50	?
	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF				
	Price Description: Delivered/Open Market				
88.4	KOD7843.H 	1	\$738.00	\$738.00	?
	Aristotle Closed Overhead,78x16Dx43"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL				
	Price Description: Delivered/Open Market				
88.5	KRR4824C.H 	1	\$578.50	\$578.50	?
	Aristotle Pedestal Return-Right,File/File Pedestal,48x24" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
88.6	KSLF23020.H 	1	\$668.50	\$668.50	?
	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Key Option >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
88.7	KSPL7230B.H 	1	\$739.50	\$739.50	?
	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30" Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
88.8	KTk7824 	1	\$171.50	\$171.50	?
	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				
88.9	KXCB3036.H 	1	\$327.50	\$327.50	?
	Aristotle Desk Top Bookcase,30x16x36"H Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<				
	Price Description: Delivered/Open Market				

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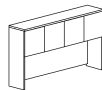






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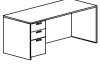

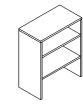



Line	Model		Qty.		Sell Price	Extended Total	TBD Option
88.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: PD- 2229*						WorkGroup Product Subtotal	\$4,300.50
Tag 1: PD- 2231*							
89.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	
							
		Poly Seat & Back Color	>>To Be Determined		TBD<<		
		Frame Color	>>To Be Determined		TBD<<		
		Glide Option	>>To Be Determined		TBD<<		
		Doni Seat/Back Uph	Compliance to TB 117-2013		/NFR		
		Doni Upholstery NFR	Pallas Fabric Group P0		GRPP0		
		P0 Fabric	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
89.2	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
							
		Seat Option	>>To Be Determined		TBD<<		
		Back Panel	>>To Be Determined		TBD<<		
		Upholstery Grade/Color	Compliance to TB 117-2013		/NFR		
		Impress Upholstery	Pallas Fabric Group P0		GRPP0		
		P0 Fabric	>>To Be Determined		TBD<<		
		Base Option	>>To Be Determined		TBD<<		
		Headrest Option	No headrest (standard)		/NH		
		Height Option	>>To Be Determined		TBD<<		
		Memory Foam	No memory foam		/NF		
		Price Description: Delivered/Open Market					
89.3	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
							
		Laminate (Horizontal)	>>To Be Determined		TBD<<		
		Laminate Base (Vertical)	>>To Be Determined		TBD<<		
		Cutaway Gable Option	No Cutaway gable (standard)		/CGN		
		Lock Option	No lock (standard)		/NL		
		Price Description: Delivered/Open Market					
89.4	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
							
		Laminate (Horizontal)	>>To Be Determined		TBD<<		
		Laminate Base (Vertical)	>>To Be Determined		TBD<<		
		File Pull	Silver bar pull (2)		/BPA2		
		Back Panel Option	Full Back		/FB		
		Key Option	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
89.5	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	
							
		Laminate (Horizontal)	>>To Be Determined		TBD<<		
		Laminate Base (Vertical)	>>To Be Determined		TBD<<		
		File Pull	Silver bar pull (2)		/BPA2		
		Key Option	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					

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Blair Wautlet
City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02/C

Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
89.6	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< End Panel Option Recessed end panel right side /CGR File Pull Silver bar pull (3) /BPA3 Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
89.7	KTk7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection Fabric Grade 1 GRD1 VSG1 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
89.8	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
89.9	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: PD- 2231*						WorkGroup Product Subtotal	\$4,298.50
Tag 1: PD- 2232*							
90.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
90.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2		\$2.00	\$4.00	
							
		Price Description: Delivered/Open Market					
90.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	?
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF					
		Price Description: Delivered/Open Market					

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

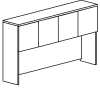
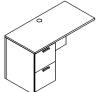

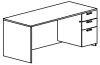

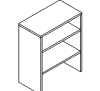




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Product options that must be determined (aka TBDs) exist and must be selected p
to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
90.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
		Price Description: Delivered/Open Market					
90.5	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Back Panel Option	Full Back	/FB			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
90.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
90.7	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
90.8	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	?
		Fabric Selection	Fabric Grade 1	GRD1			
		VSG1 Fabric	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
90.9	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
90.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2232*					WorkGroup Product Subtotal	\$4,302.50	
Tag 1: PD- 2230							
91.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?
		Poly Seat & Back Color	>>To Be Determined	TBD<<			
		Frame Color	>>To Be Determined	TBD<<			
		Glide Option	>>To Be Determined	TBD<<			
		Doni Seat/Back Uph	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			















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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
Price Description: Delivered/Open Market							
91.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
Price Description: Delivered/Open Market							
91.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
	No Image Available	Seat Option	>>To Be Determined	TBD<<			
		Back Panel	>>To Be Determined	TBD<<			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Impress Upholstery	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Base Option	>>To Be Determined	TBD<<			
		Headrest Option	No headrest (standard)	/NH			
		Height Option	>>To Be Determined	TBD<<			
		Memory Foam	No memory foam	/NF			
Price Description: Delivered/Open Market							
91.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Cutaway Gable Option	No Cutaway gable (standard)	/CGN			
		Lock Option	No lock (standard)	/NL			
Price Description: Delivered/Open Market							
91.5	KRL4824C.H	Aristotle Pedestal Return-Left,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Back Panel Option	Full Back	/FB			
		Key Option	>>To Be Determined	TBD<<			
Price Description: Delivered/Open Market							
91.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (2)	/BPA2			
		Key Option	>>To Be Determined	TBD<<			
Price Description: Delivered/Open Market							
91.7	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		End Panel Option	Full end panel both sides	/FULL			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
Price Description: Delivered/Open Market							
91.8	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	
		Fabric Selection	Fabric Grade 1	GRD1			
		VSG1 Fabric	>>To Be Determined	TBD<<			
Price Description: Delivered/Open Market							

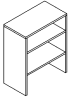



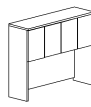
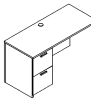
Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
91.9	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
91.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
							
		Price Description: Delivered/Open Market					
Tag 1: PD- 2230						WorkGroup Product Subtotal	\$4,300.50
Tag 1: PD- 2214							
92.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	?
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					
92.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
							
		Price Description: Delivered/Open Market					
92.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	?
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF					
		Price Description: Delivered/Open Market					
92.4	KOD5443.H	Aristotle Closed Overhead,54x16Dx43"H	1		\$609.00	\$609.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL					
		Price Description: Delivered/Open Market					
92.5	KRL5424C.H	Aristotle Pedestal Return-Left,File/File Pedestal,54x24"	1		\$593.00	\$593.00	?
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 Back Panel Option Full Back /FB Key Option >>To Be Determined TBD<<					
		Price Description: Delivered/Open Market					

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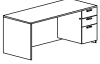








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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
92.6	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	?
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option		>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<		
		Price Description: Delivered/Open Market					
92.7	KTK5424	Aristotle Tackboard For 43" Overhead,51x3/4Dx24"H	1		\$133.50	\$133.50	?
		Fabric Selection VSG1 Fabric		Fabric Grade 1 >>To Be Determined	GRD1 TBD<<		
		Price Description: Delivered/Open Market					
92.8	TLT5.36	Overhead Task Light,36"W,For 42" & 48" Overheads	1		\$41.50	\$41.50	
		Price Description: Delivered/Open Market					
92.9	UL302D	U-Series Lateral File,2D,27"Hx30"Wx18"D	1		\$448.00	\$448.00	?
		Paint Color Counterbalance Option Key Option Pull Style		Expresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<		
		Price Description: Delivered/Open Market					
92.10	UL305RD	U-Series Lateral File,5D,63-3/4"Hx30"Wx18"D,Rollout Shelf	1		\$815.50	\$815.50	?
		Paint Color Counterbalance Option Key Option Pull Style		Expresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2214						WorkGroup Product Subtotal	\$4,150.50
Tag 1: PD- 2221							
93.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	1		\$261.00	\$261.00	?
		Poly Seat & Back Color Frame Color Glide Option Doni Seat/Back Uph Doni Upholstery NFR P0 Fabric		>>To Be Determined >>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined	TBD<< TBD<< TBD<< /NFR GRPP0 TBD<<		
		Price Description: Delivered/Open Market					
93.2	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					

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to purchase order submittal. These items are notated in the far right column with

Line	Model		Qty.		Sell Price	Extended Total	TBD Option
93.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	1		\$507.50	\$507.50	
		Seat Option Back Panel Upholstery Grade/Color Impress Upholstery P0 Fabric Base Option Headrest Option Height Option Memory Foam	>>To Be Determined >>To Be Determined Compliance to TB 117-2013 Pallas Fabric Group P0 >>To Be Determined >>To Be Determined No headrest (standard) >>To Be Determined No memory foam	TBD<< TBD<< /NFR GRPP0 TBD<< TBD<< /NH TBD<< /NF			
		Price Description: Delivered/Open Market					
93.4	KOD7843.H	Aristotle Closed Overhead,78x16Dx43"H	1		\$738.00	\$738.00	
		Laminate (Horizontal) Laminate Base (Vertical) Cutaway Gable Option Lock Option	>>To Be Determined >>To Be Determined No Cutaway gable (standard) No lock (standard)	TBD<< TBD<< /CGN /NL			
		Price Description: Delivered/Open Market					
93.5	KRR4824C.H	Aristotle Pedestal Return-Right,File/File Pedestal,48x24"	1		\$578.50	\$578.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Back Panel Option Key Option	>>To Be Determined >>To Be Determined Silver bar pull (2) Full Back >>To Be Determined	TBD<< TBD<< /BPA2 /FB TBD<<			
		Price Description: Delivered/Open Market					
93.6	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option	>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined	TBD<< TBD<< /BPA2 TBD<<			
		Price Description: Delivered/Open Market					
93.7	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	>>To Be Determined >>To Be Determined Recessed end panel right side Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /CGR /BPA3 TBD<<			
		Price Description: Delivered/Open Market					
93.8	KTK7824	Aristotle Tackboard For 43" Overhead,75x3/4Dx24"H	1		\$171.50	\$171.50	
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					
93.9	KXCB3036.H	Aristotle Desk Top Bookcase,30x16x36"H	1		\$327.50	\$327.50	
		Laminate (Horizontal) Laminate Base (Vertical)	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
		Price Description: Delivered/Open Market					
93.10	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	

Attachment: 7.12_NJPA_City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02-C_Quote (2515 : Municipal







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Line	Model	Qty.	Sell Price	Extended Total	TBD Option
Price Description: Delivered/Open Market					
Tag 1: PD- 2221				WorkGroup Product Subtotal	\$4,039.50
Tag 1: PD- 2228					
94.1	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2	\$2.00	\$4.00
					
Price Description: Delivered/Open Market					
94.2	KSPL6030B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,60x30"	2	\$667.00	\$1,334.00
					
		Laminate (Horizontal)	>>To Be Determined	TBD<<	
		Laminate Base (Vertical)	>>To Be Determined	TBD<<	
		End Panel Option	Full end panel both sides	/FULL	
		File Pull	Silver bar pull (3)	/BPA3	
		Key Option	>>To Be Determined	TBD<<	
Price Description: Delivered/Open Market					
94.3	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	2	\$507.50	\$1,015.00
	No Image Available				
		Seat Option	>>To Be Determined	TBD<<	
		Back Panel	>>To Be Determined	TBD<<	
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR	
		Impress Upholstery	Pallas Fabric Group P0	GRPP0	
		P0 Fabric	>>To Be Determined	TBD<<	
		Base Option	>>To Be Determined	TBD<<	
		Headrest Option	No headrest (standard)	/NH	
		Height Option	>>To Be Determined	TBD<<	
		Memory Foam	No memory foam	/NF	
Price Description: Delivered/Open Market					
94.4	UL304D	U-Series Lateral File,4D,51-1/2"Hx30"Wx18" D	1	\$651.00	\$651.00
					
		Paint Color	>>To Be Determined	TBD<<	
		Counterbalance Option	With Counterbalance	/CBW	
		Key Option	>>To Be Determined	TBD<<	
		Pull Style	>>To Be Determined	TBD<<	
Price Description: Delivered/Open Market					
Tag 1: PD- 2228				WorkGroup Product Subtotal	\$3,004.00
Tag 1: PD- 2225					
95.1	DN2200	Doni Four-Leg Armless Chair w/Casters,Uph Seat,Solid Color	2	\$216.00	\$432.00
					
		Poly Seat & Back Color	>>To Be Determined	TBD<<	
		Frame Color	>>To Be Determined	TBD<<	
		Caster Option	>>To Be Determined	TBD<<	
		Doni Seat Uph	Compliance to TB 117-2013	/NFR	
		Doni Upholstery NFR	Pallas Fabric Group P0	GRPP0	
		P0 Fabric	>>To Be Determined	TBD<<	
Price Description: Delivered/Open Market					




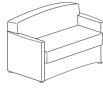


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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
95.2	PINR2466T-74P	Pirouette,Nesting Training,Rectangular,24x66",74P Edge	2		\$564.50	\$1,129.00	?
		Edge Color		>>To Be Determined	TBD<<		
		Grommet/PowerUp Option		No Grommets, PowerUp or Wire Management/No Cutouts	/NNN		
		Modesty Panel		No fabric modesty panel	/NMP		
		Laminate		>>To Be Determined	TBD<<		
		Leg Finish		>>To Be Determined	TBD<<		
		Casters/Glides		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2225						WorkGroup Product Subtotal	\$1,561.00
Tag 1: PD- 2227							
96.1	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	2		\$507.50	\$1,015.00	?
	No Image Available	Seat Option		>>To Be Determined	TBD<<		
		Back Panel		>>To Be Determined	TBD<<		
		Upholstery Grade/Color		Compliance to TB 117-2013	/NFR		
		Impress Upholstery		Pallas Fabric Group P0	GRPP0		
		P0 Fabric		>>To Be Determined	TBD<<		
		Base Option		>>To Be Determined	TBD<<		
		Headrest Option		No headrest (standard)	/NH		
		Height Option		>>To Be Determined	TBD<<		
		Memory Foam		No memory foam	/NF		
		Price Description: Delivered/Open Market					
96.2	PINR2466T-74P	Pirouette,Nesting Training,Rectangular,24x66",74P Edge	2		\$564.50	\$1,129.00	?
		Edge Color		>>To Be Determined	TBD<<		
		Grommet/PowerUp Option		No Grommets, PowerUp or Wire Management/No Cutouts	/NNN		
		Modesty Panel		No fabric modesty panel	/NMP		
		Laminate		>>To Be Determined	TBD<<		
		Leg Finish		>>To Be Determined	TBD<<		
		Casters/Glides		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2227						WorkGroup Product Subtotal	\$2,144.00
Tag 1: PD- 2216							
97.1	5512	Flex Rectangular End Table,Laminate Top,23x19.5",18"H	1		\$424.00	\$424.00	?
		Wood Finish Color		>>To Be Determined	TBD<<		
		Laminate Color		>>To Be Determined	TBD<<		
		Price Description: Delivered/Open Market					
97.2	5633/NC	Jessa Loveseat,Non-Contrast	1		\$1,263.00	\$1,263.00	?
		Non-Contrast Fabric		Compliance to TB 117-2013	/NFR		
		Jessa Fabric NFR		Fabric Grade F	F		
		Fabric		>>To Be Determined	TBD<<		
		Semi-Attached Cushion		No semi-attached cushion	-NS&D		
		Wood Armcaps		No wood armcaps	/NWA		
		Moisture Barrier		No Moisture Barrier	/NMB		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2216						WorkGroup Product Subtotal	\$1,687.00
Tag 1: PD- 2207							
98.1	DNY300	Doni Tapered Steel Leg Armless Chair,Uph Seat/Back,Solid Color	2		\$261.00	\$522.00	?

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










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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
		Poly Seat & Back Color >>To Be Determined TBD<< Frame Color >>To Be Determined TBD<< Glide Option >>To Be Determined TBD<< Doni Seat/Back Uph Compliance to TB 117-2013 /NFR Doni Upholstery NFR Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Price Description: Delivered/Open Market					
98.2	KBR4824.H	Aristotle Bridge Return,48x24"	1		\$273.00	\$273.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Back Panel Option 1/2 height back panel /2Q Price Description: Delivered/Open Market					
98.3	KCPL7224C.H	Aristotle Single Ped Credenza,Left,FF Ped,72x24"	1		\$701.50	\$701.50	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< File Pull Silver bar pull (2) /BPA2 End Panel Option Full end panel both sides /FULL Key Option >>To Be Determined TBD<< Price Description: Delivered/Open Market					
98.4	KDTP7212	Aristotle Desk Top Screen,1/4" Thick Frosted Acrylic,69x12"H	1		\$142.00	\$142.00	
		Price Description: Delivered/Open Market					
98.5	KDTPSA	Aristotle Desk Top Screen Supports,Aluminum Finish	3		\$21.00	\$63.00	
		Price Description: Delivered/Open Market					
98.6	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	2		\$2.00	\$4.00	
		Price Description: Delivered/Open Market					
98.7	KI78/JR69	Impress Ultra Task,Ped Base,Mesh High Bk,4D Arms,Uph St	2		\$507.50	\$1,015.00	
	No Image Available	Seat Option >>To Be Determined TBD<< Back Panel >>To Be Determined TBD<< Upholstery Grade/Color Compliance to TB 117-2013 /NFR Impress Upholstery Pallas Fabric Group P0 GRPP0 P0 Fabric >>To Be Determined TBD<< Base Option >>To Be Determined TBD<< Headrest Option No headrest (standard) /NH Height Option >>To Be Determined TBD<< Memory Foam No memory foam /NF Price Description: Delivered/Open Market					
98.8	KOD7243.H	Aristotle Closed Overhead,72x16Dx43"H	1		\$709.00	\$709.00	
		Laminate (Horizontal) >>To Be Determined TBD<< Laminate Base (Vertical) >>To Be Determined TBD<< Cutaway Gable Option No Cutaway gable (standard) /CGN Lock Option No lock (standard) /NL Price Description: Delivered/Open Market					

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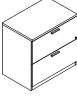



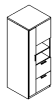

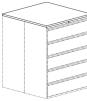



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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
98.9	KSLF23020.H	Aristotle Lateral File,2 Drawer,Freestanding,30x20x30"	1		\$668.50	\$668.50	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Key Option	>>To Be Determined >>To Be Determined Silver bar pull (2) >>To Be Determined	TBD<< TBD<< /BPA2 TBD<<			
		Price Description: Delivered/Open Market					
98.10	KSPL7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped LT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<			
		Price Description: Delivered/Open Market					
98.11	KSPR7230B.H	Aristotle Single Ped Desk,Full MP,BBF Ped RT,72x30"	1		\$739.50	\$739.50	
		Laminate (Horizontal) Laminate Base (Vertical) End Panel Option File Pull Key Option	>>To Be Determined >>To Be Determined Full end panel both sides Silver bar pull (3) >>To Be Determined	TBD<< TBD<< /FULL /BPA3 TBD<<			
		Price Description: Delivered/Open Market					
98.12	KTK7224	Aristotle Tackboard For 43" Overhead,68x3/4Dx24"H	1		\$166.50	\$166.50	
		Fabric Selection VSG1 Fabric	Fabric Grade 1 >>To Be Determined	GRD1 TBD<<			
		Price Description: Delivered/Open Market					
98.13	KWFS242465L.H	Aristotle Wardrobe File & Stor Tower,Hinged Lt,24x24x65"H	1		\$957.00	\$957.00	
		Laminate (Horizontal) Laminate Base (Vertical) File Pull Lock Option	>>To Be Determined >>To Be Determined Silver bar pull (4) >>To Be Determined	TBD<< TBD<< /BPA4 TBD<<			
		Price Description: Delivered/Open Market					
98.14	TLT5.48	Universal Shelf/Cabinet Task Light,48"W,For 54"and Larger Overheads	1		\$45.50	\$45.50	
		Price Description: Delivered/Open Market					
Tag 1: PD- 2207						WorkGroup Product Subtotal	\$6,746.00
Tag 1: PD- 2215							
99.1	STL9036T-74P	700 Series Laminate Top for Back-to-Back Units,74P Edge,90x36"	1		\$402.00	\$402.00	
		Surface Finish Edge Color	>>To Be Determined >>To Be Determined	TBD<< TBD<<			
		Price Description: Delivered/Open Market					
99.2	UL303D	U-Series Lateral File,3D,39-1/4"Hx30"Wx18" D	6		\$565.00	\$3,390.00	
		Paint Color Counterbalance Option Key Option Pull Style	Espresso Metallic With Counterbalance >>To Be Determined >>To Be Determined	/EX /CBW TBD<< TBD<<			

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Line	Model		Qty.		Sell Price	Extended Total	TBD Optio
Price Description: Delivered/Open Market							
Tag 1: PD- 2215						WorkGroup Product Subtotal	\$3,792.00
Tag 1: PD- 2233							
100.1	IQTR3072B-74P	Inquire Fixed Leg,Rect,T-Base,74P Edge,Blk Leg,30x72"	1		\$352.50	\$352.50	
		Edge Color	>>To Be Determined		TBD<<		
		Surface Finish	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
Price Description: Delivered/Open Market							
100.2	MSP	Maestro Stack Chair,Polypropylene	2		\$78.00	\$156.00	
		Maestro Frame Color	>>To Be Determined		TBD<<		
		Maestro Seat/Back Color	No Fire Retardant		/NFR		
		Maestro Seat/Back Color	>>To Be Determined		TBD<<		
		Glide Option	Polycarbonate glides		/H		
Price Description: Delivered/Open Market							
100.3	SIFTNA	Sift Task Armless Chair,Mesh	2		\$337.00	\$674.00	
		Base Finish	Black plastic base		/P		
		FR/NFR Option	Compliance to TB 117-2013		/NFR		
		Casters	>>To Be Determined		TBD<<		
Price Description: Delivered/Open Market							
Tag 1: PD- 2233						WorkGroup Product Subtotal	\$1,182.50
Tag 1: PD- 2206							
101.1	KBS12048243B.E	Aristotle Executive Boatshaped Conf Table,Two Piece Top, 120x48x29-1/2"H	1		\$1,280.50	\$1,280.50	
		Edge Style Option	>>To Be Determined		TBD<<		
		Laminate (Horizontal)	>>To Be Determined		TBD<<		
		Laminate Base (Vertical)	>>To Be Determined		TBD<<		
		Power Station	Two Power Stations (for two-piece tops)		/PS2		
Price Description: Delivered/Open Market							
101.2	PIFXSQ30-74P S18207483	*Custom-Pirouette,Square,Fixed,30x30",29H,74P Edge	1		\$298.50	\$298.50	
		Edge Color	>>To Be Determined		TBD<<		
		Grommet/PowerUp Option	No Grommets/No PowerUp/No Wire Management		/NNN		
		Modesty Panel	No fabric modesty panel		/NMP		
		Laminate	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Casters/Glides	>>To Be Determined		TBD<<		
		Worksurface/top - Shape / size modification	Top, Square, 24"x24"		*Custom		
Price Description: Delivered/Open Market							
101.3	SIFTNA	Sift Task Armless Chair,Mesh	10		\$337.00	\$3,370.00	
		Base Finish	Black plastic base		/P		
		FR/NFR Option	Compliance to TB 117-2013		/NFR		
		Casters	>>To Be Determined		TBD<<		
Price Description: Delivered/Open Market							
Tag 1: PD- 2206						WorkGroup Product Subtotal	\$4,949.00

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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: PD- 2218							
102.1	AC8IF.108.PI	Pirouette Activ8 Infeed	4		\$142.50	\$570.00	
		Painted Surface Finish	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
102.2	AC8JP.77	Activ8 Jumper 77" Long	7		\$42.50	\$297.50	
		Price Description: Delivered/Open Market					
102.3	KLT1818.H	Aristotle Lectern, 18x18x44"H	1		\$315.00	\$315.00	
		Laminate (Horizontal)	>>To Be Determined		TBD<<		
		Laminate Base (Vertical)	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
102.4	PANR2472T-74P	Pirouette,Nesting Training w/Activ8,Rectangular,24x72",74P	11		\$680.00	\$7,480.00	
		Edge	>>To Be Determined		TBD<<		
		Edge Color	>>To Be Determined		TBD<<		
		Grommet/PowerUp Option	Activ8 PowerUp Module (no Under-Table /PMN				
			Activ8)				
		Activ8 PowerUp Module	>>To Be Determined		TBD<<		
		Modesty Panel	No fabric modesty panel		/NMP		
		Laminate	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Casters/Glides	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
102.5	SLNAPC	Strive Four-Leg Armless Chair W/Casters,Poly	22		\$114.00	\$2,508.00	
		Frame Color	>>To Be Determined		TBD<<		
		Poly Seat & Back Color	No Fire Retardant		/NFR		
		Poly Seat & Back Color	>>To Be Determined		TBD<<		
		Caster Option	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2218						WorkGroup Product Subtotal	\$11,170.50
Tag 1: PD- 2219							
103.1	PIFSQ36-74P	Pirouette,Square,Fixed,36x36",29H,74P Edge	3		\$371.50	\$1,114.50	
		Edge Color	>>To Be Determined		TBD<<		
		Grommet/PowerUp Option	No Grommets/No PowerUp/No Wire		/NNN		
		Modesty Panel	No fabric modesty panel		/NMP		
		Laminate	>>To Be Determined		TBD<<		
		Leg Finish	>>To Be Determined		TBD<<		
		Casters/Glides	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
103.2	SLNAP	Strive Four-Leg Armless Chair,Poly	12		\$95.50	\$1,146.00	
		Frame Color	>>To Be Determined		TBD<<		
		Poly Seat & Back Color	No Fire Retardant		/NFR		
		Poly Seat & Back Color	>>To Be Determined		TBD<<		
		Glide Option	>>To Be Determined		TBD<<		
		Price Description: Delivered/Open Market					
Tag 1: PD- 2219						WorkGroup Product Subtotal	\$2,260.50

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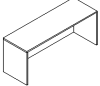







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Line	Model		Qty.		Sell Price	Extended Total	TBD Option
Tag 1: PD- 2208							
104.1	KDA7224.H	Aristotle Rect Desk Shell,2 Full End Panels,72x24"	1		\$388.50	\$388.50	?
		Laminate (Horizontal)	>>To Be Determined	TBD<<			
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		Back Panel Option	1/2 height back panel	/2Q			
		Grommet Option	Grommet	/G			
		Price Description: Delivered/Open Market					
104.2	KF2BF.H	Aristotle Full Ht Pedestal,Box/Box/File,15.5x19x28"	1		\$429.50	\$429.50	?
		Laminate Base (Vertical)	>>To Be Determined	TBD<<			
		File Pull	Silver bar pull (3)	/BPA3			
		Key Option	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
104.3	KGR	Aristotle Field Install Grommet,2 -3/4" Diameter(Black)	1		\$2.00	\$2.00	
		Price Description: Delivered/Open Market					
104.4	SPDNAU	Strive Task Armless Chair,Uphol Seat	1		\$213.00	\$213.00	?
		Base Color	>>To Be Determined	TBD<<			
		Caster Option	>>To Be Determined	TBD<<			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	>>To Be Determined	TBD<<			
		Poly Seat & Back Color	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: PD- 2208						WorkGroup Product Subtotal	\$1,033.00
Tag 1: PD- 2200							
105.3	SOMC/NC	Soltice Metal Multiple Seating-1 Seat Unit,No Table No Chair	4		\$558.00	\$2,232.00	?
		Connect,Open Arm,Non-Contrast					
		Non-Contrast Fabric	Compliance to TB 117-2013	/NFR			
		Soltice Metal Fabric NFR	Fabric Grade F	F			
		Fabric	>>To Be Determined	TBD<<			
		Base Finish	>>To Be Determined	TBD<<			
		Armcap Option	Black poly	/PACBL			
		Glide Color	>>To Be Determined	TBD<<			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
105.4	2209/L-74P	Soltice Metal Square Lamp Table,Laminate Top,74P	1		\$328.00	\$328.00	?
		Edge,24x24x22"H					
		Base Finish	>>To Be Determined	TBD<<			
		Laminate Color	>>To Be Determined	TBD<<			
		Edge Color	>>To Be Determined	TBD<<			
		Glide Color	>>To Be Determined	TBD<<			
		Price Description: Delivered/Open Market					
Tag 1: PD- 2200						WorkGroup Product Subtotal	\$2,560.00

Quote Summary

Product SubTotal: \$445,362.16
Additional \$23,282.00
Estimated Sales Tax: See Notes
Quote Total: \$468,644.16

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KII's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.
- This project contains non-standard items which are not returnable and not cancelable. The warranty on non-standard product that alters function is 1 year. The warranty on non-standard product that does not alter function, but only finish (i.e., paint or plastic color, laminate, grommet removal) matches that of the standard product. Modification to U.L. Listed products eliminates the listing. Product will not have U.L. Listing labels unless specifically spelled out on this quote.

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Blair Wautlet

"Reference Only"

Market Code: 9=9=State/Local Gov't

Opportunity #: 310744

Quote Filename: City of Bellaire-New Police and Municipal Court and Civic Center - 18BMW-310744_02

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
KI
1330 Bellevue Street
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
 - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.



QUOTATION: 16MRP-324511/C

City of Bellaire City Hall

CREATED 10/18/2016 | REVISED 6/25/2018 | Valid Through 11/23/2018





City of Bellaire City Hall

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

Sales Team:

Regina Thomas
Sales Specialist
regina@insideevolutions.com
832-477-3509



Quote Number: 16MRP-324511/C

CREATED 10/18/2016 / REVISED 6/25/2018 | Valid Through 11/23/2018

PRODUCT TOTALS	\$16,225.00
See Quote Detail Summary	\$0.00
GRAND TOTAL	\$16,225.00

Requested Delivery Date: To be Determined

Sold To
To be Determined

End User
To be Determined

Ship To
To be Determined

Installation
To be Determined

Client Notes:

This quotation is not complete and is intended for budgetary estimates only. Updates to quantities and/or options/finishes may affect final prices.

Attachment: City of Bellaire City Hall - 16MRP-324511-C_Quote (2515 : Municipal Facilities - Furniture Purchase)



QUOTATION

CREATED 10/18/2016
 VALID THROUGH 11/23/2018
 Prepared By Mike Proctor
 Quote Filename City of Bellaire City Hall - 16MRP-324511/C

Line	Model		Qty.	Sell Price	Extended Total	TBD Option
1.1	Lancaster Auditorium Seating	Lancaster Auditorium Seating	63	\$87.50	\$5,512.50	
		Seat and Back Assembly . COM Fabric (Pending Testing & Approval) . 3" Foam on Seat & 2" on Back . Plastic Arm Caps . Plastic Back Panel and Seat Bottom. . Standard KI Finishes (See Color Addendum) . Floor Mounted Upright (With or Without Slope) .				
1.2	Pallas P1 Fabric	Pallas P1 Fabric on Seat and Back	63	\$55.00	\$3,465.00	
		Complies with California Tech. Bulletin 117 .				
1.3	Tablet Arm	Tablet Arm	9	\$45.00	\$405.00	
		Laminate Tablet Arm . 15mm Thick Baltic Birch Plywood Core with .040 High-Pressure Laminate on Face and .020 HPL Backer Sheet . 10" x 15-1/2" (131 Sq in.) . Standard KI Finishes (See Color Addendum) . Clear Lacquer Edge . 36" Minimum Row to Row Spacing .				
1.4	Seat/Row Markers	Seat/Row Markers	83	\$1.50	\$124.50	
		.78 x 1.18 Ellipse .020 Thick Lexan Film . Plate, Secured With Adhesive . Seat Numbers Recessed on Front of Seat Shroud . Row Markers Recessed and Secured on Top Surface at Rear of Armcap .				
1.5	ADA Flip-up Arm	ADA Flip-up Arm	2	\$69.00	\$138.00	
		Standard KI Finishes (See Color Addendum) . Not Available With Power, Data and Aisle Light .				
1.6	Laminate End Panels	Laminate End Panels	26	\$30.00	\$780.00	
		3/8" Thick MDF Particleboard Core with .040 High-Pressure Laminate on Both Sides . Edges Painted to Match the Trim Color . Standard KI Finishes (See Color Addendum) .				
1.7	Installation	Installation	1	\$4,400.00	\$4,400.00	
1.7	Freight	Freight	1	\$1,400.00	\$1,400.00	

Attachment: City of Bellaire City Hall - 16MRP-324511-C_Quote (2515 : Municipal Facilities - Furniture Purchase)



QUOTATION

CREATED 10/18/2016
VALID THROUGH 11/23/2018
Prepared By Mike Proctor
Quote Filename City of Bellaire City Hall - 16MRP-324511/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Options
1.8	Quote Notes	1	\$0.00	\$0.00	
	Please Note The Following Conditions:				
	Lead-time is 8-10 weeks after all color selections, verified field dimensions, and approved drawigns are rec'd Specials require an estimated 2-4 weeks additional manufacturing lead-time Specials offer a 1 year warranty FSC and/or LEED requirements are not included in quote unless otherwise specified Procurement of COM (Customer Ordered Material) is the responsibility of the client Additional fees may be incurred to expedite orders missing key information within KI stated lead-times Open Market; Standard terms and conditions apply				
WorkGroup Product Subtotal				\$16,225.00	

Quote Summary

Product SubTotal: \$16,225.00
Estimated Sales Tax: See Notes
Quote Total: \$16,225.00

NOTES:

- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Mike Proctor

"Reference Only"

Market Code: 1=1=University & College

Opportunity #: 324511

Quote Filename: City of Bellaire City Hall - 16MRP-324511

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
KI
1330 Bellevue Street
Green Bay, WI 54302
2. The following items must be included on all purchase orders:
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 - Ship To Information: complete legal name, address, contact name, contact phone number
 - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
 - Issue Date: date the purchase order was issued
 - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
 - Purchase Order Total: total of all items and services included on the purchase order
 - Authorization: signature of authorized purchasing agent or buying entity
 - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
 - Quantity of each item
 - Complete model number, including all finish and option information (by line item)
 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
 - Any additional applicable charges (ex: installation and/or delivery charges)
 - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.
4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.



QUOTATION: 18MRP-310744/C

City of Bellaire Police and Municiple Court

CREATED 6/28/2018 | Valid Through 9/26/2018





KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

City of Bellaire Police and Municiple Court

Quote Number: 18MRP-310744/C

CREATED 6/28/2018 / | **Valid Through 9/26/2018**

PRODUCT TOTALS	\$2,326.40
See Quote Detail Summary	\$400.00
GRAND TOTAL	\$2,726.40

Requested Delivery Date: To be Determined

Sold To
To be Determined

End User
To be Determined

Ship To
To be Determined

Installation
To be Determined



Client Notes:

Installation included

This quotation is not complete and is intended for budgetary estimates only. Updates to quantities and/or options/finishes may affect final prices.



QUOTATION

CREATED 6/28/2018
 VALID THROUGH 9/26/2018
 Prepared By Mike Proctor
 Quote Filename City of Bellaire Police and Municiple Court - 18MRP-310744/C

Line	Model	Qty.	Sell Price	Extended Total	TBD Optio
1.1	Jury Base	Jury Base with Upholstered Seat & Mesh	6	\$364.50	\$2,187.00
		Impress Ultra Seat Style	.		
		KI Grade 1 or COM Fabric (Pending Testing and Approval)	.		
		360 Degree Swivel	.		
		Memory Return	.		
		Floor Mounted / No Slope	.		
		Standard KI Finishes (See color addendum)	.		
1.2	KI Grade 2 Fabric	KI Grade 2 Fabric on Seat and Back	6	\$9.90	\$59.40
		Complies with California Tech. Bulletin 117	.		
1.3	Installation	Installation / KI Services	1	\$80.00	\$80.00
		Based on standard SCA wages performed during regular business hours Monday-Friday	.		
		Project to be completed in one complete and continuous phase	.		
		Cost includes all waste removal from site	.		
		All areas where installations are to be performed are to be complete and free of other trades, products, tools, and equipment	.		
		KI not responsible for connection of phone or data lines to the building	.		
		KI not responsible for hardwiring of furniture to power source	.		
		Additional charges may apply when unusual unloading conditions exist	.		
		Failure to comply with any of the above will result in additional costs	.		
		Based on standard union wages performed during regular business hours Monday-Friday	delete as needed		
		Based on standard Davis-Bacon wages performed during regular business hours Monday-Friday	delete as needed		
		Based on standard prevailing wages performed during regular business hours Monday-Friday	delete as needed		
1.4	Quote Notes	Please Note The Following Conditions:	1	\$0.00	\$0.00
		Lead-time is 8-10 weeks after all color selections, verified field dimensions, and approved drawings are rec'd	.		
		Specials require an estimated 2-4 weeks additional manufacturing lead-time	.		
		Specials offer a 1 year warranty	.		
		FSC and/or LEED requirements are not included in quote unless otherwise specified	.		
		Procurement of COM (Customer Ordered Material) is the responsibility of the client	.		
		Additional fees may be incurred to expedite orders missing key information within KI stated lead-times	.		
		All fabrics and finishes must be approved for use prior to order submittal	.		
		Open Market; Standard terms and conditions apply	.		
WorkGroup Product Subtotal				\$2,326.40	

Quote Summary

Product SubTotal: \$2,326.40
 Freight - Prepaid and Add - FOB KI factory. Ship to: \$400.00
 Estimated Sales Tax: See Notes

NOTES:

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Prepared by Mike Proctor

"Reference Only"

Market Code: 1=1=University & College

Opportunity #: 310744

Quote Filename: City of Bellaire Police and Municiple Court
- 18MRP-310744

Final Considerations:

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 - Net purchase price (by line item)
 - Extended net purchase price (all line items)
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Who We Are

At KI, we believe knowing our customers helps us serve you better. So we listen, observe and develop an understanding of your unique needs. Nothing gives us more satisfaction than helping you make smart furniture decisions.

OUR FOUNDATION



The metal chair was KI's flagship product in 1941. Innovative for its time, it brilliantly answered the call for seating that was portable, stackable, durable and affordable. KI recognized the market's need and responded with a welcome solution.

The KI folding chair symbolizes a long legacy of listening to our customers. Our insightful ability to solve problems through product design and space planning concepts has made us a respected leader in manufacturing furniture solutions – products that skillfully support the success of customers in the business, education and healthcare markets.

Today, we've grown well beyond our folding chair origins and offer a broad portfolio ranging from seating and tables to architectural walls and panel systems. Our award-winning innovations reflect a desire to meet your objectives, be your go-to resource and build an enduring relationship with you.

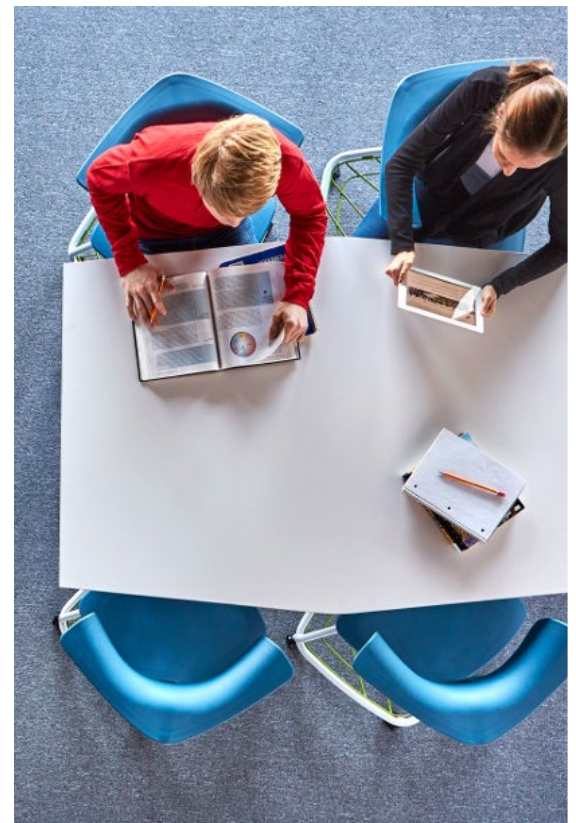
This foundation and a strong market understanding is why KI customers throughout the world continue to rely on our trusted expertise to create solutions that fit their environments. That's why we say we offer far more than furniture...We're Furnishing Knowledge.

OUR PROMISE

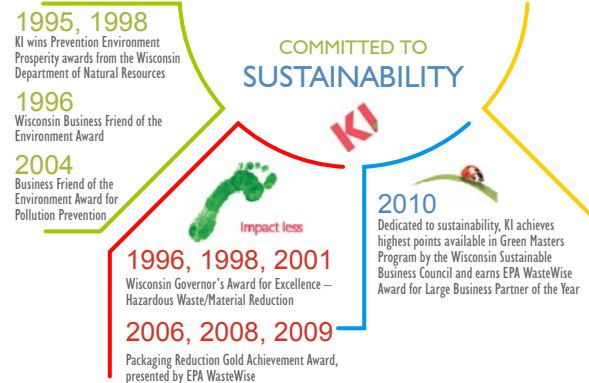
We promise to thoroughly understand your needs and help you make informed decisions about your environments. And that means:

- Being a trusted market resource
- Operating with integrity
- Prioritizing relationships over sales
- Simplifying the complex
- Offering simple, long-lasting design
- Collaborating on personalized solutions

In 1941, when Krueger Metal Products, Inc. was founded in Aurora, Ill., the war effort made manufacturing resources scarce. On a daily basis, founder Al Krueger would call on steel companies to purchase materials to manufacture the company's first folding chairs. The scrap materials available determined what he could produce...a novel and flexible way of manufacturing. We continue that tradition today as an environmentally conscious corporate citizen.



Our History



By The Numbers



5 <i>manufacturing locations in the United States</i>	21 <i>manufacturing facilities across the globe</i>	1,880 <i>employees</i>	509 <i>patents</i>
20% <i>percent of product portfolio based on personalized solutions (the most in the contract furniture industry)</i>	100% <i>employee owned</i>	13 <i>number of times KI ranked 1st in the education market over the past 15 years according to Contract magazine's brand rankings</i>	1941 <i>year founded</i>
3M <i>lineal feet of architectural wall product installed</i>	10 <i>number of BON Awards in the past 5 years</i>	129 <i>upholstery patterns available through Pallas Textiles</i>	1 <i>YOU are our "Market of One"— the only customer who matters to us</i>



What Makes Us Different

Even though we are a furniture manufacturer, it's not how we view ourselves. Rather, we believe our job is to bring knowledge to the table.

By sharing our thought leadership and experience, we help you to make well-informed, educated decisions about your furniture investment as well as the overall space it will be in. That's why we will lead with a question instead of a catalog. We want to hear what you have to say about your company's goals, how your employees or students want to work or learn, your expectations...even what you want people to feel when they walk into your space. What is important to you is important to us.

We've made conscious decisions to structure our business – from the front office to the manufacturing floor – in a way that allows us to respond to you. Our proven track record and repeat business demonstrates the depth and duration of our efforts to build relationships. Following are a few more reasons customers keep coming back to KI for furniture solutions:

WE MAKE IT EASY

Let's face it. Procuring furniture is not always easy and quite frankly, the process can be overwhelming – space planning, furniture selection, fabric and finish options, installation. We're here to simplify your job. We strive to make doing business with us easy and enjoyable. Whether you need help space planning, determining what furniture best fits your work style or coordinating installation with other contractors, we're here to help.

EMPLOYEE OWNED

Unlike the vast majority of furniture manufacturers, KI is 100% employee owned. And when you own something, you treat it differently. Everyone in the organization from the executive office to the production floor is a stakeholder in the company. And while the benefits of employee ownership for the company and the employee are well known, there are less visible advantages for the customer as well.

- Empowered Employees – We encourage every



single employee to view themselves as an owner and entrepreneur. Our employees have the autonomy and flexibility to streamline processes, implement innovative ideas and made decisions on behalf of what is best for the customer. They understand that your happiness leads to their success.

- Consistency – Mergers and acquisitions regularly occur in the furniture industry, distracting employees by disrupting culture and adversely affecting policies, procedures and employment. Employee ownership ensures continuity and stability for both employees and customers.

- Increased Investment – In addition to tax savings, the employee ownership structure can result in additional savings from having a workforce that is invested in being productive and finding innovative ways to save money and bring value to the customer. Those dollars can be reinvested into technology improvements, increased services and other initiatives that benefit our customers.

We are invested in your success, so we will always be transparent in what we can or can't do for you. We will stay on schedule. We will hold to our quote, no hidden fees. We know that your credibility is on the line, so we will always be forthright about our intentions.



What Makes Us Different *(continued)*

MARKETS SERVED:



CORE MARKET FOCUS

The market is constantly shifting. Customer needs are ever changing. And KI is always there. We persistently grow our knowledge base and deepen our understanding to help shape and support your success. Whether you're furnishing a business, school, healthcare facility or government facility, each environment presents its own nuances and challenges. KI strategically targets furniture solutions in these core markets:

- College and University
- K-12
- Medium and Large Business
- Healthcare
- Federal and State Government

By zeroing in on these core markets, we are able to design furniture solutions and support services that address the needs specific to each.

OUR COMMITMENT TO YOU: MARKET OF ONE® PHILOSOPHY

At KI, we believe that the only customer who matters is you – you are our Market of One. So we've structured everything from our service and support teams to the manufacturing floor to be nimble and adaptable to your needs. We're the right place for furniture, service and fulfillment options that align with your brand, your culture and your work environment.

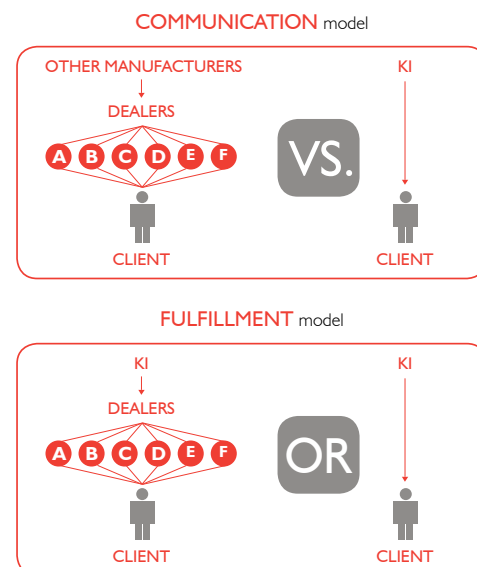
- Product Portfolio – While we offer a robust line of furniture, we're also adept at customizing existing products to better fit your needs. We can also collaborate with you, your architect or interior designer to design a piece of furniture from scratch to meet very specific needs unique to your business.
- Dedicated Service – You will have a team of experienced professionals assisting you through the furniture procurement journey. In addition, you have

24/7/365 access to your order information from any electronic device via ki.com/orderstatus.

- Fulfillment Freedom – While we offer space planning, shipping and installation services, we will never limit you to working with agencies owned or affiliated strictly with KI. Rather, we will gladly collaborate and coordinate with any partner, dealer and/or installation entity you choose.

Unlike our peers, KI does not prescribe to pre-set distribution channels. Rather, we deploy local KI representatives to work directly with you. KI's approach provides alternative procurement methods that allow you, not the manufacturer, to determine the best means to manage ordering and fulfillment activities. It also provides you the opportunity to reduce costs via bypassing the traditional dealer/"middleman" model, if required.

This client-centric business model is the engine that continues to drive KI's growth and client satisfaction. Ultimately, clients appreciate the flexibility to make purchasing and fulfillment decisions according to their needs versus what may be most expedient for the manufacturer.



What Makes Us Different *(continued)*

PERSONALIZED SOLUTIONS

While work tasks may be similar from business to business, we believe every customer is unique with its own brand, culture and ways of working. Since our company's inception, we've responded to customer requests to customize existing products or design new products to better fit their needs.

That responsiveness shaped how we work with our customers as well as the physical layout of our manufacturing facilities. Today, more than 20 percent of all KI sales are personalized solutions compared to an industry standard of approximately 1 percent. If a personalized solution is desired, you will have access to the Tailored Product Group. This team is dedicated to tailoring product solutions and assisting with space planning ideas to meet any requirements or solve issues unique to your project.

As companies strive to improve their workplace standards, custom and tailored products can assist them in achieving the following goals:

- **Brand Identity:** Many organizations are recognizing the value of incorporating workplace product standards that reflect the vibrancy of their corporate cultures.



- **Sustainability:** Personalized products offer a means to specify materials that promote environmental stewardship.
- **Technology Integration:** Evolving technologies such as wireless power or enhancements in other applied sciences can necessitate personalized solutions.
- **Alternative Workplace Strategies:** Research has demonstrated that nearly 70 percent of all workplaces have adopted some semblance of an alternative workplace strategy. Personalized solutions enable companies to accommodate different "worker types" through personalized workstation designs, while managing real estate allocation more effectively.

1	Discovery
	• Captures all key insights related to project goals
2	Personalized Product Brief
	• Documents all critical project and product considerations (timing, quantity, work styles, churn rates, technology, aesthetics, materials, environment, etc.)
3	Product Ideation
	• Includes brainstorming sessions that result in preliminary concept renderings and mockups
4	Specifications "Freeze"
	• Design alterations are complete; customer signs off on final design. Purchase order or letter of intent is issued
5	Prototype Validation
	• Includes creation of final prototypes for testing. Ensures products pass all ANSI/BIFMA testing
6	Release to Production
	• Manufacturer issues purchase orders for material; required tooling is developed
7	Performance Audit
	• Assess project/product performance against stated objectives. Leverage learnings on subsequent projects

personalized solutions
**DEVELOPMENT
PROCESS**



Organizational Structure

Smart business is not just doing things right, it's doing the right things – like hiring the right people. We've cultivated an experienced, knowledgeable workforce that supports one another and our customers around the world.



LEADERSHIP TEAM

Dick J. Resch	Chairman of the Board/CEO
Brian Krenke	President
Nick Guerrieri	CFO/Treasurer
Joseph Burkard	VP of Corporate Communications
Tom Abrahamson	VP of Manufacturing Operations
Shawn Green	VP of Design and Product Marketing
Dan Schiltz	VP of Government Sales and Corporate Services

SENIOR MANAGEMENT TEAM

Mike Hogan	VP of Business Operations and Customer Experience
Bryan Tischer	Regional VP of Sales, Eastern Region
Dave Fairburn	Regional VP of Sales, Central Region
Peter Goerd	Regional VP of Sales, Western Region
John Mills	VP of KI - Canada
Jonathan Hindle	Group Managing Director - E.M.E.A.
Bryan Ballegeer	Education Market Leader
Jonathan Webb	VP of Workplace Strategy and Strategic Accounts
Debbie Breunig	VP of A&D Marketing
Leo Welter	VP of Product Marketing
Ryan Usiak	VP of Architectural Wall Operations
Don Gust	VP of International Sourcing and Operations
Gary Van Handel	VP of Supply Chain Management
Dean Lindsley	VP of Pallas Textiles



Locations

CORPORATE HEADQUARTERS

Green Bay, Wis.
Employees: 613



SHOWROOMS

Eastern Region

Atlanta, GA
Boston, MA
Charlotte, NC
New York, NY
Washington, D.C.

Central Region

Chicago, IL
Dallas, TX
Green Bay, WI
Houston, TX
St. Louis, MO

Western Region

Denver, CO
Los Angeles, CA
Phoenix, AZ
San Francisco, CA

International

Beaconsfield, Quebec, Canada
Toronto, Ontario, Canada
Beijing, China
Malaysia
Lauenau, Germany
Benelux, Netherlands
London, United Kingdom
Yorkshire, United Kingdom

MANUFACTURING FACILITIES

Wisconsin

Green Bay	Task Seating and Stack Chairs	282
Green Bay	Transportation Hub	18
Bonduel	Seating and Tables	208
Manitowoc	Architectural Walls and Systems	200

United States

High Point, NC	Executive Task Seating, Lounge Seating and Occasional Tables	113
Tupelo, MS	Folding Chairs and Tables, Stools and Caddies	26

International

Pembroke, Ontario, Canada	Storage and Residence Hall Furniture	155
Beijing, China	Educational and Healthcare Furniture	1
Europe (multiple locations)	Systems, Seating and Storage	35



Divisions

Our decades in the furniture business have helped us identify areas where we could better serve our customers. That has led to the development or purchase of subsidiaries that round out our business and provide you with turnkey solutions.



SPACESAVER CORPORATION

Fort Atkinson, WI

Manufacturer and service provider for high-density and mobile storage systems

spacesaver.com

Employees: 420



PALLAS



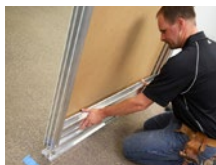
PALLAS TEXTILES

Green Bay, WI

A wholly owned subsidiary of KI that offers high-performance upholsteries, panel fabrics and cubicles

pallastextiles.com

Employees: 11



CORPORATE SERVICES

Green Bay, WI

On-site delivery and installation services

corporateservices.us.com

Employees: 51



Simple, Durable Design

Every KI product, while designed for presence, is also created with purpose. Every curve, line and texture combine to create impressive style that's also meant to perform.

All the ideas we bring to market represent this thoughtful integration of aesthetics and smart utility; proof that there's a big difference between just "manufacturing" furniture and creating enduring furniture solutions. Furniture is an investment in time and money, and we want to make sure you don't waste either of those precious elements. Rest assured that all KI products – whether from our portfolio or a personalized solution for you – are designed and manufactured to the highest standards and meet or exceed BIFMA testing. We maintain ongoing continuous quality improvements at all of our facilities, each of which is ISO 9001:2008 certified. Methods of identifying opportunities to improve product quality and manufacturing processes are ongoing and reviewed semi-annually with the VP of Manufacturing and Operations.

QUALITY INITIATIVES

We pride ourselves on quality. Not only in the products we produce, but the high level of service you can expect. We continually benchmark against industry competitors, but our main focus is benchmarking against your expectations. In addition, the following programs and certifications help us gauge our quality performance against internal measurements, your expectations and our industry.



ISO 9001:2008

KI is among a select group of U.S. manufacturers that have acquired ISO certification. All of our manufacturing facilities and related corporate functions successfully completed the audit and certification process developed by the International Organization for Standardization. These ISO standards facilitate the world-class exchange of goods and services and are the

foundation for building, operating and documenting a quality management system. Required period audits and inspections from an independent firm ensure the quality system is properly maintained and allow for ongoing improvements in every facet of the company. We view ISO certification as recognition of our commitment to the highest standards of quality, aesthetics and craftsmanship.

MARKET-DRIVEN QUALITY SYSTEM

We've found that the best way to know if we're meeting our customers' needs is to ask them. That's one of the reasons we formed our Market-Driven Quality System (MDQS). MDQS consists of several employee teams that set direction and monitor results for all elements of the business. These teams review management's direction in the creation of clear, viable and quality values, including social responsibility. Information processes are examined and analyzed along with short- and long-term business plans. To help achieve the highest of standards, KI reviews the quality of its supply chain and benchmarks against competitors. Most importantly, we continually survey our customers' needs and improve or develop key processes based on their feedback. Following are the teams that comprise the KI MDQS:

- Documentation – Reviews the ISO documentation system
- Quality Analysis – Focuses on long-term customer solutions
- Rapid Response – Responds to customer concerns within four hours
- Environmental – Evaluates the design, marketing and manufacturing processes and associated vendors to ensure an environmentally friendly product portfolio

KAIZEN

Each of our manufacturing facilities in North America practices Kaizen – the relentless quest to find a better way for higher quality, shorter cycles times and faster response. In short, the daily pursuit of perfection. Kaizen has led to quality improvements such as less work in progress, better margins, shorter cycle times as well as a safer work environment for our employees.

Account Management

We are transparent when it comes to your project, because we know your credibility is on the line. We provide you with a dedicated account support team to assist with your needs, earn your trust and develop enduring relationships that go much deeper than a business transaction.

We are transparent when it comes to your project, because we know your credibility is on the line, which means our integrity is, too. That's why we provide you with a dedicated account support team to assist with your needs, earn your trust and develop enduring relationships that go much deeper than a business transaction.

While you will have one main point of contact, know that an entire team will be working on your behalf. The cross-functional team includes tenured industry professionals who specialize in executing large and complex projects. The team is selected based on your needs, so in addition to your sales representative and customer service representative, team members may also be selected from design, manufacturing, finance or any other area of the business that could positively impact the outcome of your project.

CENTRALIZED PROJECT MANAGEMENT

KI's centralized approach to project management, offers clients a variety of critical benefits, including:

- Intimate project knowledge and local representation
- Access to an experienced corporate team of project managers
- Access to a dedicated client support team, along with a single point of contact
- Complementary CAD and other support services (including revisions)
- Continuity and consistency in project management practices
- Centralized data management



LOCAL SUPPORT

Your sales specialist is based out of your geographic area

and can respond to your needs in person, if necessary. This person is responsible for your account as well as specific projects you have in progress and will work with you one-on-one to develop account management plans, discuss projects in progress, perform site reviews, etc. The sales specialist can also engage, when necessary, with his or her district sales leader who can provide account support while ensuring project integrity from start to finish.

CORPORATE SUPPORT

Located in our headquarters in Green Bay, Wis. is a team of individuals working together on your behalf. Your main one point of contact will be your customer service representative. This person will handle the day-to-day needs of your project, including coordinating design services and drawings, specifications and quotes, scheduling, mock-ups, shipment logistics and installation services. In addition, this person will engage with a network of people to ensure your project goes smoothly:

- Sales Operations Manager: This person will provide additional support, including designation of resources and project coordination logistics from implementation to completion. The SOM will also monitor any post-project activity.
- Additional Support Services (no additional fee)
 - AutoCAD/Design: Production of 2D/3D elevations and renderings for the project. If you are working with an architect, interior designer or dealer, furniture symbols (2020, Giza, Revit) are available to download on ki.com.
 - Technical Support: A design engineer and manufacturing engineer are available to provide technical documentation such as assembly instructions as well as assistance or training during your installation and/or maintenance process.
 - Design Services: Sometimes standard product doesn't quite meet your unique needs. In those instances, you can turn to our personalized solutions option. We can collaborate with you on the modification of an existing product or development of a new product.

Account Management *(continued)***SERVICE LEVEL AGREEMENTS**

KI has identified "Day 1" and "Day 2" service level requirements for pre-sale and post-sale activities/mandatories. While there may be some overlap among requirements, you can expect the following from KI.

DAY 1

Establish Standard Operating Procedure for pending and new projects up to and through installation

- **PROJECT SPECIFICATIONS**
Assist end-user contacts, owner rep, general contractors and A&D interface in the development of the project specifications (includes needs assesment, project specs, CAD plans). Provide product information and market trends for client assessments.
- **PROJECT TEAM**
Introduce local project account team to client. Support team members to attend all project meetings.
- **MOCK-UPS / SAMPLES**
Provide mock-up assistance and project samples as required.
- **REQUESTS**
Provide written response to all client and A&D requests.
- **COMMUNICATION**
Review project details with entire KI support team. Facilitate client communication and support during all phases of project.
- **WALK-THROUGHS**
Attend all project walk-throughs at the local level and assess the site for any special requirements.
- **PROJECT SCHEDULE**
Draft comprehensive project schedule. Schedule to include: project planning milestones; design time; installation timeline; and the support team responsible for all project phases.
- **PUNCH LISTS / TRAINING**
Coordinate punch lists review and repair, as well as employee orientation and any training requirements.
- **MAINTENANCE**
Provide ongoing "Day 2" services for client (performed at the local level). Plans and furniture assets maintained in centralized drawing library and asset management system.



Account Management *(continued)*

DAY 2 TWO

Establish Standard Operating Procedure for “Move, Add, Change” (MAC)
of existing “installed” projects

- INTERNATIONAL SERVICE LEVEL CONTINUITY
- SINGLE POINT OF CONTACT
- MOVE / ADD / CHANGE (MAC)
 - Develop detailed plans (electronic format)
 - Manage assets and electronic as-built drawings
 - Provide detailed quote for product and services / drawing review
 - Ensure scheduled services are tracked on status reports
 - Utilize email for quick and efficient communication
 - Pull product from inventories or ship direct to site
 - Ensure product is pulled same day as service is scheduled and routed through inventory system
 - Coordinate product ordering and fulfillment processes
 - Interact with Project Coordinators and service partners on client-support and service strategies
 - Oversee project from implementation through completion
 - Facilitate communication from field to factory
 - Provide technical assistance to end-users as required

MOVE / ADD / CHANGE PROCESS:



Account Management *(continued)***CONTINUOUS PERFORMANCE MEASUREMENT**

In our minds, it's not enough to make high-quality products. You have to back them with great service and ongoing support. All of our internal processes from design to manufacturing and fulfillment are structured to confirm you made the right decision in selecting KI as your furniture solutions partner. Following are some of the methods we use to gauge our quality performance against your expectations, the industry and our own personal high level of standards:

Metric	Definition	How Calcu-
Customer Satisfaction	The ability to meet or exceed customers' expectations in terms of performance	Survey designed to measure the level of satisfaction for specific performance areas
Accurate Delivery	Customer receipt of the correct products and quantity ordered	Replacements and shortage orders report (as a percentage of total orders)
On-Time Delivery	Customer receipt of products and parts on scheduled date	Backorder reports that correlate with published lead times and designated ship dates
Cost of Quality	The cost associated with products KI has to replace or repair due to manufacturing anomalies	Consolidated reporting of: <ul style="list-style-type: none"> • Replacement/shortage orders • Operations opportunities • Sales return and allowance • Freight expenses

CUSTOMER SUPPORT

The cornerstone of our customer service philosophy is being transparent throughout the process, sincere in our communication and above all, uncompromising in our integrity. We count on every individual KI employee to uphold those high standards. To do so, we view you as a Market of One. That means we consider any concerns you may have or issues that may arise as distinct to you and will work accordingly to resolve.

QUICK RESPONSE INITIATIVE

When and if an issue arises, KI has an established process in place to find a resolution within 72 hours. Based on the complexity of the issue, KI employees may call on the sales operations manager as well as others from the management and leadership teams, including our CEO, at any time to ensure we address your concerns or resolve outstanding issues in a manner that maintains your trust in us.

WHAT OUR CUSTOMERS ARE SAYING

"KI's willingness to help in any situation, creativity and quick response with solutions are fantastic."

"An exceptionally wonderful example of how customer service should be. Great response time and great at providing detailed information."

ENDURING RELATIONSHIPS

We also closely monitor our repeat business. Whether or not you are confident in placing subsequent orders with KI is a strong indicator of how we're doing. To that end, we always welcome feedback on our products and services. If you are willing, we will include you in research and development initiatives.



Delivery and Installation Services



Delivery day should be exciting, not stressful. When you provide us with your preferred delivery date, we will begin coordinating efforts to meet that date. Should you incur any delays or need to take occupancy sooner, we adjust accordingly.

Should you need assistance with fulfillment, KI offers a comprehensive service package through its Corporate Services division. Corporate Services provides installation, warranty and repair work as well as warehousing.

FACTORY-TRAINED, ON-SITE MANAGEMENT TEAM

A factory-trained supervisor and installation manager will work in tandem to oversee the installation of your project. Both positions are required to complete KI-certified training for every discrete product line, bringing their vast knowledge on site and ensuring proper assembly. The supervisor will be your main point of contact and is responsible for the following:

- Leading the pre-installation meeting
- Coordinating logistics
- Identifying any product discrepancies or damage
- Reporting discrepancies and seeking timely resolution
- Documenting every step of the fulfillment process and providing updates accordingly



The installation manager ensures that the installation team adheres to the strict process guidelines to maintain ISO 9001:2008 Certification, which includes the following:

- Facilitating a safe working environment
- Keeping the site clean by removing packaging and trash from the site on a daily basis

- Protecting all elevators, doors, walls and flooring from the dock to the project area
- Performing an initial walk-through of each area to address any discrepancies prior to installation
- Conducting a final walk-through of each area to ensure the project was installed to KI standards
- Ensuring punch list items are completed and site is cleaned and prepped for move-in

PRE-PLANNING FOCUS

Integral to the process is the pre-installation meeting. The Corporate Services supervisor and installation manager will schedule an introductory meeting with your facility manager (or other designated staff), contractors and other providers who may be involved or affected by the furniture install. This meeting is designed to:

- Define the roles of key players and trades
- Streamline the installation process
- Coordinate schedules and address logistical issues
- Confirm dock times and elevator access
- Create a pre-site checklist and site-specific requirements (such as security)
- Avoid unforeseen issues and costly delays

INSPECTION AND ACCEPTANCE

Upon completion of each phase, the supervisor will conduct a final walk-through with the end user (or other designated staff) and develop a punch list. The punch list will note any concerns related to the product quality and/or installation workmanship that will need to be addressed before end user acceptance. Once the punch list is signed by the end user, the supervisor will coordinate with manufacturing to expedite any parts or products needed to complete the punch list.

Corporate Services will only bill for work performed after the project and any associated punch lists are 100% completed.



Order Processing and Tracking

Timing is everything. To ensure your order delivers on time, we begin the process prior to receipt of your order.

Your customer service representative will coordinate with you and the KI project team to generate a budget and timeline, finalize specifications and prepare forecasts. Manufacturing, shipping and installation are all prepared to move upon receipt of your purchase order. We process all orders received via fax or mail the same day.

Upon receipt of a purchase order, we verify it through a quick and easy process:

1. The KI field project manager checks specifications, project size, quantities and shipping requirements and coordinates with the dedicated account or project manager at the factory level.
2. The KI account manager then verifies Promised Ship Dates (PSD), which may be standard lead times or a special request.
3. The order is passed on to Order Entry where it's edited for accuracy as well as reviewed through report tracking after entry.
4. The open order is returned to the KI account manager who verifies the accuracy of the order, which then becomes live and shows up in the Ordering System. Field account managers at KI then communicate PSDs with you and verify acceptance.
5. The Order Status site allows you to track the status of all your open orders via a secure password.

ORDER STATUS ACCESS 24/7

Order Status is conveniently located on the home page of ki.com and provides 24/7/365 access to the status of your open orders from any web-enabled device. Simply click on the link to log in using your 6-digit KI order number or your purchase order (PO) number. Features include the following:

- User-friendly interface from any web-enabled device
- Quick and easy information retrieval using search and sort functions

- Ability to customize the data displays to your preference
- Recently viewed items are highlighted for quick reference
- Multiple user log-ins for convenience and collaboration within your own team

If you are using the site for the first time, we encourage you to view the demo video found in the upper right corner, which provides a quick tour and helpful suggestions. You can also find information in the Frequently Asked Questions section found on the right-hand side of each page within the Order Status site.

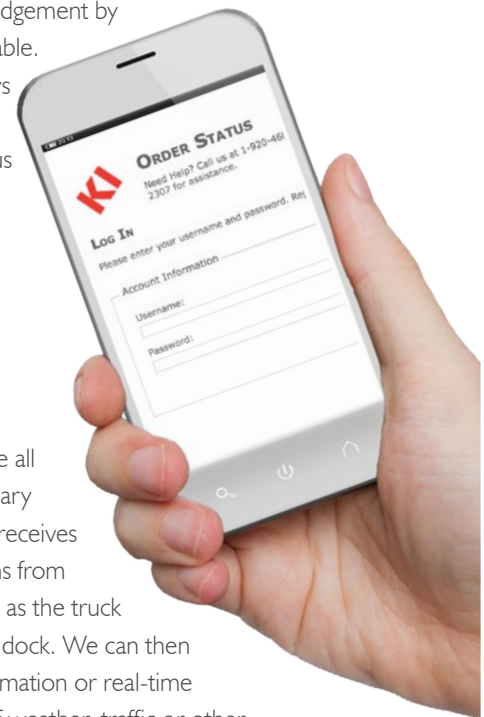
ORDER ACKNOWLEDGEMENT

KI can send an EDI acknowledgement or a customer's order. Paper acknowledgement by fax or mail is also available.

Order Status site allows customers to access up-to-the-minute status information 24/7/365.

LEAD TIME IMPROVEMENT AND ORDER EXPEDITING

Your customer service representative will have all the information necessary to track shipments. KI receives electronic transmissions from freight carriers as soon as the truck pulls away from the KI dock. We can then provide delivery confirmation or real-time updates in the event of weather, traffic or other situations that may affect your project.



Digital Tools

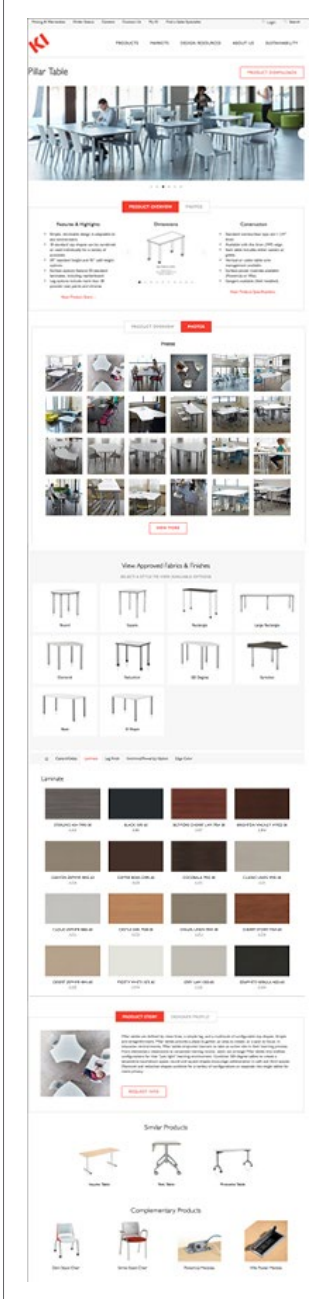
In addition to the Order Status site, KI offers several web-based tools you can leverage 24/7/365 for ideas and information.

KI.COM

KI's robust website (www.ki.com) offers detailed product information, market-specific thought leadership, a variety of design specification tools, environmental and social responsibility information, and a history of the company itself.

KI.com also aims to meet WCAG 2.0 guidelines, targeting Level 2 (AA) requirements. To this end, there are a number of considerations factored into the site's underlying code base as well as the published content. Our intent is for KI.com to be a useful resource for all visitors, including those who may have visual, auditory, cognitive or physical disabilities. Following is a list highlighting some of the steps we have taken toward that end:

- Keyboard accessibility and skip to content/navigation ARIA links, ensuring that site navigation and page content are easy to interact with for users who rely on keyboard-only control or assistive technology, including screen readers
- Defined ARIA roles for global site elements
- Text alternatives for images and non-text content; avoiding use of images of text
- Autoplay and video/audio disabled by default, providing users with control over interactive content
- Helpful and clear page titles, marked up appropriately using HTML web standards
- Clear and descriptive link titles
- Large base font-size (16px) and the ability to resize text to 200% without breaking the design
- Page elements reflect visible change when hovered or focused, including keyboard focus
- Multiple ways to find pages
- Avoidance of flashing, blinking, scrolling or otherwise animated text
- Responsive, mobile-friendly design to ensure content renders well regardless of the platform or device by which it's accessed



Product Information:

The product pages on ki.com allow designers and specifiers to quickly find product information, including brochures, price lists, technical specifications, 3D symbols and more. In addition, product pages allow you to select a specific style and view the approved fabrics, finishes and accessory options.

Market-specific Thought Leadership:

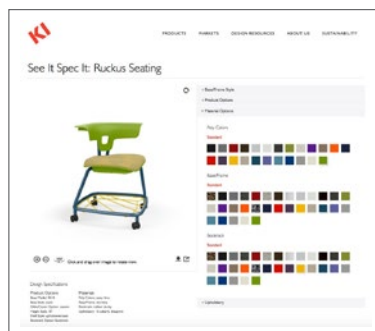
KI.com houses a landing page for each of its core markets. These pages are where we share our insights, ideas and information specific to the College and University, K-12, Business, Healthcare and Government markets. Each market page offers access to white papers, catalogs, images, videos and more.



Digital Tools (continued)

Design Specification Tools

To better visualize a product, KI offers SEE IT SPEC IT. This interactive tool builds a photo-realistic rendering of a product in real time as you select styles, options and materials. Once you have created your product, you can export the image as a JPG or the image and the selected options as a PDF; you can also share your creation on social media. The SEE IT SPEC IT program can be explored at www.ki.com/seeitspecit

**My KI and Literature Ordering System:**

KI.com also provides a personalized experience with "My KI," which allows you to save products and documents to your profile for easy access on return visits. Once you have a My KI profile, it's also easy to order catalogs, literature and fabric/finish samples.

ORDER STATUS

Order Status is a separate site found on the home page of ki.com that provides access to the status of your open orders from any web-enabled device, including the following:

- User-friendly interface from any web-enabled device
- Quick and easy information retrieval using search and sort functions
- Ability to customize the data displays to your preference
- Recently viewed items are highlighted for quick reference
- Multiple user log-ins for convenience and collaboration within your own team
- Tutorial video and FAQs

EXTRANETS

If desired, we can develop an extranet site specifically for your project. An extranet acts as a secured hub for all team members to access product information, specifications and standards, pricing, drawings and more. Extranets can be helpful in project planning as well as post-installation when you may want to access care and maintenance documents, customer service contacts, etc. Extranets can also streamline the process, saving time and money related to printing copies, postal or FedEx fees and travel expenses.

KI BLOG

The KI Blog features insights on market trends, product launches, industry news, events and much more from our blog staff:

- Dick Resch, CEO
- Shawn Green, VP of Design & Product Marketing
- Bryan Ballegeer, Education Market Leader
- Jonathan Webb, VP of Business
- Deborah Breunig, VP of A&D Marketing
- Ryan Usiak, VP of Architectural Wall

Simply go to blog.ki.com to subscribe for monthly updates on our most recent posts from KI's thought leaders.

VIRTUAL REALITY

In certain situations, we can develop a virtual reality vignette of your project to help you better envision how a space would look. VR allows you to experience your environment in three-dimensional spatial awareness in a way that 2D floor plans, elevations and renderings can't provide.

What's New, What's Now, What's Next

We love what we do. What we love even more is seeing what architects and designers space plan our products and how people interact with the products within different environments.

Over the years, we've developed a keen eye and learned quite a bit about what works and what doesn't. And it's important to us to share that information with you...to inspire you and help you make smart furniture solutions. To that end, we have several resources where you can leverage our experience and get inspired!

SOCIAL MEDIA

For new product ideas and project inspiration, few social media sites have proven more valuable and visual than Pinterest. We've curated endless boards for cool training spaces, work styles, active design, various products, architectural walls, quotes we love, cities we've visited and our favorite -- #designmoves. If you're looking for inspiration, here's where you'll find it.



In addition, you can also engage with us on these social channels:



ELECTRONIC CATALOGS

We've developed a catalog for each of our core markets. Each catalog offers insights on the market, real-world images, thought-starters and space planning ideas as well as product recommendations. You can flip through the catalogs here or order a printed copy on KI.com.

[Higher Education Solutions Catalog](#)

[K-12 Solutions Catalog](#)

[Healthcare Solutions Catalog](#)

[Business Solutions Catalog](#)



THOUGHT LEADERSHIP

White Papers:

Our product design is based on human-centered design. We are often in the field observing, interviewing and experimenting. In addition, our market leadership team is always researching and investigating how our furniture can support the way you work, learn, relax and heal. We've compiled that information into several white papers to help you plan the perfect environment.

[The Learner's Journey](#)

[Collegiate/Workplace Design](#)

[Improving Clinic Design](#)

[Understanding Active Design](#)

KI Blog:

If you don't have time to thoroughly read a white paper, you can glean a lot of information from the KI Blog, which features quick insights on market trends, product launches, industry news, events and much more. Simply go to [blog.ki.com](#) to subscribe for monthly updates on our most recent posts from KI's thought leaders.



Recognitions and Awards

The awards and recognitions given to KI represent some of the highest achievements in the industry. They not only recognize, but reward work that exemplifies excellence in product design, business and industry, and sustainability.

PRODUCT DESIGN (2013–PRESENT)

2017 Nightingale Award, Gold – Patient Seating – Ruckus Task Chair

2017 Best of NeoCon® Gold – Ruckus Collection

2017 Best of NeoCon® Gold – Universal Height-Adjustable Screen

2017 Best of NeoCon® Gold – Pallas Loft Collection

2017 BUILDINGS™ Production Innovation Grand Award (1st Place) – Ruckus Collection

2016 Nightingale Award, Gold—Fabrics & Textiles Category—Pallas® Gaia Collection

2016 Nightingale Award, Silver—Conference Seating Category—Doni Seating Collection

2016 EdSpaces Innovation Awards, Seating Category Winner—Ruckus Collection

2016 EdSpaces Innovation Awards, Best in Competition—Ruckus Collection

2016 BUILDINGS™ Product Innovation Merit Award (2nd Place)—MyPlace Lounge Collection

2016 BUILDINGS™ Product Innovation Merit Award (2nd Place)—Lightline (Freeform) Architectural Wall

2016 Best of NeoCon® Gold—MyPlace Lounge Collection

2015 Best of NeoCon® Gold—Evoke Architectural Walls

2015 Best of NeoCon® Silver—Soltice Metal Collection

2015 Best of NeoCon® Innovation Award—Sway Lounge Collection

2015 #9 Contract Magazine Ranking Health Care Textiles Category—Pallas® Textiles

2014 September's IIDA Product of the Month—Soltice Metal Collection

2014 Interior Design “Best of Year” Award—Pallas® Textiles, Valetudo Collection (Textiles: Healthcare Category)

2014 International Interior Design Association (IIDA) Product of the Month—October—Soltice Metal Collection

2014 Best of NeoCon® Silver—Pallas® Textiles, Valetudo Collection

2014 BUILDINGS™ Product Innovation Grand Prize for Technology Support—Trellis Rail System

2014 Best of NeoCon® Gold—Trellis Rail System

2013 #8 Contract Magazine Ranking General Textiles Category—Pallas® Textiles

2013 Best of NeoCon® Silver—Pallas® Textiles Drift Collection

2013 Best of NeoCon® Silver—Opt4 Seating

BUSINESS AND INDUSTRY (2013–PRESENT)

2013—Bellin Health's inaugural 2013 Corporate Health Challenge

KI received two first-place awards in a peer-based wellness program and competition designed to encourage individuals to take more control in improving their personal health.

2013—InformationWeek Magazine

For the sixth consecutive year, KI was named one of the country's top innovators in business technology.

SUSTAINABILITY (2013–PRESENT)

2017 Green Masters Award – Wisconsin Sustainable Business Council

2014—KI Introduces the World's First Carbon-Negative Chair Made with AirCarbon

2014 Greenbuild

2014–2012—The Green Masters' Program Award Wisconsin Sustainable Business Council

2013—BIFMA e3 level

177 certified products

2013—SCS Indoor Advantage Gold

95% certified products

2013—KI Installs Largest Solar Energy Array in Wisconsin The largest solar photovoltaic (PV) system is at its design and development facility.



HIGH DESIGN. HIGH VALUE.



CITY OF BELLAIRE

Furniture Examples

CIVIC CENTER



Opt 4 Mesh, Poly

Auditorium, Meeting rooms



Heritage Folding table



Pirouette nesting table

COUNCIL CHAMBERS



Extol Auditorium Seating



Judge & Council
Member Chairs

COURTROOM



Crossroads Table

EXECUTIVE CONFERENCE



Serenade Conference



Altus
Conference
Chairs



Aristotle Conference



Neena Bench

Typical Offices / Open Workstations



Aristotle U-Shaped
Workstation

Laminate finishes



Connection Zone workstation

Aristotle Casegoods



Laminate finishes

Aristotle Casegoods



Laminate finishes



Laminate finishes



CITY HALL LOBBY FURNITURE IDEAS



Affina Lounge Chair



Lyra Coffee Table



Neena Bench

POLICE DEPT LOBBY IDEAS



Soltice Metal Multiple Seating



Neena Bench

BREAKROOM IDEAS



Inquire Table



Pirouette Table



Maestro Stack Chair



MEETING ROOM IDEAS



Altus Conference
Chair



Aristotle Conference



HIGH DESIGN. HIGH VALUE.

MEETING ROOM IDEAS



Aristotle Table



Doni 4 Leg



Pirouette Table

TASK CHAIRS



Sift



Impress Ultra



Altus



HIGH DESIGN. HIGH VALUE.

TRAINING AND GUEST CHAIRS



Bantam



Strive



Doni



Soltice



Doni Guest



Strive
Tablet

TYPICAL FILE CABINETS



Lateral Filing



700 Series Storage



Vertical Filing



HIGH DESIGN. HIGH VALUE.

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Parks, Recreation and Facilities
Category: Agreement
Department Head: Karl Miller
DOC ID: 2589

SCHEDULED**ACTION ITEM (ID # 2589)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Office Furniture Innovations, LLC, for the installation of furniture for the Municipal Facilities Project in an amount not to exceed \$60,486 - Submitted by Michelle Jordan, Project Manager.

Background/Summary:

This purchase will include the delivery and installation of the new furniture for the City Hall / Civic Center and the Police / Court building purchased from Krueger International, Inc. The furniture was itemized in the preceding agenda statement.

Under the State of Texas, Local Government Purchasing Cooperative procurement program, the selected vendor is a member of the Sourcewell Cooperative Purchasing Program (formerly National Joint Powers Alliance), and the purchase is being made under contract number OT53837 NJPA #031715-KII. Sourcewell is authorized by the State of Texas to secure procurement options on behalf of municipal agencies to streamline the purchasing process by securing pricing and entering into contractual agreement with the authorized vendors on behalf of the municipal agencies. Office Furniture Innovations, LLC, (OFI) has worked in the governmental sector before, and has performed installation services at several municipal and police buildings in the area. They were one of several firms recommended by Pierce Goodwin Alexander & Linville (PGAL), and they were the one most equipped to work with the selected furniture vendor. A more complete company profile prior projects and accomplishments is attached to this agenda statement.

The budget for Furniture, Fixtures, and Equipment (FFE) for the Municipal Facilities Project is evolving monthly, as better cost estimates are developed and actual quotes received. The current snapshot of FFE expenses are approximately \$2,000 less than what was presented to Council in June 2018, as follows:

June 2018 snapshot

City Hall Subtotals	\$	888,577.42
PD / Court Subtotal	\$	1,179,677.41
TOTAL	\$	2,068,254.83

July 2018 Snapshot

City Hall Subtotals	\$	850,264.42
PD / Court Subtotal	\$	1,216,079.59
TOTAL	\$	2,066,344.01

A detailed spreadsheet itemizing categories for FFE expenses is attached for reference and assumes approval of FFE item presented at the July 16, 2018 Council meeting.

Previous Council Action Summary:

The City of Bellaire has been a member of NJPA for more than 20 years, and the City Council will be asked to ratify its participation in this cooperative purchasing network on July 16, 2018.

Fiscal Impact:

The funding for this Contract exists in following accounts and unappropriated fund balance, in the amounts identified:

Category	Amount	Account
FFE Funds (PD)	\$28,917.00	620-5-2000-999.204
FFE Funds (CH)	\$31,569.00	620-5-2000-999.202

TOTAL \$ 60,486.00

Future budget amendments will be required to transfer appropriation from the funds currently earmarked for the “Signature Corner” and unappropriated but available PEG funds to the Municipal Facilities budget.

City Attorney Review:

Yes

Recommendation:

Michelle Jordan, Project Manager, recommends Council approve an ordinance allowing Paul Hofmann, City Manager, to execute an agreement with Office Furniture Innovations, LLC, in an amount not to exceed \$60,486.00 for the installation of furniture systems for the Municipal Facilities Project.

ATTACHMENTS:

- Furniture Installation (DOCX)
- Standard Form of Agreement - Office Furniture Innovations (DOCX)
- OFIDisclaimerModAAL (DOC)
- OFiltermsandconditions1(2) (DOC)
- Ofi ProjectsResume 4-2018 (DOC)
- Ofi All Certs combined (PDF)
- OFI Quote (XLSX)

City of Bellaire

ORDINANCE NO. 18-_____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT BY AND BETWEEN OFFICE FURNITURE INNOVATIONS, LLC, AND THE CITY OF BELLAIRE, TEXAS, FOR THE DELIVERY AND INSTALLATION OF FURNITURE SYSTEMS FOR THE MUNICIPAL FACILITIES PROJECT IN AN AMOUNT NOT TO EXCEED \$60,486.00.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement by and between Office Furniture Innovations, LLC, and the City of Bellaire, Texas, in a form as attached hereto and marked as Exhibit "A", for the delivery and installation of furniture systems for the Municipal Facilities Project in an amount not to exceed \$60,486.00.

PASSED and **APPROVED** this 16th day of July, 2018.

(SEAL)

ATTEST:

SIGNED:

Tracy L. Dutton, TRMC
City Clerk

Andrew S. Friedberg
Mayor

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 16th day of July, 2018, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned City Manager, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **Office Furniture Innovations, LLC**, a Limited Liability Corporation duly incorporated in the County of Harris and State of Texas, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and complete the project described as follows:

Delivery and installation of Furniture for the City of Bellaire City Hall / Civic Center
 and the Police / Court Building in an amount not to exceed \$60,486.00

Said project shall include the provision of all work of every kind or nature necessary to complete the project, under the terms as stated in the **CONTRACTOR'S PROPOSAL** in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL**, attached hereto and marked "Attachment A," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

As required by Chapter 2270, Texas Government Code, **CONTRACTOR** hereby verifies that it does not boycott Israel, as defined by Chapter 808, Texas Government Code, and will not boycott Israel through the term of this Agreement.

IN WITNESS WHEREOF, the City Manager of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 18-XXX, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**.

CITY OF BELLAIRE, TEXAS

Paul A. Hofmann
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Alan Petrov, City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify and attest that he has executed this **AGREEMENT** in his capacity as herein stated, for and on behalf of said corporation, and that he or she has the authority to do so.

KI

Signed

Printed Name

Title

Name of Contractor

Date

Attest:

Signed

Printed Name

Title

Date



INSTALLATION DISCLAIMER

OFI (Office Furniture Innovations, LLC) REQUIRES THE FOLLOWING DOCUMENTATION FOR RECEIVING AND INSTALLING NEW FURNITURE:

1. Drawings: 3 full sets of installation drawings, each set should include a panel plan, a component plan, and an electrical plan
2. Electrician: State of Texas / City of Houston code requires that a certified electrician install any electrical components and hard wire any electrical required. All electrical components are to remain boxed for the certified electricians to remove and install per the code.
3. Installation Team is not responsible for connection of phone/data lines to the building source.
4. OFI is to be provided free and ready access to the facility. All areas are to be free of all debris, product, tools and equipment. Areas where installation is to occur are to be completed which includes: carpet, floor, wall coverings, ceiling & paint.
5. Project to be completed in one continuous phase.
6. Pricing includes off loading, installation, and removal of all waste from jobsite. All necessary tools and equipment as per the drawings submitted.
7. All work to be performed during normal business hours, 8am-5pm Monday through Friday by trained installers.
8. Failure to comply with any of the above job conditions will result in additional cost

ADDITIONAL CHARGES **WILL** APPLY FOR THE FOLLOWING EVENTS:

1. In order for installation to take place we need a loading dock at the facility.
2. An elevator is required to take the product to floors above the ground level; if one is not available additional charges will apply.
3. If these two items are not available or non-operational, there will be extra charge per man per hour based on the man hours required to complete the project.
4. Downtime caused by building management, general contractor, electrical contractor, data/communications contractor and late arrival of product if previously scheduled for a specific time. Overtime charge is \$65.00 per man per hour. Regular business hours 8:00 a.m. –5:00 p.m. Monday -Friday is \$45.00 per man per hour.

5. Additional truck charges for double handling or change in schedules will be a minimum of \$200.00 per day per truck. OFI's hourly rate for installing product is \$45.00 per man per hour during normal business hours. Man-hours will be billed from dock to dock including travel to and from the jobsite. Disposal of product included in the hourly rate unless otherwise instructed. Overtime charge is \$65.00 per man per hour.
6. Price does not include receiving furniture at an offsite location. Furniture to deliver direct to jobsite during normal business hours. Any double handling that is required will be invoiced by man hour at the appropriate hourly rate (\$45.00 per man per hour during normal hours, \$65.00 per man per hour overtime rate).
7. OFI will provide storage for two weeks at no cost. In the event that the product must be stored for longer than two weeks, a storage cost will be assessed at a rate of \$1.25 per square foot with a minimum charge of \$300.00 per month.
8. Areas where installation is to occur are to be complete which includes carpet, floor and wall coverings, ceilings and paint.
9. If Masonite is required additional charges will apply.

Additional services at your disposal:

OFI has in-house upholstery shop, millshop and refinishing shop. We are capable of repairing freight damages prior to end user receipt. A quote will be provided if these services are needed.

Contractor Signature

Date_____

Client Signature

Date_____

OFI Signature

Date_____



TERMS AND CONDITIONS OF SALE

1. These Terms and Conditions of Sale become a part of any sale to buyer, is intended to set forth the scope of seller's responsibilities, and together with seller's Project Form and Installation Disclaimer, constitute the entire agreement between the parties once accepted by Office Furniture Innovations, L.L.C. ("OFI"). The foregoing quote is an invitation for a offer from buyer and is not a contract until a) a signed quote is received by OFI in its offices no later than noon of the date the quote expires, b) any required deposit has been received by OFI and c) buyer's offer is accepted in writing by an authorized officer of OFI.

2. Buyer acknowledges that the goods are special order products which are custom made upon order and are generally not manufactured until receipt of the order, and once ordered cannot be canceled.

3. Title and risk of loss or damage to the goods shall pass to buyer upon tender of delivery at buyer's address shown, regardless of when partial or final payment is to be made by buyer, except that a security interest in the goods shall remain in OFI, regardless of mode of attachment to realty or other property, until full payment in cash has been made. Buyer shall execute the necessary documents to perfect OFI's security interest, failing which OFI may perfect such interest on behalf of buyer.

4. Buyer shall have the right to reasonable inspection for completeness and/or shortages of goods after delivery, which inspection must be completed within three (3) calendar days after the date of delivery. Any rejection by buyer as to part or all of the goods supplied by OFI shall be in writing specifically stating the non-conformities thereof, and delivered to OFI within three days after delivery. In such event, OFI shall have a reasonable period of time to correct the non-conformities or to replace the goods. Buyer's failure to make rejection within the time period stated or failure to allow OFI to cure buyer's objections shall be deemed to conclusively establish acceptance by buyer.

5. OFI's quoted delivery dates are estimates only; OFI is relying upon estimates from the manufacturer. In the event of delay in performance due to any cause beyond OFI's reasonable control, the date of delivery or time for completion shall be adjusted to properly reflect the delay.

6. Unless specifically itemized, the price quoted in OFI's quote does not include any federal, state or other taxes that may be applicable to this transaction, the goods, its sale, or any services performed in connection therewith. Such taxes shall be paid by buyer to OFI, unless buyer's tax exemption number is provided.

7. Any warranties on the products sold hereby are those made by the manufacturer of such products. Office Furniture Innovations, L.L.C. hereby expressly disclaims all warranties, either express or implied. Accessories or goods furnished by OFI, but manufactured by others, shall carry whatever warranty, if any, the manufacturers have conveyed to OFI and which can be passed on to buyer. OFI shall not be liable for any repairs, replacements, or adjustments to the goods or for any costs of labor performed by buyer without OFI's prior written approval.

8. OFI makes no performance warranty of any kind.

9. OFI MAKES NO WARRANTY OR REPRESENTATION OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, EXCEPT THAT OF GOOD TITLE TO THE GOODS, AND ALL IMPLIED WARRANTIES, INCLUDING ANY WARRANTY OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, ARE HEREBY DISCLAIMED. BUYER ACKNOWLEDGES IT IS NOT RELYING UPON ANY REPRESENTATION FROM OFI.

10. Buyer shall not have the right to retain, back-charge, or set off against any amounts which may become payable to OFI under this agreement or otherwise.

11. The remedies of buyer set forth herein are exclusive, and the total liability of OFI with respect to this agreement or the goods and services furnished hereunder, in connection with the performance or breach thereof, or from the manufacturer, sale, delivery, installation, repair or technical direction covered by or furnished under this agreement, whether based on contract, warranty, negligence, indemnity, strict liability, statute, or otherwise, shall not exceed the purchase price of the goods.

12. No waiver by OFI of any breach of any part of the agreement with buyer shall be construed as a waiver of any succeeding breach of the same or of any other covenant or condition, and in no event shall this provision itself be waived.

13. This contract is not cancelable by either party hereto except (a) upon previously agreed terms reduced to writing or (b) upon occurrence of an event that by law allows cancellation by a party hereto.

14. Buyer agrees to pay eighteen percent (18%) interest on all past due sums, commencing thirty days after delivery of invoice.

JAYNE EDISON

Office Furniture Innovations, LLC
 6363 Richmond Ave. #400
 Houston, Texas 77057

PHONE: 713.868.2634 FAX: 713.868.4880
 Email: jedison@ofillc.com

SUMMARY OF QUALIFICATIONS:

- 30 years of experience working in the commercial office furniture field
- April 6, 1999 started OFI – Office Furniture Innovations, LLC full service commercial office furniture dealership

PROFESSIONAL HISTORY:

- OFI – Office Furniture Innovations, LLC..... (1999 - current)
 President & CEO

OFI and MCA create ENTERACT Showroom..... (2015 – current)

Major Projects:

- | | |
|---|---------------|
| ○ African American Library – Terry Smith & Associates | Houston, TX |
| ○ Aker Solutions – Kim Soika, Facilities Mgt. | Houston, TX |
| ○ Champion Forest Baptist Church – Studio Red | Houston, TX |
| ○ Collin County Administration Building - PGAL | McKinney, TX |
| ○ Collin County Courthouse – PGAL | McKinney, TX |
| ○ Federal Reserve Bank of Dallas – Michael Graves & Assoc NYC | Houston, TX |
| ○ Galveston County Jail – Bay Architects | Galveston, TX |
| ○ Galveston County Justice Center – Bay Architects | Galveston, TX |
| ○ Galveston County Sheriff's Office - Bay Architects | Galveston, TX |
| ○ Harris County Civil Courts Building - PGAL | Houston, TX |
| ○ Harris County Criminal Courts Building – PGAL | Houston, TX |
| ○ Harris County Juvenile Courts Building – Morris Architects | Houston, TX |
| ○ Harris County Joint Processing Center – PGAL | Houston, TX |
| ○ Harris County District Attorney's Office – PGAL | Houston, TX |
| ○ Ikon Office Solutions – Gensler | Houston, TX |
| ○ Laminack, Pirtle & Martines, LLP – Studio Red | Houston, TX |
| ○ Metro Building – PGAL | Houston, TX |
| ○ St Tammany Parish Courthouse – PGAL | Covington, LA |
| ○ Statoil – Kim Soika, Facilities Mgt. | Houston, TX |
| ○ Stewart Title – CDI Architects | Houston, TX |
| ○ Sugar Land Regional Airport – PGAL | Sugarland, TX |

Honors and Awards:

Dealer of the Year:

Superior Chair 2000
 Jasper Furniture 2000
 Kimball Office 2005, 2007, 2008, 2014, 2015
 KI 2000, 2002, 2003, 2004, 2005, 2006

Houston Business Journal's Fastest Growing Woman-Owned Business 2006, 2014

Houston Business Journal's Top 10 Furniture Dealers List 2005 – 2017

Houston Business Journal Top 50 Fastest Growing Woman-Owned Business 2006 – 2017

Houston Business Journal Article "Projecting the Right Image" August 2007

Voyage Houston Featured Article Jayne Edison and Ofi June 2017

Houston Business Journal's Houston's Fast 100 2009

Avondale House for Autistic Children Angel Award 2006

Entrepreneur Magazine Entrepreneur of the Year 2007

WBEA – Woman's Business Enterprise Alliance Co-Chair "EXPO 2007"

University of Houston HUB Vendor of the Month May 2007

Sterling Bank Owner of the Month, August 2007

Women's Presidents Organization (WPO) Enterprising Woman of the Year 2008

INC 5000 Elite Status 2008

Architectural Digest Finalist Open Audition Texas 2008

Ernest and Young Entrepreneur of the Year Nominee 2008

NAWBO Business Women of the Year Finalist 2007, 2008, 2009

NAWBO Business Women of the Year Award 2010

WBEA Star Nominee 2008

American Society of Interior Designers (ASID) Presidential Citation 2009

DiversityBusiness.com Top 500 Women Owned Business in the US 2009

Diversity Business.com Top 100 Woman Owned Business in Texas 2009

American Registry 5,000 Fastest Growing Private Companies in America 2009

Global Executive Women Honoree 2009

Small Business Commerce Association (SBCA) Best of Business Award 2009

Global EXEC Women Magazine International Women of Influence Award Honoree 2009

West Houston Chamber of Commerce Business of the Year Honoree 2011

Project Sheets:

Harris County Civil Courts Building

Houston, Texas

**Project Manager: \$6 Million Furniture Package**

Collaborating with a committee of Judges, the County Clerk, and District Clerk to select and design furniture for the 22-floor building, which includes Courtrooms, Court Suites, Public areas, and Offices. The furniture was procured using the TxMas Contract required working closely with the Harris County purchasing department through procurement and production. Worked on the construction site for 5 months to insure a smooth installation. In order to meet our tight schedule it required coordinating delivery schedules and installation while the building was under construction.

Sugar Land Regional Airport

Sugarland, Texas



Project

Manager: \$300,000 Furniture Package

Sugar Land Regional Airport # 7 of 40 top-rated FBOs in America

Sugar Land Regional Airport wins Associated Builders and Contractors Award. The Sugar Land Regional Airport terminal building was awarded first place for buildings under \$25 million by the Association of Building Contractors – Greater Houston Area. E. E. Reed Construction, L.P., building contractor for the terminal, submitted the terminal project in the Excellence in Construction Program. Criteria for the award based on projects which exhibit high standards in workmanship, superior quality,

and excellent safety records that ABC members infuse into every aspect of their work. To receive an award from this organization is indeed an honor.

Federal Reserve Bank of Dallas

Houston, Texas

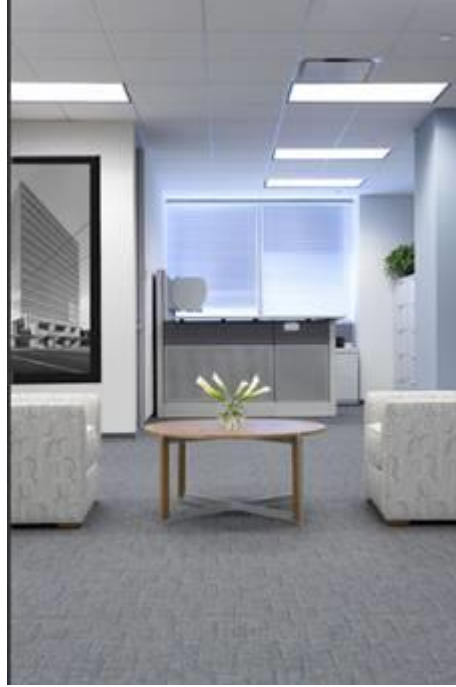


Project Manager: \$5 Million Furniture Package

Collaborated with the client and Michael Graves & Associates, Design Architect to select and design furniture. Product was procured through the bid process. Installed furniture on site during construction. Worked closely with the contractor during delivery to meet the schedule.

Metro Building

Houston, Texas



Project Manager: \$5 Million Furniture Package

Collaborated with the client to select and design furniture. Product was procured through the bid process. Our portion of the project was the private offices, lobby, artwork and public area seating.



\$5 Million Furniture Package

Collaborated with a client to select and design furniture within tight budget constraints. Product was procured through the bid process. This required working closely with the St Tammany legal and purchasing departments. Resided in Covington, Louisiana during installation to insure a smooth installation.

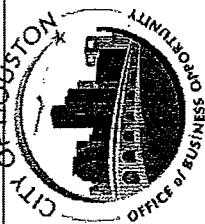
Harris County Criminal Courts Building

Houston, Texas



Project Manager: \$5Million Furniture Package

Collaborated with a committee of Judges, the County Clerk, and District Clerk to select and design furniture for the 18-floor building, which includes Courtrooms, Court Suites, Public areas, and 835 Offices. Product was procured through the bid process; worked with the Harris County Purchasing department during procurement and production. Worked on site for 5 months to insure a smooth installation. In order to meet our tight schedule it required coordinating delivery schedules and installation while the building was under construction. OFI was recognized as the “Best Installation Team” on the project for service and cooperation by Harris County and Architectural Firm PGAL.



Sylvester Turner,
Mayor

CITY OF HOUSTON

Office of Business Opportunity

Office Furniture Innovations, L.L.C.



is duly certified as a

Disadvantaged Business Enterprise (DBE)

Certified Categories:

NAICS 442110: OFFICE FURNITURE STORES

Certification Number: 16-10-12452

October 31, 2017

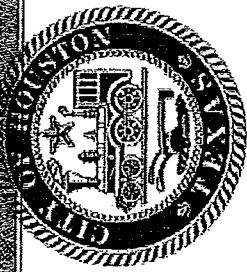
Candice D. Wright

Anniversary Date:

Note: This certificate is the property of the City of Houston Office of Business Opportunity, and may be revoked should the above named firm graduate from the MWDBE program.

10/27/2016

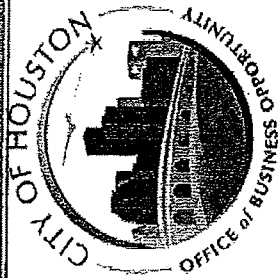
<https://b2gnow.mwdbe.com/Functions/Certification/Communications/LetterCertificateView.aspx?XTID=803&ViewType=Single>
Attachment: Offi All Certs combined (2589 : Municipal Facilities - Furniture Installation)



CITY OF HOUSTON

Office of Business Opportunity

Sylvester Turner,
Mayor



Office Furniture Innovations, L.L.C.

is duly certified as a

Women Business Enterprise (WBE)

Certified Categories:

NAICS 442110: OFFICE FURNITURE STORES

Certification Number: 16-10-12452

Certification Review Date:

October 31, 2019

Candace D. Wright

Expiration Date

Note: This certificate is the property of the City of Houston Office of Business Opportunity, and may be revoked should the above named firm graduate from the MWDBE program.

Metropolitan Transit Authority of Harris County, Texas

Office of Small Business hereby duly affirms that:

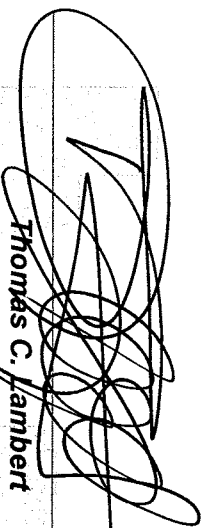
Office Furniture Innovations, LLC

has successfully met the established requirements of METRO's
Small Business Enterprise Program to be certified as a

Small Business Enterprise (SBE)

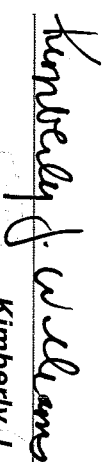
Certified NAICS Codes:

NAICS-442110: OFFICE FURNITURE STORES


Thomas C. Lambert
President & Chief Executive Officer



Certification Number: 0208061854
Effective Date: February 8, 2016
Expiration Date: February 8, 2019


Kimberly J. Williams, J.D.
Deputy Chief Procurement Officer
Office of Procurement

Note: This certificate is the property of the Metropolitan Transit Authority of Harris County's Office of Small Business and may be revoked should the above named firm graduate from or fails to comply with METRO's Small Business Enterprise Program. Recertification is required every three years.

WBENC | Women's Business Enterprise
National Council

hereby grants

National Women's Business Enterprise Certification

to

**Office Furniture Innovations, L.L.C. DBA Office Furniture
Innovations, LLC**

who has successfully met WBENC's standards as a Women's Business Enterprise (WBE).
This certification affirms the business is woman-owned, operated and controlled; and is valid through the date herein.

WBENC National WBE Certification was processed and validated by
Women's Business Enterprise Alliance, a WBENC Regional Partner Organization.

Certification Granted: October 31, 2003

Expiration Date: October 31, 2017

WBENC National Certification Number: 232417

April Day
Authorized by April Day, President
Women's Business Enterprise Alliance



NAICS: 238390, 442110, 532420
UNSPSC: 56101700, 72153606





**HEREBY GRANTS
WOMAN OWNED SMALL BUSINESS (WOSB) CERTIFICATION TO**

**Office Furniture Innovations, L.L.C. DBA Office Furniture Innovations,
LLC**

The identified small business is an eligible WOSB for the WOSB Program, as set forth in 13 C.F.R. part 127 and has been certified as such by an SBA approved Third Party Certifier pursuant to the Third Party Agreement, dated June 30, 2011, and available at www.sba.gov/wosb.

The WOSB Certification expires on the date herein unless there is a change in the SBA's regulation that makes the WOSB ineligible or there is a change in the WOSB that makes the WOSB ineligible. If either occurs, this WOSB Certification is immediately invalid. The WOSB must not misrepresent its certification status to any other party, including any local or State government or contracting official or the Federal government or any of its contracting officials.

NAICS: 238390, 442110, 532420
UNSPSC: 56101700, 72153606

Certification Number: W050151

Expiration Date: October 31, 2017



April Day, Women's Business Enterprise Alliance
President

Pamela Prince-Eason, WBENC President & CEO

Candace Waterman, WBENC Chief of Staff,
Certification & Program Operations



GLENN HEGAR TEXAS COMPTROLLER OF PUBLIC ACCOUNTS

The Texas Comptroller of Public Accounts (CPA) administers the Statewide Historically Underutilized Business (HUB) Program for the State of Texas, which includes certifying minority-, woman- and service disabled veteran-owned businesses as HUBs and facilitates the use of HUBs in state procurement and provides them with information on the state's procurement process. The CPA has established Memorandums of Agreement with other organizations that certify minority-, woman- and service disabled veteran-owned businesses that meet certification standards as defined by the CPA. The agreements allow for Texas-based minority-, woman- and service disabled veteran-owned businesses that are certified with one of our certification partners to become HUB certified through one convenient application process.

In accordance with the Memorandum of Agreement the CPA has established with the City of Houston (COH), we are pleased to inform you that your company is now certified as a HUB. Your company's profile is listed in the State of Texas HUB Directory and may be viewed online at <https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp>. Provided that your company continues to remain certified with the COH, and they determine that your company continues to meet HUB eligibility requirements, the attached HUB certificate is valid for the time period specified.

You must notify the COH in writing of any changes affecting your company's compliance with the HUB eligibility requirements, including changes in ownership, day-to-day management, control and/or principal place of business. Note: Any changes made to your company's information may require the COH and/or the HUB Program to re-evaluate your company's eligibility. Failure to remain certified with the COH, and/or failure to notify them of any changes affecting your company's compliance with HUB eligibility requirements, may result in the revocation of your company's certification.

Please visit our website at <http://comptroller.texas.gov/procurement/prog/hub/> and reference our publications (i.e. Grow Your Business pamphlet, HUB Brochure and Vendor Guide) that will provide you with addition information on state procurement resources that can increase your company's chances of doing business with the state.

Thank you for your participation in the HUB Program! If you have any questions, you may contact a HUB Program representative at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Texas Historically Underutilized Business (HUB) Certificate



Certificate/VID Number:	1760601250200
File/Vendor Number:	25841
Approval Date:	27-OCT-2016
Scheduled Expiration Date:	31-OCT-2019

In accordance with the Memorandum of Agreement between the
City of Houston (COH)
and the Texas Comptroller of Public Accounts (CPA), the CPA hereby certifies that

OFFICE FURNITURE INNOVATIONS, L.L.C.

has successfully met the established requirements of the State of Texas Historically Underutilized Business (HUB) Program to be recognized as a HUB. This certificate, printed 21-NOV-2016, supersedes any registration and certificate previously issued by the HUB Program. If there are any changes regarding the information (i.e., business structure, ownership, day-to-day management, operational control, addresses, phone and fax numbers or authorized signatures) provided in the submission of the business' application for registration/certification into the COH's program, you must immediately (within 30 days of such changes) notify the COH's program in writing. The CPA reserves the right to conduct a compliance review at any time to confirm HUB eligibility. HUB certification may be suspended or revoked upon findings of ineligibility. If your firm ceases to remain certified in the COH's program, you must apply and become certified through the State of Texas HUB program to maintain your HUB certification.

Paul A. Gibson

Paul Gibson, Statewide HUB Program Manager
Statewide Support Services Division

Note: In order for State agencies and institutions of higher education (universities) to be credited for utilizing this business as a HUB, they must award payment under the Certificate/VID Number identified above. Agencies, universities and prime contractors are encouraged to verify the company's HUB certification prior to issuing a notice of award by accessing the Internet (<https://mycpa.cpa.state.tx.us/tpasscmblsearch/index.jsp>) or by contacting the HUB Program at 512-463-5872 or toll-free in Texas at 1-888-863-5881.

Attachment: Offi All Certs combined (2589 : Municipal Facilities - Furniture Installation)

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. Office Furniture Innovations, LLC	
2 Business name/disregarded entity name, if different from above	
3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input checked="" type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
5 Address (number, street, and apt. or suite no.) 6363 Richmond 4th Floor	Requester's name and address (optional)
6 City, state, and ZIP code Houston, Tx 77057	
7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Social security number

				-			-					
--	--	--	--	---	--	--	---	--	--	--	--	--

or

Employer identification number

7	6		-	0	6	0	1	2	5	0
---	---	--	---	---	---	---	---	---	---	---

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign
Here**

Signature of U.S. person

Date ▶ 4/4/19

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



Office Furniture Innovations
6363 Richmond Ave. #400
Houston, Texas 77057
Phone: 713.868.2634 Fax: 713.868.4880

Buy Prices	
Date	Reference
7/10/2018	

Bill To
City of Bellaire 7008 South Rice Avenue Bellaire, TX 77401

Ship to
City of Bellaire Police Department Building

P.O. #	Terms		Due Date	Project
	See below			
Model No.	Description	Quantity	Price each	Amount
City Hall Building	Installation	1	28699	28699.00
Police / Court Building	Installation	1	26288	26288.00
Contingency		1	5499	5499.00
Installation to receive, deliver, and install during normal business hours Mon - Fri 8:00 AM to 5:00 PM				
After Hours Charge:				
Fuel Surcharge:				
Freight Charge:				
			Subtotal	\$ 60486.00
			Tax	\$
			Total	\$ 60486.00

Signature Page:

Signature

Date

90% down, 10% upon completion. Visa/Mastercard/Amex/Discover Terms - Payment due when invoiced 3.5% processing fee added to invoice for Credit Card use.

Non-returnable/Non refundable special order product

Any changes made after installation, return trips, or down time due to no fault of Office Furniture Innovations will be billed at \$45.00 per man per hour during normal business hours 8:00 AM to 5:00 PM Monday - Friday. Overtime will be billed at \$65.00 per man per hour.

NOTE: This quote is based on the products, fabrics, and finishes selected.
Any changes to these items will result in additional costs. This quote is good for 30 days as of the date indicated on top.

Certified electrician required to power up stations at time of install. Customer to provide electrician.

Attachment: OFI Quote (2589 : Municipal Facilities - Furniture Installation)

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM
Department: Finance Administration
Category: Bond
Department Head: Terrence Beaman
DOC ID: 2534

SCHEDULED**ACTION ITEM (ID # 2534)**

Item Title:

Consideration of and possible action to direct staff to proceed with preparation for and the acceptance of a Preliminary Official Statement and timetable for the sale of \$11,500,000 in General Obligation Bonds, Series 2018 - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

The proposed General Obligation Bonds, Series 2018 sale will be in the amount of \$11,500,000. The bonds are being issued pursuant to the applicable provisions of the Texas Constitution, the general laws of the State of Texas, an ordinance adopted by the City Council, and the City's Home Rule Charter. The bonds are direct obligations of the City, payable from an ad valorem tax levied within the limits prescribed by law on taxable property located within the City. Proceeds from the sale of the Series 2018 Bonds will be used for improvements to streets, drainage and sidewalks, water improvements and paying the costs of issuing the Bonds.

Attached are the Preliminary Official Statement and the Bond Sale Timetable.

The schedule for selling the bonds authorized in November of 2016 remains essentially unchanged with the exception of waterline funding. Waterline funding in the first water and wastewater project was bid around \$1 million lower than anticipated per the cost estimate. Future waterline projects will be adjusted to accommodate the additional \$1,000,000 needed in this program. At the July 2, 2018 City Council meeting, \$350,000 was approved for on-call water and wastewater work to supplement this bond program and maintenance work the Public Works crews currently perform. The scope for the third water and wastewater project will be increased an estimate of \$650,000 to cover future waterline work. As a reminder, the Group C Phase II streets and drainage projects will remain funded for construction in the fall of 2018 and new sidewalk construction has been accelerated.

Previous Council Action Summary:

N/A

Fiscal Impact:

Principal and interest payments will be paid from property tax, water and waste water revenues that will be included in the FY 2019 proposed budget.

City Attorney Review:

Yes

Recommendation:

CFO Terrence Beaman recommends approval to proceed with preparation for the sale of

General Obligation Bonds, Series 2018, the Timeline and the Preliminary Official Statement.

ATTACHMENTS:

- POS Bellaire - GO Bonds 2018 (PDF)
- Timetable Revised - Bellaire Bonds 2018 (PDF)
- August 2018 bond Sale (PDF)

PRELIMINARY OFFICIAL STATEMENT DATED ———, 2018

NEW ISSUE
BOOK-ENTRY-ONLY

RATING: S&P Global Ratings AAA/Stable
(See OTHER INFORMATION - Rating herein)

IN THE OPINION OF BOND COUNSEL, UNDER EXISTING LAW, AND ASSUMING CONTINUING COMPLIANCE WITH CERTAIN COVENANTS AND THE ACCURACY OF CERTAIN REPRESENTATIONS, INTEREST ON THE BONDS IS EXCLUDABLE FROM GROSS INCOME FOR FEDERAL INCOME TAX PURPOSES, SUBJECT TO THE MATTERS DESCRIBED UNDER TAX MATTERS HEREIN AND IS NOT SUBJECT TO THE ALTERNATIVE MINIMUM TAX ON INDIVIDUALS AND, EXCEPT AS DESCRIBED HEREIN, ON CORPORATIONS.

THE BONDS WILL NOT BE DESIGNATED AS "QUALIFIED TAX-EXEMPT OBLIGATIONS" FOR FINANCIAL INSTITUTIONS.

\$11,500,000*
CITY OF BELLAIRE, TEXAS
GENERAL OBLIGATION BONDS, SERIES 2018
(A political subdivision of the State of Texas located in Harris County, Texas)

Dated Date: September 1, 2018
(Interest accrues from the date of delivery)

Due: February 15 See inside cover page

The City of Bellaire, Texas (the "City") is issuing its General Obligation Bonds, Series 2018 (the "Bonds"). The Bonds are being issued by the City pursuant to the applicable provisions of the Texas Constitution, the general laws of the State of Texas, including particularly Chapter 1331, Texas Government Code, as amended ("Chapter 1331"), an election held within the City November 8, 2016, the ordinance authorizing the issuance of the Bonds adopted by the City Council of the City (the "City Council") (the "Bond Ordinance"), and the City's Home Rule Charter.

Interest on the Bonds will accrue from the initial Date of Delivery (defined below) to the Initial Purchaser and is payable commencing on February 15, 2019, and each August 15 and February 15 thereafter, until the earlier of redemption or maturity. Interest will be computed on the basis of a 360-day year of twelve 30-day months. The Bonds are direct obligations of the City and are payable from and secured by a continuing direct annual ad valorem tax levied, within the limits prescribed by law, against all taxable property located within the City. See THE BONDS Sources of Payment herein.

The Bonds will be issued in fully-registered form and, when issued, will be registered in the name of Cede & Co., the nominee of The Depository Trust Company, New York, New York ("DTC"), as the registered owner, pursuant to the book-entry-only system described herein. Beneficial ownership of the Bonds may be acquired in denominations of \$5,000 or integral multiples thereof. **No physical delivery of the Bonds will be made to the beneficial owners thereof.** Principal of, premium, if any, and interest on the Bonds will be payable by ZB, National Association, dba Amegy Bank, Houston, Texas (the "Paying Agent/Registrar") to Cede & Co., which will make distribution of the amounts so paid to the participating members of DTC for subsequent payment to the beneficial owners of the Bonds. See THE BONDS Book-Entry-Only System herein.

Proceeds from the sale of the Bonds will be used for (i) improvements to streets and drainage, (ii) sidewalks, (iii) water and wastewater improvements and, (iv) paying the costs of issuing the Bonds. See THE BONDS Purposes herein.

SEE INSIDE COVER FOR MATURITY SCHEDULE

The Bonds are subject to optional redemption prior to their scheduled maturities as described herein. See THE BONDS Optional Redemption herein.

If the principal amounts designated in the serial maturity schedule on the inside cover page hereof are combined to create one or more term Bonds (the "Term Bonds"), each such Term Bond shall be subject to mandatory sinking fund redemption commencing on February 15 of the first year of the serial maturities combined to create such Term Bond. See THE BONDS Mandatory Sinking Fund Redemption herein.

The Bonds are offered for delivery, when, as and if issued by the City and received by the Initial Purchaser listed below (the "Initial Purchaser"), subject to the approving opinion of the Attorney General of the State of Texas and Johnson Petrov LLP, Houston, Texas, Bond Counsel for the City. See LEGAL MATTERS herein and Form of Opinion of Bond Counsel attached hereto as Appendix D. It is expected that the Bonds will be available for delivery through the facilities of DTC on or about September 6, 2018 (the "Date of Delivery").

BIDS DUE: MONDAY, AUGUST 6, 2018 at 11:00 A.M. (Central Time)

* Preliminary, subject to change.

MATURITY SCHEDULE

\$11,500,000*
CITY OF BELLAIRE, TEXAS
GENERAL OBLIGATION BONDS, SERIES 2018
CUSIP Prefix ^(c): 078275

Due Feb. 15	Principal	Interest	Yield ^(b)	CUSIP No. Suffix ^(c)
2020	\$ 290,000			
2021	305,000			
2022	315,000			
2023	330,000			
2024	340,000			
2025	355,000			
2026	370,000			
2027	385,000			
2028	(a) 400,000			
2029	(a) 420,000			
2030	(a) 435,000			
2031	(a) 450,000			
2032	(a) 470,000			
2033	(a) 490,000			
2034	(a) 510,000			
2035	(a) 530,000			
2036	(a) 550,000			
2037	(a) 575,000			
2038	(a) 600,000			
2039	(a) 625,000			
2040	(a) 650,000			
2041	(a) 675,000			
2042	(a) 700,000			
2043	(a) 730,000			

(Interest accrues from date of delivery)

- (a) The City reserves the right, at its option, to redeem Bonds having stated maturities on and after February 15, 2027, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof on February 15, 2026, or any date thereafter at par plus accrued interest from the most recent interest payment date to the date fixed for redemption. See "THE BONDS" Optional Redemption herein. Additionally, principal amounts designated in the above schedule may be combined to create one or more term bond, with each such term bond being subject to mandatory sinking fund redemption. See "THE BONDS" Mandatory Sinking Fund Redemption herein.
- (b) The initial reoffering prices or yields of the Bonds are furnished by the Initial Purchaser (as defined herein) and represent the initial offering prices or yields to the public, which may be changed by the Initial Purchaser at any time.
- (c) CUSIP numbers have been assigned to the Bonds by the CUSIP Global Services, managed by Standard & Poor's Financial Services LLC on behalf of the American Bankers Association, and are included solely for the convenience of the purchasers of the Bonds. Neither the City nor the Initial Purchaser shall be responsible for the selection or correctness of the CUSIP numbers set forth herein.

* Preliminary, subject to change.

CITY OFFICIALS, ADMINISTRATION AND CONSULTANTS

The City of Bellaire, Texas (the "City") was incorporated under the laws of the State of Texas (the "State") in 1918. The City has operated under a "Home Rule Charter" which provides for a "Council Manager" form of government since January 15, 1949. The City Council is comprised of a Mayor and six council members, all of whom are elected at large. The Mayor is elected for regular terms of two years, and the council members are elected for regular terms of four years. The Mayor shall not serve more than four consecutive terms in that position and no councilmember shall serve more than two consecutive terms as a councilmember.

Elected Officials

<u>Council Members</u>	<u>Position</u>	<u>Term Expires</u>	<u>Occupation</u>
Andrew S. Friedberg	Mayor	2020	Attorney
Neil Verma	Council Member	2022	Attorney
Trisha S. Pollard	Council Member	2020	Attorney
Gus E. Pappas	Mayor Pro-Tem	2022	Attorney
Pat McLaughlan	Council Member	2020	Retired
Michael Fife	Council Member	2022	Retired
David E. Montague	Council Member	2020	Retired

Appointed Positions

<u>Name</u>	<u>Position</u>	<u>Length of Service</u>
Paul A. Hofmann	City Manager	4 Years
Terrence Beaman	Chief Financial Officer	2 Year
Tracy L. Dutton	City Clerk	21 Years
Alan Petrov	City Attorney	22 Years

Consultants

Bond Counsel	Johnson Petrov LLP Houston, Texas
Certified Public Accountants	Whitely, Penn LLP Houston, Texas
Financial Advisor	USCA Municipal Advisors, LLC Houston, Texas

For Additional Information, Contact:

Mr. Terrence Beaman
Chief Financial Officer
City of Bellaire
7008 South Rice Avenue
Bellaire, Texas 77401
Telephone: (713) 662-8251
tbeaman@bellairetx.gov

Mr. James Gilley
Managing Director
USCA Municipal Advisors, LLC
300 W. 6th Street, Suite 1900
Austin, Texas 78701
Telephone: (512) 813-1110
jfgilley@uscallc.com

USE OF INFORMATION IN OFFICIAL STATEMENT

For purposes of compliance with Rule 15c2-12 of the United States Securities and Exchange Commission, as amended ("Rule 15c 2-12") and in effect on the date of this Preliminary Official Statement, this document constitutes an "official statement" of the City with respect to the Bonds that has been "deemed final" by the City as of its date except for the omission of no more than the information permitted by Rule 15c2-12.

No broker, dealer, sales representative or any other person has been authorized by the City, the Financial Advisor, or the Initial Purchaser to give any information or to make any representation other than as contained in this Official Statement in connection with the offering described in it and, if given or made, such other information or representation must not be relied upon as having been authorized by any of the foregoing. This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy all securities other than those described on the inside cover page, nor shall there be an offer to sell, solicitation of an offer to buy or sale of such securities by any persons in any jurisdiction in which it is unlawful for such person to make such offer, solicitation or sale.

This Official Statement is delivered in connection with the sale of securities referred to herein and may not be reproduced or used, in whole or in part, for any other purposes.

All the summaries of the statutes, ordinances, contracts, audited financial statements, engineering and other related reports set forth in this Official Statement are made subject to all of the provisions of such documents. These summaries do not purport to be complete statements of such provisions, and reference is made to such documents, copies of which are available from the City.

Certain information set forth herein has been obtained from the City and other sources, which are believed to be reliable but is not guaranteed as to accuracy or completeness, and is not to be construed as a representation by the Initial Purchaser.

This Official Statement does not constitute an offer to sell or the solicitation of an offer to buy nor shall there be any sale of the Bonds in any jurisdiction in which it is unlawful to make such offer, solicitation or sale. No dealer, salesperson or other person has been authorized by the City to give any information or to make any representation other than those contained herein, and, if given or made, such other information or representation must not be relied upon as having been authorized by the City, or any other person. The information and expressions of opinion herein are subject to change without notice, and neither the delivery of this Official Statement nor any sale made hereunder shall, under any circumstances, create any implication that there has been no change in the matters described herein since the date hereof.

The prices and other terms respecting the offering and sale of the Bonds may be changed from time to time by the Initial Purchaser after such Bonds are released for sale, and the Bonds may be offered and sold at prices other than the initial offering prices, including to dealers who may sell the Bonds into investment accounts.

IN CONNECTION WITH THIS OFFERING, THE INITIAL PURCHASER MAY OVER ALLOT OR EFFECT TRANSACTIONS WHICH STABILIZE OR MAINTAIN THE MARKET PRICES OF THE BONDS AT A LEVEL ABOVE THAT WHICH MIGHT OTHERWISE PREVAIL IN THE OPEN MARKET. SUCH STABILIZING, IF COMMENCED, MAY BE DISCONTINUED AT ANY TIME.

The Initial Purchaser has provided the following sentence for inclusion in this Official Statement. The Initial Purchaser has reviewed the information in this Official Statement in accordance with, and as part of its responsibilities to investors under federal securities laws as applied to the facts and circumstances of this transaction, but the Initial Purchaser does not guarantee the accuracy or completeness of such information.

References to website addresses presented herein are for informational purposes only and may be in the form of a hyperlink solely for the reader's convenience. Unless specified otherwise, such websites and the information of links contained herein are not incorporated into, and are not part of, this official statement for purposes of, and as that term is defined in the Rule.

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OFFICIAL STATEMENT SUMMARY

This Official Statement Summary is subject in all respects to the more complete information contained therein. The offering of the Bonds to potential investors is made only by means of the entire Official Statement. No person is authorized to detach this Official Statement Summary from the Official Statement or otherwise to use same without the entire Official Statement. Certain defined terms used in this Official Statement Summary are defined elsewhere in this Official Statement.

The Issuer	City of Bellaire, Texas.
The Bonds	\$11,500,000* City of Bellaire, Texas General Obligation Bonds, Series 2018 (the "Bonds"). The Bonds are being issued in the principal amounts, maturities, and at the rates per annum, set forth on the inside cover page hereof. The Bonds will be issued only in fully-registered form in integral multiples of \$5,000 principal amount.
Interest	The Bonds are dated September 1, 2018. Interest will accrue from the initial date of delivery of the Bonds to the Initial Purchaser at the rates indicated on the inside cover page hereof, with interest payable on February 15, 2019, and on each August 15 and February 15 thereafter until the earlier of redemption or maturity.
Paying Agent/Registrar	The initial Paying Agent/Registrar for the Bonds is ZB, National Association, dba Amegy Bank, Houston, Texas
Authority for Issuance	The Bonds are issued pursuant to the Constitution and general laws of the State of Texas (the "State"), including particularly Chapter 1331 of the Texas Government Code, as amended ("Chapter 1331"), an election held within the City on November 8, 2016, an ordinance adopted by the City Council of the City (the "City Council") (the "Bond Ordinance") and the City's Home Rule Charter.
Optional Redemption	The City reserves the right, at its option, to redeem the Bonds having stated maturities on or after February 15, 2027, in whole or in part, in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2026 or any day thereafter at par, plus accrued interest from the most recent interest payment date to the date fixed for redemption. Additionally, if the principal amounts designated in the serial maturity schedule on the inside cover page hereof are combined to create one or more term bonds (the "Term Bonds"), each such Term Bond shall be subject to mandatory sinking fund redemption. See "THE BONDS - Optional Redemption" and "Mandatory Sinking Fund Redemption" herein.
Security for the Bonds	Principal of and interest on the Bonds are payable from the receipts of a continuing, direct annual ad valorem tax levied, against all taxable property located within the City, within the limits prescribed by law. The Bonds are direct obligations of the City and not obligations of the State, Harris County or any other political subdivision. See "The BONDS - Sources of Payment" herein.
Use of Proceeds	Proceeds from the sale of the Bonds will be used for (i) improvements to streets, and drainage, (ii) sidewalks, (iii) water and wastewater improvements and, (iv) paying the costs of issuing the Bonds. See "THE BONDS - Purposes" herein.
Book-Entry Only System	The Bonds are initially registered and delivered only to Cede & Co., the nominee of DTC, pursuant to the book-entry-only system. No physical delivery of the Bonds will be made to the beneficiary thereof. Principal of and interest on the Bonds will be paid to Cede & Co., which will distribute such payment to the participating members of DTC for remittance to the beneficial owners of the Bonds. See "THE BONDS - Book-Entry-Only System" herein.

* Preliminary, subject to change.

Payment Record	The City has never defaulted with respect to payment of debt service on any outstanding debt.
Municipal Bond Rating	S&P Global Ratings, acting through Standard & Poor's Financial Services LLC, has assigned its municipal bond rating of "AAA/Stable." See "RATING" herein.
Tax Exemption	In the opinion of Bond Counsel, the interest on the Bonds is excludable from gross income of the owners thereof for federal income tax purposes under existing law. The Bonds are not private activity bonds. See "TAX MATTERS & Tax Exemption" herein.
Qualified Tax-Exempt Obligations	The City will not designate the Bonds as "qualified tax-exempt obligations" for financial institutions.
Delivery	It is expected that the Bonds will be available for delivery through the facilities of DTC on or about September 6, 2018.
Legality	Delivery of the Bonds is subject to the approval by the Attorney General of the State of Texas and the rendering of an opinion as to legality by Johnson Petrov LLP, Bond Counsel, Houston, Texas.

SELECTED FINANCIAL INFORMATION

2017 Taxable Assessed Valuation ^(a)		\$ 4,894,809,224
2010 U.S. Census Population		16,855
<u>Outstanding Debt as of August 1, 2018</u>		<u>Par Amount</u>
Outstanding Bonds		\$ 113,375,000
Plus: The Bonds		11,500,000 *
Total General Obligation Debt		\$ 124,875,000 *
<u>Direct Debt Ratio ^(b)</u>		<u>Percent of 2017 Taxable Assessed Valuation</u>
Direct Debt Ratio	<u>2010 US Census Per Capita</u>	2.55%
	\$ 7,409	
<u>Estimated Annual Requirements ^(b)</u>		<u>Direct Debt</u>
Total Average Annual Debt Service		\$ 7,214,201
Total Maximum Annual Debt Service		\$ 9,721,628
Net Average Annual Debt Service ^(c)		\$ 5,651,051
Net Maximum Annual Debt Service ^(c)		\$ 7,726,162
<u>Fund Balances</u>		<u>9/30/2017</u>
General Fund		\$ 3,700,935
Debt Service Fund		\$ 470,766
Enterprise Fund - Total Net Position		\$ 49,206,401
<u>2017 Tax Rate</u>		
General Fund		\$ 0.2678
Debt Service Fund		0.1481
Total Tax Rate		\$ 0.4159

(a) Harris County Appraisal District as of August 25, 2017.

(b) Includes the Bonds.

(c) The Enterprise Fund transfers a discretionary amount to the Debt Service Fund to pay a portion of the principal and interest in general obligation debt used to finance capital improvements used for the enterprise activities.

Net Debt reflects such transfer.

*Preliminary, subject to change.

PRELIMINARY OFFICIAL STATEMENT

\$11,500,000^{*} **CITY OF BELLAIRE, TEXAS** **GENERAL OBLIGATION BONDS, SERIES 2018**

(A political subdivision of the State of Texas located in Harris County, Texas)

INTRODUCTORY STATEMENT

This Official Statement, which includes the Appendices hereto, provides certain information regarding the issuance by the City of Bellaire, Texas (the "City") of its \$11,500,000^{*} General Obligation Bonds, Series 2018 (the "Bonds").

Capitalized terms used in the Official Statement have the same meanings assigned in the Bond Ordinance adopted by the City Council of the City (the "City Council"), the governing body of the City, authorizing the issuance of the Bonds (the "Bond Ordinance").

The Bonds are being issued by the City pursuant to the applicable provisions of the Texas Constitution, the general laws of the State of Texas (the "State"), including particularly Chapter 1331, Texas Government Code, as amended ("Chapter 1331"), an election held within the City on November 8, 2016, the Bond Ordinance and the City's home rule charter.

The City's audited general purpose financial statements for the fiscal year ended September 30, 2017, which are set forth in Appendix C attached hereto, present information on the general financial condition of the City at the dates and for the periods described therein.

The Bonds are issued for the purposes described below and are payable from the receipts of a continuing direct annual ad valorem tax levied by the City, within the limits prescribed by law.

THE BONDS

Purposes

Proceeds from the sale of the Bonds will be used for (i) improvements to streets, and drainage, (ii) sidewalks, (iii) water and wastewater improvements and, (iv) paying the costs of issuing the Bonds.

Sources and Uses

The following table sets forth the estimated sources and use of funds associated with the proceeds from the sale of the Bonds.

Sources of Funds:	
Par Amount	\$
Premium	
Total	\$
Uses of Funds:	
Deposit to the Project Fund	\$
Underwriter's Discount	
Issuance Costs ^(a)	
Total	\$

- (a) Includes professional costs, rating agency fees, fees of the Paying Agent/Registrar, rounding amount and other costs of issuance.

^{*} Preliminary, subject to change.

Description

The Bonds are dated September 1, 2018. Interest will accrue from the initial date of delivery to the Initial Purchaser and will bear interest from such date as indicated on the inside cover page hereof. Interest is payable on February 15, 2019, and on each August 15 and February 15 thereafter, until the earlier of redemption or maturity.

The Bonds will be issued in fully-registered form in integral multiples of \$5,000 of principal amount, for any one maturity and will be initially registered and delivered only to Cede & Co., the nominee of The Depository Trust Company, New York, New York (öDTCö), pursuant to the book-entry-only system, described herein. See öTHE BONDS - Book Entry-Only Systemö herein. **No physical delivery of the Bonds will be made to the beneficial owners thereof.** Principal of, premium, if any, and interest on the Bonds will be payable by ZB, National Association dba Amegy Bank, Houston, Texas (the öPaying Agent/Registrarö) to Cede & Co., which will make distribution of the amounts so paid to the participating members of DTC for subsequent payment to the beneficial owners of the Bonds. See öTHE BONDS ö Book-Entry-Only Systemö herein.

Authority for Issuance

The Bonds are being issued by the City pursuant to the applicable provisions of the Texas Constitution, the general laws of the State, including particularly Chapter 1331, elections held within the City on November 8, 2016, the Bond Ordinance and the City's home rule charter.

Sources of Payment

The Bonds are payable as to principal and interest from the proceeds of a continuing, direct annual ad valorem tax levied, within the limits prescribed by law, against all taxable property within the City. See öTAX INFORMATION - Tax Rate Limitationö herein. Pursuant to the provisions of the Bond Ordinance, the City Council, as the governing body of the City, has levied and agreed to assess and collect an annual ad valorem tax sufficient together with other funds available for such purpose to pay principal and interest on the Bonds when due. Each year the City Council will make a determination of the taxes necessary to be collected to pay interest as it accrues and principal as it matures on the Bonds, and will formally assess and collect such tax for that year. The receipts from such tax levy are to be credited to a separate fund to be used solely for the payment of the principal of and interest on the Bonds.

Optional Redemption

The City reserves the right, at its option, to redeem Bonds having stated maturities on, or after February 15, 2027, in whole or in part in principal amounts of \$5,000 or any integral multiple thereof, on February 15, 2026, or any date thereafter at par, plus accrued interest from the most recent interest payment date to the date fixed for redemption. If less than all the Bonds of a stated maturity are to be redeemed, the Bonds, or portions thereof, within such maturity to be redeemed shall be selected by lot or other customary method.

Mandatory Sinking Fund Redemption

In addition to the foregoing optional redemption provisions, if principal amounts designated in the serial maturity schedule on the inside cover page hereof are combined to create term Bonds (the öTerm Bonds), each such Term Bond shall be subject to mandatory sinking fund redemption commencing on February 15 of the first year which has been combined to form such Term Bond and continuing on February 15 in each year thereafter until the stated maturity date of that Term Bond, and the amount required to be redeemed in any year shall be equal to the principal amount for such year set forth in the serial maturity schedule on the inside cover page hereof.

The particular Term Bonds to be mandatorily redeemed shall be selected by lot or other customary random selection method. The principal amount of the Term Bonds to be mandatorily redeemed on such mandatory redemption date shall be reduced by the principal amount of such Term Bond which, by the 45th day prior to such mandatory redemption date, either has been purchased in the open market and delivered or tendered for cancellation by or on behalf of the City to the Paying Agent/Registrar or optionally redeemed and which, in either case, has not previously been made the basis for a reduction under this sentence.

Notice of Redemption

Not less than 30 days prior to a redemption date for the Bonds, the City shall cause a notice of redemption to be sent by United States mail, first class, postage prepaid, to each Owner of each Bond to be redeemed in whole or in part, at the address of the Owner appearing on the registration books maintained by the Paying Agent/Registrar. Such notice shall state, among other matters, the redemption date, the redemption price, the place at which Bonds are to be surrendered for payment and, if less than all the Bonds are to be redeemed, the numbers of the Bonds or portions thereof to be redeemed. Any notice of redemption so mailed shall be conclusively presumed to have been duly given whether or not the Owner receives such notice. By the date fixed for redemption, due provision shall be made with the Paying Agent/Registrar for payment of the redemption price of the Bonds or portions thereof to be redeemed. When Bonds have been called for redemption in whole or in part and due provision made to redeem the same, the Bonds or portions thereof so redeemed shall no longer be regarded as outstanding except for the purpose of being paid solely from the funds so provided for redemption, and the rights of the Owners to collect interest which would otherwise accrue after the redemption date on any Bond or portion thereof called for redemption shall terminate on the date fixed for redemption.

Book-Entry-Only System

This section describes how ownership of the Bonds is to be transferred and how the principal of, premium, if any, and interest on the Bonds are to be paid to and credited by The Depository Trust Company, New York, New York ("DTC"), while the Bonds are registered in its nominee name. The information in this section concerning DTC and the book-entry-only system has been provided by DTC for use in disclosure documents such as this Official Statement. The City, the Financial Advisor and the Initial Purchaser believe the source of such information to be reliable, but takes no responsibility for the accuracy or completeness thereof.

The City cannot and does not give any assurance that (1) DTC will distribute payment of debt service on the Bonds, or redemption or other notices to DTC Participants, (2) DTC Participants or others will distribute debt service payments paid to DTC or its nominee (as the registered owner of the Bonds), or redemption or other notices, to the beneficial owners, or that they will do so on a timely basis, or (3) DTC will serve and act in the manner described in this Official Statement. The current rules applicable to DTC are on file with the United States Securities and Exchange Commission, and the current procedures of DTC to be followed in dealing with DTC Participants are on file with DTC.

DTC will act as securities depository for the Bonds. The Bonds will be issued as fully-registered securities in the name of Cede & Co. (DTC's partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered certificate will be issued for each maturity of the Bonds, in the aggregate principal amount of such maturity, and will be deposited with DTC.

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of the New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity, corporate and municipal debt issues, and money market instruments from over 100 countries that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities, through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participants include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, clearing corporations, and certain other organizations. DTC is a wholly-owned subsidiary of The Depository Trust & Clearing Corporation ("DTCC"). DTCC is a holding company for DTC, National Securities Clearing Corporation, and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its registered subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies, and clearing companies that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has a Standard & Poor's rating of "AAA+." The DTC Rules applicable to its Participants are on file with the United States Securities and Exchange Commission. More information about DTC can be found at www.dtcc.com and www.dtc.org.

Purchasers of Bonds under the DTC system must be made by or through Direct Participants, which will receive a credit for the Bonds on DTC's records. The ownership interest of each actual purchaser of each Bond ("Beneficial

Owner) is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their Purchaser. Beneficial Owners are, however, expected to receive written confirmation providing details of the transaction, as well as periodic statements of their holdings from the Direct or Indirect Participant through which the Beneficial Owner entered into the transaction. Transfers of ownership interests in the Bonds are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive physical Bonds representing their ownership interests in Bonds, except in the event that use of the book-entry system for the Bonds is discontinued.

To facilitate subsequent transfers, all Bonds deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co., or such other name as may be requested by an authorized representative of DTC. The deposit of Bonds with DTC and their registration in the name of Cede & Co., or such other DTC nominee, do not effect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Bonds; DTC's records reflect only the identity of the Direct Participants to whose accounts such Bonds are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Bonds may wish to take certain steps to augment the transmission to them of notices of significant events with respect to the Bonds, such as redemptions, tenders, defaults and proposed amendments to the Bond documents. For example, Beneficial Owners of Bonds may wish to ascertain that the nominee holding the Bonds for their benefit has agreed to obtain and transmit notices to Beneficial Owners. In the alternative, Beneficial Owners may wish to provide their names and addresses to the Paying Agent/Registrar and request that copies of notices be provided directly to them.

Redemption notices shall be sent to DTC. If less than all of the Bonds within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participant in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor any other DTC nominee) will consent or vote with respect to Bonds unless authorized by a Direct Participant in accordance with DTC's Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to the City as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts Bonds are credited on the record date (identified in a listing attached to the Omnibus Proxy).

All payments on the Bonds will be made to DTC. DTC's practice is to credit Direct Participants' accounts upon DTC's receipt of funds and corresponding detail information from the City or the Paying Agent/Registrar, on payable dates in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in bearer form or registered in street name, and will be the responsibility of such Participant and not of DTC nor its nominee, the Paying Agent/Registrar, or the City, subject to any statutory or regulatory requirements as may be in effect from time to time. All payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) are the responsibility of the City or the Paying Agent/Registrar. Disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to the Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as depository with respect to the Bonds at any time by giving reasonable notice to the City or the Paying Agent/Registrar. Under such circumstances, in the event that a successor depository is not obtained, Bonds are required to be printed and delivered.

The City may decide to discontinue use of the system of book-entry transfers through DTC (or a successor securities depository). In that event, Bonds will be printed and delivered.

The information in this section concerning DTC and DTC's book-entry system has been obtained from sources that the City believes to be reliable, but neither the City, the Financial Advisor nor the Initial Purchaser take responsibility for the accuracy thereof.

Use of Certain Terms in Other Sections of this Official Statement

In reading this Official Statement it should be understood that while the Bonds are in the book-entry-only system, references in other sections of this Official Statement to registered owners should be read to include the person for which the Participant acquires an interest in the Bonds, but (i) all rights of ownership must be exercised through DTC and the book-entry-only system, and (ii) except as described above, notices that are to be given to registered owners under the Bond Ordinance will be given only to DTC.

Information concerning DTC and the book-entry-only system has been obtained from DTC and is not guaranteed as to accuracy or completeness by and is not to be construed as a representation by the City or the Initial Purchaser.

Paying Agent/Registrar

The initial Paying Agent/Registrar is ZB, National Association dba Amegy Bank, Houston, Texas. In the Bond Ordinance, the City retains the right to replace the Paying Agent/Registrar with respect to the Bonds. The Paying Agent/Registrar may be removed from its duties at any time, but no such removal is effective until a successor has accepted the duties of the Paying Agent/Registrar by written instrument. The City covenants to maintain and provide a Paying Agent/Registrar for the Bonds until the Bonds are duly paid. Any successor Paying Agent/Registrar shall be a bank, trust company, financial institution or other entity qualified and authorized to serve in such capacity and perform the duties and services of Paying Agent/Registrar.

Upon any change in the Paying Agent/Registrar for the Bonds, the City agrees to promptly cause a written notice thereof to be sent to each registered owner affected by the change, which notice shall give the address of the new Paying Agent/Registrar.

Ownership

The City, the Paying Agent/Registrar and any other person may treat the person in whose name any Bond is registered as the absolute owner of such Bonds for the purposes of making payment of the principal thereof and the interest thereon and for all other purposes, whether or not such Bond is overdue. Neither the City nor the Paying Agent/Registrar will be bound by any notice or knowledge to the contrary. All payments made to the registered owner of such Bond in accordance with the Bond Ordinance will be valid and effectual and will discharge the liability of the City and the Paying Agent/Registrar for such Bond to the extent of the sums paid.

Transfers and Exchanges

In the event the book-entry-only system should be discontinued, the Bonds may be transferred and exchanged on the registration books of the Paying Agent/Registrar only upon presentation and surrender to the Paying Agent/Registrar and such transfer or exchange shall be without expense or service charge to the Registered Owners, except for any tax or other governmental charges required to be paid with respect to such registration, exchange and transfer. Bonds may be assigned by the execution of an assignment form on the respective Bonds or by other instrument of transfer and assignment acceptable to the Paying Agent/Registrar. New Bonds will be delivered by the Paying Agent/Registrar, in lieu of the Bonds being transferred or exchanged, at the designated office or the Paying Agent/Registrar, or sent by United States mail, first class postage prepaid, to the new registered owner or his designee. To the extent possible, new Bonds issued in an exchange or transfer of Bonds will be delivered to the registered owner or assignee of the registered owner not more than three (3) business days after the receipt of the Bonds to be canceled, and the written instrument of transfer or request for exchange duly executed by the registered owner or his duly authorized agent, in form satisfactory to the Paying Agent/Registrar. New Bonds registered and delivered in an exchange or transfer shall be in any integral multiple of \$5,000 for any one maturity and for a like aggregate principal amount as the Bonds surrendered for exchange or transfer.

All Bonds issued in any transfer or exchange of Bonds shall be delivered to the Registered Owners at the principal corporate trust office of the Paying Agent/Registrar or sent by United States Mail, first class, postage prepaid to the Registered Owners, and, upon the registration and delivery thereof, the same shall be the valid Bonds of the City, evidencing the same obligation to pay, and entitled to the same benefits under the Bond Ordinance, as the Bonds surrendered in such transfer or exchange.

Record Date for Interest Payment

The record date (öRecord Dateö) for the interest payable on the Bonds on any interest payment date means the close of business on the 15th day of the preceding month. In the event of a non-payment of interest on a scheduled payment date, and for thirty (30) days thereafter, a new record date for such interest payment (a öSpecial Record Dateö) will be established by the Paying Agent/Registrar, if and when funds for the payment of such interest have been received from the City. Notice of the Special Record Date and of the scheduled payment date of the past due interest (öSpecial Payment Dateö, which shall be fifteen (15) days after the Special Record Date) shall be sent at least five (5) business days prior to the Special Record Date by United States mail, first class postage prepaid, to the address of each Holder of a Bond appearing on the registration books of the Paying Agent/Registrar at the close of business on the last business day next preceding the date of mailing of such notice.

Replacement Bonds

If any Bond is mutilated, destroyed, stolen or lost, a new Bond in the same principal amount as the Bond so mutilated, destroyed, stolen or lost will be issued. In the case of a mutilated Bond, such new Bond will be delivered only upon presentation and surrender of such mutilated Bond to the Paying Agent/Registrar. The City or the Paying Agent/Registrar may require the owner to pay all expenses and charges in connection therewith. In the case of any Bond issued in lieu of and in substitution for a Bond which has been destroyed, stolen or lost, such new Bond will be delivered only once the owner (a) furnishes to the Paying Agent/Registrar satisfactory evidence of his or her ownership of and the circumstances of the loss, destruction or theft of such Bond, (b) furnishes security or indemnity as may be required by the Paying Agent/Registrar and the City, (c) pays all expenses and charges in connection therewith and (d) satisfies any other reasonable requirements imposed by the City and the Paying Agent/Registrar.

Remedies In The Event of Default

The Ordinance does not specifically provide any remedies to a Registered Owner if the City defaults on the payment of the principal of or interest on the Bonds, nor does it provide for the appointment of a trustee to protect and enforce the interest of the Registered Owners upon the occurrence of such a default. If a Registered Owner of a Bond does not receive payment of principal or interest when due, the Registered Owner may seek a writ of mandamus from a court of competent jurisdiction requiring the City to levy and collect taxes. Such Registered Owner also may seek a judgment against the City. The mandamus remedy, however, may be impractical and difficult to enforce. There is no provision for the acceleration of maturity of principal of a Bond in the event of a default. A Registered Owner of a Bond could file suit against the City if a default occurred in the payment of principal of or interest on any such Bonds; however, a suit for monetary damages could be vulnerable to the defense of sovereign immunity and any judgment could not be satisfied by execution against any property of the City. The enforcement of a claim for the payment of a Bond also would be subject to the applicable provisions of the Federal bankruptcy laws and to any other statutes affecting the rights of creditors of political subdivisions and may be limited by general principles of equity.

Defeasance

The Ordinance provides for the defeasance of the Bonds in any manner now or hereafter provided by law.

TAX INFORMATION

General

One of the City's primary sources of operational revenue and a principal source of funds for ad valorem tax debt service payments is ad valorem taxation.

Authority for Ad Valorem Taxation

The appraisal of property within the City is the responsibility of the Harris County Appraisal District (the öAppraisal Districtö). Excluding agricultural and open-space land, which may be taxed on the basis of productive capacity, the Appraisal District is required under Title 1 of the Texas Property Tax Code (the öProperty Tax Codeö) to appraise all property within the Appraisal District on the basis of 100% of its market value and is prohibited from applying any assessment ratios. The value placed upon property within the Appraisal District is subject to review by the appraisal review board of the Appraisal District (the öAppraisal Review Boardö), consisting of three members appointed by the Board of Directors of the Appraisal District. The Appraisal District is required to review the value of property within

the Appraisal District at least every three years. The City may require an annual review at its own expense and is entitled to challenge the determination of appraised value of property within the City by petition filed with the Appraisal Review Board.

Reference is made to the Property Tax Code, for identification of property subject to taxation; property exempt or which may be exempted from taxation, if claimed; the appraisal of property for ad valorem taxation purposes; and the procedures and limitations applicable to the levy and collection of ad valorem taxes.

Article VIII of the State Constitution (Article VIII) and State law provide for certain exemptions from property taxes, the valuation of agricultural and open-space lands at productivity value, and the exemption of certain personal property from ad valorem taxation.

Under Section 1-b, Article VIII, and State law, the governing body of a political subdivision, at its option, may grant:

- (1) an exemption of not less than \$3,000 of the market value of the residence homestead of persons 65 years of age or older and the disabled from all ad valorem taxes thereafter levied by the political subdivision; and
- (2) an exemption of up to 20% of the market value of residence homesteads, with a minimum exemption of \$5,000.

The City granted an exemption to the market value of the residence homestead of persons 65 years of age or older of \$135,000; the disabled are granted an exemption of \$135,000. The City has granted, since tax year 1991, an exemption of 20% of the market value of residential homesteads with a minimum exemption of \$5,000. The City must grant a complete exemption for the residential homesteads of disabled veterans judged to be 100% disabled by the U.S. Department of Veterans Affairs.

In the case of residence homestead exemptions granted under Section 1-b, Article VIII, ad valorem taxes may continue to be levied against the value of homesteads exempted where ad valorem taxes have previously been pledged for the payment of debt if cessation of the levy would impair the obligation of the contract by which the debt was created. Ad valorem taxes are not levied by the City against the exempt value of residential homesteads for the payment of debt.

State law and Section 2, Article VIII, mandate an additional property tax exemption for disabled veterans or the surviving spouse or children of a deceased veteran who died while on active duty in the armed forces; the exemption applies to either real or personal property with the amount of assessed valuation exempted ranging from \$5,000 to a maximum of \$12,000.

Article VIII provides that eligible owners of both agricultural land (Section 1-d) and open-space land (Section 1-d-1), including open-space land devoted to farm or ranch purposes or open-space land devoted to timber production, may elect to have such property appraised for property taxation on the basis of its productive capacity. The same land may not be qualified under both Section 1-d and 1-d-1. Nonbusiness vehicles, such as automobiles or light trucks, are exempt from ad valorem taxation unless the governing body of a political subdivision elects to tax this property. Boats owned as nonbusiness property are exempt from ad valorem taxation. The City does not tax nonbusiness vehicles.

Article VIII, Section 1-j of the Texas Constitution provides for freeport property to be exempted from *ad valorem* taxation. Freeport property is defined as goods detained in Texas for 175 days or less for the purpose of assembly, storage, manufacturing, processing or fabrication. The exemption became effective for the 1990-91 fiscal year and thereafter unless action to tax such property has been taken prior to April 1, 1990. Decisions to continue to tax may be reversed in the future; decisions to exempt freeport property are not subject to reversal. The City has taken no action to tax freeport property.

Article VIII, section 1-n of the Texas Constitution provides for the exemption from taxation of goods-in-transit. Goods-in-transit is defined by a provision of the Property Tax Code, as personal property acquired or imported into Texas and transported to another location in the State or outside of the State within 175 days of the date the property was acquired or imported into Texas. The exemption excludes oil, natural gas, petroleum products, aircraft and special inventory, including motor vehicle, vessel and out-board motor, heavy equipment and manufactured housing inventory. The Property Tax Code provision permits local governmental entities, on a local option basis, to take official action by January 1 of the year preceding a tax year, after holding a public hearing, to tax goods-in-transit during the following tax year. A taxpayer may receive only one of the freeport exemptions or the goods-in-transit exemptions for items of personal property.

Collections. As of January 1 of each year, the City has a lien granted by statute for unpaid taxes on real property, which shall be levied for that tax year. A tax lien may not be enforced on personal property transferred to a bona fide Purchaser for value who does not have actual notice of the existence of the lien. In the event a taxpayer fails to make timely payment owing to the City on real property, a penalty of 6% of the unpaid taxes is incurred in the first month of delinquency and 1% is added monthly until July 1 when the penalty becomes 12%. In addition, interest on delinquent taxes accrues at the rate of 1% per month until paid. The City may file suit for the collection of delinquent taxes and may foreclose such lien in a foreclosure proceeding. The City may also impose an additional penalty to defray costs of collection by an attorney, not to exceed 20% of the total amount due. The property subject to the City's lien may be sold, in whole or in part, pursuant to a court order to collect the amounts due. The ability of the City to collect delinquent taxes by foreclosure may be adversely affected by the amount of taxes owed to other taxing units, adverse market conditions, taxpayer redemption rights, or bankruptcy proceedings which restrain the collection of the taxpayer's debt.

In addition, the Texas Legislature amended Section 33.02 of the Property Tax Code effective September 1, 2013. Such amendment requires a taxing jurisdiction, such as the City, to allow delinquent taxpayers to enter into installment agreements of a least 12, but not more than 36 months for the payment of ad valorem taxes on a residential homestead. At this time, this legislation has not had an impact on the City's property tax collections, however, the City cannot predict whether or not there will be any future impact.

Taxation Procedures. By September 30 or the 60th day after the certified appraisal is received by the City, the City Council must adopt a tax rate for the current year. Taxes are due October 1 and become delinquent after January 31 of the following year. No discount for early payment is offered by the City, though the City may authorize discounts for early payment under State law. Partial payments may be accepted if requested by the taxpayer and approved by the City. If the target tax rate, excluding taxes for bonds and other contracted obligations, for the current year, exceeds the rollback tax rate, 10% of qualified voters of the City may petition for an election to determine whether to limit the increase of the tax rate to no more than the rollback year. The City is required to hold two public hearings should the target rate exceed the effective tax rate.

Under Texas law, the Appraisal District is under an obligation to assess all property for taxation which has not been rendered for taxation by the owner and to present his assessments along with any objections to renditions to a nine-member Appraisal Review Board, each of whom has resided within the Appraisal District for two years, and has been appointed by the Appraisal District's Board of Directors. The Appraisal Review Board has the ultimate responsibility of equalizing the value of all comparable taxable property within the Appraisal District; however, any owner who has rendered his property may appeal the decision of the Appraisal Review Board by filing suit in state district court in Harris County within 45 days from the date the tax roll is approved. In the event of such suit, the value of the property is determined by the court, or by a jury if requested by the owner, which value as so determined is binding on the City for the tax year in question and the succeeding year, except for subsequent improvements.

A City, or other taxing unit, may challenge the appraisals of categories of property within its jurisdiction under certain limited circumstances. The City may also sue the Appraisal District to compel it to comply with the tax code. It is not expected that Appraisal District procedures will affect the ability of the City to levy and collect taxes sufficient to meet its payment of the Bonds.

Tax Rate Limitation

All taxable property within the City is subject to the assessment, levy and collection by the City of a continuing, direct annual ad valorem tax levied, within the limits prescribed by law, against all property within the City, sufficient to provide for the payment of principal of and interest on all ad valorem tax debt of the City. Article XI, Section 5, of the Texas Constitution is applicable to the City, and limits its maximum ad valorem tax rate to \$2.50 per \$100 assessed valuation for all City purposes. The City operates under a Home Rule Charter, which adopts the constitutional provisions. While there is no direct funded debt limitation imposed on the City under current Texas law, the Texas Attorney General has adopted an administrative policy that prohibits the issuance of general obligation debt payable from ad valorem taxes by a municipality, such as the City, if the issuance produces debt service requirements exceeding that which can be paid from \$1.50 of the foregoing \$2.50 maximum tax rate calculated at 90% of collections. The issuance of the Bonds does not violate these limitations.

Effective Tax Rate and Rollback Tax Rate

Under current law, the City Council is required to adopt the annual tax rate for the City before the later of September 30 or the 60th day after the date the certified appraisal roll is received by the City. If the annual tax rate is not adopted by such required date, the tax rate for that tax year is the lower of the effective tax rate calculated for that tax year or the tax rate adopted by the City for the preceding tax year.

Under the Property Tax Code, the City must annually calculate and publicize its "effective tax rate" and "rollback tax rate." The City Council may not adopt a tax rate that exceeds the prior year's levy until it has held two public hearings on the proposed increase following notice to the taxpayers and otherwise complied with the Property Tax Code. The City Council is prohibited from adopting a tax rate that exceeds the lower of the rollback tax rate or the effective tax rate until two public hearings are held on the proposed tax rate following a notice of such public hearings (including the requirement that notice be posted on the City's website if the City owns, operates or controls an internet website and public notice be given by television if the City has free access to a television channel) and the City Council has otherwise complied with the legal requirements for the adoption of such tax rate. If the adopted tax rate exceeds the rollback tax rate, the qualified voters of the City, by petition, may require that an election be held to determine whether or not to reduce the tax rate adopted for the current year to the rollback tax rate.

"Effective tax rate" means the rate that will produce last year's total tax levy (adjusted) from this year's total taxable values (adjusted). "Adjusted" means lost values are not included in the calculation of last year's taxes and new values are not included in this year's taxable values.

"Rollback tax rate" means the rate that will produce last year's maintenance and operation tax levy (adjusted) from this year's values (adjusted) multiplied by 1.08 plus a rate that will produce this year's debt service from this year's values (unadjusted) divided by the anticipated tax collection rate.

The Property Tax Code provides that certain cities and counties in the State may submit a proposition to the voters to authorize an additional one-half cent sales tax on retail sales of taxable items. If the additional tax is levied, the effective tax rate and the rollback tax rate calculations are required to be offset by the revenue that will be generated by the sales tax in the current year. Reference is made to the Property Tax Code for definitive requirements for the levy and collection of ad valorem taxes and the calculation of the various defined tax rates.

Municipal Sales Tax Collections

The City has adopted the Municipal Sales and Use Tax Act, Chapter 321, Texas Tax Code, which grants the City the power to impose and levy a 1% Local Sales and Use Tax within the City. The proceeds are credited to the General Fund and are not pledged to the payment of the Bonds.

SELECTED ISSUER INFORMATION

Capital Improvement Plan

On November 8, 2016, the voters of the City approved three bond propositions totaling \$53.98 million. Of that, \$24 million was authorized for streets, drainage and sidewalk improvements, \$5.6 million was authorized for the construction of municipal buildings, including a city hall/civic center and police/courts building and \$24.38 million was authorized for water and wastewater improvements. This is the second installment and funds will be used for streets and drainage, sidewalk improvements and water and wastewater improvements.

Authorized but Unissued General Obligation Debt

The City will have \$10,000,000 million authorized but unissued general obligation debt remaining after the issuance of the Bonds.

<u>Bellaire - voted 2016</u>	<u>Initially Authorized</u>	<u>Previously Issued</u>	<u>Authorized But Unissued</u>	<u>Proposed 2018</u>	<u>Remaining Authorization</u>
Street & Drainage Improvements	\$ 20,000,000	\$ 7,000,000	\$ 13,000,000	\$ 7,000,000	\$ 6,000,000
Municipal Facilities	5,600,000	5,600,000	-	-	-
Sidewalk Repairs	4,000,000	3,000,000	1,000,000	1,000,000	-
Water and Sewer Improvements	24,380,000	16,880,000	7,500,000	3,500,000	4,000,000
	\$ 53,980,000	\$ 32,480,000	\$ 21,500,000	\$ 11,500,000	\$ 10,000,000

Anticipated Issuance of Additional Debt

The City anticipates the issuance of the remaining authorization in 2019.

Other Obligations

The City does not currently have other obligations outstanding.

Employee Retirement System and OPEB Liability

Refer to "Selected Data from the Comprehensive Annual Financial Report, City of Bellaire, Texas, Fiscal Year Ended September 30, 2017, Note 9 "Employee Retirement System", and Note 10 "Other Post-Employment Benefits" attached hereto as Appendix C for a detailed discussion regarding the Employee Retirement System.

Risk From Weather Events

All of the United States Gulf Coast, including the City, is subject to hurricanes, tropical storms and other weather events that can cause loss of life and damage to property through weather events that include strong winds, storm surges, flooding and heavy rains. In the event that weather events cause a substantial loss of taxable assessed valuation in the City for a prolonged period, the ability of the City to pay its debt obligations, including the Bonds, could be impacted.

On August 25, 2017, Hurricane Harvey, characterized as a Category 4 hurricane at its peak, made landfall on the Texas coast before stalling over Houston-Galveston region (the "Region") and producing significant flooding. Many residences and commercial properties in the Region sustained damage.

As a result of Hurricane Harvey, the City closed City Hall for a week to assess damage citywide and respond to Bellaire residents in need of assistance.

Total expenditures to the City as a result of Hurricane Harvey are approximately \$3.24 million. Debris removal in the amount of \$1.8 million is the largest expenditure as a result of the hurricane. The remaining cost related to the hurricane were damage to the waste water treatment plant, capital losses to flooded vehicles, emergency protective measures to respond to the event as it occurred, and personnel costs for staff time in responding to the disaster.

As of January 31, 2018, the City has received \$601,499 in reimbursement; \$301,588 from TML the City's insurance provider. Although FEMA has reimbursed the City \$299,911, the City still anticipates over \$2 million of additional reimbursements once the debris removal project is completed and emergency protective measure expenditures are approved by FEMA.

In addition, Hurricane Harvey inundated the City of Bellaire with flood waters causing extensive damage resulting in more than 29% of Bellaire homes experiencing structural flooding. As a result of Harvey, the City has issued over 1133 permits for flood repairs. 65 houses have had letter of substantial damage issued, of which more than 19 have been demolished, and 5 elevated into compliance. 12 homes have voluntarily also applied for permits to elevate into compliance. Since the storm, a total of 140 houses have been demolished. This fiscal year, 62 new home permits have been requested.

The Harris County Appraisal District (HCAD) has released the certified estimates as of April 30, 2018 and the amount certified for the City of Bellaire is \$4,910,555,043 which is a slight increase from the \$4,894,809,224 certified for tax year 2017. This number will change as Bellaire residents that have protested their assessed valuations will be resolved by the HCAD review board.

In September 2008, Hurricane Ike struck the Texas Gulf Coast, and the City incurred approximately \$2,000,000 worth of damage as a result. The City filed for reimbursement from federal agencies and Texas Municipal League Insurance and has been reimbursed for most of the damages. In May 2015, a significant rain event impacted Harris County including the City. The Harris County Flood Coastal District estimates that 160 homes in the City were flooded.

The damage caused by Hurricane Ike has not had significant impact on assessed valuations within the City and no assessment has been made of the May 2015 rain event. However, additional hurricanes or heavy rain events striking the area of the City in the future could result in negative impacts to the City.

Environmental Considerations

Air Quality Regulation. Air quality measures required by the United States Environmental Protection Agency (EPA) and the Texas Commission on Environmental Quality (TCEQ) may impact new industrial, commercial and residential development in Houston and adjacent areas. Under the Clean Air Act (CAA) Amendments of 1990, the eight-county Houston-Galveston area (HGB area) – Harris, Galveston, Brazoria, Chambers, Fort Bend, Waller, Montgomery and Liberty counties – was originally designated by the EPA as a moderate ozone nonattainment area for the 8-hour ozone standard. Such areas are required to demonstrate progress in reducing ozone concentrations each year until the EPA's 8-hour ozone standards are met. To provide for reductions in ozone concentrations, the EPA and the TCEQ have imposed increasingly stringent limits on sources of air emissions and require any new source of significant air emissions to provide for a net reduction of air emissions. If the HGB area fails to demonstrate progress in reducing ozone concentrations or fails to meet EPA's standards, EPA may impose a moratorium on the awarding of federal highway construction grants and other federal grants for certain public works construction projects, as well as severe emissions offset requirements on new major sources of air emissions for which construction has not already commenced.

In order to comply with the EPA's standards for the HGB area, the TCEQ has established a state implementation plan (SIP) setting emission control requirements, some of which regulate the inspection and use of automobiles. These types of measures could impact how people travel, what distances people are willing to travel, where people choose to live and work, and what jobs are available in the HGB area. On June 15, 2007, the Governor of the State of Texas requested a voluntary reclassification of the HGB area to a severe ozone nonattainment area for the 8-hour ozone standard, with an attainment date of June 15, 2019. The EPA is required to approve a request for a voluntary reclassification. The severe classification would give the HGB area more time to reach attainment. It is possible that additional controls will be necessary to allow the HGB area to reach attainment by June 15, 2019. These additional controls could have a negative impact on the HGB area's economic growth and development.

Area Topography and Land Subsidence

The land surface in certain areas of the City has subsided several feet since 1943 and the subsidence is continuing. The principal causes of subsidence are considered to be the withdrawal of groundwater and, to a lesser extent, oil and gas production. Subsidence may impair development in certain areas and expose such areas to flooding and severe property damage in the event of storms and hurricanes, and thus may affect assessed valuations in those areas. In 1975, the Texas Legislature created the Harris Galveston Subsidence District (the Subsidence District) to provide regulatory control over the withdrawal of groundwater in Harris and Galveston Counties in an effort to limit subsidence. This state agency, with no powers to levy taxes or incur debt, encompasses an area which includes the existing surface water supplies, provides an alternative source of water to meet many industrial and domestic water needs and, with the reduction of withdrawal of groundwater, the rate of subsidence has been reduced, but not eliminated.

Water Supply

The City was required by the Subsidence District to convert to surface water for a significant portion of its water supply. The City adopted a Groundwater Reduction Plan of 50% surface water and 50% groundwater. It negotiated and entered into a long-term contract with the City of Houston to purchase sufficient potable water to meet the Subsidence District's conversion requirements. The surface water conversion project was completed in April 2003 at a cost of \$2.3 million paid for by funds on hand. In addition, the City has approximately 72 miles of water mains, 4 wells, 6 ground storage tanks and 2 elevated storage tanks.

Financial Policies

Basis of Accounting. The accounts of the City are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. Governmental resources are allocated and accounted for in the individual funds based upon the purposes for which they are utilized and the means by which spending activities are controlled. All proprietary funds are accounted for using the accrual basis of accounting. See "Selected Data from Comprehensive Annual Financial Report, City of Bellaire, Texas, Fiscal Year Ended September 30, 2016" attached hereto as Appendix C.

General Fund Balance. The general fund is used to account for all financial transactions not properly includable in other funds. The principal sources of revenues include local property taxes, sales and franchise taxes, licenses and permits, fines and forfeitures, permits and charges for services.

Debt Service Fund. The debt service fund is used to account for the payment of interest and principal on all general obligation bonds and other long-term debt of the City. The primary source of revenue for the debt service is local property taxes.

Capital Projects Fund. The capital projects funds are used to account for the expenditures of resources accumulated from tax revenues and the sale of Bonds and related interest earnings for the capital improvement projects. The capital projects funds include the capital improvement fund, which accounts for those projects funded by tax revenue; the bond fund, which includes those projects funded with bond proceeds; and the equipment replacement fund, which includes those projects funded with revenue from other governmental sources.

Enterprise Fund. The enterprise fund is used to account for the operations that provide water and wastewater collection, wastewater treatment operations and solid waste operations.

Deposits and Investments

Authorized Investments. Under Texas law, the City is authorized to invest in (1) obligations of the United States or its agencies and instrumentalities, including letters of credit; (2) direct obligations of the State of Texas or its agencies and instrumentalities; (3) collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States; (4) other obligations, the principal and interest of which is guaranteed or insured by or backed by the full faith and credit of, the State of Texas or the United States or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States; (5) obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent; (6) bonds issued, assumed or guaranteed by the State of Israel; (7) certificates of deposit (i) meeting the requirements of the Texas Public Funds Investment Act (Chapter 2256, Texas Government Code) that are issued by or through an institution that either has its main office or a branch in Texas, and are guaranteed or insured by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund, or are secured as to principal by obligations described in clauses (1) through (6) or in any other manner and amount provided by law for City deposits or, (ii) where (a) the funds are invested by the City through (I) a broker that has its main office or a branch office in the State of Texas and is selected from a list adopted by the City as required by law or (II) a depository institution that has its main office or a branch office in the State of Texas that is selected by the City; (iii) the broker or the depository institution selected by the City arranges for the deposit of the funds in certificates of deposit in one or more federally insured depository institutions, wherever located, for the account of the City; (iv) the full amount of the principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United

States, and (v) the City appoints the depository institution selected under (ii) above, an entity as described by Section 2257.041(d) of the Texas Government Code, or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the City with respect to the certificates of deposit issued for the account of the City; (8) fully collateralized repurchase agreements that have a defined termination date, are secured by a combination of cash and obligations described in clause (1) require the securities being purchased by the City or cash held by the City to be pledged to the City, held in the City's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City, and are placed through a primary government securities dealer, as defined by the Federal Reserve, or a financial institution doing business in the State; (9) certain bankers' acceptances with the remaining term of 270 days or less, if the short-term obligations of the accepting bank or its parent are rated at least A-1 or P-1 or the equivalent by at least one nationally recognized credit rating agency; (10) commercial paper with a stated maturity of 270 days or less that is rated at least A-1 or P-1 or the equivalent by either (a) two nationally recognized credit rating agencies or (b) one nationally recognized credit rating agency if the paper is fully secured by an irrevocable letter of credit issued by a U.S. or state bank; (11) no-load money market mutual funds registered with and regulated by the Securities and Exchange Commission that have a dollar weighted average stated maturity of 90 days or less and include in their investment objectives the maintenance of a stable net asset value of \$1 for each share; and (12) no-load mutual funds registered with the Securities and Exchange Commission that have an average weighted maturity of less than two years, invest exclusively in obligations described in this paragraph, and are continuously rated as to investment quality by at least one nationally recognized investment rating firm of not less than AAA or its equivalent. In addition, bond proceeds may be invested in guaranteed investment contracts that have a defined termination date and are secured by obligations, including letters of credit, of the United States or its agencies and instrumentalities in an amount at least equal to the amount of bond proceeds invested under such contract, other than the prohibited obligations described below. Texas law also permits the City to invest bond proceeds in a guaranteed investment contract, subject to limitations as set forth in the Public Funds Investment Act, Texas Government Code, Chapter 2256.

A political subdivision such as the City may enter into securities lending programs if (i) the securities loaned under the program are 100% collateralized, a loan made under the program allows for termination at any time and a loan made under the program is either secured by (a) obligations that are described in clauses (1) through (6) above, (b) irrevocable letters of credit issued by a state or national bank that is continuously rated by a nationally recognized investment rating firm at not less than A or its equivalent or (c) cash invested in obligations described in clauses (1) through (6) above, clauses (10) through (12) above, or an authorized investment pool; (ii) securities held as collateral under a loan are pledged to the City, held in the City's name and deposited at the time the investment is made with the City or a third party designated by the City; (iii) a loan made under the program is placed through either a primary government securities dealer or a financial institution doing business in the State of Texas; and (iv) the agreement to lend securities has a term of one year or less.

The City may invest in such obligations directly or through government investment pools that invest solely in such obligations provided that the pools are rated no lower than AAA or AAAM or an equivalent by at least one nationally recognized rating service. The City may also contract with an investment management firm registered under the Investment Advisers Act of 1940 (15 U.S.C. Section 80b-1 et seq.) or with the State Securities Board to provide for the investment and management of its public funds or other funds under its control for a term up to two years, but the City retains ultimate responsibility as fiduciary of its assets. In order to renew or extend such a contract, the City must do so by order, ordinance, or resolution.

The City is specifically prohibited from investing in: (1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal; (2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security and bears no interest; (3) collateralized mortgage obligations that have a stated final maturity of greater than 10 years; and (4) collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Investment Policies. Under Texas law, the City is required to invest its funds under written investment policies that primarily emphasize safety of principal and liquidity; that address investment diversification, yield, maturity, and the quality and capability of investment management; and that includes a list of authorized investments for City funds, maximum allowable stated maturity of any individual investment and the maximum average dollar-weighted maturity allowed for pooled fund groups. All City funds must be invested consistent with a formally adopted "Investment Strategy Statement" that specifically addresses each fund's investment. Each Investment Strategy Statement will describe its objectives concerning: (1) suitability of investment type, (2) preservation and safety of principal, (3)

liquidity, (4) marketability of each investment, (5) diversification of the portfolio, and (6) yield.

Under Texas law, City investments must be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived. At least quarterly the investment officers of the City shall submit an investment report detailing: (1) the investment position of the City, (2) that all investment officers jointly prepared and signed the report, (3) the beginning market value, any additions and changes to market value and the ending value of each pooled fund group, (4) the book value and market value of each separately listed asset at the beginning and end of the reporting period, (5) the maturity date of each separately invested asset, (6) the account or fund or pooled fund group for which each individual investment was acquired, and (7) the compliance of the investment portfolio as it relates to: (a) adopted investment strategy statements and (b) state law. No person may invest City funds without express written authority from the City Council.

Additional Provisions. Under Texas law, the City is additionally required to: (1) annually review its adopted policies and strategies; (2) adopt a rule, order, ordinance or resolution stating that it has reviewed its investment policy and investment strategies and records any changes made to either its investment policy or investment strategy in the respective rule, order, ordinance or resolution; (3) require any investment officers with personal business relationships or relatives with firms seeking to sell securities to the City to disclose the relationship and file a statement with the Texas Ethics Commission and the City Council; (4) require the qualified representative of firms offering to engage in an investment transaction with the City to: (a) receive and review the City's investment policy, (b) acknowledge that reasonable controls and procedures have been implemented to preclude investment transactions conducted between the City and the business organization that are not authorized by the City's investment policy (except to the extent that this authorization is dependent on an analysis of the makeup of the City's entire portfolio and requires interpretation of subjective investment standards), and (c) deliver a written statement attesting to these requirements; (5) perform an annual audit of the management controls on investments and adherence to the City's investment policy; (6) perform an annual audit of the management controls on investments and adherence to the City's investment policy; (7) provide specific investment training for the Treasurer, Chief Financial Officer and investment officers; (8) restrict reverse repurchase agreements to not more than ninety (90) days and restrict the investment of reverse repurchase agreement funds to no greater than the term of the reverse repurchase agreement; (9) require local government investment pools to conform to the new disclosure, rating, net asset value, yield calculation, and advisory requirements; and (10) at least annually review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with the City.

Current Investments. As of April 1, 2018, the City had \$50,723,468 in cash and investments.

As of such date, the market value of such investments (as determined by the City by reference to published quotations, dealer bids, and comparable information) was approximately 100% of their book value. No funds of the City are invested in derivative securities, *i.e.*, securities whose rate of return is determined by reference to some other instrument, index, or commodity.

LEGAL MATTERS

Legal Opinions

The Bonds are offered when, as and if issued, subject to the approval by the Attorney General of the State and the rendering of an opinion as to legality by Johnson Petrov LLP, Houston, Texas, Bond Counsel for the City.

The City will furnish the Initial Purchaser with a complete transcript of proceedings held incident to the authorization and issuance of the Bonds, including the approving opinion of the Attorney General of the State of Texas as recorded in the Bond Register of the Comptroller of Public Accounts of the State, to the effect that the Bonds are valid and legally binding Bonds of the City under the Constitution and laws of the State. The City will also furnish the approving legal opinion of Bond Counsel in substantially the form attached hereto as Appendix D.

In its capacity as Bond Counsel, Johnson Petrov LLP, Houston, Texas, has not independently verified any of the factual information contained in this Official Statement nor have they conducted an investigation of the affairs of the City for the purpose of passing upon the accuracy or completeness of this Official Statement. Bond Counsel's role in connection with the Official Statement was limited to reviewing the information describing the Bonds in the Official Statement to verify that such descriptions conform to the provisions of the Ordinance. No person is entitled to rely

upon such firm's limited participation as an assumption of responsibility for, or an expression of opinion of any kind with regard to, the accuracy or completeness of any of the information contained herein.

The legal fee to be paid to Bond Counsel for services rendered in connection with the issuance of the Bonds is contingent on the sale and delivery of the Bonds. The legal opinion will accompany the Bonds deposited with DTC or will be printed on the Bonds in the event of the discontinuance of the book-entry-only system.

The legal opinion to be delivered concurrently with the delivery of the Bonds express the professional judgment of the attorneys rendering the opinions as to the legal issues explicitly addressed therein. In rendering a legal opinion, the attorney does not become an insurer or guarantor of the expression of professional judgment of the transaction opined upon, or of the future performance of the parties to the transaction. Nor does the rendering of an opinion guarantee the outcome of any legal dispute that may arise out of the transaction.

Litigation

The City is exposed to various risks of losses related to torts, theft of, damage to and destruction of fixed assets; error and omissions; injuries to employees; and natural disasters. The City has obtained coverage for these risks through the Texas Municipal League's Intergovernmental Risk Pool (the "TMLIRP") and has provided various employee education and prevention programs. Various claims and lawsuits are pending against the City. In the opinion of City management, after consultation with legal counsel, the potential loss on all claims and lawsuits will not materially affect the City's financial position.

No-Litigation Certificate

The City will furnish the Initial Purchaser a certificate, dated as of the date of delivery of the Bonds, executed by both the Mayor and the City Secretary, to the effect that no litigation of any nature is then pending or threatened, either in state or federal courts, contesting or attacking the Bonds; restraining or enjoining the issuance, execution, or delivery of the Bonds; affecting the provisions made for the payment of or security for the Bonds; in any manner questioning the authority or proceeding for the issuance, execution or delivery of the Bonds; or affecting the validity of the Bonds.

TAX MATTERS

Tax Exemption

In the opinion of Johnson Petrov LLP, Bond Counsel, under existing law (i) interest on the Bonds is excludable from gross income for federal income tax purposes and (ii) the Bonds are not "private activity bonds" under the Internal Revenue Code of 1986, as amended (the "Code"), and, as such, interest on the Bonds is not subject to the alternative minimum tax on individuals.

The Code imposes a number of requirements that must be satisfied for interest on state or local obligations, such as the Bonds, to be excludable from gross income for federal income tax purposes. These requirements include limitations on the use of bond proceeds and the source of repayment of bonds, limitations on the investment of bond proceeds prior to expenditure, a requirement that excess arbitrage earned on the investment of bond proceeds to be paid periodically to the United States and a requirement that the issuer file an information report with the Internal Revenue Service (the "Service"). The City has covenanted in the Ordinance that it will comply with these requirements.

Bond Counsel's opinion will assume continuing compliance with the covenants of the Ordinance pertaining to those sections of the Code that affect the exclusion from gross income of interest on the Bonds for federal income tax purposes and, in addition, will rely on representations by the City, the City's Financial Advisor and the Initial Purchaser with respect to matters solely within the knowledge of the City, the City's Financial Advisor and the Initial Purchaser, respectively, which Bond Counsel has not independently verified. If the City fails to comply with the covenants in the Ordinance or if the foregoing representations are determined to be inaccurate or incomplete, interest on the Bonds could become includable in gross income from the date of delivery of the Bonds, regardless of the date on which the event causing such inclusion occurs.

Except as stated above, Bond Counsel will express no opinion as to any federal, state or local tax consequences resulting from the receipt or accrual of interest on, or acquisition, ownership or disposition of, the Bonds.

Bond Counsel's opinions are based on existing law, which is subject to change. Such opinions are further based on Bond Counsel's knowledge of facts as of the date thereof. Bond Counsel assumes no duty to update or supplement its opinions to reflect any facts or circumstances that may thereafter come to Bond Counsel's attention or to reflect any changes in any law that may thereafter occur or become effective. Moreover, Bond Counsel's opinions are not a guarantee of result and are not binding on the Service; rather, such opinions represent Bond Counsel's legal judgment based upon its review of existing law and in reliance upon the representations and covenants referenced above that it deems relevant to such opinions. The Service has an ongoing audit program to determine compliance with rules that relate to whether interest on state or local obligations is includable in gross income for federal income tax purposes. No assurance can be given as to whether or not the Service will commence an audit of the Bonds. If an audit is commenced, in accordance with its current published procedures the Service is likely to treat the City as the taxpayer and the Owners may not have a right to participate in such audit. Public awareness of any future audit of the Bonds could adversely affect the value and liquidity of the Bonds regardless of the ultimate outcome of the audit.

Additional Federal Income Tax Considerations

Collateral Tax Consequences... Prospective purchasers of the Bonds should be aware that the ownership of tax-exempt obligations may result in collateral federal income tax consequences to financial institutions, life insurance and property and casualty insurance companies, certain S corporations with Subchapter C earnings and profits, individual recipients of Social Security or Railroad Retirement benefits, taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry tax-exempt obligations, low and middle income taxpayers qualifying for the health insurance premium assistance credit and individuals otherwise qualifying for the earned income credit. In addition, certain foreign corporations doing business in the United States may be subject to the branch profits tax on their effectively connected earnings and profits, including tax-exempt interest such as interest on the Bonds. These categories of prospective purchasers should consult their own tax advisors as to the applicability of these consequences. Prospective purchasers of the Bonds should also be aware that, under the Code, taxpayers are required to report on their returns the amount of tax-exempt interest, such as interest on the Bonds, received or accrued during the year.

Tax Accounting Treatment of Original Issue Premium... The issue price of all or a portion of the Bonds may exceed the stated redemption price payable at maturity of such Bonds. Such Bonds (the "Premium Bonds") are considered for federal income tax purposes to have bond premium equal to the amount of such excess. The basis of a Premium Bond in the hands of an initial owner is reduced by the amount of such excess that is amortized during the period such initial owner holds such Premium Bond in determining gain or loss for federal income tax purposes. This reduction in basis will increase the amount of any gain or decrease the amount of any loss recognized for federal income tax purposes on the sale or other taxable disposition of a Premium Bond by the initial owner. No corresponding deduction is allowed for federal income tax purposes for the reduction in basis resulting from amortizable bond premium. The amount of bond premium on a Premium Bond that is amortizable each year (or shorter period in the event of a sale or disposition of a Premium Bond) is determined using the yield to maturity on the Premium Bond based on the initial offering price of such Bond.

The federal income tax consequences of the purchase, ownership and redemption, sale or other disposition of Premium Bonds that are not purchased in the initial offering at the initial offering price may be determined according to rules that differ from those described above. All owners of Premium Bonds should consult their own tax advisors with respect to the determination for federal, state, and local income tax purposes of amortized bond premium upon the redemption, sale or other disposition of a Premium Certificate and with respect to the federal, state, local, and foreign tax consequences of the purchase, ownership, and sale, redemption or other disposition of such Premium Bonds.

Tax Accounting Treatment of Original Issue Discount... The issue price of all or a portion of the Bonds may be less than the stated redemption price payable at maturity of such Bonds (the "Original Issue Discount Bonds"). In such case, the difference between (i) the amount payable at the maturity of each Original Issue Discount Bond, and (ii) the initial offering price to the public of such Original Issue Discount Bond constitutes original issue discount with respect to such Original Issue Discount Bond in the hands of any owner who has purchased such Original Issue Discount Bond in the initial public offering of the Bonds. Generally, such initial owner is entitled to exclude from gross income (as defined in Section 61 of the Code) an amount of income with respect to such Original Issue Discount Bond equal to that portion of the amount of such original issue discount allocable to the period that such Original Issue Discount Bond continues to be owned by such owner. Because original issue discount is treated as interest for federal income tax purposes, the discussions regarding interest on the Bonds under the captions "TAX MATTERS - Tax Exemption" and "TAX MATTERS - Additional Federal Income Tax Considerations - Collateral Tax Consequences" and "Tax Legislative Changes" generally apply and should be considered in connection with the discussion in this portion of the

Official Statement.

In the event of the redemption, sale or other taxable disposition of such Original Issue Discount Bond prior to stated maturity, however, the amount realized by such owner in excess of the basis of such Original Issue Discount Bond in the hands of such owner (adjusted upward by the portion of the original issue discount allocable to the period for which such Original Issue Discount Bond was held by such initial owner) is includable in gross income.

The foregoing discussion assumes that (i) the Initial Purchaser has purchased the Bonds for contemporaneous sale to the public and (ii) all of the Original Issue Discount Bonds have been initially offered, and a substantial amount of each maturity thereof has been sold, to the general public in arm's-length transactions for a price (and with no other consideration being included) not more than the initial offering prices thereof stated on the inside cover page of this Official Statement. Neither the City nor Bond Counsel has made any investigation or offers any comfort that the Original Issue Discount Bonds will be offered and sold in accordance with such assumptions.

Under existing law, the original issue discount on each Original Issue Discount Bond accrues daily to the stated maturity thereof (in amounts calculated as described below for each six-month period ending on the date before the semiannual anniversary dates of the date of the Bonds and ratably within each such six-month period) and the accrued amount is added to an initial owner's basis for such Original Issue Discount Bond for purposes of determining the amount of gain or loss recognized by such owner upon the redemption, sale or other disposition thereof. The amount to be added to basis for each accrual period is equal to (i) the sum of the issue price and the amount of original issue discount accrued in prior periods multiplied by the yield to stated maturity (determined on the basis of compounding at the close of each accrual period and properly adjusted for the length of the accrual period) less (ii) the amounts payable as current interest during such accrual period on such Bond.

The federal income tax consequences of the purchase, ownership, and redemption, sale or other disposition of Original Issue Discount Bonds that are not purchased in the initial offering at the initial offering price may be determined according to rules that differ from those described above. All owners of Original Issue Discount Bonds should consult their own tax advisors with respect to the determination for federal, state, and local income tax purposes of interest accrued upon redemption, sale or other disposition of such Original Issue Discount Bonds and with respect to the federal, state, local and foreign tax consequences of the purchase, ownership, redemption, sale or other disposition of such Original Issue Discount Bonds.

Tax Legislative Changes

Current law may change so as to directly or indirectly reduce or eliminate the benefit of the exclusion of interest on the Bonds from gross income for federal income tax purposes. Any proposed legislation, whether or not enacted, could also affect the value and liquidity of the Certificates. Prospective purchasers of the Bonds should consult with their own tax advisors with respect to any proposed, pending or future legislation.

CONTINUING DISCLOSURE OF INFORMATION

In the Bond Ordinance, the City has made the following agreement for the benefit of the registered and beneficial owners of the Bonds. The City is required to observe the agreement for so long as it remains obligated to advance funds to pay the Bonds. Under the agreement, the City will be obligated to provide certain updated financial information and operating data annually and timely notice of specified events to the Municipal Securities Rulemaking Board (MSRB).

Annual Reports

The City will provide to the MSRB (1) within six (6) months after the end of each Fiscal Year of the City ending in or after 2018, financial information and operating data with respect to the City of the general type (and to the extent such financial information and operating data is provided by a third party, to the extent that such information is made available) and included in the City's Comprehensive Annual Financial Audit. Should the City elect not to provide a Comprehensive Annual Financial Audit, the City will provide operating data annually which is in this Official Statement under the Schedules in Appendix A of the Official Statement numbered 1, 5, 7, 8 and 10 and including financial statements of the City if audited financial statements of the City are then available, and (2) if not provided as part such financial information and operating data, audited financial statements of the City, when and if available. Any financial statements so to be provided shall be (i) prepared in accordance with the accounting principles as the City may be required to employ, from time to time, by State law or regulation, and (ii) audited, if the City commissions an

audit of such statements and the audit is completed within the period during which they must be provided. If the audit of such financial statements is not complete within 12 months after any such fiscal year end, then the City shall file unaudited financial statements within such 12-month period and audited financial statements for the applicable fiscal year, when and if the audit report on such statements becomes available.

The City may provide updated information in full text, or may incorporate by reference any publicly available documents, or in such other form consistent with the agreement, as permitted by Rule 15c2-12 of the United States Securities and Exchange Commission (the "Rule"). The updated information will include audited financial statements, if the City commissions an audit and the audit is completed by the required time. If audited financial statements are not available by the required time, the City will provide unaudited financial statements when and if they become available. Any such financial statements will be prepared in accordance with the accounting principles described in Appendix C or such other accounting principles as the City may be required to employ from time to time pursuant to state law or regulation.

The City may provide updated information in full text or may incorporate by reference documents available on EMMA or filed with the U.S. Securities and Exchange Commission (the "SEC"). The City's current fiscal year end is September 30. Accordingly, it must provide updated information by the last day of March in each year, unless the City changes its fiscal year. If the City changes its fiscal year, it will notify the MSRB of the change.

Event Notices

The City will also provide to the MSRB notices of certain events on a timely basis no later than 10 business days after the event. The City will provide notice of any of the following events with respect to the Bonds: (1) principal and interest payment delinquencies; (2) non-payment related defaults, if material; (3) unscheduled draws on debt service reserves reflecting financial difficulties; (4) unscheduled draws on credit enhancements reflecting financial difficulties; (5) substitution of credit or liquidity providers, or their failure to perform; (6) adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB), or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds; (7) modifications to rights of holders of the Bonds, if material; (8) Certificate calls, if material, and tender offers; (9) defeasances; (10) release, substitution, or sale of property securing repayment of the Bonds, if material; (11) rating changes; (12) bankruptcy, insolvency, receivership, or similar event of the City; (13) the consummation of a merger, consolidation, or acquisition involving the City or the sale of all or substantially all of the assets of the City, other than in the ordinary course of business, the entry into of a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and (14) appointment of a successor or additional trustee or the change of name of the trustee, if material. (Neither the Bonds nor the Ordinance make any provision for a trustee.) The City will also provide timely notice of any failure by the City to provide annual financial information in accordance with their agreement described above under "Annual Reports."

Availability of Information from EMMA

All such information described above must be filed with the MSRB. Investors will be able to access continuing disclosure information filed with the MSRB at www.emma.msrb.org. The City has agreed to provide the foregoing information only to the MSRB through EMMA.

Limitations and Amendments

The City has agreed to update information and to provide notices of material events only as described above. The City has not agreed to provide other information that may be relevant or material to a complete presentation of its financial results of operations, condition, or prospects or agreed to update any information that is provided, except as described above. The City makes no representation or warranty concerning such information or concerning its usefulness to a decision to invest in or sell Bonds at any future date. The City disclaims any contractual or tort liability for damages resulting in whole or in part from any breach of its continuing disclosure agreement or from any statement made pursuant to its agreement, although holders of Bonds may seek a writ of mandamus to compel the City to comply with its agreement.

The City may amend its continuing disclosure agreement from time to time to adapt to changed circumstances that arise from a change in legal requirements, a change in law, or a change in the identity, nature, status, or type of operations of the City, if (i) the agreement, as amended, would have permitted an underwriter to purchase or sell

Bonds in the offering described herein in compliance with the Rule, taking into account any amendments or interpretations of the Rule to the date of such amendment, as well as such changed circumstances, and (ii) either (a) the holders of a majority in aggregate principal amount of the outstanding Bonds consent to the amendment or (b) any person unaffiliated with the City (such as nationally recognized bond counsel) determines that the amendment will not materially impair the interests of the registered and beneficial owners of the Bonds. The City may also repeal or amend the provisions of this Section if the SEC amends or repeals the applicable provisions of the Rule or any court of final jurisdiction enters judgment that such provisions of the Rule are invalid, and the City also may amend the provisions of this Section in its discretion in any other manner or circumstance, but in either case only if and to the extent that the provisions of this sentence would not have prevented an underwriter from lawfully purchasing or selling the Bonds in the primary offering of the Bonds, giving effect to (a) such provisions as so amended and (b) any amendments or interpretations of the Rule. If the City so amends the agreement, it has agreed to include with the next financial information and operating data provided in accordance with its agreement described above under "Annual Reports" an explanation, in narrative form, of the reasons for the amendment and of the impact of any change in the type of financial information and operating data so provided

Compliance with Prior Undertakings

On July 31, 2014, the City filed material event notices for various rating changes for CIFG, FGIC and MBIA which were not previously filed in a timely manner. Additionally, the City filed a notice of Failure to File Information as required by the Rule. On July 31, 2014, the City filed a material event notice for failure to file in a timely manner the rating withdrawal for AMBAC. The City had filed on August 22, 2011 the notice of the withdrawal; however, the filing was made more than 10 days after the event. Furthermore, on July 31, 2014, the City filed a material event notice for failure to file in a timely manner the rating withdrawal for MBIA. The City had filed on February 9, 2012 the notice of the downgrade; however, the filing was made more than 10 days after the event. On July 31, 2014, the City filed a material event notice for the ratings upgrade of Assured Guaranty Corp and an event notice for failure to file in a timely manner the rating upgrade.

Other than stated above, for the past five years, the City has complied in all material respects with its previous continuing disclosure agreements in accordance with the Rule.

OTHER INFORMATION

Rating

S&P Global Ratings, acting through Standard & Poor's Financial Services LLC (S&P) has assigned its municipal bond rating of AAA/Stable to this issue of Bonds. An explanation of the rating may be obtained from S&P. The rating reflects only the view of the rating organization and the City makes no representation as to the appropriateness of the rating. There is no assurance that such rating will continue for any given period of time or that it will not be revised downward or withdrawn entirely by such rating company, if in the judgment of such company, circumstances so warrant. Any such downward revision or withdrawal of such rating may have an adverse effect on the market price of the Bonds.

Financial Advisor

USCA Municipal Advisors, LLC (the Financial Advisor), a subsidiary of U.S. Capital Investors, LLC, has been employed by the City to assist the City in connection with issuance of the Bonds. The Financial Advisor's fee for services with respect to the Bonds is contingent upon the issuance and delivery of the Bonds. Although the Financial Advisor has assisted in the drafting of this Official Statement, the Financial Advisor has not independently verified any of the data contained in it nor conducted a detailed investigation of the affairs of the City to determine the accuracy or completeness of this Official Statement. No person should presume that the limited participation of such Financial Advisor means that such Financial Advisor assumes any responsibility for the accuracy or completeness of any of the information contained in this Official Statement.

Initial Purchaser

After requesting competitive bids for the Bonds, the City has accepted a bid tendered by _____ (the Initial Purchaser) to purchase the Bonds at the rates shown on the inside cover page of this Official Statement at a price of \$_____ (which includes the par of \$_____ plus a premium of \$_____). No assurance can be given that any trading market will be developed for the Bonds after their initial sale by the City to the Initial Purchaser.

The City has no control over the prices at which the Bonds subsequently sold and the initial yields at which the Bonds will be priced and reoffered will be established by and the responsibility of the Initial Purchaser.

GENERAL CONSIDERATIONS

Prices and Marketability

The delivery of the Bonds is conditioned upon the receipt by the City of a certificate executed and delivered by the Initial Purchaser on or before the date of delivery of the Bonds, stating the prices at which a substantial amount of the Bonds of each maturity have been sold to the public. For this purpose, the term "public" shall not include any bondhouse, broker, dealer, or similar person acting in the capacity of Initial Purchaser or wholesaler. The City has no control over trading of the Bonds after a bona fide offering of the Bonds is made by the Initial Purchaser at the yields specified inside on the cover page. Information concerning reoffering yields or prices is the responsibility of the Initial Purchaser.

The prices and other terms respecting the offering and sale of the Bonds may be changed from time to time by the Initial Purchaser after the Bonds are released for sale, and the Bonds may be offered and sold at prices other than the initial offering price, including sales to dealers who may sell the Bonds into investment accounts.

Legal Investments and Eligibility to Secure Public Funds in Texas

Pursuant to the Texas Public Securities Act, Chapter 1201, Texas Government Code, as amended, the Bonds, whether rated or unrated, are legal and authorized investments for insurance companies, fiduciaries or trustees, and for municipalities and other political subdivisions or public agencies. Most political subdivisions in the State are required to adopt investment guidelines under the Public Funds Investment Act, Chapter 2256, Texas Government Code, and such political subdivisions may impose a requirement consistent with such act that the Bonds have a rating of not less than "A" or its equivalent to be legal investments of such entity's funds. The "Public Funds Collateral Act," Chapter 2257, Texas Government Code, provides that deposits of public funds, as defined in such chapter, must be secured by eligible security. "Eligible Security" is defined to include local government obligations (such as the Bonds) with a rating from a nationally recognized investment firm of "A" or its equivalent. See "RATING" herein.

The City makes no representation that the Bonds will be acceptable to public entities to secure their deposits, or acceptable to any such entities or institutions for investment purposes. No review by the City has been made of the laws in other states to determine whether the Bonds are legal investments for various institutions in those states.

Securities Laws

No registration statement relating to the Bonds has been filed with the United States Securities and Exchange Commission under the Securities Act of 1933, as amended, in reliance upon the exemptions provided thereunder. The Bonds have not been registered or qualified under the Securities Act of Texas in reliance upon various exemptions contained therein; nor have the Bonds been registered or qualified under the securities laws of any other jurisdiction. The City assumes no responsibility for registration or qualification of the Bonds under the securities laws of any other jurisdiction in which the Bonds may be offered, sold or otherwise transferred. This disclaimer of responsibility for registration or qualification for sale or other disposition of the Bonds shall not be construed as an interpretation of any kind with regard to the availability of any exemption from securities registration or qualification provisions in such other jurisdictions.

Sources and Compilation of Information

The information contained in this Official Statement has been obtained primarily from the City and from other sources believed to be reliable. No representation is made as to the accuracy or completeness of the information derived from sources other than the City. This is no guarantee that any of the assumptions or estimates contained herein will be realized. The summaries of the statutes, resolutions and other related documents are included herein subject to all the provisions of such documents. These summaries do not purport to be complete statements of such provisions and reference is made to such documents for further information.

Forward-Looking Statements

The statements contained in this Official Statement, and in any other information provided by the City, that are not purely historical, are forward-looking statements, including statements regarding the City's expectations, hopes, intentions, or strategies regarding the future. Readers should not place undue reliance on forward-looking statements. All forward-looking statements included in this Official Statement are based on information available to the City on the date hereof, and the City assumes no obligation to update any such forward-looking statements.

The City's actual results could differ materially from those in such forward-looking statements. The forward-looking statements herein are necessarily based on various assumptions and estimates and are inherently subject to various risks and uncertainties, including risks and uncertainties relating to the possible invalidity of the underlying assumptions and estimates and possible changes or developments in social, economic, business, industry, market, legal and regulatory circumstances and conditions and actions taken or omitted to be taken by third parties, including customers, suppliers, business partners and competitors, and legislative, judicial and other governmental authorities and officials. Assumptions related to the foregoing involve judgments with respect to, among other things, future economic, competitive, and market conditions and future business decisions, all of which are difficult or impossible to predict accurately and many of which are beyond the control of the City. Any of such assumptions could be inaccurate and, therefore, there can be no assurance that the forward-looking statements included in this Official Statement would prove to be accurate.

Approval of the Official Statement

The Bond Ordinance approved the form and content of this Official Statement and any addenda, supplement or amendment thereto and authorized use in the re-offering of the Bonds by the Initial Purchaser. This Official Statement has been approved by the City Council for distribution in accordance with the provisions of the Rule.

Certification of the Official Statement

At the time of payment for and delivery of the Bonds, the Initial Purchaser will be furnished a certificate, executed by the proper City officials, acting in their official capacity, to the effect that to the best of their knowledge and belief: (a) the descriptions and statements of or pertaining to the City contained in its Official Statement and any addenda, supplement or amendment thereto, for its Bonds on the date of such Official Statement, on the date of purchase of said Bonds, and on the date of delivery, were and are true and correct in all material respects; (b) insofar as the City and its affairs, including its financial affairs, are concerned, such Official Statement did not and does not contain an untrue statement of a material fact or omit to state a material fact required to be stated therein or necessary to make the statements therein, in the light of the circumstances under which they were made, not misleading; (c) insofar as the descriptions and statements, including financial data, of, or pertaining to, entities other than the City and their activities contained in such Official Statement are concerned, such statements and data have been obtained from sources which the City believes to be reliable and that the City has no reason to believe that they are untrue in any material respect; (d) there has been no material adverse change in the financial condition of the City since September 30, 2016, the date of the last audited financial statements of the City; and (e) except as disclosed herein, no litigation of any nature has been filed or is pending, as of that date, of which the City has notice to restrain or enjoin the issuance or delivery of the Bonds, or which would affect the provisions made for their payment or security, or in any manner question the validity of the Bonds.

Audited Financial Statements

Whitley Penn LLP, the City's independent auditor, has not reviewed, commented on, or approved, and is not associated with, this Official Statement. The report of Whitley Penn LLP relating to the City's financial statements for the fiscal year ended September 30, 2017 is included in this Official Statement in APPENDIX C; however, Whitley Penn LLP has not performed any procedures on such financial statements since the date of such report, and has not performed any procedures on any other financial information of the City, including without limitation any of the information contained in this Official Statement, and has not been asked to consent to the inclusion of its report, or otherwise be associated with this Official Statement.

APPENDIX A

GENERAL FINANCIAL INFORMATION AND DEBT INFORMATION

The City has previously issued general obligation bonds (the "Outstanding Bonds"). The following table sets forth the principal amounts of the Outstanding Bonds and the Bonds.

Schedule 1 – Outstanding Obligations

<u>Outstanding General Obligation Debt As of August 1, 2018</u>	<u>Principal Outstanding</u>
General Obligation Bonds, Series 2009	\$ 3,625,000
General Obligation Refunding Bonds, Series 2009A	2,840,000
General Obligation Refunding Bonds, Series 2010	7,760,000
General Obligation Bonds, Series 2010A	720,000
General Obligation Bonds, Series 2011	5,520,000
General Obligation Refunding Bonds, Series 2011A	4,765,000
General Obligation Refunding Bonds, Series 2011B	6,415,000
General Obligation Refunding Bonds, Series 2012	8,025,000
General Obligation Bonds, Series 2013	4,815,000
General Obligation Bonds, Series 2014	9,200,000
General Obligation Bonds, Series 2015	6,210,000
General Obligation Refunding Bonds, Series 2016	9,425,000
General Obligation Bonds, Series 2017	32,550,000
General Obligation Bonds, Series 2017A	11,505,000
Total	<u>\$ 113,375,000</u>
Plus: The Bonds	<u>\$ 11,500,000</u> *
Total	<u>\$ 124,875,000</u> *

*Preliminary, subject to change.

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Schedule 2 – Pro Forma Debt Service Requirements

FYE	Outstanding	The Bonds*				Less: Transfer		Net Debt
			Interest		Total	of Utility		
9/30	Debt Service	Principal	Rate ^(b)	Interest	Total	Debt Service	Revenues ^(a)	Service
2018	\$ 8,885,265	\$ -		\$ -	\$ -	\$ 8,885,265	\$ 1,739,682	\$ 7,145,583
2019	8,910,530	-	-	433,167	433,167	9,343,697	1,963,182	7,380,514
2020	8,929,461	290,000	4.000%	454,200	744,200	9,673,661	2,053,691	7,619,970
2021	8,914,394	305,000	4.000%	442,300	747,300	9,661,694	2,043,671	7,618,023
2022	8,959,942	315,000	4.000%	429,900	744,900	9,704,842	2,001,660	7,703,182
2023	8,958,020	330,000	4.000%	417,000	747,000	9,705,020	2,009,509	7,695,511
2024	8,956,326	340,000	4.000%	403,600	743,600	9,699,926	1,999,899	7,700,028
2025	8,976,928	355,000	4.000%	389,700	744,700	9,721,628	1,997,668	7,723,959
2026	8,970,169	370,000	4.000%	375,200	745,200	9,715,369	1,989,207	7,726,162
2027	8,619,118	385,000	4.000%	360,100	745,100	9,364,218	1,783,333	7,580,885
2028	7,758,296	400,000	4.000%	344,400	744,400	8,502,696	1,555,845	6,946,851
2029	7,273,090	420,000	4.000%	328,000	748,000	8,021,090	1,427,598	6,593,492
2030	6,739,038	435,000	4.000%	310,900	745,900	7,484,938	1,316,391	6,168,547
2031	6,041,299	450,000	4.000%	293,200	743,200	6,784,499	1,312,731	5,471,768
2032	5,569,926	470,000	4.000%	274,800	744,800	6,314,726	1,313,699	5,001,027
2033	5,305,891	490,000	4.000%	255,600	745,600	6,051,491	1,313,265	4,738,227
2034	5,303,671	510,000	4.000%	235,600	745,600	6,049,271	1,313,737	4,735,534
2035	4,833,797	530,000	4.000%	214,800	744,800	5,578,597	1,286,511	4,292,086
2036	4,509,288	550,000	4.000%	193,200	743,200	5,252,488	1,235,975	4,016,513
2037	4,070,022	575,000	4.000%	170,700	745,700	4,815,722	1,237,599	3,578,123
2038	4,068,588	600,000	4.000%	147,200	747,200	4,815,788	1,237,009	3,578,779
2039	3,724,256	625,000	4.000%	122,700	747,700	4,471,956	1,237,428	3,234,529
2040	3,099,419	650,000	4.000%	97,200	747,200	3,846,619	1,236,071	2,610,548
2041	2,700,313	675,000	4.000%	70,700	745,700	3,446,013	1,237,164	2,208,849
2042	2,700,619	700,000	4.000%	43,200	743,200	3,443,819	1,236,232	2,207,587
2043	-	730,000	4.000%	14,600	744,600	744,600	223,380	521,220
2044	-	-	-	-	-	-	-	-
Total	\$ 162,777,664	\$ 11,500,000		\$ 6,821,967	\$18,321,967	\$ 181,099,631	\$ 39,302,135	\$ 141,797,496

(a) The Enterprise Fund transfers a discretionary amount to the Debt Service Fund to pay a portion of the principal and interest on the general obligation debt used to finance capital improvements used in the enterprise activities.

(b) Interest coupon shown for illustrative purposes only.

*Preliminary, subject to change.

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Schedule 3 – Tax Adequacy for Estimated Debt Service

The calculations shown below assume, solely for the purpose of illustration, no change in assessed valuation over the 2017 taxable assessed valuation provided by the Appraisal District and use of tax rate adequate to service the City's total debt service requirements following the issuance of the Bonds. The potential use of surplus balances in the debt service fund, the capital projects fund, and the general fund are not reflected in the computations.

Estimated Total Debt Service ^{(a)*}

Average annual debt service requirements on the City's total outstanding indebtedness including the Bonds .	\$ 7,214,201
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\$ 0.1489 Tax rate on 2017 taxable assessed valuation at 99% collection produces:	\$ 7,215,487
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Maximum annual debt service requirements on the City's total outstanding indebtedness including the Bonds .	\$ 9,721,628
---	--------------

\$ 0.2007 Tax rate on 2017 taxable assessed valuation at 99% collection produces:	\$ 9,725,643
---	--------------

(a) Includes the Bonds.

*Preliminary, subject to change.

Estimated Net Debt Service ^{(a)*}

Average annual debt service requirements on the City's net outstanding indebtedness including the Bonds .	\$ 5,651,051
---	--------------

\$ 0.1167 Tax rate on 2017 taxable assessed valuation at 99% collection produces:	\$ 5,655,120
---	--------------

Maximum annual debt service requirements on the City's net outstanding indebtedness including the Bonds	\$ 7,726,162
---	--------------

\$ 0.1595 Tax rate on 2017 taxable assessed valuation at 99% collection produces:	\$ 7,729,149
---	--------------

(a) Includes the Bonds.

*Preliminary, subject to change.

(Remainder of the page intentionally left blank)

Schedule 4 - Estimated Overlapping Debt

Expenditures of the various taxing bodies within the territory of the City may be paid out of ad valorem taxes levied by these taxing bodies on property within the City. These political taxing bodies are independent of the City and may incur borrowings to finance their expenditures. The following information on overlapping jurisdictions was developed from information contained in "Texas Municipal Reports" published by the Municipal Advisory Council of Texas. Except for the amounts relating to the City, the City has not independently verified the accuracy or completeness of such information, and no person should rely upon such information as being accurate or complete. Furthermore, certain of the entities listed below may have issued additional bonds since the date stated in the table, and such entities may have programs requiring the issuance of substantial amounts of additional bonds the amount of which cannot be determined.

Taxing Jurisdictions	Gross Debt Outstanding	As of	Percent Overlapping	Amount
Harris County	\$ 2,208,674,361 ^(a)	5/31/2018	1.19%	\$ 26,283,225
Harris County Dept of Education	6,555,000 ^(a)	5/31/2018	1.19%	78,005
Harris County Flood Control District	83,075,000 ^(a)	5/31/2018	1.19%	988,593
Harris County Hospital District	59,490,000	5/31/2018	1.19%	707,931
Harris Co Toll Road	-	5/31/2018	1.19%	-
Houston Community College	580,635,000 ^(a)	5/31/2018	2.49%	14,457,812
Houston ISD	2,919,345,000 ^(a)	5/31/2018	3.01%	87,872,285
Port of Houston Authority	638,829,397 ^(a)	5/31/2018	1.19%	7,602,070
Total Overlapping	\$ 6,496,603,758			\$ 137,989,919
City of Bellaire ^{(b)*}	\$ 124,875,000	8/1/2018	100%	\$ 124,875,000
Total	\$ 6,621,478,758			\$ 262,864,919

(a) Gross debt, Some debt may be supported by other revenues and thus be considered self-supporting.

(b) Includes the Bonds. Preliminary, subject to change.

Source: Municipal Advisory Council of Texas.

Schedule 5 – Historical Analysis of Ad Valorem Taxation

The following table sets forth the City's historical taxable assessed valuation.

Tax Year	Assessed Valuation ^(a)	Tax Rate	Adjusted Tax Levy	Percent Collections		FYE
2013	\$ 3,629,418,407	\$ 0.3999	\$ 14,364,926	99.69%	99.70%	2014
2014	4,022,863,562	0.3936	15,743,170	99.70%	99.31%	2015
2015	4,492,435,794	0.3805	17,137,875	99.65%	99.40%	2016
2016	4,822,467,803	0.3874	18,682,240	98.36%	98.36%	2017
2017	4,894,809,224	0.4159	20,357,512	98.80%	99.80%	2018

(a) Source: City of Bellaire, Texas.

Schedule 6 – Historical Analysis of the Assessed Valuation by Category

The following table sets forth the City's assessed valuation by category.

Fiscal Year	Tax Year	Real Property ^(a)	Personal Property ^(a)	Total ^(a)
2014	2013	\$3,490,155,153	\$ 139,263,254	\$ 3,629,418,407
2015	2014	3,905,688,782	117,174,780	4,022,863,562
2016	2015	4,393,494,108	98,941,686	4,492,435,794
2017	2016	4,716,891,547	105,576,256	4,822,467,803
2018	2017	4,827,491,110	93,291,761	4,920,782,871

(a) Values may differ from those shown elsewhere in the document.

Source: City of Bellaire.

Schedule 7 – Top Ten Taxpayers

The table below reflects the City's top ten taxpayers for 2017.

Top Ten Taxpayers ^(a)	Type of Property	2017 Taxable Assessed Valuation ^(a)	Percent of 2017 Taxable Assessed Valuation
Pin Oak North Parcel LL LLC	Real Estate	\$ 91,606,430	1.87%
Chevron Chemical Co.	Oil & Gas	81,900,770	1.67%
KBS Sor 6565 6575 West Loop	Real Estate	36,988,682	0.75%
BRI 1833 6330 LLC	Commerical	36,200,573	0.74%
Centerpoint Energy	Electric Utility	32,789,970	0.67%
SBC Communications	Telephone Utility	28,283,940	0.58%
CHP Houston Tx MOB Owner LLC	Real Estate	27,880,000	0.57%
CHP Houston Tx Hospital Land	Hospital	23,197,526	0.47%
Pin Oak South Parcel LL LLC	Real Estate	21,606,958	0.44%
SLS Properties	Real Estate	13,176,820	0.27%
		<u>\$ 393,631,669</u>	<u>8.02%</u>

2017 Taxable Assessed Valuation \$ 4,905,704,691

(a) Source: Municipal Advisory Council of Texas and Harris County Appraisal District.

Schedule 8 – Tax Rate Distribution

The following table sets forth the historical tax rates for the City.

Tax Rate Distribution	2017	2016	2015	2014	2013
General Fund	\$ 0.2678	\$ 0.2551	\$ 0.2501	\$ 0.2532	\$ 0.2563
Debt Service Fund	0.1481	0.1323	0.1304	0.1404	0.1436
Total	\$ 0.4159	\$ 0.3874	\$ 0.3805	\$ 0.3936	\$ 0.3999

Schedule 9 – Estimated Overlapping Taxes

Property within the City is subject to taxation by several taxing authorities in addition to the City. Under Texas law, a tax lien attaches to property to secure the payment of all taxes, penalty, and interest for the year, on January 1 of that year. The tax lien on property in favor of the City is on parity with tax liens of other taxing jurisdictions. In addition to ad valorem taxes required to make debt service payments on bonded debt of the City and such other jurisdictions, certain taxing jurisdictions are authorized by Texas law to assess, levy and collect ad valorem taxes for operation, maintenance, administrative and/or general revenue purposes.

<u>Taxing Jurisdiction</u>	<u>Tax Year 2017 Rates</u>
Houston Independent School District	\$ 1.20670
Harris County	0.41801
Harris County Flood Control District	0.02831
Port of Houston Authority	0.01256
Harris County Hospital District	0.17110
Harris County Dept of Education	0.00520
Houston Community College District	0.10026
City of Bellaire	0.41590

Source: Harris County Appraisal District.

Schedule 10 – Municipal Sales Tax History

The City has adopted the Municipal Sales and Use Tax Act, Chapter 321, Texas Tax Code, which grants the City the power to impose and levy a 1% Local Sales and Use Tax within the City. The proceeds are credited to the General Fund and are not pledged to the payment of the Bonds. State law allows the City to collect sales tax to assist in the promotion and development activities of the City.

<u>FYE 9/30</u>	<u>Sales Tax Revenues ^(a)</u>
2014	\$ 2,310,083
2015	2,391,335
2016	2,420,809
2017	2,241,860
2018 ^(b)	1,578,113

(a) Source: City of Bellaire, Texas.

(b) Collections through May 31, 2018.

Schedule 11 – Historical Operations of the Debt Service Fund

The following statement sets forth in condensed form the historical operations of the City's Debt Service Fund. Such information has been prepared based upon information obtained from the City's audited financial statements and other information provided by the City.

	Fiscal Year Ended September 30,				
	2017	2016	2015	2014	2013
Revenues					
Property taxes	\$ 6,268,910	\$ 5,846,605	\$ 5,576,528	\$ 5,137,286	\$ 4,839,801
Investment income	4,164	6,081	3,591	2,107	2,094
Total Revenues	6,273,074	5,852,686	5,580,119	5,139,393	4,841,895
Expenditures					
General Government				-	-
Debt Service:					
Principal retirement	4,510,000	4,055,000	3,955,000	3,690,000	3,500,000
Interest & fiscal charges	3,059,476	2,772,676	2,623,526	2,341,311	2,256,878
Payment to bond escrow agent	-	-	-	-	-
Bond issuance costs	-	-	-	-	-
Total Expenditures	7,569,476	6,827,676	6,578,526	6,031,311	5,756,878
Revenues Over (Under)					
Expenditures	(1,296,402)	(974,990)	(998,407)	(891,918)	(914,983)
Other Financing Sources (Uses)					
Operating transfers in	1,264,655	950,000	950,000	950,000	950,000
Proceeds from issuance of general obligation refunding bonds	9,690,000	-	-	-	-
Bonds issued		-	-	-	-
Bond premium	265,613	-	-	-	-
Payment to bond escrow agent	(9,942,235)	-	-	-	-
Other		-	-	-	-
Total Other Financing Sources(Uses)	1,278,033	950,000	950,000	950,000	950,000
Excess (Deficiency) of Revenues Over (Under) Expenditures	(18,369)	(24,990)	(48,407)	58,082	35,017
Fund balances - Beginning	489,135	514,125	562,532	504,450	469,433
Fund balances - Ending	\$ 470,766	\$ 489,135	\$ 514,125	\$ 562,532	\$ 504,450

(Remainder of the page intentionally left blank)

Schedule 12 – Historical Operations of the General Fund

The following statement sets forth in condensed form the historical operations of the City's General Fund. Accounting principles customarily employed in the determination of net revenues have been observed and in all instances exclude depreciation. Such information has been prepared based upon information obtained from the City's audited financial statements and other information provided by the City.

	Fiscal Year Ended September 30,				
	2017	2016	2015	2014	2013
Revenues					
Property taxes	\$ 12,161,757	\$ 11,274,387	\$ 10,120,107	\$ 9,233,571	\$ 8,629,174
Sales taxes	2,241,860	2,420,809	2,391,335	2,310,083	2,590,958
Franchise fees	1,374,918	1,363,860	1,393,224	1,411,682	1,381,700
Licenses and permits	1,199,500	1,158,422	1,007,468	1,183,493	1,142,927
Charges for services	1,229,988	1,394,739	677,856	1,230,436	1,246,481
Fines and forfeitures	679,883	717,852	1,424,243	754,693	670,066
Investment income	47,017	46,454	37,373	21,967	17,121
Intergovernmental	202,324	2,325	99,511	3,455	90,362
Other	37,786	34,847	64,838	17,417	29,857
Total Revenues	19,175,033	18,413,695	17,215,955	16,166,797	15,798,646
Expenditures					
Current:					
General government	4,654,894	4,420,300	4,105,290	4,524,979	4,223,783
Public safety	8,967,042	8,014,114	7,680,331	7,025,015	6,922,293
Public works	1,054,450	1,056,541	1,100,198	1,048,380	1,038,170
Culture and recreation	4,217,423	4,030,077	3,700,341	2,643,166	2,549,648
Capital projects	-	-	-	-	-
Total Expenditures	18,893,809	17,521,032	16,586,160	15,241,540	14,733,894
Revenues Over/(Under)					
Expenditures	281,224	892,663	629,795	925,257	1,064,752
Other Financing Sources/(Uses)					
Sale of capital assets	37,184	817	1,000	12,437	21,174
Operating transfers in	624,000	624,000	500,000	500,000	500,000
Operating transfers out ^(a)	(2,057,000)	(2,306,000) ^(a)	(150,000)	(1,027,485)	(950,000)
Other Financing Sources/(Uses)	(1,395,816)	(1,681,183)	351,000	(515,048)	(428,826)
Revenues & Other Financing Sources Over(Under) Expenditures and Other Financing Sources/(Uses)	(1,114,592)	(788,520)	980,795	410,209	635,926
Fund balances - Beginning	4,815,527	5,604,047	4,623,252	4,213,043	3,577,117
Fund balances - Ending	\$ 3,700,935	\$ 4,815,527	\$ 5,604,047	\$ 4,623,252	\$ 4,213,043

(a) The City transferred funds to the Capital Improvement Program ("CIP") and Vehicle, Equipment Technology ("VET") funds to reduce the unreserved and undesignated portion of the General Fund balance.

Schedule 13 – Historical Operations of the Water and Sewer System

The following statement sets forth in condensed form the historical operations of the City's Enterprise Fund. Accounting principles customarily employed in the determination of net revenues have been observed and in all instances exclude depreciation. System net revenues are not pledged to secure the Bonds though surplus revenues may be used for debt service at the discretion of the City Council. While transfers to the Debt Service Fund have been made in the past, and the City presently intends to continue such transfers, there is no guarantee that such transfers will not be reduced or curtailed in the future. Such information has been prepared based upon information obtained from the City's audited financial statements and other information provided by the City.

	Fiscal Year Ended September 30				
Operating Revenues	2017	2016	2015	2014	2013
Water services	\$ 4,009,291	\$ 3,334,192	\$ 3,263,193	\$ 3,399,947	\$ 4,065,706
Sewer services	2,355,069	2,177,649	2,184,372	2,306,693	2,433,842
Solid waste	1,687,841	1,678,377	1,430,744	1,429,484	1,436,194
Other	58,856	66,043	144,517	86,560	92,712
Total Operating Revenues	8,111,057	7,256,261	7,022,826	7,222,684	8,028,454
Operating Expenses					
Water production	480,353	487,036	450,903	458,629	497,249
Water distribution	490,076	532,118	508,291	447,978	302,018
Wastewater collection	444,980	427,405	304,666	368,665	378,755
Wastewater treatment	748,821	877,170	835,956	1,064,433	842,307
Solid waste	1,342,498	1,322,405	1,197,899	1,318,922	1,274,696
Other	436,159	337,025	327,473	252,198	232,733
Surface water conversion	1,850,669	1,766,117	1,707,622	1,846,985	1,608,262
Total Operating Expenses Before Depreciation	5,793,556	5,749,276	5,332,810	5,757,810	5,136,020
Depreciation	2,493,630	2,485,690	2,370,722	2,316,047	2,011,446
Total Operating Expenses	8,287,186	8,234,966	7,703,532	8,073,857	7,147,466
Operating Income (Loss)	(176,129)	(978,705)	(680,706)	(851,173)	880,988
Non-Operating Revenue					
Investment income	936	1,112	3,982	5,914	6,075
Other	-	-	25,294	10,115	2,115
Loss on disposal of capital assets	(28,265)	-	-	-	-
Intergovernmental revenue	102,310	-	63,000	-	-
Capital contribution	-	-	-	-	-
Total Non-Operating Revenues	74,981	1,112	92,276	16,029	8,190
Income Before Transfers	(101,148)	(977,593)	(588,430)	(835,144)	889,178
Capital contribution	8,472,490	583,618	708,380	2,595,673	876,687
Transfers (in)	-	-	125,000	-	-
Transfers (out)	(2,746,000)	(2,646,000)	(2,310,000)	(4,197,000)	(2,194,600)
Change in Net Assets	5,625,342	(3,039,975)	(1,476,620)	(2,436,471)	(428,735)
Change in Net Position	-	-	(2,065,050)	-	-
Beginning Net Position	43,581,059	46,621,034	48,686,084 ^(a)	52,041,422	52,470,157
Ending Net Position	\$ 49,206,401	\$43,581,059	\$ 46,621,034	\$ 49,604,951^(a)	\$ 52,041,422

(a) Restated balance in accordance with GASB Statement No. 65.

APPENDIX B

ECONOMIC AND DEMOGRAPHIC INFORMATION

Location and Size

The City of Bellaire, Texas (the "City"), incorporated in 1918, is a political subdivision located in Harris County, Texas (the "County") operating as a home-rule city under the laws of the State of Texas and a charter approved by the voters. The City operates under the Council/Manager form of government where the mayor is elected to a two-year term and the six council members are elected for staggered four-year terms. The City Council formulates operating policy for the City while the City Manager is the chief administrative officer. It is the duty of the City Manager to implement the policies and directives of the City Council.

The City is approximately 3.6 square miles in area and is located in the southwest quadrant of the County and is approximately seven miles southwest of the City of Houston's central business district. The City is encircled by the cities of Houston, West University Place and Southside Place. The City of Bellaire is a mature community that is almost fully developed with a network of businesses to support its citizens. Residential and commercial redevelopment is ongoing. Within the City limits there are a number of private and public schools.

(Source: City of Bellaire).

Major Employers

The following are the major employers located within the City.

Principal Employers Fiscal Year 2017

<u>Employer</u>	<u>Total Employees</u>
Worley Parsons Ltd.	500-999
Bellaire High School	100-4999
Brighton Gardens of Bellaire	100-4999
Chevron Oronite Co. LLC	100-4999
Chevron Pipeline Co.	100-4999
First Street Hospital	100-4999
First Surgical Partners	100-4999
PFM, LLC	100-4999
Pin Oak Middle School	100-4999
Randall's	100-4999

Population

The City is part of the County, the most populous of the 254 counties in the State of Texas. According to the 2010 Census of Population, the City of Houston is the nation's fourth most populous city. The City is completely contained within the City of Houston and the County. The City is a component of the six county Houston Standard Metropolitan Statistical Area (the "Houston SMSA").

<u>Population</u>	<u>1980 Census</u>	<u>1990 Census</u>	<u>2000 Census</u>	<u>2010 Census</u>
Harris County, Texas	2,409,457	2,818,199	3,400,578	4,092,459
City of Bellaire, Texas	14,950	13,942	15,642	16,855

Economy

The City's economy is an integral part of the Houston SMSA economy. The City's employment and economic activity are also heavily influenced by the general economic conditions of the Houston SMSA and by the Texas Medical Center, which is within four miles of Bellaire. The City's location provides easy access to the Houston central business district via U.S. Highway 59 (seven miles), the Texas Medical Center (four miles) and to the Galleria area along Loop 610 (three miles).

According to the Chamber of Commerce, the County and the City of Houston are headquarters for some of the nation's largest corporations. The City of Houston is a primary location for 45 of the world's 100 largest non-U.S. based companies.

Education

The City is within the boundaries of the Houston Independent School District, which operates Bellaire High School, one middle school and three elementary schools all located within the city limits of the City. Additionally, there are four private schools in the City. Condit Elementary School was torn down and a new building was erected in the summer of 2016. A new building is planned for the Bellaire High School, the timing of which has been subject to developer delays.

There are several colleges within the Houston area including Rice University, the University of Houston, the University of St. Thomas, Houston Baptist University and Texas Southern University. Additionally, the City is within the boundaries of the Houston Community College District, which operates several junior college campuses in the area.

HEB will update and enlarge its Bellaire location more than doubling the size of the current store as well as expanding the adjacent parking with a two story parking structure.

Construction of residential homes in Alder Circle, a new subdivision is currently under construction and will add approximately \$6.5 million to the tax rolls.

(Source: City of Bellaire).

Historical Construction Permits Within the City

Calendar Year	New Residential		Residential Remodeling		New Commercial		Commercial Remodeling		Total	
	Number	Amount	Number	Amount	Number	Amount	Number	Amount	Number	Amount
2014	70	71,676,698	223	6,653,752	1	14,458,460	24	14,637,844	318	107,426,754
2015	95	50,686,940	370	7,259,025	2	22,115,719	74	10,471,883	541	90,533,567
2016	51	33,524,417	386	8,532,317	1	2,600,000	65	27,848,262	503	72,504,996
2017	85	52,875,027	570	10,990,792	4	32,000,000	69	14,357,913	728	110,223,732
2018 ^(a)	62	34,857,517	389	8,994,589	1	9,200,000	48	6,597,334	500	59,649,440

(a) As of May 31, 2018.

Source: City of Bellaire, Texas.

APPENDIX C

SELECTED DATA FROM COMPREHENSIVE
ANNUAL FINANCIAL REPORT,
CITY OF BELLAIRE, TEXAS,
FISCAL YEAR ENDED SEPTEMBER 30, 2016

APPENDIX D
FORM OF OPINION OF BOND COUNSEL

Attachment: POS Bellaire - GO Bonds 2018 (2534 : Approval to proceed with August 2018 General Obligation Bonds, Series 2018 Sale)

_____, 2018

Ladies and Gentlemen:

WE HAVE ACTED as Bond Counsel for the City of Bellaire, Texas (the "City"), in connection with the issuance of the following described bonds (the "Bonds"):

"City of Bellaire, Texas General Obligation Bonds, Series 2018A, dated September 1, 2018, in the aggregate principal amount of \$_____.

The Bonds mature, bear interest, and may be transferred and exchanged as set out in the Bonds and in the ordinance of the City Council of the City authorizing the Bonds, dated August 7, 2018 (the "Bond Ordinance"). The Bonds are fully registered and are issued in multiples of \$5,000. The Bonds with a Stated Maturity on or after February 15, 2028 may be redeemed at the option of the City, in whole or in part, in integral multiples of \$5,000 principal or any other authorized denomination any time after February 15, 2027.

WE HAVE EXAMINED the Constitution and laws of the State of Texas, the Charter of the City, a transcript of original and certified proceedings of the City of Council of the City, including, without limitation, the Bond Ordinance and customary certificates of officers, agents and representatives of the City and other certificates related to the authorization and issuance of the Bonds and the expected use and investment of proceeds of the Bonds and certain other funds of the City and to certain other facts within the knowledge and control of the City. In such examination, we have assumed the authenticity of all documents submitted to us as originals, the conformity to original copies of all documents submitted to us as certified copies, and the accuracy of the statements contained in such certificates. We have also examined a specimen bond of said series and find same to be in due form and properly executed.

WE ARE OF THE OPINION, based on the foregoing, that the proceedings authorizing the issuance of the Bonds show lawful authority for such issuance under the Constitution and laws of the State of Texas.

WE ARE OF THE OPINION that the Bonds constitute legal, valid and binding obligations of the City, except to the extent that the enforcement of the rights and remedies of any bondholder may be limited by laws relating to bankruptcy, reorganization or other similar laws of general application affecting the rights of creditors of political subdivisions such as the City, that the Bonds are payable from the levy of a direct annual ad valorem tax, within the limit prescribed by law, as provided in the Bond Ordinance.

WE ARE OF THE OPINION, based upon the foregoing that, pursuant to the Internal Revenue Code of 1986, as amended to the date hereof (the "Code"), and existing regulations, published rulings, and court decisions thereunder, and assuming continuing compliance by the City after the date hereof with the provisions of the Bond Ordinance relating to sections 141 through 150 of the Code, interest on the Bonds is excludable from the gross income, as defined in section 61 of the Code, of the owners thereof for federal income tax purposes pursuant to section 103 of the Code, and the Bonds are not "private activity bonds" within the meaning of the Code.

WE EXPRESS NO OTHER OPINION with respect to any other federal, state, or local tax consequences under present law or any proposed legislation resulting from the receipt or accrual of interest on, or the acquisition or disposition of, the Bonds. Ownership of tax-exempt obligations such as the Bonds may result in collateral federal tax consequences to, among others, financial institutions, life insurance companies, property and casualty insurance companies, "S" corporations with "subchapter C" earnings and profits, certain foreign corporations doing business in the United States, individual recipients of Social Security or Railroad Retirement benefits, taxpayers who may be deemed to have incurred or continued indebtedness to purchase or carry, or who have paid or incurred certain expenses allocable to, tax-exempt obligations, taxpayers owning an interest in a FASIT that holds tax-exempt obligations and individuals otherwise qualified for the earned income tax credit. For the foregoing reasons, prospective purchasers should consult their tax advisors as to the consequences of investing in the Bonds.

The Bond Ordinance provides that the City reserves the right to issue additional bonds, including additional parity bonds, and, when issued and sold, said additional parity bonds will be in all respects on a parity with the Bonds.

The Bonds are obligations solely of the City and are not obligations of the State of Texas, Harris County or

any other entity.

WE ASSUME NO DUTY TO update or supplement our opinions to reflect any facts or circumstances that may come to our attention after the issuance of the Bonds or to reflect any changes in any law that may become effective after the issuance of the Bonds. The opinions expressed herein should not be construed as a guarantee or result and are not binding on the Internal Revenue Service; rather, such opinions represent our legal judgment based upon our review of the transcript of proceedings relating to the issuance of the Bonds, certain other materials, and existing law that we, in our sole discretion, deemed relevant to such opinions and in reliance upon the representations and covenants referenced above.

Very truly yours,

USCA MUNICIPAL ADVISORS, LLC

Financial Advisor to the City

CITY OF BELLAIRE, TEXAS
GENERAL OBLIGATION BONDS, SERIES 2018
S&P “AAA”
COUNCIL MEETS 1ST & 3RD MONDAY OF THE MONTH (7:00PM)

Draft
6/6/18
Revised

Tentative Timetable of Events

JUNE						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

Complete By	Day	Event	Parties
June 7	Thursday	Send first draft of the bond documents for the City of Bellaire, Texas General Obligation Bonds, Series 2018 (the “Bonds”) to the working group for comments.	FA
June 21	Thursday	Comments due on the first draft of the Bond documents.	All
June 28	Thursday	Send draft bond documents to S&P Global (“S&P”) for review. Request rating call.	FA
July 11	Wednesday	Send revised Preliminary Official Statement (“POS”) to the City.	FA
July 16	Monday	City Council meeting to consider financial plan for the General Obligation Bonds, Series 2018 (the “Bonds”).	C,FA,BC
Week of July 16		Rating conference call with City officials, Financial Advisor and S&P Analysts, _____, _____, 2018.	
July 20	Friday	Send second draft of the Bond documents to the working group for comments.	FA
July 25	Wednesday	Send notice of the bond sale to the MAC to be published in the Texas Bond Reporter.	FA
July		City to publish notice of the bond sale in the local paper no later than July 26.	C, BC
July 27	Friday	Receive S&P verbal rating.	FA

Attachment: Timetable Revised - Bellaire Bonds 2018 (2534 : Approval to proceed with August 2018 General Obligation Bonds, Series 2018

July 27	Friday	Comments due on second draft and final draft of bond documents.	All
July 31	Tuesday	Send final POS and Notice of Sale (ñNOSö) to ImageMaster and request electronic copies of the documents. Send to Bloomberg and the Municipal Advisory Council (the ñMACö).	FA
August 1	Wednesday	Request CUSIPs for the Bonds.	FA
August 6	Monday	Competitive bond sale (Bids received until 11:00am).	FA, C,BC
August 6	Monday	City Council awards the Bonds and approves the Bond Ordinance.	C, BC, FA
August 7	Tuesday	Distribute draft of Final Official Statement (ñOSö).	FA
August 10	Friday	Comments due on draft OS.	ALL
August 13	Monday	Print and mail Final OS.	FA
September 6	Thursday	Deliver Bonds.	C, BC

Legend

City of Bellaire
Johnson Petrov LLP
US Capital Advisors

Issuer (C)
Bond Counsel (BC)
Financial Advisor (FA)

\$53.98M November 2016 Bond Election

Referendums

- \$5.6M Muni Facilities
- \$20M Street & Drainage
- \$11M Water Lines
- \$4M Sidewalks
- \$12.8M Performance Contract
- \$0.58M Waste Water Lines

Bond Sale -Jan 2017- \$33.46M

- \$12.56 M 2013 Old Bonds
- \$5.6M Additional Funding for Facilities
- \$1M Design Street & Drainage
- \$0.5M Design Water Lines
- \$1M Sidewalks
- \$12.8M Performance Contract

Bond Sale -Aug 2017 - \$11.58M

- \$6M Streets & Drainage
- \$3M Water Lines
- \$2M Sidewalks
- \$0.58M Waste Water Lines

Bond Sale -Aug 2018 - \$11.5M

- \$7M Streets & Drainage
- \$3.5M Water Lines
- \$1M Sidewalks
- \$0.0M Waste Water Lines

Bond Sale - Aug 2019 - \$10.0M

- \$6M Streets & Drainage
- \$4M Water Lines
- \$0M Sidewalks
- \$0.0M Waste Water Lines

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 07/16/18 07:00 PM

Department: City Clerk

Category: Ordinance

Department Head: Tracy L. Dutton

DOC ID: 2601

SCHEDULED**ACTION ITEM (ID # 2601)****Item Title:**

Consideration of and possible action to direct the City Manager to evaluate methods of deterring drivers from driving at unreasonable speeds and creating a wake on flooded streets, including the potential benefits and enforceability of a new "No Wake" ordinance, and to develop a recommendation - Submitted by Andrew S. Friedberg, Mayor.

Background/Summary:

Bellaire residents have long expressed frustration and concern about inconsiderate drivers creating a wake on flooded streets during heavy rainfall events, potentially increasing the risk of and/or exacerbating damage to real or personal property.

The City Attorney's initial research identifies other cities in our area that have adopted "No Wake" ordinances, such as this one from Friendswood:

Sec. 82-110. - No wake on flooded street.

- (a) It shall be unlawful for any person to operate a motor vehicle or a boat on a flooded street, highway, alley, or parking lot, whether publicly or privately owned, in such manner as to increase the level of flood waters to a level which causes, or could be reasonably expected to cause, damage to other vehicles, adjacent real property, or improvements located on adjacent real property.
- (b) It shall be an affirmative defense to a violation under subsection (a) above that the operator of the motor vehicle or boat was operating same during a bona fide public emergency necessitating the use of speed otherwise in violation hereof.

While Bellaire does not have such an ordinance on the books, the Police Chief notes that State Law does provide a citable offense that our officers might use in these situations:

Sec. 545.351. Maximum Speed Requirement.

- (a) An operator may not drive at a speed greater than is reasonable and prudent under the circumstances then existing.
- (b) An operator:
 - (1) may not drive a vehicle at a speed greater than is reasonable and prudent under the conditions and having regard for actual and potential hazards then existing; and
 - (2) shall control the speed of the vehicle as necessary to avoid colliding with another person or vehicle that is on or entering the highway in compliance with law and the

duty of each person to use due care.

- (c) An operator shall, consistent with Subsections (a) and (b), drive at an appropriate **reduced speed if:**
- (1) the operator is approaching and crossing an intersection or railroad grade crossing;
 - (2) the operator is approaching and going around a curve;
 - (3) the operator is approaching a hill crest;
 - (4) the operator is traveling on a narrow or winding roadway; and
 - (5) a special hazard exists** with regard to traffic, including pedestrians, or **weather or highway conditions.**

Tex. Transp. Code § 545.351 (emphasis added).

There may be other methods that have been successfully implemented by cities that Bellaire ought to consider. The intent of this item is to start a discussion and evaluation of options, leading to the development of a recommendation for Council's future consideration.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

City Attorney Review:

N/A

Recommendation:

Mayor Friedberg recommends discussion and favorable action to provide direction to the City Manager as described above.