

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

AUGUST 20, 2018

Council Chamber

Regular Session

6:00 PM

FIRST FLOOR OF CITY HALL
7008 S. RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Gus E. Pappas

Council Member

Neil Verma

Council Member

Trisha S. Pollard

Council Member

Pat B. McLaughlan

Council Member

Michael Fife

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

REGULAR SESSION**I. BUDGET WORKSHOP #2 - 6:00 P.M.**

- A. Call to Order - Andrew S. Friedberg, Mayor.**
- B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**
- C. Budget Discussion:**

Discussion and presentation regarding the FY 2019 proposed budget for the City of Bellaire, Texas, with a focus on the cost of employee benefits - Requested by Paul A. Hofmann, City Manager.

- D. Adjourn.**

[NOTE: THE CITY COUNCIL WILL ADJOURN THE BUDGET WORKSHOP #2 AND CONTINUE TO THE REGULAR MEETING AT 7:00 P.M.]

II. REGULAR MEETING - 7:00 P.M.

- A. Call to Order - Andrew S. Friedberg, Mayor.**
- B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**
- C. Inspirational Reading and/or Invocation - Pat B. McLaughlan, Council Member.**
- D. Pledges to The Flags - Pat B. McLaughlan, Council Member.**

- 1. U.S. Pledge of Allegiance:**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

- 2. Pledge to the Texas Flag:**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

- E. Recognition of Proclamations:**

- 1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, celebrating and congratulating the 2018 Bellaire Little League 10U Tournament Team and each of its members on winning the State Championship.
- 2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the week of September 2-8, 2018, as National Payroll Week in the City of Bellaire, Texas.

- F. Personal/Audience Comments.**

To address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience

comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The *Texas Open Meetings Act*, *Texas Government Code*, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

G. Reports and Presentations:

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.
2. Presentation of the FY 2018 Third Quarter Report for the City of Bellaire, Texas - Submitted by Terrence Beaman, Chief Financial Officer.

H. New Business:

1. Adoption of Ordinances:

- a. Consideration of and possible action on the adoption of an ordinance amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018, consisting of the following appropriations: \$10,000 General Fund, \$378,750 Special Revenue Fund, \$29,397 Vehicle Equipment and Replacement Fund, and \$922,853 Capital Improvement Fund - Submitted by Terrence Beaman, Chief Financial Officer.
- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the use and consumption of beer and wine on the Great Lawn in Evelyn's Park during a concert to be held in Evelyn's Park, 4400 Bellaire Boulevard, Bellaire, Texas 77401, on Saturday, October 13, 2018, from 12:00 noon to 10:00 p.m. - Submitted by Karl Miller, Director of Parks, Recreation and Facilities.
- c. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Motorola Solutions for the purchase of Dispatch System Equipment and Relocation Services for the Municipal Facilities Project in an amount not to exceed \$69,860.75 - Submitted by Michelle Jordan, Project Manager.

- d. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, all necessary documentation associated with the purchase of networking equipment from CDW-G LLC for the Municipal Facilities Project in an amount not to exceed \$141,846.50 - Submitted by Patrice Baltuskonis, Director of Information Technology.

2. Item for Individual Consideration:

Council discussion on sidewalk program implementation and possible action to provide direction to the city manager as appropriate - Submitted by Paul A. Hofmann, City Manager.

I. Community Interest Items from the Mayor and City Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See Texas Government Code, Chapter 551, Open Meetings Act, Section 551.0415.

J. Adjourn.

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: Finance Administration
Category: Budget
Department Head: Paul A. Hofmann
DOC ID: 2592

SCHEDULED**INFORMATION ITEM (ID # 2592)**

Item Title:

Discussion and presentation regarding the FY 2019 proposed budget for the City of Bellaire, Texas, with a focus on the cost of employee benefits - Requested by Paul A. Hofmann, City Manager.

Background/Summary:

Responses to the questions proposed by members of Council will be provided.

Previous Council Action Summary:

City Council received the FY 2019 Proposed Budget presentation and a copy the FY 2019 Proposed Budget on July 16, 2018. On July 16, 2018 City Council called a public hearing for the FY 2019 Proposed Budget to take place on August 13, 2018.

Fiscal Impact:

N/A

Recommendation:

Ask questions and provide feedback.

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: City Clerk
Category: Proclamation
Department Head: Tracy L. Dutton
DOC ID: 2648

SCHEDULED**PROCLAMATION (ID # 2648)**

Item Title:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, celebrating and congratulating the 2018 Bellaire Little League 10U Tournament Team and each of its members on winning the State Championship.

Background/Summary:

Mayor Andrew S. Friedberg will present a proclamation he has issued celebrating and congratulating the 2018 Bellaire Little League 10U Tournament Team on winning the State Championship. Individual proclamations will be presented to each member of the team, as well as the team manager and coaches.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- Bellaire Little League 10U State Champions - 2018(PDF)



Proclamation

Whereas, Bellaire Little League develops positive character through baseball, preparing our youth for the future by instilling the values of integrity, honesty, respect, teamwork, sportsmanship, loyalty, courage and respect for authority; and

Whereas, the City of Bellaire, Texas, is proud to support all of the players, parents, coaches and league officials who make the organization such a success, and recognizes and appreciates their special and meaningful contributions to our community; and

Whereas, the Bellaire Little League tournament teams honor and represent their league and city, and their athletic and personal achievements in competition reflect positively on them and the entire Bellaire community; and

Whereas, the City of Bellaire, Texas, celebrates the 2018 Bellaire Little League 10U State Championship Team and each of its members: Patrick Albright, Andrew Baca, Jordan Beinart, Nick Gillette, Preston Gorski, Nathan Kalmin, Luke Loving, Liam Miller, Marco Quintanilla, Ryan Richter, Zachary Selzer, Devin Singh, Hayden Summers and Hudson Zach; Manager Ryan Loving; and Coaches Jeff Gorski and George Summers;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, with great pride do hereby congratulate

Patrick Albright

Bellaire Little League 10U

2018 State Champions

and offer our community's best wishes for continued success on and off the field.

In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 20th day of August, 2018.



Andrew S. Friedberg
Mayor
City of Bellaire, Texas

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: City Clerk
Category: Proclamation
Department Head: Tracy L. Dutton
DOC ID: 2615

SCHEDULED**PROCLAMATION (ID # 2615)**

Item Title:

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the week of September 2-8, 2018, as National Payroll Week in the City of Bellaire, Texas.

Background/Summary:

Mayor Andrew S. Friedberg will present a proclamation he issued on July 20, 2018, proclaiming the week of September 2-8, 2018, as National Payroll Week in the City of Bellaire in recognition and appreciation of payroll professionals and their accomplishments.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

ATTACHMENTS:

- National Payroll Week - 2018 (PDF)



Proclamation

Whereas, payroll professionals across the United States are vital to our economy and support important governmental functions, including the income tax and unemployment insurance systems and child support enforcement, and are responsible for tax withholding, reporting and depositing, and ensuring compliance with wage and tax laws; and

Whereas, the Houston Chapter of the American Payroll Association works throughout the year serving area communities; among its contributions in 2017 were monetary donations and service projects benefiting Special Pals, The Beacon, Star of Hope, Assist the Officer, the 100 Club and the Lance McCullers Foundation for Homeless Pets, just to name a few; and after experiencing the devastation from Hurricane Harvey, payroll professionals across the state and country donated money, gift cards, personal and household items to support their neighbors in need; and

Whereas, the American Payroll Association celebrates the week in which Labor Day falls each year as National Payroll Week, in recognition of the important contributions of payroll professionals in furtherance of the American Dream;

Now, Therefore, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, in recognition and appreciation of payroll professionals and their accomplishments in our communities, do hereby proclaim the week of **September 2-8, 2018** as

National Payroll Week

in the City of Bellaire, Texas, with the theme *"America Works Because We're Working for America."*



In Witness Whereof, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 20th day of July, 2018.

Andrew S. Friedberg
Mayor
City of Bellaire, Texas

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: City Manager's Office
Category: Presentation
Department Head: Paul A. Hofmann
DOC ID: 2553

SCHEDULED**ACTION ITEM (ID # 2553)**

Item Title:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

N/A

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: Finance Administration
Category: Presentation
Department Head: Terrence Beaman
DOC ID: 2506

SCHEDULED**ACTION ITEM (ID # 2506)**

Item Title:

Presentation of the FY 2018 Third Quarter Report for the City of Bellaire, Texas - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

The FY 2018 third quarter report reflects the three months ending June 30, 2018 or the year to date actuals.

This report also contains the supplemental monthly financial report information for June 2018.

A summary of Capital Improvement and Management Projects will also be given during this presentation.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

Recommendation:

Provide feedback and accept the report.

ATTACHMENTS:

- FY 2018 3rd Quarter Report(PDF)

City of Bellaire

FY 2018 Third Quarter Report

April 2018 – June 2018

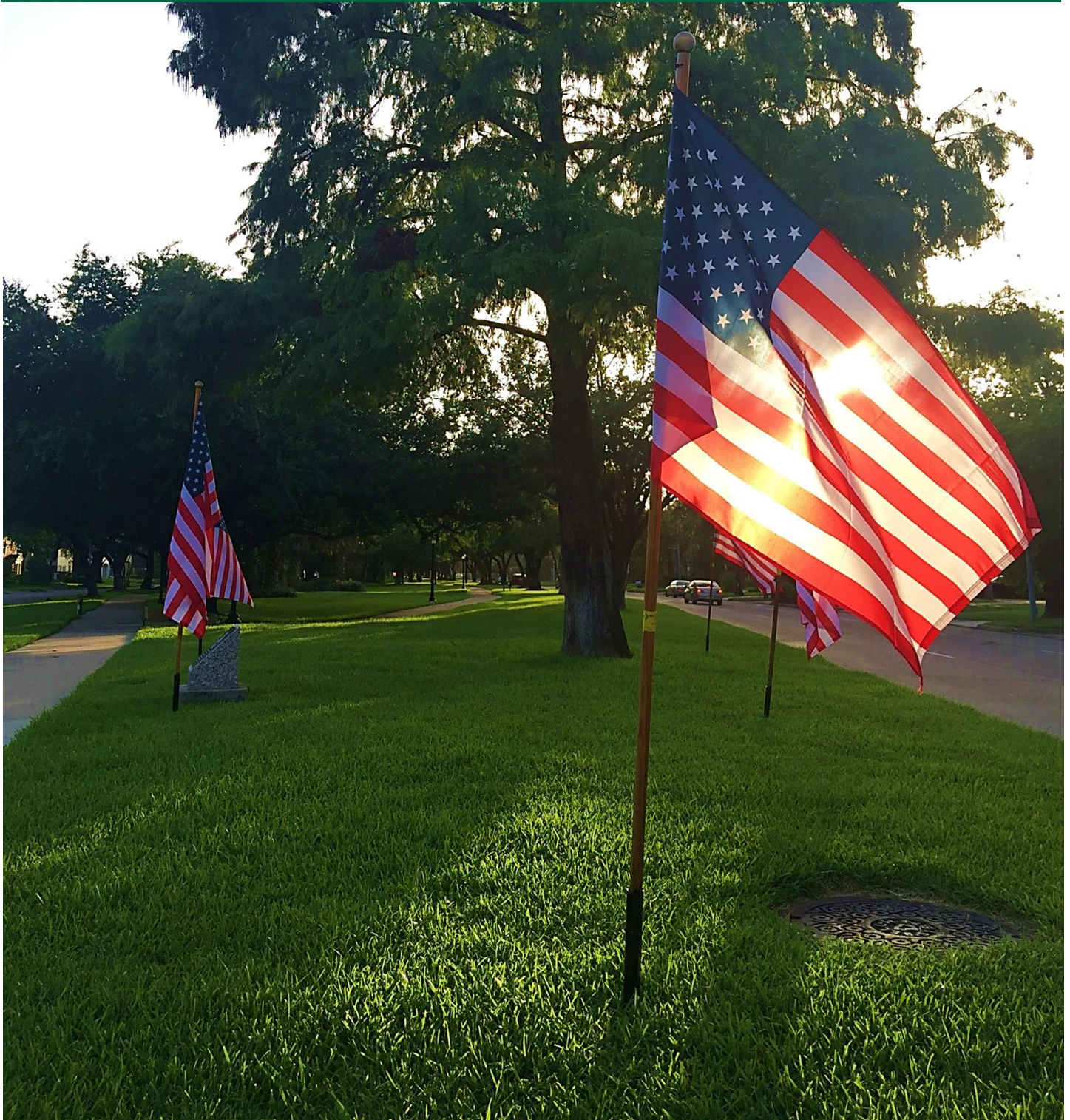


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Personnel Analysis

During the third quarter ended June 30, 2018, we had:

- eight (8) new hires
- one (1) transition from part-time to full-time
- two (2) promotions
- one (1) additional internal transition
- nine (9) separations, including two (2) retirements

At the time this report was finalized, the Fire Chief retired effective July 6, 2018, the Assistant City Manager retired July 13, 2018, the Director of Human Resources retired July 20, 2018, the Senior Human Resources Generalist separated effective July 18, 2018, the Senior Management Analyst separated effective July 3, 2018, a Fire Shift Commander was promoted to Fire Chief effective July 7, 2018, a Fire Lieutenant was promoted to Fire Shift Commander effective July 15, 2018, a Communications Officer transitioned from full-time to part-time, and a Receptionist was hired and began working effective July 9, 2018.

Development Services - Recruiting is in process for an Assistant Director of Development Services.

Library - Recruiting is in process for a part-time Library Assistant.

Public Works - Recruiting is in process for an Assistant Director of Public Works, Solid Waste Superintendent, as well as Laborer and Equipment Operator vacancies in multiple divisions.

Police - Recruiting for the Assistant Police Chief position is well underway. There were a total of 56 candidates, of which 43 were deemed minimally qualified; of the 43, 12 remain under consideration for the next phase in the recruiting process. This will be a comprehensive process over the next few months to continue to narrow the candidate pool and determine the finalists. The anticipated start date of the candidate selected to become the next Assistant Police Chief is January 2, 2019.

Fire - A well-planned, well-attended and well-deserved retirement celebration for Chief Darryl Anderson was hosted on July 6, 2018. The City Manager's Office went through a comprehensive recruiting process for the succeeding Fire Chief resulting in the internal promotion of Fire Shift Commander Deacon Tittel to the position. Due to the internal promotion of the Fire Chief, other subsequent positions were posted—Fire Shift Commander (internal promotional), Fire Lieutenant (internal promotional), and Firefighter Paramedic (external hire). Fire Lieutenant Davis Farquhar has been selected as the next Fire Shift Commander, effective July 15, 2018. It is anticipated that the next Fire Lieutenant and Firefighter Paramedic will be selected by September 30, 2018.

Parks, Recreation, and Facilities - Recruiting is in process for a Recreation Supervisor I.

City Manager's Office - A well-planned, well-attended and well-deserved retirement celebration for Receptionist Tillie Wiedemann was hosted on June 29, 2018. Nearly 400 applications were received during the recruiting process for her successor. Megan Hill was the selected candidate and began in her new role on July 9, 2018. Several departures will take place during the month of July - Assistant City Manager Diane White, July 13, 2018; Senior Human Resources Generalist Shadae Martin, July 18, 2018; and Director of Human Resources Yolanda Howze, July 20, 2018.

2nd Qtr New Hires/Promotions/Transitions	2nd Qtr Separations/Transitions/Retirements
1 Police Officer (internal transition from Solid Waste)	1 Communications Officer
1 Permit Technician II	1 Receptionist (retirement)
1 Recreation Supervisor II	1 Equipment Operator (Solid Waste) (retirement)
1 Aquatics Supervisor	1 Equipment Operator (Waste Water Collection)
3 Laborers (Solid Waste)	1 Laborer (Solid Waste)
1 Assistant Library Director	1 Laborer (Waste Water Collection)
1 Senior Management Analyst	1 Laborer (Streets & Traffic)
1 Administrative Assistant (Parks - promoted from PT Secretary)	1 Recreation Supervisor
1 PT Secretary (Parks– promoted from (Seniors) PT Recreation Aide)	1 Aquatics Supervisor
	1 Solid Waste Superintendent (transitioned to Police Officer)
	1 PT Secretary (Parks -promoted to Administrative Assistant)
	1 PT (Seniors) Recreation Aide (Parks– promoted to PT Secretary)

Department Vacancies					
Department	Adopted Budgeted Positions	Vacancies 12/31/17	Vacancies 03/31/18	Vacancies 06/30/18	Vacancies 09/30/18
General Fund					
City Manager's Office	11 (a)	0	0	1	
Finance	10	0	1	0	
Development Services	8	2	2	1	
Fire	24	0	0	0	
Police	59.5	3	2	2 (b)	
Parks, Recreation, and Facilities	24.5	0	1	1.5	
Library	7.5	1	1.5	0.5	
Public Works	8	1	1	2	
Enterprise Fund					
Water Services	8	0	1	1	
Wastewater Services	10	3	3	5	
Solid Waste Services	13	2	3	3	
Total Both Funds	183.5	12	15.5	17	

(a) Project Manager position moved to Parks, Recreation, and Facilities

(b) 1 Assistant Police Chief; 1 Communications Officer

Estimated Financial Impact of Hurricane Harvey

The table below reflects the estimated expenditures, capital losses, and reimbursements associated with Hurricane Harvey. These expenditures, capital losses, and reimbursements are estimates; final results will differ. The reimbursements reflected in the table below assume the City will be eligible for reimbursement at standard FEMA reimbursement rates in effect for this disaster, less a risk reserve for items FEMA may disqualify. Certain ancillary amounts are excluded from this analysis. For example, with respect to payroll and payroll-related expenditures, only overtime, Medicare, and TMRS contributions related to overtime are included, and lost revenues due to waived permit fees on flood-related permits are excluded. The estimated expenditures and reimbursements are reflected in the projections included in this quarterly report.

Hurricane Harvey Expenditures, Capital Losses, Reimbursements, and Impact on Fund Balance June 30, 2018				
	General Fund	Enterprise Fund	Vehicle and Equipment Replacement Fund	Total
Expenditures and Capital Losses				
Expenditures paid in FY 2017	\$419,097	\$148,366	\$-	\$567,463
Capital losses incurred in FY 2017 (a)	-	-	500,000	500,000
Total expenditures paid and capital losses incurred in FY 2017	419,097	148,336	500,000	1,067,463
Expenditures paid in FY 2018	1,463,025	198,018	-	1,661,043
Projected additional expenditures (b)	750,000	175,000	-	925,000
Total estimated expenditures and capital losses	2,632,122	521,384	500,000	3,653,506
Reimbursements				
TML and FEMA reimbursements recorded as revenue in FY 2017 (c) (d)	211,466	102,310	290,723	604,499
TML and FEMA reimbursements recorded as revenue in FY 2018 (e)	87,789	225,671	11,275	324,735
Projected additional TML and FEMA reimbursements anticipated to be recorded as revenue (f)	1,993,568	98,864	10,000	2,102,431
Total estimated TML and FEMA reimbursements	2,292,822	426,845	311,998	3,031,665
Fund Balance				
Estimated Impact on Fund Balance	(\$339,300)	(\$94,539)	(\$188,002)	(\$621,841)

(notes on following page)

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

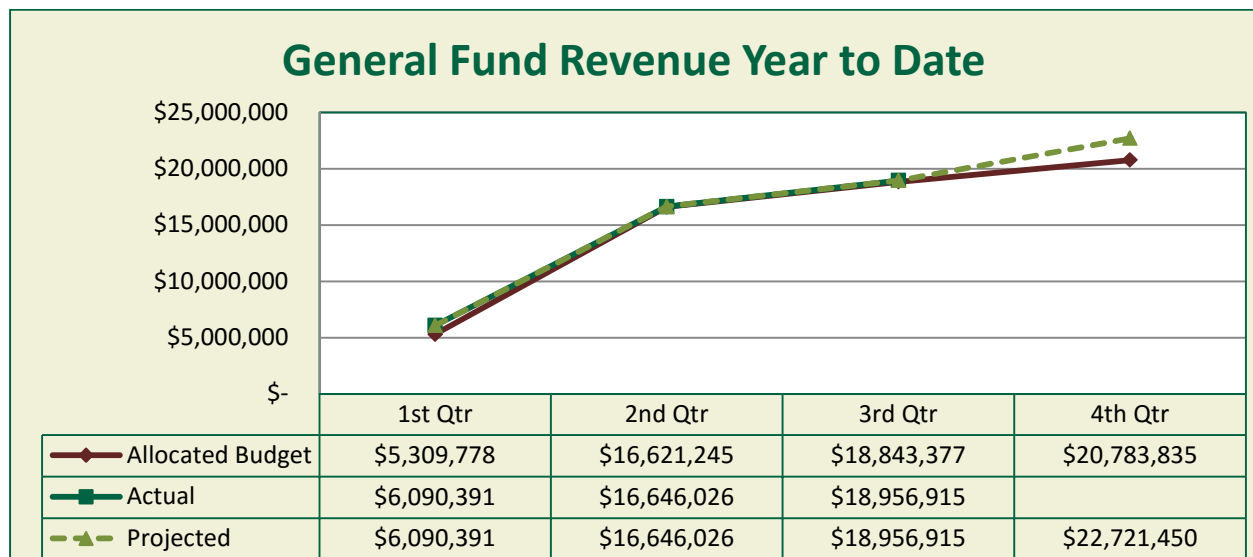
- (a) Capital losses relate to flooded vehicles and are shown at replacement cost. To date, Council has approved \$162,557 to replace flooded vehicles. (December 18, 2017 City Council meeting)
- (b) The projected additional expected expenditures in the General Fund relate primarily to debris removal.
- (c) Includes \$13,865 in the General Fund and \$287,723 in the Vehicle and Equipment Replacement Fund of TML proceeds that relate to losses on flooded vehicles. Insurance proceeds to repair flooded vehicles are recorded in General Fund. Insurance proceeds related to totaled vehicles are recorded in the Vehicle and Equipment Replacement Fund. Recorded as revenue in September 2017.
- (d) Includes \$197,601 in the General Fund and \$102,310 in the Enterprise Fund of FEMA “advance funding” proceeds related to emergency protective measures – equals 45% of the allowable emergency protective measures expenditures incurred from August 22 – September 22, 2017. Recorded as revenue in September 2017.
- (e) General Fund TML reimbursements relate primarily to damage at Evergreen Pool and storage areas. Enterprise Fund TML reimbursements relate primarily to damage at wastewater treatment plant, public works office, and vehicle storage area. Vehicle and Equipment Replacement Fund TML proceeds relate primarily to flooded mobile equipment.
- (f) Projected additional FEMA reimbursements based on estimated reimbursable expenditures and capital losses applying standard FEMA reimbursement rates in effect for this disaster less a risk reserve for items FEMA may disqualify. The majority of the additional reimbursements expected in the General Fund relate to reimbursements of debris removal costs. The reimbursements expected in the Vehicle and Equipment Replacement Fund relate to our deductible on our TML automobile insurance policy.

General Fund

Amounts reported herein are unaudited fiscal year-to-date amounts through June 30, 2018.

General Fund FY 2018 3rd Quarter Revenue and Expenditure Report			
	Adopted Budget	Projected	YTD Actual
Beginning Balance	\$3,387,437	\$3,699,783	\$3,699,783
Revenue	20,783,835	22,721,450	18,956,915
Expenditures	20,359,848	22,317,499	15,867,407
Ending Balance	\$3,811,424	\$4,103,734	\$6,789,291

General Fund Revenues:



Projected revenues exceed allocated budget due to \$2,081,357 of projected Hurricane Harvey reimbursements. Excluding Hurricane Harvey reimbursements, full year revenues are projected to be \$143,742 below allocated budget, primarily due to lower than budgeted ambulance and courts revenues.

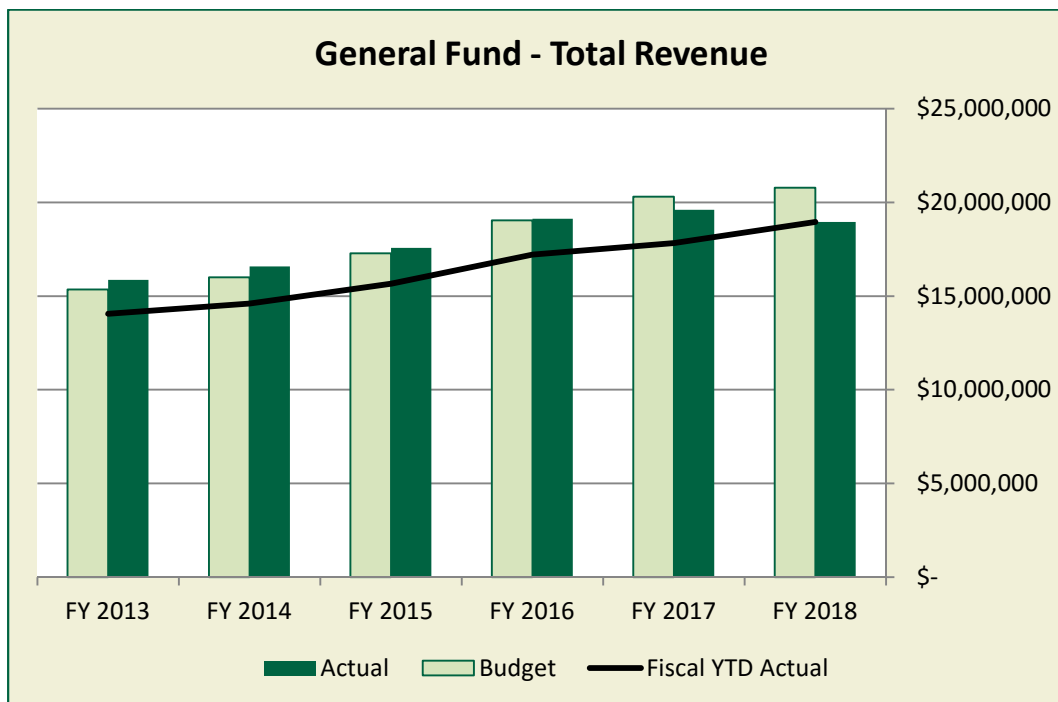
General Fund FY 2018 3rd Quarter Revenues			
FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
\$20,783,835	\$18,843,377	\$18,956,915	\$113,538

For the nine months ended June 30, 2018, the General Fund collected 91% of its total budgeted revenues and is over its allocated budget by \$113,538, or 1%.

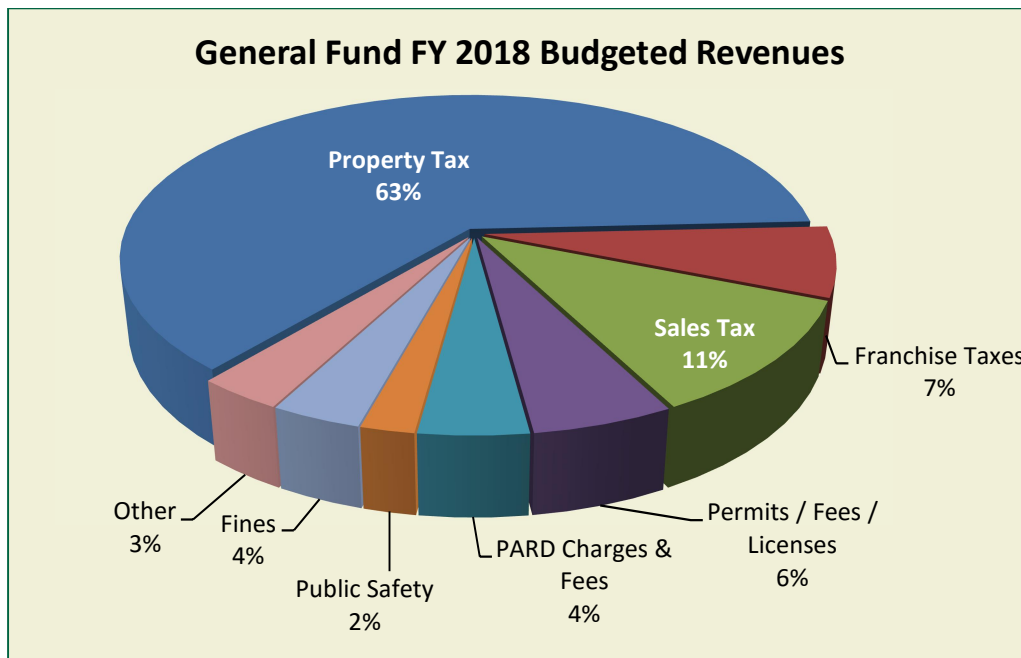
The following table shows each revenue category's variance from allocated budget.

General Fund FY 2018 3rd Quarter Revenue Categories				
Revenue Category	FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / Under Allocated Budget
Property Tax	\$13,118,646	\$13,051,194	\$13,038,270	\$(12,924)
Franchise Tax	1,424,734	1,086,244	1,055,915	(30,329)
Sales Tax	2,348,555	1,740,877	1,813,766	72,889
Permits/Fees/Licenses	1,143,400	870,485	932,459	61,974
PARD Charges & Fees	887,400	666,513	642,312	(24,201)
Public Safety	436,400	339,476	276,064	(63,413)
Fines	730,000	564,204	490,353	(73,851)
Other	694,700	524,383	707,777	183,394
Total	\$20,783,835	\$18,843,377	\$18,956,915	\$113,538

A discussion of individual revenue categories follows the discussion of total revenues.

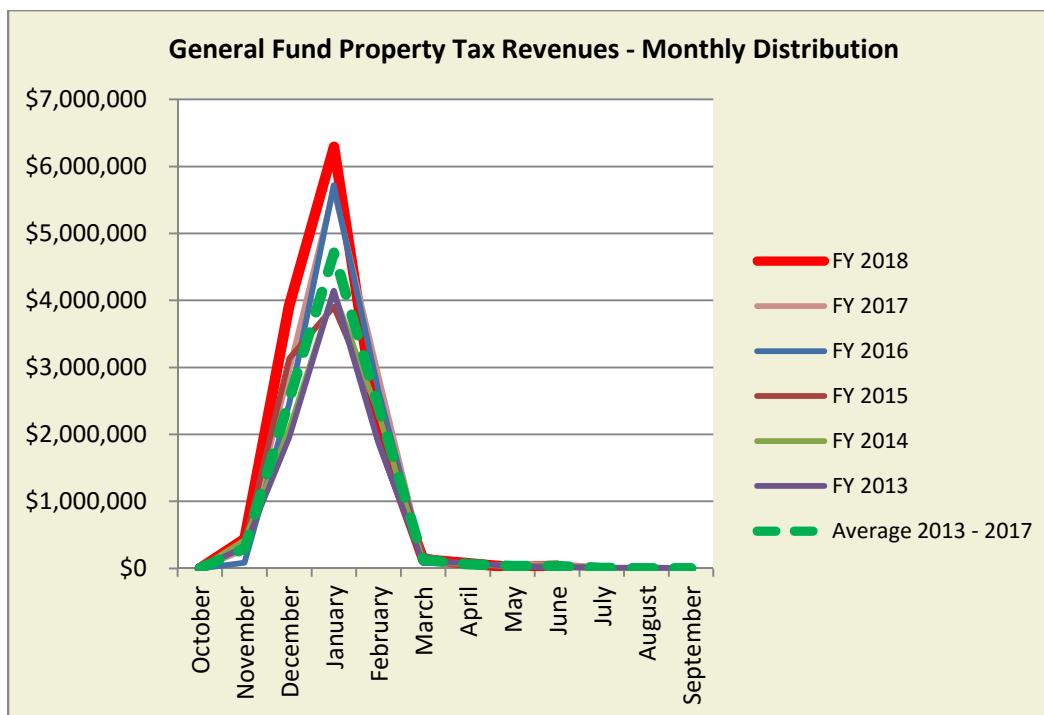


Property tax makes up the largest category of revenues in the General Fund at 63% of all FY 2018 budgeted revenues, followed by sales tax at 11% and franchise taxes at 7%.



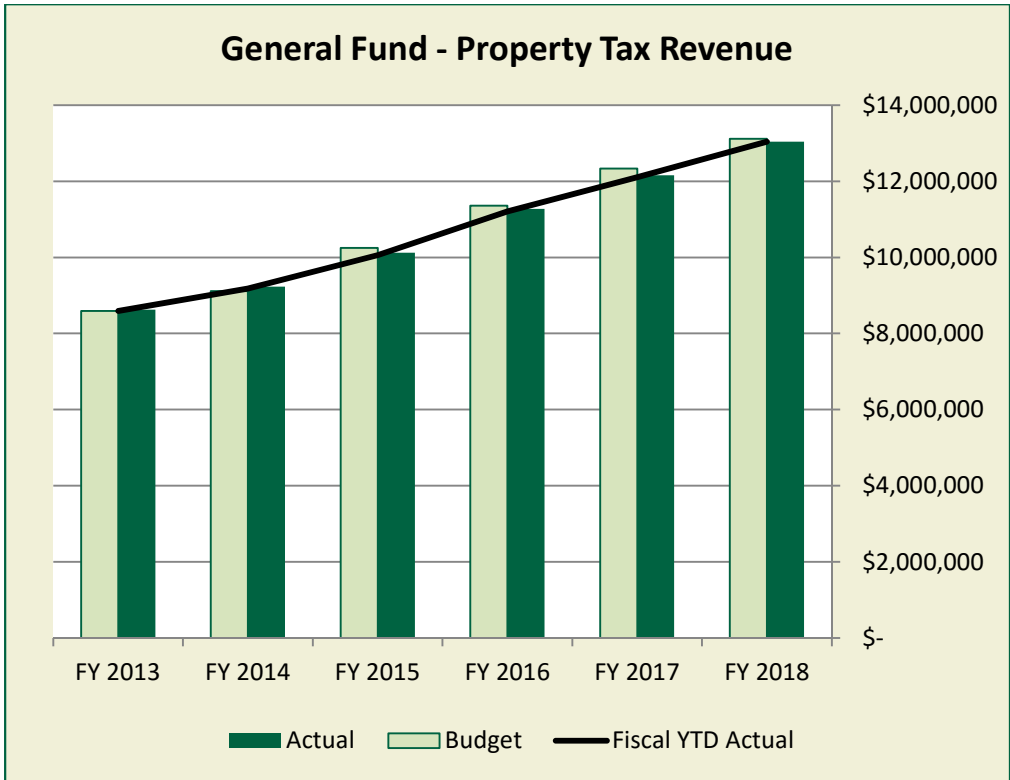
Property Tax

The timing of property tax collections is driven by the January 31 due date, after which penalties are incurred. As reflected in the following chart, Property taxes are weighted heavily toward the December to February time period due to the aforementioned due date.



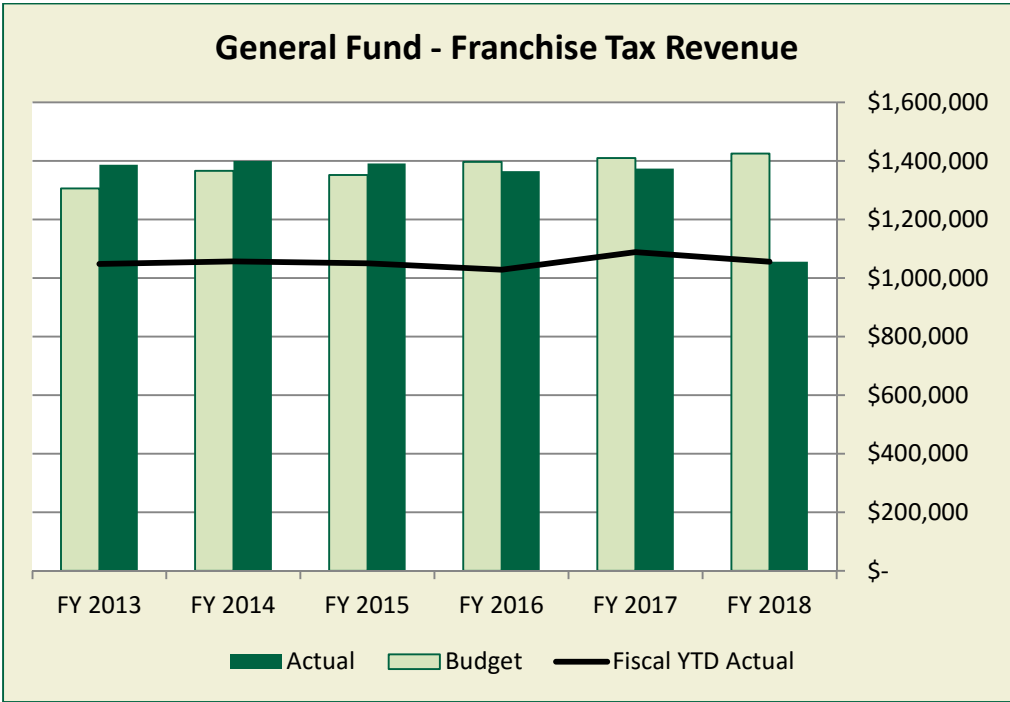
The City collected 99%, or \$13,038,270, of its budgeted property tax revenue during the nine months ended June 30, 2018, which is under the allocated budget by \$12,924, or 0%.

FY 2018 property taxes are budgeted for \$13.1 million, an increase of \$0.8 million over FY 2017's \$12.3 million. The budgeted increase in property taxes is driven by a general tax rate increase of \$0.0127 per \$100 of assessed value, or 5.0%, and a 1.9% increase in taxable values.



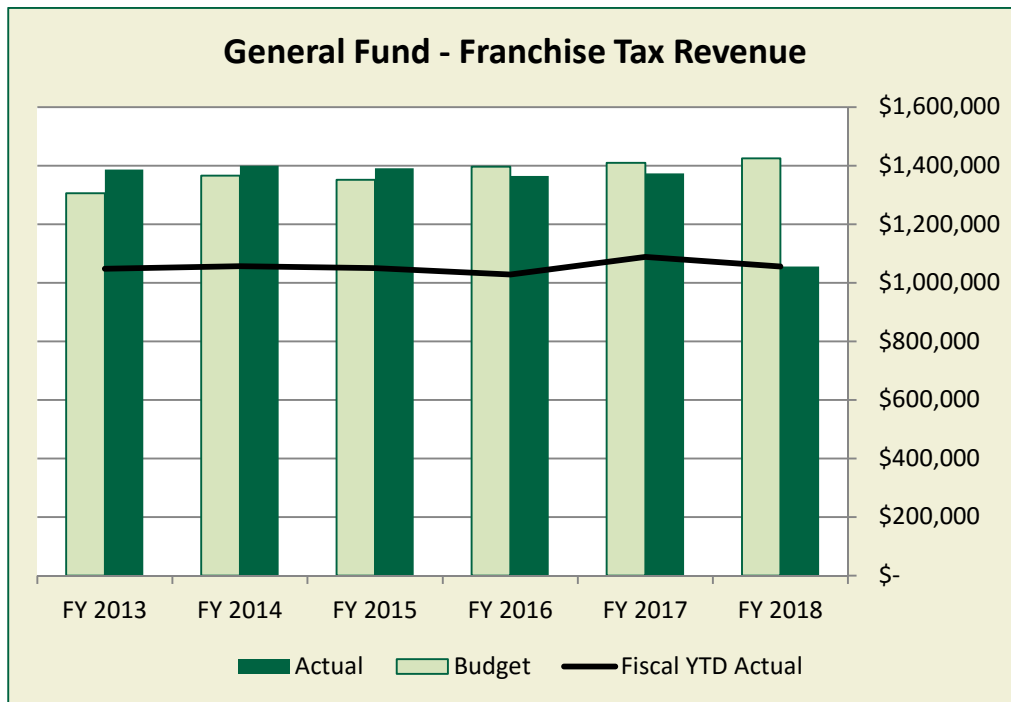
Franchise Taxes

Franchise taxes of \$1,055,915 for the nine months ended June 30, 2018 are under the allocated budget by \$30,329, or 3%. Electric franchise tax payments are generally received monthly. Gas, telephone, and cable franchise tax payments are generally received quarterly.



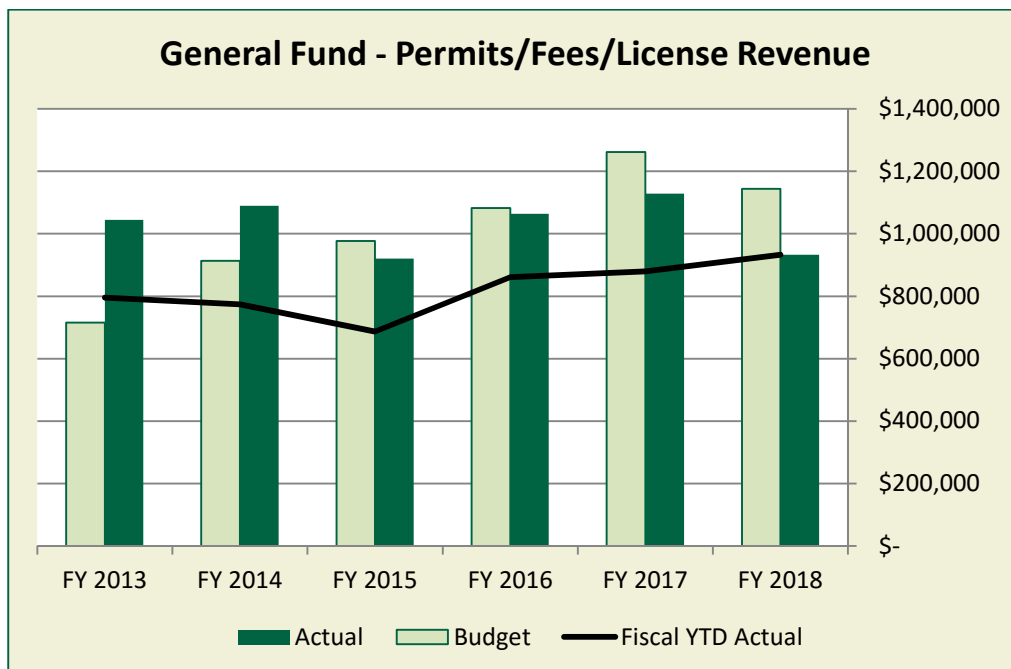
Sales Tax

Sales tax revenue of \$1,813,766 for the nine months ended June 30, 2018, is over the allocated budget by \$72,889, or 4%.



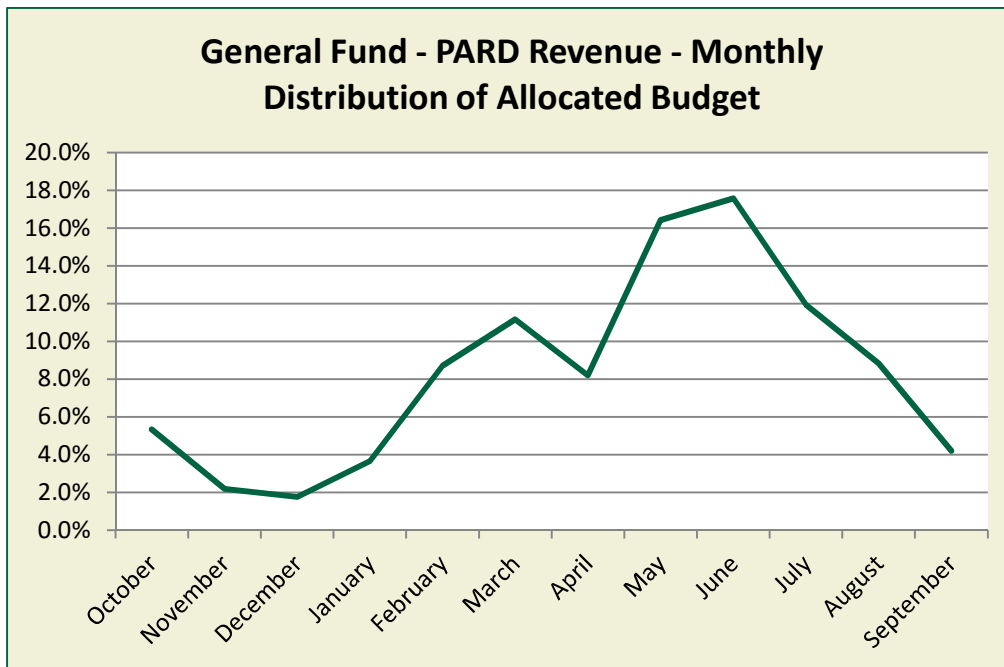
Permits, Fees, and Licenses

Development permits, fees, and licenses of \$932,459 are over the allocated budget by \$61,974, or 7%.

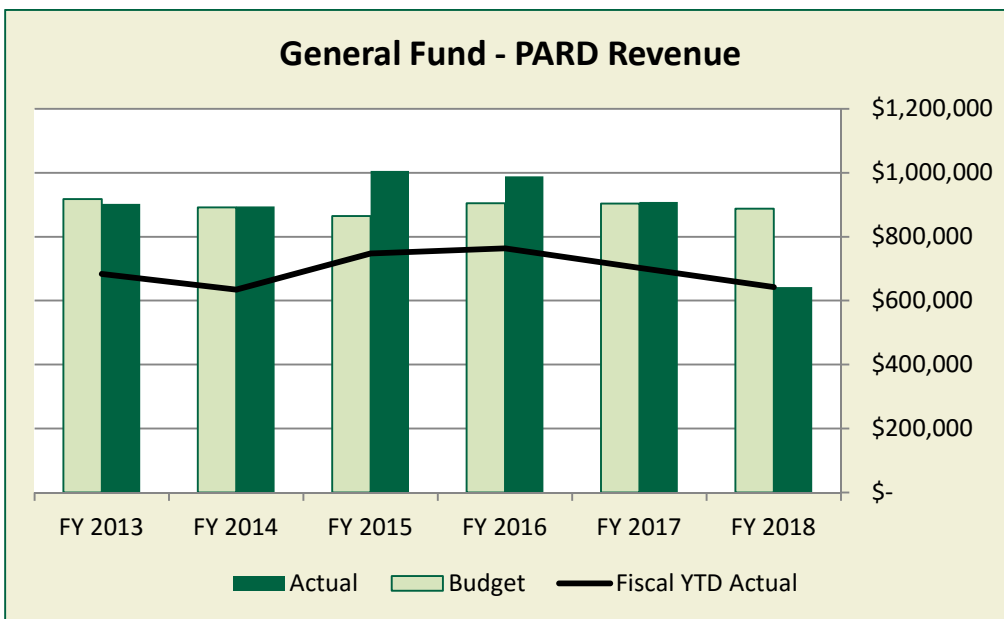


PARD Charges & Fees

As reflected in the following chart, Parks and Recreation fees are weighted heavily toward the summer months when Camp Paseo is operating and the swimming pools are open daily.

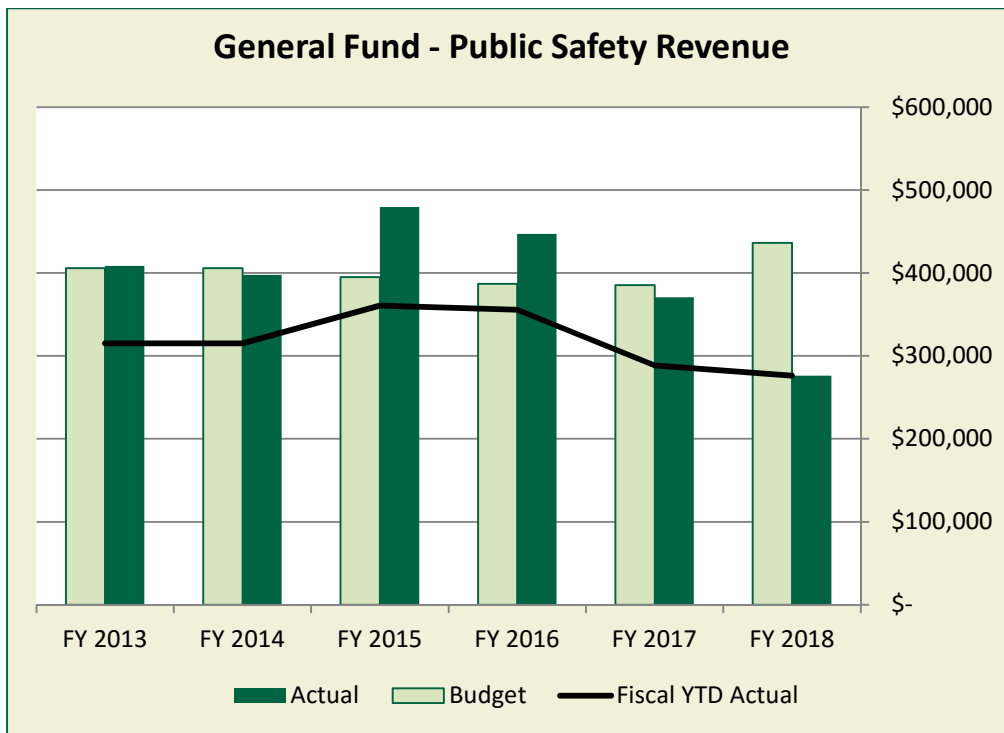


Parks and Recreation fees of \$642,312 are under the allocated budget by \$24,201, or 4%.

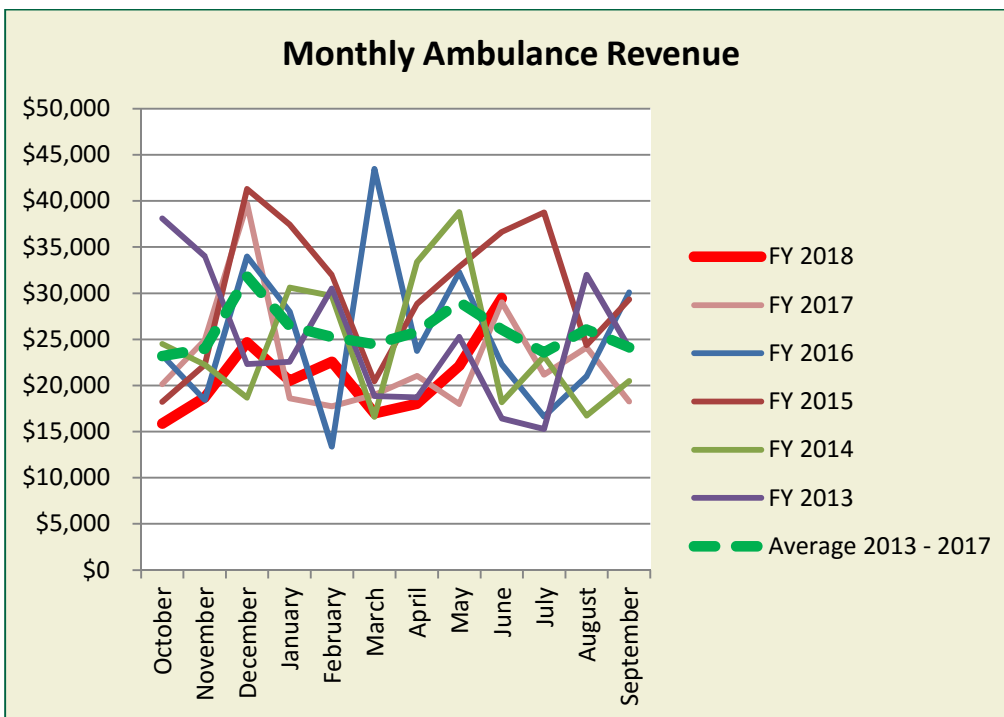


Public Safety

Public Safety revenues of \$276,064 are under the allocated budget by \$63,413, or 19%.

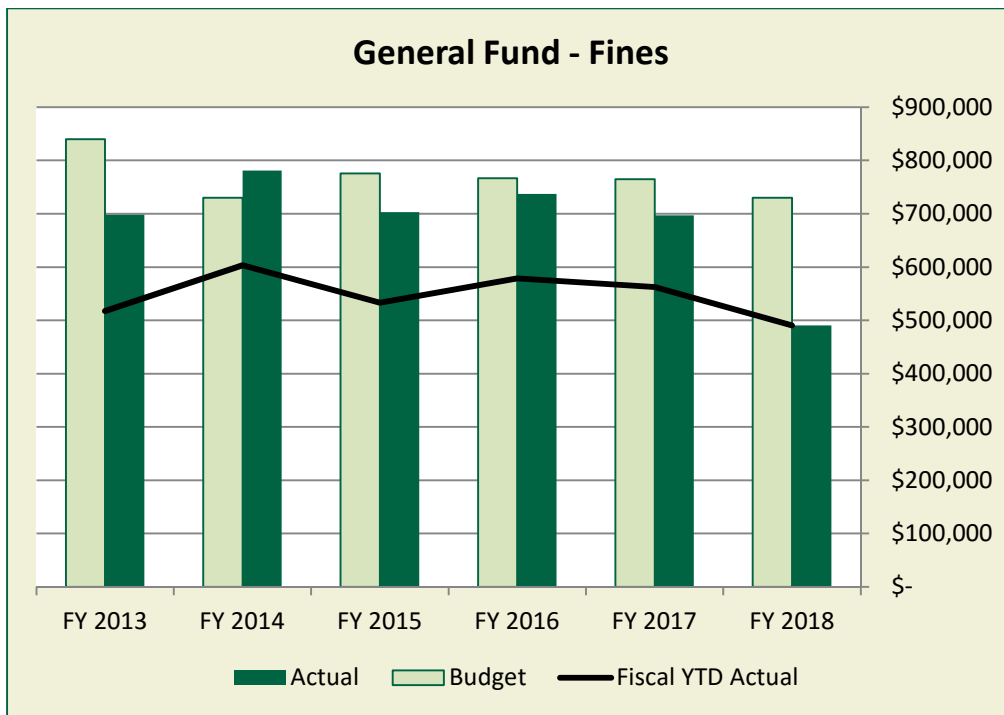


Ambulance fees make up 80% of the public safety revenue budget. As reflected in the following chart, ambulance fees are volatile from month-to-month. Ambulance fees appear to be following seasonal trends, but trailing historical averages and the budget. We expect this trend to continue; therefore, we reduced our FY 2018 projections for public safety revenues by \$87,000, or 20%, to \$347,000.

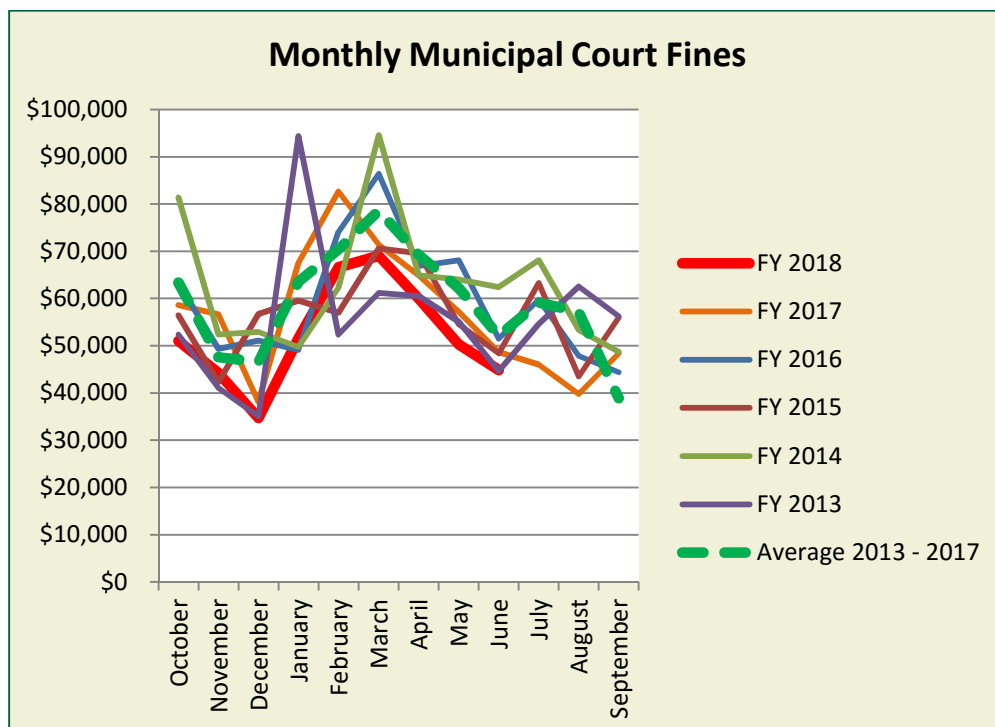


Fines

Fine revenues of \$490,353 are under the allocated budget by \$73,851, or 13%.

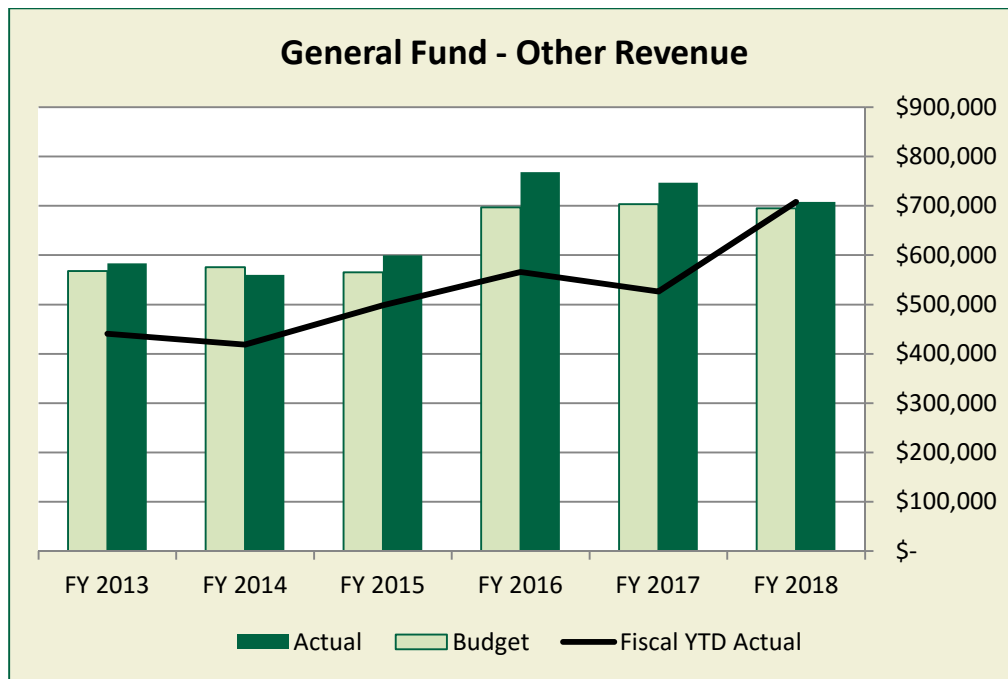


Municipal court fines make up 96% of the fines revenue budget. As reflected in the following chart, municipal court fines are generally lowest in December and generally peak around March. Municipal court fines appear to be following seasonal trends, but trailing historical averages and the budget. We expect this trend to continue; therefore, we reduced our FY 2018 projections for fines revenues by \$98,500, or 13.5%, to \$631,500.



Other

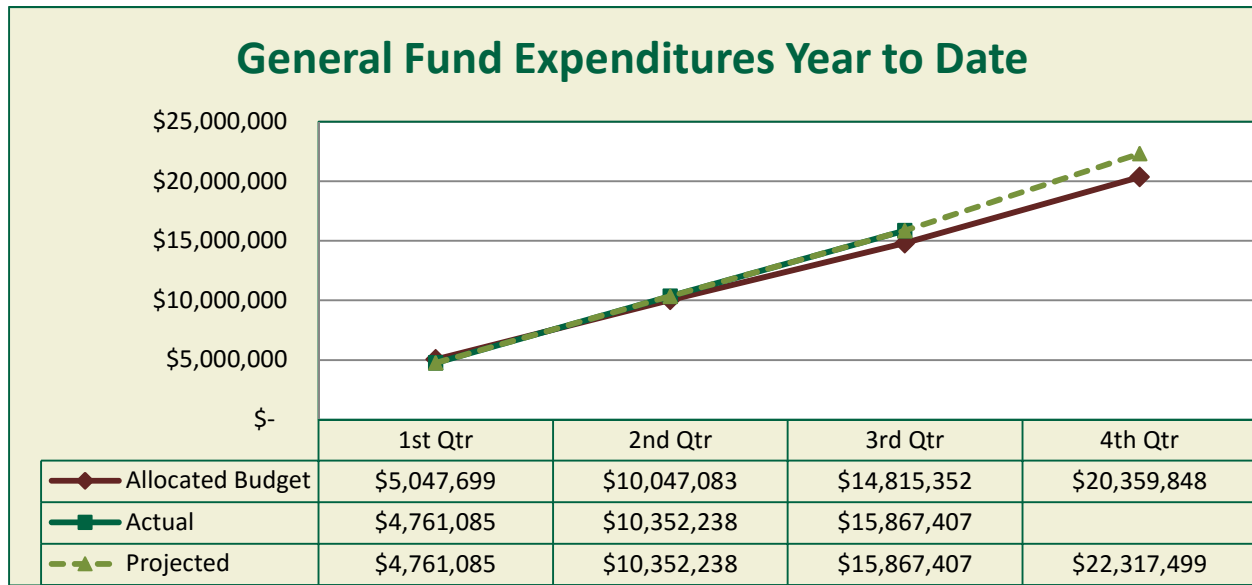
Other revenues of \$707,777 are over the allocated budget by \$183,394, or 35%.



As illustrated in the following table, \$87,709 of unbudgeted TML reimbursements related to Hurricane Harvey is the largest contributor to the variance. Additionally, interest income substantially exceeds budget due to higher than projected interest.

Other Revenues Account Detail				
G/L Account Classification	FY 2018 Budget	YTD Actual	Actual as % of Budget	% of FY Complete
Reimbursements - Insurance	\$10,000	\$87,709	877%	75%
Reimbursements - FEMA	0	0	n/a	75%
Interest	35,000	78,829	225%	75%
All Other Categories	649,700	541,258	83%	75%
Total	\$694,700	\$458,822	102%	75%

General Fund Expenditures:



Projected expenditures exceed allocated budget due primarily to \$2,051,663 of projected Hurricane Harvey expenditures. Excluding Hurricane Harvey expenditures, full year expenditures are projected to be \$245,929 below budget, primarily due to anticipated savings in purchased services.

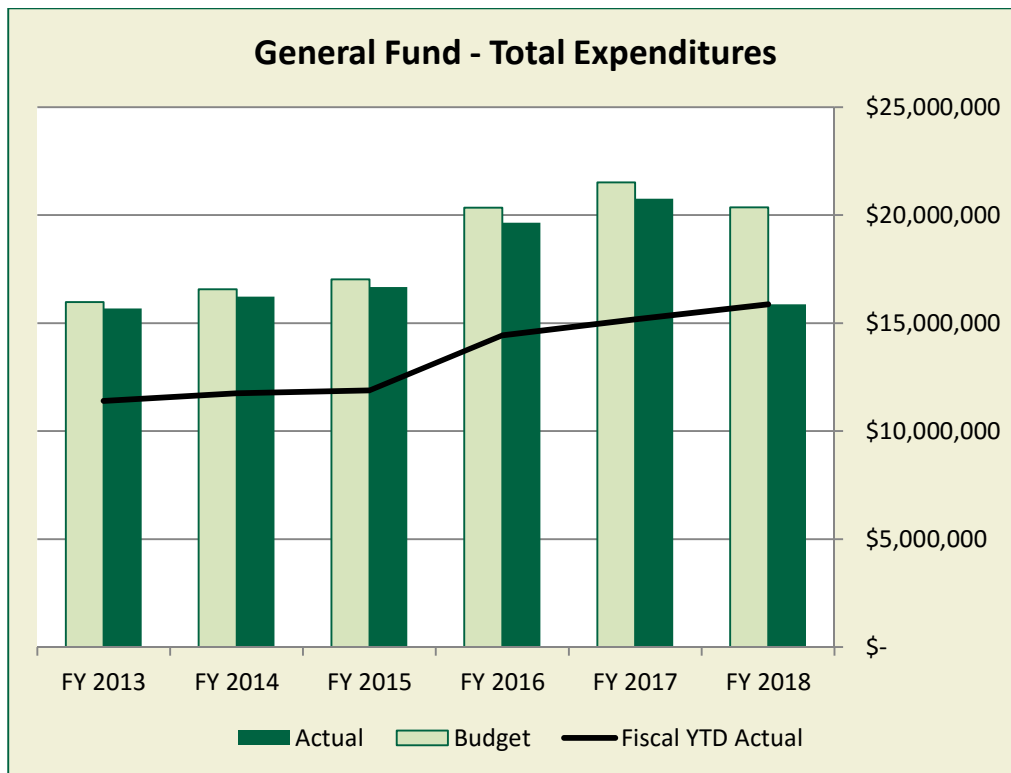
General Fund FY 2018 3rd Quarter Expenditures			
FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
\$20,359,848	\$14,815,352	\$15,867,407	\$1,052,055

For the nine months ended June 30, 2018, the General Fund expended 78% of its total budgeted expenditures and is over its allocated budget by \$1,052,055, or 7%.

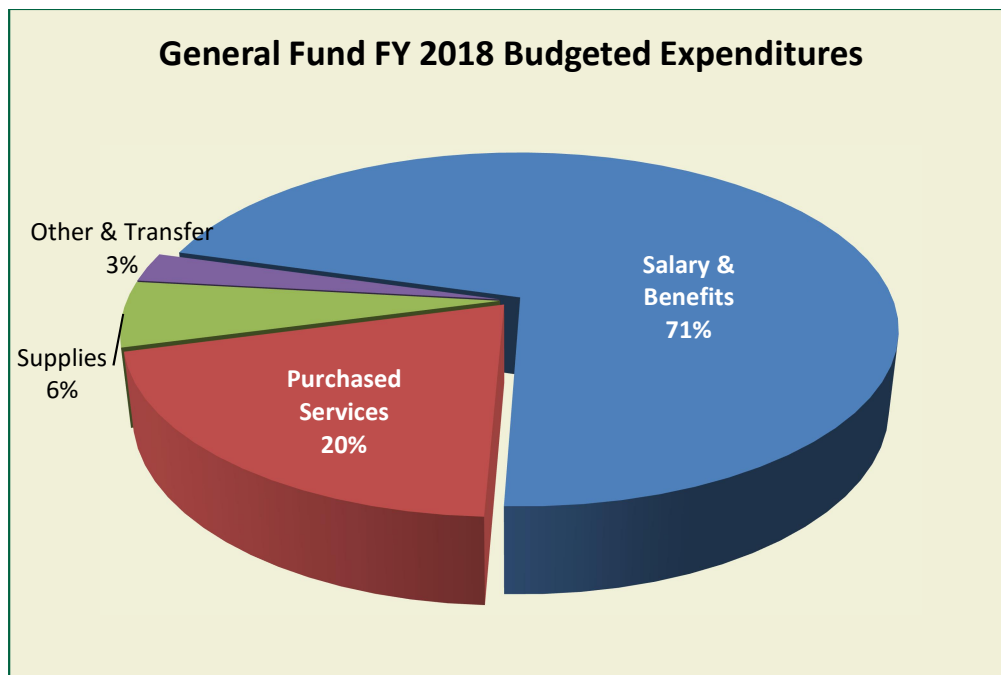
As reflected in the following table, Hurricane Harvey expenditures are causing the over-budget variance.

General Fund FY 2018 3rd Quarter Expenditure Categories				
Expenditure Category	FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
Salaries and Benefits	\$14,495,815	\$10,515,874	\$10,675,984	\$160,110
Purchased Services	4,110,441	3,027,999	2,576,762	(451,237)
Supplies	1,212,641	860,350	760,696	(99,654)
Other / Transfers	540,951	411,129	400,385	(10,744)
Non-Payroll Disaster	-	-	1,453,580	1,453,580
Total	\$20,359,848	\$14,815,352	\$15,867,407	\$1,052,055

A discussion of individual expenditure categories follows the discussion of total expenditures.

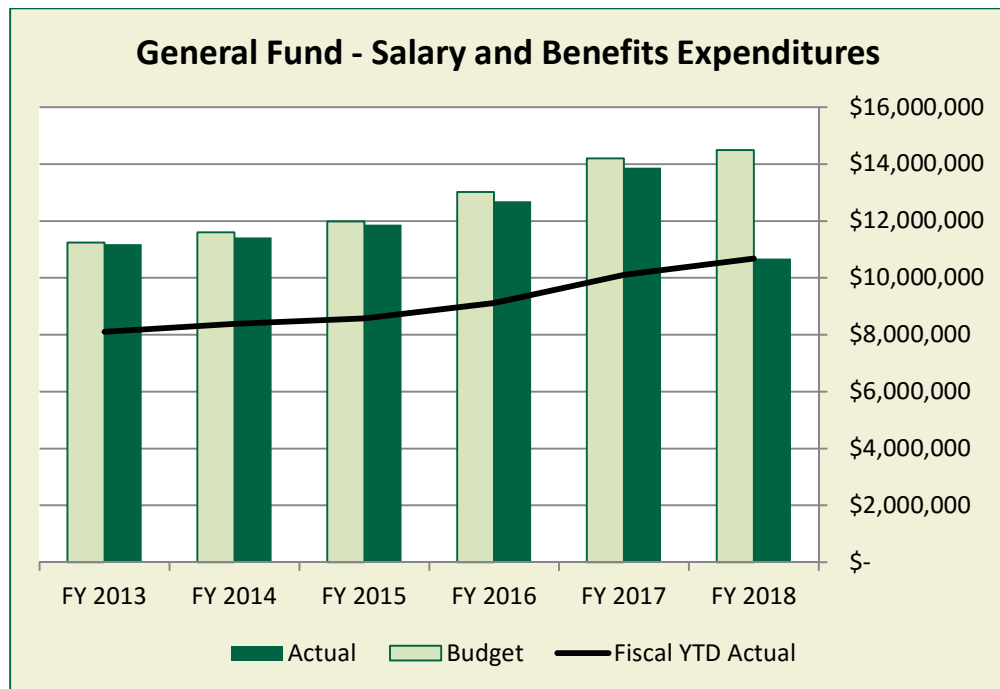


Salaries and benefits make up the largest category of expenditures in the General Fund at 71% of all FY 2018 budgeted expenditures, followed by purchased services at 20%.



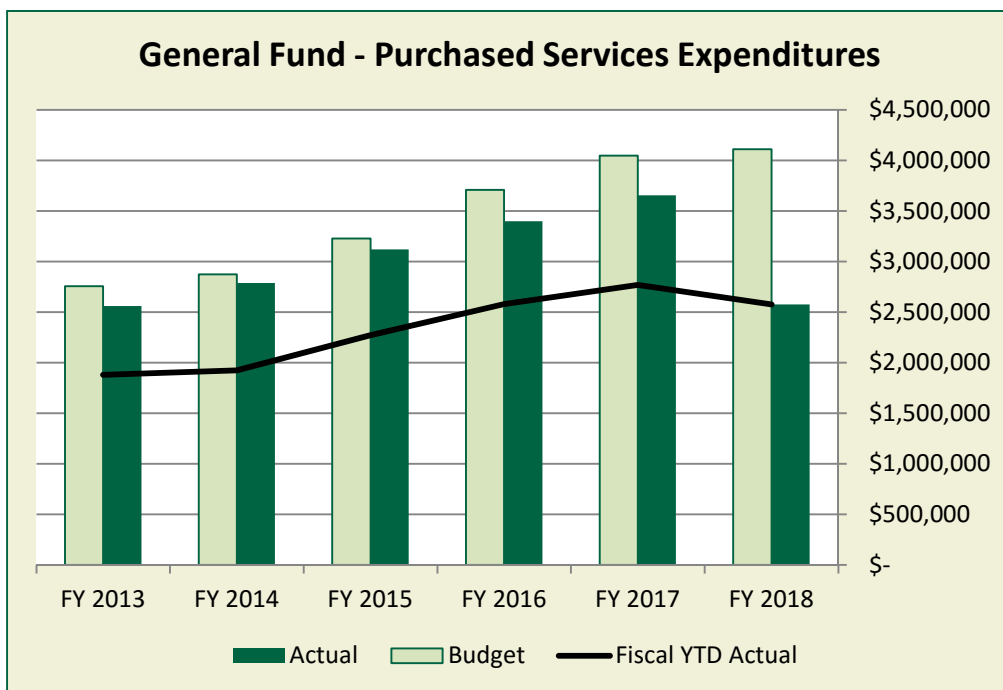
Salary and Benefits

Salary and benefits of \$10,675,984 are over the allocated budget by \$160,110, or 2%.



Purchased Services

Purchased services of \$2,576,762 are under the allocated budget by \$451,237, or 15%.



Some of the larger departmental level variances contributing to purchased services expended during the nine months ended June 30, 2018 being below the FY 2018 allocated budget include:

- City Manager's Office – Other professional expenditures were \$10,232 for the nine months ended June 30, 2018. Over the past five years, the City Manager's Office has incurred an average of 52% of the full year expenditures for other professional services by June 30; however, as of June 30, 2018 it has only spent 41% of its FY 2018 \$24,800 budget. This translates into an under-allocated budget variance of approximately \$2,575. The annual budget includes \$9,800 for a council facilitator for the May pre-budget planning session, \$2,500 related to the Bellaire Citizens Academy, and \$12,500 for other professional services.

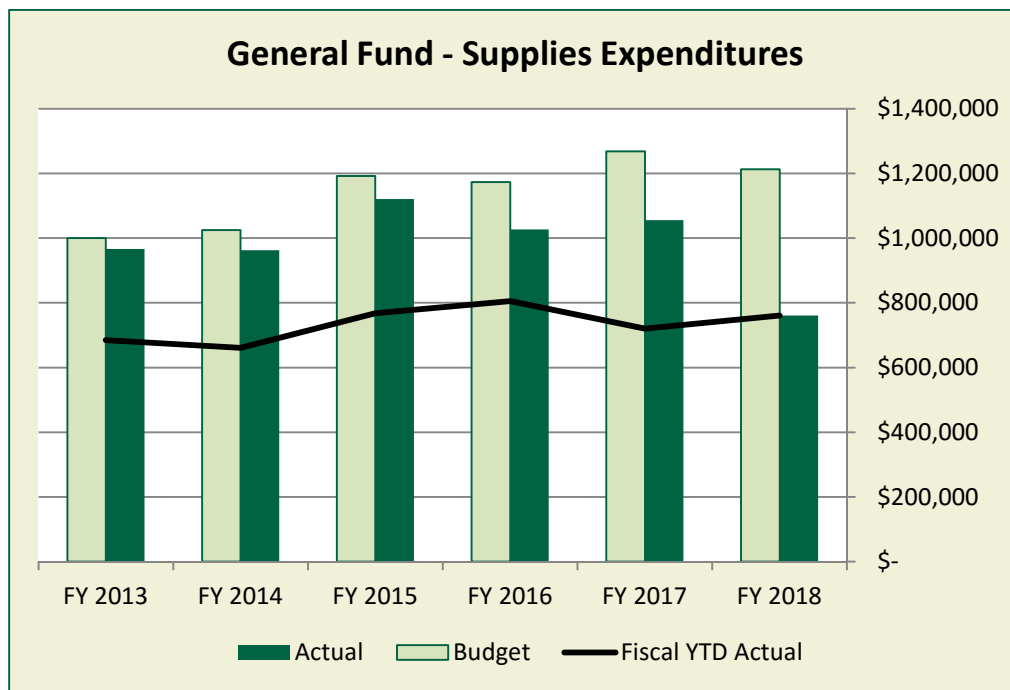
- Human Resources – Hiring activities expenditures were \$3,707 for the nine months ended June 30, 2018. Over the past five years, the Human Resources department has incurred an average of 61% of the full year expenditures for hiring activities by June 30; however, as of June 30, 2018 it has only spent 29% of its FY 2018 \$13,000 budget. This translates into an under-allocated budget variance of approximately \$4,173.
- Information Technology – IT maintenance expenditures were \$0 for the nine months ended June 30, 2018. Over the past five years, the Information Technology department has incurred an average of 76% of the full year expenditures for IT maintenance by June 30; however, as of June 30, 2018 it has only spent 0% of its FY 2018 \$5,000 budget. This translates into an under-allocated budget variance of approximately \$3,785.
- Information Technology – Communications maintenance expenditures were \$1,643 for the nine months ended June 30, 2018. Over the past five years, the Information Technology department has incurred an average of 91% of the full year expenditures for communications maintenance by June 30; however, as of June 30, 2018 it has only spent 17% of its FY 2018 \$10,000 budget. This translates into an under-allocated budget variance of approximately \$7,427.
- Development Services – Vehicle maintenance expenditures were \$159 for the nine months ended June 30, 2018. Over the past five years, the Development Services department has incurred an average of 84% of the full year expenditures for vehicle maintenance by June 30; however, as of June 30, 2018 it has only spent 7% of its FY 2018 \$2,250 budget. This translates into an under-allocated budget variance of approximately \$1,737.
- Fire – Other technical services expenditures were \$17,359 for the nine months ended June 30, 2018. Over the past five years, the Fire department has incurred an average of 79% of the full year expenditures for other technical services by June 30; however, as of June 30, 2018 it has only spent 37% of its FY 2018 \$46,500 budget. This translates into an under-allocated budget variance of approximately \$19,271. The other technical services annual budget includes \$33,000 for EMS patient billing fees. The billing fees are based on ambulance billing collections, which are also under budget.
- Police – Other professional services expenditures were \$3,048 for the nine months ended June 30, 2018. Over the past five years, the Police department has incurred an average of 39% of the full year expenditures for other professional services by June 30; however, as of June 30, 2018 it has only spent 17% of its FY 2018 \$17,450 budget. This translates into an under-allocated budget variance of approximately \$3,792.
- Police – Rental equipment expenditures were \$2,407 for the nine months ended June 30, 2018. Over the past five years, the Police department has incurred an average of 80% of the full year expenditures for rental equipment by June 30; however, as of June 30, 2018 it has only spent 34% of its FY 2018 \$17,450 budget. This translates into an under-allocated budget variance of approximately \$3,349. This budget line item includes \$5,630 for copier rental, however, the copier expenditures were centralized in IT in FY 2018.
- Parks (Maintenance) – Other contract labor expenditures were \$7,340 for the nine months ended June 30, 2018. Over the past five years, the Parks department has incurred an average of 67% of the full year expenditures for other contract labor by June 30; however, as of June 30, 2018 it has only spent 41% of its FY 2018 \$18,000 budget. This translates into an under-allocated budget variance of approximately \$4,470.
- Parks (Maintenance) – Parks maintenance expenditures were \$264,197 for the nine months ended June 30, 2018. Over the past five years, the Parks department has incurred an average of 72% of the full year expenditures for parks maintenance by June 30; however, as of June 30, 2018 it has only spent 51% of its FY 2018 \$515,684 budget. This translates into an under-allocated budget variance of approximately \$107,079.
- Public Works (Streets) – Engineers, planners, arborists expenditures were \$34,375 for the nine months ended June 30, 2018. Over the past five years, the Public Works Streets division has incurred an average of 59% of the

full year expenditures for engineers, planners, arborists by June 30; however, as of June 30, 2018 it has only spent 33% of its FY 2018 \$103,000 budget. This translates into an under-allocated budget variance of approximately \$26,419. This is a matter of timing of invoices for the City engineer.

- Public Works (Streets) – Vehicle maintenance expenditures were \$14,217 for the nine months ended June 30, 2018. Over the past five years, the Public Works Streets division has incurred an average of 82% of the full year expenditures for vehicle maintenance by June 30; however, as of June 30, 2018 it has only spent 53% of its FY 2018 \$27,000 budget. This translates into an under-allocated budget variance of approximately \$7,968.
- Public Works (Streets) – Paving maintenance expenditures were \$10,109 for the eight months ended March 31, 2018. Over the past five years, the Public Works Streets division has incurred an average of 68% of the full year expenditures for paving maintenance by June 30; however, as of June 30, 2018 it has only spent 29% of its FY 2018 \$35,000 budget. This translates into an under-allocated budget variance of approximately \$13,608.

Supplies

Supplies of \$760,696 are under the allocated budget by \$99,654, or 12%.



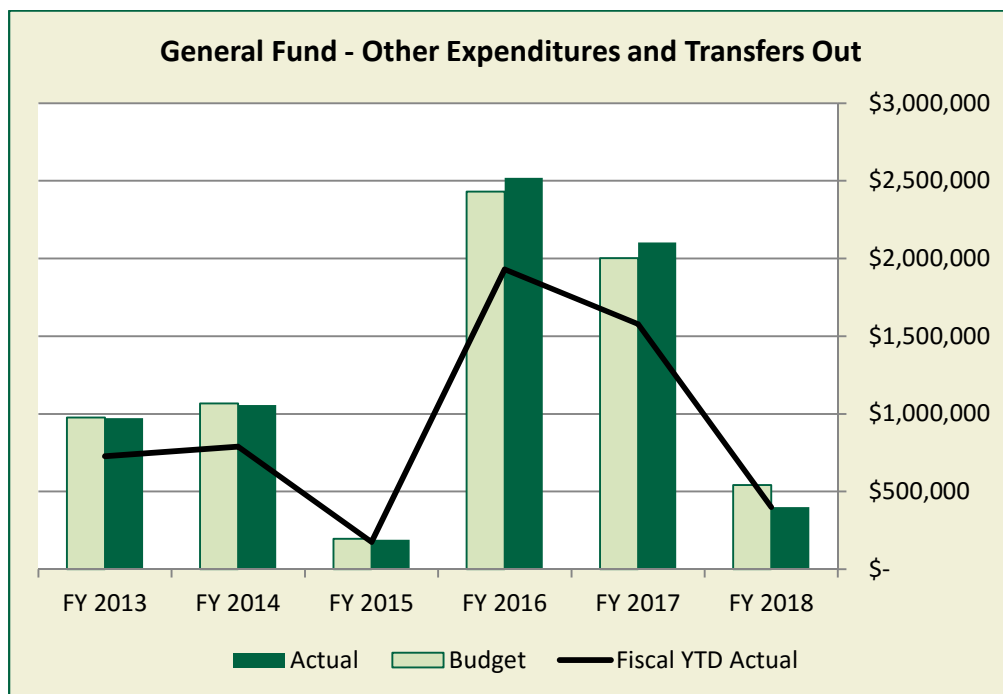
Some of the larger departmental level variances contributing to supplies expended during the nine months ended June 30, 2018 being below the FY 2018 allocated budget include:

- Information Technology – IT supplies expenditures were \$10,773 for the nine months ended June 30, 2018. Over the past five years, the Information Technology department has incurred an average of 71% of the full year expenditures for IT supplies by June 30; however, as of June 30, 2018 it has only spent 54% of its FY 2018 \$20,000 budget. This translates into an under-allocated budget variance of approximately \$3,441.
- Information Technology – Hardware and software expenditures were \$46,588 for the nine months ended June 30, 2018. Over the past five years, the Information Technology department has incurred an average of 84% of the full year expenditures for hardware and software by June 30; however, as of June 30, 2018 it has only spent 41% of its FY 2018 \$115,000 budget. This translates into an under-allocated budget variance of approximately \$50,505.

- Fire – Operating (miscellaneous) expenditures were \$8,503 for the nine months ended June 30, 2018. Over the past five years, the Fire department has incurred an average of 46% of the full year expenditures for operating (miscellaneous) items by June 30; however, as of June 30, 2018 it has only spent 32% of its FY 2018 \$26,541 budget. This translates into an under-allocated budget variance of approximately \$3,748.
- Police – IT supplies expenditures were \$6,577 for the nine months ended June 30, 2018. Over the past five years, the Police department has incurred an average of 57% of the full year expenditures for IT supplies by June 30; however, as of June 30, 2018 it has only spent 36% of its FY 2018 \$18,400 budget. This translates into an under-allocated budget variance of approximately \$3,839.
- Parks (Recreation) – Operating (miscellaneous) expenditures were \$6,821 for the nine months ended June 30, 2018. Over the past five years, the Parks Recreation division has incurred an average of 57% of the full year expenditures for operating (miscellaneous) items by June 30; however, as of June 30, 2018 it has only spent 41% of its FY 2018 \$16,800 budget. This translates into an under-allocated budget variance of approximately \$2,691.
- Parks (Aquatics) – Small tool and minor equipment expenditures were \$1,016 for the nine months ended June 30, 2018. Over the past five years, the Parks Aquatics division has incurred an average of 79% of the full year expenditures for small tools and minor equipment by June 30; however, as of June 30, 2018 it has only spent 22% of its FY 2018 \$4,700 budget. This translates into an under-allocated budget variance of approximately \$2,684.

Other Expenditures and Transfers Out

The “other expenditures and transfers out” category is mainly the monthly transfers from the General Fund to (1) the Capital Improvement Fund and (2) the Vehicle and Equipment Replacement Fund. Other expenditures and transfers out in the nine months ended June 30, 2018, of \$400,385 are under the allocated budget by \$10,744, or 3%.



Total budgeted transfers out of the General Fund are \$492,926, or \$41,077/month.

Other Expenditures and Transfers Out Account Detail				
G/L Account Classification	FY 2018 Budget	YTD Actual	Actual as % of Budget	% of FY Complete
740 – Operating Transfers Out	\$492,926	\$369,694	75%	75%
711 – Credit Card Fees	41,000	28,702	70%	75%
710 – Banking Charges	7,025	1,989	28%	75%
Total	\$540,951	\$400,385	74%	75%

Non-Payroll Disaster Related

Non-Payroll disaster related expenditures totaled \$1,453,580 for the nine months ended June 30, 2018. The “non-payroll disaster related” category is unbudgeted non-payroll expenditures related to Hurricane Harvey. Debris removal expenditures totaling \$1,243,303 are the most significant item within this category. Most of these costs should be reimbursable by the Federal Emergency Management Agency (FEMA).

General Fund Summary:

General Fund FY 2018 Revenue and Expenditure Report by Department					
	FY 2018 Adopted Budget	FY 2018 Projected	YTD Actual	% of Budget (Collected / Spent)	Actual Over / (Under) Budget
Revenue					
Current Property Taxes	\$13,118,646	\$13,149,818	\$13,038,270	99%	(\$80,376)
Franchise Taxes	1,424,734	1,401,020	1,055,915	74%	(368,819)
Sales Tax	2,348,555	2,372,041	1,813,766	77%	(534,789)
Permits	771,300	757,267	640,348	83%	(130,952)
Fees	369,200	381,200	288,779	78%	(80,421)
License	2,900	2,900	3,332	115%	432
Intergovernmental	5,500	5,500	4,154	76%	(1,346)
Rental	19,400	18,000	14,622	75%	(4,778)
Aquatics	336,500	291,915	191,209	57%	(145,291)
Program Fees	149,000	141,000	126,380	85%	(22,620)
Athletics	365,000	327,000	291,325	80%	(73,675)
Other Fees	17,500	21,500	18,776	107%	1,276
Public Safety	434,000	347,000	273,348	63%	(160,652)
Other Revenue	2,400	2,400	2,715	113%	315
Fines	730,000	631,500	490,353	67%	(239,647)
Investment Earnings	39,500	89,500	82,585	209%	43,085
Miscellaneous (a)	25,700	2,157,889	153,038	595%	127,338
Business Enterprise Transfer	624,000	624,000	468,000	75%	(156,000)
Total	\$20,783,835	\$22,721,450	\$18,956,915	91%	(\$1,826,920)
Expenditures					
Administration	\$2,584,143	\$2,627,940	\$1,848,265	72%	(\$735,878)
Legal Service	100,000	140,000	98,399	98%	(1,601)
Finance	1,421,207	1,397,019	1,028,051	72%	(393,156)
Development Services	860,018	785,746	539,368	63%	(320,650)
Fire	3,114,328	3,173,267	2,315,114	74%	(799,214)
Police	6,235,668	6,117,516	4,613,031	74%	(1,622,637)
Parks, Rec., & Facilities	3,773,093	3,647,870	2,386,744	63%	(1,386,349)
Library	704,626	660,327	487,817	69%	(216,809)
Public Works	1,073,839	1,071,308	727,345	68%	(346,494)
Non-Departmental (b)	492,926	2,696,506	1,823,274	337%	1,330,348
Total	\$20,359,848	\$22,317,499	\$15,867,407	77%	(\$4,492,441)
Revenues/Expenditures	\$423,987	\$403,951	\$3,089,508		\$2,665,521

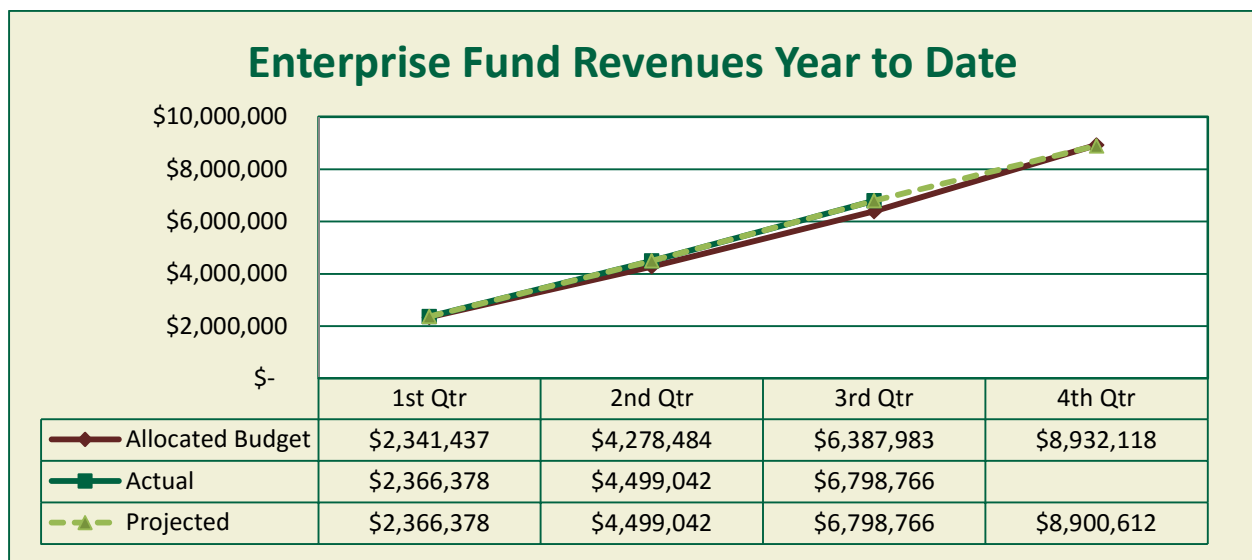
- (a) Projected miscellaneous revenues of \$2,157,889 include \$2,081,357 of Hurricane-Harvey reimbursements.
- (b) Projected non-departmental expenditures of \$2,696,506 include \$2,203,580 of Hurricane-Harvey expenditures.

Enterprise Fund

Amounts reported herein are unaudited fiscal year-to-date amounts through June 30, 2018.

Enterprise Fund FY 2018 3rd Quarter Revenue and Expense Report			
	Adopted Budget	Projected	YTD Actual
Beginning Working Capital Balance	\$669,399	\$1,368,192	\$1,368,192
Revenue	8,932,118	8,900,612	6,798,766
Expenses	8,990,787	9,274,314	6,558,320
Ending Working Capital Balance	\$610,730	\$994,490	\$1,608,638

Enterprise Fund Revenues:



Projected operating revenues for FY 2018 are lower than adopted budget due to lower than budgeted water, wastewater, and solid waste revenues. These revenues are below budget due to Hurricane Harvey damaged properties with inactive accounts. There was a decrease in active accounts of approximately 5% compared to the same period a year ago. These revenues are projected to be under budget by \$403,441. Offsetting these decreases are projected Hurricane Harvey reimbursements of \$445,897, and sales of surplus assets that are projected to exceed budget by \$47,400.

Enterprise Fund FY 2018 3rd Quarter Revenues			
FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
\$8,932,118	\$6,387,983	\$6,798,766	\$410,783

For the nine months ended June 30, 2018, the Enterprise Fund collected 76% of its total budgeted revenues and is over its allocated budget by \$410,783, or 6%.

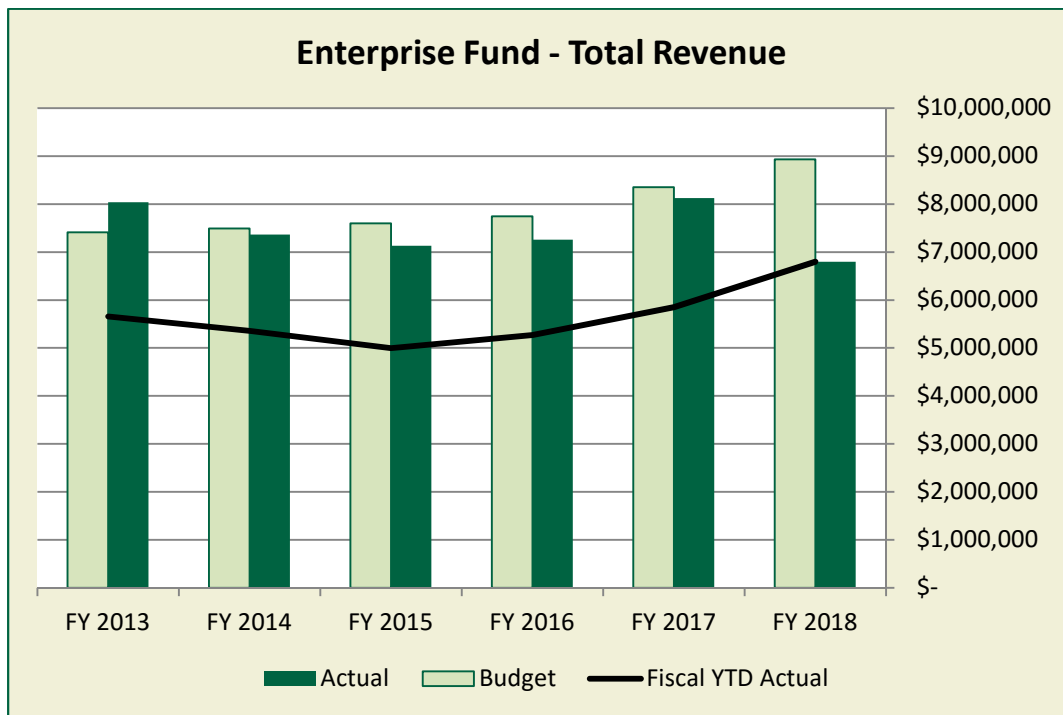
Individual revenue categories contributing to the variance from allocated budget are shown in the following table. The "Other" category causing the majority of the variance includes \$225,671 of unbudgeted Hurricane Harvey

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

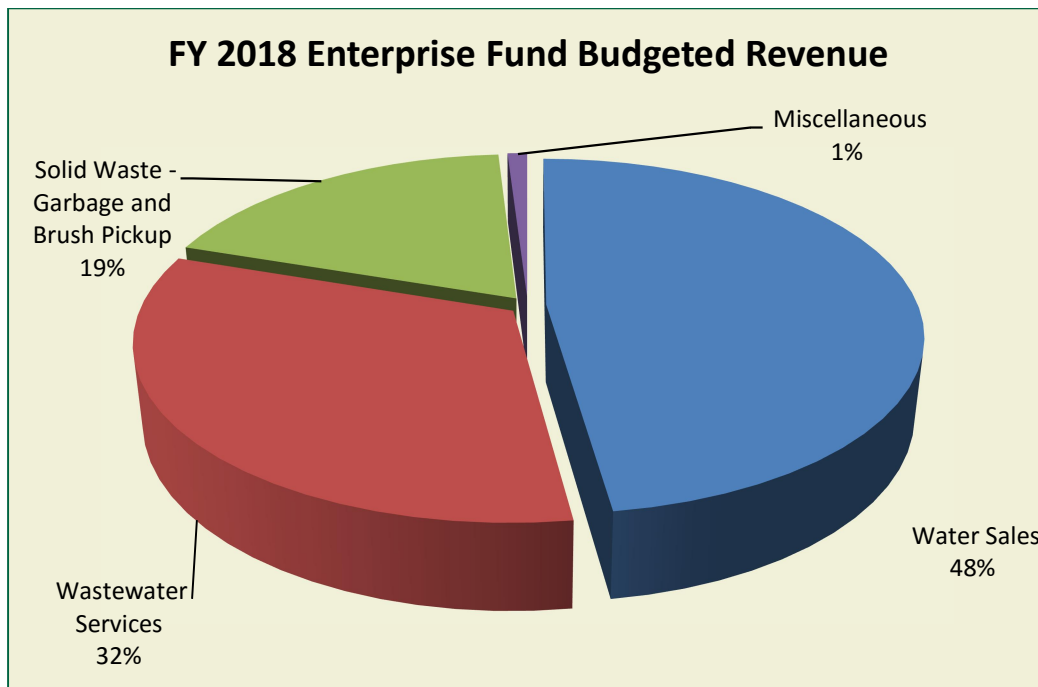
reimbursements from TML. If this revenue source is excluded, the Enterprise Fund is over its allocated budget by \$185,112, or 3%.

Enterprise Fund FY 2018 3rd Quarter Revenue Categories				
Revenue Category	FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
Water	\$4,266,524	\$2,909,457	\$3,171,650	\$262,193
Wastewater	2,891,394	2,152,907	2,034,776	(118,132)
Solid Waste	1,683,700	1,262,509	1,240,380	(22,129)
Other	90,580	63,110	351,961	288,850
Total	\$8,932,118	\$6,387,983	\$6,798,766	\$410,786

A discussion of individual revenue categories follows the discussion of total revenues.

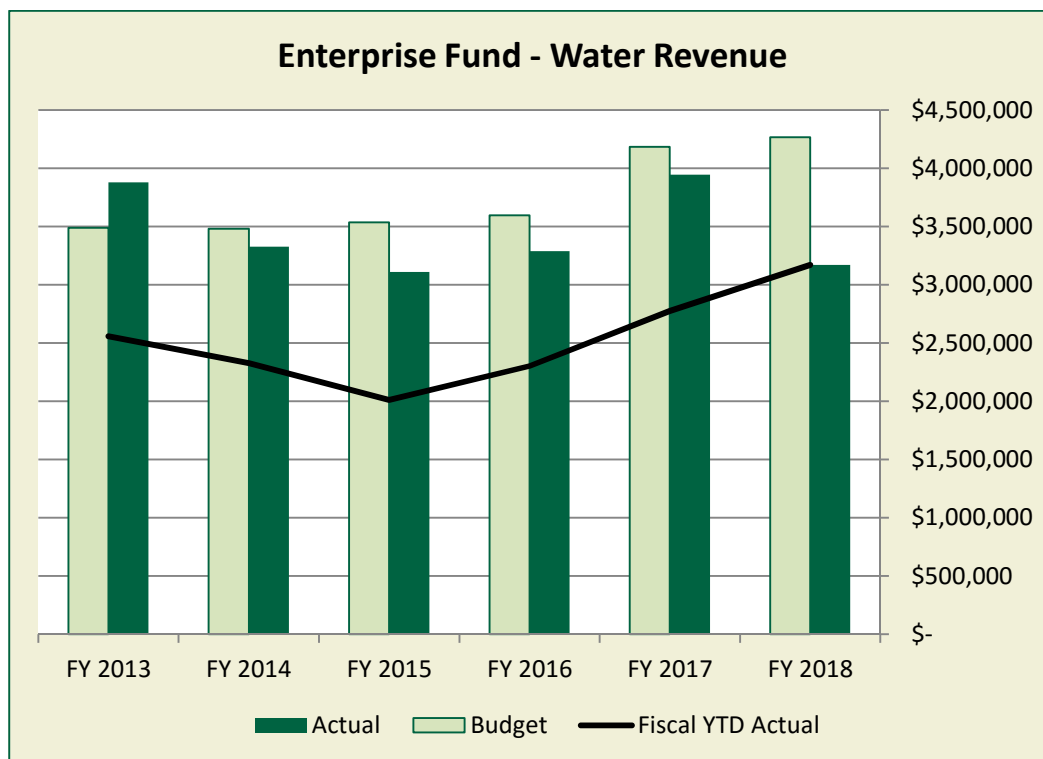


Sales of water makes up the largest category of revenues in the Enterprise Fund at 48% of all FY 2018 budgeted revenues, followed by charges for wastewater at 32%, and charges for solid waste at 19%.



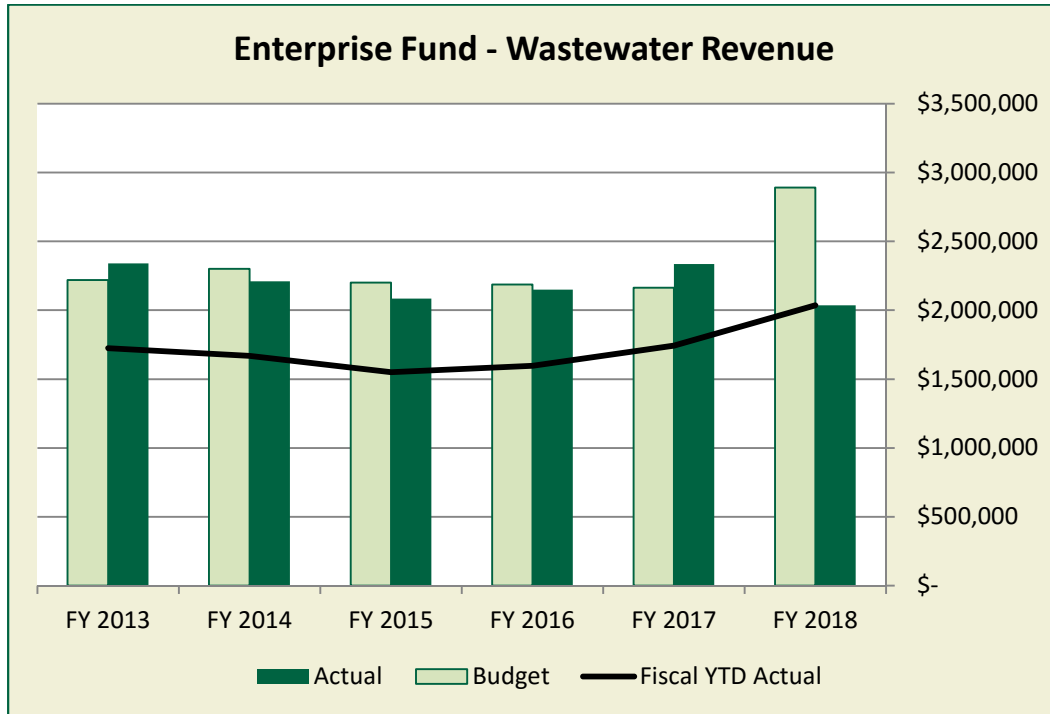
Water Revenue

Water revenues of \$3,171,650 are above the allocated budget by \$262,193, or 9%.



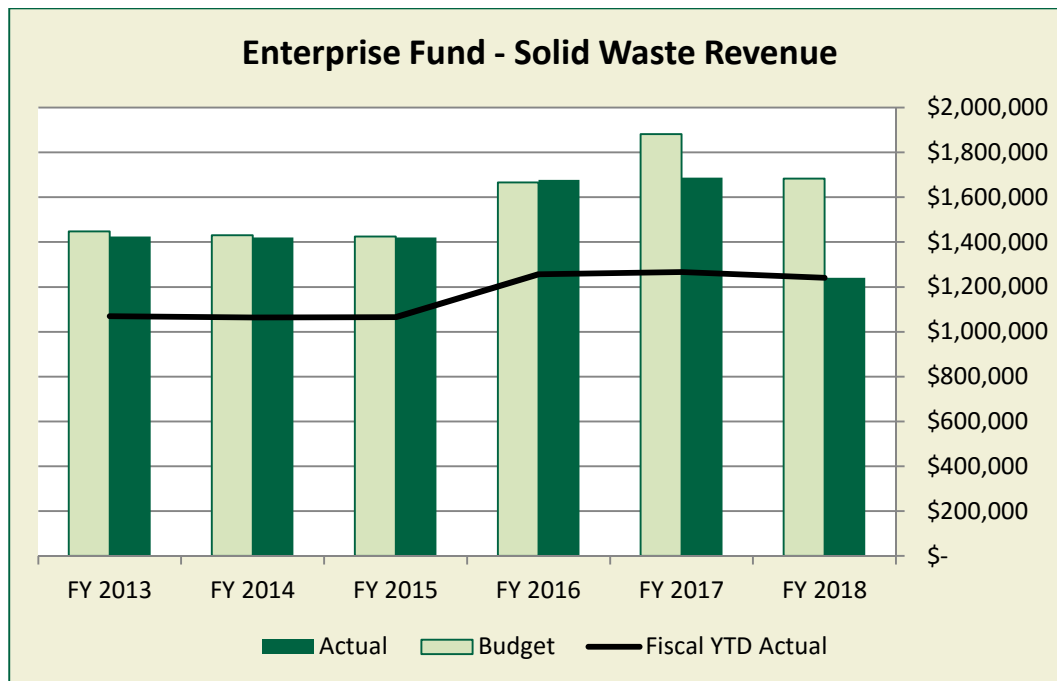
Wastewater Revenue

Wastewater revenues of \$2,034,776 are under the allocated budget by \$118,132, or 6%.



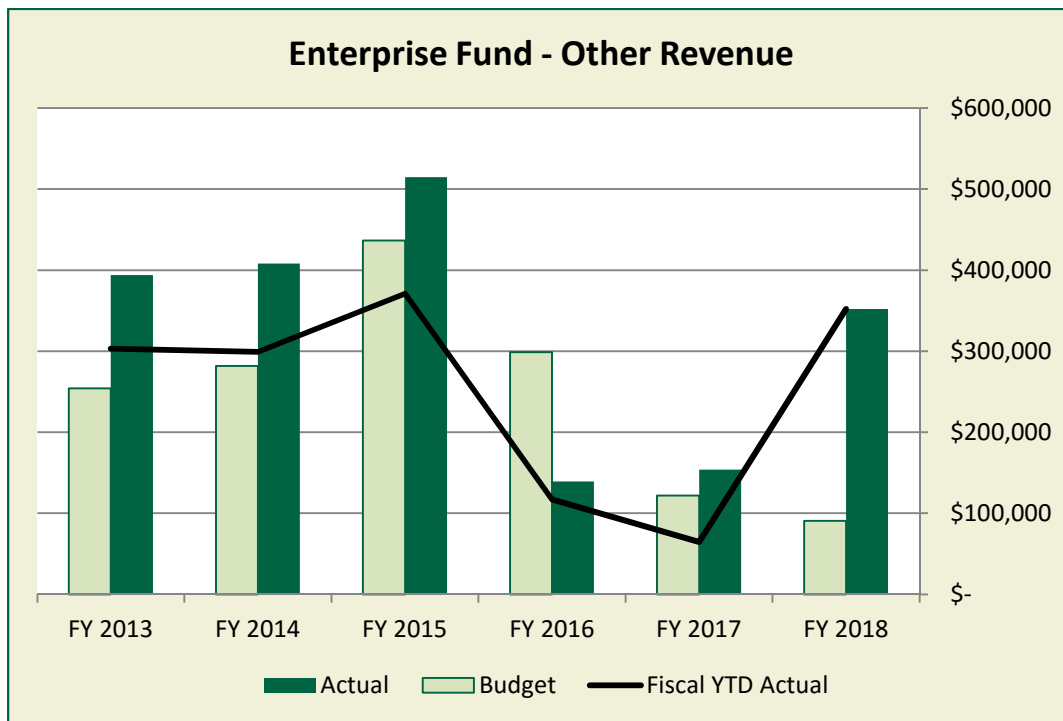
Solid Waste

Solid Waste revenues of \$1,240,380 are under the allocated budget by \$22,129, or 2%.



Other

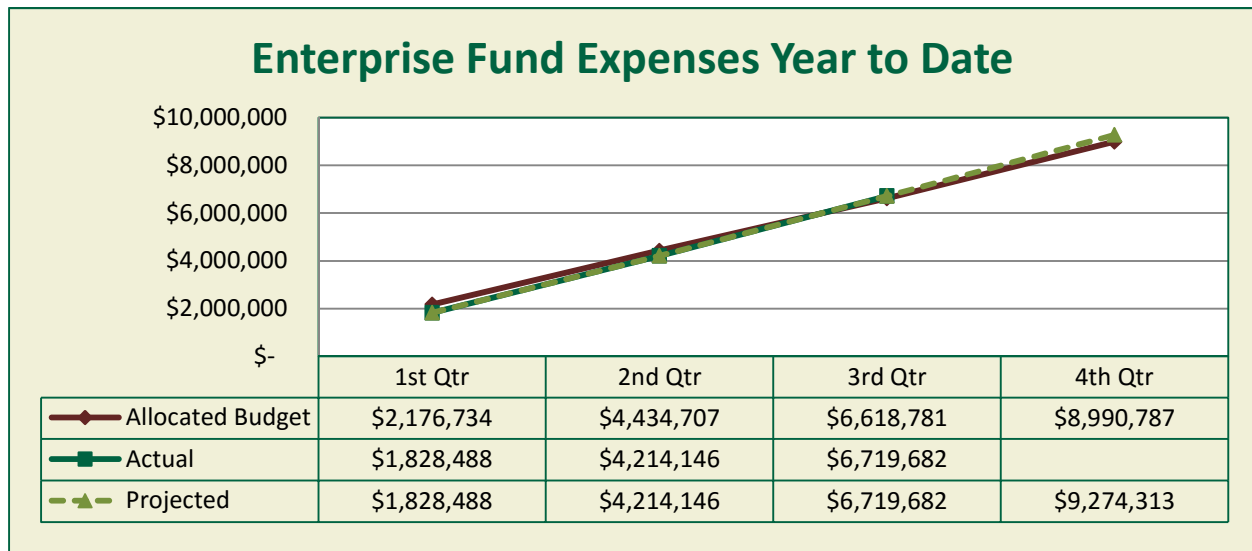
Other revenues of \$351,961 are over the allocated budget by \$288,850, or 458%.



As illustrated by the following table, \$225,671 of unbudgeted TML reimbursements related to Hurricane Harvey account for the majority of the variance. Additionally, the City received \$52,377 from surplus asset sales, far exceeding the budget of \$5,000. Most of the surplus asset sales relate to proceeds from the sale of meters uninstalled as part of the meter replacement project.

Other Revenues Account Detail				
G/L Account Classification	FY 2018 Budget	YTD Actual	Actual as % of Budget	% of FY Complete
Reimbursements - Insurance	\$0	\$225,671	n/a	75%
Reimbursements - FEMA	0	0	n/a	75%
Sale of City Property	5,000	52,377	1,048%	75%
All Other Categories	85,580	73,913	86%	75%
Total	\$90,580	\$351,961	389%	75%

Enterprise Fund Expenses:



Projected expenses exceed allocated budget due to projected Hurricane Harvey expenses of \$365,939. Excluding Hurricane Harvey expenses, full year expenses are projected to be \$82,412 below allocated budget, primarily due to savings from not purchasing ground water credits.

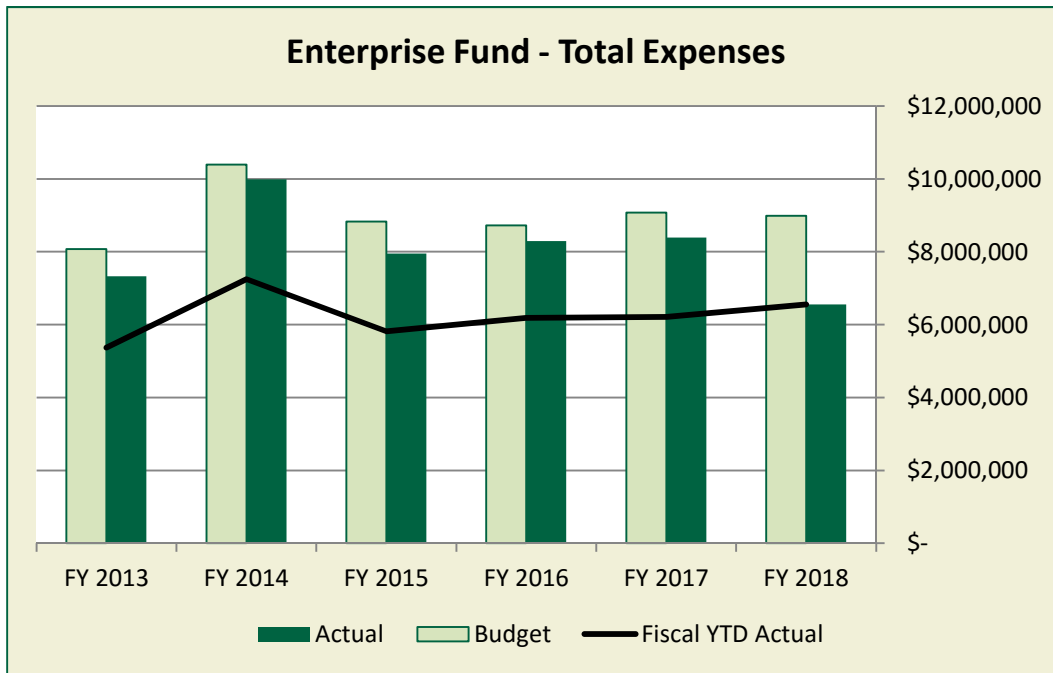
Enterprise Fund FY 2018 3rd Quarter Expenses			
FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
\$8,990,787	\$6,618,781	\$6,558,320	(\$60,461)

For the nine months ended June 30, 2018, the Enterprise Fund incurred 73% of its total budgeted expenses and is under its allocated budget by \$60,461, or 1%.

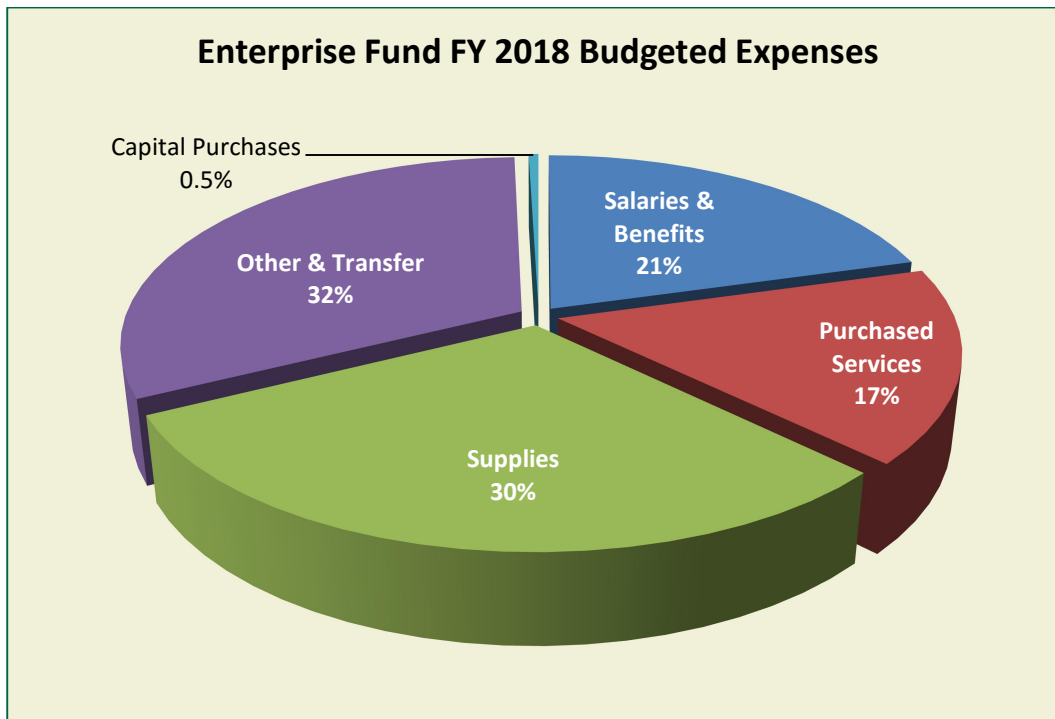
As reflected in the following table, the expense categories most responsible for the variance from allocated budget are supplies, which is under the allocated budget by \$271,969, and non-payroll disaster related expenses, which is over the allocated budget by \$190,939.

Enterprise Fund FY 2018 3rd Quarter Expense Categories				
Expense Category	FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
Salaries & Benefits	\$1,854,594	\$1,352,475	\$1,263,170	(\$89,305)
Purchased Services	1,491,676	1,033,832	1,169,544	135,712
Supplies	2,737,081	2,057,093	1,785,124	(271,969)
Other / Transfers	2,865,436	2,153,277	2,149,543	(3,734)
Capital Purchases	42,000	22,104	-	(22,104)
Non-Payroll Disaster	-	-	190,939	190,939
Total	\$8,990,787	\$6,618,781	\$6,558,320	(\$60,461)

A discussion of individual expense categories follows the discussion of total expenses.

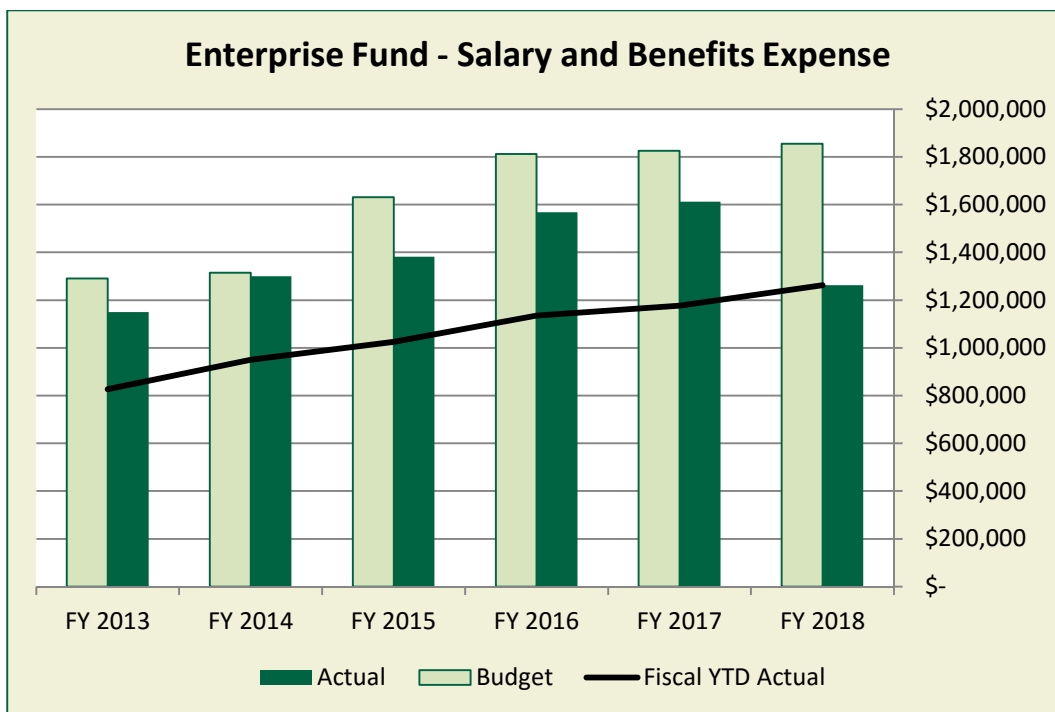


“Other expenses and transfers” makes up the largest category of expenses in the Enterprise Fund at 32% of all FY 2018 budgeted expenses, followed by supplies (which include water purchased from the City of Houston) at 30%. Other and transfers includes \$14,000 of budgeted operational expenses and \$2,851,436 of transfers out, including (1) \$624,000 to the General Fund to reimburse overhead expenses, (2) \$1,750,436 to the Debt Service Fund, (3) \$357,000 to the Vehicle and Equipment Replacement Fund, and (4) \$120,000 to the Capital Improvement Fund.



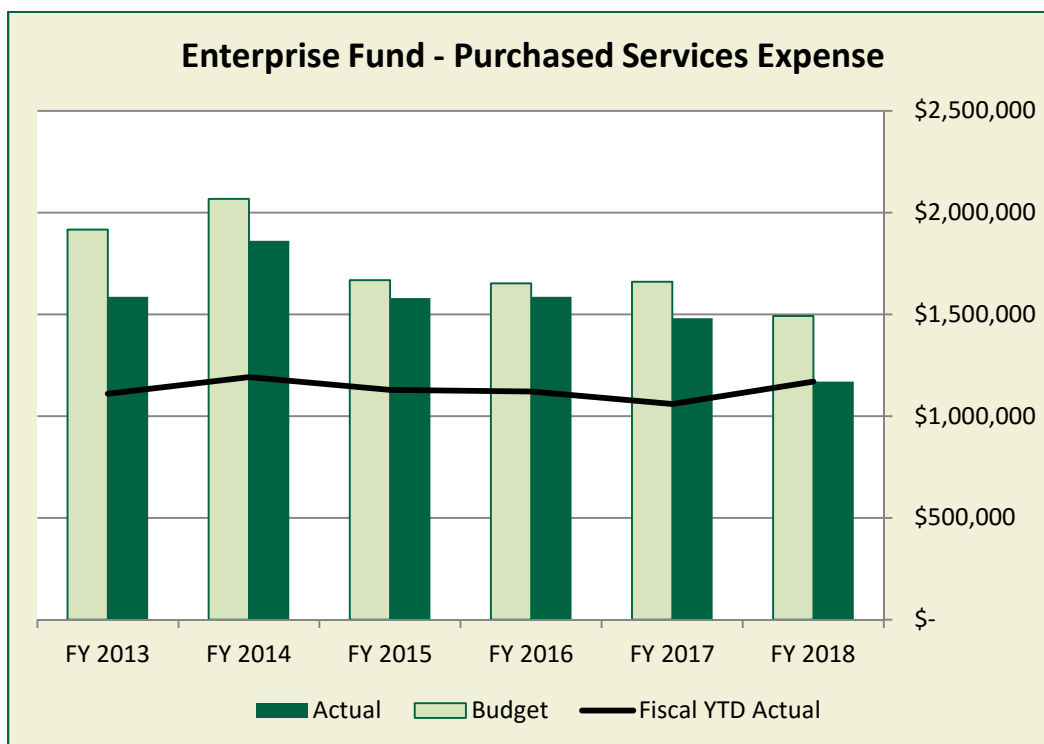
Salary and Benefits

Salary and benefits of \$1,263,170 are under the allocated budget by \$89,305, or 7%.



Purchased Services

Purchased services of \$1,169,544 are over the allocated budget by \$135,712, or 13%.



Some of the larger departmental level variances contributing to purchased services expended during the nine months ended June 30, 2018 being over the FY 2018 allocated budget include:

- PW (all divisions) – Contract labor expenditures were \$149,556 for the nine months ended June 30, 2018. Over the past five years, the Enterprise Fund Public Works department has incurred an average of 67% of the full year expenditures for contract labor by June 30; however, as of June 30, 2018 the department has spent 217% of its FY

2018 original \$69,000 budget. This translates into an over-allocated budget variance of approximately \$103,645. These expenditures are primarily a result of vacancies, which cause salaries and benefits to be under budget.

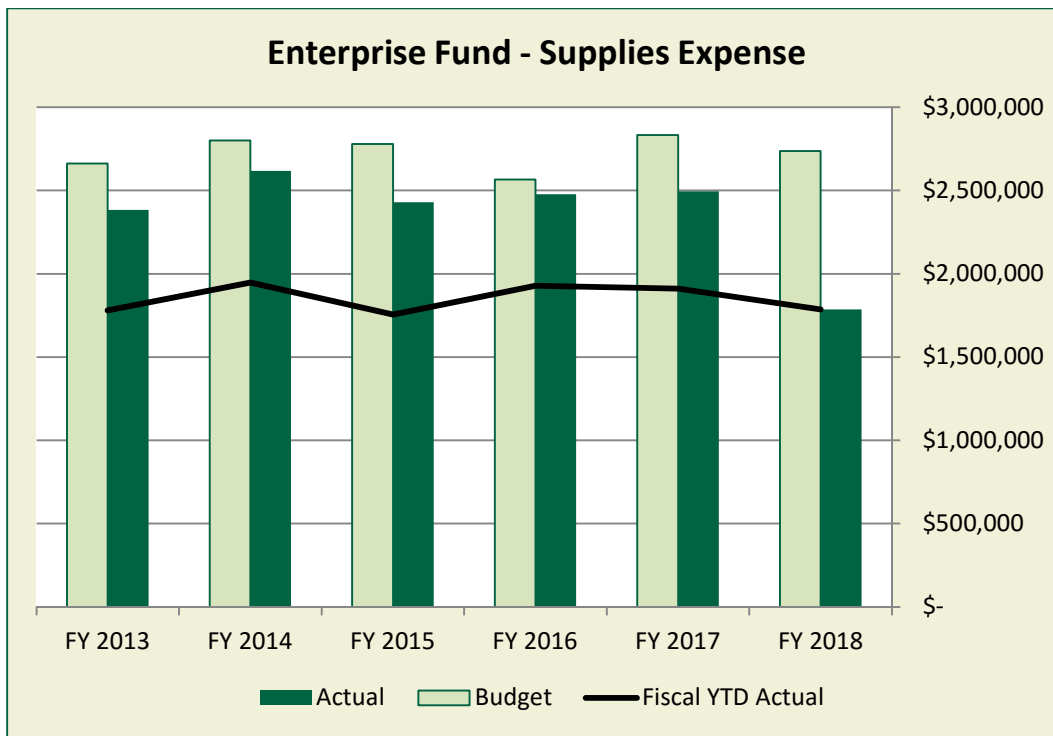
- PW (Water Production) – Well water maintenance expenditures were \$83,134 for the nine months ended June 30, 2018. Over the past five years, the Water Production division has incurred an average of 65% of the full year expenditures for well water maintenance by June 30; however, as of June 30, 2018 the City has spent 119% of its FY 2018 \$70,000 budget. This translates into an over-allocated budget variance of approximately \$37,593.
- PW (Water Production) – Water main maintenance expenditures were \$103,873 for the nine months ended June 30, 2018. Over the past five years, the Water Production division has incurred an average of 65% of the full year expenditures for water main maintenance by June 30; however, as of June 30, 2018 the City has spent 69% of its FY 2018 \$150,000 budget. This translates into an over-allocated budget variance of approximately \$6,902.
- PW (Wastewater Collection) – Sanitary sewer maintenance expenditures were \$32,062 for the nine months ended June 30, 2018. Over the past five years, the Wastewater Collection division has incurred an average of 50% of the full year expenditures for sanitary sewer maintenance by June 30; however, as of June 30, 2018 the City has spent 60% of its FY 2018 \$53,000 budget. This translates into an over-allocated budget variance of approximately \$5,542.
- PW (Wastewater Collection) – Lift station maintenance expenditures were \$45,278 for the nine months ended June 30, 2018. Over the past five years, the Wastewater Collection division has incurred an average of 73% of the full year expenditures for lift station maintenance by June 30; however, as of June 30, 2018 the City has spent 96% of its FY 2018 \$47,000 budget. This translates into an over-allocated budget variance of approximately \$10,783.
- PW (Wastewater Treatment) – Wastewater treatment plant maintenance expenditures were \$54,867 for the nine months ended June 30, 2018. Over the past five years, the Wastewater Treatment division has incurred an average of 52% of the full year expenditures for wastewater treatment plant maintenance by June 30; however, as of June 30, 2018 the City has spent 100% of its FY 2018 \$55,000 budget. This translates into an over-allocated budget variance of approximately \$26,062.

The above over-allocated budget situations have been partially offset by savings in other areas.

- PW (all divisions) – Vehicle maintenance expenditures were \$90,850 for the nine months ended June 30, 2018. Over the past five years, the Enterprise Fund Public Works department has incurred an average of 69% of the full year expenditures for vehicle maintenance by June 30; however, as of June 30, 2018 the City has spent only 53% of its FY 2018 \$170,650 budget. This translates into an under-allocated budget variance of approximately \$27,003.

Supplies

Supplies of \$1,785,124 are under the allocated budget by \$271,969, or 13%.



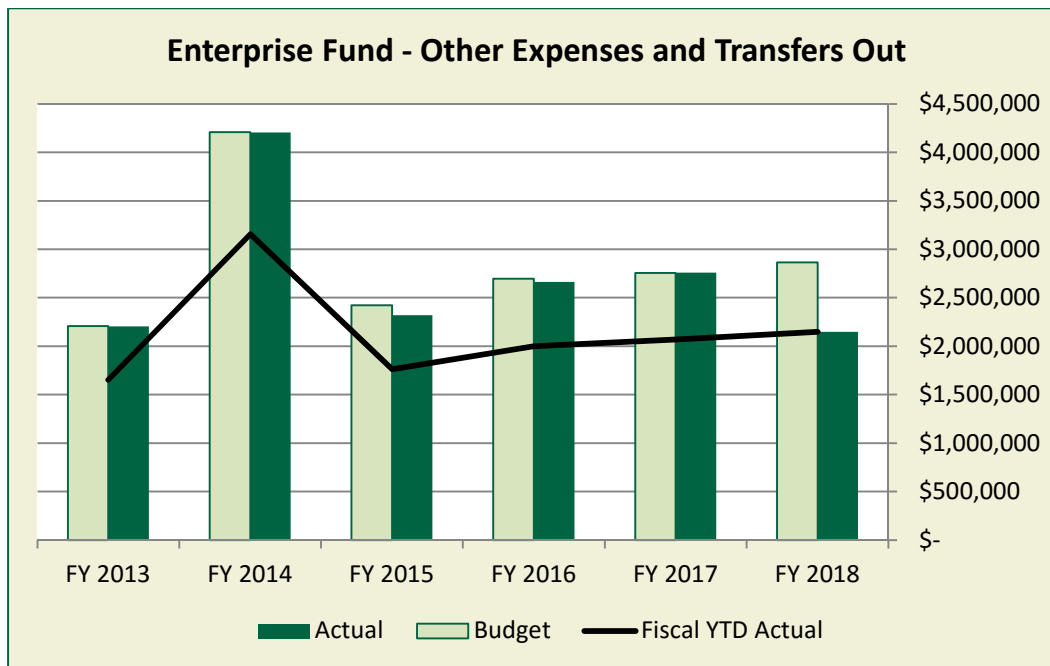
Supplies includes the cost of water purchased from the City of Houston and the cost of groundwater credits the City purchases from the Harris-Galveston Subsidence District related to water the City pumps from underground. Both of the costs are contributing to the supplies expenditure being under the allocated budget.

The \$1,785,124 year-to-date June expense for water purchased from the City of Houston includes eight months of water purchases instead of nine. Historically, October contained the expense related to water purchased in September. That caused us to do a year-end adjusting entry to accrue the expense into September, so at the end of FY 2017 we recorded the expense in September to avoid having a year-end adjustment. The payment for September water usage was \$147,184.

The budget includes \$170,800 for groundwater credits, which are typically purchased annually from the Harris-Galveston Subsidence District between November and March. The City determined it has an adequate inventory of groundwater credits on hand to forgo purchasing additional credits this fiscal year.

Other Expenses and Transfers Out

The “other expenses and transfers out” category is mainly the monthly transfers from the Enterprise Fund to (1) the General Fund, (2) the Debt Service Fund, (3) The Vehicle and Equipment Replacement Fund, and (4) the Capital Improvement Fund. Other expenses and transfers out in the nine months ended June 30, 2018, of \$2,149,543 are under the allocated budget by \$3,734, or 0%.



Total budgeted transfers out of the Enterprise Fund are \$2,851,436, or \$237,620/month.

Other Expenditures and Transfers Out Account Detail				
G/L Account Classification	FY 2018 Budget	YTD Actual	Actual as % of Budget	% of FY Complete
740 – Operating Transfers Out	\$2,851,436	\$2,138,577	75%	75%
711 – Credit Card Fees	14,000	10,966	78%	75%
Total	\$2,865,436	\$2,149,543	75%	75%

Non-Payroll Disaster Related

Non-Payroll disaster related expenses totaled \$190,939 for the nine months ended June 30, 2018. The “non-payroll disaster related” category is unbudgeted non-payroll expenses related to Hurricane Harvey. The most significant expenses in this category relate to the repair of the wastewater treatment plant. Most of these costs should be reimbursable by the Federal Emergency Management Agency (FEMA).

**Enterprise Fund
FY 2018 Revenue and Expense Report by Department**

	FY 2018 Adopted Budget	FY 2018 Projected	YTD Actual	% of Budget (Collected / Spent)	Actual Over / (Under) Budget
Revenue					
Water Sales	\$4,266,524	\$4,217,477	\$3,171,650	74%	(\$1,094,874)
Waste Water Service	2,891,394	2,563,000	2,034,776	70%	(856,618)
Solid Waste – Garbage & Brush Pickup	1,683,700	1,657,700	1,240,380	74%	(443,320)
Miscellaneous (a)	90,500	462,435	351,961	389%	261,461
Total	\$8,932,118	\$8,900,612	\$6,798,766	76%	(\$2,133,352)
Expenses					
Water Production	\$481,203	\$511,870	\$337,918	70%	(\$143,285)
Water Distribution	567,008	630,721	430,328	76%	(136,680)
Surface Water	1,953,800	1,783,000	1,336,316	68%	(617,484)
Wastewater Collection	522,914	458,461	289,205	55%	(233,709)
Wastewater Treatment	829,743	871,386	547,811	66%	(281,932)
Solid Waste – Garbage & Brush Pickup	1,472,323	1,455,062	1,016,236	69%	(456,087)
Utility Billing	298,360	332,439	260,025	87%	(38,332)
Transfers Out/Other (b)	2,865,436	3,231,375	2,340,481	82%	(524,955)
Total	\$8,990,787	\$9,274,314	\$6,558,320	73%	(\$2,432,467)
Revenues/Expenses	(\$58,669)	(\$373,702)	\$240,446		\$299,155

(a) Projected miscellaneous revenues of \$462,435 include \$324,535 of Hurricane-Harvey reimbursements.

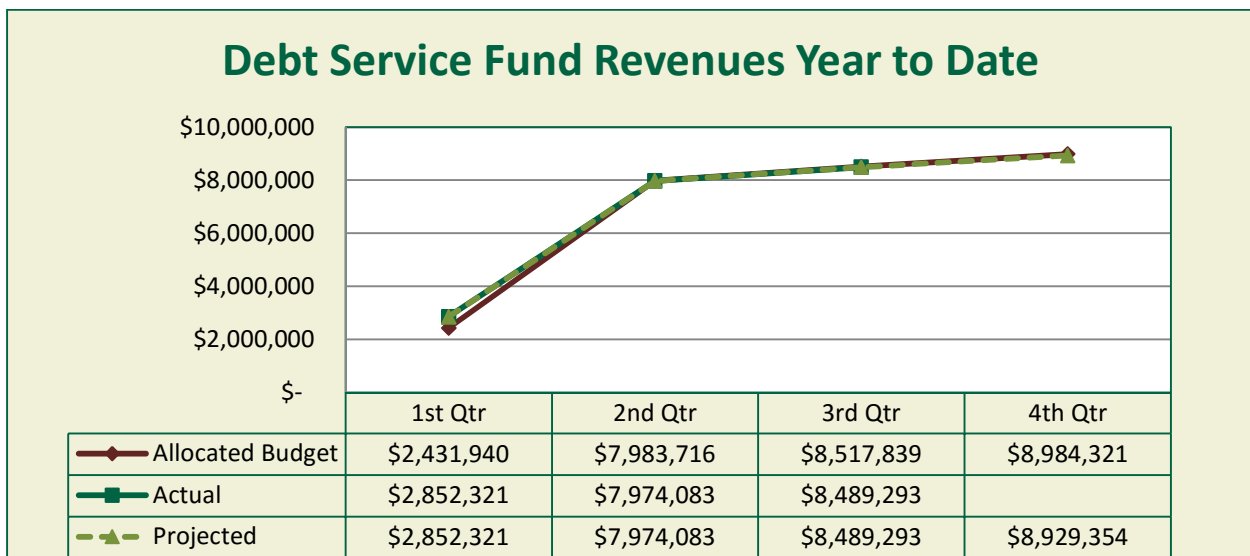
(b) Projected transfer out/other expenses of \$3,231,375 include \$365,939 of Hurricane-Harvey expenses.

Debt Service Fund

Amounts reported herein are unaudited fiscal year-to-date amounts through June 30, 2018.

Debt Service Fund FY 2018 3rd Quarter Revenue and Expenditure Report			
	Adopted Budget	Projected	YTD Actual
Beginning Balance	\$557,371	\$557,371	\$557,371
Revenue	8,984,321	8,929,354	8,489,293
Expense	8,984,341	8,898,500	6,931,245
Ending Balance	\$557,351	\$588,225	\$2,115,420

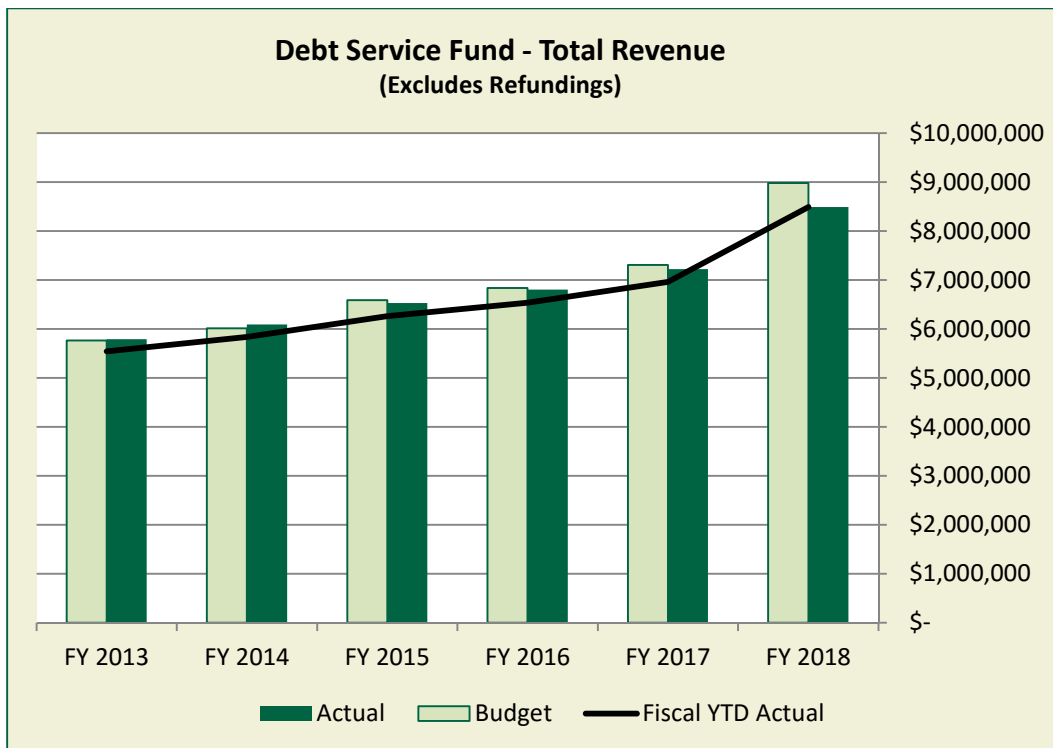
Debt Service Fund Revenues:



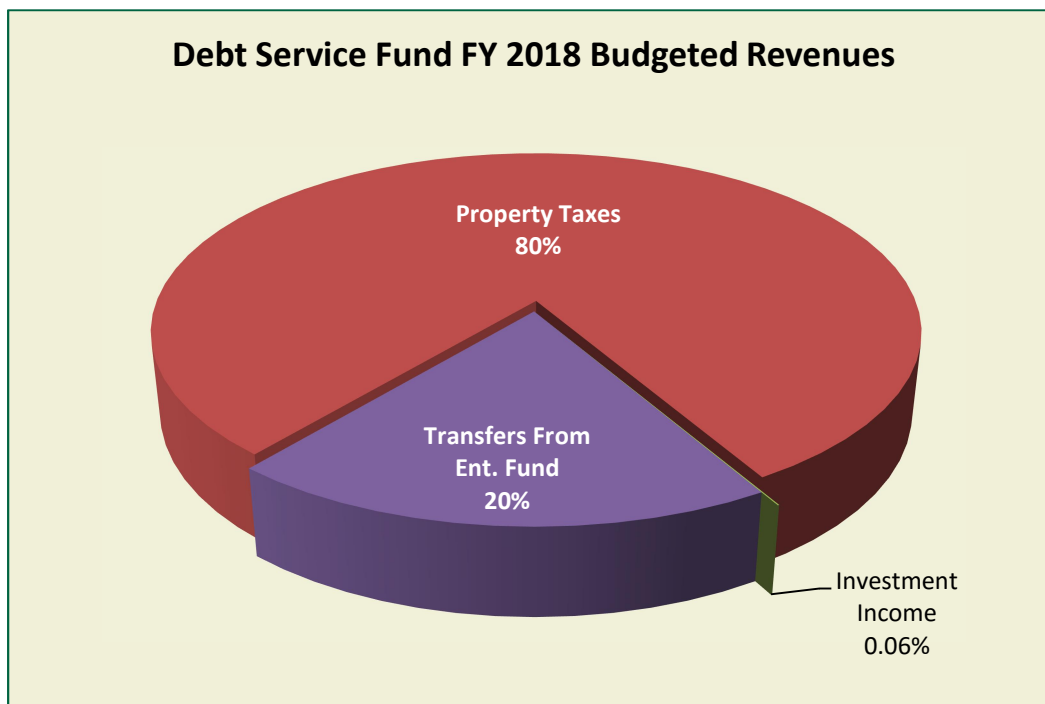
Debt Service Fund FY 2018 3rd Quarter Revenues			
FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
\$8,984,321	\$8,519,838	\$8,489,293	(\$30,546)

For the nine months ended June 30, 2018, the Debt Service Fund collected 94% of its total budgeted revenues and is under its allocated budget by \$28,546, or 0%.

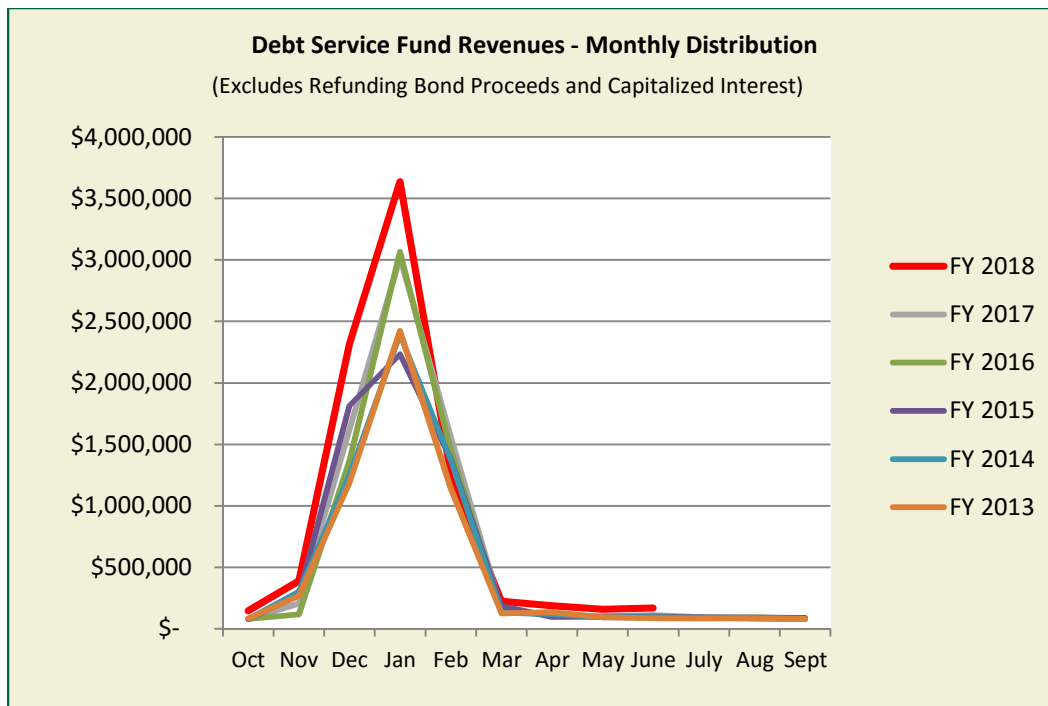
Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)



Property tax makes up the largest category of revenues in the Debt Service Fund at 80% of all FY 2018 budgeted revenues, followed by transfers from the Enterprise Fund at 20% and investment income at less than 1%.

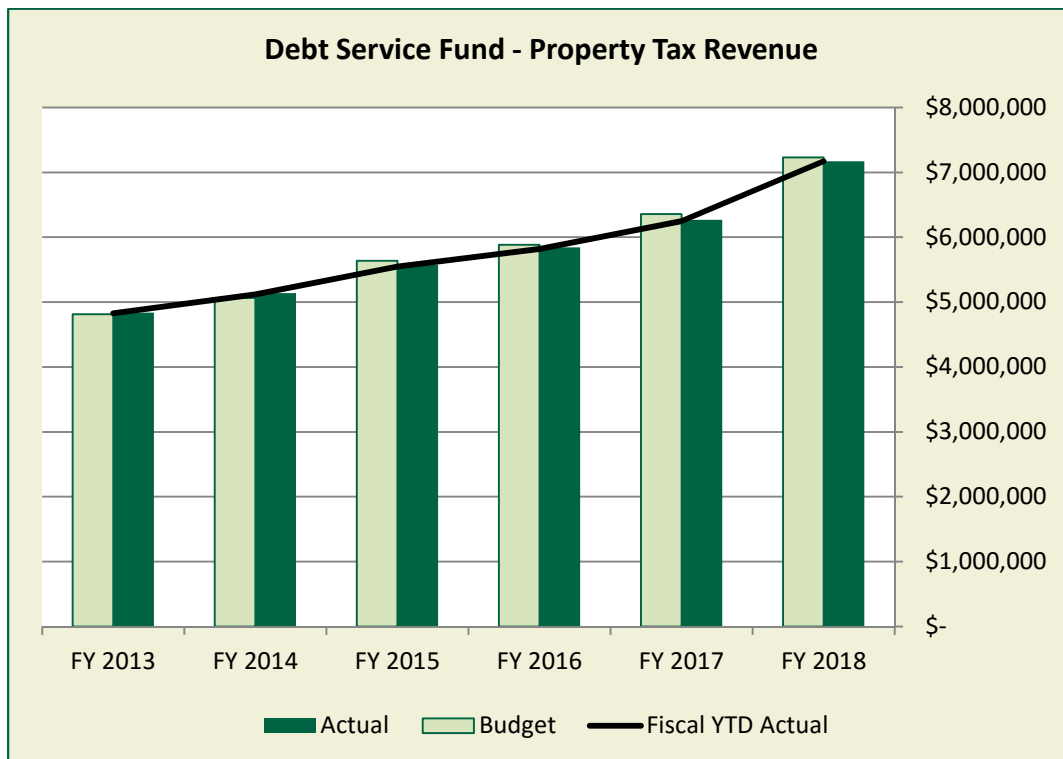


As property taxes are the main revenue source, the January 31 property tax deadline results in revenues being concentrated in the December – March timeframe.



Property Tax

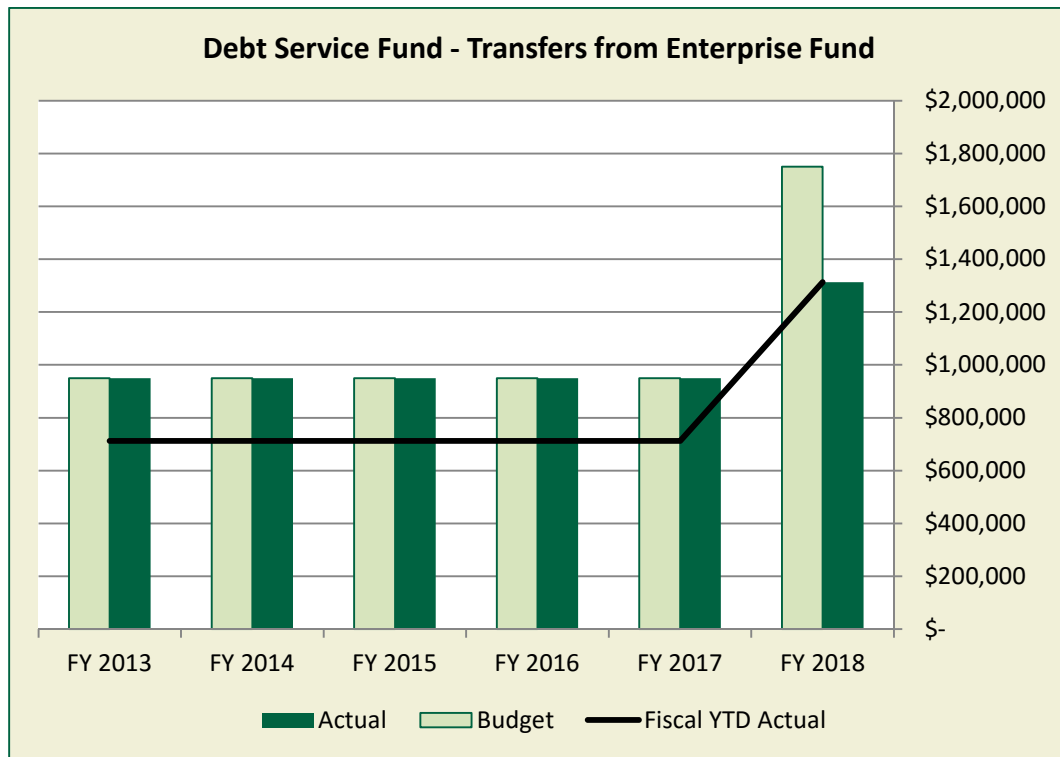
The Debt Service Fund collected \$7,169,439 of property tax in the nine months ended June 30, 2018, which is under the allocated budget by \$31,322, or 0%.



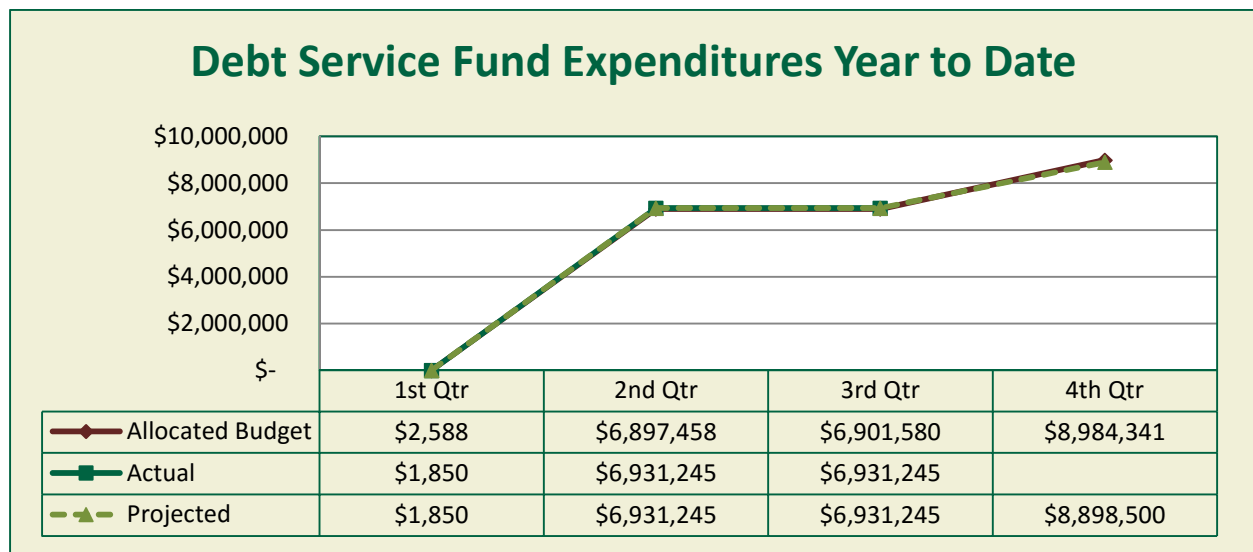
FY 2018 property taxes are budgeted for \$7.2 million, an increase of \$0.9 million over FY 2017's \$6.3 million. The budgeted increase in property taxes is driven by a debt service tax rate increase of \$0.0158 per \$100 of assessed value, or 11.9%, and a 1.9% increase in taxable values.

Transfers In

Transfers from the Enterprise Fund in the amount of \$1,312,827 for the nine months ended June 30, 2018, are equal to allocated budget.

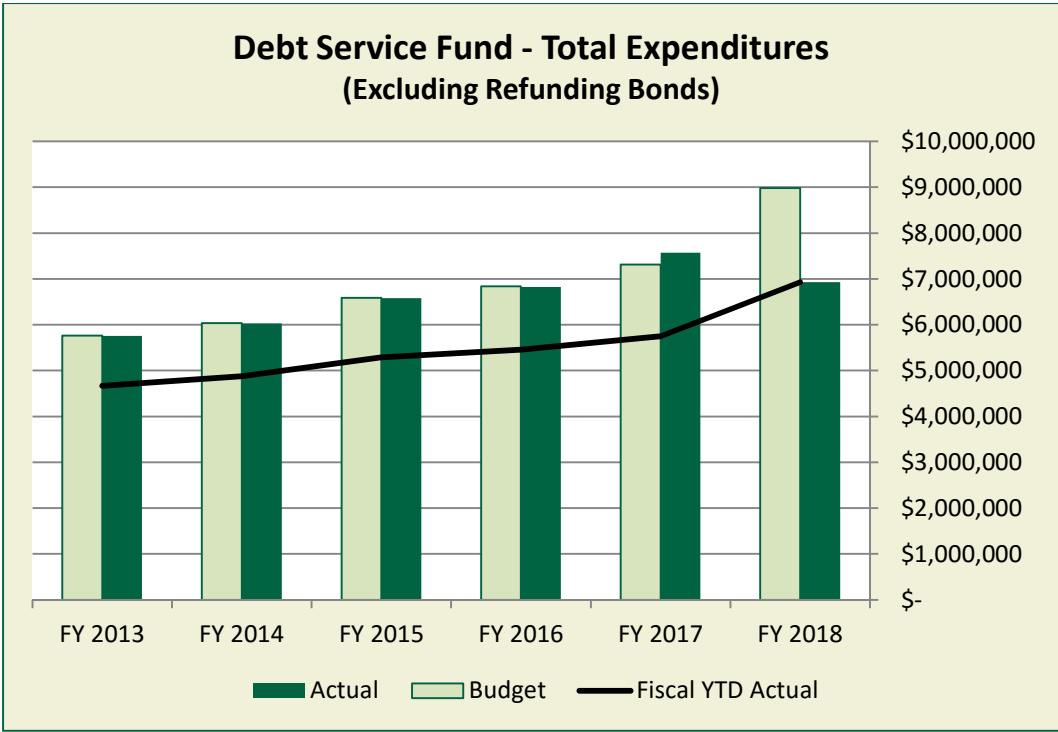


Debt Service Fund Expenditures:

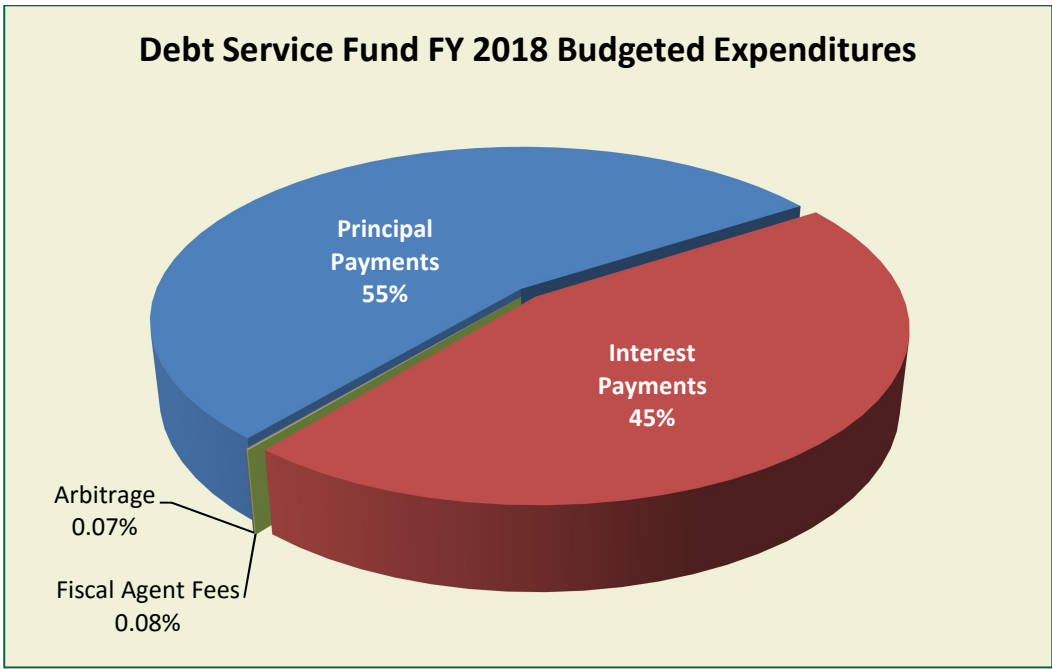


Debt Service Fund FY 2018 3rd Quarter Expenditures			
FY 2018 Budget	YTD Allocated Budget	YTD Actual	Actual Over / (Under) Allocated Budget
\$8,984,341	\$6,901,580	\$6,391,245	\$29,665

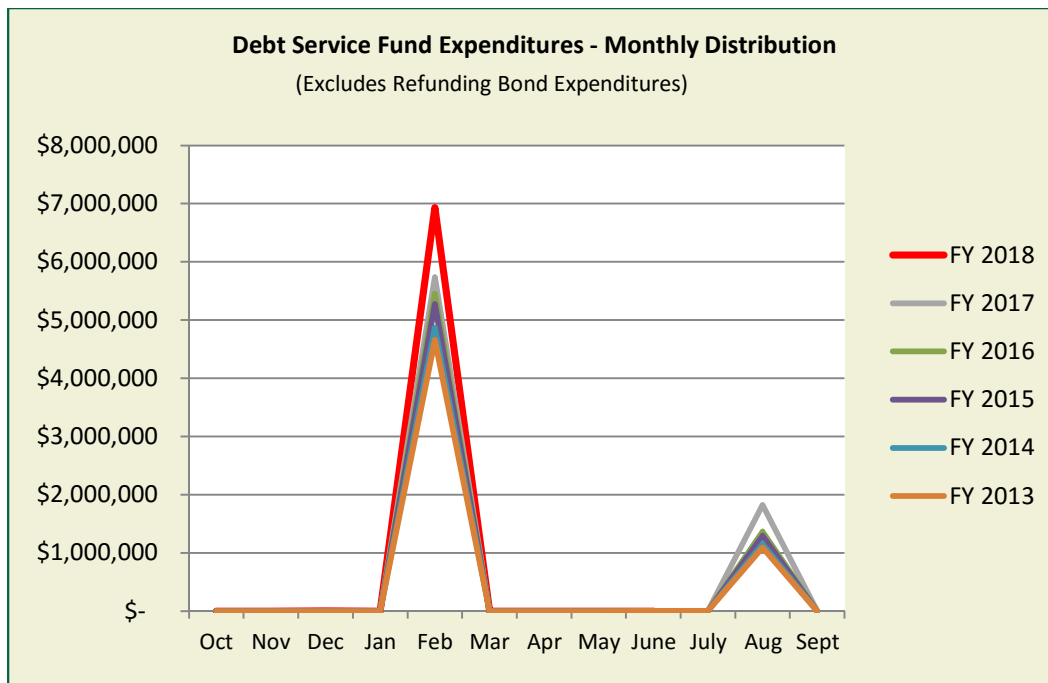
For the nine months ended June 30, 2018, the Debt Service Fund expended 77% of its total budgeted expenditures and is over its allocated budget by \$29,665, or 0%



Principal payments make up the largest category of expenditures in the Debt Service Fund at 55% of all FY 2018 budgeted expenditures, followed by interest payments at 45%. All other expenditures combined make up less than 1% of budgeted expenditures.



In February, there are annual principal payments and semi-annual interest payments due on the City’s outstanding bonds, and in August there are semi-annual interest payments due. Expenditures are concentrated in February and August in accordance with the debt payment schedules. Payments in other months of fiscal agent fees and arbitrage consultants are minor.



Management Projects

During the budget process Council was presented with Management Projects developed to provide service enhancements and review and develop policies which will allow the City to become more efficient. The following is an update on those projects

MP 1801 – ADA Transition Plan - In 2010, under Title II of the Americans with Disabilities Act Federal Law, governed by the Department of Justice, requires all government entities to complete a Self-Evaluation of all policies, services, and public facilities and develop a comprehensive ADA Transition Plan that provides a road map ensuring all identified deficiencies will be corrected. This plan will assess policies, services, buildings and public grounds and will identify remedies, estimated costs and timelines for correcting deficiencies in meeting the needs of all citizens.

The team lead for this project is Karl Miller. The team began seeking professional qualifications with potential procurement of professional services in April 2018. The process as required under Title II involves staff, community leaders, public education, and final approval from City Council, which is targeted in May 2019.

Qualified consultants have been interviewed and a firm has been selected and will be recommended to City Council on Monday, May 7, 2018. The recommendation is within budget allocation and once a contracted in signed the process of educating staff as to the purpose and the methodology will begin.

City Council approved the recommended agreement with ACI for \$60,000.00 on May 7, 2018. ACI will lead the City of Bellaire in implementing an ADA evaluation and transition plan. ACI has meet with Yolanda Howze, HR Director, prior to her departure and a public meeting is scheduled for Thursday, August 2 at 7:00 p.m. in the Evelyn's Park event hall. Cheryl Bright is working on creating and distributing the public notices for this meeting.

MP 1802 – Mass Notifications - Research and recommend options for improving the City of Bellaire's ability to notify and inform residents, businesses and visitors about emergencies, events, and breaking news happening in Bellaire.

The Everbridge platform was selected for the mass notification system. PrepareBellaire is the identifier for the system and the alerts. The system has been active and online since June 2018 and currently has over 5,000 subscribers. Training and promotion of the system is ongoing with staff.

MP 1803 – Hoopla Digital Service - Hoopla is a digital service offering films, music, and audiobooks to expand the library's virtual branch in the community. Provided by Midwest Tapes, this service will allow library cardholders to enjoy digital content of nearly 500,000 titles without third party advertisements and with no holds or waiting periods. Borrowers have access to digital audiobooks, comics, eBooks, movie, music and television.

This service is a pay-per-circ model with the library paying for what patrons actually borrow. There are no setup fees, subscription fees, annual fees or long-term contracts. A deposit is made with the company based on our population, in this case, \$3,000. The deposit is a one-time request; it never expires and goes completely towards circulation. If the service is no longer satisfactory, the balance of the advance is fully returned. Mary Cohrs oversees this project. The Hoopla Digital service was launched to the public on Monday,

March 12, 2018 and has had 72 patrons borrow 330 unique titles since launch for a total expenditure to date of \$728.44. Staff continues to promote the service and will monitor usage during the summer.

Capital Improvement Program Projects

City Council approved the FY 2018 capital improvement projects as part of the City's annual budget adoption on September 18, 2017. The FY 2018 capital projects have been designed to meet today's infrastructure needs as well as those of the future.

Bonds for Better Bellaire Program:

Water and Wastewater Project Group A Phase I:

ARKK Engineers, LLC, was selected for design engineering and construction administration for this project; KIT Professionals is providing third party review and construction management. A neighborhood meeting was held November 28, 2017 to allow for comments on the plans. The construction management contract and construction contract was approved at the March 5, 2018 City Council meeting. Construction began in May 2018 with the 5300 block of Grand Lake, the 4500 block of Mayfair Street and the 5300 - 5400 blocks of Braeburn under construction. The work is anticipated for completion by March 2019. The 6800 block of Mapleridge Street at Bellaire Boulevard wastewater line improvement became an emergency repair due to the increased deterioration experienced over the summer months and was ratified at the November 6, 2017 City Council meeting. Waterline improvements on the following blocks are in this scope:

- S Rice intersection tie-in between the 5000-5100 blocks of Beech Street
- 5300-5400 blocks of Braeburn Drive
- 5300 block of Grand Lake Street
- 5100-5300 blocks of Huisache Street
- 4800-4900 blocks of Locust Street
- 4500 block of Mayfair Street
- 4800-5000 blocks of Palmetto Street
- 5100-5200 blocks of Patrick Henry Street
- 5400 block of Pine Street
- 5400 block of Holly Street
- This wastewater line is complete at the 6800 block of Mapleridge Street

Water and Wastewater Project Group A Phase II:

ARKK Engineers, LLC, was awarded design engineering and construction administration services at the December 4, 2017 City Council meeting; KIT Professionals was awarded third party review and construction management services. A design kick off was held January 16, 2018 and construction is anticipated to begin in October 2018. The 60% design plans are anticipated for review in July 2018 prior to the neighborhood meeting scheduled for August 16, 2018 in the CenterPoint Energy Room. Waterline improvements on the following blocks are in this scope:

- 6900-7000 blocks of IH 610
- 8300 block of IH 610
- 4400 block of Basswood Lane
- 4400 block of Serenity Lane
- 4500 block of Beech Street
- 1100 block of Colonial Street
- 4500-4600 blocks of Evergreen Street

- 4500-4600 blocks of Holt Street
- 4500 block of Locust Street
- 4600 block of Locust Street (east and west)
- 4500 block of Park Court
- 4700-5000 blocks of Tamarisk Street
- The wastewater line located at 5700 Innsbruck Street

Streets and Drainage Group B Phase I:

HDR Inc. was selected for design engineering and construction administration for this project; ARKK Engineers, LLC, is providing third party review and construction management. The neighborhood meeting was held November 14, 2017. The four roadways in this project were originally designed with a previous bond program, but limited funding caused them to be removed from the construction contract. This project has been delayed by six months due to a utility conflict with AT&T and the lack of a TxDOT drainage permit, which was received in April 2018. Bids were opened on July 12, 2018. The construction contract award is planned for the August 6, 2018 City Council meeting with construction beginning in September 2018. During roadway construction, methods will be used to reduce the impact to the large live oaks on Linden Street and Willow Street. The scope includes a street replacement, storm sewer upgrade, and installing sidewalks on at least one side of the street for the following blocks:

- 4700 block of Linden Street
- 4700 block of Willow Street
- 4900-5000 blocks of Imperial Street
- 4900-5000 blocks of Mayfair Street
- The waterline on the 4900 block of Imperial Street

Streets and Drainage Group C Phase II:

Costello, Inc. was selected for design engineering and construction administration for this project; ARKK Engineers, LLC is providing third party review and construction management. Completion of design is expected in August 2018, with bidding and construction to start in October 2018. The scope includes a street replacement, storm sewer upgrade, and installing sidewalks on at least one side of the street for the following blocks:

- 5100-5200 blocks of Spruce Street
- 200 block of N. Fifth Street (includes a waterline upgrade)
- 500 block of Bolivar Street
- 4500 block of Maple Street

The Spruce Street and N. Fifth Street project is within the Urban Village Downtown designation in the City of Bellaire. Both streets include a 100-year storm sewer installation and a street reconstruction with streetlights, trees, landscaping, irrigation, and seven foot sidewalks on both sides of the street. A presentation was given to City Council on March 19, 2018 to describe the details of this project. The Special Projects Manager and Development Services Director spoke to a total of twelve (12) business owners and property owners before that meeting. The City's goal to speak to all property owners and businesses prior to the neighborhood meeting scheduled for May 15, 2018 in the CenterPoint Energy Room was accomplished. A City Council Tour was held for the Spruce and N Fifth project June 13, 2018 where the Public Works Director presented the intentions of the project, provided a visual representation of the recommendations and answered questions on the project. Ongoing efforts to address comments on this project were wrapped up in June. The design engineer is working on the 90% set of design plans. HEB opened their doors for business at the end of June

2018. The traffic in the area will be monitored over the next couple of months.

Bolivar Street and Maple Street are located within the residential area of the City. A 100-year storm sewer installation is planned for Maple Street and a 2-year storm sewer installation is planned for Bolivar Street. The neighborhood meeting for Bolivar Street and Maple Street were held June 21, 2018.

Flood control flap gates are still on schedule for construction in October 2018. The design engineer has had several meetings with TxDOT, Harris County Flood Control District, the City of Houston, and Union Pacific Railroad to discuss the specifications for the flood control devices. The 60% design for Cypress Creek Ditch at Newcastle Street, South Rice Avenue Outfall and Union Pacific Railroad Ditch were submitted for review in May 2018. Coordination with TxDOT has taken longer than anticipated for the 610 Ditch, which will cause the 60% design for this area to be submitted at a later date.

Streets and Drainage Group C Phase III:

Kelly R. Kaluza and Associates, Inc. was awarded design engineering and construction administration services at the December 4, 2017 City Council meeting; ARKK Engineers, LLC is providing third party review and construction management. The design kick off meeting was held February 7, 2018, and the 30% design was submitted for comments in May 2018. This project is anticipated to begin construction in October 2019. The scope includes a street replacement, storm sewer upgrade, and installing sidewalks on at least one side of the street for the following blocks:

- 4500 block of Larch Lane
- 4300 block of Cynthia Street
- 4600 block of Cedar Street
- 500 block of Chelsea Street
- 4600 block of Mimosa Drive

Sidewalks Group D Phase I:

Kelly R. Kaluza & Associates, Inc. was selected for design engineering and construction administration for this project; ARKK Engineers, LLC is providing third party review and construction management. A neighborhood meeting was held October 24, 2017. The 100% design was sent to the City for bid, and the bid package was being prepared when City Council voted December 18, 2017 for all residential sidewalks to be installed at a width of four feet instead of five feet. The resulting redesign delayed this project by three months. Bids were opened on July 12, 2018. The construction contract award is planned for the August 6, 2018 City Council meeting with construction beginning in September 2018.

The scope is to install four-foot sidewalks on at least one side of the street on the following blocks:

- 4700-5000 blocks of Braeburn Drive
- 4500-4600 blocks of Holly Street
- 4600 block of Laurel Street
- 4600 block of Oleander Street
- 1000 block of Pauline Avenue
- 5000-5100 blocks of Pine Street
- 5300 block of Pine Street
- 4500 block of Teas Street
- 4800-4900 blocks of Valerie Street
- 4500 block of Verone Street

Sidewalks Group D Phase II:

MBCO Engineering, LLC, was awarded design engineering and construction administration services at the December 4, 2017 City Council meeting; ARKK Engineers, LLC is providing third party review and construction management. The design kick off meeting was held in January 2018. The 60% design is anticipated for review the first week of July 2018 prior to the neighborhood meeting scheduled for July 24, 2018 in the CenterPoint Energy Room. Construction is anticipated for October 2018. This scope is to install four-foot wide sidewalks on at least one side of the street on the following blocks:

- 5200 block of Willow Street
- 5200 block of Laurel Street
- 5200 block of Linden Street
- 4800-4900 blocks of Cedar Street
- 4800-4900 blocks of Spruce Street
- 5000-5200 blocks of Locust Street
- 5100 block of Huisache Street
- 4800-4900 blocks of Chestnut Street
- 3rd Street from Bellaire Boulevard to Jessamine Street

Sidewalks Group D Phase III:

In April 2018, negotiations with Jones and Carter Engineering, LLC for a design engineering and construction administration services contract and with ARKK Engineers, LLC for third party review and construction management services contract began. These contracts were originally scheduled for a June 2018 City Council meeting but were later moved to the July 16, 2018 agenda. This is because the first sidewalk project is scheduled for a bid opening July 12, 2018 and the costs in this bid could determine if this scope needs to be adjusted to accommodate the costs received. Construction is anticipated for April 2019. This scope is to install four-foot wide sidewalks on at least one side of the street on the following blocks:

- 4900-5000 blocks of Wedgewood Drive
- 4900-5000 blocks of Beech Street
- 4500 block of Palmetto Street
- 4600 block of Spruce Street
- 4600 block of Park Court
- 4700-4800 blocks of Welford Drive
- 5100-5200 blocks of Braeburn Drive
- 5300 block of Patrick Henry Street
- 4500 block of Magnolia Street
- 4600 block of Willow Street
- 4600 block of Cedar Oaks Lane
- 4600 block of Huisache Street
- 3rd Street between Elm Street and Wedgewood Drive

Water Meter Installation and Improvements to Wastewater Treatment Plant:

H2OMC, LLC is providing project management for the water meter installation project. The large eight-inch (8") water for AT&T has been delivered to the City but has not been installed by Siemen's meter contractor, Pedal Valve Inc., due to scheduling issues. AT&T has been contacted by H2OMC, LLC to work out an appropriate install date that is agreeable to all parties. The work is anticipated to take place the week of July 16, 2018. City staffs are working with a local arborist to continue to safely remove the roots around the

pending 11 meters. The City's Utility Billing Department is working with IT and Neptune support to install or resolve security upgrades on their computers that are interfering with the software. Utility Billing is still anticipating launching the AquaHawk resident portal in the fall of 2018. This system allows Utility Billing to view readings and usage from their computers and allows residents to monitor their water consumption and set customized alerts based on their usage, including alerts of potential leaks. The portal should help residents manage their water use, avoid billing surprises, and identify leaks for timely resolution. The City will be developing a campaign to inform residents of the AquaHawk portal and encourage registration in the upcoming months. Completion for the entire project is anticipated for the fall of 2018.

H2OMC, LLC is providing project management for the wastewater treatment plant upgrade project. Siemens and their subcontractors have worked diligently to make up for time lost due to Hurricane Harvey and the repairs that followed. Improvements to the wastewater treatment plant progressed from 63% to 85% complete over the last quarter. Contractors are 60% complete with the lift station rehabilitation. The old lift station was demolished, and the installation of new discharge piping is almost complete. The old gaseous disinfection system was removed, and the new liquid system has been installed. The disinfection system is scheduled to be completed in late July. The piping for the aeration blowers is scheduled to be painted and blower start-up is anticipated for mid-July with Atlas Copco. Upcoming work in July includes complete painting at aeration and RAS pumps, complete installation of chemical feed system, complete punch list items for blowers, complete installation of piping for lift station, begin installation of submersible pumps in lift station, and begin draining of aeration basin # 1 to perform diffuser upgrade. Completion for the entire project is anticipated in late August 2018. The anticipated date to close out the project at City Council is September 2018.

Municipal Facilities Project:

During the third quarter of FY 2018, construction activity has progressed on both new Municipal buildings. At the new Police and Court building, the foundation is complete, the building envelope has been framed and brick is nearly complete. The roof has been completed, and utility work on the exterior of the building is ongoing. Inside, the walls are framed in and sheetrock is in progress. Mechanical systems are nearly complete and in place, and electrical and data wiring is underway. There will be a necessary closure of Jessamine Street for the connection of a sanitary sewer line. The closure will occur between Fifth Street and S. Rice Avenue, near the southwest corner of the new building. The closure is expected to begin on Tuesday, July 31, 2018 and last for three (3) weeks. A traffic control plan has been reviewed and approved by the City Engineer and includes signage alerting drivers of the detour. Nearby residents will be contacted in person and via letter prior to the closure, and notifications via Notify Me will be given.

The exterior building envelope at the new City Hall / Civic Center is nearly complete as well as the brick work. On the inside of the building, sheetrock is complete, door frames have been installed, and the ceiling grid is almost complete. Light fixtures are currently being installed on the second floor and millwork has been delivered. The permanent electrical connection has been made and the building now has air conditioning.

Testing of all materials for strength, density, and adherence to specifications is ongoing. To date, the materials have tested favorably or have been corrected when slight deviations are recorded. As of March 16, 2018, the

City of Bellaire has spent \$5,204,878.14 of the \$8,327,456 budget for Police / Court Building construction. The City has spent \$4,800,839.33 out of \$7,582,649 for the construction of the City Hall / Civic Center Building. \$1,569,326.46 has been approved for purchase of furniture, fixtures, and equipment (FFE) for the new facilities, including furniture, access control, cabling, closed circuit television systems, lockers, and dispatch consoles. Expenditures for the project are tracking as expected based on schedules and construction progress. Efforts to manage the costs of the FFE items are ongoing, but the additional funding sources previously identified to Council will still be needed to complete the project.

The estimated date of Substantial Completion for Phase 1 of City Hall / Civic Center is September 24, 2018. The estimated date of Substantial Completion for the Police / Court Building is November 22, 2018, and the final phase of the Civic Center is estimated at May 23, 2019. Substantial Completion dates are important to the project because they signify the anticipated date when the building is complete enough to begin usage by the owner for its intended purpose. For the City of Bellaire buildings, that means that we can begin installing our FFE items, not that full operations will move over on that day. Specific move-in dates will be determined by evaluating the logistics of each Department or Service delivered and will occur approximately one month after Substantial Completion.

Rebuild Bellaire Phase 5B:

This project was approved at City Council December 4, 2017 for release of retainage and closeout to Reytec Construction Resources, Inc. The one (1) year warranty for this project began October 24, 2017. A walk-through will be conducted in October 2018 to determine if any deficiencies are present for the following streets constructed with this project:

- Alder Drive (Evergreen Street to Maple Street)
- 6900-7000 blocks of Ferris Street
- 4400 block of Glenmont Drive
- 1000-1200 blocks of Howard Lane
- 4400 block of Nancy Street
- 5300 block of Valerie Street

Cash Funded Projects:

Renwick Well Improvement Project:

The existing pumps and motors are past their useful life expectancy and have been rebuilt/repared multiple times over the years. More energy efficient models are available as well. H2OMC, LLC, ARKK Engineers, LLC, 24/6, JACH Controls, and Public Works staff met at the wastewater treatment plant in March to finalize the specifications for the booster pump and motor replacement. The bid package to perform the work is being prepared and is anticipated for City Council consideration at the August 20, 2018 meeting.

Wendell Lift Station Improvement Project:

The existing pumps and motors are past their useful life expectancy and have been rebuilt or repared multiple times over the years. More energy efficient models are available as well. H2OMC, LLC, ARKK Engineers, LLC, 24/6, JACH Controls, and Public Works Staff met at the wastewater treatment plant in March, and again in June, to work through the details of the project. H2OMC, LLC has provided 24/6 with the pump and motor specifications and they are currently working on providing the City with a quote to perform the replacement.

The estimate is expected to be provided to the City in late July. The bid package to perform the work is being prepared.

City-Wide Supervisory Control and Data Acquisition (SCADA) Systems Upgrade Project Phase 2 & 3:

Once all phases of SCADA are complete, Public Works staff can operate all water and wastewater facilities from the wastewater treatment plant with the push of a button through the SCADA software system. Prior to this system, Staff would have to make manual changes at the various water and wastewater locations city-wide. SCADA Phase I set up communications from the wastewater treatment plant to all water treatment plant wells; SCADA Phase II set up communications from the wastewater treatment plant to the lift stations; and SCADA Phase III is to have the wastewater treatment plant on the SCADA system.

JACH Controls has completed the work specified in the contract for Phase II SCADA upgrades in February 2018.

H2OMC, LLC, ARKK Engineers, LLC, 24/6, JACH Controls, and Public Works staff met at the wastewater treatment plant in March 2018, and again in June 2018, to finalize the specifications for the SCADA Phase III project. Quotes to perform the work should be received in July 2018. The anticipate closeout for this project at City Council is October 2018.

Playgrounds, Shade Structures, and Park Amenities Program:

The Parks Board sub-committee has worked with the Patrons for Bellaire Parks and staff to plan a playground solution at Ware Family Park with a focus on imagination, senses, interactivity, and education. City Council was presented with the playground design drawings on July 16, 2018 and approved the purchase and installation. Construction is expected to begin in November of 2018 and should take approximately two (2) months.

Park Signage Master Plan and Implementation Project:

The Park Signage Master Plan identified for FY 2017 funding was put on hold due to the Brand Identity Initiative. Based on the outcome of the Brand Identity project, and the current objectives of the CIP program, this project may not be implemented. Future outcome will be determined during the budget review process for FY 2019.

Bellaire Family Aquatic Center Pool Area Improvements:

The planned improvements include decking, fencing, and shade structures; however, this project is on hold pending a future affordability assessment, which will be determined during the budget review process for FY 2019.

Community Pathways Master Plan:

City Council approved the professional services agreement with HR Green Development, LLC at the August 7, 2017 City Council meeting prior to Hurricane Harvey. The highest priority projects identified in this project will influence the Bonds for Better Bellaire 2016 Group D Phase III Sidewalk Project. This plan will identify potential new projects that could be incorporated into the future CIP.

An online survey was active November 1, 2017 to mid-December 2017 to solicit input from the public. The Parks and Recreation Advisory Board was presented with the draft Master Plan at the October 18, 2017 meeting, and provided feedback at the meeting on January 17, 2018. A neighborhood meeting was held on January 23, 2018. The action forms and meeting minutes generated at the neighborhood meeting and survey comments will be included as separate appendices in the plan. In addition, a neighborhood meeting report will

be sent to City Council summarizing the comments received at this meeting and how those comments will be addressed in the plan. The deadline to submit comments on the plan was March 9, 2018. Due to the number of comments received by the public, this deadline had been extended twice. All comments that have been received for this project are shown in the draft plan as an exhibit with a description on the action for that specific item. The neighborhood meeting presentation and the updated draft report are loaded to the project website, <https://www.bellairecommunitypathwaysplan.com/>.

During the comment period, the Baldwin Avenue connection was removed as a recommendation in this plan. Most right of ways in Bellaire are 60 feet wide. With the limited 50 foot wide of right of way on Baldwin Avenue, installing a pathway on Baldwin Avenue would mean the street would have to be realigned, very similar to how the Newcastle Trail was constructed when Newcastle Street was completed. In addition, there are numerous conflicts such as trees and utilities in the right of way that would need to be relocated or removed, and Baldwin Avenue was recently construction in 2011 and in good condition. With the removal of the Baldwin Avenue connection, the Newcastle Trail can be used as an alternative pathway for this area.

The draft plan was taken to the Parks and Recreation Advisory Board (PRAB) June 20, 2018 for them to consider recommending City Council to approve the draft plan. The PRAB “tabled the discussion regarding the Community Pathways Plan because it is a topic better suited for City Council.” The draft plan was taken to the Planning and Zoning Commission July 12, 2018 for them to consider recommending City Council to approve the draft plan. At this meeting, there were around 40 people that spoke in opposition of the plan, a few which spoke in favor of the plan, and another 44 that submitted comments electronically for public record. The Planning and Zoning Commission voted, “not to recommend this proposal to City Council for approval because this is not a priority at this time and there is not a consensus of the opinion in the community for the proposed action.” The draft plan is scheduled for the August 6, 2018 City Council meeting.

Decorative Standards for Street Lights Pilot Project:

The Decorative Standards for Street Lights Pilot Project was put on hold due to the Brand Identity Project and the Spruce Street and N Fifth Street Reconstruction Project. Based on feedback from City Council on the abovementioned projects, the City of Bellaire has collaborated with CenterPoint to identify a light fixture that is consistent with the general aesthetic seen in Bellaire Town Center, the Great Lawn, and depicted in designs for Spruce and Cedar Streets. Photometric data has been developed and plans are currently in development to determine how many fixtures would be needed at the recommended spacing of 94 feet. Cost estimates will be developed once pole locations are determined.

Flood Plain Hazard Mitigation Plan:

This project is complete and the recommendations are being evaluated for future funding options, including bond programs and grant opportunities.

Public Works Site Planning Project:

Draft cost estimates have been provided and the City is evaluating whether the design and construction of the public works facility could be included in a future bond referendum.

Facilities Master Plan Update:

The contract has been expedited and study is underway. Coordination meetings with staff will occur in July and August of 2018, and a draft report will be presented for review in September 2018. The outcome of this project will be evaluated to see whether the design and construction of the library or other facilities should be planned in a future bond referendum.

Metro Funded Projects:

2018 Pavement Management Program:

At the November 6, 2017 City Council meeting, the Public Works Department gave a report that would change the approach to the FY 2018 Pavement Management Program. Staff is working to redevelop this program as mentioned at the November 6, 2017 City Council meeting. The plan is to maintain the original maintenance contract for asphalt overlays and sidewalk repairs, and add an additional unit cost price contract for paving. This additional contract allows the department flexibility when selecting locations for repair. The on-call paving and storm sewer services contract was awarded at City Council March 19, 2018. Areas such as Bellaire and Bissonnet were completed during this quarter under the contract. Work in Southdale begins in July 2018. Construction is anticipated for completion at the end of September 2018. The on-call water and wastewater utility services contract was awarded at City Council July 2, 2018. The Water Distribution division is scheduling work for this contract.

FY 2017 Pavement Management Program:

ARKK Engineers, LLC is the design engineer for two (2) projects: streets and sidewalk project, and pavement striping. The bids were awarded for this project September 14, 2017. These projects were bid as a one (1) year contract with two (2) additional renewals, for a total of three (3) years. The contracts will be adjusted every year with the Consumer Price Index. Both contracts were approved at the November 6, 2017 City Council meeting.

For the streets and sidewalks project, milling, point repairs and overlays are completed for Evergreen and Maple. Milling and point repairs are completed or underway for Grand Lake Street, Mayfair Street, Effie Street, Pembroke Court, Holt Street, and Jessamine Street with overlays anticipated in July 2018. The waterlines in the Group A Phase I Water and Wastewater project on Grand Lake and Mayfair Streets will be completed before the overlays are completed for these blocks.

Sidewalks on Braeburn Drive were omitted during construction because this project did not have a neighborhood meeting to solicit feedback from the neighbors and the scope of the sidewalk work was beyond maintenance. Removing this sidewalk from the Pavement Management Program further identified that gap filling in Bellaire is for new sidewalks that are more than two consecutive lots. These sidewalk projects require a neighborhood meeting. This also means the 100 block of Beverly Lane was removed from the scope. These sidewalks can be considered with future sidewalk work and the funding will be used for other identified maintenance needs. The sidewalks on Birch Street and smaller sidewalk repairs on Braeburn Drive are complete. This project should be taken to City Council for closeout in October 2018.

The streets and sidewalks project includes street repairs with an overlay to the following blocks:

- 4500 block of Holt Street
- 4500 block of Mayfair Street
- 5300 block of Grand Lake Street
- 4900-5000 blocks of Maple Street
- 4700-4800 blocks of Evergreen Street (includes striping)
- 100 block of Pembroke Court
- 4400 block of Effie Street (curb and gutter work)
- 5300 block of Jessamine Street – added when Braeburn Drive was pulled from contract

Existing sidewalks are repaired or replaced at the following blocks:

- 4500-4600 blocks of Birch Street
- 4500 Braeburn Drive (smaller sidewalk repairs)

New sidewalks were omitted for the following blocks:

- 100 block of Beverly Lane
- 4500 block of Braeburn Drive

The following street repairs with an overlay were omitted from this project because they were completed with the FY 2016 Street and Sidewalk Pavement Management project:

- 5100 block of Linden Street
- 5200 block of Grand Lake Street

The pavement striping contract includes various streets city-wide such as Bellaire Boulevard, South Rice Avenue, Newcastle Drive, Evergreen Street, Avenue B and to add angled parking on Cedar Street from N Fifth Street to Ferris Street. The striping for all of these areas was completed in April 2018 minus the 4700-4800 blocks of Evergreen Street. For Evergreen Street, the intention was to stripe this section after the overlay was completed in May 2018; however, the contractor placed the asphalt too thick along the edge of the curb and gutter line and was notified a repair is needed around the same time a waterline leak was identified. The waterline repair is complete and the overlay repair is scheduled for July. The striping should follow thereafter.

Completed Projects:

2017 Playgrounds, Shade Structures, and Park Amenities Program

Evelyn's Park

FY 2015 Pavement Management Program

FY 2016 Pavement Management Program

Flood Plain Hazard Mitigation Plan

Rehabilitation of the Renwick Ground Storage Tank (GST)

Texas Future Proofing Projects Submission for The Governor's Commission to Rebuild Texas Effort:

The projects below that were submitted to Harris County and presented to the State and the Flood Hazard Mitigation Task Force have not changed status:

- TxDOT Loop 610 System Upgrade – Study and Drainage Analysis (\$150,000) and Construction (\$65-150 million)
- Union Pacific Railroad Ditch – Study and Drainage Analysis (\$150,000) and Construction (\$1-1.25 million)
- Waste Water Treatment Plan Decommission to the City of Houston and Bellaire Detention – Study and Drainage Analysis – (\$150,000) and Construction (\$15-33 million)
- Ruffino Hills – No project estimates at this time.

Trends

Development Statistics				
	FY 2017 3rd Quarter		FY 2018 3rd Quarter	
	QTY.	Value	QTY.	Value
New Home Construction	37	\$21,998,893	34	\$17,029,418
Home Remodeling	114	\$2,094,889.33	108	\$1,826,142.48
New Commercial Construction	2	\$22,000,000	2	\$12,700,000
Commercial Remodeling	25	\$2,220,285.31	17	\$3,588,914.16
Demolition	16		66	

Flood Permit Statistics			
Flood Permits Issued	1 st Quarter October – December 2017	2 nd Quarter January – March 2018	3 rd Quarter April – June 2018
Quantity	591	78	34
Value	\$34,068,393	\$5,124,736	\$1,848,009

Crime Statistics						
	April		May		June	
	FY 2017	FY 2018	FY 2017	FY 2018	FY 2017	FY 2018
Homicide	0	0	0	0	0	0
Sexual Assault	0	2	0	0	0	2
Robbery	0	2	6	1	2	1
Assault	1	6	3	7	2	7
Burglary Residence	2	3	2	5	2	1
Burglary Building	4	2	1	0	1	5
Theft	16	13	22	20	24	18
Motor Vehicle Theft	1	2	0	0	2	4

Warrant Statistics						
	April		May		June	
	FY 2017	FY 2018	FY 2017	FY 2018	FY 2017	FY 2018
Warrants Issued	204	123	0	130	184	163
Outstanding Warrants	140	114	0	122	132	163
Failure to Appear	55	39	0	42	52	82

NOTE ON WARRANT STATISTICS: There is no data for May 2017 as the Judges wanted to hold show cause hearings before issuing warrants. This was a result of a new law (S.B. 1913) that went into effect on September 1, 2017.

City of Bellaire
General Fund
Revenues and Expenditures (Unaudited)
Fiscal Year-to-Date as of June 2018

	FY 2018 Adopted Budget	June		Year-to-Date			
			% of Adopted Budget	Allocated Budget	Actual	Over/(Under) Allocated Budget	% of Adopted Budget
		Actual					
Revenues							
Property Taxes	\$ 13,118,646	\$ 42,949	0%	\$ 13,051,194	\$ 13,038,270	\$ (12,924)	99%
Franchise Taxes	1,424,734	68,820	5%	1,086,244	1,055,915	(30,329)	74%
Sales Taxes	2,348,555	216,831	9%	1,740,877	1,813,766	72,889	77%
Permits, Fees, Licenses	1,143,400	149,026	13%	870,485	932,459	61,974	82%
PARD Charges and Fees	887,400	122,274	14%	666,513	642,312	(24,201)	72%
Public Safety	436,400	35,977	8%	339,476	276,064	(63,413)	63%
Fines	730,000	47,898	7%	564,204	490,353	(73,851)	67%
All Other	694,700	76,568	11%	524,383	707,777	183,394	102%
Total Revenues	20,783,835	760,343	4%	18,843,377	18,956,915	113,538	91%
Expenditures							
Salary & Benefits	14,495,815	1,735,573	12%	10,515,874	10,675,984	160,110	74%
Purchased Services	4,110,441	264,269	6%	3,027,999	2,576,762	(451,237)	63%
Supplies	1,212,641	88,722	7%	860,350	760,696	(99,654)	63%
Other/Transfers	540,951	48,946	9%	411,129	400,385	(10,744)	74%
Non-Payroll Disaster Related	-	162,245	n/a	-	1,453,580	1,453,580	n/a
Total Expenditures	20,359,848	2,299,754	11%	14,815,352	15,867,407	1,052,055	78%
Net Revenues/(Expenditures)	\$ 423,987	\$ (1,539,410)		\$ 4,028,025	\$ 3,089,508	\$ (938,516)	
Budgeted Unassigned Fund Balance 9/30/17	\$ 3,387,437						
Budgeted FY 2018 Revenues	20,783,835						
Budgeted FY 2018 Expenditures	20,359,848						
Budgeted Ending Unassigned Fund Balance	<u>\$ 3,811,424</u>						
60 Day Reserve Requirement	\$ 3,311,154						
(Includes only operating budget)							

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

City of Bellaire
Enterprise Fund
Revenues and Expenses (Unaudited)
Fiscal Year-to-Date as of June 2018

		June		Year-to-Date			
	FY 2018 Adopted Budget	Actual	% of Adopted Budget	Allocated Budget	Actual	Over/(Under) Allocated Budget	% of Adopted Budget
Revenues							
Water	\$ 4,266,524	\$ 467,888	11%	\$ 2,909,457	\$ 3,171,650	\$ 262,193	74%
Wastewater	2,891,394	238,795	8%	2,152,907	2,034,776	(118,132)	70%
Solid Waste	1,683,700	136,765	8%	1,262,509	1,240,380	(22,129)	74%
All Other	90,500	10,191	11%	63,110	351,961	288,850	389%
Total Revenues	8,932,118	853,640	10%	6,387,983	6,798,766	410,783	76%
Expenses							
Salary & Benefits	1,854,594	161,640	9%	1,352,475	1,263,170	(89,305)	68%
Purchased Services	1,491,676	156,549	10%	1,033,832	1,169,544	135,712	78%
Supplies	2,737,081	203,290	7%	2,057,093	1,785,124	(271,969)	65%
Other Expenses and Transfers	2,865,436	238,940	8%	2,153,277	2,149,543	(3,734)	75%
Capital Purchases	42,000	-	0%	22,104	-	(22,104)	0%
Non-Payroll Disaster Related	-	-	n/a	-	190,939	190,939	n/a
Total Expenses	8,990,787	760,420	8%	6,618,781	6,558,320	(60,461)	73%
Net Revenues/(Expenses)	\$ (58,669)	\$ 93,219		\$ (230,798)	\$ 240,446	\$ 471,245	
Budgeted Working Capital 9/30/17	\$ 669,399						
Budgeted FY 2018 Revenues	8,932,118						
Budgeted FY 2018 Expenses	8,990,787						
Budgeted Ending Working Capital	<u>\$ 610,730</u>						
30 Day Fund Balance	\$ 563,613						
(Includes only operating budget)							

City of Bellaire
Debt Service Fund
Revenues and Expenditures (Unaudited)
Fiscal Year-to-Date as of June 2018

	FY 2018 Adopted Budget	June		Year-to-Date			
		Actual	% of Adopted Budget	Allocated Budget	Actual	Over/(Under) Allocated Budget	% of Adopted Budget
Revenues							
Property Taxes	\$ 7,228,885	\$ 21,136	0%	\$ 7,200,761	\$ 7,169,439	\$ (31,322)	99%
Investment Earnings	5,000	1,215	24%	4,252	7,028	2,776	141%
Transfers from Enterprise Fund	1,750,436	145,870	8%	1,312,827	1,312,827	-	75%
Total Revenues	8,984,321	168,221	2%	8,517,839	8,489,293	(28,546)	94%
Expenses							
Principal Payments	4,920,000	-	0%	4,920,000	4,920,000	-	100%
Interest Payments	4,050,841	-	0%	1,973,252	2,007,350	34,098	50%
Other	13,500	-	0%	8,328	3,895	(4,433)	29%
Total Expenses	8,984,341	-	0%	6,901,580	6,931,245	29,665	77%
Net Revenues/(Expenses)	\$ (20)	\$ 168,221		\$ 1,616,260	\$ 1,558,049	\$ (58,211)	
Budgeted Unassigned Fund Balance 9/30/17	\$ 557,371						
Budgeted FY 2018 Revenues	8,984,321						
Budgeted FY 2018 Expenses	8,984,341						
Budgeted Ending Unassigned Fund Balance	<u>\$ 557,351</u>						

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

City of Bellaire
Vehicle and Equipment Replacement Fund
Revenues and Expenditures (Unaudited)
Fiscal Year-to-Date as of June 2018

	FY 2018 Adopted Budget	Budget Carry-Over (a)	Budget Adjustments	FY 2018 Revised Budget	June Actual	YTD Actual	Encumbrance	Budget Balance
Revenues								
Transfers - General Fund	\$ 450,500	\$ -	\$ -	\$ 450,500	\$ 29,750	\$ 267,750	n/a	\$ 182,750
Transfers - Enterprise Fund	357,000	-	-	357,000	37,542	337,875	n/a	19,125
Transfers - Special Revenue Fund	-	-	-	-	5,000	9,000	n/a	(9,000)
Insurance Reimbursements	-	-	-	-	-	23,850	n/a	(23,850)
Total Revenues	807,500	-	-	807,500	72,292	638,475	n/a	169,025
Expenditures								
Information Technology	194,900	-	-	194,900	-	-	21,073	173,827
Development Services	-	-	-	-	-	-	310	(310)
Fire	98,900	712,721	-	811,621	-	766,857	3,052	41,712
Police	320,000	-	-	320,000	-	129,066	160,180	30,754
Parks & Recreation	27,500	-	-	27,500	82,179	82,179	630	(55,309)
Public Works - General Fund	-	-	-	-	79,516	97,031	3,721	(100,752)
Public Works - Enterprise Fund	290,000	238,087	-	528,087	80,783	330,502	1,260	196,325
Total Expenditures/Encumbrances	931,300	950,808	-	1,882,108	242,478	1,405,635	190,227	286,247
Net Revenues/(Expenditures)	\$ (123,800)	\$ (950,808)	\$ -	\$ (1,074,608)	\$ (170,186)	\$ (767,160)	n/a	\$ (117,221)

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year.

Budgeted Unassigned Fund Balance 9/30/17	\$ 1,369,101
Budgeted FY 2018 Revenues	807,500
Budgeted FY 2018 Expenditures	931,300
Budgeted Ending Unassigned Fund Balance	<u>\$ 1,245,301</u>

City of Bellaire
Capital Improvement Fund
Revenues and Expenditures (Unaudited)
Fiscal Year-to-Date as of June 2018

	FY 2018 Adopted Budget	Budget Carry-Over (a)	Budget Adjustments	FY 2018 Revised Budget	June Actual	YTD Actual	Encumbrance	Budget Balance
Revenues								
General Fund Transfer	\$ 42,426	\$ -	\$ -	\$ 42,426	\$ 3,536	\$ 31,820	n/a	\$ 10,607
Enterprise Fund Transfer	120,000	-	-	120,000	10,000	90,000	n/a	30,000
Special Revenue Fund Transfer	-	-	-	-	-	7,500	n/a	(7,500)
Misc	-	-	-	-	-	-	n/a	-
Total Revenues	162,426	-	-	162,426	13,536	129,320	n/a	33,107
Project Expenditures								
FY 2014 Street & Drainage Reconstruction - Phase 5B (b)	-	489,523	-	489,523	-	186,523	-	302,999
FY 2017 Flood Plain Hazard Mitigation Plan	-	8,130	-	8,130	-	-	-	8,130
FY 2018 Update Facilities Master Plan	50,000	-	-	50,000	-	-	-	50,000
FY 2018 WTC Steel - Memorial	-	-	7,500	7,500	3,750	7,500	-	-
FY 2015 Evelyn's Park	-	70,797	-	70,797	-	155,365	27,909	(112,477)
FY 2018 Playground/Shade/Amenities	100,000	214	-	100,214	-	27,568	-	72,646
FY 2017 BFAC Pool Area Improvements	-	144,988	-	144,988	-	4,500	5,635	134,853
FY 2018 Park Signage Master Plan	50,000	50,000	-	100,000	-	-	-	100,000
FY 2017 Community Pathways Master Plan	-	56,585	-	56,585	-	53,165	3,420	-
FY 2016 Street Striping Program	-	143,631	-	143,631	77,783	127,137	16,493	-
FY 2016 Pavement Management Program	-	1,426,330	-	1,426,330	362,430	362,430	901,800	162,100
FY 2014 City Wide Beautification	-	148,174	-	148,174	-	22,050	-	126,124
FY 2018 Decorative Standard for Major Streets	75,000	75,000	-	150,000	-	-	-	150,000
Total General Project Expenditures	275,000	2,613,370	7,500	2,895,870	443,964	946,240	955,257	994,373
FY 2015 City Wide SCADA System	-	293,160	-	293,160	-	-	-	293,160
FY 2016 Rehab Renwick Ground Storage	-	142,335	-	142,335	-	14,245	-	128,090
FY 2017 Water System Upgrades	-	50,000	-	50,000	-	-	-	50,000
FY 2018 Renwick Well - Pumps/Motors	285,000	-	-	285,000	-	-	-	285,000
FY 2015 Water/Sanitary Sewer Program	-	81,756	-	81,756	-	-	-	81,756
FY 2016 WW System Upgrades	-	179,125	-	179,125	-	-	-	179,125
FY 2018 Wendell Lift Station - Submersible Pumps	75,000	-	-	75,000	-	-	-	75,000
Total Enterprise Project Expenditures	360,000	746,376	-	1,106,376	-	14,245	-	1,092,131
Total Expenditures/Encumbrances	635,000	3,359,746	7,500	4,002,246	443,964	960,485	955,257	2,086,505
Net Revenues/(Expenditures)	\$ (472,574)	\$ (3,359,746)	\$ (7,500)	\$ (3,839,820)	\$ (430,428)	\$ (831,165)	n/a	\$ (2,053,398)

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year.

(a) Pay as you go portion of Bonds in Fund 620

Budgeted Unassigned Fund Balance 9/30/17	\$ 1,580,601
Budgeted FY 2018 Revenues	162,426
Budgeted FY 2018 Expenditures	642,500
Budgeted Ending Unassigned Fund Balance	<u>\$ 1,100,527</u>

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

City of Bellaire
Capital Bond Fund
Revenues and Expenditures (Unaudited)
Fiscal Year-to-Date as of June 2018

	FY 2018 Adopted Budget	Budget Carry-Over (a)	Budget Adjustments	FY 2018 Revised Budget	June Actual	YTD Actual	Encumbrance	Budget Balance
Revenues								
Interest	\$ -	\$ -	\$ -	\$ -	\$ 48,579	\$ 417,408	n/a	\$ (417,408)
Bonds Proceeds	12,500,000	-	-	12,500,000	-	-	n/a	12,500,000
Total Revenues	12,500,000	-	-	12,500,000	48,579	417,408	n/a	12,082,592
Non-Project Expenditures								
Bond Issuance Costs	-	-	-	-	-	-	-	-
Bond Expenditures	-	-	-	-	-	-	-	-
Total Non-Project Expenditures	-	-	-	-	-	-	-	-
Project Expenditures								
FY 2012 Drainage Phase 5	-	21,010	-	21,010	-	-	-	21,010
FY 2015 Drainage Phase 5B	-	11,672	-	11,672	-	11,672	-	-
FY 2017/18 Streets and Drainage	7,000,000	6,836,034	-	13,836,034	51,248	390,724	1,189,826	12,255,484
FY 2017 Police/Courts Construction	-	8,123,062	-	8,123,062	986,737	3,231,585	5,073,295	(181,818)
FY 2017 City Hall/Civic Center Construction	-	6,821,561	-	6,821,561	619,445	2,881,571	4,165,760	(225,769)
FY 2017 Transition - New City Hall/Police/Municipal Court	-	53,620	-	53,620	399	12,309	35,294	6,017
FY 2013 Design - New City Hall/Police/Municipal Court	-	1,014,907	-	1,014,907	26,568	68,859	75,648	870,400
FY 2015 Evelyn's Park	-	-	-	-	-	-	140	(140)
FY 2017/18 Sidewalks	1,000,000	1,907,680	-	2,907,680	79,384	118,489	238,338	2,550,853
FY 2017/18 Water Line Improvements	4,500,000	3,258,116	-	7,758,116	86,472	157,668	2,191,295	5,409,153
FY 2017 Water Meter Installations	-	360,092	-	360,092	-	329,420	12,477	18,195
FY 2017 Wastewater Treatment Plant Improvements	-	5,965,286	-	5,965,286	-	4,970,873	994,413	-
FY 2017/18 Wastewater Line Improvements	-	580,000	-	580,000	-	113,381	28,668	437,951
Total Project Expenditures	12,500,000	34,953,040	-	47,453,040	1,850,252	12,286,551	14,005,154	21,161,336
Total Expenditures/Encumbrances	12,500,000	34,953,040	-	47,453,040	1,850,252	12,286,551	14,005,154	21,161,336
Net Revenues/(Expenditures)	\$ -	\$ (34,953,040)	\$ -	\$ (34,953,040)	\$ (1,801,673)	\$ (11,869,142)	n/a	\$ (9,078,744)

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year.

Budgeted Unassigned Fund Balance 9/30/17	\$ -
Budgeted FY 2018 Revenues	12,500,000
Budgeted FY 2018 Expenditures	12,500,000
Budgeted Ending Unassigned Fund Balance	<u>\$ -</u>

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

**City of Bellaire
Metro Fund
Revenues and Expenditures (Unaudited)
Fiscal Year-to-Date as of June 2018**

	FY 2018 Adopted Budget	Budget Carry-Over (a)	FY 2018 Revised Budget	June Actual	YTD Actual	Encumbrance	Budget Balance
Revenues							
Metro Sales Tax	\$ 1,000,000	\$ -	\$ 1,000,000	\$ 108,415	\$ 897,472	n/a	\$ 102,528
Interest	-	-	-	3,102	19,547	n/a	(19,547)
Total Revenues	1,000,000	-	1,000,000	111,517	917,019	n/a	82,981
Project Expenditures							
Street Striping Program	-	15,953	15,953	-	-	224	15,729
FY 2017 Street Pavement Mgt Program	-	739,299	739,299	69,453	223,175	516,124	-
FY 2018 Street Pavement Mgt Program	1,300,000	-	1,300,000	-	-	412,419	887,581
Sidewalk Projects	-	185,283	185,283	-	-	-	185,283
City Wide Trip Hazard	-	115,615	115,615	-	-	-	115,615
Total Expenditures/Encumbrances	1,300,000	1,056,150	2,356,150	69,453	223,175	928,767	1,204,208
Net Revenues/(Expenditures)	\$ (300,000)	\$ (1,056,150)	\$ (1,356,150)	\$ 42,064	\$ 693,844	n/a	\$ (1,121,227)

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year.

Budgeted Unassigned Fund Balance 9/30/17	\$ 308,000
Budgeted FY 2018 Revenues	1,000,000
Budgeted FY 2018 Expenditures	1,300,000
Budgeted Ending Unassigned Fund Balance	<u>\$ 8,000</u>

City of Bellaire
Summary of Current Property Tax Collections
FY 2015 - FY 2018
June 2018

<u>Month</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>
Oct	\$ -	\$ -	\$ -	\$ -
Nov	585,025	131,234	414,152	681,242
Dec	4,865,374	3,881,188	4,504,067	6,083,331
Jan	6,075,640	8,702,108	8,590,430	9,775,263
Feb	3,634,938	4,005,865	4,342,814	3,118,307
Mar	296,537	206,525	201,515	209,927
Apr	63,640	90,455	92,324	121,137
May	55,636	49,017	67,720	23,566
Jun	53,382	57,865	98,066	59,448
Jul	4,673	14,076	15,943	
Aug	-	-	-	
Sep	-	-	-	
YTD Collections				<u>\$ 20,072,222</u>
% of Budget				99.07%
% of Total Levy				100.03%
FY 2018 Budget - Total Tax Revenue				<u>\$ 20,261,531</u>
2017 Tax Year Taxable Value - Certified Appraisal Roll*				<u>\$ 4,570,121,110</u>
2017 Tax Year - Under Protest or not Certified*				<u>254,576,183</u>
Total 2017 Tax Year				<u>4,824,697,293</u>
Total Levy at \$0.4159 / \$100 =				<u>\$ 20,065,916</u>

Ten Largest Property Taxpayers in City of Bellaire (Tax Year 2017) *

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	\$ 81,900,770
Pin Oak North Parcel LL LLC	Land/Improvements	52,838,215
KBS SOR 6565 6575 West Loop S LLC	Land/Improvements	36,988,682
BRI 1833 6330 LLC	Land/Improvements	36,200,573
CenterPoint Energy Inc.	Electric Utility	32,789,970
SBC Communications	Utility	28,283,940
CHP Houston TX MOB Owner LLC	Land/Improvements	27,880,000
CHP Houston TX Hospital Owner LLC	Hospital	23,197,526
Pin Oak South Parcel LL LLC	Land/Improvements	21,606,958
SLS Properties	Land/Improvements	13,176,820
		<u>\$ 354,863,454</u>
Tax Levy @ \$0.4159 / \$100		<u>\$ 1,475,877</u>
% of Total Levy		7.36%

* Source: Harris County Tax Assessor-Collector

City of Bellaire
Housing Information
FY 2018
June 2018

	<u>Jun-17</u>	<u>Dec-17</u>	<u>Jun-18</u>
<u>Houses, Townhomes & Vacant Lots for Sale *</u>			
<u>Price Range</u>			
\$ 0 - \$ 250,000	-	-	-
\$ 250,001 - \$ 500,000	38	59	69
\$ 500,001 - \$ 750,000	32	36	50
\$ 750,001 - \$ 1,000,000	32	16	43
> \$ 1,000,000	99	69	104
Total Units For Sale *	201	180	266
 Total HCAD Residential Units/Lots **	 6,199	 6,210	 6,210
 For Sale as a % of Total Units	 3.24%	 2.90%	 4.28%
 Highest Listing Price - Home	 \$ 3,295,000	 \$ 3,688,000	 \$ 3,825,000
Lowest Listing Price - TH/Lot	\$ 309,990	\$ 279,900	\$ 279,900
 <u>Houses for Lease *</u>	 64	 29	 64
Highest Lease/Month	\$ 9,750	\$ 15,000	\$ 28,500
Lowest Lease/Month	\$ 1,100	\$ 1,100	\$ 1,395
 <u>Foreclosure History as of end of Quarter Reported by RealtyTrac</u>			
	<u>Auction</u>	<u>Bank Owned</u>	
At Quarter End 09-30-15	2	2	
At Quarter End 12-31-15	3	2	
At Quarter End 03-31-16	2	2	
At Quarter End 06-30-16	0	2	
At Quarter End 09-30-16	0	2	
At Quarter End 12-31-16	2	3	
At Quarter End 03-31-17	3	2	
At Quarter End 06-30-17	3	1	
At Quarter End 09-30-17	0	0	
At Quarter End 12-31-17	2	3	
At Quarter End 03-31-18	3	3	
At Quarter End 06-30-18	3	5	
 <u>New Residential Construction</u>			
<u>Fiscal Year</u>	<u>New Units</u>	<u>Construction Cost****</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2008	132	\$ 75,405,507	\$ 571,254
2009	49	\$ 26,026,889	\$ 531,161
2010	***	\$ 34,682,458	\$ 541,913
2011	56	\$ 30,064,905	\$ 536,873
2012	***	\$ 54,914,376	\$ 590,477
2013	***	\$ 65,491,037	\$ 579,567
2014	125	\$ 78,420,596	\$ 627,365
2015	98	\$ 52,190,001	\$ 532,551
2016	73	\$ 44,585,564	\$ 610,761
2017	87	\$ 49,790,625	\$ 572,306
2018 (YTD)	76	\$ 42,416,931	\$ 558,118
 Average Appraised Value (Tax Year 2017)		 \$ 874,019	

* Source: realtor.com does not include for sale or lease by owner

** Based on information provided by the Harris County Tax Assessor-Collector and the Harris County Appraisal District includes estimated values

*** Numbers revised based on system correction

**** Construction cost of structure. Not a market value. Excludes land value/cost.

City of Bellaire
Summary of Sales and Mixed Beverage Tax
FY 2016 - FY 2018
June 2018

Payment					
Month	Period	FY 2016	FY 2017	FY 2018	
<u>Sales Tax</u>					
Oct	Aug	\$ 159,655	\$ 153,452	\$ 160,106	
Nov	Sep	236,498	179,528	193,080	
Dec	Oct	196,711	177,498	225,253	
Jan	Nov	258,816	203,388	206,157	
Feb	Dec	253,419	232,674	210,256	
Mar	Jan	176,377	174,240	192,127	
Apr	Feb	177,283	169,626	172,897	
May	Mar	210,865	201,758	218,236	
Jun	Apr	172,229	154,642	216,831	
Jul	May	192,406	191,746		
Aug	Jun	266,791	190,031		
Sep	Jul	119,759	194,122		
Sub-Total		\$ 2,420,809	\$ 2,222,707	\$ 1,794,943	
<u>Mixed Beverage</u>					
Oct	1st Qtr	\$ 6,012	\$ 4,668	\$ 5,827	
Jan	2nd Qtr	5,238	4,408	6,095	
Apr	3rd Qtr	5,570	4,876	6,900	
Jul	4th Qtr	5,970	5,201		
Sub-Total		\$ 22,790	\$ 19,153	\$ 18,822	
Total		\$ 2,443,599	\$ 2,241,860	\$ 1,813,766	

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

City of Bellaire
Summary of Franchise Fees
FY2016 - FY 2018
June 2018

		<u>FY 2016</u>	<u>FY 2017</u>	<u>FY 2018</u>
Electric	YTD	\$ 617,705	\$ 686,869	\$ 616,583
	Total	823,825	823,888	n/a
Gas	YTD	72,057	77,971	156,226
	Total	90,762	128,135	n/a
Telephone	YTD	86,848	78,631	74,104
	Total	115,362	103,487	n/a
Cable /PEG	YTD	302,638	294,390	250,740
	Total	400,666	383,314	n/a
All	YTD	<u>\$ 1,079,248</u>	<u>\$ 1,137,862</u>	<u>\$ 1,097,652</u>
	Total	<u>\$ 1,430,616</u>	<u>\$ 1,438,824</u>	n/a

City of Bellaire
Summary of Purchase Orders
FY 2018
June 2018

	Oct-17		Nov-17		Dec-17		1st Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	306	\$ 1,350,257	213	\$ 4,297,841	194	\$ 4,210,089	713	\$ 9,858,188
<u>PO for \$5,000 - \$50,000</u>	36	\$ 586,295	18	\$ 316,786	21	\$ 331,212	75	\$ 1,234,293
% of Total Purchase Orders	11.76%	43.42%	8.45%	7.37%	10.82%	7.87%	10.52%	12.52%
\$ 5,000 - \$ 25,000	28	\$ 334,003	14	\$ 174,476	18	\$ 231,059	60	\$ 739,538
\$ 25,001 - \$ 50,000	8	\$ 252,292	4	\$ 142,310	3	\$ 100,153	15	\$ 494,755
	Jan-18		Feb-18		Mar-18		2nd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	207	\$ 367,385	224	\$ 1,430,951	216	\$ 1,771,613	647	\$ 3,569,949
<u>PO for \$5,000 - \$50,000</u>	11	\$ 103,828	17	\$ 285,954	19	\$ 191,093	47	\$ 580,875
% of Total Purchase Orders	5.31%	28.26%	7.59%	19.98%	8.80%	10.79%	7.26%	16.27%
\$ 5,000 - \$ 25,000	11	\$ 103,828	13	\$ 137,761	18	\$ 164,618	42	\$ 406,207
\$ 25,001 - \$ 50,000	0	\$ 0	4	\$ 148,193	1	\$ 26,475	5	\$ 174,668
	Apr-18		May-18		Jun-18		3rd Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	209	\$ 2,836,661	224	\$ 533,467	161	\$ 901,109	594	\$ 4,271,237
<u>PO for \$5,000 - \$50,000</u>	18	\$ 288,272	17	\$ 218,462	7	\$ 67,286	42	\$ 574,019
% of Total Purchase Orders	8.61%	10.16%	7.59%	40.95%	4.35%	7.47%	7.07%	13.44%
\$ 5,000 - \$ 25,000	14	\$ 151,466	15	\$ 154,385	7	\$ 67,286	36	\$ 373,137
\$ 25,001 - \$ 50,000	4	\$ 136,806	2	\$ 64,076	-	\$ -	6	\$ 200,882
	Jul-18		Aug-18		Sep-18		4th Qtr	
	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>	<u>Issued</u>	<u>Amount</u>
<u>Total Purchase Orders</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
<u>PO for \$5,000 - \$50,000</u>	-	\$ -	-	\$ -	-	\$ -	-	\$ -
% of Total Purchase Orders	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
\$ 5,000 - \$ 25,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -
\$ 25,001 - \$ 50,000	-	\$ -	-	\$ -	-	\$ -	-	\$ -

* Purchases include bids, sole source, and cooperative purchasing.

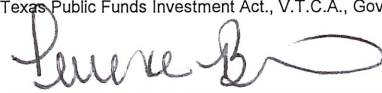
Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

City of Bellaire
Summary Investment Report
Fiscal Year 2018 through June 30, 2018

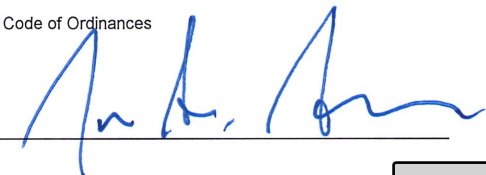
Account	Date			Rate/	Purchase	Purchase	Market	Face	Book	Market	Interest	Beginning Values @ 10/01/17	
Description	Purchase	First Call	Maturity	Coupon	Yield	Price	Price	Amount	Value	Value	Accrued	Book Value	Market Value
<u>Amegy Bank of Texas</u>													
Concentration Account	06/30/18	n/a	07/01/18	0.0000%	0.0000%	\$ -	\$ -	\$ 4,173,031	\$ 4,173,031	\$ 4,173,031	\$ -	\$ 4,878,859	\$ 4,878,859
Sub-total								4,173,031	4,173,031	4,173,031	-	4,878,859	4,878,859
<u>Government Securities</u>													
FFCB 3133EFV38	03/29/16	03/29/17	03/29/19	1.2500%	1.2500%	100.000	99.202	1,000,000	1,000,000	992,021	9,375	1,000,000	995,193
FNMA 3136G4AP8	09/30/16	03/30/17	09/30/19	1.2500%	1.2500%	100.000	98.527	1,000,000	1,000,000	985,274	9,375	1,000,000	990,533
FHLMC 3134GA7A6	03/28/17	09/09/18	09/09/19	1.5000%	1.5000%	100.000	98.801	1,000,000	1,000,000	988,013	11,250	1,000,000	997,315
Sub-total								3,000,000	3,000,000	2,965,308	30,000	3,000,000	2,983,041
<u>TexPool Investments</u>													
Concentration Account	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	902,062	902,062	902,062	15,912	236,783	236,783
METRO Account	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	471,083	471,083	471,083	4,446	410,023	410,023
G.O. Bonds, Series 2014	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	53,913	53,913	53,913	575	55,614	55,614
G.O. Bonds, Series 2015	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	258,597	258,597	258,597	3,725	356,022	356,022
GOB 2017 New Municipal Buildings	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	2,903,221	2,903,221	2,903,221	35,386	4,303,061	4,303,061
GOB 2017 Water/Wastewater Improv	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	452,078	452,078	452,078	9,624	2,085,163	2,085,163
GOB 2017 Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	372,251	372,251	372,251	4,107	493,963	493,963
GOB 2017A Water/Wastewater Improv	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	906,163	906,163	906,163	9,432	895,300	895,300
GOB 2017A Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	1.8110%	1.8110%	100.000	100.000	2,024,945	2,024,945	2,024,945	21,076	2,000,671	2,000,671
Sub-total								8,344,311	8,344,311	8,344,311	104,283	10,836,601	10,836,601
<u>TexPool Prime Investments</u>													
Concentration Account	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	2,502,785	2,502,785	2,502,785	19,760	500,816	500,816
METRO Account	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	1,413,360	1,413,360	1,413,360	15,101	1,230,789	1,230,789
G.O. Bonds, Series 2014	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	161,746	161,746	161,746	2,057	166,644	166,644
G.O. Bonds, Series 2015	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	775,805	775,805	775,805	12,575	1,068,653	1,068,653
GOB 2017 New Municipal Buildings	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	8,710,329	8,710,329	8,710,329	16,785	12,910,075	12,910,075
GOB 2017 Water/Wastewater Improv	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	1,356,369	1,356,369	1,356,369	2,831	6,256,016	6,256,016
GOB 2017 Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	1,116,795	1,116,795	1,116,795	1,929	1,481,895	1,481,895
GOB 2017A Water/Wastewater Improv	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	2,718,616	2,718,616	2,718,616	33,185	2,686,862	2,686,862
GOB 2017A Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	2.1008%	2.1008%	100.000	100.000	6,075,120	6,075,120	6,075,120	74,156	6,004,161	6,004,161
Sub-total								24,830,925	24,830,925	24,830,925	178,378	32,305,912	32,305,912
<u>TexSTAR Investments</u>													
Concentration Account	06/30/18	n/a	07/01/18	1.8300%	1.8300%	100.000	100.000	2,366,517	2,366,517	2,366,517	24,667	2,341,850	2,341,850
Sub-total								2,366,517	2,366,517	2,366,517	24,667	2,341,850	2,341,850
Total								\$ 42,714,784	\$ 42,714,784	\$ 42,680,092	\$ 337,328	\$ 53,363,221	\$ 53,346,262
Amegy Bank Earnings Credit Rate:				1.1000%				Year-to-date Bank Fee Offset				\$ 37,318	
Weighted Average Yield:				1.6470%									
Comparative Yields:				3-month Treasury Bill				1.9300%					
				6-month Treasury Bill				2.1100%					
				2-year Treasury Note				2.5200%					

To the best of our knowledge, this report is in compliance with the investment strategy expressed in Chapter 2, Administration, Section 2-10, Investment Policy of the Code of Ordinances of the City of Bellaire, Texas and with the Texas Public Funds Investment Act., V.T.C.A., Government Code Ch. 2256, as amended.

CHIEF FINANCIAL OFFICER:



ASSISTANT DIRECTOR OF FINANCE:



City of Bellaire
Investment Activity Report
Fiscal Year 2018 through June 30, 2018

Account Description	Date			Rate/ Coupon	Face Amount	Beginning Values		Fiscal Year-To-Date Activity			Ending Values	
	Purchase	First Call	Maturity			10/01/17 Book Value	10/01/17 Market Value	Deposits/ Purchases	Withdrawals/ Maturities/Calls	Incr/(Decr) Market Value	06/30/18 Book Value	06/30/18 Market Value
Amegy Bank of Texas												
Concentration Account	06/30/18	n/a	07/01/18	0.0000%	\$ 4,173,031	\$ 4,878,859	\$ 4,878,859	\$ 44,118,377	\$ 44,824,205	\$ -	\$ 4,173,031	\$ 4,173,031
Sub-total					4,173,031	4,878,859	4,878,859	44,118,377	44,824,205	-	4,173,031	4,173,031
Government Securities												
FFCB 3133EFV38	03/29/16	03/29/17	03/29/19	1.2500%	1,000,000	1,000,000	995,193	-	-	(3,172)	1,000,000	992,021
FNMA 3136G4AP8	09/30/16	03/30/17	09/30/19	1.2500%	1,000,000	1,000,000	990,533	-	-	(5,259)	1,000,000	985,274
FHLMC 3134GA7A6	03/28/17	09/09/18	09/09/19	1.5000%	1,000,000	1,000,000	997,315	-	-	(9,302)	1,000,000	988,013
Sub-total					3,000,000	3,000,000	2,983,041	-	-	(17,733)	3,000,000	2,965,308
TexPool Investments												
Concentration Account	06/30/18	n/a	07/01/18	1.8110%	902,062	236,783	236,783	15,475,302	14,810,023	-	902,062	902,062
METRO Account	06/30/18	n/a	07/01/18	1.8110%	471,083	410,023	410,023	1,108,615	1,047,555	-	471,083	471,083
G.O. Bonds, Series 2014	06/30/18	n/a	07/01/18	1.8110%	53,913	55,614	55,614	7,556	9,257	-	53,913	53,913
G.O. Bonds, Series 2015	06/30/18	n/a	07/01/18	1.8110%	258,597	356,022	356,022	4,162	101,587	-	258,597	258,597
GOB 2017 New Municipal Buildings	06/30/18	n/a	07/01/18	1.8110%	2,903,221	4,303,061	4,303,061	3,314,271	4,714,111	-	2,903,221	2,903,221
GOB 2017 Water/Wastewater Improv	06/30/18	n/a	07/01/18	1.8110%	452,078	2,085,163	2,085,163	2,128,178	3,761,263	-	452,078	452,078
GOB 2017 Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	1.8110%	372,251	493,963	493,963	236,881	358,594	-	372,251	372,251
GOB 2017A Water/Wastewater Improv	06/30/18	n/a	07/01/18	1.8110%	906,163	895,300	895,300	10,863	-	-	906,163	906,163
GOB 2017A Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	1.8110%	2,024,945	2,000,671	2,000,671	24,273	-	-	2,024,945	2,024,945
Sub-total					8,344,311	10,836,601	10,836,601	22,310,101	24,802,391	-	8,344,311	8,344,311
TexPool Prime Investments												
Concentration Account	06/30/18	n/a	07/01/18	2.1008%	2,502,785	500,816	500,816	11,348,150	9,346,181	-	2,502,785	2,502,785
METRO Account	06/30/18	n/a	07/01/18	2.1008%	1,413,360	1,230,789	1,230,789	652,108	469,536	-	1,413,360	1,413,360
G.O. Bonds, Series 2014	06/30/18	n/a	07/01/18	2.1008%	161,746	166,644	166,644	2,084	6,981	-	161,746	161,746
G.O. Bonds, Series 2015	06/30/18	n/a	07/01/18	2.1008%	775,805	1,068,653	1,068,653	292,781	585,629	-	775,805	775,805
GOB 2017 New Municipal Buildings	06/30/18	n/a	07/01/18	2.1008%	8,710,329	12,910,075	12,910,075	2,143,148	6,342,895	-	8,710,329	8,710,329
GOB 2017 Water/Wastewater Improv	06/30/18	n/a	07/01/18	2.1008%	1,356,369	6,256,016	6,256,016	1,051,910	5,951,557	-	1,356,369	1,356,369
GOB 2017 Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	2.1008%	1,116,795	1,481,895	1,481,895	65,818	430,918	-	1,116,795	1,116,795
GOB 2017A Water/Wastewater Improv	06/30/18	n/a	07/01/18	2.1008%	2,718,616	2,686,862	2,686,862	33,185	1,431	-	2,718,616	2,718,616
GOB 2017A Streets/Drainage/Sidewalks	06/30/18	n/a	07/01/18	2.1008%	6,075,120	6,004,161	6,004,161	74,156	3,197	-	6,075,120	6,075,120
Sub-total					24,830,925	32,305,912	32,305,912	15,663,339	23,138,326	-	24,830,925	24,830,925
TexSTAR Investments												
Concentration Account	06/30/18	n/a	07/01/18	1.8300%	2,366,517	2,341,850	2,341,850	24,667	-	-	2,366,517	2,366,517
Sub-total					2,366,517	2,341,850	2,341,850	24,667	-	-	2,366,517	2,366,517
Total					\$ 42,714,784	\$ 53,363,221	\$ 53,346,262	\$ 82,116,484	\$ 92,764,921	\$ (17,733)	\$ 42,714,784	\$ 42,680,092

Attachment: FY 2018 3rd Quarter Report (2506 : FY 2018 3rd Quarter Report)

City of Bellaire
Investment Supplementary Report
As of June 30, 2018

Account Description		GASB 31 Market Reserve			
		Maturity	Book Value	GASB 31 Market Reserve	Market Value
<u>Amegy Bank of Texas</u>					
Concentration Account		07/01/18	\$ 4,173,031	\$ -	\$ 4,173,031
Sub-total			4,173,031	-	4,173,031
<u>Government Securities</u>					
FFCB 3133EFV38		03/29/19	1,000,000	(7,979)	992,021
FNMA 3136G4AP8		09/30/19	1,000,000	(14,726)	985,274
FHLMC 3134GA7A6		09/09/19	1,000,000	(11,987)	988,013
Sub-total			3,000,000	(34,692)	2,965,308
<u>TexPool Investments</u>					
Concentration Account		07/01/18	902,062	-	902,062
METRO Account		07/01/18	471,083	-	471,083
G.O. Bonds, Series 2014		07/01/18	53,913	-	53,913
G.O. Bonds, Series 2015		07/01/18	258,597	-	258,597
GOB 2017 New Municipal Buildings		07/01/18	2,903,221	-	2,903,221
GOB 2017 Water/Wastewater Improv		07/01/18	452,078	-	452,078
GOB 2017 Streets/Drainage/Sidewalks		07/01/18	372,251	-	372,251
GOB 2017A Water/Wastewater Improv		07/01/18	906,163	-	906,163
GOB 2017A Streets/Drainage/Sidewalks		07/01/18	2,024,945	-	2,024,945
Sub-total			8,344,311	-	8,344,311
<u>TexPool Prime Investments</u>					
Concentration Account		07/01/18	2,502,785	-	2,502,785
METRO Account		07/01/18	1,413,360	-	1,413,360
G.O. Bonds, Series 2014		07/01/18	161,746	-	161,746
G.O. Bonds, Series 2015		07/01/18	775,805	-	775,805
GOB 2017 New Municipal Buildings		07/01/18	8,710,329	-	8,710,329
GOB 2017 Water/Wastewater Improv		07/01/18	1,356,369	-	1,356,369
GOB 2017 Streets/Drainage/Sidewalks		07/01/18	1,116,795	-	1,116,795
GOB 2017A Water/Wastewater Improv		07/01/18	2,718,616	-	2,718,616
GOB 2017A Streets/Drainage/Sidewalks		07/01/18	6,075,120	-	6,075,120
Sub-total			24,830,925	-	24,830,925
<u>TexSTAR Investments</u>					
Concentration Account		07/01/18	2,366,517	-	2,366,517
Sub-total			2,366,517	-	2,366,517
Total			\$ 42,714,784	\$ (34,692)	\$ 42,680,092

Claim on Cash by Fund	
Fund	06/30/18
Classifications	Balance
<u>Governmental Funds</u>	
100 - General Fund	\$ 7,292,333
200 - Special Revenue Fund	465,336
300 - Debt Service Fund	2,029,182
600 - VET Fund	1,932,756
610 - CIP Fund	4,233,991
620 - CIP Bond Fund	24,910,322
630 - METRO Fund	1,841,695
Total Governmental Funds	42,705,615
<u>Proprietary Funds</u>	
500 - Enterprise Fund	9,170
Total Proprietary Funds	9,170
Total	\$ 42,714,784

Quarterly Reporting of Donations Approved by City Manager as per Ordinance 14-09
Donations Approved During Quarter Ended June 30, 2018

Date	Donor	Designation	Value
Library - Donations			
05/03/18	Michael Brown	Funds will be used for books. Donor is a long-time patron and supporter. This is his seventh year to donate to the library.	\$ 15
06/21/18	Patricia Fadely	Funds will be used for books - in memory of Doris Fadely, a long-time patron of the Bellaire City Library, and mother of the donor.	20
			<hr/> \$ 35
Parks, Recreation, and Facilities - Donations			
06/04/18	PATRONS for Bellaire Parks	Bellaire Brave donation	\$ 5,000
			<hr/> \$ 5,000

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: Finance Administration
Category: Ordinance
Department Head: Terrence Beaman
DOC ID: 2638

SCHEDULED**ORDINANCE (ID # 2638)****Item Title:**

Consideration of and possible action on the adoption of an ordinance amending the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018, consisting of the following appropriations: \$10,000 General Fund, \$378,750 Special Revenue Fund, \$29,397 Vehicle Equipment and Replacement Fund, and \$922,853 Capital Improvement Fund - Submitted by Terrence Beaman, Chief Financial Officer.

Background/Summary:

The Texas Local Government Code, Section 102.010 authorizes cities to amend their budgets for municipal purposes. Additionally, pursuant to the Charter of the City of Bellaire, City Council has sole authority to reallocate balances from either the fund balance or between departments. This budget amendment is intended to appropriate and re-appropriate funds to ensure the FY 2018 budget remains in balance at year-end.

Enclosed for your review and approval is a listing of all requested amendments. Most of the amendments are related to the special revenue fund which are sources that are not as predictable as General and Enterprise related revenues. Past practice has been to spend special revenue funds as they came in and reconcile at year-end, whereas our new practice will be to bring to Council at either the 2nd quarter or 3rd quarter a budget ordinance amending the budget for inflow of revenue and outflow of expenditures/expenses.

A few amendments I would like to highlight are:

- \$10,000 Originally budgeted in FY 2017 to fund the design efforts for the Public Works building.
- \$751,051 Originally earmarked for the Signature Corner project - to be utilized for the FFE portion of the Municipal Facilities Project.
- \$160,837 Originally earmarked for Paseo Park improvement - to be utilized to pay Evelyn's Park litigation costs.

Once approved, the budget will be amended in the City financial system to ensure funding is properly allocated and projects and programs in the City are not interrupted.

Previous Council Action Summary:

The FY 2018 Budget was adopted by Council on September 18, 2017 with Ordinance No. 17-057.

City Attorney Review:

The City Attorney has reviewed and approved the proposed Ordinance.

Fiscal Impact:

If the City Council approves the aforementioned FY 2018 budget amendment, each fund will be amended as listed in appendix A.

Recommendation:

CFO Terrence Beaman recommends approval for the amendment to the FY 2018 Budget and on the adoption of the Ordinance.

ATTACHMENTS:

- Budget Amendment - FY 2018 (DOCX)
- 3RD QTR COUNCIL BUDGET AMENDMENT (PDF)

City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING THE BUDGET FOR THE CITY OF BELLAIRE, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018,

TOTAL APPROPRIATIONS ARE AS FOLLOWS:

GENERAL FUND	\$	10,000
SPECIAL REVENUE FUND		378,750
VERF FUND		29,397
CIP FUND		922,853
TOTAL	\$	<u>1,341,000</u>

WHEREAS, on September 18, 2017, the City Council of the City of Bellaire, Texas, by Ordinance No. 17-057, duly adopted and approved the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018; and

WHEREAS, pursuant to *Section 102.010, Texas Local Government Code*, the City Council of the City of Bellaire, Texas, may amend the City's budget for municipal purposes; and

WHEREAS, the proposed budget amendments, appended hereto as "Appendix A"; and

WHEREAS, such amendment shall not result in the authorization of expenditures in excess of the total of estimated income plus funds available from earlier years.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

1. The recitals contained herein are found to be true and correct.
2. The budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018, is hereby amended hereto as "Appendix A":
3. A true and correct copy of this Ordinance shall be filed with the City Clerk of the City of Bellaire, Texas, and maintained as a part of the budget for the City of Bellaire, Texas, for the fiscal year beginning October 1, 2017, and ending September 30, 2018.
4. The City Clerk shall cause to be filed a true and correct copy of this Ordinance with the County Clerk of Harris County, Texas.

PASSED and **APPROVED** this, the 20th day of August 2018.

Andrew S. Friedberg
Mayor

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: Budget Amendment - FY 2018 (2638 : FY 2018 Budget Amendment)

Budget Amendment Approvals/Ratifications 3rd Quarter FY 2018

Account Type	Account Number	Account Name	Adopted Budget (a)	Amendment	Amended Budget (a)	Purpose of Amendment
100 GENERAL FUND						
Expenditure	100-5-8051-324	OTHER PROFESSIONAL	\$ -	\$ 10,000	\$ 10,000	Amend the General Fund expenditures budget to re-appropriate funds for Public Works site planning. These funds were appropriated in the FY 2017 budget but were unspent and the appropriate expired (Unlike capital funds - 600, 610, 620, and 630, which have project length appropriations, appropriations in the General Fund expire at the end of each fiscal year.)
100 GENERAL FUND TOTAL INCREASED REVENUES				\$ -		
100 GENERAL FUND TOTAL INCREASED EXPENDITURES				\$ 10,000		
200 SPECIAL REVENUE FUND						
Revenue	200-4870	REVENUE - PATRONS FOR BELLAIRE PARKS	\$ -	\$ 100,000	\$ 100,000	Amend the Special Revenue Fund revenue budget to reflect donations from Patrons for Bellaire Parks for: (1) initial \$70,000 donation for their Bellaire Brave campaign; (2) an additional \$10,000 donation for their Bellaire Brave campaign; (3) a final donation of \$5,000 for the Bellaire Brave Campaign, and (4) \$15,000 donation to sponsor the Party at the Pavilion concert program
Expenditure	200-5-6030-617	EXPENDITURE RESERVED DONATIONS	-	76,000	76,000	Amend the Special Revenue Fund expenditures budget to reflect Bellaire Brave expenditures
Expenditure	200-5-6031-740	OPERATING TRANSFERS OUT	-	9,000	9,000	Amend the Special Revenue Fund expenditures budget to reflect Bellaire Brave expenditures (transfer to Vehicle and Equipment Replacement Fund for payments made to affected employees) (b)
Expenditure	200-5-6031-630	EXPENDITURES - PATRONS FOR BELLAIRE PARKS	-	15,000	15,000	Amend the Special Revenue Fund expenditures budget to reflect Party at the Pavilion concert program expenditures
Revenue	200-4830	CONTRIBUTIONS - PARKS	-	2,250	2,250	Amend the Special Revenue Fund revenue budget to reflect donations from Evelyn's Park Conservancy for artistic repainting of a Hurricane Harvey damaged utility box.
Expenditure	200-5-6031-740	OPERATING TRANSFERS OUT	-	2,250	2,250	Amend the Special Revenue Fund expenditures budget to reflect expenditure for artistic repainting of a Hurricane Harvey damaged utility box (transfer to Capital Improvement Fund where the payment will be made) (b)

Budget Amendment Approvals/Ratifications 3rd Quarter FY 2018

Account Type	Account Number	Account Name	Adopted Budget (a)	Amendment	Amended Budget (a)	Purpose of Amendment
Revenue	200-4849	CONTRIBUTIONS - BELLAIRE SW ROTARY CLUB	-	7,500	7,500	Amend the Special Revenue Fund revenue budget to reflect donations from Bellaire/Southwest Houston Rotary Foundation for design costs of a World Trade Center steel project
Expenditure	200-5-6031-740	OPERATING TRANSFERS OUT	-	7,500	7,500	Amend the Special Revenue Fund expenditures budget to reflect expenditure for design costs of a World Trade Center steel project (transfer to Capital Improvement Fund where the payment will be made) (b)
Revenue	200-4822	CONTRIBUTIONS - FRIENDS OF BELLAIRE LIBRARY	16,000	5,000	21,000	Amend the Special Revenue Fund revenue budget to reflect larger than budgeted donation from Friends of Bellaire Library
Expenditure	200-5-7035-619	EXPENDITURES - FRIENDS OF BELLAIRE LIBRARY	16,000	5,000	21,000	Amend the Special Revenue Fund expenditures budget to reflect expenditure of donated funds received from Friends of Bellaire Library
Revenue	200-4815	GRANTS - POLICE	-	6,000	6,000	Amend the Special Revenue Fund revenue budget to reflect a grants from the Bellaire Fire and Police Foundation for an entry level unmanned aerial vehicle (\$2,500) and equipping the police response boat (\$3,500) (Grants were approved by City Council on April 16, 2018.)
Expenditure	200-5-5045-620	EXPENDITURES - GRANTS	-	6,000	6,000	Amend the Special Revenue Fund expenditures budget to reflect expenditure of grant funds received from the Bellaire Fire and Police Foundation
Revenue	200-4815	CONTRIBUTIONS - LIBRARY	1,200	1,500	2,700	Amend the Special Revenue Fund revenue budget to reflect larger than budgeted donations to the Library due in large part to a post-Harvey contribution from the Sacred Heart Grade School.
Expenditure	200-5-7035-617	RESERVED DONATIONS	1,200	1,500	2,700	Amend the Special Revenue Fund expenditures budget to reflect expenditure of donations received
Revenue	200-4825	GRANTS - LIBRARY	-	3,500	3,500	Amend the Special Revenue Fund revenue budget to reflect a grants from the Texas State Library Archive Commission
Expenditure	200-5-7035-620	EXPENDITURES - GRANTS	-	3,500	3,500	Amend the Special Revenue Fund expenditures budget to reflect expenditure of grant funds received from the Texas State Library Archive Commission

Budget Amendment Approvals/Ratifications 3rd Quarter FY 2018

Account Type	Account Number	Account Name	Adopted Budget (a)	Amendment	Amended Budget (a)	Purpose of Amendment
Expenditure	200-5045-571	EXPENDITURES - LEOSE TRAINING	3,000	3,000	6,000	Amend the Special Revenue Fund expenditure budget to reflect increased LEOSE (Law Enforcement Officer Standards and Education Fund) training spending using available LEOSE funds (The LEOSE fund was created to defer the cost of the required continuing education of Texas peace officers. The LEOSE fund is funded by existing court costs and the expenditure of the fund is statutorily restricted to the training of peace officers.)
Expenditure	200-5-9010-428	PEG EXPENDITURES	60,000	250,000	310,000	Amend the Special Revenue Fund expenditure budget to reflect increased spending using available PEG funds on A/V equipment for the new municipal facilities and Swagit City Council video streaming (The City receives Public Educational, and Government (PEG) Channel Fees on certain franchise taxes which are dedicated for capital expenditures and/or programming efforts to expand and/or improve day-to-day operations for the public access channel and video streaming.)
200 SPECIAL REVENUE FUND TOTAL INCREASED REVENUES				\$ 125,750		
200 SPECIAL REVENUE FUND TOTAL INCREASED EXPENDITURES				\$ 378,750		
600 VEHICLE AND EQUIPMENT REPLACEMENT FUND ("VERF")						
Revenue	600-4775	TRANSFERS IN	\$ 807,500	\$ 9,000	\$ 816,500	Increase budgeted transfers into the Vehicle and Equipment Replacement Fund for the \$9,000 transferred from the Special Revenue Fund related to the Bellaire Brave campaign
Expenditure	600-5-5045-906	VEHICLES (POLICE)	270,000	250	270,250	Increase budget for payments made to City employees who lost vehicles in Hurricane Harvey while at work
Expenditure	600-5-8051-906	VEHICLES (PW-ADMIN)	-	17,515	17,515	Increase budget for payments made to City employees who lost vehicles in Hurricane Harvey while at work
Expenditure	600-5-8061-906	VEHICLES (PW-WATER PRODUCTION)	-	3,529	3,529	Increase budget for payments made to City employees who lost vehicles in Hurricane Harvey while at work
Expenditure	600-5-8062-906	VEHICLES (PW-WATER DISTRIBUTION)	25,000	4,676	29,676	Increase budget for payments made to City employees who lost vehicles in Hurricane Harvey while at work

Budget Amendment Approvals/Ratifications 3rd Quarter FY 2018

Account Type	Account Number	Account Name	Adopted Budget (a)	Amendment	Amended Budget (a)	Purpose of Amendment
Expenditure	600-5-8065-906	VEHICLES (PW-WWT)	-	2,927	2,927	Increase budget for payments made to City employees who lost vehicles in Hurricane Harvey while at work
Expenditure	600-5-8066-906	VEHICLES (PW-SOLID WASTE)	185,000	500	185,500	Increase budget for payments made to City employees who lost vehicles in Hurricane Harvey while at work
600 VERF TOTAL INCREASED REVENUES				\$ 9,000		
600 VERF TOTAL INCREASED EXPENDITURES				\$ 29,397		
610 CAPITAL IMPROVEMENT FUND						
Revenue	610-4775	TRANSFERS IN	\$ 162,426	\$ 2,250	\$ 164,676	Increase budgeted transfers into the Capital Improvement Fund for the \$2,250 transferred from the Special Revenue Fund for the artistic repainting of a utility box damaged by Hurricane Harvey (funding provided by Evelyn's park Conservancy) (c)
Expenditure	610-5-9200-999.308	CITY WIDE BEAUTIFICATION	-	2,250	2,250	Increase expenditures budget for the artistic repainting of a utility box damaged by Hurricane Harvey (funding provided by Evelyn's park Conservancy)
Revenue	610-4775	TRANSFERS IN	162,426	7,500	169,926	Increase budgeted transfers into the Capital Improvement Fund for the \$7,500 transferred from the Special Revenue Fund for the World Trade Center Steel project (funding provided by Bellaire/Southwest Houston Rotary Foundation) (c)
Expenditure	610-5-2000-999.233	WTC STEEL - MEMORIAL	-	7,500	7,500	Increase expenditures budget for design costs of World Trade Center steel project (funding provided by Bellaire/Southwest Houston Rotary Foundation)
Expenditure	610-5-3000-999.300	EVELYN'S PARK	-	120,000	120,000	Increase budget for payments made to City to Linbeck related to adverse weather delay claims (d)
Expenditure	610-5-3000-999.300	EVELYN'S PARK	-	40,837	40,837	Increase expenditures budget for FY 2018 payments to Andrews Meyers, PC for legal representation related to the adverse weather delay claims asserted by Linbeck, a contractor on Evelyn's Park - The invoice was paid out of the Legal department in the General Fund, so this transfers reimbursement funds to the General Fund. (d)

Budget Amendment Approvals/Ratifications 3rd Quarter FY 2018

Account Type	Account Number	Account Name	Adopted Budget (a)	Amendment	Amended Budget (a)	Purpose of Amendment
Expenditure	610-5-3000-999.300	EVELYN'S PARK	-	1,216	1,216	Increase expenditures budget for FY 2018 payments to Johnson Petrov LLP for legal representation related to the adverse weather delay claims asserted by Linbeck, a contractor on Evelyn's Park - The invoice was paid out of the Legal department in the General Fund, so this transfers reimbursement funds to the General Fund. (d)
Expenditure	610-5-2000-999	MUNICIPAL FACILITIES	-	751,050	751,050	Appropriate the funds previously earmarked for the Signature Corner Design (planning and design needed to identify improvements for the corner of S. Rice Avenue and Jessimine Street as well as several S. Rice Avenue esplanades) to instead be used for furniture and fixtures in the new municipal facilities. The proposed budget presented to City Council on July 16, 2018 includes an appropriation of these funds in the 610 Fund. If this FY 2018 budget amendment is approved by City Council, the corresponding appropriation in the proposed FY 2019 budget will be removed.
610 CAPITAL IMPROVEMENT FUND TOTAL INCREASED REVENUES				\$ 9,750		
610 CAPITAL IMPROVEMENT FUND TOTAL INCREASED EXPENDITURES				\$ 922,853		

(a) Excludes carry-over budgets in 600, 610, 620, and 630 funds.

(b) There are three amendments to 200-5-6031-740 which will increase the budgeted expenditures in the account by a total of \$18,750:

\$	9,000	Transfer to Vehicle and Equipment Fund for Bellaire Brave expenditures
	2,250	Transfer to Capital Improvement Fund for repainting a utility box
	7,500	Transfer to Capital Improvement Fund for World Trade Center steel project
<u>\$</u>	<u>18,750</u>	

(c) There are two amendments to 610-4775 which increase the budgeted revenue in the account by \$9,750:

\$	2,250	Transfer from Special Revenue Fund for repainting a utility box
	7,500	Transfer from Special Revenue Fund for World Trade Center steel project
<u>\$</u>	<u>9,750</u>	

(d) There are three amendments to 610-5-3000-999.300 which will increase the budgeted expenditures in the account by a total of \$160,837:

\$	120,000	Payment to Linbeck for adverse weather delays
	40,837	Payments to Andrews Meyers PC for legal representation related to Linbeck dispute over adverse weather delay claim
	1,216	Payments to Johnson Petrov LLP for legal representation related to Linbeck dispute over adverse weather delay claim
<u>\$</u>	<u>162,053</u>	

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: Parks, Recreation and Facilities
Category: Ordinance
Department Head: Karl Miller
DOC ID: 2621 A

SCHEDULED**INFORMATION ITEM (ID # 2621)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 3, Alcoholic Beverages, Article I, In General, Section 3-3, Use prohibited in public parks and other public places, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the use and consumption of beer and wine on the Great Lawn in Evelyn's Park during a concert to be held in Evelyn's Park, 4400 Bellaire Boulevard, Bellaire, Texas 77401, on Saturday, October 13, 2018, from 12:00 noon to 10:00 p.m. - Submitted by Karl Miller, Director of Parks, Recreation and Facilities.

Background/Summary:

The Evelyn's Park Conservancy (EPC) is requesting City Council's consideration to temporarily lift the restriction limiting the designated area where beer and wine is consumed in Evelyn's Park on Saturday, October 13, 2018 from 12:00 noon until 10:00 p.m. for the purpose of allowing EPC to host a Music Festival on the Great Lawn.

Park curfew in Evelyn's Park is 12:00 Midnight on Saturday evenings which should provide adequate time for event attendees to leave the park and for EPC to clean up the park after their event.

The Evelyn's Park Conservancy has been in communication with Bellaire Police Department regarding this request. Patricia Ritter, President, of Evelyn's Park Conservancy will be available to answer any questions concerning their request.

Previous Council Action Summary:

During the July 2, 2018, City Council meeting the City Council of the City of Bellaire approved the temporary suspension of the application of Chapter 3, Alcoholic Beverages, Article 1, In General, Section 3-3 allowing Evelyn's Park patrons to consume beer and wine on the "great lawn" during a concert held on Saturday, August 4, 2018.

Fiscal Impact:

N/A

City Attorney Review:

The City Attorney has reviewed and approved the proposed Ordinance

Recommendation:

It is the recommendation of Karl Miller, Director of Parks, Recreation and Facilities that the City Council of the City of Bellaire temporarily suspend Chapter 3, Alcoholic Beverages, Article 1, Section 3-3, Use Prohibited in Public Parks and Other Public Places from 12:00

noon to 10:00 p.m. on Saturday, October 13, 2018 permitting the consumption of beer and wine on the "great lawn" located in Evelyn's Park during a Music Festival.

ATTACHMENTS:

- EPC_Letter October 13 event waiver request 080818 (DOCX)
- Suspending the Code for alcohol at Evelyn's Park- Music Festival (DOC)



EVELYN'S PARK

Conservancy

P.O. Box 459 | Bellaire, TX 77402

WWW.EVELYNSPARK.ORG

a 501(c)3 non-profit organization

August 2, 2018

Karl Miller
Director Parks and Rec
City of Bellaire

Dear Mr. Miller

One of our newer signature events is our Local Music Fest that will be debuting on Saturday, October 13th. This will be a fundraiser for Evelyn's Park. The Music Fest will be comprised of Local artists around our area. The Festival will take place from Noon-10PM. We will work with City of Bellaire and Bellaire Police on guidance of traffic and noise control. This will be a fun family event. We would like City Council to grant us the waiver to purchase wine and beer and for it to be consumed on the great lawn of Evelyn's Park.

Thank you on behalf of our board and our city for your support.

Sincerely,

Patricia King-Ritter
Interim Executive Director
Evelyn's Park Conservancy

City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, TEMPORARILY SUSPENDING THE APPLICATION OF CHAPTER 3, ALCOHOLIC BEVERAGES, ARTICLE I, IN GENERAL, SECTION 3-3, USE PROHIBITED IN PUBLIC PARKS AND OTHER PUBLIC PLACES, OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF ALLOWING THE USE AND CONSUMPTION OF BEER AND WINE ON THE GREAT LAWN IN EVELYN'S PARK DURING A CONCERT TO BE HELD IN EVELYN'S PARK, 4400 BELLAIRE BOULEVARD, BELLAIRE, TEXAS 77401, ON SATURDAY, OCTOBER 13, 2018, FROM 12:00 NOON TO 10:00 P.M.

WHEREAS, the use and consumption of beer and wine within Evelyn's Park is limited to a designated area pursuant to Section 3-3 of the Code of Ordinances of the City of Bellaire, Texas (City Code); and

WHEREAS, by letter dated August 2, 2018, the Evelyn's Park Conservancy has requested that the City Council waive or suspend the provisions of the City Code relating to the use and consumption of beer and wine purchased at the Café in Evelyn's Park to allow for the use and consumption of said beer and wine within the Great Lawn in Evelyn's Park, located at 4400 Bellaire Boulevard, Bellaire, Texas 77401, for a concert hosted by the Evelyn's Park Conservancy on Saturday, October 13, 2018, from 12:00 noon to 10:00 p.m.; and

WHEREAS, the Evelyn's Park Conservancy is a not-for-profit organization that works to enhance positive community involvement through the operation of Evelyn's Park within the City of Bellaire, Texas, and to raise funds for Evelyn's Park; and

WHEREAS, the City Council of the City of Bellaire, Texas, finds that granting the request of the Evelyn's Park Conservancy assists the mission of raising funds to maintain and improve Evelyn's Park and, in turn, directly benefits the City of Bellaire, Texas.

NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

1. The recitals set forth above are found to be true and correct.
2. The City Council of the City of Bellaire, Texas hereby temporarily suspends the application of Section 3-3 of the Bellaire Code of Ordinances for a concert, hosted by the Evelyn's Park Conservancy on the Great Lawn, located at 4400 Bellaire Boulevard, Bellaire, Texas, on Saturday, October 13, 2018, said suspension to commence at 12:00 noon and end at 10:00 p.m.
3. The temporary suspension provided for in paragraph 2 above is only applicable to beer and wine purchased at the Café in Evelyn's Park to be used and consumed within the perimeter of Evelyn's Park. The temporary suspension provided for in paragraph 2 above does not apply to the requirement that the vendor providing beer and wine have a Texas Alcoholic Beverage Commission permit, proof of liability insurance, and a license issued by the city pursuant to Chapter 3, Article II, of the City Code.
4. This Ordinance shall be effective immediately upon its passage and adoption.

PASSED, APPROVED and ADOPTED this, the 20th day of August 2018.

Andrew S. Friedberg
Mayor

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

Ord. No. 18-_____

Page 2 of 3

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: Parks, Recreation and Facilities
Category: Ordinance
Department Head: Michelle Jordan
DOC ID: 2612

SCHEDULED**ACTION ITEM (ID # 2612)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, a Standard Form of Agreement with Motorola Solutions for the purchase of Dispatch System Equipment and Relocation Services for the Municipal Facilities Project in an amount not to exceed \$69,860.75 - Submitted by Michelle Jordan, Project Manager.

Background/Summary:

This purchase includes the console parts needed for the fourth Police Dispatch position at the new City of Bellaire police station as well as relocation services to move Dispatch operations from the temporary facility at the Fire Station into the new building.

There are two attached proposals detailing the materials and costs. On one proposal, the costs to relocate the existing equipment from the temporary facility to the permanent facility is identified as \$25,613.85. The second proposal for \$44,246.90 lists the materials and costs to add a fourth dispatch operator position, including the computers, software, and licenses that are necessary.

Motorola Solutions has been a partner to the City of Bellaire for many years, and has assisted in many upgrades, connections, and the most recent move to the temporary facility at Bellaire Fire Department.

Under the State of Texas, Local Government Purchasing Cooperative procurement program, the selected vendor is a member of Houston Galveston Area Council program, and this purchase is being made under contract number RA05-15.

Previous Council Action Summary:

The City of Bellaire has been a member of HGAC since November 5, 1990 under Ordinance 90-076.

Fiscal Impact:

The funding for this Contract exists in following accounts and unappropriated fund balance, in the amounts identified:

Category	Amount	Account
FFE Funds (PD)	\$69,860.75	620-5-2000-999.202

Future budget amendments will be required to transfer appropriation from the funds currently earmarked for the "Signature Corner" and unappropriated but available PEG funds to the Municipal Facilities budget.

City Attorney Review:

Yes

Recommendation:

Michelle Jordan, Project Manager, recommends Council approve an ordinance allowing Paul Hofmann,

City Manager, to execute an agreement with Motorola Solutions in the amount of \$69,860.75 for purchase of Dispatch System Equipment and Relocation Services for the Municipal Facilities Project.

ATTACHMENTS:

- SFA with Motorola for Dispatch Systems and Relocation Services for Municipal Facilities Project (DOCX)
- Standard Form of Agreement - Motorola (DOCX)
- Bellaire_Dispatch_4thOperatorPos_Only_July2018v2 (PDF)
- Bellaire_Dispatch_FiretoPD_Move_Only_July2018v2 (PDF)

City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE CITY MANAGER AND THE CITY CLERK OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE AND ATTEST, RESPECTIVELY, FOR AND ON BEHALF OF THE CITY OF BELLAIRE, TEXAS, A STANDARD FORM OF AGREEMENT WITH MOTOROLA SOLUTIONS, INC., FOR THE DELIVERY AND INSTALLATION OF DISPATCH SYSTEMS AND RELOCATION SERVICES FOR THE MUNICIPAL FACILITIES PROJECT IN AN AMOUNT NOT TO EXCEED \$69,860.75.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:

The City Manager and the City Clerk of the City of Bellaire, Texas, are each hereby authorized to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, a Standard Form of Agreement with Motorola Solutions, Inc., in a form as attached hereto and marked Exhibit "A," for the delivery and installation of dispatch systems and relocation services for the Municipal Facilities Project in an amount not to exceed \$69,860.75.

PASSED, ADOPTED and APPROVED this, the 20th day of August 2018.

Andrew S. Friedberg
Mayor

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

STANDARD FORM OF AGREEMENT

STATE OF TEXAS §
 §
 COUNTY OF HARRIS §

This **AGREEMENT** is made and entered into this 20th day of August, 2018, by and between the **CITY OF BELLAIRE, TEXAS**, of the County of Harris and State of Texas, duly incorporated and existing under and by virtue of the Constitution and laws of the State of Texas, acting by and through the undersigned City Manager, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, thereunto duly authorized to do so, hereinafter referred to as "**CITY**," and **Motorola Solutions, Inc.**, a corporation duly incorporated in the County of Cook and State of Illinois, hereinafter referred to as "**CONTRACTOR**."

WITNESSETH:

That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the **CITY**, the **CONTRACTOR** hereby agrees with the **CITY** to commence and complete the project described as follows:

Purchase and installation of dispatch system equipment and relocation services for the Municipal Facilities Project in the amount of \$69,860.75.

Said project shall include the provision of all work of every kind or nature necessary to complete the project, under the terms as stated in the **CONTRACTOR'S PROPOSAL** in accordance with the conditions and costs stated in the **CONTRACTOR'S PROPOSAL**, attached hereto and marked "Attachment A," all of which are made a part hereof, and collectively evidence and constitute the entire **Contract**.

The **CITY** agrees to pay the **CONTRACTOR** in current funds for the performance of the **Contract** in accordance with the **CONTRACTOR'S PROPOSAL** submitted therefore which forms a part of this **Contract** and to make payment on account thereof as provided therein.

The undersigned person executing this **Contract** and all other documents executed simultaneously herewith, does certify and attest that he or she is executing the same in his or her capacity as herein stated as an officer of said corporation.

As required by Chapter 2270, Texas Government Code, **CONTRACTOR** hereby verifies that it does not boycott Israel, as defined by Chapter 808, Texas Government Code, and will not boycott Israel through the term of this Agreement.

IN WITNESS WHEREOF, the City Manager of the **CITY OF BELLAIRE, TEXAS**, as attested to by the City Clerk of the **CITY OF BELLAIRE, TEXAS**, hereunto, have executed this **AGREEMENT** in the year and date first above written, under the authority granted to them under the provisions of Ordinance No. 18-XXX, an Ordinance duly enacted by the City Council of the **CITY OF BELLAIRE, TEXAS**.

CITY OF BELLAIRE, TEXAS

Paul A. Hofmann
City of Bellaire, Texas

ATTEST:

Tracy L. Dutton, TRMC
City Clerk
City of Bellaire, Texas

APPROVED AS TO FORM:

Zachary Petrov, Assistant City Attorney
City of Bellaire, Texas

IN WITNESS WHEREOF, the **CONTRACTOR**, whose name is hereinafter set out, does certify and attest that he has executed this **AGREEMENT** in his capacity as herein stated, for and on behalf of said corporation, and that he or she has the authority to do so.

Motorola Solutions, Inc.

Signed

Printed Name

Title

Name of Contractor

Date

Attest:

Signed

Printed Name

Title

Date


MOTOROLA SOLUTIONS

7904 N. Sam Houston Pkwy W | Suite 325 | Houston, TX 77064

Attention:

Russell Brown
City of Bellaire Police Department
7/18/2018

Prepared By:

George Ebelt
(281) 802-2643
george.ebelt@motorolasolutions.com

Police Dispatch Add 4th Operator Position

Qty	Model #	Description	Unit Price	Extended Price
		Console Parts needed for 4th Operator Position		
1	B1905	MCC 7500 ASTRO 25 SOFTWARE	\$ 200.00	\$ 200.00
0	*B1933	MOTOROLA VOICE PROCESSOR MODULE	\$ 9,536.00	\$ -
1	CA01642AA	ADD: MCC 7500 BASIC CONSOLE FUNCTIONALITY SOFTWARE LICENSE	\$ 9,600.00	\$ 9,600.00
1	CA01644AA	ADD: MCC 7500 /MCC 7100 ADV CONVL OPERATION	\$ 2,400.00	\$ 2,400.00
1	CA01643AA	ADD: MCC 7500 / MCC 7100 TRUNKING OPERATION	\$ 4,000.00	\$ 4,000.00
1	CA01220AA	ADD: MCC 7500 / MCC 7100 OTEK OPERATION	\$ 2,680.00	\$ 2,680.00
0	*CA00147AF	ADD: MCC 7500 SECURE OPERATION	\$ 2,600.00	\$ -
0	*CA00182AB	ADD: AES ALGORITHM	\$ 600.00	\$ -
		*Note: Previously paid licenses.		
1	CA00140AA	ADD: AC LINE CORD, NORTH AMERICAN	\$ -	\$ -
0	*DSTG191B	TECH GLOBAL EVOLUTION SERIES 19INCH NON TOUCH	\$ 1,160.34	\$ -
		*Note: Customer to Provide Monitor (Not included with Spares)		
0	*TT3106	Z440 WORKSTATION WINDOWS 10 IOT ENT (NON RETURNABLE)	\$ 2,448.50	\$ -
0	*T7448	WINDOWS SUPPLEMENTAL FULL CONFIG	\$ 41.50	\$ -
1	B1912	MCC SERIES DESKTOP SPEAKER	\$ 360.00	\$ 360.00
0	*B1914	MCC SERIES DESKTOP GOOSENECK MICROPHONE	\$ 200.00	\$ -
		*Note: Unit to be used is currently in the spares group inventoried.		
0	*B1913	MCC SERIES HEADSET JACK	\$ 160.00	\$ -
		*Note: Unit to be used is currently in the spares group inventoried.	\$ -	\$ -
1	RLN6098	HDST MODULE BASE W/PTT, 15' CBL	\$ 168.00	\$ 168.00
1	RMN5078B	SUPRAPLUS NC SINGLE MUFF HEADSET	\$ 119.20	\$ 119.20
1	DSTWIN6328A	PROVIDES ONE DUAL PEDAL FOOTSWITCH FOR USE WITH MOTOROLA MCC 7500 DISP	\$ 240.70	\$ 240.70
1	DDN2089	DUAL IRR SW USB HASP WITH LICENSE (V47)	\$ 2,277.28	\$ 2,277.28
1	CDN6673	PC DESKTOP SPEAKERS	\$ 39.10	\$ 39.10
1		Labor for 4th Operator Position Console Installation	\$ 5,384.62	\$ 5,384.62
1		System Integration for 4th Operator Position	\$ 16,778.00	\$ 16,778.00
		*Note: Includes System Technologist, Engineering and Project Manager.		
		Note: This pricing is based on H-GAC contract RA05-15 and terms and conditions apply.		
Subject to HGAC Contract - RA05-15			Equipment	\$ 22,084.28
			HGAC Fee	Included
			Installation	\$ 22,162.62
TOTAL				\$ 44,246.90



Prepared By:
George Ebelt
(281) 802-2643
george.ebelt@motorolasolutions.com

[illegible]

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM
Department: Information Technology
Category: Purchase
Department Head: Patrice Baltuskonis
DOC ID: 2618

SCHEDULED**ORDINANCE (ID # 2618)****Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager of the City of Bellaire, Texas, to execute, for and on behalf of the City of Bellaire, Texas, all necessary documentation associated with the purchase of networking equipment from CDW-G LLC for the Municipal Facilities Project in an amount not to exceed \$141,846.50 - Submitted by Patrice Baltuskonis, Director of Information Technology.

Background/Summary:

As background, most of the City's network equipment is at end of its life which means the manufacturer has ceased selling a product and no longer provides its support, improvements or fixes. Refreshing the existing equipment used in City Hall and Police Station was planned to coincide with the move to the new Municipal Facilities so that the network implementation in the new buildings is less complicated, and therefore less risky.

This request includes a combination of replacement of existing equipment and net new due to the requirements for the new facilities. There is also equipment needed for the Fire Department to support the mesh network topology for the citywide coverage that provides redundant paths to each building for data and voice traffic. With the new equipment we will be able to separate the data traffic for improved performance and better security. It also lays the technical foundation for increasing network speed.

Multiple quotes were solicited. CDW-G offered the best price for the City using the cooperative purchasing contract Texas DIR-TSO 4167 (DIR-TSO-4167) for Cisco branded hardware, networking equipment, servers, data storage solutions, and related services; CDW-G is an authorized reseller under the contract.

All Cisco Meraki MS switch purchases include a limited lifetime hardware warranty that provides next-day advance hardware replacement. Meraki software and support is an annual subscription; we elected a three-year duration.

Once the new equipment is made operational, the existing equipment will be either be kept for spares or sold at auction.

Previous Council Action Summary:

None

Fiscal Impact:

The following chart shows the breakdown of funding for the purchases by facility.

Total	Technology	PEG	Court
-------	------------	-----	-------

City Hall	\$52,986.00	\$44,837.50	\$8,148.50	
PD	\$67,435.00	\$21,425.50		\$16,297.00
Fire	\$21,425.50	\$51,138.00		
Total	\$141,846.50	\$117,401.00	\$8,148.50	\$16,297.00

Recommendation:

Patrice Baltuskonis recommends City Council approve an ordinance to purchase networking equipment and allow Paul Hofmann, City Manager, to execute any and all necessary documentation associated with the purchase of networking equipment from CDW-G LLC for the Municipal Facilities Project in an amount not to exceed \$141,846.50.

ATTACHMENTS:

- CDW-G Networking Quote for Municipal Facilities - Fire Department (PDF)
- CDW-G Networking Quote for Municipal Facilities - City Hall (PDF)
- CDW-G Networking Quote for Municipal Facilities - Police Department (PDF)
- CDW-G LLC Network Equipment Purchase - 8-20-18 CC meeting (DOCX)

QUOTE CONFIRMATION



DEAR PATRICE BALTUSKONIS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JZQB571	8/10/2018	FIRE DEPT	3257315	\$21,425.50

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Meraki Cloud Managed Ethernet Aggregation Switch MS425-16 - switch - Mfg. Part#: MS425-16-HW UNSPSC: 43222612 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	4142281	\$8,350.00	\$8,350.00
Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri Mfg. Part#: LIC-MS425-16-3YR UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	4194606	\$990.00	\$990.00
Cisco Meraki - SFP+ transceiver module - 10 GigE Mfg. Part#: MA-SFP-10GB-SR UNSPSC: 43201553 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	6	3532321	\$595.00	\$3,570.00
Cisco Meraki direct attach cable - 10 ft Mfg. Part#: MA-CBL-TA-3M UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	3	3927308	\$90.00	\$270.00
Cisco Meraki - power adapter - 1025 Watt Mfg. Part#: MA-PWR-1025WAC UNSPSC: 39121006 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	2	3911256	\$862.00	\$1,724.00
Cisco Meraki - power adapter - 250 Watt Mfg. Part#: MA-PWR-250WAC UNSPSC: 39121006 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	3923647	\$270.00	\$270.00
Cisco Meraki power cable Mfg. Part#: MA-PWR-CORD-US UNSPSC: 26121636 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	3	3978246	\$11.50	\$34.50
Cisco Meraki - SFP (mini-GBIC) transceiver module - GigE Mfg. Part#: MA-SFP-1GB-SX UNSPSC: 43201553 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	4	3345312	\$298.00	\$1,192.00

Attachment: CDW-G Networking Quote for Municipal Facilities - Fire Department (2618 : Network Equipment for Municipal Facilities)

QUOTE DETAILS (CONT.)

Cisco Meraki Cloud Managed MS350-24X - switch - 24 ports - managed - rack-m	1	4192509	\$4,475.00	\$4,475.00
Mfg. Part#: MS350-24X-HW UNSPSC: 43222612 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)				
Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri	1	4224220	\$550.00	\$550.00
Mfg. Part#: LIC-MS350-24X-3YR UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)				

PURCHASER BILLING INFO		SUBTOTAL	\$21,425.50
Billing Address: CITY OF BELLAIRE ACCTS PAYABLE 7008 S RICE AVE BELLAIRE, TX 77401-4411 Phone: (713) 662-8102 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		GRAND TOTAL	\$21,425.50
		Please remit payments to: CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
DELIVER TO			
Shipping Address: CITY OF BELLAIRE PATRICE BALTUSKONIS 7008 S RICE AVE BELLAIRE, TX 77401-4411 Phone: (713) 662-8102 Shipping Method: DROP SHIP-GROUND			

Need Assistance? CDW•G SALES CONTACT INFORMATION



Nic Lolar

(866) 665-7135

niclola@cdwg.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdwg.com/content/terms-conditions/product-sales.aspx>
For more information, contact a CDW account manager

© 2018 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239

QUOTE CONFIRMATION



DEAR PATRICE BALTUSKONIS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JZQC108	8/10/2018	CITY HALL	3257315	\$52,986.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Meraki Cloud Managed Ethernet Aggregation Switch MS425-16 - switch - Mfg. Part#: MS425-16-HW UNSPSC: 43222612 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	4142281	\$8,350.00	\$8,350.00
Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri Mfg. Part#: LIC-MS425-16-3YR UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	4194606	\$990.00	\$990.00
Cisco Meraki Cloud Managed MS250-48FP - switch - 48 ports - managed - rack- Mfg. Part#: MS250-48FP-HW UNSPSC: 43222612 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	5	4403895	\$6,170.00	\$30,850.00
Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri Mfg. Part#: LIC-MS250-48FP-3YR UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	5	4403897	\$685.00	\$3,425.00
Cisco Meraki stacking cable - 1.6 ft Mfg. Part#: MA-CBL-40G-50CM UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	4	3942265	\$64.00	\$256.00
Cisco Meraki stacking cable - 3.3 ft Mfg. Part#: MA-CBL-40G-1M UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	3973814	\$120.00	\$120.00
Cisco Meraki direct attach cable - 10 ft Mfg. Part#: MA-CBL-TA-3M UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	2	3927308	\$90.00	\$180.00
Cisco Meraki - SFP+ transceiver module - 10 Gige Mfg. Part#: MA-SFP-10GB-SR UNSPSC: 43201553	6	3532321	\$595.00	\$3,570.00

Attachment: CDW-G Networking Quote for Municipal Facilities - City Hall (2618 : Network Equipment for Municipal Facilities)

QUOTE DETAILS (CONT.)

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

Cisco Meraki - power adapter - 1025 Watt	5	3911256	\$862.00	\$4,310.00
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Mfg. Part#: MA-PWR-1025WAC

UNSPSC: 39121006

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

Cisco Meraki - power adapter - 250 Watt	1	3923647	\$270.00	\$270.00
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Mfg. Part#: MA-PWR-250WAC

UNSPSC: 39121006

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

Cisco Meraki power cable	6	3978246	\$11.50	\$69.00
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Mfg. Part#: MA-PWR-CORD-US

UNSPSC: 26121636

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

Cisco Meraki - SFP (mini-GBIC) transceiver module - GigE	2	3345312	\$298.00	\$596.00
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Mfg. Part#: MA-SFP-1GB-SX

UNSPSC: 43201553

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

PURCHASER BILLING INFO

Billing Address:

CITY OF BELLAIRE

ACCTS PAYABLE

7008 S RICE AVE

BELLAIRE, TX 77401-4411

Phone: (713) 662-8102

Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:

CITY OF BELLAIRE

PATRICE BALTUSKONIS

7008 S RICE AVE

BELLAIRE, TX 77401-4411

Phone: (713) 662-8102

Shipping Method: DROP SHIP-GROUND

SUBTOTAL

\$52,986.00

SHIPPING

\$0.00

GRAND TOTAL

\$52,986.00

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Need Assistance? CDW•G SALES CONTACT INFORMATION



Nic Lolar

(866) 665-7135

niclola@cdwg.com

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<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

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QUOTE CONFIRMATION



DEAR PATRICE BALTUSKONIS,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JZQB915	8/10/2018	POLICE DEPT	3257315	\$67,435.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Meraki Cloud Managed Ethernet Aggregation Switch MS425-16 - switch - Mfg. Part#: MS425-16-HW UNSPSC: 43222612 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	4142281	\$8,350.00	\$8,350.00
Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri Mfg. Part#: LIC-MS425-16-3YR UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	4194606	\$990.00	\$990.00
Cisco Meraki Cloud Managed MS250-48FP - switch - 48 ports - managed - rack- Mfg. Part#: MS250-48FP-HW UNSPSC: 43222612 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	6	4403895	\$6,170.00	\$37,020.00
Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri Mfg. Part#: LIC-MS250-48FP-3YR UNSPSC: 43233204 Electronic distribution - NO MEDIA Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	6	4403897	\$685.00	\$4,110.00
Cisco Meraki stacking cable - 1.6 ft Mfg. Part#: MA-CBL-40G-50CM UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	5	3942265	\$64.00	\$320.00
Cisco Meraki stacking cable - 10 ft Mfg. Part#: MA-CBL-40G-3M UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	1	3935336	\$192.00	\$192.00
Cisco Meraki direct attach cable - 10 ft Mfg. Part#: MA-CBL-TA-3M UNSPSC: 26121609 Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)	3	3927308	\$90.00	\$270.00
Cisco Meraki - SFP+ transceiver module - 10 Gige Mfg. Part#: MA-SFP-10GB-SR UNSPSC: 43201553	6	3532321	\$595.00	\$3,570.00

Attachment: CDW-G Networking Quote for Municipal Facilities - Police Department (2618 : Network Equipment for Municipal Facilities)

QUOTE DETAILS (CONT.)

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

<u>Cisco Meraki - power adapter - 250 Watt</u>	1	3923647	\$270.00	\$270.00
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Mfg. Part#: MA-PWR-250WAC

UNSPSC: 39121006

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

<u>Cisco Meraki - power adapter - 1025 Watt</u>	7	3911256	\$862.00	\$6,034.00
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Mfg. Part#: MA-PWR-1025WAC

UNSPSC: 39121006

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

<u>Cisco Meraki power cable</u>	8	3978246	\$11.50	\$92.00
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Mfg. Part#: MA-PWR-CORD-US

UNSPSC: 26121636

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

<u>Cisco Meraki - SFP (mini-GBIC) transceiver module - GigE</u>	4	3345312	\$298.00	\$1,192.00
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Mfg. Part#: MA-SFP-1GB-SX

UNSPSC: 43201553

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

<u>Cisco Meraki Cloud Managed MS350-24X - switch - 24 ports - managed - rack-m</u>	1	4192509	\$4,475.00	\$4,475.00
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Mfg. Part#: MS350-24X-HW

UNSPSC: 43222612

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

<u>Cisco Meraki Enterprise - subscription license (3 years) + 3 Years Enterpri</u>	1	4224220	\$550.00	\$550.00
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Mfg. Part#: LIC-MS350-24X-3YR

UNSPSC: 43233204

Electronic distribution - NO MEDIA

Contract: Texas Cisco DIR TSO 4167 (DIR-TSO-4167)

PURCHASER BILLING INFO

Billing Address:

CITY OF BELLAIRE
ACCTS PAYABLE
7008 S RICE AVE
BELLAIRE, TX 77401-4411
Phone: (713) 662-8102

Payment Terms: Net 30 Days-Govt State/Local

DELIVER TO

Shipping Address:

CITY OF BELLAIRE
PATRICE BALTUSKONIS
7008 S RICE AVE
BELLAIRE, TX 77401-4411
Phone: (713) 662-8102

Shipping Method: DROP SHIP-GROUND

SUBTOTAL

\$67,435.00

SHIPPING

\$0.00

GRAND TOTAL

\$67,435.00

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Chicago, IL 60675-1515

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For more information, contact a CDW account manager

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City of Bellaire

ORDINANCE NO. 18-____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AUTHORIZING THE CITY MANAGER OF THE CITY OF BELLAIRE, TEXAS, TO EXECUTE ALL NECESSARY DOCUMENTATION ASSOCIATED WITH THE PURCHASE OF NETWORKING EQUIPMENT FROM CDW-G LLC FOR THE MUNICIPAL FACILITIES PROJECT IN AN AMOUNT NOT TO EXCEED \$141,846.50.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS:

THAT the City Manager of the City of Bellaire, Texas, is hereby authorized to execute all necessary documentation associated with the purchase of networking equipment from CDW-G LLC for the Municipal Facilities Project in an amount not to exceed \$141,846.50.

PASSED, ADOPTED and **APPROVED** this, the 20th day of August 2018.

Andrew S. Friedberg
Mayor

ATTEST:

Tracy L. Dutton, TRMC
City Clerk

APPROVED AS TO FORM:

Alan P. Petrov
City Attorney

Attachment: CDW-G LLC Network Equipment Purchase - 8-20-18 CC meeting (2618 : Network Equipment for Municipal Facilities)

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 08/20/18 06:00 PM

Department: Public Works

Category: Presentation

Department Head: Paul A. Hofmann

DOC ID: 2627

SCHEDULED**ORDINANCE (ID # 2627)**

Item Title:

Council discussion on sidewalk program implementation and possible action to provide direction to the city manager as appropriate - Submitted by Paul A. Hofmann, City Manager.

Background/Summary:**Background/Summary**

The BBB16 bond program resulted in three phases of sidewalk construction projects, to be implemented as standalone projects, that is, not included as part of a street and drainage improvement. On July 16, 2018, Council did not award design contracts for Phase 3, and on August 13, 2018, Council did not award construction contracts for Phase 1. Phase 2 is currently in design, scheduled for construction contract award in October, 2018.

During discussion on August 13, Council expressed interest in reassessing how to move forward with standalone sidewalk construction. Recent community input has included several suggestions that funds allocated for sidewalks (and/or in the future, pathways) would be better spent on drainage improvements. Others have indicated that building sidewalks would be a distraction from the higher good of improving drainage. Some comments have suggested that sidewalk construction exacerbates flooding, increases crime, and kills trees.

Another consideration is sidewalk design standard, specifically the width of sidewalks to be built. In December of 2017, the City Council, after receiving input from the Building Standards Commission, directed that sidewalks be constructed to a four foot standard, until the matter is revisited. The City Engineer is planning a presentation on this topic for the August 20 Council meeting.

Previous Council Action Summary:**Timeline of Sidewalk Milestones****May 5, 2016**

Pre-budget planning workshop. Pathways (including sidewalks) established as priority. Discussion on 2016 bond election planning

June 6, 2016

Council re-establishes the practice of requiring new residential development to install sidewalks.

August 1, 2016

City Manager presents overview of November, 2016 bond election and a 2016 bond election guide document. Potential projects and programs include municipal facilities, streets and drainage, water lines, and sidewalks.

August 15, 2016

After discussion, Council votes to call November 8 bond election. Streets, drainage, sidewalks are included in one proposition.

August 29, 2016

Bond Election Town Hall

September, 2016

Distribution of bond election flyer, bond program discussions held at board and commission meetings

November 8, 2016

Bond Election

February 16, 2017

City Manager presents Council a project selection and implementation plan for the bond program. Phase 1 sidewalk locations are identified. Phases 2 and 3 to be identified via community pathways plan

March 20, 2017

Council vote to award Phase 1 sidewalk design contracts

November 24, 2017

Phase 1 sidewalk neighborhood meeting

December 4, 2017

Council vote to award Phase 2 sidewalk design contracts

December 18, 2017

Council vote to implement 4 foot sidewalks

July 16, 2018

Phase 3 sidewalk design placed on hold

July 24, 2018

Phase 2 sidewalk neighborhood meeting

August 6, 2018

Significant number of audience comments in opposition to community pathways plan. Some comments received both for and against the general subject of sidewalk construction. Plan presented to Council. Council consensus to not have plan brought back to Council

August 13, 2018

Council awards contract for Phase 1 streets and drainage improvements, including sidewalks. Council postpones indefinitely construction contract for Phase 1 sidewalk improvements.

Fiscal Impact:

\$266,920 has been spent to date on the sidewalk program on design

Recommendation:

The recommendation is that Council provide direction on how to move forward. Potential questions for consideration are:

- 1) Do we reallocate the remaining funds from the sidewalk program to street and drainage?
- 2) Do we ask the Building Standards Commission to revisit the question of sidewalk standards, both for private development and public projects? Or,
- 3) Is Council ready to provide direction on sidewalk width?
- 4) If we proceed with the sidewalk program, do we re-think the locations currently established? (Significant design work is already complete for phases 1 and 2)
- 5) Should there be a specific process for neighborhoods to either request a sidewalk to be constructed on their street, or to request a sidewalk not be built on their street?