

CITY OF BELLAIRE TEXAS

MAYOR AND COUNCIL

OCTOBER 8, 2018

Council Conference Room

Special Session

5:30 PM

FIRST FLOOR OF CITY HALL
7008 SOUTH RICE AVENUE
BELLAIRE, TX 77401



Mayor

Andrew S. Friedberg

Mayor Pro Tem

Gus E. Pappas

Council Member

Neil Verma

Council Member

Trisha S. Pollard

Council Member

Pat B. McLaughlan

Council Member

Michael Fife

Council Member

David R. Montague

Mission Statement:

The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.

SPECIAL SESSION (BOARD AND COMMISSION INTERVIEWS) - 5:30 P.M.

- A. Call to Order - Andrew S. Friedberg, Mayor.**
- B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**
- C. Board and Commission Interviews.**

Interview, discussion and evaluation of applicants interested in filling a vacancy on the Evelyn's Park Conservancy Board - Submitted by Tracy L. Dutton, Clerk, on behalf of the City Council.

- D. Adjourn.**

Mayor and Council

Council Chamber, First Floor of City Hall
Bellaire, TX 77401-4411



Meeting: 10/08/18 05:30 PM
Department: City Clerk
Category: Appointment
Department Head: Tracy L. Dutton
DOC ID: 2718

SCHEDULED**INFORMATION ITEM (ID # 2718)**

Item Title:

Interview, discussion and evaluation of applicants interested in filling a vacancy on the Evelyn's Park Conservancy Board - Submitted by Tracy L. Dutton, Clerk, on behalf of the City Council.

Background/Summary:

On August 28, 2018, Evelyn's Park Conservancy Board Member Patricia King-Ritter emailed the City Clerk's office to let the City know that she had accepted the position of Executive Director for Evelyn's Park and needed to resign her appointment as a Board Member. Ms. King-Ritter's was most recently appointed to serve a two-year term on the Evelyn's Park Conservancy Board commencing on July 1, 2018 and ending on June 30, 2020.

The City Clerk's office began advertising to fill this vacancy on Tuesday, September 4, 2018 and applications were accepted until 5:00 p.m. on Friday, September 28, 2018.

Ten applications were received, and interviews scheduled as follows:

Monday, October 8, 2018:

Time	Applicant
5:30 p.m. - 5:45 p.m.	Corey McMullen
5:45 p.m. - 6:00 p.m.	Naveen Pinglay
6:00 p.m. - 6:15 p.m.	Ronnie Karkowsky
6:15 p.m. - 6:30 p.m.	A. Kyle Jones
6:30 p.m. - 7:00 p.m.	Traci Silverman
7:00 p.m. - 7:15 p.m.	Michelle Cash
7:15 p.m. - 7:30 p.m.	Jeremy Samuels
7:30 p.m. - 8:00 p.m.	Discussion Period
8:00 p.m. - 8:15 p.m.	Dr. Sherry Noblett

Monday, October 15, 2018:

TimeApplicant	
5:45 p.m. - 6:00 p.m.	Edward (Ed) Kahn

An item will be placed on the agenda for City Council consideration to fill this vacancy on Monday, October 15, 2018.

Previous Council Action Summary:

N/A

Fiscal Impact:

N/A

City Attorney Review:

N/A

Recommendation:

No action to be taken.

ATTACHMENTS:

- Boards and Commissions Applications for October 2018 - EPCB Vacancy - Redacted_Redacted (PDF)

City of Bellaire

Boards and Commissions

Applications

(Evelyn's Park Conservancy Board Vacancy)

October 2018

City of Bellaire

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City of Bellaire

1

Board and Commission Application

Michelle Cash

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

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<https://www.bellairetx.gov/>

Click below for individual Board summaries.

<https://www.bellairetx.gov/615/Boards-and-Commissions>

Click below for the Board Handbook.

<https://www.bellairetx.gov/DocumentCenter/View/18476>

Name *

First and last name

Michelle Cash

Street Address *

Beech Street

Email *

Preferred Phone Number *

Occupation/Retired *

Lawyer

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

21

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

I have lived in Bellaire over 20 years. I have almost 30 years of experience as a lawyer, most recently in The Cash Law Firm,, PLLC. My undergraduate degree is from Tulane University, and my JD is from The University of Texas School of Law. I have served as a volunteer and board member with other non-profit entities in the Houston area.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

I believe that I could provide support for all of the goals for the commissions and boards and would be open to various ways to further the goals of the various stakeholders, including donors and the residents of Bellaire.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

When my son was younger, I was an active volunteer with Bellaire Little League and have volunteered for all of my son's schools, including serving on the Booster Club board, auction committees, annual fund, and other volunteer efforts at St. Thomas High School. I served as a board member for Avondale House and for the Friends of Fondren Library. I am a life member of the Friends of the Bellaire Library and have volunteered at their used book sales. Currently, I am a Vice President of the Parent Advisory Board for Claremont McKenna College. I have served as a volunteer in many professional roles, including Chair of the Houston Bar Association Labor and Employment section, Editor in Chief of The Houston Lawyer magazine, editorial board member for the Texas Bar Journal, Chair of the HBA's Legal Line Committee (legal advice to members of the public), and other professional volunteer activities to serve the public.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

	First Choice	Second Choice	Third Choice
Audit Finance Board*	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Board of Adjustment	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Building & Standards Commission	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
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L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Parks & Recreation Advisory Board	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Planning & Zoning Commission	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Evelyn's Park Conservancy Board	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☐ Yes

☒ No

If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

Michelle Cash

Date of acknowledgement *

MM DD YYYY

09 / 14 / 2018

Next Steps



Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process. You will be contacted by City Staff about an interview with the City Council and Mayor.

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MICHELLE HOOGENDAM CASH

██████ BEECH STREET
 BELLAIRE, TEXAS 77401
 ████████████████████
 ████████████████████

EDUCATION**The University of Texas School of Law**

J.D., with honors, 1989

TEXAS LAW REVIEW; Teaching Quizmasters (Coordinator)

Tulane University/Newcomb College

B.A., Economics/Political Science, *cum laude*, December 1985

- Mortar Board (President), Newcomb Senate, Pi Beta Phi
- St. Andrews University, Scotland -- Junior Year Abroad

CERTIFICATIONS**Board Certified in Labor and Employment Law, 1995 - present**

Texas Board of Legal Specialization

Mediation Training, with Houston Dispute Resolution Center, 2010**EXPERIENCE****The Cash Law Firm, PLLC**

2012 – present

Attorney/Mediator

- Employment law practice focusing on the representation of businesses and individuals on a variety of employment law issues, including: employment contracts, separation agreements, compliance obligations, wage and hour matters, anti-discrimination laws, training, and retaliation claims
- Practice before federal and state courts and agencies that regulate the employment relationship
- Mediation of employment disputes

Shellist Lazarz, Slobin, LLP

2010 – 2012

Senior Counsel

- Employment law litigation and administrative matters

ABM Industries Inc., Houston, Texas

2008 - 2010

Deputy General Counsel/Special Counsel

- Lead employment counsel for division with approximately 80,000 service employees; led in-house and contract lawyers and staff
- Managed administrative claims and employment litigation, including class actions, across the United States

Phillips & Reiter, PLLC, Houston, Texas

2008

Employment Practice Lead

Pemberton Legal Search Corp. 2006 - 2008

Founder/President

Founded and ran legal recruiting business, including business development and marketing, recruiting candidates for open positions, and back office administration

Major, Lindsey & Africa, Houston, Texas 2003-2006

Managing Director

Legal Recruiter/Employment Counsel

Advised 17 global offices on employment matters and handled attorney searches for corporate and law firm clients

UBS Warburg Energy, Houston, Texas 2002-2003

Assistant General Counsel/Director

- Employment counsel for energy division spun off from Enron
- Litigation management/coordination, including direct interaction with FERC, CFTC, DOJ, and California AG on investigations
- Corporate compliance matters
- Managed employment issues related to office closures

Enron Wholesale Services, Houston, Texas 1997-2002

Assistant General Counsel

Labor and employment counsel for several business units with employees in the US, Canada, Europe, Central/South America, and Asia, including:

- Employment litigation management; pre-litigation matters such as regulatory charges, investigations, and demand letters
- Employment agreements: drafting, negotiation, and enforcement
- Transaction support (diligence, negotiating deal documents, WARN issues, union matters, and post-transaction issues)
- Performance management and compensation/equity programs
- Reductions-in-force and bankruptcy-related matters
- Employment and compliance training
- Managed HR compliance team responsible for affirmative action, employee relations, and related matters in 2001

Bracewell, LLP, Houston, Texas 1989-1997

Associate, Labor & Employment Section

- Employment litigation before federal and state trial and appellate courts and administrative agencies (first- and second-chair trial experience)
- Transactional support on employment-related issues
- Employment advice, counseling, and training

**PROFESSIONAL/
COMMUNITY**

State Bar of Texas

- *Texas Bar Journal*, Board of Editors (2014-present)
- Standing Committee on Women in the Profession (Chair, 2008-09; Vice Chair 2007-08)
- Labor and Employment Section

Houston Bar Association

- Labor & Employment Section (Council 2012–15; Past Chair 2004–05; Chair 2003–04; Chair-Elect 2002–03; Vice Chair 2001–02)
- The Houston Lawyer (Editor-in-Chief 2006–07, President's Award; Articles Editor 2005–06; Board member 1992–98, 2000–09)
- Legal Lines Committee Co-chair (President's Award)
- Judicial Polls Committee; Membership Committee (2013–16)
- Volunteer Mediator with DRC as needed
- Continuing Legal Education Committee (2014–15)
- Gender Fairness Committee (2016–17); Speakers Bureau (2014–17)

Association of Corporate Counsel

- Houston Chair, Labor & Employment Committee (2009–11)

Texas Super Lawyer, per Texas Monthly (Inaugural year, 2012–present)

Houstonia Magazine Top Lawyers in Houston –2013–2015, 2017

National Employment Lawyers Association

- Houston Chapter – Chair 2012; Council 2011–13

Claremont McKenna College Parent Advisory Board

- Vice President, Communications (2018–19)
- Nominating Committee (2017–present); Communications Committee (2016–present)

Rice University

- **Friends of Fondren Library** (Board of Directors, 2011–17)
- **RBI Club** (Baseball Booster Club (2007–17)

Avondale House – Board Member of School and Residential Facility for Children and Young Adults with Autism (2006–2009)

St. Thomas High School

- Auction, Annual Fund, Booster Club Baseball Liaison

Holland Club of Houston - Member

REPRESENTATIVE MATTERS

- Litigation and compliance matters, including:
 - Federal and state anti-discrimination laws, including Title VII of the Civil Rights Act, Age Discrimination in Employment Act, Americans with Disabilities Act, Texas Labor Code
 - Harassment prevention and investigations
 - Wage and hour matters, including class actions under federal and state law (federal and class actions in California and Washington state)
 - Litigation management (including pre-litigation administrative charges)
 - Training and advice on steps to minimize, mitigate, or prevent litigation
 - Legal issues regarding hiring, including employment contract drafting, negotiation, and enforcement of post-employment restrictive covenants (non-competes, etc.)
 - Employee relations advice and investigations
 - Foreign Corrupt Practices Act, Dodd-Frank/Sarbanes-Oxley whistleblower statutes, and other anti-corruption/anti-retaliation matters
 - Leaves of absence (Family and Medical Leave Act, worker's compensation, etc.)
 - Reductions in force and office closures (including compliance, public and employee relations, separation programs)
 - Compensation programs, including incentive and equity programs
 - Government contractor compliance, including affirmative action plans and audits
 - Training on employment issues, such as ethics/compliance, harassment prevention, union avoidance, diversity and inclusion, and related issues
 - Drug and alcohol testing issues
 - Social Media, Internet use, and related data and security issues (such as Bring Your Own Device programs); data protection matters in the European Union
 - Limited experience in traditional Labor arena, including Project Labor Agreements, corporate campaigns, and related matters
 - Drafting/implementation of compliance program (e.g., conflicts of interest, confidentiality, FCPA, business ethics, employee theft, company equipment use, etc.)
 - Drafting and revising company policies, including personnel handbooks
 - Recordkeeping and retention, particularly regarding personnel information
 - Litigation holds
- Transactional Support, Agreements, and Contracts, such as:
 - Mergers, acquisitions, and divestitures, with focus on employment and labor issues; these efforts include pre-transaction due diligence, review and drafting of employment-related contract provisions, practical issues related to the personnel aspects of transactions, and post transaction integration matters
 - Master service agreements with providers (IT, contract personnel, etc.)
 - Independent contractor agreements
 - Executive employment agreements and separation/release documentation

City of Bellaire

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Board and Commission Application

Sumit Dalwadi

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

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<https://www.bellairetx.gov/DocumentCenter/View/18476>

Name *

First and last name

Sumit Dalwadi

Street Address *

Azalea Trail Lane, Bellaire, TX 77401

Email *

Preferred Phone Number *

Occupation/Retired *

Real Estate Developer/Asset Manager

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

23

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

Resume Emailed

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

I have been a long time resident of Bellaire and want to be more involved with the growth of our great community.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

My activities with the City itself has been minimal but I'd like to change that. Outside of the city, I have been very active with many organizations with my Industry that is detailed in my resume. What is not in the resume is my charitable activity with "charity: water". My company donates to the charity through all of it's locations and I have also donated substantially to it. Their focus is the bring clean water to every human being and I push for this cause as much as I can. To date, I have raised/donated over \$50,000.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

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Cultural Arts Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Environmental & Sustainability Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks & Recreation Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Planning & Zoning Commission	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evelyn's Park Conservancy Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☐ Yes

☒ No

If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

Sumit Dalwadi

Date of acknowledgement *

MM DD YYYY

09 / 16 / 2018

Next Steps

Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process. You will be contacted by City Staff about an interview with the City Council and Mayor.

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SUMIT JAY DALWADI

██████████ Azalea Trail Lane, Bellaire, Texas 77401 • ██████████

EDUCATION

EMBA at Prairie View A&M University – College of Business *August 2015*

Texas Southern University, Houston, Texas, *May 2012*

Bachelor of Science, Computer Science

Minor in Mathematics

Champions School of Real Estate

Texas Real Estate Broker License - #858723

International Association of Holiday Inn Owners Leadership Institute at Emory University – Goizueta School of Business

CERTIFICATIONS

Certified Hotel Owner Certification designated by AAHOA (Asian American Hotel Owners Association)

Texas Real Estate Broker

ACADEMIC GOALS

Certified Hotel Administrator designation by AH&LA

To pursue a law degree from the University of Houston - College of Law

EXPERIENCE

Dalwadi Hospitality Management, TX – President, Jan 2014-Present

- Restructured management division for managed assets
- Consolidated portfolio of 7 Hotels owned by Dalwadi Holdings
- Refocused investment strategy to increase investor value

J.D. Real Estate – Management & Development, TX – President/ Broker, Dec 2012-Present

- Brokered & listed over \$30 MM in commercial properties

J.D. Real Estate – Management & Development, TX – Vice President/Agent, Feb 2008-Dec 2012

- Assisted in the formation of the company
- Brokered & listed over \$30 MM in commercial properties

J.D. Engineering & Construction Corporation, TX – Vice President, May 2010-Present

- Oversee construction projects
- Build construction portfolio
- Evaluate and implement proper procedures

Jay Shree Kapi Hospitality, LLC, TX – Assistant General Manager, Jan 2009 – July 2010

Holiday Inn Express Hotel & Suites Property

- Analyze forecasting and occupancy reports for management meetings
- Reconcile corporate billing transactions and prepare account reconciliation
- Assist General Manager in daily operations
- Create and implement training procedures for new employees
- Resolve guest complaints/comments/requests
- Manage and train all employees

Summit Inn, Houston, TX – Manager, Mar 2001 – Dec 2004

33 Unit Motel

- Train new employees
- Install and troubleshoot *Check-Inn* Software
- Responsible for billing and making daily deposits to the bank
- Resolve guest complaints/comments/requests

COMPUTER SKILLS

- **Software:** MS Office Suite (Excel, Word, PowerPoint), SQL, HTML, XML, Publisher, Adobe Photoshop, FrontPage, Visio, AutoCAD, Audition, iMovie, Premiere
- **Programming:** C++, C#, Java, HTML
- **Operating Systems:** MS-DOS, MS-Windows 95/98/NT/2000/XP/7/8, Mac OS, Linux

SUMIT JAY DALWADI

██████████ Azalea Trail Lane, Bellaire, Texas 77401 • ██████████

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[illegible]

City of Bellaire

3

Board and Commission Application

A. Kyle Jones

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

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Click below for the Board Handbook.

<https://www.bellairtex.gov/DocumentCenter/View/18476>

Name *

First and last name

A. Kyle Jones

Street Address *

Saint Paul St. Bellaire, TX 77401

Email *

Preferred Phone Number *

Occupation/Retired *

Associate Professor

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

10

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

Submitted to the provided email address

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

I have been involved in many unofficial ways as a resident of Bellaire but I want to do more for the city. I feel this particular vacancy (Evelyn's Park Board) is a good fit as I have young children and we frequent the park.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

I communicate frequently with the city about safety concerns and problems with city infrastructure. I helped local churches with Harvey recovery efforts, and I volunteer regularly at Horn Elementary

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

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Building & Standards Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks & Recreation Advisory Board	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
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Evelyn's Park Conservancy Board	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☐ Yes

☒ No

If yes, please give details:

I have spoken at City Council meeting previously

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

A. Kyle Jones

Date of acknowledgement *

MM DD YYYY

09 / 19 / 2018

Next Steps

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CURRICULUM VITAE

Aaron Kyle Jones, Ph.D.

PRESENT TITLE AND AFFILIATION

Primary Appointment

Associate Professor, Department of Imaging Physics, Division of Diagnostic Imaging, The University of Texas MD Anderson Cancer Center, Houston, TX

Section Chief ad interim, Radiologic Physics, Department of Imaging Physics, Division of Diagnostic Imaging, The University of Texas MD Anderson Cancer Center, Houston, TX

Dual/Joint/Adjunct Appointment

Adjunct Professor, The University of Texas M. D. Anderson Cancer Center School of Health Professions (SHP) at Houston, Houston, TX

Full Member, Medical Physics Graduate Program Department of Imaging Physics, Division of Diagnostic Imaging, Houston, TX

Associate Member, The University of Texas Graduate School of Biomedical Sciences (UT-GSBS) at Houston, Houston, TX

CITIZENSHIP

United States

OFFICE ADDRESS

The University of Texas MD Anderson Cancer Center

1400 Pressler

Department of Imaging Physics

Unit Number: 1472

Houston, TX 77030-3721

Room Number: FCT14.5026

Phone: (713) 563-0552

Fax: (713) 563-2720

EDUCATION

Degree-Granting Education

Furman University, Greenville, SC, BS, Magna Cum Laude, 2001, Physics

University of Florida, Gainesville, FL, MS, 2003, Medical Physics

University of Florida, Gainesville, FL, PHD, 2006, Medical Physics

Institutional Committee Activities

Radiation Safety Committee, Member, 2009-present

Fluoroscopy Radiation Protocol Committee, Chair, 5/2013-5/2015

Ad Hoc Fluoroscopy Privileging Committee, Chair, 6/2013-7/2014

UT-GSBS Medical Physics Program Steering Committee, Member, 11/2013-present

CME Advisory Committee, Member, 9/2015-present

Chair, Medical Physics Curriculum Review Committee, The University of Texas Graduate School of Biomedical Sciences, Houston, TX, 1/2014-7/2015

Graduate School of Biomedical Sciences, Curriculum Committee, 9/2018-present

PUBLICATIONS

Over 50 peer-reviewed publications

TEACHING

Teaching Within Current Institution - University of Texas Graduate School of Biomedical Sciences

Formal Teaching

Courses Taught

Coordinator, Anatomy and Oncology for Medical Physicists, UT-GSBS, Course Number: GS02-0142, 3 semester hours, Contact hours: > 40/yr

2009-2016

Coordinator, Current Topics and Special Applications in Computed Tomography, School of Health Professions, Course Number: DI 4355, Contact hours: 20/yr

2010-2013

Coordinator, Medical Physics Seminar, Course Number: GS02-0731,
Spring 2011, 1/2011-6/2011, 1 semester hour, Contact hours: 20/yr

Co-coordinator, Fundamental Anatomy, Physiology, and Biology for Medical Physicists I, University of Texas Graduate School of Biomedical Sciences, Course Number: GS02-1063, 3 semester hours, Contact hours: > 40/yr

Fall, 8/2017-present

Coordinator, Fundamentals of Anatomy, Physiology, and Biology for Medical Physics II, University of Texas Graduate School of Biomedical Sciences, Course Number: GS02-1064, 3 semester hours, Contact hours: > 40/yr

1/2018-present

N/A

CONFERENCES AND SYMPOSIA

Organization of Conferences/Symposia

Organized all or part of 6 national and regional meetings

Presentations at National or International Conferences

Over 50 invited presentations

PROFESSIONAL MEMBERSHIPS/ACTIVITIES

National and International

American Association of Physicists in Medicine (8900+ member professional society)

Member, 2001-present

Co-Chair, Task Group 151 - Quality control in digital radiography, 2006-12/2012

Member, Task Group 150 - Acceptance testing of digital radiography equipment, 2006-2015

Member, Task Group 171 - Tomosynthesis, 2007-2010

Member, Radiography and Fluoroscopy Subcommittee, 2008-2017

Liaison to Conference of Radiation Control Program Directors (CRCPD), 2009-present

Digital Radiography training - CRCPD, 5/2009

Member, Tomosynthesis Subcommittee, 2010-2017

Member: Task Group 223 - Dosimetry in tomosynthesis imaging, 1/2012-2017

Co-chair: Task Group 232 - Clinical use of CR/DR exposure indices, 9/2012-2017

Safety culture training: CRCPD, 5/2013

Member: Ad Hoc Committee on Journal Publications, 5/2013-2016

Member: Task Group 238 - 3D C-arms with volumetric capability, 8/2013-2017

Member: Board of Directors 1/2018-1/2021

Southwest Chapter of the American Association of Physicists in Medicine

Member, 2006-present

President-Elect, 1/2011-1/2012

President, 1/2012-1/2013

Past President, 1/2013-12/2013

Member, Continuing Education Committee, 2014-present

Member, Awards and Honors Committee, 2014-present

Board representative to AAPM, 1/2018-1/2021

City of Bellaire

4

Board and Commission Application

Edward (Ed) Kahn

CITY OF BELLAIRE

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.
Click [HERE](#) for individual Board summaries. Click [HERE](#) for the Board Handbook.

Name: EDWARD KAHN (ED)

Street Address: [REDACTED] LIVE OAK ST., Bellaire, Texas 77401

Email: [REDACTED] Preferred Phone Number [REDACTED]

Occupation/Retired: RETIRED

Years lived in Bellaire 42 (Must be a resident for at least 6 months before appointment date in June.)

Are you a registered voter in a Bellaire Precinct? ☒ Yes ☐ No

State background information about yourself, including education and occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages).

SEE ATTACHED.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission.

My wife, Susan, and I have loved being part of the Bellaire community and all the ways that Bellaire has grown and developed so many new amenities. I would very much like to be a part of helping the City grow and continue to be a great place to live. I think I have the experience and skills that could be helpful.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service.

SEE ATTACHED.

Do you currently serve on a City of Bellaire Board or Commission? ____ Yes ☒ No

If yes, which one(s) _____

How long? _____ Are you reapplying? ____ Yes ____ No

If selected by the Bellaire City Council, on which Board(s) would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

____ Audit Finance Board*

____ L.I.F.E. Advisory Board

____ Board of Adjustment

____ Parks & Recreation Advisory Board

____ Building & Standards Commission

____ Planning & Zoning Commission

____ Cultural Arts Board

☒ Evelyn's Park Conservancy Board

____ Environmental & Sustainability Board

Have you ever attended a meeting of any of the Boards or Commissions listed above? ____ Yes ☒ No
If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) ☒ Yes ____ No

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Signature: Edward B. Kuhn

Date: 5-24-2018

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must attach a resume for consideration.

Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process.
You will be contacted by City Staff about an interview with the City Council and Mayor.
City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

Edward B. Kahn, Ph. D.

Live Oak St., Bellaire, TX 77401

Skilled in partnering with organizations to increase organizational effectiveness and achieve strategic objectives. Experience in the areas of:

- Strategic planning
- Alignment of HR strategy with organizational objectives
- Employee engagement
- Coaching for individuals and teams
- Organization design and improvement
- Mediation and problem-solving
- Staff and leader assessment and selection processes

Experience

Korn Ferry

Executive Consultant

2005 – 2015

Shell Oil Company/Royal Dutch Shell Group

1975 – 2005

Director HR Strategy & Integration (2002 – 2005)

Manager HR Planning and Organization Development (1998 – 2002)

Manager Organization Effectiveness Services (1984 – 1998)

Manager Human Resources (1982 – 1984)

Human Resources Specialist (1977 – 1982)

HR Intern (1975 – 1977)

Education

PhD Industrial/Organizational Psychology – 1977, University of Houston

Masters Industrial/Organizational Psychology – 1975, University of Houston

Bachelor of Science in Psychology – 1969, University of Houston

Professional Affiliations

Society of Industrial/Organizational Psychologists, American Psychologists Association, Dearborn Conference Group

Community Leadership Positions

Board member, VP, and Committee/Task Force Chair – Congregation Emanu El

Board and Executive Committee member – ChildBuilders

Board and Executive Committee member – SEARCH Project for the Homeless

Pitman Park Board

Other

Licensed as a Psychologist in the State of Texas

Certified Mediator

Adjunct Professor – University of Houston

City of Bellaire

5

Board and Commission Application

Ronnie Karkowsky

CITY OF BELLAIRE

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.

Click [HERE](#) for individual Board summaries. Click [HERE](#) for the Board Handbook.

Name: RONNIE KARKOWSKY

Street Address: [REDACTED] CALVI CT., Bellaire, Texas 77401

Email: [REDACTED] Preferred Phone Number [REDACTED]

Occupation/Retired: OWNER - INSURANCE AGENCY

Years lived in Bellaire 23 (Must be a resident for at least 6 months before appointment date in June.)

Are you a registered voter in a Bellaire Precinct? ☒ Yes ☐ No

State background information about yourself, including education and occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages).

- BA, UNIVERSITY OF TEXAS AT AUSTIN
- WIFE, LAURIE, AND WE HAVE 4 KIDS
- PAST PRESIDENT, BELLAIRE LITTLE LEAGUE
- PREVIOUSLY SERVED ON THE HERMANN PARK CONSERVANCY ADVISORY BOARD

Briefly state why you want to serve the City of Bellaire as a member of a board/commission.

I HAVE LIVED IN BELLAIRE FOR OVER 20 YEARS AND FEEL THAT SERVING THE COMMUNITY IS FULFILLING, WORTHY, AND A NECESSITY. I FEEL I HAVE A LOT TO OFFER BASED ON MY PRIOR EXPERIENCE.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service.

- PAST PRESIDENT OF BELLAIRE LITTLE LEAGUE
- HERMANN PARK ADVISORY BOARD
- PREVIOUSLY SERVED ON THE BOARD OF SEVEN ACRES

Do you currently serve on a City of Bellaire Board or Commission? ___ Yes ☒ No

If yes, which one(s) _____

How long? _____ Are you reapplying? ___ Yes ___ No

If selected by the Bellaire City Council, on which Board(s) would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

___ Audit Finance Board*

___ L.I.F.E. Advisory Board

___ Board of Adjustment

___ Parks & Recreation Advisory Board

___ Building & Standards Commission

___ Planning & Zoning Commission

___ Cultural Arts Board

☒ Evelyn's Park Conservancy Board

___ Environmental & Sustainability Board

Have you ever attended a meeting of any of the Boards or Commissions listed above? ___ Yes ☒ No
If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) ☒ Yes ___ No

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Signature: 

Date: 8/30/2018

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must attach a resume for consideration.

Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process.
You will be contacted by City Staff about an interview with the City Council and Mayor.
City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

City of Bellaire

6

Board and Commission Application

Corey McMullen

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.

<https://www.bellairetx.gov/>

Click below for individual Board summaries.

<https://www.bellairetx.gov/615/Boards-and-Commissions>

Click below for the Board Handbook.

<https://www.bellairetx.gov/DocumentCenter/View/18476>

Name *

First and last name

Corey McMullen

Street Address *

Howard Ln

Email *

Preferred Phone Number *

Attachment: Boards and Commissions Applications for October 2018 - EPCB Vacancy - Redacted_Redacted (2718 : Board Interviews - EPCB

Occupation/Retired *

Business Owner

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

8

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tutton@bellairetx.gov (max 2 pages). *

I own an edible landscaping and urban farming company, Urban Organics, with a degree in horticulture. I also sit on the Lee College Advisory board.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

This would be my first foray into city boards/committees. I love Bellaire and I'd like to get involved in something I'm familiar with and help make a difference in the city.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

Aside from being a vendor at the EP pop up events, I haven't had much experience with Bellaire community activities. My position on the Lee College Advisory Board takes us into TDCJ prisons, where Lee holds college courses for inmates to help equip incarcerated men and women with marketable skills and character development to help them stay out of trouble upon release. I believe in second chances.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

	First Choice	Second Choice	Third Choice
Audit Finance Board*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board of Adjustment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building & Standards Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural Arts Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Environmental & Sustainability Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks & Recreation Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Planning & Zoning Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evelyn's Park Conservancy Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☐ Yes

☒ No

If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

Corey McMullen

Date of acknowledgement *

MM DD YYYY

09 / 14 / 2018

Next Steps

Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process. You will be contacted by City Staff about an interview with the City Council and Mayor.

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City of Bellaire

7

Board and Commission Application

Sherry Noblett

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.

<https://www.bellairtex.gov/>

Click below for individual Board summaries.

<https://www.bellairtex.gov/615/Boards-and-Commissions>

Click below for the Board Handbook.

<https://www.bellairtex.gov/DocumentCenter/View/18476>

Name *

First and last name

sherry noblett

Street Address *

Mulberry Ln.

Email *

Preferred Phone Number *

Occupation/Retired *

Dentist

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

25

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

I was born and raised in Houston, TX, and have been a licensed dentist for 30 years. I attended Texas A&M University through 1981-84, then attended the University of Texas Dental Branch (UTDB) from 1984-88, graduated with honors. My awards include: America's Top Dentist Award 2009, 2012, 2014, 2018, Houston's Top Dentist Award 2009 through present, Texas Academy of General Dentistry Award, Dale Andrews Award from The American College of Prosthodontist, and the Dentsply Merit Award. Omnicron Kappa Upsilon National Dental Honor Society.

I am affiliated with these groups and organizations: Seattle Study Club, American Dental Association 1988-present, Greater Houston Dental Society 1988-present, University of Texas Dental Alumni Life Time Member, University of Texas Health Science Center Dean's Fund, Texas A&M Alumni Member, Texas A&M Chancellor's Century Club Member, Texas A&M Rapport Society, Ambassador On Call for Texas Children's, HAMS-Houston Association of Medical Students- New Member Committee, Texas A&M 12th Man Foundation, 100 Club of Houston Life Time Member, PARTNER of UT Nursing School, and donor to MD Anderson. She is also a member of the Omicron Kappa Upsilon Honor Society at UTSD, the Alpha Lambda Delta Honor Society of Texas A&M, and the Phi Eta Sigma Honor Society of Texas A&M. Her community involvement includes being a Sunday School teacher at Bellaire United Methodist Church for 20 years, Girl Scout leader for 13 years, and Girl Scout Service Board for 4 years.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

I live down the street from Evelyn's Park; I am interested in it's success

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

I am affiliated with these groups and organizations: Seattle Study Club, American Dental Association 1988-present, Greater Houston Dental Society 1988-present, University of Texas Dental Alumni Life Time Member, University of Texas Health Science Center Dean's Fund, Texas A&M Alumni Member, Texas A&M Chancellor's Century Club Member, Texas A&M Rapoport Society, Ambassador On Call for Texas Children's, HAMS-Houston Association of Medical Students- New Member Committee, Texas A&M 12th Man Foundation, 100 Club of Houston Life Time Member, PARTNER of UT Nursing School, and donor to MD Anderson. She is also a member of the Omicron Kappa Upsilon Honor Society at UTSD, the Alpha Lambda Delta Honor Society of Texas A&M, and the Phi Eta Sigma Honor Society of Texas A&M. Her community involvement includes being a Sunday School teacher at Bellaire United Methodist Church for 20 years, Girl Scout leader for 13 years, and Girl Scout Service Board for 4 years.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

	First Choice	Second Choice	Third Choice
Audit Finance Board*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board of Adjustment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building & Standards Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural Arts Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Environmental & Sustainability Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks & Recreation Advisory Board	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Planning & Zoning Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Evelyn's Park Conservancy Board	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☒ Yes

☐ No

If yes, please give details:

Parks and Rec's

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

Sherry Noblett

Date of acknowledgement *

MM DD YYYY

09 / 26 / 2019

Next Steps

Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process. You will be contacted by City Staff about an interview with the City Council and Mayor.

This content is neither created nor endorsed by Google.

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City of Bellaire

8

Board and Commission Application

Naveen Pinglay

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION



PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.

<https://www.bellairetx.gov/>

Click below for individual Board summaries.

<https://www.bellairetx.gov/615/Boards-and-Commissions>

Click below for the Board Handbook.

<https://www.bellairetx.gov/DocumentCenter/View/18476>

Name *

First and last name

NAVEEN PINGLAY

Street Address *

PARK CT, BELLAIRE, TX 77401

Email *

Preferred Phone Number *

Occupation/Retired *

OPERATIONS

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

12

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

FINANCE AND OPS EXEC. MBA. OUTDOOR ENTHUSIAST. MS150 RIDER (10 YEARS). BOARD TREASURER, LEGACY COMMUNITY HEALTH.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

TO GIVE BACK TO THE WONDERFUL COMMUNITY THAT WE HAVE BEEN A PART OF FOR THE LAST 12 YEARS

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

ENTHUSIASTIC RESIDENT. BOARD TREASURER OF LEGACY COMMUNITY HEALTH, A NON-PROFIT, FEDERALLY QUALIFIED HEALTH CENTER. BP MS150 TOP FUNDRAISER, RIDE MARSHAL AND TEN-YEAR RIDER.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

	First Choice	Second Choice	Third Choice
Audit Finance Board*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board of Adjustment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building & Standards Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Cultural Arts Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Environmental & Sustainability Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks & Recreation Advisory Board	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Planning & Zoning Commission	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Evelyn's Park Conservancy Board	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...

*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☐ Yes

☒ No

If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

NAVEEN PINGLAY

Date of acknowledgement *

MM DD YYYY

05 / 30 / 2018

Next Steps

Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process. You will be contacted by City Staff about an interview with the City Council and Mayor.

This content is neither created nor endorsed by Google.

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City of Bellaire

9

Board and Commission Application

Jeremy Samuels

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.

<https://www.bellairetx.gov/>

Click below for individual Board summaries.

<https://www.bellairetx.gov/615/Boards-and-Commissions>

Click below for the Board Handbook.

<https://www.bellairetx.gov/DocumentCenter/View/18476>

Name *

First and last name

Jeremy Samuels

Street Address *

Pine Street, Bellaire TX 77401

Email *

Preferred Phone Number *

Attachment: Boards and Commissions Applications for October 2018 - EPCB Vacancy - Redacted_Redacted (2718 : Board Interviews - EPCB

Occupation/Retired *

community volunteer

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

15

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

(Resume attached). I grew up in Houston (Attended Poe, Lanier and Lamar high School) before graduating from Colby College in 1993. I worked at the Jewish Community Center for 7 years as the Sports and Recreation Director running adult leagues, summer camps and after school programs as well as the physical Education facilities. I then worked two years with the United Way as a fundraiser on several of the largest corporations in Houston's campaign. In 2003 I transitioned away from social work and into my family business of Victory Packaging which is a national distributor of packaging supplies. I served in many leadership positions at Victory Packaging predominately focused on logistical operations for the last 15 years before resigning in April of 2018 to give myself time to focus on community volunteer needs.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

I am passionate about helping my community and as a 7th generation Texan and a long time Bellaire resident I think I have skills and insight which could be beneficial to Evelyn's Park as it moves into it's next phase(s). As a friend of Lou Waters, Jerry Wische, and Scott Rubenstein who are/have been active with the park to date, I think I will be able to contribute to the park's ongoing development.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

While I am active with several local non profits, I spend most of my volunteer time working with the Jewish Community Center, The Woods Project, the Leeland Kibbutz Foundation, and Leadership ISD as well as the Samuels Foundation. While I was the cub scout den leader for several years at Pack 130 I haven't had any official roles with the City of Bellaire to date.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

Board Preferences

If selected by the Bellaire City Council, on which Board would you be willing to serve? Please rank your choices in order of preference. This application will remain active for six (6) months, unless you are appointed to a Board or Commission. You must reapply if you would like to be reappointed at the end of a term or to be considered for another Board or Commission. You may select up to three (3) choices.

	First Choice	Second Choice	Third Choice
Audit Finance Board*	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Board of Adjustment	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Building & Standards Commission	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
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L.I.F.E. Advisory Board	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Parks & Recreation Advisory Board	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>
Planning & Zoning Commission	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Evelyn's Park Conservancy Board	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please note...



*Applicants for the Audit Finance Board must be residents with financial and/or audit experience and must submit a resume to tdutton@bellairetx.gov for consideration.

Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☐ Yes

☒ No

If yes, please give details:

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

The City of Bellaire appreciates your applying and your willingness to serve. Thank you for taking the time to complete this application.

Please type in your name as acknowledgement and as a form of digital signature. *

Jeremy Samuels

Date of acknowledgement *

MM DD YYYY

09 / 11 / 2018

Next Steps



Please contact the City Clerk, Tracy Dutton, at (713) 662-8275 if you have any questions about this process. You will be contacted by City Staff about an interview with the City Council and Mayor.

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Google Forms

Jeremy Samuels

Pine Street, Bellaire, TX 77401

Phone: [REDACTED] - Email: [REDACTED]

LEADERSHIP DEVELOPMENT

Executive Director – Operations – Human Resources

Executive Management professional seeking to leverage an extensive background in Leadership Development and Operations for an organization making a positive difference in the world. Has innate ability to focus on the big picture of an organization; developing strategies that increase profit margins and brand awareness. Proven history spearheading operations, budgeting, human resources and training programs. Possess outstanding communication skills with the ability to manage highly stressful and complex situations achieving results for all stakeholders.

AREAS OF EXPERTISE

- Leadership Development Programs
- Strategy & Execution
- Operations Management
- Committee Leadership and Management
- Financial acumen
- Budget Management, P&L, Cost Controls, and Forecasting
- Fundraising
- Quality Processes and procedures
- Training & Development
- Human Resources
- Volunteer Programs
- Disaster Recovery
- Technology Solutions
- Business Development
- Client Relationships

PROFESSIONAL WORK HISTORY

Victory Packaging, Houston, TX

03/2003-04/2018

(Victory Packaging is a large Packaging distribution company with over 65 distribution facilities in the United States, Canada and Mexico).

Vice President Operations, 08/2014-04/2018

- Member of 10 person Senior Management Team of company making all strategic, operational, and sales strategy decisions for the company.
- Directed operations for Victory Packaging working with 33 locations throughout the U.S.
- Developed and implemented innovative management solutions to resolve packaging complexities and optimize revenue.
- Supported major accounts including U-Haul, the U.S. Postal Service, Nordstrom's and Delphi Automotive.
- Led operations and grew business while meeting quality requirements and budgeting goals.
- Managed up to 20 direct reports and a team of 500+ staff members.
- Led company's Leadership Development Program, Sales Support, Operations, and Customer Service.
- Implemented human resource strategies including recruitment, training and employee leadership development programs to support employee performance.
- Focused on troubleshooting low performing facilities analyzing statistics and maximizing performance.

Accomplishments:

- Played key role increasing sales 50+% and corporate profits over 115% from 2011-2017.
- Supported company growth to \$950 million in sales and delivered \$55+ million in profits annually for the past several years.
- Identified and mentored key personnel to fill leadership positions and supported succession planning initiatives. Several of the employees personally mentored now occupy key senior management positions.
- Supervised real estate planning and contract negotiations for 6 million SF of warehouse space.
- Built mutually beneficial supplier relationships which maximized margin and ensured quality and service.

Vice President Fulfillment, 03/2013-08/2014

- Led the successful rollout with the U.S. Postal Services managing 70K orders each day with a 99.8 percent fulfillment rate within 24 hours.
- Managed a team of direct reports and approximately 225 employees.

Accomplishments:

- Instituted new strategies and processes which improved and optimized service levels to 99.8 percent for companies largest and most successful account.

Regional President, 01/2009-03/2013

- Supervised locations in 5+ major cities managing sales, operations, recruiting, and a \$200 Million budget delivering 5+% in profit.

Accomplishments:

- Achieved year-over-year profit improvement in all locations.
- Led the start-up and implementation of a 2 tier Leadership Development Program. Tier 1 focused on the recruitment and training of college graduates for opportunities in the company. Tier 2, "Master's" Leadership Program selecting high performing employees for leadership training.

- Assisted in the development of IT systems and upgrades to support company growth.
- Promoted numerous times and held positions as a Branch President, Branch Operations Manager, and National Account Operation Manager.

Resume of: **Jeremy Samuels**

Page: 2

PROFESSIONAL WORK HISTORY

United Way of the Texas Gulf Coast Fund Development Coordinator

03/2001-03/2003

- Collaborated with the largest corporations in the Houston area to coordinate their fundraising campaigns (Approximately \$20 million per year or 25% of total community campaign).
- Led the One Houston United appeal for community recovery after Tropical Storm Alison.

Accomplishments:

- Gained strong experience in fundraising strategies and corporate giving programs.

Jewish Community Center of Houston Sports and Recreation Director

01/1994-08/2000

- Managed budgeting and sports/recreation programs with a team of 20 + staff members.
- Worked extensively with various committees directing community volunteers.

Accomplishments:

- As Games Director spearheaded all aspects of the 1999 JCC Maccabi program for this Olympic style week-long community event consisting of 1600 athletes and 250 officials from 13 US cities and 3 foreign countries.

EDUCATION

Bachelor's Degree, Colby College Waterville Maine, 1993

VOLUNTEER WORK

The Samuels Family Foundation

2016-Present

Board Member

Participate and support strategic planning.

Jewish Community Center

2008-Present

Board Member with various positions including: Vice President, Budget and Finance Chair, Executive Committee Member for 5+ years, Theater Committee, JCC Maccabi Committee Chair, and various other strategic initiatives.

The Woods Project

2015-Present

Board Member with various positions including Board Development Chair, Governance Committee, and Finance Committee

A+ Challenge

2017-Present

Board Member

Mickey Leeland Kibbutzim Program

2015-Present

Board Member and Treasurer

Houston Achievement Place

2003-2018

Board Member

American Jewish Committee

2008-2018

Board Member

Boy Scouts of America

2008-2013

Cub Scout Den Leader

Eagle Scout

1988

City of Bellaire

10

Board and Commission Application

Traci Silverman

CITY OF BELLAIRE

City of Bellaire | 7008 S. Rice Avenue | Bellaire, Texas 77401 | (713) 662-8222

BOARDS & COMMISSIONS APPLICATION

PLEASE NOTE: THIS INFORMATION (except email) WILL BECOME PUBLIC RECORD

Please visit the City website for more information on each Board and Commission.

<https://www.bellairtex.gov/>

Click below for individual Board summaries.

<https://www.bellairtex.gov/615/Boards-and-Commissions>

Click below for the Board Handbook.

<https://www.bellairtex.gov/DocumentCenter/View/18476>

Name *

First and last name

Traci Silverman

Street Address *

Pocahontas Street

Email *

Preferred Phone Number *

Attachment: Boards and Commissions Applications for October 2018 - EPCB Vacancy - Redacted_Redacted (2718 : Board Interviews - EPCB

Occupation/Retired *

Health Coach

Years lived in Bellaire (Must be a resident for at least 6 months before appointment date in June.) *

23

Are you a registered voter in a Bellaire Precinct? *

☒ Yes

☐ No

Background Information

State background information about yourself, including education and past occupations, or any special qualifications you have for serving on a board/commission. If desired, please submit your resume to tdutton@bellairetx.gov (max 2 pages). *

As an American Council on Exercise certified Health Coach and a B.S. in Physical Education, I feel this board is a perfect fit for me. I have extensive experience in group recreation and wellness. Recreation and wellness are defined differently by every individual, therefore it is important to have a park that is designed to accommodate a variety of leisure activities. Planning, overseeing, and supporting a variety of environments and events is a true passion. My inner calling is to provide ALL individuals and groups with solutions to enhance wellness and improve lifestyles.

Briefly state why you want to serve the City of Bellaire as a member of a board/commission. *

As a 23 year resident of Bellaire, I have utilized the parks extensively. I am now an empty nester that wants to give back to this beautiful city.

Briefly describe your previous community activities associated with the City of Bellaire, as well as any outside civic, charitable or other community service. *

I am a volunteer area leader for Women Helping Women to Network. I have volunteered my time to Pin Oak Middle School, Bellaire High School, Episcopal High School, St. Marks' Episcopal School and Post Oak Montessori. I have been involved in fund raising with the Houston Ballet, Dress for Success, and Elija Rising. I am in consideration for a volunteer position with the Houston Live Stock Show & Rodeo.

Do you currently serve on a City of Bellaire Board or Commission? *

☐ Yes

☒ No

If yes, which ones? And how long?

Are you reapplying? *

☐ Yes

☒ No

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Have you ever attended a meeting of any of the Boards or Commissions listed above? *

☒ Yes

☐ No

If yes, please give details:

I attended the meeting concerning Bellaire High School

Do you understand the time commitment required to serve on this Board, Commission or Committee for meetings, as well as preparation prior to meetings (estimated to average 2-6 hours per month?) *

☒ Yes

☐ No

Submission

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Traci Silverman

Date of acknowledgement *

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