

# City of Bellaire

MAYOR AND COUNCIL  
DECEMBER 3, 2018

---

Council Chamber and Council Conference Room Regular Session

7:00 PM

---

FIRST FLOOR OF CITY HALL  
7008 SOUTH RICE AVENUE  
BELLAIRE, TX 77401

## Agenda

### Mayor

---

Andrew S. Friedberg

### Mayor Pro Tem

---

Gus E. Pappas

### Council Member

---

Neil Verma

### Council Member

---

Trisha S. Pollard

### Council Member

---

Pat B. McLaughlan

### Council Member

---

Michael Fife

### Council Member

---

David R. Montague

### Mission Statement:

*The City of Bellaire is dedicated to outstanding quality service and facilities to ensure an open, progressive, and secure community.*

**REGULAR SESSION - 7:00 P.M.****I. REGULAR MEETING**

- A. Call to Order - Andrew S. Friedberg, Mayor.**
- B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**
- C. Inspirational Reading and/or Invocation - Pat B. McLaughlan, Council Member.**
- D. Pledges to The Flags - Pat B. McLaughlan, Council Member.**

**1. U.S. Pledge of Allegiance:**

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

**2. Pledge to the Texas Flag:**

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

**E. Recognition of Proclamation.**

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming November 10, 2018, as Diwali Day in the City of Bellaire, Texas, and encouraging all residents to join in friendship and fellowship, charitable giving and selfless service, through the rich cultural experience of Diwali, the Festival of Lights.

**F. Special Recognition of the 2018 Bellaire Citizens Academy.**

Presentation of "Certificates of Achievement" to the Members of the 2018 Bellaire Citizens Academy - Presentation by Paul A. Hofmann, City Manager.

**G. Personal/Audience Comments.**

To address the City Council, please complete a sign-up sheet (located at the entrance to the Council Chamber), and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The *Texas Open Meetings Act*, *Texas Government Code*, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

**H. Reports and Presentations:**

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.
2. Monthly Financial Report for the Period Ending October 31, 2018 - Submitted by Terrence Beaman, Chief Financial Officer.

**I. New Business.**

**Consent Agenda:**

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

**1. Approval of Minutes:**

Consideration of and possible action on the adoption of the minutes of the Regular Session and Special Session of the City Council of the City of Bellaire, Texas, held on Monday, October 1, 2018, and on Monday, October 8, 2018, respectively - Submitted by Tracy L. Dutton, City Clerk.

- a. Mayor and Council - Regular Session - Oct 1, 2018 6:30 PM
- b. Mayor and Council - Special Session - Oct 8, 2018 5:30 PM

**2. Adoption of Ordinances:**

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to host their annual BBQ Fundraiser in the parking lot of Feld Park, 6406 Avenue B, Bellaire, Texas 77401, from Friday, February 1, 2019, through Sunday, February 3, 2019 - Submitted by Cheryl Bright, Community Relations Administrator, on behalf of the Optimist Club of Bellaire.
- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Chapter 2, Administration, Article VII, Boards and Commissions, for the purpose of incorporating recommendations from the periodic review of Boards and Commissions conducted by the City Council, more specifically, by amending Division 1, Generally, Section 2-105, City council liaisons to boards; Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-121, Parks and recreation advisory board; and Section 2-124, Cultural arts board - Submitted by Paul A. Hofmann, City Manager.

**J. Community Interest Items from the Mayor and Council.**

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

*See Texas Government Code, Chapter 551, Open Meetings Act, Section 551.0415.*

**K. Adjourn.****II. CLOSED MEETING****A. Call to Order - Andrew S. Friedberg, Mayor.****B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.****C. Retire into Closed Meeting in the Council Conference Room.**

Retire into closed meeting pursuant to the *Texas Government Code, Chapter 551, Open Meetings Act, Section 551.089, Deliberation Regarding Security Devices or Security Audits; Closed Meeting*, to deliberate the deployment, or specific occasions for implementation, of security personnel and/or security devices; and

Continue pursuant to the *Texas Government Code, Chapter 551, Open Meetings Act, Section 551.074, Personnel Matters; Closed Meeting*, to deliberate the evaluation of the City Attorney of the City of Bellaire, Texas.

**D. Reconvene in Open Meeting in the Council Chamber.**

Reconvene in open meeting and take action, if any, on items discussed in the closed meeting.

**E. Adjourn.**



**SCHEDULED  
PROCLAMATION (ID # 2754)**

---

**Item Title:**

Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming November 10, 2018, as Diwali Day in the City of Bellaire, Texas, and encouraging all residents to join in friendship and fellowship, charitable giving and selfless service, through the rich cultural experience of Diwali, the Festival of Lights.

**Background/Summary:**

Mayor Friedberg will read a proclamation he issued proclaiming November 10, 2018, as Diwali Day in the City of Bellaire, Texas. Mayor Friedberg presented the proclamation during a Diwali event held in Evelyn's Park on November 10, 2018.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

N/A

**ATTACHMENTS:**

- Diwali Proclamation for Nov 19 Packet (PDF)



## Proclamation

**Whereas**, Diwali, the "Festival of Lights," is one of the most widely recognized celebrations observed in India and throughout the world, including by many in the City of Bellaire, Texas, and

**Whereas**, Diwali is a spiritual commemoration of the triumph of light over darkness, good over evil, knowledge over ignorance and hope over despair; and

**Whereas**, the Diwali season is a time of great happiness and joy, and also a time for *dana* (charitable giving) and *seva* (selfless service) for the alleviation of all forms of suffering, such as hunger, disease and poverty; and

**Whereas**, Bellaire residents of Indian descent have invited their neighbors of all faiths and backgrounds to share in the spirit of Diwali and to learn about Indian culture, customs and traditions, by joining in a community-wide Diwali celebration and festival at Evelyn's Park this 10th day of November, 2018;

**Now, Therefore**, I, **Andrew S. Friedberg, Mayor of the City of Bellaire, Texas**, do hereby proclaim **November 10, 2018**, as

### *Diwali Day*

in the City of Bellaire, Texas, and encourage all residents to join in friendship and fellowship, charitable giving and selfless service, through the rich cultural experience of Diwali, the Festival of Lights.



**In Witness Whereof**, I have hereunto set my hand and caused the seal of the City of Bellaire, Texas, to be affixed this 10th day of November, 2018.

Andrew S. Friedberg  
Mayor  
City of Bellaire, Texas

**Mayor and Council**

Council Chamber, First Floor of City Hall  
Bellaire, TX 77401-4411

# City of Bellaire

Meeting: 12/03/18 07:00 PM  
Department: City Manager's Office  
Category: Recognition  
Department Head: Paul A. Hofmann  
DOC ID: 2752

**SCHEDULED****INFORMATION ITEM (ID # 2752)**

---

**Item Title:**

Presentation of "Certificates of Achievement" to the Members of the 2018 Bellaire Citizens Academy -  
Presentation by Paul A. Hofmann, City Manager.

**Background/Summary:**

The Bellaire Citizens Academy, Class of 2018, began on Thursday, September 27, 2018 and featured a presentation from each City Department. The classes were spread out over eight consecutive weeks with three separate dates for tours of our lovely parks, the temporary police facility, and our wastewater treatment plant. The following citizens will be recognized for their successful completion of the Bellaire Citizens Academy:

Stephen Baird  
Janet Champagne  
Miguel Contreras  
Eric Davis  
Win Frazier  
Dr. Robin Fleschler  
Chris Hershberger  
Joe Henry  
Shou Ting Hu  
Pierre Marcoux  
Johanna Moran  
Vernon Pontes  
Liz Rich  
Allison Tolbert  
Nancy Zu

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

N/A

**Mayor and Council**

Council Chamber, First Floor of City Hall  
Bellaire, TX 77401-4411

**City of Bellaire**

Meeting: 12/03/18 07:00 PM  
Department: City Manager's Office  
Category: Presentation  
Department Head: Paul A. Hofmann  
DOC ID: 2684

**SCHEDULED****ACTION ITEM (ID # 2684)**

---

**Item Title:**

City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

**Background/Summary:**

**Mayor and Council**

Council Chamber, First Floor of City Hall  
Bellaire, TX 77401-4411

**City of Bellaire**

Meeting: 12/03/18 07:00 PM  
Department: Finance Administration  
Category: Report  
Department Head: Terrence Beaman  
DOC ID: 2651

**SCHEDULED****ACTION ITEM (ID # 2651)**

---

**Item Title:**

Monthly Financial Report for the Period Ending October 31, 2018 - Submitted by Terrence Beaman, Chief Financial Officer.

**Background/Summary:**

In accordance with the Charter of the City of Bellaire, Article VII, Section 4, Paragraph 3, please find attached the monthly financial report for the month of October for FY 2019.

**Previous Council Action Summary:**

N/A

**Fiscal Impact:**

N/A

**Recommendation:**

N/A

**ATTACHMENTS:**

- OCTOBER 2018 MONTHLY REPORT (PDF)



# City of Bellaire

## Monthly Financial Report

For the period ended October 31, 2018



Attachment: OCTOBER 2018 MONTHLY REPORT (2651 : Monthly Financial Report for the Period Ending October 31, 2018)



# City of Bellaire

## Finance

To: Paul A. Hofmann, City Manager

From: Terrence Beaman, Chief Financial Officer

Date: December 3, 2018

Subject: Financial Analysis for One Month Ended October 31, 2018

This financial analysis compares the actual year-to-date revenues and expenditures of the General Fund, Enterprise Fund, and Debt Service Fund to their respective allocated budgets.

The allocated budget accounts for cyclical trends in revenues and expenditures versus allocating a straight 1/12 of the annual budget per month. The allocated budget is based on the actual revenue/expenditures incurred by month as a percentage of the total revenue/expenditures incurred by year for the past five years.

As October is the first month of the fiscal year, unlike other months, it is affected by the receipt of revenue and expenditures occurring in October which are accrued back into September FY 2018 for year-end cut-off purposes for the annual financial statements. Also, some variance percentages may be large although the dollar amounts involved are small. For example, in the General Fund, the property tax collections for the month of October are 239% over allocated budget; however, the actual collections of \$12,787 represented less than 1% of the \$13,271,040 annual property tax budget. We expect the activity to smooth out as we get further into the year, as a result we do not spend a lot of time analyzing the variances this early in the fiscal year.

## GENERAL FUND

### General Fund Revenues:

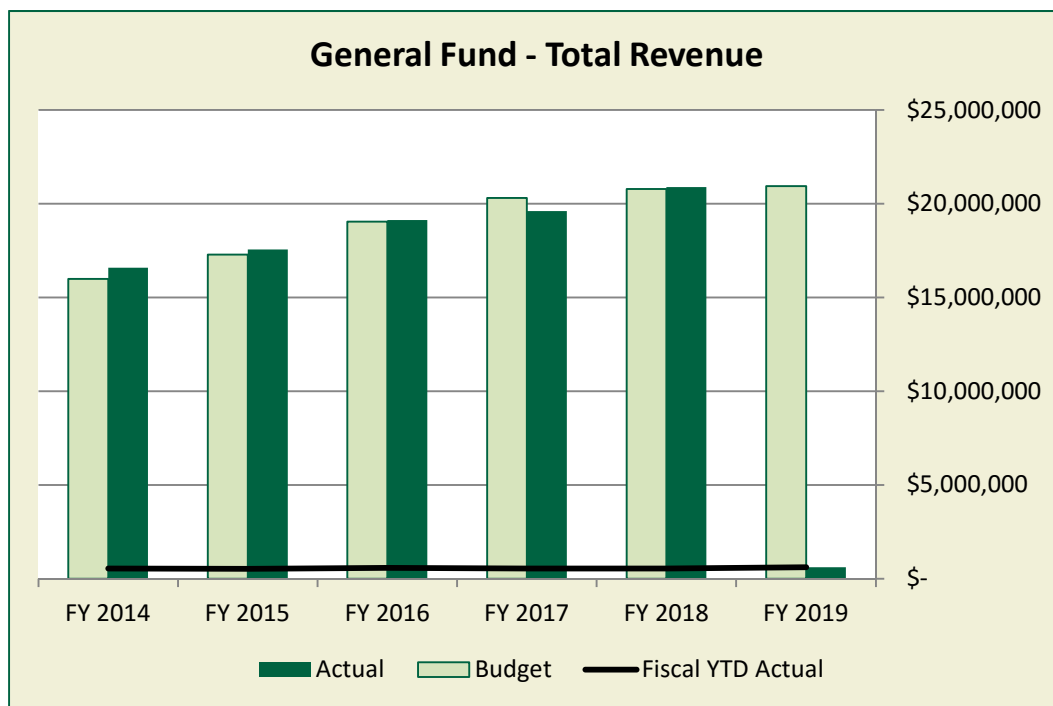
FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
\$20,940,640	\$552,469	\$606,490	\$54,021

For the one month ended October 31, 2018, the General Fund collected 3% of its total budgeted revenues and is over its allocated budget by \$54,021, or 10%.

The following table shows the individual revenue categories and each category's contribution to the \$54,021 variance.

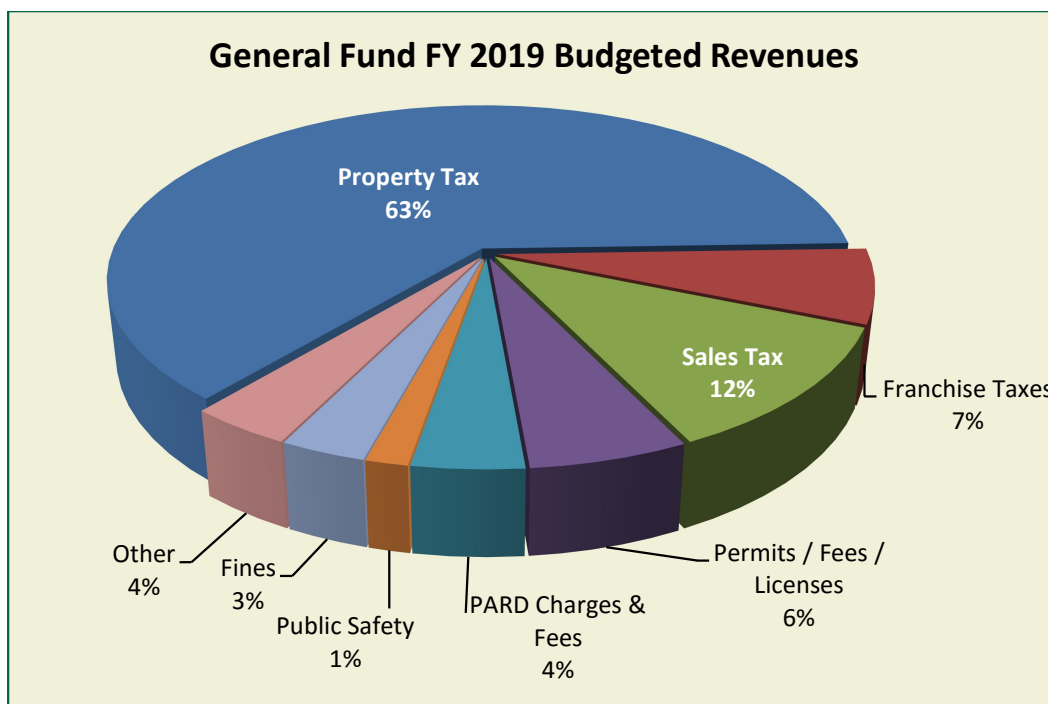
Revenue Category	FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
Property Tax	\$13,271,040	\$3,770	\$12,787	\$9,016
Franchise Tax	1,422,000	114,748	95,687	(19,061)
Sales Tax	2,419,500	165,366	197,541	32,175
Permits/Fees/Licenses	1,210,400	82,444	93,321	10,877
PARD Charges & Fees	851,000	46,332	58,280	11,948
Public Safety	325,300	20,274	28,008	7,734
Fines	653,500	59,119	51,691	(7,428)
Other	787,900	60,415	69,174	8,760
<b>Total</b>	<b>\$20,940,640</b>	<b>\$552,469</b>	<b>\$606,490</b>	<b>\$54,021</b>

A discussion of individual revenue categories follows the discussion of total revenues.



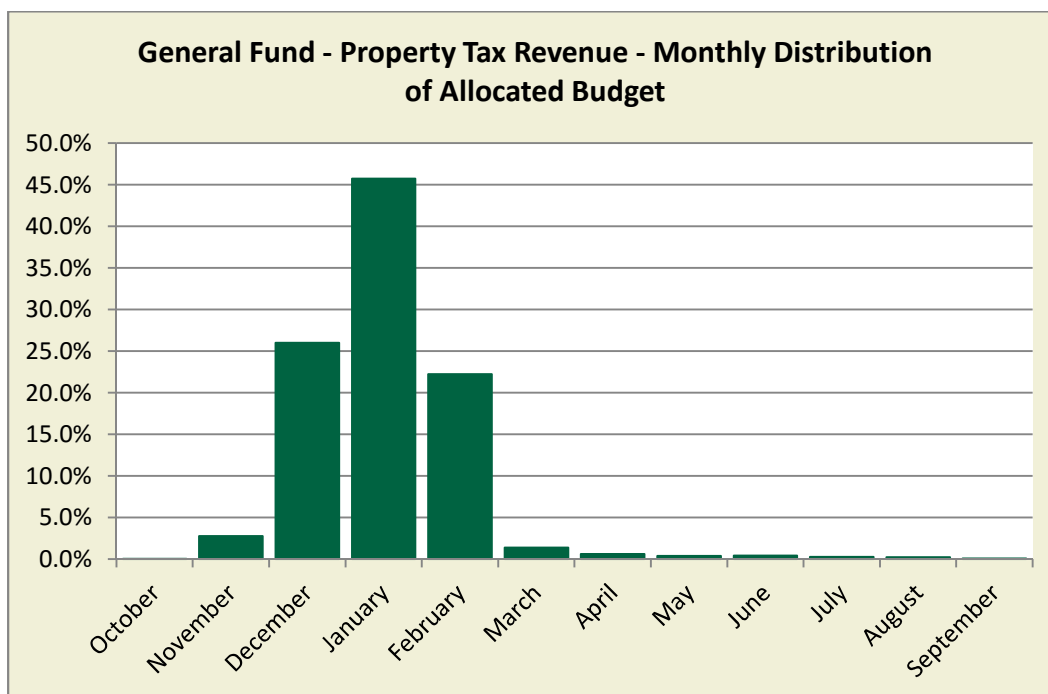
Property tax makes up the largest category of revenue in the General Fund at 63% of all FY 2019 budgeted revenues, followed by sales tax at 12% and franchise taxes at 7%.





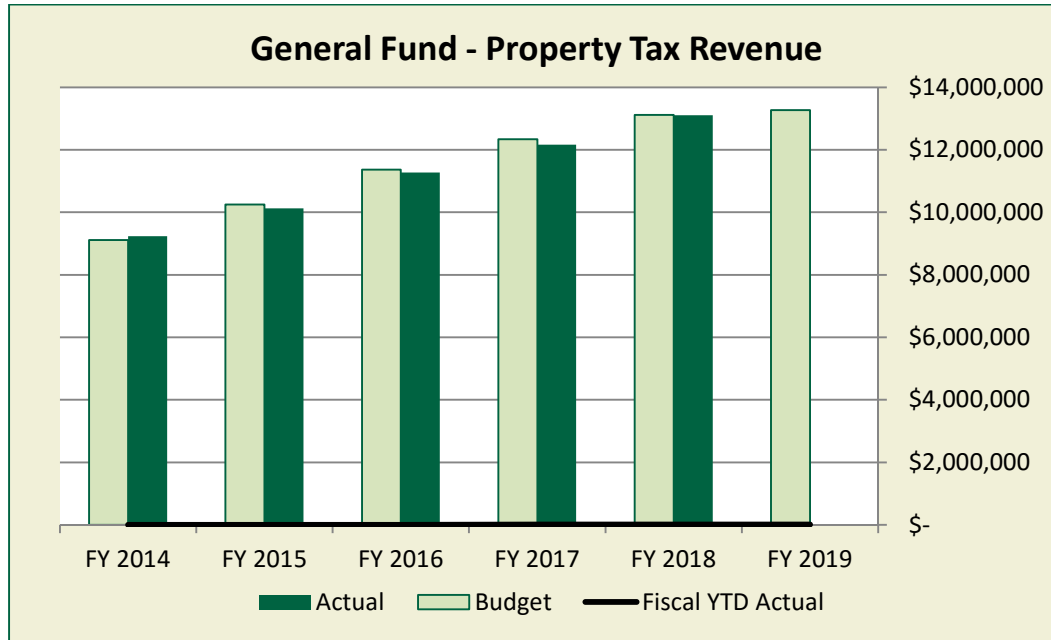
#### Property Tax

The timing of property tax collections is driven by the January 31 due date, after which penalties are incurred. As reflected in the following chart, Property taxes are weighted heavily toward the December to February time period due to the aforementioned due date.



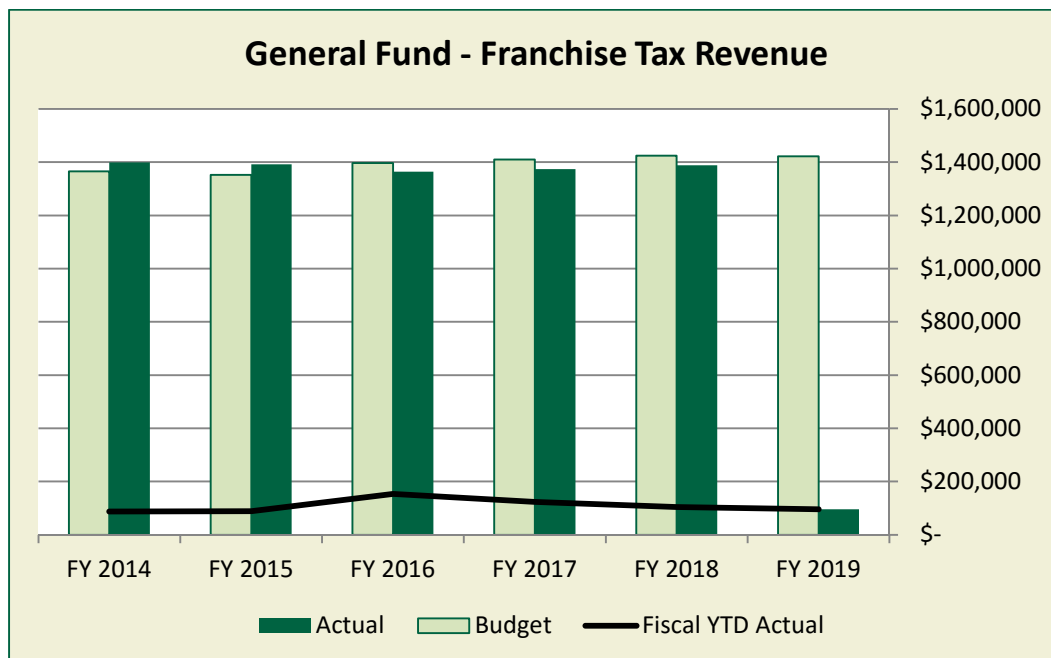
The City collected 0%, or \$12,787, of its budgeted property tax revenue during the one month ended October 31, 2018, which is over the allocated budget by \$9,016, or 239%.

FY 2019 property taxes are budgeted for \$13.3 million, an increase of \$0.2 million, or 1.2%, over FY 2018's budget of \$13.1 million. The budgeted increase in property taxes is driven by a general tax rate increase of \$0.0103 per \$100 of assessed value, or 3.8%.



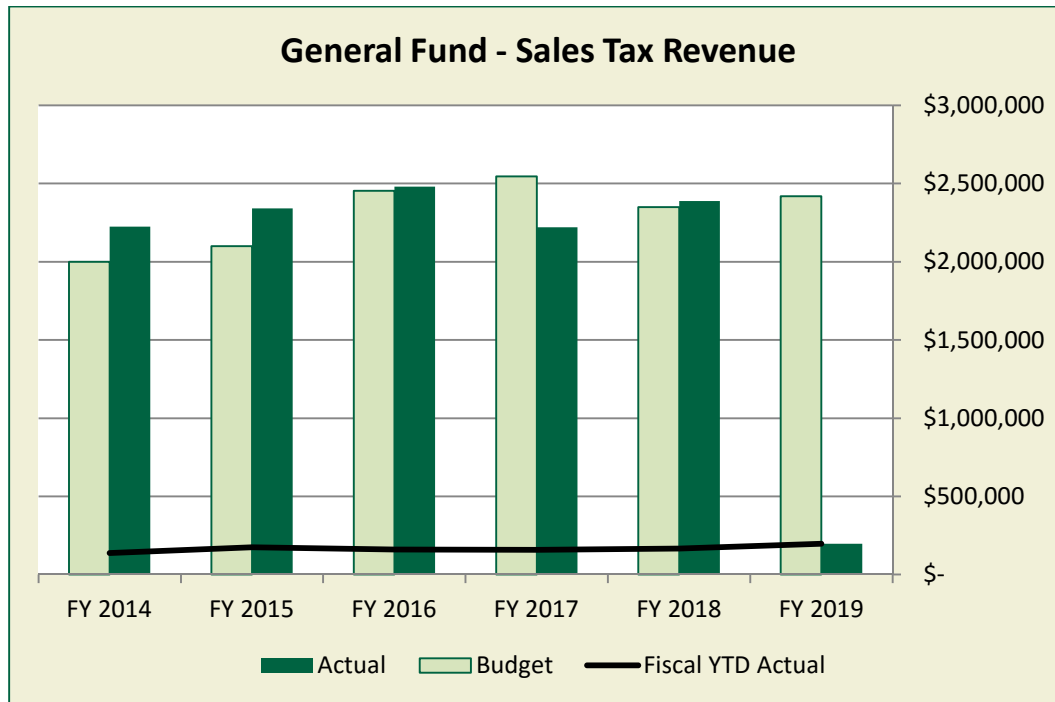
#### Franchise Taxes

Franchise taxes of \$95,687 for the one month ended October 31, 2018 are under the allocated budget by \$19,061, or 17%. Electric franchise tax payments are generally received monthly. Gas, telephone, and cable franchise tax payments are generally received quarterly.



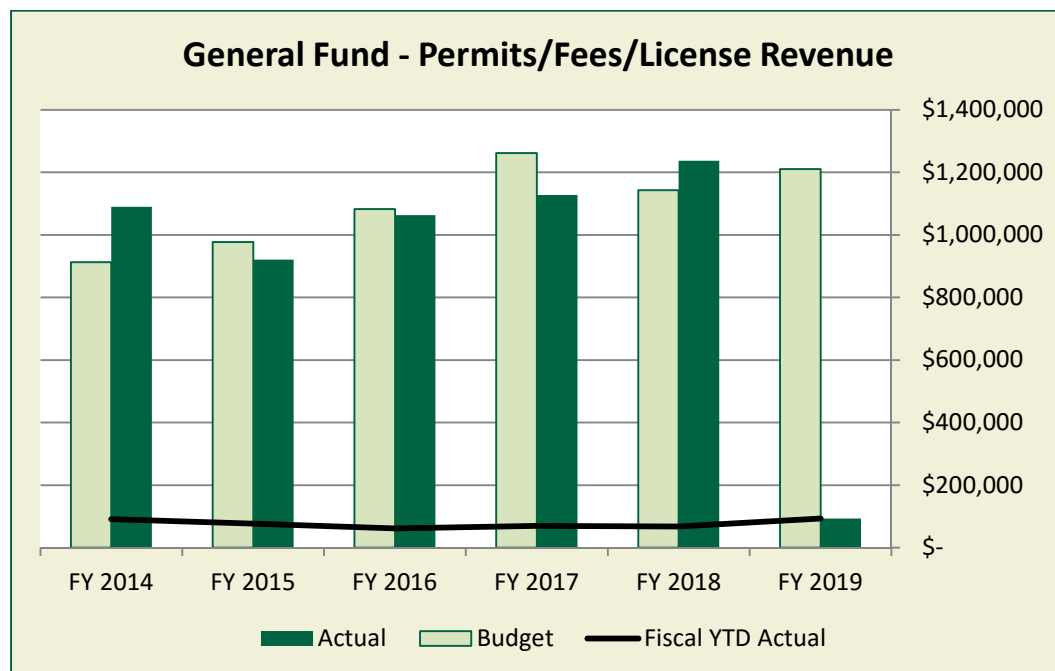
### Sales Tax

Sales tax revenue of \$197,541 for the one month ended October 31, 2018, is over the allocated budget by \$32,175, or 19%.



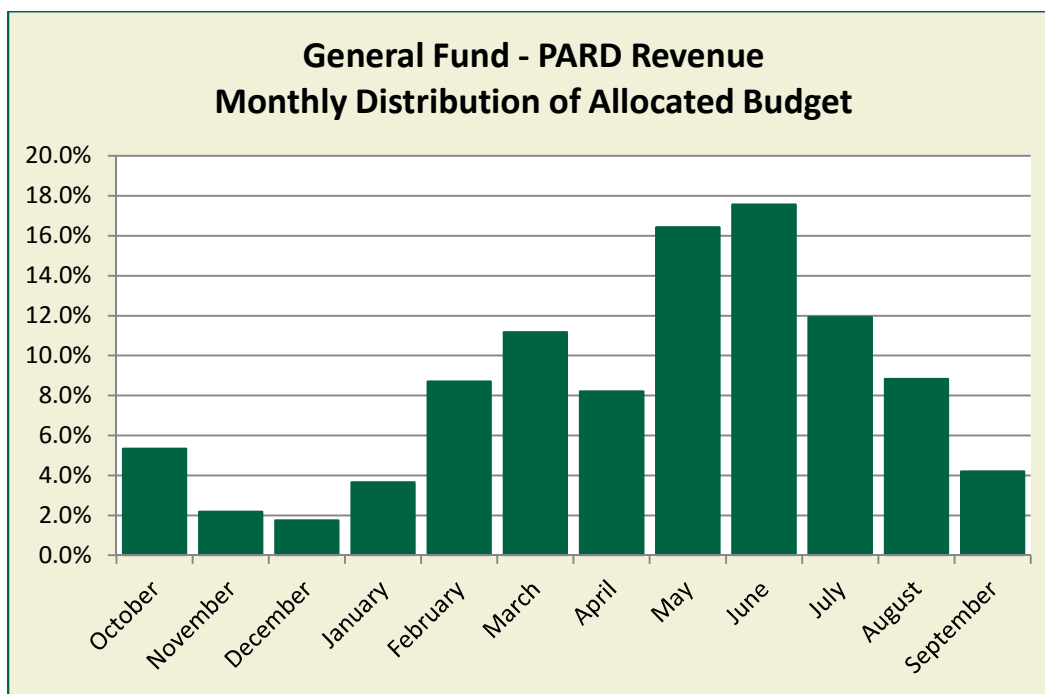
### Permits, Fees, and Licenses

Development permits, fees, and licenses of \$93,321 are over the allocated budget by \$10,877, or 13%.

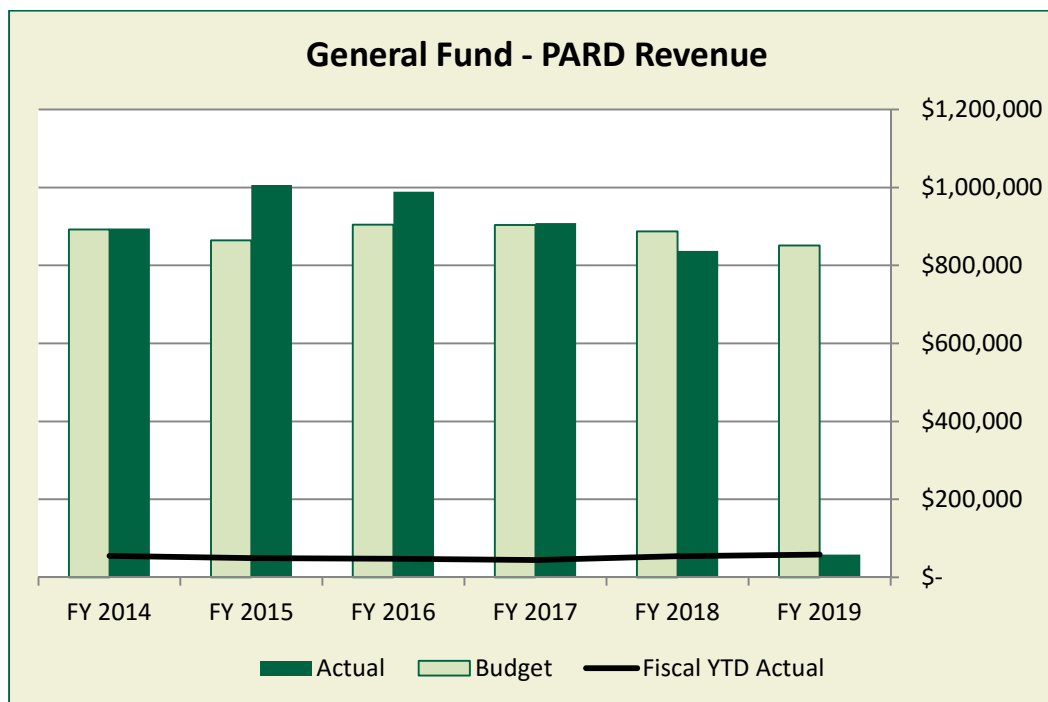


### PARD Charges & Fees

As reflected in the following chart, Parks and Recreation fees are weighted heavily toward the summer months when Camp Paseo is operating and the swimming pools are open daily.

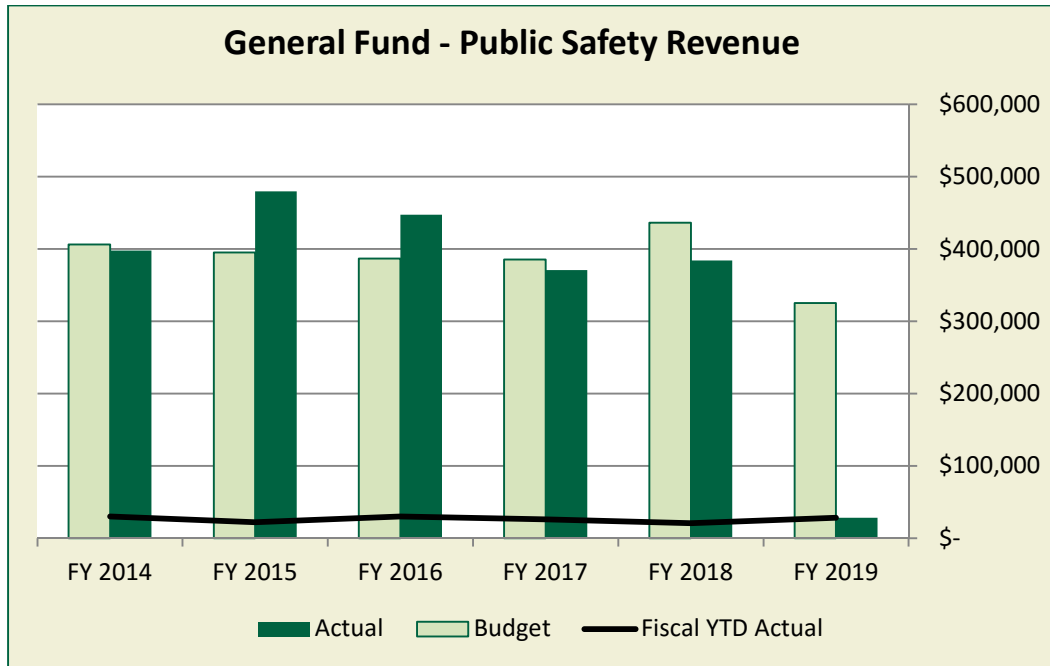


Parks and Recreation fees of \$58,280 are over the allocated budget by \$11,948, or 26%.



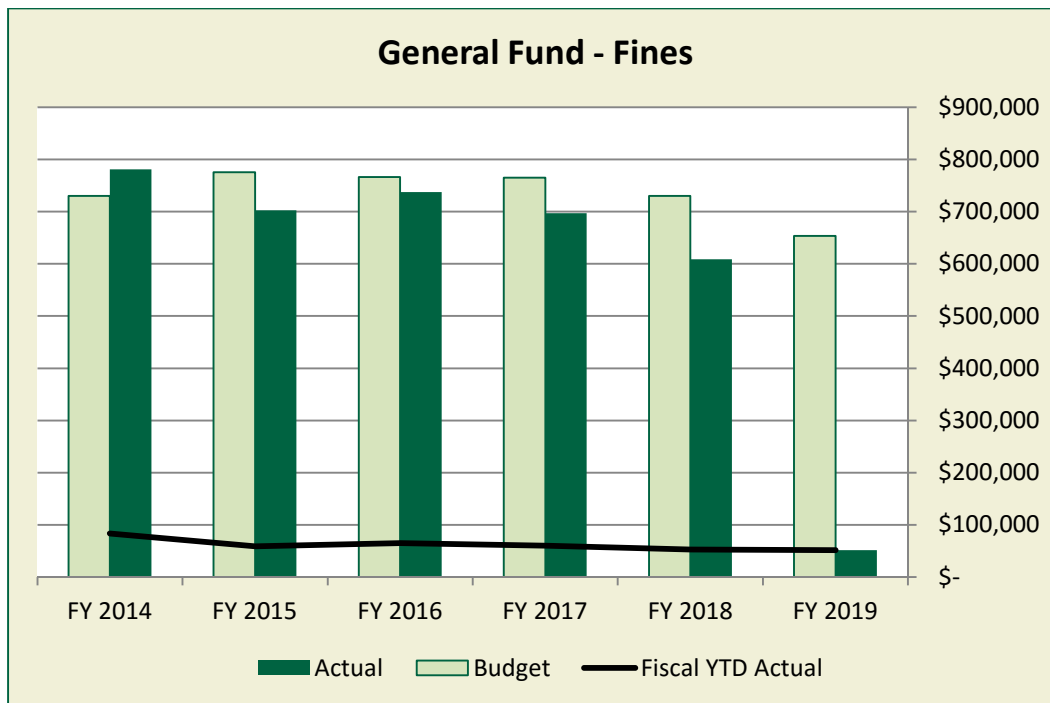
### Public Safety

Public Safety revenue of \$28,008 is over the allocated budget by \$7,734, or 38%. Ambulance fees make up approximately 69% of the public safety revenue budget.



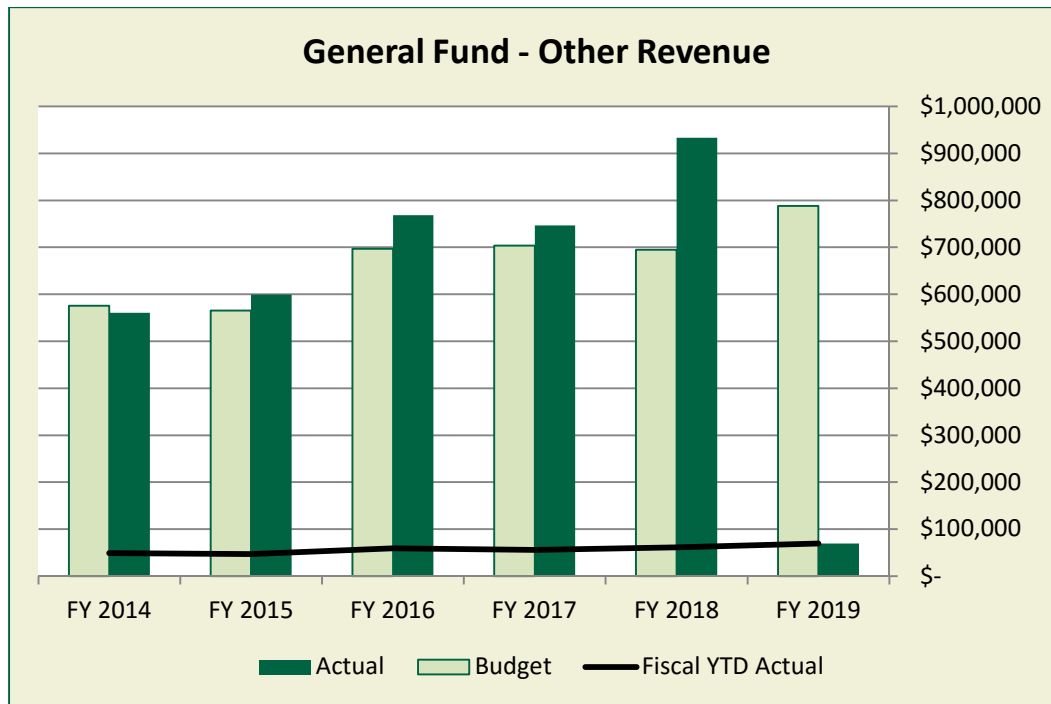
### Fines

Fines revenue of \$51,691 is under the allocated budget by \$7,428, or 13%. Municipal court fines make up approximately 96% of the fines revenue budget.



### Other

Other revenues of \$69,174 are over the allocated budget by \$8,760, or 15%.



### General Fund Expenditures:

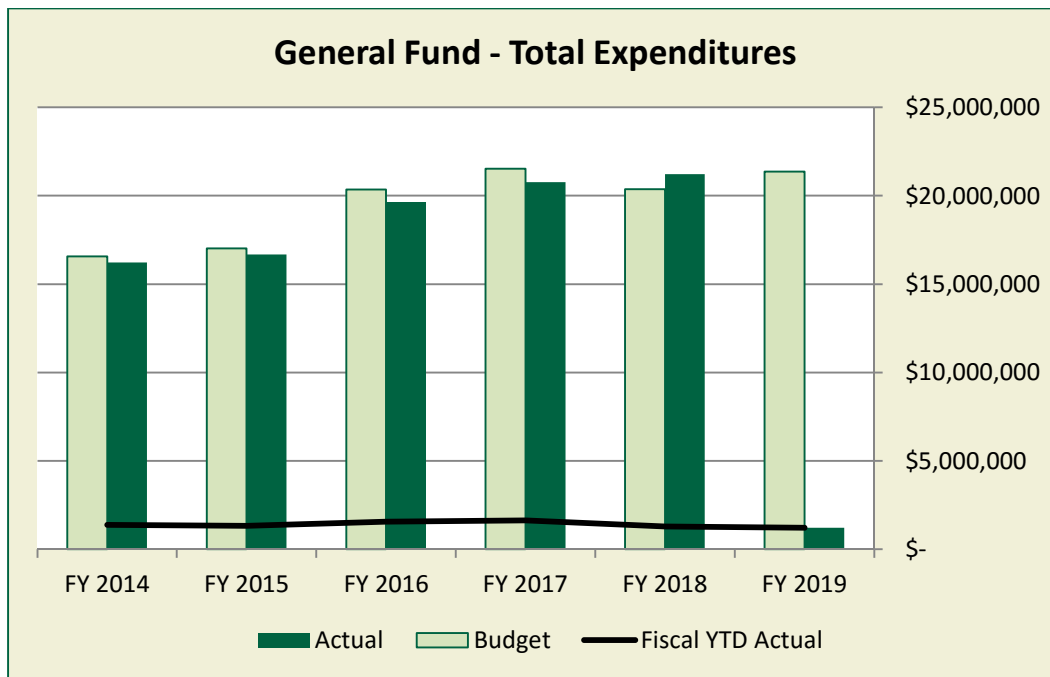
FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
\$21,353,898	\$1,664,427	\$1,224,273	(\$440,154)

For the one month ended October 31, 2018, the General Fund expended 6% of its total budgeted expenditures and is under its allocated budget by \$440,154, or 26%.

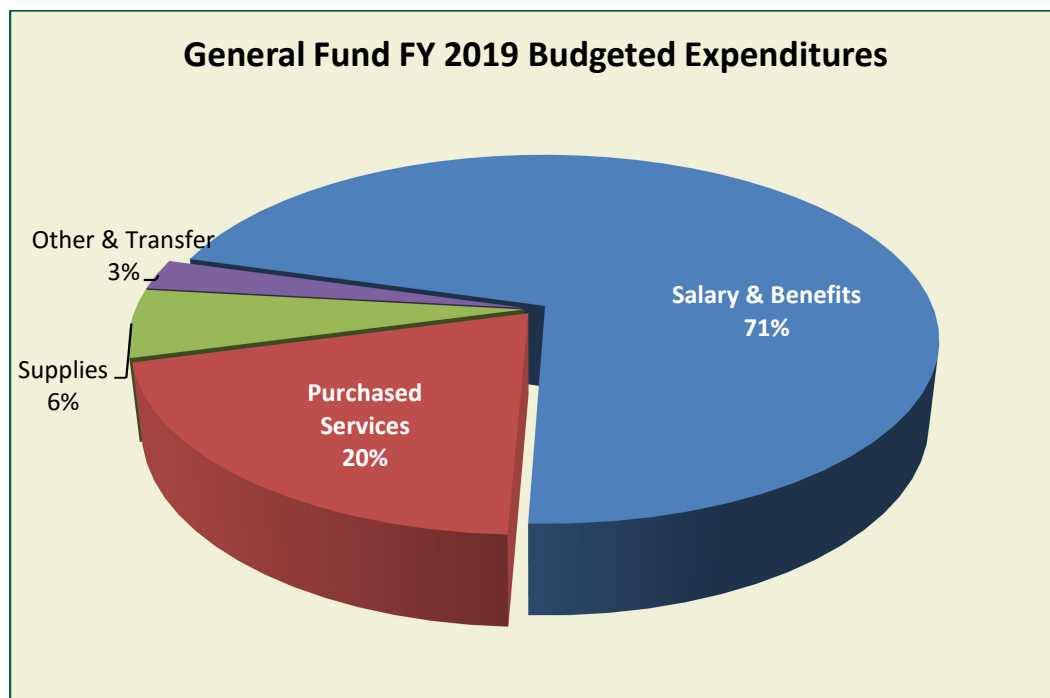
The following table shows the individual expenditure categories and each category's contribution to the (\$440,154) variance.

Expenditure Category	FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
Salaries & Benefits	\$15,228,450	\$1,202,611	\$1,043,424	(\$159,188)
Purchased Services	4,173,892	337,237	112,733	(224,504)
Supplies	1,308,531	74,577	19,380	(55,197)
Other/Transfers	643,025	50,002	48,736	(1,266)
<b>Total</b>	<b>\$21,353,898</b>	<b>\$1,664,427</b>	<b>\$1,224,273</b>	<b>(\$440,154)</b>

A discussion of individual expenditure categories follows the discussion of total expenditures.

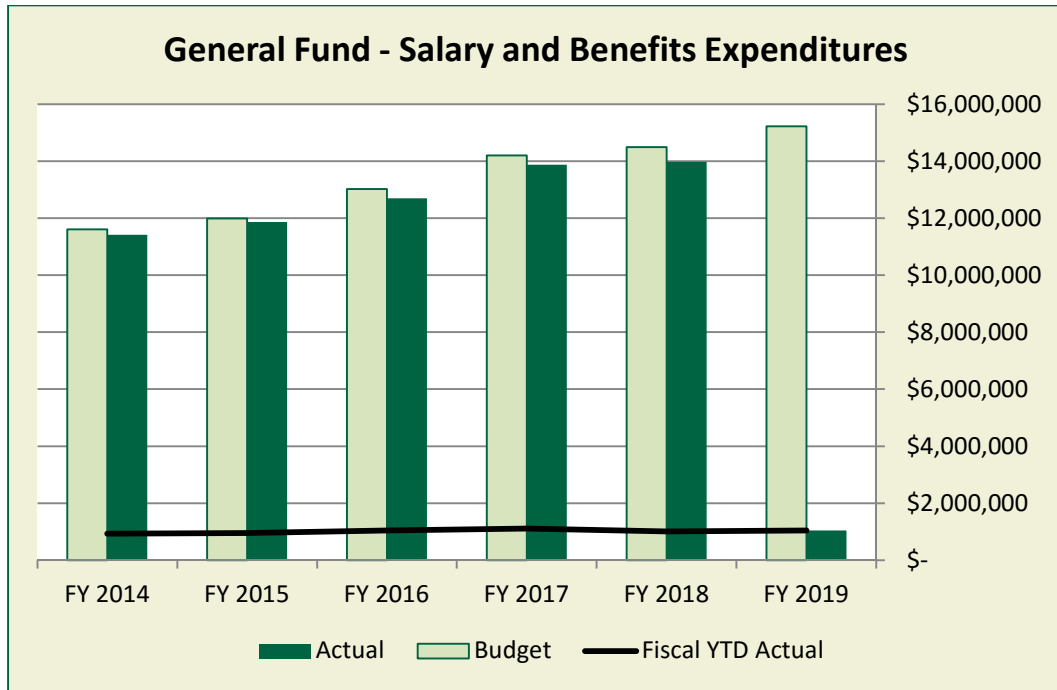


Salaries and benefits make up the largest category of expenditures in the General Fund at 71% of all FY 2019 budgeted expenditures, followed by purchased services at 20%.



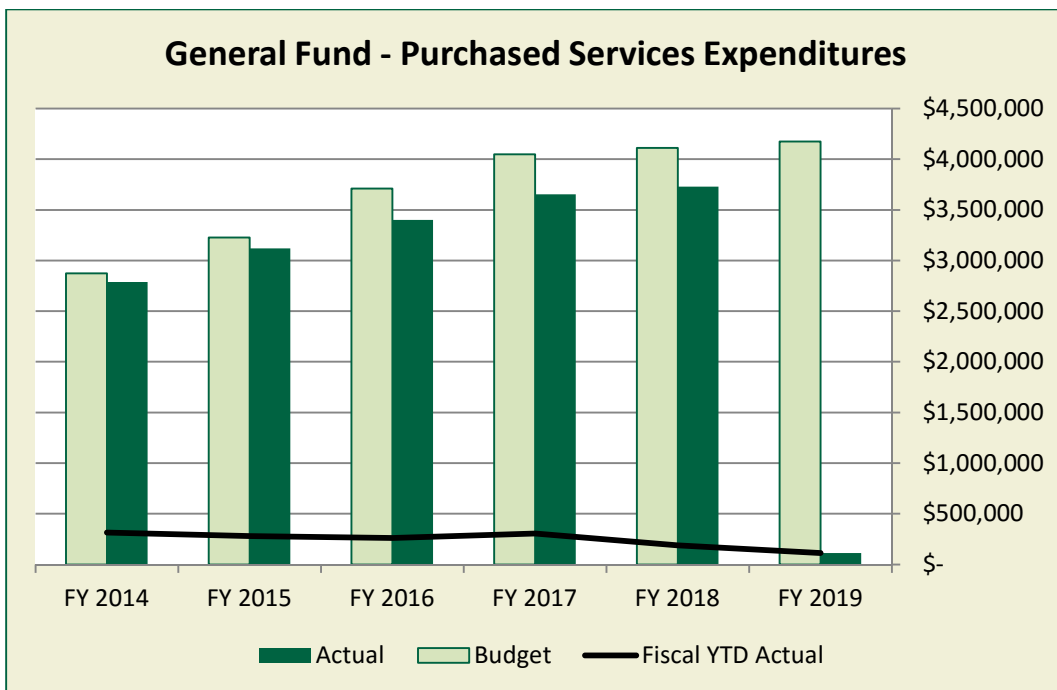
#### Salary and Benefits

Salary and benefits of \$1,043,424 are under the allocated budget by \$159,188, or 13%.



#### Purchased Services

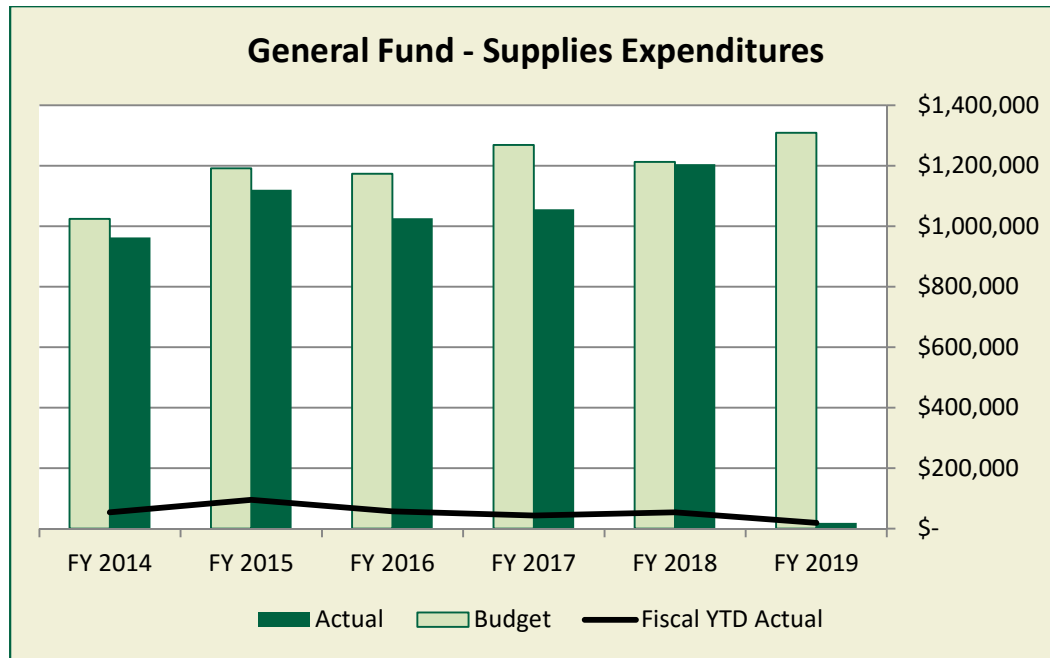
Purchased services of \$112,733 are under the allocated budget by \$224,504, or 67%.



#### Supplies

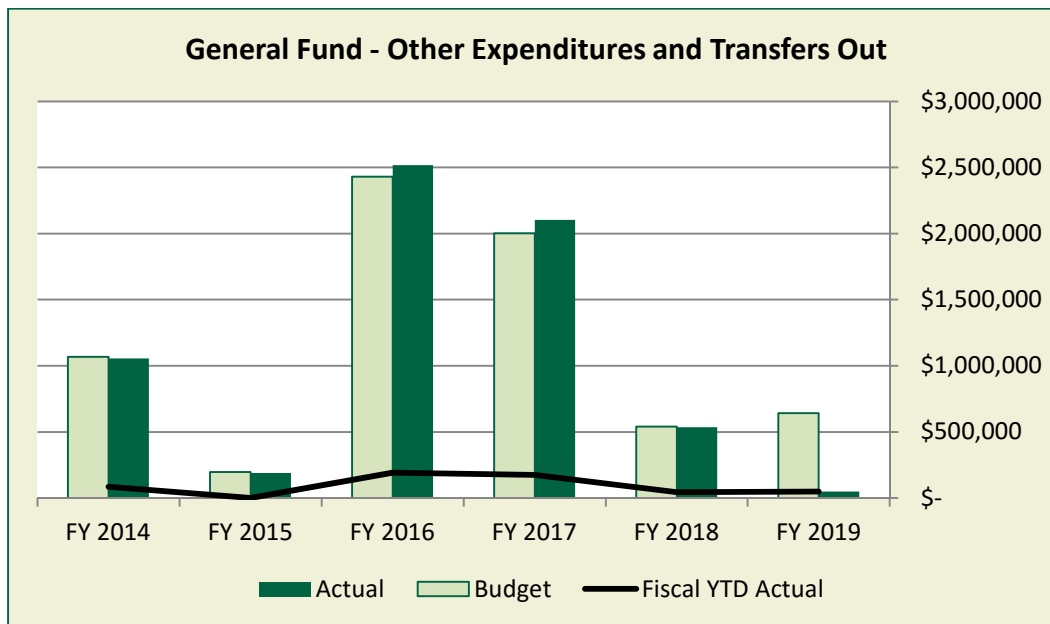


Supplies of \$19,380 are under the allocated budget by \$55,197, or 74%.



#### Other Expenditures and Transfers Out

The “other expenditures and transfers out” category is mainly the monthly transfers from the General Fund to (1) the Capital Improvement Fund and (2) the Vehicle and Equipment Replacement Fund. Other expenditures and transfers out in the one month ended October 31, 2018, of \$48,736 are under the allocated budget by \$1,266, or 3%.



Total budgeted transfers out of the General Fund are \$555,000, or \$46,250/month.

G/L Account Classification	FY 2019 Budget	Fiscal YTD Actual	Actual as % of Budget	% of FY Complete
740 – Operating Transfers Out	\$555,000	\$46,250	8%	8%
711 – Credit Card Fees	51,000	2,486	5%	8%
710 – Banking Charges	37,025	-	0%	8%
Total	\$643,025	\$48,736	8%	8%

## ENTERPRISE FUND

### Enterprise Fund Revenues:

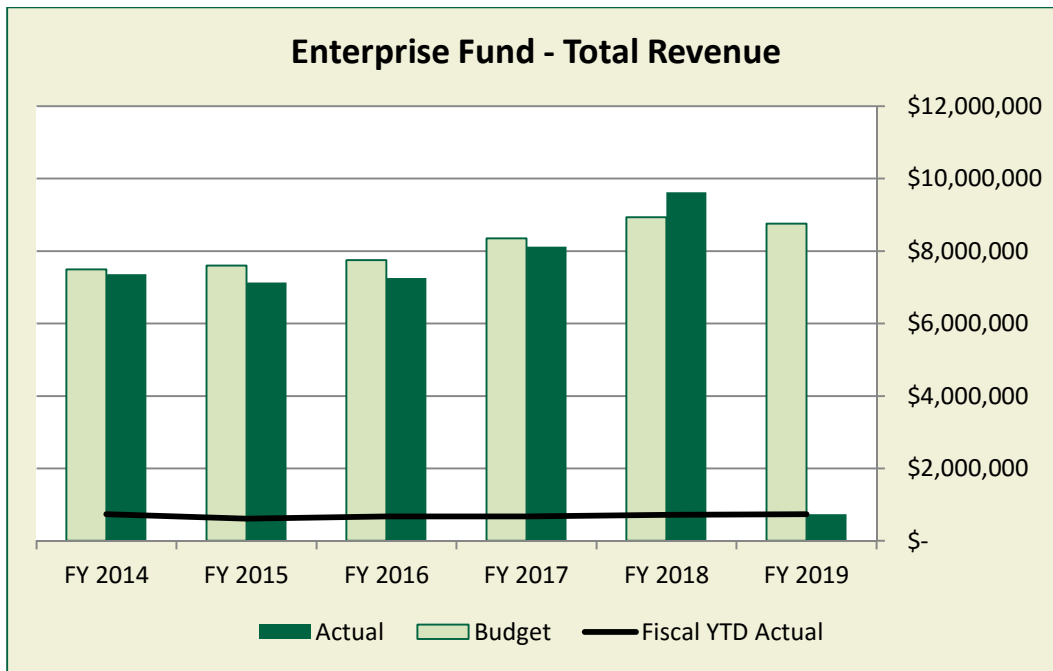
FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
\$8,760,500	\$776,791	\$740,784	(\$36,007)

For the one month ended October 31, 2018, the Enterprise Fund collected 8% of its total budgeted revenues and is under its allocated budget by \$36,007, or 5%.

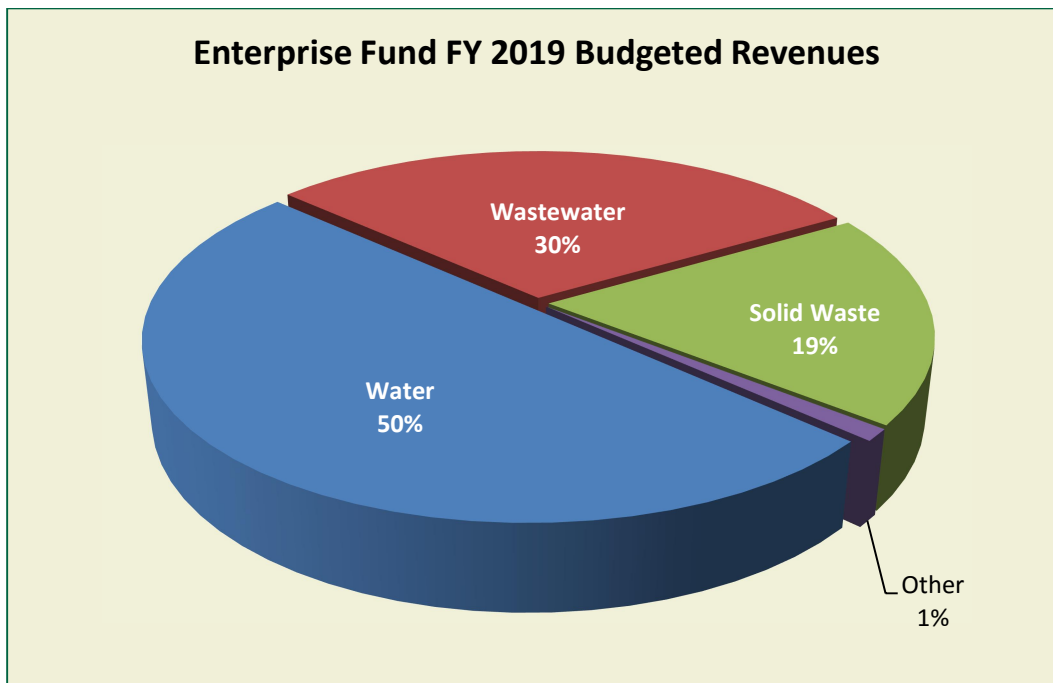
The following table shows the individual revenue categories and each category's contribution to the (\$36,007) variance.

Revenue Category	FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
Water	\$4,378,000	\$413,562	\$364,159	(\$49,403)
Wastewater	2,625,000	217,305	227,043	9,738
Solid Waste	1,663,500	138,822	136,532	(2,290)
Other	94,000	7,102	13,051	5,949
Total	\$8,760,500	\$776,791	\$740,784	(\$36,007)

A discussion of individual revenue categories follows the discussion of total revenues.

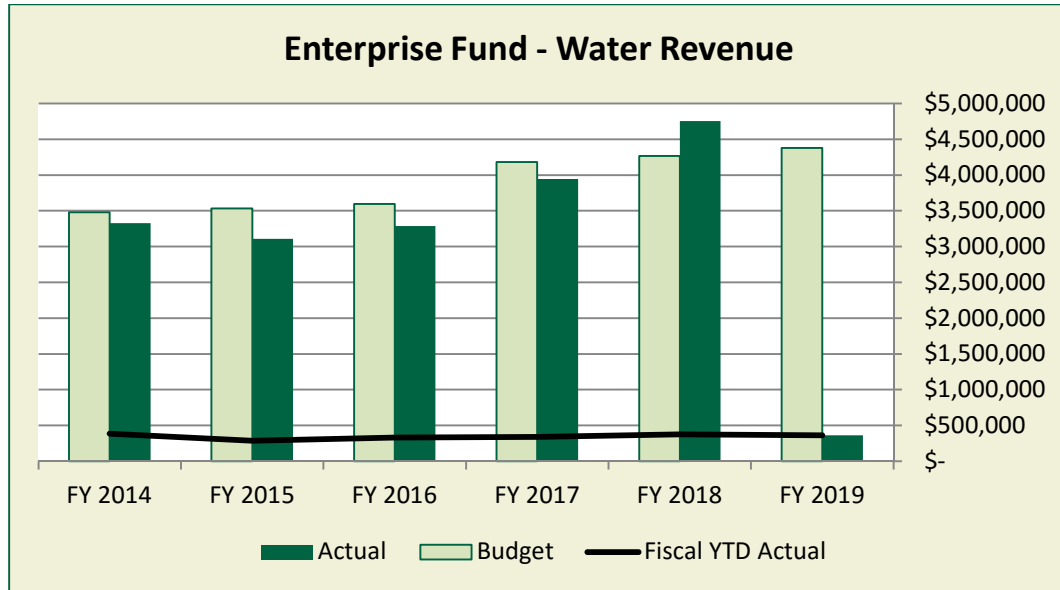


Sales of water makes up the largest category of revenues in the Enterprise Fund at 50% of all FY 2019 budgeted revenues, followed by charges for wastewater at 30%, and charges for solid waste at 19%.



### Water Revenue

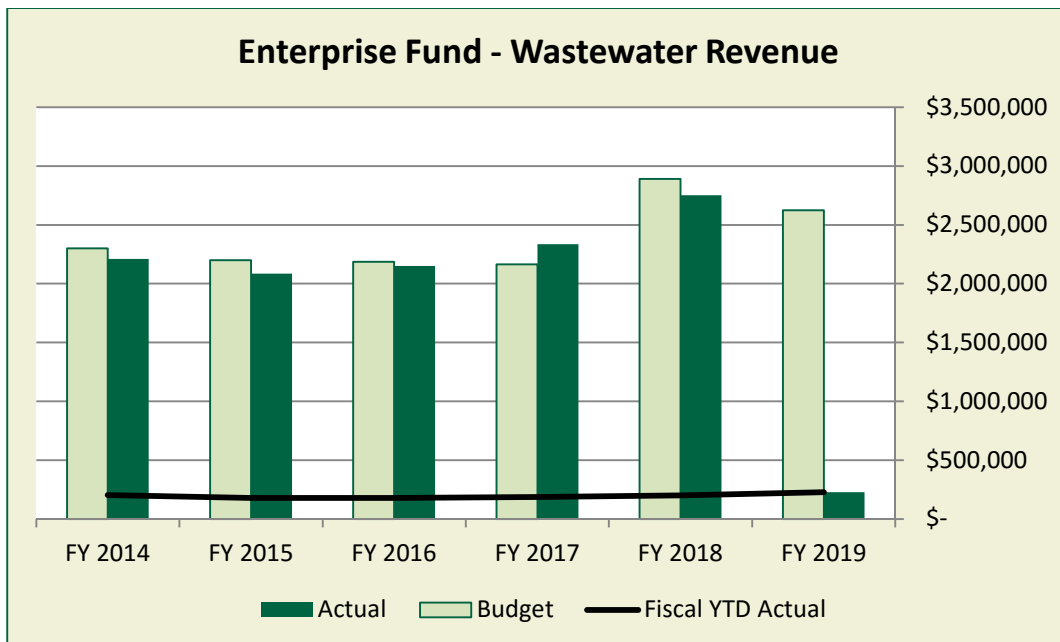
Water revenue of \$364,159 is below the allocated budget by \$49,403, or 12%. Water usage generally correlates with rainfall and temperature. More rainfall generally results in less water usage. Also, more water is used in warmer summer months than colder winter months.



Rainfall (Inches)	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Year-to-Date (fiscal year)	5.96	3.97	4.39	0.51	1.74	7.19

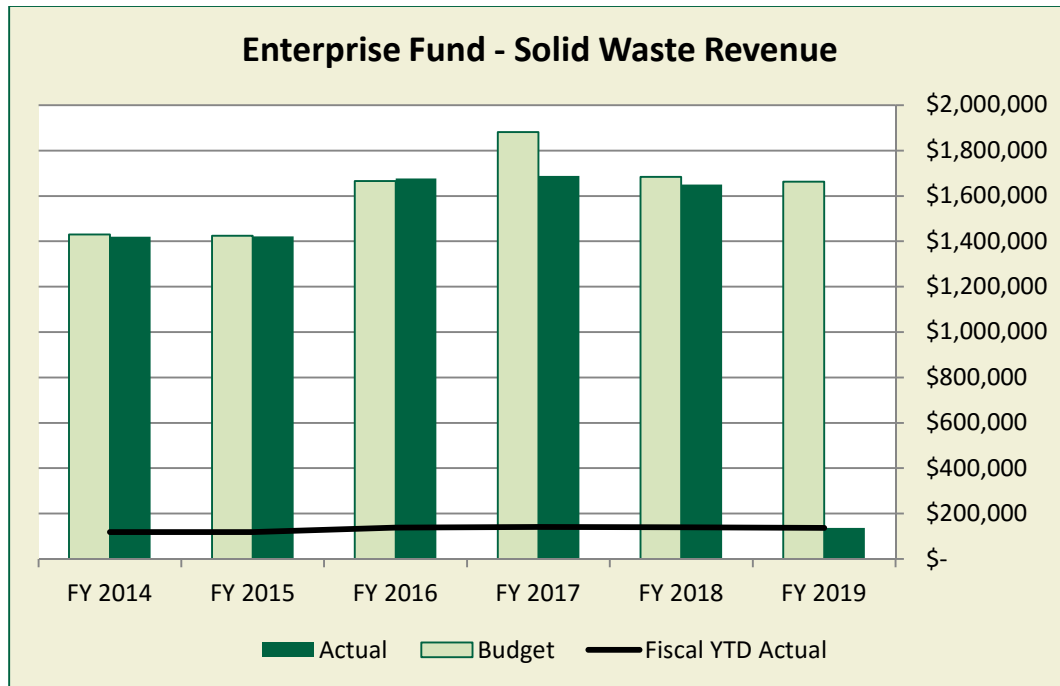
### Wastewater Revenue

Wastewater revenue of \$227,043 is over the allocated budget by \$9,738, or 5%.

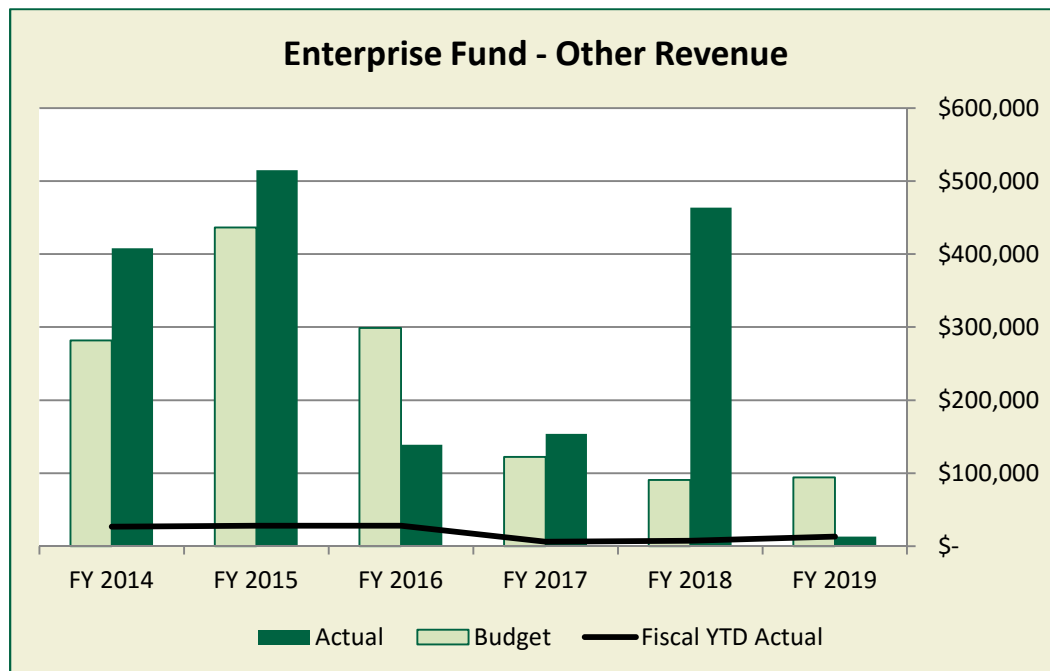


Solid Waste

Solid Waste revenue of \$136,532 is below the allocated budget by \$2,290, or 2%.

Other

Other revenues of \$13,051 are over the allocated budget by \$5,949, or 84%.



## Enterprise Fund Expenses:

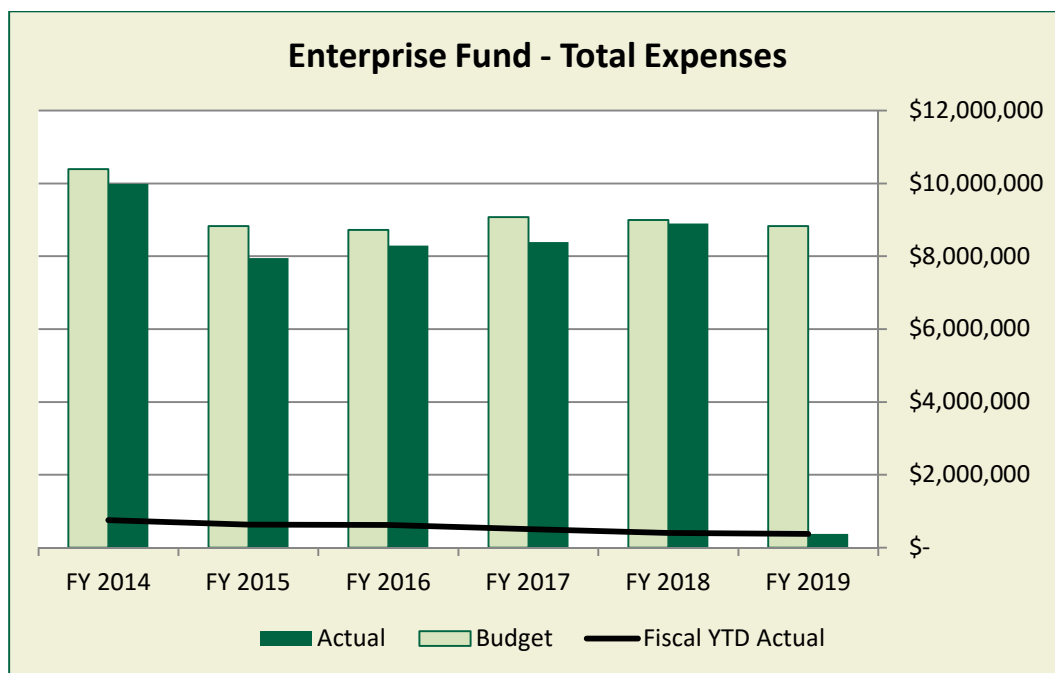
FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
\$8,829,975	\$600,498	\$374,787	(\$225,711)

For the one month ended October 31, 2018, the Enterprise Fund incurred 4% of its total budgeted expenses and is under its allocated budget by \$225,711, or 38%.

The following table shows the individual expenditure categories and each category's contribution to the (\$225,711) variance.

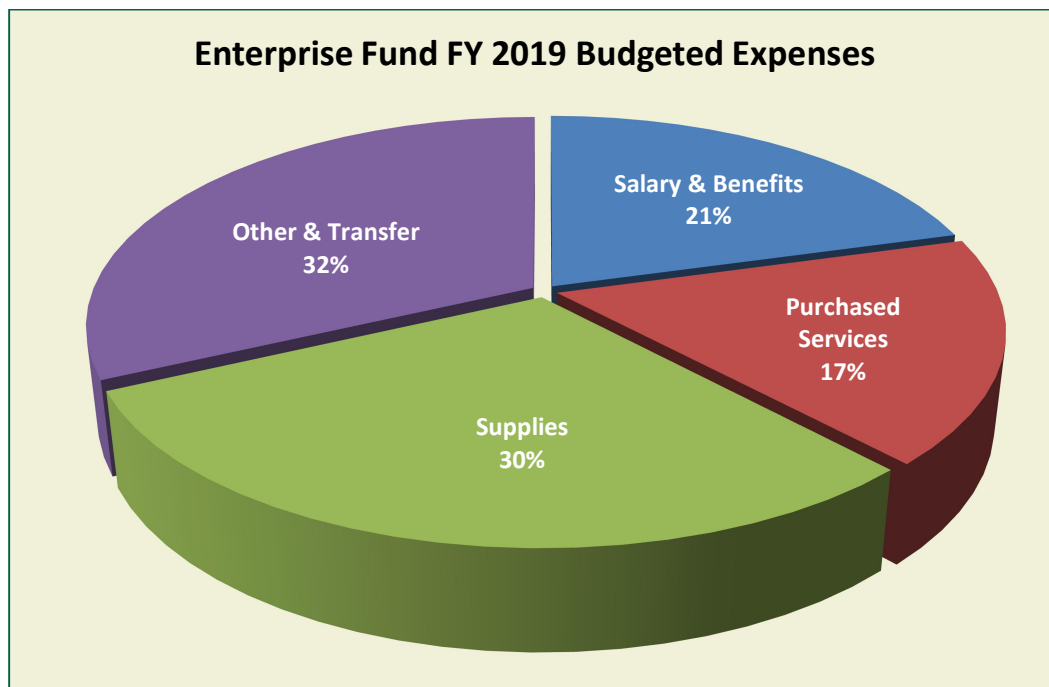
Expense Category	FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
Salaries & Benefits	\$1,826,974	\$163,129	\$118,701	(\$44,428)
Purchased Services	1,529,830	72,417	7,267	(65,150)
Supplies	2,652,904	128,708	14,410	(114,298)
Other/Transfers	2,820,267	236,243	234,408	(1,835)
<b>Total</b>	<b>\$8,829,975</b>	<b>\$600,498</b>	<b>\$374,787</b>	<b>(\$225,711)</b>

A discussion of individual expense categories follows the discussion of total expenses.



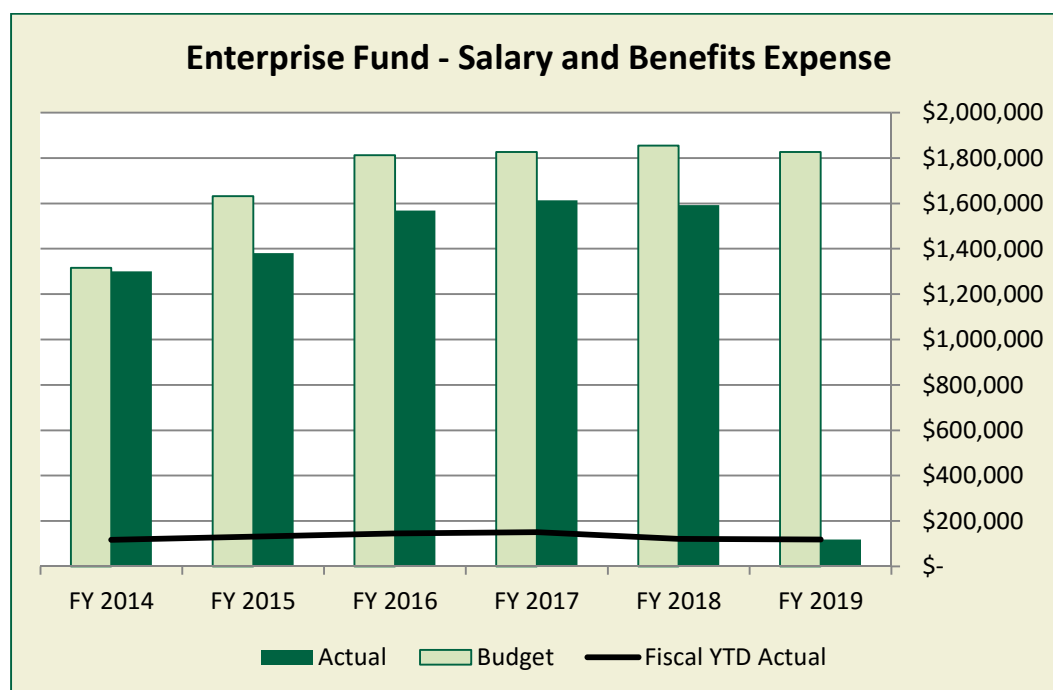
"Other expenses and transfers" makes up the largest category of expense in the Enterprise Fund at 32% of all FY 2019 budgeted expenses, followed by supplies, which includes water purchased

from the City of Houston, at 30%. Other and transfers includes \$21,000 of budgeted operational expenses and \$2,799,267 of transfers out, including (1) \$624,000 to the General Fund to reimburse overhead expenses, (2) \$1,965,267 to the Debt Service Fund, (3) \$110,000 to the Vehicle and Equipment Replacement Fund, and (4) \$100,000 to the Capital Improvement Fund.



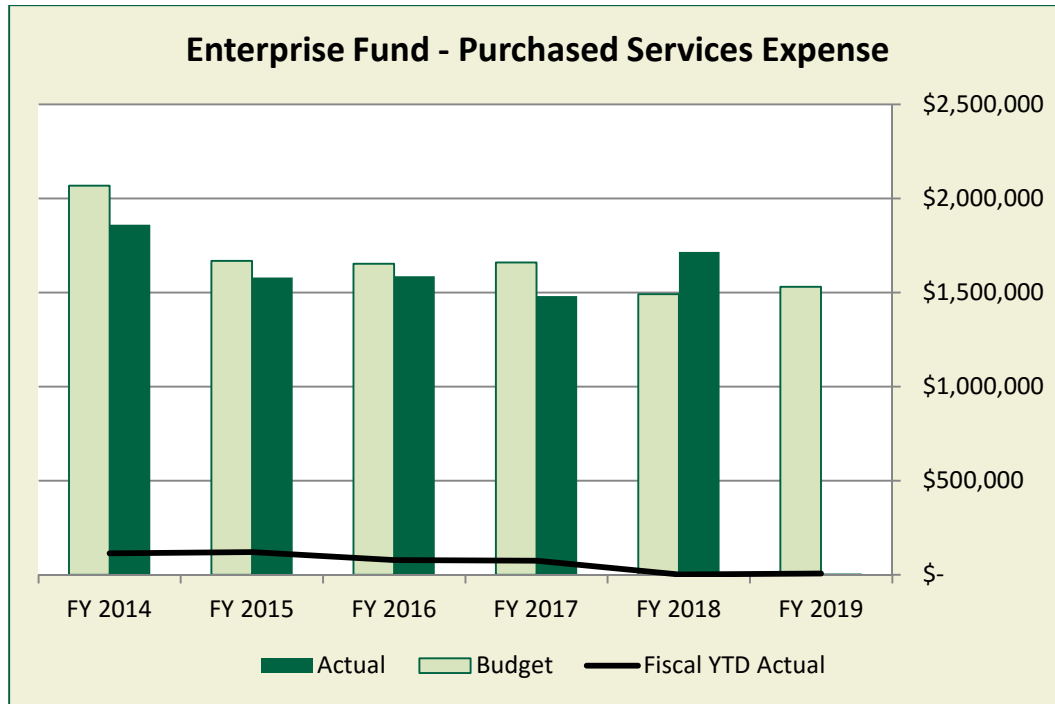
#### Salary and Benefits

Salary and benefits of \$118,701 are under the allocated budget by \$44,428, or 27%.



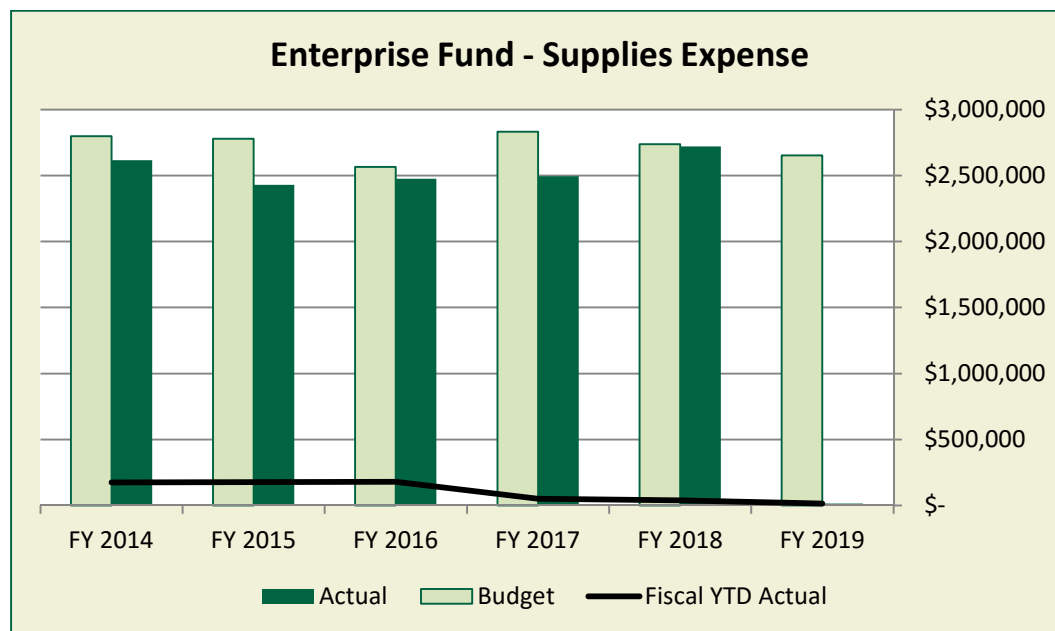
### Purchased Services

Purchased services of \$7,267 are under the allocated budget by \$65,150, or 90%.



### Supplies

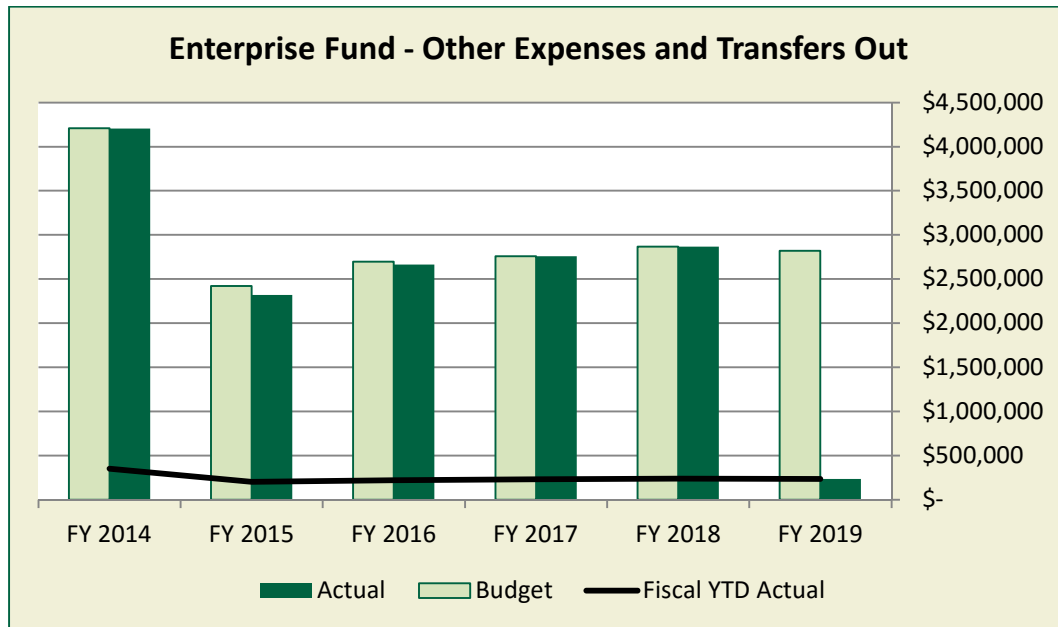
Supplies of \$14,410 are under the allocated budget by \$114,298, or 89%. Supplies include the cost of water purchased from the City of Houston.





### Other Expenses and Transfers Out

The “other expenses and transfers out” category is mainly the monthly transfers from the Enterprise Fund to (1) the General Fund, (2) the Debt Service Fund, (3) The Vehicle and Equipment Replacement Fund, and (4) the Capital Improvement Fund. Other expenses and transfers out in the one month ended October 31, 2018, of \$234,408 are under the allocated budget by \$1,835, or 0%.



Total budgeted transfers out of the Enterprise Fund are \$2,799,267, or \$233,272/month.

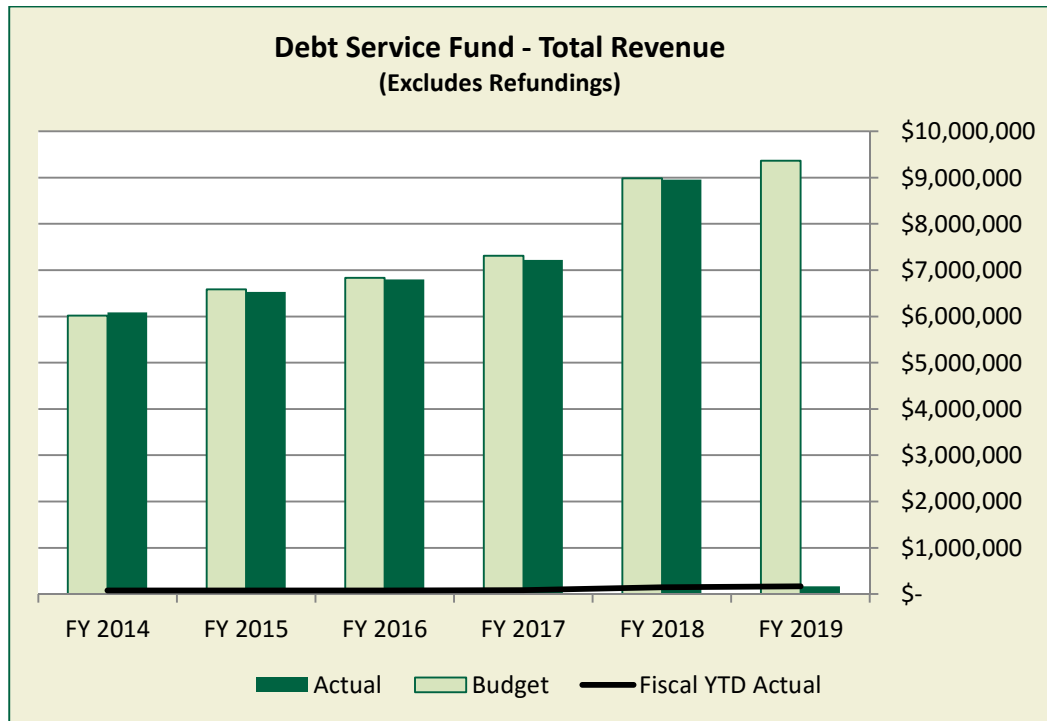
G/L Account Classification	FY 2019 Budget	Fiscal YTD Actual	Actual as % of Budget	% of FY Complete
740 – Operating Transfers Out	\$2,799,267	\$233,272	8%	8%
711 – Credit Card Fees	\$21,000	\$1,136	5%	8%
<b>Total</b>	<b>\$2,820,267</b>	<b>\$234,408</b>	<b>8%</b>	<b>8%</b>

## DEBT SERVICE FUND

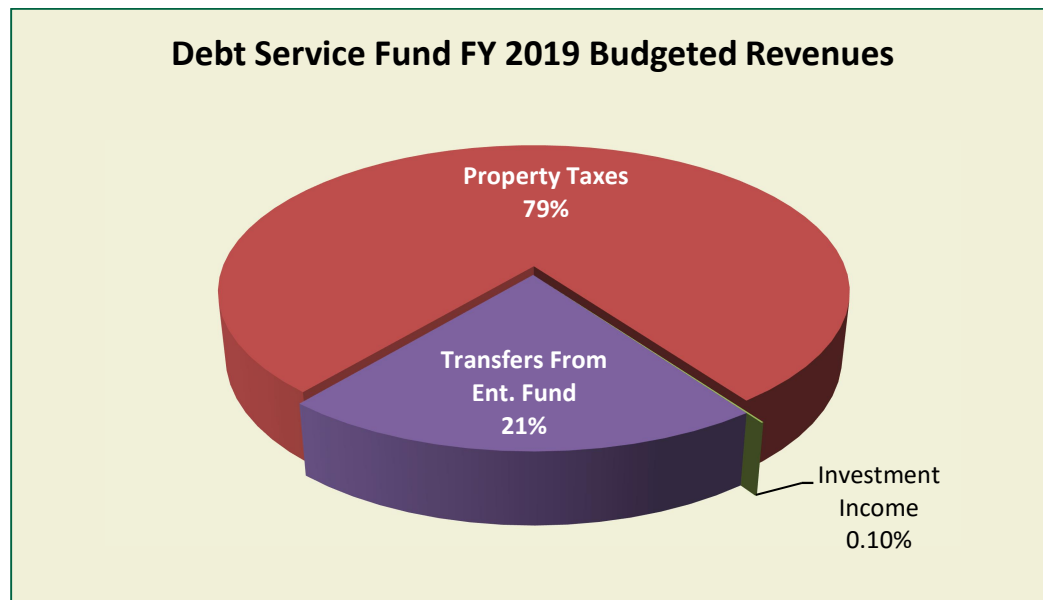
### Debt Service Fund Revenues:

FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
\$9,369,318	\$165,100	\$170,312	\$5,212

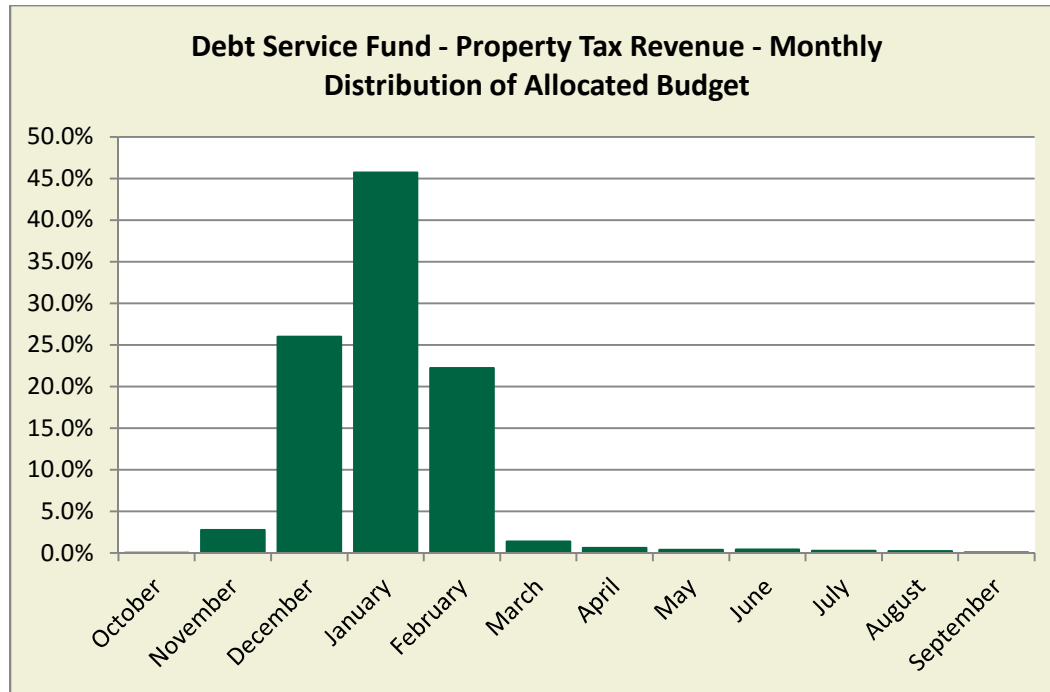
For the one month ended October 31, 2018, the Debt Service Fund collected 2% of its total budgeted revenues and is over its allocated budget by 5,212, or 3%.



Property tax makes up the largest category of revenue in the Debt Service Fund at 79% of all FY 2019 budgeted revenues, followed by transfers from the Enterprise Fund at 21%, and investment income at less than 1%.

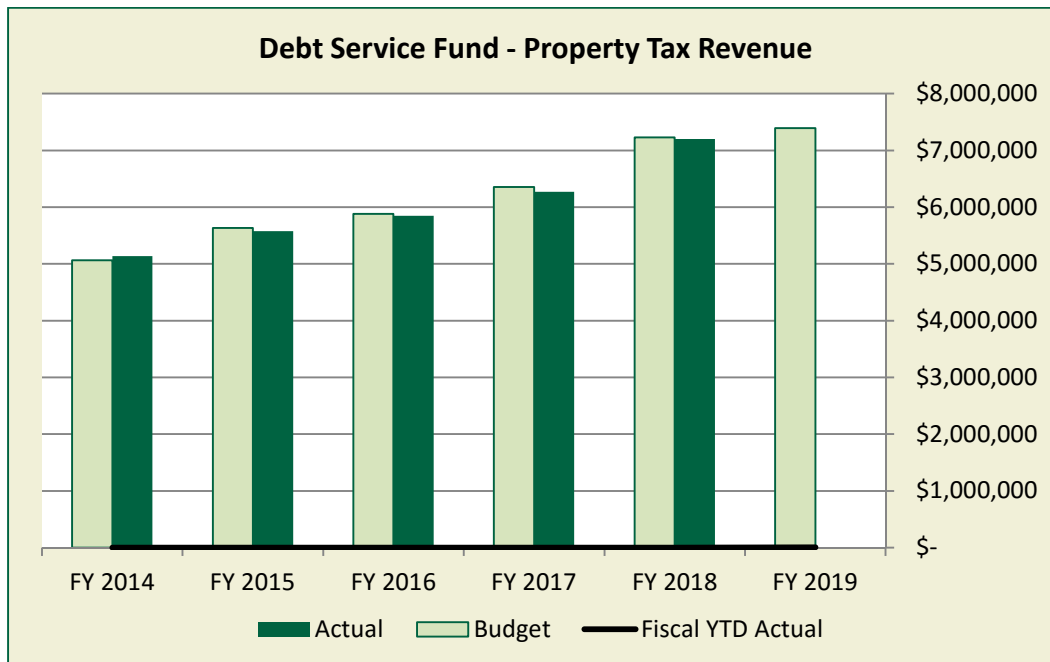


As property taxes are the main revenue source, the January 31 property tax deadline results in revenues being concentrated in the December – February timeframe.



#### Property Tax

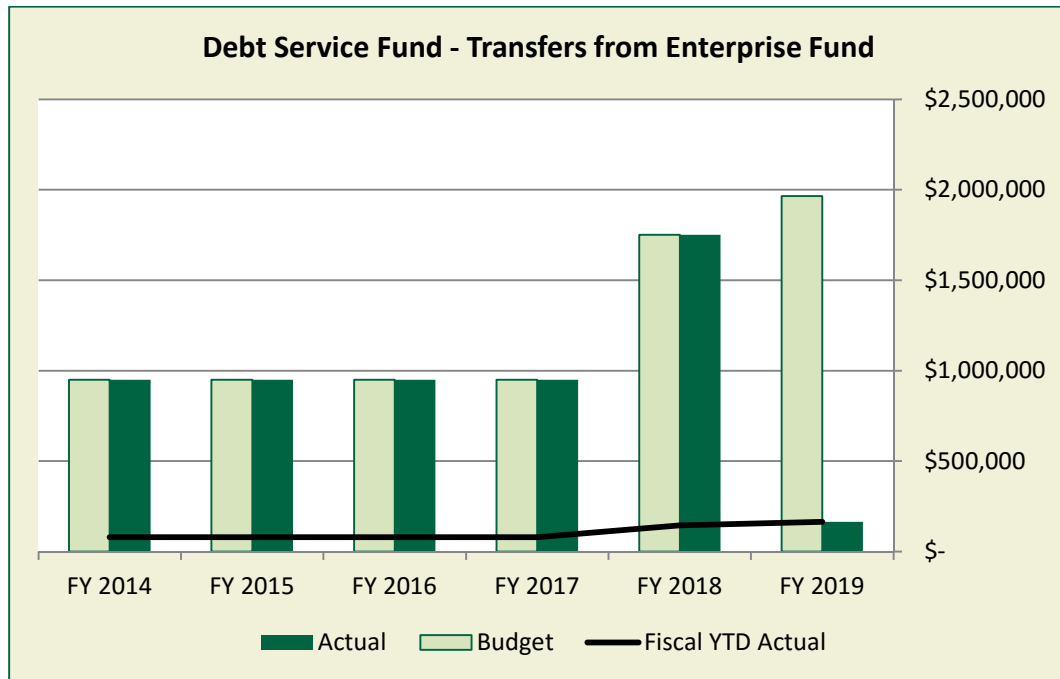
The Debt Service Fund collected \$5,531 of property tax revenue in the one month ended October 31, 2018, which is over the allocated budget by \$4,517, or 446%.



FY 2019 property taxes are budgeted for \$7.4 million, an increase of \$0.2 million, or 2.3%, over FY 2018's budget of \$7.2 million. The budgeted increase in property taxes is driven by a debt service tax rate increase of \$0.0051 per \$100 of assessed value, or 3.44%.

#### Transfers In

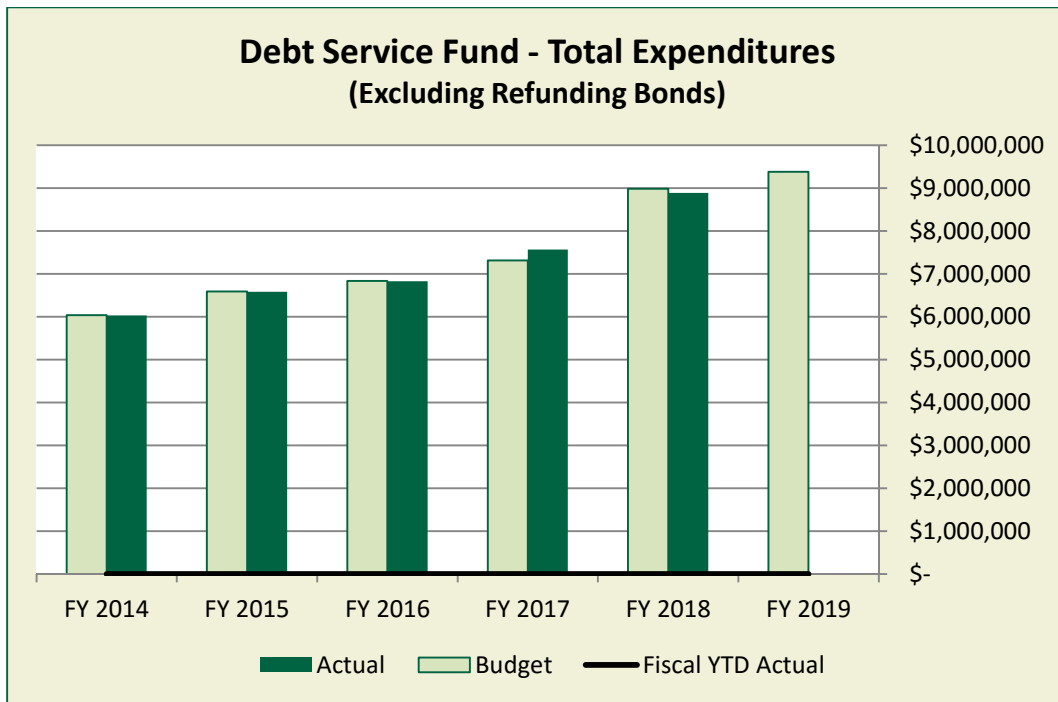
Transfers from the Enterprise Fund in the amount of \$163,772 for the one month ended October 31, 2018, are equal to allocated budget.



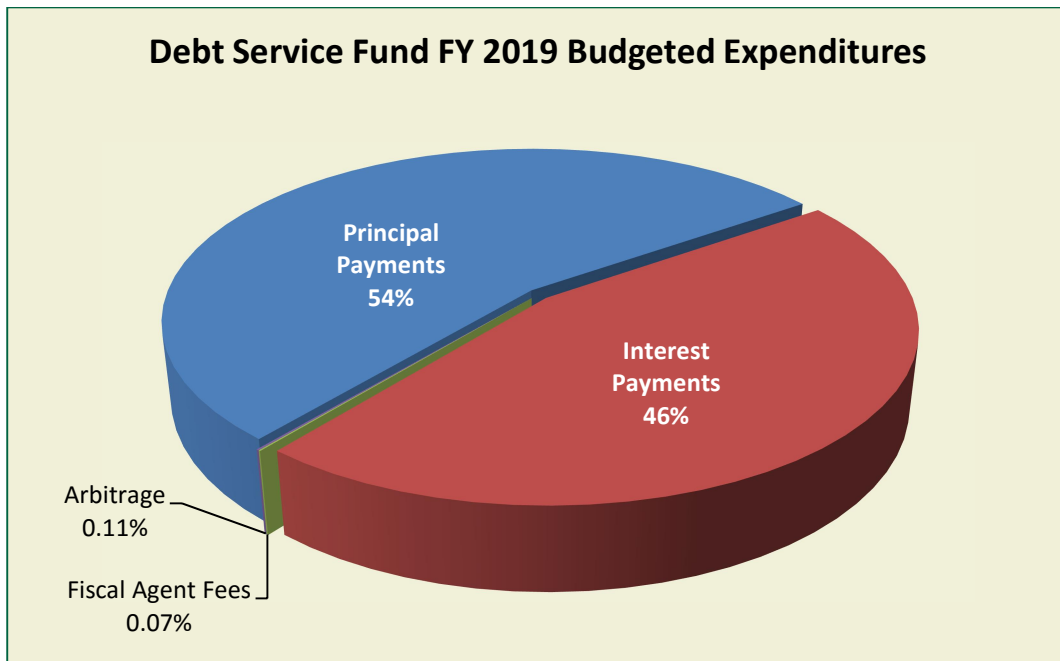
#### Debt Service Fund Expenditures:

FY 2019 Budget	Fiscal YTD Allocated Budget	Fiscal YTD Actual	Over/(Under) Allocated Budget
\$9,377,530	\$329	\$250	(\$79)

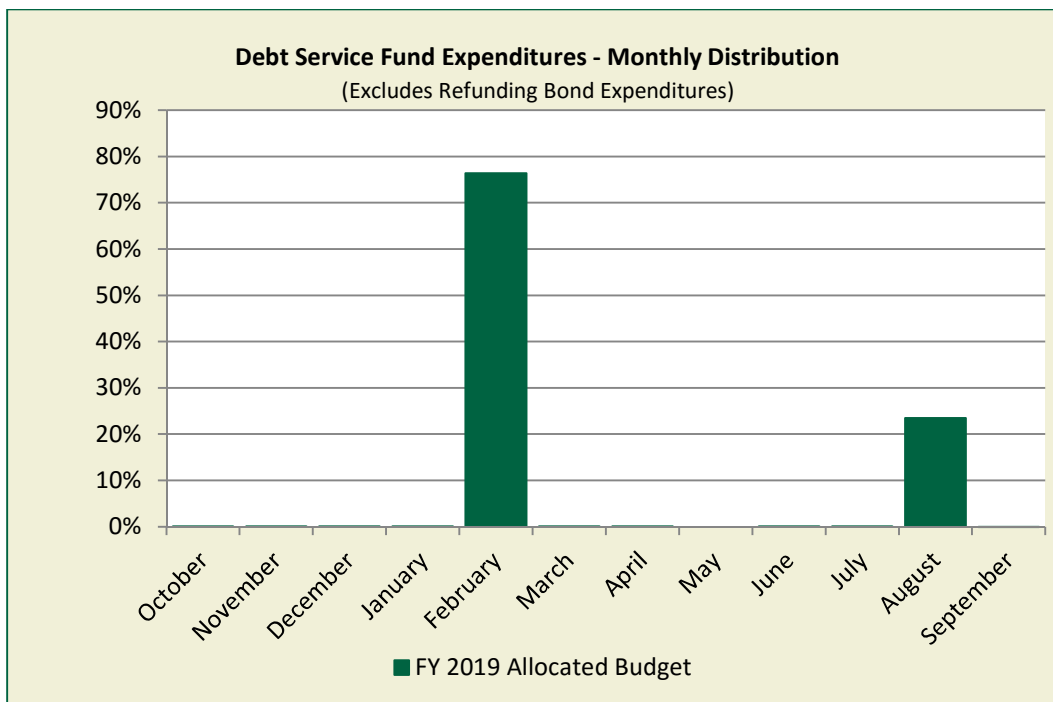
For the one month ended October 31, 2018, the Debt Service Fund incurred 0% of its total budgeted expenditures and is under its allocated budget by \$79, or 24%.



Principal payments make up the largest category of expenditure in the Debt Service Fund at 54% of all FY 2019 budgeted expenditures, followed by interest payments at 46%. All other expenditures combined make up less than 1% of budgeted expenditures.



In February, there are annual principal payments and semi-annual interest payments due on the City's outstanding bonds, and in August there are semi-annual interest payments due. Expenditures are concentrated in February and August in accordance with the debt payment schedules. Payments in other months of fiscal agent fees and arbitrage consultants are minor.



City of Bellaire  
General Fund  
Revenues and Expenditures (Unaudited)  
Fiscal Year-to-Date as of October 2018

	FY 2019 Adopted Budget	October		Year-to-Date			
		Actual	% of Adopted Budget	Allocated Budget	Actual	Over/(Under) Allocated Budget	% of Adopted Budget
Revenues							
Property Taxes	\$ 13,271,040	\$ 12,787	0%	\$ 3,770	\$ 12,787	\$ 9,016	0%
Franchise Taxes	1,422,000	95,687	7%	114,748	95,687	(19,061)	7%
Sales Taxes	2,419,500	197,541	8%	165,366	197,541	32,175	8%
Permits, Fees, Licenses	1,210,400	93,321	8%	82,444	93,321	10,877	8%
PARD Charges and Fees	851,000	58,280	7%	46,332	58,280	11,948	7%
Public Safety	325,300	28,008	9%	20,274	28,008	7,734	9%
Fines	653,500	51,691	8%	59,119	51,691	(7,428)	8%
All Other	787,900	69,174	9%	60,415	69,174	8,760	9%
Total Revenues	20,940,640	606,490	3%	552,469	606,490	54,021	3%
Expenditures							
Salary & Benefits	15,228,450	1,043,424	7%	1,202,611	1,043,424	(159,188)	7%
Purchased Services	4,173,892	112,733	3%	337,237	112,733	(224,504)	3%
Supplies	1,308,531	19,380	1%	74,577	19,380	(55,197)	1%
Other/Transfers	643,025	48,736	8%	50,002	48,736	(1,266)	8%
Total Expenditures	21,353,898	1,224,273	6%	1,664,427	1,224,273	(440,154)	6%
Net Revenues/(Expenditures)	\$ (413,258)	\$ (617,783)		\$ (1,111,958)	\$ (617,783)	\$ 494,175	
	Budgeted						
Unassigned Fund Balance 9/30/18	\$ 4,103,255						
FY 2019 Revenues	20,940,640						
FY 2019 Expenditures	21,353,898						
Ending Unassigned Fund Balance	\$ 3,689,997						
60 Day Reserve Requirement	\$ 3,466,483						
(Includes only operating budget)							

Attachment: OCTOBER 2018 MONTHLY REPORT (2651 : Monthly Financial Report for the Period Ending October 31, 2018)

City of Bellaire  
Enterprise Fund  
Revenues and Expenses (Unaudited)  
Fiscal Year-to-Date as of October 2018

		October		Year-to-Date			
	FY 2019 Adopted Budget	Actual	% of Adopted Budget	Allocated Budget	Actual	Over/(Under) Allocated Budget	% of Adopted Budget
<b>Revenues</b>							
Water	\$ 4,378,000	\$ 364,159	8%	\$ 413,562	\$ 364,159	\$ (49,403)	8%
Wastewater	2,625,000	227,043	9%	217,305	227,043	9,738	9%
Solid Waste	1,663,500	136,532	8%	138,822	136,532	(2,290)	8%
All Other	94,000	13,051	14%	7,102	13,051	5,949	14%
<b>Total Revenues</b>	<b>8,760,500</b>	<b>740,784</b>	<b>8%</b>	<b>776,791</b>	<b>740,784</b>	<b>(36,007)</b>	<b>8%</b>
<b>Expenses</b>							
Salary & Benefits	1,826,974	118,701	6%	163,129	118,701	(44,428)	6%
Purchased Services	1,529,830	7,267	0%	72,417	7,267	(65,150)	0%
Supplies	2,652,904	14,410	1%	128,708	14,410	(114,298)	1%
Other Expenses and Transfers	2,820,267	234,408	8%	236,243	234,408	(1,835)	8%
<b>Total Expenses</b>	<b>8,829,975</b>	<b>374,787</b>	<b>4%</b>	<b>600,498</b>	<b>374,787</b>	<b>(225,711)</b>	<b>4%</b>
<b>Net Revenues/(Expenses)</b>	<b>\$ (69,475)</b>	<b>\$ 365,998</b>		<b>\$ 176,293</b>	<b>\$ 365,998</b>	<b>\$ 189,705</b>	
<b>Budgeted</b>							
Working Capital 9/30/18	\$ 998,747						
FY 2019 Revenues	8,760,500						
FY 2019 Expenditures	8,829,975						
Ending Working Capital	<u>\$ 929,272</u>						
30 Day Fund Balance	\$ 554,559						
(Includes only operating budget)							

Attachment: OCTOBER 2018 MONTHLY REPORT (2651 : Monthly Financial Report for the Period Ending October 31, 2018)



City of Bellaire  
Debt Service Fund  
Revenues and Expenditures (Unaudited)  
Fiscal Year-to-Date as of October 2018

	FY 2019 Adopted Budget	October		Year-to-Date			
		Actual	% of Adopted Budget	Allocated Budget	Actual	Over/(Under) Allocated Budget	% of Adopted Budget
<b>Revenues</b>							
Property Taxes	\$ 7,395,051	\$ 5,531	0%	\$ 1,013	\$ 5,531	\$ 4,517	0%
Investment Earnings	9,000	1,009	11%	314	1,009	695	11%
Transfers from Enterprise Fund	1,965,267	163,772	8%	163,772	163,772	0	8%
<b>Total Revenues</b>	<b>9,369,318</b>	<b>170,312</b>	<b>2%</b>	<b>165,100</b>	<b>170,312</b>	<b>5,212</b>	<b>2%</b>
<b>Expenses</b>							
Principal Payments	5,085,000	-	0%	-	-	-	0%
Interest Payments	4,275,530	-	0%	-	-	-	0%
Other	17,000	250	1%	329	250	(79)	1%
<b>Total Expenses</b>	<b>9,377,530</b>	<b>250</b>	<b>0%</b>	<b>329</b>	<b>250</b>	<b>(79)</b>	<b>0%</b>
<b>Net Revenues/(Expenses)</b>	<b>\$ (8,212)</b>	<b>\$ 170,062</b>		<b>\$ 164,771</b>	<b>\$ 170,062</b>	<b>\$ 5,291</b>	
	<b>Budgeted</b>						
Unassigned Fund Balance 9/30/18	\$ 501,620						
FY 2019 Revenues	9,369,318						
FY 2019 Expenditures	9,377,530						
Ending Unassigned Fund Balance	<u>\$ 493,408</u>						

Attachment: OCTOBER 2018 MONTHLY REPORT (2651 : Monthly Financial Report for the Period Ending October 31, 2018)

City of Bellaire  
Vehicle and Equipment Replacement Fund  
Revenues and Expenditures (Unaudited)  
Fiscal Year-to-Date as of October 2018

	FY 2019 Adopted Budget	Budget Carry-Over (a)	Budget Adjustments	FY 2019 Revised Budget	October Actual	YTD Actual	Encumbrance	Budget Balance
<b>Revenues</b>								
Transfers - General Fund	\$ 275,000	\$ -	\$ -	\$ 275,000	\$ 22,917	\$ 22,917	n/a	\$ 252,083
Transfers - Enterprise Fund	110,000	-	-	110,000	9,167	9,167	n/a	100,833
<b>Total Revenues</b>	<b>385,000</b>	<b>-</b>	<b>-</b>	<b>385,000</b>	<b>32,083</b>	<b>32,083</b>	<b>n/a</b>	<b>352,917</b>
<b>Expenditures</b>								
Information Technology	215,000	-	-	215,000	-	-	-	215,000
Development Services	13,800	-	-	13,800	-	-	-	13,800
Fire	176,800	-	-	176,800	-	-	-	176,800
Police	161,560	-	-	161,560	105,304	105,304	36,641	19,615
Parks & Recreation	13,440	-	-	13,440	-	-	-	13,440
Public Works - General Fund	87,600	-	-	87,600	-	-	-	87,600
Public Works - Enterprise Fund	12,000	-	-	12,000	-	-	-	12,000
<b>Total Expenditures/Encumbrances</b>	<b>680,200</b>	<b>-</b>	<b>-</b>	<b>680,200</b>	<b>105,304</b>	<b>105,304</b>	<b>36,641</b>	<b>538,255</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ (295,200)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (295,200)</b>	<b>\$ (73,221)</b>	<b>\$ (73,221)</b>	<b>n/a</b>	<b>\$ (185,339)</b>

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year. Budget carry-over amounts have not been finalized. These amounts are estimates.

Budgeted Unassigned Fund Balance 9/30/18	\$ 1,584,058
Budgeted FY 2019 Revenues	385,000
Budgeted FY 2019 Expenditures	680,200
Budgeted Ending Unassigned Fund Balance	<u>\$ 1,288,858</u>

**City of Bellaire**  
**Capital Improvement Fund**  
**Revenues and Expenditures (Unaudited)**  
**Fiscal Year-to-Date as of October 2018**

	FY 2019 Adopted Budget	Budget Carry-Over (a)	Budget Adjustments	FY 2019 Revised Budget	October Actual	YTD Actual	Encumbrance	Budget Balance
<b>Revenues</b>								
General Fund Transfer	\$ 280,000	\$ -	\$ -	\$ 280,000	\$ 23,333	\$ 23,333	n/a	\$ 256,667
Enterprise Fund Transfer	100,000	-	-	100,000	8,333	8,333	n/a	91,667
<b>Total Revenues</b>	<b>380,000</b>	<b>-</b>	<b>-</b>	<b>380,000</b>	<b>31,667</b>	<b>31,667</b>	<b>n/a</b>	<b>348,333</b>
<b>Project Expenditures</b>								
FY 2014 Street & Drainage Reconstruction - Phase 5B (b)	-	302,999	-	302,999	-	-	-	302,999
FY 2017 Flood Plain Hazard Mitigation Plan	-	8,130	-	8,130	-	-	-	8,130
FY 2019 North-South Drainage Study	315,000	-	-	315,000	-	-	-	315,000
FY 2017 Police/Courts Construction	-	304,804	-	304,804	-	-	267,829	36,975
FY 2017 City Hall/Civic Center Construction	-	290,506	-	290,506	-	-	252,684	37,822
FY 2017 Transition - New City Hall/Police/Municipal Court	-	155,740	-	155,740	-	-	-	155,740
FY 2018 Update Facilities Master Plan	-	-	-	-	-	-	38,000	(38,000)
FY 2019 Impound Lot	100,000	-	-	100,000	-	-	-	100,000
FY 2019 PW Interim Facility Improvements	165,475	-	-	165,475	-	-	-	165,475
FY 2015 Evelyn's Park	-	77,485	-	77,485	-	-	27,909	49,576
FY 2018 Playground/Shade/Amenities	-	-	-	-	-	-	69,725	(69,725)
FY 2017 BFAC Pool Area Improvements	-	140,038	-	140,038	-	-	2,298	137,740
FY 2018 Park Signage Master Plan	-	50,000	-	50,000	-	-	-	50,000
FY 2019 Park Improvements - Municipal Project	100,000	-	-	100,000	-	-	-	100,000
FY 2016 Street Striping Program	-	16,493	-	16,493	-	-	16,493	(0)
FY 2016 Pavement Management Program	-	801,922	-	801,922	-	-	519,197	282,725
FY 2019 Decorative Standard for Streetlights	126,000	-	-	126,000	-	-	-	126,000
FY 2014 City Wide Beautification	-	128,374	-	128,374	-	-	-	128,374
FY 2018 Decorative Standard for Major Streets	-	75,000	-	75,000	-	-	-	75,000
<b>Total General Project Expenditures</b>	<b>806,475</b>	<b>2,351,491</b>	<b>-</b>	<b>3,157,966</b>	<b>-</b>	<b>-</b>	<b>1,194,134</b>	<b>1,963,832</b>
FY 2015 City Wide SCADA System	-	287,860	-	287,860	-	-	-	287,860
FY 2016 Rehab Renwick Ground Storage	-	128,090	-	128,090	-	-	-	128,090
FY 2017 Water System Upgrades	-	50,000	-	50,000	-	-	-	50,000
FY 2018 Renwick Well - Pumps/Motors	-	285,000	-	285,000	-	-	-	285,000
FY 2019 Central Well Pumps	105,977	-	-	105,977	-	-	-	105,977
FY 2015 Water/Sanitary Sewer Program	-	81,756	-	81,756	-	-	-	81,756
FY 2016 WW System Upgrades	-	179,125	-	179,125	-	-	-	179,125
FY 2018 Wendell Lift Station - Submersible Pumps	-	43,806	-	43,806	-	-	-	43,806
<b>Total Enterprise Project Expenditures</b>	<b>105,977</b>	<b>1,055,637</b>	<b>-</b>	<b>1,161,614</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,161,614</b>
<b>Total Expenditures/Encumbrances</b>	<b>912,452</b>	<b>3,407,128</b>	<b>-</b>	<b>4,319,580</b>	<b>-</b>	<b>-</b>	<b>1,194,134</b>	<b>3,125,446</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ (532,452)</b>	<b>\$ (3,407,128)</b>	<b>\$ -</b>	<b>\$ (3,939,580)</b>	<b>\$ 31,667</b>	<b>\$ 31,667</b>	<b>n/a</b>	<b>\$ (2,777,113)</b>

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year. Budget carry-over amounts have not been finalized. These amounts are estimates.

(a) Pay as you Go portion of Bonds in Fund 620

Budgeted Unassigned Fund Balance 9/30/18	\$ 880,734
Budgeted FY 2019 Revenues	380,000
Budgeted FY 2019 Expenditures	912,452
Budgeted Ending Unassigned Fund Balance	<u>\$ 348,282</u>

Attachment: OCTOBER 2018 MONTHLY REPORT (2651 : Monthly Financial Report for the Period Ending October 31, 2018)

**City of Bellaire**  
**Capital Bond Fund**  
**Revenues and Expenditures (Unaudited)**  
**Fiscal Year-to-Date as of October 2018**

	FY 2019 Adopted Budget	Budget Carry-Over (a)	Budget Adjustments	FY 2019 Revised Budget	October Actual	YTD Actual	Encumbrance	Budget Balance
<b>Revenues</b>								
Interest	\$ -	\$ -	\$ -	\$ -	\$ 60,167	\$ 60,167	n/a	\$ (60,167)
Bonds Proceeds	10,000,000	-	-	10,000,000	-	-	n/a	10,000,000
<b>Total Revenues</b>	<b>10,000,000</b>	<b>-</b>	<b>-</b>	<b>10,000,000</b>	<b>60,167</b>	<b>60,167</b>	<b>n/a</b>	<b>9,939,833</b>
<b>Non-Project Expenditures</b>								
Bond Issuance Costs	-	-	-	-	9,500	9,500	-	(9,500)
Bond Expenditures	-	-	-	-	-	-	-	-
<b>Total Non-Project Expenditures</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,500</b>	<b>9,500</b>	<b>-</b>	<b>(9,500)</b>
<b>Project Expenditures</b>								
FY 2012 Drainage Phase 5	-	21,010	-	21,010	-	-	-	21,010
FY 2017/18/19 Streets and Drainage	6,000,000	13,277,424	-	19,277,424	-	-	1,410,809	17,866,615
FY 2017 Police/Courts Construction	-	1,604,867	-	1,604,867	2,853	2,853	1,592,261	9,754
FY 2017 City Hall/Civic Center Construction	-	1,190,950	-	1,190,950	802	802	1,188,912	1,236
FY 2017 Transition - New City Hall/Police/Municipal Court	-	86,023	-	86,023	4,848	4,848	65,006	16,169
FY 2013 Design - New City Hall/Police/Municipal Court	-	94,130	-	94,130	-	-	93,970	160
FY 2015 Evelyn's Park	-	-	-	-	-	-	140	(140)
FY 2017/18 Sidewalks	-	2,725,293	-	2,725,293	-	-	174,965	2,550,328
FY 2017/18/19 Water Line Improvements	4,000,000	7,017,134	-	11,017,134	-	-	1,782,981	9,234,153
FY 2017 Water Meter Installations	-	18,196	-	18,196	-	-	1	18,195
FY 2017 Wastewater Treatment Plant Improvements	-	514,173	-	514,173	-	-	354,550	159,623
FY 2017/18 Wastewater Line Improvements	-	463,828	-	463,828	-	-	200,877	262,952
<b>Total Project Expenditures</b>	<b>10,000,000</b>	<b>27,013,028</b>	<b>-</b>	<b>37,013,028</b>	<b>8,503</b>	<b>8,503</b>	<b>6,864,471</b>	<b>30,140,055</b>
<b>Total Expenditures/Encumbrances</b>	<b>10,000,000</b>	<b>27,013,028</b>	<b>-</b>	<b>37,013,028</b>	<b>18,003</b>	<b>18,003</b>	<b>6,864,471</b>	<b>30,130,555</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ -</b>	<b>\$ (27,013,028)</b>	<b>\$ -</b>	<b>\$ (27,013,028)</b>	<b>\$ 42,164</b>	<b>\$ 42,164</b>	<b>n/a</b>	<b>\$ (20,190,721)</b>

(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year. Budget carry-over amounts have not been finalized. These amounts are estimates.

Budgeted Unassigned Fund Balance 9/30/18	\$ -
Budgeted FY 2019 Revenues	10,000,000
Budgeted FY 2019 Expenditures	10,000,000
Budgeted Ending Unassigned Fund Balance	<u>\$ -</u>

City of Bellaire  
Metro Fund  
Revenues and Expenditures (Unaudited)  
Fiscal Year-to-Date as of October 2018

	FY 2019 Adopted Budget	Budget Carry-Over (a)	FY 2019 Revised Budget	October Actual	YTD Actual	Encumbrance	Budget Balance
<b>Revenues</b>							
Metro Sales Tax	\$ 1,244,750	\$ -	\$ 1,244,750	\$ 93,972	\$ 93,972	n/a	\$ 1,150,778
Interest	-	-	-	3,521	3,521	n/a	(3,521)
<b>Total Revenues</b>	<b>1,244,750</b>	<b>-</b>	<b>1,244,750</b>	<b>97,492</b>	<b>97,492</b>	<b>n/a</b>	<b>1,147,258</b>
<b>Project Expenditures</b>							
Street Striping Program	-	15,953	15,953	-	-	224	15,729
FY 2017 Street Pavement Mgt Program	-	18,710	18,710	18,710	18,710	-	-
FY 2018 Street Pavement Mgt Program	-	1,300,000	1,300,000	26,130	26,130	431,309	842,561
FY 2019 Street Pavement Mgt Program	1,466,775	-	1,466,775	-	-	-	1,466,775
Sidewalk Projects	-	185,283	185,283	-	-	-	185,283
City Wide Trip Hazard	-	115,615	115,615	-	-	-	115,615
<b>Total Expenditures/Encumbrances</b>	<b>1,466,775</b>	<b>1,635,561</b>	<b>3,102,336</b>	<b>44,840</b>	<b>44,840</b>	<b>431,533</b>	<b>2,625,963</b>
<b>Net Revenues/(Expenditures)</b>	<b>\$ (222,025)</b>	<b>\$ (1,635,561)</b>	<b>\$ (1,857,586)</b>	<b>\$ 52,652</b>	<b>\$ 52,652</b>	<b>n/a</b>	<b>\$ (1,478,706)</b>

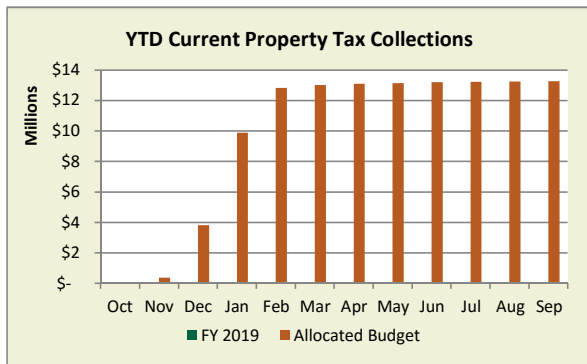
(a) Capital improvement budgets are project-length and do not expire at the end of the fiscal year. Unexpired prior-year carry-over budgets on ongoing projects are carried-over into the current fiscal year. Budget carry-over amounts have not been finalized. These amounts are estimates.

Budgeted Unassigned Fund Balance 9/30/18	\$ 222,025
Budgeted FY 2019 Revenues	1,244,750
Budgeted FY 2019 Expenditures	1,466,775
Budgeted Ending Unassigned Fund Balance	<u>\$ -</u>

**City of Bellaire**  
**Summary of Current Property Tax Collections**  
**FY 2015 - FY 2019**  
**October 2018**

Month	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
Oct	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Nov	652,841	585,025	131,234	414,152	681,242	n/a
Dec	3,255,591	4,865,374	3,881,188	4,504,067	6,083,331	n/a
Jan	6,438,379	6,075,640	8,702,108	8,590,430	9,775,263	n/a
Feb	3,605,747	3,634,938	4,005,865	4,342,814	3,118,307	n/a
Mar	137,922	296,537	206,525	201,515	209,927	n/a
Apr	102,078	63,640	90,455	92,324	121,137	n/a
May	45,507	55,636	49,017	67,720	23,566	n/a
Jun	41,695	53,382	57,865	98,066	59,448	n/a
Jul	2,853	4,673	14,076	15,943	11,948	n/a
Aug	-	-	-	-	-	n/a
Sep	-	-	-	-	-	n/a

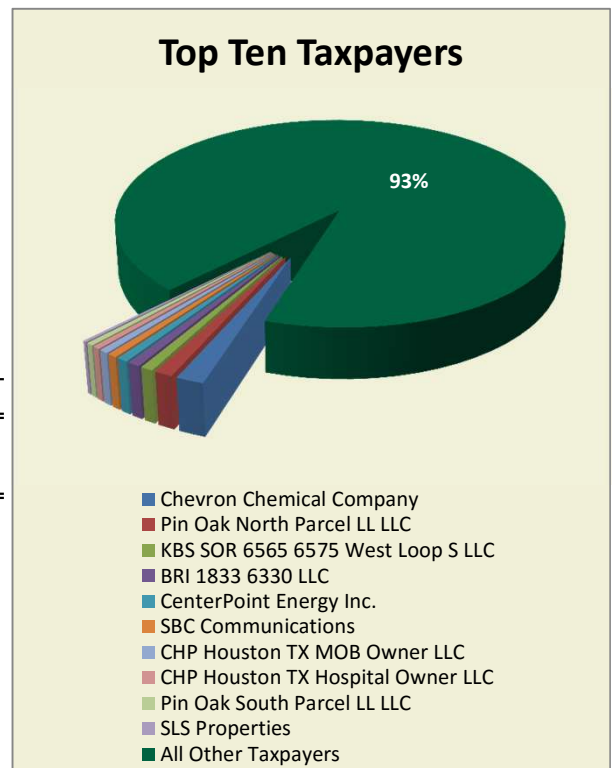
YTD Collections	\$ -
% of Budget	0.00%
% of Total Levy	0.00%



FY 2019 Budget - Total Tax Revenue	\$ 20,545,091
2018 Tax Year Taxable Value - Certified Appraisal Roll (a)	\$ 4,135,247,384
2018 Tax Year - Under Protest or not Certified (a)	660,035,920
Total 2018 Tax Year	4,795,283,304
Total Levy at \$0.4313 / \$100 =	\$ 20,682,057

**Ten Largest Property Taxpayers in the City of Bellaire (Tax Year 2018) (b)**

		<u>Taxable Value</u>
Chevron Chemical Company	Oil & Gas	\$ 81,900,770
Pin Oak North Parcel LL LLC	Land/Improvements	52,838,215
KBS SOR 6565 6575 West Loop S LLC	Land/Improvements	36,988,682
BRI 1833 6330 LLC	Land/Improvements	36,200,573
CenterPoint Energy Inc.	Electric Utility	32,789,970
SBC Communications	Utility	28,283,940
CHP Houston TX MOB Owner LLC	Land/Improvements	27,880,000
CHP Houston TX Hospital Owner LLC	Hospital	23,197,526
Pin Oak South Parcel LL LLC	Land/Improvements	21,606,958
SLS Properties	Land/Improvements	13,176,820
		<u>\$ 354,863,454</u>
Tax Levy @ \$0.4313 / \$100		<u>\$ 1,530,526</u>
% of Total Levy		7.40%

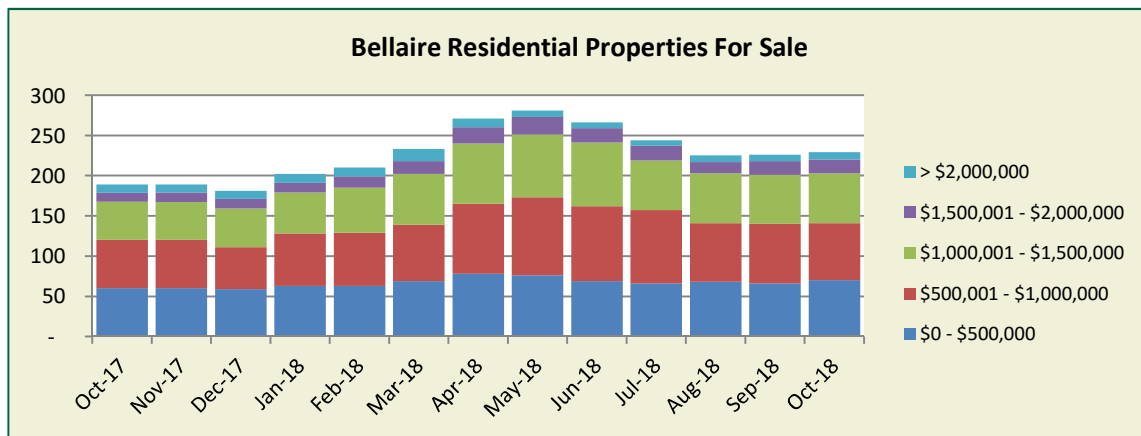


(a) Source: Harris County Appraisal District

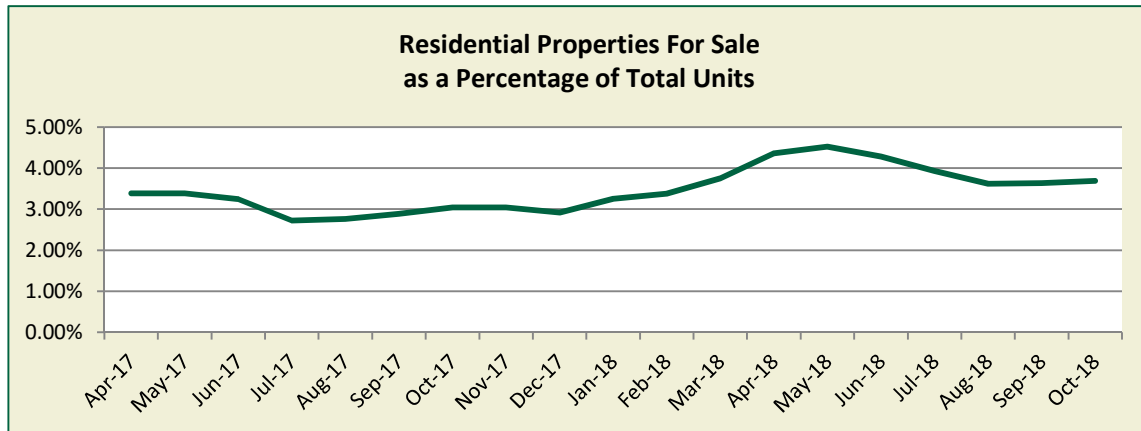
(b) Source: Harris County Tax Assessor-Collector

**City of Bellaire  
Housing Information  
FY 2019  
October 2018**

	<u>Oct-17</u>	<u>Apr-18</u>	<u>Oct-18</u>
<b>Houses, Townhomes &amp; Vacant Lots for Sale (a)</b>			
<u>Price Range</u>			
\$ 0 - \$ 500,000	60	78	70
\$ 500,001 - \$ 1,000,000	60	87	71
\$ 1,000,001 - \$ 1,500,000	48	75	62
\$ 1,500,001 - \$ 2,000,000	11	20	17
> \$ 2,000,000	10	11	9
<b>Total Units For Sale (a)</b>	<b>189</b>	<b>271</b>	<b>229</b>



<b>Total HCAD Residential Units/Lots (b)</b>	6,210	6,210	6,203
<b>For Sale as a % of Total Units</b>	3.04%	4.36%	3.69%



<b>Highest Listing Price - Home</b>	\$ 3,075,000	\$ 3,388,000	\$ 3,678,000
<b>Lowest Listing Price - TH/Lot</b>	\$ 224,900	\$ 254,900	\$ 270,000
<b>Houses for Lease (a)</b>	29	55	58
<b>Highest Lease/Month</b>	\$ 7,100	\$ 15,000	\$ 28,500
<b>Lowest Lease/Month</b>	\$ 1,595	\$ 1,525	\$ 1,495

**City of Bellaire  
Housing Information  
FY 2019  
October 2018**

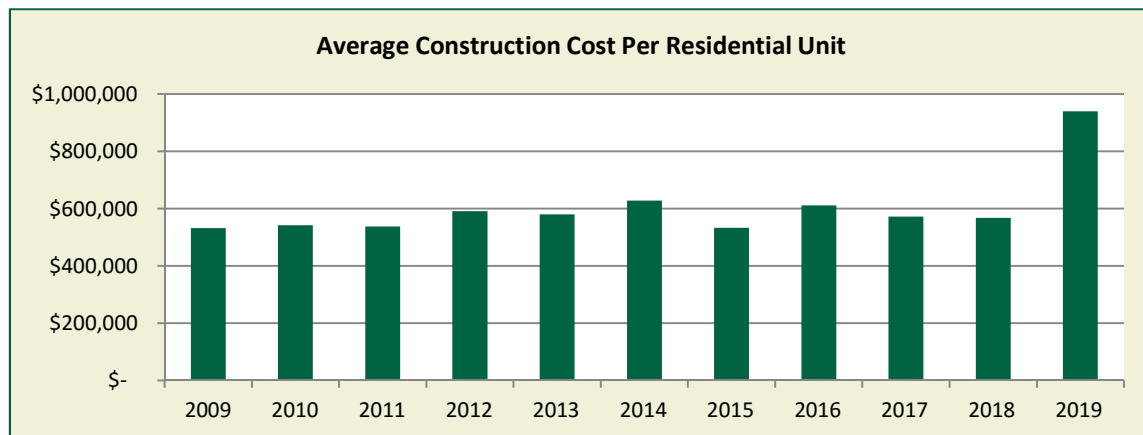
**Foreclosure History as of end of Quarter Reported by RealtyTrac**

	<u>Auction</u>	<u>Bank Owned</u>
At Quarter End 12-31-15	3	2
At Quarter End 03-31-16	2	2
At Quarter End 06-30-16	0	2
At Quarter End 09-30-16	0	2
At Quarter End 12-31-16	2	3
At Quarter End 03-31-17	3	2
At Quarter End 06-30-17	3	1
At Quarter End 09-30-17	0	0
At Quarter End 12-31-17	2	3
At Quarter End 03-31-18	3	3
At Quarter End 06-30-18	3	5
At Quarter End 09-30-18	5	1

**New Residential Construction (c)**

<u>Fiscal Year</u>	<u>New Units</u>	<u>Construction Cost (d)</u>	
		<u>Construction</u>	<u>Avg/Unit</u>
2009	49	\$ 26,026,889	\$ 531,161
2010	64	\$ 34,682,458	\$ 541,913
2011	56	\$ 30,064,905	\$ 536,873
2012	93	\$ 54,914,376	\$ 590,477
2013	113	\$ 65,491,037	\$ 579,567
2014	125	\$ 78,420,596	\$ 627,365
2015	98	\$ 52,190,001	\$ 532,551
2016	73	\$ 44,585,564	\$ 610,761
2017	87	\$ 49,790,625	\$ 572,306
2018	110	\$ 62,397,992	\$ 567,254
2019	11	\$ 10,325,192	\$ 938,654

Average Appraised Value (Tax Year 2018) (b) \$ 937,657



(a) SOURCE: realtor.com - does not include "for sale or lease by owner"

(b) SOURCE: Harris County Tax Assessor-Collector and/or Harris County Appraisal District

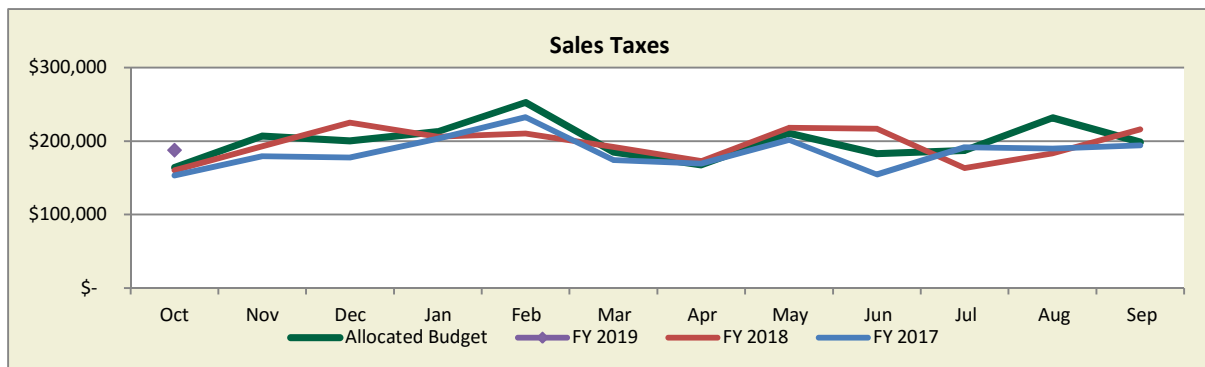
(c) Amounts shown are for the full year, except the current year which are year-to-date amounts.

(d) Construction cost of structure. Not a market value. Excludes land value/cost.

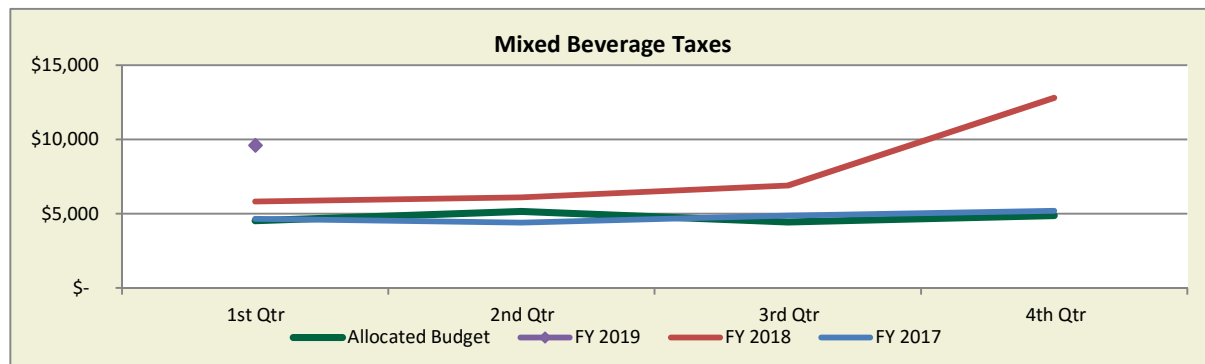


**City of Bellaire**  
**Summary of Sales and Mixed Beverage Tax**  
**FY 2017 - FY 2019**  
**October 2018**

<b>Payment</b>						
<b>Month</b>	<b>Period</b>		<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>Allocated Budget</b>
<b>Sales Tax</b>						
Oct	Aug	\$	153,452	\$ 160,106	\$ 187,944	\$ 164,068
Nov	Sep		179,528	193,080		206,695
Dec	Oct		177,498	225,253		200,392
Jan	Nov		203,388	206,157		213,170
Feb	Dec		232,674	210,256		252,690
Mar	Jan		174,240	192,127		185,312
Apr	Feb		169,626	172,897		167,752
May	Mar		201,758	218,236		210,612
Jun	Apr		154,642	216,831		182,749
Jul	May		191,746	163,187		187,079
Aug	Jun		190,031	183,563		231,575
Sep	Jul		194,122	215,839		198,405
<b>Sub-Total</b>		\$	2,222,707	\$ 2,357,532	\$ 187,944	\$ 2,400,500

**Mixed Beverage**

Oct	1st Qtr	\$	4,668	\$ 5,827	\$ 9,598	\$ 4,521
Jan	2nd Qtr		4,408	6,095		5,154
Apr	3rd Qtr		4,876	6,900		4,441
Jul	4th Qtr		5,201	12,801		4,884
<b>Sub-Total</b>		\$	19,153	\$ 31,624	\$ 9,598	\$ 19,000

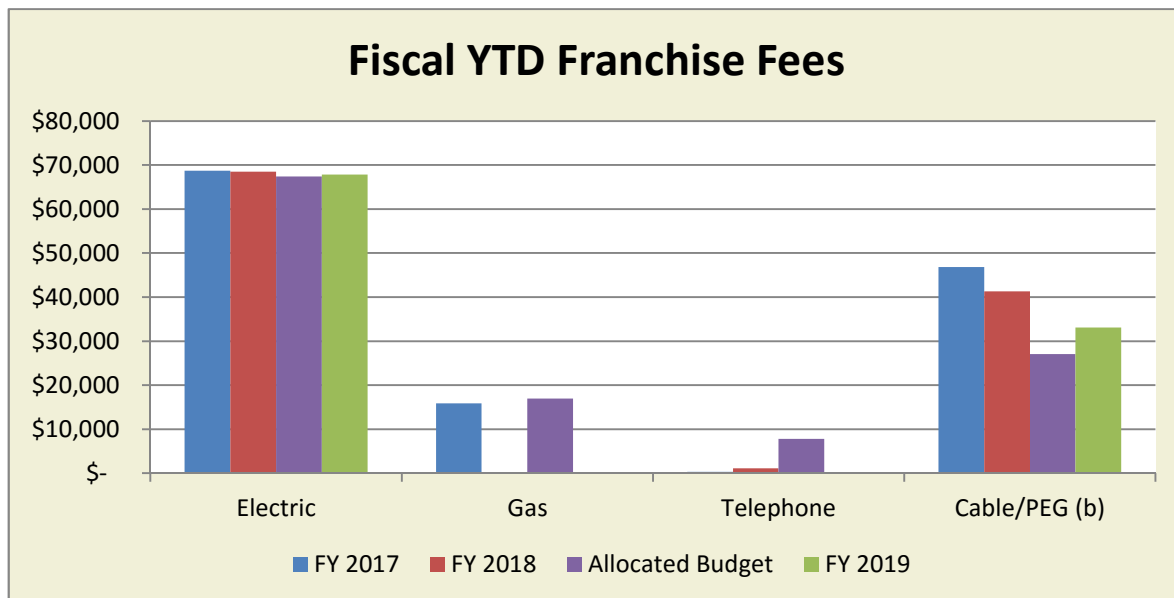


**Total Sales and Mix. Bev. Tax**    \$    **2,241,860**    \$    **2,389,156**    \$    **197,541**    \$    **2,419,500**

Attachment: OCTOBER 2018 MONTHLY REPORT (2651 : Monthly Financial Report for the Period Ending October 31, 2018)

**City of Bellaire**  
**Summary of Franchise Fees**  
**FY 2017 - FY 2019**  
**October 2018**

		<u>FY 2017</u>	<u>FY 2018</u>	<u>FY 2019</u>	<u>Allocated Budget (a)</u>
<b>Electric</b>	<b>YTD</b>	\$ 68,707	\$ 68,509	\$ 67,866	\$ 67,380
	<b>Total</b>	823,888	820,180		835,000
<b>Gas</b>	<b>YTD</b>	15,849	-	-	16,946
	<b>Total</b>	128,135	192,334		210,000
<b>Telephone</b>	<b>YTD</b>	303	1,096	249	7,827
	<b>Total</b>	103,487	98,018		97,000
<b>Cable/PEG (b)</b>	<b>YTD</b>	46,822	41,324	33,104	27,033
	<b>Total</b>	383,314	332,770		335,000
<b>All</b>	<b>YTD</b>	<u>\$ 131,680</u>	<u>\$ 110,929</u>	<u>\$ 101,219</u>	<u>\$ 119,186</u>
	<b>Total</b>	<u>\$ 1,438,824</u>	<u>\$ 1,443,302</u>		<u>\$ 1,477,000</u>



(a) The allocated budget percentages were computed for the Franchise Fees category as a whole and are skewed toward a monthly allocation due to the relative concentration of electric franchise fees which are typically paid monthly. The allocation is less informative for the other categories of franchise fees which are all generally paid quarterly.

(b) Includes cable franchise fees recorded in the General Fund and PEG fees recorded in the Special Revenue Fund.

# City of Bellaire

MAYOR AND COUNCIL  
OCTOBER 1, 2018

Council Chamber

Regular Session

6:30 PM

FIRST FLOOR OF CITY HALL  
7008 S. RICE AVENUE  
BELLAIRE, TX 77401

## REGULAR SESSION - 6:30 P.M.

### I. WORKSHOP

#### A. Call to Order - Andrew S. Friedberg, Mayor.

**Andrew S. Friedberg, Mayor**, called the Regular Session of the City Council of the City of Bellaire, Texas, to order at 6:31 p.m. on Monday, October 1, 2018. The Regular Session was held in the Council Chamber, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

#### B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

**Mayor Friedberg** announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Gus E. Pappas	Mayor Pro Tem	Present
Neil Verma	Council Member	Present
Trisha S. Pollard	Council Member	Present
Pat B. McLaughlan	Council Member	Absent
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Also present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

#### C. Board and Commission Periodic Review:

Presentation and discussion of feedback received from boards and commissions as part of a periodic review pursuant to Chapter 2, Administration, Article VII, Boards and Commissions, Section 2-92, Creation of New Boards, subsection (b), of the Code of Ordinances of the City of Bellaire, Texas - Submitted by Tracy L. Dutton, City Clerk, on behalf of the City Council.

**Mayor Friedberg** read the agenda caption and introduced the item. He noted that in June of 2018, City Council initiated a periodic review of the boards and commissions and agreed that the review would start with the boards and commissions themselves. Over the past few months, each member of City Council, in his or her role as a Council Liaison, solicited feedback from the boards on the items enumerated in Section 2-92(b).

The evening's workshop provided the opportunity for members of City Council to share and discuss the feedback solicited from boards and commissions. Mayor Friedberg advised that as contemplated in June, the next steps in this review process might include the appointment of a Council Committee to conduct a further review, including at least one opportunity for public input, and a report back to City Council with recommendations. Mayor Friedberg advised further that there was an item on the regular meeting agenda later in the evening that would allow City Council to take any desired action in relation to the matters discussed in the workshop.

Mayor Friedberg next asked each member to report on the feedback he or she had received as Council Liaisons. Following reports from various members of City Council, Mayor Friedberg announced that the workshop was concluded.

#### D. Adjourn.

**Mayor Friedberg** announced that the Workshop of the City Council of the City of Bellaire, Texas, was adjourned at 6:54 p.m. on Monday, October 1, 2018.

## II. REGULAR MEETING - 7:00 P.M.

#### A. Call to Order - Andrew S. Friedberg, Mayor.

**Andrew S. Friedberg, Mayor**, called the Regular Meeting of the City Council of the City of Bellaire, Texas, to order at 7:02 p.m. on Monday, October 1, 2018.

#### B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

**Mayor Friedberg** announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Gus E. Pappas	Mayor Pro Tem	Present
Neil Verma	Council Member	Present
Trisha S. Pollard	Council Member	Present
Pat B. McLaughlan	Council Member	Absent
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Also present were Paul A. Hofmann, City Manager; Alan P. Petrov, City Attorney; and Tracy L. Dutton, City Clerk.

Prior to moving forward with the next item on the agenda, **Mayor Friedberg** took a moment to clear the air and correct any misinterpretation of statements he had made two weeks ago regarding standalone sidewalks in the 2016 Bonds for Better Bellaire program. He apologized if his choice of words gave the impression that he was in any way attacking the integrity or character of any of his colleagues on Council.

Respectful of the opposing viewpoint, Mayor Friedberg stated that he did not have any reason or

desire to attack anyone's character and advised that the proponents of the 2016 bond language were always transparent in their motivation. Their approach was one of strategy and he did not mean to equate that with nefarious deception. He indicated that he meant no disrespect and apologized if his word choice suggested otherwise. For whatever small consolation it might offer, he had gone back and revised the published text of his address in the hope of making it a little clearer.

Second, Mayor Friedberg addressed a suggestion made by a few speakers last week that Bellaire's City Engineer was somehow disqualified by a conflict of interest from performing his role as City Engineer. What Mayor Friedberg hoped the public understood was that for a smaller city like Bellaire, the City Engineer function was outsourced to a contractor rather than performed in-house by an employee. Bellaire paid a flat fee on an annual contract for a baseline level of services, and because the City's specific needs beyond that baseline may vary from year to year, the scope of the contract is expanded based on individual projects as needed. All such services are still within the role of the City Engineer in representing the City's interests and providing oversight of outside engineering design and construction management. The City Engineer does not get to bid on lucrative engineering design contracts, as that would create a conflict of interest. Mayor Friedberg gave credit to the City Manager for improving how that process has been managed since his arrival to the City about 4-1/2 years ago.

In closing, Mayor Friedberg respectfully suggested that any challenges to the integrity or character of our City Engineer were unwarranted and unfounded.

**C. Inspirational Reading and/or Invocation - Neil Verma, Council Member.**

**Neil Verma, Council Member**, provided the inspirational reading for the evening.

**D. Pledges to The Flags - Neil Verma, Council Member.**

**Council Member Verma** led the members of the City Council and the audience in the U.S. Pledge of Allegiance and the Pledge to the Texas Flag.

**E. Recognition of Proclamations:**

1. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the month of October 2018 as National Colonial Heritage Month in the City of Bellaire, Texas, in recognition of the rich culture and heritage upon which our country was founded.

**Mayor Friedberg** read the proclamation he issued proclaiming October 2018 as National Colonial Heritage Month in the City of Bellaire, Texas.

The proclamation was accepted on behalf of the John Champion Chapter of the National Society Colonial Dames XVII Century of Texas, by **President Susan Cook, Historian Judy Saks Rosenthal, and Haskell Rosenthal**.

2. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming the week of October 7-13, 2018, as Fire Prevention Week in the City of Bellaire, Texas, and recognizing the 2018 Fire Prevention Week theme, "Look. Listen. Be aware - fire can happen anywhere."

**Mayor Friedberg** read the proclamation he issued proclaiming the week of October 7-13, 2018, as Fire Prevention Week in the City of Bellaire, Texas.

The proclamation was accepted by **Fire Chief Deacon Tittel** on behalf of the Bellaire Fire

Department.

3. Issuance of a proclamation by Andrew S. Friedberg, Mayor, proclaiming September 27, 2018, as First Responder Appreciation Day in the City of Bellaire, Texas, in recognition and gratitude of our community's first responders.

**Mayor Friedberg** read a proclamation he issued proclaiming September 27, 2018, as First Responder Appreciation Day. He advised that the proclamation was presented at an event honoring first responders.

#### **F. Personal/Audience Comments.**

**Mayor Friedberg** advised that agenda item H. 2. a., which was to repeal or modify a 2016 ordinance requiring the installation of sidewalks with new construction, was requested by Council Member McLaughlan. Because of his absence this evening, the item was pulled from the agenda and would be scheduled for consideration at the next available opportunity. Mayor Friedberg advised that if anyone was present to speak to that item, he or she could still do so with the understanding that the item would not be considered this evening.

After providing a brief overview of the rules for personal/audience comments, Mayor Friedberg called on the first speaker.

#### **Luis Lafratta:**

Mr. Lafratta addressed City Council regarding the ordinance requiring installation of sidewalks on new construction. He advised that he did not agree with the ordinance. He noted that the same policy had been adopted several years ago and repealed, which resulted in many orphan sidewalks still in existence today (ten years later).

Mr. Lafratta advised that he was currently constructing a new home in Bellaire and, unless the ordinance was repealed, he would be required to install a sidewalk that served no function to pedestrians and, in his opinion, took away from the aesthetic of his yard and the neighborhood for an indefinite amount of time.

In closing, he urged City Council to repeal the ordinance.

#### **Dr. Kelton Ro-Trock:**

Dr. Ro-Trock addressed City Council and advised that he was present representing homeowners in the 4500 block of Teas Street. He noted that a petition was submitted by 99% of the Teas Street homeowners respectfully requesting that the City Council amend its Group D Phase 1 Sidewalk project contract by removing the 4500 block of Teas Street.

Dr. Ro-Trock advised that sidewalks were not needed on Teas Street, in the opinion of the homeowners. He noted that Teas Street was one block in length and led nowhere except to two parking lots belonging to neighborhood churches, Bellaire United Methodist Church and Crosspoint Church. Access to Bellaire United Methodist Church could easily be obtained by going down Bellaire Boulevard or Newcastle Drive, both of which had sidewalks. Access to Crosspoint Church could easily be obtained by going down Avenue B or Bellaire Boulevard, both of which had sidewalks.

Given the configuration of the current landscaping and mature trees, a sidewalk would look like a

winding snake in Dr. Ro-Trock's opinion. In closing, he asked City Council to remove the 4500 block of Teas Street from the list of streets getting sidewalks.

**Leora Nowitz:**

Ms. Nowitz addressed City Council regarding the 4500 block of Teas Street. She advised that the neighbors on Teas Street were most grateful for the opportunity afforded them to object to the sidewalks. In lieu of many people talking to City Council on the issue, she asked homeowners of Teas Street that were in opposition to sidewalks to stand.

Ms. Nowitz continued and stated that she and her neighbors unanimously loved Teas Street as it existed. In addition, there were many impediments to installing sidewalks on the street, such as telephone poles, mature trees that had been planted haphazardly, and many different home elevations.

In closing, Ms. Nowitz thanked City Council and asked them to consider the overwhelming and heartfelt requests by residents to remove Teas Street from the sidewalk project.

**Robert Finch:**

Mr. Finch addressed City Council regarding the request from the 4500 block of Teas Street to be removed from the sidewalk project. He advised that his family walked and biked almost daily up and down Teas Street, Newcastle Drive, and over to Avenue B. The sidewalks on Newcastle Drive and Avenue B were a must in Mr. Finch's opinion. He stated that he had never felt that the lack of sidewalks on Teas Street had hindered his family's enjoyment of the neighborhood or caused any safety concerns.

Mr. Finch closed by urging City Council to exempt Teas Street from the sidewalk project.

**Mitchell Pilot:**

Mr. Pilot addressed City Council regarding a prior City Council meeting. He noted that during the meeting he sat patiently for three hours listening to the pros and cons regarding sidewalks. Also sitting in the audience was the group from the PATRONS for Bellaire Parks who donated \$30,000.00 for the purchase of additional playground equipment at Ware Family Park. He was bewildered as to why the PATRONS had to wait for three hours to make a ten-minute presentation. He wondered whether the rules would allow reordering of the sequence of such things so that such a presentation could be moved up into the area where the proclamations were done.

If the rules would allow, Mr. Pilot suggested that in the future presentations from outside groups be moved up on the agenda.

**Mark Schmulen:**

Mr. Schmulen addressed City Council regarding the sidewalk project. He advised that he was present to request that the scope of the bonds for Better Bellaire 2016 Group D Phase 1 Sidewalk project be amended by removing the 4600 block of Oleander Street from the project.

He commended City Council for taking into consideration and granting such requests to other blocks initially considered under this project. He realized that the residents of the 4600 block of Oleander

Street were a bit late to the process and appreciated City Council for listening to the voice of their constituents.

Mr. Schmulen advised that he was not opposed to sidewalks in general and felt that sidewalks were an important public safety issue. However, most of the residents of the 4600 block of Oleander Street were opposed to the installation of sidewalks without first addressing the street's drainage issues. In addition, the block was not part of the critical pathways to the neighborhood schools and parks.

**Richard Franke:**

Mr. Franke addressed City Council regarding several issues. In his opinion, there was no top down overall planning about anything in the City. He expressed concern with a speeding problem he perceived in the 1000, 1100, and 1200 blocks of Howard Lane and Mulberry Lane. He urged City Council to consider doing something about traffic control on these streets, including consideration of four-way stops.

Mr. Franke continued and advised that sidewalks were a public safety issue, which preempted any concerns regarding landscaping. He urged City Council to take some action on the issues.

**Dirk Stiggins:**

Mr. Stiggins addressed City Council regarding sidewalks. He indicated that there were a mix of sidewalks and non-sidewalks on the block of Merrie Lane where he lived. The neighborhood still seemed to take advantage of the sidewalks.

Mr. Stiggins advised that he supported keeping the ordinance to require the installation of sidewalks with new construction as he believed that sidewalks contributed to safety for children and residents and added a family ambience to Bellaire's City of Homes.

**Charles Bearden:**

Mr. Bearden addressed City Council regarding the item to repeal Ordinance No. 16-030 requiring construction of sidewalks on all sides of the street with new construction. He noted that, with time, the City had seen that the ordinance had resulted in many orphan sidewalks. He commended City Council for going back and looking at this ordinance again and urged City Council to repeal it.

**Denton Ragland, Bellaire Business Association (BBA):**

Mr. Ragland addressed City Council on behalf of the BBA. He advised that one of the goals of the BBA was to support local businesses. The City was blessed to have a good business district that supported the community. In supporting the business district, the BBA was launching a campaign to keep local dollars and community spending in the community.

The campaign the BBA was undertaking was named "Stay Loyal to Local." Soon, the BBA would complete a study to define the logo, taglines, and marketing material. Mr. Ragland advised that the campaign would launch in early November before the holiday season expenditures occurred.

In closing, Mr. Ragland thanked City Staff for their support of the BBA.



**Chris Canonico:**

Mr. Canonico addressed City Council regarding agenda item H. 2. a., the ordinance requiring construction of sidewalks with new residential construction. Mr. Canonico indicated that his home was substantially damaged from Hurricane Harvey and was being reconstructed. He advised further that he lived on a corner and had a double lot. He stated that he had not been able to figure out what his requirement was in the front of his lot as he was only building on one-half of the lot.

If required to construct a sidewalk in front of his home, Mr. Canonico advised that the sidewalk would be an orphan sidewalk to nowhere. He urged City Council to consider sidewalks on a block-by-block basis or to provide an a fee-in-lieu provision.

**Mary Alice Parmet:**

Ms. Parmet addressed City Council regarding the new construction financing of sidewalks issue. She advised that it was her belief that if the City of Bellaire wanted sidewalks for all citizens, taxpayer money should pay for the sidewalks. If the City could mandate which City amenities would be required on right-of-way land, then City taxes should be responsible for the expense in her opinion. She believed that sidewalk funding should be no different than street lighting, fire hydrants, utility poles, electrical transformers, stop signs, speed limit signs, etc., all of which were in City rights-of-way.

Ms. Parmet advised further that she believed that sidewalks should be considered a public amenity, just like public swimming pools, parks, and libraries, which benefited all citizens and were funded by all taxpayers. She continued and advised that currently new construction was required to install sidewalks at the homeowner's expense. Later, should the City decide to add new sidewalks to the adjacent yards, those sidewalks would be paid for at the City's expense. She expressed concern that new homeowners had to pay for sidewalks on their property while City taxes pay for sidewalks on everyone else's property.

Ms. Parmet urged City Council to stop the requirement, which she considered a discriminatory tax on new homeowners.

**Joel Ephross:**

Mr. Ephross addressed City Council and advised that he had spent a great deal of time walking and driving around the City over the last week looking at places that did have sidewalks and places that did not have sidewalks. In terms of the issues that had been enumerated by City Council regarding safety, Mr. Ephross suggested that there were many older sidewalks with old curb cuts that lacked the truncated dome warning strips that were now being installed.

He suggested that if City Council was looking for a high impact low dollar improvement for sidewalks, warning strips should be added in those areas lacking them. In terms of priority, Mr. Ephross advised that the sidewalk on the north side of Bissonnet Street outside of Episcopal High School did not contiguously go through to Newcastle Drive from 610. In his opinion, there was a high volume of traffic at a high rate of speed in that area.

Finally, Mr. Ephross lent his voice in support of his former neighbors on Teas Street and urged City Council not to build a sidewalk on their street for the reasons the residents had enumerated.

**Jocelyn Ellis:**

Ms. Ellis spoke to City Council regarding an upcoming project to address the flooding on Maple Street. She advised that the lots on the south side of Maple and Mimosa Streets were among the smallest in the City of Bellaire, in her opinion. She stated her understanding that City Council was about to put 6-8' sidewalks on the south side of Maple Street and encouraged them to consider building smaller sidewalks as there was so little land as it was.

She also urged City Council to look at crushed granite as a material for sidewalks, where appropriate, for the protection of trees. Ms. Ellis closed by thanking City Council for addressing drainage and sidewalks in the City.

**Laura Zito:**

Ms. Zito lent her support to the Teas Street petition and concurred with the points made by residents regarding the lack of a true connection. She advised that in her conversations with residents along Teas Street, she understood that many were not aware that a sidewalk was going to be constructed on their street despite the City having held a neighborhood meeting.

Ms. Zito urged City Council to install a normal sidewalk (4') as opposed to a 5' sidewalk on Maple Street.

Additionally, Ms. Zito spoke in favor of repealing the ordinance requiring a sidewalk to be constructed during new residential home construction. She echoed concerns of others that such an ordinance led to orphan sidewalks.

**Karen Schmidt:**

Ms. Schmidt addressed City Council and advised that she was not currently affected by any of the proposals on the agenda. She indicated that she was an avid bicyclist and walker and knew the City well. Ms. Schmidt stated that she was not against sidewalks across the board but felt there was a real lack of clarity on the selection criteria and prioritization. She felt that clarity on the issue would go a long way in helping people understand why some streets were omitted and some selected.

In closing, Ms. Schmidt advised that the public would appreciate knowing more about the decisions made with respect to the installation of sidewalks. The first streets to get sidewalks should be the ones that most need them, in her opinion.

**Written Comments:**

**Mayor Friedberg** advised that written comments were received as follows:

**Group D, Phase 2*****Opposed:***

Maria Kang (expressed thanks for accepting a resident petition and urged development of a Comprehensive Plan for sidewalk implementation); and  
Johnathan S. Nguyen.

**Sidewalks, Generally*****In Favor:***

Updated petition from change.org (additional signatures added); and  
Dan Sebesta (if 4' on both sides in heavy pedestrian areas and 4' on one side for low pedestrian areas).

**Repeal of Ordinance No. 16-030*****In Favor of Repealing Ordinance:***

Denise P. Leisten; and  
Jane McNeel

***Opposed to Repealing Ordinance:***

Jennifer Moren Cross; and  
Karey Halliday (with the modification that one would not be installed if there were no other sidewalks on the street).

**World Trade Center Memorial*****Opposed to memorial in Bellaire:***

Johanna Moran (inappropriate for Bellaire to have the memorial, in her opinion; she suggested conserving green space instead);

**Mayor Friedberg** advised that complete copies of the written comments had been distributed to City Council for consideration and included in the record of the meeting.

**G. Reports and Presentations:**

1. City Manager's Report regarding communication, field and personnel updates, calendar reminders, and notes of appreciation - Submitted by Paul A. Hofmann, City Manager.

**Paul A. Hofmann, City Manager**, presented the City Manager's Report dated October 1, 2018, to members of the City Council. He began with an introduction of the City's new Assistant City Manager, Paula Ryan. City Manager Hofmann advised that Paula was an experienced city official and assistant city manager and had a background in human resources. He also advised that part of Paula's responsibilities for the City would be to direct the Human Resources Department and serve in the general capacity of Assistant City Manager.

**Paula Ryan, Assistant City Manager**, advised that she looked forward to working with and getting to know each member of City Council, as well as the residents. She advised that she most recently served in a similar capacity for the City of Fulshear, Texas, and thanked the

City for the opportunity to serve.

**City Manager Hofmann** continued with his City Manager's Report by providing updates on the City's communication efforts since the last meeting. Communications included notification of a new blog from the Mayor regarding National Night Out and notice of a water main project in the 5400 block of Braeburn Drive.

The personnel activity update included notice of a recent lunch and learn for the employees, which promoted mindfulness. Other items of note reported by City Manager Hofmann were a project involving the resurfacing of the tennis courts at Mulberry Park; a "Heroes Breakfast" sponsored by the Gardens of Bellaire honoring first responders; and the start of the third class of the Bellaire Citizens Academy.

Reminders of upcoming events included National Night Out on October 2, 2018; Party at the Pavilion; the Great Pumpkin Hunt; and a Trolleywood Movie. City Manager Hofmann also provided an overview of upcoming meetings and agenda items.

In closing, kudos were given to the Bellaire Finance Department on their recent award of a Certificate of Achievement for Excellence in Financial Reporting.

**Mayor Friedberg** opened the floor for questions of City Manager Hofmann. There were no questions. Before continuing to the next item on the agenda, Mayor Friedberg welcomed Assistant City Manager Paula Ryan.

2. Presentation of the City of Bellaire World Trade Center Memorial Project, including updates on proposed concepts, stakeholder input, and private fundraising strategies - Submitted by Michelle Jordan, Project Manager.

**Mayor Friedberg** read the agenda item and recognized Michelle Jordan, Project Manager, for the presentation.

**Michelle Jordan, Project Manager**, provided an update on what City Staff had been working on over the last year and one-half with the World Trade Center steel piece donated to the City.

As a means of providing background information, Project Manager Jordan noted that the City's steel piece was part of the one of the World Trade Center buildings that was affected by the September 11th attacks. After the attacks, the Rubenstein Family sent trucks to New York to pick up multiple pieces of steel. When the steel arrived in Houston, it was donated to the Houston Fire Museum. After the museum utilized the pieces of steel they wanted for their building in downtown Houston, the last piece was donated to the City of Bellaire. That piece of steel was accepted by City Council in June of 2016.

The steel was currently stored and protected at the City's impound lot. In November of 2017, the Bellaire/Southwest Houston Rotary Club generously donated \$7,500.00 to the City of Bellaire, which was utilized to complete some conceptual planning studies.

Project Manager Jordan stated that now, the City had exhausted the \$7,500.00 in donated funds and did not have any additional funding to continue to work on design. The project was identified in the City's annual budget in the Capital Improvement Program as a potential

project but was unfunded.

Project Manager Jordan showed several examples of how World Trade Center steel pieces had been placed in other cities. The recommended location for the steel in Bellaire was behind the new Police Station on a grassy area that was tucked away and not in the active portion of the Great Lawn. Since Bellaire's steel was from a column, the City wanted to install the steel in a vertical orientation. Three design concepts were provided by Project Manager Jordan, which she had named "The Progression," "Bridging the Gap," and "Room for Reflection."

Project Manager Jordan advised that the cost estimates were too undefined at this time and noted that it was possible to implement the design in a phased approach as funding became available.

**Mayor Friedberg** noted for the record that it was clear from the current City Council that taxpayer funds would not be used for the project as it had always been the intent that private funds would be used.

**Project Manager Jordan** concurred and provided recommendations as to what could be done to move forward. The first recommendation was to invite and establish a stakeholder group consisting of community partners (such as the PATRONS for Bellaire Parks, the Bellaire Historical Society, the Bellaire/Southwest Houston Rotary Club, The Rubenstein Foundation, the Parks and Recreation Advisory Board, and the Cultural Arts Board). The City would then work with the group to develop a scope, schedule, milestones, and a fundraising strategy. The group would return to City Council with recommendations for approval.

**Mayor Friedberg** opened the floor for questions of Project Manager Jordan. Following questions, Mayor Friedberg advised that the report was concluded and continued to the next item on the agenda.

## H. New Business

### 1. Consent Agenda:

#### a. Approval of Minutes:

Consideration of and possible action on the adoption of the minutes of the City Council of the City of Bellaire, Texas, for the Special Session (Budget Workshop) held on Tuesday, August 14, 2018, and the Regular Session held on Monday, August 20, 2018 - Submitted by Tracy L. Dutton, City Clerk.

- i. Mayor and Council - Special Session (Workshop) - Aug 14, 2018 6:00 PM
- ii. Mayor and Council - Regular Session - Aug 20, 2018 6:00 PM

#### b. Adoption of Ordinances:

Minutes Acceptance: Minutes of Oct 1, 2018 6:30 PM (Approval of Minutes:)

- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95(a), Curfew Imposed, of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Patrons for Bellaire Parks to hold a special event, Tents in Town, in Bellaire Zindler Park located in Bellaire Town Square, 7008 South Rice Avenue, Bellaire, Texas, on Saturday, November 3, 2018, said suspension to commence at 11:00 p.m. on Saturday, November 3, 2018, and to terminate at 5:00 a.m. on Sunday, November 4, 2018 - Submitted by Cheryl Bright, Community Relations Administrator, on behalf of the Patrons for Bellaire Parks.
- ii. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager and the City Clerk of the City of Bellaire, Texas, to execute and attest, respectively, for and on behalf of the City of Bellaire, Texas, an Agreement for Professional Services with BBG Consulting, Inc., for services necessary for the enforcement of the City's building codes to include construction plan review and the provision of onsite inspection services in an estimated annual amount of \$125,000.00 - Submitted by ChaVonne Sampson, Director of Development Services.

**Mayor Friedberg** read the captions for the agenda items included in the Consent Agenda. He noted that a substitute page had been placed on the dais relating to item H. 1. b. ii., to correct the legal name of the consultant providing professional services and indicated that City Council was being asked to approve the item with the substitute page.

Mayor Friedberg asked if any member of Council wished to remove any item from the Consent Agenda.

**David R. Montague, Council Member**, asked for the removal and separate consideration of agenda items H. 1. a. ii. and H. 1. b. ii.

**Mayor Friedberg** entertained a motion to adopt the Consent Agenda dated October 1, 2018, excluding items H. 1. a. ii. and H. 1. b. ii.

**Motion:**

**To adopt the Consent Agenda dated October 1, 2018, excluding items H. 1. a. ii. and H. 1. b. ii.**

**{Moved by Michael Fife, Council Member, and seconded by Trisha S. Pollard, Council Member}**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fife, Council Member
<b>SECONDER:</b>	Trisha S. Pollard, Council Member
<b>AYES:</b>	Friedberg, Pappas, Verma, Pollard, Fife, Montague
<b>NAYS:</b>	None
<b>ABSENT:</b>	McLaughlan

**Separate Consideration of Item H. 1. a. ii., the minutes of the Regular Session held August 20, 2018:**

**Council Member Montague** asked for a correction to the minutes to replace the word "national" with "ADA" on packet page 47. He also asked for a correction to add the word "actual" before the word "cost" in two places within the first full paragraph on packet page 48 to read as follows: "The actual cost of constructing 4' sidewalks in the City ranged from \$24 per linear foot to \$48 per linear foot. The actual cost of constructing 5' sidewalks could range from \$30 per linear foot to \$60 per linear foot."

**Mayor Friedberg** inquired as to whether there were any objections to the corrections suggested by Council Member Montague to the minutes of the Regular Session held August 20, 2018. There were none. He then inquired whether there were any corrections to the minutes. Hearing none, Mayor Friedberg declared **the minutes, as corrected, were approved by general consent.**

**Separate Consideration of Item H. 1. b. ii., professional services agreement with BBG Consulting, Inc.:**

**Mayor Friedberg** read the agenda caption and entertained a motion to adopt the ordinance as presented authorizing an Agreement for Professional Services with BBG Consulting, Inc., in an estimated annual amount of \$125,000.00.

**Motion:**

**To adopt the ordinance as presented authorizing an Agreement for Professional Services with BBG Consulting, Inc., in an estimated annual amount of \$125,000.00.**

**{Moved by David R. Montague, Council Member, and seconded by Neil Verma, Council Member}**

**Mayor Friedberg** opened the floor for questions and deliberation on the motion.

**Amendment:**

**Neil Verma, Council Member**, noted that the reference to "Fort Bend County" should instead refer to "Harris County" in the venue provision of the Professional Services Agreement, (Section 12, Subsection 8, on packet page 59).

**Mayor Friedberg** asked if there was any objection to amending the motion by changing the reference to "Fort Bend County" to "Harris County" in the venue provision of the agreement. With no objection to the change, Mayor Friedberg advised that **the motion was so amended by general consent.**

**Mayor Friedberg restated the motion, as amended:**

**To adopt the ordinance as presented authorizing an Agreement for Professional Services with BBG Consulting, Inc., in an estimated annual amount of \$125,000.00,**

Minutes Acceptance: Minutes of Oct 1, 2018 6:30 PM (Approval of Minutes:)



as amended at Section 12, Subsection 8, of the agreement to specify the venue as Harris County.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David R. Montague, Council Member
<b>SECONDER:</b>	Neil Verma, Council Member
<b>AYES:</b>	Friedberg, Pappas, Verma, Pollard, Fife, Montague
<b>NAYS:</b>	None
<b>ABSENT:</b>	McLaughlan

## 2. Adoption of Ordinances and Resolutions:

- a. Consideration of and possible action on a request to repeal or modify Ordinance No. 16-030, requiring that all new construction include the installation of sidewalks along each side of a property abutting a public street as set forth in Chapter 9, Buildings, Article II, Building Codes, Division 1, Generally, Sec. 9-22, Sidewalks required for new construction - Requested by Pat B. McLaughlan, Council Member.

**Mayor Friedberg** reminded City Council and the public in attendance that agenda item H. 2. a. had been pulled from the agenda and was expected to be considered at the next City Council meeting on October 15, 2018.

- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, fixing the tax rate and tax levy for the City of Bellaire, Texas, for tax year 2018 (fiscal year beginning October 1, 2018, and ending September 30, 2019), upon all taxable property in the City - Submitted by Terrence Beaman, Chief Financial Officer.

**Mayor Friedberg** read the agenda caption and noted that a minor typographical error had been noted in the proposed ordinance included in the agenda packet. A substitute ordinance was placed on the dais for City Council's consideration. The correction made in the substitute ordinance was the removal of the word "cents" as redundant and ambiguous given the dollar sign and placement of the decimal.

**Mayor Friedberg** recognized Terrence Beaman, Chief Financial Officer, to provide an introduction for the agenda item.

**Terrence Beaman, Chief Financial Officer (CFO)**, advised that the substitute ordinance under consideration would set and levy the tax rate for the 2018 tax year at \$0.4313. He noted that on September 17, 2018, City Council adopted the budget for the City of Bellaire for fiscal year 2019 (October 1, 2018, to September 30, 2019). The proposed tax rate of \$0.4313 was included in that budget.

CFO Beaman advised further that the effective tax rate for the City of Bellaire was calculated at \$0.4319; and the rollback tax rate was calculated at \$0.4535. As noted, the rate proposed for tax year 2018 was \$0.4313, which was less than the effective tax rate.



**Mayor Friedberg** opened the floor for questions of CFO Beaman.

Following questions, Mayor Friedberg entertained a motion to adopt the ordinance as presented fixing the tax rate and tax levy for tax year 2018 by the adoption of a tax rate of \$0.4313 per \$100 valuation.

**Motion:**

**To adopt the ordinance as presented fixing the tax rate and tax levy for tax year 2018 by the adoption of a tax rate of \$0.4313 per \$100 valuation.**

**{Moved by David R. Montague, Council Member, and seconded by Gus E. Pappas, Mayor Pro Tem}**

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David R. Montague, Council Member
<b>SECONDER:</b>	Gus E. Pappas, Mayor Pro Tem
<b>AYES:</b>	Friedberg, Pappas, Verma, Pollard, Fife, Montague
<b>ABSENT:</b>	McLaughlan

- c. Consideration of and possible action on the adoption of a resolution of the City Council of the City of Bellaire, Texas, designating a Representative and Official Alternate to the General Assembly of the Houston-Galveston Area Council for the year 2019 - Submitted by Tracy L. Dutton, City Clerk, on behalf of the Houston-Galveston Area Council.

**Mayor Friedberg** read the agenda caption. He suggested that City Council first select a representative and then an official alternate and opened the floor for nominations of a representative.

**Council Member Fife nominated Council Member Trisha S. Pollard.**

**Mayor Friedberg** asked Council Member Pollard if she accepted the nomination and was willing to serve. **Council Member Pollard** advised that she was. Hearing no other nominations, **Mayor Friedberg announced that Council Member Trisha S. Pollard was designated by acclamation to be the City's representative to the H-GAC.**

**Mayor Friedberg** next opened the floor for nominations of an official alternate.

**Council Member Verma nominated Mayor Pro Tem Gus E. Pappas.**

**Mayor Friedberg** asked Mayor Pro Tem Pappas if he accepted the nomination and was willing to serve. **Mayor Pro Tem Pappas** advised that he was. Hearing no other nominations, **Mayor Friedberg announced that Mayor Pro Tem Gus E. Pappas was designated by acclamation to be the City's official alternate to the H-GAC.**

**Motion:**

**To adopt a resolution in the form presented designating Council Member Trisha S. Pollard as the City's representative and Mayor Pro Tem Gus E. Pappas as the City's official alternate to the General Assembly of the H-GAC for the year 2019.**

Minutes Acceptance: Minutes of Oct 1, 2018 6:30 PM (Approval of Minutes:)

{Moved by Michael Fife, Council Member, and seconded by Neil Verma, Council Member}

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Fife, Council Member
<b>SECONDER:</b>	Neil Verma, Council Member
<b>AYES:</b>	Friedberg, Pappas, Verma, Pollard, Fife, Montague
<b>ABSENT:</b>	McLaughlan

**I. Items for Individual Consideration:**

1. Consideration of and possible action on a request from residents in the 4500 Block of Teas Street to amend the scope of the Bonds for Better Bellaire 2016 Group D Phase 1 Sidewalk project by removing said block from the project - Requested by David R. Montague, Council Member.

**Mayor Friedberg** read the agenda caption and recognized Michael Leech, Director of Public Works, to introduce the item.

**Michael Leech, Director of Public Works**, provided a map showing the location of existing and proposed sidewalks in the Group D Phase 1 Sidewalk project, as well as pictures of Teas Street from Google Earth.

**Mayor Friedberg** entertained a motion to grant the request and amend the scope of the Bonds for Better Bellaire 2016 Group D Phase 1 Sidewalk project to remove the 4500 block of Teas Street from the project.

**Motion:**

**To grant the request and amend the scope of the Bonds for Better Bellaire 2016 Group D Phase 1 Sidewalk project to remove the 4500 block of Teas Street from the project.**

{Moved by David R. Montague, Council Member, and seconded by Neil Verma, Council Member}

**Mayor Friedberg** opened the floor for deliberation on the motion. Following deliberation, action was taken on the motion.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	David R. Montague, Council Member
<b>SECONDER:</b>	Neil Verma, Council Member
<b>AYES:</b>	Friedberg, Pappas, Verma, Pollard, Fife, Montague
<b>ABSENT:</b>	McLaughlan

2. Consideration of and possible action related to items discussed in Workshop concerning a periodic review of the City of Bellaire boards and commissions - Submitted by Tracy L. Dutton, City Clerk, on behalf of the City Council.

**Mayor Friedberg** read the agenda caption. He suggested appointing a Council Committee to

conduct a further review, including at least one public meeting with an opportunity for public input, and then the Committee would report back to City Council with any recommendations. Mayor Friedberg opened the floor for suggestions and discussion.

Discussion ensued among members of City Council, with the consensus being to proceed as the Mayor had suggested. Following discussion, Mayor Andrew S. Friedberg, Council Member Michael Fife, and Council Member David R. Montague, volunteered to serve on the Council Committee.

**Mayor Friedberg restated the consensus of City Council, which was the appointment of a Special Committee consisting of Council Members Montague and Fife and Mayor Friedberg to take the review further, including at least one public meeting with an opportunity for public input, and then reporting back with any recommendations to City Council. Hearing no objection, the special committee was appointed and the matter referred by general consent.**

**J. Community Interest Items from the Mayor and Council.**

Community interest items from the Mayor and Council included a warm welcome to new Assistant City Manager Paula Ryan; a reminder to attend National Night Out on Tuesday, October 2, 2018; and expressions of congratulation to the Finance Department on earning a Certificate of Achievement in Excellence for Financial Reporting award from the Government Finance Officers Association.

**K. Adjourn.**

**Mayor Friedberg** announced that the Regular Session of the City Council of the City of Bellaire, Texas, was adjourned at 10:10 p.m. on Monday, October 1, 2018.

# City of Bellaire

MAYOR AND COUNCIL  
OCTOBER 8, 2018

Council Conference Room

Special Session

5:30 PM

FIRST FLOOR OF CITY HALL  
7008 SOUTH RICE AVENUE  
BELLAIRE, TX 77401

## SPECIAL SESSION (BOARD AND COMMISSION INTERVIEWS) - 5:30 P.M.

### A. Call to Order - Andrew S. Friedberg, Mayor.

**Andrew S. Friedberg, Mayor**, called the Special Session of the City Council of the City of Bellaire, Texas, to order at 5:30 p.m. on Monday, October 8, 2018. The Special Session was held in the Council Conference Room, First Floor of City Hall, 7008 South Rice Avenue, Bellaire, Texas 77401-4411.

### B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

**Mayor Friedberg** announced that a quorum of the members of the City Council was present as set forth in the table below.

Name	Title	Status
Andrew S. Friedberg	Mayor	Present
Gus E. Pappas	Mayor Pro Tem	Present*
Neil Verma	Council Member	Present
Trisha S. Pollard	Council Member	Present
Pat B. McLaughlan	Council Member	Present
Michael Fife	Council Member	Present
David R. Montague	Council Member	Present

Also present was Tracy L. Dutton, City Clerk.

\*Mayor Pro Tem Pappas arrived at 5:39 p.m. and participated in the remainder of the special session.

### C. Board and Commission Interviews.

Interview, discussion and evaluation of applicants interested in filling a vacancy on the Evelyn's Park Conservancy Board - Submitted by Tracy L. Dutton, Clerk, on behalf of the City Council.

The City Council began with a brief discussion regarding the interview process to be followed for the evening. The following applicants interviewed with the City Council:

Corey McMullen;

Minutes Acceptance: Minutes of Oct 8, 2018 5:30 PM (Approval of Minutes:)

Naveen Pinglay;  
Ronnie Karkowsky;  
A. Kyle Jones;  
Traci Silverman;  
Sumit Dalwadi;  
Jeremy Samuels; and  
Dr. Sherry Noblett.

Following discussion among members of the City Council regarding the interviews, the meeting was concluded for the evening.

**D. Adjourn.**

**Mayor Friedberg** announced that the Special Session of the City Council of the City of Bellaire, Texas, was adjourned at 8:41 p.m. on Monday, October 8, 2018.

Minutes Acceptance: Minutes of Oct 8, 2018 5:30 PM (Approval of Minutes:)

**Mayor and Council**

Council Chamber, First Floor of City Hall  
Bellaire, TX 77401-4411

**City of Bellaire**

Meeting: 12/03/18 07:00 PM  
Department: City Manager's Office  
Category: Ordinance  
Department Head: Cheryl Bright  
DOC ID: 2749

**SCHEDULED****ORDINANCE (ID # 2749)**

---

**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, temporarily suspending the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, for the purpose of allowing the Optimist Club of Bellaire to host their annual BBQ Fundraiser in the parking lot of Feld Park, 6406 Avenue B, Bellaire, Texas 77401, from Friday, February 1, 2019, through Sunday, February 3, 2019 - Submitted by Cheryl Bright, Community Relations Administrator, on behalf of the Optimist Club of Bellaire.

**Background/Summary:**

The Optimist Club of Bellaire is requesting to host their Annual Barbecue Fundraiser from February 1, 2019 - February 3, 2019, in the parking lot of Feld Park.

For this event to take place, the Optimist Club of Bellaire is asking for permission to extend the curfew in Feld Park from 11:00 p.m. Friday, February 1, 2019 thru 5:00 a.m. Sunday, February 3, 2019. Park curfew at Feld Park is from 11:00 p.m. until 5:00 a.m.

The Optimist Club of Bellaire would appreciate City Council's consideration of suspending the curfew ordinance for this event to allow volunteers to stay overnight as they monitor the cooking of briskets and ribs for the fundraiser.

Ordinance has been reviewed by City Attorney.

**Previous Council Action Summary:**

The Optimist Club of Bellaire has received support of the Bellaire City Council in the past to host their Annual Barbecue Fundraiser in Feld Park.

**Fiscal Impact:**

NA

**Recommendation:**

Cheryl Bright, Community Relations Administrator, recommends that City Council accept and approve the request from the Optimist Club of Bellaire.

**ATTACHMENTS:**

- BBQ Letter 121718 (DOCX)
- Ordinance Bellaire Optimist Club Fundraiser 2019 (DOCX)



December 17, 2018

City of Bellaire  
7008 S. Rice Ave.  
Bellaire, Texas 77401  
Attn.: Mayor Friedberg and City Council Members

Dear Mayor Friedberg and City Council Members,

The Optimist Club of Bellaire would like to request the use of Feld Park for our annual Super Bowl Brisket and Ribs Fundraiser Cook from February 1 – 3, 2019. We will need the curfew suspended in order for us to cook past the curfew and ensure the safety of the cookers and other equipment on the property. The dates are February 1, starting at 10 a.m. through February 3 about 3 p.m. We will be having a softball tournament on Friday night through Saturday in addition to cooking our famous briskets and ribs for the public to purchase.

We will need to close off part of the parking lot to place our cookers, but for the most part, the parking lot will be available for the public. We appreciate your help and consideration for our request. Thank you very much!

Warmest Regards,

*Jason Flores*

Jason Flores

President

# City of Bellaire

## ORDINANCE NO. 18-

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, TEMPORARILY SUSPENDING THE APPLICATION OF CHAPTER 27, STREETS, SIDEWALKS AND PUBLIC PLACES, ARTICLE V, PUBLIC PARKS, SECTION 27-95, CURFEW IMPOSED, SUBSECTION (A), OF THE CODE OF ORDINANCES OF THE CITY OF BELLAIRE, TEXAS, FOR THE PURPOSE OF ALLOWING THE OPTIMIST CLUB OF BELLAIRE TO HOST THEIR ANNUAL BBQ FUNDRAISER IN THE PARKING LOT OF FELD PARK, 6406 AVENUE B, BELLAIRE, TEXAS 77401, FROM FRIDAY, FEBRUARY 1, 2019, THROUGH SUNDAY, FEBRUARY 3, 2019.**

**WHEREAS**, the Optimist Club of Bellaire ("Optimists") desire to hold their annual BBQ Fundraiser in the parking lot of Feld Park, 6406 Avenue B, Bellaire, Texas, 77401, from Friday, February 1, 2019, through Sunday, February 3, 2019; and

**WHEREAS**, in order for the Optimists to monitor the cooking of briskets and ribs overnight during their annual BBQ Fundraiser, the Optimists have, by letter dated December 17, 2018, requested a temporary suspension of the application of Chapter 27, Streets, Sidewalks and Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, to extend the curfew in Feld Park, 6406 Avenue B, Bellaire, Texas 77401, from 11:00 p.m. on Friday, February 1, 2019, until 5:00 a.m. on Sunday, February 3, 2019, for said event; **NOW, THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:**

**Section 1.** The recitals set forth above are true and correct.

**Section 2.** Chapter 27, Streets, Sidewalks and Other Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, is hereby temporarily suspended for the Optimists' annual BBQ Fundraiser to be held in the parking lot of Feld Park, 6406 Avenue B, Bellaire, Texas 77401, from 10:00 a.m. on Friday, February 1, 2019, until 3:00 p.m. on Sunday, February 3, 2019.



**Section 3.** Said temporary suspension of Chapter 27, Streets, Sidewalks and Other Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, shall commence at 11:00 p.m. on Friday, February 1, 2019, in Feld Park, 6406 Avenue B, Bellaire, Texas 77401, and said suspension shall not apply to any other person or activity.

**Section 4.** Said suspension of Chapter 27, Streets, Sidewalks and Other Public Places, Article V, Public Parks, Section 27-95, Curfew Imposed, Subsection (a), of the Code of Ordinances of the City of Bellaire, Texas, shall terminate at 5:00 a.m. on Sunday, February 3, 2019, in Feld Park, 6406 Avenue B, Bellaire, Texas 77401, at which time said section and chapter of the Code of Ordinances of the City of Bellaire, Texas, shall be fully reinstated as if never suspended.

**PASSED, APPROVED, and ADOPTED** this, the 17th day of December, 2018.

(SEAL)

**ATTEST:**

**SIGNED:**

---

Tracy L. Dutton, TRMC  
City Clerk

---

Andrew S. Friedberg  
Mayor

**APPROVED AS TO FORM:**

---

Alan P. Petrov

City Attorney

**Mayor and Council**

Council Chamber, First Floor of City Hall  
Bellaire, TX 77401-4411

**City of Bellaire**

Meeting: 12/03/18 07:00 PM  
Department: City Clerk  
Category: Ordinance  
Department Head: Tracy L. Dutton  
DOC ID: 2753

**SCHEDULED****ORDINANCE (ID # 2753)**

---

**Item Title:**

Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending Chapter 2, Administration, Article VII, Boards and Commissions, for the purpose of incorporating recommendations from the periodic review of Boards and Commissions conducted by the City Council, more specifically, by amending Division 1, Generally, Section 2-105, City council liaisons to boards; Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-121, Parks and recreation advisory board; and Section 2-124, Cultural arts board - Submitted by Paul A. Hofmann, City Manager.

**Background/Summary:**

On June 18, 2018, the City Council initiated a periodic review of City of Bellaire boards and commissions pursuant to Section 2-92(b) of the Code of Ordinances of the City of Bellaire, Texas ("City Code"). The Council first solicited input from the boards and commissions themselves, which was then presented by each Council Liaison in a workshop held October 1, 2018. Later that same evening, the Council appointed a special committee ("Committee") consisting of Mayor Andrew S. Friedberg and Council Members Michael Fife and David R. Montague to conduct a further review, including at least one public meeting with an opportunity for public input, and then report back with any recommendations.

The Committee met on October 29, 2018, for approximately 1-1/2 hours. It received and discussed public comment, as well as the input of the boards and commissions. A report and recommendations from the Committee was presented to the Council on November 19, 2018. The Council voted to approve the recommendations offered by the Committee and directed the City Manager to prepare one or more ordinances and take any other actions necessary to effectuate the recommendations set forth in the report.

In accordance with Council's direction, City Attorney Alan P. Petrov has prepared an ordinance for consideration which would amend Sections 2-105, City council liaisons to boards; 2-121, Parks and recreation advisory board; and 2-124, Cultural arts board, to implement the recommended changes to the City Code.

Upon adoption of the ordinance finalizing Council's action on November 19, 2018 to approve the Committee's recommendations, Staff will make the necessary changes to the City's Boards and Commissions Summary Page on the website as well.

**Previous Council Action Summary:**

See background/summary above.

**Fiscal Impact:**

N/A

**Recommendation:**

Action as City Council deems appropriate.

**ATTACHMENTS:**

- Proposed Ordinance Amending Chapter 2 Article VII Section 2-121 Section 2-105 and Section 2-124 (December 2018) (00200300xD8318) (PDF)

# City of Bellaire

## ORDINANCE NO. 18-\_\_\_\_

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, AMENDING CHAPTER 2, ADMINISTRATION, ARTICLE VII, BOARDS AND COMMISSIONS, FOR THE PURPOSE OF INCORPORATING RECOMMENDATIONS FROM THE PERIODIC REVIEW OF BOARDS AND COMMISSIONS CONDUCTED BY THE CITY COUNCIL, MORE SPECIFICALLY, BY AMENDING DIVISION 1, GENERALLY, SECTION 2-105, CITY COUNCIL LIAISONS TO BOARDS; DIVISION 3, BOARDS AND COMMISSIONS GOVERNED BY CITY CHARTER, ORDINANCE OR RESOLUTION, SECTION 2-121, PARKS AND RECREATION ADVISORY BOARD; AND SECTION 2-124, CULTURAL ARTS BOARD.**

**WHEREAS**, on June 18, 2018, the City Council of the City of Bellaire, Texas (the "City Council"), initiated a periodic review of City of Bellaire boards and commissions pursuant to *Section 2-92(b) of the Code of Ordinances of the City of Bellaire, Texas*, and solicited input from the boards and commissions; and

**WHEREAS**, on October 1, 2018, the City Council held a workshop at which each Council Liaison presented input from their respective boards and commissions regarding the review of each, and the City Council appointed a special committee to receive public comment, conduct further review, and report back to the City Council with recommendations; and

**WHEREAS**, on October 29, 2018, the special committee met, held a public meeting at which it received and discussed public comment, and conducted further review of the boards and commissions, and has submitted its recommendations to the City Council; and

**WHEREAS**, on November 19, 2018, the special committee presented its Report and Recommendations to the City Council at which time City Council approved such Report and Recommendations and directed the City Manager to prepare one or more for adoption and to take any other action necessary to effectuate the recommendations set forth in the report.

**NOW THEREFORE,**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLAIRE, TEXAS, THAT:**

**Section 1.** The recitals contained herein are found to be true and correct.

**Section 2.** *Chapter 2, Administration, Article VII, Boards and Commissions, of the Code of Ordinances of the City of Bellaire, Texas, is hereby amended by amending Division 1, Generally, Section 2-105, City council liaisons to boards; Division 3, Boards and Commissions Governed by City Charter, Ordinance or Resolution, Section 2-121, Parks and recreation advisory board; and Section 2-124, Cultural arts board, for the purpose of incorporating recommendations from the periodic review of Boards and Commissions conducted by the City Council. The amended Code shall read as set out in Appendix A, Appendix B, and Appendix C attached hereto. All other portions of Chapter 2 of the City's Code not specifically amended hereby shall remain in full force and effect.*

**Section 3.** All ordinances and parts of ordinances in conflict with this Ordinance are repealed to the extent of the conflict only.

**Section 4.** If any word, phrase, clause, sentence, paragraph, section or other part of this Ordinance or the application thereof to any person or circumstance, shall ever be held to be invalid or unconstitutional by any court of competent jurisdiction, neither the remainder of this Ordinance, nor the application of such word, phrase, clause, sentence, paragraph, section or other part of this Ordinance to any other persons or circumstances, shall be affected thereby.

**Section 5.** The City Council officially finds, determines and declares that a sufficient written notice of the date, hour, place and subject of each meeting at which this Ordinance was discussed, considered or acted upon was given in the manner required by the Texas Open Meetings Act, as amended, and that each such meeting has been open to the public as required by law at all times during such discussion, consideration and action. The City Council ratifies, approves and confirms such notices and the contents and posting thereof.

**Section 6.** This Ordinance shall be effective immediately upon its passage and adoption.

**PASSED, APPROVED and ADOPTED** this, the 3rd day of December 2018.

---

Andrew S. Friedberg, Mayor  
City of Bellaire, Texas

ATTEST:

---

Tracy L. Dutton, TRMC, City Clerk  
City of Bellaire, Texas

APPROVED AS TO FORM:

---

Alan P. Petrov, City Attorney  
City of Bellaire, Texas

## Appendix A

(Language to be added shown by underline, language to be deleted shown by strike-out).

Sec. 2-105. - City council liaisons to boards.

(a) The mayor shall annually appoint a member of city council to serve as the city council liaison to each board. Said appointment shall remain effective until reassignment or reappointment by the mayor.

(b) Purpose. The purpose of the council liaison is to serve as a communication link with the city council. Council liaisons will be available during board meetings to answer questions regarding current council policies and goals, and to ensure that reports, recommendations and requests to city council are scheduled for council agendas.

(c) Duties and responsibilities. The duties and responsibilities of council liaisons are to:

- (1) Strive to attend all assigned board meetings;
- (2) Participate in special activities, workshops and events of the assigned board;
- (3) Monitor the involvement of the assigned board members and inform them of relevant educational seminars;
- (4) Advise board members on city council goals and objectives as they develop throughout the year;
- (5) Provide status reports from the assigned board to the city council as a whole; and
- (6) Listen to board proceedings but not dominate, lead or direct board action.



## Appendix B

(Language to be added shown by underline, language to be deleted shown by strike-out).

Sec. 2-121. - Parks and recreation advisory board.

- (a) *Creation.* There is hereby created the parks and recreation advisory board, which was established, in its original form, by Resolution No. 88-03 on January 18, 1988.
- (b) *Purpose.* The board shall serve in an advisory capacity to the parks and recreation department (the "department") and to the city council regarding policy matters pertaining to city parks and recreation, and is responsible to the city council.
- (c) *Membership and appointment.* The board shall be composed of seven members appointed by city council. Additionally, the director of the parks and recreation department shall serve, ex officio, as a non-voting member of the board.
- (d) *Duties and powers.* The board shall have the following specific purposes:
  - (1) Make recommendations to the city council regarding sources of funding for parks and recreation programs, amenities, facilities, additions, and improvements;
  - (2) Review and make advisory recommendations to the department and the city council on existing and proposed parks and recreation programs, amenities, facilities, additions, and improvements;
  - (3) Promote and stimulate public interest in parks and recreational programs and assist the director of the department in seeking the cooperation of public and private agencies that may have a direct or indirect involvement in parks and recreation; and
  - (4) Review and make advisory recommendations to the department and the city council on changes, modifications, and amendments to parks and recreation policies of the city. Other functions and duties of the board shall be to:
    - a. Acquaint itself with and make a continuous study and inspection of the complete parks and recreation system;
    - b. Recommend and help secure a comprehensive master plan and other studies for parks and recreation for the development of parks, facilities, and recreation programs;
    - c. Conduct a periodic review and update of the master plan and provide an annual report to the city council; and
    - d. Perform such other duties as the city council may prescribe.

## Appendix C

(Language to be added shown by underline, language to be deleted shown by strike-out).

Sec. 2-124. - Culture~~Cultural~~ and arts board.

- (a) *Creation.* There is hereby created the cultural arts board, which was established, in its original form as an ad hoc committee, by Ordinance No. 03-046 on June 16, 2003, and later reconstituted as a standing board by Ordinance No. 04-027 on April 19, 2004.
- (b) *Purpose.* The purpose of the board is to advise the city council concerning a cultural arts program ~~public art~~, including visual and performing arts, to enhance quality of life~~and related programming~~ in the city.
- (c) *Membership and appointment.* The board shall be composed of seven members to be appointed by the city council.
- (d) *Duties and powers.* The board shall have the following objectives:
  - (1) To provide the citizens of Bellaire with a cultural arts program that enhances our~~the~~ quality of life ~~in the city with visual and performing arts by transforming the places our citizens live, work, and play into more welcoming and beautiful environments through the integration of artistic styles that reflect the vibrant image of the city as a contemporary and progressive city.~~
  - (2) To transform and evolve the places our citizens live, work and play into more inclusive, integrated environments utilizing art, dance, music, food and fitness~~Provide the city and its citizens with an art program for future public art and acquisition, performing and visual art exhibition and demonstration.~~
  - (3) To create events that nurture our citizens' relationships with each other by learning to appreciate our cultural differences~~serve as a vehicle to approach other governmental agencies and the private sector for financial assistance to develop public art in the city.~~
  - (4) To foster a culture in Bellaire that establishes our city as a unique, historic, yet contemporary community surrounded by a major metropolitan city~~serve as a guide for future cultural arts board members.~~
  - (5) To participate in cooperative projects with city departments, other boards, and non-profits that serve the board's purpose~~prepare and submit to the city council recommendations for public art projects and improvements to be located in public spaces within the city.~~
  - (6) To serve as a resource to city council in assessing general aspects of beautification of the city, and in investigating and recommending possible funding mechanisms for cultural arts projects when appropriate~~prepare and submit budgets for the development and installation of any public art projects and improvements recommended by the cultural arts board to the city council.~~
  - (7) To assist the city in keeping a record of its history and artwork, while also overseeing the maintenance and accessibility thereof~~investigate and recommend to the city council possible funding mechanisms for an ongoing public arts program.~~

- (8) To follow and update the board's master plan and be guided by it on an on-going basis~~participate in cooperative projects with city departments and boards, and nonprofit entities.~~