

City of Bellaire

CITY COUNCIL
Monday, December 4, 2023

**Council Chamber and
Council Conference
Room**

Regular Session

7:00 PM

**FIRST FLOOR OF CITY HALL
7008 S. RICE AVENUE
BELLAIRE, TX 77401**

Agenda

Mayor

Andrew S. Friedberg

Mayor Pro Tem

Winfred C. Frazier

Council Member

Catherine Lewis

Council Member

Ross Gordon

Council Member

Nathan Wesely

Council Member

Brian Witt

Council Member

Jim Hotze

REGULAR SESSION - 7:00 P.M.**I. REGULAR MEETING**

- A. Call to Order - Andrew S. Friedberg, Mayor.**
- B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.**
- C. Inspirational Reading and/or Invocation - Ross Gordon, Council Member.**
- D. Pledges to the Flags - Ross Gordon, Council Member.**

1. U.S. Pledge of Allegiance:

I pledge allegiance to the Flag of the United States of America, and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all.

2. Pledge to the Texas Flag:

Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.

E. Personal/Audience Comments.

To address the City Council, please complete a speaker form (located at the entrance to the Council Chamber) and submit it to City Clerk Tracy L. Dutton prior to the time for personal/audience comments. Each speaker shall have a time limit of up to five (5) minutes, with no extension, and with notice after four (4) minutes that one (1) minute is left. In the event of pressing business before the City Council or matters requiring its immediate attention or action, the City Council may, prior to the opening of audience comments, set a different maximum time limit for each speaker by a vote of four (4) members of the City Council.

The purpose of this item is to allow the residents of Bellaire and other interested persons an opportunity to address the City Council on agenda issues and on non-agenda issues that are a matter of the jurisdiction of the City Council (i.e., City policy and legislative issues). Non-agenda issues regarding daily operational or administrative matters should be first dealt with at the administrative level by calling City Hall at (713) 662-8222 during business hours.

[Note: The Texas Open Meetings Act, Texas Government Code, Chapter 551, prohibits the City Council from fully discussing, debating, or considering subjects for which public notice has not been given on the agenda. Issues that cannot be referred to the City Staff for action may be placed on the agenda of a future City Council Session.]

F. Reports and Presentations:

- 1. City Manager's Report to provide information regarding City operations, services, events, and upcoming agenda items - Submitted by Sharon Citino, City Manager.

2. Monthly Financial Report for the Period Ending October 31, 2023 - Submitted by Terrence Beaman, Chief Financial Officer.
[Monthly Financial Report for the Period Ending October 31, 2023 - Pdf](#)
3. Presentation regarding proposed projects and funding roadmap for the Regional Drainage Improvement Program - Submitted by Joshua Pascua, Capital Projects and Grants Manager.
[Agenda Statement Report - Pdf](#)

G. New Business.

1. Consent Agenda.

Items set out in the consent agenda are considered routine and are recommended for approval by the passage of a single motion, without discussion or debate, that the consent agenda be adopted. Upon request of any member of City Council, items shall be removed from the consent agenda and considered separately.

a. Approval of Minutes:

Consideration of and possible action on the adoption of the minutes of the Regular Session of the City Council of the City of Bellaire, Texas, held on Monday, November 20, 2023 - Submitted by Tracy L. Dutton, City Clerk.

[City Council - Nov 20 2023 - Minutes](#)

b. Adoption of Ordinances and Resolutions:

- i. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager to execute any and all documentation associated with the purchase of a rear-loader garbage truck from Houston Freightliner, in an amount not to exceed \$265,000.00 - Submitted by Joshua Pascua, Capital Projects and Grants Manager.

[Agenda Statement Report - Pdf](#)

- ii. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager to execute a Service Agreement Engagement Contract Order Form with HDR Engineering, Inc., to update the City's Geographic Information Systems data related to water, sanitary sewer, and storm sewer system infrastructure in an amount not to exceed \$65,000.00 - Submitted by Joshua Pascua, Capital Projects and Grants Manager.

[Agenda Statement Report - Pdf](#)

2. Adoption of Ordinances and Resolutions.

- a. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., to perform a citywide speed study in an amount not to exceed \$99,497.00, and amending the FY 2024 budget by increasing budgeted expenditures in the METRO Fund by \$49,497.00 - Submitted by Joshua Pascua, Capital Projects and Grants Manager.

[Agenda Statement Report - Pdf](#)

- b. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, authorizing the City Manager to execute an *Agreement Between Harris County and City of Bellaire, Relating to Joint Runoff Election to be Held December 9, 2023*, and amending the FY 2024 budget by increasing budgeted expenditures in the General Fund by \$57,000.00 - Submitted by Tracy L. Dutton, City Clerk.

[Agenda Statement Report - Pdf](#)

- c. Consideration of and possible action on the adoption of an ordinance of the City Council of the City of Bellaire, Texas, amending various sections within *Chapter 9, Buildings, Article XI, Trees*, of the *Code of Ordinances of the City of Bellaire, Texas*, and adopting the West University Place Criteria Manual for Urban Forest as the Urban Forest Criteria Manual for the City to enhance tree protection criteria - Submitted by Catherine Lewis and Brian Witt, Council Members.

[Agenda Statement Report - Pdf](#)

3. Items for Individual Consideration.

- a. Consideration of and possible action to establish a Bellaire Forestry Enhancement Fund and any other adjustments required by revisions to *Chapter 9, Buildings, Article XI, Trees*, of the *Code of Ordinances of the City of Bellaire, Texas* - Submitted by Catherine Lewis, Council Member.

[Agenda Statement Report - Pdf](#)

- b. Review and consider adopting a policy requiring specific reporting by the Bellaire Police Department related to monthly activities - Submitted by Nathan Wesely, Council Member.

[Agenda Statement Report - Pdf](#)

H. Community Interest Items from the Mayor and Council.

It is the intent of this item to provide members of the City Council the opportunity to make a report about items of community interest, which may include expressions of thanks, congratulations, or condolence; information regarding holiday schedules; honorary recognition of City officials, employees, or other citizens or entities; reminders of upcoming events sponsored by the City or another entity that is scheduled to be attended by a City official or City employee; and announcements involving an imminent threat to the public health and safety of people in Bellaire that has arisen after the posting of the agenda.

No action may be taken on a reported item of community interest, and no possible action discussed except a proposal to place the subject on the agenda for a subsequent meeting.

See *Texas Government Code, Chapter 551, Open Meetings, Section 551.0415*.

I. Adjourn.

II. CLOSED MEETING

A. Call to Order - Andrew S. Friedberg, Mayor.

B. Announcement of a Quorum - Andrew S. Friedberg, Mayor.

C. Retire into Closed Meeting in the Council Conference Room:

Retire into closed meeting pursuant to the *Texas Government Code, Chapter 551, Open Meetings, Section 551.074, Personnel Matters; Closed Meeting*, to deliberate the appointment, employment, evaluation, and duties of the City Attorney of the City of Bellaire, Texas.

D. Reconvene in Open Meeting in the Council Chamber:

Reconvene in open meeting and take action, if any, on items discussed in the closed meeting.

E. Adjourn.